



W A V E R L E Y
COUNCIL

COUNCIL MEETING

A meeting of WAVERLEY COUNCIL will be held at Waverley Council Chambers
Cnr Paul Street and Bondi Road, Bondi Junction at:

7.00 PM, TUESDAY 20 FEBRUARY 2018

A handwritten signature in black ink, appearing to read 'Peter Monks'.

Peter Monks
Acting General Manager

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AGENDA

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The Mayor will read the following Opening Prayer and Acknowledgement of Indigenous Heritage:

‘God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.’

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CONFIRMATION AND ADOPTION OF MINUTES CM/4.1/18.02



Subject: Confirmation of Minutes - Council Meeting - 12 December 2017

TRIM No.: SF17/81

Author: Richard Coelho, Governance and Internal Ombudsman Officer

RECOMMENDATION:

That the minutes of the Council Meeting held on 12 December 2017 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

Introduction/Background

The minutes of the Council meeting must be submitted to Council for confirmation, in accordance with section 375 of the *Local Government Act 1993*.

Attachments

1. Council Meeting Minutes - 12 December 2017



**MINUTES OF THE WAVERLEY COUNCIL MEETING
HELD AT WAVERLEY COUNCIL CHAMBERS, CNR PAUL STREET AND BONDI ROAD, BONDI JUNCTION ON
TUESDAY, 12 DECEMBER 2017**

Present:

Councillor John Wakefield (Mayor) (Chair)	Bondi Ward
Councillor Dominic Wy Kanak (Deputy Mayor)	Bondi Ward
Councillor Sally Betts	Hunter Ward
Councillor Angela Burrill	Lawson Ward
Councillor George Copeland	Waverley Ward
Councillor Leon Goltsman	Bondi Ward
Councillor Elaine Keenan	Lawson Ward
Councillor Steven Lewis	Hunter Ward
Councillor Paula Masselos	Lawson Ward
Councillor Will Nemesh	Hunter Ward
Councillor Marjorie O'Neill	Waverley Ward

Staff in attendance:

Cathy Henderson	Acting General Manager
Rachel Jenkin	Acting Director, Waverley Life
Peter Monks	Director, Waverley Futures
Emily Scott	Director, Waverley Renewal
Jane Worthy	Internal Ombudsman

At the commencement of proceedings at 7.02 pm, those present were as listed above, with the exception of Crs Copeland, Nemesh and Keenan who arrived at 7.03 pm, 7.06 pm and 7.07 pm respectively.

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The General Manager read the following Opening Prayer:

God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

The Mayor read the following Acknowledgement of Indigenous Heritage:

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.

1. Apologies/Leaves of Absence

There were no apologies.

2. Declarations of Pecuniary and Non-Pecuniary Interests

The Chair called for declarations of interest and none were received.

3. Addresses to Council by Members of the Public

- 3.1 A Chee (on behalf of the applicant) – CM/7.15/17.12 – Voluntary Planning Agreement – 59–69 Oxford Street, Bondi Junction.
- 3.2 M Smidmore – CM/8.4/17.12 – Commemorative Tributes.
- 3.3 J Barnes – CM/8.9/17.12 – Preserving Waverley's Public and Residential Amenity and Open Space.

4. Confirmation and Adoption of Minutes

CM/4.1/17.12 Confirmation of Minutes - Council Meeting - 21 November 2017 (SF17/81)

MOTION / UNANIMOUS DECISION

Mover: Cr Wakefield
Seconder: Cr Wy Kanak

That the minutes of the Council Meeting held on 21 November 2017 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

CM/4.2/17.12 Confirmation of Minutes - Extraordinary Council Meeting - 28 November 2017 (SF17/81)**MOTION / UNANIMOUS DECISION**

Mover: Cr Wakefield
Seconder: Cr Wy Kanak

That the minutes of the Extraordinary Council Meeting held on 28 November 2017 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

CM/4.3/17.12 Adoption of Minutes - Waverley Traffic Committee Meeting - 23 November 2017 (SF17/98)**MOTION / UNANIMOUS DECISION**

Mover: Cr Wakefield
Seconder: Cr Wy Kanak

That Part 1 of the minutes of the Waverley Traffic Committee Meeting held on 23 November 2017 be received and noted, and that the recommendations contained therein be adopted.

5. Mayoral Minutes**CM/5.1/17.12 Support for Establishment of New Public High School (A12/0030)****MOTION / UNANIMOUS DECISION**

Mover: Cr Wakefield

That Council:

1. Supports the establishment of a new comprehensive co-educational public high school in Sydney's East.
2. Commends Woollahra Council on its 27 November 2017 decision in regard to identifying opportunities for a High School in the Edgecliff Commercial Corridor.
3. Undertakes to participate with Woollahra Council to identify an appropriate site for a Public High School in the Eastern Districts.
4. Requests the State Government to work with Council to identify suitable sites for a new public High School.

CM/5.2/17.12 Events Policy (A11/0687)**MOTION / UNANIMOUS DECISION**

Mover: Cr Wakefield

That:

1. Council officers review all high impact events delivered since the introduction of the Events Management Policy and Guidelines in 2015 in terms of compliance with the Policy and Guidelines, with a particular focus on waste, noise and traffic management.

2. Council receives a report on the Review including any recommendations for changes to and compliance with the current restrictions.
3. Council officers provide a quarterly report to the Strategic Planning Committee including:
 - (a) Numbers of requests for events.
 - (b) Number of events held in the previous quarter, including related issues and outcomes of events held.
4. All future proposed high impact events (as defined in the Events Management Policy) be submitted to Council for approval.

6. Obituaries

Noel Mayes

Graham Price

Harold Hunter

Uncle Lester Bostock

Uncle Dennis Walker

Uncle Sol Belleair

Council rose for a minute's silence as a mark of respect for the deceased and for the souls of people generally who have died in our Local Government Area.

7. Reports

CM/7.1/17.12 Leave of Absence - Cr Tony Kay (SF17/81)

MOTION / UNANIMOUS DECISION

Mover: Cr Betts

Seconder: Cr Wakefield

That Council grants Cr Tony Kay leave of absence for the period from Tuesday 12 December 2017 to Wednesday 3 January 2018, inclusive. This includes the Council meeting on 12 December 2017.

CM/7.2/17.12 Bronte Road, Waverley and Gould Street, Bondi Beach - Changes to Parking Restrictions (A02/0637-02)

MOTION / UNANIMOUS DECISION

Mover: Cr Wakefield
Seconder: Cr Masselos

That Council:

1. Removes the existing 28 metre '1/4P 8.30am-6pm Mon-Fri' zone outside the Waverley Court House in Bronte road and extends the existing 'No Stopping Police Vehicles Excepted' zone in front of the Police Station 28 metres south to replace it, as per Figure 3.
2. Extends the existing 'No Stopping Police Vehicles Excepted' zone adjacent to the Police Station in Gould Street, Bondi Beach a further 12 metres south west, as per Figure 6.

CM/7.3/17.12 Thomas Hogan Reserve Stage 2 - Results of Community Consultation (SF17/2444)

MOTION / UNANIMOUS DECISION

Mover: Cr Wy Kanak
Seconder: Cr Copeland

That Council:

1. Receives and notes the responses by the community on the proposed Thomas Hogan Reserve Stage 2 Works.
2. Based on community responses, adopts the actions proposed by Council officers in the report, including amending the design to:
 - (a) Consider alternative materials that are currently proposed as concrete.
 - (b) Reconsider the extent of lawn and garden bed.
 - (c) Consider removing the provision of a specific Council maintenance parking bay, and incorporating a DDA parking bay in lieu of on street provision (action identified in PoM).
 - (d) Amend the alignment of the Martin's Avenue stairs to balance the need of direct access and extent of central lawn.
 - (e) Include locations of replacement trees and specify native species.
 - (f) Minimise trees being removed in this stage of works.
 - (g) Include a planting list in accordance with the VMP, consisting of all natives endemic to the area and in the classified ecological class, and subject to a chemical analysis of the soil.
 - (h) Consider Kempsey Council's sustainable camphor laurel removal plan.
3. Proceeds with the development of a staged Ecological Restoration Action Plan for Thomas Hogan Reserve, which is cognisant of the heritage status of the reserve, to be presented to Council for adoption.

CM/7.4/17.12 Residential Parking Permit Fees - Proposed Amendments (SF17/2867)

A late attachment to this report was issued to Councillors and published on Council's website prior to the meeting.

MOTION / UNANIMOUS DECISION

Mover: Cr Wakefield

Seconder: Cr Lewis

That Council:

1. Receives and notes the community submissions on the proposed amendments to the Residential Parking Permit Fees section of Pricing Policy, Fees and Charges 2017/18.
2. Notes that the response from the community was too small to draw valid conclusions based on the short time frame, and conducts further community consultation regarding the removal of the fee for the first residential parking permit as part of the wider parking review.
3. Officers include the removal of the fee for the first residential parking permit in the costs and benefits analysis report requested by Council at its meeting on 21 November 2017.

CM/7.5/17.12 Impounding Fees - Proposed Amendments (A17/0149)**MOTION / UNANIMOUS DECISION**

Mover: Cr Wakefield

Seconder: Cr Wy Kanak

That Council:

1. Receives and notes the community submissions made in relation to the proposed amendments to the Impounding section of Pricing Policy, Fees and Charges 2017/18 as set out in Table 3 of this report.
2. Adopts the proposed amendment to the impounding fees in the Pricing Policy, Fees and Charges 2017/18 as set out in Table 2 of this report effective immediately.

CM/7.6/17.12 Bondi Rescue - Season 13 (A17/0641)

A confidential late attachment to this report containing the filming agreement was issued to Councillors prior to the meeting.

MOTION / UNANIMOUS DECISION

Mover: Cr Wakefield

Seconder: Cr Goltsman

That Council:

1. Agrees in principle to the request from Cordell Jigsaw Zapruder (CJZ) to film Season 13 of Bondi Rescue during the 2017-18 summer.
2. Authorises the General Manager to enter into contract on behalf of Council with CJZ for the filming of Season 13 of Bondi Rescue on the following terms:

- (a) CJZ will pay Council a fee of \$115,000 plus 5% of net profits for the series.
- (b) Filming will last for a total of 9 weeks with an option to extend if required, with an additional fee payable to Council.

And subject to an agreement between CJZ and Council's Lifeguard's for an additional payment to Council's Lifeguards for promotional services.

- 3. Notes the request from CJZ is to film only one season of Bondi Rescue during the 2017-18 summer and that any further filming proposals must be approved by Council.

CM/7.7/17.12 Bronte House - National Heritage Listing (A13/0628)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos
Second: Cr Burrill

That Council not proceed with a nomination for National Heritage Listing of Bronte House at this time.

CM/7.8/17.12 New Councillor Expenses and Facilities Policy (A17/0452)

MOTION (WITHDRAWN)

Mover: Cr Wakefield
Second: Cr Wy Kanak

That Council:

- 1. Adopts the attached draft Councillor Expenses and Facilities Policy for the purposes of public exhibition pursuant to s 253(1) of the *Local Government Act 1993*.
- 2. Extends the exhibition period until 26 January 2018.
- 3. Receives a further report following the closure of the exhibition period.

MOTION / DECISION

Mover: Cr Wakefield
Second: Cr Goltsman

That this matter be deferred.

CM/7.9/17.12 Waverley Artist Studios - Appointments - February 2018– January 2019 (A05/0416)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos
Second: Cr Burrill

That Council:

- 1. Approves the following artists for placement in the Waverley Artist Studios in the February 2017 intake for the period February 2018 to January 2019: Wendy Murray, Harriet Body, Adam Norton, Julian Talarico and Mason Kimber.

2. Approves the following artists for the reserve list in the Waverley Artist Studios in the February 2017 intake for the period February 2018 to January 2019: Meng Yu Yan, Sarah Rodigari and Lucas Abela.

Cr Wy Kanak was not present for the vote on this item.

CM/7.10/17.12 Waverley Public Art Committee - Terms of Reference - Review (A05/0416)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos

Seconder: Cr Burrill

That Council:

1. Adopts the Terms of Reference for the Waverley Public Art Committee attached to this report.
2. Calls for expressions of interest for new committee members to be appointed for the period March 2018 to February 2020.

CM/7.11/17.12 Waverley's People, Movement and Places - Adoption (SF17/2809)

MOTION / UNANIMOUS DECISION

Mover: Cr O'Neill

Seconder: Cr Burrill

That Council:

1. Adopts 'Waverley's People, Movement and Places: a study of where we go and how we get there – Final Summary 2017' attached to this report.
2. Notes the documents have been amended to reflect Council's resolution on 21 November 2017 that the light rail is not supported as a public transport option for the Bondi Road Corridor.
3. Notes that the next stages are to develop business cases and feasibilities for the signature projects and implementation actions.
4. Places on Council's website the following final documents: (1) Final Summary, (2) Strategy Report by Bitzios, (3) Key Issues Paper by Bitzios, and (4) Feedback on Draft Report.
5. Notes that the Waverley Strategic Transport Working Group has been established between Council staff and relevant state government agencies (TfNSW, RMS and GSC) to progress projects which require partnership with state government.

Cr Goltsman was not present for the consideration and vote on this item.

CM/7.12/17.12 Submissions on Draft Greater Sydney Region Plan, Revised Draft Eastern City District Plan and Future Transport 2056 (A16/0717)**MOTION / UNANIMOUS DECISION**

Mover: Cr Wakefield
Seconder: Cr Wy Kanak

That Council:

1. Endorses the submission on the 'Draft Greater Sydney Region Plan' and 'Revised Draft Eastern City District Plan'.
2. Notes the submission made on 'Future Transport 2056' and advises whether there are any additional issues to be added to the submission.

Cr Goltsman was not present for the consideration and vote on this item.

CM/7.13/17.12 Planning Agreement Policy 2014 - Update (A15/0046)**MOTION / UNANIMOUS DECISION**

Mover: Cr Wakefield
Seconder: Cr Lewis

That Council:

1. Adopts Waverley Planning Agreement Policy 2014 (Amendment No. 2) attached to this report for the purposes of public exhibition for a period of 28 days.
2. Notes the purpose of this amendment to the Waverley Planning Agreement Policy 2014 is to implement pre-scheduled development contribution rates, implement and clarify the process for applying planning agreements to planning proposals in order to fund public infrastructure needs and housekeeping updates.
3. Notes that the proposed amendments relating to standardised, pre-scheduled development contribution rates are consistent with the value sharing principles that have been applied to Planning Agreements negotiated to date.
4. Notes that the proposed amendments relating to a planning proposal are consistent with the principles which have been applied to planning agreements negotiated for development applications, with the latter providing certainty for the community and development industry.

Cr Goltsman was not present for the consideration and vote on this item.

CM/7.14/17.12 Voluntary Planning Agreement - 109-119 Oxford Street, Bondi Junction (DA-569/2015/A)**MOTION / UNANIMOUS DECISION**

Mover: Cr Wakefield
Seconder: Cr Burrill

That Council:

1. Endorses the draft Planning Agreement attached to this report applying to land at 109–119 Oxford

Street, Bondi Junction that provides a total contribution of \$2,844,438. Of this amount, \$2,559,994 is to be dedicated towards the Bondi Junction *Complete Streets* Program and \$284,444 (10%) towards Waverley's Affordable Housing Program in accordance with Council's Planning Agreement Policy 2014.

2. Authorises the Mayor and General Manager to sign and execute the agreement and affix the Council seal to the documentation.

Division

For the Motion: Crs Betts, Burrill, Copeland, Lewis, Masselos, Nemesh, O'Neill and Wakefield.

Against the Motion: Crs Keenan and Wy Kanak.

CM/7.15/17.12 Voluntary Planning Agreement - 59-69 Oxford Street, Bondi Junction (DA-585/2015/A)

MOTION / UNANIMOUS DECISION

Mover: Cr Wakefield

Seconder: Cr Burrill

That Council:

1. Endorses the draft Planning Agreement attached to this report applying to land at 59–69 Oxford Street, Bondi Junction, that provides a total contribution of \$4,713,956. Of this amount, \$4,242,560 is to be dedicated towards the Bondi Junction *Complete Streets* Program and \$471,396 (10%) towards Waverley's Affordable Housing Program in accordance with Council's Planning Agreement Policy 2014.
2. Authorises the Mayor and General Manager to sign and execute the agreement and affix the Council seal to the documentation.

Division

For the Motion: Crs Betts, Burrill, Copeland, Goltsman, Lewis, Masselos, Nemesh, O'Neill and Wakefield.

Against the Motion: Crs Keenan and Wy Kanak.

A Chee (on behalf of the applicant) addressed the meeting.

CM/7.16/17.12 SSROC Suppliers Panels for Temporary Staff and Plants and Trees (SF17/2878)

MOTION / UNANIMOUS DECISION

Mover: Cr Wakefield

Seconder: Cr Burrill

That Council:

1. Treats the attachments to this report as confidential in accordance with section 10A(2)(c) of the *Local Government Act 1993*. The attachments contain information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
2. Adopts the SSROC approved suppliers panels listed below for Waverley Council, for the following services:

(a) Supply and Management of Temporary Staff, for a period of three + two extensions of one year, with commencement date of 1 September 2017. The Panel comprises:

- Adecco Australia Pty Ltd.
- Allstaff Australia Pty Ltd.
- Cox Purtell Staffing Services Pty Ltd.
- Drake International.
- Hays Specialist Recruitment (Australia) Pty Ltd.
- Hoban Recruitment Pty Ltd.
- Inspired Management Pty Ltd t/a Inspired Staffing.
- Labour Co-operative Ltd.
- Logo Management Pty Ltd.
- McArthur (NSW) Pty Ltd.
- Pulse Staffing Australia Pty Ltd.
- Randstad Pty Ltd.
- Recruitment Edge.
- RNTT Pty Ltd t/a Excel Recruitment.
- Rubicor Workforce Pty Ltd.

(b) Supply and Delivery of Plants and Trees for a period of three + two extensions of one year, with commencement date of 15 September 2017. The Panel comprises:

- Alpine Nurseries Sales Pty Ltd.
- Andreasens Green Wholesale Nurseries.
- Greening Australia (NSW) Limited.

Cr Goltsman was not present for the consideration and vote on this item.

CM/7.17/17.12 Tender Evaluation - Eastgate Carpark Lift Upgrade (A17/0204)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos

Seconder: Cr Burrill

That Council:

1. Treats the Tender Evaluation Matrix attached to this report as confidential under section 10A(2) of the *Local Government Act 1993* as it contains information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.
2. Under clause 178(1)(a) of the *Local Government (General) Regulation 2005*, accepts Otis Elevator Company as the preferred tenderer for Eastgate Carpark Lift Upgrade works for the sum of \$193,600 excluding GST.
3. Authorises the General Manager, or delegated representative, to enter into contract on behalf of Council with OTIS Elevator Company.
4. Notifies unsuccessful tenderers of the decision in accordance with clause 179 of the *Local Government (General) Regulation 2005*.

Cr Goltsman was not present for the consideration and vote on this item.

CM/7.18/17.12 Tender Evaluation - Waverley Park Water Harvesting Scheme Upgrade (A17/0525)**MOTION / UNANIMOUS DECISION**

Mover: Cr Wakefield
Seconder: Cr Burrill

That Council:

1. Declines to accept any of the tenders for the Waverley Park Water Harvesting Scheme Upgrade, in accordance with clause 178 (1)(b) of the *Local Government (General) Regulation 2005*.
2. Invites fresh tenders for Waverley Park Water Harvesting Scheme Upgrade, in accordance with clauses 178(3)(b) and 167 of the *Local Government (General) Regulation 2005*.
3. Notifies unsuccessful tenderers of the decision in accordance with clause 179 of the *Local Government (General) Regulation 2005*.

Cr Goltsman was not present for the consideration and vote on this item.

CM/7.19/17.12 Model Code of Conduct - Submission on Draft Code (A03/0385-02)**MOTION / UNANIMOUS DECISION**

Mover: Cr Wakefield
Seconder: Cr Wy Kanak

That Council:

1. Endorses the submission on the Draft Model Code of Conduct for Local Councils in NSW and associated Draft Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW attached to this report.
2. Forwards the submission to the Office of Local Government.

CM/7.20/17.12 Annual Returns Disclosing Interests of New Councillors (A17/0427)**MOTION / UNANIMOUS DECISION**

Mover: Cr Wakefield
Seconder: Cr Burrill

That Council receives and notes the returns by new Councillors disclosing interests.

CM/7.21/17.12 Annual Code of Conduct Complaints Reporting (A03/0385-02)**MOTION / UNANIMOUS DECISION**

Mover: Cr Wakefield
Seconder: Cr Burrill

That Council receives and notes the attached annual report on Code of Conduct complaints about Councillors and the General Manager for 2016–2017.

CM/7.22/17.12 Trade Debtors Debt Write-Off (SF17/299)**MOTION / UNANIMOUS DECISION**

Mover: Cr Wakefield

Seconder: Cr Burrill

That Council approves the write-off of bad trade debts amounting to \$46,388.77 as irrecoverable pursuant to clause 213(3) of the *Local Government (General) Regulation 2005*, subject to the Mayor and General Manager writing to a senior officer of Jemena to request that they honour their debt.

8. Notices of Motion**CM/8.1/17.12 Old South Head Road (A03/0042-04)****MOTION / DECISION**

Mover: Cr Lewis

Seconder: Cr Wakefield

That Council officers prepare a report examining potential for right-hand turn capacity improvement on Old South Head Road between Gilgandra Road and Strickland Street travelling north-east, and for a right-hand turn off Old South Head Road into Newcastle Street travelling south-west. The report should provide an action list for specific works programs for more detailed investigation and specific issues which may require consultation with the RMS and Woollahra Council.

Division**For the Motion:** Crs Copeland, Keenan, Masselos, O'Neill, Lewis, Wakefield and Wy Kanak.**Against the Motion:** Crs Betts, Burrill, Goltsman and Nemesh.**CM/8.2/17.12 Military Road (A16/0524)****MOTION**

Mover: Cr Lewis

Seconder: Cr Wakefield

That Council officers prepare a reporting examining potential road widening works along Military Road, Kobada Road and Wallis Parade. Traffic pinch points will be a special focus of the report. The report to be presented to Council no later than April 2018.

AMENDMENT

Mover: Cr Nemesh

Seconder: Cr Goltsman

That the Motion be adopted subject to the addition of the following clause:

'That Council officers investigate the installation of traffic calming devices as part of the report in order to ensure community safety.'

THE AMENDMENT WAS PUT AND DECLARED LOST.

Division**For the Amendment:** Crs Betts, Burrill, Goltsman and Nemesh.**Against the Amendment:** Crs Copeland, Keenan, Masselos, O'Neill, Lewis, Wakefield and Wy Kanak.

THE MOVER AND SECONDER OF THE MOTION THEN ACCEPTED AMENDMENTS TO THE MOTION SUCH THAT

IT NOW READ AS FOLLOWS:

That Council officers prepare a reporting examining potential road widening works along Military Road. Traffic pinch points will be a special focus of the report. The report to be presented to Council no later than April 2018.

THE MOTION AS AMENDED WAS PUT AND DECLARED CARRIED.

DECISION: That the Motion be adopted.

CM/8.3/17.12 Remembrance Day (A14/0251)

MOTION / UNANIMOUS DECISION

Mover: Cr Nemesh

Seconder: Cr Burrill

That Council:

1. Recognises that the year 2018 marks the 100th anniversary of Remembrance Day.
2. Notes that 416,809 Australian men enlisted to serve in World War One, with more than 60,000 killed and 156,000 wounded, and of those killed over 500 were from the Waverley municipality.
3. Acknowledges the special significance of Remembrance Day for all Australians, including the residents of Waverley.
4. Notes the enduring legacy of the RSLs in commemorating Remembrance Day each year and for providing support to ex-servicemen and women, including the Bondi Junction Counselling Centre treating the stress disorders of veterans returning from Afghanistan and Iraq.
5. Officers investigate a special event to mark the 100th anniversary of Remembrance Day and provide a report for Council consideration by March 2018 that includes but is not limited to:
 - (a) Consultation with the Presidents and other senior officials of the local RSL clubs, appropriate ANZAC nursing organisations and the NSW Indigenous Veterans' Committee.
 - (b) Options for an alternative location, if not Waverley Park.
 - (c) Inviting dignitaries to attend, including the Governor-General, the Governor of NSW, the Prime Minister, the Minister for Veterans' Affairs and the local members for Vaucluse and Coogee.
 - (d) Unveiling a memorial plaque that would include recognition of all Australians killed in war, including Aboriginal and Islander peoples who resisted invasion of their traditional lands and waters.
 - (e) Event funding.
 - (f) The contribution of nurses during World War 1, and of Indigenous Australians and Torres Strait Islanders.

CM/8.4/17.12 Commemorative Tributes (A02/0276)**MOTION / UNANIMOUS DECISION**

Mover: Cr Goltsman

Seconder: Cr Burrill

That Council:

1. Investigates creative options for the installation in public places of commemorative tributes that recognise deceased local family members or those with a strong connection to Waverley that have passed away.
2. Reports back to Council no later than the June 2018 Council meeting with an outline of:
 - (a) Potential locations and types of commemorations that could be installed, whilst ensuring that they are placed discreetly and sensitively.
 - (b) Suggested criteria for the application and fee structures.
3. Consults with the Public Art Committee on the locations and built forms that might be appropriate in Waverley.

*M Smidmore addressed the meeting.***CM/8.5/17.12 Live Audio Streaming of Council Meetings (A17/0592)***This Notice of Motion was withdrawn at the meeting by Cr Goltsman.***MOTION (WITHDRAWN)**

That Council:

1. Requests the General Manager to:
 - (a) Undertake a 12-month trial of live audio streaming of all formal Council meetings, including the Operations & Community Services and the Strategic Planning & Development Committees, such that the trial commences no later than the first meeting of Council in March 2018, with the view to making the process permanent in 2019.
 - (b) Ensure all live streams are archived permanently for direct public access from Council's web site.
 - (c) Widely publicise the trial with a permanent and prominent first page notice on Council's web site, letter box drops to all residents and businesses, social media and other appropriate media.
 - (d) Ensure that the recording equipment is able to record words of each speaker clearly so that they are audible to all listening to the broadcast.
2. Amends Council's Code of Meeting Practice to enable the live streaming of Council meetings.

CM/8.6/17.12 Code of Meeting Practice - Review (A02/0649)**MOTION / UNANIMOUS DECISION**

Mover: Cr Wy Kanak
Seconded: Cr Wakefield

That Council:

1. Notes the Office of Local Government (OLG) released its draft Model Code of Meeting Practice for public consultation on 6 December 2017 with a closing date for submissions of 16 March 2018.
2. Notes Waverley's proposed new Code of Meeting Practice will be presented to Council following OLG's release of the final Model Code.
3. Officers ensure the draft Waverley Code of Meeting Practice includes the following:
 - (a) An Order of Business for Council that has Questions with Notice and places Notice of Motions at the beginning of the paper before staff reports.
 - (b) An 'Open Forum' of no more than 15 minutes' duration to allow members of the public to address Council on matters of public importance, prior to the commencement of the meeting.
 - (c) A three-minute limit on each address by a member of the public.
 - (d) Recent Council decisions affecting the Code.

CM/8.7/17.12 Boot Factory - State Heritage Listing (A17/0528)**MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos
Seconded: Cr Keenan

That Council:

1. Initiates action to have the Boot Factory considered for State Heritage Listing.
2. Investigates funding avenues that heritage listing makes available for restoration/refurbishment of old buildings of significance.

CM/8.8/17.12 Interim Shared Path on Oxford Street between York Road & The Nelson Street Crossing (A14/0193)**MOTION**

Mover: Cr Burrill
Seconded: Cr Goltsman

That Council officers, as a matter of urgency, investigate and implement safety improvements to the footpath on the south side of Oxford Street, Bondi Junction, between York Road and the Nelson Street crossing including:

1. Formalising this length of footpath as a shared path with additional regulatory and informative signage, and pavement markings.

2. Adding an additional kerb ramp on the south west corner of Oxford Street and York Road so that there are two coloured and signposted kerb ramps, one for pedestrians and one for cycles.
3. Replacing the large bus shelter with a slim line shelter in consultation with State Transit and our bus shelter provider.
4. Implement a communication campaign about the changes with all users.
5. An education program is developed on using shared paths.

THE MOTION WAS PUT AND DECLARED LOST.

Division

For the Motion: Crs Betts, Burrill, Goltsman and Nemesh.

Against the Motion: Crs Copeland, Keenan, Masselos, O'Neill, Lewis, Wakefield and Wy Kanak.

**CM/8.9/17.12 Preserving Waverley's Public and Residential Amenity and Open Space
(A03/0943)**

MOTION / DECISION

Mover: Cr O'Neill

Seconder: Cr Lewis

That Council:

1. Notes the State Government's failure to engage in meaningful community consultation and its unwillingness to commission and/or release the relevant strategic business cases.
2. Agrees to collaborate with neighbouring councils as well as State and Federal representatives to work together in order to effect an immediate moratorium on the progression of following proposals ('Proposals'):
 - (a) The rebuilding of the Allianz Stadium at Moore Park and encroachment and expansion into Moore Park open and green space on at an anticipated cost to taxpayers of \$705 million.
 - (b) The Alexandria to Moore Park road widening. The Roads and Maritime Services' (RMS) 'preliminary concept design' for the Alexandria to Moore Park Connectivity Upgrade includes the redesign of the Anzac Parade, Dacey Ave and Alison Road intersection. Estimated to cost \$500 million, the continuous flow intersection will be largest non-motorway intersection in NSW, bringing thousands of more cars into the area and likely resulting in more compulsory parkland acquisitions and the loss of a further 100 trees and greater traffic congestion into our municipality.
3. Calls for a moratorium on the Proposals to remain in place until, in consultation with the affected councils and the community, each of the above proposals are fully and adequately assessed for their impact on:
 - (a) Open public green space, trees and heritage.
 - (b) The implications on Driver Ave and Kippax Lake and the implications on our ANZAC memorial.
 - (c) Local traffic congestion and car parking facilities and flow on impact into our municipality and on the Waverley local community.

- (d) Public transport capacity.
 - (e) Community amenities, especially those located in the surrounding parklands of Moore Park and Centennial Park parklands.
 - (f) The long-term effect of further commercialisation of public land.
 - (g) Any other issues that may impact on the area's character, amenity and sustainability.
4. Calls on the NSW Upper House to hold an Inquiry into the Proposals, specifically focusing on the appropriateness of the NSW Department of Planning decision-making processes with regard to long-held community standards of transparency and accountability of the use of public monies.
5. Calls on the newly elected LGNSW leadership team to campaign for the funds set aside for the stadium rebuild to instead be used for public community infrastructure, including hospitals, education, community sport and other public assets and to do this in partnership with councils, community groups and local sporting clubs across NSW.

Division

For the Motion: Crs Copeland, Keenan, Masselos, O'Neill, Lewis, Wakefield and Wy Kanak.

Against the Motion: Crs Betts, Burrill, Goltsman and Nemesh.

J Barnes addressed the meeting.

CM/8.10/17.12 Amplified Music - Bronte Park (A13/0161)**MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos

Seconder: Cr O'Neill

That:

1. Council reaffirms its policy concerning no amplified music being allowed in Bronte Park, Tamarama Park and Bondi Park without a permit.
2. Compliance to this policy be strictly implemented, especially over the imminent summer holiday season.

CM/8.11/17.12 'Bondi Badlands' Bashing Victims' Memorial Monument (A02/0276)**MOTION / DECISION**

Mover: Cr Masselos

Seconder: Cr Wakefield

That:

1. Council notes the decision of:
 - (a) The December 2014 Council meeting that 'endorses in principle the commissioning of a public artwork for Hunter Sculpture Park in remembrance of the victims of homophobic violence, with costs to be met by the Aids Council of NSW (ACON)'

- (b) The May 2016 Council meeting that ‘...Council proceeds with the installation of a memorial artwork to commemorate the gays who were murdered as referenced in the *Bondi Badlands* book between Bondi and Marks Park in the 1980s.’

2. An investigation be undertaken to:

- (a) Identify possible appropriate sites in the Waverley LGA for the location of this monument, including Hunter Sculpture Park, Marks Park and other locations.
- (b) Consider the cultural, social and historical context of the proposed sites.
- (c) Consult with the Public Art committee.
- (d) Be in accordance with Waverley’s Public Art Policies and guidelines.
- (e) Be cognisant of Sculptures by the Sea.

3. A report come to Council detailing recommendations and rationale.

Division

For the Motion: Crs Betts, Burrill, Copeland, Goltsman, Keenan, Lewis, Masselos, Nemesh, O’Neill and Wakefield and Wy Kanak.

Against the Motion: Nil.

CM/8.12/17.12 Bronte Park - Bins (A16/0168)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos

Seconder: Cr O’Neill

That Council reinstates the bins that have been removed from Bronte Park as a matter of urgency and in time for the summer holiday period.

CM/8.13/17.12 Cities Power Partnership (A17/0645)

MOTION / UNANIMOUS DECISION

Mover: Cr Copeland

Seconder: Cr Wy Kanak

That:

1. Council notes that Waverley Council has nominated to be included in round two of the Cities Power Partnership (CCP).
2. Should Council be successful in being included in round two, Council will then be required to choose five pledge items within six months from a list of 38 options that form part of the program.

Cr O’Neill was not present for the consideration and vote on this item.

CM/8.14/17.12 Security of Crowded Places (A02/0421)**MOTION / UNANIMOUS DECISION**

Mover: Cr Betts
Seconder: Cr Goltsman

That Council:

1. Notes the requirements in the recently released Commonwealth document 'Australia's Strategy for Protecting Crowded Places from Terrorism' for local government as an owner and operator of 'crowded places'.
2. Notes that Council has a responsibility to undertake a risk assessment and/or vulnerability objectives for our 'crowded places'.
3. In light of our responsibility, immediately prioritises the preparation of a municipality wide risk assessment of our buildings and open spaces, with a view to identifying contingency plans and mitigation actions as soon as possible. This assessment must recognise the progress made by neighbouring councils, and involve appropriate State and Federal agencies, including the Federal and NSW State Police.
4. In preparing the Community Plan, takes into consideration any cost implications of delivering added protection for our community in 'crowded places'.
5. Prepares a report outlining how the WLEP and WDCP need to be and can be amended to improve security in the public domain and where large groups of people can congregate for all new large developments. This could include increased CCTV coverage.
6. Prepares a report that includes the outcomes of the risk assessment and outlines anticipated costs over each of the next few years associated with protecting our residents and visitors who congregate in 'crowded places' and outlining options for sourcing that funding.
7. Approaches relevant federal government departments to seek funds for the implementation of any actions or projects that result from this motion.
8. Refers the matter to the Community Safety Advisory Committee.

Cr Masselos was not present for the consideration and vote on this item.

CM/8.15/17.12 City2Surf - Alcohol-free Marquees (A17/0601)**MOTION**

Mover: Cr Wy Kanak
Seconder: Cr Copeland

That Council officers investigate the possibility of the Council-run Beach Marquee Program for the 2018 City2Surf event becoming alcohol-free.

THE MOTION WAS PUT AND DECLARED LOST.

Crs Wy Kanak and Copeland requested that it be recorded in the minutes that they voted for the Motion.

CM/8.16/17.12 City2Surf - Indigenous Marathon Foundation (A17/0649)**MOTION / UNANIMOUS DECISION**

Mover: Cr Wy Kanak

Seconder: Cr Wakefield

That Council, in negotiations for the 2018 City to Surf, and future City to Surf Agreements, requests Fairfax Media to invite a team of up to eight athletes from the Indigenous Marathon Program to participate in the 2018 event and future events, and that these athletes are sponsored by Fairfax Media and other participating and/or supporting organisations, and that sufficient funds are provided by sponsors for athletes' travel and expenses including accommodation in Sydney for the weekend of the event.

9. Urgent Business

There were no items of urgent business.

10. Closed Session**CM/10/17.12 Closed Session****MOTION / DECISION**

Mover: Cr Wakefield

Seconder: Cr Wy Kanak

That:

1. Council moves into closed session to deal with the matters listed below, which are classified as confidential under the provisions of section 10A(2) of the *Local Government Act 1993* for the reasons specified:

CM/10.1/17.12 CONFIDENTIAL REPORT - Petition - Affordable Housing Tenancy Extension

This matter is considered to be confidential in accordance with section 10A(2)(b) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

CM/10.2/17.12 CONFIDENTIAL REPORT - Confidential Legal Matter

This matter is considered to be confidential in accordance with section 10A(2)(g) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

2. Pursuant to sections 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) of the *Local Government Act 1993*.
3. The correspondence and reports relevant to the subject business be withheld from the media and

public as provided by section 11(2) of the *Local Government Act 1993*.

At 10.07 pm, Council moved into closed session.

CM/10.1/17.12 CONFIDENTIAL REPORT - Petition - Affordable Housing Tenancy Extension (A02/0391)

MOTION / UNANIMOUS DECISION

Mover: Cr Wakefield
Seconder: Cr Goltsman

That:

1. Council treats this report as confidential in accordance with section 10A(2)(b) of the *Local Government Act 1993*. The report contains information about the personal hardship of a resident or ratepayer.
2. The petition requesting Council to consider extending the lease of the tenant referred to in the report for a further three years be forwarded to the Executive Manager, Caring Waverley, for appropriate action.

CM/10.2/17.12 CONFIDENTIAL REPORT - Confidential Legal Matter (SF17/2901)

Two confidential late attachments to this report were issued to Councillors prior to the meeting.

MOTION / UNANIMOUS DECISION

Mover: Cr Wakefield
Seconder: Cr Wy Kanak

That Council:

1. Treats this report as confidential in accordance with section 10A(2)(g) of the *Local Government Act 1993*. The report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.
2. Receives and notes this report providing an update on the ongoing negotiations with ISPT regarding the operations of Eastgate Car Park.

11. Resuming in Open Session

CM/11/17.12 Resuming in Open Session

MOTION / UNANIMOUS DECISION

Mover: Cr Wakefield
Seconder: Cr Goltsman

That Council resumes in open session.

At 10.09 pm, Council resumed in open session.

Resolutions from closed session made public

In accordance with clause 253 of the Local Government (General) Regulation 2005, when the meeting resumed in open session the Chair announced the resolutions made by Council, including the names of the movers and seconders, while the meeting was closed to members of the public and the media.

12. Meeting Closure

THE MEETING CLOSED AT 10.11 PM.

.....
SIGNED AND CONFIRMED
MAYOR
20 FEBRUARY 2018

CONFIRMATION AND ADOPTION OF MINUTES CM/4.2/18.02



Subject: Confirmation of Minutes - Extraordinary Council Meeting -
6 February 2018

TRIM No.: SF18/215

Author: Richard Coelho, Governance and Internal Ombudsman Officer

RECOMMENDATION:

That the minutes of the Council Meeting held on 6 February 2018 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

Introduction/Background

The minutes of the Council meeting must be submitted to Council for confirmation, in accordance with section 375 of the *Local Government Act 1993*.

Attachments

1. Extraordinary Council Meeting Minutes - 6 February 2018



**MINUTES OF THE WAVERLEY EXTRAORDINARY COUNCIL MEETING
HELD AT WAVERLEY COUNCIL CHAMBERS, CNR PAUL STREET AND BONDI ROAD, BONDI JUNCTION ON
TUESDAY, 6 FEBRUARY 2018**

Present:

Councillor John Wakefield (Mayor) (Chair)	Bondi Ward
Councillor Dominic Wy Kanak (Deputy Mayor)	Bondi Ward
Councillor Sally Betts	Hunter Ward
Councillor Angela Burrill	Lawson Ward
Councillor George Copeland	Waverley Ward
Councillor Leon Goltsman	Bondi Ward
Councillor Tony Kay	Waverley Ward
Councillor Elaine Keenan	Lawson Ward
Councillor Steven Lewis	Hunter Ward
Councillor Paula Masselos	Lawson Ward
Councillor Will Nemesh	Hunter Ward
Councillor Marjorie O'Neill	Waverley Ward

Staff in attendance:

Cathy Henderson	Acting General Manager
Rachel Jenkin	Acting Director, Waverley Life
Peter Monks	Director, Waverley Futures
Emily Scott	Director, Waverley Renewal
Jane Worthy	Internal Ombudsman

At the commencement of proceedings at 6.35 pm, those present were as listed above, with the exception of Cr Goltsman, who arrived at 6.51 pm.

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The General Manager read the following Opening Prayer:

God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

The Mayor read the following Acknowledgement of Indigenous Heritage:

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.

1. Apologies/Leaves of Absence

There were no apologies.

2. Declarations of Pecuniary and Non-Pecuniary Interests

The Chair called for declarations of interest and none were received.

3. Addresses to Council by Members of the Public

There were no addresses to Council by members of the public.

4. Reports**CM/4.1/18.02E Appointment of Acting General Manager (A02/0484)****MOTION / UNANIMOUS DECISION**

Mover: Cr Wakefield

That Council:

1. Treats Attachment 1 to this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(a) of the *Local Government Act 1993*. The report contains personnel matters concerning particular individuals (other than councillors).
2. Appoints Peter Monks as Acting General Manager under section 336(1) of the *Local Government Act 1993* from 5.00 pm on 14 February 2018 until the date on which the new permanent appointee commences employment, on the terms and conditions contained in Attachment 1.
3. Delegates to Peter Monks, as Acting General Manager of Council, or to the person acting in the position of General Manager during any period of absence from duty of Peter Monks, all the powers and functions of the Council that it may under any Act of Parliament lawfully delegate, other than the functions prescribed in section 377(1) of the *Local Government Act 1993*, which may not be

delegated, effective from 5.00 pm, 14 February 2018, until the date on which the new permanent appointee commences employment, subject to the limitations set out in the Instrument of Delegation attached to this report.

5. Closed Session

CM/5/18.02E Closed Session

Before the motion to close the meeting was put, the Chair provided an opportunity for members of the public to make representations as to whether this part of the meeting should be closed. None were received.

MOTION / UNANIMOUS DECISION

Mover: Cr Wakefield

Seconder: Cr Lewis

That:

4. Council moves into closed session to deal with the matter listed below, which is classified as confidential under section 10A(2) of the *Local Government Act 1993* for the reason specified:

CM/5.1/18.02E CONFIDENTIAL REPORT - Confidential Legal Matter

This matter is considered to be confidential in accordance with section 10A(2)(g) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

5. Pursuant to section 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2) of the *Local Government Act 1993*.
6. The correspondence and reports relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.

Cr Goltsman was not present for the consideration and vote on this item.

At 6.38 pm, Council moved into closed session.

CM/5.1/18.02E CONFIDENTIAL REPORT - Confidential Legal Matter (SF18/291)

MOTION / UNANIMOUS DECISION

Mover: Cr Wakefield

Seconder: Cr Masselos

That Council:

1. Treats this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(g) of the *Local Government Act 1993*. The report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege

2. Approves the key terms of the proposed agreement with ISPT as contained in this report.
3. Notes that a report on the remaining terms of the agreement will come back to Council once negotiations have been finalised.

Cr Goltsman was not present for the consideration and vote on this item.

6. Resuming in Open Session

CM/6/18.02E Resuming in Open Session

MOTION / DECISION

Mover: Cr Wakefield

Seconder: Cr Copeland

That Council resumes in open session.

Cr Goltsman was not present for the consideration and vote on this item.

At 6.45 pm, Council resumed in open session.

Resolutions from closed session made public

In accordance with clause 253 of the Local Government (General) Regulation 2005, when the meeting resumed in open session the Chair announced the resolutions made by Council, including the names of the movers and seconders, while the meeting was closed to members of the public and the media.

7. Meeting Closure

THE MEETING CLOSED AT 6.54 PM.

.....
SIGNED AND CONFIRMED
MAYOR
20 FEBRUARY 2018

MAYORAL MINUTES CM/5/18.02

Subject: Mayoral Minutes

Author: Mayor of Waverley, Cr John Wakefield



Mayoral minutes are permissible at Waverley Council meetings under the provisions of the *Local Government (General) Regulation 2005* and Council's Code of Meeting Practice. Clause 243 of the Regulation and clause 9.1 of the Code state:

If the mayor is the chairperson at a meeting of Council, the chairperson is, by minute signed by the chairperson, entitled to put to the meeting without notice any matter or topic that is within the jurisdiction of Council or of which Council has official knowledge.

Such a minute, when put to the meeting, takes precedence over all business on Council's agenda for the meeting. The chairperson (but only if the chairperson is the mayor) may move the adoption of the minute without the motion being seconded.

A recommendation made in a minute of the chairperson (being the mayor) or in a report made by a Council employee is, so far as adopted by Council, a resolution of Council.

As noted in Council's Code of Meeting Practice, mayoral minutes should not be used to introduce, without notice, matters that are routine, not urgent, or need research or a lot of consideration by councillors before coming to a decision. These types of matters would be better placed on the agenda, with the usual period of notice given to the councillors.

OBITUARIES

CM/6/18.02

Subject: Obituaries

Author: Peter Monks, Acting General Manager



Bev Hopkins
George Caruana
Desmond O'Brien

The Mayor will ask councillors for any obituaries.

Council will rise for a minute's silence as a mark of respect for the deceased and for the souls of people generally who have died in our Local Government Area.

REPORT
CM/7.1/18.02

Subject: Bondi Pavilion Stakeholder Committee Report

TRIM No: A16/0431

Author: Linda Bathur, Executive Manager, Enriching Waverley
Delia O'Hara, Senior Producer

Director: Cathy Henderson, Director, Waverley Life

RECOMMENDATION:

That Council:

1. Thanks and acknowledges the members of the Bondi Pavilion Stakeholder Committee for their excellent work in preparing the report into recommended and desired uses and functions of the Bondi Pavilion.
2. Receives and notes the report from the Committee.
3. Notes that the recommendations will inform the development of a revised brief for the architects.
4. Notes the Committee's program for phase two, and that a further report will come to Council in relation to a vision statement and advice on the development of future cultural programming and artistic direction at the Bondi Pavilion.
5. Withdraws the previously submitted development application for the Bondi Pavilion project.

1. Executive Summary

- The Bondi Pavilion Stakeholder Committee was appointed by Council in November 2017 and has been meeting and working intensively since December 2017.
- The Committee undertook a rigorous process to examine the uses and functions of the Bondi Pavilion. The Committee's phase one report has been completed (attached) and contains a set of recommendations.
- The Committee's recommendations will inform the development of a revised brief for the project architects.
- The Committee will reconvene in March 2018 for phase two, to finalise a vision statement and provide advice on the development of future cultural programming and artistic direction at Bondi Pavilion.
- Given the excellent work of the Committee so far, and given that a revised brief will be developed to draw up a new design, officers recommend that the previously submitted development application be withdrawn.

2. Introduction/Background

On 10 October 2017, Council voted to establish a Bondi Pavilion Stakeholder Committee, and voted to appoint members to the Committee on 21 November 2017.

19 members were appointed including members of the community selected through an expression of interest process, stakeholder and precinct representatives and Bondi Ward Councillors.

The Committee met on six Saturdays between December 2017 and February 2018. Three of the meetings were held at the Bondi Pavilion, and three at Council Chambers.

The Terms of Reference including deliverables and timeframe for the Committee are attached.

3. Relevant Council Resolutions

Council or Committee Meeting and Date	Minute No.	Decision
Council Meeting 21 November 2017	CM/7.6/17.11	<p>That Council:</p> <ol style="list-style-type: none"> 1. Treats the Expressions of Interest and Panel Recommendations attached to this report as confidential under section 10A (2) of the Local Government Act 1993 as it contains personal information concerning particular individuals who are not Councillors. 2. Adopts the Bondi Pavilion Stakeholder Committee Terms of Reference as attached to the report subject to the following amendments: <ol style="list-style-type: none"> a) Clause 4 being changed to reflect the total number of representatives on the Committee b) A new clause 4 (h) be added to read 'One nominee of the Bondi Precinct' c) At the end of the first sentence of clause 8, the following words be added: 'and will be made available on the Council website' 3. Thanks all applicants for submitting an Expression of Interest in the Bondi Pavilion Stakeholder Committee. 4. Expands the Stakeholder Committee by inclusion of a traditional owner, a representative of the North Bondi Precinct, a TV and film specialist and a youth representative. 5. Approaches the Bondi Precinct to see if they wish to select a representative for the membership on the Committee. 6. Appoints the following people to positions on the Bondi Pavilion Stakeholder Committee: <p>Michael Cohen Terence Jenkins</p>

Council or Committee Meeting and Date	Minute No.	Decision
		<p>Michael Lynch Adrian Newstead Neil Schofield Di Smith Faith Wieland Peter Winkler Rhonda Dixon Grosvenor Leo Shaw-Voysey Mark Gould North Bondi Precinct Representative (TBC) A representative from the Waverley Access Committee</p> <p>7. Notes that Friends of Bondi Pavilion has appointed Gemma Deacon to the Bondi Pavilion Stakeholder Committee.</p>
Council Meeting 23 October 2017	CM/4.2/17.10E	<p>That Council conducts a media process to inform the public that Council will debate the following motion at its next full Council Meeting:</p> <p>‘That:</p> <p>1. Council acknowledges the community support for Bondi Pavilion to undergo a refurbishment that retains the Pavilion as a community and cultural centre, and that will not reduce community space.</p> <p>2. Council receives a report on the current state of the development application for the refurbishment of the Bondi Pavilion and advice on how the current plans can be modified or whether the project of redevelopment of the Pavilion should be completely reassessed.</p> <p>3. Council considers the establishment of a Bondi Pavilion Project Committee to thoroughly review current plans, Council’s community research, business plan and public submissions, Council’s project management record to date and its future capacity, and preferred stage options for refurbishment; and make its recommendations public.</p> <p>4. Council establishes a Bondi Pavilion Stakeholder Committee by public expression of interest tasked with articulating future cultural and community programs and artistic direction of the Pavilion; and that the selection of committee members and the chair of this committee be transparent and open.</p> <p>5. Both the Bondi Pavilion Project Committee and the Bondi Pavilion Stakeholder Committee be supported by Council, including a secretariat for accurate minute-taking.</p> <p>6. Council receives the Bondi Beach Cultural Landscape</p>

Council or Committee Meeting and Date	Minute No.	Decision
		<p>Conservation Management Plan prepared for Council in December 2016 by architect Jean Rice at the inaugural meeting of the Strategic Planning and Development Committee.</p> <p>7. Council notes that the following reports should be tabled at the same meeting as the report requested in clause 2 above:</p> <p>(a) Fair Use Policy.</p> <p>(b) Additions to the Bondi Pavilion Cultural and Community Use Impact Assessment (adopted on 4 July 2017).</p>

4. Discussion

The attached report provides the recommended and desired uses and functions for Bondi Pavilion (deliverables (b) and (c)). The Committee undertook a rigorous process to examine the uses and functions of the Bondi Pavilion. A significant number of recommendations have been unanimously agreed by the Committee. The Committee's recommendations will inform the development of a revised brief for the architects.

The Committee will reconvene in March 2018 for phase two, to finalise a vision statement and provide advice on the development of future cultural programming and artistic direction at Bondi Pavilion. In this phase the Committee will also review the draft Fair Use Policy and Guidelines and provide advice on the most appropriate overall management / operational model for the Bondi Pavilion, as this is closely related to artistic direction. The Terms of Reference will also be reviewed and revised to determine the future role of the Committee.

Several Committee members produced indicative plans showing possible location of key uses and functions, and the Committee has elected to incorporate some of these as attachments to the report. The plans are useful in that they indicate general placement of key uses and functions, but they have been created quickly by Committee members for the purposes of general discussion. They are not accurately drawn and do not take into account a great many factors which inform and constrain building design, such as compliance with the Building Code of Australia, accessibility issues, provision of essential services or fire safety.

Officers will provide feedback to the Committee on the feasibility of key elements of the plans and will seek further input from the Committee on the Theatre and forecourt in the Committee's next phase.

Previously submitted development application

Council previously submitted an integrated development application for the Bondi Pavilion upgrade & Conservation Project in March 2017. The assessment of this DA has progressed to some extent, but could not be finalised until the Heritage Council provided formal assessment. This has been delayed for a number of reasons.

The previously submitted DA includes some elements that are very likely to be replicated in new designs, which will be developed. However the work of the Bondi Pavilion Stakeholder Committee shows that there are many aspects of the previous DA which are likely to be changed significantly. For this reason officers recommended that the previously submitted development application be withdrawn.

A new integrated development application will be submitted once new designs have progressed to the appropriate stage, expected to be later in 2018.

5. Relationship to Waverley Together 3 & Delivery Program 2013-17

The relationship to *Waverley Together 3* and *Delivery Program 2013-17* is as follows:

Direction: C6 Arts and cultural activities foster an involved community and a creative environment.
Strategy: C6a Enrich the community's cultural life and support life long learning through a variety of cultural events and activities, balancing the needs of residents and visitors.
Deliverable: A diverse and exciting range of arts and cultural events across Waverley.

6. Financial impact statement/Time frame/Consultation

Additional architect fees will be absorbed into existing budget for the Bondi Pavilion Upgrade and Conservation Project.

Time frame

20 February	Report to Council on recommended uses and functions
March / April	Stakeholder Committee meet and finalise report on phase two – vision statement and advise on artistic direction
March/April	Officers provide revised brief to the architect, informed by Stakeholder Committee recommendations as attached
Date TBC	Proposed schematic plan/s considered by Council with appropriate Committee/community consultation.

It is hoped that a new integrated development application would be submitted in the second half of 2018.

Consultation

The first phase of this project has involved extensive consultation with the Bondi Pavilion Stakeholder Committee which is made up of councillors and members of the community. This consultation will be ongoing as the Committee continues to provide advice on the operation of the Bondi Pavilion as well as the conservation and upgrade project.

7. Conclusion

There is a considerable amount of community interest in the upgrade of the Bondi Pavilion, and this Committee has proven to be a successful means of enabling ongoing and effective community consultation on this project.

The report from the Bondi Pavilion Stakeholder Committee will inform a revised brief for architect for the Bondi Pavilion Upgrade and Conservation Project.

The next phase of the Committee's work will inform the way in which the Bondi Pavilion is managed, including its artistic direction.

8. Attachments

1. Bondi Pavilion Stakeholder Committee Report

Bondi Pavilion Stakeholder Committee Report

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1. Introduction

On 10 October 2017 Waverley Council voted to establish a Bondi Pavilion Stakeholder Committee, and members of the community were invited to express interest in membership. A panel of the Mayor, Deputy Mayor and General Manager reviewed the expressions of interest, and made recommendations to Council for appointment to the Committee.

On 21 November 2017, Council voted to appoint members to the Committee. In addition to community members who had expressed interest, representatives were appointed from the three local precincts— Bondi, Bondi Beach and Bondi North, the Friends of Bondi Pavilion, Waverley Council's Access Committee and individuals to represent indigenous people and young people. A broad spectrum of skills, expertise and interests was gained from the EOI process, and the panel also invited a member to join the committee with specialist knowledge of film and television. 19 positions in total were created. One of these was shared by two people. During the two months of deliberations, two Committee members withdrew.

The Committee met on six Saturdays: 2 and 9 December 2017; 13 and 20 January 2018; 3 and 10 February 2018 for a total of 33 hours. Three of the meetings were held at the Bondi Pavilion, and three at Council Chambers. The meeting were chaired by the Mayor and attended by the Deputy Mayor, Bondi Ward Councillors, General Manager (4 meetings), Executive Manager Enriching Waverley (6 meetings), Manager Facilities (5 meetings), Project Officer Project Waverley (5 meetings), Curator and Visual Arts Coordinator (1 meeting) and Senior Producer Cultural Programs (6 meetings).

The full membership of the Committee, and meeting attendance, is at [Attachment A](#). Meetings of the Bondi Pavilion Stakeholder Committee were open to the public. Minutes of meetings held are at [Attachment B](#).

2. Purpose

The purpose of the Committee (as outlined in the Terms of Reference) is to:

- Recommend and prioritise desired uses and functions of the Bondi Pavilion as a cultural and community centre
- Advise on future cultural and community programs and artistic direction of Bondi Pavilion, to ensure a 21st century community cultural centre

The full Terms of Reference document is included at [Attachment C](#).

