



W A V E R L E Y
C O U N C I L

COUNCIL MEETING

A meeting of WAVERLEY COUNCIL will be held at Waverley Council Chambers, Cnr Paul Street and Bondi Road, Bondi Junction at:

7.00 PM, TUESDAY 19 FEBRUARY 2019

A handwritten signature in grey ink, appearing to read 'R. B. McLeod'.

Ross McLeod
General Manager

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AGENDA

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The General Manager will read the following Opening Prayer:

God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

The Mayor will read the following Acknowledgement of Indigenous Heritage:

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.

1. Apologies/Leaves of Absence

2. Declarations of Pecuniary and Non-Pecuniary Interests

3. Addresses by Members of the Public

4. Confirmation and Adoption of Minutes

CM/4.1/19.02 Confirmation of Minutes - Council Meeting - 11 December 20184

CM/4.2/19.02 Confirmation of Minutes - Extraordinary Council Meeting - 20 December
201822

CM/4.3/19.02 Confirmation of Minutes - Extraordinary Council Meeting - 11 January 201929

5. Mayoral Minutes 33

6. Obituaries 34

7. Reports

CM/7.1/19.02 Request for Leave of Absence - Cr Burrill35

CM/7.2/19.02 Q2 Budget Review - December 201836

CM/7.3/19.02 Six Monthly Progress Report.....73

CM/7.4/19.02 Establishment of Audit, Risk and Improvement Committee138

CM/7.5/19.02 Councillor Expenses and Facilities - Six-monthly Report159

CM/7.6/19.02 Precinct Committees - Motions164

CM/7.7/19.02 Trade Debtors - Debt Write Off231

CM/7.8/19.02 Investment Portfolio Report - November 2018 to January 2019235

CM/7.9/19.02	Parking Review - Follow-Up Report on Meters in Bondi Beach.....	296
CM/7.10/19.02	15 Minute 'Drop In' Zones - Results of Community Consultation	314
CM/7.11/19.02	Bus Shelter Installation Works - Dover Heights	328
CM/7.12/19.02	NSW State Government Parking Fine Concessions.....	334
CM/7.13/19.02	Bronte Cutting Pedestrian Link Project.....	340
CM/7.14/19.02	Youth Week Funding 2019	359
CM/7.15/19.02	2019 NRL Launch - Bondi Beach Fireworks Display	362
CM/7.16/19.02	Bondi Golf and Diggers Club - Emergency Works	371
CM/7.17/19.02	Petition - Clarke Reserve - Preservation of Open Space and Views	373
CM/7.18/19.02	Syd Einfeld Drive Depot - Lease	376
CM/7.19/19.02	Tender Evaluation - Heating Ventilation and Air Conditioning (HVAC) Maintenance Services	379
CM/7.20/19.02	Tender Evaluation - Electrical Switchboards Upgrade Works	383
CM/7.21/19.02	Tender Evaluation - Truck Washing Services	387
CM/7.22/19.02	Tender Evaluation - Printing Services	391

8. Notices of Motion

CM/8.1/19.02	Bronte Pool Water Intake Pipe	393
CM/8.2/19.02	Laying of Kerb outside 497 and 499 Bronte Road, Bronte.....	394
CM/8.3/19.02	Bronte Beach Village Strip - Underground Wires	395
CM/8.4/19.02	Big Bogey Hole, Bronte Beach - Reinstatement of Ladder	396
CM/8.5/19.02	Pill Testing - Drug Harm Minimisation	397
CM/8.6/19.02	Bondi Junction Interchange - Signage.....	399
CM/8.7/19.02	Cultural Committee.....	401
CM/8.8/19.02	Military Road Pedestrian Crossing	403
CM/8.9/19.02	Verge/Nature Strip Maintenance Program.....	404
CM/8.10/19.02	Military Road Bus Stop.....	406
CM/8.11/19.02	Australia Day	407
CM/8.12/19.02	Sydney Football Stadium Redevelopment - Legal Challenge.....	408

CM/8.13/19.02	United Nations Year of Indigenous Languages and Indigenous Place Names in Waverley	412
9.	Urgent Business.....	415
10.	Closed Session	416
The following matter is proposed to be dealt with in closed session and has been distributed to Councillors separately with the agenda:		
CM/10.1/19.02	CONFIDENTIAL REPORT - Waverley Woollahra Art School - Lease	
11.	Resuming in Open Session	418
12.	Meeting Closure	

CONFIRMATION AND ADOPTION OF MINUTES CM/4.1/19.02



Subject: Confirmation of Minutes - Council Meeting - 11 December 2018

TRIM No.: SF18/215

Author: Al Johnston, Governance and Internal Ombudsman Officer

RECOMMENDATION:

That the minutes of the Council Meeting held on 11 December 2018 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

Introduction/Background

The minutes of the Council meeting must be submitted to Council for confirmation, in accordance with section 375 of the *Local Government Act 1993*.

Attachments

1. Council Meeting Minutes - 11 December 2018



**MINUTES OF THE WAVERLEY COUNCIL MEETING
HELD AT WAVERLEY COUNCIL CHAMBERS, CNR PAUL STREET AND BONDI ROAD, BONDI JUNCTION ON
TUESDAY, 11 DECEMBER 2018**

Present:

Councillor John Wakefield (Mayor) (Chair)	Bondi Ward
Councillor Dominic Wy Kanak (Deputy Mayor)	Bondi Ward
Councillor Sally Betts	Hunter Ward
Councillor Angela Burrill	Lawson Ward
Councillor George Copeland	Waverley Ward
Councillor Leon Goltsman	Bondi Ward
Councillor Tony Kay	Waverley Ward
Councillor Elaine Keenan	Lawson Ward
Councillor Paula Masselos	Lawson Ward
Councillor Will Nemesh	Hunter Ward
Councillor Marjorie O'Neill	Waverley Ward

Staff in attendance:

Ross McLeod	General Manager
Rachel Jenkin	Acting Director Waverley Life
Peter Monks	Director, Waverley Futures
Emily Scott	Director, Waverley Renewal
Jane Worthy	Internal Ombudsman

At the commencement of proceedings at 7.06 pm, those present were as listed above.

At 9.30 pm, when the meeting reconvened after a short break, Crs Betts, Nemesh and the Mayor, Cr Wakefield, were not present, and they did not return to the meeting. The Deputy Mayor, Cr Wy Kanak, assumed the chair for the remainder of the meeting.

At 10.26 pm, Cr Burrill left the meeting and did not return.

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The General Manager read the following Opening Prayer:

God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

The Mayor read the following Acknowledgement of Indigenous Heritage:

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.

1. Apologies/Leaves of Absence

Apologies were received and accepted from Cr Lewis.

2. Declarations of Pecuniary and Non-Pecuniary Interests

The Chair called for declarations of interest and the following were received:

- 2.1 Cr Copeland declared a pecuniary interest in Item CM/7.1/18.12 – Bondi Pavilion Restoration and Conservation Project – Early Works, and informed the meeting that he works for a company based at the Pavilion.
- 2.2 Cr Kay declared a less than significant non-pecuniary interest in Item CM/7.15/18.12 – Minutes – Waverley Cycling Advisory Committee Meeting – 5 September 2018, and informed the meeting that he knows Edna Udovich, the BIKEast representative on the Committee.
- 2.3 Cr Copeland declared a less than significant non-pecuniary interest in Item CM/10.1/18.12 – CONFIDENTIAL REPORT – Waverley Woollahra Arts Centre Co-Operative Ltd, 138 Bondi Road, Bondi – Lease Status, and informed the meeting that he knows the organisation's chairperson.
- 2.4 Cr Keenan declared a less than significant non-pecuniary interest in Item CM/10.1/18.12 – CONFIDENTIAL REPORT – Waverley Woollahra Arts Centre Co-Operative Ltd, 138 Bondi Road, Bondi – Lease Status, and informed the meeting that she knows the organisation's chairperson.
- 2.5 Cr Wy Kanak declared a less than significant non-pecuniary interest in Item CM/10.1/18.12 – CONFIDENTIAL REPORT – Waverley Woollahra Arts Centre Co-Operative Ltd, 138 Bondi Road, Bondi – Lease Status, and informed the meeting that he knows the organisation's chairperson.
- 2.6 Cr Masselos declared a less than significant non-pecuniary interest in Item CM/10.1/18.12 – CONFIDENTIAL REPORT – Waverley Woollahra Arts Centre Co-Operative Ltd, 138 Bondi Road, Bondi – Lease Status, and informed the meeting that she knows the organisation's chairperson.

3. Addresses by Members of the Public

- 3.1 M Epstein – CM/7.4/18.12 – Verge Garden at 101 Brighton Boulevard, North Bondi.
- 3.2 P Rasmussen – CM/7.4/18.12 – Verge Garden at 101 Brighton Boulevard, North Bondi.
- 3.3 S Beram-Hall (on behalf of bRU Coffee) – CM/7.4/18.12 – Verge Garden at 101 Brighton Boulevard, North Bondi.
- 3.4 P Droga (on behalf of Waverley Woollahra Arts Centre Co-Operative Ltd) – CM/10.1/18.12 – CONFIDENTIAL REPORT – Waverley Woollahra Arts Centre Co-Operative Ltd, 138 Bondi Road, Bondi – Lease Status.
- 3.5 A person on behalf of Waverley Woollahra Arts Centre Co-Operative Ltd – CM/10.1/18.12 – CONFIDENTIAL REPORT – Waverley Woollahra Arts Centre Co-Operative Ltd, 138 Bondi Road, Bondi – Lease Status.
- 3.6 B Scaffidi (President, Bronte Surf Life Saving Club) – CM/10.2/18.12 – CONFIDENTIAL REPORT – Bronte Surf Life Saving Club and Council Facilities Building Project – Heads of Agreement.
- 3.7 L Coleman (chief petitioner) – CM/7.12/18.12 – Petition – Traffic Calming in Barracluff Avenue, Bondi Beach.

4. Confirmation and Adoption of Minutes**CM/4.1/18.12 Confirmation of Minutes - Council Meeting - 20 November 2018 (SF18/215)****MOTION / UNANIMOUS DECISION**

Mover: Cr Wakefield
Seconder: Cr Wy Kanak

That the Minutes of the Council meeting held on 20 November 2018 be received and noted, and that such Minutes be confirmed as a true record of the proceedings of that meeting.

CM/4.2/18.12 Adoption of Minutes - Waverley Traffic Committee Meeting - 22 November 2018 (SF18/241)**MOTION / DECISION**

Mover: Cr Wakefield
Seconder: Cr Kay

That Part 1 of the Minutes of the Waverley Traffic Committee meeting held on 22 November 2018 be received and noted, and that the recommendations contained therein be adopted, save and except the following:

TC/V.05/18.11 Military Road, Dover Heights – Relocation of Bus Stop.

And that this item be dealt with separately below.

**CM/4.2.1/18.12 Adoption of Minutes – Waverley Traffic Committee Meeting – 22 November 2018
– TC/V.05/18.11 – Military Road, Dover Heights – Relocation of Bus Stop**

This item was saved and excepted by Cr Betts.

MOTION / UNANIMOUS DECISION

Mover: Cr Betts
Seconder: Cr Nemesh

That the Council Officer's Proposal be adopted subject to the addition of a clause 3 so that the Council Officer's Proposal now reads as follows:

‘That Council:

1. Approves the relocation of the existing bus stop from outside 246 Military Road, Dover Heights to the north and installs 30m of ‘Bus Zone’ as shown in figure 4 of the report.
2. Consults with residents in the general vicinity and should there be no substantial objections to the proposal, the bus stop be relocated and bus shelter installed.
3. Officers consider moving the bus stop to an area to the north, approximately opposite 205 Military Road.’

Cr Keenan was not present for the vote on this item.

5. Mayoral Minutes

There were no mayoral minutes.

6. Obituaries

Rob Griggs
Dr Ernestine Bonita Mabo

Council rose for a minute's silence for the souls of people generally who have died in our Local Government Area.

7. Reports

CM/7.1/18.12 Bondi Pavilion Restoration and Conservation Project - Early Works (A15/0272)

Cr Copeland declared a pecuniary interest in this item, and informed the meeting that he works for a company based at the Pavilion. Cr Copeland was not present at, or in sight of, the meeting for the consideration and vote on this item.

MOTION / UNANIMOUS DECISION

Mover: Cr Wakefield
Seconder: Cr Wy Kanak

That the item be deferred to February 2019.

CM/7.2/18.12 Bondi Events - Requests for Support (A17/0607)**MOTION**

Mover: Cr Wy Kanak
Seconder: Cr Masselos

That Council:

1. Allocates a grant of \$2,240 from Council's Small Grants program to Flickerfest to provide street flags on Campbell Parade advertising the 2019 Flickerfest event.
2. Grants up to \$12,450 in financial assistance and additional in-kind support, under section 356 of the *Local Government Act 1993*, to the Bondi Association for Arts and Music to help cover the costs of running the 2019 Latin American Festival.
3. Grants up to \$9,146 in financial assistance, under section 356 of the *Local Government Act 1993*, to the Variety Club to cover the cost of parking for the Bondi to Batt Reef Bash being held in July 2019.

AMENDMENT

Mover: Cr Burrill
Seconder: Cr Goltsman

That the Motion be adopted subject to the deletion of clause 1.

THE AMENDMENT WAS PUT AND DECLARED LOST.

Division

For the Amendment: Crs Burrill, Goltsman and Kay.

Against the Amendment: Crs Copeland, Keenan, Masselos, O'Neill and Wy Kanak.

THE MOTION WAS THEN PUT AND DECLARED CARRIED.

DECISION: That the Motion be adopted.

Cr Burrill requested that it be recorded in the minutes that she voted against the Motion.

Crs Betts, Nemesh and Wakefield were not present for the consideration and vote on this item.

CM/7.3/18.12 Ocean Lovers Festival - Update (SF18/3733)**MOTION / DECISION**

Mover: Cr Goltsman
Seconder: Cr Masselos

That Council:

1. Notes the progress report on programming, event management and delivery plans by the event organiser, Avviso Public Relations, for the Ocean Lovers Festival at Bondi Beach in April 2019.
2. Publicly exhibits for a period of 28 days the proposal to grant \$16,435 in financial assistance to Avviso Public Relations for the use of Council facilities during the Ocean Lovers Festival, in accordance with section 356 of the *Local Government Act 1993*.

Crs Betts, Nemesh and Wakefield were not present for the consideration and vote on this item.

CM/7.4/18.12 Verge Garden at 101 Brighton Boulevard, North Bondi (SF18/4747)**MOTION / UNANIMOUS DECISION**

Mover: Cr Wakefield

Seconder: Cr Wy Kanak

That Council:

1. Receives and notes the petition to retain the street garden at 101 Brighton Boulevard, North Bondi.
2. Immediately removes the garden bed and reinstates with turf outside bRU Coffee, 101 Brighton Boulevard, North Bondi.
3. Notifies all affected stakeholders.

*M Epstein, P Rasmussen and S Beram-Hall (on behalf of bRU Coffee) addressed the meeting.***CM/7.5/18.12 Companion and Native Animal Forum (A18/0499)****MOTION / DECISION**

Mover: Cr Keenan

Seconder: Cr Masselos

That Council:

1. Holds a Companion and Native Animal Forum in the first quarter of 2019.
2. Nominates Councillors Keenan, Nemesh and O'Neill to attend the Forum on behalf of Council.

*Crs Betts, Nemesh and Wakefield were not present for the consideration and vote on this item.***CM/7.6/18.12 Waverley Artist Studios Appointments - February 2019 - January 2020
(A18/0142)****MOTION / DECISION**

Mover: Cr Masselos

Seconder: Cr Burrill

That Council:

1. Offers the following artists a placement in the Waverley Artist Studios for the period February 2019–January 2020:
 - (a) Keg De Souza.
 - (b) Catherine Clayton-Smith.
 - (c) Tully Arnot.
 - (d) Mojgan Habibi.

- (e) Oliver Wagner.
- 2. Offers the following artists a reserve placement in the Waverley Artist Studios for the period February 2019–January 2020:
 - (a) Josee Vesley-Manning.
 - (b) Lisa Patroni.
 - (c) Douglas Lance Gibson.

Crs Betts, Nemesh and Wakefield were not present for the consideration and vote on this item.

CM/7.7/18.12 International Women’s Day 2019 (A17/0660)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos
Seconder: Cr O'Neill

That Council endorses the proposed event program for the International Women’s Day cocktail event on 8 March 2019, as set out in this report.

Crs Betts, Nemesh and Wakefield were not present for the consideration and vote on this item.

CM/7.8/18.12 Walk for Respect (A17/0517)

MOTION / DECISION

Mover: Cr Masselos
Seconder: Cr Keenan

That Council:

- 1. Endorses the event plan for the Walk for Respect to be held on 3 March 2019, as set out in this report.

Allocates a maximum budget of \$25,000 from Council’s General Reserve for the implementation of the Walk for Respect, noting that this increase will be reflected in the Q2 budget review.

Makes use of either the rear ‘old’ amphitheatre space (now the parking area) or the south side Dolphin Courtyard amphitheatre to host the speech section of the event.

Crs Betts, Nemesh and Wakefield were not present for the consideration and vote on this item.

CM/7.9/18.12 NSW State Government Parking Fine Concessions (SF18/5100)**MOTION / UNANIMOUS DECISION**

Mover: Cr Wakefield

Seconder: Cr Wy Kanak

That Council:

1. Notes the recent correspondence received from the Hon. Dominic Perrottet MP regarding Parking Fine Concessions.
2. Notes the initial analysis by Council officers shows a potential budget impact of \$1.45 million per annum should Council opt in to charge lower parking fine amounts for the offence codes listed in the correspondence.
3. Requests officers to prepare a further report for Council consideration on the financial implications and impact on residents and businesses, including the results of any community consultation, to be presented to Council in February 2019 along with the previously requested report on changes to meter parking at Bondi Beach.

CM/7.10/18.12 Dockless Share Bikes - Response to Queries about Lime Deployment (A17/0445)**MOTION / DECISION**

Mover: Cr Wy Kanak

Seconder: Cr Masselos

That Council receives and notes this report.

*Crs Betts, Nemesh and Wakefield were not present for the consideration and vote on this item.***CM/7.11/18.12 73-89 Ebley Street, Bondi Junction (Grand Hotel) - Liquor Licence Applications (SF18/4554)****MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos

Seconder: Cr Keenan

That Council:

1. Makes a submission to Liquor and Gaming NSW in relation to the *Extended Trading Hours Application* and *Change Licence Conditions Application* for the Grand Hotel at 73-89 Ebley Street, Bondi Junction in accordance with the recommendations contained in this report.
2. Makes no submission to Liquor and Gaming NSW in relation to the proposed *Minors Area Application* and *Change Boundaries of Licensed Area Application* from the same applicant.
3. The submission to Liquor and Gaming NSW should:
 - (a) Reinforce the conditions contained in Council's LEP and DCP with respect to liquor and gaming activities in the Waverley LGA.
 - (b) Consider and reference the Eastern Suburbs Liquor Accord.

4. Officers call an urgent meeting between Sgt Bolt (Eastern Suburbs Area Command), the Mayor, Ward Councillors and the Mill Hill Bondi Junction Precinct Alcohol Representative for a full briefing and input into Council's submission.

Crs Betts, Nemesh and Wakefield were not present for the consideration and vote on this item.

CM/7.12/18.12 Petition - Traffic Calming in Barracluff Avenue, Bondi Beach (A03/0042-04)

MOTION / UNANIMOUS DECISION

Mover: Cr Wy Kanak

Seconder: Cr Goltsman

That Council refers the petition requesting traffic calming measures in Barracluff Avenue, Bondi Beach, to the Executive Manager, Creating Waverley for consideration.

L Coleman (chief petitioner) addressed the meeting.

CM/7.13/18.12 Status of Mayoral Minutes and Notices of Motions (SF18/691)

MOTION / UNANIMOUS DECISION

Mover: Cr Wy Kanak

Seconder: Cr Copeland

That Council receives and notes this report on the status of mayoral minutes and notices of motions adopted by Council from September 2012 to October 2018.

Crs Betts, Nemesh and Wakefield were not present for the consideration and vote on this item.

CM/7.14/18.12 Annual Code of Conduct Complaints Statistics (SF17/2821)

MOTION / UNANIMOUS DECISION

Mover: Cr Wy Kanak

Seconder: Cr Masselos

That Council receives and notes the annual report on code of conduct complaints about Councillors and the General Manager for 2017–2018 attached to this report.

Crs Betts, Nemesh and Wakefield were not present for the consideration and vote on this item.

CM/7.15/18.12 Minutes - Waverley Cycling Advisory Committee Meeting - 5 September 2018 (A18/0188)

Cr Kay declared a less than significant non-pecuniary interest in this item, and informed the meeting that he knows Edna Udovich, a member of the committee.

MOTION / UNANIMOUS DECISION

Mover: Cr Wy Kanak
Seconder: Cr Copeland

That Council:

1. Receives and notes the minutes of the Cycling Advisory Committee meeting held on 5 September 2018.
2. Notes that the minutes are available on Council's website.
3. Notes that committee member Mina Nada has resigned from the Committee.
4. Appoints Susan Scott as a replacement community member to the Committee.

Crs Betts, Nemesh and Wakefield were not present for the consideration and vote on this item.

CM/7.16/18.12 Minutes - Waverley Public Art Committee Meeting - 30 July 2018 and 17 September 2018 (A18/0141)**MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos
Seconder: Cr Keenan

That Council:

1. Receives and notes the minutes of the Waverley Public Art Committee meetings held on 30 July 2018 and 17 September 2018.
2. Notes that the minutes will be made available to the public via Council's website.

Crs Betts, Nemesh and Wakefield were not present for the consideration and vote on this item.

CM/7.17/18.12 Truck Wash Services Tender (A18/0619)**MOTION / UNANIMOUS DECISION**

Mover: Cr Wy Kanak
Seconder: Cr Masselos

That Council:

1. Notes that no tenders were received in response to the Truck Wash Services Tender.
2. Under clause 178(3)(b) of the *Local Government (General) Regulation 2005*, invites, by open tendering method, fresh tenders using revised specifications.

Crs Betts, Nemesh and Wakefield were not present for the consideration and vote on this item.

8. Notices of Motion**CM/8.1/18.12 Macpherson Street/Albion Street Roundabout - Improved Pedestrian Safety (A03/0042-04)****MOTION**

Mover: Cr Masselos

Seconder: Cr Keenan

That:

1. Council officers undertake a safety audit at the Macpherson Street/Albion Street roundabout.
2. Officers report back to Council with recommendations to improve pedestrian safety and a proposed costing plan.
3. In the interim, a short-term infrastructure solution be trialled.

AMENDMENT

Mover: Cr Burrill

Seconder: Cr Kay

That the Motion be adopted subject to clause 3 being amended to read as follows:

‘Council investigates if, in the interim, a short-term infrastructure solution could be trialled.’

THE AMENDMENT WAS PUT AND DECLARED LOST.

Division**For the Amendment:** Crs Burrill, Goltsman and Kay.**Against the Amendment:** Crs Copeland, Keenan, Masselos, O’Neill and Wy Kanak.

THE MOTION WAS THEN PUT AND DECLARED CARRIED UNANIMOUSLY.

UNANIMOUS DECISION: That the Motion be adopted.*Crs Betts, Nemesh and Wakefield were not present for the consideration and vote on this item.***CM/8.2/18.12 York Road Pedestrian Crossing/Refuge (A03/0892)****MOTION / DECISION**

Mover: Cr Masselos

Seconder: Cr Keenan

That Council:

1. Investigates options for pedestrian crossings or pedestrian refuges along York Road.
2. Consults with relevant stakeholders including the Centennial Park Trust, Randwick Council and the City of Sydney.
3. Sends a delegation of the Mayor and Ward Councillors to meet with the Minister to discuss the safety issues for pedestrians and the installation of additional pedestrian crossings / refuges in York Road.

4. Officers report to Council on options and timelines.
5. Notes that:
 - (a) York Road is a sub-arterial road and RMS and Council share responsibility.
 - (b) A number of years ago, residents raised similar concerns and Council Officers undertook a pedestrian safety audit/study. As a result of this study, pedestrian and vehicle safety devices were constructed. A number of kerb blisters and centre refuges were constructed adjacent to the Centennial Park entry gates to allow pedestrians to safely cross York Road. A total of four refuges were constructed.
 - (c) As the crossing points did not meet the 'RMS warrant' for a pedestrian crossing, RMS would not allow the installation of pedestrian crossings. In addition, a speed hump was constructed on York Road north of York Place, a roundabout constructed at the Birrell Street intersection, a centre barrier kerb constructed on the bend between Ashton Street and Queens Park Road, and Ashton Street closed at York Road to north bound traffic.
 - (d) Council officers affirm that RMS would not support additional works at this location.

Division

For the Motion: Crs Copeland, Keenan, Masselos, O'Neill and Wy Kanak.

Against the Motion: Crs Goltsman and Kay.

At 10.26 pm, during the consideration of this item, Cr Burrill left the meeting and was not present for the vote.

Crs Betts, Nemesh and Wakefield were not present for the consideration and vote on this item.

CM/8.3/18.12 Wikimedia Foundation Donation (A02/0686)

This Notice of Motion was withdrawn at the meeting by Cr Wy Kanak.

MOTION (WITHDRAWN)

That Council, on behalf of Waverley residents, investigates how the Wikimedia Foundation group gets its funding, how much they generate, what their costs are and other relevant related information, and reports back to Council to enable a decision to be made about a future funding contribution.

CM/8.4/18.12 OpenAustralia Foundation Donation (A02/0686)**MOTION**

Mover: Cr Wy Kanak

Seconder: Cr Copeland

That Council, on behalf of Waverley residents, investigates how the OpenAustralia Foundation group gets its funding, how much they generate, what their costs are and other relevant related information, and reports back to Council to enable a decision to be made about a future funding contribution.

THE MOTION WAS PUT AND DECLARED LOST.

Division**For the Motion:** Crs Copeland and Wy Kanak.**Against the Motion:** Crs Goltsman, Kay, Keenan, Masselos and O'Neil.**9. Urgent Business**

There were no items of urgent business.

10. Closed Session**CM/10/18.12 Closed Session**

Before the motion to close the meeting was put, the Chair provided an opportunity for members of the public to make representations as to whether this part of the meeting should be closed. None were received.

MOTION / DECISION

Mover: Cr Wakefield
Seconder: Cr Nemesh

That:

1. Council moves into closed session to deal with the matters listed below, which are classified as confidential under section 10A(2) of the *Local Government Act 1993* for the reasons specified:

CM/10.1/18.12 CONFIDENTIAL REPORT - Waverley Woollahra Arts Centre Co-Operative Ltd, 138 Bondi Road, Bondi - Lease Status

This matter is considered to be confidential in accordance with Section 10A(2)(c) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CM/10.2/18.12 CONFIDENTIAL REPORT - Bronte Surf Life Saving Club and Council Facilities Building Project - Heads of Agreement

This matter is considered to be confidential in accordance with Section 10A(2)(d)(i) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

2. Pursuant to sections 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2) of the *Local Government Act 1993*.
3. The correspondence and reports relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.

At 8.07 pm, Council moved into closed session.

CM/10.1/18.12 CONFIDENTIAL REPORT - Waverley Woollahra Arts Centre Co-Operative Ltd, 138 Bondi Road, Bondi - Lease Status (A03/0173)

Crs Copeland, Keenan, Wy Kanak and Masselos each declared a less than significant non-pecuniary interest in this item, and informed the meeting that they know the chairperson of the organisation.

MOTION

Mover: Cr Wakefield
Seconder: Cr O'Neill

That Council:

1. Treats this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(c) of the *Local Government Act 1993*. The report contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
2. Acknowledges the long-standing relationship between the Waverley Woollahra Arts Centre Co-operative Ltd (WWAC) and Council and the significant long-term contribution that the WWAC has made to the creative Arts in the Waverley LGA.
3. Approves the officers' recommendation as outlined in this report.

FORESHADOWED MOTION

Mover: Cr Masselos
Seconder: Cr Wakefield

That Council:

1. Treats this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(c) of the *Local Government Act 1993*. The report contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
2. Acknowledges the long-standing relationship between the Waverley Woollahra Arts Centre Co-operative Ltd (WWAC) and Council and the significant long-term contribution that the WWAC has made to the creative Arts in the Waverley LGA.
3. Delegates to the General Manager and the Mayor the authority to finalise negotiations with the Waverley Woollahra Arts Centre Co-operative Ltd.

THE MOVER AND SECONDER OF THE MOTION THEN ACCEPTED AN AMENDMENT TO CLAUSE 3 OF THE MOTION SUCH THAT CLAUSE 3 NOW READS AS FOLLOWS:

'Approves the officers' recommendation as outlined in this report, subject to recommendation (a) being changed so that the words "or such rental arrears amounts that have accrued" be inserted immediately before "must be paid by 31 January 2019."'

THE MOTION WAS THEN PUT AND DECLARED LOST.

Division**For the Motion:** Crs Betts, Burrill, Goltsman, Kay and Nemesh.**Against the Motion:** Crs Copeland, Keenan, Masselos, O'Neill, Wakefield and Wy Kanak.

THE FORESHADOWED MOTION NOW BECAME THE SUBSTANTIVE MOTION.

THE MOVER AND SECONDER OF THE SUBSTANTIVE MOTION THEN ACCEPTED AN AMENDMENT TO CLAUSE 3 AND THE ADDITION OF A CLAUSE 4 SUCH THAT THE SUBSTANTIVE MOTION NOW READS AS FOLLOWS:

That:

1. Council treats this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(c) of the *Local Government Act 1993*. The report contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
2. Council acknowledges the long-standing relationship between the Waverley Woollahra Arts Centre Co-operative Ltd and Council and the significant long-term contribution that the WWAC has made to the creative Arts in the Waverley LGA.
3. Council delegates to the General Manager and the Mayor the authority to finalise negotiations with the Waverley Woollahra Arts Centre Co-operative Ltd prior to 31 January 2019.
4. A status report come back to Council in February 2019, including a recommendation for Council consideration.

THE SUBSTANTIVE MOTION WAS THEN PUT AND DECLARED CARRIED.

Division**For the Substantive Motion:** Crs Copeland, Goltsman, Keenan, Masselos, O'Neill, Wakefield and Wy Kanak.**Against the Substantive Motion:** Crs Betts, Burrill, Kay and Nemesh.

DECISION: That the Substantive Motion be adopted.

P Droga and a representative (both on behalf of the Waverley Woollahra Arts Centre Co-operative Ltd) addressed the meeting.

**CM/10.2/18.12 CONFIDENTIAL REPORT - Bronte Surf Life Saving Club and Council Facilities
Building Project - Heads of Agreement (A18/0700)**

MOTION / UNANIMOUS DECISION

Mover: Cr Wakefield

Seconder: Cr O'Neill

That Council:

1. Treats this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. The report contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.
2. Endorses the Heads of Agreement between Council and Bronte Surf Life Saving Club for the proposed

Bronte Surf Club and Community Facilities Building project (Attachment 1), subject to the following amendments:

- (a) In clause 5 'Premises', change the first bullet point so that it reads 'Lifeguard facilities including changing rooms, first aid room, and lifeguard tower, with the latter's location within the building or along the escarpment being subject to further investigation and planning assessment.'
 - (b) In clause 10 'Cost Overrun', add the following sentence at the end of the paragraph, to read 'Any design change requested by the Tenant incurring a cost overrun that is agreed by the PCG will be borne wholly by the Tenant.'
 - (c) In clause 13 'Defects', replace 'defects notified by the Tenant' with 'defects identified'.
 - (d) At the end of clause 9 'Funding', add the following new paragraph: 'As the cost of any design change requested by the Tenant and agreed by the PCG, whether incurring a cost overrun or not, will be borne wholly by the Tenant, if it becomes clear that the Tenant is unable to pay the additional project monies sought, the PCG will consider financial options for the Tenant to cover the shortfall if it is necessary at the time of the matter arising.'
3. Approves the General Manager being delegated authority to sign the Heads of Agreement on behalf of Council and forward to the Club for execution.
 4. Endorses officers to commence preparation of an Agreement for Lease for the Bronte Surf Life Saving Club Premises with a report to be brought back to Council for approval.
 5. Approves officers writing to the Office of Local Government to seek approval to enter into a Public Private Partnership with Bronte Surf Life Saving Club for the Bronte Surf Club and Community Facilities Building project.
 6. Approves officers developing of a Probity Plan for the project in accordance with the Council-endorsed Capital Partnership Project Framework Guidelines. With a report to be brought back to Council for approval.
 7. Approves the allocation of funding to the cost of the project in the Long Term Financial Plan as outlined in Table 3 of this Report.
 8. Notes that the Bronte SLSC has been promised a grant of \$2 million from the Federal Government, and undertakes to assist the Club in preparation of any necessary documentation to ensure receipt of this grant.
 9. Notes that the Bronte SLSC currently has a funding shortfall of \$375,000 of their total required funding contribution to the upgrade project.
 10. Notes this shortfall represents 4.2% of the total project budget and is within the scope of the budget contingency.
 11. Agrees to consider alternate options to close the funding gap if the shortfall is less than 5% at the commencement of construction, including, but not limited to, delayed payment, a loan, or other arrangements in consultation with the Bronte SLSC executive.

B Scaffidi (President of the Bronte Surf Life Saving Club) addressed the meeting.

11. Resuming in Open Session**CM/11/18.12 Resuming in Open Session****MOTION / DECISION**

Mover: Cr Wakefield

Seconder: Cr Goltsman

That Council resumes in open session.

At 9.18 pm, Council resumed in open session.

Resolutions from closed session made public

In accordance with clause 253 of the Local Government (General) Regulation 2005, when the meeting resumed in open session the Chair announced the resolutions made by Council, including the names of the movers and seconders, while the meeting was closed to members of the public and the media.

At 9.23 pm, following the Chair's announcement of the resolutions to the public, the meeting was adjourned for a short break.

At 9.30 pm, when the meeting reconvened, Crs Betts, Nemesh and the Mayor, Cr Wakefield, were not present, and they did not return to the meeting.

The Deputy Mayor, Cr Wy Kanak, assumed the chair for the remainder of the meeting.

12. Meeting Closure**THE MEETING CLOSED AT 10.35 PM.**

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SIGNED AND CONFIRMED
MAYOR
19 FEBRUARY 2019

CONFIRMATION AND ADOPTION OF MINUTES CM/4.2/19.02



Subject: Confirmation of Minutes - Extraordinary Council Meeting -
20 December 2018

TRIM No.: SF18/215

Author: Richard Coelho, Governance and Internal Ombudsman Officer

RECOMMENDATION:

That the minutes of the Council Meeting held on 20 December 2018 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

Introduction/Background

The minutes of the Council meeting must be submitted to Council for confirmation, in accordance with section 375 of the *Local Government Act 1993*.

Attachments

1. Extraordinary Council Meeting Minutes - 20 December 2018



**MINUTES OF THE WAVERLEY EXTRAORDINARY COUNCIL MEETING SCHEDULED TO BE
HELD AT WAVERLEY COUNCIL CHAMBERS, CNR PAUL STREET AND BONDI ROAD, BONDI JUNCTION ON
THURSDAY, 20 DECEMBER 2018 AND RECONVENED ON MONDAY, 7 JANUARY 2019**

Present:

Councillor John Wakefield (Mayor) (Chair)	Bondi Ward
Councillor George Copeland	Waverley Ward
Councillor Leon Goltsman	Bondi Ward
Councillor Tony Kay	Waverley Ward
Councillor Elaine Keenan	Lawson Ward
Councillor Steven Lewis	Hunter Ward
Councillor Paula Masselos	Lawson Ward
Councillor Marjorie O'Neill	Waverley Ward
Councillor Will Nemesh	Hunter Ward

Staff in attendance:

Ross McLeod	General Manager
Peter Monks	Director, Waverley Futures
Jane Worthy	Internal Ombudsman

There being no quorum at the scheduled start time of the 20 December 2018 meeting, the Chair adjourned the meeting to reconvene at 7.00 pm on Monday, 7 January 2019 in the Waverley Council Chambers.

Pursuant to clause 5.2(3) of Council's Code of Meeting Practice, the absence of quorum at the 20 December 2018 meeting was a consequence of Crs Betts, Burrill, Goltsman and Lewis not being in Sydney at the time of the meeting, Cr Kay having prior commitments and Cr Nemesh having work commitments. Crs Copeland, Keenan, Masselos, O'Neill, Wakefield and Wy Kanak were present.

At the commencement of the reconvened meeting at 7.04 pm on Monday, 7 January 2019, those present were as listed above.

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The General Manager read the following Opening Prayer:

God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

The Mayor read the following Acknowledgement of Indigenous Heritage:

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.

1. Apologies/Leaves of Absence

Apologies were received and accepted from Crs Betts, Burrill and Wy Kanak.

2. Declarations of Pecuniary and Non-Pecuniary Interests

The Chair called for declarations of interest and none were received.

3. Addresses by Members of the Public

There were no addresses by members of the public.

4. Closed Session**CM/4/18.12E Closed Session**

AT THIS STAGE IN THE PROCEEDINGS, THE FOLLOWING PROCEDURAL MOTION WAS MOVED BY CR KAY AND SECONDED BY CR NEMESH:

That Council remains in open session to deal with the matter of the Sydney Football Stadium Redevelopment.

A FURTHER PROCEDURAL MOTION WAS THEN MOVED BY CR LEWIS AND SECONDED BY CR MASSELOS:

That the Motion to remain in open session lay on the table.

THE PROCEDURAL MOTION TO LAY THE MOTION ON THE TABLE WAS PUT AND DECLARED CARRIED.

Division

For the Procedural Motion: Crs Copeland, Keenan, Lewis, Masselos, O'Neill and Wakefield.

Against the Procedural Motion: Crs Goltsman, Kay and Nemesh.

Before the motion to close the meeting was put, the Chair provided an opportunity for members of the public to make representations as to whether this part of the meeting should be closed. None were received.

MOTION / DECISION

Mover: Cr Wakefield

Seconder: Cr Masselos

That:

4. Council moves into closed session to deal with the matters listed below, which are classified as confidential under section 10A(2) of the *Local Government Act 1993* for the reasons specified:

CM/4.1/18.12E CONFIDENTIAL REPORT - Sydney Football Stadium Redevelopment

This matter is considered to be confidential in accordance with Section 10A(2)(g) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

5. Pursuant to sections 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2) of the *Local Government Act 1993*.
6. The correspondence and reports relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.

At 7.34 pm, Council moved into closed session.

At 8.03 pm, Council resumed in open session on a motion moved by Cr Wakefield and seconded by Cr Lewis.

CM/4.1/18.12E CONFIDENTIAL REPORT - Sydney Football Stadium Redevelopment (A03/0943)

MOTION

Mover: Cr Wakefield

Seconder: Cr Lewis

That Council, in regard to the development proposal for the Sydney Football Stadium:

1. Notes previous motions of Council.
2. Notes that Waverley Council is designated a significant stakeholder in the development proposal.
3. Writes to the Minister for Planning, the Hon Anthony Roberts, advising that Council is in receipt of legal advice that calls into question whether the consent issued by the Minister for the state significant development application for a concept for the redevelopment has been issued correctly, especially in regard to the exercising of the Minister's responsibilities in forming an opinion on the design excellence of the concept application as required by clause 6.21 of the City of Sydney Local Environment Plan.
4. Believes this potential non-compliance is egregious, with adverse impact on Waverley's residents and businesses.
5. Requests that the Minister for Planning ensures work on the demolition of the Sydney Football

Stadium does not proceed until the Minister has been able to correct any errors made in the issuing of the consent to date.

6. Requests the Minister for Planning to urgently advise Council of what action he has taken or intends to take to address the matters referred to in clauses 3 and 5 above.
7. Resolves that, if a satisfactory response has not been received from the Minister by 10 am Monday, 14 January 2019, Council initiates legal proceedings in the Land and Environment Court, with the commencement of such proceedings being conditional upon at least one further Council resolving to join as a co-applicant in any such legal proceedings.

At 8.09 pm, the meeting adjourned for a short break.

At 8.14 pm, the meeting reconvened.

AMENDMENT 1

Mover: Cr Goltsman
Seconder: Cr Kay

That the motion be adopted subject to the deletion of clause 2.

THE AMENDMENT WAS PUT AND DECLARED LOST.

Division

For the Amendment: Crs Goltsman, Kay and Nemesh.

Against the Amendment: Crs Copeland, Keenan, Lewis, Masselos, O'Neill and Wakefield.

THE MOVER AND SECONDER OF THE MOTION THEN ACCEPTED AN AMENDMENT TO CLAUSE 2 OF THE MOTION SUCH THAT CLAUSE 2 NOW READS AS FOLLOWS:

'Notes that Waverley Council is designated by the Department of Planning and Infrastructure NSW as a significant stakeholder in the development proposal.'

AMENDMENT 2

Mover: Cr Kay
Seconder: Cr Nemesh

That clause 4 be deleted from the substantive motion.

THE AMENDMENT WAS PUT AND DECLARED LOST.

Division

For the Amendment: Crs Goltsman, Kay and Nemesh.

Against the Amendment: Crs Copeland, Keenan, Lewis, Masselos, O'Neill and Wakefield.

AMENDMENT 3

Mover: Cr Goltsman
Seconder: Cr Kay

That clause 7 be deleted from the substantive motion.

THE AMENDMENT WAS PUT AND DECLARED LOST.

Division

For the Amendment: Crs Goltsman, Kay and Nemesh.

Against the Amendment: Crs Copeland, Keenan, Lewis, Masselos, O'Neill and Wakefield.

THE MOVER AND SECONDER OF THE MOTION THEN ACCEPTED THE ADDITION OF A CLAUSE 8 AND 9 TO THE MOTION SUCH THAT THE MOTION, AS AMENDED, NOW READS AS FOLLOWS:

That Council, in regard to the development proposal for the Sydney Football Stadium:

1. Notes previous motions of Council.
2. Notes that Waverley Council is designated by the Department of Planning and Infrastructure NSW as a significant stakeholder in the development proposal.
3. Writes to the Minister for Planning, the Hon Anthony Roberts, advising that Council is in receipt of legal advice that calls into question whether the consent issued by the Minister for the state significant development application for a concept for the redevelopment has been issued correctly, especially in regard to the exercising of the Minister's responsibilities in forming an opinion on the design excellence of the concept application as required by clause 6.21 of the City of Sydney Local Environment Plan.
4. Believes this potential non-compliance is egregious, with adverse impact on Waverley's residents and businesses.
5. Requests that the Minister for Planning ensures work on the demolition of the Sydney Football Stadium does not proceed until the Minister has been able to correct any errors made in the issuing of the consent to date.
6. Requests the Minister for Planning to urgently advise Council of what action he has taken or intends to take to address the matters referred to in clauses 3 and 5 above.
7. Resolves that, if a satisfactory response has not been received from the Minister by 10 am Monday, 14 January 2019, Council initiates legal proceedings in the Land and Environment Court, with the commencement of such proceedings being conditional upon at least one further Council resolving to join as a co-applicant in any such legal proceedings.
8. Writes to adjacent councils informing them of our decision.
9. Notes that the City of Sydney and Woollahra councils have already indicated that they will not be making a legal challenge against the NSW Government.

THE MOTION WAS THEN PUT AND DECLARED CARRIED.

Division

For the Motion: Crs Copeland, Keenan, Lewis, Masselos, O'Neill and Wakefield.

Against the Motion: Crs Goltsman, Kay and Nemesh.

DECISION: That the Motion be adopted.

Note: subsequent to the reconvened meeting, before 10 am the following day, a motion to rescind this decision was lodged with the General Manager. The Rescission Motion will be considered at the Extraordinary Council Meeting on 11 January 2019.

5. Meeting Closure

THE MEETING CLOSED AT 9.33 PM.

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SIGNED AND CONFIRMED
MAYOR
19 FEBRUARY 2019

CONFIRMATION AND ADOPTION OF MINUTES CM/4.3/19.02



Subject: Confirmation of Minutes - Extraordinary Council Meeting -
11 January 2019

TRIM No.: SF19/325

Author: Richard Coelho, Governance and Internal Ombudsman Officer

RECOMMENDATION:

That the minutes of the Council Meeting held on 11 January 2019 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

Introduction/Background

The minutes of the Council meeting must be submitted to Council for confirmation, in accordance with section 375 of the *Local Government Act 1993*.

Attachments

1. Extraordinary Council Meeting Minutes - 11 January 2019



**MINUTES OF THE WAVERLEY EXTRAORDINARY COUNCIL MEETING SCHEDULED TO BE
HELD AT WAVERLEY COUNCIL CHAMBERS, CNR PAUL STREET AND BONDI ROAD, BONDI JUNCTION ON
FRIDAY, 11 JANUARY 2019, RECONVENED ON TUESDAY, 15 JANUARY 2019 AND AGAIN ON
MONDAY, 21 JANUARY 2019**

Present:

Councillor John Wakefield (Mayor) (Chair)	Bondi Ward
Councillor Sally Betts	Hunter Ward
Councillor Leon Goltsman	Bondi Ward
Councillor Tony Kay	Waverley Ward
Councillor Elaine Keenan	Lawson Ward
Councillor Steven Lewis	Hunter Ward
Councillor Paula Masselos	Lawson Ward
Councillor Will Nemesh	Hunter Ward
Councillor Marjorie O'Neill	Waverley Ward

Staff in attendance:

Ross McLeod	General Manager
Peter Monks	Director, Waverley Futures
Jane Worthy	Internal Ombudsman

There being no quorum at the scheduled start time of the 11 January 2019 meeting, the Chair adjourned the meeting to reconvene at 7.00 pm on Tuesday, 15 January 2019 in the Waverley Council Chambers.

Pursuant to clause 5.2(3) of Council's Code of Meeting Practice, the absence of quorum at the 11 January 2019 meeting was a consequence of Crs Betts, Burrill and Wy Kanak not being in Sydney at the time of the meeting, Crs Kay and Goltsman having personal reasons for not attending, Cr Keenan having prior commitments and Cr Nemesh having work commitments. Crs Copeland, Lewis, Masselos, O'Neill, and Wakefield were present.

There being no quorum at the scheduled start time of the reconvened meeting held on 15 January 2019, the Chair adjourned the meeting to reconvene at 7.00 pm on Monday, 21 January 2019 in the Waverley Council Chambers.

Pursuant to clause 5.2(3) of Council's Code of Meeting Practice, the absence of quorum at the 15 January 2019 meeting was a consequence of Crs Betts, Burrill and Wy Kanak not being in Sydney at the time of the

meeting, Crs Kay and Goltsman having prior commitments and Cr Nemesh having work commitments. Crs Copeland, Keenan, Lewis, Masselos, O'Neill, and Wakefield were present.

At the commencement of the reconvened meeting at 7.02 pm on Monday, 21 January 2019, those present were as listed above.

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The General Manager read the following Opening Prayer:

God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

The Mayor read the following Acknowledgement of Indigenous Heritage:

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.

1. Apologies/Leaves of Absence

Apologies were received and accepted from Crs Burrill, Copeland and Wy Kanak.

2. Declarations of Pecuniary and Non-Pecuniary Interests

The Chair called for declarations of interest and none were received.

3. Addresses by Members of the Public

- 3.1 M Cox – CM/4.1/19.01E – RESCISSION MOTION – CM/4.1/18.12E – CONFIDENTIAL REPORT – Sydney Football Stadium Redevelopment.

4. Notices of Motion

**CM/4.1/19.01E RESCISSION MOTION – CM/4.1/18.12E – CONFIDENTIAL REPORT – Sydney
Football Stadium Redevelopment (A03/0943)**

MOTION

Mover: Cr Kay
Seconder: Cr Goltsman

That the decision from item CM/4.1/18.12E resolved at the reconvened Extraordinary Council meeting on 7 January 2019 be rescinded.

THE MOTION WAS PUT AND DECLARED LOST.

Division

For the Motion: Crs Betts, Goltsman, Kay and Nemesh.

Against the Motion: Crs Keenan, Lewis, Masselos, O'Neill and Wakefield.

5. Meeting Closure

THE MEETING CLOSED AT 7.37 PM.

.....
SIGNED AND CONFIRMED
MAYOR
19 FEBRUARY 2019

MAYORAL MINUTES CM/5/19.02

Subject: Mayoral Minutes

Author: Mayor of Waverley, Cr John Wakefield



Mayoral minutes are permissible at Waverley Council meetings under the provisions of the *Local Government (General) Regulation 2005* and Council's Code of Meeting Practice. Clause 243 of the Regulation and clause 9.1 of the Code state:

If the mayor is the chairperson at a meeting of Council, the chairperson is, by minute signed by the chairperson, entitled to put to the meeting without notice any matter or topic that is within the jurisdiction of Council or of which Council has official knowledge.

Such a minute, when put to the meeting, takes precedence over all business on Council's agenda for the meeting. The chairperson (but only if the chairperson is the mayor) may move the adoption of the minute without the motion being seconded.

A recommendation made in a minute of the chairperson (being the mayor) or in a report made by a Council employee is, so far as adopted by Council, a resolution of Council.

As noted in Council's Code of Meeting Practice, mayoral minutes should not be used to introduce, without notice, matters that are routine, not urgent, or need research or a lot of consideration by councillors before coming to a decision. These types of matters would be better placed on the agenda, with the usual period of notice given to the councillors.

OBITUARIES

CM/6/19.02

Subject: Obituaries

Author: Ross McLeod, General Manager



Annalise Braakensiek
Justin Bull

The Mayor will ask Councillors for any obituaries.

Council will rise for a minute's silence for the souls of people generally who have died in our Local Government Area.

**REPORT
CM/7.1/19.02**

Subject: Request for Leave of Absence - Cr Burrill

TRIM No: A03/0029

Author: Richard Coelho, Governance and Internal Ombudsman Officer

Director: Ross McLeod, General Manager

RECOMMENDATION:

That Council grants Cr Burrill leave of absence from Council for the period 19 March 2019 to 17 April 2019.

1. Executive Summary

Cr Burrill has requested a leave of absence from Council for the period 19 March 2019 to 17 April 2019.

2. Attachments

Nil.

REPORT
CM/7.2/19.02

Subject: Q2 Budget Review - December 2018

TRIM No: A03/0346

Author: Teena Su, Executive Manager, Financial Waverley

Director: Ross McLeod, General Manager

RECOMMENDATION:

That Council:

1. Notes that the Executive Manager, Financial Waverley, as the responsible accounting officer, advises that the projected financial position of Council is satisfactory.
2. Adopts the variations to the 2018–19 Operating and Capital budgets in accordance with Attachments 1, 2 and 3 to this report.

1. Executive Summary

The December 2018 Quarterly Budget Review forecasts a budget surplus of \$85k, with \$5k increase to the current budget projection of \$80k. The Executive Manager, Financial Waverley, as the responsible accounting officer, considers the projected financial position to be satisfactory.

2. Introduction/Background

As part of the Integrated Planning and Reporting Framework for NSW Local Government, the Office of Local Government has a set of minimum reporting requirements for Councils. These reporting requirements have been put in place to assist Councils to facilitate progress reporting against the original and revised annual budgets. Reporting is required at the end of each quarter.

Collectively, these documents are known as the Quarterly Budget Review Statement (QBRs). Quarterly reports are required to be submitted to Council in accordance with the relevant legislation, clause 203 of the Local Government (General) Regulation 2005. This requires that, at the end of each quarter, the responsible accounting officer of the Council prepares and submits to Council a Budget Review Statement that indicates the latest estimates of income and expenditure for the current financial year.

The QBRs must include, or be accompanied by:

- A report as to whether or not the responsible accounting officer believes that the Statement indicates that the financial position of the Council is satisfactory, having regard to the original estimates of income and expenditure.
- If that position is unsatisfactory, recommendations for remedial action.

3. Relevant Council Resolutions

Nil.

4. Discussion

The December 2018 Quarterly Budget Review continued with the new management process and rigorous examination which was implemented during the September 2018 Budget Review. This adds additional transparency across all business units. As a result of the December 2018 Review, our year-end budget surplus is forecasted to increase by \$5k to \$85k.

Table 1 below provides a comparison of Council's forecast position between Current Budget and Q2 Proposed Budget and actuals (including commitments) for the first half year.

Table 1 - Q2 Proposed Budget – '000	Original Budget	Current Budget	Q2 Amendments	Q2 Proposed Budget	Q2 Changes %	Actual 31 December 2018	Note
Estimated Income	146,350	149,114	(4,547)	144,567	(3.0%)	101,717	
Operating Income	130,266	131,613	225	131,838	0.2%	99,112	1
Capital Income	16,084	17,501	(4,773)	12,729	(27.3%)	2,606	2
Estimated Expenses	(145,768)	(159,875)	4,851	(155,024)	(3.0%)	(79,092)	
Operating Expense	(112,821)	(114,857)	1,428	(113,429)	(1.2%)	(58,017)	3
Capital Works Program	(30,371)	(36,554)	3,165	(33,389)	(8.7%)	(15,762)	4
Other Capital Expense	(2,164)	(8,052)	258	(7,794)	(3.2%)	(5,109)	5
Loan Repayment	(412)	(412)		(412)	0.0%	(205)	
Reserve Funds (to)/from	(535)	10,841	(299)	10,542	(2.8%)	(13,679)	6
Net Result - Surplus/(Deficit)	47	80	5	85	6%	8,946	

(Excluding depreciation)

Table 1. Comparison of Council's forecast position between Current Budget and Q2 Proposed Budget.

Q2 Budget Review Summary

1. Operating income

Operating income has increased by \$225k to \$131.8m, representing a 0.17% increase. With the actual of \$99.1m, it is tracking at 75.2% of the Q2 budget as at 31 December 2018.

The main contributors to the Q2 adjustments in the operating income are as follows:

- \$150k increase in Interest on Investments as result of lower than anticipated expense payment schedule.
- \$700k increase in Hoarding & Construction Fees, Building and Enforcement Levy and Temporary truck zone permit fee following the building construction activity in this LGA.
- \$125k increase in Parking Fees as a result of ISPT contract.
- \$364k decrease in fleet truck wash service as no change to the frequency of the wash service, hence a related reduction in the truck wash expense.
- \$317k decrease in childcare fees as a result of revised fees which were lower than originally proposed. It represents a realignment of the income estimates to the approved fees structure.
- \$130k decrease in Family Day Care Membership levy. These estimates are difficult to achieve with any accuracy. Family Day Care experience higher turnover in educators and the prolonged review of quality assessment by Federal Government process tied up staff resources.
- \$397k decrease in Commercial Waste charges mainly to a combination of loss of customers and over optimistic income projection in the original budget.

2. Capital income

Capital income has decreased by \$4.8m mainly due to:

- \$4.9m decrease in Planning Agreement (PA) Contributions as the forecasted payment receipts timeframe has changed.
- \$59k decrease in proceeds from the disposal of fleet equipment assets.
- \$212k increase in successful RMS grant application and contributions for the Darley Road Cycleway project.

Overall, a net income decrease of \$4.6m (3.1%) from the current budget of \$149.1m to \$144.6m, for the year ending 30 June 2019. This is driven by the decrease from the PA contributions which have no impact on the budget bottom line for the year. This is due to monies received going into reserve, and current year's capital works being funded from monies received in previous years.

3. Operating expense

A decrease in operating expense by \$1.4m to \$113.4m. This represents a 1.2% decrease from the current year budget of \$114.9m. We are tracking at 51.1% (this includes commitments) of the Q2 proposed budget.

Main contributors to the Q2 adjustments are as follows:

- \$629k decrease in Employee costs due to vacant positions. Currently temp staff perform these duties, hence a related increase in Temporary Staff by \$519k.
- \$150k decrease in Consultants and technical assistance.
- \$1.5m deferral from the Waste Bin replacement project. This multi-year project plan has been adjusted to accommodate further studies to confirm optimal waste system arrangements following recent changes waste regulation and external market conditions. Deferral of funds is to align with project delivery phase and procurement timing for bin roll-out in the 2019/20 financial year.
- \$475k decrease in cleaning and contractor from the waste trucks wash service. The budget is adjusted to align with the truck wash service level based on the last six months trend, hence a related decrease income from this shared service by \$364k, as it mentioned in the above revenue section.
- \$98k increase in Hosting Services as we have changed our licensing structure and have had additional server migrations such as for the Corporate Record Management system (TRIM) and HR system (Chris21).

4. Capital works program

The capital Works Program has decreased by \$3.16 million to \$33.39 million after a reassessment of the project work delivery schedule and other priorities.

It is proposed to reschedule or partially reschedule \$3.5 million worth of funding to 2019/20 or a later year from 16 projects basing on the project work schedule, including for the multi-years projects:

- Bronte Beach Lifeguard Tower - \$147k.
- South Bronte (Community Centre) Toilet - \$50k.
- Knowledge and Innovation Hub Project - \$46k.
- Bronte SLSC Remediation - \$78k.
- Thomas Hogan Reserve Hall Remediation - \$206k.
- Boot Factory Restoration - \$150k.
- Planting Street Trees (SAMP 11) - \$50k.
- Bondi High Mast lighting redesign - \$89k.

- North Bondi Infrastructure Improvements - \$500k.
- Bronte Beach Local Village Centre - \$779k.
- Campbell Parade Detailed Designs (incl. North Bondi) - \$250k.
- Marks Park - \$538k.
- Coastal Walk Fitness Upgrade - \$411k.
- Barracluff Park and playground - \$100k.
- Public Art Commissions - \$50k.
- Upgrade Bondi Stormwater Harvesting System, Bondi - \$100k.

10 projects are anticipated to come under budget with a saving of \$488k. The savings are mainly from the Waverley Cemetery coast walk restoration project which came in under budget by \$100k, SAMP Stormwater project expects a \$150k saving, North Bondi Landscaping and Shower Hub project reduction of \$70k, and other projects.

11 projects are requiring addition funding of \$858k, mainly contributed to project actual costs for agreed scope, including projects:

- Facilities sustainable energy upgrades - \$300k
- Bondi Park Amenities design - \$150k
- Darley Road Cycleway Infrastructure - \$212k, this project is grant and contribution funded
- Bondi Golf Club remediation - \$63k

In Q2 review, three priority projects have been identified and these require total funds of \$108k:

- Small Park Signage - Delivery - \$56k.
- Notts Avenue Compliant Staircase - \$12k.
- Palmerston Avenue - \$40k.

Four projects are proposed not to proceed in 2018/19 with a value of \$99k, after the priority reassessment or unsuccessful grant funding applications. These projects funds are to be reallocated to the above new priority projects.

Table 2 below summarises changes to the capital works program:

Table 2 - Capital Works Program - Q2 Amendments '000	No of Projects	Amount \$'000
Project cost reduction	10	488
Project cost defer to 2019/20	16	3,545
Project cost increase	11	(858)
New Project	3	(108)
Project Not going ahead	4	99
Total	44	3,165

Table 2. Changes to the capital works program.

See Attachment 2 for further detail on the capital works program.

The revised capital works program is fully funded by a combination of grants, reserves and general funds, as illustrates in table 3 below.

Table 3 - Capital Works Program - Funding Sources '000	Current Budget	Q2 Proposed Budget	Q2 Amendments- better/(worse)
Expenditure	36,554	33,389	(3,165)
Funding Sources:			
Grants and Contribution	6,490	6,701	212
External Restricted Reserves	6,420	5,285	(1,135)
Internal Restricted Reserves	13,254	11,277	(1,976)
General Fund	10,391	10,125	(266)
Total Funding Sources	36,554	33,389	(3,165)

Table 3. Capital works program – Funding sources.

The actual expense with commitments is tracking at 47.2% of the Q2 proposed budget of \$33.38m.

5. Other capital expenses

Capital expenses decreased by \$258k mainly as a result of an accounting reporting reclassification for the hosting/licence expense component of IT projects to the recurring operating expense, and an adjustment to the plant replacement program to align with its delivery schedule. This adjustment relates to instances where Council is purchasing cloud-based IT applications and services rather than investing in servers and Council owned/developed software systems.

6. Reserves

Reserve funds utilisation are reduced by \$300k to \$10.5m. See Attachment 3 for further detail of the Q2 review.

Income and Expense Performance as at 31 December 2018

Figures 1 and 2 below illustrated the income and expense performance for the first six months of the year ended 31 December 2018 compared to the Q2 proposed budget for year ending 30 June 2019.

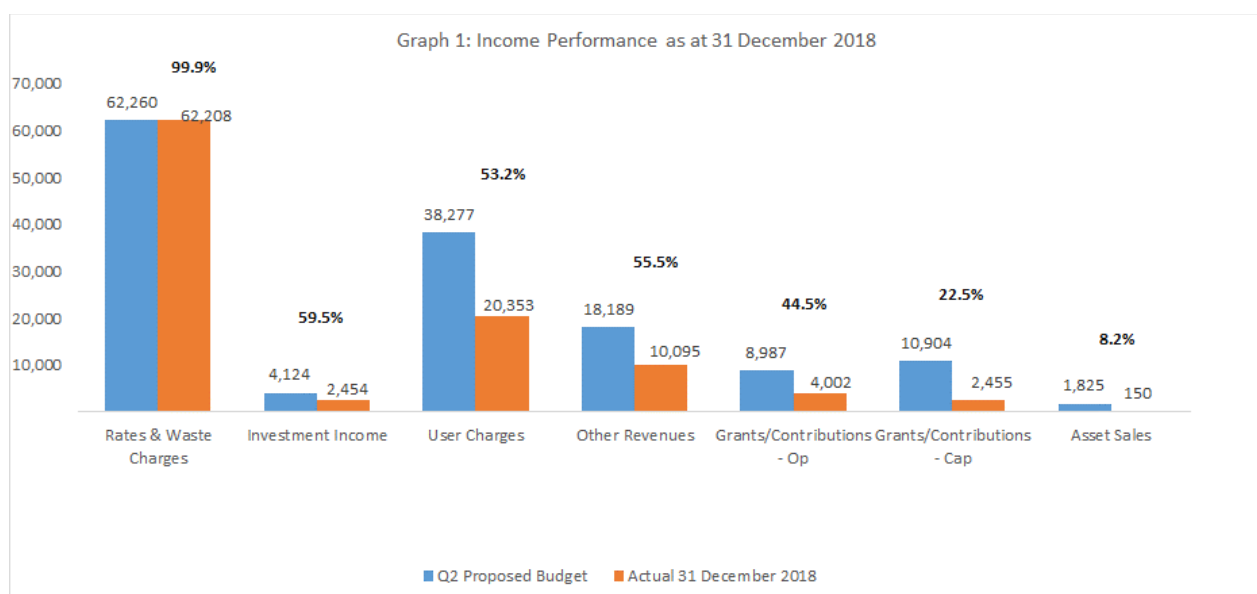


Figure 1. Income performance as at 31 December 2018.

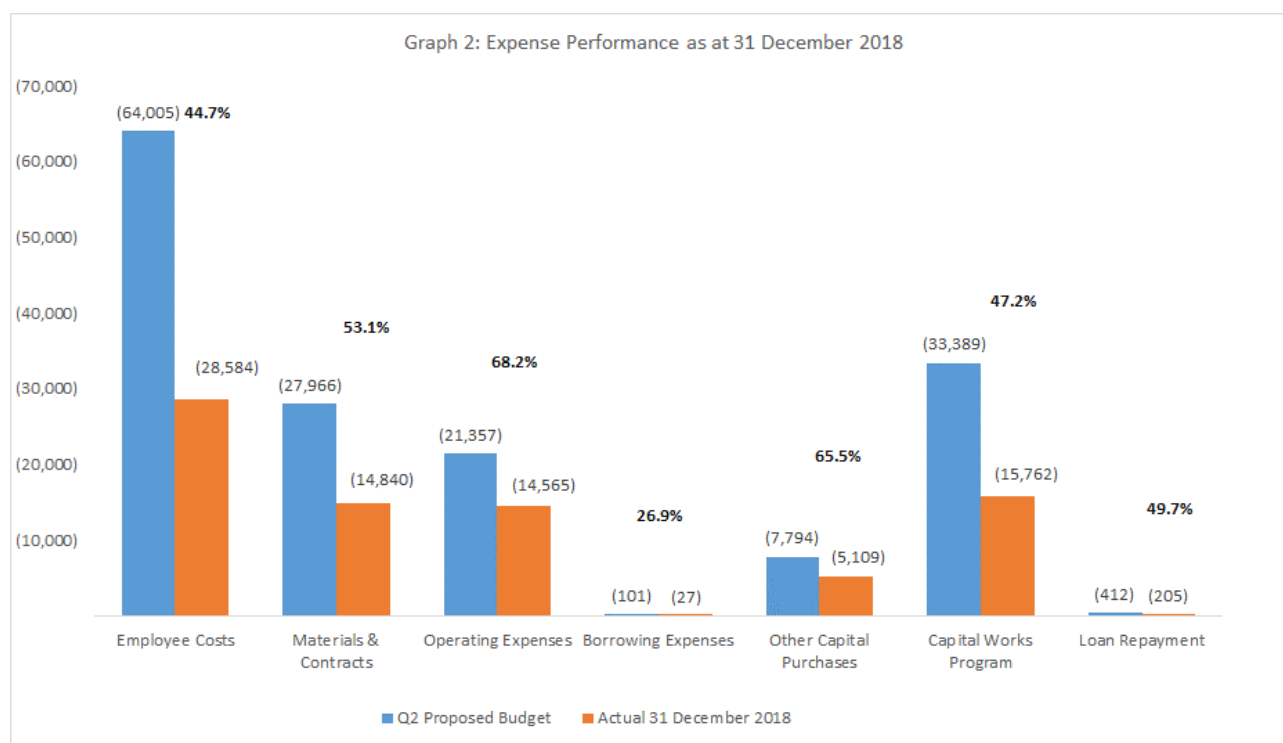


Figure 2. Expenses performance as at 31 December 2018.

See Attachment 3 for Directorates' Q2 budget performance as at 31 December 2018.

5. Financial impact statement/Timeframe/Consultation

Council is required under the *Local Government (General) Regulation 2005*, clause 203, to, not later than two months after the end of each quarter, prepare and submit a reviewed budget statement showing, by reference to the estimate of income and expenditure which is set out in the operational plan, a revised estimate of the income and expenditure.

6. Conclusion

The Executive Manager, Financial Waverley, as the responsible accounting officer, advises that the projected financial position is satisfactory.

7. Attachments

1. Q2 Review - QBRs Statement [↓](#)
2. Q2 Review - Revised Capital Works Program [↓](#)
3. Q2 Review - Budget Statement by Directorate [↓](#)

Waverley Council

Quarterly Budget Review Statement
for the period 01/10/18 to 31/12/18

Table of Contents

page

- | | |
|-------------------------------------------------------|----|
| 1. Responsible Accounting Officer's Statement | 2 |
| 2. Income & Expenses Budget Review Statement's | 3 |
| 3. Capital Budget Review Statement | 5 |
| 4. Cash & Investments Budget Review Statement | 7 |
| 5. Contracts & Other Expenses Budget Review Statement | 11 |

Attachment 1 - Q2 QBRS Statement

Council Meeting 19 February 2019

Waverley Council

Quarterly Budget Review Statement
for the period 01/10/18 to 31/12/18

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 December 2018

It is my opinion that the Quarterly Budget Review Statement for Waverley Council for the quarter ended 31/12/18 indicates that Council's projected financial position at 30/6/19 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: _____

date: 7 February 2019

Teena Su
Responsible Accounting Officer

Attachment 1 - Q2 QBRs Statement

Council Meeting 19 February 2019

Waverley Council

Quarterly Budget Review Statement

for the period 01/10/18 to 31/12/18

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2018

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2018/19	Approved Changes			Revised Budget 2018/19	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs					
Income									
Rates and Annual Charges	62,260				62,260			62,260	62,208
User Charges and Fees	37,358			1,530	38,888	(610)	1	38,277	20,353
Interest and Investment Revenues	3,974				3,974	150	2	4,124	2,454
Other Revenues	18,643			(338)	18,305	(116)	3	18,189	10,095
Grants & Contributions - Operating	8,030	163	33	(41)	8,186	801	4	8,987	4,002
Grants & Contributions - Capital	15,645			(28)	15,617	(4,713)	5	10,904	2,455
Net gain from disposal of assets	439	1,463		(19)	1,884	(59)	6	1,825	150
Share of Interests in Joint Ventures									
Total Income from Continuing Operations	146,350	1,626	33	1,105	149,114	(4,547)		144,567	101,717
Expenses									
Employee Costs	65,783	37		(1,296)	64,524	(519)	7	64,005	28,519
Borrowing Costs	101				101			101	27
Materials & Contracts	22,263	323		1,597	24,183	(842)	8	23,340	8,981
Depreciation	22,729				22,729			22,729	
Legal Costs	967			5	972	46	9	1,018	536
Consultants	2,806	1,000		(37)	3,770	(161)	10	3,608	845
Other Expenses	20,901	177		231	21,308	48	11	21,357	10,254
Total Expenses from Continuing Operations	135,550	1,536		499	137,586	(1,428)		136,157	49,162
Net Operating Result from Continuing Operation	10,800	90	33	605	11,528	(3,119)		8,410	52,555
Net Operating Result from All Operations	10,800	90	33	605	11,528	(3,119)		8,410	52,555
Net Operating Result before Capital Items	(4,845)	90	33	633	(4,089)	1,594		(2,494)	50,100

Waverley Council

Quarterly Budget Review Statement
for the period 01/10/18 to 31/12/18

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	Unfavourable change of \$610K to User Charges is due to following reasons: \$1.1m decrease in childcare fees as a result of an accounting code re-alignment to grant & contribution category (refer to point 4) and the revised fees which were lower than originally proposed. \$360k decrease in income from Commercial Waste Charges \$500k increase in income from Hoarding & Construction Fee due to higher than expected trend \$125k increase in income from Parking Fees due to ISPT contract \$100k increase in income from Advertising Fees \$100k increase in income from Building and Environmental Enforcement Levy due to higher than expected trend
2	Favourable change of \$150K to Investment Income is due to following reasons: \$150k increase in income from Interest on Investments due to more cash available to invest than originally estimated.
3	Unfavourable change of \$116K to Other Revenues is due to following reasons: \$68k increase in income from Legal Fees Recovery - Other \$37K decrease in income from Sale of Recycle Materials \$216k decrease in income from Sundry Income \$61k increase in income from Workers Compensation Reimbursement
4	Favourable change of \$801K to Grants Subsidies & Contributions - Operational is due to following reasons: \$789k increase in childcare subsidy owing to accounting code re-alignment, refer to point 1. \$79k increase in income from Contributions \$40 increase in Salary grant due to Legacy Funding extended for this year \$130 decrease in Family Day Care Membership, there is a high turnover of educators which prolongs the quality assessment
5	Unfavourable change of \$4.7m to Grants Subsidies & Contributions - Capital is due to following reasons: \$4.96m decrease in income from Voluntary Planning Agreement Contributions due the receipting timings. \$212k increase in RMS Grant and Contributions to capital project Darley Road works. \$40k increase in income from Housing Contributions
6	Unfavourable change of \$59k to Net gains from the disposal of assets is due to following reasons: \$59k decrease in income from Proceeds from Asset Sales due to change in disposal of Plant
7	Favourable change of \$519k to Employee Costs is due to following reasons: \$584k decrease in Salaries and Wages due to vacancies and offset by Temporary Staff \$16k increase in Tertiary Assistance \$50k increase in expenses from Recruitment Costs
8	Favourable change of \$842k to Materials & Contracts is due to following reasons: \$519K increase in Temporary Staff due mainly to cover vacancies \$609K increase in Contractors partly due to expression of interest for Integrated Waste Management Database System implementation \$98k increase in Hosting and Cloud Services due to change in hosting licensing structure \$38k increase in Maintenance General \$32k increase in Security Property & Guarding mainly due to CCTV upgrade \$1.5m deferral from the Waste Bin Purchases project to 2019/20, this is a multi year project. \$475k decrease in cleaning for the truck wash service, the estimate was accounted for an increase in frequency which did not come to fruition.
9	Unfavourable change of \$46K to Legal Costs is due to following reason: \$46k increase in Legal Costs partly due to increase in legal costs of Health services as well as ISPT contract
10	Favourable change of \$161k to Consultants is due to following reasons: \$161k decrease in Consultants & Technical Assistance mainly due to transfer to contractors
11	Unfavourable change of \$48K to Other Expenses is due to following reasons: \$22k increase in Insurance Premium due to readjusting to new policy \$29k increase in Subscription mainly due to Smart Cities Leadership and Economic Data \$28k increase in Electricity charges based on actuals \$25k decrease in Conferences/Seminars and Promotion & Publicity

Attachment 1 - Q2 QBRS Statement

Council Meeting 19 February 2019

Waverley Council

Quarterly Budget Review Statement

for the period 01/10/18 to 31/12/18

Capital Budget Review Statement

Budget review for the quarter ended 31 December 2018

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2018/19	Approved Changes			Revised Budget 2018/19	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sep QBRS	Dec QBRS					
Capital Expenditure									
New Assets									
- Plant & Equipment	1,381	5,310	248		6,939	(196)	1	6,743	4,417
- Land & Buildings									
- Other	623	9	(82)		550	(98)	2	453	1,877
Renewal Assets (Replacement)									
- Plant & Equipment									
- Land & Buildings	9,441	2,046	(3,067)		8,419	(457)	3	7,962	1,301
- Roads, Bridges, Footpaths	15,047	6,211	(3,179)		18,079	(1,078)	4	17,001	3,636
- Other	6,043	3,620	955		10,618	(1,594)	5	9,024	2,420
Loan Repayments (Principal)	412				412			412	
Total Capital Expenditure	32,947	17,196	(5,125)		45,018	(3,423)		41,595	13,651
Capital Funding									
Rates & Other Untied Funding	7,522	6,531	454		14,507	(427)		14,080	10,045
Capital Grants & Contributions	7,766	33	(28)		7,771	212		7,983	795
Reserves:									
- External Resrtictions/Reserves	10,318	4,018	(4,237)		10,099	(1,159)		8,940	363
- Internal Restrictions/Reserves	6,901	5,150	(1,295)		10,756	(1,989)		8,767	2,297
New Loans									
Receipts from Sale of Assets									
- Plant & Equipment	439	1,463	(19)		1,884	(59)		1,825	150
- Land & Buildings									
Total Capital Funding	32,947	17,196	(5,125)		45,018	(3,423)		41,595	13,651
Net Capital Funding - Surplus/(Deficit)	-	-	-	-	-	0		0	(0)

Attachment 1 - Q2 QBRS Statement

Council Meeting 19 February 2019

Waverley Council

Quarterly Budget Review Statement
for the period 01/10/18 to 31/12/18

Capital Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	Decrease is due to plant replacement program amendments
2	\$98k decrease in capital purchase, this has reclassified to operating expense for software hosting cost
3	\$150k increase in cost of Bondi Park amenities cover development of designs for two amenities locations & Lifeguard tower. \$62k increase in Golf Club to cover essential emergency work \$35k increase in fund for 2A Edmund St to cover additional design option \$23k increase to cover additional stormwater works identified during rectification. \$71k completed project cost saving \$25k budget saving from cancelled projects - Margaret Whitlam Centre - sun shade \$677k multi year Projects defer to 2019/20.
4	\$250k - Budget savings from 3 completed projects \$1,079k 3 x multi-year projects deferred to 2019/20 \$211k increase in Cycle way Infrastructure project to be covered from RMS grant.
5	\$1.8m - 7 x multi year project deferred to 19/20 \$532k - Budget saving of 9 x Projects \$68k additional budget required for 2 new Projects

Attachment 1 - Q2 QBRS Statement

Council Meeting 19 February 2019

Waverley Council

Quarterly Budget Review Statement for the period 01/10/18 to 31/12/18

Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 December 2018

Cash & Investments - Council Consolidated

(\$000's)	Original Budget 2018/19	Approved Changes			Revised Budget 2018/19	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sep QBRS	Dec QBRS					
Externally Restricted ⁽¹⁾									
Developer Contributions	18,375	(3,498)	4,414		19,291	(3,772)	1	15,519	1,909
Domestic Waste Reserve	5,136	(2,827)	78		2,387	1,693	2	4,081	10,932
Unexpended Grant/Subsidy	1,890	(520)			1,370			1,370	(6)
Total Externally Restricted	25,401	(6,845)	4,492	-	23,048	(2,079)		20,969	12,835
(1) Funds that must be spent for a specific purpose									
Internally Restricted ⁽²⁾									
Affordable Housing Program	1,864	(111)	(37)	-	1,716			1,716	53
Cemetery	1,184		128		1,312	119	3	1,431	411
Centralised - Other	20,814	(5,945)	529		15,397	907	4	16,304	(1,453)
Deposits & Bonds	11,780				11,780			11,780	
Election	215				215			215	46
Employees Leave Entitlements	4,832				4,832			4,832	
Investment Strategy	64,114	(1,678)	2,305		64,742	752	5	65,494	(154)
IT Equipment & Upgrade	2,586	(146)			2,441			2,441	(4)
Other Internal Restricted	6,836				6,836	(254)	6	6,582	
Parking - Car Park	644	(110)			534			534	212
Parking - Meter	4,179				4,179			4,179	175
Plant & Vehicles Replacement	6,038	(966)	(177)		4,895	(25)	7	4,871	693
SAMP Infrastructure	11,930	(1,305)	(1,346)		9,279	936	8	10,215	752
Social Housing	857		(163)		694	(58)	9	636	85
Unexpended Loans	51				51			51	
Total Internally Restricted	137,925	(10,262)	1,238	-	128,902	2,378		131,280	817
(2) Funds that Council has earmarked for a specific purpose									
Unrestricted (ie. available after the above Restrictic	8,992	-	-	-	8,992			8,992	168,082
Total Cash & Investments	172,318	(17,106)	5,730		160,942	299		161,241	181,734

Waverley Council

Quarterly Budget Review Statement
for the period 01/10/18 to 31/12/18

Cash & Investments Budget Review Statement**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

Notes Details

1	Unfavourable change of \$3.77m due to Voluntary Planning Agreement Contributions been considerably lower than expected \$684k being transferred to Section 94A reserve \$4.47m being transferred to Planning Agreement reserve \$18k being transferred to Affordable Housing Fund Contributions
2	Favourable change of \$1.69m to Domestic Waste Reserve is due to Domestic Waste operating surplus
3	Favourable change of \$119k as a result of the Capital Works Program amendments.
4	Favourable change of \$907k to Centralised - Other
5	Favourable by \$752k to Investment Strategy
6	Truck Wash service expense partially funded from Other internal restricted reserve \$254k.
7	Unfavourable by \$25k as a result of the plant replacement program amendments.
8	Favourable change of \$936k to SAMP Reserve is due to increase in the capital works program project cost. \$68k increase in SAMP Infrastructure - Parks reserve \$100k increase in SAMP Infrastructure - Drainage reserve \$18k increase in SAMP Infrastructure - Malls reserve \$714k increase in SAMP Infrastructure - Coastal & Retaining reserve \$35k increase in SAMP Infrastructure - Others reserve
9	Unfavourable change of \$58k to Social Housing Social Housing (\$58k) - 2a Edmund Street, additional design and remedial works

Waverley Council

Quarterly Budget Review Statement for the period 01/10/18 to 31/12/18

Key Performance Indicators Budget Review Statement - Council specific KPI's

Budget review for the quarter ended 31 December 2018

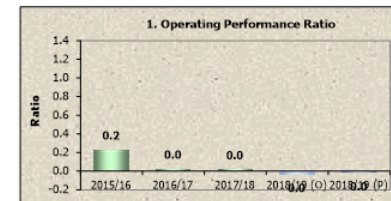
(\$000's)	Current Projection		Original Budget 18/19	Actuals Prior Periods	
	Amounts	Indicator		17/18	16/17
	18/19	18/19			

The Council monitors the following Key Performance Indicators:

1. Operating Performance Ratio

Total continuing operating revenue (1) excluding capital grants and contributions less operating expenses	(2,494)	-2%	-4%	2%	2%
Total continuing operating revenue (1) excluding capital grants and contributions	133,663				

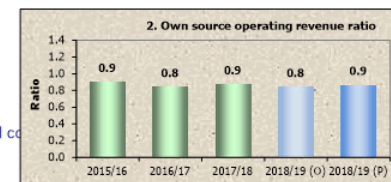
This ratio measures Council's achievement of containing operating expenditure within operating revenue.



2. Own source operating revenue ratio

Total continuing operating revenue (1) excluding all grants and contributions	124,676	86%	84%	87%	84%
Total continuing operating revenue (1)	144,567				

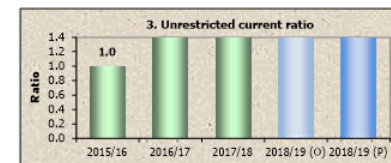
This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and co



3. Unrestricted current ratio

Current assets less all external restrictions (2)	137,536	6.4	6.4	12.4	11.8
Current liabilities less specific purpose liabilities (3, 4)	21,377				

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.



Attachment 1 - Q2 QBRs Statement

Council Meeting 19 February 2019

Waverley Council

Quarterly Budget Review Statement for the period 01/10/18 to 31/12/18

Key Performance Indicators Budget Review Statement - Council specific KPI's

Budget review for the quarter ended 31 December 2018

(\$000's)	Current Projection		Original Budget 18/19	Actuals Prior Periods	
	Amounts	Indicator		17/18	16/17
	18/19	18/19			

The Council monitors the following Key Performance Indicators:

4. Debt service cover ratio

Operating result (1) before capital excluding interest and depreciation/impairment/amortisation

20,335
513

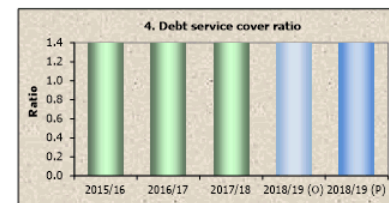
39.7

33.8

23.8 24.7

Principal repayments (Statement of Cash Flows)
plus borrowing costs (Income Statement)

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments



5. Rates, annual charges, interest and extra charges outstanding percentage

Rates, annual and extra charges outstanding

1,922
62,260

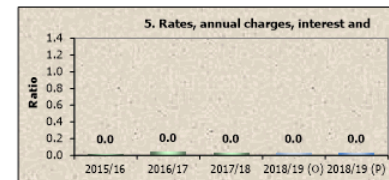
3%

3%

3% 4%

Rates, annual and extra charges collectible

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.



Attachment 1 - Q2 QBR Statement

Council Meeting 19 February 2019

Waverley Council

Quarterly Budget Review Statement
for the period 01/10/18 to 31/12/18

Contracts Budget Review Statement

Budget review for the quarter ended 31 December 2018

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Downer EDI Works Pty Ltd	RFQ - Waverley Council - Road Resheeting 2018/19	1,358,720	01/10/18	6 Months	Y	
Tom Stoddart Pty T/A Stoddart	Supply, Installation and Construction of Four (4) Bus Shelters	225,670	01/10/18	3 Months	Y	
Tract Consultants	Design of Notts Avenue Shared Zone	148,034	01/10/18	7 Months	Y	
GHD Pty Ltd	Design of Queens Park/Darley Road Cycleway	141,720	01/10/18	8 Months	Y	
Civeco Pty Ltd	Waverley Council - Road Infrastructure Renewal Works 2018/1	646,162	09/11/18	6 Months	Y	
State Civil Pty Ltd	Waverley Council - Road Infrastructure Renewal Works 2018/1	1,504,531	09/11/18	7 Months	Y	
Complete Linemarking Services Pty Ltd	Supply and Installation of Bronte Cutting Temporary Pedestrian	59,257	08/10/18	3 Months	Y	
Dapcor Building Services	2A Edmund St Remediation Works-Contractor Services	121,000	19/10/18	2 Months	Y	
RCR Infrastructure Haden Pty Ltd	Bondi Pavilion Theatre HVAC Upgrade	79,725	28/11/18	2 Months	Y	
KK Civil Engineering	Decommissioned Bus Shelter Demolition and Remediation	52,300	01/10/18	1 Month	Y	
State Civil Pty Ltd	State Civil Associated Civil Works for Road Re-sheeting Progr	73,920	05/11/18	1 Week	Y	
COFFEY SERVICES AUSTRALIA PT	HAZMAT SURVEY CONSULTANCY SERVICES	54,808	07/11/18	6 Months	Y	
Environmental Partnership (NSW) Pty	Williams Park and Hugh Bamford Reserve Plan of Management	124,883	20/11/18	9 Months	Y	
CHROFI	Bondi Park Additional Amenities Design and Documentation	586,020	06/11/18	9 Weeks	Y	
Lowa Projects Pty Ltd	LED Lighting Upgrade Council Buildings	957,766	05/12/18	6 Months	Y	
Civeco Pty Ltd	Road Infrastructure Renewal Works Civeco	646,162	23/11/18	5 Months	Y	
State Civil Pty Ltd	Road Infrastructure Renewal Works State Civil Pty Ltd	1,504,531	16/11/18	6 Months	Y	
Agwill Pty Ltd ATF The Agwill Trust T	Pre Qualified-Public Domain Furniture - Agwill Pty Ltd	Schedule of I	12/12/18	6 Years	N	
Cardno (NSW/ACT) Pty Ltd	North Bondi Civil Infrastructure Renewal	331,738	28/11/18	6 Months	Y	

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

Waverley Council

Quarterly Budget Review Statement
for the period 01/10/18 to 31/12/18

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	1,990,308	Y
a. Operational	845,480	Y
b. Capital	1,144,828	Y
Legal Fees	535,938	Y
a. Operational	535,938	Y
b. Capital		

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.



Budget Review Project Expenditure - Capital Works

As at Period 6

Financial Year Ending June 2019

Codes:	Table 4 - Capital Works Program Q2 amendments	No of projects	Amount - \$'000
c	Project cost reduction	10	488
d	Project cost defer to 2019/20	16	3,545
i	Project cost increase	11	(858)
t	Transfer to operational Budget	0	
n	New Project	3	(108)
a	Project Not going ahead	26	99
	Total	66	3,165

Q2 Capital Works Program Summary	Amount - \$'000
No of Projects	223
Expenditure	(33,389)
<u>funding sources:</u>	
Grants and Contribution	(6,701)
New Borrowing	
External Restricted Reserves	(5,285)
Internal Restricted Reserves	(11,277)
General Fund	(10,125)

Project Number	Project Description	Current Budget \$	Q2 Amendments \$	Q2 Revised Budget	Actuals \$	Commitments \$	YTD \$	YTD on Q2 Revised Budget %	Codes	Budget Commentary	Project Commentary
BUILD 01 - Buildings - Buildings											
											0
C0004	Bondi SLSC/ Sub-Depot strategy	(83,993)	-	(83,993)	(54,850)	(2,000)	(56,850)	68%			Sub-depot options in progress. Heritage Office have committed to a preliminary review of the CMP by 6 December 2018.
C0005	Bondi Pavilion Fire Upgrade	(18,218)	-	(18,218)	(4,369)	(9,091)	(13,460)	74%			Certification in progress. all rectification works have been completed. Meeting with C10 engineer to be arranged post approval of all certification.
C0006	Bondi Pavilion Conservation & Upgrade	(750,000)	-	(750,000)	(255,873)	(470,059)	(725,932)	97%			RFQ has been prepared, however, after reviewing the RFQ PCA/BCA advised that they are unable to signoff on the building. We will be meeting with Fire Engineer (WSP) next week to inspect the building and discuss our options for C10 certification. Concept design has been endorsed and approval has been granted to proceed to DA documentation. It is anticipated that the DA will be lodged in March 2019.
C0007	Bronte Beach Lifeguard Tower	(297,523)	147,523	(150,000)	(6,923)	(113,999)	(120,923)	81%	D	Change title to "Bronte Surf Club & Community Facilities". Retain funding to cover development of Concept Design.	Preliminary standalone option developed. Probity Guidelines approved. Asset Owner Delegate undertaking negotiations to confirm revised project scope. Project is on hold until further notice.
C0034	Facilities Sustainable Energy upgrades	(571,500)	(300,000)	(871,500)	(23,380)	(864,029)	(887,409)	102%	I	Contract raised for full amount.	Specifications and designs completed in October. Project went to open tender for entire scope of work (except Chambers building). Lowa Lighting appointed as preferred supplier with Council approval on 20th November 2018. Contracts signed 6 December, site visits with Lowa scheduled for w/c 10th December. Installation scheduled January 2019.

Project Number	Project Description	Current Budget \$	Q2 Amendments \$	Q2 Revised Budget	Actuals \$	Commitments \$	YTD on Q2 Revised Budget \$	Revised Budget %	Codes	Budget Commentary	Project Commentary
C0099	Spring Street Carpark Exit	(98,286)	-	(98,286)	(36,669)	-	(36,669)	37%			SMM has completed the feasibility study including x3 concept design options. Concept design has been updated and issued to the PCG for review and comment.
											Pre-design consultation provided to Councillors. Concept floorplans completed and reviewed by PCG. Councillor workshop completed on 30/10/18.
C0125	South Bronte (Community Centre) Toilet	(244,289)	50,000	(194,289)	(35,617)	(155,301)	(190,918)	98%	D	Proposed budget reflects required funds for this year	Focus group sessions completed. Have Your Say day concludes on 09/12/18. Consultation report will be prepared post the consultation period. The top floor landing door sill needs to be replaced due to rust. Potential 2 weeks delay. Testing scheduled for 7th January.
C0134	Bondi Junction Carpark upgrades	(240,491)	35,000	(205,491)	(41,649)	(149,750)	(191,399)	93%	C	Project commitments project reduced budget requirements	Steering group to be established. RFQ for consultant being prepared to undertake consultation. Scope for feasibility study for options for recuse of the Boot factory to be developed.
C0546	Knowledge and Innovation Hub Project	(146,250)	46,250	(100,000)	(65,474)	(23,779)	(89,253)	89%	D	Proposed budget reflects required funds for this year	Preparing for an additional Council workshop planned for the end of August.
C0547	Council Accommodation & Services	(200,000)	-	(200,000)	(9,000)	(16,500)	(25,500)	13%			All works have been completed.
C0559	Bondi Pavilion Amenities Upgrade and Planter Ren	(135,032)	200	(134,832)	(134,832)	-	(134,832)	100%	C	Project complete	The drawings and specifications received. RFT to be prepared to undertake the works as per the Northrop recommendation.
C0684	Electrical switchboard upgrades	(446,100)	-	(446,100)	(22,306)	(50,000)	(72,306)	16%			Acor has been appointed as the structural engineers.
											Acor has submitted a preliminary structural report. Acor will need to undertake physical investigation to determine the extent of structural damage in the brick walls and roof structure.
C0685	Bondi Golf Club Remediation	(250,000)	(62,727)	(312,727)	(12,500)	(25,850)	(38,350)	12%	I	Project cost increase to cover essential emergency works	Contractor to price emergency works as a result of report submitted by Acor. Acor has been appointed as the structural engineers.
C0686	Wairoa Community Centre Remediation	(112,000)	-	(112,000)	(16,100)	(5,350)	(21,450)	19%			Preliminary structural report has been completed by Acor. Acor has been appointed as the structural engineers.
C0687	Bronte SLSC Remediation	(265,000)	78,000	(187,000)	(34,110)	(52,650)	(86,760)	46%	D	Essential works only to be undertaken, remaining funds to go to new Bronte Surf Club & Community Facilities project.	All emergency and cosmetic works to the parapets have been completed. Acor will be undertaking a detailed structural investigation within the next two weeks.

Project Number	Project Description	Current Budget \$	Q2 Amendments \$	Q2 Revised Budget	Actuals \$	Commitments \$	YTD on Q2 Revised		Codes	Budget Commentary	Project Commentary
							YTD \$	Budget %			
											Acor has been appointed as the structural engineers.
C0688	Tamarama SLSC Remediation	(250,000)	-	(250,000)	(12,563)	(16,750)	(29,313)	12%			Acor has undertaken a preliminary site investigation and has submitted a preliminary report. Physical structural investigations are required to determine the extent of remediation works require.
C0689	Waverley Cemetery Office repairs	(437,100)	-	(437,100)	(21,856)	(7,900)	(29,756)	7%			Structural report reviewed and scope of works prepared. Scheduled meeting with heritage team to understand the heritage aspect of the upgrade works. RFT to be prepared and works to commence in February.
C0690	Water repairs - Waverley EEC & MWRC	(101,700)	-	(101,700)	(8,096)	(10,200)	(18,296)	18%			MWRC hydraulic diagnostic report received and reviewed. PCG meeting scheduled for next week to clarify and discuss scope of works for the project.
C0691	Bondi Pavilion Theatre HVAC Upgrade	(81,000)	(10,000)	(91,000)	(8,100)	(80,343)	(88,443)	97%	I	Project cost increase to cover quoted amount.	Fabrication underway. Scheduled to be installed in January 2019.
C0692	MWRC Sun shade	(25,000)	25,000	-	(1,250)	-	(1,250)	0%	A	Feasibility completed, project not going ahead.	RFQ closed. Reviewing project approach.
C0693	Mill Hill Fire Upgrade	(89,300)	36,000	(53,300)	(38,630)	(8,824)	(47,453)	89%	C	Project complete	Project completed, no further action required.
C0695	Thomas Hogan Reserve Hall Remediation	(220,900)	205,900	(15,000)	(11,045)	-	(11,045)	74%	D	Project deferred to balance competing project priorities.	Scope to be developed with Asset Custodian post receipt of Hazardous Materials Survey.
											8 Sept 2018, mostly completed apart from a few minor cut ins required. MWRC = Perform Major repairs to damaged wall areas including lunch room and workshop area - Quotations being sourced. MWRC = Replace remaining louvres with operable windows in community room - quotations being sourced. MWRC = Treat corrosion and renew external finishes, metalwork at entry and Grandstand roof structure - SOW being collated to address issues.
											LIBRARY = Refurbish internal finishes (carpet) and repair damage across public areas on level 1 - SOW being developed with Library Management.
											LIBRARY = Treat corroded elements across building exterior - SOW being developed. Mill Hill CC = Refurbishment of Office space - On Hold.
											BONDI PAVILLION = Refurbish finishes and repair damaged elements across the hireable facilities - SOW being developed. BONDI PAVILLION = Refurbish public circulation spaces including renewal of finishes and repair of damaged elements - SOW being developed. WAIROA AVE COMMUNITY CENTRE = Replace deteriorated fencing, gates and handrails - SOW being developed. SOA = Remediate and reinforce sandstone fencing - Sourcing quotes. SOA = Upgrade air conditioning equipment in Room A -
C0696	Buildings SAMP – Community Centres	(355,500)	-	(355,500)	(51,780)	(9,750)	(61,530)	17%			

Project Number	Project Description	Current Budget \$	Q2 Amendments \$	Q2 Revised Budget	Actuals \$	Commitments \$	YTD on Q2 Revised		Codes	Budget Commentary	Project Commentary
							YTD \$	Budget %			
C0697	Buildings SAMP – Amenities	(44,400)	-	(44,400)	-	-	-	0%			TAMA KIOSK & AMENITIES = Treat corrosion and renew external finishes - SOW being developed. TAMA KIOSK & AMENITIES = Improve drainage at rear of kiosk & amenities and improve weatherproofing to protect against water ingress to amenities area - SOW being developed. MARKS PARK AMENITIES = Treat corrosion and renew external finishes = SOW being developed. SOUTH BOND I AMENITIES = Upgrade Automatic Gates and Controls - SOW being developed. Meeting held with manager of cemeteries to discuss delivery of works 5 sept. SOW being developed.
C0698	Buildings SAMP – Cemeteries	(35,100)	-	(35,100)	-	-	-	0%			Quotation received for CCTV upgrade for Car Parks. PO Generated 2/10, Waiting for confirmation of install date.
C0699	Buildings SAMP – Car Parks	(91,500)	-	(91,500)	(2,182)	(11,008)	(13,190)	14%			COUNCIL CHAMBERS = Redesign and refit of Level 2 Offices - ON HOLD until GM provides direction through Andrew Best.
C0700	Buildings SAMP – Admin Centres and Depots	(110,000)	-	(110,000)	(7,000)	(14,668)	(21,668)	20%			Scope of works being developed refurbishment of Bondi Lifeguard Tower
C0701	Buildings SAMP – Surf Club and Life Saving Facilitie	(23,400)	-	(23,400)	-	-	-	0%			GARDINER EEC = Lower Garden Level outdoor surfaces and replace softfall on lower ramp and lower stairs - Risk assessment to confirm the quote received will address the concerns. Awaiting advice from WHS.
C0702	Buildings SAMP – Child care Centres	(22,800)	-	(22,800)	-	-	-	0%			BRONTE HOUSE = Stormwater Channel repairs - RFQ - awaiting quotes. BRONTE HOUSE = Perform repairs to tessellated tiles on terrace - SOW to be developed. BRONTE HOUSE = Lvl 1 bathroom water penetration and paint wall - SOW to be developed.
C0703	Buildings SAMP – Residential	(57,400)	-	(57,400)	-	(2,010)	(2,010)	4%			Councillor Workshop held in June. Close to final design. Facilities have presented the final plans to ELT and councillors for information. DA to be submitted early October.
C0706	Eastgate Awing Upgrade	(500,000)	-	(500,000)	-	-	-	0%			Chrofi engaged to provide design and documentation services. Concept design presentation scheduled for Monday 17th December 2018.
C0708	Bondi Park Additional Amenities Detailed design	(300,000)	(150,000)	(450,000)	(155,761)	(393,351)	(549,112)	122%		Cost increase to cover development of designs for two amenities locations as wells as lifeguard tower.	Concept design prepared. However, after reviewing the 10 concept designs, advice from the Town Planner is that only 2 options are likely to receive DA approval (Options 3 and 4).
C0712	Social Housing Project_2A Edmund Street_concep	(60,000)	(35,000)	(95,000)	(49,580)	(49,591)	(99,171)	104%		Funds to cover additional design options (TO BE CONFIRMED)	The architect is currently preparing an analysis on these options with costing's.

