



W A V E R L E Y  
COUNCIL

## COUNCIL MEETING

A meeting of WAVERLEY COUNCIL will be held at Waverley Council Chambers  
Cnr Paul Street and Bondi Road, Bondi Junction at:

**7.00 PM, TUESDAY 19 NOVEMBER 2019**

A handwritten signature in black ink, appearing to read 'R. B. McLeod', is positioned above the printed name.

Ross McLeod  
**General Manager**

Waverley Council  
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### **Live Streaming of Meetings**

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By attending this meeting, you consent to your image and/or voice being live streamed and publicly available.



## AGENDA

### PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The General Manager will read the following Opening Prayer:

*God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.*

The Mayor will read the following Acknowledgement of Indigenous Heritage:

*Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.*

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Nil.

12. Meeting Closure

## **OBITUARIES CM/3/19.11**

**Subject:** Obituaries  
**Author:** Ross McLeod, General Manager



Dan Hutton  
Russell King  
John Gregory Charles Parnell (also known as John Ross and 'The General')

The Mayor will ask Councillors for any obituaries.

*Council will rise for a minute's silence for the souls of people generally who have died in our Local Government Area.*

## CONFIRMATION AND ADOPTION OF MINUTES CM/5.1/19.11



**Subject:** Confirmation of Minutes - Council Meeting - 10 October 2019

**TRIM No:** SF19/325

**Author:** Richard Coelho, Governance and Internal Ombudsman Officer

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### RECOMMENDATION:

That the minutes of the Council Meeting held on 10 October 2019 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

### Introduction/Background

The minutes of the Council meeting must be submitted to Council for confirmation, in accordance with section 375 of the *Local Government Act 1993*.

### Attachments

1. Council Meeting Minutes - 10 October 2019



**MINUTES OF THE WAVERLEY COUNCIL MEETING  
HELD AT WAVERLEY COUNCIL CHAMBERS, CNR PAUL STREET AND BONDI ROAD, BONDI JUNCTION ON  
THURSDAY, 10 OCTOBER 2019**

**Present:**

Councillor Paula Masselos (Mayor) (Chair)	Lawson Ward
Councillor Elaine Keenan (Deputy Mayor)	Lawson Ward
Councillor Angela Burrill	Lawson Ward
Councillor George Copeland	Waverley Ward
Councillor Leon Goltsman	Bondi Ward
Councillor Tony Kay	Waverley Ward
Councillor Steven Lewis	Hunter Ward
Councillor Will Nemesh	Hunter Ward
Councillor Marjorie O'Neill	Waverley Ward

**Staff in attendance:**

Ross McLeod	General Manager
John Clark	Director, Customer Service and Organisation Improvement
Dan Joannides	Acting Director, Community, Assets and Operations
Peter Monks	Director, Planning, Environment and Regulatory
Karen Mobbs	General Counsel
Alan Johnston	Acting Internal Ombudsman

*At the commencement of proceedings at 7.01 pm, those present were as listed above.*

*At 10.08 pm, Cr Burrill left the meeting and did not return.*

**PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE**

The General Manager read the following Opening Prayer:

*God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.*

The Mayor read the following Acknowledgement of Indigenous Heritage:

*Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.*

**1. Apologies/Leaves of Absence**

Apologies were received and accepted from Crs Betts, Wakefield and Wy Kanak.

**2. Declarations of Pecuniary and Non-Pecuniary Interests**

The Chair called for declarations of interest and none were received.

**3. Obituaries**

There were no obituaries.

*Council rose for a minute's silence for the souls of people generally who have died in our Local Government Area.*

**4. Addresses by Members of the Public**

- 4.1 L Kulakauskas (on behalf of Bondi Beach Precinct) – CM/7.6/19.10 – Alcohol Free Zones and Alcohol Prohibited Areas.
- 4.2 Sergeant P Bolt (on behalf of Eastern Suburbs Police Area Command) – CM/7.6/19.10 – Alcohol Free Zones and Alcohol Prohibited Areas.
- 4.3 J O'Donoghue – CM/7.6/19.10 – Alcohol Free Zones and Alcohol Prohibited Areas.

**5. Confirmation and Adoption of Minutes****CM/5.1/19.10 Confirmation of Minutes - Council Meeting - 17 September 2019 (SF19/325)****MOTION / DECISION**

Mover: Cr Masselos

Seconder: Cr Keenan

That the minutes of the Council Meeting held on 17 September 2019 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

**CM/5.2/19.10 Confirmation of Minutes - Council (Mayoral Election) Meeting - 26 September 2019 (SF19/325)****MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos

Seconder: Cr Keenan

That the minutes of the Council (Mayoral Election) Meeting held on 26 September 2019 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

**CM/5.3/19.10 Adoption of Minutes - Waverley Traffic Committee Meeting - 26 September 2019 (SF19/328)****MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos

Seconder: Cr Kay

That Part 1 of the minutes of the Waverley Traffic Committee Meeting held on 26 September 2019 be received and noted, and that the recommendations contained therein be adopted.

Save and except the following:

1. TC/V.08/19.09 – Kenilworth Street, Bondi – Pedestrian Refuge Island.

And that this item be dealt with separately below.

**CM/5.3.1/19.10 Kenilworth Street, Bondi - Pedestrian Refuge Island (A03/0042-04)**

*This item was saved and excepted by Cr Kay.*

**MOTION / UNANIMOUS DECISION**

Mover: Cr Kay

Seconder: Cr Goltsman

That Council:

1. Refers the matter to the October 2019 Waverley Traffic Committee meeting for consideration of an alternative design to prevent long vehicles entering Kenilworth Street at Flood Street that minimises the proposed lost parking spaces on the northern side of Kenilworth Street.
2. Officers prepare swept paths into Kenilworth Street for various vehicle lengths and types from both



directions in Flood Street for Waverley Traffic Committee consideration.

3. Officers prepare a recommendation for advisory signage at the intersection of Kenilworth and Flood streets.
4. Considers a funding source for the works at the Q1 budget review in November 2019.

## **6. Mayoral Minutes**

### **CM/6.1/19.10 Centennial Park - State Environmental Planning Policy (A03/0943)**

#### **MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos

That Council:

1. Writes to those Councils adjoining Centennial Park (City of Sydney, Randwick and Woollahra) to seek their support in urging the Minister for Planning and Public Spaces to investigate the preparation of a State Environmental Planning Policy to provide appropriate protection to Centennial Park and the surrounding residential areas which contribute to this important setting.
2. Requests the Minister for Planning and Public Spaces to investigate the preparation of a State Environmental Planning Policy (SEPP) for Centennial Park to protect this important public place from the potential of future development adversely affecting its aesthetic and heritage significance by considering the application of appropriate controls on land within the vicinity of the Park under various local government jurisdictions.
3. Notes that Centennial Park falls within the Randwick local government area, and that the park facilities are used by the residents of Waverley.

#### **Background**

The recent gazettal of the planning proposal at 194 Oxford Street, Bondi Junction, to permit high-rise development has been met with concern related to the potential of this planning proposal being a precedent for future planning proposals in this area, transforming it from a transition zone of relatively small-scale buildings to an extension of the Bondi Junction commercial core. Significantly, due to the site's proximity to Centennial Park, the gazetted LEP amendment could set a precedent for high-rise development in other locations adjacent to Centennial Park, impacting on the park's amenity with overshadowing or view impact.

Centennial Park has outstanding heritage significance and is listed on both the state and national register. The Park needs an appropriate physical and visual curtilage to ensure that new development on land surrounding the Park does not negatively impact on this historic precinct, including nearby heritage streetscapes that form part of its historic setting.

Four local government areas adjoin Centennial Park, and each Council has its own LEP and DCP development controls that are quite varied from each other.

Better consistency of approach and protection of Centennial Park could be delivered through the preparation of a SEPP that considers the potential for future development impacting on the character of Centennial Park. The purpose of any future SEPP would be to ensure that any future planning recognises the importance of the park and the adjoining heritage streetscapes, and ensures that these areas are protected by the application of appropriate planning controls on the perimeter of Centennial Park to

protect the Park's heritage, setting and amenity for generations to come.

The precedent for this type of SEPP exists in both the Western Sydney Parklands SEPP and the Moore Park Showgrounds SEPP, which recognise, protect and enhance the cultural and heritage significance of these important spaces.

It is important that, as a Council, we express our support for a SEPP to be prepared to ensure that all Councils that border Centennial Park respect the significance of the Park to ensure that it is not impacted by similar planning proposals in the future.

*At 8.15 pm, during the consideration of this item, the meeting adjourned for a short break.*

*At 8.19 pm, the meeting resumed.*

**CM/6.2/19.10                      Planning Proposal - 194-214 Oxford Street and 2 Nelson Street, Bondi Junction - Review of Decision (PP-1/2015)**

**MOTION / UNANIMOUS DECISION**

Mover:        Cr Masselos

That Council:

1.     Acknowledges the recent gazettal of the planning proposal at 194 Oxford Street and 2 Nelson Street to permit high-rise development ('Decision').
2.     Obtains an advice from senior counsel as to whether there are grounds to appeal the Decision and as to prospects.
3.     Receives a report as soon as possible to determine whether any further action is warranted.
4.     Allocates funding for the legal advice out of the legal budget.

**7.     Reports**

**CM/7.1/19.10                      Innovate Reconciliation Action Plan 2019-2021 (A14/0173)**

**MOTION / UNANIMOUS DECISION**

Mover:        Cr O'Neill

Seconder:     Cr Copeland

That Council adopts the Innovate Reconciliation Action Plan 2019–2021 attached to this report, noting that forwards from the Mayor and RAP Champion are still to be included.

**CM/7.2/19.10                      Small Grants Program 2019-20 - Round 1   (A19/0528)****MOTION / UNANIMOUS DECISION**

Mover:        Cr Masselos

Seconder:    Cr Keenan

That Council, under the Small Grants Program 2019–20 (Round 1), grants \$43,350 to the individuals and organisations set out in Table 1 of this report, with conditions where specified in Attachment 1 to this report.

**CM/7.3/19.10                      Charing Cross Festival   (A18/0729)****MOTION / UNANIMOUS DECISION**

Mover:        Cr Masselos

Seconder:    Cr Keenan

That Council:

1. Notes that consultation has been undertaken with relevant stakeholders regarding the reinstatement of a Charing Cross Festival event.
2. Holds a Charing Cross Market Fair activation event in March 2020, using Victoria Street Car Park and the adjacent laneway to Bronte Road.
3. Notes that officers will evaluate the success of the Charing Cross Market Fair activation following the event and will consult stakeholders to determine any changes to the event delivery and the appropriate frequency for repeat events.

**CM/7.4/19.10                      Artwork Acquisition - Bambi, 'Untitled', 2019   (A18/0141)****MOTION / DECISION**

Mover:        Cr Masselos

Seconder:    Cr Keenan

That:

1. Council accepts the donation of the artwork *Untitled* (2019) from the artist Bambi for inclusion in the Waverley Art Collection, based on the recommendation of the Waverley Public Art Committee.
2. The Mayor writes a letter of appreciation to the artist.

**CM/7.5/19.10                      Waverley Woollahra Art Centre Collaboration   (SF19/2004)****MOTION / DECISION**

Mover:        Cr Keenan

Seconder:    Cr Masselos

That Council:

1. Under section 356 of the *Local Government Act 1993*, grants up to \$3,083.75 in financial assistance and additional in-kind support to the Waverley Woollahra Art Centre Cooperative Ltd to help cover the costs of running the 2019 Waverley Woollahra Art School end-of-year exhibition.

2. Authorises the General Manager to enter into an agreement with Waverley Woollahra Art Centre Cooperative Ltd for the joint delivery of the Waverley Woollahra Art School end-of-year exhibition for the period 2019–2024.

**CM/7.6/19.10                      Alcohol Free Zones and Alcohol Prohibited Areas (A03/0099)**

**MOTION / DECISION**

Mover:        Cr Keenan

Seconder:    Cr O'Neill

That Council:

1. Re-establishes an Alcohol Free Zone for a four-year period from 1 November 2019 within the Bondi Beach area as indicated in the map attached to this report (Attachment 1), but excluding areas that are defined as 'Exempt Premises' in accordance with the *Liquor Act 1982*.
2. Re-establishes an Alcohol Free Zone for a four-year period from 1 November 2019 within the Bondi Junction area as indicated in map attached to this report (Attachment 2), but excluding areas that are defined as 'Exempt Premises' in accordance with the *Liquor Act 1982*.
3. Authorises the Director, Planning, Environment and Regulatory, to complete the necessary post re-establishment statutory notification in accordance with the *Local Government Act 1993*.
4. Notes the response from the Eastern Suburbs Police Area Command dated 1 October 2019 attached to this report.
5. Formally consults the Police Area Commander or Police District Commander to ensure compliance with section 632A(8) of the *Local Government Act 1993* to enable an Alcohol Prohibited trial period at Bronte Park and Bondi Park from 1 December 2019 to 30 March 2020 (inclusive) between 7 pm and 12 noon, seven days a week.
6. Notes that Alcohol Prohibited Areas are in place at Bondi Beach, Bondi Park, Biddigal Reserve, Ray O'Keefe Reserve, Boundi Reserve, Hunter Park, Bronte Beach, Bronte Park, Tamarama Beach, Tamarama Park, and Clementson Park and Eora Park in Bondi Junction.
7. Increases Ranger patrols during the proposed trial period at Bronte Park and Bondi Park to monitor and help assess the trial, should it be endorsed at the November 2019 Council Meeting.
8. Consults the Bondi, Bronte, and North Bondi Surf Clubs and the Bondi Beach, Bronte and Bronte Beach precincts for their input on this matter.
9. Consults all remaining precincts within the Waverley local government area and the Bondi Chamber of Commerce for their input on this matter.

**Division**

**For the Motion:**        Crs Copeland, Keenan, Lewis, Masselos and O'Neill.

**Against the Motion:**    Crs Burrill, Goltsman, Kay and Nemesh.

*L Kulakauskas (on behalf of Bondi Beach Precinct), Sergeant P Bolt (on behalf of Eastern Suburbs Police Area Command) and J O'Donoghue addressed the meeting.*

*Immediately after the meeting, a notice of motion to rescind this decision was lodged with the General*

*Manager. The rescission motion will be considered at the Extraordinary Council Meeting on 17 October 2019.*

**CM/7.7/19.10                      Planning Proposal - 84 Curlewis Street, Bondi Beach (PP-2/2019)**

**MOTION / DECISION**

Mover:        Cr Lewis  
Seconder:    Cr Copeland

That Council:

1. Notes the submission of the amended planning proposal prepared in accordance with the comments provided by the Department of Planning, Industry and Environment by LK Planning on 26 August 2019 to rezone 84 Curlewis Street, Bondi Beach, from R3 Medium Density Residential to B1 Neighbourhood Centre.
2. Supports the planning proposal being forwarded to the Department of Planning, Industry and Environment for Gateway Determination.
3. Places the planning proposal on public exhibition in accordance with any conditions of the Gateway Determination that may be issued by the Department of Planning, Industry and Environment.
4. Accepts the role of the planning proposal Authority from the Department of Planning, Industry and Environment, if offered, to exercise the delegations issued by the Minister under section 3.36 of the *Environmental Planning and Assessment Act 1979* in relation to the making of the amendment.

**Division**

**For the Motion:**            Crs Burrill, Copeland, Goltsman, Kay, Keenan, Lewis, Masselos, Nemesh and O'Neill.  
**Against the Motion:**    Nil.

**CM/7.8/19.10                      Tender Evaluation - Ticketless Parking Systems (SF19/4652)**

**MOTION / UNANIMOUS DECISION**

Mover:        Cr Lewis  
Seconder:    Cr Keenan

That Council:

1. Treats the Tender Evaluation Matrix and schedule of rates attached to this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as the attachments relate to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. The attachments contain commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person(s) who supplied it.
2. Notes the General Manager's advice that, subsequent to the publication of the business paper and the subject report, deficiencies in the tender process have been identified. These deficiencies are such that he is of the view that the tender process should be recommenced.
3. In accordance with clause 178(1)(b) of the *Local Government (General) Regulation 2005* declines to accept any of the tenders for the Ticketless Parking System (Tender No. 1938).
4. In accordance with clause 178(3) of the *Local Government (General) Regulation 2005* invite, in

accordance with clause 167, fresh tenders based on different details.

**CM/7.9/19.10                      Tender Evaluation - Catering Services - Amendment (A18/0604)**

**MOTION / DECISION**

Mover:        Cr O'Neill  
Seconder:    Cr Lewis

That Council:

1. Treats the Tender Evaluation Matrices attached to this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as the Matrices relate to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. The Matrices contain commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person(s) who supplied it.
2. Under clause 178(1)(a) of the *Local Government (General) Regulation 2005*, accepts the additional nominated companies for appointment to the panel of preferred suppliers for catering services as follows:
  - (a) Package B – Corporate catering: Penny Lane Catering.
  - (b) Package C – Ad hoc functions and events: Dan the Man Cooking.
3. Authorises the General Manager, or delegated representative, to enter into contracts on behalf of Council with the approved appointees to panels for a term of three years and an option for an additional two years.
4. Notifies unsuccessful tenderers of the decision in accordance with clause 179 of the *Local Government (General) Regulation 2005*.

**CM/7.10/19.10                      Annual Returns Disclosing Interests of Councillors and Designated Persons (A19/0148)**

**MOTION / UNANIMOUS DECISION**

Mover:        Cr Masselos  
Seconder:    Cr Keenan

That Council receives and notes the returns of Councillors and Designated Persons disclosing interests.

**CM/7.11/19.10                      General Manager's Delegations - Review (SF19/137)**

**MOTION / UNANIMOUS DECISION**

Mover:        Cr Masselos  
Seconder:    Cr Lewis

That:

1. Council delegates/sub-delegates to the General Manager the Functions in accordance with the Instrument of Delegation to the General Manager attached to this report at Attachment 1.

2. Emily Scott be appointed to act as General Manager if the General Manager is sick or otherwise absent from work on leave or business, with such appointment to cease upon the return to work of the General Manager or by other resolution of the Council.
3. Should Emily Scott be unable or unwilling to act as General Manager at any time, Peter Monks be appointed to act as General Manager if the General Manager is sick or otherwise absent from work on leave or business, with such appointment to cease upon the return to work of the General Manager or by other resolution of the Council.
4. Should Emily Scott and Peter Monks be unable or unwilling to act as General Manager at any time, John Clark be appointed to act as General Manager if the General Manager is sick or otherwise absent from work on leave or business, with such appointment to cease upon the return to work of the General Manager or by other resolution of the Council.
5. Should Emily Scott, Peter Monks and John Clark be unable or unwilling to act as General Manager at any time, Darren Smith be appointed to act as General Manager if the General Manager is sick or otherwise absent from work on leave or business, with such appointment to cease upon the return to work of the General Manager or by other resolution of the Council.
6. Any person acting as General Manager pursuant to this resolution has all the functions, delegations and sub-delegations given to the General Manager by the Council.
7. Authorises the Mayor and Deputy Mayor to affix the Council Seal to the Instrument of Delegation to the General Manager.

**CM/7.12/19.10          Status of Mayoral Minutes and Notices of Motion (SF18/691)**

**MOTION / UNANIMOUS DECISION:**

Mover:      Cr Lewis

Seconder:   Cr Copeland

That Council receives and notes this report on the status of Mayoral Minutes and Notices of Motion adopted by Council from September 2012 to August 2019.

**8.      Notices of Motions**

**CM/8.1/19.10          RESCISSION MOTION - CM/7.9/19.09 - Neighbourhood Amenity Fund - Financial Analysis (A03/0346)**

**MOTION**

Mover:      Cr Nemesh

Seconder:   Cr Kay

That resolution CM/7.9/19.09 – Neighbourhood Amenity Fund – Financial Analysis, passed at the Council meeting on 17 September 2019, be rescinded.

THE MOTION WAS PUT AND DECLARED LOST.

**Division**

**For the Motion:**      Crs Burrill, Goltsman, Kay and Nemesh.

**Against the Motion:**      Crs Copeland, Keenan, Lewis, Masselos and O'Neill.

**CM/8.2/19.10 Bronte Lookout - Improvements (A08/1370)****MOTION / DECISION**

Mover: Cr Burrill

Seconder: Cr Kay

That Council:

1. Noting that there is an available operational 2019–20 budget for the works, undertakes maintenance at Bronte Lookout, including:
  - (a) Cleaning the sandstone feature and the seat, and making any repairs that are necessary.
  - (b) Installing erosion control measures, such as coir logs, to terrace the hillside, then mulching and planting the area with native shrubs.
2. Consults the Bronte Beach Precinct and local residents to consider whether to:
  - (a) Plant appropriate species of advanced trees along the footpath line of the reserve.
  - (b) Add another seat further down the slope.

**Division****For the Motion:** Crs Burrill, Copeland, Goltsman, Kay, Keenan, Nemesh and O'Neill.**Against the Motion:** Crs Lewis and Masselos.**CM/8.3/19.10 Child Car Seat Check Days (A13/0640)****MOTION / UNANIMOUS DECISION**

Mover: Cr Burrill

Seconder: Cr Kay

That Council:

1. Submits an application for funding to Roads and Maritime Services (Transport) to host two free child car seat safety check days during the 2019–20 financial year.
2. Receives a report, following determination of the funding application, providing additional details on the free child car seat safety check days, including the proposed schedule and location, and confirming measures to promote the event and process applications.
3. Receives a follow-up report outlining outcomes of the free child car seat safety check days, including details of attendance and interest in the program. The report should also identify options for future programs in subsequent financial years, including the continuation of the child car seat safety check days and the costs involved in expanding the program to include a voucher scheme for child car seat installation.



**CM/8.4/19.10 Cuthbert Street Reserve - Play Space (A12/0171)****MOTION**

Mover: Cr Burrill  
Seconder: Cr Kay

That Council:

1. Urgently installs appropriate safety fencing around the Cuthbert Street play space using the existing 2019–20 maintenance budget.
2. As part of the review of its Play Space Strategy, considers an upgrade to the Cuthbert Street play space in the 2020–21 financial year.

**AMENDMENT (WITHDRAWN)**

Mover: Cr Lewis  
Seconder: Cr Copeland

That the Motion be adopted subject to the deletion of clause 2.

THE MOTION WAS THEN PUT AND DECLARED CARRIED UNANIMOUSLY.

**UNANIMOUS DECISION:** That the Motion be adopted.

**CM/8.5/19.10 Rodney Reserve - Coastal Fence Location (A03/1221)****MOTION**

Mover: Cr Nemesh  
Seconder: Cr Goltsman

That:

1. Council officers investigate the following:
  - (a) Whether the new coastal fence can be safely located at a minimum of two meters to the east of its current location in Rodney Reserve.
  - (b) Whether the new coastal fence can follow the same line as the section north of Dover Road.
  - (c) Whether a radio telescope viewing platform could be safely installed in the current location of the radio telescope memorial plaque.
2. Additionally, the report is to include an assessment of the feasibility of safely locating the new coastal fence at various locations to the east of its current location.
3. Council aims to have the report come back to Council by the December meeting.

THE MOTION WAS PUT AND DECLARED LOST.

**Division**

**For the Motion:** Crs Burrill, Goltsman, Kay and Nemesh.

**Against the Motion:** Crs Copeland, Keenan, Lewis, Masselos and O'Neill.

**CM/8.6/19.10 REDcycle and Soft Plastics (A15/0392)****MOTION**

Mover: Cr Goltsman

Seconder: Cr Burrill

That Council contacts and works with REDcycle to promote and educate the community about its soft plastics recycling program and in-store bins at Woolworths and Coles stores in the Waverley local government area. Promotion would include articles and information in the Mayoral column, our environment newsletter and our Second Nature recycling programs.

**AMENDMENT**

Mover: Cr Lewis

Seconder: Cr O'Neill

That the Motion be adopted subject to the addition of the following clause:

'Writes to the Premier and the Minister for the Environment requesting that they support the Plastic Shopping Bag Bill 2019.'

THE AMENDMENT WAS PUT AND DECLARED CARRIED.

**Division**

**For the Amendment:** Crs Copeland, Keenen, Lewis, Masselos and O'Neill.

**Against the Amendment:** Crs Burrill, Goltsman, Kay and Nemesh.

THE MOTION AS AMENDED NOW READS AS FOLLOWS:

That Council:

1. Contacts and works with REDcycle to promote and educate the community about its soft plastics recycling program and in-store bins at Woolworths and Coles stores in the Waverley local government area. Promotion would include articles and information in the Mayoral column, our environment newsletter and our Second Nature recycling programs.
2. Writes to the Premier and the Minister for the Environment requesting that they support the Plastic Shopping Bag Bill 2019.

THE MOTION WAS THEN PUT AND DECLARED CARRIED.

**DECISION:** That the Motion be adopted.

**CM/8.7/19.10 Bondi Pavilion - Promotion as a Community and Cultural Centre (A15/0272)****MOTION / DECISION**

Mover: Cr Goltsman

Seconder: Cr Burrill

That this item be deferred to the November Council meeting.

**CM/8.8/19.10 Resident Parking Area 11 - Enforcement (A03/2581)****MOTION / UNANIMOUS DECISION**

Mover: Cr Kay  
Seconder: Cr Nemesh

That Council:

1. Notes that residents of Silva Street and Carlisle Street have raised concerns regarding high parking occupancy, low turnover, and frequent incidents of illegal parking.
2. Investigates and prepares a report for consideration by the Waverley Traffic Committee on the installation of 10 m 'No Stopping' zones at all intersections in the Silva Street and Carlisle Street area, if not already existing.
3. Initiates additional Parking Officer patrols within Resident Parking Area 11 (both restricted and unrestricted parking areas), as identified on Council's website, to ensure enforcement of illegal parking including overstay in timed parking zones, parking across driveways, parking too close to intersections and abandoned vehicles, especially during the summer months.

**CM/8.9/19.10 Warners Avenue, Bondi Beach - 15 Minute 'Drop In' Zone (A02/0637-02)****MOTION / UNANIMOUS DECISION**

Mover: Cr Goltsman  
Seconder: Cr Kay

That Council:

1. Notes that a new single 'P 15 mins' 'drop in' parking space has recently been endorsed by Council outside the Blair Street Dairy cafe at 27 Blair Street.
2. Investigates converting the two to three parking spaces (14 metres) in Warners Avenue, outside 100 Glenayr Avenue (the Organic Republic Bakery), currently signposted '2P 8 am–10 pm permit holders excepted Area 8', into a 'drop in' zone 'P 15 mins 8 am–12 pm', together with '2P 12 pm–10 pm permit holders excepted Area 8' outside the 'drop in' zone times.
3. Officers consult business owners and local residents within 50 metres of the site on the above proposal and prepare a report for the Waverley Traffic Committee's consideration.

**Division**

**For the Motion:** Crs Burrill, Copeland, Goltsman, Kay, Keenan, Lewis, Masselos, Nemesh and O'Neill.

**Against the Motion:** Nil.

**9. Questions with Notice**

There were no questions with notice.

**10. Urgent Business**

There were no items of urgent business.

**11. Closed Session****CM/11/19.10 Closed Session**

*Before the motion to close the meeting was put, the Chair provided an opportunity for members of the public to make representations as to whether this part of the meeting should be closed. None were received.*

**MOTION / UNANIMOUS DECISION**

Mover: Cr Goltsman

Seconder: Cr O'Neill

That:

1. Council moves into closed session to deal with the matters listed below, which are classified as confidential under section 10A(2) of the *Local Government Act 1993* for the reasons specified:

CM/11.1/19.10 CONFIDENTIAL REPORT - Fees and Charges 2019-20 - Amendment - Commercial Waste and Recycling

This matter is considered to be confidential in accordance with section 10A(2)(d)(ii) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of Council.

CM/11.2/19.10 CONFIDENTIAL REPORT - Surfsh Cafe, Shop 1A, Bondi Pavilion - Tenancy Update

This matter is considered to be confidential in accordance with section 10A(2)(c) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

2. Pursuant to sections 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2) of the *Local Government Act 1993*.
3. The correspondence and reports relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.

*Cr Keenan was not present for the consideration and vote on this item.*

*At 9.43 pm, Council moved into closed session.*

**CM/11.1/19.10                      CONFIDENTIAL REPORT - Fees and Charges 2019-20 - Amendment - Commercial Waste and Recycling (A02/0162)**

**MOTION / UNANIMOUS DECISION**

Mover:        Cr Masselos  
Seconded:    Cr O'Neill

That Council:

1.     Treats this report as confidential in accordance with section 11(3) of the Local Government Act 1993, as it relates to a matter specified in section 10A(2)(d)(ii) of the Local Government Act 1993. The report contains information that would, if disclosed, confer a commercial advantage on a competitor of Council.
2.     Adopts the fees for commercial recycling for the period 1 January 2020 to 30 June 2020, as set out in Tables 1 and 2 of this report.
3.     Receives a further report examining:
  - (a)    The removal of discounted rates for commercial waste and recycling fees and charges from charity/community/not-for-profit organisations
  - (b)    Alternative methods of support for such organisations, including transparent grants and transfers.

**CM/11.2/19.10                      CONFIDENTIAL REPORT - Surfsh Cafe, Shop 1A, Bondi Pavilion - Tenancy Update (A06/1246)**

**MOTION / UNANIMOUS DECISION**

Mover:        Cr Masselos  
Seconded:    Cr O'Neill

That Council:

1.     Treats this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(c) of the *Local Government Act 1993*. The report contains information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
2.     Notes the current status of the lease and compensation negotiations being conducted with Posidon Pty Ltd as detailed within this report.
3.     Notes that the General Manager or his delegate is authorised to act on behalf of Council at any retail mediation or negotiation proceedings in relation to this matter.

**12. Resuming in Open Session****CM/12/19.10 Resuming in Open Session****MOTION / DECISION**

Mover: Cr Masselos

Seconder: Cr Copeland

That Council resumes in open session.

*At 10.07 pm, Council resumed in open session.*

*At 10.08 pm, following the vote on this item, Cr Burrill left the meeting and did not return.*

***Resolutions from closed session made public***

*In accordance with clause 14.21 of the Waverley Code of Meeting Practice, when the meeting resumed in open session the chair announced the resolutions made by Council while the meeting was closed to members of the public and the media.*

**13. Meeting Closure****THE MEETING CLOSED AT 10.10 PM.**

.....  
**SIGNED AND CONFIRMED**  
**MAYOR**  
**19 NOVEMBER 2019**

## CONFIRMATION AND ADOPTION OF MINUTES CM/5.2/19.11



**Subject:** Confirmation of Minutes - Extraordinary Council Meeting -  
17 October 2019

**TRIM No:** SF19/325

**Author:** Richard Coelho, Governance and Internal Ombudsman Officer

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### RECOMMENDATION:

That the minutes of the Extraordinary Council Meeting held on 17 October 2019 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

### Introduction/Background

The minutes of the Extraordinary Council meeting must be submitted to Council for confirmation, in accordance with section 375 of the *Local Government Act 1993*.

### Attachments

1. Extraordinary Council Meeting Minutes - 17 October 2019



**MINUTES OF THE WAVERLEY EXTRAORDINARY COUNCIL MEETING  
HELD AT WAVERLEY COUNCIL CHAMBERS, CNR PAUL STREET AND BONDI ROAD, BONDI JUNCTION ON  
THURSDAY, 17 OCTOBER 2019**

**Present:**

Councillor Paula Masselos (Mayor) (Chair)	Lawson Ward
Councillor Elaine Keenan (Deputy Mayor)	Lawson Ward
Councillor Sally Betts	Hunter Ward
Councillor Angela Burrill	Lawson Ward
Councillor George Copeland	Waverley Ward
Councillor Leon Goltsman	Bondi Ward
Councillor Tony Kay	Waverley Ward
Councillor Steven Lewis	Hunter Ward
Councillor Dominic Wy Kanak	Bondi Ward

**Staff in attendance:**

Ross McLeod	General Manager
John Clark	Director, Customer Service and Organisation Improvement
Tony Pavlovic	Acting Director, Planning, Environment and Regulatory
Karen Mobbs	General Counsel
Darren Smith	Chief Financial Officer
Alan Johnston	Acting Internal Ombudsman

*At the commencement of proceedings at 6.31 pm, those present were as listed above.*



**PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE**

The General Manager read the following Opening Prayer:

*God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.*

The Mayor read the following Acknowledgement of Indigenous Heritage:

*Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.*

**1. Apologies/Leaves of Absence**

Apologies were received and accepted from Crs Nemesh, O'Neill and Wakefield.

**2. Declarations of Pecuniary and Non-Pecuniary Interests**

The Chair called for declarations of interest and the following was received:

- 2.1 Cr Goltsman declared a less than significant non-pecuniary interest in Item CM/4.1/19.10 – RESCISSION MOTION – CM/7.6/19.10 – Alcohol Free Zones and Alcohol Prohibited Areas, and informed the meeting that he knows one of the speakers.

**3. Addresses by Members of the Public**

- 3.1 J Stuhler – CM/4.1/19.10E – RESCISSION MOTION – CM/7.6/19.10 – Alcohol Free Zones and Alcohol Prohibited Areas.
- 3.2 D Palmer – CM/4.1/19.10E – RESCISSION MOTION – CM/7.6/19.10 – Alcohol Free Zones and Alcohol Prohibited Areas.

**4. Notices of Motions**

**CM/4.1/19.10E                      RESCISSION MOTION - CM/7.6/19.10 - Alcohol Free Zones and Alcohol Prohibited Areas (A03/0099)**

*Cr Goltsman declared a less than significant non-pecuniary interest in this item, and informed the meeting that he knows one of the speakers.*

**MOTION**

Mover: Cr Goltsman  
Seconder: Cr Kay

That the resolution made by Council at its meeting on 10 October 2019 on Item CM/7.6/19.10 – Alcohol Free Zones and Alcohol Prohibited Areas be rescinded.

THE MOTION WAS PUT AND DECLARED LOST.

**Division**

**For the Motion:** Crs Betts, Burrill, Goltsman and Kay.

**Against the Motion:** Crs Copeland, Keenan, Lewis, Masselos and Wy Kanak.

*J Stuhler and D Palmer addressed the meeting.*

**6. Meeting Closure**

**THE MEETING CLOSED AT 7.21 PM.**

.....  
**SIGNED AND CONFIRMED**  
**MAYOR**  
**19 NOVEMBER 2019**

## CONFIRMATION AND ADOPTION OF MINUTES CM/5.3/19.11



**Subject:** Adoption of Minutes - Waverley Traffic Committee Meeting - 24 October 2019

**TRIM No:** SF19/328

**Author:** Richard Coelho, Governance and Internal Ombudsman Officer

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### RECOMMENDATION:

That Part 1 of the minutes of the Waverley Traffic Committee Meeting held on 24 October 2019 be received and noted, and that the recommendations contained therein be adopted.

### Introduction/Background

The Waverley Traffic Committee (WTC) is not a committee of Council. The WTC operates under delegation from the Roads and Maritime Services (RMS), an agency of the NSW Government. It is advisory-only and has no decision-making powers.

The purpose of the WTC is to make recommendations and provide advice to Council on the technical aspects of proposals to regulate traffic on local roads in Waverley. The recommendations of the WTC must be adopted by Council before they can be implemented.

Part 1 of the minutes of WTC meetings must be submitted to Council for adoption in accordance with clause 18 of the Waverley Traffic Committee Charter.

Council has the opportunity to 'save and except' any of the recommendations listed in Part 1 of the minutes for further consideration in accordance with clause 18.1 of the Charter.

### Attachments

1. Waverley Traffic Committee Minutes - 24 October 2019

**MINUTES OF THE WAVERLEY TRAFFIC  
COMMITTEE MEETING HELD AT WAVERLEY  
COUNCIL CHAMBERS, CNR PAUL STREET AND  
BONDI ROAD, BONDI JUNCTION ON  
THURSDAY, 24 OCTOBER 2019**



**Voting Members Present:**

Cr T Kay	Waverley Council – Alternate Chair
S/Cst A Birchansky	NSW Police – Eastern Suburbs Police Area Command – Traffic Services
Ms D Blackburn	Representing Gabrielle Upton, MP, Member for Vacluse
Mr M Carruthers	Roads and Maritime Services – Network and Safety Officer (South East Precinct)
Mr P Pearce	Representing Marjorie O'Neill, MP, Member for Coogee

**Also Present:**

Mr D Joannides	Waverley Council – Executive Manager, Infrastructure Services
Mr C Hutcheson	Waverley Council – Service Manager, Traffic and Transport
Mr E Kayes	Waverley Council – Traffic Engineer
Mr C Yabuka	Waverley Council – Manager, Strategic Transport

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*At the commencement of proceedings at 10.01 am, those present were as listed above, with the exception of Ms D Blackburn (representing Gabrielle Upton, MP, Member for Vacluse), who arrived at 10.03 am.*

*At 10.36 am, Mr P Pearce (representing Marjorie O'Neill, MP, Member for Coogee) left the meeting and did not return.*

**Apologies**

Apologies were received and accepted from Cr P Masselos (Chair) and Mr B Gidies (State Transit).

**Declarations of Pecuniary and Non-Pecuniary Interests**

The Chair called for declarations of interest and none were received.

**Adoption of Previous Minutes by Council - 26 September 2019**

The recommendations contained in Part 1 – Matters Proposing that Council Exercise its Delegated Functions – of the minutes of the Waverley Traffic Committee meeting held on 26 September 2019 were adopted by Council at its meeting on 10 October 2019 with the following change:

1. TC/V.08/19.09 – Kenilworth Street, Bondi – Pedestrian Refuge Island.

Council did not adopt the recommendation of the Traffic Committee, and made the following decision:

That Council:

1. Refers the matter to the October 2019 Waverley Traffic Committee meeting for consideration of an alternative design to prevent long vehicles entering Kenilworth Street at Flood Street that minimises the proposed lost parking spaces on the northern side of Kenilworth Street.
2. Officers prepare swept paths into Kenilworth Street for various vehicle lengths and types from both directions in Flood Street for Waverley Traffic Committee consideration.
3. Officers prepare a recommendation for advisory signage at the intersection of Kenilworth and Flood streets.
4. Considers a funding source for the works at the Q1 budget review in November 2019.

**PART 1 – MATTERS PROPOSING THAT COUNCIL EXERCISE ITS DELEGATED FUNCTIONS**

***NOTE: The matters listed under this part of the agenda propose that Council either does or does not exercise the traffic related functions delegated to it by the RMS. The recommendations made by the Committee under this part of the agenda will be submitted to Council for adoption.***

**TC/C      STATE ELECTORATE OF COOGEE****TC/C.01/19.10      Spring Street, Bondi Junction - Temporary Closure for Tower Crane Installation (A19/0394)****COUNCIL OFFICER'S PROPOSAL:**

That:

1. Council temporarily closes Spring Street between Denison Street and Newland Street in accordance with Traffic Control Plan 2019-1101 attached to this report.
2. Council notes that:
  - (a) Tentative times and dates for the closure are between 1 am and 11 pm on Sunday, 15 March 2020, with a backup of Sunday, 22 March 2020.
  - (b) These dates may change if Stage 2 of the Bondi Junction Cycleway is not completed.
3. Council delegates authority to the Executive Manager, Infrastructure Services, to approve any

alternative date and times that Spring Street can be closed, if required.

4. Council temporarily removes all parking spaces in Spring Street between Newland Street and Denison Street to facilitate the manoeuvring of semi-trailers into Spring Street (as required by the submitted swept paths).
5. Businesses and residents in Spring Street between Denison Street and Newland Street affected by the closures and emergency services be notified of the closure in writing by the applicant no less than seven days prior to the road being closed.
6. A copy of the applicant's notification letter and expected date and area of distribution be forwarded to Council's Traffic Engineer no less than three days prior to distribution.
7. The applicant undertakes a before and after dilapidation survey of the trees in the vicinity of the mobile crane setup.
8. A Council compliance officer be present for the duration of the works at the applicant's expense, and that this be communicated to the applicant.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: Representative of the Member for Coogee, NSW Police representative, RMS representative and Waverley Council representative (Alternate Chair).*

**TC/C.02/19.10                  Dudley Street, Bondi - 'P Motor Bikes Only' (A14/0145)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council installs 'P Motor Bikes Only' zones between the driveways of 7, 9 and 11 Dudley Street, Bondi.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: Representative of the Member for Coogee, NSW Police representative, RMS representative and Waverley Council representative (Alternate Chair).*

**TC/C.03/19.10            Macpherson Street, Waverley - Pedestrian Refuge Island at Roundabout (A03/0042-04)****COUNCIL OFFICER'S PROPOSAL:**

That Council upgrades the existing splitter island on the eastern approach to the roundabout at Macpherson Street and Albion Street, Waverley, to a pedestrian refuge 16 m from the roundabout (Option A).

**WTC RECOMMENDATION (MAJORITY SUPPORT):**

That the Council Officer's Proposal be adopted subject to being amended to read as follows:

That Council:

1. Notes that the Manager, Strategic Transport, addressed the meeting and advised that the three other access points need consideration as part of a holistic review.
2. Upgrades the existing splitter island on the eastern approach to the roundabout at Macpherson Street and Albion Street, Waverley, to a pedestrian refuge 16 m from the roundabout (Option A), subject to extending the fence and landscaping to the new path.

*The representative of the Member for Coogee voted against the recommendation.*

*Voting members present for this item: Representative of the Member for Coogee, NSW Police representative, RMS representative and Waverley Council representative (Alternate Chair).*

**TC/C.04/19.10            Firth Street and Kent Street, Waverley - 'No Stopping' Zone (A14/0145)****COUNCIL OFFICER'S PROPOSAL:**

That Council installs a No Stopping line (unbroken yellow C3 line) on the north-east corner of the intersection of Firth Street and Kent Street, Waverley, from the existing pram ramp on the corner of Firth Street around the bend to Kent Street until the telegraph pole.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: NSW Police representative, RMS representative and Waverley Council representative (Alternate Chair).*

**TC/V        STATE ELECTORATE OF VAUCLUSE****TC/V.01/19.10        Kenilworth Street, Bondi - Pedestrian Refuge Island (A03/0042-04)****COUNCIL OFFICER'S PROPOSAL:**

That Council:

1. Installs a pedestrian refuge island with associated line marking and signage in Kenilworth Street at the intersection with Flood Street, Bondi, in accordance with Drawing 9025 attached to this report.
2. Installs No Left Turn and No Right Turn restrictions for vehicles over 9 m at the intersection to prevent movements from Flood Street into Kenilworth Street.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted subject to the addition of the following clauses:

3. Investigates reducing the setback to 7 m at the corner of Kenilworth Street and Flood Lane to offset the loss of parking from the pedestrian refuge island design.
4. Notifies local residents of the changes prior to construction.

*Voting members present for this item: Representative of the Member for Vaucluse, NSW Police representative, RMS representative and Waverley Council representative (Alternate Chair).*

**TC/CV        ELECTORATES OF COOGEE AND VAUCLUSE****TC/CV.01/19.10        Multiple Streets - P Disability Zones (A18/0719)****COUNCIL OFFICER'S PROPOSAL:**

That Council:

1. Installs a 6.7 m long 'P Disability Only' zone outside 89 Ocean Street, Bondi.
2. Removes the existing 'P Disability Only' zone outside 14 Hewlett Street, Bronte.
3. Removes the existing 'P Disability Only' zone outside 383 Old South Head Road, North Bondi.
4. Removes the existing 'P Disability Only' zone outside 148 Hall Street, Bondi Beach.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted subject to clause 1 being amended to read as follows:

'Installs a 6 m long "P Disability Only" zone outside 89 Ocean Street, Bondi'

*Voting members present for this item: Representative of the Member for Vaucluse, NSW Police representative, RMS representative and Waverley Council representative (Alternate Chair).*



**THE MEETING CLOSED AT 10.48 AM.**

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**SIGNED AND CONFIRMED**  
**MAYOR**  
**19 NOVEMBER 2019**

## MAYORAL MINUTES CM/6/19.11

**Subject:** Mayoral Minutes

**Author:** Mayor of Waverley, Cr Paula Masselos



Mayoral minutes are permissible at Waverley Council meetings under the Waverley Code of Meeting Practice. Clauses 9.7–9.11 of the Code state:

*Subject to clause 9.10, if the mayor is the chair at a meeting of the council, the mayor may, by minute signed by the mayor, put to the meeting without notice any matter or topic that is within the jurisdiction of the council, or of which the council has official knowledge.*

*A mayoral minute, when put to a meeting, takes precedence over all business on the council's agenda for the meeting. The chair (but only if the chair is the mayor) may move the adoption of a mayoral minute without the motion being seconded.*

*A recommendation made in a mayoral minute put by the mayor is, so far as it is adopted by the council, a resolution of the council.*

*A mayoral minute must not be used to put without notice matters that are routine and not urgent, or matters for which proper notice should be given because of their complexity. For the purpose of this clause, a matter will be urgent where it requires a decision by the council before the next scheduled ordinary meeting of the council.*

*Where a mayoral minute makes a recommendation which, if adopted, would require the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan, it must identify the source of funding for the expenditure that is the subject of the recommendation. If the mayoral minute does not identify a funding source, the council must defer consideration of the matter, pending a report from the general manager on the availability of funds for implementing the recommendation if adopted.*

**REPORT  
CM/7.1/19.11**

**Subject:** Annual Report 2018-19

**TRIM No:** A19/0365

**Author:** Sneha Sabu, Co-ordinator, Corporate Planning and Reporting

**Director:** Darren Smith, Chief Financial Officer

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**RECOMMENDATION:**

That Council endorses the Annual Report 2018–19 attached to this report

**1. Executive Summary**

This report includes a copy of Council's Annual Report 2018–19 for submission to the Minister of Local Government by 30 November 2019.

**2. Introduction/Background**

Section 428 of the *Local Government Act 1993* requires that, within five months after the end of each financial year, a council must prepare a report (its annual report) for that year. The annual report highlights achievements in implementing the delivery program and the effectiveness of the principal activities undertaken in achieving the objectives.

An annual report must be prepared in accordance with the guidelines under section 406 (which outlines the requirements for Integrated Planning and Reporting) and must contain a copy of the council's audited financial statements prepared in accordance with the *Local Government Code of Council Accounting Practice and Financial Reporting* published by the Office of Local Government. A copy of council's annual report must be posted on council's website and provided to the Minister and such other persons and bodies as the regulations may require by 30 November each year.

**3. Relevant Council Resolutions**

Nil.

**4. Discussion**

The attached Annual Report 2018–19 provides an overview of Waverley Council's performance over the past financial year. The Annual Report forms an important component of the Integrated Planning and Reporting (IP&R) Model as it 'closes the loop' in keeping the community informed of achievements in implementing the Delivery Program and Operational Plan.



*Figure 1. The Integrated Planning and Reporting Framework*

This is the first report based on Waverley Community Strategic Plan 2018–2029, Delivery Program 2018–21 and Operational Plan 2018–19. The audited Financial Statements can be viewed as part of the business paper on audited Financial Statements. This will be published separately on the Council website. The online version of the Annual Report will include links to the audited Financial Statements.

## **5. Financial impact statement/Time frame/Consultation**

Part 4 of the Annual Report 2018–19 contains the audited Financial Statements for the financial year ending 30 June 2019. The actions in the Operational Plan 2018–19 were included in the adopted budget when the Plan was adopted by Council in June 2018. Funding to implement the Delivery Program over its term is outlined in the Long Term Financial Plan.

The Annual Report 2018–19 covers the period 1 July 2018 to 30 June 2019 and must be submitted to the Minister for Local Government by 30 November 2019.

## **6. Conclusion**

The Annual Report 2018–19 provides a snapshot of Waverley Council’s performance against the deliverables detailed in the Delivery Program 2018–21.

## **7. Attachments**

1. Annual Report 2018-19 (under separate cover) [⇒](#)

## REPORT CM/7.2/19.11



**Subject:** Audited 2018–19 Financial Statements

**TRIM No:** A19/0124

**Author:** Teena Su, Executive Manager, Finance

**Director:** Darren Smith, Chief Financial Officer

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### RECOMMENDATION:

That Council:

1. In accordance with section 418 of the *Local Government Act*, receives and notes the Auditor's Report on the 2018–19 Annual Financial Statements (including General and Special Purpose Financial Statements and Special Schedules).
2. Refers any public submissions on the 2018–19 Annual Financial Statements (including General and Special Purpose Financial Statements and Special Schedules) to Council's auditor, the NSW Auditor-General.
3. Adopts the audited 2018–19 Annual Financial Statements (including General and Special Purpose Financial Statements and Special Schedules).

#### 1. Executive Summary

Council's Annual Financial Statements for the year ended 30 June 2019, comprising the General-Purpose Financial Statements, Special Purpose Financial Statements and Special Schedules have been completed and audited. The Financial Statements and Auditor's Report (Attachment 1) are formally presented to the public.

The Annual Financial Statements has been presented to the Audit, Risk and Improvement Committee (ARIC) on 29 October 2019. A representative from the Council's auditors attended the meeting to present their report on conduct of the audit and the audit result.

#### 2. Introduction/Background

At the Council meeting on 17 September 2019, Council resolved to refer to audit the draft Annual Financial Statements (including General and Special Purpose Financial Statements and Special Schedules) for the year ending 30 June 2019. On 25 October 2019, Council received a letter from the Auditor, NSW Auditor-General confirming completion of the audit. As required by Section 418 of the *Local Government Act 1993*, public notice was given in the *Wentworth Courier* in the week commencing 11 November 2019 advising that the 2018-19 Annual Financial Statements would be presented to the public at this meeting. The document has been on public exhibition at the Customer Services Centre, Council Chamber, Library, Bondi Pavilion and on Council's website.

**3. Relevant Council Resolutions**

Meeting and date	Minute No.	Decision
Council 17 September 2019	CM/7.1/19.09	<p>That:</p> <ol style="list-style-type: none"> <li>1. Council, in relation to the financial statements required in accordance with section 413(2)(c) of the <i>Local Government Act 1993</i>, resolves that in its opinion the General Purpose Financial Statements, Special Purpose Financial Statements and Special Schedules for the year ended 30 June 2019: <ol style="list-style-type: none"> <li>(a) Have been properly drawn up in accordance with the provisions of the <i>Local Government Act 1993</i>, the <i>Local Government (General) Regulation 2005</i>, the Australian Accounting Standards and professional pronouncements, and the Local Government Code of Accounting Practice and Financial Reporting.</li> <li>(b) To the best of the Council's knowledge and belief, present fairly the Council's operating result and financial position for the year and accord with the Council's accounting and other records.</li> </ol> </li> <li>2. Council is unaware of any matter that would render the financial statements false or misleading in anyway.</li> <li>3. The Statement by Councillors and Management for the General Purpose Financial Statements and Special Purpose Financial Statements, on page 3 of the Annual Financial Statements, be signed by the Mayor, a Councillor, the General Manager and the Responsible Accounting Officer.</li> <li>4. The Statement by Councillors and Management for the Special Purpose Financial Statements, on page 2 of the Special purpose Financial Statements, be signed by the Mayor, a Councillor, the General Manager and the Responsible Accounting Officer.</li> <li>5. The financial statements be referred to Council's auditor for audit.</li> <li>6. Arrangements be made to place copies of the audited financial statements on public exhibition and the necessary advertisements be published.</li> <li>7. A copy of the audited financial statements be forwarded to the NSW Office of Local Government.</li> <li>8. The audited financial statements be presented at a meeting of Council to be held in accordance with section 418 of the <i>Local Government Act 1993</i>.</li> <li>9. Public notice of the meeting to be held on Tuesday, 19</li> </ol>

		November 2019, be published in newspapers in the week commencing 11 November 2019, including the publication of all documents required under section 418 of the <i>Local Government Act 1993</i> .
		10. Council notes that, at the meeting to be held on Tuesday, 19 November 2019, Council will present its Audited Financial Report and Auditor's Report to the public.

#### 4. Discussion

Following the 17 September 2019 Council meeting, the Audit Office of NSW conducted an audit of the 2018–19 Financial Statements and have now provided their auditor report, which is now contained within the attached final 2018–19 Financial Statements.

During the audit process, there have been number of changes to the draft Financial Statements. Those changes did not change the operating result, assets and cash flow positions, they were related to the disclosure notes and presentation matters. See Attachment 2 for further details.

Council achieved an operating surplus of \$7.5 million. All performance measures set by the Office of Local Government were met, with the exception of Building and Infrastructure Asset Renewals Ratio. While this ratio benchmark was not met in this year, the Council is satisfied that based on analysis in its Strategic Asset Management Plan (SAMP), asset condition and investment in asset renewal are at satisfactory levels overall. It is noted that depreciation, on which this measure is based, is an accounting book-entry rather than an actual assessment of asset condition and investment need.

The following tables outline the performance of Council during the financial year. Further information is available within the attached 2018–19 Financial Statements.

*Table 1. Performance of Council during the financial year.*

<b>Financial Overview - \$million</b>	<b>2018/19</b>	<b>2017/18</b>
• Operating surplus	\$7.50m	\$17.11m
• Net assets (Equity)	\$1,242.41m	\$1,234.91m
• Cash and cash investments	\$179.43m	\$171.78m

*Table 2. Council's performance measures for 2018–19 financial year.*

<b>Operating Performance Measures</b>	<b>Quantitative Measure</b>	<b>2018/19 Actual</b>		<b>Industry Benchmark</b>
Operating Performance Ratio	Measures a Council's ability to contain operating expenditure within operating revenue	>0.78%	✓	> 0.00%
Own Source Operating Revenue Ratio	Measures the level of a Council's fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions	87.13%	✓	> 60.00%
Unrestricted Current Ratio	The Unrestricted Current Ratio is specific to local government and is designed to represent a Council's ability to meet debt payments as they fall due	11.13x	✓	> 1.50x

Debt Service Cover Ratio	This ratio measures the availability of operating cash to service debt including interest, principal and lease payments	42.77x	✓	> 2.00x
Cash Expense Cover Ratio	This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow	15.22 mths	✓	> 3.00 mths
Rates, annual charges, interest and extra charges outstanding percentage	This ratio assesses the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts	2.85%	✓	< 5.00%
<b>Asset Performance Measures</b>	<b>Quantitative Measure</b>	<b>2018/19 Actual</b>		<b>Industry Benchmark</b>
Asset maintenance ratio	Compares actual vs. required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the infrastructure backlog growing.	102.33%	✓	>=100.00%
Building & Infrastructure Asset Renewals Ratio	This ratio compares the proportion spent on infrastructure asset renewals and the asset's deterioration measured by its accounting depreciation. Asset renewal represents the replacement or refurbishment of existing assets to an equivalent capacity or performance as opposed to the acquisition of new assets or the refurbishment of old assets that increase capacity or performance.	82.57%	✗	>=100.00%
Infrastructure Backlog Ratio	This ratio shows what proportion the backlog is against total value of a Council's infrastructure	1.01%	✓	< 2.00%

A copy of the audited Financial Statements has been sent to the NSW Office of Local Government on 25 October 2019 and public notice has been given to the community to the effect that the 2018–19 Financial Statements will be presented to Council at their meeting of 19 November 2019.

The Financial Statements has been presented to the Audit, Risk and Improvement Committee (ARIC) on 29 October 2019. A representative of Council's auditors, Brett Hanger (Director, Audit and Assurance), attended the meeting to present the auditor's report on the conduct of the audit and the audit result.

The auditor's report, on page 72 of Attachment 1, provides detailed comments in relation to the Council's financial position.

## 5. Financial impact statement/Time frame/Consultation

For the week commencing Monday, 11 November 2019, an advertisement is being placed in the Wentworth Courier advising that the Audited Financial Statements and the Auditor's Report would be available for viewing at the Customer Service Centre, Council Chamber, Library, Bondi Pavilion and Council's website and inviting residents to attend the Council meeting of Tuesday 19 November 2019. Submissions, in accordance with section 420 of the *Local Government Act 1993*, from members of the public regarding any aspect of the Audited Financial Statements or Auditor's report will be received up until Tuesday 26



November 2019. All submissions will be considered by Council and referred to its auditor as required by the Act.

## **6. Conclusion**

The Council's Financial Statements have been finalised for the 2018-19 financial year. The Council's financial position is satisfactory.