3. Deliverables

The Committee has the following Deliverables:

- (a) Develop a vision statement which guides the committee's process and communicates the values and mission for Bondi Pavilion as a vibrant community and cultural centre
- (b) Identify a matrix of recommended and desired uses and functions for Bondi Pavilion, in order to inform the Bondi Pavilion Upgrade & Conservation Project. This matrix must include prioritisation of potential uses and improvements.
- (c) Provide a report to Council on the matrix of recommended and desired uses and functions, to be finalised by Monday 29 January 2018 so that it can be considered by the Operations & Community Services meeting on 6 February 2018. This report may include consideration of broad locations of uses and functions if desired by the Committee.
- (d) Provide advice on the development of future cultural programming and artistic direction at Bondi.

Deliverables (a) to (c) are the subject of this report, and (d) will be the focus of the Committee's next phase, commencing in March 2018.

The Committee's Terms of Reference indicate that the Committee was to finalise its report by 29 January, to be considered by Council's Operations & Community Services meeting on 6 February 2018. However, the Committee is reporting to the full Council meeting on 20 February 2018.

The submission of this report concludes a first phase of the Committee's work. The second phase will commence in March 2018, and focus on the Committee's second purpose, and deliverable (d). Dividing the work in this way has been necessary to meet the February deadline for this report. The Committee will provide a second report on the phase two issues listed below.

Phase two work will be:

- finalization of the vision statement
- providing advice on the development of future cultural programming and artistic direction at Bondi Pavilion
- review of the draft Fair Use Policy and Guidelines for the Bondi Pavilion
- gathering feedback from Committee members for a review of the Committee's Terms of Reference in relation to its future function

The Committee believes that it is necessary for it to review the draft Fair Use Policy and Guidelines before these are presented to Council. The subject matter of the draft Fair Use Policy and Guidelines relates directly to the issue of priority of uses and functions within the Bondi Pavilion, and it is a purpose of the Committee to make recommendations to Council on this issue.

The Committee believes that in order to properly advise on the development of future cultural programming and artistic direction, it will need to consider the appropriate management model for the Bondi Pavilion Community Cultural Centre, as the issues of programming, artistic direction and venue management are inter-related.

4. Uses and functions of the Bondi Pavilion

Bondi Pavilion is a Community Cultural Centre. It follows that priority of use and function should be given to community use and to cultural use. Commercial operations should be aligned to the vision and purpose of the Bondi Pavilion and clearly defined and constrained by policies, contractual arrangements and effective management.

Bondi Pavilion represents our cultural heritage in its broadest sense, and provides services and programming of great value to Waverley residents. The Pavilion also provides essential services to beach users and visitors to Bondi. Council will determine the level of visitor services to be provided. The Committee believes that these should be kept to the minimum necessary to ensure that in general, priority is given to community and cultural use within the Pavilion.

A wide range of commercial operations are conducted within the Pavilion, by Council, by venue hirers and by leaseholders who operate cafes, restaurants and retail shops. This generates income for Waverley Council.

A strict priority of uses and functions with the Bondi Pavilion is difficult if not impossible to prescribe, and is very closely related to programming, the artistic direction of the Pavilion and how the Pavilion is managed, which the Committee has not yet properly considered.

As a starting point to this task, uses and functions were grouped into 6 'clusters' of similar or related activity or service, and resource implications of these were noted. These are not exhaustive lists, and there is considerable overlap between clusters, as for instance, an activity can be both community and cultural, or cultural and commercial, etc. There is not 100% agreement between Committee members on every use listed, or the resources that should be provided. However, the Committee believes that the table is useful to those developing a new plan for works to upgrade the Bondi Pavilion, and also to officers in the management and programming of the Pavilion.

This information is provided as a table at [Attachment D](#).

The Cluster analysis was used to generate the first list of draft recommendations, and recommendations were then refined over the course of two more full day meetings. If there appears to be any contradiction between material in the Clusters table and the Committee's recommendations, the recommendations are the accurate representation of the Committee's views.

5. Recommendations

Before coming to the recommendations, the Committee notes the following:

- There will be **further recommendations** arising out of phase two, particularly relating to fair use and artistic direction.
- The issues of **artistic direction** and of **Indigenous representation and leadership** are of critical importance. Recommendations were put forward and seriously considered for inclusion in this report. However, because of the complexity of these issues and the need to give enough time for deliberation, it was decided to refer to phase 2 any decision on recommendations on these issues.
- The Committee believes that an ongoing **cultural advisory committee** will be needed but the nature and purpose of such a committee is closely related to that of artistic direction, so a decision on this issue is also deferred to phase two.
- The Committee believes that the Bondi Pavilion should be **financially sustainable** but not be required to be self-funding.
- Bondi Pavilion should be a place to learn about Bondi culture in all its aspects, and all plans for the Bondi Pavilion's future should give due regard to the original function of the building as a bathers' pavilion, and the long-standing close relationship of the building to **Bondi surf history and culture** and to the important role Bondi has had in surfing history in Australia.
- Design and planning for **future use of technology** is critically important. This includes provision of space for a control room, design and installation of technology and systems that enable technologically enabled operational systems, building infrastructure, high bandwidth fast internet and connectivity between spaces and to and from the Bondi Pavilion.
- The Committee endorses Council's desire to achieve 5 star green building rating for the Bondi Pavilion, and fully supports any possible initiative to reduce the building's environmental load and create **environmental sustainability**. The Committee would like to see the Bondi Pavilion become a plastic free building in support of the marine environment.
- The Committee fully supports Council to develop and run a best practice **maintenance program** for the Bondi Pavilion that takes account of the exposure of the interior and exterior of the building to the elements.
- The Committee recognises the importance of providing essential services, both space and equipment, to enable the functions of the building, such as for:
 - storage for all uses and anticipated future uses (eg seating, shade, equipment, battery storage) including building maintenance
 - adequate back of house facilities – eg technology control room, theatre dressing rooms, green room, storage, venue technical services/control room
 - work access to venues (loading, rigging etc)
- The Committee notes the importance of considering **accessibility** from the users' point of view, and considering all user groups – participants, hirers, visitors, performers etc, and requests that accessibility be a central consideration of all aspects of the Bondi Pavilion's design, both for areas that are refurbished and those that are not, as there are locations within the Bondi Pavilion at present that do not currently meet accessibility standards.
- Because services provided by the Bondi Pavilion are of benefit to Sydney and the state of NSW, the Committee believes that where **government funding** can be obtained it should be pursued.
- The Committee believes that the Bondi Pavilion's **operational structure, outreach and communications strategies** need to be reviewed, and this will be undertaken in phase 2.

Recommendations

The Committee presents to Council for consideration, the following recommendations determined at the meeting on 10 February 2018¹.

1. General

- a. Bondi Pavilion be recognized as a Community Cultural Centre and priority be given to community and cultural use consistent with the surfing heritage of Bondi
(Unanimously agreed) *
- b. the Bondi Pavilion vision statement include recognition of Indigenous people and culture
(Unanimously agreed) *
- c. each space should be earmarked for a primary use – for instance, community hireable spaces made available first to the community
(Unanimously agreed) *
- d. facilities for pottery and artists' studios be retained
(Unanimously agreed) *
- e. no less and ideally more area of community hireable space remain
(Unanimously agreed) *
- f. a location be found for a community radio station
(Majority agreed (2 abstain)) *
- g. the schematic floorplans prepared by members of the Committee in the course of deliberations be incorporated into this report
(Unanimously agreed) *

2. Waste management

- a. Council give consideration to three alternative locations for waste management – the current location, a location external to the pavilion and the north-west corner
(Unanimously agreed)
- b. external pickup for waste is essential (trucks not to come into courtyard)
(Unanimously agreed)
- c. sufficient back of house, waste management and storage facilities must be built into each tenancy and be strictly managed
(Unanimously agreed)
- d. the Pavilion adopt environmentally sustainable waste management practices
(Unanimously agreed)

3. Toilets

- a. Council consider a decentralized toilet placement model
(Majority agreed 1 against)
- b. the decentralised model for toilet placement should include consideration of several locations across the building including but not limited to the current locations
(Majority agreed 1 against)
- c. the decentralised model for toilet placement should include consideration of the northern courtyard
(Majority agreed 6:3)

¹ Those in attendance at this meeting are listed in Appendix A. * indicates that GD was not present at this time.

- d. increased female amenities, a parents' room and accessible shower and toilets be provided
(Unanimously agreed)
- e. consideration should be given to all possible options for placement of toilets, showers and change rooms to minimize amenities' footprint within the Pavilion, including external to the Pavilion such as in Bondi Park
(Unanimously agreed)
- f. overall there should be no reduction in the total number of toilets provided in the Pavilion from that number currently provided
(Unanimously agreed)

4. Front

- a. Commercial activity (café/restaurant/shops) be restricted to the eastern (beach) frontage whilst accommodating
 - i. first aid room and access to the lifeguard change room
 - ii. access to an integrated visitor centre (see 10.j.iii.) and the Bondi Story Room
(Unanimously agreed)

5. Southern wall

- a. the music and recording studios remain in their current location and be refurbished
(Unanimously agreed)
- b. the area between the commercial tenancy (current occupant Lush) and the music studio be reconfigured to provide storage, toilets or other requirements
(Unanimously agreed)
- c. the south west corner of the Pavilion be reconfigured to accommodate additional toilets, a small office, a kitchen facility or other requirements with due consideration to public safety concerns
(Unanimously agreed)

6. Southern courtyard

- a. Council obtains a costing on the construction of a single storey annex of approx. 200 m2 in the southern courtyard adjacent to the current gallery, for use as a community hireable / cultural space
(Unanimously agreed)
- b. Traffic be managed in the southern courtyard, with strict limitations on parking, with vehicles permitted into a defined area for delivery and pick up only
(Unanimously agreed)
- c. The southern courtyard be activated as a community / cultural space
(Unanimously agreed)

7. Western wall

- a. the High Tide room be retained in its current location and be refurbished
(Unanimously agreed)
- b. a weather and shade awning be installed off the high tide room
(Unanimously agreed)
- c. Investigate the possibility of additional storage next to the high tide room on the northern side
(Unanimously agreed)

- d. retain an amphitheatre in its current location, but further consideration be given to the most suitable seating structure to enhance and activate the space and ensure consistency with the Pavilion's unique heritage values
(Unanimously agreed)
- e. the caretakers cottage be used primarily for Pavilion administration
(Unanimously agreed)
- f. the architect look for a way to minimise the impact of the fire stairs on the courtyard space
(Unanimously agreed)

8. Northern courtyard – western wall

- a. the north west wall footprint remain as is, with no further encroachment into the courtyard
(Unanimously agreed)
- b. a mural be reinstated on the western internal courtyard wall of the northern courtyard
(Unanimously agreed)
- c. the access point through this wall be retained and use encouraged
(Unanimously agreed)

9. Northern courtyard – northern wall

- a. the access point through this wall be retained and use encouraged
(Unanimously agreed)
- b. the northern wall can be widened by up to a maximum of 4 m protruding into the courtyard, and recommends that Council provides 2 alternative layouts for that proposed space which incorporate a green room / retractable stage and other artisan facilities (for example, pottery) and/or public amenities accessible both internally and/or externally
(Unanimously agreed)
- c. the northern courtyard have predominantly grass with some mixed surface
(Unanimously agreed)
- d. create a passive and low impact active recreation space in the northern courtyard and ensure improved hosting of festivals
(Unanimously agreed)
- e. in order to reduce the impact on the northern courtyard, create further opportunities, and ensure consistency with the Pavilion's unique heritage values consideration be given to partial or total demolition and/or redesign of the two story building at the rear of the commercial tenancy on the northern end of the building's ocean facing front
(Unanimously agreed)

10. Central building ground floor

- a. the ground floor of the central block of the Pavilion should be primarily used as community and cultural space
(Unanimously agreed)
- b. the internal atrium planter box be removed
(Unanimously agreed)
- c. the nationally and internationally acknowledged swimming, surfing and lifesaving heritage of Bondi Beach and the First Nations people of this area and their living culture should be reflected appropriately and respectfully throughout the building and in a dedicated

- location within the Bondi Pavilion
(Unanimously agreed) *
- d. the art gallery be retained and/or enlarged
(Unanimously agreed) *
 - e. the transect corridor on the ground floor be opened up for public use and consideration be given to its uses and how it is activated
(Majority agreed)
 - f. the entry and atrium reflect the history of the Pavilion and current activities within
(Unanimously agreed) *
 - g. the entry and atrium be refurbished to be welcoming and better activated
(Unanimously agreed) *
 - h. consideration be given to relocating the lift if it leads to better circulation within the building, accessibility and increased community space
(Unanimously agreed) *
 - i. that consideration be given to opening the space to create a larger atrium / foyer incorporating a creative co-working space
(Unanimously agreed) *
 - j. the interior of the central block should incorporate the following:
 - i. good articulation for people movement throughout the building
 - ii. adequate wayfinding and informational signage
 - iii. tourist information office, concierge, what's on and box office (integrated visitor centre)
 - iv. an art gallery
 - v. essential building services, which might include a server/patch room
 - vi. a lift
 - vii. the Bondi Story Room
 - viii. amenities
 - ix. information about local Aboriginal contemporary and historic culture and events with promotion of local Aboriginal culture
(Unanimously agreed) *

11. Central building top floor

- a. the Theatre remains in its current location on the first floor and be refurbished
(Unanimously agreed)
- b. the uses and functions of the top floor remain basically unchanged, with the addition of a very low impact "coffee cart" and small servery
(Unanimously agreed) *
- c. the seagull room remains predominantly for community use as at present
(Unanimously agreed) *
- d. the ocean /dolphin rooms remain predominantly for community use as at present and consideration be given to alteration of the wall between the two rooms
(Unanimously agreed) *
- e. the balcony remains accessible to all
(Unanimously agreed) *

- f. on the top floor, space and approval for a coffee-cart type food and beverage outlet could be provided that is small in size and does not prevent public access to the balcony
(Unanimously agreed) *
- g. the Theatre should be made accessible, for performers as well as for audience
(Unanimously agreed) *
- h. recognises that accessibility problems exist due to the location of the lift and recommends that this be addressed
(Unanimously agreed) *
- i. backstage areas of the theatre be reconfigured with a view to sharing backstage facilities (dressing rooms, green room) with the Seagull room
(Unanimously agreed) *
- j. a functional dance studio be provided within the Seagull room
(Unanimously agreed) *
- k. consideration be given to reinstating the full extent of the internal facing balcony
(Unanimously agreed)
- l. toilets be reconfigured to increase capacity and functionality
(Unanimously agreed) *
- m. bar area and foyer be retained in their current location
(Unanimously agreed) *
- n. a bar window servery be allowed to serve directly to the balcony
(Majority agreed (1 against, 1 abstain)) *

6. Context

A concept design put forward for public consultation by Waverley Council for works on the Bondi Pavilion at the end of 2015 drew considerable comment from a broad cross-section of the local community, with more than 700 submissions being made. Concerns centred around several elements of the concept design including repurposing of the first floor of the Pavilion, replacement of the current theatre with a new multi-purpose space in the southern courtyard, and loss of the current music and recording studios, pottery studio and community hireable space.

As a result, a consultation process was undertaken, conducted by consultants KJA, which confirmed these concerns. In November 2016, Council resolved to proceed with the works in stages, and a proposed Stage 1 was approved and has since been submitted as a Development Application (received by Council on 31 March 2017).

Although the Committee has not been given the task of reviewing the Stage 1 plans, they form the background to the Committee's deliberations while the DA is still pending.

The Committee commenced work on 2 December 2017 with a briefing on the Terms of Reference and information about current operations at the Bondi Pavilion. The Committee has reviewed:

- Information about current usage and operational issues (prepared by Council officers)
- Plans from the Stage 1 development, approved by Council, and currently subject to a pending Development Application (prepared by the architect Tonkin Zulaikha Greer)
- Draft plans showing options for theatre layout (prepared by the architect Tonkin Zulaikha Greer)
- Theatre consultant's report (prepared by DarkHouse Production Design and provided by the architect Tonkin Zulaikha Greer)

- Extracts from the Cultural and Community Use Impact Assessment Report, submitted on 27 June 2017, which related to the plans for the Bondi Pavilion developed by the previous Council (prepared by CRED Consulting)
- Additional draft plans to illustrate options for toilet layout (prepared by the architect Tonkin Zulaikha Greer)
- Site Waste and Recycling Management Report (prepared by MRA Consulting Group and provided by the architect Tonkin Zulaikha Greer)

Committee members have also provided comments and submissions to the Committee to aid discussion, and circulated submissions from others. Some ideas have been consolidated, and the relevant submissions for inclusion in this report are the indicative schematic designs, with accompanying discussion papers submitted by:

- Adrian Newstead and Lenore Kulakauskas,
- Gemma Deacon for Friends of Bondi Pavilion; and
- Diane Smith

These are at [Attachment E](#).

7. Attachments

Attachment A: Committee membership and meeting attendance

Attachment B: Minutes of Committee meetings

Attachment C: Terms of Reference

Attachment D: Clusters of uses and functions

Attachment E: Committee Member Submissions

Attachment A

Committee membership / Meeting Attendance

Chosen via EOI:

- Michael Cohen*
- Terence Jenkins
- Michael Lynch
- Adrian Newstead
- Nell Schofield*
- Di Smith
- Faith Wieland
- Peter Winkler

Appointed representatives:

Friends of Bondi Pavilion	Gemma Deacon
Indigenous Community	Rhonda Dixon Grosvenor
Young people	Leo Shaw-Voysey
Film and TV	Mark Gould
North Bondi Precinct	Joy Clayton
Bondi Beach Precinct	Lenore Kulakauskas
Bondi Precinct	Gabbi Tobias (appointed after 2 December)
Waverley Access Committee	Mary Doyle / Sophie Stevens Radford (sharing position)
Bondi Ward Councillors	John Wakefield (Mayor)
	Dominic Wy Kanak (Deputy Mayor)
	Leon Goltsman

19 positions, 20 individuals in total

**Nell Schofield and Michael Cohen have withdrawn from the Committee.*

Meeting attendance:

Name	2/12/17	9/12/17	13/1/18	20/1/18	3/2/18	10/2/18	NO.
Joy Clayton	YES	YES	YES	YES	YES	YES	6
Michael Cohen*	YES	YES					2
Gemma Deacon	YES	YES	YES	YES	YES	YES	6
Rhonda Dixon Grosvenor	YES		YES		YES		3
Mary Doyle/ Sophie Stevens Radford		MD	MD				2
Mark Gould	YES	YES	YES	YES	YES	YES	6
Terence Jenkins	YES	YES	YES	YES	YES	YES	6
Lenore Kulakauskas	YES	YES	YES	YES	YES	YES	6
Michael Lynch	YES		YES				2
Adrian Newstead	YES	YES	YES	YES	YES	YES	6
Nell Schofield*	YES	YES					2

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Leo Shaw-Voysey	YES	YES		YES	YES	YES	5
Di Smith	YES	YES	YES	YES	YES	YES	6
Gabbi Tobias		YES					1
Faith Wieland	YES	YES	YES	YES	YES	YES	6
Peter Winkler	YES	YES	YES	YES	YES	YES	6

COUNCILLORS

John Wakefield	YES	YES	YES	YES	YES	YES	YES
Dominic Wy Kanak	YES		YES		YES		3
Leon Goltsman	YES	YES	YES	YES	YES		5

Attachment B

Minutes of Committee meetings

Bondi Pavilion Stakeholder Committee (BPSC)					
Meeting minutes 2 December					
Date:		Saturday 2 December 2017			
Time:		10.00am – 3.30pm			
Location:		Bondi Pavilion Theatre			
Attendees:					
Name	Organisation	Initials	Name	Organisation	Initials
Cr John Wakefield	Mayor of Waverley	Mayor	Terence Jenkins		TJ
Cr Dominic Wy Kanak	Deputy Mayor of Waverley	DK	Lenore Kulakauskas	Bondi Beach Precinct	LK
Cr Leon Goltsman	Councillor Waverley	LG	Michael Lynch		ML
Joy Clayton	Bondi North Precinct	JC	Adrian Newstead		AN
Michael Cohen		MC	Nell Schofield		NS
Gemma Deacon	Friends of Bondi Pavilion	GD	Leo Shaw-Voysey		LS
Rhonda Dixon Grovenor		RG	Di Smith		DS
Mark Gould		MG	Faith Wieland Weisbrot		FW
Peter Winkler		PW			
Council staff:					
Linda Bathur	Executive Manager Enriching Waverley	LB	Andrew Best	Manager, Facilities	AB
Delia O'Hara	Senior Producer, Cultural Programs	DO	Matt Henderson	Project Manager, Waverley Renewal	MH
Apologies:					

appendices:

A – BPSC Members Statements;

B – Desired Uses

C – Clusters.

BPSC 2 December 2017 Minutes Appendix A – Statements

The ideal Bondi Pavilion should be...

or experiences the Bondi Pavilion should provide are...

- The building holds landmarks of our live/lifetime landmarks;
- Preserve as a place of gathering, interaction and belonging;
- Adaptive and responsive
- Sustainable community cultural hub;
- Relating interest of the community and other stakeholders;
- Interface between Bondi beach culture and the rest of Australia;
- Incubator of cultural development;
- Inclusive;

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- Supporting and encouraging;
- Place for local cultural and creative participation;
- Outdoor and open;
- Entertaining and informative;
- Equality and Community pride;
- Benefiting everyone/an incubator;
- Celebrating Bondi's story/stories;
- Welcoming/warm welcoming;
- Salty;
- Receptive to the weather/seasonality;
- Busy;
- Vibrant;
- 21st Century;
- Multicultural;
- Indigenous;
- Accessible;
- Visible; and
- Indoor/outdoor eg see something after going for a swim;
- Lots of things happening.

BPSC 2 December 2017 Minutes Appendix B – Desired Uses

Desired uses for the Bondi Pavilion "what do you want to do here?"

- More cinema;
- Refer to lists generated from the workshops that followed the "Future Pav" events in 2016;
- Look at categories of activity/clusters of activity;
- Remember the dual nature of the building – both a "town hall" and "community events" centre;
- Who or what has a right to be here;
- Multiple layers of users – local, Sydney based, NSW based, National and International;
- Note the economic multiplier effect from activities at the pavilion that bring people to the beach;
- Very relevant to consider integration to the Park area;
- For everyone, it is a meeting place, and about sharing ideas.

BPSC 2 December 2017 Minutes Appendix C – Clusters

CLUSTER	EXAMPLES/ILLUSTRATIONS	NEEDS
Community Activities	Classes and meetings; and Support services (eg: AA).	Rooms
Sport and Recreation	Capoeira; Basketball; and Indoor soccer.	Multi-purpose room (indoor); Multi-purpose court (outdoor); Surfboard hire?
Creative Arts	Performance; Cinema; Electronic Arts; Ceramics; Music; Installation Art; Public Domain/Outdoor Art; Literature; and Languages.	Art gallery/exhibition space – that needs lighting, hanging, screens and technology; Larger gallery; Incubation; Library; Programming; Dedicated performance and cinema space; Flexible performance/cinema space; or Separate cinema space/multi-purpose with exhibition space; All spaces to be electronically interactive with each other, and technology enabled;

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		Functional dance studio; User foyer for exhibitions; Learning space; VR Room; Artist studio; Pottery studio; Broadcast facilities; and Multimedia room for training.
Festivals		Outdoor festival space – secure and contained; Design to encourage traffic into the courtyard; Food vending space in courtyard; Permanent stage in courtyards (could be ground level) – call it: external events space; Move outdoor cinema inside; Retain amphitheatre; Programming; More open courtyard; Use both inside and outside; Aid hirers regarding public liability; Noise transference; and Best location for outdoor stage area.
Landmark Events	One-off events, eg: significant birthdays	Hireable spaces;
History/Culture/Environment		Servery – not for cooking; Food service facilitation; Use balcony as part of the bar/café; Review bar's operation.
Outreach		Technology.
Tourist Services		Tell indigenous stories; Commercial operators that service tourists; Tourism information centre – multi-functional, include shop.
Commercial		Ideally exclusive use on ground floor only; If on top floor not to exclude people from balcony.

Bondi Pavilion Stakeholder Committee						
Meeting Minutes 02 final						
Date:		Saturday 9 December 2017				
Time:		10.00am – 3.00pm				
Location:		Council Chambers, Queens Park Room level 3				
Attendees:						
Name	Organisation	Initials	Name	Organisation	Initials	
Cr John Wakefield	Mayor of Waverley (Chair)	JW	Michael Cohen		MC	
Cr Leon Goltsman	Councillor Waverley	LG	Di Smith		DS	
Joy Clayton	Bondi North Precinct	JC	Peter Winkler		PW	
Gemma Deacon	Friends of Bondi Pavilion	GD	Adrian Newstead		AN	
Lenore Kulakauskas	Bondi Beach Precinct	LK	Nell Schofield		NS	
Gabbi Tobias	Bondi Precinct	GT	Leo Shaw-Voysey		LS	
Mary Doyle	Access committee	MD	Faith Wieland		FW	
Terence Jenkins		TJ	Mark Gould		MG	
Council Staff						
Linda Bathur	Executive Manager Enriching Waverley	LB	Cathy Henderson	A/General Manager	CH	
Delia O’Hara	Senior Producer, Cultural Programs	DO	Andrew Best	Manager, Facilities	AB	
			Matt Henderson	Project Manager, Waverley Renewal	MH	
Apologies:						
Cr Dominic Wy Kanak	Deputy Mayor of Waverley	DK	Rhonda Dixon Grovenor		RG	
Michael Lynch		ML				

Meeting Minutes 02			
No.	Item	Action	Date
1.0	Welcome and meeting open		
1.1	Mayor welcomed attendees and opened the meeting.		
1.2	Mayor apologised on behalf of DK and RG for their absence.		
1.3	Amendments to the previous meeting minutes 01 were approved.		
1.4	LS notified attendees that he would be leaving the meeting at 11:30am.		
1.5	Mary Doyle (MD) from Access Committee introduced herself. MD is a volunteer and provides advice on accessibility.		
1.6	Mayor advised that the meeting minutes will be agreed upon by a unanimous vote.		
2.0	Critique and finalisation of Clusters		
2.1	Clusters were viewed on the screen and were critiqued by BPSC members. Refer to Appendix to review the Clusters and amendments highlighted in red.		

Bondi Pavilion Stakeholder Committee Report

20 February 2018

Meeting Minutes 02			
No.	Item	Action	Date
2.2	Mayor advised that the purpose of the clusters is to create ideas that can be introduced into the Pavilion.		
2.3	MC recommended that we introduce a list of Principles that should be considered, including: <ul style="list-style-type: none"> • Permeability; • Engagement; • Promotion; • Connectivity; and • Accessibility. 		
3.0	Theatre		
3.1	Council staff distributed theatre options, including a document prepared by the theatre consultant on the advantages and disadvantages of each option. Mayor advised that we briefly review these options and arrange another meeting to review in detail.		
3.2	TJ recommended the theatre be used as a multi-purpose theatre with the ability to hold theatrical productions, conferences etc. TJ suggested that the architects/theatre consultant prepare a presentation.		
4.0	Toilets		
4.1	Council staff distributed amenities options prepared by the architect. Mayor advised that these are preliminary concepts that have been prepared at very short notice.		
4.2	Mayor advised that Council is undertaking a feasibility study to install new amenities at Bondi Beach.		
4.3	The following people excused themselves from the meeting at 2pm, MH, NS, DS, MC and FW.		
5.0	Waste		
5.1	MRA Consulting is the waste consultant on the project.		
5.2	Proposed waste room location is due to access, proximity to tenancies and pedestrian safety.		
5.3	Council staff to investigate building out from corner opposite courtyard.		
5.4	Investigations were carried out to build the waste room underground. This option didn't allow for sufficient room for the trucks to turnaround.		
6.0	Summarise meeting / next steps		
6.1	The following meetings have been proposed in the New Year with the possibility of an additional meeting if required. <ul style="list-style-type: none"> • 13 Jan 18: Meeting 3 located at the Bondi Pavilion: <ul style="list-style-type: none"> ○ 10am to 12pm: Theatre discussion (Theatre Consultant to attend); ○ 12pm to 2pm: Courtyard/amphitheatre/toilet/waste management locations to be reviewed. • 20 Jan 18: Meeting 4 located in the Queens park room: <ul style="list-style-type: none"> ○ 15 minutes POM discussion; ○ 30 minutes on Vision statements; ○ Principles list continued; ○ Future management of venue; ○ Finalisation of clusters • 03 Feb 18: Meeting 5 located at Queens park room <ul style="list-style-type: none"> ○ Plenary meeting – consideration of draft report. • 10 Feb 18: Meeting 6 (only if required). 		
6.2	It was agreed that 75% attendance is required for a quorum for a Committee meetings to proceed.		

Bondi Pavilion Stakeholder Committee Report

20 February 2018

Meeting Minutes 02			
No.	Item	Action	Date
6.3	Council officers to draft the BPSC report and circulate to members after meeting 4.		
6.4	BPSC members are requested to hold Saturday, 10 Feb 18 free for a possible meeting.		
7.0	Other Business		
7.1	Mayor outlined the progress of the previously approved and ongoing Development Application (DA) for Stage 1.		
7.2	Council staff advised that the works will be delivered in stages so there is minimal impact to the community.		
7.4	BPSC members agreed to their emails being shared with each other.		
7.5	Council staff to distribute Bondi POM.		
7.6	Council staff to distribute schedule of events at the Bondi Pavilion.		
7.7	Mayor advised that the intention is to commence construction works July 18.		
7.8	PW advised that he has been approached by the Waverley Historical Society and raised their intention to be involved in discussions relating to content.		
7.9	TJ recommended that there is a dedicated surfing museum to recognise past, present and future heroes of Bondi. Mayor advised that the museum should be a dedicated space for Bondi's history.		

Bondi Pavilion Stakeholder Committee					
Meeting Minutes 03 FINAL					
Date:	Saturday 13 January 2018				
Time:	10.00am – 3.00pm				
Location:	Bondi Pavilion, Seagull Room				
Attendees:					
Name	Organisation	Initials	Name	Organisation	Initials
Cr John Wakefield	Mayor of Waverley (Chair)	JW	Michael Lynch		ML
Cr Leon Goltsman	Councillor Waverley	LG	Di Smith		DS
Cr Dominic Wy Kanak	Deputy Mayor of Waverley	DK	Rhonda Dixon Grovenor		RG
Joy Clayton	Bondi North Precinct	JC	Peter Winkler		PW
Gemma Deacon	Friends of Bondi Pavilion	GD	Adrian Newstead		AN
Lenore Kulakauskas	Bondi Beach Precinct	LK	Faith Wieland		FW
Sophie Stevens Radford	Access committee	SSR	Mark Gould		MG
Terence Jenkins		TJ			
Council Staff					
Linda Bathur	Executive Manager Enriching Waverley	LB	Cathy Henderson	A/General Manager	CH
Delia O’Hara	Senior Producer, Cultural Programs	DO	Andrew Best	Manager, Facilities	AB
			Matt Henderson	Project Manager, Waverley Renewal	MH
Apologies:					
Gabbi Tobias	Bondi Precinct	GT	Leo Shaw-Voysey		LS

Agenda items:			
No.	Item	Action	Date
1.0	Welcome and meeting open		
1.1	Welcome from the Chair		
1.2	Apologies noted.		
1.3	Mayor advised that MC had resigned from the BPSC.		
1.4	Minutes of last meeting. <ul style="list-style-type: none"> Item 7.3 deleted; Item 5.4 (underground location of waste room) to be further investigated in more detail by Council Staff. 	Council staff	
2.0	Committee timetable, and clarification of priority work for the Committee at this stage.		
2.1	The outline of meetings and Committee deadlines was discussed: Saturday 20 January Meeting 4 , to receive and discuss a report (provided in outline form), based on vision, clusters and results of Meeting 3 discussion.		

	<p>Saturday 3 February</p> <p>By 6 February</p> <p>Further meetings to be determined, commencing 17 February</p>	<p>Meeting 5, to review and finalise the Report and agree the program of work for Committee's next stage</p> <p>Submit report for consideration at Council meeting of 20 February</p> <p>Further meetings will consider:</p> <ul style="list-style-type: none"> • Management structure • Artistic direction • Consultation on theatre design • Consultation on design of other purpose-built cultural spaces • Ongoing cultural and community programming 		
2.2	Mayor advised that the theatre and forecourt are significant items to be discussed and will require a separate meeting. Mayor advised that the BPSC will have the opportunity to meet on 03 March 18 to discuss these areas.			
2.3	Mayor advised that the BPSC report will be put forward at the 20 Feb 18 Council meeting.			
2.4	At this point, Stage 1 DA is still running to prevent slowing down the approval process.			
2.5	Mayor advised that they are working on a contingency plan to start some of the works in winter. There will be works undertaking on the high tide roof this year, this work is unrelated to the DA.			
2.6	Mayor advised that a survey will be issued today at 2.15pm today listing a number of questions specific to areas.			
2.7	GD raised concerns that the BPSC only have a limited time to complete the survey today and asked if it could be circulated today and have more time to complete it.			
3.0	Vision			
3.1	Mayor distributed a summary of Committee discussions to date on vision. Committee worked in 3 groups to identify key phrases that should form part of the vision statement, or come up with a draft vision statement to share.			
3.2	<p>Groups reported back following their discussions.</p> <p>First group (MG, PW, GD, LK, SSR) came up with a draft vision statement:</p> <p>Celebrating and developing Bondi cultures</p> <p>And added the start of a draft mission statement, which could incorporate many of the words and phrases in the summary document provided:</p> <p>The Mission (why does the Pav exist? / what is it for?),</p> <ul style="list-style-type: none"> • To be inclusive, adaptive, responsive • To provide well-resourced community spaces / a cultural hub ... [see list] • To be an incubator of cultural development, a place for participation, a showcase • To be creative and proactive in engaging, initiating and connection 			
3.3	Second group (FW, TJ, JC, DS) also provided a draft vision statement: Vision statement:			

	1. A place of gathering, belonging and interaction for all 2. Pavilion holds the landmarks of life in Bondi – surfing, indigenous, multicultural: yesterday, today and tomorrow 3. A beach recreation gateway to local culture 4. Inclusive and accessible for locals: youth, creatives and community		
3.4	Third group (LG, ML, RG, AN) also provided a draft vision statement, and noted that the square brackets indicate where phrases could be adjusted. A [financially self sustaining] [vibrant community cultural hub] that [reflects the history and social heritage] of Bondi for the benefit of [locals and visitors]		
4.0	Walk around / lunch		
4.1	BPSC undertook a walk around of the proposed locations for waste room, colonnade, amenities and reduced amenities in Northern courtyard areas.		
4.2	Mayor explained that some of the elements are essential including, waste, amenities etc.		
4.4	The meeting reconvened in the Seagull room, at which point ML left the meeting.		
5.0	Priority uses and functions		
5.1	Mayor introduced waste as an issue to illustrate complexity of the key issues.		
5.2	GD recommended there should be a policy to provide community with priority.		
5.3	AN referred to the two concept designs submitted which provide for additional community hireable space.		
5.4	Committee members were invited to say what would they like to keep exactly as is? MG, PW, GD, TJ, DS and LK advised: - Theatre; - Amphitheatre; - Seagull room; - Main toilets; - Art gallery; - Music studios.		
5.5	SSR advised that she would like to see the accessibility improved for the building overall. There are many issues to be addressed.		
5.6	JC advised that she would like to see the current utilisation of the spaces before commenting.		
5.7	AN advised that the amphitheatre and waste room should be retained in their current location. Toilets could be moved if better use could be made of the space.		
5.8	Mayor asked BPSC members what areas could go or fundamentally change: - MG: little rooms around the building (but noted more storage was needed); - PW: usable courtyard space; - GD: glass doored corridor outside the music studios. Courtyard could be re-designed; - LK: suggested we utilise the dolphin room as storage; - RG: atrium, dolphin room could be changed. Also suggested any storage spaces expanded and lots of space where people can move around;		

Bondi Pavilion Stakeholder Committee Report

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	<ul style="list-style-type: none">- FW: southern area facing the beach;- JC: southern courtyard;- DS: atrium, flickerfest office, Council offices, veranda at rear, music studio corridor, "bubble";- AN: agrees with DS, added 'bucket list' areas and suggested we could make the courtyard into a creative space		
5.6	Committee reviewed the list of Clusters (attachment to Minutes of 9 December meeting) and noted some amendments.		
5.7	Committee members were given a survey to complete.		
5.8	2.30pm Meeting closed.		

Bondi Pavilion Stakeholder Committee					
Meeting Minutes 04 FINAL					
Date:		Saturday 20 January 2018			
Time:		11.00am – 4.00pm			
Location:		Bondi Pavilion, Seagull Room			
Attendees:					
Name	Organisation	Initials	Name	Organisation	Initials
Cr John Wakefield	Mayor of Waverley (Chair)	JW	Peter Winkler		PW
Cr Leon Goltsman	Councillor Waverley	LG	Adrian Newstead		AN
Gemma Deacon	Friends of Bondi Pavilion	GD	Faith Wieland		FW
Joy Clayton	Bondi North Precinct	JC	Mark Gould		MG
Lenore Kulakauskas	Bondi Beach Precinct	LK	Leo Shaw-Voysey		LS
Di Smith		DS	Terence Jenkins		TJ
Council Staff					
Linda Bathur	Executive Manager Enriching Waverley	LB	Cathy Henderson	A/General Manager	CH
Delia O’Hara	Senior Producer, Cultural Programs	DO	Matt Henderson	Project Manager, Waverley Renewal	MH
Apologies:					
Gabbi Tobias	Bondi Precinct	GT	Michael Lynch		ML
Cr Dominic Wy Kanak	Deputy Mayor of Waverley	DK	Sophie Stevens Radford		SR
Gabbi Thomas	Access committee	GT	Rhonda Dixon Grovenor		RG
Andrew Best	Manager, Facilities	AB			

Agenda items:			
No.	Item	Action	Date
1.0	Welcome and meeting open		
1.1	Mayor apologies on behalf of DW, RG, AB, ML, SR and GT for their absence.		
1.2	Amendments to the previous meeting minutes 13 January 18 include: <ul style="list-style-type: none"> - Date amended from December to January; - Item 5.8 amended PW comment to unused courtyard space. 		
2.0	Report		
2.1	Mayor advised that the purpose of the report is to define recommendations including desired uses and functions. The report will be submitted to Council from the BPSC.		
2.2	Mayor presented the draft report prepared by Council officers and began to critique each sections with BPSC members. Mayor noted that the executive summary will be updated once BPSC members have finalised the list of recommendations.		
2.3	LB presented the three vision statement options for Committee member's consideration. Mayor noted that the vision statement will be finalised at a future meeting in phase 2.		

Agenda items:			
No.	Item	Action	Date
2.4	Mayor restated that Council will be investigating the location of amenities at the southern and northern ends of Bondi Beach.		
2.5	Council staff distributed the 'fair use policy' and 'fair use guidelines' in DRAFT format. Mayor noted that this policy is confidential and not to be distributed.		
2.6	Mayor reiterated that the forecourt (including any discussion of the current tenancy The Bucket List) and theatre design will be discussed separately at another meeting with the theatre consultant and architect.		
2.7	Committee members discussed the following: <ul style="list-style-type: none"> - amphitheatre/music and recording studio to remain in its current location; - consideration of more creative activities in the southern courtyard; - creative artist/director; - southern courtyard to be a multi-purpose space with the area to be paved; - no more than 4m of encroachment on the northern courtyard; - northern courtyard - area for passive recreation; - northern courtyard surface finish to be a combination of grass and paving; - no water feature; - Lockers - Forecourt to have outdoor seating with portable shade structures; - Level 1 to have limited retail/commercial space, such as a small portable coffee cart that serves sandwiches and coffee. 		
2.8	The Mayor raised the issue of the Amphitheatre not being viewed as sympathetic to heritage of the building by the Heritage Council and suggested the Committee consider options if the Amphitheatre in its current form were removed. The Committee's response was to retain the Amphitheatre and that its removal would not be supported.		
2.9	CH advised that the lifeguards will require a designated area for changing facilities.		
2.10	The Committee further discussed the report. A further draft will be circulated to members in advance of the next meeting, so that Committee members can respond and have their responses noted prior to the next meeting.	LB/DO: Update report and circulate v2	
3.0	Essential Services		
3.1	3.00pm DS left the meeting		
3.2	3.15pm LG and MH left the meeting		
3.3	Discussion of essential services. Committee resolved to include a recommendation that the three options for the waste room so far canvassed be explored and experts to provide recommendation.		

Agenda items:			
No.	Item	Action	Date
3.4	<p>Discussion of toilet options. Discussed that a mixed option should be considered – some toilets at current location but reduced number, some in the far south west corner (behind the High Tide room) and some in the northern courtyard where pottery studio currently is located.</p> <p>In this model pottery and artists studios could be moved to a proposed cultural precinct in the southern courtyard.</p> <p>LK noted that earlier security concerns about locating toilets in the northern courtyard are somewhat alleviated if changes to the Surf Club plans are forthcoming, and that moving toilets to the northern courtyard opens up the centre of the building for community / cultural purposes.</p> <p>FW requested the Committee receive copies of the risk assessments that were undertaken for the proposed toilet location in stage 1 and that she had some concerns still about the safety of the proposed plaza.</p> <p>Discussed the options for the toilets. The Committee recommends that Council consider a decentralized toilet placement being across three locations on the ground floor - in the south-western (High Tide / office) corner; the northern courtyard (but no greater than 7m wide) and retention of a reduced number in the central building</p>	LB provide risk assessments stage 1 toilet location	
3.5	4.00pm meeting closed		

Bondi Pavilion Stakeholder Committee					
Meeting Minutes 05 FINAL					
Date:	Saturday 03 February 2018				
Time:	10.00am – 3.30pm				
Location:	Council Chambers, Queens Park Room				
Attendees:					
Name	Organisation	Initials	Name	Organisation	Initials
Cr John Wakefield	Mayor of Waverley (Chair)	JW	Peter Winkler		PW
Cr Dominic Wy Kanak	Deputy Mayor of Waverley	DK	Adrian Newstead		AN
Cr Leon Goltsman	Councillor Waverley	LG	Faith Wieland		FW
Gemma Deacon	Friends of Bondi Pavilion	GD	Mark Gould		MG
Lenore Kulakauskas	Bondi Beach Precinct	LK	Leo Shaw-Voysey		LS
Joy Clayton	Bondi North Precinct	JC	Terence Jenkins		TJ
Di Smith		DS	Rhonda Dixon Grovenor		RG
Council Staff					
Linda Bathur	Executive Manager Enriching Waverley	LB	Cathy Henderson	A/General Manager	CH
Delia O'Hara	Senior Producer, Cultural Programs	DO	Matt Henderson	Project Manager, Waverley Renewal	MH
Apologies:					
Gabbi Tobias	Bondi Precinct	GT	Michael Lynch		ML
Andrew Best	Manager, Facilities	AB	Sophie Stevens Radford		SR
Gabbi Thomas	Access committee	GT			

Agenda items:			
No.	Item	Action	Date
1.0	Welcome and meeting open		
1.1	Mayor apologised on behalf of Mary Doyle from the Access Committee.		
1.2	PW suggested that an additional meeting may be required to finalise the report. Mayor advised that it would be scheduled if needed.		
1.3	Mayor advised that the work of the Committee will effectively be broken up into the following phases: <ol style="list-style-type: none"> Phase 1 – Report; Phase 1b – Internals of Theatre; Phase 1c – front forecourt; Phase 2 – management / artistic director and other matters (eg vision statement, review of Fair Use Policy and Guidelines) 		
1.4	Mayor advised that the Stage 1 Development Application (DA) will likely be put on hold until the re-design has been finalised.		
1.4	Mayor advised that High Tide Roof will be replaced from end March to April.		

Agenda items:			
No.	Item	Action	Date
1.6	Mayor raised his intention to meet with Office of Environment and Heritage (OEH) within the coming weeks.		
1.7	Mayor advised that there will be a PCG meeting next week to discuss the status of the project.		
1.8	Previous meeting minutes have been amended as per the below: - Item 3.3: remove the word 'agree' and replace with 'consider'		
1.9	Mayor clarified that the meeting minutes will not form the basis of the report.		
1.10	DO distributed Committee members draft report comments.		
1.11	FW summarised the comments emailed in from MD. These will be considered in the design development.		
2.0	Report		
2.1	MH distributed the draft report.		
2.2	Committee members discussed the report.		
2.3	Mayor noted that a consensus view from the Committee on recommendations is the ideal.		
2.4	AN and LK distributed a suggested plan for the ground floor, which was discussed.		
2.5	MH distributed the existing ground floor and level 1 plans.		
2.6	Committee members discussed a number of issues relating to layout.		
2.7	Mayor advised that the architects will be asked produce two concept designs.		
2.8	In response to comments about the toilets, CH advised that the Pavilion has two full time cleaners from 6am to 10pm, and that due to congestion continuous cleaning / toilet closure was not possible during peak periods.		
2.9	Committee members agreed on a number of resolutions for inclusion in the report.		
2.10	The Committee discussed priority uses area by area, moving around the ground floor of the Pavilion.		
3.0	Other Business		
3.1	Mayor excused himself from the meeting at 1pm and returned at 1.30pm.		
3.2	AN left the meeting at 1pm.		
3.4	Agreed to meet again on 8 February to complete the process of discussion of priority use area by area.		
4.0	Meeting closed 3.30pm		

Attachment C

Terms of Reference

Bondi Pavilion Stakeholder Committee Terms of Reference

21 November 2017

1. Purpose

The Bondi Pavilion Stakeholder Committee is established to:

- Recommend and prioritise desired uses and functions of the Bondi Pavilion as a cultural and community centre
- Advise on future cultural and community programs and artistic direction of Bondi Pavilion, to ensure a 21st century community cultural centre.

2. Deliverables

The Committee will:

- (e) Develop a vision statement which guides the committee's process and communicates the values and mission for Bondi Pavilion as a vibrant community and cultural centre
- (f) Identify a matrix of recommended and desired uses and functions for Bondi Pavilion, in order to assist the review of the Bondi Pavilion Upgrade & Conservation Project. This matrix must include prioritisation of potential uses and improvements.
- (g) Provide a report to Council on the matrix of recommended and desired uses and functions, to be finalised by Monday 29 January 2018 so that it can be considered by the Operations & Community Services meeting on 6 February 2018. This report may include consideration of broad locations of uses and functions if desired by the Committee.
- (h) Provide advice on the development of future cultural programming and artistic direction at Bondi.

3. Interpretation

For the purpose of this document

Member means member of the Bondi Pavilion Stakeholder Committee

Committee means Bondi Pavilion Stakeholder Committee

4. Membership

The Committee is comprised of up to 20 members as follows:

- (a) Bondi Ward Councillors
- (b) Up to eight members appointed by Council following a public Expression of Interest campaign
- (c) One member who is a young person, appointed by Council
- (d) A representative of the Traditional Owners
- (e) A representative who is a film and TV specialist
- (f) A representative from the Waverley Access Committee
- (g) One nominee from Friends of Bondi Pavilion

- (h) One nominee of the Bondi Beach Precinct
- (i) One nominee of the North Bondi Precinct
- (j) One nominee of the Bondi Precinct

Senior Council staff and other appropriate staff, as nominated by the General Manager, will attend and provide information and support to the Committee's meetings.

5. Chair

The Mayor and the Deputy Mayor will alternate responsibility for chairing meetings, as agreed.

6. Terms of Reference Review

After the submission of the Committee's report due 29 January 2018, Council will review the Terms of Reference of the Committee, and will have regard to the Committee's role as advising on cultural and arts programming and identified other matters for Bondi Pavilion into the future.

At the Committee's final meeting before 29 January, feedback will be sought from Committee members as a part of this review.

Amendments to this Terms of Reference can only be approved by the Council.

7. Meeting Schedule

Meetings will be held on Saturdays 25 November, 3 December and 10 December 2017.

Future meetings will be scheduled as required after consultation with Committee members.

8. Meeting Agenda & Minutes

The meeting notice, agenda and business paper is provided to members in advance and will be made available on the Council website. Committee members may request items to be included on the agenda.

Minutes of meetings will be made available on the Council website.

9. Code of Conduct

All members of the Committee are required to comply with the provisions of the Council's Code of Conduct and any other policy or requirement applicable to the proper functioning of the Committee.

10. Confidentiality and privacy

Members may come in contact with confidential or personal information retained by Council. If so, members are required to maintain the security of any confidential or personal information and not access, use or remove any information unless the member is authorised to do so.

Privacy legislation governs the collection, holding, use, correction, disclosure and transfer of personal information.

11. Media protocol

Members are not to speak to the media in their capacity as Committee members.

In accordance with Council's Media Policy, the Mayor is the only person permitted to speak to the media on behalf of the Council and the Committee.

