



W A V E R L E Y  
C O U N C I L

## COUNCIL MEETING

A meeting of WAVERLEY COUNCIL will be held at Waverley Council Chambers  
Cnr Paul Street and Bondi Road, Bondi Junction at:

**7.00PM, TUESDAY 18 JUNE 2019**

A handwritten signature in grey ink, appearing to read 'R. B. McLeod'.

Ross McLeod  
**General Manager**

Waverley Council  
PO Box 9  
Bondi Junction NSW 1355  
DX 12006 Bondi Junction  
Tel. 9083 8000  
E-mail: [info@waverley.nsw.gov.au](mailto:info@waverley.nsw.gov.au)

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## AGENDA

### PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The General Manager will read the following Opening Prayer:

*God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.*

The Mayor will read the following Acknowledgement of Indigenous Heritage:

*Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.*

<b>1. Apologies/Leaves of Absence</b>	
<b>2. Declarations of Pecuniary and Non-Pecuniary Interests</b>	
<b>3. Addresses by Members of the Public</b>	
<b>4. Confirmation and Adoption of Minutes</b>	
CM/4.1/19.06 Confirmation of Minutes - Council Meeting - 21 May 2019 .....	3
CM/4.2/19.06 Adoption of Minutes - Waverley Traffic Committee Meeting - 23 May 2019 .....	20
<b>5. Mayoral Minutes .....</b>	<b>30</b>
<b>6. Obituaries .....</b>	<b>31</b>
<b>7. Reports</b>	
CM/7.1/19.06 Budget for Financial Year 2019-20 and Long Term Financial Plan (LTFP 5.1) .....	32
CM/7.2/19.06 Operational Plan 2019-20, Pricing Policy and Schedule of Fees and Charges 2019-20 .....	96
CM/7.3/19.06 Investment Policy - Review .....	100
CM/7.4/19.06 Investment Portfolio Report - May 2019 .....	124
CM/7.5/19.06 Trade Debtors - Debt Write Off .....	148
CM/7.6/19.06 Code of Conduct and Procedures - Adoption .....	152
CM/7.7/19.06 Code of Meeting Practice - Adoption.....	156
CM/7.8/19.06 Status of Mayoral Minutes and Notices of Motion .....	235
CM/7.9/19.06 Street Pedestrianisation - Trial of Pilot Streets.....	287

CM/7.10/19.06	Appointment of Native Title Manager .....	295
CM/7.11/19.06	Eastgate Car Park - Projects Update .....	297
CM/7.12/19.06	Eastgate Car Park - Level 3 Entrance Foyer - Licence Extension to Kmart.....	304
CM/7.13/19.06	Tender Evaluation - Boot Factory Restoration - Head Consultant.....	307
CM/7.14/19.06	Tender Evaluation - Hugh Bamford Reserve - Fence Upgrade .....	314
CM/7.15/19.06	Quotation Evaluation - Courier Services .....	318
<b>8.</b>	<b>Notices of Motion</b>	
CM/8.1/19.06	Fossil Fuel Divestment .....	322
CM/8.2/19.06	Cycle Path Upgrade .....	324
CM/8.3/19.06	Diamond Bay Reserve and Coastal Walk .....	325
<b>9.</b>	<b>Urgent Business</b> .....	327
<b>10.</b>	<b>Closed Session</b> .....	328
The following matter is proposed to be dealt with in closed session and has been distributed to Councillors separately with the agenda:		
CM/10.1/19.06	CONFIDENTIAL REPORT - Hotel Ravesis, 118-122 Campbell Parade, Bondi Beach - Airspace Lease to Debilu Pty Ltd	
<b>11.</b>	<b>Resuming in Open Session</b> .....	330
<b>12.</b>	<b>Meeting Closure</b>	



## CONFIRMATION AND ADOPTION OF MINUTES CM/4.1/19.06



WAVERLEY  
COUNCIL

**Subject:** Confirmation of Minutes - Council Meeting - 21 May 2019

**TRIM No.:** SF19/325

**Author:** Richard Coelho, Governance and Internal Ombudsman Officer

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### RECOMMENDATION:

That the minutes of the Council Meeting held on 21 May 2019 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

### Introduction/Background

The minutes of the Council meeting must be submitted to Council for confirmation, in accordance with section 375 of the *Local Government Act 1993*.

### Attachments

1. Council Meeting Minutes - 21 May 2019 .



**MINUTES OF THE WAVERLEY COUNCIL MEETING  
HELD AT WAVERLEY COUNCIL CHAMBERS, CNR PAUL STREET AND BONDI ROAD, BONDI JUNCTION ON  
TUESDAY, 21 MAY 2019**

**Present:**

Councillor John Wakefield (Mayor) (Chair)	Bondi Ward
Councillor Dominic Wy Kanak (Deputy Mayor)	Bondi Ward
Councillor Sally Betts	Hunter Ward
Councillor Angela Burrill	Lawson Ward
Councillor George Copeland	Waverley Ward
Councillor Leon Goltsman	Bondi Ward
Councillor Tony Kay	Waverley Ward
Councillor Elaine Keenan	Lawson Ward
Councillor Steven Lewis	Hunter Ward
Councillor Paula Masselos	Lawson Ward
Councillor Will Nemesh	Hunter Ward
Councillor Marjorie O'Neill	Waverley Ward

**Staff in attendance:**

Ross McLeod	General Manager
John Clark	Director, Customer Service and Organisation Improvement
Peter Monks	Director, Planning, Environment and Regulatory
Emily Scott	Director, Community, Assets and Operations
Karen Mobbs	General Counsel
Darren Smith	Chief Financial Officer
Jane Worthy	Internal Ombudsman

*At the commencement of proceedings at 7.03 PM, those present were as listed above.*

**PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE**

The General Manager read the following Opening Prayer:

*God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.*

The Mayor read the following Acknowledgement of Indigenous Heritage:

*Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.*

**1. Apologies/Leaves of Absence**

There were no apologies.

**2. Declarations of Pecuniary and Non-Pecuniary Interests**

The Chair called for declarations of interest and the following were received:

- 2.1 Cr Betts declared a significant non-pecuniary interest in Item CM/7.8/19.05 – Small Grants Program 2018-19 – Round 2 and informed the meeting that she is on the management committee of WAYS. Cr Betts advised the meeting that she will be leaving the Chamber for the item.
- 2.2 Cr Burrill declared a significant non-pecuniary interest in Item CM/7.8/19.05 – Small Grants Program 2018-19 – Round 2 and informed the meeting that she is the organiser of the Bondi Beach Playgroups.
- 2.3 Cr Betts declared a significant non-pecuniary interest in Item CM/7.9/19.05 – Annual Venue Hire Grants – 2019–20 and informed the meeting that she is on the management committee of WAYS. Cr Betts advised the meeting that she will leave the chamber for the item.

**3. Addresses by Members of the Public**

- 3.1 J O'Donoghue (on behalf of Keep Sydney Open) – CM/7.4/19.05 – Alcohol Free Zones and Alcohol Prohibited Areas
- 3.2 E Gillezeau – CM/8.1/19.05 – Varna Park – Exercise Equipment
- 3.3 A representative of the Jewish Board of Deputies – CM/8.3/19.05 – Improved CCTV Surveillance in Bondi and Surrounding Areas.

#### 4. Confirmation and Adoption of Minutes

**CM/4.1/19.05 Confirmation of Minutes - Council Meeting - 16 April 2019 (SF19/325)****MOTION / UNANIMOUS DECISION**

Mover: Cr Wakefield

Seconder: Cr Wy Kanak

That the minutes of the Council Meeting held on 16 April 2019 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

**CM/4.2/19.05 Adoption of Minutes - Waverley Traffic Committee Meeting - 18 April 2019 (SF19/328)****MOTION / UNANIMOUS DECISION**

Mover: Cr Wakefield

Seconder: Cr Kay

That Part 1 of the minutes of the Waverley Traffic Committee Meeting held on 18 April 2019 be received and noted, and that the recommendations contained therein be adopted.

#### 5. Mayoral Minutes

**CM/5.1/19.05 Improving the flow of buses along O'Brien Street and Glenayr Avenue (A03/0189)****MOTION / DECISION**

Mover: Cr Wakefield

That Council investigates actions to improve the flow of buses along O'Brien Street and Glenayr Avenue, through to Hardy Street, North Bondi. These actions should include improving the priority of streets that buses travel along, intersection treatment, roundabout works and traffic signalisation as deemed necessary by Council officers in consultation with the State Transit Authority.

#### 6. Obituaries

Frank Stepan  
Svetlana Farbman  
Lena Goldstein  
Bob Hawke  
Tom Jones

*Council rose for a minute's silence for the souls of people generally who have died in our Local Government Area.*

## 7. Reports

### CM/7.1/19.05 Q3 Budget Review - March 2019 (A03/0346)

#### MOTION / UNANIMOUS DECISION

Mover: Cr Wakefield  
Seconder: Cr Copeland

That Council:

1. Notes that the Chief Financial Officer, as the responsible accounting officer, advises that the projected financial position of Council is satisfactory.
2. Adopts the variations to the 2018–19 Operating and Capital budgets in accordance with Attachments 1, 2 and 3 to this report.

### CM/7.2/19.05 Investment Portfolio Report - April 2019 (A03/2211)

#### MOTION / UNANIMOUS DECISION

Mover: Cr Wakefield  
Seconder: Cr Copeland

That Council:

1. Receives and notes the Investment Summary Report for April 2019 attached to this report.
2. Notes that all investments have been made in accordance with the requirements of section 625 of the *Local Government Act 1993* and directions from the Minister for Local Government, including Ministerial Investment Orders, and Council's Investment Policy.

### CM/7.3/19.05 Councillors' Fees - Local Government Remuneration Tribunal Determination for 2019-20 (A03/1343)

#### MOTION / DECISION

Mover: Cr Wakefield  
Seconder: Cr Wy Kanak

That Council, in accordance with the Local Government Remuneration Tribunal's Annual Report and Determination 2019 attached to this report, endorses the annual fees payable to councillors for the year 1 July 2019 to 30 June 2020 as follows:

1. All Councillors (including the Mayor) – \$20,280.
2. Mayor – \$44,230 in addition to the Councillor fee.
3. Deputy Mayor – \$3,914 in addition to the Councillor fee, and that this amount be paid from the fees paid to the Mayor.

**CM/7.4/19.05                    Alcohol Free Zones and Alcohol Prohibited Areas (A03/0099)****MOTION / UNANIMOUS DECISION**

Mover:        Cr Keenan

Seconder:    Cr Lewis

That Council defers this item to allow a Councillor workshop to be held as soon as possible.

*J O'Donoghue (on behalf of Keep Sydney Open) addressed the meeting.*

**CM/7.5/19.05                    City2Surf Licence Agreement 2019–2023 (SF19/2013)****MOTION / UNANIMOUS DECISION**

Mover:        Cr Wakefield

Seconder:    Cr Copeland

That Council authorises the General Manager, or delegated representative, to finalise and execute renewal of a five-year licence agreement with Fairfax Media Events for the delivery of the City2Surf Event from 2019 based on the terms set out in this report.

**CM/7.6/19.05                    Phone Parking in P Ticket Areas - Change to Parking Signs (A13/0530)****MOTION / UNANIMOUS DECISION**

Mover:        Cr Wakefield

Seconder:    Cr Wy Kanak

That Council:

1. Notes the Waverley Traffic Committee's recommendation in the minutes of its 18 April 2019 meeting supporting the amendment of signage associated with ticket parking within Queen Elizabeth Drive, Park Drive North, Park Drive South and Bronte Cutting to include reference to phone parking.
2. Amends signage associated with ticket parking in all remaining 'P Ticket' areas in the Waverley local government area to include reference to phone parking, subject to the agreement of the Waverley Traffic Committee.

**CM/7.7/19.05                    Watson Street, Bondi – Temporary Full Road Closure for Crane Lift (A02/0216)****MOTION / UNANIMOUS DECISION**

Mover:        Cr Wakefield

Seconder:    Cr Kay

That Council:

1. Notes that the Executive Manager, Creating Waverley, will exercise his delegation (under section 115(2) of the *Roads Act 1993*) to temporarily close Watson Street, Bondi, between Bondi Road and Birrell Street, from 10 pm Monday, 20 May to 6 pm Tuesday, 21 May 2019, in accordance with Road Closure TCP TLTCP-AS-57707 Rev 'A' and Truck Reversing VMP TLTCP-AS-57707 Rev 'A' prepared by Traffic Logistics on behalf of the applicant, and attached to this report.
2. Delegates authority to the Executive Manager, Creating Waverley, in conjunction with Roads and Maritime Services, to authorise the road closure to take place on an alternative date, if required.

**CM/7.8/19.05                      Small Grants Program 2018-19 - Round 2 (SF19/1626)**

*Cr Betts declared a significant non-pecuniary interest in this item and informed the meeting that she is on the management committee of WAYS. Cr Betts was not at, or in sight of, the meeting for the debate and vote.*

*Cr Burrill declared a significant non-pecuniary interest in this item and informed the meeting that she is the organiser of the Bondi Beach Playgroups. Cr Burrill was not at, or in sight of, the meeting for the debate and vote.*

**MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos

Seconder: Cr Keenan

That Council approves grants to the value of \$50,541 to individuals and organisations as set out in Table 1 of this report under its Small Grants Program 2018–19 (Round 2), with conditions where specified in Attachment 1 to this report.

**CM/7.9/19.05                      Annual Venue Hire Grants - 2019-20 (A19/0203)**

*Cr Betts declared a significant non-pecuniary interest in this item and informed the meeting that she is on the management committee of WAYS. Cr Betts was not at, or in sight of, the meeting for the debate and vote.*

**MOTION / UNANIMOUS DECISION**

Mover: Cr Lewis

Seconder: Cr Goltsman

That Council, under section 356 of the *Local Government Act*, provides the financial assistance as set out in Attachment 1 to this report, to support those listed organisations with venue hire costs until 5 July 2020 under Council's Venue Hire Grant Program 2019–20.

**CM/7.10/19.05                      Sydney Jewish Writers Festival 2019 (SF19/342)****MOTION / UNANIMOUS DECISION**

Mover: Cr Lewis

Seconder: Cr Wy Kanak

That Council, under section 356 of the *Local Government Act 1993*, grants up to \$5,700 in financial assistance to the Shalom Institute to cover costs related to venue hire for the Sydney Jewish Writers Festival 2019 (19–25 August).

**CM/7.11/19.05 Voluntary Planning Agreement - 625-627 Old South Head Road, Rose Bay (DA-46/2018)****MOTION**

Mover: Cr Wakefield  
Second: Cr Lewis

That Council:

1. Endorses the draft Planning Agreement attached to this report applying to land at 625–627 Old South Head Road, Rose Bay. The draft Planning Agreement offers a total monetary contribution of \$349,500, with \$314,550 (90%) to go towards the improvement and regeneration of parks and reserves in the Rose Bay/Dover Heights area and \$34,950 (10%) to go towards Waverley's Affordable Housing Program, in accordance with Council's Planning Agreement Policy 2014.
2. Authorises the Mayor and General Manager to sign and execute the agreement and affix the Council seal to the documentation.
3. Notes that the consent authority was the Land and Environment Court through a section 34 conciliation conference.

**AMENDMENT**

Mover: Cr Copeland  
Second: Cr Keenan

That the Motion be adopted subject to clause 1 being amended to read as follows:

'Endorses the draft Planning Agreement attached to this report applying to land at 625–627 Old South Head Road, Rose Bay. The draft Planning Agreement offers a total monetary contribution of \$349,500, with \$279,600 (80%) to go towards the improvement and regeneration of parks and reserves in the Rose Bay/Dover Heights area and \$69,900 (20%) to go towards Waverley's Affordable Housing Program.'

THE AMENDMENT WAS PUT AND DECLARED LOST.

**Division**

**For the Amendment:** Crs Copeland, Keenan and Wy Kanak.

**Against the Amendment:** Crs Betts, Burrill, Goltsman, Kay, Lewis, Masselos, Nemesh, O'Neill and Wakefield.

THE MOTION WAS THEN PUT AND DECLARED CARRIED.

**Division**

**For the Motion:** Crs Betts, Burrill, Copeland, Goltsman, Kay, Lewis, Masselos, Nemesh, O'Neill and Wakefield.

**Against the Motion:** Crs Keenan and Wy Kanak.

**DECISION:** That the Motion be adopted.



**CM/7.12/19.05      Voluntary Planning Agreement - 292–302 Oxford Street, Bondi Junction (DA-600/2015/B)****MOTION**

Mover: Cr Wakefield

Seconder: Cr Lewis

That Council:

1. Endorses the draft Planning Agreement attached to this report applying to land at 292–302 Oxford Street, Bondi Junction. The draft Planning Agreement offers a total monetary contribution of \$1,687,239, with \$1,518,515 (90%) to go towards the Complete Streets Program and \$168,723 (10%) to go towards Waverley's Affordable Housing Program, in accordance with Council's Planning Agreement Policy 2014.
2. Authorises the Mayor and General Manager to sign and execute the agreement and affix the Council seal to the documentation.
3. Notes that the consent authority was the Waverley Local Planning Panel.

**AMENDMENT**

Mover: Cr Copeland

Seconder: Cr Keenan

That the Motion be adopted subject to clause 1 being amended to read as follows:

'Endorses the draft Planning Agreement attached to this report applying to land at 292–302 Oxford Street, Bondi Junction. The draft Planning Agreement offers a total monetary contribution of \$1,687,239, with \$1,349,791 (80%) to go towards the Complete Streets Program and \$339,448 (20%) to go towards Waverley's Affordable Housing Program'.

THE AMENDMENT WAS PUT AND DECLARED LOST.

**Division****For the Amendment:** Crs Copeland, Keenan and Wy Kanak.**Against the Amendment:** Crs Betts, Burrill, Goltsman, Kay, Lewis, Masselos, Nemesh, O'Neill and Wakefield.

THE MOTION WAS THEN PUT AND DECLARED CARRIED.

**Division****For the Motion:** Crs Betts, Burrill, Copeland, Goltsman, Kay, Lewis, Masselos, Nemesh, O'Neill and Wakefield.**Against the Motion:** Crs Keenan and Wy Kanak.**DECISION:** That the Motion be adopted.

**CM/7.13/19.05          State Emergency Service (SES) Depot, Area 2, 14 Grafton Street - Lease (A12/0785)****MOTION / UNANIMOUS DECISION**

Mover:      Cr Wakefield  
Seconded:   Cr Goltsman

That Council:

1. Enters into a lease with Roads and Maritime Services for the lease of the premises known as Lot 2, DP 262917, State Emergency Services Depot, Area 2, 14 Grafton Street, Bondi Junction, on the terms and conditions contained in this report.
2. Authorises the General Manager to finalise negotiations and do all things necessary to enter into the lease.

*Cr Nemesh was not in the chamber for the vote on this item.*

**CM/7.14/19.05          Road Re-sheeting Program 2019-2020 - Use of 'Reconophalt' Asphalt (SF19/1780)****MOTION / UNANIMOUS DECISION**

Mover:      Cr Masselos  
Seconded:   Cr Keenan

That Council:

1. Treats the quotation attached to this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. The quotation contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.
2. Not invite tenders for the re-sheeting of Blair Street (Mitchell Street to Wairoa Avenue), Henrietta Street (Bronte Road to Salisbury Street) and St Thomas Street (Albert Street to MacPherson Street) pursuant to section 55(3)(i) of the *Local Government Act 1993* due to Council's desire to support the trial of a new sustainable road re-sheeting product that is only supplied by Downer EDI Works Pty Ltd, leaving no available competitor for tender.
3. Enters into contract with Downer EDI Works Pty Ltd to carry out the Blair Street (Mitchell Street to Wairoa Avenue), Henrietta Street (Bronte Road to Salisbury Street) and St Thomas Street (Albert Street to MacPherson Street) re-sheeting works utilising 'Reconophalt' as part of the 2019/2020 financial year Road Re-sheeting Program for the sum of \$400,064.02 (excluding GST).
4. Authorises the General Manager, or delegated representative, to enter into contract on behalf of Council with Downer EDI Works Pty Ltd.

**CM/7.15/19.05      Tender Evaluation - Wairoa Community Centre Remediation Services (A19/0072)****MOTION / UNANIMOUS DECISION**

Mover: Cr Wakefield

Seconder: Cr Wy Kanak

That Council:

1. Treats the Tender Evaluation Matrix attached to this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as the Matrix relates to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. The Matrix contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person(s) who supplied it.
2. Under clause 178(1)(a) of the *Local Government (General) Regulation 2005*, accepts Assett Group Services Pty Ltd as the preferred tenderer for the supply of remediation services for the sum of \$69,517.50 (excluding GST).
3. Authorises the General Manager, or delegated representative, to enter into contract on behalf of Council with Assett Group Services Pty Ltd.
4. Notifies unsuccessful tenderers of the decision in accordance with clause 179 of the *Local Government (General) Regulation 2005*.

**CM/7.16/19.05      Tender Evaluation - Waverley Park Entry and Footpath Upgrade (A19/0073)****MOTION / UNANIMOUS DECISION**

Mover: Cr O'Neill

Seconder: Cr Copeland

That Council:

1. Treats the Tender Evaluation Matrix attached to this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as the Matrix relates to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. The Matrix contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person(s) who supplied it.
2. Under clause 178(1)(a) of the *Local Government (General) Regulation 2005*, accepts Stateline Asphalt Pty Ltd as the preferred tenderer for the supply of contractor services at Waverley Park Entries and Footpath Upgrades for the sum of \$158,995 (excluding GST).
3. Authorises the General Manager, or delegated representative, to enter into contract on behalf of Council with Stateline Asphalt Pty Ltd for a four-week contract.
4. Notifies unsuccessful tenderers of the decision in accordance with clause 179 of the *Local Government Act (General) Regulation 2005*

*Cr Nemesh was not in the chamber for the vote on this item.*

**CM/7.17/19.05          Quotation Evaluation - Waverley Park Landscape Lighting (SF19/430)****MOTION / UNANIMOUS DECISION**

Mover:      Cr Wakefield  
Seconded:   Cr Wy Kanak

That Council:

1. Authorises the General Manager, or delegated representative, to negotiate with Courtcraft Pty Ltd to reach agreement on a price and contract to undertake required works for the Waverley Park Landscape Lighting Project, and, in the event that the General Manager is satisfied that the negotiated outcome provides value for money, further authorises the General Manager to enter into a contract with Courtcraft Pty Ltd for the Waverley Park Landscape Lighting Project.
2. Transfers \$240,000 from the SAMP Infrastructure Reserve to the Waverley Park Landscape Lighting project 2018–19 budget to cover the expected budget project costs.

**8. Notices of Motion****CM/8.1/19.05          Varna Park - Exercise Equipment (A06/0739)****MOTION / UNANIMOUS DECISION**

Mover:      Cr Keenan  
Seconded:   Cr Copeland

That Council:

1. Investigates options for the installation of outdoor exercise equipment in Varna Park, including costs, suitable types of equipment and potential locations for the equipment.
2. Officers report back to Council.

*E Gillezeau addressed the meeting.*

**CM/8.2/19.05          Vivid 2020 and Bondi Junction (A16/0292)****MOTION / UNANIMOUS DECISION**

Mover:      Cr Keenan  
Seconded:   Cr Copeland

That:

1. Council investigates working with Destination NSW to attract Vivid events to Bondi Junction in 2020 in a similar way to Willoughby Council, which has attracted Vivid events to Chatswood.
2. A report comes back to Council.

**CM/8.3/19.05 Improved CCTV Surveillance in Bondi and Surrounding Areas (A03/2668)****MOTION / UNANIMOUS DECISION**

Mover: Cr Goltsman

Seconder: Cr Betts

That Council:

1. Acknowledges concern expressed by the community about the rise in anti-Semitism and racial vandalism in Waverley.
2. Notes that Council has already installed one CCTV camera along the Bondi Beach Promenade to be able to identify the culprits of this type of vandalism.
3. Welcomes the recent funding contribution announcement by the Federal Government of \$144,000 to enhance CCTV surveillance at Bondi Beach.
4. Escalates the project to install the remaining CCTV cameras at the earliest opportunity.
5. Officers meet with NSW Police, Bondi Ward Councillors, lifeguards and the North Bondi and Bondi Surf Clubs in June 2019 to identify the best locations for these cameras.
6. Identifies other complementary strategies, including appropriate lighting, natural surveillance, access control, signage and other recommendations to achieve the above.
7. Prepares an urgent report identifying suitable CCTV camera locations along Bondi Beach promenade and surrounding areas, and provides methods on:
  - (a) Deterring and reducing crime.
  - (b) Promoting and enhancing a safer environment.
  - (c) Protecting the community and public property.
  - (d) Assisting in the detection and prosecution of offenders.
  - (e) Managing and improving public safety and risk.
8. Investigates amending the 2004 policy (which only covers cameras on buildings for asset protection) to incorporate surveillance of the public domain.

*A representative of the Jewish Board of Deputies addressed the meeting.***CM/8.4/19.05 Dudley Page Reserve - Installation of Water Bubbler (A03/2129)****MOTION / DECISION**

Mover: Cr Nemesh

Seconder: Cr Betts

That Council:

1. Investigates the current water connections at Dudley Page Reserve to satisfy Sydney Water requirements to install a water bubbler there.

2. Subject to those investigations, install a new bubbler. The bubbler should provide wheelchair access and a facility for dispensing water for dogs and a water station.
3. Informs the Dover Heights Precinct Committee of this decision.

## 9. Urgent Business

There were no items of urgent business.

## 10. Closed Session

### CM/10/19.05 Closed Session

#### MOTION / DECISION

Mover: Cr Wakefield  
Seconder: Cr Betts

That:

1. Council moves into closed session to deal with the matters listed below, which are classified as confidential under section 10A(2) of the *Local Government Act 1993* for the reasons specified:

#### CM/10.1/19.05 CONFIDENTIAL REPORT - Commercial Waste - Fees and Charges 2019-20

This matter is considered to be confidential in accordance with section 10A(2)(d)(ii) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of council.

#### CM/10.2/19.05 CONFIDENTIAL REPORT - Bondi Surf Bathing Life Saving Club - Conservation and Upgrade Building Project - Heads of Agreement

This matter is considered to be confidential in accordance with section 10A(2)(d)(i) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

#### CM/10.3/19.05 CONFIDENTIAL REPORT - North Bondi Surf Life Saving Club - Advanced Response Life Saving Facility Building Project - Heads of Agreement

This matter is considered to be confidential in accordance with section 10A(2)(d)(i) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

2. Pursuant to sections 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*, the media and

public be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2) of the *Local Government Act 1993*.

3. The correspondence and reports relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.

At 9.14 PM, Council moved into closed session.

**CM/10.1/19.05                      CONFIDENTIAL REPORT - Commercial Waste - Fees and Charges 2019-20  
(A02/0162)**

**MOTION / UNANIMOUS DECISION**

Mover:        Cr Wakefield

Seconder:    Cr Burrill

That Council:

1. Treats this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(d)(ii) of the *Local Government Act 1993*. The report contains information that would, if disclosed, confer a commercial advantage on a competitor of council.
2. Adopts the fees and charges for commercial waste services for the period 1 July 2019 to 30 June 2020, as set out in the table in this report.

**CM/10.2/19.05                      CONFIDENTIAL REPORT - Bondi Surf Bathers Life Saving Club - Conservation and  
Upgrade Building Project - Heads of Agreement (A19/0172)**

**MOTION / UNANIMOUS DECISION**

Mover:        Cr Wakefield

Seconder:    Cr Goltsman

That Council:

1. Treats this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. The report contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.
2. Endorses the Heads of Agreement between Council and Bondi Surf Bathers Life Saving Club attached to this report for the proposed Bondi Surf Bathers Life Saving Club Conservation and Upgrade Building Project, subject to clause 10 (Cost Overrun) being amended to read as follows:  
  
‘In the event that the actual cost of the demolition/construction phase of the project exceeds the available funding and it is not reasonably practicable to reduce the costs so that they match the approved budget, the additional cost overrun shall be borne by the Landlord unless the overrun is the direct result of a change in design requested by the tenant.’
3. Delegates authority to the General Manager to sign the Heads of Agreement on behalf of Council and to forward to the Bondi Surf Bathers Life Saving Club for execution.
4. Prepares an Agreement for Lease for the Bondi Surf Bathers Life Saving Club to include both the

existing clubhouse building and the new club building, with a report to be brought back to Council for approval.

5. Writes to the Office of Local Government to seek approval to enter into a Public Private Partnership with Bondi Surf Bathing Life Saving Club for the proposed Bondi Surf Bathing Life Saving Club Conservation and Upgrade Building Project.
6. Notes that the Council's funding contribution to the cost of the project, as outlined in Table 1 of this report, has been allocated in the draft Long Term Financial Plan 2019/20–2029/30.

**Division**

**For the Motion:** Crs Betts, Burrill, Copeland, Goltsman, Kay, Keenan, Lewis, Masselos, Nemesh, O'Neill, Wakefield and Wy Kanak.

**Against the Motion:** Nil.

**CM/10.3/19.05                      CONFIDENTIAL REPORT - North Bondi Surf Life Saving Club - Advanced Response Life Saving Facility Building Project - Heads of Agreement (A19/0101)**

**MOTION / UNANIMOUS DECISION**

Mover:        Cr Wakefield  
Seconder:    Cr O'Neill

That Council:

1. Treats this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. The report contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.
2. Endorses the Heads of Agreement between Council and North Bondi Surf Life Saving Club attached to this report for the proposed Advanced Response Life Saving Facility project.
3. Delegates authority to the General Manager to sign the Heads of Agreement on behalf of Council and to forward to the North Bondi Surf Life Saving Club for execution.
4. Prepares an Agreement for Lease for the North Bondi Surf Life Saving Club to include both the existing clubhouse building and the new facility, with a report to be brought back to Council for approval.
5. Writes to the Office of Local Government to seek formal approval to enter into a Public Private Partnership with North Bondi Surf Life Saving Club for the Advanced Response Life Saving Facility Building project.
6. Notes that the Council's funding contribution to the cost of the project as outlined in Table 1 of this report, has been allocated in the draft Long Term Financial Plan 2019/20–2029/30.

**Division**

**For the Motion:** Crs Betts, Burrill, Copeland, Goltsman, Kay, Keenan, Lewis, Masselos, Nemesh, O'Neill, Wakefield and Wy Kanak.

**Against the Motion:** Nil.



**11. Resuming in Open Session**

CM/11/19.05                      Resuming in Open Session

MOTION / DECISION

Mover:        Cr Wakefield

Seconder:    Cr Wy Kanak

That Council resumes in open session.

*At 9.25 PM, Council resumed in open session.****Resolutions from closed session made public****In accordance with clause 253 of the Local Government (General) Regulation 2005, when the meeting resumed in open session the Chair announced the resolutions made by Council, including the names of the movers and seconders, while the meeting was closed to members of the public and the media.***12. Meeting Closure****THE MEETING CLOSED AT 9.30 PM.**

.....  
**SIGNED AND CONFIRMED**  
**MAYOR**  
**18 JUNE 2019**

## CONFIRMATION AND ADOPTION OF MINUTES CM/4.2/19.06



**Subject:** Adoption of Minutes - Waverley Traffic Committee Meeting - 23 May 2019

**TRIM No.:** SF19/328

**Author:** Richard Coelho, Governance and Internal Ombudsman Officer

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### RECOMMENDATION:

That Part 1 of the minutes of the Waverley Traffic Committee Meeting held on 23 May 2019 be received and noted, and that the recommendations contained therein be adopted.

### Introduction/Background

The Waverley Traffic Committee (WTC) is not a committee of Council. The WTC operates under delegation from the Roads and Maritime Services (RMS), an agency of the NSW Government. It is advisory only and has no decision-making powers.

The purpose of the WTC is to make recommendations and provide advice to Council on the technical aspects of proposals to regulate traffic on local roads in Waverley. The recommendations of the WTC must be adopted by Council before they can be implemented.

Part 1 of the minutes of WTC meetings must be submitted to Council for adoption in accordance with clause 18 of the Waverley Traffic Committee Charter.

Council has the opportunity to 'save and except' any of the recommendations listed in Part 1 of the minutes for further consideration in accordance with clause 18.1 of the Charter.

### Attachments

1. Waverley Traffic Committee Minutes - 23 May 2019 .

**MINUTES OF THE WAVERLEY TRAFFIC  
COMMITTEE MEETING HELD AT WAVERLEY  
COUNCIL CHAMBERS, CNR PAUL STREET AND  
BONDI ROAD, BONDI JUNCTION ON  
THURSDAY, 23 MAY 2019**



**Voting Members Present:**

Cr J Wakefield	Waverley Council (Chair)
Snr Cst A Birchansky	NSW Police – Eastern Suburbs Police Area Command – Traffic Services
Mr B Borger	Roads and Maritime Services – Traffic Management (South East Precinct)
Dr M O'Neill, MP	Member for Coogee
Ms J Zin	Representing Gabrielle Upton, MP, Member for Vacluse

**Also Present:**

Cr T Kay	Waverley Council (Alternate Chair)
Mr B Gidies	Sydney Buses (Eastern Region)
Mr D Joannides	Waverley Council – Executive Manager, Creating Waverley
Mr G Garnsey	Waverley Council – Manager, Transport and Development
Mr K Mowad	Waverley Council – Senior Traffic Engineer
Mr S Samadian	Waverley Council – Traffic Engineer
Ms C New	Waverley Council – Sustainable Transport Officer

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*At the commencement of proceedings at 10.04 am, those present were as listed above.*

*At 11.35 am, Dr M O'Neill, MP (the Member for Coogee) left the meeting and did not return.*

**Apologies**

There were no apologies.

**Declarations of Pecuniary and Non-Pecuniary Interests**

The Chair called for declarations of interest and none were received.

**Adoption of Previous Minutes by Council - 18 April 2019**

The recommendations contained in Part 1 – Matters Proposing that Council Exercise its Delegated Functions – of the minutes of the Waverley Traffic Committee meeting held on 18 April 2019 were adopted by Council at its meeting on 21 May 2019.

**Adoption of Previous Minutes by Council - Electronic Meeting - 3-7 May 2019**

An electronic meeting of the Traffic Committee was held between 3 and 7 May 2019 to consider the following item:

- Watson Street, Bondi – Temporary Full Road Closure for Crane Lift.

The Traffic Committee unanimously supported the Council Officer's Proposal, which reads as follows:

That Council:

1. Approves the temporary closure of Watson Street between Bondi Road and Birrell Street from 10 pm Monday, 20 May to 6 pm Tuesday, 21 May in accordance with Road Closure TCP TLTCP-AS-57707 Rev 'A' and Truck Reversing VMP TLTCP-AS-57707 Rev 'A' prepared by Traffic Logistics.
2. Delegates authority to the Acting Executive Manager, Creating Waverley, in conjunction with the RMS and NSW Police, to authorise the road closure to take place on an alternate date(s) if required.

At its meeting on 21 May 2019, Council made the following decision, having received updated information:

That Council:

1. Notes that the Executive Manager, Creating Waverley, will exercise his delegation (under section 115(2) of the *Roads Act 1993*) to temporarily close Watson Street, Bondi, between Bondi Road and Birrell Street, from 10 pm Monday, 20 May to 6 pm Tuesday, 21 May 2019, in accordance with Road Closure TCP TLTCP-AS-57707 Rev 'A' and Truck Reversing VMP TLTCP-AS-57707 Rev 'A' prepared by Traffic Logistics on behalf of the applicant, and attached to this report.
2. Delegates authority to the Executive Manager, Creating Waverley, in conjunction with Roads and Maritime Services, to authorise the road closure to take place on an alternative date, if required.

**PART 1 – MATTERS PROPOSING THAT COUNCIL EXERCISE ITS DELEGATED FUNCTIONS**

***NOTE: The matters listed under this part of the agenda propose that Council either does or does not exercise the traffic related functions delegated to it by the RMS. The recommendations made by the Committee under this part of the agenda will be submitted to Council for adoption.***

**TC/C        STATE ELECTORATE OF COOGEE****TC/C.01/19.05        Henrietta Street Contra Flow Bike Lane Dividers    (SF19/910)****COUNCIL OFFICER'S PROPOSAL:**

That Council:

1. Undertakes a traffic survey of Henrietta Street to establish baseline for counts of traffic, bicycles and pedestrians and traffic speeds and to determine the extent of any conflict issues, over a one-week period.
2. Undertakes renewal and re-marking of Henrietta Street between Bronte Road and Victoria Street and between Salisbury Street, and installs additional PS-2 and BA-1 road markings in the travel lane and contra-flow lane on the departure side of each intersection, where not already present.
3. Installs collapsible lane dividers to demark the separation of the travel lane from the contra-flow bike lane on Henrietta Street. These are to be installed for a minimum nine-month trial, initially between Victoria Street and the speed hump near Salisbury Street.
4. Installs the dividers at a minimum separation of three metres. The dividers are not to block intersections or driveways on either side of the road.
5. Installs advisory speed limit signs of 30 km/h at each entry to Henrietta Street.
6. Installs bicycle warning signs at each entry to Henrietta Street, where not already present.
7. Installs 'Bicycles Exempted' signs to supplement existing directional signs, where not already present.
8. Installs 'Share the Road' signage near the entry to Henrietta Street at Birrell Street and Gibbs Street.
9. Undertakes a further traffic survey of Henrietta Street during the trial period to determine the impact, if any, of the measures undertaken.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted subject to:

1. The deletion of clause 5.
2. The addition of the following clause:

'Paints the bike lane green at the intersection of Salisbury Street and Henrietta Street.'

*Voting members present for this item: Member for Coogee, NSW Police representative, RMS representative and Waverley Council representative (Chair).*

**TC/C.02/19.05          Victoria Street, Queens Park - Construction Zone (A03/2514-04)****COUNCIL OFFICER'S PROPOSAL:**

That:

1. Council installs a 7 m long 'No Parking 7 am–5 pm Monday–Friday; 8 am–3 pm Saturday Authorised Council Vehicles Excepted' zone outside 7 Victoria Street, Queens Park.
2. There be no blockage to through traffic on Victoria Street other than for short periods of time when manoeuvring vehicles into and out of the zone.
3. Council delegates authority to the Executive Manager, Creating Waverley, to adjust the length and duration of, or remove the construction zone, as necessary and install a zone with similar times, if necessary, opposite the site.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: NSW Police representative, RMS representative and Waverley Council representative (Chair).*

*The Member for Coogee was not present for the vote on this item.*

**TC/V          STATE ELECTORATE OF VAUCLUSE****TC/V.01/19.05          Rickard Avenue, Bondi Beach - Closure at Lamrock Avenue (A03/0042-04)****COUNCIL OFFICER'S PROPOSAL:**

That:

1. Council:
  - (a) Approves the closure of Rickard Avenue at the Lamrock Avenue kerb alignment on a temporary, trial basis for 12 months.
  - (b) Closes the roadway using temporary materials such as New Jersey style concrete barriers or similar.
  - (c) Installs a 'No Through Road' sign at the western end of Rickard Avenue.
  - (d) Extends the existing 'No Stopping' restrictions on both sides of Rickard Avenue at Lamrock Avenue to 15 metres south-west of the Lamrock Avenue kerb alignment to aid vehicle turn movements, including heavy vehicle movements.
  - (e) Installs gaps in the barriers to cater for existing bicycle movements.
2. Following the completion of the 12-month trial period, a report be brought back to the Waverley Traffic Committee on the outcome of the temporary closure.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted subject to the addition of the following clause:

'Council notes:

- (a) The lack of consultation with surrounding streets.
- (b) That the low volume of traffic would not normally justify closure, and that other calming measures could be considered.'

*Voting members present for this item: Representative of the Member for Vaucluse, NSW Police representative, RMS representative and Waverley Council representative (Chair).*

*G Sheehy addressed the meeting.*

**TC/V.02/19.05                  Dover Road and Victory Street, Rose Bay - Installation of 'Give Way' Restrictions (A03/0042-04)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council:

- 1. Installs new 'Give Way' signs and lines in Dover Road on the western approach to the intersection with Victory Street, Rose Bay.
- 2. Installs a new 'Give Way' sign in Dover Road on the eastern approach to its intersection with Victory Street to add emphasis to the existing controls.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: Representative of the Member for Vaucluse, NSW Police representative, RMS representative and Waverley Council representative (Chair).*

**TC/V.03/19.05                  Curlewis Street, Bondi Beach - Parking Restrictions (A02/0637-02)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council:

- 1. Installs 10 m of 'No Stopping 6.30 am–9.30 am Mon–Fri' on the southern side of Curlewis Street, west of the existing 'No Stopping' zone at the Wellington Street roundabout.
- 2. Notifies residents and business operators on the southern side of Curlewis Street between Wellington Street and Simpson Street of the proposal prior to installing the parking restriction signs.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted subject to the addition of the following clause:

'Extends the lane markings and directional line marking back towards the Wellington Street roundabout, if possible.'

*Voting members present for this item: Representative of the Member for Vacluse, NSW Police representative, RMS representative and Waverley Council representative (Chair).*

**TC/V.04/19.05              Flood Street, Bondi Junction - Turn Restriction for Vehicles over 6 m (A03/0042-04)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council installs:

1. 'No Right Turn Vehicles Over 6 m' signs in Flood Street, Bondi Junction, at the intersection of Kenilworth Street to prevent it being used uncontrolled by heavy vehicles.
2. 'No Right Turn Vehicles Over 6 m' signs in Flood Street, Bondi Junction, at the intersection of Woodstock Street to prevent the potential use of this street by heavy vehicles resulting from the right turn ban at Kenilworth Street.
3. 'No Left Turn Vehicles over 6 m' signs in Bondi Road on the north-western corner of Paul Street.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That:

1. The Council Officer's Proposal not be adopted.
2. Council notes that:
  - (a) The proposal for 'No Right Turn Vehicles Over 6 m' signs in Flood Street is likely not to address all the issues.
  - (b) Insufficient technical information has been provided on the intersection of Paul Street and Kenilworth Street for the Traffic Committee to make an assessment.
  - (c) Other options need to be investigated, including a light traffic area, which require funding to undertake the study.
3. No action be taken at this time until a further report comes back to the Traffic Committee.

*Voting members present for this item: NSW Police representative, RMS representative and Waverley Council representative (Chair).*

*The representative of the Member for Vacluse was not present for the vote on this item.*

*S Rogers addressed the meeting.*



**TC/V.05/19.05 Sir Thomas Mitchell Road, Bondi Beach - Construction Zone (A03/2514-04)****COUNCIL OFFICER'S PROPOSAL:**

That:

1. Council installs a 17 m long 'No Parking 7 am–5 pm Monday–Friday; 8 am–3 pm Saturday Authorised Council Vehicles Excepted' zone across the frontage of 1 Sir Thomas Mitchell Road, Bondi Beach.
2. There be no blockage to through traffic on Sir Thomas Mitchell Road other than for short periods of time when manoeuvring vehicles into and out of the zone.
3. Council delegates authority to the Executive Manager, Creating Waverley, to adjust the length and duration of, or remove the construction zone, as necessary and install a zone with similar times, if necessary, opposite the site.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: Representative of the Member for Vacluse, NSW Police representative, RMS representative and Waverley Council representative (Chair).*

**TC/CV ELECTORATES OF COOGEE AND VAUCLUSE****TC/CV.01/19.05 Paul Street Bike Route (SF19/1570)****COUNCIL OFFICER'S PROPOSAL:**

That Council:

1. Installs on-road pavement markers PS-2 and BA-1 on Paul Street north in each direction at the departure side of each intersection with Paul Street north, as shown in Attachment 3 to this report, to formalise the existing bike route.
2. Installs on road pavement markers PS-2 and BA 1 on Paul Street south in each direction near the intersection with Bondi Road and Paul Street, as shown in Attachment 3 to this report, to formalise the existing bike route.
3. Installs Bicycle Warning Sign W6-7 on Bondi Road, north side, at the intersection with Paul Street, as shown in Attachment 4 to this report.
4. Installs Bicycle Warning Sign W6-7 on Paul Street near the intersection with Bondi Road, as shown in Attachment 4 to this report.
5. Installs bike-only ramp access from Paul Street north, adjacent to the car share car space to path at Bondi Road, as shown in Attachment 5 to this report.
6. Installs shared path regulatory signage to designate a shared path between proposed bike-only ramp at Paul Street north and the pedestrian signalised crossing on Bondi Road, as shown in Attachment 5 to this report.

7. Installs shared path regulatory signage to designate a shared path between existing ramp at Paul Street south and the pedestrian signalised crossing on Bondi Road, as shown in Attachment 5 to this report.
8. Installs T1L01, T1S02 and T3S03 pavement markers on the proposed shared path, as shown in Attachment 5 to this report.
9. Replaces the two pedestrian covers on the lanterns for the signalised pedestrian crossing with combined pedestrian and bike covers.
10. Installs directional signage, as detailed in Attachment 6 to this report.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted subject to:

1. The addition of the following words at the end of clause 6:  
  
    'subject to the planter box being extended to the south to generally align with the Bondi Road property boundary of 66 Bondi Road, so that pedestrian-cyclist visibility is improved.'
2. The addition of the following words at the end of clause 9:  
  
    'subject to RMS approval.'

*Voting members present for this item: Member for Coogee, representative of the Member for Vaucluse, NSW Police representative, RMS representative and Waverley Council representative (Chair).*

**TC/CV.02/19.05      Phone Parking in P Ticket Areas - Change to Parking Signs (A13/0530)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council amends signage associated with ticket parking in all 'P Ticket' areas to include reference to phone parking.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: Representative of the Member for Vaucluse, NSW Police representative, RMS representative and Waverley Council representative (Chair).*

*The Member for Coogee was not present for the vote on this item.*

**PART 2 – TRAFFIC ENGINEERING ADVICE**

***NOTE: The matters listed under this part of the agenda seek the advice of the WTC only and do not propose that Council exercise its delegated functions at this point in time (though they may or may not require it in the future).***

**TC/TEAC    STATE ELECTORATE OF COOGEE**

Nil.

**TC/TEAV    STATE ELECTORATE OF VAUCLUSE**

Nil.

**TC/TEACV    ELECTORATES OF COOGEE AND VAUCLUSE**

Nil.

**THE MEETING CLOSED AT 11.50 AM.**

.....  
**SIGNED AND CONFIRMED  
MAYOR  
18 JUNE 2019**

## MAYORAL MINUTES CM/5/19.06

**Subject:** Mayoral Minutes

**Author:** Mayor of Waverley, Cr John Wakefield



Mayoral minutes are permissible at Waverley Council meetings under the provisions of the *Local Government (General) Regulation 2005* and Council's Code of Meeting Practice. Clause 243 of the Regulation and clause 9.1 of the Code state:

*If the mayor is the chairperson at a meeting of Council, the chairperson is, by minute signed by the chairperson, entitled to put to the meeting without notice any matter or topic that is within the jurisdiction of Council or of which Council has official knowledge.*

*Such a minute, when put to the meeting, takes precedence over all business on Council's agenda for the meeting. The chairperson (but only if the chairperson is the mayor) may move the adoption of the minute without the motion being seconded.*

*A recommendation made in a minute of the chairperson (being the mayor) or in a report made by a Council employee is, so far as adopted by Council, a resolution of Council.*

As noted in Council's Code of Meeting Practice, mayoral minutes should not be used to introduce, without notice, matters that are routine, not urgent, or need research or a lot of consideration by councillors before coming to a decision. These types of matters would be better placed on the agenda, with the usual period of notice given to the councillors.

## **OBITUARIES**

### **CM/6/19.06**

**Subject:** Obituaries

**Author:** Ross McLeod, General Manager



The Mayor will ask councillors for any obituaries.

*Council will rise for a minute's silence for the souls of people generally who have died in our Local Government Area.*

**REPORT  
CM/7.1/19.06**

**Subject:** Budget for Financial Year 2019-20 and Long Term Financial Plan (LTFP 5.1)

**TRIM No:** SF18/4964

**Author:** Teena Su, Executive Manager, Finance

**Director:** Darren Smith, Chief Financial Officer

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**RECOMMENDATION:**

That Council:

1. Adopts the budget for the financial year 2019–20, as set out in Attachments 1 and 2 to this report.
2. Receives and notes the Long Term Financial Plan (LTFP 5.1) for an 11-year period from 2019–20 to 2029–30 including Income Statement, Balance Sheet, Statement of Cash Flow, Reserve Balances, Assumptions and Sensitivity Analysis, as set out in Attachment 3 to this report.

**1. Executive Summary**

Council is required to prepare an Operational Plan, Budget and updated Long Term Financial Plan (LTFP) each year under the Integrated Planning and Reporting regime set out in the *Local Government Act 1993*. Council has also set its own policy objectives aimed at ensuring it remains financially sustainable.

The Budget for 2019–20 financial year projects a surplus of \$68k, with an overall Operating Surplus (excluding Depreciation) of \$18.17m. This is in line with Council's focus of implementing its Delivery Program and continuing to deliver a balanced budget. Council forecasts operational spending \$115.21m together with capital expenditure of \$42.12m in 2019-20 (a total of \$157.33m). Total income projects to be \$133.38m from operating income and \$13.15m from capital income (a total of \$146.53m). After transfers to and from reserves, it is proposed to utilise \$11.29m of reserve funds on the proposed capital expenditure program.

Council is forecasting a balanced Long Term Financial Plan returning small budget surpluses every year for the next 11 years to 2029-30 with operating surplus (excluding depreciation) that enable significant contributions to capital expenditure/reserve.

LTFP 5.1 enables all asset backlogs identified in the adopted SAMP 5 (Strategic Asset Management Plan) to be addressed and all asset class conditions to be brought up to the community satisfactory standard, while ensuring Council will maintain a backlog ratio below the benchmark of two per cent, as set out by the Office of Local Government over the life of the LTFP.

**2. Introduction/Background**

At the Council meeting on 16 April 2019, Council adopted the draft 2019–20 Budget and the Draft Long Term Financial Plan (LTFP 5.1) for the purpose of public exhibition.

The 2019–20 Budget and the LTFP 5.1 documents as part of the Operational Plan were placed on public exhibition for a period of 28 days. The 28-day public exhibition period finished on 21 May 2019.

No comments were received from public in relation to the budget estimates and LTFP 5.1 at the close of the public exhibition period. One submission on the Operational Plan did propose actions that could have budget implications, although officers are not proposing to make the adjustments recommended at this time.

### 3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 16 April 2019	CM/7.2/19.04	<p>That Council:</p> <ol style="list-style-type: none"> <li>Notes that the 2019–20 Draft Budget and the Long Term Financial Plan (LTFP 5.1) have been prepared in line with the objectives contained in the Community Strategic Plan (CSP), the 2019–20 Draft Operational Plan, the Financial Sustainability performance objective set for the organisation by Council, and the Integrated Planning and Reporting requirements within the <i>Local Government Act 1993</i> (including the requirement to run a 'balanced budget').</li> <li>Notes that the LTFP will be amended annually as more accurate information comes to hand and program, income and expenditure forecasts become more accurate and that Council will consider and utilise a range of options for achieving balanced budgets over the life of LTFP 5.1 likely including realising efficiencies and cost reductions within Council operations, borrowing to fund capital expenditure items with intergenerational benefits, applying reserve funds earlier than forecast in LTFP 5, reducing or rescheduling the capital expenditure program and increasing revenue to fund specific programs and initiatives.</li> <li>Notes the approach being included in LTFP 5.1 to signal the possible use of borrowing in future years to part fund some capital expenditure projects that provide significant intergenerational benefits.</li> <li>Asks staff to explore options for the reintroduction of an Environment Levy to fund key environmental outcomes and initiatives, subject to a report coming back to Council on the merits and optimal timing and quantum of any such levy, and the pros and cons of other options, like recommendations from the Service and Funding Review, before any decision is considered to introduce such a levy.</li> <li>Adopts, for the purposes of public exhibition, the draft budget estimates of income and expenditure, including capital expenditure, for the financial year 2019–20 as detailed in this report and in Attachments 1 and 2.</li> <li>Adopts, for the purposes of public exhibition, the Draft Long Term Financial Plan (LTFP 5.1) for an 11-year period from</li> </ol>

		2019–20 to 2029–30 including Income Statement, Balance Sheet, Statement of Cash Flow, Reserve Balances, Assumptions and Sensitivity Analysis, as detailed in Attachment 3.
	7.	Authorises the General Manager to make any necessary editorial and content changes to the Operational Plan, draft 2019–20 Budget and LTFP documentation for public exhibition in order to give effect to Council resolutions.

#### 4. Discussion

##### 4.1 2019-20 Budget (Attachment 1)

The 2019-20 Budget has been set to continue the delivery of the 2018-20 Delivery Program and other priority projects raised during the year. It was placed on public exhibition for a period of 28 days. No change was made to the budget as to it presented to Council on April 16.

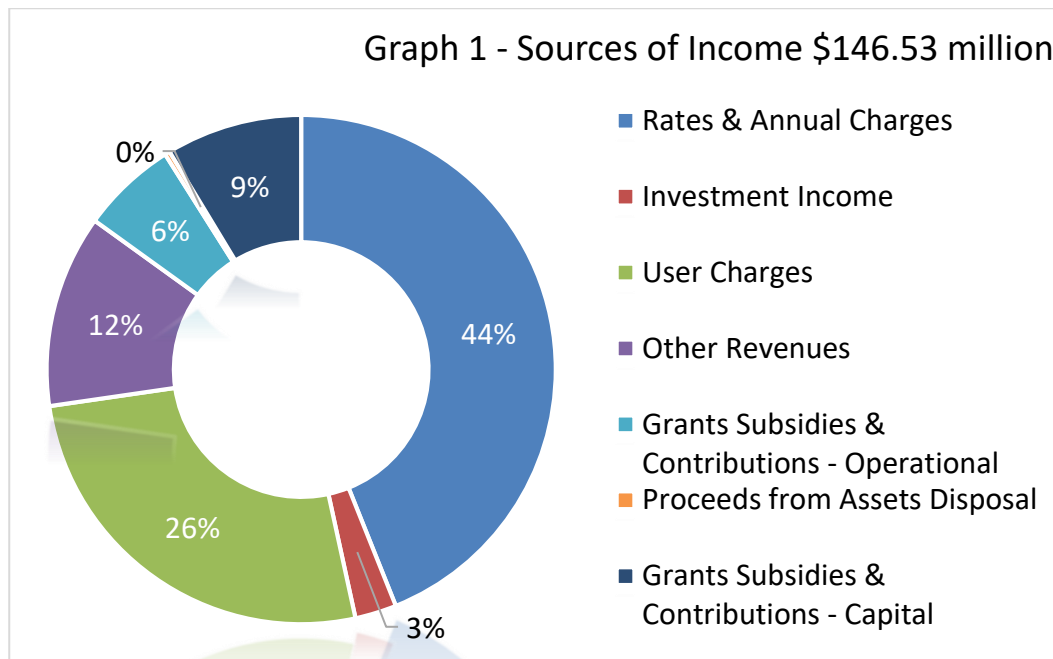
Table 1 below summaries the 2019-20 Budget:

<b>Table 1 - 2019-20 Budget Summary</b>	<b>2019-20 Budget '000</b>
Operating Income	133,381
Operating Expense (excl. depreciation exp.)	(115,210)
<b>Operating Surplus/(Deficit)</b>	<b>18,170</b>
Capital Income	13,146
Capital Expense	(42,115)
<b>Capital Surplus/(Deficit)</b>	<b>(28,969)</b>
Loan Repayment - Principle	(423)
<b>Cash Flow - In/(Out)</b>	<b>(11,222)</b>
<i>Other funding Sources:</i>	
<b>Net Reserves Movement - Transfer from/(to)</b>	<b>11,290</b>
<b>Budget Surplus/(Deficit)</b>	<b>68</b>

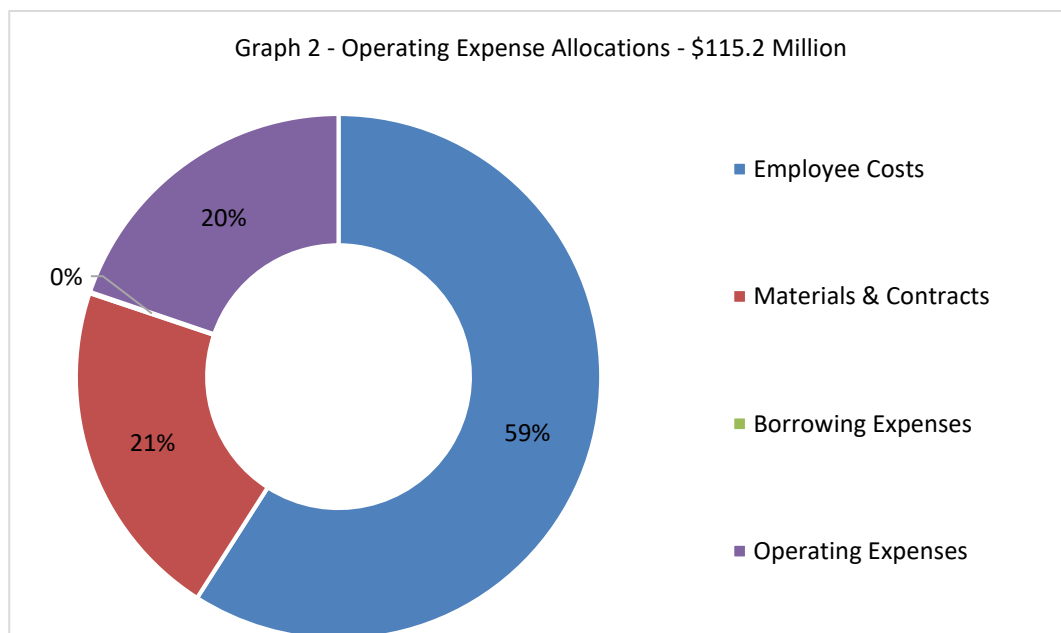
Refers to Attachment 1 for more detail and to the directorate level. The directorate level is presented at the new organisation structure to align with the Organisational Development Programme.

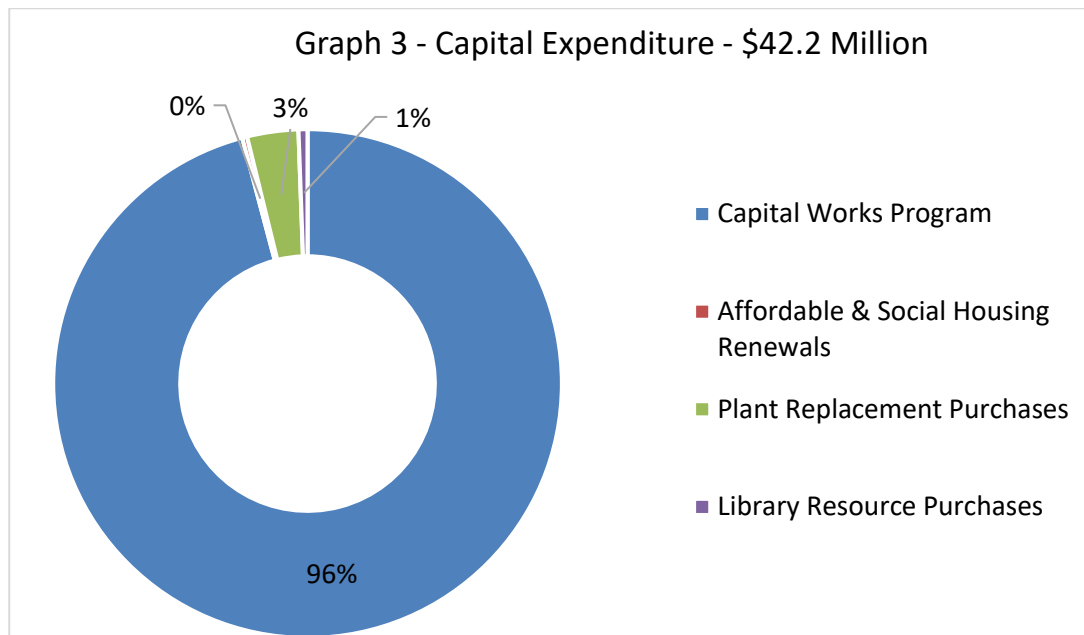
Graphs 1, 2 and 3 illustrate the allocations of Income, Operating and Capital Expenses.





Graphs 2 and 3 illustrates the allocations of operating and capital expense.





### 2019-20 Capital Works Program (Attachment 2)

The Capital Works Program has been expanded to a detail project level within each category program. The total program expenditure remains at \$40.37m and make no change to its funding sources, as summarised in table 2.

Note, Item CM/7.14/19.06 - Tender Evaluation - Hugh Bamford Reserve - Fence Upgrade proposed to amend the Capital Works budget for 2019/20 by bringing forward funding in the LTFP. If Council agrees with the proposal the published budget will be amended accordingly.

*Table 2. 2019-20 Capital Works Program.*

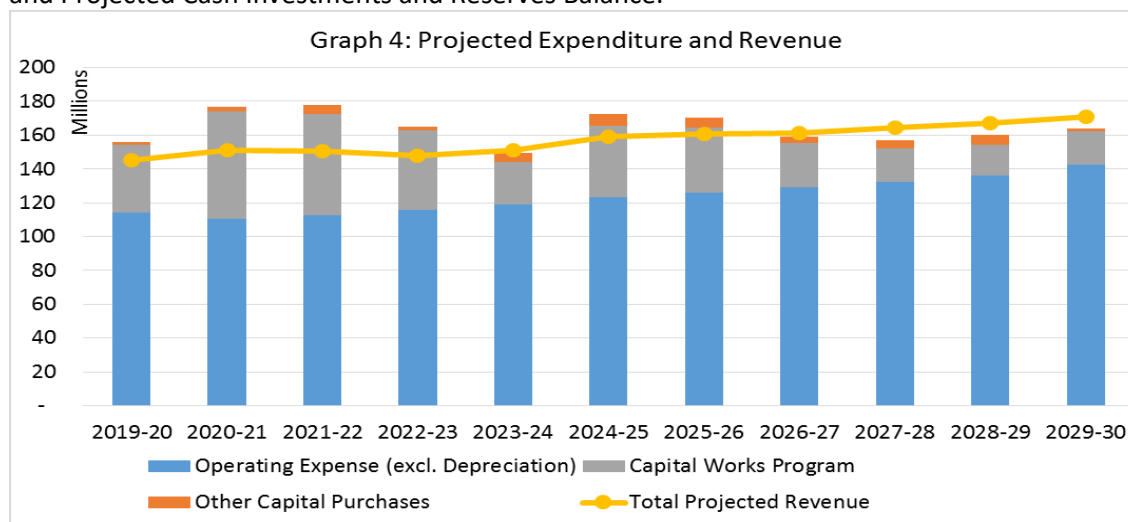
Table 2 Capital Works Program	2019/20 - \$'000		
	Program Expenditure	Grant Money	Council Funds
Renewal	16,399	1,196	15,203
Renewal/Upgrade	21,251	8,785	12,466
Upgrade/Expansion	345	345	0
New	2,380	0	2,380
<b>Total</b>	<b>40,375</b>	<b>10,325</b>	<b>30,049</b>

A detailed listing of the 2019-20 capital works program and its funding sources is provided in Attachment 2.

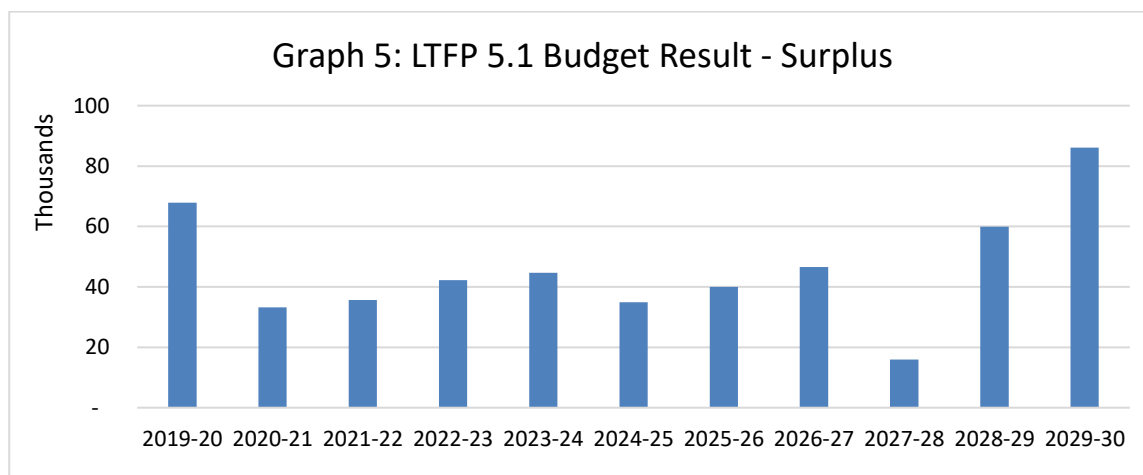
### 4.2 Long Term Financial Plan (LTFP 5.1) (Attachment 3)

The LTFP 5.1 is a summary of our long-term financial planning assumptions and forecasts covering revenue, expenditure, assets and our overall ability to deliver intended level of services to the next 10 years beyond 2019-20. The LTFP 5.1 works on the basis that Council will consider and utilise a range of options for achieving balanced budgets over the life of the Plan. The Plan is subjected to annual review as per the Office of Local Government (OLG) guidelines and IP&R framework.

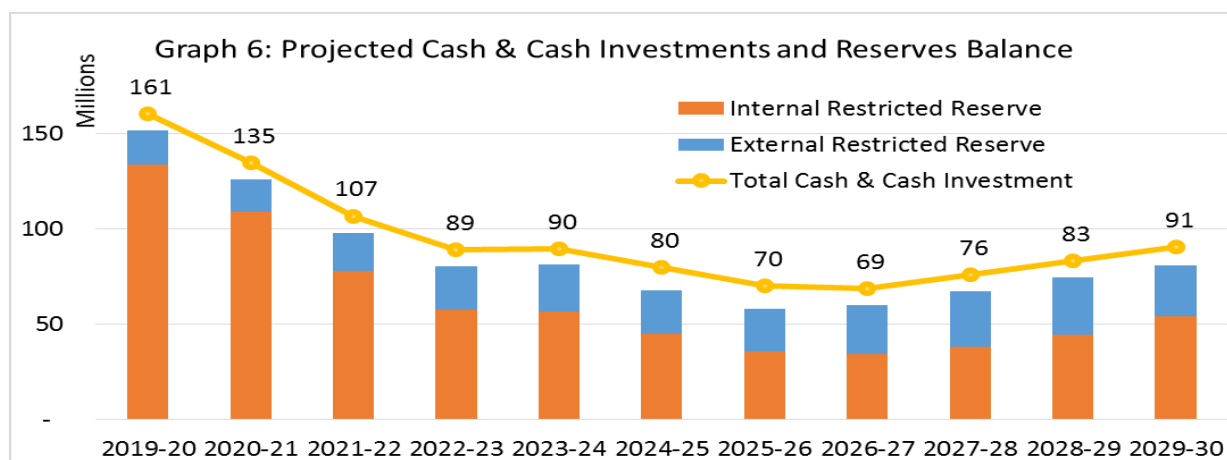
Graph 4, 5 and 6 below shows the LTFP 5.1 projected Expenditure and Revenue, Projected Budget Result, and Projected Cash Investments and Reserves Balance.



Graph 4. Projected expenditure and revenue.



Graph 5. LTFP 5.1 budget result.



Graph 6. Projected cash and cash investments and reserves balance

The Plan also considers optimistic and pessimistic scenarios and predict potential variations to model council's longer-term financial sustainability throughout the planning period to 2029–30.

The LTFP 5.1 was placed on public exhibition with the Operation Plan including the 2019-20 Draft Budget during April and May for 28 days for public comments. No comment been received from public, therefore no change made to the LTFP 5.1 from its original forecasts which had presented to Council on April 16.

## **5. Financial impact statement/Timeframe/Consultation**

The development of the 2019-20 Budget and LTFP 5.1 involved considerable consultation with members of the senior management team. It reflects the organisation's commitment towards meeting the target of the Waverley Community Strategic Plan 2018-29, Delivery Program 2018-20 and Operational Plan 2019-20 targets in a financially sustainable manner. Prior to considering this report, Council had placed the budget information on public exhibition for a statutory period of 28 days.

## **6. Conclusion**

The Draft Operational Plan 2019-20 and LTFP 5.1 were placed on public exhibition for 28 days and received no comments from public in relation to the budget estimates and LTFP 5.1.

Council is forecasting a budget surplus of \$68k in 2019–20 and run budget surpluses through the period until 2029-30.

The financial position of Council at the end of the LTFP 5.1 period is considered acceptable with a forecast cash and cash investment balance of \$84.5m in 2029/30, including a reserve balance of \$75.1m.

## **7. Attachments**

1. Draft 2019-20 Budget Statement [↓](#)
2. Draft 2019-20 capital works program and funding sources [↓](#)
3. Draft Long Term Financial Plan (LTFP 5.1) [↓](#) .

## Attachment 1. 2019/20 Draft Budget

Council Meeting 18 June 2019

2019/20 Draft Budget (,000)			Waverley Council		
	2019/20 Draft Budget	2018/19 Original Budget	\$ Increase/ (Decrease) from 18/19	% Increase/ (Decrease) from 18/19	2017/18 Actual
<b>Operating</b>					
<b>Income</b>	<b>133,381</b>	<b>130,266</b>	<b>3,115</b>	<b>2.39%</b>	<b>126,635</b>
Rates & Annual Charges	64,380	62,260	2,120	3.40%	60,171
Investment Income	3,865	3,974	(109)	(2.74%)	4,281
User Charges	38,158	37,358	800	2.14%	37,256
Other Revenues	18,062	18,643	(581)	(3.12%)	16,861
Grants Subsidies & Contributions - Operational	8,915	8,030	885	11.02%	8,066
<b>Expense</b>	<b>(115,210)</b>	<b>(112,821)</b>	<b>2,389</b>	<b>2.12%</b>	<b>(104,248)</b>
Employee Costs	(68,036)	(65,783)	2,253	3.42%	(55,587)
Materials & Contracts	(24,308)	(23,941)	368	1.54%	(24,794)
Operating Expenses	(22,777)	(22,997)	(220)	(0.96%)	(23,746)
Borrowing Expenses	(89)	(101)	(11)	(11.37%)	(120)
<b>Subtotal surplus/(deficit)</b>	<b>18,170</b>	<b>17,444</b>	<b>726</b>	<b>4.16%</b>	<b>22,387</b>
<b>Capital</b>					
Income	13,146	16,084	2,938	18.27%	11,169
Expense - Plant purchase & other	(1,741)	(2,164)	(423)	(19.55%)	(4,086)
Expense - Capital Works program	(40,375)	(30,371)	10,003	32.94%	(17,040)
<b>Subtotal surplus/(deficit)</b>	<b>(28,969)</b>	<b>(16,451)</b>	<b>(12,518)</b>	<b>76.10%</b>	<b>(9,957)</b>
<b>Reserve</b>					
Loans Capital	(423)	(412)	11	2.78%	(815)
Net Reserve Transfers (to)/from	11,290	(535)	(11,825)	(2210.16%)	(11,554)
<b>Net Reserve/Loans Capital</b>	<b>10,866</b>	<b>(947)</b>	<b>11,813</b>	<b>(1247.61%)</b>	<b>(12,369)</b>
<b>Net Budget Result, Surplus/(Deficit)</b>	<b>68</b>	<b>47</b>	<b>21</b>	<b>44.76%</b>	<b>61</b>

(Internal Council rates expenses is included in the Operating Expenses; exclusive of depreciation expense)

Attachment 1. 2019/20 Draft Budget

Council Meeting 18 June 2019

Finance Directorate					
	2019/20 Draft Budget	2018/19 Original Budget	\$ Increase/ (Decrease) from 18/19	% Increase/ (Decrease) from 18/19	2017/18 Actual
<b>Operating</b>					
<b>Income</b>	<b>52,396</b>	<b>50,958</b>	<b>1,437</b>	<b>2.82%</b>	<b>51,066</b>
Rates & Annual Charges	46,452	44,877	1,576	3.51%	43,829
Investment Income	3,731	3,866	(135)	(3.49%)	4,136
User Charges	366	396	(30)	(7.61%)	353
Other Revenues	164	137	27	19.72%	610
Grants Subsidies & Contributions - Operational	1,682	1,683	(0)	(0.03%)	2,139
<b>Expense</b>	<b>(738)</b>	<b>(3,122)</b>	<b>(2,384)</b>	<b>(76.37%)</b>	<b>(3,477)</b>
Employee Costs	(2,365)	(2,279)	86	3.78%	(1,456)
Materials & Contracts	(509)	(603)	(94)	(15.57%)	(1,442)
Operating Expenses	2,227	(138)	(2,365)	(1709.10%)	(460)
Borrowing Expenses	(89)	(101)	(11)	(11.37%)	(120)
<b>Subtotal surplus /(deficit)</b>	<b>51,658</b>	<b>47,836</b>	<b>3,822</b>	<b>7.99%</b>	<b>47,589</b>
<b>Capital</b>					
<b>Income</b>	<b>471</b>	<b>439</b>	<b>(32)</b>	<b>(7.25%)</b>	<b>845</b>
Net gains from the disposal of assets	471	439	(32)	(7.25%)	845
Expense - Plant purchase & other	(1,371)	(1,381)	(10)	(0.72%)	(2,434)
<b>Subtotal surplus /(deficit)</b>	<b>(899)</b>	<b>(941)</b>	<b>42</b>	<b>(4.44%)</b>	<b>(1,589)</b>
<b>Reserve</b>					
Loans Capital	(423)	(412)	11	(2.78%)	(815)
Net Reserve Transfers (to)/from	(2,143)	(2,818)	(675)	(23.97%)	(10,183)
<b>Net Reserve/Loans Capital</b>	<b>(2,566)</b>	<b>(3,230)</b>	<b>664</b>	<b>(20.56%)</b>	<b>(10,998)</b>
<b>Net Budget Result, Surplus/(Deficit)</b>	<b>48,193</b>	<b>43,665</b>	<b>4,527</b>	<b>10.37%</b>	<b>35,002</b>

(Internal Council rates expenses is included in the Operating Expenses; exclusive of depreciation expense)

Attachment 1. 2019/20 Draft Budget

Council Meeting 18 June 2019

Customer Service and Organisational Improvement Directorate					
	2019/20 Draft Budget	2018/19 Original Budget	\$ Increase/ (Decrease) from 18/19	% Increase/ (Decrease) from 18/19	2017/18 Actual
<b>Operating</b>					
<b>Income</b>	<b>31,200</b>	<b>30,374</b>	<b>826</b>	<b>2.72%</b>	<b>29,588</b>
Investment Income	16	22	(6)	(27.27%)	14
User Charges	19,592	18,971	621	3.27%	19,233
Other Revenues	11,190	11,001	190	1.72%	10,110
Grants Subsidies & Contributions - Operational	402	380	22	5.81%	230
<b>Expense</b>	<b>(27,502)</b>	<b>(34,871)</b>	<b>(7,369)</b>	<b>(21.13%)</b>	<b>(31,161)</b>
Employee Costs	(21,756)	(20,723)	1,033	4.99%	(17,092)
Materials & Contracts	(12,460)	(11,960)	499	4.17%	(9,758)
Operating Expenses	6,713	(2,188)	(8,901)	(406.83%)	(4,311)
<b>Subtotal surplus /(deficit)</b>	<b>3,698</b>	<b>(4,497)</b>	<b>8,195</b>	<b>(182.23%)</b>	<b>(1,573)</b>
<b>Capital</b>					
Expense - Plant purchase & other	0	(370)	(370)	(100.00%)	(259)
<b>Subtotal surplus /(deficit)</b>	<b>0</b>	<b>(370)</b>	<b>370</b>	<b>(100.00%)</b>	<b>(2,637)</b>
<b>Reserve</b>					
Net Reserve Transfers (to)/from	1,850	1,828	(22)	1.20%	712
<b>Net Reserve/Loans Capital</b>	<b>1,850</b>	<b>1,828</b>	<b>22</b>	<b>1.20%</b>	<b>712</b>
<b>Net Budget Result, Surplus/(Deficit)</b>	<b>5,548</b>	<b>(3,039)</b>	<b>8,587</b>	<b>(282.53%)</b>	<b>(3,497)</b>

(Internal Council rates expenses is included in the Operating Expenses; exclusive of depreciation expense)

Attachment 1. 2019/20 Draft Budget

Council Meeting 18 June 2019

Planning, Environment and Regulatory Directorate					
	2019/20 Draft Budget	2018/19 Original Budget	\$ Increase/ (Decrease) from 18/19	% Increase/ (Decrease) from 18/19	2017/18 Actual
<b>Operating</b>					
<b>Income</b>	<b>5,845</b>	<b>5,328</b>	<b>517</b>	<b>9.69%</b>	<b>5,861</b>
User Charges	4,765	3,853	912	23.67%	4,686
Other Revenues	569	977	(408)	(41.80%)	338
Grants Subsidies & Contributions - Operational	512	499	13	2.61%	784
<b>Expense</b>	<b>(18,302)</b>	<b>(14,557)</b>	<b>3,744</b>	<b>25.72%</b>	<b>(13,253)</b>
Employee Costs	(10,421)	(9,925)	496	5.00%	(8,303)
Materials & Contracts	(2,795)	(2,847)	(52)	(1.82%)	(2,875)
Operating Expenses	(5,086)	(1,786)	3,300	184.80%	(2,076)
<b>Subtotal surplus /(deficit)</b>	<b>(12,457)</b>	<b>(9,229)</b>	<b>(3,228)</b>	<b>34.97%</b>	<b>(7,393)</b>
<b>Capital</b>					
Income	4,915	10,065	5,150	51.17%	9,376
Grants Subsidies & Contributions - Capital	4,915	10,065		0.00%	9,376
Expense - Capital Works program	0	(654)	(654)	(100.00%)	(863)
<b>Subtotal surplus /(deficit)</b>	<b>4,915</b>	<b>9,411</b>	<b>(4,496)</b>	<b>(47.77%)</b>	<b>8,508</b>
<b>Reserve</b>					
Net Reserve Transfers (to)/from	(5,027)	(9,692)	(4,665)	(48.13%)	(9,059)
<b>Net Reserve/Loans Capital</b>	<b>(5,027)</b>	<b>(9,692)</b>	<b>4,665</b>	<b>(48.13%)</b>	<b>(9,059)</b>
<b>Net Budget Result, Surplus/(Deficit)</b>	<b>(12,569)</b>	<b>(9,510)</b>	<b>(3,059)</b>	<b>32.16%</b>	<b>(7,944)</b>

(Internal Council rates expenses is included in the Operating Expenses; exclusive of depreciation expense)



Attachment 1. 2019/20 Draft Budget

Council Meeting 18 June 2019

Community, Assets & Operations Directorate					
	2019/20 Draft Budget	2018/19 Original Budget	\$ Increase/ (Decrease) from 18/19	% Increase/ (Decrease) from 18/19	2017/18 Actual
<b>Operating</b>					
<b>Income</b>	<b>43,940</b>	<b>43,605</b>	<b>335</b>	<b>0.77%</b>	<b>40,120</b>
Rates & Annual Charges	17,928	17,384	544	3.13%	16,341
Investment Income	118	86	32	37.27%	79
User Charges	13,435	14,138	(702)	(4.97%)	12,984
Other Revenues	6,139	6,529	(389)	(5.96%)	5,803
Grants Subsidies & Contributions - Operational	6,319	5,469	850	15.55%	4,913
<b>Expense</b>	<b>(68,669)</b>	<b>(60,271)</b>	<b>8,398</b>	<b>13.93%</b>	<b>(56,357)</b>
Employee Costs	(33,494)	(32,857)	637	1.94%	(28,737)
Materials & Contracts	(8,544)	(8,530)	14	0.16%	(10,720)
Operating Expenses	(26,631)	(18,885)	7,747	41.02%	(16,900)
<b>Subtotal surplus /(deficit)</b>	<b>(24,729)</b>	<b>(16,666)</b>	<b>(8,063)</b>	<b>48.38%</b>	<b>(16,237)</b>
<b>Capital</b>					
Income	7,760	5,580	(2,180)	(39.07%)	948
Grants Subsidies & Contributions - Capital	7,760	5,580	(2,180)	(39.07%)	948
Expense - Plant purchase & other	(370)	(413)	(43)	(10.41%)	(1,388)
Expense - Capital Works program	(40,375)	(29,717)	10,657	35.86%	(13,799)
<b>Subtotal surplus /(deficit)</b>	<b>(32,985)</b>	<b>(24,550)</b>	<b>(8,434)</b>	<b>34.35%</b>	<b>(14,238)</b>
<b>Reserve</b>					
Net Reserve Transfers (to)/from	16,610	10,147	(6,463)	63.69%	6,976
<b>Net Reserve/Loans Capital</b>	<b>16,610</b>	<b>10,147</b>	<b>6,463</b>	<b>63.69%</b>	<b>6,976</b>
<b>Net Budget Result, Surplus/(Deficit)</b>	<b>(41,104)</b>	<b>(31,069)</b>	<b>(10,035)</b>	<b>32.30%</b>	<b>(23,500)</b>

(Internal Council rates expenses is included in the Operating Expenses; exclusive of depreciation expense)

Attachment2: 2019/20 Capital Works Program and Funding Sources

Council Meeting 18 June 2019

No.	Asset Type	Capital Works List 2019_20 Project / Program	2019/20 Budget	Funding Sources												
				Grants/Contributions	PA funds	S94 Contribution funds	Unexpended Grant reserve	Investment Strategy Reserve	Car Parking reserve	Meter parking reserve	Social Housing reserve	Storm Water Management service Levy	Carry Over Reserve	Centralised reserve	SAMP Infrastructure Reserve	Council General Revenue
		Building Infrastructure	6,312,300	0	0	457,320	845,000	1,750,000	600,000	0	92,900	0	176,660	451,700	48,300	1,890,420
1	New	Bondi Park Additional Amenities Detailed design	1,500,000	-	-	-	-	-	-	-	-	-	-	451,700	-	1,048,300
2	Renewal	Bondi Pavilion Conservation Upgrade Project	1,500,000	-	-	-	-	1,500,000	-	-	-	-	-	-	-	-
3	Upgrade/Expansion	Bronte Surf Club & Community Facilities	345,000	-	-	-	345,000	-	-	-	-	-	-	-	-	-
4	Renewal	Boot Factory Remediation	250,000	-	-	-	-	250,000	-	-	-	-	-	-	-	-
5	Renewal	SAMP 5 Building Renewal Program (excl. social & affordable housing properties)	1,524,400	-	-	457,320	-	-	-	-	-	-	176,660	-	48,300	842,120
		Amenities Buildings													-	
		Marks Park Amenities													-	
		North Bondi Amenities													-	
		South Bondi Amenities													-	
		Tamarama Amenities and Kiosk													-	
		Waverley Park Amenity Building													-	
		Carparks													-	
		Eastgate Undercover Car Park													-	
		Hollywood Ave Undercover Car Park													-	
		Cemeteries													-	
		Waverley Cemetery Office													-	
		Waverley Cemetery Out Buildings (Toilet Block)													-	
		Waverley Cemetery Residence													-	
		Childcare Facilities													-	
		Bronte Early Education Centre													-	
		Gardiner Early Education Centre													-	
		Mill Hill Early Education Centre													-	
		The Terraces - The Terraces													-	
		Waverley Early Education Centre													-	
		Community Centres & Halls													-	
		Kimberley Reserve Hall													-	
		Margaret Whitlam Recreation Centre													-	
		Mill Hill Community Centre													-	
		Waverley Library - Waverley Library													-	
		Waverley Woollahra School of Arts													-	
		Community Tenancies													-	
		Bondi Beach Cottage		-	-	-	-	-	-	-	-	-	-	-	-	-
		Council Administration & Depots		-	-	-	-	-	-	-	-	-	-	-	-	-
		Alexandria Integrated Facility		-	-	-	-	-	-	-	-	-	-	-	-	-
		Level 4 Office Eastgate		-	-	-	-	-	-	-	-	-	-	-	-	-
		Residential Lease		-	-	-	-	-	-	-	-	-	-	-	-	-
		95 Carrington Road, Queens Park		-	-	-	-	-	-	-	-	-	-	-	-	-
		Bronte House - Bronte House		-	-	-	-	-	-	-	-	-	-	-	-	-
6	Renewal	SAMP 5 Building Renewal Program (Social housing)	92,900	-	-	-	-	-	-	-	92,900	-	-	-	-	-
		Edmund St		-	-	-	-	-	-	-	-	-	-	-	-	-
7	Renewal	North Bondi Tunnel Storage	500,000	-	-	-	500,000	-	-	-	-	-	-	-	-	-

Attachment2: 2019/20 Capital Works Program and Funding Sources

Council Meeting 18 June 2019

No.	Asset Type	Capital Works List 2019_20 Project / Program	2019/20 Budget	Funding Sources												
				Grants/Contributions	PA funds	S94 Contribution funds	Unexpended Grant reserve	Investment Strategy Reserve	Car Parking reserve	Meter parking reserve	Social Housing reserve	Storm Water Management service Levy	Carry Over Reserve	Centralised reserve	SAMP Infrastructure Reserve	Council General Revenue
8	Renewal	Eastgate Main Switchboard Upgrade (1/3 contribution)	600,000	-	-	-	-	-	600,000	-	-	-	-	-	-	-
		<b>Living Infrastructure</b>	<b>1,160,000</b>	<b>5,000</b>	<b>0</b>	<b>126,250</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>65,000</b>	<b>450,000</b>	<b>0</b>	<b>513,750</b>
9	Renewal	Tamarama ERAP	60,000	-	-	-	-	-	-	-	-	-	-	-	-	60,000
10	Renewal	Biodiversity Action Plan - Remnant Sites	150,000	5,000	-	-	-	-	-	-	-	-	-	-	-	145,000
11	Renewal	Bronte ERAP	75,000	-	-	-	-	-	-	-	-	-	-	-	-	75,000
12	Renewal	SAMP5 Living Infrastructure _ Landscaping	555,000	-	-	83,250	-	-	-	-	-	-	15,000	350,000	-	106,750
		Thomas Hogan ERAP and Landscape Works		-	-	-	-	-	-	-	-	-	-	-	-	-
		Williams Park and Hugh Bamford PoM Implementation													-	
		Waverley Park Entrance Upgrade		-	-	-	-	-	-	-	-	-	-	-	-	-
		Eastern Avenue Slope Stabilisation (Bulga Road)		-	-	-	-	-	-	-	-	-	-	-	-	-
		Marlborough Park Landscaping		-	-	-	-	-	-	-	-	-	-	-	-	-
		Barracuff Park Landscaping													-	
13	Renewal	SAMP5 Living Infrastructure _Trees	100,000	-	-	10,000	-	-	-	-	-	-	50,000	15,000	-	25,000
14	Renewal	SAMP5 Living Infrastructure _Turf	220,000	-	-	33,000	-	-	-	-	-	-	-	85,000	-	102,000
		<b>Parking Infrastructure</b>	<b>1,560,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>533,651</b>	<b>60,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>966,349</b>	<b>-</b>	<b>-</b>
15	Upgrade/ Expansion	SAMP 5 Car Park Parking Infrastructure Upgrade	1,500,000	-	-	-	-	-	533,651		-	-	-	966,349	-	-
16	Renewal	SAMP 5 On Street Parking Infrastructure Upgrade	60,000							60,000					-	
		<b>Public Domain Infrastructure</b>	<b>5,628,818</b>	<b>0</b>	<b>0</b>	<b>440,243</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>533,022</b>	<b>105,416</b>	<b>714,832</b>	<b>662,005</b>	<b>3,173,300</b>
17	renewal	Accelerated Main Road Street lighting Upgrade	150,000	-	-	-	-	-	-	-	-	-	-	-	-	150,000
18	renewal	Coastal Fencing Renewal	300,000	-	-	100,000	-	-	-	-	-	-	-	-	-	200,000
19	renewal	SAMP5 - Bus Shelters, Seats and Benches, bike furniture, bins, bollards, wheelstops etc.	301,618	-	-	45,242.70	-	-	-	-	-	-	6,216	100,000	-	150,159
20	renewal	SAMP5 - Other: Fences, Stairs, Edging, walls / Retaining walls	300,000	-	-	45,000.00	-	-	-	-	-	-	-	100,000	-	155,000
		Tamarama Gully Stairs		-	-	-	-	-	-	-	-	-	-	-	-	-
		Bronte Cribb Wall		-	-	-	-	-	-	-	-	-	-	-	-	-
		Other		-	-	-	-	-	-	-	-	-	-	-	-	-

Attachment2: 2019/20 Capital Works Program and Funding Sources

Council Meeting 18 June 2019

No.	Asset Type	Capital Works List 2019_20 Project / Program	2019/20 Budget	Funding Sources												
				Grants/Contributions	PA funds	S94 Contribution funds	Unexpended Grant reserve	Investment Strategy Reserve	Car Parking reserve	Meter parking reserve	Social Housing reserve	Storm Water Management service Levy	Carry Over Reserve	Centralised reserve	SAMP Infrastructure Reserve	Council General Revenue
21	renewal	SAMP5 Lighting & Electrical Infrastructure Renewal	114,200	-	-	-	-	-	-	-	-	-	89,200	-	-	25,000
22	renewal	SAMP5 Water Equipment Renewal	10,000	-	-	-	-	-	-	-	-	-	10,000	-	-	-
23	renewal	SAMP5 Structural renewal of Bondi Promenade & sea walls	4,000,000	-	-	250,000.00	-	-	-	-	-	533,022	-	264,832	561,005	2,391,141
24	Upgrade/Expansion	Waverley signage strategy Implementation	200,000	-	-	-	-	-	-	-	-	-	-	100,000	61,000	39,000
25	Upgrade/Expansion	SAMP5 Bondi Park Lighting renewal & upgrades	253,000	-	-	-	-	-	-	-	-	-	-	150,000	40,000	63,000
		<b>Recreational &amp; Public Spaces Infrastructure</b>	<b>3,224,934</b>	<b>0</b>	<b>114,536</b>	<b>871,093</b>	<b>1,080,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>209,464</b>	<b>225,000</b>	<b>0</b>	<b>724,841</b>
26	renewal	Bondi POM Landscape works	50,000	-	-	-	-	-	-	-	-	-	50,000	-	-	-
27	Upgrade/Expansion	SAMP5 Park & Playground Renewal and Upgrades	2,629,934	-	114,536	800,000	1,080,000	-	-	-	-	-	159,464	-	-	475,934
		Marlborough Park Park & Playground Construction		-	-	-	-	-	-	-	-	-	-	-	-	-
		Onslow Park and Playground		-	-	-	-	-	-	-	-	-	-	-	-	-
		Barraduff Park Construction - Construction		-	-	-	-	-	-	-	-	-	-	-	-	-
		Marks Park		-	-	-	-	-	-	-	-	-	-	-	-	-
		Clarke Reserve Playground		-	-	-	-	-	-	-	-	-	-	-	-	-
		Varna Park playground		-	-	-	-	-	-	-	-	-	-	-	-	-
		Bondi beach playground - design		-	-	-	-	-	-	-	-	-	-	-	-	-
28	new	Public Art Commissions - every two years	50,000												-	50,000
29	renewal	SAMP5 Recreational Asset Renewal	495,000	-	-	71,093.40	-	-	-	-	-	-	-	225,000	-	198,907
		Waverley Score Board		-	-	-	-	-	-	-	-	-	-	-	-	-
		Coastal Fitness Stations		-	-	-	-	-	-	-	-	-	-	-	-	-
		Bondi Park- accessible paths to Picnic Shelters		-	-	-	-	-	-	-	-	-	-	-	-	-
		<b>Road Infrastructure</b>	<b>22,473,885</b>	<b>8,395,383</b>	<b>4,129,324</b>	<b>2,629,448</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,506,318</b>	<b>500,000</b>	<b>119,777</b>	<b>5,193,635</b>
30	new	Bike Plan Implementation	30,000	-	-	-	-	-	-	-	-	-	6,318	-	-	23,682
31	Upgrade/Expansion	Campbell Parade Streetscape Upgrade Project	200,000	-	35,130	164,870	-	-	-	-	-	-	-	-	-	-
32	Upgrade/Expansion	Complete Streets - Combined Projects	9,479,979	6,885,785	2,594,194	-	-	-	-	-	-	-	-	-	-	-
33	Upgrade/Expansion	Local Village Streetscape Improvements	3,669,141	-	1,500,000	733,828.20	-	-	-	-	-	-	-	500,000	-	935,313
		Design for Charing Cross		-	-	-	-	-	-	-	-	-	-	-	-	-
		Seven Ways Public Domain Upgrade		-	-	-	-	-	-	-	-	-	-	-	-	-
		Bronte Beach Local Village Centre		-	-	-	-	-	-	-	-	-	-	-	-	-
34	new	Road safety & traffic calming	50,000	-	-	-	-	-	-	-	-	-	-	-	50,000	-

Attachment2: 2019/20 Capital Works Program and Funding Sources

Council Meeting 18 June 2019

No.	Asset Type	Capital Works List 2019_20 Project / Program	2019/20 Budget	Funding Sources												
				Grants/Contributions	PA funds	S94 Contribution funds	Unexpended Grant reserve	Investment Strategy Reserve	Car Parking reserve	Meter parking reserve	Social Housing reserve	Storm Water Management service Levy	Carry Over Reserve	Centralised reserve	SAMP Infrastructure Reserve	Council General Revenue
35	renewal	SAMPS Roads Renewal Program	1,785,263	492,441	-	-	-	-	-	-	-	-	-	-	-	1,292,822
		ROAD including R2R		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, BLAIR STREET, MITCHELL ST TO WAIROA AVE (S/S)		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, BROWN STREET, GIPPS ST TO PALMERSTON AVE		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, COUNCIL CHAMBERS DRIVEWAY, PAUL STREET AND DALLEY STREET		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, EDWARD STREET, DENHAM ST TO DEAD END		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, FIRTH STREET, KENT ST TO DEAD END		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, GAERLOCH AVENUE, GAERLOCH AVE TO DEAD END		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, GOWRIE STREET, RUTHVEN ST TO ST JAMES ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, HENRIETTA STREET, BRONTE RD TO SALISBURY ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, LAWSON STREET, BIRRELL ST TO EBLEY ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, MACKENZIE STREET, BIRRELL ST TO EBLEY ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, NAPIER STREET, DOVER RD TO DEAD END		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, ST JAMES ROAD, GOWRIE ST TO OXFORD ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, ST THOMAS STREET, ALBERT ST TO MACPHERSON ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, TASMAN STREET, BIRRELL ST TO PHILIP ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, THE AVENUE, POLYBLANK AVE TO OLD SOUTH HEAD RD		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, VICTORIA STREET, BRONTE RD TO HENRIETTA ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		Bronte Road, 495 to pacific st		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, MACPHERSON STREET NEAR LUGAR STREET		-	-	-	-	-	-	-	-	-	-	-	-	-
		Regional Road		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20 ARDEN ST, MACPHERSON ST TO VARNA ST (50% Council = \$56,250 and 50% RMS = \$56,250) Lanes		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, BLENHEIM LANE, ARNOLD ST TO QUEENS PARK RD		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, BOURKE LANE, MANNING ST TO BOURKE LN		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, CASTLEFIELD LANE, IMPERIAL AVE TO HENDERSON ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, CLIFTON LANE2, MARROO ST TO CLIFTON LN1		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, COULTON LANE, COULTON ST TO DEAD END		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, DELLVIEW LANE, DELLVIEW ST TO SILVA ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, BOURKE LANE, ARNOLD ST TO CUTHBERT ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, GLEN LANE, GLEN ST TO DEAD END		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, MARTIN LANE, MARTIN AV TO DEAD END		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, O'SULLIVAN LANE, CUTHBERT ST TO QUEENS PARK RD		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, RAWSON LANE, LYNCH AVE TO BIRRELL ST		-	-	-	-	-	-	-	-	-	-	-	-	-
36	renewal	SAMPS Stormwater Drainage Renewal Program	300,000	-	-	-	-	-	-	-	-	-	-	-	-	300,000
		Unauthorised entry in Council's Stormwater culverts – Cardno Report		-	-	-	-	-	-	-	-	-	-	-	-	-
		Dish drain Military Rd at Winfield Ave		-	-	-	-	-	-	-	-	-	-	-	-	-
		Pit & Intel Repairs Various location		-	-	-	-	-	-	-	-	-	-	-	-	-
		Urgent repair works Various Locations		-	-	-	-	-	-	-	-	-	-	-	-	-
		Raingarden repair/construction		-	-	-	-	-	-	-	-	-	-	-	-	-
37	renewal	SAMPS Footpath Renewal Program	1,683,000	-	-	420,750.00	-	-	-	-	-	-	-	-	69,777	1,192,473
		19/20, BLENHEIM STREET (E/S), BIRRELL ST TO CUTHBERT ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, BRONTE MARINE DRIVE (S/S), HEWLETT ST TO BAYVIEW ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, BUSBY PARADE (B/S), MARROO ST TO ST THOMAS ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, CARRINGTON ROAD (W/S), CHURCH ST TO VICTORIA ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, CLYDE STREET (N/S), REINA ST TO JUSTUS ST		-	-	-	-	-	-	-	-	-	-	-	-	-



Attachment2: 2019/20 Capital Works Program and Funding Sources

Council Meeting 18 June 2019

No.	Asset Type	Capital Works List 2019_20 Project / Program	2019/20 Budget	Funding Sources												
				Grants/Contributions	PA funds	S94 Contribution funds	Unexpended Grant reserve	Investment Strategy Reserve	Car Parking reserve	Meter parking reserve	Social Housing reserve	Storm Water Management service Levy	Carry Over Reserve	Centralised reserve	SAMP Infrastructure Reserve	Council General Revenue
		19/20, DENHAM STREET (E/S), BONDI RD TO FLETCHER ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, DIAMOND BAY ROAD (B/S), DIAMOND BAY RD TO CRAIG AVE		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, DICKSON STREET (E/S), PALMERSTON AVE TO MURRAY ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, FARRELLEYS AVENUE (S/S), IMPERIAL AVE TO TAMARAMA ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, GEORGE STREET (B/S), OLD SOUTH HEAD RD TO PEEL ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, HENRY STREET (B/S), VICTORIA ST TO JOHN ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, LOOMBAH ROAD (E/S), MILITARY RD TO #11 LOOMBAH RD		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, LUGAR STREET (B/S), MACPHERSON ST TO BRONTE RD		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, MYUNA ROAD (B/S), MILITARY RD TO DEAD END		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, OLD SOUTH HEAD ROAD (E&S/S), PENKIVIL ST TO FLOOD ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, PALMERSTON AVENUE (B/S), DICKSON ST TO MURRAY ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, PORTER STREET (B/S), BOTANY ST TO HOLLYWOOD AVE		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, RAMSGATE AVENUE (B/S), GOULD ST TO MITCHELL ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, ROBERT STREET (B/S), OLD SOUTH HEAD RD TO GILBERT ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, SIMPSON STREET (W/S), BEACH RD TO BLAIR ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, STANLEY STREET (E/S), BIRRELL ST TO DEAD END		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, WAIROA AVENUE (E/S), HASTINGS PDE TO RAMSGATE AVE		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, WELLINGTON STREET (W/S), BONDI RD TO #38 WELLINGTON ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, HOLLYWOOD AVENUE (W/S), WAVERLEY ST TO #1 HOLLYWOOD AVE		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, WOLAROI CRESCENT (E/S), OUTSIDE PARK		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, BIRRELL STREET (S/S), CROSS STREET TO PACIFIC AVENUE		-	-	-	-	-	-	-	-	-	-	-	-	-
38	renewal	SAMP5 Kerb and Gutter Renewal Program	922,474	198,157	-	-	-	-	-	-	-	-	-	-	-	724,317
		19/20, BARRACLIFF AVENUE (B/S), FRANCIS ST TO LAMROCK AVE		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, DOUGLAS PARADE (B/S), MILITARY RD TO DEAD END		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, FRANCIS STREET (B/S), WELLINGTON ST TO SIMPSON ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, LORD HOWE STREET (B/S), RALEIGH ST TO LYNOS ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, LYONS STREET (B/S), MILITARY RD TO DEAD END		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, MILITARY ROAD (B/S), DOVER RD TO BLAKE ST		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, NANCY STREET (B/S), MURRIVERIE ROAD TO CLYDE STREET		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, PLOWMAN STREET (B/S), PATTERSON ST TO GRIFFITH AVE		-	-	-	-	-	-	-	-	-	-	-	-	-
		19/20, WENTWORTH STREET (B/S), MILITARY RD TO CUL DE SAC		-	-	-	-	-	-	-	-	-	-	-	-	-
39	renewal	SAMP5 Renewal Roundabouts / Speedhumps Traffic Islands/ Line Marking Renewal Program	200,000	-	-	-	-	-	-	-	-	-	-	-	-	200,000
40	Upgrade/ Expansion	Key Transport Projects Design & Implementation - Inc Cycleways	919,000	819,000	-	-	-	-	-	-	-	-	-	-	-	100,000
		Darley Rd Construction		-	-	-	-	-	-	-	-	-	-	-	-	-
		Curlewis St Design		-	-	-	-	-	-	-	-	-	-	-	-	-
		OSH Rd Design		-	-	-	-	-	-	-	-	-	-	-	-	-
41	renewal	Street Signage Renewal Program	85,028	-	-	-	-	-	-	-	-	-	-	-	-	85,028
42	Upgrade/ Expansion	Notts Avenue Pedestrian Safety and Streetscape Upgrade	1,000,000	-	-	1,000,000	-	-	-	-	-	-	-	-	-	-

Attachment2: 2019/20 Capital Works Program and Funding Sources

Council Meeting 18 June 2019

No.	Asset Type	Capital Works List 2019_20 Project / Program	2019/20 Budget	Funding Sources												
				Grants/Contributions	PA funds	S94 Contribution funds	Unexpended Grant reserve	Investment Strategy Reserve	Car Parking reserve	Meter parking reserve	Social Housing reserve	Storm Water Management service Levy	Carry Over Reserve	Centralised reserve	SAMP Infrastructure Reserve	Council General Revenue
43	Upgrade/Expansion	Arden Street Safety Upgrades	400,000	-	-	60,000.00	-	-	-	-	-	-	-	-	-	340,000
44	New	Tamarama Marine Drive Pedestrian Crossing	250,000	-	-	250,000	-	-	-	-	-	-	-	-	-	-
45	Upgrade/Expansion	Military Rd Pinch Points	1,000,000										1,000,000		-	-
46	New	Safety by design in public places	500,000										500,000		-	-
<b>Sustainability Infrastructure</b>			<b>14,699</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,699</b>
47	renewal	SAMP5 Renewal of Solar Energy Infrastructure	5,000	-	-	-	-	-	-	-	-	-	-	-	-	5,000
48	renewal	SAMP5 Renewal of SQID's & Harvesting Systems	9,699	-	-	-	-	-	-	-	-	-	-	-	-	9,699
<b>Grand Total</b>			<b>40,374,636</b>	<b>8,400,383</b>	<b>4,243,860</b>	<b>4,524,354</b>	<b>1,925,000</b>	<b>1,750,000</b>	<b>1,133,651</b>	<b>60,000</b>	<b>92,900</b>	<b>533,022</b>	<b>2,062,858</b>	<b>3,307,881</b>	<b>830,082</b>	<b>11,510,645</b>



# **DRAFT LONG-TERM FINANCIAL PLAN (LTFP 5.1) 2019/20 – 2029/30**





## CONTENTS

<b>1. Introduction.....</b>	<b>1</b>
<b>2. Objectives .....</b>	<b>1</b>
<b>3. Structure .....</b>	<b>2</b>
<b>4. Current Financial Position of Council.....</b>	<b>2</b>
<b>5. LTFP Assumptions.....</b>	<b>5</b>
<b>6. Projected budget results .....</b>	<b>11</b>
<b>7. Productivity and efficiencies.....</b>	<b>14</b>
<b>8. Opportunities and Threats.....</b>	<b>14</b>
<b>9. Sensitivity analysis .....</b>	<b>15</b>
<b>10. Monitoring financial performance.....</b>	<b>17</b>
<b>11. Conclusion .....</b>	<b>17</b>
<b>List of Appendices .....</b>	<b>18</b>

## 1. INTRODUCTION

The Long Term Financial Plan (LTFP) is a core element of Council's strategic planning process. The LTFP addresses the financial resourcing capacity requirements to deliver our Community Strategic Plan 2018-2029. The LTFP enables the community's aspirations and demand for services to be tested against the financial opportunities and limitations likely to be encountered within the next 11 years, it includes financial modelling and the planning assumptions that have been identified as affecting the financial capacity of the Council. The LTFP enables the community and the Council to set priorities to meet future needs.