Project Number	Project Description	Current Budget \$	Q2 Amendments \$	Q2 Revised Budget	Actuals \$	Commitments \$	YTD on Q2 Revised Budget \$ %	Codes	Budget Commentary	Project Commentary
										PCG meeting scheduled on 08/11/18 with the head consultant.
C0726	Boot Factory Restoration	(350,000)	150,000	(200,000)	(99,708)	(150,717)	(250,424) 125%	D	Proposed budget reflects required funds for this year	Councillor workshop completed. Steering Group presentation scheduled for 05/12/18. Project is in the final phase of the feasibility study. All external works completed, scaffold has been dismantled and the internal flooring has been laid (excluding lounge room and kitchen) due to water ingress into apartment 2. Dapcor are currently preparing a variation to resolve the water problems.
C0727	Social Housing - 2A Edmund Street - Remediation	(132,000)	(23,000)	(155,000)	(103,567)	(33,452)	(137,019) 88%	I	Funds to cover additional stormwater works identified during rectification.	
Total Buildings - Buildings		(7,145,782)	193,146	(6,952,636)	(1,324,765)	(2,726,920)	(4,051,685) 58%			
LIV 01 - Living - Corridors										
C0041	Tamarama ERFAP	(67,000)	-	(67,000)	(20,188)	(41,098)	(61,285) 91%			Site is quite stable at present, Contractors busy managing weed growth following October rains and maintaining revegetated areas beside Carlisle St steps and below Wolaroi Crescent. Contracted arborists have removed branches from poisoned fig below Wonderland Ave.
C0042	Bronte ERAP	(130,719)	-	(130,719)	(20,540)	(38,567)	(59,107) 45%			Contractors busy mulching areas to be planted in 2019 and following up weed eruptions brought on by October rains.
C0043	Biodiversity Action Plan - Remnant Sites	(415,306)	-	(415,306)	(104,951)	(187,034)	(291,986) 70%			All sites progressing on track. Contractors busy managing outbreaks of weeds following October rains.
C0570	Revegetation - Thomas Hogan Revegetation (Deliver	(60,000)	-	(60,000)	-	-	- 0%			Design of planting is complete. Project handover to Sustainable Waverley to take place soon. Stair works still in planning stage.
C0573	Planting Steep Slopes - Hewlett St Split Level (600r	(60,000)	(10,000)	(70,000)	(52,071)	(2,397)	(54,468) 78%	I		Works commenced on site in late September 2018 by Auscape Landscaping and are now complete. Further, the works are currently being monitored in the three month landscape maintenance period.
C0728	Garloch Reserve, Planting Steep Slopes	(70,000)	40,000	(30,000)	-	-	- 0%	C		Project methodology re-scoped to alternative planting method.
Total Living - Corridors		(803,025)	30,000	(773,025)	(197,749)	(269,096)	(466,845) 60%			
LIV 02 - Living - Trees										
C0186	Planting Street Trees (SAMP 11)	(191,063)	50,000	(141,063)	(25,027)	-	(25,027) 18%	D	This is a multi year project with some works taking place in 2019/20	trees to be removed have been identified, all areas for new trees to be planted are being finalised. Quotes to be sought after Xmas with a view to complete the works in March/April/May
C0365	Verge Planting	(3,594)	3,594	-	-	-	- 0%	A	Close project - project merged with C0573	Delete project

Project Number	Project Description	Current Budget \$	Q2 Amendments \$	Q2 Revised Budget	Actuals \$	Commitments \$	YTD on Q2 Revised Budget \$ %	Codes	Budget Commentary	Project Commentary
C0442	Oxford Street Tree Planting	(135,530)	-	(135,530)	(17,993)	(2,200)	(20,193) 15%			Developer public domain works in progress. Revisions underway to 100% design for Council public domain works. Traffic Committee report being prepared for October 2018. Construction anticipated for November-December 2018.
C0579	Street Trees - Poplar Replacement (15@\$3000) (D	(40,000)	-	(40,000)	(3,750)	-	(3,750) 9%			RFT to be released at beginning of Q3. Spreadsheet of tree locations finalised. Will put out to SSROC contractors in April
C0580	Street Trees - Pre Grow Orders	(25,000)	-	(25,000)	-	(20,675)	(20,675) 83%			Trees have been sourced and are being grown on
Total Living - Trees		(395,187)	53,594	(341,593)	(46,770)	(22,875)	(69,645) 20%			
LIV 03 - Living - Amenity Landscape							0%			
C0210	Thomas Hogan Park-Landscaping	(261,726)	-	(261,726)	(10,560)	(31,617)	(42,176) 16%			ERAP finalised by Biosis - to be reported to Council
C0216	Waverley Park Landscaping	(64,690)	-	(64,690)	(64,628)	-	(64,628) 100%			Town Planner currently preparing DA for landscape and deck works.
C0569	Waverley Park -Birrell St Entrance Landscaping - D	(109,000)	(35,000)	(144,000)	(150)	(11,160)	(11,310) 8%		Transfer funds from C0568 to deliver in one package of work.	Construction works which commenced on site in late June 2018 are now complete. Further, defects are being monitored over the remaining 12 months period.
C0576	Small Parks - Eastern Ave Stage 3 (Design/Deliver)	(50,000)	-	(50,000)	-	-	- 0%			Design underway. Heritage Exemption Certificate pending approval by Waverley Council Planning Department.
Total Living - Amenity Landscape		(485,416)	(35,000)	(520,416)	(75,338)	(42,777)	(118,114) 23%			Council motion passed to re-scope the project. Currently investigating design options for slope stabilisation.
LIV 04 - Living - Turf							0%			
C0263	Turf improvement program	(300,000)	-	(300,000)	(0)	(29,634)	(29,634) 10%			Progressing as planned - fertilising program continuing & Bindii & Broadleaf Herbicide Spray scheduled to commence the 9th December.
C0364	Verge Returfing	(9,775)	-	(9,775)	-	(13,047)	(13,047) 133%			On track - Verge returfing sites have been nominated and contractor engaged. Some nominated verges have been returfed.
C0577	Turf Replacement - Coastal Turfing - High Wear Ar	(75,000)	-	(75,000)	(19,004)	(37,502)	(56,507) 75%			Re-turfing to take place following SxS. Quotes are currently being sought for remaining returfing areas after SxS and for South Bondi erosion control. All works to be completed by Feb 19
C0578	Turf Replacement - Waverley Park Netball Courts	(5,000)	-	(5,000)	-	-	- 0%			Planning and consultation underway between Operational Team and Project Team to transfer these funds to combine this project with the Waverley Netball Court Resurfacing Project
Total Living - Turf		(389,775)	-	(389,775)	(19,005)	(80,183)	(99,188) 25%			
PA 01 - Parking Infrastructure - Carparks							0%			

Project Number	Project Description	Current Budget \$	Q2 Amendments \$	Q2 Revised Budget	Actuals \$	Commitments \$	YTD on Q2 Revised Budget \$	YTD on Q2 Revised Budget %	Codes	Budget Commentary	Project Commentary
C0713	Ticketless parking infrastructure - design specificat	(60,000)	-	(60,000)	-	-	-	0%			In 2018/19 we are investigating options for ticketless parking that is scheduled for 2020. The tender documentation is scheduled for completion by end of Q3. Colin can provide more information on the progress of this next month on his return from leave.
Total Parking Infrastructure - Carparks		(60,000)	-	(60,000)	-	-	-	0%			
PUB 01 - Public Domain Infrastructure - Lighting / Electrical Equipme								0%			
C0032	Public and Street lighting energy efficiency	(294,514)	-	(294,514)	-	(7,225)	(7,225)	2%			Upgrades scheduled to commence January 2019. Pilot Project - Preliminary works to be commenced in August with the installation scheduled by the end of August to the 14 September.
C0535	Bondi Creative Lighting strategy	(64,480)	-	(64,480)	(65,337)	(743)	(66,080)	102%			
C0537	Bondi High Mast lighting redesign	(89,200)	89,200	-	(18,500)	-	(18,500)	0%	D	Remaining Funds to be used for implementation in 19/20	Council adopted Master Plan at 9th October Operations Meeting. Funding to be allocated in LTTP in Public Domain Infrastructure Category.
C0565	Waverley Park Landscape Lighting	(220,000)	-	(220,000)	-	-	-	0%			Consultant designing interface with Margaret Whitlam Centre and Council Chambers. Works dependent and preceded by Council Chambers Main Switch Board upgrade project.
C0705	Accelerated main road streetlighting upgrade	(50,000)	-	(50,000)	-	-	-	0%			Awaiting Ausgrid to commence work, expected to be briefed Q2 18/19. Functional Design for Park underway. Consultation plan being drafted.
C0711	Barracuff - improved sports lighting	(60,000)	-	(60,000)	-	-	-	0%			RFQ for electrical and lighting consultant, develop MP of lighting for the park with emphasis on improving sport field lighting.
Total Public Domain Infrastructure - Lighting / Electr		(778,194)	89,200	(688,994)	(83,837)	(7,969)	(91,805)	13%			Assess lighting, look at options. Project Waverley to deliver. Commentary from Scott Field. 50 Lux analysis
PUB 02 - Public Domain Infrastructure - Water Equipment								0%			
C0033	Leak Detection Across Council Sides	(21,744)	-	(21,744)	(8,363)	(7,880)	(16,243)	75%			Expansion stage to extend into Q2 18/19
C0420	Turf & Irrigation Upgrades	(200,296)	-	(200,296)	(129,621)	(6,534)	(136,155)	68%			The Tender Package was compiled and successfully issued on 16 April 2018 via Tenders Online. Tenders closed on. Further, to tender evaluation and assessment been undertaken in early May 2018, Never Stop Irrigation were awarded the works. The contract was compiled and signed. Works commenced on site in mid August 2018 and are now complete.
C0425	North Bondi Landscaping and Shower hub project	(282,666)	70,000	(212,666)	(197,429)	(4,988)	(202,416)	95%	C	Project completion pending	Completed.
C0574	Irrigation - Implement Audit Recommendations - A	(50,000)	-	(50,000)	-	(3,150)	(3,150)	6%			Scope to be developed
C0575	Irrigation - Upgrades - Design (Clemenston Park, W	(35,000)	35,000	-	-	-	-	0%	A	These works have been completed as part of C0420.	Scope to be developed

Project Number	Project Description	YTD on Q2 Revised Budget							Codes	Budget Commentary	Project Commentary
		Current Budget \$	Q2 Amendments \$	Q2 Revised Budget	Actuals \$	Commitments \$	YTD \$	Budget %			
C0704	Stormwater quality improvement project	(100,000)	-	(100,000)	-	(36,720)	(36,720)	37%			Planning RFQ for detailed design to be issued November
Total Public Domain Infrastructure - Water Equipment		(689,706)	105,000	(584,706)	(335,413)	(59,271)	(394,684)	68%			
PUB 03 - Public Domain Infrastructure - Street Furniture						-		0%			
C0028	Complete Streets - Pop Ups	(166)	-	(166)	(2,600)	-	(2,600)	1566%			Both parklets (one in Bondi and one in Bondi Junction) will be relocated post the City to Surf (12 August 2018)
C0146	Park Signage - Delivery	(75,560)	56,261	(19,299)	(19,299)	(7,775)	(27,074)	140%	C	Tamarama Signage is now completed, remaining funds to be used to cover the cost of replacing signs in small parks. To name the new project Small Parks Signage.	Completed.
C0409	Street Bin Replacement Program	(172,234)	-	(172,234)	(71,794)	(9,091)	(80,885)	47%			Installation complete.
C0556	Bronte Park Picnic Shelters	(223,479)	-	(223,479)	(195,477)	-	(195,477)	87%		Project complete.	Completed
C0568	Waverley Park - Park Parade Bollards - Maintenance	(35,000)	35,000	-	-	-	-	0%	A	Deliver in one package of work under C0569.	To engage bollard supplier once PDTM contract in place. Package of works has been drafted. This project will be merged with Waverley Park entrances to engage landscape contractor for works.
New	Small Park Signage - Delivery		(56,261)	(56,261)	-	-	-	0%	N	Tamarama Signage is now completed, remaining funds to be used to cover the cost of replacing signs in small parks. To name the new project Small Parks Signage.	
New	Notts Avenue Compliant Staircase		(12,000)	(12,000)	-	-	-	0%	N	Compliance work required at Notts Avenue Staircase	
Total Public Domain Infrastructure - Street Furniture		(506,439)	23,000	(483,439)	(289,171)	(16,866)	(306,037)	63%			
PUB 04 - Public Domain Infrastructure - Structures						-		0%			
C0017	Waverley Cemetery Cemeteries Retaining Wall	(1,057,840)	-	(1,057,840)	(629,321)	(378,334)	(1,007,655)	95%			Refacing of walls 25-27 is complete. Works at Fig tree lane scheduled to commence from 14th January 2018.
C0408	Hugh Bamford Reserve Fencing	(277,776)	-	(277,776)	-	(7,700)	(7,700)	3%			Structural Engineer reviewing design and awaiting Geotechnical report. Geotechnical site investigations completed and currently preparing report.
C0423	North Bondi Infrastructure Improvements	(1,925,707)	500,000	(1,425,707)	(91,627)	(344,581)	(436,208)	31%	D	Proposed budget reflects required funds for this year	Design to be circulated to Councillors following structural design. Engineers engaged for detailed documentation. 50% due late Dec.
C0561	Bondi Beach Stairs	(100,000)	314	(99,686)	(11,077)	(88,609)	(99,686)	100%	C	Project complete.	Stairs complete, new handrails installed
C0581	Cliff Walk Remediation (QS & Works) (Maintenance)	(100,000)	-	(100,000)	-	-	-	0%			RFQ Structural Engineer closed 7 Dec. Review and award week starting 10 Dec. Investigation commence week starting 14 January 2019
C0582	Thomas Hogan Stairs Remediation (Condition Assessment)	(85,000)	-	(85,000)	-	-	-	0%			To package up with other similar stair works for contractor to do repairs. Project to be managed by Robert Sabato

Project Number	Project Description	Current Budget \$	Q2 Amendments \$	Q2 Revised Budget	Actuals \$	Commitments \$	YTD on Q2 Revised		Codes	Budget Commentary	Project Commentary
							YTD \$	Budget %			
C0583	Carlisle St to Tamarama Park Stairs (Condition Ass)	(60,000)	-	(60,000)	-	(9,700)	(9,700)	16%			RFQ Structural Engineer closed 7 Dec. Review and award week starting 10 Dec. Investigation commence week starting 14 January 2019 Completed. Opened to the public Sept 30. 13th October Mayoral opening. Defects Liability Period 12 months.
C0715	Repair and remediation of Bondi Promenade facin	(50,000)	(943)	(50,943)	(51,776)	(1,200)	(52,976)	104%	I	Project complete.	
E0004	Waverley Cemetery Coast Walk Restoration	(1,735,178)	100,000	(1,635,178)	(1,451,263)	(96,539)	(1,547,802)	95%	C	Project complete.	
Total Public Domain Infrastructure - Structures		(5,391,501)	599,371	(4,792,130)	(2,235,064)	(926,664)	(3,161,727)	66%			
ROAD 01 - Road Infrastructure - Kerb and Gutter											
						-		0%			Construction contract awarded. Targeting construction commencement Feb / March 2019 with completion due end of May 2019.
C0640	18/19, ALLENS PARADE (S/S), ADAMS LN TO HOLLY	(18,222)	-	(18,222)	(505)	(11,455)	(11,960)	66%			
C0641	18/19, ALT STREET (B/S), CUTHBERT ST TO QUEEN	(95,000)	-	(95,000)	(505)	(65,545)	(66,050)	70%			
C0642	18/19, BLAIR STREET (S/S), WAIROA AVE TO MITCH	(120,000)	-	(120,000)	(505)	(89,135)	(89,640)	75%			
C0643	18/19, CLYDE STREET (B/S), HARDY ST TO REINA ST	(80,000)	-	(80,000)	(505)	(96,210)	(96,715)	121%			
C0644	18/19, COULTON STREET (B/S), WATSON ST TO CH	(25,000)	-	(25,000)	(505)	(48,015)	(48,520)	194%			
C0645	18/19, DELLVIEW LANE (B/S), SILVA ST TO DELLVIE	(60,000)	-	(60,000)	(505)	(49,090)	(49,595)	83%			
C0646	18/19, DOVER ROAD (B/S), GILBERT ST TO WALLAN	(80,000)	-	(80,000)	(505)	(73,735)	(74,240)	93%			
C0647	18/19, EDWARD STREET (S/S), DENHAM ST TO LUC	(55,000)	-	(55,000)	(505)	(51,840)	(52,345)	95%			
C0648	18/19, HARDY STREET (E/S), LYONS ST TO LIVERPO	(30,000)	-	(30,000)	(505)	(20,795)	(21,300)	71%			
C0649	18/19, LYNCH AVENUE (B/S) DENISON STREET TO E	(65,000)	-	(65,000)	(505)	(38,950)	(39,455)	61%			
C0650	18/19, MILITARY ROAD (B/S), LYONS ST TO DOVER	(70,000)	-	(70,000)	(505)	(35,850)	(36,355)	52%			
C0651	18/19, TASMAN STREET (W/S), BIRRELL ST TO PHIL	(45,000)	-	(45,000)	(505)	(57,195)	(57,700)	128%			
C0652	18/19, THE AVENUE (B/S), POLYBLANK AVE TO #23	(90,000)	-	(90,000)	(505)	-	(505)	1%			
C0653	18/19, TOWER STREET (N/S), YOUNG ST TO JENSEP	(65,000)	-	(65,000)	(505)	(49,265)	(49,770)	77%			
Total Road Infrastructure - Kerb and Gutter		(898,222)	-	(898,222)	(7,071)	(687,080)	(694,151)	77%			
ROAD 03 - Road Infrastructure - Footpaths and Cycleways											
						-		0%			Construction has commenced, with two civil contractors being awarded one footpath package each for completion. Targeting completion of all projects April 2019. (Excluding Cycleways)
C0030	Bondi Road Transport Corridor	(115,004)	-	(115,004)	-	-	-	0%			
C0200	T&T Bike Plan Implementation - Improved Bike Par	(12,546)	-	(12,546)	(12,546)	-	(12,546)	100%			
C0413	Bike Plan Implementation - Old South Head Road S	(144,368)	-	(144,368)	(138,168)	(6,200)	(144,368)	100%			TfNSW agreed 'in principle' to co-fund study. In negotiation for immediate bus improvements and funding major long-term bus study. Construction Complete. Awaiting completion documents Defect to be rectified - pit reconstruction. Scheduled to complete prior to Christmas.
C0474	17/18 Fpth Paul Street (E/S), Old South Head Rd To	(26,000)	-	(26,000)	(505)	(23,830)	(24,335)	94%			
C0516	Palmerston Ave		(40,000)	(40,000)		-	-	0%	N	multiple road projects in carry over reserve can fund this including C0515	
C0539	Cycleway Infrastructure – Bike Parking	(42,866)	-	(42,866)	(22,866)	-	(22,866)	53%			
C0584	18/19, ALLENS PARADE (S/S), ADAMS LN TO HOLLY	(15,000)	-	(15,000)	(505)	-	(505)	3%			
C0585	18/19, AVOCA STREET (B/S), PHILIP ST TO CUL DE S	(22,000)	-	(22,000)	(505)	(31,320)	(31,825)	145%			
C0586	18/19, BLAKE STREET (B/S), GILBERT ST TO PORTLA	(28,000)	-	(28,000)	(505)	(13,254)	(13,759)	49%			
C0587	18/19, BLENHEIM LANE, CUTHBERT ST TO ARNOLD	(20,000)	-	(20,000)	(505)	(6,035)	(6,540)	33%			
C0588	18/19, BONUS STREET(B/S), MURRIVERIE RD TO DE	(16,000)	-	(16,000)	(505)	(3,918)	(4,423)	28%			
C0589	18/19, BOONARA AVENUE (B/S), BONDI RD TO UN	(15,000)	-	(15,000)	(505)	(12,115)	(12,620)	84%			
C0590	18/19, CASTLEFIELD STREET(B/S), BONDI RD TO ED	(55,000)	-	(55,000)	(505)	(47,625)	(48,130)	88%			

Project Number	Project Description	Current Budget \$	Q2 Amendments \$	Q2 Revised Budget	Actuals \$	Commitments \$	YTD on Q2		Codes	Budget Commentary	Project Commentary
							YTD \$	Revised Budget %			
C0591	18/19, CONSETT AVENUE (B/S), HALL ST TO LAMRC	(36,000)	-	(36,000)	(505)	(16,875)	(17,380)	48%			
C0592	18/19, COULTON STREET (B/S), WATSON ST TO CH	(25,000)	-	(25,000)	(505)	-	(505)	2%			
C0593	18/19, DELVIEW STREET (W & N/S), FLETCHER ST T	(40,000)	-	(40,000)	(505)	(26,780)	(27,285)	68%			
C0594	18/19, DENHAM STREET (B/S), BONDI RD TO EDWA	(38,000)	-	(38,000)	(505)	(21,200)	(21,705)	57%			
C0595	18/19, DOVER ROAD (B/S), MILITARY RD TO RODNI	(22,000)	-	(22,000)	(505)	(22,776)	(23,281)	106%			
C0596	18/19, FREDERICK STREET (B/S), MURRIVERIE RD	(45,000)	-	(45,000)	(505)	(20,772)	(21,277)	47%			
C0597	18/19, GILBERT STREET (B/S), DOVER RD TO BLAKE	(40,000)	-	(40,000)	(505)	(14,082)	(14,587)	36%			
C0598	18/19, GOULD STREET (B/S), MURRIVERIE RD OAKI	(45,000)	-	(45,000)	(505)	(36,510)	(37,015)	82%			
C0599	18/19, GRIFFTH AVENUE (B/S), PLAWMAN ST TO N	(28,000)	-	(28,000)	(505)	(18,855)	(19,360)	69%			
C0600	18/19, HARDY STREET (B/S), MURRIVERIE RD TO CI	(18,000)	-	(18,000)	(505)	(8,703)	(9,208)	51%			
C0601	18/19, JACKAMAN STREET (B/S), PHILIP ST TO MAS	(20,000)	-	(20,000)	(505)	(18,215)	(18,720)	94%			
C0602	18/19, JUSTUS STREET (B/S), MURRIVERIE RD TO C	(18,000)	-	(18,000)	(505)	(7,338)	(7,843)	44%			
C0603	18/19, KNOWLES AVENUE (B/S), O'DONNELL ST TC	(30,000)	-	(30,000)	(505)	(33,588)	(34,093)	114%			
C0604	18/19, KOBADA ROAD (B/S), MILITARY RD TO OLD	(38,000)	-	(38,000)	(505)	(7,587)	(8,092)	21%			
C0605	18/19, MACKENZIE STREET (E/S), EBLEY ST TO BIRR	(32,000)	-	(32,000)	(505)	(22,635)	(23,140)	72%			
C0606	18/19, MIDELTON AVENUE (B/S), O'DONNELL ST T	(23,000)	-	(23,000)	(505)	(22,866)	(23,371)	102%			
C0607	18/19, MILL HILL ROAD (B/S), HOUGH ST TO OXFO	(115,000)	-	(115,000)	(505)	(76,350)	(76,855)	67%			
C0608	18/19, MIRIMAR AVENUE (B/S), THOMPSON ST TO	(15,000)	-	(15,000)	(505)	(4,910)	(5,415)	36%			
C0609	18/19, MURRAY STREET (B/S), BRONTE RD TO HEW	(33,000)	-	(33,000)	(505)	(41,625)	(42,130)	128%			
C0610	18/19, MURRIVERIE ROAD (B/S), HARDY ST TO WA	(25,000)	-	(25,000)	(505)	(38,603)	(39,108)	156%			
C0611	18/19, NARELLE STREET (B/S), POLYBANK PDE TO F	(25,000)	-	(25,000)	(505)	(16,344)	(16,849)	67%			
C0612	18/19, O'DONNELL STREET (B/S), MITCHELL L ST FRI	(30,000)	-	(30,000)	(505)	(52,110)	(52,615)	175%			
C0613	18/19, O'DONNELL STREET (B/S), WAIROA AVE TO	(12,000)	-	(12,000)	(505)	(13,788)	(14,293)	119%			
C0614	18/19, OLD SOUTH HEAD ROAD (E/S), # 669 (AROL	(38,000)	-	(38,000)	(505)	(32,276)	(32,781)	86%			
C0615	18/19, OLD SOUTH HEAD ROAD (E/S), CURLEWIS S	(20,000)	-	(20,000)	(505)	(14,680)	(15,185)	76%			
C0616	18/19, OLD SOUTH HEAD ROAD (E/S), ROE ST TO N	(10,000)	-	(10,000)	(505)	(10,545)	(11,050)	111%			
C0617	18/19, OLD SOUTH HEAD ROAD (E/S), STRICKLAND	(86,000)	-	(86,000)	(505)	(52,128)	(52,633)	61%			
C0618	18/19, PEEL STREET (B/S), KOBADA ST TO LANCAST	(30,000)	-	(30,000)	(505)	(36,694)	(37,199)	124%			
C0619	18/19, PHILIP STREET (B/S), AVOCA/JACKAMAN ST	(25,000)	-	(25,000)	(505)	(9,525)	(10,030)	40%			
C0620	18/19, PHILIP STREET (B/S), TAMARAMA ST TO AVI	(42,000)	-	(42,000)	(505)	(23,955)	(24,460)	58%			
C0621	18/19, PLOWMAN STREET (B/S), MURRIVERIE RD T	(28,000)	-	(28,000)	(505)	(23,814)	(24,319)	87%			
C0622	18/19, PLOWMAN STREET (B/S), PATTERSON ST TC	(29,000)	-	(29,000)	(505)	(20,913)	(21,418)	74%			
C0623	18/19, POLYBLANK PARADE (B/S), STEWART ST TO	(20,000)	-	(20,000)	(505)	(23,298)	(23,803)	119%			
C0624	18/19, RAMSGATE AVENUE (S/S), WAIROA AVE TO	(20,000)	-	(20,000)	(505)	(16,315)	(16,820)	84%			
C0625	18/19, RAMSGATE AVENUE (W/S), SAM FIZMAN P	(15,000)	-	(15,000)	(505)	(34,180)	(34,685)	231%			
C0626	18/19, REINA STREET (B/S), MURRIVERIE RD TO CL	(20,000)	-	(20,000)	(505)	(10,554)	(11,059)	55%			
C0627	18/19, REINA STREET (E/S), CLYDE ST TO DEAD EN	(13,000)	-	(13,000)	(505)	(10,848)	(11,353)	87%			
C0628	18/19, ROE STREET (B/S), OLD SOUTH HEAD RD TO	(46,000)	-	(46,000)	(505)	(30,486)	(30,991)	67%			
C0629	18/19, RUTHVEN STREET (B/S), BIRRELL ST TO GOV	(77,000)	-	(77,000)	(505)	-	(505)	1%			
C0631	18/19, SIMPSON STREET (B/S), HALL ST TO CURLEV	(62,000)	-	(62,000)	(505)	(52,600)	(53,105)	86%			
C0632	18/19, VARIOUS KERB RAMPS	(10,000)	-	(10,000)	(2,405)	(2,645)	(5,050)	51%			
C0633	18/19, VIEW STREET (E/S), VICTORIA ST TO DEAD E	(20,000)	-	(20,000)	(505)	(6,040)	(6,545)	33%			
C0634	18/19, WALLANGRA ROAD (B/S), KIPPARA RD TO R	(23,000)	-	(23,000)	(505)	(15,480)	(15,985)	70%			
C0635	18/19, WARNERS AVENUE (B/S), GLENAYR AVE TO	(35,000)	-	(35,000)	(505)	(48,600)	(49,105)	140%			
C0636	18/19, WAVERLEY STREET (W/S) @ COUNCIL ST M	(18,000)	-	(18,000)	(505)	(8,880)	(9,385)	52%			
C0637	18/19, YORK ROAD (E/S) , BUS DEPOT GATE TO YOI	(45,000)	-	(45,000)	(505)	(26,405)	(26,910)	60%			
C0638	18/19, YORK ROAD (E/S) , YORK PL TO BIRRELL ST	(39,000)	-	(39,000)	(505)	(32,900)	(33,405)	86%			
C0639	18/19, QUEENS PARK ROAD (S/S) , NEWLAND ST T	(40,000)	-	(40,000)	(505)	(43,835)	(44,340)	111%			

C0682 SAMP Roads _Utility Restorations

(1,000,000)

-

(1,000,000)

(393)

-

(393)

0%

C0709 School Zone Lighting Upgrade

(50,000)

-

(50,000)

(2,500)

-

(2,500)

5%

Assets conducting zonal site walks to confirm scope of ongoing works. Project to begin procurement upon completion of first zonal walk. Works to now include a compliance check of all lighting at existing pedestrian crossings.

Project Number	Project Description	Current Budget \$	Q2 Amendments \$	Q2 Revised Budget	Actuals \$	Commitments \$	YTD on Q2 Revised Budget \$ %	Codes	Budget Commentary	Project Commentary
C0716	40km/hr speed zone review	(200,000)	-	(200,000)	(7,500)	(104,150)	(111,650) 56%			Stage 2 Working Report draft submitted by Bitzios. External traffic committee to meet to discuss requirements late December, with Bitzios to present findings.
C0717	Charing Cross Transport Study	(110,000)	-	(110,000)	-	-	- 0%			Project on hold until Q3. Scope of works to be developed between asset custodian and PM.
C0718	Coastal Path Improvements - Notts Ave	(192,070)	-	(192,070)	(17,675)	(160,916)	(178,591) 93%			Design in progress Council Report planned for the September SP+D Committee Meeting.
C0719	Coastal Path Improvements – Bronte Cutting	(60,000)	-	(60,000)	(40,791)	(17,874)	(58,665) 98%			Proposed interim and final designs were submitted to RMS for approval in October as impact to pedestrian signals. Still waiting response.
C0720	Arden St Safety Upgrades	(89,875)	-	(89,875)	-	-	- 0%			Awaiting scope of works to be confirmed by Client team (was due by end of November).
C0721	Cycleway Infrastructure – Signage and line marking	(30,000)	-	(30,000)	(1,500)	-	(1,500) 5%			
C0724	Cycleway Infrastructure – Darley Road	(19,250)	(211,750)	(231,000)	(33,547)	(109,995)	(143,542) 62%	I	RMS grant now signed to cover 75% of consultant costs. RCC and BGCPT will reimburse their portion on completion.	GHD submitted draft concept design for review by key stakeholders. Key stakeholders to meet late December and collate feedback to allow GHD to prepare and deliver final concept design.
Total Road Infrastructure - Footpaths and Cycleways		(3,826,979)	(251,750)	(4,078,729)	(307,670)	(1,667,341)	(1,975,010) 48%			
ROAD 04 - Road Infrastructure - Stormwater Drainage										
C0681	SAMP stormwater	(342,747)	150,000	(192,747)	-	(4,923)	(4,923) 3%	C	Proposed budget reflects required funds for this year	One minor design received. Variation price request issued to contractor, for incorporation of works into an existing Road Infrastructure Renewal contract
Total Road Infrastructure - Stormwater Drainage		(342,747)	150,000	(192,747)	-	(4,923)	(4,923) 3%			
ROAD 05 - Road Infrastructure - Complete Streets										
C0021	Bondi Junction Cycleway / Streetscape	(5,280,000)	-	(5,280,000)	(223,316)	(328,646)	(551,962) 10%		Q3 adjustment will be undertaken in consultation with RMS to reflect actual planned spend this financial year.	Council approved rejecting all tenders - now negotiating with shortlisted tenderers on current schedule of works. REF draft complete and being reviewed, targeting exhibition February 2019. Construction to commence in March/April 2019.
Total Road Infrastructure - Complete Streets		(5,280,000)	-	(5,280,000)	(223,316)	(328,646)	(551,962) 10%			
ROAD 06 - Road Infrastructure - Streetscape Upgrade										
C0009	Bronte Beach Local Village Centre	(1,279,141)	779,141	(500,000)	(65,866)	(96,803)	(162,669) 33%	D	Proposed budget reflects required funds for this year	Council approved award of tender to preferred tenderer on completion of REF. REF to be completed early December 2018. Redesign of southern bus stop to within bus terminus. REF Exhibition in December 2018. Construction to commence post ANZAC Day 2019.
C0046	Bronte Road, BJ Streetscape Upgrade	(107,603)	-	(107,603)	-	(104,177)	(104,177) 97%			Currently recommending detailed design.
C0120	Blake Street Neighborhood Centre	(64,069)	607	(63,462)	(63,462)	-	(63,462) 100%	C	Project complete	Completed Revised concept design has been approved.
C0355	Seven Ways Public Domain Upgrade	(336,866)	-	(336,866)	(22,369)	(190,849)	(213,219) 63%			PCG meeting arranged 05/12/18 to review the concept design and costings and to discuss the next steps.

Project Number	Project Description	YTD on Q2 Revised							Codes	Budget Commentary	Project Commentary
		Current Budget \$	Q2 Amendments \$	Q2 Revised Budget	Actuals \$	Commitments \$	YTD \$	Budget %			
C0416	Stage 1 - Campbell Parade Detailed Designs (incl. h	(1,000,000)	250,000	(750,000)	(196,877)	(545,363)	(742,240)	99%	D	Proposed budget reflects required funds for this year	Consultation complete. Data to be collated.
Total Road Infrastructure - Streetscape Upgrade		(2,787,679)	1,029,748	(1,757,931)	(348,574)	(937,192)	(1,285,767)	73%			
ROAD 07 - Road Infrastructure - Traffic Infrastructure						-		0%			
C0654	SAMP street signs	(82,793)	-	(82,793)	(547)	-	(547)	1%			Assets to provide scope / brief for LGA wide street sign audit. Once complete, Project to organise procurement and delivery of audit.
C0680	TRAFFIC ISLANDS	(50,000)	-	(50,000)	(8,945)	(25,696)	(34,641)	69%			Two designs have been completed, and construction works have commenced on these. Targeting completion by mid December (incl defect walk and any rectification).
C0729	Military Rd Pinch Points	(1,560,000)	-	(1,560,000)	-	-	-	0%			Project design being completed.
Total Road Infrastructure - Traffic Infrastructure		(1,692,793)	-	(1,692,793)	(9,492)	(25,696)	(35,188)	2%			
ROAD 08 - Road Infrastructure - Sealed Roads - Construction											Contract for all non carried over projects has been awarded Downer EDI Works. Targeting completion by Christmas, aside for one project which requires traffic committee review.
C0392	CONCRETE ROADS	(210,000)	-	(210,000)	(505)	-	(505)	0%			Carry over projects to be re-quoted, with contractor to be engaged in the new year.
C0541	17-18 Rd Farrellys Ave, Boonara Ave To Denham St	(52,218)	-	(52,218)	(3,399)	-	(3,399)	7%			
C0655	18/19, BANGALA ROAD, DOVER RD TO LIVERPOOL	(55,000)	-	(55,000)	(59,146)	(3,044)	(62,190)	113%			
C0656	18/19, BOONARA AVENUE, BONDI RD TO FARRLLY	(35,000)	-	(35,000)	(47,134)	(9,481)	(56,615)	162%			
C0657	18/19, CUTHBERT STREET, DENISON ST TO NEWLA	(63,000)	-	(63,000)	(54,446)	-	(54,446)	86%			
C0658	18/19, CUTHBERT STREET, MANNING ST TO BOURI	(65,000)	-	(65,000)	(74,811)	(17,743)	(92,553)	142%			
C0659	18/19, DELVIEW STREET, DELVIEW LN TO CARLISLE	(20,000)	-	(20,000)	(29,684)	(3,502)	(33,185)	166%			
C0660	18/19, FRANCIS STREET, CAMPBELL PDE TO LUCIU	(94,957)	-	(94,957)	(80,331)	(3,400)	(83,730)	88%			
C0661	18/19, GARDINER STREET, EBLEY ST TO BIRRELL ST	(95,000)	-	(95,000)	(52,390)	(5,739)	(58,129)	61%			
C0662	18/19, IMPERIAL AVENUE, BONDI RD TO FARRLLYS	(45,000)	-	(45,000)	(51,402)	(2,073)	(53,475)	119%			
C0663	18/19, LUGAR BRAE AVENUE, LEICHHARDT ST TO L	(33,000)	-	(33,000)	(26,513)	(3,412)	(29,925)	91%			
C0664	18/19, RAMSGATE AVENUE, # 72 TO # 92	(40,000)	-	(40,000)	(505)	-	(505)	1%			
C0665	18/19, TAMARAMA MARINE DRIVE & PACIFIC AVEI	(210,000)	-	(210,000)	(211,435)	(5,580)	(217,015)	103%			
C0666	18/19, WELLINGTON STREET, EDWARD ST TO FRAN	(42,876)	-	(42,876)	(51,210)	(5,330)	(56,540)	132%			
C0667	18/19, ROAD PAVEMENT - CORE HOLE TESTING	(40,000)	-	(40,000)	(505)	-	(505)	1%			
C0673	18/19, O'SULLIVAN LANE, BIRRELL ST TO CUTHBER	(35,000)	-	(35,000)	(35,449)	-	(35,449)	101%			
C0674	18/19, READ LANE, MURRAY ST TO ALFRED ST	(35,000)	-	(35,000)	(25,045)	(600)	(25,645)	73%			
C0675	18/19, GIPPS LANE, GIPPS STREET TO DEAD END	(11,000)	-	(11,000)	(17,307)	-	(17,307)	157%			
C0676	18/19, OCEAN LANE, OCEAN ST TO BENNETT ST	(21,000)	-	(21,000)	(40,755)	(600)	(41,355)	197%			
C0677	18/19, KENILWORTH LANE, FLOOD LN TO DEAD EN	(32,000)	-	(32,000)	(35,131)	-	(35,131)	110%			
C0679	17/18, BELGRAVE LANE, DICKSON ST TO ALFRED ST	(61,000)	-	(61,000)	(53,815)	-	(53,815)	88%			
C0731	18/19, Brae Street, Lugar St to Evans Street	(48,000)	-	(48,000)	(505)	-	(505)	1%			
C0732	18/19, Cutler Street & Denham Lane, Denham St to	(30,000)	-	(30,000)	(505)	-	(505)	2%			
C0733	18/19, Woodstock St, Flood St to Paul St	(65,000)	-	(65,000)	(505)	-	(505)	1%			
C0734	18/19, York Rd, from 23 to 53	(132,000)	-	(132,000)	(505)	-	(505)	0%			
Total Road Infrastructure - Sealed Roads - Constructi		(1,571,051)	-	(1,571,051)	(952,939)	(60,502)	(1,013,441)	65%			

Project Number	Project Description	Current Budget \$	Q2 Amendments \$	Q2 Revised Budget	Actuals \$	Commitments \$	YTD \$	YTD on Q2 Revised Budget %	Codes	Budget Commentary	Project Commentary
											Contract for all non carried over projects has been awarded Downer EDI Works. Targeting completion by Christmas, aside for one project which requires traffic committee review.
ROAD 09 - Road Infrastructure - Sealed Roads - R2R construction											
C0671	18/19, CAMPBELL PARADE, SANDRIDGE ST TO ROL	(197,124)	-	(197,124)	(187,133)	(9,700)	(196,833)	100%			Carry over projects to be re-quoted, with contractor to be engaged in the new year.
C0672	18/19, CAMPBELL PARADE, SANDRIDGE ST TO ROL	(52,876)	-	(52,876)	(505)	-	(505)	1%			
Total Road Infrastructure - Sealed Roads - R2R const		(250,000)	-	(250,000)	(187,638)	(9,700)	(197,338)	79%			
											Contract for all non carried over projects has been awarded Downer EDI Works. Targeting completion by Christmas, aside for one project which requires traffic committee review.
ROAD 10 - Road Infrastructure - Sealed Roads - Regional construction											
C0669	18/19, BIRRELL STREET, LAWSON ST TO RAWSON AVE	(85,000)	-	(85,000)	(505)	-	(505)	1%			Carry over projects to be re-quoted, with contractor to be engaged in the new year.
C0670	18/19, BIRRELL STREET, RAWSON AVE TO YORK ST	(110,000)	-	(110,000)	(14,829)	(179,240)	(194,069)	176%			
Total Road Infrastructure - Sealed Roads - Regional construction		(195,000)	-	(195,000)	(15,334)	(179,240)	(194,574)	100%			
RP 01 - Recreational & Public Spaces - Recreational											
C0132	Stephen Street Park	-	-	-	4,203	(4,203)	-	0%			Handover documentation process Conditional practical completion granted. Maintenance period has commenced. Construction works commenced on site at the end of May 2018 and are now complete. Practical Completion was issued to the contractor. The three month landscape maintenance period was monitored and completed to the satisfaction of Council.
C0177	Rodney Reserve Sportsfield Upgrade	(119,826)	-	(119,826)	(9,160)	(110,674)	(119,834)	100%			Documentation 95% completion. Structural Engineer reviewing structural elements. Play Equipment procured. Tender likely in Feb - Mar. Construction likely in April 2019.
C0358	Gibson and Brown Street Reserve	(159,967)	-	(159,967)	(132,132)	(7,951)	(140,083)	88%			95% Documentation reviewed by Parks OM, and Project Wav. Structural Engineering review underway. Procurement likely in Feb - Mar 2019, construction likely Apr 2019
C0359	Marks Park	(738,000)	538,000	(200,000)	-	(60,930)	(60,930)	30%	D	Proposed budget reflects required funds for this year	RFQ for Playground Access review/report drafted. Likely out for quotation in Jan 2019.
C0407	Coastal Walk Fitness Upgrade	(510,934)	410,934	(100,000)	-	(5,150)	(5,150)	5%	D	Proposed budget reflects required funds for this year	Project underway. Consultants briefed. Functional design underway, Community Consultation Plan being drafted.
C0508	Strategic Park Design	(32,216)	-	(32,216)	(8,430)	(420)	(8,850)	27%			Design works to begin January 2019
C0560	Hugh Bamford and Williams Park Plan of Management	(150,000)	-	(150,000)	-	(113,530)	(113,530)	76%			Quotes have come in but contractor yet to be engaged.
C0562	Barracluff Park + Playground	(200,000)	100,000	(100,000)	-	-	-	0%	D	Proposed budget reflects required funds for this year	
C0567	Marlborough Playground / Park (design only)	(50,000)	-	(50,000)	-	(5,330)	(5,330)	11%			
C0710	Netball court resurfacing with new MP poles	(90,000)	-	(90,000)	-	-	-	0%			

Project Number	Project Description	Current Budget \$	Q2 Amendments \$	Q2 Revised Budget	Actuals \$	Commitments \$	YTD on Q2 Revised Budget \$ %	Codes	Budget Commentary	Project Commentary
C0714	Public Art Commissions - every 2 years	(100,000)	50,000	(50,000)	-	-	-	0% D	Project planning and design works to take place this financial year, partial funding deferred to next financial year to cover cost of artwork fabrication and installation. Cost increase in project due to requests from community during consultation.	Awaiting decision from Council on site selection. Project brief to be written following site selection.
C0730	Clarke Reserve Improvements	(130,000)	(20,000)	(150,000)	-	-	-	0% I		Design in progress
Total Recreational & Public Spaces - Recreational		(2,280,943)	1,078,934	(1,202,009)	(145,519)	(308,188)	(453,707)	38%		
SUS 01 - Sustainability Infrastructure - Renewable Energy								0%		
C0438	Installation of EV charging stations	(54,000)	-	(54,000)	-	-	-	0%		RFQ reviewed by technical experts from Moreland City Council and City of Adelaide. RFQ issued to previously shortlisted Contractors. Site inspection planned for 14/8/18 with Contractors. RFQ closes on the 31/8/18 RFQ Clarification 1 and 2 issued RFQ extension of time till 14th September 2018 Proposals received Proposal evaluation meeting scheduled for 13th of October
Total Sustainability Infrastructure - Renewable Energy		(54,000)	-	(54,000)	-	-	-	0%		
SUS 03 - Sustainability Infrastructure - Stormwater & Groundwater								0%		
C0038	Green Infrastructure Master Plan	(96,728)	-	(96,728)	(30,989)	(40,515)	(71,504)	74%		Building Futures program has started. 10 buildings have been selected to be part of the program. Launch event with building participants May 9th. Energy/waste assessments have been carried out. Recommendations are being presented to Strata Committees
C0228	Waverley Park Water Harvesting	(356,007)	-	(356,007)	(338,154)	(2,440)	(340,594)	96%		Construction complete. System fully operational. Awaiting agreement on final landscaping detail to implement and finalise project.
C0444	Upgrade Bondi Stormwater Harvesting System, Bo	(100,000)	100,000	-	(8,337)	(337)	(8,673)	0% D	Project commencement reliant on other projects progression.	Currently investigating water supply issues, project may be delayed
Total Sustainability Infrastructure - Stormwater & Groundwater		(552,735)	100,000	(452,735)	(377,480)	(43,291)	(420,771)	93%		
SUS 04 - Sustainability Infrastructure - Tanks and Pumps								0%		
C0289	Design and Replacement of Bronte Pool Pump	(177,166)	-	(177,166)	(174,363)	(1,285)	(175,648)	99%		Project is completed. Handover manuals to be provided by the Contractor.
Total Sustainability Infrastructure - Tanks and Pumps		(177,166)	-	(177,166)	(174,363)	(1,285)	(175,648)	99%		
Grand Total		(36,554,340)	3,165,243	(33,389,097)	(7,356,507)	(8,405,703)	(15,762,211)	47%		

Attachement 3 2018/19 Q2 Budget Statement by Directorate

Council Meeting 19 February 2019

WAVERLEY COUNCIL Q2 FY2018-19 Budget Statement							
	Original Budget	Current Budget	Q2 Proposed Budget	Change from Q2 budget Better / (Worse)		FY2018-19 ACTUAL YTD December (incl. commitments)	% to Q2 Proposed Budget
				\$	%		
Income							
Rates & Annual Charges	62,260,436	62,260,436	62,260,436			62,208,194	99.9%
Investment Income	3,974,000	3,974,000	4,124,000	150,000	3.8%	2,453,828	59.5%
User Charges	37,357,878	38,587,795	37,977,400	(610,395)	(1.6%)	20,247,100	53.3%
Other Revenues	18,643,037	18,304,862	18,189,104	(115,758)	(0.6%)	10,094,926	55.5%
Grants Subsidies & Contributions - Operational	8,030,368	8,485,535	9,287,034	801,499	9.4%	4,001,963	43.1%
Subtotal - Operating Income	130,265,719	131,612,628	131,837,974	225,346	0.2%	99,006,011	75.1%
Grants Subsidies & Contributions - Capital	15,644,887	15,617,147	10,904,010	(4,713,137)	(30.2%)	2,455,116	22.5%
Net gains from the disposal of assets	439,422	1,884,256	1,824,871	(59,385)	(3.2%)	150,464	8.2%
Subtotal - Capital Income	16,084,309	17,501,403	12,728,881	(4,772,522)	(27.3%)	2,605,580	20.5%
Total Income	146,350,028	149,114,031	144,566,855	(4,547,176)	(3.0%)	101,611,591	70.3%
Expense and Loans Repayment							
Employee Costs	(65,783,173)	(64,493,674)	(63,974,907)	518,767	0.8%	(28,585,696)	44.7%
Borrowing Expenses	(100,756)	(100,756)	(100,756)			(27,095)	26.9%
Materials & Contracts	(23,940,692)	(26,814,402)	(25,856,412)	957,990	3.6%	(14,811,676)	57.3%
Other Operating Expenses	(22,996,723)	(23,448,224)	(23,496,581)	(48,357)	(0.2%)	(14,562,420)	62.0%
Subtotal - Operating Expense	(112,821,344)	(114,857,056)	(113,428,656)	1,428,400	1.2%	(57,986,887)	51.1%
Other Capital Purchases	(2,163,518)	(8,051,781)	(7,793,961)	257,820	3.2%	(5,108,831)	65.5%
Capital Works Program	(30,371,412)	(36,554,340)	(33,389,097)	3,165,243	8.7%	(7,356,507)	22.0%
External Loans Principle Repayment	(411,857)	(411,857)	(411,857)			(204,516)	49.7%
Subtotal - Capital Expense & Loan Repayment	(32,946,787)	(45,017,978)	(41,594,915)	3,423,063	7.6%	(12,669,854)	30.5%
Total Expense	(145,768,131)	(159,875,034)	(155,023,571)	4,851,463	3.0%	(70,656,741)	45.6%
Performance Result before capital items and loan repayment - (Surplus)/Deficit	17,444,375	16,755,572	18,409,318	1,653,746	9.9%	41,019,124	222.8%
Performance Result after capital items and loan repayment- (Surplus)/Deficit	581,897	(10,761,003)	(10,456,716)	304,287	2.8%	30,954,850	-296.0%
Other Funding Sources from:							
New Loans							
Transfers to Reserves	(18,918,577)	(19,145,956)	(14,358,623)	4,787,333	25.0%	(16,382,855)	114.1%
Transfer from Reserves	18,383,556	29,987,060	24,900,246	(5,086,814)	(17.0%)	2,704,316	10.9%
Total new loan and reserves	(535,021)	10,841,104	10,541,623	(299,481)	(2.8%)	(13,678,539)	-129.8%
Budget Result - (Surplus)/Deficit	46,876	80,101	84,907	4,806		17,276,311	

Attachement 3 2018/19 Q2 Budget Statement by Directorate

ELT Meeting 4 February 2019

WAVERLEY CORPORATE Q2 FY2018-19 Budget Statement							
	Original Budget	Current Budget	Q2 Proposed Budget	Change from Q2 budget Better / (Worse)		FY2018-19 ACTUAL YTD December (incl. commitments)	% to Q2 Proposed Budget
				\$	%		
Income							
Rates & Annual Charges	44,876,780	44,876,780	44,876,780			44,750,742	99.7%
Investment Income	3,866,000	3,866,000	4,016,000	150,000	3.9%	2,445,182	60.9%
User Charges	628,184	628,184	583,184	(45,000)	(7.2%)	278,291	47.7%
Other Revenues	317,051	319,126	513,833	194,707	61.0%	582,683	113.4%
Grants Subsidies & Contributions - Operational	1,682,921	1,706,859	1,706,859			403,429	23.6%
Subtotal - Operating Income	51,370,936	51,396,949	51,696,656	299,707	0.6%	48,460,327	93.7%
Grants Subsidies & Contributions - Capital							
Net gains from the disposal of assets	439,422	1,884,256	1,824,871	(59,385)	(3.2%)	150,464	8.2%
Subtotal - Capital Income	439,422	1,884,256	1,824,871	(59,385)	(3.2%)	150,464	8.2%
Total Income	51,810,358	53,281,205	53,521,527	240,322	0.5%	48,610,791	90.8%
Expense and Loans Repayment							
Employee Costs	(12,286,577)	(11,535,295)	(11,574,447)	(39,152)	(0.3%)	(5,220,318)	45.1%
Borrowing Expenses	(100,756)	(100,756)	(100,756)			(27,095)	26.9%
Materials & Contracts	(4,694,060)	(5,453,664)	(5,650,395)	(196,731)	(3.6%)	(3,551,476)	62.9%
Other Operating Expenses	1,036,360	592,006	580,284	(11,722)	(2.0%)	119,890	20.7%
Subtotal - Operating Expense	(16,045,033)	(16,497,709)	(16,745,314)	(247,605)	(1.5%)	(8,678,999)	51.8%
Other Capital Purchases	(1,750,518)	(7,342,546)	(7,048,773)	293,773	4.0%	(4,786,459)	67.9%
Capital Works Program							
External Loans Principle Repayment	(411,857)	(411,857)	(411,857)			(204,516)	49.7%
Subtotal - Capital Expense & Loan Repayment	(2,162,375)	(7,754,403)	(7,460,630)	293,773	3.8%	(4,990,975)	66.9%
Total Expense	(18,207,408)	(24,252,112)	(24,205,944)	46,168	0.2%	(13,669,974)	56.5%
Performance Result before capital items and loan repayment - (Surplus)/Deficit	35,325,903	34,899,240	34,951,342	52,102	0.1%	39,781,328	113.8%
Performance Result after capital items and loan repayment- (Surplus)/Deficit	33,602,950	29,029,093	29,315,583	286,490	1.0%	34,940,817	119.2%
Other Funding Sources from:							
New Loans							
Transfers to Reserves	(3,899,721)	(3,899,721)	(3,899,721)			(1,516,052)	38.9%
Transfer from Reserves	1,177,924	6,064,217	5,862,850	(201,367)	(3.3%)	44,337	0.8%
Total new loan and reserves	(2,721,797)	2,164,496	1,963,129	(201,367)	(9.3%)	(1,471,715)	-75.0%
Budget Result - (Surplus)/Deficit	30,881,153	31,193,589	31,278,712	85,123		33,469,102	

Attachement 3 2018/19 Q2 Budget Statement by Directorate

ELT Meeting 4 February 2019

WAVERLEY FUTURES Q2 FY2018-19 Budget Statement							
	Original Budget	Current Budget	Q2 Proposed Budget	Change from Q2 budget Better / (Worse)		FY2018-19 ACTUAL YTD December (incl. commitments)	% to Q2 Proposed Budget
				\$	%		
Income							
Rates & Annual Charges						(233)	
Investment Income							
User Charges	3,574,000	4,148,000	4,766,000	618,000	14.9%	2,862,451	60.1%
Other Revenues	480,900	155,900	176,050	20,150	12.9%	82,974	47.1%
Grants Subsidies & Contributions - Operational	498,617	516,705	526,876	10,171	2.0%	388,975	73.8%
Subtotal - Operating Income	4,553,517	4,820,605	5,468,926	648,321	13.4%	3,334,167	61.0%
Grants Subsidies & Contributions - Capital	10,064,887	10,064,887	5,140,000	(4,924,887)	(48.9%)	2,214,295	43.1%
Net gains from the disposal of assets							
Subtotal - Capital Income	10,064,887	10,064,887	5,140,000	(4,924,887)	(48.9%)	2,214,295	43.1%
Total Income	14,618,404	14,885,492	10,608,926	(4,276,566)	(28.7%)	5,548,462	52.3%
Expense and Loans Repayment							
Employee Costs	(7,893,260)	(7,898,448)	(7,780,907)	117,541	1.5%	(3,279,824)	42.2%
Borrowing Expenses							
Materials & Contracts	(2,635,879)	(3,001,151)	(2,983,218)	17,933	0.6%	(1,721,116)	57.7%
Other Operating Expenses	(1,715,192)	(1,821,209)	(1,858,069)	(36,860)	(2.0%)	(397,501)	21.4%
Subtotal - Operating Expense	(12,244,331)	(12,720,808)	(12,622,194)	98,614	0.8%	(5,398,441)	42.8%
Other Capital Purchases							
Capital Works Program	(654,000)	(1,470,405)	(1,370,405)	100,000	6.8%	(562,480)	41.0%
External Loans Principle Repayment							
Subtotal - Capital Expense & Loan Repayment	(654,000)	(1,470,405)	(1,370,405)	100,000	6.8%	(562,480)	41.0%
Total Expense	(12,898,331)	(14,191,213)	(13,992,599)	198,614	1.4%	(5,960,921)	42.6%
Performance Result before capital items and loan repayment - (Surplus)/Deficit	(7,690,814)	(7,900,203)	(7,153,268)	746,935	9.5%	(2,064,274)	28.9%
Performance Result after capital items and loan repayment- (Surplus)/Deficit	1,720,073	694,279	(3,383,673)	(4,077,952)	(587.4%)	(412,459)	12.2%
Other Funding Sources from:							
New Loans							
Transfers to Reserves	(10,096,128)	(10,096,128)	(5,189,241)	4,906,887	48.6%	(2,300,636)	44.3%
Transfer from Reserves	440,303	1,520,023	1,420,023	(100,000)	(6.6%)	376,900	26.5%
Total new loan and reserves	(9,655,825)	(8,576,105)	(3,769,218)	4,806,887	56.0%	(1,923,736)	51.0%
Budget Result - (Surplus)/Deficit	(7,935,752)	(7,881,826)	(7,152,891)	728,935		(2,336,195)	

Attachement 3 2018/19 Q2 Budget Statement by Directorate

ELT Meeting 4 February 2019

WAVERLEY LIFE Q2 FY2018-19 Budget Statement							
	Original Budget	Current Budget	Q2 Proposed Budget	Change from Q2 budget Better / (Worse)		FY2018-19 ACTUAL YTD December (incl. commitments)	% to Q2 Proposed Budget
				\$	%		
Income							
Rates & Annual Charges							
Investment Income							
User Charges	24,609,695	24,905,612	23,932,217	(973,395)	(3.9%)	12,123,080	50.7%
Other Revenues	17,122,502	17,125,402	17,180,952	55,550	0.3%	9,074,961	52.8%
Grants Subsidies & Contributions - Operational	4,504,185	4,445,373	5,236,701	791,328	17.8%	2,775,460	53.0%
Subtotal - Operating Income	46,236,382	46,476,387	46,349,870	(126,517)	(0.3%)	23,973,501	51.7%
Grants Subsidies & Contributions - Capital							
Net gains from the disposal of assets							
Subtotal - Capital Income							
Total Income	46,236,382	46,476,387	46,349,870	(126,517)	(0.3%)	23,973,501	51.7%
Expense and Loans Repayment							
Employee Costs	(24,254,764)	(23,733,927)	(23,360,389)	373,538	1.6%	(10,653,395)	45.6%
Borrowing Expenses							
Materials & Contracts	(9,676,332)	(10,808,425)	(11,392,751)	(584,326)	(5.4%)	(6,521,386)	57.2%
Other Operating Expenses	(7,814,951)	(7,866,893)	(7,830,192)	36,701	0.5%	(4,057,506)	51.8%
Subtotal - Operating Expense	(41,746,047)	(42,409,245)	(42,583,332)	(174,087)	(0.4%)	(21,232,287)	49.9%
Other Capital Purchases	(413,000)	(709,235)	(745,188)	(35,953)	(5.1%)	(307,877)	41.3%
Capital Works Program	(8,108,200)	(6,574,282)	(6,381,136)	193,146	2.9%	(1,313,865)	20.6%
External Loans Principle Repayment							
Subtotal - Capital Expense & Loan Repayment	(8,521,200)	(7,283,517)	(7,126,324)	157,193	2.2%	(1,621,742)	22.8%
Total Expense	(50,267,247)	(49,692,762)	(49,709,656)	(16,894)	(0.0%)	(22,854,029)	46.0%
Performance Result before capital items and loan repayment - (Surplus)/Deficit	4,490,335	4,067,142	3,766,538	(300,604)	(7.4%)	2,741,214	72.8%
Performance Result after capital items and loan repayment- (Surplus)/Deficit	(4,030,865)	(3,216,375)	(3,359,786)	(143,411)	(4.5%)	1,119,472	-33.3%
Other Funding Sources from:							
New Loans							
Transfers to Reserves	(1,240,545)	(1,171,866)	(1,171,866)			(689,889)	58.9%
Transfer from Reserves	5,058,080	4,732,858	4,452,297	(280,561)	(5.9%)	147,031	3.3%
Total new loan and reserves	3,817,535	3,560,992	3,280,431	(280,561)	(7.9%)	(542,858)	-16.5%
Budget Result - (Surplus)/Deficit	(213,330)	344,617	(79,355)	(423,972)		576,614	

Attachement 3 2018/19 Q2 Budget Statement by Directorate

ELT Meeting 4 February 2019

WAVERLEY RENEWAL Q2 FY2018-19 Budget Statement							
	Original Budget	Current Budget	Q2 Proposed Budget	Change from Q2 budget Better / (Worse)		FY2018-19 ACTUAL YTD December (incl. commitments)	% to Q2 Proposed Budget
				\$	%		
Income							
Rates & Annual Charges	17,383,656	17,383,656	17,383,656			17,457,685	100.4%
Investment Income	108,000	108,000	108,000			8,646	8.0%
User Charges	8,545,999	8,905,999	8,695,999	(210,000)	(2.4%)	4,983,278	57.3%
Other Revenues	722,584	704,434	318,269	(386,165)	(54.8%)	354,308	111.3%
Grants Subsidies & Contributions - Operational	1,344,645	1,816,598	1,816,598			434,099	23.9%
Subtotal - Operating Income	28,104,884	28,918,687	28,322,522	(596,165)	(2.1%)	23,238,016	82.0%
Grants Subsidies & Contributions - Capital	5,580,000	5,552,260	5,764,010	211,750	3.8%	240,821	4.2%
Net gains from the disposal of assets							
Subtotal - Capital Income	5,580,000	5,552,260	5,764,010	211,750	3.8%	240,821	4.2%
Total Income	33,684,884	34,470,947	34,086,532	(384,415)	(1.1%)	23,478,837	68.9%
Expense and Loans Repayment							
Employee Costs	(21,348,572)	(21,326,004)	(21,259,164)	66,840	0.3%	(9,432,159)	44.4%
Borrowing Expenses							
Materials & Contracts	(6,934,421)	(7,551,162)	(5,830,048)	1,721,114	22.8%	(3,017,698)	51.8%
Other Operating Expenses	(14,502,940)	(14,352,128)	(14,388,604)	(36,476)	(0.3%)	(10,227,303)	71.1%
Subtotal - Operating Expense	(42,785,933)	(43,229,294)	(41,477,816)	1,751,478	4.1%	(22,677,160)	54.7%
Other Capital Purchases						(14,495)	
Capital Works Program	(21,609,212)	(28,509,653)	(25,637,556)	2,872,097	10.1%	(5,480,162)	21.4%
External Loans Principle Repayment							
Subtotal - Capital Expense & Loan Repayment	(21,609,212)	(28,509,653)	(25,637,556)	2,872,097	10.1%	(5,494,657)	21.4%
Total Expense	(64,395,145)	(71,738,947)	(67,115,372)	4,623,575	6.4%	(28,171,817)	42.0%
Performance Result before capital items and loan repayment - (Surplus)/Deficit	(14,681,049)	(14,310,607)	(13,155,294)	1,155,313	8.1%	560,856	-4.3%
Performance Result after capital items and loan repayment- (Surplus)/Deficit	(30,710,261)	(37,268,000)	(33,028,840)	4,239,160	11.4%	(4,692,980)	14.2%
Other Funding Sources from:							
New Loans							
Transfers to Reserves	(3,682,183)	(3,978,241)	(4,097,795)	(119,554)	(3.0%)	(11,876,278)	289.8%
Transfer from Reserves	11,707,249	17,669,962	13,165,076	(4,504,886)	(25.5%)	2,136,048	16.2%
Total new loan and reserves	8,025,066	13,691,721	9,067,281	(4,624,440)	(33.8%)	(9,740,230)	-107.4%
Budget Result - (Surplus)/Deficit	(22,685,195)	(23,576,279)	(23,961,559)	(385,280)		(14,433,210)	

REPORT CM/7.3/19.02



Subject: Six Monthly Progress Report

TRIM No: A17/0229

Author: Sneha Sabu, Co-ordinator, Corporate Planning and Reporting

Director: Ross McLeod, General Manager

RECOMMENDATION:

That Council receives and notes progress to 31 December 2018 with respect to the deliverables detailed in the Delivery Program as per Attachment 1 to this report.

1. Executive Summary

This report provides a summary of progress for activities from the Operational Plan 2018–2019 as they reflect progress for the deliverables identified in the Delivery Program. Six monthly progress can be summarised as follows:

Theme	Percentage of deliverables completed or on track for completion	Percentage of deliverables delayed
Arts and Culture	100%	0%
Community Services and Well-Being	100%	0%
Recreation and Open Spaces	100%	0%
Local Economy	80%	20%
Planning, Development and Heritage	94%	6%
Transport, Pedestrians and Parking	80%	20%
Buildings and Infrastructure	100%	0%
Sustainable Environment	84%	16%
Sustainable Waste	94%	6%
Corporate Leadership and Engagement	97%	3%
Knowledge and Innovation	78%	22%

2. Introduction/Background

Section 404(5) of the *Local Government Act 1993* requires that the General Manager ensure regular reports are provided to the Council on progress with respect to the principal activities detailed in its Delivery Program. Progress reports must be provided every six months.

Council's planning is based on our long term community strategic plan, which sets out the community's vision for Waverley. In June 2018, Council adopted its new Community Strategic Plan Waverley Community Strategic Plan 2018-2029. In accordance with the legislation, sitting under the Community Strategic Plan is a four-year Delivery Program and a one-year Operational Plan (see diagram below). However, with delayed local government elections the current Delivery Program was prepared for a three-year period to align with the next election cycle.



The Delivery Program is Council's commitment, during its term of office, on what it is going to deliver to the community to achieve the directions set out in the Community Strategic Plan. The one year Operational Plan, which is a sub-plan of the Delivery Program, sets out the activities (services and projects) being undertaken by Waverley Council in the financial year. The approach to using the Operational Plan actions for reporting on the Delivery Program is in line with the Integrated Planning and Reporting Manual for Local Government in NSW (March 2013), which states (at page 119) that the 'the Operational Plan is a sub set of the Delivery Program – not a separate entity so the Delivery Program and the Operational Plan need to be wholly complementary'.

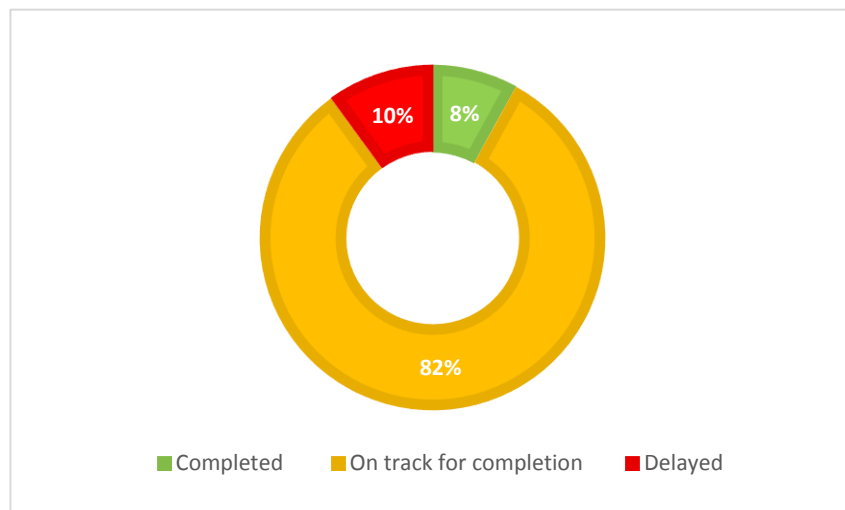
3. Relevant Council Resolutions

Nil.

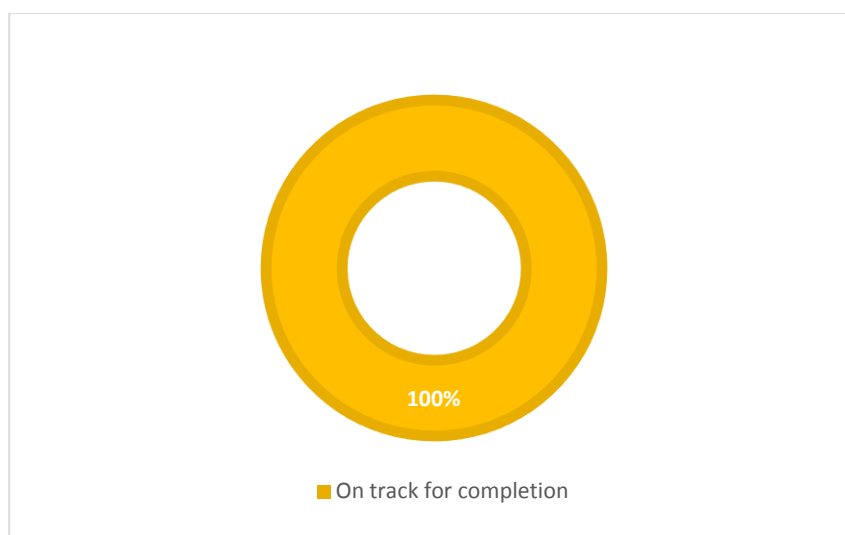
4. Discussion

This report is the first report on Waverley's new Community Strategic Plan. Waverley Community Strategic Plan 2018-2029 reflects the Waverley community's long-term priorities and aspirations for the future. Delivery Program 2018-2021 sets out a three-year plan to respond to and meet the community's long-term vision as stated in the 11-year Community Strategic Plan. The annual Operational Plan is a sub-plan of the Delivery Program and sets out the activities to be undertaken in each year of the Delivery Program.

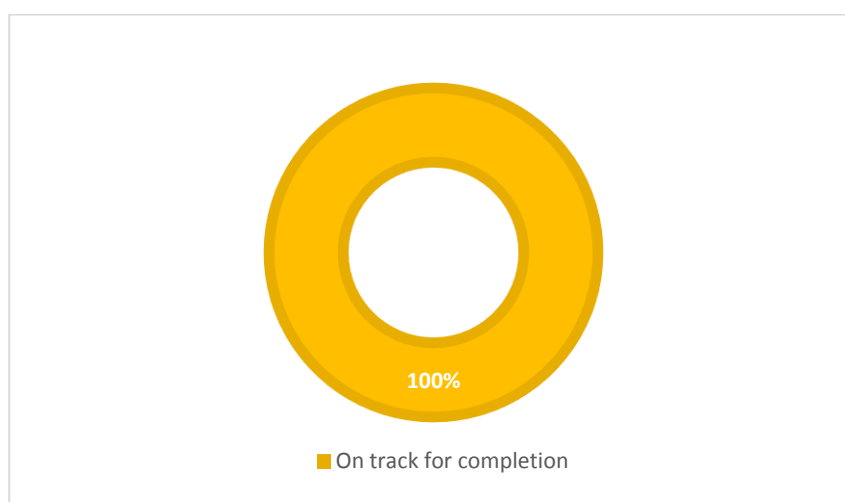
To meet legislative requirements, Waverley Council reports bi-annually against actions in its annual Operational Plan as a measure of progress towards achieving the three-year Delivery Program, and ultimately the community's Vision. Below is a progress summary of Council's overall performance as at 31 December 2018 in progressing towards the targets in the Operational Plan 2018-19.

Overall Performance

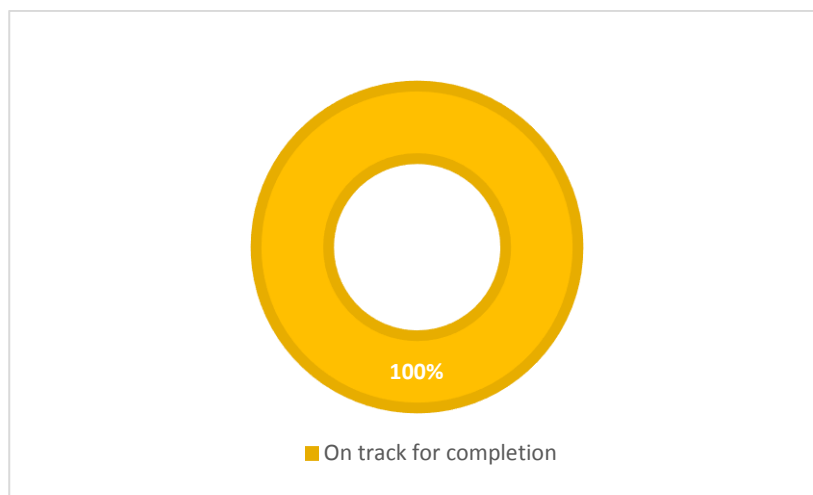
82 per cent of the overall actions are on track for completion while 10 per cent are completed and 8 per cent are delayed

Theme 1: Arts and Culture

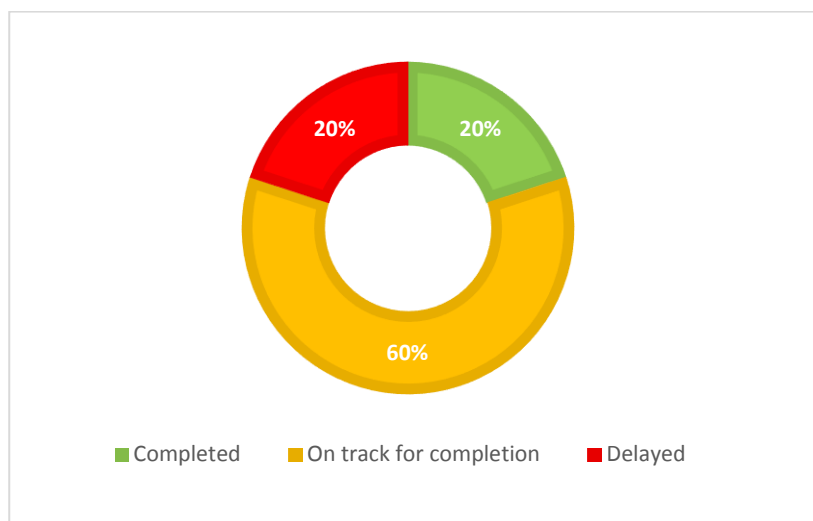
100 per cent of the actions in the Arts and Culture theme are on track for completion

Theme 2: Community Services and Well-Being

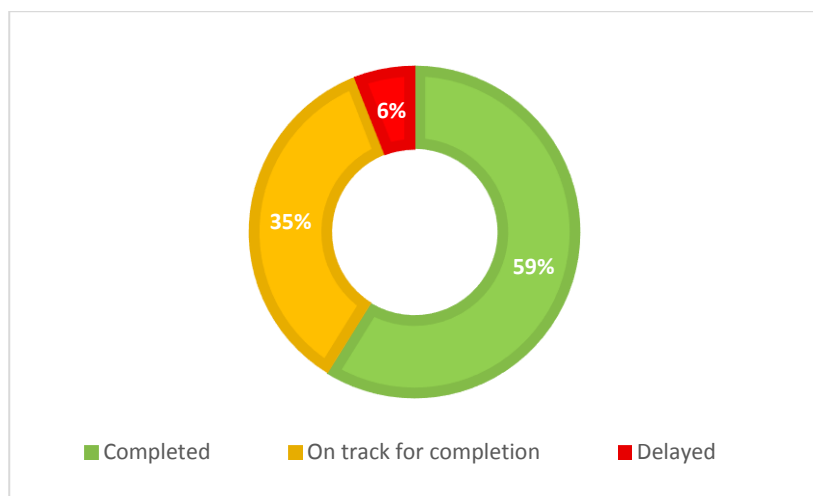
100 per cent of the actions in the Community Services and Well-Being theme are on track for completion

Theme 3: Recreation and Open Spaces

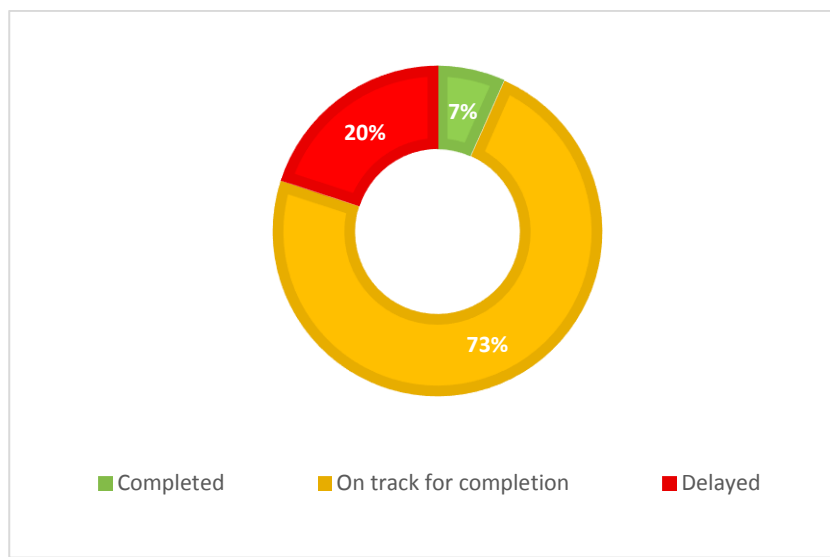
100 per cent of the actions in the Recreation and Open Spaces theme are on track for completion

Theme 4: Local Economy

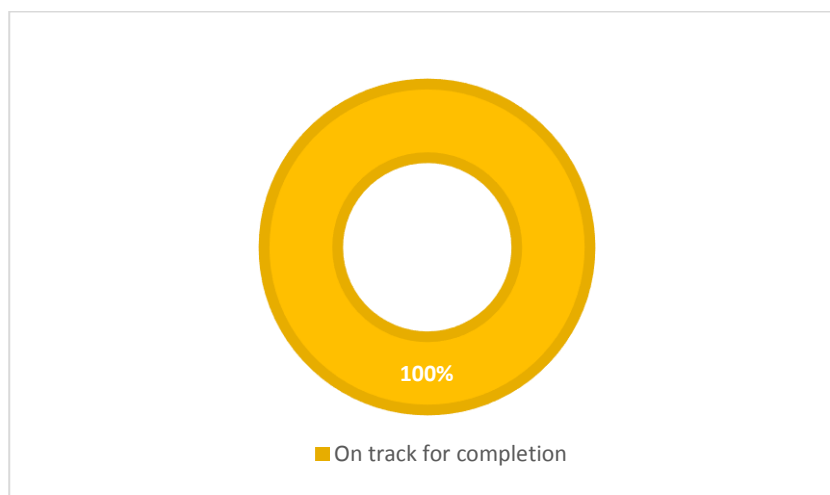
60 per cent of the actions in the Local Economy theme are on track for completion, 20 per cent are completed and 20 per cent are delayed

Theme 5: Planning, Development and Heritage

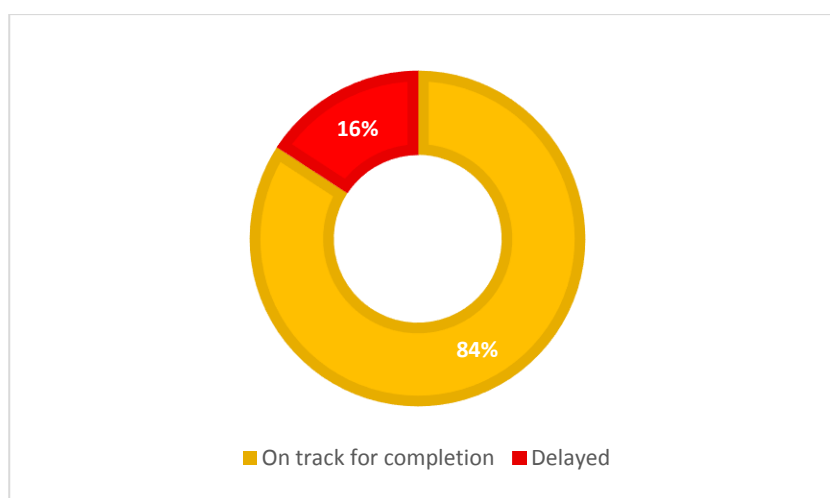
59 per cent of the actions in the Planning, Development and Heritage theme are completed, 35 per cent are on track for completion and six per cent are delayed

Theme 6: Transport, Pedestrians and Parking

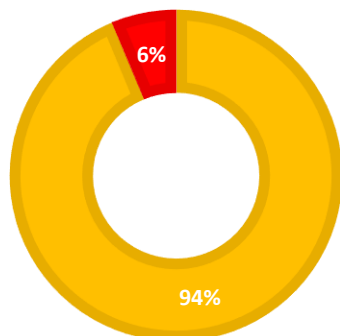
73 per cent of the actions in the Transport, Pedestrians and Parking theme are on track for completion, seven per cent are completed and 20 per cent are delayed

Theme 7: Buildings and Infrastructure

100 per cent of the actions in the Buildings and Infrastructure theme are on track for completion

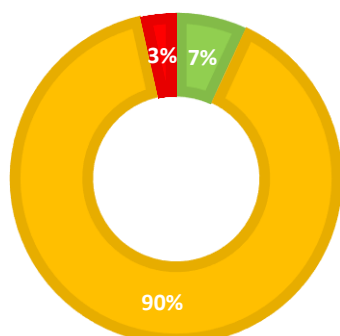
Theme 8: Sustainable Environment

84 per cent of the actions in the Sustainable Environment theme are on track for completion and 16 per cent are delayed

Theme 9: Sustainable Waste

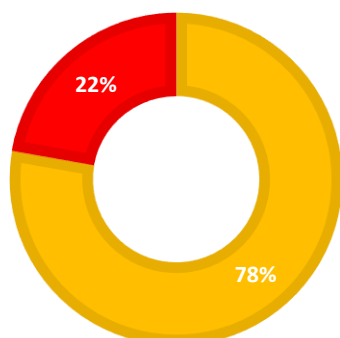
■ On track for completion ■ Delayed

94 per cent of the actions in the Sustainable Waste theme are on track for completion and six per cent are delayed

Theme 10: Corporate Leadership and Engagement

■ Completed ■ On track for completion ■ Delayed

90 per cent of the actions in the Corporate Leadership and Engagement theme are on track for completion, seven per cent is completed and three per cent are delayed

Theme 11: Knowledge and Innovation

■ On track for completion ■ Delayed

78 per cent of the actions in the Corporate Leadership and Engagement theme are on track for completion and 22 per cent are delayed

5. Financial impact statement/Timeframe/Consultation

The actions in the Operational Plan 2018-19 were included in the budget when the Operational Plan was adopted by Council in June 2018. Funding to implement the Delivery Program over its term is based on the Long Term Financial Plan that supports the Delivery Program. The Progress Report on Delivery Program is based on information provided by Directors and Executive Managers across Council. The Progress Report on Delivery Program reflects the progressed status as at 31 December 2018.

6. Conclusion

The Progress Report on the Delivery Program provides progress against the deliverables detailed in the Operational Plan 2018-19 for the period 1 July 2018 to 31 December 2018.

7. Attachments

1. Six Monthly Progress Report December 2018 [↓](#) .



2

ACKNOWLEDGEMENT

We acknowledge the Bidjigal and Gadigal people,
who traditionally occupied the Sydney coast

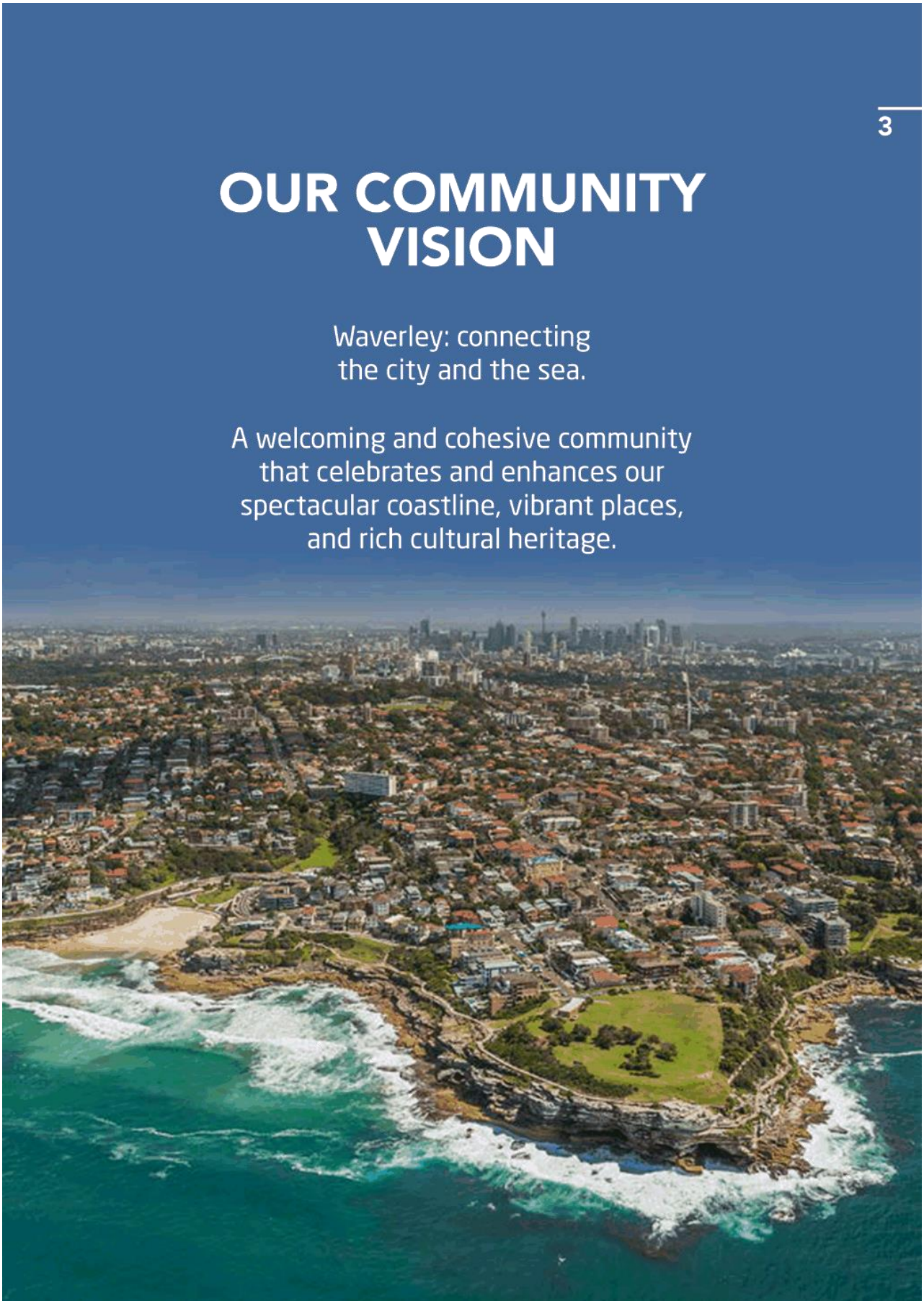
We also acknowledge Aboriginal Elders
both past and present.

Six Month Progress Report – Waverley Council, December 2018

OUR COMMUNITY VISION

Waverley: connecting
the city and the sea.

A welcoming and cohesive community
that celebrates and enhances our
spectacular coastline, vibrant places,
and rich cultural heritage.



4 OUR PERFORMANCE SNAPSHOT

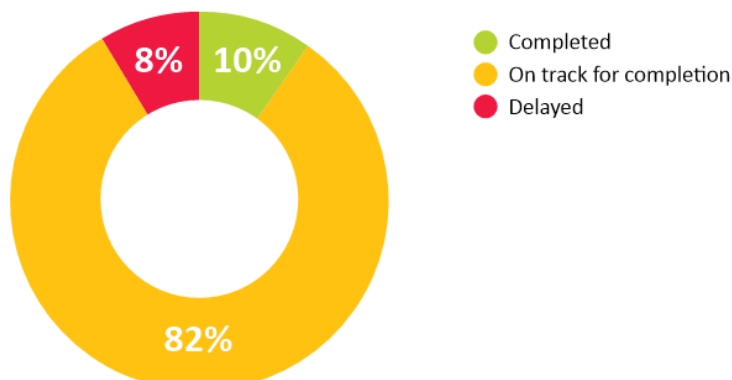
Waverley's Community Strategic Plan, Waverley Community Strategic Plan 2018–2029, is built around 11 themes. The Delivery Program and Operational Plan are also based on these themes. Each theme has a set of goals which outlines the specific directions we intend to head in. Sitting beneath these are the strategies Waverley Council will implement to achieve the goals set out in the Waverley Community Strategic Plan and Waverley Council's reporting tracks our progress in delivering these. Below is a summary overview of our overall progress, as well as progress in each of the themes.

Measuring our Progress against Delivery Program

OVERALL PERFORMANCE

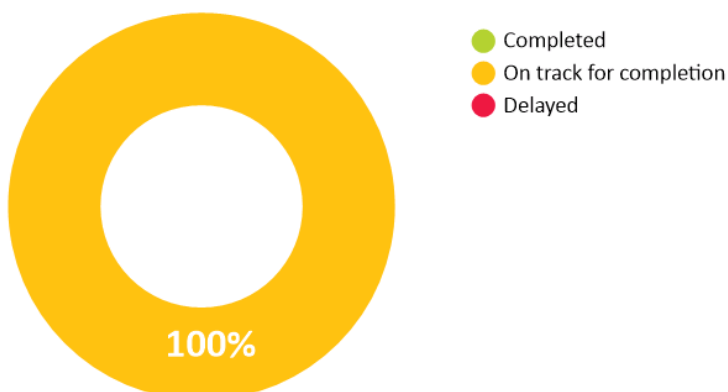
Waverley Council's overall performance for 2018–19 in meeting targets set out in the Operational Plan 2018–19 (1 July 2018–31 December 2018).

82 per cent of the actions are on track for completion while 10 per cent are completed and 8 per cent are delayed.



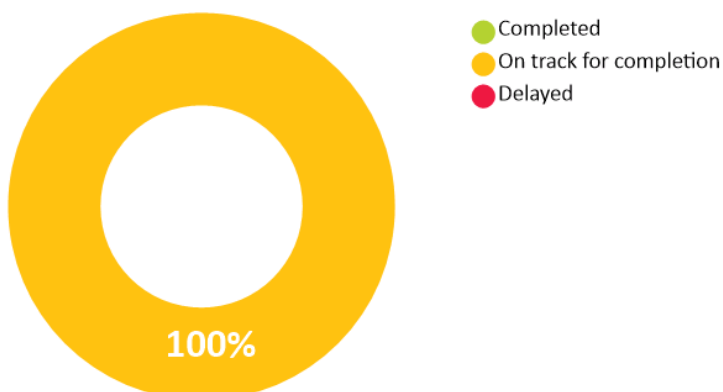
ARTS AND CULTURE

100 per cent of the actions in the Arts and Culture theme are on track for completion.



COMMUNITY SERVICES AND WELL-BEING

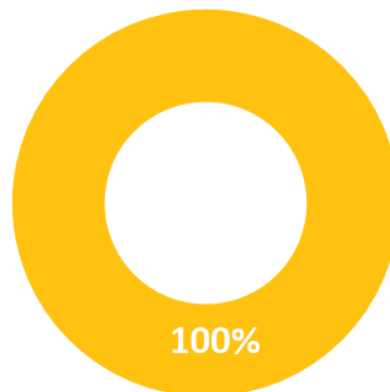
100 per cent of the actions in the Community Services and Well-Being theme are on track for completion.



Six Month Progress Report – Waverley Council December 2018

RECREATION AND OPEN SPACES

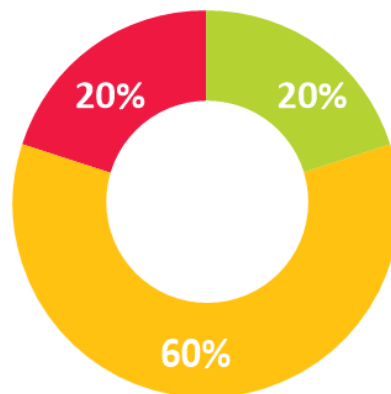
100 per cent of the actions in the Recreation and Open Spaces theme are on track for completion.



Completed
On track for completion
Delayed

LOCAL ECONOMY

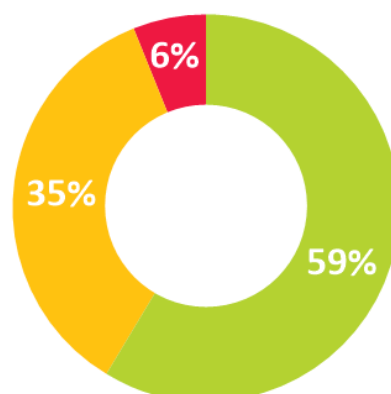
60 per cent of the actions in the Local Economy theme are on track for completion, 20 per cent are completed and 20 per cent are delayed.



Completed
On track for completion
Delayed

PLANNING, DEVELOPMENT AND HERITAGE

59 per cent of the actions in the Planning, Development and Heritage theme are completed, 35 per cent are on track for completion and six per cent are delayed.

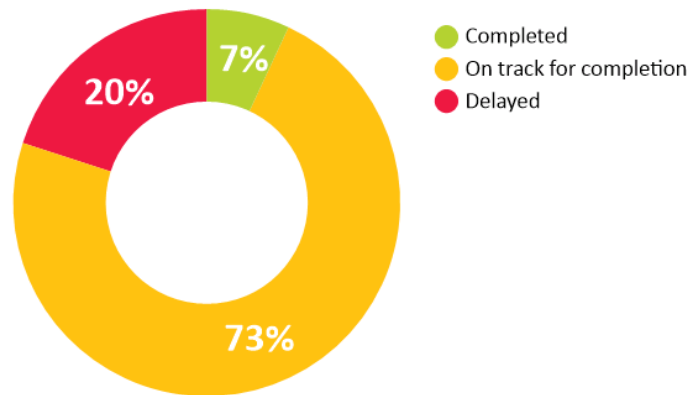


Completed
On track for completion
Delayed

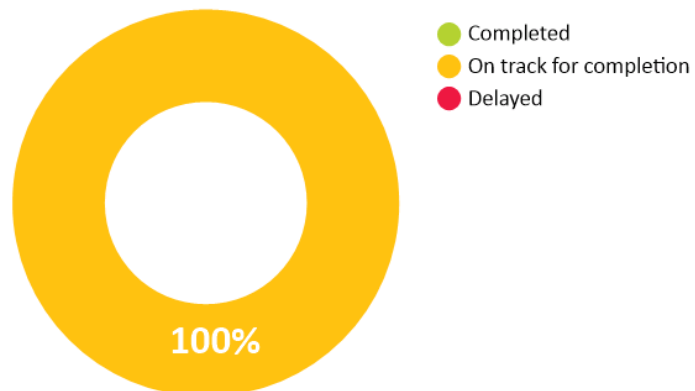
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**TRANSPORT,
PEDESTRIANS AND
PARKING**

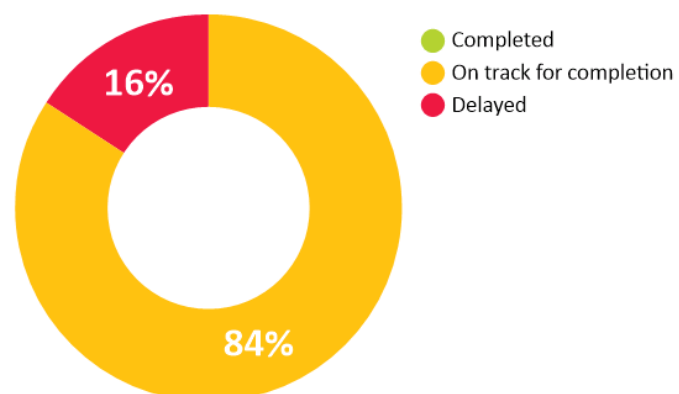
73 per cent of the actions in the Transport, Pedestrians and Parking theme are on track for completion, seven per cent are completed and 20 per cent are delayed.

**BUILDINGS AND
INFRASTRUCTURE**

100 per cent of the actions in the Buildings and Infrastructure theme are on track for completion.

**SUSTAINABLE
ENVIRONMENT**

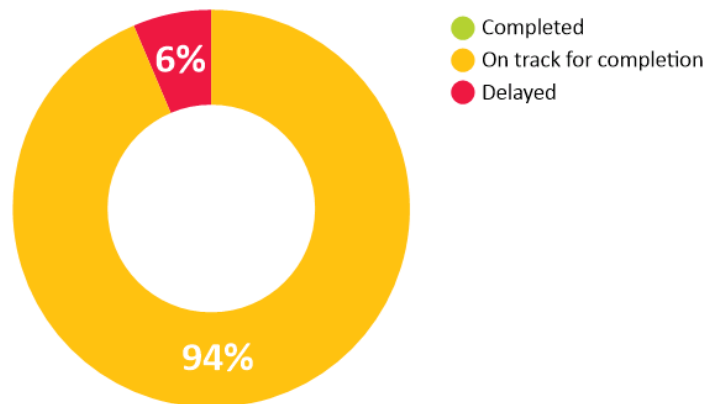
84 per cent of the actions in the Sustainable Environment theme are on track for completion and 16 per cent are delayed.