Attachment D

Clusters of uses and functions

Clusters of uses and functions

Cluster	Uses and functions:	Resourcing and implications
Community activities Includes sport and recreation	<p>In the southern courtyard:</p> <ul style="list-style-type: none"> an outdoor area to supplement the high tide room, including seating and an awning a covered walkway alongside the High Tide room to allow covered access access for equipment and bump in to the music studios, theatre and art gallery traffic management (eg removable bollards) for this access hard surfacing eg paving a creative precinct or annex to the central building to be considered <p>in the northern courtyard:</p> <ul style="list-style-type: none"> a flat, level grass surface for play and passive recreation, or mix of grass and hard surface building into the northern courtyard is possible but not along 'western' wall and no more than 4m into the courtyard where pottery studio is the northern courtyard should remain as predominantly open space <p>within the Pavilion:</p> <ul style="list-style-type: none"> support for beach users and swimmers eg change rooms somewhere to shower off (Plaza) passive recreation spaces venues in which to hold meetings, workshops and classes eg yoga, Capoeira, baby ballet, music tuition access to community support services such as AA (everything from AA – Zumba) arts and craft for the community eg pottery studio, artists studio a sheltered place to sit support for young people & good health venues for community activities eg schools performances a community radio station 	<ul style="list-style-type: none"> northern courtyard to have grass or mixed surface southern courtyard to have hard surface consider needs of tenants for seating and shade – both northern and southern courtyards consider needs for storage courtyard should include shelter for users who are not utilizing tenancies clean, pleasant toilet, shower & change facilities are needed installation of basketball hoop/s a plaza area with showers and toilet facilities would support beach users and swimmers better no less and ideally more m2 of community hireable space should be provided no special purpose sporting facilities to be built inside, it's sufficient to provide multi-purpose rooms suitable for physical activity, eg yoga, dance, capoeira consider retaining waste management where it currently is, slightly larger

Cluster	Uses and functions:	Resourcing and implications
Cultural activities Include festivals	<i>"the Pavilion must provide..."</i> <ul style="list-style-type: none"> places to present and consume the arts both inside and outside eg <ul style="list-style-type: none"> live performance cinema installation art public art other visual arts cultural activities for all ages and demographics a place to hold festivals eg <ul style="list-style-type: none"> outdoor family events eg festival of the winds, carols by the sea music festivals eg Latin Festival, youth music festivals information about and access to Aboriginal culture 	<ul style="list-style-type: none"> retain the Theatre on the top floor in its current location retain the other purpose built cultural spaces inside the Pavilion (art gallery, artist studio, pottery studio, music recording / rehearsal studios) the amphitheatre should be retained but further consideration can be given to most suitable seating a multi-purpose space built in the southern courtyard to facilitate, for eg - museum, learning space / multimedia learning space, control room for wired in tech, broadcast facilities, a dedicated cinema all spaces to be electronically interactive with each other, and technology enabled any museum should incorporate use of VR hireable studio spaces to include a functional dance studio foyer should be usable for exhibitions entire courtyard space should be designed to best accommodate all outdoor uses including both festivals and regular activities consideration should be given to providing a one stop Aboriginal Information and Art shop part time Aboriginal Director appointed to develop, produce, oversee Aboriginal and Torres Strait Islander events and workshops
Bondi culture Include history/culture/environment	a place to learn about Bondi culture in all its aspects, including <ul style="list-style-type: none"> current cultural events / attractions surfing history / surfing culture indigenous culture local culture – multiple nationalities local history information about the environment relevant Council programs 	Several approaches to this: <ul style="list-style-type: none"> create physical space / resources to meet this need incorporate these elements into all levels of programming incorporate into building design

Cluster	Uses and functions:	Resourcing and implications
	<p>NB</p> <p>The notion of providing access to Bondi culture also sits within cultural activities eg</p> <ul style="list-style-type: none"> • museum space • recognition of indigenous heritage • acknowledgement of history of the venue • respect for the environment <p>and is also closely related to visitor services</p>	
<p>Venue management</p> <p>Include venue hire</p> <p>Include public engagement</p>	<ul style="list-style-type: none"> • management policies and practices and an operational structure and staffing that enable the Pavilion to meet the needs of all uses and functions • an attractive and welcoming, operationally efficient suite of venues that fulfil all uses and functions • easy access to information about the Pavilion and all levels of activities to all demographics, locally, nationally and internationally and across all relevant mediums • the ability to promote cultural programs to attract audience • the ability to engage with the community about all activities, programming and events 	<ul style="list-style-type: none"> • each venue should be earmarked for a primary use – for instance, community hireable spaces made available first to the community • review operational structure to provide artistic leadership as well as operational management • provide sufficient resources • create engagement strategies • office space for venue management on site (min 60m²) • signage, effective promotion & adequate technical infrastructure
<p>Essential services</p> <p>Include toilets and amenities</p> <p>Include visitor services</p>	<ul style="list-style-type: none"> • accessibility to everyone to all services and forms of engagement • compliance with fire safety, building and other applicable regulations • clean, well-functioning public amenities (toilets, showers, change rooms) • technical services and infrastructure to support the functions of the building (loading areas, waste management, services) • visitor services of a standard to meet Waverley Council's best practice objectives for customer service, public amenities, tourism, and other relevant programs (such as cultural programs) • best practice environmental protection practices • lockers 	<p>Design of the building must be based on providing all essential services, including</p> <ul style="list-style-type: none"> • adequate storage for all uses (eg seating, shade, equipment) including building maintenance • adequate back of house facilities – eg technology control room, theatre dressing rooms, green room, storage, front of house, venue technical services • work access to venues (loading, rigging etc) • accessible design at all levels and for all uses • electronic connectivity • technological design to meet future needs (taking into

Cluster	Uses and functions:	Resourcing and implications
	<ul style="list-style-type: none"> emergency / first aid room 	account solar / batteries for eg) <ul style="list-style-type: none"> traffic management and limitations on parking consideration of all possible options for placement of toilets to minimize footprint within the Pavilion
Commercial operations Include retail leaseholders	<p><i>on the ground floor</i></p> <ul style="list-style-type: none"> some commercially leasable space including outlets for food and beverage and leasable outdoor seating for use of these tenants <p><i>on the first floor</i></p> <ul style="list-style-type: none"> a coffee-cart type food and beverage outlet, small in size, of similar type to the Crab Hole at Bondi Icebergs, which does not prevent public access to the balcony Council run commercial operations to provide services to the community and support the financial sustainability of the venue. 	<ul style="list-style-type: none"> shade and seating (and storage) is needed for outdoor seating areas on the ground floor, both on forecourt and within courtyards appropriate waste management and storage facilities must be provided for each tenant the balcony is not suitable for shade umbrellas because of high wind and storage issues the forecourt surface needs consideration the hours of operation for top floor tenants requires further consideration

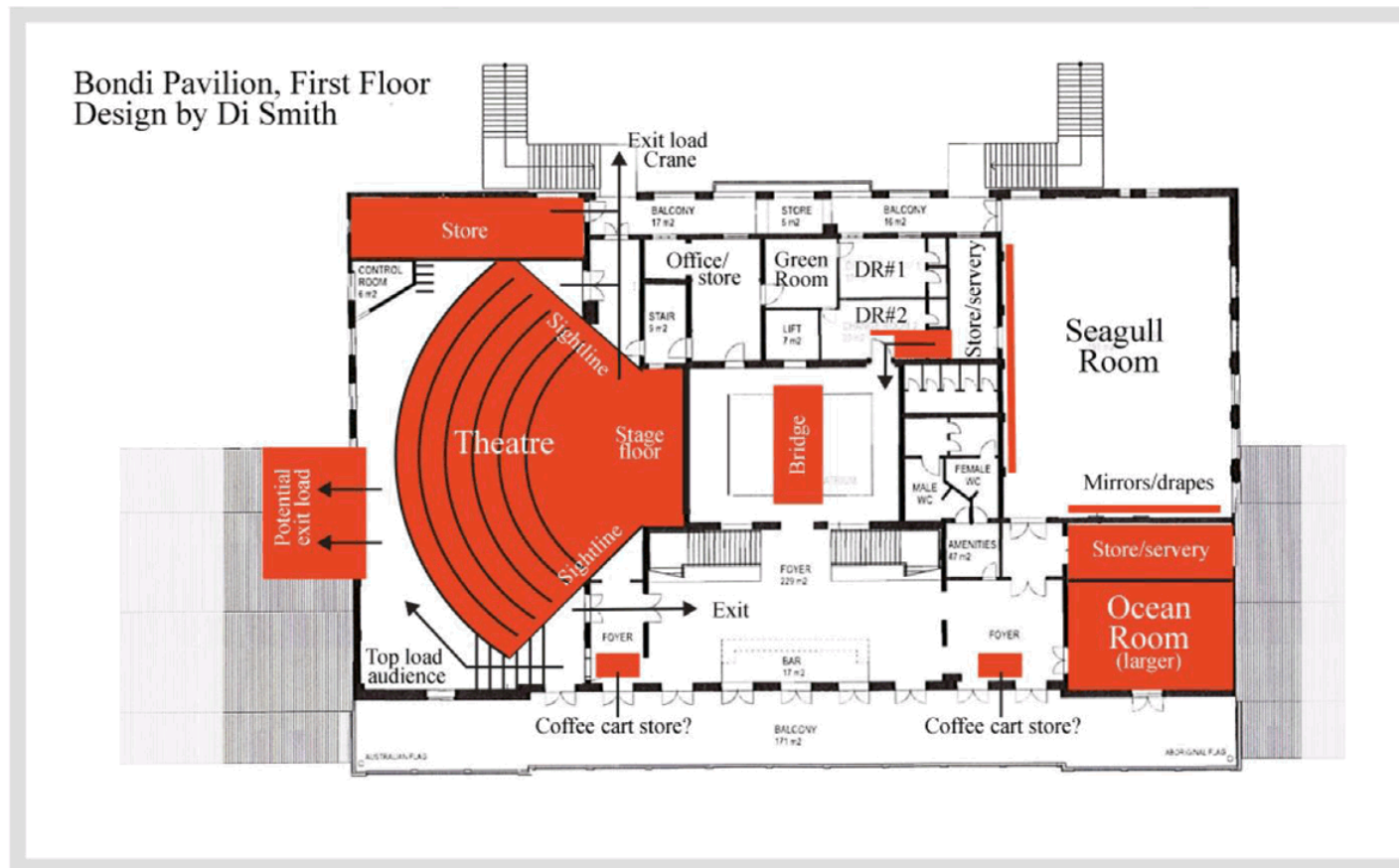
Attachment E

Committee Members Submissions – groundplan schemas

From Di Smith - first floor

From Adrian Newstead / Lenore Kulakauskas – ground floor

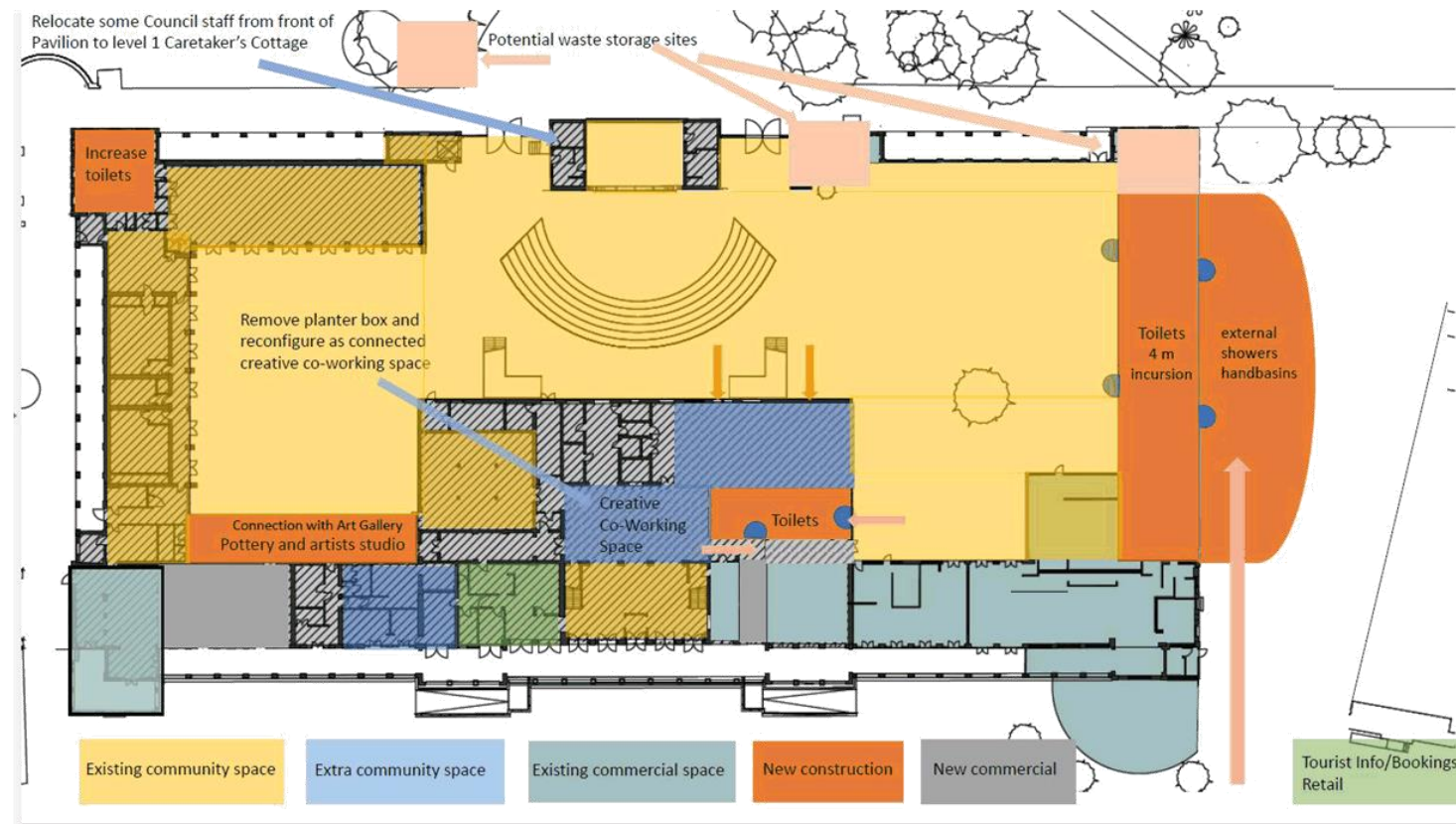
From Gemma Deacon (Friends of Bondi Pavilion) – ground floor



Bondi Pavilion Stakeholder Committee Report

20 February 2018

From Adrian Newstead and Lenore Kulakauskas



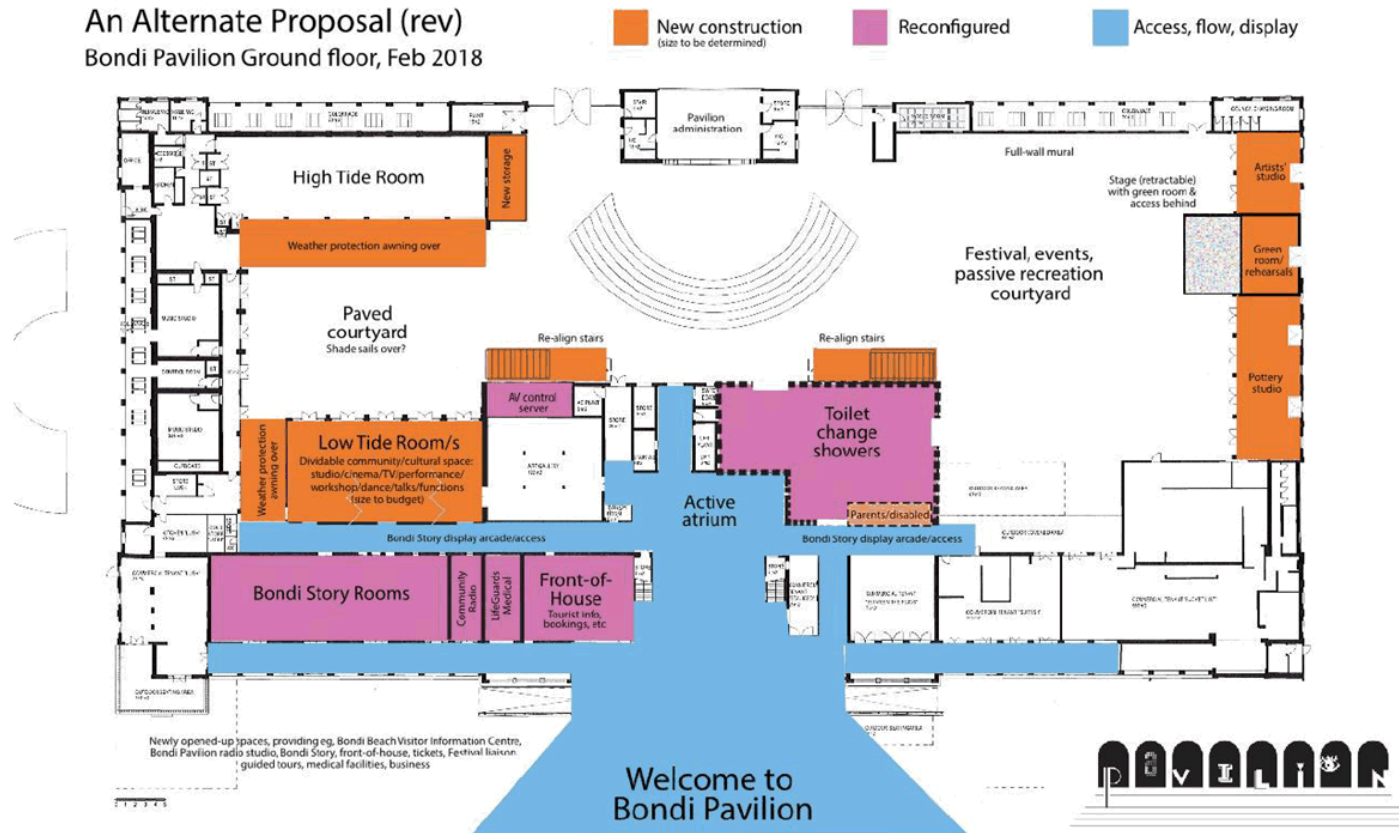
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From Gemma Deacon (Friends of Bondi Pavilion)

FuturPav

An Alternate Proposal (rev)

Bondi Pavilion Ground floor, Feb 2018



REPORT
CM/7.2/18.02

Subject: Petition - Bondi Junction Village Markets, Oxford Street Mall

TRIM No: A18/0108

Author: Natalie Kirkup, Governance and Internal Ombudsman Officer

Director: Peter Monks, Acting General Manager

RECOMMENDATION:

That the petition requesting that the Bondi Junction Village Markets remain open until a new tender agreement has been implemented, be forwarded to the Executive Manager, Enriching Waverley, for appropriate action.

1. Executive Summary

Council has received a petition containing 1,073 signatures from residents of Bondi Junction requesting that the Bondi Junction Village Markets remain open until a new tender agreement has been implemented, to ensure that the markets stay open.

It is recommended that the petition be forwarded to the Executive Manager, Enriching Waverley, for appropriate action.

2. Introduction/Background

Council accepts petitions from persons who have an interest in the Waverley Local Government Area as residents, landowners, business people or in some other capacity. Petitions must concern matters that Council is authorised to determine.

3. Relevant Council Resolutions

Nil.

4. Discussion

The petition requests Council to:

'Keep Bondi Junction Village Markets open until a new tender agreement has been implemented to ensure the markets stay open under a smooth transition.'

The petition states in part:

'Please help save our 16 year old local Bondi Junction Village Market which are in danger of closing down. We implore Waverley Council to ensure the future of the market and act promptly to ensure a seamless transition from the existing management to any future management. Stall holders have only been given a 3 week notice period which is detrimental to their livelihood.'

This will result in immediate unemployment for over 80 people. Not only will the stallholders suffer a sudden loss of income for survival, but the community will suffer a great loss as well!

Bondi Junction Village Markets represents more than just its obvious commercial purpose adding significant community value. Longstanding relationships between independent market stall businesses and their customers will be destroyed if we do not fight for our markets.'

5. Relationship to Waverley Together 3 & Delivery Program 2013-17

The relationship to *Waverley Together 3* and *Delivery Program 2013-17* is as follows:

Direction: G2 Our community is actively engaged in well-informed decision processes.
Strategy: G2b Provide opportunities in a variety of forums for all stakeholders to contribute to community decision making.
Deliverable: A website that supports community comment and engagement and includes a 'Have a Say' portal.

6. Financial impact statement/Time frame/Consultation

There is no financial impact in Council receiving the petition.

7. Conclusion

It is recommended that the petition be forwarded to the Executive Manager, Enriching Waverley, for appropriate action.

8. Attachments

Nil.

REPORT
CM/7.3/18.02

Subject: Market Operations in Oxford Street Mall, Bondi Junction

TRIM No: A09/0737

Author: Andrew Best, Manager, Waverley Facilities

Director: Cathy Henderson, Director, Waverley Life

RECOMMENDATION:

That Council:

1. Notes that the existing market operator in Oxford Street Mall, Bondi Junction, My Local Markets Pty Ltd, has given notice of its intention to cease trading from 2 March 2018.
2. Investigates long-term options for day time markets in Oxford Street Mall as a matter of urgency, taking into account the work currently being undertaken on Council's Night Time Activation Strategy.
3. Investigates options for Council to operate the current markets in the interim, with a report to come to the March Council meeting.

1. Executive Summary

The market in Oxford Street Mall is currently operated by My Local Markets Pty Ltd Trading as Your Local Markets. The market operator has recently given notice to Council of its intention to cease trading on 2 March 2018.

In the termination notice provided to Council, the current operator offered to arrange for the markets to continue to operate on a temporary basis while Council had time to arrange for an alternative operator to be found. This offer, however was contingent on no rent being paid to Council during this period. Officers sought advice from Governance and were advised that it would not be possible to approve the continuation of a commercial operation on public land, rent free.

The operator has been informed that Council is not able to approve the markets to continue to operate rent free and that the markets would therefore cease trading on the end date provided in the termination notice.

In recent months, Council officers have been working on a number of strategic documents in relation to the markets including a Commercial Activities in Public Spaces Policy which includes a Policy position on markets. In addition a Night time Activation Strategy is also being developed by Shaping Waverley. These documents will provide a strategic framework for Council to decide how it wishes any potential markets to operate in the future.

This report provides a summary of the current situation and details of how the markets are currently operated. In addition the report also provides a recommendation for Council to undertake an expression of interest process, inviting proposals from prospective operators on different options for how the markets could operate going forward and to explore options for Council to operate the current markets in the interim.

2. Introduction/Background

Council has approved markets to operate in Oxford Street Mall for well over a decade. The current market operator (My Local Markets) has been operating the markets under license for eight years and the prior operator trading as Organic Food Markets was there for approximately six years.

The current markets trade on Wednesday, Thursday and Friday each week and whilst their approval allows longer hours the markets are generally open from 8 am to 5.30 pm, with set up and pack down taking place outside of these hours.

Under the license the operator is charged a daily fee which currently generates about \$97,000 per annum to Council. The licence holder then coordinates the stall holders and charges them for their use of the space. Between 25 and 30 stalls sell a range of products from clothing, food, jewellery and handmade arts and crafts.

The current operator was appointed following a tender process undertaken in 2010 and was allowed to go into holdover on its expiry. In 2017 Council Officers offered the operator a new one year license agreement, this was anticipated to allow Council time to develop strategic documents relating to Commercial Activity in Public Spaces (including markets) and a Night-time Activation Strategy which were to inform the future direction of the markets and other public space activity.

The operator declined to accept the offer of a further one year licence and the licence therefore currently operates on a month to month holdover basis.

3. Relevant Council Resolutions

Council or Committee Meeting and Date	Minute No.	Decision
16 March 2010	1003.16.1	<p>That:</p> <ol style="list-style-type: none">1.The report be treated as confidential in accordance with section 11(3) of the Local Government Act 1993, as it relates to a matter specified in section 10A(2) of the Local Government Act 1993.2.Authority be granted for the General Manager in conjunction with the Mayor to enter into agreements on behalf of Council with Your Local Markets and Dialogue Public Relations to provide Outdoor Market operation services on Oxford Street Mall, Bondi Junction.3. The unsuccessful applicants be notified of the result.

4. Discussion

As noted above the current markets licence is operating on a month-to-month basis. With the operator declining to accept the offer of a new twelve month license in 2017.

On 17 January 2018, the current market operator provided notice of their intention to terminate the My Local Markets Pty Ltd licence as of 2 March 2018.

In the initial correspondence providing notice to Council, the current operator proposed a situation whereby one of their current staff members could continue to run the markets on a caretaker basis to

allow time for Council could find another operator to run the markets. This arrangement was contingent on no rent being payable during this period.

In later correspondence the operator made clear that they would also require their bank guarantee to be returned even if the caretaker period was approved.

On receipt of this correspondence officers sought Governance advice and received confirmation that Council would not be able to permit a commercial operation on Council managed land, rent free. Further to this, advice was provided that the sale, assignation or transfer of the license to another business is not permitted under the existing agreement. Operation without a bank guarantee or security should also not be considered.

Officers subsequently informed the current operator that Council was not able to accept the offer and that the markets would therefore need to cease trading on 2 March 2018.

In response to this the operator stated that it had never been their intention to ask for a rent free period however they did request that the license be transferred and the bank guarantee be returned.

The news that the markets will be ceasing operation on 2 March has caused some concern and upset amongst stallholders. Council has received contact from a number of stallholders seeking clarification on the situation and an online petition to garner support to save the markets has been created.

The best option to keep the current market operating in the short term would be for the current operator to continue to operate under the existing agreement terms and the bank guarantee to remain in place. This option has been put to the current operator but they have advised that they are not able to consider this option given their current personal situation.

While other options are being considered, it is proposed that Council officers investigate the feasibility of Council operating the current markets directly. This would be on a short term interim basis to provide continuity for the stall holders and for their customers.

Whilst it is unfortunate that the current operator has the need to cease trading, these events do provide an opportunity for Council to reassess the way that markets on the Mall operate.

While it is understood that many people in the community enjoy the markets and see it as a community gathering place, where long standing relationships with stallholders have been formed, it should be recognised that there have been a number of operational issues reported to Council over time. Officers have received complaints on a number of issues including waste management, traffic management, noise issues and the conflict between the market operation and cyclists. The mall is a shared zone and many incidents of conflict between the markets and cyclists have been reported.

In addition, officers have also received complaints from retail shops operating in the Mall in relation to the negative impact the markets have on their business. Further to this there have been complaints about the appearance and condition of the market stalls and infrastructure.

Should Council wish to continue to approve a market to operate on the Mall in the long term, then the new operator will need to be procured through a competitive tender process. It is proposed that prior to a tender process an expression of interest process be undertaken to seek proposals from alternative operators. This may provide the opportunity to attract a new market offering that aims to reinvigorate the markets.

There are a number of alternative models for market operations across Sydney that could be considered for the Mall. These include twilight or night time markets which assist in the activation of areas outside of normal business hours, weekend markets, or a daytime operation similar to the current operation. In

addition, the market offering could include the sale of a broader range of goods such as an organic food market, clothing market or local artisan market.

There has been ongoing work by Council Officers from Shaping Waverley on a number of strategic documents that relate to any future market operation. These include but are not limited to the following:

- The Waverley Economic Development Strategy, 2015-2020.
- Bondi Junction, Heartbeat of the East.
- Bondi Junction Complete Streets Project.
- Waverley's People, Movement and Places (Working Paper).

In addition an updated market policy is currently being developed as part of the Commercial Activity in Public Spaces Policy and the Night time Activation Strategy is also in development. It is anticipated that both documents will be presented to Council for endorsement in coming months. It is proposed to run the EOI in parallel with the work being done on these strategic documents.

It is proposed that a report is brought back to March Council on the feasibility of Council operating the current markets on an interim basis with an additional report to Council following the completion of the above works and the EOI process, that will provide a range of options for future market operations, to allow Council to determine the future direction of the markets at Oxford Street Mall.

5. Relationship to Waverley Together 3 & Delivery Program 2013-17

The relationship to *Waverley Together 3* and *Delivery Program 2013-17* is as follows:

Direction:	G5 Waverley is financially sustainable with revenue and resources required to support implementation of the community's plans and to provide infrastructure performance and services our community needs.
Strategy:	G5c Promote the establishment and maintenance of commercial business operations that contribute to Waverley's financial sustainability.
Deliverable:	Budgeted financial performance for all commercial leases met or exceeded.

6. Financial impact statement/Timeframe/Consultation

The termination of the markets license by the operator will result in the loss of revenue of approximately \$8,083 per month until a Council decision can be made in relation to the markets and a possible new operation put in place.

Further reports to Council on the Commercial Activity Policy and Night-time Activation Strategy will be brought to Council in coming months. Following Council approval an EOI process will be undertaken with a report coming back to Council on the responses and making recommendations at the same time.

7. Conclusion

Council notes that the current operator of the Oxford Street Mall Markets has served notice on Council to terminate their license and as a result the current market operation will cease trading on 2 March 2018.

8. Attachments

Nil.

**REPORT
CM/7.4/18.02**

Subject: Q2 Budget Review - December 2017

TRIM No: A03/0346

Author: Teena Su, Executive Manager, Financial Waverley

Director: Peter Monks, Acting General Manager

RECOMMENDATION:

That Council adopts the variations to the 2017/18 Operating and Capital budgets in accordance with attachments 1, 2 and 3 of this report.

1. Executive Summary

The December 2017 Quarterly Budget Review forecasts a budget surplus of \$59,381, with no change to the current budget position.

2. Introduction/Background

As part of the Integrated Planning and Reporting Framework for NSW Local Government, the Office of Local Government has a set of minimum reporting requirements for Councils. These reporting requirements have been put in place to assist Councils to facilitate progress reporting against the original and revised annual budgets and is required at the end of each quarter.

Collectively, these documents are known as the Quarterly Budget Review Statement (QBRs). Quarterly reports are required to be submitted to Council in accordance with the relevant legislation, Section 203 of the Local Government (General) Regulation 2005, which requires that at the end of each quarter, the responsible accounting officer of the Council prepare and submit to the Council a Budget Review Statement that indicates the latest estimates of income and expenditure for the current financial year.

The QBRs must include, or be accompanied by:

- A report as to whether or not the responsible accounting officer believes that the Statement indicates that the financial position of the Council is satisfactory, having regard to the original estimates of income and expenditure; and
- If that position is unsatisfactory, recommendations for remedial action.

3. Relevant Council Resolutions

Nil.

4. Discussion

The December 2017 Quarterly Budget Review forecasts a budget surplus of \$59,381, with no change to the current budget position.

Table 1 below provides a comparison of Council's forecast position between Current Budget and Q2 Proposed Budget, and actuals (including commitments) for the first six months.

Table 1 - Q2 Proposed Budget - '000	Orig. budget	Current budget	Q2 Amend.	Q2 Proposed Budget	Q2 Change %	Actual 31 Dec	Note
Estimated Income	(140,342)	(138,811)	1,715	(137,096)	(1.2%)	(97,179)	
Operating Income	(125,432)	(125,338)	(87)	(125,425)	0.1%	(93,157)	1
Capital Income	(14,910)	(13,473)	1,802	(11,671)	(13.4%)	(4,022)	2
Estimated Expense	147,313	154,361	(3,037)	151,324	(2.0%)	79,530	
Operating Expense	109,661	108,943	1,388	110,331	1.3%	57,454	3
Capital Works Program	30,543	34,141	(3,565)	30,577	(10.4%)	18,882	4
Other Capital Expense	6,294	10,462	(860)	9,602	(8.2%)	2,720	5
Loan Repayment	815	815		815	0.0%	473	
Net Reserve Movement (from)/to	(7,030)	(15,609)	1,322	(14,287)	(8.5%)	(2,270)	6
Net Budget Result - (Surplus)/Deficit	(59)	(59)	0	(59)	0.0%	(19,935)	

Q2 budget review summary

Income

1. Operating income is reduced by \$87k to \$125.4m, representing a 0.1% reduction. It is tracking at 74.3% of the Q2 budget as at 31 December 2017.

The main contributors to the Q2 adjustments in the operating income are as follows:

- Operating grants & contributions are \$130k higher than budget from areas of Early Education Centres, IT projects and mechanic workshop materials cost-sharing from Woollahra Council.
- Filming fees increase from the Bondi Beach area by \$115K.
- Development applications fee is higher than budget by \$100k.
- Temporary truck zone permits fee is higher than anticipated by \$275k as strong building construction activities in the LGA continues.
- Reimbursement for expense spent on the Council amalgamation preparation work from the State Government was rejected. Hence, a removal of this reimbursement income (\$557k) is required in the Q2 review.

2. Capital income is reduced by \$1.8m due to the delay of Bondi Junction Cycle project as it stages out to next financial year.

Overall, a net reduction of \$1.7m or 1.2% in income from the current budget of \$138.8m to the proposed Q2 budget of \$137.1m for the year ending 30 June 2018.

3. Operating Expense is increased by \$1.4m to \$110.3m, representing a 1.3% increase from the current year of \$108.9m. It is tracking at 52.1% including commitments, of the Q2 proposed budget, as at 31 December 2017.

The main contributor to the Q2 adjustments in the operating expense are as follows:

- Reclassification of IT projects expense of \$929k from capital expense to operating expense, it is contrasted with the reduction in Other Capital Expense.
 - Increase in consultant expense for the SAMP 5 preparations by \$230k and building assets structural assessment by \$46k, \$50k expects to undertake the security in crowded places study, \$35k for the Health Plan and \$40k for Planning Agreement planning proposal.
4. Capital Works Program is reduced by \$3.6m to \$30.6m. The actual expense with commitments is tracking at 61.8% of the Q2 proposed budget. The changes to capital works program is summarised in the following tables 2 and 3:

Table 2 - Capital Works Program Q2 amendments	No of projects	Amount - \$'000
Project cost reduction	51	(1,400)
Project cost defer to 2018/19	7	(4,332)
Project cost increase	21	1,002
New project	12	1,165
Total	91	(3,565)

Table 3: Capital Works Program & Funding Sources -'000	Current Budget	Q2 Proposed Budget	Change from current budget
Expenditure	34,141	30,577	(3,565)
<u>funding sources:</u>			
Grants and Contribution	(4,147)	(2,352)	1,795
External Restricted Reserves	(8,071)	(7,960)	112
Internal Restricted Reserves	(15,679)	(13,815)	1,864
General Fund	(6,244)	(6,450)	(206)
Total funding sources	(34,141)	(30,577)	3,565

See Attachment 2 for further detail on the capital works program.

5. Other capital expense is reduced by \$860k mainly due to the reclassification of \$929k IT projects expense to Operating expense, and the proposal of live streaming project \$100k. And increase in the plant replacement program by \$48k, as shown in table 4 below.

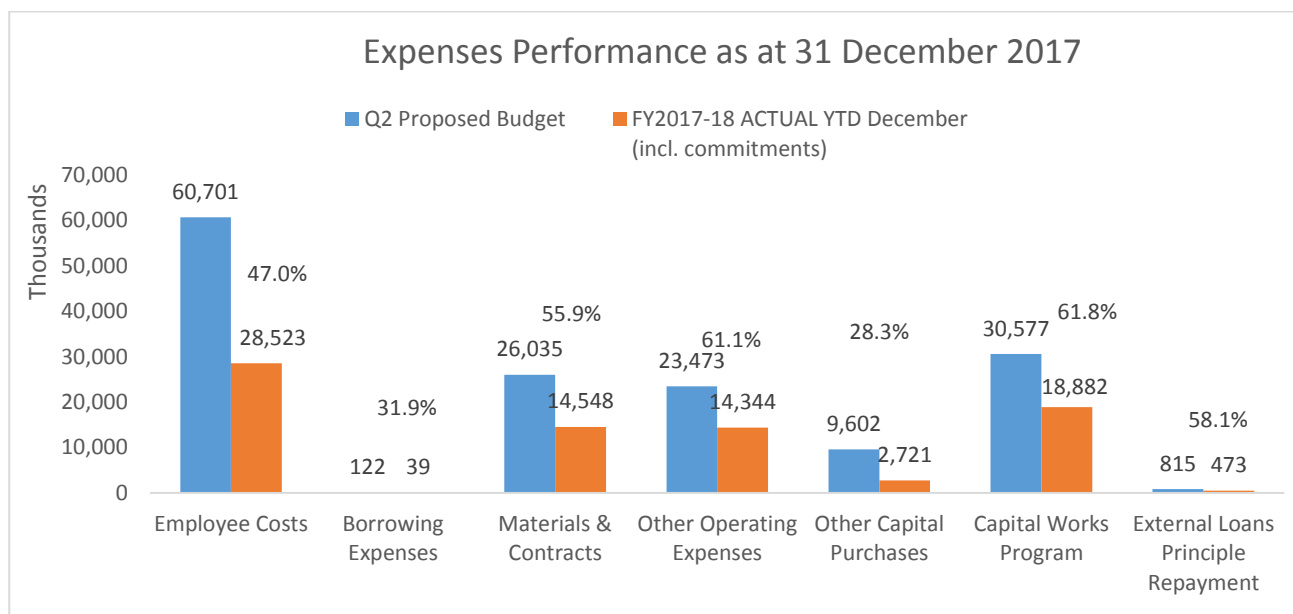
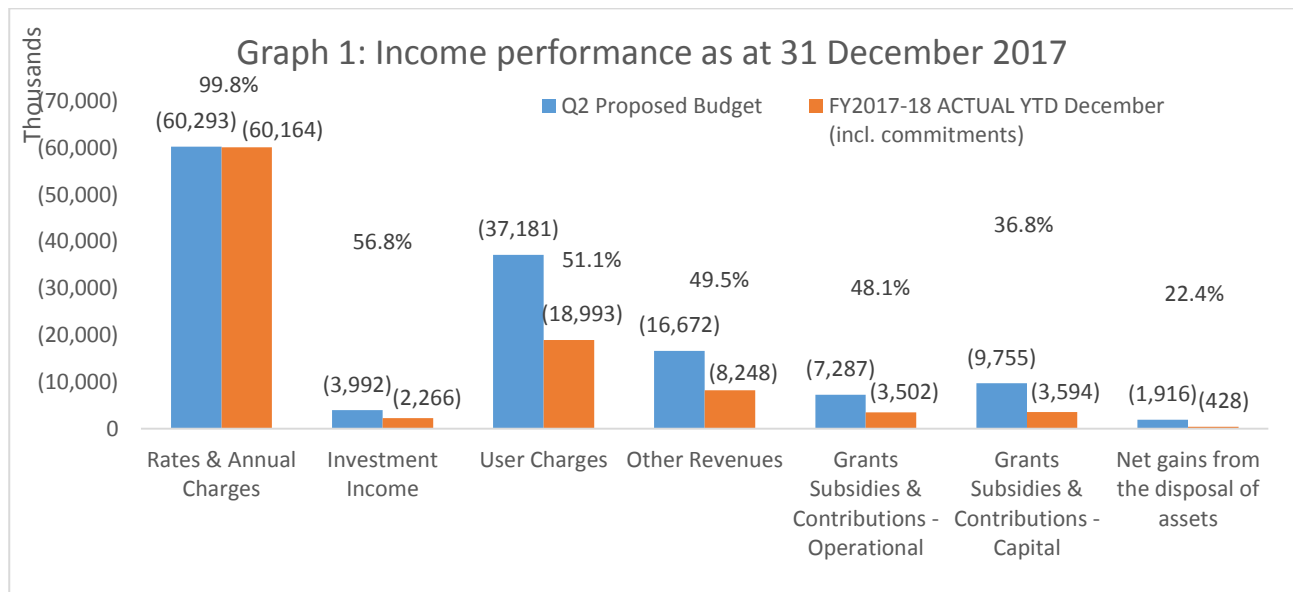
Table 4: Summary Plant Replacements for 2017/18 - '000						
Plant Category	Current Budget		Q2 Amendment		Q2 Proposed Budget	
	Qty	Amount	Qty	Amount	Qty	Amount
Passenger Vehicle	35	1,162	1	18	36	1,181
Small Plant	9	52	(5)	(25)	4	27
Light Commercial Vehicle	6	297	-		6	297
Truck Fleet	22	5,391	-	86	22	5,477
Specialised Equipment	14	731	(2)	(32)	12	699
Total	86	7,632	(6)	48	80	7,680

6. Reserve funds utilisation are reduced by \$1.3m to \$14.3m, mainly due to the amendments to the Capital Works Program.

See Attachment 1 for further detail of the Q2 review.

Income and Expense Performance as at 31 December 2017

Graphs 1 and 2 below illustrated the income and expense performance for the first half year ended 31 December 2017 compared to the Q2 proposed budget for year ending 30 June 2018.



See Attachment 3 for Directorates' Q2 budget performance as at 31 December 2017.

5. Relationship to Waverley Together 3 & Delivery Program 2013-17

The relationship to *Waverley Together 3* and *Delivery Program 2013-17* is as follows:

- Direction:** G5 Waverley is financially sustainable with revenue and resources required to support implementation of the community's plans and to provide infrastructure performance and services our community needs.
- Strategy:** G5a Promote and advocate the provision of financial reporting systems in an accurate, timely, transparent and honest manner to ensure sustainability of public assets and resources.

Deliverable: Financial advice and coordination to ensure Council meets overall budget performance targets provided.

6. Financial impact statement/Time frame/Consultation

Council is required under the *Local Government (Financial Management) Regulations 1993*, Part 2, Clause 9, to, not later than two months after the end of each quarter, prepare and submit a reviewed budget statement showing, by reference to the estimate of income and expenditure which is set out in the operational plan, a revised estimate of the income and expenditure.

7. Conclusion

Council's Executive Manager, Financial Waverley, as the responsible accounting officer, advises that the projected financial position is satisfactory.

8. Attachments

1. Q2 QBRS statement
2. Q2 Proposed Capital Works Program
3. Q2 Budget Statement - Council and by Directorate

Waverley Council

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17**Table of Contents****page**

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Waverley Council

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 December 2017

It is my opinion that the Quarterly Budget Review Statement for Waverley Council for the quarter ended 31/12/17 indicates that Council's projected financial position at 30/6/18 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: _____

date: 7 February 2018

Teena Su
Responsible Accounting Officer

Waverley Council

Quarterly Budget Review Statement

for the period 01/10/17 to 31/12/17

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2017

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2017/18	Approved Changes		Revised Budget 2017/18	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sep QBRS					
Income								
Rates and Annual Charges	60,293			60,293			60,293	60,164
User Charges and Fees	36,201		540	36,741	440	1	37,181	18,993
Interest and Investment Revenues	3,771		221	3,992			3,992	2,266
Other Revenues	16,970		184	17,154	(483)	2	16,672	8,248
Grants & Contributions - Operating	8,197	45	(1,084)	7,157	130	3	7,287	3,502
Grants & Contributions - Capital	13,550	(2,000)		11,550	(1,795)	4	9,755	3,594
Net gain from disposal of assets	1,360	599	(37)	1,923	(7)		1,916	428
Share of Interests in Joint Ventures								
Total Income from Continuing Operations	140,342	(1,356)	(176)	138,811	(1,715)		137,096	97,195
Expenses								
Employee Costs	62,474		(904)	61,570	(869)	5	60,701	28,462
Borrowing Costs	122			122			122	39
Materials & Contracts	21,972	269	(403)	21,839	1,289	6	23,128	10,156
Depreciation	22,281			22,281			22,281	52
Legal Costs	1,214		19	1,233	(109)	7	1,124	332
Consultants	2,445	150	340	2,936	886	8	3,822	994
Other Expenses	21,434	34	(225)	21,243	190	9	21,434	10,108
Interest & Investment Losses								
Net Loss from disposal of assets								
Share of interests in Joint Ventures								
Total Expenses from Continuing Operations	131,942	454	(1,172)	131,224	1,388		132,612	50,143
Net Operating Result from Continuing Operation	8,401	(1,810)	996	7,587	(3,103)		4,484	47,052
Discontinued Operations - Surplus/(Deficit)								
Net Operating Result from All Operations	8,401	(1,810)	996	7,587	(3,103)		4,484	47,052
Net Operating Result before Capital Items	(5,149)	190	996	(3,963)	(1,308)		(5,271)	43,458

Waverley Council

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	Favourable change of \$440k to user charges is due to following reasons \$115k increase in income from Filming fees & charges from Bondi beach life guards \$275k increase in Temporary Truck zones permit as a result of additional zones in Bondi junction and Bondi beach \$80k increase in income from Development assessment application fees
2	Unfavourable change of \$483k in other income is mainly due to following reasons \$557k reduction in income to be received due to rejection of reimbursement for expense of \$557K on the Council amalgamation \$40k increase in legal fees recovery from development assessment
3	Favourable change of \$130k to Operating Grants & Contributions is mainly due to following reasons \$60k received as Tourism grant for Hello Bondi and Public wifi project \$30k to be received as contribution from Woollahra council for mechanic workshop materials cost-sharing \$40k increase in grants to be received from areas of Early education and community worker as additional funding grant
4	Unfavourable change of \$1,795k to Capital Grants & Contributions is mainly due to following reasons \$1,800k reduction in RMS grants to be received in this financial year for Bondi Junction Cycle project
5	Favourable change of \$869k to employee cost is mainly due to following reasons \$794k are savings in wages and salaries due to vacancies. This is off set by \$963k increase in temporary staff under Materials and contracts.
6	Unfavourable change of \$1,289k to Materials and contracts is mainly due to following reasons \$963k is due to temporary staff filling in vacant positions
7	Favourable change of \$109k to Legal costs is mainly due to following reasons \$160k reduction in legal costs for Development assessment (DA) and Building area which is offset by increase in other expenses for DA
8	Unfavourable change of \$886k to consultants budget is mainly due to following reasons \$230k increase in consultant and technical assistance budget for SAMP5 preparations \$491k increase in consultant budget due to reallocation of costs from capital expenditure \$90k increase in consultant budget for DA area due to additional council projects
9	Unfavourable change of \$190k to Other expenses budget is mainly due to following reasons \$78k increase in budget for planet footprint environmental reporting tool \$146k increase in DA fees to other government department which was offsetting reduction on legal costs.

Waverley Council

Quarterly Budget Review Statement

for the period 01/10/17 to 31/12/17

Capital Budget Review Statement

Budget review for the quarter ended 31 December 2017

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2017/18	Approved Changes		Revised Budget 2017/18	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sep QBRS					
Capital Expenditure								
New Assets								
- Plant & Equipment	4,447	3,743	(98)	8,092	52	1	8,144	1,738
- Land & Buildings		934	(280)	654			654	207
- Other	1,195	92	(6)	1,281	(830)	2	451	83
Renewal Assets (Replacement)								
- Plant & Equipment								
- Land & Buildings	5,695	1,671	(2,476)	4,890	(49)	3	4,841	1,174
- Roads, Bridges, Footpaths	20,770	331	65	21,166	(3,238)	4	17,928	5,040
- Other	4,730	3,096	694	8,519	(359)	5	8,160	2,734
Loan Repayments (Principal)	815			815			815	473
Total Capital Expenditure	37,652	9,867	(2,101)	45,418	(4,425)		40,993	11,449
Capital Funding								
Rates & Other Untied Funding	11,748	3,782	372	15,902	(248)		15,653	5,212
Capital Grants & Contributions	6,523	(1,955)	(421)	4,147	(1,795)		2,352	131
Reserves:								
- External Restrictions/Reserves	6,084	1,758	170	8,013	(35)		7,978	1,940
- Internal Restrictions/Reserves	11,936	5,683	(2,186)	15,433	(2,339)		13,093	3,619
New Loans								
Receipts from Sale of Assets								
- Plant & Equipment	1,360	599	(37)	1,923	(7)		1,916	546
- Land & Buildings								
Total Capital Funding	37,652	9,867	(2,101)	45,418	(4,425)		40,993	11,449
Net Capital Funding - Surplus/(Deficit)	-	-	-	-	-		-	-

Waverley Council

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17**Capital Budget Review Statement**
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	Reduction due to plant replacement program amendments.
2	Favourable change of \$403k to Other Capital expenses is mainly due to following reasons \$930k of IT Project capital purchase expense being distributed. \$100k increase to fund live streaming project \$12k increase to fund AP invoices scanning solution project
3	Favourable change of \$49k to Land & Buildings is mainly due to following reasons \$33k to fund Margaret Whitlam Centre Amenities Upgrade \$82k deduction to building renewal
4	Expenditure adjustment to footpath, roads construction and upgrades
5	Increase expenditure for other infrastructures.

Waverley Council

Quarterly Budget Review Statement

for the period 01/10/17 to 31/12/17

Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 December 2017

Cash & Investments - Council Consolidated

(\$000's)	Original Budget 2017/18	Approved Changes		Revised Budget 2017/18	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sep QBRS					
Externally Restricted ⁽¹⁾								
Developer Contributions	12,132	(1,467)	202	10,868	35	1	10,903	9,095
Domestic Waste Reserve	2,790	(2,348)	1,149	1,592	70	1	1,662	4,891
Unexpended Grant/Subsidy	1,681	(228)	(968)	485	6	1	492	1,486
Total Externally Restricted	16,604	(4,043)	384	12,944	112		13,056	15,472
Internally Restricted ⁽²⁾								
Affordable Housing Program	1,804	(131)		1,673	(26)	2	1,648	1,670
Cemetery	1,731	(70)	1	1,662	10		1,672	1,969
Centralised - Other	12,588	(3,747)	1,681	10,522	1,023	1	11,545	16,629
Deposits & Bonds	9,797			9,797			9,797	9,797
Election	106			106			106	421
Employees Leave Entitlements	5,496			5,496			5,496	5,496
Investment Strategy	64,952	(956)	1,801	65,797			65,797	67,985
IT Equipment & Upgrade	1,413			1,413	(100)	4	1,313	1,975
Other Internal Restricted	6,736	(40)		6,696			6,696	7,524
Parking - Car Park	454	(4)	200	650			650	329
Parking - Meter	3,629		(200)	3,429			3,429	3,229
Plant & Vehicles Replacement	4,742	(782)	58	4,019	(77)	3	3,942	5,102
SAMP Infrastructure	11,982	(1,842)	(803)	9,337	379	1	9,716	9,320
Social Housing	803		(37)	766			766	680
Unexpended Loans	51	(62)	12	()			()	51
Total Internally Restricted	126,284	(7,634)	2,714	121,364	1,210		122,574	132,176
Unrestricted (ie. available after the above Restrictic	(6,971)	-	-	(6,971)			(6,971)	19,066
Total Cash & Investments	135,916	(11,677)	3,097	127,337	1,322		128,659	166,713

(1) Funds that must be spent for a specific purpose

(2) Funds that Council has earmarked for a specific purpose

Waverley Council

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17**Cash & Investments Budget Review Statement****Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

Notes Details

1	Changes largely contributed to as the capital works program project cost amendments.
2	Affordable housing program operating budget surplus and lose to be held in its own reserve fund.
3	Changes as a result of the plant replacement program amendments.
4	To fund Live Streaming Project

Waverley Council

Quarterly Budget Review Statement

for the period 01/10/17 to 31/12/17

Contracts Budget Review Statement

Budget review for the quarter ended 31 December 2017

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
RCR Haden Pty Ltd	Mill Hill Early Education Centre HVAC	242,372	16/11/17	2 months	Y	
Tyrrell Studio Pty Ltd	Seven Ways Consultancy	222,040	16/11/17	12 months	Y	
Green Options Pty Limited	Barracuff Park Returfing	94,119	01/11/17	3 months	Y	
Morrison Low Consultants Ltd	Consultancy Services – Waverley Council Strategic Asset Management Plan 5	471,633	13/12/17	6 months	Y	
AAM Pty Ltd	Engineering Survey - East Bondi Junction	86,900	11/10/17	2 months	Y	
Warajadibi Pty. Ltd.	Turf supply - Rodney Reserve	57,640	23/10/17	5 months	Y	
TMA Tech Pty Ltd	Upgrade of operating systems/computers in 3 car parks	86,016	22/01/18	2 weeks	Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

Waverley Council

Quarterly Budget Review Statement

for the period 01/10/17 to 31/12/17

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	1,720,444	Y
a. Operational	972,351	Y
b. Capital	748,093	Y
Legal Fees	349,914	Y
a. Operational	332,024	Y
b. Capital	17,890	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Attachment 2 - Q2 Revised Capital Works Program

Council meeting on 20 February 2018

**Budget Review Project Expenditure - Capital Works**

As at Period 6

Financial Year Ending June 2018

Codes:	Capital Works Program Q2	No of projects	Amount - \$'000
c	Project cost reduction	51	(1,400)
d	Project cost defer to 2018/19	7	(4,332)
i	Project cost increase	21	1,002
n	New project	12	1,165
	Total	91	(3,565)

Project Number	Project Description	Original Budget \$	Current Budget \$	Q2 Amendment \$	Q2 Revised Budget \$	Actuals \$	Commitment \$	YTD \$	YTD on Q2 Revised Budget %	Code	Budget Commentary	Project Commentary
000002 - Bondi Park POM - Bondi Park												
C0004	Bondi Park Sub-Depot - Works Yard & Landscape	223,000	298,150	-	298,150	122,256	108,153	230,409	77.28%		Cancel commitment. Change project name to Waverley Sub-Depot strategy.	Joint Bondi Surf Club and Works Yard project now confirmed as not proceeding. Minor works to upgrade temporary works yard have been completed. Remaining funds to be utilised for Waverley Sub-Depot Strategy.
C0279	Bondi Park Picnic Shelters	-	958,556	50,000	1,008,556	784,035	206,872	990,907	98.25%	i	To cover landscape variations. Transfer from C0285, C0426, C0201, C0441	Two new picnic shelters and landscape works completed.
C0425	North Bondi Landscaping and Shower hub project	-	304,494	75,000	379,494	133,936	123,626	257,562	67.87%	i	To cover screening and additional drainage. Fund from project savings within Capital Works.	Stage 1 involving relocating the showers completed prior to Christmas. Remaining driveway, landscape and drainage works to be undertaken in March/April 2018.
C0441	Bondi Tunnels Remediation 1 & 2	150,000	70,698	(60,198)	10,500	10,500	-	10,500	100.00%	c	Close project and transfer remaining funds to C0279.	Project closed.
C0537	Bondi High Mast lighting redesign	100,000	100,000	-	100,000	-	36,800	36,800	36.80%			Preliminary site assessment and draft options report due Feb.
	Total Bondi Park POM - Bondi Park	473,000	1,731,898	64,802	1,796,700	1,050,727	475,451	1,526,178	88.12%			
000003 - Bondi Park POM - Bondi Pavillion												
C0005	Bondi Pavillion Fire Upgrade	-	42,610	250,000	292,610	20,779	26,864	47,643	16.28%	i	Transfer from C0006 to fund EWS system and fast response sprinklers in the Bucket List to achieve C10 certification.	Works to achieve certification include full building EWIS and fast response sprinklers in Bucket List. Works in process with completion in May 2018.
C0006	Bondi Pavillion Conservation & Upgrade	2,820,000	1,000,000	(250,000)	750,000	229,343	649,566	878,909	117.19%	c	Transfer to C0005	Bondi Pavillion Stakeholder Committee meetings in progress with report due to Council February 2018
C0540	Bondi Pavillion High Tide roof replacement	177,000	177,000	-	177,000	19,400	-	19,400	10.96%			Works to commence late March 2018.
	Total Bondi Park POM - Bondi Pavillion	2,997,000	1,219,610	-	1,219,610	269,522	676,430	945,952	77.56%			
000004 - Bronte Park POM												
C0007	Bronte Beach Lifeguard Tower	921,149	250,000	-	250,000	64,660	110,905	175,565	70.23%			
C0289	Design and Replacement of Bronte Pool Pump	-	280,626	25,000	305,626	25,540	8,905	34,445	11.27%	i	To cover project contingency as per Council PM framework and Council resolution.	Concept design complete. Councillor workshop scheduled for 27 February 2018 to be followed by Community Consultation. Works to commence April 2018.
	Total Bronte Park POM	921,149	530,626	25,000	555,626	90,200	119,810	210,010	39.58%			
000005 - Bronte POM												
C0009	Bronte Beach Local Village Centre	1,400,000	1,400,532	(600,000)	800,532	24,500	130,544	155,044	19.37%	d	Multi-year construction project. Defer to 2018/19 for remaining construction.	Detail design in progress with Construction targeted to commence in May 2018.
C0280	Bronte Park Plant of Management (POM)	-	6,200	-	6,200	6,200	-	6,200	100.00%			Project Complete
	Total Bronte POM	1,400,000	1,406,732	(600,000)	806,732	30,700	130,544	161,244	11.46%			Structural Engineer engaged to provide scope of works for rectification.
000006 - Waverley Cemetery												
C0017	Waverley Cemetery Cemeteries Retaining Wall	-	50,000	-	50,000	3,000	2,880	5,880	11.76%			
C0018	Waverley Cemetery Asset Renewal Upgrades	-	-	-	-	1,053	-	1,053	-			
	Total Waverley Cemetery	-	50,000	-	50,000	4,053	2,880	6,933	13.87%			
000008 - Coastal Upgrades												
C0407	Coastal Walk Fitness Upgrade	445,934	445,934	(345,934)	100,000	-	-	-	-	d	Multi-year construction project. Defer remaining costs to 18/19.	Project combined with Marks Park Playground and Park Landscape Works to consolidate construction works and minimise disruption to park / coastal walk users. Deferred pending finalisation of community consultation for Playground
	Total Coastal Upgrades	445,934	445,934	(345,934)	100,000	-	-	-	-			

Attachment 2 - Q2 Revised Capital Works Program

Council meeting on 20 February 2018

Project Number	Project Description	Original Budget	Current Budget	Q2 Amendment	Q2 Revised Budget	Actuals	Commitment	YTD	YTD on Q2 Revised Budget	Code	Budget Commentary	Project Commentary
		\$	\$	\$	\$	\$	\$	\$	%			
000009 - Complete Streets Program												
C0021	Bondi Junction Cycleway / Streetscape	3,300,000	3,300,000	(1,800,000)	1,500,000	46,967	121,490	168,457	11.23%	d	RMS funding reduced to \$1.5 million this financial year based on current work scheduling.	Detail design in progress with Construction targeted to commence in May 2018.
C0024	East Bondi Junction Streetscape	4,800,000	2,594,194	-	2,594,194	128,305	339,098	467,402	18.02%			Detail design in progress with Construction targeted to commence in May 2018.
C0027	BJ PAMP - Pram Ramps	-	22,278	-	22,278	12,985	8,000	20,985	94.20%			New seating to be installed in Waverley Mall in February 2018.
C0028	Complete Streets - Pop Ups	-	41,714	-	41,714	2,184	35,621	37,805	90.63%			
C0046	Bronte Road, BJ Streetscape Upgrade	-	114,090	-	114,090	6,487	74,172	80,659	70.70%			Design on hold to allow consultants to prioritise cycleway design.
C0442	Oxford Street Tree Planting	150,000	150,000	-	150,000	1,190	-	1,190	0.79%			Awaiting completion of development to allow final tree planting and associated upgrades.
Total Complete Streets Program		8,250,000	6,222,276	(1,800,000)	4,422,276	198,118	578,379	776,497	12.48%			Remediation and landscape upgrade project complete
000011 - Property and land acquisition												
C0277	Niblick St Reserve Land Acquisition	-	353,452	-	353,452	197,587	133,369	330,956	93.64%			
Total Property and land acquisition		-	353,452	-	353,452	197,587	133,369	330,956	93.64%			
000012 - Street Lighting												
C0032	Public and Street lighting energy efficiency	-	292,756	-	292,756	-	255,925	255,925	87.42%			Awaiting final invoice from Ausgrid. Lights have now all been installed.
C0535	Bondi Creative Lighting strategy	100,000	100,000	-	100,000	68,182	4,545	72,727	72.73%			
Total Street Lighting		100,000	392,756	-	392,756	68,182	260,471	328,652	83.68%			
000013 - Water Efficiency												
C0033	Leak Detection Across Council Sides	-	61,203	-	61,203	17,548	18,230	35,778	58.46%			Project will continue into Q1 18-19. Project is within budget. Additional connections will be installed once the first phase has been complete.
Total Water Efficiency		-	61,203	-	61,203	17,548	18,230	35,778	58.46%			
000014 - Energy efficiency												
C0034	Facilities Sustainable Energy upgrades	558,000	298,000	-	298,000	-	-	-	-			Tender to be released following engagement of energy coordinator
C0444	Upgrade Bondi Stormwater Harvesting System, Bondi	15,000	15,000	-	15,000	-	-	-	-			Scheduled equipment upgrade to occur in Q4.
Total Energy efficiency		573,000	313,000	-	313,000	-	-	-	-			
000015 - Bondi Junction Green Infrastructure Master Plan												
C0038	Green Infrastructure Master Plan	115,000	193,365	34,000	227,365	2,045	-	2,045	0.90%	i	Transfer from C0038 to cover total project costs.	Building Futures program to implement energy and water efficiencies on March 1.
C0422	BJ Automated Waste Collection System	200,000	200,000	(200,000)	-	-	-	-	-	c	Transfer \$34000 to C0038	
C0438	Installation of EV charging stations	54,000	54,000	-	54,000	-	-	-	-			Reports to traffic committee in March and RFQ to be issued in February.
Total Bondi Junction Green Infrastructure Master Plan		369,000	447,365	(166,000)	281,365	2,045	-	2,045	0.46%			
000016 - Urban Ecology Plan												
C0041	Tamarama ERFAP	100,000	70,000	-	70,000	28,660	34,986	63,646	90.92%			On track
C0042	Bronte ERAP	150,000	75,000	-	75,000	29,895	35,323	65,218	86.96%			Contractor on track. Additional arborist costs in Q4
C0043	Biodiversity ActionPlan - Remnant Sites	183,283	328,497	-	328,497	81,832	192,429	274,261	83.49%			Additional work required on the coastal walk sites. On track to be within budget
C0418	Weed Management	-	13,560	-	13,560	8,788	7,700	16,488	121.59%			
Total Urban Ecology Plan		433,283	487,057	-	487,057	149,175	270,438	419,613	86.15%			
000018 - Footpath Construction and Upgrades												
C0075	15/16 Fpth Ocean Street (B/Side), #13 To Bondi Rd	-	-	8,182	8,182	8,182	-	8,182	100.00%	i	All project savings to be transferred to SAMP Reserve.	Program on Track
C0288	Heritage Stairs Upgrade at Brighton Blvd	-	8,370	(3,030)	5,340	5,340	-	5,340	100.00%	c	Project completed. Close and transfer remaining funds to C0279.	
C0307	Fletcher Street (n/s), Sandridge Street to #58 Fletcher Stre	-	-	-	-	-	-	-	-			
C0309	Francis Street(b/s), Wellington Street to Old South Head roa	-	-	-	-	-	-	-	-			
C0331	Pindari road (b/s), Military road to Raleigh Street	-	-	-	-	-	-	-	-			
C0336	Victory Street (b/s), Gilbert Street to 21 Victory st	-	-	-	-	-	-	-	-			
C0340	Young Street (e/s), 6 Young Street to Tower Street	-	-	-	-	-	-	-	-			
C0341	Young street (e/s), Old South Head road to Clarke Street	-	-	-	-	-	-	-	-			