The projections contained in the LTFP are subject to change due to a variety of external factors as well as major decisions made by Council. It is necessary to regularly review and monitor a variety of factors and if necessary revise the projections contained in the LTFP. The LTFP is revised annually as part of Council's annual budget process in keeping with the legislative requirements under the Integrated Planning and Reporting (IP&R) framework.

## 2. OBJECTIVES

### Legislated Principles

Section 8B of the Local Government Act 1993 states that the following principles of sound financial management apply to councils:

- a) Council spending should be responsible and sustainable, aligning general revenue and expenses.
- b) Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.
- c) Councils should have effective financial and asset management, including sound policies and processes for the following:
  - i. Performance management and reporting,
  - ii. Asset maintenance and enhancement,
  - iii. Funding decisions,
  - iv. Risk management practices.
- d) Councils should have regard to achieving intergenerational equity, including ensuring the following:
  - i. Policy decisions are made after considering their financial effects on future generations,
  - ii. The current generation funds the cost of its services.

The LTFP is developed to give effect to Community Strategic Plan, deliver Council's program and aspiration over time, and provide strong stewardship for community assets and resources. It contains a set of long range financial projections based on an informed set of assumptions.

In addition to the legislated principles of sound financial management, the objectives of Waverley Council's LTFP are to:

- Respond to the changing aspirations and needs of the Waverley community, particularly as those are identified and prioritised in the Waverley Community Strategic Plan 2018-2029,

- provide a transparent account of Council's financial situation to the community,
- identify the financial opportunities and challenges confronting Council,
- Support the implementation of Council's Community Strategic Plan as an integral component of Council's Resourcing Strategy,
- achieve a balanced budget over the long term,
- provide early warning of potential financial unsustainability,
- model sound financial structures to prevent unsustainability,
- provide a basis for sound and strategic decision making that is in the community's overall best interests, and
- meet the requirements of the Division of Local Government's (DLG) Integrated Planning & Reporting (IP&R) framework.

### 3. STRUCTURE

The LTFP presents financial forecasts which draws from Council's Strategic Asset Management Plan 5 (SAMP 5), Environmental Action Plan 4 (EAP 4) and other strategic documents.

### 4. CURRENT FINANCIAL POSITION OF COUNCIL

Waverley Council operates at present from a good financial position. The 2017/18 audited Annual Financial Statements show that Waverley Council's key ratios are currently generally considered to be healthy as shown in the table 1 below:

Table 1 : Local Government Key Performance Measures					
Indicator	Quantitative Measure	Industry Benchmark	Waverley 2017/18	Waverley 2016/17	Waverley 2015/16
Operating Performance Ratio	Measures a Council's ability to contain operating expenditure within operating revenue	> 0	1.76%	2.37%	3.20%
Own Source Operating Revenue Ratio	Measures the level of a Council's fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions	> 60%	86.46%	86.48%	89.39%
Unrestricted Current Ratio	The Unrestricted Current Ratio is specific to local government and is designed to represent a Council's ability to meet debt payments as they fall due	> 1.5x	10.15x	12.43x	11.84x
Debt Service Cover Ratio	This ratio measures the availability of operating cash to service debt including interest, principal and lease payments	> 2x	23.78x	20.27x	24.74x
Cash Expense Cover Ratio	This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow	> 3 mths	14.82 mths	14.5 mths	12.6 mths

Building & Infrastructure Asset Renewals Ratio	This ratio compares the proportion spent on infrastructure asset renewals and the asset's deterioration measured by its accounting depreciation. Asset renewal represents the replacement or refurbishment of existing assets to an equivalent capacity or performance as opposed to the acquisition of new assets or the refurbishment of old assets that increase capacity or performance.	>=100%	94.13%	77.08%	127.22%
Infrastructure Backlog Ratio	This ratio shows what proportion the backlog is against total value of a Council's infrastructure	< 2%	0.64%	1.10%	1.39%

The 2019/20 Budget estimates that Council's total income will be \$146.5 million. The following chart shows the major categories of revenue for Council in 2019/20:

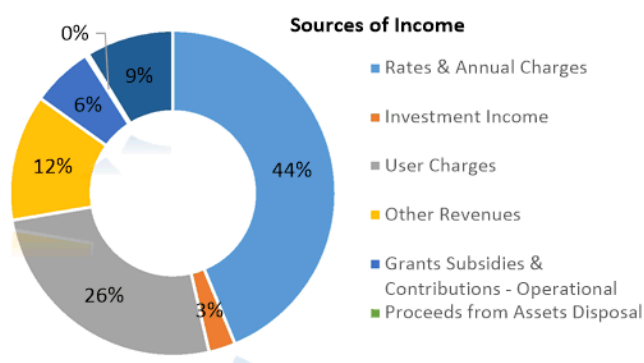


Table below shows the sources of income forecasted for 2019/20 compares to 2017/18 actual:

Income	2017/18 (\$'000)	2017/18 (%)	2019/20 (\$'000)	2019/20 (%)
Rates and Annual Charges	60,171	43.7%	63,934	43.8%
Investment Income	4,281	3.1%	3,865	2.6%
User Charges and Fees	37,256	27.0%	37,883	25.9%
Other Revenue	16,861	12.2%	18,337	12.6%
Grants & Contributions - Operational	8,066	5.9%	8,915	6.1%
<b>Income for Operating Purpose</b>	<b>126,635</b>	<b>91.9%</b>	<b>132,934</b>	<b>91.0%</b>
Grants & Contributions - Capital	10,324	7.5%	12,675	8.7%
Proceeds from Assets Disposal	845	0.6%	471	0.3%
<b>Total Income (incl. capital grants)</b>	<b>137,804</b>	<b>100.0%</b>	<b>146,080</b>	<b>100.0%</b>

Rates and Annual Charges have remained static as a percentage of total revenues. At 44%, Rates and Annual Charges is the most important category of Council revenue. IPART sets the maximum allowable increases in rates each year based on a review of the Local Government Cost Index that they have developed. The maximum allowable increase for 2019/20 is at 2.7%.

The 2019/20 budget estimates that Council's total expenditure, excluding depreciation expense will be \$157.3 million, including loan repayments, will be \$157.7 million as illustrated in the chart below.

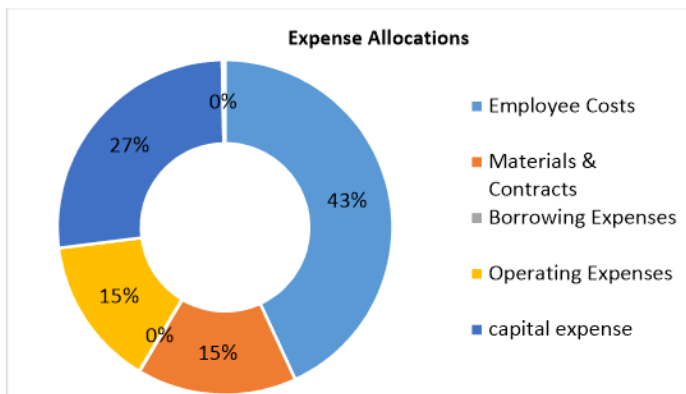


Table below shows the expense forecasted for 2019/20 compares to 2017/18 actual:

Expense	2017/18 (\$'000)	2017/18 (%)	2019/20 (\$'000)	2019/20 (%)
Employee Costs	55,587	44.1%	68,036	43.1%
Materials & Contracts	24,794	19.6%	24,308	15.4%
Borrowing Expenses	120	0.1%	89	0.1%
Operating Expenses	23,746	18.8%	22,777	14.4%
<b>Expense for Operating Purpose</b>	<b>104,248</b>	<b>82.6%</b>	<b>115,210</b>	<b>73.0%</b>
Capital Works Program	17,040	13.5%	40,375	25.6%
Other Capital Expense	4,086	3.2%	1,741	1.1%
Loan Repayment - Principle	815	0.6%	423	0.3%
<b>Total Expense</b>	<b>126,189</b>	<b>100.0%</b>	<b>157,749</b>	<b>100.0%</b>

The operating income generated in the 2019/20 financial year is sufficient to fund all the planned operating expenditure and loan repayment, as well as to partially funding the capital works program.

## 5. LTFP ASSUMPTIONS

In developing this LTFP, projections on future financial forecasts have been based on a number of assumptions. These assumptions are explained below.

### 5.1 Population

The Waverley Community Strategic Plan forecasts Waverley's population to grow from 72,106 in 2016 to 80,100 in 2031.

### 5.2 Economic Growth

Economic growth within the local government area is expected to remain effectively static over the life of the LTFP, with limited scope for the introduction of new industries or services. Table 2 below illustrates the gross product measures for the last 10 year period between 2006 and 2016.

**Table 2: Waverley Council area - Gross Regional Product measures**

Year ending June	Headline GRP \$m	% change from previous year	Local industry GRP \$m	Local residents GRP \$m	Local industry to residents ratio
2016	4,363	+1.7	4,440	7,341	0.60
2015	4,289	+4.6	4,348	7,138	0.61
2014	4,099	+3.3	4,209	6,883	0.61
2013	3,968	+0.3	4,062	6,579	0.62
2012	3,956	-1.1	4,141	6,666	0.62
2011	3,998	+1.0	4,154	6,596	0.63
2010	3,958	+1.3	3,954	6,206	0.64
2009	3,907	-1.9	3,943	6,150	0.64
2008	3,984	+3.0	4,025	6,274	0.64
2007	3,866	+1.3	3,769	5,848	0.64
2006	3,816	-0.8	3,638	5,583	0.65

Source: National Institute of Economic and Industry Research (NIEIR) ©2016. Compiled and presented in economy.id by .id, the population experts. <https://home.id.com.au>.

### 5.3 Levels of service to the community

The LTFP is based in the main on the maintenance of existing Council services to the community at the existing service levels as well as incorporating works arising from the Strategic Asset Management Plan 5, Environmental Action Plan 4 and other strategic plans.

### 5.4 Capital works program

Council's extensive capital works program aims to deliver much needed renewal of infrastructure assets including roads, community buildings, open space, parks & reserves and transportation facilities. The total proposed value of works in Council's 2019/20 capital works program is \$40.37 million.

The LTFP capital works program 2019/20 to 2029/30 outlines all infrastructure renewal works arising from Council's Strategic Asset Management Plan (SAMP 5) and capital enhancements from

Environmental Action Plan (EAP 4) and other strategic plans (see Appendix 2 for further detail). The program includes a number of major capital projects, for example:

- Bondi Pavilion upgrade
- Council accommodation and services
- A new sub-depot within Waverley LGA
- Structural renewal of Bondi Promenade & sea walls
- Campbell Parade streetscape upgrade

The financial projection of future capital works will depend on the nature, timing and funding of specific projects. The majority of infrastructure projects are costed in accordance with current design estimates. Any significant cost revisions in subsequent years will be reflected in the LTFP.

### **5.5 Debt Policy**

Council's level of debt is low, with total outstanding loans of \$2.92 million as at 30 June 2020. An increase in debt will therefore be considered from time to time if it will allow Council to spread the burden of costs more equitably across current and future generations in alignment with benefits and/or reduce the growth in renewal costs that may arise from delay in investment in assets. Assuming Council has capacity to service more debt, the use of debt financing is more likely to increase during the life of this plan:

- for investments which can generate sufficient financial returns to repay the debt, or
- where cash flow issues are holding up necessary works and can be reliably resolved by loans which can be repaid, or
- where it will allow Council to spread the burden of cost more equitably across generations in alignment with benefits, or
- where it represents a cost-effective method of financing in particular circumstances.

Debt is only to be considered by Council as a means of financing capital investments, not operational costs, and where there is a reliable source of income for repayment.

### **5.6 Reserve Funding**

Council holds limited externally restricted cash reserves, covering domestic waste, housing contribution, Section 94A and planning agreement contributions. These funds are only to be used for the purpose for which they were raised.

Internally restricted reserves include money held for such items as employee leave entitlements, bonds and deposits, vehicle replacement, infrastructure assets. These funds are only to be used for the purpose for which they are held.

### **5.7 Revenue**

#### **5.7.1 Rates**

Rate is a major source of Council's income, representing approximately 31.4% of the total revenue in the draft 2019/20 budget. This income projection is based on the Independent Pricing and Regulatory Tribunal (IPART) announced rate peg of 2.7% for 2019/20. The rate pegging assumption for the subsequent years are in line with the projected CPI for the life of the LTFP.

The approved annual rate pegging limit since 2004/05 is shown in the table 3 below, along with the actual rate increase adopted by Council. This table shows that over this period the average annual rate pegging limit has been 2.9%, this was higher than the average annual CPI of 2.4%. Council's

average increase of 4.9% is the result of a special rate variation approved for 2011/12 to 2013/14 financial years.

<b>Table 3: Allowable increase in Rates and CPI</b>			
<b>Year</b>	<b>Rate Pegging limit %</b>	<b>Waverley Council's increase %</b>	<b>CPI (weighted average all capital cities)%</b>
2004/05	3.5%	3.5%	2.5%
2005/06	3.5%	3.5%	4.0%
2006/07	3.6%	3.6%	2.1%
2007/08	3.4%	3.4%	4.4%
2008/09	3.2%	3.2%	1.4%
2009/10	3.5%	3.5%	3.1%
2010/11	2.6%	2.6%	3.5%
2011/12	2.8%	14.5%	1.2%
2012/13	3.6%	13.5%	2.4%
2013/14	3.4%	12.5%	3.0%
2014/15	2.3%	2.3%	1.5%
2015/16	2.4%	2.4%	1.0%
2016/17	1.8%	1.8%	1.9%
2017/18	1.5%	1.5%	2.1%
2018/19*	2.3%	2.3%	1.9%
2019/20**	2.7%	2.7%	2.0%
<b>Total cumulative increase</b>	<b>46.1%</b>	<b>76.8%</b>	<b>38.0%</b>
<b>Average annual increase (16 years - 2004/05 to 2019/20)</b>	<b>2.9%</b>	<b>4.8%</b>	<b>2.4%</b>
* December quarter used for 2018/19			
** Reserve Bank of Australia inflation forecast used for 2019/20			

#### **5.7.2 Domestic Waste charges**

The Domestic Waste Management charge is based on the full cost recovery for the provision of the waste and recyclable collection service. The LTFP has provided for a sufficient reserve which will be used to fund any waste bins, garbage truck and fleet equipment replacements.

#### **5.7.3 Stormwater Management Service Charges**

In last year (2018/19), Council has foreshowed the introduction of the Stormwater Management Service Charges (SMSC) in 2019/20.

The SMSC is intended as a mechanism for NSW councils to raise income to invest in improving the stormwater systems in urban areas, under the Local Government Amendment (Stormwater) Act 2005 No70, since 2006. Waverley Council is levying this Charge for the first time from 2019/20 financial year. The Charge is capped in the legislation and there has been no change to it since its inception.

The revenue raised from SMSC will be allocated to projects/activities in relation to capacity and water quality as well as works that arise from the Catchment Flood Study.



#### **5.7.4 User Charges and Fees**

Council provides a wide range of facilities and services for which it receives revenue from user fees and charges. Council sets its fees and charges in accordance with the provisions of the Local Government Act 1993 using the seven guiding principles defined in the "Pricing Policy" and is updated annually.

Some of the fees are classified as statutory fees which are fixed by regulations, legislation or a State/Federal Authority. Where Council has the legislative authority to vary fees and charges the CPI has generally been applied, where considered appropriate.

Often, the fee received does not fully offset the costs associated with the service or facility as they are aimed at providing a broad community benefit and if higher fees were charged many residents may be unable to enjoy the use of the facility and service. Revenue growth in these areas is limited due to Council seeking to provide services accessible to the wider community. Historically the revenue received from the majority of this group of fees and charges have increased in line with CPI. Accordingly, the LTFP model includes a projected increase for this income group in line with the projected CPI growth.

During the course of the LTFP, Council will undertake a cost of service review and a funding reviews. The reviews will examine the actual cost of services and how funding mechanisms align with economic principles such as who benefits, the public/private benefit split, the exacerbator/pollutor pays principle, whether there are positive or negative externalities to be addressed and what funding mechanisms are available. These reviews are likely to inform the Pricing of Services and the setting of fees and charges in the future.

#### **5.7.5 Interest and investment revenue**

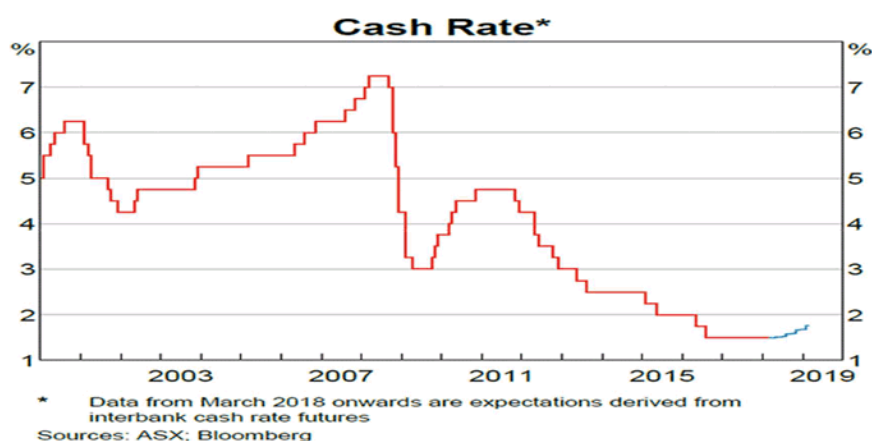
All cash investments made by councils in NSW are subject to Section 625 of the Local Government Act and associated regulations and circulars. All such investments must also be in accordance with the Council's Investment Policy.

Waverley's Investment Policy limits the proportion of investments Council can make in various types of facilities by limiting:

- the overall credit exposure of the portfolio, and
- the credit rating of individual financial institutions, and
- the term to maturity of the overall portfolio.

Council's Investment Policy is reviewed on an annual basis and was last revised in June 2017. Monthly reports, prepared by independent financial advisors, on the performance of investments and compliance with the Policy are provided to Council's monthly meeting. Waverley Council's investments yielded positive returns overall in 2017/18 and exceeded the benchmark return on an annual basis.

The level of interest revenue earned will vary with regard to total funds held in Council's investment portfolio. Interest revenue is also subject to external factors such as monetary policy decision and economic and investment market conditions. Over the longer term, economic conditions can vary considerably, which in turn affect interest rate. The graph below depicts movements in the official Australian cash rate.



In preparing longer term future interest revenue projections, Council received advice from its external investment advisers that the LTFP Projects future interest earning is between 0.5 - 0.6 point higher than the projected 90 days bank bill rate, averaging at 2.7% per annum over the next 11 years.

#### **5.7.6 Other revenues**

Other revenue increases have been projected to increase in line with projected CPI growth.

#### **5.7.7 Grants and contributions**

Council receives grants from the State and Federal Governments. These are either for discretionary or non-discretionary purposes. The majority of grants provided to Council are for specific purposes, such as infrastructure maintenance & upgrade, provision of community services and environmental programs. Grants and contributions in general are not subject to indexation.

#### **5.7.8 Section 7.12 (94A) developer contributions**

Section 7.12 of the Environmental Planning and Assessment Act 1979 enables councils to levy contributions for public amenities and services required as a consequence of development. Developer contributions are essential to providing key facilities and services for local residents. The s94A contributions are held as an externally restricted asset and they are allocated to fund the capital works program projects.

The level and timing of contributions fluctuate according to a variety of factors including economic growth and the level of development activity. In the LTFP, it is assumed that economic growth and development activities are relatively static throughout the life of the 11 years, recognising that there will be market fluctuations from time-to-time.

#### **5.7.9 Section 7.4 Planning Agreements developer contributions**

Section 7.4 of the Environmental Planning and assessment Act 1979 enables councils to seek contributions for public amenities and services required as a consequence of development. Planning Agreements can take a number of formats, including dedication of land free of cost, payment of a monetary contribution, or provision of any other material public benefit, or any combination of them, to be used for or applied towards a public purpose. The

Waverley Planning Agreement Policy 2014 outlines a value sharing approach in which Council seeks a share of value uplift generated from new development which exceeds current floor space ratio controls.

Planning Agreements are a form of developer contributions, which are essential to providing key facilities and services for local residents.

The Planning Agreement contributions are held as an externally restricted asset and they are allocated to fund the capital works program projects.

The level and timing of Planning Agreement contributions for the LTFP 5.1 document fluctuate according to a variety of factors including economic growth and the level of development activity. There is a delay between when a contribution is agreed and when it is paid, given that contributions are not required to be paid until the occupation certificate is issued. Furthermore, given that Planning Agreements are voluntary in nature, this adds another level of uncertainty for the stability of this income stream. In the LTFP, it is assumed that economic growth and development activities are relatively static throughout the life of the 11 years, recognising that there will be market related fluctuations from time-to-time.

## **5.8 Expenditure**

### **5.8.1 Employee costs**

Employee costs include the payment of salary and wages, all leave types, superannuation, and training and workers compensation expenses. Overall employee costs comprise around 45% of Council's total expenditures. The 2019/20 projection includes the Award increase of 2.5%. The LTFP has factored the salary increase as per the Award rate to 2020/21, and thereafter it is assumed the award rate will be in line with CPI growth.

For Council employees in the accumulation scheme, Council is required to make compulsory employer superannuation contributions in accordance with the compulsory employer superannuation contribution limits. As a result of legislative changes, this contribution will progressively increase from its current level of 9.5% to 12% in 2025/26. The current rate of 9.5% will remain until 30 June 2021 and then increase by 0.5% in subsequent financial years until it reaches 12%.

For workers compensation, the budget provision is based on Council's provider insurance company's estimates for 2019/20. The subsequent year projects a gradual reduction on workers compensation in 2020/21 and returns to the 2017/18 level in 2021/22. Thereafter it will increase in line with the forecast salary increase.

### **5.8.2 Materials and contracts**

Expenditure on materials and contracts has generally been indexed below CPI growth by 0.5% in the LTFP forecasts.

### **5.8.3 Loan Borrowing Costs**

Whilst inflation remains low, interest rates are forecast to also remain low. The LTFP includes an average rate of 3.9% for loans with a 10 year term. This is considered conservative as it is slightly above forecast borrowing rates for 2018/19. This conservative position is considered appropriate.

Council has not determined any new borrowing in the LTFP at this time but has signalled that it may utilise borrowing as a funding source within the LTFP period as set out in section 5.5, Debt Policy.

#### 5.8.4 Depreciation

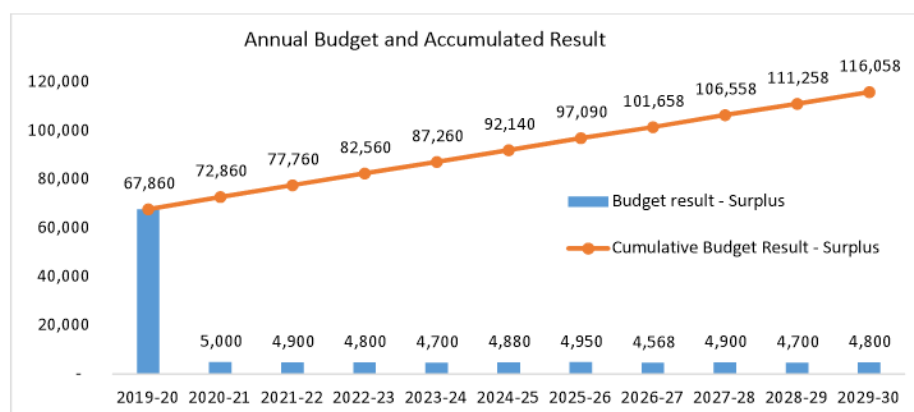
The LTFP projects annual depreciation expenditure be varied on the basis of the estimated capital expenditure levels in future years.

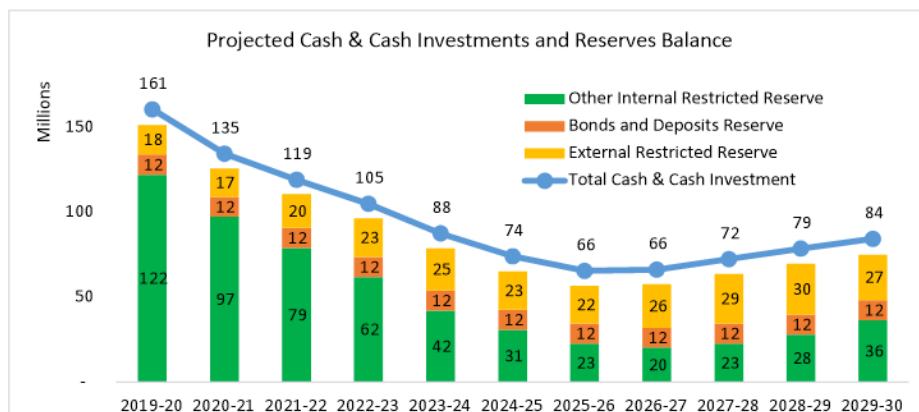
#### 5.8.5 Other operating expenses

Generally, the LTFP projects the majority of items categorised as other operating expenses to increase in line with CPI. It should be noted that some expenses are cyclical in nature (for example, conduct of a council election every four years in general) or tied to grant funding which is not increased by CPI.

## 6. PROJECTED BUDGET RESULTS

In the LTFP, Council will continue to deliver a balanced budget, with operating surplus before depreciation and a cumulative budget surplus of \$116k for the 11 years to 2029/30. The internal restricted reserves have been consumed to fund Council's program spending throughout the LTFP period. It is sensible to hold a reasonable level of reserve funds to be responsive to unforeseen needs and meet its priorities, as illustrated in the graphs below:





The LTFP is obviously not just about whether the budget will balance on a year by year basis. It is about whether financial sustainability can be achieved over the longer term. Table 5 below summarise Council's key financial indicators against the Local Government industry benchmark:

Table 5 – Local government industry indicators												benchm ark
Year	2019 -20	2020 -21	2021 -22	2022 -23	2023 -24	2024 -25	2025 -26	2026 -27	2027 -28	2028 -29	2029- 30	
Unrestrict ed Current Ratio	6.8	5.8	5.1	4.3	3.4	2.8	2.5	2.5	2.6	2.8	3.1	> 1.5x
Debt Service Cover Ratio	35	45	46	44	43	42	44	183				> 2x
Cash Expense Cover Ratio	11	8	7	6	5	4	4	4	4	4	5	> 3 months
Own Source Operating Revenue ratio	85%	83%	86%	89%	89%	87%	88%	89%	90%	91%	90%	> 60%
Operating Performa nce ratio	-2%	2%	2%	0%	0%	0%	-1%	-1%	0%	-1%	-9%	> 0%

Council has a robust process to ensure all infrastructure assets are maintained to the community satisfactory condition level, see the Strategic Asset Management Plan 5 (SAMP 5) on Council's website, for further detail. The Council will maintain a backlog ratio below the benchmark of two percent as set out by the Office of Local Government.

### Financial Results

The LTFP forecasts that Council faces a number of financial sustainability challenges in sustaining Council's current level of operations and capital program up to 2029/30. Internal restricted reserves are forecasted to have been applied to fund Council's program spending, reducing to \$32 million by the end of this planning period (2029/30) from \$122 million in 2019/20.

The annual review of the LTFP allows Council to vary its approach to sustainable financial management as it works through the planning period.

There are several options available to Council to address the financial constraints/challenges face in the LTFP 5.1. Like all councils, Waverley can access funds through variety of sources including:

- Rates and other levies/charges
- Fees and Charges
- Loans
- Grants
- Council also has the ability to apply reserves.

Council can also continuously improve our operations to gain efficiencies. A balanced solution is likely to involve maintenance of or an increase in all of the above sources of income alongside continuous initiatives to control costs in some service areas.

In general, in looking at solutions on the income side, the income source that has the largest capacity to form part of a viable solution is rates. Other sources of income are unlikely to yield much more than minor increases in funds compared to the quantum of necessary increased funding, unless significant funding changes are warranted after the funding and cost of service reviews.

Council previously had in place an Environment Levy to fund programs delivering positive environmental outcomes, this Levy was discontinued in 2010/11. It is recommended that Council explore options for the reintroduction of an Environmental Levy to fund key environmental outcomes and initiatives including gross pollutant traps, bush land revegetation programs, energy efficient lighting upgrades and a range of other initiatives.

Other alternative funding solutions are to explore the possibility to use borrowing in future years to part fund some capital expenditure projects that provide significant intergeneration benefits. The benefit of using borrowing is to spread burden across generations so that costs are matched with benefits. The Council accommodation project is a project that may be part funded by borrowing under this criteria.

Summary of funding scenarios:

Scenarios	Result	Effect
<b>No Levy and No Borrowing</b> <i>(The LTFP 5.1 based model)</i>	Reserve funds applied more rapidly	Council faces financial constraints to its responsive to unforeseen needs.  Reserve applied more rapidly, interest earnings reduced.

<b>Special Rate Variations</b> (Appendix 7)	Reserve funds maintain at a reasonable level	Council retains ability to respond to unforeseen needs and meet its priorities.  e.g. average of \$54 per household per year at a 5% Levy.
<b>Borrowing</b> (Appendix 6)	Reserve funds maintain at a reasonable level	Council has a reasonable cash holding to be responsive to unforeseen needs and meet its priorities.  e.g. average of \$32 per household per year to service \$12.4 million loan.

## 7. PRODUCTIVITY AND EFFICIENCIES

In preparing the 2019/20 budget, Council has committed to undertake a thorough review of Council services in order to improve the productivity and efficiency of our operation, as well as containing costs and exploring additional revenue streams to deliver existing service levels. It is estimated that this review will result in annual savings of approximately \$1.38 million. It is anticipated that Council will continue to achieve productivity efficiencies to offset rising costs over the life of the LTFP.

An assumed Workers Compensation Premium efficiency target to return to the 2017/18 level of \$1.89 million from the 2019/20 level of \$3.26 million through a WH&S improvement program has been built into the LTFP.

## 8. OPPORTUNITIES AND THREATS

In projecting Council's future financial position, a number of anticipated future challenges which may have an adverse impact on Council have been considered. These are summarised below.

- **Rate pegging:** NSW councils are subjected to rate pegging. Rate pegging is the maximum percentage limit by which NSW councils may increase the total income they receive from rates. The rate pegging percentage is set each year by IPART. A general observation that rate pegging has constrained the capacity of NSW councils to raise total revenue so that they can keep pace with cost increase and service expansions to meet community expectations. Decisions on rate pegging and rate variations above the peg can therefore pose a significant threat to the modelled financial outcomes. Waverley's experience is that rates revenue generates approximately 31% of the total revenue.
- **Non-rates revenue:** The Council is heavily dependent on variable non-rates sources of revenue. In 2019/20, the income generated from non-rates and domestic waste charge income accounted for \$82.15 million or 56.1% of total revenue. Many of these income items are volatile to economic condition, e.g. the building construction market, property rental market.

- **Parking Income:** Council generates income from parking fees and fines which in the 2019/20 income budget accounts for \$27.6 million or 18.8% of Waverley's total income. Should Council change its policies associated with public parking, it may have significant implications for Waverley's long term financial outlook.
- **Cost shifting from Federal and State Governments:** Cost shifting is a challenge confronting Local Government. Cost shifting occurs when there is a transfer of services from a Federal or State Government to Local Government without the provision of adequate funding required to provide the service. The LTFP assumes the current cost will increase annually by CPI, but no growth in cost shifting in the life of the LTFP.
- **Developer contributions:** In 2005 the Environmental Planning and Assessment Act was amended to introduce, among other things, a system for the negotiation of planning agreements between developers and planning authorities. The increased use of planning agreements, as well as changes in the application of section 94 contributions, have positively impacted on the Council's long term financial outlook. Developer contributions represent approximately 6.5% of Council's total revenue in 2019/20. The contributions can be significantly affected by construction market conditions.
- **Direct labour costs:** All councils in NSW, except the City of Sydney, are covered by the Local Government State Award which is centrally negotiated and largely beyond Council's control. Direct employee costs (namely salaries/wages, superannuation, leave and overtime) total \$63.9 million in 2019/20 which currently comprise 55% of the Council's operating expenditure (when depreciation is excluded). Salary/wage rates struck under the Award negotiations can have a significant impact on financial outcomes, especially when the Award increase is above rate pegging. This has the potential to significantly affect the reliability of the funding model.
- **Workers' compensation costs:** Variations in workforce safety performance pose a significant risk to the budget. In 2019/20 budget year, the workers compensation premium is estimated to be \$3.2 million. Council is undertaking a program of improvements in WH&S in an effort to reverse this premium increase. The LTFP assumes that our workers compensation premiums will be gradually reduced in the next two years to the 2017/18 level. Threats to this may arise, however, from the exposure of the Council to high injury rates due to our ageing outdoor workforce and our high exposure to manual handling areas - e.g. in childcare and resource recovery.

## 9. SENSITIVITY ANALYSIS

Council's LTFP covers an 11 year period based on assumptions regarding future financial trends. These assumptions include future rate variation limits (i.e. rate pegging), increase in CPI and employment costs. Many of these factors can fluctuate over time as they are influenced by a variety of circumstances, such as government policies, economic conditions and changing community expectations. As it is not possible to accurately predict movements in these factors in individual years over the long term, they have been projected on the basis of recent trends or forecasted CPI



based on available information in the time when the plan is prepared. A full list of the assumptions underlying the projections in the LTFP is contained in Appendix 1 to the LTFP.

Over an 11 year period, these assumptions may be subject to change outside the parameters used in developing the assumptions for the LTFP. Any major change in these assumptions will have an impact on the financial projections contained therein. The level of impact depends not only on the level of change but also on the nature of the assumption.

A minor variance in some of the assumptions will have a relatively small impact on the projections contained in the LTFP. For example, increases in the level of grant income received for specific purposes would result in a corresponding increase in expenditure. Conversely, a change in the annual rate pegging limit or employee award rate will have a significant impact on future financial projections. Sensitivity analysis has been undertaken to assess the impact of changes in the factors which have been used to project future revenue and expenditure.

Sensitivity analysis involves developing different scenarios by varying the critical assumptions, such as the items described in the Opportunities and Threats section above. The different scenarios demonstrate the impact of these changes on Council's financial projections. Table 6 below examines the financial impact of those items:

<b>Table 6: Positive &amp; Negative Effects of Modelled Sensitivities on Financial Outcomes for LTFP 5.1</b>				
<b>Item</b>	<b>Optimistic Scenario</b>		<b>Pessimistic Scenario</b>	
	<b>Positive effect on modelled results - \$'000</b>		<b>Negative effect on modelled results - \$'000</b>	
Rate Peg	Increase higher than current projection by 0.3%	7,602	Increase lower than current projection by 0.3%	(10,016)
S94A contributions	building development remains static in LGA	0	Reduce due to growth less than projected	(3,846)
Planning Agreement contributions	Increase due to achieving additional 50% of the current projection	6,747	Achieve only 50% of the current projections	(6,747)
Staff Award rate	Increase lower than CPI by 0.5% for the next agreements	17,004	Increase higher than CPI by 0.5% for the next agreement	(17,461)
Grant Income	Grant for capital works program projects successful	0	Grant for capital works program projects is lower than the projected level by 70%	(21,244)
Staff turnover rate	Consistent with current rate	9,176	Staff turnover rate improve	0

<b>Table 6: Positive &amp; Negative Effects of Modelled Sensitivities on Financial Outcomes for LTFP 5.1</b>				
<b>Item</b>	<b>Optimistic Scenario</b>		<b>Pessimistic Scenario</b>	
Productivity Efficiency	Realised at current projection	0	Not realised at current projection	(13,800)
Materials & Contracts	Consistent with current projection (Increase by 0.5% lower than CPI)	0	Increase by CPI rate	(3,678)

A base model, optimistic and pessimistic model have been considered in the sensitivity analysis, see Appendix 3, 4 and 5.

## 10. MONITORING FINANCIAL PERFORMANCE

It is important that Council regularly assesses its financial performance and position against the projections contained in the LTFP. The planned model has been developed so that its implementation will meet a set of financial indicators:

- Balanced Budget
- Operating Performance Ratio
- Own Source Operating Revenue Ratio
- Unrestricted Current Ratio
- Debt Service Cover Ratio
- Cash Expense Cover Ratio
- Infrastructure Backlog Ratio

The annual budgets are set to meet the financial indicator benchmarks. Consequently, budget control and monitoring is paramount for Council achieving the outcomes of this plan. Budgets are monitored internally on an on-going basis. Monthly financial reports are reported to the Executive Leadership Team (ELT) and Quarterly Budget Reviews are reported to Council and illustrate the progress against the adopted budgets.

## 11. CONCLUSION

Council has a strong record in responsible financial management and a clear plan for continuing this track record to achieve the productivity and efficiency targets set in this LTFP through a thorough review of Council's services.

The Council will continue to operate within the principle of a balanced budget, and strive to provide excellent services to its community. The Council will evaluate its performance as it works through the LTFP planning period, as has a range of options to allow it to manage financial sustainability.

**LIST OF APPENDICES**

<b>Appendix No.</b>	<b>Contents</b>
Appendix 1	LTFP 5 Assumptions
Appendix 2	LTFP 5 Capital Works Program and funding sources
Appendix 3	Base Case Scenario budget statements
Appendix 4	Optimistic Scenario budget statements
Appendix 5	Pessimistic Scenario budget statements
Appendix 6	Base Case budget statements with Borrowing
Appendix 7	Base Case budget statements with Special Rate Variation (SRV)

## Appendix 1 - LTFP 5.1 General Assumptions

## General Assumptions

## Long term financial plan (LTFP 5.1)

Financial year	Base Year 2019-20	Forecasts									
		2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029/30
<b>CPI - Prudential (January 2019)</b>	2.00%	2.25%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
<b>Revenue:</b>											
<b>Council Rate - IPART Fact Sheet "Council Notifications received by IPART for 2019/20"</b>	2.70%	5.00%	5.00%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Council Rate - New Assessments number		0.443%	0.002%	0.002%	0.002%	0.002%	0.002%	0.002%	0.002%	0.002%	0.002%
Increase in number of Rate paying properties	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
<b>Total Rate Increase</b>	<b>2.70%</b>	<b>5.00%</b>	<b>5.00%</b>	<b>2.50%</b>	<b>2.50%</b>	<b>2.50%</b>	<b>2.50%</b>	<b>2.50%</b>	<b>2.50%</b>	<b>2.50%</b>	<b>2.50%</b>
Pensioner rebates & Rate abandonment	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
<b>Domestic Waste Charge</b>	0.00%	2.25%	2.25%	2.25%	2.25%	2.25%	2.25%	2.50%	2.50%	2.50%	2.50%
Domestic Waste Charge \$	562	575	589	604	619	634	650	666	683	700	718
Domestic Waste Charge annual increase \$	-	13	14	15	15	15	16	16	17	17	18
Stormwater management service levy	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Car Park Revenue - increase by CPI every 3 years			2.50%			2.50%			2.50%		
Parking Meter Revenue - increase by CPI increase	2.00%	2.25%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Residential parking permit - increase by CPI	2.00%	2.25%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Parking Fine income - increase by CPI	2.00%	2.25%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Plus Increase due to Growth	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
<b>Total Parking Fine Income</b>	<b>2.00%</b>	<b>2.25%</b>	<b>2.50%</b>	<b>2.50%</b>	<b>2.50%</b>	<b>2.50%</b>	<b>2.50%</b>	<b>2.50%</b>	<b>2.50%</b>	<b>2.50%</b>	<b>2.50%</b>
Commercial Properties rental income - increase by CPI	2.00%	2.25%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Plus market review every four years				1.00%				1.00%			
<b>Total Commercial Properties rental income</b>	<b>2.00%</b>	<b>2.25%</b>	<b>2.50%</b>	<b>3.50%</b>	<b>2.50%</b>	<b>2.50%</b>	<b>2.50%</b>	<b>3.50%</b>	<b>2.50%</b>	<b>2.50%</b>	<b>2.50%</b>
<b>Investment Revenue - based on Prudential's advice "Forecast Investment Revenues" on Jan 2019</b>	<b>2.77%</b>	<b>2.84%</b>	<b>3.04%</b>	<b>3.29%</b>	<b>3.38%</b>	<b>3.52%</b>	<b>3.62%</b>	<b>3.68%</b>	<b>3.74%</b>	<b>3.83%</b>	<b>3.83%</b>
User Charges - increased based on CPI	2.00%	2.25%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Operating Grant & Contribution - increased based on CPI	2.00%	2.25%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Other Operational Revenue - increased based on CPI	2.00%	2.25%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
<b>Capital Revenue:</b>											
<b>S7.12 Fixed Developer Contributions income increase in line with CPI (construction cost increase)</b>	<b>2.00%</b>	<b>2.25%</b>	<b>2.50%</b>	<b>2.50%</b>	<b>2.50%</b>	<b>2.50%</b>	<b>2.50%</b>	<b>2.50%</b>	<b>2.50%</b>	<b>2.50%</b>	<b>2.50%</b>
Planning Agreement income (as per schedule below)	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Capital Grant & Contribution - Other	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Asset Sale	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
<b>Operating Expenditure:</b>											
<b>Employee Costs</b>											
Direct Employment Costs:											
Award % increases	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Annual step increase in salary system as per Staff Establishment	0.00%	0.49%	0.40%	0.29%	0.24%	0.07%	0.00%	0.00%	0.00%	0.00%	0.00%
Service Margin - staff become eligible each year	0.00%	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%	0.10%
Position Regrading/Market Adjustments	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Additional staffing numbers	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Increase in provision for ELE	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
<b>Total Direct Employee Costs % increase</b>	<b>2.50%</b>	<b>3.09%</b>	<b>3.00%</b>	<b>2.89%</b>	<b>2.84%</b>	<b>2.67%</b>	<b>2.60%</b>	<b>2.60%</b>	<b>2.60%</b>	<b>2.60%</b>	<b>2.60%</b>
Change in base super of 12.6% as Defined Benefits employees retire/leave	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
<b>Total Direct Employee Costs % increase</b>	<b>2.50%</b>	<b>3.09%</b>	<b>3.00%</b>	<b>2.89%</b>	<b>2.84%</b>	<b>2.67%</b>	<b>2.60%</b>	<b>2.60%</b>	<b>2.60%</b>	<b>2.60%</b>	<b>2.60%</b>
<b>Superannuation Costs</b>											
Total Direct Employee Costs % increase	2.50%	3.09%	3.00%	2.89%	2.84%	2.67%	2.60%	2.60%	2.60%	2.60%	2.60%
Additional Employer Superannuation Contribution	0.00%	0.00%	7.20%	6.81%	6.45%	8.31%	3.72%	0.00%	0.00%	0.00%	0.00%
<b>Total Superannuation Guarantee Contribution</b>	<b>2.50%</b>	<b>3.09%</b>	<b>10.19%</b>	<b>9.69%</b>	<b>9.29%</b>	<b>10.97%</b>	<b>6.32%</b>	<b>2.60%</b>	<b>2.60%</b>	<b>2.60%</b>	<b>2.60%</b>
Workers Compensation Premium	2.00%	-21%	-22%	2.89%	2.84%	2.67%	2.60%	2.60%	2.60%	2.60%	2.60%
Other Employment Costs - increased based on CPI	2.00%	2.25%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%

## Appendix 1 - LTFP 5.1 General Assumptions

## Long term financial plan (LTFP 5.1)

Financial year	Base Year 2019-20	Forecasts									
		2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029/30
Materials - increased by 0.5% lower than CPI	1.500%	1.75%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Contracts - increased by 0.5% lower than CPI	1.500%	1.75%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Borrowing Costs - based on TCorp's advice "Forecast Borrowing Interest Rate" on January 2019	3.90%	4.40%	4.65%	5.15%	5.49%	5.54%	5.56%	5.56%	5.57%	5.56%	5.9600%
Other Operating Expense - increased based on CPI	2.00%	2.25%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Internal Charges - increased based on CPI	2.00%	2.25%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Capital Expenditure:											
Office Furniture & Equipment - increased based on CPI	2.00%	2.25%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Library Resources - increased based on CPI	2.00%	2.25%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Operating Plant & Equipment - Based on Fleet Replacement Schedule	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Infrastructure Improvements - increased based on CPI	2.00%	2.25%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%

## Other assumptions

## Other Income

S7.4 Planning Agreements	1,714,897	2,590,541	2,402,872	1,500,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
S7.12 Fixed Developer Contributions	3,200,000	3,272,000	3,353,800	3,437,645	3,523,586	3,611,676	3,701,968	3,794,517	3,889,380	3,986,614	4,086,280
Election cost every four years		350,000				376,250				404,469	
service review productivity efficiency		1,380,000	1,380,000	1,380,000	1,380,000	1,380,000	1,380,000	1,380,000	1,380,000	1,380,000	1,380,000

## Expense Cease

Temporary positions cease as per their expiry date where applicable

## LTFP 5.1 - Sensitivity Analysis

## • Optimistic Assumptions

1. Rate peg is higher than current projection by 0.3%;
2. S7.4 Planning Agreements income increase due to growth in building development
3. Staff Award rate is lower than CPI by 0.5% for the next agreement;
4. Consistent staff turnover rate;

## • Pessimistic Assumptions

1. Rate Peg is lower than current projection by 0.3%;
2. S7.12 Fixed Developer Contributions (s94A) reduce due to growth less than projected
3. S7.4 Planning Agreements income achieve only 50% of the current projections
4. Staff Award rate is higher than CPI by 0.5% for the next agreement
5. Grant income is lower than the current projected level by 70%
6. Productivity Efficiency not realised.
7. Materials & Contracts increase by CPI rate.



## LTFP 5.1 Capital Works Program and funding sources for period from 2019/20 to 2029/30

## Appendix 2: LTFP 5.1 Capital Works Program and Funding Sources

LTFP 5.1 Capital Works Program for period 2019/20 - 2029/30														
No.	Asset type	Project Description	Draft 19/20 Budget	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	Proposed 2024/25	Proposed 2025/26	Proposed 2026/27	Proposed 2027/28	Proposed 2028/29	Proposed 2029/30	Total Proposed Costs
	Asset type	<b>Building Infrastructure</b>	<b>6,312,300</b>	<b>24,533,106</b>	<b>27,405,600</b>	<b>17,746,400</b>	<b>26,480,450</b>	<b>14,964,041</b>	<b>14,967,200</b>	<b>7,625,984</b>	<b>6,776,600</b>	<b>4,947,349</b>	<b>5,080,928</b>	<b>156,839,958</b>
1	New	Bondi Park Additional Amenities Detailed design	1,500,000	1,500,000	1,500,000	1,500,000	2,500,000	0	0	0	0	0	0	8,500,000
2	Renewal	Bondi Pavilion Conservation Upgrade Project	1,500,000	11,750,000	11,750,000	0	0	0	0	0	0	0	0	25,000,000
3	Upgrade/Expansion	Bronte Surf Club & Community Facilities	345,000	2,455,000	6,400,000	0	0	0	0	0	0	0	0	9,200,000
4	Upgrade/Expansion	Council Accommodation and Services Project	0	1,000,000	0	13,250,000	17,750,000	0	0	0	0	0	0	32,000,000
5	Renewal	Eastgate Awning and Façade Upgrade	0	0	0	0	0	0	0	0	0	0	0	0
6	Renewal	Boot Factory Remediation	250,000	1,500,000	1,800,000	0	0	0	0	0	0	0	0	3,550,000
7	New	Land Acquisition for Open Space	0	0	0	0	0	0	0	0	0	0	0	0
8	Renewal	SAMP 5 Building Renewal Program (excl. social & affordable housing properties)	1,524,400	4,881,006	3,445,000	2,648,800	5,164,650	4,198,500	4,254,000	4,071,500	6,390,000	4,352,819	4,470,345	45,401,020
9	Renewal	SAMP 5 Building Renewal Program (Social housing)	92,900	197,100	260,600	347,600	365,800	625,300	163,200	236,600	386,600	594,530	610,583	3,880,813
10	Upgrade/Expansion	South Bronte Amenities Upgrade	0	750,000	750,000	0	0	0	0	0	0	0	0	1,500,000
11	Upgrade/Expansion	Tamarama Surf Club upgrade	0	0	0	0	0	682,116	4,000,000	3,317,884	0	0	0	8,000,000
12	new	Waverley Sub-Depot Strategy	0	0	0	0	0	4,208,125	1,100,000	0	0	0	0	5,308,125
13	Renewal	North Bondi Tunnel Storage	500,000	500,000	1,500,000	0	0	0	0	0	0	0	0	2,500,000
14	Upgrade/Expansion	Bondi Surf Club	0	0	0	0	500,000	4,250,000	4,250,000	0	0	0	0	9,000,000
15	Upgrade/Expansion	2A Edmund St (Social housing)	0	0	0	0	200,000	1,000,000	1,200,000	0	0	0	0	2,400,000
16	Renewal	Eastgate Main Switchboard Upgrade (1/3 contribution)	600,000	0	0	0	0	0	0	0	0	0	0	600,000
		<b>Living Infrastructure</b>	<b>1,160,000</b>	<b>1,629,363</b>	<b>1,650,810</b>	<b>1,972,837</b>	<b>1,695,459</b>	<b>1,716,110</b>	<b>1,737,257</b>	<b>2,909,813</b>	<b>1,782,933</b>	<b>1,806,632</b>	<b>1,838,266</b>	<b>19,899,480</b>
17	Renewal	Tamarama ERAP	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	660,000
18	Renewal	Biodiversity Action Plan - Remnant Sites	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	1,650,000
19	Renewal	Bronte ERAP	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	825,000
20	Renewal	SAMP5 Living Infrastructure _ Landscaping	555,000	794,363	815,810	837,837	860,459	881,110	902,257	924,813	947,933	971,632	997,866	9,489,080
21	Renewal	SAMP5 Living Infrastructure _ Trees	100,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	205,400	2,105,400
22	Renewal	SAMP5 Living Infrastructure _ Turf	220,000	350,000	350,000	650,000	350,000	350,000	350,000	1,500,000	350,000	350,000	350,000	5,170,000
		<b>Parking Infrastructure</b>	<b>1,560,000</b>	<b>3,440,000</b>	<b>0</b>	<b>700,000</b>	<b>0</b>	<b>0</b>	<b>1,300,000</b>	<b>4,000,000</b>	<b>750,000</b>	<b>0</b>	<b>0</b>	<b>11,750,000</b>
23	Renewal/Upgrade	SAMP 5 Car Park Parking Infrastructure Upgrade	1,500,000	0	0	700,000	0	0	1,300,000	0	750,000	0	0	4,250,000
24	Renewal	SAMP 5 On Street Parking Infrastructure Upgrade	60,000	3,440,000	0	0	0	0	0	4,000,000	0	0	0	7,500,000
		<b>Public Domain Infrastructure</b>	<b>5,628,818</b>	<b>3,686,761</b>	<b>1,758,125</b>	<b>3,331,714</b>	<b>1,926,535</b>	<b>8,209,595</b>	<b>9,494,899</b>	<b>2,208,454</b>	<b>2,488,267</b>	<b>598,346</b>	<b>578,696</b>	<b>39,910,210</b>
25	renewal	Accelerated Main Road Streetlighting Upgrade	150,000	300,000	0	0	0	0	0	0	0	0	0	450,000
26	renewal	Accelerated Streetlighting Upgrade	0	300,000	300,000	200,000	0	0	300,000	0	300,000	0	0	1,400,000
27	new	Bondi Stormwater System Reuse Extension	0	185,000	185,000	0	0	0	0	0	0	0	0	370,000
28	new	Creative Lighting Strategy Implementation	0	0	0	0	0	0	0	0	0	0	0	0
29	renewal	Coastal Fencing Renewal	300,000	300,000	300,000	300,000	300,000	0	0	0	0	0	0	1,500,000
30	renewal	SAMP5 - Bus Shelters, Seats and Benches, bike furniture, bins, bollards, wheelstops etc.	301,618	207,061	212,652	218,393	224,290	230,346	236,565	242,952	249,512	256,249	263,168	2,642,807
31	renewal	SAMP5 - Other: Fences, Stairs, Edging, walls / Retaining walls	300,000	102,700	105,473	108,321	111,245	114,249	117,334	120,502	123,755	127,097	130,528	1,461,203

## LTFP 5.1 Capital Works Program and funding sources for period from 2019/20 to 2029/30

## Appendix 2: LTFP 5.1 Capital Works Program and Funding Sources

No.	Asset type	Project Description	Draft 19/20 Budget	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	Proposed 2024/25	Proposed 2025/26	Proposed 2026/27	Proposed 2027/28	Proposed 2028/29	Proposed 2029/30	Total Proposed Costs
32	renewal	SAMP5 Lighting & Electrical Infrastructure Renewal	114,200	120,000	35,000	40,000	45,000	50,000	55,000	60,000	65,000	70,000	75,000	729,200
33	renewal	SAMP5 Water Equipment Renewal	10,000	110,000	20,000	25,000	30,000	35,000	40,000	45,000	50,000	55,000	60,000	480,000
34	renewal	SAMP5 Structural renewal of Bondi Promenade & sea walls	4,000,000	0	0	0	0	5,000,000	7,500,000	0	0	0	0	16,500,000
35	renewal	SAMP5 Structural renewal of Bronte Promenade & sea walls	0	0	0	0	0	2,000,000	0	0	0	0	0	2,000,000
36	renewal	SAMP5 Park Drive Retaining Wall	0	500,000	500,000	1,000,000	0	0	0	0	0	0	0	2,000,000
37	renewal	SAMP5 Tamarama promenade & sea walls	0	0	0	0	0	0	1,000,000	0	0	0	0	1,000,000
38	renewal	Waverley Cemetery Renewal and enhancements	0	0	0	300,000	200,000	0	0	500,000	500,000	0	0	1,500,000
39	new	Waverley Park Landscape Lighting Upgrades	0	250,000	0	0	0	0	0	0	0	0	0	250,000
40	Renewal/Upgrade	Waverley signage strategy Implementation	200,000	100,000	100,000	100,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	850,000
41	new	Urban Interventions	0	40,000	0	40,000	0	40,000	0	40,000	0	40,000	0	200,000
42	Renewal/Upgrade	SAMP5 Bondi Park Lighting renewal & upgrades	253,000	1,172,000	0	1,000,000	966,000	690,000	196,000	1,150,000	1,150,000	0	0	6,577,000
		<b>Recreational &amp; Public Spaces Infrastructure</b>	<b>3,224,934</b>	<b>1,008,100</b>	<b>1,236,419</b>	<b>3,620,962</b>	<b>3,533,736</b>	<b>2,510,747</b>	<b>1,472,001</b>	<b>761,505</b>	<b>679,266</b>	<b>2,421,290</b>	<b>4,083,965</b>	<b>24,552,924</b>
43	renewal	Bondi POM Landscape works	50,000	0	0	1,125,000	1,500,000	1,500,000	750,000	0	0	0	1,500,000	6,425,000
44	new	Public Art Commissions - every two years	50,000	100,000	0	100,000	0	100,000	0	100,000	0	100,000	0	550,000
45	Renewal/Upgrade	SAMP5 Park & Playground Renewal and Upgrades	2,629,934	600,000	920,000	671,000	1,700,000	568,000	370,000	300,000	308,000	1,940,000	1,992,380	11,999,314
46	renewal	SAMP5 Renewal Heritage Significant Element & Contemplation Shelters	0	0	0	1,400,000	0	0	0	0	0	0	200,000	1,600,000
47	renewal	SAMP5 Recreational Asset Renewal	495,000	308,100	316,419	324,962	333,736	342,747	352,001	361,505	371,266	381,290	391,585	3,978,610
		<b>Road Infrastructure</b>	<b>22,473,885</b>	<b>28,890,870</b>	<b>13,558,584</b>	<b>14,645,962</b>	<b>8,801,066</b>	<b>13,475,967</b>	<b>7,204,755</b>	<b>8,540,619</b>	<b>7,330,616</b>	<b>8,324,010</b>	<b>7,632,608</b>	<b>140,878,942</b>
48	new	Bike Plan Implementation	30,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	530,000
49	renewal	Parks Accessway Upgrades & Road Closures - Stairs/Ramps	0	0	0	0	600,000	0	0	0	0	0	0	600,000
50	Renewal/Upgrade	Campbell Parade Streetscape Upgrade Project	200,000	2,750,000	2,750,000	2,750,000	0	1,550,000	0	0	0	0	0	10,000,000
51	renewal	Coastal Walk & Clifftop Upgrades	0	0	200,000	1,800,000	0	0	0	0	0	0	0	2,000,000
52	Renewal/Upgrade	Complete Streets - Combined Projects	9,479,979	10,530,000	0	0	0	2,500,000	0	0	0	0	0	22,509,979
53	Renewal/Upgrade	Local Village Streetscape Improvements	3,669,141	2,900,000	2,500,000	1,250,000	0	1,250,000	0	1,250,000	0	1,250,000	0	14,069,141
54	new	Road safety & traffic calming	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	550,000
55	renewal	SAMP5 Roads Renewal Program	1,785,263	1,830,765	1,877,496	1,925,488	1,974,776	2,019,771	2,065,845	2,114,991	2,165,366	2,217,000	2,376,859	22,353,620
56	renewal	SAMP5 Stormwater Drainage Renewal Program	300,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	10,300,000
57	renewal	SAMP5 Footpath Renewal Program	1,683,000	1,730,000	1,780,000	1,831,000	1,883,000	1,930,000	1,979,000	2,030,000	2,083,000	2,137,000	2,094,699	21,160,699
58	renewal	SAMP5 Kerb and Gutter Renewal Program	922,474	947,381	972,960	999,230	1,026,209	1,050,838	1,076,058	1,102,960	1,130,534	1,158,797	1,190,084	11,577,525
59	renewal	SAMP5 Pedestrian Bridges Renewal Program	0	0	0	0	0	150,000	150,000	0	0	0	0	300,000
60	renewal	SAMP5 Renewal Roundabouts / Speedhumps Traffic Islands/ Line Marking Renewal Program	200,000	205,400	210,946	216,641	222,491	228,498	234,667	241,003	247,510	254,193	261,056	2,522,407
61	new	School Zone Safety Program	0	100,000	0	100,000	0	100,000	0	100,000	0	100,000	0	500,000
62	Renewal/Upgrade	Key Transport Projects Design & Implementation - Inc Cycleways	919,000	1,910,000	1,577,500	1,531,500	0	0	500,000	0	0	0	500,000	6,938,000
63	renewal	South Head Cemetery Renewal and Enhancements	0	0	0	400,000	400,000	0	0	0	0	0	0	800,000
64	renewal	Street Signage Renewal Program	85,028	87,324	89,682	92,103	94,590	96,860	99,185	101,664	104,206	107,020	109,909	1,067,571
65	renewal	Waverley LGA Mall Renewal Program	0	0	500,000	500,000	0	0	0	500,000	500,000	0	0	2,000,000

LTFP 5.1 Capital Works Program and funding sources for period from 2019/20 to 2029/30

Appendix 2: LTFP 5.1 Capital Works Program and Funding Sources

No.	Asset type	Project Description	Draft 19/20 Budget	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	Proposed 2024/25	Proposed 2025/26	Proposed 2026/27	Proposed 2027/28	Proposed 2028/29	Proposed 2029/30	Total Proposed Costs
66	Renewal/Upgrade	Notts Avenue Pedestrian Safety and Streetscape Upgrade	1,000,000	2,750,000	0	0	0	0	0	0	0	0	0	3,750,000
67	Renewal/Upgrade	Bronte Cutting Safety Upgrade	0	550,000	0	0	0	0	0	0	0	0	0	550,000
68	Renewal/Upgrade	Arden Street Safety Upgrades	400,000	0	0	0	0	0	0	0	0	0	0	400,000
69	new	40Km/H Speed Zone Implementation	0	1,500,000	0	150,000	1,500,000	1,500,000	0	0	0	0	0	4,650,000
70	New	Tamarama Marine Drive Pedestrian Crossing	250,000	0	0	0	0	0	0	0	0	0	0	250,000
71	Renewal/Upgrade	Military Rd Pinch Points	1,000,000											1,000,000
72	New	Safety by design in public places	500,000											500,000
		<b>Sustainability Infrastructure</b>	<b>14,699</b>	<b>301,145</b>	<b>779,732</b>	<b>703,169</b>	<b>43,024</b>	<b>189,072</b>	<b>85,821</b>	<b>486,702</b>	<b>134,414</b>	<b>36,454</b>	<b>1,000,000</b>	<b>3,774,234</b>
72	New	Biddigal GPT	0	242,000	0	278,000	0	0	0	0	0	0	0	520,000
73	new	Calga Reserve SQID	0	0	0	0	0	0	0	350,000	0	0	0	350,000
74	renewal	Facilities Sustainable Energy upgrades	0	0	125,000	0	0	125,000	0	0	0	0	0	250,000
75	new	Malborough Park GPT	0	0	0	378,000	0	0	0	0	0	0	0	378,000
76	renewal	SAMP5 Renewal of Solar Energy Infrastructure	5,000	5,110	5,222	5,337	34,785	5,575	5,697	5,823	5,951	6,082	500,000	584,582
77	renewal	SAMP5 Renewal of SQID's & Harvesting Systems	9,699	37,699	67,861	39,006	4,119	37,282	65,555	130,880	113,858	0	300,000	805,960
78	renewal	SAMP5 Renewal of Tanks & Pumps	0	16,336	11,649	2,826	4,119	21,215	14,568	0	14,605	30,373	200,000	315,692
79	new	Varna Park SQID	0	0	570,000	0	0	0	0	0	0	0	0	570,000
		<b>Grand Total</b>	<b>40,374,636</b>	<b>63,489,346</b>	<b>46,389,270</b>	<b>42,721,045</b>	<b>42,480,270</b>	<b>41,065,532</b>	<b>36,261,933</b>	<b>26,533,077</b>	<b>19,942,097</b>	<b>18,134,081</b>	<b>20,214,462</b>	<b>397,605,747</b>
		<b>Capital Works Program Funding Sources:</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>	<b>2027/28</b>	<b>2028/29</b>	<b>2029/30</b>	<b>TOTAL</b>
		Grants/Contributions	(8,400,383)	(11,529,417)	(6,595,800)	(2,943,500)	(2,957,150)	(6,687,658)	(5,692,900)	(2,612,692)	(1,520,600)	(665,000)	(1,165,000)	(50,770,100)
		S94A funds	(4,524,354)	(3,775,823)	(2,853,800)	(4,641,646)	(3,523,586)	(3,670,299)	(3,466,701)	(3,883,270)	(3,866,850)	(4,068,829)	(4,173,736)	(42,448,894)
		Planning Agreement Funds	(4,243,860)	(6,018,583)	(1,414,872)	(533,054)	(1,325,037)	(3,525,000)	(540,338)	(688,722)	(485,190)	(1,940,000)	(1,828,284)	(22,542,939)
		Unexpended Grant reserve	(1,925,000)	0	0	0	0	0	0	0	0	0	0	(1,925,000)
		SAMP Infrastructure Reserves	(830,082)	(1,371,582)	(904,059)	(800,000)	(200,000)	(2,000,000)	(3,540,000)	(1,000,000)	(1,000,000)	0	0	(11,645,723)
		Investment Strategy Reserve	(1,750,000)	(14,250,000)	(13,550,000)	(13,250,000)	(17,750,000)	0	(2,000,000)	0	0	0	0	(62,550,000)
		Car Park Reserve	(1,133,651)	0	0	(700,000)	0	0	(1,300,000)	0	(750,000)	0	0	(3,883,651)
		Parking Meters Reserve	(60,000)	(3,440,000)	0	0	0	0	0	(4,000,000)	0	0	0	(7,500,000)
		Surplus Land Sale Reserve	0	0	0	0	0	(4,208,125)	(1,100,000)	0	0	0	0	(5,308,125)
		Looking Good Reserve	0	(53,396)	0	0	0	0	0	0	0	0	0	(53,396)
		Social Housing Reserve	(92,900)	(197,100)	(260,600)	(33,226)	(32,755)	(34,483)	(36,267)	(38,096)	(40,040)	(42,010)	0	(807,477)
		Affordable Housing Contributions reserve		0	0	0	(200,000)	(1,000,000)	(1,200,000)	0	0	0	0	(2,400,000)
		Centralised Reserve	(3,307,881)	(970,441)	(2,486,259)	(1,299,242)	(1,012,257)	(4,033,384)	(3,031,624)	(925,165)	(949,102)	(973,603)	(525,181)	(19,514,140)
		Carry Over Reserve	(2,062,858)	(5,300,000)	(1,778,785)	(1,478,885)	(363,224)	(371,749)	(380,479)	0	0	0	0	(11,735,980)
		Cemetery Reserve	0	(24,000)	(87,900)	(54,600)	(49,400)	(200,900)	(30,900)	(22,200)	(49,400)	0	0	(519,300)
		New Loans	0	0	0	0	0	0	0	0	0	0	0	0
		Stormwater Management Service Charges	(533,022)	(533,022)	(533,022)	(533,022)	(533,022)	(533,022)	(533,022)	(533,022)	(533,022)	(533,022)	(533,022)	(5,863,242)
		General Funds Requirement	(11,510,645)	(16,025,981)	(15,924,174)	(16,453,870)	(14,533,839)	(14,800,912)	(13,409,700)	(12,829,910)	(10,747,893)	(9,911,617)	(11,989,240)	(148,137,781)
		<b>Total Funding Sources</b>	<b>(40,374,636)</b>	<b>(63,489,346)</b>	<b>(46,389,270)</b>	<b>(42,721,045)</b>	<b>(42,480,270)</b>	<b>(41,065,532)</b>	<b>(36,261,933)</b>	<b>(26,533,077)</b>	<b>(19,942,097)</b>	<b>(18,134,081)</b>	<b>(20,214,462)</b>	<b>(397,605,747)</b>



## Appendix 3 - Base Case Scenario Budget Statement - Income Statement, Balance Sheet, Cash Flow Statement and Reserve Balance

WAVERLEY COUNCIL - PROPOSED BUDGET	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>INCOME STATEMENT</b>											
<b>Operating Income</b>											
Rates & Annual Charges	63,194,283	64,881,067	66,459,899	68,077,182	69,733,850	71,430,866	73,219,337	75,052,532	76,931,568	78,857,592	80,831,780
Investment Income	3,865,231	3,644,840	3,166,076	2,582,780	2,232,890	2,253,552	2,238,912	2,217,143	2,224,223	2,277,799	2,275,056
User Charges	38,157,997	38,806,644	39,774,333	40,672,786	41,593,698	42,629,677	43,597,216	44,588,935	45,699,796	46,741,722	47,809,700
Other Revenues	18,062,170	17,696,850	18,139,262	18,592,743	19,057,571	19,534,017	20,022,370	20,522,928	21,035,995	21,561,911	22,100,949
Grants Subsidies & Contributions	8,915,112	8,365,465	8,525,314	8,689,158	8,857,094	9,029,233	9,205,672	9,386,526	9,571,897	9,761,907	9,956,670
<b>Total Operating Income</b>	<b>132,194,793</b>	<b>133,394,866</b>	<b>136,064,884</b>	<b>138,614,649</b>	<b>141,475,103</b>	<b>144,877,345</b>	<b>148,283,507</b>	<b>151,768,064</b>	<b>155,463,479</b>	<b>159,200,931</b>	<b>162,974,155</b>
<b>Operating Expenditure</b>											
Employee Costs	(68,035,813)	(68,662,623)	(70,375,840)	(72,706,501)	(75,075,814)	(77,507,356)	(79,732,596)	(81,804,223)	(83,929,669)	(86,110,353)	(88,412,890)
Materials & Contracts	(24,308,259)	(19,340,307)	(19,822,110)	(20,035,339)	(20,467,698)	(21,171,382)	(21,248,697)	(21,743,069)	(22,238,555)	(23,005,414)	(26,488,564)
Borrowing Costs	(89,298)	(77,517)	(65,406)	(52,954)	(40,152)	(26,991)	(13,459)	(1,536)	0	0	0
Other Operating Expenses	(21,591,053)	(22,283,957)	(22,482,928)	(23,045,470)	(23,622,068)	(24,589,324)	(24,818,749)	(25,439,568)	(26,075,844)	(27,132,453)	(27,443,090)
Depreciation & Amortisation	(21,282,101)	(21,216,787)	(22,403,952)	(23,132,733)	(23,505,303)	(23,995,390)	(24,594,049)	(25,181,349)	(25,372,401)	(25,390,452)	(25,396,113)
<b>Total Operating Expenditure</b>	<b>(135,306,524)</b>	<b>(131,581,191)</b>	<b>(135,150,236)</b>	<b>(138,972,997)</b>	<b>(142,711,035)</b>	<b>(147,290,443)</b>	<b>(150,407,550)</b>	<b>(154,169,745)</b>	<b>(157,616,469)</b>	<b>(161,638,672)</b>	<b>(167,740,657)</b>
<b>Operating Result Before Capital Income - Surplus/(Deficit)</b>	<b>(3,111,732)</b>	<b>1,813,675</b>	<b>914,648</b>	<b>(358,348)</b>	<b>(1,235,932)</b>	<b>(2,413,098)</b>	<b>(2,124,043)</b>	<b>(2,401,681)</b>	<b>(2,152,990)</b>	<b>(2,437,741)</b>	<b>(4,766,502)</b>
<b>Capital Income</b>											
Grants Subsidies & Contributions	12,674,932	17,391,958	12,352,472	7,881,145	7,480,736	11,299,334	10,394,868	7,407,209	6,409,980	5,651,615	6,251,280
Sale of Assets	471,291	506,159	1,496,821	428,437	1,033,687	1,891,843	1,156,933	672,551	1,552,134	1,009,591	233,367
<b>Total Capital Income</b>	<b>13,146,223</b>	<b>17,898,117</b>	<b>13,849,293</b>	<b>8,309,582</b>	<b>8,514,423</b>	<b>13,191,177</b>	<b>11,551,801</b>	<b>8,079,760</b>	<b>7,962,114</b>	<b>6,661,206</b>	<b>6,484,647</b>
<b>Operating Result - Surplus/(Deficit)</b>	<b>10,034,491</b>	<b>19,711,792</b>	<b>14,763,941</b>	<b>7,951,234</b>	<b>7,278,491</b>	<b>10,778,079</b>	<b>9,427,758</b>	<b>5,678,079</b>	<b>5,809,124</b>	<b>4,223,465</b>	<b>1,718,145</b>
<b>Capital Expenditure</b>											
Other Capital Purchases	(1,740,588)	(2,724,706)	(5,463,817)	(2,142,136)	(5,484,826)	(6,855,019)	(5,650,820)	(3,333,417)	(5,056,912)	(5,588,975)	(1,558,175)
Capital Works Program	(40,374,636)	(63,489,346)	(46,389,270)	(42,721,045)	(42,480,270)	(41,065,532)	(36,261,933)	(26,533,077)	(19,942,097)	(18,134,081)	(20,214,462)
<b>Total Capital Expenditure</b>	<b>(42,115,224)</b>	<b>(66,214,052)</b>	<b>(51,853,087)</b>	<b>(44,863,181)</b>	<b>(47,965,096)</b>	<b>(47,920,551)</b>	<b>(41,912,753)</b>	<b>(29,866,494)</b>	<b>(24,999,009)</b>	<b>(23,723,056)</b>	<b>(21,772,637)</b>
<b>Cash Flow to Fund - In/(Out)</b>	<b>(32,080,733)</b>	<b>(46,502,260)</b>	<b>(37,089,146)</b>	<b>(36,911,947)</b>	<b>(40,686,605)</b>	<b>(37,142,472)</b>	<b>(32,484,995)</b>	<b>(24,188,415)</b>	<b>(19,189,885)</b>	<b>(19,499,591)</b>	<b>(20,054,492)</b>
<b>Financed By:</b>											
<b>Borrowings</b>											
External Loan	0	0	0	0	0	0	0	0	0	0	0
Less: Loan Repayments on External Loan	(423,315)	(435,095)	(447,206)	(459,658)	(472,460)	(485,621)	(499,153)	(123,406)	0	0	0
<b>Net Borrowing</b>	<b>(423,315)</b>	<b>(435,095)</b>	<b>(447,206)</b>	<b>(459,658)</b>	<b>(472,460)</b>	<b>(485,621)</b>	<b>(499,153)</b>	<b>(123,406)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Reserve Movements</b>											
Transfers to Reserves	(13,236,896)	(8,868,188)	(12,665,182)	(10,497,286)	(10,836,012)	(10,971,041)	(13,229,319)	(10,375,925)	(16,667,358)	(17,777,949)	(16,597,003)
Transfer from Reserves	24,526,702	34,593,756	27,802,481	24,740,958	28,494,474	24,608,624	21,624,368	9,510,965	10,489,742	11,891,788	11,260,182
<b>Net Reserve Movements</b>	<b>11,289,806</b>	<b>25,725,568</b>	<b>15,137,299</b>	<b>14,243,672</b>	<b>17,658,462</b>	<b>13,637,583</b>	<b>8,395,049</b>	<b>(864,960)</b>	<b>(6,177,616)</b>	<b>(5,886,161)</b>	<b>(5,336,821)</b>
<b>Depreciation &amp; Amortisation Expenses (Contra)</b>	<b>21,282,101</b>	<b>21,216,787</b>	<b>22,403,952</b>	<b>23,132,733</b>	<b>23,505,303</b>	<b>23,995,390</b>	<b>24,594,049</b>	<b>25,181,349</b>	<b>25,372,401</b>	<b>25,390,452</b>	<b>25,396,113</b>
<b>Net Budget Result - Surplus/(Deficit)</b>	<b>67,860</b>	<b>5,000</b>	<b>4,900</b>	<b>4,800</b>	<b>4,700</b>	<b>4,880</b>	<b>4,950</b>	<b>4,568</b>	<b>4,900</b>	<b>4,700</b>	<b>4,800</b>
<b>Cumulative Budget Result - Surplus/(Deficit)</b>	<b>67,860</b>	<b>72,860</b>	<b>77,760</b>	<b>82,560</b>	<b>87,260</b>	<b>92,140</b>	<b>97,090</b>	<b>101,658</b>	<b>106,558</b>	<b>111,258</b>	<b>116,058</b>

Appendix 3 - Base Case Scenario Budget Statement - Income Statement, Balance Sheet, Cash Flow Statement and Reserve Balance

WAVERLEY COUNCIL - PROPOSED BUDGET	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>BALANCE SHEET</b>											
<b>CURRENT ASSETS</b>											
Cash & Cash Equivalents	18,348,247	17,997,587	17,673,011	17,762,337	18,024,029	18,156,339	17,980,686	17,825,220	17,849,127	18,083,955	18,610,526
Investments	129,978,204	105,114,445	86,811,598	69,736,777	49,883,167	38,546,064	30,451,521	28,020,121	30,506,526	35,792,373	44,233,739
Receivables	6,791,554	7,025,460	6,990,803	6,885,598	6,951,784	7,168,905	7,272,143	7,311,301	7,402,031	7,512,577	7,656,535
Other	817,292	817,292	817,292	817,292	817,292	817,292	817,292	817,292	817,292	817,292	817,292
<b>Total Current Assets</b>	<b>155,935,298</b>	<b>130,954,785</b>	<b>112,292,705</b>	<b>95,202,005</b>	<b>75,676,273</b>	<b>64,688,601</b>	<b>56,521,643</b>	<b>53,973,935</b>	<b>56,574,976</b>	<b>62,206,199</b>	<b>71,318,093</b>
<b>NON-CURRENT ASSETS</b>											
Investments	12,415,750	11,553,941	14,719,489	17,550,638	19,745,786	17,445,306	17,144,800	20,441,160	24,132,371	24,732,685	21,628,140
Receivables	2,113,535	2,123,058	2,132,636	2,142,953	2,153,527	2,164,365	2,175,475	2,186,862	2,198,534	2,210,498	2,222,761
Infrastructure, Property, Plant & Equipment	972,258,418	1,017,255,682	1,046,704,817	1,068,435,266	1,092,895,058	1,116,820,219	1,134,138,923	1,138,824,068	1,138,450,676	1,136,783,280	1,133,159,804
Investment Property	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000
<b>Total Non-Current Assets</b>	<b>1,141,582,703</b>	<b>1,185,727,681</b>	<b>1,218,351,943</b>	<b>1,242,923,856</b>	<b>1,269,589,371</b>	<b>1,291,224,891</b>	<b>1,308,254,198</b>	<b>1,316,247,091</b>	<b>1,319,576,581</b>	<b>1,318,521,463</b>	<b>1,311,805,705</b>
<b>Total Assets</b>	<b>1,297,518,001</b>	<b>1,316,682,466</b>	<b>1,330,644,648</b>	<b>1,338,125,861</b>	<b>1,345,265,644</b>	<b>1,355,913,492</b>	<b>1,364,775,841</b>	<b>1,370,221,025</b>	<b>1,376,151,557</b>	<b>1,380,727,661</b>	<b>1,383,123,797</b>
<b>CURRENT LIABILITIES</b>											
Payables	22,376,275	22,227,261	21,809,520	21,735,933	22,005,408	22,294,735	22,168,241	22,002,897	22,066,998	22,360,840	22,976,671
Borrowings	411,857	411,857	411,857	411,857	411,857	411,857	123,406	(0)	(0)	(0)	(0)
Provisions	14,866,857	14,903,640	14,966,828	15,030,053	15,094,329	15,160,393	15,220,631	15,276,486	15,333,793	15,392,590	15,454,750
<b>Total Current Liabilities</b>	<b>37,654,990</b>	<b>37,542,758</b>	<b>37,188,205</b>	<b>37,177,842</b>	<b>37,511,594</b>	<b>37,866,984</b>	<b>37,512,277</b>	<b>37,279,383</b>	<b>37,400,791</b>	<b>37,753,430</b>	<b>38,431,421</b>
<b>NON-CURRENT LIABILITIES</b>											
Borrowings	2,510,743	2,075,648	1,628,442	1,168,784	696,324	210,703	0	0	0	0	0
Provisions	514,086	514,086	514,086	514,086	514,086	514,086	514,086	514,086	514,086	514,086	514,086
<b>Total Non-Current Liabilities</b>	<b>3,024,829</b>	<b>2,589,734</b>	<b>2,142,528</b>	<b>1,682,870</b>	<b>1,210,410</b>	<b>724,789</b>	<b>514,086</b>	<b>514,086</b>	<b>514,086</b>	<b>514,086</b>	<b>514,086</b>
<b>Total Liabilities</b>	<b>40,679,819</b>	<b>40,132,492</b>	<b>39,330,733</b>	<b>38,860,712</b>	<b>38,722,004</b>	<b>38,591,773</b>	<b>38,026,363</b>	<b>37,793,469</b>	<b>37,914,877</b>	<b>38,267,516</b>	<b>38,945,507</b>
<b>NET ASSETS</b>	<b>1,256,838,182</b>	<b>1,276,549,974</b>	<b>1,291,313,915</b>	<b>1,299,265,149</b>	<b>1,306,543,640</b>	<b>1,317,321,719</b>	<b>1,326,749,477</b>	<b>1,332,427,557</b>	<b>1,338,236,681</b>	<b>1,342,460,145</b>	<b>1,344,178,290</b>
<b>EQUITY</b>											
Retained Earning	715,411,691	725,446,182	745,157,974	759,921,915	767,873,149	775,151,640	785,929,719	795,357,476	801,035,556	806,844,679	811,068,144
Revaluation Reserves	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000
<b>Retained Earning</b>	<b>1,246,803,691</b>	<b>1,256,838,182</b>	<b>1,276,549,974</b>	<b>1,291,313,915</b>	<b>1,299,265,149</b>	<b>1,306,543,640</b>	<b>1,317,321,719</b>	<b>1,326,749,476</b>	<b>1,332,427,556</b>	<b>1,338,236,679</b>	<b>1,342,460,144</b>
Net Operating Result - Surplus/(Deficit)	10,034,491	19,711,792	14,763,941	7,951,234	7,278,491	10,778,079	9,427,758	5,678,079	5,809,124	4,223,465	1,718,145
<b>TOTAL EQUITY</b>	<b>1,256,838,182</b>	<b>1,276,549,974</b>	<b>1,291,313,915</b>	<b>1,299,265,149</b>	<b>1,306,543,640</b>	<b>1,317,321,719</b>	<b>1,326,749,476</b>	<b>1,332,427,556</b>	<b>1,338,236,679</b>	<b>1,342,460,144</b>	<b>1,344,178,289</b>
<b>Total Cash, Cash Equivalents &amp; Investment Securities attributable to:</b>											
- External Restrictions	17,599,014	16,737,205	19,902,753	22,733,902	24,929,050	22,628,570	22,328,064	25,624,424	29,315,635	29,915,949	26,811,404
- Internal Restrictions	134,016,726	109,152,967	90,850,120	73,775,299	53,921,689	42,584,586	34,490,043	32,058,643	34,545,048	39,830,895	48,272,261
- Unrestricted	9,126,461	8,775,800	8,451,225	8,540,551	8,802,243	8,934,553	8,758,900	8,603,434	8,627,340	8,862,169	9,388,739
<b>Total</b>	<b>160,742,201</b>	<b>134,665,973</b>	<b>119,204,099</b>	<b>105,049,752</b>	<b>87,652,983</b>	<b>74,147,709</b>	<b>65,577,007</b>	<b>66,286,501</b>	<b>72,488,024</b>	<b>78,609,014</b>	<b>84,472,405</b>



## Appendix 3 - Base Case Scenario Budget Statement - Income Statement, Balance Sheet, Cash Flow Statement and Reserve Balance

<b>WAVERLEY COUNCIL - PROPOSED BUDGET</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>
<b>CASH FLOW STATEMENT</b>											
<b>CASH FLOW FROM OPERATION ACTIVITIES</b>											
<u>Receipts</u>											
Rates	45,440,531	46,703,357	47,888,328	49,108,471	50,317,550	51,569,650	52,854,507	54,178,150	55,532,218	56,914,720	58,334,761
Domestic Waste Charge	17,706,497	18,101,585	18,519,926	18,951,212	19,376,153	19,815,592	20,314,303	20,829,262	21,356,068	21,893,956	22,446,429
User Charges & Fees	38,156,982	38,769,996	39,742,851	40,664,051	41,571,434	42,601,869	43,569,570	44,564,576	45,674,219	46,715,227	47,782,277
Investments Income	3,886,795	3,663,206	3,205,973	2,631,388	2,262,048	2,251,830	2,240,132	2,218,957	2,223,633	2,273,334	2,275,285
Grants & Contributions	21,607,599	25,640,945	20,996,990	16,685,319	16,343,955	20,227,864	19,617,246	16,864,482	16,003,082	15,427,644	16,187,812
Other Operating Receipts	18,032,675	17,664,306	18,088,367	18,550,242	19,007,939	19,481,914	19,968,271	20,469,300	20,981,838	21,505,155	22,042,651
	<b>144,831,079</b>	<b>150,543,395</b>	<b>148,442,435</b>	<b>146,590,682</b>	<b>148,879,079</b>	<b>155,948,719</b>	<b>158,564,028</b>	<b>159,124,728</b>	<b>161,771,058</b>	<b>164,730,036</b>	<b>169,069,214</b>
<u>Payments</u>											
Employee Benefits & On-Costs	63,688,460	65,049,268	67,268,675	69,515,719	71,799,135	74,145,342	76,292,106	78,281,658	80,316,979	82,405,223	84,611,118
Materials & Contracts	28,686,151	23,896,793	22,874,898	23,111,405	23,590,374	24,330,760	24,600,911	25,109,014	25,692,596	26,502,931	29,607,723
Borrowing Costs	101,239	89,791	78,025	65,928	53,491	40,704	27,558	13,959	1,600	0	0
Other Operating Expenses	21,698,362	22,163,749	22,448,410	22,947,878	23,522,038	24,421,521	24,778,947	25,331,866	25,965,460	26,949,148	27,389,199
	<b>114,174,212</b>	<b>111,199,601</b>	<b>112,670,008</b>	<b>115,640,930</b>	<b>118,965,037</b>	<b>122,938,327</b>	<b>125,699,523</b>	<b>128,736,497</b>	<b>131,976,635</b>	<b>135,857,302</b>	<b>141,608,040</b>
<b>Net Cash provided by (or used in) Operating Activities</b>	<b>30,656,868</b>	<b>39,343,795</b>	<b>35,772,427</b>	<b>30,949,753</b>	<b>29,914,042</b>	<b>33,010,392</b>	<b>32,864,505</b>	<b>30,388,231</b>	<b>29,794,422</b>	<b>28,872,733</b>	<b>27,461,174</b>
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>											
<u>Receipts</u>											
Proceeds from sale of Infrastructure, Property, Plant and Equipment	471,291	506,159	1,496,821	428,437	1,033,687	1,891,843	1,156,933	672,551	1,552,134	1,009,591	233,367
Proceeds from sale of Investment Securities	11,289,806	25,725,568	18,302,847	17,074,821	19,853,610	13,637,583	8,395,049	2,431,400	0	0	3,104,545
	<b>11,761,097</b>	<b>26,231,727</b>	<b>19,799,668</b>	<b>17,503,258</b>	<b>20,887,297</b>	<b>15,529,426</b>	<b>9,551,982</b>	<b>3,103,951</b>	<b>1,552,134</b>	<b>1,009,591</b>	<b>3,337,912</b>
<u>Payments</u>											
Purchase of Infrastructure, Property, Plant & equipment	41,830,909	65,491,087	52,283,916	45,072,878	47,872,039	47,921,887	42,092,987	30,227,882	25,145,034	23,761,335	21,831,150
Purchase Investment Properties	0	0	0	0	0	0	0	0	0	0	0
Purchase of Investment Securities	0	0	3,165,548	2,831,149	2,195,148	0	0	3,296,360	6,177,616	5,886,161	8,441,366
	<b>41,830,909</b>	<b>65,491,087</b>	<b>55,449,464</b>	<b>47,904,027</b>	<b>50,067,187</b>	<b>47,921,887</b>	<b>42,092,987</b>	<b>33,524,242</b>	<b>31,322,650</b>	<b>29,647,496</b>	<b>30,272,516</b>
<b>Net Cash provided by (or used in) Investing Activities</b>	<b>(30,069,812)</b>	<b>(39,259,360)</b>	<b>(35,649,796)</b>	<b>(30,400,769)</b>	<b>(29,179,890)</b>	<b>(32,392,461)</b>	<b>(32,541,005)</b>	<b>(30,420,291)</b>	<b>(29,770,516)</b>	<b>(28,637,905)</b>	<b>(26,934,604)</b>
<b>CASH FLOW FROM FINANCING ACTIVITIES</b>											
<u>Receipts</u>											
Proceeds from Borrowings and Advances	0	0	0	0	0	0	0	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<u>Payments</u>											
Repayments of Borrowings & Advances	423,315	435,095	447,206	459,658	472,460	485,621	499,153	123,406	0	0	0
	<b>423,315</b>	<b>435,095</b>	<b>447,206</b>	<b>459,658</b>	<b>472,460</b>	<b>485,621</b>	<b>499,153</b>	<b>123,406</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Cash provided by (or used in) Financing Activities</b>	<b>(423,315)</b>	<b>(435,095)</b>	<b>(447,206)</b>	<b>(459,658)</b>	<b>(472,460)</b>	<b>(485,621)</b>	<b>(499,153)</b>	<b>(123,406)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Increase (Decrease) in cash held</b>	<b>163,741</b>	<b>(350,660)</b>	<b>(324,575)</b>	<b>89,326</b>	<b>261,693</b>	<b>132,310</b>	<b>(175,653)</b>	<b>(155,466)</b>	<b>23,907</b>	<b>234,829</b>	<b>526,570</b>
<b>Cash Assets &amp; Investments at the beginning of the reporting period</b>	<b>18,184,506</b>	<b>18,348,247</b>	<b>17,997,587</b>	<b>17,673,011</b>	<b>17,762,337</b>	<b>18,024,029</b>	<b>18,156,339</b>	<b>17,980,686</b>	<b>17,825,220</b>	<b>17,849,127</b>	<b>18,083,955</b>

Appendix 3 - Base Case Scenario Budget Statement - Income Statement, Balance Sheet, Cash Flow Statement and Reserve Balance