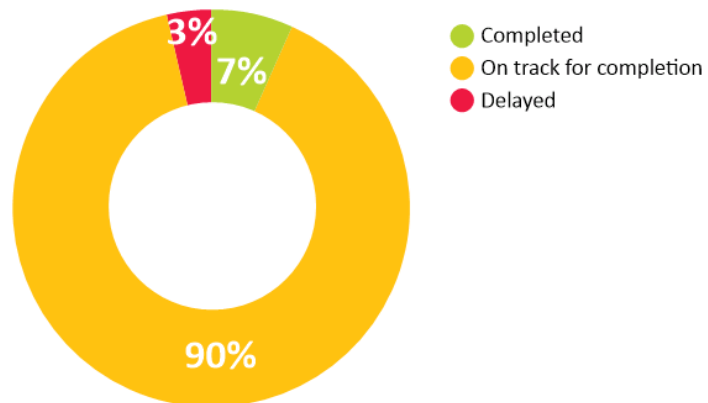
7

SUSTAINABLE WASTE

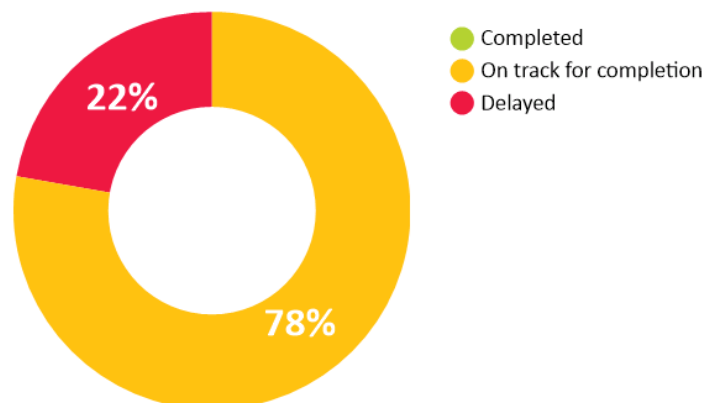
94 per cent of the actions in the Sustainable Waste theme are on track for completion and six per cent are delayed.

**CORPORATE LEADERSHIP AND ENGAGEMENT**

90 per cent of the actions in the Corporate Leadership and Engagement theme are on track for completion, seven per cent are completed and three per cent are delayed.

**KNOWLEDGE AND INNOVATION**

78 per cent of the actions in the Corporate Leadership and Engagement theme are on track for completion and 22 per cent are delayed.



8



ARTS AND CULTURE



Six Month Progress Report – Waverley Council, December 2018

Goal 1.1: Facilitate opportunities that recognise Waverley's unique place in the Australian contemporary cultural landscape

Strategy: 1.1.1

Develop and implement a Cultural Plan for Waverley that delivers a diverse range of integrated cultural activities

Deliverables	Activity	Measure	Status	Comments
Implement a rich and diverse program of cultural activities across a range of creative and performing art forms	Implement an annual program of cultural, learning and visual arts activities	Increased customer satisfaction with programs	●	Bondi Feast Fringe Theatre attendance increased by 67 per cent with more than 5000 attendees. Pottery Studio attendance is tracking at approximately 100 per cent across adult classes. Other events such as Mark and Evette Moran Nib Literary Award, Bondi Wave Rockstars music learning program and Carols by the Sea attracted high participation rates. There were 42 applications for the Waverley Artists Program
Build partnerships with key stakeholders and explore funding opportunities that support and enhance the cultural offering in Waverley	Develop a portfolio of sponsorship and grant funding opportunities	Two new funding opportunities identified	●	A grant submission was made to the LGNSW Research and Innovation Fund, however Waverley Council was unsuccessful. NSW Heritage Grant is being considered for submission in Q3

Strategy: 1.1.2

Deliver a dynamic library service that enriches lives by providing a means of social and cultural interaction

Deliverables	Activity	Measure	Status	Comments
Deliver a diverse program of library activities that foster creativity	Develop and implement an annual program of creative activities	Average 80 per cent booking capacity for activities	●	Creative activities organised include Write Your Memoir, Draw a Cartoon Character, Collage making project, Higher Secondary School Night Shift program, TechTime workshops, Halloween Week workshop series, Meet the Author events and Pixel Fest
Deliver a broad range of learning programs that educate and inspire	Promote and implement a range of learning opportunities for all ages	Minimum 80 per cent positive customer feedback	●	Some of the programs held include farm animal visit, Picturesque Garden - Waverley Cemetery talk, Techtime on social media and apple devices, Launch of ipad lending program, Science Week talk on Native Bees and TechPlayground with access to coding and robotics. Feedback process undertaken indicates 90 per cent satisfaction with programs

10

Strategy: 1.1.3

Provide a diverse program of recreational and entertainment events that balance community and visitor expectations

Deliverables	Activity	Measure	Status	Comments
Provide a broad program of Council-delivered civic and community events	Deliver an annual program of civic events and community festivals	Minimum 80 per cent positive community and stakeholder feedback	●	Festival of the Winds received crowd estimates of approximately 80,000 people. Other civic and community events include Dudley Page Reserve New Years Eve, Carols by the Sea and Brightest and Best Business Awards
	Review and update Sponsorship Policy	Policy adopted	●	Current and future Issues and opportunities were identified and stakeholder engagement commenced. Further work will be undertaken in Q3 to progress policy development
	Implement Events Policy review recommendations	Recommendations implemented	●	Revised Draft Policy is scheduled for completion in Q4
Co-ordinate the delivery of externally managed flagship events	Manage public spaces effectively and facilitate the successful delivery of large scale flagship events	Minimum 80 per cent positive community and stakeholder feedback	●	Ice Rink, Ferris Wheel, Bowlarama and Open Air Cinema events related procurement and contracts work were undertaken. Sculpture by the Sea event was organised. Planning is underway for a number of key events in Q3

Goal 1.2: Preserve and interpret the unique cultural heritage of Waverley

Strategy: 1.2.1

Maintain the unique cultural value and heritage significance of key landmarks

Deliverables	Activity	Measure	Status	Comments
Ensure future uses of Bondi Pavilion reflect its place as a significant cultural space	Develop plans and policies for the Bondi Pavilion that acknowledge and reflect its cultural heritage	Plans and policies in place	●	The Bondi Pavilion Conservation Management Plan was approved by NSW Heritage Office in August 2018. Waverley Council endorsed a concept design for the Bondi Pavilion. The concept design will progress to detailed design stage with changes based on community feedback. Preparation of a Cultural Plan is underway

Strategy: 1.2.2

Plan and deliver a range of cultural heritage activities that inspire creativity, build participation and create learning opportunities

Deliverables	Activity	Measure	Status	Comments
Deliver and partner with cultural heritage groups and other organisations to deliver culturally relevant activities	Engage with key stakeholders to develop and implement cultural heritage activities and programs	Increase in cultural heritage programs and activities	●	Preparation of a Cultural Plan is underway

12



COMMUNITY SERVICES AND WELL-BEING



Six Month Progress Report – Waverley Council, December 2018

Goal 2.1: Create a resilient, caring and cohesive community

Strategy: 2.1.1

Provide a range of needs-based, flexible and accessible services, buildings and facilities

13

Deliverables	Activity	Measure	Status	Comments
Develop and implement an integrated social sustainability framework in partnership with other agencies	Undertake research in partnership with key partners to prepare the social sustainability framework	Recommendation report completed	●	Compilation of population profiles has progressed as part of social sustainability policies/framework research. Planning is underway to engage with community groups and partners to streamline feedback received on aspirations, issues, gaps and needs
Improve the delivery and viability of integrated early childhood and family support services, Community and Seniors Centre and NDIS registered disability service	Improve client choice and control in the provision of responsive high quality services for children, families, older people and people with a disability	Meet quality assurance and legislative requirements, maintain or increase satisfaction of users	●	Bronte Early Education Centre (EEC) and Waverley Family Day Care participated in the Federal Government's assessment and rating process. Bronte EEC received an Exceeding Quality rating. Family Day Care's rating and assessment has confirmed high standards. Research into quality Early Education and Care was completed and local provision was mapped to inform planning and service design
Deliver a transparent, targeted and outcome-focused grants program in response to changing community needs and expectations	Implement grants programs in accordance with legislation and Council's guidelines	Maintain and increase satisfaction rating of grant recipients over 2017 baseline	●	Small Grants Round 1 2018–19 was completed in October 2018. Fifteen individuals and organisations received grants totalling \$41,280 to implement diverse projects providing community benefit. A review of Waverley Council's current grants process has commenced
Review and implement Council's community tenancy policy	Engage stakeholders to review and update Community Tenancy policy	Policy updated	●	Policy review has commenced with engagement of key stakeholders underway
Improve the capacity of services to better respond to people with complex needs (e.g. young people, mental health, homelessness)	Co-ordinate networking, advocacy and partnership activities with government and community to address unmet needs,	Four activities co-ordinated	●	Youth Mental Health First Aid sessions were held in July and November 2018. Principal's Symposium on early intervention for school refusal was held in partnership with Randwick Council, NSW Government and service providers in August 2018. A presentation on dual diagnosis for people affected by Alcohol and other drugs (AOD) and mental health issues for the Eastern Sydney Youth Services Network (ESYSN) was organised in August 2018. Networking of ESYSN with the LAC and Ability Links to facilitate assistance for young people to access appropriate support was coordinated

14

Strategy: 2.1.2

Provide and manage social and affordable rental housing, community venues and facilities

Deliverables	Activity	Measure	Status	Comments
Manage Council's affordable and social housing programs and partner with other agencies to improve provision	Update housing policies in response to changing community trends and publish an annual report	Policy review completed and annual report published	●	Draft Housing Report was completed. Demographic analysis and research was completed to identify current status of housing needs
Deliver accessible community facilities and venues that cater for the diverse needs of the community	Promote Council's community venues and facilities and investigate opportunities to increase utilisation	Increased use of venues and facilities	●	Communications Plan is being prepared and is planned for completion in Q3

Goal 2.2: Nurture a safe, healthy and well-connected community that has the capacity to embrace challenges and the resilience to adapt to change

Strategy: 2.2.1

Facilitate social inclusion and neighbourhood programs to strengthen community connections

Deliverables	Activity	Measure	Status	Responsibility
Implement and facilitate resident-led projects and encourage creative community interactions	Design, deliver and promote neighbourhood programs	Community satisfaction rating of 80 per cent or above and increased participation in neighbourhood programs	●	Waverley Tri-Annual Garden Awards celebration attracted 27 entries. The event was held in November 2018 at Bronte House and received positive feedback. Waverley Council's Waverley Community Garden won Shared Garden category. Waverley Park Communal Garden was re-established with a core garden group. Work is in progress to assist Café and Wine Shop in Curlewis Street, Bondi Beach with a neighbourhood beautification project including a street garden
Enhance organisational support for volunteering opportunities and recognise and celebrate volunteers	Support initiatives that promote best practice in volunteer management and involvement across Council	Increased awareness and support for volunteer programs across Council	●	A new volunteer management software is currently being implemented to support and enhance volunteer initiatives in Waverley. A corporate volunteer group assisted the cemetery to prepare for open day in October 2018

Six Month Progress Report – Waverley Council December 2018

Deliverables	Activity	Measure	Status	Responsibility
Provide programs that inform, educate and support Waverley's community	Promote awareness of community services and deliver interactive workshops to support the wellbeing and resilience of children, young people, families, seniors and people with disability	Increased community awareness	●	Cyber Safety workshop was held in August 2018 for parents in partnership with NSW Police and Waverley Public School. In October 2018, Waverley Council supported a pre-Invictus game event. 'You are defined by what you can do' was the theme and resonates with Waverley Council's DIAP strategies. Parent seminars on safe internet usage and water safety were held in November and December 2018
Connect with older people and assist residents to remain healthy and active in their homes and communities with good access to information, services and support	Prepare and implement the wellness and reablement action plan to support healthy, active lifestyles for older people as they age and connect them to their communities	Action Plan developed and implemented	●	In Q1, more than 100 seniors participated in surveys and focus group discussions to provide input and feedback on priorities for developing Waverley Council's Wellness and Reablement Action Plan. In Q2, stage 2 of the seniors program review was completed

Strategy: 2.2.2

Manage and regulate public places to achieve safe and healthy lifestyles

Prepare and implement proactive health and safety strategies to improve community health and address anti-social behaviour	Undertake daily patrols to improve safety at Bondi, Bronte and Tamarama beaches	100 per cent compliance	●	Daily lifeguard patrols were undertaken at Bondi and Bronte beaches. Daily patrols commenced mid September 2018 at Tamarama Beach. Inspections and cleaning were coordinated twice per week to assist in the management of homeless material at key locations
	Implement strategies to address antisocial behaviour and noise related issues	Reduction in incidents	●	Ranger patrols were undertaken daily throughout the LGA with a focus on the beaches and Bondi Junction. Alcohol patrols of parks and reserves were undertaken with an emphasis on prevention rather than reaction. Waverley Council partnered with NSW Police on a number of key initiatives and also responded to 27 noise complaints

16

Goal 2.2: Nurture a safe, healthy and well-connected community that has the capacity to embrace challenges and the resilience to adapt to change

Strategy: 2.2.2

Manage and regulate public places to achieve safe and healthy lifestyles

Deliverables	Activity	Measure	Status	Comments
Prepare and implement proactive health and safety strategies to improve community health and address anti-social behaviour	Undertake inspections to regulate food handling, sewerage, excessive noise and other issues	All inspections completed meet industry standards	●	In Q1, 164 food inspections were conducted and 158 inspections were conducted in Q2. Waverley Council responded to 10 food business complaints
Prepare and implement proactive health and safety strategies to improve community health and address anti-social behaviour	Manage and implement companion animals and impounding program	100 per cent legislative requirements met and increase in impounded animals	●	In Q1, 77 animals were registered and 20 were impounded. In Q2, 73 animals were registered and 13 were impounded with five being transported to SDCH (pound)

Goal 2.3: Strengthen people's inclusion in community life, promote diversity and celebrate Aboriginal culture past, present and future

Strategy: 2.3.1

Improve access, participation and inclusion for everyone

Deliverables	Activity	Measure	Status	Comments
Implement Disability Inclusion Action Plan (DIAP), Reconciliation Action Plan (RAP) and other key plans and policies	Implement priority actions in the RAP, DIAP and other relevant plans and policies in partnership with internal and external partners	Annual progress report completed	●	Waverley Council's DIAP was completed and is now available on Council's website. The annual DIAP progress report was finalised. RAP work is underway and is planned for completion in 2019. RAP progress report was completed
Strengthen Council's capacity for collaboration and effective partnerships to deliver community and social well-being projects	Implement joint projects with community groups and government agencies to enhance service co-ordination, maximise opportunities and promote inclusion, harmony and diversity	Four initiatives or partnership projects implemented	●	Waverley Council received funding for five trainees through the Elsa Dixon Aboriginal Employment Program (Department of Industry). Waverley Council received \$5000 grant through a partnership with NSW Health to install a bubbler in the Mill Hill Courtyard. A consultation meeting was held in December 2018 with the Department of Education and Woollahra Council to discuss options for improving future provision of and better access to co-ed public secondary education in the Eastern Suburbs. Migrant Employment Expo was held in November 2018 in partnership with external partners to provide information about local employment opportunities for people from migrant and refugee background
Deliver and facilitate inclusive, informal and family-friendly local programs that promote harmony and respect	Provide opportunities for residents and visitors to come together in support of Waverley's diverse community	Four activities delivered or facilitated	●	NAIDOC Week concert was held. Planning for Bondi Blitz, Charing Cross festival and Walk for Respect is underway. Waverley Council partnered with the Department of Premier and Cabinet to facilitate access to the beach for Seniors and people with disability to celebrate the Royal visit to Waverley in October 2018.

18



RECREATION AND OPEN SPACES



Six Month Progress Report – Waverley Council, December 2018

Goal 3.1. Improve health and quality of life through a range of recreational opportunities and quality open spaces

Strategy: 3.1.1

Retain, protect, and improve the quality, capacity and accessibility of parks, open spaces, sporting and recreational facilities

Deliverables	Activity	Measure	Status	Comments
Understand and respond to the recreation needs of the community	Undertake a recreation needs study in partnership with the community	90 per cent of recreation needs study recommendations implemented	●	The recreation needs study will be part of the Open Space Strategy. Preparation of the Open Space and Recreation Strategy are in progress
Prepare and implement an Open Space Strategy that caters to and balances the needs of all users	Undertake park and playground upgrades	90 per cent of scheduled park and playground upgrades completed on time and within budget	●	Preparation of the Open Space and Recreation Strategy is in progress. Gibson and Brown playground upgrades were completed. Marks Park, Clarke Reserve and Barracluff Park playground upgrade design phase is in progress. Marks Park design was updated to include improvements following Sculpture by the Sea. Work is scheduled to commence in Q4
	Service and maintain public open spaces to best practice standards and community expectations	Monthly review of all public open spaces completed to meet the service standards	●	All public spaces were maintained according to schedules and standards in Q1 and Q2

Goal 3.2. Expand the diverse network of parks and open spaces, sporting and recreational facilities

Strategy: 3.2.1

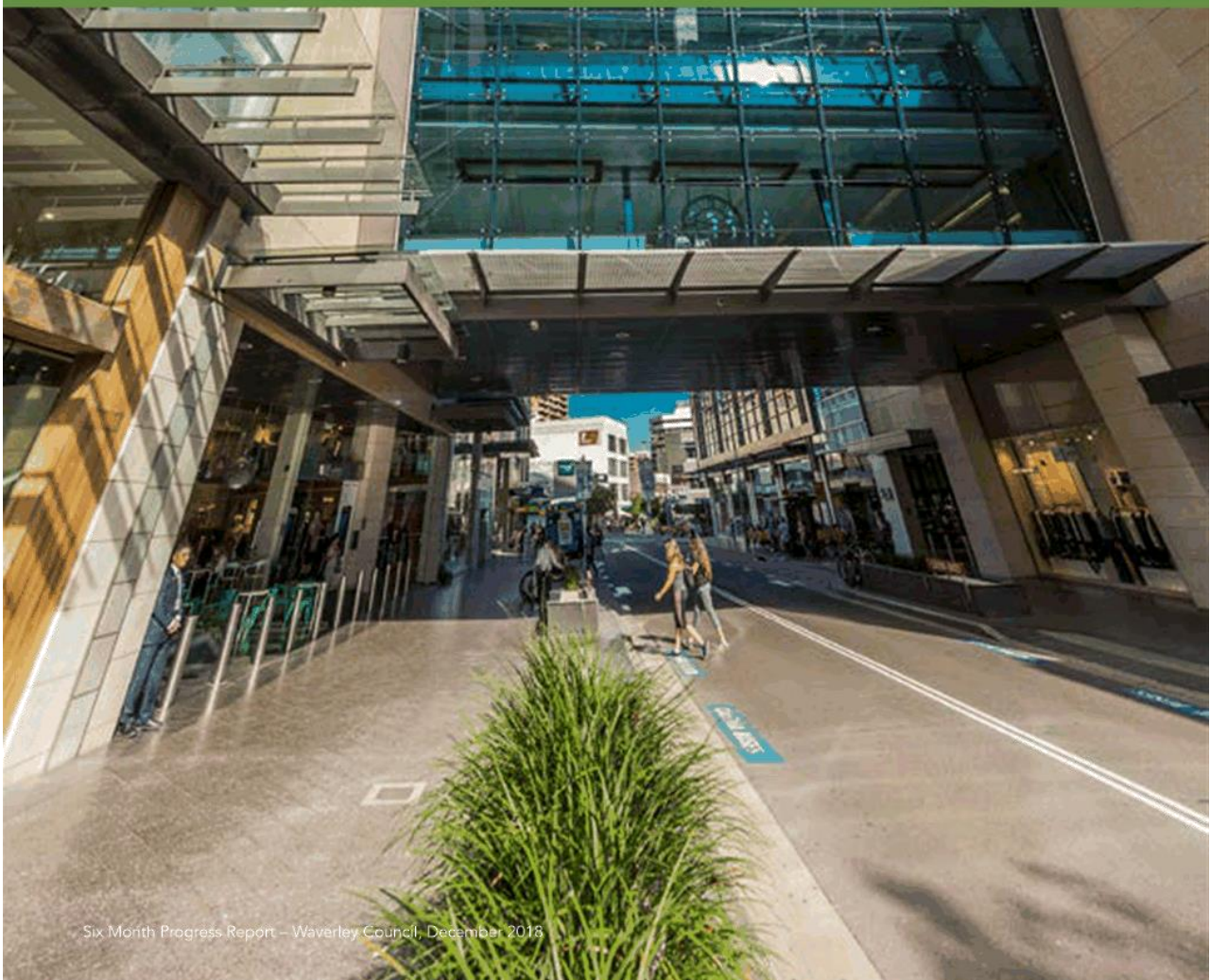
Improve access to private and public recreation facilities and open spaces

Deliverables	Activity	Measure	Status	Comments
Partner with key stakeholders to maximise the use and access to private and public open spaces, recreation and sports fields	Manage access to public open spaces to promote optimal use	100 per cent utilisation of existing licenses	●	Commercial Fitness Expressions of Interest process finalised and agreements issued. There is currently a 100 per cent utilisation of licensed areas
Integrate innovation and emerging technologies in planning and design of open spaces and recreational facilities	Investigate opportunities to include emerging materials that provide cost, lifecycle, environmental and social benefits	Asset maintenance and lifecycle cost reduction reflected in Strategic Asset Management Plan (SAMP)	●	Public Domain Technical Manual supply contracts were updated. Life cycle, cost, environmental and social benefits were integrated in the selection criteria for all public domain assets

20



LOCAL ECONOMY



Six Month Progress Report – Waverley Council, December 2018

Goal 4.1: Promote Waverley as a significant sustainable economy and innovation precinct

Strategy: 4.1.1

Facilitate networking and collaboration between Waverley's independent professionals and aspiring start-ups

Deliverables	Activity	Measure	Status	Comments
Implement innovative and alternative mechanisms to encourage collaboration and networking	Organise events to facilitate networking opportunities between start ups	A minimum of two events organised	●	The first networking event was held in October 2018 and focused on digital marketing. This event was attended by 200 people

Strategy: 4.1.2

Develop approaches to increase employment opportunities among the highly skilled and educated workforce, including young graduates

Deliverables	Activity	Measure	Status	Comments
Undertake initiatives to facilitate employment opportunities	Organise programs to facilitate employment opportunities	Partnership created with at least one organisation	●	Project Planning is scheduled for Q4

Goal 4.2: Ensure Bondi Junction and Waverley's villages continue to have a diverse range of businesses, local jobs and services

Strategy: 4.2.1

Enhance the commercial core of Bondi Junction to increase employment

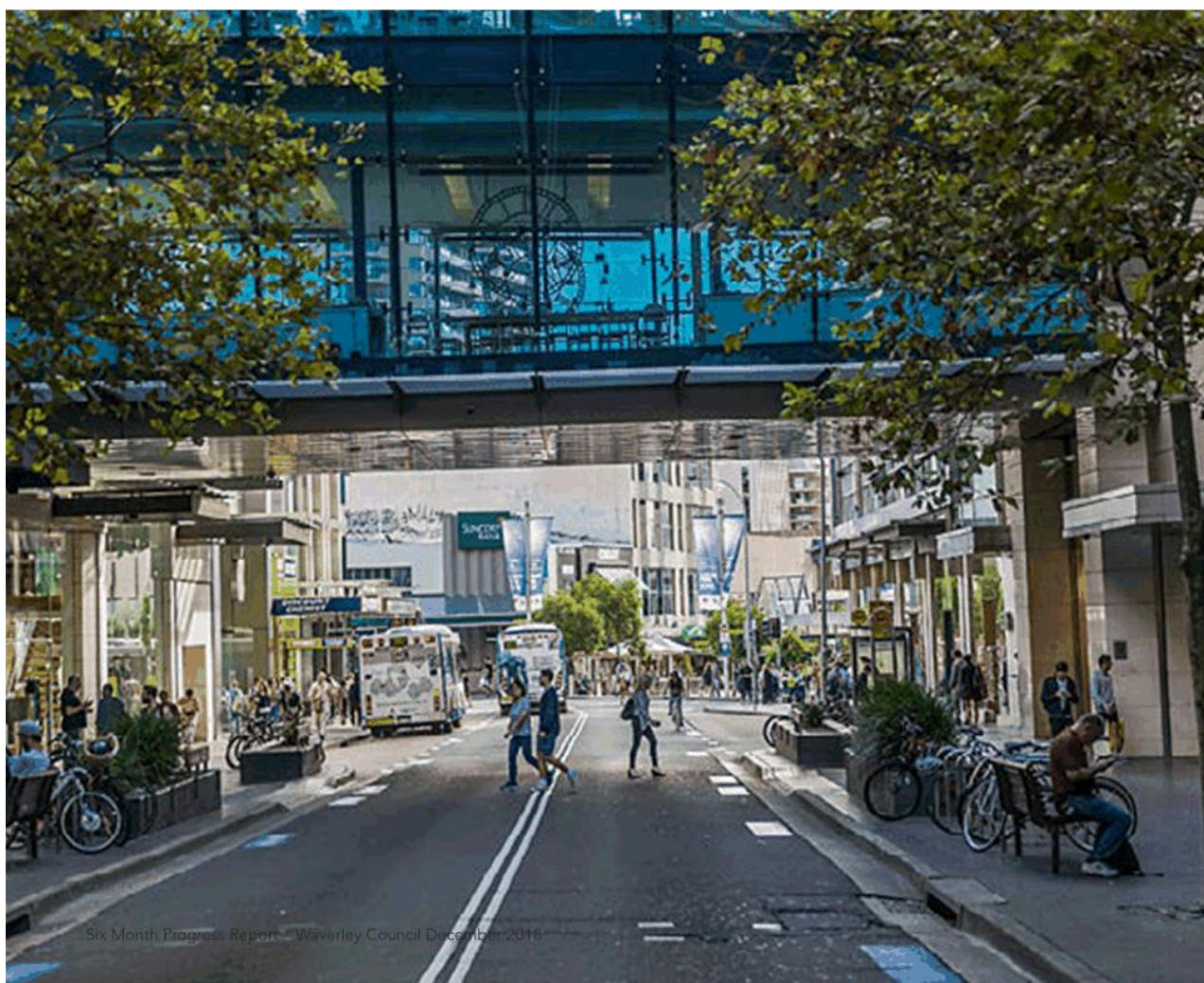
Deliverables	Activity	Measure	Status	Responsibility
Investigate and implement strategies to facilitate commercial office floorspace in Bondi Junction and other centres	Undertake Bondi Junction commercial floorspace audit	Bondi Junction commercial floorspace audit conducted	●	Vacancy Audit was completed and Property Council Office Market Report was commissioned. This is planned to be completed early 2019
	Introduce mechanisms to increase commercial floorspace in Bondi Junction	Increased investment in development of commercial floorspace	●	Preparation of the planning proposal is underway and is scheduled for Council consideration in Q3

22 Goal 4.2: Ensure Bondi Junction and Waverley's villages continue to have a diverse range of businesses, local jobs and services

Strategy: 4.2.2

Support the efforts of a range of stakeholders to increase the diversity of the local economy

Deliverables	Activity	Measure	Status	Comments
Partner with JobsNSW and other agencies to support start-ups and small and medium enterprises	Partner with State government and SMEs to analyse options to increase diversity of the local economy	Partnerships with State and SME's established	●	This is scheduled for completion in Q4
Implement an Easy To Do Business with Council policy	Prepare and implement Commercial Activity in Public Places Policy	Policy adopted and implementation initiated	●	The scope of this project has changed and will not be implemented



Six Month Progress Report - Waverley Council December 2016

Goal 4.3: Encourage tourism to support to the local economy and contribute to local amenity

Strategy: 4.3.1

Ensure tourism contributes to natural and cultural attractions and local amenity

Deliverables	Activity	Measure	Status	Comments
Implement place activation initiatives that reflect community concerns and needs	Implement an integrated approach to events, transport, public place enhancement and promotions	Place activation initiatives adopted	●	Sustainable Visitation Strategy was placed on public exhibition in Q1 and will be considered for adoption in Q3
Lobby State government to amend legislation to better manage short-term holiday lettings	Lobby State government to amend short term holiday lettings legislation and/or policy	State legislative or policy amendments initiated	●	Submission was made to state government inquiry regarding Holiday Lettings and amending legislation proposal was drafted

Strategy: 4.3.2

Support and enhance the tourist economy

Deliverables	Activity	Measure	Status	Comments
Promote and educate visitors on local history, landscape, businesses and cultural assets	Undertake a feasibility study to create a new visitor information centre at Bondi Beach	Feasibility study completed	●	Awaiting adoption of Sustainable Visitation Strategy prior to specific action implementation
Prepare and implement a Destination Management Plan	Prepare Destination marketing strategy via Hello Bondi website and app	Double online website visits to Hello Bondi website	●	Awaiting adoption of Sustainable Visitation Strategy prior to specific action implementation

24



PLANNING, DEVELOPMENT AND HERITAGE



Six Month Progress Report – Waverley Council, December 2018

Goal 5.1: Facilitate and deliver well-designed, accessible and sustainable buildings and places that improve the liveability of existing neighbourhoods

Strategy: 5.1.1

Facilitate and enable a diverse range of housing options and other land uses

Deliverables	Activity	Measure	Status	Comments
Develop and implement planning policies to increase affordable housing options	Prepare a local housing strategy in alignment with State government requirements	Strategy adopted	●	Local Housing Strategy and LEP Health Check 2021 project report was adopted by Council in Q2
Align local planning policy regularly with metropolitan planning directions and ensure a diversity of uses are provided	Review Waverley Local Environment Plan(LEP) and Development Control Plan(DCP)	Annual review of DCP and LEP completed	●	Minor amendments to LEP was forwarded to the Department of Planning in Q2

Strategy: 5.1.2

Ensure new development maintains or improves the liveability and amenity of existing neighbourhoods

Deliverables	Activity	Measure	Status	Comments
Ensure planning policy and agreements provide improvements to the surrounding facilities and areas	Review and update Planning Agreement (PA) policy	PA policy updated	●	Planning Agreement Policy was adopted in Q1

Strategy: 5.1.3

Ensure new development provides a high standard of design quality and does not impact on the amenity of neighbours or the wider community

Deliverables	Activity	Measure	Status	Comments
Provide timely determinations of applications for developments	Implement assessment procedures that deliver high quality outcomes and efficient determinations	80 per cent of applications that meet LEP and DCP are determined within 40 working days	●	80 per cent of LEP and DCP compliant applications were completed within 46 days in Q1. This improved to 40 working days in Q2
Ensure new development meets the aims and objectives of the LEP and DCP	Assess all applications against provisions of the LEP and DCP and other relevant legislation	100 per cent of applications are assessed against relevant provisions of the LEP and DCP and other relevant legislation	●	All applications were assessed against required legislation in Q1 and Q2

26

Goal 5.1: Facilitate and deliver well-designed, accessible and sustainable buildings and places that improve the liveability of existing neighbourhoods


Strategy: 5.1.4

Ensure development is undertaken in accordance with required approvals and new and existing buildings provide a high standard of fire safety and amenity

Deliverables	Activity	Measure		Responsibility
Ensure the development meets the requirements of the development consent and relevant legislation where Council is appointed as the certifier	Assess all applications against the development consent and legislation and ensure compliance during required inspections	100 per cent of applications are assessed against relevant development consent and legislation	●	All applications were assessed against required legislation in Q1 and Q2
Provide efficient and professional certification	Implement assessment and inspection procedures that deliver high quality outcomes and efficient determinations	80 per cent of building certification inspections are undertaken within 10 working days	●	In Q1, 24 building certification inspections were completed and 87 per cent were undertaken within 10 working days. In Q1, 18 building certification inspections were completed and 90 per cent were done within 10 working days
Ensure new buildings meet current fire safety standards and existing buildings are upgraded	Undertake fire safety assessment of new development where Council is the certifier and in existing buildings where potential fire safety issues are identified	80 per cent of fire safety inspections are undertaken within 15 working days	●	In Q1, 97 per cent of the 35 fire safety inspections were completed within 15 working days. In Q2, 85 per cent of the 25 inspections were completed in 15 days.
Undertake initiatives to address issues relating to illegal use or building works in a timely manner	Investigate complaints relating to illegal use of building works in a timely manner	80 per cent of complaints regarding illegal development or use of buildings are responded to within 15 working days	●	In Q1, 107 complaints on illegal use and development were received and 100 per cent of these were responded to within 15 working days. In Q2, 77 complaints were received and 88 per cent were responded within 15 working days

Strategy: 5.1.5

Encourage energy and water efficiency, best practice waste management and zero carbon buildings for all developments

Deliverables	Activity	Measure	Status	Comments
Update planning policies, consider incentives and lobby for improved regulations	Initiate DCP updates to incorporate best practice environment sustainability measures for all developments	Best practice measures identified		Minor amendments were made to DCP and was adopted and implemented in Q1

28 Goal 5.2: Value and embrace Waverley's heritage items and places

Strategy: 5.2.1



Protect, respect and conserve items and places of heritage significance within Waverley

Deliverables	Activity	Measure	Status	Comments
Prepare and implement Conservation Management Plans (CMPs) and Conservation Strategies	Prepare and implement CMPs for Council-owned heritage assets	CMPs adopted by NSW Heritage Council	●	Bondi Pavilion Conservation Management Plan (CMP) was endorsed by Heritage Council in Q1. Bondi Surf Club CMP was submitted to Heritage Division for assessment. The Bondi Park CMP was submitted to the Heritage Division and referred to the local, state and national curtilage. Bronte House CMP was finalised
	Prepare and implement a Conservation Management Plan and Strategic Business Plan for Waverley Cemetery	Plans endorsed	●	The Conservation Management Plan and Land Use Master Plan for Waverley Cemetery were endorsed and implementation plan development is underway. The draft Strategic Business Plan preparation is scheduled for Q3
Implement events to promote local heritage	Organise heritage and design awards and events	Two heritage events organised	●	Objects Found Heritage Event was organised in Q2. Heritage awards is scheduled for Q4
Prepare and implement Waverley Heritage Study	Review heritage inventory sheets for existing heritage items and Heritage Conservation Areas (HCAs)	Inventory sheets reviewed and updated	●	This activity is delayed pending completion of the Waverley Heritage Review

Goal 5.3: Encourage new developments to achieve design excellence

Strategy: 5.3.1

Ensure development and construction in the public and private domain achieves excellence in design

Deliverables	Activity	Measure	Status	Comments
Ensure new developments and building upgrades achieve high quality design outcomes	Engage the Design Excellence Panel (DEP) and Waverley Development Assessment Panel (WDAP) to help achieve improved building design	Increase in recognition and awards received		All applications required to be referred to the DEP and WDAP (now WLPP) were referred and feedback/comments received were used in the assessment and determination of relevant applications to ensure high quality building and design outcomes are achieved
Expand the concept of Complete Streets to all of Waverley local government area and prepare and implement the Street Design Manual	Prepare the Street Design Manual	Manual adopted		Street Design Manual is scheduled for completion in Q3

Strategy: 5.3.2

Encourage creativity and innovation in the planning, design and delivery of new buildings, streetscape and public places upgrades

Deliverables	Activity	Measure	Status	Comments
Adapt and implement 3D modelling to increase user understanding and appreciation of place	Explore feasibility of expanding 3D model use and application	Feasibility analysis and procurement completed		3D model was updated and finalised. Staff training is scheduled for Q4

30



TRANSPORT, PEDESTRIANS AND PARKING



5th Month Progress Report – Waverley Council, December 2018

Goal 6.1. Provide a wide range of transport options so people can easily move within and beyond Waverley

Strategy: 6.1.1

Enable people to walk and cycle easily around the local area

Deliverables	Activity	Measure	Status	Comments
Prepare and implement a Walking Audit and Walking Strategy	Undertake Walking Audit and prepare the Walking Strategy	Walking Audit completed and Walking Strategy adopted	●	Project Planning is scheduled for Q4
Implement Waverley Bike Plan 2013 and prepare a Cycling Strategy for separated cycling infrastructure	Prepare a Cycling Strategy concentrating on separated cycleways	Strategy adopted	●	Funding was confirmed for separated cycleways. Bondi Junction cycleway construction is scheduled to commence in Q3
Continue to implement a partnership program with schools and businesses to promote and encourage active transport	Implement Active Travel to Schools and travel behaviour change programs	Partnered with three local schools	●	Chesterfield Parade, no right turn was implemented for Clovelly Public School. Arden Street Safety Review is scheduled for finalisation in Q3

Strategy: 6.1.2


Improve accessibility to public transport and ride sharing

Deliverables	Activity	Measure	Status	Comments
Partner with State government to undertake major improvements to Bondi Junction Interchange, and bus services on Bondi Road Corridor	Prepare plans for improved pedestrian access to Bondi Junction Interchange and lobby State government for bus service improvements	Plans prepared and lodged with state government; Pedestrian improvements endorsed	●	Strategic Transport Working Group was established and planning for improvements to Bondi Junction Interchange and Bondi Road Corridor are underway. Rowe Street Project plan was adopted by Council and being implemented
Encourage more ride sharing, shared vehicles and electric vehicles through our policies, planning and facilities management	Install car share pods and promote on-demand service and manage bike share operations	20 car share pods installed; increased usage of Ride-Plus service; increased usage of share bikes	●	In Q1 and Q2, 16 car share pods were installed. Plans to expand the service is underway.
	Provide public place electric vehicle charging stations in the Waverley LGA	Two EV charging points installed	●	Waverley, Woollahra and Randwick councils have signed a joint agreement with electric vehicle charging provider to install on-street charge stations in six key locations in the Eastern Suburbs. Charge stations will be located at including Queen Elizabeth Drive, Bondi Beach and Spring Street, Bondi Junction

32

Strategy: 6.1.3


Reduce the need to own and travel by private motor vehicle

Deliverables	Activity	Measure	Status	Comments
Implement an integrated approach to parking, land use and travel demand through our planning instruments and parking policies	Undertake DCP update to reflect integrated approach to parking, land use and travel demand	DCP amendments updated		Minor amendments were made to DCP and was adopted and implemented in Q1

Goal 6.2. Build and maintain streetscapes that have a welcoming sense of place



Strategy: 6.2.1

Improve accessibility and convenience with new and upgraded roads and footpaths that balance the needs of pedestrians, bicycles and other users

Deliverables	Activity	Measure	Status	Comments
Adopt the Transport Hierarchy into all road and footpath works undertaken by council, for both capital and maintenance works	Review road and footpath asset condition plans to ensure compliance with Transport Hierarchy	100 per cent compliance with Transport Hierarchy		All project designs have transport hierarchy principles incorporated. There was 100 per cent compliance in Q1 and Q2

Strategy: 6.2.2

Deliver improved access to popular destinations such as Bondi Junction, Bondi Beach and local villages

Deliverables	Activity	Measure	Status	Comments
Implement Complete Streets and other improvements to Bondi Junction and implement Campbell Parade Streetscape Upgrade	Manage delivery of Bondi Junction Cycleway and design of Campbell Parade Streetscape	Bondi Junction cycleway construction commenced between Adelaide Street and Bronte Road and construction commenced between Bronte Road and Denison Street		Funding was confirmed for Bondi Junction Cycleway for 2018–19. Construction is planned to commence in Q3. Community Consultation on principles and values of adopted strategic plans was undertaken for the Campbell Parade streetscape project
Secure State government funding to prepare a study on dedicated bus lanes on Bondi Road, Campbell Parade and Old South Head Road	Apply for State and Federal government funding for dedicated bus lane study	Two funding applications submitted		Investigations are underway to identify available funding options that could be lodged in Q3 and Q4

Goal 6.3. Create safe streets and footpaths with fair access to parking

33

Strategy: 6.3.1

Build and maintain streets and footpaths that are safe for everybody

Deliverables	Activity	Measure	Status	Comments
Reduce road speeds in Waverley local government area to 40kmh throughout and 10kmh in select locations	Work with Roads and Maritime Services (RMS) and NSW Centre for Road Safety to reduce road speeds	Additional 10kmh share zones approved, application for 40kmh default urban speed limit submitted	●	Stage 2 working paper was completed and report was presented to the Traffic Committee in December 2018. Report for 10km/h Shared Path project for Bronte Cutting is planned for Q3 and 40km/h at Notts Avenue is planned for Q4
Install lighting, safe crossings and other measures to improve perception of personal safety	Review RMS crash data across Waverley to identify areas that need improvement	Reduction in number of accidents at locations where improvements and changes undertaken	●	Footpath renewal program is underway with construction of Disability Discrimination Act compliant footpaths and ramps. Design and investigation into pedestrian crossing lighting design is ongoing. Active transport projects including 40km/h zone south of Bondi road and Arden Street traffic signal are underway

Strategy: 6.3.2

Prioritise residential access to car parking

Deliverables	Activity	Measure	Status	Comments
Review arrangements for parking to address changing community needs including parking permit and electronic permit systems	Review parking arrangements to address the needs of residents and explore options for electric vehicles and an electric permit system	Carer permits promoted, e-permits and electric car charging station investigated, new or expanded Residential Parking Scheme areas implemented	●	Carers Parking Permit was promoted at the Information Session held at the Senior Centre. New flyer and application form are finalised for Carers Parking Permit. Location for possible electric car charging station was identified

Strategy: 6.3.3

Ensure that on-street and off-street parking is fairly and effectively managed

Deliverables	Activity	Measure	Status	Comments
Research and implement cost-effective technology, policy and process improvements and prepare Smart Parking Management Strategy	Research options for ticketless parking and online availability in Council's car parks and implement mobile phone parking at key locations	Ticketless parking in Council's off-street parking facilities investigated and mobile phone payment options implemented at key locations	●	Phase 1 of the procurement process for ticketless parking was completed. Requisition for mobile phone parking was released. Evaluations of submissions will be completed in Q3
Ensure residential and commercial parking areas are patrolled as per Service Level Agreement	Ensure residential and commercial parking areas are patrolled and areas of concern identified and targeted	Reduction in complaints in target areas	●	Focused patrols were undertaken at multiple locations including Ben Eden Street, Paul Street, Kennilworth Street, Woodstock Street, Edmund Street, Henry Street, John Street, Residential Parking Scheme Area 25, ambulance access to Park Parade and the area around Bronte Village

34



BUILDINGS AND INFRASTRUCTURE



Six Month Progress Report - Walverley Council, December 2018

Goal 7.1. Undertake long-term maintenance and renewal of Council assets that meet community expectations and statutory obligations

35

Strategy: 7.1.1

Implement a sustainable asset management policy and strategy

Deliverables	Activity	Measure	Status	Responsibility
Implement adopted Asset Management Plans (AMPs) for all infrastructure types	Manage design and delivery of asset renewal projects identified in AMPs and included in Capital Works Program (CWP)	90 per cent of projects included in CWP implemented on time and budget	●	Public Domain Infrastructure projects are underway with the North Bondi Civil Infrastructure Renewal detail design in progress, Waverley Cemetery Retaining Walls 25–27 completed and Fig Tree Lane scheduled to commence early 2019. 75 per cent of the road re-sheeting program was completed and footpath program construction commenced
	Deliver proactive maintenance activities to ensure all Council's civil infrastructure assets meet standards	Annual maintenance program delivered on time and within budget	●	All requested civil maintenance works were actioned according to the current schedules and standards in Q1 and Q2
Implement continual Improvement Plan for all asset categories	Continual improvement plan recommendations in SAMP5 prioritised and high priority recommendations implemented	90 per cent of recommendations implemented	●	Continuous Improvements Plan activities are being implemented and on track to meet expected outcomes in 2018–19. Asset Management System review is in progress

Goal 7.2. Construct and upgrade new buildings and infrastructure that meet current and future community needs

Strategy: 7.2.1

Work with the community to deliver long-term building and infrastructure plans

Deliverables	Activity	Measure	Status	Responsibility
Deliver a community infrastructure Capital Works Program	Prepare and implement annual Community Infrastructure Program	90 per cent of Community Infrastructure Program implemented on time and within budget	●	Projects are on track to be delivered on time and within budget in 2018–19
Develop and implement a Strategic Property Investment framework to effectively manage Council's property portfolio	Manage Council's commercial property portfolio to optimise usage and rental returns	100 per cent occupancy of all leasable space across property, increase in revenue from annual rentals	●	Development of Property Strategy is underway

36



SUSTAINABLE ENVIRONMENT



Six Month Progress Report – Waverley Council, December 2018

Goal 8.1. Reduce greenhouse gas emissions and prepare for the impacts of climate change

Strategy: 8.1.1

Improve energy efficiency of Council and community buildings and infrastructure

Deliverables	Activity	Measure	Status	Comments
Upgrade lighting, heating, cooling and operations to improve energy efficiency	Deliver the Facilities Energy and Water Savings Action Plan to reduce electricity and water use at Council sites	Energy saving and lighting upgraded in Library and Customer Service Centre	●	Designs for lighting upgrades were completed. Tender evaluated and contract was signed to complete these works in Q3 and Q4
	Work with Ausgrid to upgrade and improve street lighting performance	250 street lights upgraded	●	Agreement signed with AusGrid to upgrade approximately 500P category streetlighting luminaires. This is scheduled to be completed in April 2019
Improve environmental performance of new and existing buildings	Deliver the Building Futures program to large strata buildings to reduce the electricity and water consumption	Energy upgrades completed at 10 large strata sites in Bondi Junction	●	Building energy and water assessments were undertaken for 10 participating buildings. Five NABERS rating was submitted and two buildings have approved major lighting upgrades

Strategy: 8.1.2

Increase uptake of renewable energy

Deliverables	Activity	Measure	Status	Comments
Deliver programs to increase the amount of solar and battery installed on community and council properties and buildings, schools and residential properties	Facilitate the installation of solar panels at schools	Installation completed at three schools	●	Waverley Public School and Bondi Public School installed solar panels in Q1. Solar tender was issued and site inspection was completed for St Catherine's School, Waverley. Dover Heights Preschool is in the process of seeking quotations
Increase proportion of renewables in Council electricity through our electricity procurement and facilitate community uptake of renewable energy use	Partner with SSROC and neighbouring Council to procure renewable energy	20 per cent renewable energy purchased	●	An energy services agreement was signed in Q1 as part of the SSROC electricity tender - includes a renewable energy power purchase agreement that equals approximately 30 per cent of Waverley Council's total electricity use

38

Strategy: 8.1.3

Plan and respond to the impacts of climate change

Deliverables	Activity	Measure	Status	Comments
Prepare and implement a Waverley Climate Change Adaptation Risk Assessment and Adaptation Plan	Undertake a Climate Change Adaptation Risk Assessment	Climate Change Adaptation Risk Assessment completed	●	This is yet to commence

Goal 8.2. Conserve water and improve water quality**Strategy: 8.2.1**

Increase water harvesting through stormwater harvesting schemes and rainwater capture

Deliverables	Activity	Measure	Status	Comments
Maintain and increase stormwater infrastructure at Bronte, Tamarama and Bondi Beaches	Expand the Bondi stormwater harvesting scheme to North Bondi to reduce potable water used for irrigation and amenities	Design and tender completed	●	The expansion of the Bondi stormwater harvesting scheme was put on hold for 2018–19 to better allocate new infrastructure demands at Bondi Beach

Strategy: 8.2.2

Improve water efficiency of new and existing community and Council buildings and infrastructure

Deliverables	Activity	Measure	Status	Comments
Utilise water saving devices and practices across parks, beaches and facilities	Maintain leak detection meters at Council's high water-using assets	Reduction in water wastage through faster leak detection	●	Leak detection meters are operational. Clementson Park and Bondi Pavilion leaks were fixed
Engage with the community and businesses to promote water savings devices and practices	Undertake monitoring and reporting of water consumption	Annual water consumption report completed	●	Undertook promotion through local media and partnering with Sydney Water to support their water wise campaign

Strategy: 8.2.3

Reduce pollutants entering waterways

Deliverables	Activity	Measure	Status	Comments
Maintain and increase the number of raingardens, gross pollutant traps and stormwater quality improvement devices to reduce pollutants at beaches	Improve stormwater quality at North Bondi through installation of a gross pollutant trap	Design and tender completed	●	In Q1, 22.3 tonnes of pollutants were removed from Gross Pollutant Trap in Waverley
Manage existing sewer overflows and legacy issue of sewer outfalls at Diamond Bay and Vaucluse	Manage sewer overflows to direct it back into the sewer	Sewer overflows pumped out of stormwater tanks	●	No sewer overflows were pumped out of stormwater harvesting scheme

Goal 8.3. Protect and increase our local bushland, parks, trees and habitat

Strategy: 8.3.1

Improve the condition and increase the extent of remnant bushland sites

Deliverables	Activity	Measure	Status	Comments
Implement the Biodiversity Action Plan - Remnant sites, and volunteer bushcare program	Undertake bush regeneration works across Council's remnant bushland sites	Regeneration works completed in all sites	●	Biodiversity Action Plan - remnant sites is being implemented with bush regeneration works at Waverley remnant sites
Support the delivery of the threatened species Sunshine Wattle (<i>Acacia terminalis</i>) and Eastern Suburbs Banksia Scrub Recovery Plans	Undertake Recovery Plan actions at Loombah Cliffs site, York Road and support Centennial Parklands at Queens Park	Increase in number of Sunshine Wattle plants and area of Eastern Suburbs Banksia scrub	●	Bush regeneration works were undertaken at Loombah. Further grant funding was received from Saving Our Species program (OEH)

Strategy: 8.3.2

Develop and implement coastal bushland and habitat improvement plans

Deliverables	Activity	Measure	Status	Comments
Implement the Bronte, Tamarama and Thomas Hogan Ecological Restoration Plans	Expand native bushland and manage weeds at Bronte and Tamarama Gully	Increase in native bushland	●	Bronte and Tamarama restoration plans delivery is underway
Prepare and implement the Coastal Bushland Restoration Plan	Prepare a 10-year Coastal Bushland Restoration Plan	Plan complete	●	This is scheduled to commence in Q3

Strategy: 8.3.3

Increase the quantity of trees and plants in public spaces, parks and streets

Deliverables	Activity	Measure	Status	Comments
Prepare and implement an Urban Tree and Canopy Strategy	Prepare an Urban Tree and Canopy Strategy to increase the number of trees across Waverley	Strategy adopted	●	Five Million Trees Grant application was prepared for tree planting in Bondi Junction Green Links routes
	Implement a tree planting program to increase tree canopy cover	Increase in number of trees planted and maintain survival rates for trees planted	●	In Q1, 34 trees were planted. No trees were planted in Q2 due to summer heat. Planning is underway for Q3 planting
	Review Council's Tree Management Policy	Policy reviewed and updated	●	Community consultation to inform the preparation of the policy was completed. Work is underway to draft the policy based on community inputs
Deliver the Living Connections and Habitat Stepping Stones programs to improve habitat on private land in Waverley	Implement the Living Connections Environmental Trust grant project	50 households engaged	●	Pilot commenced. Communications strategy was developed

42



SUSTAINABLE WASTE



Six Month Progress Report – Waverley Council, December 2018

Goal 9.1. Reduce the amount of waste generated

Strategy: 9.1.1

Engage with residents, visitors and businesses to promote sustainable consumption and waste avoidance

Deliverables	Activity	Measure	Status	Comments
Develop and deliver targeted engagement programs to facilitate re-use, repair and sustainable purchasing	Implement education programs and workshops to facilitate an increase in community re-use and repair	Increased participation in workshops and second nature pledges	●	Reuse workshop was held at the Library in Q1. Workshops held in Q2 include a fabric wrapping workshop, clothing swap event, and electronic repair workshop
Develop and deliver programs targeted at residents and businesses to reduce single-use plastics	Deliver the Unwrapping Our Future NSW EPA grant-funded project to reduce single-use packaging	Reduction in single-use packaging in businesses partnered	●	Plastic Free Bondi project is in progress with 42 volunteers. It is planned to engage 300 businesses to reduce single use plastics

Strategy: 9.1.2

Lead advocacy campaigns, policy development and research into systems to reduce waste

Deliverables	Activity	Measure	Status	Comments
Work with businesses, government and industry stakeholders to increase waste recycling and reduction	Collaborate with the NSW EPA, SSROC and industry stakeholders to investigate optimum options to reduce waste going to landfill	Recommendations report endorsed	●	A submission was made to the NSW Circular Economy via SSROC. Waverley Council participated in Waste Network Conference to discuss moving towards a zero waste community and attended sessions with EPA and SSROC to discuss options for mixed-use organic outputs

44 Goal 9.2. Facilitate best practise in waste management to increase recycling and recovery

Strategy: 9.2.1

Deliver engagement programs and services to increase waste diversion from landfill

Deliverables	Activity	Measure	Status	Comments
Identify and deliver targeted engagement programs to residents, schools and businesses to increase recycling and lower contamination rates	Deliver engagement programs focused on reducing contamination of recycling bins, improve recovery of recyclables from the general waste and reduce the incidence of problem waste	Annual improvements in resource recovery of residential and commercial waste	●	A bin audit, education and bin bay signage to 15 problem Multi-Unit Developments was commissioned. Recommendations for waste improvement measures for each of these properties were actioned where possible. Options for a recycling bag for each apartment unit to store and carry recyclables to the recycling bins was scoped, with expected distribution to occur in Q3
	Build partnerships with key stakeholders including strata managers, real estate agents, building managers and strata committees to drive improved recycling outcomes in apartment buildings		●	In conjunction with the Building Futures program, three workshops were organised for strata and building managers. A training session was organised on waste management and how to increase recycling for building managers. A request for quotation was sent to qualified strata lawyers to request a strata by-law(s) for proper waste management. The work was awarded and is expected to be completed in Q3
	Deliver compost revolution program to increase uptake of organics recycling by residents	200 wormfarms or compost bins delivered to Waverley residents	●	In Q1, 137 wormfarms/compost bins were delivered and 52 in Q2 to Waverley residents
Provide waste collection points and recovery programs for problem waste items	Provide electronic and battery waste collection points at the Library and Customer Service Centre and promote additional problem waste disposal locations	Two e-waste days and problem waste collection points at Waverley Library and Customer Service	●	Electronic and small e-waste collection points were set up at the Library and Customer Service Centre. E-waste event was organised in November 2018. Work is underway to trial a problem waste station at Rose Bay Secondary School in 2019

Goal 9.2. Facilitate best practise in waste management to increase recycling and recovery

45

Strategy: 9.2.2

Provide efficient collection of Waverley's waste and recycling to minimise waste to landfill

Deliverables	Activity	Measure	Status	Comments
Provide an optimal, efficient and reliable kerbside recycling and waste collection service	Transition from a four bin waste collection system to a three bin collection system to improve waste collection services	Waste, recycling and green waste bins collected with best service practices	●	A peer review was undertaken on the waste management system. Expressions of Interest were sought and will be reviewed in Q3
	Support and facilitate the installation of collection points for containers as part of the NSW container deposit scheme (CDS)	Increase in recyclable material collected and reduction in litter	●	Return vending machine was installed at Bondi Beach on a trial basis. One million containers were collected at the Bondi Beach collection point
Provide a bulky waste collection service which is processed to recover as much waste as possible	Review and investigate alternatives to all collection methods for bulky waste items	Review completed	●	A new bulky waste team was established in Q1 and waste system review incorporated the bulky collection criteria. Waverley Council's waste processor has entered into agreement for increased recovery of bulky waste items

Strategy: 9.2.3

Incorporate the most advanced waste management and treatment technologies to maximise diversion from landfill

Deliverables	Activity	Measure	Status	Comments
Partner with regional stakeholders and State government to investigate and implement new waste technologies to maximise resource recovery	Research and identify opportunities to include recycled plastic and glass into Council's procurement process	Recycled plastic and glass material content is integrated into Council's purchasing procedures	●	Recycled glass and plastic was identified as being able to be reused in asphalt products for road re-sheeting. Currently investigating feasibility of this option at Waverley
Kerbside and public bin waste processed through advanced waste treatment or other technology to maximise diversion from landfill	Process kerbside and public place waste in an advanced waste treatment that maximises landfill diversion	Annual improvement in resource recovery of kerbside and public place waste	●	In October 2018, the NSW Environment Protection Authority (EPA) announced a regulatory change that has suspended the practice of applying processed mixed waste organic material to land for mine site rehabilitation until further controls can be considered. Waverley Council staff are working closely with contractors and the NSW EPA to confirm processing arrangements for general waste to ensure that contract requirements continue to be met and the principles of responsible, best practice waste management are applied

Goal 9.3. Keep our streets, beaches and parks clean and free of litter, rubbish and pollution

Strategy: 9.3.1

Undertake programs and services to reduce litter and create clean and attractive public spaces

Deliverables	Activity	Measure	Status	Comments
Deliver education, engagement, and enforcement to reduce litter and dumping in Waverley	Actively patrol and undertake education and enforcement to reduce illegal dumping	Reduction in dumped rubbish reported	●	A third illegal dumping action team is trialled to get illegal dumps off the streets faster. Waverley Council participated in Sydney Regional Illegal Dumping Squad (RID Squad) to patrol, educate, and enforce penalties for illegal dumping across the LGA. Eight clean up notices, three cautions, and two fines were issued in Q1 and 8 clean up notices were issued in Q2
Develop and support partnerships to reduce litter and dumping on streets, parks and beaches	Build strategic partnerships with strata managers, building managers, real estate agents and cleaners to improve management of unwanted bulky items and reduce illegal dumping	10 per cent reduction in illegal dumping incidents	●	Illegal dumping information compiled to inform education programs. As part of the EPA Grant Funded Illegal Dumping Prevention Program, Art work for 'my street is your street' civic pride movement for illegal dumping prevention was completed. Enforcement patrols are underway for the target areas and the RID Squad shadowing events were organised to train compliance staff
Provide public place waste and recycling infrastructure and improve the cleanliness of streets, litter hotspots and beaches	Deliver litter prevention program that includes education, enforcement, cleansing and infrastructure	Program run with a reduction in litter at audited locations and reported on to the EPA.	●	An enforcement schedule for litter hotspots is underway. The 'Plastic Free Bondi' program (to engage with businesses to become plastic-free) was implemented, a chalk art was installed at Waverley Street Mall, new signage on bins and stickers on enviropoles were installed
	Undertake beach, park and public place cleaning program according to schedule	Cleaning program completed according to schedule and service standards	●	All public spaces were maintained according to the current schedules and standards in Q1 and Q2

48



CORPORATE LEADERSHIP AND ENGAGEMENT



Goal 10.1. Engage the local community in shaping the future of Waverley

49

Strategy: 10.1.1

Provide opportunities for the community to contribute to decision making

Deliverables	Activity	Measure	Status	Comments
Develop and maintain a suite of integrated corporate plans that meet legislative requirements	Undertake Council's integrated Planning and Reporting (IPR), promote to the community and provide engagement opportunities for input	100 per cent of IPR documents prepared and compliant with legislative requirements	●	Six Monthly Progress Report was presented to Council at its meeting in August 2018. Annual Report 2017-18 was prepared and endorsed by Council at its meeting in November 2018. Operational Planning and preparation of Pricing Policy, Fees and Charges are underway
Implement Waverley Community Engagement Strategy	Engage Precinct committees on strategic issues	Increased Precinct satisfaction with their involvement	●	In Q1, 14 precinct meetings were held and in Q2, 19 meetings including two combined precinct meetings were held. The first meeting of the new Precinct Review Committee was held in Q2. Combined precincts has prepared four models of precinct operations. The preparation of the fifth model is underway and will be discussed in Q3
	Develop and implement a comprehensive, organisation-wide communication and marketing strategy	Plan adopted by Council	●	Communication and Marketing Plan and Strategy was finalised. Implementation of actions listed in the plan are underway
	Review and update media and social media policy	Policy adopted by Council	●	Key stakeholders for updating policies were identified. Draft is planned for completion in Q3
	Review the effectiveness of digital engagement tools	Review completed	●	Digital engagement tools review is scoped and is scheduled to commence in Q3
	Develop a community engagement procedure that ensures engagement activities reflect all segments of the community	Policy is in place	●	Community engagement procedures were prepared and rolled out to staff

50

Goal 10.2. Build the community's confidence in the integrity and capability of Waverley Council

Strategy: 10.2.1

Establish a strong governance framework that is transparent, accountable and employs evidence-based decision making

Deliverables	Activity	Measure	Status	Comments
Develop and implement an Enterprise Risk Management framework	Develop Council's Business Continuity Plan (BCP)	BCP tested across all departments and completed	●	Business process assessments were completed. Business impact analysis is underway for all identified functions
	Council's Risk Register is developed and reviewed at least annually	Risk Register developed and risk controls in place for all identified risks	●	Business case was completed for acquisition of the new risk management software
	Strategic Safety Management System reviewed and updated	All Workplace Health and Safety policies updated and endorsed	●	Injury Management/Return to Work, Alcohol and Other Drugs and Sun Protection policies were reviewed and updated. Request for Quotation process is underway to review the Safety Management System and Safety Culture
Review and implement a governance framework	Develop a corruption resistance plan to mitigate corruption, improve probity and increase accountability	Improved staff understanding of corruption and ethical behaviour	●	New Public Interest Disclosure officers were trained. Preparation of awareness campaign on ethical behaviour and corruption prevention is underway. A staff survey to measure ethical health is being finalised
	Create and maintain a robust policy framework and publically available policy and procedures register	90 per cent of the annual program of policy review completed	●	The Policy framework and review program is scheduled for leadership discussion in Q3

Strategy: 10.2.1 continued

Establish a strong governance framework that is transparent, accountable and employs evidence-based decision making

Deliverables	Activity	Measure	Status	Comments
Review and implement a governance framework	Develop a professional development program for councillors	Program developed and rolled out	●	Office of the Local Government has issued new Professional Development guidelines which are being reviewed for inclusion in the development of councillor plans. Councillors continue to attend development opportunities
	Prepare and roll out a new code of conduct and associated procedures for councillors and staff	Code of Conduct adopted in accordance with Office of the Local Government (OLG) requirements	●	Two councillor workshops were organised. A submission was made on the draft Code of Conduct. A report to Council on the New Model Code of Conduct will be presented in Q3
	Undertake initiatives to improve records management and access to information	Increased use of records management tool and decrease in informal requests	●	Upgrade of electronic document and record management system was completed. Records management review proposal review is in progress. New processes to simplify access to DA information was implemented. Proactive Release program is being developed with supporting fact sheets and processes for capturing and recording all proactive release activities across the organisation
	Develop an integrated complaints management system	Increased customer satisfaction with the handling of complaints	●	Complaints process in Customer Relationship Management system was reviewed and recommendations were implemented. This activity will be reviewed in the context of the Organisational Development Programme
	Implement the procurement framework	Improved contract cost efficiency	●	The new Procurement Policy was prepared and endorsed by the leadership team. Work is in progress to review and develop relevant procedures to support the implementation of the new Policy
	Review and update policies, procedures and business processes to improve financial compliance and risk mitigation	Increase in financial compliance	●	Review of the Corporate Credit Card Procedure was completed. Further review of financial policies and procedures to implement process improvements is underway

52 Goal 10.2. Build the community's confidence in the integrity and capability of Waverley Council

Strategy: 10.2.2

Deliver long-term financial and economic programs that improve financial sustainability

Deliverables	Activity	Measure	Status	Comments
Meet legislative requirements for financial reporting	Prepare all financial reports required by legislation or requested by government departments and agencies	100 per cent of financial reports are completed within the legislative requirements	●	Financial reports are on track to meet the legislative deadlines
Prepare and implement strategies to improve financial performance	Investigate and implement cost efficiency options and income generation opportunities to improve financial performance	Improvement in financial ratios	●	Preparation work is yet to commence

Strategy: 10.2.3

Strengthen capabilities and resources to deliver Waverley Community Strategic Plan 2018-2029 outcomes

Deliverables	Activity	Measure	Status	Comments
Implement the Workforce Management plan	Review recruitment, selection, onboarding and internship and apprenticeship/traineeship strategies	Three apprenticeships and eight traineeships developed	●	Ezisuite and recruitment training were completed. Five Elsa Dixon traineeships are in progress. eOnboarding and induction systems development are underway
Implement a Leadership and Employee Development program	Establish Leadership program and introduce Front Line Management Course	All managers have a Leadership Development plan in place	●	Certificate IV and Diploma Leadership courses for 25 staff are underway. Middle and senior management leadership program is being researched and is planned for implementation in 2019

Goal 10.3. Build an organisation that places customers and the community at the heart of service delivery

Strategy: 10.3.1

Engage and partner with the community to provide services that meet its needs and expectations

Deliverables	Activity	Measure	Status	Comments
Pilot and deliver new customer service ideas focusing on community needs	Provide customer services that are responsive to identified community needs including an after-hours service	Improved customer access to services	●	After Hours service was implemented. Customer Survey results were reviewed and recommendations were implemented for improved access and inclusion
Review and implement a Customer Experience Strategy	Embed a service-driven culture through the review and development of a Customer Experience Action Plan	Customer Experience Action Plan adopted and implemented	●	Forum was held with stakeholders. Key actions were identified, including new Customer Service Charter with improved communication and response times

Strategy: 10.3.2

Use technology to streamline and enhance customer interactions with Council

Deliverables	Activity	Measure	Status	Comments
Increase in end-to-end service delivery offerings	Enhance Customer Relationship Management(CRM) System to improve customer service	Improved response to customers	●	Extensive review of current CRM and business case for improvements were completed. Implementation of customer notification improvements recommendations is underway
	Digitise services to improve customer service	Two council services digitised and available to the community	●	The IT Management Advisory Group (ITMAG) was established. All digital efforts were re-evaluated and prioritised. eForms project is underway
	Provide digital infrastructure to improve services	Reduction in turnaround time	●	Implementation of Mill Hill Public Wi-Fi service in progress

54

Strategy: 10.3.3

Deliver efficient and effective services to increase value for money

Deliverables	Activity	Measure	Status	Comments
Develop and undertake a Business Improvement and Service Review program	Undertake three business improvement or service reviews across Council	Demonstrated efficiency and effectiveness improvements	●	Business Service review was undertaken for commercial waste. Improvements in service delivery, fees and charges and financial reporting were identified. Business improvement program for next 12 months was prepared, including implementation of systems to automate manual processes. Review of public place cleansing work scheduling and operational performance was completed
	Review and streamline complaints process, payments and applications procedure	90 per cent of annual program implemented	●	Recommendations for paperless lodgement of selected planning applications was implemented. Options for streamlined parking application was reviewed to minimise paper consumption. Streamlining of payment options for customers for parking permits was implemented
Undertake resource sharing and/or service delivery partnerships with other councils and community organisations	Partner with neighbouring councils to establish a Parking Operations forum for the sharing of local issues and best practice	Two forum meetings held	●	Forum is scheduled for early Q3 with Randwick and Woollahra Councils. Discussions were held with neighbouring Councils in relation to their response to new legislation from NSW Government around parking fine concession



KNOWLEDGE AND INNOVATION



56 Goal 11.1. Enable our community to embrace economic opportunities using knowledge-based and other emerging technologies

Strategy: 11.1.1

Use smart city technology to improve the quality of life, optimise resources and economic sustainability

Deliverables	Activity	Measure	Status	Comments
Prepare and Implement the Smart City Strategy	Prepare Smart Cities Strategy and apply for federal Smart Cities funding	Smart cities strategy adopted and grant application submitted	●	Application for the Smart Cities Grant funding was unsuccessful. Preparation of draft Smart Cities Strategy is in progress and is due for completion in Q3

Strategy: 11.1.2

Expand opportunities for the community to access and utilise digital technology

Deliverables	Activity	Measure	Status	Comments
Expand free Wi-Fi network to neighbourhood centres	Undertake feasibility study to identify potential locations for Wi-Fi expansion	Feasibility study recommendations implemented	●	Implementation of Public Wi-Fi service in Mill Hill building and surrounding areas is in progress.
Initiate a small grant technology start-up scheme	Investigate technology grant opportunities	Options analysis completed	●	This project is carried over to 2019–20
Explore feasibility of developing data-sharing partnerships	Investigate best practises options for open data sharing	Investigation study completed	●	A data management/sharing policy will be revisited as part of the broader policy review. Planning is in progress for the Mobility as a Service project

Strategy: 11.1.3

Encourage knowledge intensive and innovative industries

Deliverables	Activity	Measure	Status	Comments
Develop and implement a strategy to attract knowledge-intensive public sector and private sector employers	Investigate options to attract knowledge-intensive industries	Strategy adopted	●	Application was lodged for NSW Innovation Grant and is awaiting decision. Draft Smart City Strategy is scheduled for completion in Q3.

Goal 11.2. Provide multi-purpose community spaces where innovation and collaboration can occur

Strategy: 11.2.1

Create innovative spaces for business incubation and knowledge transfer

Deliverables	Activity	Measure	Status	Comments
Plan and finalise the concept of the knowledge and innovation hub based around the Boot Factory	Undertake community consultation and a review of options for use to inform the development of plans to upgrade the Boot Factory building	Recommendation report for options for use	●	Utilisation Options report was completed in December 2018. Preparation of business case will commence in Q3
	Manage investigations and development of concept designs	Concept designs completed	●	Site analysis, buildings analysis and principles and opportunities for redevelopment of the Boot Factory were completed. Concept design preparations are in progress.

Strategy: 11.2.2

Deliver and facilitate access to emerging technologies and library collections

Deliverables	Activity	Measure	Status	Comments
Develop and implement a new Library Strategic Plan to guide the provision of technology and learning opportunities to support community engagement	Prepare the Library Strategic Plan in consultation with the community	Plan endorsed	●	Library Strategic Plan will be prepared following endorsement of the Cultural Plan and consultant's report on Boot Factory
Deliver and facilitate access to emerging technologies and library collections	Review and update Library Collection and Development Guidelines to ensure a relevant and accessible library collection	Review completed and recommendations implemented	●	Review is underway and is scheduled for completion in Q3



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REPORT
CM/7.4/19.02

Subject: Establishment of Audit, Risk and Improvement Committee

TRIM No: A18/0658

Author: Al Johnston, Governance and Internal Ombudsman Officer

Director: Ross McLeod, General Manager

RECOMMENDATION:

That Council:

1. Establishes an Audit, Risk and Improvement Committee to succeed Council's current Audit Committee, to be operational by the end of May 2019.
2. Authorises the General Manager to undertake all necessary actions to establish the Committee and to select an independent Chair and Members to recommend to Council for appointment.
3. Adopts the Audit, Risk and Improvement Committee Charter for the Committee attached to this report.
4. Sets the remuneration for the external independent committee members at \$1,500 (Chair) and \$1,300 (Member) per meeting, which includes preparation and travel time.

1. Executive Summary

Upon commencement of legislative amendments to the *Local Government Act* Council will be required to have an Audit, Risk and Improvement Committee in place by March 2021. The General Manager is recommending that Council put in place the new committee structure ahead of this requirement.

The proposed timeframe for the transition from the current form of the committee to the Audit, Risk and Improvement Committee will see the new committee fully operational by the end of May 2019.

The scope of the new committee is proposed to be expanded to cover more areas of Council's operations and to support, drive forward and reinforce the improvement program of work being carried out under the General Manager's organisation development program.

The new committee's expanded operation is reflected in the draft Audit, Risk and Improvement Committee Charter attached to this report and recommended for adoption.

It is further recommended that Council sets the remuneration for the external independent committee members at a level commensurate with the size and risk profile of the organisation, the expertise required of the members, and to attract quality candidates to the positions.

2. Introduction/Background

In 2008, the NSW Office of Local Government (OLG) released guidelines advising all councils to develop an internal audit committee to act as an independent and objective oversight of council systems and

processes. Waverley Council's Audit Committee was subsequently established in 2010 with the aim of providing independent assurance and assistance to the Council on risk management, control, governance and external accountability responsibilities.

In 2016, the NSW Parliament passed amendments to the *Local Government Act 1993* (the LGA) in the *Local Government Amendment (Governance and Planning) Act 2016* that affect the operation of internal audit committees. However, the relevant part of the amending Act (Part 4A Internal Audit) has yet to commence. When Part 4A does commence all NSW councils will be required to appoint an Audit, Risk and Improvement Committee obligated to keep under review as a minimum the following aspects of the Council's operations:

- Compliance.
- Risk management.
- Fraud control.
- Financial management.
- Governance.
- Implementation of the strategic plan, delivery program and strategies.
- Service reviews.
- Collection of performance measurement data by the Council.
- Any other matters prescribed by the regulations.
- Provide information to the Council for the purpose of improving the Council's performance of its functions.

The prescription of the legislation requiring councils to establish the new committee is some way off. The OLG is unable to advise when it expects Part 4A to commence, and even when commencement occurs. Section 123 of Schedule 8 of the LGA does not require a council to establish the committee until 6 months after the next ordinary council election following commencement. Waverley's next council election is scheduled for September 2020 so the new committee will not have to be established until at least March 2021.

The NSW Auditor-General, in their *Report on Local Government 2017*, acknowledges the extended timeframe and recommends councils "early adopt the proposed requirement to establish an audit, risk and improvement committee" as an important good governance tool. Several Sydney councils have their new committees in place, including Sutherland, Liverpool, Burwood, Georges River, Inner West, Ryde, North Sydney and Northern Beaches. Based on discussion among staff about the utility of the new Committee in terms of supporting Council's program for improvement, this report recommends that Council also establishes the new committee ahead of the expected legislated requirement.

3. Relevant Council Resolutions

Nil.

4. Discussion

The transition to the Audit, Risk and Improvement Committee takes place at Waverley within a broader program of organisational development being implemented by the General Manager. The General Manager has outlined his program in a report to Council in September 2018. The program is principally about building capability and effectiveness in the organisation so it is in the best position to serve the Waverley community. The program strategy addresses a number of focus areas including capability and capacity, investment in systems, processes and tools, enterprise risk, probity and the management control environment, culture and structure. The General Manager will utilise the Audit, Risk and Improvement Committee as a key mechanism and active support agent for strengthening arrangements in these areas, particularly in terms of enterprise risk, probity and the management control environment.

The development of a work plan for the committee has commenced and will accelerate when the structure alignment has been completed and additional capability and focus has been added to the organisation (e.g. General Counsel, Organisation Improvement focused Director). The timeline for the transition to the new committee is shown in Table 1 below and is designed to broadly align with the implementation of the General Manager's program of organisation development.

Date	Activity/comment
February 2019	Report to Council seeking support for the early establishment of the Audit, Risk and Improvement Committee, adoption of the Committee's Charter and the setting of the independent members' remuneration level. The last meeting of the current Audit Committee held.
February/March 2019	The Expressions of Interest process undertaken and panel convened to assess and recommend the independent members to Council.
April 2019	Independent committee membership and chair of the committee appointed by Council. The councillor members of the committee were appointed by Council at its meeting in September 2018. It is not proposed to change the councillor membership before their current appointment expires in September 2019.
April/May 2019	Induction and training for committee members.
May 2019	First meeting of Waverley's Audit, Risk and Improvement Committee.

Table 1. Transition to the new committee.

Charter of the Audit, Risk and Improvement Committee

In preparing for the impending changes to the committee officers have reviewed the structure and operation of the current Audit Committee and have drafted a new committee charter. The draft charter is attached to this report for Council's adoption. It is based on the OLG's *Internal Audit Guidelines* released in 2010, and the current Audit Committee Charter, with the addition of provisions that are consistent with the Guidelines. The proposed key changes to the charter are summarised as follows:

- The areas of Council's operations the Committee provides assurances over has been broadened to include legal compliance, fraud and corruption prevention and resilience, treasury management, policy management, health and safety, insurance placements, implementation of strategic plans, service reviews, performance management, and management control framework (p 3).
- The Committee's work will be directed by an annual work program developed by the Chair of the Committee in conjunction with the General Manager and relevant staff (p 4).
- The external independent membership has increased from 2 to 3 members with a broader range of areas of expertise sought (p 5).
- A panel consisting of the Mayor, General Manager, Internal Ombudsman and two external representatives will assess applications for external independent membership and recommend the membership to Council (p 5).
- All directors, and other relevant senior managers as required, will support and attend meetings of the Committee (p6).

- The specific roles and responsibilities of the Committee have been expanded to correspond with the Committee's broader scope of work (p 7-12).
- The Chair of the Committee is responsible for setting the meeting agendas and reporting the minutes of each meeting to Council (p 12).
- More rigorous reporting requirements have been placed on the Internal Auditor with regard to the internal audit function (p 12)
- The Committee will meet a minimum of 5 times per year rather than 4 (p 14).

The proposals significantly expand the scope and role of the Committee to support, drive forward and reinforce the improvement focus work contained in the organisation development program. As a consequence of the expanded scope it is recommended that the expert independent membership be increased by one member to ensure the expertise required to cover the additional areas of responsibility is met. The development of the annual work program and the additional meeting per year will address the increase in the Committee's scope and workload.

Although the advisory capacity of the Committee remains unchanged, the proposal to require the Chair of the Committee to report the minutes of each meeting to Council for its information will give the work of the Committee greater exposure than it has had to date and provides a regular opportunity for the Chair to bring any matters of significance to the Council's attention.

It is important to note that in their *Report on Local Government 2017*, the Auditor-General recommends that the OLG updates its *Internal Audit Guidelines*, which remain unchanged since 2010. The release of new guidelines will likely impact in some way on the Committee's operation, and consequently its Charter, and this should be borne in mind as the transition to the new committee is implemented. In the short term an adopted Charter is needed for the Expressions of Interest process so prospective members can have an idea of what the Committee does and what their membership will involve. The responsibility for adoption of the Charter rests with Council but the Committee can recommend changes to Council as it deems necessary as the Committee becomes operational.

Independent members' remuneration

The Audit, Risk and Improvement Committee provides an oversight and assurance service to Council which deals with significant risk issues. The remuneration paid to external independent members should reflect the size and risk profile of the organisation and the skills and expertise and professionalism of the members, as well as the time, commitment and responsibility involved in providing the service.

The results of a recent survey of the remuneration levels of external independent Audit Committee members at Sydney metropolitan councils are shown in Table 2. The current level of remuneration of the independent members on Waverley's Audit Committee is \$150 per hour. Waverley was the only Sydney council found to pay its independent members by the hour. It is considered preferable to remunerate the members on a per meeting basis which would include preparation and travel time. It is also considered preferable and reasonable that the Chair of the Committee be remunerated at a higher level than the other members given their additional role, responsibility and time required.

In order to attract quality candidates to the membership positions it is recommended that Council set the external independent member remuneration at \$1,500 (Chair) and \$1,300 (Member) per meeting, which includes preparation and travel time (matching that of our neighbouring council, which has a similar sized operating revenue). At five meetings per year this equates to \$7,500 (Chair) and \$6,500 (Member) per annum.

Council	Meetings per year (minimum)	Chair per meeting \$	Member per meeting \$
Northern Beaches	4	2000	1500
Woollahra	4	1500	1300
Sutherland	4	1200	1000
Ku-ring-gai	5	1200	1000
Inner West	4	1150	810
Canterbury/Bankstown	4	650	500
Mosman	4	600	600
Blacktown	4	500	500
Willoughby	4	500	500
Waverley	4	150 per hour	150 per hour

Table 2. Remuneration levels of external independent Audit Committee members at Sydney metropolitan councils.

5. Financial impact statement/Timeframe/Consultation

Financial

It is proposed that the external independent members of the Audit, Risk and Improvement Committee be remunerated for their services at a higher level than current. It is also proposed to have one more external independent member on the Committee. The operational budget for the committee will need to increase accordingly.

Timeframe

The timeline for the establishment of the Audit, Risk and Improvement Committee is set out in Table 1 of this report. If agreed by Council, the new committee will be fully operational by the end of May 2019.

Consultation

The timeline for the proposed establishment of the new committee and a copy of the draft charter was reported to the Audit Committee at its November 2018 meeting. The Committee was supportive of Council's early adoption of the proposed requirement to establish an Audit, Risk and Improvement Committee and endorsed the timeline for that to occur as shown in Table 1 of this report.

6. Conclusion

Recent amendments to legislation will require Council to establish a new Audit, Risk and Improvement Committee by March 2021. This report recommends Council brings the establishment of the new committee forward ahead of this requirement in order to support the improvement focus currently being driven through the General Manager's Organisation Development program.

7. Attachments

1. Draft Audit, Risk and Improvement Committee Charter [↓](#)



Audit, Risk and Improvement Committee Charter

DRAFT

Audit Risk and Improvement Committee Charter – Adopted by Council 19 February 2019

- 1. Introduction**
- 2. Objective and scope**
- 3. Authority**
- 4. Independence**
- 5. Membership**
 - Voting Members
 - Non-voting Members
 - Non-voting Invitees
- 6. Tenure**
- 7. Role and Responsibilities**
 - A. Compliance
 - B. Risk Management
 - C. Fraud and corruption prevention and resilience
 - D. Management control framework
 - E. External accountability, including financial reporting
 - F. Internal Audit
 - G. External audit
 - H. Continuous Improvement
 - I. Accountability of the Committee and members
 - J. Transparency
 - Role of the Chair
- 8. Reporting Requirements**
 - Meeting minutes reported to Council
- 9. Performance Review**
 - Internal audit performance
 - Committee and member performance
 - Charter review
- 10. Administrative Arrangements**
 - Meeting Schedule and Forward Meeting Plan
 - Agendas and minutes
 - Confidential Reports
 - Quorum
 - Voting
 - Conflicts of Interest
 - Induction
 - Remuneration

Audit Risk and Improvement Committee Charter – Adopted by Council 19 February 2019

1. Introduction

The appointment of an Audit, Risk and Improvement Committee ('the Committee') will be compulsory for all NSW councils under new section 428A of the Local Government Act 1993 within 6 months following the next local government election in September 2020. Council has developed this Charter for the operation of the Committee in anticipation of the future legislation.

The Committee provides independent oversight, objective assurance and monitoring of Council's audit processes, internal controls, external reporting, risk management activities, compliance of and with Council's policies and procedures, and performance improvement activities.

The Committee will help ensure that the people of Waverley receive the services they need in an effective and efficient manner, via robust and transparent systems and processes delivered with honesty and integrity.

The Charter sets out the objective, authority, roles and responsibilities, membership, operation and scope and purview of the Audit, Risk and Improvement Committee at Waverley Council. It is based on the Internal Audit Guidelines issued by the Chief Executive of the Office of Local Government in September 2010, and is intended to promote openness, transparency and accountability in Council's operations.

2. Objective and Scope

The objective of the Committee is to provide independent assurance and assistance to the Council with respect to the following key areas:

- compliance including legal compliance
- risk management
- fraud control and corruption resilience
- financial management
- treasury management and oversight
- governance
- policy management
- health and safety
- insurance placements
- implementation of the strategic plan, delivery program and strategies
- service reviews
- collection of performance management data by the council
- provide information to the Council for the purpose of improving the Council's performance of its functions.
- efficacy of the management control environment
- any other matters prescribed by the regulations
- any matters identified by the Committee or the General Manager as requiring assurance or oversight from the Committee.

Audit Risk and Improvement Committee Charter – Adopted by Council 19 February 2019

In order to give effect to this objective and scope the Chair of the Committee will work with the General Manager and relevant managers to develop an annual work program for the Committee.

3. Authority

The Committee is an independent advisory body to Council that assists the Council to fulfil its functions. The advisory status of the Committee means that it may only make recommendations to management and the Council.

The Committee has no executive powers except those expressly provided by Council.

The Council authorises the Committee to:

- Obtain any information it needs from any employee or external party (subject to their legal obligations to protect information).
- Discuss any matters with the external auditor or other external parties (subject to confidentiality considerations).
- Request the attendance of any employee or councillor at Committee meetings.
- Obtain external legal and other professional advice considered necessary to meet its responsibilities.
- Provide information, advice and recommendations to the elected Council on any matter within the scope of its responsibilities.
- Provide Council with advice on the Committee Charter.

4. Independence

The Committee has an independent status to ensure its effectiveness. To achieve this, any advice or recommendations of the Committee cannot be directed by any organisational unit, employee or official of the Council.

Committee members are required to have an independence of mind in deliberations and not act as a representative of a particular area of the community or of the Council.

All Committee business and activities must be free of influence from any element in the organisation.

The Committee is independent of the activities that it audits or reviews to ensure unbiased judgements, proper conduct and impartial advice to Management and the Council.

The Committee must not have any direct operational responsibility or authority over any of the activities audited or reviewed and must not assume responsibilities for

Audit Risk and Improvement Committee Charter – Adopted by Council 19 February 2019

the implementation of any of its recommendations to Management or the Council about Council's operations.

To further preserve independence, external independent members must not undertake other business or employment with Council. This includes any organisation in which the external independent members has a controlling interest.

5. Membership

The Committee will consist of voting members, non-voting attendees and non-voting invitees:

Voting Members

There are to be 4 voting members on the Committee comprising:

- Three external independent members and
- One councillor (other than the Mayor).

All voting members must be appointed to the Committee by resolution of Council.

The external independent members shall be sought by way of public advertisement inviting expressions of interest for assessment by an Audit, Risk and Improvement Committee Appointment Panel comprising the Mayor (or their delegate), General Manager, Internal Ombudsman and two external representatives from Council's legal or conduct review panels.

The Panel will recommend the external independent membership of the Committee to Council for its determination. The Panel must ensure that the recommended external independent members, taken collectively, have recent and relevant:

- financial and accounting experience
- risk management experience
- performance improvement experience
- local government / public sector experience
- legal or governance experience, and
- experience in asset management.

Council must appoint one of the external independent Committee members as the Chair of the Committee for the term of the Committee.

Council must appoint one of the external independent Committee members as the Deputy Chair of the Committee for the term of the Committee, to carry out the functions of the Chair of the Committee, in the Chair's absence.

Audit Risk and Improvement Committee Charter – Adopted by Council 19 February 2019

The Councillor member of the Committee must be appointed by resolution of the Council, once every two years to coincide with the Mayoral term.

The Mayor cannot be a member of the Committee.

The Council may resolve to appoint an alternate Councillor member to the Committee to attend meetings in the absence of the Councillor member. The alternate Councillor member will have the same voting rights as the Councillor member being replaced.

A vacancy for an external independent member of the Committee will occur upon the resignation of the member, expiry of a term of appointment as outlined in Section 6 of this Charter, failure to attend without cause for three consecutive meetings, or removal of the member by resolution of Council.

Vacant external independent member positions on the Committee must be filled by way of public advertisement inviting expressions of interest for assessment by the Panel, who will recommend a new member to Council. This will occur as soon as practical within the period of two Committee meetings.

Former Waverley Council staff and Councillors may be eligible for appointment as an external independent member to the Committee but only following a two year break from service at the Council.

Committee members must decline any request to act as referee to applicants for vacant positions on the Committee.

Non-voting Members

The following Council staff will receive a standing invitation to meetings of the Committee as non-voting members:

- General Manager
- All Directors and relevant senior managers
- Internal Ombudsman
- Executive Manager, Financial Waverley
- Manager, Risk and Safety
- Internal Auditor

The Committee may exclude the General Manager or any other staff member from a Committee meeting while it deals with any matter, if it thinks it appropriate to do so.

Audit Risk and Improvement Committee Charter – Adopted by Council 19 February 2019

Non-voting Invitees

Other Council staff may be invited by the Chair of the Committee or the General Manager to attend meetings as observers or advisors as the Committee deems necessary.

The Committee may also invite the external auditor or other external parties to provide expert advice, information or presentations as the Committee deems necessary.

6. Tenure

The term of external independent members of the Committee is 4 years.

The external independent members of the Committee will be appointed by resolution of the Council in December following the Council election.

The Councillor member of the Committee will be appointed by resolution of the Council every two years to coincide with the Mayoral term.

External independent members will be appointed following an expressions of interest process as set out in Section 5 of this Charter. Council will endeavour through the selection process to maintain some continuity between terms of the Council.

External independent members of the Committee that have served two consecutive terms or eight years, whichever is the greater, will not be eligible for reappointment. There will be no limitation on the number of terms an individual councillor can serve on the Committee.

A Councillor or external independent member found by the appropriate investigative body to have behaved inappropriately (for example, found to have breached disclosure of interests requirements under the Local Government Act) and/or breached Council's Code of Conduct, may be removed or suspended from the Committee. Such a removal or suspension requires a resolution of Council.

7 Role and Responsibilities

The Committee will have the following specific roles and responsibilities that may be revised or expanded from time to time:

A. Compliance

Oversee Council's compliance arrangements and:

Audit Risk and Improvement Committee Charter – Adopted by Council 19 February 2019

- Provide assurance over Council systems for appropriately considering legal and compliance risks as part of risk assessment, management and decision making arrangements.
- Review the effectiveness of systems for monitoring compliance with relevant laws, regulations and associated government policies.

B. Risk Management

Oversee Council's risk management arrangements and provide assurance as to whether:

- Management has in place a current and comprehensive good practice risk management framework, and associated procedures for effective identification and management of business risks.
- A sound and effective approach has been followed in establishing business continuity planning arrangements, including whether plans have been periodically tested.
- A sound and effective approach has been followed in developing strategic risk management plans for selected major projects or undertakings.
- Risk mitigation strategies are adequate and effective, including insurance arrangements.

C. Fraud and corruption prevention and resilience

Oversee Council's fraud and corruption prevention arrangements and provide assurance in respect of:

- Review and discuss with management their philosophy with respect to business ethics and corporate conduct, its written code of conduct and the programme it has in place to monitor compliance with that code.
- Monitor the level of and issues raised in relation to Public Interest Disclosures, customer complaints, and internal and external conduct investigations (for example by the Independent Commission Against Corruption).
- Review Council's assessment of the level of exposure to fraud and corruption.
- Receive and review management's strategies and controls to manage fraud and corruption risks.

D. Management control framework

Oversee Council's management control framework arrangements and provide assurances as to whether:

- Management has adequate controls in place, including over external parties such as contractors and advisors.
- Management has in place relevant policies and procedures, and if these are periodically reviewed and updated.
- Appropriate processes are in place to assess compliance with policies and procedures.

Audit Risk and Improvement Committee Charter – Adopted by Council 19 February 2019

- Appropriate policies and procedures are in place for the management and exercise of delegations.
- Management has taken steps to embed a culture which is committed to ethical and lawful behaviour.

E. External accountability, including financial reporting

Provide assurance with respect to Council's external accountability obligations and:

- Satisfy itself that the annual financial reports comply with applicable Australian Accounting Standards and are supported by appropriate management sign-off on the statements and the adequacy of internal controls.
- Review the external audit opinion, including whether or not appropriate action has been taken in response to audit recommendations and adjustments in a timely manner.
- Monitor management responses to the Audit Management Letter.
- Consider contentious financial reporting matters in conjunction with Council's management and external auditors.
- Provide assurance over the processes in place designed to ensure financial information included in the annual report is consistent with the signed financial statements.
- Satisfy itself that there is an Integrated Planning & Reporting framework in place, which is in accordance with Local Government guidelines and directives.

F. Internal Audit

Council's Internal Auditor reports functionally to the Committee and administratively to the General Manager. The Committee establishes the role and direction for internal audit and maximises the benefits of the internal audit function.

The Internal Auditor's role is set out in Council's Internal Audit Charter.

The Committee's role is to monitor and overview Council's internal audit function and:

- Provide assurance that the internal audit function is adequately resourced and has appropriate standing within Council.
- Provide assurance that the Internal Audit Plans (strategic and annual) are linked with and cover the major risks identified in Council's risk profile as per its risk registers, and approve the Plans.
- Promote the co-ordination between management, internal and external auditors.
- Support the independence of the internal audit function by providing oversight.
- Make recommendations to commission internal audits of any kind, whether to be conducted by the internal auditor or otherwise.
- Review all internal audit reports and consider any significant matters reported and provide assurance over the adequacy of management responses.

Audit Risk and Improvement Committee Charter – Adopted by Council 19 February 2019

- Review and discuss the internal auditor's quarterly reports, including year to date progress on the Internal Audit Plan, significant variations that may have occurred from the approved Internal Audit Plan, and any specific concerns the Internal Auditor may have.
- Monitor management responses to internal audit reports through the Register of Management Actions.
- Periodically review the Internal Audit Charter to ensure appropriate organisational structures, authority, access and reporting arrangements are in place.
- Participate in the selection of external internal audit providers, as required.
- Meet at least once per year with the internal auditor, in closed session, to discuss any issues of concern.

G. External audit

Oversee Council's external audit function and:

- Promote the co-ordination between management, internal and external auditors.
- Review the proposed external audit scope and approach.
- Provide input and feedback to Council and the external auditor on the financial statement and performance audit coverage proposed by external audit, and provide feedback on the external audit services provided.
- Review external audit plans and reports in respect of planned or completed external audits and monitor management's implementation of significant audit recommendations.
- Make recommendations to the General Manager on external audit activities.
- Assist the General Manager to periodically review the performance of external audit.
- Make recommendations to the General Manager on the appointment and removal of external auditors.
- Meet at least once per year with the external auditor, in closed session, to discuss any issues of concern.

H. Continuous Improvement

Provide input and guidance to Council's organisation development and continuous improvement activities by:

- Monitoring improvement initiatives, programs and projects as programmed including:
 - Organisational / operational reviews.
 - Service reviews.
 - Organisation Planning
 - Development of performance criteria / data requirements and the collection of data for performance reporting against such criteria.

Audit Risk and Improvement Committee Charter – Adopted by Council 19 February 2019

- Reviewing the annual performance of Council against its documented key performance criteria and provide relevant advice to the General Manager.
- Identifying and recommending to the General Manager from time to time Council activities, services, business processes, systems etc. that may benefit from a review.

I. Accountability of the Committee and members

The key requirements are:

- The Committee is accountable for ensuring that it operates in line with this Charter.
- All members are accountable to ensure that they abide by the Council Code of Conduct at all times.
- All members are accountable to ensure that they act in accordance with the conflicts of interest section of this Charter.
- All members of the Committee are individually accountable for:
 - understanding the relevant legislative and regulatory requirements appropriate to Council
 - contributing the time needed to study and understand the papers provided
 - applying good analytical skills, objectivity and good judgment
 - expressing opinions frankly, ask questions that go to the fundamental core of issues, and pursue independent lines of enquiry
 - acting honestly and in good faith
 - actively participating in the work of the Committee
 - performing their duties in a manner that engenders public trust in the integrity, objectivity, and impartiality of the Committee
 - conducting the business of the Committee with the care, diligence and skill appropriate to the role
 - declaring any change in employment status that may give rise to any real or perceived conflict of interest, and
 - recognising and respecting the role of the Council as the governing body and the General Manager as the principal executive officer.

J. Transparency

The Committee:

- Will ensure that agendas and minutes of Committee meetings will be made publically available subject to the privacy and confidentiality considerations set out in section 10A(2) of the *Local Government Act 1993*, the *Government Information (Public Access) Act 2009* (GIPA) and the *Privacy and Personal Information Protection Act 1998* (PPIPA)
- In some instances, may recommend the non-release, or delayed release, of a particular report, at least until such time as the findings contained within it are sufficiently managed so as not to jeopardise Council's financial, legal, safety or other risks.

Audit Risk and Improvement Committee Charter – Adopted by Council 19 February 2019

- May seek input or advice from Council's nominated GIPA and PPIPA specialists in relation to any public disclosures.

Role of the Chair

The primary role of the Chair of the Committee is to manage Committee meetings to create a co-operative and conducive decision-making forum.

The role of the Chair of the Committee is also to:

- set the agenda for meetings of the Committee in consultation with the General Manager, Internal Ombudsman and Internal Auditor.
- develop an annual work program for the Committee in conjunction with the General Manager and relevant staff.
- coordinate a self-assessment of the performance of the Committee on an annual basis.
- review the performance of each external independent member at the end of their term of appointment.
- provide an annual report to Council each year on the Committee's activities.
- report the minutes of each Committee meeting to Council.

8. Reporting Requirements

The Internal Auditor must present an Internal Audit Annual Report to the Committee at its first meeting after 30 June each year. The report must include commentary on the following performance related matters:

- the approved Internal Audit Plan of the previous financial year showing the current status of each audit
- the performance of internal audit for the financial year as measured against agreed key performance indicators
- management's progress with the implementation of internal audit recommendations, and
- the performance of Council-wide service risk assessments, and project-specific risk assessments, in accordance with the Enterprise Risk Management Plan and Committee work program.

The Chair of the Committee must provide an annual report to Council each year. The key elements of the annual report must include a summary of the Committee's activities in each of its areas of responsibilities as set out in this Charter, as well as details of:

- the annual Audit Plan
- meetings held and member attendance
- key achievements
- key action points
- results of the self-assessment of the Committee's performance, and

Audit Risk and Improvement Committee Charter – Adopted by Council 19 February 2019

- any other matters deemed to be of importance.

Meeting minutes reported to Council

The Chair of the Committee is to report the minutes of Committee meetings to the first available Council meeting following their confirmation. As the minutes may contain confidential or sensitive information, broader public access will be subject to privacy and confidentiality considerations (noted under the Transparency section above).

9. Performance Review**Internal audit performance**

The Committee will oversee with input from the General Manager an annual internal review of the performance of the internal audit function and an independent review of the function during its term of office.

Committee and member performance

The Chair of the Committee shall coordinate a self-assessment of the performance of the Committee on an annual basis. The results of this self-assessment will be included in the Committee Annual Report to Council.

The performance of external independent members will be subject to review at the end of each term of appointment or before this time if required. The Chair of the Committee will review the performance of each external independent member, and the Mayor or the Councillor member, General Manager and Internal Ombudsman will review the performance of the Chair.

Charter review

Once every two years, the Committee will review its Charter to ensure it remains current, relevant and accurately reflects the Committee's composition, role and responsibilities.