## **7. Attachments**

1. Audited Annual Financial Statements 2018-19 (under separate cover) [⇒](#)
2. Changes made to the draft financial statements (under separate cover) [⇒](#)

## REPORT CM/7.3/19.11



**Subject:** Q1 Budget Review - September 2019

**TRIM No:** A03/0346

**Author:** Teena Su, Executive Manager, Finance

**Director:** Darren Smith, Chief Financial Officer

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### RECOMMENDATION:

That Council:

1. Notes that the Chief Financial Officer, as the responsible accounting officer, advises that the projected financial position of Council is satisfactory.
2. Adopts the variations to the 2019–20 Operating and Capital budgets in accordance with Attachments 1, 2 and 3 to this report.
3. Officers report back to Council urgently on recommended fee increases for Early Education Centre services to ensure that fees recover the true cost of services.

#### 1. Executive Summary

The September 2019 Quarterly Budget Review forecasts a budget surplus of \$68k, with no changes to the current budget position.

Council is projected to spend in this financial year a total of \$168.0m in delivering Operational Expenditure, Capital Expenditure and Loan Repayments (\$423k). These expenditures are to be funded by this financial year's revenue of \$147.9m and Reserve funds of \$20.2m.

As at 30 September 2019, revenue is tracking at 56.1% of the forecasted budget of \$147.9m; actual and committed expenditure is tracking at 37.7% of the forecasted budget of \$168.0m.

#### 2. Introduction/Background

As part of the Integrated Planning and Reporting Framework for NSW Local Government, the Office of Local Government has a set of minimum reporting requirements for councils. These reporting requirements have been put in place to assist councils to facilitate progress reporting against the original and revised annual budgets. Reporting is required at the end of each quarter.

Collectively, these documents are known as the Quarterly Budget Review Statement (QBRs). Quarterly reports are required to be submitted to Council in accordance with the relevant legislation, clause 203 of the *Local Government (General) Regulation 2005*, which requires that, at the end of each quarter, the responsible accounting officer of the Council prepares and submits to Council a Budget Review Statement that indicates the latest estimates of income and expenditure for the current financial year.

The QBRs must include, or be accompanied by:

- A report as to whether or not the responsible accounting officer believes that the Statement indicates that the financial position of the Council is satisfactory, having regard to the original estimates of income and expenditure.
- If that position is unsatisfactory, recommendations for remedial action.

### 3. Relevant Council Resolutions

Nil.

### 4. Discussion

Following the Q1 budget review, this report proposes a net zero budget amendment to the current adopted budget position of \$68k, as summarised in Table 1 below:

Table 1 - Q1 Proposed Budget – '000	Original Budget	Current Budget	Q1 Amendments	Q1 Proposed Budget	Q1 Changes %	Actual 30 September 2019	Note
<b>Estimated Income</b>	<b>146,527</b>	<b>146,866</b>	<b>1,019</b>	<b>147,884</b>	<b>0.7%</b>	<b>82,894</b>	
Operating Income	133,381	133,381	2,619	136,000	2.0%	82,326	1
Capital Income	13,146	13,485	(1,601)	11,884	(11.9%)	568	2
<b>Estimated Expenses</b>	<b>(157,749)</b>	<b>(170,139)</b>	<b>2,126</b>	<b>(168,014)</b>	<b>(1.2%)</b>	<b>(55,464)</b>	
Operating Expense	(115,210)	(117,484)	(276)	(117,761)	0.2%	(39,687)	3
Capital Works Program	(40,375)	(48,931)	2,281	(46,650)	(4.7%)	(14,624)	4
Other Capital Expense	(1,741)	(3,301)	121	(3,180)	(3.7%)	(1,049)	5
Loan Repayment	(423)	(423)		(423)	0.0%	(104)	
<b>New loans to be raised</b>							
Reserve Funds	11,290	23,341	(3,144)	20,197	(13.5%)	(18,185)	6
<b>Net Result - Surplus/(Deficit)</b>	<b>68</b>	<b>68</b>		<b>68</b>	<b>0%</b>	<b>9,245</b>	

### Q1 Budget Review summary

#### 1. Operating Income – Increase by \$2.6m

Operating Income is increased by \$2.6m to \$136m, representing a 2.0% increase. With the actual of \$82.3m, it is tracking at 60.6% of the Q1 budget as at 30 September 2019.

The main contributors to the Q1 amendments in the operating income are as follows:

- \$526k increase in Sundry income, mainly for the reimbursement plant maintenance costs from Woollahra council and insurance performance rebates.
- \$500k increase in Service Utility fees. The increase is market reactive, reflecting greater activity than the original budget.
- \$500k increase in Fines & Costs
- \$350k increase in Hoarding & Construction fees. The increase is market reactive, reflecting greater activity than the original budget.
- \$350k increase in Temporary Truck Zone. The increase is market reactive, reflecting greater activity than the original budget.
- \$300k increase in Engineering Plan Assessment Contribution/Fee. The increase is market reactive, reflecting greater activity than the original budget.
- \$240k increase in Development Applications Fee. The increase is market reactive, reflecting greater activity than the original budget.
- \$200k increase in Commercial Waste charges due to increase in fees effective from January 2020

- \$200k increase in Workers Compensation reimbursement
- \$116k increase in Filming Fees & Charges
- \$105k increase in Grants
- \$100k increase in DA Advertising Fees
- \$550k decrease in Sale of Cemetery ROB
- \$160k decrease in Memorial Plaque Vases and Internment fees

## **2. Capital Income – Decrease by \$1.6m**

Capital Income is decreased by \$1.6m in 2019/20 mainly due to re-forecasted timing for some receipt of funds which likely to be received in future years:

- \$1.2m from RMS Grant for the Bondi Junction Cycleway and Cycleway Infrastructure Darley Road
- \$420k from Voluntary Planning Contributions

Overall, a net increase of \$1.0m or 0.7% in income from the current budget of \$146.9m to \$147.9m as resulted from the Q1 review, for the year ending 30 June 2020. With the actual of \$82.9m, it is tracking at 60.6% of the Q1 budget as at 30 September 2019.

## **3. Operating Expense – Increase by \$276k**

Operating Expenses have increased by \$276k to \$117.8m, representing a 0.2% increase from the current year budget of \$117.5m. They is tracking at 33.7% including commitments, of the Q1 proposed budget, as at 30 September 2019. The main contributor to the Q1 adjustments in the operating expense are as follows:

- \$396k increase in Stores and material for Woollahra plant workshop, it is fully offset by the increase in Sundry Income. The estimated expense and income contribution for the Woollahra plant equipment maintenance were not in the original budget
- \$280k increase in Contractors and Cleaning
- \$275k increase in direct employee cost, mainly attributes to an increase (\$406k) in Early Education Child Centre operation where it consumes all the first quarter vacancies saving from other areas (\$131k).
- \$202k increase in Legal Consultants (\$145k) and General Consultancy (\$57k)
- \$200k increase in General Expenses
- \$100k increase in Abandonment Fines by SDR, it is fully offset by the increase in parking fine income
- \$82k increase in Waste Disposal.
- \$1.5m decrease in Waste Bin Purchases to reflect the delivery schedule of the residential bins rollout project
- \$109k decrease in Maintenance General
- \$100k decrease in street lights electricity expense to reflect the new contract price and the success of energy efficiency initiative implementations.

The above amendments have incorporated the following council requested activities as per its earlier resolutions that were not provided for in the original 2019/2020 budget and work programme, with a total cost estimate of \$119k:

- \$104k for Festive Activation Program
- \$10k for additional pest control – Spring St and surrounding streets
- \$5k for Childcare feasibility project.

### Early Education Centre operating cost

Following an extensive service audit, and less than favourable but unavoidable circumstances relating to staff leave (e.g. extensive maternity and sick leave) childcare operating costs are proposed to increase by \$373k (net) across Council's four centres.

Operating budgets for education and care services are mainly labour costs. Budgets are extremely tight with little scope for cost efficiencies elsewhere in the budget. Nappies will no longer be provided from 2020 representing a small saving. With more stringent applications of regulatory requirements, the proposed Q1 increase is necessary to maintain appropriate staffing levels and cover replacement costs to ensure staff-child ratios can be maintained to provide quality care throughout the day.

Council's provision of education and care is based on full cost recovery. Recent industry and labour market changes have largely been absorbed and fees kept low through small CPI fee increases. With continued cost increases over recent years (e.g. increased child-staff ratios, employee award increases and employment conditions) and families trending to start the day early and pick children up late, fees have not sufficiently kept pace to cover increased costs. It is now apparent that Council is not recovering the true service costs of the Early Education Centres through fees.

A detailed cost analysis has shown that for Council to apply the 'full cost recovery' principle, fees will need to be increased from the current 2019–20 level (\$122 for 0-2's and \$116 older children). This could be done via a mid-year adjustment to fees (to take effect from 1 February 2020). Depending on the scale of increase, it may be possible to avoid raising fees again until February or June 2021.

It is recommended that Council ask staff to report back with recommendations in this regard.

### **4. Capital Works Program Expense – Decrease by \$2.28m**

Capital Works Program has decreased by \$2.28m to \$46.654m following a reassessment of the project work delivery schedule and other priorities.

It is proposed to reschedule \$3.74m to the 2020/21 or future years from 7 projects based on project work schedule, including for the multi-year projects:

- \$1.4m Car Park Ticketless Parking, C0843
- \$1.2m Bondi Park Additional Amenities, C0708
- \$886k Bondi Junction Cycle Way / Street Scape Upgrade, C0021
- \$155k Eastgate and Hollywood Undercover Car Park, C0820 & C0821
- \$70k Mill Hill Community Centre, C0832
- \$31k Waverley Cemetery Residence, C0824

Seven projects are anticipated to come under budget with a saving of \$453k. The savings are mainly from:

- \$200k Safety by design in public places, C0811
- \$100k Accelerated main road streetlighting upgrade, C0705
- \$60k SAMP5 Lighting & Electrical Infrastructure Renewal, C0848
- \$50k Waverley Score Board, C0857
- \$25k Raingarden repair/construction, C0771
- \$14k SAMP Roads \_Utility Restorations, C0682
- \$5k Pit & Lintel Repairs Various location, C0769

23 projects are requiring additional funding of \$1.5m, mainly contributed to project actual costs for revised scope.

- \$278k Marks Park, C0359
- \$206k Waverley Park Landscape Lighting, C0565
- \$159k Coastal Walk Fitness Upgrade, C0407
- \$130k Oxford Street Tree Planting, C0442
- \$120k Electrical switchboard upgrades, C0684
- \$93k Biodiversity Action Plan - Remnant Sites, C0043
- \$89k Coastal Path Improvements – Bronte Cutting, C0719
- \$63k Facilities Sustainable Energy upgrades, C0034

Four projects have advanced ahead of schedule and require the bringing forward of funds of \$390k from LTFP estimates.

- \$125k Thomas Hogan Reserve Hall Remediation, C0695
- \$100k Bondi Bathers SLSC, C0004
- \$95k Tamarama SLSC Remediation, C0688
- \$70k Waverley Library - Waverley Library, C0833

Four new projects are proposed to be undertaken in 2019/20 with a cost of \$838k as these are being identified as priorities for 2019/20 financial year. These will be funded from a combination of new grant money, operating surplus, and reserves fund from the deferred projects.

- \$600k 40km/hr speed zone implementation, C0716
- \$170k Waverley Park Indoor Cricket Nets Facility Design
- \$23k Coastal Risk Management Project, C0860
- \$45k Kenilworth St Intersection.

Four projects are not going ahead with a cost of \$951k, mainly due to unsuccessful grant funding.

- \$736k Cycleway Infrastructure – Darley Road, C0724
- \$100k Curlewis St Design, C0808
- \$100k OSH Rd Design, C0809
- \$15k Dish drain Military Rd at Winfield Ave, C0768.

Table 2 below summarises changes to capital works program:

*Table 2. Changes to capital works program.*

Amendment Codes	Number	value \$'000 reduce/(increase)
A - Project Not going ahead	4	951
B - Funds brought forward (LTFP)	4	(390)
C - Project cost reduction	8	1,853
D - Project cost defer to 2020/21	6	2,342
I - Project cost increase	23	(1,445)
N - New Project	4	(838)
T - Transfer to operational Budget	1	15
X - Correction	12	(207)
<b>Total</b>	<b>62</b>	<b>2,281</b>

The revised capital works program is fully funded by a combination of grants and contributions, general revenue and reserves fund, as illustrates in Table 3 below.

Table 3 - Capital Works Program - Funding Sources '000	Current Budget	Q1 Proposed Budget	Q1 Amendments- better/(worse)
<b>Expenditure</b>	<b>48,931</b>	<b>46,650</b>	<b>(2,281)</b>
<b>Funding Sources:</b>			
Grants and Contribution	8,400	7,371	(1,029)
External Restricted Reserves	13,753	13,965	212
Internal Restricted Reserves	15,267	13,373	(1,894)
General Fund	11,511	11,940	430
<b>Total Funding Sources</b>	<b>48,931</b>	<b>46,650</b>	<b>(2,281)</b>

As at 30 September 2019, the Capital Works Program expenditure and commitments are tracking at 48.3% of the Q1 proposed budget of \$46.7m. Including the Q1 adjustments, Council is currently on track to deliver planned projects by 30 June 2020. This year's Capital Work Programme (particularly capex) is the largest of the past several years and requires a dedicated focus to complete. See attachment 2 for further detail of the capital works program.

#### **5. Other capital expenses – Decrease by \$121k**

\$121k decrease in other capital expenses, due to the decrease in the purchase of passenger vehicles in the plant replacement program.

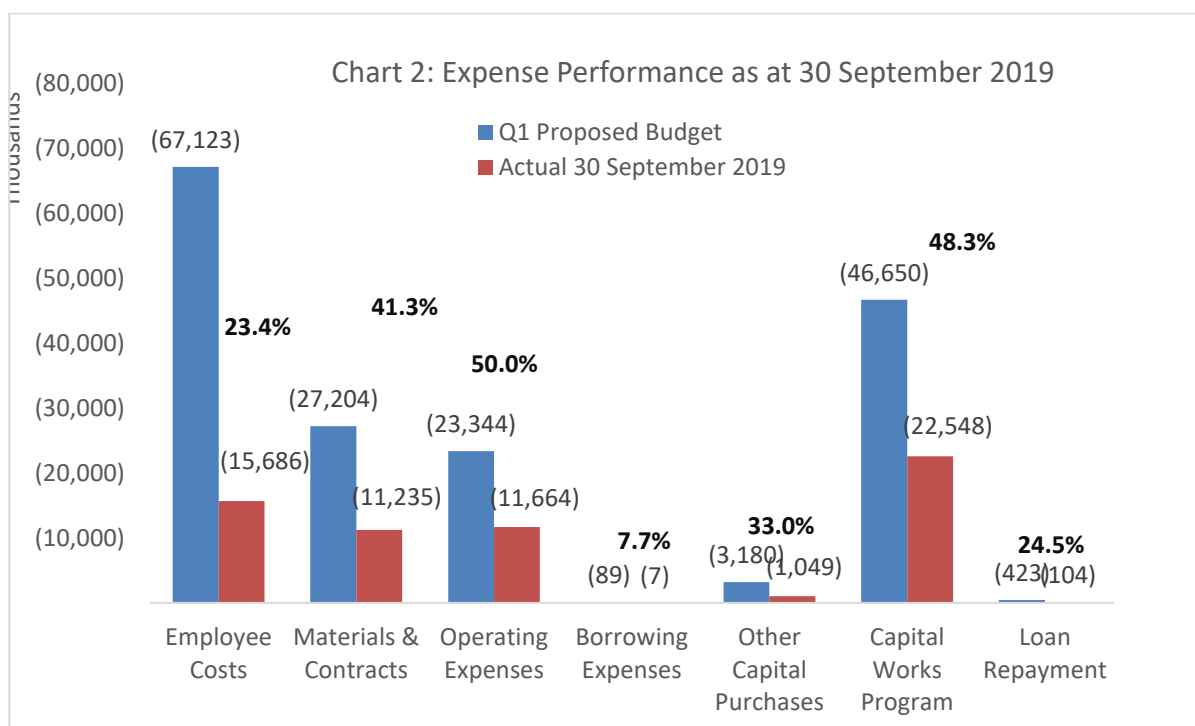
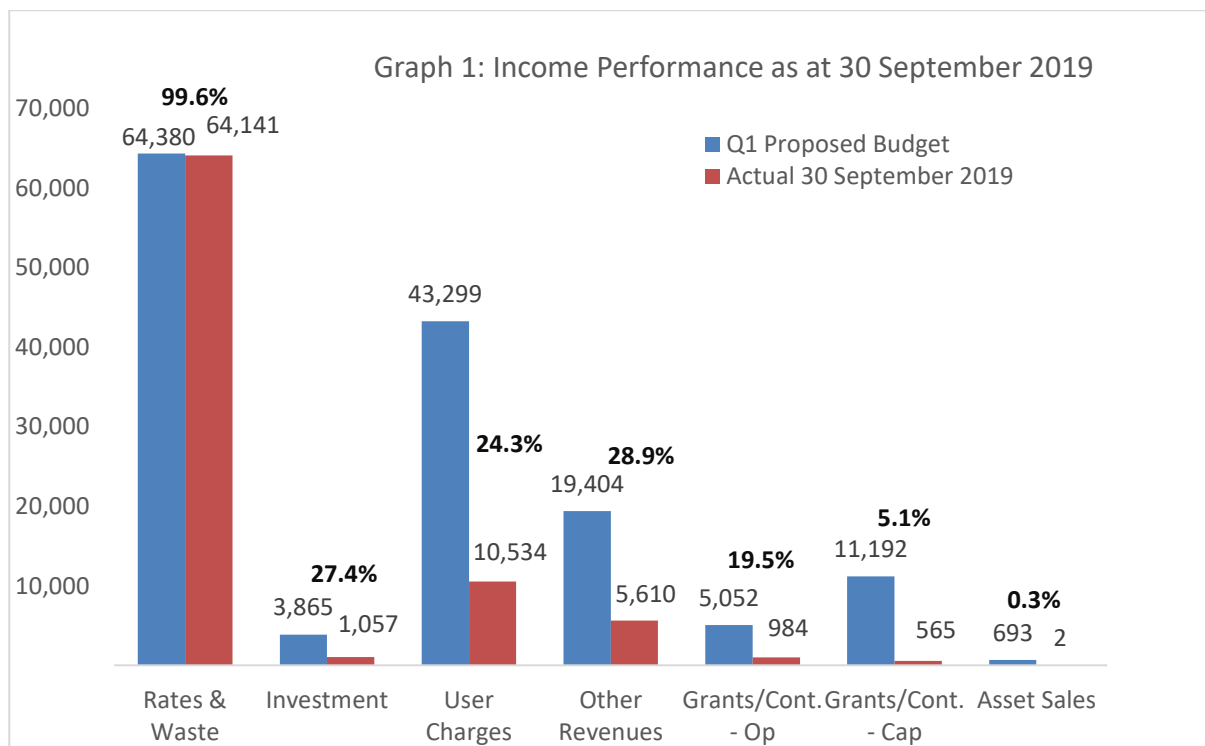
#### **6. Reserves movement – Reduce transfer from funds by \$3.1m**

Reserve funds utilisation are reduced by \$3.1m to \$20.2m mainly due to above reported reductions in Capital Works program.

In closing, the Q1 budget review proposes to remain with a budget surplus of \$68k for the financial year ending 30 June 2020. See Attachment 1 for further detail of the Q1 review.

#### **Q1 Income and Expense Performance as at 30 June 2019**

Graphs 1 and 2 below illustrate the income and expense performance for the first three months of the year ended 30 September 2019 compared to the Q1 proposed budget for the year ending 30 June 2020.



See Attachment 3 for Directorates' Q1 budget performance as at 30 September 2019.

## 5. Financial impact statement/Time frame/Consultation

Council is required under clause 203 of the *Local Government (General) Regulation 2005* to, not later than two months after the end of each quarter, prepare and submit a reviewed budget statement showing, by reference to the estimate of income and expenditure which is set out in the operational plan, a revised estimate of the income and expenditure.



**6. Conclusion**

The Chief Financial Officer, as the responsible accounting officer, advises that the projected financial position is satisfactory.

**7. Attachments**

1. Q1 QBRS statements [↓](#)
2. Q1 Revised capital works program [↓](#)
3. Q1 Budget Statement by Directorate [↓](#)

Waverley Council

**Quarterly Budget Review Statement**  
for the period 01/07/19 to 30/09/19**Table of Contents****page**

1. Responsible Accounting Officer's Statement
2. Income & Expenses Budget Review Statement's
3. Capital Budget Review Statement
4. Cash & Investments Budget Review Statement
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Waverley Council

**Quarterly Budget Review Statement**  
for the period 01/07/19 to 30/09/19**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

30 September 2019

It is my opinion that the Quarterly Budget Review Statement for Waverley Council for the quarter ended 30/09/19 indicates that Council's projected financial position at 30/6/20 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

**Signed:** \_\_\_\_\_**date:** 08/11/2019

Darren Smith  
Responsible Accounting Officer

## Attachment 1 - Q1 QBRs Statement

Council Meeting 19 November 2019

Waverley Council

**Quarterly Budget Review Statement**

for the period 01/07/19 to 30/09/19

**Income & Expenses Budget Review Statement**

Budget review for the quarter ended 30 September 2019

**Income & Expenses - Council Consolidated**

(\$000's)	Original Budget 2019/20	Approved Changes		Revised Budget 2019/20	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs					
<b>Income</b>								
Rates and Annual Charges	64,380			64,380			64,380	64,141
User Charges and Fees	42,251			42,251	1,047	1	43,299	10,534
Interest and Investment Revenues	3,865			3,865			3,865	1,057
Other Revenues	17,937			17,937	1,467	2	19,404	5,610
Grants & Contributions - Operating	4,947			4,947	105	3	5,052	984
Grants & Contributions - Capital	12,675	101		12,776	(1,585)	4	11,192	565
Net gain from disposal of assets	471	237		709	(16)	5	693	2
Share of Interests in Joint Ventures								
<b>Total Income from Continuing Operations</b>	<b>146,527</b>	<b>339</b>		<b>146,866</b>	<b>1,019</b>		<b>147,884</b>	<b>82,894</b>
<b>Expenses</b>								
Employee Costs	68,036	19		68,055	(931)	6	67,123	15,634
Borrowing Costs	89			89			89	7
Materials & Contracts	20,622	1,116		21,738	447	7	22,185	4,722
Depreciation	21,282			21,282			21,282	
Legal Costs	835			835	34	8	868	330
Consultants	2,852	1,097		3,949	202	9	4,151	750
Other Expenses	22,777	42		22,819	525	10	23,344	6,383
<b>Total Expenses from Continuing Operations</b>	<b>136,493</b>	<b>2,274</b>		<b>138,766</b>	<b>276</b>		<b>139,043</b>	<b>27,826</b>
<b>Net Operating Result from Continuing Operation</b>	<b>10,034</b>	<b>(1,935)</b>		<b>8,100</b>	<b>742</b>		<b>8,842</b>	<b>55,068</b>
<b>Net Operating Result from All Operations</b>	<b>10,034</b>	<b>(1,935)</b>		<b>8,100</b>	<b>742</b>		<b>8,842</b>	<b>55,068</b>
<b>Net Operating Result before Capital Items</b>	<b>(2,640)</b>	<b>(2,036)</b>		<b>(4,677)</b>	<b>2,327</b>		<b>(2,350)</b>	<b>54,502</b>

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended xx/xx/xx and should be read in conjunction with the total QBRs report

Waverley Council

## Quarterly Budget Review Statement

for the period 01/07/19 to 30/09/19

### Income & Expenses Budget Review Statement

#### Recommended changes to revised budget

Budget Variations being recommended include the following material items:

#### Notes Details

1	Favourable change of \$1.0m to User Charges is due to following reasons: \$300k increase in Engineering Plan Assessment due to increase in higher than expected development assessment fees \$200k increase in Commercial Waste charges due to price increase effective January 2020 \$350k increase in Hoarding & Construction fees \$500k increase in Service Utility Fees \$350k increase in Temporary Truck Zone Permit Fees due to better than expected results \$100k increase in Advertising fees due to better than expected results \$704k decrease in Public Cemeteries fees and charges \$160k decrease in Development Application and Planning Reform Fees based on the trend to date.
2	Favourable change of \$1.5m to Other Revenues is due to following reasons: \$500k increase in Fines & Costs \$200k increase in Sundry Income for Workers Compensation reimbursement \$100k increase in Legal Fees Recovery \$136k increase in Insurance Recovery \$460k increase in Sundry Income mainly due to Woollahra Plant workshop reimbursement offset by increase in Stores & Materials
3	Favourable change of \$105K to Grants Subsidies & Contributions - Operational is due to following reasons: \$52k increase in Library Per Capita grant due to increase in State Government subsidy \$32k increase in State Grant mainly for OEH Grant for CMP scoping study \$21k increase in program grant for Mill Hill Early Education centre \$14k increase in Contributions from Other Councils for the CMP coastal study
4	Unfavourable change of \$1.6m to Grants Subsidies & Contributions - Capital is due to following reasons: \$420k decrease in VPA contributions \$1.2m decrease in RMS grant mainly due to Bondi Junction Cycleway, and Cycleway Infrastructure - Darley Road
5	Unfavourable change of \$16k to Net gains from the disposal of assets is due to following reasons: \$16k decrease in income from Proceeds from Asset Sales due to change in disposal of Plant
6	Favourable change of \$931k to Employee Costs is due to following reasons: \$1.6m decrease in Wages and Salaries due to vacancies mainly offset by Casuals and Agency Temporary staff \$572k increase in Casual staff due to vacancies in permanent positions \$65k increase in Workers Compensation premium
7	Unfavourable change of \$447k to Materials & Contracts is due to following reasons: \$1.3m increase in Agency Temp staff mainly due to permanent positions vacancies, as well as number of maternity leaves \$254k increase in Contractors mainly due to Bondi Feast, External Events, and Festive Aviation program \$1.5m decrease in Waste Bin Purchases due to reduction in number of bins needed to be replaced \$109k decrease in Maintenance General \$25k increase in Minor Equipment for unbudgeted equipments required \$396k increase in Stores and Materials for Woollahra Plant Replacement Workshop expenses wholly offset by increase in income
8	Unfavourable change of \$34K to Legal Costs is due to following reason: \$34k increase in Legal Costs mainly for license agreement negotiations
9	Unfavourable change of \$202K to Consultants is due to following reason: \$69k increase in Consultants for Verge Beautification project, and OCM compliance review \$50k increase in Consultants for Norton Rose Legal Advice \$30k increase in Consultants due to cost recovery from Sydney buses \$70k increase in Consultants for Development Assessment
10	Unfavourable change of \$525K to Other Expenses is due to following reason: \$82k increase in Waste Disposal \$130k increase in Insurance Premiums due to under budgeting \$55k increase in Grants & Donations for Stronger Community Grant - New Cricket nets \$200k increase in General Expenses for Crowded Space Safety project \$100k increase in Abandonment Fines by SDR in line with increase in Parking fees \$100k decrease in Electricity charges

## Attachment 1 - Q1 QBRS Statement

Council Meeting 19 November 2019

Waverley Council

**Quarterly Budget Review Statement**  
 for the period 01/07/19 to 30/09/19
**Capital Budget Review Statement**

Budget review for the quarter ended 30 September 2019

**Capital Budget - Council Consolidated**

(\$000's)	Original Budget 2019/20	Approved Changes		Revised Budget 2019/20	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS					
<b>Capital Expenditure</b>								
New Assets								
- Plant & Equipment	1,612	1,543		3,155	(133)	1	3,022	746
- Land & Buildings	1,500	15		1,515	(1,045)	2	470	66
- Roads, Bridges, Footpaths	9,510			9,510	(886)	3	8,624	484
- Other	50	66		116			116	
Renewal Assets (Replacement)								
- Plant & Equipment								
- Land & Buildings	6,541	1,725		8,266	(1,052)	4	7,214	679
- Roads, Bridges, Footpaths	12,391	3,997		16,389	(25)	5	16,364	2,567
- Other	10,511	2,771		13,282	738	6	14,020	3,626
Loan Repayments (Principal)	423			423			423	104
<b>Total Capital Expenditure</b>	<b>42,539</b>	<b>10,117</b>		<b>52,655</b>	<b>(2,402)</b>		<b>50,253</b>	<b>8,272</b>
<b>Capital Funding</b>								
Rates & Other Untied Funding	12,224	606		12,830	477		13,306	6,616
Capital Grants & Contributions	8,400			8,400	(1,029)		7,371	5
Reserves:								
- External Resrtictions/Reserves	10,693	3,060		13,753	212		13,965	846
- Internal Restrictions/Reserves	10,750	6,213		16,963	(2,046)		14,917	789
New Loans								
Receipts from Sale of Assets								
- Plant & Equipment	471	237		709	(16)		693	16
- Land & Buildings								
<b>Total Capital Funding</b>	<b>42,539</b>	<b>10,117</b>		<b>52,655</b>	<b>(2,402)</b>		<b>50,253</b>	<b>8,272</b>
<b>Net Capital Funding - Surplus/(Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended xx/xx/xx and should be read in conjunction with the total QBRS report

Waverley Council

**Quarterly Budget Review Statement**

for the period 01/07/19 to 30/09/19

**Capital Budget Review Statement****Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

<b>Notes</b>	<b>Details</b>
1	Decrease is due to plant replacement program amendments
2	\$1,200k Bondi park additional amenities project defer to 2020/21 \$170k added to new project Waverley Park indoor cricket nets facility
3	\$886k variance due to project (Bondi Junction cycle ways) defer to 2020/21
4	\$119k increase in electrical switchboard upgrade \$1,400k reduction in cost from car parking infrastructure upgrade \$61k variance due to cost correction in 05 projects
5	\$344k cost reduction in 05 projects \$951k cost reduction for 04 project not going ahead \$600k increase due to new project 40km/hr speed zone review \$600k for new project 40km/hr speed zone review
6	\$277k Increase in project Mark park \$205k Increase in cost for waverley park landscaping \$159k Increase in project cost for coastal walk fitness upgrade \$109k reduction in cost for 02 projects

## Attachment 1 - Q1 QBRS Statement

Council Meeting 19 November 2019

Waverley Council

### Quarterly Budget Review Statement

for the period 01/07/19 to 30/09/19

#### Cash & Investments Budget Review Statement

Budget review for the quarter ended 30 September 2019

#### Cash & Investments - Council Consolidated

(\$000's)	Original Budget 2019/20	Approved Changes Carry Forwards & Other	Revised Budget 2019/20	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
<b>Externally Restricted <sup>(1)</sup></b>							
Developer Contributions	15,131	(3,020)	12,112	(491)	1	11,621	18,214
Domestic Waste Reserve	6,822	(417)	6,405	1,064	2	7,469	21,044
Unexpended Grant/Subsidy	1,892	(383)	1,509	(68)	3	1,441	3,672
<b>Total Externally Restricted</b>	<b>23,845</b>	<b>(3,820)</b>	<b>20,026</b>	<b>505</b>		<b>20,531</b>	<b>42,930</b>
(1) Funds that must be spent for a specific purpose							
<b>Internally Restricted <sup>(2)</sup></b>							
Affordable Housing Program	1,824		1,824	(1)	4	1,822	1,777
Cemetery	1,866	(50)	1,816	(873)	5	943	1,501
Centralised - Other	19,544	(4,987)	14,557	1,912	6	16,470	22,648
Deposits & Bonds	12,771		12,771			12,771	12,771
Election	307		307			307	238
Employees Leave Entitlements	5,153		5,153			5,153	5,153
Investment Strategy	63,059	(687)	62,372	(9)	7	62,362	64,664
IT Equipment & Upgrade	2,399	(40)	2,359			2,359	2,723
Other Internal Restricted	5,880		5,880			5,880	5,880
Parking - Car Park	216		216	1,305	8	1,521	736
Parking - Meter	4,619		4,619			4,619	4,304
Plant & Vehicles Replacement	4,583	(792)	3,792	152	9	3,944	4,401
SAMP Infrastructure	13,270	(1,657)	11,613	153	10	11,767	13,618
Social Housing	555	(19)	536			536	685
Unexpended Loans	51		51			51	51
<b>Total Internally Restricted</b>	<b>136,098</b>	<b>(8,232)</b>	<b>127,866</b>	<b>2,639</b>		<b>130,505</b>	<b>141,152</b>
(2) Funds that Council has earmarked for a specific purpose							
<b>Unrestricted</b> (ie. available after the above Restrictic	8,244	-	8,244			8,244	138
<b>Total Cash &amp; Investments</b>	<b>168,188</b>	<b>(12,052)</b>	<b>156,136</b>	<b>3,144</b>		<b>159,280</b>	<b>184,220</b>

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended xx/xx/xx and should be read in conjunction with the total QBRS report



Waverley Council

**Quarterly Budget Review Statement**  
for the period 01/07/19 to 30/09/19

**Cash & Investments Budget Review Statement****Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

**Notes   Details**

1	Reduce the developer contributions reserves by \$491k mainly due to a lower than anticipated voluntary planning (VPA) income to be receipted in this year is lower than originally anticipated.
2	Increase the domestic waste reserve holding by \$1.06m mainly due to the residential waste bins Replacement project delivery timeline adjustment in this year.
3	Reduce the unexpended grant reserve by \$68k for partly funds the sustainable environment activities and a new cricket net.
4	Reduce the affordable housing serve by \$1k to the current year operation.
5	Reduce cemetery reserve holding by \$873k as a result of the revised cemetery operating result.
6	Increase centralised reserve holding by \$1.9m predominately due to capital works projects deferral amendments.
7	Reduce investment strategy reserve holding by \$9k as a result of capital works projects amendment
8	Increase car park reserve holding by Favourable change of \$1.3m as a result of the car park ticketless parking project deferral.
9	Increase Plant & Vehicle Replacement reserve holding by \$152k as a result of the plant replacement program amendments.
10	Increase SAMP Reserve holding by \$153k due to the capital works projects deferral amendments.

## Waverley Council

### Quarterly Budget Review Statement

for the period 01/07/19 to 30/09/19

#### Key Performance Indicators Budget Review Statement - Council specific KPI's

Budget review for the quarter ended 30 September 2019

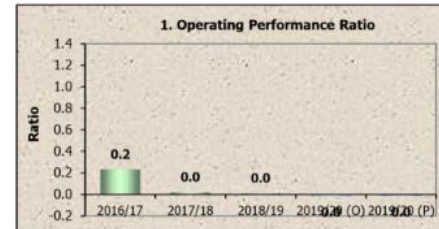
(\$000's)	Current Projection		Original Budget 19/20	Actuals Prior Periods	
	Amounts	Indicator		18/19	17/18
	19/20	19/20			

The Council monitors the following Key Performance Indicators:

##### 1. Operating Performance Ratio

Total continuing operating revenue (1) excluding capital grants and contributions less operating expenses	(2,350)	-2%	-2%	1%	2%
Total continuing operating revenue (1) excluding capital grants and contributions	136,693				

This ratio measures Council's achievement of containing operating expenditure within operating revenue.



##### 2. Own source operating revenue ratio

Total continuing operating revenue (1) excluding all grants and contributions	131,641	89%	88%	87%	86%
Total continuing operating revenue (1)	147,884				

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.



##### 3. Unrestricted current ratio

Current assets less all external restrictions (2)	155,935	6.8	6.8	11.1	10.2
Current liabilities less specific purpose liabilities (3, 4)	22,788				

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.



## Waverley Council

**Quarterly Budget Review Statement**  
 for the period 01/07/19 to 30/09/19

**Key Performance Indicators Budget Review Statement - Council specific KPI's**

Budget review for the quarter ended 30 September 2019

(\$000's)	Current Projection		Original Budget 19/20	Actuals	
	Amounts	Indicator		Prior Periods	
	19/20	19/20		18/19	17/18

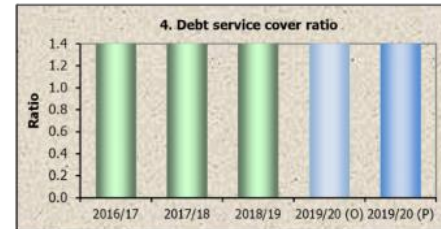
The Council monitors the following Key Performance Indicators:

**4. Debt service cover ratio**

Operating result (1) before capital excluding interest and depreciation/impairment/amortisation

	19,022	37.1	35.4	42.8	23.8
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	513				

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments


**5. Rates, annual charges, interest and extra charges outstanding percentage**

Rates, annual and extra charges outstanding

	1,802	3%	3%	3%	3%
Rates, annual and extra charges collectible	64,380				

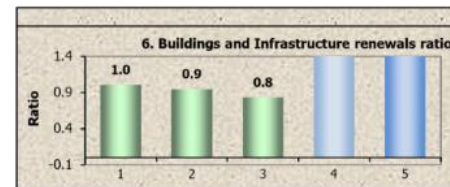
To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.


**6. Buildings and Infrastructure renewals ratio**

Asset Renewals

	37,598	206%	190%	83%	94%
Depreciation, amortisation and impairment	18,266				

To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating



Council Meeting 19 November 2019

## Quarterly Budget Review Statement

for the period 01/07/19 to 30/09/19

Budget review for the quarter ended 30 September 2019

[illegible]

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

Waverley Council

**Quarterly Budget Review Statement**  
for the period 01/07/19 to 30/09/19

**Consultancy & Legal Expenses Budget Review Statement**

## Consultancy &amp; Legal Expenses Overview

<b>Expense</b>	<b>YTD Expenditure (Actual Dollars)</b>	<b>Budgeted (Y/N)</b>
Consultancies	1,322,629	Y
a. Operational	750,482	Y
b. Capital	572,147	Y
Legal Fees	334,038	Y
a. Operational	330,415	Y
b. Capital	3,623	Y

**Definition of a consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.





1 - Q1 Proposed Capital Works Program

## Budget Review Project Expenditure - Capital Works

As at Period 3

Financial Year Ending June 2020

Council Meeting - 19 November 2019

Amendment Codes	Number	value \$'000
A - Project Not going ahead	4	951
B - Funds brought forward (LTFP)	4	(390)
C - Project cost reduction	8	1,853
D - Project cost defer to 2020/21	6	2,342
I - Project cost Increase	23	(1,445)
N - New Project	4	(838)
T - Transfer to operational Budget	1	15
X - Correction	12	(207)
<b>Total</b>	<b>62</b>	<b>2,281</b>

Project Number	Project Description	Original Budget \$	Current Budget \$	Q1 Proposed Amendment \$	Q1 Proposed Budget \$	Actuals \$	Commitments \$	YTD \$	YTD tracking on Q1 Proposed Budget %	Budget Commentary
<b>BUILD 01 - Buildings - Buildings</b>										
C0004	Bondi Bathers SLSC	-	(8,588)	(100,000)	(108,588)	(2,854)	(19,294)	(22,148)	20.40%	B Heads of Agreement signed. Funds to commence design brought forward.
C0005	Bondi Pavilion Fire Upgrade	-	-	-	-	-	(455)	(455)	-	
C0006	Bondi Pavilion Conservation & Restoration	(1,500,000)	(1,501,236)	-	(1,501,236)	(101,264)	(1,138,840)	(1,240,104)	82.61%	
C0007	Bronte Surf Club & Community Facilities	(345,000)	(370,077)	-	(370,077)	(13,449)	(868,270)	(881,719)	238.25%	
C0034	Facilities Sustainable Energy upgrades	-	-	(63,103)	(63,103)	(36,866)	(26,237)	(63,103)	100.00%	I Funds to cover final spend on multi-year project
C0099	Spring Street Carpark Exit	-	(61,618)	-	(61,618)	(3,000)	(34,295)	(37,295)	60.53%	
C0125	South Bronte (Community Centre) Toilet	-	(107,180)	-	(107,180)	(19,311)	(88,264)	(107,575)	100.37%	
C0546	Knowledge and Innovation Hub Project	-	(14,704)	14,704	-	(11,063)	(26,600)	(37,663)	-	T Transfer project to Library Operational budget.
C0547	Council Accommodation & Services	-	(143,500)	-	(143,500)	(4,006)	(80,834)	(84,840)	59.12%	
C0684	Electrical switchboard upgrades	-	(132,047)	(119,708)	(251,755)	(124,113)	(127,643)	(251,755)	100.00%	I Increase in contract value due to unforeseen conditions including an increase in building works required.
C0685	Bondi Golf Club Remediation	-	-	(21,415)	(21,415)	(18,688)	(20)	(18,708)	87.36%	I To cover final remedial works costs.
C0686	Wairoa Community Centre Remediation	-	(85,650)	-	(85,650)	-	(2,944)	(2,944)	3.44%	
C0687	Bronte SLSC Remediation	-	(28,152)	28,152	-	-	-	-	-	X Works completed in 2018/19 - Project to be closed.
C0688	Tamarama SLSC Remediation	-	(5,410)	(94,590)	(100,000)	-	-	-	-	B Heads of Agreement signed. Funds to complete design brought forward.
C0689	Waverley Cemetery Office repairs	-	(50,000)	(45,000)	(95,000)	(30,485)	(62,825)	(93,310)	98.22%	X Insufficient funds carried over from 2018/19 to cover completion of project.
C0690	Water repairs - Waverley EEC & MWRC	-	(36,807)	(453,200)	(490,007)	(32,919)	(780)	(33,699)	6.88%	X Funding to be moved from C0831 - MWRC SAMP works.
C0691	Bondi Pavilion Theatre HVAC Upgrade	-	(4,545)	-	(4,545)	(6,580)	(2,009)	(8,589)	188.97%	
C0693	Mill Hill Fire Upgrade	-	(5,948)	5,948	-	-	-	-	-	X Works completed in 2018/19 - Project to be closed.
C0695	Thomas Hogan Reserve Hall Remediation	-	(2,114)	(125,000)	(127,114)	-	-	-	-	B Funds to be brought forward to cover upgrade works to be undertaken in parallel with landscaping works.
C0700	Buildings SAMP – Admin Centres and Depots	-	-	(135,908)	(135,908)	(135,908)	-	(135,908)	100.00%	X Funds required to cover Chambers hail damage roof works completed in 2018/19 which have not been covered by insurance.
C0708	Bondi Park Additional Amenities	(1,500,000)	(1,500,000)	1,200,000	(300,000)	(55,149)	(200,186)	(255,336)	85.11%	D Funds deferred for construction in 2020/21
C0712	Social Housing Project_2A Edmund Street_concept design for r	-	(18,765)	(92,898)	(111,663)	-	(1,375)	(1,375)	1.23%	X Funding to be moved from C0840 - Edmund St SAMP works.
C0726	Boot Factory Restoration	(250,000)	(272,836)	-	(272,836)	(39,290)	(314,771)	(354,061)	129.77%	
C0837	Level 4 Office Eastgate	(26,000)	(588,000)	-	(588,000)	(14,700)	(44,265)	(58,965)	10.03%	Move to BUILD 01

Attachment 2 - Q1 Proposed Capital Works Program										Council Meeting - 19 November 2019	
Project Number	Project Description	Original Budget \$	Current Budget \$	Q1 Proposed Amendment \$	Q1 Proposed Budget \$	Actuals \$	Commitments \$	YTD \$	YTD tracking on Q1 Proposed Budget %	Co de	Budget Commentary
C0840	Edmund St	(92,898)	(92,898)	92,898	-	-	-	-	-	X	Move budget to C0712 and close project.
C0841	North Bondi Tunnel Storage	(500,000)	(500,000)	-	(500,000)	(39,227)	(3,274)	(42,501)	8.50%		
C0842	Eastgate Main Switchboard Upgrade (1/3 contribution)	(600,000)	(600,000)	-	(600,000)	-	-	-	-		
New 1	Waverley Park Indoor Cricket Nets Facility	-	-	(170,000)	(170,000)	-	-	-	-	N	Heads of Agreement signed. Funds to commence added to program.
Total Buildings - Buildings		(4,813,898)	(6,130,075)	(79,120)	(6,209,195)	(688,871)	(3,043,179)	(3,732,051)	60.11%		
BUILD 02 - SAMP Amenities											
Total SAMP Amenities		(107,900)	(107,900)	-	(107,900)	(1,320)	(24,639)	(25,959)	24.06%		
BUILD 03 - SAMP Carparks											
Total SAMP Carparks		(154,400)	(154,400)	154,400	-	-	-	-	-		Projects deferred to 2020/21 and not high priority. Projects deferred to 2020/21 and not high priority.
BUILD 04 - SAMP Cemeteries											
Total SAMP Cemeteries		(48,300)	(48,300)	31,400	(16,900)	-	-	-	-		Additional funds to cover completion of Cemetery Office Works. Additional funds to cover completion of Cemetery Office Works.
BUILD 05 - SAMP Childcare Facilities											
Total SAMP Childcare Facilities		(291,500)	(291,500)	-	(291,500)	(40,300)	(63,118)	(103,418)	35.48%		
BUILD 06 - SAMP Communit Centres & Halls											
Total SAMP Communit Centres & Halls		(789,600)	(1,063,800)	538,600	(525,200)	(13,170)	(125,747)	(138,917)	26.45%		Funding moved to MWRC water repairs project. Funding moved to MWRC water repairs project.
BUILD 07 - SAMP Community Tenants											
Total SAMP Community Tenants		(12,800)	(12,800)	-	(12,800)	(12,795)	-	(12,795)	99.96%		
BUILD 08 - SAMP Council Administration											
Total SAMP Council Administration		(39,800)	(39,800)	-	(39,800)	-	(7,835)	(7,835)	19.69%		
BUILD 09 - SAMP Residential Lease											
Total SAMP Residential Lease		(54,100)	(54,100)	-	(54,100)	-	(19,621)	(19,621)	36.27%		
LIV 01 - Living - Corridors											
C0041	Tamarama ERFAP	(60,000)	(67,190)	-	(67,190)	-	(66,434)	(66,434)	98.88%		
C0042	Bronte ERAP	(75,000)	(100,000)	-	(100,000)	(1,320)	(49,856)	(51,176)	51.18%		
C0043	Biodiversity Action Plan - Remnant Sites	(150,000)	(200,000)	(93,299)	(293,299)	(22,787)	(259,462)	(282,249)	96.23%	I	Funds to cover increased cost of program for 2019/20 as part of a multi-year program.
C0570	Revegetation - Thomas Hogan Revegetation (Deliver 60 reserve /	(140,000)	(178,527)	-	(178,527)	-	(50,600)	(50,600)	28.34%		
C0728	Garloch Reserve, Planting Steep Slopes	-	(29,814)	-	(29,814)	(7,100)	(4,339)	(11,438)	38.36%		
Total Living - Corridors		(425,000)	(575,531)	(93,299)	(668,830)	(31,207)	(430,690)	(461,897)	69.06%		
LIV 02 - Living - Trees											
C0186	Planting Street Trees (SAMP 11)	(100,000)	(129,355)	-	(129,355)	(8,146)	(2,732)	(10,878)	8.41%		
C0442	Oxford Street Tree Planting	-	(114,303)	(130,000)	(244,303)	(319)	(231,573)	(231,892)	94.92%	I	Funds to cover scope increase to include raised pedestrian threshold and improved tree pit design.
Total Living - Trees		(100,000)	(243,658)	(130,000)	(373,658)	(8,465)	(234,306)	(242,771)	64.97%		
LIV 03 - Living - Amenity Landscape											
C0210	Thomas Hogan Park-Landscaping	-	(221,442)	-	(221,442)	(3,955)	(85)	(4,040)	1.82%		
C0569	Waverley Park -Birrell St Entrance Landscaping - Design/Del	(50,000)	(166,586)	-	(166,586)	(220)	(159,445)	(159,665)	95.85%		
C0576	Small Parks - Eastern Ave Stage 3 (Design/Deliver)	(60,000)	(90,556)	-	(90,556)	-	-	-	-		



Attachment 2 - Q1 Proposed Capital Works Program										Council Meeting - 19 November 2019	
Project Number	Project Description	Original Budget \$	Current Budget \$	Q1 Proposed Amendment \$	Q1 Proposed Budget \$	Actuals \$	Commitments \$	YTD \$	YTD tracking on Q1 Proposed Budget %	Co de	Budget Commentary
Total Living - Amenity Landscape		(110,000)	(478,584)	-	(478,584)	(4,175)	(159,530)	(163,705)	34.21%		
<b>LIV 04 - Living - Turf</b>											
C0263	Turf improvement program	(220,000)	(279,036)	-	(279,036)	(43,329)	(54,034)	(97,363)	34.89%		
Total Living - Turf		(220,000)	(279,036)	-	(279,036)	(43,329)	(54,034)	(97,363)	34.89%		
<b>PA 01 - Parking Infrastructure - Carparks</b>											
C0843	SAMP 5 Car Park Parking Infrastructure Upgrade	(1,500,000)	(1,500,000)	1,400,000	(100,000)	(19,169)	-	(19,169)	19.17%	C	Deferred due to a delay due to procurement issues.
C0844	SAMP 5 On Street Parking Infrastructure Upgrade	(60,000)	(60,000)	-	(60,000)	-	-	-	-		
Total Parking Infrastructure - Carparks		(1,560,000)	(1,560,000)	1,400,000	(160,000)	(19,169)	-	(19,169)	11.98%		
<b>PUB 01 - Public Domain Infrastructure - Lighting / Electrical Equipme</b>											
C0032	Public and Street lighting energy efficiency	-	(199,262)	-	(199,262)	-	(179,713)	(179,713)	90.19%		
C0565	Waverley Park Landscape Lighting	-	(384,253)	(205,747)	(590,000)	(172,461)	(189,671)	(362,131)	61.38%	I	Cost increase due to need for new switchboard at MWRC to provide power.
C0705	Accelerated main road streetlighting upgrade	(150,000)	(150,000)	100,000	(50,000)	-	(16,818)	(16,818)	33.64%	C	Budget reduced to fund Waverley Park Lighting.
C0848	SAMP5 Lighting & Electrical Infrastructure Renewal	(114,200)	(114,200)	60,000	(54,200)	-	-	-	-	C	Budget reduced to fund Waverley Park Lighting.
C0851	SAMP5 Bondi Park Lighting renewal & upgrades	(253,000)	(253,000)	-	(253,000)	-	-	-	-		
Total Public Domain Infrastructure - Lighting / Electrical Equipme		(517,200)	(1,100,715)	(45,747)	(1,146,462)	(172,461)	(386,202)	(558,663)	48.73%		
<b>PUB 02 - Public Domain Infrastructure - Water Equipment</b>											
C0033	Irrigation Control System	-	(77,522)	-	(77,522)	-	(7,782)	(7,782)	10.04%		
C0704	Stormwater quality improvement project	-	-	(24,075)	(24,075)	-	(24,075)	(24,075)	100.00%	X	Funding required to finalise the report/investigation from 2018/19
C0849	SAMP5 Water Equipment Renewal	(10,000)	(10,000)	-	(10,000)	-	-	-	-		
Total Public Domain Infrastructure - Water Equipment		(10,000)	(87,522)	(24,075)	(111,597)	-	(31,857)	(31,857)	28.55%		
<b>PUB 03 - Public Domain Infrastructure - Street Furniture</b>											
C0146	Park Signage - Delivery	-	(10,000)	-	(10,000)	-	(6,000)	(6,000)	60.00%		
C0409	Street Bin Replacement Program	-	(73,848)	-	(73,848)	(37,168)	(15,708)	(52,876)	71.60%		
C0735	Small Park Signage - Delivery	-	(56,261)	(11,614)	(67,875)	(3,751)	(66,000)	(69,751)	102.76%	X	Funds required to cover signage completion in Small Parks
C0736	Accessible Compliant Staircases	-	(30,000)	-	(30,000)	(17,650)	-	(17,650)	58.83%		
C0845	SAMP5 - Bus Shelters, Seats and Benches, bike furniture, bin	(301,618)	(301,618)	-	(301,618)	(39,220)	(44,315)	(83,535)	27.70%		
C0850	Waverley signage strategy Implementation	(200,000)	(200,000)	11,614	(188,386)	-	(6,254)	(6,254)	3.32%	X	To cover shortfall in Small Park Signage budget.
Total Public Domain Infrastructure - Street Furniture		(501,618)	(671,727)	(0)	(671,727)	(97,789)	(138,277)	(236,065)	35.14%		
<b>PUB 04 - Public Domain Infrastructure - Structures</b>											
C0408	Hugh Bamford Reserve Fencing	(300,000)	(475,000)	-	(475,000)	(16,788)	(429,721)	(446,509)	94.00%		
C0423	North Bondi Infrastructure Improvements	(4,000,000)	(4,681,114)	(25,000)	(4,706,114)	(1,951,125)	(1,555,135)	(3,506,260)	74.50%	I	Cost increase due to contaminated waste removal in excess of contingency.
C0581	Cliff Walk Remediation (QS & Works) (Maintenance)	-	(91,790)	-	(91,790)	(17,460)	(18,040)	(35,500)	38.68%		
C0582	Thomas Hogan Stairs Remediation (Condition Assessment/Design)	-	(70,250)	-	(70,250)	(235)	(11,223)	(11,458)	16.31%		
C0583	Carlisle St to Tamarama Park Stairs (Condition Assessment/De	(100,000)	(140,595)	-	(140,595)	(1,310)	(22,410)	(23,720)	16.87%		
C0846	Bronte Cribb Wall	(100,000)	(100,000)	-	(100,000)	(5,000)	-	(5,000)	5.00%		
C0847	Park Drive Retaining Wall - Remediation	(100,000)	(100,000)	-	(100,000)	-	(53,162)	(53,162)	53.16%		