<b>WAVERLEY COUNCIL - PROPOSED BUDGET</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>
<b>Cash at the end of the reporting period</b>	<b>18,348,247</b>	<b>17,997,587</b>	<b>17,673,011</b>	<b>17,762,337</b>	<b>18,024,029</b>	<b>18,156,339</b>	<b>17,980,686</b>	<b>17,825,220</b>	<b>17,849,127</b>	<b>18,083,955</b>	<b>18,610,526</b>
											0
Plus Other Current Investments	129,978,204	105,114,445	86,811,598	69,736,777	49,883,167	38,546,064	30,451,521	28,020,121	30,506,526	35,792,373	44,233,739
Plus Other Non-Current Investments	12,415,750	11,553,941	14,719,489	17,550,638	19,745,786	17,445,306	17,144,800	20,441,160	24,132,371	24,732,685	21,628,140
<b>Total Cash &amp; Investment Securities</b>	<b>160,742,201</b>	<b>134,665,973</b>	<b>119,204,099</b>	<b>105,049,752</b>	<b>87,652,983</b>	<b>74,147,709</b>	<b>65,577,007</b>	<b>66,286,501</b>	<b>72,488,024</b>	<b>78,609,014</b>	<b>84,472,405</b>
<b>Statement of Changes in Equity</b>											
Equity - Opening Balance	1,246,803,691	1,256,838,182	1,276,549,974	1,291,313,915	1,299,265,149	1,306,543,640	1,317,321,719	1,326,749,476	1,332,427,556	1,338,236,679	1,342,460,144
Net Operating Result for the Year	10,034,491	19,711,792	14,763,941	7,951,234	7,278,491	10,778,079	9,427,758	5,678,079	5,809,124	4,223,465	1,718,145
Equity - Closing Balance	1,256,838,182	1,276,549,974	1,291,313,915	1,299,265,149	1,306,543,640	1,317,321,719	1,326,749,476	1,332,427,556	1,338,236,679	1,342,460,144	1,344,178,289
<b>RESERVE BALANCE</b>											
<b>External Restriction</b>											
Voluntary Planning Agreement	6,305,434	2,604,601	3,338,302	4,140,955	3,701,339	1,061,468	1,405,962	1,601,769	2,000,798	944,702	(0)
Section 94A	1,267,074	763,251	1,263,251	59,250	59,250	627	235,894	147,141	169,671	87,456	0
Affordable Housing	4,143,012	4,400,540	4,639,270	4,787,682	4,686,062	3,784,410	2,682,725	2,781,006	2,879,253	2,977,465	3,075,641
Unexpended Grants/Subsidy	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765
Domestic Waste Reserve	4,438,729	7,524,048	9,217,165	12,301,250	15,037,634	16,337,300	16,558,718	19,649,743	22,821,148	24,461,561	22,290,998
<b>Total External Restricted Reserve</b>	<b>17,599,014</b>	<b>16,737,205</b>	<b>19,902,753</b>	<b>22,733,902</b>	<b>24,929,050</b>	<b>22,628,570</b>	<b>22,328,064</b>	<b>25,624,424</b>	<b>29,315,635</b>	<b>29,915,949</b>	<b>26,811,404</b>
<b>Internal Restriction</b>											
Employees Leave Entitlements	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476
Replacement - Plant & Vehicles	5,410,132	5,830,403	5,255,025	5,694,408	4,193,895	3,178,750	3,304,164	2,688,551	1,607,274	1,182,777	1,888,517
Computer	2,136,848	1,832,848	1,728,848	1,624,848	1,520,848	1,216,848	1,112,848	1,108,848	1,204,848	1,100,848	1,196,848
Centralised Reserve	11,287,639	10,450,450	7,964,191	5,916,719	3,639,306	1,325,000	1,325,000	1,291,663	2,144,243	3,056,742	3,994,179
Infrastructure Asset Renewal Reserve	9,746,198	7,882,662	7,007,094	5,723,652	6,457,295	2,982,046	1,244,045	2,077,464	4,014,972	7,848,295	8,390,739
Election Reserve	307,389	811	99,644	200,948	334,639	28,022	137,116	248,937	362,858	33,244	150,520
Sale Surplus Lands	5,826,469	5,826,469	5,826,469	5,826,469	5,826,469	1,618,344	518,344	518,344	518,344	518,344	518,344
Looking Good	53,396	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Deposits & Bonds	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740
Parking Meters	4,618,540	1,688,540	2,208,740	2,739,344	3,280,560	3,832,600	4,395,681	970,024	1,555,854	2,153,400	2,762,897
Off-Street Parking Facilities	201,199	601,799	1,010,411	727,196	1,152,317	1,585,940	728,235	1,179,376	889,540	1,358,907	1,837,662
Housing Stock	1,878,310	1,963,836	2,051,499	2,140,918	2,232,161	2,325,274	2,420,832	2,519,289	2,620,718	2,725,200	2,725,200
Social Housing	402,245	233,160	2,096	(0)	(0)	(0)	(0)	(0)	40,040	82,050	1,646
Carry Overs	10,007,674	4,707,674	2,928,889	1,450,004	1,086,780	715,031	334,552	334,552	334,552	334,552	334,552
Waverley Cemetery	1,734,012	1,878,900	1,964,041	2,080,600	2,200,680	2,167,461	2,306,173	2,458,542	2,588,752	2,773,483	2,763,057
Investment Strategy	63,743,622	49,592,362	36,140,120	22,987,140	5,333,686	4,946,217	0	0	0	0	5,045,047
<b>Total Internal Restriction</b>	<b>134,016,726</b>	<b>109,152,967</b>	<b>90,850,120</b>	<b>73,775,299</b>	<b>53,921,689</b>	<b>42,584,586</b>	<b>34,490,043</b>	<b>32,058,643</b>	<b>34,545,048</b>	<b>39,830,895</b>	<b>48,272,261</b>
<b>Total Restricted Reserve Balance</b>	<b>151,615,741</b>	<b>125,890,173</b>	<b>110,752,874</b>	<b>96,509,202</b>	<b>78,850,740</b>	<b>65,213,157</b>	<b>56,818,108</b>	<b>57,683,068</b>	<b>63,860,684</b>	<b>69,746,845</b>	<b>75,083,666</b>



## Appendix 4 - Optimistic Scenario Budget Statement - Income Statement, Balance Sheet, Cash Flow Statement and Reserve Balance

<b>WAVERLEY COUNCIL - PROPOSED BUDGET</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>
<b>INCOME STATEMENT</b>											
<b>Operating Income</b>											
Rates & Annual Charges	63,194,283	64,904,027	66,625,149	68,392,251	70,206,566	72,069,368	74,032,082	76,048,314	78,119,521	80,247,208	82,432,921
Investment Income	3,865,231	3,644,840	3,166,076	2,582,780	2,232,890	2,253,552	2,238,912	2,217,143	2,224,223	2,277,799	2,275,056
User Charges	38,157,997	38,806,644	39,774,333	40,672,786	41,593,698	42,629,677	43,597,216	44,588,935	45,699,796	46,741,722	47,809,700
Other Revenues	18,062,170	17,696,850	18,139,262	18,592,743	19,057,571	19,534,017	20,022,370	20,522,928	21,035,995	21,561,911	22,100,949
Grants Subsidies & Contributions	8,915,112	8,365,465	8,525,314	8,689,158	8,857,094	9,029,233	9,205,672	9,386,526	9,571,897	9,761,907	9,956,670
<b>Total Operating Income</b>	<b>132,194,793</b>	<b>133,417,826</b>	<b>136,230,134</b>	<b>138,929,718</b>	<b>141,947,819</b>	<b>145,515,847</b>	<b>149,096,252</b>	<b>152,763,846</b>	<b>156,651,432</b>	<b>160,590,547</b>	<b>164,575,296</b>
<b>Operating Expenditure</b>											
Employee Costs	(68,035,813)	(68,353,246)	(69,476,027)	(71,255,289)	(73,076,449)	(75,048,364)	(76,844,164)	(78,473,369)	(80,137,185)	(81,836,352)	(83,636,818)
Materials & Contracts	(24,308,259)	(19,340,307)	(19,822,110)	(20,035,339)	(20,467,698)	(21,171,382)	(21,248,697)	(21,743,069)	(22,238,555)	(23,005,414)	(26,488,564)
Borrowing Costs	(89,298)	(77,517)	(65,406)	(52,954)	(40,152)	(26,991)	(13,459)	(1,536)	0	0	0
Other Operating Expenses	(21,591,053)	(22,283,957)	(22,482,928)	(23,045,470)	(23,622,068)	(24,589,324)	(24,818,749)	(25,439,568)	(26,075,844)	(27,132,453)	(27,443,090)
Depreciation & Amortisation	(21,282,101)	(21,216,787)	(22,403,952)	(23,132,733)	(23,505,303)	(23,995,390)	(24,594,049)	(25,181,349)	(25,372,401)	(25,390,452)	(25,396,113)
<b>Total Operating Expenditure</b>	<b>(135,306,524)</b>	<b>(131,271,814)</b>	<b>(134,250,423)</b>	<b>(137,521,785)</b>	<b>(140,711,670)</b>	<b>(144,831,451)</b>	<b>(147,519,118)</b>	<b>(150,838,891)</b>	<b>(153,823,985)</b>	<b>(157,364,671)</b>	<b>(162,964,585)</b>
<b>Operating Result Before Capital Income - Surplus/(Deficit)</b>	<b>(3,111,732)</b>	<b>2,146,012</b>	<b>1,979,711</b>	<b>1,407,933</b>	<b>1,236,149</b>	<b>684,396</b>	<b>1,577,134</b>	<b>1,924,955</b>	<b>2,827,447</b>	<b>3,225,876</b>	<b>1,610,711</b>
<b>Capital Income</b>											
Grants Subsidies & Contributions	12,674,932	18,687,229	13,553,908	8,631,145	7,980,736	11,799,334	10,894,868	7,907,209	6,909,980	6,151,615	6,751,280
Sale of Assets	471,291	506,159	1,496,821	428,437	1,033,687	1,891,843	1,156,933	672,551	1,552,134	1,009,591	233,367
<b>Total Capital Income</b>	<b>13,146,223</b>	<b>19,193,388</b>	<b>15,050,729</b>	<b>9,059,582</b>	<b>9,014,423</b>	<b>13,691,177</b>	<b>12,051,801</b>	<b>8,579,760</b>	<b>8,462,114</b>	<b>7,161,206</b>	<b>6,984,647</b>
<b>Operating Result - Surplus/(Deficit)</b>	<b>10,034,491</b>	<b>21,339,400</b>	<b>17,030,440</b>	<b>10,467,515</b>	<b>10,250,572</b>	<b>14,375,573</b>	<b>13,628,935</b>	<b>10,504,715</b>	<b>11,289,561</b>	<b>10,387,082</b>	<b>8,595,358</b>
<b>Capital Expenditure</b>											
Other Capital Purchases	(1,740,588)	(2,724,706)	(5,463,817)	(2,142,136)	(5,484,826)	(6,855,019)	(5,650,820)	(3,333,417)	(5,056,912)	(5,588,975)	(1,558,175)
Capital Works Program	(40,374,636)	(63,489,346)	(46,389,270)	(42,721,045)	(42,480,270)	(41,065,532)	(36,261,933)	(26,533,077)	(19,942,097)	(18,134,081)	(20,214,462)
<b>Total Capital Expenditure</b>	<b>(42,115,224)</b>	<b>(66,214,052)</b>	<b>(51,853,087)</b>	<b>(44,863,181)</b>	<b>(47,965,096)</b>	<b>(47,920,551)</b>	<b>(41,912,753)</b>	<b>(29,866,494)</b>	<b>(24,999,009)</b>	<b>(23,723,056)</b>	<b>(21,772,637)</b>
<b>Cash Flow to Fund - In/(Out)</b>	<b>(32,080,733)</b>	<b>(44,874,652)</b>	<b>(34,822,647)</b>	<b>(34,395,666)</b>	<b>(37,714,524)</b>	<b>(33,544,978)</b>	<b>(28,283,818)</b>	<b>(19,361,779)</b>	<b>(13,709,448)</b>	<b>(13,335,974)</b>	<b>(13,177,279)</b>
<b>Financed By:</b>											
<b>Borrowings</b>											
External Loan	0	0	0	0	0	0	0	0	0	0	0
Less: Loan Repayments on External Loan	(423,315)	(435,095)	(447,206)	(459,658)	(472,460)	(485,621)	(499,153)	(123,406)	0	0	0
<b>Net Borrowing</b>	<b>(423,315)</b>	<b>(435,095)</b>	<b>(447,206)</b>	<b>(459,658)</b>	<b>(472,460)</b>	<b>(485,621)</b>	<b>(499,153)</b>	<b>(123,406)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Reserve Movements</b>											
Transfers to Reserves	(13,236,896)	(10,163,459)	(13,866,618)	(11,247,286)	(11,336,012)	(11,471,041)	(13,729,319)	(10,875,925)	(17,167,358)	(18,277,949)	(17,097,003)
Transfer from Reserves	24,526,702	34,593,756	27,802,481	24,740,958	28,494,474	24,608,624	21,624,368	9,510,965	10,489,742	11,891,788	11,260,182
<b>Net Reserve Movements</b>	<b>11,289,806</b>	<b>24,430,297</b>	<b>13,935,863</b>	<b>13,493,672</b>	<b>17,158,462</b>	<b>13,137,583</b>	<b>7,895,049</b>	<b>(1,364,960)</b>	<b>(6,677,616)</b>	<b>(6,386,161)</b>	<b>(5,836,821)</b>
<b>Depreciation &amp; Amortisation Expenses (Contra)</b>	<b>21,282,101</b>	<b>21,216,787</b>	<b>22,403,952</b>	<b>23,132,733</b>	<b>23,505,303</b>	<b>23,995,390</b>	<b>24,594,049</b>	<b>25,181,349</b>	<b>25,372,401</b>	<b>25,390,452</b>	<b>25,396,113</b>
<b>Net Budget Result - Surplus/(Deficit)</b>	<b>67,860</b>	<b>337,337</b>	<b>1,069,963</b>	<b>1,771,081</b>	<b>2,476,781</b>	<b>3,102,374</b>	<b>3,706,127</b>	<b>4,331,204</b>	<b>4,985,337</b>	<b>5,668,317</b>	<b>6,382,013</b>
<b>Cumulative Budget Result - Surplus/(Deficit)</b>	<b>67,860</b>	<b>405,197</b>	<b>1,475,160</b>	<b>3,246,241</b>	<b>5,723,022</b>	<b>8,825,396</b>	<b>12,531,523</b>	<b>16,862,727</b>	<b>21,848,064</b>	<b>27,516,381</b>	<b>33,898,394</b>

Appendix 4 - Optimistic Scenario Budget Statement - Income Statement, Balance Sheet, Cash Flow Statement and Reserve Balance

WAVERLEY COUNCIL - PROPOSED BUDGET	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>BALANCE SHEET</b>											
<b>CURRENT ASSETS</b>											
Cash & Cash Equivalents	18,348,247	18,288,009	19,010,419	20,858,532	23,579,212	26,791,887	30,300,860	34,455,002	39,441,616	45,321,443	52,205,768
Investments	129,978,204	105,114,445	86,811,598	69,736,777	49,883,167	38,546,064	30,451,521	28,020,121	30,506,526	35,792,373	44,233,739
Receivables	6,791,554	7,058,670	7,025,478	6,912,253	6,976,108	7,197,427	7,305,132	7,348,871	7,444,341	7,559,958	7,709,248
Other	817,292	817,292	817,292	817,292	817,292	817,292	817,292	817,292	817,292	817,292	817,292
<b>Total Current Assets</b>	<b>155,935,298</b>	<b>131,278,417</b>	<b>113,664,788</b>	<b>98,324,854</b>	<b>81,255,780</b>	<b>73,352,671</b>	<b>68,874,806</b>	<b>70,641,286</b>	<b>78,209,776</b>	<b>89,491,067</b>	<b>104,966,048</b>
<b>NON-CURRENT ASSETS</b>											
Investments	12,415,750	12,849,212	17,216,196	20,797,345	23,492,493	21,692,013	21,891,507	25,687,867	29,879,078	30,979,392	28,374,847
Receivables	2,113,535	2,123,058	2,132,636	2,142,953	2,153,527	2,164,365	2,175,475	2,186,862	2,198,534	2,210,498	2,222,761
Infrastructure, Property, Plant & Equipment	972,258,418	1,017,255,682	1,046,704,817	1,068,435,266	1,092,895,058	1,116,820,219	1,134,138,923	1,138,824,068	1,138,450,676	1,136,783,280	1,133,159,804
Investment Property	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000
<b>Total Non-Current Assets</b>	<b>1,141,582,703</b>	<b>1,187,022,952</b>	<b>1,220,848,650</b>	<b>1,246,170,563</b>	<b>1,273,336,078</b>	<b>1,295,471,598</b>	<b>1,313,000,905</b>	<b>1,321,493,798</b>	<b>1,325,323,288</b>	<b>1,324,768,170</b>	<b>1,318,552,412</b>
<b>Total Assets</b>	<b>1,297,518,001</b>	<b>1,318,301,369</b>	<b>1,334,513,437</b>	<b>1,344,495,418</b>	<b>1,354,591,858</b>	<b>1,368,824,268</b>	<b>1,381,875,711</b>	<b>1,392,135,084</b>	<b>1,403,533,064</b>	<b>1,414,259,237</b>	<b>1,423,518,460</b>
<b>CURRENT LIABILITIES</b>											
Payables	22,376,275	22,227,261	21,809,520	21,735,933	22,005,408	22,294,735	22,168,241	22,002,897	22,066,998	22,360,840	22,976,671
Borrowings	411,857	411,857	411,857	411,857	411,857	411,857	123,406	(0)	(0)	(0)	(0)
Provisions	14,866,857	14,894,935	14,941,511	14,989,221	15,038,074	15,091,206	15,139,361	15,182,768	15,227,087	15,272,336	15,320,370
<b>Total Current Liabilities</b>	<b>37,654,990</b>	<b>37,534,053</b>	<b>37,162,888</b>	<b>37,137,011</b>	<b>37,455,340</b>	<b>37,797,798</b>	<b>37,431,008</b>	<b>37,185,665</b>	<b>37,294,085</b>	<b>37,633,176</b>	<b>38,297,041</b>
<b>NON-CURRENT LIABILITIES</b>											
Borrowings	2,510,743	2,075,648	1,628,442	1,168,784	696,324	210,703	0	0	0	0	0
Provisions	514,086	514,086	514,086	514,086	514,086	514,086	514,086	514,086	514,086	514,086	514,086
<b>Total Non-Current Liabilities</b>	<b>3,024,829</b>	<b>2,589,734</b>	<b>2,142,528</b>	<b>1,682,870</b>	<b>1,210,410</b>	<b>724,789</b>	<b>514,086</b>	<b>514,086</b>	<b>514,086</b>	<b>514,086</b>	<b>514,086</b>
<b>Total Liabilities</b>	<b>40,679,819</b>	<b>40,123,787</b>	<b>39,305,416</b>	<b>38,819,881</b>	<b>38,665,750</b>	<b>38,522,586</b>	<b>37,945,094</b>	<b>37,699,751</b>	<b>37,808,171</b>	<b>38,147,262</b>	<b>38,811,127</b>
<b>NET ASSETS</b>	<b>1,256,838,182</b>	<b>1,278,177,582</b>	<b>1,295,208,022</b>	<b>1,305,675,537</b>	<b>1,315,926,109</b>	<b>1,330,301,682</b>	<b>1,343,930,617</b>	<b>1,354,435,333</b>	<b>1,365,724,894</b>	<b>1,376,111,975</b>	<b>1,384,707,333</b>
<b>EQUITY</b>											
Retained Earning	715,411,691	725,446,182	746,785,582	763,816,022	774,283,537	784,534,109	798,909,682	812,538,616	823,043,332	834,332,892	844,719,974
Revaluation Reserves	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000
<b>Retained Earning</b>	<b>1,246,803,691</b>	<b>1,256,838,182</b>	<b>1,278,177,582</b>	<b>1,295,208,022</b>	<b>1,305,675,537</b>	<b>1,315,926,109</b>	<b>1,330,301,682</b>	<b>1,343,930,616</b>	<b>1,354,435,332</b>	<b>1,365,724,892</b>	<b>1,376,111,974</b>
Net Operating Result - Surplus/(Deficit)	10,034,491	21,339,400	17,030,440	10,467,515	10,250,572	14,375,573	13,628,935	10,504,715	11,289,561	10,387,082	8,595,358
<b>TOTAL EQUITY</b>	<b>1,256,838,182</b>	<b>1,278,177,582</b>	<b>1,295,208,022</b>	<b>1,305,675,537</b>	<b>1,315,926,109</b>	<b>1,330,301,682</b>	<b>1,343,930,616</b>	<b>1,354,435,332</b>	<b>1,365,724,892</b>	<b>1,376,111,974</b>	<b>1,384,707,332</b>
<b>Total Cash, Cash Equivalents &amp; Investment Securities attributable to:</b>											
- External Restrictions	17,599,014	18,032,476	22,399,460	25,980,609	28,675,757	26,875,277	27,074,771	30,871,131	35,062,342	36,162,656	33,558,111
- Internal Restrictions	134,016,726	109,152,967	90,850,120	73,775,299	53,921,689	42,584,586	34,490,043	32,058,643	34,545,048	39,830,895	48,272,261
- Unrestricted	9,126,461	9,066,223	9,788,633	11,636,746	14,357,426	17,570,101	21,079,074	25,233,215	30,219,829	36,099,657	42,983,982
<b>Total</b>	<b>160,742,201</b>	<b>136,251,666</b>	<b>123,038,213</b>	<b>111,392,654</b>	<b>96,954,872</b>	<b>87,029,964</b>	<b>82,643,889</b>	<b>88,162,990</b>	<b>99,827,220</b>	<b>112,093,209</b>	<b>124,814,354</b>



## Appendix 4 - Optimistic Scenario Budget Statement - Income Statement, Balance Sheet, Cash Flow Statement and Reserve Balance

<b>WAVERLEY COUNCIL - PROPOSED BUDGET</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>
<b>CASH FLOW STATEMENT</b>											
<b>CASH FLOW FROM OPERATION ACTIVITIES</b>											
<u>Receipts</u>											
Rates	45,440,531	46,725,739	48,049,964	49,419,848	50,786,330	52,203,978	53,662,823	55,169,345	56,715,404	58,299,270	59,930,576
Domestic Waste Charge	17,706,497	18,101,585	18,519,926	18,951,212	19,376,153	19,815,592	20,314,303	20,829,262	21,356,068	21,893,956	22,446,429
User Charges & Fees	38,156,982	38,769,996	39,742,851	40,664,051	41,571,434	42,601,869	43,569,570	44,564,576	45,674,219	46,715,227	47,782,277
Investments Income	3,886,795	3,663,206	3,205,973	2,631,388	2,262,048	2,251,830	2,240,132	2,218,957	2,223,633	2,273,334	2,275,285
Grants & Contributions	21,607,599	26,903,584	22,200,575	17,447,032	16,850,221	20,727,841	20,117,207	17,364,488	16,503,107	15,927,640	16,687,805
Other Operating Receipts	18,032,675	17,664,306	18,088,367	18,550,242	19,007,939	19,481,914	19,968,271	20,469,300	20,981,838	21,505,155	22,042,651
	<b>144,831,079</b>	<b>151,828,416</b>	<b>149,807,656</b>	<b>147,663,772</b>	<b>149,854,125</b>	<b>157,083,024</b>	<b>159,872,305</b>	<b>160,615,929</b>	<b>163,454,270</b>	<b>166,614,581</b>	<b>171,165,023</b>
<u>Payments</u>											
Employee Benefits & On-Costs	63,688,460	64,748,595	66,385,475	68,080,021	69,815,193	71,699,282	73,415,757	74,963,252	76,537,483	78,144,770	79,849,172
Materials & Contracts	28,686,151	23,896,793	22,874,898	23,111,405	23,590,374	24,330,760	24,600,911	25,109,014	25,692,596	26,502,931	29,607,723
Borrowing Costs	101,239	89,791	78,025	65,928	53,491	40,704	27,558	13,959	1,600	0	0
Other Operating Expenses	21,698,362	22,163,749	22,448,410	22,947,878	23,522,038	24,421,521	24,778,947	25,331,866	25,965,460	26,949,148	27,389,199
	<b>114,174,212</b>	<b>110,898,928</b>	<b>111,786,808</b>	<b>114,205,232</b>	<b>116,981,095</b>	<b>120,492,267</b>	<b>122,823,174</b>	<b>125,418,091</b>	<b>128,197,140</b>	<b>131,596,849</b>	<b>136,846,095</b>
<b>Net Cash provided by (or used in) Operating Activities</b>	<b>30,656,868</b>	<b>40,929,488</b>	<b>38,020,848</b>	<b>33,458,540</b>	<b>32,873,030</b>	<b>36,590,757</b>	<b>37,049,131</b>	<b>35,197,838</b>	<b>35,257,130</b>	<b>35,017,732</b>	<b>34,318,928</b>
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>											
<u>Receipts</u>											
Proceeds from sale of Infrastructure, Property, Plant and Equipment	471,291	506,159	1,496,821	428,437	1,033,687	1,891,843	1,156,933	672,551	1,552,134	1,009,591	233,367
Proceeds from sale of Investment Securities	11,289,806	24,863,759	18,302,847	17,074,821	19,853,610	13,137,583	8,094,543	2,431,400	0	0	2,604,545
	<b>11,761,097</b>	<b>25,369,918</b>	<b>19,799,668</b>	<b>17,503,258</b>	<b>20,887,297</b>	<b>15,029,426</b>	<b>9,251,476</b>	<b>3,103,951</b>	<b>1,552,134</b>	<b>1,009,591</b>	<b>2,837,912</b>
<u>Payments</u>											
Purchase of Infrastructure, Property, Plant & equipment	41,830,909	65,491,087	52,283,916	45,072,878	47,872,039	47,921,887	42,092,987	30,227,882	25,145,034	23,761,335	21,831,150
Purchase Investment Properties	0	0	0	0	0	0	0	0	0	0	0
Purchase of Investment Securities	0	433,462	4,366,984	3,581,149	2,695,148	0	199,494	3,796,360	6,677,616	6,386,161	8,441,366
	<b>41,830,909</b>	<b>65,924,549</b>	<b>56,650,900</b>	<b>48,654,027</b>	<b>50,567,187</b>	<b>47,921,887</b>	<b>42,292,481</b>	<b>34,024,242</b>	<b>31,822,650</b>	<b>30,147,496</b>	<b>30,272,516</b>
<b>Net Cash provided by (or used in) Investing Activities</b>	<b>(30,069,812)</b>	<b>(40,554,631)</b>	<b>(36,851,232)</b>	<b>(31,150,769)</b>	<b>(29,679,890)</b>	<b>(32,892,461)</b>	<b>(33,041,005)</b>	<b>(30,920,291)</b>	<b>(30,270,516)</b>	<b>(29,137,905)</b>	<b>(27,434,604)</b>
<b>CASH FLOW FROM FINANCING ACTIVITIES</b>											
<u>Receipts</u>											
Proceeds from Borrowings and Advances	0	0	0	0	0	0	0	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<u>Payments</u>											
Repayments of Borrowings & Advances	423,315	435,095	447,206	459,658	472,460	485,621	499,153	123,406	0	0	0
	<b>423,315</b>	<b>435,095</b>	<b>447,206</b>	<b>459,658</b>	<b>472,460</b>	<b>485,621</b>	<b>499,153</b>	<b>123,406</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Cash provided by (or used in) Financing Activities</b>	<b>(423,315)</b>	<b>(435,095)</b>	<b>(447,206)</b>	<b>(459,658)</b>	<b>(472,460)</b>	<b>(485,621)</b>	<b>(499,153)</b>	<b>(123,406)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Increase (Decrease) in cash held</b>	<b>163,741</b>	<b>(60,238)</b>	<b>722,410</b>	<b>1,848,113</b>	<b>2,720,680</b>	<b>3,212,675</b>	<b>3,508,974</b>	<b>4,154,141</b>	<b>4,986,614</b>	<b>5,879,828</b>	<b>6,884,325</b>
<b>Cash Assets &amp; Investments at the beginning of the reporting period</b>	<b>18,184,506</b>	<b>18,348,247</b>	<b>18,288,009</b>	<b>19,010,419</b>	<b>20,858,532</b>	<b>23,579,212</b>	<b>26,791,887</b>	<b>30,300,860</b>	<b>34,455,002</b>	<b>39,441,616</b>	<b>45,321,443</b>

Appendix 4 - Optimistic Scenario Budget Statement - Income Statement, Balance Sheet, Cash Flow Statement and Reserve Balance

<b>WAVERLEY COUNCIL - PROPOSED BUDGET</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>
<b>Cash at the end of the reporting period</b>	<b>18,348,247</b>	<b>18,288,009</b>	<b>19,010,419</b>	<b>20,858,532</b>	<b>23,579,212</b>	<b>26,791,887</b>	<b>30,300,860</b>	<b>34,455,002</b>	<b>39,441,616</b>	<b>45,321,443</b>	<b>52,205,768</b>
											0
Plus Other Current Investments	129,978,204	105,114,445	86,811,598	69,736,777	49,883,167	38,546,064	30,451,521	28,020,121	30,506,526	35,792,373	44,233,739
Plus Other Non-Current Investments	12,415,750	12,849,212	17,216,196	20,797,345	23,492,493	21,692,013	21,891,507	25,687,867	29,879,078	30,979,392	28,374,847
<b>Total Cash &amp; Investment Securities</b>	<b>160,742,201</b>	<b>136,251,666</b>	<b>123,038,213</b>	<b>111,392,654</b>	<b>96,954,872</b>	<b>87,029,964</b>	<b>82,643,889</b>	<b>88,162,990</b>	<b>99,827,220</b>	<b>112,093,209</b>	<b>124,814,354</b>
<b>Statement of Changes in Equity</b>											
Equity - Opening Balance	1,246,803,691	1,256,838,182	1,278,177,582	1,295,208,022	1,305,675,537	1,315,926,109	1,330,301,682	1,343,930,616	1,354,435,332	1,365,724,892	1,376,111,974
Net Operating Result for the Year	10,034,491	21,339,400	17,030,440	10,467,515	10,250,572	14,375,573	13,628,935	10,504,715	11,289,561	10,387,082	8,595,358
Equity - Closing Balance	1,256,838,182	1,278,177,582	1,295,208,022	1,305,675,537	1,315,926,109	1,330,301,682	1,343,930,616	1,354,435,332	1,365,724,892	1,376,111,974	1,384,707,332
<b>RESERVE BALANCE</b>											
<b>External Restriction</b>											
Voluntary Planning Agreement	6,305,434	3,770,345	5,585,338	7,062,991	7,073,375	4,883,504	5,677,998	6,323,805	7,172,834	6,566,738	6,072,036
Section 94A	1,267,074	763,251	1,263,251	59,250	59,250	627	235,894	147,141	169,671	87,456	0
Affordable Housing	4,143,012	4,530,067	4,888,941	5,112,353	5,060,733	4,209,081	3,157,396	3,305,677	3,453,924	3,602,136	3,750,312
Unexpended Grants/Subsidy	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765
Domestic Waste Reserve	4,438,729	7,524,048	9,217,165	12,301,250	15,037,634	16,337,300	16,558,718	19,649,743	22,821,148	24,461,561	22,290,998
<b>Total External Restricted Reserve</b>	<b>17,599,014</b>	<b>18,032,476</b>	<b>22,399,460</b>	<b>25,980,609</b>	<b>28,675,757</b>	<b>26,875,277</b>	<b>27,074,771</b>	<b>30,871,131</b>	<b>35,062,342</b>	<b>36,162,656</b>	<b>33,558,111</b>
<b>Internal Restriction</b>											
Employees Leave Entitlements	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476
Replacement - Plant & Vehicles	5,410,132	5,830,403	5,255,025	5,694,408	4,193,895	3,178,750	3,304,164	2,688,551	1,607,274	1,182,777	1,888,517
Computer	2,136,848	1,832,848	1,728,848	1,624,848	1,520,848	1,216,848	1,112,848	1,108,848	1,204,848	1,100,848	1,196,848
Centralised Reserve	11,287,639	10,450,450	7,964,191	5,916,719	3,639,306	1,325,000	1,325,000	1,291,663	2,144,243	3,056,742	3,994,179
Infrastructure Asset Renewal Reserve	9,746,198	7,882,662	7,007,094	5,723,652	6,457,295	2,982,046	1,244,045	2,077,464	4,014,972	7,848,295	8,390,739
Election Reserve	307,389	811	99,644	200,948	334,639	28,022	137,116	248,937	362,858	33,244	150,520
Sale Surplus Lands	5,826,469	5,826,469	5,826,469	5,826,469	5,826,469	1,618,344	518,344	518,344	518,344	518,344	518,344
Looking Good	53,396	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Deposits & Bonds	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740
Parking Meters	4,618,540	1,688,540	2,208,740	2,739,344	3,280,560	3,832,600	4,395,681	970,024	1,555,854	2,153,400	2,762,897
Off-Street Parking Facilities	201,199	601,799	1,010,411	727,196	1,152,317	1,585,940	728,235	1,179,376	889,540	1,358,907	1,837,662
Housing Stock	1,878,310	1,963,836	2,051,499	2,140,918	2,232,161	2,325,274	2,420,832	2,519,289	2,620,718	2,725,200	2,725,200
Social Housing	402,245	233,160	2,096	(0)	(0)	(0)	(0)	(0)	40,040	82,050	1,646
Carry Overs	10,007,674	4,707,674	2,928,889	1,450,004	1,086,780	715,031	334,552	334,552	334,552	334,552	334,552
Waverley Cemetery	1,734,012	1,878,900	1,964,041	2,080,600	2,200,680	2,167,461	2,306,173	2,458,542	2,588,752	2,773,483	2,763,057
Investment Strategy	63,743,622	49,592,362	36,140,120	22,987,140	5,333,686	4,946,217	0	0	0	0	5,045,047
<b>Total Internal Restriction</b>	<b>134,016,726</b>	<b>109,152,967</b>	<b>90,850,120</b>	<b>73,775,299</b>	<b>53,921,689</b>	<b>42,584,586</b>	<b>34,490,043</b>	<b>32,058,643</b>	<b>34,545,048</b>	<b>39,830,895</b>	<b>48,272,261</b>
<b>Total Restricted Reserve Balance</b>	<b>151,615,741</b>	<b>127,185,444</b>	<b>113,249,581</b>	<b>99,755,909</b>	<b>82,597,447</b>	<b>69,459,864</b>	<b>61,564,815</b>	<b>62,929,775</b>	<b>69,607,391</b>	<b>75,993,552</b>	<b>81,830,373</b>



Appendix 5 - Pessimistic Scenario Budget Statement - Income Statement, Balance Sheet, Cash Flow Statement and Reserve Balance

<b>WAVERLEY COUNCIL - PROPOSED BUDGET</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>
<b>INCOME STATEMENT</b>											
<b>Operating Income</b>											
Rates & Annual Charges	63,194,283	64,628,510	66,060,136	67,523,430	69,019,088	70,547,828	72,160,503	73,810,122	75,497,531	77,223,601	78,989,224
Investment Income	3,865,231	3,644,840	3,166,076	2,582,780	2,232,890	2,253,552	2,238,912	2,217,143	2,224,223	2,277,799	2,275,056
User Charges	38,157,997	38,806,644	39,774,333	40,672,786	41,593,698	42,629,677	43,597,216	44,588,935	45,699,796	46,741,722	47,809,700
Other Revenues	18,062,170	17,696,850	18,139,262	18,592,743	19,057,571	19,534,017	20,022,370	20,522,928	21,035,995	21,561,911	22,100,949
Grants Subsidies & Contributions	8,915,112	8,365,465	8,525,314	8,689,158	8,857,094	9,029,233	9,205,672	9,386,526	9,571,897	9,761,907	9,956,670
<b>Total Operating Income</b>	<b>132,194,793</b>	<b>133,142,309</b>	<b>135,665,121</b>	<b>138,060,897</b>	<b>140,760,341</b>	<b>143,994,307</b>	<b>147,224,673</b>	<b>150,525,654</b>	<b>154,029,442</b>	<b>157,566,940</b>	<b>161,131,599</b>
<b>Operating Expenditure</b>											
Employee Costs	(68,035,813)	(68,662,877)	(70,701,783)	(73,381,778)	(76,124,668)	(78,955,020)	(81,600,394)	(84,111,949)	(86,700,907)	(89,369,655)	(92,185,836)
Materials & Contracts	(24,308,259)	(20,776,545)	(21,318,094)	(21,591,148)	(22,087,607)	(22,856,818)	(23,004,130)	(23,571,471)	(24,142,976)	(24,989,039)	(28,554,774)
Borrowing Costs	(89,298)	(77,517)	(65,406)	(52,954)	(40,152)	(26,991)	(13,459)	(1,536)	0	0	0
Other Operating Expenses	(21,591,053)	(22,286,115)	(22,487,344)	(23,052,235)	(23,631,289)	(24,601,108)	(24,833,210)	(25,456,822)	(26,096,004)	(27,155,642)	(27,469,432)
Depreciation & Amortisation	(21,282,101)	(21,216,787)	(22,403,952)	(23,132,733)	(23,505,303)	(23,995,390)	(24,594,049)	(25,181,349)	(25,372,401)	(25,390,452)	(25,396,113)
<b>Total Operating Expenditure</b>	<b>(135,306,524)</b>	<b>(133,019,841)</b>	<b>(136,976,579)</b>	<b>(141,210,848)</b>	<b>(145,389,019)</b>	<b>(150,435,327)</b>	<b>(154,045,242)</b>	<b>(158,323,127)</b>	<b>(162,312,288)</b>	<b>(166,904,788)</b>	<b>(173,606,155)</b>
<b>Operating Result Before Capital Income - Surplus/(Deficit)</b>	<b>(3,111,732)</b>	<b>122,468</b>	<b>(1,311,458)</b>	<b>(3,149,951)</b>	<b>(4,628,678)</b>	<b>(6,441,020)</b>	<b>(6,820,569)</b>	<b>(7,797,473)</b>	<b>(8,282,846)</b>	<b>(9,337,848)</b>	<b>(12,474,556)</b>
<b>Capital Income</b>											
Grants Subsidies & Contributions	12,674,932	12,218,738	6,866,216	5,335,210	5,105,506	6,240,940	5,958,876	5,051,259	4,740,158	4,500,088	4,666,781
Sale of Assets	471,291	506,159	1,496,821	428,437	1,033,687	1,891,843	1,156,933	672,551	1,552,134	1,009,591	233,367
<b>Total Capital Income</b>	<b>13,146,223</b>	<b>12,724,897</b>	<b>8,363,037</b>	<b>5,763,647</b>	<b>6,139,193</b>	<b>8,132,783</b>	<b>7,115,809</b>	<b>5,723,810</b>	<b>6,292,292</b>	<b>5,509,679</b>	<b>4,900,148</b>
<b>Operating Result - Surplus/(Deficit)</b>	<b>10,034,491</b>	<b>12,847,365</b>	<b>7,051,579</b>	<b>2,613,696</b>	<b>1,510,515</b>	<b>1,691,763</b>	<b>295,240</b>	<b>(2,073,663)</b>	<b>(1,990,554)</b>	<b>(3,828,169)</b>	<b>(7,574,408)</b>
<b>Capital Expenditure</b>											
Other Capital Purchases	(1,740,588)	(2,724,706)	(5,463,817)	(2,142,136)	(5,484,826)	(6,855,019)	(5,650,820)	(3,333,417)	(5,056,912)	(5,588,975)	(1,558,175)
Capital Works Program	(40,374,636)	(63,489,346)	(46,389,270)	(42,721,045)	(42,480,270)	(41,065,532)	(36,261,933)	(26,533,077)	(19,942,097)	(18,134,081)	(20,214,462)
<b>Total Capital Expenditure</b>	<b>(42,115,224)</b>	<b>(66,214,052)</b>	<b>(51,853,087)</b>	<b>(44,863,181)</b>	<b>(47,965,096)</b>	<b>(47,920,551)</b>	<b>(41,912,753)</b>	<b>(29,866,494)</b>	<b>(24,999,009)</b>	<b>(23,723,056)</b>	<b>(21,772,637)</b>
<b>Cash Flow to Fund - In/(Out)</b>	<b>(32,080,733)</b>	<b>(53,366,687)</b>	<b>(44,801,508)</b>	<b>(42,249,485)</b>	<b>(46,454,581)</b>	<b>(46,228,788)</b>	<b>(41,617,513)</b>	<b>(31,940,157)</b>	<b>(26,989,563)</b>	<b>(27,551,225)</b>	<b>(29,347,045)</b>
<b>Financed By:</b>											
<b>Borrowings</b>											
External Loan	0	0	0	0	0	0	0	0	0	0	0
Less: Loan Repayments on External Loan	(423,315)	(435,095)	(447,206)	(459,658)	(472,460)	(485,621)	(499,153)	(123,406)	0	0	0
<b>Net Borrowing</b>	<b>(423,315)</b>	<b>(435,095)</b>	<b>(447,206)</b>	<b>(459,658)</b>	<b>(472,460)</b>	<b>(485,621)</b>	<b>(499,153)</b>	<b>(123,406)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Reserve Movements</b>											
Transfers to Reserves	(13,236,896)	(7,577,842)	(11,468,493)	(9,751,853)	(10,340,393)	(9,150,513)	(10,358,768)	(9,879,895)	(16,171,560)	(17,281,845)	(16,100,891)
Transfer from Reserves	24,526,702	34,593,756	27,802,481	24,740,958	28,494,474	24,483,624	21,749,368	9,510,965	10,489,742	11,891,788	11,260,182
<b>Net Reserve Movements</b>	<b>11,289,806</b>	<b>27,015,914</b>	<b>16,333,988</b>	<b>14,989,105</b>	<b>18,154,081</b>	<b>15,333,111</b>	<b>11,390,600</b>	<b>(368,930)</b>	<b>(5,681,818)</b>	<b>(5,390,057)</b>	<b>(4,840,709)</b>
<b>Depreciation &amp; Amortisation Expenses (Contra)</b>	<b>21,282,101</b>	<b>21,216,787</b>	<b>22,403,952</b>	<b>23,132,733</b>	<b>23,505,303</b>	<b>23,995,390</b>	<b>24,594,049</b>	<b>25,181,349</b>	<b>25,372,401</b>	<b>25,390,452</b>	<b>25,396,113</b>
<b>Net Budget Result - Surplus/(Deficit)</b>	<b>67,860</b>	<b>(5,569,081)</b>	<b>(6,510,773)</b>	<b>(4,587,305)</b>	<b>(5,267,657)</b>	<b>(7,385,908)</b>	<b>(6,132,017)</b>	<b>(7,251,144)</b>	<b>(7,298,980)</b>	<b>(7,550,830)</b>	<b>(8,791,641)</b>
<b>Cumulative Budget Result - Surplus/(Deficit)</b>	<b>67,860</b>	<b>(5,501,221)</b>	<b>(12,011,994)</b>	<b>(16,599,299)</b>	<b>(21,866,956)</b>	<b>(29,252,864)</b>	<b>(35,384,881)</b>	<b>(42,636,025)</b>	<b>(49,935,005)</b>	<b>(57,485,835)</b>	<b>(66,277,476)</b>

Appendix 5 - Pessimistic Scenario Budget Statement - Income Statement, Balance Sheet, Cash Flow Statement and Reserve Balance

WAVERLEY COUNCIL - PROPOSED BUDGET	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>BALANCE SHEET</b>											
<b>CURRENT ASSETS</b>											
Cash & Cash Equivalents	18,348,247	12,809,780	6,002,136	1,448,247	(3,540,619)	(10,704,449)	(17,003,353)	(24,436,665)	(31,702,434)	(39,003,042)	(47,227,401)
Investments	129,978,204	105,119,445	86,821,498	69,751,477	49,902,567	37,245,344	26,780,751	24,353,919	26,845,224	32,135,771	40,581,937
Receivables	6,791,554	6,888,769	6,841,466	6,808,026	6,874,512	7,020,063	7,134,059	7,220,920	7,324,228	7,442,732	7,570,558
Other	817,292	817,292	817,292	817,292	817,292	817,292	817,292	817,292	817,292	817,292	817,292
<b>Total Current Assets</b>	<b>155,935,298</b>	<b>125,635,286</b>	<b>100,482,393</b>	<b>78,825,042</b>	<b>54,053,753</b>	<b>34,378,251</b>	<b>17,728,750</b>	<b>7,955,467</b>	<b>3,284,312</b>	<b>1,392,754</b>	<b>1,742,387</b>
<b>NON-CURRENT ASSETS</b>											
Investments	12,415,750	10,258,595	12,222,554	14,303,470	15,998,299	13,322,411	12,396,404	15,192,166	18,382,679	18,482,189	14,876,732
Receivables	2,113,535	2,123,058	2,132,636	2,142,953	2,153,527	2,164,365	2,175,475	2,186,862	2,198,534	2,210,498	2,222,761
Infrastructure, Property, Plant & Equipment	972,258,418	1,017,255,682	1,046,704,817	1,068,435,266	1,092,895,058	1,116,820,219	1,134,138,923	1,138,824,068	1,138,450,676	1,136,783,280	1,133,159,804
Investment Property	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000
<b>Total Non-Current Assets</b>	<b>1,141,582,703</b>	<b>1,184,432,335</b>	<b>1,215,855,008</b>	<b>1,239,676,688</b>	<b>1,265,841,884</b>	<b>1,287,101,996</b>	<b>1,303,505,802</b>	<b>1,310,998,097</b>	<b>1,313,826,889</b>	<b>1,312,270,967</b>	<b>1,305,054,297</b>
<b>Total Assets</b>	<b>1,297,518,001</b>	<b>1,310,067,621</b>	<b>1,316,337,401</b>	<b>1,318,501,731</b>	<b>1,319,895,637</b>	<b>1,321,480,246</b>	<b>1,321,234,552</b>	<b>1,318,953,564</b>	<b>1,317,111,201</b>	<b>1,313,663,721</b>	<b>1,306,796,683</b>
<b>CURRENT LIABILITIES</b>											
Payables	22,376,275	22,476,844	22,069,905	22,007,152	22,288,224	22,589,416	22,475,584	22,323,441	22,401,293	22,709,463	23,340,232
Borrowings	411,857	411,857	411,857	411,857	411,857	411,857	123,406	(0)	(0)	(0)	(0)
Provisions	14,866,857	14,903,640	14,975,985	15,049,030	15,123,809	15,201,085	15,273,135	15,341,359	15,411,698	15,484,218	15,560,819
<b>Total Current Liabilities</b>	<b>37,654,990</b>	<b>37,792,341</b>	<b>37,457,747</b>	<b>37,468,039</b>	<b>37,823,891</b>	<b>38,202,358</b>	<b>37,872,125</b>	<b>37,664,800</b>	<b>37,812,991</b>	<b>38,193,681</b>	<b>38,901,051</b>
<b>NON-CURRENT LIABILITIES</b>											
Borrowings	2,510,743	2,075,648	1,628,442	1,168,784	696,324	210,703	0	0	0	0	0
Provisions	514,086	514,086	514,086	514,086	514,086	514,086	514,086	514,086	514,086	514,086	514,086
<b>Total Non-Current Liabilities</b>	<b>3,024,829</b>	<b>2,589,734</b>	<b>2,142,528</b>	<b>1,682,870</b>	<b>1,210,410</b>	<b>724,789</b>	<b>514,086</b>	<b>514,086</b>	<b>514,086</b>	<b>514,086</b>	<b>514,086</b>
<b>Total Liabilities</b>	<b>40,679,819</b>	<b>40,382,075</b>	<b>39,600,275</b>	<b>39,150,909</b>	<b>39,034,300</b>	<b>38,927,147</b>	<b>38,386,211</b>	<b>38,178,886</b>	<b>38,327,077</b>	<b>38,707,767</b>	<b>39,415,137</b>
<b>NET ASSETS</b>	<b>1,256,838,182</b>	<b>1,269,685,547</b>	<b>1,276,737,126</b>	<b>1,279,350,822</b>	<b>1,280,861,337</b>	<b>1,282,553,100</b>	<b>1,282,848,340</b>	<b>1,280,774,678</b>	<b>1,278,784,124</b>	<b>1,274,955,954</b>	<b>1,267,381,546</b>
<b>EQUITY</b>											
Retained Earning	715,411,691	725,446,182	738,293,547	745,345,126	747,958,822	749,469,337	751,161,100	751,456,339	749,382,677	747,392,122	743,563,953
Revaluation Reserves	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000
<b>Retained Earning</b>	<b>1,246,803,691</b>	<b>1,256,838,182</b>	<b>1,269,685,547</b>	<b>1,276,737,126</b>	<b>1,279,350,822</b>	<b>1,280,861,337</b>	<b>1,282,553,100</b>	<b>1,282,848,339</b>	<b>1,280,774,677</b>	<b>1,278,784,122</b>	<b>1,274,955,953</b>
Net Operating Result - Surplus/(Deficit)	10,034,491	12,847,365	7,051,579	2,613,696	1,510,515	1,691,763	295,240	(2,073,663)	(1,990,554)	(3,828,169)	(7,574,408)
<b>TOTAL EQUITY</b>	<b>1,256,838,182</b>	<b>1,269,685,547</b>	<b>1,276,737,126</b>	<b>1,279,350,822</b>	<b>1,280,861,337</b>	<b>1,282,553,100</b>	<b>1,282,848,339</b>	<b>1,280,774,677</b>	<b>1,278,784,122</b>	<b>1,274,955,953</b>	<b>1,267,381,545</b>
<b>Total Cash, Cash Equivalents &amp; Investment Securities attributable to:</b>											
- External Restrictions	17,599,014	15,441,859	17,405,818	19,486,734	21,181,563	18,505,675	17,579,668	20,375,430	23,565,943	23,665,453	20,059,996
- Internal Restrictions	134,016,726	109,157,967	90,860,020	73,789,999	53,941,089	41,283,866	30,819,273	28,392,441	30,883,746	36,174,293	44,620,459
- Unrestricted	9,126,461	3,587,993	(3,219,650)	(7,773,540)	(12,762,405)	(19,926,235)	(26,225,139)	(33,658,451)	(40,924,220)	(48,224,828)	(56,449,187)
<b>Total</b>	<b>160,742,201</b>	<b>128,187,820</b>	<b>105,046,189</b>	<b>85,503,194</b>	<b>62,360,247</b>	<b>39,863,307</b>	<b>22,173,802</b>	<b>15,109,420</b>	<b>13,525,470</b>	<b>11,614,919</b>	<b>8,231,269</b>



## Appendix 5 - Pessimistic Scenario Budget Statement - Income Statement, Balance Sheet, Cash Flow Statement and Reserve Balance

<b>WAVERLEY COUNCIL - PROPOSED BUDGET</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>
<b>CASH FLOW STATEMENT</b>											
<b>CASH FLOW FROM OPERATION ACTIVITIES</b>											
<u>Receipts</u>											
Rates	45,440,531	46,457,163	47,492,345	48,558,434	49,606,804	50,690,859	51,800,160	52,940,338	54,102,921	55,285,755	56,497,459
Domestic Waste Charge	17,706,497	18,101,585	18,519,926	18,951,212	19,376,153	19,815,592	20,314,303	20,829,262	21,356,068	21,893,956	22,446,429
User Charges & Fees	38,156,982	38,769,996	39,742,851	40,664,051	41,571,434	42,601,869	43,569,570	44,564,576	45,674,219	46,715,227	47,782,277
Investments Income	3,886,795	3,663,206	3,205,973	2,631,388	2,262,048	2,251,830	2,240,132	2,218,957	2,223,633	2,273,334	2,275,285
Grants & Contributions	21,607,599	20,598,054	15,519,600	14,063,903	13,964,409	15,236,793	15,166,009	14,456,231	14,315,941	14,263,134	14,614,191
Other Operating Receipts	18,032,675	17,664,306	18,088,367	18,550,242	19,007,939	19,481,914	19,968,271	20,469,300	20,981,838	21,505,155	22,042,651
	<b>144,831,079</b>	<b>145,254,310</b>	<b>142,569,062</b>	<b>143,419,230</b>	<b>145,788,787</b>	<b>150,078,858</b>	<b>153,058,443</b>	<b>155,478,664</b>	<b>158,654,620</b>	<b>161,936,560</b>	<b>165,658,291</b>
<u>Payments</u>											
Employee Benefits & On-Costs	63,688,460	65,049,268	67,584,941	70,180,381	72,836,402	75,580,408	78,146,393	80,574,987	83,072,814	85,648,077	88,366,529
Materials & Contracts	28,686,151	25,084,076	24,360,992	24,657,581	25,200,197	26,006,162	26,345,845	26,926,728	27,586,140	28,475,480	31,662,635
Borrowing Costs	101,239	89,791	78,025	65,928	53,491	40,704	27,558	13,959	1,600	0	0
Other Operating Expenses	21,698,362	22,165,533	22,452,434	22,954,235	23,530,832	24,432,860	24,792,944	25,348,635	25,985,116	26,971,812	27,414,994
	<b>114,174,212</b>	<b>112,388,668</b>	<b>114,476,392</b>	<b>117,858,126</b>	<b>121,620,922</b>	<b>126,060,133</b>	<b>129,312,741</b>	<b>132,864,310</b>	<b>136,645,671</b>	<b>141,095,368</b>	<b>147,444,159</b>
<b>Net Cash provided by (or used in) Operating Activities</b>	<b>30,656,868</b>	<b>32,865,642</b>	<b>28,092,670</b>	<b>25,561,104</b>	<b>24,167,865</b>	<b>24,018,725</b>	<b>23,745,703</b>	<b>22,614,355</b>	<b>22,008,949</b>	<b>20,841,192</b>	<b>18,214,133</b>
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>											
<u>Receipts</u>											
Proceeds from sale of Infrastructure, Property, Plant and Equipment	471,291	506,159	1,496,821	428,437	1,033,687	1,891,843	1,156,933	672,551	1,552,134	1,009,591	233,367
Proceeds from sale of Investment Securities	11,289,806	27,015,914	18,297,947	17,070,021	19,848,910	15,333,111	11,390,600	2,426,832	0	0	3,605,457
	<b>11,761,097</b>	<b>27,522,073</b>	<b>19,794,768</b>	<b>17,498,458</b>	<b>20,882,597</b>	<b>17,224,954</b>	<b>12,547,533</b>	<b>3,099,383</b>	<b>1,552,134</b>	<b>1,009,591</b>	<b>3,838,824</b>
<u>Payments</u>											
Purchase of Infrastructure, Property, Plant & equipment	41,830,909	65,491,087	52,283,916	45,072,878	47,872,039	47,921,887	42,092,987	30,227,882	25,145,034	23,761,335	21,831,150
Purchase Investment Properties	0	0	0	0	0	0	0	0	0	0	0
Purchase of Investment Securities	0	0	1,963,959	2,080,916	1,694,829	0	0	2,795,762	5,681,818	5,390,057	8,446,166
	<b>41,830,909</b>	<b>65,491,087</b>	<b>54,247,875</b>	<b>47,153,794</b>	<b>49,566,868</b>	<b>47,921,887</b>	<b>42,092,987</b>	<b>33,023,644</b>	<b>30,826,852</b>	<b>29,151,392</b>	<b>30,277,316</b>
<b>Net Cash provided by (or used in) Investing Activities</b>	<b>(30,069,812)</b>	<b>(37,969,014)</b>	<b>(34,453,107)</b>	<b>(29,655,336)</b>	<b>(28,684,271)</b>	<b>(30,696,933)</b>	<b>(29,545,454)</b>	<b>(29,924,261)</b>	<b>(29,274,718)</b>	<b>(28,141,801)</b>	<b>(26,438,492)</b>
<b>CASH FLOW FROM FINANCING ACTIVITIES</b>											
<u>Receipts</u>											
Proceeds from Borrowings and Advances	0	0	0	0	0	0	0	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<u>Payments</u>											
Repayments of Borrowings & Advances	423,315	435,095	447,206	459,658	472,460	485,621	499,153	123,406	0	0	0
	<b>423,315</b>	<b>435,095</b>	<b>447,206</b>	<b>459,658</b>	<b>472,460</b>	<b>485,621</b>	<b>499,153</b>	<b>123,406</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Cash provided by (or used in) Financing Activities</b>	<b>(423,315)</b>	<b>(435,095)</b>	<b>(447,206)</b>	<b>(459,658)</b>	<b>(472,460)</b>	<b>(485,621)</b>	<b>(499,153)</b>	<b>(123,406)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Increase (Decrease) in cash held</b>	<b>163,741</b>	<b>(5,538,467)</b>	<b>(6,807,643)</b>	<b>(4,553,890)</b>	<b>(4,988,866)</b>	<b>(7,163,830)</b>	<b>(6,298,904)</b>	<b>(7,433,312)</b>	<b>(7,265,768)</b>	<b>(7,300,608)</b>	<b>(8,224,359)</b>
<b>Cash Assets &amp; Investments at the beginning of the reporting period</b>	<b>18,184,506</b>	<b>18,348,247</b>	<b>12,809,780</b>	<b>6,002,136</b>	<b>1,448,247</b>	<b>(3,540,619)</b>	<b>(10,704,449)</b>	<b>(17,003,353)</b>	<b>(24,436,665)</b>	<b>(31,702,434)</b>	<b>(39,003,042)</b>

Appendix 5 - Pessimistic Scenario Budget Statement - Income Statement, Balance Sheet, Cash Flow Statement and Reserve Balance

<b>WAVERLEY COUNCIL - PROPOSED BUDGET</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>
<b>Cash at the end of the reporting period</b>	<b>18,348,247</b>	<b>12,809,780</b>	<b>6,002,136</b>	<b>1,448,247</b>	<b>(3,540,619)</b>	<b>(10,704,449)</b>	<b>(17,003,353)</b>	<b>(24,436,665)</b>	<b>(31,702,434)</b>	<b>(39,003,042)</b>	<b>(47,227,401)</b>
											0
Plus Other Current Investments	129,978,204	105,119,445	86,821,498	69,751,477	49,902,567	37,245,344	26,780,751	24,353,919	26,845,224	32,135,771	40,581,937
Plus Other Non-Current Investments	12,415,750	10,258,595	12,222,554	14,303,470	15,998,299	13,322,411	12,396,404	15,192,166	18,382,679	18,482,189	14,876,732
<b>Total Cash &amp; Investment Securities</b>	<b>160,742,201</b>	<b>128,187,820</b>	<b>105,046,189</b>	<b>85,503,194</b>	<b>62,360,247</b>	<b>39,863,307</b>	<b>22,173,802</b>	<b>15,109,420</b>	<b>13,525,470</b>	<b>11,614,919</b>	<b>8,231,269</b>
<b>Statement of Changes in Equity</b>											
Equity - Opening Balance	1,246,803,691	1,256,838,182	1,269,685,547	1,276,737,126	1,279,350,822	1,280,861,337	1,282,553,100	1,282,848,339	1,280,774,677	1,278,784,122	1,274,955,953
Net Operating Result for the Year	10,034,491	12,847,365	7,051,579	2,613,696	1,510,515	1,691,763	295,240	(2,073,663)	(1,990,554)	(3,828,169)	(7,574,408)
Equity - Closing Balance	1,256,838,182	1,269,685,547	1,276,737,126	1,279,350,822	1,280,861,337	1,282,553,100	1,282,848,339	1,280,774,677	1,278,784,122	1,274,955,953	1,267,381,545
<b>RESERVE BALANCE</b>											
<b>External Restriction</b>											
Voluntary Planning Agreement	6,305,434	1,438,790	1,091,061	1,218,504	328,601	(2,636,637)	(2,867,594)	(3,122,325)	(3,173,924)	(4,680,743)	(6,076,266)
Section 94A	1,267,074	763,251	1,263,251	59,250	59,250	627	235,894	147,141	169,671	87,456	0
Affordable Housing	4,143,012	4,271,005	4,389,576	4,462,965	4,311,313	3,359,620	2,207,885	2,256,106	2,304,283	2,352,414	2,400,499
Unexpended Grants/Subsidy	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765
Domestic Waste Reserve	4,438,729	7,524,048	9,217,165	12,301,250	15,037,634	16,337,300	16,558,718	19,649,743	22,821,148	24,461,561	22,290,998
<b>Total External Restricted Reserve</b>	<b>17,599,014</b>	<b>15,441,859</b>	<b>17,405,818</b>	<b>19,486,734</b>	<b>21,181,563</b>	<b>18,505,675</b>	<b>17,579,668</b>	<b>20,375,430</b>	<b>23,565,943</b>	<b>23,665,453</b>	<b>20,059,996</b>
<b>Internal Restriction</b>											
Employees Leave Entitlements	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476
Replacement - Plant & Vehicles	5,410,132	5,830,403	5,255,025	5,694,408	4,193,895	3,178,750	3,304,164	2,688,551	1,607,274	1,182,777	1,888,517
Computer	2,136,848	1,832,848	1,728,848	1,624,848	1,520,848	1,216,848	1,112,848	1,108,848	1,204,848	1,100,848	1,196,848
Centralised Reserve	11,287,639	10,450,450	7,964,191	5,916,719	3,639,306	(0)	(0)	(33,337)	819,243	1,731,742	2,673,979
Infrastructure Asset Renewal Reserve	9,746,198	7,887,662	7,016,994	5,738,352	6,476,695	3,006,326	(1,101,725)	(263,738)	1,678,670	5,516,693	6,059,137
Election Reserve	307,389	811	99,644	200,948	334,639	28,022	137,116	248,937	362,858	33,244	150,520
Sale Surplus Lands	5,826,469	5,826,469	5,826,469	5,826,469	5,826,469	1,618,344	518,344	518,344	518,344	518,344	518,344
Looking Good	53,396	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Deposits & Bonds	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740
Parking Meters	4,618,540	1,688,540	2,208,740	2,739,344	3,280,560	3,832,600	4,395,681	970,024	1,555,854	2,153,400	2,762,897
Off-Street Parking Facilities	201,199	601,799	1,010,411	727,196	1,152,317	1,585,940	728,235	1,179,376	889,540	1,358,907	1,837,662
Housing Stock	1,878,310	1,963,836	2,051,499	2,140,918	2,232,161	2,325,274	2,420,832	2,519,289	2,620,718	2,725,200	2,725,200
Social Housing	402,245	233,160	2,096	(0)	(0)	(0)	(0)	(0)	40,040	82,050	1,646
Carry Overs	10,007,674	4,707,674	2,928,889	1,450,004	1,086,780	715,031	334,552	334,552	334,552	334,552	334,552
Waverley Cemetery	1,734,012	1,878,900	1,964,041	2,080,600	2,200,680	2,167,461	2,306,173	2,458,542	2,588,752	2,773,483	2,763,057
Investment Strategy	63,743,622	49,592,362	36,140,120	22,987,140	5,333,686	4,946,217	0	0	0	0	5,045,047
<b>Total Internal Restriction</b>	<b>134,016,726</b>	<b>109,157,967</b>	<b>90,860,020</b>	<b>73,789,999</b>	<b>53,941,089</b>	<b>41,283,866</b>	<b>30,819,273</b>	<b>28,392,441</b>	<b>30,883,746</b>	<b>36,174,293</b>	<b>44,620,459</b>
<b>Total Restricted Reserve Balance</b>	<b>151,615,741</b>	<b>124,599,827</b>	<b>108,265,839</b>	<b>93,276,734</b>	<b>75,122,653</b>	<b>59,789,542</b>	<b>48,398,942</b>	<b>48,767,872</b>	<b>54,449,690</b>	<b>59,839,747</b>	<b>64,680,456</b>



Appendix 6 - Base Case Scenario Budget Statement with Loan - Income Statement, Balance Sheet, Cash Flow Statement and Reserve Balance

<b>WAVERLEY COUNCIL - PROPOSED BUDGET</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>
<b>INCOME STATEMENT</b>											
<b>Operating Income</b>											
Rates & Annual Charges	63,194,283	64,881,067	66,459,899	68,077,182	69,733,850	71,430,866	73,219,337	75,052,532	76,931,568	78,857,592	80,831,780
Investment Income	3,865,231	3,644,840	3,166,076	2,582,780	2,232,890	2,253,552	2,238,912	2,217,143	2,224,223	2,277,799	2,275,056
User Charges	38,157,997	38,806,644	39,774,333	40,672,786	41,593,698	42,629,677	43,597,216	44,588,935	45,699,796	46,741,722	47,809,700
Other Revenues	18,062,170	17,696,850	18,139,262	18,592,743	19,057,571	19,534,017	20,022,370	20,522,928	21,035,995	21,561,911	22,100,949
Grants Subsidies & Contributions	8,915,112	8,365,465	8,525,314	8,689,158	8,857,094	9,029,233	9,205,672	9,386,526	9,571,897	9,761,907	9,956,670
<b>Total Operating Income</b>	<b>132,194,793</b>	<b>133,394,866</b>	<b>136,064,884</b>	<b>138,614,649</b>	<b>141,475,103</b>	<b>144,877,345</b>	<b>148,283,507</b>	<b>151,768,064</b>	<b>155,463,479</b>	<b>159,200,931</b>	<b>162,974,155</b>
<b>Operating Expenditure</b>											
Employee Costs	(68,035,813)	(68,662,623)	(70,375,840)	(72,706,501)	(75,075,814)	(77,507,356)	(79,732,596)	(81,804,223)	(83,929,669)	(86,110,353)	(88,412,890)
Materials & Contracts	(24,308,259)	(19,340,307)	(19,822,110)	(20,035,339)	(20,467,698)	(21,171,382)	(21,248,697)	(21,743,069)	(22,238,555)	(23,005,414)	(26,488,564)
Borrowing Costs	(89,298)	(77,517)	(65,406)	(629,554)	(598,659)	(566,564)	(533,217)	(500,558)	(477,322)	(454,613)	(430,847)
Other Operating Expenses	(21,591,053)	(22,283,957)	(22,482,928)	(23,045,470)	(23,622,068)	(24,589,324)	(24,818,749)	(25,439,568)	(26,075,844)	(27,132,453)	(27,443,090)
Depreciation & Amortisation	(21,282,101)	(21,216,787)	(22,403,952)	(23,132,733)	(23,505,303)	(23,995,390)	(24,594,049)	(25,181,349)	(25,372,401)	(25,390,452)	(25,396,113)
<b>Total Operating Expenditure</b>	<b>(135,306,524)</b>	<b>(131,581,191)</b>	<b>(135,150,236)</b>	<b>(139,549,597)</b>	<b>(143,269,542)</b>	<b>(147,830,016)</b>	<b>(150,927,308)</b>	<b>(154,668,767)</b>	<b>(158,093,791)</b>	<b>(162,093,285)</b>	<b>(168,171,504)</b>
<b>Operating Result Before Capital Income - Surplus/(Deficit)</b>	<b>(3,111,732)</b>	<b>1,813,675</b>	<b>914,648</b>	<b>(934,948)</b>	<b>(1,794,439)</b>	<b>(2,952,671)</b>	<b>(2,643,801)</b>	<b>(2,900,703)</b>	<b>(2,630,312)</b>	<b>(2,892,354)</b>	<b>(5,197,349)</b>
<b>Capital Income</b>											
Grants Subsidies & Contributions	12,674,932	17,391,958	12,352,472	7,881,145	7,480,736	11,299,334	10,394,868	7,407,209	6,409,980	5,651,615	6,251,280
Sale of Assets	471,291	506,159	1,496,821	428,437	1,033,687	1,891,843	1,156,933	672,551	1,552,134	1,009,591	233,367
<b>Total Capital Income</b>	<b>13,146,223</b>	<b>17,898,117</b>	<b>13,849,293</b>	<b>8,309,582</b>	<b>8,514,423</b>	<b>13,191,177</b>	<b>11,551,801</b>	<b>8,079,760</b>	<b>7,962,114</b>	<b>6,661,206</b>	<b>6,484,647</b>
<b>Operating Result - Surplus/(Deficit)</b>	<b>10,034,491</b>	<b>19,711,792</b>	<b>14,763,941</b>	<b>7,374,634</b>	<b>6,719,984</b>	<b>10,238,506</b>	<b>8,908,000</b>	<b>5,179,057</b>	<b>5,331,802</b>	<b>3,768,852</b>	<b>1,287,298</b>
<b>Capital Expenditure</b>											
Other Capital Purchases	(1,740,588)	(2,724,706)	(5,463,817)	(2,142,136)	(5,484,826)	(6,855,019)	(5,650,820)	(3,333,417)	(5,056,912)	(5,588,975)	(1,558,175)
Capital Works Program	(40,374,636)	(63,489,346)	(46,389,270)	(42,721,045)	(42,480,270)	(41,065,532)	(36,261,933)	(26,533,077)	(19,942,097)	(18,134,081)	(20,214,462)
<b>Total Capital Expenditure</b>	<b>(42,115,224)</b>	<b>(66,214,052)</b>	<b>(51,853,087)</b>	<b>(44,863,181)</b>	<b>(47,965,096)</b>	<b>(47,920,551)</b>	<b>(41,912,753)</b>	<b>(29,866,494)</b>	<b>(24,999,009)</b>	<b>(23,723,056)</b>	<b>(21,772,637)</b>
<b>Cash Flow to Fund - In/(Out)</b>	<b>(32,080,733)</b>	<b>(46,502,260)</b>	<b>(37,089,146)</b>	<b>(37,488,547)</b>	<b>(41,245,112)</b>	<b>(37,682,045)</b>	<b>(33,004,753)</b>	<b>(24,687,437)</b>	<b>(19,667,207)</b>	<b>(19,954,204)</b>	<b>(20,485,339)</b>
<b>Financed By:</b>											
<b>Borrowings</b>											
External Loan	0	0	0	12,400,000	0	0	0	0	0	0	0
Less: Loan Repayments on External Loan	(423,315)	(435,095)	(447,206)	(848,753)	(879,647)	(911,743)	(945,089)	(590,078)	(488,373)	(511,082)	(534,847)
<b>Net Borrowing</b>	<b>(423,315)</b>	<b>(435,095)</b>	<b>(447,206)</b>	<b>11,551,247</b>	<b>(879,647)</b>	<b>(911,743)</b>	<b>(945,089)</b>	<b>(590,078)</b>	<b>(488,373)</b>	<b>(511,082)</b>	<b>(534,847)</b>
<b>Reserve Movements</b>											
Transfers to Reserves	(13,236,896)	(8,868,188)	(12,665,182)	(21,931,591)	(9,870,318)	(10,005,346)	(12,263,625)	(9,410,231)	(15,701,663)	(16,812,254)	(15,631,309)
Transfer from Reserves	24,526,702	34,593,756	27,802,481	24,740,958	28,494,474	24,608,624	21,624,368	9,510,965	10,489,742	11,891,788	11,260,182
<b>Net Reserve Movements</b>	<b>11,289,806</b>	<b>25,725,568</b>	<b>15,137,299</b>	<b>2,809,367</b>	<b>18,624,156</b>	<b>14,603,278</b>	<b>9,360,743</b>	<b>100,734</b>	<b>(5,211,921)</b>	<b>(4,920,466)</b>	<b>(4,371,127)</b>
<b>Depreciation &amp; Amortisation Expenses (Contra)</b>	<b>21,282,101</b>	<b>21,216,787</b>	<b>22,403,952</b>	<b>23,132,733</b>	<b>23,505,303</b>	<b>23,995,390</b>	<b>24,594,049</b>	<b>25,181,349</b>	<b>25,372,401</b>	<b>25,390,452</b>	<b>25,396,113</b>
<b>Net Budget Result - Surplus/(Deficit)</b>	<b>67,860</b>	<b>5,000</b>	<b>4,900</b>	<b>4,800</b>	<b>4,700</b>	<b>4,880</b>	<b>4,950</b>	<b>4,568</b>	<b>4,900</b>	<b>4,700</b>	<b>4,800</b>
<b>Cumulative Budget Result - Surplus/(Deficit)</b>	<b>67,860</b>	<b>72,860</b>	<b>77,760</b>	<b>82,560</b>	<b>87,260</b>	<b>92,140</b>	<b>97,090</b>	<b>101,658</b>	<b>106,558</b>	<b>111,258</b>	<b>116,058</b>

Appendix 6 - Base Case Scenario Budget Statement with Loan - Income Statement, Balance Sheet, Cash Flow Statement and Reserve Balance

WAVERLEY COUNCIL - PROPOSED BUDGET	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>BALANCE SHEET</b>											
<b>CURRENT ASSETS</b>											
Cash & Cash Equivalents	18,348,247	17,997,587	17,673,011	18,363,107	18,605,947	18,718,529	18,522,231	18,345,160	18,346,456	18,557,624	19,059,432
Investments	129,978,204	105,114,445	86,811,598	81,171,082	60,351,778	48,048,980	38,988,743	35,591,649	37,112,359	41,432,511	48,908,183
Receivables	6,791,554	7,025,460	6,990,803	6,885,598	6,951,784	7,168,905	7,272,143	7,311,301	7,402,031	7,512,577	7,656,535
Other	817,292	817,292	817,292	817,292	817,292	817,292	817,292	817,292	817,292	817,292	817,292
<b>Total Current Assets</b>	<b>155,935,298</b>	<b>130,954,785</b>	<b>112,292,705</b>	<b>107,237,080</b>	<b>86,726,802</b>	<b>74,753,708</b>	<b>65,600,410</b>	<b>62,065,402</b>	<b>63,678,139</b>	<b>68,320,006</b>	<b>76,441,443</b>
<b>NON-CURRENT ASSETS</b>											
Investments	12,415,750	11,553,941	14,719,489	17,550,638	19,745,786	17,445,306	17,144,800	20,441,160	24,132,371	24,732,685	21,628,140
Receivables	2,113,535	2,123,058	2,132,636	2,142,953	2,153,527	2,164,365	2,175,475	2,186,862	2,198,534	2,210,498	2,222,761
Infrastructure, Property, Plant & Equipment	972,258,418	1,017,255,682	1,046,704,817	1,068,435,266	1,092,895,058	1,116,820,219	1,134,138,923	1,138,824,068	1,138,450,676	1,136,783,280	1,133,159,804
Investment Property	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000
<b>Total Non-Current Assets</b>	<b>1,141,582,703</b>	<b>1,185,727,681</b>	<b>1,218,351,943</b>	<b>1,242,923,856</b>	<b>1,269,589,371</b>	<b>1,291,224,891</b>	<b>1,308,254,198</b>	<b>1,316,247,091</b>	<b>1,319,576,581</b>	<b>1,318,521,463</b>	<b>1,311,805,705</b>
<b>Total Assets</b>	<b>1,297,518,001</b>	<b>1,316,682,466</b>	<b>1,330,644,648</b>	<b>1,350,160,936</b>	<b>1,356,316,173</b>	<b>1,365,978,598</b>	<b>1,373,854,607</b>	<b>1,378,312,493</b>	<b>1,383,254,720</b>	<b>1,386,841,468</b>	<b>1,388,247,148</b>
<b>CURRENT LIABILITIES</b>											
Payables	22,376,275	22,227,261	21,809,520	22,336,703	22,587,326	22,856,925	22,709,786	22,522,837	22,564,328	22,834,509	23,425,578
Borrowings	411,857	411,857	411,857	411,857	411,857	411,857	411,856	411,856	411,856	411,856	411,856
Provisions	14,866,857	14,903,640	14,966,828	15,030,053	15,094,329	15,160,393	15,220,631	15,276,486	15,333,793	15,392,590	15,454,750
<b>Total Current Liabilities</b>	<b>37,654,990</b>	<b>37,542,758</b>	<b>37,188,205</b>	<b>37,778,612</b>	<b>38,093,512</b>	<b>38,429,175</b>	<b>38,342,272</b>	<b>38,211,178</b>	<b>38,309,977</b>	<b>38,638,955</b>	<b>39,292,184</b>
<b>NON-CURRENT LIABILITIES</b>											
Borrowings	2,510,743	2,075,648	1,628,442	13,179,689	12,300,042	11,388,299	10,443,210	9,853,132	9,364,759	8,853,677	8,318,830
Provisions	514,086	514,086	514,086	514,086	514,086	514,086	514,086	514,086	514,086	514,086	514,086
<b>Total Non-Current Liabilities</b>	<b>3,024,829</b>	<b>2,589,734</b>	<b>2,142,528</b>	<b>13,693,775</b>	<b>12,814,128</b>	<b>11,902,385</b>	<b>10,957,296</b>	<b>10,367,218</b>	<b>9,878,845</b>	<b>9,367,763</b>	<b>8,832,916</b>
<b>Total Liabilities</b>	<b>40,679,819</b>	<b>40,132,492</b>	<b>39,330,733</b>	<b>51,472,387</b>	<b>50,907,640</b>	<b>50,331,560</b>	<b>49,299,568</b>	<b>48,578,396</b>	<b>48,188,822</b>	<b>48,006,718</b>	<b>48,125,100</b>
<b>NET ASSETS</b>	<b>1,256,838,182</b>	<b>1,276,549,974</b>	<b>1,291,313,915</b>	<b>1,298,688,549</b>	<b>1,305,408,533</b>	<b>1,315,647,039</b>	<b>1,324,555,039</b>	<b>1,329,734,097</b>	<b>1,335,065,899</b>	<b>1,338,834,750</b>	<b>1,340,122,048</b>
<b>EQUITY</b>											
Retained Earning	715,411,691	725,446,182	745,157,974	759,921,915	767,296,549	774,016,533	784,255,039	793,163,038	798,342,096	803,673,897	807,442,749
Revaluation Reserves	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000
<b>Retained Earning</b>	<b>1,246,803,691</b>	<b>1,256,838,182</b>	<b>1,276,549,974</b>	<b>1,291,313,915</b>	<b>1,298,688,549</b>	<b>1,305,408,533</b>	<b>1,315,647,039</b>	<b>1,324,555,038</b>	<b>1,329,734,096</b>	<b>1,335,065,897</b>	<b>1,338,834,749</b>
Net Operating Result - Surplus/(Deficit)	10,034,491	19,711,792	14,763,941	7,374,634	6,719,984	10,238,506	8,908,000	5,179,057	5,331,802	3,768,852	1,287,298
<b>TOTAL EQUITY</b>	<b>1,256,838,182</b>	<b>1,276,549,974</b>	<b>1,291,313,915</b>	<b>1,298,688,549</b>	<b>1,305,408,533</b>	<b>1,315,647,039</b>	<b>1,324,555,038</b>	<b>1,329,734,096</b>	<b>1,335,065,897</b>	<b>1,338,834,749</b>	<b>1,340,122,047</b>
<b>Total Cash, Cash Equivalents &amp; Investment Securities attributable to:</b>											
- External Restrictions	17,599,014	16,737,205	19,902,753	22,733,902	24,929,050	22,628,570	22,328,064	25,624,424	29,315,635	29,915,949	26,811,404
- Internal Restrictions	134,016,726	109,152,967	90,850,120	85,209,604	64,390,300	52,087,502	43,027,265	39,630,171	41,150,881	45,471,033	52,946,705
- Unrestricted	9,126,461	8,775,800	8,451,225	9,141,321	9,384,161	9,496,743	9,300,444	9,123,373	9,124,670	9,335,838	9,837,646
<b>Total</b>	<b>160,742,201</b>	<b>134,665,973</b>	<b>119,204,099</b>	<b>117,084,827</b>	<b>98,703,511</b>	<b>84,212,816</b>	<b>74,655,774</b>	<b>74,377,969</b>	<b>79,591,187</b>	<b>84,722,821</b>	<b>89,595,756</b>



Appendix 6 - Base Case Scenario Budget Statement with Loan - Income Statement, Balance Sheet, Cash Flow Statement and Reserve Balance

<b>WAVERLEY COUNCIL - PROPOSED BUDGET</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>
<b>CASH FLOW STATEMENT</b>											
<b>CASH FLOW FROM OPERATION ACTIVITIES</b>											
<u>Receipts</u>											
Rates	45,440,531	46,703,357	47,888,328	49,108,471	50,317,550	51,569,650	52,854,507	54,178,150	55,532,218	56,914,720	58,334,761
Domestic Waste Charge	17,706,497	18,101,585	18,519,926	18,951,212	19,376,153	19,815,592	20,314,303	20,829,262	21,356,068	21,893,956	22,446,429
User Charges & Fees	38,156,982	38,769,996	39,742,851	40,664,051	41,571,434	42,601,869	43,569,570	44,564,576	45,674,219	46,715,227	47,782,277
Investments Income	3,886,795	3,663,206	3,205,973	2,631,388	2,262,048	2,251,830	2,240,132	2,218,957	2,223,633	2,273,334	2,275,285
Grants & Contributions	21,607,599	25,640,945	20,996,990	16,685,319	16,343,955	20,227,864	19,617,246	16,864,482	16,003,082	15,427,644	16,187,812
Other Operating Receipts	18,032,675	17,664,306	18,088,367	18,550,242	19,007,939	19,481,914	19,968,271	20,469,300	20,981,838	21,505,155	22,042,651
	<b>144,831,079</b>	<b>150,543,395</b>	<b>148,442,435</b>	<b>146,590,682</b>	<b>148,879,079</b>	<b>155,948,719</b>	<b>158,564,028</b>	<b>159,124,728</b>	<b>161,771,058</b>	<b>164,730,036</b>	<b>169,069,214</b>
<u>Payments</u>											
Employee Benefits & On-Costs	63,688,460	65,049,268	67,268,675	69,515,719	71,799,135	74,145,342	76,292,106	78,281,658	80,316,979	82,405,223	84,611,118
Materials & Contracts	28,686,151	23,896,793	22,874,898	23,111,405	23,590,374	24,330,760	24,600,911	25,109,014	25,692,596	26,502,931	29,607,723
Borrowing Costs	101,239	89,791	78,025	41,758	630,850	600,004	567,962	534,586	501,532	478,274	455,609
Other Operating Expenses	21,698,362	22,163,749	22,448,410	22,947,878	23,522,038	24,421,521	24,778,947	25,331,866	25,965,460	26,949,148	27,389,199
	<b>114,174,212</b>	<b>111,199,601</b>	<b>112,670,008</b>	<b>115,616,760</b>	<b>119,542,397</b>	<b>123,497,627</b>	<b>126,239,927</b>	<b>129,257,124</b>	<b>132,476,567</b>	<b>136,335,576</b>	<b>142,063,650</b>
<b>Net Cash provided by (or used in) Operating Activities</b>	<b>30,656,868</b>	<b>39,343,795</b>	<b>35,772,427</b>	<b>30,973,923</b>	<b>29,336,683</b>	<b>32,451,092</b>	<b>32,324,101</b>	<b>29,867,604</b>	<b>29,294,490</b>	<b>28,394,460</b>	<b>27,005,565</b>
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>											
<u>Receipts</u>											
Proceeds from sale of Infrastructure, Property, Plant and Equipment	471,291	506,159	1,496,821	428,437	1,033,687	1,891,843	1,156,933	672,551	1,552,134	1,009,591	233,367
Proceeds from sale of Investment Securities	11,289,806	25,725,568	18,302,847	5,640,516	20,819,304	14,603,278	9,360,743	3,397,094	0	0	3,104,545
	<b>11,761,097</b>	<b>26,231,727</b>	<b>19,799,668</b>	<b>6,068,953</b>	<b>21,852,991</b>	<b>16,495,121</b>	<b>10,517,676</b>	<b>4,069,645</b>	<b>1,552,134</b>	<b>1,009,591</b>	<b>3,337,912</b>
<u>Payments</u>											
Purchase of Infrastructure, Property, Plant & equipment	41,830,909	65,491,087	52,283,916	45,072,878	47,872,039	47,921,887	42,092,987	30,227,882	25,145,034	23,761,335	21,831,150
Purchase Investment Properties	0	0	0	0	0	0	0	0	0	0	0
Purchase of Investment Securities	0	0	3,165,548	2,831,149	2,195,148	0	0	3,296,360	5,211,921	4,920,466	7,475,672
	<b>41,830,909</b>	<b>65,491,087</b>	<b>55,449,464</b>	<b>47,904,027</b>	<b>50,067,187</b>	<b>47,921,887</b>	<b>42,092,987</b>	<b>33,524,242</b>	<b>30,356,955</b>	<b>28,681,801</b>	<b>29,306,822</b>
<b>Net Cash provided by (or used in) Investing Activities</b>	<b>(30,069,812)</b>	<b>(39,259,360)</b>	<b>(35,649,796)</b>	<b>(41,835,074)</b>	<b>(28,214,196)</b>	<b>(31,426,766)</b>	<b>(31,575,311)</b>	<b>(29,454,597)</b>	<b>(28,804,821)</b>	<b>(27,672,210)</b>	<b>(25,968,910)</b>
<b>CASH FLOW FROM FINANCING ACTIVITIES</b>											
<u>Receipts</u>											
Proceeds from Borrowings and Advances	0	0	0	12,400,000	0	0	0	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,400,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<u>Payments</u>											
Repayments of Borrowings & Advances	423,315	435,095	447,206	848,753	879,647	911,743	945,089	590,078	488,373	511,082	534,847
	<b>423,315</b>	<b>435,095</b>	<b>447,206</b>	<b>848,753</b>	<b>879,647</b>	<b>911,743</b>	<b>945,089</b>	<b>590,078</b>	<b>488,373</b>	<b>511,082</b>	<b>534,847</b>
<b>Net Cash provided by (or used in) Financing Activities</b>	<b>(423,315)</b>	<b>(435,095)</b>	<b>(447,206)</b>	<b>11,551,247</b>	<b>(879,647)</b>	<b>(911,743)</b>	<b>(945,089)</b>	<b>(590,078)</b>	<b>(488,373)</b>	<b>(511,082)</b>	<b>(534,847)</b>
<b>Net Increase (Decrease) in cash held</b>	<b>163,741</b>	<b>(350,660)</b>	<b>(324,575)</b>	<b>690,095</b>	<b>242,840</b>	<b>112,582</b>	<b>(196,299)</b>	<b>(177,071)</b>	<b>1,297</b>	<b>211,168</b>	<b>501,808</b>
<b>Cash Assets &amp; Investments at the beginning of the reporting period</b>	<b>18,184,506</b>	<b>18,348,247</b>	<b>17,997,587</b>	<b>17,673,011</b>	<b>18,363,107</b>	<b>18,605,947</b>	<b>18,718,529</b>	<b>18,522,231</b>	<b>18,345,160</b>	<b>18,346,456</b>	<b>18,557,624</b>

Appendix 6 - Base Case Scenario Budget Statement with Loan - Income Statement, Balance Sheet, Cash Flow Statement and Reserve Balance

<b>WAVERLEY COUNCIL - PROPOSED BUDGET</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>
<b>Cash at the end of the reporting period</b>	<b>18,348,247</b>	<b>17,997,587</b>	<b>17,673,011</b>	<b>18,363,107</b>	<b>18,605,947</b>	<b>18,718,529</b>	<b>18,522,231</b>	<b>18,345,160</b>	<b>18,346,456</b>	<b>18,557,624</b>	<b>19,059,432</b>
											0
Plus Other Current Investments	129,978,204	105,114,445	86,811,598	81,171,082	60,351,778	48,048,980	38,988,743	35,591,649	37,112,359	41,432,511	48,908,183
Plus Other Non-Current Investments	12,415,750	11,553,941	14,719,489	17,550,638	19,745,786	17,445,306	17,144,800	20,441,160	24,132,371	24,732,685	21,628,140
<b>Total Cash &amp; Investment Securities</b>	<b>160,742,201</b>	<b>134,665,973</b>	<b>119,204,099</b>	<b>117,084,827</b>	<b>98,703,511</b>	<b>84,212,816</b>	<b>74,655,774</b>	<b>74,377,969</b>	<b>79,591,187</b>	<b>84,722,821</b>	<b>89,595,756</b>
<b>Statement of Changes in Equity</b>											
Equity - Opening Balance	1,246,803,691	1,256,838,182	1,276,549,974	1,291,313,915	1,298,688,549	1,305,408,533	1,315,647,039	1,324,555,038	1,329,734,096	1,335,065,897	1,338,834,749
Net Operating Result for the Year	10,034,491	19,711,792	14,763,941	7,374,634	6,719,984	10,238,506	8,908,000	5,179,057	5,331,802	3,768,852	1,287,298
Equity - Closing Balance	1,256,838,182	1,276,549,974	1,291,313,915	1,298,688,549	1,305,408,533	1,315,647,039	1,324,555,038	1,329,734,096	1,335,065,897	1,338,834,749	1,340,122,047
<b>RESERVE BALANCE</b>											
<b>External Restriction</b>											
Voluntary Planning Agreement	6,305,434	2,604,601	3,338,302	4,140,955	3,701,339	1,061,468	1,405,962	1,601,769	2,000,798	944,702	(0)
Section 94A	1,267,074	763,251	1,263,251	59,250	59,250	627	235,894	147,141	169,671	87,456	0
Affordable Housing	4,143,012	4,400,540	4,639,270	4,787,682	4,686,062	3,784,410	2,682,725	2,781,006	2,879,253	2,977,465	3,075,641
Unexpended Grants/Subsidy	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765
Domestic Waste Reserve	4,438,729	7,524,048	9,217,165	12,301,250	15,037,634	16,337,300	16,558,718	19,649,743	22,821,148	24,461,561	22,290,998
<b>Total External Restricted Reserve</b>	<b>17,599,014</b>	<b>16,737,205</b>	<b>19,902,753</b>	<b>22,733,902</b>	<b>24,929,050</b>	<b>22,628,570</b>	<b>22,328,064</b>	<b>25,624,424</b>	<b>29,315,635</b>	<b>29,915,949</b>	<b>26,811,404</b>
<b>Internal Restriction</b>											
Employees Leave Entitlements	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476
Replacement - Plant & Vehicles	5,410,132	5,830,403	5,255,025	5,694,408	4,193,895	3,178,750	3,304,164	2,688,551	1,607,274	1,182,777	1,888,517
Computer	2,136,848	1,832,848	1,728,848	1,624,848	1,520,848	1,216,848	1,112,848	1,108,848	1,204,848	1,100,848	1,196,848
Centralised Reserve	11,287,639	10,450,450	7,964,191	5,916,719	3,639,306	1,325,000	1,325,000	1,291,663	2,144,243	3,056,742	3,994,179
Infrastructure Asset Renewal Reserve	9,746,198	7,882,662	7,007,094	5,723,652	6,457,295	2,982,046	1,244,045	2,077,464	4,014,972	7,848,295	8,390,739
Election Reserve	307,389	811	99,644	200,948	334,639	28,022	137,116	248,937	362,858	33,244	150,520
Sale Surplus Lands	5,826,469	5,826,469	5,826,469	5,826,469	5,826,469	1,618,344	518,344	518,344	518,344	518,344	518,344
Looking Good	53,396	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)	(0)
Deposits & Bonds	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740	11,779,740
Parking Meters	4,618,540	1,688,540	2,208,740	2,739,344	3,280,560	3,832,600	4,395,681	970,024	1,555,854	2,153,400	2,762,897
Off-Street Parking Facilities	201,199	601,799	1,010,411	727,196	1,152,317	1,585,940	728,235	1,179,376	889,540	1,358,907	1,837,662
Housing Stock	1,878,310	1,963,836	2,051,499	2,140,918	2,232,161	2,325,274	2,420,832	2,519,289	2,620,718	2,725,200	2,725,200
Social Housing	402,245	233,160	2,096	(0)	(0)	(0)	(0)	(0)	40,040	82,050	1,646
Carry Overs	10,007,674	4,707,674	2,928,889	1,450,004	1,086,780	715,031	334,552	334,552	334,552	334,552	334,552
Waverley Cemetery	1,734,012	1,878,900	1,964,041	2,080,600	2,200,680	2,167,461	2,306,173	2,458,542	2,588,752	2,773,483	2,763,057
Investment Strategy	63,743,622	49,592,362	36,140,120	34,421,445	15,802,297	14,449,133	8,537,222	7,571,528	6,605,833	5,640,138	9,719,491
<b>Total Internal Restriction</b>	<b>134,016,726</b>	<b>109,152,967</b>	<b>90,850,120</b>	<b>85,209,604</b>	<b>64,390,300</b>	<b>52,087,502</b>	<b>43,027,265</b>	<b>39,630,171</b>	<b>41,150,881</b>	<b>45,471,033</b>	<b>52,946,705</b>
<b>Total Restricted Reserve Balance</b>	<b>151,615,741</b>	<b>125,890,173</b>	<b>110,752,874</b>	<b>107,943,507</b>	<b>89,319,351</b>	<b>74,716,073</b>	<b>65,355,330</b>	<b>65,254,596</b>	<b>70,466,517</b>	<b>75,386,983</b>	<b>79,758,110</b>



Appendix 7 - Base Case Scenario Budget Statement with SRV - Income Statement, Balance Sheet, Cash Flow Statement and Reserve Balance

<b>WAVERLEY COUNCIL - PROPOSED BUDGET</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>
<b>INCOME STATEMENT</b>											
<b>Operating Income</b>											
Rates & Annual Charges	63,194,283	64,881,067	68,820,683	70,497,013	72,214,205	73,973,259	75,825,318	77,723,694	79,669,540	81,664,046	83,708,429
Investment Income	3,865,231	3,644,840	3,166,076	2,582,780	2,232,890	2,253,552	2,238,912	2,217,143	2,224,223	2,277,799	2,275,056
User Charges	38,157,997	38,806,644	39,774,333	40,672,786	41,593,698	42,629,677	43,597,216	44,588,935	45,699,796	46,741,722	47,809,700
Other Revenues	18,062,170	17,696,850	18,139,262	18,592,743	19,057,571	19,534,017	20,022,370	20,522,928	21,035,995	21,561,911	22,100,949
Grants Subsidies & Contributions	8,915,112	8,365,465	8,525,314	8,689,158	8,857,094	9,029,233	9,205,672	9,386,526	9,571,897	9,761,907	9,956,670
<b>Total Operating Income</b>	<b>132,194,793</b>	<b>133,394,866</b>	<b>138,425,668</b>	<b>141,034,480</b>	<b>143,955,458</b>	<b>147,419,738</b>	<b>150,889,488</b>	<b>154,439,226</b>	<b>158,201,451</b>	<b>162,007,385</b>	<b>165,850,804</b>
<b>Operating Expenditure</b>											
Employee Costs	(68,035,813)	(68,662,623)	(70,375,840)	(72,706,501)	(75,075,814)	(77,507,356)	(79,732,596)	(81,804,223)	(83,929,669)	(86,110,353)	(88,412,890)
Materials & Contracts	(24,308,259)	(19,340,307)	(19,822,110)	(20,035,339)	(20,467,698)	(21,171,382)	(21,248,697)	(21,743,069)	(22,238,555)	(23,005,414)	(26,488,564)
Borrowing Costs	(89,298)	(77,517)	(65,406)	(52,954)	(40,152)	(26,991)	(13,459)	(1,536)	0	0	0
Other Operating Expenses	(21,591,053)	(22,283,957)	(22,482,928)	(23,045,470)	(23,622,068)	(24,589,324)	(24,818,749)	(25,439,568)	(26,075,844)	(27,132,453)	(27,443,090)
Depreciation & Amortisation	(21,282,101)	(21,216,787)	(22,403,952)	(23,132,733)	(23,505,303)	(23,995,390)	(24,594,049)	(25,181,349)	(25,372,401)	(25,390,452)	(25,396,113)
<b>Total Operating Expenditure</b>	<b>(135,306,524)</b>	<b>(131,581,191)</b>	<b>(135,150,236)</b>	<b>(138,972,997)</b>	<b>(142,711,035)</b>	<b>(147,290,443)</b>	<b>(150,407,550)</b>	<b>(154,169,745)</b>	<b>(157,616,469)</b>	<b>(161,638,672)</b>	<b>(167,740,657)</b>
<b>Operating Result Before Capital Income - Surplus/(Deficit)</b>	<b>(3,111,732)</b>	<b>1,813,675</b>	<b>3,275,432</b>	<b>2,061,483</b>	<b>1,244,423</b>	<b>129,295</b>	<b>481,938</b>	<b>269,481</b>	<b>584,982</b>	<b>368,713</b>	<b>(1,889,853)</b>
<b>Capital Income</b>											
Grants Subsidies & Contributions	12,674,932	17,391,958	12,352,472	7,881,145	7,480,736	11,299,334	10,394,868	7,407,209	6,409,980	5,651,615	6,251,280
Sale of Assets	471,291	506,159	1,496,821	428,437	1,033,687	1,891,843	1,156,933	672,551	1,552,134	1,009,591	233,367
<b>Total Capital Income</b>	<b>13,146,223</b>	<b>17,898,117</b>	<b>13,849,293</b>	<b>8,309,582</b>	<b>8,514,423</b>	<b>13,191,177</b>	<b>11,551,801</b>	<b>8,079,760</b>	<b>7,962,114</b>	<b>6,661,206</b>	<b>6,484,647</b>
<b>Operating Result - Surplus/(Deficit)</b>	<b>10,034,491</b>	<b>19,711,792</b>	<b>17,124,725</b>	<b>10,371,065</b>	<b>9,758,846</b>	<b>13,320,472</b>	<b>12,033,739</b>	<b>8,349,241</b>	<b>8,547,096</b>	<b>7,029,919</b>	<b>4,594,794</b>
<b>Capital Expenditure</b>											
Other Capital Purchases	(1,740,588)	(2,724,706)	(5,463,817)	(2,142,136)	(5,484,826)	(6,855,019)	(5,650,820)	(3,333,417)	(5,056,912)	(5,588,975)	(1,558,175)
Capital Works Program	(40,374,636)	(63,489,346)	(46,389,270)	(42,721,045)	(42,480,270)	(41,065,532)	(36,261,933)	(26,533,077)	(19,942,097)	(18,134,081)	(20,214,462)
<b>Total Capital Expenditure</b>	<b>(42,115,224)</b>	<b>(66,214,052)</b>	<b>(51,853,087)</b>	<b>(44,863,181)</b>	<b>(47,965,096)</b>	<b>(47,920,551)</b>	<b>(41,912,753)</b>	<b>(29,866,494)</b>	<b>(24,999,009)</b>	<b>(23,723,056)</b>	<b>(21,772,637)</b>
<b>Cash Flow to Fund - In/(Out)</b>	<b>(32,080,733)</b>	<b>(46,502,260)</b>	<b>(34,728,362)</b>	<b>(34,492,116)</b>	<b>(38,206,250)</b>	<b>(34,600,079)</b>	<b>(29,879,014)</b>	<b>(21,517,253)</b>	<b>(16,451,913)</b>	<b>(16,693,137)</b>	<b>(17,177,843)</b>
<b>Financed By:</b>											
<b>Borrowings</b>											
External Loan	0	0	0	0	0	0	0	0	0	0	0
Less: Loan Repayments on External Loan	(423,315)	(435,095)	(447,206)	(459,658)	(472,460)	(485,621)	(499,153)	(123,406)	0	0	0
<b>Net Borrowing</b>	<b>(423,315)</b>	<b>(435,095)</b>	<b>(447,206)</b>	<b>(459,658)</b>	<b>(472,460)</b>	<b>(485,621)</b>	<b>(499,153)</b>	<b>(123,406)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Reserve Movements</b>											
Transfers to Reserves	(13,236,896)	(8,868,188)	(15,025,966)	(12,917,117)	(13,316,367)	(13,513,434)	(15,835,300)	(13,047,087)	(19,405,330)	(20,584,403)	(19,473,652)
Transfer from Reserves	24,526,702	34,593,756	27,802,481	24,740,958	28,494,474	24,608,624	21,624,368	9,510,965	10,489,742	11,891,788	11,260,182
<b>Net Reserve Movements</b>	<b>11,289,806</b>	<b>25,725,568</b>	<b>12,776,515</b>	<b>11,823,841</b>	<b>15,178,107</b>	<b>11,095,190</b>	<b>5,789,068</b>	<b>(3,536,122)</b>	<b>(8,915,588)</b>	<b>(8,692,615)</b>	<b>(8,213,470)</b>
<b>Depreciation &amp; Amortisation Expenses (Contra)</b>	<b>21,282,101</b>	<b>21,216,787</b>	<b>22,403,952</b>	<b>23,132,733</b>	<b>23,505,303</b>	<b>23,995,390</b>	<b>24,594,049</b>	<b>25,181,349</b>	<b>25,372,401</b>	<b>25,390,452</b>	<b>25,396,113</b>
<b>Net Budget Result - Surplus/(Deficit)</b>	<b>67,860</b>	<b>5,000</b>	<b>4,900</b>	<b>4,800</b>	<b>4,700</b>	<b>4,880</b>	<b>4,950</b>	<b>4,568</b>	<b>4,900</b>	<b>4,700</b>	<b>4,800</b>
<b>Cumulative Budget Result - Surplus/(Deficit)</b>	<b>67,860</b>	<b>72,860</b>	<b>77,760</b>	<b>82,560</b>	<b>87,260</b>	<b>92,140</b>	<b>97,090</b>	<b>101,658</b>	<b>106,558</b>	<b>111,258</b>	<b>116,058</b>