The Committee may make recommendations to the Council to change aspects of the Charter. However the adoption of the Charter is the responsibility of Council.

10. Administrative Arrangements

Council will provide Secretariat for the Committee from the Governance and/or Internal Ombudsman's Offices as appropriate. Council will also provide project support to the Committee as appropriate.

Audit Risk and Improvement Committee Charter – Adopted by Council 19 February 2019

Meetings of the Committee are not open to the public. There is no opportunity for members of the public to address the Committee.

Meeting schedule and Forward Meeting Plan

The Committee shall meet a minimum of 5 times per year.

Meetings will be scheduled around particular points in the Council's planning and reporting cycles. Additional meetings may be held as necessary.

Where, either Internal Audit Plan priorities change between meetings or new urgent issues arise, and where it is not possible to schedule an additional meeting, the Committee will be kept fully informed of all changes via email through the Secretariat.

A Forward Meeting Plan, including meeting dates and agenda items, will be agreed by the Committee each year. The Forward Meeting Plan will cover Committee responsibilities as detailed in this Charter and defined in the annual work program.

Agendas and minutes

Meeting agendas must be set and approved by the Chair of the Committee in consultation with the General Manager, Internal Ombudsman and Internal Auditor.

All items on the agenda must consist of a report. Confidential items must include a non-confidential covering report that provides a brief summary of the matter for the public.

The Secretariat support will ensure the agenda for each meeting is circulated at least seven business days before the meeting and made publicly available on Council's website the following day.

The General Manager through the Secretariat support must ensure that full and accurate minutes of the proceedings of Committee meetings are kept. The minutes must record:

- the date and time of meetings, attendees and any apologies
- any conflict of interests declared at the meeting
- the confirmation (or otherwise) of the minutes from previous the meeting
- the Committee resolutions on each item
- details of any vote taken
- the time the meeting closed.

Audit Risk and Improvement Committee Charter – Adopted by Council 19 February 2019

The Secretariat will circulate minutes to all Committee members, Councillors and relevant staff as soon as practicable after the meeting. The minutes must be confirmed by the Committee at the next available Committee meeting.

Confidential Reports

All agenda reports will be publicly available unless the report contains information of the following kind, in which case the report will not be publicly available (the below criteria reflect section 10A(2) of the Local Government Act 1993).

- Personnel matters concerning particular individuals (other than councillors).
- Personal hardship of any resident or ratepayer.
- Information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
- Commercial information of a confidential nature that would, if disclosed:
 - prejudice the commercial position of a person who supplied it; or
 - confer a commercial advantage on a competitor of Council; or
 - reveal a trade secret.
- Information that would, if disclosed, prejudice the maintenance of law.
- Matters affecting the security of Council, Council Officials and Council property.
- Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.
- Information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- Alleged contraventions of any code of conduct requirements applicable under section 440 of the Local Government Act.

If the subject business is of a kind listed above then those documents will be issued separately to the Agenda and must be treated as confidential. The grounds for restricting public access to documents will be stated on the Agenda along with an explanation provided as to why public access would be, on balance, contrary to the public interest.

Quorum

A quorum will consist of a majority of Committee members, including at least two external independent members.

Voting

The Committee is expected to make decisions by consensus, but if voting becomes necessary then the vote will be decided by a majority of votes of members present and the details of the vote recorded in the minutes.

Audit Risk and Improvement Committee Charter – Adopted by Council 19 February 2019

Each member of the Committee is entitled to one vote only. In the case of an equality of votes on any issue, the Chair of the Committee shall have the casting vote.

Conflicts of Interest

Members of the Committee must comply with Council's Code of Conduct in carrying out their functions as Committee members. It is the personal responsibility of each Committee member to comply with the standards in the code of conduct and regularly review their personal circumstances with this in mind. Committee members must declare any conflicts of interest at the start of each meeting or before discussion of a relevant agenda item or topic. Details of any conflicts of interest will be appropriately minuted.

Where members or invitees at Committee meetings are deemed to have a real or perceived conflict of interest, it may be appropriate that they be excused from deliberations on the issue where the conflict of interest may exist. It is the responsibility of each member and staff member to determine if a conflict of interest exists, the nature of that interest and how they will respond to that interest.

Induction

New voting members will receive information packs and briefings upon their appointment to assist them to meet their Committee responsibilities.

Remuneration

The independent members of the Committee shall be remunerated on a per meeting basis for participating on the Committee at the remuneration level adopted by Council.

REPORT CM/7.5/19.02



Subject: Councillor Expenses and Facilities - Six-monthly Report

TRIM No: SF18/2204

Author: Jane Worthy, Internal Ombudsman

Director: Ross McLeod, General Manager

RECOMMENDATION:

That Council receives and notes the six-monthly report on Councillor expenses and facilities attached to this report.

1. Executive Summary

The purpose of this report is to report on the provision of expenses and facilities to Councillors, as required by the Councillor Expenses and Facilities Policy.

2. Introduction/Background

Council adopted a new Councillor Expenses and Facilities Policy in May 2018 based on the Office of Local Government's Councillor Expenses and Facilities Policy template. The new policy requires Council to report on the provision of expenses and facilities to Councillors every six months.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 15 May 2018	CM/7.7/18.05	<p>That Council:</p> <ol style="list-style-type: none"> Adopts the Councillor Expenses and Facilities Policy attached to this report subject to the following amendments: <ol style="list-style-type: none"> Subject to compliance with the relevant legislation, one beach parking permit be provided to each councillor. One name badge be provided to each councillor. Notes that all yearly allowances will: <ol style="list-style-type: none"> Commence on 1 July of each year. Be allocated each financial year. Be applied on a pro rata basis in the final year of the term.

		<p>3. Notes that the term allowance for information and communications technology (ICT) equipment will be adjusted to account for:</p> <p>(a) The current term being only three years (i.e. \$6,000).</p> <p>(b) Expenses already incurred in this Council term by each respective Councillor.</p> <p>4. Allocates an additional \$33,500 in the 2018/19 budget to meet the anticipated additional costs associated with the new Councillor Expenses and Facilities policy.</p>
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4. Discussion

Clause 15.2 of the Councillor Expenses and Facilities Policy states that:

Detailed reports on the provision of expenses and facilities to Councillors will be publicly tabled at a Council meeting every six months and published in full on Council's website. These reports will include expenditure summarised by individual Councillor and as a total for all Councillors.

The report is attached to this report. It outlines each Councillor's expenditure against budget and the remaining budget for each expense category under the policy as at 31 December 2018. It also shows the totals for all Councillors. The expense categories—conferences and seminars, and interstate, overseas and long distance intrastate travel—are not itemised per Councillor because the Policy provides a total figure for all Councillors.

The carer expense category allows Councillors to claim carer expenses on a per hour basis as needed. Therefore, Council has allocated a nominal figure of \$2,000 per Councillor for budgeting purposes only. Any claims against this category are shown per Councillor.

The policy requires the provision of certain facilities for Councillors to undertake their civic duties. These have been provided on request. Council is currently finalising the fit-out of the Councillors' room. Name badges will be distributed before the meeting.

The fees paid to Councillors are in addition to expenses and facilities, and are therefore not included in the attached report.

The requirement of clause 15.2 is in addition to the statutory reporting of Councillor expenses and facilities in the annual report; see clause 15.1 of the policy and clause 217 of the *Local Government (General) Regulation 2005*.

As part of the annual audit program, the Internal Auditor has audited the operation of the new Councillor Expenses and Facilities Policy, as required by clause 16.1. The auditor will present her report to the Audit Committee meeting on 28 February 2019. The report will be made available to Councillors as part of the agenda for that meeting.

5. Financial impact statement/Timeframe/Consultation

All Councillor expenditure is within budget.

6. Conclusion

This report satisfies the new requirement of Council to report on the provision of Councillor expenses and facilities every six months.

7. Attachments

1. Councillor expenses - Six-monthly report - December 2018 [↓](#)

Councillor expenses - Six-monthly report - December 2018

Natural Account	2018/19 Current Approved budget	2018/19 YTD Actuals	2018/19 Remaining Funds on Current Budget
Councillors Expenses	(235,035)	(43,614)	(191,421)
11002. Elected Member - Goltzman	(15,219)	(1,873)	(13,346)
Home Office Expenses	(1,200)	(27)	(1,173)
ICT Device (Equipment) Expenses	(4,569)	(217)	(4,352)
Carer Expenses	(2,000)	0	(2,000)
ICT Usage Expenses	(4,200)	(1,088)	(3,112)
General Travel Expenses	(750)	0	(750)
Professional Development	(2,500)	(541)	(1,959)
11004. Elected Member - Burrill	(10,997)	(3,410)	(7,587)
Home Office Expenses	(1,200)	(36)	(1,164)
ICT Device (Equipment) Expenses	(347)	0	(347)
Carer Expenses	(2,000)	(1,666)	(334)
ICT Usage Expenses	(4,200)	(1,095)	(3,105)
General Travel Expenses	(750)	(71)	(679)
Professional Development	(2,500)	(541)	(1,959)
11006. Elected Member - Wakefield	(12,420)	(452)	(11,968)
Home Office Expenses	(1,200)	0	(1,200)
ICT Device (Equipment) Expenses	(1,770)	0	(1,770)
Carer Expenses	(2,000)	0	(2,000)
ICT Usage Expenses	(4,200)	22	(4,222)
General Travel Expenses	(750)	(474)	(276)
Professional Development	(2,500)	0	(2,500)
11008. Elected Member - Wy Kanak	(16,452)	(1,096)	(15,356)
Home Office Expenses	(1,200)	0	(1,200)
ICT Device (Equipment) Expenses	(5,802)	0	(5,802)
Carer Expenses	(2,000)	0	(2,000)
ICT Usage Expenses	(4,200)	(546)	(3,654)
General Travel Expenses	(750)	(551)	(199)
Professional Development	(2,500)	0	(2,500)
11009. Elected Member - Betts	(16,650)	(227)	(16,423)
Home Office Expenses	(1,200)	0	(1,200)
ICT Device (Equipment) Expenses	(6,000)	0	(6,000)
Carer Expenses	(2,000)	0	(2,000)
ICT Usage Expenses	(4,200)	(227)	(3,973)
General Travel Expenses	(750)	0	(750)
Professional Development	(2,500)	0	(2,500)
11011. Elected Member - Kay	(16,531)	(2,378)	(14,153)
Home Office Expenses	(1,200)	(694)	(506)
ICT Device (Equipment) Expenses	(5,881)	0	(5,881)
Carer Expenses	(2,000)	0	(2,000)
ICT Usage Expenses	(4,200)	(1,315)	(2,885)
General Travel Expenses	(750)	(369)	(381)
Professional Development	(2,500)	0	(2,500)

Councillor Expenses and Facilities Policy - Expenditure

Natural Account	2018/19 Current Approved budget	2018/19 YTD Actuals	2018/19 Remaining Funds on Current Budget
11012. Elected Member - Masselos	(16,650)	(2,071)	(14,579)
Home Office Expenses	(1,200)	0	(1,200)
ICT Device (Equipment) Expenses	(6,000)	0	(6,000)
Carer Expenses	(2,000)	0	(2,000)
ICT Usage Expenses	(4,200)	(237)	(3,963)
General Travel Expenses	(750)	(69)	(681)
Professional Development	(2,500)	(1,765)	(735)
11021. Elected Member - Keenan	(16,169)	(25)	(16,144)
Home Office Expenses	(1,200)	0	(1,200)
ICT Device (Equipment) Expenses	(5,519)	0	(5,519)
Carer Expenses	(2,000)	0	(2,000)
ICT Usage Expenses	(4,200)	(25)	(4,175)
General Travel Expenses	(750)	0	(750)
Professional Development	(2,500)	0	(2,500)
11022. Elected Member - Copeland	(12,070)	(734)	(11,336)
Home Office Expenses	(1,200)	(41)	(1,159)
ICT Device (Equipment) Expenses	(1,420)	0	(1,420)
Carer Expenses	(2,000)	0	(2,000)
ICT Usage Expenses	(4,200)	(540)	(3,660)
General Travel Expenses	(750)	(154)	(596)
Professional Development	(2,500)	0	(2,500)
11023. Elected Member - O'Neill	(36,520)	(9,895)	(26,625)
Home Office Expenses	(1,200)	0	(1,200)
ICT Device (Equipment) Expenses	(6,000)	0	(6,000)
Carer Expenses	(2,000)	0	(2,000)
ICT Usage Expenses	(4,200)	0	(4,200)
General Travel Expenses	(750)	0	(750)
Councillors Fees	(19,870)	(9,895)	(9,975)
Professional Development	(2,500)	0	(2,500)
11024. Elected Member - Lewis	(33,632)	(9,891)	(23,741)
Home Office Expenses	(1,200)	0	(1,200)
ICT Device (Equipment) Expenses	(3,112)	0	(3,112)
Carer Expenses	(2,000)	0	(2,000)
ICT Usage Expenses	(4,200)	4	(4,204)
General Travel Expenses	(750)	0	(750)
Councillors Fees	(19,870)	(9,895)	(9,975)
Professional Development	(2,500)	0	(2,500)
11025. Elected Member - Nemesh	(31,725)	(11,560)	(20,165)
Home Office Expenses	(1,200)	(181)	(1,019)
ICT Device (Equipment) Expenses	(1,205)	(441)	(764)
Carer Expenses	(2,000)	0	(2,000)
ICT Usage Expenses	(4,200)	(1,012)	(3,188)
General Travel Expenses	(750)	(31)	(719)
Councillors Fees	(19,870)	(9,895)	(9,975)
Professional Development	(2,500)	0	(2,500)
Governance Services			
11016. Councillors Expenses	(27,000)	(13,284)	(13,716)
Interstate, Overseas and long distance interstate travel expenses	(12,000)	(5,056)	(6,944)
Conferences and Seminars	(15,000)	(8,227)	(6,773)

REPORT CM/7.6/19.02



Subject: Precinct Committees - Motions

TRIM No: A04/0038

Author: Mary Shiner, Community Liaison Co-ordinator

Director: Ross McLeod, General Manager

RECOMMENDATION:

That Council receives and notes the list of motions received from Precincts for the period February 2018 to December 2018 attached to this report.

1. Executive Summary

The purpose of this report is to

- Provide Council with an easy to review consolidated list of motions resolved by Council's 13 Precinct Committees and the Combined Precincts' group for period February 2018 to December 2018.
- Respond to the request of the Precincts to improve transparency by ensuring that their combined activities and concerns are publically available at a Council meeting.

Motions are formal requests for Council to consider taking action/s. Sometimes, these motions are resource-intensive and/or are not already accounted for in Council's Operational Plan or budget and therefore require a resolution of Council. The attached list sets out motions resolved by each precinct and the Combined Precincts group in 2018. The list also includes the Council officer response provided to the Precinct for each of the respective motions.

While Council officers make every attempt to provide suitable responses to motions, the Precincts are sometimes expecting more than staff can provide due to the above constraints.

Council will receive this summary report every three months. In this report there is some additional background information about Precincts and their operations.

2. Introduction/Background

Waverley Council Precinct System

Precincts celebrated their 30 year anniversary in December 2017, demonstrating Council's renewed commitment to the Precinct system. In addition to the formal Precinct meeting process, Precincts also participate in many of Council's other consultative mechanisms, including, online feedback mechanisms, strategic planning and issues based consultative forums, focus group discussions, representation on Council Committees (e.g. Waverley Council's Safety Committee), as well as addressing Council meetings on issues concerning them.

Precinct Policy and Operational Guidelines

Precincts operate under the Precinct Policy adopted by Council in 2012. Also available to Precincts are guidelines and templates to support their meeting processes. The Policy and Guidelines form the Precinct Handbook, which is available on Council's website.

The Precinct Policy stipulates that Precinct Committees can present the issues or requests they would like Council to consider in either of the following ways:

- **General requests/actions items**

Action requests are mainly either service requests or requests for information which can generally be resolved by staff.

- **Motions**

A motion is a more formal request which is placed before a Precinct meeting for voting/endorsement. It can be a request for Council to take action/s or that the meeting express an idea or opinion about something. Motions often require Council to consider Policy or resource allocations.

- **Letters sent by Precincts Executives**

Precinct Executives sometimes choose to write a letter to the General Manager about a range of issues or a motion raised at a Precinct meeting.

- **Precinct Motions requiring Councillor attention**

From time to time Precincts may endorse motions requesting that Councillors take certain action or vote in a particular direction on issues. Such motions are forwarded to Councillors by the Precinct Executive Committee.

When formal motions are endorsed at Precinct meetings, these are then submitted to Council officers, via the meeting minutes, for follow-up. The motion follow-up process is set out in the Precinct Handbook and includes the provision of a Council officer response, set out in a Council Response Report and made available to the next scheduled Precinct meeting.

In addition to motions, Council receives many action requests i.e. service requests and requests for information. These are not included in this report as they are generally resolved by staff.

Precinct operations and demographics

- There are currently 13 precincts in Waverley, with the Precinct boundaries based around the Council ward structure.
 - The Combined Precincts' group meeting is held three times per year for representatives of all Precincts to meet to discuss common issues.
 - The Combined Precincts' group also has an advisory subcommittee, the Precincts Review Committee (PRC) which meets on a needs basis to consider matters the Combined Precincts cannot resolve.

- 54 people currently hold office bearer positions on Precincts, of which many have been involved for over 20 years, with some involved since Precincts were established. We also regularly have new committee members joining the Precincts, broadening participation and representation.
- Precinct meetings are public meetings, with people living within the Precinct boundaries eligible to vote at Precinct meetings. Ward Councillors regularly attend the respective Precinct meetings that fall within their Wards and are welcome to attend any precinct meeting.
- The frequency of meetings can be bi-monthly or quarterly, with a total of 65 meetings held each calendar year, plus 3 Combined Precincts' meetings.
- Depending on the issues being discussed, attendance at meetings can vary from 5-80 residents.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 19 June 2012	1206.13.2.2	<p>That the Motion be adopted subject to Clause 2 being amended to now read as follows:</p> <p>The paragraph under the heading 'Political Candidates at a Precinct Meeting' on page 6 of the Draft Waverley Precinct Policy be amended to now read as follows:</p> <p>'A Precinct meeting is a non-political forum primarily attended by residents. Candidates for election at any level of Australian government are not permitted to campaign for votes unless they are specifically invited to participate in a 'Meet the Candidates' event listed on a meeting agenda (see Section 2, page 3 of the Precinct Operational Guidelines).'</p>

4. Discussion

Community engagement is a key part of Council's decision making process and Precincts are one important way of obtaining community views. Precincts facilitate an opportunity for engagement and consultation at the local level, as well as opportunities for motions to be submitted to Council.

Precinct motions express an idea or opinion and can often require Council to consider policy or resource allocations. While motions passed at Precinct meetings are not binding on Council, every effort at officer level is made to provide a response to the motions.

Following the precincts' 30th anniversary in December 2017, the Combined Precincts embarked on a strategic planning process in 2018 to:

- Reflect and review past activities and processes.
- Plan their activities and set priorities to ensure effectiveness.
- Develop a strategic plan that suits their respective Precinct area, and which reflects the issues the residents of that Precinct want to focus on.
- Consider other proposed models of operation for Precincts.

As part of this process, several workshops were held in 2018 with more discussion proposed for 2019. The workshops focused on the following three themes and how they relate to Precincts:

- Publicity and Promotion.
- Effective Advocacy.
- Building Community Capacity.

It was in the context of the discussion on *effective advocacy*, that the question of the effectiveness of precinct Motions was discussed, with some concern raised that Motions requiring additional resources are not always brought to the attention of Council for consideration.

Precinct meeting motions received from February to December 2018

The attached list sets out the Precinct motions received from February to December 2018, and includes the Council officers' responses, as provided in the Council Response Reports which are presented to Precinct meetings. During this period, there were 65 Precinct meetings, plus three Combined Precincts meetings, with a total of 117 motions submitted to Council. Service requests and requests for information are not included in this list as they are generally resolved by staff.

5. Financial impact statement/Timeframe/Consultation

Council supports the Precinct system via the allocation of a dedicated Community Liaison Co-ordinator position. The budget allocated to the operation of the Precincts includes funds for printing and distribution of Precinct flyers, as well as a small training component. No additional funds are required to support this report.

6. Conclusion

Council has supported the Precinct system for over 30 years as an integral process of community engagement and as a source of community opinion. The work of Precincts contributes to local capacity building and strengthens local democratic processes by increasing public participation in Council decision-making processes.

Motions endorsed at Precinct meetings are one way in which Precinct members convey their views and opinions on issues to Council. In order to make these more readily available to Councillors and the community, Council will receive a report on all Precinct motions every three months for noting and consideration.

7. Attachments

1. Consolidated Precincts Response Reports - December 2018 [↓](#)

BONDI WARD
BONDI BEACH PRECINCT

Waverley Council Response Report to motions from Bondi Beach Precinct (presented to the 9 April 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
5 February 2018	Herd of Hope – a cattle drive on Bondi Beach. Motion 1 Bondi Beach Precinct objects to this event as being inappropriate for a beach. We ask that all future events be assessed as to their suitability to the actual physical environment they are occurring in.	All events are assessed against suitability criteria as outlined in Councils Events Policy and Event Management Guidelines. These documents will be reviewed in the first quarter of 2018/19 and this submission will be included as part of the consultation for this review.	Life	Action in progress
5 February 2018	Motion 2 That the playground situated at the beach end of the cul de sac in Sir Thomas Mitchell Rd Bondi Beach be upgraded in line with recent playground upgrades in the Waverley Municipality.	Council appreciates the Bondi Beach Precinct's feedback and thanks them for raising their concerns with Council. Council receives many request for upgrades to our facilities across Waverley Local Government Area. To assist in prioritising playground upgrade works Council adopted the Play Space Strategy in 2014 following community consultation. This strategy is a guide to how and when Council upgrades the forty (40) play spaces in the Local Government Area (the strategy can be found online via this link). In addition to the Play Space Strategy, Council commissions an annual play space safety audit of all the playgrounds to ensure all the play spaces are safe and operational. Sir Thomas Reserve has been classified as a long term priority in the play space strategy, this equates to an upgrade around 2025. However, this priority may change when considering the outcome of the annual play space safety audit. Each year Council officers make recommendations for play space upgrades based on the strategy and safety audits for inclusions in the upcoming years Capital Works Program. These recommended works are then determined by the elected Councillors and projects are approved with a specified budget for the year. Sir Thomas Reserve Playground was not recommended for inclusion in next year's Capital Works Program, based on its play space strategy priority and other	Renewal	Finalised

BONDI WARD
BONDI BEACH PRECINCT

Waverley Council Response Report to motions from Bondi Beach Precinct (presented to the 9 April 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<p>more urgent playgrounds identified in the play space safety audit that require attention in the short to medium term.</p> <p>As play spaces are being planned and designed, Council invites the community to participate in the process through surveys and on site have your say consultation days. Council will also notify the Precinct when undertaking future play space upgrades.</p> <p>Council continues to work hard to strategically upgrade play spaces across Council. Current and future projects include:</p> <ul style="list-style-type: none"> • Recent upgrades include Niblick Street Reserve and Stephen Street Reserve Playgrounds now open to the public. • Gibson & Brown playground is set to start construction this winter. • Marks Park playground community consultation has now closed and the consultation feedback report will be posted on Council's "Have Your Say" website. • Barracluff Park and Biddigal Reserve play spaces are the next on the list and will be open to community consultation in mid to late 2018. <p>Thank you for your interest in Council's playground upgrades, we value our community's feedback and continued support and patience as we progressively upgrade our facilities across the Local Government Area for the benefit of all residents.</p>		
5 February 2018	<p>Motion 3</p> <p>That the chalk board which was previously used by the lifeguards to share weather and tide details be re-instated.</p> <p>Reasons:</p>	<p>The Executive Manager, Safe Waverley has advised that Council is working with Coastal Watch to improve the reliability of their digital feed for Bondi. In addition he advised that with the use of Smart phones up to the minute information is readily available.</p>	Life	Finalised

BONDI WARD
BONDI BEACH PRECINCT

Waverley Council Response Report to motions from Bondi Beach Precinct (presented to the 9 April 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	<ul style="list-style-type: none"> The digital board is frequently not working. The sea temperature is not accurate for Bondi Beach. 			
5 March 2018	<p>Motion 1</p> <p>Part 1: That Council consider encouraging Bondi Hospitality Operators to take the lead in Recycling Initiatives in the hospitality industry as follows:</p> <ul style="list-style-type: none"> Keep Cup, Cutlery & Crockery. Pioneer how things are recycled. Only provide Plastic Cups to take away customers. <p>Part 2: That Council consider that operators, as a condition of their lease, abide by the best practice sustainable management of waste and resources as a</p>	<p>Part 1:</p> <p>The litter prevention program that was implemented last year, called Bondi Unwrapped addressed takeaway packaging from the hospitality industry in Bondi. The project also included a business audit at 40 locations in Bondi to identify the types of packaging used and identify ways for businesses to change to sustainable alternatives. Additionally, Council conducted a life cycle analysis to identify the most sustainable take-away products from a litter perspective (that is, the products with the minimal impact to the environment).</p> <p>The outcomes of this work were presented at a business forum where we discussed the next steps for businesses to adopt more sustainable practices in their business including waste avoidance and when packaging is necessary, choosing a sustainable options.</p> <p>The attached hand out was prepared as a first step for businesses to make small changes towards sustainable packaging.</p> <p>Over the next few months, Council has committed to developing a broad resource kit for businesses that includes signage, and a decision making tool to identify sustainable alternatives to current plastic items.</p> <p>More details about our litter prevention programs can be found on Council's website at: http://www.waverley.nsw.gov.au/residents/waste_and_recycling/keeping_waverley_beautiful</p> <p>Part 2:</p>	Futures	Action in progress

BONDI WARD
BONDI BEACH PRECINCT

Waverley Council Response Report to motions from Bondi Beach Precinct (presented to the 9 April 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	showcase to the rest of the community.	Regarding conditions of hospitality operators and their lease agreements, Council cannot influence lease agreements outside of Council properties. However, Council is researching best practice sustainability clauses to include in future lease agreements at our properties, such as the Bondi Pavilion. So when the existing lease agents expire, we'll be able to implement those changes. As the majority of commercial properties in Waverley are privately owned, Council is engaging with those properties through the litter prevention program as described above. Additionally, Council has developed a draft events policy that includes sustainable criteria for various items including packaging, cutlery, cups, and avoiding items such as balloons. Once the event policy has been approved, it will be available on Council's website.		
5 March 2018	Motion 2 That Council upgrade the pathways in Bondi Beach South Park as soon as possible and advise on the likely date of this upgrade.	Council appreciates the Bondi Beach Precinct's feedback and thanks them for raising their concerns with Council regarding the conditions of footpaths in southern Bondi Park. In the short-term, we have repaired the heritage sandstone wall and are in the process of clearing footpaths of sand build-up and undertake planting along adjoining slopes to control erosion. These works are scheduled to be completed by the beginning of May 2018. Council is continuing to progressively upgrade Bondi Park in accordance with the adopted Bondi Park, Beach and Pavilion Plan of Management (available on our website at: www.waverley.nsw.gov.au/_data/assets/pdf_file/0005/71852/bondi_pom.pdf . The Bondi PoM was developed after extensive community consultation to guide the management and upgrade of the Park over the ten year life of the strategy. The accompanying Master Plan and Action Plan at the back of the PoM illustrate the proposed upgrades across the park. For the southern park area the Bondi PoM identifies upgrades including upgrades to: <ul style="list-style-type: none"> • footpath and stair upgrades including heritage retaining walls and stairs; 	Renewal	Finalised

BONDI WARD
BONDI BEACH PRECINCT

Waverley Council Response Report to motions from Bondi Beach Precinct (presented to the 9 April 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<ul style="list-style-type: none"> improve circulation around the southern toilets and onto the coastal walk; park lighting and electrical upgrades; new park furniture; and general park landscape improvements including a new irrigation system. <p>The project will require community consultation, specialist advice from Landscape Architects, Engineers and Heritage consultants, approval for NSW Heritage Office, engagement of external contractors for construction and require significant areas of the park to be closed for the upgrade works. There will be a significant upgrade to the southern park requiring time and expertise to achieve a great outcome for the community.</p> <p>Council has committed resources and funds to undertake the detailed design and consultation for the southern park upgrades project next financial year 2018 / 2019 with the goal of undertaking construction works in the winter months of 2020. At present Council has already committed to upgrades at Biddigal Reserve with the goal of undertaking construction in winter 2019 and as such cannot accelerate the southern upgrades any sooner.</p> <p>In the interim Council will look to improve overall maintenance of the southern park until the upgrade works commence.</p> <p>Thank you for your interest in Council's proposed upgrades at Bondi Park. We value our community's feedback and continued support and patience as we progressively upgrade our facilities across Bondi and the Local Government Area for the benefit of all residents. We will continue to keep the Precinct informed when community consultation is open for public feedback.</p>		
5 March 2018	Motion 3 That Council advise Bondi Beach Precinct on the outcome of considering re-establishing public transport between Rose	Whilst this is a State responsibility, we can advise that since November 2017, Transport for NSW introduced a new 'on demand' service RIDE plus between Rose Bay Ferry and Bondi Beach. Attachment with details is included for distribution to the Precinct.	Futures and/or Renewal	Finalised

BONDI WARD
BONDI BEACH PRECINCT

Waverley Council Response Report to motions from Bondi Beach Precinct (presented to the 9 April 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	Bay Ferry and Bondi Beach.			
5 March 2018	Motion 4 That Council advise Bondi Beach Precinct on the outcome of the introduction of a place management unit, which will among other things enforce maintenance.	At the Council meeting held on 20 February 2018, the following Mayoral Minute was presented: CM/5.3/18.02 Place Managers That: 1. Council officers prepare a report of Council's operational and staffing structure to incorporate the role of 'Place Managers' to oversee service delivery for improved public place cleansing and maintenance at a local level. 2. Staffing, resource and financial implications be considered. In due course a further update on this issue will be made available to the Bondi Beach Precinct.	Renewal	Action in progress

BONDI WARD
BONDI BEACH PRECINCT

Waverley Council Response Report to motions from Bondi Beach Precinct (presented to the 7 May 2018 Precinct meeting)				
Date of meeting	Motion	Council Officer Response	Directorate	Status
9 April 2018	<p>Motion 1 Bondi Beach Precinct supports the residents affected by non-compliant works at 9 Glasgow Ave, Bondi Beach and asks Council to enforce compliance on the following non-compliant issues:</p> <ul style="list-style-type: none"> • Driveway width • Window size and style • Balconier • Rear verandah <p>See letters to Mayor, Deputy Mayor, Councillors, Office of Local Government, General Manager Waverley Council on 31 Oct 2017, 1 February, 15 March, and 19 March 2018. Council has not responded to letters sent on 1 Feb, 15 March, and 19 March 2018.</p>	<p>Council has received numerous complaints from a neighbour regarding a wide range of matters concerning the building works being undertaken at 9 Glasgow Avenue. These works have development consent. A private certifier has issued a construction certificate (CC) and has been engaged by the owner to certify the development. The private certifier is responsible for responding to issues in relation to compliance with the CC and the complainant has been advised of this on several occasions. The complainant has also been responded to on at least 15 separate occasions by numerous council staff. Council is satisfied that the development is being undertaken consistent with consent and does not intend to take any action. Council is not obliged to take action where it determines action should not be taken, notwithstanding the complaints raised. The complainant has been advised of this position on numerous occasions but does not accept this. The complainant can seek to take their own action if they choose.</p>	Futures	Finalised

NOTE:

- From February to December 2018, no Motions have been received from Bondi or North Bondi Precincts.
- North Bondi Precinct's practice is to write their own letters directly to Council officers as their way of following up on all the issues and concerns raised at their respective Precinct meetings.
- In 2018, the Bondi Beach Precinct and the Bondi Precinct held joint Precinct meetings.

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from Dover Heights Precinct (presented to the May 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
19 February 2018	Motion 1 DHP requests that Councillors address Tim Rybak's submission of Jan 5, 2018 regarding the upgrades to Dover Heights Schule.	The Precinct Executive Committee to approach Councillors with this request.	Corporate	Finalised
19 February 2018	Motion 2 DHP requests that the gutters and gutter pits throughout the suburb be more regularly cleaned.	The gutters and pits are cleaned three times per year in this area. If there are any specific issues in between the scheduled servicing, Council would request that residents call the Customer Service Centre and make a service request. Following such a request, an inspection will be carried out, and if necessary a service will take place.	Renewal/Life	Finalised
19 February 2018	Motion 3 DHP requests the bin that was removed next to the bus stop at corner of Dover Road and Military Road be replaced.	This bin was removed as there was very little waste collected from this location.	Renewal	Finalised
19 February 2018	Motion 4 DHL requests that council install signage along the coastal walk so that tourist do not get lost	The Executive Manager, Creating Waverley has received and noted this request.	Renewal	Action in progress
19 February 2018	Motion 5 DHL requests that new water fountains which include dog bowls on the bottom be placed in both Rodney Reserve as part of the field upgrades and in Dudley Page Reserve as a much needed upgrade. Fountains should be made of marine grade materials which will not rust.	Executive Manager of Safe Waverley acknowledges the Precinct's request but advises that there has been no allowance allocated to installation of a bubbler in the current works.	Renewal/Life	Finalised
19 February 2018	Motion 6 DHP requests that Council allocate sufficient resources so that dead trees on the streets and reserves that are reported as dead and	When dead trees are reported, a safety assessment will be carried out by Council staff and if necessary, removal will take place to ensure no safety hazards exist. If there are no safety issues and the tree has been assessed as providing habitat to flora and fauna the tree will be left in place to decompose. If	Renewal	Finalised

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from Dover Heights Precinct (presented to the May 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	requested to be removed are removed within 60 days of the time they are reported.	there are no safety issues and the tree is identified for removal, this will take place when a tree team is next in the area, which will be on the basis of a minimum of six monthly visits.		

Waverley Council Response Report to Motions from Dover Heights Precinct (presented to the August 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
21 May 2018	Motion 1 Council send an officer to inspect with precinct executive in person, the issue of signage for Coastal Walk and issue of bin removed at Dover & Military Road.	This motion was forwarded to the Executive Manager, Clean & Attractive who has provided the following response to the issue of bin removal. In regards to the street waste bin the Precinct have been informed on a number of occasions that the usage of the bin did not warrant a bin in this location. As background, there are only 3 bins left at bus stops on the eastern side of Military road and one of those services a park as well. The waste audits that were conducted some time ago and again most recently on Wednesday 22 August 2018 (by the Executive Manager), revealed that the waste contained in these street bins are 95% bagged waste which means that local residents are using these bins for their household garbage and the waste is not incidental public area waste. So, were we to remove the household waste then the amount of public area waste would be one or two items per day. The bus stops without bins have no issues with litter and this was again confirmed during our inspection on 22 August 2018. Street bins at the other bus stops are also to be removed due to the same issues.	Renewal	Action in progress

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from Dover Heights Precinct (presented to the August 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		ACTION FOR PRECINCT: The issue of signage for Coastal Walk Can the Precinct please provide more detail on the locations where the signage for the Coastal Walk is being suggested?		
21 May 2018	Motion 2 A new STOP sign be placed at intersection Portland and Blake Streets, facing in Portland, in lieu of GIVE WAY signage.	<p>This motion was forwarded to Waverley's Manager, Transport & Development who has provided the following response: A report was prepared for submission to the Waverley Traffic Committee on 28 June, 2018:</p> <p>TC/V.02/18.06 Blake Street, Dover Heights - Replace 'Give Way' with 'Stop' Control at Victory Street and Portland Street</p> <p>COUNCIL OFFICER'S PROPOSAL: That Council:</p> <ol style="list-style-type: none"> 1. Replaces the existing 'Give Way' sign in Blake Street at its intersection with Victory Street with a 'Stop' sign. 2. Renews the existing 'BB' lines and replaces the 'Give Way' lines with 'Stop' lines and 'Continuity' lines in Blake Street on the eastbound approach to Victory Street. 3. Installs a new 'T-Intersection' curved approach warning sign in Blake Street west of Victory Street. 4. Replaces the existing 'Give Way' signs in Portland Street on both approaches to its intersection with Blake Street. 5. Replaces the 'Give Way' lines with 'Stop' lines and 'Continuity' lines in Portland street on both approaches to its intersection with Blake Street 6. Installs 10 m of 'BB' lines in Portland Street on both approaches to its intersection with Blake Street <p>WTC RECOMMENDATION (UNANIMOUS SUPPORT): That the Council Officer's Proposal be adopted subject to clause 6 being amended to read as follows: 'Installs statutory 10 m "No Stopping" line marking at all subject intersections.' Voting members present for this item: Representative of the</p>	Renewal	Finalised

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from Dover Heights Precinct (presented to the August 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		Member for Vacluse, NSW Police representative, RMS representative and Waverley Council representative (Chair). The above motion was adopted at the 17 July 2018 Council meeting.		
21 May 2018	Motion 3 Council to repair cracked and broken driveway into Caffyn Park, opposite 38 Portland Street.	The Community Liaison Coordinator lodged a Merit request: #18022201 on 18/6/2018 Reported Closed ie. Work was completed on 5/7/2018. NB. Merit is the name for Council's Customer Request System.	Renewal	Finalised
21 May 2018	Motion 4 Council inspect all new paving of footpaths installed in the last year in Dover Heights and repair areas that are already cracked and damaged.	This motion was forwarded to the Asset Manager, Creating Waverley who has provided the following response: Council has investigated the issue with NBN and has agreed to the works required to rectify the damage. As such, Council is in the process of charging (based on fees and charges) NBN for the rectification works. Council will organise its contractors to undertake the rectifications. There is a 4-6 week lead time for the supply of the pavers. Council will program in the rectifications shortly after the pavers arrive.	Renewal	Finalised
21 May 2018	Motion 5 DHP requests the dangerous and unsafe slope in Eastern Avenue Reserve which starts at the top of Bulga Road and descends to the North be rectified. In the process of fixing this we request that all dumped bricks and concrete in this slope be removed.	Council will investigate the extent of construction debris (i.e. bricks and concrete) in the slope and the slope itself from an access and stability regard and will report back to the Dover Heights committee on any works to take place.	Renewal	Action in progress
21 May 2018	Motion 6 DHL requests again that council plant more trees on Military Road and throughout the precinct and in consultation with local residents. In a previous council response to a DHP motion from May of 2017 it was promised that more NZ Xmas Bush would be	The Tree Management Team have advised that New Zealand Christmas Trees will be planted in Wallangra and Lyons Road over the next few weeks. Additional trees have been ordered for planting in Military Road for spring planting.	Renewal	Finalised

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from Dover Heights Precinct (presented to the August 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	planted on Military Road in 2017. This did not occur and the street is still mostly bare of new plantings. Very few new trees have been planted on ANY of the other streets in Dover Heights. DHP requests that NZ Xmas Bush be preferred species for any new planting.			
21 May 2018	Motion 7 DHP request that council establish a bushcare group for the contiguous Dover Heights Coastal Reserves. Hugh Bamford and Eastern Ave both have bushcare groups and these reserves are much smaller than the reserves in Dover Heights.	Council's Urban Ecology Coordinator advises that the current Bushcare Groups at Hugh Bamford and Eastern Reserve (Lancaster Rd) have very low numbers, with an average of two people volunteering each month at each site. These numbers would need to increase significantly before starting up another Bushcare Group in this part of the LGA. After letterboxing this area about Bushcare several times there has been no response received. Perhaps interested members of the Precinct could initially volunteer with existing groups at Hugh Bamford, Eastern Reserve or Diamond Bay?	Futures	Finalised

Waverley Council Response Report to Motions from Dover Heights Precinct (presented to the November 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
27 Aug 2018	Motion 1 DHP request that signage for the coastal walkers be installed: 1 – at Raleigh St and Lola Road in the beginning of the reserve	This motion has been forwarded to the Open Space Planning Manager who has advised that each year Council officers make recommendations for inclusions in the upcoming years Capital Works Program. These recommended works are then determined by the elected Councillors and projects are approved within a specified budget for the year. As you will appreciate, Council receives numerous requests for various works to be carried out within Council' open spaces. Following	Renewal	Action in progress

5

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from Dover Heights Precinct (presented to the November 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	2 – at Weonga Road at the end of the reserve 3 – at Weonga Road & Military Road 4 – at Lancaster Road and Military Road 5 – in Dudley Page Reserve 5 – at the bottom of the cliff walk stairs at Bulga Road in Eastern Ave Reserve 6 – at Oceanview Road inside Eastern Ave Reserve	on from the Precinct's request for Coastal Walk fencing a request has been made to allocate a budget to the works within the 2019/20 financial year which is currently in the process of being revised and adopted. Once the budget is approved Council officers will be in a position to progress a review the wayfinding and signage along the Cliff Top Walk to confirm exact locations of signs before their installation. Council will endeavour to further consult with the Dover Heights Precinct on the final location of signs and program for installation.		
27 Aug 2018	Motion 2 DHP requests that council inspect all concrete footpaths in Dover Heights that were installed in the last year and repair any and all concrete that is already cracked and damaged.	The Dover Heights Precinct will provide more specific details to Council on areas requiring inspection, to enable follow up to this request.	Renewal	Action in progress
27 Aug 2018	Motion 3 DHP requests that the General Manager respond to requests regarding what appears to be a walled in private garden built into Eastern Ave Reserve at the eastern boundary line of 79 Oceanview Ave. The original request was made on Sept 27, 2016.	This motion was forwarded to the Manager, Building who has advised that the matter was reviewed by Council officers and as a result a fresh notice has been served on the owners of the premises to have the encroachment removed. Following on from any representations made in relation to the notice, a subsequent order will follow requiring the owners to remove the encroachment as per the order.	Futures	Action in progress

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from Dover Heights Precinct (presented to the November 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
27 Aug 2018	Motion 4 Dover Heights Precinct and the Rodney Reserve Subcommittee unanimously and unreservedly reject creating a new direct route to divert the sewage outfalls to the Bondi Water Treatment Plant via a pumping station or other underground infrastructure in Dudley Page Reserve and a new pipeline under Dover Heights from Dudley Page Reserve to the Water Treatment Plant in North Bondi - Sydney Water-Broad Option 3a.	At the request of Precinct Convenor, this motion was forwarded to Sydney Water on 3 September 2018.	N/A	Finalised
27 Aug 2018	Motion 5 Dover Heights Precinct and the Rodney Reserve Subcommittee unanimously approves and supports diverting the sewage outfalls to the existing sewage sub mains on Old South Head Road via pumping stations in Eastern Avenue Reserve and Vaucluse Bay - Sydney Water-Broad Option 2.	At the request of the Convenor, this motion was forwarded to Sydney Water on 3 September 2018.	N/A	Finalised
27 Aug 2018	Motion 6 DHP requests that bus pull in bays be created on Military Road using excess space in the verge.	The matter of installing bus pull in bays on Military Road will be investigated as part of any kerb and gutter replacement/upgrade works. It should be noted that the overall length of a bus bay under current RMS design standards to allow for suitable draw in/draw out is approximately 45m for a standard 14.5m STA bus.	Renewal	Action in progress

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from Dover Heights Precinct (presented to the November 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<p>Buses in excess of that length would require a longer bay. To provide a bus bay of the 45m length indicated, would result in the loss of additional on street parking spaces compared to that associated with current kerb side bus stops of approximate length 25-30m.</p> <p>The additional loss of on street parking will require consultation with residents affected by the loss of parking outside their homes.</p> <p>The bus pull in bay would also need to be constructed with a width of some 3m from the bus bay inner kerb line to the edge of the carriageway and have paving installed with a minimal crossfall/slope to allow for access to the bus by the mobility impaired.</p> <p>Installing a near flat bus bay may require:</p> <ol style="list-style-type: none"> 1. Significant adjustments to footpath levels at sites where the footpath rises or falls significantly from the roadway. 2. Adjustments to be carried out to underground utility authority services which originally installed in the grassed footpath area may not be designed to cater for loadings imposed by the concrete paving and buses. 		

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from Dover Heights Precinct (presented to the November 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
27 Aug 2018	Motion 7 DHP requests that the newly formed team that council has established to deal with dumped items do a weekly clean-up of dumped items, trash and litter in the Williams Park verge between O'Donnell Street and Wallis Parade on the East side of Military Rd.	This motion was forwarded to the Executive Manager, Clean & Attractive Waverley who has provided the following response. Unfortunately, the new team that has been implemented recently is for the collection of illegal dumps from verges and council land, and not for street cleaning. The area indicated is reviewed on a regular basis and cleaned as necessary and at this stage will not have any further cleaning than its current schedule.	Renewal	Finalised
27 Aug 2018	Motion 8 DHP requests that any bushcare contractors who plants new shrubs in the very least remove their own plastic plant containers and remove any visible trash, bottles and litter unearthed by their plantings.	This motion was forwarded to Waverley Council's Urban Ecology Coordinator who has advised that typically bush regeneration contractors already do this. She has, however undertaken to remind them to take particular care in future and has copied her response to her colleagues in bushcare.	Futures	Finalised
27 Aug 2018	Motion 9 DHP requests that council NOT renew the lease to the Bondi Golf Club when it comes up at the end of 2018 so that recreational facilities that benefit a greater proportion of actual Waverley Residents could be built on this land.	This motion was forwarded to the Council's Property Coordinator, Facilities Management Unit who has provided the following response. Council has not resolved to issue any new lease for the moment and it is anticipated the current lease will go into hold over until a Plan of Management for the site has been developed, under the new Crown Land Management Act 2016 (effective 1/7/18) Council is required to complete this Plan of Management which covers amongst other matters the approved uses going forward. The process to conduct a Plan	Life	Action in progress

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from Dover Heights Precinct (presented to the November 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		of Management takes many months and as that has only just started the POM report won't be available until well into next year and will eventually go to Council for endorsement. Part of the process in doing a Plan of Management involves Community consultation so the Dover Heights Precinct collectively or individually can provide their feedback when public consultation opens. It is anticipated the consultation will have a variety of opinions.		
27 Aug 2018	Motion 10 DHP requests that council investigate artesian water running out of the middle of the asphalt road water opposite 66 Wallangra Road that flows constantly into Kippara Road.	This motion was forwarded to the Executive Manager, Creating Waverley and after conducting a site visit, he has reported that he found a small amount of seepage water entering the Wallangra Road gutter from stormwater outlets at 52-64 Wallangra Road. He also found seepage at the north west corner opposite 66 Wallangra Road and no water in the Kippara Road gutter. Seepage water is normal for this area where sandstone is located just below the ground level. It normally occurs after rain for a number of days or residents watering their gardens up stream. The driveway constructed at 66 Wallangra Road prevents water from travelling along the gutter and entering the stormwater pit outside 68 Wallangra Road. It forces all water flowing along the gutter to cross over the road. It is rare that Council would allow such a driveway to be built however, on the seldom occasions where we allow this type of driveway construction we would require a channel along the gutter to allow water flow. This matter will be referred to Council's Health and Compliance team for follow-up.	Renewal	Finalised

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from Dover Heights Precinct (To be presented to the March 2019 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
19 November 2018	Motion 1 DHP strongly opposes erecting new bus shelters at 185 & 246 Military Road due to the topography of the location, significant safety concerns of the residents and availability of shelters only 1 block to the south. DHP requests that potential new bus shelter locations that provide greater safety be considered.	Motion has been forwarded for a Council officer reply to be presented at the March 2019 meeting.	Renewal	Action in progress
19 November 2018	Motion 2 DHP request the council do a weekly clean-up of DUMPED ITEMS in the Williams Park verge between O'Donnell Street and Wallis Parade on the East side of Military Road	This motion was forwarded to the Manager Resource Recovery & Public Place Cleansing who has provided the following response. We will monitor the area and remove dumped items as required. If residents notice illegal dumping they should be encouraged to report to RID online for investigation. https://ridonline.epa.nsw.gov.au/#/home	Renewal	Finalised
19 November 2018	Motion 3 DHP notes that NBN contractors damaged the pavers 3 locations at the Blake Street & Military Road corner and that NBN has paid council to do the restorations. DHP request that all damaged pavers be replaced and that all faults with restoration of the corner already reported to Richa Bohara be completed by Jan 1, 2019.	Motion has been forwarded for a Council officer reply to be presented at the March 2019 meeting.	Renewal	Action in progress

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from Dover Heights Precinct (To be presented to the March 2019 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
19 November 2018	Motion 4 DHP requests that Council actually start work on a Plan of Management for the contiguous Dover Heights Coastal reserves in consultation with residents and the DHP. The POM was passed at a meeting of full Council but to date nothing has eventuated.	<p>This motion was forwarded to Waverley's Open Space Planning Manager who has provided the following response: As Rodney and Raleigh Reserves are owned by the State of NSW (Crown Land), and Weonga by Waverley Council, both the Crown Lands Management Act 2016 and Local Government Act will apply to the drafting of Plans of Management for this land. This legislation provides conditions regarding whether a site specific or combined Plan of Management for public open space is appropriate. Additionally as these reserves are owned by Crown Lands, Council may need to refer the Plan of Management to the NSW Department of Industry to gain consent to prepare and adopt a Plan of Management. As such Council is not yet in a position to commit to a 'contiguous' Dover Heights Coastal reserves Plan of Management.</p> <p>Council has commenced the Open Space and Recreation Strategy, this document will include a priority program of new and revised Plans of Managements in order to comply with the new Crown Land Management Act 2016 and Local Government Act. In doing so Council will review all of our existing parks and reserves, land ownership and any site specific considerations which may allow for either a generic or site specific plans of management be drafted.</p>	Renewal	Action in Progress

HUNTER WARD
VAUCLUSE/DIAMOND BAY

Waverley Council Response Report to motions from Vacluse Diamond Bay Precinct (presented to the 24 May 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
11 February 2018	Motion 1 It was moved that “the Precinct should a) Write to Council raising concerns about over development in general and questionable development applications in particular. b) Seek to be involved in the development of the revised annual Development Control Plan. c) Write to Minister Upton requesting that Waverley Council’s ability to influence local Development Applications be re-instated.”	The Convenor of the Vacluse/Diamond Bay Precinct has written to the Acting General Manager and to the Acting Director of Planning. The Acting General Manager responded and also agreed to attend the 24 May Precinct meeting and speak on Planning related issues.	Futures	Finalised
11 February 2018	Motion 2 It was moved that “the Precinct Committee raise the issue of overdevelopment with the next Joint Precinct Committee Meeting and raise the prospects of preparing a Parliamentary Petition to the State Government seeking reinstatement of Council’s ability to influence DA approvals.”	See above	Futures	Finalised

HUNTER WARD
VAUCLUSE/DIAMOND BAY

Waverley Council Response Report to motions from Vacluse Diamond Bay Precinct (presented to the 24 May 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
11 February 2018	Extension of hours by Grumpy Baker A number of residents raised objections against the Development Application to extend its trading hours by Grumpy Baker. They believe that the extended hours will negatively impact on the neighbouring residents. Issues such as increased noise, traffic and lack of adequate parking were raised as major impediments. They claim that already Grumpy Baker is in breach of set rules such as delivery trucks often arriving as early as 5am, causing the residents severe hardship. Photos of these early deliveries were produced by some of the residents at the Precinct meeting. The extension of trading hours will mean more disruptions to the residents' lives in the evening. In view of these complaints, we, the Committee of the VDB Precinct request that the application for the extended trading hours be considered very carefully by Council before a decision is made.	This objection was referred to Council's Records Management and to the Executive Manager, Building Waverley for noting and consideration.	Futures	Finalised

2

HUNTER WARD
VAUCLUSE/DIAMOND BAY

Waverley Council Response Report to motions from Vacluse Diamond Bay Precinct (presented to the 8 August 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
24 May 2018	Motion 1 That "the Precinct request a review of the advertising process in relation to 17 Isabel Avenue".	A draft response had been prepared, however following further representation to Council's Internal Ombudsman, a response will be made available to the Precinct Committee, once the Ombudsman's full review is complete.	Futures	Finalised
24 May 2018	Motion 2 That the Precinct pursue with Council possible avenues to increase visibility at the intersection of Diamond Bay Road and Old South Head Road including removing a couple of parking bays in front of bowling club.	The Executive Manager, Creating Waverley has made several visits to the site and is of the view that there doesn't appear to be a difficulty with site distances, however he has referred the matter to the Manager of Transport & Development for further review.	Renewal	Finalised
24 May 2018	Motion 3 That the Precinct requests that Council inspect and enforce safety regulations at 374 Military Road construction site.	Waverley Council's Manager, Health & Compliance has advised that the Rangers were not notified to attend until the work was complete. They have subsequently identified a broken part of the footpath in the immediate vicinity which will be repaired.	Life	Finalised
24 May 2018	Motion 4 That Precinct write to Council requesting that they expedite their review about opting in to state legislation on unattended boats and in the meantime urgently consider temporary parking control measures	In response to Vacluse/Diamond Bay Precinct's correspondence to Council regarding possible measures to address this matter; the Executive Manager, Creating Waverley has advised the following: <ul style="list-style-type: none"> • Putting in advisory signs has not worked. • Would recommend that we install restrictive parking on 1 day per week, similar to that in Newcastle Street e.g. 1P 8am to 12pm Friday. • To commence investigation of such a Scheme, Council requires proof that more than 50% of the residents in Young Street are supportive of the changes, this is done in the form of a petition. Following is the link to the Petitions Policy. 	Renewal	Action in progress

**HUNTER WARD
VAUCLUSE/DIAMOND BAY**

Waverley Council Response Report to motions from Vacluse Diamond Bay Precinct (presented to the 8 August 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		http://www.waverley.nsw.gov.au/_data/assets/pdf_file/0015/10338/Petitions_Policy_adopted_April_2016.pdf <ul style="list-style-type: none">• Upon receipt of a satisfactory petition Council will commence the investigation.		

NOTE:

From February to December 2018, no Motions or Actions have been received from Rose Bay Precinct.

LAWSON WARD
MILL HILL/BONDI JUNCTION PRECINCT

Waverley Council Response Report from Mill Hill/Bondi Junction Precinct (presented to the February 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
13 November 2017	Motion 1 The Mill Hill Bondi Junction Precinct opposes any development that falls outside the LEP. Any heritage aspects are to be preserved.	Executive Manager, Shaping Waverley has received and noted the motion.	Futures	Finalised

Waverley Council Response Report from Mill Hill/Bondi Junction Precinct (presented to the May 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
5 March 2018	Motion 1 What is currently under construction and what is in the pipeline. How will the infrastructure cope?	The Waverley Council website provides access for the community to all Development Applications here: http://www.waverley.nsw.gov.au/building/development_applications/track_a_da The specific DA referred to in the Background is currently under assessment and details can be accessed here: https://eservices.waverley.nsw.gov.au/Pages/XC.Track/SearchApplication.aspx?id=325615 As part of the assessment process the impact of the proposal on existing infrastructure is considered.	Futures	Finalised
5 March 2018	Motion 2 How are all the developments in Waverley going to be integrated?	Acting Director, Waverley Futures responded: If by “integrated” the motion is referring to integrating the design within the existing context of Bondi Junction and the immediate streetscape, a Design Excellence Panel has been established in order to improve design outcomes.	Futures	Finalised

LAWSON WARD
MILL HILL/BONDI JUNCTION PRECINCT

Waverley Council Response Report from Bondi Junction Precinct (presented to the August 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
7 May 2018	<p>Motion 1</p> <p>That the official suburb name of the area that includes most of the western heritage residential section of BONDI JUNCTION to be renamed MILL HILL, retaining the postcode 2022. Mill Hill is the current locality name for the western part of this area, but it is proposed to extend the suburb eastwards as many similar residences of historical interest can be found there. The proposed area of Mill Hill would be bounded by Oxford Street (and would include the historic terraces on the Western end); York Road, Birrell Street & Bronte Road. The suburb of Mill Hill would not include the commercial area bounded by Oxford Street, Denison Street, Ebley Street & Newland Street).</p>	<p>After seeking advice from the Geographical Names Board (GNB) we received the following from the GNB Secretariat, confirming that, whilst Mill Hill has already been designated as an Urban Place since 1988, it is too small, at approximately 18 ha, to be granted status as a suburb.</p> <p>To confirm, Mill Hill is officially an Urban Place, which was assigned in 1988 – See screen shot from the Geographical Names Register attached.</p> <p>An urban place is defined as “a place, site or precinct in an urban landscape, the name of which is in current use, but the limits of which have not been defined under the address locality program.” Details at the following link: http://www.gnb.nsw.gov.au/_data/assets/pdf_file/0011/59627/Glossary_of_Designation_Values.pdf</p> <p>This means that local usage of the name is recognised, but it is not part of an official address which is a road number, road name and suburb (address locality). GNB has statutory responsibility for determining address localities (suburbs) in NSW. It does so with advice and endorsement from Council.</p> <p>Principles around address locality creation and naming are defined in the Addressing User Manual, section 6.8 http://www.gnb.nsw.gov.au/_data/assets/pdf_file/0007/199411/NSW_AUM_July2018_Final.pdf</p> <p>- please see attached extract of section 6.8</p> <p>Section 6.8.4 of the manual does state that new suburbs should be of “a reasonable size for practical purposes, such as including a shopping precinct or community school. Within urban areas an ideal size is</p>	Corporate	Finalised

LAWSON WARD
MILL HILL/BONDI JUNCTION PRECINCT

Waverley Council Response Report from Bondi Junction Precinct (presented to the August 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		around 500ha, with a preferred minimum area of 100ha." It is noted that there are 'smaller' micro suburbs in existence, however, these were created prior to the release of the Addressing User Manual in 2014, which included new rules. Under these rules, the GNB has advised that at approximately 18ha, the Mill Hill Urban Place is too small to be granted status as a suburb. Please see attachments: Geographical Names Register Extract, Fact Sheet: Glossary of designation values in the Geographical Names Register and extract from NSW Addressing User Manual		
7 May 2018	Motion2 The Precinct will invite Lucy Turnbull, Bruce Notley-Smith, Gabriel Upton and Maria Atkinson to our next meeting to be held on 27 August 2018.	Received and noted. Precinct to follow up.	No action required by Council – Precinct to action.	Finalised

Waverley Council Response Report from Bondi Junction Precinct (presented to the February 2019 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
27 August 2018	Motion 1 That Council commissions its own impact study on integrated traffic management report and local amenity, a report on heritage of Centennial Park, environmental impact statement on population.	This motion was forwarded to the Executive Manager, Creating Waverley to respond to the request for an impact study on integrated traffic management. He has provided the following response: In collaboration with RMS, Council has commissioned a report into traffic and transport in Waverley, south of Syd Einfield Drive and Bondi Road.	Futures	Action in progress

LAWSON WARD
MILL HILL/BONDI JUNCTION PRECINCT

Waverley Council Response Report from Bondi Junction Precinct (presented to the February 2019 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<p>The intention of this study is to investigate the feasibility of reducing the speed limit in this area to a maximum of 40 km/hr and providing pedestrian safety and vehicle speed reduction devices. The community will be consulted on this report in early 2019.</p> <p>Regarding the request for a report on heritage of Centennial Park, the Planning Manager for Centennial Parklands has advised that a Conservation Management Plan for Centennial Park is available on the Royal Botanic Gardens Sydney website at: https://rbgsyd.nsw.gov.au/nye He has forwarded the extensive document as an attachment and advises it is due for updating as it is almost ten years old. (Given the length of the document, an electronic copy of the attachment has been forwarded to the BJ/MH Precinct Executive for their reference.)</p> <p>The Executive Manager, Shaping Waverley has responded to the request for an environmental impact statement on population.</p> <p>In response to this part of the Precinct motion, he advises that Council has embarked on a long term strategic process. The link to Council's website which explains the process, engagement and timeframes is: http://www.waverley.nsw.gov.au/building/current_projects/help_shape_the_future_of_waverley</p>		

LAWSON WARD
MILL HILL/BONDI JUNCTION PRECINCT

Waverley Council Response Report from Bondi Junction Precinct (presented to the February 2019 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<p>'Planning in Waverley' The Project will run for three years and involves:</p> <ul style="list-style-type: none"> • 2019 - The preparation of a *brand new* document, called the '<u>Waverley Local Strategic Planning Statement</u>' (WLSPS) (being prepared in-house by Jaime Hogan). The WLSPS is to be a fun, illustrated and public-friendly document that sets out the strategic vision for our LGA, and will illustrate how we intend to land the actions of the Region and District Plans (NSW Government), and our Waverley Community Strategic Plan, into the Waverley LEP and DCP. • 2020/21 - The comprehensive review of the <u>Waverley Local Environmental Plan</u>, based on the WLSPS. • 2020/21 - The comprehensive review of the <u>Waverley Development Control Plan</u>, based on the WLSPS and WLEP. <p>The preparation of the WLSPS will be informed by many, many strategic studies, including but not limited to:</p> <ul style="list-style-type: none"> • Waverley Community Strategic Plan 2018-2029 (Adopted 2018) • Waverley's People, Movement and Places (Adopted 2017) • Waverley Economic Development Strategy 2015-2020 (Adopted 2015) 		

LAWSON WARD
MILL HILL/BONDI JUNCTION PRECINCT

Waverley Council Response Report from Bondi Junction Precinct (presented to the February 2019 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<ul style="list-style-type: none"> Local Housing Strategy, including Affordable Housing Strategy (being completed in-house, Gabby Coleman and Pat Connor) Village Centres Strategy (being prepared in-house, Estelle Rehayem) Bondi Junction Commercial Centre Review (minimum non-residential FSR in Bondi Junction B4 zone) (being prepared in-house, Tim Sneesby) Open Space and Recreation Strategy (being prepared by Arup and managed by Open Space Planning) Urban Forest Strategy (tbc) Draft Sustainable Visitation Strategy (being prepared in-house, Jess Manifold) Social Infrastructure Strategy (being prepared/managed by Caring) Cultural Plan (being prepared/managed by Enriching) And many other strategies that currently exist in Council <p>In addition to this, we will be running some community engagement in March/April this year to inform the WLSPS. However, as we will largely be using the Community Strategic Plan to inform the document and because a lot of consultation went into developing that, we don't want the community to suffer consultation fatigue, so any workshops and surveys will be quite targeted.</p>		

LAWSON WARD
MILL HILL/BONDI JUNCTION PRECINCT

Waverley Council Response Report from Bondi Junction Precinct (presented to the February 2019 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
27 August 2018	Motion 2 Ask our member Bruce Notley Smith that: he request the planning minister insist the development be consistent with the Local Environment Plan and Floor Space Ratio (which it doesn't conform to) and a decision on 194 Oxford Street within 30 days.	The Precinct Executive Committee to follow up this request with the local member, Bruce Notley Smith.	Futures	Finalised
27 August	Motion 3 Hold an extraordinary general meeting whereby Elton Consulting is to discuss the Knowledge Innovation Hub and future uses of the Boot Factory on 6 September 2018.	The meeting took place on 19 September at the Waverley Library Theatre.	Life	Finalised

LAWSON WARD
BRONTE BEACH PRECINCT

Waverley Council Response Report to Motions for Bronte Beach Precinct (presented to the May 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
21 February 2018	Motion 1: Bronte Beach Precinct requests that Waverley Council take all action available including contacting the Department of Planning to prevent the removal of the advanced Paperback Melaleuca trees in MacPherson St outside St. Catherine's School.	After having their application for removal refused by Council, we can advise that in terms of the Land & Environment Court – nothing has been lodged in this regard for this property.	Renewal	Finalised
21 February 2018	Motion 2: The Bronte Beach precinct requests Waverley Council take a unified approach with RMS and Randwick Council to look at ways to slow down the traffic all the way along the stretch of Arden Street between MacPherson Street and Clovelly Road. We would like Waverley Council to specifically consider the following: <ul style="list-style-type: none"> • Narrowing the road at the red lights outside Clovelly Public School to improve the safety of this crossing. • Include a pedestrian refuge island on Varna Street, extend the school zone down Varna Street and include a painted centre line. • Enforce the no stopping zone outside Clovelly Public School. • Improve signage and road markings along the entire road. • Make the entire stretch a 40 zone. • Address the Chesterfield Parade crossing, improving the safety of this crossing, and include a painted centre line down this street. 	The Bronte Beach Precinct Executive Committee have been in discussion with the Executive Manager, Creating Waverley regarding this motion and will provide the Precinct with an update.	Renewal	Action in progress

1

LAWSON WARD
BRONTE BEACH PRECINCT

Waverley Council Response Report to Motions for Bronte Beach Precinct (presented to the May 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
21 February 2018	Motion 3 Bronte Beach Precinct requests that Waverley Council's Traffic committee votes against the proposed relocation of the MacPherson St. pedestrian crossing because it is a 'Black spot area', is used by many members of the public and school children. And the relocation of the crossing is not warranted and would expose the public to danger when crossing the road.	At Council 20 March Meeting the following was resolved: Adoption of Minutes - Waverley Traffic Committee Meeting - 22 February 2018 - TC/C.02/18.02 - Macpherson Street, Waverley - Proposed Relocation of Pedestrian Crossing and Bus Zone at St Catherine's School That Council does not approve the following items as shown on drawing No. C15 'Macpherson Street – New Signage Plan' revision P6 prepared by Taylor Thomson Whitting (TTW) attached to the report accompanying agenda item TC/C.02/18.02: 1. The proposed relocation of the raised pedestrian crossing. 2. Changes to the signage and line marking. 3. Changes to the bus zones.	Renewal	Finalised
21 February 2018	Motion 4 Bronte Beach Precinct requests that Waverley Council urgently moves to assess the heritage significance of the interwar building Pomona, 27/29 MacPherson St, Waverley.	The following Notice of Motion was unanimously supported at the Council meeting held 17 April 2018L: CM/8.2/18.04 29 Macpherson Street, Waverley – Independent External Heritage Assessment 1. Council appoints an independent external heritage consultant, with experience in inter-war buildings, to undertake a preliminary heritage assessment of the inter-war units at 29 Macpherson Street, Waverley, as a matter of urgency. 2. If the assessment concludes that the block of units is likely to be found, on further inquiry and investigations, to be of local heritage significance, then an Interim Heritage Order be sought as a matter of urgency. 3. A report come to Council detailing the report and steps taken.' For further detail please refer to the Waverley Council website under Council Meetings.	Futures	Action in progress

LAWSON WARD
BRONTE BEACH PRECINCT

Waverley Council Response Report to Motions from Bronte Beach Precinct (presented to the June 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
2 May 2018	Motion 1 The Bronte Beach Precinct calls upon Waverley Council to provide better lighting at the pedestrian crossing on Macpherson Street, near the St Thomas Street intersection. At the moment the street lighting at this busy crossing is inadequate, and this unnecessarily endangers the safety of pedestrians and motorists.	Council's Traffic Engineer has forwarded a lighting application to Ausgrid for lighting design for this location.	Renewal	Action in progress

Waverley Council Response Report to Motions from Bronte Beach Precinct (presented to the October 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
22 August 2018	Background: There has been considerable opposition and disquiet expressed over a development at 27 Evans St. which following extensive building works has recently lodged an application for a roof terrace. Motion 1 Bronte Beach Precinct is opposed to the proposed roof terrace at 27 Evans St. and requests that Council refuse the stair to the roof and require that the area is to be made non trafficable. Further that Council require that the only access to the roof is for services via a smaller external stair previously approved.	Forwarded to Records Management; Executive Manager, Building Waverley; Corporate Records Manager & Assessing Officer for relevant file and consideration.	Futures	Finalised

LAWSON WARD
BRONTE BEACH PRECINCT

Waverley Council Response Report to Motions from Bronte Beach Precinct (presented to the October 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
22 August 2018	<p>Background: Residents expressed concern over the proposal to subdivide a property at 1 Marroo St. Bronte which would result in both allotments being considerably under the size of a block as defined by the LEP.</p> <p>Motion 2</p> <p>Bronte Beach Precinct advises Waverley Council that it is totally opposed to the contravention of the Local Environment Plan by any proposed subdivision of properties resulting in a lot size smaller than the minimum lot size of 325sq.metres as prescribed by the LEP (for this area) The Precinct urges Council to uphold the LEP and disallow any proposed subdivisions that contravene the minimum lot size.</p>	Forwarded to Records Management; Executive Manager, Building Waverley; Corporate Records Manager for relevant file and consideration.	Futures	Finalised

Waverley Council Response Report to Motions from Bronte Beach Precinct (presented to the December 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
17 October 2018	<p>Motion 1</p> <p>Background The footpath outside 27 Evans and Yanko Ave. has been used for extended periods of time and is still in use for materials storage. Large shrubs and small trees would help soften</p>	<p>Forwarded to Records Management; Executive Manager, Building Waverley; Corporate Records Manager & Assessing Officer for relevant file and consideration.</p> <p>This request has also been referred to the Director Waverley Renewal for follow up.</p>	Futures & Renewal	Action in progress

LAWSON WARD
BRONTE BEACH PRECINCT

Waverley Council Response Report to Motions from Bronte Beach Precinct (presented to the December 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	and reduce the dominance and impact of this building in the streetscape. BBPrecinct requests that Waverley Council requires the developers to plant additional advanced native plants/shrubs (with growth height of over 4metres e.g. callistemons) outside the house on Yanko Ave. on the nature strip adjacent to the footpath as soon as possible to complement those already growing there.			
17 October 2018	Motion 2 Concern was expressed over the recyclables issue in terms of what is recyclable etc. The contamination of recyclables is a huge problem for Council with the rates of return affected. Education of the community could help reduce this contamination. BBPrecinct requests that Council officers delegated as 'authorised under the Protection of the Env. Operations Act' have specific responsibilities included in their position description regarding kerbside waste bins not overflowing, bins don't remain in public areas for extended periods (to avoid contamination by passers by) & correct items are placed in appropriate bins.	This motion was referred to the Coordinator, Sustainable Waste for consideration. A meeting of officers from several areas of Council will be held to discuss how to best address the concerns of the Precinct. An update will be provided to the next meeting.	Futures	Action in progress

LAWSON WARD
QUEENS PARK PRECINCT

Waverley Council Response Report to motions from Queens Park Precinct (presented to the August 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
14 May 2018	Motion 1 The meeting voted unanimously for a letter to be sent to Council, requesting a comprehensive traffic plan be undertaken to specifically address the issue of increased traffic congestion to and within Bondi Junction from the numerous large developments being built and proposed for Bondi junction CBD.	Precinct to follow up	Renewal	Finalised
14 May 2018	Motion 2 That Council planning officers enforce all aspects of the Queens Park Heritage Conservation Area within the DCP.	This motion has been forwarded to the relevant Council Officers for noting/response: Council' enforcement officers investigate complaints about non-compliance matters within available resources.	Futures	Finalised

WAVERLEY WARD
BRONTE PRECINCT

Waverley Council Response Report to Motions from Bronte precinct (presented to the May 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
19 February 2018	Motion 1 Bronte Precinct request Council to suggest to Telford and Scots college buses they follow the 360 bus route and not use Belgrave St. as a path to Birrell St.	The Manager, Transport & Development has advised that contact will be made with Telfords Bus and Coach company and Scots College requesting buses access Birrell Street without using Belgrave Street. He also advises that as there is no load limit or vehicle length restriction on Belgrave Street, drivers of buses, should they use Belgrave Street, are not doing so illegally.	Renewal	Finalised
19 February 2018	Motion 2 Bronte Precinct request that a Bus Zone sign be installed at the bus stop in Alfred Street approaching Birrell Street. It needs to change as a matter of safety and equal access.	The matter of installing "Bus Zone" signs at the bus stop on Alfred Street requires the approval of the Waverley Traffic Committee and Council. The matter will be referred to the Waverley Traffic Committee for consideration as soon as practicable.	Renewal	Action in progress
19 February 2018	Motion 3 Bronte Precinct request Waverley Council to examine ways to prevent bicycles blocking sections of footpath on the beach side from the pedestrian crossing over Bronte Rd to the ramp that leads to the pool.	Any dock-less share bike which is blocking the pathway should be reported to the relevant bike share operator. Contact and identification details of these bikes are on Council's bike share web page at http://www.waverley.nsw.gov.au/environment/sustainable_transport/cycling/bike_share Council is also examining opportunities for additional bike parking at Bronte Beach.	Renewal and Futures	Finalised
19 February 2018	Motion 4 Bronte Precinct asks Council to reject the Waverley Draft Creative Lighting Strategy.	Thank you for your feedback on the Draft Creative Lighting Strategy. At the Council Meeting held 18 July 2017 the following was resolved: <i>That; 'a report will be presented to Council following the public exhibition period summarising the outcomes of the feedback and next steps.'</i>	Futures	Finalised

WAVERLEY WARD
BRONTE PRECINCT

Waverley Council Response Report to Motions from Bronte precinct (presented to the May 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		The Council Report and meeting Minutes can be viewed at; http://www.waverley.nsw.gov.au/council/council_meetings Feedback from consultation already carried out and any future consultation will be addressed in the Council Report when completed. The Bronte Precinct's comment in regards to the Draft Creative Lighting Strategy is noted.		
19 February 2018	Motion 5 Precinct requests Waverley Council to take much stronger action to eradicate the foxes on Council property along Tamarama Marine Parade.	<p>Waverley is committed to the protection of native fauna and recognises predation by the European red fox as a key threatening process.</p> <p>Foxes are everywhere in Sydney and have been seen in many parts of Waverley including Waverley Cemetery, Bondi Golf Course, Bronte Gully, Tamarama Gully and Diamond Bay. This includes sightings of very tame foxes in Tamarama, suggesting that they are being fed by some residents.</p> <p>Council has located fox dens in both Tamarama and Bronte. Waverley Council was part of a co-ordinated regional SSROC fox management program in 2015-2016 which was successful in reducing fox numbers regionally. As part of this program the den at Tamarama was fumigated, but this may not have been successful. Soft-hold trapping was also undertaken at this time but unsuccessful.</p> <p>We will continue to fumigate active fox dens when they are located and accessible. The Tamarama den is being monitored for activity. No recent activity has been identified there, and there may still be unidentified dens in the neighbourhood. We will continue to monitor this den.</p> <p>The Lantana at Tamarama is gradually being reduced as the adjoining native bush regenerates, but it needs to be noted that</p>	Futures	Finalised

2

WAVERLEY WARD
BRONTE PRECINCT

Waverley Council Response Report to Motions from Bronte precinct (presented to the May 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		Lantana in urban areas provides habitat for a number of native species, and that the removal of Lantana in itself will not reduce fox numbers, and may reduce protection for native species. We have recently commenced monitoring the den in Bronte Gully for activity, and if it is found to be active, will be fumigated in the appropriate season.		
19 February 2018	Request for information – Bronte Cutting: Parking is provided in the cutting for Bronte Surf Club, would council tell Bronte precinct how many spots are provided and who are they assigned to?	<p>There are 6 allocated Parking Bays in Bronte Cutting. They are Bays 123, 124, 125, 126, 127 and 128. These Bays are allocated to the Bronte Surf Club.</p> <p>Parking Services issue 6 Laminated Parking Permits to the Club for them to display in the vehicles that are parked in the allocated Parking Bays. These permits are handed out and managed by the Bronte Surf Club.</p> <p>Motorist and Surf Club Members with Beach Parking Sticker Permits are Not Permitted to park in these spots.</p>	Life	Finalised

Waverley Council Response Report to Motions from Bronte Precinct (presented to the August 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
14 May 2018	Motion 1 Bronte Precinct request Council to advise on the criteria for approval of tree swings erected by residents.	<p>At 25/05/2018 Council Meeting the following Mayoral Motion was unanimously resolved:</p> <p>CM/5.2/18.05 Street Swings</p> <p>That Council investigates developing a policy to allow residents to install nature strip swings in residential areas. The investigation is to include general and public liability insurance considerations, public</p>	Renewal	Action in progress

WAVERLEY WARD
BRONTE PRECINCT

Waverley Council Response Report to Motions from Bronte Precinct (presented to the August 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		safety, risk minimisation, preservation of community trees and building standards, as well as community support for such a policy		
14 May 2018	Motion 2 Bronte Precinct requests that, considering the large increases in Council Rates over recent years, the Council revisits the Concession given to Age Pensioners on Council Rates and restores it to the % value of over 14 years ago	The Executive Manager, Financial Waverley has responded: The statutory pensioner rebate is \$250. Council provides an additional \$50 to eligible pensioners. Please note that not many councils provide a pensioner rebate above the statutory level of \$250. In addition, pensioners experiencing financial difficulties can apply for financial hardship assistance under Council's Rates & Charges Policy. A copy of the policy can be found in the following link: http://www.waverley.nsw.gov.au/_data/assets/pdf_file/0009/24984/D17_69049_Adopted_Rates_and_Charges_Policy.pdf	Corporate	Action in progress

Waverley Council Response Report to Motions from Bronte Precinct (presented to February 2019 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
12 November 2018	Preface: Land & Environment Proceedings No.220827 of 2018. On September 22, 2017, the Council received Development Application No. DA-404/2017 involving the land known as 21 Thompson Street, Tamarama (Lot 43). This site is now referred to by locals as "the Quarry". This DA was refused by the WDAP. Subsequently the applicant commenced proceedings in Class 1 of the Land & Environment Court. Some residents have been advised by Wilshire	This motion was forwarded to the Director, Waverley Futures who has responded as follows: Unfortunately there is no restriction on the ability of a landowner to lodge any number of Development applications or modifications to a development consent or lodge appeals against any decision arising from any of these applications. Council must deal with each one as they are submitted. Applicants do pay fees that are meant to cover a portion of the assessment costs.	Futures	Finalised

WAVERLEY WARD
BRONTE PRECINCT

Waverley Council Response Report to Motions from Bronte Precinct (presented to February 2019 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	<p>Webb Staunton Beattie Lawyers acting for Waverley Council that they will be able to give evidence should they so choose.</p> <p>In respect to this property this applicant has consumed an inordinate amount of Council resources since 2011. The attached summary spreadsheet provides a just a simple timeline of what has occurred.</p> <p>Motion 1</p> <p>Can Council advise if there are any limitations on any applicant in respect to a specific property in regard to Council resources allocated?</p>			
12 November 2018	<p>Preface: Noise abatement. On Tuesday, November 6, 2018 (Melbourne Cup Night) very loud "music" was played from adjacent to Tamarama Surf Club until 11.30 pm. The "music" had commenced mid-afternoon that day.</p> <p>Motion 2</p> <p>The volume of this noise was excessive. It drowned out radio and TV as well as making phone reception problematic. This Precinct requests that residents be advised by Council as to:</p> <p>(a) Whether this function had been sanctioned by Council,</p>	<p>This motion was forwarded to the Manager, Health & Compliance who provided the following response:</p> <p>(a) The Surf Club has approval for 52 licensed functions per year. It appears they breached the times they have approval to operate – although at one point they had approval to operate until midnight as part of a trial (the club may forgotten that trial period has lapsed).</p> <p>(b) Any event at the Surf Club is subject to the conditions in their consent (relevant excerpts attached).</p> <p>(c) In the circumstances described – residents should contact Council Rangers on 0414 884 393 during the day (up to 6pm on Tuesdays) or Police after hours.</p>	Life	Action in progress

5

WAVERLEY WARD
BRONTE PRECINCT

Waverley Council Response Report to Motions from Bronte Precinct (presented to February 2019 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	(b) If Council has a guideline on maximum noise emission, and (c) to whom in Council residents should contact during such breaches of Environmental guidelines.	The Executive Manager, Safe Waverley will bring this issue to the attention of a suitable person within the club.		
12 November 2018	<p>Preface. The subject of foxes in Tamarama Park has been raised in previous Precinct meetings. Previous replies from Waverley Council could be best summarised as any action about these pests as being in the “too hard” basket. The damage foxes do to local fauna is well documented. The environment at Tamarama must be very supportive of fox lifestyle as the resident vixen is now displaying her second litter of cubs. The age of the cubs would have been at about 6 weeks when the photos were taken.</p> <p>Motion 3 Waverley Council seek the services of a fox eradication specialist to have these pests removed.</p>	<p>This motion was forwarded to Waverley’s Urban Ecology Coordinator, who has provided the following response:</p> <p>We have been taking action around this issue and in December engaged Australian Feral Management to inspect and fumigate fox dens on public land, with a minimal amount of success. We are limited as to the types of fox control we can undertake on public land due to being in such a highly urbanised area. For example, baiting, which has been quite successful in northern parts of Sydney, is not permitted here. We are looking to involve residents that may be able to host cage traps on private property in an effort to catch the foxes.</p> <p>Note: Some Precinct members have already been advised and have forwarded their name, address, email and daytime phone number to Sue.Stevens@waverley.nsw.gov.au to become involved in hosting cage traps.</p>	Futures	Action in progress
12 November 2018	The coastal walk at Waverley Cemetery has wooden steps at the southern end and synthetic steps at the northern end. The synthetic steps have a yellow line painted along their edges {nosing} to improve visibility. The wooden steps do not. It is difficult to see the edges of the	Motion has been forwarded for a Council officer reply to be presented at the February 2019 meeting.	Renewal	Action in progress

WAVERLEY WARD
BRONTE PRECINCT

Waverley Council Response Report to Motions from Bronte Precinct (presented to February 2019 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	<p>wooden steps, especially in the low light and when the steps are wet. This is a safety issue.</p> <p>Motion 4 Bronte Precinct request Council to paint yellow lines along the edges {nosing} on the coastal walk as they are a trip hazard in low light.</p>			
12 November 2018	<p>Yellow lines indicating “No Stopping” were painted at the corners of these streets a few years ago. Visibility for motorists is severely reduced when cars are parked illegally, especially on the south east corner. The yellow lines are frequently ignored or misunderstood by motorists. Parking infringements occur about every day and especially on weekends. The nearby corner of Alfred and Hewlett streets has “No stopping” signs, rather than yellow lines, which seem to be more effective.</p> <p>Motion 5 Bronte Precinct requests that “No stopping” signs be erected on the four corners of the intersection of Alfred street with Darling and Read streets instead of ,or in addition to, the yellow lines .</p>	<p>This motion was forwarded to the Manager, Transport & Development who has provided the following response: Regarding the request for No Stopping” signs to be installed to supplement the yellow lines at the intersection of Alfred Street/Darling Street/Read Street, he is arranging to have an officer check the location and have signs installed where suitable/appropriate.</p>	Renewal	Action in progress

WAVERLEY WARD
PENKIVIL PRECINCT

Waverley Council Response Report to Motions from Penkivil Precinct (presented to the 9 April 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
5 February 2018	<p>Motion 1</p> <p>The Penkivil Precinct notes the resubmission of DA – 191/2017. Whilst the number of units to be constructed at 10 Council St has been reduced and the number of parking spaces has been slightly increased, the precinct views this modification as not sufficient to alleviate the issues raised in multiple previous objections to the original DA. The precinct further notes that no alterations to this application have been made in respect of 27 Paul St, specifically the addition of a balcony to the first floor of the building which will increase the volume of noise on the Paul St premises. The precinct requests a full analysis of the impact that the modifications to this DA materially have on the existing congestion on Paul St in relation to (but not limited to):</p> <ul style="list-style-type: none"> • Parking Violations • Noise Violations • Dumping of rubbish • Vandalism • Loitering in Waverley Park after hours <p>The Penkivil precinct requests that a report be provided to the precinct as a matter of urgency.</p>	<p>Motion referred to Records Management and Executive Manager, Building Waverley</p> <p>Community Liaison Coordinator has also received update from the Development Assessment Officer stating that the resubmission is currently under review and the Precinct will be kept informed.</p>	Futures	Action in progress
5 February 2018	<p>Motion 2</p> <p>The Penkivil Precinct requests that council insist on the RMS reviewing a set of traffic lights at the corner of Wellington St and Bondi Rd. There have been multiple accidents and near misses</p>	<p>Council's transport plan, Waverley's People, Movement and Places, includes Signature Project 4: Bondi Road Corridor which aims to improve transport and access along Bondi Road corridor. Under this project, action 33 is to 'Investigate potential north-south route re-alignments,</p>	Renewal	Action in Progress

WAVERLEY WARD
PENKIVIL PRECINCT

Waverley Council Response Report to Motions from Penkivil Precinct (presented to the 9 April 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	as well as a serious incident recently where the injured person was fortunate that there were medical professionals nearby that came to assist. The precinct suggests that the RMS consider a solution similar to Penkivil/Bennett St for Wellington/Watson St.	intersections and flow of traffic on surrounding streets'. Council has established a working group with RMS and Transport for New South Wales to address strategic matters arising from the transport plan, and has also earmarked to undertake investigations into the Bondi Road Corridor in 2018/19. Council staff are aware that, because of the lack of signalisation, it is difficult for southbound vehicles travelling on Wellington St to turn right into Bondi Rd. This encourages southbound vehicles to travel on Ocean St North instead which also increases traffic on Martins Ave and has implications for the cycling and walking routes on Martins Ave and Penkivil Lane.		