Attachment 2 - Q1 Proposed Capital Works Program										Council Meeting - 19 November 2019	
Project Number	Project Description	Original Budget \$	Current Budget \$	Q1 Proposed Amendment \$	Q1 Proposed Budget \$	Actuals \$	Commitments \$	YTD \$	YTD tracking on Q1 Proposed Budget %	Co de	Budget Commentary
C0860	Coastal Risk Management Project	-	-	(23,306)	(23,306)	-	-	-	-	N	Urgent safety works required at Diamond Bay.
<b>Total Public Domain Infrastructure - Structures</b>		<b>(4,600,000)</b>	<b>(5,658,749)</b>	<b>(48,306)</b>	<b>(5,707,055)</b>	<b>(1,991,918)</b>	<b>(2,089,691)</b>	<b>(4,081,609)</b>	<b>71.52%</b>		
<b>ROAD 01 - Road Infrastructure - Kerb and Gutter</b>											
<b>Total Road Infrastructure - Kerb and Gutter</b>		<b>(922,474)</b>	<b>(1,543,990)</b>	<b>(347,887)</b>	<b>(1,891,877)</b>	<b>(897,384)</b>	<b>-</b>	<b>(897,384)</b>	<b>47.43%</b>		Contract terminated for one Contractor in 2018/19, variance in new contract requires additional funding.
<b>Total Road Infrastructure - Footpaths</b>		<b>(1,683,001)</b>	<b>(1,910,098)</b>	<b>-</b>	<b>(1,910,098)</b>	<b>(120,393)</b>	<b>(21,776)</b>	<b>(142,169)</b>	<b>7.44%</b>		
<b>ROAD 04 - Road Infrastructure - Stormwater Drainage</b>											
C0682	SAMP Roads _Utility Restorations	-	(382,882)	13,592	(369,290)	(9,822)	(107,417)	(117,239)	31.75%	C	Reduced Scope
C0767	Unauthorised entry in Council's Stormwater culverts – Cardno	(125,000)	(125,000)	-	(125,000)	-	-	-	-		
C0768	Dish drain Military Rd at Winfield Ave	(15,000)	(15,000)	15,000	-	-	-	-	-	A	Project not required
C0769	Pit & Lintel Repairs Various location	(50,000)	(50,000)	5,000	(45,000)	-	(32,000)	(32,000)	71.11%	C	Reduced Scope
C0770	Urgent repair works Various Locations	(60,000)	(60,000)	(20,000)	(80,000)	-	(76,000)	(76,000)	95.00%	I	additional urgent repairs
C0771	Raingarden repair/construction	(50,000)	(50,000)	25,000	(25,000)	-	(1,584)	(1,584)	6.33%	C	Reduced Scope
<b>Total Road Infrastructure - Stormwater Drainage</b>		<b>(300,000)</b>	<b>(682,882)</b>	<b>38,592</b>	<b>(644,290)</b>	<b>(9,822)</b>	<b>(217,000)</b>	<b>(226,822)</b>	<b>35.20%</b>		
<b>ROAD 05 - Road Infrastructure – Transport</b>											
C0021	Bondi Junction Cycle Way / Street Scape Upgrade	(9,479,979)	(9,479,979)	885,785	(8,594,194)	(482,889)	(4,793,334)	(5,276,224)	61.39%	D	Budget amount reduced to reflect RMS and Council funding commitment.
C0539	Cycleway Infrastructure – Bike Parking	(30,000)	(30,000)	-	(30,000)	(1,500)	-	(1,500)	5.00%		
C0716	40km/hr speed zone review	-	-	(600,000)	(600,000)	(10,000)	(1,820)	(11,820)	1.97%	N	Budget reflects RMS Grant Funding of \$500k and carryover amount required for design.
C0717	Charing Cross Transport Study	(200,000)	(200,000)	-	(200,000)	(5,000)	-	(5,000)	2.50%		
C0718	Coastal Path Improvements - Notts Ave	(1,000,000)	(1,121,934)	-	(1,121,934)	(47,471)	(78,584)	(126,055)	11.24%		
C0719	Coastal Path Improvements – Bronte Cutting	-	(10,870)	(89,130)	(100,000)	(1,087)	-	(1,087)	1.09%	I	Funds brought forward to cover options analysis and detail design.
C0720	Arden St Safety Upgrades	(400,000)	(472,045)	-	(472,045)	(3,934)	(660)	(4,594)	0.97%		
C0721	Cycleway Infrastructure – Signage and line marking	-	(27,000)	-	(27,000)	-	-	-	-		
C0724	Cycleway Infrastructure – Darley Road	(719,000)	(816,616)	736,021	(80,595)	-	(5,999)	(5,999)	7.44%	A	RMS Grant funding for construction not received.
C0808	Curlewis St Design	(100,000)	(100,000)	100,000	-	-	-	-	-	A	RMS Grant funding not received
C0809	OSH Rd Design	(100,000)	(100,000)	100,000	-	-	-	-	-	A	RMS Grant funding not received
<b>Total Road Infrastructure – Transport</b>		<b>(12,028,979)</b>	<b>(12,358,444)</b>	<b>1,132,676</b>	<b>(11,225,768)</b>	<b>(551,881)</b>	<b>(4,880,398)</b>	<b>(5,432,279)</b>	<b>48.39%</b>		
<b>ROAD 06 - Road Infrastructure - Streetscape Upgrade</b>											
C0009	Bronte Beach Local Village Centre	(3,340,600)	(3,428,867)	-	(3,428,867)	(909,567)	(1,221,580)	(2,131,146)	62.15%		
C0355	Seven Ways Public Domain Upgrade	(128,540)	(1,860,000)	-	(1,860,000)	(249,614)	(1,185,548)	(1,435,162)	77.16%		
C0416	Stage 1 - Campbell Parade Detailed Designs (incl. North Bond	(200,000)	(245,089)	-	(245,089)	(95,884)	(140,152)	(236,037)	96.31%		
<b>Total Road Infrastructure - Streetscape Upgrade</b>		<b>(3,669,140)</b>	<b>(5,533,956)</b>	<b>-</b>	<b>(5,533,956)</b>	<b>(1,255,065)</b>	<b>(2,547,280)</b>	<b>(3,802,345)</b>	<b>68.71%</b>		
<b>ROAD 07 - Road Infrastructure - Traffic Infrastructure</b>											
C0392	CONCRETE ROADS	-	(57,125)	-	(57,125)	(57,323)	-	(57,323)	100.35%		
C0654	SAMP Street Signage and Linemarking	(85,028)	(100,028)	-	(100,028)	-	(15,790)	(15,790)	15.79%		
C0729	Military Rd Pinch Points	(1,000,000)	(1,049,250)	-	(1,049,250)	(31,356)	-	(31,356)	2.99%		
C0807	SAMP5 Renewal Roundabouts / Speedhumps Traffic Islands/ Line	(200,000)	(200,000)	-	(200,000)	-	(118,000)	(118,000)	59.00%		
C0810	Tamarama Marine Drive Pedestrian Crossing	(250,000)	(250,000)	-	(250,000)	-	-	-	-		
C0811	Safety by design in public places (Further details required,	(500,000)	(500,000)	200,000	(300,000)	-	-	-	-	C	Transfer funds to Operations budget to undertake temporary measures.
C0859	Road safety & traffic calming	(50,000)	(50,000)	-	(50,000)	-	-	-	-		

Attachment 2 - Q1 Proposed Capital Works Program										Council Meeting - 19 November 2019	
Project Number	Project Description	Original Budget \$	Current Budget \$	Q1 Proposed Amendment \$	Q1 Proposed Budget \$	Actuals \$	Commitments \$	YTD \$	YTD tracking on Q1 Proposed Budget %	Co de	Budget Commentary
NEW 2	Kenilworth St Intersection	-	-	(45,000)	(45,000)	-	-	-	-	N	
	<b>Total Road Infrastructure - Traffic Infrastructure</b>	<b>(2,085,028)</b>	<b>(2,206,403)</b>	<b>155,000</b>	<b>(2,051,403)</b>	<b>(88,679)</b>	<b>(133,790)</b>	<b>(222,469)</b>	<b>10.84%</b>		
	<b>ROAD 08 - Road Infrastructure - Sealed Roads - Construction</b>										
	<b>Total Road Infrastructure - Sealed Roads - Construction</b>	<b>(1,462,764)</b>	<b>(1,462,764)</b>	<b>-</b>	<b>(1,462,764)</b>	<b>(59,777)</b>	<b>(225,908)</b>	<b>(285,685)</b>	<b>19.53%</b>		
	<b>ROAD 10 - Road Infrastructure - Sealed Roads - Regional construction</b>										
	<b>Total Road Infrastructure - Sealed Roads - Regional construction</b>	<b>(322,500)</b>	<b>(322,500)</b>	<b>(13,592)</b>	<b>(336,092)</b>	<b>(18,207)</b>	<b>-</b>	<b>(18,207)</b>	<b>5.42%</b>		Funds required to cover overspend in 2018/19 projects not completed.
	<b>RP 01 - Recreational &amp; Public Spaces - Recreational</b>										
C0359	Marks Park	(600,000)	(721,307)	(277,744)	(999,051)	(965,293)	(34,652)	(999,945)	100.09%	I	Additional funds to cover asbestos removal as well as other changes required.
C0407	Coastal Walk Fitness Upgrade	(360,000)	(520,790)	(159,210)	(680,000)	(255,826)	(127,628)	(383,455)	56.39%	I	Additional funds required to cover asbestos removal as well as other unforeseen conditions.
C0508	Strategic Park Design	-	(24,663)	-	(24,663)	(7,793)	(11,521)	(19,314)	78.31%		
C0560	Hugh Bamford and Williams Park Plan of Management	(75,000)	(130,883)	-	(130,883)	(1,059)	(4,186)	(5,245)	4.01%		
C0562	Barracuff Park + Playground	(1,050,000)	(1,148,513)	-	(1,148,513)	(8,043)	(776)	(8,819)	0.77%		
C0567	Marlborough Playground / Park (design only)	(130,000)	(174,131)	-	(174,131)	(180)	-	(180)	0.10%		
C0710	Netball court resurfacing with new MP poles	-	(86,280)	-	(86,280)	-	(56,140)	(56,140)	65.07%		
C0714	Public Art Commissions	(50,000)	(93,650)	-	(93,650)	-	-	-	-		
C0730	Clarke Reserve Improvements	(100,000)	(248,928)	-	(248,928)	-	(34,062)	(34,062)	13.68%		
C0852	Bondi POM Landscape works	(50,000)	(50,000)	-	(50,000)	-	-	-	-		
C0853	Marlborough Park Park & Playground Construction	(370,000)	(370,000)	-	(370,000)	-	-	-	-		
C0854	Onslow Park and Playground	(29,934)	(29,934)	-	(29,934)	(1,400)	-	(1,400)	4.68%		
C0855	Varna Park playground	(280,000)	(280,000)	-	(280,000)	-	(19,107)	(19,107)	6.82%		
C0856	Bondi beach playground - design	(300,000)	(300,000)	-	(300,000)	-	(2,200)	(2,200)	0.73%		
C0857	Waverley Score Board	(100,000)	(100,000)	49,783	(50,217)	(50,217)	-	(50,217)	100.00%	C	Correction as part of project costs charged to Waverley Park Landscape Lighting in error.
C0858	Bondi Park- accessible paths to Picnic Shelters	(35,000)	(35,000)	-	(35,000)	-	-	-	-		
	<b>Total Recreational &amp; Public Spaces - Recreational</b>	<b>(3,529,934)</b>	<b>(4,314,079)</b>	<b>(387,171)</b>	<b>(4,701,250)</b>	<b>(1,289,811)</b>	<b>(290,272)</b>	<b>(1,580,083)</b>	<b>33.61%</b>		
	<b>SUS 01 - Sustainability Infrastructure - Renewable Energy</b>										
C0438	Installation of EV charging stations	-	(4,909)	-	(4,909)	-	-	-	-		
C0812	SAMP5 Renewal of Solar Energy Infrastructure	(5,000)	(5,000)	(526)	(5,526)	-	(5,526)	(5,526)	100.00%	I	Project Cost increase to cover actual project costs.
	<b>Total Sustainability Infrastructure - Renewable Energy</b>	<b>(5,000)</b>	<b>(9,909)</b>	<b>(526)</b>	<b>(10,435)</b>	<b>-</b>	<b>(5,526)</b>	<b>(5,526)</b>	<b>52.96%</b>		
	<b>SUS 03 - Sustainability Infrastructure - Stormwater &amp; Groundwater</b>										
C0228	Waverley Park Water Harvesting	-	(17,853)	-	(17,853)	-	(1,440)	(1,440)	8.07%		
C0813	SAMP5 Renewal of SQID's & Harvesting Systems	(9,699)	(9,699)	-	(9,699)	-	-	-	-		
	<b>Total Sustainability Infrastructure - Stormwater &amp; Groundwater</b>	<b>(9,699)</b>	<b>(27,552)</b>	<b>-</b>	<b>(27,552)</b>	<b>-</b>	<b>(1,440)</b>	<b>(1,440)</b>	<b>5.23%</b>		
	<b>Grand Total</b>	<b>(40,374,635)</b>	<b>(48,930,774)</b>	<b>2,280,945</b>	<b>(46,649,829)</b>	<b>(7,415,987)</b>	<b>(15,132,114)</b>	<b>(22,548,101)</b>	<b>48.33%</b>		



<b>WAVERLEY COUNCIL</b> <b>Q1 FY2019-20 Budget Statement</b>							
	Original Budget	Current Budget	Q1 Proposed Budget	Change in Q1 budget Better / (Worse)		FY2019-20 ACTUAL YTD September (incl. commitments)	% to Q1 Proposed Budget
				\$	%		
<b>Income</b>							
Rates & Annual Charges	64,380,287	64,380,287	64,380,287			64,140,560	99.6%
Investment Income	3,865,231	3,865,231	3,865,231			1,057,150	27.4%
User Charges	42,251,114	42,251,114	43,298,500	1,047,386	2.5%	10,534,303	24.3%
Other Revenues	17,937,170	17,937,170	19,404,122	1,466,952	8.2%	5,609,653	28.9%
Grants Subsidies & Contributions - Operational	4,946,995	4,946,995	5,052,008	105,013	2.1%	984,261	19.5%
<b>Subtotal - Operating Income</b>	<b>133,380,797</b>	<b>133,380,797</b>	<b>136,000,148</b>	<b>2,619,351</b>	<b>2.0%</b>	<b>82,325,928</b>	<b>60.5%</b>
Grants Subsidies & Contributions - Capital	12,674,932	12,776,390	11,191,505	(1,584,885)	(12.4%)	565,382	5.1%
Net gains from the disposal of assets	471,291	708,595	692,641	(15,954)	(2.3%)	2,373	0.3%
<b>Subtotal - Capital Income</b>	<b>13,146,223</b>	<b>13,484,985</b>	<b>11,884,146</b>	<b>(1,600,839)</b>	<b>(11.9%)</b>	<b>567,755</b>	<b>4.8%</b>
<b>Total Income</b>	<b>146,527,020</b>	<b>146,865,782</b>	<b>147,884,294</b>	<b>1,018,512</b>	<b>0.7%</b>	<b>82,893,683</b>	<b>56.1%</b>
<b>Expense and Loans Repayment</b>							
Employee Costs	(68,035,813)	(68,054,665)	(67,123,356)	931,309	1.4%	(15,686,388)	23.4%
Borrowing Expenses	(89,298)	(89,298)	(89,298)			(6,883)	7.7%
Materials & Contracts	(24,308,259)	(26,521,385)	(27,204,226)	(682,841)	(2.6%)	(11,235,105)	41.3%
Other Operating Expenses	(22,777,057)	(22,818,662)	(23,343,620)	(524,958)	(2.3%)	(12,758,786)	54.7%
<b>Subtotal - Operating Expense</b>	<b>(115,210,427)</b>	<b>(117,484,010)</b>	<b>(117,760,500)</b>	<b>(276,490)</b>	<b>(0.2%)</b>	<b>(39,687,162)</b>	<b>33.7%</b>
Other Capital Purchases	(1,740,588)	(3,301,228)	(3,180,147)	121,081	3.7%	(1,049,295)	33.0%
Capital Works Program	(40,374,635)	(48,930,774)	(46,649,829)	2,280,945	4.7%	(22,548,101)	48.3%
External Loans Principle Repayment	(423,315)	(423,315)	(423,315)			(103,778)	24.5%
<b>Subtotal - Capital Expense &amp; Loan Repayment</b>	<b>(42,538,538)</b>	<b>(52,655,317)</b>	<b>(50,253,291)</b>	<b>2,402,026</b>	<b>4.6%</b>	<b>(23,701,175)</b>	<b>47.2%</b>
<b>Total Expense</b>	<b>(157,748,965)</b>	<b>(170,139,327)</b>	<b>(168,013,791)</b>	<b>2,125,536</b>	<b>1.2%</b>	<b>(63,388,337)</b>	<b>37.7%</b>
<b>Performance Result before capital items and loan repayment - (Surplus)/Deficit</b>	<b>18,170,370</b>	<b>15,896,787</b>	<b>18,239,648</b>	<b>2,342,861</b>	<b>14.7%</b>	<b>42,638,766</b>	<b>233.8%</b>
<b>Performance Result after capital items and loan repayment- (Surplus)/Deficit</b>	<b>(11,221,945)</b>	<b>(23,273,545)</b>	<b>(20,129,497)</b>	<b>3,144,048</b>	<b>13.5%</b>	<b>19,505,347</b>	<b>-96.9%</b>
<b>Other Funding Sources from:</b>							
New Loans							
Transfers to Reserves	(13,296,896)	(13,296,896)	(12,864,591)	432,305	3.3%	(16,611,532)	129.1%
Transfer from Reserves	24,586,701	36,638,301	33,061,948	(3,576,353)	(9.8%)	(1,573,833)	-4.8%
<b>Total new loan and reserves</b>	<b>11,289,805</b>	<b>23,341,405</b>	<b>20,197,357</b>	<b>(3,144,048)</b>	<b>(13.5%)</b>	<b>(18,185,365)</b>	<b>-90.0%</b>
<b>Budget Result - (Surplus)/Deficit</b>	<b>67,860</b>	<b>67,860</b>	<b>67,860</b>			<b>1,319,981</b>	

FINANCE							
Q1 FY2019-20 Budget Statement							
	Original Budget	Current Budget	Q1 Proposed Budget	Change in Q1 budget Better / (Worse)		FY2019-20 ACTUAL YTD September (incl. commitments)	% to Q1 Proposed Budget
				\$	%		
<b>Income</b>							
Rates & Annual Charges	46,452,487	46,452,487	46,452,487			46,302,124	99.7%
Investment Income	3,731,176	3,731,176	3,731,176			1,056,758	28.3%
User Charges	365,586	365,586	365,586			98,640	27.0%
Other Revenues	163,920	163,920	561,920	398,000	242.8%	57,219	10.2%
Grants Subsidies & Contributions - Operational	1,682,425	1,682,425	1,682,425			250,719	14.9%
<b>Subtotal - Operating Income</b>	<b>52,395,594</b>	<b>52,395,594</b>	<b>52,793,594</b>	<b>398,000</b>	<b>0.8%</b>	<b>47,765,461</b>	<b>90.5%</b>
Grants Subsidies & Contributions - Capital							
Net gains from the disposal of assets	471,291	708,595	692,641	(15,954)	(2.3%)	2,373	0.3%
<b>Subtotal - Capital Income</b>	<b>471,291</b>	<b>708,595</b>	<b>692,641</b>	<b>(15,954)</b>	<b>(2.3%)</b>	<b>2,373</b>	<b>0.3%</b>
<b>Total Income</b>	<b>52,866,885</b>	<b>53,104,189</b>	<b>53,486,235</b>	<b>382,046</b>	<b>0.7%</b>	<b>47,767,833</b>	<b>89.3%</b>
<b>Expense and Loans Repayment</b>							
Employee Costs	(2,365,498)	(2,365,498)	(2,330,604)	34,894	1.5%	(500,518)	21.5%
Borrowing Expenses	(89,298)	(89,298)	(89,298)			(6,883)	7.7%
Materials & Contracts	(512,495)	(627,795)	(1,249,081)	(621,286)	(99.0%)	(666,429)	53.4%
Other Operating Expenses	2,226,721	2,226,721	2,226,721			260,055	11.7%
<b>Subtotal - Operating Expense</b>	<b>(740,570)</b>	<b>(855,870)</b>	<b>(1,442,262)</b>	<b>(586,392)</b>	<b>(68.5%)</b>	<b>(913,774)</b>	<b>63.4%</b>
Other Capital Purchases	(1,370,588)	(2,811,845)	(2,643,764)	168,081	6.0%	(762,801)	28.9%
Capital Works Program							
External Loans Principle Repayment	(423,315)	(423,315)	(423,315)			(103,778)	24.5%
<b>Subtotal - Capital Expense &amp; Loan Repayment</b>	<b>(1,793,903)</b>	<b>(3,235,160)</b>	<b>(3,067,079)</b>	<b>168,081</b>	<b>5.2%</b>	<b>(866,580)</b>	<b>28.3%</b>
<b>Total Expense</b>	<b>(2,534,473)</b>	<b>(4,091,030)</b>	<b>(4,509,341)</b>	<b>(418,311)</b>	<b>(10.2%)</b>	<b>(1,780,354)</b>	<b>39.5%</b>
<b>Performance Result before capital items and loan repayment - (Surplus)/Deficit</b>	<b>51,655,024</b>	<b>51,539,724</b>	<b>51,351,332</b>	<b>(188,392)</b>	<b>(0.4%)</b>	<b>46,851,686</b>	<b>91.2%</b>
<b>Performance Result after capital items and loan repayment- (Surplus)/Deficit</b>	<b>50,332,412</b>	<b>49,013,159</b>	<b>48,976,894</b>	<b>(36,265)</b>	<b>(0.1%)</b>	<b>45,987,479</b>	<b>93.9%</b>
<b>Other Funding Sources from:</b>							
New Loans							
Transfers to Reserves	(2,080,890)	(2,080,890)	(2,887,317)	(806,427)	(38.8%)	(804,679)	27.9%
Transfer from Reserves	(61,870)	1,257,383	1,185,176	(72,207)	(5.7%)		
<b>Total new loan and reserves</b>	<b>(2,142,760)</b>	<b>(823,507)</b>	<b>(1,702,141)</b>	<b>(878,634)</b>	<b>(106.7%)</b>	<b>(804,679)</b>	<b>47.3%</b>
<b>Budget Result - (Surplus)/Deficit</b>	<b>48,189,652</b>	<b>48,189,652</b>	<b>47,274,753</b>	<b>(914,899)</b>		<b>45,182,800</b>	



Planning, Environment & Regulatory Q1 FY2019-20 Budget Statement							
	Original Budget	Current Budget	Q1 Proposed Budget	Change in Q1 budget Better / (Worse)		FY2019-20 ACTUAL YTD September (incl. commitments)	% to Q1 Proposed Budget
				\$	%		
<b>Income</b>							
Rates & Annual Charges							
Investment Income							
User Charges	16,350,623	16,350,623	16,655,785	305,162	1.9%	3,848,029	23.1%
Other Revenues	10,679,741	10,679,741	11,279,741	600,000	5.6%	2,752,871	24.4%
Grants Subsidies & Contributions - Operational	511,624	511,624	526,758	15,134	3.0%	464,392	88.2%
<b>Subtotal - Operating Income</b>	<b>27,541,988</b>	<b>27,541,988</b>	<b>28,462,284</b>	<b>920,296</b>	<b>3.3%</b>	<b>7,065,293</b>	<b>24.8%</b>
Grants Subsidies & Contributions - Capital	4,914,897	4,914,897	4,494,897	(420,000)	(8.5%)	565,382	12.6%
Net gains from the disposal of assets							
<b>Subtotal - Capital Income</b>	<b>4,914,897</b>	<b>4,914,897</b>	<b>4,494,897</b>	<b>(420,000)</b>	<b>(8.5%)</b>	<b>565,382</b>	<b>12.6%</b>
<b>Total Income</b>	<b>32,456,885</b>	<b>32,456,885</b>	<b>32,957,181</b>	<b>500,296</b>	<b>1.5%</b>	<b>7,630,675</b>	<b>23.2%</b>
<b>Expense and Loans Repayment</b>							
Employee Costs	(14,057,364)	(14,057,364)	(13,591,988)	465,376	3.3%	(3,227,904)	23.7%
Borrowing Expenses							
Materials & Contracts	(5,402,100)	(5,709,728)	(6,021,436)	(311,708)	(5.5%)	(2,557,369)	42.5%
Other Operating Expenses	(7,959,350)	(7,977,989)	(8,106,528)	(128,539)	(1.6%)	(2,056,770)	25.4%
<b>Subtotal - Operating Expense</b>	<b>(27,418,814)</b>	<b>(27,745,081)</b>	<b>(27,719,952)</b>	<b>25,129</b>	<b>0.1%</b>	<b>(7,842,043)</b>	<b>28.3%</b>
Other Capital Purchases							
Capital Works Program		(22,762)	(22,762)				
External Loans Principle Repayment							
<b>Subtotal - Capital Expense &amp; Loan Repayment</b>		<b>(22,762)</b>	<b>(22,762)</b>				
<b>Total Expense</b>	<b>(27,418,814)</b>	<b>(27,767,843)</b>	<b>(27,742,714)</b>	<b>25,129</b>	<b>0.1%</b>	<b>(7,842,043)</b>	<b>28.3%</b>
<b>Performance Result before capital items and loan repayment - (Surplus)/Deficit</b>	<b>123,174</b>	<b>(203,093)</b>	<b>742,332</b>	<b>945,425</b>	<b>465.5%</b>	<b>(776,750)</b>	<b>-104.6%</b>
<b>Performance Result after capital items and loan repayment- (Surplus)/Deficit</b>	<b>5,038,071</b>	<b>4,689,042</b>	<b>5,214,467</b>	<b>525,425</b>	<b>11.2%</b>	<b>(211,368)</b>	<b>-4.1%</b>
<b>Other Funding Sources from:</b>							
New Loans							
Transfers to Reserves	(5,563,987)	(5,563,987)	(5,143,987)	420,000	7.5%	(730,155)	14.2%
Transfer from Reserves		349,029	427,206	78,177	22.4%	(744)	-0.2%
<b>Total new loan and reserves</b>	<b>(5,563,987)</b>	<b>(5,214,958)</b>	<b>(4,716,781)</b>	<b>498,177</b>	<b>9.6%</b>	<b>(730,899)</b>	<b>15.5%</b>
<b>Budget Result - (Surplus)/Deficit</b>	<b>(525,916)</b>	<b>(525,916)</b>	<b>497,686</b>	<b>1,023,602</b>		<b>(942,267)</b>	

Customer Service and Organisational Improvement Q1 FY2019-20 Budget Statement							
	Original Budget	Current Budget	Q1 Proposed Budget	Change in Q1 budget Better / (Worse)		FY2019-20 ACTUAL YTD September (incl. commitments)	% to Q1 Proposed Budget
				\$	%		
<b>Income</b>							
Rates & Annual Charges						(460)	
Investment Income	16,000	16,000	16,000			392	2.4%
User Charges	8,131,365	8,131,365	7,541,989	(589,376)	(7.2%)	1,763,854	23.4%
Other Revenues	954,038	954,038	1,235,582	281,544	29.5%	639,481	51.8%
Grants Subsidies & Contributions - Operational	401,820	401,820	401,820			68,666	17.1%
<b>Subtotal - Operating Income</b>	<b>9,503,223</b>	<b>9,503,223</b>	<b>9,195,391</b>	<b>(307,832)</b>	<b>(3.2%)</b>	<b>2,471,932</b>	<b>26.9%</b>
Grants Subsidies & Contributions - Capital							
Net gains from the disposal of assets							
<b>Subtotal - Capital Income</b>							
<b>Total Income</b>	<b>9,503,223</b>	<b>9,503,223</b>	<b>9,195,391</b>	<b>(307,832)</b>	<b>(3.2%)</b>	<b>2,471,932</b>	<b>26.9%</b>
<b>Expense and Loans Repayment</b>							
Employee Costs	(18,118,964)	(18,118,964)	(17,808,027)	310,937	1.7%	(4,076,692)	22.9%
Borrowing Expenses							
Materials & Contracts	(7,113,376)	(7,951,430)	(8,377,564)	(426,134)	(5.4%)	(2,915,673)	34.8%
Other Operating Expenses	9,732,034	9,709,068	9,361,656	(347,412)	(3.6%)	1,608,309	17.2%
<b>Subtotal - Operating Expense</b>	<b>(15,500,306)</b>	<b>(16,361,326)</b>	<b>(16,823,935)</b>	<b>(462,609)</b>	<b>(2.8%)</b>	<b>(5,384,056)</b>	<b>32.0%</b>
Other Capital Purchases		(119,383)	(154,383)	(35,000)	(29.3%)	(97,000)	62.8%
Capital Works Program		(61,618)	(61,618)			(3,000)	4.9%
External Loans Principle Repayment							
<b>Subtotal - Capital Expense &amp; Loan Repayment</b>		<b>(181,001)</b>	<b>(216,001)</b>	<b>(35,000)</b>	<b>(19.3%)</b>	<b>(100,000)</b>	<b>46.3%</b>
<b>Total Expense</b>	<b>(15,500,306)</b>	<b>(16,542,327)</b>	<b>(17,039,936)</b>	<b>(497,609)</b>	<b>(3.0%)</b>	<b>(5,484,056)</b>	<b>32.2%</b>
<b>Performance Result before capital items and loan repayment - (Surplus)/Deficit</b>	<b>(5,997,083)</b>	<b>(6,858,103)</b>	<b>(7,628,544)</b>	<b>(770,441)</b>	<b>(11.2%)</b>	<b>(2,912,124)</b>	<b>38.2%</b>
<b>Performance Result after capital items and loan repayment- (Surplus)/Deficit</b>	<b>(5,997,083)</b>	<b>(7,039,104)</b>	<b>(7,844,545)</b>	<b>(805,441)</b>	<b>(11.4%)</b>	<b>(3,012,124)</b>	<b>38.4%</b>
<b>Other Funding Sources from:</b>							
New Loans							
Transfers to Reserves	(1,347,812)	(1,347,812)	(519,811)	828,001	61.4%	(234,132)	45.0%
Transfer from Reserves	984,000	2,026,021	1,946,101	(79,920)	(3.9%)	(152,029)	-7.8%
<b>Total new loan and reserves</b>	<b>(363,812)</b>	<b>678,209</b>	<b>1,426,290</b>	<b>748,081</b>	<b>110.3%</b>	<b>(386,161)</b>	<b>-27.1%</b>
<b>Budget Result - (Surplus)/Deficit</b>	<b>(6,360,895)</b>	<b>(6,360,895)</b>	<b>(6,418,255)</b>	<b>(57,360)</b>		<b>(3,398,285)</b>	



Communitiy Assets & Operations Q1 FY2019-20 Budget Statement							
	Original Budget	Current Budget	Q1 Proposed Budget	Change in Q1 budget Better / (Worse)		FY2019-20 ACTUAL YTD September (incl. commitments)	% to Q1 Proposed Budget
				\$	%		
<b>Income</b>							
Rates & Annual Charges	17,927,800	17,927,800	17,927,800			17,838,896	99.5%
Investment Income	118,055	118,055	118,055				
User Charges	17,403,540	17,403,540	18,735,140	1,331,600	7.7%	4,823,781	25.7%
Other Revenues	6,139,471	6,139,471	6,326,879	187,408	3.1%	2,160,082	34.1%
Grants Subsidies & Contributions - Operational	2,351,126	2,351,126	2,441,005	89,879	3.8%	200,484	8.2%
<b>Subtotal - Operating Income</b>	<b>43,939,992</b>	<b>43,939,992</b>	<b>45,548,879</b>	<b>1,608,887</b>	<b>3.7%</b>	<b>25,023,243</b>	<b>54.9%</b>
Grants Subsidies & Contributions - Capital	7,760,035	7,861,493	6,696,608	(1,164,885)	(14.8%)		
Net gains from the disposal of assets							
<b>Subtotal - Capital Income</b>	<b>7,760,035</b>	<b>7,861,493</b>	<b>6,696,608</b>	<b>(1,164,885)</b>	<b>(14.8%)</b>		
<b>Total Income</b>	<b>51,700,027</b>	<b>51,801,485</b>	<b>52,245,487</b>	<b>444,002</b>	<b>0.9%</b>	<b>25,023,243</b>	<b>47.9%</b>
<b>Expense and Loans Repayment</b>							
Employee Costs	(33,493,987)	(33,512,839)	(33,162,047)	350,792	1.0%	(7,826,695)	23.6%
Borrowing Expenses							
Materials & Contracts	(11,280,288)	(12,232,432)	(11,556,145)	676,287	5.5%	(5,095,634)	44.1%
Other Operating Expenses	(26,776,462)	(26,776,462)	(26,825,469)	(49,007)	(0.2%)	(12,570,380)	46.9%
<b>Subtotal - Operating Expense</b>	<b>(71,550,737)</b>	<b>(72,521,733)</b>	<b>(71,543,661)</b>	<b>978,072</b>	<b>1.3%</b>	<b>(25,492,710)</b>	<b>35.6%</b>
Other Capital Purchases	(370,000)	(370,000)	(382,000)	(12,000)	(3.2%)	(189,494)	49.6%
Capital Works Program	(40,374,635)	(48,846,394)	(46,565,449)	2,280,945	4.7%	(22,545,101)	48.4%
External Loans Principle Repayment							
<b>Subtotal - Capital Expense &amp; Loan Repayment</b>	<b>(40,744,635)</b>	<b>(49,216,394)</b>	<b>(46,947,449)</b>	<b>2,268,945</b>	<b>4.6%</b>	<b>(22,734,595)</b>	<b>48.4%</b>
<b>Total Expense</b>	<b>(112,295,372)</b>	<b>(121,738,127)</b>	<b>(118,491,110)</b>	<b>3,247,017</b>	<b>2.7%</b>	<b>(48,227,305)</b>	<b>40.7%</b>
<b>Performance Result before capital items and loan repayment - (Surplus)/Deficit</b>	<b>(27,610,745)</b>	<b>(28,581,741)</b>	<b>(25,994,782)</b>	<b>2,586,959</b>	<b>9.1%</b>	<b>(469,467)</b>	<b>1.8%</b>
<b>Performance Result after capital items and loan repayment- (Surplus)/Deficit</b>	<b>(60,595,345)</b>	<b>(69,936,642)</b>	<b>(66,245,623)</b>	<b>3,691,019</b>	<b>5.3%</b>	<b>(23,204,062)</b>	<b>35.0%</b>
<b>Other Funding Sources from:</b>							
New Loans							
Transfers to Reserves	(4,304,207)	(4,304,207)	(4,313,476)	(9,269)	(0.2%)	(14,842,567)	344.1%
Transfer from Reserves	23,664,571	33,005,868	29,503,465	(3,502,403)	(10.6%)	(1,421,060)	-4.8%
<b>Total new loan and reserves</b>	<b>19,360,364</b>	<b>28,701,661</b>	<b>25,189,989</b>	<b>(3,511,672)</b>	<b>(12.2%)</b>	<b>(16,263,627)</b>	<b>-64.6%</b>
<b>Budget Result - (Surplus)/Deficit</b>	<b>(41,234,981)</b>	<b>(41,234,981)</b>	<b>(41,055,634)</b>	<b>179,347</b>		<b>(39,467,689)</b>	

General Counsel Q1 FY2019-20 Budget Statement							
	Original Budget	Current Budget	Q1 Proposed Budget	Change in Q1 budget Better / (Worse)		FY2019-20 ACTUAL YTD September (incl. commitments)	% to Q1 Proposed Budget
				\$	%		
<b>Income</b>							
Rates & Annual Charges							
Investment Income							
User Charges							
Other Revenues							
Grants Subsidies & Contributions - Operational							
<b>Subtotal - Operating Income</b>							
Grants Subsidies & Contributions - Capital							
Net gains from the disposal of assets							
<b>Subtotal - Capital Income</b>							
<b>Total Income</b>							
<b>Expense and Loans Repayment</b>							
Employee Costs			(230,690)	(230,690)		(54,579)	23.7%
Borrowing Expenses							
Materials & Contracts							
Other Operating Expenses							
<b>Subtotal - Operating Expense</b>			(230,690)	(230,690)		(54,579)	23.7%
Other Capital Purchases							
Capital Works Program							
External Loans Principle Repayment							
<b>Subtotal - Capital Expense &amp; Loan Repayment</b>							
<b>Total Expense</b>			(230,690)	(230,690)		(54,579)	23.7%
<b>Performance Result before capital items and loan repayment - (Surplus)/Deficit</b>			(230,690)	(230,690)		(54,579)	23.7%
<b>Performance Result after capital items and loan repayment- (Surplus)/Deficit</b>			(230,690)	(230,690)		(54,579)	23.7%
<b>Other Funding Sources from:</b>							
New Loans							
Transfers to Reserves							
Transfer from Reserves							
<b>Total new loan and reserves</b>							
<b>Budget Result - (Surplus)/Deficit</b>			(230,690)	(230,690)		(54,579)	



## REPORT CM/7.4/19.11



**Subject:** Investment Portfolio Report - October 2019

**TRIM No:** A03/2211

**Author:** Sid Ali, Revenue Co-ordinator  
Teena Su, Executive Manager, Finance

**Director:** Darren Smith, Chief Financial Officer

### RECOMMENDATION:

That Council:

1. Receives and notes the Investment Summary Report for October 2019 attached to this report.
2. Notes that all investments have been made in accordance with the requirements of section 625 of the *Local Government Act 1993* and directions from the Minister for Local Government, including Ministerial Investment Orders, and Council's Investment Policy.

#### 1. Executive Summary

For the month of October 2019, Council's Investment Portfolio generated \$409,532 of interest.

The interest on investment budget for the 2019–20 financial year was adopted by Council at its meeting on 18 June 2019, and was set at \$3,865,231.

The interest income for the year to date figure as at 31 October 2019 is tracking at 37.95% (\$1,466,682) of the current budget forecast.

#### 2. Introduction/Background

Clause 212 of the *Local Government (General) Regulation* requires that Council be provided with a written report setting out details of all money that the Council has invested under section 625 of the *Local Government Act 1993* (the Act) and certifying that these investments have been made in accordance with the Act, regulations, Ministerial Investment Orders and Council's Investment Policy.

The table below illustrates the monthly interest income received by Council and performance against the Budget.

*Table 1. Monthly interest income received by Council.*

Month	2019/20 Budget (\$)	Actual Monthly (\$)	Actual YTD (\$)	Tracking Current Budget (%)
July	3,865,231	374,347	374,347	9.68%
August	3,865,231	368,646	742,993	19.22%
September	3,865,231	314,157	1,057,150	27.35%
October	3,865,231	409,532	1,466,682	37.95%

### 3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Operations and Community Services Committee 5 November 2019	OC/5.6/19.11	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Receives and notes the Investment Summary Report for September 2019 attached to this report.</li> <li>2. Notes that all investments have been made in accordance with the requirements of section 625 of the <i>Local Government Act 1993</i> and directions from the Minister for Local Government, including Ministerial Investment Orders, and Council's Investment Policy.</li> <li>3. Notes that, as per the Investment Summary Report – September 2019 attached to this report, during the month of September Council reduced the portfolio invested in fossil fuel authorised deposit-taking institutions from 26.2% (as recorded in the body of the report) to 20.3%, representing a 5.9% reduction.</li> </ol>

### 4. Discussion

Financial year to date, 31 October 2019, Council's cash investment portfolio generated interest earnings of \$1,466,682 representing 37.95% of the Current Budget of \$3,865,231.

Council's investment portfolio posted a return of 2.08% pa for the month of October versus the Ausbond Bank Bill Index benchmark return of 0.95% pa.

Over the last 12 months, Council's investment portfolio has exceeded the Ausbond bank bill index benchmark by 1.08% pa (2.73% vs 1.65% pa).

#### Portfolio value

Council's investment portfolio, as at 31 October 2019, has a current market value of \$181,464,717 which represents a gain of \$1,439,945 on the \$180,024,772 face value of the portfolio. The table below provides a summary by investment (asset) type.

Table 2. Portfolio value – Summary by investment (asset) type.

Table 2. Portfolio value – Summary by investment (asset) type.		
Asset Group	Face Value	Current value
Bonds	\$ 3,000,000	\$ 3,062,183
Cash	\$ 4,321,909	\$ 4,321,909
Floating Rate Note	\$ 35,300,000	\$ 35,535,811
Floating Rate Term Deposits	\$ 8,500,000	\$ 8,529,343
Managed Funds	\$ 14,402,863	\$ 14,402,863
Term Deposit	\$ 114,500,000	\$ 115,612,608
<b>Total</b>	<b>\$ 180,024,772</b>	<b>\$ 181,464,717</b>

## Analysis

Attached to this report is the Summary of Investment Portfolio for the period ending 31 October 2019. These reports are prepared by Council's independent financial advisor, Prudential Investment Services Corp.

Included in this report are tables showing that Council's investment portfolio for the month of October 2019 has exceeded the AusBond bank bill index by 1.13% pa (2.08% to 0.95% pa). The Portfolio outperformed the stated benchmark measure as the rate of return on cash exceeds AusBond Bank Bill Index as illustrated in the table below:

*Table 3. Portfolio return.*

Month	Portfolio Return %	Ausbond BB Index %	Variance %
Nov-18	2.61	1.90	0.71
Dec-18	2.73	1.81	0.92
Jan-19	2.92	2.14	0.78
Feb-19	3.19	2.28	0.91
Mar-19	3.14	1.96	1.18
Apr-19	3.08	2.01	1.07
May-19	2.71	1.79	0.92
June-19	2.47	1.62	0.85
July-19	3.31	1.42	1.89
Aug-19	1.99	0.99	1.00
Sep-19	2.53	1.03	1.50
Oct-19	2.08	0.95	1.13
<b>Average % return Over the last 12 months</b>	<b>2.73</b>	<b>1.65</b>	<b>1.08</b>

Council has a well-diversified portfolio invested among a range of term deposits and floating rate notes from highly rated Australian ADIs. 83% of the portfolio is spread among the top three credit rating categories (A long term/A2 short term and higher) and NSW TCorpIM managed funds.

### Investments in ethically, socially and environmentally beneficial alternatives

As at the end of October 2019, 76% of Council's portfolio was invested in non-fossil fuel lending ADIs and Socially Responsible Investments, while fossil fuel lending ADIs accounted for 16% of the portfolio. The remaining 8% is invested with TCorp.

Over the period of 17 months, from June 2018 to October 2019, Council has reduced its investment in fossil fuel lending ADIs from 59% to 16% as displayed in Figure 1 below.

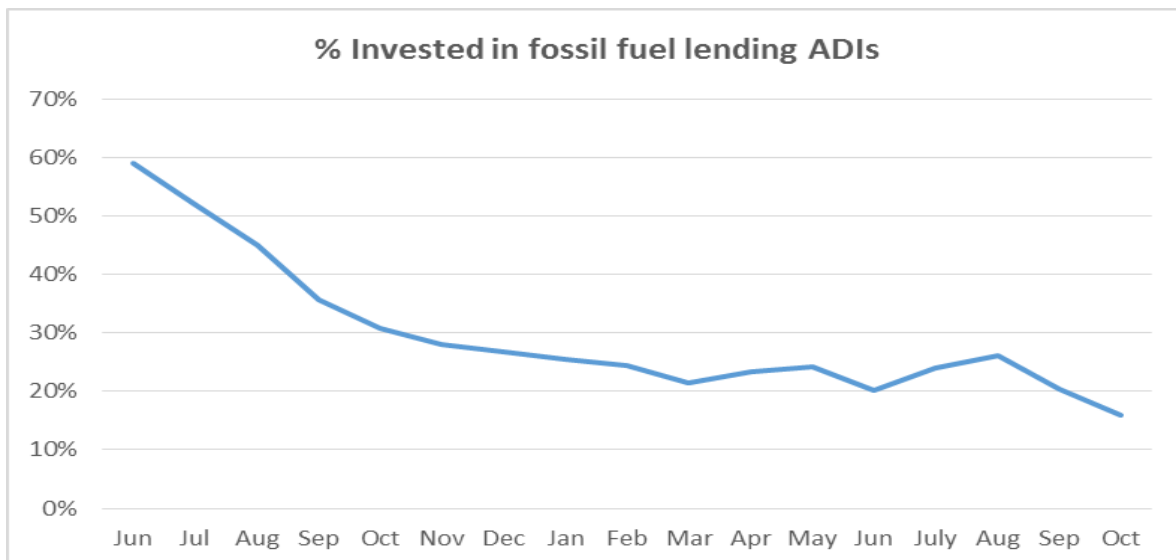


Figure 1. Investments in fossil fuel lending ADIs.

During October, Council's investment portfolio had \$13.5m term deposits mature with a weighted average rate of approximately 2.88%pa. Council reinvested \$5m in Term deposits, \$3.4m in Floating rate notes, and \$5m in TCorp Long Term Growth Fund.

## 5. Financial impact statement/Timeframe/Consultation

This report has been prepared in consultation with Council's independent financial advisor, Prudential Investment Services Corp.

## 6. Conclusion

Council's investment portfolio has achieved interest earning of \$1,466,682 YTD at 31 October 2019, and it is on track to achieve the budgeted interest of \$3,865,231.

## 7. Attachments

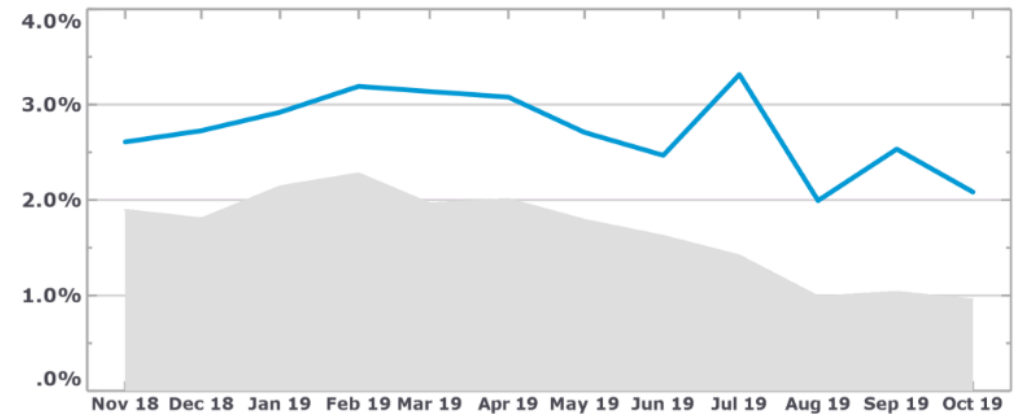
1. Investment Summary Report - October 2019 [↓](#)



## **Investment Summary Report October 2019**

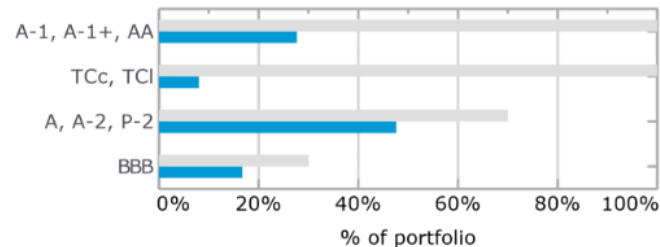
**Waverley Council****Executive Summary - October 2019****Investment Holdings**

	Face Value (\$)	Current Value (\$)
Bonds	3,000,000.00	3,062,183.08
Cash	4,321,909.12	4,321,909.12
Floating Rate Note	35,300,000.00	35,535,810.98
Floating Rate Term Deposits	8,500,000.00	8,529,343.20
Managed Funds	14,402,862.72	14,402,862.72
Term Deposit	114,500,000.00	115,612,608.34
	<b>180,024,771.84</b>	<b>181,464,717.44</b>

**Investment Performance**

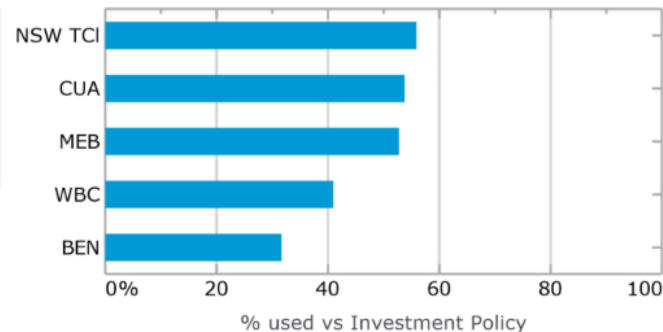
■ Portfolio Annualised Return

■ Bloomberg BB Index Annualised Return

**Investment Policy Compliance****Total Credit Exposure**

■ Portfolio Exposure

■ Investment Policy Limit

**Highest Individual Exposures****Term to Maturities**

Maturity Profile	Face Value (\$)		Policy Max
Between 0 and 1 Year	131,424,772	73%	100%
Between 1 and 3 Years	42,750,000	24%	50%
Between 3 and 10 Years	5,850,000	3%	30%
	<b>180,024,772</b>		

**Waverley Council****Investment Holdings Report - October 2019****Cash Accounts**

	Face Value (\$)	Rate (%pa)	Institution	Credit Rating		Current Value (\$)	Deal No.	Reference
	2,131,689.91	1.3000%	Commonwealth Bank of Australia	A-1+		2,131,689.91	120789	24hr Call
	1,500,776.82	0.3500%	Commonwealth Bank of Australia	A-1+		1,500,776.82	120794	General Funds
	51,098.00	0.3500%	Commonwealth Bank of Australia	A-1+		51,098.00	120795	Trust Funds
	150,825.15	0.3500%	Commonwealth Bank of Australia	A-1+		150,825.15	120796	Cemetery Funds
	251,827.42	0.3500%	Commonwealth Bank of Australia	A-1+		251,827.42	120797	Depositor Funds
	50,031.08	0.3500%	Commonwealth Bank of Australia	A-1+		50,031.08	120799	Library CP
	79,994.49	0.3500%	Commonwealth Bank of Australia	A-1+		79,994.49	120800	Eastgate CP
	68,149.61	0.3500%	Commonwealth Bank of Australia	A-1+		68,149.61	120801	Hollywood Av CP
	37,516.64	0.3500%	Commonwealth Bank of Australia	A-1+		37,516.64	370151	Library Gift
	<b>4,321,909.12</b>	<b>0.8186%</b>				<b>4,321,909.12</b>		

**Managed Funds**

	Face Value (\$)	Monthly Return	Institution	Credit Rating	Fund Name	Current Value (\$)	Deal No.	Reference
	2,147,892.32	0.1105%	NSW T-Corp (Cash)	TCc	Short Term Income Fund	2,147,892.32	411310	Builder Deposits
	2,189,638.79	0.0953%	NSW T-Corp (Cash)	TCc	Cash Fund	2,189,638.79	505262	
	10,065,331.61	-0.3538%	NSW T-Corp (LT)	TCI	Long Term Growth Fund	10,065,331.61	538089	
	<b>14,402,862.72</b>					<b>14,402,862.72</b>		

**Term Deposits**

Maturity Date	Face Value (\$)	Rate (%pa)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
5-Nov-19	3,000,000.00	2.7500%	Rural Bank	A-2	3,000,000.00	23-Oct-18	3,002,034.25	537258	2,034.25	Annually	
7-Nov-19	2,000,000.00	2.5000%	Suncorp Bank	A-1	2,000,000.00	9-Apr-19	2,028,219.18	537863	28,219.18	At Maturity	
12-Nov-19	1,500,000.00	2.8000%	Credit Union Australia	A-2	1,500,000.00	6-Nov-18	1,541,424.66	537303	41,424.66	At Maturity	
19-Nov-19	3,000,000.00	2.8500%	Credit Union Australia	A-2	3,000,000.00	20-Nov-18	3,081,049.32	537333	81,049.32	At Maturity	
26-Nov-19	3,000,000.00	2.9000%	Credit Union Australia	A-2	3,000,000.00	5-Dec-18	3,078,895.89	537394	78,895.89	At Maturity	
10-Dec-19	3,000,000.00	2.9000%	Credit Union Australia	A-2	3,000,000.00	6-Dec-18	3,078,657.53	537399	78,657.53	Annually	

**Waverley Council****Investment Holdings Report - October 2019****Term Deposits**

<b>Maturity Date</b>	<b>Face Value (\$)</b>	<b>Rate (%pa)</b>	<b>Institution</b>	<b>Credit Rating</b>	<b>Purchase Price (\$)</b>	<b>Purchase Date</b>	<b>Current Value (\$)</b>	<b>Deal No.</b>	<b>Accrued Interest (\$)</b>	<b>Coupon Frequency</b>	<b>Reference</b>
17-Dec-19	2,000,000.00	2.8500%	MyState Bank	P-2	2,000,000.00	3-Dec-18	2,052,002.74	537371	52,002.74	Annually	
19-Dec-19	2,000,000.00	2.4700%	Rural Bank	A-2	2,000,000.00	6-May-19	2,024,226.30	537928	24,226.30	At Maturity	
7-Jan-20	1,000,000.00	2.7000%	Auswide Bank	P-2	1,000,000.00	4-Mar-19	1,017,901.37	537600	17,901.37	At Maturity	
14-Jan-20	3,000,000.00	2.7000%	Auswide Bank	P-2	3,000,000.00	14-Mar-19	3,051,484.93	537637	51,484.93	At Maturity	
21-Jan-20	1,500,000.00	2.7000%	Auswide Bank	P-2	1,500,000.00	4-Apr-19	1,523,412.33	537782	23,412.33	At Maturity	
28-Jan-20	2,500,000.00	2.7600%	Credit Union Australia	A-2	2,500,000.00	25-Feb-19	2,547,071.23	537562	47,071.23	At Maturity	
4-Feb-20	1,000,000.00	2.3000%	AMP Bank	A-2	1,000,000.00	6-Jun-19	1,009,326.03	538020	9,326.03	At Maturity	
11-Feb-20	2,000,000.00	2.4100%	Rural Bank	A-2	2,000,000.00	7-May-19	2,023,505.75	537931	23,505.75	At Maturity	
18-Feb-20	1,500,000.00	2.4500%	AMP Bank	A-2	1,500,000.00	23-May-19	1,516,310.96	537971	16,310.96	At Maturity	
18-Feb-20	3,000,000.00	1.7500%	Bank of Queensland	A-2	3,000,000.00	21-Aug-19	3,010,356.16	538406	10,356.16	At Maturity	
3-Mar-20	3,000,000.00	2.8000%	ME Bank	A-2	3,000,000.00	5-Sep-18	3,013,117.81	537069	13,117.81	Annually	
10-Mar-20	2,000,000.00	2.3000%	AMP Bank	A-2	2,000,000.00	6-Jun-19	2,018,652.05	538019	18,652.05	At Maturity	
17-Mar-20	1,500,000.00	2.2000%	AMP Bank	A-2	1,500,000.00	20-Jun-19	1,512,115.07	538061	12,115.07	At Maturity	
14-Apr-20	3,000,000.00	1.6700%	Suncorp Bank	A-1	3,000,000.00	20-Sep-19	3,005,764.93	538551	5,764.93	At Maturity	
21-Apr-20	4,000,000.00	1.6700%	Suncorp Bank	A-1	4,000,000.00	20-Sep-19	4,007,686.58	538550	7,686.58	At Maturity	
21-Apr-20	2,000,000.00	1.6500%	ME Bank	A-2	2,000,000.00	9-Oct-19	2,002,079.45	538600	2,079.45	At Maturity	
28-Apr-20	1,000,000.00	1.6500%	Suncorp Bank	A-1	1,000,000.00	20-Sep-19	1,001,898.63	538552	1,898.63	At Maturity	
28-Apr-20	1,000,000.00	2.2600%	Westpac Group	A-1+	1,000,000.00	13-May-19	1,004,953.42	537941	4,953.42	Quarterly	Green
5-May-20	2,000,000.00	2.2600%	Westpac Group	A-1+	2,000,000.00	13-May-19	2,009,906.85	537940	9,906.85	Quarterly	Green
12-May-20	1,000,000.00	2.4500%	Auswide Bank	P-2	1,000,000.00	16-May-19	1,011,343.84	537954	11,343.84	At Maturity	
12-May-20	3,000,000.00	1.6500%	ME Bank	A-2	3,000,000.00	9-Oct-19	3,003,119.18	538601	3,119.18	At Maturity	
19-May-20	2,000,000.00	2.4500%	Auswide Bank	P-2	2,000,000.00	16-May-19	2,022,687.67	537955	22,687.67	Annually	
26-May-20	1,000,000.00	2.4500%	Auswide Bank	P-2	1,000,000.00	20-May-19	1,011,075.34	537958	11,075.34	At Maturity	
2-Jun-20	2,000,000.00	2.4500%	Auswide Bank	P-2	2,000,000.00	20-May-19	2,022,150.68	537959	22,150.68	At Maturity	
16-Jun-20	2,000,000.00	2.1500%	Auswide Bank	P-2	2,000,000.00	20-Jun-19	2,015,786.30	538062	15,786.30	At Maturity	



**Waverley Council****Investment Holdings Report - October 2019****Term Deposits**

Maturity Date	Face Value (\$)	Rate (%pa)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
16-Jun-20	3,000,000.00	1.9400%	Westpac Group	A-1+	3,000,000.00	17-Jun-19	3,007,175.34	538045	7,175.34	Quarterly	Green
11-Aug-20	5,000,000.00	1.7000%	ME Bank	A-2	5,000,000.00	13-Aug-19	5,018,630.14	538387	18,630.14	At Maturity	
25-Aug-20	3,000,000.00	1.7000%	ME Bank	A-2	3,000,000.00	21-Aug-19	3,010,060.27	538407	10,060.27	At Maturity	
26-Aug-20	4,000,000.00	1.5800%	Westpac Group	A-1+	4,000,000.00	22-Aug-19	4,012,293.70	538408	12,293.70	Quarterly	Green
8-Sep-20	3,000,000.00	1.6700%	Westpac Group	A-1+	3,000,000.00	11-Sep-19	3,007,000.27	538521	7,000.27	Quarterly	Green
22-Sep-20	5,000,000.00	1.6800%	Westpac Group	A-1+	5,000,000.00	12-Sep-19	5,011,506.85	538526	11,506.85	Quarterly	Green
30-Sep-20	3,000,000.00	1.9000%	ME Bank	A-2	3,000,000.00	17-Sep-19	3,007,027.40	538533	7,027.40	At Maturity	
27-Oct-20	3,000,000.00	3.0000%	Rural Bank	A-2	3,000,000.00	22-Oct-18	3,002,465.75	537252	2,465.75	Annually	
15-Dec-20	2,000,000.00	2.9500%	Credit Union Australia	BBB	2,000,000.00	18-Dec-18	2,051,402.74	537426	51,402.74	Annually	
9-Feb-21	2,500,000.00	2.9500%	Newcastle Permanent Building Society	BBB	2,500,000.00	11-Feb-19	2,553,140.41	537536	53,140.41	Annually	
23-Feb-21	2,000,000.00	2.9000%	Credit Union Australia	BBB	2,000,000.00	26-Feb-19	2,039,408.22	537565	39,408.22	Annually	
8-Jun-21	6,000,000.00	3.1500%	Westpac Group	AA-	6,000,000.00	6-Jun-18	6,028,997.26	536715	28,997.26	Quarterly	
3-Aug-21	2,000,000.00	1.9000%	Bank of Queensland	BBB+	2,000,000.00	6-Aug-19	2,009,057.53	538366	9,057.53	Annually	
21-Sep-21	2,500,000.00	2.8000%	Newcastle Permanent Building Society	BBB	2,500,000.00	25-Mar-19	2,542,383.56	537651	42,383.56	Annually	
8-Feb-22	3,000,000.00	3.0500%	Newcastle Permanent Building Society	BBB	3,000,000.00	19-Feb-19	3,063,924.66	537553	63,924.66	Annually	
<b>114,500,000.00 2.3343%</b>			<b>114,500,000.00</b>			<b>115,612,690.53</b>			<b>1,112,690.53</b>		