Appendix 7 - Base Case Scenario Budget Statement with SRV - Income Statement, Balance Sheet, Cash Flow Statement and Reserve Balance

WAVERLEY COUNCIL - PROPOSED BUDGET	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
<b>BALANCE SHEET</b>											
<b>CURRENT ASSETS</b>											
Cash & Cash Equivalents	18,348,247	17,997,587	17,613,114	17,701,778	17,962,003	18,092,648	17,915,198	17,758,128	17,780,496	18,013,585	18,538,357
Investments	129,978,204	105,114,445	89,172,382	74,517,392	57,144,137	48,349,427	42,860,865	43,100,627	48,325,004	56,417,305	67,735,320
Receivables	6,791,554	7,025,460	7,050,700	6,946,157	7,013,810	7,232,597	7,337,631	7,378,393	7,470,661	7,582,947	7,728,704
Other	817,292	817,292	817,292	817,292	817,292	817,292	817,292	817,292	817,292	817,292	817,292
<b>Total Current Assets</b>	<b>155,935,298</b>	<b>130,954,785</b>	<b>114,653,489</b>	<b>99,982,620</b>	<b>82,937,243</b>	<b>74,491,964</b>	<b>68,930,987</b>	<b>69,054,441</b>	<b>74,393,454</b>	<b>82,831,131</b>	<b>94,819,674</b>
<b>NON-CURRENT ASSETS</b>											
Investments	12,415,750	11,553,941	14,719,489	17,550,638	19,745,786	17,445,306	17,144,800	20,441,160	24,132,371	24,732,685	21,628,140
Receivables	2,113,535	2,123,058	2,132,636	2,142,953	2,153,527	2,164,365	2,175,475	2,186,862	2,198,534	2,210,498	2,222,761
Infrastructure, Property, Plant & Equipment	972,258,418	1,017,255,682	1,046,704,817	1,068,435,266	1,092,895,058	1,116,820,219	1,134,138,923	1,138,824,068	1,138,450,676	1,136,783,280	1,133,159,804
Investment Property	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000	154,795,000
<b>Total Non-Current Assets</b>	<b>1,141,582,703</b>	<b>1,185,727,681</b>	<b>1,218,351,943</b>	<b>1,242,923,856</b>	<b>1,269,589,371</b>	<b>1,291,224,891</b>	<b>1,308,254,198</b>	<b>1,316,247,091</b>	<b>1,319,576,581</b>	<b>1,318,521,463</b>	<b>1,311,805,705</b>
<b>Total Assets</b>	<b>1,297,518,001</b>	<b>1,316,682,466</b>	<b>1,333,005,432</b>	<b>1,342,906,476</b>	<b>1,352,526,614</b>	<b>1,365,716,855</b>	<b>1,377,185,185</b>	<b>1,385,301,531</b>	<b>1,393,970,035</b>	<b>1,401,352,593</b>	<b>1,406,625,378</b>
<b>CURRENT LIABILITIES</b>											
Payables	22,376,275	22,227,261	21,809,520	21,735,933	22,005,408	22,294,735	22,168,241	22,002,897	22,066,998	22,360,840	22,976,671
Borrowings	411,857	411,857	411,857	411,857	411,857	411,857	123,406	(0)	(0)	(0)	(0)
Provisions	14,866,857	14,903,640	14,966,828	15,030,053	15,094,329	15,160,393	15,220,631	15,276,486	15,333,793	15,392,590	15,454,750
<b>Total Current Liabilities</b>	<b>37,654,990</b>	<b>37,542,758</b>	<b>37,188,205</b>	<b>37,177,842</b>	<b>37,511,594</b>	<b>37,866,984</b>	<b>37,512,277</b>	<b>37,279,383</b>	<b>37,400,791</b>	<b>37,753,430</b>	<b>38,431,421</b>
<b>NON-CURRENT LIABILITIES</b>											
Borrowings	2,510,743	2,075,648	1,628,442	1,168,784	696,324	210,703	0	0	0	0	0
Provisions	514,086	514,086	514,086	514,086	514,086	514,086	514,086	514,086	514,086	514,086	514,086
<b>Total Non-Current Liabilities</b>	<b>3,024,829</b>	<b>2,589,734</b>	<b>2,142,528</b>	<b>1,682,870</b>	<b>1,210,410</b>	<b>724,789</b>	<b>514,086</b>	<b>514,086</b>	<b>514,086</b>	<b>514,086</b>	<b>514,086</b>
<b>Total Liabilities</b>	<b>40,679,819</b>	<b>40,132,492</b>	<b>39,330,733</b>	<b>38,860,712</b>	<b>38,722,004</b>	<b>38,591,773</b>	<b>38,026,363</b>	<b>37,793,469</b>	<b>37,914,877</b>	<b>38,267,516</b>	<b>38,945,507</b>
<b>NET ASSETS</b>	<b>1,256,838,182</b>	<b>1,276,549,974</b>	<b>1,293,674,699</b>	<b>1,304,045,764</b>	<b>1,313,804,610</b>	<b>1,327,125,082</b>	<b>1,339,158,821</b>	<b>1,347,508,063</b>	<b>1,356,055,159</b>	<b>1,363,085,077</b>	<b>1,367,679,871</b>
<b>EQUITY</b>											
Retained Earning	715,411,691	725,446,182	745,157,974	762,282,699	772,653,764	782,412,610	795,733,082	807,766,820	816,116,062	824,663,157	831,693,076
Revaluation Reserves	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000	531,392,000
<b>Retained Earning</b>	<b>1,246,803,691</b>	<b>1,256,838,182</b>	<b>1,276,549,974</b>	<b>1,293,674,699</b>	<b>1,304,045,764</b>	<b>1,313,804,610</b>	<b>1,327,125,082</b>	<b>1,339,158,820</b>	<b>1,347,508,062</b>	<b>1,356,055,157</b>	<b>1,363,085,076</b>
Net Operating Result - Surplus/(Deficit)	10,034,491	19,711,792	17,124,725	10,371,065	9,758,846	13,320,472	12,033,739	8,349,241	8,547,096	7,029,919	4,594,794
<b>TOTAL EQUITY</b>	<b>1,256,838,182</b>	<b>1,276,549,974</b>	<b>1,293,674,699</b>	<b>1,304,045,764</b>	<b>1,313,804,610</b>	<b>1,327,125,082</b>	<b>1,339,158,820</b>	<b>1,347,508,062</b>	<b>1,356,055,157</b>	<b>1,363,085,076</b>	<b>1,367,679,870</b>
<b>Total Cash, Cash Equivalents &amp; Investment Securities attributable to:</b>											
- External Restrictions	17,599,014	16,737,205	19,902,753	22,733,902	24,929,050	22,628,570	22,328,064	25,624,424	29,315,635	29,915,949	26,811,404
- Internal Restrictions	134,016,726	109,152,967	93,210,904	78,555,914	61,182,659	52,387,949	46,899,387	47,139,149	52,363,526	60,455,827	71,773,842
- Unrestricted	9,126,461	8,775,800	8,391,328	8,479,992	8,740,217	8,870,862	8,693,412	8,536,342	8,558,710	8,791,799	9,316,570
<b>Total</b>	<b>160,742,201</b>	<b>134,665,973</b>	<b>121,504,986</b>	<b>109,769,809</b>	<b>94,851,926</b>	<b>83,887,381</b>	<b>77,920,864</b>	<b>81,299,915</b>	<b>90,237,871</b>	<b>99,163,576</b>	<b>107,901,817</b>



Appendix 7 - Base Case Scenario Budget Statement with SRV - Income Statement, Balance Sheet, Cash Flow Statement and Reserve Balance

<b>WAVERLEY COUNCIL - PROPOSED BUDGET</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>
<b>CASH FLOW STATEMENT</b>											
<b>CASH FLOW FROM OPERATION ACTIVITIES</b>											
<u>Receipts</u>											
Rates	45,440,531	46,703,357	50,189,215	51,527,640	52,796,437	54,110,378	55,458,691	56,847,708	58,268,651	59,719,435	61,209,611
Domestic Waste Charge	17,706,497	18,101,585	18,519,926	18,951,212	19,376,153	19,815,592	20,314,303	20,829,262	21,356,068	21,893,956	22,446,429
User Charges & Fees	38,156,982	38,769,996	39,742,851	40,664,051	41,571,434	42,601,869	43,569,570	44,564,576	45,674,219	46,715,227	47,782,277
Investments Income	3,886,795	3,663,206	3,205,973	2,631,388	2,262,048	2,251,830	2,240,132	2,218,957	2,223,633	2,273,334	2,275,285
Grants & Contributions	21,607,599	25,640,945	20,996,990	16,685,319	16,343,955	20,227,864	19,617,246	16,864,482	16,003,082	15,427,644	16,187,812
Other Operating Receipts	18,032,675	17,664,306	18,088,367	18,550,242	19,007,939	19,481,914	19,968,271	20,469,300	20,981,838	21,505,155	22,042,651
	<b>144,831,079</b>	<b>150,543,395</b>	<b>150,743,322</b>	<b>149,009,852</b>	<b>151,357,966</b>	<b>158,489,447</b>	<b>161,168,212</b>	<b>161,794,285</b>	<b>164,507,491</b>	<b>167,534,750</b>	<b>171,944,064</b>
<u>Payments</u>											
Employee Benefits & On-Costs	63,688,460	65,049,268	67,268,675	69,515,719	71,799,135	74,145,342	76,292,106	78,281,658	80,316,979	82,405,223	84,611,118
Materials & Contracts	28,686,151	23,896,793	22,874,898	23,111,405	23,590,374	24,330,760	24,600,911	25,109,014	25,692,596	26,502,931	29,607,723
Borrowing Costs	101,239	89,791	78,025	65,928	53,491	40,704	27,558	13,959	1,600	0	0
Other Operating Expenses	21,698,362	22,163,749	22,448,410	22,947,878	23,522,038	24,421,521	24,778,947	25,331,866	25,965,460	26,949,148	27,389,199
	<b>114,174,212</b>	<b>111,199,601</b>	<b>112,670,008</b>	<b>115,640,930</b>	<b>118,965,037</b>	<b>122,938,327</b>	<b>125,699,523</b>	<b>128,736,497</b>	<b>131,976,635</b>	<b>135,857,302</b>	<b>141,608,040</b>
<b>Net Cash provided by (or used in) Operating Activities</b>	<b>30,656,868</b>	<b>39,343,795</b>	<b>38,073,314</b>	<b>33,368,922</b>	<b>32,392,929</b>	<b>35,551,120</b>	<b>35,468,689</b>	<b>33,057,789</b>	<b>32,530,855</b>	<b>31,677,448</b>	<b>30,336,024</b>
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>											
<u>Receipts</u>											
Proceeds from sale of Infrastructure, Property, Plant and Equipment	471,291	506,159	1,496,821	428,437	1,033,687	1,891,843	1,156,933	672,551	1,552,134	1,009,591	233,367
Proceeds from sale of Investment Securities	11,289,806	25,725,568	15,942,063	14,654,990	17,373,255	11,095,190	5,789,068	0	0	0	3,104,545
	<b>11,761,097</b>	<b>26,231,727</b>	<b>17,438,884</b>	<b>15,083,427</b>	<b>18,406,942</b>	<b>12,987,033</b>	<b>6,946,001</b>	<b>672,551</b>	<b>1,552,134</b>	<b>1,009,591</b>	<b>3,337,912</b>
<u>Payments</u>											
Purchase of Infrastructure, Property, Plant & equipment	41,830,909	65,491,087	52,283,916	45,072,878	47,872,039	47,921,887	42,092,987	30,227,882	25,145,034	23,761,335	21,831,150
Purchase Investment Properties	0	0	0	0	0	0	0	0	0	0	0
Purchase of Investment Securities	0	0	3,165,548	2,831,149	2,195,148	0	0	3,536,122	8,915,588	8,692,615	11,318,015
	<b>41,830,909</b>	<b>65,491,087</b>	<b>55,449,464</b>	<b>47,904,027</b>	<b>50,067,187</b>	<b>47,921,887</b>	<b>42,092,987</b>	<b>33,764,004</b>	<b>34,060,622</b>	<b>32,453,950</b>	<b>33,149,165</b>
<b>Net Cash provided by (or used in) Investing Activities</b>	<b>(30,069,812)</b>	<b>(39,259,360)</b>	<b>(38,010,580)</b>	<b>(32,820,600)</b>	<b>(31,660,245)</b>	<b>(34,934,854)</b>	<b>(35,146,986)</b>	<b>(33,091,453)</b>	<b>(32,508,488)</b>	<b>(31,444,359)</b>	<b>(29,811,253)</b>
<b>CASH FLOW FROM FINANCING ACTIVITIES</b>											
<u>Receipts</u>											
Proceeds from Borrowings and Advances	0	0	0	0	0	0	0	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<u>Payments</u>											
Repayments of Borrowings & Advances	423,315	435,095	447,206	459,658	472,460	485,621	499,153	123,406	0	0	0
	<b>423,315</b>	<b>435,095</b>	<b>447,206</b>	<b>459,658</b>	<b>472,460</b>	<b>485,621</b>	<b>499,153</b>	<b>123,406</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Cash provided by (or used in) Financing Activities</b>	<b>(423,315)</b>	<b>(435,095)</b>	<b>(447,206)</b>	<b>(459,658)</b>	<b>(472,460)</b>	<b>(485,621)</b>	<b>(499,153)</b>	<b>(123,406)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Increase (Decrease) in cash held</b>	<b>163,741</b>	<b>(350,660)</b>	<b>(384,472)</b>	<b>88,664</b>	<b>260,225</b>	<b>130,645</b>	<b>(177,450)</b>	<b>(157,070)</b>	<b>22,368</b>	<b>233,090</b>	<b>524,771</b>
<b>Cash Assets &amp; Investments at the beginning of the reporting period</b>	<b>18,184,506</b>	<b>18,348,247</b>	<b>17,997,587</b>	<b>17,613,114</b>	<b>17,701,778</b>	<b>17,962,003</b>	<b>18,092,648</b>	<b>17,915,198</b>	<b>17,758,128</b>	<b>17,780,496</b>	<b>18,013,585</b>

WAVERLEY COUNCIL - PROPOSED BUDGET	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
Cash at the end of the reporting period	18,348,247	17,997,587	17,613,114	17,701,778	17,962,003	18,092,648	17,915,198	17,758,128	17,780,496	18,013,585	18,538,357
											0
Plus Other Current Investments	129,978,204	105,114,445	89,172,382	74,517,392	57,144,137	48,349,427	42,860,865	43,100,627	48,325,004	56,417,305	67,735,320
Plus Other Non-Current Investments	12,415,750	11,553,941	14,719,489	17,550,638	19,745,786	17,445,306	17,144,800	20,441,160	24,132,371	24,732,685	21,628,140
Total Cash & Investment Securities	160,742,201	134,665,973	121,504,986	109,769,809	94,851,926	83,887,381	77,920,864	81,299,915	90,237,871	99,163,576	107,901,817
Statement of Changes in Equity											
Equity - Opening Balance	1,246,803,691	1,256,838,182	1,276,549,974	1,293,674,699	1,304,045,764	1,313,804,610	1,327,125,082	1,339,158,820	1,347,508,062	1,356,055,157	1,363,085,076
Net Operating Result for the Year	10,034,491	19,711,792	17,124,725	10,371,065	9,758,846	13,320,472	12,033,739	8,349,241	8,547,096	7,029,919	4,594,794
Equity - Closing Balance	1,256,838,182	1,276,549,974	1,293,674,699	1,304,045,764	1,313,804,610	1,327,125,082	1,339,158,820	1,347,508,062	1,356,055,157	1,363,085,076	1,367,679,870
RESERVE BALANCE											
External Restriction											
Voluntary Planning Agreement	6,305,434	2,604,601	3,338,302	4,140,955	3,701,339	1,061,468	1,405,962	1,601,769	2,000,798	944,702	(0)
Section 94A	1,267,074	763,251	1,263,251	59,250	59,250	627	235,894	147,141	169,671	87,456	0
Affordable Housing	4,143,012	4,400,540	4,639,270	4,787,682	4,686,062	3,784,410	2,682,725	2,781,006	2,879,253	2,977,465	3,075,641
Unexpended Grants/Subsidy	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765	1,444,765
Domestic Waste Reserve	4,438,729	7,524,048	9,217,165	12,301,250	15,037,634	16,337,300	16,558,718	19,649,743	22,821,148	24,461,561	22,290,998
Total External Restricted Reserve	17,599,014	16,737,205	19,902,753	22,733,902	24,929,050	22,628,570	22,328,064	25,624,424	29,315,635	29,915,949	26,811,404
Internal Restriction											
Employees Leave Entitlements	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476	4,832,476
Replacement - Plant & Vehicles	5,410,132	5,830,403	5,255,025	5,694,408	4,193,895	3,178,750	3,304,164	2,688,551	1,607,274	1,182,777	1,888,517
Computer	2,136,848	1,832,848	1,728,848	1,624,848	1,520,848	1,216,848	1,112,848	1,108,848	1,204,848	1,100,848	1,196,848
Centralised Reserve	11,287,639	10,450,450	7,964,191	5,916,719	3,639,306	1,325,000	1,325,000	1,291,663	2,144,243	3,056,742	3,994,179
Infrastructure Asset Renewal Reserve	9,746,198	7,882,662	7,007,094	5,723,652	6,457,295	2,982,046	1,244,045	2,077,464	4,014,972	7,848,295	8,390,739
Election Reserve	307,389	811	99,644	200,948	334,639	28,022	137,116	248,937	362,858	33,244	150,520
Sale Surplus Lands	5,826,469	5,826,469	5,826,469	5,826,469	5,826,469	1,618,344	518,3				





WAVERLEY  
COUNCIL

55 Spring St, Bondi Junction, NSW 2022  
PO Box 9 Bondi Junction NSW 1355

[info@waverley.nsw.gov.au](mailto:info@waverley.nsw.gov.au)  
[www.waverley.nsw.gov.au](http://www.waverley.nsw.gov.au)

Telephone enquiries  
General business **9083 8000**  
General fax **9387 1820**  
TTY/voice calls for hearing/speech impaired **133 677**  
After hours emergencies **9083 8000**

*Cover photo by Isaac Grove*

## REPORT

### CM/7.2/19.06



**Subject:** Operational Plan 2019-20, Pricing Policy and Schedule of Fees and Charges 2019-20

**TRIM No:** A18/0477

**Author:** Sneha Sabu, Co-ordinator, Corporate Planning and Reporting

**Director:** Darren Smith, Chief Financial Officer

#### RECOMMENDATION:

That Council:

1. Receives and notes the community submissions made in relation to the Operational Plan 2019-20 and Pricing Policy and Schedule of Fees and Charges 2019-20 as in attachment 1 of this report.
2. Adopts the Operational Plan 2019-20, including the Statement of Revenue Policy and the Rating Structure for 2019–20 contained on page 63 of the proposed Operational Plan 2019–20 with the marked-up changes at Attachment 2 together with the proposed Pricing Policy and Schedule of Fees and Charges 2019–20 with the marked up changes at Attachment 3. In accordance with sections 497, 516, 518, 529 (2)(d), 534, 535 and 548(3) of the *Local Government Act*, the following rates and charges is set for every parcel of rateable land within the Waverley local government area for the period of 1 July 2019 to 30 June 2020:
  - (a) That an ordinary rate of zero point one one five eight nine cents (0.11589) in the dollar subject to a minimum rate in accordance with section 548(3) of the Act, per assessment on all rateable land categorised Residential in accordance with section 516 of the Act and sub categorised Ordinary in accordance with section 529(2)(b) of the Act.
  - (b) That an ordinary rate of zero point five four five two seven cents (0.54527) in the dollar on all rateable land categorised Business in accordance with section 518 of the Act and sub categorised Ordinary in accordance with section 529 (2)(d) of the Act.
  - (c) That an ordinary rate of zero point eight eight eight one five cents (0.88815) in the dollar on all rateable land categorised Business in accordance with section 518 of the Act and sub categorised Bondi Junction in accordance with section 529(2)(d) of the Act.
3. Sets the Domestic Waste Management Service Charge at \$562 per service per annum for the period 1 July 2019 to 30 June 2020 in accordance with section 496 of the *Local Government Act*.
4. Sets the Stormwater Management Service Charge contained on page 66 of the draft Operational Plan 2019–20 in accordance with section 496A of the *Local Government Act* for the period of 1 July 2019 to 30 June 2020 as set out below:

Stormwater Management Service Charge		
Category	Unit	Fee or Charge
Residential property	per property	25.00
Residential strata property	per property	12.50

Business property	per 350 m2 (or part thereof)	25.00
Business strata property	per 350 m2 (or part thereof) levied equally to strata unit entitlement with a minimum of \$5	25.00

5. Authorises the General Manager to reassign responsibilities for each activity in these documents based on the Organisation Structure in place from time to time.

## 1. Executive Summary

This report is seeking Council to adopt the *Operational Plan 2019-20* and *Pricing Policy and Schedule of Fees and Charges 2019-20*, having considered submissions received on the draft documents during the public exhibition period 24 April to 21 May 2019.

Two submissions were received from members of the community on these documents. Officers have reviewed these submissions, and no substantive changes to the documents are proposed in response. There are some minor legislative, grammatical and measure changes proposed. The proposed amendments are marked in the attached documents in red.

## 2. Introduction/Background

The Integrated Planning and Reporting (IP&R) Framework consists of an inter-related hierarchy of plans which aims to ensure a more sustainable and transparent local government sector. Waverley Council has in place a hierarchy of integrated plans consisting of a Community Strategic Plan (*Waverley Community Strategic Plan 2018-2029*), a Delivery Program (*Delivery Program 2018–21*) and an Operational Plan.

Every year the Council is required to develop an Operational Plan (which is a sub-plan of the Delivery Program) setting out the specific activities (services and projects) it will undertake in that year.

The *Operational Plan 2019-20* sets out the key activities (deliverables), actions, budgets and performance measures Waverley Council will employ during the 2019–20 financial year. The Operational Plan includes Stormwater Management Service charge and the Statement of Revenue Policy which sets out Council's rating policy. Accompanying this plan is also the proposed Pricing Policy and Schedule of Fees and Charges 2019–20 which sets out the fees and charges Waverley Council is proposing to levy over the coming financial year.



Figure 1. IP&R framework.

### 3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 16 April 2019	CM/7.1/19.04	That Council adopts for public exhibition:  1. The draft Operational Plan 2019-20, including the Statement of Revenue Policy, at Attachment 1 in accordance with the <i>Local Government Act 1993</i> .

### 4. Discussion

In accordance with section 406 of the *Local Government Act*, the Office of Local Government (OLG) has published Guidelines and a Manual to support the administration of integrated Planning and Reporting. The *Operational Plan 2019-20* (including the *Pricing Policy and Schedule of Fees & Charges 2019-20*) have been developed and placed in public exhibition in accordance with the OLG Guidelines and Manual.

The community submissions and internal responses to community submissions as in attachment 1 and administrative changes that are marked up in the documents reflect the proposed changes to these documents.

#### **The Operational Plan (including the Budget, Statement of Revenue Policy and the Pricing Policy and Schedule of Fees & Charges)**

The Operational Plan has a one-year timeframe. The OLG suggests that the Operational Plan be defined as a sub plan of the Delivery Program that spells out the 'actions' to be undertaken in a particular year.

The IPR manual also requires that actions identified in the Delivery Program be carried through to the Operational Plan. Our Operational Plan carries forward the 'deliverables' from our Delivery Program and includes the action required to 'deliver' on what we said we would.

The Operational Plan is also required to include a budget for the year as well as our revenue policy. This includes our rating information as well as our pricing policy, fees and charges.

The public exhibition of these documents commenced on 24 April 2019 and concluded on 21 May 2019. Advertisement was placed in Wentworth Courier and printed copies of the documents were placed at the Customer Service Centre and Waverley Library. Electronic versions of the documents were made available at Have your Say section of the website, public exhibition banners were set at website carousal, the Integrated Planning and Reporting section of the website had links to the Have your Say section of the website, posters were placed at the Global Table, emails were sent to precincts informing the precincts about exhibition and reminding the precincts on the due date for providing feedback and there were two rounds of Twitter and Facebook updates on the public exhibition.

### 5. Financial impact statement/Timeframe/Consultation

The key deliverables, projects and activities in the Operational Plan 2019–20 are costed in the Long Term Financial Plan (LTFP).

The steps in the process towards adoption of the draft Operational Plan including the budget, Statement of Revenue Policy and the proposed Pricing Policy and Schedule of Fees and Charges 2019–20 are as follows:



**Council Meeting – 16 April 2019**

- Council adopted the draft Operational Plan including the Budget, Statement of Revenue Policy, Stormwater Management Service charge and the proposed Pricing Policy and Schedule of Fees and Charges 2019–20 for purposes of public exhibition at its meeting on 16 April 2019

**Public Exhibition – Exhibition dates: 24 April 2019 to 21 May 2019**

- The draft Operational Plan including the Budget, Statement of Revenue Policy, Stormwater Management Service charge and the proposed Pricing Policy and Schedule of Fees and Charges 2019–20 were placed on public exhibition for a period of 28 days, as per statutory requirement.

**Council Meeting – 18 June 2019**

- Council adopts the Operational Plan including the Budget, Statement of Revenue Policy, Stormwater Management Service charge and the proposed Pricing Policy and Schedule of Fees and Charges 2019–20 as required under the Integrated Planning and Reporting framework.

**6. Conclusion**

The requirements under Integrated Planning and Reporting manual is to place the draft Operational Plan 2019-20, including the Statement of Revenue Policy and proposed Pricing Policy, Fees and Charges 2019–20 on public exhibition for a statutory period of 28 days. This report is seeking Council to adopt these documents, as required under the Integrated Planning and Reporting framework, having considered submissions received during the public exhibition period 24 April 2019 to 21 May 2019.

**7. Attachments**

1. Community submissions on Operational Plan 2019-20 and Pricing Policy and Schedule of Fees and Charges 2019-20 (under separate cover) ➡
2. Draft Operational Plan 2019-20 marked up version (under separate cover) ➡
3. Proposed Pricing Policy and Schedule of Fees and Charges 2019-20 marked up version (under separate cover) ➡ .

## REPORT CM/7.3/19.06



**Subject:** Investment Policy - Review

**TRIM No:** A05/0197

**Author:** Teena Su, Executive Manager, Finance

**Director:** Darren Smith, Chief Financial Officer

### RECOMMENDATION:

That Council adopts the revised Investment Policy attached to this report.

#### 1. Executive Summary

The Investment Policy was last adopted by Council on 17 July 2018. Council reviews the Policy annually in June. In this review, we proposed to increase the exposure for the AA and A-1 categories and some administrative changes to funds description and authorisers listing.

#### 2. Introduction/Background

Since 2007, Council has been performing annual reviews of its Investment Policy to ensure the Policy meets the legislative and council requirements. Council reviews the Policy annually in June.

#### 3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision						
Council 17 July 2018	CM/7.4/18.07	<p>That Council:</p> <ol style="list-style-type: none"> <li>Adopts Option 2 (Attachment 2 to this report) of the recommendation, subject to the following changes: <ol style="list-style-type: none"> <li>Amend the Individual Counterparty Limits Table as follows: <p>Category AAA – Unchanged.  Category AA – Maximum is reduced from 25% to 20%.  Category A – Maximum is increased from 20% to 25%.  Category BBB – Unchanged.</p> <p>Such that the table appears as:</p> <p>Individual Counterparty Limits</p> <table border="1"> <tr> <th>Long Term Credit Ratings Categories</th><th>Short Term Credit Ratings</th><th>Maximum</th></tr> <tr> <td>AAA</td><td>A-1+</td><td>40%</td></tr> </table> </li> </ol> </li> </ol>	Long Term Credit Ratings Categories	Short Term Credit Ratings	Maximum	AAA	A-1+	40%
Long Term Credit Ratings Categories	Short Term Credit Ratings	Maximum						
AAA	A-1+	40%						

			AA	A-1	20%
			A	A-2	25%
			BBB	—	15%

(b) Amend section 5.1(e) to read as follows:

‘Investments in ethically, socially and environmentally beneficial alternatives.

Council invests in alternatives by observing quadruple bottom line accounting principles over both short-term and long-term outlooks—society, environment, economic/financial, civic leadership/governance—and where financial institutions are offering an equal or better return on investment, and within the prevailing legislation and current Investment Policy risk management guidelines.

More specifically, a commitment to (including but not limited to): investments that provide for the ethical treatment of both shareholders and stakeholders; support development of co-operative ownership and control of the work place; high quality products and services; local ventures; appropriate technology; ecologically sustainable practices; social and economic justice; peace and non-violence; and the use of renewable resources.

And avoiding investments that create pollution (such as fossil fuel industries); that are speculative; that exploit workers, customers and/or the environment; that are engaged in alcohol, tobacco and arms manufacture; that inhibit human rights; and that damage non-renewable resources.’

2. Prepares a further report detailing and analysing options for investment in ‘green bonds.’

#### 4. Discussion

The Investment Policy was last adopted by Council on 17 July 2018. In the 2019 review, it is recommended the following changes to the Policy:

##### Section 3 – Definitions

- Changed a number of references to the NSW TCorpIM Funds that were still under their old names. The TCorpIM Funds were previously called the Hour Glass Facilities and the Short Term Income Fund was previously called the Strategic Cash Facility.
- Included a short definition for the Standard & Poor’s Short Term and Long Term Credit Rating categories. Short Term Credit Ratings are ‘for obligations with maturities of no more than 12 months’. Long Term Credit Ratings are ‘for obligations greater than 12 months’.

### Section 5.1 – Investment Framework

- Removed the sentence stating that the Investment Framework percentage limits are based on the average core portfolio balance. In practice, Council invests to comply with the actual portfolio balance at the time.
- In the (a) Portfolio Credit Framework: it is recommended to increase the allowed exposure to the A (Long Term) / A-2 (Short Term) category from 60% to 70% of the total portfolio. This would bring Council inline with other councils that have made a commitment to invest in non-fossil fuel lending banks and Socially Responsible Investments. The vast majority of non-fossil fuel lending banks are in the A-2 short term credit rating category, and this has become a limiting factor for Council in its efforts to utilise complying banks.
- In the (b) Counterparty/Institution Credit Framework: it is recommended to increase the AA (Long Term) / A-1 (Short Term) category from 20% to 30%. The highest rated non-fossil fuel lending bank, Suncorp, is in this category and as Council continues to diversify away from the four major banks it is recommended that more exposure to Suncorp is allowed.

### Section 5.2 – Delegation of Authority

- Added the Chief Financial Officer to the delegation table to authorise investment transactions.

## 5. Financial impact statement/Timeframe/Consultation

The review has been carried out by staff and no other resource is required. The Policy has been developed in consultation with:

- The Revenue Co-ordinator.
- Prudential Investment Services Corp – Council's independent financial advisor.
- The Chief Financial Officer.

## 6. Conclusion

Officers have reviewed the Policy and discussed the changes with ELT. There is no significant change proposed in this review.

## 7. Attachments

1. Investment Policy 2019 Review w Tracked Changes [📄](#) .

# Investment Policy

Responsible Officer	Executive Manager, <del>Financial</del> <del>Waverley, Waverley Corporate</del> <u>Finance</u>
Date adopted by Council	<del>17 July 2018</del> <u>TBA</u>
Version	<del>43</del>
Next Review date	June 20 <del>20</del> <u>19</u>
TRIM reference	A05/0197



## Policy Amendments

Version	Date	Responsible Officer	Description
1	May 2016	Executive manager Financial Waverley	Revised format
2	May 2017	Executive manager Financial Waverley	<ul style="list-style-type: none"> <li>Removed the not approved and Unrated credit rating as they don't exist anymore.</li> <li>Changes to proportion of funds to be investment for rating category A-2 and remove any investment in to unrated category.</li> <li>Add a comment regarding recommended actions for when investments fall outside of Investment Policy limits.</li> <li>Under delegation of Authority added General Manager to approve short term investments and any director to authorise long term investment.</li> <li>Deleted the benefits and risks under definition section. Also added few more definitions</li> <li>Added a section on Fossil and Non fossil fuel investments (Section 5.1 (e))</li> </ul>
3	June 2018	Executive manager Financial Waverley	<ul style="list-style-type: none"> <li>Changes to limits of overall portfolio and per institution allowed with investments in the BBB rating category.</li> <li>Updated name of NSW Treasury Corporation's managed fund programme from Hour Glass Facility to TCorpIM Funds.</li> <li>Added specific reference, limits and definitions for the NSW TCorpIM Medium Term Growth Fund and Long Term Growth Fund.</li> <li>Updated revised Job titles under Delegation of Authority section.</li> <li>Removed the Links to Delivery Program and Operational Plan section.</li> </ul>
<u>4</u>	<u>June 2019</u>	<u>Executive Manager Finance</u>	<p><b>Section 3. Definitions</b></p> <ul style="list-style-type: none"> <li><u>Changed a number of references to the NSW TCorpIM Funds that were still under their old names. The TCorpIM Funds were previously called the Hour Glass Facilities and the Short Term</u></li> </ul>



			<p><u>Income Fund was previously called the Strategic Cash Facility.</u></p> <ul style="list-style-type: none"> <li><u>Included a short definition for the Standard &amp; Poor's Short Term and Long Term Credit Rating categories. Short Term Credit Ratings are "for obligations with maturities of no more than 12 months". Long Term Credit Ratings are "for obligations greater than 12 months".</u></li> </ul> <p><b>Section 5.1. Investment Framework</b></p> <ul style="list-style-type: none"> <li><u>Removed the sentence stating that the Investment Framework percentage limits are based on the average core portfolio balance. In practice, Council invests to comply with the actual portfolio balance at the time.</u></li> <li><u>In the (a) Portfolio Credit Framework: it is recommended to increase the allowed exposure to the A (Long Term) / A-2 (Short Term) category from 60% to 70% of the total portfolio. This would bring Waverley Council inline with other councils that have made a commitment to invest in non-fossil fuel lending banks and Socially Responsible Investments. The vast majority of non-fossil fuel lending banks are in the A-2 short term credit rating category and this has become a limiting factor for Council in its efforts to utilise complying banks.</u></li> <li><u>In the (b) Counterparty/Institution Credit Framework: it is recommended to increase the AA (Long Term) / A-1 (Short Term) category from 20% to 30%. The highest rated non-fossil fuel lending bank, Suncorp, is in this category and as Council continues to diversify away from the four major banks it is recommended that more exposure to Suncorp is allowed.</u></li> </ul>
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			<p><b>Section 5.2. Delegation of Authority</b></p> <ul style="list-style-type: none"> <li>Added the CFO to the delegation table to authorise investment transactions.</li> </ul>
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### 1. Background

The Policy provides the framework in which council funds are to be invested. Council developed this policy to ensure it or its representatives exercise care, diligence and skill that a prudent person would exercise in investing council funds.

### 2. Objective (Purpose)

This policy's objectives are to preserve capital, provide a framework to help Council optimise its return on investment of surplus funds, in accordance with its prevailing investment strategy, in a prudent and measurable manner, specifically by:

- entering into investment types which comply with prevailing Legislative and Accounting Code requirements;
- the establishment of risk management guidelines based upon overall credit rating of the portfolio, exposure limits to individual institutions and term to maturity limits; and
- the use of appropriate benchmarks for investment performance measurement.

When placing investments, cash flow considerations will be made to the time horizons of Council's liabilities to best match appropriate investments for the funds.

### 3. Definitions

#### Definitions of Eligible Investments:

**11am Call Deposits:** Cash invested on an overnight basis with an Australian Authorised Deposit-taking Institution (ADI). Funds can be recalled or re-invested prior to the bank's Real Time Gross Settlement cut-off each day.

#### Ausbond Bank Bill Index

In 2014, Bloomberg acquired the UBS Australia Bond Indices. The benchmark index formerly referred to as UBSA BBI was rebranded as Ausbond Bank Bill Index. Bloomberg calculates a daily Bank Bill Index representing the performance of a notional rolling parcel of bills averaging 45 days.

#### Australian Prudential Regulation Authority - APRA





APRA (Australian Prudential Regulation Authority) is the prudential regulator of the Australian financial services industry. APRA enforces prudential standards and practices (e.g. capital adequacy and other risk management issues) of banks, credit unions, building societies, insurance companies and friendly societies.

**ADI issued Senior Debt Bonds:**

Interest bearing securities which are high ranking debt obligations of the issuing ADI. Senior bonds are tradeable in the market. They can be either fixed rate or floating rate interest bearing and are typically issued with 3+ year maturities. Interest is paid at scheduled intervals based on the face value of the bond with repayment of capital paid upon maturity. In the case of a bank failure, senior bond holders rank above subordinated debt holders and shareholders but below covered bond holders and depositors.

**Covered Bonds:** interest bearing senior ranking debt obligations of an Authorised Deposit-taking Institution (ADI) which have specific bank assets, ie loans, backing the bond. Covered bonds are market traded securities. They can be either fixed rate or floating rate interest bearing and typically are issued with 5+ year maturities. In the case of a bank failure, holders of covered bonds rank ahead of depositors and unsecured senior bond holders having first recourse to the underlying pool of assets backing the bond. If the pool's assets are not sufficient to meet the covered bond's obligations, holders then have recourse to the bank's total assets equal to other senior unsecured bondholders.

**Term Deposits:** interest bearing deposit held at an ADI for a specific contracted period. Term deposits are not tradeable in the market. They typically have a fixed rate for their life, but floating rate term deposits are also available. Prior to the introduction of Covered Bonds into the Australian market, in early 2012, term deposits ranked at the top of an ADI's capital structure.

**Bank Bills and Negotiable Certificates of Deposits (NCDs):** are similar types of interest bearing securities issued/accepted by ADIs, typically short dated. Unlike term deposits, these are tradeable in the market prior to maturity.

**Authorised Deposit-Taking Institutions - ADI**

Authorised Deposit-Taking Institutions (ADIs) are corporations that are authorised under the Banking Act 1959 to take deposits from customers.

**T-Corp**

New South Wales Treasury Corporation.

**Commonwealth/State/Territory Government Securities (e.g. bonds):-**



These are interest paying securities which are issued by one of the above Australian government bodies and are guaranteed by that issuer. As such, these securities carry the same credit rating as the issuing government body.

#### **Deposits with NSW Treasury &/or Investments in NSW ~~Treasury Corporation's TCorp Hour Glass Facility~~IM Funds**

The only managed fund options available to NSW council are via NSW Treasury Corporation. The NSW ~~Treasury Corporation TCorp Hour Glass Facility~~IM Funds comprises a number of pooled managed funds options each set up as a unit trust. The current cash and fixed income only options available through the ~~Hour Glass~~NSW TCorpIM Funds facilities are the Cash ~~Facility Fund~~ and the ~~Strategic Cash Facility~~Short Term Income Fund.

The Cash ~~Facility Fund~~ provides the more transactional type option and is designed for investments ranging from overnight to 1.5 years, whilst the ~~Strategic Cash Facility~~Short Term Income Fund is designed for investments ranging from 1.5 years out to 3 years.

Both investments will pay back the balance of the investment generally within 24 to 72 hours.

#### **NSW ~~Treasury Corporation TCorp~~IM Medium Term and Long Term Growth**

**~~Facilities~~Funds:** These are diversified funds that invest in a blend of growth assets (e.g. shares & property) and defensive assets (e.g. cash and fixed interest). These funds are designed for investors with longer term time horizons and are able to take additional investment risk in order to generate higher potential returns.

- The Medium Term Growth Fund has growth asset exposure of between 20%-40%. This fund aims to provide a return of CPI + 2%pa over 7 years with greater than 50% probability.
- The Long Term Growth Fund has growth asset exposure of between 60%-80%. This fund aims to provide a return of CPI + 3.5%pa over 10 years with greater than 50% probability.

These funds exhibit a higher degree of volatility in in monthly returns relative to cash and fixed floating rate investments and may have periods of negative returns depending upon market conditions.

#### **Standard & Poor's Credit Ratings Description**

##### **Credit Ratings**

Standard & Poor's (S&P) is a professional organisation that provides analytical services. An S&P rating is an opinion of the general creditworthiness of an obligor with respect to particular debt security or other financial obligation – based on relevant risk factors.

Credit ratings are based, in varying degrees, on the following considerations:

- Likelihood of payment.
- Nature and provisions for the obligation.
- Protection afforded by, and relative position of, the obligation in the event of bankruptcy, reorganisation or other laws affecting creditors' rights.

The issue rating definitions are expressed in terms of default risk.



**Short Term ~~Obligation~~ Credit Ratings (for obligations with maturities of no more than 12 months) are:**

**A-1**

This is the highest short-term category used by S&P. The obligor's capacity to meet its financial commitment on the obligation is strong. Within this category, certain obligations are designated with a plus sign (+). This indicates that the obligor's capacity to meet its financial commitment on these obligations is extremely strong.

**A-2**

A short-term obligation rated A-2 is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations in higher rating categories. However, the obligor's capacity to meet its financial commitment on the obligation is satisfactory.

**A-3**

A short-term obligation rated A-3 exhibits adequate protection parameters. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitment on the obligation.

**Long-Term Credit Ratings- (for obligations greater than 12 months)are:**

**AAA**

An obligation/obligor rated AAA has the highest rating assigned by S&P. The obligor's capacity to meet its financial commitment on the obligation is extremely strong.

**AA**

An obligation/obligor rated AA differs from the highest rated obligations only in a small degree. The obligor's capacity to meet its financial commitment on the obligations is very strong.

**A**

An obligation/obligor rated A is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations/obligor in higher rated categories. However, the obligor's capacity to meet its financial commitment on the obligation is still strong.

**BBB**

An obligation/obligor rated BBB exhibits adequate protection parameters. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity to the obligor to meet its financial commitment on the obligation.

**Plus (+) or Minus (-)**

The ratings from "AA" to "CCC" may be modified by the addition of a plus or minus sign to show relative standing within the major rating categories.

**CreditWatch**



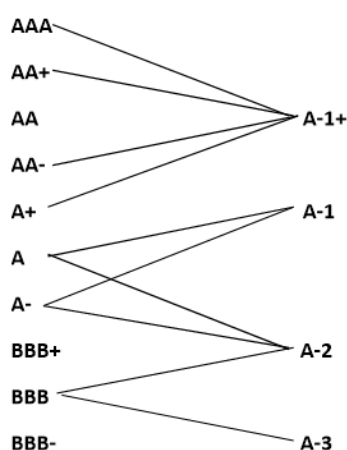
Highlights an emerging situation, which may materially affect the profile of a rated corporation and can be designed as positive, developing or negative. Following a full review the rating may either be affirmed or changed in the direction indication.

#### Rating Outlook

Assesses the potential direction of an issuer's long-term debt rating over the intermediate-to-long term. In determining a Rating Outlook, consideration is given to possible changes in the economic and /or fundamental business conditions. An outlook is not necessarily precursor of a ratings change or future CreditWatch action. A "Rating Outlook – Positive" indicates that rating may be raised. "Negative" means a rating may be lowered. "Stable" indicates that ratings are not likely to change. "Developing" means ratings may be raised or lowered.

#### S&P Ratings Correlations

The standard correlation of short-term ratings with long-term ratings is shown below.



#### 4. Scope

The policy applies to council funds being ~~investment~~ invested for either short term or long term. The General Manager, Chief Financial Officer and Executive ~~M~~anager Finance ~~ial~~ Waverley are responsible persons of council that can make such decisions. The General Manager can delegate the day-to-day management to council officers and the same must be clearly stated in the policy, and noted in Council's Delegation Register.

#### 5. Policy Content

##### 5.1. Investment Framework

Investments are to comply with three key criteria relating to:



- **Portfolio Credit Framework:** limits the overall credit exposure of the portfolio;
- **Counterparty/Institution Credit Framework:** limits exposure to individual institutions based on their credit ratings, and;
- **Term to Maturity Framework:** limits based upon maturity of securities.

~~Percentage limits adopted within each of these frameworks are based upon Council's average core portfolio balance.~~

Credit ratings are based upon the Standard & Poor's Investment Rating, or equivalent [from Moody's or Fitch ratings agencies](#), where a Standard & Poor's Investment Rating does not exist.



**(a) Portfolio Credit Framework**

The maximum available limits in each rating category are as follows:

Portfolio Credit Limits		
Long Term Credit Ratings Categories	Short Term Credit Ratings	Maximum
AAA	A-1+	100%
AA	A-1	100%
A	A-2	60/70%
BBB	-	30%
Specific Ministerial Approved Forms of Investment		
NSW Treasury Corp Deposits and TCorpIM Funds		100%

**(b) Counterparty/Institution Credit Framework**

Exposure to individual counterparties/financial institutions will be restricted by their credit rating so that single entity exposure is limited, as detailed in the table below:

Individual Counterparty Limits		
Long Term Credit Ratings Categories	Short Term Credit Ratings	Maximum
AAA	A-1+	40%
AA	A-1	20/30%
A	A-2	25%
BBB	-	15%
NSW Treasury Corp Deposits and TCorpIM Funds		
Cash <del>Facility Fund</del> and/or <del>Strategic Cash Facility</del> <u>Short Term Income Fund</u>		100%
Medium Term Growth Fund		20%
Long Term Growth Fund		10%

Notes:

- Investments are to be restricted to senior ranked obligations from Australian Authorised Deposit Taking Institutions (ADI's) such as banks, building societies and credit unions that are regulated by, and subject to the prudential standards of, the Australian Prudential Regulation Authority (APRA).





- Managed funds are restricted to ~~those available through~~ the NSW Treasury Corp Hour Glass facility TCorpIM Funds and have been given specific approval under the prevailing Ministerial Investment Order.
- If any of the Council's investments are downgraded such that they no longer fall within the investment policy limits, they will be divested as soon as practicable having regard to potential losses resulting from early redemption and subject to minimising any loss of capital that may arise from compliance with this provision.

**(c) Term to Maturity Framework**

The investment portfolio is to be invested within the following terms to maturity constraints:

	Term to Maturity Limits		
	Short Term (0-1yr)	Medium Term (Over 1yr – 3yrs)	Long Term (Over 3yrs – 10yrs max.)
<b>Maximum</b>	100%	50%	30%
<b>Minimum</b>	30%	0%	0%

**(d) Performance Benchmarks**

The benchmark performance index for the portfolio is the **Ausbond Australian Bank Bill Index**.

**(e) Investments in ethically, socially and environmentally beneficial alternatives.**

Council invests in alternatives by observing quadruple bottom line accounting principles over both short-term and long-term outlooks—society, environment, economic/financial, civic leadership/governance—and where financial institutions are offering an equal or better return on investment, and within the prevailing legislation and current Investment Policy risk management guidelines.

More specifically, a commitment to (including but not limited to): investments that provide for the ethical treatment of both shareholders and stakeholders, support development of co-operative ownership and control of the work place, high quality products and services, local ventures, appropriate technology, ecologically sustainable practices, social and economic justice, peace and non-violence and the use of renewable resources.

And avoiding investments that create pollution (such as fossil fuel industries), that are speculative, that exploit workers, customers and/or the environment, that are engaged in alcohol, tobacco and arms manufacture, that inhibit human rights and that damage non-renewable resources.



|



## 5.2. DELEGATION OF AUTHORITY

Authority for implementation of the Investment Policy is delegated by Council to the General Manager in accordance with the Local Government Act 1993.

The General Manager has in turn delegated the day-to-day management of Council's Investments as per the following:

Depending upon the size of the investment and its maturity profile the following Council officers are approved to authorise transactions. Each authorisation requires approval from two Council officers and where the investment is for greater than \$3 million, or for more than 3 years, the General Manager or Chief Financial Officer must be one of these officers.

	Short Term (0-1yr)	Medium Term (Over 1yr – 3yrs)	Long Term (Over 3yr– 10yrs max.)
\$0 - \$1m	<ul style="list-style-type: none"> <li>Executive Manager Finance<del>cial</del> Waverley</li> <li>Revenue Coordinator</li> <li>Financial Strategist</li> <li>Management &amp; Systems Coordinator</li> <li>Expenditure Coordinator</li> <li>Chief Financial Officer</li> <li>The General Manager or any Director</li> </ul>	<ul style="list-style-type: none"> <li>The General Manager or any Director</li> <li>Chief Financial Officer</li> <li>Executive Manager Finance<del>cial</del> Waverley</li> <li>Revenue Coordinator</li> <li>Financial Strategist</li> <li>Management &amp; Systems Coordinator</li> <li>Expenditure Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>General Manager (<del>mandatory</del>)</li> <li>Chief Financial Officer (<del>mandatory</del>)</li> <li>Any Director</li> <li>Executive Manager Finance<del>cial</del> Waverley</li> </ul>
>\$1m - \$3m	<ul style="list-style-type: none"> <li>Executive Manager Finance<del>cial</del> Waverley</li> <li>Revenue Coordinator</li> <li>Financial Strategist</li> <li>Management &amp; Systems Coordinator</li> <li>Expenditure Coordinator</li> <li>Chief Financial Officer</li> <li>The General Manager or any Director</li> </ul>	<ul style="list-style-type: none"> <li>The General Manager or any Director</li> <li>Chief Financial Officer</li> <li>Executive Manager Finance<del>cial</del> Waverley</li> <li>Revenue Coordinator</li> <li>Financial Strategist</li> <li>Management &amp; Systems Coordinator</li> <li>Expenditure Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>General Manager (<del>mandatory</del>)</li> <li>Chief Financial Officer (<del>mandatory</del>)</li> <li>Any Director</li> <li>Executive Manager Finance<del>cial</del> Waverley</li> </ul>



	Short Term (0-1yr)	Medium Term (Over 1yr – 3yrs)	Long Term (Over 3yr– 10yrs max.)
> \$3M	<ul style="list-style-type: none"> <li>General Manager (mandatory)</li> <li>Any Director</li> <li>Executive Manager, <del>Financial Waverley</del></li> <li><del>Chief Financial Officer</del></li> </ul>	<ul style="list-style-type: none"> <li>General Manager <del>(mandatory)</del></li> <li><del>Chief Financial Officer (mandatory)</del></li> <li>Any Director</li> <li>Executive Manager, <del>Financial Waverley</del></li> </ul>	<ul style="list-style-type: none"> <li>General Manager <del>(mandatory)</del></li> <li><del>Chief Financial Officer (mandatory)</del></li> <li>Any Director</li> <li>Executive Manager <del>Financial Waverley</del></li> </ul>

### 5.3. PRUDENT PERSON STANDARD / ETHICS AND CONFLICTS OF INTEREST

Council's investments are to be managed with the care, diligence and skill that a prudent person would exercise. As trustees of public monies, officers are to manage Council's investment portfolio to safeguard the portfolio in accordance with the spirit of this Investment Policy, and not for speculative purposes. Officers shall refrain from personal activities that would conflict with the proper execution and management of Council's investment portfolio. This policy requires officers to disclose any conflict of interest to the General Manager.

Independent advisors utilised by Council are required to declare any actual or perceived conflicts of interest.

### 5.4. REPORTING & REVIEWING OF INVESTMENTS

All investments must be in the name of Waverley Council and documentary evidence held for each investment and details thereof maintained in an investment Register.

A monthly report will be submitted to Council, providing details of the investment portfolio in terms of performance and counterparty percentage exposure of total portfolio.

The report will also detail investment income earned versus approved budget year to date and Quarterly amended budget year to date.

For audit purposes, certificates must be obtained from the banks / fund managers confirming the amounts of investment held on Council's behalf at 30<sup>th</sup> June each year.



### 5.5. GENERAL

Due to the dynamic nature of the portfolio, it is possible that from time to time there may be breaches of the investment policy's limits for short periods. Should this occur it will be reported to Council at its next ordinary meeting.

## 6. Applicable Legislation

### 6.1. LEGISLATION

All investments are to be made in accordance with:

- Local Government Act 1993 - Section 412 & 625;
- NSW Trustee Act 1925 – Section 14A(2) and 14C(1) & (2);
- Local Government (General) Regulation 2005 – Clause 212;
- Prevailing Ministerial Investment Order

Refer to Schedule 1 for extracts relating to the above.

Furthermore Council's investment management is to comply with:

- Prevailing Local Government Code of Accounting Practice and Financial Reporting;
- Australian Accounting Standards; and
- Division of Local Government Circulars.

Following are relevant sections and clauses relating to the above.

#### Schedule 1: Extracts of Legislative Requirements

##### **LOCAL GOVERNMENT ACT 1993 - SECT 412 & 625 Section 412 Accounting Records**

- 1) A council must keep such accounting records as are necessary to correctly record and explain its financial transactions and its financial position.
- 2) In particular, a council must keep its accounting records in a manner and form that facilitate:
  - a) the preparation of financial reports that present fairly its financial position and the results of its operations, and
  - b) the convenient and proper auditing of those reports.

##### **Section 625 How May Councils Invest?**

- 1) A council may invest money that is not, for the time being, required by the council for any other purpose.
- 2) Money may be invested only in a form of investment notified by order of the Minister published in the Gazette.

Note: See Gazette No 152 of 24.11.2000, p 12041



- 3) An order of the Minister notifying a form of investment for the purposes of this section must not be made without the approval of the Treasurer.
- 4) The acquisition, in accordance with section 358, of a controlling interest in a corporation is not an investment for the purposes of this section.

#### **THE TRUSTEE ACT 1925 – SECTIONS 14A(2), 14C (1) & (2)**

##### **14A (2) Duties of trustee in respect of power of investment**

A trustee must, in exercising a power of investment:

- (a) if the trustee's profession, business or employment is or includes acting as a trustee or investing money on behalf of other persons, exercise the care, diligence and skill that a prudent person engaged in that profession, business or employment would exercise in managing the affairs of other persons, or
- (b) if the trustee is not engaged in such a profession, business or employment, exercise the care, diligence and skill that a prudent person would exercise in managing the affairs of other persons.

##### **14C Matters to which trustee is to have regard when exercising power of investment**

(1) Without limiting the matters that a trustee may take into account when exercising a power of investment, a trustee must, so far as they are appropriate to the circumstances of the trust, if any, have regard to the following matters:

- (a) the purposes of the trust and the needs and circumstances of the beneficiaries,
- (b) the desirability of diversifying trust investments,
- (c) the nature of, and the risk associated with, existing trust investments and other trust property,
- (d) the need to maintain the real value of the capital or income of the trust,
- (e) the risk of capital or income loss or depreciation,
- (f) the potential for capital appreciation,
- (g) the likely income return and the timing of income return,
- (h) the length of the term of the proposed investment,
- (i) the probable duration of the trust,





- (2) the liquidity and marketability of the proposed investment during, and on the determination of, the term of the proposed investment,
  - (a) the aggregate value of the trust estate,
  - (b) the effect of the proposed investment in relation to the tax liability of the trust,
  - (c) the likelihood of inflation affecting the value of the proposed investment or other trust property,
  - (d) the costs (including commissions, fees, charges and duties payable) of making the proposed investment,
  - (e) the results of a review of existing trust investments in accordance with section 14A (4).
- (3) A trustee may, having regard to the size and nature of the trust, do either or both of the following:
  - (a) obtain and consider independent and impartial advice reasonably required for the investment of trust funds or the management of the investment from a person whom the trustee reasonably believes to be competent to give the advice,
  - (b) pay out of trust funds the reasonable costs of obtaining the advice.

#### **LOCAL GOVERNMENT (GENERAL) REGULATION 2005 - CLAUSE 212**

##### **212 Reports on council investments**

- (1) The responsible accounting officer of a council:
  - (a) must provide the council with a written report (setting out details of all money that the council has invested under section 625 of the Act) to be presented:
    - i if only one ordinary meeting of the council is held in a month, at that meeting, or
    - ii if more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines, and
  - (b) must include in the report a certificate as to whether or not the investment has been made in accordance with the Act, the regulations and the council's investment policies.



- (2) The report must be made up to the last day of the month immediately preceding the meeting.

Note. Section 625 of the Act says how a council may invest its surplus funds.



Circular No. 11-01  
Date 17 February 2011  
Doc ID: A232163

Contact: Finance Policy Section  
02 4428 4100  
dlg@dlg.nsw.gov.au

### REVISED MINISTERIAL INVESTMENT ORDER

A revised Investment Order pursuant to section 625 of the *Local Government Act 1993* has been issued. The Minister for Local Government signed the revised Order on 12 January 2011 and it was published in the NSW Government Gazette on 11 February 2011. It replaces the Order dated 31 July 2008. The revised Order is attached to this circular.

Changes to the Investment Order include:

- the removal of the ability to invest in the mortgage of land (part (c) of the Investment Order dated 31 July 2008)
- the removal of the ability to make a deposit with the Local Government Financial Services Pty Ltd (part (f) of the order dated 31 July 2008)
- the addition of "Key Considerations" in the revised Investment Order, which includes a comment that a council's General Manager, or any other staff, with delegated authority by a council to invest in funds on behalf of the council must do so in accordance with the council's adopted investment policy.

Councils are reminded that on 25 May 2010 the Division of Local Government issued Investment Policy Guidelines (Circular to Councils 10-11 refers). It is expected that all councils will by now have adopted an Investment Policy in accordance with the Guidelines.

A handwritten signature in blue ink, reading "Ross Woodward".

**Ross Woodward**  
Chief Executive, Local Government  
A Division of the Department of Premier and Cabinet

Department of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [dlg@dlg.nsw.gov.au](mailto:dlg@dlg.nsw.gov.au) W [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) ABN 99 567 863 195



# **LOCAL GOVERNMENT ACT 1993 – INVESTMENT ORDER**

(Relating to investments by councils)

I, the Hon. Barbara Perry MP, Minister for Local Government, in pursuance of section 625(2) of the *Local Government Act 1993* and with the approval of the Treasurer, do, by this my Order, notify for the purposes of section 625 of that Act that a council or county council may only invest money (on the basis that all investments must be denominated in Australian Dollars) in the following forms of investment:

- (a) any public funds or securities issued by or guaranteed by, the Commonwealth, any State of the Commonwealth or a Territory;
- (b) any debentures or securities issued by a council (within the meaning of the *Local Government Act 1993* (NSW));
- (c) interest bearing deposits with, or any debentures or bonds issued by, an authorised deposit-taking institution (as defined in the *Banking Act 1959* (Cwth)), but excluding subordinated debt obligations;
- (d) any bill of exchange which has a maturity date of not more than 200 days; and if purchased for value confers on the holder in due course a right of recourse against a bank which has been designated as an authorised deposit-taking institution by the Australian Prudential Regulation Authority;
- (e) a deposit with the New South Wales Treasury Corporation or investments in an Hour-Glass investment facility of the New South Wales Treasury Corporation;

All investment instruments (excluding short term discount instruments) referred to above include both principal and investment income.

## Transitional Arrangements

- (i) Subject to paragraph (ii) nothing in this Order affects any investment made before the date of this Order which was made in compliance with the previous Ministerial Orders, and such investments are taken to be in compliance with this Order.
- (ii) Paragraph (i) only applies to those investments made before the date of this Order and does not apply to any restructuring or switching of investments or any re-investment of proceeds received on disposal or maturity of such investments, which for the avoidance of doubt must comply with this Order.

## Key Considerations

An investment is not in a form of investment notified by this order unless it also complies with an investment policy of council adopted by a resolution of council.

All councils should by resolution adopt an investment policy that is consistent with this Order and any guidelines issued by the Chief Executive (Local Government), Department of Premier and Cabinet, from time to time.

The General Manager, or any other staff member, with delegated authority by a council to invest funds on behalf of a council must do so in accordance with the council's adopted investment policy.

Councils have a fiduciary responsibility when investing. Councils should exercise the care, diligence and skill that a prudent person would exercise in managing the affairs of other persons.

When exercising the power of investment councils should consider, but not be limited by, the risk of capital or income loss or depreciation, the likely income return and the timing of income return, the length of the term of the proposed investment, the liquidity and marketability of the proposed investment, the likelihood of inflation affecting the value of the proposed investment and the costs (including commissions, fees, charges and duties payable) of making the proposed investment.

Dated this 12<sup>th</sup> day of January 2011

  
**Hon BARBARA PERRY MP**  
 Minister for Local Government

**7. Related Policies and Procedures**

N/A

**8. Review of Policy**

This Policy will be reviewed every year or as required in the event of legislative changes or requirements. The Policy may also be changed as a result of other amendments. Any amendments to the Policy must be way of a Council resolution or with the approval of the General Manager.

## REPORT CM/7.4/19.06



**Subject:** Investment Portfolio Report - May 2019

**TRIM No:** A03/2211

**Author:** Sid Ali, Revenue Co-ordinator  
Teena Su, Executive Manager, Finance

**Director:** Darren Smith, Chief Financial Officer

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### RECOMMENDATION:

That Council:

1. Receives and notes the Investment Summary Report for May 2019 attached to this report.
2. Notes that all investments have been made in accordance with the requirements of section 625 of the *Local Government Act 1993* and directions from the Minister for Local Government, including Ministerial Investment Orders, and Council's Investment Policy.

#### 1. Executive Summary

For the month of May 2019, Council's Investment Portfolio generated \$420,530 of interest.

The interest on investment budget for the 2018–19 financial year was adopted by Council at its meeting on 19 June 2018, and was set at \$3,974,000. It is revised to \$4,733,401 in the Q3 budget review process.

The interest income for the year to date figure as at 31 May 2019 is tracking at 96.30% (\$4,558,275) of the Current Budget.

#### 2. Introduction/Background

Clause 212 of the *Local Government (General) Regulation* requires that Council be provided with a written report setting out details of all money that the Council has invested under section 625 of the *Local Government Act 1993* (the Act) and certifying that these investments have been made in accordance with the Act, regulations, Ministerial Investment Orders and Council's Investment Policy.

The following table illustrates the monthly interest income received by Council and performance against the Budget:



Table 1. Monthly interest income received by Council.

Month	2018/19 Budget (\$)	Actual Monthly (\$)	Actual YTD (\$)	Tracking YTD Original Budget %	Tracking Current Budget %
July	3,974,000	370,830	370,830	9.33%	
August	3,974,000	410,428	781,258	19.66%	
September	3,974,000	371,929	1,153,187	29.02%	
October	3,974,000	487,675	1,640,862	41.29%	
November	3,974,000	470,720	2,063,314	51.92%	
December	3,974,000	342,756	2,453,828	61.75%	
Q2 Amendment	150,000				
January	4,124,000	313,838	2,876,101	72.37%	69.74%
February	4,124,000	395,499	3,271,601	82.33%	79.33%
March	4,124,000	395,425	3,667,025	92.28%	88.92%
Q3 Amendment	609,401				
April	4,733,401	470,720	4,137,745	104.12%	87.42%
May	4,733,401	420,530	4,558,275	114.70%	96.30%

### 3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 21 May 2019	CM/7.2/19.05	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Receives and notes the Investment Summary Report for April 2019 attached to this report.</li> <li>2. Notes that all investments have been made in accordance with the requirements of section 625 of the Local Government Act 1993 and directions from the Minister for Local Government, including Ministerial Investment Orders and Council's Investment Policy.</li> </ol>

### 4. Discussion

For the month of May 2019, Council's cash investment portfolio generated interest earnings of \$420,530 or 8.88% of the Current Budget of \$4,733,401.

Council's investment portfolio posted a return of 2.71% pa for the month of May versus the Ausbond Bank Bill Index benchmark return of 1.79% pa.

Over the last 12 months, Council's investment portfolio has exceeded the Ausbond bank bill index benchmark by 0.90% pa (2.89% vs 1.99% pa).

## Portfolio value

Council's investment portfolio, as at 31 May 2019, has a current market value of \$183,856,620 which represents a gain of 2,092,614 on the \$181,764,006 face value of the portfolio with the portfolio generating a 2.89% average yield. The table below provides a summary by investment (asset) type.

*Table 2. Portfolio value – Summary by investment (asset) type.*

Asset Group	Face Value	Current value	\$ Gain / (Loss)	Current Yield
Bonds	\$3,000,000	\$3,077,582	\$77,582	3.50%
Cash	\$10,556,309	\$10,556,309	\$-	1.05%
Floating Rate Note	\$29,400,000	\$29,672,145	\$272,145	2.97%
Floating Rate Term Deposits	\$15,500,000	\$15,561,817	\$61,817	2.54%
Managed Funds	\$4,307,698	\$4,307,698	\$-	2.13%
Term Deposit	\$119,000,000	\$120,681,070	\$1,681,070	2.79%
<b>Total</b>	<b>\$181,764,006</b>	<b>\$183,856,620</b>	<b>\$2,092,614</b>	<b>2.70%</b>

## Analysis

Attached to this report is the Summary of Investment Portfolio for the period ending 31 May 2019. These reports are prepared by Council's independent financial advisor, Prudential Investment Services Corp.

Included in this report are tables showing that Council's investment portfolio for the month of May 2019 has exceeded the AusBond bank bill index by 0.92% pa (2.71% to 1.79%pa). The Portfolio outperformed the stated benchmark measure 'Rate of return on cash exceeds AusBond Bank Bill Index' as illustrated in the table below:

*Table 3. Portfolio return.*

Month	Portfolio Return %	Ausbond BB Index %	Variance %
Jul -18	2.98	2.26	0.72
Aug-18	3.05	1.99	1.06
Sep-18	2.75	1.94	0.81
Oct – 18	2.81	2.00	0.81
Nov-18	2.61	1.90	0.71
Dec-18	2.73	1.81	0.92
Jan-19	2.92	2.14	0.78
Feb-19	3.19	2.28	0.91
Mar-19	3.14	1.96	1.18
Apr-19	3.08	2.01	1.07
May-19	2.71	1.79	0.92
<b>Average % return Over the last 12 months</b>	<b>2.89</b>	<b>1.99</b>	<b>0.90</b>

With the Reserve Bank of Australia (RBA) cutting the official cash rate to 1.25% on June 4, all financial institutions have reduced their deposit account rates in response to the RBA rate cut. Council's future investments return will inevitably be affected by this. In this current low interest rate environment, the potential for higher returns over the long-term may require a small exposure to growth funds through NSW TCorp's managed growth funds.

Investing in NSW TCorp's medium term and long-term growth fund instruments to better match Council's long-term holdings may be another alternative to achieve a better return over the defensive cash and fixed term investments. These funds have exposure to growth assets such as property and shares which, when held over long-term time horizons, have historically produced higher returns than cash and fixed/floating rate interest investments. The long-term growth funds are more volatile on a monthly basis and have a higher probability of monthly loss.

The NSW TCorp funds are not considered as non-fossil fuel investments, therefore, it is not able to improve the level of non-fossil fuel aligned investments.

### **Investments in ethically, socially and environmentally beneficial alternatives**

As at the end of May 2019, 74.3% of Council's portfolio was invested in non-fossil fuel lending ADIs and Socially Responsible Investments, while fossil fuel lending ADIs accounted for 23.3% of the portfolio. The remaining 2.4% is invested with TCorp.

### **5. Financial impact statement/Timeframe/Consultation**

This report has been prepared in consultation with Council's independent financial advisor, Prudential Investment Services Corp.

### **6. Conclusion**

Council's investment portfolio has accounted a year to date total interest earning of \$4,558,275 as at 31 May 2019, and it is on track to achieve the current budgeted interest of \$4,733,401.

### **7. Attachments**

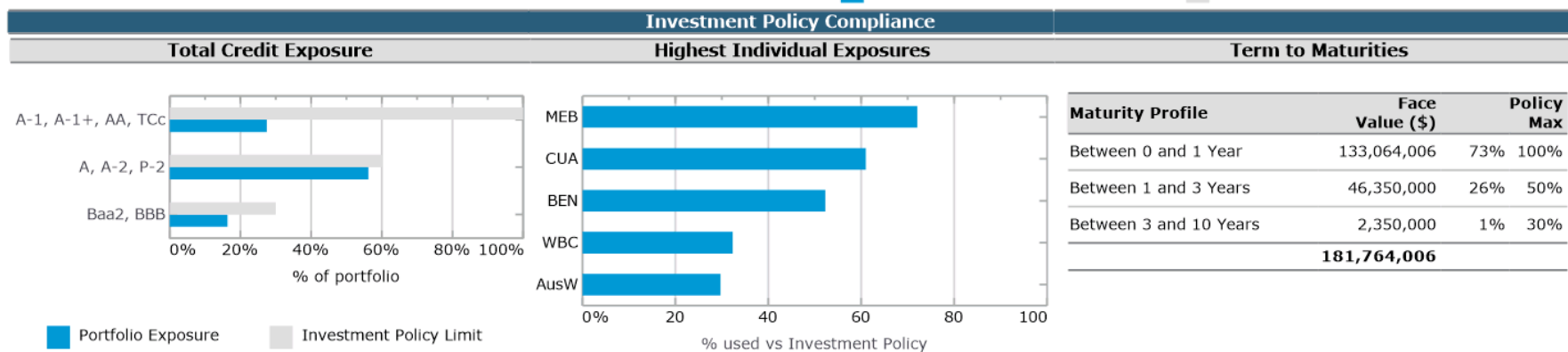
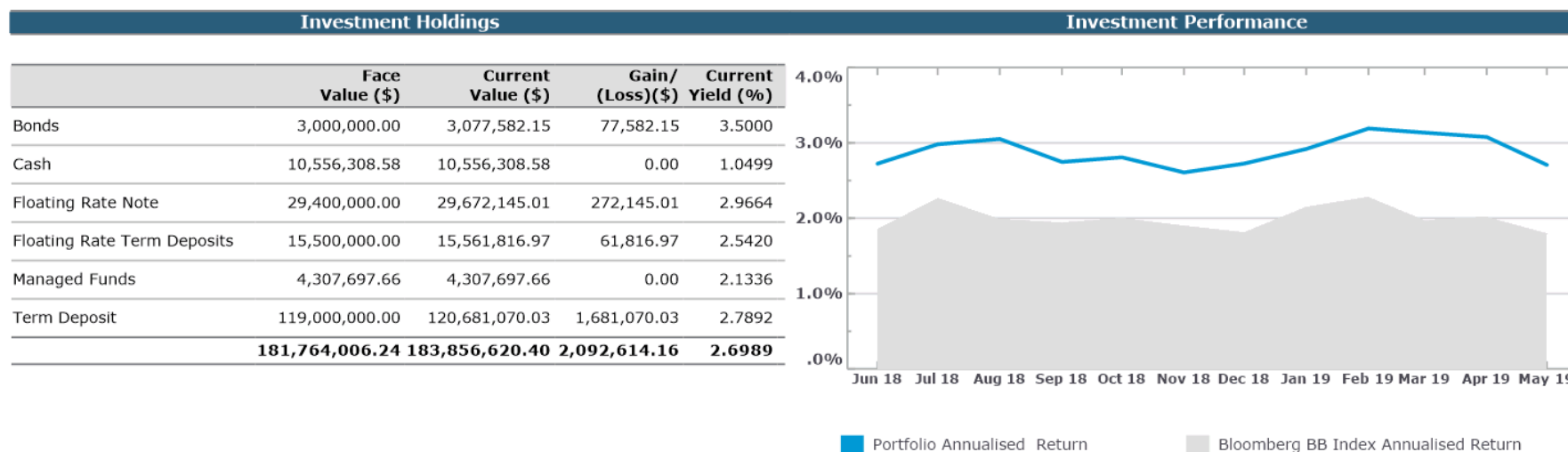
1. Investment Summary Report - May 19 [↓](#) .



## **Investment Summary Report May 2019**

## Waverley Council

### Executive Summary



## Waverley Council

### Investment Holdings Report



#### Cash Accounts

Face Value (\$)	Current Yield	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
5,262,486.24	1.1000%	Commonwealth Bank of Australia	A-1+	5,262,486.24	120789	24hr Call
3,148,940.96	1.0000%	Commonwealth Bank of Australia	A-1+	3,148,940.96	120794	General Funds
25,866.24	1.0000%	Commonwealth Bank of Australia	A-1+	25,866.24	120795	Trust Funds
430,928.93	1.0000%	Commonwealth Bank of Australia	A-1+	430,928.93	120796	Cemetery Funds
530,863.01	1.0000%	Commonwealth Bank of Australia	A-1+	530,863.01	120797	Depositor Funds
222,972.85	1.0000%	Commonwealth Bank of Australia	A-1+	222,972.85	120799	Library CP
666,586.29	1.0000%	Commonwealth Bank of Australia	A-1+	666,586.29	120800	Eastgate CP
237,217.84	1.0000%	Commonwealth Bank of Australia	A-1+	237,217.84	120801	Hollywood Av CP
30,446.22	1.0000%	Commonwealth Bank of Australia	A-1+	30,446.22	370151	Library Gift
<b>10,556,308.58</b>	<b>1.0499%</b>			<b>10,556,308.58</b>		

#### Managed Funds

Face Value (\$)	Current Yield	Institution	Credit Rating	Fund Name	Current Value (\$)	Deal No.	Reference
2,131,317.74	2.2358%	NSW T-Corp (Cash)	TCc	Short Term Income Fund	2,131,317.74	411310	Builder Deposits
2,176,379.92	2.0335%	NSW T-Corp (Cash)	TCc	Cash Fund	2,176,379.92	505262	
<b>4,307,697.66</b>	<b>2.1336%</b>				<b>4,307,697.66</b>		

#### Term Deposits

Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
4-Jun-19	3,000,000.00	2.8200%	Bendigo and Adelaide Bank	A-2	3,000,000.00	30-May-18	3,085,063.56	536672	85,063.56	At Maturity	
25-Jun-19	1,500,000.00	2.7500%	Bendigo and Adelaide Bank	A-2	1,500,000.00	21-Aug-18	1,532,095.89	536990	32,095.89	At Maturity	
2-Jul-19	3,000,000.00	2.8500%	ME Bank	A-2	3,000,000.00	20-Jul-18	3,074,021.92	536862	74,021.92	At Maturity	
9-Jul-19	3,000,000.00	2.8500%	ME Bank	A-2	3,000,000.00	18-Jul-18	3,074,490.41	536857	74,490.41	At Maturity	
16-Jul-19	3,000,000.00	2.8500%	ME Bank	A-2	3,000,000.00	17-Jul-18	3,074,724.66	536856	74,724.66	At Maturity	
23-Jul-19	1,000,000.00	2.6500%	ME Bank	A-2	1,000,000.00	4-Mar-19	1,006,461.64	537598	6,461.64	At Maturity	
26-Jul-19	2,000,000.00	2.8000%	Auswide Bank	P-2	2,000,000.00	30-Oct-18	2,032,832.88	537268	32,832.88	At Maturity	

Waverley Council - Investment Summary Report



Page 3 of 20.



## Waverley Council

### Investment Holdings Report



#### Term Deposits

Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
30-Jul-19	2,000,000.00	2.7500%	Bendigo and Adelaide Bank	A-2	2,000,000.00	17-Aug-18	2,043,397.26	536980	43,397.26	At Maturity	
6-Aug-19	1,000,000.00	2.6500%	ME Bank	A-2	1,000,000.00	4-Mar-19	1,006,461.64	537599	6,461.64	At Maturity	
13-Aug-19	3,000,000.00	2.7500%	Bendigo and Adelaide Bank	A-2	3,000,000.00	16-Aug-18	3,065,321.92	536976	65,321.92	At Maturity	
20-Aug-19	3,000,000.00	2.7500%	ME Bank	A-2	3,000,000.00	24-Aug-18	3,063,513.70	537009	63,513.70	At Maturity	
26-Aug-19	2,000,000.00	3.2000%	Westpac Group	A-1+	2,000,000.00	24-Aug-16	2,049,271.23	534167	49,271.23	Annually	
3-Sep-19	3,000,000.00	2.7500%	ME Bank	A-2	3,000,000.00	29-Aug-18	3,062,383.56	537027	62,383.56	Annually	
10-Sep-19	3,000,000.00	2.7500%	ME Bank	A-2	3,000,000.00	31-Aug-18	3,061,931.51	537044	61,931.51	Annually	
17-Sep-19	3,000,000.00	2.7500%	ME Bank	A-2	3,000,000.00	3-Sep-18	3,061,253.42	537049	61,253.42	Annually	
24-Sep-19	3,000,000.00	2.9000%	Bank of Queensland	A-2	3,000,000.00	20-Sep-17	3,060,542.47	535796	60,542.47	Annually	
1-Oct-19	2,000,000.00	2.7500%	ME Bank	A-2	2,000,000.00	13-Sep-18	2,039,328.77	537130	39,328.77	Annually	
8-Oct-19	3,000,000.00	2.7500%	Credit Union Australia	A-2	3,000,000.00	5-Oct-18	3,054,020.55	537198	54,020.55	At Maturity	
15-Oct-19	1,500,000.00	2.8000%	Credit Union Australia	A-2	1,500,000.00	6-Nov-18	1,523,819.18	537302	23,819.18	At Maturity	
15-Oct-19	2,500,000.00	2.8000%	MyState Bank	P-2	2,500,000.00	22-Nov-18	2,536,630.14	537343	36,630.14	At Maturity	
22-Oct-19	4,000,000.00	2.8900%	ING Bank (Australia)	A-1	4,000,000.00	13-Nov-17	4,063,342.47	535953	63,342.47	Annually	
29-Oct-19	2,500,000.00	2.9700%	ING Bank (Australia)	A-1	2,500,000.00	1-Nov-17	2,543,126.03	535905	43,126.03	Annually	
5-Nov-19	3,000,000.00	2.7500%	Rural Bank	A-2	3,000,000.00	23-Oct-18	3,049,952.05	537258	49,952.05	Annually	
7-Nov-19	2,000,000.00	2.5000%	Suncorp Bank	A-1	2,000,000.00	9-Apr-19	2,007,260.27	537863	7,260.27	At Maturity	
12-Nov-19	1,500,000.00	2.8000%	Credit Union Australia	A-2	1,500,000.00	6-Nov-18	1,523,819.18	537303	23,819.18	At Maturity	
19-Nov-19	3,000,000.00	2.8500%	Credit Union Australia	A-2	3,000,000.00	20-Nov-18	3,045,209.59	537333	45,209.59	At Maturity	
26-Nov-19	3,000,000.00	2.9000%	Credit Union Australia	A-2	3,000,000.00	5-Dec-18	3,042,427.40	537394	42,427.40	At Maturity	
10-Dec-19	3,000,000.00	2.9000%	Credit Union Australia	A-2	3,000,000.00	6-Dec-18	3,042,189.04	537399	42,189.04	Annually	
17-Dec-19	2,000,000.00	2.8500%	MyState Bank	P-2	2,000,000.00	3-Dec-18	2,028,109.59	537371	28,109.59	Annually	
19-Dec-19	2,000,000.00	2.4700%	Rural Bank	A-2	2,000,000.00	6-May-19	2,003,518.90	537928	3,518.90	At Maturity	
7-Jan-20	1,000,000.00	2.7000%	Auswide Bank	P-2	1,000,000.00	4-Mar-19	1,006,583.56	537600	6,583.56	At Maturity	
14-Jan-20	3,000,000.00	2.7000%	Auswide Bank	P-2	3,000,000.00	14-Mar-19	3,017,531.51	537637	17,531.51	At Maturity	

Waverley Council - Investment Summary Report



Page 4 of 20.

## Waverley Council

### Investment Holdings Report



#### Term Deposits

Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
21-Jan-20	1,500,000.00	2.7000%	Auswide Bank	P-2	1,500,000.00	4-Apr-19	1,506,435.62	537782	6,435.62	At Maturity	
28-Jan-20	2,500,000.00	2.7600%	Credit Union Australia	A-2	2,500,000.00	25-Feb-19	2,518,147.95	537562	18,147.95	At Maturity	
11-Feb-20	2,000,000.00	2.4100%	Rural Bank	A-2	2,000,000.00	7-May-19	2,003,301.37	537931	3,301.37	At Maturity	
18-Feb-20	1,500,000.00	2.4500%	AMP Bank	A-2	1,500,000.00	23-May-19	1,500,906.16	537971	906.16	At Maturity	
3-Mar-20	3,000,000.00	2.8000%	ME Bank	A-2	3,000,000.00	5-Sep-18	3,061,906.85	537069	61,906.85	Annually	
28-Apr-20	1,000,000.00	2.2600%	Westpac Group	A-1+	1,000,000.00	13-May-19	1,001,176.44	537941	1,176.44	Quarterly	Green
5-May-20	2,000,000.00	2.2600%	Westpac Group	A-1+	2,000,000.00	13-May-19	2,002,352.88	537940	2,352.88	Quarterly	Green
12-May-20	1,000,000.00	2.4500%	Auswide Bank	P-2	1,000,000.00	16-May-19	1,001,073.97	537954	1,073.97	At Maturity	
19-May-20	2,000,000.00	2.4500%	Auswide Bank	P-2	2,000,000.00	16-May-19	2,002,147.95	537955	2,147.95	Annually	
26-May-20	1,000,000.00	2.4500%	Auswide Bank	P-2	1,000,000.00	20-May-19	1,000,805.48	537958	805.48	At Maturity	
2-Jun-20	2,000,000.00	2.4500%	Auswide Bank	Baa2	2,000,000.00	20-May-19	2,001,610.96	537959	1,610.96	At Maturity	
27-Oct-20	3,000,000.00	2.9000%	Rural Bank	BBB+	3,000,000.00	22-Oct-18	3,052,915.07	537252	52,915.07	Annually	
15-Dec-20	2,000,000.00	2.9500%	Credit Union Australia	BBB	2,000,000.00	18-Dec-18	2,026,671.23	537426	26,671.23	Annually	
9-Feb-21	2,500,000.00	2.9500%	Newcastle Permanent Building Society	BBB	2,500,000.00	11-Feb-19	2,522,226.03	537536	22,226.03	Annually	
23-Feb-21	2,000,000.00	2.9000%	Credit Union Australia	BBB	2,000,000.00	26-Feb-19	2,015,095.89	537565	15,095.89	Annually	
8-Jun-21	6,000,000.00	3.1500%	Westpac Group	AA-	6,000,000.00	6-Jun-18	6,045,049.32	536715	45,049.32	Quarterly	
21-Sep-21	2,500,000.00	2.8000%	Newcastle Permanent Building Society	BBB	2,500,000.00	25-Mar-19	2,513,041.10	537651	13,041.10	Annually	
8-Feb-22	3,000,000.00	3.0500%	Newcastle Permanent Building Society	BBB	3,000,000.00	19-Feb-19	3,025,569.86	537553	25,569.86	Annually	
<b>119,000,000.00</b>		<b>2.7892%</b>			<b>119,000,000.00</b>		<b>120,681,070.03</b>		<b>1,681,070.03</b>		

#### Floating Rate Term Deposits

Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
11-Jun-19	3,000,000.00	2.6100%	Westpac Group 3moBBSW+0.76%	A-1+	3,000,000.00	14-Jun-18	3,016,947.12	536749	16,947.12	11-Jun-19	
18-Jun-19	4,000,000.00	2.5950%	Westpac Group 3moBBSW+0.76%	A-1+	4,000,000.00	14-Jun-18	4,021,328.77	536750	21,328.77	18-Jun-19	

## Waverley Council

### Investment Holdings Report



#### Floating Rate Term Deposits

Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Reference Date
10-Jun-21	3,000,000.00	2.9400%	Commonwealth Bank of Australia ¾yr@4% then BBSW+1.08%	AA-	3,000,000.00	10-Jun-16	3,019,814.79	535380	19,814.79	11-Jun-19
16-Nov-21	3,000,000.00	2.2508%	Westpac Group 3moBBSW+0.82%	AA-	3,000,000.00	28-Nov-18	3,000,739.99	537360	739.99	28-Aug-19 Green
16-May-22	2,500,000.00	2.7250%	Westpac Group 3moBBSW+1.10%	AA-	2,500,000.00	16-May-17	2,502,986.30	535241	2,986.30	16-Aug-19
<b>15,500,000.00</b>		<b>2.6190%</b>			<b>15,500,000.00</b>		<b>15,561,816.97</b>		<b>61,816.97</b>	

#### Floating Rate Notes

Maturity Date	Face Value (\$)	Current Coupon	Security Name	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Coupon Reference Date
29-Nov-19	2,000,000.00	2.9200%	GBS Snr FRN (Nov19) BBSW+1.50%	A-2	2,000,000.00	29-Nov-16	2,002,509.48	534564	480.00	29-Aug-19
21-Feb-20	3,000,000.00	2.6566%	BEN Snr FRN (Feb20) BBSW+1.10%	A-2	3,000,000.00	21-Nov-16	3,015,451.86	534540	2,401.86	21-Aug-19
20-Mar-20	3,000,000.00	3.1200%	CUA Snr FRN (Mar20) BBSW+1.30%	A-2	3,000,000.00	20-Mar-17	3,035,070.00	534995	18,720.00	20-Jun-19
20-Mar-20	3,200,000.00	3.1200%	CUA Snr FRN (Mar20) BBSW+1.30%	A-2	3,235,232.00	24-Nov-17	3,237,408.00	535984	19,968.00	20-Jun-19
7-Apr-20	3,000,000.00	3.0734%	NPBS Snr FRN (Apr20) BBSW+1.35%	A-2	3,000,000.00	7-Apr-15	3,031,760.84	504013	13,640.84	8-Jul-19
7-Apr-20	1,000,000.00	3.0734%	NPBS Snr FRN (Apr20) BBSW+1.35%	A-2	1,011,250.00	1-Dec-17	1,010,586.95	536004	4,546.95	8-Jul-19
9-Nov-20	2,250,000.00	2.9000%	ME Bank Snr FRN (Nov20) BBSW+1.25%	BBB	2,250,000.00	9-Nov-17	2,265,811.64	535919	4,111.64	9-Aug-19
12-Apr-21	1,500,000.00	3.0700%	SUN Snr FRN (Apr21) BBSW+1.38%	A+	1,500,000.00	12-Apr-16	1,528,928.22	533415	6,308.22	12-Jul-19
16-Apr-21	2,500,000.00	2.9605%	ME Bank Snr FRN (Apr21) BBSW+1.27%	BBB	2,500,000.00	17-Apr-18	2,521,502.60	536513	9,327.60	16-Jul-19
18-May-21	2,000,000.00	3.0300%	BoQ Snr FRN (May21) BBSW+1.48%	BBB+	2,000,000.00	18-May-16	2,029,652.33	533605	1,992.33	19-Aug-19
2-Jul-21	2,100,000.00	3.1373%	TMB Snr FRN (Jul21) BBSW+1.37%	BBB	2,100,000.00	2-Jul-18	2,116,878.13	536787	10,830.13	2-Jul-19
30-Aug-21	1,500,000.00	2.7200%	BOZ 'SRI' Snr FRN (Aug21) BBSW+1.30%	BBB	1,500,000.00	30-Aug-18	1,506,103.56	536983	223.56	30-Aug-19
25-Jan-23	1,250,000.00	2.6078%	BEN Snr FRN (Jan23) BBSW+1.05%	BBB+	1,250,000.00	25-Jan-18	1,258,677.60	536145	3,215.10	25-Jul-19
6-Feb-23	1,100,000.00	2.9491%	NPBS Snr FRN (Feb23) BBSW+1.40%	BBB	1,100,000.00	6-Feb-18	1,111,803.80	536174	2,310.80	6-Aug-19
<b>29,400,000.00</b>		<b>2.9664%</b>			<b>29,446,482.00</b>		<b>29,672,145.01</b>		<b>98,077.03</b>	

## Waverley Council

### Investment Holdings Report



Fixed Rate Bonds											
Maturity Date	Face Value (\$)	Coupon	Security Name	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Purchase Yield	Reference
20-Oct-20	3,000,000.00	3.5000%	SUN Snr Bond (Oct20) 3.50%	A+	3,042,780.00	18-May-18	3,077,582.15	536638	11,312.15	3.0000%	
	<b>3,000,000.00</b>				<b>3,042,780.00</b>		<b>3,077,582.15</b>		<b>11,312.15</b>	<b>3.0000%</b>	

# Waverley Council

## Accrued Interest Report - May 2019



### Accrued Interest Report

Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
<b>Bonds</b>									
SUN Snr Bond (Oct20) 3.50%	536638		3,000,000.00	18-May-18	20-Oct-20		31	8,991.71	3.53%
<b>Bonds Total</b>								<b>8,991.71</b>	<b>3.53%</b>
<b>Floating Rate Note</b>									
GBS Snr FRN (Nov19) BBSW+1.50%	534564		2,000,000.00	29-Nov-16	29-Nov-19	16,619.18	31	5,650.41	3.33%
BEN Snr FRN (Feb20) BBSW+1.10%	534540		3,000,000.00	21-Nov-16	21-Feb-20	22,013.97	31	7,348.82	2.88%
CUA Snr FRN (Mar20) BBSW+1.30%	534995		3,000,000.00	20-Mar-17	20-Mar-20		31	7,949.59	3.12%
CUA Snr FRN (Mar20) BBSW+1.30%	535984		3,200,000.00	24-Nov-17	20-Mar-20		31	8,479.56	3.12%
NPBS Snr FRN (Apr20) BBSW+1.35%	504013		3,000,000.00	07-Apr-15	07-Apr-20		31	7,830.85	3.07%
NPBS Snr FRN (Apr20) BBSW+1.35%	536004		1,000,000.00	01-Dec-17	07-Apr-20		31	2,610.29	3.07%
ME Bank Snr FRN (Nov20) BBSW+1.25%	535919		2,250,000.00	09-Nov-17	09-Nov-20	17,395.47	31	5,711.22	2.99%
SUN Snr FRN (Apr21) BBSW+1.38%	533415		1,500,000.00	12-Apr-16	12-Apr-21		31	3,911.10	3.07%
ME Bank Snr FRN (Apr21) BBSW+1.27%	536513		2,500,000.00	17-Apr-18	16-Apr-21		31	6,285.99	2.96%
BoQ Snr FRN (May21) BBSW+1.48%	533605		2,000,000.00	18-May-16	18-May-21	17,103.01	31	5,563.29	3.28%
TMB Snr FRN (Jul21) BBSW+1.37%	536787		2,100,000.00	02-Jul-18	02-Jul-21		31	5,595.57	3.14%
BOz 'SRI' Snr FRN (Aug21) BBSW+1.30%	536983		1,500,000.00	30-Aug-18	30-Aug-21	11,851.57	31	4,000.44	3.14%
BEN Snr FRN (Jan23) BBSW+1.05%	536145		1,250,000.00	25-Jan-18	25-Jan-23		31	2,768.56	2.61%
NPBS Snr FRN (Feb23) BBSW+1.40%	536174		1,100,000.00	06-Feb-18	06-Feb-23	9,173.10	31	2,826.15	3.03%
<b>Floating Rate Note Total</b>						<b>94,156.30</b>		<b>76,531.84</b>	<b>3.06%</b>
<b>Floating Rate Term Deposits</b>									
Westpac Group	535380		3,000,000.00	10-Jun-16	10-Jun-21		31	6,650.13	2.61%
Westpac Group	536750		4,000,000.00	14-Jun-18	18-Jun-19		31	8,815.89	2.59%
Commonwealth Bank of Australia	535380		3,000,000.00	10-Jun-16	10-Jun-21		31	7,490.95	2.94%

# Waverley Council

## Accrued Interest Report - May 2019



### Accrued Interest Report

Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
Westpac Group	535380	Green	3,000,000.00	10-Jun-16	10-Jun-21	19,670.95	31	6,707.58	2.63%
Westpac Group	535241		2,500,000.00	16-May-17	16-May-22	18,174.66	31	6,119.86	2.88%
<b>Floating Rate Term Deposits Total</b>						<b>37,845.61</b>		<b>35,784.41</b>	<b>2.72%</b>
<b>Managed Funds</b>									
Short Term Income Fund	411310	Builder Deposits	2,131,317.74	01-Dec-15			31	3,998.79	2.24%
Cash Fund	505262		2,176,379.92	30-Jul-15			31	3,717.95	2.03%
<b>Managed Funds Total</b>								<b>7,716.74</b>	<b>2.13%</b>
<b>Term Deposits</b>									
ME Bank	536866		1,000,000.00	24-Jul-18	07-May-19	22,409.59	6	468.49	2.85%
Bendigo and Adelaide Bank	536979		1,000,000.00	17-Aug-18	07-May-19	19,815.07	6	452.06	2.75%
MyState Bank	537367		1,500,000.00	30-Nov-18	14-May-19	18,647.26	13	1,469.18	2.75%
Bendigo and Adelaide Bank	535251		3,000,000.00	18-May-17	15-May-19	86,284.93	14	3,336.98	2.90%
Bendigo and Adelaide Bank	536989		1,500,000.00	21-Aug-18	21-May-19	30,852.74	20	2,260.27	2.75%
Bendigo and Adelaide Bank	536954		3,000,000.00	14-Aug-18	28-May-19	64,869.86	27	6,102.74	2.75%
Bendigo and Adelaide Bank	536672		3,000,000.00	30-May-18	04-Jun-19		31	7,185.20	2.82%
Bendigo and Adelaide Bank	536990		1,500,000.00	21-Aug-18	25-Jun-19		31	3,503.42	2.75%
ME Bank	536862		3,000,000.00	20-Jul-18	02-Jul-19		31	7,261.65	2.85%
ME Bank	536857		3,000,000.00	18-Jul-18	09-Jul-19		31	7,261.64	2.85%
ME Bank	536856		3,000,000.00	17-Jul-18	16-Jul-19		31	7,261.65	2.85%
ME Bank	537598		1,000,000.00	04-Mar-19	23-Jul-19		31	2,250.68	2.65%
Auswide Bank	537268		2,000,000.00	30-Oct-18	26-Jul-19		31	4,756.17	2.80%
Bendigo and Adelaide Bank	536980		2,000,000.00	17-Aug-18	30-Jul-19		31	4,671.23	2.75%
ME Bank	537599		1,000,000.00	04-Mar-19	06-Aug-19		31	2,250.68	2.65%



# Waverley Council

## Accrued Interest Report - May 2019



### Accrued Interest Report

Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
Bendigo and Adelaide Bank	536976		3,000,000.00	16-Aug-18	13-Aug-19		31	7,006.85	2.75%
ME Bank	537009		3,000,000.00	24-Aug-18	20-Aug-19		31	7,006.85	2.75%
Westpac Group	534167		2,000,000.00	24-Aug-16	26-Aug-19		31	5,435.61	3.20%
ME Bank	537027		3,000,000.00	29-Aug-18	03-Sep-19		31	7,006.85	2.75%
ME Bank	537044		3,000,000.00	31-Aug-18	10-Sep-19		31	7,006.85	2.75%
ME Bank	537049		3,000,000.00	03-Sep-18	17-Sep-19		31	7,006.84	2.75%
Bank of Queensland	535796		3,000,000.00	20-Sep-17	24-Sep-19		31	7,389.05	2.90%
ME Bank	537130		2,000,000.00	13-Sep-18	01-Oct-19		31	4,671.24	2.75%
Credit Union Australia	537198		3,000,000.00	05-Oct-18	08-Oct-19		31	7,006.85	2.75%
Credit Union Australia	537302		1,500,000.00	06-Nov-18	15-Oct-19		31	3,567.13	2.80%
MyState Bank	537343		2,500,000.00	22-Nov-18	15-Oct-19		31	5,945.21	2.80%
ING Bank (Australia)	535953		4,000,000.00	13-Nov-17	22-Oct-19		31	9,818.09	2.89%
ING Bank (Australia)	535905		2,500,000.00	01-Nov-17	29-Oct-19		31	6,306.17	2.97%
Rural Bank	537258		3,000,000.00	23-Oct-18	05-Nov-19		31	7,006.84	2.75%
Suncorp Bank	537863		2,000,000.00	09-Apr-19	07-Nov-19		31	4,246.57	2.50%
Credit Union Australia	537303		1,500,000.00	06-Nov-18	12-Nov-19		31	3,567.13	2.80%
Credit Union Australia	537333		3,000,000.00	20-Nov-18	19-Nov-19		31	7,261.64	2.85%
Credit Union Australia	537394		3,000,000.00	05-Dec-18	26-Nov-19		31	7,389.04	2.90%
Credit Union Australia	537399		3,000,000.00	06-Dec-18	10-Dec-19		31	7,389.04	2.90%
MyState Bank	537371		2,000,000.00	03-Dec-18	17-Dec-19		31	4,841.10	2.85%
Rural Bank	537928		2,000,000.00	06-May-19	19-Dec-19		26	3,518.90	2.47%
Auswide Bank	537600		1,000,000.00	04-Mar-19	07-Jan-20		31	2,293.15	2.70%
Auswide Bank	537637		3,000,000.00	14-Mar-19	14-Jan-20		31	6,879.46	2.70%

Waverley Council - Investment Summary Report



Page 10 of 20.