Waverley Council Response Report to Motions from Penkivil Precinct (presented to the 4 June 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
9 April 2018	Motion 1 The Penkivil Precinct expresses their concerns about the over development with regards to this DA (DA-66/2018) exceeding the FSR.	Motion referred to Records Management and Executive Manager, Building Waverley.	Futures	Finalised
9 April 2018	Motion 2 The Penkivil Precinct expresses their concerns about egress point for DA-66/2018.	Motion referred to Records Management and Executive Manager, Building Waverley	Futures	Finalised
9 April 2018	Motion 3 The Penkivil Precinct requests Waverley Council write to the RMS to put clear road markings on the intersection at Bondi road and Paul street that vehicles are not to queue across the intersection.	The RMS will be contacted and requested to install "KEEP CLEAR markings on Bondi Road at the intersection of Paul Street. The RMS, in its current guidelines relating to the provision of "KEEP LEFT" markings on roadways generally only approves such markings at:	Renewal	Finalised

WAVERLEY WARD
PENKIVIL PRECINCT

Waverley Council Response Report to Motions from Penkivil Precinct (presented to the 4 June 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		(i) Unsignalised intersections, which are frequently blocked by traffic queues and which are mainly on the approach to traffic signals or railway level crossings, (ii) Car park entrances which are frequently blocked by traffic queues, (iii) Emergency vehicle station accesses, which may be blocked by traffic queues		
9 April 2018	Motion 4 The Penkivil Precinct requests Waverley Council to install an LED speed sign or traffic counter in Bennett street at the council officers' discretion.	Council's trailer mounted variable message sign (VMS), which displays vehicle speeds on a large screen, will be listed for installation on a temporary basis in Bennett Street.	Renewal	Finalised
9 April 2018	Motion 5 The Penkivil Precinct requests Waverley Council undertake a test study into placing demarcation lines specifically between driveways in Orr St, Watkins St, New St and Anglesea St in order to optimise parking space.	Council does install painted lines at the edges of driveways in an attempt to have drivers park clear of the driveway wings. The lines are a guide only and are not enforceable should a driver park a vehicle over a line. There are many instances where residents have not supported driveway lines being installed particularly when they themselves wish to park their own vehicles beyond the driveway wings and into the layback/gutter crossing. Any resident wishing to have driveway lines installed can make an application to Council. Details are available on Council's web site. A fee is payable to Council prior to having the lines installed.	Renewal	Finalised
9 April 2018	Motion 6 The Penkivil Precinct requests Waverley Council investigate the provision of motorcycle parking spaces in areas not large enough for cars and other similar sized vehicles.	Council does provide motor cycle only parking at sections of kerb where it is considered the length of kerb is insufficient to park a vehicle.	Renewal	Finalised

WAVERLEY WARD
PENKIVIL PRECINCT

Waverley Council Response Report to Motions from Penkivil Precinct (presented to the 4 June 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<p>Council receives many requests per year for such parking principally to aid motor vehicle access to and from properties.</p> <p>Motorbike parking installed between the driveways of two residential properties requires the concurrence of the residents of both properties prior to a report being submitted to the Waverley Traffic Committee.</p> <p>Not all residents agree with motorbike parking being installed. Motorbike only parking spaces have been removed in the past following receipt of complaints from residents re exhaust noise levels associated with motorbikes starting up late at night/in the early hours of the morning.</p>		
9 April 2018	<p>Motion 7</p> <p>The Penkivil Precinct requests Waverley Council investigate the possibility of a Residential Preferred Parking Scheme (RPPS) in Ewell St in line with the petition lodged by the residents of Ewell St in December 2017.</p>	See attachment 1 to this report.	Renewal	Finalised
9 April 2018	<p>Motion 8</p> <p>The Penkivil Precinct requests Waverley Council investigate removing the concrete slabs outside 16 & 18 Bennett St and repurposing this area for perhaps motorcycle parking spaces.</p>	<p>The concrete slab/ kerbside blister island outside 16-18 Bennett Street was installed to stop vehicles parking within the statutory 10m setback from the King Street intersection.</p> <p>Motorcycles parked within 10m of King Street would be contravening the NSW Road Rules.</p>	Renewal	Finalised
9 April 2018	<p>Motion 9</p> <p>The Penkivil Precinct requests council install signage for dogs, alcohol and glass bottles to be prohibited within the playground area of Stephen St reserve.</p>	<p>Council appreciates the Penkivil Precinct's feedback and thanks them for raising their concerns with Council.</p> <p>Council receives many request for upgrades to our facilities across Waverley Local Government Area.</p> <p>To assist in prioritising playground upgrade works Council adopted the Play Space Strategy in 2014 following</p>	Renewal	Finalised

4

WAVERLEY WARD
PENKIVIL PRECINCT

Waverley Council Response Report to Motions from Penkivil Precinct (presented to the 4 June 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		community consultation. This strategy is a guide to how and when Council upgrades the forty (40) play spaces in the Local Government Area (the strategy can be found online via this link). In addition to the Play Space Strategy, Council commissions an annual play space safety audit of all the playgrounds to ensure all the play spaces are safe and operational. Council In February commissioned the fabrication of park signage as guided by the Waverley Council Signage Strategy. These signs are currently being installed (11 April). The signs will include ordinance icons for regulation and enforcement of smoking, dogs off leash, and alcohol consumption.		
9 April 2018	Motion 10 The Penkivil Precinct requests Waverley council conducts an investigation into the viability of implementing shade over the existing play equipment within the Stephen St reserve as a matter of safety, given that most of the equipment is metal and has the propensity to be heated to a high temperature in a small period of time by the sun.	Council is aware of community concern of the slide heating up in the sun, it has been recommended by an independent play safety auditor to monitor the heat of the slide.	Renewal	Action in progress
9 April 2018	Motion 11 The Penkivil Precinct requests Waverley council conducts an investigation into the viability of implementing additional play equipment within the Stephen St reserve for children over the age of five.	Stephen Street Reserve was designed in accordance with the Council adopted Play Space Strategy, the strategy provides a holistic study of the play provision in the Local Government Area and provides guidance on the hierarchy, play experience, and age range. There was also extensive consultation in relation to the type of play experiences offered. Of the respondents that provided feedback, the majority had children under the age of 5.	Renewal	Finalised

WAVERLEY WARD
PENKIVIL PRECINCT

Waverley Council Response Report to Motions from Penkivil Precinct (presented to the 6 August 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
4 June 2018	<p>Motion 1 That the Penkivil Precinct Committee:</p> <ol style="list-style-type: none"> 1. Thanks Emily Scott, Director Waverley Renewal, for briefing the meeting and answering questions on Playground equipment and Playground spaces. 2. Requests Council to address outstanding issues raised, including: <ul style="list-style-type: none"> • Retrofitting accessible playground equipment to playground spaces already upgraded (e.g. Stephen Street Reserve). • Integrating accessible play equipment into current and future play space designs. 	<p>Council's Community Liaison Coordinator has conveyed Penkivil Precinct's thanks to Emily Scott and the motion was also forwarded to the Manager, Open Space Planning who has provided the following response. Since the last Penkivil Precinct meeting, Council unanimously passed motion CM/8.10/18.06, see details below. In response to Council's motion, Council Officers in Open Space and Planning are preparing a report for Council to detail where accessible play equipment is best located and an action plan for implementing improvements to our play spaces to be more inclusive for all users including those with a physical disability.</p> <p>CM/8.10/18.06 Accessible Play Equipment in our Play Spaces</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Notes a new Play Space Strategy will not be completed until 2020 at the earliest. 2. Consults with the Access Committee (including other interested stakeholders) on play spaces that could have accessible play equipment within the Waverley LGA, and the access to that play equipment. 3. Officers prepare a report for Council consideration that identifies where accessible play equipment can be: <ol style="list-style-type: none"> a) Retrofitted to already upgraded play spaces under the current Play Space Strategy, and b) Included within future play spaces yet to be implemented, ensuring that appropriate access to the play space and mobility parking is also provided. 	Renewal	Action in progress

WAVERLEY WARD
PENKIVIL PRECINCT

Waverley Council Response Report to Motions from Penkivil Precinct (presented to the 6 August 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
4 June 2018	Motion 2 That the Penkivil Precinct Committee requests Council to examine safety measures for vehicles recklessly cutting the corner of King and Bennett streets and staying on the wrong side of the road for some time, which sometimes occurs when cars turn right into King Street from Bennett Street, often at speed.	This request was forwarded to Manager, Transport & Development who provided the following response. The matter of right turning vehicles from Bennett Street into King Street, being on the incorrect side of the road, will be listed for investigation. Should any changes to controls at the intersection be considered warranted, a report will be submitted to the Waverley Traffic Committee.	Renewal	Action in progress

Waverley Council Response Report to Motions from Penkivil Precinct (presented to the October 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
6 August 2018	Motion 1 That, the community meeting of the Penkivil Precinct held on 6th August 2018: Unanimously rejects the RMS proposal to ban left turn into Council Street from Bondi Road and requests all councillors to reject this proposal at the Operations and Community Services Committee meeting on Tuesday 7th of August 2018.	The 7 August 2018 Operations and Community Services Committee meeting unanimously rejected the proposal: OC/5.3/18.08 Intersection of Bondi Road and Council Street/Waverley Street, Bondi Junction - Proposed Closure of Slip Lane and Introduction of Left-turn Ban (A13/0465) proposal.	Renewal	Finalised
6 August 2018	Motion 2 That, the Community Meeting of the Penkivil Precinct held on 6th August 2018: 1) Endorses the submission to RMS Clearways team lodged by the Convenor; Bill Mouroukas, on behalf of the Penkivil Precinct Committee.	Precinct to follow up	Renewal	Finalised

WAVERLEY WARD
PENKIVIL PRECINCT

Waverley Council Response Report to Motions from Penkivil Precinct (presented to the October 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	2) Appoints these members of the Penkivil Precinct community; Michael Berkovitz, Levi Meneker and other members who might decide to join, to form a Precinct sub-committee for the proposed Old South Head Road clearway. That sub-committee will appoint a chair person who will have the responsibility of reporting back at Penkivil Precinct meetings as described in Waverley Council's Precinct Policy and Operational Guidelines.			
6 August 2018	Motion 3 That the Convenor and DA representative prepare and lodge a submission on behalf of the Penkivil Precinct for the Draft WDCP 2012 amendment 6 noting the following points: The Penkivil Precinct objects to the proposed changes on parking generation rates and requests that the proposed new minimum of zero car parking, and new maximums not be introduced. Instead, it supports the current standard for car parking generation rates in new unit blocks / residential flat buildings together with the opportunity for developers to request a variation, either higher or lower, with supported rationale. The precinct therefore requests that the proposed minimums (of zero) and maximums of required parking be increased in new developments, especially for Parking Zone 2, in which the majority of the Penkivil Precinct is located.	Precinct to follow up	Futures	Finalised

WAVERLEY WARD
PENKIVIL PRECINCT

Waverley Council Response Report to Motions from Penkivil Precinct (presented to the October 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
6 August 2018	Motion 4 Penkivil Precinct requests that any development that is approved without parking be prevented from applying for residential parking permits.	<p>This motion was forwarded to the Acting Executive Manager, Customer First who provided the following response.</p> <p>The statement by the Penkivil Precinct raises the question – if a development does not have on-site parking and Council does not allow permits then where are ratepayers and residents meant to park?</p> <p>There was previously a motion of Council that all developments built after 2002 should supply on-site parking and, therefore, residents not be entitled to RPS permits.</p> <p>This decision was repealed as part of the RPS rezoning in 2016.</p> <p>It would be complex for Council to disallow residents to apply for a residential parking permit, on the basis that their new developments doesn't provide on-site parking.</p>	Renewal	Finalised
6 August 2018	Motion 5 Penkivil Precinct requests that council install shade cloth over the slide at Stephen Street Reserve.	<p>This motion was forwarded to Waverley's Open Space Planning Manager who provided the following response.</p> <p>The slide is protected from the heat of the western sun by the embankment and existing tree canopy of the large figs. In addition we have planted a Cheese Tree (<i>Glochidion ferdinandi</i>) on the northern aspect of the slide which may reach up to 8 metres for the purpose of shading the slide. The slide otherwise faces the south. In the interim we will continue to monitor the heat of the slide in the warmer weather.</p>	Renewal	Action in progress

WAVERLEY WARD
PENKIVIL PRECINCT

Waverley Council Response Report to Motions from Penkivil Precinct (presented to the October 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
6 August 2018	Motion 6 That the residents of 46 – 48 Ocean Street North be permitted overnight parking at Wellington Place carpark.	At the 21 August 2018 Council meeting the following was resolved. CM/8.9/18.08 Investigate Overnight Parking in Wellington Place Car Park (A02/0146) MOTION / That Council: 1. Notes the report to Council's Operations Committee on 4 March 2014, and the resolution of the Committee for the matter to be deferred. 2. Officers further investigate the operation of the Wellington Place Car Park, Bondi and its relationship to the adjoining property at 46-48 Ocean Street (north), including document research and consultation with Housing NSW and the residents of 46-48 Ocean Street, to determine: (a) Any conditions in the original development consent or elsewhere for: i. overnight parking to not be permitted from 10pm - 8am. ii. no resident parking being permitted. (b) How overnight parking and/or resident parking could be facilitated in relation to existing conditions of consent, and whether any conditions of consent need to be varied or deleted. (c) Whether extended hours of operation are warranted for the car park, and what may be the up-take of users for overnight parking. 3. Officers prepare a report for Council consideration. The Precinct will be kept updated on any developments regarding this matter.	Life	Action in progress

WAVERLEY WARD
PENKIVIL PRECINCT

Waverley Council Response Report to Motions from Penkivil Precinct (presented to the December 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
8 October 2018	<p>Motion 1 REGARDING COUNCIL MOTION TO INVESTIGATE OVERNIGHT PARKING IN WELLINGTON PLACE CAR PARK. THAT, COUNCIL SENDS TO THE PENKIVIL PRECINCT CONVENOR, A SOFT COPY OF THE REPORT REFERRED TO IN THE COUNCIL MEETING PAPERS IN ITEM 'CM/8.9/18.08'. THIS SHOULD BE DONE AS SOON AS IT BECOMES PUBLICALLY AVAILABLE AND PRIOR TO BEING CONSIDERED AT THE COUNCIL MEETING TO AFFORD TIME FOR INTERESTED MEMBERS OF THE PRECINCT TO OFFER FEEDBACK TO COUNCILLORS.</p>	<p>The report referred to in the Council resolution below is not complete, and it will go to Council in 2019.</p> <p>CM/8.9/18.08 Investigate Overnight Parking in Wellington Place Car Park (A02/0146) That Council: 1. Notes the report to Council's Operations Committee on 4 March 2014, and the resolution of the Committee for the matter to be deferred. 2. Officers further investigate the operation of the Wellington Place Car Park, Bondi and its relationship to the adjoining property at 46-48 Ocean Street (north), including document research and consultation with Housing NSW and the residents of 46-48 Ocean Street, to determine: (a) Any conditions in the original development consent or elsewhere for: i. overnight parking to not be permitted from 10pm - 8am. ii. no resident parking being permitted. (b) How overnight parking and/or resident parking could be facilitated in relation to existing conditions of consent, and whether any conditions of consent need to be varied or deleted. (c) Whether extended hours of operation are warranted for the car park, and what may be the up-take of users for overnight parking. 3. Officers prepare a report for Council consideration.</p>	Life	Action in Progress
8 October 2018	<p>Motion 2 Traffic Safety at King St/Bennett St intersection THAT, IN ORDER TO DETER CAR DRIVERS FROM CUTTING THE CORNER, A TRAFFIC CONTROL</p>	<p>This motion was referred to the Manager Transport and Development who advises that an officer has inspected the intersection of Bennett Street and King Street, Bondi and advises double centreline markings in King Street at</p>	Renewal	Finalised

WAVERLEY WARD
PENKIVIL PRECINCT

Waverley Council Response Report to Motions from Penkivil Precinct (presented to the December 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	MEASURE BE PUT IN PLACE AT THE END OF KING STREET ON THE INTERSECTION WITH BENNETT STREET.	<p>Bennett Street were removed/covered over as a result of road resheeting works and have not been reinstated on completion of the work. The missing double lines in King Street may be contributing to some drivers not keeping fully to the correct side of the roadway when turning right from Bennett Street.</p> <p>An instruction has been forwarded to Council's maintenance staff to have missing linemarking at the intersection reinstated.</p> <p>Having regard to observations being undertaken in recent times at the intersection and there being no recoded crashes relating to right turn movements from Bennett Street, additional traffic control measures are considered not warranted. Should drivers be observed to be travelling on the incorrect side of the centre lines in King Street after repainting of the centrelines, residents should report the matter to the Traffic Sergeant at Waverley Police Station for patrolling by NSW Police.</p>		

Waverley Council Response Report to Motions from Penkivil Precinct (presented to the February 2019 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
3 December 2018	<p>Motion 3</p> <p>RENAME PENKIVIL PRECINCT TO BONDI HEIGHTS PRECINCT:</p> <p>THAT, THE NAME OF THE COMMUNITY PRECINCT KNOWN AS PENKIVIL/WAVERLEY PRECINCT BE CHANGED TO BONDI HEIGHTS PRECINCT.</p>	<p>This request was briefly discussed at the Combined Precincts meeting on 6 December. Mary Shiner advised that requests for Precinct name changes are considered by the Precinct Review Committee (PRC) in the first instance, and then at the next scheduled Combined Precincts' meeting. This request will be followed up at the 12 February 2019 PRC meeting and then at the Combined Precincts meeting on 7 March 2019.</p>	Corporate	Action in Progress

WAVERLEY WARD
PENKIVIL PRECINCT

Waverley Council Response Report to Motions from Penkivil Precinct (presented to the February 2019 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
3 December 2018	Motion 4 FLOOD LANE CONVEX MIRRORS THAT, CONVEX MIRRORS BE PLACED AT THE END OF EACH LANE THAT INTERSECTS WITH FLOOD LANE.	Waverley Council's Senior Traffic Engineer has provided the following response: Convex traffic mirrors are no longer supported for introduction by Council or the RMS on public roads due to the distorted image they produce which can be unsafe. Council's Senior Traffic Engineer has conducted site inspections at this location and it is considered that Flood Lane is lightly trafficked with relatively low speeds. Also there have been no recorded crashes shown along Flood Lane in current RMS crash data. Therefore Council does not propose to introduce Convex traffic mirrors at the intersections along Flood Lane at this time.	Renewal	Finalised

WAVERLEY WARD
SOUTH BONDI/TAMARAMA PRECINCT

Waverley Council Response Report to motions from South Bondi/Tamarama Precinct (presented to the May 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
28 February 2018	<p>Motion 1</p> <p>South Bondi/Tamarama Precinct commends Council's motion to implement a pilot pedestrianisation of selected streets in Waverley. The selected streets would be closed to through traffic to allow pedestrian and play activities for several hours after school to allow pedestrian/bike riding activities on a few days during the school year. Possible dates could include Halloween, Arbor Day and Garage Sale Day; our suggested streets are Miller Street, which has a letter with 70 signatures of support, and Avoca Street which already is closed to through traffic.</p>	<p>The Manager, Transport & Development advises that road closures require the approval of the Waverley Traffic Committee and Council before being closed.</p> <p>The Waverley Traffic Committee consists of representatives from the NSW Police, the RMS, the office of the Local State Member of Parliament and Council.</p> <p>A report needs to be prepared by a Council officer for submission to the Waverley Traffic Committee when a request is received to temporarily close a road for whatever purpose.</p> <p>The request in this instance must include a document indicating there is majority support by the residents of the street to the road being temporarily closed.</p> <p>The Traffic Committee meets once per month generally on the last Thursday with the agenda closing ten (10) days prior.</p> <p>A request to close a road should be received well before the agenda closing date to allow the officer time to assess the request and prepare the report.</p> <p>It may be possible to prepare one report to the Committee if the dates the road are requested to be closed are known in advance rather than prepare a report for each individual day of closure.</p> <p><u>Should Council approve the temporary closure of the roadway, the following is required of the residents/organisers:</u></p> <ol style="list-style-type: none"> 1. Submission of a Traffic Control Plan (TCP) and a Traffic Management Plan (TMP) to Council for approval. The TCP is to indicate the following: <ul style="list-style-type: none"> (a) Where the road is to be closed including the location of signs at and before the closure point(s) 	Renewal	Finalised

WAVERLEY WARD
SOUTH BONDI/TAMARAMA PRECINCT

Waverley Council Response Report to motions from South Bondi/Tamarama Precinct (presented to the May 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<p>(b) The suggested times of day and days of the week the closure is to be in place.</p> <p>(c) Indicate any side streets that adjoin the closed roadway that will be affected by the closure.</p> <p>The traffic control plan (TCP) is to be prepared by a RMS accredited person.</p> <p>The TMP is to be prepared in accordance with RMS requirements. TMP details with heads of consideration can be found on the RMS web site.</p> <p>2. RMS accredited traffic controllers must be in place at all closure point(s) to direct traffic and let residents in and out of the closed section(s) of roadway.</p> <p>4. Obtaining a separate NSW Police road closure approval.</p> <p>5. Advise all local emergency services agencies of the closure days and times. Provision will need to be made to allow emergency vehicles through the closure points should the need arise.</p> <p>6. Obtaining public liability insurance to cover Council in the event that a person(s) suffers an injury as a result of being on the road pavement on the closed section of public roadway.</p> <p>7. Place an advertisement in the local newspapers informing of the closure.</p> <p>Finally, all costs associated with obtaining approvals, preparing the TCP's and TMP's, hiring barricades to close the road, employing RMS approved traffic controllers and placing advertisements are to be met by residents/ event organisers.</p>		

WAVERLEY WARD
SOUTH BONDI/TAMARAMA PRECINCT

Waverley Council Response Report to motions from South Bondi/Tamarama Precinct (presented to the August 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
30 May 2018	<p>Question for Council</p> <p>Complaint re Solid Fuel Burning Heater</p> <p>One resident reported on the issues, including health issues, experienced by his family regarding the use by a neighbour of a wood burning heater. The house is an old house which had a fire place with a chimney when first built. At some stage a new roof was put on and the chimney taken down and blocked off. A few years ago, a new wood burning heater was installed with a new chimney. Residents discussed the impact of woodfire heaters on the environment and agreed to put the following questions to Council:</p> <p>What are the requirements for the installation of a new solid fuel heater?</p> <p>Did this require a DA or was it an Exempt Development.</p> <p>Was approval for the installation given by Council?</p> <p>How does Council know the heater is compliant? Can Council please advise whether this wood heater meets the NSW EPA requirements and controls?</p> <p>ACTION: ask Council for further information</p>	<p>The questions were forwarded to the Manager, Building who has provided the following replies.</p> <p>1. What are the requirements for the installation of a new solid fuel heater? Did this require a DA or was it an Exempt Development?</p> <p>A new solid fuel heater requires development consent, however if you are replacing a pre-existing heater, development consent is not required.</p> <p>2. Was approval for the installation given by Council?</p> <p>The Precinct have not provided the exact address of the premises in order to be able to advise/answer this question.</p> <p>3. How does Council know the heater is compliant? Can Council please advise whether this wood heater meets the NSW EPA requirements and controls?</p> <p>Again, as above, we are unable to provide a full answer as we do not know the exact premises the Precinct is referring to. If the Precinct is able to provide further details, a full response can be provided.</p>	Futures	Finalised

WAVERLEY WARD
SOUTH BONDI/TAMARAMA PRECINCT

Waverley Council Response Report to motions from South Bondi/Tamarama Precinct (presented to the November2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
29 August 2018	Following motion to Council was unanimously carried: At the intersection of Wellington and Edward Sts, vehicle drivers entering the intersection from Edward St. have restricted visibility of vehicles travelling down (north along) Wellington St. The Meeting requests Council investigate traffic calming in Wellington St or a change to the signage at the intersection. ACTION: Council to investigate	The motion was forwarded to the Manager Transport and Development who has provided the following reply. Speed and volume counts have been carried out for northbound vehicles on Wellington Street on the approach to Edward Street. Council's officers are checking driver sightlines and stopping sight distances for compliance with relevant Australian Guidelines/Standards.	Renewal	Action in progress

COMBINED PRECINCTS

Waverley Council Response Report to Motions from Combined Precincts (presented to the March 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
7 December 2017	Motion 1 That the Combined Precincts request the following inclusion in the updated Events Policy (due to be updated in 2018): That resident/s accompany Council staff before and after events in the parklands to photograph the condition of the topography. The community members are to be nominated by the Precinct.	Motion was forwarded to the Executive Manager Enriching Waverley who advised that yes, Bondi Beach Precinct and all other Precincts will be invited for input into the review of the Waverley Council Events Policy. It is expected that the Review will commence in the first quarter of the 2018/19 financial year. The Precincts will be kept fully informed and this request will be addressed as part of the Review. The revised Events Policy will be submitted to Council for public exhibition prior to being finalised. The specific request by the Combined Precincts will be further discussed with the Combined Precincts as part of the review.	Life	Action in progress
7 December 2017	Motion 2 Following the initial rebuff of Waverley Council's request for compensation of funds expended re amalgamations, that Combined Precincts ask Council to explore further the possibilities for a reimbursement of Council's costs from the State Government.	Council's Acting General Manager thanks the Combined Precincts for their support on this matter, however, following extensive consultation throughout the local government sector and the Office of Local Government, it is clear to Council that there is no chance of success in further pursuing Council's request for reimbursement of funds expended on the disbanded amalgamation proposal and Council has not resolved to take any further action.	Corporate	Finalised
7 December 2017	Motion 3 Combined Precincts requests that Waverley Council contribute to building a viewing platform in Rodney Reserve in conjunction with CSIRO at the location of the Radio Astronomy Memorial and in conjunction with the Coastal Fences upgrades.	At the 20 February Council Meeting, the following was resolved: CM/8.3/18.02 Rodney Reserve – Radio Astronomy Memorial That Council: 1. Agrees in principle to the construction of a viewing platform in Rodney Reserve in the vicinity of the site of the Radio Astronomy Memorial subject to appropriate ground testing. 2. Investigates the cost of constructing the viewing platform, and consults the La Perouse Aboriginal Land Council in regard to the site. 3. As part of the investigation, holds discussions with the CSIRO and consults with the relevant Precinct with the view of sharing the cost of the construction of the viewing platform.	Renewal	Action in progress

Waverley Council Response Report to Motions from Combined Precincts (presented to the March 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<p>4. Investigates and reports back on the viability of moving the location of the new coastal fence to the east in the area east of the Rodney Reserve playing fields so that the view of the radio telescope replica antennae and the ocean can be unobstructed.</p> <p>A further report will be provided to the Combined Precincts on outcomes of the above actions.</p>		
7 December 2017	<p>Motion 4 Combined Precincts requests the council provide complete reports to the following issues from the unanimously passed motion from the Dec 6, 2016 council meeting</p> <ol style="list-style-type: none"> 1. A comprehensive traffic and impact study conducted during school term, to determine the impact of the improved sporting facilities on local roads and local amenity. 2. Details of discussions held or input received from local RSLs in relation to the Dover Heights tunnels. 3- Information about the size of Hugh Bamford Reserve and a feasibility study relating to having a full size football ground at that location. 4. Undertakes an investigation for any Aboriginal sites that might exist on the reserve, in consultation with the La Perouse Local Aboriginal Land Council. 5. Undertakes an investigation into radio astronomy associated with Rodney Reserve and maps sites of significance in the Reserve. 	<p>Motion was referred to the Senior Project Manager, Project Waverley and to the Recreation Planner who provided the following reply.</p> <p>Officers have completed the investigations into Rodney Reserve and are preparing a report to Council that will address all of the elements stipulated in the motion, which were all first raised in Dec 2016. The aim is to have this report ready for April. The details of the report will be made available to the Combined Precincts once finalised.</p>	Renewal	Action in progress

Waverley Council Response Report to Motions from Combined Precincts (presented to the March 2018 Precinct meeting)				
Meeting Date	Motion	Council Officer Response	Directorate	Status
7 December 2017	Motion 5 That the Combined Precincts ratify the objection prepared by Bondi and Bondi Beach Precincts to DA-475/2017.	This has been actioned and sent to Records.	Corporate	Finalised
7 December 2017	Question – Green Waste Can Council pick up green waste that is not necessarily put inside the Green bin but has been bundled neatly beside the bin? Is Waverley's green waste collected by contractors or Council staff?	Council does not use contractors to collect green waste. If non-containerised waste is presented it must be bundled and weigh less than 10kg per bundle and no more than two bundles will be collected as part of the general pick up service. If bulk waste is presented for collection a booking must be made.	Renewal	Finalised

Waverley Council Response Report to Motions from Combined Precincts (to be presented to the December 2018 Precinct meeting)				
Meeting Date	Motion	Response	Directorate	Status
18 July 2018	Motion 1 That a meeting of the Combined Precincts be held in September 2018 to consider the presentation by Lenore Kulakauskas (Bondi Beach Precinct).	Meeting date in September not possible, meeting will be held in October 2018.	Corporate	Action in progress
18 July 2018	Motion 2 That in future, the Combined Precincts meeting commence with an Acknowledgement of Country, at each meeting.	Noted and will be actioned accordingly.	Corporate	Finalised
18 July 2018	Motion 3 That once every 4 months, each Precinct nominate a topic that they see as being the most critical at the time to the Waverley community, and that the one selected as the most critical be advertised and discussed at an open forum, organised by Council and the Combined Precincts.	Process to action this request will be discussed at the next Precinct Review Committee meeting.	Corporate	Action in progress

REPORT CM/7.7/19.02



Subject: Trade Debtors - Debt Write Off

TRIM No: SF17/299

Author: Teena Su, Executive Manager, Financial Waverley

Director: Ross McLeod, General Manager

RECOMMENDATION:

That Council writes off bad trade debts amounting to \$6,207.83 as shown in Table 1 of this report, in accordance with clause 213(3) of the *Local Government (General) Regulation 2005*.

1. Executive Summary

\$6,207.83 of commercial waste debts are deemed irrecoverable from businesses no longer in operation.

Despite all the efforts that have been taken, these outstanding amounts are deemed not cost effective to recover. Relevant Managers have recommend that these debts be written off.

2. Introduction/Background

Under clause 213(2) of the *Local Government (General) Regulation 2005* a Council must from time to time, by resolution, fix an amount above which debts may be written off only by Resolution of the Council.

Clause 213(3) of the *Local Government (General) Regulation 2005*, makes provision for a delegation where debts below an amount fixed by the Council may be written off. Council has delegated to the General Manager the authority to write off individual debts of less than \$2,500 (see the resolution below).

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 18 July 2017	CM/7.5/17.07	<p>That Council:</p> <ol style="list-style-type: none"> Adopts the Trade Debtors Policy attached to this report. Fixes \$2,500 (including GST) as the amount above which debts may be written off only by resolution of Council, in accordance with clause 213(2) of the <i>Local Government (General) Regulation</i>, noting that the General Manager can write off debts not greater than this amount. For any future contracts with debt recovery agencies, considers inclusion of a contract requirement for notification of bad debts to a credit reporting agency at an earlier stage than is possible under current arrangements.

		4. Receives a quarterly report outlining details of the debts written off by the General Manager.
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4. Discussion

Two trade customers detailed in the report are no longer in operation. After taking reasonable actions to recover these debts, it is recommended that the debts be written off due to it not being cost effective to pursue the debtors further. The responsible staff have sent monthly account statements, reminders, and emails and followed up over the phone. Where possible, Council refers such debt to our external debt recovery agency. If advised that debt recovery action is unlikely or not cost effective to proceed, a recommendation of abandonment is made.

Business Name	Service Address	Owner/Manager	Total Debt	Reason for abandonment	Debt Type	Age of debt (days)
Jam Gallery & Spring St Social	110 Spring St Bondi Junction	Peter Stephen Wright	\$3,584.02	Business left the premises, further actions to pursue debt will be uneconomical.	Commercial Waste	>360
BHAUS PTY Ltd (traded as 34 Degrees South)	34A Campbell Parade Bondi Beach	Alan Cunningham	\$2,623.81	Company deregistered and no longer operating, not economically viable to take recovery action.	Commercial Waste	>360
Total			\$6,207.83			

Table 1. Debts of more than \$2,500 to be written off by Council.

Table 2 below lists the debts under \$2,500 written off by the General Manager from 1 July 2018 to 5 February 2019.

Business Name	Service Address	Owner/Manager	Total Debt	Reason for abandonment	Debt Type	Debt Age (days)
Bondi Wholefood	30A Hastings Parade North Bondi	Joseph Morgan	\$2,423.18	\$2,423.18 includes \$2,123.34 for Commercial waste services, and \$299.84 for Footpath Seating charges. Company deregistered and no longer operating.	Commercial Waste & Footpath Seating	>180
The Bronte Café and Wine Bar	471 Bronte Road Bronte	Thomas Cardinal	\$2,218.68	Business left premises, uneconomical to pursue the debt further.	Commercial Waste	>180

Business Name	Service Address	Owner/Manager	Total Debt	Reason for abandonment	Debt Type	Debt Age (days)
Bondi@2026	249 Bondi Road Bondi	Adam Cullen	\$1,462.06	\$1,462.06 includes \$1,216.58 for Commercial waste services, and \$245.48 for Footpath Seating charges. Strike-off action in progress and it will be deregistered.	Commercial Waste & Footpath Seating	>360
KRV ENTERPRISES PTY LTD (traded as HIGH TIDEZ)	Shop 1 465 Bronte Road Bronte	Kristin Venae-Telfar	\$674.83	\$674.83 includes \$576.35 for Commercial waste services, and \$98.48 for Footpath Seating charges. Business no longer operating, uneconomical to pursue the debt further.	Commercial Waste & Footpath Seating	>180
Lloyd's Exotic tongan Foods Pty Ltd(traded as Skinnys Grill)	Shop 15 178 Campbell Parade Bondi Beach	Ryan James Graham	\$641.35	Business no longer operating, uneconomical to pursue the debt further	Commercial Waste	>180
HAIR CARTEL	Shop 6 178 Campbell Parade Bondi Beach	Mary Luangkhoth	\$533.35	Company under external administration, and as Council is unsecured creditor recovery would be unlikely.	Commercial Waste	>180
ENOTECA CUCINA	296 Campbell Parade Bondi Beach	Carlo Celona	\$533.01	Company deregistered and no longer in operation.	Commercial Waste	>180
Escobar Bondi	128 Ramsgate Avenue North Bondi	Elana Garlick	\$216.68	Business no longer operating, uneconomical to pursue the debt further.	Commercial Waste	>180
Total			\$8,703.14			

Table 2. Debts of less than \$2,500 written off by the General Manager – July 2018 to February 2019

Writing off debts is not desirable. The General Manager has instructed staff to review contractual relationships for commercial waste services with a view to requiring personal guarantees from small business clients.

5. Financial impact statement/Timeframe/Consultation

Outstanding trade debts of \$6,207.83 are to be written off. A Bad Debt Provision for these amounts has been recorded in Council's financial system.

6. Conclusion

The writing off of bad debts is only recommended after a thorough review by the relevant business units and after all reasonable efforts have been taken to recover the debt.

All write offs are recommended by the responsible Executive Manager/Officer and reviewed by Financial Waverley staff.

7. Attachments

Nil.

REPORT CM/7.8/19.02



Subject: Investment Portfolio Report - November 2018 to January 2019

TRIM No: A03/2211

Author: Teena Su, Executive Manager, Financial Waverley

Director: Ross McLeod, General Manager

RECOMMENDATION:

That Council:

1. Receives and notes the Investment Summary Reports for November 2018, December 2018 and January 2019 attached to this report.
2. Notes that all investments have been made in accordance with the requirements of section 625 of the *Local Government Act 1993* and directions from the Minister for Local Government, including Ministerial Investment Orders, and Council's Investment Policy.

1. Executive Summary

For the financial year to date as at 31 January 2019, Council's Investment Portfolio generated \$2,876,101 of interest. Monthly interest for the period November 2018 to January 2019 is:

Month	Amount (\$)
November	422,451
December	390,515
January	422,273

The interest on investment budget for the 2018/19 financial year was adopted by Council at June 19, 2018 Council meeting and was set at \$3,974,000. It is revised to \$4,124,000 in the Q2 budget review process.

The interest income for the year to date figure as at 31 January 2019 is tracking at 69.74% (\$2,876,101) of the current budget.

2. Introduction/Background

Clause 212 of the *Local Government (General) Regulation* requires that Council be provided with a written report setting out details of all money that the Council has invested under section 625 of the *Local Government Act 1993* (the Act) and certifying that these investments have been made in accordance with the Act, regulations, Ministerial Investment Orders and Council's Investment Policy.

The following table illustrates the monthly interest income received by Council and how this tracks against the Budget:

Month	2018/19 Budget (\$)	Actual Monthly (\$)	Actual YTD (\$)	Tracking YTD Original Budget %	Tracking Q2 Proposed Budget %
July	3,974,000	370,830	370,830	9.33%	-
August	3,974,000	410,428	781,258	19.66%	-
September	3,974,000	371,929	1,153,187	29.02%	-
October	3,974,000	487,675	1,640,862	41.29%	39.79%
November	3,974,000	422,273	2,063,314	51.92%	50.03%
December	3,974,000	342,756	2,453,828	61.75%	59.50%
January	3,974,000	313,838	2,876,101	72.37%	69.74%

Table 1. Monthly interest income received by Council.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 20 November 2018	CM/7.1/18.10	That Council: 1. Receives and notes the Investment Summary Report for October 2018 attached to this report 2. Notes that all investments have been made in accordance with the requirements of section 625 of the Local Government Act 1993 and directions from the Minister for Local Government, including Ministerial Investment Orders and Council's Investment Policy.

4. Discussion

For seven months to 31 January 2019, Council's cash investment portfolio generated interest earnings of \$2,876,101 or 69.74% of the current budget of \$4,124,100.

Council's investment portfolio posted a return of 2.92% pa for the month of January versus the Ausbond Bank Bill Index benchmark return of 2.14% pa. Without marked-to-market influences, Council's investment portfolio yielded 2.92% pa for the month.

Over the last 12 months, Council's investment portfolio has exceeded the Ausbond bank bill index benchmark by 0.75% pa (2.70% vs 1.90% pa).

Portfolio value

Council's investment portfolio, as at 31 January 2019, has a current market value of \$177,835,499 which represents a gain of \$1,544,960 on the \$176,290,539 face value of the portfolio with the portfolio generating a 2.87% average yield. The table below provides a summary by investment (asset) type.

Asset Group	Face Value	Current value	\$ Gain / (Loss)	Current Yield
Bonds	\$ 3,000,000	\$ 3,065,892	\$ 65,892	3.50%
Cash	\$ 5,625,281	\$ 5,625,281	\$ -	1.06%
Floating Rate Note	\$ 29,400,000	\$ 29,611,795	\$ 211,795	3.32%
Floating Rate Term	\$ 15,500,000	\$ 15,568,971	\$ 68,971	2.83%

Deposits				
Managed Funds	\$ 4,265,258	\$ 4,265,258	\$ -	2.84%
Term Deposit	\$ 118,500,000	\$ 119,698,301	\$ 1,198,301	2.83%
Total	\$ 176,290,539	\$ 177,835,499	\$ 1,544,960	2.87%

Table 2. Portfolio value – Summary by investment (asset) type.

Analysis

Attached to this report are the investment summary reports the periods ending 30 November 2018, 31 December 2018, and 31 January 2019. These reports are prepared by Council's independent financial advisor, Prudential Investment Services Corp. The Portfolio outperformed the stated benchmark measure 'Rate of return on cash exceeds AusBond Bank Bill Index' as illustrated in the table below:

Month	Portfolio Return %	Ausbond BB Index %	Variance %
Jul -18	2.98	2.26	0.72
Aug-18	3.05	1.99	1.06
Sep-18	2.75	1.94	0.81
Oct - 18	2.81	2.00	0.81
Nov-18	2.61	1.90	0.71
Dec-18	2.73	1.81	0.92
Jan-19	2.92	2.14	0.78
Average % return Over the last 12 months	2.70	1.95	0.75

Table 3. Portfolio return.

Investments in ethically, socially and environmentally beneficial alternatives

As at the end of January 2019, 70.9% of Council's portfolio was invested in non-fossil fuel lending ADIs & Socially Responsible Investments, while fossil fuel lending ADIs accounted for 26.7% of the portfolio. The remaining 2.4% is invested with TCorp.

5. Financial impact statement/Timeframe/Consultation

This report has been prepared in consultation with Council's independent financial advisor, Prudential Investment Services Corp.

6. Conclusion

Council's investment portfolio has accounted a year to date total interest earning of \$2,876,101 as at 31 January 2019, and it is on track to achieve the budgeted interest of \$4,124,000.

7. Attachments

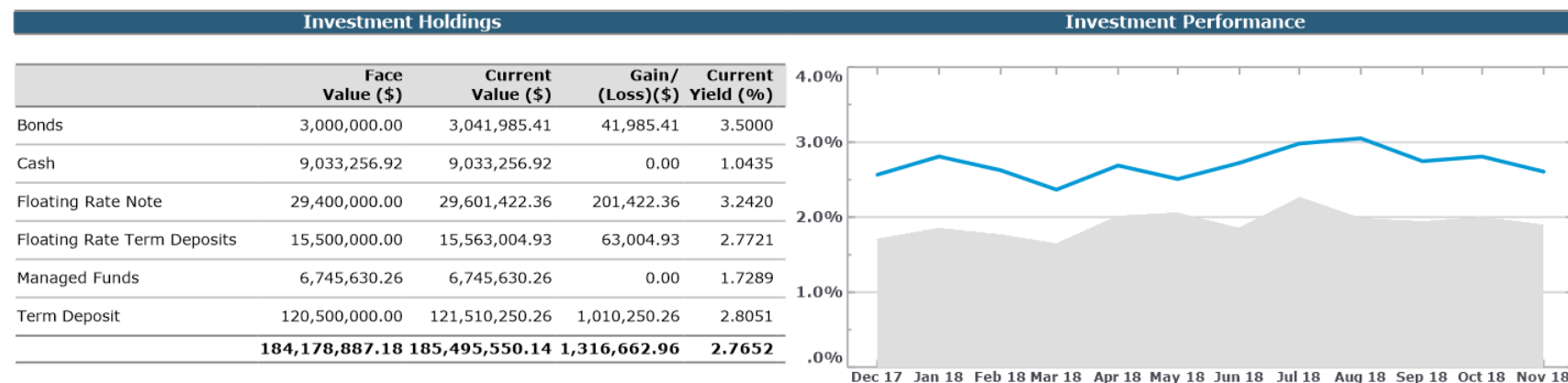
1. Investment Summary Report - November 2018 [↓](#)
2. Investment Summary Report - December 2018 [↓](#)
3. Investment Summary Report - January 2019 [↓](#)



Investment Summary Report November 2018

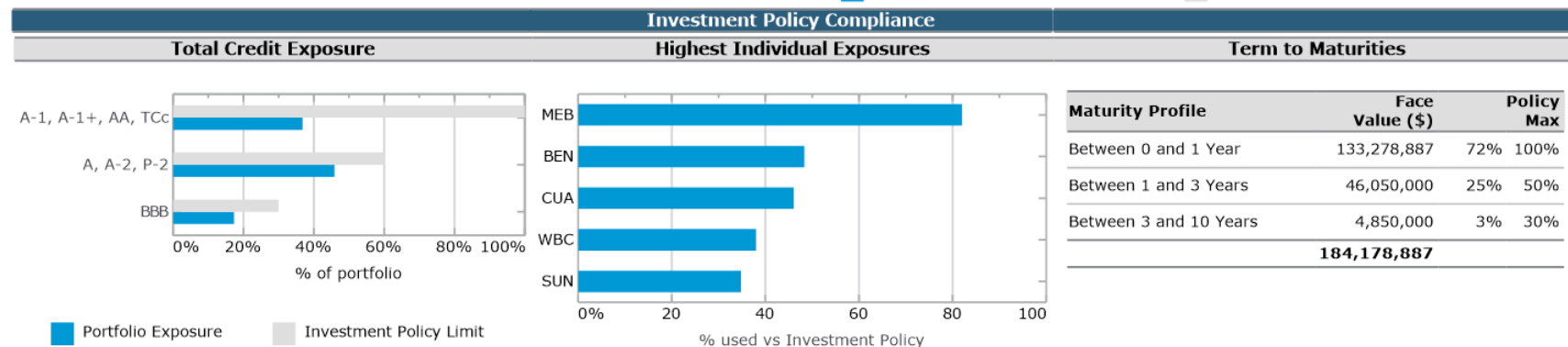
Waverley Council

Executive Summary



Portfolio Annualised Return

Bloomberg BB Index Annualised Return



Waverley Council

Investment Holdings Report



Cash Accounts											
	Face Value (\$)	Current Yield	Institution	Credit Rating		Current Value (\$)	Deal No.	Reference			
	3,928,431.25	1.1000%	Commonwealth Bank of Australia	A-1+		3,928,431.25	120789	24hr Call			
	3,740,213.05	1.0000%	Commonwealth Bank of Australia	A-1+		3,740,213.05	120794	General Funds			
	88,874.39	1.0000%	Commonwealth Bank of Australia	A-1+		88,874.39	120795	Trust Funds			
	109,094.33	1.0000%	Commonwealth Bank of Australia	A-1+		109,094.33	120796	Cemetery Funds			
	775,700.95	1.0000%	Commonwealth Bank of Australia	A-1+		775,700.95	120797	Depositor Funds			
	114,143.35	1.0000%	Commonwealth Bank of Australia	A-1+		114,143.35	120799	Library CP			
	196,228.80	1.0000%	Commonwealth Bank of Australia	A-1+		196,228.80	120800	Eastgate CP			
	50,290.13	1.0000%	Commonwealth Bank of Australia	A-1+		50,290.13	120801	Hollywood Av CP			
	30,280.67	1.0000%	Commonwealth Bank of Australia	A-1+		30,280.67	370151	Library Gift			
	9,033,256.92	1.0435%				9,033,256.92					

Managed Funds											
	Face Value (\$)	Current Yield	Institution	Credit Rating	Fund Name	Current Value (\$)	Deal No.	Reference			
	2,098,051.40	1.4181%	NSW T-Corp (Cash)	TCc	Short Term Income Fund	2,098,051.40	411310	Builder Deposits			
	4,647,578.86	1.8692%	NSW T-Corp (Cash)	TCc	Cash Fund	4,647,578.86	505262				
	6,745,630.26	1.7289%				6,745,630.26					

Term Deposits											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
4-Dec-18	2,000,000.00	2.6500%	ME Bank	A-2	2,000,000.00	13-Dec-17	2,051,257.53	536084	51,257.53	At Maturity	
5-Dec-18	3,000,000.00	2.6500%	Credit Union Australia	A-2	3,000,000.00	6-Dec-17	3,078,410.96	536064	78,410.96	At Maturity	
18-Dec-18	3,000,000.00	2.6500%	Credit Union Australia	A-2	3,000,000.00	7-Mar-18	3,058,590.41	536367	58,590.41	At Maturity	
8-Jan-19	3,000,000.00	2.8000%	Suncorp Bank	A-1	3,000,000.00	14-Jun-18	3,039,123.29	536751	39,123.29	At Maturity	
15-Jan-19	1,000,000.00	2.5800%	Commonwealth Bank of Australia	A-1+	1,000,000.00	7-Feb-18	1,020,993.42	536210	20,993.42	At Maturity	
22-Jan-19	2,000,000.00	2.6100%	Commonwealth Bank of Australia	A-1+	2,000,000.00	20-Feb-18	2,040,615.89	536246	40,615.89	At Maturity	
5-Feb-19	4,000,000.00	2.8500%	ME Bank	A-2	4,000,000.00	11-Jul-18	4,044,663.01	536838	44,663.01	At Maturity	

Waverley Council

Investment Holdings Report



Term Deposits											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
26-Feb-19	3,000,000.00	2.6200%	Westpac Group	A-1+	3,000,000.00	27-Feb-18	3,000,861.37	536315	861.37	Quarterly	
12-Mar-19	2,500,000.00	2.6800%	Westpac Group	A-1+	2,500,000.00	14-Mar-18	2,514,317.81	536438	14,317.81	Quarterly	
19-Mar-19	2,500,000.00	2.8000%	Suncorp Bank	A-1	2,500,000.00	19-Jun-18	2,531,643.84	536756	31,643.84	At Maturity	
26-Mar-19	1,500,000.00	2.7000%	Suncorp Bank	A-1	1,500,000.00	18-Sep-18	1,508,210.96	537138	8,210.96	At Maturity	
2-Apr-19	3,000,000.00	2.8300%	Rural Bank	A-2	3,000,000.00	8-May-18	3,048,148.77	536617	48,148.77	At Maturity	
9-Apr-19	1,500,000.00	2.7000%	Suncorp Bank	A-1	1,500,000.00	18-Sep-18	1,508,210.96	537139	8,210.96	At Maturity	
9-Apr-19	1,500,000.00	2.7000%	Suncorp Bank	A-1	1,500,000.00	26-Sep-18	1,507,323.29	537165	7,323.29	At Maturity	
16-Apr-19	1,500,000.00	2.7000%	Suncorp Bank	A-1	1,500,000.00	26-Sep-18	1,507,323.29	537166	7,323.29	At Maturity	
23-Apr-19	2,000,000.00	2.7700%	Westpac Group	A-1+	2,000,000.00	24-Apr-18	2,005,767.67	536548	5,767.67	Quarterly	
7-May-19	1,000,000.00	2.8500%	ME Bank	A-2	1,000,000.00	24-Jul-18	1,010,150.68	536866	10,150.68	At Maturity	
7-May-19	1,000,000.00	2.7500%	Bendigo and Adelaide Bank	A-2	1,000,000.00	17-Aug-18	1,007,986.30	536979	7,986.30	At Maturity	
14-May-19	1,500,000.00	2.7500%	MyState Bank	P-2	1,500,000.00	30-Nov-18	1,500,113.01	537367	113.01	At Maturity	
15-May-19	3,000,000.00	2.9000%	Bendigo and Adelaide Bank	A-2	3,000,000.00	18-May-17	3,046,956.16	535251	46,956.16	Annually	
21-May-19	1,500,000.00	2.7500%	Bendigo and Adelaide Bank	A-2	1,500,000.00	21-Aug-18	1,511,527.40	536989	11,527.40	At Maturity	
28-May-19	3,000,000.00	2.7500%	Bendigo and Adelaide Bank	A-2	3,000,000.00	14-Aug-18	3,024,636.99	536954	24,636.99	At Maturity	
4-Jun-19	3,000,000.00	2.8200%	Bendigo and Adelaide Bank	A-2	3,000,000.00	30-May-18	3,042,879.45	536672	42,879.45	At Maturity	
25-Jun-19	1,500,000.00	2.7500%	Bendigo and Adelaide Bank	A-2	1,500,000.00	21-Aug-18	1,511,527.40	536990	11,527.40	At Maturity	
2-Jul-19	3,000,000.00	2.8500%	ME Bank	A-2	3,000,000.00	20-Jul-18	3,031,389.04	536862	31,389.04	At Maturity	
9-Jul-19	3,000,000.00	2.8500%	ME Bank	A-2	3,000,000.00	18-Jul-18	3,031,857.53	536857	31,857.53	At Maturity	
16-Jul-19	3,000,000.00	2.8500%	ME Bank	A-2	3,000,000.00	17-Jul-18	3,032,091.78	536856	32,091.78	At Maturity	
26-Jul-19	2,000,000.00	2.8000%	Auswide Bank	P-2	2,000,000.00	30-Oct-18	2,004,909.59	537268	4,909.59	At Maturity	
30-Jul-19	2,000,000.00	2.7500%	Bendigo and Adelaide Bank	A-2	2,000,000.00	17-Aug-18	2,015,972.60	536980	15,972.60	At Maturity	
13-Aug-19	3,000,000.00	2.7500%	Bendigo and Adelaide Bank	A-2	3,000,000.00	16-Aug-18	3,024,184.93	536976	24,184.93	At Maturity	
20-Aug-19	3,000,000.00	2.7500%	ME Bank	A-2	3,000,000.00	24-Aug-18	3,022,376.71	537009	22,376.71	At Maturity	
26-Aug-19	2,000,000.00	3.2000%	Westpac Group	A-1+	2,000,000.00	24-Aug-16	2,017,358.90	534167	17,358.90	Annually	

Waverley Council

Investment Holdings Report



Term Deposits											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
3-Sep-19	3,000,000.00	2.7500%	ME Bank	A-2	3,000,000.00	29-Aug-18	3,021,246.58	537027	21,246.58	Annually	
10-Sep-19	3,000,000.00	2.7500%	ME Bank	A-2	3,000,000.00	31-Aug-18	3,020,794.52	537044	20,794.52	Annually	
17-Sep-19	3,000,000.00	2.7500%	ME Bank	A-2	3,000,000.00	3-Sep-18	3,020,116.44	537049	20,116.44	Annually	
24-Sep-19	3,000,000.00	2.9000%	Bank of Queensland	A-2	3,000,000.00	20-Sep-17	3,017,161.64	535796	17,161.64	Annually	
1-Oct-19	2,000,000.00	2.7500%	ME Bank	A-2	2,000,000.00	13-Sep-18	2,011,904.11	537130	11,904.11	Annually	
8-Oct-19	3,000,000.00	2.7500%	Credit Union Australia	A-2	3,000,000.00	5-Oct-18	3,012,883.56	537198	12,883.56	At Maturity	
15-Oct-19	1,500,000.00	2.8000%	Credit Union Australia	A-2	1,500,000.00	6-Nov-18	1,502,876.71	537302	2,876.71	At Maturity	
15-Oct-19	2,500,000.00	2.8000%	MyState Bank	P-2	2,500,000.00	22-Nov-18	2,501,726.03	537343	1,726.03	At Maturity	
22-Oct-19	4,000,000.00	2.8900%	ING Bank (Australia)	A-1	4,000,000.00	13-Nov-17	4,005,700.82	535953	5,700.82	Annually	
29-Oct-19	2,500,000.00	2.9700%	ING Bank (Australia)	A-1	2,500,000.00	1-Nov-17	2,506,102.74	535905	6,102.74	Annually	
5-Nov-19	3,000,000.00	2.7500%	Rural Bank	A-2	3,000,000.00	23-Oct-18	3,008,815.07	537258	8,815.07	Annually	
12-Nov-19	1,500,000.00	2.8000%	Credit Union Australia	A-2	1,500,000.00	6-Nov-18	1,502,876.71	537303	2,876.71	At Maturity	
19-Nov-19	3,000,000.00	2.8500%	Credit Union Australia	A-2	3,000,000.00	20-Nov-18	3,002,576.71	537333	2,576.71	At Maturity	
3-Mar-20	3,000,000.00	2.8000%	ME Bank	BBB	3,000,000.00	5-Sep-18	3,020,021.92	537069	20,021.92	Annually	
27-Oct-20	3,000,000.00	2.9000%	Rural Bank	BBB+	3,000,000.00	22-Oct-18	3,009,534.25	537252	9,534.25	Annually	
8-Jun-21	6,000,000.00	3.1500%	Westpac Group	AA-	6,000,000.00	6-Jun-18	6,044,531.51	536715	44,531.51	Quarterly	
120,500,000.00		2.8051%			120,500,000.00		121,510,250.26		1,010,250.26		

Floating Rate Term Deposits											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
11-Jun-19	3,000,000.00	2.6759%	Westpac Group 3moBBSW+0.76%	A-1+	3,000,000.00	14-Jun-18	3,017,155.08	536749	17,155.08	14-Dec-18	
18-Jun-19	4,000,000.00	2.6814%	Westpac Group 3moBBSW+0.76%	A-1+	4,000,000.00	14-Jun-18	4,021,745.05	536750	21,745.05	18-Dec-18	
10-Jun-21	3,000,000.00	3.0118%	Commonwealth Bank of Australia ¾yr@4% then BBSW+1.08%	AA-	3,000,000.00	10-Jun-16	3,020,298.70	535380	20,298.70	10-Dec-18	

Waverley Council

Investment Holdings Report



Floating Rate Term Deposits											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
16-Nov-21	3,000,000.00	2.7650%	Westpac Group 3moBBSW+0.82%	AA-	3,000,000.00	28-Nov-18	3,000,681.78	537360	681.78	28-Feb-19	Green
16-May-22	2,500,000.00	3.0410%	Westpac Group 3moBBSW+1.10%	AA-	2,500,000.00	16-May-17	2,503,124.32	535241	3,124.32	18-Feb-19	
15,500,000.00		2.8185%			15,500,000.00		15,563,004.93		63,004.93		

Floating Rate Notes											
Maturity Date	Face Value (\$)	Current Coupon	Security Name	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Coupon Date	Reference
29-Nov-19	2,000,000.00	3.4500%	GBS Snr FRN (Nov19) BBSW+1.50%	A-2	2,000,000.00	29-Nov-16	2,000,876.04	534564	378.08	28-Feb-19	
21-Feb-20	3,000,000.00	3.0400%	BEN Snr FRN (Feb20) BBSW+1.10%	BBB+	3,000,000.00	21-Nov-16	3,014,588.63	534540	2,498.63	21-Feb-19	
20-Mar-20	3,000,000.00	3.2200%	CUA Snr FRN (Mar20) BBSW+1.30%	BBB	3,000,000.00	20-Mar-17	3,030,305.34	534995	19,055.34	20-Dec-18	
20-Mar-20	3,200,000.00	3.2200%	CUA Snr FRN (Mar20) BBSW+1.30%	BBB	3,235,232.00	24-Nov-17	3,232,325.70	535984	20,325.70	20-Dec-18	
7-Apr-20	3,000,000.00	3.2795%	NPBS Snr FRN (Apr20) BBSW+1.35%	BBB	3,000,000.00	7-Apr-15	3,026,675.59	504013	14,555.59	7-Jan-19	
7-Apr-20	1,000,000.00	3.2795%	NPBS Snr FRN (Apr20) BBSW+1.35%	BBB	1,011,250.00	1-Dec-17	1,008,891.86	536004	4,851.86	7-Jan-19	
9-Nov-20	2,250,000.00	3.1907%	ME Bank Snr FRN (Nov20) BBSW+1.25%	BBB	2,250,000.00	9-Nov-17	2,257,207.11	535919	4,327.11	11-Feb-19	
12-Apr-21	1,500,000.00	3.3180%	SUN Snr FRN (Apr21) BBSW+1.38%	A+	1,500,000.00	12-Apr-16	1,527,907.81	533415	6,817.81	14-Jan-19	
16-Apr-21	2,500,000.00	3.2049%	ME Bank Snr FRN (Apr21) BBSW+1.27%	BBB	2,500,000.00	17-Apr-18	2,510,047.63	536513	10,097.63	16-Jan-19	
18-May-21	2,000,000.00	3.4200%	BoQ Snr FRN (May21) BBSW+1.48%	BBB+	2,000,000.00	18-May-16	2,025,788.77	533605	2,248.77	18-Feb-19	
2-Jul-21	2,100,000.00	3.3061%	TMB Snr FRN (Jul21) BBSW+1.37%	BBB	2,100,000.00	2-Jul-18	2,118,090.84	536787	11,412.84	2-Jan-19	
30-Aug-21	1,500,000.00	3.2500%	BOZ 'SRI' Snr FRN (Aug21) BBSW+1.30%	BBB	1,500,000.00	30-Aug-18	1,502,473.56	536983	133.56	28-Feb-19	
25-Jan-23	1,250,000.00	2.9700%	BEN Snr FRN (Jan23) BBSW+1.05%	BBB+	1,250,000.00	25-Jan-18	1,248,863.36	536145	3,763.36	25-Jan-19	
6-Feb-23	1,100,000.00	3.3409%	NPBS Snr FRN (Feb23) BBSW+1.40%	BBB	1,100,000.00	6-Feb-18	1,097,380.12	536174	2,517.12	6-Feb-19	
29,400,000.00		3.2420%			29,446,482.00		29,601,422.36		102,983.40		

Waverley Council
Investment Holdings Report



Fixed Rate Bonds											
Maturity Date	Face Value (\$)	Coupon	Security Name	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Purchase Yield	Reference
20-Oct-20	3,000,000.00	3.5000%	SUN Snr Bond (Oct20) 3.50%	A+	3,042,780.00	18-May-18	3,041,985.41	536638	11,475.41	3.0000%	
	3,000,000.00				3,042,780.00		3,041,985.41		11,475.41	3.0000%	

Waverley Council

Accrued Interest Report - November 2018



Accrued Interest Report									
Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
Bonds									
SUN Snr Bond (Oct20) 3.50%	536638		3,000,000.00	18-May-18	20-Oct-20		30	8,606.56	3.49%
Bonds Total								8,606.56	3.49%
Floating Rate Note									
BEN Snr FRN (Nov18) BBSW+1.27%	420520		2,000,000.00	10-Feb-14	14-Nov-18	16,272.66	13	2,299.40	3.23%
GBS Snr FRN (Nov19) BBSW+1.50%	534564		2,000,000.00	29-Nov-16	29-Nov-19	17,442.19	30	5,686.57	3.46%
BEN Snr FRN (Feb20) BBSW+1.10%	534540		3,000,000.00	21-Nov-16	21-Feb-20	23,119.73	30	7,524.66	3.05%
CUA Snr FRN (Mar20) BBSW+1.30%	534995		3,000,000.00	20-Mar-17	20-Mar-20		30	7,939.72	3.22%
CUA Snr FRN (Mar20) BBSW+1.30%	535984		3,200,000.00	24-Nov-17	20-Mar-20		30	8,469.04	3.22%
NPBS Snr FRN (Apr20) BBSW+1.35%	504013		3,000,000.00	07-Apr-15	07-Apr-20		30	8,086.44	3.28%
NPBS Snr FRN (Apr20) BBSW+1.35%	536004		1,000,000.00	01-Dec-17	07-Apr-20		30	2,695.48	3.28%
ME Bank Snr FRN (Nov20) BBSW+1.25%	535919		2,250,000.00	09-Nov-17	09-Nov-20	18,245.49	30	5,913.67	3.20%
SUN Snr FRN (Apr21) BBSW+1.38%	533415		1,500,000.00	12-Apr-16	12-Apr-21		30	4,090.69	3.32%
ME Bank Snr FRN (Apr21) BBSW+1.27%	536513		2,500,000.00	17-Apr-18	16-Apr-21		30	6,585.41	3.20%
BoQ Snr FRN (May21) BBSW+1.48%	533605		2,000,000.00	18-May-16	18-May-21	17,127.95	30	5,636.72	3.43%
TMB Snr FRN (Jul21) BBSW+1.37%	536787		2,100,000.00	02-Jul-18	02-Jul-21		30	5,706.42	3.31%
BOZ 'SRI' Snr FRN (Aug21) BBSW+1.30%	536983		1,500,000.00	30-Aug-18	30-Aug-21	12,294.85	30	4,009.11	3.25%
BEN Snr FRN (Jan23) BBSW+1.05%	536145		1,250,000.00	25-Jan-18	25-Jan-23		30	3,051.37	2.97%
NPBS Snr FRN (Feb23) BBSW+1.40%	536174		1,100,000.00	06-Feb-18	06-Feb-23	9,232.24	30	3,024.39	3.35%
Floating Rate Note Total						113,735.11		80,719.09	3.24%
Floating Rate Term Deposits									
Westpac Group	535380		3,000,000.00	10-Jun-16	10-Jun-21		30	6,598.10	2.68%
Westpac Group	536750		4,000,000.00	14-Jun-18	18-Jun-19		30	8,815.56	2.68%

Waverley Council
Accrued Interest Report - November 2018



Accrued Interest Report									
Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
Commonwealth Bank of Australia	535380		3,000,000.00	10-Jun-16	10-Jun-21		30	7,426.35	3.01%
Westpac Group	535380	Green	3,000,000.00	10-Jun-16	10-Jun-21		3	681.78	2.76%
Westpac Group	535241		2,500,000.00	16-May-17	16-May-22	19,250.68	30	6,263.01	3.05%
Floating Rate Term Deposits Total						19,250.68		29,784.80	2.83%
Managed Funds									
Short Term Income Fund	411310	Builder Deposits	2,098,051.40	01-Dec-15			30	2,426.82	1.42%
Cash Fund	505262		4,647,578.86	30-Jul-15			30	7,069.07	1.87%
Managed Funds Total								9,495.89	1.73%
Term Deposits									
Westpac Group	534489		2,000,000.00	03-Nov-16	06-Nov-18	60,493.15	5	821.92	3.00%
AMP Bank	536221		2,000,000.00	08-Feb-18	13-Nov-18	40,367.12	12	1,742.46	2.65%
Bank of Queensland	535982		1,000,000.00	22-Nov-17	21-Nov-18	25,928.77	20	1,424.66	2.60%
Rural Bank	536685		3,000,000.00	31-May-18	27-Nov-18	41,720.55	26	6,026.30	2.82%
ME Bank	536084		2,000,000.00	13-Dec-17	04-Dec-18		30	4,356.16	2.65%
Credit Union Australia	536064		3,000,000.00	06-Dec-17	05-Dec-18		30	6,534.25	2.65%
Credit Union Australia	536367		3,000,000.00	07-Mar-18	18-Dec-18		30	6,534.25	2.65%
Suncorp Bank	536751		3,000,000.00	14-Jun-18	08-Jan-19		30	6,904.11	2.80%
Commonwealth Bank of Australia	536210		1,000,000.00	07-Feb-18	15-Jan-19		30	2,120.54	2.58%
Commonwealth Bank of Australia	536246		2,000,000.00	20-Feb-18	22-Jan-19		30	4,290.41	2.61%
ME Bank	536838		4,000,000.00	11-Jul-18	05-Feb-19		30	9,369.86	2.85%
Westpac Group	536315		3,000,000.00	27-Feb-18	26-Feb-19	19,811.51	30	6,460.28	2.62%
Westpac Group	536438		2,500,000.00	14-Mar-18	12-Mar-19		30	5,506.85	2.68%
Suncorp Bank	536756		2,500,000.00	19-Jun-18	19-Mar-19		30	5,753.43	2.80%

Waverley Council
Accrued Interest Report - November 2018



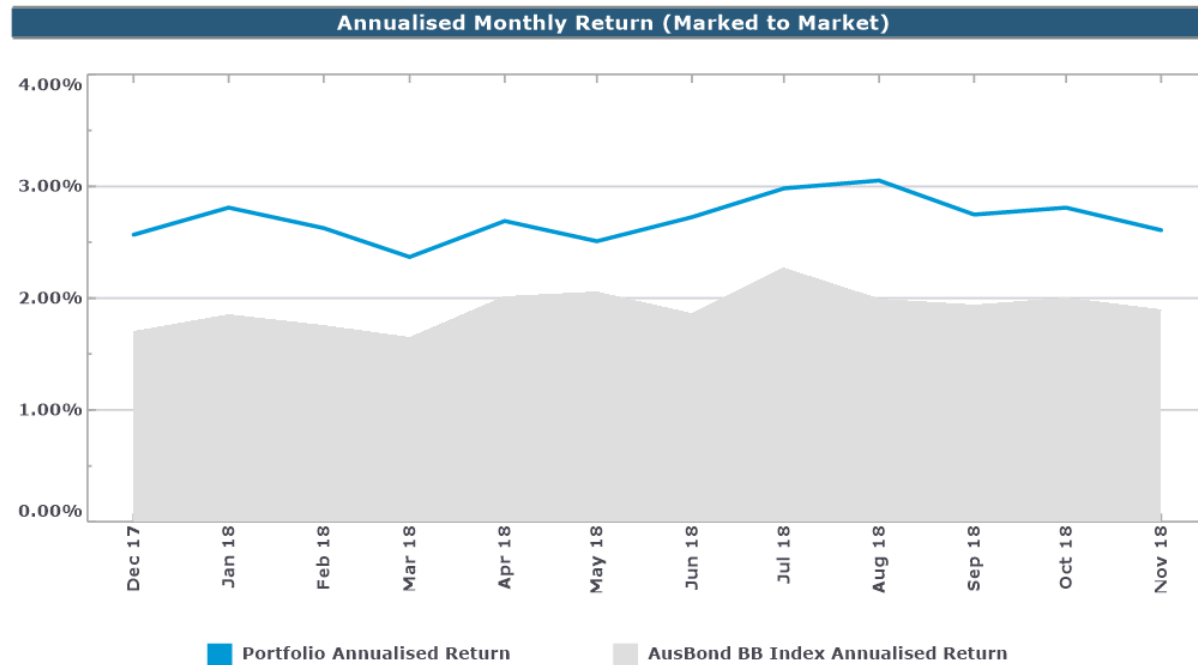
Accrued Interest Report									
Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
Suncorp Bank	537138		1,500,000.00	18-Sep-18	26-Mar-19		30	3,328.77	2.70%
Rural Bank	536617		3,000,000.00	08-May-18	02-Apr-19		30	6,978.09	2.83%
Suncorp Bank	537139		1,500,000.00	18-Sep-18	09-Apr-19		30	3,328.77	2.70%
Suncorp Bank	537165		1,500,000.00	26-Sep-18	09-Apr-19		30	3,328.77	2.70%
Suncorp Bank	537166		1,500,000.00	26-Sep-18	16-Apr-19		30	3,328.77	2.70%
Westpac Group	536548		2,000,000.00	24-Apr-18	23-Apr-19		30	4,553.42	2.77%
ME Bank	536866		1,000,000.00	24-Jul-18	07-May-19		30	2,342.46	2.85%
Bendigo and Adelaide Bank	536979		1,000,000.00	17-Aug-18	07-May-19		30	2,260.27	2.75%
MyState Bank	537367		1,500,000.00	30-Nov-18	14-May-19		1	113.01	2.75%
Bendigo and Adelaide Bank	535251		3,000,000.00	18-May-17	15-May-19		30	7,150.68	2.90%
Bendigo and Adelaide Bank	536989		1,500,000.00	21-Aug-18	21-May-19		30	3,390.41	2.75%
Bendigo and Adelaide Bank	536954		3,000,000.00	14-Aug-18	28-May-19		30	6,780.83	2.75%
Bendigo and Adelaide Bank	536672		3,000,000.00	30-May-18	04-Jun-19		30	6,953.42	2.82%
Bendigo and Adelaide Bank	536990		1,500,000.00	21-Aug-18	25-Jun-19		30	3,390.41	2.75%
ME Bank	536862		3,000,000.00	20-Jul-18	02-Jul-19		30	7,027.40	2.85%
ME Bank	536857		3,000,000.00	18-Jul-18	09-Jul-19		30	7,027.39	2.85%
ME Bank	536856		3,000,000.00	17-Jul-18	16-Jul-19		30	7,027.40	2.85%
Auswide Bank	537268		2,000,000.00	30-Oct-18	26-Jul-19		30	4,602.74	2.80%
Bendigo and Adelaide Bank	536980		2,000,000.00	17-Aug-18	30-Jul-19		30	4,520.55	2.75%
Bendigo and Adelaide Bank	536976		3,000,000.00	16-Aug-18	13-Aug-19		30	6,780.82	2.75%
ME Bank	537009		3,000,000.00	24-Aug-18	20-Aug-19		30	6,780.82	2.75%
Westpac Group	534167		2,000,000.00	24-Aug-16	26-Aug-19		30	5,260.27	3.20%
ME Bank	537027		3,000,000.00	29-Aug-18	03-Sep-19		30	6,780.83	2.75%

Waverley Council
Accrued Interest Report - November 2018



Accrued Interest Report									
Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
ME Bank	537044		3,000,000.00	31-Aug-18	10-Sep-19		30	6,780.82	2.75%
ME Bank	537049		3,000,000.00	03-Sep-18	17-Sep-19		30	6,780.82	2.75%
Bank of Queensland	535796		3,000,000.00	20-Sep-17	24-Sep-19		30	7,150.68	2.90%
ME Bank	537130		2,000,000.00	13-Sep-18	01-Oct-19		30	4,520.55	2.75%
Credit Union Australia	537198		3,000,000.00	05-Oct-18	08-Oct-19		30	6,780.82	2.75%
Credit Union Australia	537302		1,500,000.00	06-Nov-18	15-Oct-19		25	2,876.71	2.80%
MyState Bank	537343		2,500,000.00	22-Nov-18	15-Oct-19		9	1,726.03	2.80%
ING Bank (Australia)	535953		4,000,000.00	13-Nov-17	22-Oct-19	115,600.00	30	9,501.37	2.89%
ING Bank (Australia)	535905		2,500,000.00	01-Nov-17	29-Oct-19	74,250.00	30	6,102.74	2.97%
Rural Bank	537258		3,000,000.00	23-Oct-18	05-Nov-19		30	6,780.82	2.75%
Credit Union Australia	537303		1,500,000.00	06-Nov-18	12-Nov-19		25	2,876.71	2.80%
Credit Union Australia	537333		3,000,000.00	20-Nov-18	19-Nov-19		11	2,576.71	2.85%
ME Bank	537069		3,000,000.00	05-Sep-18	03-Mar-20		30	6,904.11	2.80%
Rural Bank	537252		3,000,000.00	22-Oct-18	27-Oct-20		30	7,150.69	2.90%
Westpac Group	536715		6,000,000.00	06-Jun-18	08-Jun-21		30	15,534.25	3.15%
Term Deposits Total						378,171.10		274,925.61	2.80%
						511,156.89		403,531.95	<u>2.85%</u>

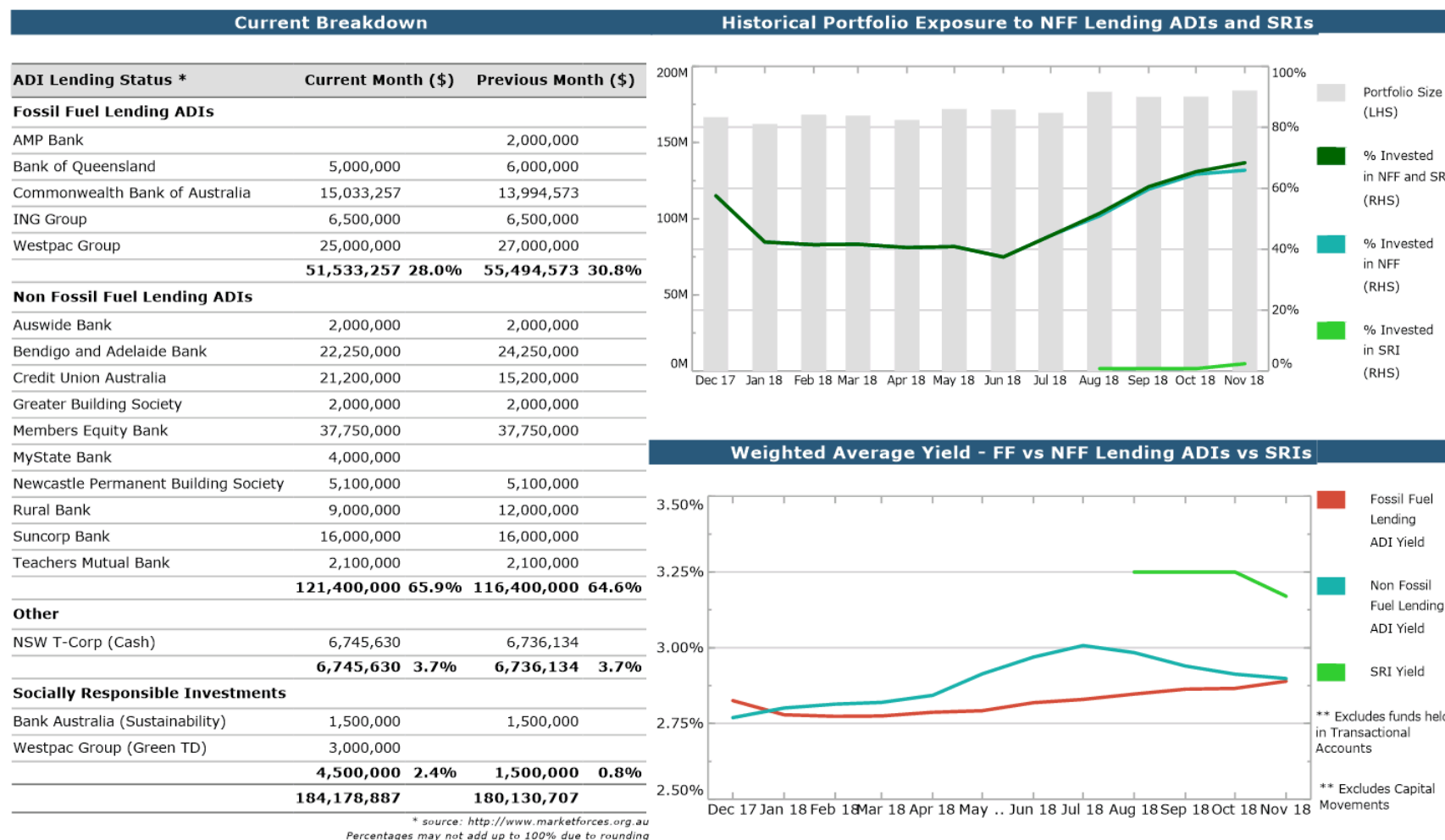
Waverley Council
Investment Performance Report



Historical Performance Summary			
	Portfolio	AusBond BB Index	Outperformance
Nov 2018	2.61%	1.90%	0.71%
Last 3 Months	2.72%	1.94%	0.78%
Last 6 Months	2.82%	1.99%	0.83%
Financial Year to Date	2.84%	2.02%	0.82%
Last 12 months	2.71%	1.91%	0.79%

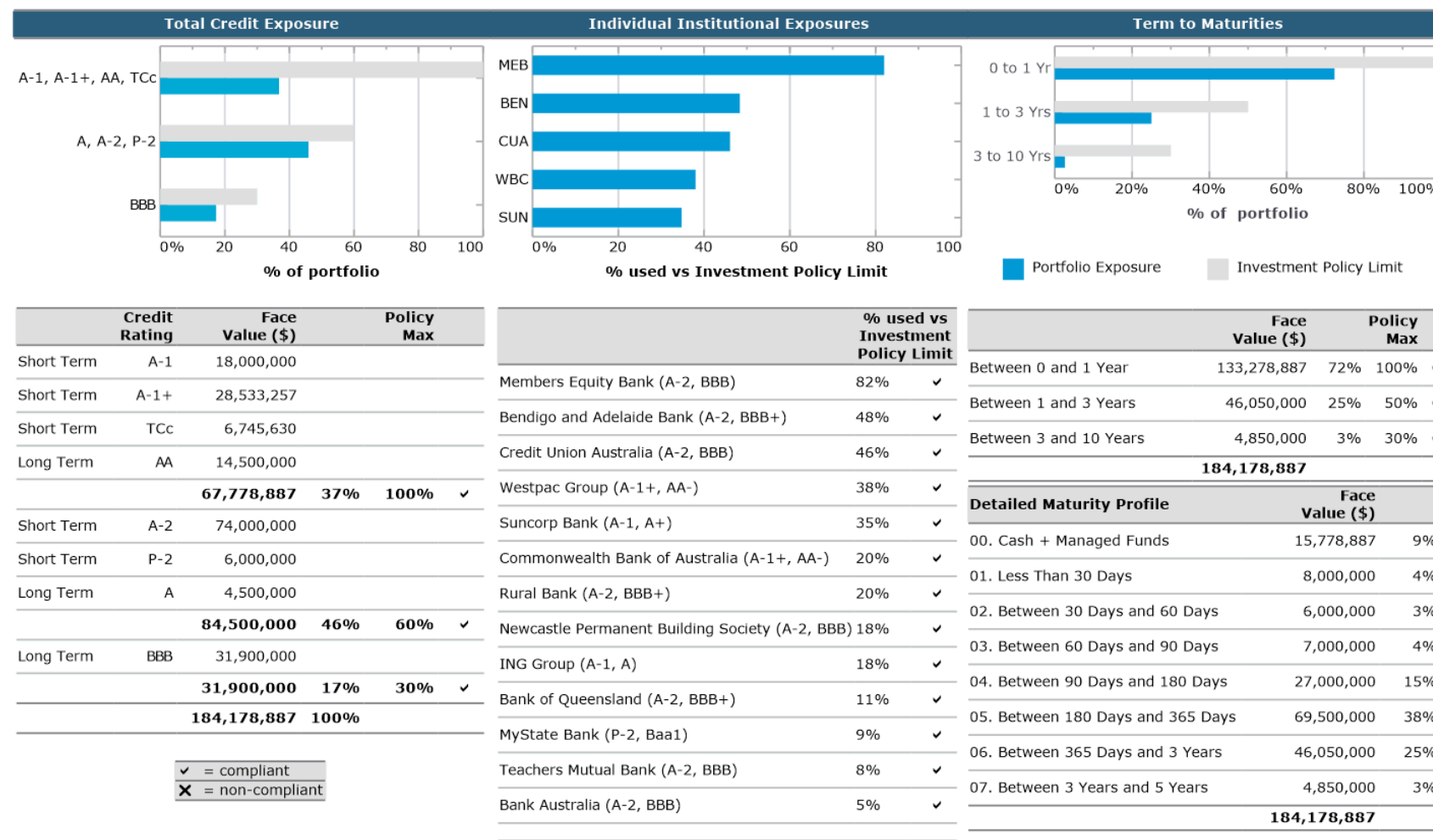
Waverley Council

Environmental Commitments Report - November 2018



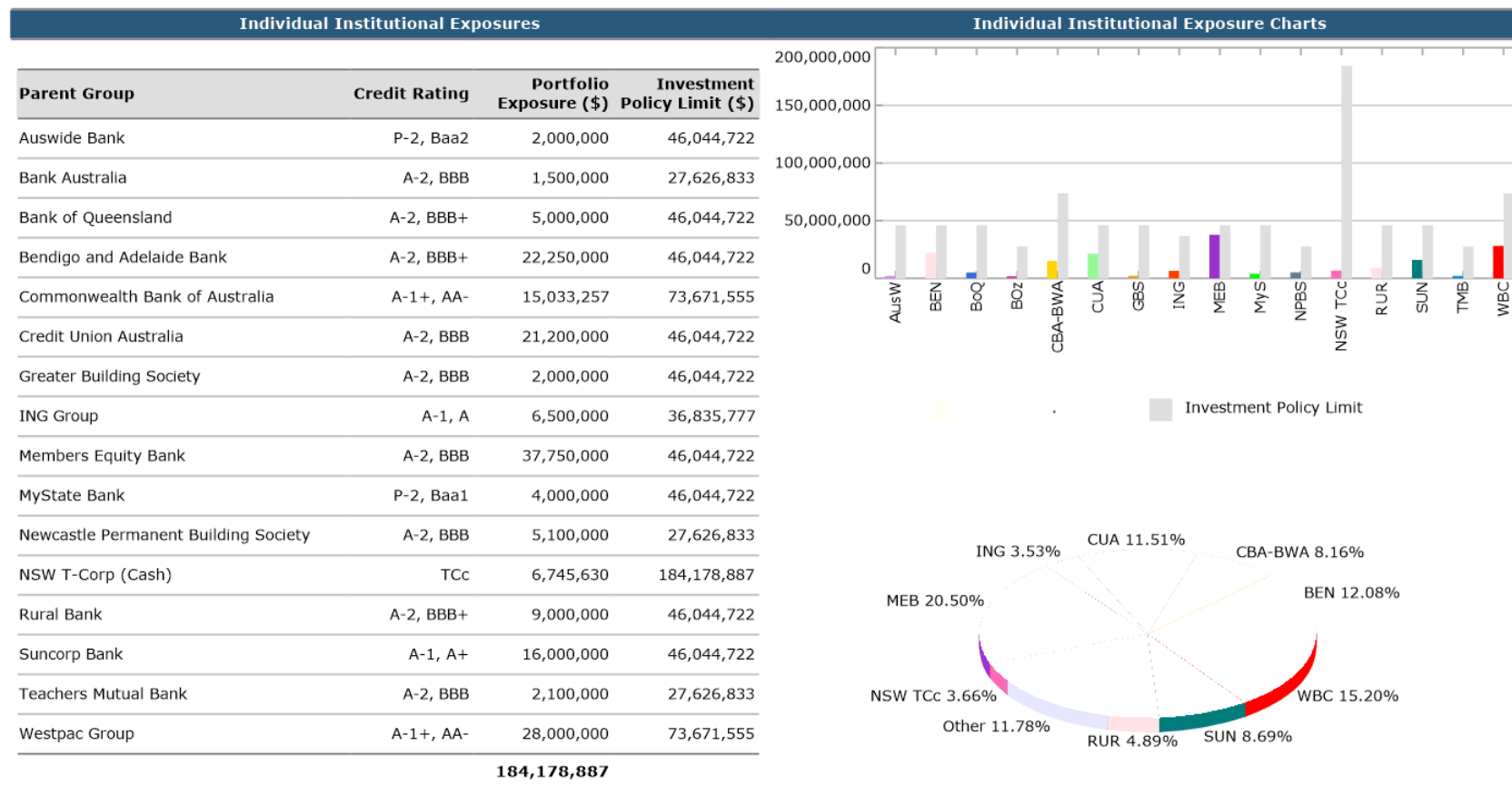
Waverley Council

Investment Policy Compliance Report



Waverley Council

Individual Institutional Exposures Report



Waverley Council Cash Flows Report



Current Month Cashflows					
Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
1-Nov-18	535905	ING Bank (Australia)	Term Deposits	Interest - Received	74,250.00
				<u>Deal Total</u>	<u>74,250.00</u>
				Day Total	74,250.00
5-Nov-18	534489	Westpac Group	Term Deposits	Interest - Received	60,328.77
				<u>Deal Total</u>	<u>60,328.77</u>
				Day Total	60,328.77
6-Nov-18	534489	Westpac Group	Term Deposits	Maturity Face Value - Received	2,000,000.00
		Westpac Group	Term Deposits	Interest - Received	164.38
				<u>Deal Total</u>	<u>2,000,164.38</u>
	536174	Newcastle Permanent Building Society	Floating Rate Note	Coupon - Received	9,232.24
				<u>Deal Total</u>	<u>9,232.24</u>
	537302	Credit Union Australia	Term Deposits	Settlement Face Value - Paid	-1,500,000.00
				<u>Deal Total</u>	<u>-1,500,000.00</u>
	537303	Credit Union Australia	Term Deposits	Settlement Face Value - Paid	-1,500,000.00
				<u>Deal Total</u>	<u>-1,500,000.00</u>
				Day Total	-990,603.38
9-Nov-18	535919	ME Bank	Floating Rate Note	Coupon - Received	18,245.49
				<u>Deal Total</u>	<u>18,245.49</u>
				Day Total	18,245.49
13-Nov-18	535953	ING Bank (Australia)	Term Deposits	Interest - Received	115,600.00
				<u>Deal Total</u>	<u>115,600.00</u>
	536221	AMP Bank	Term Deposits	Interest - Received	40,367.12
		AMP Bank	Term Deposits	Maturity Face Value - Received	2,000,000.00
				<u>Deal Total</u>	<u>2,040,367.12</u>
				Day Total	2,155,967.12
14-Nov-18	420520	Bendigo and Adelaide Bank	Floating Rate Note	Coupon - Received	16,272.66

Waverley Council Cash Flows Report



Current Month Cashflows					
Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
		Bendigo and Adelaide Bank	Floating Rate Note	Maturity Face Value - Received	2,000,000.00
				<u>Deal Total</u>	<u>2,016,272.66</u>
				Day Total	2,016,272.66
16-Nov-18	535241	Westpac Group	Floating Rate Term Deposits	Interest - Received	19,250.68
				<u>Deal Total</u>	<u>19,250.68</u>
				Day Total	19,250.68
19-Nov-18	533605	Bank of Queensland	Floating Rate Note	Coupon - Received	17,127.95
				<u>Deal Total</u>	<u>17,127.95</u>
				Day Total	17,127.95
20-Nov-18	537333	Credit Union Australia	Term Deposits	Settlement Face Value - Paid	-3,000,000.00
				<u>Deal Total</u>	<u>-3,000,000.00</u>
				Day Total	-3,000,000.00
21-Nov-18	534540	Bendigo and Adelaide Bank	Floating Rate Note	Coupon - Received	23,119.73
				<u>Deal Total</u>	<u>23,119.73</u>
	535982	Bank of Queensland	Term Deposits	Maturity Face Value - Received	1,000,000.00
		Bank of Queensland	Term Deposits	Interest - Received	25,928.77
				<u>Deal Total</u>	<u>1,025,928.77</u>
				Day Total	1,049,048.49
22-Nov-18	537343	MyState Bank	Term Deposits	Settlement Face Value - Paid	-2,500,000.00
				<u>Deal Total</u>	<u>-2,500,000.00</u>
				Day Total	-2,500,000.00
27-Nov-18	536315	Westpac Group	Term Deposits	Interest - Received	19,811.51
				<u>Deal Total</u>	<u>19,811.51</u>
	536685	Rural Bank	Term Deposits	Maturity Face Value - Received	3,000,000.00
		Rural Bank	Term Deposits	Interest - Received	41,720.55
				<u>Deal Total</u>	<u>3,041,720.55</u>

Waverley Council Cash Flows Report



Current Month Cashflows					
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Received</u>
Day Total					3,061,532.05
28-Nov-18	537360	Westpac Group	Floating Rate Term Deposits	Settlement Face Value - Paid	-3,000,000.00
<u>Deal Total</u>					<u>-3,000,000.00</u>
Day Total					-3,000,000.00
29-Nov-18	534564	Greater Building Society	Floating Rate Note	Coupon - Received	17,442.19
<u>Deal Total</u>					<u>17,442.19</u>
Day Total					17,442.19
30-Nov-18	536983	Bank Australia	Floating Rate Note	Coupon - Received	12,294.85
<u>Deal Total</u>					<u>12,294.85</u>
	537367	MyState Bank	Term Deposits	Settlement Face Value - Paid	-1,500,000.00
<u>Deal Total</u>					<u>-1,500,000.00</u>
Day Total					-1,487,705.15
Net Cash Movement for Period					-2,488,843.12

Next Month Cashflows					
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
4-Dec-18	536084	ME Bank	Term Deposit	Maturity Face Value - Received	2,000,000.00
		ME Bank	Term Deposit	Interest - Received	51,693.15
<u>Deal Total</u>					<u>2,051,693.15</u>
Day Total					2,051,693.15
5-Dec-18	536064	Credit Union Australia	Term Deposit	Interest - Received	79,282.19
		Credit Union Australia	Term Deposit	Maturity Face Value - Received	3,000,000.00
<u>Deal Total</u>					<u>3,079,282.19</u>
Day Total					3,079,282.19
6-Dec-18	536715	Westpac Group	Term Deposit	Interest - Received	47,120.55
<u>Deal Total</u>					<u>47,120.55</u>
Day Total					47,120.55
10-Dec-18	535380	Commonwealth Bank of Australia	Floating Rate Term Deposits	Interest - Received	22,526.61

Waverley Council - Investment Summary Report

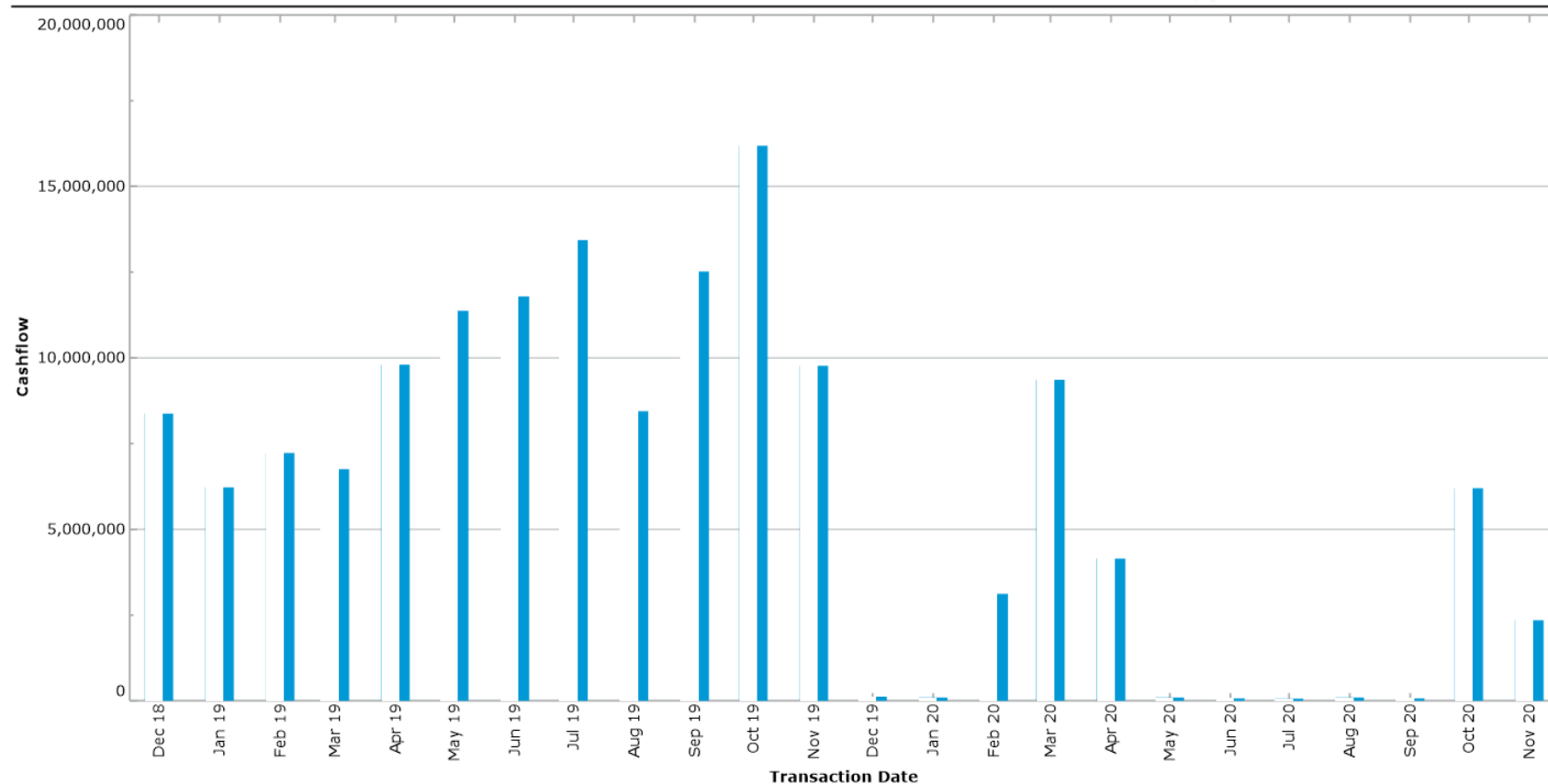


Page 18 of 20.

Waverley Council
 Cash Flows Report


Next Month Cashflows					
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
				Deal Total	22,526.61
				Day Total	22,526.61
14-Dec-18	536438	Westpac Group	Term Deposit	Interest - Received	16,704.11
				Deal Total	16,704.11
	536749	Westpac Group	Floating Rate Term Deposits	Interest - Received	20,014.27
				Deal Total	20,014.27
				Day Total	36,718.38
18-Dec-18	536367	Credit Union Australia	Term Deposit	Interest - Received	62,293.15
		Credit Union Australia	Term Deposit	Maturity Face Value - Received	3,000,000.00
				Deal Total	3,062,293.15
	536750	Westpac Group	Floating Rate Term Deposits	Interest - Received	26,740.54
				Deal Total	26,740.54
				Day Total	3,089,033.69
20-Dec-18	534995	Credit Union Australia	Floating Rate Note	Coupon - Received	24,083.84
				Deal Total	24,083.84
	535984	Credit Union Australia	Floating Rate Note	Coupon - Received	25,689.42
				Deal Total	25,689.42
				Day Total	49,773.26
				Net Cash Movement for Period	8,376,147.82

Waverley Council Cash Flows Report

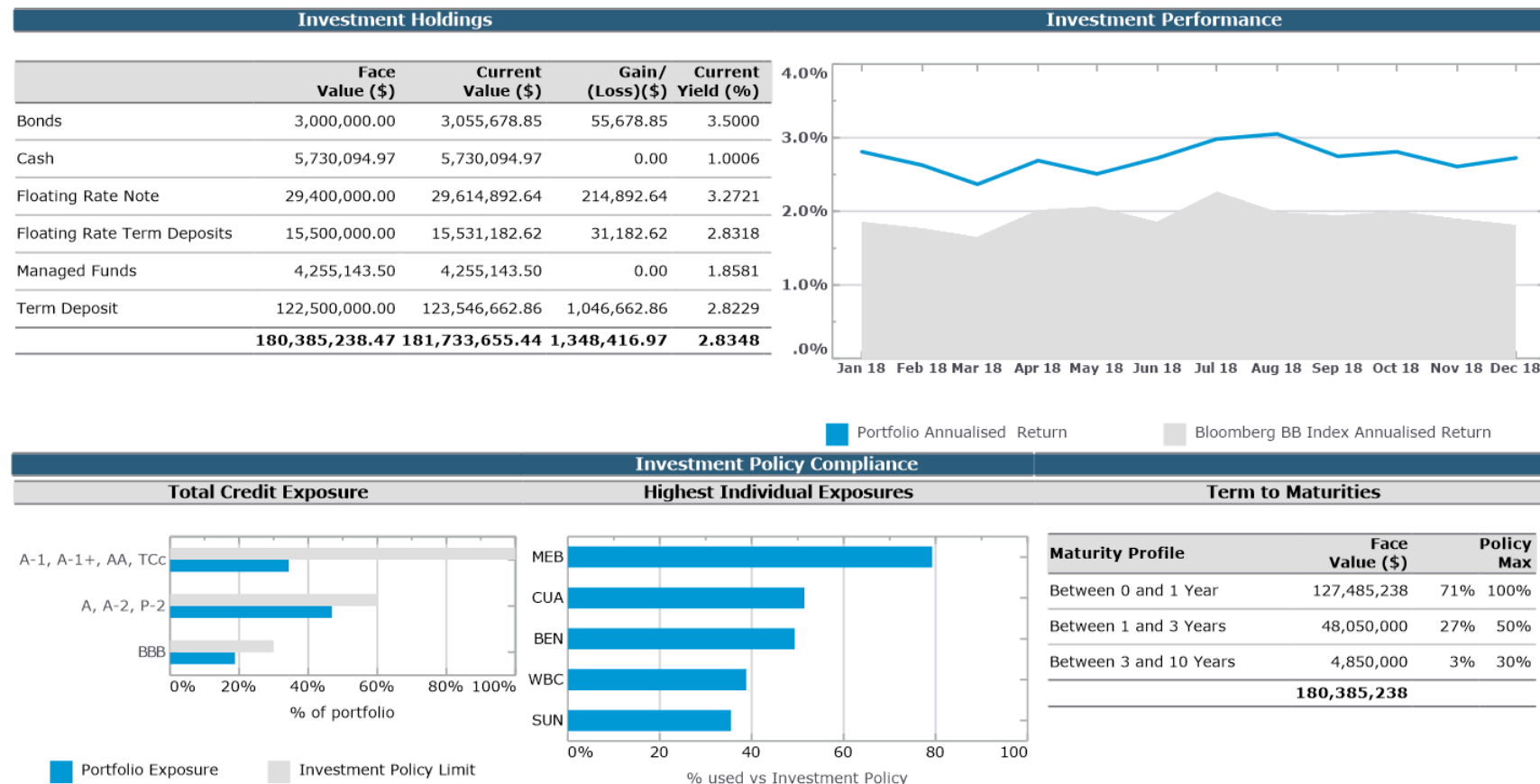




Investment Summary Report December 2018

Waverley Council

Executive Summary



Waverley Council

Investment Holdings Report



Cash Accounts											
	Face Value (\$)	Current Yield	Institution	Credit Rating		Current Value (\$)	Deal No.				Reference
	34,618.77	1.1000%	Commonwealth Bank of Australia	A-1+		34,618.77	120789				24hr Call
	4,783,351.71	1.0000%	Commonwealth Bank of Australia	A-1+		4,783,351.71	120794				General Funds
	109,896.13	1.0000%	Commonwealth Bank of Australia	A-1+		109,896.13	120795				Trust Funds
	71,152.80	1.0000%	Commonwealth Bank of Australia	A-1+		71,152.80	120796				Cemetery Funds
	186,970.45	1.0000%	Commonwealth Bank of Australia	A-1+		186,970.45	120797				Depositor Funds
	128,977.33	1.0000%	Commonwealth Bank of Australia	A-1+		128,977.33	120799				Library CP
	298,073.34	1.0000%	Commonwealth Bank of Australia	A-1+		298,073.34	120800				Eastgate CP
	86,746.39	1.0000%	Commonwealth Bank of Australia	A-1+		86,746.39	120801				Hollywood Av CP
	30,308.05	1.0000%	Commonwealth Bank of Australia	A-1+		30,308.05	370151				Library Gift
	5,730,094.97	1.0006%				5,730,094.97					

Managed Funds											
	Face Value (\$)	Current Yield	Institution	Credit Rating	Fund Name	Current Value (\$)	Deal No.				Reference
	2,101,511.61	1.9592%	NSW T-Corp (Cash)	TCc	Short Term Income Fund	2,101,511.61	411310				Builder Deposits
	2,153,631.89	1.7595%	NSW T-Corp (Cash)	TCc	Cash Fund	2,153,631.89	505262				
	4,255,143.50	1.8581%				4,255,143.50					

Term Deposits											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
8-Jan-19	3,000,000.00	2.8000%	Suncorp Bank	A-1	3,000,000.00	14-Jun-18	3,046,257.53	536751	46,257.53	At Maturity	
15-Jan-19	1,000,000.00	2.5800%	Commonwealth Bank of Australia	A-1+	1,000,000.00	7-Feb-18	1,023,184.66	536210	23,184.66	At Maturity	
22-Jan-19	2,000,000.00	2.6100%	Commonwealth Bank of Australia	A-1+	2,000,000.00	20-Feb-18	2,045,049.32	536246	45,049.32	At Maturity	
5-Feb-19	4,000,000.00	2.8500%	ME Bank	A-2	4,000,000.00	11-Jul-18	4,054,345.21	536838	54,345.21	At Maturity	
26-Feb-19	3,000,000.00	2.6200%	Westpac Group	A-1+	3,000,000.00	27-Feb-18	3,007,536.99	536315	7,536.99	Quarterly	
12-Mar-19	2,500,000.00	2.6800%	Westpac Group	A-1+	2,500,000.00	14-Mar-18	2,503,304.11	536438	3,304.11	Quarterly	
19-Mar-19	2,500,000.00	2.8000%	Suncorp Bank	A-1	2,500,000.00	19-Jun-18	2,537,589.04	536756	37,589.04	At Maturity	

Waverley Council

Investment Holdings Report



Term Deposits											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
26-Mar-19	1,500,000.00	2.7000%	Suncorp Bank	A-1	1,500,000.00	18-Sep-18	1,511,650.68	537138	11,650.68	At Maturity	
2-Apr-19	3,000,000.00	2.8300%	Rural Bank	A-2	3,000,000.00	8-May-18	3,055,359.45	536617	55,359.45	At Maturity	
9-Apr-19	1,500,000.00	2.7000%	Suncorp Bank	A-1	1,500,000.00	18-Sep-18	1,511,650.68	537139	11,650.68	At Maturity	
9-Apr-19	1,500,000.00	2.7000%	Suncorp Bank	A-1	1,500,000.00	26-Sep-18	1,510,763.01	537165	10,763.01	At Maturity	
16-Apr-19	1,500,000.00	2.7000%	Suncorp Bank	A-1	1,500,000.00	26-Sep-18	1,510,763.01	537166	10,763.01	At Maturity	
23-Apr-19	2,000,000.00	2.7700%	Westpac Group	A-1+	2,000,000.00	24-Apr-18	2,010,472.88	536548	10,472.88	Quarterly	
7-May-19	1,000,000.00	2.8500%	ME Bank	A-2	1,000,000.00	24-Jul-18	1,012,571.23	536866	12,571.23	At Maturity	
7-May-19	1,000,000.00	2.7500%	Bendigo and Adelaide Bank	A-2	1,000,000.00	17-Aug-18	1,010,321.92	536979	10,321.92	At Maturity	
14-May-19	1,500,000.00	2.7500%	MyState Bank	P-2	1,500,000.00	30-Nov-18	1,503,616.44	537367	3,616.44	At Maturity	
15-May-19	3,000,000.00	2.9000%	Bendigo and Adelaide Bank	A-2	3,000,000.00	18-May-17	3,054,345.21	535251	54,345.21	Annually	
21-May-19	1,500,000.00	2.7500%	Bendigo and Adelaide Bank	A-2	1,500,000.00	21-Aug-18	1,515,030.82	536989	15,030.82	At Maturity	
28-May-19	3,000,000.00	2.7500%	Bendigo and Adelaide Bank	A-2	3,000,000.00	14-Aug-18	3,031,643.84	536954	31,643.84	At Maturity	
4-Jun-19	3,000,000.00	2.8200%	Bendigo and Adelaide Bank	A-2	3,000,000.00	30-May-18	3,050,064.66	536672	50,064.66	At Maturity	
25-Jun-19	1,500,000.00	2.7500%	Bendigo and Adelaide Bank	A-2	1,500,000.00	21-Aug-18	1,515,030.82	536990	15,030.82	At Maturity	
2-Jul-19	3,000,000.00	2.8500%	ME Bank	A-2	3,000,000.00	20-Jul-18	3,038,650.68	536862	38,650.68	At Maturity	
9-Jul-19	3,000,000.00	2.8500%	ME Bank	A-2	3,000,000.00	18-Jul-18	3,039,119.18	536857	39,119.18	At Maturity	
16-Jul-19	3,000,000.00	2.8500%	ME Bank	A-2	3,000,000.00	17-Jul-18	3,039,353.42	536856	39,353.42	At Maturity	
26-Jul-19	2,000,000.00	2.8000%	Auswide Bank	P-2	2,000,000.00	30-Oct-18	2,009,665.75	537268	9,665.75	At Maturity	
30-Jul-19	2,000,000.00	2.7500%	Bendigo and Adelaide Bank	A-2	2,000,000.00	17-Aug-18	2,020,643.84	536980	20,643.84	At Maturity	
13-Aug-19	3,000,000.00	2.7500%	Bendigo and Adelaide Bank	A-2	3,000,000.00	16-Aug-18	3,031,191.78	536976	31,191.78	At Maturity	
20-Aug-19	3,000,000.00	2.7500%	ME Bank	A-2	3,000,000.00	24-Aug-18	3,029,383.56	537009	29,383.56	At Maturity	
26-Aug-19	2,000,000.00	3.2000%	Westpac Group	A-1+	2,000,000.00	24-Aug-16	2,022,794.52	534167	22,794.52	Annually	
3-Sep-19	3,000,000.00	2.7500%	ME Bank	A-2	3,000,000.00	29-Aug-18	3,028,253.42	537027	28,253.42	Annually	
10-Sep-19	3,000,000.00	2.7500%	ME Bank	A-2	3,000,000.00	31-Aug-18	3,027,801.37	537044	27,801.37	Annually	
17-Sep-19	3,000,000.00	2.7500%	ME Bank	A-2	3,000,000.00	3-Sep-18	3,027,123.29	537049	27,123.29	Annually	

Waverley Council

Investment Holdings Report



Term Deposits											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
24-Sep-19	3,000,000.00	2.9000%	Bank of Queensland	A-2	3,000,000.00	20-Sep-17	3,024,550.68	535796	24,550.68	Annually	
1-Oct-19	2,000,000.00	2.7500%	ME Bank	A-2	2,000,000.00	13-Sep-18	2,016,575.34	537130	16,575.34	Annually	
8-Oct-19	3,000,000.00	2.7500%	Credit Union Australia	A-2	3,000,000.00	5-Oct-18	3,019,890.41	537198	19,890.41	At Maturity	
15-Oct-19	1,500,000.00	2.8000%	Credit Union Australia	A-2	1,500,000.00	6-Nov-18	1,506,443.84	537302	6,443.84	At Maturity	
15-Oct-19	2,500,000.00	2.8000%	MyState Bank	P-2	2,500,000.00	22-Nov-18	2,507,671.23	537343	7,671.23	At Maturity	
22-Oct-19	4,000,000.00	2.8900%	ING Bank (Australia)	A-1	4,000,000.00	13-Nov-17	4,015,518.90	535953	15,518.90	Annually	
29-Oct-19	2,500,000.00	2.9700%	ING Bank (Australia)	A-1	2,500,000.00	1-Nov-17	2,512,408.90	535905	12,408.90	Annually	
5-Nov-19	3,000,000.00	2.7500%	Rural Bank	A-2	3,000,000.00	23-Oct-18	3,015,821.92	537258	15,821.92	Annually	
12-Nov-19	1,500,000.00	2.8000%	Credit Union Australia	A-2	1,500,000.00	6-Nov-18	1,506,443.84	537303	6,443.84	At Maturity	
19-Nov-19	3,000,000.00	2.8500%	Credit Union Australia	A-2	3,000,000.00	20-Nov-18	3,009,838.36	537333	9,838.36	At Maturity	
26-Nov-19	3,000,000.00	2.9000%	Credit Union Australia	A-2	3,000,000.00	5-Dec-18	3,006,435.62	537394	6,435.62	At Maturity	
10-Dec-19	3,000,000.00	2.9000%	Credit Union Australia	A-2	3,000,000.00	6-Dec-18	3,006,197.26	537399	6,197.26	Annually	
17-Dec-19	2,000,000.00	2.8500%	MyState Bank	P-2	2,000,000.00	3-Dec-18	2,004,528.77	537371	4,528.77	Annually	
3-Mar-20	3,000,000.00	2.8000%	ME Bank	BBB	3,000,000.00	5-Sep-18	3,027,156.16	537069	27,156.16	Annually	
27-Oct-20	3,000,000.00	2.9000%	Rural Bank	BBB+	3,000,000.00	22-Oct-18	3,016,923.29	537252	16,923.29	Annually	
15-Dec-20	2,000,000.00	2.9500%	Credit Union Australia	BBB	2,000,000.00	18-Dec-18	2,002,263.01	537426	2,263.01	Annually	
8-Jun-21	6,000,000.00	3.1500%	Westpac Group	AA-	6,000,000.00	6-Jun-18	6,013,463.01	536715	13,463.01	Quarterly	
122,500,000.00		2.8229%			122,500,000.00		123,546,662.86		1,046,662.86		