Attachment 2 - Q2 Revised Capital Works Program

Council meeting on 20 February 2018

Project Number	Project Description	Original Budget	Current Budget	Q2 Amendment	Q2 Revised Budget	Actuals	Commitment	YTD	YTD on Q2 Revised Budget	Code	Budget Commentary	Project Commentary
		\$	\$	\$	\$	\$	\$	\$	%			
C0343	Kenneth Street (n/s) Alexander St to Marks Lne	-	12,306	-	12,306	-	-	-	-			
C0427	Bay St (N/S) Brighton Blvd to 2 Bay Street	-	20,000	-	20,000	-	-	-	-			
C0428	16/17 Ocean Street (w/s) Ocean Lane to King St	-	20,000	-	20,000	-	-	-	-			
C0445	17/18 Fpth Alt Street (B/S), Cuthbert St To Queens Park Rd	57,000	57,000	(7,480)	49,520	49,520	-	49,520	100.00%	c	Project completed.	
C0446	17/18 Fpth Beach Road (B/S), Blair St To Old South Head Rd (15,000	15,000	-	15,000	-	-	-	-			Project not started.
C0447	17/18 Fpth Birrell Street, Newland St To Bourke St (N/S), St	42,000	42,000	-	42,000	-	44,084	44,084	104.96%		Project in progress.	
C0448	17/18 Fpth Blandford Avenue (B/S), Dickson St To Palmerston	26,000	26,000	(3,247)	22,753	22,753	-	22,753	100.00%	c	Project completed.	
C0449	17/18 Fpth Brisbane Street (B/S), Birrell St To #28	30,000	30,000	-	30,000	-	40,900	40,900	136.33%		Project in progress.	
C0450	17/18 Fpth Brown Street (B/S), Blandford Ave To Palmerston A	27,000	27,000	(8,540)	18,460	18,460	-	18,460	100.00%	c	Project complete.	
C0451	17/18 Fpth Chaleyer Street (B/S), Old South Head Rd To Hardy	103,000	103,000	(18,690)	84,310	84,310	-	84,310	100.00%	c	Project complete.	
C0452	17/18 Fpth Chambers Avenue (B/S), Lamrock Ave To Hall St	30,000	30,000	(2,855)	27,145	27,145	-	27,145	100.00%	c	Project complete.	
C0453	17/18 Fpth Dickson Street (E & W/S), Belgrave St To Palmerst	75,000	62,062	(16,462)	45,600	45,600	-	45,600	100.00%	c	Project complete.	
C0454	17/18 Fpth Dover Road (B/S), Military Rd To Gilbert St	68,000	68,000	(5,008)	62,992	62,992	-	62,992	100.00%	c	Project complete.	
C0455	17/18 Fpth Dover Road (B/S), Victory St To Old South Head Rd	23,000	23,000	(1,438)	21,562	21,562	-	21,562	100.00%	c	Project complete.	
C0456	17/18 Fpth Eastern Avenue (B/S), Military Rd To Dead End	35,000	35,000	-	35,000	-	-	-	-		Project not started.	
C0457	17/18 Fpth Ebley Street (S/S), Ann St To Hollywood Ave	66,000	71,481	-	71,481	48,689	22,792	71,481	100.00%		Project in progress.	
C0458	17/18 Fpth Gardiner Street (B/S), Birrell St To Ebley St	38,000	38,000	-	38,000	-	35,179	35,179	92.58%		Project in progress.	
C0459	17/18 Fpth Gipps Street (B/S), Henrietta St To Murray St	68,000	79,530	-	79,530	79,530	-	79,530	100.00%		Project complete.	
C0460	17/18 Fpth Gordon Place (B/S), Marroo St To Inverness St	31,000	31,000	(2,504)	28,496	28,496	-	28,496	100.00%	c	Project complete.	
C0461	17/18 Fpth Gould Street (B/S), Oakley Rd Brighton Boulvd	30,000	30,000	-	30,000	-	-	-	-		Project not started.	
C0462	17/18 Fpth Hollywood Avenue (B/S), Porter St To Ebley St	55,000	59,294	5,159	64,453	64,453	-	64,453	100.00%	i	Project complete.	
C0463	17/18 Fpth Kenilworth Street (B/S), Flood Ln To Paul St + 2	78,000	78,000	(3,380)	74,620	74,620	-	74,620	100.00%	c	Project complete.	
C0464	17/18 Fpth Kimberley Street (B/S), Military Road To Ray St	36,000	52,235	-	52,235	52,235	-	52,235	100.00%		Project complete.	
C0465	17/18 Fpth Kippara Road (B/S), Hardy St To Wallangara Rd	32,000	32,000	(6,865)	25,135	25,135	-	25,135	100.00%	c	Project complete.	
C0466	17/18 Fpth Lamrock Avenue (B/S), Barracluff Ave To Forest Kn	47,000	47,000	-	47,000	-	-	-	-		Project not started.	
C0467	17/18 Fpth Macpherson Street (B/S), Albion St To Leichhardt	53,000	53,000	(11,798)	41,202	41,203	-	41,203	100.00%	c	Project complete.	
C0468	17/18 Fpth Marroo Street (B/S), Boundary St To Busby Pde (Di	30,000	30,000	(14,788)	15,212	15,213	-	15,213	100.00%	c	Project complete.	
C0469	17/18 Fpth Military Road (B/S), Blake St To Lancaster Rd	118,000	118,000	(1,195)	116,805	116,805	-	116,805	100.00%	c	Project complete.	
C0470	17/18 Fpth Newland Street (B/S), Ebley St To Birrell St	31,000	31,000	-	31,000	-	39,921	39,921	128.78%		Project not started.	
C0471	17/18 Fpth Newland Street (B/S), Queens Park Road To Cuthber	47,000	47,000	-	47,000	-	64,570	64,570	137.38%		Project not started.	
C0472	17/18 Fpth Palmerston Avenue (B/S), Dickson St To Blandford	20,000	20,000	(6,471)	13,529	13,530	-	13,530	100.00%	c	Project complete.	
C0473	17/18 Fpth Patterson Street (B/S), Plowman St To Niblick St	17,000	17,000	(2,265)	14,735	14,735	-	14,735	100.00%	c	Project complete.	
C0474	17/18 Fpth Paul Street (E/S), Old South Head Rd To Kenilwort	26,000	26,000	-	26,000	-	16,350	16,350	62.88%		Project not started.	
C0475	17/18 Fpth Portland Street (B/S), Blake St To Dover Rd	36,000	36,000	(5,828)	30,172	30,172	-	30,172	100.00%	c	Project complete.	
C0476	17/18 Fpth Queens Park Road (N/S), Bourke St To Dead End	22,000	22,000	(6,380)	15,620	14,200	1,420	15,620	100.00%	c	Project complete.	
C0477	17/18 Fpth Queens Park Road (S/S), York Rd To Alt St	17,000	20,163	1,167	21,330	21,330	-	21,330	100.00%	i	Project complete.	
C0478	17/18 Fpth Rockley Street (B/S), Imperial Ave To Dead End	37,305	37,305	-	37,305	-	-	-	-		Project not started.	
C0479	17/18 Fpth Ruthven Street (B/S), Oxford St To Gowrie St	44,000	93,912	-	93,912	93,912	-	93,912	100.00%		Project complete.	
C0480	17/18 Fpth Sandridge Street (B/S), Bondi Rd To Wilga St	27,000	27,000	(1,090)	25,910	25,910	-	25,910	100.00%	c	Project complete.	
C0481	17/18 Fpth Sir Thomas Mitchell Road (B/S), Lamrock Ave To Or	30,000	30,000	-	30,000	-	-	-	-		Project not started.	
C0482	17/18 Fpth St Thomas Street (B/S), Macpherson St To Gardyne	50,000	50,000	4,323	54,323	54,323	-	54,323	100.00%	i	Project complete.	
C0483	17/18 Fpth Wallangara Road (B/S), Raleigh St To Liverpool St	43,000	43,000	(4,893)	38,107	38,107	-	38,107	100.00%	c	Project complete.	
C0484	17/18 Fpth Wilga Street (N/S), Sandridge St To Rowland Ave	10,000	10,000	(3,350)	6,650	6,650	-	6,650	100.00%	c	Project complete.	
C0485	17/18 Fpth Various Kerb Ramp	20,000	20,000	-	20,000	-	-	-	-			
Total Footpath Construction and Upgrades		1,690,305	1,828,658	(118,726)	1,709,932	1,205,111	265,215	1,470,326	80.40%			
000020 - Building Upgrades												
C0099	Spring Street Carpark Exit	57,734	113,598	-	113,598	1,262	9,050	10,312	9.08%			Trial period has been completed and traffic study undertaken confirming one exit lane is appropriate. Design can now be progressed following completion of the Bronte POM. Air conditioning installation has been completed. Rectification works to southern wall in progress. Air conditioning installation has been completed.
C0125	South Bronte (Bronte Community Centre) Toilet	112,717	112,717	-	112,717	11,000	13,300	24,300	21.56%			
C0533	Spotlight & Metro Building upgrade	650,000	803,000	-	803,000	363,630	198,271	561,901	69.98%			
C0538	Mill Hills childcare centre airconditioner upgrade	250,000	311,000	-	311,000	22,057	265,840	287,897	92.57%			
Total Building Upgrades		1,070,451	1,340,315	-	1,340,315	397,949	486,461	884,410	65.99%			
000021 - Property Investment Strategy												
C0001	Rowe St Pedestrian Corridor -Legal & Property advice, Survey	-	21,365	-	21,365	4,291	-	4,291	20.09%			
C0100	Future Investment Strategies - Civic Heart Planning	-	-	-	-	9,000	2,650	11,650	-			
C0546	Boot Factory knowledge and innovation hub	-	150,000	-	150,000	-	-	-	-			
C0547	Council Accommodation & Services	-	150,474	-	150,474	-	-	-	-			
Total Property Investment Strategy		-	321,839	-	321,839	13,291	2,650	15,941	4.95%			
000022 - Kerb and Gutter works												
										All project savings to be transferred to SAMP Reserve.		
										Program on Track		

Attachment 2 - Q2 Revised Capital Works Program

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Project Number	Project Description	Original Budget \$	Current Budget \$	Q2 Amendment \$	Q2 Revised Budget \$	Actuals \$	Commitment \$	YTD \$	YTD on Q2 Revised Budget %	Code	Budget Commentary	Project Commentary
C0104	15/16 K&G Blake Street (Both Sides), Military Rd To Portland	50,000	50,000	-	50,000	39,741	10,259	50,000	100.00%		Part of Blake / Military Streetscape project	
C0107	15/16 K&G Dellview Street (Both Sides), Dellview Lane To Car	20,000	20,000	-	20,000	-	-	-	-		Project not started.	
C0486	17/18 K&G ALFRED STREET (E/S), BIRRELL ST TO BELGRAVE ST	23,000	23,000	715	23,715	16,239	7,476	23,715	100.00%	i	Project complete.	
C0487	17/18 K&G BANGLLA ROAD (B/SIDES), BEAUMONT ST TO GILBERT ST	84,000	92,284	19,142	111,426	111,426	-	111,426	100.00%	i	Project complete.	
C0488	17/18 K&G BARRACLIFF AVENUE (B/S), FRANCIS ST TO LAMROCK AVE	90,000	68,276	(68,276)	-	-	-	-	-	d	Transfer to reserve. Work to be done in 2018/19 due to Ausgrid work.	
C0489	17/18 K&G BELGRAVE STREET (N/S), ALFRED ST TO # 72	33,500	55,224	-	55,224	55,224	-	55,224	100.00%		Project complete.	
C0490	17/18 K&G BOTANY PLACE (BOTH/SIDES), BOTANY ST TO DEAD END	39,000	39,000	(2,166)	36,834	36,834	-	36,834	100.00%	c	Project complete.	
C0491	17/18 K&G CUTHBERT STREET (B/SIDES), NEWLAND ST TO ALT ST	46,000	48,640	-	48,640	48,640	-	48,640	100.00%		Project complete.	
C0492	17/18 K&G GIBSON STREET (B/S), BROWN ST TO MURRAY ST	56,000	45,076	(1,745)	43,331	43,332	-	43,332	100.00%	c	Project complete.	
C0493	17/18 K&G MILITARY ROAD (BOTH/EAST SIDES), LYONS ST TO RALEI	147,208	201,330	16,600	217,930	-	217,930	217,930	100.00%	i	Project complete.	
C0494	17/18 K&G NEW STREET (B/SIDES), ORR ST TO # 15 (AT EAST SIDE	58,500	58,500	-	58,500	-	39,495	39,495	67.51%		Project not started.	
C0495	17/18 K&G OCEAN STREET (W/S), KING STREET TO OCEAN LANE	15,000	48,602	164	48,766	48,766	-	48,766	100.00%	i	Project complete.	
C0496	UNNAMED LANE, GIPPS STREET TO DEAD end in Q1	30,000	30,000	(13,020)	16,980	16,980	-	16,980	100.00%	c	Project complete.	
C0497	17/18 K&G POLYBLANK PARADE (B/S), STEWART ST TO NARELLE ST	34,000	28,996	(4,256)	24,740	24,740	-	24,740	100.00%	c	Project complete.	
C0498	17/18 K&G TAMARAMA MARINE DRIVE (W/SIDE), HEWLETT ST TO THC	21,500	26,504	-	26,504	26,504	-	26,504	100.00%		Project complete.	
C0499	17/18 K&G TAMARAMA STREET (W/S), BIRRELL STREET TO PHILIP ST	62,500	79,750	-	79,750	79,750	-	79,750	100.00%		Project complete.	
C0500	17/18 K&G TASMAN STREET (B/S), BIRRELL ST TO PHILIP ST	64,400	47,150	(17,448)	29,702	29,702	-	29,702	100.00%	c	Project complete.	
Total Kerb and Gutter works		874,608	962,332	(70,290)	892,042	577,878	275,160	853,038	88.64%			
000023 - Local Village DCP Streetscape Improvements												
C0120	Blake Street Neighborhood Centre	-	903,971	-	903,971	159,794	529,061	688,855	76.20%			Project completed.
C0356	Entryway Planting at Oxford St and Old South Head Road	-	2,000	-	2,000	-	-	-	-			
C0416	Stage 1 - Campbell Parade Detailed Designs (incl. North Bond	200,000	357,614	-	357,614	174,255	234,841	409,096	114.40%			Concept design stage in progress.
C0417	Roscoe Street Streetscape Upgrade	-	418,059	-	418,059	127,122	136,407	263,529	63.04%			Project completed.
Total Local Village DCP Streetscape Improvements		200,000	1,681,644	-	1,681,644	461,171	900,309	1,361,480	80.96%			
000024 - Street Sign												
C0127	Green Links 3/4	-	8,639	-	8,639	8,639	-	8,639	100.00%		Close project.	
Total Street Sign		-	8,639	-	8,639	8,639	-	8,639	100.00%			
000025 - Playgrounds Upgrades												
C0131	Thomas Hogan Reserve	-	149,415	-	149,415	2,144	-	2,144	1.43%			This money should be transferred to C0210 TH PoM and C0131 closed
C0132	Stephen Street Park	-	210,012	10,000	220,012	65,878	143,685	209,563	95.25%	i	To cover additional minor variations due to utility infrastructure. Fund from C0286.	Project to be completed mid-February 2018.
C0133	Rodney Reserve	153,525	-	-	-	-	-	-	-			
Total Playgrounds Upgrades		153,525	359,427	10,000	369,427	68,022	143,685	211,707	58.90%			
000026 - Eastgate Carpark Upgrade												
C0134	Bondi Junction Carpark upgrades	-	597,870	-	597,870	130,334	46,375	176,710	29.56%			
Total Eastgate Carpark Upgrade		-	597,870	-	597,870	130,334	46,375	176,710	29.56%			
000027 - Park Upgrades												
C0146	Parks Signage Strategy - Tamarama Wayfinding Signage	-	47,936	-	47,936	14,860	24,051	38,911	81.17%			Tamarama Park signage has been installed. Two additional signs to be installed. Open Space Planning to draft ELT / Council Report on signage strategy and arrange Councillor site tour.
C0177	Rodney Reserve Sportsfield Upgrade	-	400,000	176,000	576,000	22,900	569,776	592,676	102.90%	i	To cover actual tender costs as resolved by Council including underground tank.	Contractor mobilised to site with main works to commence mid-February 2018.
C0263	Turf improvement program	250,000	204,000	-	204,000	16,903	59,872	76,774	37.63%			on track - planning stage to determine most cost effective turf improvement schedule and works
C0269	Hugh Bamford Reserve	121,210	171,210	(171,210)	-	-	-	-	-	d	Due to Sydney Water work delay, defer work to 2018/19.	Due to Sydney Water work delay this project has been deferred to 2018/19
C0284	Small Parks Upgrades - Package C	-	14,243	(12,023)	2,220	-	2,400	2,400	108.11%	c	Project complete. Transfer \$10,000 to C0132. Commitment claims maintenance final claim.	Project complete.
C0286	Small Parks Package A - St James Reserve	-	25,000	(13,405)	11,595	11,595	-	11,595	100.00%	c	Project complete. Transfer to C0358.	Project complete.
C0358	Gibson and Brown Street Reserve	-	130,452	45,000	175,452	14,844	16,300	31,144	17.75%	i	To cover contingency and terraced garden bed work. Fund from SAMP Parks Reserve and C0286.	Request for Tender reissued early February 2018. April/May 2018 construction targeted.
C0364	Verge Returfing	25,000	25,000	-	25,000	20,701	-	20,701	82.80%			On track - verge returfing to kick off in April when the seasonal conditions are most favourable

Attachment 2 - Q2 Revised Capital Works Program

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Project Number	Project Description	Original Budget	Current Budget	Q2 Amendment	Q2 Revised Budget	Actuals	Commitment	YTD	YTD on Q2 Revised Budget	Code	Budget Commentary	Project Commentary
		\$	\$	\$	\$	\$	\$	\$	%			
C0365	Verge Planting	25,000	25,000	-	25,000	12,547	1,430	13,977	55.91%			On track - planning, works to kick off in May as this is the most favourable season for this type of planting.
C0366	Coast Walk upgrades	-	30,000	-	30,000	8,380	-	8,380	27.93%			
C0408	Hugh Bamford Reserve Fencing	350,000	350,000	(347,000)	3,000	2,024	-	2,024	67.48%	d	Due to Sydney Water work delay, defer work to 2018/19.	Due to Sydney Water work delay this project has been deferred to 2018/19
C0420	Small Parks Upgrades	-	55,788	215,000	270,788	19,500	-	19,500	7.20%	i	Combine C0420, C0501, C0504 and rename Turf, Irrigation, and Small Park Upgrades	Request for tender for combined projects to be issued February 2018 with works to commence in May/June 2018.
C0426	Bondi Skate Park Asset Renewal	-	246,644	(13,424)	233,220	233,220	-	233,220	100.00%	c	Project complete. Transfer to C0279.	Project complete.
C0501	Bondi turf improvements	75,000	75,000	(75,000)	-	19,500	-	19,500	-	c	Transfer to C0420. Journal transfer PM costs.	
C0503	Marks Park Coastal Planting	70,000	70,000	-	70,000	6,240	49,163	55,403	79.15%			Revegetation works completed, now under contractor establishment maintenance
C0504	Irrigation Upgrades at Hugh Bamford and Dickson	140,000	140,000	(140,000)	-	19,500	-	19,500	-	c	Transfer to C0420. Journal transfer PM costs.	
C0505	Coastal Turf Projects	15,000	15,000	-	15,000	-	-	-	-			Turfing in March/April following events.
C0506	Coastal Parks Upgrade	125,000	80,000	-	80,000	25,781	46,946	72,727	90.91%			Turfing works undertaken, majority of works completed.
C0507	Barracuff Returfing	40,000	100,000	-	100,000	5,550	-	5,550	5.55%			Ground preparation and levelling completed, with Turf laid 31/1/18.
C0508	Strategic Park Design	80,000	80,000	-	80,000	13,000	23,214	36,214	45.27%			Funding for Biddigal Reserve consultants design phase 17/18
Total Park Upgrades		1,316,210	2,285,273	(336,062)	1,949,211	467,045	793,152	1,260,197	55.14%			
000028 - Public Art												
C0147	Public Art installation - Roscoe Street	-	105,555	-	105,555	88,500	27,410	115,910	109.81%			Artwork installation complete.
C0368	Waverley Mall Public Artwork	-	70,443	-	70,443	-	99,290	99,290	140.95%			Artwork scheduled to be installed in April 2018, fabrication in progress.
Total Public Art		-	175,998	-	175,998	88,500	126,700	215,200	122.27%			
000029 - Roads Construction												
C0392	Concrete roads	200,000	200,000	-	200,000	50,387	21,075	71,462	35.73%		All project savings to be transferred to SAMP Reserve.	Program on Track
C0406	Heavy Patching Program	-	32,738	-	32,738	(25,806)	30,606	4,800	14.66%		Project in progress.	
C0409	Street Bin Replacement Program	-	72,234	-	72,234	-	66,234	66,234	91.69%		Project in progress.	
C0430	Military Road, between George Street and Kobada Road	-	43,127	(4,967)	38,160	38,160	-	38,160	100.00%	c	Project complete.	
C0509	17/18 Rd ALT STREET, BIRRELL ST TO CUTHBERT ST	48,000	48,000	(12,694)	35,306	34,406	900	35,306	100.00%	c	Project complete.	
C0510	17/18 Rd BAYVIEW STREET, BRONTE MARINE DR. TO HEWLETT ST	38,000	38,000	-	38,000	-	47,897	47,897	126.05%		Project commitments costed to the incorrect codes.	
C0511	17/18 Rd BRONTE RD UPPER SECTION, BRONTE RD TO BRONTE RD	71,000	71,000	-	71,000	44,759	6,477	51,235	72.16%		Project complete.	
C0512	17/18 Rd CASTLEFIELD STREET, EDWARD ST TO BONDI RD	106,000	106,000	(51,009)	54,991	54,991	1,636	56,627	102.98%	c	Project complete.	
C0513	17/18 Rd GILBERT STREET, BANGALLA RD TO VICTORY ST	31,000	31,000	(2,728)	28,272	28,272	-	28,272	100.00%	c	Project complete.	
C0514	17/18 Rd KIMBERLEY STREET, MILITARY RD TO OCEANVIEW ST	50,000	50,000	(22,265)	27,735	27,735	1,241	28,976	104.47%	c	Project complete.	
C0515	17/18 Rd MILITARY ROAD, OLD SOUTH HEAD RD TO OCEANVIEW AVE	200,000	200,000	(114,436)	85,564	85,564	150	85,714	100.18%	c	Project complete.	
C0517	17/18 Rd PINE LANE, WAVERLEY CRESENT TO HOLLYWOOD AVE	32,769	32,769	-	32,769	-	6,981	6,981	21.30%			
C0530	17/18 Rd CASTLEFIELD LANE, CASTLEFIELD ST TO IMPERIAL AVE	16,000	19,464	-	19,464	80	22,698	22,778	117.03%		Project in progress.	
NEW 1	ALBION STREET, BRONTE RD TO 47 ALBION ST			171,500	171,500					n		
NEW 2	VIEW STREET, VICTORIA ST TO DEAD END			28,323	28,323					n		
NEW 3	RODNEY STREET, DOVER RD TO BLAKE ST			48,000	48,000					n		
NEW 12	Road Line Marking Project			138,000						n		
Total Roads Construction		792,769	944,332	177,724	984,056	338,548	205,895	544,444	57.65%		\$138k of road line marking works transferred to operating budget in clean & attractive	
000030 - Regional Roads												
C0519	17/18 Rd BRONTE ROAD, ALBION ST TO MURRAY ST (RMS CONTRIBUTI	290,000	290,000	-	290,000	284,864	2,776	287,641	99.19%		Project complete.	Program on Track
C0520	17/18 Rd MACPHERSON STREET, BRONTE - BRONTE RD TO 168 MACPH	30,000	30,000	8,506	38,506	38,506	-	38,506	100.00%	i	Project complete.	
C0521	17/18 Rd MURRAY STREET, 35 MURRAY ST TO BIRRELL ST (RMS CONT	280,000	280,000	(23,777)	256,223	249,283	6,940	256,223	100.00%	c	Project complete.	
New 4	Additional line marking of Regional Roads			15,271	15,271					n	Additional grant funded projects to be funded with savings	
Total Regional Roads		600,000	600,000	-	600,000	572,654	9,716	582,370	97.06%			
000031 - Roads to Recovery												
C0516	17/18 Rd PALMERSTON AVENUE, DICKSON ST TO BLANDFORD AVE	35,000	35,000	(3,685)	31,315	-	31,315	31,315	100.00%	c	Project postponed until 2018/19 due to construction work.	
C0518	17/18 Rd WAVERLEY CRESENT, BONDI RD TO PINE LN	35,000	35,000	-	35,000	-	34,175	34,175	97.64%			
C0522	17/18 Rd GRAFTON STREET, VERNON ST TO NELSON ST	171,047	161,900	(53,961)	107,939	107,939	-	107,939	100.00%	c	Project complete.	
C0523	17/18 Rd NELSON STREET, GRAFTON ST TO OXFORD ST	30,000	30,000	339	30,339	30,339	-	30,339	100.00%	i	Project complete.	

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Project Number	Project Description	Original Budget \$	Current Budget \$	Q2 Amendment \$	Q2 Revised Budget \$	Actuals \$	Commitment \$	YTD \$	YTD on Q2 Revised Budget %	Code	Budget Commentary	Project Commentary
C0524	17/18 Rd Shaw Street, North Bondi	15,000	24,147	(234)	23,913	23,013	900	23,913	100.00%	c	Project complete.	
New 5	17/18 PACIFIC STREET, BRONTE ROAD TO GARDYNE ST			48,856	48,856					n		
New 6	MOORE STREET, HENDERSON ST TO EDWARD ST			79,114	79,114					n		
New 7	FRANCIS STREET, SIMPSON ST TO DEAD END			45,618	45,618					n		
Total Roads to Recovery		286,047	286,047	116,047	402,094	161,292	66,390	227,682	79.60%			
000033 - Lanes												Additional project costs to be funded from SAMP Reserve.
C0525	17/18 Rd ADAMS LANE, BIRRELL ST TO ALLENS PDE	32,000	32,000	-	32,000	-	34,672	34,672	108.35%		Project not completed.	Program on Track
C0526	17/18 Rd FITZGERALD LN (FITZGERALD ST TO CUTHBERT ST)	27,000	28,218	-	28,218	28,218	-	28,218	100.00%		Project complete.	
C0527	17/18 Rd BARNETT LANE, FLOOD ST TO FLOOD LN & FLOOD LANE, WO	41,000	39,782	-	39,782	39,681	-	39,681	99.75%		Project not completed.	
C0528	17/18 Rd BOURKE LANE, BOURKE ST TO BOURKE LN & UNNAMED LANE	21,000	21,000	7,007	28,007	28,007	-	28,007	100.00%	i	Project complete.	
C0529	17/18 Rd CARY LANE, HOLLYWOOD AVE TO DEAD END	14,000	14,000	-	14,000	-	15,614	15,614	111.53%		Project not completed.	
C0531	17/18 Rd ISABELLA LANE, CUTHBERT ST TO ARNOLD ST	16,000	16,845	-	16,845	-	24,516	24,516	145.54%		Project in progress.	
C0532	17/18 Rd LAWSON LANE, BIRRELL ST TO LAWSON LN & LAWSON LANE,	33,000	29,536	(1,201)	28,335	28,335	-	28,335	100.00%	c	Project complete.	
Total Lanes		184,000	181,381	5,806	187,187	124,241	74,802	199,042	109.74%			
000034 - Traffic Islands												Program on track
C0176	Priority traffic islands	50,000	40,214	-	40,214	21,277	-	21,277	52.91%			
C0405	Projects Arising from Waverley Traffic Committee	-	2,884	-	2,884	2,884	-	2,884	100.00%			
Total Traffic Islands		50,000	43,098	-	43,098	24,161	-	24,161	56.06%			
000036 - General Upgrades												
C0180	Bus Shelters (SAMP 12)	-	13,988	-	13,988	-	13,988	13,988	100.00%			
Total General Upgrades		-	13,988	-	13,988	-	13,988	13,988	100.00%			
000037 - Traffic and Transport Projects												
C0030	Bondi Road Transport Corridor	129,000	129,000	-	129,000	-	-	-	-		Consulting tenders being prepared	
C0031	T&T Waverley People, Places and Movement study	-	-	-	-	2,270	14,366	16,636	-		Project complete. Final invoice submitted.	
C0183	Schools Active Transport Program	-	19,174	-	19,174	-	25,149	25,149	131.16%		Works to commence in Q4	
C0198	T&T Bike Plan Implementation - Martin St Concept Design	-	8,118	-	8,118	1,800	6,318	8,118	100.00%		Community workshop in Q4	
C0200	T&T Bike Plan Implementation - Improved Bike Parking	-	12,926	-	12,926	360	-	360	2.78%		Installation in Q4	
C0253	Bondi Park POM traffic study	-	153,817	51,183	205,000	-	184,870	184,870	90.18%	i	Change to Bondi Park Additional Amenities Feasibility Study. Fund contingency plus PM costs.	Consultant engaged to undertake feasibility study and costings for additional amenities at Bondi Park.
C0413	Bike Plan Implementation - Old South Head Road Shared Path	-	59,772	-	59,772	-	-	-	-		Works to commence in Q4	
C0443	Strategic transport planning priority projects	290,299	154,877	-	154,877	-	-	-	-		Consulting tenders being prepared	
C0539	Bike Plan implementation	98,747	98,747	-	98,747	-	-	-	-		Multiple projects underway	
Total Traffic and Transport Projects		518,046	636,431	51,183	687,614	4,430	230,704	235,133	36.95%			
000038 - Stormwater												Program on track
C0184	Stormwater Drainage - Various Locations	333,736	333,736	-	333,736	321,911	132,461	454,372	136.15%			
C0411	Purchase of CCTV and Jetblaster for Stormwater Management	-	340,000	-	340,000	48,550	220,948	269,498	79.26%			
Total Stormwater		333,736	673,736	-	673,736	370,461	353,409	723,870	107.44%			
000039 - Street Trees												Planting scheduled for April, RFQ for tree supply out to market.
C0186	Planting Street Trees (SAMP 11)	141,600	141,600	-	141,600	7,520	-	7,520	5.31%			
Total Street Trees		141,600	141,600	-	141,600	7,520	-	7,520	5.31%			
000040 - Park Trees												Planting scheduled for April, RFQ for tree supply out to market.
C0187	Planting Parks Trees (SAMP 11)	-	-	-	-	36,413	-	36,413	-			
Total Park Trees		-	-	-	-	36,413	-	36,413	-			
000041 - Accessibility												
C0188	T&T Undertake minor footpath adjustments to improve disabili	-	10,000	-	10,000	-	-	-	-			
C0423	North Bondi Accessible Ramp to Wally's Pool	140,000	140,000	-	140,000	6,872	12,906	19,778	14.13%		Concept Design complete. RFQ currently out for Quantity Surveyor to confirm construction costs and for Heritage Consultant to prepare Section 60 application	
C0536	Hunter Park Accessibility project	20,000	20,000	-	20,000	11,200	-	11,200	56.00%		Initial slope analysis undertaken. Early finds not favourable for an accessible path.	

Attachment 2 - Q2 Revised Capital Works Program

Council meeting on 20 February 2018

Project Number	Project Description	Original Budget \$	Current Budget \$	Q2 Amendment \$	Q2 Revised Budget \$	Actuals \$	Commitment \$	YTD \$	YTD on Q2 Revised Budget %	Code	Budget Commentary	Project Commentary
Total Accessibility		160,000	170,000	-	170,000	18,072	12,906	30,978	18.22%			
000042 - Tamarama Park POM												Project Complete
C0201	Tamarama Park Stage 2 Upgrade	-	330,235	(21,251)	308,984	306,195	2,789	308,984	100.00%	c	Project complete. Transfer remaining funds to C0279. Commitment to maintenance.	Final defects inspection to be completed early Feb. Project in 52 week defects liability stage
Total Tamarama Park POM		-	330,235	(21,251)	308,984	306,195	2,789	308,984	93.56%			
000043 - Thomas Hogan Park POM												
C0210	Thomas Hogan Park-Landscaping	-	26,321	-	26,321	15,750	28,292	44,042	167.33%			Concept design amended based on community feedback and Council motion. Concept Design and Consultation Report have been issued to community, Councillors and updated on project webpage.
C0502	Thomas Hogan Reserve planting	40,000	40,000	-	40,000	-	-	-	-			On Hold pending drafting of ERFAP
Total Thomas Hogan Park POM		40,000	66,321	-	66,321	15,750	28,292	44,042	66.41%			
000044 - Waverley Park POM												
C0216	Waverley Park Landscaping	-	79,190	-	79,190	5,500	-	5,500	6.95%			Contractor engaged. Works to be undertaken in May 2018.
C0228	Waverley Park Water Harvesting	386,000	429,308	-	429,308	1,835	14,014	15,849	3.69%			
C0367	Waverley Park Irrigation Tank Upgrade to 200KL	-	-	-	-	-	-	-	-			Report to Council in December rejecting tenders. Tender will be re-issued shortly. Project to commence in Q4, although project completion likely in Q1 18-19
C0433	Sight Screens For Easts Cricket	-	140,000	-	140,000	117,203	4,495	121,698	86.93%			Project complete.
Total Waverley Park POM		386,000	648,498	-	648,498	124,539	18,509	143,047	22.06%			
000048 - Local Roads Improvement Program												
C0541	17-18 Rd Farrellys Ave, Boonara Ave To Denham St	-	54,000	-	54,000	-	36,885	36,885	68.30%		Project not started.	Program on track
C0542	17-18 Rd Flood St, Old South Head Rd To Kenilworth St	-	92,000	(45,550)	46,450	46,450	-	46,450	100.00%	c	Project cancelled.	
C0543	17-18 Rd Zarita Ave, Campbell St To Carrington Rd	-	36,000	(5,227)	30,773	-	30,773	30,773	100.00%	c	Project not started.	
C0544	17-18 Rd Ray St, Kimberley St To Oceanview Ave	-	38,000	(10,037)	27,963	27,963	-	27,963	100.00%	c		
C0545	17-18 Rd Birrell St - Keiran Lane To Lawson Street	-	150,000	(86,588)	63,412	62,568	844	63,411	100.00%	c	Project complete.	
New 8	Additional priority projects funded via grant savings	-	-	147,402	147,402	-	-	-	-	n		
Total Local Roads Improvement Program		-	370,000	-	370,000	136,981	68,501	205,482	55.54%			
UNPLANNED - Unplanned Works												
E0002	Bronte Beach Coastal Storm Remediation	-	8,640	-	8,640	8,640	-	8,640	100.00%		Project complete. Close project.	Project Complete
E0004	Waverley Cemetery Coast Walk Restoration	5,782,855	5,803,158	(1,000,000)	4,803,158	1,145,800	3,198,923	4,344,722	90.46%	d	Defer to 2018/19 for works post July 2018.	Construction works progressed well with seawall construction now completed.
New Projects												
New 9	Seven Ways Public Domain Upgrade	-	-	160,000	160,000	-	-	-	-	n	2018/19 construction project. 100% VPA funded. Bring forward consultant and PM costs to June 2018. Fund from VPA.	Concept designs have been completed incorporating community input. Have your Say to commence end February 2018.
New 10	Bronte Park Picnic Shelters	-	-	250,000	250,000	-	-	-	-	n	Works as per Council resolution. Includes contingency, PM fees and porous pavers. Fund from maintenance.	Request for tender to be issued late February 2018.
New 11	Margaret Whitlam Centre Amenities Upgrade	-	-	33,000	33,000	-	-	-	-	n	As per business case. Upgrade amenities from unisex change rooms to male / female based on user feedback.	Request for quotations to be issued March 2018 with works to be undertaken in April 2018.
Total Unplanned Works		5,782,855	5,811,798	(557,000)	5,254,798	1,154,440	3,198,923	4,353,362	74.91%			
Grand Total		30,542,518	34,141,369	(3,564,701)	30,438,668	8,891,493	9,990,534	18,882,027	55.31%			

Attachement 3 201718 Q2 QBRS Budget Statement by Directorate

Council Meeting 20 February 2018

WAVERLEY COUNCIL Q2 FY2017-18 Budget Statement							
In \$'000	Original Budget	Current Budget	Q2 Proposed Budget	Change from Q2 budget (Better) / Worse		FY2017-18 ACTUAL YTD December (incl. commitments)	% to Q2 Proposed Budget
				\$	%		
Income							
Rates & Annual Charges	(60,293,343)	(60,293,343)	(60,293,343)			(60,164,134)	99.8%
Investment Income	(3,771,040)	(3,991,786)	(3,991,786)			(2,265,924)	56.8%
User Charges	(36,200,761)	(36,741,013)	(37,180,516)	(439,503)	(1.2%)	(18,992,676)	51.1%
Other Revenues	(16,970,014)	(17,154,400)	(16,671,899)	482,501	2.8%	(8,248,306)	49.5%
Grants Subsidies & Contributions - Operational	(8,196,868)	(7,157,396)	(7,287,396)	(130,000)	(1.8%)	(3,502,070)	48.1%
Subtotal - Operating Income	(125,432,026)	(125,337,938)	(125,424,940)	(87,002)	(0.1%)	(93,173,110)	74.3%
Grants Subsidies & Contributions - Capital	(13,550,000)	(11,550,000)	(9,755,000)	1,795,000	15.5%	(3,593,744)	36.8%
Net gains from the disposal of assets	(1,360,385)	(1,923,113)	(1,916,037)	7,076	0.4%	(428,266)	22.4%
Subtotal - Capital Income	(14,910,385)	(13,473,113)	(11,671,037)	1,802,076	13.4%	(4,022,011)	34.5%
Total Income	(140,342,411)	(138,811,051)	(137,095,977)	1,715,074	1.2%	(97,195,121)	70.9%
Expense and Loans Repayment							
Employee Costs	62,474,066	61,570,063	60,701,255	(868,808)	(1.4%)	28,523,100	47.0%
Borrowing Expenses	121,890	121,890	121,890			38,933	31.9%
Materials & Contracts	23,572,960	23,954,084	26,034,978	2,080,894	8.7%	14,548,008	55.9%
Other Operating Expenses	23,492,258	23,297,163	23,472,862	175,699	0.8%	14,343,578	61.1%
Subtotal - Operating Expense	109,661,174	108,943,200	110,330,985	1,387,785	1.3%	57,453,619	52.1%
Other Capital Purchases	6,294,445	10,461,691	9,601,553	(860,138)	(8.2%)	2,720,782	28.3%
Capital Works Program	30,542,518	34,141,369	30,576,668	(3,564,701)	(10.4%)	18,882,027	61.8%
External Loans Principle Repayment	814,865	814,865	814,865			473,408	58.1%
Subtotal - Capital Expense & Loan Repayment	37,651,828	45,417,925	40,993,086	(4,424,839)	(9.7%)	22,076,218	53.9%
Total Expense	147,313,002	154,361,125	151,324,070	(3,037,054)	(2.0%)	79,529,837	52.6%
Performance Result before capital items and loan repayment - (Surplus)/Deficit	(15,770,852)	(16,394,738)	(15,093,955)	1,300,783	7.9%	(35,719,491)	236.6%
Performance Result after capital items and loan repayment- (Surplus)/Deficit	6,970,591	15,550,074	14,228,094	(1,321,980)	(8.5%)	(17,665,284)	-124.2%
Other Funding Sources from:							
New Loans							
Transfers to Reserves	18,504,875	19,175,426	18,698,347	(477,079)	(2.5%)	3,289,569	17.6%
Transfer from Reserves	(25,534,847)	(34,784,881)	(32,985,822)	1,799,059	5.2%	(5,559,708)	16.9%
Total new loan and reserves	(7,029,972)	(15,609,455)	(14,287,475)	1,321,980	8.5%	(2,270,139)	15.9%
Budget Result - (Surplus)/Deficit	(59,381)	(59,381)	(59,381)	(0)		(19,935,423)	

Attachement 3 201718 Q2 QBRS Budget Statement by Directorate

Council Meeting 20 February 2018

WAVERLEY CORPORATE Q2 FY2017-18 Budget Statement							
In \$'000	Original Budget	Current Budget	Q2 Proposed Budget	Change from Q2 budget (Better) / Worse		FY2017-18 ACTUAL YTD December (incl. commitments)	% to Q2 Proposed Budget
				\$	%		
Income							
Rates & Annual Charges	(43,975,053)	(43,975,053)	(43,975,053)			(43,841,463)	99.7%
Investment Income	(3,665,040)	(3,885,786)	(3,885,786)			(2,135,586)	55.0%
User Charges	(655,216)	(704,688)	(704,688)			(288,302)	40.9%
Other Revenues	(725,038)	(801,748)	(244,906)	556,842	69.5%	(345,846)	141.2%
Grants Subsidies & Contributions - Operational	(1,721,320)	(1,222,426)	(1,282,426)	(60,000)	(4.9%)	(688,567)	53.7%
Subtotal - Operating Income	(50,741,667)	(50,589,701)	(50,092,859)	496,842	1.0%	(47,299,763)	94.4%
Grants Subsidies & Contributions - Capital							
Net gains from the disposal of assets	(1,360,385)	(1,923,113)	(1,916,037)	7,076	0.4%	(428,266)	22.4%
Subtotal - Capital Income	(1,360,385)	(1,923,113)	(1,916,037)	7,076	0.4%	(428,266)	22.4%
Total Income	(52,102,052)	(52,512,814)	(52,008,896)	503,918	1.0%	(47,728,030)	91.8%
Expense and Loans Repayment							
Employee Costs	10,344,884	9,829,168	9,731,498	(97,670)	(1.0%)	5,634,805	57.9%
Borrowing Expenses	121,890	121,890	121,890			38,933	31.9%
Materials & Contracts	4,740,981	5,309,539	6,336,143	1,026,604	19.3%	3,472,806	54.8%
Other Operating Expenses	2,107,837	2,019,483	2,017,104	(2,379)	(0.1%)	1,285,193	63.7%
Subtotal - Operating Expense	17,315,592	17,280,080	18,206,635	926,555	5.4%	10,431,738	57.3%
Other Capital Purchases	5,351,445	8,653,587	7,883,654	(769,933)	(8.9%)	2,284,806	29.0%
Capital Works Program							
External Loans Principle Repayment	814,865	814,865	814,865			473,408	58.1%
Subtotal - Capital Expense & Loan Repayment	6,166,310	9,468,452	8,698,519	(769,933)	(8.1%)	2,758,214	31.7%
Total Expense	23,481,902	26,748,532	26,905,154	156,622	0.6%	13,189,952	49.0%
Performance Result before capital items and loan repayment - (Surplus)/Deficit	(33,426,075)	(33,309,621)	(31,886,224)	1,423,397	4.3%	(36,868,025)	115.6%
Performance Result after capital items and loan repayment- (Surplus)/Deficit	(28,620,150)	(25,764,282)	(25,103,742)	660,540	2.6%	(34,538,078)	137.6%
Other Funding Sources from:							
New Loans							
Transfers to Reserves	5,961,816	6,519,165	6,057,674	(461,491)	(7.1%)	1,694,058	28.0%
Transfer from Reserves	(3,901,203)	(7,275,404)	(7,452,083)	(176,679)	(2.4%)		
Total new loan and reserves	2,060,613	(756,239)	(1,394,409)	(638,170)	(84.4%)	1,694,058	-121.5%
Budget Result - (Surplus)/Deficit	(26,559,537)	(26,520,521)	(26,498,151)	22,370		(32,844,020)	

Attachement 3 201718 Q2 QBRS Budget Statement by Directorate

Council Meeting 20 February 2018

WAVERLEY FUTURES Q2 FY2017-18 Budget Statement							
In \$'000	Original Budget	Current Budget	Q2 Proposed Budget	Change from Q2 budget (Better) / Worse		FY2017-18 ACTUAL YTD December (incl. commitments)	% to Q2 Proposed Budget
				\$	%		
Income							
Rates & Annual Charges						(27,176)	
Investment Income						(1,822,787)	50.2%
User Charges	(3,608,500)	(3,608,500)	(3,631,000)	(22,500)	(0.6%)	(72,143)	72.4%
Other Revenues	(59,580)	(59,580)	(99,580)	(40,000)	(67.1%)	(429,689)	84.1%
Grants Subsidies & Contributions - Operational	(574,670)	(510,724)	(510,724)				
Subtotal - Operating Income	(4,242,750)	(4,178,804)	(4,241,304)	(62,500)	(1.5%)	(2,351,795)	55.4%
Grants Subsidies & Contributions - Capital	(7,850,000)	(7,880,000)	(7,880,000)			(3,593,744)	45.6%
Net gains from the disposal of assets							
Subtotal - Capital Income	(7,850,000)	(7,880,000)	(7,880,000)			(3,593,744)	45.6%
Total Income	(12,092,750)	(12,058,804)	(12,121,304)	(62,500)	(0.5%)	(5,945,540)	49.1%
Expense and Loans Repayment							
Employee Costs	7,388,728	7,505,521	7,176,686	(328,835)	(4.4%)	3,326,576	46.4%
Borrowing Expenses							
Materials & Contracts	2,748,616	2,955,295	3,006,937	51,642	1.7%	1,819,158	60.5%
Other Operating Expenses	2,090,455	2,241,408	2,417,096	175,688	7.8%	922,918	38.2%
Subtotal - Operating Expense	12,227,799	12,702,224	12,600,719	(101,505)	(0.8%)	6,068,652	48.2%
Other Capital Purchases							
Capital Works Program	2,579,329	3,343,109	3,343,109			441,584	13.2%
External Loans Principle Repayment							
Subtotal - Capital Expense & Loan Repayment	2,579,329	3,343,109	3,343,109			441,584	13.2%
Total Expense	14,807,128	16,045,333	15,943,828	(101,505)	(0.6%)	6,510,236	40.8%
Performance Result before capital items and loan repayment - (Surplus)/Deficit	7,985,049	8,523,420	8,359,415	(164,005)	(1.9%)	3,716,857	44.5%
Performance Result after capital items and loan repayment- (Surplus)/Deficit	2,714,378	3,986,529	3,822,524	(164,005)	(4.1%)	564,697	14.8%
Other Funding Sources from:							
New Loans							
Transfers to Reserves	7,411,016	7,411,016	7,411,016			70,184	0.9%
Transfer from Reserves	(958,944)	(1,948,491)	(1,948,491)			(199,113)	10.2%
Total new loan and reserves	6,452,072	5,462,525	5,462,525			(128,929)	-2.4%
Budget Result - (Surplus)/Deficit	9,166,450	9,449,054	9,285,049	(164,005)		435,768	

Attachement 3 201718 Q2 QBRS Budget Statement by Directorate

Council Meeting 20 February 2018

WAVERLEY LIFE Q2 FY2017-18 Budget Statement							
In \$'000	Original Budget	Current Budget	Q2 Proposed Budget	Change from Q2 budget (Better) / Worse		FY2017-18 ACTUAL YTD December (incl. commitments)	% to Q2 Proposed Budget
				\$	%		
Income							
Rates & Annual Charges							
Investment Income							
User Charges	(24,525,478)	(24,991,258)	(25,133,261)	(142,003)	(0.6%)	(12,579,532)	50.1%
Other Revenues	(15,776,326)	(15,879,002)	(15,913,343)	(34,341)	(0.2%)	(7,644,889)	48.0%
Grants Subsidies & Contributions - Operational	(4,199,340)	(4,143,286)	(4,183,286)	(40,000)	(1.0%)	(2,149,399)	51.4%
Subtotal - Operating Income	(44,501,144)	(45,013,546)	(45,229,890)	(216,344)	(0.5%)	(22,373,820)	49.5%
Grants Subsidies & Contributions - Capital							
Net gains from the disposal of assets							
Subtotal - Capital Income							
Total Income	(44,501,144)	(45,013,546)	(45,229,890)	(216,344)	(0.5%)	(22,373,820)	49.5%
Expense and Loans Repayment							
Employee Costs	23,310,511	22,963,694	22,791,314	(172,380)	(0.8%)	10,676,027	46.8%
Borrowing Expenses							
Materials & Contracts	9,729,544	10,231,051	10,635,451	404,400	4.0%	6,110,803	57.5%
Other Operating Expenses	6,438,699	6,424,740	6,423,192	(1,548)	(0.0%)	3,461,572	53.9%
Subtotal - Operating Expense	39,478,754	39,619,485	39,849,957	230,472	0.6%	20,248,402	50.8%
Other Capital Purchases	943,000	1,808,104	1,717,899	(90,205)	(5.0%)	435,977	25.4%
Capital Works Program	4,875,883	3,964,528	3,964,528			1,255,096	31.7%
External Loans Principle Repayment							
Subtotal - Capital Expense & Loan Repayment	5,818,883	5,772,632	5,682,427	(90,205)	(1.6%)	1,691,072	29.8%
Total Expense	45,297,637	45,392,117	45,532,383	140,267	0.3%	21,939,474	48.2%
Performance Result before capital items and loan repayment - (Surplus)/Deficit	(5,022,390)	(5,394,061)	(5,379,933)	14,128	0.3%	(2,125,418)	39.5%
Performance Result after capital items and loan repayment- (Surplus)/Deficit	796,493	378,571	302,493	(76,077)	(20.1%)	(434,346)	-143.6%
Other Funding Sources from:							
New Loans							
Transfers to Reserves	1,683,176	1,646,396	1,620,808	(25,588)	(1.6%)	662,388	40.9%
Transfer from Reserves	(3,695,756)	(3,410,198)	(3,410,198)			(708,730)	20.8%
Total new loan and reserves	(2,012,580)	(1,763,802)	(1,789,390)	(25,588)	(1.5%)	(46,342)	2.6%
Budget Result - (Surplus)/Deficit	(1,216,087)	(1,385,231)	(1,486,897)	(101,665)		(480,688)	

Attachement 3 201718 Q2 QBRs Budget Statement by Directorate

Council Meeting 20 February 2018

WAVERLEY RENEWAL Q2 FY2017-18 Budget Statement							
In \$'000	Original Budget	Current Budget	Q2 Proposed Budget	Change from Q2 budget (Better) / Worse		FY2017-18 ACTUAL YTD December (incl. commitments)	% to Q2 Proposed Budget
				\$	%		
Income							
Rates & Annual Charges	(16,318,290)	(16,318,290)	(16,318,290)			(16,322,671)	100.0%
Investment Income	(106,000)	(106,000)	(106,000)			(103,162)	97.3%
User Charges	(7,411,567)	(7,436,567)	(7,711,567)	(275,000)	(3.7%)	(4,302,055)	55.8%
Other Revenues	(409,070)	(414,070)	(414,070)			(185,429)	44.8%
Grants Subsidies & Contributions - Operational	(1,701,538)	(1,280,960)	(1,310,960)	(30,000)	(2.3%)	(234,415)	17.9%
Subtotal - Operating Income	(25,946,465)	(25,555,887)	(25,860,887)	(305,000)	(1.2%)	(21,147,732)	81.8%
Grants Subsidies & Contributions - Capital	(5,700,000)	(3,670,000)	(1,875,000)	1,795,000	48.9%		
Net gains from the disposal of assets							
Subtotal - Capital Income	(5,700,000)	(3,670,000)	(1,875,000)	1,795,000	48.9%		
Total Income	(31,646,465)	(29,225,887)	(27,735,887)	1,490,000	5.1%	(21,147,732)	76.2%
Expense and Loans Repayment							
Employee Costs	21,429,943	21,271,680	21,001,757	(269,923)	(1.3%)	8,885,691	42.3%
Borrowing Expenses							
Materials & Contracts	6,353,819	5,458,199	6,056,447	598,248	11.0%	3,145,240	51.9%
Other Operating Expenses	12,855,267	12,611,532	12,615,470	3,938	0.0%	8,673,896	68.8%
Subtotal - Operating Expense	40,639,029	39,341,411	39,673,674	332,263	0.8%	20,704,827	52.2%
Other Capital Purchases							
Capital Works Program	23,087,306	26,833,732	23,269,031	(3,564,701)	(13.3%)	17,185,348	73.9%
External Loans Principle Repayment							
Subtotal - Capital Expense & Loan Repayment	23,087,306	26,833,732	23,269,031	(3,564,701)	(13.3%)	17,185,348	73.9%
Total Expense	63,726,335	66,175,143	62,942,705	(3,232,438)	(4.9%)	37,890,175	60.2%
Performance Result before capital items and loan repayment - (Surplus)/Deficit	14,692,564	13,785,524	13,812,787	27,263	0.2%	(442,905)	-3.2%
Performance Result after capital items and loan repayment- (Surplus)/Deficit	32,079,870	36,949,256	35,206,818	(1,742,438)	(4.7%)	16,742,443	47.6%
Other Funding Sources from:							
New Loans							
Transfers to Reserves	3,448,867	3,598,849	3,608,849	10,000	0.3%	862,939	23.9%
Transfer from Reserves	(16,978,944)	(22,150,788)	(20,175,050)	1,975,738	8.9%	(4,651,865)	23.1%
Total new loan and reserves	(13,530,077)	(18,551,939)	(16,566,201)	1,985,738	10.7%	(3,788,926)	22.9%
Budget Result - (Surplus)/Deficit	18,549,793	18,397,317	18,640,617	243,300		12,953,517	

REPORT CM/7.5/18.02



Subject: Six Monthly Progress Report against Delivery Program

TRIM No: A17/0149

Author: Sneha Sabu, Co-ordinator, Integrated Planning and Reporting

Director: Peter Monks, Acting General Manager

RECOMMENDATION:

That Council receives and notes progress to 31 December 2017 with respect to the deliverables detailed in the Delivery Program as per Attachment 1 to this report.

1. Executive Summary

This report provides a summary of progress with the activities from Operational Plan 2017–2018 as they reflect progress with the deliverables identified in the Delivery Program.

Six monthly progress can be summarised as follows:

Programs	Percent of Deliverables On track for completion	Percent of Deliverables Completed	Percent of Deliverables delayed
Sustainable Community	97%	3%	0%
Sustainable Living	93%	7%	0%
Sustainable Environment	75%	16%	9%
Sustainable Governance	88%	7%	5%

2. Introduction/Background

Section 404(5) of the *Local Government Act 1993* requires that the General Manager ensure regular reports are provided to the Council on progress with respect to the principal activities detailed in its Delivery Program. Progress reports must be provided every six months.

Council's planning is based on our long term community strategic plan, Waverley Together 3, which sets out the community's vision for Waverley in 2025. In accordance with the legislation, sitting under the Community Strategic Plan is a four year Delivery Program and a one year Operational Plan (see diagram below).



The Delivery Program is Council's commitment, during its four year term of office, on what it is going to deliver to the community to assist them to achieve the directions set out in the Community Strategic Plan. The one year Operational Plan, which is a sub-plan of the Delivery Program sets out the activities (services and projects) being undertaken by Waverley Council in the financial year.

The approach to using the Operational Plan actions for reporting on the Delivery Program is in line with the *Integrated Planning and Reporting Manual for Local Government in NSW (March 2013)*, which states (at page 119) that the 'the Operational Plan is a sub set of the Delivery Program – not a separate entity so the Delivery Program and the Operational Plan need to be wholly complementary'.