**Floating Rate Term Deposits**

Maturity Date	Face Value (\$)	Rate (%pa)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
10-Jun-21	3,000,000.00	2.0924%	Commonwealth Bank of Australia ¾yr@4% then BBSW+1.08%	AA-	3,000,000.00	10-Jun-16	3,008,942.86	535380	8,942.86	10-Dec-19	
16-Nov-21	3,000,000.00	1.7800%	Westpac Group 3moBBSW+0.82%	AA-	3,000,000.00	28-Nov-18	3,009,509.59	537360	9,509.59	28-Nov-19	Green
16-May-22	2,500,000.00	2.0650%	Westpac Group 3moBBSW+1.10%	AA-	2,500,000.00	16-May-17	2,510,890.75	535241	10,890.75	18-Nov-19	
<b>8,500,000.00 1.9741%</b>			<b>8,500,000.00</b>			<b>8,529,343.20</b>			<b>29,343.20</b>		

**Waverley Council****Investment Holdings Report - October 2019****Floating Rate Notes**

Maturity Date	Face Value (\$)	Rate (%pa)	Security Name	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Coupon Date	Reference
29-Nov-19	2,000,000.00	2.4700%	GBS Snr FRN (Nov19) BBSW+1.50%	A-2	2,000,000.00	29-Nov-16	2,008,797.72	534564	8,661.92	29-Nov-19	
21-Feb-20	3,000,000.00	2.0833%	BEN Snr FRN (Feb20) BBSW+1.10%	A-2	3,000,000.00	21-Nov-16	3,018,478.57	534540	12,328.57	21-Nov-19	
20-Mar-20	3,000,000.00	2.2200%	CUA Snr FRN (Mar20) BBSW+1.30%	A-2	3,000,000.00	20-Mar-17	3,017,593.56	534995	7,663.56	20-Dec-19	
20-Mar-20	3,200,000.00	2.2200%	CUA Snr FRN (Mar20) BBSW+1.30%	A-2	3,235,232.00	24-Nov-17	3,218,766.47	535984	8,174.47	20-Dec-19	
7-Apr-20	3,000,000.00	2.1884%	NPBS Snr FRN (Apr20) BBSW+1.35%	A-2	3,000,000.00	7-Apr-15	3,014,366.84	504013	4,316.84	7-Jan-20	
7-Apr-20	1,000,000.00	2.1884%	NPBS Snr FRN (Apr20) BBSW+1.35%	A-2	1,011,250.00	1-Dec-17	1,004,788.95	536004	1,438.95	7-Jan-20	
9-Nov-20	2,250,000.00	2.2159%	ME Bank Snr FRN (Nov20) BBSW+1.25%	BBB	2,250,000.00	9-Nov-17	2,272,791.61	535919	11,474.11	11-Nov-19	
12-Apr-21	1,500,000.00	2.2350%	SUN Snr FRN (Apr21) BBSW+1.38%	A+	1,500,000.00	12-Apr-16	1,519,758.29	533415	1,653.29	13-Jan-20	
16-Apr-21	2,500,000.00	2.1217%	ME Bank Snr FRN (Apr21) BBSW+1.27%	BBB	2,500,000.00	17-Apr-18	2,516,600.15	536513	2,325.15	16-Jan-20	
18-May-21	2,000,000.00	2.4500%	BoQ Snr FRN (May21) BBSW+1.48%	BBB+	2,000,000.00	18-May-16	2,033,294.25	533605	9,934.25	18-Nov-19	
2-Jul-21	2,100,000.00	2.2300%	TMB Snr FRN (Jul21) BBSW+1.37%	BBB	2,100,000.00	2-Jul-18	2,124,555.04	536787	3,849.04	2-Jan-20	
30-Aug-21	1,500,000.00	2.2728%	BOz 'SRI' Snr FRN (Aug21) BBSW+1.30%	BBB	1,500,000.00	30-Aug-18	1,513,699.37	536983	5,884.37	29-Nov-19	
28-Oct-22	2,400,000.00	1.7850%	TMB Snr FRN (Oct22) BBSW+0.90%	BBB	2,400,000.00	28-Oct-19	2,401,645.48	538616	469.48	28-Jan-20	
25-Jan-23	1,250,000.00	1.9300%	BEN Snr FRN (Jan23) BBSW+1.05%	BBB+	1,250,000.00	25-Jan-18	1,257,762.67	536145	462.67	28-Jan-20	
6-Feb-23	1,100,000.00	2.3886%	NPBS Snr FRN (Feb23) BBSW+1.40%	BBB	1,100,000.00	6-Feb-18	1,116,646.71	536174	6,262.71	6-Nov-19	
30-Jul-24	2,500,000.00	1.6879%	SUN Snr FRN (Jul24) BBSW+0.78%	A+	2,500,000.00	30-Jul-19	2,488,806.22	538331	231.22	30-Jan-20	
24-Oct-24	1,000,000.00	2.0033%	CUA Snr FRN (Oct24) BBSW+1.12%	BBB	1,000,000.00	24-Oct-19	1,007,459.08	538604	439.08	24-Jan-20	
<b>35,300,000.00</b>		<b>2.1498%</b>			<b>35,346,482.00</b>		<b>35,535,810.98</b>		<b>85,569.68</b>		

**Fixed Rate Bonds**

Maturity Date	Face Value (\$)	Rate (%pa)	Security Name	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Purchase Yield	Reference
20-Oct-20	3,000,000.00	3.5000%	SUN Snr Bond (Oct20) 3.50%	A-1	3,042,780.00	18-May-18	3,062,183.08	536638	3,173.08	3.0000%	
<b>3,000,000.00</b>					<b>3,042,780.00</b>		<b>3,062,183.08</b>		<b>3,173.08</b>	<b>3.0000%</b>	

**Waverley Council****Accrued Interest Report - October 2019****Accrued Interest Report**

<b>Investment</b>	<b>Deal No.</b>	<b>Ref</b>	<b>Face Value (\$)</b>	<b>Settlement Date</b>	<b>Maturity Date</b>	<b>Interest Received (\$)</b>	<b>Days</b>	<b>Interest Accrued (\$)</b>	<b>Percentage Return</b>
<b><u>Bonds</u></b>									
SUN Snr Bond (Oct20) 3.50%	536638		3,000,000.00	18-May-18	20-Oct-20	52,500.00	31	8,974.18	3.52%
<b>Bonds Total</b>						<b>52,500.00</b>		<b>8,974.18</b>	<b>3.52%</b>
<b><u>Floating Rate Note</u></b>									
GBS Snr FRN (Nov19) BBSW+1.50%	534564		2,000,000.00	29-Nov-16	29-Nov-19		31	4,195.62	2.47%
BEN Snr FRN (Feb20) BBSW+1.10%	534540		3,000,000.00	21-Nov-16	21-Feb-20		31	5,308.13	2.08%
CUA Snr FRN (Mar20) BBSW+1.30%	534995		3,000,000.00	20-Mar-17	20-Mar-20		31	5,656.44	2.22%
CUA Snr FRN (Mar20) BBSW+1.30%	535984		3,200,000.00	24-Nov-17	20-Mar-20		31	6,033.54	2.22%
NPBS Snr FRN (Apr20) BBSW+1.35%	504013		3,000,000.00	07-Apr-15	07-Apr-20	18,759.68	31	5,744.20	2.25%
NPBS Snr FRN (Apr20) BBSW+1.35%	536004		1,000,000.00	01-Dec-17	07-Apr-20	6,253.23	31	1,914.74	2.25%
ME Bank Snr FRN (Nov20) BBSW+1.25%	535919		2,250,000.00	09-Nov-17	09-Nov-20		31	4,234.49	2.22%
SUN Snr FRN (Apr21) BBSW+1.38%	533415		1,500,000.00	12-Apr-16	12-Apr-21	9,691.53	31	2,993.61	2.35%
ME Bank Snr FRN (Apr21) BBSW+1.27%	536513		2,500,000.00	17-Apr-18	16-Apr-21	15,089.26	31	4,785.36	2.25%
BoQ Snr FRN (May21) BBSW+1.48%	533605		2,000,000.00	18-May-16	18-May-21		31	4,161.65	2.45%
TMB Snr FRN (Jul21) BBSW+1.37%	536787		2,100,000.00	02-Jul-18	02-Jul-21	13,479.54	31	3,995.56	2.24%
BOz 'SRI' Snr FRN (Aug21) BBSW+1.30%	536983		1,500,000.00	30-Aug-18	30-Aug-21		31	2,895.48	2.27%
TMB Snr FRN (Oct22) BBSW+0.90%	538616		2,400,000.00	28-Oct-19	28-Oct-22		4	469.48	1.79%
BEN Snr FRN (Jan23) BBSW+1.05%	536145		1,250,000.00	25-Jan-18	25-Jan-23	6,616.44	31	2,188.70	2.06%
NPBS Snr FRN (Feb23) BBSW+1.40%	536174		1,100,000.00	06-Feb-18	06-Feb-23		31	2,231.54	2.39%
SUN Snr FRN (Jul24) BBSW+0.78%	538331		2,500,000.00	30-Jul-19	30-Jul-24	11,289.53	31	3,789.87	1.78%
CUA Snr FRN (Oct24) BBSW+1.12%	538604		1,000,000.00	24-Oct-19	24-Oct-24		8	439.08	2.00%
<b>Floating Rate Note Total</b>						<b>81,179.21</b>		<b>61,037.49</b>	<b>2.21%</b>
<b><u>Floating Rate Term Deposits</u></b>									

**Waverley Council****Accrued Interest Report - October 2019****Accrued Interest Report**

<b>Investment</b>	<b>Deal No.</b>	<b>Ref</b>	<b>Face Value (\$)</b>	<b>Settlement Date</b>	<b>Maturity Date</b>	<b>Interest Received (\$)</b>	<b>Days</b>	<b>Interest Accrued (\$)</b>	<b>Percentage Return</b>
Commonwealth Bank of Australia	535380		3,000,000.00	10-Jun-16	10-Jun-21		31	5,331.32	2.09%
Westpac Group	535380	Green	3,000,000.00	10-Jun-16	10-Jun-21		31	4,535.34	1.78%
Westpac Group	535241		2,500,000.00	16-May-17	16-May-22		31	4,384.59	2.07%
<b>Floating Rate Term Deposits Total</b>								<b>14,251.25</b>	<b>1.97%</b>
<b><u>Managed Funds</u></b>									
Short Term Income Fund	411310	Builder Deposits	2,147,892.32	01-Dec-15			31	2,371.00	1.31%
Cash Fund	505262		2,189,638.79	30-Jul-15			31	2,084.94	1.13%
<b>Managed Funds Total</b>								<b>4,455.94</b>	<b>1.22%</b>
<b><u>Term Deposits</u></b>									
ME Bank	537130		2,000,000.00	13-Sep-18	01-Oct-19	2,712.33	0	0.00	
Credit Union Australia	537198		3,000,000.00	05-Oct-18	08-Oct-19	83,178.08	7	1,582.19	2.75%
Credit Union Australia	537302		1,500,000.00	06-Nov-18	15-Oct-19	39,468.49	14	1,610.96	2.80%
MyState Bank	537343		2,500,000.00	22-Nov-18	15-Oct-19	62,712.33	14	2,684.93	2.80%
ING Bank (Australia)	535953		4,000,000.00	13-Nov-17	22-Oct-19	108,632.33	21	6,650.96	2.89%
ING Bank (Australia)	535905		2,500,000.00	01-Nov-17	29-Oct-19	73,639.73	28	5,695.89	2.97%
Rural Bank	537258		3,000,000.00	23-Oct-18	05-Nov-19	82,500.00	31	7,006.85	2.75%
Suncorp Bank	537863		2,000,000.00	09-Apr-19	07-Nov-19		31	4,246.58	2.50%
Credit Union Australia	537303		1,500,000.00	06-Nov-18	12-Nov-19		31	3,567.13	2.80%
Credit Union Australia	537333		3,000,000.00	20-Nov-18	19-Nov-19		31	7,261.65	2.85%
Credit Union Australia	537394		3,000,000.00	05-Dec-18	26-Nov-19		31	7,389.04	2.90%
Credit Union Australia	537399		3,000,000.00	06-Dec-18	10-Dec-19		31	7,389.04	2.90%
MyState Bank	537371		2,000,000.00	03-Dec-18	17-Dec-19		31	4,841.10	2.85%
Rural Bank	537928		2,000,000.00	06-May-19	19-Dec-19		31	4,195.62	2.47%



**Waverley Council****Accrued Interest Report - October 2019****Accrued Interest Report**

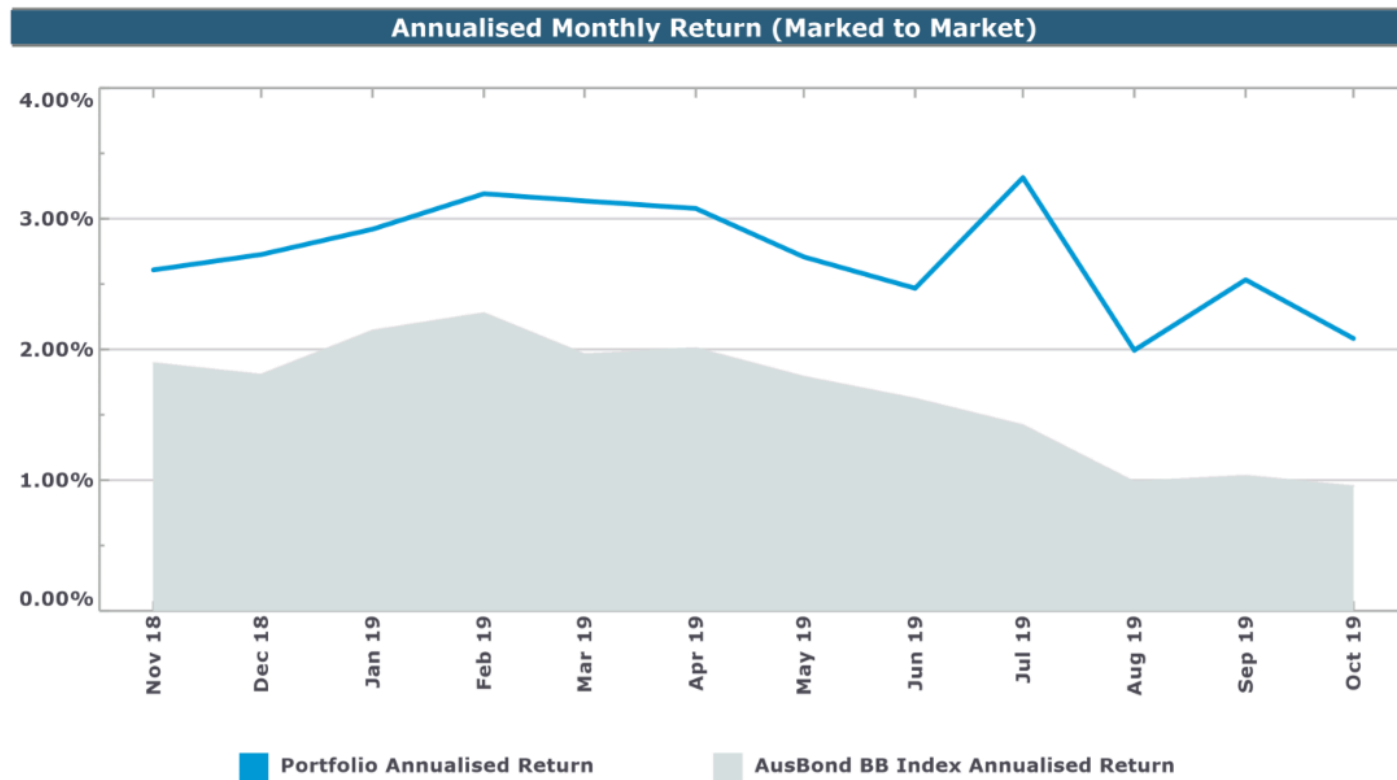
<b>Investment</b>	<b>Deal No.</b>	<b>Ref</b>	<b>Face Value (\$)</b>	<b>Settlement Date</b>	<b>Maturity Date</b>	<b>Interest Received (\$)</b>	<b>Days</b>	<b>Interest Accrued (\$)</b>	<b>Percentage Return</b>
Auswide Bank	537600		1,000,000.00	04-Mar-19	07-Jan-20		31	2,293.15	2.70%
Auswide Bank	537637		3,000,000.00	14-Mar-19	14-Jan-20		31	6,879.45	2.70%
Auswide Bank	537782		1,500,000.00	04-Apr-19	21-Jan-20		31	3,439.73	2.70%
Credit Union Australia	537562		2,500,000.00	25-Feb-19	28-Jan-20		31	5,860.27	2.76%
AMP Bank	538020		1,000,000.00	06-Jun-19	04-Feb-20		31	1,953.43	2.30%
Rural Bank	537931		2,000,000.00	07-May-19	11-Feb-20		31	4,093.70	2.41%
AMP Bank	537971		1,500,000.00	23-May-19	18-Feb-20		31	3,121.23	2.45%
Bank of Queensland	538406		3,000,000.00	21-Aug-19	18-Feb-20		31	4,458.90	1.75%
ME Bank	537069		3,000,000.00	05-Sep-18	03-Mar-20		31	7,134.25	2.80%
AMP Bank	538019		2,000,000.00	06-Jun-19	10-Mar-20		31	3,906.84	2.30%
AMP Bank	538061		1,500,000.00	20-Jun-19	17-Mar-20		31	2,802.74	2.20%
Suncorp Bank	538551		3,000,000.00	20-Sep-19	14-Apr-20		31	4,255.07	1.67%
Suncorp Bank	538550		4,000,000.00	20-Sep-19	21-Apr-20		31	5,673.43	1.67%
ME Bank	538600		2,000,000.00	09-Oct-19	21-Apr-20		23	2,079.45	1.65%
Westpac Group	537941	Green	1,000,000.00	13-May-19	28-Apr-20		31	1,919.45	2.26%
Suncorp Bank	538552		1,000,000.00	20-Sep-19	28-Apr-20		31	1,401.37	1.65%
Westpac Group	537940	Green	2,000,000.00	13-May-19	05-May-20		31	3,838.90	2.26%
Auswide Bank	537954		1,000,000.00	16-May-19	12-May-20		31	2,080.83	2.45%
ME Bank	538601		3,000,000.00	09-Oct-19	12-May-20		23	3,119.18	1.65%
Auswide Bank	537955		2,000,000.00	16-May-19	19-May-20		31	4,161.64	2.45%
Auswide Bank	537958		1,000,000.00	20-May-19	26-May-20		31	2,080.82	2.45%
Auswide Bank	537959		2,000,000.00	20-May-19	02-Jun-20		31	4,161.64	2.45%
Westpac Group	538045	Green	3,000,000.00	17-Jun-19	16-Jun-20		31	4,943.01	1.94%

**Waverley Council****Accrued Interest Report - October 2019****Accrued Interest Report**

<b>Investment</b>	<b>Deal No.</b>	<b>Ref</b>	<b>Face Value (\$)</b>	<b>Settlement Date</b>	<b>Maturity Date</b>	<b>Interest Received (\$)</b>	<b>Days</b>	<b>Interest Accrued (\$)</b>	<b>Percentage Return</b>
Auswide Bank	538062		2,000,000.00	20-Jun-19	16-Jun-20		31	3,652.05	2.15%
ME Bank	538387		5,000,000.00	13-Aug-19	11-Aug-20		31	7,219.18	1.70%
ME Bank	538407		3,000,000.00	21-Aug-19	25-Aug-20		31	4,331.50	1.70%
Westpac Group	538408	Green	4,000,000.00	22-Aug-19	26-Aug-20		31	5,367.67	1.58%
Westpac Group	538521	Green	3,000,000.00	11-Sep-19	08-Sep-20		31	4,255.06	1.67%
Westpac Group	538526	Green	5,000,000.00	12-Sep-19	22-Sep-20		31	7,134.25	1.68%
ME Bank	538533		3,000,000.00	17-Sep-19	30-Sep-20		31	4,841.10	1.90%
Rural Bank	537252		3,000,000.00	22-Oct-18	27-Oct-20	90,000.00	31	7,643.83	3.00%
Credit Union Australia	537426		2,000,000.00	18-Dec-18	15-Dec-20		31	5,010.96	2.95%
Newcastle Permanent Building Society	537536		2,500,000.00	11-Feb-19	09-Feb-21		31	6,263.70	2.95%
Credit Union Australia	537565		2,000,000.00	26-Feb-19	23-Feb-21		31	4,926.03	2.90%
Westpac Group	536715		6,000,000.00	06-Jun-18	08-Jun-21		31	16,052.05	3.15%
Bank of Queensland	538366		2,000,000.00	06-Aug-19	03-Aug-21		31	3,227.39	1.90%
Newcastle Permanent Building Society	537651		2,500,000.00	25-Mar-19	21-Sep-21		31	5,945.20	2.80%
Newcastle Permanent Building Society	537553		3,000,000.00	19-Feb-19	08-Feb-22		31	7,771.24	3.05%
<b>Term Deposits Total</b>						<b>542,843.29</b>		<b>243,421.63</b>	<b>2.38%</b>
						<b>676,522.50</b>		<b>332,140.49</b>	<b><u>2.31%</u></b>

**Waverley Council**

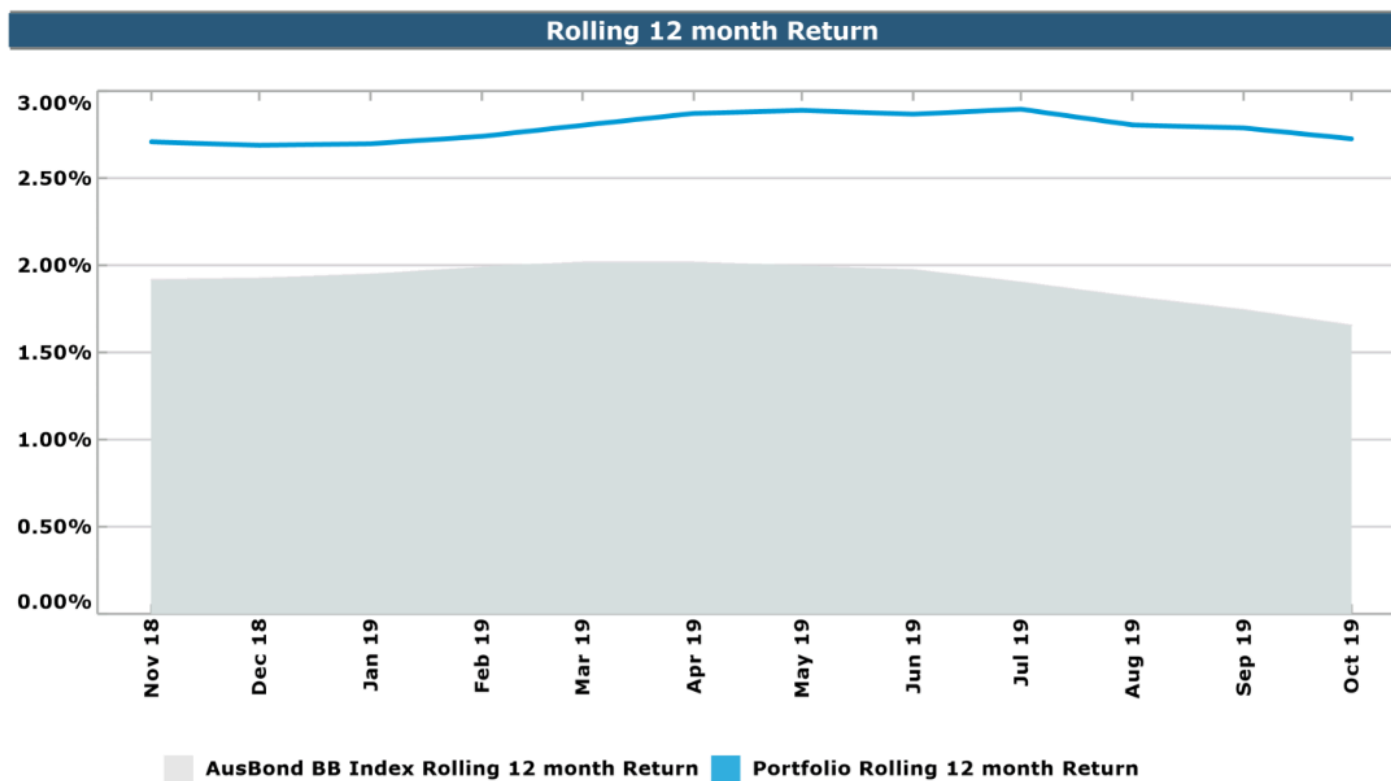
## Investment Performance Report - October



Historical Performance Summary			
	Portfolio	AusBond BB Index	Outperformance
Oct 2019	2.08%	0.95%	1.13%
Last 3 Months	2.20%	0.99%	1.21%
Last 6 Months	2.52%	1.30%	1.22%
Financial Year to Date	2.48%	1.10%	1.38%
Last 12 months	2.73%	1.65%	1.08%

**Waverley Council**

## Investment Performance Report - October 2019

**Historical Performance Summary (actual)**

	Portfolio	AusBond BB Index	Outperformance
Oct 2019	0.18%	0.08%	0.10%
Last 3 Months	0.55%	0.25%	0.30%
Last 6 Months	1.26%	0.65%	0.61%
Financial Year to Date	0.83%	0.37%	0.46%
Last 12 months	2.73%	1.65%	1.08%



# Waverley Council

## Environmental Commitments Report - October 2019

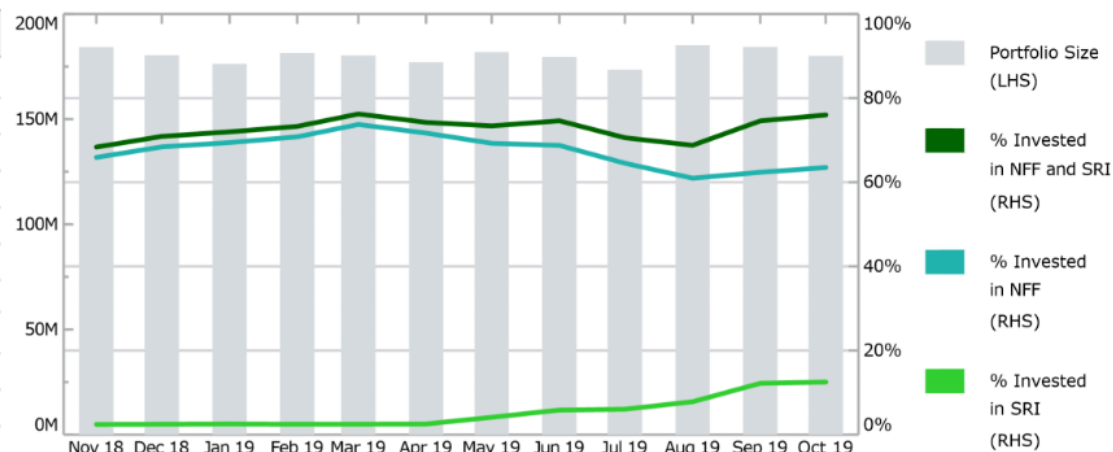


### Current Breakdown

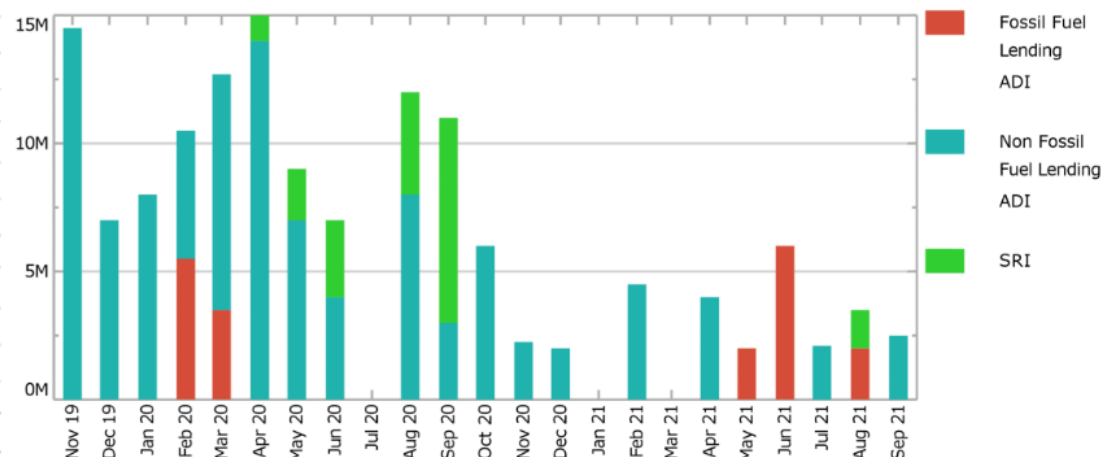
ADI Lending Status *	Current Month (\$)	Previous Month (\$)
<b>Fossil Fuel Lending ADIs</b>		
AMP Bank	6,000,000	6,000,000
Bank of Queensland	7,000,000	7,000,000
Commonwealth Bank of Australia	7,321,909	9,402,936
ING Bank (Australia)		6,500,000
Westpac Group	8,500,000	8,500,000
	<b>28,821,909</b>	<b>37,402,936</b>
	<b>16.0%</b>	<b>20.3%</b>
<b>Non Fossil Fuel Lending ADIs</b>		
Auswide Bank	13,500,000	13,500,000
Bendigo and Adelaide Bank	14,250,000	14,250,000
Credit Union Australia	24,200,000	27,700,000
Greater Bank	2,000,000	2,000,000
Members Equity Bank	23,750,000	20,750,000
MyState Bank	2,000,000	4,500,000
Newcastle Permanent Building Society	13,100,000	13,100,000
Suncorp Bank	17,000,000	17,000,000
Teachers Mutual Bank	4,500,000	2,100,000
	<b>114,300,000</b>	<b>114,900,000</b>
	<b>63.5%</b>	<b>62.4%</b>
<b>Other</b>		
NSW T-Corp (Cash)	4,337,531	4,333,075
NSW T-Corp (LT)	10,065,332	5,083,891
	<b>14,402,863</b>	<b>9,416,966</b>
	<b>8.0%</b>	<b>5.1%</b>
<b>Socially Responsible Investments</b>		
Bank Australia (Sustainability)	1,500,000	1,500,000
Westpac Group (Green TD)	21,000,000	21,000,000
	<b>22,500,000</b>	<b>22,500,000</b>
	<b>12.5%</b>	<b>12.2%</b>
	<b>180,024,772</b>	<b>184,219,903</b>

\* source: <http://www.marketforces.org.au>  
Percentages may not add up to 100% due to rounding

### Historical Portfolio Exposure to NFF Lending ADIs and SRIs

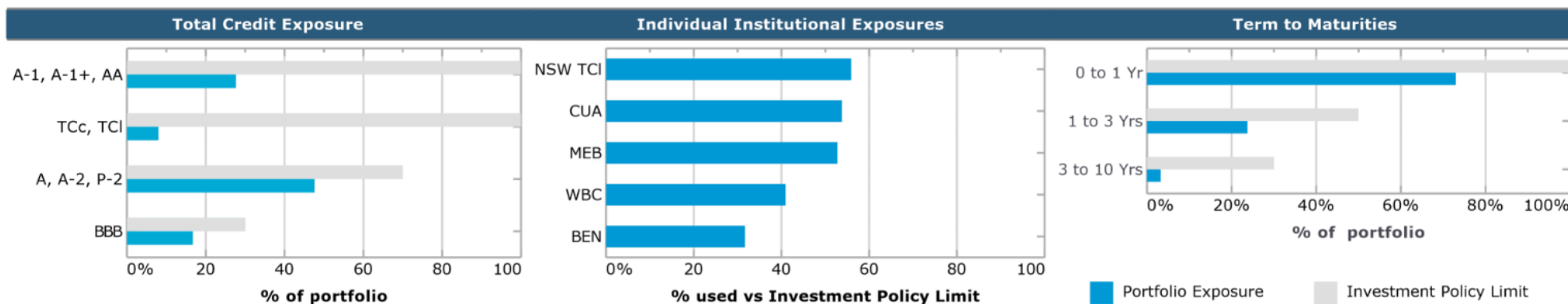


### Upcoming maturities



# Waverley Council

## Investment Policy Report - October 2019



	Credit Rating	Face Value (\$)	Policy Max	
Short Term	A-1	13,000,000		
Short Term	A-1+	22,321,909		
Long Term	AA	14,500,000		
		<b>49,821,909</b>	<b>28%</b>	<b>100%</b> ✓
Short Term	TCC	4,337,531		
Short Term	TCI	10,065,332		
		<b>14,402,863</b>	<b>8%</b>	<b>100%</b> ✓
Short Term	A-2	66,200,000		
Short Term	P-2	15,500,000		
Long Term	A	4,000,000		
		<b>85,700,000</b>	<b>48%</b>	<b>70%</b> ✓
Long Term	BBB	30,100,000		
		<b>30,100,000</b>	<b>17%</b>	<b>30%</b> ✓
		<b>180,024,772</b>	<b>100%</b>	

✓ = compliant  
X = non-compliant

	% used vs Investment Policy Limit	
NSW T-Corp (LT) (TCI)	56%	✓
Credit Union Australia (A-2, BBB)	54%	✓
Members Equity Bank (A-2, BBB)	53%	✓
Westpac Group (A-1+, AA-)	41%	✓
Bendigo and Adelaide Bank (A-2, BBB+)	32%	✓
Suncorp Bank (A-1, A+)	31%	✓
Auswide Bank (P-2, Baa2)	30%	✓
Newcastle Permanent Building Society (A-2, BBB) 29%	29%	✓
Teachers Mutual Bank (A-2, BBB)	17%	✓
Bank of Queensland (A-2, BBB+)	16%	✓
AMP Bank (A-2, BBB+)	13%	✓
Commonwealth Bank of Australia (A-1+, AA-)	10%	✓
Bank Australia (A-2, BBB)	6%	✓

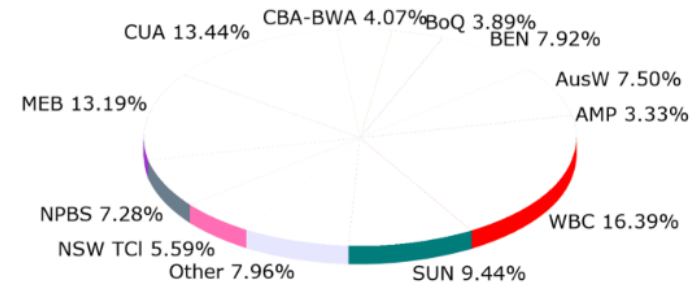
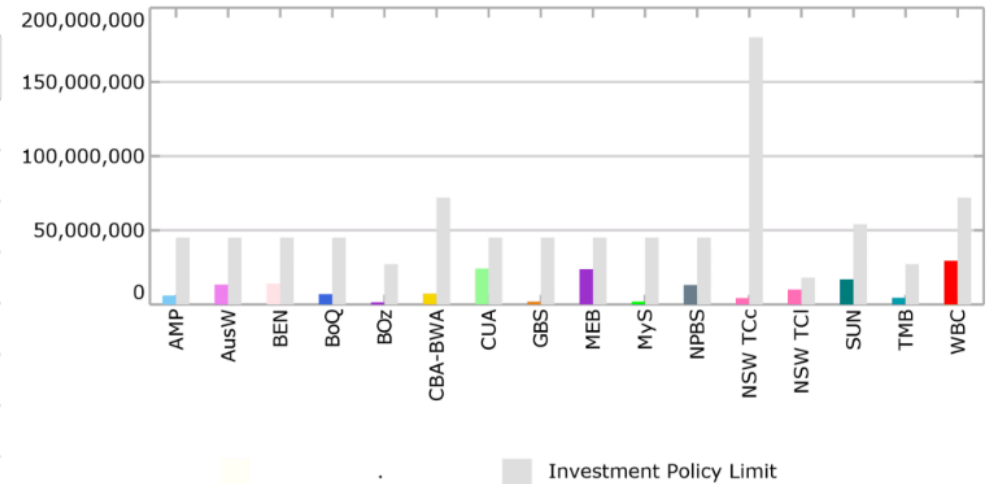
	Face Value (\$)	Policy Max	
Between 0 and 1 Year	131,424,772	73%	100% ✓
Between 1 and 3 Years	42,750,000	24%	50% ✓
Between 3 and 10 Years	5,850,000	3%	30% ✓
	<b>180,024,772</b>		

Detailed Maturity Profile	Face Value (\$)	
00. Cash + Managed Funds	18,724,772	10%
01. Less Than 30 Days	14,500,000	8%
02. Between 30 Days and 60 Days	7,000,000	4%
03. Between 60 Days and 90 Days	8,000,000	4%
04. Between 90 Days and 180 Days	36,200,000	20%
05. Between 180 Days and 365 Days	47,000,000	26%
06. Between 365 Days and 3 Years	42,750,000	24%
07. Between 3 Years and 5 Years	5,850,000	3%
	<b>180,024,772</b>	

**Waverley Council****Individual Institutional Exposures Report - October 2019****Individual Institutional Exposures****Individual Institutional Exposure Charts**

Parent Group	Credit Rating	Portfolio Exposure (\$)	Investment Policy Limit (\$)
AMP Bank	A-2, BBB+	6,000,000	45,006,193
Auswide Bank	P-2, Baa2	13,500,000	45,006,193
Bank Australia	A-2, BBB	1,500,000	27,003,716
Bank of Queensland	A-2, BBB+	7,000,000	45,006,193
Bendigo and Adelaide Bank	A-2, BBB+	14,250,000	45,006,193
Commonwealth Bank of Australia	A-1+, AA-	7,321,909	72,009,909
Credit Union Australia	A-2, BBB	24,200,000	45,006,193
Greater Bank	A-2, BBB	2,000,000	45,006,193
Members Equity Bank	A-2, BBB	23,750,000	45,006,193
MyState Bank	P-2, Baa1	2,000,000	45,006,193
Newcastle Permanent Building Society	A-2, BBB	13,100,000	45,006,193
NSW T-Corp (Cash)	TCc	4,337,531	180,024,772
NSW T-Corp (LT)	TCI	10,065,332	18,002,477
Suncorp Bank	A-1, A+	17,000,000	54,007,432
Teachers Mutual Bank	A-2, BBB	4,500,000	27,003,716
Westpac Group	A-1+, AA-	29,500,000	72,009,909
		<b>180,024,772</b>	



# Waverley Council

## Cashflows Report - October 2019



### Current Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
1-Oct-19	537130	ME Bank	Term Deposits	Maturity Face Value - Received	2,000,000.00
		ME Bank	Term Deposits	Interest - Received	2,712.33
		Deal Total			2,002,712.33
Day Total					2,002,712.33
2-Oct-19	536787	Teachers Mutual Bank	Floating Rate Note	Coupon - Received	13,479.54
		Deal Total			13,479.54
		Day Total			13,479.54
8-Oct-19	504013	Newcastle Permanent Building Society	Floating Rate Note	Coupon - Received	18,759.68
		Deal Total			18,759.68
			536004	Newcastle Permanent Building Society	Floating Rate Note
Deal Total				6,253.23	
	537198			Credit Union Australia	Term Deposits
		Credit Union Australia	Term Deposits	Interest - Received	83,178.08
		Deal Total			3,083,178.08
Day Total					3,108,190.99
9-Oct-19	538600	ME Bank	Term Deposits	Settlement Face Value - Paid	-2,000,000.00
		Deal Total			-2,000,000.00
			538601	ME Bank	Term Deposits
Deal Total				-3,000,000.00	
Day Total				-5,000,000.00	
14-Oct-19	533415	Suncorp Bank	Floating Rate Note	Coupon - Received	9,691.53
		Deal Total			9,691.53
		Day Total			9,691.53
15-Oct-19	537302	Credit Union Australia	Term Deposits	Maturity Face Value - Received	1,500,000.00
		Credit Union Australia	Term Deposits	Interest - Received	39,468.49
		Deal Total			1,539,468.49

# Waverley Council

## Cashflows Report - October 2019



### Current Month Cashflows

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Received</u>
	537343	MyState Bank	Term Deposits	Maturity Face Value - Received	2,500,000.00
		MyState Bank	Term Deposits	Interest - Received	62,712.33
				<u>Deal Total</u>	<u>2,562,712.33</u>
				<b>Day Total</b>	<b>4,102,180.82</b>
<b>16-Oct-19</b>	536513	ME Bank	Floating Rate Note	Coupon - Received	15,089.26
				<u>Deal Total</u>	<u>15,089.26</u>
				<b>Day Total</b>	<b>15,089.26</b>
<b>21-Oct-19</b>	536638	Suncorp Bank	Bonds	Coupon - Received	52,500.00
				<u>Deal Total</u>	<u>52,500.00</u>
				<b>Day Total</b>	<b>52,500.00</b>
<b>22-Oct-19</b>	535953	ING Bank (Australia)	Term Deposits	Maturity Face Value - Received	4,000,000.00
		ING Bank (Australia)	Term Deposits	Interest - Received	108,632.33
				<u>Deal Total</u>	<u>4,108,632.33</u>
	537252	Rural Bank	Term Deposits	Interest - Received	90,000.00
				<u>Deal Total</u>	<u>90,000.00</u>
				<b>Day Total</b>	<b>4,198,632.33</b>
<b>23-Oct-19</b>	537258	Rural Bank	Term Deposits	Interest - Received	82,500.00
				<u>Deal Total</u>	<u>82,500.00</u>
				<b>Day Total</b>	<b>82,500.00</b>
<b>24-Oct-19</b>	538604	Credit Union Australia	Floating Rate Note	Settlement Face Value - Paid	-1,000,000.00
				<u>Deal Total</u>	<u>-1,000,000.00</u>
				<b>Day Total</b>	<b>-1,000,000.00</b>
<b>25-Oct-19</b>	536145	Bendigo and Adelaide Bank	Floating Rate Note	Coupon - Received	6,616.44
				<u>Deal Total</u>	<u>6,616.44</u>
				<b>Day Total</b>	<b>6,616.44</b>
<b>28-Oct-19</b>	538616	Teachers Mutual Bank	Floating Rate Note	Settlement Face Value - Paid	-2,400,000.00

**Waverley Council**

## Cashflows Report - October 2019

**Current Month Cashflows**

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Received</u>
Deal Total					-2,400,000.00
Day Total					-2,400,000.00
29-Oct-19	535905	ING Bank (Australia)	Term Deposits	Maturity Face Value - Received	2,500,000.00
		ING Bank (Australia)	Term Deposits	Interest - Received	73,639.73
Deal Total					2,573,639.73
Day Total					2,573,639.73
30-Oct-19	538331	Suncorp Bank	Floating Rate Note	Coupon - Received	11,289.53
		Deal Total			
Day Total					11,289.53
Net Cash Movement for Period					7,776,522.50

**Next Month Cashflows**

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
5-Nov-19	537258	Rural Bank	Term Deposit	Maturity Face Value - Received	3,000,000.00
		Rural Bank	Term Deposit	Interest - Received	2,938.36
		<u>Deal Total</u>			<u>3,002,938.36</u>
<u>Day Total</u>				<u>3,002,938.36</u>	
6-Nov-19	536174	Newcastle Permanent Building Society	Floating Rate Note	Coupon - Received	6,622.64
		<u>Deal Total</u>			<u>6,622.64</u>
		<u>Day Total</u>			<u>6,622.64</u>
7-Nov-19	537863	Suncorp Bank	Term Deposit	Maturity Face Value - Received	2,000,000.00
		Suncorp Bank	Term Deposit	Interest - Received	29,041.10
		<u>Deal Total</u>			<u>2,029,041.10</u>
<u>Day Total</u>				<u>2,029,041.10</u>	
11-Nov-19	535919	ME Bank	Floating Rate Note	Coupon - Received	12,840.08
		<u>Deal Total</u>			<u>12,840.08</u>
		<u>Day Total</u>			<u>12,840.08</u>
12-Nov-19	537303	Credit Union Australia	Term Deposit	Maturity Face Value - Received	1,500,000.00
		Credit Union Australia	Term Deposit	Interest - Received	42,690.41



**Waverley Council**  
Cashflows Report - October 2019



**Next Month Cashflows**

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
<u>Deal Total</u>					<u>1,542,690.41</u>
<b>Day Total</b>					<b>1,542,690.41</b>
<b>13-Nov-19</b>	537940	Westpac Group	Term Deposit	Interest - Received	11,392.88
<u>Deal Total</u>					<u>11,392.88</u>
	537941	Westpac Group	Term Deposit	Interest - Received	5,696.44
<u>Deal Total</u>					<u>5,696.44</u>
<b>Day Total</b>					<b>17,089.32</b>
<b>18-Nov-19</b>	533605	Bank of Queensland	Floating Rate Note	Coupon - Received	12,216.44
<u>Deal Total</u>					<u>12,216.44</u>
	535241	Westpac Group	Floating Rate Term Deposits	Interest - Received	13,295.21
<u>Deal Total</u>					<u>13,295.21</u>
<b>Day Total</b>					<b>25,511.64</b>
<b>19-Nov-19</b>	537333	Credit Union Australia	Term Deposit	Maturity Face Value - Received	3,000,000.00
		Credit Union Australia	Term Deposit	Interest - Received	85,265.75
<u>Deal Total</u>					<u>3,085,265.75</u>
<b>Day Total</b>					<b>3,085,265.75</b>
<b>21-Nov-19</b>	534540	Bendigo and Adelaide Bank	Floating Rate Note	Coupon - Received	15,753.17
<u>Deal Total</u>					<u>15,753.17</u>
<b>Day Total</b>					<b>15,753.17</b>
<b>22-Nov-19</b>	538408	Westpac Group	Term Deposit	Interest - Received	15,929.86
<u>Deal Total</u>					<u>15,929.86</u>
<b>Day Total</b>					<b>15,929.86</b>
<b>26-Nov-19</b>	537394	Credit Union Australia	Term Deposit	Maturity Face Value - Received	3,000,000.00
		Credit Union Australia	Term Deposit	Interest - Received	84,854.79
<u>Deal Total</u>					<u>3,084,854.79</u>
<b>Day Total</b>					<b>3,084,854.79</b>
<b>28-Nov-19</b>	537360	Westpac Group	Floating Rate Term Deposits	Interest - Received	13,459.73
<u>Deal Total</u>					<u>13,459.73</u>
<b>Day Total</b>					<b>13,459.73</b>
<b>29-Nov-19</b>	534564	Greater Bank	Floating Rate Note	Coupon - Received	12,451.51
		Greater Bank	Floating Rate Note	Maturity Face Value - Received	2,000,000.00
<u>Deal Total</u>					<u>2,012,451.51</u>
	536983	Bank Australia	Floating Rate Note	Coupon - Received	8,499.65
<u>Deal Total</u>					<u>8,499.65</u>

**Waverley Council**

## Cashflows Report - October 2019

**Next Month Cashflows**

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
Day Total					2,020,951.16
Net Cash Movement for Period					14,872,948.00



**REPORT**  
**CM/7.5/19.11**

**Subject:** Schedule of Meeting Dates for Council and its Standing Committees

**TRIM No:** A04/1869

**Author:** Natalie Kirkup, Governance and Internal Ombudsman Officer

**Director:** John Clark, Director, Customer Service and Organisation Improvement

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**RECOMMENDATION:**

That Council adopts the 2020 Schedule of Meeting Dates for Council and its Standing Committees attached to this report.

**1. Executive Summary**

The proposed schedule of meeting dates for Council, the Operations and Community Services Committee and the Strategic Planning and Development Committee for 2020 is attached to this report for Council's consideration.

The dates proposed in the schedule take into account the public holidays, religious holy days and key local government conferences throughout the year.

It is recommended that the schedule attached to this report be adopted.

**2. Introduction/Background**

Section 365 of the *Local Government Act* requires the elected council to meet at least 10 times each year, each time in a different month.

Council has a standard meeting schedule. With the exception of January, when there are no meetings, Council's Operations and Community Services Committee and the Strategic Planning and Development Committee generally meet on the first Tuesday of each month, and Council generally meets on the third Tuesday of each month.

Due to public holidays, religious holy days or key local government conferences falling on or near Council or Committee meeting days, it is proposed to change the standard meeting schedule. These changes are detailed in section 4 of this report.

**3. Relevant Council Resolutions**

Meeting and date	Minute No.	Decision
Council 20 November 2018	CM/7.17/18.11	That Council adopts the Schedule of Meeting Dates for Council and its Standing Committees 2019 attached to this report.

#### **4. Discussion**

The proposed changes to the standard meeting schedule in 2020 are as follows:

1. Local government elections are scheduled to take place on Saturday, 12 September. It is unlikely that the election results will be declared prior to the scheduled Council meeting on Tuesday, 15 September. It is proposed to postpone the Council meeting to Tuesday, 29 September, and to incorporate the Mayoral and Deputy Mayoral Election into this Council meeting.
2. The month of October has several religious holy days, a public holiday and a local government conference. Religious holy days of Sukkot fall on Saturday, 3 October, and Sunday, 4 October. Shmini Atzeret is Saturday, 10 October, and Simchat Torah is Sunday, 11 October. The Labour Day public holiday is Monday, 5 October, and the Local Government NSW Annual Conference is scheduled to be held from 11–13 October.

It is therefore recommended that Committee meetings not be held in October, and that the October Council meeting be held on Tuesday 20 October, being the third Tuesday of the month. The proposal will place the Council meeting three weeks from the September Council meeting on 29 September and two weeks from the November Committee meetings.

3. The December Council meeting is proposed to be moved forward one week from Tuesday, 15 December, to Tuesday, 8 December, to give officers an additional week to action any resolutions before the closure of Council for the holiday period.
4. It is also proposed to hold the Operations and Community Services Committee meeting and the Strategic Planning and Development Committee meeting on Tuesday, 1 December, to provide officers with another meeting option to lessen the workload for the November and December Council meetings.

#### **5. Financial impact statement/Timeframe/Consultation**

There are no unbudgeted costs to Council in holding the Council and Committee meetings proposed in this report.

#### **6. Conclusion**

This report presents the proposed 2020 schedule of meeting dates for Council, Operations and Community Services Committee and the Strategic Planning and Development Committee for Council's consideration.

#### **7. Attachments**

1. Proposed Schedule of Meeting Dates for Council and Committees 2020 [↓](#)

## SCHEDULE OF MEETING DATES FOR COUNCIL AND ITS STANDING COMMITTEES 2020

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Operations and Community Services Committee</b>		4	3	7	5	2	7	4	1		3	1
<b>Strategic Planning and Development Committee</b>		4	3	7	5	2	7	4	1		3	1
<b>Council (* including Mayoral Election)</b>		18	17	21	19	16	21	18	29*	20	17	8

**REPORT  
CM/7.6/19.11**

**Subject:** Annual Code of Conduct Complaints Statistics

**TRIM No:** SF17/2821

**Author:** Jane Worthy, Internal Ombudsman

**Director:** John Clark, Director, Customer Service and Organisation Improvement

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**RECOMMENDATION:**

That Council receives and notes the annual report on code of conduct complaints about Councillors and the General Manager for 2018–2019 attached to this report.

**1. Executive Summary**

This report addresses the requirement of Council's complaints co-ordinator, the Internal Ombudsman, to report annually to Council on code of conduct complaints made about Councillors and the General Manager.

**2. Introduction/Background**

Clause 11.1 of the Procedures for the Administration of the Code of Conduct ('Procedures') requires the complaints co-ordinator to report to Council on code of conduct complaints made about Councillors and the General Manager. This has to be done within three months of the end of September of each year. The report also has to be provided to the Office of Local Government (OLG) within the same time frame (clause 11.2).

Council adopted new codes of conduct and procedures in June 2019 based on the model code and procedures issued by OLG and prescribed under the *Local Government Act 1993*. The new Procedures have the same reporting requirements as the old procedures.

**3. Relevant Council Resolutions**

Nil.

**4. Discussion**

The reporting period is 1 September 2018 to 31 August 2019. The statistics are attached to this report, using the collection form provided by OLG.

Within the reporting period, two complaints were received and processed under the old procedures. Both were finalised in the period.

One of the complaints was finalised at the outset by alternative means under clause 5.14 of the old procedures (now clause 5.24). One of the complaints was referred to a conduct reviewer. The conduct reviewer undertook a preliminary assessment, and decided resolve the complaint by alternative and appropriate strategies, in accordance with clause 6.10(b) of the old procedures (now 6.13(b)). This finalised the matter.

The attached report will be sent to OLG within the required time frame.

**5. Financial impact statement/Time frame/Consultation**

The cost of dealing with code of conduct complaints about Councillors and the General Manager in the reporting period was \$1,961.59 (including GST). This figure only represents invoices received from external conduct reviewers and consultants. It does not include staff costs. While staff costs should be included, it is not possible to give an accurate figure.

**6. Conclusion**

This report satisfies the complaints co-coordinator's obligation to report to Council on Code of Conduct matters.

**7. Attachments**

1. Annual Code of Conduct Complaints Statistics - 1 September 2018–31 August 2019 [↓](#)

## Office of Local Government

### Model Code of Conduct Complaints Statistics

Reporting Period: 1 September 2018 - 31 August 2019

**Date Due:** 31 December 2019

*To assist with the compilation of the Time Series Data Publication it would be appreciated if councils could return this survey by 30 November 2019.*

**Survey return email address:** [codeofconduct@olg.nsw.gov.au](mailto:codeofconduct@olg.nsw.gov.au)

<b>Council Name:</b>	Waverley Council
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<b>Contact Name:</b>	Jane Worthy
<b>Contact Phone:</b>	(02) 9083 8129
<b>Contact Position:</b>	Internal Ombudsman
<b>Contact Email:</b>	<a href="mailto:jane.worthy@waverley.nsw.gov.au">jane.worthy@waverley.nsw.gov.au</a>

All responses to be numeric.