# Waverley Council

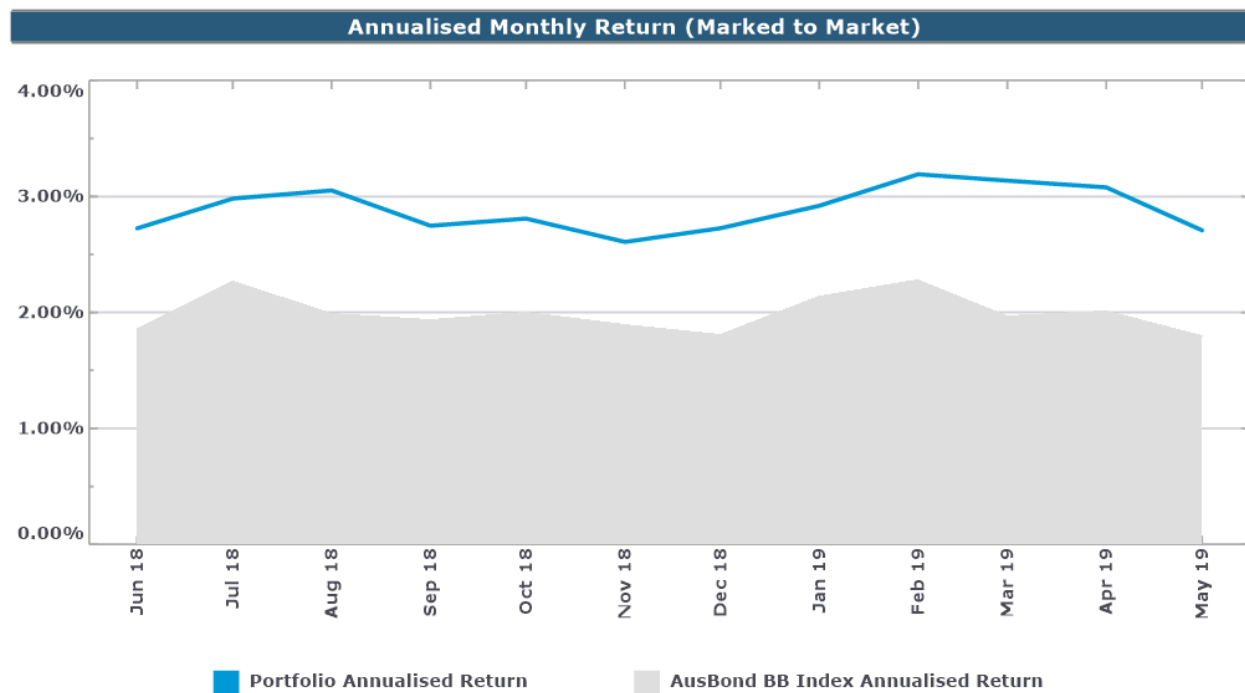
## Accrued Interest Report - May 2019



Accrued Interest Report									
Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
Auswide Bank	537782		1,500,000.00	04-Apr-19	21-Jan-20		31	3,439.73	2.70%
Credit Union Australia	537562		2,500,000.00	25-Feb-19	28-Jan-20		31	5,860.28	2.76%
Rural Bank	537931		2,000,000.00	07-May-19	11-Feb-20		25	3,301.37	2.41%
AMP Bank	537971		1,500,000.00	23-May-19	18-Feb-20		9	906.16	2.45%
ME Bank	537069		3,000,000.00	05-Sep-18	03-Mar-20		31	7,134.25	2.80%
Westpac Group	537941	Green	1,000,000.00	13-May-19	28-Apr-20		19	1,176.44	2.26%
Westpac Group	537940	Green	2,000,000.00	13-May-19	05-May-20		19	2,352.88	2.26%
Auswide Bank	537954		1,000,000.00	16-May-19	12-May-20		16	1,073.97	2.45%
Auswide Bank	537955		2,000,000.00	16-May-19	19-May-20		16	2,147.95	2.45%
Auswide Bank	537958		1,000,000.00	20-May-19	26-May-20		12	805.48	2.45%
Auswide Bank	537959		2,000,000.00	20-May-19	02-Jun-20		12	1,610.96	2.45%
Rural Bank	537252		3,000,000.00	22-Oct-18	27-Oct-20		31	7,389.04	2.90%
Credit Union Australia	537426		2,000,000.00	18-Dec-18	15-Dec-20		31	5,010.96	2.95%
Newcastle Permanent Building Society	537536		2,500,000.00	11-Feb-19	09-Feb-21		31	6,263.70	2.95%
Credit Union Australia	537565		2,000,000.00	26-Feb-19	23-Feb-21		31	4,926.03	2.90%
Westpac Group	536715		6,000,000.00	06-Jun-18	08-Jun-21		31	16,052.06	3.15%
Newcastle Permanent Building Society	537651		2,500,000.00	25-Mar-19	21-Sep-21		31	5,945.21	2.80%
Newcastle Permanent Building Society	537553		3,000,000.00	19-Feb-19	08-Feb-22		31	7,771.23	3.05%
<b>Term Deposits Total</b>						<b>242,879.45</b>		<b>283,226.20</b>	<b>2.81%</b>
						<b>374,881.36</b>		<b>412,250.90</b>	<b>2.84%</b>

## Waverley Council

### Investment Performance Report

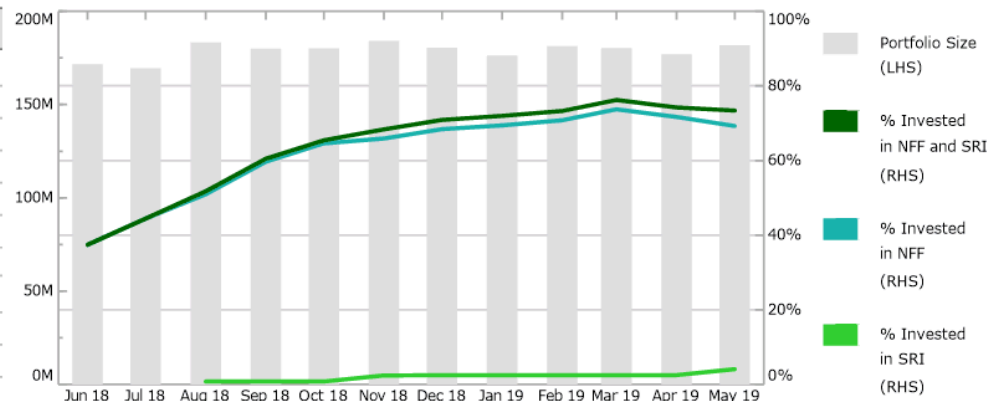
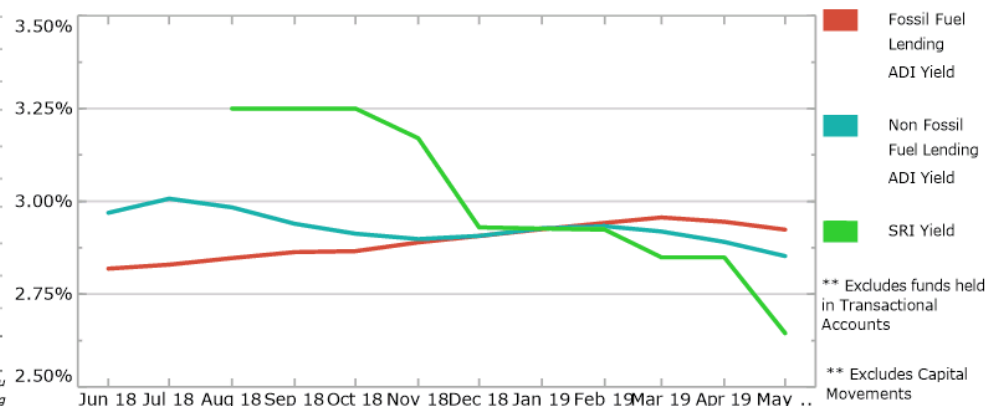


Historical Performance Summary			
	Portfolio	AusBond BB Index	Outperformance
May 2019	2.71%	1.79%	0.92%
Last 3 Months	2.97%	1.92%	1.05%
Last 6 Months	2.96%	1.99%	0.97%
Financial Year to Date	2.90%	2.01%	0.89%
Last 12 months	2.89%	1.99%	0.90%

**Waverley Council****Environmental Commitments Report - May 2019****Current Breakdown**

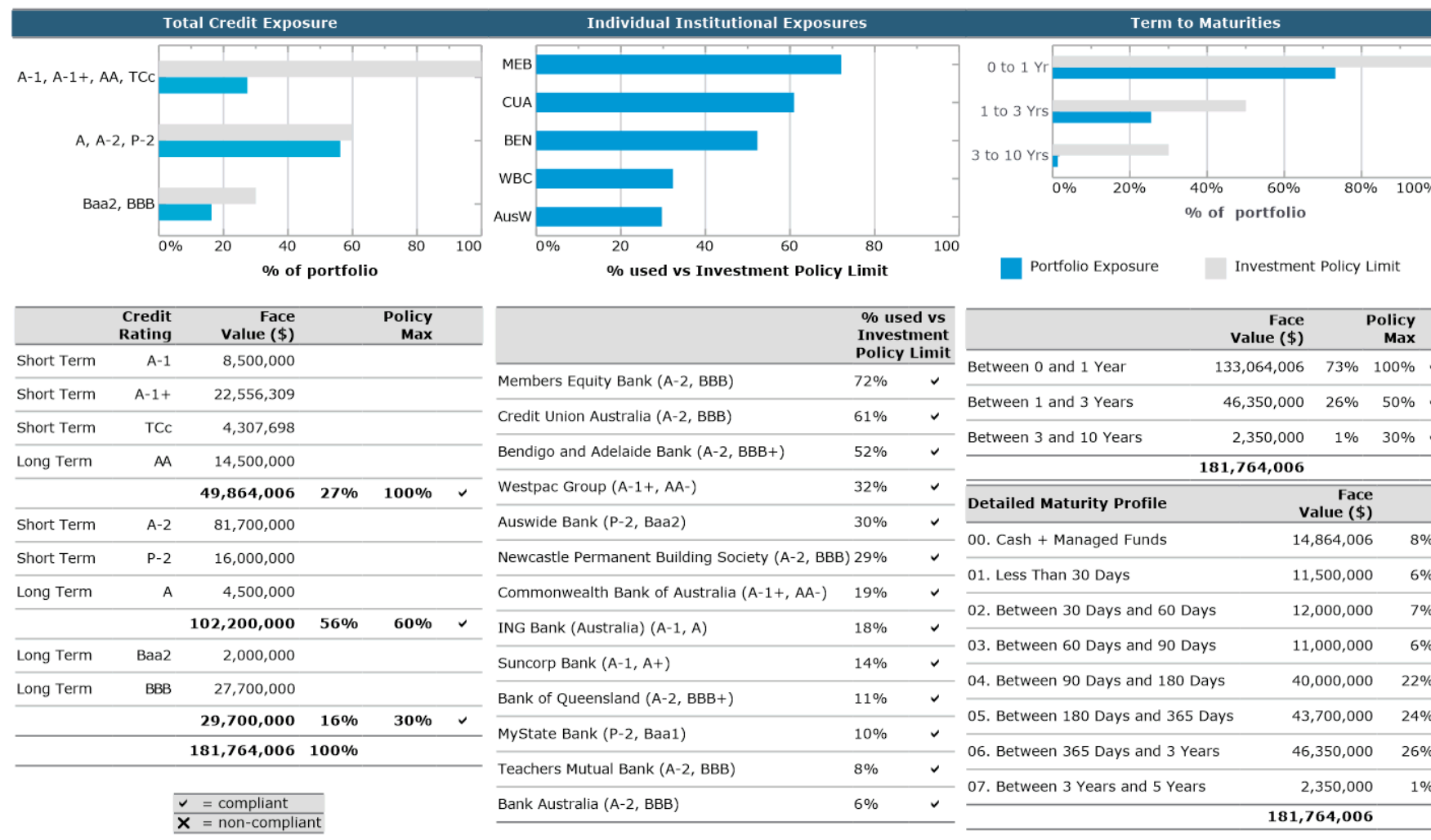
ADI Lending Status *	Current Month (\$)	Previous Month (\$)
<b>Fossil Fuel Lending ADIs</b>		
AMP Bank	1,500,000	
Bank of Queensland	5,000,000	5,000,000
Commonwealth Bank of Australia	13,556,309	12,309,313
ING Bank (Australia)	6,500,000	6,500,000
Westpac Group	17,500,000	17,500,000
	<b>44,056,309 24.2%</b>	<b>41,309,313 23.3%</b>
<b>Non Fossil Fuel Lending ADIs</b>		
Auswide Bank	13,500,000	7,500,000
Bendigo and Adelaide Bank	23,750,000	28,250,000
Credit Union Australia	27,700,000	27,700,000
Greater Bank	2,000,000	2,000,000
Members Equity Bank	32,750,000	33,750,000
MyState Bank	4,500,000	6,000,000
Newcastle Permanent Building Society	13,100,000	13,100,000
Suncorp Bank	6,500,000	6,500,000
Teachers Mutual Bank	2,100,000	2,100,000
	<b>125,900,000 69.3%</b>	<b>126,900,000 71.7%</b>
<b>Other</b>		
NSW T-Corp (Cash)	4,307,698	4,299,981
	<b>4,307,698 2.4%</b>	<b>4,299,981 2.4%</b>
<b>Socially Responsible Investments</b>		
Bank Australia (Sustainability)	1,500,000	1,500,000
Westpac Group (Green TD)	6,000,000	3,000,000
	<b>7,500,000 4.1%</b>	<b>4,500,000 2.5%</b>
	<b>181,764,006</b>	<b>177,009,294</b>

\* source: <http://www.marketforces.org.au>  
 Percentages may not add up to 100% due to rounding

**Historical Portfolio Exposure to NFF Lending ADIs and SRIs****Weighted Average Yield - FF vs NFF Lending ADIs vs SRIs**

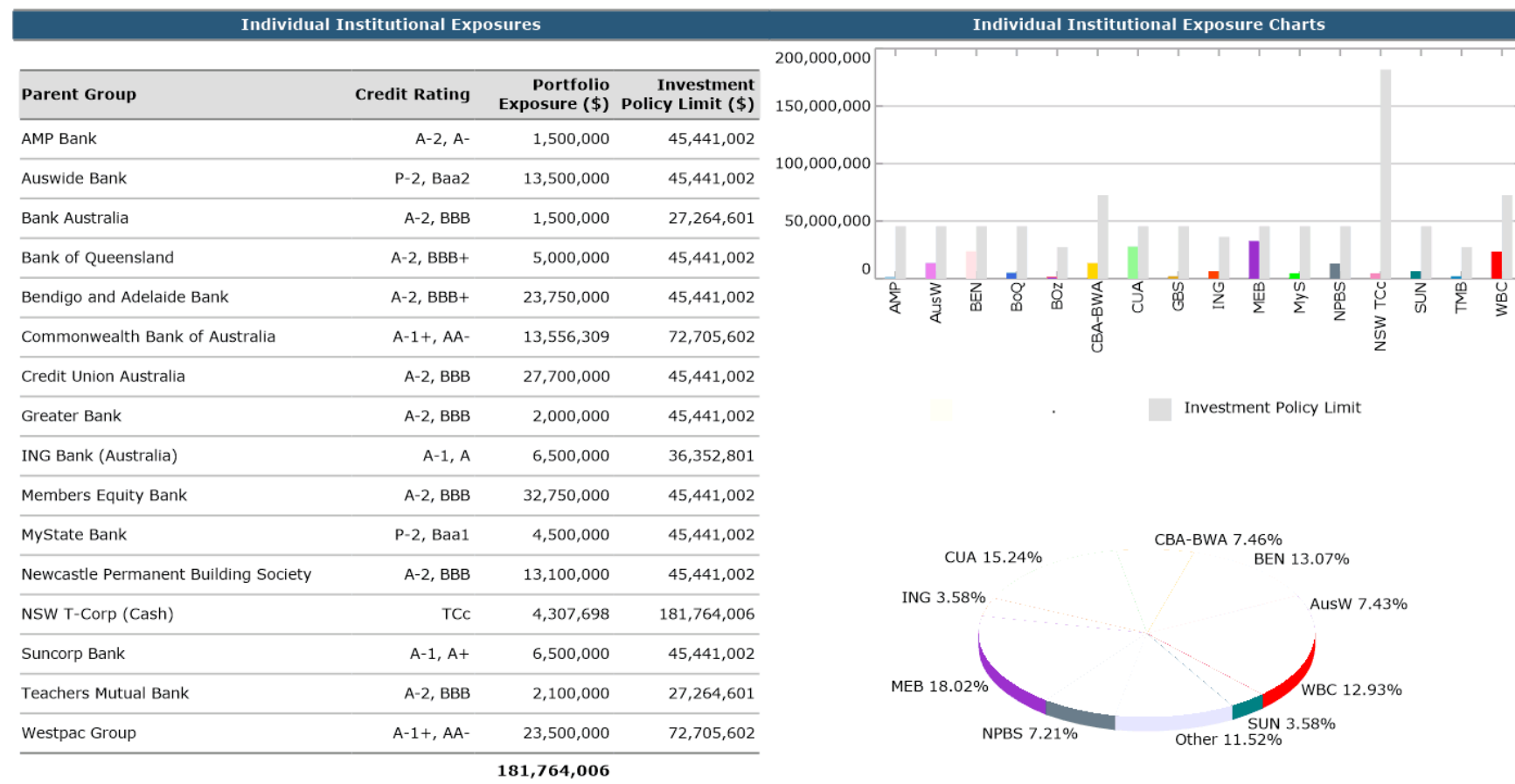
## Waverley Council

### Investment Policy Compliance Report



## Waverley Council

### Individual Institutional Exposures Report





## Waverley Council Cash Flows Report



Current Month Cashflows					
Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
6-May-19	536174	Newcastle Permanent Building Society	Floating Rate Note	Coupon - Received	9,173.10
				<u>Deal Total</u>	<u>9,173.10</u>
	537928	Rural Bank	Term Deposits	Settlement Face Value - Paid	-2,000,000.00
				<u>Deal Total</u>	<u>-2,000,000.00</u>
				<b>Day Total</b>	<b>-1,990,826.90</b>
7-May-19	536866	ME Bank	Term Deposits	Maturity Face Value - Received	1,000,000.00
		ME Bank	Term Deposits	Interest - Received	22,409.59
				<u>Deal Total</u>	<u>1,022,409.59</u>
	536979	Bendigo and Adelaide Bank	Term Deposits	Maturity Face Value - Received	1,000,000.00
		Bendigo and Adelaide Bank	Term Deposits	Interest - Received	19,815.07
				<u>Deal Total</u>	<u>1,019,815.07</u>
	537931	Rural Bank	Term Deposits	Settlement Face Value - Paid	-2,000,000.00
				<u>Deal Total</u>	<u>-2,000,000.00</u>
				<b>Day Total</b>	<b>42,224.66</b>
9-May-19	535919	ME Bank	Floating Rate Note	Coupon - Received	17,395.47
				<u>Deal Total</u>	<u>17,395.47</u>
				<b>Day Total</b>	<b>17,395.47</b>
13-May-19	537940	Westpac Group	Term Deposits	Settlement Face Value - Paid	-2,000,000.00
				<u>Deal Total</u>	<u>-2,000,000.00</u>
	537941	Westpac Group	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
				<u>Deal Total</u>	<u>-1,000,000.00</u>
				<b>Day Total</b>	<b>-3,000,000.00</b>
14-May-19	537367	MyState Bank	Term Deposits	Maturity Face Value - Received	1,500,000.00
		MyState Bank	Term Deposits	Interest - Received	18,647.26
				<u>Deal Total</u>	<u>1,518,647.26</u>
				<b>Day Total</b>	<b>1,518,647.26</b>

## Waverley Council Cash Flows Report



Current Month Cashflows						
Transaction Date	Deal No.	Cashflow Counterparty		Asset Type	Cashflow Description	Cashflow Received
15-May-19	535251	Bendigo and Adelaide Bank		Term Deposits	Maturity Face Value - Received	3,000,000.00
		Bendigo and Adelaide Bank		Term Deposits	Interest - Received	86,284.93
		Deal Total				3,086,284.93
Day Total					3,086,284.93	
16-May-19	535241	Westpac Group	Floating Rate Term Deposits		Interest - Received	18,174.66
		Deal Total				18,174.66
		537954	Auswide Bank	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
Deal Total				-1,000,000.00		
537955	Auswide Bank		Term Deposits	Settlement Face Value - Paid	-2,000,000.00	
	Deal Total				-2,000,000.00	
	Day Total					-2,981,825.34
20-May-19	533605	Bank of Queensland	Floating Rate Note		Coupon - Received	17,103.01
		Deal Total				17,103.01
		537958	Auswide Bank	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
Deal Total				-1,000,000.00		
537959	Auswide Bank		Term Deposits	Settlement Face Value - Paid	-2,000,000.00	
	Deal Total				-2,000,000.00	
	Day Total					-2,982,896.99
21-May-19	534540	Bendigo and Adelaide Bank		Floating Rate Note	Coupon - Received	22,013.97
		Deal Total				22,013.97
		536989	Bendigo and Adelaide Bank	Term Deposits	Maturity Face Value - Received	1,500,000.00
Bendigo and Adelaide Bank	Term Deposits		Interest - Received	30,852.74		
Deal Total				1,530,852.74		
Day Total					1,552,866.71	
23-May-19	537971	AMP Bank	Term Deposits	Settlement Face Value - Paid	-1,500,000.00	
		Deal Total				-1,500,000.00

## Waverley Council Cash Flows Report



Current Month Cashflows					
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Received</u>
<b>Day Total</b>					<b>-1,500,000.00</b>
<b>28-May-19</b>	536954	Bendigo and Adelaide Bank	Term Deposits	Maturity Face Value - Received	3,000,000.00
		Bendigo and Adelaide Bank	Term Deposits	Interest - Received	64,869.86
<u>Deal Total</u>					<u>3,064,869.86</u>
	537360	Westpac Group	Floating Rate Term Deposits	Interest - Received	19,670.95
<u>Deal Total</u>					<u>19,670.95</u>
<b>Day Total</b>					<b>3,084,540.81</b>
<b>29-May-19</b>	534564	Greater Bank	Floating Rate Note	Coupon - Received	16,619.18
<u>Deal Total</u>					<u>16,619.18</u>
<b>Day Total</b>					<b>16,619.18</b>
<b>30-May-19</b>	536983	Bank Australia	Floating Rate Note	Coupon - Received	11,851.57
<u>Deal Total</u>					<u>11,851.57</u>
<b>Day Total</b>					<b>11,851.57</b>
<b>Net Cash Movement for Period</b>					<b>-3,125,118.65</b>

Next Month Cashflows					
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
<b>4-Jun-19</b>	536672	Bendigo and Adelaide Bank	Term Deposit	Maturity Face Value - Received	3,000,000.00
		Bendigo and Adelaide Bank	Term Deposit	Interest - Received	85,758.90
<u>Deal Total</u>					<u>3,085,758.90</u>
<b>Day Total</b>					<b>3,085,758.90</b>
<b>6-Jun-19</b>	536715	Westpac Group	Term Deposit	Interest - Received	47,638.36
<u>Deal Total</u>					<u>47,638.36</u>
<b>Day Total</b>					<b>47,638.36</b>
<b>11-Jun-19</b>	535380	Commonwealth Bank of Australia	Floating Rate Term Deposits	Interest - Received	22,231.23
<u>Deal Total</u>					<u>22,231.23</u>
	536749	Westpac Group	Floating Rate Term Deposits	Maturity Face Value - Received	3,000,000.00
		Westpac Group	Floating Rate Term Deposits	Interest - Received	19,092.33

Waverley Council - Investment Summary Report



Page 18 of 20.

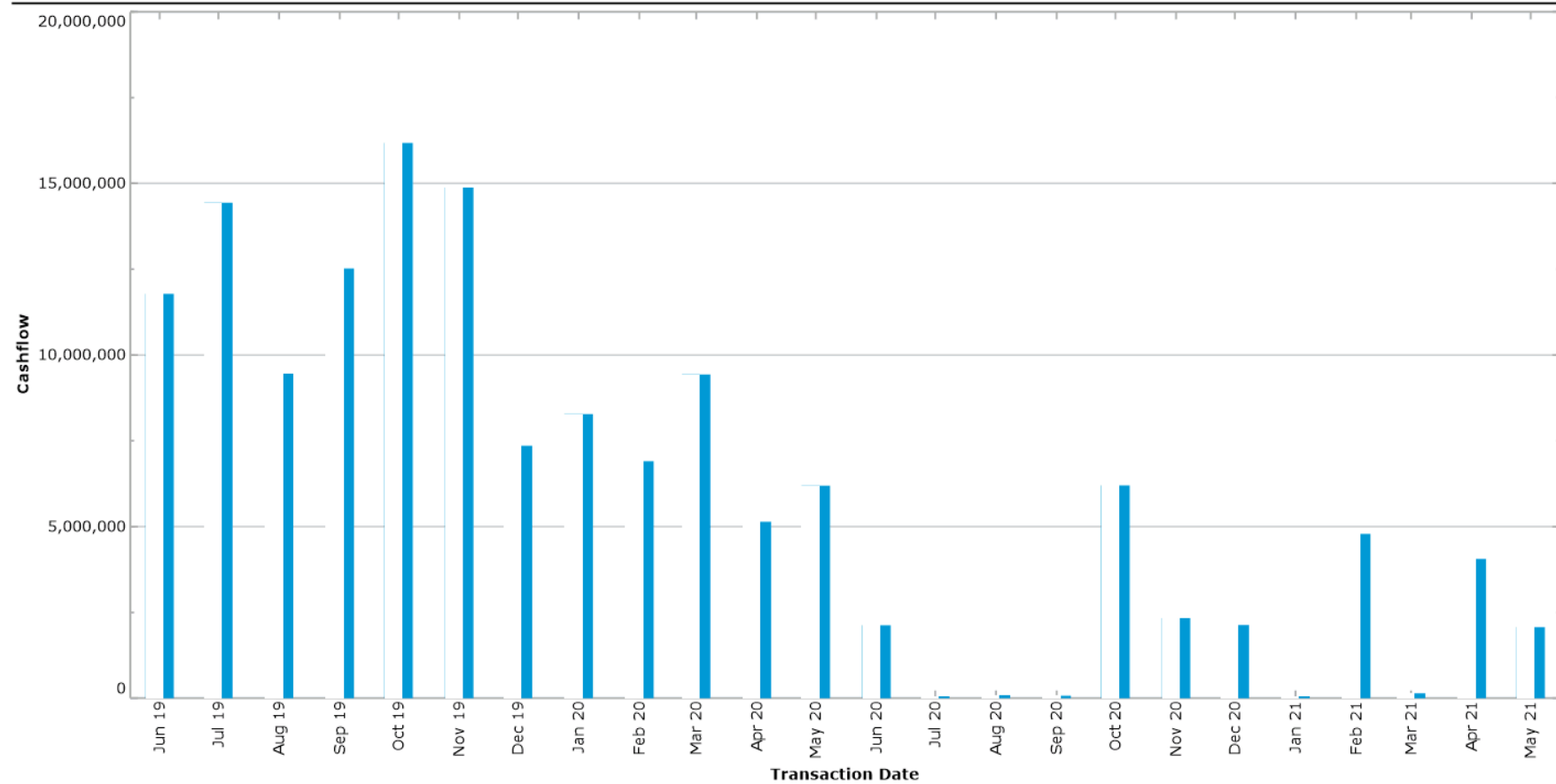
## Waverley Council Cash Flows Report



### Next Month Cashflows

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
<u>Deal Total</u>					<u>3,019,092.33</u>
<b>Day Total</b>					<b>3,041,323.56</b>
<b>18-Jun-19</b>	536750	Westpac Group	Floating Rate Term Deposits	Maturity Face Value - Received	4,000,000.00
		Westpac Group	Floating Rate Term Deposits	Interest - Received	26,163.29
<u>Deal Total</u>					<u>4,026,163.29</u>
<b>Day Total</b>					<b>4,026,163.29</b>
<b>20-Jun-19</b>	534995	Credit Union Australia	Floating Rate Note	Coupon - Received	23,592.33
<u>Deal Total</u>					<u>23,592.33</u>
	535984	Credit Union Australia	Floating Rate Note	Coupon - Received	25,165.15
<u>Deal Total</u>					<u>25,165.15</u>
<b>Day Total</b>					<b>48,757.48</b>
<b>25-Jun-19</b>	536990	Bendigo and Adelaide Bank	Term Deposit	Maturity Face Value - Received	1,500,000.00
		Bendigo and Adelaide Bank	Term Deposit	Interest - Received	34,808.22
<u>Deal Total</u>					<u>1,534,808.22</u>
<b>Day Total</b>					<b>1,534,808.22</b>
<b>Net Cash Movement for Period</b>					<b>11,784,449.81</b>

## Waverley Council Cash Flows Report



## REPORT CM/7.5/19.06



**Subject:** Trade Debtors - Debt Write Off

**TRIM No:** SF17/299

**Author:** Teena Su, Executive Manager, Finance

**Director:** Darren Smith, Chief Financial Officer

### RECOMMENDATION:

That Council writes off bad trade debts amounting to \$13,020.81 as shown in Table 1 of this report, in accordance with clause 213(3) of the *Local Government (General) Regulation 2005*.

#### 1. Executive Summary

\$13,020.81 of commercial waste, footpath seating and other debts are deemed irrecoverable from businesses no longer in operation.

Despite all practical efforts, these outstanding amounts are deemed not cost effective to recover. Officers recommend that these debts be written off.

#### 2. Introduction/Background

Under clause 213(2) of the *Local Government (General) Regulation 2005* a Council must from time to time, by resolution, fix an amount above which debts may be written off only by Resolution of the Council.

Clause 213(3) of the *Local Government (General) Regulation 2005*, makes provision for a delegation where debts below an amount fixed by the Council may be written off. Council has delegated to the General Manager the authority to write off individual debts of less than \$2,500 (see the resolution below).

#### 3. Relevant Council Resolutions

Meeting and Date	Minute No.	Decision
Council 18 July 2017	CM/7.5/17.07	<p>That Council:</p> <ol style="list-style-type: none"> <li>Adopts the Trade Debtors Policy attached to this report.</li> <li>Fixes \$2,500 (including GST) as the amount above which debts may be written off only by resolution of Council, in accordance with clause 213(2) of the <i>Local Government (General) Regulation</i>, noting that the General Manager can write off debts not greater than this amount.</li> <li>For any future contracts with debt recovery agencies, considers inclusion of a contract requirement for notification of bad debts to a credit reporting agency at an</li> </ol>



		earlier stage than is possible under current arrangements.
		4. Receives a quarterly report outlining details of the debts written off by the General Manager.

#### 4. Discussion

Two trade customers detailed in the report are no longer in operation. After taking reasonable actions to recover these debts, it is recommended that the debts be written off due to it not being cost effective to pursue the debtors further. The responsible staff have sent monthly account statements, reminders, and emails and followed up over the phone. Where possible, Council refers such debt to our external debt recovery agency. If advised that debt recovery action is unlikely or not cost effective to proceed, a recommendation of abandonment is made.

*Table 1. Debts of more than \$2,500 to be written off by Council.*

Business name	Service address	Owner/manager	Total debt	Reason for abandonment	Debt type	Age of Debt (days)
Paradise Road Chicken	262 Campbell Pde Bondi Beach NSW 2026	Gaudi Diaz	\$3,133.84	Business is no longer operating, not economically viable to take recovery action.	Commercial waste	>365
Bondi Banh Mi Pty Ltd	164 Campbell Pde Bondi Beach NSW 2026	Daniel Gutman and Andrew Pierce	\$9,886.97	\$9,886.97 includes \$7,752.67 for footpath seating and \$2,134.30 for commercial waste. Company is not trading and Strike-off action is in progress against the Company. Our External debt recovery agency advised that it's not feasible to pursue the debt further.	Commercial waste and footpath seating	>365
<b>Total</b>			<b>\$13,020.81</b>			

Table 2 below lists the debts under \$2,500 written off by the General Manager from 6 February 2019 to 11 June 2019.

*Table 2. Debts of less than \$2,500 written off by the General Manager – February to June 2019.*

<b>Business name</b>	<b>Service address</b>	<b>Owner/manager</b>	<b>Total debt</b>	<b>Reason for abandonment</b>	<b>Debt type</b>	<b>Age of debt (days)</b>
Zoo Bar Espresso	Shop 18, Tiffany Plaza 422 Oxford Street Bondi Junction NSW 2022	Sarah Joseph	\$65.00	Business closed, not economically viable to take further recovery action.	B&B Awards Dinner	>365
Tamaram a Rock Surfers Theatre Co Ltd	Cnr Cathedral St and Dowling St Woolloomooloo Sydney NSW 2011	Michael Brown	\$354.30	Business is in liquidation, further actions to pursue debt will be uneconomical.	Bondi Pavilion licence fee	>365
AJ Gale Trading Pty Ltd	302 Bronte Rd Waverley NSW 2024	Amanda Gale	\$86.67	Business under External Administration, not economically viable to take further recovery action.	Commercial waste	>90
Can Cava	Shop1, 101 Hall St Bondi Beach NSW 2026	Rajnish Adapa	\$485.34	Business is under External Administration, not economically viable to take further recovery action.	Commercial waste	>180
Central Baking Depot	237-239 Oxford St Bondi Junction NSW 2022	Sam Saulwick	\$870.99	Business closed and company is under external administration, further actions to pursue debt will be uneconomical.	Commercial waste	>90
<b>Total</b>			<b>\$1,862.30</b>			

Officers are in the process of introducing the direct debit from bank account payment options to customers. The direct debit from bank account option will allow Council deduct monies out of the customer's bank account on an invoice's due date.

All new commercial waste customers would be required to register with the direct debt from bank account option before waste services commence guaranteeing payment by the due date. It would mean invoices are paid on time, with no extra cost to Council.

The General Manager has directed officers to investigate and implement other options, such as personal/or bank guarantees, to further mitigate bad debt occurring.

**5. Financial impact statement/Timeframe/Consultation**

Outstanding trade debts of \$13,020.81 are to be written off. A Bad Debt Provision for these amounts has been recorded in Council's financial system.

**6. Conclusion**

Writing off bad debts is only recommended after a thorough review by the relevant business units and after all reasonable efforts have been taken to recover the debt.

All write offs are recommended by the responsible Executive Manager/officer and reviewed by Finance staff before being placed before the General Manager or Council.

**7. Attachments**

Nil .

**REPORT**  
**CM/7.6/19.06**

**Subject:** Code of Conduct and Procedures - Adoption

**TRIM No:** SF18/4158

**Author:** Jane Worthy, Internal Ombudsman

**Director:** John Clark, Director, Customer Service and Organisation Improvement

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**RECOMMENDATION:**

That Council:

1. Adopts the following documents attached to this report:
  - (a) Code of Conduct for Councillors (Attachment 1).
  - (b) Code of Conduct for Council Staff (Attachment 2).
  - (c) Code of Conduct for Council Committee Members and other Council Officials (Attachment 3).
  - (d) Procedures for the Administration of the Code of Conduct (Attachment 4).
2. Rescinds the Gifts and Benefits Policy adopted by Council in 2012 (Attachment 5).

**1. Executive Summary**

The Office of Local Government (the OLG) completed a review of the Model Code of Conduct (the Model Code) and Model Procedures for the Administration of the Code (the Model Procedures) late last year. The outcome of the review is a revised Model Code and revised Model Procedures, as set out in sections 440, 440AAA and 440AA of the *Local Government Act 1993*. (They replace the previous Model Code and Model Procedures issued by the OLG in 2015).

Section 440 of the *Local Government Act 1993* (the Act) requires councils to adopt a code of conduct that incorporates the provisions of the Model Code. Section 440AAA (a new section of the Act) sets out the required contents for a council's code of conduct. The adopted code may include provisions that supplement the Model Code, but they must not be inconsistent with them.

Section 440AA of the Act requires councils to adopt procedures for the administration of the code of conduct that incorporate the provisions of the Model Procedures. The procedures to be adopted by councils may include provisions that supplement the Model Procedures, but they must not be inconsistent with them.

The revised Model Code and Model Procedures must be adopted by all NSW councils by 14 June 2019. OLG has advised that a slight delay in adoption to accommodate council meeting schedules is acceptable, with the currently adopted Code and Procedures remaining in place until the date of adoption of the new documents.

Following feedback about the usability of the Model Code, OLG has developed three bespoke versions of the Model Code of Conduct for councillors, staff and delegates and committee members for adoption, instead of a single code of conduct.

This report recommends that Council adopt these three separate Codes and the Model Procedures (with minor amendments) and arrange appropriate training for the Councillors, members of Council staff, members of Council advisory committees, Council volunteers and Council contractors.

## 2. Introduction/Background

The Model Code sets out the minimum ethical and behavioural standards that all council officials in NSW are required to comply with by:

- Prescribing uniform minimum ethical and behavioural standards for all councils in NSW.
- Providing clear guidance to council officials about the minimum ethical and behavioural standards expected of them as council officials.
- Providing clear guidance to local communities on the minimum ethical and behavioural standards they can expect of the council officials who serve them.
- Promoting transparency and accountability.
- Promoting community confidence in the integrity of the decisions councils make and the functions they exercise on behalf of their local communities.
- Promoting community confidence in the institution of local government.

The key changes from the previous Model Code include:

- The incorporation of the pecuniary interest provisions previously contained in the *Local Government Act 1993* and Regulation. Waverley previously included these in the Code of Meeting Practice. They are now only contained the Code of Conduct and need to be read in conjunction with the Code of Meeting Practice.
- A greater emphasis on the 'obligations during meetings' section to expand on the intent of the recent changes to the Act about councillor misconduct, which also need to be read in conjunction with the Code of Meeting Practice.
- New standards relating to discrimination and harassment, bullying, work health and safety, access to information and maintenance of council records.
- New rules governing the acceptance of gifts including mandatory reporting.
- A new ongoing disclosure requirement for councillors and designated persons requiring disclosure of new interests in returns of interests within three months of becoming aware of them.
- A new requirement for councillors to disclose in their returns of interests whether they are a property developer or a close associate of a property developer.

The key changes from the previous Model Procedures include:

- Flexibility for general managers (and mayors, in the case of complaints about the general manager) to delegate their functions under the Procedures to another member of staff or a person external to the council, including the option to centralise the management of code of conduct complaints through a joint organisation, a regional organisation of councils, or another shared arrangement should they choose to do so.
- Recognition of the role of a council internal ombudsman by allowing an internal ombudsman, with the approval of OLG, to be appointed to a panel of conduct reviewers, allowing them to exercise the functions of a conduct reviewer.
- Inclusion of a definition of what is not a code of conduct complaint in addition to the definition of what is a code of conduct complaint. This was designed to stop complainants, who are unhappy

with decisions of the council, to misuse councils' codes of conduct by repackaging routine complaints as 'code of conduct complaints'.

- The ability for the general manager or their delegate, with the consent of OLG, to determine that a complainant who publicly discloses information about a code of conduct complaint they have made is to receive no further information about their complaint or any future complaint they may make. This was designed to rectify the lack of recourse in the previous Model Procedures against members of the public who inappropriately disclose information about complaints they have made under a council's code of conduct.

### 3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 19 February 2013	1302.12.3	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Adopt the new Code of Conduct, the Code of Conduct Procedure for Councillors &amp; General Manager and the Code of Conduct Procedure for Staff, Delegates &amp; Volunteers to be operational from 1 March 2013.</li> <li>2. Appoint the Divisional Manager, Governance and Integrated Planning as its complaints coordinator and the Divisional Manager, Human Resources &amp; Organisational Development the alternate complaints coordinator.</li> <li>3. Inform the Southern Sydney Regional Organisation of Councils (SSROC) that it wishes to continue with the utilisation of a panel of conduct reviewers as provided by the organisation.</li> <li>4. Request SSROC to commence the recruitment process for a new panel of conduct reviewers so that it can be in place by 30 September 2013 as required by the Division of Local Government.</li> </ol>

### 4. Discussion

It is recommended that Council uses the three bespoke versions of the Model Code produced by OLG to improve useability and provide clarity about which sections relate to which officials. The new Model Code has greatly increased sections related to Councillors, which makes the combined document hard to decipher for Council staff and other delegates of Council.

It is also recommended that the Code be made applicable to members of Council advisory committees and Council volunteers by amending some of the definitions. These amendments are highlighted in red font in the documents attached to this report.

A few minor changes to the wording in the introduction section have also been made to make them less generic.

The Internal Ombudsman, who is Council's Complaints Co-ordinator under the Procedures, is working with People, Culture and Learning within Council to roll out a Code of Conduct training program for members of Council staff. Training and/or resources will also be provided for Council committee members and volunteers. Suitable training in the new versions of the Code and Procedures will also be arranged for the Mayor and Councillors.

In 2012, Council adopted a Gifts and Benefits Policy to complement the Code of Conduct, which was based on the Model Code at the time. This now conflicts with the proposed Codes and is no longer considered necessary. Council is therefore also being asked to rescind the 2012 Gifts and Benefits Policy (Attachment 5).

It should be noted that the new Code defines gifts of token benefit to be gifts with a value less than \$50. Council's current policy, based on the previous model Code, defines a token gift as those with a value of less than \$25.

## **5. Financial impact statement/Timeframe/Consultation**

There are no economic and financial considerations, apart from the cost of any Code of Conduct training provided by external trainers. Some minor changes will be required to Council's advisory committees charters and to information we provide to contractors and volunteers. Any costs associated with these changes will be covered within our approved operational budgets.

No consultation is required prior to the adoption of the Code of Conduct.

Council is required to adopt its new Code of Conduct and associated procedure by 14 June 2019. OLG has advised that Council adoption of the documents at this meeting will not be a compliance issue. Should Council not adopt the documents, the current Code and Procedures will apply until Council adopts new documents.

## **6. Conclusion**

This report recommends that Council adopts the three bespoke versions of the Model Code of Conduct and the Model Administrative Procedures for the Code of Conduct attached to this report. Training will be arranged for the Mayor and Councillors, members of Council staff, and appropriate measures will be undertaken to advise members of Council advisory committees and Council volunteers of the introduction of the new Code and Procedures.

The report further recommends the rescission of Council's Gifts and Benefits Policy 2012, as it conflicts with the new Code and is no longer considered necessary.

## **7. Attachments**

1. Code of Conduct for Councillors (under separate cover) [⇒](#)
2. Code of Conduct for Council Staff (under separate cover) [⇒](#)
3. Code of Conduct for Council Committee Members and Other Council Officials (under separate cover) [⇒](#)
4. Procedures for the Administration of the Code of Conduct (under separate cover) [⇒](#)
5. Gifts and Benefits Policy (under separate cover) [⇒](#) .



## REPORT CM/7.7/19.06



**Subject:** Code of Meeting Practice - Adoption

**TRIM No:** SF17/3020

**Author:** Jane Worthy, Internal Ombudsman

**Director:** John Clark, Director, Customer Service and Organisation Improvement

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### RECOMMENDATION:

That Council:

1. Adopts the Code of Meeting Practice attached to this report.
2. Adopts the new order of business for Council meetings as shown below:

*Prayer and Acknowledgement of Indigenous Heritage*  
*Apologies/Leaves of Absence*  
*Declarations of Pecuniary and Non-Pecuniary Interests*  
*Addresses by Members of the Public*  
*Confirmation and Adoption of Minutes*  
*Mayoral Minutes*  
*Obituaries*  
*Notices of Motions*  
*Questions with Notice*  
*Reports*  
*Urgent Business*  
*Closed Session*  
*Resuming in Open Session*  
*Meeting Closure*

#### 1. Executive Summary

At its meeting on 16 April 2019, Council considered a Draft Code of Meeting Practice and resolved to place it on public exhibition. The Draft Code was exhibited from 24 April 2019, with a closing date of 5 June 2019 for the receipt of submissions. No submissions were received.

Councillors were briefed on the Draft Code at a workshop held on 14 May 2019 and invited to make submissions by 30 May 2019. One submission was received.

As a result of the submissions received, some minor amendments are proposed to the Code. The proposed amendments, the submissions and the officers' responses are shown in the table in section 4 of this report. This report recommends that the Code attached to this report, with the proposed amendments included, be adopted.

The report further recommends that Council adopts an amended order of business for Council meetings that includes a new Questions with Notice section and moves the Notices of Motions to sit before the Reports section. This is in line with a previous Council resolution but contrary to the views of senior officers.

## 2. Introduction/Background

A model code of meeting practice developed by the NSW Office of Local Government was prescribed on 14 December 2018 and issued on 18 December 2018 as the *Model Code of Meeting Practice for Local Councils in NSW* (the Model Meeting Code). Councils have until 12 months after the next ordinary election to adopt a new code of meeting practice that reflects the Model Meeting Code. However, should a council fail to adopt its new Code by June 2019 any provisions in its current Code that are inconsistent with the Model Meeting Code will automatically cease to exist.

The Model Meeting Code comprises mandatory and non-mandatory provisions. Waverley's Code of Meeting Practice (the Code) incorporates the mandatory provisions and some of the non-mandatory provisions of the Model Meeting Code, as well as supplementary provisions that are consistent with the mandatory provisions.

At its meeting on 16 April 2019, Council considered the Draft Code and resolved to place it on public exhibition for a period of not less than 28 days with an additional period of 14 days after the end of the exhibition period for the receipt of public submissions. The Draft Code was exhibited from 24 April 2019, with a deadline of 5 June 2019 for the receipt of submissions. No submissions were received.

Councillors were briefed on the Draft Code at a workshop held on 14 May 2019 and invited to make submissions by 30 May 2019. One submission was received.

The submission has been considered by officers and most of the suggestions are recommended for inclusion in the Code. Where changes to the Draft Code were suggested by councillors at the workshop, these, too, have been considered for inclusion. The submissions and the officers' responses are shown in the table in section 4 of this report. It is recommended that the Code attached to this report, which includes the minor amendments resulting from the submissions, be adopted.

This report further recommends that Council adopts a new order of business for Council meetings that includes a Questions with Notice section, which is now mandatory under the Model Meeting Code, and moves the Notices of Motions section to before the staff reports section in accordance Council's resolution of December 2017 (see the table in section 3 of this report).

## 3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 16 April 2019	CM/7.6/19.04	<p>That Council:</p> <ol style="list-style-type: none"> <li>Endorses the draft Waverley Code of Meeting Practice attached to this report for the purposes of public exhibition for 28 days with a 42-day submission period, as required by section 361 of the <i>Local Government Act 1993</i>, subject to clause 5.22 being amended to read as follows: <p>'A recording of each meeting of the council and committee of the council is to be retained on the council's website for at least four years. Recordings of meetings may be disposed of in accordance with the <i>State Records Act 1998</i>.'</p> </li> <li>Holds a Councillor briefing session on the proposed new Code during the exhibition period.</li> </ol>

		<ol style="list-style-type: none"> <li>3. Receives a further report at the June Council meeting considering submissions received and presenting the final version of the Code for adoption.</li> </ol>
Council 12 December 2017	CM/8.6/17.12	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Notes the Office of Local Government (OLG) released its draft Model Code of Meeting Practice for public consultation on 6 December 2017 with a closing date for submissions of 16 March 2018.</li> <li>2. Notes Waverley's proposed new Code of Meeting Practice will be presented to Council following OLG's release of the final Model Code.</li> <li>3. Officers ensure the draft Waverley Code of Meeting Practice includes the following: <ol style="list-style-type: none"> <li>(a) An Order of Business for Council that has Questions with Notice and places Notice of Motions at the beginning of the paper before staff reports.</li> <li>(b) An 'Open Forum' of no more than 15 minutes' duration to allow members of the public to address Council on matters of public importance, prior to the commencement of the meeting.</li> <li>(c) A three-minute limit on each address by a member of the public.</li> <li>(d) Recent Council decisions affecting the Code.</li> </ol> </li> </ol>
Council 10 October 2017	CM/7.2/17.10	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Revokes all previous delegations to the Operations Committee.</li> <li>2. Delegates to the Operations and Community Services Committee the functions listed in Attachment 1 to this report.</li> <li>3. Delegates to the Strategic Planning and Development Committee the functions listed in Attachment 2 to this report.</li> <li>4. Authorises the Mayor to execute the instruments of delegation for each committee.</li> <li>5. Holds the Operations and Community Services Committee on the first Tuesday of each month (except January) at 7.00 pm and the Strategic Planning and Development Committee on the first Tuesday of each month (except January) at 7.30 pm.</li> </ol>

		<p>6. Amends the starting time for Council meetings to 7.00 pm.</p> <p>7. Adopts the Order of Business for the Operations and Community Services Committee and the Strategic Planning and Development Committee as set out in Attachment 3 to this report.</p>
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#### 4. Discussion

##### Submissions received

The submissions received from councillors, the officers' responses and their recommended changes to the Code are itemised in the table below.

*Table 1. Submissions received, officers' response and recommended changes.*

Submission received	Officers' response	Recommended change to Draft Code
Wording of clause 3.1 does not accurately reflect when meetings are scheduled.	The Code does not need to be too prescriptive. The current clause allows meetings to be rescheduled to accommodate public holidays, holy days and conferences and the like, which commonly occurs. For example, committee meetings and the Council meeting are held in December when there are enough days remaining before years end on Christmas Eve to complete all associated tasks (see meetings held in 2014, 2015 and meeting schedule for 2019).	Added the words 'generally' and 'when no meetings are held' to the first sentence in clause 3.1 (p. 10).
Will the answers to questions with notice (clauses 3.14- 3.18) be minuted? They used to be. It should say in the Code.	Yes, the responses to questions with notice will be included in the minutes. Clause 3.17 of the Code provides for responses to be included on the agenda or answered orally at the meeting. In both instances, the responses will be included in the minutes. It is not considered necessary to include a provision in the Code as it is covered by the LG Act, which requires Council 'to keep full and accurate minutes of the proceedings of council meetings' (see clause 19.1 of the Code).	It is recommended that no change be made to the Code.

Consider changing clause 4.1 so that it says 'In the event that Council holds a public forum, it will be no more than 15 minutes duration prior to the commencement of an ordinary council meeting.'	The suggested wording is not recommended as it provides no certainty for Council or the public as to whether or not public forums are held.	It is recommended that no change be made to the Code.
Limit the number of speakers for the public forum to four.	Agreed. Given the duration of the public forum is 15 minutes, this suggestion would ease the time constraints.	Changed clause 4.5 to read 'A maximum of four speakers will be permitted to address Council at each public forum' (p. 17).
There is no mention of whether residents are allowed to show audio-visual presentations at the public forum.	Experience has shown that there can often be compatibility or corruption issues with files received from the public. Staff would need to receive the files well before the public forum to allow any technical issues to be resolved. The files for the presentation would also need to be reviewed for length and content.	Added new clause 4.11 that reads 'Speakers may provide hardcopies of the speech to councillors at the forum. Audio-visual presentations are not permitted' (p. 18). For consistency, a similar provision has been added to the 'Addresses by members of the Public' section at clause 4.20 (p. 18).
Consider minuting the public forum.	Minuting proceedings at a public forum would be contrary to OLG advice and intention that the public forum is not part of a Council meeting.  Speakers can provide copies of their speech to councillors at the forum.	It is recommended that no change be made to the Code.
Consider an extra clause to indicate that video and audio recording will not be allowed without permission at public forum.	Agreed. Clause 15.19 of the Code (use of mobile phones and unauthorised recording of meetings) has been adapted to suit public forums.  Seeking permission is not recommended for inclusion because it is unclear as to who would be providing permission, given that public forum does not form part of the Council meeting.	Added a new clause 4.12 stating 'A person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a public forum' (p. 18).
Consider a change to clause 7.2 so that it says 'Mr Chair' and 'Madam Chair'.	Agreed.	Clause 7.2 has been amended to read 'Where the chairperson is not the mayor, they are to be addressed as either "Mr Chair"

		or “Madam Chair” (p. 27).
Staff identify which reports may be dealt with ‘by exception’ e.g. ‘receive and note reports’ and group them in the agenda accordingly.	This is not recommended. For items to be dealt with by exception there must be no councillor wishing to speak on the item nor vote against it. Staff are not privy to councillors’ views and intentions regarding each item, especially before the agenda is published.	It is recommended that no change be made to the Code.
Can some of the clauses from the Model Meeting Code’s section on pre-meeting briefings be included in our Code to be applied to councillor workshops.	It is not recommended to include provisions in our Code of Meeting Practice that apply to non-council meeting contexts. Should Council wish to codify workshop practices, this needs to be considered separately to the Code of Meeting Practice.	It is recommended that no change be made to the Code.
Add ‘where practical’ to clause 10.22 regarding submitting all motions and amendments in writing.	Agreed.	Clause 10.22 now reads as follows: ‘All motions and amendments, including those foreshadowed, should be submitted in writing to staff in the governance section prior to the meeting where practical for the purpose of live minuting’ (p. 36).
At clause 17.15, swap sub-clauses (a) and (b) so that it makes more sense contemporaneously.	Agreed.	At clause 17.15, sub-clauses (a) and (b) have been swapped (p. 58).
At clause 17.15, change current clause (b) wording as follows: ‘included in the notice of motion to rescind the resolution, be lodged with the general manager, and be listed on the meeting agenda.’	Agreed in part; ‘and be’ has been included; ‘be’ has not been included because lodging the notice of motion (with the foreshadowed motion included) with the general manager is taken to be a single action, as opposed to the suggested two actions of writing the motion (with the foreshadowed motion included) and then lodging it with the general manager.	Added ‘and be’ to new clause 17.15(a) (p. 58).
Capitalisation throughout the document should be consistent,	Agreed.	Lower case has been applied to all nouns in the document.

including changing 'Chairperson' to 'chair'.		'Chairperson' has been changed to 'chair'.
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In addition to the changes referred to in the table above, officers have made two minor but important changes to the document to reference the new Waverley Code of Conduct for Councillors, which is also being proposed for adoption at this Council meeting. The first change is a rewriting of paragraphs three and four of the Introduction for clarity and to reference the Code of Conduct, as it contains sections about caucus votes, conflicts of interests and obligations in relation to meetings. The second change is the addition of two notes on pages 52 and 55 of the Code that reference the sections of the Code of Conduct dealing with acts of disorder and conflicts of interests.

### Changes to the order of business

There are two changes to the order of business for Council meetings. The first is the required inclusion of the mandatory Questions with Notice section prescribed in the Model Meeting Code and reflected in the Code at section 3.14. The second is in keeping with Council's resolution from December 2017 (see the table in section 3 above) that moves Notices of Motions to the beginning of the agenda before the Reports section. The General Manager's preference, however, is to have the Reports section before the Notices of Motions and Questions with Notice sections as is currently the case, as it allows staff required at the meeting to depart earlier thereby reducing time in attendance.

Clause 8.1 of the Code requires Council to fix the order of business for council and committee meetings by separate resolution rather than by including the orders of business in the code itself. It is recommended that Council adopts the new order of business for Council meetings as shown below:

*Prayer and Acknowledgement of Indigenous Heritage*  
*Apologies/Leaves of Absence*  
*Declarations of Pecuniary and Non-Pecuniary Interests*  
*Addresses by Members of the Public*  
*Confirmation and Adoption of Minutes*  
*Mayoral Minutes*  
*Obituaries*  
*Notices of Motions*  
*Questions with Notice*  
*Reports*  
*Urgent Business*  
*Closed Session*  
*Resuming in Open Session*  
*Meeting Closure*

There are no changes necessary, nor proposed, to the current orders of business for the Operations and Community Services Committee and the Strategic Planning and Development Committee adopted by Council at its meeting in October 2017 as below (see the table in section 3 of this report):

*Apologies/Leave of Absence*  
*Declarations of Pecuniary and Non-Pecuniary Interests*  
*Addresses by Members of the Public*  
*Confirmation of Minutes*  
*Reports*  
*Urgent Business*  
*Closed Session (as needed)*  
*Resuming in Open Session (as needed)*  
*Meeting Closure*



## Sections of the code that cannot be changed

Waverley's Code comprises mandatory and non-mandatory provisions. It incorporates the mandatory provisions and some of the non-mandatory provisions of the Model Meeting Code, as well as supplementary provisions that are not inconsistent with the mandatory provisions.

For the purposes of further developing or refining the Code, it must be noted that only non-mandatory provisions and supplementary provisions may be changed in any way. The mandatory provisions may not be changed or deleted, as these are prescribed by the Regulation and must be included in a council's code of meeting practice. To assist councillors and other users of the document, the source of each provision or series of provisions has been identified in the Code as one of the following:

- *Model Meeting Code*  
These are mandatory provisions from the Model Meeting Code. Where the provision is taken directly from the *Local Government Act 1993*, the section of the Act is also shown.
- *Model Meeting Code – non-mandatory provision(s)*  
These are non-mandatory provisions from the Model Meeting Code.
- *Supplementary provision(s)*  
These are additional provisions added by Council that are specific to Waverley.

The Code also includes notes that contain additional information for explanatory purposes or to add clarity. A note is not enforceable.

To assist councillors to review the document for adoption, the colour coding used in the versions previously presented to Council and used for the workshop has been maintained in the Code that is attached to this report such that:

- Mandatory provisions are in black.
- Non-mandatory provisions are in red.
- Supplementary provisions are in green.

The minor amendments to the Code described in this report are shown in the attached document in bolded font.

The colour coding in the document and the bolding of the minor amendments will be removed once the Code is adopted.

## 5. Financial impact statement/Timeframe/Consultation

### Financial

There have been no unbudgeted costs incurred by Council to prepare the new Code.

### Timeframe

The Code of Meeting Practice attached to this report, once adopted, will come into effect for the next Committee meeting.

## Consultation

As required by section 361 of the *Local Government Act 1993*, Council publicly exhibited the Draft Code of Meeting Practice for a period of 28 days on Council's website and at the Customer Service Centre, and provided a further 14 days for the receipt of submissions. No submissions from the public were received.

A councillor workshop on the Draft Code was held on 14 May 2019. Councillors were asked for feedback on the Draft Code to be received by 30 May 2019. The submissions received have been included in the table at section 4 above.

## 6. Conclusion

Council is required to adopt a new code of meeting practice based on the Model Meeting Code by June 2019. The Code of Meeting Practice attached to this report is recommended for adoption. It includes minor amendments following submissions received by councillors. Council is also required to adopt a new order of business for Council meetings following the mandatory inclusion of a Questions with Notice section and in keeping with Council's October 2017 resolution to move the Notices of Motions section to sit before the Reports section.

## 7. Attachments

1. Code of Meeting Practice - Final for adoption (with coloured text) [↓](#) .



WAVERLEY  
COUNCIL

# Code of Meeting Practice

## CODE OF MEETING PRACTICE

Policy owner	Manager, Internal Ombudsman's Office
Prepared by	Manager, Internal Ombudsman's Office
Approved by	Council
Date approved	
Commencement date	
Version	1.0
Category	
Keywords	
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Amendments	
Relevant strategic direction	
Relevant legislation/codes	
Related policies/documents	
Related forms	

## TABLE OF CONTENTS

<b>PART 1</b>	<b>INTRODUCTION .....</b>	<b>7</b>
<b>PART 2</b>	<b>MEETING PRINCIPLES.....</b>	<b>9</b>
<b>PART 3</b>	<b>BEFORE THE MEETING.....</b>	<b>10</b>
	Timing of ordinary council meetings .....	10
	Extraordinary meetings .....	10
	Notice to the public of council meetings .....	11
	Notice to councillors of ordinary council meetings	11
	Notice to councillors of extraordinary meetings ...	12
	Notice of motions for ordinary meetings .....	12
	Questions with notice .....	13
	Agenda and business papers for ordinary meetings .....	13
	Availability of the agenda and business papers to the public.....	15
	Agenda and business papers for extraordinary meetings .....	16
<b>PART 4</b>	<b>PUBLIC FORUM AND ADDRESSES BY MEMBERS OF THE PUBLIC .....</b>	<b>17</b>
	Public forum .....	17
	Addresses by members of the public.....	18
<b>PART 5</b>	<b>COMING TOGETHER.....</b>	<b>19</b>
	Attendance by councillors at meetings .....	19
	Leave of absence .....	19
	Vacancy of civic office .....	20
	Meeting attendance while on leave of absence....	20
	The quorum for a meeting .....	20
	Entitlement of the public to attend meetings .....	22
	Live streaming of meetings .....	22
	Attendance of the general manager and other staff at meetings.....	23
<b>PART 6</b>	<b>THE CHAIR .....</b>	<b>24</b>
	The chair at meetings.....	24

	Election of the chair in the absence of the mayor and deputy mayor .....	24
	Chair to have precedence .....	25
	Recognising the authority of the chair .....	25
<b>PART 7</b>	<b>MODES OF ADDRESS .....</b>	<b>27</b>
<b>PART 8</b>	<b>ORDER OF BUSINESS FOR COUNCIL AND COMMITTEE MEETINGS .....</b>	<b>28</b>
<b>PART 9</b>	<b>CONSIDERATION OF BUSINESS AT COUNCIL MEETINGS.....</b>	<b>29</b>
	Business that can be dealt with at a council meeting .....	29
	Dealing with urgent matters without notice .....	29
	Mayoral minutes.....	30
	Staff reports.....	31
	Reports of committees of council .....	31
	Questions to councillors and staff .....	32
<b>PART 10</b>	<b>RULES OF DEBATE .....</b>	<b>33</b>
	Motions to be seconded.....	33
	Notices of motion .....	33
	Chair's duties with respect to motions .....	33
	Motions requiring the expenditure of funds .....	34
	Amendments to motions .....	34
	Foreshadowed motions and amendments .....	36
	Motions and amendments to be submitted in writing .....	36
	Limitations on the number and duration of speeches .....	36
	Laying an item on the table .....	38
<b>PART 11</b>	<b>VOTING .....</b>	<b>39</b>
	Voting entitlements of chair and councillors.....	39
	Voting at council meetings.....	39
	Voting on planning decisions .....	40
<b>PART 12</b>	<b>COMMITTEE OF THE WHOLE .....</b>	<b>41</b>
<b>PART 13</b>	<b>DEALING WITH ITEMS BY EXCEPTION .....</b>	<b>42</b>

**PART 14 CLOSURE OF COUNCIL MEETINGS TO THE PUBLIC 43**

Grounds on which meetings can be closed to the public.....	43
Matters to be considered when closing meetings to the public .....	44
Notice of likelihood of closure not required in urgent cases .....	46
Representations by members of the public .....	46
Expulsion of non-councillors from meetings closed to the public.....	48
Information to be disclosed in resolutions closing meetings to the public .....	48
Resolutions passed at closed meetings to be made public.....	49

**PART 15 KEEPING ORDER AT MEETINGS..... 50**

Points of order.....	50
Questions of order .....	50
Motions of dissent .....	51
Acts of disorder .....	51
How disorder at a meeting may be dealt with.....	52
Expulsion from meetings .....	53
Use of mobile phones and unauthorised recording of meetings .....	53

**PART 16 CONFLICTS OF INTEREST..... 55****PART 17 DECISIONS OF COUNCIL..... 56**

Council decisions.....	56
Rescinding or altering council decisions .....	56
Foreshadowing an alternative motion .....	58
Who can deal with a rescission motion.....	58

**PART 18 TIME LIMITS ON COUNCIL MEETINGS ..... 59****PART 19 AFTER THE MEETING ..... 60**

Minutes of meetings.....	60
Correspondence and reports tabled at a meeting.	61
Implementing council decisions .....	62

**PART 20 COUNCIL COMMITTEES ..... 63**



Application of this part .....	63
Council committees whose members are all councillors .....	63
Functions of committees .....	63
Notice of committee meetings.....	63
Attendance at committee meetings.....	64
Non-members entitled to attend committee meetings .....	64
Chair and deputy chair of council committees .....	65
Procedure in committee meetings.....	65
Closure of committee meetings to the public .....	66
Disorder in committee meetings .....	66
Minutes of council committee meetings .....	67
<b>PART 21 IRREGULARITIES.....</b>	<b>68</b>
<b>PART 22 DEFINITIONS.....</b>	<b>69</b>

## PART 1 INTRODUCTION

This code of meeting practice sets out the rules of conduct for meetings of the council and a committee of the council where all members are councillors.

Section 360 of the *Local Government Act 1993* requires a council and a committee of the council of which all the members are councillors to conduct its meetings in accordance with a code of meeting practice adopted by the council.

The **Waverley Code of Meeting Practice** incorporates the mandatory provisions of the *Model Code of Meeting Practice for Local Councils in NSW* (Model Meeting Code) issued by the Office of Local Government in December 2018. The Waverley code also incorporates some of the non-mandatory provisions of the Model Meeting Code and other supplementary provisions that are not inconsistent with the mandatory provisions of the Model Meeting Code.

This code must be read in conjunction with the Waverley Code of Conduct for Councillors, which is based on the Model Code of Conduct issued by the Office of Local Government in December 2018. The Model Code of Conduct for Councillors includes provisions relating to binding caucus votes, disclosures of interests, and obligations in relation to meetings (including councillor misconduct). This code references the Waverley Code of Conduct where relevant.

### Preparation, public notice and exhibition of draft code

Before adopting a code of meeting practice, Council must prepare a draft code and give notice to the public of the exhibition of the draft code. The period of public exhibition must not be less than 28 days and the public notice must also specify a period of not less than 42 days after the date on which the draft code is placed on public exhibition for the receipt of submissions.

After considering all submissions received, Council may decide:

- to amend the non-mandatory or supplementary provisions, or
- to adopt the draft code as its code of meeting practice.

If Council decides to amend its draft code, it may publicly exhibit the amended draft or, if Council is of the opinion that the amendments are not substantial, it may adopt the amended draft code without public exhibition as its code of meeting practice.

The code may only be amended by Council through those means provided within the Act.

### **Clause references**

This code uses the following references to identify the source of each provision or section of provisions:

- *Model Meeting Code* – Mandatory provisions from the Model Meeting Code. Where the provision directly reflects the *Local Government Act*, the section of the Act is also shown.
- *Model Meeting Code – non-mandatory provision* – non-mandatory provisions from the Model Meeting Code.
- *Supplementary provision* – Additional provisions specific to Waverley.
- *Note* – Information added for explanatory purposes or to add clarity. A note is not enforceable.

## PART 2 MEETING PRINCIPLES

Council and committee meetings should be:

<i>Transparent</i>	Decisions are made in a way that is open and accountable.
<i>Informed</i>	Decisions are made based on relevant, quality information.
<i>Inclusive</i>	Decisions respect the diverse needs and interests of the local community.
<i>Principled</i>	Decisions are informed by the principles prescribed under Chapter 3 of the Act.
<i>Trusted</i>	The community has confidence that councillors and staff act ethically and make decisions in the interests of the whole community.
<i>Respectful</i>	Councillors, staff and meeting attendees treat each other with respect.
<i>Effective</i>	Meetings are well organised, effectively run and skilfully chaired.
<i>Orderly</i>	Councillors, staff and meeting attendees behave in a way that contributes to the orderly conduct of the meeting.

## PART 3 BEFORE THE MEETING

### Timing of ordinary council meetings

- 3.1 Ordinary meetings of the council will **generally** be held on **the third Tuesday of each month and its committee meetings on the first Tuesday of each month, with the exception of January when no meetings are held.** Meetings will normally be held at the council chambers but may be held at or adjourned to other times or venues should that be expedient for the conduct of business.

*Model Meeting Code*

*Note: Under section 365 of the Act, councils are required to meet at least ten (10) times each year, each time in a different month unless the Minister for Local Government has approved a reduction in the number of times that a council is required to meet each year under section 365A.*

### Extraordinary meetings

- 3.2 If the mayor receives a request in writing, signed by at least two (2) councillors, the mayor must call an extraordinary meeting of the council to be held as soon as practicable, but in any event, no more than fourteen (14) days after receipt of the request. The mayor can be one of the two councillors requesting the meeting.

*Model Meeting Code  
LGA s 366*

*Note: Council may resolve to hold extraordinary meetings as and when required. The Local Government Act 1993 and Model Meeting Code do not specify the kind of business extraordinary meetings may deal with. These meetings are usually held to deal with special business or where there is so much business to be dealt with that an additional meeting is required.*

## Notice to the public of council meetings

- 3.3 The council must give notice to the public of the time, date and place of each of its meetings, including extraordinary meetings and of each meeting of committees of the council.

*Model Meeting Code*  
*LGA s 9(1)*

- 3.4 For the purposes of clause 3.3, notice of a meeting of the council and of a committee of council is to be published before the meeting takes place. The notice must be published on the council's website, and in such other manner that the council is satisfied is likely to bring notice of the meeting to the attention of as many people as possible.

- 3.5 For the purposes of clause 3.3, notice of more than one (1) meeting may be given in the same notice.

*Model Meeting Code*

- 3.6 Should a meeting be adjourned to resume on the same day, it is sufficient notice for the chair to announce to the meeting the time and place of the resumption.

- 3.7 Should a meeting be adjourned to resume on another day, the provisions of clause 3.3 should apply where practicable.

*Supplementary provisions*

## Notice to councillors of ordinary council meetings

- 3.8 The general manager must send to each councillor, at least three (3) days before each meeting of the council, a notice specifying the time, date and place at which the meeting is to be held, and the business proposed to be considered at the meeting.

*Model Meeting Code*  
*LGA s 367(1)*

- 3.9 The notice and the agenda for, and the business papers relating to, the meeting may be given to councillors in electronic form, but only if all councillors have facilities

to access the notice, agenda and business papers in that form.

*Model Meeting Code*  
*LGA s 367(3)*

### **Notice to councillors of extraordinary meetings**

- 3.10 Notice of less than three (3) days may be given to councillors of an extraordinary meeting of the council in cases of emergency.

*Model Meeting Code*  
*LGA s 367(2)*

### **Notice of motions for ordinary meetings**

- 3.11 A councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted **to the general manager by 3.00 pm on the second Friday** before the meeting is to be held.
- 3.12 A councillor may, in writing to the general manager, request the withdrawal of a notice of motion submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered.

*Model Meeting Code*

- 3.13 **If the general manager considers that a notice of motion submitted by a councillor for consideration at an ordinary meeting of the council has legal, strategic, financial or policy implications which should be taken into consideration by the meeting, the general manager may prepare a general manager's comment in relation to the notice of motion for inclusion with the business papers for the meeting at which the notice of motion is to be considered by the council.**

*Model Meeting Code – non-mandatory provision*



## Questions with notice

- 3.14 A councillor may, by way of a notice submitted under clause 3.11, ask a question for response by the general manager about the performance or operations of the council.

*Note: The general manager will not accept questions about matters that can be dealt with administratively.*

- 3.15 A councillor may submit up to three questions per ordinary council meeting. Questions with notice are not permitted at committee meetings.

*Supplementary provision*

- 3.16 A councillor is not permitted to ask a question with notice under clause 3.14 that comprises a complaint against the general manager or a member of staff of the council, or a question that implies wrongdoing by the general manager or a member of staff of the council.

- 3.17 The general manager or their nominee may respond to a question with notice submitted under clause 3.14 by way of a report included in the business papers for the relevant meeting of the council or orally at the meeting.

*Model Meeting Code*

- 3.18 The chair must not permit further questions or discussion on any reply to a question with notice.

*Supplementary provision*

## Agenda and business papers for ordinary meetings

- 3.19 The general manager must cause the agenda for a meeting of the council or a committee of the council to be prepared as soon as practicable before the meeting.
- 3.20 The general manager must ensure that the agenda for an ordinary meeting of the council states:

- (a) all matters to be dealt with arising out of the proceedings of previous meetings of the council, and
  - (b) if the mayor is the chair – any matter or topic that the chair proposes, at the time when the agenda is prepared, to put to the meeting, and
  - (c) all matters, including matters that are the subject of staff reports and reports of committees, to be considered at the meeting, and
  - (d) any business of which due notice has been given under clause 3.11 and 3.14.
- 3.21 Nothing in clause 3.20 limits the powers of the mayor to put a mayoral minute to a meeting under clause 9.7.
- 3.22 The general manager must not include in the agenda for a meeting of the council any business of which due notice has been given if, in the opinion of the general manager, the business is, or the implementation of the business would be, unlawful. The general manager must report, without giving details of the item of business, any such exclusion to the next meeting of the council.

*Model Meeting Code*

- 3.23 Where the agenda includes the receipt of information or discussion of other matters that, in the opinion of the general manager, is likely to take place when the meeting is closed to the public, the general manager must ensure that the agenda of the meeting:
- (a) identifies the relevant item of business and indicates that it is of such a nature (without disclosing details of the information to be considered when the meeting is closed to the public), and
  - (b) states the grounds under section 10A(2) of the Act relevant to the item of business.

*Model Meeting Code  
LGA s 9(2A)(a)*

- 3.24 The general manager must ensure that the details of any item of business which, in the opinion of the general manager, is likely to be considered when the meeting is closed to the public, are included in a business paper provided to councillors for the meeting concerned. Such details must not be included in the business papers made available to the public, and must not be disclosed by a councillor or by any other person to another person who is not authorised to have that information.

*Model Meeting Code*

### **Availability of the agenda and business papers to the public**

- 3.25 Copies of the agenda and the associated business papers, such as correspondence and reports for meetings of the council and committees of council, are to be published on the council's website, and must be made available to the public for inspection, or for taking away by any person free of charge at the offices of the council, at the relevant meeting and at such other venues determined by the council.

*Model Meeting Code*  
*LGA ss 9(2), (4)*

- 3.26 Clause 3.25 does not apply to the business papers for items of business that the general manager has identified under clause 3.23 as being likely to be considered when the meeting is closed to the public.

*Model Meeting Code*  
*LGA s 9(2A)(b)*

- 3.27 For the purposes of clause 3.25, copies of agendas and business papers must be published on the council's website and made available to the public at a time that is as close as possible to the time they are available to councillors.

*Model Meeting Code*  
*LGA s 9(3)*

- 3.28 A copy of an agenda, or of an associated business paper made available under clause 3.25, may in addition be given or made available in electronic form.

*Model Meeting Code*  
*LGA s 9(5)*

### **Agenda and business papers for extraordinary meetings**

- 3.29 The general manager must ensure that the agenda for an extraordinary meeting of the council deals only with the matters stated in the notice of the meeting.
- 3.30 Despite clause 3.29, business may be considered at an extraordinary meeting of the council, even though due notice of the business has not been given, if:
- (a) the business to be considered is ruled by the chair to be of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council, and
  - (b) a motion is passed to have the business considered at the meeting.
- 3.31 A motion moved under clause 3.30(b) can be moved without notice but only after the business notified in the agenda for the extraordinary meeting has been dealt with.
- 3.32 Despite clauses 10.23–10.33, only the mover of a motion moved under clause 3.31(b) can speak to the motion before it is put.
- 3.33 A motion of dissent cannot be moved against a ruling of the chair under clause 3.31(a) on whether a matter is of great urgency.

*Model Meeting Code*

## PART 4 PUBLIC FORUM AND ADDRESSES BY MEMBERS OF THE PUBLIC

### Public forum

- 4.1 Council will hold a public forum of no more than 15 minutes' duration prior to the commencement of each ordinary council meeting to allow members of the public to make oral submissions on matters of public importance that are not listed on the meeting agenda.
- 4.2 Public forums are not part of council meetings and are not recorded, minuted or live streamed.
- 4.3 Public forums are to be chaired by the mayor or their nominee.
- 4.4 A person wishing to address council at a public forum must register by 3.00 pm on the day of the meeting. Registrations received after 3.00 pm will not be accepted.
- 4.5 A maximum of **four** speakers will be permitted to address council at each public forum.
- 4.6 Each address must be no longer than 3 minutes in duration.
- 4.7 The address must relate to the matter that the person has registered to speak about. The chair will call to order any speaker who fails to comply with this requirement. If the speaker fails to comply with chair's call to order, the chair may withdraw that speaker's right to address the public forum.
- 4.8 Speakers at public forums cannot ask questions of the council, councillors or council staff.
- 4.9 The general manager may refuse an application to speak at a public forum. The general manager or their delegate must give reasons to the applicant in writing for a decision to refuse an application.
- 4.10 When addressing the public forum, speakers must comply with this code.

- 4.11 Speakers may provide hardcopies of their speech to councillors at the public forum. Audio-visual presentations are not permitted.**
- 4.12 A person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a public forum.**

*Model Meeting Code – non-mandatory provisions*

### **Addresses by members of the public**

- 4.13 Council permits members of the public to make oral submissions at council and committee meetings on items of business to be considered at the meeting.
- 4.14 A person wishing to address a meeting must register by 3.00 pm on the day of the meeting.
- 4.15 Late requests to address council or a committee meeting, and requests received after the commencement of a council or committee meeting, will be determined by the chair.
- 4.16 Each address must be no longer than 3 minutes in duration.
- 4.17 The address must relate to an item of business to be considered at the meeting. The chair will call to order any speaker who fails to comply with this requirement. If the speaker fails to comply with chair's call to order, the chair may withdraw that speaker's right to address the meeting.
- 4.18 Speakers cannot ask questions of the council, councillors or council staff.
- 4.19 When addressing council, speakers must comply with this code.
- 4.20 Speakers may provide hardcopies of their speech to councillors at the meeting. Audio-visual presentations are not permitted.**

*Supplementary provisions*

## PART 5 COMING TOGETHER

### Attendance by councillors at meetings

- 5.1 All councillors must make reasonable efforts to attend meetings of the council and of committees of the council of which they are members.

*Note: A councillor may not attend a meeting as a councillor (other than the first meeting of the council after the councillor is elected or a meeting at which the councillor takes an oath or makes an affirmation of office) until they have taken an oath or made an affirmation of office in the form prescribed under section 233A of the Act.*

- 5.2 A councillor cannot participate in a meeting of the council or of a committee of the council unless personally present at the meeting.

*Model Meeting Code*

### Leave of absence

- 5.3 Where a councillor is unable to attend one or more ordinary meetings of the council, the councillor should request that the council grant them a leave of absence from those meetings. This clause does not prevent a councillor from making an apology if they are unable to attend a meeting. However, the acceptance of such an apology does not constitute the granting of a leave of absence for the purposes of this code and the Act.
- 5.4 A councillor's request for leave of absence from council meetings should, if practicable, identify (by date) the meetings from which the councillor intends to be absent and the grounds upon which the leave of absence is being sought.
- 5.5 The council must act reasonably when considering whether to grant a councillor's request for a leave of absence.

*Model Meeting Code*



## **Vacancy of civic office**

- 5.6 A councillor's civic office will become vacant if the councillor is absent from three (3) consecutive ordinary meetings of the council without prior leave of the council, or leave granted by the council at any of the meetings concerned, unless the holder is absent because they have been suspended from office under the Act, or because the council has been suspended under the Act, or as a consequence of a compliance order under section 438HA.

*Model Meeting Code*  
*LGA s 234(1)(d)*

## **Meeting attendance while on leave of absence**

- 5.7 A councillor who intends to attend a meeting of the council despite having been granted a leave of absence should, if practicable, give the general manager at least two (2) days' notice of their intention to attend.

*Model Meeting Code*

## **The quorum for a meeting**

- 5.8 The quorum for a meeting of the council is a majority of the councillors of the council who hold office at that time and are not suspended from office.

*Model Meeting Code*  
*LGA s 368(1)*

- 5.9 Clause 5.8 does not apply if the quorum is required to be determined in accordance with directions of the Minister in a performance improvement order issued in respect of the council.

*Model Meeting Code*  
*LGA s 368(2)*

- 5.10 A meeting of the council must be adjourned if a quorum is not present:
- (a) at the commencement of the meeting where the number of apologies received for the meeting indicates that there will not be a quorum for the meeting, or
  - (b) within half an hour after the time designated for the holding of the meeting, or
  - (c) at any time during the meeting.
- 5.11 In either case, the meeting must be adjourned to a time, date and place fixed:
- (a) by the chair, or
  - (b) in the chair's absence, by the majority of the councillors present, or
  - (c) failing that, by the general manager.
- 5.12 The general manager must record in the council's minutes the circumstances relating to the absence of a quorum (including the reasons for the absence of a quorum) at or arising during a meeting of the council, together with the names of the councillors present.

*Model Meeting Code*

- 5.13 Where, prior to the commencement of a meeting, it becomes apparent that a quorum may not be present at the meeting, or that the safety and welfare of councillors, council staff and members of the public may be put at risk by attending the meeting because of a natural disaster (such as, but not limited to flood or bushfire), the mayor may, in consultation with the general manager and, as far as is practicable, with each councillor, cancel the meeting. Where a meeting is cancelled, notice of the cancellation must be published on the council's website and in such other manner that the council is satisfied is likely to bring notice of the cancellation to the attention of as many people as possible.

- 5.14 Where a meeting is cancelled under clause 5.13, the business to be considered at the meeting may instead be considered, where practicable, at the next ordinary meeting of the council or at an extraordinary meeting called under clause 3.2.

*Model Meeting Code – non-mandatory provisions*

## Entitlement of the public to attend meetings

- 5.15 Everyone is entitled to attend a meeting of the council and committees of the council. The council must ensure that all meetings of the council and committees of the council are open to the public.

*Model Meeting Code  
LGA s 10(1)*

- 5.16 Clause 5.15 does not apply to parts of meetings that have been closed to the public under section 10A of the Act.

- 5.17 A person (whether a councillor or another person) is not entitled to be present at a meeting of the council or a committee of the council if expelled from the meeting:

- (a) by a resolution of the meeting, or
- (b) by the person presiding at the meeting if the council has, by resolution, authorised the person presiding to exercise the power of expulsion.

*Model Meeting Code  
LGA s 10(2)*

*Note: Council does not have a standing resolution giving the chair the power of expulsion referred to in clause 5.17(b).*

## Live streaming of meetings

- 5.18 All meetings of the council and committees of the council are to be live streamed on the council's website.

- 5.19 Clause 5.18 does not apply to parts of a meeting that have been closed to the public under section 10A of the Act.
- 5.20 At the start of each meeting the chair is to make a statement informing those in attendance that the meeting is being live streamed and that those in attendance should refrain from making any defamatory statements.
- 5.21 A recording of each meeting of the council and committee of the council is to be retained on the council's website for **at least four years**. Recordings of meetings may be disposed of in accordance with the *State Records Act 1998*.

*Model Meeting Code*

### **Attendance of the general manager and other staff at meetings**

- 5.22 The general manager is entitled to attend, but not to vote at, a meeting of the council or a meeting of a committee of the council of which all of the members are councillors.

*Model Meeting Code*  
*LGA s 376(1)*

- 5.23 The general manager is entitled to attend a meeting of any other committee of the council and may, if a member of the committee, exercise a vote.

*Model Meeting Code*  
*LGA s 376(2)*

- 5.24 The general manager may be excluded from a meeting of the council or a committee while the council or committee deals with a matter relating to the standard of performance of the general manager or the terms of employment of the general manager.

*Model Meeting Code*  
*LGA s 376(3)*

- 5.25 The attendance of other council staff at a meeting, (other than as members of the public) shall be with the approval of the general manager.

*Model Meeting Code*

## PART 6 THE CHAIR

### The chair at meetings

- 6.1 The mayor, or at the request of or in the absence of the mayor, the deputy mayor (if any) presides at meetings of the council.

*Model Meeting Code*  
*LGA s 369(1)*

- 6.2 If the mayor and the deputy mayor (if any) are absent, a councillor elected to chair the meeting by the councillors present presides at a meeting of the council.

*Model Meeting Code*  
*LGA s 369(2)*

### Election of the chair in the absence of the mayor and deputy mayor

- 6.3 If no chair is present at a meeting of the council at the time designated for the holding of the meeting, the first business of the meeting must be the election of a chair to preside at the meeting.
- 6.4 The election of a chair must be conducted:
- (a) by the general manager or, in their absence, an employee of the council designated by the general manager to conduct the election, or
  - (b) by the person who called the meeting or a person acting on their behalf if neither the general manager nor a designated employee is present at the meeting, or if there is no general manager or designated employee.
- 6.5 If, at an election of a chair, two (2) or more candidates receive the same number of votes and no other candidate receives a greater number of votes, the chair is to be the candidate whose name is chosen by lot.
- 6.6 For the purposes of clause 6.5, the person conducting the election must:

- (a) arrange for the names of the candidates who have equal numbers of votes to be written on similar slips, and
  - (b) then fold the slips so as to prevent the names from being seen, mix the slips and draw one of the slips at random.
- 6.7 The candidate whose name is on the drawn slip is the candidate who is to be the chair.
- 6.8 Any election conducted under clause 6.3, and the outcome of the vote, are to be recorded in the minutes of the meeting.

*Model Meeting Code*

### **Chair to have precedence**

- 6.9 When the chair rises or speaks during a meeting of the council:
- (a) any councillor then speaking or seeking to speak must cease speaking and, if standing, immediately resume their seat, and
  - (b) every councillor present must be silent to enable the chair to be heard without interruption.

*Model Meeting Code*

### **Recognising the authority of the chair**

- 6.10 When addressing a meeting of the council, councillors and all other persons present must, unless the chair states otherwise:
- (a) stand; and
  - (b) direct their address through the chair.
- 6.11 Councillors and all other persons attending a meeting of the council must at all times show respect to, and observe the ruling of, the chair.

- 6.12 Despite clause 6.11 of this code, a councillor may, through a motion of dissent, challenge a ruling made by the chair (see clause 15.8 of this code for motions of dissent).

*Supplementary provisions*



## PART 7 MODES OF ADDRESS

- 7.1 If the chair is the mayor, they are to be addressed as 'Mr Mayor' or 'Madam Mayor'.
- 7.2 Where the chair is not the mayor, they are to be addressed as either '**Mr Chair** or '**Madam Chair**'.
- 7.3 A councillor is to be addressed as 'councillor [surname]'.
- 7.4 A council officer is to be addressed by their official designation or as Mr/Ms [surname].

*Model Meeting Code – non-mandatory provisions*

## **PART 8 ORDER OF BUSINESS FOR COUNCIL AND COMMITTEE MEETINGS**

- 8.1 The general order of business for council and committee meetings is as fixed by resolution of the council.
- 8.2 The order of business as fixed under clause 8.1 may be altered for a particular meeting of the council or committee if a motion to that effect is passed at that meeting. Such a motion can be moved without notice.
- 8.3 Despite clauses 10.23–10.33, only the mover of a motion referred to in clause 8.2 may speak to the motion before it is put.

*Model Meeting Code*

## **PART 9    CONSIDERATION OF BUSINESS AT COUNCIL MEETINGS**

### **Business that can be dealt with at a council meeting**

- 9.1     The council must not consider business at a meeting of the council:
- (a)     unless a councillor has given notice of the business, as required by clause 3.11, and
  - (b)     unless notice of the business has been sent to the councillors in accordance with clause 3.8 in the case of an ordinary meeting or clause 3.10 in the case of an extraordinary meeting called in an emergency.
- 9.2     Clause 9.1 does not apply to the consideration of business at a meeting, if the business:
- (a)     is already before, or directly relates to, a matter that is already before the council, or
  - (b)     is the election of a chair to preside at the meeting, or
  - (c)     subject to clause 9.10, is a matter or topic put to the meeting by way of a mayoral minute, or
  - (d)     is a motion for the adoption of recommendations of a committee, including, but not limited to, a committee of the council.

*Model Meeting Code*

### **Dealing with urgent matters without notice**

- 9.3     Despite clause 9.1, business may be considered at a meeting of the council even though due notice of the business has not been given to the councillors if:
- (a)     the business to be considered is ruled by the chair to be of great urgency on the grounds that it requires a decision by the council

before the next scheduled ordinary meeting of the council, and

- (b) a motion is passed to have the business considered at the meeting.

- 9.4 A motion moved under clause 9.3(b) can be moved without notice. Despite clauses 10.23–10.33, only the mover of a motion referred to in clause 9.3(b) can speak to the motion before it is put.

*Model Meeting Code*

- 9.5 The mover of the motion referred to in clause 9.3(b) must, when speaking to the motion, explain why he or she believes it requires a decision by the council before the next scheduled ordinary meeting of the council.

*Supplementary provision*

- 9.6 A motion of dissent cannot be moved against a ruling by the chair under clause 9.3(a).

*Model Meeting Code*

## **Mayoral minutes**

- 9.7 Subject to clause 9.10, if the mayor is the chair at a meeting of the council, the mayor may, by minute signed by the mayor, put to the meeting without notice any matter or topic that is within the jurisdiction of the council, or of which the council has official knowledge.
- 9.8 A mayoral minute, when put to a meeting, takes precedence over all business on the council's agenda for the meeting. The chair (but only if the chair is the mayor) may move the adoption of a mayoral minute without the motion being seconded.
- 9.9 A recommendation made in a mayoral minute put by the mayor is, so far as it is adopted by the council, a resolution of the council.
- 9.10 A mayoral minute must not be used to put without notice matters that are routine and not urgent, or matters for which proper notice should be given because of their complexity. For the purpose of this

clause, a matter will be urgent where it requires a decision by the council before the next scheduled ordinary meeting of the council.

*Model Meeting Code*

- 9.11 Where a mayoral minute makes a recommendation which, if adopted, would require the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan, it must identify the source of funding for the expenditure that is the subject of the recommendation. If the mayoral minute does not identify a funding source, the council must defer consideration of the matter, pending a report from the general manager on the availability of funds for implementing the recommendation if adopted.

*Model Meeting Code – non-mandatory provision*

## Staff reports

- 9.12 A recommendation made in a staff report is, so far as it is adopted by the council, a resolution of the council.

*Model Meeting Code*

## Reports of committees of council

- 9.13 The recommendations of a committee of the council are, so far as they are adopted by the council, resolutions of the council.
- 9.14 If in a report of a committee of the council distinct recommendations are made, the council may make separate decisions on each recommendation.

*Model Meeting Code*

*Note: Council's committees adopt their own minutes. The provisions in this section apply only to recommendations of the committee of the whole.*

## Questions to councillors and staff

- 9.15 A question must not be asked at a meeting of the council unless it concerns a matter on the agenda of the meeting or notice has been given of the question in accordance with clauses 3.11 and 3.14.
- 9.16 A councillor may, through the chair, put a question to another councillor about a matter on the agenda.
- 9.17 A councillor may, through the general manager, put a question to a council employee about a matter on the agenda. Council employees are only obliged to answer a question put to them through the general manager at the direction of the general manager.
- 9.18 A councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents. Where a councillor or council employee to whom a question is put is unable to respond to the question at the meeting at which it is put, they may take it on notice and report the response to the next meeting of the council.
- 9.19 Councillors must put questions directly, succinctly, respectfully and without argument.
- 9.20 The chair must not permit discussion on any reply to, or refusal to reply to, a question put to a councillor or council employee.

*Model Meeting Code*

## PART 10 RULES OF DEBATE

### Motions to be seconded

- 10.1 Unless otherwise specified in this code, a motion or an amendment cannot be debated unless or until it has been seconded.

*Model Meeting Code*

*Note: This Code specifies that mayoral minutes (see clause 9.7) and 'put' motions (see clause 10.28) do not require a seconder.*

### Notices of motion

- 10.2 A councillor who has submitted a notice of motion under clause 3.11 is to move the motion the subject of the notice of motion at the meeting at which it is to be considered.
- 10.3 If a councillor who has submitted a notice of motion under clause 3.11 wishes to withdraw it after the agenda and business paper for the meeting at which it is to be considered have been sent to councillors, the councillor may request the withdrawal of the motion when it is before the council.
- 10.4 In the absence of a councillor who has placed a notice of motion on the agenda for a meeting of the council:
- (a) any other councillor may, with the leave of the chair, move the motion at the meeting, or
  - (b) the chair may defer consideration of the motion until the next meeting of the council.

*Model Meeting Code*

### Chair's duties with respect to motions

- 10.5 It is the duty of the chair at a meeting of the council to receive and put to the meeting any lawful motion that is brought before the meeting.

*Model Meeting Code*



- 10.6 At the time a motion or amendment is moved, the chair must ensure the motion or amendment is announced to the meeting in its entirety so its intent can be clearly understood. This requirement does not apply when the motion or amendment appears on the agenda.

*Supplementary provision*

- 10.7 The chair must rule out of order any motion or amendment to a motion that is unlawful or the implementation of which would be unlawful.
- 10.8 Before ruling out of order a motion or an amendment to a motion under clause 10.7, the chair is to give the mover an opportunity to clarify or amend the motion or amendment.
- 10.9 Any motion, amendment or other matter that the chair has ruled out of order is taken to have been lost.

*Model Meeting Code*

## **Motions requiring the expenditure of funds**

- 10.10 A motion or an amendment to a motion which if passed would require the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the motion. If the motion does not identify a funding source, the council must defer consideration of the matter, pending a report from the general manager on the availability of funds for implementing the motion if adopted.

*Model Meeting Code – non-mandatory provision*

## **Amendments to motions**

- 10.11 An amendment to a motion must be moved and seconded before it can be debated.

*Model Meeting Code*

**10.12 The seconder of a motion cannot move an amendment to the motion.**

*Supplementary provision*

- 10.13 An amendment to a motion must relate to the matter being dealt with in the original motion before the council and must not be a direct negative of the original motion. An amendment to a motion which does not relate to the matter being dealt with in the original motion, or which is a direct negative of the original motion, must be ruled out of order by the chair.
- 10.14 The mover of an amendment is to be given the opportunity to explain any uncertainties in the proposed amendment before a seconder is called for.
- 10.15 If an amendment has been lost, a further amendment can be moved to the motion to which the lost amendment was moved, and so on, but no more than one (1) motion and one (1) proposed amendment can be before council at any one time.
- 10.16 While an amendment is being considered, debate must only occur in relation to the amendment and not the original motion. Debate on the original motion is to be suspended while the amendment to the original motion is being debated.
- 10.17 If the amendment is carried, it becomes the motion and is to be debated. If the amendment is lost, debate is to resume on the original motion.
- 10.18 An amendment may become the motion without debate or a vote where it is accepted by the councillor who moved the original motion.

*Model Meeting Code*

*Note: Under clause 10.18, the acceptance of an amendment by the seconder of the original motion is not required.*

## Foreshadowed motions and amendments

- 10.19 A councillor may propose a foreshadowed motion in relation to the matter the subject of the original motion before the council, without a seconder during debate on the original motion. The foreshadowed motion is only to be considered if the original motion is lost or withdrawn and the foreshadowed motion is then moved and seconded. If the original motion is carried, the foreshadowed motion lapses.
- 10.20 Where an amendment has been moved and seconded, a councillor may, without a seconder, foreshadow a further amendment that they propose to move after the first amendment has been dealt with. There is no limit to the number of foreshadowed amendments that may be put before the council at any time. However, no discussion can take place on foreshadowed amendments until the previous amendment has been dealt with and the foreshadowed amendment has been moved and seconded.
- 10.21 Foreshadowed motions and foreshadowed amendments are to be considered in the order in which they are proposed. However, foreshadowed motions cannot be considered until all foreshadowed amendments have been dealt with.

*Model Meeting Code*

## Motions and amendments to be submitted in writing

- 10.22 All motions and amendments, including those foreshadowed, should be submitted in writing to staff in the governance section prior to the meeting **where practical** for the purposes of live minuting.

*Supplementary provision*

## Limitations on the number and duration of speeches

- 10.23 A councillor who, during a debate at a meeting of the council, moves an original motion, has the right to speak on each amendment to the motion and a right of general reply to all observations that are made

during the debate in relation to the motion, and any amendment to it at the conclusion of the debate before the motion (whether amended or not) is finally put.

- 10.24 A councillor, other than the mover of an original motion, has the right to speak once on the motion and once on each amendment to it.
- 10.25 A councillor must not, without the consent of the council, speak more than once on a motion or an amendment, or for longer than five (5) minutes at any one time.
- 10.26 Despite clause 10.25, the chair may permit a councillor who claims to have been misrepresented or misunderstood to speak more than once on a motion or an amendment, and for longer than five (5) minutes on that motion or amendment to enable the councillor to make a statement limited to explaining the misrepresentation or misunderstanding.
- 10.27 Despite clause 10.25, the council may resolve to shorten the duration of speeches to expedite the consideration of business at a meeting.
- 10.28 Despite clauses 10.23 and 10.24, a councillor may move that a motion or an amendment be now put:
- (a) if the mover of the motion or amendment has spoken in favour of it and no councillor expresses an intention to speak against it, or
  - (b) if at least two (2) councillors have spoken in favour of the motion or amendment and at least two (2) councillors have spoken against it.
- 10.29 The chair must immediately put to the vote, without debate, a motion moved under clause 10.28. A seconder is not required for such a motion.
- 10.30 If a motion that the original motion or an amendment be now put is passed, the chair must, without further debate, put the original motion or amendment to the vote immediately after the mover of the original

motion has exercised their right of reply under clause 10.23.

- 10.31 If a motion that the original motion or an amendment be now put is lost, the chair must allow the debate on the original motion or the amendment to be resumed.
- 10.32 All councillors must be heard without interruption and all other councillors must, unless otherwise permitted under this code, remain silent while another councillor is speaking.
- 10.33 Once the debate on a matter has concluded and a matter has been dealt with, the chair must not allow further debate on the matter.