Floating Rate Term Deposits											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
11-Jun-19	3,000,000.00	2.7766%	Westpac Group 3moBBSW+0.76%	A-1+	3,000,000.00	14-Jun-18	3,004,107.85	536749	4,107.85	14-Mar-19	
18-Jun-19	4,000,000.00	2.7927%	Westpac Group 3moBBSW+0.76%	A-1+	4,000,000.00	14-Jun-18	4,004,284.69	536750	4,284.69	18-Mar-19	
10-Jun-21	3,000,000.00	3.0317%	Commonwealth Bank of Australia ¾yr@4% then BBSW+1.08%	AA-	3,000,000.00	10-Jun-16	3,005,482.00	535380	5,482.00	11-Mar-19	

Waverley Council

Investment Holdings Report



Floating Rate Term Deposits

Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
16-Nov-21	3,000,000.00	2.7650%	Westpac Group 3moBBSW+0.82%	AA-	3,000,000.00	28-Nov-18	3,007,726.85	537360	7,726.85	28-Feb-19	Green
16-May-22	2,500,000.00	3.0410%	Westpac Group 3moBBSW+1.10%	AA-	2,500,000.00	16-May-17	2,509,581.23	535241	9,581.23	18-Feb-19	
15,500,000.00		2.8705%			15,500,000.00		15,531,182.62		31,182.62		

Floating Rate Notes

Maturity Date	Face Value (\$)	Current Coupon	Security Name	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Coupon Date	Reference
29-Nov-19	2,000,000.00	3.4500%	GBS Snr FRN (Nov19) BBSW+1.50%	A-2	2,000,000.00	29-Nov-16	2,008,787.70	534564	6,238.36	28-Feb-19	
21-Feb-20	3,000,000.00	3.0400%	BEN Snr FRN (Feb20) BBSW+1.10%	BBB+	3,000,000.00	21-Nov-16	3,020,294.38	534540	10,244.38	21-Feb-19	
20-Mar-20	3,000,000.00	3.3626%	CUA Snr FRN (Mar20) BBSW+1.30%	BBB	3,000,000.00	20-Mar-17	3,013,336.54	534995	3,316.54	20-Mar-19	
20-Mar-20	3,200,000.00	3.3626%	CUA Snr FRN (Mar20) BBSW+1.30%	BBB	3,235,232.00	24-Nov-17	3,214,225.64	535984	3,537.64	20-Mar-19	
7-Apr-20	3,000,000.00	3.2795%	NPBS Snr FRN (Apr20) BBSW+1.35%	BBB	3,000,000.00	7-Apr-15	3,033,951.58	504013	22,911.58	7-Jan-19	
7-Apr-20	1,000,000.00	3.2795%	NPBS Snr FRN (Apr20) BBSW+1.35%	BBB	1,011,250.00	1-Dec-17	1,011,317.19	536004	7,637.19	7-Jan-19	
9-Nov-20	2,250,000.00	3.1907%	ME Bank Snr FRN (Nov20) BBSW+1.25%	BBB	2,250,000.00	9-Nov-17	2,262,449.41	535919	10,424.41	11-Feb-19	
12-Apr-21	1,500,000.00	3.3180%	SUN Snr FRN (Apr21) BBSW+1.38%	A+	1,500,000.00	12-Apr-16	1,530,349.85	533415	11,044.85	14-Jan-19	
16-Apr-21	2,500,000.00	3.2049%	ME Bank Snr FRN (Apr21) BBSW+1.27%	BBB	2,500,000.00	17-Apr-18	2,515,652.55	536513	16,902.55	16-Jan-19	
18-May-21	2,000,000.00	3.4200%	BoQ Snr FRN (May21) BBSW+1.48%	BBB+	2,000,000.00	18-May-16	2,028,618.08	533605	8,058.08	18-Feb-19	
2-Jul-21	2,100,000.00	3.3061%	TMB Snr FRN (Jul21) BBSW+1.37%	BBB	2,100,000.00	2-Jul-18	2,123,042.47	536787	17,309.47	2-Jan-19	
30-Aug-21	1,500,000.00	3.2500%	BOZ 'SRI' Snr FRN (Aug21) BBSW+1.30%	BBB	1,500,000.00	30-Aug-18	1,506,223.97	536983	4,273.97	28-Feb-19	
25-Jan-23	1,250,000.00	2.9700%	BEN Snr FRN (Jan23) BBSW+1.05%	BBB+	1,250,000.00	25-Jan-18	1,248,253.94	536145	6,916.44	25-Jan-19	
6-Feb-23	1,100,000.00	3.3409%	NPBS Snr FRN (Feb23) BBSW+1.40%	BBB	1,100,000.00	6-Feb-18	1,098,389.34	536174	5,638.34	6-Feb-19	
29,400,000.00		3.2721%			29,446,482.00		29,614,892.64		134,453.80		

Waverley Council
Investment Holdings Report



Fixed Rate Bonds											
Maturity Date	Face Value (\$)	Coupon	Security Name	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Purchase Yield	Reference
20-Oct-20	3,000,000.00	3.5000%	SUN Snr Bond (Oct20) 3.50%	A+	3,042,780.00	18-May-18	3,055,678.85	536638	20,368.85	3.0000%	
	3,000,000.00				3,042,780.00		3,055,678.85		20,368.85	3.0000%	

Waverley Council

Accrued Interest Report - December 2018



Accrued Interest Report									
Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
Bonds									
SUN Snr Bond (Oct20) 3.50%	536638		3,000,000.00	18-May-18	20-Oct-20		31	8,893.44	3.49%
Bonds Total								8,893.44	3.49%
Floating Rate Note									
GBS Snr FRN (Nov19) BBSW+1.50%	534564		2,000,000.00	29-Nov-16	29-Nov-19		31	5,860.28	3.45%
BEN Snr FRN (Feb20) BBSW+1.10%	534540		3,000,000.00	21-Nov-16	21-Feb-20		31	7,745.75	3.04%
CUA Snr FRN (Mar20) BBSW+1.30%	534995		3,000,000.00	20-Mar-17	20-Mar-20	24,083.84	31	8,345.04	3.28%
CUA Snr FRN (Mar20) BBSW+1.30%	535984		3,200,000.00	24-Nov-17	20-Mar-20	25,689.42	31	8,901.36	3.28%
NPBS Snr FRN (Apr20) BBSW+1.35%	504013		3,000,000.00	07-Apr-15	07-Apr-20		31	8,355.99	3.28%
NPBS Snr FRN (Apr20) BBSW+1.35%	536004		1,000,000.00	01-Dec-17	07-Apr-20		31	2,785.33	3.28%
ME Bank Snr FRN (Nov20) BBSW+1.25%	535919		2,250,000.00	09-Nov-17	09-Nov-20		31	6,097.30	3.19%
SUN Snr FRN (Apr21) BBSW+1.38%	533415		1,500,000.00	12-Apr-16	12-Apr-21		31	4,227.04	3.32%
ME Bank Snr FRN (Apr21) BBSW+1.27%	536513		2,500,000.00	17-Apr-18	16-Apr-21		31	6,804.92	3.20%
BoQ Snr FRN (May21) BBSW+1.48%	533605		2,000,000.00	18-May-16	18-May-21		31	5,809.31	3.42%
TMB Snr FRN (Jul21) BBSW+1.37%	536787		2,100,000.00	02-Jul-18	02-Jul-21		31	5,896.63	3.31%
BOZ 'SRI' Snr FRN (Aug21) BBSW+1.30%	536983		1,500,000.00	30-Aug-18	30-Aug-21		31	4,140.41	3.25%
BEN Snr FRN (Jan23) BBSW+1.05%	536145		1,250,000.00	25-Jan-18	25-Jan-23		31	3,153.08	2.97%
NPBS Snr FRN (Feb23) BBSW+1.40%	536174		1,100,000.00	06-Feb-18	06-Feb-23		31	3,121.22	3.34%
Floating Rate Note Total						49,773.26		81,243.66	3.25%
Floating Rate Term Deposits									
Westpac Group	535380		3,000,000.00	10-Jun-16	10-Jun-21	20,014.27	31	6,967.04	2.73%
Westpac Group	536750		4,000,000.00	14-Jun-18	18-Jun-19	26,740.54	31	9,280.18	2.73%
Commonwealth Bank of Australia	535380		3,000,000.00	10-Jun-16	10-Jun-21	22,526.61	31	7,709.91	3.03%

Waverley Council
Accrued Interest Report - December 2018



Accrued Interest Report									
Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
Westpac Group	535380	Green	3,000,000.00	10-Jun-16	10-Jun-21		31	7,045.07	2.77%
Westpac Group	535241		2,500,000.00	16-May-17	16-May-22		31	6,456.91	3.04%
Floating Rate Term Deposits Total						69,281.42		37,459.11	2.85%
Managed Funds									
Short Term Income Fund	411310	Builder Deposits	2,101,511.61	01-Dec-15			31	3,460.21	1.96%
Cash Fund	505262		2,153,631.89	30-Jul-15			31	6,053.03	1.76%
Managed Funds Total								9,513.24	1.83%
Term Deposits									
ME Bank	536084		2,000,000.00	13-Dec-17	04-Dec-18	51,693.15	3	435.62	2.65%
Credit Union Australia	536064		3,000,000.00	06-Dec-17	05-Dec-18	79,282.19	4	871.23	2.65%
Credit Union Australia	536367		3,000,000.00	07-Mar-18	18-Dec-18	62,293.15	17	3,702.74	2.65%
Suncorp Bank	536751		3,000,000.00	14-Jun-18	08-Jan-19		31	7,134.24	2.80%
Commonwealth Bank of Australia	536210		1,000,000.00	07-Feb-18	15-Jan-19		31	2,191.24	2.58%
Commonwealth Bank of Australia	536246		2,000,000.00	20-Feb-18	22-Jan-19		31	4,433.43	2.61%
ME Bank	536838		4,000,000.00	11-Jul-18	05-Feb-19		31	9,682.20	2.85%
Westpac Group	536315		3,000,000.00	27-Feb-18	26-Feb-19		31	6,675.62	2.62%
Westpac Group	536438		2,500,000.00	14-Mar-18	12-Mar-19	16,704.11	31	5,690.41	2.68%
Suncorp Bank	536756		2,500,000.00	19-Jun-18	19-Mar-19		31	5,945.20	2.80%
Suncorp Bank	537138		1,500,000.00	18-Sep-18	26-Mar-19		31	3,439.72	2.70%
Rural Bank	536617		3,000,000.00	08-May-18	02-Apr-19		31	7,210.68	2.83%
Suncorp Bank	537139		1,500,000.00	18-Sep-18	09-Apr-19		31	3,439.72	2.70%
Suncorp Bank	537165		1,500,000.00	26-Sep-18	09-Apr-19		31	3,439.72	2.70%
Suncorp Bank	537166		1,500,000.00	26-Sep-18	16-Apr-19		31	3,439.72	2.70%

Waverley Council
Accrued Interest Report - December 2018



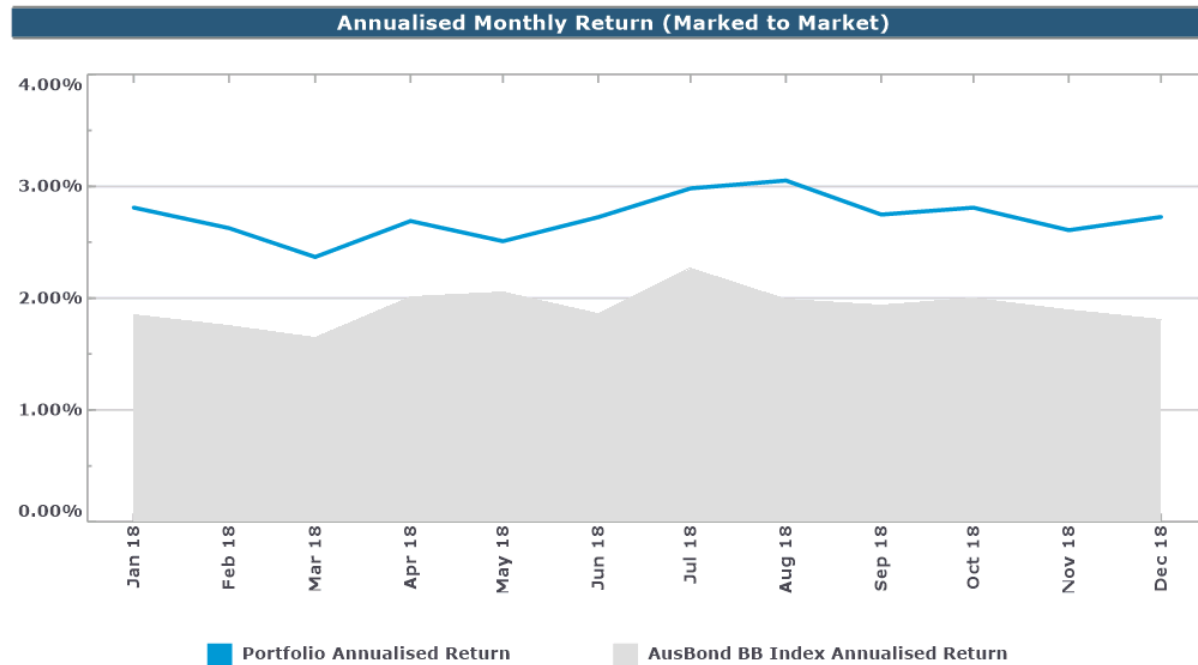
Accrued Interest Report									
Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
Westpac Group	536548		2,000,000.00	24-Apr-18	23-Apr-19		31	4,705.21	2.77%
ME Bank	536866		1,000,000.00	24-Jul-18	07-May-19		31	2,420.55	2.85%
Bendigo and Adelaide Bank	536979		1,000,000.00	17-Aug-18	07-May-19		31	2,335.62	2.75%
MyState Bank	537367		1,500,000.00	30-Nov-18	14-May-19		31	3,503.43	2.75%
Bendigo and Adelaide Bank	535251		3,000,000.00	18-May-17	15-May-19		31	7,389.05	2.90%
Bendigo and Adelaide Bank	536989		1,500,000.00	21-Aug-18	21-May-19		31	3,503.42	2.75%
Bendigo and Adelaide Bank	536954		3,000,000.00	14-Aug-18	28-May-19		31	7,006.85	2.75%
Bendigo and Adelaide Bank	536672		3,000,000.00	30-May-18	04-Jun-19		31	7,185.21	2.82%
Bendigo and Adelaide Bank	536990		1,500,000.00	21-Aug-18	25-Jun-19		31	3,503.42	2.75%
ME Bank	536862		3,000,000.00	20-Jul-18	02-Jul-19		31	7,261.64	2.85%
ME Bank	536857		3,000,000.00	18-Jul-18	09-Jul-19		31	7,261.65	2.85%
ME Bank	536856		3,000,000.00	17-Jul-18	16-Jul-19		31	7,261.64	2.85%
Auswide Bank	537268		2,000,000.00	30-Oct-18	26-Jul-19		31	4,756.16	2.80%
Bendigo and Adelaide Bank	536980		2,000,000.00	17-Aug-18	30-Jul-19		31	4,671.24	2.75%
Bendigo and Adelaide Bank	536976		3,000,000.00	16-Aug-18	13-Aug-19		31	7,006.85	2.75%
ME Bank	537009		3,000,000.00	24-Aug-18	20-Aug-19		31	7,006.85	2.75%
Westpac Group	534167		2,000,000.00	24-Aug-16	26-Aug-19		31	5,435.62	3.20%
ME Bank	537027		3,000,000.00	29-Aug-18	03-Sep-19		31	7,006.84	2.75%
ME Bank	537044		3,000,000.00	31-Aug-18	10-Sep-19		31	7,006.85	2.75%
ME Bank	537049		3,000,000.00	03-Sep-18	17-Sep-19		31	7,006.85	2.75%
Bank of Queensland	535796		3,000,000.00	20-Sep-17	24-Sep-19		31	7,389.04	2.90%
ME Bank	537130		2,000,000.00	13-Sep-18	01-Oct-19		31	4,671.23	2.75%
Credit Union Australia	537198		3,000,000.00	05-Oct-18	08-Oct-19		31	7,006.85	2.75%

Waverley Council
Accrued Interest Report - December 2018



Accrued Interest Report									
Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
Credit Union Australia	537302		1,500,000.00	06-Nov-18	15-Oct-19		31	3,567.13	2.80%
MyState Bank	537343		2,500,000.00	22-Nov-18	15-Oct-19		31	5,945.20	2.80%
ING Bank (Australia)	535953		4,000,000.00	13-Nov-17	22-Oct-19		31	9,818.08	2.89%
ING Bank (Australia)	535905		2,500,000.00	01-Nov-17	29-Oct-19		31	6,306.16	2.97%
Rural Bank	537258		3,000,000.00	23-Oct-18	05-Nov-19		31	7,006.85	2.75%
Credit Union Australia	537303		1,500,000.00	06-Nov-18	12-Nov-19		31	3,567.13	2.80%
Credit Union Australia	537333		3,000,000.00	20-Nov-18	19-Nov-19		31	7,261.65	2.85%
Credit Union Australia	537394		3,000,000.00	05-Dec-18	26-Nov-19		27	6,435.62	2.90%
Credit Union Australia	537399		3,000,000.00	06-Dec-18	10-Dec-19		26	6,197.26	2.90%
MyState Bank	537371		2,000,000.00	03-Dec-18	17-Dec-19		29	4,528.77	2.85%
ME Bank	537069		3,000,000.00	05-Sep-18	03-Mar-20		31	7,134.24	2.80%
Rural Bank	537252		3,000,000.00	22-Oct-18	27-Oct-20		31	7,389.04	2.90%
Credit Union Australia	537426		2,000,000.00	18-Dec-18	15-Dec-20		14	2,263.01	2.95%
Westpac Group	536715		6,000,000.00	06-Jun-18	08-Jun-21	47,120.55	31	16,052.05	3.15%
Term Deposits Total						257,093.15		293,505.75	2.82%
						376,147.83		430,615.20	<u>2.87%</u>

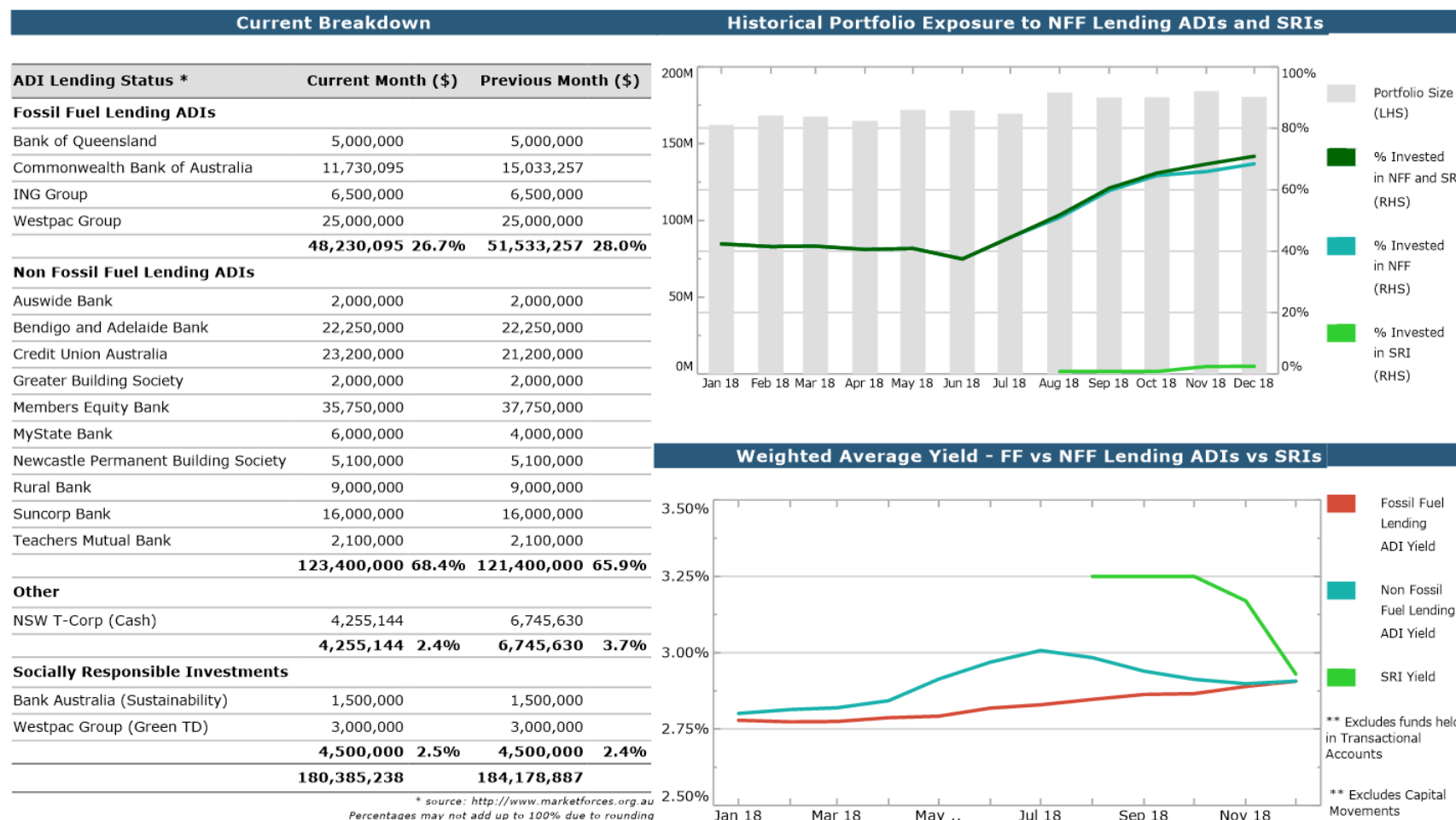
Waverley Council
Investment Performance Report



Historical Performance Summary			
	Portfolio	AusBond BB Index	Outperformance
Dec 2018	2.73%	1.81%	0.92%
Last 3 Months	2.68%	1.90%	0.78%
Last 6 Months	2.79%	1.98%	0.81%
Financial Year to Date	2.79%	1.98%	0.81%
Last 12 months	2.69%	1.92%	0.77%

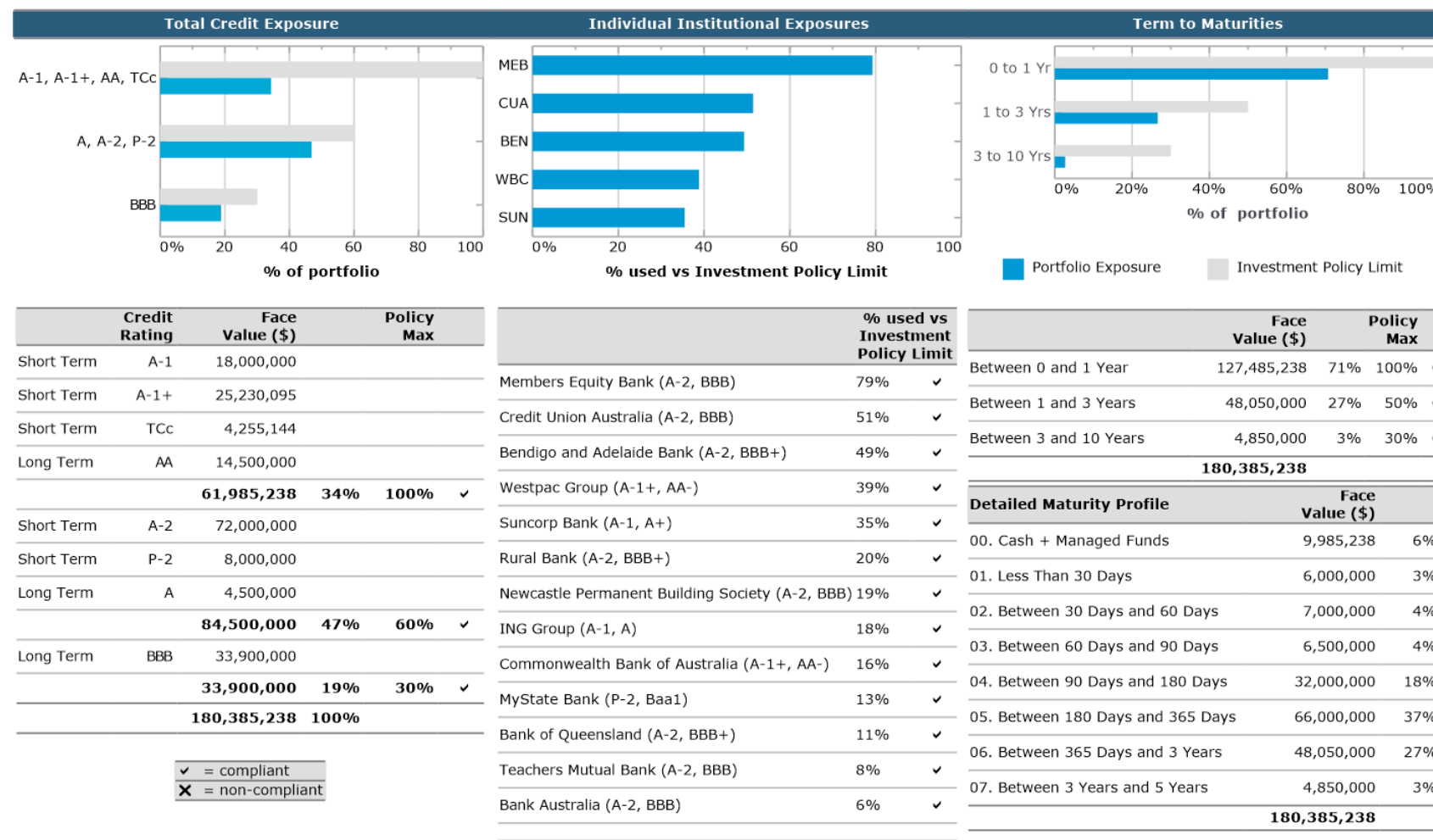
Waverley Council

Environmental Commitments Report - December 2018



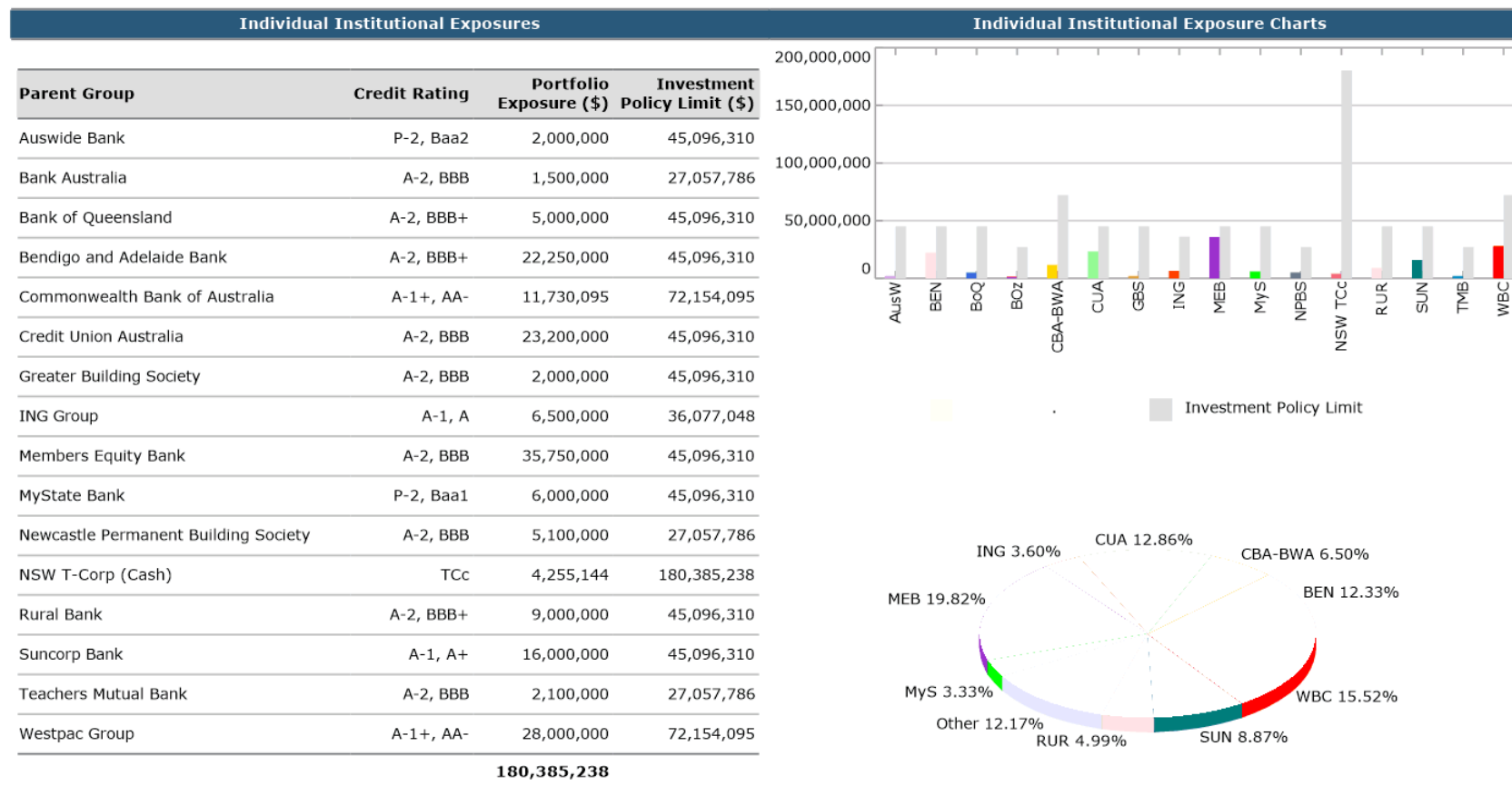
Waverley Council

Investment Policy Compliance Report



Waverley Council

Individual Institutional Exposures Report



Waverley Council

Cash Flows Report



Current Month Cashflows					
Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
3-Dec-18	537371	MyState Bank	Term Deposits	Settlement Face Value - Paid	-2,000,000.00
				Deal Total	-2,000,000.00
				Day Total	-2,000,000.00
4-Dec-18	536084	ME Bank	Term Deposits	Maturity Face Value - Received	2,000,000.00
		ME Bank	Term Deposits	Interest - Received	51,693.15
				Deal Total	2,051,693.15
				Day Total	2,051,693.15
5-Dec-18	536064	Credit Union Australia	Term Deposits	Maturity Face Value - Received	3,000,000.00
		Credit Union Australia	Term Deposits	Interest - Received	79,282.19
				Deal Total	3,079,282.19
	537394	Credit Union Australia	Term Deposits	Settlement Face Value - Paid	-3,000,000.00
				Deal Total	-3,000,000.00
				Day Total	79,282.19
6-Dec-18	536715	Westpac Group	Term Deposits	Interest - Received	47,120.55
				Deal Total	47,120.55
	537399	Credit Union Australia	Term Deposits	Settlement Face Value - Paid	-3,000,000.00
				Deal Total	-3,000,000.00
				Day Total	-2,952,879.45
10-Dec-18	535380	Commonwealth Bank of Australia	Floating Rate Term Deposits	Interest - Received	22,526.61
				Deal Total	22,526.61
				Day Total	22,526.61
14-Dec-18	536438	Westpac Group	Term Deposits	Interest - Received	16,704.11
				Deal Total	16,704.11
	536749	Westpac Group	Floating Rate Term Deposits	Interest - Received	20,014.27
				Deal Total	20,014.27
				Day Total	36,718.38

Waverley Council - Investment Summary Report



Page 16 of 19.

Waverley Council Cash Flows Report



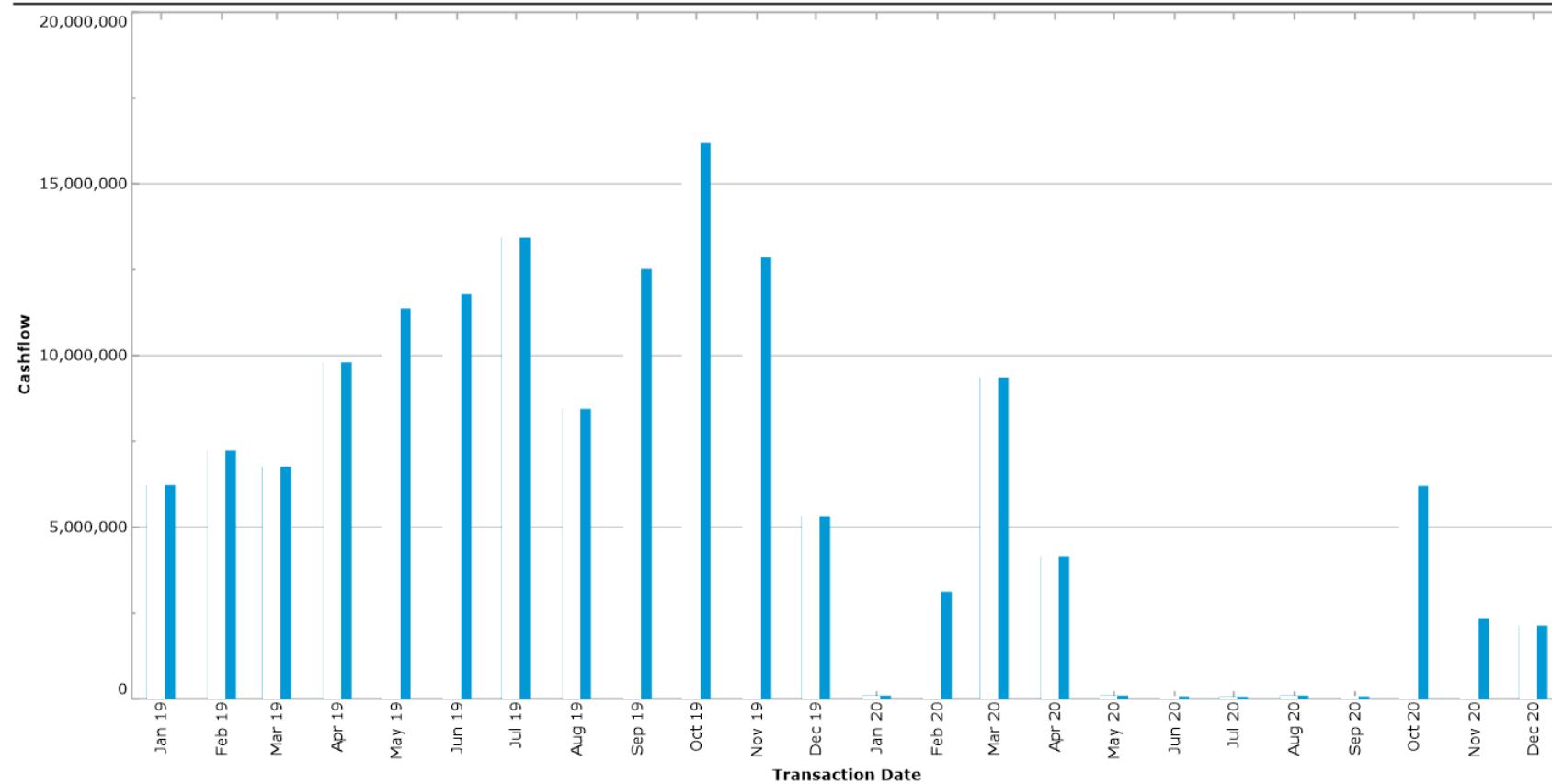
Current Month Cashflows					
Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
18-Dec-18	536367	Credit Union Australia	Term Deposits	Maturity Face Value - Received	3,000,000.00
		Credit Union Australia	Term Deposits	Interest - Received	62,293.15
				<u>Deal Total</u>	<u>3,062,293.15</u>
	536750	Westpac Group	Floating Rate Term Deposits	Interest - Received	26,740.54
				<u>Deal Total</u>	<u>26,740.54</u>
537426	537426	Credit Union Australia	Term Deposits	Settlement Face Value - Paid	-2,000,000.00
				<u>Deal Total</u>	<u>-2,000,000.00</u>
				Day Total	1,089,033.69
20-Dec-18	534995	Credit Union Australia	Floating Rate Note	Coupon - Received	24,083.84
				<u>Deal Total</u>	<u>24,083.84</u>
	535984	Credit Union Australia	Floating Rate Note	Coupon - Received	25,689.42
				<u>Deal Total</u>	<u>25,689.42</u>
				Day Total	49,773.26
Net Cash Movement for Period					-1,623,852.18

Next Month Cashflows					
Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Due
2-Jan-19	536787	Teachers Mutual Bank	Floating Rate Note	Coupon - Received	17,499.69
				<u>Deal Total</u>	<u>17,499.69</u>
				Day Total	17,499.69
7-Jan-19	504013	Newcastle Permanent Building Society	Floating Rate Note	Coupon - Received	24,528.86
				<u>Deal Total</u>	<u>24,528.86</u>
	536004	Newcastle Permanent Building Society	Floating Rate Note	Coupon - Received	8,176.29
				<u>Deal Total</u>	<u>8,176.29</u>
				Day Total	32,705.15
8-Jan-19	536751	Suncorp Bank	Term Deposit	Maturity Face Value - Received	3,000,000.00
		Suncorp Bank	Term Deposit	Interest - Received	47,868.49
				<u>Deal Total</u>	<u>3,047,868.49</u>

Waverley Council Cash Flows Report



Next Month Cashflows					
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
Day Total					3,047,868.49
14-Jan-19	533415	Suncorp Bank	Floating Rate Note	Coupon - Received	12,817.48
<u>Deal Total</u>					<u>12,817.48</u>
Day Total					12,817.48
15-Jan-19	536210	Commonwealth Bank of Australia	Term Deposit	Interest - Received	24,174.25
		Commonwealth Bank of Australia	Term Deposit	Maturity Face Value - Received	1,000,000.00
<u>Deal Total</u>					<u>1,024,174.25</u>
Day Total					1,024,174.25
16-Jan-19	536513	ME Bank	Floating Rate Note	Coupon - Received	20,195.26
<u>Deal Total</u>					<u>20,195.26</u>
Day Total					20,195.26
22-Jan-19	536246	Commonwealth Bank of Australia	Term Deposit	Interest - Received	48,052.60
		Commonwealth Bank of Australia	Term Deposit	Maturity Face Value - Received	2,000,000.00
<u>Deal Total</u>					<u>2,048,052.60</u>
Day Total					2,048,052.60
24-Jan-19	536548	Westpac Group	Term Deposit	Interest - Received	13,963.84
<u>Deal Total</u>					<u>13,963.84</u>
Day Total					13,963.84
25-Jan-19	536145	Bendigo and Adelaide Bank	Floating Rate Note	Coupon - Received	9,357.53
<u>Deal Total</u>					<u>9,357.53</u>
Day Total					9,357.53
Net Cash Movement for Period					6,226,634.29

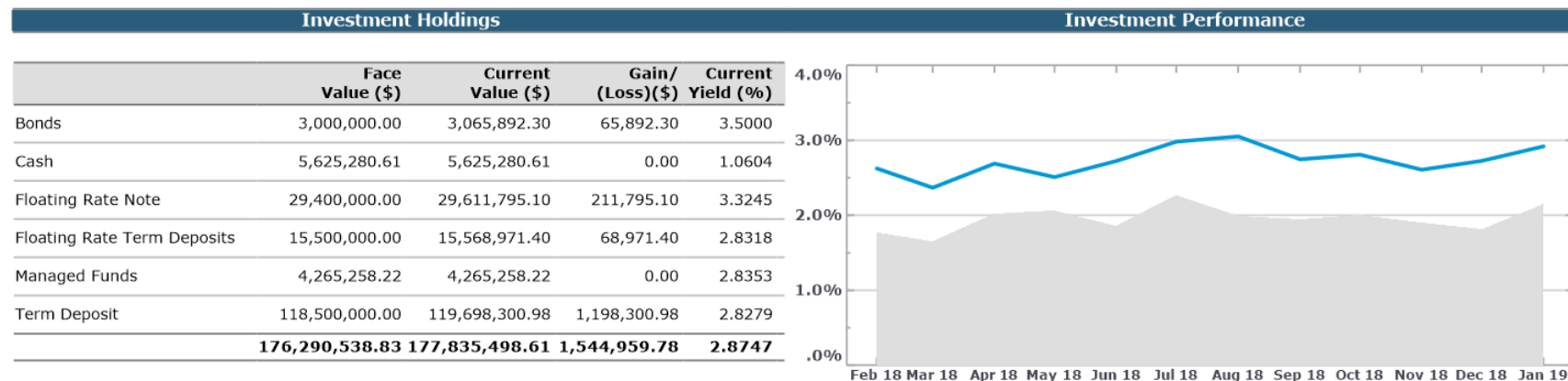
Waverley Council
Cash Flows Report



Investment Summary Report January 2019

Waverley Council

Executive Summary



Portfolio Annualised Return

Bloomberg BB Index Annualised Return



Waverley Council

Investment Holdings Report



Cash Accounts							
	Face Value (\$)	Current Yield	Institution	Credit Rating		Current Value (\$)	Deal No. Reference
	3,217,530.48	1.1000%	Commonwealth Bank of Australia	A-1+		3,217,530.48	120789 24hr Call
	1,234,433.97	1.0000%	Commonwealth Bank of Australia	A-1+		1,234,433.97	120794 General Funds
	89,737.12	1.0000%	Commonwealth Bank of Australia	A-1+		89,737.12	120795 Trust Funds
	179,384.18	1.1000%	Commonwealth Bank of Australia	A-1+		179,384.18	120796 Cemetery Funds
	227,081.67	1.0000%	Commonwealth Bank of Australia	A-1+		227,081.67	120797 Depositor Funds
	141,956.25	1.0000%	Commonwealth Bank of Australia	A-1+		141,956.25	120799 Library CP
	392,742.60	1.0000%	Commonwealth Bank of Australia	A-1+		392,742.60	120800 Eastgate CP
	112,077.97	1.0000%	Commonwealth Bank of Australia	A-1+		112,077.97	120801 Hollywood Av CP
	30,336.37	1.0000%	Commonwealth Bank of Australia	A-1+		30,336.37	370151 Library Gift
	5,625,280.61	1.0604%				5,625,280.61	

Managed Funds							
	Face Value (\$)	Current Yield	Institution	Credit Rating	Fund Name	Current Value (\$)	Deal No. Reference
	2,106,936.53	3.0821%	NSW T-Corp (Cash)	TCc	Short Term Income Fund	2,106,936.53	411310 Builder Deposits
	2,158,321.69	2.5943%	NSW T-Corp (Cash)	TCc	Cash Fund	2,158,321.69	505262
	4,265,258.22	2.8353%				4,265,258.22	

Term Deposits											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
5-Feb-19	4,000,000.00	2.8500%	ME Bank	A-2	4,000,000.00	11-Jul-18	4,064,027.40	536838	64,027.40	At Maturity	
26-Feb-19	3,000,000.00	2.6200%	Westpac Group	A-1+	3,000,000.00	27-Feb-18	3,014,212.60	536315	14,212.60	Quarterly	
12-Mar-19	2,500,000.00	2.6800%	Westpac Group	A-1+	2,500,000.00	14-Mar-18	2,508,994.52	536438	8,994.52	Quarterly	
19-Mar-19	2,500,000.00	2.8000%	Suncorp Bank	A-1	2,500,000.00	19-Jun-18	2,543,534.25	536756	43,534.25	At Maturity	
26-Mar-19	1,500,000.00	2.7000%	Suncorp Bank	A-1	1,500,000.00	18-Sep-18	1,515,090.41	537138	15,090.41	At Maturity	
2-Apr-19	3,000,000.00	2.8300%	Rural Bank	A-2	3,000,000.00	8-May-18	3,062,570.14	536617	62,570.14	At Maturity	
9-Apr-19	1,500,000.00	2.7000%	Suncorp Bank	A-1	1,500,000.00	18-Sep-18	1,515,090.41	537139	15,090.41	At Maturity	

Waverley Council

Investment Holdings Report



Term Deposits												
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference	
9-Apr-19	1,500,000.00	2.7000%	Suncorp Bank	A-1	1,500,000.00	26-Sep-18	1,514,202.74	537165	14,202.74	At Maturity		
16-Apr-19	1,500,000.00	2.7000%	Suncorp Bank	A-1	1,500,000.00	26-Sep-18	1,514,202.74	537166	14,202.74	At Maturity		
23-Apr-19	2,000,000.00	2.7700%	Westpac Group	A-1+	2,000,000.00	24-Apr-18	2,001,214.25	536548	1,214.25	Quarterly		
30-Apr-19	2,000,000.00	2.7500%	Suncorp Bank	A-1	2,000,000.00	31-Jan-19	2,000,150.68	537495	150.68	At Maturity		
7-May-19	1,000,000.00	2.8500%	ME Bank	A-2	1,000,000.00	24-Jul-18	1,014,991.78	536866	14,991.78	At Maturity		
7-May-19	1,000,000.00	2.7500%	Bendigo and Adelaide Bank	A-2	1,000,000.00	17-Aug-18	1,012,657.53	536979	12,657.53	At Maturity		
14-May-19	1,500,000.00	2.7500%	MyState Bank	P-2	1,500,000.00	30-Nov-18	1,507,119.86	537367	7,119.86	At Maturity		
15-May-19	3,000,000.00	2.9000%	Bendigo and Adelaide Bank	A-2	3,000,000.00	18-May-17	3,061,734.25	535251	61,734.25	Annually		
21-May-19	1,500,000.00	2.7500%	Bendigo and Adelaide Bank	A-2	1,500,000.00	21-Aug-18	1,518,534.25	536989	18,534.25	At Maturity		
28-May-19	3,000,000.00	2.7500%	Bendigo and Adelaide Bank	A-2	3,000,000.00	14-Aug-18	3,038,650.68	536954	38,650.68	At Maturity		
4-Jun-19	3,000,000.00	2.8200%	Bendigo and Adelaide Bank	A-2	3,000,000.00	30-May-18	3,057,249.86	536672	57,249.86	At Maturity		
25-Jun-19	1,500,000.00	2.7500%	Bendigo and Adelaide Bank	A-2	1,500,000.00	21-Aug-18	1,518,534.25	536990	18,534.25	At Maturity		
2-Jul-19	3,000,000.00	2.8500%	ME Bank	A-2	3,000,000.00	20-Jul-18	3,045,912.33	536862	45,912.33	At Maturity		
9-Jul-19	3,000,000.00	2.8500%	ME Bank	A-2	3,000,000.00	18-Jul-18	3,046,380.82	536857	46,380.82	At Maturity		
16-Jul-19	3,000,000.00	2.8500%	ME Bank	A-2	3,000,000.00	17-Jul-18	3,046,615.07	536856	46,615.07	At Maturity		
26-Jul-19	2,000,000.00	2.8000%	Auswide Bank	P-2	2,000,000.00	30-Oct-18	2,014,421.92	537268	14,421.92	At Maturity		
30-Jul-19	2,000,000.00	2.7500%	Bendigo and Adelaide Bank	A-2	2,000,000.00	17-Aug-18	2,025,315.07	536980	25,315.07	At Maturity		
13-Aug-19	3,000,000.00	2.7500%	Bendigo and Adelaide Bank	A-2	3,000,000.00	16-Aug-18	3,038,198.63	536976	38,198.63	At Maturity		
20-Aug-19	3,000,000.00	2.7500%	ME Bank	A-2	3,000,000.00	24-Aug-18	3,036,390.41	537009	36,390.41	At Maturity		
26-Aug-19	2,000,000.00	3.2000%	Westpac Group	A-1+	2,000,000.00	24-Aug-16	2,028,230.14	534167	28,230.14	Annually		
3-Sep-19	3,000,000.00	2.7500%	ME Bank	A-2	3,000,000.00	29-Aug-18	3,035,260.27	537027	35,260.27	Annually		
10-Sep-19	3,000,000.00	2.7500%	ME Bank	A-2	3,000,000.00	31-Aug-18	3,034,808.22	537044	34,808.22	Annually		
17-Sep-19	3,000,000.00	2.7500%	ME Bank	A-2	3,000,000.00	3-Sep-18	3,034,130.14	537049	34,130.14	Annually		
24-Sep-19	3,000,000.00	2.9000%	Bank of Queensland	A-2	3,000,000.00	20-Sep-17	3,031,939.73	535796	31,939.73	Annually		
1-Oct-19	2,000,000.00	2.7500%	ME Bank	A-2	2,000,000.00	13-Sep-18	2,021,246.58	537130	21,246.58	Annually		

Waverley Council

Investment Holdings Report



Term Deposits											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
8-Oct-19	3,000,000.00	2.7500%	Credit Union Australia	A-2	3,000,000.00	5-Oct-18	3,026,897.26	537198	26,897.26	At Maturity	
15-Oct-19	1,500,000.00	2.8000%	Credit Union Australia	A-2	1,500,000.00	6-Nov-18	1,510,010.96	537302	10,010.96	At Maturity	
15-Oct-19	2,500,000.00	2.8000%	MyState Bank	P-2	2,500,000.00	22-Nov-18	2,513,616.44	537343	13,616.44	At Maturity	
22-Oct-19	4,000,000.00	2.8900%	ING Bank (Australia)	A-1	4,000,000.00	13-Nov-17	4,025,336.99	535953	25,336.99	Annually	
29-Oct-19	2,500,000.00	2.9700%	ING Bank (Australia)	A-1	2,500,000.00	1-Nov-17	2,518,715.07	535905	18,715.07	Annually	
5-Nov-19	3,000,000.00	2.7500%	Rural Bank	A-2	3,000,000.00	23-Oct-18	3,022,828.77	537258	22,828.77	Annually	
12-Nov-19	1,500,000.00	2.8000%	Credit Union Australia	A-2	1,500,000.00	6-Nov-18	1,510,010.96	537303	10,010.96	At Maturity	
19-Nov-19	3,000,000.00	2.8500%	Credit Union Australia	A-2	3,000,000.00	20-Nov-18	3,017,100.00	537333	17,100.00	At Maturity	
26-Nov-19	3,000,000.00	2.9000%	Credit Union Australia	A-2	3,000,000.00	5-Dec-18	3,013,824.66	537394	13,824.66	At Maturity	
10-Dec-19	3,000,000.00	2.9000%	Credit Union Australia	A-2	3,000,000.00	6-Dec-18	3,013,586.30	537399	13,586.30	Annually	
17-Dec-19	2,000,000.00	2.8500%	MyState Bank	P-2	2,000,000.00	3-Dec-18	2,009,369.86	537371	9,369.86	Annually	
3-Mar-20	3,000,000.00	2.8000%	ME Bank	BBB	3,000,000.00	5-Sep-18	3,034,290.41	537069	34,290.41	Annually	
27-Oct-20	3,000,000.00	2.9000%	Rural Bank	BBB+	3,000,000.00	22-Oct-18	3,024,312.33	537252	24,312.33	Annually	
15-Dec-20	2,000,000.00	2.9500%	Credit Union Australia	BBB	2,000,000.00	18-Dec-18	2,007,273.97	537426	7,273.97	Annually	
8-Jun-21	6,000,000.00	3.1500%	Westpac Group	AA-	6,000,000.00	6-Jun-18	6,029,515.07	536715	29,515.07	Quarterly	
118,500,000.00		2.8279%			118,500,000.00		119,698,300.98		1,198,300.98		

Floating Rate Term Deposits											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
11-Jun-19	3,000,000.00	2.7766%	Westpac Group 3moBBSW+0.76%	A-1+	3,000,000.00	14-Jun-18	3,011,182.47	536749	11,182.47	14-Mar-19	
18-Jun-19	4,000,000.00	2.7927%	Westpac Group 3moBBSW+0.76%	A-1+	4,000,000.00	14-Jun-18	4,013,772.22	536750	13,772.22	18-Mar-19	
10-Jun-21	3,000,000.00	3.0317%	Commonwealth Bank of Australia ¾yr@4% then BBSW+1.08%	AA-	3,000,000.00	10-Jun-16	3,013,206.64	535380	13,206.64	11-Mar-19	
16-Nov-21	3,000,000.00	2.7650%	Westpac Group 3moBBSW+0.82%	AA-	3,000,000.00	28-Nov-18	3,014,771.92	537360	14,771.92	28-Feb-19	Green

Waverley Council

Investment Holdings Report



Floating Rate Term Deposits

Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Reference Date
16-May-22	2,500,000.00	3.0410%	Westpac Group 3moBBSW+1.10%	AA-	2,500,000.00	16-May-17	2,516,038.15	535241	16,038.15	18-Feb-19
15,500,000.00		2.8705%			15,500,000.00		15,568,971.40		68,971.40	

Floating Rate Notes

Maturity Date	Face Value (\$)	Current Coupon	Security Name	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Coupon Reference Date
29-Nov-19	2,000,000.00	3.4500%	GBS Snr FRN (Nov19) BBSW+1.50%	A-2	2,000,000.00	29-Nov-16	2,014,367.57	534564	12,098.63	28-Feb-19
21-Feb-20	3,000,000.00	3.0400%	BEN Snr FRN (Feb20) BBSW+1.10%	BBB+	3,000,000.00	21-Nov-16	3,028,580.14	534540	17,990.14	21-Feb-19
20-Mar-20	3,000,000.00	3.3626%	CUA Snr FRN (Mar20) BBSW+1.30%	BBB	3,000,000.00	20-Mar-17	3,021,664.26	534995	11,884.26	20-Mar-19
20-Mar-20	3,200,000.00	3.3626%	CUA Snr FRN (Mar20) BBSW+1.30%	BBB	3,235,232.00	24-Nov-17	3,223,108.54	535984	12,676.54	20-Mar-19
7-Apr-20	3,000,000.00	3.4100%	NPBS Snr FRN (Apr20) BBSW+1.35%	BBB	3,000,000.00	7-Apr-15	3,017,626.85	504013	7,006.85	8-Apr-19
7-Apr-20	1,000,000.00	3.4100%	NPBS Snr FRN (Apr20) BBSW+1.35%	BBB	1,011,250.00	1-Dec-17	1,005,875.62	536004	2,335.62	8-Apr-19
9-Nov-20	2,250,000.00	3.1907%	ME Bank Snr FRN (Nov20) BBSW+1.25%	BBB	2,250,000.00	9-Nov-17	2,269,536.71	535919	16,521.71	11-Feb-19
12-Apr-21	1,500,000.00	3.4427%	SUN Snr FRN (Apr21) BBSW+1.38%	A+	1,500,000.00	12-Apr-16	1,521,341.65	533415	2,546.65	12-Apr-19
16-Apr-21	2,500,000.00	3.3348%	ME Bank Snr FRN (Apr21) BBSW+1.27%	BBB	2,500,000.00	17-Apr-18	2,503,629.58	536513	3,654.58	16-Apr-19
18-May-21	2,000,000.00	3.4200%	BoQ Snr FRN (May21) BBSW+1.48%	BBB+	2,000,000.00	18-May-16	2,035,327.40	533605	13,867.40	18-Feb-19
2-Jul-21	2,100,000.00	3.4525%	TMB Snr FRN (Jul21) BBSW+1.37%	BBB	2,100,000.00	2-Jul-18	2,112,301.11	536787	5,959.11	2-Apr-19
30-Aug-21	1,500,000.00	3.2500%	BOz 'SRI' Snr FRN (Aug21) BBSW+1.30%	BBB	1,500,000.00	30-Aug-18	1,511,594.38	536983	8,414.38	28-Feb-19
25-Jan-23	1,250,000.00	3.1295%	BEN Snr FRN (Jan23) BBSW+1.05%	BBB+	1,250,000.00	25-Jan-18	1,243,812.72	536145	750.22	26-Apr-19
6-Feb-23	1,100,000.00	3.3409%	NPBS Snr FRN (Feb23) BBSW+1.40%	BBB	1,100,000.00	6-Feb-18	1,103,028.57	536174	8,759.57	6-Feb-19
29,400,000.00		3.3245%			29,446,482.00		29,611,795.10		124,465.66	

Waverley Council
Investment Holdings Report



Fixed Rate Bonds											
Maturity Date	Face Value (\$)	Coupon	Security Name	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Purchase Yield	Reference
20-Oct-20	3,000,000.00	3.5000%	SUN Snr Bond (Oct20) 3.50%	A+	3,042,780.00	18-May-18	3,065,892.30	536638	29,262.30	3.0000%	
	3,000,000.00				3,042,780.00		3,065,892.30		29,262.30	3.0000%	

Waverley Council
Accrued Interest Report - January 2019



Accrued Interest Report									
Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
Bonds									
SUN Snr Bond (Oct20) 3.50%	536638		3,000,000.00	18-May-18	20-Oct-20		31	8,893.45	3.49%
Bonds Total								8,893.45	3.49%
Floating Rate Note									
GBS Snr FRN (Nov19) BBSW+1.50%	534564		2,000,000.00	29-Nov-16	29-Nov-19		31	5,860.27	3.45%
BEN Snr FRN (Feb20) BBSW+1.10%	534540		3,000,000.00	21-Nov-16	21-Feb-20		31	7,745.76	3.04%
CUA Snr FRN (Mar20) BBSW+1.30%	534995		3,000,000.00	20-Mar-17	20-Mar-20		31	8,567.72	3.36%
CUA Snr FRN (Mar20) BBSW+1.30%	535984		3,200,000.00	24-Nov-17	20-Mar-20		31	9,138.90	3.36%
NPBS Snr FRN (Apr20) BBSW+1.35%	504013		3,000,000.00	07-Apr-15	07-Apr-20	24,528.86	31	8,624.13	3.38%
NPBS Snr FRN (Apr20) BBSW+1.35%	536004		1,000,000.00	01-Dec-17	07-Apr-20	8,176.29	31	2,874.72	3.38%
ME Bank Snr FRN (Nov20) BBSW+1.25%	535919		2,250,000.00	09-Nov-17	09-Nov-20		31	6,097.30	3.19%
SUN Snr FRN (Apr21) BBSW+1.38%	533415		1,500,000.00	12-Apr-16	12-Apr-21	12,817.48	31	4,319.28	3.39%
ME Bank Snr FRN (Apr21) BBSW+1.27%	536513		2,500,000.00	17-Apr-18	16-Apr-21	20,195.26	31	6,947.29	3.27%
BoQ Snr FRN (May21) BBSW+1.48%	533605		2,000,000.00	18-May-16	18-May-21		31	5,809.32	3.42%
TMB Snr FRN (Jul21) BBSW+1.37%	536787		2,100,000.00	02-Jul-18	02-Jul-21	17,499.69	31	6,149.33	3.45%
BOZ 'SRI' Snr FRN (Aug21) BBSW+1.30%	536983		1,500,000.00	30-Aug-18	30-Aug-21		31	4,140.41	3.25%
BEN Snr FRN (Jan23) BBSW+1.05%	536145		1,250,000.00	25-Jan-18	25-Jan-23	9,357.53	31	3,191.31	3.01%
NPBS Snr FRN (Feb23) BBSW+1.40%	536174		1,100,000.00	06-Feb-18	06-Feb-23		31	3,121.23	3.34%
Floating Rate Note Total						92,575.11		82,586.97	3.31%
Floating Rate Term Deposits									
Westpac Group	535380		3,000,000.00	10-Jun-16	10-Jun-21		31	7,074.62	2.78%
Westpac Group	536750		4,000,000.00	14-Jun-18	18-Jun-19		31	9,487.53	2.79%
Commonwealth Bank of Australia	535380		3,000,000.00	10-Jun-16	10-Jun-21		31	7,724.64	3.03%

Waverley Council
Accrued Interest Report - January 2019



Accrued Interest Report									
Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
Westpac Group	535380	Green	3,000,000.00	10-Jun-16	10-Jun-21		31	7,045.07	2.77%
Westpac Group	535241		2,500,000.00	16-May-17	16-May-22		31	6,456.92	3.04%
Floating Rate Term Deposits Total								37,788.78	2.87%
Managed Funds									
Short Term Income Fund	411310	Builder Deposits	2,106,936.53	01-Dec-15			31	5,424.92	3.08%
Cash Fund	505262		2,158,321.69	30-Jul-15			31	4,689.80	2.59%
Managed Funds Total								10,114.72	2.83%
Term Deposits									
Suncorp Bank	536751		3,000,000.00	14-Jun-18	08-Jan-19	47,868.49	7	1,610.96	2.80%
Commonwealth Bank of Australia	536210		1,000,000.00	07-Feb-18	15-Jan-19	24,174.25	14	989.59	2.58%
Commonwealth Bank of Australia	536246		2,000,000.00	20-Feb-18	22-Jan-19	48,052.60	21	3,003.28	2.61%
ME Bank	536838		4,000,000.00	11-Jul-18	05-Feb-19		31	9,682.19	2.85%
Westpac Group	536315		3,000,000.00	27-Feb-18	26-Feb-19		31	6,675.61	2.62%
Westpac Group	536438		2,500,000.00	14-Mar-18	12-Mar-19		31	5,690.41	2.68%
Suncorp Bank	536756		2,500,000.00	19-Jun-18	19-Mar-19		31	5,945.21	2.80%
Suncorp Bank	537138		1,500,000.00	18-Sep-18	26-Mar-19		31	3,439.73	2.70%
Rural Bank	536617		3,000,000.00	08-May-18	02-Apr-19		31	7,210.69	2.83%
Suncorp Bank	537139		1,500,000.00	18-Sep-18	09-Apr-19		31	3,439.73	2.70%
Suncorp Bank	537165		1,500,000.00	26-Sep-18	09-Apr-19		31	3,439.73	2.70%
Suncorp Bank	537166		1,500,000.00	26-Sep-18	16-Apr-19		31	3,439.73	2.70%
Westpac Group	536548		2,000,000.00	24-Apr-18	23-Apr-19	13,963.84	31	4,705.21	2.77%
Suncorp Bank	537495		2,000,000.00	31-Jan-19	30-Apr-19		1	150.68	2.75%
ME Bank	536866		1,000,000.00	24-Jul-18	07-May-19		31	2,420.55	2.85%

Waverley Council
Accrued Interest Report - January 2019



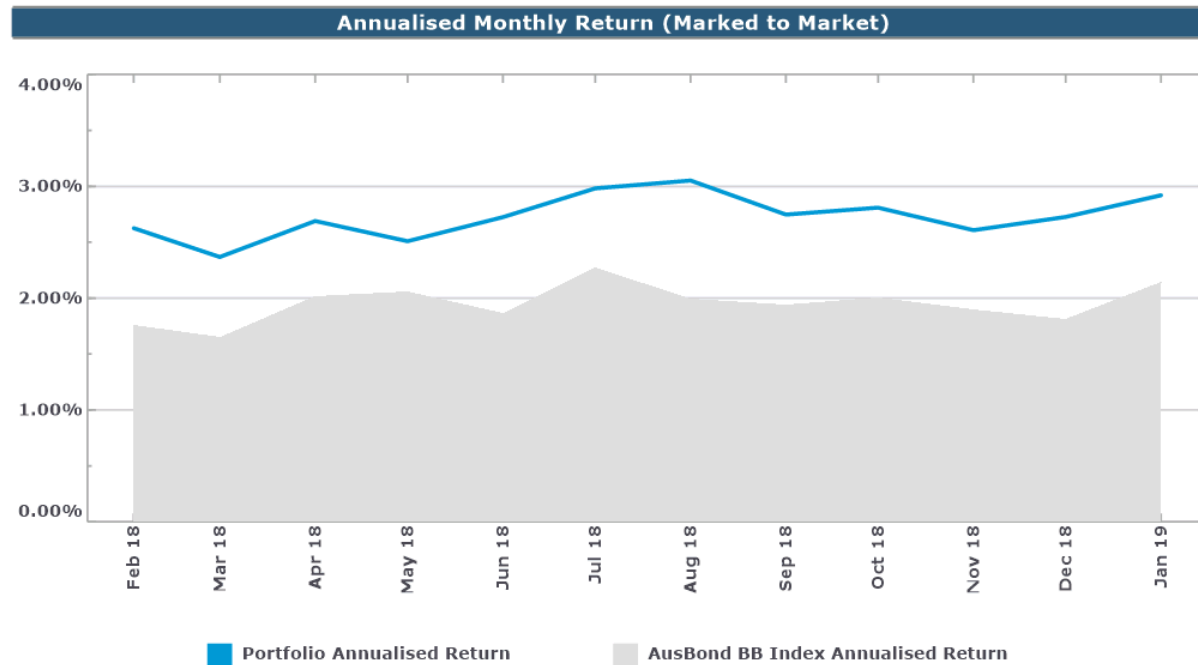
Accrued Interest Report									
Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
Bendigo and Adelaide Bank	536979		1,000,000.00	17-Aug-18	07-May-19		31	2,335.61	2.75%
MyState Bank	537367		1,500,000.00	30-Nov-18	14-May-19		31	3,503.42	2.75%
Bendigo and Adelaide Bank	535251		3,000,000.00	18-May-17	15-May-19		31	7,389.04	2.90%
Bendigo and Adelaide Bank	536989		1,500,000.00	21-Aug-18	21-May-19		31	3,503.43	2.75%
Bendigo and Adelaide Bank	536954		3,000,000.00	14-Aug-18	28-May-19		31	7,006.84	2.75%
Bendigo and Adelaide Bank	536672		3,000,000.00	30-May-18	04-Jun-19		31	7,185.20	2.82%
Bendigo and Adelaide Bank	536990		1,500,000.00	21-Aug-18	25-Jun-19		31	3,503.43	2.75%
ME Bank	536862		3,000,000.00	20-Jul-18	02-Jul-19		31	7,261.65	2.85%
ME Bank	536857		3,000,000.00	18-Jul-18	09-Jul-19		31	7,261.64	2.85%
ME Bank	536856		3,000,000.00	17-Jul-18	16-Jul-19		31	7,261.65	2.85%
Auswide Bank	537268		2,000,000.00	30-Oct-18	26-Jul-19		31	4,756.17	2.80%
Bendigo and Adelaide Bank	536980		2,000,000.00	17-Aug-18	30-Jul-19		31	4,671.23	2.75%
Bendigo and Adelaide Bank	536976		3,000,000.00	16-Aug-18	13-Aug-19		31	7,006.85	2.75%
ME Bank	537009		3,000,000.00	24-Aug-18	20-Aug-19		31	7,006.85	2.75%
Westpac Group	534167		2,000,000.00	24-Aug-16	26-Aug-19		31	5,435.62	3.20%
ME Bank	537027		3,000,000.00	29-Aug-18	03-Sep-19		31	7,006.85	2.75%
ME Bank	537044		3,000,000.00	31-Aug-18	10-Sep-19		31	7,006.85	2.75%
ME Bank	537049		3,000,000.00	03-Sep-18	17-Sep-19		31	7,006.85	2.75%
Bank of Queensland	535796		3,000,000.00	20-Sep-17	24-Sep-19		31	7,389.05	2.90%
ME Bank	537130		2,000,000.00	13-Sep-18	01-Oct-19		31	4,671.24	2.75%
Credit Union Australia	537198		3,000,000.00	05-Oct-18	08-Oct-19		31	7,006.85	2.75%
Credit Union Australia	537302		1,500,000.00	06-Nov-18	15-Oct-19		31	3,567.12	2.80%
MyState Bank	537343		2,500,000.00	22-Nov-18	15-Oct-19		31	5,945.21	2.80%

Waverley Council
Accrued Interest Report - January 2019



Accrued Interest Report									
Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
ING Bank (Australia)	535953		4,000,000.00	13-Nov-17	22-Oct-19		31	9,818.09	2.89%
ING Bank (Australia)	535905		2,500,000.00	01-Nov-17	29-Oct-19		31	6,306.17	2.97%
Rural Bank	537258		3,000,000.00	23-Oct-18	05-Nov-19		31	7,006.85	2.75%
Credit Union Australia	537303		1,500,000.00	06-Nov-18	12-Nov-19		31	3,567.12	2.80%
Credit Union Australia	537333		3,000,000.00	20-Nov-18	19-Nov-19		31	7,261.64	2.85%
Credit Union Australia	537394		3,000,000.00	05-Dec-18	26-Nov-19		31	7,389.04	2.90%
Credit Union Australia	537399		3,000,000.00	06-Dec-18	10-Dec-19		31	7,389.04	2.90%
MyState Bank	537371		2,000,000.00	03-Dec-18	17-Dec-19		31	4,841.09	2.85%
ME Bank	537069		3,000,000.00	05-Sep-18	03-Mar-20		31	7,134.25	2.80%
Rural Bank	537252		3,000,000.00	22-Oct-18	27-Oct-20		31	7,389.04	2.90%
Credit Union Australia	537426		2,000,000.00	18-Dec-18	15-Dec-20		31	5,010.96	2.95%
Westpac Group	536715		6,000,000.00	06-Jun-18	08-Jun-21		31	16,052.06	3.15%
Term Deposits Total						134,059.18		285,697.30	2.83%
						226,634.29		425,081.22	<u>2.92%</u>

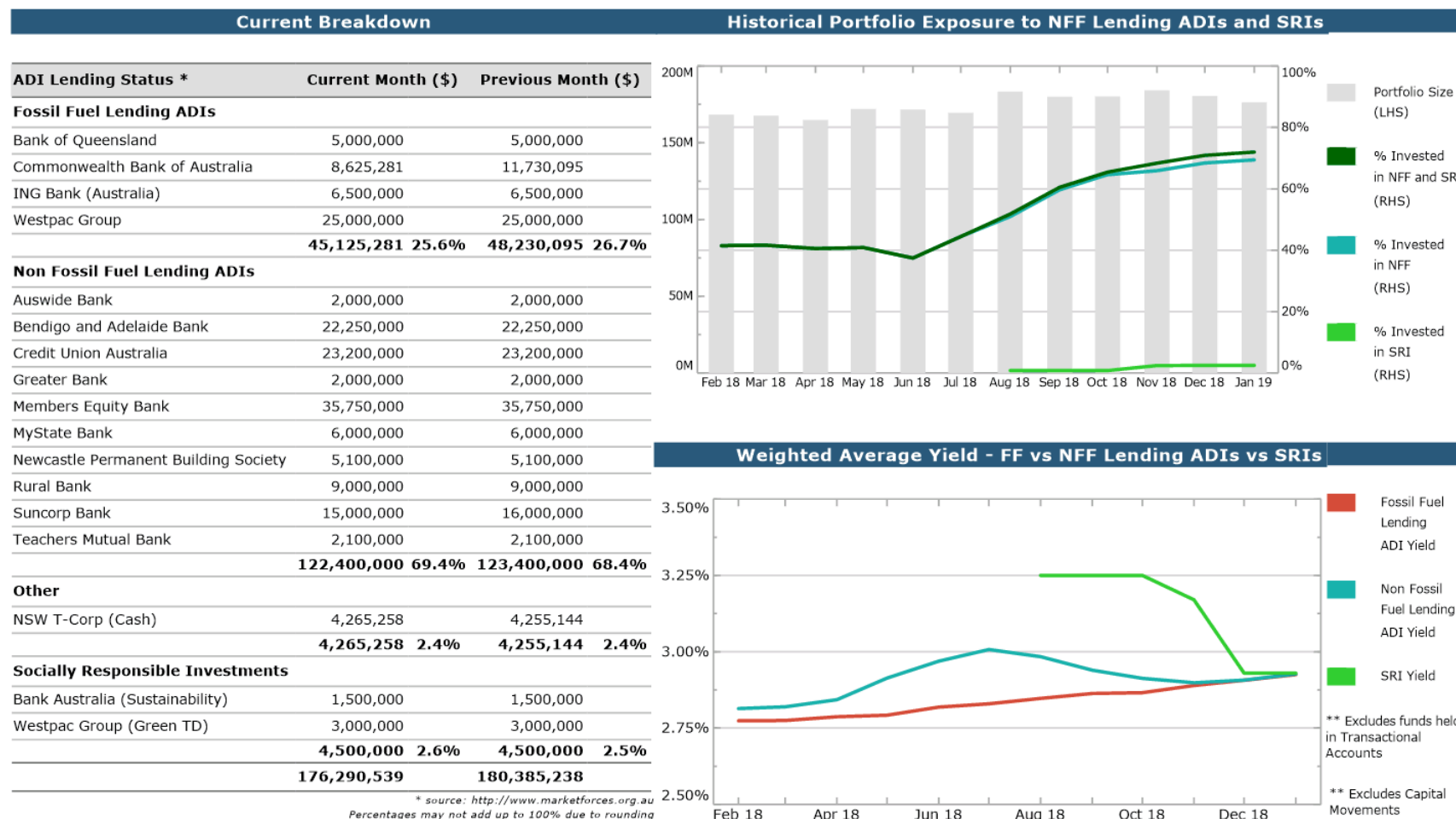
Waverley Council
Investment Performance Report



Historical Performance Summary			
	Portfolio	AusBond BB Index	Outperformance
Jan 2019	2.92%	2.14%	0.78%
Last 3 Months	2.72%	1.95%	0.77%
Last 6 Months	2.78%	1.96%	0.82%
Financial Year to Date	2.80%	2.01%	0.79%
Last 12 months	2.70%	1.95%	0.75%

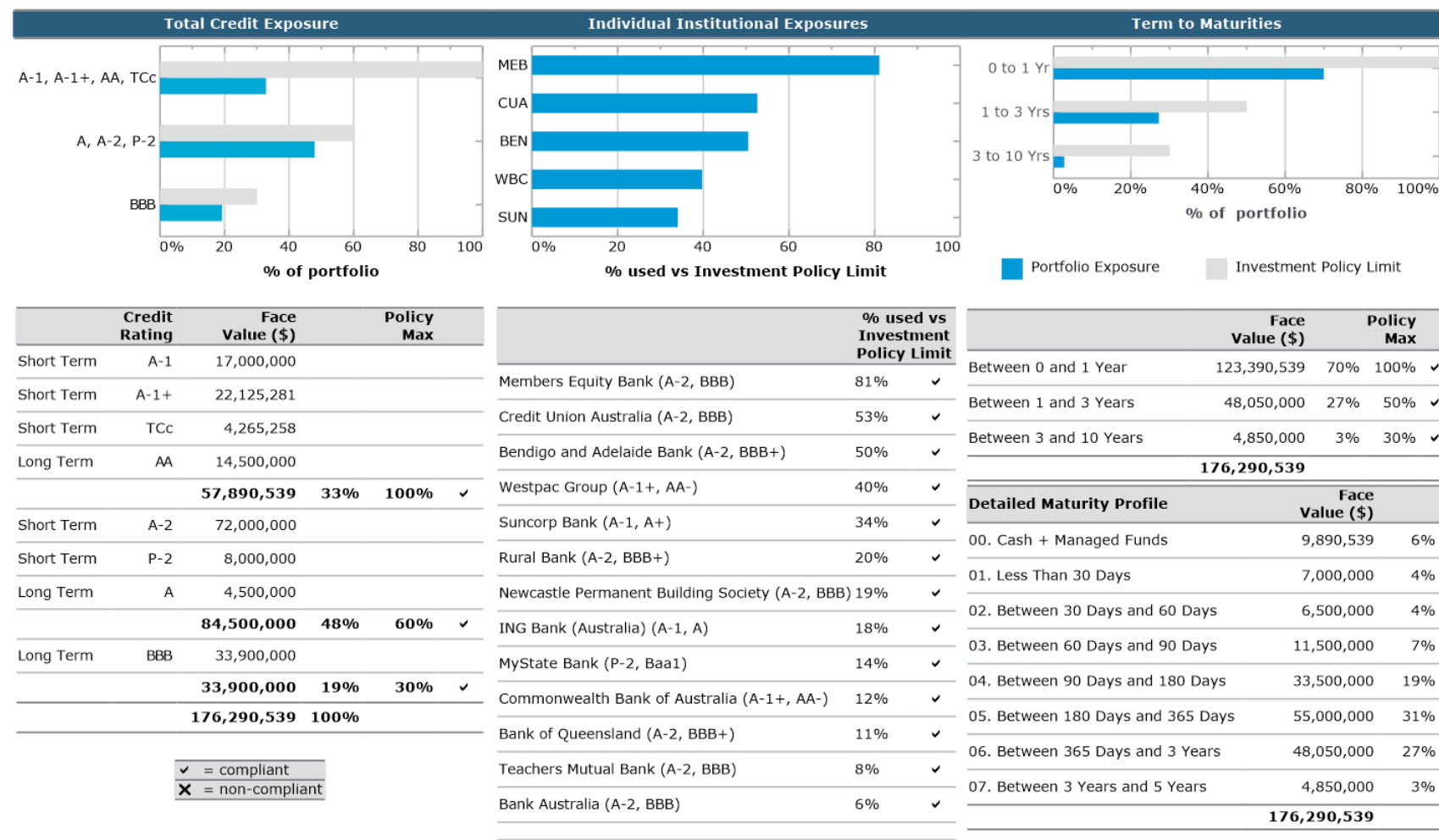
Waverley Council

Environmental Commitments Report - January 2019



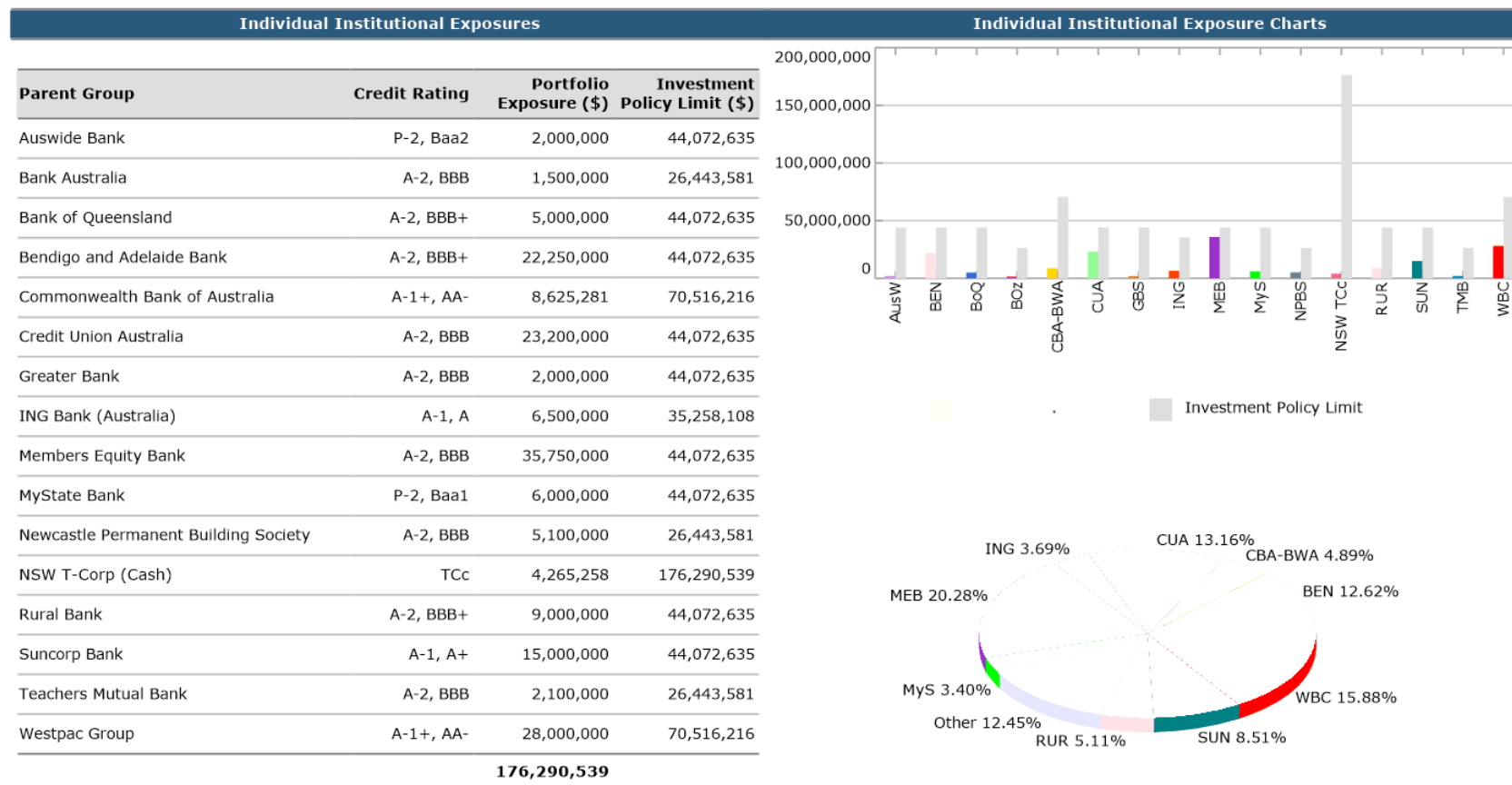
Waverley Council

Investment Policy Compliance Report



Waverley Council

Individual Institutional Exposures Report



Waverley Council Cash Flows Report



Current Month Cashflows					
Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
2-Jan-19	536787	Teachers Mutual Bank	Floating Rate Note	Coupon - Received	17,499.69
				Deal Total	17,499.69
				Day Total	17,499.69
7-Jan-19	504013	Newcastle Permanent Building Society	Floating Rate Note	Coupon - Received	24,528.86
				Deal Total	24,528.86
	536004	Newcastle Permanent Building Society	Floating Rate Note	Coupon - Received	8,176.29
				Deal Total	8,176.29
				Day Total	32,705.15
8-Jan-19	536751	Suncorp Bank	Term Deposits	Maturity Face Value - Received	3,000,000.00
		Suncorp Bank	Term Deposits	Interest - Received	47,868.49
				Deal Total	3,047,868.49
				Day Total	3,047,868.49
14-Jan-19	533415	Suncorp Bank	Floating Rate Note	Coupon - Received	12,817.48
				Deal Total	12,817.48
				Day Total	12,817.48
15-Jan-19	536210	Commonwealth Bank of Australia	Term Deposits	Maturity Face Value - Received	1,000,000.00
		Commonwealth Bank of Australia	Term Deposits	Interest - Received	24,174.25
				Deal Total	1,024,174.25
				Day Total	1,024,174.25
16-Jan-19	536513	ME Bank	Floating Rate Note	Coupon - Received	20,195.26
				Deal Total	20,195.26
				Day Total	20,195.26
22-Jan-19	536246	Commonwealth Bank of Australia	Term Deposits	Maturity Face Value - Received	2,000,000.00
		Commonwealth Bank of Australia	Term Deposits	Interest - Received	48,052.60
				Deal Total	2,048,052.60
				Day Total	2,048,052.60

Waverley Council - Investment Summary Report



Page 16 of 19.

Waverley Council Cash Flows Report



Current Month Cashflows					
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Received</u>
24-Jan-19	536548	Westpac Group	Term Deposits	Interest - Received	13,963.84
				<u>Deal Total</u>	<u>13,963.84</u>
				Day Total	13,963.84
25-Jan-19	536145	Bendigo and Adelaide Bank	Floating Rate Note	Coupon - Received	9,357.53
				<u>Deal Total</u>	<u>9,357.53</u>
				Day Total	9,357.53
31-Jan-19	537495	Suncorp Bank	Term Deposits	Settlement Face Value - Paid	-2,000,000.00
				<u>Deal Total</u>	<u>-2,000,000.00</u>
				Day Total	-2,000,000.00
				Net Cash Movement for Period	4,226,634.29

Next Month Cashflows					
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
5-Feb-19	536838	ME Bank	Term Deposit	Maturity Face Value - Received	4,000,000.00
		ME Bank	Term Deposit	Interest - Received	65,276.71
				<u>Deal Total</u>	<u>4,065,276.71</u>
				Day Total	4,065,276.71
6-Feb-19	536174	Newcastle Permanent Building Society	Floating Rate Note	Coupon - Received	9,262.99
				<u>Deal Total</u>	<u>9,262.99</u>
				Day Total	9,262.99
11-Feb-19	535919	ME Bank	Floating Rate Note	Coupon - Received	18,488.58
				<u>Deal Total</u>	<u>18,488.58</u>
				Day Total	18,488.58
18-Feb-19	533605	Bank of Queensland	Floating Rate Note	Coupon - Received	17,053.15
				<u>Deal Total</u>	<u>17,053.15</u>
	535241	Westpac Group	Floating Rate Term Deposits	Interest - Received	19,579.04
				<u>Deal Total</u>	<u>19,579.04</u>
				Day Total	36,632.19
21-Feb-19	534540	Bendigo and Adelaide Bank	Floating Rate Note	Coupon - Received	22,987.40

Waverley Council - Investment Summary Report



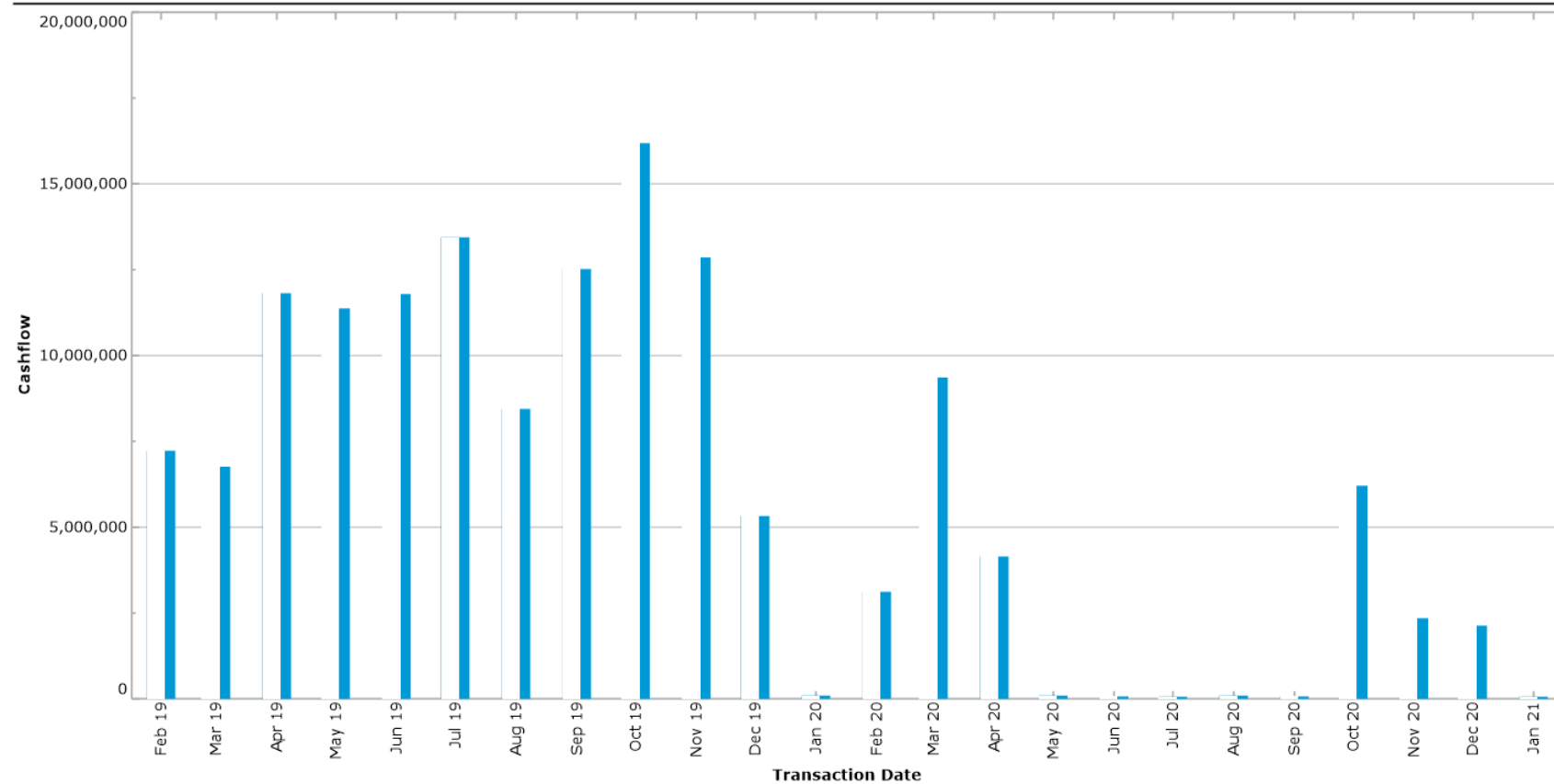
Page 17 of 19.

Waverley Council Cash Flows Report



Next Month Cashflows					
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
Deal Total					22,987.40
Day Total					22,987.40
26-Feb-19	536315	Westpac Group	Term Deposit	Maturity Face Value - Received	3,000,000.00
		Westpac Group	Term Deposit	Interest - Received	19,596.16
Deal Total					3,019,596.16
Day Total					3,019,596.16
28-Feb-19	534564	Greater Bank	Floating Rate Note	Coupon - Received	17,202.74
Deal Total					17,202.74
	536983	Bank Australia	Floating Rate Note	Coupon - Received	12,020.55
Deal Total					12,020.55
	537360	Westpac Group	Floating Rate Term Deposits	Interest - Received	20,907.95
Deal Total					20,907.95
Day Total					50,131.23
Net Cash Movement for Period					7,222,375.26

Waverley Council Cash Flows Report



REPORT CM/7.9/19.02



Subject: Parking Review - Follow-Up Report on Meters in Bondi Beach

TRIM No: SF17/2867

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Director: Rachel Hensman, Acting Director, Waverley Life

RECOMMENDATION:

That Council:

1. Receives and notes this report on the implications of switching off the parking meters in Queen Elizabeth Drive, Park Drive and/or Campbell Parade after 7 pm, for six months and all-year-round, including an updated financial assessment.
2. Notes the analysis of the effects of the recent changes to metered parking in Bondi Junction including feedback from motorists and businesses.
3. Further promotes the changes to metered parking in the commercial areas of Bondi Junction in order to create awareness among residents, visitors and businesses.

1. Executive Summary

At its meeting on 17 July 2018, Council resolved to defer consideration on the financial implications of switching off the parking meters in Queen Elizabeth Drive, Park Drive and/or Campbell Parade after 7pm until an analysis of the effects of the recent changes to metered parking in Bondi Junction could be prepared.

Council further resolved that officers report on the implications of extending the 7pm winter timing from three months to six months in Queen Elizabeth Drive and Park Drive North and the implications of introducing the same winter timing in Park Drive South and/or Campbell Parade. Officers were requested to provide an updated financial assessment of the impact of the proposed changes to meter parking.

This report provides an updated assessment on the financial implications of switching off the parking meters in the selected metered areas after 7 pm for six months and all-year-round, and the pros and cons of each option. It also provides an update on the impact of the recent changes to metered parking in the commercial areas of Bondi Junction which were implemented on 1 July 2018.

2. Introduction/Background

On 6 February 2018, Council received a cost and benefits analysis report on a suite of proposed changes to parking and resolved to proceed with community consultation regarding the six proposals.

On 15 May 2018, Council received the report on the results of the community consultation and resolved to implement three of the six parking changes taking into account the feedback received from the community and the impact to the budget.

At this meeting Council resolved to receive a report on switching off the parking meters only in Queen Elizabeth Drive, Park Drive and/or Campbell Parade after 7pm.

At its meeting on 17 July 2018, Council resolved to defer consideration on the financial implications of switching off the parking meters in Queen Elizabeth Drive, Park Drive and/or Campbell Parade after 7pm and requested that officers prepare a report to include an analysis of the effects of the recent changes to metered parking in Bondi Junction.

Council also resolved that officers report on the implications of extending the 7pm winter timing from three months (June–August) to six months (May–October) in Queen Elizabeth Drive and Park Drive North and the implications of introducing the same six month winter timing in Park Drive South and/or Campbell Parade.

This report provides an updated assessment on the financial implications of switching off the parking meters in the selected metered areas after 7 pm for both six months and all-year-round. It also addresses the pros and cons of each option, and provides an analysis of the impact of the changes to meter parking in Bondi Junction that were introduced on 1 July 2018.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 17 July 2018	CM/7.8/18.07	<p>That Council:</p> <ol style="list-style-type: none"> Defers consideration of this report on the financial implications of switching off the parking meters in Queen Elizabeth Drive, Park Drive and/or Campbell Parade after 7 pm to February 2019 to be considered with an analysis of the effects of the recent changes to metered parking in Bondi Junction, and includes: <ol style="list-style-type: none"> The pros and cons of each option, adding further options that extend the 7 pm winter timing from three months (June–August) to six months (May–October) for the Queen Elizabeth Drive/ Park Drive North option and for other options where meter parking changes are proposed. An updated financial assessment. Places the proposed parking meter fees and charges as per Option 1 in Attachment 1 to this report on public exhibition for a period of 28 days, in accordance with section 610F of the <i>Local Government Act 1993</i>.
Council 15 May 2018	CM/7.3/18.05	<p>That Council:</p> <ol style="list-style-type: none"> Receives and notes the community feedback received regarding the Parking Review during the consultation in April 2018 included as Attachment 2 to this report. Thanks the community for their participation in the community consultation. Removes the fee for all parking meters in Bondi Junction after 6 pm, commencing 1 July 2018 with the exception of meters

		<p>in areas with resident parking schemes, and a report be prepared for the May Waverley Traffic Committee about the required changes to signage.</p> <ol style="list-style-type: none"> 4. Introduces 15 minute free 'drop in' zones near/in local shopping strips with a maximum of 10 spaces allocated in Bondi Junction and 10 spaces allocated in Bondi Beach, and five spaces in Charing Cross, and that a report be prepared for the June Waverley Traffic Committee outlining proposed locations. 5. Removes the fee for the first residential parking permit with effect from 1 July 2018, and that this be reflected in the draft 2018/19 Fees and Charges Policy scheduled for adoption at the June Council meeting, and a report come back to Council on the feasibility of limiting free permits on the basis of gross vehicle mass (GVM) and/or emissions grade. 6. Takes no further action on the proposal to remove the fee for parking meters in Bondi Beach after 7 pm, and requests Council officers to report on turning these off only in Queen Elizabeth Drive, Park Drive and/or Campbell Parade at 7 pm in the future. 7. Takes no further action on the proposal to implement 15 minute free parking in metered zones. 8. Takes no further action on the proposal for free beach parking permits for residents. 9. Notes that the changes to parking fees recommended in this report will result in a loss of revenue to Council of \$790,160 per annum representing 0.57% of total Council financial revenue, and requests the General Manager to account for the loss in revenue in the draft 2018-19 budget and draft Long Term Financial Plan scheduled for adoption at the June Council meeting, without reducing current service levels.
Operations and Community Services Committee 6 February 2018	OC/5.1/18.02	<p>That Council</p> <ol style="list-style-type: none"> 1. Receives and notes this report on the estimated costs and benefits of the following parking proposals in accordance with the resolution of Council dated 21 November 2017 prior to community consultation: <ol style="list-style-type: none"> (a) Removing the fee for the first parking residential permit. (b) Providing a free Beach Parking permit for residents. (c) All meters in Bondi Junction turned off after 6 pm. (d) All meters in Bondi Beach turned off after 7 pm.

		<ul style="list-style-type: none"> (e) 15 minute free parking in metered zone. (f) 15 minute free 'drop in' zones near/in local shopping strips. <p>2. Prepares a comprehensive cost, benefit, and implication analysis of each option as part of the material used by the external consultant during the community consultation, including:</p> <ul style="list-style-type: none"> (a) The administrative costs of processing applications. (b) The cost of adjustments to parking meters, signage and other related costs. (c) The effect on local businesses. (d) The effect on residents. (e) The effect on parking availability and parking turnover within contiguous residential areas. (f) The effect on Council's service provision. (g) The effect on Council's budgets. (h) Implications for car ownership. (i) Ensuring that all meter income foregone is part of the cost estimates, including Queen Elizabeth Drive and Park Drive North. (j) Effects on car sharing in the local government area.
Council 21 November 2017	CM/5.4/17.11	<p>That:</p> <p>1. Council officers prepare a costs and benefits analysis report on the following potential changes to parking fees in Waverley:</p> <ul style="list-style-type: none"> (a) Providing a free Beach Parking permit for residents. (b) All meters in Bondi Junction turned off after 6pm. (c) All meters in Bondi Beach turned off after 7pm. (d) 15 minute free parking in metered zone. (e) 15 minute free 'drop in' zones near/in local shopping strips. <p>2. The costs and benefits analysis report be considered by Council prior to community consultation.</p>

4. Discussion

As requested by Council in July 2018, this report outlines the estimated costs of switching off the meters in Queen Elizabeth Drive, Park Drive and/or Campbell Parade after 7 pm firstly for six months over winter, and secondly, for all-year-round. It also provides the impact of switching off the parking meters in commercial areas of Bondi Junction after 6 pm which was implemented on 1 July 2018.