**Where there is a zero value, please enter 0.**

**Enquiries:** Performance Team  
Office of Local Government  
Phone: (02) 4428 4100  
Enquiry email: [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au)

## Model Code of Conduct Complaints Statistics Waverley Council

### Number of Complaints

1	a	The total number of complaints <b>received</b> in the period about councillors and the General Manager (GM) under the code of conduct	2
	b	The total number of complaints <b>finalised</b> in the period about councillors and the GM under the code of conduct	2

### Overview of Complaints and Cost

2	a	The number of complaints <b>finalised at the outset</b> by alternative means by the GM or Mayor	1
	b	The number of complaints <b>referred to the Office of Local Government</b> under a special complaints management arrangement	0
	c	The number of code of conduct complaints <b>referred to a conduct reviewer</b>	1
	d	The number of code of conduct complaints <b>finalised at preliminary assessment</b> by conduct reviewer	1
	e	The number of code of conduct complaints <b>referred back to GM or Mayor</b> for resolution after preliminary assessment by conduct reviewer	0
	f	The number of finalised code of conduct complaints <b>investigated by a conduct reviewer</b>	0
	g	The number of finalised code of conduct complaints <b>investigated by a conduct review committee</b>	0
	h	The number of finalised complaints investigated where there was found to be <b>no breach</b>	0
	i	The number of finalised complaints investigated where there was found to be <b>a breach</b>	0
	j	The number of complaints referred by the GM or Mayor <b>to another agency</b> or body such as the ICAC, the NSW Ombudsman, the Office or the Police	0
	k	The number of complaints being investigated that are <b>not yet finalised</b>	0
	l	The <b>total cost</b> of dealing with code of conduct complaints within the period made about councillors and the GM including staff costs	1,962

### Preliminary Assessment Statistics

3 The number of complaints determined by the conduct reviewer at the preliminary assessment stage by each of the following actions:

- |   |                                |
|---|--------------------------------|
| a To take no action   | <input type="text" value="0"/> |
| b To resolve the complaint by alternative and appropriate strategies  | <input type="text" value="1"/> |
| c To refer the matter back to the GM or the Mayor, for resolution by alternative and appropriate strategies   | <input type="text" value="0"/> |
| d To refer the matter to another agency or body such as the ICAC, the NSW Ombudsman, the Office or the Police | <input type="text" value="0"/> |
| e To investigate the matter   | <input type="text" value="0"/> |
| f To recommend that the complaints coordinator convene a conduct review committee to investigate the matter   | <input type="text" value="0"/> |

### Investigation Statistics

4 The number of investigated complaints resulting in a determination that there was **no breach**, in which the following recommendations were made:

- |  |                                |
|--|--------------------------------|
| a That the council revise its policies or procedures             | <input type="text" value="0"/> |
| b That a person or persons undertake training or other education | <input type="text" value="0"/> |

5 The number of investigated complaints resulting in a determination that there **was a breach** in which the following recommendations were made:

- |  |                                |
|--|--------------------------------|
| a That the council revise any of its policies or procedures  | <input type="text" value="0"/> |
| b That the subject person undertake any training or other education relevant to the conduct giving rise to the breach                                  | <input type="text" value="0"/> |
| c That the subject person be counselled for their conduct  | <input type="text" value="0"/> |
| d That the subject person apologise to any person or organisation affected by the breach   | <input type="text" value="0"/> |
| e That findings of inappropriate conduct be made public  | <input type="text" value="0"/> |
| f In the case of a breach by the GM, that action be taken under the GM's contract for the breach   | <input type="text" value="0"/> |
| g In the case of a breach by a councillor, that the councillor be formally censured for the breach under section 440G of the Local Government Act 1993 | <input type="text" value="0"/> |
| h In the case of a breach by a councillor, that the matter be referred to the Office for further action  | <input type="text" value="0"/> |

6 Matter referred or resolved after commencement of an investigation under clause 8.20 of the Procedures and clause 7.20 of the new Procedures



### Categories of misconduct

7 The number of investigated complaints resulting in a determination that there was a breach with respect to each of the following categories of conduct:

a General conduct (Part 3)	0
b Conflict of interest (FMCC Part 4) and Non-pecuniary conflict of interest (NMCC Part 5)	0
c Personal benefit (FMCC Part 5 / NMCC Part 6)	0
d Relationship between council officials (FMCC Part 6 / NMCC Part 7)	0
e Access to information and resources (FMCC Part 7 / NMCC Part 8)	0

### Outcome of determinations

8 The number of investigated complaints resulting in a determination that there was a breach in which the council failed to adopt the conduct reviewers recommendation	0
9 The number of investigated complaints resulting in a determination that there was a breach in which the council's decision was overturned following a review by the Office	0

**REPORT  
CM/7.7/19.11**

**Subject:** Community Grants - Strategy, Policy and Revised Guidelines

**TRIM No:** A19/0373

**Author:** Annette Trubenbach, Executive Manager, Community Programs  
Leisa Simmons, Manager, Housing Programs and Community Support

**Director:** Emily Scott, Director, Community, Assets and Operations

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**RECOMMENDATION:**

That Council:

1. Publicly exhibits the Community Grants Policy attached to this report (Attachment 2).
2. Adopts the Community Services and Cultural Programs Grants Guidelines attached to this report (Attachment 3).
3. Notes that the Social Sustainability Strategy under development will provide further guidance for Council and Waverley's community on the type of projects/activities for which funding could be sought.

**1. Executive Summary**

This report presents proposed changes and process improvements for two of Council's grant making (outbound) programs administered by Community Programs:

- Community Services and Cultural Programs Grants Program which provides grant support for key community services and participatory cultural activities.
- Small Grants Program, which enables Council to provide support for small community initiatives.

Over the past 18 months, officers have undertaken a review of the administrative arrangements for these programs. It is acknowledged that Council's provision of financial assistance or subsidies is not limited to the Community Grants Program. Procedures relating to (inbound) funding Council receives from external sources were also out of scope.

Council considered and endorsed the recommendations arising out of the review for its Small Grants Program in July 2019, including an increase in the maximum grant amount to \$5,000. The endorsed improvements were implemented successfully in the September round.

This report focuses on the recommendations arising out of the review for the Community Services and Cultural Programs Grants Program. Officers recommend the endorsement of an overarching Community Grants Policy, and revised Program Guidelines for the Program.

Together these provide for some changes to administrative arrangements for the Program as follows:

- Designation of a list of 'nominated' organisations that will continue to have access to grant funding by invitation.
- A dedicated approval process in which proposals and recommendations for community services grants are brought annually to Council for approval.
- The opportunity to offer single or multi-year agreements.
- An undertaking to conduct EOI processes when funds become available.

## 2. Introduction/Background

Community Programs is responsible for the administration of two of Council's grant making (outbound) programs, Community Services and Cultural Programs Grants, and Small Grants. Council considered and endorsed the recommendations relating to its Small Grants Program in July 2019, and these were implemented successfully in the September Small Grants round. This report focuses on the Community Services and Cultural Program grants program.

Under the Community Services and Cultural Grants Program, Community Programs administers the distribution of more than \$300,000 to local, community managed not-for-profit organisations that deliver core community services, and participatory cultural activities in Waverley. Attachment 1 provides a list of the organisations and activities Council supports, which includes WAYS Youth and Family, Bondi Beach Cottage, the Eastern Area Tenants Service, Bondi Beach Band and the Festival of the Winds.

Historically, grant commitments have been endorsed with Council's Annual Operating Plan, organisations have applied for and acquitted their grants annually, and community services officers have worked in partnership with organisations to ensure the delivery of services that meet community needs. The grants model utilised was founded in the 1980s, with funds allocated to identified local, community managed organizations providing services that complemented those provided directly by Council.

Changes in the funding models utilised by the federal and state governments to support the provision of community services have resulted in significant change in the sector, and the environment in which social programs and services are planned, funded, and delivered. These include the 'once in a generation' reforms represented by the NDIS, and MyAged Care, and smaller programs such as the Targeted Early Intervention Program affecting children's services, and the Going Home Staying Home Program affecting organisations that support people who are homeless. These funding programs all require the achievement of efficiencies in unit cost that have driven regionalisation, and advantaged larger organisations over small.

In this environment, Waverley's services have changed. Some have closed (e.g. the Waverley Meals on Wheels Service, Junction House), some have amalgamated with other organisations (eg ECHO Neighbourhood Centre, Norman Andrews House), and some have grown to become important regional providers (e.g. WAYS Youth and Family, Randwick Waverley Community Transport). As the sector changes, new gaps, needs and opportunities will emerge. Council's grants model needs updating to ensure that it has the capacity to respond to change whilst retaining the value of its strong local community services network.

Over the past 18 months, officers have worked to establish the foundation for a new model. Officers have worked with funded agencies to review and update the objectives for their grants funded activities, and separated grants approval from the Annual Operating Plan.

Officers have undertaken a review of the administrative guidelines for the Community Services and Cultural Grants Program with twofold objectives:

- To ensure that administration of the Program meets Council's obligations under the *Local Government Act 1993*.

- To ensure that the Program remains relevant in the changing environment, and continues to support a network of quality community services for the people of Waverley.

The review process included an audit of program guidelines and procedures against:

- The *Local Government Act 1993* and *Regulation*.
- Council's Sponsorship Grants and Donations Policy 2013.
- The Better Practice Grants Administration Guide 2013 prepared by the Australian National Audit Office.
- Office of Local Government Circular to Councils 03/32 2006 Provision of Financial Assistance under section 356 of the Local Government Act – Developing a Financial Assistance Policy.
- Examples of grants policies utilised by other Councils including Randwick, Woollahra, the City of Sydney 2018, and the City of Wollongong 2015.

Internal consultations were conducted with officers across Council, including Venue Hire, Cultural Programs, Environmental Services, and Urban Planning Policy and Strategy. Officers have also conducted discussions with grantees about the challenges they face, and emerging needs and opportunities that they identify. At the recent community consultation on 'social sustainability', community organisations expressed their appreciation for Council's long term support, and emphasised the value of secure funding in a very insecure environment.

As a result of the review officers recommend that Council adopts a policy to guide implementation of its community grants programs, and implements changes to the administration of its Community Services and Cultural Grants Program.

### 3. Relevant Council Resolutions

Meeting and Date	Minute No.	Decision
Council 16 July 2019	CM/7.10/19.07	That Council: <ol style="list-style-type: none"> <li>1. Under the Community Grants Program 2019–20, grants \$333,673 to the organisations set out in Attachment 1 to this report for the activities and amounts listed.</li> <li>2. Adopts the following guidelines attached to this report:               <ol style="list-style-type: none"> <li>(a) Small Grants – Community and Cultural Grants Guidelines (Attachment 3).</li> <li>(b) Small Grants – Environmental Grants Guidelines (Attachment 4)</li> <li>(c) Small Grants – Creative Streets Grants Guidelines (Attachment 5).</li> </ol> </li> </ol>
Operations Committee 5 August 2014	OCRD.20/14	That: <ol style="list-style-type: none"> <li>1. The Committee notes the changes being implemented in the Small Grants Program with regard to timing, promotions and website documentation.</li> <li>2. The Committee implements Option 2 below, so that Environmental Grants are available to schools and</li> </ol>

Meeting and Date	Minute No.	Decision
		small business organisations who meet eligibility criteria, and with community groups retaining the opportunity to apply for small grants for social, cultural and recreation projects.
		3. The relevant Director provide all Councillors with briefing details on the existing criteria for assessing all applications.
		4. 'Small businesses' are defined as 'micro-businesses', consisting of 5 or fewer employees.

#### 4. Discussion

##### Draft Community Grants Policy

The draft Community Grants Policy covers both the Community Services and Cultural Grants Program, and the Small Grants Program. It provides a high-level statement of the principles that guide the granting of financial assistance through these programs, and a statement on the key elements of the procedure for implementing each of the programs, and for considering unsolicited requests for financial assistance. The procedures describe the actions Council will take to bring its commitment to principles to life. The procedures specified for the Small Grants Program are consistent with the revised Guidelines endorsed by Council in July 2019.

##### Draft Community Services and Cultural Grants Guidelines

The draft Community Services and Cultural Grants Guidelines provide a list of nominated organisations, and detailed information on exclusions, assessment criteria, application process, and the responsibilities of grant recipients.

##### New Model proposed for Community and Cultural Grants

Together, the draft Policy and revised Guidelines provide an updated model for granting financial assistance to support the delivery of services to Waverley's community. The key components of the model proposed are:

- Designation of the organisations listed in Attachment 1 as 'nominated organisations' that will continue to have access to grant funding by invitation, unless the organisation ceases to operate or significantly changes its operation, cannot demonstrate that it meets a community need, or fails to meet specified assessment criteria or grant conditions. This will enable a progressive shift from the 1980s model of supporting local, community managed organisations to a contemporary model of supporting outcomes that organisations deliver for the local community
- A dedicated approval process in which proposals and recommendations for community services grants are brought annually to Council for approval, together with the two rounds of small grants.
- The opportunity to offer single or multi-year agreements. Single year agreements can be utilised as a mechanism for promoting change in existing programs, and testing proposals that aim to address emerging needs in a changing environment. Multi-year agreements will provide funded organisations with certainty and establish a clear timetable for review and outcomes-based evaluation.

- An undertaking to conduct EOI processes when funds become available through the allocation of new funding, the closure of a funded service, or when a funded service can no longer demonstrate outcomes consistent with the goals described in the Waverley Community Strategic Plan. The objectives for an EOI would be drawn from the Strategic Plan or key sub-plans such as the Disability Inclusion Action Plan. This will ensure that Council's Community Services Grants Program remains vibrant and relevant in a changing environment.

Legal opinion was sought on the compliance of the proposed model with the *Local Government Act 1993*. In summary, the opinion provided is that there is nothing in the Act dictating whether access to grant funding must be open or closed (by invitation), but notes that the program must be administered lawfully, with reference to clear policies and guidelines, and provide the opportunity for public feedback through mechanisms such as the annual operating plan. Council may enter into agreements with nominated organisations for periods greater than two years, provided the total amount of grant funding committed over the term of the agreement does not exceed \$250,000.

Waverley's community services network has been an important part of Waverley's social fabric for many decades. The model proposed will provide these organisations with certainty and some security in a time of significant change, and at the same time provide Council with mechanisms to ensure that its grants funding is evidence based and directed towards meeting the changing needs of its community. Partnerships with other agencies expand Council's capacity, and provide access to the community connections, resources and expertise of specialist service providers. Maintaining its strong network of local services will provide Waverley with a solid foundation for maintaining an inclusive and engaged community into the future.

## **5. Financial impact statement/Timeframe/Consultation**

The recommendations contained in this report have no financial impact as current commitments relating to the two community grants programs are included in operational budgets.

Consultations relating to the recommendations made in this report have been undertaken with Venue Hire, Cultural Programs, Environmental Services, and Urban Planning Policy and Strategy.

A Councillor workshop on 12 November 2019 invited comments on the proposed model which have resulted in small changes: Additional information was added to the draft policy relating to procedures for managing unsolicited proposals. The subject matter of this report – grant making within Community Programs – was made more explicit to distinguish between outbound grants (grant making) and inbound grants (funding Council receives from external agencies). Considering some of the constraints faced by some of Waverley's local community organisations, councillors were reassured that the proposed model and procedures seek to make the funding process as efficient and straightforward for applicants as possible.

## **6. Conclusion**

Grant funding is one of Council's key functions to enable community access to quality programs and essential supports. Over the years, funded programs have significantly contributed to Waverley's social vitality, people's sense of belonging and connectedness, as well as their health and well-being.

Endorsement of the proposed Community Grants Policy, and Revised Community Services and Cultural Programs Grants Program Guidelines will provide Council with a robust framework for grant making into the future. Proposed changes will ensure funding will be allocated fairly and equitably, based on evidence and outcome focused eligibility and assessment criteria.

**7. Attachments**

1. Community Services and Cultural Grants: List of Organisations Supported [↓](#)
2. Draft Community Grants Policy [↓](#)
3. Community Services and Cultural Programs Grants Guidelines [↓](#)

### Community Services and Cultural Grants: List of Organisations Supported

Organisation	Programs and Activities Supported	Grant amount 2019-20
<b>Australian Kiteflyers Society</b>	The Australian Kiteflyers Society has about 30 members and relies on volunteer participation. Council's grant enables the Society to bring skilled kite flyers, designers and makers to showcase their works in the Festival of the Winds, held annually on the second Sunday in September. The Society reports that 40 professional kite flyers participated in the 2018 Festival, and estimates that 100,000 people attended to watch the kites and join in kite related activities, many designed to engage children.	\$15,744
<b>Waverley Bondi Beach Band</b>	The Waverley Bondi Beach Band aims to provide a lifelong performance opportunity for players from school to mature aged, conducts the Australian School Band and Orchestra Festival, and performs at a number of significant local events including Carols by the Sea, and Anzac Day memorial services. The Band relies on volunteers, and Council's grant enables the group to fund its regular rehearsals.	\$4,539
<b>Waverley Randwick Philharmonic Society</b>	The Waverley Randwick Philharmonic Society aims to provide performance opportunities to classical musicians of all ages, and performance experience to young, 'up and coming' conductors and soloists. The Society reports that in 2018/19, 50 members contributed to 6 performances with a total attendance of more than 300. The Society relies on volunteers, and Council's grant enables the group to fund its regular rehearsals.	\$4,392
<b>WAYS Youth and Family Services</b>	WAYS is a regional provider of 'wrap around' youth services including WAYS Secondary High School for young people who have disengaged from school, Bondi Drop in Youth Space providing recreational activities and after school care, and WAYS Wellness Centre providing health and counselling services, training, and a housing referral service.  Council's grant contributes to service coordination, and the operation of the Youth Space. WAYS reports that around 2,000 Waverley residents receive its newsletter, and in 2018/19, WAYS provided service of some kind to many	\$79,782



Organisation	Programs and Activities Supported	Grant amount 2019-20
	hundreds of young people. Under Council's Community Tenancy Policy, WAYS also receives Council subsidies to support its operation from Council owned facilities at 63 Wairoa Avenue North Bondi, and Tiffany Plaza Bondi Junction.	
<b>Beaches Outreach Program (BOP)</b>	<p>The Beaches Outreach Program (BOP) delivers outreach services on Friday nights across Eastern suburbs beaches and open spaces, providing intervention and support to vulnerable young people who may be affected by alcohol or drugs, and ensuring they get home safely.</p> <p>Council's grant part funds the employment of BOP outreach workers who undertake the night time patrols. BOP reports making contact with 150 young people on each patrol in 2018/19, and providing service to 55 on average per patrol, with 28% identified as Waverley residents.</p>	\$52,878
<b>Bondi Beach Cottage (BBC)</b>	<p>Bondi Beach Cottage provides support for women who are victims of domestic violence, and a mix of occasional child care and family support services including counselling, case work and case coordination. BBC also runs support groups targeting post natal depression, relationships, and parenting.</p> <p>Council's grant helps to support the employment of a generalist counsellor. BBC reports that in 2018/19 this position supported 100 clients, 70% of whom were Waverley residents. Under Council's Community Tenancy Policy, BBC also receives a subsidy to support its operation from the Council owned facility at 42 Brighton Boulevard Bondi.</p>	\$8,642
<b>Bondi Toy Library</b>	<p>The Bondi Toy Library provides a toy lending service operating on a subscription basis. The service is open three mornings a week. Council's grant supports the employment of staff. The Toy Library reported membership of 120 in 2018/19, with Waverley residents making up 80% of members. Under Council's Community Tenancy Policy, the Toy Library also receives a subsidy to support its operation from the Council owned facility at the corner of Wairoa Ave and Brighton Boulevard North Bondi.</p> <p>In the coming year, Council officers will initiate discussion with the service about options for extending its reach, including collaboration and partnerships.</p>	\$22,695

Organisation	Programs and Activities Supported	Grant amount 2019-20
<b>Bondi Beach Playgroups</b>	Bondi Beach Playgroups delivers playgroup activities at Wairoa Avenue, Francis Street (Thomas Hogan Reserve) and Kimberley Reserve, relying on the work of volunteers. Council's grant helps the group to maintain and update play facilities and equipment. Informal play activities and social interactions for parents and carers provide invaluable support in the early years. A small increase in funding is recommended for the 2019/20 year. Under Council's Community Tenancy Policy, the Playgroups also receive a subsidy to support their operation from the Council owned facility at the corner of Wairoa Ave and Brighton Boulevard North Bondi.	\$2,000
<b>Eastern Area Tenants Service Inc (EATS)</b>	EATS provides a tenancy advice and support service, including web based information on tenants' rights and obligations, participates in Council's Homeless Coalition, supports the DV roster at Waverley Court, and provides representation for tenants at the NCAT tribunal.  Council's grant supports the development of resources targeting local need, including web based resources, outreach and information seminars. EATS reports providing assistance to 740 Waverley residents in 2018/19, with the vast majority seeking information on their rights in private rental. Under Council's Community Tenancy Policy, EATS also receives a rental subsidy to support its operation from the Council owned facility at 74 Newland Street Bondi Junction.	\$19,191
<b>Junction Neighbourhood Centre Inc (JNC)</b>	Waverley's local neighbourhood centre, Echo, amalgamated with the Junction Neighbourhood Centre in 2012. JNC operates a 'drop in' Centre in Bondi Junction and provides programs and services to a range of identified needs groups including people who are socially isolated, older people and people with disabilities. Programs offered include an 'assisted form filling service', one-on-one help with digital technology such as phones, a community gardening group, English conversation groups, and various craft groups.  Council's grant supports the employment of a coordinator at the Bondi Junction Centre. JNC reports that the centre provided support for 224 people over the course of 2018/19, with 80% being Waverley residents. JNC also receives a rental subsidy to support its operation from the Council owned facility at 59 Newland Street Bondi Junction.	\$20,288

Organisation	Programs and Activities Supported	Grant amount 2019-20
<b>Randwick Waverley Community Transport Inc. (RWCT)</b>	RWCT is a regional community transport provider, operating out of the Mill Hill Centre in Bondi Junction. Council's grant pays for drivers who support weekly programs and a monthly social outing for frail older participants at the Waverley Community and Seniors Centre, with an average of 6 people transported on each of 576 round trips reported for 2018/19. RWCT also receives a rental subsidy to support its operation from the Mill Hill Centre, and is allocated space to park fleet vehicles in the Office Works car park.	\$19,562
<b>Wayside Chapel (Norman Andrews House)</b>	Through Norman Andrews House, the Wayside Chapel delivers 'drop in' services to rough sleepers, and other disadvantaged people in Waverley, including medical, legal, counselling, referral and case coordination services, showering and washing facilities, training and social activities.  Council's grant supports the employment of the Coordinator for Norman Andrews House. Wayside reports that an average of 40 visitors attended the Centre each day in 2018/19, with 80% identified as Waverley residents. Wayside contributes to Council's Homeless Coalition and works in partnership with a wide range of agencies to support people who are homeless.	\$40,658
<b>Holdsworth Community</b>	Holdsworth Community, Woollahra's local neighbourhood centre, absorbed the services of Junction House in 2014. Junction House received a Waverley Council grant of around \$40,000 to provide social services for people with intellectual disabilities. With Council endorsement, the full grant was transferred to Holdsworth for a period of three years. Expectations of amalgamation delayed review of the arrangement until 2018.  In the 2018 review, Holdsworth advised that all of the clients associated with Junction House had moved on to other, more age appropriate, services. As an alternative for 2018/19, officers accepted Holdsworth's proposal to trial the HomeShare model in Waverley.  HomeShare is a fee based scheme that aims to match an older home owner with a younger person who is willing to provide companionship, and undertake some household tasks, in exchange for affordable accommodation. The first phase of the trial was completed in May 2019. The second is underway, and completion and acquittal of the 2018/19 grant is expected by December 2019. Officers will	Up to \$21,302

Organisation	Programs and Activities Supported	Grant amount 2019-20
	provide a report to Council on the outcomes of the trial following its acquittal. Officers recommend that Council endorses a grant of up to \$21,302 for 2019/20, providing that the trial is completed successfully and indicates the viability of the HomeShare model in the Waverley LGA. This is the equivalent of 2018/19 funding covering the six month period that will remain in this financial year, after completion of the trial, from December 19 until June 20.	



WAVERLEY  
COUNCIL

# Community Grants Policy

<b>Policy owner</b>	Annette Trubenbach
<b>Prepared by</b>	Leisa Simmons and Annette Trubenbach
<b>Approved by</b>	Council
<b>Date approved</b>	
<b>Commencement date</b>	
<b>Version</b>	1
<b>Category</b>	External Policy
<b>Keywords</b>	Community Grants Small Grants
<b>Revision date</b>	
<b>Amendments</b>	
<b>Relevant strategic direction</b>	<ul style="list-style-type: none"> <li>• Waverley will be a community enriched by opportunities to celebrate and participate in art and culture</li> <li>• Waverley will be a vibrant, caring, resilient and inclusive community</li> <li>• Waverley will be a leader and innovator in open spaces and recreational facilities that support a healthy, happy and connected community</li> <li>• Waverley will be a resilient and environmentally sustainable community</li> <li>• Waverley will progress to a zero waste community</li> <li>• Waverley will be an engaged community, confident of the integrity of Council decision making.</li> </ul>
<b>Relevant legislation/codes</b>	Local Government Act (1993) and Regulations Local Government Amendment Act 2019
<b>Related policies/documents</b>	Waverley Community Strategic Plan Disability Inclusion Action Plan Reconciliation Action Plan Environmental Action Plan Community Services and Cultural Programs Grants - Guidelines Waverley Council Small Grants Program: <ul style="list-style-type: none"> <li>▪ Community and Cultural Grants Guidelines</li> <li>▪ Environmental Grants Guidelines</li> </ul>

	<ul style="list-style-type: none"><li>▪ Creative Streets Guidelines</li></ul> Sponsorship Policy 2019 Waverley Council Code of Conduct
<b>Related forms</b>	<p>Community Services and Cultural Programs Grants Application Form</p> <p>Community Services and Cultural Programs Grants Acquittal Form</p> <p>Waverley Council Small Grants Program:</p> <ul style="list-style-type: none"><li>▪ Community and Cultural Grants Application Form</li><li>▪ Community and Cultural Grants Acquittal Form</li><li>▪ Environmental Grants Application Form</li><li>▪ Environmental Grants Acquittal Form</li><li>▪ Creative Streets Application Form</li><li>▪ Creative Streets Acquittal Form</li></ul>

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## Background

The Local Government Act 1993 (The Act) allows that a Council may provide financial assistance to individuals or organisations for the purpose of exercising its functions. Through its community grants programs Waverley Council provides individuals and organisations with assistance to deliver programs, activities and projects that contribute to achievement of the goals described in the Waverley Community Strategic Plan, the community's vision for Waverley's future.

## Objective

The objective of this policy is to facilitate the provision of community grants assistance in a manner that is consistent, equitable and transparent.

## Scope

This policy covers the following Grant Making (outgoing) Programs:

- Community Services and Cultural Programs Grants
- Small Grants Program:
  - Community and Cultural
  - Environmental
  - Creative Streets, and

Unsolicited Proposals for financial assistance to support the delivery of identified social, cultural or recreational benefits to Waverley's community.

## Policy

### Grant Making Principles

#### **Deliver outcomes that align with Waverley's Community Strategic Plan**

The Waverley Community Strategic Plan identifies the community's main priorities and aspirations for the future. A delivery plan is prepared every four years by Council in partnership with the community using an integrated planning and reporting framework.

The framework recognises that local councils have both a 'custodial and facilitating' role in the delivery of social, economic, environmental and civic outcomes, and must work in partnership with other levels of government and the community to maximise capacity to make community aspirations a reality. Council values the insight, skills, and resources that individuals, community groups and businesses have to contribute to shaping Waverley's future, and welcomes community initiatives.

Responsive to community needs and issues, Council's grants programs are designed to deliver outcomes that align with Waverley's Community Strategic Plan, and key sub-plans such as the Disability Inclusion Action Plan, the Reconciliation Action Plan, and the Environmental Action Plan. These help to establish priorities that may change from year to year, as set out in Council's annual Operating Plan, and Grants Program Guidelines.

#### **Build strong working relationships that enhance community capacity**

Council will work to develop and maintain open, constructive working relationships with grant applicants and grantees through the provision of clear guidelines, opportunities for joint planning and skills development, timely processing, constructive feedback, and consultation from time to time on the grants process.

**Promote Participation and Inclusion**

Council invites applications for support under its community grants programs across the full spectrum of the community, including individuals, community organisations and small businesses. We ensure that application forms and acquittal requirements are proportionate to the scale, nature, complexity, and risks involved in the grant activity. Information is made available through Council's venues, website, social media pages, and other media outlets. Identified officers are available to provide feedback on proposals prior to submission.

**Ensure Fairness and Transparency**

Council is committed to ensuring that the administration of its community grants programs is fair and transparent. The community grants programs are described in Council's annual Operating Plan, and the value of grants made is reported in its Annual Report. Grants applications are assessed by at least three officers with relevant expertise against the criteria published for each program. The recommendations are considered by senior officers prior to their submission in a report to Council. Records of each assessment are kept and communicated directly to applicants. Conflicts of interest are identified and addressed according to the procedures contained in Council's Code of Conduct.

**Ensure Grant Making in the Public Interest**

Council is committed to ensuring that its systems are robust, and support ethical decision making in the public interest. Achieving value for public funds is a key objective in grants assessment and administration. Council's systems are regularly reviewed against relevant legislative requirements, performance in operation, feedback from participants, and examples of best practice in grants administration.

**Statement of Procedures****Community Services and Cultural Programs Grants Program**

**Aim:** To provide targeted, sustained support to organisations providing identified social, cultural and recreational benefits to Waverley's community that align with Waverley's Community Strategic Plan, and complement the services provided directly by Council.

**Administered by:** Community Programs Waverley

**Eligibility:**

Not-for-profit organisations that can demonstrate significant local connections, compliance with legislative requirements and quality standards relevant to their sector, the employment of appropriately qualified practitioners, a track record of successful program delivery, and relevant insurances. Applicants must also demonstrate sound governance practices, and financial sustainability.

On the basis of their local inception, and their longstanding record of community managed service delivery to the people of Waverley, complementary to services delivered directly by Council, certain nominated organisations have access by invitation.

**Timing:**

Nominated organisations are invited to apply once annually in May. An open expression of interest process will be undertaken when funds permit.

**Level of Funding Available:**

The budget allocated to this program is published with Council's annual Operating Plan. The published amount may include funds available to nominated organisations, commitments to multi-year agreements, and funds allocated to EOI processes for new activities, or enhancements to existing activities. The amount available for distribution to new applicants is advertised as part of this process.

**Procedure:**

Nominated organisations are invited to apply once annually. An open EOI process is conducted when funds are available. Funds may become available when:

- New funds are allocated
- A nominated organisation ceases to operate, or significantly changes its operation
- A nominated organisation cannot demonstrate evidence of community need or opportunity in relation to the proposed service consistent with the goals described in the Waverley Community Strategic Plan
- A nominated organisation cannot/ does not meet Council's grant conditions, or assessment criteria for the activity proposed.

Applicants must complete and submit the Community Services and Cultural Programs application form by the date specified in the invitation or EOI, together with the supporting documentation required.

Council officers will assess project proposals against the assessment criteria published in the Program Guidelines or the EOI. A report with recommendations will be submitted to Council for consideration and approval. After Council has made its decision, an officer will contact applicants about the outcome of their application.

**Program Guidelines:**

The Program Guidelines provide a list of nominated organisations and detailed information on exclusions, assessment criteria, application process, and the responsibilities of grant recipients. The guidelines are reviewed annually and may be amended at any time to reflect changes in the list of nominated organisations, or endorsed Council plans and strategies.

**Small Grants Program: Community and Cultural**

**Aim:** To support community initiatives in the delivery of social, cultural and recreational benefits to Waverley's community, in line with Waverley's Community Strategic Plan.

**Administered by:** Community Programs Waverley

**Eligibility:**

Individuals, community groups and services are eligible to apply, and sole traders and small business engaged in the creative industries.

**Timing:**

Grants are made available in two rounds a year, with closing dates usually scheduled in April and September.

**Level of Funding Available:**

The budget allocated to this program is published with Council's annual operating plan. Individuals and groups meeting the program criteria can apply for one grant per round, up to the value of \$5,000. Grants over this amount may be made at Council's discretion. Applicants are encouraged to contribute towards their proposed project through cash and /or in-kind contributions.

**Procedure:**

Applicants must complete and submit the Small Grants Community and Cultural application form by the advertised deadline.

Council officers will assess project proposals against the assessment criteria published in the Program Guidelines. A report with recommendations will be submitted to Council for consideration and approval. After Council has made its decision, an officer will contact applicants about the outcome of their application.

**Program Guidelines:**

The Program Guidelines provide detailed information on exclusions, assessment criteria, application process, and the responsibilities of grant recipients. These may be amended from time to time to reflect endorsed Council plans and strategies.

**Small Grants Program: Environment**

**Aim:** To support environmental improvement projects and initiatives in the Waverley Local Government Area that align with Council's Community Strategic Plan and Environmental Action Plan. These guide the delivery of Council's projects and programs to achieve our environmental targets. Council's targets focus on reducing greenhouse gas emissions, increasing sustainable transport, waste reduction and reuse, water quality and use, and biodiversity.

**Administered by:** Environmental Sustainability

**Eligibility:**

- Public and independent schools and childcare centres based within the boundaries of the Waverley Local Government Area
- Parent and Citizen Committees (P&C), management Committees of Out-of- School Hours (OOSH) and Out-of- School Care (OOSC) organisations that are incorporated and have endorsement by the school
- Other incorporated community groups
- Micro-businesses based within the Waverley LGA, with no more than 5 full time equivalent employees that are independent of a larger chain or external funding that supports their operation.

**Timing:**

Grants are made available in two rounds a year, with closing dates usually scheduled in April and September.



**Level of Funding Available:**

The budget allocated to this program is published with Council's annual Operating Plan. Individuals and groups meeting the program criteria can apply for one grant per round, up to the value of \$5,000. Grants over this amount may be made at Council's discretion. Applicants are encouraged to contribute towards their proposed project through cash and /or in-kind contributions.

**Procedure:**

Applicants must complete and submit the Small Grants Environment application form by the advertised deadline.

Council officers will assess project proposals against the assessment criteria published in the Program Guidelines. A report with recommendations will be submitted to Council for consideration and approval. After Council has made its decision, an officer will contact applicants about the outcome of their application.

**Program Guidelines:**

The Program Guidelines provide detailed information on exclusions, assessment criteria, application process, and the responsibilities of grant recipients. These may be amended from time to time to reflect endorsed Council plans and strategies.

**Small Grants Program: Creative Streets**

**Aim:** To support community initiatives that aim to improve Waverley's streetscapes. Projects must make a positive contribution to a public space in line with Waverley's Community Strategic Plan, utilising Waverley's Urban Intervention Framework.

**Administered by:** Urban Planning Policy and Strategy

**Eligibility:**

Individuals, community groups and services, precinct groups, schools and local businesses are eligible to apply.

**Timing:**

Grants are made available in one round a year, with the closing date for applications usually scheduled in April.

**Level of Funding Available:**

The budget allocated to this program is published with Council's annual Operating Plan. Individuals and groups meeting the program criteria can apply for one grant per round, up to the value of \$5,000. Grants over this amount may be made at Council's discretion. Applicants are encouraged to contribute towards their proposed project through cash and /or in-kind contributions.

**Procedure:**

Applicants must complete and submit the Small Grants Creative Streets application form by the advertised deadline.

Council officers will assess project proposals against the assessment criteria published in the guidelines. A report with recommendations will be submitted to Council for consideration and

approval. After Council has made its decision, an officer will contact applicants about the outcome of their application.

**Program Guidelines:**

The Program Guidelines provide detailed information on exclusions, assessment criteria, application process, and the responsibilities of grant recipients. These may be amended from time to time to reflect endorsed Council plans and strategies.

**Unsolicited Requests for Financial Assistance**

For the purposes of this policy, unsolicited grant requests are those which are submitted outside of the Community Services and Cultural or Small Grants Programs, or other call for funding submissions made by Council.

Unsolicited grant requests will be directed to the Executive Manager, Community Programs, for assessment. The Executive Manager will direct the requestor to complete an application form for the most relevant grant program, Community Services and Cultural Programs, or Small grants, to enable assessment of the proposal, and initiate the assessment. Assessment will involve officers with expertise relevant to the request.

Assessment will include consideration of:

- The identity and credentials of the applicant against the eligibility criteria for the relevant program
- The case for considering the request outside of the procedures for the relevant program
- The merit of the proposal against the assessment criteria for the relevant program
- The financial implications of the request.

Requests more appropriately assessed by other Council teams may be referred.

Following assessment, the relevant Executive Manager will either:

- Provide the applicant with feedback on the outcome of officer assessment if, as a result of that assessment, officers do not recommend progressing the request further. Feedback may include recommendations for further development of their proposal, possible alternate funding sources and other information that would assist the requestor
- Prepare a report documenting the results of officer assessment for a decision by Council, if as a result of that assessment, officers do recommend support for the request.

**Review of Policy**

This Policy will be reviewed every four years or as necessary in response to legislative changes or other requirements or amendments.

Council staff and members of the public may provide feedback about this document by emailing [adminmillhill@waverley.nsw.gov.au](mailto:adminmillhill@waverley.nsw.gov.au)

## Definitions

Word/Term	Definition
<b>Acquittal</b>	An acquittal is a written report submitted by the grantee after the funded project has been completed. It details how the funds were used and to what extent the project met the anticipated outcomes. In addition to performance data, acquittals include a financial report that details project income and expenditure.
<b>Grant</b>	A grant is cash or value-in-kind support provided to applicants for a specified project or purpose with terms and conditions defined, but not commensurate with a direct reciprocal benefit received by Council. Grants made by Council are expected to achieve community benefit.
<b>Not-for-profit organisation</b>	A not-for-profit (NFP) organisation is an organisation that does not operate for the profit or gain of its owners, members or shareholders, either directly or indirectly. Any profit must be used to further the organisation's purpose, must not be distributed to members, owners or shareholders either while the organisation is operating or when it winds up. The constitution of NFP organisations applying for grant funding details these.



# **Community Services and Cultural Programs Grants**

## **Revised Program Guidelines November 2019**



## Community Services and Cultural Programs Grants - Guidelines

These guidelines accompany Council's Community Grants Policy

**Goals**

The Community Services and Cultural Programs Grants Program aims to provide targeted, sustained support to organisations providing identified social, cultural and recreational benefits to Waverley's community that align with Waverley's Community Strategic Plan, and complement the services provided directly by Council. The plan drives the delivery of projects and programs to address identified needs and aspirations in the community. Its strategies are underpinned by the social justice principles of equity, access, rights, and participation for everyone in the community.

The vision expressed in Waverley's Community Strategic Plan is that of a cohesive, caring and compassionate community that values diversity and creativity, and has capacity to support its members. Community prosperity can only be achieved when there is strong social support so nobody is left behind. Waverley Council is committed to strengthening the health and wellbeing of all its community members and fostering social connectedness.

**The goals in the Waverley Community Strategic Plan 2018-2029 include:**

- Facilitate opportunities that recognise Waverley's unique place in the Australian contemporary cultural landscape
- Preserve and interpret the unique cultural heritage of Waverley
- Create a resilient, caring and cohesive community
- Nurture a safe, healthy and well-connected community that embraces challenges and has the resilience to adapt to change
- Strengthen people's inclusion in community life, promote diversity and celebrate Aboriginal and Torres Strait Islander culture past, present and future
- Improve health and quality of life through a range of recreational opportunities.

Grants play an important role in stimulating community development initiatives and facilitating community engagement with the development of programs, services, and activities. Grants provision works from the ground up to enable the community to take the lead on addressing issues and creating outcomes that are important to them.

**Program Objectives**

- Provide sustained funding to support the provision of services in Waverley to address identified community needs in line with Council's community strategic plan and other social plans
- Enhance participation, visibility and recognition of community cultural events and activities
- Facilitate strong local networks that involve Waverley communities in service delivery and planning
- Facilitate collaboration and partnerships in the provision of social services, community cultural programs, and community capacity building activities.

**Who is eligible to apply**

Not-for-profit organisations that can demonstrate significant local connections, compliance with legislative requirements and quality standards relevant to their sector, the employment of appropriately qualified practitioners, a track record of successful service or program delivery, and relevant insurances. Applicants must also demonstrate sound governance practices, and financial sustainability.

## Community Services and Cultural Programs Grants - Guidelines

*Exclusions*

Applicants that have not acquitted previous grants, or who have outstanding debts of any kind to Waverley Council

*Nominated Organisations*

On the basis of their local inception, and their longstanding record of community managed service delivery to the people of Waverley, complementary to services delivered directly by Council, certain nominated organisations have access by invitation.

For the time being, the following organisation are nominated organisations: WAYS Youth and Family, Beaches Outreach Program, Wayside Chapel (Norman Andrews House), Bondi Toy Library, The Junction Neighbourhood Centre, Holdsworth Community, Eastern Area Tenants Service, Bondi Beach Cottage, Bondi Beach Playgroup, Waverley Bondi Beach Band, Waverley Philharmonic Society, and the Australian Kiteflyers Society.

An organisation will retain its nominated status, unless it:

- Ceases to operate, or significantly changes its operation
- Cannot demonstrate evidence of community need or opportunity in relation to the service/ activity proposed, consistent with the goals described in the Waverley Community Strategic Plan
- Cannot or does not meet Council's grant conditions, or assessment criteria for the activity proposed.

**Funding available**

The budget allocated to this program is published with Council's annual Operating Plan. The published amount may include funds available to nominated organisations, commitments to multi-year agreements, and funds allocated to EOI processes for new services/ activities or enhancements to existing services/ activities.

Funds may become available when:

- New funds are allocated
- A nomination ceases or ends.

**Assessment Criteria****For community programs proposals**

Applications are assessed using the information provided against the following criteria:

- Clarity of the description of the service proposed for the people of Waverley, including its aims, objectives and projected outcomes, and plan for delivery
- Alignment of the proposal with the goals in Waverley Council's Community Strategic Plan, and the Program objectives
- Evidence of social planning processes indicating community need or opportunity in relation to the proposed service. This may include needs assessment, community consultation, service evaluation, sector planning information, etc.
- Evidence of capacity to deliver the planned service
- Evidence that the proposed service is based on best practice and social justice principles of equity, rights, access and participation for all.

## Community Services and Cultural Programs Grants - Guidelines

Criteria used to determine priority and level of funding:

- Evidence of need for financial support
- Extent of the organisation's capacity to raise funds for delivery of the service/ activity proposed
- Evidence of capacity for cost effective delivery of the planned service.

**For cultural activities and programs proposals**

Applications are assessed using the information provided against the following criteria:

- Clarity of the description of the activity proposed for the people of Waverley, including its aims, objectives and projected outcomes, and plan for delivery
- Alignment of the proposal with the goals in Waverley Council's Community Strategic Plan
- Evidence of cultural planning processes indicating the value of the opportunity provided to the community through the proposed activity or program
- Evidence of capacity to deliver the planned activity or program
- Evidence that the proposed activity is based on best practice and social justice principles of equity, rights, access and participation for all.

Criteria used to determine priority and level of funding:

- Evidence of need for financial support
- Extent of the organisation's capacity to raise funds for delivery of the activity proposed
- Evidence of capacity for cost effective delivery of the planned activity.

**Grants are not available for:**

- Services programs or activities that duplicate existing services activities or programs
- Services programs or activities that contravene Council policies
- Services, programs or activities for which the Waverley community is not clearly the principal beneficiary.

**Responsibilities of Grant Recipients**

Before funds are released, successful applicants are required to enter into an agreement with Council. The agreement is negotiated with the grantee, and will include:

- The description of the service/ activity for which funding is being provided
- The term of the agreement
- The annual grant amount approved by Council and a schedule for payments
- Specific performance criteria for the service/ activity – applicants are encouraged to provide these in their application. They will be negotiated with Council officers when finalising the agreement
- A reporting schedule
- Requirements for the end of term acquittal.

**Application Process**

Applicants must complete and submit the Community Services and Cultural Programs application form by the date specified in the invitation or EOI, together with the supporting documentation required.

Applications must provide the detail required to enable assessment of their proposal against the grant criteria. This includes detail about the evidence gathered indicating a need for the service/ activity, what is planned, who will be involved in the delivery of the service/ activity and who will benefit from it, when and

## Community Services and Cultural Programs Grants - Guidelines

where the service will be delivered, how the proposal has value for the community and how the grant funding will support delivery, what outcomes the service is expected to deliver, and how success will be measured.

**Assessment Process**

Council officers will assess project proposals against the assessment criteria. A report with recommendations for funding will be submitted to Council for consideration and approval. The report will include summary information about applicants and their proposals, and officers' recommendations following assessment. After Council has made a decision, an officer will contact applicants about the outcome of their application.

**Amendments**

These guidelines are reviewed annually and may be amended at any time to reflect changes in the list of nominated organisations, or endorsed Council plans and strategies.

**REPORT  
CM/7.8/19.11**

**Subject:** Campbell Parade Mosaics - Deaccessioning

**TRIM No:** A05/0416

**Author:** Matthew Fallon, Manager, Cultural Programs

**Director:** John Clark, Director, Customer Service and Organisation Improvement

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**RECOMMENDATION:**

That Council:

1. Deaccessions the mosaic furniture items previously removed from the footpath of Campbell Parade, Bondi Beach.
2. Retains one mosaic furniture item for the Local Studies Collection and returns the remaining removed items to the artist, Helen Bodycomb.

**1. Executive Summary**

In 2016, artist Helen Bodycomb completed an assessment of the furniture pieces on Campbell Parade. In the assessment, the artist indicated that if the works were to be removed that they should be returned to her.

Following the removal of the artworks on Campbell Parade in late 2017 and following the adoption of the Waverley Art Collection Acquisition and Deaccessioning Guidelines 2018, the Waverley Public Art Committee recommended the deaccessioning and return of the mosaic artwork to artist Helen Bodycomb.

The artworks are currently crated and in storage, and following a resolution of Council, may be formally deaccessioned and then returned to the artist.

**2. Introduction/Background**

In 1999 Helen Bodycomb and Enver Camdal completed the installation of 27 mosaic seats and tables on the footpath of Campbell Parade, Bondi Beach. The mosaics depict the natural environment and elements that are reflective of Waverley's beach lifestyle and history.

As part of the agreement with Bondi Pacific regarding the redevelopment of the Bondi Swiss Grande building in 2016, Council officers conducted an on-site visit with artist Helen Bodycomb. The artist submitted a condition report to Council in 2016 for the mosaic furniture and seating artworks located on the corner of Campbell Parade and Beach Road, and Campbell Parade and Curlewis Street, which were identified for potential removal. The report recommended that, if removed and deaccessioned, the works be returned to the artist.

Four of the seating pieces have been removed with the de-installation of the works commencing in late 2017. The mosaic furniture tops have been retained since this time.

Following the removal of the works from their original site in September 2018, Council endorsed the Waverley Art Collection Acquisition and Deaccessioning Guidelines, allowing for the formal deaccessioning of the retained works.

The four mosaic furniture tops were initially stored at the Bondi Pavilion for 12 months; however, it was felt the works needed to be better protected to ensure they were safe and that their condition did not deteriorate further. The four mosaic tops have since been stored by International Art Services since December 2018.

### 3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
4 September 2018 Operations and Community Services Committee	OC/5.1/18.09	That Council endorses the Acquisition and Deaccessioning Guidelines attached to this report for the management of the Waverley Council Art Collection
Council 18 March 2014	CRD.10/14	That Council: <ol style="list-style-type: none"> <li>Note the community feedback provided on the Draft Public Art Policy and thank people for their feedback.</li> <li>Approve the revised Public Art Policy as tabled at the meeting.</li> </ol>

### 4. Discussion

In February 2019, Council officers presented a report on the mosaic furniture pieces including the artist's condition report to the Waverley Public Art Committee. The Committee reviewed the criteria for Deaccessioning as outlined by against the Waverley Art Collection Acquisition and Deaccession Guidelines which are:

- *a work of art whose significance or aesthetic merit falls substantially below the general level of the collection*
- *a work of art which lowers the overall level of quality or representation of its specific area in the collection*
- *a work of art which has deteriorated to the extent that it is no longer recognisable as a work of art and is beyond restoration to an acceptable standard*
- *a work of art that requires a level of ongoing maintenance and repair that is beyond the financial and social value of the work*
- *a work of art in the collection which is no longer perceived as falling within Waverley Council's existing acquisitions policy*
- *a work of art that is a duplication, or is duplicated in the collection*
- *a work of art that contains materials that are considered hazardous or has the potential to cause physical harm*
- *a more appropriate agency exists to house the artwork*

The Waverley Public Art Committee has recommended that the works be deaccessioned and returned to the artist, Helen Bodycomb. This recommendation had been made based on:

- Lack of storage space available to house the works.
- The condition of the artworks.
- The artist's request that, if removed, the works were returned to her custodianship.

- Ongoing costs for offsite storage.

## **5. Financial impact statement/Time frame/Consultation**

Council has paid \$12,000 for professional crating of these works and \$495 per month in storage costs since December 2018. The cost of transporting the artworks from the International Arts Services storage facility in Botany to the artist's studio in Castlemaine will be an additional \$7,000. A Q1 adjustment has been made to cover the costs for shipping the works back to the artist.

## **6. Conclusion**

Based on the consideration of storage space and cost, the current condition of the works and the artist's request that, if removed, the works were returned to her custodianship, the Waverley Public Art Committee recommends that the works be deaccessioned and returned to the artist, Helen Bodycomb.

## **7. Attachments**

1. Report on the condition of the Bondi mosaic bench seats [↓](#)

HELEN BODYCOMB (ARTIST) CONDITION REPORT ON BONDI MOSAICS 29 FEB 2016

## **REPORT ON CONDITION OF BONDI MOSAIC BENCH SEATS**

### **FOLLOWING SITE VISIT**

### **WITH**

**HELEN BODYCOMB (ARTIST)**

### **AND**

**ELIZABETH REIDY AND CHRIS HOWARD**

**29 FEBRUARY 2016**

*THIS REPORT SHOULD BE READ IN CONJUNCTION WITH THE REPORT SUBMITTED TO WAVERLEY COUNCIL BY SYDNEY ARTEFACTS CONSERVATION IN APRIL 2015.*

The site meeting of 29 February 2016 was arranged in response to advice given by Elizabeth Reidy (Waverley Council) to Helen Bodycomb (Artist) in late 2015, that a proposed streetscape re-development in Campbell Parade might involve the de-accession of some mosaic seats.

In 1989 Helen Bodycomb and Enver Camdal completed the installation of 27 mosaic seats and tables on the sidewalk of Campbell Parade, Bondi Beach; at that time the project was overseen by Anne Cummins of Sydney Artefacts Conservation who provided some conservation related advice. Since 1989 when the work was completed there have been several rounds of repairs to the mosaics. In April 2015, Sydney Artefacts Conservation (SAC) was engaged by Waverley Council to undertake a condition assessment on seven of the mosaics in the Campbell Parade installation. SAC's report noted varying amounts of damage to the mosaics and made recommendations to restore the mosaics, with recommendations to prioritise works to some seats over others.

The following constitutes the conclusion to SAC's report from April 2015.

*"To restore the physical and aesthetic appearance of the furniture and reduce the risk to public safety caused by exposed sharp tile and masonry edges it is recommended that items 1-7 of the Bondi Beach street furniture undergo the following treatments:*



## HELEN BODYCOMB (ARTIST) CONDITION REPORT ON BONDI MOSAICS 29 FEB 2016

- **Remedial Treatment** <sup>(1)</sup><sub>SEP</sub> including the repair of expansion joints, stabilisation of loose materials, surface cleaning treatment and replacement of missing masonry and mosaic tile components. Surface preparation and repainting of rendered bases. <sup>(1)</sup><sub>SEP</sub>
- **Preventive Measures** <sup>(1)</sup><sub>SEP</sub> Optional treatment methods to reduce the damage caused by skateboarders. <sup>(1)</sup><sub>SEP</sub>
- **Maintenance Program**

**Treatment Priorities** <sup>(1)</sup><sub>SEP</sub>

Due to the possible risk to public safety from sharp edges around the degraded expansion joints the following items should be given the highest priority for treatment:

<sup>(1)</sup><sub>SEP</sub> □

- Long Curved Bench (No. 1)
- Long Curved Bench (No. 7) <sup>(1)</sup><sub>SEP</sub>

The large loss of tiles and masonry from the underside of the following is also significant and could form a risk to public safety due to exposed sharp tile edges, as well as risk of further loss of fabric from the unstable loss edges: <sup>(1)</sup><sub>SEP</sub>

- Free Standing Table (No. 2) <sup>(1)</sup><sub>SEP</sub>

All other items require remedial treatments that should be carried out as soon as <sup>(1)</sup><sub>SEP</sub> possible to prevent further visual and physical degradation." <sup>(1)</sup><sub>SEP</sub>

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In conjunction with the proposed new street-scape development for this section of Campbell Parade it has now been proposed to de-accession works 1 and 2 (as numbered in SAC's condition report), comprising a long bench seat and accompanying round table, from their present location at the corner of Beach Road and Campbell Parade. Works 3,4 and 5 (as numbered in SAC's condition report) are proposed to be re-conditioned and retained. Works 6 and 7 (from the corner of Curlewis Street and Campbell Parade) have also been proposed for de-accessioning.

## HELEN BODYCOMB (ARTIST) CONDITION REPORT ON BONDI MOSAICS 29 FEB 2016

I (Helen Bodycomb, one of the two commissioned original artists<sup>1</sup>) have been offered the opportunity to receive de-accessioned works, but understand it is likely that the long bench seats will be very difficult to remove intact.

I have particular views and requests for the Works as follows:

**1. Long Curved Bench (corner Beach Road and Campbell Parade)**

That the circular end of the bench seat which features a 'Bondi Icebergs' motif, is detached (sawn through) with a small neck and retained, under the advice and supervision of SAC. (See Photo below). This section should be first offered to the Icebergs Club for possible installation at their premises. The 'Icebergs rondel' should be transported (at Waverly Council's expense) to my studio in Castlemaine, Victoria. In the event that the Icebergs Club wish to install it at their premises, I will make the cut edge round and undertake all necessary repairs (at expense to the Icebergs Club, who should also pay for its return freight). In the event that they do not wish to have it installed at their premises, I will retain the Icebergs rondel. The remainder of the Work 1 bench seat can be removed from the site and de-accessioned.



<sup>1</sup> The mosaic commission was awarded to Camdal and Bodycomb, being Enver Camdal and Helen Bodycomb. Enver Camdal has for the past 15 years lived and worked in Turkey and so it is not practical to involve him in this stage of the project.

**2. Free Standing Round Table (corner Beach Road and Campbell Parade)**

This table can be de-accessioned and removed from the site. (not pictured)

**3. Bench with Raised Tabletop**

This work should be restored and retained, (featuring swarm of fish and humpback whale).



HELEN BODYCOMB (ARTIST) CONDITION REPORT ON BONDI MOSAICS 29 FEB 2016

#### 4. Circular Seat with Planter Box

This work should be restored and retained, (featuring indigenous flora including watercress and Correa with Bondi Pavilion architectural references).



#### 5. Bench with Raised Tabletop

This work should be restored and retained, (featuring bondi tram motif).





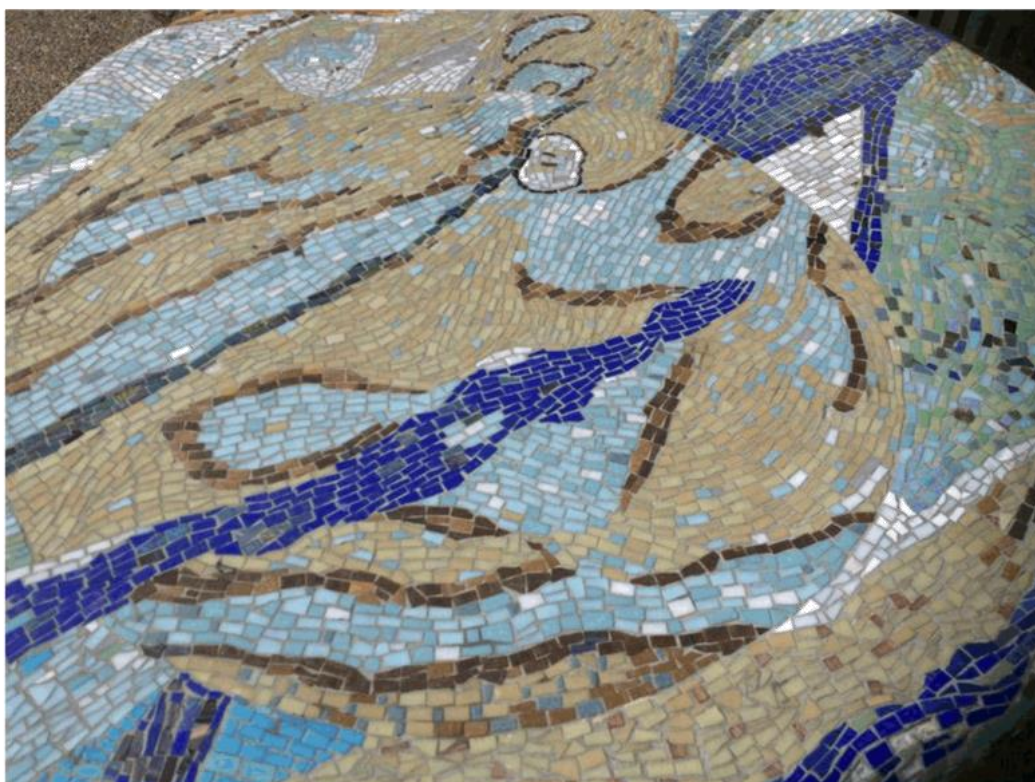
**6. Free Standing Round Table (corner Campbell Parade and Curlewis)**

The top of this free-standing table should be removed with considerable care (under the advice and supervision of SAC) and transported to my studio in Castlemaine, Victoria (at the expense of Waverley Council).