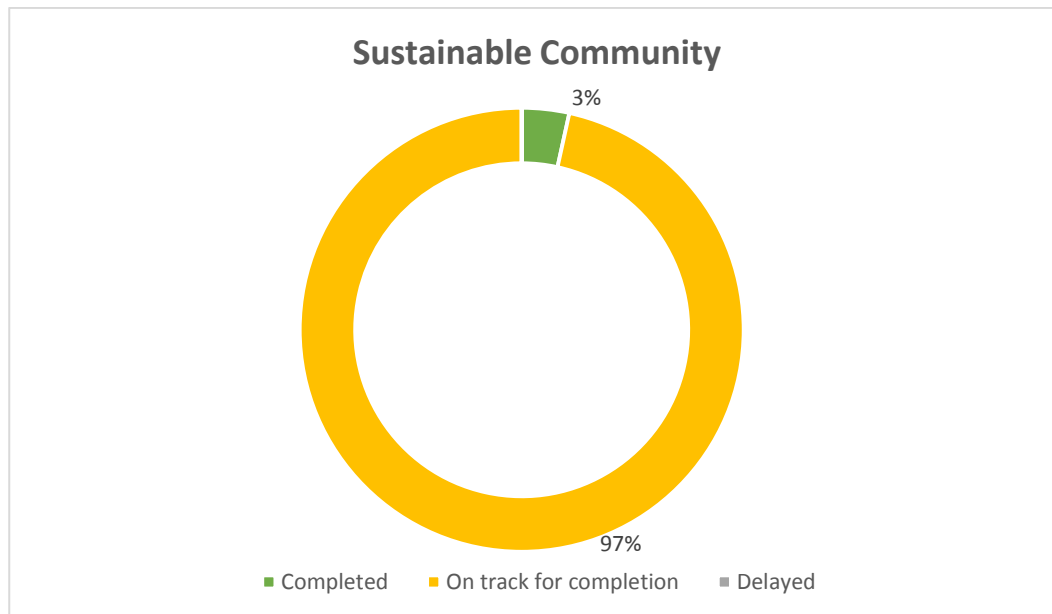
3. Relevant Council Resolutions

Nil.

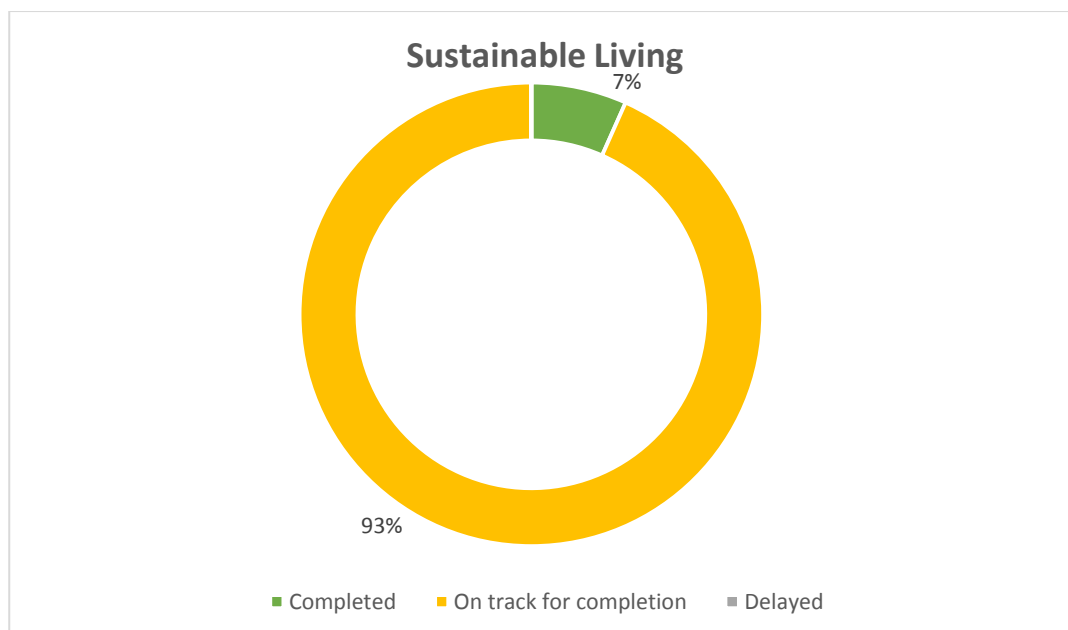
4. Discussion

Waverley's 12-year community strategic plan, Waverley Together 3, reflects the Waverley community's long-term priorities and aspirations for the future. Delivery Program sets out a four-year plan to respond to and meet the community's long-term vision as stated in the 12-year Community Strategic Plan. The annual Operational Plan is a sub-plan of the Delivery Program and sets out the activities to be undertaken in each year of the Delivery Program. The Delivery Program 2013-17 was rolled over to 2017-18 to align with the Council term which extended to five years with the delayed local government elections.

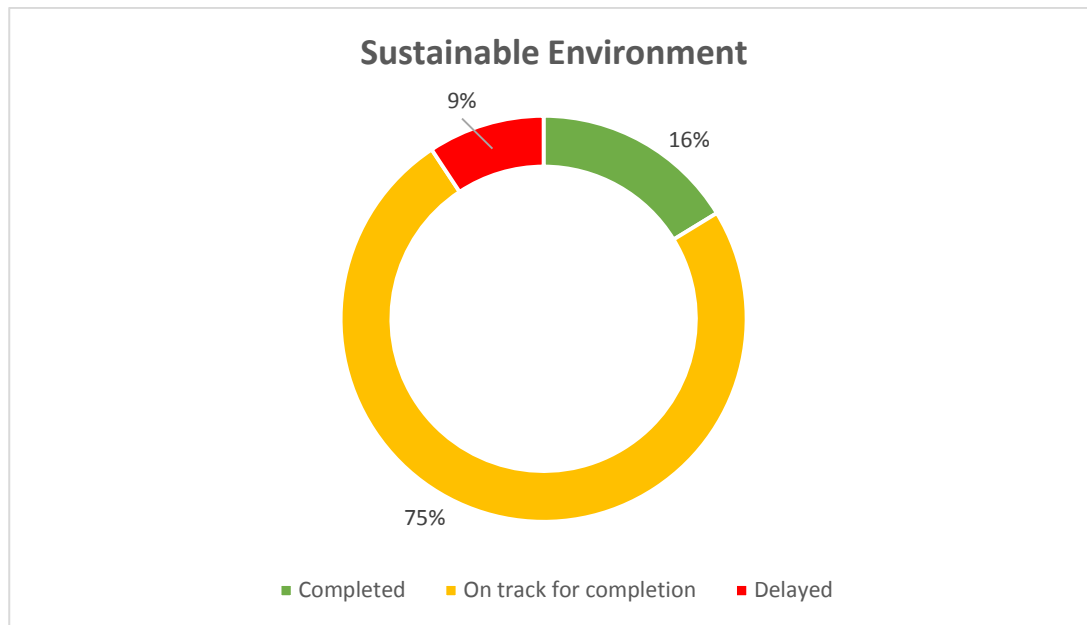
To meet legislative requirements, Waverley Council reports bi-annually against actions in its annual Operational Plan as a measure of progress towards achieving the four-year delivery program, and ultimately the community's Vision. Below is a progress summary of Council's overall performance as on 31 December 2017 in progressing towards the targets in the Operational Plan 2017-18.

Sustainable Community

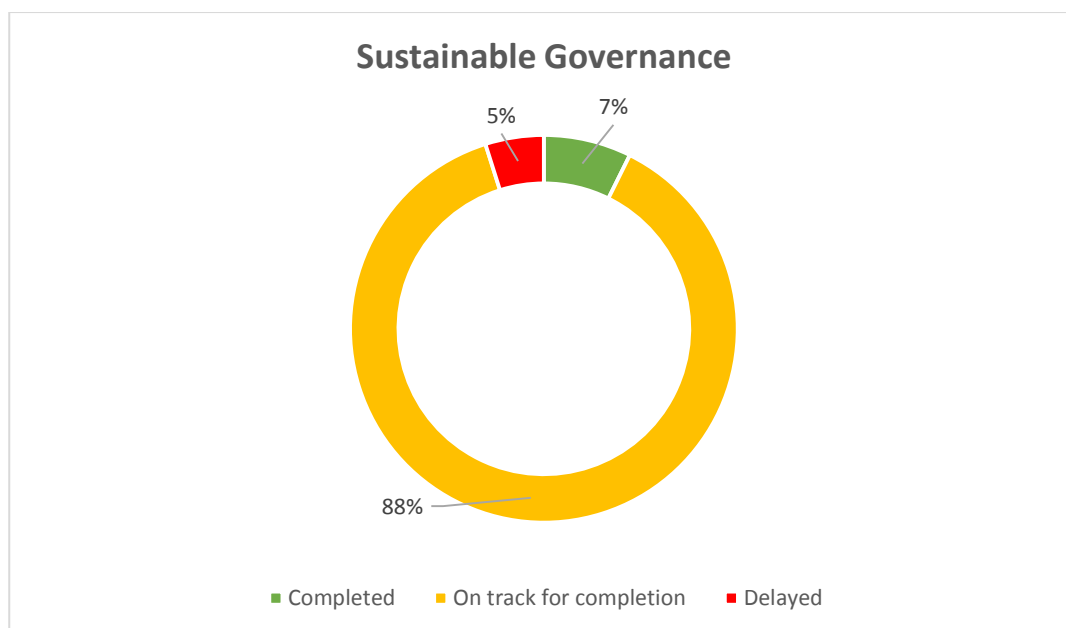
97 per cent of the overall activities in the sustainable community quadrant are on track for completion while 3 per cent were completed.

Sustainable Living

93 per cent of the overall activities in the sustainable living quadrant are on track for completion while 7 per cent were completed.

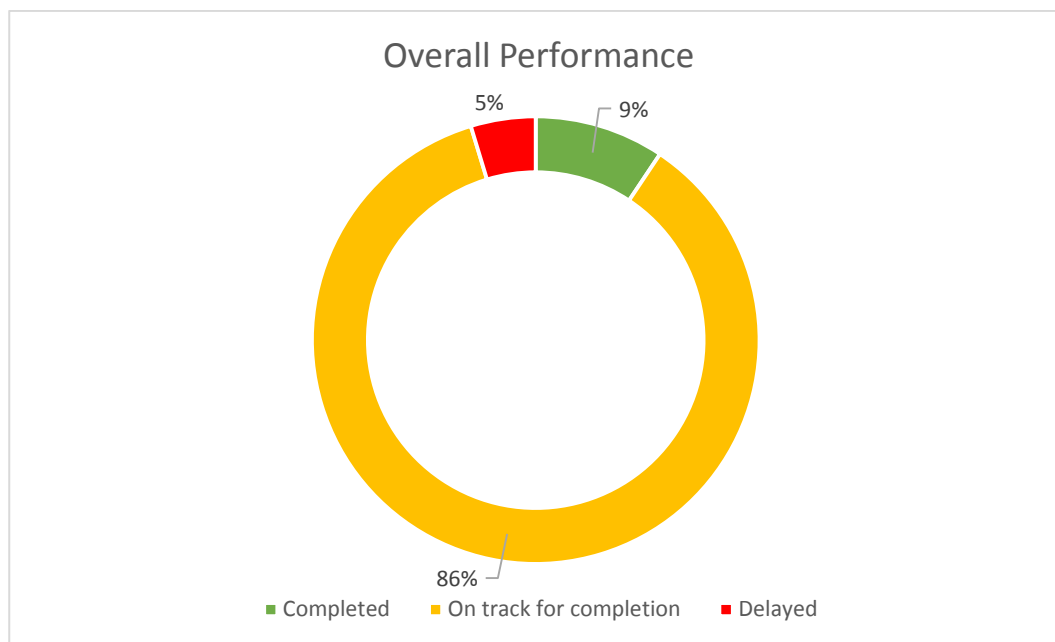
Sustainable Environment

75 per cent of the overall activities in the sustainable environment quadrant are on track for completion while 16 per cent were completed and 9 per cent delayed

Sustainable Governance

88 per cent of the overall activities in the sustainable governance quadrant are on track for completion while 7 per cent were completed and 5 per cent delayed

Overall Performance



86 per cent of the overall activities in the Operational Plan are on track for completion while 9 per cent were completed and 5 per cent delayed

5. Relationship to Waverley Together 3 & Delivery Program 2013-17

The relationship to *Waverley Together 3* and *Delivery Program 2013-17* is as follows:

- Direction: G1 Inspiring community leadership is achieved through decision making processes that are open, transparent, corruption resistant and based on sound integrated planning..
- Strategy: G1a Develop and maintain a framework of plans and policies that ensures open and transparent operations that facilitate equitable benefit sharing and progress towards sustainability.
- Deliverable: Regular reporting to Council on progress with implementation of integrated corporate plans.

6. Financial impact statement/Time frame/Consultation

The actions in the Operational Plan 2017-18 were included in the budget adopted when the Operational Plan was adopted by Council in June 2017. Funding to implement the Delivery Program over its term is based on the Long Term Financial Plan that supports the Delivery Program.

The Progress Report on Delivery Program is based on information provided by Directors and Executive Managers across Council. The Progress Report on Delivery Program reflects the progressed status as on 31 December 2017.

7. Conclusion

The Progress Report on the Delivery Program provides progress against the deliverables detailed in the Operational Plan 2017-18.

8. Attachments

1. Six Monthly Progress Report 31 December 2017



SIX MONTHLY PROGRESS REPORT

Waverley Council » December 2017

2 OUR PERFORMANCE SNAPSHOT

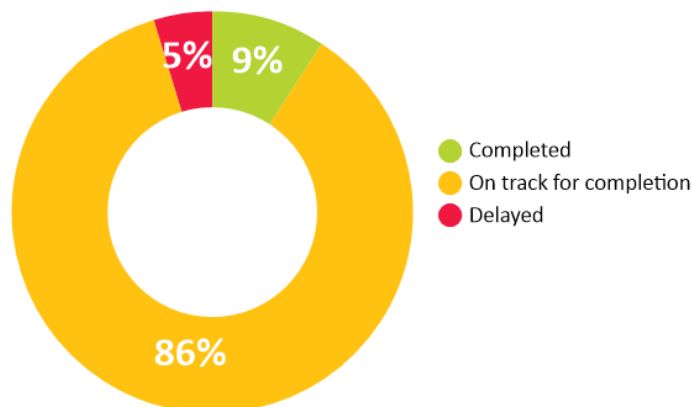
Measuring our Progress against Delivery Program

Waverley's Community Strategic Plan, Waverley Together 3 (WT3), is built around four quadrants. The Delivery Program and Operational Plan are also based on these quadrants. Each quadrant has a set of directions which outlines the specific directions we intend to head in. Sitting beneath these are the strategies Council will implement to move in the direction set out in WT3, and Council's reporting tracks our progress in delivering these. Below is a summary overview of our overall progress, as well as progress in each of the quadrants.

Overall Performance

Waverley Council's overall performance for 2017–18 in meeting targets set out in the Operational Plan 2017–18(1 July 2017–31 December 2017).

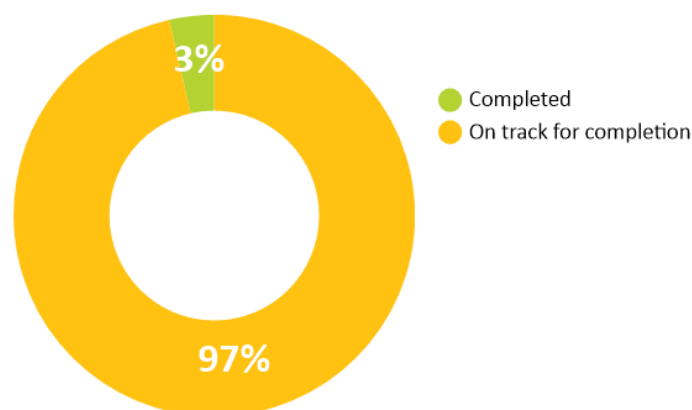
86 per cent of the overall actions are on track for completion while 9 per cent were completed and 5 per cent were delayed.



Waverley Council's Performance for 2017-18 by Quadrant

SUSTAINABLE COMMUNITY

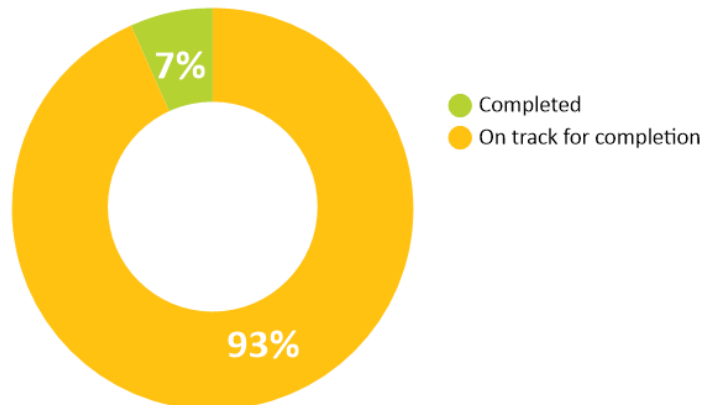
97 per cent of the overall actions in the Sustainable Community quadrant are on track for completion while 3 per cent were completed.



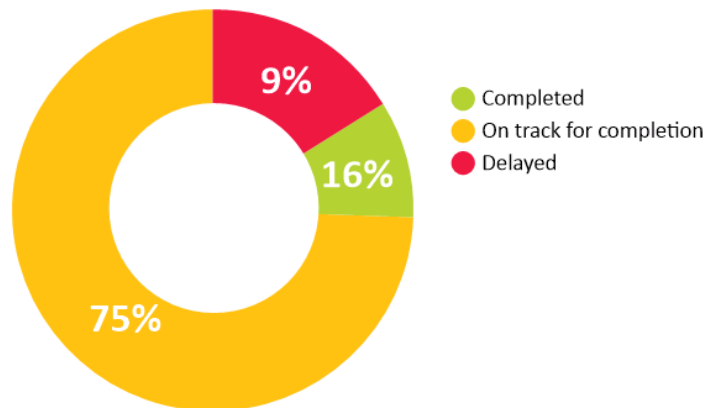
Reasons for delayed actions are provided in the comments column in the detailed report.

SUSTAINABLE LIVING

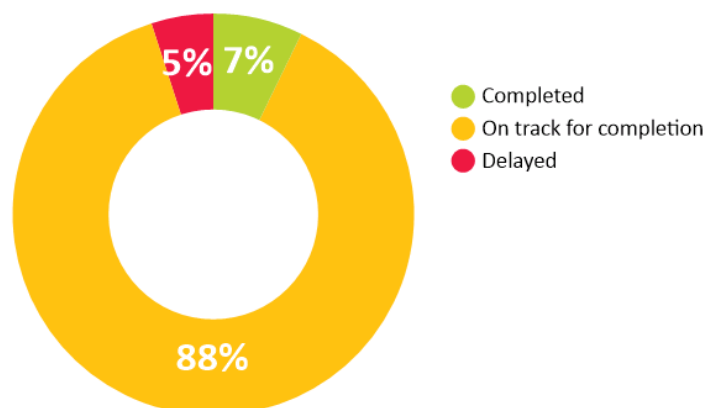
93 per cent of the overall actions in the Sustainable Living quadrant are on track for completion while 7 per cent were completed.

**SUSTAINABLE ENVIRONMENT**

75 per cent of the overall actions in the Sustainable Environment quadrant are on track for completion while 16 per cent were completed and 9 per cent were delayed.

**SUSTAINABLE GOVERNANCE**

88 per cent of the overall actions in the Sustainable Governance quadrant are on track for completion while 7 per cent were completed and 5 per cent were delayed.





SUSTAINABLE COMMUNITY

Our Sustainable Community directions, strategies and deliverables contribute to the development of our community capacity, including our cultural vitality and indigenous and post colonial heritage, our sense of community and connection, as well as a safe, healthy and harmonious living environment.

This section represents the 'social' component of the quadruple bottom line.

Direction: C1**Waverley's cultural heritage and diversity is recognised, protected and respected**

5

Strategy: C1a

Support programs that celebrate and strengthen our multiculturalism and indigenous culture and cultivate a sense of community appreciation of our cultural heritage and diversity

Deliverable	Key activity	Outcome	Status	Comments
Social, cultural and economic benefits of a vibrant and cohesive community are realised	Promote, understand and support diversity through events and development of Reconciliation Action Plan(RAP)	RAP endorsed by Reconciliation Australia	●	Members of the newly formed RAP Working Group are being finalised and include community representation and Aboriginal staff. A planning session will be held in late Feb/early March to develop the foundation for the RAP
		Four partnership projects initiated or supported	●	Planning is underway with the Eastern Region Local Government and Aboriginal and Torres Strait Islander Forum for the annual Pauline McLeod Awards during National Reconciliation Week. Planning has also commenced with WAYS for the annual youth week activity scheduled for 15 April. A volunteer training session was held during Children's week, with children from Mill Hill and Waverley Early Education Centres listening to stories. The annual planning and review process for the Eastern Sydney Youth Services Network (ESYSN) is being implemented
		Provide opportunities for economic and skills development for young people, people with disability, people from diverse backgrounds and Aboriginal and Torres Strait Islander people	●	Two work experience placements provided and one traineeship/apprenticeship opportunity identified for identified population groups
			●	Work experience opportunities were facilitated in the library and customer service for two Year 10 students from Randwick Girls High School. Five Elsa Dixon School based traineeships were offered with students commencing at Council in early 2018.



6

Direction: C2

The community is welcoming and inclusive and people feel they are connected and belong

Strategy: C2a

Provide a broad range of relevant, affordable and accessible facilities, spaces, programs and activities that promote harmony, respect and togetherness

Deliverable	Key activity	Outcome	Status	Comments
Well managed, maintained and utilised building assets that support recreational, community business and activities	Manage Council's property portfolio to optimise usage and rental returns	100% Occupancy of all leasable space across property	●	The new Library Outreach vehicle purchased jointly with Randwick and Woollahra Councils is due to be rolled out by mid-2018. Investigations are in progress for payment kiosk for Children's Library Service point as well as technology options for study rooms. The 2018 Library Program Calendar of Events was prepared. An Online Customer Service Survey is being conducted to identify future improvements
		Increase in revenue from annual rentals	●	The total revenue across the portfolio is on track to increase by around 3.7% on the previous year.

Strategy: C2b

Encourage and foster community pride through community groups and volunteering initiatives such as the 'Civic Pride' program

Deliverable	Key activity	Outcome	Status	Comments
An active, engaged and supportive community through the implementation of the Local Connections Program	Promote, facilitate and recognise community participation through neighbourhood projects and volunteering	Two new neighbourhood projects implemented	●	The Hewlett Street Community Garden was successfully launched in August 2017. Two further projects are currently underway - A small art project in Steven Street Reserve involving children and families of a local childcare centre and a village improvement project at Charing Cross community group
		Smart technology integrated to modernise volunteer management systems	●	Initial planning phase including process mapping for implementation of a new volunteer management system is complete.

7

Strategy: C2c

Provide a socially inclusive, vital and welcoming library service that supports the educational, social and recreational needs of the community

Deliverable	Key activity	Outcome	Status	Comments
An engaged, connected and future focused community through the implementation of the My Amazing Library Strategy	Provide a creative library service which supports lifelong learning, strong community connections, relevant collections and enabling technologies	80% of committed actions achieved	●	The new Library Outreach vehicle purchased jointly with Randwick and Woollahra Councils is due to be rolled out by mid 2018. Investigations are in progress for payment kiosk for Children's Library Service point as well as technology options for study rooms. The 2018 Library Program Calendar of Events was prepared. An Online Customer Service Survey is being conducted to identify future improvements.

Direction: C3

Housing options are available to enable long term residents and those with a connection to the community to remain in Waverley

Strategy: C3a

Promote a mix of housing types in new developments, including housing that is affordable and accessible

Deliverable	Key activity	Outcome	Status	Comments
Accommodate increasing housing diversity in innovative and sustainable ways	Prepare Local Housing Strategy actions in line with Greater Sydney Commission timeframes	Local Housing Strategy prepared	●	The first stage of Local Housing Strategy titled Waverley Housing Issues Paper was completed in November 2017. The paper was used to assist the preparation of Waverley's submission to the Greater Sydney Commission regarding the draft Central District Plan in December 2017

Strategy: C3c

Investigate and pursue housing initiatives through joint venture and other forms of partnership opportunities

Deliverable	Key activity	Outcome	Status	Comments
Deliver housing efficiently and effectively through Council's affordable and social housing programs, and facilitate holistic responses to homelessness	Investigate and implement initiatives to increase the availability of affordable and social housing, and homelessness service support	Detailed proposal for one new initiative completed by June 2018	●	Council provides secure affordable housing for 104 people in 79 households, managed under contract by Bridge Housing. Deeds that will govern management of the Roberts Avenue property, owned jointly by Council and Bridge Housing, were endorsed by Council in August 2017. Research of current best practice models of housing design for older people was undertaken in preparation for the development of specifications for a re-development project proposal. Council convened the Eastern Suburbs Homeless Coalition, support the Eastern Suburbs Homeless Assertive Outreach Collaboration, facilitate an internal working group to manage and support people who are homeless in public places and provide information and referral.

8

Direction: C4

Community support services continue to be targeted to and accessible by those who need them most, including children and young people, older people and people with a disability

Strategy: C4a

Continue to resource and diversify the funding sources of family support services, affordable childcare and programs for young people, older people and people with a disability

Deliverable	Key activity	Outcome	Status	Comments
Develop business models of excellence for service provision in aged care, disability and children's services.	Implement changes to aged and disability service models in line with the new framework	Council's services meet performance requirements	●	Council's Waverley Community Living Program achieved NDIS registration and nearly 100% of the existing client base was retained. Following a unit costing and marketing consultants' review, the service is implementing a range of new processes and systems to support the transition to a new funding model. Council has applied for a substantial grant under the Information Linkages and Capacity Building program to provide peer support, resources and support for people with disability (not yet receiving NDIS funding). Annual Seniors Centre survey was completed in December 2017 with high satisfaction rating. First stage program review is in development, including trial of new activities. New customer feedback tracker is implemented. Research was undertaken to inform strategic directions for children's services.

Strategy: C4b

Build capacity of and provide support to community organisations to improve their ability to plan, deliver and evaluate services to the community.

Deliverable	Key activity	Outcome	Status	Comments
Financial and other support to the community to improve capacity and to support partnerships that enhance Council's vision in relation to children, young people, older people, those with a disability and marginalised groups	Review Council's community grants programs to ensure optimal community benefit and best practice	Recommendations finalised	●	Grants review process commenced with mapping of grants programs across Council and consultation with relevant staff. Online survey of past and prospective grantees will commence early 2018. Council endorsed Small Grants for Round 1 which were distributed in November 2017.

Strategy: C4c

Collect and analyse data and interpret emerging social trends, contemporary research and government initiatives to inform the services provided by Council and its partner agencies

Deliverable	Key activity	Outcome	Status	Comments
A connected, engaged and informed community that empowers its members	Provide information, practical support and opportunities for community involvement through implementation of Disability Inclusion Action Plan and other initiatives	Improved access and increased community engagement	●	Council endorsed the Disability Inclusion Action Plan in October 2017. A working group will be established to guide cross Council implementation of the Disability Inclusion Action Plan (DIAP). As part of Council's MoU with Surf Life Saving NSW, beach access for wheelchair users was improved with beach matting made available at Bondi twice per week over summer.

Direction: C5**People feel safe in all parts of Waverley****Strategy: C5a**

Maintain safety in public areas such as streets, malls, parks and beaches; prioritise specific areas for safety and crime prevention programs; manage alcohol related issues and support vulnerable groups

Deliverable	Key activity	Outcome	Status	Comments
Residents and visitors feel safe and contribute positively to the community through safety initiatives and the reinforcement of positive social norms	Implement a program of activities to promote public safety and amenities	Improved public safety and amenities	●	Regular meetings were held with NSW Police. Initiatives are in place to coordinate enforcement of alcohol free/prohibited areas. Increased presence from Rangers at beaches and parks are scheduled on key public holidays including Christmas Day/New Years Eve/Australia Day. Late night trader operations were conducted with Police to assist with reducing noise complaints and anti social behaviour. Periodic patrolling of the LGA is undertaken. Companion animals registration, education and enforcement are provided and compliance requirements are met on time. Complaints are responded to within set timeframes.
Ensure beach and coastline safety and a harmonious experience for all visitors and residents	Undertake periodic review of beach safety activities	Periodic review completed	●	Daily risk assessments are conducted at all beaches
A Waverley community that is committed to reducing road crashes through reduction of vehicle ownership and driver education programs	Undertake initiatives to improve road safety in the LGA	Reduction in incidents	●	All school zones are reviewed on a regular basis for safety improvements.

10

Strategy: C5d

Assist in the maintenance of public health in Waverley

Deliverable	Key activity	Outcome	Status	Comments
A Waverley that is committed to improving public health via a holistic program by working with the community and businesses	Implement initiatives to promote public health in the LGA	Improved public health	●	Periodic inspections of all health premises are undertaken on an ongoing basis. Waverley Council Health Plan is currently being drafted with assistance with external expertise including significant consultation with key stakeholders. Hoarding and squalor issues are monitored and managed on an ongoing basis. Patrols of smoke free areas in Hall Street, Oxford Street Mall and Spring Street continue on a regular basis.



Direction: C6**11****Arts and cultural activities foster an involved community and a creative environment****Strategy: C6a**

Enrich the community's cultural life and support lifelong learning through a variety of cultural events and activities, balancing the needs of residents and visitors

Deliverable	Key activity	Outcome	Status	Comments
Programs, events and activities that meet community needs and interests	Deliver a program of Council run and sponsored events such as Sculptures by the sea, Festival of the Winds, The Global Table and City2Surf	Increased attendance for events (where applicable)	●	Major events organised include City2Surf, Festival of the Winds, Sculptures by the Sea and Carols by the Sea each of which achieved excellent attendance. Sculpture by the Sea received a visitation of 425,000 people, while Festival of the Winds received 40,000 visitors
		Events organised on time and budget	●	Events were organised on time and within budget.
Provide programs that promotes cultural creative identity through supporting the arts, literature and design	Implement an annual program of cultural, learning engagement and visual art activities	Increased community engagement and external recognition	●	The Pavilion Gallery has attracted 16,237 attendees to date, and is on target to achieve the long term average for attendance. Winners of the literary awards were acknowledged at the Nib Awards breakfast in November 2017. There was increased audience participation for both Bondi Winter Magic and the Bondi Feast festivals this year
	Prepare a Cultural Development Plan supporting the arts, literature and design	Plan prepared by Q4	●	Cultural Plan is being prepared in conjunction with the new Community Strategic Plan with feedback from the community consultation feeding into the development of the Cultural Plan
Funding sought from other levels of government to develop and provide arts, entertainment and cultural events in Waverley	Explore a range of funding options for events such as NIB Literary award	Increase in funds received from sponsorships and grants	●	Three year sponsorship secured for the Nib Literary Award. Grant application to CreateNSW was submitted in support of Bondi Pavilion programming. Further grant applications are currently under review
Well managed community and commercial activities in public open spaces that meet community needs and interests	Manage public spaces to achieve a balanced program that meets community and commercial needs	100% utilisation of available licenses	●	Four mobile vendor licences were issued following a public tender process held in 2017. The leases expire in 2022.
Up to date Plans of Management (PoMs) and strategies for parks reserves and other green spaces	Undertake mapping of Open Space and develop open space register	Register and mapping completed	●	Preparation of Strategic Asset Management Plan is underway. This plan is inclusive of Parks. Plans of Management and upgrade schedule is currently prepared.

12

Direction: C7**Health and quality of life are improved through a range of recreation and leisure opportunities****Strategy: C7a**

Retain, protect and improve the quality, flexibility and useability of parks, reserves and other green spaces to meet recreational needs, whilst considering and ameliorating any negative environmental impacts

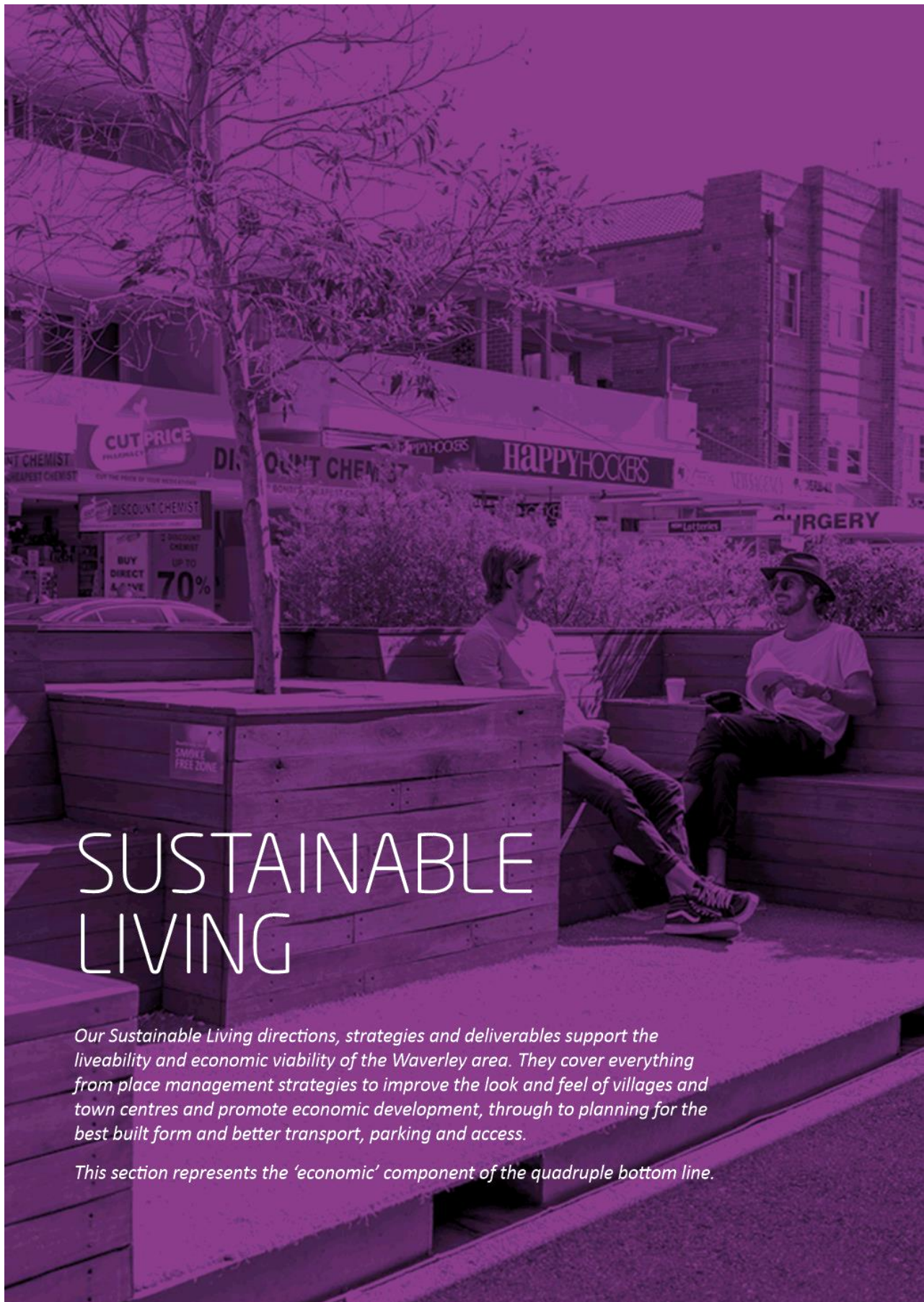
Deliverable	Key activity	Outcome	Status	Comments
An active Waverley through the implementation of the Safe Waverley Strategy and Recreation Needs Study	Provide and promote sports and recreational spaces	Increase in number of users per annum	●	Rodney Reserve Sports facility upgrade is scheduled for Q3 with the procurement process finalised during Q2. Refurbishment of the existing Netball Courts at Waverley Park is postponed until 2018-19 Capital Works Plan. Initiatives are underway in Q3 to promote sports and recreational spaces to multiple groups.
Provide high quality public spaces that meet community needs and values	Implement scheduled Strategic Asset Management Plan (SAMP) Capital works program for parks and open spaces	Annual program delivered on time and within budget	●	The Capital Works Program for open space projects is currently on schedule for completion on time
	Public space assets serviced according to schedule with regular inspection and audit to ensure works are completed to specification	80% percentage completed	●	Public space assets service schedule and works undertaken exceeds the 80% target.
	Conduct an annual external compliance audit and scheduled inspections of playground and recreation equipment	Annual Audit completed and Report on playground and recreation equipment on operational standards prepared	●	Internal audits were completed and an independent external review was undertaken this quarter with an action plan to be delivered in Q3.

Strategy: C7c

Provide and support a broad range of facilities and activities to improve the physical and mental health of the community members

Deliverable	Key activity	Outcome	Status	Comments
Implementation of priority projects to deliver facilities and infrastructure upgrades in parks and reserves	Undertake priority Park and Playground Upgrades	Works completed on time and within budget	●	Stephen Street Reserve playground upgrade is completed. Brown and Gibson Street reserve upgrade tender process is in progress.





SUSTAINABLE LIVING

Our Sustainable Living directions, strategies and deliverables support the liveability and economic viability of the Waverley area. They cover everything from place management strategies to improve the look and feel of villages and town centres and promote economic development, through to planning for the best built form and better transport, parking and access.

This section represents the 'economic' component of the quadruple bottom line.

Direction: L1

Waverley's economy is vibrant and robust and supports the creation of a variety of jobs and business opportunities

Strategy: L1a

Reinforce Bondi Junction's role as a regional centre with a mix of residential, retail, hospitality, business, commercial, professional services and entertainment activities

Deliverable	Key activity	Outcome	Status	Comments
Bondi Junction Complete Streets Study adopted and recommendations implemented	Implement scheduled works in Complete Streets Program including Spring Street Upgrade	Works completed on time and within budget	●	The Waverley Traffic Committee and Council approved the regional cycleway along Oxford Street, Bronte Road, Spring Street, Denison Street and Oxford Street. Preparation of detailed designs is underway

Strategy: L1b

Encourage and support a diverse mix of shops and services in Waverley's commercial areas including villages and neighbourhood centres to meet the needs of both residents and visitors

Deliverable	Key activity	Outcome	Status	Comments
Initiatives and programs implemented to increase visitation and economic activities	Prepare and implement Destination Management Plan	60% of recommendations actioned by Q4	●	The draft Destination Management Plan will be presented to the Council at its meeting in February 2018 for adoption



16

Direction: L3**Waverley's public places and spaces look and feel good****Strategy: L3a**

Ensure that public places are clean and well-maintained

Deliverable	Key activity	Outcome	Status	Comments
Provide an efficient and innovative public place cleansing	Review cleaning schedules for all public places against industry best practice	Review complete by June 2018	●	Work is underway to scope the requirements of the review
	Undertake Beach cleaning program according to schedule.	Cleaning program completed according to schedule	●	Cleaning program is implemented as per the schedule

Direction: L4**The unique physical qualities and strong sense of identity of Waverley's villages is respected and celebrated****Strategy: L4a**

Use planning and heritage policies and controls to protect and improve the unique built environment

Deliverable	Key activity	Outcome	Status	Comments
Develop business plan and conservation management plan for Waverley Cemetery	Develop a new Conservation Management plan, new Plan of Management and determine business model for Waverley Cemetery	Draft plans completed and models selected by December 2017	●	Work has continued with external resources providing a report on the current plans and the development of a new strategic direction and master use plan is underway



Direction: L5**Buildings are well-designed, safe and accessible and the new is balanced with the old****Strategy: L5a**

Ensure planning controls for new buildings and building upgrades deliver high quality urban design that is safe and accessible, in which heritage and open space is recognised, respected and protected

Deliverable	Key activity	Outcome	Status	Comments
Strategic Land Use Policies and plans reviewed regularly	Undertake initiatives to support implementation of Greater Sydney Commission(GSC) district plan	Increase in contributions to GSC district plans	●	The submission on the 'Draft Greater Sydney Region Plan' and 'Revised Draft Eastern City District Plan' were endorsed by Council in December 2017
Provide high quality and timely assessment of applications	Assess and determine development applications in line with Councils planning controls and policies	80% of DA's that meet Council's development controls are determined within 40 days	●	70% of DA's that meet Council's development controls were determined within 40 days this quarter. The activity is on track to meet 80% target by the end of the year
Ensure new developments and building upgrades achieve a high quality design outcome	Engage the Design Excellence Panel (DEP) and Waverley Development Assessment Panel (WDAP) to help achieve improved building design	Improved building design through increased referral to WDAP and DEP	●	Relevant applications are referred to WDAP and DEP and recommendations are implemented.
Building regulation, inspection and compliance undertaken	Undertake building compliance and fire safety inspections	Reduced levels of non-compliance and increased fire safety	●	Ongoing

Strategy: L5b


Protect and maintain heritage significant buildings while ensuring they are fit for use

Deliverable	Key activity	Outcome	Status	Comments
An ongoing public education campaign on heritage and good design including Annual Heritage and Urban Design Awards.	Organise events that promote design and heritage	Three events organised	●	Waverley Heritage Awards are planned for Q3
Effective management of Bondi Pavilion that reflects its unique identity, ensures its fair use and that it meets resident and visitor needs	Deliver an annual program of cultural activities and festivals and promote fair use of the facility	Increased utilisation of Bondi Pavilion Theatre, increased attendance at cultural events and compliance with fair use protocols	●	Bondi Pavilion Theatre utilisation rates have increased. Quality and variety of Gallery shows are very high and Pottery classes remain almost fully subscribed

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Strategy: L5d

Develop a vision for Bondi Junction which creates vibrant and accessible public places through high quality urban design and place making principles


Deliverable	Key activity	Outcome	Status	Comments
Position Bondi Junction as the Heart Beat of the East	Undertake Civic Heart project feasibility study	Complete Phase 3 of the 9 Phase study		Civic Heart Project feasibility study was finalised in Q1. This project is no longer proceeding and the information collected will be used in future Council studies

Direction: L6

Streets are safe and vibrant places which facilitate movement and interaction

Strategy: L6b

Stabilise or reduce private passenger vehicle numbers or trips


Deliverable	Key activity	Outcome	Status	Comments
Provide Sustainable transport options (walking, cycling, public transport, shared mobility), improve streetscapes for the whole community and promote active, healthy living	Plan, scope and budget signature projects and actions in Waverley's People, Movement and Places Study	Implementation plan completed by Q4		The People Movement and Places Strategy was adopted by Council in December 2017

Direction: L7

People frequently walk and ride their bikes, particularly for local trips

Strategy: L3a

Create safe and accessible pedestrian and cycle links into, out of and within Waverley


Deliverable	Key activity	Outcome	Status	Comments
Footpath amenity and accessibility improved	Develop detailed designs for access improvements to footpaths (as required)	Investigation completed in accordance with Disability Discrimination Act		Footpath designs were completed in accordance with Disability Discrimination Act

Direction: L8

Improved quality, integration and increased frequency of public transport in Waverley

Strategy: L8a

Improve and augment public transport along main routes

Deliverable	Key activity	Outcome	Status	Comments
Improved movement for all transport modes, cars, buses, bikes and pedestrians	Undertake Technical investigations of traffic and pedestrian safety issues and prepare reports to the Traffic Committee	Investigations completed and reports prepared		Periodic Traffic and pedestrian safety related reports were prepared for the Waverley Traffic Committee which met in July, August, September October and November





SUSTAINABLE ENVIRONMENT

Our Sustainable Environment directions, strategies and deliverables improve environmental sustainability. For example, strategies which seek to promote recycling and reuse in the community, maintain and enhance wildlife corridors, and encourage water and energy saving by the community.

This section represents the 'environment' component of the quadruple bottom line.

Direction: E1**Waverley's community contributes to the reduction of greenhouse gas emissions**

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Strategy: E1b







Investigate and implement low carbon technologies

Deliverable	Key activity	Outcome	Status	Comments
To undertake meaningful projects to achieve significant reductions in greenhouse gas emissions, potable water and waste to landfill across 3 Council areas	Provide worm farms and compost bins to residents and community groups through the Compost Revolution project	700 units delivered to residents	●	391 compost bins and worm farms were delivered to residents (258 at Randwick, 107 at Waverley and 26 at Woollahra). 264 tonnes of food waste was kept out of the waste stream. \$62,304 is saved as waste processing costs. 1,174 eastern suburbs residents completed the online composting/worm farming tutorial. Two face to face composting and worm farming workshops were held.
	Investigate feasibility of a Commercial Organic Service for Council's trade waste operations	Feasibility study completed	●	The feasibility study is completed. The results were communicated to internal stakeholders through a series of workshops. Implementation of study recommendations are underway.
	Work in partnership with schools to install solar PV systems	Work with 10 schools to investigate solar potential and support installation of solar panels at 5 schools	●	Solar tender was awarded for a 30kW system at Bronte Public School. Solar installation at Moriah College for a 99kW system (which will be the largest in Waverley LGA) is underway.
	Plan, design and implement an Electric Vehicle (EV) charging station network	EV Charge Stations installed at suitable locations in the LGA	●	Purchase requisition documents are prepared and will be released in Q3.
	Plan and trial a project to improve sustainability in apartments	Sustainable Apartments Project trial completed	●	Business case, project plan and all application documents were finalised. Requisition to engage energy consultant for the assessments were finalised. Branding and communications work is in progress.
	Undertake engagement activities relating to energy, water and waste using Barrett House	Increased community engagement	●	Four sustainability workshops and more than 40 meetings were held at the Barrett House.

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Direction: E2**Waverley and its community is well prepared for the impacts of climate change****Strategy: E2b**

Ensure Council and the community are well prepared for inevitable climate change impacts

Deliverable	Key activity	Outcome	Status	Comments
Develop and implement solutions to reduce the community's and Council's GHG emissions, water consumption, waste to landfill and improve stormwater quality	Maintain optimal operation of storm/ground water harvesting and reuse infrastructure	100% of storm/ground water harvesting and reuse systems proactively maintained for optimal operation		Tender was exhibited for Waverley Park in Q2. Responses did not meet tender requirements. Council will re-tender in Q3
	Implement initiatives to improve energy efficiency of public place lighting	Public place lighting electricity use reduced		This project is nearing completion. 80% of the 753 lights were upgraded.
	Remove pollutants to improve stormwater quality from Council infrastructure into waterways	Stormwater quality improved through removal of pollutants		Feasibility study for Stormwater Quality Improvement Devices is currently being completed.
	Undertake initiatives to improve the energy and water efficiency of existing and new Council buildings	Council building electricity and mains water use decreased		Leak detection installation and LED lighting designs across major existing buildings is in progress. Initiatives are underway for inclusion of PV and efficiencies as part of planned upgrades at Mill Hill Early Learning Centre & Bronte Lifeguard Tower
	Develop a strategy to improve Council's vehicle fleet energy productivity	Strategy prepared		This project is delayed.
	Implement projects to improve waste infrastructure of Council buildings and public places	Improved resource recovery rates, reduced litter and collection vehicle movements in Council buildings and public places		This project is delayed.

Direction: E3

Waverley's community, including its visitors, reduces the amount of waste it generates and increases the amount it reuses and recycles

Strategy: E3a

Reduce waste generation and maximise recycling in Council operations, homes, businesses, schools, development sites and public places

Deliverable	Key activity	Outcome	Status	Comments
Implementation of key actions and optimal systems from the Sustainable Waste Strategy to improve resource recovery rates, streamline collection services and litter management in Waverley	Manage Bulky Waste for Multi-Unit Dwellings(MUDs)	Improved uptake of Council's bulky waste collection service and reduction of illegal dumping incidents	●	The Get Rid of it Right project promotion material preparation is in progress
	Implement a Summer Litter campaign to promote litter prevention	Reduction in litter quantity by 10% in comparison to base year 2016/17	●	Summer Litter Prevention Campaign is developed and campaign is being rolled out
	Identify opportunities for problem waste collections (for e-waste and others) at large MUDs and community facilities	Reduction in waste tonnages sent to landfill by 3% in comparison to base year 2016/17	●	Problem waste kiosks are installed at the Library and Customer Services Centre
	Deliver a domestic waste service in accordance with the Sustainable Waste strategy	Improved recovery rates of general waste and recycling	●	The new Advanced Waste Treatment(AWT) waste disposal contract has continued to work towards fully operational status however the recovery rates continue to increase as the contractors processes mature
	Develop a LGA wide waste data management strategy	Strategy developed	●	This project is delayed
	Develop and implement a waste management strategy for Tamarama and Bronte beaches	Reduction in on-sand litter by 5%	●	Business case was prepared and planning will be integrated into Bronte project work
	Implement Waste Collection Service Study recommendations for Solar Bin Installation	Optimised service with 100% of recycling bins collected by the recycling truck	●	The solar bin management handover is completed

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Strategy: E3a continued

Reduce waste generation and maximise recycling in Council operations, homes, businesses, schools, development sites and public places

Deliverable	Key activity	Outcome	Status	Comments
Implementation of key actions and optimal systems from the Sustainable Waste Strategy to improve resource recovery rates, streamline collection services and litter management in Waverley	Continue to partner with the Regional Illegal Dumping (RID) squad for illegal dumping prevention	Reduction in illegal dumping incidents by 10%	●	Continuing to partner with the Sydney RID Squad to address illegal dumping incidents. The RID squad provide a monthly report that includes number and type of incidents, location and information on clean-up notices issues. Staff also participate in a sub-committee for the RID Squad to assist with the strategic direction of the program and provides input into the design of templates, data collection and reporting mechanisms.
	Deliver a domestic waste service in accordance with the Sustainable Waste strategy	Improved recovery rates of general waste and recycling	●	The new Advanced Waste Treatment(AWT) waste disposal contract has continued to work towards fully operational status however the recovery rates continue to increase as the contractors processes mature
A domestic waste and recycling service, together with a public place litter collection service	Develop and implement plan for change to 3 bin domestic waste system	Plan implemented	●	Scoping of the project is completed and a new resources are allocated for this project delivery

Direction: E4

Water is used carefully and sparingly in Waverley's buildings, gardens, businesses and Council operations

Strategy: E4a

Improve water efficiency of new and existing building stock

Deliverable	Key activity	Outcome	Status	Comments
Irrigation efficiency at key Council sites	Undertake audit of all irrigation systems to identify efficiencies, and guide future asset renewal.	External audit undertaken annually	●	An independent external review was undertaken in Q2 with an action plan currently being developed.

Direction: E6**A network of parks and coastal reserves, street trees and other plantings provides a habitat for a thriving local ecology****Strategy: E6a**

Ensure no further loss of remnant vegetation

Deliverable	Key activity	Outcome	Status	Comments
Improve remnant bushland conditions and restore local native bushland to provide habitat for local ecology	Undertake bush regeneration works at remnant sites as outlined in the Biodiversity Action Plan	No loss of remnant vegetation	●	There is no visible reduction in remnant size this quarter. Rectification of damage at Eastern Reserve has commenced with sedges already regenerating. New seedlings of Threatened species <i>Acacia terminalis</i> subspecies <i>terminalis</i> were found regenerating at Loombah Cliffs
		Improved remnant condition	●	Installation of anchor points at Eastern Reserve and Diamond Bay has enabled weed control to be undertaken in parts of these remnants where previously this was not possible
		Weed density is less than 25% in remnant bushland	●	Summer weather has brought a flush of weeds, which contractors are managing to control before they set seed. Weed density is well below 25% in the majority of locations
	Restore native bushland in Bronte Gully, Tamarama Gully and bushland to improve the quality of local habitat	Area of native bushland increased and weed density decreased	●	Tamarama - Works continue to improve condition of Tamarama Gully and Waterfall. Weed control continues to the north and west, thus expanding the restoration area. Bronte - Weed control continues in zones 8a, 9a & b, 10 and 13a. Weed densities in these zones have continued to be reduced during the past few months
	Actively promote and work with the community to improve the condition of remnant bushland and quality of habitat across Waverley through a range of activities.	Improved habitat connectivity and increase in habitat cover in Waverley	●	Bushcare attendance is stable. Bushcare Volunteer Celebration Event was held in Tamarama Gully in November 2017. 25 volunteers attended this event and participated in a trivia quiz and enjoyed a bush tucker lunch
	Manage environmental and noxious weeds on public land in accordance with best practice horticultural standards	Reduction in spread and incidence of environmental and noxious weeds through the public space assets.	●	Ongoing work on the management of weeds in the active open spaces in the LGA and bushland areas

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Strategy: E6b

Improve the condition of existing areas of remnant vegetation

Deliverable	Key activity	Outcome	Status	Comments
Street tree planting program implemented	Tree planting program undertaken to maintain tree canopy coverage by replacement and increasing tree population offsetting loss due to age and failure.	Increase in number of trees planted and increased survival rates	●	Street and park trees were planted. Works undertaken include removal of dangerous and invasive trees within a number of locations throughout the LGA. 99 trees were planted this quarter
	Undertake a street tree condition audit annually	Street tree condition audit produced annually	●	All the streets in the LGA streets were assessed for safety and condition with corrective action plans developed for operational delivery in Q3
		Schedule maintenance plan for street trees prepared quarterly.	●	Maintenance plan was completed for this quarter and action plan is in place for delivery in Q3










Direction: E8

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Waverley is an environmentally educated and committed community**Strategy: E8a**

Encourage and support community involvement in our environmental program

Deliverable	Key activity	Outcome	Status	Comments
Deliver external behaviour change programs to increase awareness of Council EAP targets in the areas of Urban Ecology, Green Infrastructure and Sustainable Waste	Expand Green Sparks project and create schools recycling project	Increase in number of schools involved in Green Sparks		The Green Sparks Project was expanded to schools
	Roll out phase two of the External Second Nature Campaign to reach new and diverse audiences	5000 community members actively engaged		There is an increase in the number of community members signing up for the second nature program. 2150 people signed up in the database
	Deliver a residential energy reduction programme	Pilot program implemented		This project is delivered via Bondi Futures project and is in design phase. Business case, project plan and all application documents were finalised. Requisition to engage energy consultant for the assessments were finalised. Branding and communications work is in progress
	Engage Building Futures Partnership	Two collaborative events held		Model for engagement has changed. Participants contacted and will be involved in Council's work, but not through formal events
	Implement a long term behaviour change program on waste (bin contamination/ recycle right)	Reduction in contamination		Pilot will commence in Q3
	Strengthen community partnerships and deliver environmental grants	Two long term partners established and two grants approved		One round of grants was completed, a second round will be completed in April 2018
	Build community capacity to work collaboratively and help deliver EAP	Two training workshops/events and an online platform provided		Second Nature platform will be further developed but is continually engaging with the community in building their capacity to deliver EAP targets and increase environmental sustainability

Strategy: E8b

Conduct engagement programs that encourage positive environmental behaviour change

Deliverable	Key activity	Outcome	Status	Comments
Deliver internal behaviour change programs to increase awareness of Council EAP targets in the areas of Urban Ecology, Green Infrastructure and Sustainable Waste	Embed sustainability into council operations	Project plan developed	●	Draft research report on embedding sustainability into Council was presented to Council
	Develop Internal Employee Engagement Resource Management Program	Program developed from 2016 audits and new policies developed	●	Internal waste program and installation of waste infrastructure was completed in Q2
	Deliver TREC into learning building a sustainable Waverley module	Two TREC workshops organised	●	Two TREC workshops on sustainability was organised
	Develop Second Nature Internal Communications plan	Communications Plan implemented on time and budget	●	Second Nature internal communications plan was implemented on time and budget







SUSTAINABLE GOVERNANCE

Our Sustainable Governance directions, strategies and deliverables aid in the efficiency, transparency and accountability of Council operations. They ensure we're governed well – codes of conduct for staff and councillors, financial, asset and information management, risk and safety, organisational development, procurement policies, customer service charters, community engagement and integrated planning.

This section represents the 'governance' component of the quadruple bottom line.

Direction: G1

Inspiring community leadership is achieved through decision making processes that are open, transparent, corruption resistant and based on sound integrated planning

Strategy: G1a

Develop and maintain a framework of plans and policies that ensures open and transparent operations that facilitate equitable benefit sharing and progress towards sustainability

Deliverable	Key activity	Outcome	Status	Comments
Develop and implement an organisational governance strategy based on the governance framework	Create efficient mechanisms for the provision of information for staff and members of the public	Information easily available	●	Governance framework will be presented to Council at its meeting in March 2018. Preparation of a roll out and education program is in progress. Finalisation of the new delegations register and delegations roll out is on track for completion. Preparation of a policy manual is underway to assist staff in writing and reviewing of policy and procedures. The GIPA training program preparation is underway to refresh staff understanding on record keeping obligations and access to information requests
Improved financial compliance and risk mitigation through policy and procedure development, review and update	Review and update relevant financial policies, procedures and guidelines	Relevant policies reviewed and updated	●	Rates Policy and Trade Data Policy were reviewed and approved by Council. The Procurement and Contract review is underway. This will inform further policy review
Streamline Integrated Planning and reporting process to improve focus, ownership, accountability and compliance	Undertake Council's integrated Planning and Reporting (IPR), promote to the community and provide engagement opportunities for input	IPR requirements met on time	●	The End of Term Report was presented to the outgoing Council in August 2017. The Annual Report 2016/17 was published in November 2017. A Councillor Reference Group and IPR Steering Committee was formed to facilitate the IPR Planning process and work is underway.