Current situation

Council operates a network of 291 parking meters in commercial and residential areas and at its beaches to help manage the demand for parking.

There are 18 meters in Queen Elizabeth Drive and Park Drive North and 8 meters in Park Drive South. Queen Elizabeth Drive and Park Drive North are areas where Beach Parking Permits are accepted. These meters are currently switched off from 7 pm in the winter months of June, July and August. Beach Parking Permits cannot be used in Park Drive South and these parking meters operate from 8 am to 10 pm all year.

Campbell Parade has a total of 32 meters across the inner core commercial parking area and the long term beach parking area on the beach perimeter. Campbell Parade is included in Residential Parking Scheme (RPS) Area 6 on the north side from Warners Avenue to Brighton Boulevard and on the south side from Ramsgate Avenue to Brighton Boulevard. It is included in RPS Area 8 on the east side from Bondi Road to Lamrock Avenue. The parking meters operate from 8 am to 10 pm year-round, with some areas switching off at 9 pm.

See Attachment 1 for a map of Bondi Beach that highlights the different metered parking areas.

The table below provides information on the current operating hours and parking restrictions at each of the locations under review.

Location	Operating hours	Parking Restrictions	Meter Costs 2018/19 (per hour)	Draft Meter Costs 2019/20 (per hour)
Queen Elizabeth Drive and Park Drive North	7am - 7pm	No time restrictions	\$7.80	\$8.00
	7pm – 10pm Summer	No time restrictions	\$4.80	\$5.00
	7pm – 10pm Winter	No time restrictions	Free	Free
Park Drive South	8am - 7pm	4P	\$7.80	\$8.00
	7pm – 10pm	3P	\$4.80	\$5.00
Campbell Parade (multiple time restrictions)	Inner core commercial • 8am – 9pm	1/2P 8am-6pm	\$5.20	\$5.40
		3P 6pm-9pm	\$5.20	\$5.40
	• 8am – 10pm	2P 8am-10pm	\$5.20	\$5.40
		1/2P 8am-6pm	\$5.20	\$5.40
	• 8am – 10pm	4P 6pm-10pm	\$5.20	\$5.40
Campbell Parade (two time restrictions)	Beach Perimeter 8am – 10pm	2P	\$7.80	\$8.00
		4P	\$7.80	\$8.00

Table 1. Current operating hours, restrictions and meter costs for Queen Elizabeth Drive, Park Drive and Campbell Parade and draft meter costs for 2019/20.

Revenue breakdown

Below is the 2017/18 annual revenue received for parking meters and infringements after 7 pm in the selected areas and the forecast revenue based on the draft FY19/20 meter fees and estimated FY19/20 infringement values.

	<i>2017/18 Meter revenue after 7pm</i>	<i>2017/18 Infringement revenue after 7pm</i>	<i>2017/18 Total Revenue after 7pm</i>	<i>Forecast 2019/20 Total Revenue after 7pm</i>
Queen Elizabeth Drive and Park Drive North (9 months' revenue)	\$52,293	\$2,530	\$54,823	\$57,191
Park Drive South	\$45,862	\$12,760	\$58,622	\$62,062
Campbell Parade (inner core commercial)	\$95,317	\$26,290	\$121,607	\$126,709
North Campbell Parade (beach perimeter)	\$44,911	\$0	\$44,911	\$47,091
Combined total	\$238,383	\$41,580	\$279,963	\$293,053

Table 2. 2017/18 annual parking meter and infringement revenue and forecast 2019/20 revenue.

Proposed options

Provided below are a list of options for switching off the parking meters in the selected areas, all year round and for six months over winter. These estimates factor in the free meter parking after 7pm in Queen Elizabeth Drive and Park Drive North in the winter months of June to August.

The annual financial implication of each option is based on 2017/18 meter transactions and infringement data and calculated using the Draft FY19/20 meter fees and estimated FY19/20 infringement values.

	Parking Meter Changes	<i>Estimated Impact on annual budget</i>	<i>Pros and Cons</i>
1.	No change to meter parking	No impact	<ul style="list-style-type: none"> • No reduction in revenue • No incentive for visitors to park at the beach in the evening except in the winter months
2.	Queen Elizabeth Drive and Park Drive North switched off after 7pm, year round	\$57,191	<ul style="list-style-type: none"> • Marginal reduction in revenue • Visitors encouraged to park at Bondi Beach in the evenings all year-round • May be a slight decrease in visitors parking in residential streets in the evenings
3.	Queen Elizabeth Drive and Park Drive North switched off after 7pm, 6 months (May to October)	\$7,841	<ul style="list-style-type: none"> • Minimal reduction in revenue • Provides an extension of existing winter hours of operation to encourage parking at Bondi Beach in the evenings
4.	Queen Elizabeth Drive, Park Drive North and Park Drive South switched off after 7pm, year-round	\$119,253	<ul style="list-style-type: none"> • Significant reduction in revenue • Visitors may be encouraged to park at Bondi Beach in the evenings instead of residential streets
5.	Queen Elizabeth Drive, Park Drive North and Park Drive South	\$19,907	<ul style="list-style-type: none"> • Marginal reduction in revenue • Provides an extension of existing winter

	switched off after 7pm, 6 months (May to October)		hours in Queen Elizabeth Drive and Park Drive North and the addition of Park Drive South to encourage visitors to park at the beach
6.	Campbell Parade switched off after 7pm, year-round	<p>\$173,800 All meters</p> <p>\$47,091 Meters in the long-term beach parking area on the beach perimeter</p> <p>\$126,709 Meters in the inner core commercial parking area</p>	<ul style="list-style-type: none"> • Significant reduction in revenue • Expected minimal increase in visitor vehicles with less turnover on Campbell Parade after 7pm • Residents and visitors may be encouraged to visit businesses in the evenings and to stay longer • Available parking in metered spaces for residents with an RPS permit may decrease after 7pm
7.	Campbell Parade switched off after 7pm, 6 months (May to October)	<p>\$49,438 All meters</p> <p>\$12,632 Meters in the long-term beach parking area on the beach perimeter</p> <p>\$36,806 Meters in the inner core commercial parking area</p>	<ul style="list-style-type: none"> • Less turnover of vehicles on Campbell Parade after 7pm during the winter months and surrounding months • Residents and visitors may be encouraged to visit businesses in the winter evenings • Available parking in metered spaces for residents with an RPS permit may decrease after 7pm during winter months and surrounding months
8.	All areas - Queen Elizabeth Drive, Park Drive North, Park Drive South and Campbell Parade - switched off after 7pm, year-round	\$293,053	<ul style="list-style-type: none"> • Substantial reduction in revenue • Residents and visitors encouraged to park near the beach in evenings and to stay longer • Expected increase in available parking in residential streets after 7pm • Available parking for residents with a parking permit may decrease after 7pm in metered parts of RPS areas
9.	All areas - Queen Elizabeth Drive, Park Drive North, Park Drive South and Campbell Parade - switched off after 7pm, 6 months (May to October)	\$69,346	<ul style="list-style-type: none"> • Significant reduction in revenue • Residents and visitors encouraged to park close to the beach in the evenings during winter months and surrounding months • Expected increase in available parking in residential streets after 7pm during winter months and surrounding months

Table 3. List of options for switching off the parking meters in the selected areas, all-year-round and for six months over winter.

Should Council wish to switch off the parking meters in any of the locations listed above, a resolution is required, and has been drafted below (subject to Council's decision on location and timing):

'That Council resolve to proceed with switching off the parking meters in [Queen Elizabeth Drive and Park Drive North/ Park Drive South/Campbell Parade {select some or all}] after 7 pm, for [six months (May–October)/all-year-round {one to be omitted}] subject to approval of the Waverley Traffic Committee and Public Exhibition of the Fees.'

Analysis of parking meter changes in Bondi Junction

At its meeting on 15 May 2018 Council resolved to remove the fee for all parking meters in Bondi Junction after 6 pm, commencing 1 July 2018 with the exception of meters in areas within resident parking schemes.

On 17 July 2018, Council resolved that officers prepare an analysis of the effects of the recent changes to metered parking in Bondi Junction.

Financial assessment

As part of the Parking Review undertaken in 2017 officers estimated that the reduction in revenue from switching off the meters in Bondi Junction after 6 pm would be approximately \$275,000 per annum in meter revenue and approximately \$280,000 per annum in infringement revenue based on 2016/17 fees.

This calculation was based on revenue from all 85 meters in Bondi Junction. However, at its meeting on 15 May 2018, Council resolved that the 19 meters in areas with residential parking schemes (RPS) be excluded from the changes. The revised calculation for the reduction in meter revenue for the 66 meters in the commercial areas of Bondi Junction was approximately \$266,500 per annum in 2016/17 (approximately \$279,850 in FY18/19).

The table below shows the forecast revenue reduction and the actual revenue reduction from switching off the meters in Bondi Junction after 6 pm. The meter and infringement revenue received from 1 July to 31 December 2018 was doubled in order to calculate the estimated 12 month revenue reduction*.

	Forecast Reduction	Actual Reduction*	Variance
Meter Revenue	\$279,850	\$268,9030	-\$10,920
Infringement Revenue	\$280,000	\$191,224	-\$88,776

Table 4. Comparison of the forecast and actual reduction of annual meter and infringement revenue.

The reduction in meter revenue from switching off parking meters after 6pm in the commercial areas of Bondi Junction is slightly less than originally estimated. The reduction in infringement revenue is also less than the forecast estimate. This can be partially attributed to the fact that Council is still patrolling the active metered areas in residential streets after 6pm.

Community consultation

As part of an analysis of the effects of the recent changes to meter parking Council officers consulted with customers and local businesses in Bondi Junction to measure awareness and support for the change.

Participants were asked the following questions:

1. Are you aware that parking meters in Bond Junction are now switched off at 6pm daily, with the exception of those in residential permit areas?
2. If yes, how did you become aware?

3. Tell us your thoughts on whether you support this initiative and any other feedback you would like to provide.

Council received 95 responses to the survey with 41% responding that they were aware of the meter cut off time and 59% responding that they were not aware of the change.

Of the 39 participants who are aware of the meter cut off time 87% responded in support of the changes with the remaining 13% providing feedback that did not indicate support or opposition to the changes.

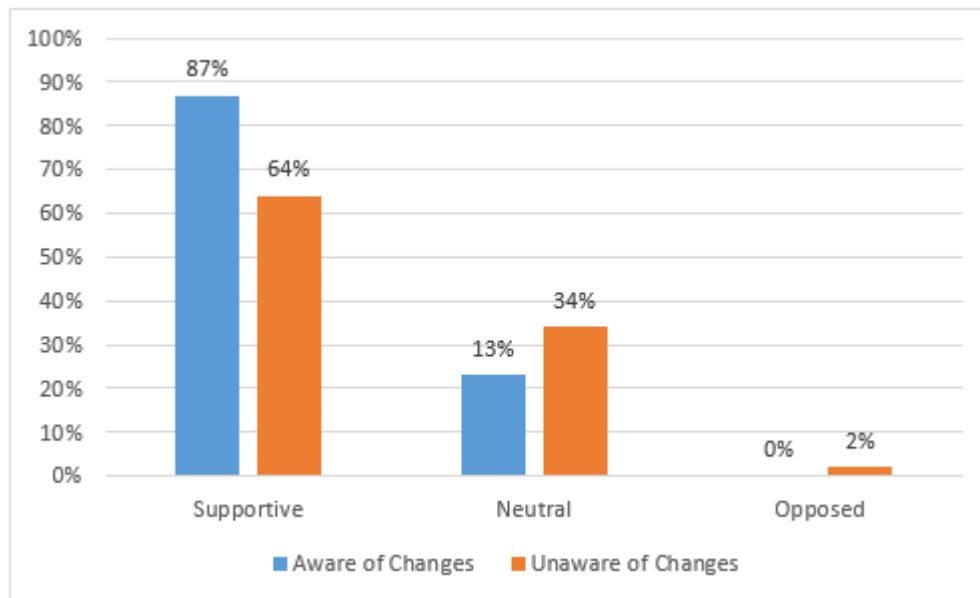


Figure 1. Level of support for the meter changes in Bondi Junction - Survey results.

Of the 56 participants who were unaware of the changes 64% provided comments that are supportive of the initiative. This is slightly lower than the 72% total support for this proposal received during the community consultation conducted in April 2018. It is recommended that Council officers further promote the changes to meter parking in Bondi Junction to create awareness among residents, visitors and local businesses.

Of the 23 businesses that participated in the survey 23% responded that their customers are aware of the parking meter changes and 39% responded that they had noticed an impact on business since the change was made.

See Attachment 2 for the feedback from the survey.

5. Financial impact statement/Timeframe/Consultation

Financial impact statement

Should Council decide to switch off meters after 7 pm year-round in all areas—Queen Elizabeth Drive, Park Drive North, Park Drive South and Campbell Parade—the estimated annual impact on revenue is a reduction of \$293,053 based on forecast FY19/20 fees. Table 3 above sets out the impacts of different options.

The one off installation costs for reprogramming parking meters is approximately \$140 per meter and the replacement signage costs are approximately \$15 per sign. Should Council decide to switch off meters after 7pm year-round in all areas the estimated one off costs would be approximately \$7,000 for the reprogramming of 50 parking meters and \$1,725 for the replacement of 115 signs.

Timeframe

If any change is made to provide free parking after 7 pm, a report will need to be submitted to the Waverley Traffic Committee and the minutes approved at the subsequent meeting of Council. Any changes to meter operating times are required to be placed on public exhibition for 28 days in accordance with section 610F of the *Local Government Act 1993*. Therefore, the changes could be exhibited in April/May as part of the Draft Pricing Policy, Fees & Charges 2019–20 and presented to Council for approval in June.

Following the Council meeting in June, officers will need to order and replace existing signage, reprogram the parking meters and replace the parking meter fee templates. Therefore, it is recommended that any changes be implemented on 1 July 2019 in line with the new financial year updates to parking meters.

Consultation

The proposal requires the approval of the Traffic Committee.

Any changes to meter operating times are required to be placed on public exhibition for 28 days in accordance with section 610F of the *Local Government Act 1993*. The changes could be included in the exhibition of the Draft Pricing Policy, Fees and Charges 2019–20.

6. Conclusion

At its meeting on 17 July 2018, Council resolved to defer consideration on the financial implications of switching off the parking meters in Queen Elizabeth Drive, Park Drive and/or Campbell Parade after 7pm until an analysis of the impact of the recent changes to metered parking in Bondi Junction could be prepared.

Council also resolved that officers report on the implications of extending the 7 pm winter timing from three months to six months in Queen Elizabeth Drive and Park Drive North and the implications of introducing six month winter timing in Park Drive South and/or Campbell Parade.

This report provides an updated financial assessment of the implications of switching off the parking meters in the selected metered areas after 7 pm for six months and all-year-round and provides an analysis of the impact of the changes to meter parking in Bondi Junction that were introduced on 1 July 2018.

7. Attachments

1. Map of parking meter areas in Bondi Beach [↓](#)
2. Survey comments Bondi Junction meter changes [↓](#)



Submission	How did you become aware of the changes?	Tell us your thoughts on whether you support this initiative.	Staff Response
<i>Aware of Changes:</i>			
1/1	Customer Service Centre	Think it's a good idea	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/2	Social Media	Yes, I do support it	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/3	Mayoral Column	Yes, I support it	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/4	Word of Mouth	Great initiative	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/5	Stickers on parking meters	I think it's a great idea, well done. Should have 15-20 mins all day to help retailer. <i>* Customers have not mentioned change</i> <i>*No impact on business</i>	Comment is supportive of the 6 pm meter cut off in Bondi Junction. Council is proposing to implement ten 15 minute free spaces in commercial areas of Bondi Junction.
1/6	Council Chambers	How about doing it at Bondi Beach	Comment does not indicate support or opposition to the 6 pm meter cut off in Bondi Junction. A report on the impact of switching off meters from 7pm in areas at Bondi Beach will be presented to Council in February.
1/7	Word of Mouth	I support any reduction in parking fees	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/8	Stickers on parking meters	More people would benefit if it was switched off at 5 as opposed to 6. Residents and business owners.	Comment is supportive of the 6 pm meter cut off in Bondi Junction. There are no plans to switch off meters at 5 pm.
1/9	Using meters after 6pm	Yes, Support it. Will be using it from now on	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/10	Word of Mouth	Likes that we're bringing a more relaxed parking approach.	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/11	Word of Mouth	My mother loves it, 6pm is a good time to begin the free parking.	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/12	Stickers on parking meters	I work at the Bondi Waverley Squash Club, after 6pm we have a lot of people coming to play so it works perfectly for our clients to have free parking. It will be a really good thing to keep the parking free after 6pm for our business.	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/13	Word of Mouth	I think it is a good idea to have a free parking after 6pm. <i>* Customers have not mentioned change</i> <i>*No impact on business</i>	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/14	Mayoral Column	Bondi Junction has evolved from a shopping precinct to a very dense residential precinct which is growing. Needed is free evening parking to encourage visitors to come to Bondi Junction in the evenings.	Comment is supportive of the 6 pm meter cut off in Bondi Junction.

1/15	Word of Mouth	Take Cash. Easier signs to read, too confusing.	Comment does not indicate support or opposition to the 6 pm meter cut off in Bondi Junction. Parking meters accept cash as well as cards. The signage clearly indicates that a ticket is required only to 6 pm.
1/16	Stickers on parking meters	Customers are not aware, signs confusing. <i>* Customers have not mentioned change</i> <i>*No impact on business</i>	Comment does not indicate support or opposition to the 6 pm meter cut off in Bondi Junction. The signage clearly indicates that a ticket is required only to 6 pm. There are plans to further promote the meter changes.
1/17	Social Media	Good for business for meters to be free. <i>*Customers have mentioned the change</i> <i>*Noticeable impact on business</i>	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/18	Mayoral Column	Cheaper parking, more availability for parking.	Comment is supportive of the 6 pm meter cut off in Bondi Junction. The current Parking Review is exploring ways to make parking more affordable and available.
1/19	Stickers on parking meters	Yes! Ideally more of these would also be converted to potential spots for residents during the day (Area 22 etc)	Comment is supportive of the 6 pm meter cut off in Bondi Junction. There are no plans to make the commercial metered areas part of the Residential Parking Scheme. Meters in RPS Area 22 are not switched off at 6 pm so that visitors are encouraged away from residential streets.
1/20	Using meters after 6pm	Definitely support - not too busy after 6pm, so no need for them.	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/21	Word of Mouth	You promised to bring in 15 minutes parking at shopping areas in Bondi	Comment does not indicate support or opposition to the 6 pm meter cut off in Bondi Junction. A report on the community feedback for proposed locations of 15 minute spaces will be presented to Council in February.
1/22	Word of Mouth	Happy for the initiative to continue; taking the public into consideration. <i>*Customers have not mentioned change</i> <i>*No impact on business</i>	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/23	Word of Mouth	Makes it easier for customers to walk in, otherwise it affects business <i>*Customers have mentioned the change</i> <i>*Noticeable impact on business</i>	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/24	Word of Mouth	Good for business, easier for customers to come to dinner <i>*Customers have not mentioned the change</i> <i>*Noticeable impact on business</i>	Comment is supportive of the 6 pm meter cut off in Bondi Junction

1/25	Stickers on parking meters	No real change to business since July. During Summer our peak is coming late and dine-in sales are down. <i>*Customers have not mentioned change</i> <i>*No impact on business</i>	Comment does not indicate support or opposition to the 6 pm meter cut off in Bondi Junction
1/26	Word of Mouth	Our restaurant is located on a busy street so it is a very good change <i>*Customers have not mentioned change</i> <i>*No impact on business</i>	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/27	Word of Mouth	I support the initiative and think that meters should be switched off earlier at 5:30pm <i>*Customers have not mentioned change</i> <i>*Noticeable impact on business</i>	Comment is supportive of the 6 pm meter cut off in Bondi Junction. There are no plans to switch off meters from 5:30pm.
1/28	Word of Mouth	At Easts we have no premise for parking so it does help with our patrons <i>*Customers have mentioned change</i> <i>*Noticeable impact on business</i>	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/29	Word of Mouth	I agree with the meter turn off but prefer free parking after 4pm <i>*Customers have mentioned change</i> <i>*Noticeable impact on business</i>	Comment is supportive of the 6 pm meter cut off in Bondi Junction. There are no plans to switch off meters from 4 pm.
1/30	Word of Mouth	Support the initiative <i>*Customers have not mentioned change</i> <i>*No impact on business</i>	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/31	Word of Mouth	Agree with the change <i>*Customers have mentioned change</i> <i>*Noticeable impact on business</i>	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/32	Stickers on parking meters	Very Happy! <i>*Customers have mentioned change</i> <i>*Noticeable impact on business</i>	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/33	Word of Mouth	It is convenient and customers are able to spend money <i>*Customers have not mentioned change</i> <i>*No impact on business</i>	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/34	Word of Mouth	Agree with the change. Positive feedback from clients and staff. <i>*Customers have mentioned change</i> <i>*Noticeable impact on business</i>	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/35	Word of Mouth	I agree with the change and would like to see free parking all weekend <i>*Customers have not mentioned change</i> <i>*Noticeable impact on business</i>	Comment is supportive of the 6 pm meter cut off in Bondi Junction. Free parking is available in Grafton Street on Sundays. There are no current plans to implement free weekend parking in metered areas.
1/36	Word of Mouth	The change has been very positive for our customers. We have noticed more customers parking and coming in around 6pm to 8pm. We would strongly encourage it to continue. <i>*Customers have mentioned change</i> <i>*Noticeable impact on business</i>	Comment is supportive of the 6 pm meter cut off in Bondi Junction

1/37	Stickers on parking meters	I agree with the changes <i>* Customers have not mentioned change</i> <i>*No impact on business</i>	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/38	Word of Mouth	Extremely positive feedback from clients and staff alike <i>* Customers have mentioned change</i> <i>*Noticeable impact on business</i>	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/39	Word of Mouth	We strongly agree and support the free parking because we encourage more customers to park nearby	Comment is supportive of the 6 pm meter cut off in Bondi Junction
Unaware of Changes:			
1/40		Great idea as this will benefit the late night businesses	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/41		Strongly support. There should be more free parking in Bondi Junction.	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/42		Great idea! I am in full support and would like to see this down at the beach (Bondi).	Comment is supportive of the 6 pm meter cut off in Bondi Junction. A report on the impact of switching off meters from 7pm in areas at Bondi Beach will be presented to Council in February.
1/43		I think it is a great initiative as it will encourage more people to support local businesses.	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/44		Will make parking more convenient.	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/45		Great service, not to worry about returning to the car at an evening	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/46		Meters in Bondi Junction should remain on after 6pm to enable residents with permits to park at metered areas	Comment is opposed to the 6 pm meter cut off in Bondi Junction. There are no plans to make the commercial metered areas part of the Residential Parking Scheme.
1/47		I think this is an excellent initiative by Council. It somewhat alleviates the stress on the community in paying for parking	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/48		Yes I support this initiative	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/49		Support the initiative. Parking in Bondi Junction should not be so expensive after hours and should encourage people to visit	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/50		I definitely support this initiative and would also suggest that parking meters offering first 15 minutes free would be widely appreciated!	Comment is supportive of the 6 pm meter cut off in Bondi Junction. 15 minute free parking in metered zones did not receive strong support from the community consultation. Council is proposing to implement ten 15 minute free spaces in commercial areas of Bondi Junction.
1/51		Great Idea	Comment is supportive of the 6 pm meter cut off in Bondi Junction

1/52		Yes I support	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/53		I think it's great	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/54		Great Idea for local business	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/55		Works 6am-10pm. Catches Train.	Comment does not indicate support or opposition to the 6 pm meter cut off in Bondi Junction
1/56		Doesn't work past 6pm	Comment does not indicate support or opposition to the 6 pm meter cut off in Bondi Junction
1/57		Parks in Bronte Road. Thinks it's a good initiative.	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/58		Great Idea, Drives to work.	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/59		Very happy about the changes, anything free is positive.	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/60		Meters should be turned off at 5pm. People finish work roughly around that time.	Comment is supportive of the 6 pm meter cut off in Bondi Junction. There are no plans to switch off meters at 5pm.
1/61		Turn them all off, it makes it difficult for tradies. They should also be turned off down at Bondi Beach.	Comment is supportive of the 6 pm meter cut off in Bondi Junction. A report on the impact of switching off meters from 7pm in areas at Bondi Beach will be presented to Council in February.
1/62		Don't Have a vehicle	Comment does not indicate support or opposition to the 6 pm meter cut off in Bondi Junction
1/63		Don't Have a vehicle	Comment does not indicate support or opposition to the 6 pm meter cut off in Bondi Junction
1/64		Using public transport	Comment does not indicate support or opposition to the 6 pm meter cut off in Bondi Junction
1/65		Don't drive however recommend more obvious signage.	Comment does not indicate support or opposition to the 6 pm meter cut off in Bondi Junction. Comment does not specify the signage requested.
1/66		Happy with parking, keep parking free after 6pm.	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/67		Lines on street for motorbikes and cars to be defined. Parking (free) good initiative to keep	Comment is supportive of the 6 pm meter cut off in Bondi Junction. There are no plans to implement line marking to define parking spaces.
1/68		Lane for side of Eastgate carpark exit should be open, both lanes open. Free parking is good.	Comment is supportive of the 6 pm meter cut off in Bondi Junction. The exit lane on Spring St was closed

			following a review of pedestrian safety.
1/69		Good, convenient for short visits, signs are confusing.	Comment is supportive of the 6 pm meter cut off in Bondi Junction. The signage clearly indicates that a ticket is required only to 6 pm.
1/70		Good initiative & brings people in for dinner.	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/71		Don't like middle garden boxes. Hard enough to find parking.	Comment does not indicate support or opposition to the 6 pm meter cut off in Bondi Junction. There are no plans to remove the planter boxes on Oxford Street.
1/72		Stop cars further from intersection.	Comment does not indicate support or opposition to the 6 pm meter cut off in Bondi Junction. The State Government is the authority for parking regulations.
1/73		Good to encourage more shopping and dinner. Stay local and support business.	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/74		Confusing Signs on Spring St, Love middle road boxes.	Comment does not indicate support or opposition to the 6 pm meter cut off in Bondi Junction. Comment does not specify how signs are confusing.
1/75		More cars is better for business. Hard to park way down Spring St.	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/76		Support for friends visiting.	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/77		I think that it is a good idea. It is very irritating constantly having to put money in meters.	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/78		A great initiative - well done.	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/79		Don't really use parking metres. Park at Westfield. Think it's great for people that do park at the metres.	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/80		I suppose I support the initiative because it won't be enforced either way.	Comment is supportive of the 6 pm meter cut off in Bondi Junction. Bondi Junction is part of scheduled parking patrols.
1/81		Sounds Good!	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/82		Good Idea	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/83		Good Thing for residents & visitors	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/84		Residents should have parking fines in their street reversed with evidence.	Comment does not indicate support or opposition to the 6 pm meter cut off in Bondi Junction. Parking fines are reviewed by Revenue NSW.

1/85		Parking meters do not impact our business <i>* Customers have not mentioned change</i> <i>*No impact on business</i>	Comment does not indicate support or opposition to the 6 pm meter cut off in Bondi Junction
1/86		I agree	Comment is supportive of the 6 pm meter cut off in Bondi Junction
1/87		Might benefit staff as business closes at 11 pm, Don't Drive <i>* Customers have not mentioned change</i> <i>*No impact on business</i>	Comment is supportive of the 6 pm meter cut off in Bondi Junction

- The remaining 8 respondents who were unaware of the changes did not provide comments or feedback.

REPORT
CM/7.10/19.02

Subject: 15 Minute 'Drop In' Zones - Results of Community Consultation

TRIM No: SF17/2867

Author: Tanya Potts, Acting Executive Manager, Customer First

Director: Rachel Hensman, Acting Director, Waverley Life

RECOMMENDATION:

That Council implements 15 minute 'drop in' zones at the following locations:

1. Bondi Beach
 - (a) Outside 80 Hall Street (2 spaces).
 - (b) Outside 77–81 Hall Street (1 space).
 - (c) Outside 142 Curlewis Street (2 spaces).
 - (d) Outside 180 Campbell Parade (2 spaces).
 - (e) Corner of Hall Street and Jaques Avenue: existing 10 minute spaces changed to 15 minute spaces (4 spaces).
2. Bondi Junction
 - (a) Outside 33–37 Oxford Street (1 space).
 - (b) Outside 266 Oxford Street (1 space).
 - (c) Outside 35 Spring Street (2 spaces).
 - (d) Outside 93 Spring Street (2 spaces).
 - (e) Outside 28–32 Bronte Road (1 space).
 - (f) Mobility parking space in Spring Street adjacent to 3A Bronte Road (1 space).
3. Charing Cross
 - (a) Outside 280–282 Bronte Road (2 spaces).
 - (b) Outside 245 Bronte Road (2 spaces).
 - (c) Outside 283 Bronte Road (1 space).

1. Executive Summary

On 17 July 2018, Council resolved to adopt the recommendations of the Traffic Committee on locations for 15 minute 'drop in' zones subject to further amendments. The amendments included that additional locations be presented back to the Traffic Committee and that all proposed locations be placed on public exhibition for a period of 28 days.

The locations for the 15 minute 'drop in' zones in Bondi Beach, Bondi Junction and Charing Cross were placed on public exhibition from 22 November 2018 to 11 January 2019 on Council's website and at the Customer Service Centre. The consultation period was extended from the standard 28 day period to 51 days to ensure residents who may have been away over the holiday period had additional time to respond.

Council received 19 responses to the short survey which invited participants to comment on the proposed locations. An additional eight customers responded only to the quick poll, answering either 'yes' or 'no' to whether they agreed with the proposed locations.

This report notes that Council received only one response opposing the locations. The other 26 submissions supported the locations for the 15 minute 'drop in' zones.

On 5 February, Council recommended that the Chamber of Commerce be consulted on the proposed locations of the 15 minute 'drop in' zones. On 6 February, Council officers contacted the Chamber of Commerce for feedback; however, at the time of finalising this report no feedback had been received.

Council further resolved on 5 February that two proposed locations be further investigated and a report be submitted to the Traffic Committee.

This report recommends that Council commence installation of 19 'drop in' zones.

2. Introduction/Background

At the meeting on 18 June 2018, the Waverley Traffic Committee approved the recommended locations for 15 minute 'drop in' zones, with 10 located in Bondi Beach, 10 in Bondi Junction and 5 in Charing Cross.

At the meeting on 17 July 2018 Council resolved to adopt the recommendations of the Traffic Committee regarding the location of 19 free 15 minute spaces and 1 MPS parking space.

Council also resolved that officers prepare a further report back to the Traffic Committee with six additional spaces in:

- West Oxford Street, Bondi Junction.
- Hollywood Avenue, Bondi Junction.
- Charing Cross.
- Hall Street, Bondi Beach.

Council further resolved to publicly exhibit the proposed locations for a period of 28 days.

On 2 October 2018, a Councillor workshop was held to present the amended locations for the 15 minute 'drop in' zones as requested by Council. Further recommendations were made during the workshop. These locations were investigated by Council officers and included in the final report to the Traffic Committee.

At its meeting on 25 October 2018, Waverley Traffic Committee approved the proposed locations for the additional free 'P 15 minute' parking zones (see Attachment 2).

On 20 November 2018 Council adopted the Traffic Committee's recommendation regarding the additional locations for 15 minute 'drop in' zones.

In accordance with the previous resolution of Council, the proposed locations were placed on public exhibition from 22 November 2018 to 11 January 2019.

At the Operations and Community Services Committee on 5 February 2019 Council resolved to defer the proposal to allow for consultation with the Chamber of Commerce. Council also recommended that one space at 51-53 Hall Street and one space on Hollywood Avenue be removed pending further investigation of nearby alternatives and a report to the Waverley Traffic Committee.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Operations and Community Services Committee 5 February 2019	OC/5.1/19.02	That one of the three 15 minute drop in spaces outside 51 Hall Street and one of the three spaces in Hollywood Avenue adjacent to 241 Oxford Street be reconsidered at the Traffic Committee, and that the remainder of the proposal be deferred to the 19 February Council Meeting to allow for further consultation with the Chamber of Commerce.
Council 20 November 2018	CM/4.2/18.11	That Part 1 of the minutes of the Waverley Traffic Committee meeting held on 25 October 2018 be received and noted, and that the recommendations contained therein be adopted.
Council 17 July 2018	CM/4.3.1/18.07	<p>That the Traffic Committee's recommendation be adopted subject to being amended to read as follows:</p> <p>That:</p> <ol style="list-style-type: none"> 1. Council introduces free 'P 15 minute' parking zones at the following locations: <ol style="list-style-type: none"> (a) Bondi Junction (7 spaces) <ol style="list-style-type: none"> (i) Spring Street, Bondi Junction <p>Southern side of Spring Street immediately east of the Eastgate loading dock exit and Community Buses parking, and extending 11 m east (2 spaces) and install an MPS parking space adjacent to 3A Bronte Road (Medical Centre) extending 6 m west.</p> <p>Southern side of Spring Street outside 35 Spring Street extending 11 m west from the current Loading Zone towards the adjacent driveway (2 spaces).</p> (ii) Bronte Road, Bondi Junction <p>6 m on the eastern side of Bronte Road outside 28–32 Bronte Road. Remove meter WBRO02 (1 space).</p>

		<p>(iii) Hollywood Avenue, Bondi Junction</p> <p>Western side of Hollywood Avenue adjacent to 241 Oxford Street extending 16.5 m south from the current Mail Zone (2 spaces).</p> <p>(b) Charing Cross (4 spaces)</p> <p>(i) Bronte Road, Charing Cross</p> <p>Eastern side of Bronte Road outside 280 and 282 Bronte Road extending 11 m north of existing Motorbike Parking (2 spaces).</p> <p>Western side of Bronte Road south outside 245 Bronte Road extending 11.5 m south from the adjacent driveway (2 spaces).</p> <p>(c) Bondi Beach (8 spaces)</p> <p>(i) Curlewis Street, Bondi Beach</p> <p>Northern side of Curlewis Street extending 11 m west from the current 'No Stopping' (2 spaces).</p> <p>(ii) Hall Street, Bondi Beach</p> <p>Northern side of Hall Street outside 51–53 Hall Street between existing driveways (2 spaces).</p> <p>Southern side of Hall Street outside 80 Hall Street extending 11 m east of current 'No Stopping' (2 spaces).</p> <p>(iii) Campbell Parade, Bondi Beach</p> <p>Western side of Campbell Parade outside 140–144 extending 11.5 m south of the current spaces (2 spaces).</p> <p>2. Council converts the free 'P 10 minute' parking spaces on Hall Street and Jaques Avenue, Bondi Beach, into free 'P 15 minute' parking zones.</p> <p>3. A report come back to the Traffic Committee recommending where additional spaces can be allocated in:</p> <p>(a) West Oxford Street, Bondi Junction.</p>
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		<p>(b) Hollywood Avenue, Bondi Junction.</p> <p>(c) Charing Cross.</p> <p>(d) Hall Street, Bondi Beach.</p> <p>4. All changes be put on exhibition for a period of 28 days for community consultation prior to installation, and a report come back to Council.</p>
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4. Discussion

The proposed locations for 15 minute 'drop in' zones were placed on public exhibition from 22 November 2018 to 11 January 2019 on Council's website and in hard copy at the Customer Service Centre. The consultation period was extended from the standard 28 day period to 51 days to provide a greater opportunity for residents who were away over the holiday period to participate in the survey.

The brief survey consisted of two questions:

1. Do you agree with the proposed 15 Minute 'Drop in' Zone locations?
2. Tell us your thoughts on the proposed locations of the 15 Minute 'Drop In' Zones.

Frequently asked questions were available online and in the Customer Service Centre (Attachment 1). Maps showing each location were also available online and at the Customer Service Centre (Attachment 2).

27 members of the community responded to the community consultation. Twenty-six respondents agreed with the proposed locations and one respondent disagreed. Nineteen of the 27 respondents included comments on the proposal. These comments are detailed below.

Submission	Tell us your thoughts on the proposed locations of the 15 Minute 'Drop In' Zones	Staff response
1/1	Excellent idea. Residents should not be punished for grabbing milk & bread or having a quick chat. Businesses also suffer, will stimulate a sense of community, business and better attitude towards the council.	Comment is supportive of the proposed locations. Impact on local businesses was considered in the investigation process.
1/2	Great Idea!	Comment is supportive of the proposed locations
1/3	Good for busy residents	Comment is supportive of the proposed locations
1/4	Great Idea	Comment is supportive of the proposed locations
1/5	Great idea on Bondi/Beach area so can slip into local shops easily	Comment is supportive of the proposed locations in Bondi Beach
1/6	These spots would be good	Comment is supportive of the proposed locations
1/7	Great Idea	Comment is supportive of the proposed locations
1/8	great idea	Comment is supportive of the proposed locations
1/9	I am mostly affected by Bondi Beach. There are no 15 mins free drop in zones on Gould street which is a daily drop in	Comment is opposed to the proposed locations. There are

	to shop zone for many local residents...especially in front of the Organic grocer which is now called UMU.	no plans to implement a 15 minute zone on Gould Street.
1/10	They are fantastic	Comment is supportive of the proposed locations
1/11	great idea	Comment is supportive of the proposed locations
1/12	All good locations	Comment is supportive of the proposed locations
1/13	Sometimes delivery is coming and ranger gave him fine, Please 15 min drop in is good	Comment is supportive of the proposed locations. They are suitable for quick deliveries.
1/14	Fantastic Idea. I often need to drop into BJ to collect dry cleaning etc. Would assist business.	Comment is supportive of the proposed locations in Bondi Junction
1/15	Good idea	Comment is supportive of the proposed locations
1/16	Parking short term is hell as it is so these spots will be good.	Comment is supportive of the proposed locations
1/17	Great idea! Though I would love it to be extended to 30 minutes. By the time i get 2 children in and out of the car, that's probably 7 minutes gone. Extending the time to 30 minutes would allow a quick trip to the post office, or picking up a coffee, or something quick from the supermarket.	Comment is supportive of the proposed locations. There are no current plans to implement 30 minute free zones.
1/18	Fantastic idea. I often need to "drop off" items, EG Dry Cleaning, get milk. I think it would assists local business.	Comment is supportive of the proposed locations. Proximity to businesses was considered in the investigation process.
1/19	The locations are fine but I think there should be more at the western end of Oxford Street in Bondi Junction.	Comment is supportive of the proposed locations. There are two proposed spaces at the western end of Oxford Street.

Table 1. Comments from Community Consultation on 15 minute 'drop in' zone locations.

At the Operations and Community Services Committee meeting on 5 February Council recommended that the Chamber of Commerce be consulted on the locations of the proposed 15 minute 'drop in' spaces. The President of the Chamber of Commerce was contacted on 6 February for advice on the best way to request feedback from members. At the time of finalising this report, Council has not received a response, however officers are aware that the Chamber is conducting a survey of its members. Any feedback from the Chamber of Commerce received prior to the Council meeting will be provided to Councillors directly.

At this meeting Council also recommended that one of the three 15 minute drop in spaces outside 51 Hall Street and one of the three spaces in Hollywood Avenue adjacent to 241 Oxford Street be removed from consideration pending further investigation of nearby alternatives. Council officers will consider suitable alternative locations and submit a report on the revised spaces in these locations to the Traffic Committee.

This report recommends proceeding with the installation of the remaining 19 spaces; see Attachment 3.

5. Financial impact statement/Timeframe/Consultation

Financial impact

The impact on annual revenue for the original proposal (25 spaces) was estimated to be approximately \$73,160 (\$29,290 for 10 spaces in Bondi Junction, \$43,870 for 10 spaces in Bond Beach and \$0 for the spaces in Charing Cross).

The revenue impact of the 19 spaces listed in this report is approximately \$51,212 (\$20,503 for the 7 spaces in Bondi Junction, \$30,709 for the 7 spaces in Bondi Beach and \$0 for the spaces in Charing Cross).

The revenue impact of the other six spaces, if approved, would be approximately \$21,948. This is not relevant to the current decision.

There is no impact on this year's budget as the revenue reduction was included in the original FY 2018/19 Operational Budget and amended in the first quarter budget review to factor in the delayed implementation.

The installation costs of approximately \$1,500 will be allocated from the existing operational signage budget. The impact on infringement revenue is difficult to estimate.

Timeframe

If approved the nineteen 'drop in' zones listed in this report could be implemented in March 2019 following the installation of new signage.

A further six spaces will be identified and presented to the Traffic Committee in March and the minutes submitted to Council in April. If approved, these spaces could be implemented in May 2019 following the installation of new signage.

6. Conclusion

In July 2018 Council resolved to adopt the recommendations of the Traffic Committee on locations for 15 minute 'drop in' zones subject to further amendments. The amendments included additional locations and that all proposed locations be placed on public exhibition for a period of 28 days.

The locations for the 15 minute 'drop in' zones were placed on public exhibition from 22 November 2018 to 11 January 2019.

During the exhibition period Council received 27 submissions regarding the proposed locations for the 15 minute 'drop in' zones. One respondent opposed the locations and 26 respondents supported the locations, representing a positive response rate of 96%.

On 5 February Council recommended that the Chamber of Commerce be consulted on the proposed locations of the 15 minute 'drop in' zones, however, a response has not yet been received. Council also recommended that two of the proposed locations be further investigated and a report be submitted to the Traffic Committee.

7. Attachments

1. 15 Minute Spaces Frequently Asked Questions [↓](#)
2. Maps of 15 Minute Drop In Spaces [↓](#)
3. Amended Maps of 15 Minute Drop In Spaces [↓](#)

15 Minute 'Drop In' Zones

Frequently Asked Questions

What are 15 minute 'drop in' zones?

15 minute 'drop in' zones provide easy and safe parking for quick trips and drop offs and pick ups. Motorists can park close to shops and businesses in spaces where there are 15p signs, a meter ticket is not required.

Why is this being introduced?

In April 2018 we consulted widely with the community on the benefits, implications and costs of six changes to parking. The community feedback revealed that approximately 62% of the community support the introduction of 15 minute 'drop in' zones. We are now consulting with the community on the proposed locations for the 25 spaces.

How were the locations selected?

The proposed locations for 25 15 minute 'drop in' zones in Bondi Junction, Charing Cross and Bondi Beach have been selected based on their proximity to local businesses where transactions are likely to be less than 15 minutes. These 25 locations have been approved by the Waverley Traffic Committee.

What about 15 minute free parking in all metered spaces?

Free 15 minute parking in metered zones typically involves the motorist displaying a free meter ticket and leaving after 15 minutes. Council will not be making this change due to a lack of strong support from the community in our consultation in April 2018. The 15 minute 'drop in' zones are an alternative and are easier to enforce, ensuring vehicle turnover and the availability of parking spaces.

What are the benefits?

- Residents have free drop in spaces for quick errands.
- Can be used for loading and unloading from vehicles.
- Improves access to businesses that require quick customer turnover.
- Provides a safe area suitable for pick up and drop off.
- Designated spaces can be patrolled to ensure turnover of vehicles.

When is this being introduced?

Following the Public Exhibition period of the proposed locations for the 15 minute 'drop in' zones a report will be submitted to Council which includes the community feedback. Depending on the feedback the 15 minute 'drop in' zones could be available once signage has been replaced and line marking completed.

Bondi Beach



Outside 80 Hall Street – 2 Spaces

Outside 77-81 Hall Street – 1 Space

Outside 51-53 Hall St – 3 Spaces

Outside 142 Curlew Street – 2 Spaces

Outside 180 Campbell Parade – 2 Spaces

Existing 10 minute spaces changed to 15 min space, corner of Hall Street and Jaques Avenue- 4 Spaces

Bondi Junction



Outside 33-37 Oxford Street – 1 Space

Outside 266 Oxford Street – 1 Space

Outside 35 Spring Street – 2 Spaces

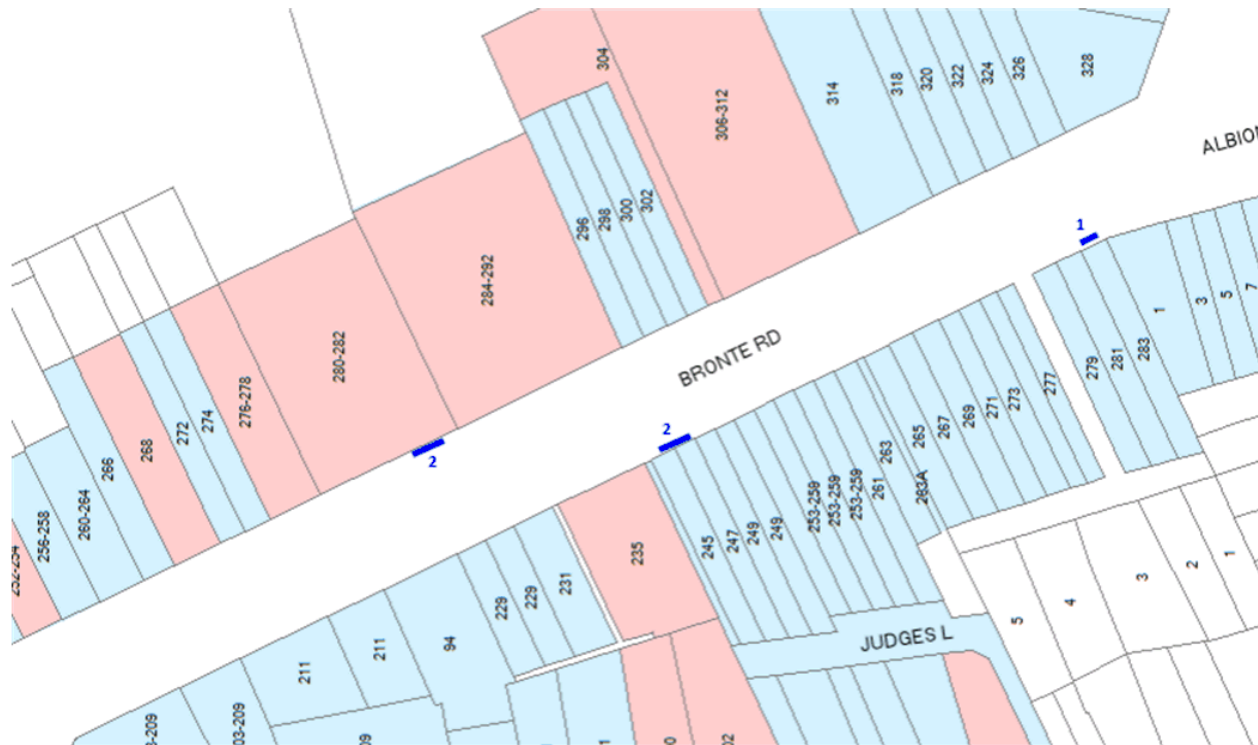
Outside 93 Spring Street – 2 Spaces

Outside 28-32 Bronte Road – 1 Space

Hollywood Avenue adj to 241 Oxford Street – 3 Spaces

Mobility Parking Space Spring Street adj to 3A Bronte Road – 1 Space

Charing Cross



Outside 280-282 Bronte Road – 2 Spaces

Outside 245 Bronte Road – 2 Spaces

Outside 283 Bronte Road – 1 Space

Bondi Beach



Outside 80 Hall Street – 2 Spaces

Outside 77-81 Hall Street – 1 Space

Outside 142 Curlew Street – 2 Spaces

Outside 180 Campbell Parade – 2 Spaces

Existing 10 minute spaces changed to 15 min space corner of Hall Street and Jaques Avenue- 4spaces

Bondi Junction



Outside 33-37 Oxford Street – 1 space

Outside 266 Oxford Street – 1 space

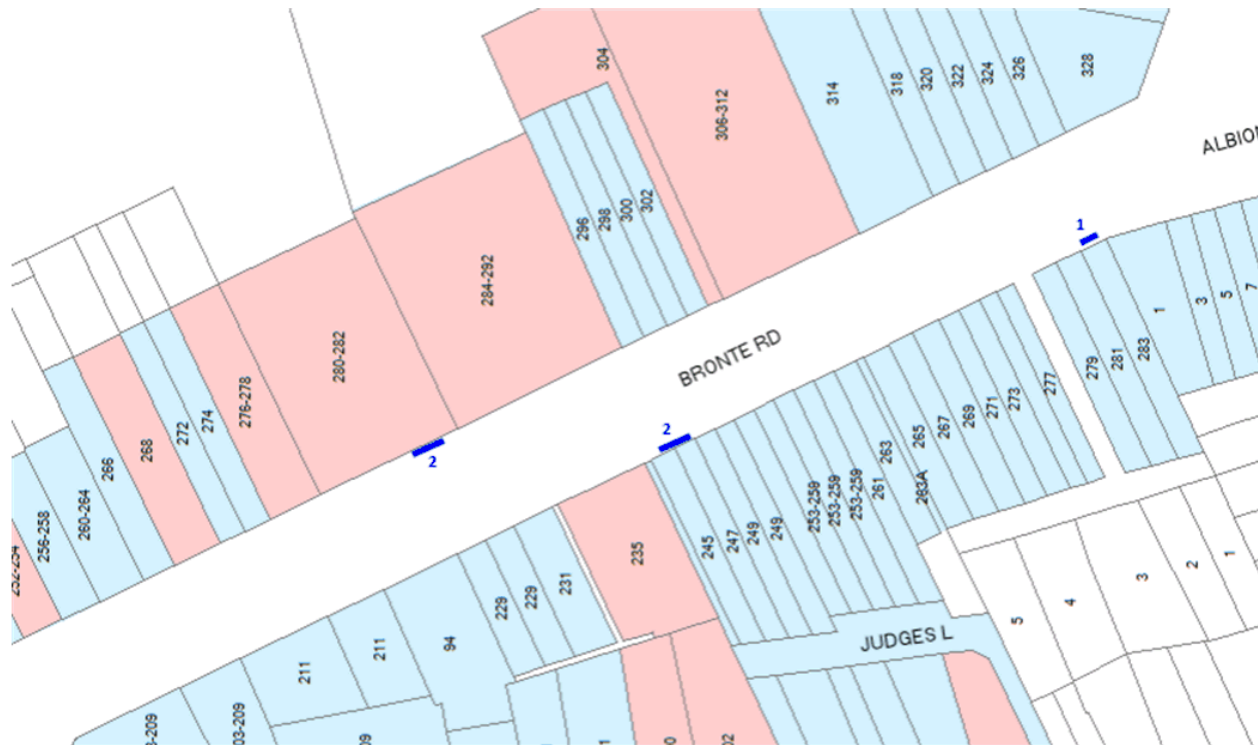
Outside 35 Spring Street – 2 spaces

Outside 93 Spring Street – 2 spaces

Outside 28-32 Bronte Road – 1 space

Mobility Parking Space Spring Street adj to 3A Bronte Road – 1 space

Charing Cross



Outside 280-282 Bronte Road – 2 spaces

Outside 245 Bronte Road – 2 spaces

Outside 283 Bronte Road – 1 space

REPORT CM/7.11/19.02



Subject: Bus Shelter Installation Works - Dover Heights

TRIM No: SF18/2209

Author: Nikolaos Zervos, Asset Manager

Director: Emily Scott, Director, Waverley Renewal

RECOMMENDATION:

That Council:

1. Installs two bus shelters at existing bus stops outside 185 and 246 Military Road, Dover Heights.
2. Approves the existing bus stop outside 246 Military Road, Dover Heights to remain in the existing position.

1. Executive Summary

Council officers seek approval from Council to proceed with the installations of the two bus shelters at existing bus stops outside 185 and 246 Military Road, Dover Heights.

2. Introduction/Background

Waverley Council's People, Movement and Places Strategy aims to make it easier for people to move around by improving the quality of public spaces and services. This strategy identifies public transport as one of the priorities.

Transport for NSW recently made changes to bus stops within the Waverley local government area (LGA). These changes were made to improve services under the *Bus Priority Improvement Program* and *On Time Running Program*. These changes included decommissioning of some existing bus stops and installation of new bus stops.

As a result of these changes, a number of bus shelters from decommissioned bus stops have been removed. Transport for NSW has provided funding to Waverley Council to reinstate four new shelters across the LGA to provide Council with no net loss to the total number of bus shelters in the LGA.

Based on public transport usage data, the following four locations were identified by Council Officers for installation of new shelters:

- 185 Military Road, Dover Heights.
- 246 Military Road, Dover Heights.
- 305 Military Road, Dover Heights (completed).
- Queens Park Road, Queens Park (completed).

Over a 12-month period, the two bus stop locations (185 and 246 Military Road) recorded a total number of 11,504 tap-ons (this statistic only considers those getting onto a bus at any location and excludes people exiting buses).

The two remaining sites were investigated by Council officers as part of the selection process of appropriate sites for new bus shelters. Both sites were deemed non-compliant in accordance with *Disability Standards for Accessible Public Transport* and *State Transit Bus Infrastructure Guidelines*.

While state government authorities determine the location of bus stops, local councils are responsible for the associated infrastructure (e.g. shelters, footpaths, tactile indicators). Planned civil works including footpath, and kerb and gutter changes will address these non-compliance issues.

Bus shelters aim to enhance the experience for regular public transport users by providing shade and shelter from heat and poor weather, aligning with Councils *People, Movement and Places Strategy* and in line with previous council resolutions to increase the number of shelters in the Waverley LGA.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 11 December 2018	CM/4.2.1/18.12	<p>That the Council Officer's Proposal be adopted subject to the addition of a Clause 3 so that the Council Officer's Proposal now reads as follows:</p> <p>That Council:</p> <ol style="list-style-type: none"> Approves the relocation of the existing bus stop from outside 246 Military Road, Dover Heights to the north and installs 30m of 'Bus Zone' as shown in figure 4 of the report. Consults with residents in the general vicinity and should there be no substantial objections to the proposal, the bus stop be relocated and bus shelter installed. Officers consider moving the bus stop to an area to the north, approximately opposite 205 Military Road.
Traffic Committee 22 November 2018 (saved and excepted; see above)	TC/V.05/18.11	<p>That Council:</p> <ol style="list-style-type: none"> Approves the relocation of the existing bus stop from outside 246 Military Road, Dover Heights to the north and installs 30m of 'Bus Zone' as shown in figure 4 of this report. Consults with residents in the general vicinity and should there be no substantial objections to the proposal, the bus stop be relocated and bus shelter installed.
Council 17 April 2018	CM/5.2/18.04	That Council notes the current tender for the installation of bus shelters in Waverley expires in 2020 and, in preparing new tender documents for the future installation and maintenance of bus shelters, includes a requirement for

		additional bus shelters to be provided throughout Waverley than those at present.
Traffic Committee 23 February 2017	TC/TEAV.01/17.02	<p>That the Council Officer's Proposal be adopted, subject to the following amendments:</p> <ol style="list-style-type: none"> 1. The Council Officer's report be renamed 'RMS On-time Running Program – Sydney Buses Routes 333, 380 and 389.' 2. The addition of clause (x) as follows: <ul style="list-style-type: none"> (x) The existing 'Bus Zone' signs at location 9, TSN 202678, Wairoa Ave near Murrivier Rd (inbound) on removal being replaced with unrestricted parking, not 'No Stopping' as proposed.

4. Discussion

In November 2018, Project Waverley notified residents surrounding these four bus stop locations of the proposed civil works and installation of the bus shelters. At 185 and 246 Military Road, this notification was met with opposition from residents, flagging a safety concern of limiting site distances when exiting driveways. No objection was received for the proposed bus stops at 305 Military Road or Queens Park Road, Queens Park. These shelters were installed following notification.

At the remaining bus stops at 185 and 246 Military Road, Council Officers conducted a site distance review of the adjacent driveways of each location and it was determined that the proposed bus shelter installations will not affect driver sight distances in accordance with AS2890.1-2004. In addition to the above investigation, Council Officers undertook community consultation, completing targeted survey of residents within 500m of the two bus stops. A letter was delivered to each property within this area with a link to an online survey. The survey was open for a period of three weeks, with Council officers conducting intercept surveys at the bus stop locations during this time.

During this period, 47 responses were received. Of the responses:

- 87.3% of respondents were residents of Dover Heights.
 - Of the Dover Heights residents, 51.3% would like the shelters at those locations and 48.7% would not.
- 57.4% of all respondents would like a bus shelter at those locations.
- 58.7% of all respondents think it is important to have shade/weather protection when waiting for a bus.
- 31.9% use the bus stops daily.
- 21.18% do not use the bus stops.

Comments in support of the shelters included:

- 'The bus stop at 185 is subject severe sun in summer. In winter the wind gusts & rain are blistering given its location across the road from beautiful Dudley Page Reserve. We residents deserve better.'
- 'My elderly mother visits us by bus weekly because I can't drive her on our sabbath. She can't walk to the seats at Blake Street because it's too far and she nearly collapsed waiting for the bus at 185 military rd. If she doesn't come on Saturdays she is alone and doesn't see me(her daughter), her granddaughter and her great grandchildren on our special day when the whole family is together, so it would be amazing for our family to have a bus shelter at 185 military rd.'
- 'All bus stops should have shelters. To assists passengers in the elements.'
- 'I have previously seen young school children sitting on the kerb in the rain as there is no seating or shelter. These kids would have arrived at school very wet. There is also a large safety concern of children sitting on the kerb with their legs on the road. I believe a shelter is very important at these locations.'

Comments against the bus shelters included:

- 'Will affect residents getting out of driveways'
- 'As a council I thought you are meant to protect the residence of the area - however you are just creating more danger on an already dangerous street by blocking vision. It would be a very costly and large mistake council will make. There have already been many car accident on this road including children being hit by cars and you are now going to make it even more difficult to see by blocking views.'
- 'Appropriate to put a shelter in front of Dudley Page Reserve, not in front of a home - could cause danger for vehicles reversing out of driveways.'
- 'A bus shelter will create the unintended consequence of making it difficult for cars to negotiate the corners when coming into or out of Military Road, because the shelter will obscure the drivers view. There is no need for another bus shelter so close to the other shelter.'

Council officers have undertaken a review of these bus stop locations and the below was determined:

For the bus stop outside 246 Military Road:

- Council officers investigated moving the bus stop outside 246 Military road to the frontage of Dudley Page reserve. Traffic committee and Sydney busses endorsed this option at the 22 Nov WTC. The proposed relocation was made to address resident's aesthetic concerns and not as a result of any safety issues.
- Following the WTC recommendation, Council resolved to investigate moving the stop a further 15m to the north. Sydney buses did not endorse this additional change as it would be in contradiction to their bus stop location policy.
- Further to the above, on 26 December 2018, a fatality occurred at the location of the proposed bus stop relocation (outside Dudley Page Reserve). Because of this incident, Sydney Buses and the Roads and Maritime Services are not prepared to relocate the bus stop.

For the bus stop outside 185 Military Road:

- Council officers investigated moving the bus stop outside 185 Military road to opposite Dudley page reserve. Sydney Buses and the Roads and Maritime Services did not endorse the relocation of this bus stop as it would be in contradiction to their bus stop location policy.
- Further to this as mentioned above due to the recent fatality this has been reviewed and their position has not changed.

The proposed shelters will be of the same make as those already installed at the other two locations and will have minimal visual impact. The glazing and canter leaver design of the bus shelters provides for negligible visual impact. The image below is the shelter installed recently at 305 Military Road.



Figure 1. Bus stop at 305 Military Road.

5. Financial impact statement/Timeframe/Consultation

A contractor has been appointed to supply and install these bus shelters (including associated civil works). Two bus shelters have already been fabricated for installation. Removing these locations from the scope of works could result in significant variations and cost to Council.

6. Conclusion

Council officers seek approval from Council to proceed with the installations of the two bus shelters at existing bus stops outside 185 and 246 Military Road, Dover Heights.

7. Attachments

Nil.

**REPORT
CM/7.12/19.02**

Subject: NSW State Government Parking Fine Concessions

TRIM No: SF18/2115

Author: Colin Handsaker, Manager, Customer Parking

Director: Rachel Hensman, Acting Director, Waverley Life

RECOMMENDATION:

That Council:

1. Defers any decision relating to reduced parking fine amounts until formal community consultation has taken place to measure the level of support, with the results of the consultation to be presented to Council.
2. Notes the analysis of Council officers showing a potential impact of \$1.5 million per annum should Council opt in to charge lower parking fine amounts for the offence codes listed in the correspondence from the NSW Government.
3. Notes the analysis of Council officers that shows in 2017/18, 74% of the infringements impacted by the proposed changes were issued to non-Waverley residents.
4. Notes that, on 31 January 2019, the NSW Government introduced a 10-minute grace period for motorists who pay for at least one hour of parking and display a ticket, and that Council already provides a 10-minute grace period in all timed parking areas.

1. Executive Summary

On 2 June 2018, the NSW Government announced that new legislation would be introduced to allow local governments the flexibility to charge lower parking fine amounts. At its meeting on 19 June 2018 Council resolved to conduct further analysis on reduced parking fines once the new legislation had been introduced.

On 30 November 2018, Council received a letter from the NSW Government that announced that regulatory changes had been made and Councils would be able to opt in to reduce a specified list of level 2 parking offences from \$112 to \$80. A list of opt in and implementation dates was provided.

A report was submitted to Council on 11 December 2018 providing some initial analysis on the impact of the proposed changes. Council resolved that a further report be presented in February 2019 on the financial implications of the reduced fines and the impact on residents.

This report provides an updated assessment on the implications of implementing the proposed parking fine concessions. It notes that in 2017/18, 74% of the infringements impacted by the proposed changes were issued to non-Waverley residents and shows that the financial impact is approximately \$1.5 million p.a. in the operational budget and has an impact of at least \$15 million in the LTFP.

Given both the extensive consultation which occurred with residents during the 2017/18 Parking Review and the significant ongoing financial implications of the proposed changes, it is recommended that further consultation occur with the community to measure the level of support for the lower fine amounts.

2. Introduction/Background

On 2 June 2018 the NSW Government released a media statement announcing that 'ten of the most common parking fines will be slashed by 25 per cent', to be applied from 1 July 2018. The statement also announced that new legislation would be introduced to allow local governments the flexibility to charge lower parking fine amounts.

At its meeting on 19 June 2018, Council resolved to identify the potential for reduced parking fines, to determine a methodology for reducing parking fine amounts and to recommend what parking fine amounts could be reduced in the Waverley LGA. Based on initial information released by the NSW Government there was the understanding that Council would be able to determine which parking fines should be reduced and to set new amounts based on its own research and consultation.

On 30 November 2018, Council received a letter from the NSW State Government Treasurer and Minister for Industrial Relations announcing that Councils could opt in to reduce their fines from \$112 to \$80 for a specified list of Level 2 parking fines. This is the only option offered by the NSW Government for Councils to reduce parking fines.

On 5 December 2018, Council wrote to the State Government requesting that additional information be provided to assist Council in its decision making process. In particular Council requested a copy of the consultation results, a breakdown of the infringements issued to residents vs. visitors and any financial analysis conducted on the impact on local councils. To date Council has not received a reply to this letter.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 11 December 2018	CM/7.9/18.12	That Council: <ol style="list-style-type: none"> Notes the recent correspondence received from the Hon. Dominic Perrottet MP regarding Parking Fine Concessions. Notes the initial analysis by Council officers shows a potential budget impact of \$1.45 million per annum should Council opt in to charge lower parking fine amounts for the offence codes listed in the correspondence. Requests officers to prepare a further report for Council consideration on the financial implications and impact on residents and businesses, including the results of any community consultation, to be presented to Council in February 2019 along with the previously requested report on changes to meter parking at Bondi Beach.
Council 19 June 2018	CM/8.12/18.06	That Council: <ol style="list-style-type: none"> Notes that the NSW State Government has recently announced that new legislation will shortly be introduced to allow local government flexibility to charge lower amounts for some parking fines.

		<p>2. As soon as the new legislation is introduced:</p> <p>(a) Identifies the potential for reduced parking fines.</p> <p>(b) Determines a methodology for reducing parking fine amounts.</p> <p>(c) Based on this methodology, recommends what parking fine amounts could be reduced in the Waverley LGA.</p> <p>3. Officers, following completion of the actions above, prepare a report for Council consideration, including how the reduction in parking fees could be introduced into Waverley so that Waverley is less reliant on parking fees for its general income, while ensuring that services are unaffected and the impact on Council's budget and Long Term Financial Plan is managed appropriately.</p>
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4. Discussion

Parking fine concessions – Changes

Due to recent changes to regulations made by the NSW Government Council has the option to opt in to reduce a specified list of 52 level 2 parking fines from \$112 to \$80. If implemented in FY19/20 this would be a reduction from \$115 to \$82.

The offences that would result in a reduced fine includes but is not limited to:

- Parking for longer than permitted.
- Parking without a ticket displayed.
- Parking after ticket expired.

The parking fine concessions do not apply to the following safety related offences:

- 'No Stopping'.
- Offences in school zones.
- Stopping in intersections or on pedestrian crossings.
- Stopping in bus zones.
- Stopping in clearways.

The NSW Government has provided several opt-in dates with corresponding implementation dates:

Opt in Date	Implementation Date
1 January 2019	1 March 2019
1 April 2019	1 June 2019
1 July 2019	1 September 2019
1 October 2019	1 December 2019
1 April 2020	1 July 2020
1 April 2021	1 July 2021

Table 1: Dates for opting in to lower fines and dates for implementation.

Grace period

On 31 January 2019 the NSW Government introduced a 10 minute grace period for motorists who pay for at least one hour of parking and display a ticket. Waverley Council already provides a 10 minute grace period in all timed parking areas. Council's practice is not impacted by the grace period legislation as Council is currently going over and above what the NSW Government has introduced.

Financial impact

Council officers have conducted an analysis on the financial impact of the proposed parking fine concessions based on the total number of infringements issued for the relevant offence codes in 2017/18 and amended to reflect FY19/20 parking fine amounts.

The offence codes listed in the State Government correspondence represent 72% of the 62,177 infringements issued by Council in 2017/18.

The average monthly income from parking infringements for these offences is forecast to be approximately \$431,500 per month in FY19/20.

Lowering these fines to \$82 in FY19/20 will result in a revenue reduction of approximately \$127,800 per month (16% of total parking infringement revenue based on 2017/18 revenue data).

The impact of the changes to parking fines on Council revenue is dependent on the implementation date:

- Opting in by 1 April 2019 (implementing on 1 June 2019) - approximately \$121,000 in FY18/19 and approximately \$1.5 million in FY19/20
- Opting in by 1 July 2019 (implementing on 1 September 2019) – approximately \$1.15 million in FY19/20 (September 2019 to July 2020)

Impact on residents

The number of infringements for level 2 offences issued to vehicles registered to Waverley residents in 2017/18 was 11,781, representing 26% of the total number of fines issued for these offences.

Therefore, 74% of infringements issued for the relevant offence codes were issued to vehicles that are not registered in Waverley and presumably not owned by Waverley residents.

Council receives approximately 270 reports per month from residents about illegally parked vehicles, including overstaying vehicles in Residential Parking Scheme (RPS) areas. Many residents perceive parking infringements to be a deterrent to motorists overstaying in time restricted areas and RPS streets. Reducing the value of the parking fine for these offences may diminish the effectiveness of the infringement as a deterrent to motorists from parking illegally. This may impact the availability of parking in RPS areas for residents with a valid permit. In some instances the reduced infringement value may prove a cheaper alternative to the actual cost of parking.

Consultation on parking proposals

In December 2018, Council resolved to include the results of any community consultation in the report to Council in February, however it was decided not to conduct formal consultation during the last two months due to the busy holiday period. It is recommended, however that formal consultation occur with the community, particularly given the significant ongoing financial implications of the proposed changes.

It is interesting to note some of the feedback received during the 2017/18 Parking Review, which is relevant to this discussion.

In April 2018, officers carried out broad consultation with the community on the benefits, implications and costs of six proposed changes to parking. The consultation included a comprehensive survey conducted by a market research company by phone and online. Following a report on the feedback from the consultation Council decided to implement the three proposed changes that recorded the strongest overall support.

As part of the consultation process, residents were asked how Council should fund the proposals to reduce the cost of parking and parking permits, with 12% of the 740 respondents indicating a preference to increase parking infringement amounts for illegal/unsafe parking.

When asked how to improve parking in Waverley, 6% of the 740 respondents suggested that an increase in the cost of parking fines would assist.

Other Councils

At the time of writing this report, the only metropolitan Councils that have opted in to the lower fine amounts are:

- Liverpool City Council.
- Fairfield City Council.
- Blacktown City Council.
- Hills Shire Council.

5. Financial impact statement/Timeframe/Consultation

Financial impact

Opting in to lower the parking fines from \$115 to \$82 for the specified list of offence codes will result in a revenue reduction for Council of approximately \$1.5 million per annum.

This represents an impact on the Long Term Financial Plan of at least \$15 million.

Timeframe

The NSW Government has provided several opt in dates with corresponding implementation dates. The timeframe for implementation will affect the revenue reduction for Council.

Consultation

The NSW Government released a media statement on 2 June 2018 announcing that new legislation would be introduced to allow local governments the flexibility to charge lower parking fine amounts.

On 30 November 2018 Council received a letter from the Treasurer and Minister for Industrial Relations announcing that regulatory changes had been made and Councils would be able to opt in to reduce a specified list of level 2 parking offences.

On 5 December 2018 Council wrote to the NSW State Government requesting that additional information be provided to assist Council in its decision, specifically a copy of the State Government consultation results, a breakdown of the infringements issued to residents versus visitors and any financial analysis conducted on the impact on local councils. To date Council has not received a reply to this letter.

Given the financial impact and the fact that 74% of parking fines issued for the relevant offence codes are issued to vehicles not registered in Waverley it is recommended that officers consult with the community to measure the level of support for reduced parking fine amounts.

6. Conclusion

On 30 November 2018, Council received a letter from the NSW Government which announced that regulatory changes had been made and Councils would be able to opt in to reduce a specified list of level 2 parking offences from \$112 to \$80. A list of opt in and implementation dates was provided.

Opting in to lower the parking fines from \$115 to \$82 for the specified list of offence codes will result in a revenue reduction for Council of approximately \$1.5 million per annum.

This report presents the impact to residents and the financial implications of implementing the proposed parking fine concessions and recommends that Council officers consult with the community to measure the level of support for the lower fine amounts.

7. Attachments

Nil .

REPORT CM/7.13/19.02



Subject: Bronte Cutting Pedestrian Link Project

TRIM No: SF18/3282

Author: Francisco Mota, Digital Urban Designer

Director: Peter Monks, Director, Waverley Futures

RECOMMENDATION:

That:

1. Council further investigates the following options for the Bronte Cutting Pedestrian Link Project:
 - (a) A formalised pedestrian footpath.
 - (b) A 10 km/h shared zone.
2. The investigation include design development to resolve disability access issues that respond to the Bronte Plan of Management priorities for the Cutting.
3. Council extends the temporary pilot project until the above investigation has been undertaken and a permanent solution is approved by Council.
4. Council investigates the provision of a viewing platform at the top of the Bronte Cutting, as a future project for consideration.

1. Executive Summary

The purpose of this report is to summarise the outcomes of the community engagement stage for the Bronte Cutting Pedestrian Link project and to seek approval for recommended future actions for the Bronte Cutting Pedestrian Link Project. These include further investigations to select a preferred option. The next stage will involve design development to resolve accessibility issues that respond to the Bronte Plan of Management (PoM) priority actions, investigate the creation of a drop-off area at Bronte Beach, a viewing platform at the top of Bronte Cutting and decreasing the speed limit to 10 km/h, as part of a future preferred solution.

The Coastal Walk through Bronte Cutting is accessed by a million people a year. It is a major recreational asset for local residents and an attraction for visitors throughout the year. The only section in the Coastal Walk that doesn't have a pedestrianised walkway is the Bronte Cutting. In this section, pedestrians and traffic used to share a road, resulting in conflict between cars and people and a safety issue that needed to be resolved.

At the Strategic Planning and Development Committee meeting on 4 September 2018, Council approved the Bronte Cutting Pedestrian Link pilot project. This project involved removing 20 car spaces along the eastern side of the Bronte Cutting car park, to create a pedestrian footpath connection linking the existing footpath in the Bronte Cutting and the Coastal Walk at Calga Reserve.

While the pilot project was in place, Council consulted with the community and other relevant stakeholders to communicate options for the future and seek feedback on the pilot project. This included gaining an understanding of the community's preferences for a pedestrian linkage solution in the Cutting. Simultaneously, further relevant information was gathered in order to undertake a thorough assessment of future options.

2. Introduction/Background

Approximately one million people use the Coastal Walk at Bronte Cutting every year. The busiest day of the week is Sunday. However, there is a portion of this walk without a footpath, forcing pedestrians to share the carriage way with one-way vehicle traffic. This missing pedestrian linkage results in pedestrians being forced to continue their walk along a 130m section of roadway creating a conflict between pedestrians and vehicles.

This conflict is referenced in several Waverley Council strategic documents and other studies, such as Bronte PoM, People Movement and Places (WPMP), Bronte Park Universal Access Study, as well as in Council resolutions. The local community have also mentioned the problem in public consultation for the Bronte PoM and for the Bronte Access Study. During consultation with the community, safety concerns were raised for pedestrians through the Cutting due to conflict between traffic flow, parking and pedestrians walking on the road. A continuous dedicated pedestrian walkway was requested, linking Bronte Park and the Coastal Walk. Removing the shareway and providing a new dedicated pedestrian pathway is an action of high importance of the Bronte Park Universal Access Study, in order to minimise pedestrian/traffic conflict.

In March 2018, Council requested Council officers to report to the Strategic Planning and Development Committee with options for the improved pedestrian connection in the Bronte Cutting, consistent with the recommendations contained in WPMP and Bronte PoM, including a stakeholder consultation strategy.

As a result, in September 2018 Council endorsed a pilot project to pedestrianise part of the Bronte Cutting by temporarily removing 20 car spaces in order to connect the existing footpath with Calga Reserve and the Coastal Walk. The pilot project was installed in November, including an artwork by the designer Ellie Nuss and illustrator James Gulliver Hancock that interpreted the historical significance of the area.

While the pilot project was in place, Council consulted with the community and other relevant stakeholders to communicate options for the future and seek feedback on the pilot project. For this, Council organized intercept surveys, an information session and a community workshop. The consultation reached over 500 people with 855 respondents expressing support for the temporary solution.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Strategic Planning and Development Committee 9 October 2018	PD/5.4/18.10	That Council: 1. Approves the pilot project for an on road pedestrian pathway in the Bronte Cutting carpark/Calga Place for a two-month trial period. 2. Approves the installation of a lane separator with wands similar to that used for the light rail along the outer edge of the proposed separated pedestrian path on the eastern side of the Bronte Cutting car park, subject to any changes being delegated to the Executive Manager, Creating Waverley.

		<ol style="list-style-type: none"> 3. Converts parking space 55 into a disabled person's parking space to replace the existing disabled parking space which is to be removed to make way for the pathway. 4. Investigates a parking configuration in Bronte Cutting to determine whether the 20 spaces forgone by this initiative can be re-accommodated and a report come to Council.
Traffic Committee 27 September 2018		<p>That Council:</p> <ol style="list-style-type: none"> 1. Approves the pilot project for an on road pedestrian pathway in the Bronte Cutting carpark/Calga Place for a two-month trial period. 2. Approves the installation of a lane separator with wands similar to that used for the light rail along the outer edge of the proposed separated pedestrian path on the eastern side of the Bronte Cutting car park, subject to any changes being delegated to the Executive Manager, Creating Waverley. 3. Converts parking space 55 into a disabled person's parking space to replace the existing disabled parking space which is to be removed to make way for the pathway.
Strategic Planning and Development Committee 4 September 2018	PD/5.4/18.09	<p>That Council:</p> <ol style="list-style-type: none"> 1. Approves the Bronte Cutting Pedestrian Link pilot project, which involves removing 20 car spaces along the eastern side of the Bronte Cutting car park to create a pedestrian footpath connection linking the existing footpath in the Bronte Cutting and the Coastal Walk at Calga Reserve, for a minimum period of two months. 2. Approves a stakeholder engagement program, to be undertaken during the period of time the pilot project is in place, and presents the following additional options for consideration: <ol style="list-style-type: none"> (a) Segregated pedestrian pathway in the Bronte Cutting. (b) Elevated walkway on the top of the eastern side of Bronte Cutting headland. (c) Widening the Bronte Cutting to permit a footpath to be constructed with no loss of parking. (d) Creating a 10 km/h shared zone for the entire length of the Bronte Cutting carpark.

		3. Notes that a report will be submitted to the Strategic Planning and Development Committee following the stakeholder engagement period, summarising the outcomes of the feedback and including a preferred option for future action.
Council 20 March 2018	CM/4.2.2/18.03	<p>That:</p> <ol style="list-style-type: none"> 1. Council notes the officer's report to the Traffic Committee relating to the Bronte Cutting Pedestrian Project, including consideration of alternative options including a 10 km/h shared zone. 2. Council requests Council officers to report to the Strategic Planning and Development Committee with options for the improved pedestrian connection in the Bronte Cutting, consistent with the recommendations contained in the People, Movement and Places report and all the options in the draft Bronte Park and Beach Plan of Management. 3. The options presented to the Strategic Planning and Development Committee also include a stakeholder consultation strategy.

4. Discussion

Options for the pedestrian linkage

The aim of the Bronte Cutting Pedestrian Link Project is to enhance the unique character of the Coastal Walk and to establish a seamless pedestrian connection in the proximity of the Bronte Cutting.

With this in mind, the following objectives were developed:

- Connect to and celebrate the Coastal Walk enhancing and providing a safe pedestrian experience.
- Respect and celebrate the local heritage and history.
- Support the local community whilst encouraging a safer pedestrian path.
- Protect the environment.
- Mitigate adverse impacts to people who visit, work and live in the area.
- Provide value for money.

A number of options were then considered and the four following options were presented to Council and included for consideration in the survey:

- Segregated pedestrian pathway. Formalising the proposed pilot project footpath within the Cutting and permanently removing the existing 20 parking spaces and limiting vehicular speed to 40 km/h.
- Elevated walkway. Excavating and building a pedestrian path over the sandstone headland to link with existing footpaths, resulting in no loss of parking
- Widening the cutting. Widening the width of the Cutting by 1.5 m in order to include extra space for a pedestrian footpath, resulting in no loss of parking.
- Shared zone. Create a 10km/h shared-zone for the Cutting, with different materiality, colour and proper signage, resulting in no loss of parking.

In order to assess the options, a set of criteria, including Economic, Cultural, Social, Environmental, Design & Planning and Construction were established. These were linked to the objectives for the project.

During the community consultation stage of this project, Council gathered information for the Social criteria, with feedback regarding main concerns and preferences of the local and wider community. Relevant information for the other criteria was also gathered. Such information includes QS, heritage impact assessment and a traffic safety report. The additional information assisted in developing the multi-criteria analysis.

Results of the consultation period

The public consultation for the Bronte Cutting pedestrian link project aimed to gauge levels of support from the community regarding the pilot project as well as gathering feedback about concerns and preference for a future solution to connect the missing link in the coastal walk (see Attachment 1).

The consultation reached over 500 people and the pilot project was comprehensively supported. 85% of the respondents expressed support for the temporary footpath that council installed. The option that gathered the most support was to consolidate the temporary pilot project into a permanent footpath with kerb and gutter to connect the coastal walk and Calga Reserve. This option was preferred by 75% of respondents who stated that they are supportive of this idea. Reasons for selecting this option were mainly related with this being the safest and least damaging for the environment and also the one which would represent the best value for money.

The four options in order of support are ranked below:

1. Segregated pedestrian pathway. Formalising the proposed pilot project footpath within the Cutting and permanently removing the existing 20 parking spaces and limiting vehicular speed to 40 km/h.
2. Elevated walkway. Excavating and building a pedestrian path over the sandstone headland to link with existing footpaths, resulting in no loss of parking
3. Widening the cutting. Widening the width of the Cutting by 1.5 m in order to include extra space for a pedestrian footpath, resulting in no loss of parking.
4. Shared zone. Create a 10km/h shared-zone for the Cutting, with different materiality, colour and proper signage, resulting in no loss of parking

The key concerns about a future solution from the ideas presented to the community were mainly related to the impact on the heritage significance of the Bronte Cutting, impacts on biodiversity and loss of parking. The majority of the engaged community want to preserve the natural landscape and heritage of Bronte Cutting, as well as to not impact local biodiversity.

Even though there was a majority of support for removing the 20 car spaces to install a permanent footpath and provide a safe environment for pedestrians in the Cutting, there were still concerns regarding loss of parking and the possible effect on congestion, especially during the summer holidays period. Reference was also made to the importance of the car park to the beach for nippers, beachgoers with children and these wanting to access the park for picnics.

Results of the multi-criteria analysis

After developing a multi-criteria analysis for a future solution to complete the missing link in the Coastal Walk at the Bronte Cutting, it was concluded that the preferred options are:

1. Permanently remove the 20 car spaces and install a permanent footpath with kerb and gutter and/or
2. Create a 10 km/h shared zone.

Refer to the diagram in Attachment 2.

These options provided the most advantages, according to the proposed objectives for the Bronte Cutting Pedestrian Link Project.

Formalising the temporary footpath is the most cost-effective solution, with an indicative capital investment of \$550,000. Even though 20 car spaces would be removed, there is no significant associated loss of revenue. According to Council parking data, the Bronte Cutting car park is seldom used at capacity. Summer weekends are the busiest periods, with peaks being recorded on Sundays. Nevertheless, the average maximum occupancy rate is 54%. The observed peaks of occupancy occurred on two Sundays on 26 November 2018 and 1 January 2019, with 83% and 82% of the bays being occupied between 1 and 3pm and 1 to 2pm, respectively. This means that, at those times, there were still around 24 bays available.

According to parking revenue data from October to January, there is a 10% reduction of revenue in the Bronte Cutting when compared with the same period from 2017/18. However, this reduction may also be caused by other factors, such as the weather, with more rainfall and lower temperatures in the beginning of summer. This reduction only represents 0.1% of the overall parking revenue.

Both options have the capacity to provide a safe environment for pedestrians and universal access, providing equality and independence to people with a range of abilities, such as mobility impairments. The dedicated pedestrian pathway was the recommended action 5.4 from the Bronte Park Universal Access Study - *Remove the shareway and provide a new dedicated pedestrian pathway*, in the Bronte Cutting in order to minimise pedestrian / traffic conflict. It is noted that a 10 km/h shared zone could also achieve the objective of universal access.

The Bronte Cutting Pedestrian Link Project Analysis was a traffic safety study commissioned by Council that analysed the temporary pedestrian footpath. The study was made by DJN Traffic and Safety Solutions and found that the pilot project considerably improved the safety of the cutting. However, it is also noted that the footpath is not wide enough to accommodate the number of pedestrians using the footpath during peak periods. In order to proceed with this option, the width of the footpath should be maximized. The study recommended a 10km/h shared path as a preferred option for the future of Bronte Cutting, as well as the placement of other pedestrian infrastructure, such as pedestrian crossings at strategic locations where pedestrian desire lines exist.

The Bronte Cutting and South Bronte Headland Landscape Conservation Area demonstrate heritage significance at a local level. Both preferred options achieve a safe and more accessible pedestrian experience whilst retaining the heritage significance of this area. Similarly, neither option is expected to have any impact on the remnant vegetation present at the top of the sandstone.

Alternative parking configuration

At the Strategic Planning and Development Committee of 9 October 2018, it was requested that an investigation for a different parking configuration in Bronte Cutting be considered in order to determine if it was possible to increase parking supply. According to RMS standards, angle parking is not feasible in the Cutting, as the minimum road width for this type of parking is 8.6 metres. Certain sections of the road in the Bronte Cutting are not wide enough to accommodate any angle parking while angle parking would result in a further reduction of parking bays, due to the installation of angle parking only being possible on one side of the road.

Project Control Group and recommended next steps

A Project Control Group (PCG) meeting was held on 5 February 2019 to discuss next steps for the Bronte Cutting Pedestrian Link Project. A consensus on a preferred option for the future was not reached. It was agreed that for a long term holistic solution that looks at the whole Bronte Cutting, connection with the

Coastal Walk and Bronte Beach and Park access, is required and further investigation and more detailed design is therefore necessary. The PCG agreed that the two preferred options are a segregated pedestrian path with kerb and gutter and to permanently remove the 20 car spaces and a 10 km/h shared zone.

Both options have advantages and disadvantages and both can be installed in the area and provide a satisfactory solution for completing the missing link in the cutting and providing universal access in the Bronte Cutting. The investigation should include design development for both options to find the best and most cost-effective solution to complete the missing link in the Coastal Walk, solve the pedestrian/traffic conflict and provide universal access in the Cutting. It is possible that a hybrid solution may also be considered

It is therefore recommended that the pilot project be extended until a future report is considered by Council, thereby permitting necessary current maintenance to take place. As the peak period is now almost over, no major impacts are expected.

Parking was shown to be a sensitive topic for Bronte residents, beach goers, beach permit holders and swimming clubs. Even though data shows that the car park is rarely used to capacity, the loss of 20 car spaces was not supported by a number of community members. In order to address the concerns raised by the community it also recommended a drop-off/pick-up area is investigated at Bronte Beach. Such drop-off/ pick-up area would provide opportunity for beachgoers, nippers, mobility impaired and surf club patrons to access the beach safely.

There was also considerable support for an option that would enable pedestrian access to the views at the top of the Bronte Cutting rock face. This could either be an elevated walkway similar to option 2 described above to establish a connection from the northern part of the cutting to a viewing platform to provide safety for Coastal Walk users who access the top of the cliff. Careful design consideration must be given in order to make it compatible with the heritage significance of the rock face and remnant vegetation. The opportunity of a similar viewing platform may also aid in the recovery of remnant vegetation at the top the cutting, satisfying the objectives proposed in the Waverley Biodiversity Action Plan 2014. This recommendation may be explored as future infrastructure for the Coastal Walk by the Open Space Team

5. Financial impact statement/Timeframe/Consultation

2019/19 Budget	Bronte Cutting project
Budget	\$60,000
Expenditure	\$58,960

The current budget allocation has been fully expended. No budget allocation for this project has been made for the 2019–20 budget at this stage.

Final accurate costings of the proposal have not been determined at this stage and will depend on the outcome of the further investigation required to be undertaken. It is anticipated that a reasonable project budget could be accommodated within savings in the transport component of the current capital works budget and this will be reported to Council in the next report to Council.

6. Conclusion

In response to a Council resolution, Bronte PoM and WPMP actions and communities' priorities, a pilot project for a pedestrian linkage in the Bronte Cutting and a stakeholder consultation strategy were undertaken. This pilot provides a pedestrian walkway in the only missing link of the Coastal Walk. The pilot project also solves the pedestrian and vehicles conflict and provided an opportunity to celebrate the heritage significance of the area.

Following the conclusion of the consultation stage, this report was prepared with a summary of the stakeholder feedback, multi-criteria analysis, PCG meetings and outlines the recommended next steps for the Bronte Cutting Pedestrian Link Project. There are two preferred options and further investigation is needed in order to find the best solution for the future, within a reasonable budget. This investigation should include design development to resolve universal accessibility problems.

This report also raises the opportunities for investigating the construction of a viewing platform at the top of the Bronte Cutting and a drop-off/pick-up area in the Bronte Beach area.

7. Attachments

1. Bronte Cutting Community Engagement Consolidated Executive Summary Report [↓](#)
2. Summary of options [↓](#)

Waverley Municipal Council

Bronte Cutting Community Engagement Consolidated Executive Summary Report

Prepared by: Micromex Research
Date: February 8, 2019



Introduction

This Executive Summary Report provides an overview of four separate engagement activities undertaken to understand community reactions to potential ideas to improve pedestrian safety in Bronte Cutting:

- 200 face-to-face intercept interviews conducted by Micromex Research from 17th – 23rd November 2018.
- One community workshop with 27 participants facilitated by Micromex and Council on December 12, 2018.
- 310 online surveys (using a similar version of the above intercept questionnaire) conducted by Council.
- One pop-up session in Bronte Cutting conducted by Council.

Whilst Micromex was only directly involved in the first two phases mentioned above, we have reviewed results of the online survey and these are included in this Report – we have also received a debrief on what issues were raised in the Council-run pop-up.

This is an Executive Summary Report drawing on available data from the four phases – full details of the two Micromex-managed phases are provided in separate Reports.



Evaluative Overview

At the outset it is important to realise that the sample profile of the two quantitative approaches (i.e.: the intercept survey and the online survey) were very different, as illustrated by the results of one question shown below:

Q1c: How often, if at all, do you park a vehicle in this Cutting?	Intercept Survey (N=200)	Online Survey (N=308)
5+ days a week	3	8
3-4 times a week	3	11
1-2 a week	8	22
2-3 times a month	4	10
Once a month or less	15	18
This is my first time	3	0
Never	64	32
	100%	100%

This finding is not necessarily surprising – whilst the intercept survey used an ‘opt-out’ method with a random sample of people walking through the area (including those who parked and then walked), the online survey is an opt-in methodology, meaning it is usually those who have a particular interest in the survey topic who choose to do the survey. Thus, we find that the online survey, which deals with issues of parking and the potential removal of parking spaces, has attracted a far greater proportion of those who park in the area. Open-ended comments on the online survey also tend to support this, with comments revealing surf club members and parents of nippers (amongst others) completing the online option.

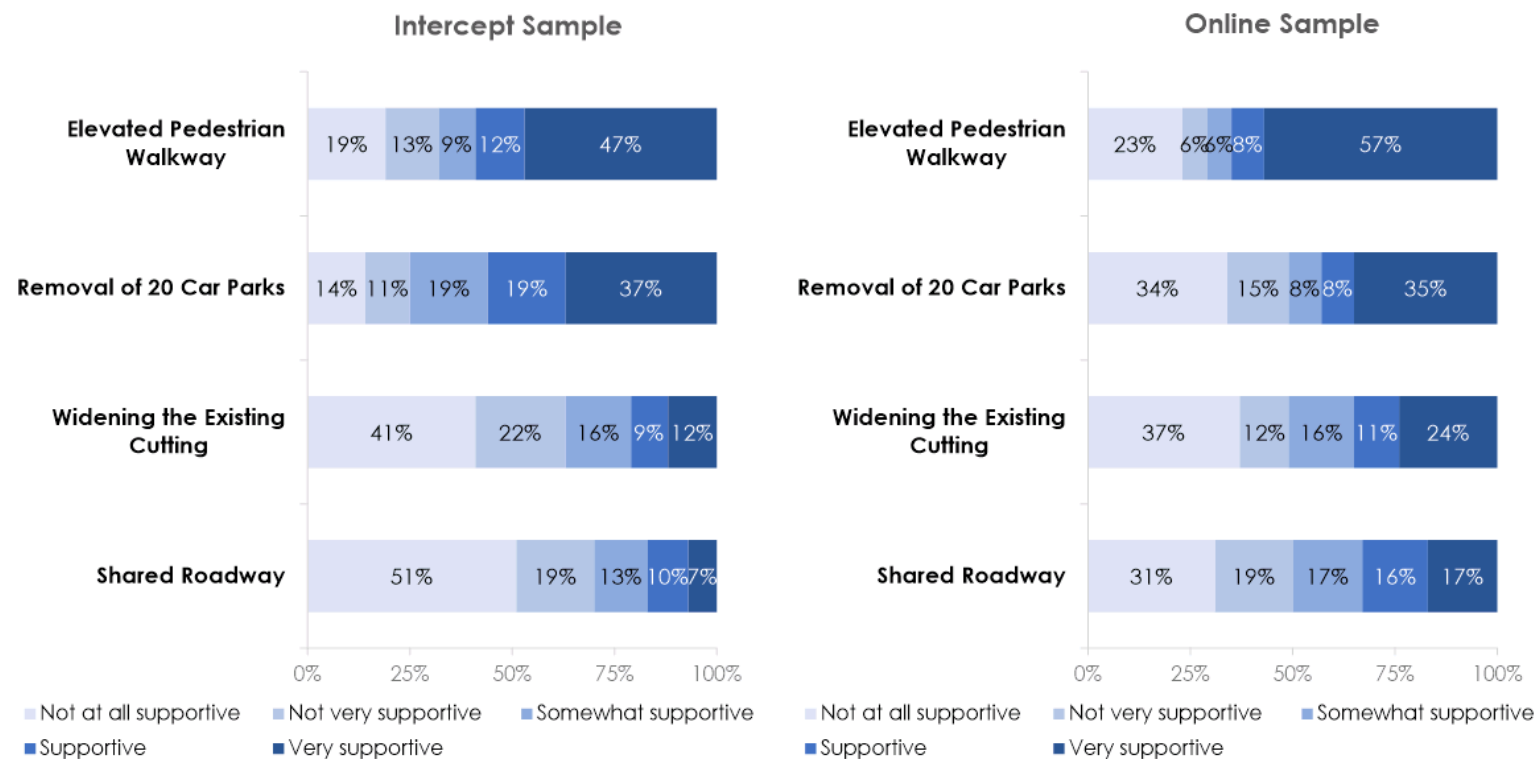
Of course, both samples are meaningful community engagements! However, if we assume the intention of the quantitative phases was to obtain a broad sample of ‘Users’, our sense is that the Intercept Survey is more relevant*.

*Council’s own pedestrian/parking ratio data collected from a separate audit supports this conclusion.



Evaluative Overview

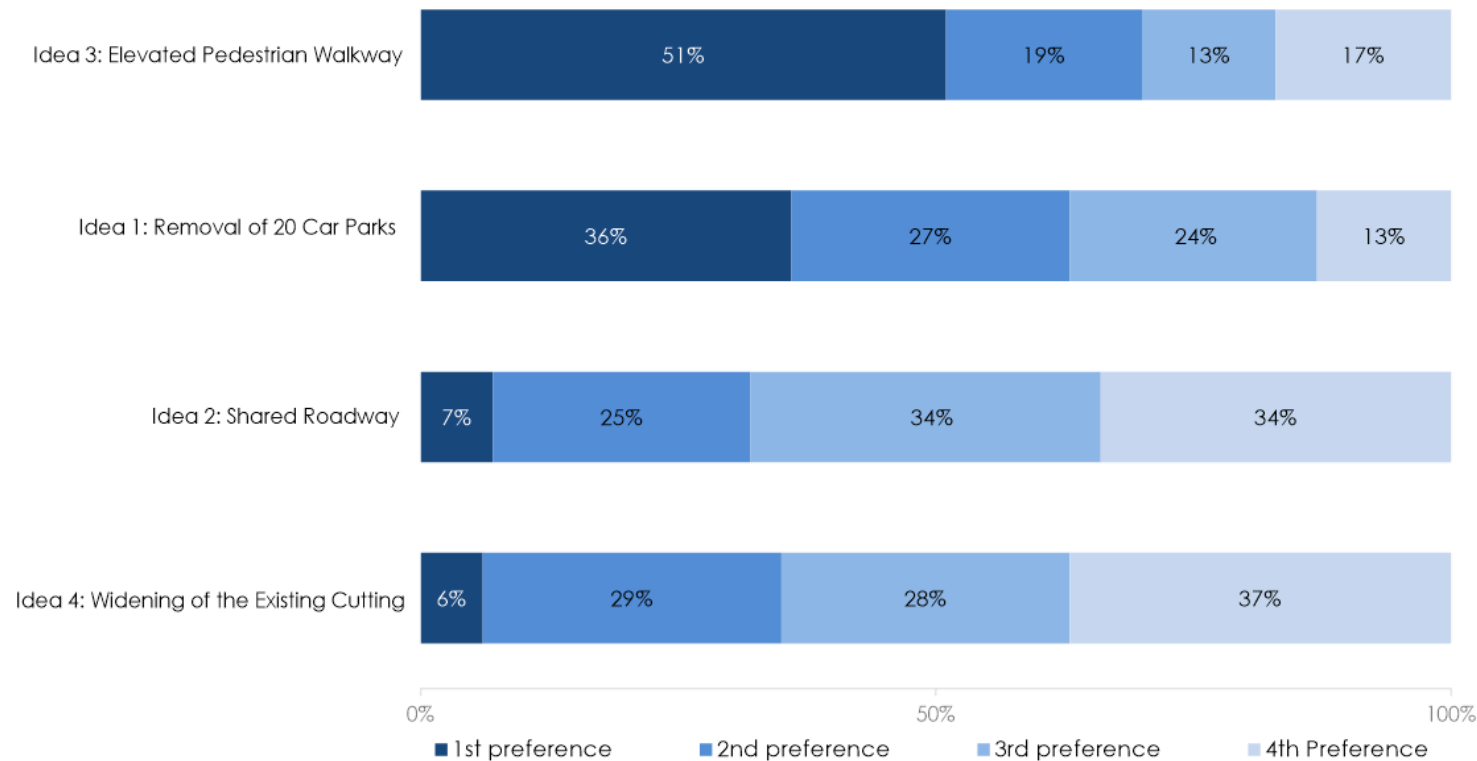
Both the intercept survey and the online survey asked respondents to rate each of four potential ideas for improving pedestrian safety in the Bronte Cutting using a five-point 'supportiveness' scale. The purpose of this monadic test approach was to obtain discreet support ratings for each idea – with results directly comparable. Key findings are summarised below:



Considering both samples, the above results suggest relatively strong commitment to the top 'very supportive' code for the elevated pedestrian walkway and the removal of 20 car parking spaces. In contrast, the remaining two options generated relatively less commitment/support.