## 7. Long Curved Bench

The circular end of the bench seat which features an abstracted sand shark should be detached (sawn through) with a small neck and retained (in the same manner as for Bondi Icebergs rondel), under the advice and supervision of SAC. This section should be transported (at Waverley Council's expense) to my studio in Castlemaine, Victoria. The remainder of Work 2 bench seat can be removed from the site and de-accessioned.



## SUMMARY

Two sets of mosaic seats have been proposed by Waverley Council for de-accessioning, being the set of table and bench each from the corner of Campbell Parade and Beach Road and the table and bench from the corner of Campbell Parade and Curlewis Street. Of these, I (Helen Bodycomb) wish to be returned 3 rondels, comprising the Icebergs 'rondel' from the Beach Road corner and the table top and 'shark rondel' from the Curlewis Street corner.

The mosaics installed at Campbell Parade are subject to an extremely harsh and damaging combination of environmental conditions. Many of the mosaics, whilst still beautiful in the site, are in urgent need of skilled cleaning, lost tessera replacement, re-grouting and painting of the bases. This work should be carried out during the autumn of 2016 (winter and summer conditions are too harsh at the site), and preferably by SAC and Helen Bodycomb.

The works at the northern end of Campbell Parade may be more exposed to full weather, but the entire site is subject to constant sea spray (specifically the corrosive capabilities of salt) and often harsh behavioural usage by people. As a result, these mosaics require a higher frequency schedule of condition monitoring and regular maintenance than they have had over the 19 years since they were made. A proper Maintenance Schedule should be drawn up as soon as possible (by SAC in consultation with Helen Bodycomb) and Waverley Council should commit to acting upon it, to prevent accumulative (and potentially irreversible) damage to the mosaics.

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*Helen Bodycomb*

*1 March 2016*

**REPORT**  
**CM/7.9/19.11**

**Subject:** Bondi Mermaids - 60th Anniversary

**TRIM No:** A17/0659

**Author:** Elizabeth Reidy, Co-ordinator, Curator and Visual Arts

**Director:** John Clark, Director, Customer Service and Organisation Improvement

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**RECOMMENDATION:**

That Council:

1. Re-orders the sites in the Public Art Master Plan to bring forward Site 10 – Bondi Park to Site 5.
2. Holds a Mermaid Festival at Bondi Beach, Bondi Pavilion and Waverley Library in April 2020 and authorises staff to develop the programming based on Option 2 outlined in this report.

**1. Executive Summary**

In July 2019, through a mayoral minute, Council resolved to investigate staging events and activities at Bondi Beach in April 2020 that are a suitable commemoration for the 60th anniversary of the placement of the Bondi Mermaids public artworks on the rocks at the Northern end of Bondi Beach. Two options for programming have been developed for Council's consideration.

The resolution also provided in-principle support for the reordering of sites in the Public Art Master Plan to bring Site 10 – Bondi Park forward to Site 5 and that the Waverley Public Art Committee be consulted on the proposal.

**2. Introduction/Background**

One of Council's most fondly remembered public art installations was at Ben Buckler in North Bondi. In 1960 a local sculptor, Lyle Randolph, installed two mermaids on the rocks that were made of rendered concrete and cast over in bronze on the rock now locally known to some people as 'Mermaid Rock'. The mermaids were cast in the image of two local women. The mermaids were a local attraction and have become an important aspect of our local history. One of the mermaids was removed from the rock and was later discovered in the Engineering Faculty of Sydney University. Through community funding, the mermaid was returned to the rock. Both mermaids suffered badly from a storm in 1974, with one swept off the rock and another losing an arm and the tail. The damaged mermaid was eventually removed, and the remanent piece remains on display at Waverley Library.

In 2015, Council adopted a Public Art Master Plan that listed Site 10 – Bondi Park as the site scheduled for the commissioning of a new public artwork that pays homage to the legacy of the past and gives new life to the Bondi Mermaids.



**3. Relevant Council Resolutions**

<b>Meeting and date</b>	<b>Minute No.</b>	<b>Decision</b>
Council 16 July 2019	CM/6.1/19.07	<p>That Council:</p> <ol style="list-style-type: none"> <li>Notes that 2020 is the 60th anniversary of the placement of the Bondi Mermaids on rocks at the northern end of Bondi Beach.</li> <li>Recognises the Bondi Mermaids as an important contribution to modern Australia beach culture and to modern Australian public sculpture.</li> <li>Officers from the Cultural Programs and Outdoor Events Teams investigate options for a series of events and activities that are a suitable commemoration for the 60th anniversary, with 'mermaid-themed' programming in April 2020.</li> <li>In principle, supports the reordering of sites in the Public Art Master Plan to bring Site 10 – Bondi Park forward to Site 5.</li> <li>Gives consideration to the future of the substantial fragment of the work housed in Waverley Library in relation to the Bondi Pavilion Restoration and Conservation Project.</li> <li>Consults the Public Art Committee.</li> <li>Officers report back to Council for the endorsement of the reordering of sites in the Public Art Master Plan, along with a scoped location within Bondi Park for the locating of a new mermaid artwork.</li> </ol>
Council 20 November 2018	CM/5.3/18.11	That Council establishes an ongoing creative and cultural element to the Bondi Pavilion Conservation and Restoration Project to highlight the plans and continued community involvement in the future of the building. This will include themed events, installations, displays and incidental performances related to the plans, and/or the cultural and architectural heritage of the building and will commence no later than February 2019.
Operations Committee 31 March 2015	OC/5.4/15.3(2)	That Council adopts the Public Art Master Plan, noting that images will be included in the final document for publication.

#### 4. Discussion

##### Mermaid Program

Council Officers investigated options for a series of events and activities that are a suitable commemoration for the 60th Anniversary, with 'Mermaid themed' programming in April 2020. The proposed programs include exhibitions and public programs in Waverley Library and Bondi Pavilion and a family festival day at Bondi Beach that celebrates mermaids.

Two options are outlined below.

##### Option 1 – Budget \$50,000

Activity	Location	Duration
Melody the Mermaid Exhibition	Waverley Library Bondi Junction	Month-long
Mermaid Informational Display	Waverley Library	Month-long
Mermaid Historical Talk	Bondi Pavilion	TBC
The Mermaid Garden Exhibition and Public Program Bondi Pavilion	Bondi Pavilion Gallery, Bondi Beach	Three-week exhibition
Six Free Range Mermaids	North Bondi Kids Pool	11am – 4pm Festival day
Hula Hoop Interactive Artists	North Bondi	11am – 4pm Festival day
Face painting/bio glitter artist	Bidjigal Reserve North Bondi	11am – 4pm Festival day
Harp Playing Merman (2 sets)	North Bondi Kids Pool	2 x sets festival day
Plaster craft activity	Bidjigal Reserve	11am – 4pm Festival day
2 x Tall Ships with Pirate Party	North Bondi Basin, offshore	11am – 4pm Festival day
Community sandcastle building competition	North Bondi Beach	1pm – 3pm Festival day
Marine Discovery Centre rock pool walks	North Bondi Rocks	2 x walks programmed across festival day
Curated 'Mermaid' screening program in Bondi Pavilion Theatre including documentary about Lyle Randolph and the making of the Bondi Mermaids	Bondi Pavilion Theatre	11am – 4pm Festival day
Ocean and Mermaid Themed Rides	North Bondi Park	11am – 4pm Festival day
Mermaid 'live drawing' Plein Air class	Pavilion bar and balcony area	2 x classes for adults 11am – 4pm Festival day
Mermaid Super Tank – semi trailer tank filled with water and swimming mermaids	Pavilion Forecourt	11am – 4pm Festival day

Infrastructure costs including design, promotion & marketing, signage, fencing, security, first aid and Festival WHS	All locations	
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### Option 2 – Budget \$20,000

Activity	Location	Duration
Melody the Mermaid – exhibition in Waverley Library	Waverley Library Bondi Junction	Month-long exhibition
Mermaid Informational Display	Waverley Library	Month-long
Mermaid Historical Talk	Bondi Pavilion	TBC
Six Free Range Mermaid – to be located in North Bondi Kids Pool	North Bondi Kids Pool	11am – 4pm Festival day
Hula Hoop Interactive Artists	North Bondi	11am – 4pm Festival day
Face painting/bio glitter artist	Bidjigal Reserve North Bondi	11am – 4pm Festival day
Harp Playing Merman (2 sets)	North Bondi Kids Pool	2 x sets festival day
Plaster craft activity	Bidjigal Reserve	11am – 4pm Festival day
Community sandcastle building competition	North Bondi Beach	1pm – 3pm Festival day
Marine Discovery Centre rock pool walks	North Bondi Rocks	2 x walks programmed across festival day
Ocean and Mermaid Themed Rides	North Bondi Park	11am – 4pm Festival day
Mermaid 'live drawing' Plein Air class	Pavilion bar and balcony area	2 x classes for adults 11am – 4pm Festival day
Infrastructure costs including design, promotion & marketing, signage, fencing, security, first aid and Festival WHS	All locations	

A budget of \$45,000 is available within existing budgets for the 2019–2020 financial year which can be allocated to the mermaid program. Option 2 is recommended on the basis of available funding. An additional budget allocation of \$5,000 would be required should Council choose Option 1.

### Consideration to the Mermaid fragment

The existing mermaid fragment currently housed at the Waverley Library is a delicate object and, as such, it is recommended that it remain where it is currently housed, with mermaid programming and an informational display to take place nearby the object at the Library. Reducing the number of times the mermaid fragment is moved will assist in its long term preservation and allow for further time in response to consideration required to satisfy clause 5 in resolution CM/6.1/19.07.

## **Public Art Master Plan – Reordering of sites**

Council officers have consulted with the members of the Waverley Public Art Committee to seek advice on the re-ordering of Site 10 – Bondi Park to Site 5 in the Public Art Master Plan.

The committee responded in support of the re-ordering of Sites to facilitate the commission of two new Bondi Mermaids. The current Site 5 Clemenston Park would move to Site 6 and the remaining site order after Clemenston Park (now Site 6) would be retained. A copy of the current Public Art Masterplan is attached to this report.

Staff from the Visual Arts and Project Waverley teams have scoped South Bondi Park and are looking at several sites that sit on a flat area just below the top of the Notts Avenue side of the park. These locations mean that locals, visitors and tourists will be able have their picture taken with the new Bondi Mermaids with a full panorama of Bondi Beach in the background.

### **5. Financial impact statement/Time frame/Consultation**

Site 5 on the Public Art Master plan is scheduled for commission in the Capital Works program for 2022–2023. There is \$100,000 committed in the capital works program for this commission.

A budget of \$45,000 is available within existing budgets for the 2019–2020 financial year which can be allocated to the mermaid program. Option 2 is recommended on the basis of available funding. An additional budget allocation of \$5,000 would be required should Council choose Option 1.

The Waverley Public Art Committee were consulted and requested for feedback on the proposed shifting of Site 10 – Bondi Park to Site 5 and agreed with the proposed shift and support the commission of a new iteration of the Bondi Mermaids.

### **6. Conclusion**

Council officers have developed a festival program to commemorate the 60th Anniversary of the placement of the Bondi Mermaids on the rocks at the northern end of Bondi Beach. The program is to include a festival day at Bondi Beach on 19 April 2020 as well as associated exhibitions and public programs to be held at Waverley Library and in the Bondi Pavilion throughout the month.

The Waverley Public Art Committee has endorsed the re-ordering of sites on the Public Art Master Plan to bring forward Site 10 – Bondi Park to Site 5.

### **7. Attachments**

1. Public Art Masterplan - Current [↓](#)



# WAVERLEY

## Public Art Masterplan

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## 1 INTRODUCTION

On 18 March 2014 a new Public Art Policy was adopted by Waverley Council, following a broad process involving Councillors, community representatives/industry experts on the Public Art Committee, staff from across Council, and community consultation. This Public Art Master Plan has been developed to ensure the deliverables of the Public Art Policy are met.



Sam Fisman Park (Migrant Memorial), McGregor Westlake Architects, North Bondi, 2008

## 2 PURPOSE

The purpose of the Public Art Master Plan is to ensure the commissioning of new work in the Waverley area with consideration to context, enhancing engagement and appreciation of art, and invigorating the area.



'Surf Life Saver', Dianna Webber, Bondi Beach 1988



# 4 3 WAVERLEY COMMUNITY STRATEGIC PLAN 2018 - 2029

The Master Plan reflects Waverley Council's Community Strategic Plan 2018 – 2029 and the subsidiary plans. The function of the plan related to the following directions;

- |  |   |
|--|---|
| <p>1.1 Facilitate opportunities that recognize Waverley's unique place in the Australian contemporary cultural landscape</p> <p>1.2 Preserve and interpret the unique cultural heritage of Waverley</p> <p>2.1 Create a resilient, caring and cohesive community</p> | <p>5.1 Facilitate a deliver well designed, accessible and sustainable buildings and public spaces that improve the livability of our neighborhoods</p> <p>6.2 Build and maintain streetscapes that have a welcoming sense of place</p> <p>7.1 Undertake long-term maintenance and renewal of Council assets that meet community expectations and statutory obligations</p> <p>10.1 Engage the local community in shaping the future of Waverley</p> |
|--|---|



Linda Bowden, A View with a Room, Hunter Park, 2002

# 4 OBJECTIVES FOR COMMISSIONING PUBLIC ART IN WAVERLEY

Waverley Council has four clearly stated key objectives forming the evaluation criteria for new works being commissioned in the area, as set out in the Public Art Policy. The key objectives are as follows

1. Place Making (Making Spaces into Places)

2. Artistic Excellence
3. Sustainability
4. Local Culture and Heritage
- Further detail on each of these key objectives can be found in Waverley Council's Public Art Policy.



Chris Rak, Bondi Waves Sculptured Railing, Campbell Parade, 1998

# 5 WHY WE DELIVER PUBLIC ART IN WAVERLEY

The Waverley Public Art Policy states:

*The development of high quality public art in public places and public art in private developments delivers these benefits:*

- A sense of local engagement and community
- Creates attractive places that are welcoming, engaging and interesting
- A richer experience of the place for residents and visitors
- Adding value to private development.

Public Art is cited as a deliverable outcome in several Waverley Council strategy documents:

## Arts Plus - adopted 2012

Waverley Council's Arts Plus plan was adopted in 2012. It is the visioning document for the direction for arts and cultural development in the Waverley area; Section 4.2 cites Waverley will deliver the following in terms of Public Art.

- Public Art is developed in suitable locations in Waverley with; a number of Public Art opportunities identified annually in the Capital Works program and within existing budgets
- Encourage suitable Public Art In the Private Domain with percentage increase in Public Art In The Private Domain from the base years 2009/2010

- Develop projects through the new Street Arts strategy with a number of anti graffiti projects developed

## Complete Streets

The Complete Streets Project is part of Council's plan to enhance the vibrancy of Bondi Junction and its spaces. It involves greening and beautifying the footpaths and public places, making public meeting places more vibrant and appealing, and improving connections for cycling, walking and access to public transport. The Complete Streets Project document states:

- A city's greatest civic space is its streets. A complete streets approach considers these spaces holistically across all disciplines, to develop an overarching complete streets framework for the City Centre, as well as specific complete streets designs for each street. (paragraph 1, pg 14, Bondi Junction: Complete Streets Project)
- [Place Making]; Complete Streets are recognised as more than just transport corridors; they form the main civic space of town centres; they significantly affect the retail, cultural and leisure experience; and they can provide inspiration from spontaneous activity, public art, creative lighting and greenery. They are the backbone of a healthy, ecological and liveable city where a high quality public

domain forms the setting for daily life.

## Public Domain Improvement Plan 2006 - Local Village Centres

Waverley Council's Public Domain Improvement Plan for Local Village Centres states:

### 2.7 Public Art

*Public Art is an important cultural activity. It aids legibility of place, enlivens the public domain and can define and reveal a specific identity for each centre. Public Art ranges from the monumental to the temporal and can include;*

- Free standing objects
- Artist involvement in the design and layout of public parks, squares and forecourts
- artist involvement in the design of specific elements of the public domain
- Festivals and other cultural events.

The Local Village Centres are places within a local, rather than a regional, focus. Public Art Projects should reflect this in scale, funding and level of position. Projects should reflect the aims and objectives of the Waverley Public Art Committee.

# 6 IDENTIFYING SITES FOR PUBLIC ART

In 2014, a survey of potential sites for public art was conducted. The sites featuring in this Master Plan have been identified as sites for public art projects based on the social, historical and physical characteristics of each location.





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## SITE 1: GOULD AND ROSCOE ST

Objective: Artist to create sense of place

### Existing site qualities

The space has a great centrality, which can draw people and invigorate local businesses by creating an activated focal point. The site has the potential to attract people from Campbell Parade to the commercial district and local businesses of Bondi Beach. At present it is a sunken paved area with seating and a temporary community garden.

### Context of site

Roscoe St Mall is currently the main mall area between Roscoe

Street and Campbell Parade on the Bondi Beach front. It is the home of weekly markets, art on the streets projects, buskers, and cafes and eateries. Either side of the mall along Roscoe Street are high street designer clothing stores. The mall and the length of Roscoe Street is a high visitation area for locals and tourists alike. The intersection of Roscoe Street and Gould Street is a space that has been paved with a sunken square courtyard space. At present the sunken space is empty featuring a few generic seats.

### Site qualities to keep and reinforce

Artists are encouraged to transform the space, and maintain the seating to encourage congregation

### Opportunities for public art

A broad range of proposals that incorporate urban design are encouraged. Artworks should be suitable to the elements and will create a landmark that will transform an underutilised space. Water features will not be considered.



9

## SITE 2: WAVERLEY MALL

Objective: Artist to respond to existing qualities of place

### Existing site qualities

Waverley Mall is a paved, tree lined, seated mall area. It is a quiet peaceful space that serves as a reprieve from the frenetic pace of Bondi Junction.

### Context of site

An oversized laneway space adjacent to the Oxford Street shopping complex and major entrances to Westfield, Waverley Mall functions as a thoroughfare for local pedestrians and cyclists between the suburbs, Bondi Junction transport terminal, and

Westfield. It is a quiet, leafy, paved thoroughfare housing a number of local businesses and cafes with outdoor seating.

### Site qualities to keep and reinforce

Waverley Mall should be maintained as a green area and a space of reprieve.

### Opportunities for public art

Waverley Mall is suited to sculpture, lighting, digital or water based installations. Proposed

works should give consideration to the activation of the space for both the day and night time, while maintaining sensitivity to the peaceful environment. The site is currently used as an alternative entry to Westfield and as a thoroughfare for cyclists.





10

## SITE 3: MARKS PARK

### THE BONDI MEMORIAL PROJECT

Objective: Artist to respond to specific history of place

#### Existing site qualities

As circled on the map featured below, the right side of Marks Park in a section of the park that overlooks the ocean and features a natural small amphitheater. The location is slightly set back from the rest of the park and has a natural framing in the landscape that creates a strong feeling of peace and reflection.

#### History of site

The core purpose of this art work is to acknowledge the victims of more than 80 suspected crimes of homophobia along Sydney's coastline in the 1970's and 1980's. Several of these crimes took place in Marks Park on the Bondi coastline and were documented in

Greg Callaghan's 2007 true crime book, Bondi Badlands and Duncan McNab's recently released book Getting Away With Murder, 2017. Recognition and acknowledgment of these crimes are key in the healing process for the families and friends of victims.

#### Site qualities to keep and reinforce

Natural amphitheater of the space should be retained, natural sense of quiet and reflection to be retained, sense of openness to the ocean to be retained.

#### Opportunities for public art

Proposals should respond to the history of the site. Sculptural, environmental works with an

integrated presence into the landscape will be highly considered. Art work and site designs that involve an integrated seating element will be viewed preferably. All LEP controls for the site must be adhered to in the design processes, including height and loading. Works requiring DA exemptions will not be considered. The view to the ocean should not be blocked, however, artworks that use the natural site lines to the ocean as part of the artwork are encouraged. The artwork will function as an acknowledgement of these victims whilst also marking the changing attitudes of the community at large towards inclusion, acceptance and celebrating diversity.



11

## SITE 4: BONDI PAVILION

Objective: Artist to respond to specific Indigenous history of place

#### Existing site qualities

Bondi Pavilion is situated right on Sydney's most famous beach. Bondi Pavilion is the cultural hub of Bondi with a theatre, gallery, music studios, art and pottery studios, a screening room and halls for hire for regular classes, workshops, functions, festivals and parties. The Bondi Pavilion is currently undergoing a design and development to upgrade the building ensuring that its purpose of serving as a cultural hub and space for the community to gather is maintained well into the future.

#### History of site:

The core purpose of this artwork is to recognise the history, culture and presence of the traditional custodians of Australia. The work should reflect themes specific to the Gadigal and Bidjigal people of the Eora Nation. The artwork is to serve as a recognition of the world's oldest surviving continuous culture. The artwork must consider the presence of Aboriginal history, culture, custom and tradition specific to the area.

#### Site qualities to keep and reinforce

The purpose of Bondi Pavilion is to serve as a space for cultural engagement allowing the community to come together in ways that are respectful and appreciative of diversity. The building must maintain a sense of warmth, connection and openness to all.

#### Opportunities for public art

The artwork should be incorporated into the building redesign process with consideration to ensure a prominent and self-determined Aboriginal cultural presence within the building.





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## SITE 5: CLEMENSTON PARK

Objective: Artist to respond to existing or historical sense of place

### Existing site qualities

Clemenston Park is the only large green open space in Bondi Junction. It features a popular children's playground and is flanked by early education centres and a community garden. It is a green grassy oasis with a sunny aspect.

### History of site

In the 19th century, 1930s Clemenston Park was known to locals as Foley's Paddock. It was a swampy wet paddock with a stream used by locals to wash their clothes.

In the 1920s–1950s plans were developed to build a school on the site, but they never came to fruition. In 1946 it was renamed Ebley Reserve, and then in 1956 became known as Clemenston, Park after William Alfred Clemenston a former Member for the NSW State Legislative Assembly. The swampland was drained between 1996–1998 and Clemenston Park became the site of a community garden and Waverley childcare facilities. Clemenston Park is heavily visited by the local community as well as the working community of Bondi Junction. Clemenston Park

is one of the few green retreats for apartment dwellers in Bondi Junction.

### Site qualities to keep and reinforce

Tree lining, seating, sense of open parkland space, play, and oasis.

### Opportunities for public art

Proposal should respond to the history of the site or its current usage. Sculptural, environmental and interactive works with an educational focus, sense of history and/or sense of play are encouraged.



13

## SITE 6: WAVERLEY PARK

CNR BONDI ROAD AND PARK PARADE

Objective: Artist to respond to existing or historical sense of place

### Existing site qualities

The specific location selected as a site for a public art work is the grassy mound areas either side of the entrance pathway to Waverley Park, located on the corner of Bondi Road and Park Parade. It is a high visibility area. The location features native trees, and shrubs.

### History of site

Waverley Park came under the jurisdiction of Waverley Council in 1880. The parklands were used

for flower shows, cattle grazing, Chinese garden markets as well as serving the community as a sporting ground (primarily for cricket). In 1890, Waverley Park was approved to be a dedicated cricket oval. During WW2 Waverley Park Pavilion was used to conduct medical exams on men called for duty. After WW2 part of the Pavilion served as an ex-servicemen's club. A sculpture of a cannon was once featured on the exact spot on the corner of Bondi Road and Park Parade. As a

memorial to ex-servicemen

### Site qualities to keep and reinforce

Native trees and garden area are to remain and the footpath is not to be obstructed.

### Opportunities for public art

Environmental, sculpture, installation, digital, kinetic, and urban design proposals reflecting the social or cultural history of Waverley Park are welcomed.





14

## SITE 7: DICKSON PARK

Objective: Artist to create sense of place

### Existing site qualities

The site is a gathering place for the local community with a multitude of activities and functions including ball games, dog walking and children's play. The area is notably grassy and moist with vegetation. It has a sense of abandonment and is often a site for graffiti.

### Context of the site

Dickson Park was dedicated as a public recreation space in 1887. Park improvements were carried out in 1923 to make it a suitable area for children. The park is

divided in two spaces, Upper Dickson Park and Lower Dickson Park. Upper Dickson Park is a dedicated 'off leash' area for dogs and dog walkers. Lower Dickson Park is a playground and picnic area. Dickson Park is a short walk from Wellington Street Primary school and on the 'green trail' in the Bondi bike and walking paths.

### Site qualities to keep and reinforce

Usability as a multi-functioning open space. Reinforce the two level landscape.

### Opportunities for public art

This is an opportunity for proposals that invigorate the site in exciting and unexpected ways. Sculptural, environmental, kinetic, mural based, digital works, urban design and community engagement based works are all encouraged.



15

## SITE 8: NORMAN LEE PLACE

### ADJOINING THE BOOT FACTORY

Objective: Artist to respond to existing or historical sense of place

### Existing site qualities

The site currently features a heritage building on a cloistered courtyard flanked by trees. It is a quiet open space set back from the street with seating. The site can be viewed from many vantage points including Council office spaces, local businesses, residential apartments, and community centre spaces. The area is gated by a heritage fence along Spring Street.

### History of site

Norman Lee Place, or the Boot Factory site, sits in the area attributed to the place of the last

windmill in Sydney. It is part of the extended area of Bondi Junction known as 'The Mill Hill'. The last windmill was demolished in 1881. Detailed information on windmills in the area is available in the local histories section of Waverley Library.

The Boot Factory was built on the site in 1892. It served as an industrial factory in Waverley. After World War II the Boot Factory primarily produced fashion shoes for women, including the well known 'Sally Smart' shoe that was sold through David Jones.

The site is an important civic site

for Waverley, with the Mill Hill Community and Seniors Centre located there.

### Site qualities to keep and reinforce and opportunities for public art

The site is a contemplative quiet environment with a rich history of trade, industrialisation, congregation and early agriculture in Australian. Proposals reflecting the rich history of the location will be welcomed. Open to all media.





16

## SITE 9: COX AND HALL STREET

Objective: Artist to create sense of place

### Existing site qualities and context of site

The intersection of Cox and Hall Street is at the top of Hall Street shopping strip back set from Bondi Beach. It is a dead end intersection with a grassy area, generic seating, and a signage cube with directions and information for events at Bondi Beach. Due to the location the spot is heavily used as an area of shade and a reprieve from the business of Hall Street. The site

is a thoroughfare making Hall Street accessible through Cox Street. It is split by a driveway and entranceway for the adjacent apartment building.

### Site qualities to keep and reinforce

Driveway must remain clear, access to the apartment building must not be restricted or inhibited. Grass and tree must stay at site.

### Opportunities for public art

This is an opportunity for proposals that invigorate the site in exciting and unexpected ways. Sculptural, environmental, kinetic, digital, urban design and community engagement based works are all encouraged.



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## SITE 10: BONDI PARK

Objective: Artist to work with prescribed historical context

### History of site

One of Waverley Council's most fondly remembered public art installations was at Ben Buckler in North Bondi. In 1960, a local sculptor installed two mermaids on the rock now fondly known as 'Mermaid Rock' on Ben Buckler in North Bondi. The mermaids were cast in the image of two local women. The mermaids were a local attraction and have become an important part of local history for the community of Bondi. One of the mermaids was removed from the rock and discovered in the Engineering faculty of Sydney University. Her return to the rock was funded by a community call out for funding.

Both mermaids suffered badly from a storm in 1974, with one swept off the rock, and another losing her tail and an arm. The damaged mermaid was eventually removed and her remains are on display in Waverley Library.

### Qualities of site

Bondi Park is subject to high local, national and international tourism. An artwork featured within Bondi Park has the potential to become an internationally renowned icon. The Bondi Park, Beach and Pavilion Plan of Management would help guide potential opportunities for public art.

Please note: the location is subject to extreme and ever changing weather conditions, including rain and storm conditions, and precipitation as well as a high level of public engagement. Proposals must exhibit a clear understanding of the impact of these conditions and outline measure undertaken to ensure artwork can withstand them.

### Opportunities for public art

Sculpture.

### Sources for contribution

Crowd funding, Bondi Park, Beach and Pavilion Plan of Management, capital works program.





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## SITE 11: SEVEN WAYS, NORTH BONDI

Objective: Artist to respond to existing qualities of place

### Existing site qualities and context of the site

Seven Ways is located in North Bondi. It is an intersection located two blocks back from Bondi Beach next to a strip of shops with cafes and organic food. It is a grassy tree lined thoroughfare with a relaxed atmosphere and heavy passing foot and car traffic.

### Site qualities to keep and reinforce

The area features planted shrubbery and trees that give it a shady natural feeling. The site has an open feel which makes the whole intersection visible to cars. The cafe culture is a strong draw card for visitors.

### Opportunities for public art

An environmentally themed work, installation, water based sculpture or kinetic work would suit the site.



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## SITE 12: HUNTER PARK

Objective: Artist to work with existing sense of place

### Existing site qualities and history of site

Hunter Park is named after Cr. David Hunter, former Mayor of Waverley. In 1998 it was born as Waverley's Sculpture Park when the Council was gifted a sculptural work called 'Stickman' by the family of local artist Paul Milman. Hunter Park currently features four sculptural works including Sasha Reid's 'Life of the beach' acknowledging a centenary of the Surf Lifesaving Association.

### Site qualities to keep and reinforce

Hunter Park is to be grown as a sculptural park for the local community and visitors alike. It is a landmark in Waverley Council's commitment to cultural activation in Waverley.

### Opportunities for public art

Sculpture, installation, interactive, environmental, or auditory works will be considered.

### Sources for contribution

Waverley Council is open to proposals for cultural gifting of suitable artworks to Hunter Sculpture Park. Please note: gifting of works must be made in consideration to Waverley Council's accessioning policy (currently under development). Hunter Park is managed under a long term plan developed by Waverley Council.



# 7 IDENTIFYING SITES FOR PUBLIC ART

As of December 2014, the forward capital works program for Waverley Council includes \$100,000 every second year for the commissioning of public art. For the next five years it is proposed that commissions take place as follows.

- 2014–15: Waverley Mall
- 2016–17: Gould and Roscoe Street
- 2018–19: Oxford Street Mall

Commissioning processes would be in line with this master plan and with the Public Art Policy.

## Funding Sources and Cost Allocation

Waverley Council encourages artists to pitch works with a design and implementation budget of \$80,000 with the remaining \$20,000 to be contractor/consultancy fees.

## The Role of Waverley Public Art Committee and Waverley Council

An official Expressions of Interest process will be called for the site listed in the relevant budget year.

Waverley Public Art Committee will review all applications and make recommendations for the finalists based on the objectives for Public Art in Waverley. Significant community consultation will take place on the selected finalists, the results of which will inform the final selection.

Waverley Council will make the final decision on all permanent public art works commissioned in the Waverley LGA.



## REPORT CM/7.10/19.11



**Subject:** Waverley Artist Studios - Appointments - February 2020–January 2021

**TRIM No:** A18/0142

**Author:** Elizabeth Reidy, Co-ordinator, Curator and Visual Arts

**Director:** John Clark, Director, Customer Service and Organisation Improvement

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### RECOMMENDATION:

That Council:

1. Offers the following artists a placement in the Waverley Artist Studios for the period February 2020–January 2021:
  - (a) Kirra Weingarth.
  - (b) Laura Jade.
  - (c) Cameron Stead.
  - (d) Julia Gutman.
  - (e) Carolyn Craig.
2. Offers the following artists a reserve placement in the Waverley Artist Studios for the period February 2020–January 2021:
  - (a) Chris Dolman.
  - (b) Madeline Preston.
  - (c) Sarah Rodigari.
  - (d) Nadia Odlum.
  - (e) Greg Semu.

### 1. Executive Summary

This report provides information on Waverley Artist Studios to date and summarises applications proposed for the studio period from February 2020–January 2021.

The Waverley Public Art Committee considered the top 10 applications and requests that Council consider the recommendation that Kirra Weingarth, Laura Jade, Cameron Stead, Julia Gutman and Carolyn Craig are offered a place in the February 2020–January 2021 studios.

The Waverley Public Art Committee recommends that artists Chris Dolman, Madeline Preston, Sarah Rodigari, Nadia Odum and Greg Semu are placed on the reserve list for the February 2020–January 2021 studios.

## 2. Introduction/Background

This is the 10th year of the Waverley Artist Studios, which are based in the School of Arts building on Bondi Road, Bondi. The Waverley Artist Studios offer five rent-free workspaces for a period of twelve months. In return for the space, resident artists enter into an agreement with Council to provide agreed community activities such as:

- Tutoring in Waverley school holiday programs.
- Holding public programs and exhibitions in Waverley Library Galleries and Bondi Pavilion Gallery
- Holding artist talks with our Seniors and school groups
- Providing workshops at Sydney Children's Hospital as part of the Art E4x program for patients and their siblings.

The studio program to date has supported 59 artists, with former residents in the program exhibiting in many high-profile institutions such as the Museum of Contemporary Art, Art Gallery of NSW, and the National Gallery of Australia as well as numerous international galleries and Biennales. Former Waverley Studio Artists have won the Archibald prize and NSW Travelling Fellowship, been finalists in numerous prestigious awards including the Moran Prizes, John Fries Award and the Glover Prize and have been the recipients of Creative Fellowships from the Australia Council for the Arts. The studio program has achieved reputation for excellence in the art community and is highly competitive in application quality ensuring high quality engagement outcomes for the community of Waverley.

On 17 October 2019, a panel consisting of the staff members of Waverley Council's Visual Arts Team, along with a peer assessment panel consisting of former Waverley Studios Artists, assessed 53 applications received in response to the call for applications for the period February 2020–January 2021.

On 30 October 2019, the Waverley Public Art Committee reviewed the top 10 applications.

## 3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 11 December 2018	CM/7.6/18.12	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Offers the following artists a placement in the Waverley Artist Studios for the period February 2019–January 2020:               <ol style="list-style-type: none"> <li>(a) Keg De Souza.</li> <li>(b) Catherine Clayton-Smith.</li> <li>(c) Tully Arnot.</li> <li>(d) Mojgan Habibi.</li> <li>(e) Oliver Wagner.</li> </ol> </li> <li>2. Offers the following artists a reserve placement in the Waverley Artist Studios for the period February 2019–</li> </ol>

		<p>January 2020:</p> <p>(a) Josee Vesley-Manning.</p> <p>(b) Lisa Patroni.</p> <p>(c) Douglas Lance Gibson.</p>
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#### 4. Discussion

The Waverley Public Art Committee recommendations are attached to this report. The top five artists recommended for placement in the studios are:

1. **Kirra Weingarth:** indigenous artist, educator and researcher.
2. **Laura Jade:** light artist working across art, biology, illumination, design, neuroscience and brain-computer interface.
3. **Cameron Stead:** painter.
4. **Julia Gutman:** sculptor.
5. **Carolyn Craig:** interdisciplinary artist working across performance, installation, drawing and photography.

The Waverley Public Art Committee recommends the following five to be placed on reserve:

1. **Chris Dolman:** interdisciplinary practice with a focus on paintings and objects.
2. **Madeline Preston:** contemporary ceramic and object-based practice.
3. **Sarah Rodigari:** performance and installation artist.
4. **Nadia Oldum:** public art and installation.
5. **Greg Semu:** community arts sector and independent indigenous researcher.

#### 5. Financial impact statement/Time frame/Consultation

Artists are provided with in-kind support from Council through the use of the artist spaces at the School of Arts building and staff time in delivering the Waverley Artist Studio program outcomes. There are no direct costs to Council in running the Waverley Artist Studios.

This group of artists will move into the studios on 1 February 2020 and remain in the studios until 31 January 2021.

The next studio period is scheduled for February 2021–January 2022 with a call for applications to close on 23 October 2020.

#### 6. Conclusion

This report recommends artist placements in the Waverly Art Studios for the period February 2020 to January 2021.

#### 7. Attachments

1. Waverley Artist Studios appointments [↓](#) .

# WAVERLEY ARTIST STUDIOS APPOINTMENTS

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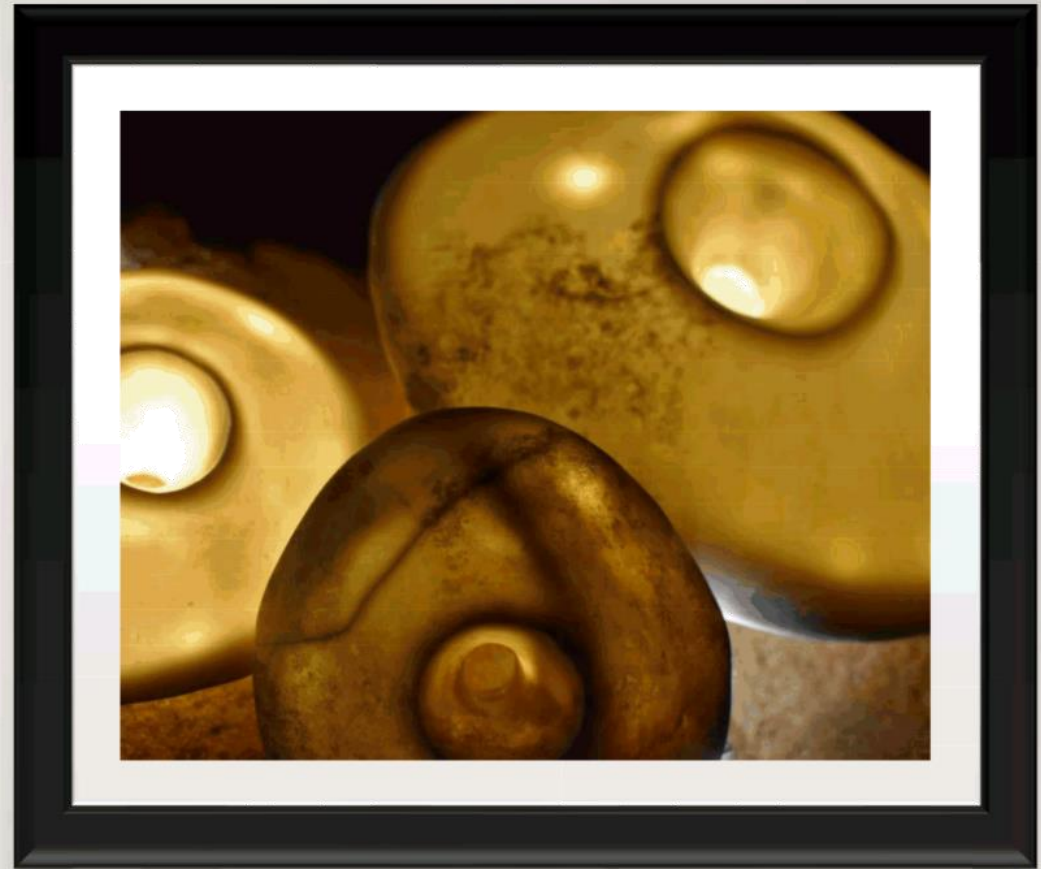
2020 - 2021

I.

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# KIRRA WEINGARTH

SYDNEY BASED INDIGENOUS  
ARTIST, EDUCATOR AND  
RESEARCHER



2.

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## LAURA JADE

LIGHT ARTIST WORKING ACROSS  
ART, BIOLOGY, ILLUMINATION,  
DESIGN, NEUROSCIENCE AND  
BRAIN-COMPUTER INTERFACE





3.

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CAMERON STEAD

PAINTER

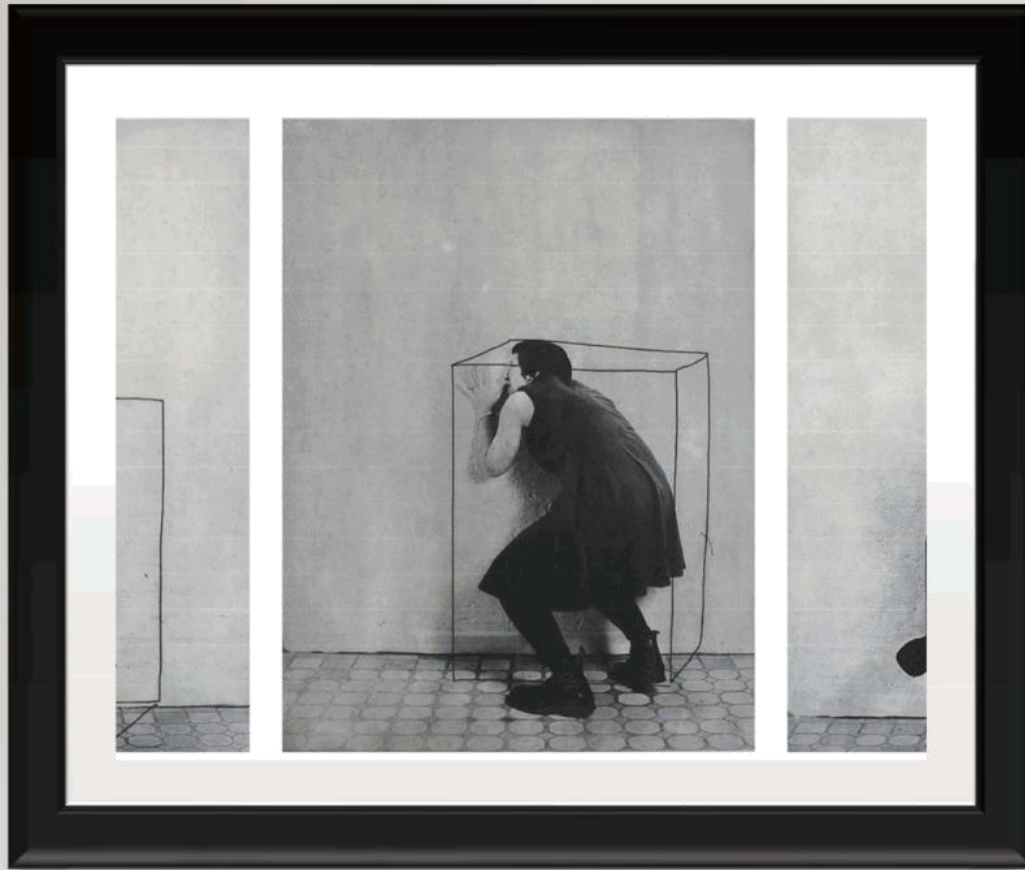


4.

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**JULIA GUTMAN**  
SCULPTOR





5.

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## CAROLYN CRAIG

INTERDISCIPLINARY ARTIST WORKING  
ACROSS PERFORMANCE, INSTALLATION,  
DRAWING AND PHOTOGRAPHY



6.

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## CHRIS DOLMAN

INTERDISCIPLINARY PRACTICE WITH A FOCUS ON  
PAINTINGS AND OBJECTS



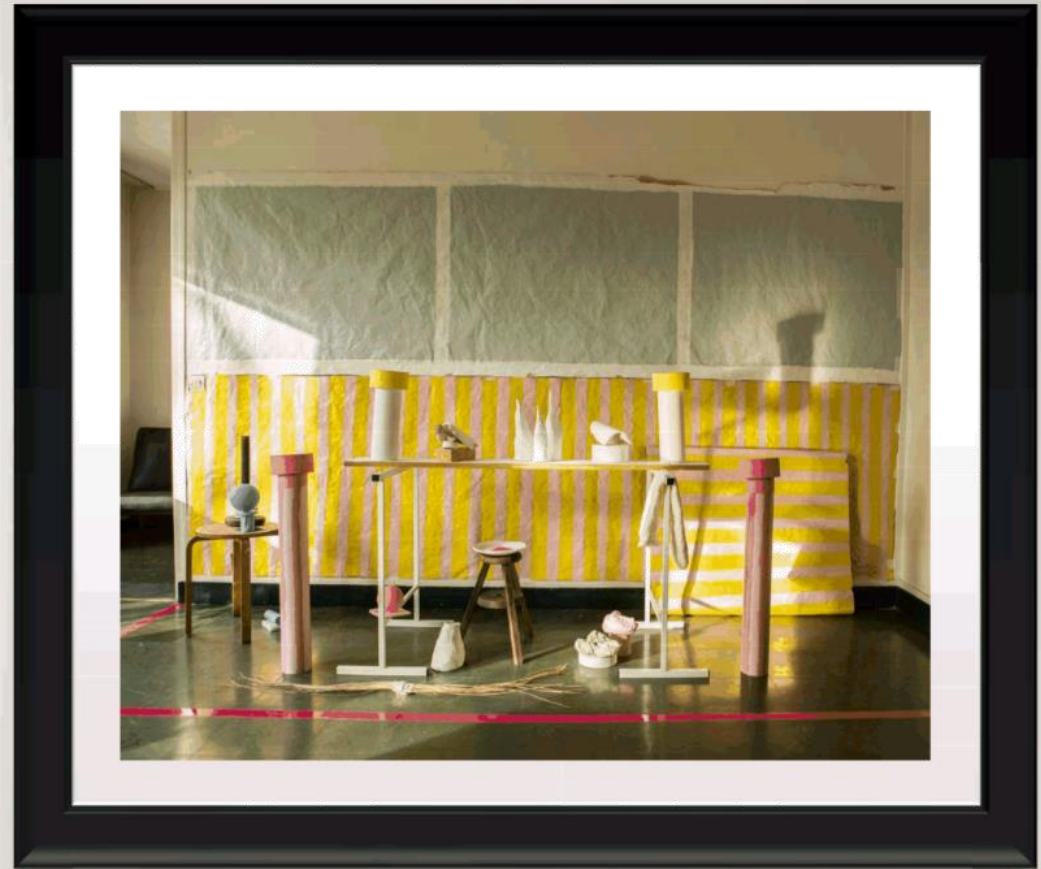


7.

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## MADELINE PRESTON

CONTEMPORARY CERAMIC  
AND OBJECT BASED PRACTICE







8.

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SARAH

RODIGARI

PERFORMANCE AND  
INSTALLATION ARTIST

9.

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# NADIA ODLUM

PUBLIC ART AND INSTALLATION

*he world moves I move  
world, 2019, mirror  
shed steel, holographic  
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ninium,  
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ney*





10.

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## GREG SEMU

COMMUNITY ARTS SECTOR AND  
INDEPENDENT INDIGENOUS  
RESEARCHER

**REPORT**  
**CM/7.11/19.11**

**Subject:** Alcohol Free Zones and Alcohol Prohibited Areas

**TRIM No:** A03/0099

**Author:** Tony Pavlovic, Executive Manager, Compliance  
Healey Holt, Manager, Health and Compliance

**Director:** Peter Monks, Director, Planning, Environment and Regulatory

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**RECOMMENDATION:**

That Council:

1. Notes the results of the consultation carried out in relation to the proposed easing of alcohol restrictions for a trial period at Bronte Park and Bondi Park, including the views of the Police Area Commander.
2. In accordance with 632A(4) of the *Local Government Act 1993*, declares Alcohol Prohibited Areas at:
  - (a) Bondi Beach, Bondi Park, Biddigal Reserve, Ray O'Keefe Reserve, Boundi Reserve and Hunter Park, as indicated in the map attached to this report (Attachment 1).
  - (b) Clementson Park and Eora Park, Bondi Junction, as indicated in the map attached to this report (Attachment 2).
  - (c) Bronte Beach, Bronte Park (including Bronte Gully), Tamarama Beach and Tamarama Park, as indicated in the map attached to this report (Attachment 3).
3. Authorises the Director, Planning, Environment and Regulatory, to complete the necessary post re-establishment statutory notification in accordance with the *Local Government Act 1993*.
4. Notes that, in accordance with resolution CM/7.6/19.10, Alcohol Free Zone signage in Bondi Junction and Bondi Beach has been updated to reflect the re-establishment of Alcohol Free Zones in those locations for a four-year period from 1 November 2019.

**1. Executive Summary**

Council has a number of Alcohol Prohibited Areas (APA), including Council's beaches and beach parks. Although there is no statutory period for APAs to be in effect (i.e. once established they remain in effect), it is recommended that Council restates its position on the identified APAs and resolves to declare those locations in accordance with section 632A(4) of the *Local Government Act 1993*.

**2. Introduction/Background**

APAs can apply to any public area or part of a public area in Council's jurisdiction that is not a public road, footpath or car park. Alcohol Free Zones (AFZs), on the other hand, can apply to public roads, footpaths and car parks. Council currently has a number of APAs that have been established to deter and prohibit the consumption of alcohol in public places in order to reduce the instances of anti-social behaviour.

As the terms Alcohol Prohibited Area and Alcohol Free Zone have been used interchangeably over a period of time at Council, this report seeks to have Council's APAs declared/re-declared, in accordance with section 632A(4) of the *Local Government Act*.

### 3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Extraordinary Meeting of Council 17 October 2019	CM/4.1/19.10E	<i>The motion below was lost.</i>  That the resolution made by Council at its meeting on 10 October 2019 on Item CM/7.6/19.10 – Alcohol Free Zones and Alcohol Prohibited Areas be rescinded.
Council 10 October 2019	CM/7.6/19.10	That Council: <ol style="list-style-type: none"> <li>1. Re-establishes an Alcohol Free Zone for a four-year period from 1 November 2019 within the Bondi Beach area as indicated in the map attached to this report (Attachment 1), but excluding areas that are defined as 'Exempt Premises' in accordance with the <i>Liquor Act 1982</i>.</li> <li>2. Re-establishes an Alcohol Free Zone for a four-year period from 1 November 2019 within the Bondi Junction area as indicated in map attached to this report (Attachment 2), but excluding areas that are defined as 'Exempt Premises' in accordance with the <i>Liquor Act 1982</i>.</li> <li>3. Authorises the Director, Planning, Environment and Regulatory, to complete the necessary post re-establishment statutory notification in accordance with the <i>Local Government Act 1993</i>.</li> <li>4. Notes the response from the Eastern Suburbs Police Area Command dated 1 October 2019 attached to this report.</li> <li>5. Formally consults the Police Area Commander or Police District Commander to ensure compliance with section 632A(8) of the <i>Local Government Act 1993</i> to enable an Alcohol Prohibited trial period at Bronte Park and Bondi Park from 1 December 2019 to 30 March 2020 (inclusive) between 7 pm and 12 noon, seven days a week.</li> <li>6. Notes that Alcohol Prohibited Areas are in place at Bondi Beach, Bondi Park, Biddigal Reserve, Ray O'Keefe Reserve, Boundi Reserve, Hunter Park, Bronte Beach, Bronte Park, Tamarama Beach, Tamarama Park, and Clementson Park and Eora Park in Bondi Junction.</li> <li>7. Increases Ranger patrols during the proposed trial</li> </ol>

Meeting and date	Minute No.	Decision
		<p>period at Bronte Park and Bondi Park to monitor and help assess the trial, should it be endorsed at the November 2019 Council Meeting.</p> <p>8. Consults the Bondi, Bronte, and North Bondi Surf Clubs and the Bondi Beach, Bronte and Bronte Beach precincts for their input on this matter.</p> <p>9. Consults all remaining precincts within the Waverley local government area and the Bondi Chamber of Commerce for their input on this matter.</p>
Council 21 May 2019	CM/7.4/19.05	That Council defers this item to allow a Councillor workshop to be held as soon as possible.

#### 4. Discussion

Consideration has been given to the feasibility of introducing a 'trial' easing of restrictions in Bronte Park and Bondi Park. This has been considered as it would seem there should be an opportunity for people to enjoy a responsible social drink in some of Council's desirable beachside locations. Consultation occurred with various stakeholders to discuss this, in accordance with resolution CM/7.6/19.10.

Waverley has a high population density and a large number of visitors, and therefore public spaces, particularly parks and beaches, are constantly in high demand. These areas are at times subject to people and groups displaying anti-social behaviour. Biddigal Reserve in North Bondi and Tamarama Park are two such 'hotspots' for anti-social behaviour due to their location and setting. Biddigal Reserve has BBQ facilities and provides a view of, and immediate access, to Bondi Beach. Tamarama Park sits below street level and offers a sense of seclusion, while also having easy access to the beach and other amenities. Both have good access to public transport.

The attached maps indicate the locations of the proposed APAs.

#### Signage

APAs require that conspicuous signs are erected at the outer limits of the area and at suitable intervals within the area. An audit of current signs has identified a number of areas that should be identified as APA have been signposted as AFZ. Accordingly, those signs would be removed and replaced with appropriate signs. It has also been identified that some areas would require some additional signs within zones; for example, near the picnic huts and Bronte Park where current signs are only located at the outer limits of the park.

The signs for both APAs, as with AFZs, will indicate that restrictions apply 24 hours a day, seven days a week.

#### Enforcement

Council and the NSW Police have long been aware of problems associated with groups and individuals displaying anti-social behaviour in these areas. Since March 2015, Council has worked with representatives from the Police Area Command to implement a number of measures to minimise the anti-social behaviour in public spaces. These include:

- Dedicated rangers during holidays and peak season.



- Variable message signs in place during peak season.
- Enhanced police presence.
- Dedicated police on major public holidays.
- Shortened BBQ hours.
- Closure of toilets at sunset.
- No camping advisory signs erected (Tamarama).

Rangers and Police meet periodically to communicate various issues and to review and confirm our cooperative and coordinated approach. An agreed, equitable and consistent approach is used as part of educating the community and enforcing the restrictions. This reduces the incidence of drinkers accusing Rangers and Police of discriminatory behaviour. It is worth noting that neither Rangers nor Police can issue penalty notices for non-compliance with AFZ or APA signs. Enforcement is undertaken by having persons remove or tip-out the alcohol.

Both Rangers and Police will now record the number of incidents and other key details when investigating breaches within the APAs and AFZs.

## **5. Financial impact statement/Time frame/Consultation**

The cost of amending and replacing signs is contained within the 2019–20 budget.

A sign audit has been undertaken, and it is estimated that sign amendment and replacement can be undertaken and completed by January 2019.

Council conducted an online 'Have Your Say' survey from 23 October to 27 November 2019 in relation to the trial easing of APA restrictions, as per resolution CM/7.6/19.10. There were 19 respondents in total to the survey and they identified as members of Waverley Precinct Committees and Bondi, North Bondi and Bronte Surf Life Saving Clubs. There was minimal support for a trial easing of restrictions at Bronte and Bondi Parks, with the majority of responses supporting the continuation of enforcement in Council's Alcohol Prohibited Areas. Surf Club respondents were unanimous in their opposition to the easing of restrictions. No response to the survey was received from the Bondi Chamber of Commerce, although Council staff discussed the proposal with the President of the Chamber of Commerce.

The General Manager and Executive Manager, Compliance, met Acting Superintendent Matt Scott from the Police Area Command on 29 October 2019 to discuss the prospect of easing restrictions for a trial period. Acting Superintendent Scott reaffirmed that, in keeping with his letter to Council dated 1 October 2019, he 'cannot support the proposed amendments' that would result in the easing of restrictions at Bronte Park and Bondi Park. The Acting Superintendent did indicate support for APAs being re-declared, as proposed in this report. A letter confirming Acting Superintendent Scott's position, dated 29 October 2019, is attached to this report (Attachment 4).

It is noted that an Alcohol Prohibited Area, including a trial area, cannot be established without the approval of the Police Area Commander or Police District Commander for the area or district in which the proposed alcohol prohibited area is situated.

Council's Rangers have also indicated a preference for APAs to remain in place without a trial to relax the restrictions taking place.