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Strategy: G1b

Promote and embed good governance and corruption prevention practices in operational activities

Deliverable	Key activity	Outcome	Status	Comments
Build resilience against corruption	Undertake initiatives to build resilience against corruption	Increased resilience against corruption among staff	●	Staff Induction Program sessions were held and covered Code of Conduct, Gifts and Benefits, Public Interest Disclosures (PIDs), Other Business and Employment and requirements for record keeping within Local Government. Preparation of a new Expenses and Facilities for Councillors in line with the OLG Model policy is in progress. Following ICAC presentation to Councillors, Council supported a Mayoral Minute requesting a review of corruption prevention at Waverley which is being undertaken in conjunction with a review of Council Internal Audit committee
Support councillors to be effective stewards of Waverley	Organise councillor workshops on ethics, code of conduct and code of meeting practice	Workshops organised	●	Following the 2017 Local government elections, multiple councillor workshops were held including Councillor expenses and facilities policy and the draft new Code of Conduct and meeting procedures. A "hands on" chair training session for new Chairs and one-on-one training sessions for new chairs were organised.

Direction: G2**Our community is actively engaged in well-informed decision processes****Strategy: G2a**

Promote and require strategic directions that are inclusive and reflect the views of the community

Deliverable	Key activity	Outcome	Status	Comments
Lead and position Council as a Digital City	Develop a smart cities strategy in alignment with Council's digital strategy	Defined road map to transform council into a digital city in place	●	The Smart cities workshop for staff was completed. Assessment of options for smart cities strategy development is underway

Strategy: G2b

Provide opportunities in a variety of forums for all stakeholders to contribute to community decision making

Deliverable	Key activity	Outcome	Status	Comments
Maximise the effective engagement of precinct partners in council decision making	Support engagement with community precincts	Precincts engaged on Council activities and strategic issues	●	17 precinct meetings were held in addition to the combined precincts meeting held in December 2017. The combined meeting was followed by an end of year celebration which included recognition of the 30th anniversary of Waverley Council's precinct system. Precincts were engaged in an interactive workshop on the new Waverley Strategic Plan at the combined meeting. Other matters discussed at precincts include development applications, planning proposals, traffic issues, events and infrastructure, cost recovery for amalgamation preparation work and bondi pavilion upgrade
Council's Communications Plan and Community Engagement Strategy developed and implemented	Prepare and Implement a comprehensive Community Engagement strategy and program	Community Engagement strategy and program developed and delivered	●	The Community Engagement strategy endorsed by the Operations Committee at its meeting in November 2017. Implementation of the strategy including the action plan for Community Strategic Plan is in progress.

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Strategy: G2c

Promote and advocate communications that are targeted, accessible and clearly branded

Deliverable	Key activity	Outcome	Status	Comments
Position Council as a high profile, innovative Council in touch with the needs of the community	Develop a comprehensive organisation wide communication and marketing strategy	A Communication and marketing strategy developed and delivered	●	Preparation of the Marketing Strategy is underway. Initiatives are estimated and included as part of the budgeting process.
High brand recognition of Waverley Council	Develop a Media and Public Relations strategy	Media and Public Relations strategy drafted and delivered	●	The draft Media and Public Relations strategy is developed.




Direction: G3**Services are accessible and provided in a professional, friendly and timely manner****Strategy: G3a**

Promote and advocate systems and procedures that support efficient and effective service delivery which meets or exceeds customer satisfaction goals

Deliverable	Key activity	Outcome	Status	Comments
Engage with stakeholders through Digital Tools	Prepare a business case to enhance digital engagement with community	Business case completed	●	This activity would be reviewed in Q3
Faster turnaround on Council's information through integration of financial systems combined with improved financial security and data integrity	Integrate and automate Council's financial core systems	Faster information turnaround	●	The rating forecast software (Ibis) was upgraded. This will enable the revenue team to perform data cleansing and analysis more effectively
Improved user profiles to suit business requirements and system parameters	Review and align financial system settings with policies, procedures and guidelines	Improved data security and integrity	●	User security access review completed
Embed a project management culture into the organisation	Develop new approaches that promote and support professional project management across the organisation	Increase in efficiency and effectiveness in projects	●	Significant gains were made in embedding project management culture and practices. Refined framework and associated processes were rolled out to the organisation.


Strategy: G3a continued

Promote and advocate systems and procedures that support efficient and effective service delivery which meets or exceeds customer satisfaction goals

Deliverable	Key activity	Outcome	Status	Comments
Provide customers with improved access to Council's Customer Service team through the provision of user-friendly communication methods and increased availability	Provide improved access to Council's Customer Service Centre through enhanced technology solutions and availability at alternative locations	Web Chat available for basic enquiries during Council's Call Centre Hours of Operation and a Pop Up Front Counter Customer Services event held every quarter		The Customer Service Pop Ups were held at Mill Hill Seniors Centre in September 2017 and at Waverley Library in November 2017. Initial planning phase underway on the web chat function including system integration with phone systems and website
Parking assets are financially sustainable through the creative management of parking facilities and technology	Investigate and trial the implementation of mobile phone payment options for Council's on-street parking meters	Feasibility study completed in Q1		Feasibility study was completed in Q1. Next steps to be identified pending outcome of the current Parking Review.
More services provided online	Investigate and implement additional online services for customers	Increase in requests received online		Multiple parking permits were made online including Council Authorised Vehicle Permit, Council and Metered Permit and Car Share Parking Permit. In comparison to 2016/17, there has been an increase in online transactions. s149 Planning Certificates increased by 1.3%, s603 Rating Certificates increased by 3.3%, Outstanding Notices/Orders increased by 1.1%, Heritage Exemption Certificates increased by 27.4% Licence Payments increased by 7.85% and rate payments increased by 0.4%. Customer Service Survey was completed in Q1 which collected feedback on Council's online services. Key changes identified include addition of online Customer Service Link to home page and key landing pages of website

Strategy: G3b

Monitor and report regularly against the service standards for customer service

Deliverable	Key activity	Outcome	Status	Comments
Regular customer surveys conducted	Undertake community engagement through multiple platforms to gather feedback on customer service	Community Engagement completed and recommendations implemented		Review of Customer Service Survey completed and Customer Service Action Plan was prepared based on the recommendations. Implementation of the Customer Service Action Plan is in progress, including the installation of a feedback kiosk at the Customer Service Centre. Feedback will be monitored and reviewed to improve customer experience on an ongoing basis

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Direction: G4

Coordinated, efficient and effective services are delivered through the most appropriate agencies and partnerships

Strategy: G4a

Promote and advocate the regular review of services to ensure they are efficient, effective and responsive to customer needs

Deliverable	Key activity	Outcome	Status	Comments
Improve customer service experience in Development Application process	Implement processes for online DA lodgement	Processes implemented by July 2018	●	This activity is due for completion in Q4.
A program of continuous improvement in customer service	Review Complaints management process	Review completed and recommendations implemented	●	Corporate complaints review currently in progress including documentation of existing processes within Customer Service




Strategy: G4b

Provide a range of efficient and effective corporate support services

Deliverable	Key activity	Outcome	Status	Comments
Provision of digital infrastructure and hardware	Deliver fit for purpose digital infrastructure in accordance to international best practises	Improved operational efficiencies, cost optimisation and reduction in risk	●	Migration of property and rating system, parking services system, HR and Finance system were completed. Data centre consolidation was completed. Public Wifi is expanded to Bondi Junction.
Efficiency and effectiveness gains through increasing the variety of services delivered online	Implement critical upgrades to core systems to enhance features and accessibility	Increased effectiveness access and functionality	●	Implementation of learning management system was completed. Upgrade of HR & Finance system is scheduled for Q3. Online DA lodgement project is in progress.


Strategy: G4c

Pursue and participate in regional resource sharing and partnership initiatives which provide community benefits

Deliverable	Key activity	Outcome	Status	Comments
Participation in partnerships and projects with other councils and organisations	Partner with a range of internal and external stakeholders for event delivery and sponsorships for events such as NIB, City2Surf, Sydney Jewish Writers Festival and Bondi Icerink	Two new partnership agreements		Preparations for Bolshoi Ballet finalised. Partnership with Randwick and Woollahra Council library services in relation to Outreach vehicle is in place
	Operate an efficient and compliant public works depot operation	Alexandria facility is maintained and operated within industry best practice		The Alexandria facility is being maintained and operated within the agreed standards with 3 corrective actions completed this quarter
	Store operations that are efficient, effective and delivered in a timely manner	Items for Alexandria Integrated Facility identified and ordered		A review of stock items will be undertaken in Q3

Strategy: G4d

Actively engage in industry continuous improvement and reform with government and private sector partners to seek long term community benefit

Deliverable	Key activity	Outcome	Status	Comments
A Waverley Council that is best placed to transition to a new single entity	Manage Waverley's change initiatives to better prepare Council for a potential merger	Change implementation plan in place		This activity is no longer relevant

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Direction: G5

Waverley is financially sustainable with revenue and resources required to support implementation of the community's plans and to provide infrastructure performance and services our community needs

Strategy: G5a

Promote and advocate the provision of financial reporting systems in an accurate, timely, transparent and honest manner to ensure sustainability of public assets and resources

Deliverable	Key activity	Outcome	Status	Comments
Financial advice and coordination to ensure Council meets overall budget performance targets provided	Periodically review and report on budget performance targets	Budget review every quarter	●	The quarterly budget reporting requirements meet within timeframe, with Q2 budget review underway
Improved core financial system stability via the establishment of an updated Production, Test and Training environment	Establish a production, test and training environment	Improved system stability	●	TechonologyOne is scheduled to be migrated to the cloud environment. This will include production and test environments

Strategy: G5c

Promote the establishment and maintenance of commercial business operations that contribute to Waverley's financial sustainability

Deliverable	Key activity	Outcome	Status	Comments
Well managed, maintained and utilised building assets that support recreational, community business and activities	Upgrade lift in Eastgate Car Park	Replacement lift installed in Eastgate Car Park by Q4	●	Procurement process complete. Installation planned for early-mid 2018.
Promote the establishment and maintenance of commercial business operations that contribute to Waverley's Financial sustainability	Run a financially viable commercial waste and cemetery business operations	Increase the profitability of the commercial waste and cemetery operations	●	The commercial waste sales are tracking steady against budget and this trend is set to continue. The Cemetery operations are up on the sales targets. Acton plans are in place to increase this result in the reminder of the operational year

Direction: G6**Waverley's assets are well maintained for their current purpose and for future generations****Strategy: G6b**

Implement adopted Asset Management Plans

Deliverable	Key activity	Outcome	Status	Comments
Maintain Council built assets within agreed service levels	Implement agreed annual Asset Management Plans for roads, footpaths, and kerb and gutters	Annual program delivered on time and within budget	●	The current planned delivery of this activity is on schedule
Deliver high quality capital infrastructure in the LGA	Identify high priority business processes to review and update through business process mapping	Four high priority business processes reviewed	●	The draft project close out report for asset handover process is completed and implementation is in progress. Work is underway to improve contractor safety management through tender, contract and systems. Project management framework documentation work is in progress

Direction: G6**Waverley's assets are well maintained for their current purpose and for future generations****Strategy: G6c**

Implement the adopted Asset Management Continuous Improvement Plan

Deliverable	Key activity	Outcome	Status	Comments
On track delivery of scheduled activities in Strategic Asset Management Plans (SAMPs) each year	Undertake asset condition survey and annual maintenance programs for all SAMP categories	Works completed on time and within budget	●	All designs for footpaths, kerb & gutters and roads were completed and drainage 2017/18 Capital Works Program was completed



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Direction: G7**In service delivery sound safety and risk management practices are maintained to protect the community and service agency staff****Strategy: G7a**

Provide a safer environment by implementing specific risk management practices

Deliverable	Key activity	Outcome	Status	Comments
Establish Effective organisational risk management practices	Implement specific risk management practices to maintain safe workplaces	Risk management practices implemented	●	First aid training was completed for 17 employees. The new Enterprise Risk Management (ERM) Policy, new integrated Risk Assessment Form and Business Continuity Management Strategy were prepared. A mental awareness session - Looking Out for Your Mates was organised at the Alexandria Integrated Facility (AIF). The Mechanics Safe Work Procedure was reviewed and a Joint Health Fair was organised in partnership with Woollahra at the Alexandria Integrated Facility

Direction: G8**Community information assets are well secured and managed in an accessible way****Strategy: G8a**

Promote and advocate the improved management of, and access to, information across Waverley

Deliverable	Key activity	Outcome	Status	Comments
Records management and information access services provided	Undertake initiatives to improve record management and access to information	Increased TRIM usage	●	TRIM upgrade, digitisation of council records and RM Workspace implementation review is in progress.

Strategy: G8b

Promote and advocate the provision of statutory, financial and management information and reporting on time and with a high degree of accuracy

Deliverable	Key activity	Outcome	Status	Comments
Build on New Chart of accounts to provide automated and timely reporting	Review current chart of accounts structure	Review completed	●	The mapping of the service list that would be part of the new community strategic plan to the current chart of accounts is underway
All reports required by legislation or requested by Government departments and agencies provided	Undertake periodic financial reporting in compliance with statutory requirements	Reports completed on time	●	The 2016/17 financial statements were completed within the statutory requirements

Direction: G9**A committed and adaptable workforce governed by good leadership makes a strong contribution to achieving the community vision****Strategy: G9a**

Attract and retain highly skilled employees who take pride in delivering exceptional service to achieve the community's vision

Deliverable	Key activity	Outcome	Status	Comments
Employ people who are skilled to do their job well, creative in their thinking, and responsive, collaborative and adaptable	Attract, recruit, develop and retain a high-performing workforce	High quality candidates attracted to Waverley Council and Waverley Council recognised as a great place to work	●	This is an ongoing process. The selection of high performance workforce is supported through a behavioural based interview questions and referee checks. During this reporting period 96.5% of employees recruited passed their probation

Strategy: G9b

Create a positive organisational culture that builds skills in alignment with Council's Mission and Values

Deliverable	Key activity	Outcome	Status	Comments
Continue to build on leaders, managers, emerging leaders who are capable of focusing on people, actions and outcomes	Deliver TREC into Learning Program	TREC into Learning Plans in place for all staff	●	A new TREC round will commence in March 2018
Promote a workforce culture that is productive and supports the TREC Values	Foster employee engagement and performance	Employee engagement measured annually	●	Staff engagement survey is planned for 2018
Support Leadership to make sustainable and strategic decisions using HR Analytics	Apply a digital mindset to all performance related functions	At least two Performance Functions are automated	●	Ezi-suite recruitment and Learning Management Software 365 were installed. Ezi-Suite will reduce turn around times. Learning Management Software will improve record keeping and allow staff to enrol in courses online



**REPORT
CM/7.6/18.02**

Subject: Investment Portfolio Report - January 2018

TRIM No: A03/2211

Author: Teena Su, Executive Manager, Financial Waverley

Director: Peter Monks, Acting General Manager

RECOMMENDATION:

That Council:

1. Receives and notes the Investment Portfolio Report for January 2018.
2. Notes that all investments have been made in accordance with the requirements of section 625 of the *Local Government Act 1993* and directions from the Minister for Local Government, including Ministerial Investment Orders and Council's Investment Policy.

1. Executive Summary

For the month of January 2018, Council's Investment Portfolio generated \$313,838 of interest, and for the financial year to date \$2,453,402.

The interest on investment budget for the 2017/18 financial year was adopted by Council at June 20, 2017 Council meeting and was set at \$3,771,040 for the 2017/18 Financial year, It has been revised as per Q1 budget review to \$3,991,786.

The interest income for the year to date figure as at 31 January 2018 is \$2,453,402 tracking at 61.46% of the Current Budget.

2. Introduction/Background

Clause 212 of the *Local Government (General) Regulation* requires that Council be provided with a written report setting out details of all money that the Council has invested under section 625 of the *Local Government Act 1993* and certifying that these investments have been made in accordance with the Act, regulations, Ministerial Investment Orders and Council's Investment Policy.

The following table illustrates the monthly interest income received by Council and how this tracks against the original budget and the current budget:

Month	2017/18 Budget	Actual Monthly	Actual YTD (\$)	Tracking YTD Original Budget %	Track to YTD Current Budget %
July	3,771,040	309,311	309,311	8.20%	
August	3,771,040	411,445	720,756	19.11%	
September	3,771,040	336,418	1,057,174	28.03%	
Q1 Amendment	220,746				
October	3,991,786	328,623	1,385,797	36.75%	34.72%
November	3,991,786	411,011	1,796,808	47.65%	45.01%
December	3,991,786	342,756	2,139,565	56.74%	53.60%
January	3,991,786	313,838	2,453,402	65.06%	61.46%

3. Relevant Council Resolutions

Council or Committee Meeting and Date	Minute No.	Decision
Operations and Community Services Committee Meeting 6 February 2018	OC/5.2/18.02	That Council: 1. Receives the Investment Portfolio Reports for November and December 2017 2. Notes that all investments have been made in accordance with the requirements of section 625 of the Local Government Act 1993 and directions from the Minister for Local Government, including Ministerial Investment Orders and Council's Investment Policy

4. Discussion

For seven months to January 2018, Council's cash investment portfolio generated interest earnings of \$2,453,402 or 61.46% of the Current Budget of \$3,991,786.

Council's investment portfolio posted a Marked-to-Market return in January 2018 of 2.81% pa versus the AusBond Bank Bill Index benchmark return of 1.85% pa. Based on the 'yield only' calculation (Weighted Return of Investments) the portfolio posted a return of 2.77% pa.

Over the last 12 months, Council's investment portfolio has exceeded the AusBond bank bill index benchmark by 1.04% pa (2.78% vs 1.75% pa).

Portfolio Value

Council's investment portfolio, as at 31 January 2018, has a current market value of \$163,763,072 which represents a gain of \$1,599,105 on the \$162,163,967 face value of the portfolio with the portfolio generating a 2.67% average yield. The table below provides a summary by investment (asset) type.

Asset Group	Face Value	Current value	\$ Gain / (Loss)	Current Yield
Cash	\$ 9,084,213	\$ 9,084,213	\$ -	1.05%
Floating Rate Note	\$ 31,200,000	\$ 31,555,644	\$ 355,644	2.98%
Floating Rate Term Deposits	\$ 5,500,000	\$ 5,526,856	\$ 26,856	2.81%
Managed Funds	\$ 6,629,754	\$ 6,629,754	\$ -	2.25%
Term Deposit	\$ 109,750,000	\$ 110,966,605	\$ 1,216,605	2.73%
Total	\$ 162,163,967	\$ 163,763,072	\$ 1,599,105	2.67%

Analysis

Attached to this report is the Summary of Investment Portfolio for the period ending 31 January 2018. These reports are prepared by Council's independent financial advisor, Prudential Investment Services Corp.

Included in these report are tables showing that Council's investment portfolio for the month of January 2018 has exceeded the AusBond bank bill index by 0.96% pa (2.81% to 1.85%pa). The Portfolio outperformed the stated benchmark measure 'Rate of return on cash exceeds AusBond Bank Bill Index' as illustrated in the table below:

Month	Portfolio Return %	Ausbond BB Index %	Variance %
July-17	3.00	1.73	1.27
Aug-17	2.81	1.69	1.13
Sept-17	2.73	1.74	0.99
Oct-17	2.82	1.74	1.08
Nov -17	2.64	1.63	1.00
Dec-17	2.57	1.70	0.87
Jan-18	2.81	1.85	0.96
Average % return Over the last 12 months	2.78	1.75	1.04

Fossil Fuel Lending ADIs vs Non-Fossil Fuel Lending ADIs

As at the end of January 2018, 42% of Council's portfolio was invested in non-fossil fuel lending ADIs, while Fossil Fuel Lending ADIs accounted for 54% of the portfolio. The remaining 4% is invested with TCorp.

The non-fossil fuel lending ADIs yielded 2.80% pa during the month of January, while fossil fuel lending ADIs yielded 2.78% during the month.

5. Relationship to Waverley Together 3 & Delivery Program 2013-17

The relationship to *Waverley Together 3* and *Delivery Program 2013-17* is as follows:

- Direction: G5 Waverley is financially sustainable with revenue and resources required to support implementation of the community's plans and to provide infrastructure performance and services our community needs.
- Strategy: G5a Promote and advocate the provision of financial reporting systems in an accurate, timely, transparent and honest manner to ensure sustainability of public assets and resources.

Deliverable: Financial advice and coordination to ensure Council meets overall budget performance targets provided.

6. Financial impact statement/Time frame/Consultation

This report has been prepared in consultation with Council's independent financial advisor, Prudential Investment Services Corp.

7. Conclusion

Council's investment portfolio has accounted a year to date total of \$2,453,402 as at 31 January 2018, and it is on track to achieve the current budgeted interest of \$3,991,786.

8. Attachments

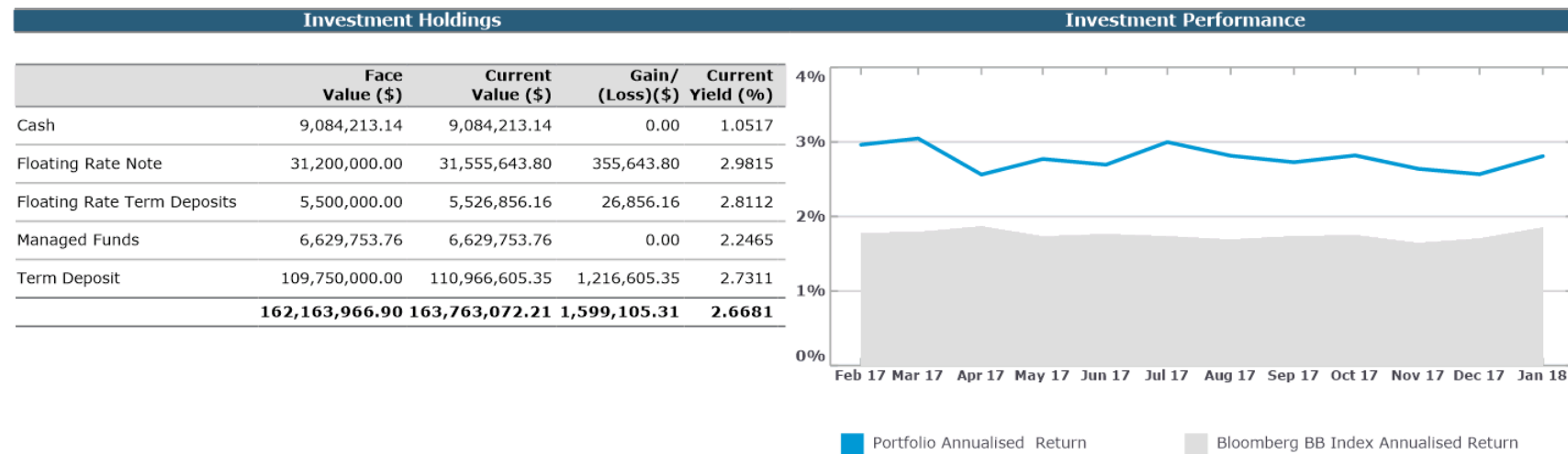
1. Summary of Investment Portfolio - January 2018



Investment Summary Report January 2018

Waverley Council

Executive Summary



Waverley Council

Investment Holdings Report



Cash Accounts							
Face Value (\$)	Current Yield	Institution	Credit Rating		Current Value (\$)	Deal No.	Reference
4,700,000.00	1.1000%	Commonwealth Bank of Australia	A-1+		4,700,000.00	120789	24hr Call
512,626.16	1.0000%	Commonwealth Bank of Australia	A-1+		512,626.16	120794	General Funds
72,761.13	1.0000%	Commonwealth Bank of Australia	A-1+		72,761.13	120795	Trust Funds
1,800,530.39	1.0000%	Commonwealth Bank of Australia	A-1+		1,800,530.39	120796	Cemetery Funds
1,942,751.00	1.0000%	Commonwealth Bank of Australia	A-1+		1,942,751.00	120797	Depositor Funds
1,770.38	1.0000%	Commonwealth Bank of Australia	A-1+		1,770.38	120799	Library CP
16,865.35	1.0000%	Commonwealth Bank of Australia	A-1+		16,865.35	120800	Eastgate CP
7,188.68	1.0000%	Commonwealth Bank of Australia	A-1+		7,188.68	120801	Hollywood Av CP
29,720.05	1.0000%	Commonwealth Bank of Australia	A-1+		29,720.05	370151	Library Gift
9,084,213.14	1.0517%				9,084,213.14		

Managed Funds							
Face Value (\$)	Current Yield	Institution	Credit Rating	Fund Name	Current Value (\$)	Deal No.	Reference
2,060,345.32	2.4196%	NSW T-Corp (Cash)	TCc	Strategic Cash Facility	2,060,345.32	411310	Builder Deposits
4,569,408.44	2.1685%	NSW T-Corp (Cash)	TCc	Cash Facility	4,569,408.44	505262	
6,629,753.76	2.2465%				6,629,753.76		

Term Deposits										
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency Reference
7-Feb-18	4,000,000.00	2.6700%	Commonwealth Bank of Australia	A-1+	4,000,000.00	30-Mar-17	4,090,121.64	535109	90,121.64	AtMaturity
20-Feb-18	1,500,000.00	2.6000%	Bank of Queensland	A-2	1,500,000.00	9-Aug-17	1,518,805.48	535598	18,805.48	AtMaturity
7-Mar-18	3,000,000.00	2.8000%	Credit Union Australia	A-2	3,000,000.00	7-Mar-17	3,076,175.34	534968	76,175.34	AtMaturity
27-Mar-18	2,500,000.00	2.6000%	Bank of Queensland	A-2	2,500,000.00	9-Aug-17	2,531,342.47	535599	31,342.47	AtMaturity
10-Apr-18	2,500,000.00	2.5500%	Bank of Queensland	A-2	2,500,000.00	30-Aug-17	2,527,071.92	535664	27,071.92	AtMaturity
11-Apr-18	2,750,000.00	3.0000%	Westpac Group	A-1+	2,750,000.00	20-Sep-16	2,780,287.67	534346	30,287.67	Annually
18-Apr-18	2,000,000.00	2.8500%	Auswide Bank	P-2	2,000,000.00	19-Apr-17	2,044,975.34	535190	44,975.34	AtMaturity

Waverley Council

Investment Holdings Report



Term Deposits											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
24-Apr-18	3,500,000.00	2.7500%	Auswide Bank	P-2	3,500,000.00	27-Apr-17	3,573,835.62	535197	73,835.62	AtMaturity	
8-May-18	2,500,000.00	2.5500%	Suncorp Bank	A-1	2,500,000.00	18-Oct-17	2,518,513.70	535881	18,513.70	AtMaturity	
9-May-18	3,000,000.00	2.7500%	ME Bank	A-2	3,000,000.00	9-May-17	3,060,575.34	535232	60,575.34	AtMaturity	
30-May-18	3,000,000.00	2.7000%	Bendigo and Adelaide Bank	A-2	3,000,000.00	31-May-17	3,054,591.78	535277	54,591.78	AtMaturity	
6-Jun-18	6,000,000.00	2.7000%	Bendigo and Adelaide Bank	A-2	6,000,000.00	14-Jun-17	6,102,969.86	535358	102,969.86	AtMaturity	
19-Jun-18	2,500,000.00	2.5500%	Suncorp Bank	A-1	2,500,000.00	18-Oct-17	2,518,513.70	535882	18,513.70	AtMaturity	
26-Jun-18	3,000,000.00	2.6100%	Suncorp Bank	A-1	3,000,000.00	5-Dec-17	3,012,442.19	536049	12,442.19	AtMaturity	
10-Jul-18	4,000,000.00	2.7000%	Bank of Queensland	A-2	4,000,000.00	13-Jul-17	4,060,065.75	535454	60,065.75	AtMaturity	
17-Jul-18	5,000,000.00	2.6500%	ME Bank	A-2	5,000,000.00	10-Jan-18	5,007,986.30	536129	7,986.30	AtMaturity	
24-Jul-18	3,000,000.00	2.5500%	Bank of Queensland	A-2	3,000,000.00	22-Aug-17	3,034,163.01	535631	34,163.01	AtMaturity	
14-Aug-18	3,000,000.00	2.6000%	Commonwealth Bank of Australia	A-1+	3,000,000.00	4-Sep-17	3,032,054.79	535686	32,054.79	AtMaturity	
21-Aug-18	4,000,000.00	2.6000%	Bank of Queensland	A-2	4,000,000.00	22-Aug-17	4,046,443.84	535632	46,443.84	AtMaturity	
24-Aug-18	3,000,000.00	3.1000%	Westpac Group	A-1+	3,000,000.00	24-Aug-16	3,041,021.92	534166	41,021.92	Annually	
29-Aug-18	3,000,000.00	2.6200%	ME Bank	A-2	3,000,000.00	28-Nov-17	3,013,997.26	536003	13,997.26	AtMaturity	
11-Sep-18	3,000,000.00	2.6000%	National Australia Bank	A-1+	3,000,000.00	13-Sep-17	3,030,131.51	535777	30,131.51	AtMaturity	
11-Sep-18	2,500,000.00	2.5800%	Commonwealth Bank of Australia	A-1+	2,500,000.00	30-Aug-17	2,505,301.37	535663	5,301.37	SemiAnnually	
11-Sep-18	4,000,000.00	2.6000%	Commonwealth Bank of Australia	A-1+	4,000,000.00	5-Sep-17	4,008,547.95	535708	8,547.95	SemiAnnually	
26-Sep-18	4,000,000.00	3.1000%	Westpac Group	A-1+	4,000,000.00	20-Sep-16	4,045,523.29	534344	45,523.29	Annually	
26-Sep-18	2,000,000.00	2.6200%	National Australia Bank	A-1+	2,000,000.00	27-Sep-17	2,018,232.33	535804	18,232.33	AtMaturity	
2-Oct-18	2,000,000.00	2.6200%	ME Bank	A-2	2,000,000.00	3-Jan-18	2,004,163.29	536118	4,163.29	AtMaturity	
23-Oct-18	3,000,000.00	2.6500%	AMP Bank	A-1	3,000,000.00	17-Jan-18	3,003,267.12	536139	3,267.12	AtMaturity	
6-Nov-18	2,000,000.00	3.0000%	Westpac Group	A-1+	2,000,000.00	3-Nov-16	2,014,794.52	534489	14,794.52	Annually	
21-Nov-18	1,000,000.00	2.6000%	Bank of Queensland	A-2	1,000,000.00	22-Nov-17	1,005,057.53	535982	5,057.53	AtMaturity	
4-Dec-18	2,000,000.00	2.6500%	ME Bank	A-2	2,000,000.00	13-Dec-17	2,007,260.27	536084	7,260.27	AtMaturity	
5-Dec-18	3,000,000.00	2.6500%	Credit Union Australia	A-2	3,000,000.00	6-Dec-17	3,012,415.07	536064	12,415.07	AtMaturity	
15-May-19	3,000,000.00	2.9000%	Bendigo and Adelaide Bank	BBB+	3,000,000.00	18-May-17	3,061,734.25	535251	61,734.25	Annually	

Waverley Council

Investment Holdings Report



Term Deposits											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
26-Aug-19	2,000,000.00	3.2000%	Westpac Group	AA-	2,000,000.00	24-Aug-16	2,028,230.14	534167	28,230.14	Annually	
24-Sep-19	3,000,000.00	2.9000%	Bank of Queensland	BBB+	3,000,000.00	20-Sep-17	3,031,939.73	535796	31,939.73	Annually	
22-Oct-19	4,000,000.00	2.8900%	ING Bank (Australia)	A	4,000,000.00	13-Nov-17	4,025,336.99	535953	25,336.99	Annually	
29-Oct-19	2,500,000.00	2.9700%	ING Bank (Australia)	A	2,500,000.00	1-Nov-17	2,518,715.07	535905	18,715.07	Annually	
109,750,000.00		2.7311%			109,750,000.00		110,966,605.35		1,216,605.35		

Floating Rate Term Deposits											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
10-Jun-21	3,000,000.00	2.8038%	Commonwealth Bank of Australia ¾yr@4.00% then 3moBBSW+1.08%	AA-	3,000,000.00	10-Jun-16	3,011,983.56	535380	11,983.56	12-Mar-18	
16-May-22	2,500,000.00	2.8200%	Westpac Group 3moBBSW+1.10%	AA-	2,500,000.00	16-May-17	2,514,872.60	535241	14,872.60	16-Feb-18	
5,500,000.00		2.8112%			5,500,000.00		5,526,856.16		26,856.16		

Floating Rate Notes											
Maturity Date	Face Value (\$)	Current Coupon	Security Name	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Coupon Date	Reference
14-Nov-18	2,000,000.00	2.9800%	BEN Snr FRN (Nov18) BBSW+1.27%	A-2	2,004,260.00	5-Feb-14	2,025,819.73	420520	12,899.73	14-Feb-18	
10-May-19	7,000,000.00	2.7100%	WBC Snr FRN (May19) BBSW+1.00%	AA-	7,000,000.00	11-Mar-16	7,100,537.26	533331	43,137.26	12-Feb-18	
29-Nov-19	2,000,000.00	3.2300%	GBS Snr FRN (Nov19) BBSW+1.50%	BBB	2,000,000.00	29-Nov-16	2,003,856.24	534564	11,327.12	28-Feb-18	
21-Feb-20	3,000,000.00	2.8200%	BEN Snr FRN (Feb20) BBSW+1.10%	BBB+	3,000,000.00	21-Nov-16	3,036,938.22	534540	16,688.22	21-Feb-18	
20-Mar-20	3,000,000.00	3.0950%	CUA Snr FRN (Mar20) BBSW+1.30%	BBB	3,000,000.00	20-Mar-17	3,029,778.49	534995	10,938.49	20-Mar-18	
20-Mar-20	3,200,000.00	3.0950%	CUA Snr FRN (Mar20) BBSW+1.30%	BBB	3,235,232.00	24-Nov-17	3,231,763.73	535984	11,667.73	20-Mar-18	
7-Apr-20	3,000,000.00	3.1550%	NPBS Snr FRN (Apr20) BBSW+1.35%	BBB	3,000,000.00	7-Apr-15	3,022,153.56	504013	6,223.56	9-Apr-18	
7-Apr-20	1,000,000.00	3.1550%	NPBS Snr FRN (Apr20) BBSW+1.35%	BBB	1,011,250.00	1-Dec-17	1,007,384.52	536004	2,074.52	9-Apr-18	
9-Nov-20	2,250,000.00	2.9550%	ME Bank Snr FRN (Nov20) BBSW+1.25%	BBB	2,250,000.00	9-Nov-17	2,265,278.73	535919	15,301.23	9-Feb-18	

Waverley Council
Investment Holdings Report



Floating Rate Notes											
Maturity Date	Face Value (\$)	Current Coupon	Security Name	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Coupon Reference Date	
12-Apr-21	1,500,000.00	3.1800%	SUN Snr FRN (Apr21) BBSW+1.38%	A+	1,500,000.00	12-Apr-16	1,533,528.70	533415	2,613.70	12-Apr-18	
18-May-21	2,000,000.00	3.2000%	BoQ Snr FRN (May21) BBSW+1.48%	BBB+	2,000,000.00	18-May-16	2,047,900.00	533605	12,800.00	19-Feb-18	
25-Jan-23	1,250,000.00	2.8350%	BEN Snr FRN (Jan23) BBSW+1.05%	BBB+	1,250,000.00	25-Jan-18	1,250,704.62	536145	679.62	26-Apr-18	
31,200,000.00		2.9815%			31,250,742.00		31,555,643.80		146,351.18		

Waverley Council

Accrued Interest Report



Accrued Interest Report								
Asset Type	Deal Number	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days Accrued	Interest Accrued (\$)	Percentage Return
Cash								
Commonwealth Bank of Australia	120789	4,700,000.00				31		
Commonwealth Bank of Australia	120794	512,626.16				31		
Commonwealth Bank of Australia	120795	72,761.13				31		
Commonwealth Bank of Australia	120796	1,800,530.39				31		
Commonwealth Bank of Australia	120797	1,942,751.00				31		
Commonwealth Bank of Australia	120799	1,770.38				31		
Commonwealth Bank of Australia	120800	16,865.35				31		
Commonwealth Bank of Australia	120801	7,188.68				31		
Commonwealth Bank of Australia	370151	29,720.05				31		
Floating Rate Note								
BEN Snr FRN (Nov18) BBSW+1.27%	420520	2,000,000.00	10-Feb-14	14-Nov-18	0.00	31	5,061.92	2.98%
WBC Snr FRN (May19) BBSW+1.00%	533331	7,000,000.00	11-Mar-16	10-May-19	0.00	31	16,111.51	2.71%
GBS Snr FRN (Nov19) BBSW+1.50%	534564	2,000,000.00	29-Nov-16	29-Nov-19	0.00	31	5,486.58	3.23%
BEN Snr FRN (Feb20) BBSW+1.10%	534540	3,000,000.00	21-Nov-16	21-Feb-20	0.00	31	7,185.21	2.82%
CUA Snr FRN (Mar20) BBSW+1.30%	534995	3,000,000.00	20-Mar-17	20-Mar-20	0.00	31	7,885.89	3.09%
CUA Snr FRN (Mar20) BBSW+1.30%	535984	3,200,000.00	24-Nov-17	20-Mar-20	0.00	31	8,411.62	3.09%
NPBS Snr FRN (Apr20) BBSW+1.35%	504013	3,000,000.00	7-Apr-15	7-Apr-20	22,774.93	31	7,975.48	3.13%
NPBS Snr FRN (Apr20) BBSW+1.35%	536004	1,000,000.00	1-Dec-17	7-Apr-20	7,591.64	31	2,658.49	3.13%
ME Bank Snr FRN (Nov20) BBSW+1.25%	535919	2,250,000.00	9-Nov-17	9-Nov-20	0.00	31	5,646.88	2.96%
SUN Snr FRN (Apr21) BBSW+1.38%	533415	1,500,000.00	12-Apr-16	12-Apr-21	11,663.84	31	4,008.29	3.15%
BoQ Snr FRN (May21) BBSW+1.48%	533605	2,000,000.00	18-May-16	18-May-21	0.00	31	5,435.62	3.20%
BEN Snr FRN (Jan23) BBSW+1.05%	536145	1,250,000.00	25-Jan-18	25-Jan-23	0.00	7	679.62	2.84%

Waverley Council

Accrued Interest Report



Accrued Interest Report								
Asset Type	Deal Number	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days Accrued	Interest Accrued (\$)	Percentage Return
					42,030.41		76,547.10	2.98%
Floating Rate Term Deposits								
Commonwealth Bank of Australia	535380	3,000,000.00	10-Jun-16	10-Jun-21	0.00	31	7,144.04	2.80%
Westpac Group 3moBBSW+1.10%	535241	2,500,000.00	16-May-17	16-May-22	0.00	31	5,987.67	2.82%
					0.00		13,131.71	2.81%
Managed Funds								
NSW T-Corp (Cash)	411310	2,060,345.32			0.00	31	4,179.32	2.42%
NSW T-Corp (Cash)	505262	4,569,408.44			0.00	31	8,318.07	2.17%
					0.00		12,497.39	2.25%
Term Deposit								
ME Bank	535372	2,000,000.00	21-Jun-17	3-Jan-18	28,997.26	2	295.89	2.70%
ME Bank	535420	5,000,000.00	4-Jul-17	10-Jan-18	70,273.97	9	3,328.77	2.70%
Suncorp Bank	534786	5,000,000.00	18-Jan-17	17-Jan-18	134,630.14	16	5,917.81	2.70%
Westpac Group	534348	2,750,000.00	20-Sep-16	24-Jan-18	28,479.45	23	5,198.63	3.00%
Commonwealth Bank of Australia	535109	4,000,000.00	30-Mar-17	7-Feb-18	0.00	31	9,070.68	2.67%
Bank of Queensland	535598	1,500,000.00	9-Aug-17	20-Feb-18	0.00	31	3,312.33	2.60%
Credit Union Australia	534968	3,000,000.00	7-Mar-17	7-Mar-18	0.00	31	7,134.25	2.80%
Bank of Queensland	535599	2,500,000.00	9-Aug-17	27-Mar-18	0.00	31	5,520.55	2.60%
Bank of Queensland	535664	2,500,000.00	30-Aug-17	10-Apr-18	0.00	31	5,414.38	2.55%
Westpac Group	534346	2,750,000.00	20-Sep-16	11-Apr-18	0.00	31	7,006.85	3.00%
Auswide Bank	535190	2,000,000.00	19-Apr-17	18-Apr-18	0.00	31	4,841.10	2.85%
Auswide Bank	535197	3,500,000.00	27-Apr-17	24-Apr-18	0.00	31	8,174.66	2.75%
Suncorp Bank	535881	2,500,000.00	18-Oct-17	8-May-18	0.00	31	5,414.38	2.55%
ME Bank	535232	3,000,000.00	9-May-17	9-May-18	0.00	31	7,006.85	2.75%

Waverley Council

Accrued Interest Report



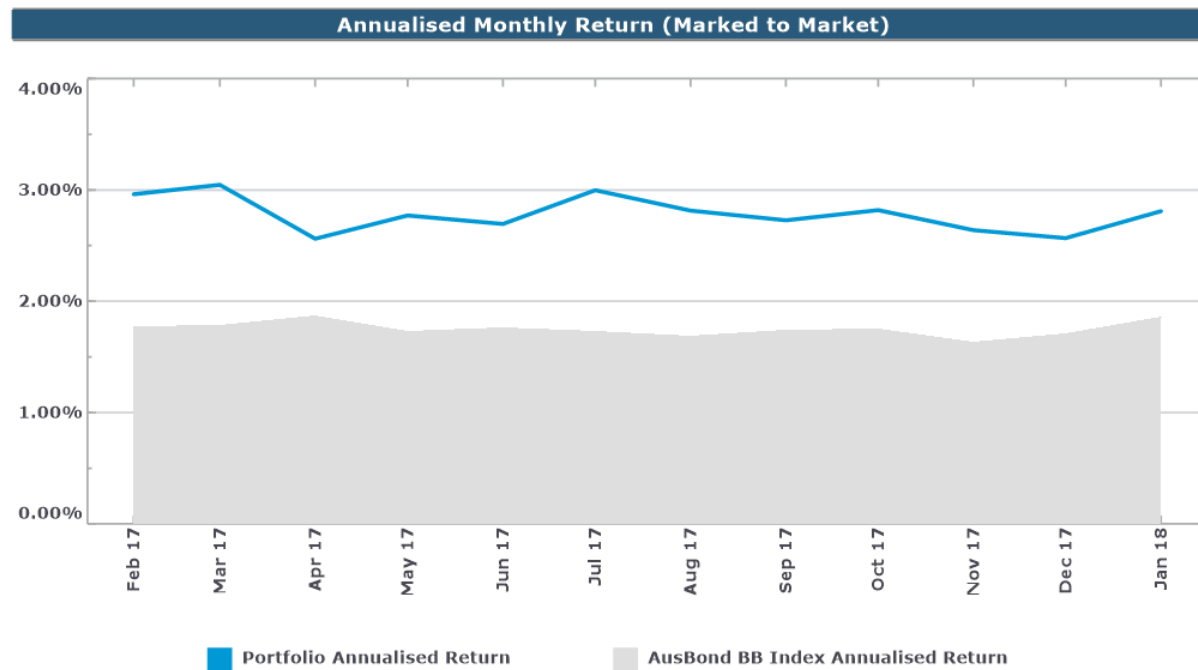
Accrued Interest Report								
Asset Type	Deal Number	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days Accrued	Interest Accrued (\$)	Percentage Return
Bendigo and Adelaide Bank	535277	3,000,000.00	31-May-17	30-May-18	0.00	31	6,879.45	2.70%
Bendigo and Adelaide Bank	535358	6,000,000.00	14-Jun-17	6-Jun-18	0.00	31	13,758.90	2.70%
Suncorp Bank	535882	2,500,000.00	18-Oct-17	19-Jun-18	0.00	31	5,414.38	2.55%
Suncorp Bank	536049	3,000,000.00	5-Dec-17	26-Jun-18	0.00	31	6,650.14	2.61%
Bank of Queensland	535454	4,000,000.00	13-Jul-17	10-Jul-18	0.00	31	9,172.60	2.70%
ME Bank	536129	5,000,000.00	10-Jan-18	17-Jul-18	0.00	22	7,986.30	2.65%
Bank of Queensland	535631	3,000,000.00	22-Aug-17	24-Jul-18	0.00	31	6,497.26	2.55%
Commonwealth Bank of Australia	535686	3,000,000.00	4-Sep-17	14-Aug-18	0.00	31	6,624.66	2.60%
Bank of Queensland	535632	4,000,000.00	22-Aug-17	21-Aug-18	0.00	31	8,832.88	2.60%
Westpac Group	534166	3,000,000.00	24-Aug-16	24-Aug-18	0.00	31	7,898.63	3.10%
ME Bank	536003	3,000,000.00	28-Nov-17	29-Aug-18	0.00	31	6,675.62	2.62%
Commonwealth Bank of Australia	535663	2,500,000.00	30-Aug-17	11-Sep-18	21,912.33	31	5,478.08	2.58%
Commonwealth Bank of Australia	535708	4,000,000.00	5-Sep-17	11-Sep-18	33,621.92	31	8,832.88	2.60%
National Australia Bank	535777	3,000,000.00	13-Sep-17	11-Sep-18	0.00	31	6,624.66	2.60%
Westpac Group	534344	4,000,000.00	20-Sep-16	26-Sep-18	0.00	31	10,531.51	3.10%
National Australia Bank	535804	2,000,000.00	27-Sep-17	26-Sep-18	0.00	31	4,450.41	2.62%
ME Bank	536118	2,000,000.00	3-Jan-18	2-Oct-18	0.00	29	4,163.29	2.62%
AMP Bank	536139	3,000,000.00	17-Jan-18	23-Oct-18	0.00	15	3,267.12	2.65%
Westpac Group	534489	2,000,000.00	3-Nov-16	6-Nov-18	0.00	31	5,095.89	3.00%
Bank of Queensland	535982	1,000,000.00	22-Nov-17	21-Nov-18	0.00	31	2,208.22	2.60%
ME Bank	536084	2,000,000.00	13-Dec-17	4-Dec-18	0.00	31	4,501.37	2.65%
Credit Union Australia	536064	3,000,000.00	6-Dec-17	5-Dec-18	0.00	31	6,752.05	2.65%
Bendigo and Adelaide Bank	535251	3,000,000.00	18-May-17	15-May-19	0.00	31	7,389.04	2.90%
Westpac Group	534167	2,000,000.00	24-Aug-16	26-Aug-19	0.00	31	5,435.62	3.20%
Bank of Queensland	535796	3,000,000.00	20-Sep-17	24-Sep-19	0.00	31	7,389.04	2.90%

Waverley Council
Accrued Interest Report



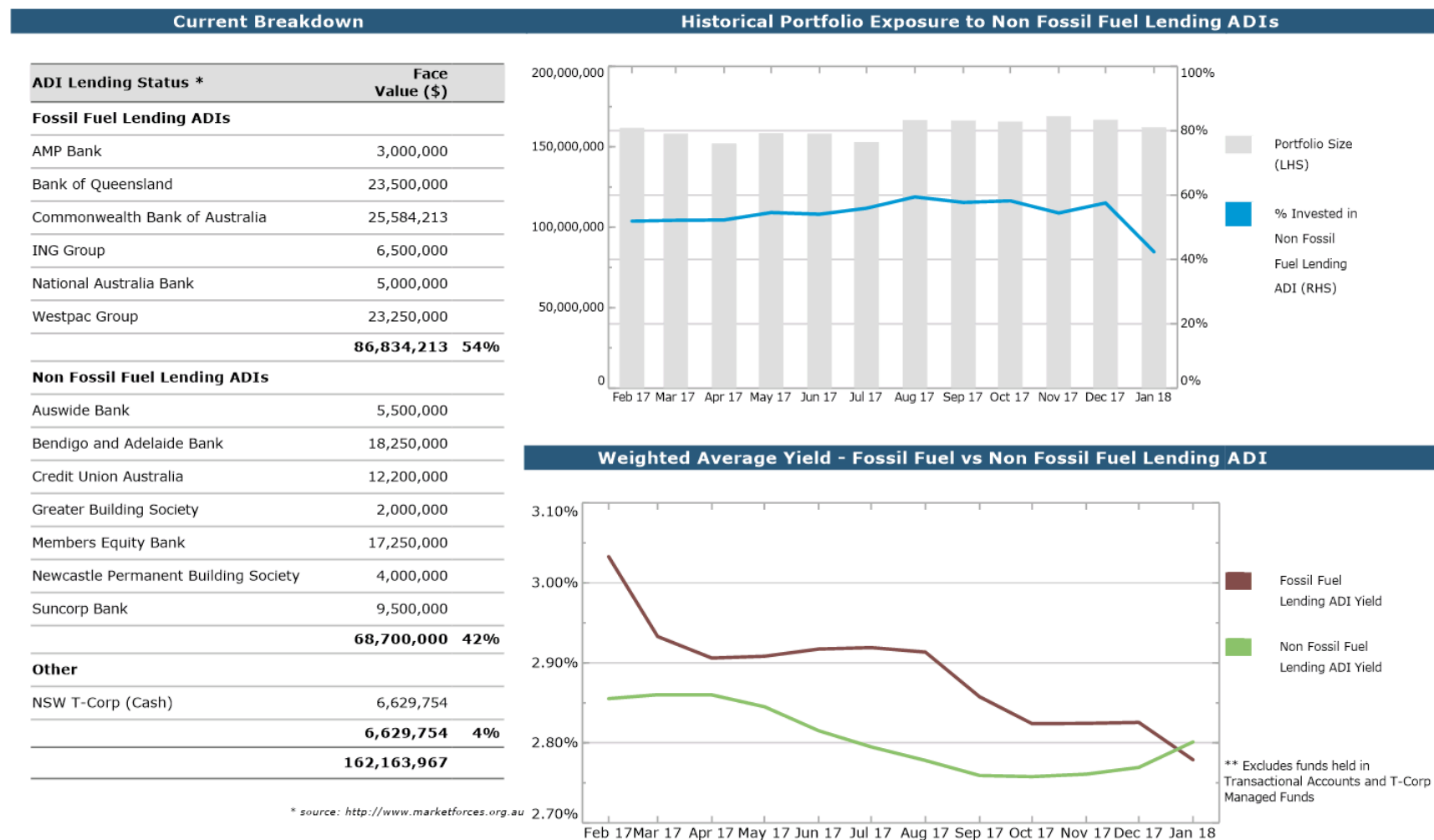
Accrued Interest Report								
Asset Type	Deal Number	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days Accrued	Interest Accrued (\$)	Percentage Return
ING Bank (Australia)	535953	4,000,000.00	13-Nov-17	22-Oct-19	0.00	31	9,818.08	2.89%
ING Bank (Australia)	535905	2,500,000.00	1-Nov-17	29-Oct-19	0.00	31	6,306.16	2.97%
					317,915.07		262,271.37	2.74%
Grand Totals					359,945.48		364,447.57	2.77%

Waverley Council
Investment Performance Report



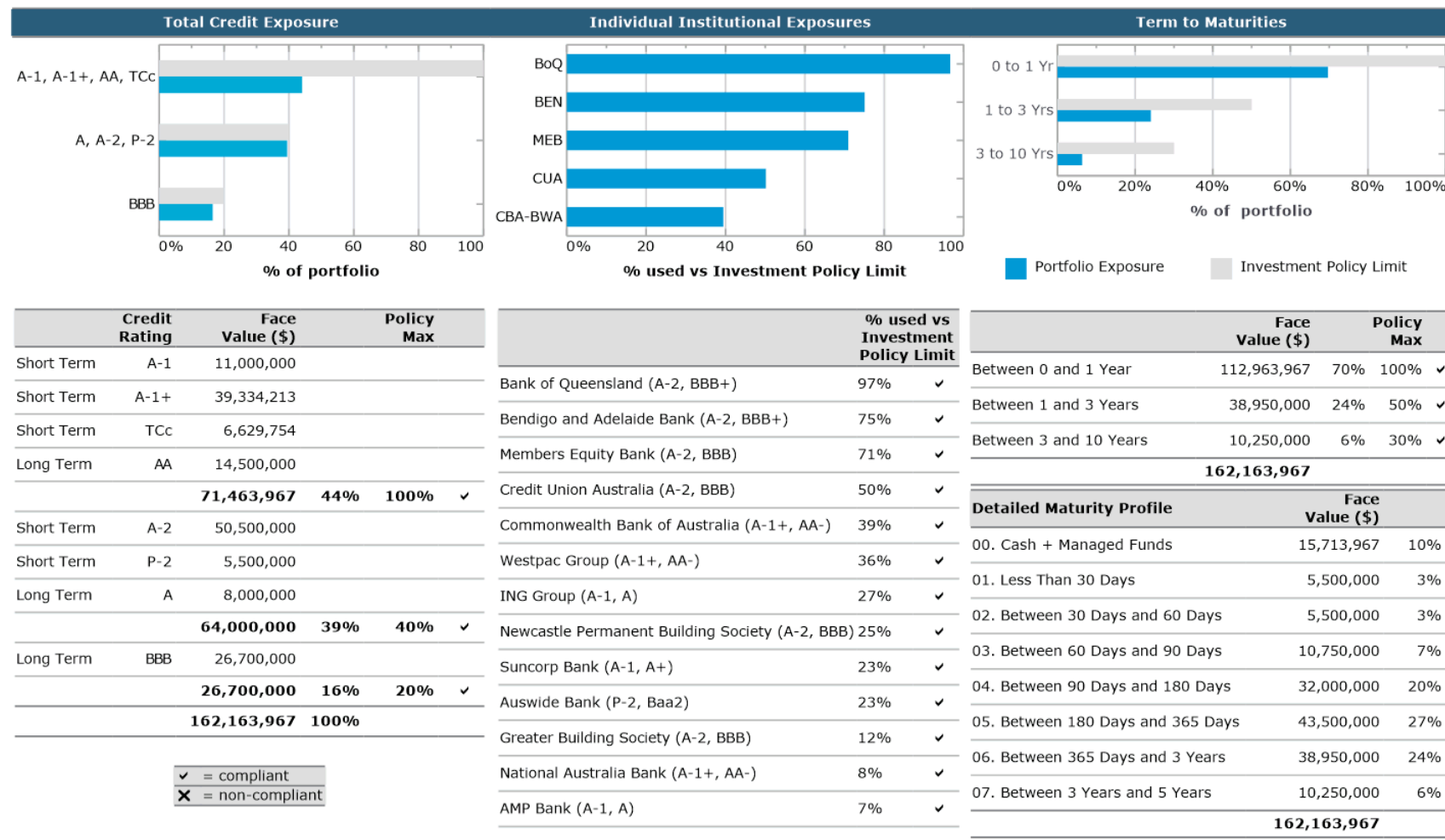
Historical Performance Summary			
	Portfolio	AusBond BB Index	Outperformance
Jan 2018	2.81%	1.85%	0.96%
Last 3 Months	2.67%	1.73%	0.94%
Last 6 Months	2.73%	1.73%	1.00%
Financial Year to Date	2.77%	1.73%	1.04%
Last 12 months	2.78%	1.75%	1.04%