Evaluative Overview

The intercept survey also included a forced preference question based on the four ideas – this forced preference approach can be useful when monadic results are similar for two or more ideas. Results are summarised below:

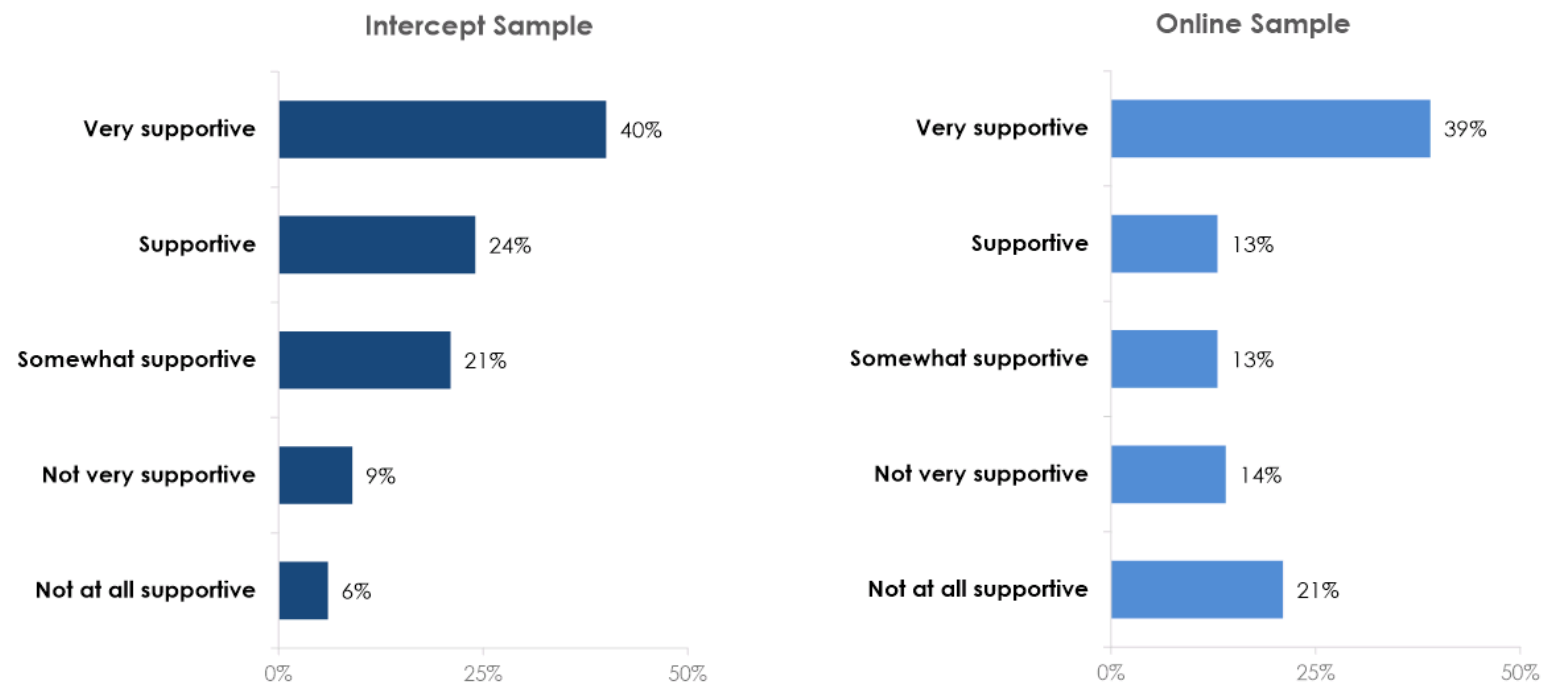


Consistent with the previous slide, the elevated pedestrian walkway and the removal of 20 car parks are the favoured ideas for the intercept survey sample. There is very little preference for the other two ideas.

5

Evaluative Overview

Both the intercept and online surveys also asked respondents to rate their support for the temporary removal of 20 car spaces that was in place at the time of fieldwork. Results are summarised below:



A majority of respondents from both survey samples favoured the temporary solution (temporary removal of 20 car spaces) that was in place at the time of the research. In fact, support was marginally higher for this temporary solution than for the more permanent idea of removing 20 car spaces.

6

Implications

Across both quantitative phases, two options – the elevated walkway and the removal of 20 car spaces (as either a permanent or temporary solution) – were generally well received. These two ideas are explored further below and overleaf:

Elevated Walkway - Diagnostics

This idea generated most support, and was well received by a majority of respondents. Main strengths identified across the four engagement phases included:

- More scenic/better views
- Maximises parking options
- Caters to both pedestrians and cars
- Safe
- Could be designed to be accessible to those with a disability

However, concerns were also raised about the elevated walkway option, including:

- People who park on the Cutting will still need to walk on the Cutting/not everyone will use the elevated walkway, so safety still a concern
- Potential damage to flora and fauna where the walkway is situated – and a potential visual blight
- Potentially hard for those who are disabled to access

One possible solution mentioned in the community workshop was to put a viewing platform at the top of the cutting rather than a full-length walkway, in combination with a shared walkway* or removal of 20 car spaces. It was argued that this hybrid approach would maximise the views on offer whilst addressing some of the concerns around safety, accessibility, and environmental damage of a full-length elevated walkway.

*Although ratings of the standalone shared walkway/roadway idea were not overly positive.



Implications

Removal of 20 car spaces - Diagnostics

This idea generated the second most support. Main strengths identified across the four engagement phases included:

- Least impact/damage to the environment/heritage values
- Better value
- Safe
- Already in place (based on the temporary solution)
- Loss of parking is negligible/at times not all parking is needed

However, concerns were also raised about the removal of 20 car spaces:

- Removal of car spaces not acceptable
- May not improve safety



Implications

Other Considerations:

The community workshop (and comments on the quantitative surveys) identified several broader issues that Council should be aware of, regardless of which potential safety enhancement is eventually adopted:

- There was some scepticism about whether safety in the Cutting really was an issue. Comments included never hearing of any serious accidents in the Cutting, and the congestion there meant cars could never move quickly enough to cause any concerns.
- There was also scepticism about the statistics Council was using in its documents about pedestrian movements in the area.
- Some respondents felt that a focus on just the Bronte Cutting was too narrow – given the potential tourism impact of the Coastal Walk more generally, they felt that Council should be looking to upgrade larger sections of the Walk.
- Other possible safety solutions mentioned in the workshop by one or more participants (but that were not explored further) included:
 - A pedestrian bridge over the Cutting and a path down the south side of the Cutting
 - More public parking options
 - Cantilevered platform from the cliff
 - Hybrid/combined options, such as combining lookout plus shared zone plus disabled access
 - Making no changes at all – leaving the Cutting as it is
 - More public parking options.



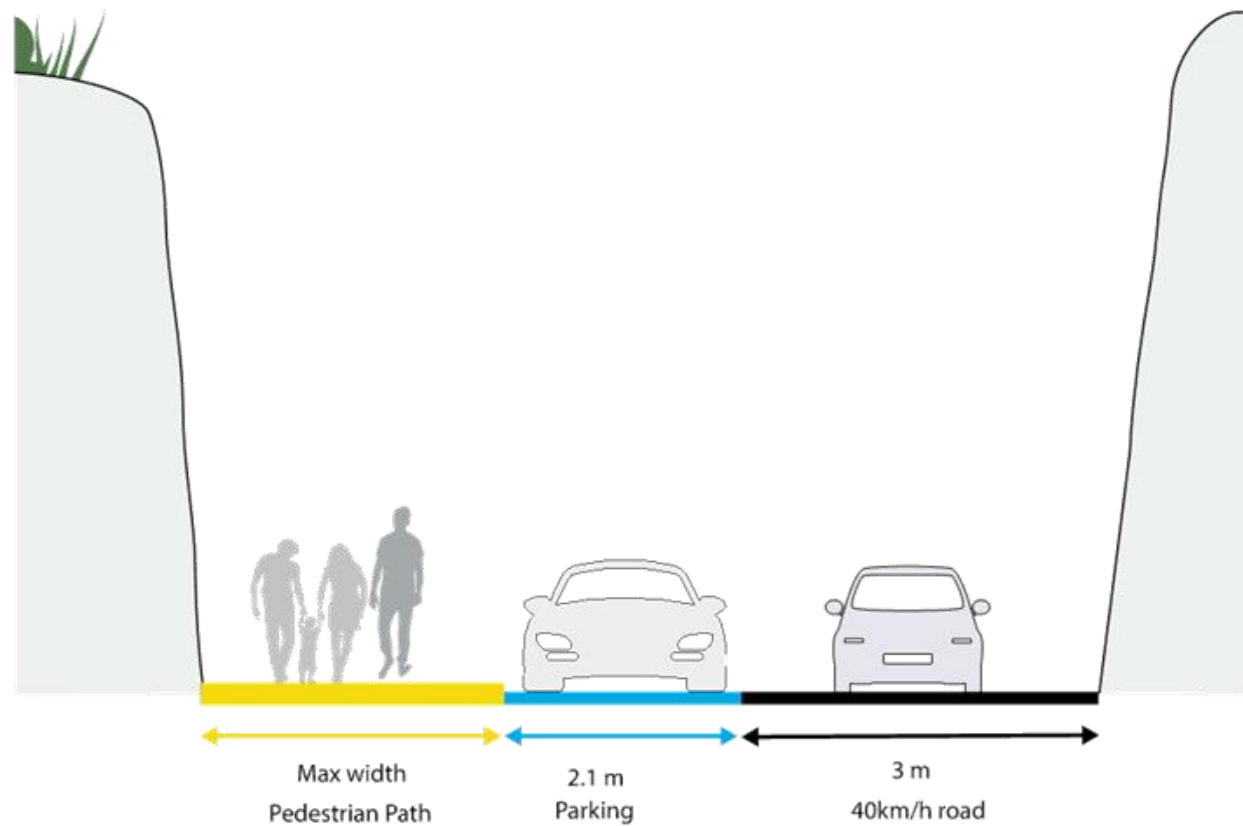


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Bronte Cutting Pedestrian Link Project

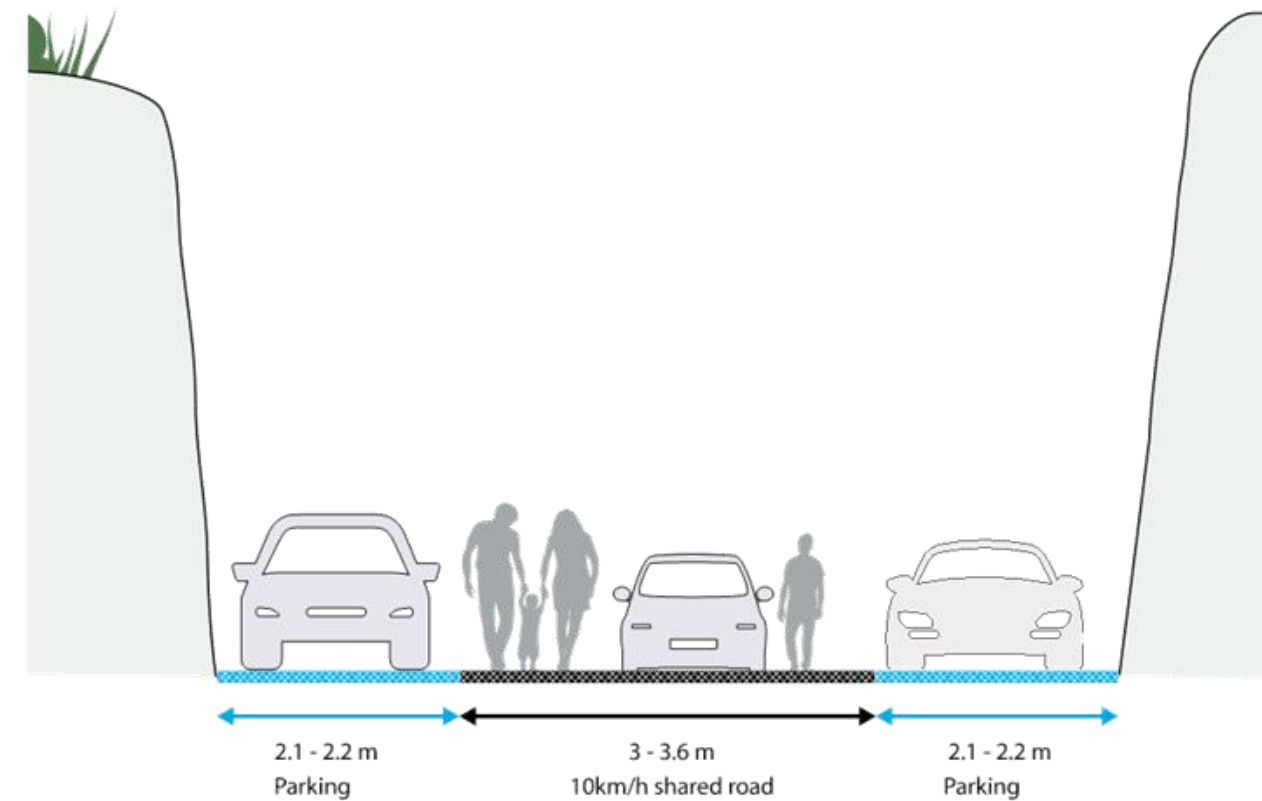
Option 1 - Dedicated Walkway

Permanently remove 20 car spaces and install a dedicated pedestrian walkway



Option 2 - 10 km/h Shared Zone

Make the existing roadway (or a section) a Shared Zone by reducing the speed to 10km/h and installing a different pavement treatment



**REPORT
CM/7.14/19.02**

Subject: Youth Week Funding 2019

TRIM No: A03/2784

Author: Rebecca Rodwell, Manager, Community Planning and Partnerships
Annette Trubenbach, Executive Manager, Caring Waverley

Director: Rachel Hensman, Acting Director, Waverley Life

RECOMMENDATION:

That Council, under section 356 of the *Local Government Act*, grants up to \$6,000 in financial assistance to WAYS Youth and Family to run a program of activities during Youth Week 2019, including Bondi Blitz, subject to the State Government Youth Week Grant matching Council's grant.

1. Executive Summary

In 2017, Waverley Council resolved to provide support to WAYS Youth and Family (WAYS) to run 'Bondi Blitz' as a Youth Week activity for 2018. The support provided by Council included the use of the Dolphin Court and the approval of a grant (FACS Youth Week Grant which was matched by Council funds). Woollahra Council also support Bondi Blitz through the same funding program.

In 2018, Waverley Council worked closely with WAYS to enhance Bondi Blitz. The Second Nature team attended with 'smoothie bikes', the Play Safe team engaged with many young people around sexual health, Easts Rugby Union ran a sausage sizzle, Blitz side shows were run in partnership with The Bucket List and Bondi Markets, and free surfing lessons were organised with 'Let's Go Surfing'.

This report recommends the approval of financial assistance for Youth Week to WAYS of up to \$6,000 in 2019. Council officers will continue to improve and innovate Youth Week activities in 2019.

2. Introduction/Background

Youth Week is an annual event that recognises young people aged 12–25 and their valued contribution to the community. Waverley Council supports Youth Week through an annual small grant from the NSW Department of Family and Community Services, which Council is required to match, along with additional support through the use of the Dolphin Court, parking and staff support.

As part of the funding agreement, Councils must involve young people in all aspects of Youth Week, including the planning, development and management of activities. It is an opportunity for young people to share ideas, attend live events, have their voices heard on issues of concern to them and showcase their talents.

For more than 20 years, WAYS Youth Services has been allocated the funding from Waverley and Woollahra Councils, to lead Youth Week activities in Waverley. A key activity has been the staging of Bondi Blitz – a music concert event involving young bands and performers at Bondi Park.

In February 2015, Council resolved to provide support to WAYS Youth Services to run a program of events for Youth Week celebrations for the period 2015–2017. This included the use of the Dolphin Court and the

approval of an annual grant up to a total value of \$3,500 per year (subject to approval of the State Government Youth Week grant which is then matched with Council funds). In 2018, Council also supported Bondi Blitz and created a Youth Week program to engage young people with activities at the library, Pavilion and more broadly in the community.

In 2019, Youth Week will run from the 10–18 April, and Bondi Blitz will be held on 7 April. Caring Waverley will also be hosting a forum around Youth Week, which is linked to the Innovating Work Experience Project that we received funding for through the Youth Opportunities Program.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 24 October 2017	CM/7.10/17.10	<p>That Council:</p> <ol style="list-style-type: none"> Approves a grant to WAYS Youth Services of up to \$3,500, subject to confirmation of the State Government Youth Week Grant matching Council funds, to run a program of activities in Youth Week 2018. Provides financial assistance under section 356 of the <i>Local Government Act 1993</i> to WAYS Youth Services to cover the costs associated with the operation of Bondi Blitz in Youth Week 2018. Notes that: <ol style="list-style-type: none"> In accordance with the funding agreement, Youth Week activities must be developed through a collaborative approach with young people. Partnership opportunities will be explored to enhance Bondi Blitz and other youth focused Council initiatives in 2018. The format for Youth Week 2019 is likely to be refreshed following consultation with young people to increase engagement in the activities.
Council 17 February 2015	CM/7.7/15.02	<p>That Council:</p> <ol style="list-style-type: none"> Approves a grant of \$3,075 to WAYS Youth Services to run a program of events in Youth Week 2015. Approves the waiving of hire fees for Bondi Park for the Youth Week Program. Approves a grant to WAYS annually for 2016 and 2017 for Youth Week celebrations, subject to approval of the State Government Youth Week grant matched with Council funds, up to a total value of \$3,500 per year, and the waiving of any associated venue hire fees.

4. Discussion

Youth Week is an opportunity to strengthen young people's positive engagement with the community, as well as provide information about local community and support services to young people. As a Youth Week grant recipient partner and auspice organisation, Waverley Council is required to report on the following:

- How young people were involved in the planning and organising of local Youth Week activities.
- Opportunities for young people to express their ideas and views, raise issues of concern, and create and enjoy entertainment.
- Opportunities for the wider community to listen to young people and acknowledge and celebrate young people's positive contribution in the community.
- How Youth Week activities link to the development and/or implementation of Council's planning for young people.

Last year, officers from Caring Waverley worked closely with our internal and external partners to ensure these objectives were met. This close cooperation resulted in:

- More attendees at activities from a wide range of backgrounds (Bondi Blitz, surfing, cultural walk, theatre).
- Event surveys and feedback.
- Engagement and connection with services (i.e. WAYS, Weave, Ted Noffs and Caretakers Cottage).

Planning for Youth Week 2019 is well underway, and Council Officers have met with internal and external partners about the program of activities, including Bondi Blitz. Bondi Blitz is a valued contribution by WAYS for young people in the Waverley and Woollahra LGAs and a key Youth Week event. The cost to stage Bondi Blitz at Bondi Park utilising a mobile concert stage utilises the majority of the Youth Week funding provided by Waverley and Woollahra Councils. Under the previous agreement, Council also provided substantial in-kind support for venue hire, parking and staff time (Rangers, Parks, Venue and Caring staff) to assist with the operation of Bondi Blitz. It is anticipated that WAYS will follow a similar structure in 2019.

5. Financial impact statement/Timeframe/Consultation

WAYS will be funded \$3,564 with a 50% contribution from both Waverley Council and Government Youth Week grant, and financial assistance of up to \$2436 for the use of the Dolphin Court, parking and support by staff.

Bondi Blitz is booked for Sunday, 7 April based on availability at the Pavilion. Youth Week 2019 is from 10–18 April.

Officers have been consulting with internal and external partners to organise Bondi Blitz, and other activities to be held during Youth Week. Feedback obtained during the strategic planning process and from the Youth Week Survey in 2018 has been considered in planning activities.

6. Conclusion

This report recommends the funding of Bondi Blitz for Youth Week in 2019. The financial assistance will be a maximum of \$6,000 in 2019. As in 2018, Waverley will continue to work closely with internal and external partners to ensure this and other Youth Week activities remain engaging, relevant and fun for young people.

7. Attachments

Nil.

REPORT
CM/7.15/19.02

Subject: 2019 NRL Launch - Bondi Beach Fireworks Display

TRIM No: A17/0607

Author: Shaun Munro, Acting Manager, Outdoor and Flagship Events

Director: Rachel Hensman, Acting Director, Waverley Life

RECOMMENDATION:

That Council:

1. Approves a fireworks display at the south end of Bondi Beach, as part of the 2019 National Rugby League (NRL) Launch event on 7 March 2019, subject to any conditions issued by the General Manager.
2. Authorises the General Manager to execute all necessary documents and to finalise the matter.

1. Executive Summary

On Thursday, 31 January, Council officers received an email enquiry from The Spark Events to host a fireworks display on the beach at South Bondi as a part of the 2019 NRL Launch event at Bondi Icebergs.

Officers advised the applicant that events with fireworks are categorised as high impact, as outlined in Council's Events Management Policy and that as, per the December 2017 resolution of Council, all proposed future high impact events require Council approval.

Officers initially advised the applicant that the event proposal could not be accepted based on the short timeframe for approval and that the standard timeframe is six months to process an application for a high impact event to allow for adequate and considered event planning. Additionally, the timing of the 19 February Council meeting does not provide enough time to the applicant to find an alternative, should Council refuse.

The applicant is aware of these constraints, but has nevertheless requested that the proposal be presented to Council for consideration.

2. Introduction/Background

The National Rugby League will be hosting their 2019 season launch at the Bondi Icebergs on Wednesday, 7 March.

The annual NRL Season Launch is focused on creating excitement in the coming season. It is an opportunity to reinforce to everyone who witnesses the event, directly or via media that all NRL teams come from somewhere, and each team is a member of vibrant communities with an individual sense of place and spirit. The current premiers, The Roosters, are opening their home for this celebration. This event, in their local community, displays a generosity of spirit, a coming together in celebration of the game against a photogenic backdrop.

For the finale of the official launch, event organisers are proposing a pyrotechnics display to close the formalities.

The formalities will take place on a stage built within the Icebergs pool. The stage is built across the short axis of the pool. Looking directly down the pool from the Sun Deck the view is to the southern end of Bondi Beach. Pyrotechnics fired from this location allow for a spectacular final photo moment.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 12 December 2017	CM/5.2/17.12	<p>That:</p> <ol style="list-style-type: none"> 1. Council officers review all high impact events delivered since the introduction of the Events Management Policy and Guidelines in 2015 in terms of compliance with the Policy and Guidelines, with a particular focus on waste, noise and traffic management. 2. Council receives a report on the Review including any recommendations for changes to and compliance with the current restrictions. 3. Council officers provide a quarterly report to the Strategic Planning Committee including: <ol style="list-style-type: none"> (a) Numbers of requests for events. (b) Number of events held in the previous quarter, including related issues and outcomes of events held. 4. All future proposed high impact events (as defined in the Events Management Policy) be submitted to Council for approval.

4. Discussion

On Thursday, 31 January Council officers received an email enquiry from The Spark Events to host a fireworks display on the beach at South Bondi as a part of the 2019 NRL Launch event at Bondi Icebergs. Council officers advised the enquiry was outside the standard approval timeframe and that Council approval is required for high impact events.

Council officers further advised that the timeframe for approval at the 19 February Council meeting poses considerable risk and would not provide enough time for the applicant to find an alternative if Council did not approve the proposal.

The applicant is aware of these constraints, but has nevertheless requested that the proposal be presented to Council for consideration.

An event proposal was submitted on Tuesday 5 February that included details of the NRL event in the Bondi Icebergs, as well as a draft event management delivery plan for a fireworks display on the beach that addressed Council's Outdoor Events Management and Delivery Guidelines.

Council officers reviewed the proposal and event management delivery plan and some small amendments aside, were satisfied with the information provided.

Bump-in for the event would start at 4 pm Wednesday, 7 March and conclude at 9 pm Wednesday, 7 March. No major infrastructure would be required on the sand and only one small van would require parking on QED to unload pyrotechnical equipment. There will be no traffic and transport impacts. There will be no environmental impacts and only minimal waste impact on the beach. Impact would be no greater than a busy weekend day on the beach and would be captured by the beach rake. If approved, the applicant will be required to manage waste.

The key impact considerations for event delivery are:

- For safety reasons a large 60 metre diameter area of sand will need to be set aside for an exclusion zone for the launching of the fireworks. See the maps attached to this report.
- The exclusion zone will need to maintain a 3 to 4 metre corridor between the exclusion zone perimeter and the promenade wall during bump-in to allow for beach goers to have unobstructed access from ramp 1 at the southern corner to ramp 2 in front of the skate park.
- The corridor will need to be closed for the duration of the display.
- Event organisers will need to send a resident notification letter to the residents in the immediate area. In particular noting that pets should be confined inside or within an enclosed yard.

The fireworks display will be delivered Foti Fireworks International who are a long standing family business operating in Australia for over fifty years and are well qualified to deliver a safe and environmentally friendly pyrotechnical display. Foti have a production and project portfolio that spans every continent on the globe and have been responsible for fireworks displays on the Sydney Harbour Bridge, Sydney Harbour foreshore and Darling Harbour foreshore.

Foti Fireworks International have provided a full event management plan, risk assessment and SWMS documentation to support the event.

5. Financial impact statement/Timeframe/Consultation

Financial impact statement

The High Impact Events fee in Council's 2018-2019 fees and charges policy for an event on the sand at Bondi Beach is in a range of \$30,000 to \$65,000.

Should the event be approved, officers have advised the applicant that the fee will be \$30,000.

The event fee would be allocated to the outdoor events budget.

Timeframe

If Council decides to approve the event, the event organiser will be required to submit on Wednesday, 20 February a finalised event management delivery plan to the Outdoor Events team.

Payment for the event will need to be made in full as soon as an invoice can be presented to the event organiser.

The Outdoor Events team will also require a signed agreement between the event organiser and Council. Council has a template venue hire agreement that can be adapted in a short time to meet the requirements.

Consultation

As a part of an event management delivery plan, the event organiser will be required to send a resident notification letter to residences in the immediate area, notify and seek approval from police and fire services as well as verify there are no aged care facilities or animal shelters in the area that could be adversely affected by the display.

Consultation has also taken place with key internal stakeholders including Lifeguards who have indicated some additional staff resourcing requirements will need to be included in the event management to ensure normal water safety and rescue measures can still be carried out on the afternoon between 4 to 7pm. These requirements will be added to the event management and delivery plan. The additional costs will be passed onto the event organiser.

6. Conclusion

A late application received on 31 January 2019 was received from The Spark Events for the 2019 NRL Launch for a High Impact Event that includes a fireworks display on the beach at South Bondi.

Council officers advised that the timeframe for an approval at the 19 February Council meeting poses considerable risk and would not provide enough time for the applicant to find an alternative if Council did not approve the proposal.

The applicant is aware of these constraints but has never the less requested that the proposal be presented to Council for consideration.

Sydney Roosters are the current NRL premiers and are hosting the launch at Bondi Icebergs to showcase their community heartland, however there are significant time constraints to consider in the proposal that would need to be addressed to ensure success of the event.

The event will have will have a nominal impact on the beach and immediate surrounds. For a short time during the afternoon for bump-in there will be a small impact on the amenity of beach goers at the southern end of the beach between the hours of 4 to 7pm.

Lifeguards have been consulted and have requested additional staff resourcing, the cost of which will be passed onto the event organiser.

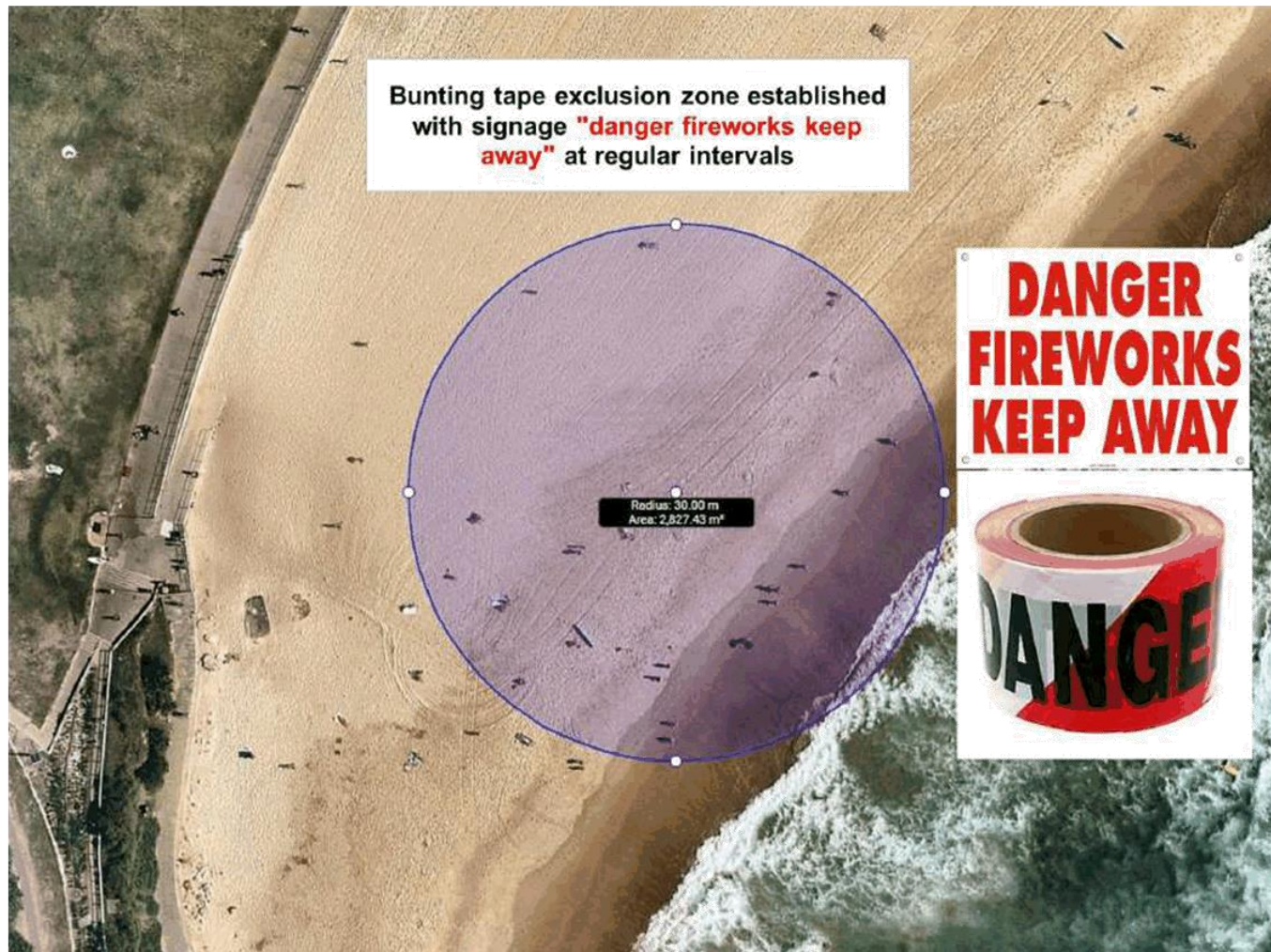
7. Attachments

1. NRL Launch maps [↓](#)

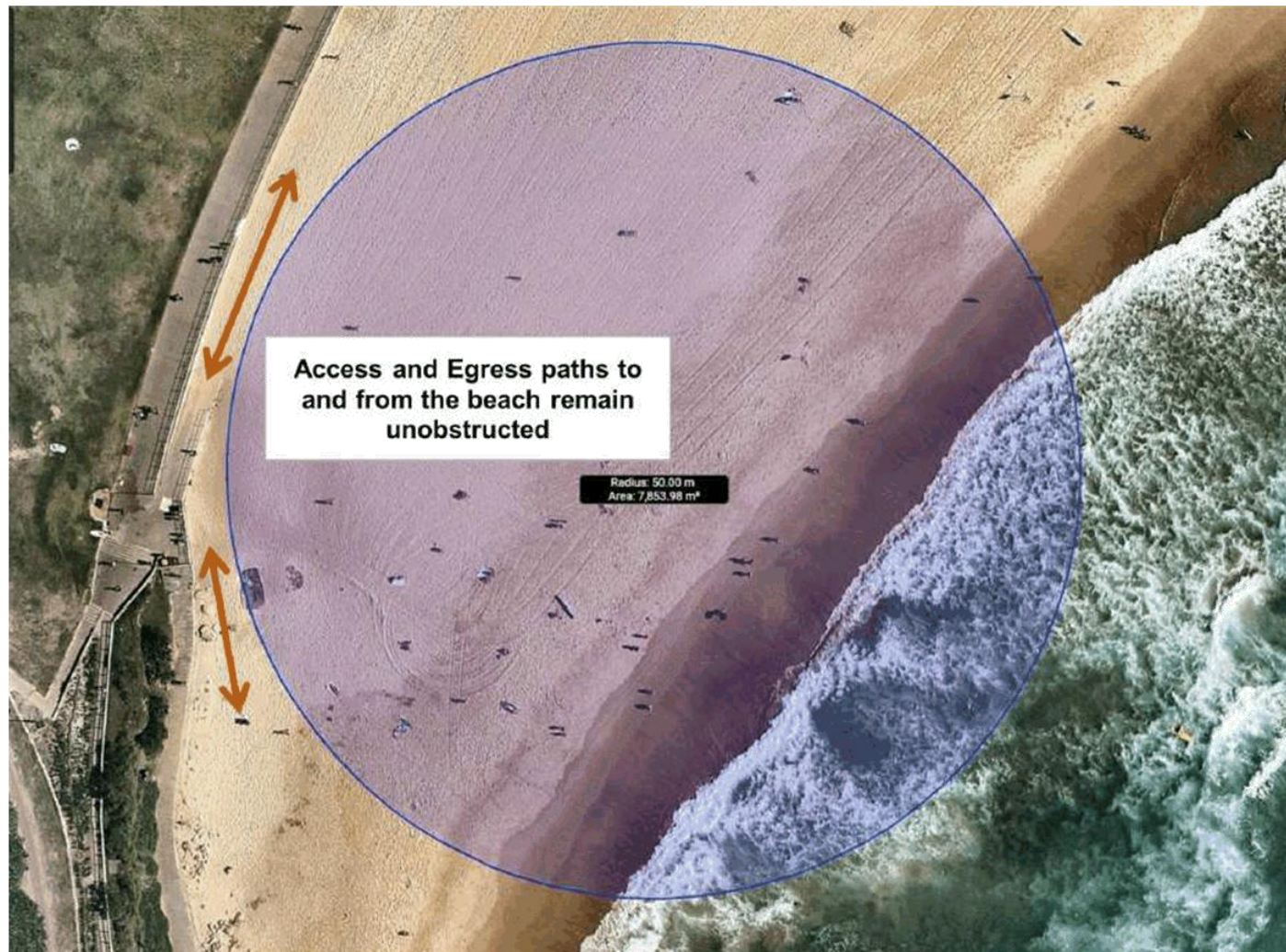
BUMP IN ROUTE MAP



BUMP IN EXCLUSION ZONE MAP



INCREASED EXCLUSION ZONE MAP FOR FIREWORKS DISPLAY



FULL OVERVIEW OF EVENT AREA MAP



BUMP OUT CLEAN UP MAP



REPORT CM/7.16/19.02



Subject: Bondi Golf and Diggers Club - Emergency Works

TRIM No: A18/0427

Author: Matt Henderson, Project Manager

Director: Emily Scott, Director, Waverley Renewal

RECOMMENDATION:

That Council:

1. Notes that the General Manager has authorised the commencement of emergency works at the Bondi Golf and Diggers Club under section 55(3)(k) of the *Local Government Act* without undertaking a formal tender process for the works.
2. Allocates \$63,000 from the SAMP Reserve to fund the budget shortfall for the works.

1. Executive Summary

The purpose of this report is to inform Council of emergency works being undertaken at the Bondi Golf and Diggers Club including the background of identification of required works, works undertaken to date and consultation with the club.

2. Introduction/Background

In 2017, Asset Technologies Pacific was engaged to carry out full condition assessments on all of Council's buildings. As part of this process, the Bondi Diggers and Golf Club building was given a rating of 'poor', indicating significant deterioration that severely impacts functionality and performance of the building. The report recommended that further structural investigations be undertaken to assess the condition of external structural elements of the building. An initial structural assessment was undertaken to identify immediate works, and this assessment report recommended that essential works be carried out to ensure the structural integrity of two structural columns under the building. These and associated works were undertaken in early 2018, the cost of these works was \$70,000.

Budget was allocated in the 2018/19 Capital Works Plan to undertake more detailed structural investigations and commence rectification works identified. Acor Consultants were engaged to undertake this structural condition assessment at the Bondi Golf and Diggers club. As well as a program of structural remedial works Acor Consultants has identified a number of further works items that should be completed as a matter of urgency.

3. Relevant Council Resolutions

Nil.

4. Discussion

Acor Consultants recommended that the works listed in items 1 to 5 below be completed as a matter of urgency as they pose a significant risk to public safety.

1. Repair concrete spalling at the carpark and to the exposed slab edges around the building;
2. Install structural support to the masonry wall located at the western corner of the carpark, including the installation of helical ties and additional reinforcement;
3. Replace missing flashing and weepholes;
4. Remove trip hazards and highlight changes in the ramp levels with paint; and
5. Demolish non-compliant footpath/ramp to the south of the maintenance building and construct a new compliant footpath/ramp.

On review of this scope, Council officers consider Items 1-3 to be Emergency Works and Items 4 and 5 to be Urgent Works. Based on the advice from the structural engineer, delaying the works to undertake a tender process would result in additional risk and could require Council officers to be forced to remove tenants from the building due to safety concerns.

To prevent this outcome, the General Manager approved an exemption under section 55(3)(k) of the *Local Government Act* for 'a contract made in the case of emergency', noting that due to the emergency nature of the work there is insufficient time to undertake a formal tender process and to report to Council. In addition, there is no panel available for this type of specialist work.

Dapcor Pty Ltd has been engaged to undertake these emergency works based on a detailed specification and schedule of works required.

5. Financial impact statement/Timeframe/Consultation

The total cost of the emergency works is \$248,118.00 (excl GST). There is a budget shortfall of \$63,000 in the 2018/19 Capital Works Plan for the emergency works required. The budget shortfall will be funded from SAMP reserve.

The works are scheduled to begin in the week commencing 11 February 2019 and will take approximately 8 weeks to complete.

The General Manager has formally written to the President of the Bondi Gold and Diggers Club advising of the emergency works to be undertaken. It includes advice that the cost to Council in attending to these works and that of works carried out in the past 12 months is considerable and is an expense that are the Lessee's obligation under the lease and that Council officers will be in contact to arrange a meeting with representatives of the Club Board to discuss this issue.

6. Conclusion

The emergency works required are scheduled to begin in the week commencing 11 February 2019 and will be completed in approximately 8 weeks. Due to the urgent nature of the work there was insufficient time to undertake a formal tender process to report to Council.

7. Attachments

Nil

REPORT

CM/7.17/19.02



Subject: Petition - Clarke Reserve - Preservation of Open Space and Views

TRIM No: A04/2119

Author: Natalie Kirkup, Governance and Internal Ombudsman Officer

Director: Ross McLeod, General Manager

RECOMMENDATION:

That Council refers the petition requesting the preservation of open space and views of Clarke Reserve to the Executive Manager, Creating Waverley, for consideration.

1. Executive Summary

Council has received a petition containing 91 signatures from residents and users of Clarke Reserve, requesting that the open space and views of Clarke Reserve be preserved by limiting all new plantings to plants that do not grow over one metre in height or width, and that the planting along the ocean fence be removed.

It is recommended that the petition be forwarded to the Executive Manager, Creating Waverley, for consideration.

2. Introduction/Background

Council accepts petitions from persons who have an interest in the Waverley local government area as residents, landowners, business people or in some other capacity. Petitions must concern matters that Council is authorised to determine.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 17 July 2018	CM/7.11/18.07	<p>That Council:</p> <ol style="list-style-type: none"> 1. Proceeds with the installation of additional planting, edging and the supply and installation of a garden barrier around the section of playground fronting pedestrian footpaths, as detailed in this report, subject to: <ol style="list-style-type: none"> (a) Council officers developing a landscape plan for community consultation with the Diamond Bay/Vaucluse Precinct and local community that includes information on: <ol style="list-style-type: none"> (i) What vegetation will be planted. (ii) Where the vegetation will be planted.

		<p>(b) Consideration being given to extending part or all of the low profile landscape vegetation boundary to the north-eastern boundary.</p> <p>(c) A Council 'have your say day' at Clarke Reserve before September detailing the landscape plan.</p> <ol style="list-style-type: none"> 2. Installs a new children's slippery dip incorporated into an expanded playground area. 3. Re-locates the existing plantings from large sections of the area overlooking the ocean adjacent to the coastal fencing on the western side, and removes the larger trees that have grown alongside. 4. Urgently installs permanent signage, including footpath-stencilled signs, that identifies Clarke Reserve as a 24/7 dog on-leash area, and that dogs are prohibited from being within 10 metres of any play equipment. 5. Timetables the regular attendance and increased presence of rangers for the control of dogs and other issues. 6. Allocates up to \$70,000 from Council's various budgets as part of the Q1 budget amendment. 7. Informs the Diamond Bay/Vaucluse Precinct Committee of its decision. 8. Develops an education plan for dog owners using and passing through the Reserve. 9. Notes that a suitable cradle seat for small toddlers will be installed, and that suitable plantings will replace the inappropriate plantings in the playground as outlined in this report. 10. Officers monitor the effectiveness of the barrier over the next 12 months.
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4. Discussion

The petition states:

'We, the undersigned, petition the Mayor and Councillors of Waverley to preserve the unique open space and magnificent views of Clarke Reserve, not plant trees, or bushes in the reserve or any plant including grasses that may grow over one metre in height or width, remove the planting along the ocean fence.'

5. Financial impact statement/Timeframe/Consultation

There is no financial impact in Council receiving the petition.

6. Conclusion

It is recommended that the petition be forwarded to the Executive Manager, Creating Waverley, for consideration.

7. Attachments

Nil.

REPORT
CM/7.18/19.02

Subject: Syd Einfeld Drive Depot - Lease

TRIM No: A10/0017

Author: John Andrews, Property Co-ordinator

Director: Rachel Hensman, Acting Director, Waverley Life

RECOMMENDATION:

That Council:

1. Enters into a five-year lease agreement with the Roads and Maritime Services for the premises known as Lot 1 DP 262916, Area 4, under Syd Einfeld Drive, Bondi Junction, which accommodates Council's Public Place Cleansing Depot, on the terms and conditions detailed in this report.
2. Authorises the General Manager to execute all necessary documents and finalise the matter on behalf of Council.

1. Executive Summary

Council's Public Place Cleaning team operates out of a depot facility located under Syd Einfeld Drive, Bondi Junction. The premises are formally known as Lot 1 DP 262916 and are bounded by Grafton Street, Vernon Street and Newland Street. The depot covers an area of approximately 1,105 square metres.

The depot is conveniently located close to the business district to allow the Public Place Cleansing team to effectively deliver their services to the benefit of businesses and the local community.

The current lease for the premises expired on 31 January 2019. Officers have been in negotiations with Roads and Maritime Service (RMS) on the terms of a new lease and these have been agreed in principle.

There are no other comparable or suitable premises available in the Bondi Junction area, therefore it is recommended Council approve the continued use of the existing premises for a further 5 year lease term.

2. Introduction/Background

Council has been utilising the area under Syd Einfeld Drive as a depot since approximately 2009 and undertook a fit out of the site to include staff and hard stand depot facilities. The area has been subject to two leases with the most recent lease commencing 1 February 2014 and expiring 31 January 2019. The current rent is \$41,885.88 per annum + GST with annual fixed increases of 5%.

The depot is ideally located to allow it to service the immediate business district and growing residential precincts. Depot space of this type is almost non-existent within close proximity to Bondi Junction and other fringe eastern suburb locations. If Council did not have this depot it would be very difficult to secure a comparable site at the same rent and the use of other more distant geographical locations would have a negative impact on the effectiveness of the Public Place Cleansing service.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 19 April 2005	0504.11.4	1. That the Minutes of the Finance, Ethics & Strategic Planning Committee of 5 April 2005; a copy of which was distributed to each Councillor, be received and that such Minutes be taken as read and confirmed as a true record of the proceedings of that Meeting and that the decisions contained in Clauses F-0504.1 and F-0504.5 to F-0504.13 be received and noted and the recommendations contained in Clauses F-0504.2 to F-0504.4 be adopted.
Finance, Ethics & Strategic Planning Committee 5 April 2005	F-0504.6	That: 1. Council advise the RTA that we wish to negotiate directly to lease areas D & C indicated on the attached plan of the Syd Einfield Car Park. 2. For purposes of the lease of areas D & C, the Mayor and General Manager be authorised to conclude negotiations, execute the necessary documentation and affix the Council Seal where necessary. 3. Council note that investigations are to be undertaken on the feasibility of entering into leases of other areas of the Car Park via tender.

4. Discussion

Council Officers wrote to RMS in mid-2018 seeking a new lease and have since negotiated the key terms as noted in Table 1 of this report.

Term	Five years (no option provided)
Lease Commencement	1 February 2019
Lease expiry	31 January 2024
Rent	\$44,000.00 per annum +GST
Reviews	Annual fixed 3%
Permitted use	Depot storage of street sweeping equipment & vehicles
Outgoings	Lessee is responsible for all Outgoings
Contamination	Council has requirements to ensure the site does not exceed any level of contamination that didn't exist at the commencement of the original lease.

Table 1. Proposed lease terms.

Whilst the rent has increased by approximately 5% RMS were originally seeking a 14% increase along with the continuation of the annual fixed increases of 5%. As part of the negotiations Officers have been able to reduce the fixed increases to 3%.

The original RMS lease contained Break Clauses which permit RMS to obtain vacant possession of the premises with six months' notice or as little as three months' notice in the last twelve months of the lease. Officer's request to remove these Break Clauses was refused, however RMS may only break the lease in the following circumstances.

1. If the premises are required to be demolished or substantially repaired, upgraded or reconstructed.

2. If the Lessor is obliged to do so by any state or federal legislation which can only be done with vacant possession.
3. If the Carrying out of works necessary for road works and operations can only be done with vacant possession.

The lease term being offered by RMS of only five years along with the inclusion of Break Clause conditions does mean that Council should be acutely aware that no offer of a further term or the activation of the Break Clause would place Councils Public Place Cleansing services in a dire position due to the lack of other suitable sites in close proximity.

5. Financial impact statement/Timeframe/Consultation

The new annual rent is \$44,000 per annum plus GST which is approximately a 5% increase from the prior rent of \$41,885.88 per annum. The annual rent reviews have been reduced from 5% fixed increases to a fixed 3%. The lease commencement date is to be 1 February 2019 and will be executed as soon as practical following the Council meeting.

6. Conclusion

The Public Place Cleansing Depot is a critical Council facility in a prime central location and there are no alternative suitable sites that would be able to accommodate the service at present.

Council has a good relationship with the Lessor RMS and the negotiated rent and lease terms are considered to be fair and reasonable.

It is recommended that Council enters into a new five-year lease agreement with RMS for the current premises with the lease to be executed as soon as practicable.

7. Attachments

Nil.

REPORT CM/7.19/19.02



Subject: Tender Evaluation - Heating Ventilation and Air Conditioning (HVAC) Maintenance Services

TRIM No: SF18/2865

Author: Andrew Best, Manager, Facilities

Director: Rachel Hensman, Acting Director, Waverley Life

That Council:

1. Treats the Tender Evaluation Matrix and Schedule of Rates attached to this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as they relate to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. These documents contain information that would, if disclosed, confer a prejudice the commercial position of the person who supplied it.
2. Under clause 178(1)(a) of the *Local Government (General) Regulation 2005*, accepts Katopa Holdings Pty Ltd (trading as CBD Mechanical Electrical) as the preferred tenderer for the supply of Heating, Ventilation and Air Conditioning Services for the sum of \$[TO BE INSERTED BY COUNCIL AT THE MEETING] for scheduled maintenance and the following schedule of rates for unscheduled maintenance [TO BE INSERTED BY COUNCIL AT THE MEETING].
3. Authorises the General Manager, or delegated representative, to enter into contract on behalf of Council with Katopa Holdings Pty Ltd (trading as CBD Mechanical Electrical), for a three-year term with a two-year option.
4. Notifies unsuccessful tenderers of the decision in accordance with clause 179 of the *Local Government (General) Regulation 2005*.

1. Executive Summary

The purpose of this report is to seek Council's approval for the appointment of Katopa Holdings Pty Ltd for the Heating Ventilation and Air Conditioning (HVAC) Services contract, as recommended by the Tender Evaluation Panel.

2. Introduction/Background

Waverley Council has a large property portfolio comprising of a range of community, commercial and operational buildings. To ensure that these building assets are properly protected, Council is required to have under contract a suitably qualified specialist contractor to maintain heating, ventilation and air conditioning systems across the property portfolio.

Council ran a tender seeking submissions from appropriately qualified and experienced contractors for the provision of inspection, testing, preventive maintenance and repair of HVAC Systems for a period of three years plus a two year option.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 21 June 2011	1106.12.5	<p>That Council:</p> <ol style="list-style-type: none"> 1. The Evaluation of Findings report attached to Council's file be treated as confidential in accordance with section 11(3) of the Local Government Act 1993, as it relates to a matter specified in section 10A(2) of the Local Government Act 1993. 2. Council enters into a contract under Clause 178 of the Local Government (General) Regulation 2005 with CBD Mechanical & Electrical for a contract period of 3 years with an option to extend for a further 3 years for Air Conditioning – Mechanical Services (Multiple Sites). 3. The unsuccessful tenderers be notified of the tender result.

4. Discussion

Invitation to tender

Tenders for HVAC were called on 19 September 2018. Advertisements for the Tender were placed in the Local Government Tenders section of the Sydney Morning Herald and Wentworth Courier on 11 and 12 September 2018. Tenders closed at 5 pm, 15 October 2018.

A Tender Evaluation Panel was established to evaluate the tender submissions. The Panel consisted of:

- Andrew Best – Manager, Waverley Facilities.
- Tobias Kuchta – Facilities Coordinator.
- Matt Henderson – Acting Senior Project Manager.

Rodney Crook (Acting Manager Procurement, Stores and Fleet) chaired the tender evaluation meeting however did not participate in the evaluation of tenders. An RFT Evaluation & Probity Plan was developed for the tender and approved by the Evaluation Panel on 18 September 2018.

The Evaluation Panel used the RFT Evaluation and Probity Plan to determine which tenders offered the best value for money in the provision of HVAC services to Council.

Tenders received

Tenders were received from the following companies:

- Katopa Holdings Pty Ltd
- Core Integrated Solutions Pty Ltd
- Hirotec Maintenance Pty Ltd
- RCR Infrastructure
- Tempest Solutions

Late tenders

Nil.

Non-conforming tenders

Nil.

Alternative tenders

Nil.

Tender evaluation

All five conforming tenders were evaluated in accordance with Council's Purchasing Procedures and RFT Evaluation and Probity Plan, the *Tendering Guidelines for NSW Local Government 2009* issued by the Office of Local Government, and the provisions of the *Local Government Act 1993* and *Local Government (General) Regulation 2005*.

The evaluation panel agreed on the following weightings to be used against each of the advertised selection criteria:

Advertised Evaluation Criteria	Weighting
Demonstrated experience on works of a similar nature	15%
Capacity to carry out works, resources and technical skills	30%
Proposed methodology, management systems	20%
Pricing	35%
Total	100%

Tenders were given a score against each of the evaluation criteria, resulting in a total score out of 100. Tenders were ranked in accordance with their scores. Final scores and rankings are shown in the confidential Tender Evaluation Matrix as Attachment 1 to this report.

Delays to the evaluation process leading to the extension of the validity period were caused by the requirement to seek legal advice regarding the closing date of the tender, which varied by five days between the newspaper advertisement and the online tender system, Tenders Online. The legal advice confirmed that no breaches of the Local Government Act occurred and the evaluation process could continue.

This delay caused the tender validity period to go beyond 90 days, which was a condition of tender. As a result, all tenderers were contacted to ask that the price validity period be extended to allow sufficient time to complete the evaluation, which received unanimous agreement.

Following the initial tender evaluation meeting, RCR Infrastructure was nominated as the preferred tenderer based on the scoring. Subsequent to the meeting reference checks were undertaken. During this period it came to light that RCR Tomlinson, the parent company of RCR Infrastructure had gone into external administration.

Council contacted the credit company *Corporate Scorecard* to carry out a financial assessment on the company. Officers were advised that it was not possible to carry out an accurate assessment due to the fact that the company was in administration. The evaluation panel and the Acting Procurement Manager met again on 11 January 2019 to discuss this development. At this meeting it was decided that the inability to undertake a full financial assessment on the company posed a significant risk to Council and that RCR Infrastructure's tender should be considered non-compliant and disregarded.

Evaluation Panel's recommendation

Following the decision to exclude the RCR Infrastructure tender, the panel recommended that the second placed tender offer from Katopa Holdings Pty Ltd trading as CBD Mechanical Electrical be accepted for the contract for provision of HVAC maintenance services.

The panel felt the tender provided a sound value for money offer. The company is the current incumbent provider of the service to Council and as such has a detailed knowledge of Council's HVAC systems. The company also demonstrated its extensive experience providing HVAC maintenance services for a number of other Council's.

5. Financial impact statement/Timeframe/Consultation

The budget for HVAC maintenance services for each site exists within the annual operational budgets in the Waverley Facilities area. There are sufficient funds in the budget to cover the price tendered by the recommended tenderer.

6. Conclusion

The Tender Evaluation Panel recommends Council enter into a contract with Katopa Holdings Pty Ltd for the provision of HVAC maintenance services.

7. Attachments

1. Tender Evaluation Matrix (confidential)
2. Schedule of rates for unscheduled maintenance (confidential)

REPORT CM/7.20/19.02



Subject: Tender Evaluation - Electrical Switchboards Upgrade Works

TRIM No: A18/0464

Author: Richa Bohara, Project Manager

Director: Emily Scott, Director, Waverley Renewal

RECOMMENDATION:

That Council:

1. Treats the Tender Evaluation Matrix attached to this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as the Matrix relates to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. The Matrix contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person(s) who supplied it.
2. Under clause 178(1)(a) of the *Local Government (General) Regulation 2005*, accepts Kerfoot Pty Ltd as the preferred tenderer for Electrical Switchboards Upgrade Works for the sum of \$[TO BE INSERTED BY COUNCIL AT THE MEETING].
3. Authorises the General Manager, or delegated representative, to enter into contract on behalf of Council with Kerfoot Pty Ltd for Electrical Switchboards Upgrade works.
4. Notifies unsuccessful tenderers of the decision in accordance with clause 179 of the *Local Government (General) Regulation 2005*.

1. Executive Summary

The purpose of this report is to seek Council's approval for the appointment Kerfoot Pty Ltd to upgrade existing switchboards and distribution boards at various Council facility locations to ensure that they are compliant with Australian Standards and the National Code of Construction (NCC).

2. Introduction/Background

The existing switchboards and distribution boards at the Council sites listed below were identified as requiring upgrade as part of the SAMP Buildings Infrastructure assessment:

- Bondi Beach Parks Depot.
- Bronte Kiosk and Amenities.
- 65 Ebley Street, Bondi Junction.
- Bondi Golf and Diggers Club.
- Wairoa Community Centre.
- Waverley Library.
- Waverley Council Chambers.

Subsequently, a consultant was engaged to undertake electrical safety audit for these location. Post investigation works the consultant provided an Electrical Safety Report and Electrical Services Specification for each location which forms the scope of works for the project.

The proposed works will completely replace the existing switchboards and distribution boards to ensure that they are compliant with current Australian Standards and the National Code of Construction.

3. Relevant Council Resolutions

Nil.

4. Discussion

Invitation to tender

A Tender Evaluation Panel was established to evaluate the tenders. The Panel consisted of:

- Bart McGuffin – Facilities Officer, Waverley Facilities Team.
- Matthew Henderson – Senior Project Manager, Project Waverley.
- Richa Bohara – Project Manager, Project Waverley.

An RFT Evaluation and Probity Plan was developed and approved by the Evaluation Panel on 24th January 2019.

Tenders for Electrical Switchboards Upgrade were called on 18th December 2018. Advertisements for the Tender were placed in the Local Government Tenders section of the Sydney Morning Herald and Wentworth Courier on 1 January 2019 and 9 January 2019 respectively.

Tenders closed on 25 January 2019.

The Evaluation Panel used the RFT Evaluation & Probity Plan to determine which tenders offered the best value for money in the provision of Electrical Switchboards Upgrade works to Council.

Tenders received

The following tenders were received:

- Kerfoot Pty Ltd.
- Tempo Australia.
- Master Electrical Contractors Pty Ltd.

Late tenders

Nil.

Non-conforming tenders

The tender submitted by Master Electrical Contractors Pty Ltd was deemed to be non-conforming due to the fact that not all returnable schedules were provided which was one of the mandatory criterion and the tender was not considered further.

Alternative tenders

Nil.

Two tenders met the mandatory requirements and proceeded to a detailed evaluation. The conforming tenders are listed below:

CONFORMING TENDERS EVALUATED
Kerfoot Pty Ltd
Tempo Australia

Tender evaluation

Conforming tenders were evaluated in accordance with Council's Purchasing Procedures and RFT Evaluation & Probity Plan, the Tendering Guidelines for NSW Local Government 2009 issued by the Office of Local Government, and the provisions of the *Local Government Act 1993* and *Local Government (General) Regulation 2005*.

The Evaluation Panel agreed on the following weightings to be used against the advertised selection criteria:

Advertised Evaluation Criteria	Weighting
Project Understanding and Proposed Methodology	30%
Demonstrated Capacity within the proposed timeframe	10%
Experience and Past Performance in similar projects	10%
Key Personnel qualifications, skills & expertise	20%
Price	30%
Total	100%

Tenders were given a score on each of the evaluation criteria, resulting in a total score out of 100. Tenders were ranked in accordance with their scores. Final scores and rankings are shown in the confidential Tender Evaluation Matrix attached to this report.

Evaluation Panel's Recommendation

Following a rigorous evaluation of the tenders, the Evaluation Panel recommends that the services/product offered by Kerfoot Pty Ltd provides the best value to Council. Kerfoot Pty Ltd provided the best value to Council based on the non-price and price criteria assessment.

5. Financial impact statement/Timeframe/Consultation

Financial impact statement

The budget for Electrical Switchboards Upgrade Works is from C0684.

The preferred tenderer's price is included in the confidential Tender Evaluation Matrix attached to this report.

The total anticipated funding required for Electrical Switchboards Upgrade works is \$370,000.00.

The total budget allocation for the Electrical Switchboards Upgrade works is currently \$446,100.00.

There are sufficient funds to cover the price tendered by the recommended tenderer.

Timeframe

The project will commence in March 2019 with construction programmed for 4 months.

Consultation

Stakeholder and community consultation will be undertaken prior to commencing the work on sites.

6. Conclusion

The Tender Evaluation Panel recommends Council enter into contract with Kerfoot Pty Ltd Pty Ltd for Electrical Switchboards Upgrade Works.

7. Attachments

1. Tender Evaluation Matrix (confidential)

REPORT CM/7.21/19.02



Subject: Tender Evaluation - Truck Washing Services

TRIM No: SF18/5144

Author: Rodney Crook, Acting Procurement Manager
Emily Scott, Director, Waverley Renewal

Director: Ross McLeod, General Manager

RECOMMENDATION:

That Council:

1. Treats the Tender Evaluation Matrix and Schedule of Rates attached to this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as they relate to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. These documents contain commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person(s) who supplied it.
2. Under clause 178(1)(a) of the *Local Government (General) Regulation 2005*, accepts URM Environmental Services Pty Ltd as the preferred tenderer for the supply of Truck Washing Services at the following schedule of rates [TO BE INSERTED BY COUNCIL AT THE MEETING].
3. Authorises the General Manager, or delegated representative, to enter into contract on behalf of Council with URM Environmental Services Pty Ltd for three years, with two one-year options to extend.

1. Executive Summary

Following the loss of Council's truck wash bay at the Alexandria Integrated Facility (AIF) through compulsory acquisition, Council entered into a contract with URM Environmental Services Pty Ltd ('URM') following a tender process to wash waste compactors and other large equipment for Waverley and Woollahra Councils. This contract expired on 17 November 2018. An interim contract with URM is in place from 18 November 2018 to the end of February 2019 to enable an open tender process for these services.

URM is the recommended tenderer to provide continuous Truck Washing Services for both Waverley and Woollahra Councils.

2. Introduction/Background

Cleaning of Council Waste vehicles after daily operations is essential. Whilst this service will meet Woollahra and Waverley council's externals and internals washes of all waste compactors, street sweepers, sucker trucks, beach rakes and utilities for both in-house servicing and Roads and Maritime (RMS) registration inspections as well as preserving the life of the asset and preventing resident complaints. It is estimated that a combined total of 100 washes per week is required to meet both Council's needs.

The current contract for Truck Washing Services is managed by URM, which commenced on 17 November 2016. The original contract was for a 12-month period, with an option to extend for additional 12 months,

which was exercised by Council. Tenders for renewal of the contract were originally released on 6 November 2018, closing on 27 November 2018. At close of tenders there were no conforming bids received.

Council officers reviewed and amended the tender specifications prior to re-tendering for the contract. This included removing a location proximity exclusion in a bid to attract more suppliers to tender submissions.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 11 December 2018	CM/7.17/18.12	<p>That Council:</p> <ol style="list-style-type: none">1. Notes that no tenders were received in response to the Truck Wash Services Tender.2. Under clause 178(3)(b) of the <i>Local Government (General) Regulation 2005</i>, invites, by open tendering method, fresh tenders using revised specifications.

4. Discussion

Invitation to tender

An open tender process was undertaken in December 2018. Tenders for Truck Washing Services were called on 13 December 2018. Advertisements for the Tender were placed in the Local Government Tenders section of the Sydney Morning Herald and Wentworth Courier on Tuesday 18 and Wednesday 19 December 2018.

Tenders closed on at 2 pm on 15 January 2019. There was one tender received, from URM Environmental Services Pty Ltd.

A Tender Evaluation Panel was established to evaluate the tenders. The Panel consisted of:

- Shane Smith - Manager, Clean and Attractive.
- Alejandra Torres – Sustainable Communities Officer.
- Rodney Crook – Acting Procurement Manager.
- Mark Ramsey – Manager, Civil Operations (Woollahra Council).

The Evaluation Panel used the Retest for Tender Approval to determine which tenders offered the best value for money in the provision of Truck Washing Services to Council.

Tenders received

One tender was received, URM Environmental Services Pty Ltd, which met the mandatory requirements and proceeded to a detailed evaluation.

Tender evaluation

Conforming tenders were evaluated in accordance with Council's Purchasing Procedures and RFT Approval Plan, the *Tendering Guidelines for NSW Local Government 2009* issued by the Office of Local Government, and the provisions of the *Local Government Act 1993* and *Local Government (General) Regulation 2005*.

The Evaluation Panel agreed on the following weightings to be used against the advertised selection criteria:

Advertised Evaluation Criteria	Weighting
Proposed program and methodology	30
Hours of operation	20
Environmental management performance, compliance to Sydney Water and Trade Waste Agreements	30
Previous experience and proposed personnel	20
Work, Health and Safety	Mandatory (Y/N)
Financial and commercial trading integrity including insurances	Mandatory (Y/N)

Evaluation Panel's recommendation

The panel recommends URM Environmental Services Pty Ltd, which provided a solid methodology to undertake the services, a detailed environmental management plan and highly qualified personnel. URM also has a robust Work, Health and Safety system, and as the incumbent supplier, will transition into the new contract arrangement seamlessly.

5. Financial impact statement/Timeframe/Consultation

Financial impact statement

The budget for Truck Washing Services is from operational services budget provision and co-funded by Woollahra Council.

The preferred tenderer's rates are attached.

The total anticipated funding required for Truck Washing Services is \$1,800,000 over a five year period.

There are sufficient funds to cover the price tendered by the recommended tenderer.

Timeframe

Three years commencing 1 March 2019, with an option to extend for a further two by 12-month periods.

Consultation

No consultation was undertaken.

6. Conclusion

The Tender Evaluation Panel recommends Council enter into contract with URM Environmental Services Pty Ltd for Truck Washing Services.

7. Attachments

1. Tender Evaluation Matrix (confidential)
2. Schedule of Prices (confidential)

REPORT CM/7.22/19.02



Subject: Tender Evaluation - Printing Services

TRIM No: SF18/2780

Author: Jane Worthy, Internal Ombudsman

Director: Ross McLeod, General Manager

RECOMMENDATION:

That Council:

1. Under clause 178 of the *Local Government (General) Regulation 2005*, declines to accept any of the tenders for the Printing Services Tender and cancels the proposal for the contract.
2. Notifies all tenderers of the decision, in accordance with clause 179 of the *Local Government (General) Regulation 2005*.

1. Executive Summary

This report calls for Council to cancel the proposal for the contract for printing services. A tender for printing was run in August 2018 and due to anomalies in the tender documentation and processes Council should not accept any tenders and proceed to an award of contract for printing services.

2. Introduction/Background

Council has been purchasing printing services from companies on state government panels. These companies cannot always meet all of Council's requirements, particularly those related to turnaround times.

This tender was run to attempt to meet whole of Council printing needs. During the finalisation of the tender process it became evident that the tender specifications did not incorporate key aspects of the business needs and created confusion for tenderers and evaluation panel.

Due to the complexity of Council needs the tender documentation was structured into nine categories of services. Each category was to be assessed separately resulting in one or more contracts awarded per category. These contracts would form a panel of printing service providers. Unfortunately, due to this segregation of services and other administrative errors in the documentation and processes, including time delays, Council's ability to achieve value for money has been compromised.

3. Relevant Council Resolutions

Nil.

4. Discussion

Should Council award any contracts as a result of this tender, there will be some business units who will not be able to purchase from the panel which then would require separate tenders for those services to ensure

compliance with Council's legislative tendering obligations. This would defeat the purpose of establishing a printing panel for the whole of Council and create confusion for staff in the organisation about how to purchase printing services in a compliant manner, exposing the organisation to risk.

For these reasons this report recommends that Council cancels this tender and considers other options to better meet the printing needs of the business, including the possibility of utilising the SSROC printing panel.

5. Financial impact statement/Timeframe/Consultation

The printing budget is spread across all areas of the business and this decision will not impact Council's budget. The current procurement of purchasing printing services will continue until the proposed review and re-assessment is complete.

All tenderers will be notified of the outcome of the tender.

6. Conclusion

This report recommends that Council cancels the printings services tender. The current procurement of printing will continue until other options are considered.

7. Attachments

Nil.

NOTICE OF MOTION CM/8.1/19.02



Subject: Bronte Pool Water Intake Pipe

TRIM No: A06/0070

Submitted by: Councillor Masselos

MOTION:

That Council:

1. Considers previous work in assessing the water intake pipe, which was undertaken as part of the recent renovation of the Bronte Pool.
2. Investigates options for extending the water intake pipe further out into the ocean to ensure that the pump can work at low tide.
3. Investigates the Wi-Fi pump starting system and gets it working again.
4. Officers report back to Council. The report is to include a budget estimate and timing to have the water intake pipe extended and fitted with suitable filters.

Background

Over this summer period, Bronte Pool pump has often not been working. By way of example, on Monday, 4 February, the pool pump was not on at 6.45 am and still not working at 7.45 am. While this is often because it is low tide and the water is too low for the intake pipe to do its job, on Monday morning it was high tide, yet the pump was still not working. There is a general observation that the Wi-Fi mounted on the amenities building and used to automatically start the pump, works only on an intermittent basis, requiring manual starting; there are often blockages in the intake pipe or that the tide is too low.

General Manager's comment

It would assist operationally to extend the water intake pipe as it would allow the pump to run at low tides and reduce the amount of debris in the pre pump strainer. It should be noted that it would be subject to feasibility and external approvals.

Emily Scott
Director, Waverley Renewal

**NOTICE OF MOTION
CM/8.2/19.02**

Subject: Laying of Kerb outside 497 and 499 Bronte Road, Bronte

TRIM No: A16/0755

Submitted by: Councillor Masselos

MOTION:

That:

1. Council makes a kerb and gutter at the base of the retaining wall outside 497 and 499 Bronte Road, Bronte.
2. The work be integrated into the Bronte Beach Village upgrade.

Background

At present, there is no footpath outside 497 and 499 Bronte Road. Motorists who park along this strip are forced to park further out from the wall so that passengers are able to open the car door to alight from the car. It also means that people are forced onto the busy Bronte Road. The Bronte Beach Village upgrade is presently being planned, providing an opportunity to incorporate this work within the broader scope of works.

General Manager's comment

A complaint was received about the condition of the sandstone wall and subsequently the wall was repaired. There have been no other complaints.

I understand that the proposal is for the construction of a kerb and gutter and footpath behind and along the base of the retaining wall at the level of the kerb. The wall would be set back and reconstructed to allow for the new kerb and gutter and footpath.

The cost of the works is estimated to be in the order of \$450,000–500,000 subject to no major utility service adjustments. There is no funding available for these works. If Council wishes to proceed with this project it would need to budget accordingly in the upcoming budget process.

Emily Scott
Director, Waverley Renewal

NOTICE OF MOTION CM/8.3/19.02



Subject: Bronte Beach Village Strip - Underground Wires

TRIM No: A16/0755

Submitted by: Councillor Masselos

MOTION:

That Council:

1. As part of the Bronte Beach Village upgrade, an investigation of the undergrounding of Ausgrid wires and poles be undertaken for the whole Bronte Village block being between 459 – 499 Bronte Rd
2. Investigates costs to undertake this additional work be established and submitted to Council for approval.

Background

As part of the Bronte Beach Village upgrade, it is planned that wires directly in front of the cafes be put underground. However there are still two or three poles and wires that remain as is, along the Bronte Beach Village between 459 and 499 Bronte Rd. There is significant merit in treating the strip between 459 and 499 as an integrated project by undertaking work to place all wires underground. This will not only create a better, more aesthetic street appeal, it will benefit residents and cafes alike. Failure to do so will create a patchy and unfinished look and feel to the strip.

General Manager's comment

As part of the Bronte Beach Village upgrade, the overhead electricity wires will be undergrounded from Nelson Street to and including 495 Bronte Road, adjacent to the Village. The remaining overhead wires (two electrical spans) up to Pacific Street, including 495A, 497 and 499 Bronte Road, are not proposed to be upgraded. The cost to underground these properties would be in the order of \$400,000. There is no funding available for these works.

Undergrounding of electricity wires in residential areas is the responsibility of the adjoining property owners. There have been a number of situations where residents at their own cost have undergrounded electricity wires to improve views, similar to this situation.

Council by undergrounding these wires will create an undesirable precedent and expose Council to significant cost. It is recommended this work not proceed.

Emily Scott
Director, Waverley Renewal

NOTICE OF MOTION CM/8.4/19.02



Subject: Big Bogey Hole, Bronte Beach - Reinstatement of Ladder

TRIM No: A03/0910-02

Submitted by: Councillor Masselos

MOTION:

That Council:

1. As a matter of urgency, reinstates the ladder into the Big Bogey Hole at Bronte Beach.
2. Ensures that the ladder has rounded edges to mitigate against any potential injury.

Background

The Big Bogey Hole, also known as the Men's Bogey Hole, is presently serviced by a set of steps that are often covered in algae and slippery. There used to be a ladder in to Bogey Hole, which was well used by swimmers. However, this was removed because of a perceived safety risk. This is odd as for decades there had been a ladder into the Bogey Hole— with no problems. The algal build up also appeared to be much less of a problem.

However, not having the ladder into the Bogey Hole itself is a major safety risk. Too often the Bogey Hole is rough with waves crashing into the wall of the pool. At these times, the steps are difficult to access and quite dangerous to traverse—especially when slippery. The ladder, when it was in operation, was always used. It was easy to get to in high waves, and easy to get out of the Bogey Hole as a result.

The ladder needs to be reinstated, and to ensure the risk of injury is mitigated, the ladder is to have rounded surfaces.

General Manager's comment

The ladder into the Big Bogey Hole was removed in 2017 in response to a personal injury claim against Council and a risk assessment of the area raising concerns about residents injuring themselves getting into and out of the water. The investigation of reinstating a ladder at this location needs to include a thorough risk assessment to ensure Council is managing its obligations to protect the community from injury as well as protecting the organisation from personal injury claims. Assuming a ladder/structure can be reinstated following this, any reinstatement would need to ensure the ladder or other site-appropriate structure met the relevant Australian standard.

It would be helpful if the motion could be reworded to reflect this.

Emily Scott
Director, Waverley Renewal

NOTICE OF MOTION CM/8.5/19.02



Subject: Pill Testing - Drug Harm Minimisation

TRIM No: A05/0435

Submitted by: Councillor Keenan
Councillor Copeland
Councillor Wy Kanak

MOTION:

That Council:

1. Notes that:
 - (a) There are a large number of music festivals in and around the Waverley local government area each year, including Electric Gardens and Sydney City Limits.
 - (b) Waverley also has a vibrant nightlife, with a concentration of bars, pubs and other venues where young people go out.
 - (c) At these festivals and other venues, it is not uncommon for young people to use recreational drugs, including MDMA.
 - (d) Over the summer, a number of young people have lost their lives at music festivals, leading many young people and their families to call for practical harm reduction measures to be introduced.
2. Writes to the NSW Premier and NSW Health Minister asking for:
 - (a) A trial of pill testing and the introduction of amnesty bins.
 - (b) An end to the use of police drugs dogs and strip searches at music festivals.
 - (c) Peer-to-peer support services.
 - (d) Require festival organisers to provide free cold water, chill out areas, on-site medical tents/services and shaded areas for festival goers.

Background

Five young people have died at music festivals in NSW over recent months. Ms Nguyen and Mr Pham died on 15 September after the Defqon.1 festival near Penrith, while Mr Brosnan collapsed after attending Knockout Games of Destiny dance party at Sydney Olympic Park on 8 December. Mr Tam died after the Lost Paradise festival near Gosford on 29 December, and Ms Ross-King attended FOMO festival in western Sydney on 12 January. All five were aged 23 or younger.

An inquest into the five deaths has led to the acting State Coroner Teresa O'Sullivan describing the losses as 'tragic' and also saying 'We don't want any more deaths.'

Clearly, prohibition and police action are not working—it is time to try a new approach.

General Manager's comment

The General Manager has no substantive comments to make on this matter. It is outside the scope of Council's operational activities; however, if Council wishes to advocate on the matter on behalf of its communities, that is its prerogative.

Ross McLeod
General Manager

NOTICE OF MOTION CM/8.6/19.02



Subject: Bondi Junction Interchange - Signage

TRIM No: A08/0261

Submitted by: Councillor Keenan
Councillor Copeland
Councillor Wy Kanak

MOTION:

That Council:

1. Notes that:
 - (a) There is a lack of information boards providing bus information in relation to bus stands or bus timetables at the Bondi Junction bus depot.
 - (b) There are no STA customer service staff stationed at the bus depot to assist passengers with finding the correct bus stands or timetables,
 - (c) Directions to the bus depot are poorly signposted from the Bondi Junction shopping area for non-residents and tourists.
2. Writes to Transport for NSW (TfNSW) and arranges a meeting with the Mayor, Ward Councillors and senior Sydney Bus management to consider improvements to bus depot customer service and information.
3. Requests TfNSW to provide signposting in Bondi Junction Mall that is safe and not imposing, to direct bus and train users to both entrances of the depot.
4. Requests TfNSW to provide electronic information boards in or around Bondi Junction Mall that is safe and not imposing, to inform bus and train users of the various bus and train departures.

Background

There are numerous large electronic billboards in use at Bondi Junction bus depot; however, all of these are used for advertising and not customer information.

And as there are no customer service staff available on the bus depot level, it is not unusual for customers to be wandering around trying to find the correct bus stands for their journey. This is particularly difficult for older residents and tourists.

General Manager's comment

Improving signage at the Bondi Junction Interchange is important for patrons, and will be pursued with Transport for NSW should the resolution be supported.

Peter Monks

Director, Waverley Futures

NOTICE OF MOTION CM/8.7/19.02



Subject: Cultural Committee

TRIM No: A19/0120

Submitted by: Councillor Keenan
Councillor Copeland
Councillor Wy Kanak

MOTION:

That Council:

1. Notes that:
 - (a) Council provides a number of large and small arts and cultural events each year.
 - (b) Council has a Public Art Committee; however, there is no overarching cultural committee that oversees or has carriage of the large cultural life of Waverley.
 - (c) Providing such a committee would raise the profile of the vast, exciting and colourful cultural programs in the community.
2. Officers prepare a report providing options in relation to the creation of a Cultural Committee, which would comprise Councillors and members of the local community.

General Manager's comment

A number of large and small arts and cultural events take place across the Waverley local government area each year. These events are a mix of Council-managed and curated, venue-managed and co-produced events, and are designed to foster a welcoming and inclusive community and a creative environment that supports cultural activity and aim to help stimulate the local business community.

Council's current process is that broad cultural directions are established in Council's Cultural Plan, formerly known as Arts Plus. Councillors will shortly be invited to provide input into the new Cultural Plan and the final draft will be workshopped with Councillors following community consultation and prior to Council endorsement.

Council also has a Public Art Committee that is open to all Councillors. It considers a broad range of arts initiatives and public art matters; decisions are frequently referred to Council; and minutes are lodged with Council. Officers also submit a quarterly report to Council providing a brief overview of the events and activations that have taken place in the previous quarter.

In considering the establishment of a new Committee, Council would want to give consideration to the potential for overlapping jurisdictions between committees with the attendant risk of confused or conflicted decision-making. If a Cultural Committee were to be established Council would likely need to review the Public Arts Committee and its functions and determine if one broader Cultural Committee

would be more appropriate. Officers are happy to prepare a report providing options in relation to this matter if Council so directs.

Rachel Hensman
Acting Director, Waverley Life

NOTICE OF MOTION CM/8.8/19.02



Subject: Military Road Pedestrian Crossing

TRIM No: A03/0042-04

Submitted by: Councillor Nemesh
Councillor Betts

MOTION:

That Council:

1. Investigates the possibility of installing a pedestrian crossing or alternative pedestrian safety treatment, like a traffic island, on Military Road between Lancaster Road and Blake Street, with consideration given to:
 - (a) Location of the crossing or safety treatment, with specific regard to pedestrian sight lines.
 - (b) Cost.
 - (c) Impact on parking.
2. Officers report back to Council with recommendations by June 2019, and initiates community consultation with the Dover Heights precinct and local residents.

Background

Council will be aware of the tragic death of a woman who was hit by a motorcycle on Military Road on Boxing Day 2018. The local community have been requesting a pedestrian crossing on Military Road between Lancaster Road and Blake Street for many years. This has become more important because of the cycle track on Dudley Page Reserve increasing foot traffic of young children crossing the road.

General Manager's comment

Council's Traffic and Development section will undertake an investigation and review of this section of Military Road to improve pedestrian safety. This will include an assessment as to whether the location meets the Roads and Maritime Services requirements for the introduction of a marked pedestrian crossing; i.e. the warrant. If it does not, alternative safety devices such as kerb blisters and a centre refuge island will be considered and reported back to Council.

Emily Scott
Director, Waverley Renewal

NOTICE OF MOTION CM/8.9/19.02



Subject: Verge/Nature Strip Maintenance Program

TRIM No: A14/0144

Submitted by: Councillor Nemesh
Councillor Betts

MOTION:

That Council:

1. Investigates the possibility of Council maintaining additional nature strips across the local government area.
2. Officers report back to Council on the feasibility of such a proposal, with recommendations as to the following:
 - (a) Cost and resourcing needed.
 - (b) Frequency of maintenance schedule.
 - (c) Additional locations, including whether the maintenance of verges in local village areas be extended alongside commercial properties into residential streets.
3. Reports back to Council by April 2019 and then initiates community consultation.

Background

Council currently maintains approximately 20% of verge nature strips in the local government area. These are mainly around our villages and main roads.

General Manager's comment

Council's current verge maintenance program relies upon the goodwill and civic pride of our residents to maintain the nature strip outside their property. However, Council officers have assessed that approximately 20% of the nature strips in the local government area are difficult or unsafe to access by residents; hence, Council maintains these identified areas. These are grouped in four priority areas:

- Priority 1: Gateways and main roads serviced four times per year (February, May, August and November).
- Priority 2: Bondi Junction and Bondi Beach serviced three times per year (January, April and September).
- Priority 3: Public places difficult to mow serviced three times per year (March, July, December).
- Priority 4: Public lanes serviced three times per year (February, July and October).

Officers also have a special needs maintenance priority. These are areas where residents have made an application for Council to maintain their nature strip as they are physically unable to. Criteria must be met to obtain this service. These areas are serviced three times per year based on resourcing.

Emily Scott
Director, Waverley Renewal

NOTICE OF MOTION CM/8.10/19.02



Subject: Military Road Bus Stop

TRIM No: A02/0225-02

Submitted by: Councillor Nemesh
Councillor Betts

MOTION:

That Council:

1. Officers consider the relocation of the proposed bus stop from outside 197 Military Road, Dover Heights, further to the north, approximately outside 211 Military Road.
2. Consults with residents in the general vicinity and the Dover Heights precinct.
3. Refers the matter to the Waverley Traffic Committee.

General Manager's comment

The State Transit Authority are responsible with Roads and Maritime Services for determining the location of bus stops in New South Wales. Discussions have been held with the authorities and they have advised that they are not prepared to relocate the Bus Stop from outside 185 to 211 Military Road. The proposed location is the subject of a safety review after a recent pedestrian fatality at the location.

A report on the installation of bus shelters outside 185 and 246 Military Road is separately reported to this meeting.

Emily Scott
Director, Waverley Renewal

**NOTICE OF MOTION
CM/8.11/19.02**

Subject: Australia Day

TRIM No: A14/0041

Submitted by: Councillor Goltsman
Councillor Nemesh

MOTION:

That Council continues to celebrate Australia Day on 26 January and:

1. Supports the achievements of our great nation.
2. Recognises our Aboriginal and Torres Strait Islander people, who have been here for more than 65,000 years.
3. Acknowledges the contribution that every Australian makes to our contemporary and dynamic country.

General Manager's comment

In line with official requirements, Council holds a citizenship ceremony on Australia Day. To the knowledge of staff, no other official civic celebrations are held.

No change in approach is being considered at the current time.

Ross McLeod
General Manager

NOTICE OF MOTION CM/8.12/19.02



Subject: Sydney Football Stadium Redevelopment - Legal Challenge

TRIM No: A03/0943

Submitted by: Councillor Goltsman
Councillor Kay

MOTION:

That Council:

1. Urgently prepares a brief report for Council consideration on the costs incurred for convening extraordinary Council meetings and taking actions against the Sydney Football Stadium (SFS) Redevelopment including:
 - (a) Legal services by Mr Philip Clay and Wilshire Webb Staunton Beattie.
 - (b) Catering.
 - (c) Security.
 - (d) Staff preparation costs and overtime.
 - (e) Injunction costs.
 - (f) Any other additional costs not specified above.
2. As part of the above report, explains to Councillors under what provisions of the Code of Meeting Practice and Code of Conduct the Mayor appointed himself to the SFS Consultative Committee without the approval of Council.
3. Notes the response to the Mayor's letter from Minister for Planning, Anthony Roberts, dated 1 February 2019 and included fully in the background to this motion, which states in part: 'The assessment report, which I considered in approving the concept proposal, clearly evidences that design excellence was taken into account.' It further comments: 'In the light of this, I cannot see how it would be possible to form a reasonable view that the assessment and consideration of design excellence in the determination of the concept approval would have any adverse impact on the residents and businesses within the Waverley area.'
4. Noting its resolution from the Strategic Planning and Development Committee meeting on 5 February 2019 to pursue an unbudgeted legal challenge against the State Government in the Land and Environment Court without the support from any other Council, ensures that the report mentioned in clause 1 above also includes the following costs to Council:
 - (a) Recent costs incurred by Council in obtaining further legal advice to prepare for the 5 February 2019 urgency motion.

- (b) Estimated future costs as a result of pursuing legal action, including:
 - (i) Council staff time and resources assigned to this legal case.
 - (ii) Potential consequential costs, such as the State Government's legal costs, damages and other liabilities to the Waverley community and its ratepayers.
 - (iii) Any reduction in services.
- 5. Notes that:
 - (a) The Sydney Football Stadium is not in Waverley and its redevelopment will have no impact on Waverley's residents
 - (b) The City of Sydney, Woollahra and Randwick councils have voted not to pursue legal action against the NSW State Government because the risk to ratepayers' funds is too great.
 - (c) Waverley Council has not conducted any community consultation with its residents, businesses and community groups to determine if they would support legal action against the NSW State Government, acknowledging the high level of financial risk that would be incurred.
 - (d) A legal challenge by Waverley Council against the NSW State Government, whether in partnership with another Council or not, would expose Council and the Waverley community to the risk of significant costs and damages.
- 6. Notes that the last Council meeting for 2018 was scheduled on 11 December and the first meeting for 2019 scheduled for 5 February. It is customary for Councillors to take holidays during December and January. Although it was widely known by many councillors that several of them would not be in Sydney over the holiday period, Councillors were not generally consulted to identify if a quorum could be attained. As a result, inquorate meetings were held at financial cost to the community.

Background

Council's last meeting for 2018 was scheduled for 11 December 2018 and its first meeting was scheduled for 5 February 2019.

It is common practice for Councillors to arrange to travel over the period between these two meetings, and unnecessary for Councillors to seek leave for their travel and holidays plans over the Christmas/New Year period as no meetings are scheduled then.

In this specific case, prior consultation with all Councillors only took place on a single occasion in relation to four extraordinary Council meetings, although most Councillors were aware that many of their colleagues had planned to be away over the period.

A simple phone call could have established the availability of Councillors and saved Waverley ratepayers a substantial amount of money.

Now, since Council had resolved to pursue a legal challenge without any consultation with the Waverley community on the Sydney Football Stadium issue, ratepayers should now be advised of the complete cost of this exercise.

Full text of Minister's letter

Dear Clr Wakefield,

I write to thank you for your letter dated 21 January 2019 relating to the approval of the concept proposal for the redevelopment of the Sydney Football Stadium and the Council's resolution about that proposal.

I welcome the opportunity to address the Council's concerns about how design excellence was considered in the assessment and determination of the concept proposal.

The Department of Planning and Environment has demonstrated that matters of design excellence were comprehensively considered. Design excellence was identified in the report as a key assessment issue, a section of the report was expressly dedicated to it, and in addition to that, issues going to design excellence are considered throughout the report. Clause 6.21 of Sydney Local Environmental Plan 2012 was also addressed in the assessment report. Again, the matters listed in that clause were considered under the dedicated section relating to design excellence, or in other sections of the report, or both. For example, considerable attention is given to:

- the built form and urban design principles of the proposed stadium, with acknowledgment of the prominence of the site given its location, size and heritage context and the need for an appropriately designed built form;*
- impacts on the nearby heritage items of Busby's Bore, the SCG Members Stand and Lady Members Stand, Centennial Park, Moore Park, Queens Park, Moore Park Heritage Conservation Area and Victoria Barracks;*
- the amenity of the public domain;*
- visual impacts, including impacts on view corridors and streetscape;*
- accessibility to and from the site, including traffic and pedestrian networks;*
- public realm, open space and landscape design;*
- overshadowing and noise impacts.*

The assessment report, which I considered in approving the concept proposal, clearly evidences that design excellence was taken into account. In the light of this I cannot see how it would be possible to form a reasonable view that the assessment and consideration of design excellence in the determination of the concept approval would have any adverse impact on the residents and businesses within the Waverley area.

It follows that it would be particularly disappointing if Council pursued costly legal action where it could not show the design aspects of the concept approval had any adverse impact on Waverley residents or businesses. In this regard I also understand that the nearest residences and businesses in the Waverley area are almost 1.5 kilometres distance from the site.

On the other hand I am very pleased that Council has accepted an offer of representation on the Community Consultative Committee, which I required to be established as a condition of my approval. The Committee will operate for at least the duration of the demolition and construction works.

Thank you for providing me with the opportunity to respond to Council's concerns.

Yours sincerely,

Anthony Roberts MP
Minister for Planning
Minister for Housing
Special Minister of State

General Manager's comment

This information will be compiled if so resolved by Council.

Peter Monks
Director, Waverley Futures

NOTICE OF MOTION CM/8.13/19.02



Subject: United Nations Year of Indigenous Languages and
Indigenous Place Names in Waverley

TRIM No: A02/0424

Submitted by: Councillor Wy Kanak
Councillor Copeland
Councillor Keenan

MOTION:

That Council:

1. Notes the United Nations has declared 2019 as the International Year of Indigenous Languages with the stated purpose being 'to raise awareness of them, not only to benefit the people who speak these languages, but also for others to appreciate the important contribution they make to our world's rich cultural diversity.'
2. Notes 'This Place', a project of ABC's Indigenous Strategy, which invites Aboriginal and Torres Strait Islander peoples to create a short video about a place name, and the story behind it.
3. Promotes the 'This Place' project on its website and social media platforms.
4. In consultation with the First Nations community, identifies Indigenous place/s and Indigenous place name/s within the Waverley Municipality for consideration for dual naming and/or renaming, where appropriate, so that it may be celebrated during NAIDOC week 7–14 July 2019.
5. Publicly highlights the 2019 United Nations Year of Indigenous Languages and this intended consultation research in a joint Mayor and Deputy Mayor media release.
6. Facilitates Aboriginal First Nations community 'This Place' projects in partnership with the ABC.
7. Conducts an ongoing focused social media campaign for increasing community awareness of the subject of Indigenous languages.
8. Refers this resolution for further discussion at the Eastern Region Local Government Aboriginal Torres Strait Islander Forum (ERLGATSIF) and the Multicultural Advisory Committee, as well as referral to any agencies, such as the Local Government Aboriginal Network (LGAN) and Local Government NSW, involved in similarly participating in the focused awareness of the UN Year of Indigenous Languages.
9. Adds a recognition of the UN International Year of Indigenous Languages in the Mayor's 2019 speeches given at Waverley's citizenship ceremonies, and through operational re/allocations potentially funds and invites available Aboriginal language speakers to 'greet' new citizens of Waverley in an Indigenous language.

Background

María Fernanda Espinosa Garcés, President of the United Nations General Assembly, identifies the importance of Indigenous Languages for Us all in Her statement:

‘Each Indigenous Language is priceless for Humanity. They are treasures overflowing with history, values, literature, spirituality, perspectives and knowledge that have been developed over millennia, resulting from their interaction with nature: with forests, rivers, oceans. When a language becomes extinct, all those memories die with it, all that history, all that science.’

In Australia, the authors of the National Indigenous Languages Survey Report 2005 concluded that:

‘the situation of Australia’s languages is very grave and requires urgent action. Of 250 known Australian Indigenous languages, it was found that less than 20 could be considered as strong; however, three or four languages of these languages were showing signs of moving into endangerment because they were spoken only by small groups of people, most of whom were more than 40 years of age.’

Any initiatives like ‘This Place’, by the ABC Indigenous section, will be supported and celebrated by our Waverley residents during United Nations Year of Indigenous Languages 2019:

<<https://www.abc.net.au/indigenous/features/thisplace/>>.

Cr Wy Kanak is the current president of NSW Local Government Aboriginal Network. 2019 is the 250th anniversary year of celebrating Aboriginal Torres Strait Islander cultures prior to an association with the colonising timetable linked to 1770 and its eventual invasive effects on the multinational Aboriginal Torres Strait Islander Languages, cultures etc. of the islands now relanguaged as ‘Australia’.

General Manager’s comment

During the International Year of Indigenous Languages, it is important for Council to acknowledge the importance of expressing, preserving and maintaining Aboriginal and Torres Strait Islander culture through language. The suggestion of dual naming/renaming locations in Waverley is a positive way of contributing to this and is consistent with approaches to retaining and promoting first nations language and inclusion taken in other jurisdictions. Issues around timeframes and resources could impact on the likelihood of this happening by July 2019.

Further work is required by officers on how this can best be implemented and it is recommended that Council engage a consultant with a close working relationship with the La Perouse Local Area Land Council and local Elders to undertake this work. It is estimated that an initial budget of \$10,000 would be required. Should Council wish to proceed in the current financial year, it would need to allocate \$10,000 from the General Reserve. Alternatively, Council could defer the project until the 2019–20 financial year and seek to include funding in the budget for that year.

To launch a project during NAIDOC week, Council could seek funding through the Department of Prime Minister and Cabinet NAIDOC funding scheme. Grants between \$500 and \$5000 are available.

A recommendation made through the Reconciliation Action Plan (RAP) is to include a Welcome to Country at citizenship ceremonies, which is linked to this suggestion. Alternately, there could be a special focus on Indigenous languages at one or two citizenship ceremonies throughout the year. A Welcome to Country costs between \$350 and \$500, depending on who is conducting the ceremony. For smoking ceremonies or performance, additional budget would be required.

Through Council's small grants program, a consideration could be given to supporting organisations seeking funding for a Welcome to Country at significant events and activities, or to look at Indigenous language projects.

In terms of the 'This Place' project, Council could promote the program and encourage local people to talk about the area. We could also invite an Elder to talk about significant landmarks during NAIDOC week as a community event.

Additional activities would likely require the allocation of additional budget from Council's General Reserve as Council's multicultural/ATSI worker is employed on a part-time basis and is currently focusing on completion of the RAP by the end of June 2019.

If implementation of this initiative was to be extended to next year, Waverley could seek funding through the Indigenous Languages and Arts program (if eligible): <<https://www.arts.gov.au/funding-and-support/indigenous-languages-and-arts-program>>.

Rachel Hensman
Acting Director, Waverley Life

URGENT BUSINESS
CM/9/19.02**Subject:** Urgent Business**Author:** Ross McLeod, General Manager

In accordance with clause 241 of the *Local Government (General) Regulation 2005* and section 3.5 of Council's Code of Meeting Practice, business may be transacted at a meeting of Council even though due notice of the business has not been given to Councillors. However, this can happen only if:

1. The business proposed to be brought forward is ruled by the chairperson to be of great urgency; and
2. A motion is passed to have the business transacted at the meeting.

Such a motion can be moved without notice.

Only the mover of a motion can speak to the motion before it is put. A motion to have urgent business transacted at the meeting requires a seconder.

For business to be considered urgent it must be of a kind that requires immediate action or attention, and that cannot be dealt with as a Mayoral Minute or Notice of Motion at a later meeting or by any other means.

The mover of the motion must, when speaking to the motion, explain why he or she believes the business to be of great urgency.

CLOSED SESSION CM/10/19.02

Subject: Moving into Closed Session
Author: Ross McLeod, General Manager



RECOMMENDATION:

That:

1. Council moves into closed session to deal with the matter listed below, which is classified as confidential under section 10A(2) of the *Local Government Act 1993* for the reason specified:

CM/10.1/19.02 CONFIDENTIAL REPORT - Waverley Woollahra Art School - Lease

This matter is considered to be confidential in accordance with section 10A(2)(d)(i) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

2. Pursuant to section 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2) of the *Local Government Act 1993*.
3. The correspondence and reports relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.

Introduction/Background

In accordance with section 10A(2) of the Act, a Council may close part of its meeting to deal with business of the following kind:

- (a) Personnel matters concerning particular individuals (other than councillors).
- (b) Personal hardship of any resident or ratepayer.
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
- (d) Commercial information of a confidential nature that would, if disclosed:
 - (i) Prejudice the commercial position of a person who supplied it: or
 - (ii) Confer a commercial advantage on a competitor of Council;
 - (iii) Reveal a trade secret.
- (e) Information that would, if disclosed, prejudice the maintenance of law.
- (f) Matters affecting the security of Council, Councillors, Council staff and Council property.
- (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.
- (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (i) Alleged contraventions of any Code of Conduct requirements applicable under section 440.

It is my opinion that the business listed in the recommendation is of a kind referred to in section 10A(2) of the *Local Government Act 1993* and, under the provisions of the Act and the *Local Government (General) Regulation 2005*, should be dealt with in a part of the meeting that is closed to members of the public and the media.

Pursuant to section 10A(4) of the Act and clause 252 of the *Local Government (General) Regulation*, members of the public may make representations to the meeting immediately after the motion to close part of the meeting is moved and seconded, as to whether that part of the meeting should be closed.

**RESUMING IN OPEN SESSION
CM/11/19.02**

Subject: Resuming in Open Session
Author: Ross McLeod, General Manager

**RECOMMENDATION:**

That Council resumes in open session.

Introduction/Background

In accordance with clause 253 of the *Local Government (General) Regulation 2005*, when the meeting resumes in open session the Chair will announce the resolutions made by Council, including the names of the movers and seconders, while the meeting was closed to members of the public and the media.