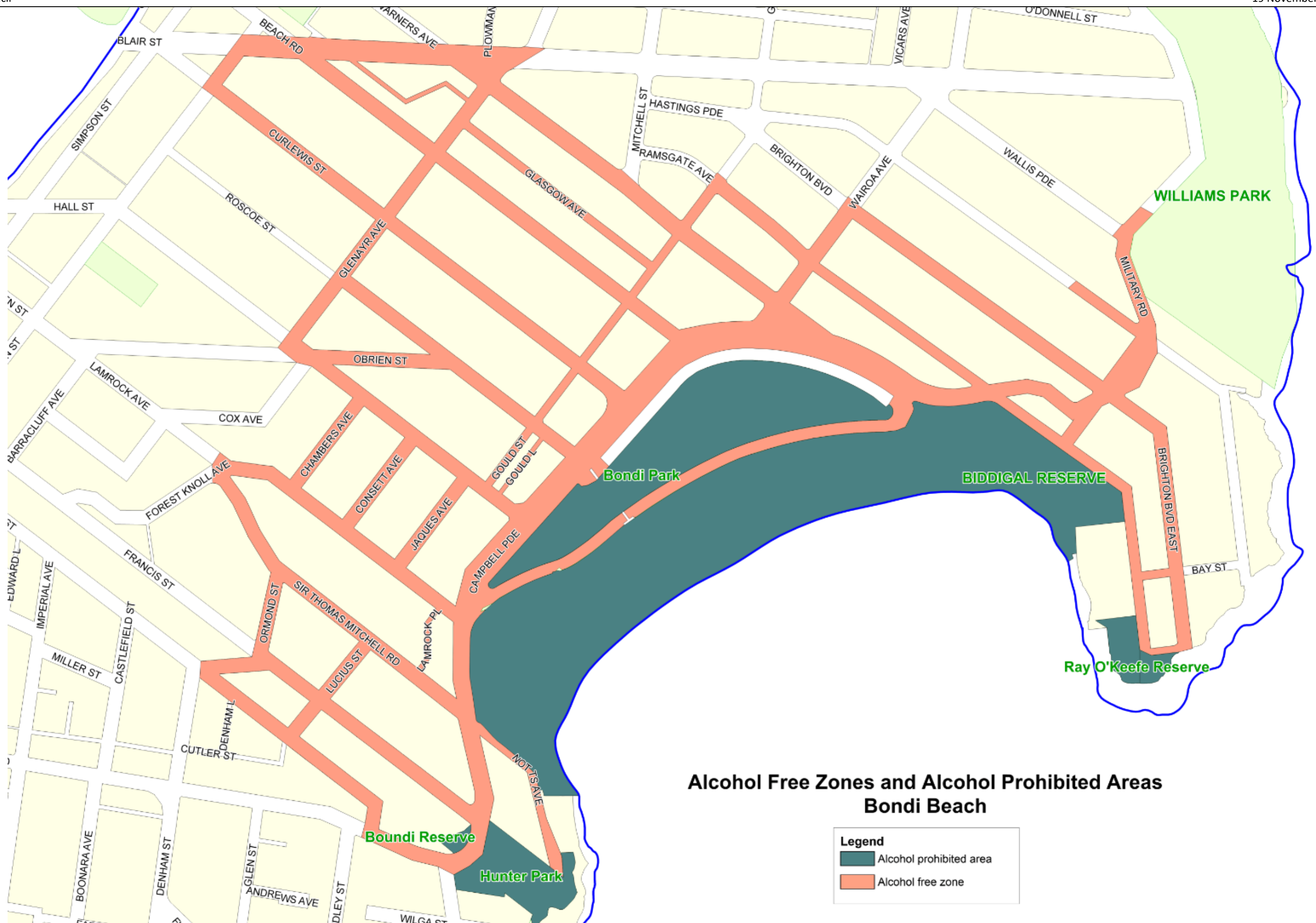
## **6. Conclusion**

There has been a need historically to have APAs at the identified locations to deter anti-social behaviour. The APAs provide Rangers and the Police with a means of deterring behaviour that may be or become risky, unsafe and noisy or which may otherwise impact the amenity of beach/park users or residents. The Police

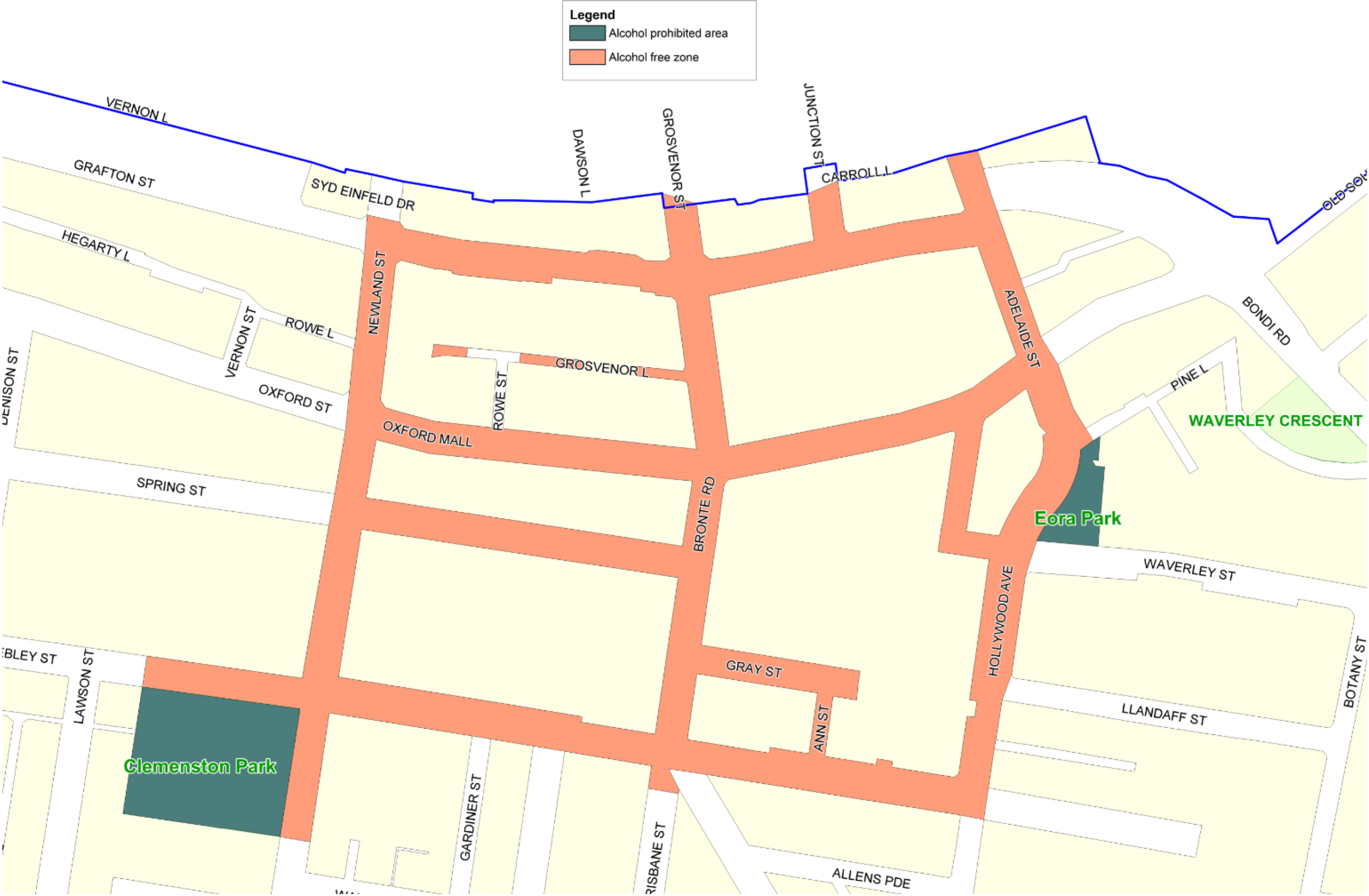
Area Command supports retaining the identified APA locations and opposes the easing of restrictions at Bronte Park and Bondi Park. It is recommended that Council declares the identified locations as Alcohol Prohibited Areas.

## **7. Attachments**

1. APA - Bondi Beach [↓](#)
2. APA - Bondi Junction [↓](#)
3. APA - Bronte and Tamarama [↓](#)
4. Letter from NSW Police - 29 October 2019 [↓](#)



Alcohol Free Zones and Alcohol Prohibited Areas  
Bondi Junction







**NSW Police Force**

29 October 2019

Police ref: D/2019/946198  
Your ref: A03/0099

Mr Ross McLeod  
General Manager  
Waverley Council  
PO Box 9  
Bondi Junction NSW 1355  
Via email: [info@waverley.nsw.gov.au](mailto:info@waverley.nsw.gov.au)

Dear Ross,

Thank you for meeting with me earlier today to discuss Alcohol Free Zones and Alcohol Prohibited Areas within Eastern Suburbs Police Area Command.

As outlined in my letter dated 1 October and as reaffirmed at today's meeting, I cannot support the proposed amendments that would result in restrictions being eased at Bronte Park and Bondi Park.

Please consider this correspondence written approval to maintain the following Alcohol Prohibited Areas: Bondi Beach, Bondi Park, Biddigal Reserve, Ray O'Keefe Reserve, Bondi Reserve, Hunter Park, Bronte Beach, Bronte Park, Tamarama Beach, Tamarama Park, Clementson Park and Eora Park.

Once again, I thank you for your ongoing commitment to addressing local community issues in collaborative partnership with Eastern Suburbs Police Area Command.

Yours sincerely,

**A/Superintendent M Scott**  
Commander

**Eastern Suburbs Police Area Command**

153 Bronte Road, Waverley NSW 2024

**T** 02 9369 9899 **F** 02 9369 9812 **W** [www.police.nsw.gov.au](http://www.police.nsw.gov.au)

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**REPORT  
CM/7.12/19.11**

**Subject:** Illegally Dumped Waste - Removal and Investigation

**TRIM No:** A06/1732

**Author:** Shane Smith, Executive Manager, Waste and Cleansing

**Director:** Emily Scott, Director, Community, Assets and Operations

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**RECOMMENDATION:**

That Council:

1. Notes the success of the 12-month illegal dumping removal program in removing illegally dumped material within two business days.
2. Continues the trial illegal dumping removal program within the Cleansing team for the remaining financial year, with funding to be provided from the Domestic Waste Charge.
3. Considers making the illegal dumping program permanent as part of the 2020–21 budget planning process.

**1. Executive Summary**

In August 2018, Council resolved to trial a new illegal dumping waste collection team within the Public Place Cleansing. The team consisted of three additional staff utilising existing plant to focus on illegal dump removal. This motion was in response to increasing amounts of dumping within the Waverley local government area, and the increase in customer complaints.

During the 12-month trial, the Public Place Cleansing team removed over 3,800 illegal dumps that were reported to Council via Customer Service, and proactively removed another 4,700. This equated to over 560 tonnes of waste removed.

This report seeks Council endorsement to approve the continuation of the illegal dumping removal team within the Cleansing team for the remaining financial year as well as the consideration of permanently funding the illegal dumping removal program through the 2020/21 budget planning cycle.

**2. Introduction/Background**

In August 2018, Council resolved to trial a new illegal dump waste collection team within Public Place Cleansing team. See the resolution below. The trial was in response to the increasing amount of dumping within the Waverley local government area, and the increase in customer complains due to the issue.

The implementation of the illegal dumping removal staff has resulted in 100% of dumps being removed within two business days of being reported or at the completion of the investigation.

Between 1 July 2018 to 31 August 2019, the Public Place Cleansing team removed:

- 3,876 Illegal dumps that were reported via Customer Service.

- 4,700 illegal dumps proactively that were noted during street sweeping routes and inspections.

Of these incidents, a total of 1,417 were investigated by the RID squad resulting in 96 clean up notices, 15 penalties issued and 45 cautions.

This equated to 562.64 tonnes of illegally dumped waste removed from the Waverley local government area.

During this period, the Resource Recovery Team also completed 9,793 'Your Call' booking requests in addition to the zone-scheduled collections, totalling 1,878 tonnes of waste.

### 3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Operations and Community Services Committee 7 August 2018	OC/5.1/18.08	<p>That:</p> <ol style="list-style-type: none"> <li>1. Council commences a 12-month trial of an additional illegally dumped waste collection crew within Public Place Cleansing to meet the new service standard outlined in clauses 2 and 3 below.</li> <li>2. Council removes illegal waste dumps from streets in Waverley within two business days of notification by members of the community or Council staff when there is no evidence to identify who is responsible for the dumping.</li> <li>3. Council endorses the proposal for illegal waste dumps in Waverley to be removed within three business days when they are significant illegal dumps and evidence exists to identify the offender/s.</li> <li>4. Council undertakes a review of the whole bulky waste collection methodologies and reports back to Council with recommendations for service improvements following this 12-month trial.</li> <li>5. Council notes that there may be instances when the two business day removal time or the three business day removal time cannot be met due to ongoing investigations for serious offences.</li> <li>6. The General Manager and the Director, Waverley Renewal, investigate the capacity for our current Aboriginal traineeships to be linked to the additional positions, with the intention that one of the additional positions proposed be an Aboriginal/Torres Strait Islander-identified position.</li> </ol>

### 4. Discussion

Illegal dumping is an ever-growing problem for Councils. As Waverley's population and housing density continues to rise, so does our incidents of illegal dumping.

Illegal dumping is an environmental, economic and social problem because it:

- Pollutes our waterways through the stormwater system
- Is a waste of resources because dumped items can often be recycled or reused
- Can be dangerous, for example broken furniture, protruding nails
- Attracts vermin such as rats and cockroaches
- Looks unsightly and blocks access for pedestrians, bikes and vehicles
- Is a financial burden to Waverley and ratepayers

While Council's Sustainability team continues to work on waste education and enforcement initiatives, we are aware that Waverley's residents want illegal dumps removed quickly due to the issues associated with illegal dumping listed above.

The introduction of the dedicated illegal dump removal team has resulted in over 8500 illegal dumps removed from Waverley whilst allowing the Public Place Cleansing team to continue with their street cleansing tasks.

## **5. Financial impact statement/Time frame/Consultation**

### **Financial impact statement**

To transition the three 12-month contract employees to permanent FTE to enable the continuation of the illegal dumping collection team, an increase of the Public Place Cleansing budget of \$145,000 per annum is required. This could be funded from the Domestic Waste Charge and will be considered through the budget planning cycle. In the interim period, the illegal dumping trial program will continue to be funded via the domestic waste charge for 2019/20.

### **Consultation**

Staff from Council's Public Place Cleansing, Resource Recovery, Sustainability and Customer Service have provided feedback.

## **6. Conclusion**

The trial of the illegal dumping removal team has resulted in over 8,500 illegal dumps being removed in a 12-month period while allowing the Public Cleansing Team to continue their street sweeping schedules. This has resulted in the improvement of the overall amenity of the Waverley local government area.

## **7. Attachments**

Nil.

## REPORT CM/7.13/19.11



**Subject:** Sydney Football Stadium - Judicial Review Proceedings and Costs

**TRIM No:** A03/0943

**Author:** Peter Monks, Director, Planning, Environment and Regulatory

**Director:** Peter Monks, Director, Planning, Environment and Regulatory

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### RECOMMENDATION:

That Council receives and notes this report on the costs associated with Council's judicial review proceedings on the Sydney Football Stadium development consent matter.

#### 1. Executive Summary

This report provides a summary of the costs that Council incurred in undertaking judicial review proceedings against the Minister for Planning's decision in approving the Stage 1 development application for the Sydney Football Stadium redevelopment.

Council's legal costs totalled \$141,568.95.

#### 2. Introduction/Background

The Minister for Planning granted consent on 6 December 2018 to State Significant Development Application No SSD 9259 for a concept development application for the redevelopment of the Sydney Football Stadium at 4–44 Driver Avenue, Moore Park.

Following receipt of preliminary independent legal advice on this matter, Council requested Philip Clay SC to provide advice on the potential validity of the Minister's determination. Council subsequently resolved in February 2019 to undertake judicial review proceedings in the Land and Environment Court against the Minister for Planning's consent. Council's proceedings were limited to one matter; namely, whether the appropriate design excellence considerations had been taken into account by the Minister in issuing the determination.

Community group Local Democracy Matters (LDM) also undertook judicial review proceedings, and, in addition to the design excellence matter that Council pursued, LDM also included two additional matters, these being the extent of the notification period for public consultation and the matter of contamination on the site.

Justice Pain heard the matter between 21–23 February 2019. Justice Pain dismissed the applications from Council and LDM on 6 March 2019. LDM subsequently appealed the decision. Council did not appeal. The LDM appeal was heard by the Court of Appeal by their Honours Leeming JA, Sackville ASA and Emmett ASA on 15 March 2019. The appeal was unanimously dismissed at that hearing.

On the 1 October 2019, Justice Pain considered submissions on the matter of costs associated with the judicial review proceedings. Justice Pain held that the proceedings taken by Council should be characterised as public interest litigation, that Council was efficient in the manner in which it argued the case and did not

duplicate the efforts of LDM on this ground and that there were no countervailing considerations. Accordingly, all parties were ordered to pay their own costs.

### 3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 19 February 2019	CM/8.12/19.02	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Prepares a brief report for Council's consideration on the costs incurred in taking action against the Sydney Football Stadium (SFS) Redevelopment after completion of the legal case.</li> <li>2. Confirms the SFS Consultative Committee appointment of the Mayor with alternates the Deputy Mayor and the Director of Planning.</li> <li>3. Notes the response to the Mayor's letter from Minister for Planning, Anthony Roberts, dated 1 February 2019 and included fully in the background to this motion, which states in part: 'The assessment report, which I considered in approving the concept proposal, clearly evidences that design excellence was taken into account.' It further comments: 'In the light of this, I cannot see how it would be possible to form a reasonable view that the assessment and consideration of design excellence in the determination of the concept approval would have any adverse impact on the residents and businesses within the Waverley area.'</li> <li>4. Notes the resolution PD/6.1/19.02, and considers the Minister's response unsatisfactory as it fails to deal with the fundamental point that the Minister was required to form an opinion that the concept plan exhibited design excellence.</li> <li>5. Notes that there are two separate legal opinions that consider that the Minister for Planning has breached the EP&amp;A Act in issuing the consent for the demolition of the Sydney Football Stadium, including the advice from Phillip Clay SC dated 20 December 2018 ('Clay Advice').</li> <li>6. Notes that Council is designated by the Department of Planning as a significant stakeholder in the SFS redevelopment and has been allocated a representative on the Community Consultative Committee</li> </ol>
Extraordinary Strategic Planning and Development Committee 7 February 2019	PD/5.1/19.02E	<p><i>The motion below was lost.</i></p> <p>That the Rescission Motion be adopted.</p>

<p>Strategic Planning and Development Committee 5 February 2019</p>	<p>PD/6.1/19.02</p>	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Notes with concern the imminent demolition of the Sydney Football Stadium.</li> <li>2. Receives and notes the Minister for Planning's response to Council's letter dated 1 February 2019 regarding the demolition of the Sydney Football Stadium.</li> <li>3. Considers the Minister's response unsatisfactory as it fails to deal with the fundamental point that the Minister was required to form an opinion that the concept plan exhibited design excellence.</li> <li>4. Notes that there are two separate legal opinions that consider that the Minister for Planning has breached the EP&amp;A Act in issuing the consent for the demolition of the Sydney Football Stadium, including the advice from Phillip Clay SC dated 20 December 2018 ('Clay Advice').</li> <li>5. Notes the intended formation of the Sydney Football Stadium Community Consultative Committee (CCC) with the inaugural meeting on 7 February 2019 in an Extraordinary Meeting with only two weeks' notice to members.</li> <li>6. Considers that: <ol style="list-style-type: none"> <li>(a) The CCC has not been validly constituted in light of the legal advice that the Minister has breached the EP&amp;A Act in issuing the consent.</li> <li>(b) The use of an Extraordinary Meeting to form the CCC is contrary to standard codes of meeting practice.</li> <li>(c) The appointed Chairperson has a clear and publicly known conflict of interest in that the Chairperson lists the selected developer as a client.</li> </ol> </li> <li>7. Resolves to: <ol style="list-style-type: none"> <li>(a) Instruct its solicitors to commence legal proceedings in the Land and Environment Court in regard to the exercising of the Minister's responsibilities in forming an opinion on the design excellence of the concept application as required by clause 6.21 of the City of Sydney Local Environment Plan.</li> <li>(b) Make an application for interlocutory injunction and an expedited hearing date, given the urgency</li> </ol> </li> </ol>
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		<p>of the matter.</p> <p>(c) Not give an undertaking for damages if requested by the Land and Environment Court.</p> <p>8. Be directed to take all reasonable steps to recover legal costs from the relevant authority, should it be necessary.</p>
Extraordinary Council 11 January 2019 (reconvened 15 and 21 January)	CM/4.1/19.01E	<p><i>The motion below was lost.</i></p> <p>That the decision from item CM/4.1/18.12E resolved at the reconvened Extraordinary Council meeting on 7 January 2019 be rescinded</p>
Council 20 December 2018 (reconvened 7 January 2019)	CM/4.1/18.12E	<p>That Council, in regard to the development proposal for the Sydney Football Stadium:</p> <ol style="list-style-type: none"> <li>Notes previous motions of Council.</li> <li>Notes that Waverley Council is designated by the Department of Planning and Infrastructure NSW as a significant stakeholder in the development proposal.</li> <li>Writes to the Minister for Planning, the Hon Anthony Roberts, advising that Council is in receipt of legal advice that calls into question whether the consent issued by the Minister for the state significant development application for a concept for the redevelopment has been issued correctly, especially in regard to the exercising of the Minister's responsibilities in forming an opinion on the design excellence of the concept application as required by clause 6.21 of the City of Sydney Local Environment Plan.</li> <li>Believes this potential non-compliance is egregious, with adverse impact on Waverley's residents and businesses.</li> <li>Requests that the Minister for Planning ensures work on the demolition of the Sydney Football Stadium does not proceed until the Minister has been able to correct any errors made in the issuing of the consent to date.</li> <li>Requests the Minister for Planning to urgently advise Council of what action he has taken or intends to take to address the matters referred to in clauses 3 and 5 above.</li> <li>Resolves that, if a satisfactory response has not been received from the Minister by 10 am Monday, 14 January 2019, Council initiates legal proceedings in the Land and Environment Court, with the commencement</li> </ol>

		<p>of such proceedings being conditional upon at least one further Council resolving to join as a co-applicant in any such legal proceedings.</p> <p>8. Writes to adjacent councils informing them of our decision.</p> <p>9. Notes that the City of Sydney and Woollahra councils have already indicated that they will not be making a legal challenge against the NSW Government.</p>
Council 16 October 2018	CM/8.3/18.10	<p>That Council writes to Infrastructure NSW and the NSW Department of Planning and Environment requesting:</p> <p>1. Infrastructure NSW conducts a traffic study for the Waverley Council area as the impact of a 55,000 capacity stadium may have a greater impact on local amenity than the existing stadium, noting that the seating capacity remains the same at 45,000 and the proposed capacity for concert style events has increased from 48,000 to 55,000.</p> <p>2. Infrastructure NSW conducts a presentation to Council on the proposal and for any information on traffic patterns both during construction and afterwards when the stadium is operating.</p> <p>3. The consent authority imposes a condition on any consent they are considering issuing for the Sydney Stadium proposal requiring the applicant to undertake the traffic study referred to in clause 1 above.</p>
Council 15 May 2018	CM/8.5/18.05	<p>That Council:</p> <p>1. Writes to the State Government objecting to the demolition and rebuild of the Sydney Football Stadium on the grounds that:</p> <p>(a) The proposal for the demolition and rebuild of the Stadium does not have a benefit-to-cost ratio (BCR) of greater than one according to analysis done by Infrastructure NSW.</p> <p>(b) The State government has not and does not plan to undertake proper community consultation with the affected communities surrounding the Stadium</p> <p>(c) The building is only 30 years old and while it may need refurbishing, a complete demolition is not warranted</p> <p>2. Requests that the money saved from the knockdown</p>

		<p>and rebuild of the Sydney Football stadium be used to:</p> <ul style="list-style-type: none"> <li>(a) Refurbish the stadium.</li> <li>(b) Provide financial assistance to councils surrounding the Sydney Football Stadium to provide better community sporting and community facilities for local sporting and community groups.</li> </ul> <p>3. Informs the Local Government NSW Association of Council's position.</p>
Council 12 December 2017	CM/8.9/17.12	<p>That Council:</p> <ul style="list-style-type: none"> <li>1. Notes the State Government's failure to engage in meaningful community consultation and its unwillingness to commission and/or release the relevant strategic business cases.</li> <li>2. Agrees to collaborate with neighbouring councils as well as State and Federal representatives to work together in order to effect an immediate moratorium on the progression of following proposals ('Proposals'): <ul style="list-style-type: none"> <li>(a) The rebuilding of the Allianz Stadium at Moore Park and encroachment and expansion into Moore Park open and green space on at an anticipated cost to taxpayers of \$705 million.</li> <li>(b) The Alexandria to Moore Park road widening. The Roads and Maritime Services' (RMS) 'preliminary concept design' for the Alexandria to Moore Park Connectivity Upgrade includes the redesign of the Anzac Parade, Dacey Ave and Alison Road intersection. Estimated to cost \$500 million, the continuous flow intersection will be largest non-motorway intersection in NSW, bringing thousands of more cars into the area and likely resulting in more compulsory parkland acquisitions and the loss of a further 100 trees and greater traffic congestion into our municipality.</li> </ul> </li> <li>3. Calls for a moratorium on the Proposals to remain in place until, in consultation with the affected councils and the community, each of the above proposals are fully and adequately assessed for their impact on: <ul style="list-style-type: none"> <li>(a) Open public green space, trees and heritage.</li> <li>(b) The implications on Driver Ave and Kippax Lake and the implications on our ANZAC memorial.</li> </ul> </li> </ul>

		<p>(c) Local traffic congestion and car parking facilities and flow on impact into our municipality and on the Waverley local community.</p> <p>(d) Public transport capacity.</p> <p>(e) Community amenities, especially those located in the surrounding parklands of Moore Park and Centennial Park parklands.</p> <p>(f) The long-term effect of further commercialisation of public land.</p> <p>(g) Any other issues that may impact on the area's character, amenity and sustainability.</p> <p>4. Calls on the NSW Upper House to hold an Inquiry into the Proposals, specifically focusing on the appropriateness of the NSW Department of Planning decision-making processes with regard to long-held community standards of transparency and accountability of the use of public monies.</p> <p>5. Calls on the newly elected LGNSW leadership team to campaign for the funds set aside for the stadium rebuild to instead be used for public community infrastructure, including hospitals, education, community sport and other public assets and to do this in partnership with councils, community groups and local sporting clubs across NSW.</p>
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#### 4. Discussion

Council's costs on this matter have involved firstly direct costs in payments to Council's legal representatives including external solicitors and the briefing of senior and junior counsel to represent Council on this matter and secondly staff time, principally the time of the Director Planning, Environment and Regulatory in co-ordinating the Appeal.

Direct costs to Council's legal representatives totalled \$141,568.95

The time spent by the Director Planning, Environment and Regulatory related to:

- Commissioning legal representatives.
- Considering the legal advice provided to Council.
- Preparing reports to Council.
- Preparing letters to neighbouring councils and relevant parties.
- Preparing an affidavit representing Council's position on the matter in relation to the judicial review proceedings.
- Updates to Councillors on the progress of the Court hearings.
- Attending Court for the hearing for three days.
- Supervising the submission on the matter of costs.
- Regular liaison with Council's solicitors and senior counsel.

It is estimated that this time would have totalled the equivalent of about three weeks' full-time on the matter, but spread out over many months in 2019, or approximately \$15,000 in salary.

**5. Financial impact statement/Time frame/Consultation**

The majority of the legal costs associated with the proceedings were funded in the 2018–19 budget. A total of \$2,002 is being funded through the 2019–20 Development Assessment legal budget.

**6. Conclusion**

Now that the matter of costs has been resolved by the Court, the matter of Council's judicial review proceedings in relation to the Sydney Football Stadium is concluded.

**7. Attachments**

Nil.

## REPORT CM/7.14/19.11



**Subject:** Coastal Risk Management - Diamond Bay Reserve and Coastal Cliff Edges

**TRIM No:** A19/0573

**Author:** Jordan Lavery, Project Manager  
Andrew Best, Executive Manager, Property and Facilities

**Director:** Emily Scott, Director, Community, Assets and Operations

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### RECOMMENDATION:

That Council:

1. Receives and notes the current status of actions to improve safety along the coastal cliff edge outlined in this report.
2. Undertakes remediation works on the Diamond Bay and Eastern Avenue boardwalks as per condition assessment findings, noting cost estimates outlined in this report, with works to be funded from the SAMP reserve.
3. Proceeds to the design stage of reconstructing the Diamond Bay Reserve and Eastern Avenue boardwalks, noting cost estimates outlined in this report, with works to be funded in the 2020–21 capital works program.
4. Does not install CCTV cameras at Diamond Bay Reserve.
5. Acknowledges the heritage significance of the existing stone archway, wall and steps at Diamond Bay Reserve, despite not being listed on a heritage register, and protects and maintains these items as part of any future design and works.

#### 1. Executive Summary

The purpose of this report is to update Councillors on coastal risk management issues and actions relating to Diamond Bay Reserve.

Council Officers are in the process of responding to Council resolutions CM/7.5/19.09, CM/11.4/19.08 and CM/8.3/19.06 relating to risk management and safety concerns on the coastal cliff edge, in particular, at Diamond Bay Reserve, with some actions taken and others underway.

#### 2. Introduction/Background

Council has been responding to safety concerns associated with cliffs adjacent to the coastal walk and Diamond Bay for a number of years. Council records show periodic episodes of concern and corresponding action, including abseiling activities at Diamond Bay in the late 1990s and early 2000s. More recently, safety and other concerns have been raised with Council over people accessing the cliff edge at Diamond Bay to take photographs.



In June 2019, Council unanimously resolved to investigate measures to restrict or deter access to the coastal cliff edge and report back to Council in September 2019.

On Saturday, 17 August 2019, a tragedy occurred at the Diamond Bay Reserve cliff edge when a woman fell to her death. At its August meeting, Council unanimously resolved to explore, investigate and, where appropriate, take further actions to deter access to the coastal cliff edge, extending to education and awareness through social media. Council also endorsed the carrying out of a coastal risk assessment by an independent and suitably qualified assessor.

In September 2019, Council unanimously resolved to investigate the cost and feasibility of installing a viewing platform at Diamond Bay Reserve as part of any works proposed on the Diamond Bay boardwalk following a structural condition assessment.

Council officers have both commenced and completed several actions relating to these Council resolutions. The actions taken and underway are detailed in this report.

### 3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 17 September 2019	CM/7.5/19.09	That Council: <ol style="list-style-type: none"> <li>Notes the current status of actions to improve safety along the coastal cliff edge outlined in this report.</li> <li>Considers and investigates the cost and feasibility of installing a viewing platform at Diamond Bay Reserve as part of any works proposed on the Diamond Bay boardwalk, following consideration of the boardwalk condition assessment.</li> <li>Officers report back to Council with the results of the investigation.</li> </ol>
Council 20 August 2019	CM/11.4/19.08	That Council: <ol style="list-style-type: none"> <li>Treats this report as confidential in accordance with section 11(3) of the <i>Local Government Act 1993</i>, as it relates to a matter specified in section 10A(2)(g) of the <i>Local Government Act 1993</i>. The report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.</li> <li>Expresses its sympathy and sadness at the tragic loss of life that occurred at the Diamond Bay Reserve on Saturday, 17 August 2019.</li> <li>Notes the action taken and underway in response to Council resolution CM/8.3/19.06.</li> <li>Notes the additional action undertaken by Council following the tragic events of 17 August</li> </ol>

		<p>2019.</p> <ol style="list-style-type: none"> <li>5. Notes the legal advice and summary of issues set out in the report.</li> <li>6. Endorses the carrying out of an independent coastal risk review by suitably qualified assessors to guide further decision making on risk management along the Waverley local government area coastline. Diamond Bay Reserve is to be a priority, with an interim report to be presented to Council as soon as possible.</li> <li>7. Urgently explores and takes appropriate action related to: <ol style="list-style-type: none"> <li>(a) Installing additional temporary barriers.</li> <li>(b) Signage.</li> <li>(c) Social media messaging, including on WeChat, Weibo and similar channels.</li> <li>(d) Internet sites, tourist sites and other PR outlets, including TripAdvisor.</li> <li>(e) Compliance action.</li> <li>(f) Investigating legal remedies, including trespass.</li> </ol> </li> <li>8. Investigates action related to: <ol style="list-style-type: none"> <li>(a) Community education.</li> <li>(b) Licensing and other legal options.</li> <li>(c) CCTV.</li> <li>(d) Identifiable commercial operators, such as photographic businesses.</li> <li>(e) Parking regulations in the immediate vicinity.</li> <li>(f) Activities by other Councils in managing similar locations.</li> </ol> </li> <li>9. Contacts the State Member for Vacluse, Gabrielle Upton, MP, to seek assistance in this matter.</li> <li>10. Requests the Diamond Bay/Vacluse and Dover</li> </ol>
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		Heights Precincts to provide input.
Council 18 June 2019	CM/8.3/19.06	<p>That Council:</p> <ol style="list-style-type: none"> <li>Officers investigate measures to restrict or deter movement from the Diamond Bay Reserve and the Coastal Boardwalk to the cliff ledge. Such measures to include: <ol style="list-style-type: none"> <li>Appropriate multilingual signage</li> <li>Further physical barriers to restrict or hinder movement to the cliff ledge.</li> </ol> </li> <li>Investigates the cost and appropriateness for CCTV and consults the local police area command.</li> <li>Officers report back to Council by September 2019 with a further investigation to consider the appropriateness and cost of installing a viewing platform from the coastal boardwalk.</li> <li>Increases the frequency of ranger patrols in the area, in particular on weekends.</li> <li>Installs an additional bin in Diamond Bay Reserve.</li> <li>Informs the Vaucluse/Diamond Bay Precinct of Council's decision.</li> <li>As part of the investigation Council officers liaise with Sydney Water and groups representing recreational fishermen about the access taken along the edge of the cliff to Sydney Water infrastructure by local fishermen.</li> </ol>

#### 4. Discussion

The table below outlines the current status of actions from Council resolutions CM/7.5/19.09, CM/11.4/19.08 and CM/8.3/19.06.

*Table 1. Current status of actions from Council resolutions.*

Item #	Action	Status	Comment
1	Consider and investigate cost and feasibility of installing a viewing platform at Diamond Bay Reserve as part of any future works.	<b>COMPLETE</b>	The cost to replace the boardwalk at Diamond Bay Reserve is estimated at \$1,200,000.

<b>2</b>	Undertake a Coastal Risk Assessment by an independent, suitably qualified assessors.	<b>UNDERWAY</b>	RFQ process complete. Officers reporting to Council on 19 November 2019, with recommendation to engage a consultant.
<b>3</b>	Install temporary fencing at Diamond Bay boardwalk to further deter access.	<b>COMPLETE</b>	Temporary fencing was installed and has since been removed following the installation of a permanent balustrade.
<b>4</b>	Install additional permanent balustrade at Diamond Bay boardwalk to further deter access.	<b>COMPLETE</b>	Additional permanent balustrade installed.
<b>5</b>	Install additional temporary compliance signage to deter access and reinforce compliance messaging.	<b>COMPLETE</b>	Temporary signage was installed and has since been removed following the installation of permanent signage.
<b>6</b>	Install permanent compliance and advisory signage at Diamond Bay.	<b>COMPLETE</b>	Permanent signage installed at Diamond Bay Reserve and boardwalk and along cliff access from Chris Bang Crescent.
<b>7</b>	Awareness campaign/education on risky behaviours through appropriate channels (e.g. Social Media).	<b>ONGOING</b>	Social media campaigning and messaging has commenced and is ongoing. This includes: Currently utilising Weibo and Wechat to communicate messaging. Comms team have reached out to social media influencers, with three sharing awareness posts on Diamond Bay to date including on Weibo. Opportunity to advertise in 'This Week in Sydney' (produced yearly) which is translated into mandarin and distributed at the Sydney international airport arrivals terminal, visitor centres, hotels, information kiosks is being taken up.
<b>8</b>	Review internet/tourism sites and other outlets promoting the site and take appropriate action.	<b>ONGOING</b>	Research is ongoing and commercial operators promoting this site are being contacted as identified.
<b>9</b>	Investigate legal remedies to manage access to the cliff edge and high-risk recreational activities.	<b>COMPLETE</b>	Infringement notices for disobeying a Council sign are available but are sometimes difficult to use. Staff working with Police on enforcement. Trespassing is not a viable option as space is public land.
<b>10</b>	Identify commercial operators and review legal/licensing options to manage issue.	<b>COMPLETE and ONGOING</b>	Commercial users have been identified. Contact is being made as they are identified, and appropriate conditions have been added to permits relating to cliff access.
<b>11</b>	Investigate the installation of CCTV at Diamond Bay Reserve.	<b>COMPLETE</b>	Officers have investigated options for installing mobile or temporary CCTV units at Diamond Bay. Multiple units would be required to provide sufficient coverage of the area, which would look unsightly and the units would be prone to vandalism. While wireless units would capture the risky activities taking place in the area, it is not practical for the cameras to be continually monitored. The cameras would therefore only act to record the risky behaviours to be viewed retrospectively. Even if risky behaviour is detected, it would require a response which Council is providing through Rangers

			<p>for a significant period at present with only partial success.</p> <p>Further to this there is no evidence to suggest that the presence of CCTV cameras act as an effective deterrent to risky or antisocial behaviours in this type of location.</p> <p>For these reasons the installation of CCTV at Diamond Bay is not recommended.</p>
12	Parking regulations in the immediate vicinity.	<b>COMPLETE</b> and <b>ONGOING</b>	Parking surrounding Diamond Bay currently unrestricted. Changes to be investigated as part of the Resident Parking Scheme review.
13	Activities undertaken by organisations currently managing similar risks.	<b>COMPLETE</b>	National Parks, Sutherland Shire Council and Randwick City Council have provided information on how they manage similar risks. This information is to inform the Coastal Risk Assessment.
14	Contact Gabrielle Upton, MP to seek assistance on this matter.	<b>UNDERWAY</b>	Initial correspondence has been exchanged with MP, with a positive initial response received. Now that quotes are available for walkway works and the risk assessment, specific requests for assistance will be provided.
15	Seek input from Diamond Bay/Vaucluse and Dover Heights Precincts.	<b>COMPLETE</b>	Survey sent to each precinct. Some responses received. This has been considered and will inform risk assessment work.
16	Increased compliance action.	<b>IN PROGRESS</b>	Increased Ranger patrols are underway and ongoing with a focus on stationary patrols on weekends. Random coverage increased outside stationary patrol times. Ranger presence is partially effective with some visitors evading Rangers to get access to the cliff edge. Need, effectiveness and ongoing cost of this enforcement activity will be kept under review.
18	Meet with Sydney Water to determine access requirements at Diamond Bay.	<b>COMPLETE</b>	Officers met with Sydney Water representatives on 4 September. Sydney Water confirmed they do not require access down cliff edge at Diamond Bay nor do they own the stairs/assets in this location.
19	Consult with recreational fishing representatives.	<b>COMPLETE</b>	Correspondence with safety officer from Recreational Fishing Alliance received and being considered. Those fishing are not main risk groups.
20	Independent condition assessment of Diamond Bay boardwalk.	<b>COMPLETE</b>	Final report received. This recommends structural remediation works within 6 months, and full rebuild following. Recommends feasibility on viewing platform as part of walkway design.
21	Investigate viewing platform at Diamond Bay.	<b>UNDERWAY</b>	To be included as part of boardwalk re-design should Council resolve to begin design on this item. Initial thinking includes lowering part of the Boardwalk down to the level of the archway/ledge and building around it, although feasibility will need to be tested through design. Subject to geotechnical investigations.
22	Installation of bin enclosure at Diamond Bay.	<b>COMPLETE</b>	Two new bin enclosures have been installed at Diamond Bay Reserve.

<b>23</b>	Undertake Heritage Assessment on the existing stone archway, stairs and wall at Diamond Bay Reserve	IN PROGRESS	Heritage Planners have undertaken a preliminary review of these structures and advised that Council should ideally conserve them. They are not on any heritage register. This is a decision for Council – preservation of heritage versus risk driven by the current popularity of the structure for photos.
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Direction from Council is sought in relation to the recommended initial remediation works on the walkway, and the recommended rebuild of the walkway, with the possibility of the viewing platform. Officers seek to proceed with remediation and design work.

Direction is also sought on the archway structure and other related structures. While Council's heritage planners see heritage value in the structure, it is not listed in any heritage registers. There is a view among some staff that demolishing the structure may remove some of the appeal of the location for photos and thus reduce risk. Council's direction is sought.

The recommendation placed before Council recommends retention of the structure. However, should Council take a different view, an appropriate substitute recommendation would be:

*'That Council, subject to any necessary regulatory approvals, authorises removal of the existing stone archway, wall and steps at Diamond Bay Reserve.'*

## **5. Financial impact statement/Time frame/Consultation**

Consultation undertaken has been outlined above.

Costs incurred to date on physical works, including the installation of temporary and permanent balustrades and signage, are approximately \$25,000. Additional personnel costs associated with Ranger patrols are approximately \$10,000 to date. This is likely to continue for a period and will place pressure on the Ranger budget.

The cost to undertake an independent coastal risk assessment focusing on cliff edge safety is estimated to be \$55,000.

Following an independent condition assessment of the existing boardwalks at Diamond Bay Reserve and Eastern Avenue, cost estimates for short-term structural repairs have been prepared. The independent report recommends undertaking structural remediation works on both boardwalks within six months, estimating a cost of \$140,000 for the Diamond Bay Reserve boardwalk and \$84,000 for the Eastern Avenue boardwalk. In addition, a feasibility study has been undertaken by an independent consultant for the replacement of the Diamond Bay Reserve and Eastern Avenue boardwalks. The estimated cost to undertake the replacement of these boardwalks is \$1,200,000 for Diamond Bay Reserve and \$820,000 for Eastern Avenue. These costs will be factored into consideration in the Q2 budget review and the 2020–2021 budget and work programme subject to Council decision making.

A wireless mobile CCTV unit with one camera costs in the region of \$10,000. Multiple units would need to be purchased to provide coverage of the entire clifftop area of Diamond Bay. The installation of CCTV is not considered to be an effective tool in responding to this issue for the reasons provided in table 1 above.

Council is in the process of seeking state funding assistance via Gabrielle Upton, MP, and assistance from Sydney Water as part of the 'Refresh Vaucluse' project.



**6. Conclusion**

This report sets out the response to Council resolutions CM/7.5/19.09, CM/11.4/19.08 and CM/8.3/19.06 relating to risk management and safety concerns on the coastal cliff edge, in particular at Diamond Bay Reserve—noting actions taken to date and others underway.

**7. Attachments**

Nil.

**REPORT**  
**CM/7.15/19.11**

**Subject:** Coastal Risk Assessment - Procurement

**TRIM No:** SF19/1750

**Author:** Lucas Atkinson, Service Manager, Waste and Recycling

**Director:** Emily Scott, Director, Community, Assets and Operations

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**RECOMMENDATION:**

That Council enters into contract with Centium Group Pty Ltd for the supply of consultancy services for a risk assessment and analysis of best-practice management for coastline areas in the local government area for the sum of \$52,635 (including GST).

**1. Executive Summary**

The purpose of this report is to seek Council's approval to enter into contract with Centium Group Pty Ltd for the supply of consultancy services for a risk assessment and analysis of best-practice management for coastline areas in the local government area (LGA).

Following a request for quotations for these services issued to 10 firms, Council only received two quotes. Council's Purchasing Procedure requires a minimum of three written quotes to be obtained for projects with costs between \$50,001 and \$150,000. Council has resolved that the General Manager cannot approve exemptions from the Procedure for purchases greater than \$50,000. Therefore, Council approval is required.

**2. Introduction/Background**

Following approval of works by Council, staff recently carried out a request for quotation process seeking to engage an appropriately qualified and experienced consultant to undertake a risk assessment and analysis of best-practice approaches for managing access to the coastline in the LGA.

The project scope includes all publicly accessible coastal land along Council's coast such as walkways and parks. The scope of works does not include access to patrolled beaches. The assessment will include shoreline cliff areas from Clark Reserve Vaucluse to Waverley Cemetery, Bronte. Priority is to be accorded to Diamond Bay Reserve.

The objectives of the project are:

- To complete a strategic risk and safety assessment of coastline areas in the Waverley Council LGA, including an assessment of the current recreational activities occurring in these areas;
- Identify best-practice controls and treatments for high risk areas; and
- Outline Council's roles and responsibilities in providing safe access.

The project will enable Council to assess best-practice controls for high risk areas on Waverley's coastline in line with relevant Australian Standards, Work Health and Safety legislation, codes of practice, and public safety guidelines. In addition, this project will clarify best-practice approaches for signage, risk isolation measures and responsibilities for managing safe access on coastline and shoreline cliff areas.

**3. Relevant Council Resolutions**

Meeting and date	Minute No.	Decision
Council 20 August 2019	CM/11.4/19.08	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Treats this report as confidential in accordance with section 11(3) of the <i>Local Government Act 1993</i>, as it relates to a matter specified in section 10A(2)(g) of the <i>Local Government Act 1993</i>. The report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.</li> <li>2. Expresses its sympathy and sadness at the tragic loss of life that occurred at the Diamond Bay Reserve on Saturday, 17 August 2019.</li> <li>3. Notes the action taken and underway in response to Council resolution CM/8.3/19.06.</li> <li>4. Notes the additional action undertaken by Council following the tragic events of 17 August 2019.</li> <li>5. Notes the legal advice and summary of issues set out in the report.</li> <li>6. Endorses the carrying out of an independent coastal risk review by suitably qualified assessors to guide further decision making on risk management along the Waverley local government area coastline. Diamond Bay Reserve is to be a priority, with an interim report to be presented to Council as soon as possible.</li> <li>7. Urgently explores and takes appropriate action related to: <ol style="list-style-type: none"> <li>(a) Installing additional temporary barriers.</li> <li>(b) Signage.</li> <li>(c) Social media messaging, including on WeChat, Weibo and similar channels.</li> <li>(d) Internet sites, tourist sites and other PR outlets, including TripAdvisor.</li> <li>(e) Compliance action.</li> </ol> </li> </ol>

		<p>(f) Investigating legal remedies, including trespass.</p> <p>8. Investigates action related to:</p> <p>(a) Community education.</p> <p>(b) Licensing and other legal options.</p> <p>(c) CCTV.</p> <p>(d) Identifiable commercial operators, such as photographic businesses.</p> <p>(e) Parking regulations in the immediate vicinity.</p> <p>(f) Activities by other Councils in managing similar locations.</p> <p>9. Contacts the State Member for Vacluse, Gabrielle Upton, MP, to seek assistance in this matter.</p> <p>10. Requests the Diamond Bay/Vacluse and Dover Heights Precincts to provide input.</p>
Council 18 June 2019	CM/8.3/19.06	<p>That Council:</p> <p>1. Officers investigate measures to restrict or deter movement from the Diamond Bay Reserve and the Coastal Boardwalk to the cliff ledge. Such measures to include:</p> <p>(a) Appropriate multilingual signage</p> <p>(b) Further physical barriers to restrict or hinder movement to the cliff ledge.</p> <p>2. Investigates the cost and appropriateness for CCTV and consults the local police area command.</p> <p>3. Officers report back to Council by September 2019 with a further investigation to consider the appropriateness and cost of installing a viewing platform from the coastal boardwalk.</p> <p>4. Increases the frequency of ranger patrols in the area, in particular on weekends.</p> <p>5. Installs an additional bin in Diamond Bay Reserve.</p>

		<p>6. Informs the Vaucluse/Diamond Bay Precinct of Council's decision.</p> <p>7. As part of the investigation Council officers liaise with Sydney Water and groups representing recreational fishermen about the access taken along the edge of the cliff to Sydney Water infrastructure by local fishermen.</p>
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#### 4. Discussion

Council carried out request for quotation process seeking submissions from ten appropriately qualified and experienced service providers for the supply of consultancy services for a risk assessment and analysis of best-practice management for coastline areas in the Waverley LGA.

A Quotation Evaluation Committee (QEC) was established to evaluate the quotations. The QEC consisted of:

- Sam McGuinness – Executive Manager, Environmental Sustainability.
- Jordan Laverty – Project Manager.
- Lucas Atkinson – Service Manager, Waste and Recycling.

Council's Acting Procurement Manager chaired the quotation evaluation meeting; however, he did not participate in the scoring and evaluation of the quotations.

Quotations for the supply of consultancy services were called on Tenderlink on 24 September 2019. A total of ten service providers were invited to participate in the request for quotation process.

Quotations closed at 2 pm on 16 October 2019 and a total of two quotations were received from the following respondents:

- Centium Group Pty Ltd.
- Lloyd Jones Meakin Group Pty Ltd.

Following evaluation of the quotations, the QEC recommends that the services offered by Centium Group Pty Ltd provides the best value to Council. Overall, Centium Group demonstrated a higher level of project appreciation and the methodology presented by Centium Group was deemed more suitable. Centium Group Pty Ltd also scored higher in price assessment compared to the other submission and scored highest overall in the evaluation scoring process. It is therefore recommended that Council accept Centium Group as the preferred supplier for the supply of consultancy services for a risk assessment and analysis of best-practice management for coastline areas in the LGA.

The number of written quotations received via the request for quotation process did not meet the minimum required under Council's Purchasing Policy, for projects with costs of \$50,001 to \$150,000. Therefore, it is recommended that Council approves the recommendation of the committee to award a contract to the Centium Group.

**5. Financial impact statement/Time frame/Consultation****Financial impact statement**

The budget for this project is from the Coastal Risk Management Project capital works budget. The contract price is 52,635 (including GST). There are sufficient funds to cover the price quoted by the recommended supplier.

**Time frame**

The project will commence in late November 2019, and is expected to be completed by late February to early March 2020.

**Consultation**

Consultation has taken place with relevant internal stakeholders in Community, Assets and Operations; Finance; Customer Service and Organisation Improvement; General Counsel; Planning, Environment and Regulatory; and with the General Manager.

**6. Conclusion**

It is recommended that Centium Group Pty Ltd be awarded the contract.

**7. Attachments**

Nil



**REPORT  
CM/7.16/19.11**

**Subject:** South Bronte Community Centre and Amenities -  
Community Consultation

**TRIM No:** A14/0508

**Author:** Matt Henderson, Senior Project Manager

**Director:** Emily Scott, Director, Community, Assets and Operations

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**RECOMMENDATION:**

That Council:

1. Receives and notes the summary of community feedback attached to this report (Attachment 1).
2. Endorses the concept design for the South Bronte Community Centre and Amenities project attached to this report (Attachment 2).
3. Proceeds to detailed design and lodges a development application.

**1. Executive Summary**

The purpose of this report is to present the recent community feedback and responses provided in the South Bronte Community Centre and Amenities project and seek endorsement of the attached concept design to allow the project to progress to detailed design and submission of a development application.

**2. Introduction/Background**

Waverley Council is currently undertaking a project to upgrade the South Bronte Amenities and Community Centre as outlined in the Bronte Park and Beach Plan of Management (POM). Architects, Panovscott have been appointed as the Head Consultant for delivery of the design.

Three stages of consultation have been undertaken to date. The first stage was pre-design consultation involving meetings with the Bronte Beach Community Centre Group (five swim clubs), vox populi informal intercept survey and an online survey to inform the design principles for the refurbishment.

Based on this initial round of community consultation, the architects developed three floorplan options for the amenities building. The three floorplan options were the subject of a second round of consultation in November 2018 and December 2018.

Based on the second round of consultation, a concept design was developed. In April 2019, Council endorsed this concept design for the purposes of public exhibition.

**3. Relevant Council Resolutions**

Meeting and date	Minute No.	Decision
Operations and Community Services Committee 4 July 2017	OC/5.1/17.07	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Receive and note this report.</li> <li>2. Note the findings from the Public Exhibition period (refer Attachment 1)</li> <li>3. Adopt the Bronte Park and Beach Plan of Management 2017 Adopt the Bronte Park and Beach Plan of Management 2017 ('Bronte POM' - refer Attachment 2) with the recommended amendments in the officers' report, subject to the following additional amendments: <ol style="list-style-type: none"> <li>a. Amend bullet point 4, Clause A3.4 (page 91 of the Council Agenda / page 57 of the attached Bronte POM), to read: <ol style="list-style-type: none"> <li>i. Creative lighting to trees, the baths and other park features that do not impact upon nocturnal fauna.</li> </ol> </li> <li>b. Amend clause A5.3 (page 92 of the Council Agenda / page 59 of the attached Bronte POM), to read: <ol style="list-style-type: none"> <li>i. Replace furniture and fixtures when they reach the end of their life with Council's preferred palette as identified in the Public Domain Technical Manual and in keeping with heritage values as defined by our various heritage plans.</li> </ol> </li> <li>c. Replace bullet point 1, clause B1.1 (page 96 of the Council Agenda / page 62 of the attached Bronte POM ) with: <ol style="list-style-type: none"> <li>i. Relocate existing accessible parking within Bronte Park to the Bronte cutting car park.</li> <li>ii. Provide compliant accessible pathways to universal access car parking spaces, including compliant kerb ramps and landings.</li> </ol> </li> <li>d. Amend bullet point 3, clause B1.5 (page 97 of the Council Agenda / page 63 of the attached Bronte POM), to read: <ol style="list-style-type: none"> <li>i. The Coastal Walk in the Bronte Cutting – Investigate options to provide a dedicated pedestrian pathway that links the Coastal Walk to Bronte Park and Beach including the feasibility of a cliff top pathway from the Bronte Cutting car park pathway to Calga Reserve.</li> </ol> </li> <li>e. Amend bullet point 2, clause B3.2 (page 99 of the Council</li> </ol> </li> </ol>

		<p>Agenda / page 65 of the attached Bronte POM), to read:</p> <ul style="list-style-type: none"> <li>i. Provide information on swimming groups at Bronte Baths.</li> <li>f. Replace bullet point 2, clause B4.1 (page 101 of the Council Agenda / page 67 of the attached Bronte POM) with: <ul style="list-style-type: none"> <li>i. Provide a new family, unisex compliant accessible combined toilet and shower facility with baby-change facilities to service the Bronte Bath, Bogey Hole, and southern end of Bronte Park.</li> <li>ii. Investigate options for a stand-alone unisex compliant accessible toilet and shower facility with baby change facilities adjacent to the southern amenities building.</li> </ul> </li> <li>g. Amend bullet point 3, clause C2.2 (page 106 of the Council Agenda / page 73 of the attached Bronte POM), to read: <ul style="list-style-type: none"> <li>i. Undertake design options for consideration including heritage values of the park.</li> </ul> </li> </ul>
Strategic Planning and Development Committee	PD/5.6/19.04	<ol style="list-style-type: none"> <li>1. Endorses the South Bronte Community Centre and Amenities concept design attached to this report for the purposes of public exhibition for a period of 28 days.</li> <li>2. Note that, following the public exhibition period, a further report will be prepared for Council summarising the consultation process, key feedback and recommending revision to concept design as necessary.</li> </ol>

#### 4. Discussion

The concept design that was endorsed for public exhibition was a hybrid of Option 2 and Option 3 from the second round of consultation. The concept design keeps the amenities closer to the pool (Option 2), while incorporating a pared back building footprint to reveal the heritage headland (Option 3). Other key inclusions were shaded and protected seating and more space given to female amenities. It should be noted that the concept design would result in full demolition of the existing building. Retention of the concrete structure was envisaged for the floor plan Options 1 and 2 included in the second round of consultation but did not result in a significant cost saving.

The consultation was undertaken from 6 May 2019 to 6 June 2019. Consultation included:

- Media release.
- Website update.
- Have Your Say page and survey.
- Two Have Your Say days at Bronte.
- Two focus group workshops.

The concept design received broad support from the community. In summary:

- Overall, 84% support the concept plan.
- 52% support the design with no changes.
- 32% said 'Yes but with changes'.
  - 18% wanted more space in the amenities area.
  - 16.2% thought the community space was too generous.
- 16% of respondents said 'no' they did not like Council's plan.
  - 31% of the 'No' respondents said they did not like the design.
  - 27.3% said don't do it (4% overall).
  - 22.7% said there was too much space designated to the community rooms.

The most repeated comments were:

- 'This looks great or good', this was repeated in over 50 different responses.
- Hot and cold showers (adjustable temperature) – solar panels.
- Need more hooks, dry hanging and bench space.
- Shaded, visible space with water facilities for dogs while their owner swims.
- External seating is highly valued but would like wooden benches and.
- The separate bays need to be removed.
- The open bricks were not well-liked and some windows were requested instead
- Suggestions for additions outside scope included: Sauna, café & whale-watching telescope on rooftop.

In addition, the swimming clubs provided the following specific feedback comments based on the concept design:

- Request to change the open sandstone wall at the rear of community room two.
- Preference for windows at the front of the building
- Strong preference for open seating along the front of the building.
- Suggestion to widen of the rear of community room two.
- Review of sight lines through entry doors to the community rooms.
- Provision of power points and mirrors in the female change rooms.
- Storage in the community rooms going to the ceiling.
- Provision of space for wet items.
- Adequate sink and bench provision in the community rooms.