*Model Meeting Code*

### **Laying an item on the table**

- 10.34 A councillor may move a procedural motion that an agenda item 'lay on the table' to allow further consideration or information to be provided before the matter is decided. If the motion is carried, no further debate can be undertaken until there is a procedural motion for the item to be 'taken from the table.'
- 10.35 A motion to lay an item on the table, or to take an item from the table, is not debateable and there can be no amendments or right of reply.
- 10.36 A matter laid on the table must be taken from the table and dealt with prior to the end of the meeting.
- 10.37 When the item is taken from the table, debate resumes where it left off.

*Supplementary provisions*

## PART 11 VOTING

### Voting entitlements of chair and councillors

- 11.1 Each councillor is entitled to one (1) vote.

*Model Meeting Code*  
*LGA s 370(1)*

- 11.2 The person presiding at a meeting of the council has, in the event of an equality of votes, a second or casting vote.

*Model Meeting Code*  
*LGA s 370(2)*

- 11.3 Where the chair declines to exercise, or fails to exercise, their second or casting vote, in the event of an equality of votes, the motion being voted upon is lost.

*Model Meeting Code*

### Voting at council meetings

- 11.4 A councillor who is present at a meeting of the council but who fails to vote on a motion put to the meeting is taken to have voted against the motion.

- 11.5 If a councillor who has voted against a motion put at a council meeting so requests, the general manager must ensure that the councillor's dissenting vote is recorded in the council's minutes.

- 11.6 The decision of the chair as to the result of a vote is final, unless the decision is immediately challenged and not fewer than two (2) councillors rise and call for a division.

- 11.7 When a division on a motion is called, the chair must ensure that the division takes place immediately. The general manager must ensure that the names of those who vote for the motion and those who vote against it are recorded in the council's minutes for the meeting.

- 11.8 When a division on a motion is called, any councillor who fails to vote will be recorded as having voted

against the motion in accordance with clause 11.4 of this code.

- 11.9 Voting at a meeting, including voting in an election at a meeting, is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system). However, the council may resolve that the voting in any election by councillors for mayor or deputy mayor is to be by secret ballot.

*Model Meeting Code*

## **Voting on planning decisions**

- 11.10 The general manager must keep a register containing, for each planning decision made at a meeting of the council or a council committee (including, but not limited to a committee of the council), the names of the councillors who supported the decision and the names of any councillors who opposed (or are taken to have opposed) the decision.
- 11.11 For the purpose of maintaining the register, a division is taken to have been called whenever a motion for a planning decision is put at a meeting of the council or a council committee.
- 11.12 Each decision recorded in the register is to be described in the register or identified in a manner that enables the description to be obtained from another publicly available document.
- 11.13 Clauses 11.10–11.12 apply also to meetings that are closed to the public.

*Model Meeting Code  
LGA s 375A*

*Note: The requirements of clause 11.10 may be satisfied by maintaining a register of the minutes of each planning decision.*



## PART 12 COMMITTEE OF THE WHOLE

- 12.1 The council may resolve itself into a committee to consider any matter before the council.

*Model Meeting Code  
LGA s 373*

- 12.2 All the provisions of this code relating to meetings of the council, so far as they are applicable, extend to and govern the proceedings of the council when in committee of the whole, except the provisions limiting the number and duration of speeches.

*Note: Clauses 10.23–10.33 limit the number and duration of speeches.*

- 12.3 The general manager or, in the absence of the general manager, an employee of the council designated by the general manager, is responsible for reporting to the council the proceedings of the committee of the whole. It is not necessary to report the proceedings in full but any recommendations of the committee must be reported.
- 12.4 The council must ensure that a report of the proceedings (including any recommendations of the committee) is recorded in the council's minutes. However, the council is not taken to have adopted the report until a motion for adoption has been made and passed.

*Model Meeting Code*

## PART 13 DEALING WITH ITEMS BY EXCEPTION

- 13.1 The council or a committee of council may, at any time, resolve to adopt multiple items of business on the agenda together by way of a single resolution.
- 13.2 Before the council or committee resolves to adopt multiple items of business on the agenda together, the chair must list the items of business to be adopted and ask councillors to identify any individual items of business listed by the chair that they intend to vote against the recommendation made in the business paper or that they wish to speak on.
- 13.3 The council or committee must not resolve to adopt any item of business under clause 13.1 that a councillor has identified as being one they intend to vote against the recommendation made in the business paper or to speak on.
- 13.4 A motion to adopt multiple items of business together must identify each of the items of business to be adopted and state that they are to be adopted as recommended in the business paper.
- 13.5 Items of business adopted under clause 13.1 are to be taken to have been adopted unanimously.
- 13.6 Councillors must ensure that they declare and manage any conflicts of interest they may have in relation to items of business considered together under clause 13.1 in accordance with the requirements of the council's code of conduct.

*Model Meeting Code – non-mandatory provisions*

## **PART 14 CLOSURE OF COUNCIL MEETINGS TO THE PUBLIC**

### **Grounds on which meetings can be closed to the public**

- 14.1 The council or a committee of the council may close to the public so much of its meeting as comprises the discussion or the receipt of any of the following types of matters:
- (a) personnel matters concerning particular individuals (other than councillors),
  - (b) the personal hardship of any resident or ratepayer,
  - (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
  - (d) commercial information of a confidential nature that would, if disclosed:
    - i. prejudice the commercial position of the person who supplied it, or
    - ii. confer a commercial advantage on a competitor of the council, or
    - iii. reveal a trade secret,
  - (e) information that would, if disclosed, prejudice the maintenance of law,
  - (f) matters affecting the security of the council, councillors, council staff or council property,
  - (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
  - (h) information concerning the nature and

location of a place or an item of Aboriginal significance on community land,

- (i) alleged contraventions of the council's code of conduct.

*Model Meeting Code*  
*LGA ss 10A(1), (2)*

- 14.2 The council or a committee of the council may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.

*Model Meeting Code*  
*LGA s 10A(3)*

### **Matters to be considered when closing meetings to the public**

- 14.3 A meeting is not to remain closed during the discussion of anything referred to in clause 14.1:

- (a) except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and
- (b) if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret – unless the council or committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

*Model Meeting Code*  
*LGA s 10B(1)*

- 14.4 A meeting is not to be closed during the receipt and consideration of information or advice referred to in clause 14.1(g) unless the advice concerns legal matters that:

- (a) are substantial issues relating to a matter in which the council or committee is involved, and

- (b) are clearly identified in the advice, and
- (c) are fully discussed in that advice.

*Model Meeting Code*  
*LGA s 10B(2)*

- 14.5 If a meeting is closed during the discussion of a motion to close another part of the meeting to the public (as referred to in clause 14.2), the consideration of the motion must not include any consideration of the matter or information to be discussed in that other part of the meeting other than consideration of whether the matter concerned is a matter referred to in clause 14.1.

*Model Meeting Code*  
*LGA s 10B(3)*

- 14.6 For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:

- (a) a person may misinterpret or misunderstand the discussion, or
- (b) the discussion of the matter may:
  - i. cause embarrassment to the council or committee concerned, or to councillors or to employees of the council, or
  - ii. cause a loss of confidence in the council or committee.

*Model Meeting Code*  
*LGA s 10B(4)*

- 14.7 In deciding whether part of a meeting is to be closed to the public, the council or committee concerned must consider any relevant guidelines issued by the Chief Executive of the Office of Local Government.

*Model Meeting Code*  
*LGA s 10B(5)*

## Notice of likelihood of closure not required in urgent cases

- 14.8 Part of a meeting of the council, or of a committee of the council, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting under clause 3.23 as a matter that is likely to be considered when the meeting is closed, but only if:
- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in clause 14.1, and
  - (b) the council or committee, after considering any representations made under clause 14.9, resolves that further discussion of the matter:
    - i. should not be deferred (because of the urgency of the matter), and
    - ii. should take place in a part of the meeting that is closed to the public.

*Model Meeting Code*  
LGA s 10C

## Representations by members of the public

- 14.9 The council, or a committee of the council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

*Model Meeting Code*  
LGA s 10A(4)

- 14.10 A representation under clause 14.9 is to be made after the motion to close the part of the meeting is moved and seconded.
- 14.11 Where the matter has been identified in the agenda of the meeting under clause 3.23 as a matter that is likely to be considered when the meeting is closed to the public, in order to make representations under clause 14.9, members of the public must first make an application to the council in the approved form.

Applications must be received by **3.00 pm on the day of the meeting** at which the matter is to be considered.

- 14.12 The general manager (or their delegate) may refuse an application made under clause 14.11. The general manager or their delegate must give reasons in writing for a decision to refuse an application.
- 14.13 No more than **three** speakers are to be permitted to make representations under clause 14.9.
- 14.14 If more than the permitted number of speakers apply to make representations under clause 14.9, the general manager or their delegate may request the speakers to nominate from among themselves the persons who are to make representations to the council. If the speakers are not able to agree on whom to nominate to make representations under clause 14.9, the general manager or their delegate is to determine who will make representations to the council.
- 14.15 The general manager (or their delegate) is to determine the order of speakers.
- 14.16 Where the council or a committee of the council proposes to close a meeting or part of a meeting to the public in circumstances where the matter has not been identified in the agenda for the meeting under clause 3.23 as a matter that is likely to be considered when the meeting is closed to the public, the chair is to invite representations from the public under clause 14.9 after the motion to close the part of the meeting is moved and seconded. The chair is to permit no more than **three** speakers to make representations in such order as determined by the chair.
- 14.17 Each speaker will be allowed **three** minutes to make representations, and this time limit is to be strictly enforced by the chair. Speakers must confine their representations to whether the meeting should be closed to the public. If a speaker digresses to irrelevant matters, the chair is to direct the speaker not to do so. If a speaker fails to observe a direction from the chair, the speaker will not be further heard.

*Model Meeting Code*



## **Expulsion of non-councillors from meetings closed to the public**

- 14.18 If a meeting or part of a meeting of the council or a committee of the council is closed to the public in accordance with section 10A of the Act and this code, any person who is not a councillor and who fails to leave the meeting when requested, may be expelled from the meeting as provided by section 10(2)(a) or (b) of the Act.
- 14.19 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary restrain that person from re-entering that place for the remainder of the meeting.

*Model Meeting Code*

## **Information to be disclosed in resolutions closing meetings to the public**

- 14.20 The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the following:
- (a) the relevant provision of section 10A(2) of the Act,
  - (b) the matter that is to be discussed during the closed part of the meeting,
  - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

*Model Meeting Code  
LGA s 10D*

## **Resolutions passed at closed meetings to be made public**

- 14.21 If the council passes a resolution during a meeting, or a part of a meeting, that is closed to the public, the chair must make the resolution public as soon as practicable after the meeting, or the relevant part of the meeting, has ended, and the resolution must be recorded in the publicly available minutes of the meeting.
- 14.22 Resolutions passed during a meeting, or a part of a meeting, that is closed to the public must be made public by the chair under clause 14.21 during a part of the meeting that is webcast.

*Model Meeting Code*

## **PART 15 KEEPING ORDER AT MEETINGS**

### **Points of order**

- 15.1 A councillor may draw the attention of the chair to an alleged breach of this code by raising a point of order. A point of order does not require a seconder.
- 15.2 A point of order cannot be made with respect to adherence to the principles contained in Part 2.
- 15.3 A point of order must be taken immediately it is raised. The chair must suspend the business before the meeting and permit the councillor raising the point of order to state the provision of this code they believe has been breached. The chair must then rule on the point of order – either by upholding it or by overruling it.

*Model Meeting Code*

### **Questions of order**

- 15.4 The chair, without the intervention of any other councillor, may call any councillor to order whenever, in the opinion of the chair, it is necessary to do so.
- 15.5 A councillor who claims that another councillor has committed an act of disorder, or is out of order, may call the attention of the chair to the matter.
- 15.6 The chair must rule on a question of order immediately after it is raised but, before doing so, may invite the opinion of the council.
- 15.7 The chair's ruling must be obeyed unless a motion dissenting from the ruling is passed.

*Model Meeting Code*

## Motions of dissent

- 15.8 A councillor can, without notice, move to dissent from a ruling of the chair on a point of order or a question of order. If that happens, the chair must suspend the business before the meeting until a decision is made on the motion of dissent.
- 15.9 If a motion of dissent is passed, the chair must proceed with the suspended business as though the ruling dissented from had not been given. If, as a result of the ruling, any motion or business has been rejected as out of order, the chair must restore the motion or business to the agenda and proceed with it in due course.
- 15.10 Despite any other provision of this code, only the mover of a motion of dissent and the chair can speak to the motion before it is put. The mover of the motion does not have a right of general reply.

*Model Meeting Code*

## Acts of disorder

- 15.11 A councillor commits an act of disorder if the councillor, at a meeting of the council or a committee of the council:
- (a) contravenes the Act or any regulation in force under the Act or this code, or
  - (b) assaults or threatens to assault another councillor or person present at the meeting, or
  - (c) moves or attempts to move a motion or an amendment that has an unlawful purpose or that deals with a matter that is outside the jurisdiction of the council or the committee, or addresses or attempts to address the council or the committee on such a motion, amendment or matter, or
  - (d) insults or makes personal reflections on or imputes improper motives to any other council official, or alleges a breach of the council's code of conduct, or

- (e) says or does anything that is inconsistent with maintaining order at the meeting or is likely to bring the council or the committee into disrepute.

**Note:** *A councillor also commits an act of disorder if, at a meeting of the council or a committee of the council, the councillor behaves in a manner described under clause 3.22 of the Waverley Code of Conduct for Councillors.*

15.12 The chair may require a councillor:

- (a) to apologise without reservation for an act of disorder referred to in clauses 15.11(a) or (b), or
- (b) to withdraw a motion or an amendment referred to in clause 15.11(c) and, where appropriate, to apologise without reservation, or
- (c) to retract and apologise without reservation for an act of disorder referred to in clauses 15.11(d) and (e).

*Model Meeting Code*

## How disorder at a meeting may be dealt with

- 15.13 If disorder occurs at a meeting of the council, the chair may adjourn the meeting for a period of not more than fifteen (15) minutes and leave the chair. The council, on reassembling, must, on a question put from the chair, decide without debate whether the business is to be proceeded with or not. This clause applies to disorder arising from the conduct of members of the public as well as disorder arising from the conduct of councillors.

*Model Meeting Code*

## **Expulsion from meetings**

- 15.14 A councillor may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the council for having failed to comply with a requirement under clause 15.12. The expulsion of a councillor from the meeting for that reason does not prevent any other action from being taken against the councillor for the act of disorder concerned.
- 15.15 A member of the public may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the council for engaging in or having engaged in disorderly conduct at the meeting.
- 15.16 Where a councillor or a member of the public is expelled from a meeting, the expulsion and the name of the person expelled, if known, are to be recorded in the minutes of the meeting.
- 15.17 If a councillor or a member of the public fails to leave the place where a meeting of the council is being held immediately after they have been expelled, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the councillor or member of the public from that place and, if necessary, restrain the councillor or member of the public from re-entering that place for the remainder of the meeting.

*Model Meeting Code*

## **Use of mobile phones and unauthorised recording of meetings**

- 15.18 Councillors, council staff and members of the public must ensure that mobile phones are turned to silent during meetings of the council and committees of the council.
- 15.19 A person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a meeting of the council or a committee of the council without the prior authorisation of the council or the committee.

- 15.20 Any person who contravenes or attempts to contravene clause 15.19, may be expelled from the meeting as provided for under section 10(2) of the Act.
- 15.21 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place for the remainder of the meeting.

*Model Meeting Code*



## PART 16 CONFLICTS OF INTEREST

- 16.1 All councillors and, where applicable, all other persons, must declare and manage any conflicts of interest they may have in matters being considered at meetings of the council and committees of the council in accordance with the council's code of conduct. All declarations of conflicts of interest and how the conflict of interest was managed by the person who made the declaration must be recorded in the minutes of the meeting at which the declaration was made.

*Model Meeting Code*

**Note:** *See Parts 4 and 5 of the Waverley Code of Conduct for Councillors.*

## PART 17 DECISIONS OF COUNCIL

### Council decisions

- 17.1 A decision supported by a majority of the votes at a meeting of the council at which a quorum is present is a decision of the council.

*Model Meeting Code*  
*LGA s 371*

- 17.2 Decisions made by the council must be accurately recorded in the minutes of the meeting at which the decision is made.

*Model Meeting Code*

### Rescinding or altering council decisions

- 17.3 A resolution passed by the council may not be altered or rescinded except by a motion to that effect of which notice has been given under clause 3.11.

*Model Meeting Code*  
*LGA s 372(1)*

- 17.4 If a notice of motion to rescind a resolution is given at the meeting at which the resolution is carried, the resolution must not be carried into effect until the motion of rescission has been dealt with.

*Model Meeting Code*  
*LGA s 372(2)*

- 17.5 If notice of a rescission motion is not given before the close of the meeting at which the decision was made, the decision may be carried into effect before the rescission motion has been dealt with. However, the general manager will not carry the decisions from a meeting into effect until 10 am on the next working day following the meeting. Notice of a rescission motion received by the general manager before this time will stop the decision being carried into effect until the rescission motion has been dealt with.

*Supplementary provision*

- 17.6 If a motion has been lost, a motion having the same effect must not be considered unless notice of it has been duly given in accordance with clause 3.11.

*Model Meeting Code*  
*LGA s 372(3)*

- 17.7 A notice of motion to alter or rescind a resolution, and a notice of motion which has the same effect as a motion which has been lost, must be signed by three (3) councillors if less than three (3) months has elapsed since the resolution was passed, or the motion was lost.

*Model Meeting Code*  
*LGA s 372(4)*

- 17.8 If a motion to alter or rescind a resolution has been lost, or if a motion which has the same effect as a previously lost motion is lost, no similar motion may be brought forward within three (3) months of the meeting at which it was lost. This clause may not be evaded by substituting a motion differently worded, but in principle the same.

*Model Meeting Code*  
*LGA s 372(5)*

- 17.9 The provisions of clauses 17.6–17.8 concerning lost motions do not apply to motions of adjournment.

*Model Meeting Code*  
*LGA s 372(7)*

- 17.10 A notice of motion submitted in accordance with clause 17.7 may only be withdrawn under clause 3.12 with the consent of all signatories to the notice of motion.

*Model Meeting Code*

- 17.11 A motion to alter or rescind a resolution of the council may be moved on the report of a committee of the council and any such report must be recorded in the minutes of the meeting of the council.

*Model Meeting Code*  
*LGA s 372(6)*

- 17.12 In cases of urgency, a motion to alter or rescind a resolution of the council may be moved at the same meeting at which the resolution was adopted, where:
- (a) a notice of motion signed by three councillors is submitted to the chair, and
  - (b) the chair rules the business that is the subject of the motion is of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council; and
  - (c) a motion to have the motion considered at the meeting is passed.
- 17.13 A motion moved under clause 17.12(c) can be moved without notice. Only the mover of the motion can speak to the motion before it is put.
- 17.14 A motion of dissent cannot be moved against a ruling by the chair under clause 17.12(b).

*Model Meeting Code – non-mandatory provisions*

### **Foreshadowing an alternative motion**

- 17.15 If a councillor wishes to have an alternative motion considered once a rescission motion is adopted, the alternative motion must be:
- (a) **included in the notice of motion to rescind the resolution lodged with the general manager, and be listed on the meeting agenda, or**
  - (b) **foreshadowed during the debate on the rescission motion.**

### **Who can deal with a rescission motion**

- 17.16 A notice of motion to rescind or alter a committee resolution can be dealt with by the committee or by the council.
- 17.17 A notice of motion to rescind or alter a council resolution can only be dealt with by the council.

*Supplementary provisions*

## PART 18 TIME LIMITS ON COUNCIL MEETINGS

- 18.1 Meetings of the council and committees of the council are to conclude no later than 11.30 pm.
- 18.2 If the business of the meeting is unfinished at 11.30 pm, the council or the committee may, by resolution, extend the time of the meeting.
- 18.3 If the business of the meeting is unfinished at 11.30 pm, and the council does not resolve to extend the meeting, the chair must either:
- (a) defer consideration of the remaining items of business on the agenda to the next ordinary meeting of the council, or
  - (b) adjourn the meeting to a time, date and place fixed by the chair.
- 18.4 Clause 18.3 does not limit the ability of the council or a committee of the council to resolve to adjourn a meeting at any time. The resolution adjourning the meeting must fix the time, date and place that the meeting is to be adjourned to.
- 18.5 Where a meeting is adjourned under clause 18.3 or 18.4, the general manager must:
- (a) individually notify each councillor of the time, date and place at which the meeting will reconvene, and
  - (b) publish the time, date and place at which the meeting will reconvene on the council's website and in such other manner that the general manager is satisfied is likely to bring notice of the time, date and place of the reconvened meeting to the attention of as many people as possible.

*Model Meeting Code – non-mandatory provisions*

## PART 19 AFTER THE MEETING

### Minutes of meetings

- 19.1 The council is to keep full and accurate minutes of the proceedings of meetings of the council.

*Model Meeting Code*  
*LGA s 375(1)*

- 19.2 At a minimum, the general manager must ensure that the following matters are recorded in the council's minutes:

- (a) details of each motion moved at a council meeting and of any amendments moved to it,
- (b) the names of the mover and seconder of the motion or amendment,
- (c) whether the motion or amendment was passed or lost, and
- (d) such other matters specifically required under this code.

- 19.3 The minutes of a council meeting must be confirmed at a subsequent meeting of the council.

*Model Meeting Code*  
*LGA s 375(2)*

- 19.4 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.

*Model Meeting Code*

- 19.5 When the minutes have been confirmed, they are to be signed by the person presiding at the subsequent meeting.

*Model Meeting Code*  
*LGA s 375(2)*

- 19.6 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.
- 19.7 The confirmed minutes of a council meeting must be published on the council's website. This clause does not prevent the council from also publishing unconfirmed minutes of its meetings on its website prior to their confirmation.

*Model Meeting Code*

### **Correspondence and reports tabled at a meeting**

- 19.8 The council and committees of the council must, during or at the close of a meeting, or during the business day following the meeting, give reasonable access to any person to inspect correspondence and reports tabled at, or submitted to, the meeting.

*Model Meeting Code*  
*LGA s 11(1)*

- 19.9 Clause 19.8 does not apply if the correspondence or reports relate to a matter that was received or discussed or tabled at, or submitted to, the meeting when the meeting was closed to the public.

*Model Meeting Code*  
*LGA s 11(2)*

- 19.10 Clause 19.8 does not apply if the council or the committee resolves at the meeting, when open to the public, that the correspondence or reports are to be treated as confidential because they relate to a matter specified in section 10A(2) of the Act.

*Model Meeting Code*  
*LGA s 11(3)*

- 19.11 Correspondence or reports to which clauses 19.9 and 19.10 apply are to be marked with the relevant provision of section 10A(2) of the Act that applies to the correspondence or report.

*Model Meeting Code*

## Implementing council decisions

- 19.12 The general manager is to implement, without undue delay, lawful decisions of the council.

*Model Meeting Code  
LGA s 335(b)*

*Note: See clause 17.5 of this Code regarding  
rescission motions.*



## **PART 20 COUNCIL COMMITTEES**

### **Application of this part**

- 20.1 This Part only applies to committees of the council whose members are all councillors.

*Model Meeting Code*

### **Council committees whose members are all councillors**

- 20.2 The council may, by resolution, establish such committees as it considers necessary.
- 20.3 A committee of the council is to consist of the mayor and such other councillors as are elected by the councillors or appointed by the council.
- 20.4 The quorum for a meeting of a committee of the council is to be:
- (a) such number of members as the council decides, or
  - (b) if the council has not decided a number – a majority of the members of the committee.

*Model Meeting Code*

### **Functions of committees**

- 20.5 The council must specify the functions of each of its committees when the committee is established, but may from time to time amend those functions.

*Model Meeting Code*

### **Notice of committee meetings**

- 20.6 The general manager must send to each councillor, regardless of whether they are a committee member, at least three (3) days before each meeting of the committee, a notice specifying:
- (a) the time, date and place of the meeting, and

- (b) the business proposed to be considered at the meeting.

20.7 Notice of less than three (3) days may be given of a committee meeting called in an emergency.

*Model Meeting Code*

### **Attendance at committee meetings**

20.8 A committee member (other than the mayor) ceases to be a member of a committee if the committee member:

- (a) has been absent from three (3) consecutive meetings of the committee without having given reasons acceptable to the committee for the member's absences, or
- (b) has been absent from at least half of the meetings of the committee held during the immediately preceding year without having given to the committee acceptable reasons for the member's absences.

20.9 Clause 20.8 does not apply if all of the members of the council are members of the committee.

*Model Meeting Code*

### **Non-members entitled to attend committee meetings**

20.10 A councillor who is not a member of a committee of the council is entitled to attend, and to speak at a meeting of the committee. However, the councillor is not entitled:

- (a) to give notice of business for inclusion in the agenda for the meeting, or
- (b) to move or second a motion at the meeting, or
- (c) to vote at the meeting.

*Model Meeting Code*

## Chair and deputy chair of council committees

- 20.11 The chair of each committee of the council must be:
- (a) the mayor, or
  - (b) if the mayor does not wish to be the chair of a committee, a member of the committee elected by the council, or
  - (c) if the council does not elect such a member, a member of the committee elected by the committee.
- 20.12 The council may elect a member of a committee of the council as deputy chair of the committee. If the council does not elect a deputy chair of such a committee, the committee may elect a deputy chair.
- 20.13 If neither the chair nor the deputy chair of a committee of the council is able or willing to preside at a meeting of the committee, the committee must elect a member of the committee to be acting chair of the committee.
- 20.14 The chair is to preside at a meeting of a committee of the council. If the chair is unable or unwilling to preside, the deputy chair (if any) is to preside at the meeting, but if neither the chair nor the deputy chair is able or willing to preside, the acting chair is to preside at the meeting.

*Model Meeting Code*

## Procedure in committee meetings

- 20.15 Subject to any specific requirements of this code, each committee of the council may regulate its own procedure. The provisions of this code are to be taken to apply to all committees of the council unless the council or the committee determines otherwise in accordance with this clause.
- 20.16 Whenever the voting on a motion put to a meeting of the committee is equal, the chair of the committee is to have a casting vote as well as an original vote unless the council or the committee determines otherwise in accordance with clause 20.15.

- 20.17 Voting at a council committee meeting is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system).

*Model Meeting Code*

### **Closure of committee meetings to the public**

- 20.18 The provisions of the Act and Part 14 of this code apply to the closure of meetings of committees of the council to the public in the same way they apply to the closure of meetings of the council to the public.
- 20.19 If a committee of the council passes a resolution, or makes a recommendation, during a meeting, or a part of a meeting that is closed to the public, the chair must make the resolution or recommendation public as soon as practicable after the meeting or part of the meeting has ended, and report the resolution or recommendation to the next meeting of the council. The resolution or recommendation must also be recorded in the publicly available minutes of the meeting.
- 20.20 Resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the chair under clause 20.19 during a part of the meeting that is webcast.

*Model Meeting Code*

### **Disorder in committee meetings**

- 20.21 The provisions of the Act and this code relating to the maintenance of order in council meetings apply to meetings of committees of the council in the same way as they apply to meetings of the council.

*Model Meeting Code*

## Minutes of council committee meetings

- 20.22 Each committee of the council is to keep full and accurate minutes of the proceedings of its meetings. At a minimum, a committee must ensure that the following matters are recorded in the committee's minutes:
- (a) details of each motion moved at a meeting and of any amendments moved to it,
  - (b) the names of the mover and seconder of the motion or amendment,
  - (c) whether the motion or amendment was passed or lost, and
  - (d) such other matters specifically required under this code.
- 20.23 The minutes of meetings of each committee of the council must be confirmed at a subsequent meeting of the committee.
- 20.24 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.
- 20.25 When the minutes have been confirmed, they are to be signed by the person presiding at that subsequent meeting.
- 20.26 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.
- 20.27 The confirmed minutes of a meeting of a committee of the council must be published on the council's website. This clause does not prevent the council from also publishing unconfirmed minutes of meetings of committees of the council on its website prior to their confirmation.

*Model Meeting Code*

## PART 21 IRREGULARITIES

21.1 Proceedings at a meeting of a council or a council committee are not invalidated because of:

- (a) a vacancy in a civic office, or
- (b) a failure to give notice of the meeting to any councillor or committee member, or
- (c) any defect in the election or appointment of a councillor or committee member, or
- (d) a failure of a councillor or a committee member to declare a conflict of interest, or to refrain from the consideration or discussion of, or vote on, the relevant matter, at a council or committee meeting in accordance with the council's code of conduct, or
- (e) a failure to comply with this code.

*Model Meeting Code*  
*LGA s 374*

## PART 22 DEFINITIONS

<b>the Act</b>	means the <i>Local Government Act 1993</i>
<b>act of disorder</b>	means an act of disorder as defined in clause 15.11 of this code
<b>amendment</b>	in relation to an original motion, means a motion moving an amendment to that motion
<b>audio recorder</b>	any device capable of recording speech
<b>business day</b>	means any day except Saturday or Sunday or any other day the whole or part of which is observed as a public holiday throughout New South Wales
<b>chair</b>	in relation to a meeting of the council – means the person presiding at the meeting as provided by section 369 of the Act and clauses 6.1 and 6.2 of this code; and in relation to a meeting of a committee – means the person presiding at the meeting as provided by clause 20.11 of this code
<b>this code</b>	means the council's adopted code of meeting practice
<b>committee of the council</b>	means a committee established by the council in accordance with clause 20.2 of this code (being a committee consisting only of councillors) or the council when it has resolved itself into committee of the whole under clause 12.1
<b>council official</b>	has the same meaning it has in the <i>Model Code of Conduct for Local Councils in NSW</i>
<b>day</b>	means calendar day
<b>division</b>	means a request by two councillors under clause 11.6 of this code requiring the recording of the names of the councillors who voted both for and against a motion
<b>foreshadowed amendment</b>	means a proposed amendment foreshadowed by a councillor under clause 10.20 of this code during debate on the first amendment

<b>foreshadowed motion</b>	means a motion foreshadowed by a councillor under clause 10.19 of this code during debate on an original motion
<b>live stream</b>	a video or audio broadcast of a meeting transmitted across the internet either concurrently with the meeting or at a later time
<b>open voting</b>	means voting on the voices or by a show of hands or by a visible electronic voting system or similar means
<b>planning decision</b>	means a decision made in the exercise of a function of a council under the <i>Environmental Planning and Assessment Act 1979</i> including any decision relating to a development application, an environmental planning instrument, a development control plan or a development contribution plan under that Act, but not including the making of an order under Division 9.3 of Part 9 of that Act
<b>performance improvement order</b>	means an order issued under section 438A of the Act
<b>quorum</b>	means the minimum number of councillors or committee members necessary to conduct a meeting
<b>the Regulation</b>	means the <i>Local Government (General) Regulation 2005</i>
<b>year</b>	means the period beginning 1 July and ending the following 30 June



**REPORT**  
**CM/7.8/19.06**

**Subject:** Status of Mayoral Minutes and Notices of Motion

**TRIM No:** SF18/691

**Author:** Natalie Kirkup, Governance and Internal Ombudsman Officer

**Director:** John Clark, Director, Customer Service and Organisation Improvement

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**RECOMMENDATION:**

That Council receives and notes this report on the status of mayoral minutes and notices of motion adopted by Council from September 2012 to April 2019.

**1. Executive Summary**

At its meeting on 17 April 2018, Council requested officers to provide a quarterly progress report on all mayoral minutes and notices of motion adopted by Council during the 2012–2017 Council term and the 2017–2020 Council term.

This report provides an update on the status of the mayoral minutes and notices of motion adopted by Council from September 2012 to April 2019.

Finalised mayoral minutes and notices of motion from the previous term—that is, from September 2012 to September 2017—have been removed from the quarterly report, in accordance with Council’s resolution of 19 March 2019. All active resolutions that are yet to be finalised from the previous term remain in this report.

**2. Introduction/Background**

The mayoral minutes and notices of motion adopted by Council from September 2012 to April 2019 have been compiled by Internal Ombudsman, Governance and Civic, and presented to the Executive Leadership Team (ELT) for the status of each resolution to be updated.

The resolutions have been grouped into two tables: one for mayoral minutes and one for notices of motions. The director responsible for actioning each resolution has identified whether the resolution has been finalised or whether it remains active, and in some cases has provided commentary on an active resolution.

Where a resolution is shown as ‘finalised’, it means all actions and/or follow-up actions have been completed or no further progress can be made to execute the resolution. Where a resolution is shown as ‘active’, it means action has commenced and/or there are items pending for further work and/or follow-up is required to finalise the resolution.

The tables showing the updated status of the resolutions arising from mayoral minutes and notices of motions from September 2012 to April 2019 are attached to this report at Attachment 1 and Attachment 2 respectively.

### 3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 19 March 2019	CM/7.1/19.03	That:  1. Council receives and notes this report on the status of mayoral minutes and notices of motion adopted by Council from September 2012 to December 2018.  2. Finalised mayoral minutes and notices of motion from September 2012 to September 2017 be removed from future quarterly reports.
Council 11 December 2018	CM/7.13/18.12	That Council receives and notes this report on the status of mayoral minutes and notices of motions adopted by Council from September 2012 to October 2018.
Council 17 July 2018	CM/7.6/18.07	That Council:  1. Receives and notes this report on the status of Mayoral Minutes and Notices of Motion adopted by Council from September 2012 to May 2018.  2. Notes that all resolutions of Council are being tracked, but only Mayoral Minutes and Notices of Motion have been requested to be reported back to Council on a quarterly basis.
Council 17 April 2018	CM/8.4/18.04	That:  1. Council officers provide a quarterly progress report to Council on all Councillor Notices of Motions and Mayoral Minutes adopted by Council during the 2012-2017 and the 2017-2020 Council terms.  2. The report provides a short summary on the progress of each resolution, and completed resolutions remain in the report for ease of reference.

### 4. Discussion

Internal Ombudsman, Governance and Civic maintains a resolution tracking sheet, which contains all resolutions requiring action by officers. The tracking sheet is updated after each meeting of Council, where resolutions are allocated to a directorate for action. It is the responsibility of ELT to update the status of the resolutions for their respective areas. The attachments to this report are subsets of this sheet, containing only mayoral minutes and notices of motion, as requested by Council.

Since September 2012, there have been:

- 2012 - 10 mayoral minutes, of which all have been finalised, and 14 notices of motion, of which 13 have been finalised.

- 2013 - 14 mayoral minutes, of which all have been finalised, and 35 notices of motion, of which all have been finalised.
- 2014 - 18 mayoral minutes, of which all have been finalised, and 40 notices of motion, of which all have been finalised.
- 2015 - 8 mayoral minutes, of which all have been finalised, and 23 notices of motion, of which 22 have been finalised.
- 2016 - 11 mayoral minutes, of which 10 have been finalised, and 49 notices of motion, of which 43 have been finalised.
- 2017 - 17 mayoral minutes, of which 14 have been finalised, and 56 notices of motion, of which 39 have been finalised.
- 2018 - 30 mayoral minutes, of which 20 have been finalised, and 89 notices of motion, of which 40 have been finalised.
- 2019 - 6 mayoral minutes, of which 2 have been finalised, and 33 notices of motion, of which 11 have been finalised.

## **5. Financial impact statement/Timeframe/Consultation**

### **Financial**

There has been no additional cost to Council in preparing this report.

### **Timeframe**

This report covers the period September 2012 to April 2019.

### **Consultation**

The status of the resolutions contained in the attachments to this report have been provided by the Executive Leadership Team.

## **6. Conclusion**

This report provides the status of mayoral minutes and notices of motion adopted by Council from September 2012 to April 2019. It is recommended that Council receives and notes this report.

## **7. Attachments**

1. Status of Mayoral Minutes [↓](#)
2. Status of Notices of Motion [↓](#) .

MAYORAL MINUTES						
Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
19/04/2016	CM/5.1/16.04	Parking in Wairoa Avenue (A03/0864)	That Council Investigates whether it is possible to have some angle parking in Wairoa Avenue between Blair Street and Hastings Parade as the street is very wide in that block.	CA&O	Active	Under investigation.
08/08/2017	CM/5.1/17.08	Support for the Jewish Community (DA-134/2016)	<p>1. Council is disappointed that the Jewish community has been distressed by inaccurate information being spread by the media in relation to the refusal by the Land and Environment Court (LEC) of Friends of Refugees of Eastern Europe's (FREE's) development application (DA) for two three-storey blocks of units and a place of worship.</p> <p>2. Council confirms that the LEC refusal relates to a development application for a number of buildings and is not a discussion about freedom of religion in Australia.</p> <p>3. Council confirms that Council did not refuse the DA for a synagogue as has been widely reported, and reaffirms Council's continued support for the Jewish community, who are an essential and integral part of the Waverley community.</p> <p>4. Council notes that Council has approved added security measures for many Jewish organisations, synagogues and schools without the DAs being taken to court and without much publicity.</p> <p>5. Council notes that all DAs are subject to rigorous assessment under planning controls and State Government legislation and that no DAs are assessed on religious grounds.</p> <p>6. Council notes the applicant submitted a Preliminary Risk and Threat Analysis report that included significant security risks for the subject property and did not satisfactorily address impacts upon passers-by or adjoining properties, and that led the LEC Commissioner to conclude that 'a more sophisticated risk assessment process could be required for matters such as a potential terrorist threat...Having found that Contention 3 identifies a potential unacceptable risk of threat and there is a factual basis for the contention, the onus to address the contention rests with the applicant' (paragraphs 63 and 64 of the judgement).</p> <p>7. Council advises Councillors that the Mayor approached Rabbi Ulman and FREE, and they have agreed to meet with Council tomorrow with the General Manager and a Senior Planner to talk through their options in the future and to see if, jointly, Council and FREE can reassure our community that Waverley is a safe and friendly place to live.</p> <p>8. To minimise any probity issues related to the presence of the Mayor at the proposed meeting, Council officers take minutes that are subsequently distributed under confidential cover to all Councillors.</p>	PE&R	Active	
10/10/2017	CM/5.1/17.10	Recruitment of General Manager (A13/0558)	<p>1. Resolves to commence a recruitment process by an independent, outside company for the position of General Manager immediately.</p> <p>2. Appoints a selection panel of Mayor, Deputy Mayor and Crs Betts, Keenan and Masselos to manage the recruitment, including the appointment of an external recruitment agency to facilitate the process.</p> <p>3. At the conclusion of the selection process, considers a report from the Executive Manager, People &amp; Culture, and endorsed by the selection panel, to appoint a General Manager.</p>	Corporate	Finalised	
10/10/2017	CM/5.2/17.10	Parking Fees (A17/0529)	<p>1. Council reopens negotiations with the adjacent shopping centre owner with a view to remove the first hour fee for parking in Eastgate.</p> <p>2. Council receives a report, by the March 2018 Council meeting at the latest, outlining the implications of and options for:</p> <p>(a) Removing the fee for the first parking residential permit.</p> <p>(b) Removing the fee for residents' beach permits.</p> <p>(c) Turning off meters in Bondi Beach at 7 pm and Bondi Junction at 6 pm daily, year-round.</p> <p>3. The report should detail timing of potential changes, including increased inflow and increased movement; resource and financial implications; benefits to residential amenity; and impacts on the future operation of the respective parking systems.</p>	Life	Finalised	
10/10/2017	CM/5.3/17.10	Bondi Park - Underground Car Park (A12/0445)	That Council not proceeds with the feasibility study for an underground car park in Bondi Park, and Council's budgets and plans be adjusted accordingly.	Renewal	Finalised	Project stopped. Project to be removed from Capital Works Plan in Q2.
10/10/2017	CM/5.4/17.10	Interim Heritage Order - 1 Sir Thomas Mitchell Road, Bondi Beach (DA-13/2017)	<p>1. Makes an Interim Heritage Order in relation to 1 Sir Thomas Mitchell Road, Bondi Beach, to enable a heritage assessment to be undertaken by an independent heritage consultant.</p> <p>2. Subject to the outcome of the heritage assessment, either amends the Waverley Local Environmental Plan 2012 to include 1 Sir Thomas Mitchell Road on Schedule 5 – Environmental Heritage or allows the Interim Heritage Order to lapse.</p>	Futures	Finalised	

MAYORAL MINUTES						
Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
21/11/2017	CM/5.1/17.11	Additional Amenities in Bondi Park (A17/0422)	That Council Officers investigate the feasibility of additional toilet facilities within Bondi Park including, but not limited to: 1. Underneath Queen Elizabeth Drive, facing out to the existing promenade to the south of Bondi Lifeguard Tower. 2. Within the Biddigal Reserve embankment (noting the retaining wall requires a full replacement in the future).	Renewal	Finalised	Feasibility study completed. Councillor workshop held and reported to 19 June 2018 Council Meeting
21/11/2017	CM/5.2/17.11	Creation of Satellite Depots in Waverley Local Government Area (A07/0041)	That Council Officers investigate the available options and feasibility of one or more, smaller satellite depots within the Local Government Area (LGA) to improve service delivery, reduce travel times and improve staff and plant productivity. All available options will be considered with the exclusion of Hugh Bamford Reserve, Barracluff Reserve, Dudley Page Reserve and Rodney Reserve.	CA&O	Active	Options analysis has been undertaken of all locations across LGA. Feasibility study of top four priorities undertaken. Councillor Workshop held on 8 May 2018. Currently undertaking the Open Space & Recreational Strategy to identify opportunities.
21/11/2017	CM/5.3/17.11	Corruption Prevention at Waverley (A07/0944)	That Council, in light of the recent Independent Commission Against Corruption (ICAC) investigation into Botany Council: 1. Reaffirms its commitment to an open and ethical Council with strong governance processes, transparency and accountability including the important role performed by the Internal Ombudsman. 2. Calls for a report from the Internal Ombudsman to Council and the Audit Committee considering ways to: (a) Strengthen the independence and effectiveness of Council's internal audit functions and processes. (b) Ensure ongoing and mandatory awareness and training of Council staff and Councillors about corruption prevention, probity and conduct related matters. (c) Provide regular reporting to Council on complaints management, probity and corruption issues, and service and business improvement. 3. And that the Mayor writes to ICAC thanking them for their recent briefing to Waverley Councillors.	CS&OI	Active	IO is currently developing a governance framework for the organisation which will establish a roadmap for the organisation to ensure the community has trust and confidence in the decisions and activities of Waverley Council. The framework will ensure all Council's governance documents and processes are co-located and integrated into one strategic document. It will cover all aspects of ensuring Council decision-making and operations are robust, open and accountable. As part of this work Governance is also currently working with the new Internal Auditor to review Council's Internal Audit Committee as it plays a critical role within Council's governance framework. We will work with the new GM before bringing a progress report back to Council.
21/11/2017	CM/5.4/17.11	Consulting the Community about Potential Changes to Parking Fees (A17/0529)	1. Council officers prepare a costs and benefits analysis report on the following potential changes to parking fees in Waverley: (a). Providing a free Beach Parking permit for residents. (b). All meters in Bondi Junction turned off after 6pm. (c). All meters in Bondi Beach turned off after 7pm. (d). 15 minute free parking in metered zone. (e). 15 minute free "drop in" zones near/in local shopping strips. 2. The costs and benefits analysis report be considered by Council prior to community consultation.	Life	Finalised	
12/12/2017	CM/5.1/17.12	Support for Establishment of New Public High School (A12/0030)	1. Supports the establishment of a new comprehensive co-educational public high school in Sydney's East. 2. Commends Woollahra Council on its 27 November 2017 decision in regard to identifying opportunities for a High School in the Edgecliff Commercial Corridor. 3. Undertakes to participate with Woollahra Council to identify an appropriate site for a Public High School in the Eastern Districts. 4. Requests the State Government to work with Council to identify suitable sites for a new public High School.	Life	Finalised	Actions finalised

MAYORAL MINUTES						
Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
12/12/2017	CM/5.2/17.12	Events Policy (A11/0687)	<ol style="list-style-type: none"> <li>1. Council officers review all high impact events delivered since the introduction of the Events Management Policy and Guidelines in 2015 in terms of compliance with the Policy and Guidelines, with a particular focus on waste, noise and traffic management.</li> <li>2. Council receives a report on the Review including any recommendations for changes to and compliance with the current restrictions.</li> <li>3. Council officers provide a quarterly report to the Strategic Planning Committee including: <ol style="list-style-type: none"> <li>(a) Numbers of requests for events.</li> <li>(b) Number of events held in the previous quarter, including related issues and outcomes of events held.</li> </ol> </li> <li>4. All future proposed high impact events (as defined in the Events Management Policy) be submitted to Council for approval.</li> </ol>	Life	Finalised	Superseded and replaced by CM/7.2/18.03
06/02/2018	CM/5.1/18.02E	CONFIDENTIAL REPORT - Confidential Legal Matter (SF18/291)	<ol style="list-style-type: none"> <li>1. Treats this report as confidential in accordance with section 11(3) of the Local Government Act 1993, as it relates to a matter specified in section 10A(2)(g) of the Local Government Act 1993. The report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege</li> <li>2. Approves the key terms of the proposed agreement with ISPT as contained in this report.</li> <li>3. Notes that a report on the remaining terms of the agreement will come back to Council once negotiations have been finalised.</li> </ol>	Life	Finalised	Report to Council 20 November 2018
20/02/2018	CM/5.1/18.02	Bondi Pavilion Interim Works (A15/0272)	<ol style="list-style-type: none"> <li>1. Undertakes as soon as practical renovation of the three sets of public toilets in the main central section of the Bondi Pavilion. This could include a re-paint, repair of fixtures, and a mural or display or information presentation appropriate for the Pavilion.</li> <li>2. Implements a comprehensive cleaning and maintenance regime to ensure the toilets are kept clean and maintained to a proper standard.</li> <li>3. Replants all planter boxes in internal courtyard and considers seeking heritage exemption for the removal of the planter box in the foyer.</li> <li>4. Investigates the painting of a mural on either the north internal or the western internal wall, in conjunction with the Public Art Committee.</li> <li>5. Develops a youth band concert program for Autumn 2018 to be held within the northern internal courtyard.</li> <li>6. Investigates expanding the 'Winter Magic' busking program to include the Bondi Pavilion forecourt and internal courtyards.</li> <li>7. Notes that the High Tide Room roof and awning are scheduled for refurbishment and that all window and door wood joinery throughout the Pavilion will be repaired and re-painted over the next three months</li> <li>8. Prepares a new media campaign including a new display to inform the public about ongoing progress in the refurbishment of the Pavilion.</li> <li>9. Undertakes industrial bleaching of tiles and pre-emptive eeling to remove smell from the toilets.</li> </ol>	CA&O	Finalised	<ol style="list-style-type: none"> <li>1. Finalised</li> <li>2. Completed more frequent drain jetting to reduce odour</li> <li>3) Finalised - Project Waverley</li> <li>4) Public art included in Conservation and Restoration project</li> <li>5) Finalised</li> <li>6. Action in progress - limited uptake in 2018, will revisit as part of the 2019 event.</li> <li>7) Finalised - Project Waverley</li> <li>8) Finalised - Project Waverley / Communications.</li> <li>9) Finalised</li> </ol>
20/02/2018	CM/5.2/18.02	Dockless Bikes (A17/0445)	<ol style="list-style-type: none"> <li>1. Utilises its powers under the Impounding Act 1993 to impound any bikes that are considered by Council staff to be abandoned or left unattended from Council's streets, parks and beaches.</li> <li>2. In exercising its powers under the Impounding Act 1993 Council will deem to be attended dockless bikes standing upright with a suitable bicycle helmet attached and not causing an obstruction or a public safety hazard.</li> <li>3. Seeks legal advice on use of a dumped rubbish clean up order under the Protection of the Environment Act to have the owners of dockless bikes remove their polluting property.</li> <li>4. Identifies broken and discarded dockless bikes in Council's streets, parks and beaches and takes action to ensure their removal.</li> <li>5. Affirms support for the share bike economy and encourages operators of docked bicycle systems to establish in Waverley, providing that they manage their operation in such a way that does not cause public disruption, and the collection and redistribution of bikes is a priority activity for the operator.</li> </ol>	Life/Futures	Finalised	
20/02/2018	CM/5.3/18.02	Place Managers (A04/2016)	<ol style="list-style-type: none"> <li>1. Council officers prepare a report of Council's operational and staffing structure to incorporate the role of 'Place Managers' to oversee service delivery for improved public place cleansing and maintenance at a local level.</li> <li>2. Staffing, resource and financial implications be considered.</li> </ol>	Renewal	Finalised	<p>10/4/18 - Councillor Workshop held on SAMP 5</p> <p>17/4/18 - SAMP 5 Report report submitted to April Council meeting</p> <p>21/8/18 - Place Managers report submitted to August Council meeting.</p>

MAYORAL MINUTES						
Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
20/02/2018	CM/5.4/18.02	Dumped Rubbish (A06/1732)	That Council officers investigate the operational changes required to remove illegally dumped rubbish from Waverley streets within 48 hours of reporting, assess the potential impacts of these changes, and report back to Council with the assessment and a media strategy for promotion of these changes.	Renewal	Finalised	on the 7 August 2018, Sam McGuiness, Executive Manager, Sustainable Waverley, submitted a A Illegally Dumped Waste - Removal & Investigation Report to the Operations & Community Services Committee.
20/02/2018	CM/5.5/18.02	Employment and Apprenticeship Program (A16/0374)	<ol style="list-style-type: none"> <li>Council examines currently allocated funds spent on temporary staff and consultants to find opportunities: <ol style="list-style-type: none"> <li>For reduction in overall costs.</li> <li>For the appointment of permanent job placements.</li> <li>For expansion of Council's current traineeship and apprenticeship program.</li> </ol> </li> <li>A workshop of Councillors be held on the financial and industrial relations aspects of this proposal.</li> <li>A report on all aspects of the proposal be prepared for consideration of Council.</li> </ol>	CS&OI	Active	This issue is under consideration as part of the General Managers overall Organisation Improvement Program.
20/02/2018	CM/5.6/18.02	Rainbow Flags on Council Buildings (A03/0416)	That Council flies the rainbow flag on its Council Chambers and Bondi Pavilion buildings to mark the 2018 annual Gay and Lesbian Mardi Gras Festival. This will help promote an important cultural event in our region and support and celebrate the diversity of our residents, staff members, family and friends who are LGBTQI.	Life	Finalised	
20/03/2018	CM/5.2/18.03	Inclusion of Bondi Junction in the Property Council of Australia's Office Market Report (A18/0181)	That Council officers approach the Property Council of Australia to include the Bondi Junction Commercial Centre in the Property Council's regular Office Market Report (OMR), and report back to Council with a detailed proposal including timetable.	Futures	Finalised	Report presented to June meeting of the Strategic Planning and Development Committee. Bondi Junction will appear in the next edition of the Office market Report in early 2019.
20/03/2018	CM/5.3/18.03	Beach Amenity and Safety (A18/0182)	<p>That Council:</p> <ol style="list-style-type: none"> <li>Reviews detailed signage at the approaches to Bondi Park and on the entrance to the ramps at Bondi Beach to include as a priority: <ol style="list-style-type: none"> <li>Clear and prominent beach safety warnings.</li> <li>Standard regulatory advice regarding 'No dogs allowed', 'No smoking', 'No littering', 'No alcohol' and a ranger phone number.</li> <li>Positive messaging.</li> <li>International signage for non-English speakers.</li> </ol> </li> <li>Plans for the construction of additional outdoor shower stems associated with ramps along the Bondi Beach promenade and with extra stems in high demand areas, and ensures adequate water pressure is available.</li> <li>Improves signage of the pedestrian crossing and shared zone on Queen Elizabeth Drive directly in front of the Bondi Pavilion</li> <li>Officers consult staff, Councillors, surf clubs, and the community on the following: <ol style="list-style-type: none"> <li>The current policy in regard to designated surf zone 'red and yellow' flag area including the potential for the introduction of flagged buffer zones on either side to preclude surf craft boards (with a fin).</li> <li>Review Council's current definition of surf boards to include 'soft' boards with fins.</li> <li>The need, under standard surf conditions, for a minimum of two sets of flags on Bondi Beach.</li> <li>Review current operations of lifeguards to ensure best practice risk minimisation.</li> <li>Prepare a policy for 'beach amelioration grading' to pre-emptively minimise 'rip and gutter' outcomes as a result of the formation of a beach berm.</li> <li>The issue of bike-riding and skateboarding on the promenade be considered.</li> <li>Consider the implications of implementation across Waverley's beaches.</li> </ol> </li> </ol>	CA&O	Active	<ol style="list-style-type: none"> <li>Creating Waverley (open Space) - beach signage installation, will commence once a supplier is engaged through the Public Technical Guide Manual - agreement to be signed in January, installation as early as March 2019.</li> <li>Open Space Planning - Its been allocated to OSP Team for investigation and design</li> <li>Creating Waverley (Traffic) - Currently under investigation by the Traffic Team</li> <li>CS&amp;OI- (a), (b), (c), (d), (e) (F) &amp; (g) - Consultation went live in July 2018. Feedback being reviewed as part of Risk Profile review.</li> <li>Life/Renewal (e) - Council submitted an application to OEH to prepare a scoping study for the preparation of a Coastal Management Plan. This process will take some time and involve further consultation with the community but the issue of sand management would be a key part of this Plan.</li> </ol> <p>An interim beach grading plan is under preparation.</p>

MAYORAL MINUTES						
Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
20/03/2018	CM/5.4/18.03	Teacher's Beach Parking Permit (A18/0183)	<ol style="list-style-type: none"> <li>1. Council introduces a new category of Beach Parking Permit for use by teachers employed at schools within the Waverley LGA for a trial period of 12 months.</li> <li>2. The new Teacher's Beach Parking Permit be valid Monday-Friday during school terms between the hours of 7.30 am-6 pm only, and valid for use in line with the terms and conditions of the existing beach parking permit.</li> <li>3. Council publicly exhibits the proposed introduction of a Teacher's Beach Parking Permit to be included in the Beach Parking Permits Fees section of the Pricing Policy, Fees and Charges 2017-18 for a period of 28 days, in accordance with section 610F of the Local Government Act 1993, with the fee set at \$450 per annum.</li> <li>4. Council officers investigate the introduction of a similar 'teacher-only' parking permit for use at Hollywood Avenue Car Park in Bondi Junction, and report back to Council.</li> <li>5. A limit be placed on the total number of passes issued to teachers in each school in consultation with the school.</li> </ol>	Life	Finalised	Report back to Council in May 2018
17/04/2018	CM/5.1/18.04	New Child Care Centre - Feasibility Study (A09/0290-02)	That Council prepares a feasibility study for the construction of a new child care facility in Waverley. The study should analyse land acquisition, if required, and construction costs; any loan requirements and servicing; future demand and competitive supply issues; staffing; possible locations; child age and centre size recommendations; regulatory issues; and other issues staff believe important for Councillors' consideration.	Life	Finalised	Finalised - report to Council 20 November 2018
17/04/2018	CM/5.2/18.04	Additional Bus Shelters (A02/0225-02)	That Council notes the current tender for the installation of bus shelters in Waverley expires in 2020 and, in preparing new tender documents for the future installation and maintenance of bus shelters, includes a requirement for additional bus shelters to be provided throughout Waverley than those at present.	CA&O	Finalised	Council in partnership with Transport NSW and RMS are installing 4 bus shelters as part of the priority bus stop rationalisation program.
15/05/2018	CM/5.1/18.05	Voluntary Planning Agreements (A15/0046)	<ol style="list-style-type: none"> <li>1. Prepares educational material for public consultation on the process, policy and practice of voluntary planning agreements, including an educational program schedule for precincts and interested residents to commence in the second half of this year in relation to VPAs.</li> <li>2. Reviews the potential for variation in the clauses of Council's VPA Policy, particularly in regard to increasing the current 10% contribution to Council's Affordable Housing Program</li> <li>3. Considers the pros and cons of financial versus in-kind contributions for VPAs, including the potential for receipt of property in perpetuity that contributes to Council programs, such as Affordable Housing.</li> <li>4. Notes the planned Councillor workshop on the subject of VPAs and incorporates consideration of these matters into that workshop.</li> </ol>	Futures	Finalised	
15/05/2018	CM/5.2/18.05	Street Swings (A18/0316)	That Council investigates developing a policy to allow residents to install nature strip swings in residential areas. The investigation to include general and public liability insurance considerations, public safety, risk minimisation, preservation of community trees and building standards, as well as community support for such a policy.	Renewal	Finalised	
15/05/2018	CM/5.3/18.05	Surf Clubs (A14/0534)	<ol style="list-style-type: none"> <li>1. Takes actions necessary to: <ol style="list-style-type: none"> <li>(a) Have all Waverley surf club buildings at SAMP 2 minimum level of maintenance within five years.</li> <li>(b) Enable all surf clubs to be self-funding within five years.</li> </ol> </li> <li>2. Establishes discussions with clubs represented in the Surf Club Committee to achieve these goals, including negotiating template base leases under the Crown Lands Act.</li> <li>3. Reports back to Council regarding development plans of each club, including current costings, with minimum six-monthly follow up reports until the end of 2020.</li> <li>4. Completes as soon as possible all necessary planning instruments, particularly Conservation Management Plans, where required for each club facility.</li> <li>5. Seeks State and Federal funding for each proposal additional and/or in co-operation with individual clubs.</li> <li>6. Works with surf clubs on an ongoing basis to promote greater diversity and inclusion.</li> <li>7. Prepares regular minutes of the Surf Club Committee to be submitted to Council.</li> </ol>	Life	Finalised	



MAYORAL MINUTES						
Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
19/06/2018	CM/5.1/18.06	Compliance (SF18/215)	<p>1. Council undertakes a review of its compliance functions and gives consideration to:</p> <p>(a) Multi-skilling some or all parking rangers to undertake general ranger duties.</p> <p>(b) Provides recommendations for improvement in compliance functions; in particular, for:</p> <p>(i) Illegal backpacker premises.</p> <p>(ii) Non-compliant building works.</p> <p>(iii) Works approved by a private certifier.</p> <p>2. The report to Council can be presented in parts if deemed appropriate by the General Manager, and should provide input into Council's accommodation strategy related to compliance staffing and resource requirements.</p>	PE&R	Active	In progress
19/06/2018	CM/5.2/18.06	Schools (A14/0170)	<p>1. Confirms its support for the establishment of a new state high school in the Eastern Suburbs.</p> <p>2. Seeks detailed information from the NSW Department of Education on school capacity projections, student numbers, capital works and maintenance proposals for all state primary and secondary schools in Waverley.</p> <p>3. Selects Councillors Wy Kanak, O'Neill and Betts, and appropriate officers, to accompany the Mayor to meet with the Minister to discuss the future of public education in Waverley.</p>	CA&O	Active	<p>1. Completed.</p> <p>2. Meeting with DoE on 11 December.</p> <p>3. The Minister requested only to meet with the Mayor. The Mayor advised the Minister he needed to comply with the resolution so the meeting did not go ahead.</p>
17/07/2018	CM/5.1/18.07	West Oxford Street (A13/0636-02)	<p>1. Investigates and enacts measures to oppose any potential decision by the Department of Planning and Environment, acting under delegation from the Minister for Planning, to support the proposed planning proposal for 194 Oxford Street, Bondi Junction.</p> <p>2. Forms a delegation of the Mayor and Lawson Ward Councillors to meet with the Minister for Planning, Anthony Roberts, to discuss these planning issues.</p>	PE&R	Active	Mayor and Crs met with the Secretary of the Department of Planning and Environment to express Councils concerns.
17/07/2018	CM/5.2/18.07	Dockless Bikes (A17/0445)	That Council pursues, in the case where an order is appropriate, the issuing of a 'Preventative Pollution Order' under the provisions of the Protection of the Environment Operations Act 1997 to all bike share companies operating in Waverley requiring a clean-up and removal of abandoned bicycles, including those currently held by Council.	Life	Finalised	
17/07/2018	CM/5.3/18.07	Ernie Page (A02/0276)	<p>1. Council identifies a suitable memorial for the Hon. Ernie Page.</p> <p>2. Council approaches Randwick Council to participate in honouring the memory of Ernie Page.</p> <p>3. A report come back to Council, which includes a methodology for the future recognition of eminent residents.</p> <p>4. Council notes that it will be receiving a report on commemorative tributes at a future Council meeting.</p>	CA&O	Active	<p>1. Council identifies a suitable memorial for the Hon. Ernie Page.</p> <p>2. Council approaches Randwick Council to participate in honouring the memory of Ernie Page.</p> <p>3. A report come back to Council, which includes a methodology for the future recognition of eminent residents.</p> <p>4. Council notes that it will be receiving a report on commemorative tributes at a future Council meeting.</p>
17/07/2018	CM/5.4/18.07	Bondi to Manly Walk (A16/0608)	That Council investigates the endorsement of, and participation in, the Bondi to Manly walk project.	Futures	Finalised	Project adopted by Council at its meeting held in September 2018.
17/07/2018	CM/5.5/18.07	E-waste (A11/0635)	<p>1. Considers a 'pop-up' e-waste collection adjacent to the container deposit collection point at Park Drive, Bondi Beach, during a short period until the end of September 2018.</p> <p>2. Advertises and promotes the pop-up on Council's website and in other material.</p>	Futures	Finalised	The potential to install a pop-up next to the Reverse Vending Machine at Bondi Beach was investigated and deemed not feasible due to safety risks associated with e-waste collection.
21/08/2018	CM/5.1/18.08	Bondi Pavilion (A15/0272)	<p>That Council, in regard to the Bondi Pavilion Restoration &amp; Conservation project:</p> <p>1. Acknowledges the approval by the Heritage Office of the Bondi Pavilion Conservation Management Plan (CMP).</p> <p>2. Recognises that the next phase of planning for the conservation and restoration of Bondi Pavilion will require extensive community consultation over a period of several months.</p> <p>3. Considers it desirable to undertake any maintenance and improvement work and any restoration preparation works that can be commenced consistent with the Bondi Pavilion Conservation Management Plan (CMP).</p> <p>4. Prepares a report detailing permissible works to the internal, external and curtilage areas of the Pavilion.</p>	Renewal	Finalised	Report on Permissible works to be submitted to 11 Dec 18 Council Meeting.

MAYORAL MINUTES						
Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
27/09/2018	CM/5.1/18.09	2018 NRL Grand Final - Support for Sydney Roosters (A03/0416)	<p>1. Congratulates the Sydney Roosters on reaching the NRL Grand Final to be played against Melbourne Storm on Sunday 30 September, and wishes the team the best of luck for the game.</p> <p>2. Notes that, in 2013, when the Sydney Roosters won the Grand Final the police closed Spring Street and Bronte Road, with approximately 3,000 people gathering on the streets to celebrate.</p> <p>3. Authorises officers to provide the relevant support and assistance to both the Easts Leagues Club and the police should a similar event be held over the weekend.</p> <p>4. Notes that Randwick Council is currently flying the Sydney Roosters flag in support of the team.</p> <p>5. Decorates the balconies at Council Chambers and Bondi Pavilion with Sydney Roosters flags or banners to show our support for the team this weekend.</p> <p>6. If possible, flies the Sydney Roosters flag from Council Chambers and Bondi Pavilion for one week from Tuesday, 2 October if the Sydney Roosters win on Sunday.</p>	Life	Finalised	
27/09/2018	CM/5.2/18.09	Herbicide and Pesticide Use (A06/0333)	That Council officers engage an independent expert to undertake a review of our current policies and procedures governing herbicide and pesticide use to ensure we eliminate, or at least minimise, the use of glyphosate and are delivering a best practice and sustainable weed management solution that is an alternative, non- glyphosate substance to protect our employees, residents, and the local environment.	PE&R	Active	An RFQ for a review of Council's pesticide use was sent to potential suppliers in October, but no suitable responses were received. An amended RFQ is currently being drafted.
27/09/2018	CM/5.3/18.09	Shopping Trolleys (A04/2081)	That Council reports on the current policies and progress in the control of shopping trolleys on Waverley streets and public places. Emphasis to be placed on outcomes to minimise the number of shopping trolleys being left in the public domain especially in Bondi Junction, Bondi Beach and Rose Bay.	PE&R	Active	The current Shopping Trolley Management Policy is due for review in 2019. Several targeted impounding activities have taken place in recent months relating to shopping trolleys as part of the review process.
27/09/2018	CM/5.4/18.09	Bondi Pavilion Restoration and Conservation Project (A15/0272)	<p>That Council, in regard to the Bondi Pavilion Restoration and Conservation Project, undertakes the following actions:</p> <p>1. Façade. Prepares a timetable and costing for works to the façade that can be undertaken with heritage exemption.</p> <p>2. Amphitheatre/outdoor performance space. Prepares concept designs, costings and a heritage impact assessment for:</p> <p>(a) Retaining and renovating the amphitheatre in its current location.</p> <p>(b) Building a new amphitheatre in the central courtyard possibly sunken and tiered, with a retractable floor at grade.</p> <p>(c) Facilitating performances in the southern curtilage (Dolphin Courtyard) area.</p> <p>(d) Facilitating performances in the western curtilage adjacent to the Gatehouse.</p> <p>3. Prepares a draft report detailing the above with additional information on the level of use of the current amphitheatre</p> <p>4. Convenes a meeting of the Bondi Pavilion Stakeholder Committee to review this draft report for update by Council officers before presentation to Council.</p>	Renewal	Finalised	<p>1) Bondi Pavilion early works report to be submitted to the 11 December 2018 Council meeting.</p> <p>2) Completed - feasibility report completed addressing comments 2a - d, including in report to Council - 20 November 2018</p> <p>3) Completed - Feasibility report has been presented to the Bondi Pavilion Stakeholder committee.</p> <p>4) Completed</p>
20/11/2018	CM/5.1/18.11	100-year Anniversary of the Right of Women to Stand for Election to Local Government (A08/0009)	That Council acknowledges the 100-year anniversary of the right of women to stand for election to local government and erects a plaque at the entrance to the Council building listing all female Councillors and mayors elected to Waverley Council.	CS&OI	Active	Design being finalised based on Councillor feedback.
20/11/2018	CM/5.2/18.11	Strategic Planning and Development Committee – Legal Matters (A17/0514)	That Council notes the success of the Strategic Planning and Development Committee and investigates requiring all current and pending planning and development-related legal matters to be the subject of monthly reports in sittings of the Committee.	PE&R	Finalised	
20/11/2018	CM/5.3/18.11	Bondi Pavilion Conservation and Restoration Project – Creative and Cultural Element (A15/0272)	That Council establishes an ongoing creative and cultural element to the Bondi Pavilion Conservation and Restoration Project to highlight the plans and continued community involvement in the future of the building. This will include themed events, installations, displays and incidental performances related to the plans, and/or the cultural and architectural heritage of the building and will commence no later than February 2019.	CS&OI	Active	Didactic display currently installed in Bondi Pavilion foyer. Further planning is being undertaken with a view of project delivery in the 19/20 financial year.
19/02/2019	CM/5.1/19.02	Citizenship Ceremonies - Request for Quotations (A19/0093)	That Council prepares a request for quotations to engage an experienced service provider for venue hire and catering services for citizenship ceremonies to be held in Waverley.	CS&OI	Finalised	Finalised. RFQ distributed and Easts confirmed as venue. Councillors notified via email from GM.

MAYORAL MINUTES						
Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
19/02/2019	CM/5.2/19.02	Intersection of Old South Head Road, Curlew Street, O'Sullivan Road and Birriga Road – Vehicle, Bicycle and Pedestrian Movement (A03/0042-04)	That Council examines options for the improvement of vehicle traffic, bicycles and pedestrian movement at and around the intersection of Old South Head Road, Curlew Street, Blair Street, Wellington Street, O'Sullivan Road and Birriga Road, and co-ordinates as needed with the Waverley Cycling Advisory Committee and Woollahra Council. This would include, as a matter of urgency, the option of extending the lane markings on Curlew Street back from the traffic lights as far as Wellington Street to improve traffic throughput.	PE&R	Active	
19/02/2019	CM/5.3/19.02	Shared Zones (A19/0154)	<ol style="list-style-type: none"> <li>Notes that, under current Roads and Maritime Services (RMS) policy, each individual 10 km/h high pedestrian area shared zone must be applied for individually.</li> <li>Investigates the potential for the creation of 10 km/h speed limits in all laneways throughout Waverley through a single, blanket approval process. Actions will include, but not be limited to: <ol style="list-style-type: none"> <li>Writing to relevant Ministers.</li> <li>Writing to the RMS.</li> <li>Lobbying the Member for Coogee and the Member for Vaucluse.</li> </ol> </li> <li>Extends this investigation to streets with inadequate footpath provision, if deemed appropriate by Council officers.</li> </ol>	CA&O	Active	
19/02/2019	CM/5.4/19.02	Resident Parking Schemes (A03/2581)	<ol style="list-style-type: none"> <li>Council undertakes a review of the policy, process and procedures for the creation of resident parking schemes to ensure that the concerns of residents are better balanced with the need to apply a strategic approach to parking scheme management.</li> <li>The two deferred resident parking schemes be used as test models with the new approach established by Council.</li> <li>A future workshop be held to consider options.</li> </ol>	CA&O	Active	Report being prepared for 2 July 2019 Operations and Community Services Committee
19/03/2019	CM/5.1/19.03	Bondi Pavilion Conservation and Restoration Project - Development Application (A15/0272)	<ol style="list-style-type: none"> <li>Council notes the imminent lodgement of a development application for the Bondi Pavilion Conservation and Restoration Project is expected to be early April 2019.</li> <li>Council undertakes a minimum 28-day period of community consultation on the development application, including a public forum and appropriate information materials, online and in print.</li> <li>Council notes the requirement for the development application to be referred to the NSW Heritage Office for comment, prior to the determination of the DA.</li> <li>Council notes that the town planning assessment will be undertaken by an external independent planning consultant.</li> <li>Council notes that the Sydney Eastern City Planning Panel is the consent authority for the development application.</li> <li>Council anticipates that the development application will be determined by late 2019.</li> <li>Council expects project commencement in February 2020 immediately after the peak summer period.</li> <li>The Mayor and Deputy Mayor release a media statement on this mayoral minute.</li> </ol>	CA&O	Finalised	Items 1 - 7 noted. Item 8 - Media statement was made on submission of DA.

## MAYORAL MINUTES

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
19/03/2019	CM/5.2/19.03	Waverley Oval - Indoor Cricket Nets Facility (A19/0215)	<p>1. Notes that Easts Cricket Club has recently approached Council with a proposal to build an indoor cricket practice net facility and associated amenities on the area immediately south of the Phil O'Sullivan–Bob Horsell Grandstand at Waverley Oval above the indoor sports facility and astroturfed tiered seating structure.</p> <p>2. Requests officers to undertake discussions with representatives of Easts Cricket Club to examine the potential of building a cricket practice net facility and associated amenities, including a pre-feasibility study.</p> <p>3. Notes that these discussions will be undertaken consistent with the recently adopted Capital Partnership Probity Guidelines for joint projects with community groups.</p> <p>4. Considers the following important:</p> <p>(a) The need for toilet and changing facilities that can be accessed by other sports activities at Waverley Park, with specific emphasis on adequate female facilities.</p> <p>(b) The net area and associated space be usable for other purposes than cricket practice nets.</p> <p>(c) The material of the structure be lightweight, and that the structure, when viewed from the oval and from public areas within the park, does not present as a bulky, intrusive or oversized addition to the Grandstand.</p> <p>(d) The design does not impact on the current use of the existing indoor sports facility.</p> <p>5. Notes that East Cricket Club is seeking sources of revenue and grants separate from Council and has the support of both Cricket NSW and Cricket Australia.</p> <p>6. Notes that the indoor cricket practice net facility at the Sydney Cricket Ground will be reduced from 12 lanes to four lanes as part of the redevelopment of the precinct, known as the Sydney Football Stadium redevelopment.</p> <p>7. Notes that the facility would be owned and managed by Waverley Council.</p> <p>8. Requests that the plans be presented at a Councillor workshop, after which Council will release documentation to allow thorough public consultation.</p> <p>9. Notes that a report will be submitted to Council detailing the architectural plans, budget elements and community impacts, including the results of the public consultation, at a future Council meeting for Council's consideration and deliberation.</p>	CA&O	Active	Initial discussions have been undertaken and Council Officers are preparing an RFQ to undertake structural feasibility for construction of an indoor cricket net facility above the indoor sports facility.

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
20/11/2012	1211.11.3	Display of premises numbering in the Waverley Local Government Area (A03/1381)	That Council: 1. Prepare a Premises Numbering Policy that requires all premises in the Waverley Local Government Area to be identified by a premises number on the building exterior and / or mailbox, clearly visible from the street frontage. Reference should be made to the policies of other Councils and consideration given to minimum numbering sizes for residential, commercial and industrial properties. 2. Ensure a standard premises numbering condition continues to be applied to development consents. 3. Prepare a communication and compliance strategy to ensure appropriate premises numbering appears on all Waverley premises. The communication component would include educating the community about the importance of clear and visible premises numbering, and how the new policy is to be introduced. 4. Receive a report on the above initiatives.	PE&R	Active	1.New Policy has been prepared and is in force. 2. Condition relating to street numbers is included in general list of conditions which is imposed on DA approval. This condition will be reviewed and rectified once the policy is in force
17/02/2015	CM/8.1/15.02	Establishment of Waverley Cemetery Foundation (A02/0658-06)	That a report come back to Council on the work that has been done towards setting up a Foundation for Waverley.	CS&OI	Active	A report to be submitted to the 3 July 2018 Operations Committee Meeting
15/03/2016	CM/8.3/16.03	Annual Chemical Waste Collection Service (A16/0227)	That Council investigates a system that provides residents with an annual chemical waste collection service, with a report to come back to Council for consideration.	PE&R	Active	There is an annual chemical clean up collection at Clovelly but not in the Waverley LGA. Council has not identified a suitable location for an annual chemical waste collection service in the Waverley area. This is largely due to managing health and safety issues. A more frequent chemical waste collection point is being investigated with our neighbouring Councils but it is likely that this will not be in the Waverley LGA.
17/05/2016	CM/8.18/16.05	Motorbike Parking in Bondi Junction (A02/0637-02)	That Council investigates the provision of additional motorbike parking in the following locations including the consideration of more flexible, longer time restrictions: 1. Ebley Street adjacent to Clementson Park. 2. Bronte Road between Birrell Street and Ebley Street, or Allens Parade. 3. Oxford Street between Denison Street and Newland Street. 4. Gray Street. 5. In the vicinity of Hollywood Avenue and Waverley Street, or on the intersection of Ebley Street East and Hollywood Avenue.	CA&O	Active	Under investigation.
21/06/2016	CM/8.4/16.06	Council Youth Employment Scheme (A16/0374)	That Council: 1. Investigates the establishment of a fixed term, say 12 months, Youth Employment Scheme to operate within Council. 2. Reports back on the outcomes of the investigation.	CS&OI	Active	This issue is under consideration as part of the General Managers overall Organisation Improvement Program.
19/07/2016	CM/8.1/16.07	Establishment of a Certification Business Unit (A16/0429)	That Council: 1. Investigates how to grow its internal private certification service. 2. Actively promotes the benefits of Council's private certification service.	PE&R	Active	The overall review of certification and compliance unit is underway which will include business promotion for certification service

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
20/09/2016	CM/8.2/16.09	Request on progress for the Blue Bondi Green initiative to make Bondi Beach plastic bag free (A05/1473)	<ol style="list-style-type: none"> <li>1. Council Officers prepare a progress report on the Blue Bondi Green initiative to make Bondi Beach plastic bag free, and this report to include achievements to date, engagement methods adopted to produce a plastic bag free Bondi Beach, new measures that may be introduced to speed the change, updated timeline and SMART targets if appropriate, and potential initiatives to reduce plastic utilisation.</li> <li>2. The Mayor writes a letter to the NSW Minister for Environment &amp; Heritage Mark Speakman and the Federal Minister for the Environment and Energy Josh Frydenberg advocating for the introduction of new legislation to phase out the use of plastic bags.</li> </ol>	PE&R	Active	Letter sent to the NSW Minister for Environment in December 2017. Bondi unwrapped project is being delivered at our beaches to collaborate with businesses to reduce single use plastics.
15/11/2016	CM/8.5/16.11	Living Walls and Green Infrastructure (A16/0168)	That Council officers investigate expanding Council's program for installing green walls and green roofs on Council infrastructure, and a report be prepared for Council's consideration.	PE&R	Active	1. Incorporated into DCP 2. Wherever possible DA assessment staff is already encouraging architects to incorporate green roofs in their designs
12/04/2017	CM/8.4/17.04	Bronte Park - Land Audit and Consolidation (A16/0168)	<ol style="list-style-type: none"> <li>1. Undertakes an audit of all parcels of land that form 'Bronte Park' including land that is legally part of the park and land that is integrated into the park but which may not be gazetted as being part of the park (e.g. DP 5347, which encompasses part of the southern escarpment and coastal walk, the eastern untitled parcel off Bronte Marine Drive, and adjacent grassed over unmade roads).</li> <li>2. Details methods and actions necessary to consolidate individual lots into one legal land title under Waverley Council ownership, and/or Crown Reserve, including any unmade roads integral to the park.</li> <li>3. Receives a report in conjunction with the finalisation of the current Bronte Park Plan of Management.</li> <li>4. Undertakes a similar audit of land parcels forming Tamarama Park and Gully to establish whether these lots can also be consolidated into one title and/or reserve, including the reclassification of the rear of 362 Birrell Street to community land, with a report coming back to Council on the results of the investigation.</li> </ol>	CA&O	Active	Various investigations have been undertaken with both internal and external planners. Quotes have been sought from lawyers to undertake this work. Estimates received in the region of \$25 - \$35k. There are only a small number of lots that could be consolidated with little benefit. Given the costs involved it is officers recommendation that we do not proceed with this work.
20/06/2017	CM/8.2/17.06	Footpath Seating - Bronte Beach (A03/2371)	<ol style="list-style-type: none"> <li>1. The Sunday hours of operation for the outdoor footpath dining areas for the cafes and restaurants at Bronte Beach be amended to a 7 am starting time until the adoption of the next DCP amendment changes.</li> <li>2. All existing cafes and restaurants with approved footpath dining areas be notified of this change.</li> </ol>	PE&R	Active	<ol style="list-style-type: none"> <li>1. Completed - considered as part of DCP workshop</li> <li>2. All footpath seating approvals will be reviewed and applicants advised of the new policy.</li> </ol>
18/07/2017	CM/8.3/17.07	Reservoir Perimeter Plantings (A08/0562-03)	<ol style="list-style-type: none"> <li>1. Undertakes an assessment of existing planting on the boundary of the Sydney Water reservoir bordering Council Street, St James Street and Waverley Park in Bondi Junction.</li> <li>2. Prepares a simple landscape plan for appropriate trees/shrubs to screen the infrastructure, in consultation with Sydney Water and seeking approval where necessary.</li> <li>3. Implements the planting program in 2017/18 using funds allocated to Waverley Park.</li> </ol>	CA&O	Active	Consulting with Sydney Water on the Landscaping works
18/07/2017	CM/8.4/17.07	Review of Council's Approach to Illegal Dumping (A06/1732)	<ol style="list-style-type: none"> <li>1. Council reviews our existing approach to illegal dumping throughout the LGA from both a responsive (customer complaint led) and a proactive (planning) basis with a view to improving street cleanliness and the overall look and feel of Waverley, without compromising our strategic waste targets. The review should consider the current approach to illegal dumping from waste collection, education and compliance perspectives, benchmark Waverley against best practice approaches by other Councils and identify opportunities for improvement.</li> <li>2. Council officers report back to Council with recommendations for improvement that include instant impact 'quick wins' and longer-term changes on how we can better address illegal dumping and clean up our municipality.</li> <li>3. Council notes previous motions relating to illegal dumping, and officers incorporate the suggested changes from the review into previous motions and current practice.</li> </ol>	CA&O	Active	A trial to remove dumped rubbish within 48 hours of reporting is currently underway. The results of this trial will be reported in 2019. Council staff also aim to hold offenders responsible where evidence exists.

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
18/07/2017	CM/8.6/17.07	Waverley Public Art Plan - Inclusion of Bondi Pavilion (A05/0416)	<ol style="list-style-type: none"> <li>1. As endorsed by the Public Art Committee, the Bondi Pavilion be included in the Waverley Public Art Masterplan as the next site for the commissioning and installation of public art in the Waverley LGA.</li> <li>2. The work specifically addresses local indigenous themes and stories, and the work must include an indigenous artist, commissioned in consultation with the La Perouse Local Aboriginal Land Council.</li> <li>3. The Public Art Masterplan be updated to reflect the new priority order.</li> <li>4. Council refers Council's resolution to the Eastern Region Local Government Aboriginal and Torres Strait Islander Forum (ERLGATSIF) for information.</li> <li>5. Council's processes observe best practices as outlined by organisations such as Artists in the Black, the Indigenous Art Code and Create NSW.'</li> </ol>	CA&O	Active	<ol style="list-style-type: none"> <li>1. Finalised</li> <li>2. In progress</li> <li>3. Finalised</li> <li>4. In progress</li> <li>5. In progress</li> </ol>
08/08/2017	CM/8.3/17.08	Lighting of Pedestrian Pathways in Waverley Park (A05/1258)	<ol style="list-style-type: none"> <li>1. Installs lighting on the shared path through Waverley Park between Council Chambers and Waverley Pavilion.</li> <li>2. Investigates the requirement for additional lighting on the remaining sections of the shared pathway, including auditing the location and operation of existing lights.</li> <li>3. Reviews the lighting on the exterior of the Waverley Pavilion to assess excess intensity and light spill so that the amenity of local residents is not impacted unduly, and takes appropriate action.</li> <li>4. Ensures effective night time use of the Waverley Pavilion CCTV cameras by lighting on pathways and the building.</li> <li>5. Ensures that the lighting is designed so as not to negatively impact on nocturnal animals.</li> </ol>	CA&O	Active	<p>Lighting Design completed.</p> <p>Installation planned for June 2019, when switchboard upgraded completed at Council Chambers</p>
10/10/2017	CM/8.1/17.10	Bondi Pavilion Upgrade and Conservation Project and Committees (A15/0272)	1. Council acknowledges the community support for Bondi Pavilion to undergo a refurbishment that retains the Pavilion as a community and cultural centre, and that will not reduce community space.	Life	Finalised	Report to November Council finalising Comr
10/10/2017	CM/8.3/17.10	Bike-sharing (A17/0445)	<p>That Council prepares a report for the December 2017 Council Meeting regarding commercial bikesharing in Waverley addressing the following:</p> <ol style="list-style-type: none"> <li>1. An assessment of the demand for such services and whether that demand is being met by the current providers.</li> <li>2. The number and nature of current complaints from residents and others, and the action taken by rangers in response.</li> <li>3. Recommended guidelines for operators and users.</li> <li>4. Recommendations for additional enforcement terms if required including, but limited to, financial penalties and impoundment.</li> <li>5. Any further issues officers believe relevant, including the identification of locations for increased bike storage, in particular at our beaches and bus interchange, and recommended measures to address any shortfall.</li> </ol>	Futures	Finalised	
10/10/2017	CM/8.4/17.10	Surf Life Saving Clubs (A17/0516)	<p>That:</p> <ol style="list-style-type: none"> <li>1. A meeting of Council's Surf Life Saving Committee be held in early December 2017.</li> <li>2. Staff prepare a report for this December meeting detailing: <ol style="list-style-type: none"> <li>(a) All Council-provided financial assistance received by each SLSC in the Waverley Council area in the last five years.</li> <li>(b) An analysis from each club as to their: <ol style="list-style-type: none"> <li>(i) Membership numbers.</li> <li>(ii) Diversity breakdown.</li> <li>(iii) Range and nature of community services.</li> <li>(iv) Financial position.</li> <li>(v) Other initiatives deemed relevant by the SLSCs.</li> </ol> </li> </ol> </li> <li>3. Council uses this information to derive future budgetary allocations in a fair and balanced way to each club.</li> </ol>	CA&O	Active	<ol style="list-style-type: none"> <li>1. Finalised</li> <li>2. In progress</li> <li>3. In progress</li> </ol>

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
10/10/2017	CM/8.5/17.10	Footpath Gardens (A13/0054)	<ol style="list-style-type: none"> <li>1. Updates the Public Gardens Policy and Street Garden Guidelines to make it easier and quicker for residents to apply for a verge garden outside their property.</li> <li>2. Assesses its current measures to promote street gardens and identifies ways to improve uptake by residents, including a process for faster approvals.</li> <li>3. Notes that there is no street garden application fee to the resident.</li> <li>4. Ensures that existing street gardens in the public domain are not removed without first consultation with adjacent residents.</li> <li>5. Prepares a report on the above matters for consideration, including progress and achievements to date from the Council resolution CM/7.7/16.09 on street gardens and residential verges.</li> </ol>	PE&R	Active	Update of the policy will be undertaken and a report will be prepared.
10/10/2017	CM/8.6/17.10	Waverley Cemetery (A02/0658-06)	<ol style="list-style-type: none"> <li>1. A progress report be submitted to the November 2017 Council meeting on the work to date about the: <ol style="list-style-type: none"> <li>(a) Development of the public register of significant graves and monuments of the Waverley Cemetery, which is to be incorporated into an app for visitors to the site.</li> <li>(b) Status of the investigation in to the establishment of a foundation to secure the financial future of the Waverley Cemetery.</li> <li>(c) Listing of Waverley Cemetery on the National Heritage Register.</li> </ol> </li> <li>2. An education and visitors program be developed in consultation with the Residents for Waverley Cemetery</li> </ol>	Renewal/Futures	Finalised	<ol style="list-style-type: none"> <li>1 (a) Waverley Council's new search tool iCemetery was launched in April 2018. iCemetery is a state of the art tool that provides a fast and easy way to find the location of people buried or cremated at Waverley and South Head Cemetery.</li> <li>1 (b) Establishment of Waverley Cemetery Foundation report to be submitted to the 3 July Operations Committee Meeting</li> <li>1 (c) Application to list Waverley Cemetery on the National Heritage Register was lodged in February 2018</li> <li>2. In progress</li> </ol>
10/10/2017	CM/8.7/17.10	Bronte Park (A16/0168)	<ol style="list-style-type: none"> <li>1. Council works on the implementation of the Bronte Park Plan of Management (POM), with the exception of the 2017/18 Capital Works projects underway in Bronte Park, be immediately paused and be reviewed.</li> <li>2. A meeting be held with interested Councillors to review the current Bronte Park and Beach Plan of Management and address concerns.</li> <li>3. An amended Bronte Park and Beach Plan of Management addressing these concerns come back to Council for endorsement as soon as practicable.</li> </ol>	Renewal	Finalised	<ol style="list-style-type: none"> <li>1) Noted</li> <li>2) Finalised</li> <li>3) Council Report being submitted to 5 June 18 Operations Committee</li> </ol>
10/10/2017	CM/8.8/17.10	Walk for Respect (A17/0517)	<p>That:</p> <ol style="list-style-type: none"> <li>1. A Walk for Respect be undertaken early in 2018 in recognition of community harmony and celebration of multiculturalism.</li> <li>2. The Walk for Respect be referred to the Multicultural Advisory Committee for consideration and implementation.</li> <li>3. The budget be scoped and allocated to cover logistical costs associated with its organisation.</li> <li>4. The working relationship between the Multicultural Advisory Committee and other similar organisations, including the Moving Forward Together Association, be considered at the first meeting of the Committee.</li> </ol>	Life	Finalised	Actions finalised - accomplished through Global Table event.
10/10/2017	CM/8.9/17.10	Legislative Changes to Planning Decisions (A17/0518)	That Council officers prepare a report and provide a briefing to Councillors on NSW Government changes to planning decision-making and their impacts on Waverley Council.	Futures	Finalised	



**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
10/10/2017	CM/8.10/17.10	Innovation and Knowledge Hub - Boot Factory and Waverley Library (A14/0299)	<p>1. Council investigates the restoration and adaptive reuse of the Boot Factory, including:</p> <p>(a) Options for establishing a maker space, creative industries incubator and/or innovation hub at the Boot Factory that aligns with the establishment of a knowledge and innovation hub at Waverley Library.</p> <p>(b) Technology and facilities required.</p> <p>(c) Potential project plan for implementation.</p> <p>(d) Scoping of potential budget requirements.</p> <p>(e) Any potential sources of State and Federal funding that are available through innovation funds or heritage restoration grants.</p> <p>(f) Investigations into the possibility of gaining state heritage listing for the Boot Factory.</p> <p>2. Council investigates options for the establishment of an innovation and knowledge hub at Waverley Library, to align with the Boot Factory project, with the investigation to include:</p> <p>(a) Options about the establishment of an innovation and knowledge hub at Waverley Library in conjunction with the Bondi Junction Boot Factory.</p> <p>(b) Work undertaken so far, including review of the Waverley Library 'My Amazing Library' Strategic Plan 2014–2017.</p> <p>(c) Additional technology and facilities required.</p> <p>(d) Potential project plan for implementation.</p> <p>(e) Scoping of potential budget requirements.</p> <p>(f) Any potential relevant sources of State and Federal funding that may be available, including but not limited to the NSW Public Library Infrastructure Grant.</p> <p>3. An Innovation and Knowledge Hub Steering Group be established to plan and advise on oversight of the above projects, with the group to include the three Lawson Ward Councillors, community representatives, technical experts and relevant staff, and to be chaired by Cr Masselos.</p> <p>4. Officers prepare a report for the November Operations and Community Services Committee setting out a proposed charter for the Steering Group.</p> <p>5. Officers commence the preparation of information to assist the work of the Steering Group.</p> <p>6. An appropriate budget be allocated for this first investigative phase of the project, with this to be included in the first quarterly budget review for Council approval.</p>	CA&O	Active	<p>1. In progress.</p> <p>2. In progress</p> <p>3-6. Finalised - Incorporated into the Charter and Boot Factory Restoration Design Principles</p>
21/11/2017	CM/8.2/17.11	Nesting Swallows at South Bronte Amenities (A10/0741)	That Council officers prepare a report outlining current and planned actions to improve the quality and quantity of habitat for our local biodiversity across Waverley and our neighbouring Council areas. This report should include strategies and action plans for the protection, nesting conservation, habitat diversity, and water and food supply for native birds within the Waverley LGA, and make recommendations on producing an information and education package for our staff and residents.	PE&R	Active	The Urban Ecology Team is continuing to improve condition and quantity of native vegetation across the LGA -(i) on public land via the implementation of the Bronte ERAP, Tamarama ERFAP, and Biodiversity Action Plan, and (ii) on private property in Bronte and Tamarama through the Living Connections Program. This program includes an educational component.
21/11/2017	CM/8.3/17.11	Light Rail in Waverley (A15/0491)	<p>1. Explicitly rejects any proposal for Light Rail along the Bondi Road Corridor as it would negatively impact on the Oxford Street Mall and Bondi Road Shops, resulting in higher development density and loss of parking.</p> <p>2. Supports the Waverley Strategic Transport Working Group (which includes representation from Roads and Maritime Services, Transport for NSW and the Greater Sydney Commission) in prioritising improved bus movements along the Bondi Road Corridor.</p>	Futures	Finalised	

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
21/11/2017	CM/8.4/17.11	Live Streaming of Council Meetings (A17/0592)	<ol style="list-style-type: none"> <li>1. Agrees in principle to the introduction of live audio and visual streaming of Council and Council Committee meetings as soon as practicable.</li> <li>2. Officers prepare a report to Council which considers: <ol style="list-style-type: none"> <li>(a) The options available for live audio and visual streaming, considering the experiences of Council's already live streaming meetings.</li> <li>(b) The likely cost to upgrade the equipment in the Council chamber to enable high quality video and sound recording, improved sound in the chamber and any other associated costs, for example site hosting/web costs.</li> <li>(c) The implications of live streaming on members of the public wishing to record Council meetings.</li> <li>(d) Any changes required to the Code of Meeting Practice and the process for doing so.</li> <li>(e) Privacy implications.</li> <li>(f) Copyright implications.</li> <li>(g) Defamation implications.</li> <li>(h) Any implications under the State Records Act.</li> </ol> </li> </ol>	Corporate	Finalised	
21/11/2017	CM/8.5/17.11	Public Access to Diaries (A09/1010)	That Council investigate how best to allow public reporting of the Mayor and senior staff appointment diaries on a monthly basis in relation to development matters (excluding meetings with residents or staffing matters), with a report to be received at the December or February Council meetings.	PE&R	Active	<p>Template was approved at the Council meeting in Feb 2018 - Ref: PD/5.3/18.02</p> <p>Monthly information available on website on the following link</p> <p><a href="http://www.waverley.nsw.gov.au_data/assets/pdf_file/0004/162274/Meets_held_by_the_Mayor_and_Senior_Staff_with_Developers_on_DAs_and_PP.pdf">http://www.waverley.nsw.gov.au_data/assets/pdf_file/0004/162274/Meets_held_by_the_Mayor_and_Senior_Staff_with_Developers_on_DAs_and_PP.pdf</a></p>
21/11/2017	CM/8.6/17.11	Separated Cycle Route - Bondi Beach to Rose Bay Wharf (A11/0267)	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Investigates building a separated bicycle path route from Bondi Beach (to our LGA boundary) to Rose Bay wharf as part of the Waverley People Movement Places Study - Signature Project 11 (Cycling Superhighways).</li> <li>2. Notes that Woollahra Council has agreed to write to Mayor of Waverley Council seeking their support to deliver this route as a joint initiative.</li> <li>3. Requests staff to liaise with Woollahra Council as appropriate, and prepare a report on the implementation of a separated route (including budget implications) for the Old South Head Road to Bondi Beach section of this route. The report to also consider any additional stormwater drainage that may be identified by the flood mitigation mapping project, and a joint Waverley Woollahra application for a funding grant from the RMS to prepare a feasibility study for the route.</li> </ol>	Futures	Finalised	Agreement with Woollahra Council has confirmed the Curlewis Street cycle project as the priority joint cycling project to undertake in 2019.
21/11/2017	CM/8.7/17.11	Street Gardens in Laneways and Cul-de-sacs (A13/0054)	<ol style="list-style-type: none"> <li>1. Further to Council's resolution CM/8.5/17.10 on the streamlining of Council's Public Place Gardening Policy and Street Garden Guidelines, investigates the opportunity for greening laneways and cul-de-sacs in the Waverley LGA.</li> <li>2. Prepares a report that recommends updates to the Policy, Guidelines, and Public Domain Technical Manual (PDTM) on treatments for laneways and cul-de-sacs by the community and/or Council so that these greening opportunities can be realised.</li> <li>3. Within the above report, also identifies examples of potential laneway and cul-de-sac sites for greening with a recommended priority and community engagement approach.</li> </ol>	PE&R	Active	A review of Council's Public Place Gardening Policy and Street Garden Guidelines has commenced and will continue in 2019.