Waverley Council Environmental Commitments Report



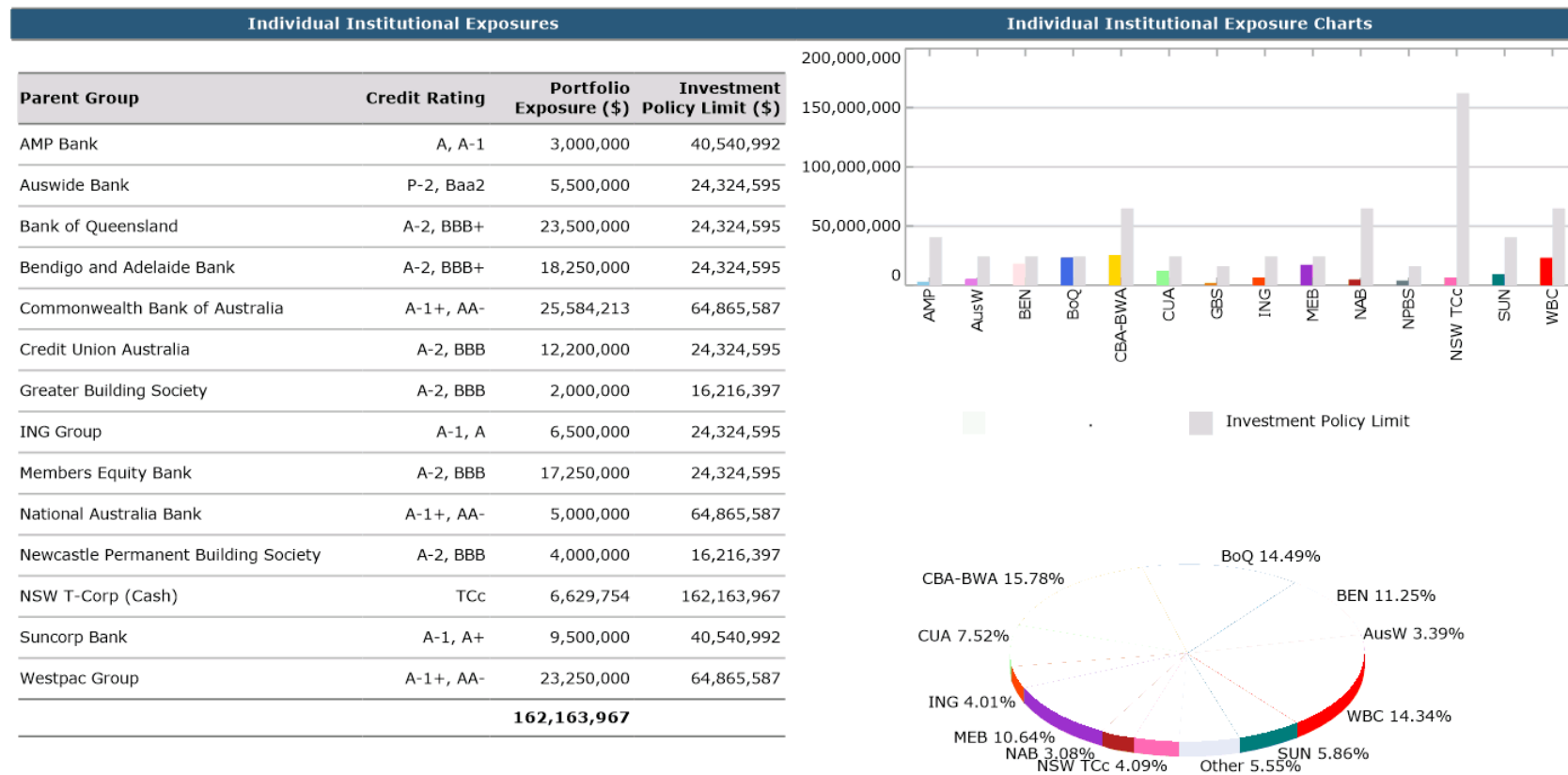
Waverley Council

Investment Policy Compliance Report



Waverley Council

Individual Institutional Exposures Report



Waverley Council Cash Flows Report



Current Month Cashflows					
Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
2-Jan-18	535663	Commonwealth Bank of Australia	Term Deposits	Interest - Received	21,912.33
				<u>Deal Total</u>	<u>21,912.33</u>
	535708	Commonwealth Bank of Australia	Term Deposits	Interest - Received	33,621.92
				<u>Deal Total</u>	<u>33,621.92</u>
				Day Total	55,534.25
3-Jan-18	535372	ME Bank	Term Deposits	Interest - Received	28,997.26
		ME Bank	Term Deposits	Maturity Face Value - Received	2,000,000.00
				<u>Deal Total</u>	<u>2,028,997.26</u>
	536118	ME Bank	Term Deposits	Settlement Face Value - Paid	-2,000,000.00
				<u>Deal Total</u>	<u>-2,000,000.00</u>
				Day Total	28,997.26
8-Jan-18	504013	Newcastle Permanent Building Society	Floating Rate Note	Coupon - Received	22,774.93
				<u>Deal Total</u>	<u>22,774.93</u>
	536004	Newcastle Permanent Building Society	Floating Rate Note	Coupon - Received	7,591.64
				<u>Deal Total</u>	<u>7,591.64</u>
				Day Total	30,366.58
10-Jan-18	535420	ME Bank	Term Deposits	Interest - Received	70,273.97
		ME Bank	Term Deposits	Maturity Face Value - Received	5,000,000.00
				<u>Deal Total</u>	<u>5,070,273.97</u>
	536129	ME Bank	Term Deposits	Settlement Face Value - Paid	-5,000,000.00
				<u>Deal Total</u>	<u>-5,000,000.00</u>
				Day Total	70,273.97
12-Jan-18	533415	Suncorp Bank	Floating Rate Note	Coupon - Received	11,663.84
				<u>Deal Total</u>	<u>11,663.84</u>
				Day Total	11,663.84
17-Jan-18	534786	Suncorp Bank	Term Deposits	Interest - Received	134,630.14

Waverley Council Cash Flows Report



Current Month Cashflows					
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Received</u>
		Suncorp Bank	Term Deposits	Maturity Face Value - Received	5,000,000.00
				<u>Deal Total</u>	<u>5,134,630.14</u>
	536139	AMP Bank	Term Deposits	Settlement Face Value - Paid	-3,000,000.00
				<u>Deal Total</u>	<u>-3,000,000.00</u>
				Day Total	2,134,630.14
24-Jan-18	534348	Westpac Group	Term Deposits	Interest - Received	28,479.45
		Westpac Group	Term Deposits	Maturity Face Value - Received	2,750,000.00
				<u>Deal Total</u>	<u>2,778,479.45</u>
				Day Total	2,778,479.45
25-Jan-18	536145	Bendigo and Adelaide Bank	Floating Rate Note	Settlement Face Value - Paid	-1,250,000.00
				<u>Deal Total</u>	<u>-1,250,000.00</u>
				Day Total	-1,250,000.00
				Net Cash Movement for Period	3,859,945.48

Next Month Cashflows					
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
7-Feb-18	535109	Commonwealth Bank of Australia	Term Deposit	Interest - Received	91,877.26
		Commonwealth Bank of Australia	Term Deposit	Maturity Face Value - Received	4,000,000.00
				<u>Deal Total</u>	<u>4,091,877.26</u>
				Day Total	4,091,877.26
9-Feb-18	535919	ME Bank	Floating Rate Note	Coupon - Received	16,758.49
				<u>Deal Total</u>	<u>16,758.49</u>
				Day Total	16,758.49
12-Feb-18	533331	Westpac Group	Floating Rate Note	Coupon - Received	48,854.25
				<u>Deal Total</u>	<u>48,854.25</u>
				Day Total	48,854.25
14-Feb-18	420520	Bendigo and Adelaide Bank	Floating Rate Note	Coupon - Received	15,022.47
				<u>Deal Total</u>	<u>15,022.47</u>

Waverley Council - Investment Summary Report



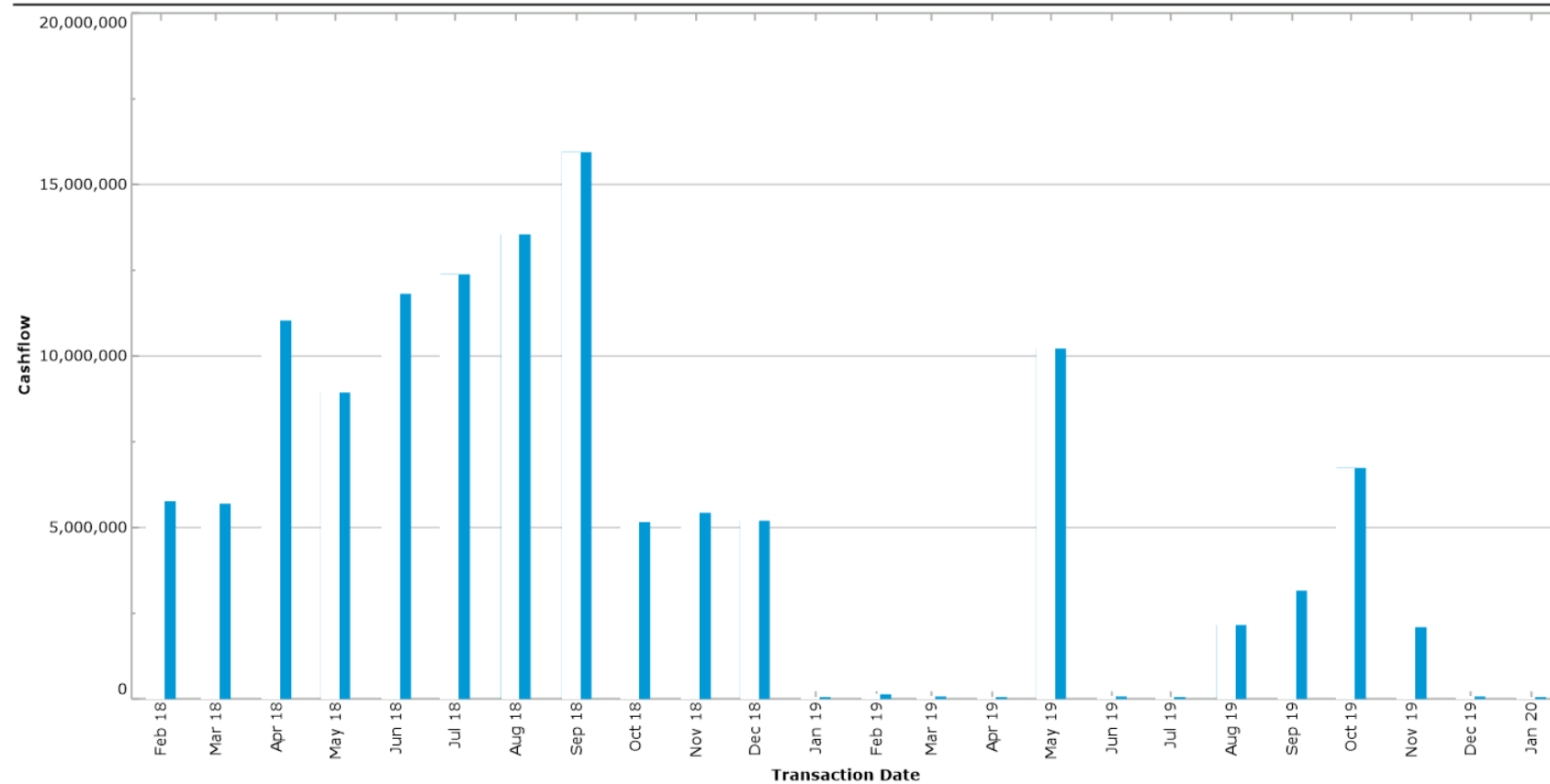
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Waverley Council

Cash Flows Report



Next Month Cashflows					
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
Day Total					15,022.47
16-Feb-18	535241	Westpac Group	Floating Rate Term Deposits	Interest - Received	17,769.86
<u>Deal Total</u>					<u>17,769.86</u>
Day Total					17,769.86
19-Feb-18	533605	Bank of Queensland	Floating Rate Note	Coupon - Received	15,956.16
<u>Deal Total</u>					<u>15,956.16</u>
Day Total					15,956.16
20-Feb-18	535598	Bank of Queensland	Term Deposit	Interest - Received	20,835.62
		Bank of Queensland	Term Deposit	Maturity Face Value - Received	1,500,000.00
<u>Deal Total</u>					<u>1,520,835.62</u>
Day Total					1,520,835.62
21-Feb-18	534540	Bendigo and Adelaide Bank	Floating Rate Note	Coupon - Received	21,323.84
<u>Deal Total</u>					<u>21,323.84</u>
Day Total					21,323.84
28-Feb-18	534564	Greater Building Society	Floating Rate Note	Coupon - Received	16,105.75
<u>Deal Total</u>					<u>16,105.75</u>
Day Total					16,105.75
Net Cash Movement for Period					5,764,503.70

Waverley Council
Cash Flows Report

REPORT
CM/7.7/18.02

Subject: Corruption Prevention and Audit Committee Review - Update

TRIM No: A18/0084

Author: Jane Worthy, Internal Ombudsman

Director: Peter Monks, Acting General Manager

RECOMMENDATION:

That Council:

1. Notes that the review of the Audit Committee will form part of the report on corruption prevention requested by Council.
2. Extends the appointment of Mr Martin Bass and Mr Noel Hall as the independent members of the Audit Committee until the review is complete and Council determines the future of the Committee.

1. Executive Summary

This report responds to two related matters recently considered by Council: the mayoral minute on corruption prevention and the review of the Audit Committee.

It recommends that both matters be dealt with together because they are inextricably linked. It therefore requests Council to further extend the appointment of the two independent members of the Audit Committee, Mr Martin Bass and Mr Noel Hall, on the current terms until the combined report comes to Council and Council decides on the future of the Committee.

2. Introduction/Background

At its meeting on 21 November 2017, Council reaffirmed its commitment to an open and ethical Council, with strong governance processes, transparency and accountability, and called for a report from the Internal Ombudsman to Council and the Audit Committee considering ways to meet this commitment.

At its meeting on 10 October 2017, Council resolved to extend the appointment of the two independent members of Council's Audit Committee until the end of March 2018 to allow for a review of the operation of the Committee to incorporate the new requirements of the *Local Government Act* to broaden the scope of the Committee and make it more effective.

These two matters are inextricably linked as the Audit Committee plays a fundamental role in Council's governance structures and will have a key role to play in any proposed enterprise governance framework that will most definitely form part of the recommendations to Council about strengthening our resistance to corruption.

The Acting General Manager requested that the report to Council on corruption resistance be delayed until the March Council meeting; so it was considered necessary to defer the review of the Audit Committee so they can be dealt with together.

It is therefore necessary to further extend the appointment of the two independent members of the Audit Committee until the review is complete.

3. Relevant Council Resolutions

Council or Committee Meeting and Date	Minute No.	Decision
Council Meeting 21 November 2017	CM/5.3/17.11	<p>That Council, in light of the recent Independent Commission Against Corruption (ICAC) investigation into Botany Council:</p> <ol style="list-style-type: none"> 1. Reaffirms its commitment to an open and ethical Council with strong governance processes, transparency and accountability including the important role performed by the Internal Ombudsman. 2. Calls for a report from the Internal Ombudsman to Council and the Audit Committee considering ways to: <ol style="list-style-type: none"> (a) Strengthen the independence and effectiveness of Council's internal audit functions and processes. (b) Ensure ongoing and mandatory awareness and training of Council staff and Councillors about corruption prevention, probity and conduct related matters. (c) Provide regular reporting to Council on complaints management, probity and corruption issues, and service and business improvement. 3. And that the Mayor writes to ICAC thanking them for their recent briefing to Waverley Councillors.
Council Meeting 10 October 2017	CM/7.6/17.10	<p>That Council:</p> <ol style="list-style-type: none"> 1. Appoints Mr Noel Hall and Mr Martin Bass as the two independent members to the Waverley Council Audit Committee until the end of March 2018. 2. Undertakes a review of the operation of the Waverley Council Audit Committee to incorporate the new requirements of the Local Government Act 1993 requiring all Council's to appoint an Audit, Risk and Improvement Committee prior to the end of March 2018.

4. Discussion

Following the presentation to Councillors from Dr Andrew Howe, Senior Corruption Prevention Officer at the Independent Commission Against Corruption (ICAC) about the findings of serious corruption at the former Botany Council and Council suppliers, Council unanimously adopted a mayoral minute to reaffirm Council's commitment to being an open and ethical Council.

Council has requested a report from the Internal Ombudsman about ways to strengthen the independence of internal processes, provide ongoing training for staff and Councillors on probity-related issues and

provide regular reporting to Council on complaints management, probity and corruption issues and service and business improvement.

This report will consider best practice governance practices, review Waverley's current practices and make recommendations for the development of an enterprise governance framework, which will consider the important role of Council's Audit Committee in strong governance and accountability in the organisation.

Currently, it is not mandatory for Councils to have an Audit Committee. However, as part of the recent amendments to the *Local Government Act 1993*, all Councils will be required to have an Audit, Risk and Improvement Committee. It is intended that the role of this committee will be much broader than Council's current committee and will provide Council with independent oversight, objective assurance and monitoring of Council's audit processes, internal controls, external reporting, risk management activities, compliance of and with Council's policies and procedures, and performance improvement activities.

The charter of new Committee will be required to be based on the guidelines issued by the Chief Executive of the Office of Local Government, pursuant to section 23A of the *Local Government Act 1993*, and will help Council accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes.

These two items are therefore inextricably linked and should be considered together as part of the one report to Council. Given that the previous Acting General Manager requested that the corruption prevention report be deferred until March, it is now recommended that Council further extends the appointment of Mr Hall and Mr Bass, the two independent members of Council's current Audit Committee, until the review is complete.

5. Relationship to Waverley Together 3 & Delivery Program 2013-17

The relationship to *Waverley Together 3* and *Delivery Program 2013-17* is as follows:

Direction:	G1 Inspiring community leadership is achieved through decision making processes that are open, transparent, corruption resistant and based on sound integrated planning..
Strategy:	G1b Promote and embed good governance and corruption prevention practices in operational activities.
Deliverable:	Internal audit function supported.

6. Financial impact statement/Time frame/Consultation

There are no financial impacts flowing from this report. A comprehensive report will be brought to the March Council meeting for Council's consideration.

Mr Hall and Mr Bass have both agreed to have their appointments extended as proposed.

7. Conclusion

This reports recommends an integrated approach to reviewing and developing Council's governance frameworks, and will ensure the existing Audit Committee continues to function while the review is being undertaken and Council decides how the internal audit function can best assist Council in its endeavours to bring a systematic and disciplined approach to risk management, control and governance processes.

8. Attachments

Nil.

REPORT
CM/7.8/18.02

Subject: Live Streaming of Council Meetings

TRIM No.: A17/0592

Author: Al Johnston, Governance and Internal Ombudsman Officer

Director: Peter Monks, Acting General Manager

RECOMMENDATION:

That Council:

1. Adopts the draft Live Streaming of Council Meetings Policy attached to this report.
2. Agrees to commence live streaming and the posting of meeting recordings on Council's website from the March Council meeting.
3. Includes additional provisions for the live streaming of Council meetings when it reviews its Code of Meeting Practice following the release of the Office of Local Government's Model Code of Meeting Practice later in the year.

1. Executive Summary

In November 2017, Council resolved to implement the live streaming of Council and Committee meetings and called for a report outlining the method, requirements and cost.

Officers have identified the cost to implement live streaming at \$77,000 for hardware, AV upgrade and installation, with an annual ongoing cost of \$15,120 for web hosting, editing, archiving of recordings and system maintenance. This includes an upgrade of the current equipment in chambers to ensure a high quality service.

While is not technically difficult or expensive to implement live streaming of Council meetings, the potential it creates for a much larger audience does expose Councillors, Council employees and the Council to greater risk and possibility of legal proceedings and liability than otherwise currently exists at Council meetings which are not live streamed or made publicly available as a recording.

It is essential that risk control measures are in place to minimise the potential for legal proceedings and/ or potential liability. This report identifies the key risks and proposes ways to mitigate them. It also recommends Council adopts the attached draft Live Streaming of Council Meetings Policy and incorporates appropriate provisions into Council's Code of Meeting Practice when this is reviewed following the release of the Office of Local Government's Model Code of Meeting Practice later in the year.

2. Introduction/Background

At its meeting in November 2017 Council resolved in principle to introduce live streaming of Council and Committee meetings and requested officers prepare a report providing Council with details about how the live stream will operate and any implications for the conduct of Council meetings. The full resolution is shown in section 3 below.

In preparing this report officers have sought advice from audio visual industry experts, officers from other NSW councils, as well as Council's IT Operations Manager and Manager Risk and Safety.

3. Relevant Council Resolutions

Meeting and Date	Minute No.	Decision
Council Meeting 21 November 2017	CM/8.4/17.11	<p>That Council:</p> <ol style="list-style-type: none"> 1. Agrees in principle to the introduction of live audio and visual streaming of Council and Council Committee meetings as soon as practicable. 2. Officers prepare a report to Council which considers: <ol style="list-style-type: none"> (a) The options available for live audio and visual streaming, considering the experiences of Council's already live streaming meetings. (b) The likely cost to upgrade the equipment in the Council chamber to enable high quality video and sound recording, improved sound in the chamber and any other associated costs, for example site hosting/web costs. (c) The implications of live streaming on members of the public wishing to record Council meetings. (d) Any changes required to the Code of Meeting Practice and the process for doing so. (e) Privacy implications. (f) Copyright implications. (g) Defamation implications. (h) Any implications under the State Records Act.

4. Discussion

A 'live stream' is the transmission of live audio visual coverage of an event over the internet. The live stream can be saved to a video file while it is being streamed and the video file posted on the internet for viewing after the event. This report proposes Council implements both the live streaming and recording aspects. This will ensure that a video recording of the meeting is kept.

Live streaming creates some additional risks to Council. These are outlined below and the draft live streaming policy outlines the provisions for the live streaming of Council meetings at Waverley Council.

Other councils' live streams

A number of NSW councils live stream their meetings. Table 1 provides the key features of some of the councils' live streams.

Table 1 – Other councils

Council	Live stream host	Number of cameras	Public addresses live streamed	All councillors live streamed
Bayside	Facebook	2	Yes including gallery	Yes
Central Coast	YouTube	3	Yes including gallery	Yes
Georges River	YouTube	2	Yes including gallery	Yes
Inner West	YouTube	1	Audio only	No. Mayor only
Lane Cove	Ustream	2	Audio only	Yes

Mosman	Interstream	1	Audio only	Yes
North Sydney	Livestream	3	Audio only	Yes
Northern Beaches	Apstream		Yes including gallery	Yes
Parramatta	Interstream	1	Audio only	Usually
Ryde	Ustream	4	Yes	Yes
Willoughby	Interstream	3	Yes	Yes
Wollongong	Interstream	3	Audio only	Yes

Almost all of the councils reviewed, live stream all of their councillors. The two exceptions are Inner West Council and the City of Parramatta. At Inner West Council only the Mayor and senior staff at the head table are live streamed. This is a remnant of the State Government's council merger process when the decision making body at the Council was a sole Administrator and there were no councillors. The Council's decision to live stream all councillors is yet to be made. Council meetings at the City of Parramatta are 'mobile meetings' held in different locations, and occasionally some councillors are not able to be captured by the camera due to the limitations of the meeting venue.

Some of the councils reviewed do not show members of the public addressing the meeting in their live stream but do live stream the audio of their speech. Other councils live stream both audio and visuals of the public addresses and the public gallery. It appears that the decision whether or not to live stream members of the public is largely determined by the design and size of the meeting chamber. The bigger the chamber the more flexibility there is to suitably position cameras and the public lectern. A small chamber such as Waverley's limits some live streaming options. The live streaming of members of the public is discussed further below.

Recommendation for live streaming at Waverley

Based on officers' review of other councils' live stream operations and their discussions with service providers the recommendation for live streaming at Waverley is shown in Table 2.

Table 2 - Recommendation

Council	Live stream host	Number of cameras	Public addresses live streamed	All councillors live streamed
Waverley	Interstream	3	Yes	Yes

Live stream host

Interstream will be used to install the live stream equipment and host the live stream and meeting recording content on their web servers. This one-stop shop approach offers better value for money for Council than engaging separate providers for each service.

Users will access the live stream and meeting recordings via a hyperlink located on Council's website. Meetings will be live streamed in high definition (HD) while the meeting is in progress. The live stream will cease when the meeting ends.

The live stream will be saved as a video recording while it is streamed. The recording of the meeting will then be published online for public viewing within 48 hours of the closure of the meeting. The delay is to allow the recording to be bookmarked at the start of each agenda item to make it easy for users to find and navigate to items of interest.

Meeting recordings will be accessible via Council's website for a period of at least two years. Council will retain each meeting recording for a period of at least seven years in accordance with the State Records Act 1998.

For an example of how Council's live stream page will look and operate see Willoughby City Council's page <http://webcast.willoughby.nsw.gov.au/videohd.php>

Number of cameras

To provide a professional look and feel to the live stream it is proposed to install three cameras in the chamber. One camera will be located at the gallery end of the chamber to film the head table and the public lectern, and one camera will be located midway along each side of the chamber to film each side of the lower table.

The live stream as viewed online will be a 4-in-one screen showing the stream from each camera as well as a stream of the live minutes.

Live streaming members of the public

Not all members of the public will be comfortable being shown in the live stream while they address a meeting or sit in the gallery, and some may not attend the meeting at all if they know they are going to be live streamed. Showing members of the public in the live stream could be considered a deterrent to community participation in Council meetings and a possible breach of privacy if their consent to being live streamed is not obtained beforehand. For this reason it was not initially intended that members of the public be visible in the live stream of a meeting.

However it became apparent that due to the small size of the chamber and proximity of the public gallery to the meeting table that the live stream of councillors on the lower table would automatically include vision of the public gallery in the background. Similarly, people addressing the meeting will be incidentally live streamed as they walk from the gallery to the public lectern to give their speech.

As the live streaming of the public attending a meeting in our chamber is unavoidable it is proposed that signs, notices and announcements are provided to make all attendees aware that the meetings, including addresses by members of the public, and any incidental vision of them attending the meeting, are live streamed and a recording of the meeting will be published on Council's website.

Should a member of the public not wish to have their speech live streamed they will be able to discuss possible alternatives with Governance staff.

Parts of a meeting closed to the public

Should Council resolve to close part of a meeting to the public in accordance with section 10A of the *Local Government Act 1993*, the live stream will cease for that part of the meeting, and the recording of that part of the meeting will not be made available for viewing on Council's website.

Legal obligations, implications and exposures

Council should be aware of the following legal obligations, implications and exposures relating to the live streaming of Council meetings and publishing of meeting recordings on Council's website:

Privacy

Council may be liable for breach of privacy if Councillors or Council employees are found to have collected, used or disclosed the personal or health information of an individual during a Council meeting, and that information is made public.

Council must comply with the *Privacy and Personal Information Protection Act* (PPIPA) and the *Government Information (Public Access) Act* (GIPA), to the extent that Council will, through the act of live streaming its meetings, be collecting the 'personal information' of people attending the meetings.

It should be noted that 'personal information' is already collected from members of the public addressing Council meetings, and is managed according to the requirements of the PPIPA and GIPA.

Statements or actions contrary to law

Council meetings are public meetings where individuals may make statements or take actions which may be contrary to law, for example those that are defamatory, discriminatory, breach privacy or physically harm another individual. Statements and actions such as these made in a Council meeting by any individual are not protected by privilege and may be the subject of legal proceedings and potential liability.

When such statements or actions occur during a meeting that is not live streamed, the potential for damage is generally confined to the audience in attendance. In contrast, when a meeting is live streamed and a recording of a meeting is published the audience is potentially far greater, increasing the likelihood and/or severity of potential liability. Additionally, whilst Council may not be liable for any statements or actions contrary to law made or taken by an individual at a meeting, it may be liable if it publishes that material.

Recordings of Council meetings will represent evidence of what transpired at the meetings, which can then be used in proceedings against Council or its Councillors.

Copyright

If an individual at a Council meeting reads material subject to copyright, without the consent of the copyright owner, the individual may have violated the copyright owner's exclusive right to reproduce the material. Council may breach the person's exclusive right to the material if the material is published as part of a live stream or recording of the meeting.

Insurance

Waverley Councillors and Council employees are bound by the Council's Code of Conduct and Code of Meeting Practice and are expected to maintain the high standards of conduct and behaviour required by these Codes. However should a Councillor or Council employee find themselves subject to a claim that they are in breach of the law Council's insurances would cover all "reasonable" defence costs and other associated loss for Council and the individual in question. It should however be noted that if the Councillor or Council employee is found by a judicial body to have committed a wrongful act the insurer will be entitled to seek recovery of its costs incurred during defence of the matter, including any indemnity previously provided.

The main area of exposure with the live streaming of Council meetings is any statements or actions by members of the public that may be deemed contrary to law as these are not covered under any policy that Council either currently holds or could potentially take on.

Disclaimer

A disclaimer provides Council with some limited protection from liability. Generally, a disclaimer will include words to the effect that the statements made or actions taken during the course of the Council meeting are those of the particular individual, and not those of Council. As a minimum disclaimers will be published on Council's website, placed in the public gallery, printed in the meeting agendas and announced by the Chair at the commencement of a meeting.

Amendments to the Code of Meeting Practice

There are no provisions in Council's Code of Meeting Practice referring to the live streaming of Council meetings. The Code does allow for Council and Committee meetings to be "audio recorded for the sole purpose of assisting with the preparation of minutes" (see clause 17.4(1)). There are also prohibitions on a person recording the proceedings of a Council or Committee meeting without the authority of Council or the Committee (clause 17.4(5)). These provisions are mandatory under s273 of the Local Government General Regulation 2005.

The Office of Local Government (OLG) released a consultation draft of the new Model Code of Meeting Practice in December 2017 which will eventually replace Council's current Code when the final version is issued by the OLG and it is adopted by Council.

The draft Model Code includes the two abovementioned provisions as well as limited provisions for the 'webcasting' of meetings. With regard to live streaming the draft Model Code states:

5.18 All meetings of the council and committees of the council are to be webcast.

5.19 Clause 5.18 does not apply to parts of a meeting that have been closed to the public under section 10A of the Act.

5.20 At the start of each meeting the chairperson is to make a statement informing those in attendance that the meeting is being webcast and that those in attendance should refrain from making any defamatory statements.

The draft Model Code will therefore need to be amended to flesh out these provisions, while maintaining the existing prohibition on other recordings of meetings without the permission of the Council. Amendments will need to take into account the following:

- management of members of the public addressing Council in relation to any broadcasting;
- length of time that meeting recordings are available on the Council website;
- storage of and access to the recordings; and
- clarification of privilege in relation to statements made, actions taken or material presented.

The amendments are required to be endorsed by Council for public exhibition and then exhibited for 42 days to allow for the receipt of public submissions. The draft Code will be presented to Council for adoption.

The final version of the Model Code is not expected to be issued by the OLG for several months, but officers have drafted a "Live Streaming of Council Meetings Policy" which is attached to this report. The draft policy contains provisions relevant to the issues discussed in this report. It is recommended that the draft policy be adopted to formalise the provisions for live streaming and to compliment the current Code of Meeting Practice and the Model Code of Meeting Practice when it is eventually adopted by Council.

5. Relationship to Waverley Together 3 & Delivery Program 2013-17

The relationship to *Waverley Together 3* and *Delivery Program 2013-17* is as follows:

Direction:	G1 Inspiring community leadership is achieved through decision making processes that are open, transparent, corruption resistant and based on sound integrated planning..
Strategy:	G1b Promote and embed good governance and corruption prevention practices in operational activities.
Deliverable:	Regular ethics and Code of Conduct training provided for Councillors and staff.

6. Financial impact statement/Time frame/Consultation

Financial Impact Statement

Table 3 shows the cost of the live streaming project. The project is proposed to be funded from the Computer Reserve (for equipment) and IT Software Maintenance budget (for webhosting and on-going costs).

Table 3 - Costings

Live stream equipment and installation	\$17,000
Upgrade of audio and visual equipment	\$60,000
TOTAL	\$77,000
Ongoing cost for web hosting, bookmarking, archiving of recordings and system maintenance	\$15,120 per annum (\$1,260 per month)

Time frame

Council officers propose to implement live streaming in two stages. The first stage consists of engaging Interstream to install the cameras and associated equipment to enable live streaming in the first week of March. A test run of the system will be conducted at the March Committee meetings.

The intention is then to implement the second stage which involves upgrading the audio equipment, including councillors' microphones, to provide high quality audio for the live stream and in the chamber itself. The AV system in the chamber is nearing the end of its expected operating life (it was installed in February 2009) so officers propose to upgrade the monitors and control systems at the same time. It is expected that the upgraded AV system and the live streaming will be fully operational for the Council meeting on 20 March 2018.

Consultation

In preparing this report officers have sought advice from audio visual industry experts, officers from other NSW councils, as well as Council's IT Operations Manager and Manager Risk and Safety.

7. Conclusion

While the implementation of live streaming Council meetings and publishing the meeting recordings to Council's website is not technically difficult or expensive, the potential for a much larger audience does expose Councillors, Council employees and the Council to greater risk and the potential for legal proceedings and liability than otherwise exists currently at Council meetings which are not live streamed or made publicly available as a recording.

It is essential that risk control measures are in place to minimise the potential for legal proceedings and liability. This report has identified the key risks and recommends the adoption of the attached live streaming policy and a Model Code of Meeting Practice with additional controls as the best way to manage those risks.

8. Attachments

1. Draft Live Streaming of Council Meetings Policy

Live Streaming of Council Meetings Policy

February 2017

DRAFT

1. PURPOSE

The purpose of this Policy is to set out the provisions for the live streaming of Council meetings at Waverley Council.

This Policy aims to improve accessibility to Council's decision making process.

2. POLICY STATEMENT

Waverley Council is committed to open, transparent and accountable decision making. Live streaming Council meetings and publishing recordings of meetings to Council's website provides a flexible and convenient way for the wider community to access Council's decision making process.

Increased community awareness of Council's decision making can promote confidence in the integrity and accountability of the decision makers and the Council.

The meeting minutes, once confirmed by Council, provide the definitive record of Council's resolution and the Council's position on a particular matter.

3. SCOPE

This Policy applies to all Council meetings.

This Policy applies to all Waverley Councillors and Council employees and members of the public attending Council meetings.

This Policy does not apply to any parts of a Council meeting closed to the public in accordance with Section 10A of the Local Government Act 1993.

4. DEFINITIONS

Live stream – The transmission of live audio visual coverage of an event over the Internet.

Recording – The saving of the live stream for subsequent publishing on Council's website.

Council meeting – Ordinary and Extraordinary meetings of Council, meetings of the Operations and Community Services Committee and meetings of the Strategic Planning and Development Committee.

Defamation – Intentional false communication which damages the reputation of another individual.

Breach of Privacy – Unauthorised access to, or collection, use or disclosure of the personal or health information of an individual.

Discrimination – The unjust or prejudicial treatment of a person or a group on the grounds of their background or certain personal characteristics.

5. COUNCIL POLICY

5.1 Live streams and meeting recordings

All Council meetings will be live streamed on Council's website while the meeting is in progress. The live stream will cease when the meeting ends.

A recording of the meeting will be published to Council's website for public viewing within 48 hours of the closure of the meeting. The delay is to allow the recording to be bookmarked at the start of each agenda item for easy navigation.

Recordings of Council meetings will be accessible on Council's website for a period of at least two (2) years. Council will retain recordings of meetings for a total period of at least seven (7) years in accordance with the State Records Act.

Council meetings may be several hours long. Viewing live or recorded video of Council meetings over the internet can consume large amounts of data. The user is responsible for any charges that a service provider may impose for data usage, particularly over a mobile internet connection.

5.2 Parts of a meeting closed to the public

Should Council resolve to close part of a meeting to the public in accordance with Section 10A of the Local Government Act 1993 the live stream will cease for that part of the meeting, and the recording of that part of the meeting will not be made available for viewing on Council's website.

5.3 Technical Disclaimer

There may be situations where, due to technical difficulties beyond Council's control a live stream or recording of a meeting may not be available. Every reasonable effort will be made to ensure live streams and meeting recordings are made available on Council's website.

However Council takes no responsibility for and accepts no liability in the event that live streaming of a meeting, a recording of a meeting, or Council's website is unavailable.

Technical issues may include, but are not limited to, the availability of the internet and network or device failure or malfunction.

5.4 Privacy

Councillors and Council employees and members of the public attending a Council meeting will be seen and heard on the live stream, and on the recording of the meeting published on Council's website for public viewing.

A notice will be placed in the public gallery, on Council's website and printed in the meeting agendas notifying the public that Council meetings are live streamed and that a recording of the meeting will be published on Council's website. The Chair of the meeting will make a similar announcement at the start of each meeting.

Members of the public wishing to address a Council meeting will also be advised by Governance staff when they register that their speech will be live streamed.

By attending a Council meeting attendees will be taken as having consented to their image, speech or statements being live streamed and published on Council's website.

5.5 Disclaimer

Council meetings are public meetings where individuals may make statements or take actions which may be contrary to law, for example those that are defamatory, discriminatory, breach privacy or physically harm another individual. Statements and actions such as these made in a Council meeting by any individual are not protected by privilege and may be the subject of legal proceedings and potential liability.

Waverley Council does not accept any liability for statements made or actions taken by individuals during a Council meeting that may be contrary to law.

Waverley Councillors and Council employees are bound by the Council's Code of Conduct and Code of Meeting Practice and are expected to maintain the high standards of conduct and behaviour required by these Codes.

A disclaimer will be published on Council's website, in the public gallery, printed in the meeting agendas and announced by the Chair at the commencement of a meeting notifying the public that statements made and actions taken during a Council meeting are those of the individuals making them, and not those of the Council.

Unless set out in a resolution of Council, Waverley Council does not endorse or support the views, opinions, standards, or information that may be expressed by individuals at a Council meeting and which may be contained in a live stream or recording of a Council meeting.

5.6 Use of live streams and recordings

Access to live streams and recordings of Council meetings is provided on Council's website for personal and non-commercial use.

Video, images and audio contained in a live stream or recording must not be altered, reproduced or republished without the permission of Council.

Copyright remains with Council.

RELEVANT COUNCIL POLICIES

- Waverley Council Code of Meeting Practice
- Waverley Council Code of Conduct

RELEVANT LEGISLATION

- Local Government Act 1993
- Privacy and Personal Information Protection Act 1998

RELATED DOCUMENTS

- Waverly Council Risk Assessment February 2018

REPORT CM/7.9/18.02



Subject: Waverley Development Assessment Panel (WDAP) -
Changes and Membership

TRIM No.: A13/0229

Author: Mitchell Reid, Executive Manager, Building Waverley

Director: George Bramis, Acting Director, Waverley Futures

RECOMMENDATION:

That Council:

1. Notes that decision-making Independent Hearing and Assessment Panels (IHAPs) will become mandatory from 1 March 2018 for all Sydney councils, and that the current Waverley Development Assessment Panel (WDAP) will continue under its current name and transition to the new model on that date.
2. Notes the appointment of The Hon. Paul Stein as the Chair and The Hon. Angus Talbot and Ms Annelise Tuor as alternate Chairs of the WDAP by the NSW Minister for Planning and Environment.
3. Endorses the appointment of Annelise Tuor, Peter Brennan, Michael Harrison, Professor Helen Lochhead, Stuart McDonald, Gabrielle Morrish, Jan Murrell, and Ian Stapleton as the expert members of the new Waverley Development Assessment Panel.
4. Notes that Council may need to update:
 - (a) Its delegations to the WDAP and to the General Manager when the new referral criteria are released by the Minister under section 117 of the *Environmental Planning and Assessment Act*.
 - (b) The WDAP Charter.
5. Prepares a submissions policy for approval by Council and referral to the Secretary of the Department of Planning and Environment for approval.

1. Executive Summary

In August 2017, the NSW Minister for Planning and Environment announced that Independent Hearing and Assessment Panels would become mandatory for all councils in the Greater Sydney Region and for Wollongong Council. Relevant legislation has been implemented to facilitate this outcome. Any councils with existing panels will be required to transition to the new model by 1 March 2018.

Fortuitously, the operational model of these new panels is very similar to the manner in which the Waverley Development Assessment Panel (WDAP) currently operates, so the transition will be relatively seamless.

Each new panel will comprise four members as well as alternate members, and the selection process is as follows:

- The Minister appoints the Chair and alternate Chairs.
- The Council appoints the independent expert members from an approved list.
- The Council appoints the community representatives.

The Minister has appointed The Hon. Paul Stein as the Chair and The Hon. Angus Talbot and Ms Annelise Tour as alternate Chairs of the WDAP.

The Council has already resolved to appoint the existing eligible community representatives from the WDAP and appoint up to two additional community members following an expression of interest process.

It is now a matter for Council to appoint the independent experts for the panel so that the WDAP can operate under the new model at the commencement date of 1 March 2018.

2. Introduction/Background

An Independent Hearing and Assessment Panel (IHAP) is a panel of independent consultants who have expertise in areas such as planning, architecture, heritage, the environment, urban design and law. In conjunction with a community representative, they provide an independent assessment and determination of particular development applications for those IHAPs that have been granted power to determine applications.

Waverley has had an advisory IHAP since 2006, but converted it into a decision-making IHAP in 2013; the Waverley Development Assessment Panel (WDAP). Since commencement in 2013, the WDAP has assessed and determined 336 applications with a total value of over \$470 million. This comprises approximately 10% of all applications received in that time and relevantly there have been very few successful appeals against decisions of the WDAP.

Prior to the current legislation, the establishment of IHAPs to determine development applications was not mandatory; however, the number of decision-making IHAPs being constituted on a voluntary basis by councils has been steadily rising, and at the time of the new legislation there were 15 Sydney Councils, as well as Wollongong Council, already using IHAPs to determine development applications.

The new legislation requires those councils that already have decision-making IHAPs to transition to the new Local Planning Panel model from 1 March 2018 and, to facilitate this, Council must appoint at least two independent expert members and any number of alternate expert members from an approved list of experts provided by the NSW Department of Planning and Environment. This list was formulated following an expression of interest process and contains over 270 experts.

New Local Planning Panel Model

The legislation adopts a number of operational procedures for the new panels and this model is not dissimilar to Waverley's current WDAP model. This will mean minimal disruption to the current methodology of assessing and determining applications and the community should see a streamlined transition to the new model.

Existing WDAP Model	New Model
Panel comprises 5 members: <ul style="list-style-type: none"> • Chair • 3 expert members • 1 community member 	Panel comprises 4 members: <ul style="list-style-type: none"> • Chair • 2 expert members • 1 community member
All members selected by Council	Chair selected by Minister, experts and community member selected by Council
Meeting held monthly or as required	Meeting held monthly or as required
Meeting procedures specified including <ul style="list-style-type: none"> • Meeting conducted during the day • Site inspections for all applications • Hearing of submissions from parties • Interactive/informal process with panel • Decisions posted following day 	Meeting procedures specified by the legislation or as directed by the Chair. These are/can be generally the same as the current WDAP meeting procedures.
Decisions by majority vote	Decisions by majority vote with Chair having casting vote in the event of equal votes.
Charter, Code of Conduct and Operational Guidelines	Charter, Code of Conduct and Operational Guidelines (similar to WDAP)
Referral criteria (ie matters that must be determined by panel) set by Council	Referral criteria set by the Minister (legislation)
Remuneration by Council at a set daily (meeting) rate	Remuneration by Council at a set daily (meeting) rate OR at the rate currently paid if the Council has an existing IHAP

Referral Criteria – New Model

The criteria for referral of applications to the new panel is as follows:

1. Development value – development that has an estimated cost of more than \$5million
2. Conflict of interest – development where the applicant or owner is:
 - (a) The council.
 - (b) A councillor.
 - (c) A member of council staff who is involved with the DA assessment process.
 - (d) A member of parliament.
 - (e) A relative of a person referred to in (a) – (d).
3. Contentious development – development with 10 or more unique objections OR where the council has an approved submissions policy, the number of objections set out in that policy.
(An approved submissions policy is a policy prepared by the council and approved by the Secretary of the Department of Planning and Environment).
4. Departure from development standards – development that contravenes a development standard by more than 10% but not where the Secretary has given concurrence or concurrence has been assumed (the ‘assumed concurrence’ provision applies to Waverley).
6. Sensitive development:
 - (a) Designated development.
 - (b) Development to which SEPP 65 applies (residential apartment development).
 - (c) Demolition of a heritage item.

- (d) New licenced premises for a hotel, registered club or entertainment venue.
- (e) Sex services premises.
- (f) Development involving a planning agreement.

This criteria is similar to the criteria adopted by Council for referral of applications to the WDAP.

The Department is currently finalising the referral criteria, the code of conduct and the operational procedures for local planning panels based on the feedback they received from local government and the Independent Commission Against Corruption. It is intended that the Minister's direction will be finalised shortly and published by 1 March 2018.

3. Relevant Council Resolutions

Council or Committee Meeting and Date	Minute No.	Decision
Strategic Planning and Development Committee 7 November 2017	PD/5.4/17.11	That Council: 1. Appoints the existing eligible community representatives of the Waverley Development Assessment Panel, Allyson Small and Sandra Robinson, to the new Local Planning Panel to take effect from 1 March 2018. 2. Advertises within the local community for additional community representatives to act as alternates as required, and authorises the General Manager to appoint up to two new members.

4. Discussion

Transition to New Local Planning Panel Model

Waverley is well placed to transition to the mandatory implementation of Local Planning panels across Sydney. The existing operation of the WDAP is well established having commenced in 2013 and is budgeted for within the current 2017/18 operational budget.

The Chair and alternate Chair of the existing WDAP have been appointed to the new panel, and Council has approved the appointment of the two existing community representatives. The majority of the recommended experts (7/8) for appointment are all expert members of the current WDAP.

It is proposed to retain the current name of the current Waverley Development Assessment Panel as it is a clear reflection of what service the panel performs and is now well established in the local community.

Once the Minister releases the final referral and delegation criteria, then everything is well placed for the Panel to carry out its functions.

Chair and Alternate Chairs

The Minister has appointed The Hon. Paul Stein as the Chair and The Hon. Angus Talbot and Ms Annelise Tuor as alternate Chairs of the WDAP.

All three are current members of the WDAP. Ms Tuor is also highly qualified as an expert and is recommended for inclusion to the expert pool.

Community Representatives

The Council has previously adopted a recommendation to appoint the existing community representatives from the WDAP to the new panel (Sandra Robinson and Allyson Small), and also to advertise for expressions of interest for additional alternate community representatives to ensure their will be adequate available members.

Expert Members

The NSW Department of Planning and Environment has provided all relevant councils with a list of approved experts from which to choose.

The existing WDAP has a pool of 15 expert members, and three are chosen for each meeting. Under the new model, Council must select at least two members and as many alternate members as it see fit. Having a pool of experts ensures there are adequate expert members to accommodate unavailability and also to ensure appropriate expertise for specialised matters that the panel may be considering. Given the reduced number of experts required under the new model for each panel meeting (two instead of three), it is considered reasonable to appoint a total of eight members to the expert pool.

The list of approved experts has been reviewed by the Director, Waverley Futures, Executive Manager, Building Waverley, and other senior planning staff, and the following are recommended for appointment as experts for the panel:

Annelise Tuor	<ul style="list-style-type: none"> • Current expert member WDAP • Appointed as alternate Chair to new WDAP by Minister (can also act as expert) • Former Commissioner in the Land & Environment Court • NSW Planning Assessment Commission (Part Time Member) • Member Northern Beaches Independent Assessment Panel (North) • Member Inner West Planning Panel • Bachelor of Science (Architecture) • Bachelor of Architecture • Master of Urban and Regional Planning • Nationally Accredited Mediator
Peter Brennan	<ul style="list-style-type: none"> • Current expert member WDAP • Alternate member for all Sydney Planning Panels • Member of the North Sydney Independent Planning Panel • Over 50 years of experience in health and building surveying, project management and planning services. • Former Director of Planning & Environmental Services Waverley Council • Accredited Mediator, Australian Commercial Disputes Centre • Post Graduate Diploma in Planning and a Health and Building Certificate • Expert witness in the Land & Environment Court
Michael Harrison	<ul style="list-style-type: none"> • Current expert member WDAP • Alternate Member of the Central Sydney Planning Committee (State appointed) • Deputy Chair of the North Sydney Independent Planning Panel • Fellow, Planning Institute of Australia • Fellow, Royal Australian Institute of Architects • Master of City Planning • Master of Architecture • Expert witness in the Land & Environment Court

Professor Helen Lochhead	<ul style="list-style-type: none"> • Professor and Dean, Faculty of the Built Environment, UNSW • Loeb Fellow at the Graduate School of Design, Harvard University and the Lincoln Institute of Land Policy • Registered Architect, NSW • M. Sc (Architecture & Urban Design) • B. Sc. Arch (Honours 1) • B. Arch (Honours 1) • Dip Horticulture (Honours) • Fellow, Royal Australian Institute of Architects (FRAIA) • Member, Planning Institute of Australia (MPIA) • Member, Australian Institute of Landscape Architects (AILA) • Fellow, Australian Institute of Company Directors (FAICD) • Appointed to National Board of the Australian Institute of Architects, Central Sydney Planning Committee, Sydney Harbour Design Review Panel and the NSW Heritage Council.
Stuart McDonald	<ul style="list-style-type: none"> • Current expert member WDAP • Alternate member for all Sydney Planning Panels • Current Cumberland Council IHAP member • Current Strathfield IHAP member • Previous Director of Planning and Environment at City of Sydney and Leichhardt Councils. • Director SJB Planning • Bachelor of Urban and Regional Planning • Accredited Mediator, Australian Commercial Disputes Centre • Expert witness in the Land & Environment Court
Gabrielle Morrish	<ul style="list-style-type: none"> • Current expert member WDAP • The UrbanGrowth NSW Advisory Panel 2014 to date • Design Review Panel member for WestConnex 2013 to date • Design Review Panel member for Wollongong City Council 2013 to date • Design Review Panel member for Holroyd City Council 2013 to date • Chair of Women In Development Committee • Vice Chair Urban Renewal Committee • Member of the Built Environment Committee AIA 2010 to date • Member of the Physical Infrastructure Committee UTS 2009 to date • Design Review Panel member for Penrith City Council to date • Design Review Panel member for City of Ryde Council to date • Bachelor of Architecture • Expert witness in the Land & Environment Court
Jan Murrell	<ul style="list-style-type: none"> • Current expert member WDAP • Former Commissioner in the Land & Environment Court • Chair of North Sydney Independent Planning Panel • Chair of Bayside Planning Panel • Expert member of Inner West Independent Planning Panel • Expert member of Sutherland Independent Planning Panel • Expert member of Bankstown Independent Planning Panel • Former member Planning Assessment Commission • Master of Planning
Ian Stapleton	<ul style="list-style-type: none"> • Current expert member WDAP • Member of Inner West Independent Planning Panel • Member of Strathfield Independent Planning Panel • Member of Parramatta Independent Planning Panel

	<ul style="list-style-type: none">• Heritage Architect & Director Clive Lucas, Stapleton & Partners• Fellow Royal Australian Institute of Architects• Bachelor of Science (Architecture)• Bachelor of Architecture, University of Sydney• Grad Dip Environmental Law• Expert witness in the Land & Environment Court
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5. Relationship to Waverley Together 3 & Delivery Program 2013-17

The relationship to *Waverley Together 3* and *Delivery Program 2013-17* is as follows:

Direction: L5 Buildings are well-designed, safe and accessible and the new is balanced with the old.
Strategy: L5a Ensure planning building controls for new buildings and building upgrades deliver high quality urban design that is safe and accessible, in which heritage and open space is recognised, respected and protected.
Deliverable: Approved developments achieve high quality urban design outcomes

6. Financial impact statement/Time frame/Consultation

The legislation specifies that where an existing panel is operating, the remuneration will be the same as that of the existing panel. The cost of operating the new panel will therefore be similar to the existing WDAP; however, additional meetings may be required due to the differing referral criteria provided under the new legislation.

The WDAP will be able to transition to the new model by the required commencement date of 1 March 2018.

7. Conclusion

Waverley Council is well placed to accommodate the new legislative requirement for a decision-making Local Planning Panel because of the operation of an almost identical panel, WDAP, since 2013.

The recommended experts for the new panel are considered to be exceptionally high quality and represent specialist professionals in a variety of planning, heritage, architectural and urban design related fields.

8. Attachments

Nil.

REPORT CM/7.10/18.02



Subject: Parking Fees - Eastgate Car Park

TRIM No: SF18/400

Author: Rachel Jenkin, Executive Manager, Customer First

Director: Cathy Henderson, Director, Waverley Life

RECOMMENDATION:

That Council publicly exhibits the proposed amendments to the Car Parks section of the Pricing Policy, Fees and Charges 2017–18 as contained in Table B of this report for a period of 28 days, in accordance with sections 610F and 705 of the *Local Government Act 1993*.

1. Executive Summary

Following negotiations with ISPT regarding Eastgate Car Park, this report proposes changes to the fees for Bondi Junction Eastgate Car Park in the Car Parks section contained on page 39 of the Pricing Policy, Fees and Charges 2017–18. The changes relate to the charges for the first three hours of parking only.

The report recommends that the proposed changes be placed on public exhibition for a period of 28 days in accordance with sections 610F and 705 of the *Local Government Act 1993*.

2. Introduction/Background

In June 2017, Council approved the Pricing Policy, Fees and Charges 2017–18.

The current fees relating to Eastgate Car Park are listed on page 39 of the Policy as follows.

Category	Unit	2017/18 Fee or Charge \$	GST	Pricing Policy
0 - 1 hour	Per stay	1.00	Taxable	E
1 - 1.5 hours	Per stay	2.00	Taxable	E
1.5 - 2 hours	Per stay	4.00	Taxable	E
2 – 2.5 hours	Per stay	7.00	Taxable	E
2.5 – 3 hours	Per stay	10.00	Taxable	E

Table A. Current category and fees.

3. Relevant Council Resolutions

Council or Committee Meeting and Date	Minute No.	Decision
Council Meeting 20 June 2017	CM/7.3/17.06	That Council: 1. Receives and notes the submissions and proposed amendments made in relation to the draft Operational Plan 2017–18 and the proposed Pricing Policy, Fees and Charges

		<p>2017–18 as in Attachment 1 to this report.</p> <p>2. Adopts the Draft Operational Plan 2017–18 and the proposed Pricing Policy, Fees and Charges 2017–18 with changes marked up in Attachments 2 and 3 in accordance with section 405 of the Local Government Act 1993, subject to the following fees being included at page 27 after the section on building-related certificates on page 26 and 27, which were inadvertently omitted and are fees for standard services provided by Council over many years:</p> <p>(a) Building inspection fees (where Council is Principle Certifier and issuer of the Construction Certificate): \$150 per required inspection.</p> <p>(b) Construction Certificate and Complying Development Certificate – Administration fee: \$150 per certificate.</p> <p>(c) Construction Certificate and Complying Development Certificate – Assessment fee up to \$5,000 building cost: 0.6% of cost.</p> <p>(d) Construction Certificate and Complying Development Certificate – Assessment fee \$5,001 - \$100,000: (c) + 0.5% for next \$95,000.</p> <p>(e) Construction Certificate and Complying Development Certificate – Assessment fee \$100,001- \$250,000: (c+d) + 0.4% for next \$150,000.</p> <p>(f) Construction Certificate and Complying Development Certificate – Assessment fee \$250,001- \$1 million: (c+d+e) + 0.2% for next \$750,000.</p> <p>(g) Construction Certificate and Complying Development Certificate – Assessment fee \$1 million+: (c+d+e+f) + 0.1% over \$1 million.</p> <p>(h) Notification fee for Complying Development Certificate: \$190 per application.</p> <p>(i) Occupation certificate application fee (interim or final): \$150</p> <p>3. Adopts the Rating Structure for 2017–18 contained on page 59 of the Operational Plan 2017–18 in Attachment 2, together with the proposed Pricing Policy, Fees and Charges 2017–18 as in Attachment 3, in accordance with sections 497, 516, 518, 529(2)(d), 534, 535 and 548(3) of the Local Government Act, making the following rates and charges for every parcel of rateable land within the Waverley Council Local Government Area for the period of 1 July 2017 to 30 June 2018:</p> <p>(a) That an ordinary rate of zero point one one zero five one cents (0.11051) in the dollar subject to a minimum rate of \$614.26 in accordance with section 548(3) of the Act, on all rateable land categorised Residential in accordance with section 516 of the Act be now made for the period 1 July 2017 to 30 June 2018.</p> <p>(b) That an ordinary rate of zero point five one nine nine six cents (0.51996) in the dollar on all rateable land categorised Business in accordance with section 518 of the Act be now made for the period 1 July 2017 to 30 June 2018.</p> <p>(c) That an ordinary rate of zero point eight four six nine three cents (0.84693) in the dollar on all rateable land categorised</p>
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		<p>Business in accordance with section 518 of the Act and subcategorised Bondi Junction in accordance with section 529(2)(d) of the Act be now made for the period 1 July 2017 to 30 June 2018.</p> <p>(d) That in accordance with section 496 of the Local Government Act, the charge for the Domestic Waste Management Service is set at \$515.00 per service per annum for the period 1 July 2017 to 30 June 2018.</p>
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4. Discussion

Waverley Council operates Eastgate Car Park as a public car park with 896 parking spaces. Approximately two thirds of the car parking spaces are owned by Council, with the remaining third of the spaces owned by ISPT (the owner of Eastgate Shopping Centre). Prior to August 2013, an agreement existed between Council and ISPT in which Council provided the first hour of parking for free in return for a subsidy payment from ISPT.