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
21/11/2017	CM/8.8/17.11	National Broadband Network (NBN) in Waverley (A11/0780)	That Council request a public briefing from NBN Co Limited on its activities and plans for telecommunications infrastructure in the Waverley LGA and that NBN be asked to specifically address (Waverley LGA only): 1. The status of the rollout. 2. The mix of technologies and their proportions. 3. Performance differences between the technologies. 4. The age and condition of any existing infrastructure utilised by NBN (twisted copper, HFC cables, ducts, other). 5. Media reports and claims relating to installation difficulties, poor real world performance, bandwidth congestion, download/upload asymmetries, limitations due to co-existence with Foxtel on HFC, other? 6. The role of Owners Corporations in arrangements for installation of NBN infrastructure. 7. How NBN proposes to service Waverley's share of the significant continuing population and economic growth that underpins the Greater Sydney Commission's latest Greater Sydney Region Plan and locally the Eastern City District Plan. 8. The roadmap for future improvements to NBN infrastructure. 9. Technology Choice options available to Council, businesses, organisations, owners corporations, and residents. 10. Cost-effective suggestions for Council involvement in improvements/timing of improvements to NBN infrastructure.	Corporate	Finalised	The NBN briefing was held at the Councillor Workshop on 30 October.
21/11/2017	CM/8.9/17.11	Notts Avenue Shared Zone (A03/0764)	That Council notes the commencement of the process of introducing a 10 km/hr shared zone in Notts Avenue, Bondi in consultation with the RMS, the Police and local residents.	Renewal	Finalised	Report prepared for consideration of the Waverley Traffic Committee at the May 2018 meeting
21/11/2017	CM/8.10/17.11	Murrivier Road (A08/0246)	That Council officers prepare a report: 1. Recommending road, traffic and parking changes to improve safety and prioritise bus movement through the intersection of Hardy, Murrivier and Mitchell Streets. 2. Outlining potential streetscape beautification, paving and pedestrian works at the Murrivier Road shopping strip.	Renewal	Finalised	A report on the Murrivier Road matter has been listed for the Waverley Traffic Committee meeting in March, 2019. A proposal to alter the radius of the kerb return on the south-eastern corner of the intersection of Murrivier Road and Mitchell Street will be investigated to aid bus turning movements. Originally, improvements to bus turn movements were being investigated by removing several on street parking spaces. The changes to the kerb return will require survey and design to be carried out with input from staff in the Design section.
21/11/2017	CM/8.14/17.11	Clarke Street Reserve (A04/2119)	1. Notes the residential amenity and recreational importance of Clarke Street Reserve to the local community. 2. Officers investigate options to improve the safety and enhance Clarke Street Reserve with specific regard to: (a) Providing a fenced area surrounding the playground. (b) Erecting signage to deter dogs off leash. (c) Reviewing the appropriateness and suitability of existing plantings and the positioning of rocks within the playground in order to prevent injury to children. (d) Exploring options of additional play equipment in particular a slippery dip. (e) Consulting the local precinct and residents. 3. Officers prepare a report to Council recommending improvements.	Renewal	Finalised	Council report to be submitted to the 5 June 2018 Operations Committee

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
21/11/2017	CM/8.19/17.11	Renewable Energy and the Adani Carmichael Coal Mine (A02/0131)	<ol style="list-style-type: none"> <li>1. Supports and recognises a need for a transition from fossil fuels to renewable energy as soon as possible, and that government support and funding for new coal mines such as the Carmichael Mine renders farcical any sensible discussion about a transition to renewable energy.</li> <li>2. Council objects in the strongest terms possible to government support and funding for new coal mines such as the Carmichael Mine. Council will do all that it can to engage with other Councils to communicate its objection to government support and funding for new coal mines such as the Carmichael Mine.</li> <li>3. Resolves to prepare and send a letter to federal Members of Parliament on the terms of motion 1 as set out above..</li> </ol>	Corporate	Finalised	Finalised - Letter prepared and mailed out on 30 January 2018 TrIM Ref: D17 / 109935
21/11/2017	CM/8.20/17.11	Moriah College Community Consultative Committee (A03/1411)	<ol style="list-style-type: none"> <li>1. Council supports the ongoing approach of Moriah College in holding regular meetings between the college and local residents via the Moriah Community Consultative Committee.</li> <li>2. Council supports the meetings of the Moriah College Community Consultative Committee being held on a quarterly basis.</li> <li>3. Ward Councillors be appointed to a new MCCC.</li> <li>4. Council staff continue to provide technical assistance to the Moriah College Community Consultative Committee.</li> <li>5. This Council resolution is tabled at the meeting of the Waverley Development Assessment Panel to be held on Wednesday 22 November 2017 that will be considering the development application for the early learning centre at Moriah College.</li> </ol>	PE&R	Active	Regular meetings with Moriah College and local residents have been enacted throughout 2018.
12/12/2017	CM/8.1/17.12	Old South Head Road (A03/0042-04)	That Council officers prepare a report examining potential for right-hand turn capacity improvement on Old South Head Road between Gilgandra Road and Strickland Street travelling north-east, and for a right-hand turn off Old South Head Road into Newcastle Street travelling south-west. The report should provide an action list for specific works programs for more detailed investigation and specific issues which may require consultation with the RMS and Woollahra Council.	Renewal	Finalised	OSH Road, is a State Road, a letter to RMS requesting there investigation.
12/12/2017	CM/8.2/17.12	Military Road (A16/0524)	That Council officers prepare a reporting examining potential road widening works along Military Road. Traffic pinch points will be a special focus of the report. The report to be presented to Council no later than April 2018.	Renewal	Finalised	Report to be prepared for April 18 Council meeting.
12/12/2017	CM/8.3/17.12	Remembrance Day (A14/0251)	<ol style="list-style-type: none"> <li>1. Recognises that the year 2018 marks the 100th anniversary of Remembrance Day.</li> <li>2. Notes that 416,809 Australian men enlisted to serve in World War One, with more than 60,000 killed and 156,000 wounded, and of those killed over 500 were from the Waverley municipality.</li> <li>3. Acknowledges the special significance of Remembrance Day for all Australians, including the residents of Waverley.</li> <li>4. Notes the enduring legacy of the RSLs in commemorating Remembrance Day each year and for providing support to ex-servicemen and women, including the Bondi Junction Counselling Centre treating the stress disorders of veterans returning from Afghanistan and Iraq.</li> <li>5. Officers investigate a special event to mark the 100th anniversary of Remembrance Day and provide a report for Council consideration by March 2018 that includes but is not limited to: <ol style="list-style-type: none"> <li>(a) Consultation with the Presidents and other senior officials of the local RSL clubs, appropriate ANZAC nursing organisations and the NSW Indigenous Veterans' Committee.</li> <li>(b) Options for an alternative location, if not Waverley Park.</li> <li>(c) Inviting dignitaries to attend, including the Governor-General, the Governor of NSW, the Prime Minister, the Minister for Veterans' Affairs and the local members for Vaucluse and Coogee.</li> <li>(d) Unveiling a memorial plaque that would include recognition of all Australians killed in war, including Aboriginal and Islander peoples who resisted invasion of their traditional lands and waters.</li> <li>(e) Event funding.</li> <li>(f) The contribution of nurses during World War 1, and of Indigenous Australians and Torres Strait Islanders.</li> </ol> </li> </ol>	Corporate	Finalised	A special event, including the unveiling of a commemorative plaque in accord with this resolution, was held on the 100th Anniversary of Remembrance Day.

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
12/12/2017	CM/8.4/17.12	Commemorative Tributes (A02/0276)	<ol style="list-style-type: none"> <li>Investigates creative options for the installation in public places of commemorative tributes that recognise deceased local family members or those with a strong connection to Waverley that have passed away.</li> <li>Reports back to Council no later than the June 2018 Council meeting with an outline of: <ol style="list-style-type: none"> <li>Potential locations and types of commemorations that could be installed, whilst ensuring that they are placed discreetly and sensitively.</li> <li>Suggested criteria for the application and fee structures.</li> </ol> </li> <li>Consults with the Public Art Committee on the locations and built forms that might be appropriate in Waverley.</li> </ol>	Renewal	Finalised	Report to be prepared for July 18 Council meeting.
12/12/2017	CM/8.6/17.12	Code of Meeting Practice - Review (A02/0649)	<ol style="list-style-type: none"> <li>Notes the Office of Local Government (OLG) released its draft Model Code of Meeting Practice for public consultation on 6 December 2017 with a closing date for submissions of 16 March 2018.</li> <li>Notes Waverley's proposed new Code of Meeting Practice will be presented to Council following OLG's release of the final Model Code.</li> <li>Officers ensure the draft Waverley Code of Meeting Practice includes the following: <ol style="list-style-type: none"> <li>An Order of Business for Council that has Questions with Notice and places Notice of Motions at the beginning of the paper before staff reports.</li> <li>An 'Open Forum' of no more than 15 minutes' duration to allow members of the public to address Council on matters of public importance, prior to the commencement of the meeting.</li> <li>A three-minute limit on each address by a member of the public.</li> <li>Recent Council decisions affecting the Code.</li> </ol> </li> </ol>	CS&OI	Active	A briefing session was conducted in May for Councillors. The Exhibition period for the Code of Meeting Practice has closed and will go to the June 2019 Council meeting for adoption.
12/12/2017	CM/8.7/17.12	Boot Factory - State Heritage Listing (A17/0528)	<ol style="list-style-type: none"> <li>Initiates action to have the Boot Factory considered for State Heritage Listing.</li> <li>Investigates funding avenues that heritage listing makes available for restoration/refurbishment of old buildings of significance.</li> </ol>	PE&R	Active	The independent heritage report and advice from the Office of Environment and Heritage was that the Boot Factory is of local historical significance but did not meet the threshold to be listed on the State heritage register.

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
12/12/2017	CM/8.9/17.12	Preserving Waverley's Public and Residential Amenity and Open Space (A03/0943)	<p>1. Notes the State Government's failure to engage in meaningful community consultation and its unwillingness to commission and/or release the relevant strategic business cases.</p> <p>2. Agrees to collaborate with neighbouring councils as well as State and Federal representatives to work together in order to effect an immediate moratorium on the progression of following proposals ('Proposals'):</p> <p>(a) The rebuilding of the Allianz Stadium at Moore Park and encroachment and expansion into Moore Park open and green space on at an anticipated cost to taxpayers of \$705 million.</p> <p>(b) The Alexandria to Moore Park road widening. The Roads and Maritime Services' (RMS) 'preliminary concept design' for the Alexandria to Moore Park Connectivity Upgrade includes the redesign of the Anzac Parade, Dacey Ave and Alison Road intersection. Estimated to cost \$500 million, the continuous flow intersection will be largest non-motorway intersection in NSW, bringing thousands of more cars into the area and likely resulting in more compulsory parkland acquisitions and the loss of a further 100 trees and greater traffic congestion into our municipality.</p> <p>3. Calls for a moratorium on the Proposals to remain in place until, in consultation with the affected councils and the community, each of the above proposals are fully and adequately assessed for their impact on:</p> <p>(a) Open public green space, trees and heritage.</p> <p>(b) The implications on Driver Ave and Kippax Lake and the implications on our ANZAC memorial.</p> <p>(c) Local traffic congestion and car parking facilities and flow on impact into our municipally and on the Waverley local community.</p> <p>(d) Public transport capacity.</p> <p>(e) Community amenities, especially those located in the surrounding parklands of Moore Park and Centennial Park parklands.</p> <p>(f) The long-term effect of further commercialisation of public land.</p> <p>(g) Any other issues that may impact on the area's character, amenity and sustainability.</p> <p>4. Calls on the NSW Upper House to hold an Inquiry into the Proposals, specifically focusing on the appropriateness of the NSW Department of Planning decision-making processes with regard to longheld community standards of transparency and accountability of the use of public monies.</p> <p>5. Calls on the newly elected LGNSW leadership team to campaign for the funds set aside for the stadium rebuild to instead be used for public community infrastructure, including hospitals, education, community sport and other public</p>	Futures	Finalised	The Mayor has written to the Minister for Sports expressing Council's concerns with the redevelopment of the Moore Park Stadium. Requests for a presentation to Council on the matter have not been successful to date.
12/12/2017	CM/8.10/17.12	Amplified Music - Bronte Park (A13/0161)	<p>1. Council reaffirms its policy concerning no amplified music being allowed in Bronte Park, Tamarama Park and Bondi Park without a permit.</p> <p>2. Compliance to this policy be strictly implemented, especially over the imminent summer holiday season.</p>	Life	Finalised	Incorporated into daily duties
12/12/2017	CM/8.11/17.12	Bondi Badlands' Bashing Victims' Memorial Monument (A02/0276)	<p>1. Council notes the decision of:</p> <p>(a) The December 2014 Council meeting that 'endorses in principle the commissioning of a public artwork for Hunter Sculpture Park in remembrance of the victims of homophobic violence, with costs to be met by the Aids Council of NSW (ACON)'</p> <p>(b) The May 2016 Council meeting that '...Council proceeds with the installation of a memorial artwork to commemorate the gays who were murdered as referenced in the Bondi Badlands book between Bondi and Marks Park in the 1980s.'</p> <p>2. An investigation be undertaken to:</p> <p>(a) Identify possible appropriate sites in the Waverley LGA for the location of this monument, including Hunter Sculpture Park, Marks Park and other locations.</p> <p>(b) Consider the cultural, social and historical context of the proposed sites.</p> <p>(c) Consult with the Public Art committee.</p> <p>(d) Be in accordance with Waverley's Public Art Policies and guidelines.</p> <p>(e) Be cognisant of Sculptures by the Sea.</p> <p>3. A report come to Council detailing recommendations and rationale.</p>	Life	Finalised	
12/12/2017	CM/8.12/17.12	Bronte Park - Bins (A16/0168)	That Council reinstates the bins that have been removed from Bronte Park as a matter of urgency and in time for the summer holiday period.	Renewal	Finalised	

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
12/12/2017	CM/8.13/17.12	Cities Power Partnership (A17/0645)	1. Council notes that Waverley Council has nominated to be included in round two of the Cities Power Partnership (CCP). 2. Should Council be successful in being included in round two, Council will then be required to choose five pledge items within six months from a list of 38 options that form part of the program.	PE&R	Active	Council accepted into Round Two of the partnership and priority pledge items endorsed by Council in July 2018.
12/12/2017	CM/8.14/17.12	Security of Crowded Places (A02/0421)	1. Notes the requirements in the recently released Commonwealth document 'Australia's Strategy for Protecting Crowded Places from Terrorism' for local government as an owner and operator of 'crowded places'. 2. Notes that Council has a responsibility to undertake a risk assessment and/or vulnerability objectives for our 'crowded places'. 3. In light of our responsibility, immediately prioritises the preparation of a municipality wide risk assessment of our buildings and open spaces, with a view to identifying contingency plans and mitigation actions as soon as possible. This assessment must recognise the progress made by neighbouring councils, and involve appropriate State and Federal agencies, including the Federal and NSW State Police. 4. In preparing the Community Plan, takes into consideration any cost implications of delivering added protection for our community in 'crowded places'. 5. Prepares a report outlining how the WLEP and WDCP need to be and can be amended to improve security in the public domain and where large groups of people can congregate for all new large developments. This could include increased CCTV coverage. 6. Prepares a report that includes the outcomes of the risk assessment and outlines anticipated costs over each of the next few years associated with protecting our residents and visitors who congregate in 'crowded places' and outlining options for sourcing that funding. 7. Approaches relevant federal government departments to seek funds for the implementation of any actions or projects that result from this motion. 8. Refers the matter to the Community Safety Advisory Committee.	CS&OI	Active	1. Finalised 2. Finalised 3. In progress 4. Finalised 5. In progress 6. In progress 7. In progress
12/12/2017	CM/8.16/17.12	City2Surf - Indigenous Marathon Foundation (A17/0649)	That Council, in negotiations for the 2018 City to Surf, and future City to Surf Agreements, requests Fairfax Media to invite a team of up to eight athletes from the Indigenous Marathon Program to participate in the 2018 event and future events, and that these athletes are sponsored by Fairfax Media and other participating and/or supporting organisations, and that sufficient funds are provided by sponsors for athletes' travel and expenses including accommodation in Sydney for the weekend of the event.	Life	Finalised	Finalised
20/02/2018	CM/8.1/18.02	Charing Cross Street Festival (A18/0073)	1. Council investigates the reinstatement of the Charing Cross Festival including: (a) Consulting with: (i) The Charing Cross Precinct. (ii) Charing Cross businesses. (iii) Charing Cross Chamber. (iv) Potential sponsors. (b) Reviewing the previous Charing Cross Street Festival and any learnings. (c) Identifying benefits such as place making, community cohesion and business development. (d) Budget and timeline. 2. A report come to Council with recommendations.	CS&OI	Active	Options being investigated and report to be submitted to Council in July 2019.

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
20/02/2018	CM/8.2/18.02	Cleanliness of Arcades in Bondi Junction Mall (A14/0404)	<ol style="list-style-type: none"> <li>1. An audit be undertaken of all arcades/through site links in Bondi Junction Mall as well as the nearby pop-up seating in Spring Street to determine the cleanliness of these high pedestrian traffic public spaces.</li> <li>2. Relevant development consents be reviewed to determine conditions of consent that relate to the cleaning of these areas including any land owner requirements for waste and rubbish storage and collection, sanitation and cleaning.</li> <li>3. Officers investigate proactive methods to ensure that all existing and future publically accessible areas that have high pedestrian traffic in privately owned thoroughfare areas such as in arcades and through site links have suitable requirements to maintain a high standard of cleanliness via increased frequency of cleaning. This may include amendments to the Waverley DCP 2012 as appropriate.</li> <li>4. A report come to council detailing a course of action to ensure these high pedestrian traffic public spaces are regularly cleaned and maintained and appropriate standards are implemented.</li> </ol>	CA&O	Active	<ol style="list-style-type: none"> <li>1) Finalised</li> <li>2) Shaping Waverley - considered this matter as part of Amy No 6 to the DCP and concluded that it is not a planning matter that falls under the domain of the DCP or could be enforced through the DCP but was an environmental health matter.</li> <li>3) In progress (Shaping)</li> <li>4) In Progress (Compliance) as it is on Private Property</li> </ol>
20/02/2018	CM/8.3/18.02	Rodney Reserve - Radio Astronomy Memorial (A03/1221)	<ol style="list-style-type: none"> <li>1. Agrees in principal to the construction of a viewing platform in Rodney Reserve in the vicinity of the site of the Radio Astronomy Memorial subject to appropriate ground testing.</li> <li>2. Investigates the cost of constructing the viewing platform, and consults the La Perouse Aboriginal Land Council in regard to the site.</li> <li>3. As part of the investigation, holds discussions with the CSIRO and consults with the relevant Precinct with the view of sharing the cost of the construction of the viewing platform.</li> <li>4. Investigates and reports back on the viability of moving the location of the new coastal fence to the east in the area east of the Rodney Reserve playing fields so that the view of the radio telescope replica antennae and the ocean can be unobstructed.</li> </ol>	CA&O	Active	Council has commenced the Open Space and Recreation Strategy which will include a priority program of additional Plans of Managements that require review or drafting in order to comply with the new Crown Land Management Act 2016. Heritage information pertaining to Open Spaces including the CSIRO memorial will be revised as part of this study.
20/02/2018	CM/8.4/18.02	Plastic-free Education at our Beaches (A15/0392)	<ol style="list-style-type: none"> <li>1. In keeping with the Council's commitment to waste minimisation and the Second Nature Program, Council institutes a proactive grassroots education program, especially over the summer holidays, that encourages beach goers to use alternatives to single use plastics such as plastic bags, plastic water bottles, straws and take away coffee cups.</li> <li>2. Council investigates the use of litter education ambassadors over the summer holidays and undertakes a face-to-face education program as they come into contact with beach goers at Waverley beaches, and reports back on the financial impacts to the budget.</li> <li>3. Rangers also be provided with information and training about alternatives to single use plastics which they will be able to impart to residents and visitors as they go about their duties.</li> <li>4. Council's proactive awareness-raising activities be supplemented with appropriate 'Please Say No to Single-use Plastics' signage.</li> <li>5. An evaluation system be developed to collect metrics and assess this trial.</li> </ol>	PE&R	Active	Community engagement plan currently being rolled out as part of the EPA litter prevention programme.



**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
20/02/2018	CM/8.5/18.02	Waverley Businesses Purchasing Co-operative for Alternatives to Single-use Plastic Products (A15/0392)	<p>1. Through the Second Nature Program, Council investigates the feasibility of facilitating the establishment of a purchasing co-operative for businesses in the Waverley LGA in conjunction with the Bondi &amp; Districts Chamber of Commerce that wish to provide alternatives to single-use plastics for their customers.</p> <p>2. A report come to Council that:</p> <p>(a) Assesses the feasibility of such a co-operative, the demand from cafes and how much extra buying power such a co-op may have and what discount process it could attract for alternative products to single use plastics.</p> <p>(b) If feasible, identifies what Council resources might be required to facilitate the establishment of such a cooperative.</p> <p>(c) Outlines strategies for making this co-operative self-sustaining.</p> <p>(d) Identifies potential businesses that may be interested in participating.</p> <p>(e) Addresses time frame.</p>	Futures	Finalised	This was investigated and it was found that: (1) Council is unable to act as a purchasing cooperative. (2) Council has provided assistance to the business community through previous work including a Life Cycle Analysis of packaging and educational resources that assist in making smart sustainable purchases. (3) Business are invited to become a member of the Australian Packaging Covenant Organisation (APCO), a non-for profit organisation that is working towards reducing the harmful impact of packaging
20/02/2018	CM/8.6/18.02	Pilot Pedestrianisation of Selected Streets/Lanes to Play Spaces (A03/0042-04)	<p>That, given latest scientific studies showing the pedestrianisation of selected streets have increased youngsters' activity fivefold, Council:</p> <p>1. Investigates the trialling of one pilot in each Ward including:</p> <p>(a) Identifying a suitable location, such as a lane or quiet street.</p> <p>(b) Determining suitable times and durations for the closure of the pilot sites.</p> <p>(c) Adapting/modifying the trial sites to provide appropriate surfaces, greening, sun protection and other relevant actions that may be necessary.</p> <p>2. Consults with residents, children and community in the development of these pilots in order to:</p> <p>(a) Establish clear goals.</p> <p>(b) Identify measurement processes to evaluate the success of the initiatives against these criteria.</p> <p>3. Consults with relevant state authorities and others.</p> <p>4. Allocates suitable budget subject to the outcome of the investigation.</p> <p>5. Provides a report to Council detailing the above including an implementation strategy.</p>	CA&O	Finalised	<p>The Open Space and Recreation Strategy is underway and will provide strategies to increase opportunities for active recreation for all residents and visitors including children. Consultation with Council to commence on the strategy in early 2019.</p> <p>Report to submitted to 18 June 2019 Council Meeting.</p>
20/02/2018	CM/8.7/18.02	NSW National Parks and Wildlife Service (A18/0111)	<p>1. Acknowledges that there are more than forty million visits to NSW National Parks each year with an overwhelming 94 per cent of visitors being satisfied or very satisfied with their experience. See &lt;<a href="http://www.environment.nsw.gov.au/research/NSWparkspopularity.htm">http://www.environment.nsw.gov.au/research/NSWparkspopularity.htm</a>&gt;.</p> <p>2. Notes that a significant number of Waverley Council residents visit NSW National Parks: &lt;<a href="http://www.environment.nsw.gov.au/resources/research/2016-nsw-parks-visitation-surveyreport.pdf">http://www.environment.nsw.gov.au/resources/research/2016-nsw-parks-visitation-surveyreport.pdf</a>&gt;. These parks include Sydney Harbour, Lane Cove, Ku-rin-gai, Kamay Botany, Royal and Blue Mountains National Parks. There are 50 National Parks in the Sydney Metropolitan area, see &lt;<a href="http://www.nationalparks.nsw.gov.au/visit-a-park/regions/sydney-and-surrounds">http://www.nationalparks.nsw.gov.au/visit-a-park/regions/sydney-and-surrounds</a>&gt;. Many also visit Kosciuszko National Park, see &lt;<a href="http://www.nationalparks.nsw.gov.au/visit-a-park/regions/snowymountains">http://www.nationalparks.nsw.gov.au/visit-a-park/regions/snowymountains</a>&gt;.</p> <p>3. Notes with concern the budget and staff cuts, and restructures currently taking place within the NSW National Parks and Wildlife Service (NPWS) and the risk this places to the economy, visitor safety, public amenity and the environment.</p> <p>4. Calls on the NSW Government to treat NPWS staff with the respect they deserve and to stop the undermining of national parks.</p> <p>5. Writes to the NSW Premier, the Hon. Gladys Berejiklian MP, the NSW Minister for the Environment, The Hon. Gabrielle Upton MP, the Shadow Minister for the Environment, Penny Sharpe MLC and the Greens NSW Environment Spokesperson, Dr Mehreen Faruqi MLC expressing the concerns raised in this resolution and;</p> <p>6. Distributes this resolution to relevant community and environment groups and the Public Services Union.</p>	Corporate	Finalised	Letters posted to the NSW Premier and NSW Minister for Environment on 24 April 2018 - Copies of these letters cc'd to the Shadow Minister for the Environment, Penny Sharpe MLC and the Greens NSW Environment Spokesperson, Dr Mehreen Faruqi MLC

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
20/02/2018	CM/8.8/18.02	Unceded Aboriginal Sovereignty (A18/0112)	<p>1. In consultation with the Multicultural Advisory Committee and the Eastern Region Local Government Aboriginal Torres Strait Islander Forum, Council officers prepare a report in consultation with Aboriginal community elders/organisations, statutory authorities, Agencies and Advocates on how the concept and issue of 'Unceded Aboriginal Sovereignty' can be dealt with into the future.</p> <p>2. Inclusive of the diversity of Aboriginal Islander Community opinion on the term/phrase, 'Sovereignty Never Ceded', a Council officer's report cover research into local historical as well as contemporary elements of the broader Community discussion on First Nations Treaties, Self Determination, Constitutional Recognition and related matters.</p> <p>3. Council notes in this report the following points:</p> <p>(a) There has never been a constitutionally recognised/endorsed Treaty with Australian First Nation Peoples.</p> <p>(b) The timetable for referendum on Aboriginal Islander Constitutional Recognition has been rescheduled and stalled a number of times since its initial inception/impetus during the term of Australia's first woman Prime Minister, Julia Gillard, and former Senator Bob Brown.</p> <p>(c) 2018 marks a ten year Anniversary since Prime Minister Kevin Rudd's National Apology covering issues of the Stolen Generations, for which a 13 February 2008 Public big screen telecast at Bondi Pavilion Community Cultural Centre event inclusive of local school Students was organized by Council.</p> <p>(d) Waverley Council has shown advocative leadership on Aboriginal Islander political cultural contexts by:</p> <p>(i) Hosting in Waverley Oval the 26 January 'Survival Day' community concert gathering at the turn of the century.</p> <p>(ii) Completing Council's first Reconciliation Australia endorsed 'Reconciliation Action Plan'</p> <p>(iii) Formally receiving at a 26 January Citizenship Ceremony the Sydney-Newcastle Regional Aboriginal Lands Council's 'SACRED Principles' document from Mr Chris Ingray, CEO of the La Perouse Local Aboriginal Land Council.</p> <p>(iv) Supporting through the Eastern Region Local Government Aboriginal Torres Strait Islander Forum, ERLGATSIF, ongoing work in the engagement between Municipal Councils, Aboriginal Land Councils, the NSW Local Government Aboriginal Network, Local Government NSW and the wider Community.</p> <p>(e) Implementation of the recommendations of the Royal Commission into Aboriginal Deaths in police and prison custody is an important part of the relationship between Local Councils and police Area Commands.</p> <p>(f) Waverley Council has still not fully implemented all the recommendations from its 2007 Waverley Aboriginal Heritage Survey.</p> <p>(g) Recently as part of Bondi Pavilion Stakeholders Committee Council has engaged with Aunty Rhonda Dixon Grovenor in Her capacity as Community Darug Elder and through that relationship We have organised a Cultural Smoking Ceremony with Elder Uncle Max Dhulumunmun for the Bondi Pavilion Community Cultural Centre.</p>	CA&O	Active	<p>1. &amp; 2. Referred to the Reconciliation Action Plan for inclusion as an investigation.</p> <p>3 a-e) &amp; g) are information items that have been noted.</p> <p>3f) Council officers have provided comments in support of the draft Aboriginal Cultural Heritage Bill. Once endorsed, Council officers will assess impacts on heritage identification, preservation and management issues in consultation with stakeholders.</p>

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
20/03/2018	CM/8.3/18.03	Aboriginal Children Taken from their Families (A02/0424)	<p>1. Council supports Grandmothers Against Removals (GMAR) and the Aboriginal Legal Service's call for an independent, Aboriginal-controlled review of all cases of Aboriginal children taken from families in the past 24 months, and that Council writes to the Minister for Family and Community Services (FACS), the Hon. Pru Goward, requesting this review.</p> <p>2. The Mayor and Deputy Mayor write to the Mayors of Woollahra and Randwick City Councils requesting the support of all three Councils for GMAR and for a joint action, working with GMAR, on International Children's Day, 1 June 2018.</p> <p>3. Council further notes that:</p> <p>(a) There is ongoing research into Waverley, eastern suburbs households, organisations, and colonial charities having historically been connected with, and most likely benefitted from, what has become known as the 'Stolen Generations', in that Aboriginal women/girls were indentured to colonial households as domestic servants under what has been termed 'The Lousy Little Sixpence' stolen wages issue.</p> <p>(b) Research is ongoing into the context of the Benevolent Society's 'Scarba House' as a place where Stolen Generation young Aboriginal girls who became pregnant while in domestic servitude were taken to have their babies as 'mothers out of wedlock'.</p> <p>(c) Waverley Council has previously, under former mayor Cr George Newhouse, proposed a plaque at Bondi Pavilion, Bondi Beach, as an acknowledgement/memorial of/for the Stolen Generations.</p> <p>(d) Deputy Mayor, Cr Wy Kanak, in his capacities as chairman of the Eastern Region Local Government Aboriginal Torres Strait Islander Forum, President of the NSW Local Government Aboriginal Network and Secretary of the NSW Reconciliation Council has assisted/supported Stolen Generation eastern suburbs Aboriginal elders to attend the 2018 10-year anniversary of 'The Apology' speech by former Prime Minister Kevin Rudd, hosted at Price Waterhouse Coopers, Barangaroo.</p> <p>(e) Council's program at the Bondi Pavilion Community Cultural Centre has hosted art exhibitions and public awareness raising nights for the Stolen Generation Aboriginal men who were taken and sent to Kinchela Boys Home at Kempsey NSW.</p> <p>(f) Jeanie Bartley, a recently locally living Stolen Generation member, has presented her story as part of the curriculum at Kesser Torah College, Dover Heights, before taking up a carer's role for Aboriginal elder Uncle Cec Bowden, who was taken from his family while his father was overseas serving in the WW2 Australian Military Forces.</p>	CA&O	Finalised	Council officers have raised this issue at ERLGATSI forum. No correspondence was entered into as the review of children in out of home care had already happened in 2016 but released to the public in 2018 due to GMAR advocacy alongside other organisations.
20/03/2018	CM/8.4/18.03	Voluntary Planning Agreements (VPAs) (A13/0099)	<p>That Council officers:</p> <p>1. Prepare a report setting out all voluntary planning agreements (VPAs) adopted by Council from June 2012 to March 2018, with the following detail for each VPA:</p> <p>(a) The excess floor space.</p> <p>(b) The excess height.</p> <p>(c) The total dollar amount received by Council.</p> <p>(d) A summary of expenditure of income received as a result of the VPA against the purpose for which it was obtained.</p> <p>2. Add additional height sought to the Planning Agreement Register.</p> <p>3. Conduct a Councillor workshop on the report and the Planning Agreement Policy prior to the report coming back to Council.</p>	Futures	Finalised	
20/03/2018	CM/8.5/18.03	Bondi Pavilion Upgrade and Conservation Project - Outstanding Reports (A15/0272)	<p>That Council officers report to Council on the progress and/or relevance of the following reports:</p> <p>1. Fair Use Policy.</p> <p>2. Cultural and community impact assessment.</p> <p>3. Report on redesign of existing theatre to improve functionality and sightlines.</p> <p>4. Policy on the programming and hire of the theatre.</p> <p>5. Report on future technology for the theatre, music studios and the building more widely.</p> <p>6. Process for tendering commercial tenancies.</p> <p>7. Footpath seating in front of the Pavilion.</p> <p>8. Financial aspects of the building in terms of income and outgoings.</p>	CA&O	Active	<p>1, 2, 4, 5 &amp; 8 - To be incorporated into the Waverley Cultural Plan and considered as part of that Strategy</p> <p>3. In progress - included in DA</p> <p>6. In progress</p> <p>7. In progress - included in DA</p>

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
20/03/2018	CM/8.6/18.03	Make Arden Street Safe (A03/0496)	<ol style="list-style-type: none"> <li>Undertakes a safety review of Arden Street, between Macpherson Street and Boundary Street, and which runs in front of Clovelly Public School (1 Arden Street, Waverley), to assess the use and speed of vehicles on that section of road, and the potential safety impact on students of Clovelly Public School and residents.</li> <li>Approaches Randwick City Council to assess the use and speed of vehicles on Arden Street, between Boundary Street and Clovelly Road, and the potential safety impact on students of Clovelly Public School and residents.</li> <li>Develops a joint submission with Randwick City Council for the introduction of a 40 km/h zone on Arden Street, between Macpherson Street and Clovelly Road.</li> <li>Sends the joint submission to the Waverley Traffic Committee for endorsement.</li> </ol>	PE&R	Active	In progress
20/03/2018	CM/8.7/18.03	Support the Uptake of Electricity Microgrids (A17/0645)	<ol style="list-style-type: none"> <li>Notes that Waverley Council was accepted into the second round offer of the Cities Power Partnership in January 2018, and officers are investigating options for inclusion into the (minimum) five pledges required by the Partnership. There are now a total of 70 councils that have been accepted.</li> <li> <ol style="list-style-type: none"> <li>Supports the development of microgrids and promotes the implementation of this technology within Waverley and across the broader community.</li> <li>Works with relevant stakeholders to build support for policy updates to encourage and enable a decentralised energy model, and continues to investigate the potential for standalone and embedded microgrids in Waverley.</li> <li>Officers prepare a report on the opportunities and barriers to the implementation of standalone and embedded microgrids in a brownfields urban area.</li> </ol> </li> <li>Notes that microgrids are powered by renewable energy (generally using smart grid technology to balance loads), mainly from rooftop solar photo voltaic cells in an urban environment, but possibly also from other local renewable sources; wind, wave energy or ocean temperature gradients might be a possibility.</li> <li>Notes that microgrids in the Council area is innovative and will increase the resilience of the community by decentralising electricity production and control, by reducing greenhouse gas emissions via using renewable energy, and by reducing electricity costs via removing the need for extra wires and poles to handle peak periods.</li> </ol>	Futures	Finalised	This motion has been responded to as part of the report to July SPDC on the Cities Power Partnership.
20/03/2018	CM/8.8/18.03	International Women's Day 2019 (A06/1761)	<ol style="list-style-type: none"> <li>Hosts a civic event for International Women's Day 2019.</li> <li>Invites a high-profile, inspiring female speaker to address the gathering.</li> <li>Officers prepare a report to Council detailing logistics, budget, possible speaker and categories of possible invitees.</li> </ol>	Corporate	Finalised	
20/03/2018	CM/8.9/18.03	Cycleway and Bike Facilities Advisory Committee - Establishment (A11/0612)	<ol style="list-style-type: none"> <li>Council establishes a Cycleway and Bike Facilities Advisory Committee.</li> <li>The Committee consist of: <ol style="list-style-type: none"> <li>Three Councillors (Mayor or delegate, two Councillors).</li> <li>Two nominees representing BIKEast (one male, one female).</li> <li>Five community members.</li> </ol> </li> <li>Council officers establish Terms of Reference for the Committee, which will include, but not be limited to, the purpose of the committee, which is to enhance consultation between Council and the bike-riding community, including: <ol style="list-style-type: none"> <li>Reviewing and providing advice on proposed Council bike-related capital work projects.</li> <li>Yearly draft budget process by recommending appropriate bike-related projects.</li> <li>Cycleway and bike facility issues involving significant planning proposals and development applications before Council.</li> <li>The Waverley Council bike plan.</li> <li>Regional Cycle Strategy with neighbouring Councils.</li> <li>Promoting and encouraging cycling at schools.</li> </ol> </li> <li>Council officers report back to Council.</li> </ol>	PE&R	Active	<ol style="list-style-type: none"> <li>Finalised</li> <li>Finalised</li> <li>Finalised</li> <li>Finalised</li> <li>In Progress</li> <li>Finalised</li> <li>Finalised</li> <li>In Progress</li> <li>Finalised</li> <li>Finalised</li> </ol>

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
20/03/2018	CM/8.10/18.03	Resident Parking Scheme Area 10 - Extension (A03/2581)	That Council investigates the extension of Resident Parking Scheme Area 10, and surveys the residents in the adjacent streets.	Renewal	Finalised	A resident survey was conducted in August 2018. A report was submitted to the Traffic Committee on the 27 September 2018, with the recommendation that the extension of Resident Parking Scheme Area 10, not proceed.
20/03/2018	CM/8.11/18.03	Support for Homeless at Bondi Pavilion (A02/0464)	<ol style="list-style-type: none"> <li>1. Acknowledges that the Crown Lands Act and the Crown Lands Management Act prohibit a person from residing on Crown Land, and that the 2009 Court of Appeal decision, endorsed by the High Court, provided a crucial precedent as to the statutory regime of the Crown Lands Act.</li> <li>2. Provides the information from the Crown Lands Act and the Court ruling to the Bondi Pavilion Stakeholders Group.</li> <li>3. As a matter of priority, works with Mission Australia and other agencies to provide assistance to the homeless living in the colonnade area behind the Pavilion to find alternative appropriate housing.</li> </ol>	Life	Finalised	Finalised information provided to the group and ongoing support to Homeless provided in conjunction with agencies.
20/03/2018	CM/8.12/18.03	Venue Hire Grant Program - Outdoor Space (A13/0273)	<ol style="list-style-type: none"> <li>1. Council investigates how Council's current indoor Venue Hire Grant Program can be extended to the hire of outdoor spaces.</li> <li>2. Council officers prepare a report to come to Council with recommendations that include, but are not limited to: <ol style="list-style-type: none"> <li>(a) Feasibility.</li> <li>(b) The outdoor locations that would be appropriate.</li> </ol> </li> </ol>	CA&O	Active	In progress
20/03/2018	CM/8.13/18.03	Road and Pavement Works - Communication with Residents and Schools (A18/0152)	<ol style="list-style-type: none"> <li>1. In addition to the standard notification process, provides the following information on its website for easy access by residents: <ol style="list-style-type: none"> <li>(a) All road and pavement works with an approved commencement date and being currently undertaken by Council, contractors or agencies such as RMS, Ausgrid, Energy Australia or Sydney Water, where that information is available.</li> <li>(b) Road closures relating to development applications.</li> </ol> </li> <li>2. Provides all relevant dates, times and contact phone numbers.</li> <li>3. As part of its standard processes, ensures that it consults with local schools before nearby road and pavement works are commenced so that the works are scheduled to minimise any undue impact on school operations. Council must not schedule works outside school premises that generate undue noise, such as concrete drilling, during school exam periods with specific reference to HSC trials, HSC and school certificate examinations.</li> </ol>	CA&O	Active	Creating Waverley are currently working with Project Waverley on a procedure to achieve this outcome. This will include all information published on the councils website as well as notification to all business that may be affected two weeks before works are carried out. This outcome is being actioned for works within the current financial year capital works program.
20/03/2018	CM/8.14/18.03	Centennial Parklands Plan of Management - Response to Draft (A03/0943)	<p>That Council officers, in responding to consultation on the Draft Centennial Parklands Plan of Management, raise the following as areas of concern to be addressed or considered:</p> <ol style="list-style-type: none"> <li>1. Every effort is made to not increase commercialisation of the park, including a return to a proportion of recurrent funding from the state government, due to the negative implications such increases have on the remaining natural environment.</li> <li>2. Centennial Parklands works with Council on repairing and building new wild life corridor linkages with the Waverley Local Government Area.</li> <li>3. Expresses concerns about the loss of significant trees along Dacey Avenue as part of the Moore Park Master Plan 2040.</li> </ol>	CA&O	Active	
20/03/2018	CM/8.15/18.03	Muscular Dystrophy NSW's Big Red Ride (A17/0021)	<ol style="list-style-type: none"> <li>1. Continues to support Muscular Dystrophy NSW's Big Red Ride in conjunction with other Sydney to Blue Mountains councils by: <ol style="list-style-type: none"> <li>(a) Facilitating the opening of the Pavilion toilets early on the day of the ride.</li> <li>(b) Advertising the ride in the Mayoral Column and other Council publications.</li> </ol> </li> <li>2. Continues to add items to its library stock that promote the achievements of people with muscular dystrophy (such as Aboriginal illustrator Dion Beasley's children's books, Too Many Cheeky Dogs and Go Home Cheeky Animals) and items that educate our Community about muscular dystrophy.</li> </ol>	CA&O	Active	<ol style="list-style-type: none"> <li>1.a) Finalised</li> <li>1.b) Finalised</li> <li>2. In progress</li> </ol>

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
17/04/2018	CM/8.1/18.04	Boat Trailer Impounding Legislation (A17/0135)	That Council officers: 1. Investigate the status of councils opting in to the provisions of the Impounding Amendment (Unattended Boat Trailers) Act 2015 and progress with addressing the operational issues raised by these provisions. 2. Report back with outcomes from the above investigation, and recommendations on whether to introduce the new provisions, including results from any previous community consultation and experiences of other councils who have opted in.	Life	Finalised	
17/04/2018	CM/8.2/18.04	Macpherson Street, Waverley - Independent External Heritage Assessment (A13/0619)	1. Council appoints an independent external heritage consultant, with experience in inter-war buildings, to undertake a preliminary heritage assessment of the inter-war units at 29 Macpherson Street, Waverley, as a matter of urgency. 2. If the assessment concludes that the block of units is likely to be found, on further inquiry and investigations, to be of local heritage significance, then an Interim Heritage Order be sought as a matter of urgency. 3. A report come to Council detailing the report and steps taken.	Futures	Finalised	
17/04/2018	CM/8.3/18.04	Sustainable Events (A11/0687)	1. Council reviews and updates Council's Events Policy and Sustainable Events Policy and Guidelines to stop the use of single-use plastic items and reduce waste generation at internal and externally run events. 2. Council merges the Events and Sustainable Events Policies so that sustainability is integrated into the policy. 3. Council develops an accountability system to ensure internally and externally run events are run according to the new merged policy. 4. The reviewed and merged Events Policy should apply to Council, its employees and contractors' activities when running events within the Waverley Local Government Area. 5. An information package on sustainable events and alternatives to single-use plastic is provided to all event organisers and venue hirers. 6. Training on running environmentally friendly events is delivered to all Council staff involved in coordinating or running Council events.	PE&R	Active	1. In progress 2. In progress 3. In progress 4. In progress 5. In progress 6. In progress
17/04/2018	CM/8.4/18.04	Status of Council Resolutions (SF18/691)	1. Council officers provide a quarterly progress report to Council on all Councillor Notices of Motions and Mayoral Minutes adopted by Council during the 2012-2017 and the 2017-2020 Council terms. 2. The report provides a short summary on the progress of each resolution, and completed resolutions remain in the report for ease of reference.	Corporate	Finalised	
17/04/2018	CM/8.5/18.04	Outdoor Seating Trading Hours (A17/0250)	That Council conducts a councillor workshop to consider an amendment to the Waverley Development Control Plan 2012 (Part D3, Footpath Activity and Seating, section 3.3.1) to allow restaurants in the B1 Neighbourhood Centre Zone and R3 Medium Density Zone to continue trading under the old closing hours of 10 pm, rather than the recently changed hours of 9 pm, where no significant complaints regarding noise have been received.	Futures	Finalised	
17/04/2018	CM/8.7/18.04	Council Amalgamations - Benefits to Waverley from Amalgamation Processes (A16/0248)	1. Writes to the Member for Vaucluse, the Hon. Gabrielle Upton, and requests that the KPMG report on the costs and benefits of council amalgamations be made publicly available in its entirety. 2. Expended significant effort and cost in preparation of operational and financial plans for the forced merger of Waverley with Woollahra and Randwick Councils. The NSW State Government has refused to refund Council the cost of these aborted plans, so therefore the cost continues to be borne by Waverley Council and the ratepayers of Waverley. 3. Informs the Local Government NSW Association of Council's action. 4. Lodges an application under the Government Information (Public Access) Act if the KPMG report is not forthcoming.	CS&OI	Finalised	Finalised

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
17/04/2018	CM/8.8/18.04	Increasing Trees in Waverley (A02/0760-03)	<p>1. Notes the following:</p> <p>(a) Increased tree canopy and foliage provides shade for footpaths, improves local air quality, reduces peak summer temperature and provides much needed habitat for native animals.</p> <p>(b) Studies have shown that living near a decent amount of trees/foliage makes people feel healthier, happier and younger.</p> <p>(c) That, by setting and measuring tree/foliage targets, Council can protect our urban forests and put new trees into the hot concrete spaces created by urban development.</p> <p>2. Officers investigate and report back to Council on:</p> <p>(a) Setting specific targets to increase urban tree canopy/foliage in our Local Government Area by a 25% increase in public street trees/foliage every five years.</p> <p>(b) Setting guidelines for suitable plantings, with a focus on the extent of tree/foliage cover, encouraging native flora and fauna, and asset protection.</p> <p>(c) Ensuring that an assessment of the environmental, social, health, financial and spiritual benefits of trees/foliage (private and public) is undertaken before tree/foliage removal.</p> <p>(d) The feasibility, cost and community support for an 'if remove one, then plant three' trees policy.</p> <p>(e) Creating a tree-planting schedule in accordance with the five-year tree-planting target.</p> <p>(f) Planting natives species such as 'food' species; for example, Lemon Myrtle and Illawarra Plums.</p> <p>(g) Avoiding over-reliance on smallish, shorter-lived, sparse shade trees with a preference for semi-mature trees.</p> <p>(h) Creating a residents' tree-planting program that would provide one tree free to plant locally from a specially selected list of plants.</p> <p>(i) Options to measure and report on Waverley's urban tree canopy cover.</p>	CA&O	Active	<p>As part of the Waverley Community Strategic Plan (CSP) Council will be completing an Urban Canopy and Shrub Strategy which is currently being scoped. This Strategy will be reported to Council for adoption.</p> <p>Also as part of the Waverley CSP a canopy and shrub target for the Waverley LGA was set aiming for a 25% increase by 2029 based upon the 2018 baseline year.</p>
17/04/2018	CM/8.9/18.04	Hunter Park - Condition of Artworks (A03/2480)	<p>1. Council undertakes a review and condition report of the public artworks in Hunter Park.</p> <p>2. The review include recommendations for remediation and decommissioning of any of the works, if required.</p> <p>3. The Public Art Committee be consulted throughout the process.</p> <p>4. The special needs of Hunter Park as Council's designated sculpture park be considered in the development of Council's Open Space Strategy.</p>	CS&OI	Active	Public Art Committee has been engaged on the issue with forward actions to be determined.
15/05/2018	CM/8.3/18.05	Aboriginal Cultural Heritage Bill (A07/1307-02)	<p><i>This matter was last considered by Council at its meeting on 17 April 2018. At that meeting, Council decided to defer the matter to this meeting.</i></p> <p>1. Council officers prepare a submission to the NSW Office of Environment and Heritage (OEH) on the Draft NSW Aboriginal Cultural Heritage Bill (ACHB).</p> <p>2. Council's submission is to urge the OEH and NSW Parliament to ensure the Bill addresses the following points:</p> <p>(a) Clarifying and defining wider definitions of the concepts of 'cultural heritage' in relation to giving the widest effect to Australia's responsibilities under the United Nations Declaration on the Rights of Indigenous Peoples.</p> <p>(b) The Bill's definition, conservation, practice, identification and protection of Aboriginal Cultural Heritage be amended to give the widest remedial application to section 2 of the Constitution Act 1902 (NSW)—i.e. spiritual, social, cultural, economic sovereignty, traditional relationship to land, water and sky—in order to better protect Aboriginal cultural heritage tangible and intangible items under the ground surface ('subterranean rights') and in the sky ('air space rights').</p> <p>(c) All the points raised in the LGNSW Consultation Draft Response to the Bill (not yet issued).</p> <p>3. Council reviews and expands its Local Environment Plan and Local Aboriginal Heritage Items to include items reflecting the new and expanded legislative definitions of Aboriginal cultural heritage.</p>	CA&O	Active	<p>1. In progress</p> <p>2. In progress</p> <p>3. Will be considered as part of the preparation of the new LEP.</p>
15/05/2018	CM/8.4/18.05	Sydney Open (A18/0268)	<p>1. Supports Sydney Open by actively participating in future events.</p> <p>2. Identifies suitable sites that may be included in the program.</p> <p>3. Makes a submission outlining possible sites for Waverley's inclusion in future Sydney Open programs.</p>	PE&R	Active	In progress

## NOTICES OF MOTION

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
15/05/2018	CM/8.5/18.05	Sydney Football Stadium and Community Sports Teams (A03/0943)	1. Writes to the State Government objecting to the demolition and rebuild of the Sydney Football Stadium on the grounds that: (a) The proposal for the demolition and rebuild of the Stadium does not have a benefit-to-cost ratio (BCR) of greater than one according to analysis done by Infrastructure NSW. (b) The State government has not and does not plan to undertake proper community consultation with the affected communities surrounding the Stadium (c) The building is only 30 years old and while it may need refurbishing, a complete demolition is not warranted 2. Requests that the money saved from the knockdown and rebuild of the Sydney Football stadium be used to: (a) Refurbish the stadium. (b) Provide financial assistance to councils surrounding the Sydney Football Stadium to provide better community sporting and community facilities for local sporting and community groups. 3. Informs the Local Government NSW Association of Council's position.	Corporate	Finalised	The Mayor wrote to the Minister for Sport, Stuart Ayres on this matter.
15/05/2018	CM/8.6/18.05	Parking in Ewell Street, Bondi (A03/2581)	1. Accepts the petition from residents of Ewell Street, Bondi, to investigate the introduction of a resident parking scheme in Ewell Street. 2. Forwards the petition to the Executive Manager, Creating Waverley, for appropriate action. 3. Ensures that its website is clear about the requirements for lodging a petition.	Renewal	Finalised	A resident survey was conducted in September 2018. A report was submitted to the Traffic Committee on the 27 September 2018 recommending no action. Council at its meeting in October adopted the recommendation.
15/05/2018	CM/8.7/18.05	Children and Young People's Summit (A18/0269)	1. Acknowledges the input young people and children have provided into its Community Strategic Planning documents. 2. Recognises the ongoing benefits of consulting with young people and children on a regular basis. 3. Organises a young people summit as part of the engagement strategy for input into the development of the knowledge and innovation hub. 4. Develops a longer term engagement strategy enabling the involvement of youth and children in relevant Council policies and programs.	CA&O	Finalised	1. Noted 2. Noted 3. Finalised 4. In progress
15/05/2018	CM/8.8/18.05	Waverley Cemetery Book (A16/0668)	1. Council considers the information contained in the recently passed Waverley Cemetery Conservation Management Plan with a view to making it accessible to the community. 2. Officers investigate options for how this information could be presented, such as a coffee table book or other format, and possible price points for its sale. 3. A report come to Council detailing options, costings and return on investment.	CS&OI	Active	Under investigation. CS&I staff to work with Communications to identify opportunities and report back to Council
15/05/2018	CM/8.9/18.05	Coastal Walk Fence (A17/0390)	That Council: 1. Brings forward the workshop to decide on the design of the Coastal Walk fence, as community consultation has already been completed. 2. Notes Sydney Water's project currently being undertaken at Hugh Bamford Reserve.	Renewal	Finalised	1) On 12 June 2018 a Coastal Walk Fence Councillor Workshop was held. 2) This project has been a Sydney Water project for over 2 years and no response has been received in spite of a number of progress enquires from Council. It is our intention to proceed with the fencing.



**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
15/05/2018	CM/8.10/18.05	Protecting Native and European Bees in Waverley (A10/0741)	<p>1. Council reaffirms its commitment to protect native and European Bees and acknowledges their role as beneficial pollinators to both native and introduced plants within the Waverley area by:</p> <p>(a) Encouraging residents to have native bees and to create a habitat that supports pollinators and small birds.</p> <p>(b) Continuing to provide Environmental Small Grants to local schools that may choose to set up native bee hives.</p> <p>(c) Delivering the new 'Living Connections' program, which focuses on working with residents to create habitat for animals and insects, and encouraging pollinators through organic gardening and planting the right species for native bees.</p> <p>(d) Investigating additional ways to generate greater awareness by introducing programs that identify and promote the importance of bees, i.e. workshops, newsletters and other published articles, for example.</p> <p>2. Where European bee hives exist on Council property and have been assessed as having a high risk to human health, Council organises for an appropriately registered local beekeeper to relocate the hive where possible.</p>	PE&R	Active	<p>Council through our Living Connections program and environmental small grants will support the creation of native habitat and setting up of native bees.</p> <p>The Second Nature program will continue to deliver workshops raising awareness on this.</p> <p>Council will assess any European bee wild hives where they are identified and if there is a high risk to human health seek to have them relocated.</p>
15/05/2018	CM/8.11/18.05	Clarke Reserve (A04/2119)	<p>1. Requests officers to provide a timetable to Council regarding its resolution at item CM/8.14/17.11.</p> <p>2. Requests officers to inform Councillors of the number of complaints in relation to dogs and the number of fines for dog related matters in the vicinity of Clarke Reserve.</p> <p>3. Reviews and improves signage regarding dogs in the vicinity of Clarke Reserve.</p> <p>4. Increases the patrols by compliance officers in the area of Clarke Reserve.</p>	Renewal	Finalised	<p>On 17 July 2018, a Clarke Reserve Report was submitted to Council. The Recommendations included:</p> <p>1. Proceeds with the installation of additional planting, edging and the supply and installation of garden fencing around the section of playground fronting pedestrian footpaths, as detailed in this report.</p> <p>2. Allocates \$35,640 to the Clarke Reserve landscaping upgrade from SAMP Reserve as part of the Q1 budget amendment.</p> <p>3. Informs the Diamond Bay/Vaucluse Precinct Committee of its decision.</p>
19/06/2018	CM/8.1/18.06	Rodney Reserve (A03/1221)	<p>That Council:</p> <p>1. Congratulates the officers for the delivery of the restoration and renewal of Rodney Reserve.</p> <p>2. Thanks the local residents, the Dover Heights Precinct and, in particular, the Rodney Reserve Committee of residents for their input and cooperation.</p> <p>3. Commits to maintaining Rodney Reserve as a community park and not constructing additional lighting, an amenity block, kiosk or Council storage facilities on the Reserve.</p>	Renewal	Finalised	
19/06/2018	CM/8.2/18.06	Single-use Plastics and Development Consents (A04/0339)	<p>1. Officers investigate methods to reduce or eliminate the use of single-use plastic items, including bags, drinking straws, plastic film etc. for new retail premises in Waverley through amendments to the DCP and DA standard conditions of consent.</p> <p>2. Introduces new standard conditions of consent and lease/licence conditions for commercial, retail operations under Council's control on public Crown Land (e.g. Bondi Park, Beach, Pavilion) to eliminate the use of single-use plastic items, including bags, drinking straws, plastic film etc. for any future development, commercial operation or change of use consents.</p> <p>3. Advocates for the NSW Government to identify and propose development controls to reduce and potentially eliminate single-use plastic in new retail development through amendments to the EP&amp;A Act, State Environmental Planning Policies (SEPPs) and the Exempt and Complying Development Code, or through new legislation.</p> <p>4. Notes its intention to develop and implement an education campaign for residents and business operators.</p>	Futures	Finalised	<p>It is not possible to include this as a condition of consent for new developments because Council is not permitted to control materials that commercial businesses use in their day-to-day operations; we can only control the development itself. We do include conditions of consent relating to management of litter around commercial premises and appropriate waste storage and ongoing waste management post construction.</p>

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
19/06/2018	CM/8.3/18.06	Birrell Street, Bondi - Pedestrian Safety (A03/0578)	<ol style="list-style-type: none"> <li>1. Investigates improving the safety of pedestrians crossing from Birrell Street between Alfred Street and Ocean Street, with a report to be prepared for consideration by the Waverley Traffic Committee.</li> <li>2. Notes work by Council officers on this matter, including Council resolution CM/8.6/16.07, for improving traffic calming in Birrell Street between Watson Street and Tamarama Street; in particular, on exploring a new traffic refuge to the immediate east of the Murray Street/Birrell Street roundabout.</li> </ol>	CA&O	Active	A Pedestrian Refuge immediately east of the Murray Street/Birrell Street roundabout is currently being investigated. A design will be prepared subject to Councils design team conducting a survey showing that a pedestrian facility is feasible at the location.
19/06/2018	CM/8.4/18.06	Sydney Marine Park (A07/0323)	<ol style="list-style-type: none"> <li>1. Calls on the NSW Government and the NSW Marine Management Authority to establish a Sydney Marine Park.</li> <li>2. Notes that the Australian Marine Conservation Society and the Nature Conservation Council NSW have petitioned for a marine park.</li> <li>3. Notes that it has been shown that marine parks increase fish stocks in surrounding areas.</li> <li>4. Notes that, within marine parks, sanctuary zones could protect certain species and other designated areas could allow recreational and commercial fishing.</li> <li>5. Notes that only one per cent of Sydney's waters are protected.</li> <li>6. Notes that plastic and other pollution has a detrimental effect on the marine environment.</li> <li>7. Officers provide feedback to Council from local stakeholder groups on how they might be affected.</li> <li>8. Carries out a survey to determine if residents support a marine park in their local area.</li> </ol>	Futures	Finalised	Submission provided by Sustainable Waverley in response to State Government's Marine Park Proposal. This proposal was subsequently withdrawn.
19/06/2018	CM/8.5/18.06	Newstart Allowance (A18/0366)	<ol style="list-style-type: none"> <li>1. Notes that the current low rate of the Newstart allowance of \$545.80 per fortnight is exacerbating poverty, homelessness and the ability to look for work.</li> <li>2. Notes that an increase in Newstart would help reduce the subsequent increased pressure on communities and Council community service resources.</li> <li>3. Further notes that around two thirds of those granted Newstart exit income support within 12 months.</li> <li>4. Further notes that working age allowance payments, such as Newstart allowance, are designed to provide a safety net for people who require assistance while unemployed and looking for work.</li> <li>5. Advocates in writing that the Newstart allowance be increased by \$75 per week to the Prime Minister, Malcolm Turnbull; Deputy Prime Minister, Michael McCormack; Minister for Social Services, Dan Tehan; Minister for Human Services, Michael Keenan; Minister for Jobs and Innovation, Michaelia Cash; Bill Shorten MP; and Richard Di Natale MP; and sends copies of the letter to NSW Premier, Gladys Berejiklian; Minister for Family and Community Services, Pru Goward; Luke Foley MP; and David Shoebridge MP.</li> </ol>	Life	Finalised	
19/06/2018	CM/8.6/18.06	Shopping Trolleys - Removal from Bondi Junction (A04/2081)	<ol style="list-style-type: none"> <li>1. Requires the Mayor and General Manager to meet with the management of Aldi, Coles and Woolworths to discuss their responsibilities in relation to the removal of shopping trolleys from the Bondi Junction shopping area.</li> <li>2. Requests that the operators ensure brake locking on all trolleys from both Eastgate and Westfield shopping centres to stop customers taking trolleys out onto the streets, which are blocking pathways and the entrances to Bondi Junction train station.</li> <li>3. Requests that the collection of dumped trolleys be increased to reduce the number left across the Bondi Junction area, and that trolley removers actually collect trolleys from all locations, including those in less obvious places such as pedestrian-only areas.</li> <li>4. Considers impounding abandoned shopping trolleys in the public domain as necessary</li> </ol>	PE&R	Active	<ol style="list-style-type: none"> <li>1. To be actioned</li> <li>2. To be actioned</li> <li>3. To be actioned</li> <li>4. In progress</li> </ol>

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
19/06/2018	CM/8.7/18.06	Strategic Plan for Management of Urban Development - Diamond Bay/Vaucluse Precinct (A18/0368)	<ol style="list-style-type: none"> <li>1. Council advises all precincts, including the Diamond Bay/Vaucluse Precinct, that Council has scheduled preparation of a strategic plan for urban development in Waverley.</li> <li>2. The strategic plan is to include a: <ol style="list-style-type: none"> <li>(a) Community Participation Plan, which will outline local community involvement in future planning and decision-making.</li> <li>(b) Local Strategic Planning Statement, which will outline to the community how Council will align Council's Community Strategic Plan with regional, district and local plans.</li> <li>(c) Local Housing Strategy and Local Affordable Housing Strategy, which will outline how Council will meet the dwelling needs of the future Waverley community, and to inform the future Waverley Local Environmental Plan.</li> <li>(d) A new comprehensive Development Control Plan, which considers: <ol style="list-style-type: none"> <li>(i) Residential and commercial development controls.</li> <li>(ii) Parking generation rates for new development.</li> </ol> </li> </ol> </li> <li>3. Council engages with all precincts, traditional owner representatives and the La Perouse Aboriginal Land Council in order to have the precincts involved in the strategic and development planning process.</li> <li>4. Council communicates this information to all the precincts, including Diamond Bay/Vaucluse Precinct.</li> <li>5. Council schedules a workshop to discuss the new legislation in regard to strategic planning process.</li> </ol>	Futuresl	Finalised	Council officers met with the Vaucluse/Diamond Bay Precinct to discuss issues that they raised. Engagement with all precincts and the Land Council is a critical component of the strategic planning work the Council is required to undertake in 2018/19 as part of the preparation of the new LEP.
19/06/2018	CM/8.8/18.06	Bronte Park and Beach - Heritage Listing of Items (A16/0168)	<ol style="list-style-type: none"> <li>1. Acknowledges the review of the heritage status of items and landscape features in Bronte Park and Beach as part of the development of the Bronte Park and Beach Plan of Management (POM).</li> <li>2. Acknowledges there is a need to provide better heritage protection of some items and areas in Bronte Park and Beach.</li> <li>3. Investigates the following: <ol style="list-style-type: none"> <li>(a) Bronte Sewerage Pumping Station: be specifically identified in the Waverley Local Environmental Plan 2012 (LEP 2012).</li> <li>(b) Bronte Pool: identified for state heritage listing as it is understood that the very first demonstration of the Aussie Crawl was in Bronte Pool by Alick Wickham in 1901.</li> <li>(c) Bronte Cutting: considered for state heritage listing in order to align with the already statelisted tram shelters in Bondi Beach and Bondi, and as the cutting used to be the terminus for the trams.</li> <li>(d) Bronte Tram Shelter: considered for state heritage listing.</li> </ol> </li> </ol>	PE&R	Active	Under consideration
19/06/2018	CM/8.9/18.06	Diamond Bay Rezoning (A18/0367)	That Council investigates rezoning the suburb of Diamond Bay (Diamond Bay Road, Craig Avenue and Isabel Avenue) from R3 Medium Density Residential to R2 Low Density Residential when amending the next Waverley Local Environmental Plan.	PE&R	Active	This will be considered in the preparation of the new LEP 2021 as required by the GSC.
19/06/2018	CM/8.10/18.06	Accessible Play Equipment in our Play Spaces (A10/0562)	<ol style="list-style-type: none"> <li>1. Notes a new Play Space Strategy will not be completed until 2020 at the earliest.</li> <li>2. Consults with the Access Committee (including other interested stakeholders) on play spaces that could have accessible play equipment within the Waverley LGA, and the access to that play equipment.</li> <li>3. Officers prepare a report for Council consideration that identifies where accessible play equipment can be: <ol style="list-style-type: none"> <li>(a) Retrofitted to already upgraded play spaces under the current Play Space Strategy.</li> <li>(b) Included within future play spaces yet to be implemented, ensuring that appropriate access to the play space and mobility parking is also provided.</li> </ol> </li> </ol> <p>ensuring that appropriate access to the play space and mobility parking is also provided.</p>	CA&O	Active	Council officers are currently preparing a brief to address this motion.

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
19/06/2018	CM/8.11/18.06	Preserving Waverley's Commercial Spaces (A18/0225)	<p>1. Council recognises it must provide a minimum of 10,000 jobs in order to maintain its status as a Strategic Centre within the metropolitan centres hierarchy.</p> <p>2. Council recognises that Bondi Junction's 2016 job estimate is 13,800 jobs and that it is required to accommodate between 17,000 and 20,500 jobs forecast in the Eastern City District Plan by 2036.</p> <p>3. Council is concerned about the findings highlighted in the Bondi Junction Commercial Centre Review including:</p> <p>(a) The existing re-development of commercial office and retail into residential towers has already resulted in the loss around 10,000 sqm of commercial floor space in recent years.</p> <p>(b) The conversion of commercial office space to build residential towers, which could entail the loss of 64,000 sqm of floor space (around 2,500 jobs) in the longer term and 40,000 sqm of floor space (around 1,600) in the short-term.</p> <p>(c) The limited sites remaining in the B3 Commercial Core zone for office-only development.</p> <p>(d) The development of non-office uses in the B3 zone, such as serviced apartments.</p> <p>(e) Impact the lack of appropriate commercial space has on driving very high levels of commuting and the deleterious effects this has on the lifestyle of working residents.</p> <p>(f) Potential for a continued decline in local jobs on existing activity in the Junction and the prospect of it gaining momentum and triggering further decline.</p> <p>4. Council acknowledges the growing concern with the ever-increasing push by developers to build higher buildings with limited setbacks that challenge LEP/DCP regulations and guidelines.</p> <p>5. Council undertakes a review of the Waverley LEP as a matter of urgency to introduce protections for commercial buildings</p> <p>6. Council officers report back to Council as a matter of urgency.</p> <p>7. A delegation of the Mayor, Ward Councillors and appropriate staff meet with the Minister for Planning, The Hon. Anthony Roberts, as a matter of urgency.</p>	PE&R	Active	Maintaining employment within the Strategic Centre is a critical component of the work being undertaken by Council in the preparation of the new LEP. The meeting with the Minister has not yet been arranged.
19/06/2018	CM/8.12/18.06	Reduced Parking Fines (A03/2236)	<p>1. Notes that the NSW State Government has recently announced that new legislation will shortly be introduced to allow local government flexibility to charge lower amounts for some parking fines.</p> <p>2. As soon as the new legislation is introduced:</p> <p>(a) Identifies the potential for reduced parking fines.</p> <p>(b) Determines a methodology for reducing parking fine amounts.</p> <p>(c) Based on this methodology, recommends what parking fine amounts could be reduced in the Waverley LGA.</p> <p>3. Officers, following completion of the actions above, prepare a report for Council consideration, including how the reduction in parking fees could be introduced into Waverley so that Waverley is less reliant on parking fees for its general income, while ensuring that services are unaffected and the impact on Council's budget and Long Term Financial Plan is managed appropriately.</p>	PE&R	Active	Finalised
17/07/2018	CM/8.2/18.07	Dover Heights Coastal Reserves (A18/0401)	<p>1. Considers, as part of its open space and recreation strategy, creating a plan of management for the contiguous reserves of Weonga, Rodney and Raleigh Reserves.</p> <p>2. Consults with the Dover Heights community and, in particular, the Dover Heights Precinct on establishing such a plan of management.</p> <p>3. Officers report back to Council and prepare a presentation to the Dover Heights Precinct on the progress of the open space and recreation strategy.</p>	CA&O	Active	Council has commenced the Open Space and Recreation Strategy which will include a priority program of additional Plans of Managements that require review or drafting in order to comply with the new Crown Land Management Act 2016.

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
17/07/2018	CM/8.3/18.07	Special Tow-away Areas for Bondi Road and Carrington Road (A02/0637-02)	<p>1. Officers investigate separate special tow-away areas for Bondi Road's existing weekday 'No Stopping' zones of 7–9 am westbound and 4–6.30 pm eastbound, and for Carrington Road's existing weekday 'No Stopping' zones of 7.30–9.30 am northbound and 4–6.30 pm southbound under the Road Transport Act 2013, section 143, subsections 9–11.</p> <p>2. If the investigation proves that special tow-away areas are workable and beneficial, writes to the NSW State Minister for Roads, Maritime and Freight requesting that the RMS establish special towaway areas, as per conclusions from the investigation. A copy of this letter is to be distributed to the NSW State Minister for Transport and Infrastructure, and the State members of Vacluse and Coogee.</p> <p>3. Officers prepare a report on the above for Council consideration.</p>	CA&O	Active	Officers investigated the special tow-away areas and wrote to the RMS (see D18/65531). Response from Ben Borger at RMS indicates that the special tow-away areas are not a workable solution for Bondi and Carrington Roads. A report will be prepared for Council.
17/07/2018	CM/8.4/18.07	Military Road - Vehicle Speed (A03/0042-04)	<p>1. Is advised that there was an investigation of vehicle speeds along Military Road by Council.</p> <p>2. Officers prepare a report for Council consideration that identifies the results of the investigation and whether actions are required to minimise vehicle speeds and improve vehicle safety along Military Road. The report is to consider:</p> <p>(a) Previous vehicle crash data along Military Road.</p> <p>(b) Installing traffic calming measures.</p> <p>(c) Reducing the maximum speed from 50 km/h to 40 km/h.</p>	Renewal	Finalised	A report was submitted to 20 November 2018 council Meeting.
17/07/2018	CM/8.5/18.07	Waverley Council Co-Naming (A02/0424)	<p>1. The Council officers investigate the potential of co-naming the Waverley Local Government Area, and that a process of consultation and research with the Aboriginal community, Waverley residents, community stakeholders and relevant authorities be undertaken to consider co-naming the area now known as Waverley with a First Nations Aboriginal language name or other appropriate names.</p> <p>2. A community/Council officer's report be presented to Council following this consultation with recommendations within 12 months, that can cover, but not be restricted to:</p> <p>(a) Aboriginal language used within, and associated with, the Eastern Suburbs, Waverley.</p> <p>(b) Traditional owner descendant residential connections to Waverley, Eastern Suburbs.</p> <p>(c) A discussion of cultural appropriation in the context of co-dual-naming.</p> <p>(d) Other processes and examples of NSW Local Government dual naming exercises, including the Geographical Names Board May 2017 Fact Sheet outlining suggested areas for co-naming.</p> <p>3. The Council officer's/community consultation report use historical, recent and current literature such as:</p> <p>(a) Waverley Council's previous 2009 'Aboriginal Cultural Heritage Study' by Dominic Steele.</p> <p>(b) 'Hidden in Plain View' by Paul Irish.</p> <p>(c) 'The History of the Waverley Municipal District – 1859–1959' by B T Dowd.</p> <p>(d) 'Barnett Levey: First Jew in Bondi' by Dr George F J Bergman.</p>	CA&O	Active	Motion to be considered in conjunction with responses to motion OC/5.10/19.03 which relates to indigenous languages and the use indigenous names for Waverley sites/places.
17/07/2018	CM/8.6/18.07	Pedestrian and Cyclist Safety (A03/0042-04)	That Council improves pedestrian and cyclist safety in areas of frequently-trafficked public footpath by strategies such as painting yellow and black high-visibility attention-focusing crossing hatching, especially at wider, longer, public footpath crossings occurring at petroleum dispensing service stations, by referring this matter to the Waverley Cycling Advisory Committee for consideration and recommendation.	PE&R	Active	This matter was presented to the Cycling Advisory Committee
21/08/2018	CM/8.1/18.08	Lifeguard Service Risk Review Survey (A18/0453)	<p>1. Notes item CM/7.17/18.08 Enterprise Risk Management Program in particular the additional level of resource and emphasis being added to the review of Beach Safety and Operational risk as the first operational area to be examined in detail within the newly introduced Enterprise Risk Management approach.</p> <p>2. Further notes the release of the Lifeguard Service Risk Profile September 2015, the Lifeguard Service Risk Profile September 2016, and the Operational Risk Profile 2017 all contained in Item CM/7.17/18.08 Enterprise Risk Management.</p> <p>3. Notes that these documents had not been received by Council in the previous term under the Mayoralty of Cr Betts.</p>	Life	Finalised	

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
21/08/2018	CM/8.2/18.08	Establishment of Perpetual Fund for ongoing maintenance of monuments and graves within Waverley and South Head Cemeteries (A02/0658-06)	1. Investigates the establishment of a perpetual fund that is used to fund ongoing maintenance of the Waverley Cemetery and South Head monuments and graves. 2. Analyses the benefits and weaknesses of each option. 3. Reports back to Council with a recommendation.	CA&O	Active	These items will be addressed in the Strategic Business Plan for Waverley Cemetery - Draft plan ready for review in June 2019 (as per OPS plan)
21/08/2018	CM/8.4/18.08	Macpherson Street Pedestrian Crossing - Improved Lighting (A03/0539)	1. Investigates the level of lighting over the marked pedestrian crossing in Macpherson Street, Bronte just west of St Thomas Street, Bronte. 2. Works with Ausgrid to upgrade the lighting of the pedestrian crossing to improve safety as a matter of urgency..	CA&O	Active	Request for Quotation process for lighting design is in progress
21/08/2018	CM/8.5/18.08	Tamarama Beach Pedestrian Crossing (A03/0845)	That Council investigates the introduction of a pedestrian crossing and speed calming measures near the intersection of Tamarama Marine Drive and Pacific Avenue, Tamarama.	CA&O	Active	The pedestrian warrant check is in progress and the installation of a pedestrian crossing to be further investigated.
21/08/2018	CM/8.6/18.08	Inter-War Buildings Heritage Assessment (A13/0648)	1. Notes the recent heritage assessment report from John Oultram Heritage and Design concerning 27-29 Macpherson Street. 2. Recognises the current heritage audit of buildings throughout the municipality presently being conducted by Council officers. 3. Ensures that this audit considers and identifies Inter-War buildings that should be considered for heritage listing. 4. If this research reveals other Inter-War buildings that should be heritage listed, then Council commences a process to have these identified Inter-War buildings listed.	Futures	Finalised	
21/08/2018	CM/8.7/18.08	Public Notice of Planning Agreements (A15/0046)	That all public notices in relation to Planning Agreements contain both the FSR and the actual square metres of space that will be provided as part of the planning agreement.	Futures	Finalised	
21/08/2018	CM/8.8/18.08	Creation of Animal Advisory Committee (A18/0499)	That Council Officers prepare a report examining the creation of an Animal Advisory Committee and report back to Council by the end of year. The purpose of such a committee would be to serve as an advisory body to Council to assist with the development of policies, programmes, services and plans in relation to both companion and native animals.	Life	Finalised	Completed.
21/08/2018	CM/8.9/18.08	Investigate Overnight Parking in Wellington Place Car Park (A02/0146)	1. Notes the report to Council's Operations Committee on 4 March 2014, and the resolution of the Committee for the matter to be deferred. 2. Officers further investigate the operation of the Wellington Place Car Park, Bondi and its relationship to the adjoining property at 46-48 Ocean Street (north), including document research and consultation with Housing NSW and the residents of 46-48 Ocean Street, to determine: (a) Any conditions in the original development consent or elsewhere for: i. overnight parking to not be permitted from 10pm - 8am. ii. no resident parking being permitted. (b) How overnight parking and/or resident parking could be facilitated in relation to existing conditions of consent, and whether any conditions of consent need to be varied or deleted. (c) Whether extended hours of operation are warranted for the car park, and what may be the up-take of users for overnight parking. 3. Officers prepare a report for Council consideration.	CS&OI	Active	Investigation underway including DA conditions and relevant agreements. Consultation with Housing NSW will commence in 2019/20 in partnership with Caring.
21/08/2018	CM/8.10/18.08	Completion of Coastal Walk (A03/1331-05)	1. Investigates and reports back on options to provide coastal and near coastal walking routes linking Raleigh Park, Dover Heights to Ben Buckler, Bondi Beach. The report is to consider a route incorporating Hugh Bamford Reserve and Williams Park and identify possible solutions to ensure safety of passage through Williams Park which is currently used as a golf course. The report is to also identify the significant cultural, physical and natural locations along the possible routes. 2. As part of the investigation, undertakes a cliff top coastal walk feasibility study and allocate a budget of \$50,000 in the Q1 amendment to the current capital works program 2018/19.	CA&O	Active	Walking routes to be considered in the Open Space and Recreation Strategy which is currently underway.

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
21/08/2018	CM/8.11/18.08	Bondi Beach Resident Parking Scheme Area 8 (A03/2581)	That Council officer's report on the current parking arrangements in Bondi Beach Resident Parking Scheme Area 8 in regard to subsidiary permits, such as the Short Term Visitors Parking Permit, for Council's consideration.	Life	Finalised	
21/08/2018	CM/8.12/18.08	Proposed RMS extended clearway along Old South Head Road (A03/0526)	<p>1. Notes the unanimous Council decision to not support the RMS proposal for an extended Clearway on Old South Head Road, between Flood Street and Victoria Road, and the RMS proposal to convert the 'left turn only buses excepted' lane in Old South Road at Flood Street into a shared left turn / straight through lane.</p> <p>2. Notes community dissatisfaction with the RMS relocation of the bus stop on Old South Head Road from the approach to the departure side of Flood Street as per representations to councillors and the Member for Vaucluse, and the undue impacts that have resulted.</p> <p>3. Employs the services of a specialised traffic consultant to review the RMS data for the proposed extended Clearway along Old South Head Road, between Curlewis Street and Syd Einfield Drive, and report on the impact of the following intersections and pinch points on Old South Head Road travel times:</p> <p>(a) Old South Head Road/Bondi Road/ Oxford Street/ Syd Einfield Drive, and</p> <p>(b) Old South Head Road/Curlewis Street/O'Sullivan Road/Birriga Road.</p> <p>(c) The right turn from Old South Head Road into Victoria Road after 10am weekdays, and the benefit of introducing a green right turn arrow.</p> <p>(d) The current 'left turn only, buses excepted' nearside lane at the Flood Street traffic lights that immediately follows the bus lane from Penkivil Street, and if there is any benefit to the RMS proposal to convert this nearside lane to a shared left turn / straight through movement.</p> <p>4. Undertakes the traffic review expeditiously so that outcomes and recommendations may be submitted to the RMS for inclusion in their considerations.</p> <p>5. Notes funding confirmation will be provided during Council's Quarter 1 financial review.</p>	Renewal	Finalised	In November 2018, a traffic consultant has been engaged to undertake a review of the RMS proposed clearway. The study found that other factors maybe contribute to congestion on Old South Head Road, this report has been forwarded to RMS for inclusion in their consideration of implementation of the proposed Clearway.
21/08/2018	CM/8.13/18.08	Street Libraries and Book Sharing Initiatives (A18/0503)	<p>1. Prepares a report detailing what changes to Council's current regulations and policies would be needed to allow businesses and community organisations in Waverley to give away books on condition that the placement of the books on the pavement does not create a safety hazard for pedestrians or unduly impede pedestrian flow and legitimate footpath use, complies with relevant regulations and that the containers of books are brought into the store overnight.</p> <p>2. Continues to promote the establishment of community based 'Street Libraries' aimed at encouraging more local participation of free book sharing services.</p>	PE&R	Active	<p>1. Initial research and consultation has commenced. Outcomes from discussions with business and community organisations will be brought back to Council.</p> <p>2. Library continues to support the existing 'Street Libraries' by refreshing book stock on a weekly basis.</p>
27/09/2018	CM/8.1/18.09	Boat and Trailer Parking - Young Street, Vaucluse (A14/0127)	That Council investigates introducing a 4P parking restriction on Fridays 8 am–6 pm in Young Street, Vaucluse, and adjoining streets east of Old South Head Road to align with other boat trailer restrictions in Hunter Ward, to discourage boat parking in the area.	CA&O	Active	<p>on 21st November 2018, Councils Senior Traffic Engineer distributed over 300 survey letters in the area indicated, seeking comments from residents to the installation of 4P restrictions one day a week.</p> <p>Responses to the survey are to be returned to Council by 10 December.</p> <p>The results of the survey will be submitted to the Waverley Traffic Committee for consideration in February or March 2019.</p>

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
27/09/2018	CM/8.2/18.09	Bus Routes 361 and 381 (A03/0189)	<p>1. Notes that the cancellation of the 361 bus service and the change to the 381 bus route and timetable in late September will have a deleterious effect on residential and visitor passengers to and from the Tamarama and North Bronte areas.</p> <p>2. Notes that the changes to the routes and timetables imply that the planners have not considered the steepness of the topography in these areas and the need for readily accessible bus stops for older, fragile and/or mobility-challenged passengers.</p> <p>3. Notes that the planners seem to have not considered that the State Government and the Greater Sydney Commission are trying to force ever more people into Waverley, and that Council's policy is to provide more public transport, not less, and to reduce the amount of private transport.</p> <p>4. Notes that commuting on the 381 bus to Bondi Junction from the Hewlett/Bayview bus stop (North Bronte) via Bondi Road will increase to 17–26 minutes (for the worst case scenario and depending on congestion), compared with about 10–16 minutes on the cancelled 361 bus, respectively.</p> <p>5. Notes that the cancellation of the 361 bus will make it very difficult for these now marooned passengers to travel to Waverley Bowling Club, Waverley College, War Memorial Hospital and Waverley Park Community Garden.</p> <p>6. Notes that the cancellation of the 361 bus will force more passengers onto an already congested Bondi Road, whereas the retention of the 361 would continue to use a relatively uncongested Birrell Street.</p> <p>7. Notes that the 360 is now the only bus service along Birrell Street, but the weekday timetable frequency has not been changed to compensate for the loss of the 361 service. The previous weekday ratio of 360 services to 361 services is approximately 21 to 15. Without the 361 services, passengers lose approximately 40% of their Birrell Street services.</p> <p>8. Notes that the 360 weekend timetable changes appear to have compensated for the loss of 361 services, but, unfortunately, this does not compensate for the loss of weekday services.</p> <p>9. Notes that a better solution may be to retain the 361 bus service and modify the 381 bus service such that its terminus would be in the vicinity of the Fletcher/Dudley bus stop, and with limited stops on Bondi Road to improve traffic flow.</p> <p>10. Notes that, without consulting passengers/local stakeholders, Sydney Buses published its intentions on 13 August 2018 at &lt;<a href="https://transportnsw.info/news/2018/more-bus-services-for-easternsydney">https://transportnsw.info/news/2018/more-bus-services-for-easternsydney</a>&gt; So it's no surprise that few members of the public knew about it.</p> <p>11. Writes urgently to State Transit, the Premier, the Hon. Gladys Berejiklian, the Minister for Transport and Infrastructure, the Hon. Andrew Constance, and the Members for Vaucluse and Coogee, objecting to the changes, and requests that they not be implemented until full consultation is undertaken with all the stakeholders, including the affected passengers from the 360 and 361 bus service catchments.</p>	PE&R	Finalised	
27/09/2018	CM/8.3/18.09	State Environmental Planning Policy (SEPP) No. 70 - Affordable Housing (A04/0302)	<p>1. Reports on the advantages and disadvantages of being identified as having a need for affordable housing in section 9 of the State Environmental Planning Policy No. 70 (SEPP 70) – Affordable Housing (Revised Schemes) [NSW].</p> <p>2. Reports on the interactions between SEPP 70 and Voluntary Planning Agreements, including using different approaches in different locations in the local government area.</p> <p>3. Reports on the application process.</p> <p>4. Notes that seven Councils have been included in section 9 as at 29 June 2018.</p> <p>5. Notes it is required to prepare a Local Housing Strategy (LHS) as part of the preparation of a new LEP 2021 as required by the Greater Sydney Commission.</p> <p>6. Notes this strategy will include an Affordable Housing Plan, and a recommendation as to whether to pursue inclusion in SEPP 70.</p> <p>7. Agrees to discuss the issues raised by this matter at a councillor workshop to be conducted on 2 October 2018.</p>	Futures	Finalised	The State Government has amended the rules concerning SEPP 70 so that all Council's may not participate in the scheme.



**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
27/09/2018	CM/8.4/18.09	Council's Passenger Fleet - Review (A03/1884)	<p>1. Note that Council's 'Community Strategic Plan', 'Transport, Pedestrians and Parking' outlines the community's vision for transport over the next decade. The community told us they want to reduce the need to own and travel by private car and increase ride sharing in the LGA. They also want Council to prioritise access to residential parking.</p> <p>2. Note that Council's 'People, Movement and Places Plan' identifies our vision with pedestrian's first then bikes, public transport shared services and private cars prioritised last. This plan also identifies congestion and parking as problems in the LGA.</p> <p>3. Request that Officers prepare a report on the current passenger fleet with options for improved utilisation, cost and emissions reduction including but not limited to:</p> <p>(a) The current number of passenger vehicles in the fleet.</p> <p>(b) Total value of these passenger vehicles.</p> <p>(c) How often are they replaced.</p> <p>(d) Are these vehicles purchased or leased.</p> <p>(e) The cost of operation for this fleet including petrol, insurance and other on road costs annually.</p> <p>(f) Annual maintenance costs.</p> <p>(g) The various models used in the fleet and what process is in place for staff when choosing models.</p> <p>(h) Number of fuel card issued.</p> <p>(i) Cost of KM/Lt for each vehicle (petrol and diesel).</p> <p>(j) How many are regarded as 'tool of trade' vehicles.</p> <p>(k) How many cars are on lease back arrangements to staff.</p> <p>(l) Number of lease back v's non lease back vehicles.</p> <p>(m) How many pool cars.</p> <p>(n) Where are passenger vehicles garaged.</p> <p>(o) How ride sharing could be used to replace pool cars (including cost of creating accounts with ride share companies).</p> <p>(p) Emissions from these cars.</p>	Finance	Active	<p>An internal Working Group has been reviewing and developing new guidelines for the Management and operation of both Council's Light Vehicle and Heavy Vehicle Fleet.</p> <p>Once completed the issues raised in this notice of Motion will be reported back to Council.</p>
27/09/2018	CM/8.5/18.09	Peaceful Assembly and Protest (A18/0601)	<p>1. Acknowledges that the right to protest is fundamental in a democratic society.</p> <p>2. Notes that the NSW State Government has acted to shut down peaceful protests against CSG and coal mining through its Inclosed Lands, Crimes and Law Enforcement Legislation Amendment (Interference) Bill 2016, while the Sydney Public Reserves (Public Safety) Bill 2017 has given police the power to move on homeless people, protesters and peaceful occupations in the City of Sydney area.</p> <p>3. Notes that clause 13(1), item 4 of the Crown Land Management Regulation 2018, which came into effect on 1 July 2018, provides that '[t]aking part in any gathering, meeting, or assembly (except, in the case of a cemetery, for the purpose of religious or other ceremony of burial or commemoration)' can be prohibited by notice or direction. This means police or any Crown land manager can force any gathering or meeting on Crown land to end at any time without reason, and failure to comply with such a direction or notice is penalised by a maximum fine of \$11,000.</p> <p>4. Acknowledges that prohibiting individuals from taking part in any gathering, meeting or assembly may unduly trespass upon the rights of individuals to peacefully assemble for a common purpose and express their views.</p> <p>5. Acknowledges that this amendment will apply to those people who may wish to hold a meeting, assembly or peaceful protest in many of the public parks and spaces in the Waverley LGA.</p> <p>6. That the Mayor writes to the NSW State Government to:</p> <p>(a) Oppose clause 13(1), item 4 of the Crown Land Management Regulation 2018, for the reasons detailed above.</p> <p>(b) Express support for the right of peaceful gathering, meeting and assembly in NSW.</p>	CS&OI	Active	To be actioned

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
27/09/2018	CM/8.6/18.09	Eastern Avenue Reserve (A17/0455)	<ol style="list-style-type: none"> <li>Notes the concerns raised by the Dover Heights Precinct in relation the stability of the slope at Eastern Avenue Reserve starting at the top of Bulga Road and descending North.</li> <li>Redirects the existing \$25,000 capital works funding for Eastern Avenue to this higher priority stabilisation project.</li> <li>Informs the Dover Heights Precinct of its decision.</li> </ol>	CA&O	Active	Options for slope stabilisation at Eastern Avenue Reserve are currently being investigated by Creating Waverley.
27/09/2018	CM/8.7/18.09	Bus Stop at 465 Bronte Road, Bronte - Relocation (A03/0189)	<ol style="list-style-type: none"> <li>Supports moving the bus stop outside 465 Bronte Road to the Bronte Beach terminus, which is across the road.</li> <li>Recognises prior efforts of Council staff in attempting to have this bus stop moved to the Bronte Beach terminus.</li> <li>Acknowledges the wishes of the local residents in wanting this bus stop moved.</li> <li>Sends a delegation of the Mayor, Ward Councillors and Council staff to meet with the Minister to make representations to have the bus stop moved.</li> </ol>	Futures/Renewal	Finalised	<ol style="list-style-type: none"> <li>Noted / finalised</li> <li>Noted / finalised</li> <li>Noted / finalised</li> <li>Meeting held 22 November 2018</li> </ol>
27/09/2018	CM/8.8/18.09	Pensioner Rebate (A14/0379)	<ol style="list-style-type: none"> <li>Expresses its concern and dissatisfaction that the State Government Pensioner Concession Rates Rebate has remained at \$250 since 1993, and makes strong representations to the State Government to provide greater assistance to pensioners struggling under cost of living increases, and requests the government release the IPART Reports on 'Compliance and Red Tape Review' and 'Review of the Local Government Rating System' that were handed to the government in 2016.</li> <li>As part of its deliberations for developing its 2019–20 Budget, receives a report on the financial implications of increasing its voluntary contribution to the Pensioner Concession Rates Rebate so that the total rebate equates to 25% of the average pensioner's rates charge in the Waverley local government area.</li> <li>Notes that Council currently has an additional rebate program available for financially disadvantaged ratepayers.'</li> </ol>	Finance	Finalised	Letter from General Manager sent to the NSW State Government to increase the statutory rebate. Report provided to Council in April 2019.
27/09/2018	CM/8.9/18.09	Eastern Suburbs Bus Services (A03/0189)	<ol style="list-style-type: none"> <li>Writes to the Minister for Transport and Infrastructure, and the Members for Vaucluse and Coogee to: <ol style="list-style-type: none"> <li>Affirm Waverley Council's support for public transport.</li> <li>Request that the Minister provide the reasons for the cancellations and changes to Eastern Suburbs bus services and timetables.</li> <li>Request that the 361 North Bronte to Bondi Junction not be withdrawn to: <ol style="list-style-type: none"> <li>Ensure that bus commuters do not have more travel time added to their commute because their bus is now traveling on a major arterial road rather than the quieter Birrell Street.</li> <li>Allow bus commuters, who are patients at the War Memorial Hospital, to be able to continue to access the hospital by public transport.</li> </ol> </li> </ol> </li> <li>Writes to the Department of Transport urgently requesting that an education campaign be immediately instituted to: <ol style="list-style-type: none"> <li>Inform current users of the 361 bus route about the changes that are due to commence on 23 September.</li> <li>Inform commuters about any changes to the 333, 382, X79, X84 and 361.</li> </ol> </li> <li>Requests that bus stops and 'stopping patterns' not be changed across the bus routes in such a way as to adversely impact commuters who may be experiencing difficulty walking some distance to catch the bus.</li> </ol>	Futures	Finalised	

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
16/10/2018	CM/8.1/18.10	Children and Young People Summit (A18/0629)	<p>1. Investigates convening a Children and Young People Summit that would:</p> <p>(a) Commence a formal dialogue between Waverley LGA's children and young people and Council. (b) Identify key matters of concern for our children and young people.</p> <p>(c) Develop ideas about how Council can ensure engagement takes place with children and young people for the long term across Council's diverse range of services and activities.</p> <p>2. Receives a report that outlines a plan for the summit including:</p> <p>(a) The size of the summit.</p> <p>(b) How children and young people are identified to be able to participate in the summit.</p> <p>(c) Possible summit themes and speakers.</p> <p>(d) Venue.</p> <p>(e) Budget.</p> <p>3. Establishes a steering committee consisting of Councillor Masselos (Chair), Councillor O'Neill, Councillor Nemesh, staff and six students from primary and secondary schools in Waverley LGA.</p>	CS&OI	Active	In progress
16/10/2018	CM/8.2/18.10	Wild Play Area in Clementson Park (A09/0368-02)	<p>1. As part of the officers' annual play space safety audit of playgrounds, include the following for consideration:</p> <p>(a) An investigation be undertaken to identify the opportunity for a wild play area in Clementson Park detailing:</p> <p>(i) Feasibility.</p> <p>(ii) Options including accessibility options.</p> <p>(iii) Budgets.</p> <p>(iv) Community consultation strategy which includes consulting with children and families who would be potential users.</p> <p>(v) And providing recommendations including Bondi Park or any alternative parks for consideration.</p> <p>(b) Arguments for and against reprioritising Clementson Park as a regional park.</p> <p>2. A report comes to Council addressing the above issues.</p>	CA&O	Active	
16/10/2018	CM/8.3/18.10	Sydney Football Stadium Traffic Study (A03/0943)	<p>That Council writes to Infrastructure NSW and the NSW Department of Planning and Environment requesting:</p> <p>1. Infrastructure NSW conducts a traffic study for the Waverley Council area as the impact of a 55,000 capacity stadium may have a greater impact on local amenity than the existing stadium, noting that the seating capacity remains the same at 45,000 and the proposed capacity for concert style events has increased from 48,000 to 55,000.</p> <p>2. Infrastructure NSW conducts a presentation to Council on the proposal and for any information on traffic patterns both during construction and afterwards when the stadium is operating.</p> <p>3. The consent authority imposes a condition on any consent they are considering issuing for the Sydney Stadium proposal requiring the applicant to undertake the traffic study referred to in clause 1 above.</p>	Futures	Finalised	
20/11/2018	CM/8.1/18.11	Oxford Street Mall and Roscoe Street Markets - Commercial Contracts (A10/0384)	<p>That Council builds the following requirements into future commercial contracts with market operators for the Oxford Street Mall and Roscoe Street markets:</p> <p>1. Best practice sustainability operations.</p> <p>2. No single-use plastics to be permitted under the new contracts.</p> <p>3. Ongoing monitoring for the duration of the contract to ensure single use plastics are not used.</p>	CA&O	Active	In progress
20/11/2018	CM/8.2/18.11	Commercial Photo Shoot and Filming Conditions (A09/0454)	<p>1. Does not allow commercial photo shoots and filming activities that occur in public open spaces and parks to use huts that are for use by residents and visitors.</p> <p>2. Stipulates in conditions of hire that commercial photo shoots and filming activities must have their own accommodations (by way of small marquee or other such item), if they require costuming facilities, hair and make-up, sun protection or equipment storage for the duration of the activity.</p> <p>3. Officers, upon approving applications for commercial photo shoots and filming activities, advise applicants of the terms and conditions related to the use of huts in parks and open spaces. This advice is to be provided both verbally and by way of an information sheet detailing hire terms and conditions.</p>	CS&OI	Finalised	

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
20/11/2018	CM/8.3/18.11	Waverley Cemetery - Boundary/Verge Beautification (A02/0658-06)	<p>1. Investigates undertaking a boundary/verge beautification program in Waverley Cemetery that:</p> <p>(a) Considers an appropriate planting treatment for the verge areas surrounding the external boundaries of the cemetery.</p> <p>(b) Considers the possibility of creating footpaths with suitable kerb and guttering.</p> <p>(c) Considers the possibility of creating appropriate parking bays at various points.</p> <p>2. Liaises with Randwick Council about undertaking a similar beautification program on the southern boundary of Waverley Cemetery.</p> <p>3. Officers report back to Council on options, budgets and time frames.</p>	CS&OI	Active	Being considered as part of the current maintenance schedule review.
20/11/2018	CM/8.4/18.11	Bondi Junction Cycleway - Review (A14/0193)	<p>1. A review of the current proposed Bondi Junction Cycleway be undertaken by the Mayor and the three Ward Councillors to determine status and progress.</p> <p>2. An update be provided to Council by way of a status report.</p>	PE&R	Finalised	
20/11/2018	CM/8.5/18.11	Affordable Housing (A13/0385)	<p>1. For the purpose of expanding its potential as an affordable housing facilitator, Council officers investigate and report on options and forms of a housing trading entity such that it can attract investment funding into affordable housing in Waverley.</p> <p>2. The housing trading entity, trust or company be charged with acquiring and providing affordable housing, and is set up as a commercial operation similar to the City of Port Phillip Bay Housing Trust in Victoria.</p>	CA&O	Active	Background information about Council's housing programs was shared with councillors. In response to the motion, a round table discussion is planned for Q1 2019/20 to explore options for the way forward for affordable housing in Waverley, attended/facilitated by industry experts, community housing providers and planners.
20/11/2018	CM/8.6/18.11	Land Clearing in NSW and Native Animal Habitat Loss (A05/0878)	<p>1. The Mayor writes to the Premier, Gladys Berejiklian, and the Environment Minister, Gabrielle Upton, calling on the Government to immediately:</p> <p>(a) End broad-scale land clearing of remnant native vegetation while assisting rural communities with targeted structural adjustment.</p> <p>(b) Implement legislation preventing habitat loss to stop the unacceptable practice of waiting until a species becomes listed as endangered or threatened before attempting to take action.</p> <p>2. Officers prepare a report to Council on tree removal applications since 1 January 2016.</p> <p>3. Notes that the clearing of native vegetation poses the single greatest threat to biodiversity. The majority of remaining native habitat in New South Wales is owned and managed privately, and it is in these intensively used areas that the greatest challenges for biodiversity conservation are found.</p> <p>4. Also notes that the New South Wales Liberal Government gave permission to clear over 7,000 hectares of native vegetation in 2015–16 (last figures available) the second highest rate of clearing in a decade, while the creation of new conservation areas and restoration of bushland has slumped under the Berejiklian government.</p>	PE&R	Active	

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
20/11/2018	CM/8.7/18.11	Repeal the Kosciuszko Wild Horse Heritage Act 2018 (A02/0666)	<p>1. Writes to the NSW Government, including the Minister for the Environment, Gabrielle Upton, and also to the Opposition Shadow for the Environment, Penny Sharpe, as a matter of urgency, requesting the repeal of the Kosciuszko Wild Horse Heritage Act 2018 (adopted 5 June 2018), and the reactivation of the Kosciuszko National Park Draft Wild Horse Management Plan 2016 as a new starting point.</p> <p>2. Notes the Kosciuszko Wild Horse Heritage Act 2018 is unlikely to limit the reduction of feral horse populations in KNP under the guise of heritage, and will allow runaway population increase and environmental destruction.</p> <p>3. Notes the Kosciuszko National Park Draft Wild Horse Management Plan 2016 contains a number of options, including culling, and all the options are subject to community comment/consultation.</p> <p>4. Notes that Peter Cochran, former NSW Nationals member for Eden-Monaro and an owner of a horse-trekking business conducted in northern KNP, had instructed a solicitor to draft the original bill. He has seemingly been able to pressure John Barilaro, NSW Nationals leader and member for Eden-Monaro, into introducing the Kosciuszko Wild Horse Heritage Act 2018.</p> <p>5. Notes that destructive feral horses do not have heritage value in KNP, if they did then so would destructive feral foxes, pigs, rabbits, dogs and deer also have heritage value.</p> <p>6. Notes that feral horses are a pest in KNP as they destroy the habitat of native flora and fauna. Feral horses are everywhere in Australia and there are plenty of them. Conversely, the endangered flora and fauna in KNP are unique and limited in number and range—generally to KNP—which is less than one percent of the Australian land mass.</p> <p>7. Notes that feral horses suffer substantially, especially as numbers increase, from starvation. It has been observed that they eat into, and from, the stomachs of horses who have died of starvation because there is no other food available.</p> <p>8. Notes the following background:  <b>SEE FULL MINUTES FOR FULL BACKGROUND INFORMATION</b></p>	PE&R	Active	
20/11/2018	CM/8.8/18.11	Refugees (A02/0436)	<p>1. Acknowledges that the Waverley local government area is a 'Refugee Welcome Zone' and has a well-established commitment to support and encourage refugees to settle here.</p> <p>2. Welcomes the Federal Government's positive decision to support refugees coming to Australia by announcing a Community Support Program (CSP), with an intake of 1,000 from July 1 2017.</p> <p>3. Notes with concern that:</p> <p>(a) There are strict priority criteria for refugees applying for the CSP, which include the following:</p> <p>(i) Be aged between 18 and 50.</p> <p>(ii) Have an offer of employment (or a pathway that leads to employment).</p> <p>(iii) Have personal attributes that would enable them to become financially self-sufficient within 12 months of arrival.</p> <p>(iv) Be willing to live and work in regional Australia.</p> <p>(b) In addition to this strict criteria, community sponsors of applicants to the CSP are required to fund:</p> <p>(i) Visa application charges of \$2,680 at the time of application, with no guarantee of success.</p> <p>(ii) An additional \$16,444 for the primary applicant and \$2,680 for each other family member before the visa can be granted.</p> <p>(iii) Airfares, medical screening and settlement costs.</p> <p>(c) Although the CSP is a step in the right direction, Council is concerned that:</p> <p>(i) The rigid criteria will discriminate against those who are most in need.</p> <p>(ii) High fees, upwards of \$19,000 per first individual, may be prohibitive for potential community supporters.</p> <p><b>CONTINUES BELOW</b></p>	CA&O	Finalised	Waverley Council continues to acknowledge that the Waverley local government area is a 'Refugee Welcome Zone' and is committed to providing refugee support.

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
			<p>4. Further notes that:</p> <p>(a) There have been significant changes to eligibility for the Status Resolution Support Service (SRSS) payment—a reduced payment of 87% of Newstart that can be paid to those waiting for processing of their applications;</p> <p>(b) Local community groups, such as Refugee Council of Australia are already stretched to provide support to fill the gap left by the changes made to the SRSS payments late last year.</p> <p>(c) There is little transparency about the new eligibility criteria for the payment—the Federal Department of Home Affairs states simply that eligibility for the SSRS is ‘determined by Department of Home Affairs’.</p> <p>5. Writes to the new Member for Wentworth, Dr Keryn Phelps MP, and relevant Federal Government parliamentarians to:</p> <p>(a) Adopt a more humane and affordable visa fee structure for the CSP, to make the program fairer and more accessible.</p> <p>(b) Make the cap on the Refugee Community Sponsorship program additional to our existing humanitarian intake, in order to recognise the generosity and care of our communities rather than shifting both the costs and the burden of responsibility to them for meeting our international human rights obligations.</p> <p>(c) Explain these changes to the Status Resolution Support Service payment and to make criteria transparent to assist both Refugees, and those in Our Community, such as Grandmothers Against Detention of Refugee Children to better assist refugees generally.</p>			
11/12/2018	CM/8.1/18.12	Macpherson Street/Albion Street Roundabout - Improved Pedestrian Safety (A03/0042-04)	<p>1. Council officers undertake a safety audit at the Macpherson Street/Albion Street roundabout.</p> <p>2. Officers report back to Council with recommendations to improve pedestrian safety and a proposed costing plan.</p> <p>3. In the interim, a short-term infrastructure solution be trialled.</p>	CA&O	Active	
11/12/2018	CM/8.2/18.12	York Road Pedestrian Crossing/Refuge (A03/0892)	<p>1. Investigates options for pedestrian crossings or pedestrian refuges along York Road.</p> <p>2. Consults with relevant stakeholders including the Centennial Park Trust, Randwick Council and the City of Sydney.</p> <p>3. Sends a delegation of the Mayor and Ward Councillors to meet with the Minister to discuss the safety issues for pedestrians and the installation of additional pedestrian crossings / refuges in York Road.</p> <p>4. Officers report to Council on options and timelines.</p> <p>5. Notes that:</p> <p>(a) York Road is a sub-arterial road and RMS and Council share responsibility.</p> <p>(b) A number of years ago, residents raised similar concerns and Council Officers undertook a pedestrian safety audit/study. As a result of this study, pedestrian and vehicle safety devices were constructed. A number of kerb blisters and centre refuges were constructed adjacent to the Centennial Park entry gates to allow pedestrians to safely cross York Road. A total of four refuges were constructed.</p> <p>(c) As the crossing points did not meet the ‘RMS warrant’ for a pedestrian crossing, RMS would not allow the installation of pedestrian crossings. In addition, a speed hump was constructed on York Road north of York Place, a roundabout constructed at the Birrell Street intersection, a centre barrier kerb constructed on the bend between Ashton Street and Queens Park Road, and Ashton Street closed at York Road to north bound traffic.</p> <p>(d) Council officers affirm that RMS would not support additional works at this location.</p>	CA&O	Active	
19/02/2019	CM/8.1/19.02	Bronte Pool Water Intake Pipe (A06/0070)	<p>1. Considers previous work in assessing the water intake pipe, which was undertaken as part of the recent renovation of the Bronte Pool.</p> <p>2. Investigates options for extending the water intake pipe further out into the ocean to ensure that the pump can work at low tide.</p> <p>3. Investigates the Wi-Fi pump starting system and gets it working again.</p> <p>4. Officers report back to Council. The report is to include a budget estimate and timing to have the water intake pipe extended and fitted with suitable filters.</p>	CA&O	Active	Request for Quotation to undertake full assessment of existing pump system including intake being prepared for issue in May 2019.

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
19/02/2019	CM/8.2/19.02	Laying of Kerb outside 497 and 499 Bronte Road, Bronte (A16/0755)	1. Investigates options to improve pedestrian, cyclist, driver and passenger safety on the western side of the entrance to the Bronte Beach Village, outside 499 and 497 Bronte Road. 2. Officers investigate the costs of the various options and report back to Council for consideration.	CA&O	Active	Report being prepared for Operations and Community Services Committee
19/02/2019	CM/8.3/19.02	Bronte Beach Village Strip - Underground Wires (A16/0755)	1. Council: (a) Investigates the undergrounding of the remaining Ausgrid wires and poles in the Bronte Beach Village block between 459 and 499 Bronte Road, including asking the owners regarding funding. (b) Identifies costs to undertake this work. 2. A report be submitted to Council for its consideration.	CA&O	Active	Report being prepared for Operations and Community Services Committee
19/02/2019	CM/8.4/19.02	Big Bogey Hole, Bronte Beach - Reinstatement of Ladder (A03/0910-02)	1. As a matter of urgency, reinstates the ladder into the Big Bogey Hole at Bronte Beach. 2. Ensures that the ladder has rounded edges to mitigate against any potential injury, and consistent with Australian Standards.	CA&O	Active	Request for Quotation being prepared to construct a compliant ladder.
19/02/2019	CM/8.5/19.02	Pill Testing - Drug Harm Minimisation (A05/0435)	1. Notes that: (a) There are a large number of music festivals in and around the Waverley local government area each year, including Electric Gardens and Sydney City Limits. (b) Waverley also has a vibrant nightlife, with a concentration of bars, pubs and other venues where young people go out. (c) At these festivals and other venues, it is not uncommon for young people to use recreational drugs, including MDMA. (d) Over the summer, a number of young people have lost their lives at music festivals, leading many young people and their families to call for practical harm reduction measures to be introduced. 2. Writes to the NSW Premier and NSW Health Minister asking for: (a) A trial of pill testing and the introduction of amnesty bins. (b) An end to the use of police drugs dogs and strip searches at music festivals. (c) Peer-to-peer support services. (d) Require festival organisers to provide free cold water, chill out areas, on-site medical tents/services and shaded areas for festival goers.	CA&O	Active	
19/02/2019	CM/8.6/19.02	Bondi Junction Interchange - Signage (A08/0261)	1. Notes that: (a) There is a lack of information boards providing bus information in relation to bus stands or bus timetables at the Bondi Junction bus/rail interchange. (b) There are no STA customer service staff stationed at the bus/rail interchange to assist passengers with finding the correct bus stands or timetables. (c) Directions to the bus/rail interchange are poorly signposted from the Bondi Junction shopping area for non-residents and tourists. 2. Writes to Transport for NSW (TfNSW) and arranges a meeting with the Mayor, Ward Councillors and senior Sydney Bus management to consider improvements to bus/rail interchange customer service and information. 3. Requests TfNSW to provide signposting in Bondi Junction Mall that is safe and not imposing, to direct bus and train users to both entrances of the bus/rail interchange 4. Requests TfNSW to provide electronic information boards in or around Bondi Junction Mall that is safe and not imposing, to inform bus and train users of the various bus and train departures.	PE&R	Finalised	
19/02/2019	CM/8.7/19.02	Cultural Committee (A19/0120)	1. Notes that: (a) Council provides a number of large and small arts and cultural events each year. (b) Council has a Public Art Committee; however, there is no overarching cultural committee that oversees or has carriage of the large cultural life of Waverley. (c) Providing such a committee would raise the profile of the vast, exciting and colourful cultural programs in the community. 2. Officers prepare a report providing options in relation to the creation of a Cultural Committee, excluding the Public Art Committee, which would comprise Councillors and members of the local community.	CS&OI	Active	In progress

## NOTICES OF MOTION

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
19/02/2019	CM/8.8/19.02	Military Road Pedestrian Crossing (A03/0042-04)	That this item be deferred to the next Committee meeting.	CA&O	Finalised	
19/02/2019	CM/8.9/19.02	Verge/Nature Strip Maintenance Program (A14/0144)	That this item be deferred to the next Committee meeting.	CA&O	Finalised	
19/02/2019	CM/8.10/19.02	Military Road Bus Stop (A02/0225-02)	That this item be deferred to the next Committee meeting.	CA&O	Finalised	
19/02/2019	CM/8.11/19.02	Australia Day (A14/0041)	That this item be deferred to the next Committee meeting.	CS&OI	Finalised	
19/02/2019	CM/8.12/19.02	Sydney Football Stadium Redevelopment - Legal Challenge (A03/0943)	That Council: 1. Prepares a brief report for Council's consideration on the costs incurred in taking action against the Sydney Football Stadium (SFS) Redevelopment after completion of the legal case. 2. Confirms the SFS Consultative Committee appointment of the Mayor with alternates the Deputy Mayor and the Director of Planning. 3. Notes the response to the Mayor's letter from Minister for Planning, Anthony Roberts, dated 1 February 2019 and included fully in the background to this motion, which states in part: 'The assessment report, which I considered in approving the concept proposal, clearly evidences that design excellence was taken into account.' It further comments: 'In the light of this, I cannot see how it would be possible to form a reasonable view that the assessment and consideration of design excellence in the determination of the concept approval would have any adverse impact on the residents and businesses within the Waverley area.' 4. Notes the resolution PD/6.1/19.02, and considers the Minister's response unsatisfactory as it fails to deal with the fundamental point that the Minister was required to form an opinion that the concept plan exhibited design excellence. 5. Notes that there are two separate legal opinions that consider that the Minister for Planning has breached the EP&A Act in issuing the consent for the demolition of the Sydney Football Stadium, including the advice from Phillip Clay SC dated 20 December 2018 ('Clay Advice'). 6. Notes that Council is designated by the Department of Planning as a significant stakeholder in the SFS redevelopment and has been allocated a representative on the Community Consultative Committee.	PE&R	Finalised	Report to Council will be prepared once the matter of costs is determined by the Court.
19/02/2019	CM/8.13/19.02	United Nations Year of Indigenous Languages and Indigenous Place Names in Waverley (A02/0424)	That this item be deferred to the next Committee meeting.	CA&O	Finalised	
19/03/2019	CM/8.2/19.03	Intersection of Blair Street and Wairoa Avenue, North Bondi - Pedestrian Safety (A03/0042-04)	That Council undertakes an investigation of measures to improve pedestrian safety in the vicinity of the intersection of Blair Street and Wairoa Avenue.	CA&O	Active	
19/03/2019	CM/8.3/19.03	Beautification of Roundabouts, Traffic Islands and Other Traffic Devices (A05/0530)	1. Prepares a concept plan for the beautification of the traffic islands on the corner of Macpherson Street and Evans Street, Bronte, incorporating suitable landscaping. 2. Provides costings to undertake the work. 3. Officers prepare a report for consideration by Council prior to submission to the Traffic Committee.	CA&O	Active	
19/03/2019	CM/8.4/19.03	Bronte Cutting - Planting Plan for Burnt Vegetation (A18/0246)	1. Develops a comprehensive planting plan for the burnt vegetation area in Bronte Cutting that includes: (a) Clearing details, including which trees will be cut down. (b) Interim steps to stop erosion and slippage during works. (c) Timetable for works. (d) Planting schedule. 2. Undertakes a community information campaign before any works commences, including any cutting down of existing trees.	PE&R	Finalised	



**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
19/03/2019	CM/8.5/19.03	Bronte Beach - Installation of External Showers (A02/0337)	<ol style="list-style-type: none"> <li>1. Investigates the installation of outdoor cold-water showers at Bronte Beach.</li> <li>2. Makes recommendations as to suitable locations.</li> <li>3. Considers this within the Bronte Park Plan of Management, including ensuring risk reduction such as no water runoff on to the promenade or beach.</li> <li>4. Officers report to Council, detailing options, budget and timelines.</li> </ol>	CA&O	Active	
19/03/2019	CM/8.7/19.03	Pedestrian Safety in Hewlett Street, Bronte (A03/0543)	That Council investigates improving the safety of pedestrians crossing at the intersection of Hewlett Street and Alfred Street at Hewlett Street Park, with a report to be prepared for consideration by the Waverley Traffic Committee.	CA&O	Finalised	This was previously reported to Council and the Waverley Traffic Committee. It was decided not to proceed as the impacts of safety devices were significant.
19/03/2019	CM/8.9/19.03	Bondi Beach Playground Improvements and Petition (A02/0621)	<ol style="list-style-type: none"> <li>1. Council officers consult stakeholders, Ward Councillors and Cr Burrill on an interim upgrade of the existing or new play equipment and the priority of which equipment should be upgraded to generally make the playground safer, and that these works take place as soon as possible.</li> <li>2. Additionally, officers report back to Council with a future concept plan.</li> <li>3. A representative of the recent 'Mothers of Bondi' petition, Ms Talia Golan or her alternate, be included within the stakeholder group.</li> <li>4. Council notes that the NSW Government has recently given Council \$300,000 under the Stronger Communities Fund to fund priority upgrade works as an interim measure in the Bondi Beach playground.</li> <li>5. Council notes that a full upgrade of the playground to a regional playground is due to commence in 2021-22, following the completion of the Bondi Pavilion Conservation Upgrade project.</li> <li>6. Council notes the recent online petition by the 'Mothers of Bondi' addressing urgent safety issues and upgrades to existing equipment.</li> </ol>	CA&O	Active	
19/03/2019	CM/8.11/19.03	Diamond Bay Road and Old South Head Road, Vaucluse - Intersection Improvement (A03/0639)	That Council investigates improving the vehicle safety of the left and right hand turn out of Diamond Bay Road into Old South Head Road. This might be achieved by the construction of a roundabout, or by squaring off the corner and through improved line marking.	CA&O	Active	Design prepared and submitted to RMS
19/03/2019	CM/8.12/19.03	South Head Cemetery (A02/0151)	<ol style="list-style-type: none"> <li>1. Undertakes an improvement program around the perimeter of South Head Cemetery, including tidying current plantings, extra plantings as appropriate, weeding, lawn patching and re-turfing.</li> <li>2. Notes that it has spent approximately \$400,000 since 2011 on replacing the cemetery wall along Burge Street and the removal of all the trees and their replacement along the street frontage of Burge Street.</li> </ol>	CA&O	Active	
19/03/2019	CM/8.13/19.03	Clarke Reserve - Grant Funding (A04/2119)	<ol style="list-style-type: none"> <li>1. Notes and acknowledges that: <ol style="list-style-type: none"> <li>(a) The NSW Government has provided Council a \$100,000 grant to make further improvements to Clarke Reserve in Vaucluse.</li> <li>(b) This money is in addition to the \$150,000 already allocated by Council bringing the total investment of \$250,000.</li> <li>(c) The upgrade of the Reserve is due to commence in the second half of 2019.</li> </ol> </li> <li>2. Writes to the Member for Vaucluse, Gabrielle Upton MP, thanking her for the contribution of the grant, which will be used to improve local amenity.</li> <li>3. Officers consult the Diamond Bay/Vaucluse Precinct and nearby residents within the Diamond Bay/Vaucluse Precinct catchment area, notifying them of the additional funding being provided and seeking feedback.</li> </ol>	CA&O	Active	

**NOTICES OF MOTION**

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
19/03/2019	CM/8.14/19.03	Local Government Aboriginal Network Conference 2019 (A03/0027)	<p>1. In consultation with First Nations Peoples and through a motion at the 2019 Local Government Aboriginal Network (LGAN) Conference, requests Local Government New South Wales (LGNSW) to lobby the NSW Government to effectively resource and re-create a specialist identified position within the State public service, in the department of what is currently called the Office of Local Government, to enhance and develop the capacity within NSW local government for the employment and access of Aboriginal Torres Strait Islander Peoples.</p> <p>2. Continues to fund and support the Eastern Region Local Government Aboriginal and Torres Strait Islander Forum (ERLGATSIF), the Local Government Aboriginal Network Annual Conference, and the Policy Officer (Aboriginal) role within the administration of LGNSW.</p> <p>3. In consultation with First Nations Peoples, promotes the 'Collaborate' program currently featured on the LGNSW website &lt;<a href="http://collaboratensw.org/">http://collaboratensw.org/</a>&gt;, especially those initiatives within 'Collaborate', which seek to interest and train more Aboriginal and Torres Strait Islander peoples in the process of being candidates for the 2020 NSW local government elections.</p> <p>4. Receives and notes the following short report on the recent activities of LGAN by Cr Wy Kanak, President, LGAN:  <b>**SEE MINUTES FOR FULL EXTRACT</b></p>	CA&O	Active	
19/03/2019	CM/8.15/19.03	Neighbour Day 2019 - Challenging Loneliness (A19/0173)	<p>1. Council promotes and supports, with a program of social media activity, 'Neighbour Day' on Sunday, 31 March 2019, which focuses this year on 'Challenging Loneliness'.</p> <p>2. The 'Challenging Loneliness' program is to include:</p> <p>(a) Inviting the community of Waverley to engage through social media with Neighbour Day's website and suggested activities attached to this motion.</p> <p>(b) Continuing to support programs and activities through the Mill Hill Seniors Centre focused on 'Challenging Loneliness'.</p> <p>3. The Mayor and Deputy Mayor release a joint media statement alerting the community to this year's Neighbour Day theme and activity focus.</p> <p>4. Officers facilitate a Mayor's Neighbourhood Day event on Sunday, 31 March, or other suitable date, at Waverley Library.</p>	CS&OI	Finalised	Finalised
16/04/2019	CM/8.1/19.04	Voluntary Planning Agreements and Affordable Housing Program (A13/0099)	<p>1. Notes that a Councillor workshop on strategic planning matters is now scheduled to be held on the 28 May 2019.</p> <p>2. As part of the workshop, considers modification of the Planning Agreement Policy such that the proportion of contributions that is set aside for Waverley's Affordable Housing Program fund be increased from 10% to 25%.</p> <p>3. Notes that Waverley Council Planning Agreement Policy 2014 applies to any development application that exceeds standards under Waverley Local Environment Plan (LEP) and is referred to by Waverley Development Control Plan (DCP).</p> <p>4. Notes that housing is relatively very expensive in Waverley which mitigates against the population diversity of which Waverley has been historically supportive.</p> <p>5. Notes that, although the coverage of State Environmental Planning Policy (SEPP) 70 (Affordable Housing) has been recently increased to all Councils in NSW, there are still a large number of steps and a lot of time required before SEPP 70 could be operational, and even then there are no guarantees; so a quicker route to increasing the amount of affordable housing is the above change to the Planning Agreement Policy.</p>	PE&R	Finalised	
16/04/2019	CM/8.2/19.04	Taxi Rank outside the Former Bronte RSL Site, 113 Macpherson Street, Bronte (A04/0704)	That Council investigates the reinstatement of the taxi rank outside the former Bronte RSL site at 113 Macpherson Street, Bronte, and reports back to Council before referring the matter to the Waverley Traffic Committee.	CA&O	Active	

## NOTICES OF MOTION

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
16/04/2019	CM/8.3/19.04	Street Pedestrianisation Pilots (A03/0042-04)	<ol style="list-style-type: none"> <li>Notes its previous resolution of 20 February 2018 concerning street pedestrianisation.</li> <li>Following Council endorsement of the report from the February 2018 resolution: <ol style="list-style-type: none"> <li>Undertakes street pedestrianisation pilots for: <ol style="list-style-type: none"> <li>St James Road, Bondi Junction.</li> <li>Cox Avenue, Bondi.</li> <li>Miller Street, Bondi.</li> <li>Busby Parade, Bronte.</li> </ol> </li> <li>Undertakes appropriate training of parents and residents to ensure the safety of children playing in the street.</li> </ol> </li> <li>Applies for any relevant funding that may support such a program.</li> </ol>	CA&O	Active	Report has been prepared and will be submitted to 18 June 2019 Council Meeting
16/04/2019	CM/8.4/19.04	Jessie Street Reserve - Native Food Garden and Indigenous Learning Centre (A19/0171)	<ol style="list-style-type: none"> <li>Council investigates developing Jessie Street Reserve (corner of Murray Street and Belgrave Street, Bronte) into a native food garden and indigenous learning centre to enhance local understanding of local indigenous culture and increase indigenous business and employment.</li> <li>The investigation consider: <ol style="list-style-type: none"> <li>The integration of the centre as part of the Waverley Council Reconciliation Action Plan.</li> <li>Plans and designs for a native garden with an education area that will require extensive landscaping to make the most of a small place.</li> <li>User safety, as it is located next to a busy road.</li> <li>Security, to ensure it is not misused at night and causes concern for neighbours.</li> <li>Suitable local indigenous businesses with the capacity to plan, plant and maintain the garden.</li> <li>Resident and Bronte Precinct feedback.</li> <li>Costings for the establishment and ongoing maintenance of this space.</li> </ol> </li> <li>Council consults elders and other relevant Aboriginal and Torres Strait Islander organisations.</li> <li>Council officers report back to Council on the outcome of the investigation.</li> </ol>	PE&R	Active	
16/04/2019	CM/8.5/19.04	Tender Evaluation Criteria (A15/0533)	<ol style="list-style-type: none"> <li>Includes all relevant tender decision-making criteria within Council tender reports, including mandatory or pass/fail or gateway criteria.</li> <li>Receives a report analysing approaches for giving greater consideration to sustainability/quadruple bottom line criteria and quality management within both Council procurement/tendering criteria and Council project selection, specification and design processes, including information on key sustainability elements of the new Procurement Policy and Procedure.</li> </ol>	Finance	Active	A report is pending on the new Procurement procedures, which is in its final stages of completion. This report will also include a response to all matters raised, in particular the area of sustainability. There are projects underway currently which are targeting particular projects such as catering and cleaning services which require specific conditions to address the sustainability issue. A further project underway is also looking at a broader context to embed environmental sustainability into the way Council purchases goods and services.
16/04/2019	CM/8.6/19.04	Parking Prevention Blister at the Intersection of Ocean Street and Birrell Street, Bondi (A03/0772)	<ol style="list-style-type: none"> <li>Investigates the feasibility of establishing a blister on the western corner of Ocean Street at its junction with Birrell Street.</li> <li>Notes that the blister is to be designed in such a way that prevents parking within approximately eight metres of the corner (Road Rules require 10 metres), as far as the tree which is planted in the roadway, to improve sight distances.</li> <li>Notes that the blister could include planting of low shrubbery in the blister footprint and could include harder design features to prevent drivers parking on the blister.</li> <li>Notes that the blister could incorporate the existing tree at its northern end.</li> </ol>	CA&O	Active	Plan has been prepared and will be submitted to Waverley Traffic Committee

## NOTICES OF MOTION

Date	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
16/04/2019	CM/8.7/19.04	State of Climate Emergency (A02/0131)	<ol style="list-style-type: none"> <li>1. Recognises that human-induced climate change represents one of the greatest threats to civilisation and other species, and that it is still possible to prevent the most catastrophic outcomes if, and only if, societies take urgent action.</li> <li>2. Urgently implements activities to drastically reduce greenhouse gas emissions of Council and the community so that global temperature rise can be limited to 1.5°C</li> <li>3. Notes that there are many environmental programs run by Council that children within the local government area can involve themselves with for the improvement of the Waverley community.</li> <li>4. Congratulates the schoolchildren who went on strike on 30 November 2018 and 15 March 2019 in order to learn about and demonstrate their knowledge of the state of climate emergency, their democratic rights and their fears about the future, and who have learnt much more about civics and the political process than if they had stayed at school. And notes that they are showing more environmental and political nous than some of their destructive and selfish elders.</li> <li>5. Informs the following State MPs in the table below of the contents of this motion: <b>**SEE FULL MINUTES FOR TABLE</b></li> </ol>	PE&R	Active	
16/04/2019	CM/8.8/19.04	Festive Lights, Decorations and Banners (A18/0548)	<ol style="list-style-type: none"> <li>1. Council implements an enhanced and improved festive celebration of Hanuka and Christmas for this year, 2019, which may include: <ol style="list-style-type: none"> <li>(a) Low voltage LED lighting of selected trees, buildings and landmarks.</li> <li>(b) Banners.</li> <li>(c) Festive decorations.</li> </ol> </li> <li>2. Identifies key sites, such as Campbell Parade, Norman Lee Place, Charing Cross Village and Bondi Junction Mall, while being cognisant of RMS rules concerning state roads, traffic signals and pedestrian crossings.</li> <li>3. A timely report come to Council concerning purchase and set up of this festive celebration.</li> <li>4. A festive celebration strategy be developed for subsequent years based on learnings from this year.</li> </ol>	PE&R	Active	
16/04/2019	CM/8.9/19.04	Traffic and Pedestrian Safety in Streets Bounded by Bondi Road, Old South Head Road and Flood Street (A03/0042-04)	<ol style="list-style-type: none"> <li>1. Investigates the intersection of Paul Street and Kenilworth Street to address pedestrian and vehicle safety.</li> <li>2. Identifies alternative solutions to prohibit large vehicles, including articulated vehicles (semi-trailers and truck trailer combinations), in Paul Street and the western end of Kenilworth Street.</li> <li>3. Prepares a report for Waverley Traffic Committee consideration.</li> </ol>	CA&O	Active	Report considered by Waverley Traffic Committee on 23 May 2019

**REPORT**  
**CM/7.9/19.06**

**Subject:** Street Pedestrianisation - Trial of Pilot Streets

**TRIM No:** A03/0042-04

**Author:** Kablan Mowad, Senior Traffic Engineer

**Director:** Emily Scott, Director, Community, Assets and Operations

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**RECOMMENDATION:**

That:

1. Council further investigates pilot pedestrianisation schemes in:
  - (a) St James Road, Bondi Junction, north of Gowrie Street/Gowrie Street Reserve.
  - (b) St James Road, Bondi Junction, from York Place to Gowrie Street Reserve.
  - (c) Miller Street, Bondi.
  - (d) Busby Parade, Bronte, from Maroo Avenue to Busby Lane.
2. Council does not include Cox Avenue, Bondi Beach, in the pedestrianisation pilot scheme, having regard to its close proximity to the Bondi Beach and the Bondi Beach shopping strip, and the impact the closure will have on street parking in that vicinity while the street is closed.
3. A report be submitted to the Waverley Traffic Committee seeking approval in principle of the endorsed roadways being temporarily closed to traffic for the purpose of implementing a pilot pedestrianisation scheme on days of the week and times of the day to be determined.
4. Following approval in principle by the Waverley Traffic Committee to temporarily close the endorsed roadways, Council officers:
  - (a) Survey residents of the endorsed roadways to determine the support or otherwise of the introduction of a pilot pedestrianisation scheme, and, in those streets agreed to by residents for the introduction of a pilot scheme, determine the days of the week and time of the day the majority suggest the roadway be closed.
  - (b) Assess the suitability of the roadway for the scheme and whether or not it requires adapting/modifying with respect to its surfacing, greening, sun protection and any other relevant factors.
  - (c) Consult relevant state authorities and others that may be directly/indirectly affected as a result of the temporary and frequent closing of the roadways.
5. For those roadways receiving positive resident feedback on the introduction of a pilot pedestrianisation scheme, a further report be submitted to Council detailing:

- (a) An implementation strategy including details of required training of the public to effect the road closures.
- (b) The goals of the scheme and how it is proposed to measure their success or otherwise.
- (c) Initial and recurrent costings associated with the temporary road closures.
- (d) Sources of funding that may support the introduction of pedestrianisation schemes.

### 1. Executive Summary

At its meeting on 16 April 2019, Council resolved to implement pilot pedestrianisation schemes in selected streets whereby a roadway is closed on set days and at set times to allow children and others to occupy the roadway to exercise, play etc. This report highlights some issues that are associated with closing a roadway for use by the public, and seeks an endorsement of the streets to be included in the trial.

### 2. Introduction/Background

Council officers have been requested to carry out an investigation into trialling a pilot scheme to pedestrianise the following streets:

- St James Road, Bondi Junction.
- Cox Avenue, Bondi Beach.
- Miller Street, Bondi.
- Busby Parade, Bronte.

Pedestrianisation of a street involves closing the roadway on a temporary basis on set days and times in consultation with residents in order for children and others to use the road space as a play/recreation area.

### 3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 16 April 2019	CM/8.3/19.04	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Notes its previous resolution of 20 February 2018 concerning street pedestrianisation.</li> <li>2. Following Council endorsement of the report from the February 2018 resolution: <ol style="list-style-type: none"> <li>(a) Undertakes street pedestrianisation pilots for: <ol style="list-style-type: none"> <li>(i) St James Road, Bondi Junction.</li> <li>(ii) Cox Avenue, Bondi.</li> <li>(iii) Miller Street, Bondi.</li> <li>(iv) Busby Parade, Bronte.</li> </ol> </li> <li>(b) Undertakes appropriate training of parents and residents to ensure the safety of children playing in the street.</li> </ol> </li> </ol>

		3. Applies for any relevant funding that may support such a program.
Council 20 February 2018	CM/8.6/18.02	<p>That, given latest scientific studies showing the pedestrianisation of selected streets have increased youngsters' activity fivefold, Council:</p> <ol style="list-style-type: none"> <li>1. Investigates the trialling of one pilot in each Ward including: <ol style="list-style-type: none"> <li>(a) Identifying a suitable location, such as a lane or quiet street.</li> <li>(b) Determining suitable times and durations for the closure of the pilot sites.</li> <li>(c) Adapting/modifying the trial sites to provide appropriate surfaces, greening, sun protection and other relevant actions that may be necessary.</li> </ol> </li> <li>2. Consults with residents, children and community in the development of these pilots in order to: <ol style="list-style-type: none"> <li>(a) Establish clear goals.</li> <li>(b) Identify measurement processes to evaluate the success of the initiatives against these criteria.</li> </ol> </li> <li>3. Consults with relevant state authorities and others.</li> <li>4. Allocates suitable budget subject to the outcome of the investigation.</li> <li>5. Provides a report to Council detailing the above including an implementation strategy.</li> </ol>

#### 4. Discussion

The proposed street pedestrianisation pilot scheme involves certain local roads being temporarily closed to traffic on approved days and at approved times to allow children to play on the roadway when there are minimal traffic movements in the street. The road closures are proposed to be managed by residents volunteering to be trained as RMS-accredited traffic controllers and to be present at each of the closure points to control exit and entry movements and provide advice if required to those not familiar with the area.

The following matters need to be considered in any pilot scheme:

- Availability of volunteers willing to undertake training to become RMS-accredited traffic controllers.
- Trained volunteers not continuing in the short-term, requiring new volunteers to be trained.
- How/where will traffic control signage and barriers forming the road closures be stored.

- Non-residents who park vehicles in the street and unaware of the closure may have difficulties accessing their vehicles.
- Impact on street parking in nearby streets as a result of the pilot street being closed and not being accessible other than to resident or visitor vehicles.
- Access for emergency vehicles.
- Increased exposure to Council for a public liability claim should a child/adult playing in the street trip and fall on a pothole or uneven area.
- Responsibility for public liability and any other related insurances.
- Should there be a reduced speed limit in the street when closed with children and others playing on the carriageway.
- Should there be a total ban on vehicle movements in the street, as is the case in some overseas countries, during closure times to improve pedestrian safety.
- Should signs be permanently erected at closure points to notify the general public of the days and times the street is to be closed as the closures are on a regular basis, not one-off closures.
- Any side streets entering the closed section of roadway will also need to be closed with barriers and have traffic controllers.
- Streets with changes in horizontal alignment/bends or vertical alignment/crests may cause safety issues when children may not be readily seen by drivers.
- Each street to be closed requires the prior approval of the Waverley Traffic Committee and prior approval of a Traffic Management Plan (TMP) by RMS.

Officers inspected each of the nominated streets proposed to be included in the pilot scheme and made a number of observations. It is noted that during the closures, parking may be affected, including vehicles that have been parked by non-residents of the street. It was also noted that cul-de-sac streets would be preferred for these types of road closures as they:

- Minimise resources required to close the road (i.e. reduced number of traffic controllers and signage required).
- Reduce the impact of detouring traffic around the closure point.

An assessment of the streets suggested for the pilot scheme is as follows.

### **St James Road, Bondi Junction**

St James Road in the section north of the St James Road Reserve/Gowrie Avenue is currently a through road. However, it is proposed to permanently close St James Road at Oxford Street at its northern end as part of the Bondi Junction cycleway project. It is recommended that any closure of St James Road Include Gowrie Street and Ruthven Lane to avoid drivers entering Gowrie Avenue at Ruthven Street and having to turn around at the southern end of Ruthven Lane to travel back to Ruthven Street or alternatively travel north along Ruthven Lane which is very narrow, two-way street with a sharp bend at its northern end making access for vehicles difficult. St James Road from York Road to Gowrie Street Reserve in the north is a cul-de-sac at the reserve. No significant issues using both sections of this street in a pedestrianisation pilot.





Figure 1. St James Road, Bondi Junction north of Gowrie Street/Gowrie Street Reserve.

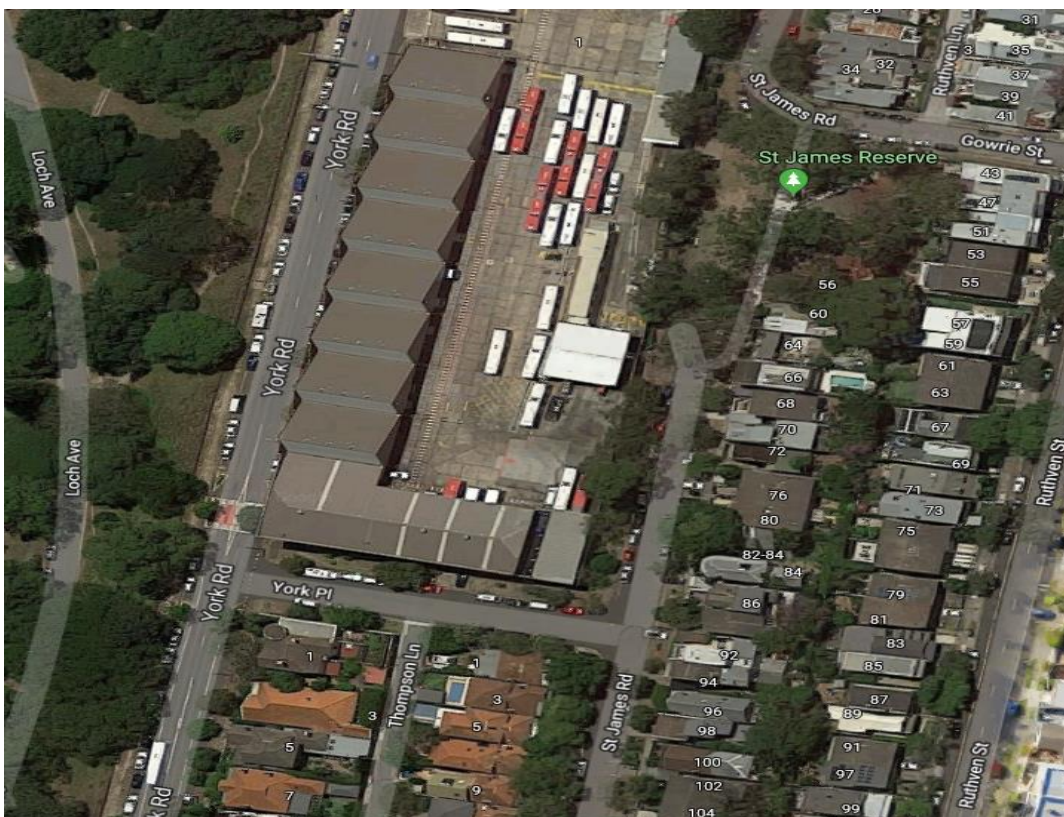


Figure 2. St James Road, Bondi Junction from York Road to Gowrie Street Reserve.



### Cox Avenue, Bondi Beach

Cox Avenue is a no through road with a cul-de-sac at O'Brien Street/Hall Street. The street is in close proximity to the Bondi Beach and Bondi Beach shopping precinct and is used for parking by residents, beachgoers and shoppers both day and night. Cox Avenue carries a large amount of angle parked vehicles on one side. While the street is a cul-de-sac, the proximity of the street to the beach and retail strip on Hall Street, combined with the quantum of parking available, does not make this street suitable for pedestrianisation for the following reasons:

- It will increase the demand for parking in nearby streets when the road is closed, particularly if closed on weekends.
- Children playing on the roadway in the vicinity of the bend may not be seen by drivers when approaching the bend from the west.

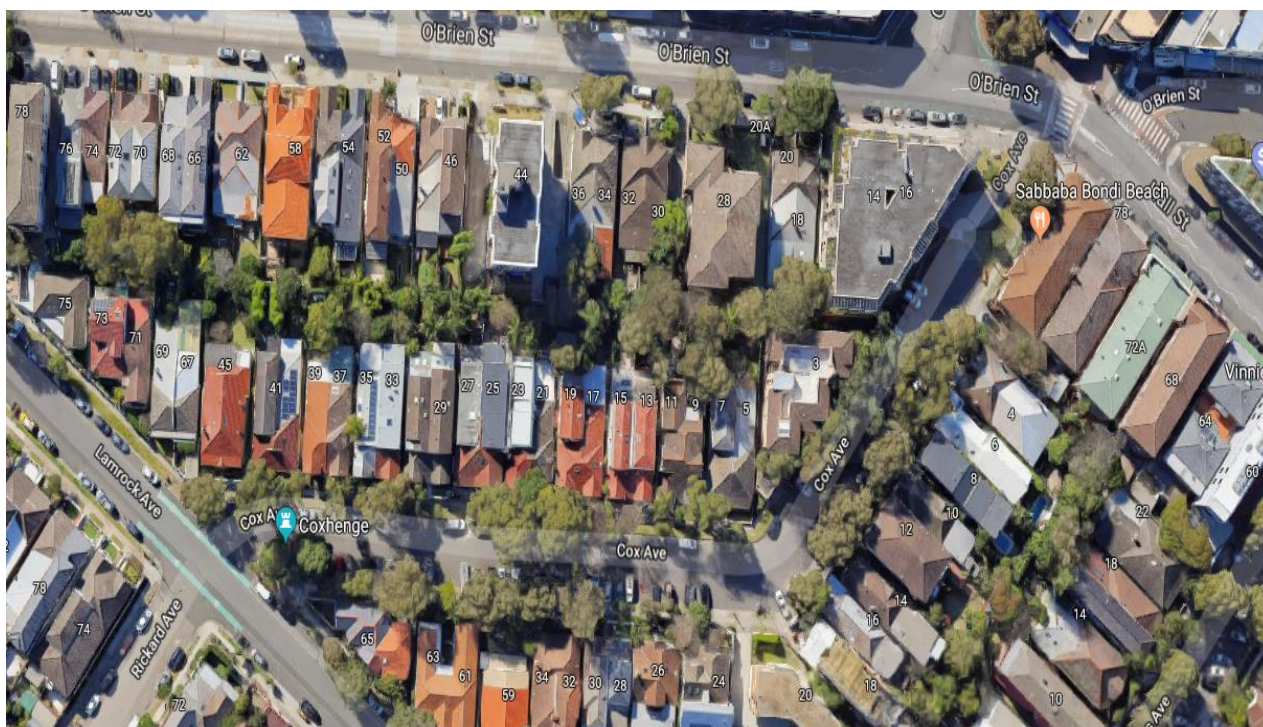


Figure 3. Cox Avenue, Bondi Beach.

### Miller Street, Bondi

Miller Street is a through road running between Castlefield Street and Imperial Avenue. The street has a wide carriageway and low traffic volumes. There are no significant issues using this street in a pedestrianisation pilot.





Figure 4. Miller Street Bondi.

#### Busby Parade, Bronte

Busby Parade is a through road, but relatively narrow. The street has been recently approved for the introduction of a one-way movement eastbound. Busby Parade is traversed by Busby Lane at its eastern end. To avoid Busby Lane having to be closed at both ends, which will impact traffic movements, it is recommended the closure of Busby Parade take place from Maroo Street in the west to Busby Lane in the east. There are no significant issues using this street in a pedestrianisation pilot.



Figure 5. Busby Parade, Bronte.

**5. Financial impact statement/Timeframe/Consultation**

There is no impact on Council's budget at this stage. A further report on this matter will provide an indication of initial and recurrent costings and of any external sources of funding for pedestrianisation schemes.

**6. Conclusion**

It is recommended that those streets endorsed by Council for inclusion in a pilot pedestrianisation scheme whereby the streets are closed on a temporary and regular basis be the subject of a report to the Waverley Traffic Committee. It is a requirement under the delegation given to Council by the RMS involving temporary and permanent road closures for the Committee to give approval in principle to the roads being temporarily closed. Should the Committee give approval in principle to the trialling of the schemes, Council officers will proceed with consultation and surveying of residents and others prior to a further report on the matter being brought back to Council.

**7. Attachments**

Nil .

## REPORT CM/7.10/19.06



**Subject:** Appointment of Native Title Manager

**TRIM No:** A14/0201

**Author:** Andrew Best, Manager, Facilities

**Director:** Emily Scott, Director, Community, Assets and Operations

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### RECOMMENDATION:

That Council, in its capacity as the person responsible for land under the *Crown Land Management Act 2016*, appoints Council employee, John Andrews, as Native Title Manager as required by section 8.6 of the *Crown Land Management Act 2016*.

#### 1. Executive Summary

The *Crown Land Management Act 2016* (CLM Act) provides that Council must engage a qualified Native Title Manager to oversee and approve dealings that may affect native title to ensure they are valid under native title legislation.

The name of the person appointed by Council must be provided to Crown Lands between 30 June and 31 October each year.

Council's Property Coordinator John Andrews has undertaken the required Native Title Manager Training course and it is recommended that he be appointed as Council's Native Title Manager.

Council views this appointment as a method for improving how it deals with native title matters, and, in particular, its proactivity in consulting with, or addressing concerns of, indigenous people with potential native title interests in Waverley.

#### 2. Introduction/Background

The CLM Act was passed by the New South Wales Parliament on 9 September 2016 and formally came into effect on 1 July 2018. A key foundation of the new legislation is that it enables Councils to manage Crown Reserves as it would community land under the *Local Government Act 1993* with less State Government oversight.

For the first time, Crown land legislation includes specific provisions to facilitate compliance with the *Native Title Act 1993*. Native title refers to the rights and interests in relation to land and waters held continuously by Aboriginal people under their traditional laws and customs, recognised by Australian law.

The advice and oversight of Native Title Managers will apply to certain land management dealings including the issuing of leases, licences and permits. Section 8.6 of the CLM Act states:

**Employment or engagement of Native Title Manager**

*(1) A responsible person for relevant land must employ or engage at least one Native Title Manager to ensure the person's dealings with the land comply with any applicable provisions of the native title legislation.*

*(2) A Native Title Manager must have approved training or qualifications.*

To satisfy section 8.6(2), the nominated Council officer has attended an initial training course run by Crown Lands and another more recent course held on 16 April 2019. To comply with the purposes of the CLM Act, the name of Council's nominated Native Title Manager must be provided to Crown Lands between 30 June and 31 October of each year.

**3. Relevant Council Resolutions**

Nil.

**4. Discussion**

Although the CLM Act was passed by NSW Parliament on 9 September 2016, the Act didn't come into force until 1 July 2018. The new requirements relating to Native Title under the Act led to many Council's seeking training on the issue. The roll out by Crown Lands Office of the new Act and the training pertaining to the Native Title Manager position has been problematic and many Councils appear to be having difficulty with taking on the legal and administrative functions associated with the position. While some initial training has been provided, it is anticipated that further training will be required to assist Councils in meeting the requirements of the CLM Act.

A small amount of grant funding has been made available by Crown Lands to help Council's resource the new position however this funding has been allocated to larger rural Council's that have been more greatly impacted by the new requirements.

It is anticipated that the Native Title Manager will be required to provide internal advice and approvals in matters relating to leasing and licensing on Crown Reserves. However, as this is a new role, the full extent of the duties of the role are not known.

Due to the lack of certainty over the requirements of the new role, the Facilities team has felt it prudent to continue to seek legal advice on native title issues during this interim period, to ensure that Council meets all requirements of the CLM Act.

**5. Financial impact statement/Timeframe/Consultation**

The Property Co-ordinator position is resourced through the Facilities team budget. The facilities team has access to a legal budget for use when further advice is required.

**6. Conclusion**

It is recommended that Council appoints Council's Property Co-ordinator, John Andrews, as the Native Title Manager.

**7. Attachments**

Nil.



**REPORT  
CM/7.11/19.06**

**Subject:** Eastgate Car Park - Projects Update

**TRIM No:** A17/0529

**Author:** Colin Handsaker, Manager, Customer Parking  
Tanya Potts, Manager, Customer Service

**Director:** John Clark, Director, Customer Service and Organisation Improvement

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**RECOMMENDATION:**

That Council:

1. Notes the upgrades and improved safety measures that have been implemented in all three Council car parks, as outlined in this report.
2. Converts the Spring Street exit from Eastgate Car Park into one lane.
3. Does not convert the Spring Street exit of Eastgate Car Park into retail space due to a lack of suitable space and the close proximity of pedestrians.
4. Relocates the parents with prams parking spaces in Eastgate Car Park to adjacent to the mobility parking spaces.
5. Makes no change to the two-way entry and exit from Eastgate Car Park to Newland Street.

**1. Executive Summary**

In October 2015, Council resolved that officers investigate the installation of a Parking Guidance System and additional signage at each of its three car parks to improve traffic flow, wayfinding and safety. At this meeting Council also approved the painting of the three car parks as well as the installation of improved lighting systems in the Eastgate and Hollywood Avenue Car Parks. The restoration works and the installation of a Parking Guidance System, additional signage and improved lighting have been completed.

Council further requested that officers investigate and report back to Council on a number of items relating to both the operations and amenity of the Eastgate Car Park, including options to improve the façade, the impact of closing the Spring Street exit, solutions to increase the safety for pedestrians at all entry/exit points and a cost-benefit analysis of the conversion of the Spring Street exit into retail space.

This report provides the outcome of the investigation into each of these items and recommends the permanent conversion of the Spring Street exit from the Eastgate Car Park into one lane.

**2. Introduction/Background**

Council shares ownership of the Eastgate building with two other partners: ISPT, the owners of Eastgate Shopping Centre, and the owners corporation. An Eastgate Cost Share Committee is in place which governs shared property and relevant matters, with representation from ISPT (Shopping Centre), Council and the owners corporation.

Council operates Eastgate Car Park as a public car park with 896 parking spaces. Approximately two thirds of the car parking spaces are owned by Council, with the remaining third of the spaces owned by ISPT. The car park is in close proximity to Bondi Junction train station and is used by shoppers visiting Eastgate and Bondi Junction, as well as Bondi Junction workers.

Council also operates two further car parks within Bondi Junction: the Library Car Park and Hollywood Avenue Car Park. The Library Car Park has 122 parking spaces and Hollywood Avenue Car Park has 173 parking spaces.

### 3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 19 June 2018	CM/7.8/18.06	<p>That Council:</p> <ol style="list-style-type: none"> <li>Notes that the project to replace the awning and lower façade tiling of the Eastgate building is in the 2018–19 Capital Works Program.</li> <li>Approves expanding the scope of the project to include a treatment to the upper façade and vertical pylons located above the awning, as per Option 1 in this report.</li> <li>Notes that this project is identified in the Long Term Financial Plan, with funding from the Investment Strategy Reserve.</li> <li>Brings forward \$650,000 of future funding allocation for the Eastgate awning and façade project from the Long term Financial Plan Year 2020/21 for inclusion in the 2018/19 budget to cover the proposed additional costs associated with the expanded scope of the project.</li> <li>Supports, in principle, the lodgement of a development application for the proposed works.</li> </ol>
Council 20 October 2015	CM/10.3/15.10	<p>That:</p> <ol style="list-style-type: none"> <li>The report be treated as confidential in accordance with section 11(3) of the <i>Local Government Act 1993</i>, as it relates to a matter specified in section 10A(2) of the <i>Local Government Act 1993</i>.</li> <li>Council no longer proceed with the resolutions dated September 2007 and October 2014 to investigate conversion of car parking spaces in Eastgate Car Park to commercial space.</li> <li>Council places the Façade project on hold pending further discussions with the other owners of the Eastgate building.</li> <li>Council Officers investigate and report back on the following:               <ol style="list-style-type: none"> <li>Alternative options to improve the Eastgate Façade including painting and opportunities for lighting and</li> </ol> </li> </ol>



		<p>public art.</p> <ul style="list-style-type: none"> <li>(b) The impact on traffic flow of closing the Spring Street exit of Eastgate Car Park.</li> <li>(c) A cost-benefit analysis of the conversion of the Spring Street exit of Eastgate Car Park into retail space.</li> <li>(d) Additional solutions to increase the safety for pedestrians at all entry/exit points of Eastgate Car Park.</li> <li>(e) Ticketless parking.</li> <li>(f) Relocating Parents with Prams parking spaces to adjacent to the mobility parking spaces.</li> <li>(g) The current operations of the two way entry and exit and its impact on Newland Street.</li> </ul> <p>5. Council approves public tenders to be called for the following:</p> <ul style="list-style-type: none"> <li>(a) The design, supply and installation of a zone counting Parking Guidance System at Eastgate, Hollywood Avenue and the Library Car Parks.</li> <li>(b) The design, supply and installation of additional signage in Eastgate, Hollywood Avenue and the Library Car Parks to improve traffic flow, wayfinding and safety.</li> <li>(c) The cleaning and painting of Eastgate Car Park and the painting of Hollywood Avenue Car Park and the Library Car Park.</li> <li>(d) The design, supply and installation of improved lighting systems in Eastgate and Hollywood Avenue Car Parks.</li> </ul> <p>6. Council approves the relevant budget amendments as outlined in section 5 of this report.</p>
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#### 4. Discussion

In October 2015, Council considered a report on the Eastgate Car Park and requested that officers investigate and report back to Council on a number of items relating to the operations and amenity of the car park.

The outcome of the investigation into each of these items is provided below.

##### **(a) Alternative options to improve the Eastgate Façade including painting and opportunities for lighting and public art**

A report on the Eastgate Awning and Façade project was submitted to Council at its meeting on 19 June 2018 and Council approved the recommendations, including the replacement of the awning and lower

façade tiling. Council's contribution to the project is approximately \$1.6 million which has been included in the 2018–19 Capital Works Program. Council also approved the recommendation that a Development Application to be lodged for the project which would include the painting and cladding of the upper façade and vertical pylons located above the awning.

The development application for the above work was approved on 27 March 2019 and included the replacement of the current awning and tiles on the lower fascia, the painting and cladding of the upper fascia and the cladding of the pylons.

This project is the culmination of extensive planning and negotiations between the Eastgate Cost Share Committee members and will alleviate the safety concerns over the existing awning whilst delivering a fresh new look to the building. The Eastgate Cost Share Committee has resolved to appoint a builder, with work scheduled to commence in July 2019.

**(b) The impact on traffic flow of closing the Spring Street exit of Eastgate Car Park**

In April 2016, Council engaged a traffic and transport consultant to review the potential impact of closing the Spring Street exit from the Eastgate Car Park. The consultant reported that closure of the Spring Street exit would have no major impact on the traffic flow in the streets surrounding the Eastgate Shopping Centre and recommended a trial closure to properly assess the potential traffic impact.

Following discussions with ISPT on how the trial closure would impact customers of the Eastgate Shopping Centre, it was agreed that Council investigate the closure of only one exit lane at the Spring Street exit. Subsequently, a trial closure of one exit lane was undertaken from July 2017.

An analysis of the traffic flow surrounding the Eastgate Car Park, both before and after the closure of one lane at the Spring Street exit, demonstrates that the closure has not had a significant impact on traffic flow in the surrounding area. The flow of traffic has improved at the intersection of Newland Street and Spring Street during the afternoon peak and there has been no significant impact to traffic flow at the intersections at Newland Street and Ebley Street and at Bronte Road and Ebley Street as a result of consolidating the Spring Street exit from two lanes to one lane.

Therefore, Council officers have prepared a concept design for permanently converting the Spring Street exit from the Eastgate Car Park into one central lane. Following approval from Council, a consultant will be appointed to carry out a detailed design for the permanent one lane exit to Spring Street with funding included in the 2019–20 Capital Works Program and the Buildings Program.

See Attachment 1 for the concept design for the Spring Street exit conversion.

**(c) A cost-benefit analysis of the conversion of the Spring Street exit of Eastgate Car Park into retail space**

The conversion of the Spring Street exit of Eastgate Car Park into retail space is not recommended due to the close proximity of pedestrians to the vehicles departing from the exit.

The concept design for the conversion of the Spring Street exit into one lane recommends that the lane be positioned in the centre of the current exit, leaving inadequate space for a retail/commercial premises. An inspection of the existing Council owned storage room confirms that there is insufficient space for a vendor to operate, regardless of where the one lane exit is positioned.

**(d) Additional solutions to increase the safety for pedestrians at all entry/exit points of Eastgate Car Park**

At the request of Council at its meeting in October 2015, Council officers installed and updated the following key safety measures at the exits from all three car parks:

- Installation of new speed humps.
- Installation or replacement of pedestrian mirrors.
- Updating of pedestrian flashing warning lights.
- New and or updated signage and line markings.

In July 2016, Council officers engaged a consultant to identify additional pedestrian safety measures at the entry and exit points of all three car parks that should be considered by Council. The following recommendations for the improvement of pedestrian safety were subsequently implemented in each car park:

- Improved lighting at exit points.
- Relocation and reduction of speed humps.
- Maintenance of mirrors and flashing lights.
- Removal of excessive and non-standard signage.

The consultant also recommended that the Spring Street exit from the Eastgate Car Park be permanently converted into one lane or that there be a total closure of the exit to improve pedestrian safety.

Each of the above improvements have now been completed, with the exception of the permanent reduction of the Spring Street exit into one lane.

#### **(e) Ticketless parking**

In November 2018, Council engaged a consultant to write the tender specification for the supply and installation of a ticketless parking system for all three Council car parks. The tender was available online from 11 April 2019 to 9 May 2019.

The procurement process is currently underway, with a report on the tender evaluation to be submitted to Council at its July meeting. If approved by Council, the installation of the ticketless parking system is expected to commence in early 2019–20, with budget included in the 2019–20 Capital Works Program.

#### **(f) Relocating parents with prams parking spaces to adjacent to the mobility parking spaces**

Council officers have investigated the impact of relocating the marked pram parking spaces from their current location near the intersection of several traffic circulation lanes to spaces adjacent to the current mobility parking spaces.

An inspection revealed that the relocation of these spaces would benefit customers with prams, as the spaces are slightly wider than the current spaces making access for parents easier. If approved by Council, the relocation of the spaces could be completed in 2019–20 using existing budget for the amended line marking.

#### **(g) The current operations of the two-way entry and exit and its impact on Newland Street**

The current configuration of the Newland Street entry/exit has been in place since approximately late 2013. Prior to this, both lanes were entry lanes for vehicles entering from Newland Street.

There has been no formal study undertaken by Council officers on the impact of the change from dual entry lanes to entry/exit lanes. However, anecdotal evidence from car park staff and a lack of formal complaints from local residents and car park patrons indicates that the impact to traffic of the two-way entry and exit from Newland Street is minimal. Additionally, the installation of a Parking Guidance System and additional signage has assisted with the internal flow of traffic at all entry and exit points. It is therefore

recommended that there be no change to the two-way entry and exit from the Eastgate Car Park to Newland Street.

## **5. Financial impact statement/Timeframe/Consultation**

### **Financial impact statement**

The cost estimate for the consultant to prepare the detailed design for the permanent conversion of the Spring Street exit into one lane is approximately \$50,000. This is included in the 2019–20 Capital Works Program and the Buildings Program.

### **Timeframe**

The start date for the conversion of the Spring Street exit from Eastgate Car Park into one central lane is to be determined once the detail design is finalised and the budget confirmed.

### **Consultation**

As part of the recent Eastgate Car Park agreement with ISPT, the conversion of the Spring Street exit into one lane has been agreed by ISPT. Consultation on the detailed design will take place with ISPT and the final design will also be presented to the Eastgate Cost Sharing Committee.

## **6. Conclusion**

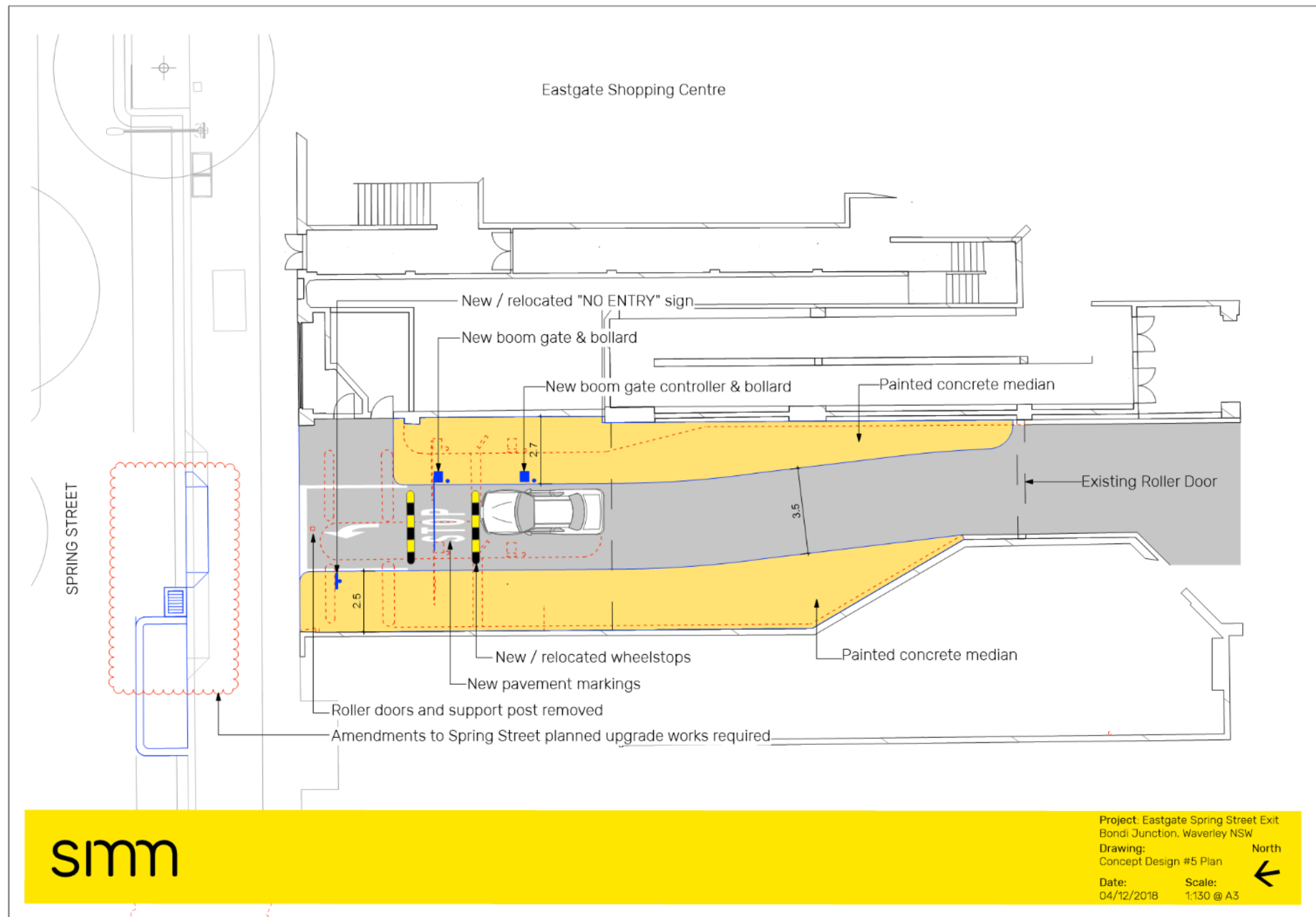
At its meeting in October 2015, Council resolved that officers investigate the installation of a Parking Guidance System and additional signage at each of its three car parks. Council also approved painting works and the installation of improved lighting systems. These restoration works have been completed and a Parking Guidance System, additional signage and improved lighting have been installed.

Council further requested that officers investigate and report back to Council on a number of items relating to both the operations and amenity of the Eastgate Car Park, including options to improve the façade, the impact of closing the Spring Street exit, solutions to increase the safety for pedestrians at all entry/exit points and a cost-benefit analysis of the conversion of the Spring Street exit into retail space.

This report provides the outcome of the investigation into these items and recommends the permanent conversion of the Spring Street exit from the Eastgate Car Park into one lane.

## **7. Attachments**

1. Concept design for the Spring Street exit conversion [↓](#) .



## REPORT CM/7.12/19.06



**Subject:** Eastgate Car Park - Level 3 Entrance Foyer - Licence Extension to Kmart

**TRIM No:** A02/0366

**Author:** John Andrews, Property Co-ordinator

**Director:** Emily Scott, Director, Community, Assets and Operations

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### RECOMMENDATION:

That Council:

1. Extends the licence agreement with Kmart Australia Ltd in line with the terms and conditions contained in this report pertaining to the entrance foyer on level 3 of Eastgate Car Park.
2. Authorises the General Manager to finalise the negotiations and execute the licence on behalf of Council.

#### 1. Executive Summary

The Eastgate car park, which is owned by Council, is part of the Eastgate retail shopping arcade and residential towers.

The retail arcade has Kmart Australia Ltd as one of the anchor tenants and this shop is located adjacent to level 3 of the car park. The access into the shop is either from escalators coming down from the retail arcade above or by walking through Council's car park on level 3.

As the entrance from the car park into Kmart is critical for pedestrian access, Council entered into a licence for the area immediately adjacent to the store.

While this agreement with Council has been in place for many years, it is shorter than the retail lease Kmart Australia Ltd has with the owner of the shopping arcade. This has been identified as a potential risk to Kmart, and it would like to extend the licence with Council, so it aligns with the retail shop lease.

#### 2. Introduction/Background

The current licence that Council has with Kmart Australia Ltd is for five years with a five-year option. It commenced on 21 August 2013 and will expire on the 20 August 2023. The rent is \$56,115 per annum + GST with annual increases by the Consumer Price Index.

The property manager for Kmart Australia Ltd wrote to Council last year seeking an extension to the current licence arrangements. It was agreed by both parties to put the discussions on hold while Council finalised the new car park lease with ISPT Ltd, which owns the retail shopping centre and three hundred car spaces within the Eastgate car park. That lease was finalised in November 2018, and we are now able to conclude negotiations with Kmart Australia Ltd.

As the lease between Council and ISPT Ltd is for 50 years, there is no foreseeable commercial reason that Council would want to alter the foyer and entry opening from the Council car park into Kmart as it is mutually beneficial.

The Kmart Australia Ltd retail lease runs from 1 February 2018 to 31 January 2028 with a ten-year option expiring 31 January 2038. It is intended to either extend the current licence with Council via a variation of licence or by drafting a new agreement. The extended licence will contain a clause that Council may terminate the agreement if the Kmart retail shop ceased to exist, this would provide some flexibility if the retail owner chose to alter the retail mix or reconfigure the lower retail level.

### 3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 16 April 2013	1304.18.1	That: <ol style="list-style-type: none"> <li>The report be treated as confidential in accordance with Section 11(3) of the Local Government Act 1993, as it relates to a matter specified in Section 10A(2) of the Local Government Act 1993.</li> <li>Council approves a 5 year licence, with an option for a further 5 year licence, to Kmart Australia for the foyer on Level 3 adjoining Eastgate Carpark.</li> <li>The Mayor and General Manager be authorised to complete negotiations, execute the necessary documents and affix the Council seal where necessary.</li> </ol>

### 4. Discussion

The licence with Kmart Australia Ltd provides a reliable income stream to Council with virtually no expenses associated with it. Aligning the Kmart Australia Ltd retail lease with the licence with Council makes commercial sense, and is not to the detriment of Council.

The licence will continue on the same terms and conditions as to the current arrangements and the additional period will have annual increases by CPI and a market review every five years. The key terms are noted in Table 1 below.

*Table 1. Licence terms*

Licence terms	Kmart Australia Ltd & Waverley Council
Rent	\$56,115.00 per annum +GST (commencing at existing rent)
Term	Extended from existing expiry 20/8/2023 to 31/1/2028
Option	10 years commencing 1/2/2028
Expiry	31/1/2038
Reviews	Annual CPI & market at 20/8/2023 then five-yearly intervals.
Legal fees in preparation of the licence	Payable by Kmart Australia Ltd

**5. Financial impact statement/Timeframe/Consultation**

If the licence with Kmart Australia Ltd is extended in line with its retail lease with ISPT Ltd and Kmart exercises its ten-year option, Council will continue to receive income for this site until 2038. There will be annual and five-yearly market reviews to ensure Council continues to receive an appropriate market return for use of the site.

If approved, it is estimated the new arrangements would be in place within three months.

**6. Conclusion**

It is recommended to extend the licence with Kmart Australia Ltd on the terms noted in Table 1 above.

**7. Attachments**

Nil.



## REPORT CM/7.13/19.06



**Subject:** Tender Evaluation - Boot Factory Restoration - Head Consultant

**TRIM No:** A19/0074

**Author:** Matt Henderson, Senior Project Manager  
Jordan Laverty, Project Manager

**Director:** Emily Scott, Director, Community, Assets and Operations

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### RECOMMENDATION:

That Council:

1. Treats the Tender Evaluation Matrix attached to this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as the Matrix relates to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. The Matrix contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person(s) who supplied it.
2. Under clause 178(1)(a) of the *Local Government (General) Regulation 2005*, accepts Archer Office Pty Ltd (formerly known as Tomahawk Studios Pty Ltd) as the preferred tenderer for the supply of head consultancy services for the sum of \$[TO BE INSERTED BY COUNCIL AT THE MEETING].
3. Authorises the General Manager, or delegated representative, to enter into contract on behalf of Council with Archer Office Pty Ltd.
4. Notifies unsuccessful tenderers of the decision in accordance with clause 179 of the *Local Government (General) Regulation 2005*.

#### 1. Executive Summary

The purpose of this report is to seek Council's approval for the appointment of Archer Office Pty Ltd as the head consultant for the Boot Factory Restoration project as recommended by the Tender Evaluation Committee (TEC).

#### 2. Description of Service or Product being Tendered

The service tendered is for engagement of a head consultant to lead a multi-disciplinary consultant team to undertake all necessary consultancy services, including the preparation of the following:

- Authority approval documentation.
- Detailed design development.
- Tender and construction documentation.
- Construction phase services.

### 3. Scope of Tender

This tender focuses on engaging a head consultant to continue the design documentation based on the initial upgrade options analysis report that was completed in 2019. Council invited tenders from suitably qualified and experienced registered architects (head consultant) to lead a multi-disciplinary design team to undertake all necessary consultancy services including:

- Authority approval documentation.
- Detailed design development.
- Tender and construction documentation.
- Construction phase services.

### 4. Reason for Tender

Council passed a motion to investigate uses for the site to create a Knowledge and Innovation Hub. A further motion has been carried seeking inclusion of the site on the State Heritage register. As a result, the following three projects were delivered in parallel:

- A Heritage Conservation Strategy to inform restoration of the Boot Factory building and forecourt, as well as investigation of State Heritage listing. Shaping Waverley is currently working with a heritage consultant to achieve these outcomes.
- Boot Factory Restoration Project (the subject of this tender report) comprising the design and construction of the building and forecourt restoration. Project Waverley has completed the tender process outlined in this report to engage a consultancy team to deliver a restoration options analysis report for three concept designs and cost estimates. Previously completed technical investigations, as well as new investigations to fill gaps, will be used to inform this report. The restoration options analysis findings will be presented to Councillors to inform decision-making on the scope and budget of future design and construction tenders for restoration of the Boot Factory building and forecourt.
- A Knowledge and Innovation Strategy to build partnerships and support local creative and professional science and technology industries. Enriching Waverley is currently working with a consultant to deliver a needs assessment based on mapping of existing facilities, data analysis and consultation (with experts and community members). Enriching Waverley is also establishing the Waverley Innovation and Knowledge Hub Steering Committee to operate as an advisory group on the development of the Knowledge and Innovation Strategy. The Committee will also be consulted as part of the development of the Heritage Conservation Strategy and Boot Factory Restoration Project.

In July 2018 a Head Consultant was engaged to lead a multi-disciplinary design consultant team to undertake all necessary consultancy services including:

- Site investigation and reporting.
- Concept design options (three in total).
- Cost estimates.
- Restoration options analysis (final report).

This work has now been completed and this tender focuses on the next stage of the project including authority approval and detail design.

## 5. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Operations and Community Services Committee 7 November 2018	OC/5.3/17.11	<p>That Council:</p> <ol style="list-style-type: none"> <li>Adopts the Waverley Innovation and Knowledge Hub Steering Group charter attached to this report.</li> <li>Agrees to seek nominations from community members and industry experts to join the Waverley Innovation and Knowledge Hub Steering Group, noting that nominees will be appointed following a separate report to Council as soon as practicable.</li> <li>Supports the primary objectives of the Waverley Innovation and Knowledge Hub Project as: <ol style="list-style-type: none"> <li>Adaptive reuse of the heritage-listed Boot Factory suitable for an innovation hub.</li> <li>Establishing an innovation and knowledge hub at the Boot Factory and Waverley Library.</li> <li>Involvement of the local community in decision-making processes.</li> <li>Building partnerships and supporting local creative, professional, science and technology industries.</li> <li>Establish a place function around the Boot Factory and Waverley Library in accordance with place-making principles.</li> </ol> </li> </ol>
Operations and Community Services Committee 3 July 2018	OC/5.3/18.07	<p>That Council:</p> <ol style="list-style-type: none"> <li>Treats the attachment to this report as confidential in accordance with section 11(3) of the Local Government Act 1993, as it relates to a matter specified in section 10A(2)(c) of the Local Government Act 1993. The report contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.</li> <li>Under clause 178(1)(a) of the Local Government (General) Regulation 2005, accepts Tomahawk Studios Pty Ltd as the preferred tenderer for the supply of Head Consultancy Services for Boot Factory Upgrade Options Analysis for the sum of \$154,116 (including GST).</li> <li>Authorises the General Manager, or delegated representative, to enter into contract on behalf of Council with Tomahawk Studios Pty Ltd.</li> <li>Notifies unsuccessful tenderers of the decision in accordance</li> </ol>

		with clause 179 of the Local Government (General) Regulation 2005.
Council 12 December 2017	CM/8.7/17.12	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Initiates action to have the Boot Factory considered for State Heritage Listing.</li> <li>2. Investigates funding avenues that heritage listing makes available for restoration/refurbishment of old buildings of significance.</li> </ol>
Council 10 October 2017	CM/8.10/17.10	<p>That:</p> <ol style="list-style-type: none"> <li>1. Council investigates the restoration and adaptive reuse of the Boot Factory, including: <ol style="list-style-type: none"> <li>(a) Options for establishing a maker space, creative industries incubator and/or innovation hub at the Boot Factory that aligns with the establishment of a knowledge and innovation hub at Waverley Library.</li> <li>(b) Technology and facilities required.</li> <li>(c) Potential project plan for implementation.</li> <li>(d) Scoping of potential budget requirements.</li> <li>(e) Any potential sources of State and Federal funding that are available through innovation funds or heritage restoration grants.</li> <li>(f) Investigations into the possibility of gaining state heritage listing for the Boot Factory.</li> </ol> </li> <li>2. Council investigates options for the establishment of an innovation and knowledge hub at Waverley Library, to align with the Boot Factory project, with the investigation to include: <ol style="list-style-type: none"> <li>(a) Options about the establishment of an innovation and knowledge hub at Waverley Library in conjunction with the Bondi Junction Boot Factory.</li> <li>(b) Work undertaken so far, including review of the Waverley Library 'My Amazing Library' Strategic Plan 2014–2017.</li> <li>(c) Additional technology and facilities required.</li> <li>(d) Potential project plan for implementation.</li> <li>(e) Scoping of potential budget requirements.</li> <li>(f) Any potential relevant sources of State and Federal</li> </ol> </li> </ol>

		<p>funding that may be available, including but not limited to the NSW Public Library Infrastructure Grant.</p> <ol style="list-style-type: none"> <li>3. An Innovation and Knowledge Hub Steering Group be established to plan and advise on oversight of the above projects, with the group to include the three Lawson Ward Councillors, community representatives, technical experts and relevant staff, and to be chaired by Cr Masselos.</li> <li>4. Officers prepare a report for the November Operations and Community Services Committee setting out a proposed charter for the Steering Group.</li> <li>5. Officers commence the preparation of information to assist the work of the Steering Group.</li> <li>6. An appropriate budget be allocated for this first investigative phase of the project, with this to be included in the first quarterly budget review for Council approval.</li> </ol>
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## 6. Discussion

### Invitation to Tender

A Tender Evaluation Panel was established to evaluate the tenders. The Panel consisted of:

- Fleur Mellor – Heritage Planner.
- Bart McGuffin – Facilities Officer.
- Jordan Lavery – Project Manager.

The evaluation was overseen by the Acting Procurement Manager, Rodney Crook.

Tenders for the Boot Factory Restoration project were called on 9 April 2019. Advertisements for the tender were placed on Tenderlink, in the Sydney Morning Herald and in the Wentworth Courier.

Tenders closed on 14 May 2019.

The Evaluation Panel used the RFT Evaluation and Probity Plan to determine which tenders offered the best value for money in the provision of the Boot Factory Restoration project to Council.

### Tenders Received

The following tenders were received:

- BKA Architecture.
- Breakspear Architects.
- John McAslan Partners Australia.
- Nimbus Architecture and Heritage.
- Supercontext.
- Archer Office Pty Ltd (formerly known as Tomahawk Studios).

*Late tenders*

Nil.

*Non-conforming tenders*

Nil.

All six tenders met the mandatory requirements and proceeded to a detailed evaluation. The conforming tenders are listed below:

<b>CONFORMING TENDERS EVALUATED</b>
BAK Architecture
Breakspear Architects
Nimbus Architecture and Heritage
John McAslan Partners Australia
Supercontext
Archer Office Pty Ltd (formerly known as Tomahawk Studios)

**Tender Evaluation**

Conforming tenders were evaluated in accordance with Council's Purchasing Procedures and RFT Evaluation and Probity Plan, the *Tendering Guidelines for NSW Local Government 2009* issued by the Office of Local Government, and the provisions of the *Local Government Act 1993* and *Local Government (General) Regulation 2005*.

The Evaluation Panel agreed on the following weightings to be used against the advertised selection criteria:

<b>Advertised Evaluation Criteria</b>	<b>Weighting</b>
Project understanding and methodology	20%
Capacity to work within proposed timeframes	20%
Experience in the delivery of similar projects	20%
Key personnel, qualifications, skills and experience	20%
Price	20%
<b>TOTAL</b>	<b>100%</b>
Attendance at site inspection	Yes
WHS	Yes
Financial and trading statements	Yes

Tenders were given a score on each of the evaluation criteria, resulting in a total score out of 100. Tenders were ranked in accordance with their scores. Final scores and rankings are shown in the confidential Tender Evaluation Matrix attached to this report.

**Evaluation Panel's Recommendation**

Following a diligent evaluation of the tenders, the Evaluation Panel recommends that the services/product offered by Archer Office Pty Ltd provides the best value to Council. Archer Office Pty Ltd demonstrated superior experience, including previous local government experience based on the non-price and price criteria assessment.

The recommended tenderer has also provided quality personnel with extensive background in projects of a similar nature. In addition, it has provided a detailed program, ensuring that the works will be completed in a timely manner.

## **7. Financial impact statement/Timeframe/Consultation**

The budget for the Boot Factory Restoration project is from cost code C0546.

The preferred tenderer's price is included in the confidential Tender Evaluation Matrix attached to this report.

The total anticipated funding required for the head consultancy services is \$365,000.

The total 2019/20 budget allocation for the Boot Factory Restoration Project is \$250,000, with \$3,300,000 in the LTFP across 2020/21 and 2021/22. There are sufficient funds to cover the projected spend in 2019/20.

### **Timeframe**

The project will be delivered from August 2019 for a duration of up to 24 months.

### **Consultation**

Consultation has taken place with internal stakeholders and will continue throughout the delivery of the project. The Knowledge and Innovation Hub Strategy and Steering Group consultation will also inform the Boot Factory Restoration Project.

## **8. Conclusion**

The Tender Evaluation Panel recommends Council enter into contract with Archer Office Pty Ltd for the Boot Factory Restoration project.

## **9. Attachments**

1. Tender Evaluation Matrix (confidential) .

## REPORT CM/7.14/19.06



**Subject:** Tender Evaluation - Hugh Bamford Reserve - Fence Upgrade

**TRIM No:** A19/0071

**Author:** Jack Farag, Project Officer

**Director:** Emily Scott, Director, Community, Assets and Operations

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### RECOMMENDATION:

That Council:

1. Treats the Tender Evaluation Matrix attached to this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as the Matrix relates to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. The Matrix contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person(s) who supplied it.
2. Notes that there is \$335,000 allocated in the 2018/19 and 2019/20 Capital Works Program, with a further \$1,200,000 allocated in the Long Term Financial Plan, and amends the 2019/20 Capital Works Program to bring forward \$175,000 from the allocation in the Long Term Financial Plan.
3. Under clause 178(1)(a) of the *Local Government (General) Regulation 2005*, accepts Wardrope and Carroll Engineering Pty Ltd as the preferred tenderer for the supply, delivery and installation of fencing at Hugh Bamford Reserve for the sum of \$[TO BE INSERTED BY COUNCIL AT THE MEETING].
4. Authorises the General Manager, or delegated representative, to enter into contract on behalf of Council with Wardrope and Carroll Engineering Pty Ltd.
5. Notifies unsuccessful tenderers of the decision in accordance with clause 179 of the *Local Government (General) Regulation 2005*.

### 1. Executive Summary

The purpose of this report is to seek Council's approval for the appointment of Wardrope and Carroll Engineering Pty Ltd as the Principal Contractor to supply and install fencing for Hugh Bamford Reserve Fence Upgrade project as recommended by the Tender Evaluation Committee (TEC).

### 2. Description of Service or Product being Tendered

Council manages over 5 km of park and reserve frontage to the coastline through a combination of cliff-top reserves, and iconic beaches. Council currently has roughly 3 km of coastal fence on the frontages, in a variety of fencing types. The fence is also in varied qualities and state of repair, making maintenance costly and laborious. This project is to fabricate, supply and install the first section of the new style fencing for our public reserves on the coast.



The existing fencing at Hugh Bamford reserve separates a sporting field with natural bush regeneration areas and coastal cliff. The fence is predominantly chain link wire fence, with some sections of welded mesh panel fencing, and both types of fence are in poor condition. The new fence will replace the existing fencing. The new fence is to be fabricated from 316 stainless steel and is intended to be more durable, have lower maintenance requirements, and not detract from the coastal vistas.

### **3. Scope of Tender**

The scope of works detailed in this tender including the following:

- A thorough initial site analysis of all the services that run through the entire length of the proposed fence.
- Attain any approvals required, supply, manufacture and install all components of the fence.

### **4. Reason for Tender**

There is no suitable panel for these works and the estimated costs indicated a tender process to be most appropriate.

### **5. Relevant Council Resolutions**

Nil.

### **6. Discussion**

#### **Invitation to Tender**

A Tender Evaluation Panel was established to evaluate the tenders. The Panel consisted of:

- Carl Nugent – Senior Landscape Architect, Creating Waverley.
- Jason Lu – Junior Engineer, Major Projects.
- Jack Farag – Project Officer, Major Projects.

An RFT Evaluation Approval was developed and approved by the Evaluation Panel on 24 April 2019.

Tenders for Hugh Bamford Coastal Fencing Upgrade were called on 30 April 2019. Advertisements for the Tender were placed in the Local Government Tenders section of the Sydney Morning Herald and Wentworth Courier on 30 April 2019.

Tenders closed at 2 pm on 31 May 2019.

The Evaluation Panel used the RFT Evaluation Approval to determine which tenders offered the best value for money in the provision of Hugh Bamford Reserve Fence to Council.

#### **Tenders Received**

The following tenders were received:

- Zigo Constructions Pty Ltd.
- Wardrope & Carroll Engineering Pty Ltd.

*Late tenders*

Nil.

*Non-conforming tenders*

Nil.

*Alternative tenders*

Nil.

All two tenders met the mandatory requirements and proceeded to a detailed evaluation. The conforming tenders are listed below:

CONFORMING TENDERS EVALUATED
Zigo Constructions Pty Ltd
Wardrope & Carroll Engineering Pty Ltd

**Tender Evaluation**

Conforming tenders were evaluated in accordance with Council's Purchasing Procedures and RFT Evaluation and Probity Plan, the Tendering Guidelines for NSW Local Government 2009 issued by the Office of Local Government, and the provisions of the *Local Government Act 1993* and *Local Government (General) Regulation 2005*.

The Evaluation Panel agreed on the following weightings to be used against the advertised selection criteria:

Advertised Evaluation Criteria	Weighting
Executive Summary of Proposal (including Capacity and Capability)	15%
Project Understanding & Methodology	20%
Recent Relevant Experience & Referee's	20%
Program/staging	15%
Price	30%
TOTAL	100%

Tenders were given a score on each of the evaluation criteria, resulting in a total score out of 100. Tenders were ranked in accordance with their scores. Final scores and rankings are shown in the confidential Tender Evaluation Matrix attached to this report.

**Evaluation Panel's Recommendation**

Following evaluation of the tenders, the Evaluation Panel recommends that the services offered by Wardrope & Carroll Engineering Pty Ltd provide the best value to Council. Personnel qualifications of Wardrope & Carroll Engineering Pty Ltd is well suited to Council's requirements. Wardrope & Carroll Engineering Pty Ltd has extensive experience with street furniture fabrication and installation. In addition, Wardrope & Carroll Engineering Pty Ltd has a reputable name in the industry.

## **7. Financial impact statement/Timeframe/Consultation**

### **Financial**

The budget for Hugh Bamford Reserve Fence Upgrade is from C0408.

The preferred tenderer's price is included in the confidential Tender Evaluation Matrix attached to this report.

The total anticipated funding, including contingency and project management costs, required for the Hugh Bamford Reserve fence upgrade is \$510,000.

The total budget allocation for the Hugh Bamford Reserve fence upgrade is currently:

- \$35,000 in the 2018/19 Capital Works Plan.
- \$300,000 in the 2019/20 Capital Works Plan.

In addition, there is a further \$1,200,000 included in the Long Term Financial Plan for coastal fencing renewal.

As there are insufficient funds allocated to cover the price tendered by the recommended tenderer, an amendment to the draft 2019/20 Capital Works Program will be made to bring forward \$175,000 from the allocation in the Long Term Financial Plan.

### **Timeframe**

The fencing works are expected to commence in July 2019 for 15 weeks.

### **Consultation**

Internal stakeholders have been consulted throughout the initial and procurement processes.

## **8. Conclusion**

The Tender Evaluation Panel recommends that Council enters into contract with Wardrope & Carroll Engineering Pty Ltd for the Hugh Bamford Reserve fence upgrade works.

## **9. Attachments**

1. Tender Evaluation Matrix (confidential) .

## REPORT CM/7.15/19.06



**Subject:** Quotation Evaluation - Courier Services

**TRIM No:** SF19/2709

**Author:** Shahrouz Goharshahi, Tender and Contracts Officer

**Director:** Darren Smith, Chief Financial Officer

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### RECOMMENDATION:

That Council:

1. Treats the attachment to this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(c) of the *Local Government Act 1993*. The attachment contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business
2. Enters into contract with Mailplus Pty Ltd for mail collection and distribution services for a period of one year plus a one-year option at a total contract price of \$100,485.00 (including GST).
3. Authorises the General Manager do all things necessary to enter into the contract.

### 1. Executive Summary

The purpose of this report is to seek Council's approval for the appointment of Mailplus Pty Ltd as the preferred contractor for mail collection and distribution services as recommended by the Request for Quotation (RFQ) Evaluation Panel Committee.

Request for Quotations for mail collection and distribution services were called and only two submissions were received. The mail collection and distribution services estimated contract value is over \$100,000, which is under the tender threshold of \$150,000.

Council's procurement procedures require a minimum of three written quotes for this level of spending. Council recently reviewed the General Manager's delegation with respect to entering into contract with fewer than the required number of quotations required by the procedure. The General Manager can now only approve expenditure without the required number of quotations for purchases of less than \$50,000. The impact of this change will be monitored and reported to Council with the 6 monthly review of the General Managers delegation.

This report therefore seeks Council's approval to enter into contract with Mailplus Pty Ltd for the provision of mail collection and distribution services.

### 2. Introduction and Background

Mailplus is the current Mail collection and distribution service provider for Council sites, including Chambers, Customer Service Centre, Library, Waverley Community Services Bondi Junction, Grafton Street,

Bondi Pavilion, Alexandria Integrated Facility, Family Day Care Centre, and Childcare Centre. The services include:

- Same-day internal mail pickup and delivery.
- External outgoing mail collection morning service.
- External mail drop-off.
- Outgoing mail.
- DX.
- Registered mail collection.
- Pick-up and delivery.
- Parcel collection.
- Weight charges.
- Additional pickups up as required.

Council has run an RFQ for similar services to test the market and ensure Council is receiving best value for money for this service provision, notably seeking a flat daily rate for all services rather than a price per item.

### **3. Scope of Quotation**

The aim of this RFQ is to secure a contract Council wide for mail collection and distribution services at daily flat rate to ensure consistent, cost efficient and reliable services without any disruption to services delivered in line with achieving best value for money.

The services will have major focus on:

- Internal and external mail pickup and delivery services.
- DX services.
- Hand-to-hand delivery.
- Parcels pickup and delivery services.

### **4. Relevant Council Resolutions**

Nil.

### **5. Discussion**

#### **Invitation to quotation**

A Quotation Evaluation Panel was established to evaluate the quotation. The Panel consisted of:

- Roniet Meyerthal – Manager, Technical and Special Projects.
- Julie Jenkinson – Coordinator, Business Operations and Projects.
- Shahrouz Goharshahi – Tenders and Contract Officer.

Quotations for mail collection and distribution services were called on 17 April 2019, with the closing date on 14 May 2019. The Tenderlink online portal was utilised for advertising the quotation. The Tenderlink statistics were that 529 alerts were sent, 86 detailed views online, four downloaded documents and only two submissions were received.

## Quotations Received

The following quotations were received:

- Mailplus Pty Ltd.
- Australian Postal Corporation (t/as Australia Post).

These quotations met the mandatory requirements and proceeded to a detailed evaluation.

## Quotation Evaluation

Conforming quotations were evaluated in accordance with Council's Purchasing Procedures and RFQ Evaluation and Approval document.

The following weighting criteria was used to guide the panel in selecting the most suitable contractor for the service:

Criteria	Weighting %
Proposed Transport and compliance with specification	15
Capability and Capacity	20
Company Profile, Previous work experience, current commitment and references	10
The quality of technical solution proposed for efficient delivery	10
Proposed hand to hand delivery timeframe	15
The Schedule of Price	30
<b>Weightings must add up to a total of 100%</b>	

Quotations were given a score on each of the evaluation criteria, resulting in a total score out of 100. Quotations were ranked in accordance with their scores. Final scores and rankings are shown in the confidential Quotation Evaluation Matrix attached to this report.

## 6. Evaluation Panel's Recommendation

Following a diligent evaluation of the quotations the Evaluation Panel recommends that the services/product offered by Mailplus Pty Ltd provides the best value to Council. Mailplus is the current provider for Council mail collection and distribution services, and, in addition, primary users had indicated a high level of satisfaction with the current service provider. Its price was also competitive, providing a sound value for money outcome for Council.

## 7. Financial impact statement/Timeframe/Consultation

The preferred bidder's price is included in the confidential Quotation Evaluation Matrix attached to this report.

### Timeframe

The contract will run from July 2019 for an initial period of 1 x 12 months, with an option to extend for an additional 1 x 12 months at Council's discretion.

**8. Conclusion**

The Quotation Evaluation Panel recommends that Council enters into contract with Mailplus Pty Ltd for Council Mail collection and distribution services.

**9. Attachments**

1. Evaluation Matrix (confidential) .

## NOTICE OF MOTION CM/8.1/19.06



**Subject:** Fossil Fuel Divestment

**TRIM No:** A05/0197

**Submitted by:** Councillor Copeland

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### MOTION:

That Council divests all its fossil fuel funds from its investments.

### Background

Inner West Council has divested all its fossil fuel funds from its investments.

See <<https://www.governmentnews.com.au/inner-west-council-dumps-all-fossil-fuel-funds/>>.

After all, many Councils have declared a climate emergency and there is no reason why Council cannot also divest its fossil fuel funds from its investments.

### General Manager's comment

Council officers (Finance) regard this as a matter of Policy and, as such, is a matter for determination by Council. However, staff make the following comments.

The current Investment Policy under clause 5.1.(e) states in part:

And avoiding investments that create pollution (such as fossil fuel industries), that are speculative, that exploit workers, customers and/or the environment, that are engaged in alcohol, tobacco and arms manufacture, that inhibit human rights and that damage nonrenewable resources.

To this end, Council officers have progressively divested fossil fuel lending ADIs from 55% of the investment portfolio in May 2018 to 23% in May 2019 (see the investment report). Note, direct investment in fossil fuels is less than 2%, being potentially part of the TCorp managed fund.

It should also be noted that while the proposed objective is possible, it would require implementation over time and changes to the investment policy clause 5.1(a) that would likely result in a higher risk profile as more of the funds may need to be invested in ADIs in lower-rated credit categories (i.e. ADIs other than the major banks).

### (a) Portfolio Credit Framework

The maximum available limits in each rating category are as follows:



Portfolio Credit Limits		
Long Term Credit Ratings Categories	Short Term Credit Ratings	Maximum
AAA	A-1+	100%
AA	A-1	100%
A	A-2	<del>60%</del> 70%
BBB	-	30%
Specific Ministerial Approved Forms of Investment		
NSW Treasury Corp Deposits and TCorpIM Funds		100%

**Darren Smith**  
**Chief Financial Officer**

## NOTICE OF MOTION CM/8.2/19.06



**Subject:** Cycle Path Upgrade

**TRIM No:** A14/0193

**Submitted by:** Councillor Lewis

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### MOTION:

That Council is provided with a report on options and costings to upgrade the section of the cycle path between Bondi Beach and Bondi Junction from Martins Avenue to Penkivil Street, which will include:

1. Consideration of installing traffic lights at the intersection of Wellington Street and Bondi Road.
2. Investigation of traffic movement through, and adjacent to, the cycle path.
3. Options for improving bike rider safety.
4. A review of options presented to Council in reports of 2015 and 2016.

### General Manager's comment

Traffic and cyclist safety improvements in the subject areas have twice previously been considered by Council. The only option considered feasible at the time was to stop through traffic using Martins Avenue, but this was then reverted back as it was not considered a success.

A further investigation can be undertaken, reviewing the previous studies, should Council so resolve. This will need to be factored into the existing work program.

**Peter Monks**  
**Director, Planning, Environment and Regulatory**

## NOTICE OF MOTION CM/8.3/19.06



**Subject:** Diamond Bay Reserve and Coastal Walk

**TRIM No:** A03/0946

**Submitted by:** Councillor Nemesh  
Councillor Betts

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### MOTION:

That Council:

1. Officers investigate measures to restrict or deter movement from the Diamond Bay Reserve and the Coastal Boardwalk to the cliff ledge. Such measures to include:
  - (a) Appropriate multilingual signage
  - (b) Further physical barriers to restrict or hinder movement to the cliff ledge.
2. Investigates the cost and appropriateness for CCTV and consults the local police area command.
3. Officers report back to Council by September 2019.
4. Increases the frequency of ranger patrols in the area, in particular on weekends.
5. Installs an additional bin in Diamond Bay Reserve.
6. Informs the Vaucluse/Diamond Bay Precinct of Council's decision.

### Background

Residents have noted a large increase in visitation to the Diamond Bay Reserve and Coastal Walk. There is an ongoing and justifiable concern that visitors are irresponsibly endangering themselves and others by crossing over fencing and boundary lines and positioning themselves on the cliff ledge. Due to the voluntary planning agreement at 17 Isabel Avenue, \$112,724 has been set aside towards the upgrade and improvement of Diamond Bay Reserve and/or Clarke Reserve.

### General Manager's comment

Based on recent complaints about visitors to Diamond Bay Reserve scaling fencing to access areas of cliff line, officers are supportive of multilingual signage and possible extensions to barriers as a control measure at this location. It is estimated that this work, coupled with the requested bin infrastructure, would cost around \$5,000.

Should Council resolve to investigate the installation of CCTV at this location, this matter will be referred to staff for investigation. The police will be consulted to ensure that any footage collected can be used for enforcement purposes. Officers are concerned that this would not be effective.

**Emily Scott**  
**Director, Community, Assets and Operations**

**URGENT BUSINESS**  
**CM/9/19.06****Subject:** Urgent Business**Author:** Ross McLeod, General Manager

In accordance with Clause 241 of the Local Government (General) Regulation 2005 and Section 3.5 of Council's Code of Meeting Practice, business may be transacted at a meeting of Council even though due notice of the business has not been given to Councillors. However, this can happen only if:

1. the business proposed to be brought forward is ruled by the chairperson to be of great urgency; and
2. a motion is passed to have the business transacted at the meeting.

Such a motion can be moved without notice.

Only the mover of a motion can speak to the motion before it is put. A motion to have urgent business transacted at the meeting requires a seconder.

For business to be considered urgent it must be of a kind that requires immediate action or attention, and that cannot be dealt with as a Mayoral Minute or Notice of Motion at a later meeting or by any other means.

The mover of the motion must, when speaking to the motion, explain why he or she believes the business to be of great urgency.

**CLOSED SESSION**  
**CM/10/19.06**

**Subject:** Moving into Closed Session

**Author:** Ross McLeod, General Manager

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**RECOMMENDATION:**

That:

1. Council moves into closed session to deal with the matters listed below, which are classified as confidential under section 10A(2) of the *Local Government Act 1993* for the reasons specified:

CM/10.1/19.06      CONFIDENTIAL REPORT - Hotel Raveis, 118-122 Campbell Parade, Bondi Beach -  
Airspace Lease to Debilu Pty Ltd

This matter is considered to be confidential in accordance with Section 10A(2)(c) of the Local Government Act, and the Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

2. Pursuant to section 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2) of the *Local Government Act 1993*.
3. The correspondence and reports relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.

**Introduction/Background**

In accordance with section 10A(2) of the Act, a Council may close part of its meeting to deal with business of the following kind:

- (a) Personnel matters concerning particular individuals (other than councillors).
- (b) Personal hardship of any resident or ratepayer.
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
- (d) Commercial information of a confidential nature that would, if disclosed:
  - (i) Prejudice the commercial position of a person who supplied it: or
  - (ii) Confer a commercial advantage on a competitor of Council;
  - (iii) Reveal a trade secret.
- (e) Information that would, if disclosed, prejudice the maintenance of law.
- (f) Matters affecting the security of Council, Councillors, Council staff and Council property.
- (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.
- (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (i) Alleged contraventions of any Code of Conduct requirements applicable under section 440.

It is my opinion that the business listed in the recommendation is of a kind referred to in section 10A(2) of the *Local Government Act 1993* and, under the provisions of the Act and the *Local Government (General) Regulation 2005*, should be dealt with in a part of the meeting that is closed to members of the public and the media.

Pursuant to section 10A(4) of the Act and clause 252 of the *Local Government (General) Regulation*, members of the public may make representations to the meeting immediately after the motion to close part of the meeting is moved and seconded, as to whether that part of the meeting should be closed.

**RESUMING IN OPEN SESSION  
CM/11/19.06**

**Subject:** Resuming in Open Session  
**Author:** Ross McLeod, General Manager

**RECOMMENDATION:**

That Council resumes in open session.

**Introduction/Background**

In accordance with clause 253 of the *Local Government (General) Regulation 2005*, when the meeting resumes in open session the Chair will announce the resolutions made by Council, including the names of the movers and seconders, while the meeting was closed to members of the public and the media.