In recent months, Council and ISPT have re-entered negotiations regarding Eastgate Car Park and are close to finalising an agreement which would amend the parking fees for the first three hours.

In accordance with sections 610F and 705 the *Local Government Act 1993*, any changes to Council's Fees and Charges Policy must be placed on public exhibition for a period of 28 days.

The proposed changes are subject to the agreement with ISPT being finalised and would likely take effect from the beginning of the new financial year.

Category	Unit	2017/18 Fee or Charge \$	GST	Pricing Policy
0 - 1 hour	Per stay	Free	Taxable	E
1 - 2 hours	Per stay	2.60	Taxable	E
2 - 3 hours	Per stay	8.60	Taxable	E

Table B. Recommended category and fees.

The above proposed changes to the Car Parks Fees section of the Pricing Policy, Fees and Charges 2017-18 will be placed on public exhibition for a period of 28 days in accordance with sections 610F and 705 of the *Local Government Act 1993*.

5. Relationship to Waverley Together 3 & Delivery Program 2013-17

The relationship to *Waverley Together 3* and *Delivery Program 2013-17* is as follows:

Direction: L9 Parking, both on-street and off-street, is equitably accessed and effectively managed.
 Strategy: L9a Ensure fair access to parking services through regular review of parking demand, fee structures, enforcement and facilities.

6. Financial impact statement/Time frame/Consultation

Financial impact

The proposed fees are subject to ongoing confidential negotiations with ISPT and all relevant financial information has been provided to Councillors previously (see report to February Operations and Community Services Committee).

Time frame

The proposed changes to the Car Parks section of the Pricing Policy, Fees and Charges 2017–18 as contained in Table B of this report will be placed on public exhibition for a period of 28 days.

The proposed changes are subject to the agreement with ISPT being finalised and would likely take effect from the beginning of the new financial year.

Consultation

See 'Time frame' above.

7. Conclusion

Following negotiations with ISPT regarding Eastgate Car Park, this report proposes changes to the fees for Bondi Junction Eastgate Car Park in the Car Parks section contained on page 39 of the Pricing Policy, Fees and Charges 2017–18. The changes relate to the charges for the first three hours of parking only.

The report recommends that the proposed changes be placed on public exhibition for a period of 28 days.

8. Attachments

Nil.

REPORT
CM/7.11/18.02

Subject: Latin American Festival Bondi

TRIM No: SF17/380

Author: Matthew Fallon, Manager, Cultural Programs

Director: Cathy Henderson, Director, Waverley Life

RECOMMENDATION:

That Council grants up to \$17,000 in financial assistance, under section 356 of the *Local Government Act 1993*, to the Bondi Association for Arts and Music to help cover the costs of running the 2018 Latin American Festival.

1. Executive Summary

The Latin American Festival has operated from the Bondi Pavilion since 1979 and is currently operated by the Bondi Association for Arts and Music.

There is a significant contribution of volunteer time given over to the management and coordination of the festival each year. Last year the event suffered financial losses related to low attendance as a result of bad weather. Council has been requested to re-engage with the event as a means of building the sustainability of the event going forward.

Council is asked to consider support for the event as it approaches its 40th year.

2. Introduction/Background

The Latin American Festival has operated from Bondi since 1979 as a Council event until 2013. The event is now operated by Bondi Association for Arts and Music Inc (BAAM) which operates Bondi Beach Radio and is incorporated as a not-for-profit.

The event began with support from local residents from various South American countries and strongly supported a multicultural festival aesthetic.

Over time, community event organisers requested increased autonomy in operating the festival. Council ceased formal involvement with the event but the Bondi Pavilion remained the event site.

The event caters to a family audience and features main stage Latin music and dance performance, DJ acts on a separate stage and folkloric cultural performances, dance classes, food and craft stalls and a local artists performance space. The festival typically features rumba, salsa, merengue, tango, samba, and bossa nova musical styles.

The event organisational chart specifies 45 roles filled by a combination of volunteers and paid staff and represents a considerable community effort to bring the event together. Over 160 people perform on the day.

In 2017, low ticket sales at the door resulting from unfavourable weather (and a tradition of last minute ticket purchasing for the event) led to a financial loss. However, census figures indicate the number of residents from Brazil has doubled from 2013 numbers representing a considerable potential for future audience growth.

3. Relevant Council Resolutions

Nil.

4. Discussion

In the context of community discussion around the support for Festivals at the Bondi Pavilion and as part of the planning process for Council's next Cultural Plan event organisers have reached out to Council, requesting support for key elements of the festival (indicated at point six of this report).

Council's reengagement with the event is timely as the original event was held in 1979 and as we approach the 40th anniversary the event is likely to generate additional community interest and media coverage. Our support of this event goes towards demonstrating to the community the commitment of Council to the effective utilisation of the courtyards within the Bondi Pavilion.

There is potential for the event to grow in future years with the organising committee working to build the audience, refine and develop the artistic program and implement operational improvements that will build a more sustainable event for the future. This improvement would be consolidated via closer engagement with Council.

The Festival has engaged a professional PR Officer with the plan of securing positive media coverage and growing audience numbers. A likely story this year focuses on the intergenerational nature of the event with a main stage performer from this year previously having both his father and grandfather perform at the festival.

Feedback from BAAM indicates in recent years it has been assumed by the community that Council is already a partner for the event. It would be a positive move to be able to back up this assumption with support for the festival.

The Latin American community forms a significant minority population in the Eastern Suburbs area according to Census data. The timing of the event coincides with Community Strategic Plan engagement process and development of the next Cultural Plan. Event organisers have offered Council an opportunity to have a stall within the event with which to further promote engagement with Council.

5. Relationship to Waverley Together 3 & Delivery Program 2013-17

The relationship to *Waverley Together 3* and *Delivery Program 2013-17* is as follows:

Direction:	C6 Arts and cultural activities foster an involved community and a creative environment.
Strategy:	C6a Enrich the community's cultural life and support life long learning through a variety of cultural events and activities, balancing the needs of residents and visitors.
Deliverable:	A diverse and exciting range of arts and cultural events across Waverley.

6. Financial impact statement/Time frame/Consultation

Financial

The majority of program development work, promotion, operational and planning work and risk will be borne by the event organisers on a volunteer basis and the majority of participation costs are met by ticket sales. If the event were to sustain on-going financial losses and become unviable, it would be considerably more costly to Council to independently operate this festival or something similar).

Total projected costs to operate the festival in 2018 run to \$48,000. Council is requested to consider financial assistance for the following items:

Request	Approximate Cost to Council*
Venue Hire	\$4000
Cleaning	\$2400
Car parking	\$1200
Fire Engineering Advice Report	\$1200
Fencing	\$2000
Council Officer costs	\$1000
Licencing application costs	\$200
Artists fees	\$5000
Total	\$17,000 + GST

Costs are approximate as a final scope is being determined with providers across some budget lines.

As it pertains to the venue hire costs the event is eligible for a full fee waiver via the venue hire grant process. In addition, the requested contribution for artists' fees will be able to be considered as part of the next Small Grants/Community Grants funding process.

BAAM have also requested in-kind support related to Communications, anonymised Bondi Park Wi-Fi analytics and Council officer time.

The costs related to Council supporting the event are modest in comparison to the full cost of implementing or originating a new festival.

Timeline

The event is scheduled to take place on 11 March 2018. An evaluation of the success and community benefit of the 2018 festival will inform recommendations to Council on support in future years.

Consultation

A preliminary meeting between Council Officers and BAAM was held in December 2017.

Internal consultation has taken place across Council work programs to assess the viability of Council support for the event.

Consultation is underway with licencing authorities to ensure a safe and compliant event will again be delivered by the organisers.

7. Conclusion

Demographic changes in the local area point to a continued and potentially expanded Latin American audience for the event in future years.

There is considerable community support for cultural activities taking place at the Bondi Pavilion at this time. The Bondi Latin American Festival has a long history at the Bondi Pavilion and it is timely for Council to be visible within the community with its support for the event.

Conducting an evaluation of the support provided by Council will provide a basis for considering Council's relationship to the event in future years.

8. Attachments

Nil.

REPORT

CM/7.12/18.02



Subject: Venue Hire Grant Application - Underearners Anonymous

TRIM No: A17/0227

Author: Andrew Best, Manager, Waverley Facilities

Director: Cathy Henderson, Director, Waverley Life

RECOMMENDATION:

That Council grants \$161.50 in financial assistance, under section 356 of the *Local Government Act 1993* and the Venue Hire Grants Program 2017-8, to Underearners Anonymous for the period up to 30 June 2018.

1. Executive Summary

In April 2017, Council approved the introduction of a Venue Hire Grants Program, as a means by which Council could continue to provide financial assistance to community not-for-profit groups. The reduction of venue hire fees enables groups to continue to deliver their activities to the benefit of the local community.

A grant application has been received by Underearners Anonymous who hold a one hour community meeting once a week at the school of Arts building. Officers have assessed the application and recommend that a grant be approved to the total value of \$161.50 for the period up to 30 June 2018.

2. Introduction/Background

Waverley Council provides a range of community venues and meeting spaces that support a diverse range of community services and activities. Waverley has over 120 groups that are regular hirers of Council's venues providing benefit to the community. A significant proportion of these are not-for-profit groups that provide valuable support services to disadvantaged or marginalised members of the community. Council has a long history of providing financial support to such groups through the reduction of venue hire fees.

Council approved the first Venue Hire Grants for regular hirers of Council's venues at the June 2017 Council meeting. Financial assistance was provided to 26 community not-for-profit groups who are regular hirers of Council's venues. A regular hire group is defined as a group that have more than six bookings in a 12 month period. The total value of the financial assistance for these groups for 2017-18 was \$43,932.25.

A Venue Hire Grant application can be submitted at any time throughout the year. This allows Council to support one off ad hoc community events that utilise venues as well as providing assistance to new regular hirer groups who intend to use the venues on an ongoing basis.

3. Relevant Council Resolutions

Council or Committee Meeting and Date	Minute No.	Decision
Council Meeting 20 June 2017	CM/7.12/17.06	That Council, under s 356 of the Local Government Act, provides the financial assistance as set out in Attachment 1 to this report, to support those listed

		organisations with venue hire costs until 30 June 2018 under Council's Venue Hire Grant Program 2017-18.
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4. Discussion

A new Venue Hire Grant application has been received from the Underearners Anonymous group, which uses Room A at the School of Arts building. The group meets for a one-hour meeting, once a week.

The group are a not-for-profit organisation that provide a range of financial support and advice services to members of local community struggling to live on low wages. The group is a Twelve Steps Recovery program that is supported by Alcoholics Anonymous and has groups in both Melbourne and Sydney.

Council officers have assessed the grant application received against a set of qualifying criteria, which to provide consistency of approach has been closely aligned to the criteria used by the Waverley Council Small and Community Grants Programs. A summary of the application requirements is provided below:

Eligibility

Groups and organisations that can demonstrate compliance with the ATO's definition of not-for-profit or non-profit status are eligible to apply for a grant.

Assessment Criteria

Each application will be assessed using the information it provides against the following criteria:

- The evidence of financial hardship provided.
- Description of the community benefit the applicant expects the activity will provide, and its alignment with Waverley Council's Strategic Plan Waverley Together 3. E.g. provide critical support services or services for frail aged residents or people with disabilities.
- Evidence that the activity will benefit Waverley residents.
- Evidence that the group is capable of carrying out the planned activity e.g. relevant experience.
- Suitability of the proposed activity for, and in keeping with, the primary purpose of the venue requested.

After assessing the application against the eligibility and assessment criteria officers recommend that Council approves financial assistance by applying a further 50% subsidy on the not-for-profit rate of \$17 per hour. The 50% subsidy would see the group provided with financial assistance of \$161.50 to use the venue to the end of the current financial year (2017-18).

This level of subsidy is consistent with that already approved by Council and being provided to existing critical support services such Alcoholics, Narcotics and Gambling Anonymous groups that utilise Council's venues.

5. Relationship to Waverley Together 3 & Delivery Program 2013-17

The relationship to *Waverley Together 3* and *Delivery Program 2013-17* is as follows:

- Direction: C4 Community support services continue to be targeted to and accessible to those who need them most, including children and young people, older people and people with a disability.
- Strategy: C4b Build capacity of and provide support to community organisations to improve their ability to plan and deliver and evaluate services to the community.

Deliverable: Financial and other support to the community to improve capacity and to support partnerships that enhance Council's vision in relation to children, young people, older people, those with a disability and marginalised groups

6. Financial impact statement/Time frame/Consultation

The total value of the financial assistance is for the Underearners Anonymous group is \$161.50 up to the 30 June 2018.

If approved the applicant will be notified of the outcome of their application by letter. Future invoices will reflect the change in their hire fee.

7. Conclusion

This report recommends that Council approves a venue hire grant for Underearners Anonymous to the value of \$161.50 for the period up to 30 June 2018.

8. Attachments

Nil.

REPORT CM/7.13/18.02



Subject: Tender Evaluation - Community Housing Provider

TRIM No: A17/0446

Author: Leisa Simmons, Manager, Housing Programs and Community Support

Director: Cathy Henderson, Director, Waverley Life

RECOMMENDATION:

That Council:

1. Treats the attachment to this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(c) of the *Local Government Act 1993*. The report contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
2. Under clause 178(1)(a) of the *Local Government (General) Regulation 2005*, accepts Bridge Housing Limited as the preferred tenderer for the supply of management of Waverley Council's Housing Programs for the sum of \$[TO BE INSERTED BY COUNCIL AT THE MEETING].
3. Authorises the General Manager, or delegated representative, to enter into contract on behalf of Council with Bridge Housing Limited for a period of five years, with a possible extension of one year if required.
4. Notifies unsuccessful tenderers of the decision in accordance with clause 179 of the *Local Government (General) Regulation 2005*.
5. Authorises the General Manager, or delegated representative, to negotiate an administrative arrangement for the properties not included in this tender, that are consistent with the terms of the relevant deeds.

1. Executive Summary

The current contract for management of Council's Affordable and Social Housing Programs ends on 31 March 2018. The current provider is Bridge Housing. A competitive tender process was undertaken to select a registered community housing provider to provide tenancy and asset management services for the 71 units that are managed under the contract.

The Tender Evaluation Panel, that undertook assessment of the tenders received, recommends that Council appoints Bridge Housing as its Housing Manager.

A number of units in Council's portfolios are linked to Bridge Housing through deeds that govern their management. These units were not included in the specifications for this tender, and separate administrative arrangements will need to be made with Bridge to facilitate implementation of the terms of the deeds.

2. Introduction/Background

Not for profit community housing providers can supply the expertise and infrastructure required to enable the provision of quality residential tenancy and asset management services for the properties in Council's housing portfolios. Since 2005, Council has conducted competitive tenders for these services among providers that hold high level state/federal government registration against standards for financial sustainability, good governance, and quality service provision.

The contract is currently held by Bridge Housing Limited. Bridge was awarded the contract in July 2012, with a term of 3 + 2 years commencing on 1 November 2012, and ending on 31 October 2017. In August 2017, Bridge Housing accepted the offer of a five month continuation of their agreement until 31 March 2018 while the tender process for a new provider was completed.

3. Relevant Council Resolutions

Nil.

4. Discussion

Invitation to tender

A Tender Evaluation Panel was established to evaluate the tenders. The Panel consisted of:

- Leisa Simmons, Manager Housing and Community Support, Caring Waverley
- John Andrews, Coordinator Property, Enriching Waverley
- Julie Makwana, Financial Strategist, Financial Waverley

An RFT Evaluation and Probity Plan was developed and approved by the Evaluation Panel on 21 September 2017.

Tender documents for the Management of Waverley Council's Housing Programs were available on Tenders Online from 18 October 2017. Advertisements for the tender appeared in the Local Government Tenders section of the Sydney Morning Herald on Tuesday 17 October, and on the Waverley Council page in the Wentworth Courier on Wednesday 18 October. Email notification of the tender was also sent to all 10 organisations holding Tier 1 or 2 National Registration that operate in the Sydney metropolitan area.

Tenders closed at 4.00 pm on Friday 24 November 2017.

Tenders Received

The following tenders were received:

- Affordable Community Housing Limited – Evolve
- Bridge Housing Limited
- Community Housing Limited
- Link Housing Limited

Late Tenders

No late tenders were received.

Non-conforming tenders

No non-conforming tenders were received.

Alternative Tenders

No alternative tenders were received.

Tender Evaluation

The tenders received were assessed against the following mandatory participation criteria:

Mandatory Participation Criteria	Criteria Requirements
Registration under the National Regulatory System for Community Housing	Tier 1 or 2 Registration
Demonstrated Financial Capability	Sufficient Financial Capacity to perform the services required under the Agreement
Satisfaction of Insurance Requirements	Professional Indemnity: Not less than \$10,000,000 in one claim , and in the aggregate for all claims during the currency of the policy Public and Product Liability: Not less than \$20,000,000 for Public Liability and in the Aggregate for Product Liability Workers Compensation Insurance: As required by law

All four tenders met the mandatory requirements and proceeded to a detailed evaluation. The conforming tenders are listed below:

CONFORMING TENDERS EVALUATED
Affordable Community Housing Limited - Evolve
Bridge Housing Limited
Community Housing Limited
Link Housing Limited

Conforming tenders were evaluated in accordance with the RFT Evaluation and Probity Plan which was developed with reference to Council's Purchasing Procedures, the Tendering Guidelines for NSW Local Government 2009 issued by the Office of Local Government, and the provisions of the *Local Government Act 1993*, and *Local Government (General) Regulation 2005*.

Council currently requires its appointed Housing Manager to provide financial data and returns on a quarterly basis. Council's Finance Team requested that this tender test the capacity of Housing Managers to provide financial data and returns on a monthly basis. Tenders were asked to provide two quotes in their schedule of prices for service, one for quarterly financial data and returns, and one for monthly financial data and returns. As it was not known whether all prospective tenderers could provide monthly returns, the assessment criteria published was the total cost of fees per annum for the portfolios specified with quarterly returns and reports.

The Evaluation Panel agreed on the following weightings to be used against the advertised selection criteria:

Advertised Evaluation Criteria	Weighting
<i>Technical</i>	<i>70%</i>
Demonstrated capacity and capability to provide appropriate quality services	20%
Demonstrated experience and past performance	15%

Proposed model for implementation of core contract functions	10%
Proposed model for achieving a localised service	10%
Capacity to provide monthly returns and reports	10%
Capacity demonstrated for 'trouble shooting'	10%
Proposed model for contract management	10%
<i>Commercial</i>	<i>30%</i>
Total cost of fees per annum for identified portfolios with quarterly returns and reports	

A weighted scoring method, including consideration of technical and price criteria to determine optimal value for money was used to assess the tenders. The members of the Tender Evaluation Panel completed individual scoring against the technical criteria before being made aware of the commercial criteria.

When it considered the prices quoted for the contract, the Panel determined that each tenderer had interpreted one pricing question differently. All four tenderers were contacted seeking clarification of the price quoted to enable accurate calculation of the total cost of fees per annum for each tender. Example financial reports were also sought, and supplied by all tenderers. With this information, the technical scores were finalised, and the two top scoring tenders were short listed.

The Panel completed referee checks and risk assessment for the two short listed tenderers. The referee checks undertaken provided a good result for both organisations with positive working relationships reported. Risk assessments undertaken did not result in identification of any areas of more than moderate risk for either organisation.

The results for the two short listed tenderers were close, with the result calculated at the level of decimals; the result being that Bridge Housing scored the highest.

Evaluation Panel's Recommendation

Based on the ranking, the Tender Evaluation Panel recommends that Council appoints Bridge Housing Limited as Housing manager for the 71 units in its social and affordable housing portfolios that are managed under contract. The Panel recommends that Council requires Bridge to provide monthly returns of financial data and surpluses as preferred by Finance. Bridge has not quoted an additional price for this component.

Bridge Housing holds current Tier 1 registration under the National Regulatory System Community Housing. From its 'home base' in Redfern, Bridge manages a portfolio of 2,000 properties across Sydney, including both social and affordable housing. Bridge has a long history of commitment to housing provision in the Eastern Suburbs, and currently manages 530 properties in the area. Bridge's submission demonstrates extensive experience of both affordable and social housing management in the inner Sydney ring.

Bridge's submission provides a detailed description of its model for implementing Council's contract requirements that demonstrates a clear understanding of its inherent opportunities and challenges. Bridge offers a dedicated affordable Housing Manager, and specialist property allocation, tenancy, and asset management, including a 24/7 repairs and maintenance service. Bridge has a tenant satisfaction rating of 85%. Bridge indicates that it can provide outreach for Waverley residents once a week, and monthly financial returns and data for no additional fee.

Other related management arrangements

Council's housing portfolios include a number of properties that are legally linked to Bridge Housing. These were not included in the specifications for the tender. The unit block at 70-72 Newland Street is jointly owned by Council and the NSW Land and Housing Corporation, and is head leased to Bridge Housing. The legal arrangements governing 91-93 O'Brien Street are currently being confirmed with the NSW Land and

Housing Corporation. The Department has advised that the block is head leased to Bridge Housing. The unit block at 8-10 Roberts Avenue, Randwick, is jointly owned by Council and Bridge Housing. The deed governing management of the property assigns Bridge Housing the role of building manager for a fee, and allows the units assigned to Council to be managed by its appointed community housing manager. The Panel recommends that Council authorises the General Manager, or delegated representative, to negotiate an administrative arrangement for these properties that is consistent with the terms of the legal agreements that govern their management.

5. Relationship to Waverley Together 3 & Delivery Program 2013-17

The relationship to *Waverley Together 3* and *Delivery Program 2013-17* is as follows:

Direction: C3 Housing options are available to enable long term residents and those with a connection to the community to remain in Waverley.

Strategy: C3b Ensure Council's own portfolio of housing is affordable and accessible..

Deliverable: Affordable housing for low to moderate incomes households who are unable to secure rental housing and who demonstrate a strong connection to the Waverley LGA.

6. Financial impact statement/Time frame/Consultation

Financial impact statement

The budget for housing management fees is contained in multiple cost centres. The allocation in the 2017/18 budget for relevant properties is \$115,874. This is less than the funds required to cover the fees quoted by the recommended tenderer, but the short fall can be covered by reducing the returns to the affordable and social housing reserves.

Time frame

The contract extension arranged with Bridge Housing ends on 31 March 2018. Work to enter into a new contract will commence immediately following Council's endorsement.

Consultation

Departments with an interest in Council's Housing Programs are: Caring, Enriching (Property), and Finance. The three Departments with an interest were represented on the Tender Evaluation Panel. The Panel consulted with Council's Procurement Team at key points during the tender process.

7. Conclusion

The Tender Evaluation Panel recommends that Council enters into contract with Bridge Housing Limited for management of the 71 properties in its portfolios that are managed under the Affordable and Social Housing Management Contract, and authorises the General Manager, or delegated representative, to negotiate an administrative arrangement for the properties legally linked to Bridge Housing, that is consistent with the terms of the relevant deeds.

8. Attachments

1. Housing Tender Evaluation Matrix (confidential)

**REPORT
CM/7.14/18.02**

Subject: SSROC Supplier Panels - Bush Regeneration and Copy Paper

TRIM No: SF17/2878

Author: Tanya Ryvchin, Acting Manager, Procurement, Fleet and Stores

Director: Peter Monks, Acting General Manager

RECOMMENDATION:

That Council:

1. Treats the Tender Evaluation Matrices attached to this report as confidential under section 10A(2) of the *Local Government Act 1993* as they contain information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
2. Adopts the SSROC-approved supplier panels listed below for the following:
 - (a) Provision of Bush Regeneration Services, for a period of three years with two one-year options, with the commencement date of 27 November 2017. The Panel comprises:
 - Bushland Management Solutions Pty Ltd.
 - Dragonfly Environmental Pty Ltd.
 - National Trust of Australia (NSW).
 - Southern Habitat (NSW) Pty Ltd.
 - Sydney Bush Regeneration Company Pty Ltd.
 - Symbiota Ecology Pty Ltd t/a Apunga Ecological Management.
 - Toolijooa Pty Ltd t/a Toolijooa.
 - Total Earth Care Pty Ltd ATF Irrawong Trust Environmental Restoration.
 - (b) Supply and Delivery of Copy Paper for a period of three years with two one-year options, with the commencement date of 1 March 2018. The Panel comprises:
 - Fuji Xerox Australia (NSW) Pty Ltd.
 - Winc Australia Pty Ltd.

1. Executive Summary

The Southern Sydney Regional Organisation of Councils (SSROC) recently called two tenders on behalf of the participating Councils for:

- Bush Regeneration Services (T2017-07)
- Supply and Delivery of Copy Paper (T2017-10)

Waverley Council participated in both tenders, as the estimated spending for these services is likely to be more than \$150k in any two consecutive years. Accepting these SSROC panel contracts allows staff to select the most appropriate supplier from the SSROC supplier panel listing via a simplified Request for Quotation (RFQ) process rather than the lengthy Request for Tender (RFT) process.

2. Introduction/Background

SSROC is not a prescribed person for the purposes of section 55 (3) (a) of the Local Government Act 1993. Therefore, before engaging any of the approved suppliers under the SSROC contracts Council must accept the SSROC approved supplier panel for Waverley Council.

3. Relevant Council Resolutions

Nil.

4. Discussion

The results of the tenders are set out below

T2017-07 Bush Regeneration

There were 11 submissions received. The Evaluation Panel shortlisted eight suppliers, and a Preferred Supplier Master Agreement has been signed by the following suppliers:

- Bushland Management Solutions Pty Ltd
- Dragonfly Environmental Pty Ltd
- National Trust of Australia (NSW)
- Southern Habitat (NSW) Pty Ltd
- Sydney Bush Regeneration Company Pty Ltd
- Symbiota Ecology Pty Ltd t/a Apunga Ecological Management
- Toolijooa Pty Ltd t/a Toolijooa
- Total Earth Care Pty Ltd ATF Irrawong Trust Environmental Restoration

The Evaluation Panel comprised:

Sam McGuinness – Senior Environment Officer, Waverley Council (Evaluation)
Stewart Harris – Natural Resource Management Officer, Bayside Council (Evaluation)
Roger Bramble – Procurement and Contracts Coordinator, SSROC (Evaluation)
Nicholas Shea – Procurement and Contracts Officer, SSROC (Evaluation Process Governance)
Jennifer Revell – Procurement and Contracts Manager, SSROC (Governance Chair)

T2017-10 Copy Paper

There were 3 submissions received. The Evaluation Panel shortlisted two suppliers, and a Preferred Supplier Master Agreement is expected to be signed by the following suppliers:

- Fuji Xerox Australia (NSW) Pty Ltd
- Winc Australia Pty Ltd

The Evaluation Panel comprised:

Mary Bessant – Strategic Procurement Specialist - Inner West Council (Evaluation)
Terry Riley – Purchasing and Contracts Officer – Randwick City Council (Evaluation)

Michael Cable – Governance Resource Coordinator, Sutherland Shire Council (Evaluation)
Roger Bramble – Procurement and Contracts Coordinator, SSROC (Governance Chair)

SSROC evaluation panel tender recommendation reports for T2017-07 Bush Regeneration and T2017-10 Supply and Delivery of Copy Paper are attached.

5. Relationship to Waverley Together 3 & Delivery Program 2013-17

The relationship to *Waverley Together 3* and *Delivery Program 2013-17* is as follows:

Direction: G5 Waverley is financially sustainable with revenue and resources required to support implementation of the community's plans and to provide infrastructure performance and services our community needs.

Strategy: G5c Promote the establishment and maintenance of commercial business operations that contribute to Waverley's financial sustainability..

Deliverable: Budgeted financial performance for Council car park business operations met or exceeded.

6. Financial impact statement/Time frame/Consultation

It is an advantage to utilise SSROC panel contracts for a better services value, and time-saving in the supplier selection process.

7. Conclusion

SSROC negotiates better value for money on behalf of its member councils, and it is advantageous for Waverley Council to use suppliers under SSROC contracts where applicable.

8. Attachments

1. SSROC T2017-07 Bush Regeneration Tender Recommendation Report (confidential)
2. SSROC T2017-10 Copy Paper Tender Recommendation Report (confidential)

NOTICE OF MOTION CM/8.1/18.02



Subject: Charing Cross Street Festival

TRIM No: A18/0073

Submitted by: Councillor Masselos
Councillor O'Neill

MOTION:

That:

1. Council investigates the reinstatement of the Charing Cross Festival including:
 - (a) Consulting with:
 - (i) The Charing Cross Precinct.
 - (ii) Charing Cross businesses.
 - (iii) Charing Cross Chamber.
 - (iv) Potential sponsors.
 - (b) Reviewing the previous Charing Cross Street Festival and any learnings.
 - (c) Identifying benefits such as place making, community cohesion and business development.
 - (d) Budget and timeline
2. A report come to council with recommendations.

Background

The Charing Cross Street Festival was a popular and highly successful event that was staged in 2008 and 2009. The street festival brought the community together as well as providing opportunities for businesses to promote their wares.

Many residents think that bringing back the Street Festival would be a very good think especially in helping build community spirit and cohesion.

The last street festival was held in 2009 to celebrate Waverley Council's 150th birthday:

'Waverley's municipality was 150 years old and its historic birthplace, Charing Cross, was packed out. Bronte Road, from the six ways intersection to MacPherson Street, was given over to stallholders and an estimated 10,000 residents packing the shopping strip, full of bonhomie towards their council, traditional grumbles put aside.

The stalls were a mix of local community and public organisations; even the Waverley Court House was giving out handy information to keep us all out of gaol. Many of the strip's shopkeepers had a stall, some making good sales, others simply dispensing information and joining in the spirit of the day. The food stalls were especially popular and those who turned up to celebrate enjoyed the range of delights.

Local performers livened up the crowd on a stage near the Commonwealth Bank with the familiar voice of the ABC's 702 Simon Marnie spruiking the acts as MC.'

<<http://www.altmedia.net.au/the-birthday-party-that-drew-10000-guests/8264>>

NOTICE OF MOTION CM/8.2/18.02



Subject: Cleanliness of Arcades in Bondi Junction Mall

TRIM No: A14/0404

Submitted by: Councillor Masselos
Councillor Lewis

MOTION:

That:

1. An audit be undertaken of all arcades/through site links in Bondi Junction Mall as well as the nearby pop-up seating in Spring Street to determine the cleanliness of these high pedestrian traffic public spaces.
2. Relevant development consents be reviewed to determine conditions of consent that relate to the cleaning of these areas including any land owner requirements for waste and rubbish storage and collection, sanitation and cleaning.
3. Officers investigate proactive methods to ensure that all existing and future publically accessible areas that have high pedestrian traffic in privately owned thoroughfare areas such as in arcades and through site links have suitable requirements to maintain a high standard of cleanliness via increased frequency of cleaning. This may include amendments to the Waverley DCP 2012 as appropriate.
4. A report come to council detailing a course of action to ensure these high pedestrian traffic public spaces are regularly cleaned and maintained and appropriate standards are implemented.

NOTICE OF MOTION CM/8.3/18.02



Subject: Rodney Reserve - Radio Astronomy Memorial

TRIM No: A03/1221

Submitted by: Councillor Lewis

MOTION:

That Council:

1. Agrees in principal to the construction of a viewing platform in Rodney Reserve at the site of the Radio Astronomy Memorial.
2. Investigates the cost of constructing the viewing platform.
3. As part of the investigation, holds discussions with the CSIRO with the view of sharing the cost of the construction of the viewing platform.
4. Investigates and reports back on the viability of moving the location of the new coastal fence to the east in the area east of the Rodney Reserve playing fields so that the view of the radio telescope replica antennae and the ocean can be unobstructed.

Background

The issue of the old radio telescope site in Rodney Reserve has been raised by the Dover Heights and joint precinct meetings. They are very keen to do a viewing platform in Rodney Reserve at the location of the current plaque.

The old radio telescope site in Rodney Reserve in Dover Heights is a significant site in Waverley and for the history of science in Australia. But it is not well known. Between 1945 and 1954, CSIRO pioneered Australian Radio Astronomy. In 2017, the CSIRO installed a new plaque detailing the history of Radio Astronomy at the site. The replica antennae on the site is difficult to see due to its location.

A viewing platform would be both a boon to residents and visitors alike and to better view the replica antennae. The CSIRO is willing contribute financially to the viewing platform. It is also a good opportunity to generate positive publicity both within Waverley but also in the general press given the history of the site.

Changing the fence line to the east (similar to the alignment near Dover Road) will improve the views of the ocean and radio telescope replica. The fence is in the process of being upgraded.

Both Dover Heights Precinct the Combined Precincts have passed motions in favour of the viewing platform.

Attachments

1. Photos



NOTICE OF MOTION CM/8.4/18.02



Subject: Plastic-free Education at our Beaches

TRIM No: A15/0392

Submitted by: Councillor Masselos
Councillor O'Neill

MOTION:

That:

1. In keeping with the Council's commitment to waste minimisation and the Second Nature Program, Council institutes a proactive grassroots education program, especially over the summer holidays, that encourages beach goers to use alternatives to single use plastics such as plastic bags, plastic water bottles, straws and take away coffee cups.
2. As part of their duties, rangers will undertake waste compliance and also face to face education as they come into contact with beach goers
3. Rangers be provided with information and training about alternatives to single use plastics which they will be able to impart to residents and visitors as they go about their duties.
4. Rangers' proactive awareness-raising activities be supplemented with appropriate 'Please Go Single Use Plastic-Free' signage
5. An evaluation system be developed to collect metrics and assess this trial.

Background

There have been a number of clean ups at Bronte Beach over the past 12 months and each time, a significant amount of single use plastic (water bottles, bottle tops, coffee cups, straws) had been collected and documented.

Over the summer holiday period, the amount of single use plastics increases, as does the littering of single use plastics.

The Sustainability Team at Council, through its Second Nature Program, has already undertaken a significant amount of work in building grass roots momentum in this area as well as information resources especially for residents and businesses. However the many day visitors to our beaches are often unaware of the Second Nature initiative or of Council's work in reducing the usage of single use plastics and changing behaviour.

Rangers already do a significant amount of educative work such as dog off leash and littering. With a small amount of additional training rangers could be a great asset in helping Council bring a proactive message to beach goers.

NOTICE OF MOTION CM/8.5/18.02



Subject: Waverley Businesses Purchasing Co-operative for Alternatives to Single-use Plastic Products

TRIM No: A15/0392

Submitted by: Councillor Masselos
Councillor O'Neill

MOTION:

That:

1. Through the Second Nature Program, Council investigates the feasibility of facilitating the establishment of a purchasing co-operative for businesses in the Waverley LGA that wish to provide alternatives to single-use plastics for their customers.
2. A report come to Council that:
 - (a) Assesses the feasibility of such a co-operative, the demand from cafes and how much extra buying power such a co-op may have and what discount process it could attract for alternative products to single use plastics.
 - (b) If feasible, identifies what Council resources might be required to facilitate the establishment of such a cooperative.
 - (c) Outlines strategies for making this co-operative self-sustaining.
 - (d) Identifies potential businesses that may be interested in participating.
 - (e) Addresses time frame.

Background

A number of small businesses/cafes would like to offer alternatives to single use plastics but find the cost of such items expensive. It is thought that by pooling orders with other cafes via a co-operative would be more cost effective and cheaper.

NOTICE OF MOTION CM/8.6/18.02



Subject: Pilot Pedestrianisation of Selected Streets/Lanes to Play Spaces

TRIM No: A03/0042-04

Submitted by: Councillor Masselos
Councillor Lewis

MOTION:

That, given latest scientific studies showing the pedestrianisation of selected streets have increased youngsters' activity fivefold, Council:

1. Investigates the trialling of a pilot in a number of locations that:
 - (a) Identifies suitable locations, such as lanes and quiet streets, in each Ward.
 - (b) Determines suitable times and durations for the closure of pilot sites.
 - (c) Adapts/modifies the trail sites to provide appropriate surfaces, greening, sun protection and other relevant actions that may be necessary.
2. Consults with residents, children and community in the development of these pilots in order to:
 - (a) Establish clear goals.
 - (b) Identify measurement processes to evaluate the success of the initiatives against these criteria.
3. Consults with relevant state authorities and others.
4. Allocates suitable budget.
5. Provides a report to Council detailing the above including an implementation strategy.

Background

In Britain, more than 500 communities have signed up to the Playing Out initiatives which works with local councils to temporarily pedestrianise roads for an hour or two each week to allow children to play safely near their homes.

This initiative comes on the heels of health experts citing the health benefits of a pilot study which showed children's increased activity had increased fivefold.

The University of Bristol found residents reported a greater sense of community, overall happiness and communities had become friendlier and safer.

In Waverley the building of evermore high-rise residential towers is creating a greater strain of limited and diminishing open spaces.

Council needs to think creatively about how to open up more open space, create safe spaces for children and others to have increased opportunities for safe playing, and to help build more cohesive and resilient communities.

Links:

<https://www.google.com.au/amp/www.telegraph.co.uk/science/2017/07/31/close-roads-children-can-play-street-like-parents-did-say-public/amp/>

<http://playingout.net>

NOTICE OF MOTION CM/8.7/18.02



Subject: NSW National Parks and Wildlife Service

TRIM No: A18/0111

Submitted by: Councillor Copeland
Councillor Wy Kanak

MOTION:

That Council:

1. Acknowledges that there are more than forty million visits to NSW National Parks each year with an overwhelming 94 per cent of visitors being satisfied or very satisfied with their experience. See <<http://www.environment.nsw.gov.au/research/NSWparkspopularity.htm>>.
2. Notes that a significant number of Waverley Council residents visit NSW National Parks: <<http://www.environment.nsw.gov.au/resources/research/2016-nsw-parks-visitation-survey-report.pdf>>. These parks include Sydney Harbour, Lane Cove, Ku-rin-gai, Kamay Botany, Royal and Blue Mountains National Parks. There are 50 National Parks in the Sydney Metropolitan area, see <<http://www.nationalparks.nsw.gov.au/visit-a-park/regions/sydney-and-surrounds>>. Many also visit Kosciuszko National Park, see <<http://www.nationalparks.nsw.gov.au/visit-a-park/regions/snowy-mountains>>.
3. Notes with concern the budget and staff cuts, and restructures currently taking place within the NSW National Parks and Wildlife Service (NPWS) and the risk this places to the economy, visitor safety, public amenity and the environment.
4. Calls on the NSW Government to treat NPWS staff with the respect they deserve and to stop the undermining of national parks.
5. Writes to the NSW Premier, the Hon. Gladys Berejiklian MP, the NSW Minister for the Environment, The Hon. Gabrielle Upton MP, the Shadow Minister for the Environment, Penny Sharpe MLC and the Greens NSW Environment Spokesperson, Dr Mehreen Faruqi MLC expressing the concerns raised in this resolution and;
6. Distributes this resolution to relevant community and environment groups and the Public Services Union.

Background

The NSW National Parks and Wildlife Service (NPWS) was established in 1967 and now consists of over seven million hectares managed and protected for conservation across 870 parks.

There is currently a restructure of the NPWS underway that could affect hundreds of staff across NSW. Through this restructure many staff are being made redundant, or being made to re-apply for their jobs with lower pay. The number of NPWS areas is also being reduced from 50 to 37. The Public Service

Association has indicated this will mean the loss of hundreds of years of experience in fire management:
<<http://www.medianet.com.au/releases/143563/>>.

The Government claims it is increasing jobs in NPWS, but in reality these jobs will be at a lower pay level, with lower or minimal skill requirements, and created at the cost of demotions, redundancies, resignations and attrition of more highly skilled and experienced staff.

The ultimate result for the community will be fewer rangers leading to less maintenance of visitor facilities, tracks being closed and invasive species not being managed effectively.

Instead the Government spends billions of dollars building sporting stadiums on scarce open space for a much smaller number of visitors to subsidise private sporting clubs and business interests.

While Waverley does not have National Parks, it does have wonderful Local Parks. However the percentage of open space is very low compared to other areas of Sydney, and at the same time the developer-driven intensification in the Eastern region is putting ever-increasing pressure on the Waverley area from local tourism, as well as international tourism.

The result is the reduction in the per capita availability of open space square metres, despite the knowledge that green and quiet open spaces are very important for mental health and essential for eco-services.

Attachments

1. 2016 Visits to NPWS Managed Parks

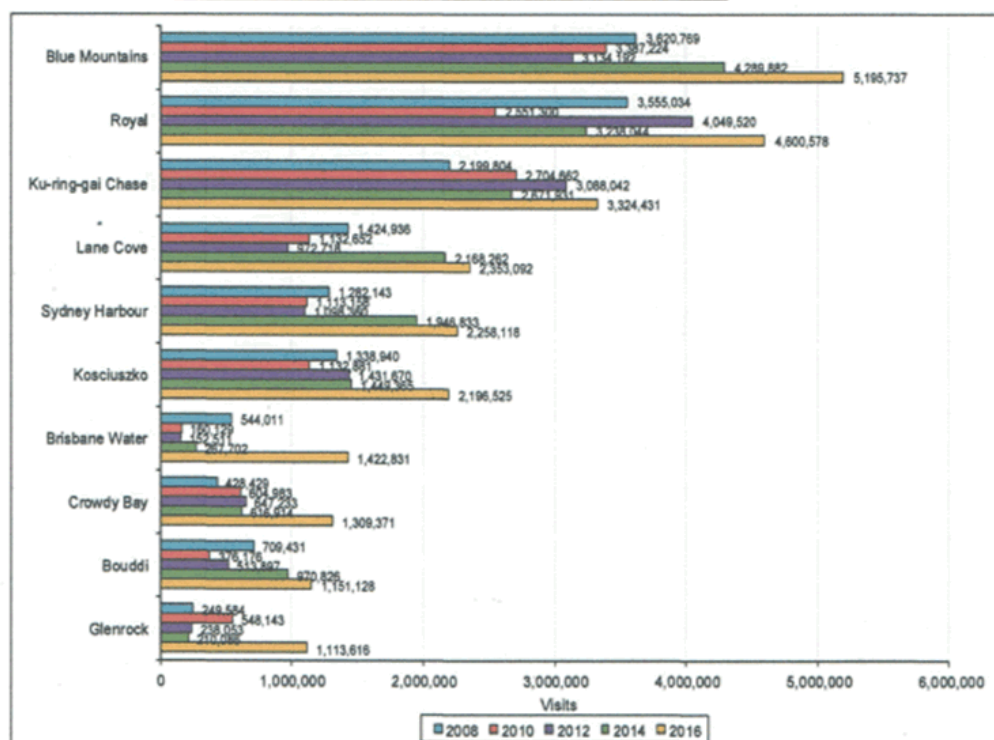
2016 NSW NPWS Managed Parks Visitation Survey

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rather than precise. Visitation estimates for these parks will vary markedly from year to year due to these small sample sizes.

In 2016, the following four parks placed seventh to tenth in terms of total visits *Brisbane Water* (1.4m), *Crowdy Bay* (1.3m), *Bouddi* (1.2m) and *Glenrock National Parks* (1.1m).

Figure 6.3.3-1: Annual Visitation for Selected Parks – Parks 1-10



Caution – small samples sizes for Brisbane Water, Crowdy Bay, Bouddi and Glenrock (n<30).

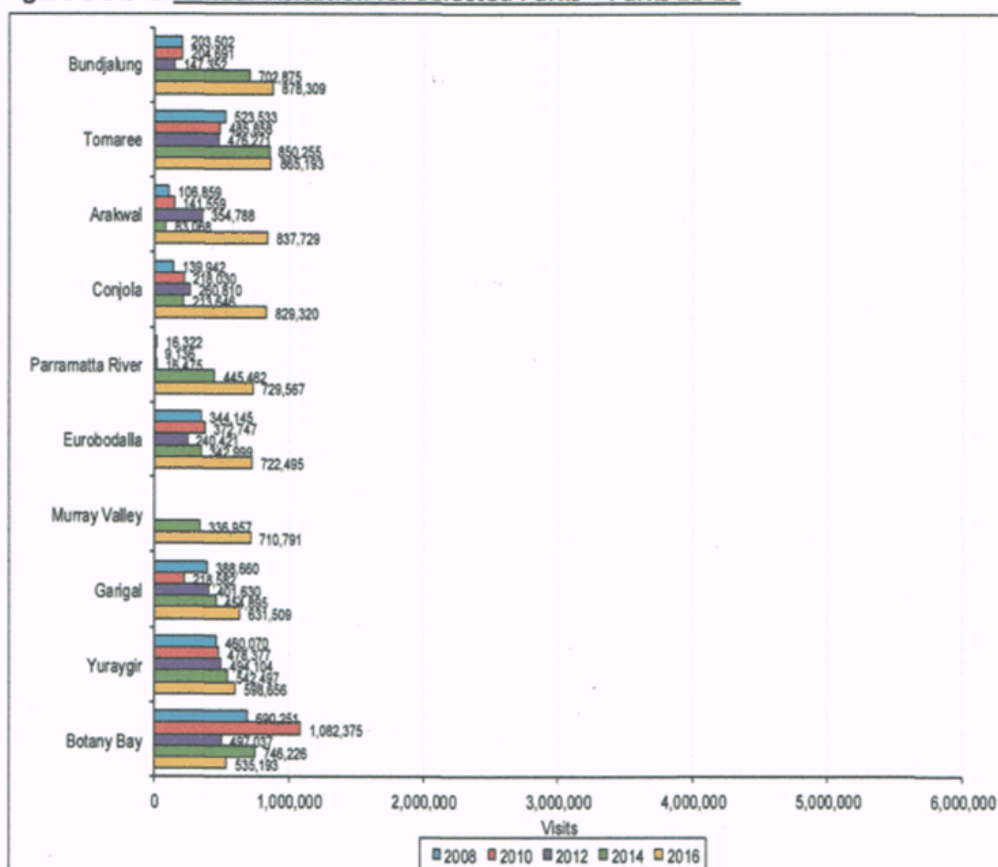
For parks ranked 11 to 20, visits estimates should be used with extreme caution due to very small samples sizes. As can be seen in Figure 6.3.3-2 visitation estimates for each of the parks ranked 11 to 20 in 2016 was the highest ever recorded, with the exception of visits to Botany Bay National Park.

As discussed small numbers of respondents will have significant impacts on annual visitation estimates to specific parks. One such example in Figure 6.3.3-2 is *Bundjalung National Park* wherein visitation is estimated to have increased from approximately 147,352 visits in 2012 to 702,875 in 2014 and up to 878,309 in 2016. This is heavily influenced by an increase from 13 respondents in 2012 to 22 respondents in 2014 and

down to 17 respondents in 2016. At this level results should be interpreted as indicative of significant increases or declines rather than absolutes.

Visitation trends to *Murray Valley National Park*, are interesting to note. The park was first measured in 2014. In 2014 almost half of all visits to this park came from people living in regional NSW (48.9%) and 22% came from people living in regional Victoria. These are regions in close proximity to this park, which is on the NSW-Victorian border. In 2016 almost half of all visits were from people living in Melbourne (49.2%) with 26% coming from regional Victoria and only 13.3% from regional NSW. It would appear that the proximity of the park to people living in Victoria had a strong influence on visitation to this park in 2016. *Tomaree, Bundjalung, Eurobodalla, Garigal, Yuraygir* and *Botany Bay* National Parks tend to be regularly listed in the top 20 visited parks, while *Arakwal* and *Conjola* National Parks are newcomers in 2016. If current trends hold *Parramatta River Regional Park* and *Murray Valley National Park* appear to be parks that will be regularly listed in the top 20 parks.

Figure 6.3.3-2: Annual Visitation for Selected Parks – Parks 11-20



Caution – small samples sizes for all parks (n<30).

NOTICE OF MOTION CM/8.8/18.02



Subject: Unceded Aboriginal Sovereignty

TRIM No: A18/0112

Submitted by: Councillor Wy Kanak
Councillor Copeland

MOTION:

That:

1. Council officers prepare a report in consultation with Aboriginal community elders/organisations, statutory authorities, Agencies and Advocates on how the concept and issue of 'Unceded Aboriginal Sovereignty' can be dealt with into the future in Council's Community Strategic Plan.
2. Inclusive of the diversity of Aboriginal Islander Community opinion on the term/phrase, 'Sovereignty Never Ceded', a Council officer's report cover research into local historical as well as contemporary elements of the broader Community discussion on First Nations Treaties, Self Determination, Constitutional Recognition and related matters.
3. Council notes in this report the following points:
 - (a) There has never been a constitutionally recognised/endorsed Treaty with Australian First Nation Peoples.
 - (b) The timetable for referendum on Aboriginal Islander Constitutional Recognition has been rescheduled and stalled a number of times since its initial inception/impetus during the term of Australia's first woman Prime Minister, Julia Gillard, and former Senator Bob Brown.
 - (c) 2018 marks a ten year Anniversary since Prime Minister Kevin Rudd's National Apology covering issues of the Stolen Generations, for which a 13 February 2008 Public big screen telecast at Bondi Pavilion Community Cultural Centre event inclusive of local school Students was organized by Council.
 - (d) Waverley Council has shown advocative leadership on Aboriginal Islander political cultural contexts by:
 - (i) Hosting in Waverley Oval the 26 January 'Survival Day' community concert gathering at the turn of the century.
 - (ii) Completing Council's first Reconciliation Australia endorsed 'Reconciliation Action Plan'
 - (iii) Formally receiving at a 26 January Citizenship Ceremony the Sydney-Newcastle Regional Aboriginal Lands Council's 'SACRED Principles' document from Mr Chris Ingray, CEO of the La Pouse Local Aboriginal Land Council.
 - (iv) Supporting through the Eastern Region Local Government Aboriginal Torres Strait

Islander Forum, ERLGATSIF, ongoing work in the engagement between Municipal Councils, Aboriginal Land Councils, the NSW Local Government Aboriginal Network, Local Government NSW and the wider Community.

- (e) Implementation of the recommendations of the Royal Commission into Aboriginal Deaths in police and prison custody is an important part of the relationship between Local Councils and police Area Commands.
- (f) Waverley Council has still not fully implemented all the recommendations from its 2007 Waverley Aboriginal Heritage Survey.
- (g) Recently as part of Bondi Pavilion Stakeholders Committee Council has engaged with Aunty Rhonda Dixon Grovenor in her capacity as Community Darug Elder and through that relationship We have organised a Cultural Smoking Ceremony with Elder Uncle Max Dhulumunmun for the Bondi Pavilion Community Cultural Centre.

Background

2018 marks 30 years since the 1988 Sydney Bicentennial Boycott discussions from Burrumbinga, Kevin Gilbert's '1988: MAKE A TREATY THIS TIME...' document. Kevin Gilbert has passed on, but his legacy was revived for discussion at this year's Survival/Invasion Day Yabun 26 January 'Speaking Out' Community Tent debates. Because there has never been a recognised treaty with Aboriginal Torres Strait Islander Peoples, 'Australia' was described as 'an occupying government'. It is important for Waverley Council to show leadership in engaging with the community's 'sovereignty' discussions, especially as a Council within the Prime Minister's Wentworth Federal Electorate.

Sovereignty and treaty are being discussed across the political spectrum and it would be foresightful of Council to progress dealing with these concepts by way of a community consulted report that explores and advances the 'SACRED Principles' document already received by Cr John Wakefield as Mayor of Waverley Council from the CEO, Mr Chris Ingray of the La Perouse Local Aboriginal Land Council at a former 26 January Waverley Council Chambers Citizenship Ceremony.

Engagement with 'sovereignty' as an element of Aboriginal Islander First Nation Community discussions is related to Council's membership of the Eastern Region Local Government Aboriginal Torres Strait Islander Forum and impacts on the reconciliation process.

URGENT BUSINESS
CM/9/18.02**Subject:** Urgent Business**Author:** Peter Monks, Acting General Manager

In accordance with clause 241 of the *Local Government (General) Regulation 2005* and clause 3.5 of Council's Code of Meeting Practice, business may be transacted at a meeting of Council even though due notice of the business has not been given to Councillors. However, this can happen only if:

1. The business proposed to be brought forward is ruled by the chairperson to be of great urgency; and
2. A motion is passed to have the business transacted at the meeting.

Such a motion can be moved without notice.

Only the mover of a motion can speak to the motion before it is put. A motion to have urgent business transacted at the meeting requires a seconder.

For business to be considered urgent it must be of a kind:

1. That requires immediate action or attention, and
2. That cannot be dealt with as a Mayoral Minute or Notice of Motion at a later meeting or by any other means.

The mover of the motion must, when speaking to the motion, explain why he or she believes the business to be of great urgency.

CLOSED SESSION
CM/10/18.02**Subject:** Moving into Closed Session**Author:** Peter Monks, Acting General Manager**WAVERLEY**
COUNCIL**RECOMMENDATION:**

That:

1. Council moves into closed session to deal with the matter listed below, which is classified as confidential under section 10A(2) of the *Local Government Act 1993* for the reason specified:

CM/10.1/18.02 CONFIDENTIAL REPORT - Confidential Crown Lands Matter

This matter is considered to be confidential in accordance with section 10A(2)(d(i) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

2. Pursuant to section 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2) of the *Local Government Act 1993*.
3. The correspondence and reports relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.

Introduction/Background

In accordance with section 10A(2) of the Act, a Council may close part of its meeting to deal with business of the following kind:

- (a) Personnel matters concerning particular individuals (other than councillors).
- (b) Personal hardship of any resident or ratepayer.
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
- (d) Commercial information of a confidential nature that would, if disclosed:
 - (i) Prejudice the commercial position of a person who supplied it: or
 - (ii) Confer a commercial advantage on a competitor of Council;
 - (iii) Reveal a trade secret.
- (e) Information that would, if disclosed, prejudice the maintenance of law.
- (f) Matters affecting the security of Council, Councillors, Council staff and Council property.
- (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.
- (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (i) Alleged contraventions of any Code of Conduct requirements applicable under section 440.

It is my opinion that the business listed in the recommendation is of a kind referred to in section 10A(2) of the *Local Government Act 1993* and, under the provisions of the Act and the *Local Government (General) Regulation 2005*, should be dealt with in a part of the meeting that is closed to members of the public and the media.

Pursuant to section 10A(4) of the Act and clause 252 of the *Local Government (General) Regulation*, members of the public may make representations to the meeting immediately after the motion to close part of the meeting is moved and seconded, as to whether that part of the meeting should be closed.

**RESUMING IN OPEN SESSION
CM/11/18.02**

Subject: Resuming in Open Session
Author: Peter Monks, Acting General Manager



RECOMMENDATION:

That Council resumes in open session.

Introduction/Background

In accordance with clause 253 of the *Local Government (General) Regulation 2005*, when the meeting resumes in open session the Chair will announce the resolutions made by Council, including the names of the movers and seconders, while the meeting was closed to members of the public and the media.