The swimming clubs also raised the issue of revisiting the design and include a two-storey building with the ground floor dedicated to amenities and the second floor dedicated to the swimming clubs. This has not been pursued further as it would not comply with the POM.

The community consultation report has been provided in Attachment 1.

Due to the detailed comments from the swimming clubs, Panovscott were requested by Council to prepare an amended concept design that would address the comments. This amended concept design was presented to key representatives from the swimming clubs on 9 October 2019. The amended concept design was well received by the attendees with only minor comments.

It is recommended that the design proceeds on the basis it provides the following benefits to the community:

- Condition 1 building with a 40-year life span.
- Compliant, larger female, male and family/accessible amenities.
- Additional outdoor showers.
- Functional and accessible interiors and roof terrace.
- Paired back footprint to reveal heritage headland.
- Exposed stonewall incorporated into the design.
- Light and airy internal spaces.
- Improved coastal protection.

The amended concept design is included at Attachment 2.

## **5. Financial impact statement/Timeframe/Consultation**

The South Bronte Community Centre and Amenities project design phase is fully funded and allocated in the capital works budget for 2019–2020. The Long Term Financial Plan includes \$1.5 million for construction.

Timing of construction will be coordinated so as not to conflict with the Bronte Surf Club and Community Facilities project.

## **6. Conclusion**

It is recommended that Council endorses the attached concept design to allow the project to progress to detailed design and the submission development application.

## **7. Attachments**

1. Summary of community engagement feedback [↓](#)
2. Amended concept design [↓](#)



**ASK INSIGHT**

engagement, strategy, solutions

# South Bronte Amenities and Community Centre Stage 2 Concept Design

18 June 2019

Summary of Community Engagement Feedback



## Acknowledgement of Country

Ask Insight acknowledges the Aboriginal and Torres Strait Islander traditional Owners and Custodians of Country throughout Australia and recognises their continuing connection to land, water and community.

Alison Plant/Susan Warth  
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## Introduction

Waverley Council is currently undertaking a project to refurbish the South Bronte Amenities and Community Centre as part of the Bronte Park and Beach Plan of Management (POM). The appointed architects for the refurbishment and upgrade design are Panvoscott.

Ask-Insight<sup>1</sup> is assisting with community engagement for the refurbishment. The project has been characterised by extensive stakeholder and community consultation, including the swim clubs which use the community rooms, their umbrella body, the Bronte Beach Community Centre Group (BBCCG), key community members and the general public. Key themes and issues informed the development of three floor plan options which were taken to a second cycle of consultation in November and December 2018.

The results of these consultation findings, including feedback received during the swim club and community workshops, was used to develop a hybrid option. This concept design was reported to Council on 2 April 2019 and endorsed to proceed to community consultation before going to detailed design. The concept design is at Attachment 1.

The project was the subject of a third cycle of consultation in the period 6 May – 6 June 2019. This report summarises the feedback received.

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<sup>1</sup> Contract novated from WestWood Spice

## Engagement activities

The targeted and general community consultation activities which were undertaken are summarised in the table below. Activities were scheduled to avoid school holidays.

In addition to providing an opportunity to view and comment on the concept design, people attending the “Have Your Say” (HYS) drop-ins were encouraged to complete the feedback survey to better capture their views. Often one survey was completed by a member of a couple, or larger group of friends. Many people had already seen the previous three floor plan options and were very interested to see the proposed outcome.

A number of individuals who had attended a workshop also called in to the HYS drop-in. In all, it is estimated that a similar number of people were engaged in this cycle of consultation as previously (in excess of 200 people).

**Table 1: Floor plan option consultation activities**

Activity/Strategy	Target	Response
Information on Waverley Council website: <ul style="list-style-type: none"> <li>Media release</li> <li>Event listing (HYS days)</li> </ul>	All interested people/general community	Website visits: 114 Event website visit: 23
Information on <a href="http://haveyoursay.waverley.nsw.gov.au">haveyoursay.waverley.nsw.gov.au</a> <ul style="list-style-type: none"> <li>Included photos of artist's impressions of the concept design and the floor plan</li> </ul>	All interested people/general community	Website visits during consultation: 492 Entire project visits: 1,400
Website HYS opportunities: <ul style="list-style-type: none"> <li>On-line survey</li> <li>Email responses/comments</li> </ul>	All interested people/general community	122 survey responses
Focus Group 1: Presentation and discussion 4 May 2019	Key community stakeholders/precinct members	14 invitations 2 attendees
Focus Group 2: Presentation and discussion 4 May 2019	Members of the five Bronte swim clubs and umbrella body Bronte Beach Community Centre Group (BBCCG)	16 invited participants 15 attendees
Weekday (Thursday) morning HYS drop-in session adjacent to the amenities building 9 May 2019	Pool and beach users/general community	Over 60 individuals spoke to Council staff/consultants
Sunday morning HYS drop-in session adjacent to the amenities building 26 May 2019	Pool and beach users/general community	Over 70 individuals spoke to Council staff/consultants

## Summary of views

### Workshops

Each workshop began with an update and summary of findings from the November 2018 consultations and a presentation by the architects on the revised concept design. Participants were then given the opportunity to ask questions and provide their feedback on suggestions for further improvements.

### Workshop One

With only two participants, feedback took the form of an informal discussion. The key points were:

- General support for the overall design concept
- Reiteration of the views expressed in November about the inequities in terms of the relative space allocations between community rooms, used by few, and the size of the public amenities.
- Delight that a fourth shower had been achievable for the female amenities

### Workshop Two

Several issues were raised in the workshop for further consideration by the architects:

- **Request to change the open sandstone wall at the rear of community room two.** While the idea of the exposed sandstone wall in the amenities section of the building was viewed in a positive light (but privacy from above and dampness needed to be addressed), there was a preference for the exposed wall in community room two to be replaced with a regular wall such as that proposed for community room one. The rationale included concerns over coldness, cleaning issues (including pigeon droppings), and small children using the space.
- **Preference for windows at the front of the building.** It was felt that the lattice brickwork shown in the artist's impressions would make the rooms too dark.
- **Strong preference for open seating along the front of the building.** The separate seating bays shown in the current design were seen as blocking the ability of people to talk to one another.
- **Suggestion to widen of the rear of community room two.** The width of the current space at 3.5 m was too narrow to be usable. Excavation into the sandstone could provide for increased practical space in community room two.
- **Review of sight lines through entry doors to the community rooms.** There was a concern that the public would be able to look directly into the two community rooms when the doors were open.

Other points requiring attention/clarification at the detailed design stage were:

- Provision of power points and mirrors in the female change rooms

- Storage in the community rooms going to the ceiling
- Provision of space for wet items
- Adequate sink and bench provision in the community rooms

There was also much interest in the proposed construction timetable and strong support for the temporary facilities to be provided by Council during construction.

A summary of concerns presented at the meeting by Brian Ellison is included at Attachment 2.

Feedback touching on all of the above issues has also been repeated in email correspondence (see below) and survey responses from a number of individual swimming club members.

## Email feedback

Email correspondence was received from three individuals;

**Submission one** had two concerns:

1. The amount of space allocated to the community rooms at the expense of amenities space:  
*"The community rooms 1 and 2 are for swimming club participants but what about allocating some more space for the general public in their toilet, shower and change rooms?"*
2. The enclosed nature of the design of the external seating. As noted above, this is also an issue of concern for swimming club members. Key difficulties mentioned with regard to the separate seating bays were:
  - Reducing community interactions
  - Blocking views
  - Blocking breezes
  - Reduced exposure to sunshine

**Submission two** argued for modifications to the community rooms to better meet their multi-purpose functions, including daily use as well as use for special events.

This submission reinforced the difficulties with the narrow 3.5 m end of community room two in the current concept design. This repeated concerns which had been raised in the swimming clubs' workshop.

The submission rejected the enclosed design of the external seating bays.

The third issue covered was privacy concerns relating to the entrance to the community rooms in the light of their use as changing facilities.

**Submission three** discussed the consultation brief and its linkage to the Brontë Park and Beach POM. It noted that the increased gross floor area exceeded the 10% allowed in the POM. It suggested that *"When a total demolition and whole new build appeared other options should have been explored"*. This submission believed that the alternative designs clause of the POM (6.1.1.5) allowed for all options to be considered. It appeared that he considered this could include an additional second storey on the proposed building.



## “Have Your Say” conversations and survey responses

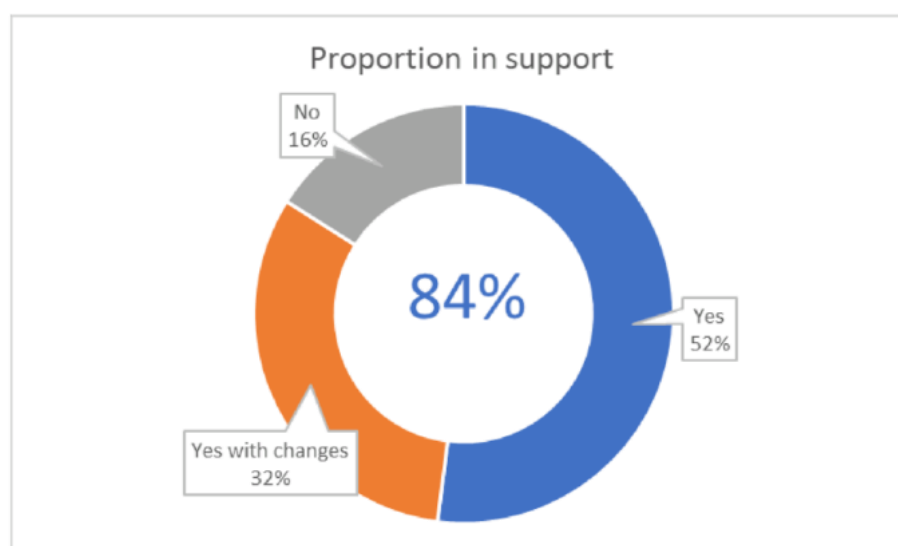
Visitors to the HYS displays of the concept design and artist’s impressions on both Thursday 9 May and Sunday 26 May were encouraged to complete the feedback survey on the spot. Many responses were captured this way, with couples or small groups sometimes expressing a collective opinion. Paper surveys were later entered on-line by the consultants.

Both HYS dates were very well attended with more than 130 people viewing the concept design.

In total, there were 122 completed surveys, capturing the views of approximately 150 people.

## Support for the concept design

Q1: Respondents were asked whether they liked what Council has planned for the South Bronte Amenities and Community Centre.



There is strong support for the new design, with more than half respondents supporting it as is and an additional 32% who are supportive but had some changes to suggest.

Those who did not like the design were asked to explain. Eleven individual people gave specific feedback.

**Table 2: Comments by respondents who don't like the concept design**

Theme	Comment
Too much space given to community rooms	<ul style="list-style-type: none"> <li>These are private clubs and should not be entertained in a free council space</li> <li>I am not clear what the community area is for</li> </ul>
Design is ugly	<ul style="list-style-type: none"> <li>Aesthetically, it looks brutal</li> <li>The design is ugly</li> <li>Looks boring, plain and industrial</li> </ul>
More designs needed based on demolition	<ul style="list-style-type: none"> <li>The project needs to be re-scoped</li> </ul>
Not good use of the money	<ul style="list-style-type: none"> <li>Seems a ridiculous amount of money to spend</li> <li>Like it how it is</li> <li>Refurbishment of existing building a better use of ratepayers' funds</li> <li>Amenities perfectly adequate how they are</li> <li>I feel it's not broken enough to warrant this degree of fixing</li> </ul>
Option for a second level	<ul style="list-style-type: none"> <li>Is there any opportunity to "build up?"</li> </ul>

## Suggested changes from the survey responses

Q3 asked respondents who liked the design but wanted changes to let us know what these were. Nineteen different individuals made a number of suggestions. These have been grouped by theme below.

**Table 3: Suggestions for changes by respondents who liked the concept design**

Theme	Comment
Seating	<ul style="list-style-type: none"> <li>Change from concrete to a simpler timber style bench</li> <li>Bench space needs to be a warm material</li> <li>Remove the solid walls between the seating bays</li> </ul>
External showers	<ul style="list-style-type: none"> <li>Increase the number of external showers</li> <li>Have softer footing underneath (not concrete)</li> </ul>
Community rooms	<ul style="list-style-type: none"> <li>Include privacy screening of the entrance</li> <li>Install windows in the community rooms</li> <li>Increase cupboard space</li> <li>Provide sink and bench space</li> <li>Space for the community would be a more generous space if it was one shared combined space rather than two spaces. The community groups should collaborate to ensure they share the territory.</li> </ul>

Space allocations compared to usage	<ul style="list-style-type: none"> <li>▪ Size of female facilities compared to numbers of people using the community rooms</li> <li>▪ Too much space allocated to community rooms</li> <li>▪ “Us and them mentality” with change rooms segregated between public and (swimming club) members</li> <li>▪ “I don’t understand why the area with the most usage – the public spaces – is still relatively smaller than the restricted meeting spaces”</li> </ul>
Exposed sandstone wall/brick ventilation	<ul style="list-style-type: none"> <li>▪ Concerned about damp problems</li> <li>▪ Not practical for winter weather conditions</li> <li>▪ The open back and missing brick ventilation system are apt to create wind tunnel conditions on windy days</li> </ul>
Extra inclusions	<ul style="list-style-type: none"> <li>▪ Sauna</li> <li>▪ Dry area benches and hooks</li> <li>▪ Chairs on the top deck to face ocean views</li> <li>▪ Maintain warm showers for all the winter swimmers/make sure water is hot/can we use solar panels to heat the water?</li> <li>▪ Add some outside basins</li> </ul>
Aesthetics of the building	<ul style="list-style-type: none"> <li>▪ Follow the cedar clad aesthetic of Tamarama through the coastal walk, rather than the bland concrete facade proposed for South Bronte</li> <li>▪ Create a natural more organic structure that blends in with the cliff face</li> <li>▪ Open bricks not good</li> </ul>

Q4 asked “Is there anything else you would like to see in the design?” There were 77 responses.

Some of these responses offered general support for the concept design:

- No. A beautiful concept
- Looking forward to it
- Looks great/looks good
- Big improvement on now
- Like it – needs doing – eyesore at the moment
- Accessible/excellent
- Looks fantastic

Table 4: Anything else you would like to see in the design?

Theme	Comment
Top deck	<ul style="list-style-type: none"> <li>Some shade over the top deck e.g. fabric sails</li> <li>Currently has seats and tables — could more benches be added?</li> <li>Include a telescope for young whale spotters</li> </ul>
Lawn area/rocks	<ul style="list-style-type: none"> <li>What is their significance? Can there be more information about them. If not important, remove and replace with more areas for children to play</li> </ul>
Extra inclusions	<ul style="list-style-type: none"> <li>Sauna</li> <li>Possible lockable lockers</li> <li>Power points and mirrors in the women's facilities</li> <li>Benches in changing rooms topped with wood slats</li> <li>Lots of hooks needed</li> <li>Water bubbler/water bottle filling station</li> </ul>
Showers	<ul style="list-style-type: none"> <li>Hot and cold controls on the showers</li> <li>Ensure the shower heads are good</li> <li>Incorporate renewable energy</li> </ul>
External showers	<ul style="list-style-type: none"> <li>Surfboard racks around the showers</li> <li>Hooks or shelves for belongings while you are having a rinse</li> <li>Water fountain and refill station separate from the shower area</li> </ul>
Increasing sunlight and ventilation	<ul style="list-style-type: none"> <li>e.g. portholes (nautical theme) approximate 1 m in diameter with frosted glass for privacy</li> <li>Glass brick skylights in the roof for more light</li> </ul>
Second storey	<ul style="list-style-type: none"> <li>Make slab sufficient for a future second storey</li> <li>Second storey is needed</li> </ul>
Provision for dogs	<ul style="list-style-type: none"> <li>Dog drinking fountains</li> <li>Dog parking and water important</li> <li>Safe shaded place to tie up dogs</li> </ul>
Add a coffee shop	<ul style="list-style-type: none"> <li>See Shelly Beach, Manly</li> </ul>

Suggestions not directly related to the building:

1. Build more external showers along the pathway between the building and the surf club as well as water drinking facilities to reduce congestion at the pool.
2. Add a shower or a foot wash/tap near to the Bogey Hole
3. Could be helpful for the architects to check out Maroubra shower and toilet facilities

Additional comments

The survey also asked, “Do you have any further comments about the project?” Where comments cover the same issues as in previous questions, these have not been repeated.

Table 5: Further Comments

Theme	Comment
General support for the concept design	<ul style="list-style-type: none"><li>▪ This is a big improvement on the initial designs</li><li>▪ Looks great! The addition of the parents’ room is excellent</li><li>▪ The design looks great. Can’t wait for the new change rooms to open. Thanks for your hard work in getting this project to this stage</li><li>▪ Tick of approval</li><li>▪ Looks fantastic — so grateful to Council</li><li>▪ Great proposal — building settles into the landscape</li></ul>
Seating	<ul style="list-style-type: none"><li>▪ More wintry/rainy day sheltered seating outside the change rooms facing the sea is needed</li></ul>
Showers	<ul style="list-style-type: none"><li>▪ The extra two showers will make a big difference. Nice one!</li><li>▪ Please ensure no doors on showers to encourage turnover (as doors mean people would stay too long/get changed there)</li></ul>
During construction	<ul style="list-style-type: none"><li>▪ Please do not close a swimming pool during this upgrade</li><li>▪ Can Council confirm what will be put in place to assist swimmers during construction, especially warm showers?</li><li>▪ Consider the timing vis-a-vis the surf club/give the surf club demolition priority</li></ul>
Clock	<ul style="list-style-type: none"><li>▪ Make the clock really big</li></ul>
Aesthetics	<ul style="list-style-type: none"><li>▪ The bricks seem a bit backwards in design/outside surface outdated</li></ul>
Request for more design options	<ul style="list-style-type: none"><li>▪ Re-scope the project based on the demolition of the existing building</li></ul>

Postcodes of survey respondents

Postcodes were available for 83 respondents. Almost 60% were from Bronte (2024). The next largest number (16%) were from the Bondi area (2026), closely followed by 12% from Randwick/Clovelly.

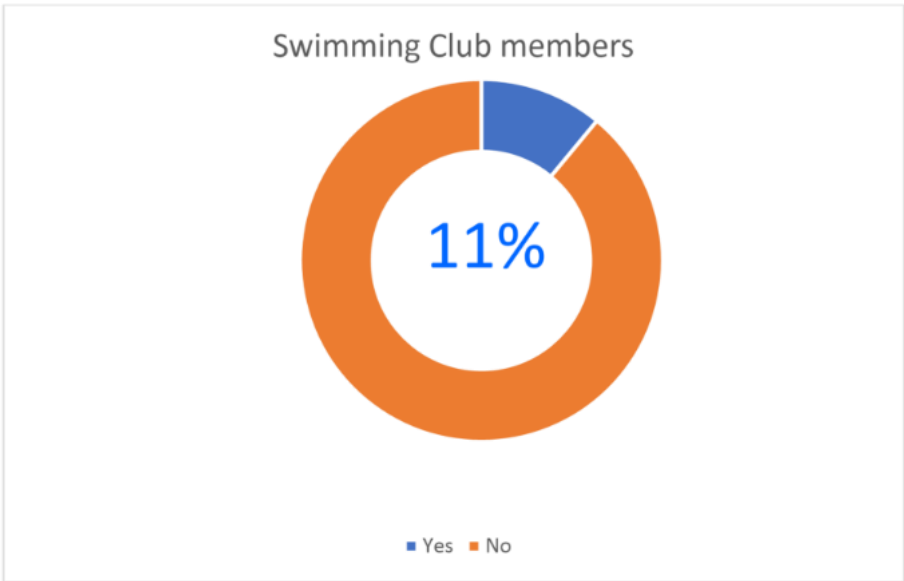


Table 5: Postcodes of respondents

POSTCODE	# OF RESPONDENTS
2024	49
2026	13
2031	10
2022	4
2016, 2021, 2023, 2025, 2033, 2034, 2067	1 from each postcode

Swimming club members

Most survey respondents were not members of one of the South Bronte swimming clubs. (89%). However, swimming club membership was not recorded for all survey respondents at the HYS events.





## Conclusions

### Overall support

1. There is broad community support for the concept design
2. There are a number of design changes which would better suit the needs of the swimming club members. These include:
  - Removal of the exposed sandstone wall at the rear of community room two
  - Windows at the front of the building
  - Open seating along the front of the building
  - Widen the rear of community room two
  - Privacy screening of the entrance

### Implications of demolition

3. There is a suggestion, particularly from the swimming club representatives, that the demolition of the existing building may create an opportunity to revisit the 1979 prohibition on a second storey.

### Community rooms

4. There continues to be some disquiet amongst the general public about the relative allocation of space to the community rooms when compared to the public amenities.
5. The fitout needs of the swimming clubs eg cupboard storage, sinks and bench space needs further discussion.

### Showers

6. There continues to be very strong support for the maintenance of warm showers (with user ability to adjust temperature) and consideration of solar power options.

### Bench space and hooks

7. Provision of sufficient dry hanging and bench space is an ongoing concern.

### Provision for dogs

8. A shaded visible location with water facilities where owners could leave their dogs while they swim would be very much appreciated.

### Seating

9. External seating is highly valued.
10. The separate bays need to be removed to make seating more conducive to social interaction.
11. There was a feeling that the seating needs a warm surface e.g. timber

## Aesthetics

12. There were some views that the artist's impression showed a building which was too brutal.

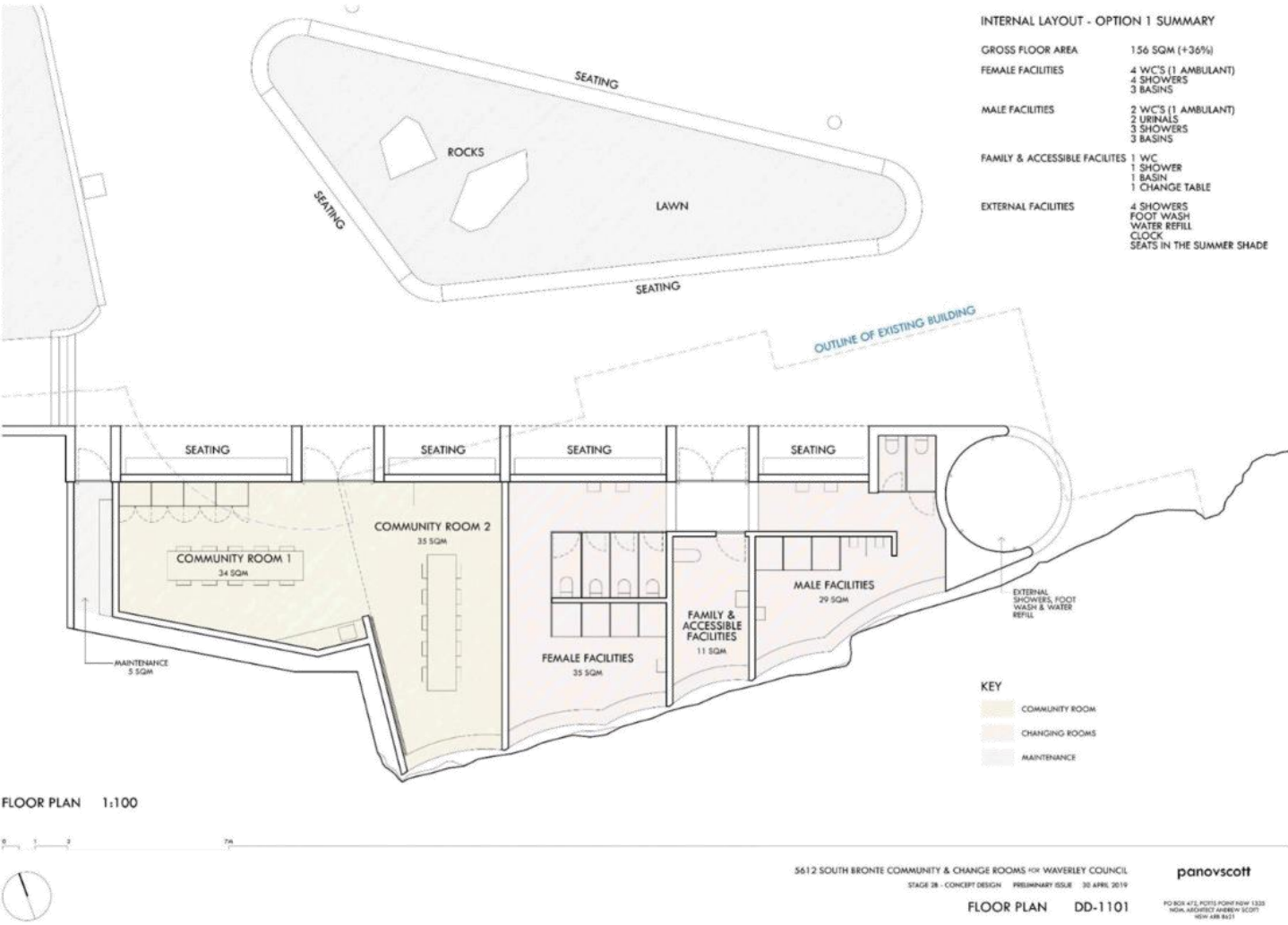
13. The open bricks were not well-liked.

## Extra inclusions

14. Suggestions for additions included:

- Sauna
- Café
- Whale-watching telescope on rooftop.

# Attachment 1: Concept design



## Attachment 2

### South Bronte Community Rooms — Design Considerations

The “Stage 2B — Concept Design”, in my view, fails to meet almost any of the proposals we put to Council’s staff and their Architects. It seems to have been forgotten that this entire site was occupied by the swimming community (Bronte Splashers) until Council approached the Splashers with a proposal to redevelop the site. It was never proposed that the swimming community would be all but robbed of their space.

1. The plans says we have 69 sqm. combined. However, the rear portion of the east room (Dr. Bronte & Splashers) is only 3.5 m wide. With chairs either side this space would be unusable. The real space practically available will only be in the order of 54 sqm. — a long way from our current space.

I can only think that the Architects had this space left over after they had allocated space to the other facilities. It is clearly junk space out of which we would get little practical use.

2. Entry doors. There is no protection from the public looking straight into the two rooms when the doors open! During the daytime, during the week, both rooms are used by male and female community members. This is totally unacceptable.

3. No windows. All the windows have been removed and replaced with a brick pattern that lets some light through. We had a long debate over the windows and their significance so I cannot understand how this design was reached. The west room (Bronte S.C., Bronte Summer Swimming C., and Bronte Breakers) hold gatherings and social events as well as registrations, etc in theses rooms. They will be dark and not in the slightest fit for their use.

4. Outside seating. This is a social disaster. The seats are bordered each end by solid walls, not columns, so social interaction will no longer be possible. In addition, the seats are now so far from the seating around the lawn island that this long established means of gathering is no longer available.

We tried to communicate to Council just how important this was, and not just to the swimming community, but to beach users in general, that I am amazed that this solution has been proposed

5. East room (Dr. Bronte & Splashers) has no cupboard space for the Dr. Bronte Club. This error was pointed out to Council.

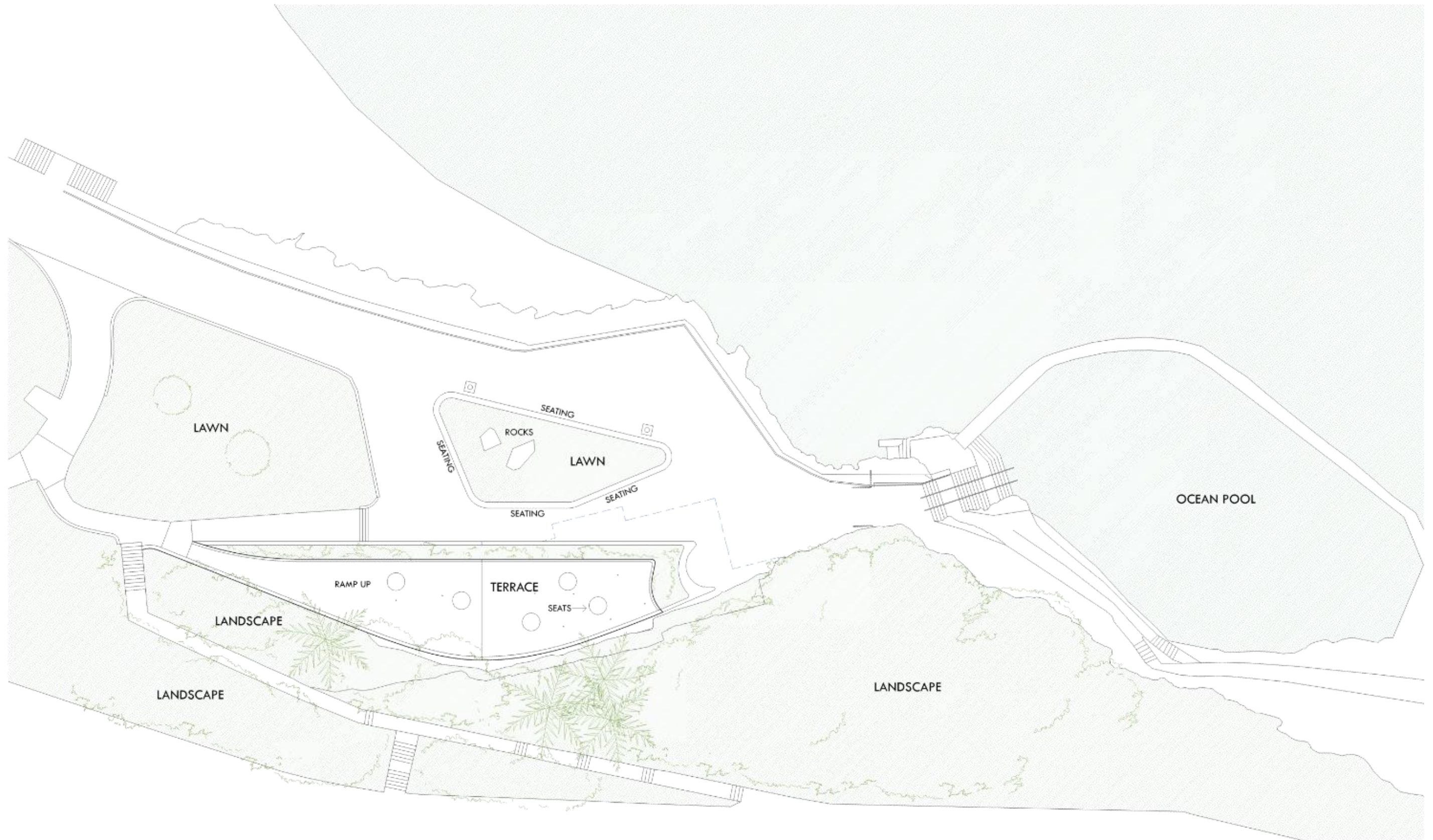
6. The East room has no sink or bench or under-bench storage space. Details of our requirements were provided in our submission.

7. The West room (Bronte S.C., Bronte Summer Swimming C., and Bronte Breakers) has a totally inadequate bench and sink. It was explained in our submission that this room had heavy use by substantial numbers at functions held there. What is included in the design falls far short of what we asked for.

8. Rear light well on East Room. The view has been expressed to me that the community group do not want this light well in their room. The two rooms have always been kept clean by the members of the clubs. Councils cleaning practices as demonstrated by the state of

the public facilities are unacceptable. They will not keep these rooms clean. We do not want facilities that are difficult to clean and may pose injury risks in the room.





ROOF PLAN 1:300

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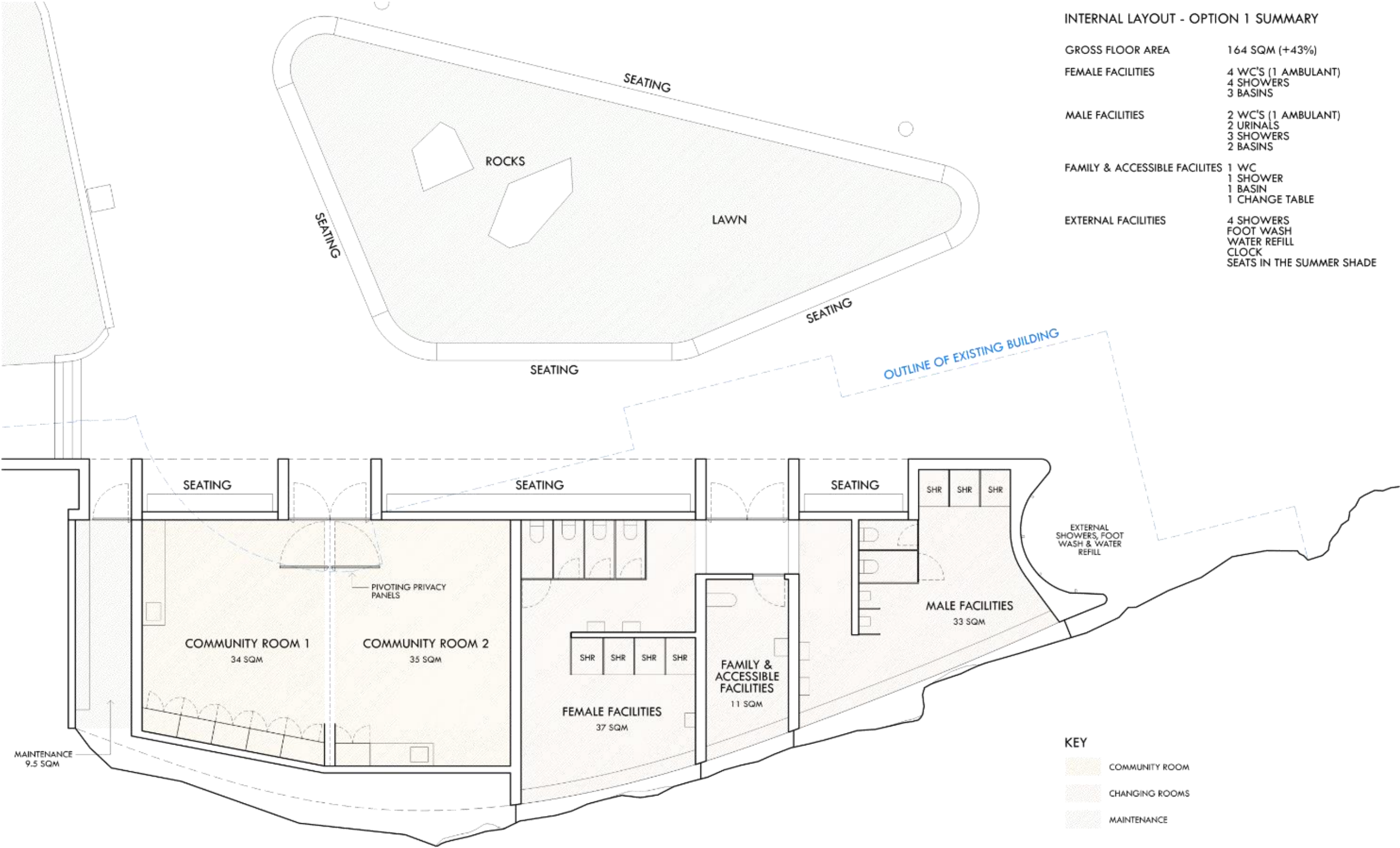
5612 SOUTH BRONTE COMMUNITY & CHANGE ROOMS FOR WAVERLEY COUNCIL  
STAGE 2B - CONCEPT DESIGN PRELIMINARY ISSUE 09 OCTOBER 2019

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ROOF PLAN DD-1100

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NSW A88 8621





FLOOR PLAN 1:100

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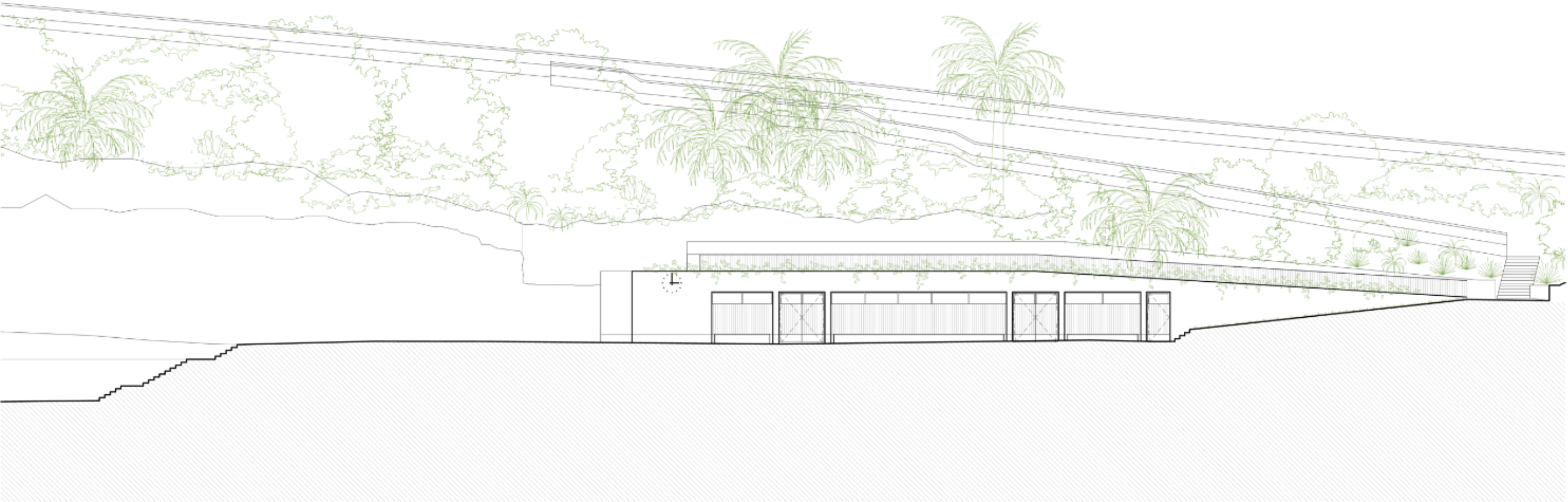
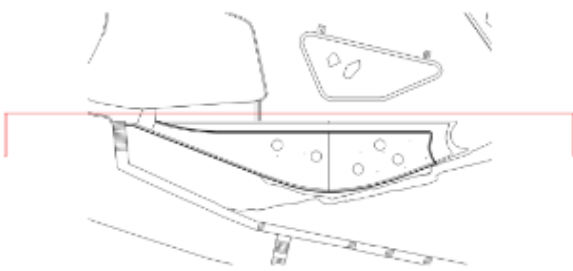
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FLOOR PLAN DD-1101

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NORTH ELEVATION 1:200

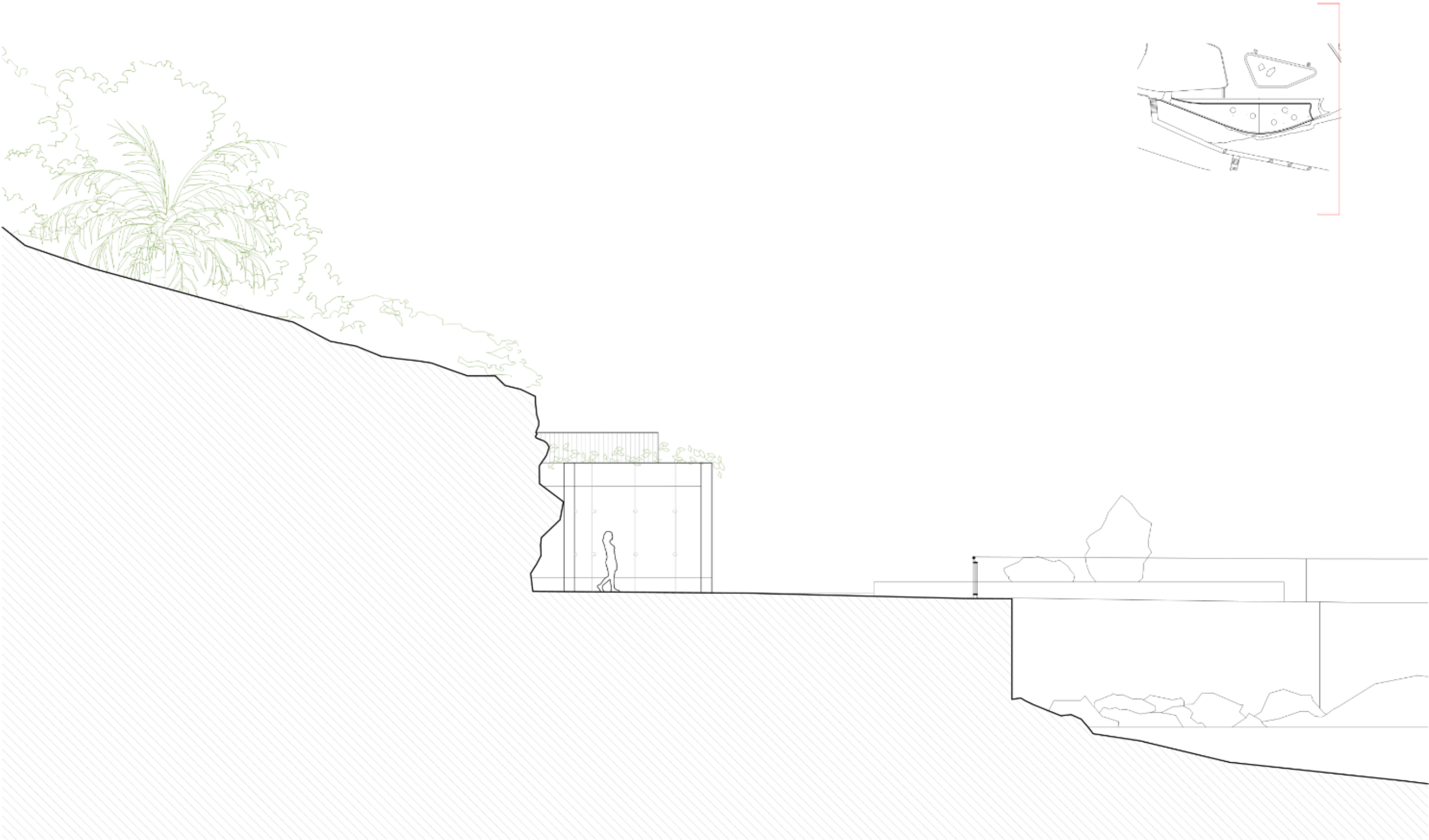
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NORTH ELEVATION DD-1200

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EAST ELEVATION 1:100

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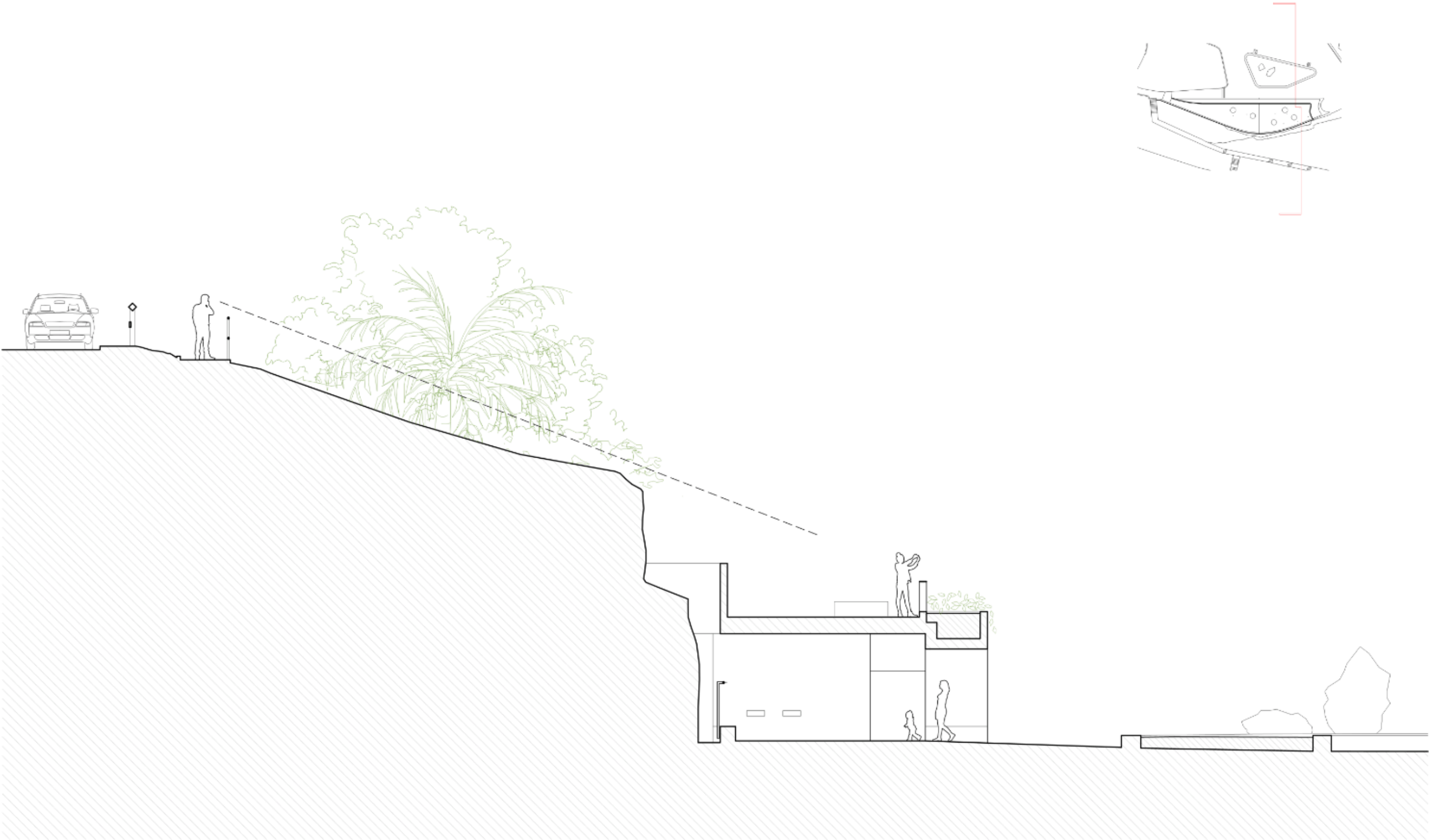
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EAST ELEVATION DD-1201

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CROSS SECTION 1:100

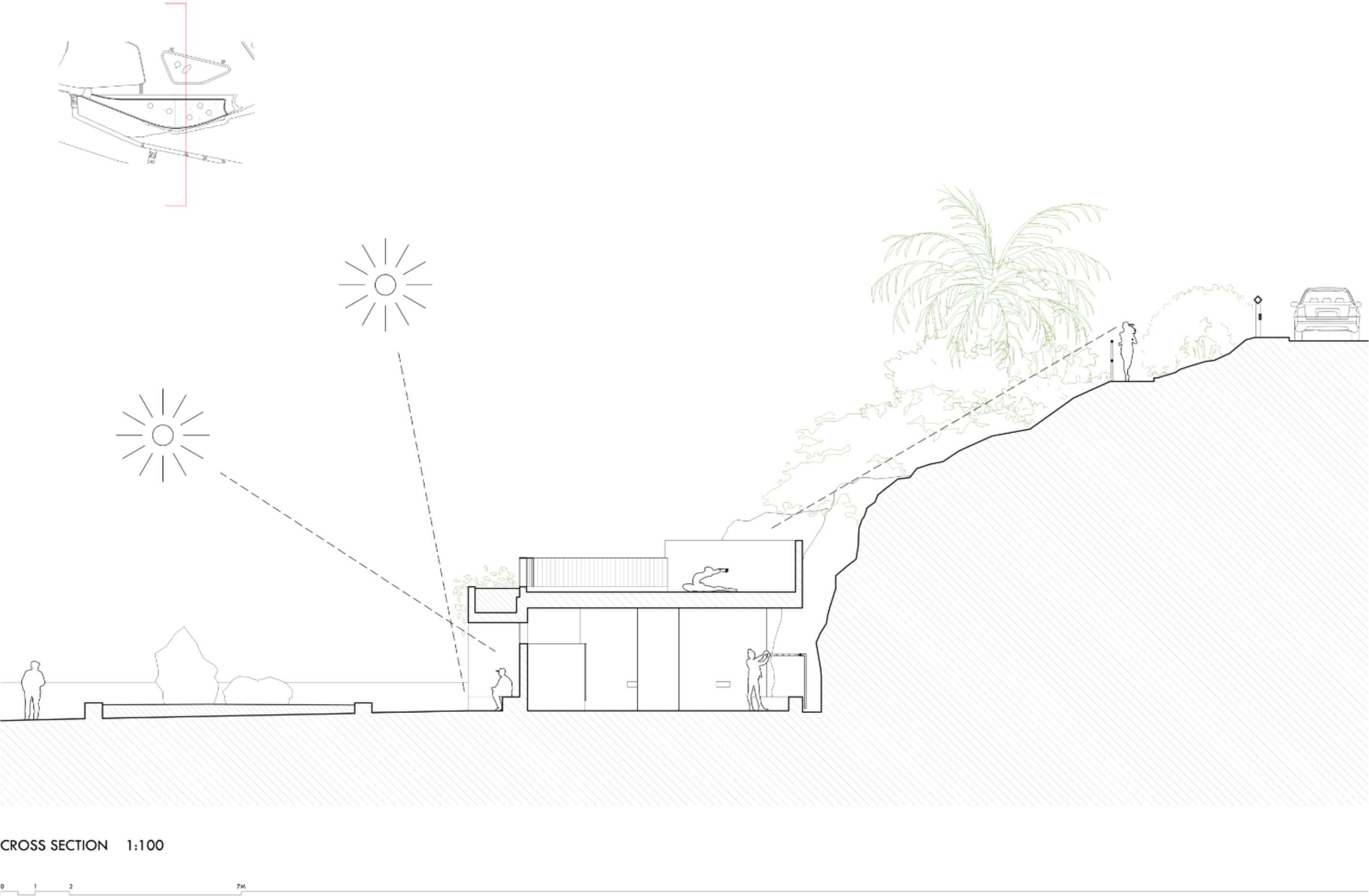


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CROSS SECTION DD-1300

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CROSS SECTION 1:100

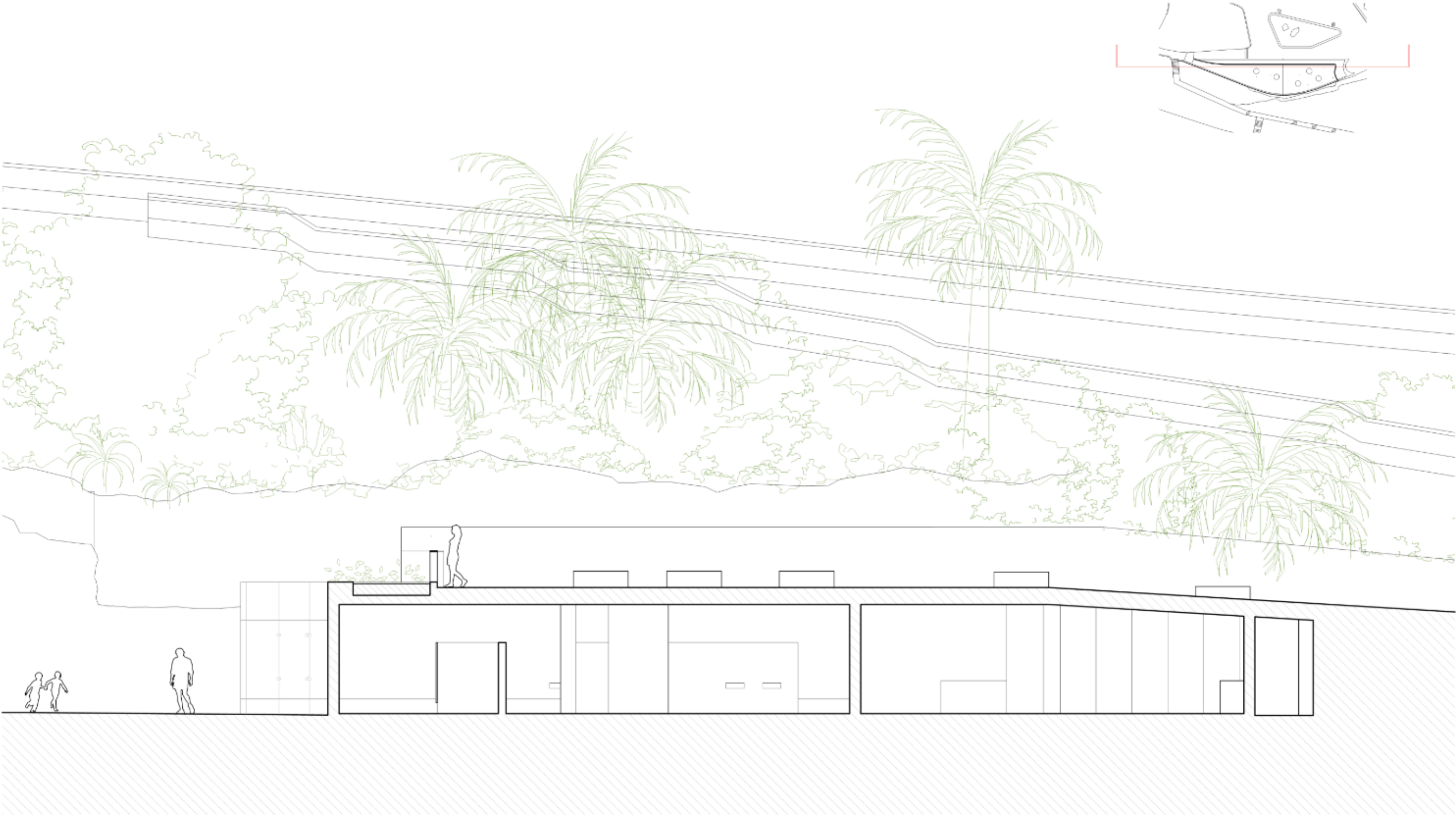
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CROSS SECTION DD-1301

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LONG SECTION 1:100

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LONG SECTION DD-1302

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NSW ABB 8621



## REPORT CM/7.17/19.11



**Subject:** Bronte Beach Village Upgrade - Café Footpath Seating - Financial Assistance

**TRIM No:** A16/0755

**Author:** John Andrews, Property Manager  
Mario Da Silva, Property Officer

**Director:** Emily Scott, Director, Community, Assets and Operations

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### RECOMMENDATION:

That Council, under section 356 of the *Local Government Act 1993*, provides a total of \$3,126.84 (excluding GST) in financial assistance to the Bronte Beach cafés affected by footpath works, as set out in this report.

#### 1. Executive Summary

Council has recently carried out an upgrade of the streetscape at Bronte Beach. The project included the widening and resurfacing of the footpath in front of the businesses located at the Bronte Village centre. The nature of the works meant that they impacted on the businesses' ability to trade on the footpath for a period while the works were being carried out.

Council approved offering the business owners credit to compensate them for the interruption to trade at the Council meeting on 20 August 2019. Council officers have carried out the required public exhibition and no submissions were received.

This report seeks Council approval to provide financial assistance to the affected businesses listed in section 5 of this report.

#### 2. Introduction/Background

As part of the Bronte Village Centre Upgrade, Council commenced streetscape improvements to Bronte Village Centre with construction works commencing 10 September 2019 and to be completed 21 October 2019 (estimated six weeks).

Council recognised the disruption to the Bronte Beach cafés, and that, during this time, the cafés would not be able to use the footpath for outdoor dining. At the August Council meeting, Council agreed to provide financial assistance under section 356 of the *Local Government Act 1993*, through a credit being provided to impacted businesses for the full value of the footpath fees, for a four-week period.

On 18 September 2019, officers placed a public exhibition notice in the Wentworth Courier detailing the Bronte Village Construction Works and also placed a public notice at the Bronte Road shops. These notices detailed the financial assistance proposal to the affected businesses and allowed 28 days for comment or submission before final consideration of the proposal could be made.

### 3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 20 August 2019	CM/8.5/19.08	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Recognises the disruption to Bronte Beach cafés that will be caused by the footpath upgrade.</li> <li>2. Understands that the upgrade of the footpath in front of the Bronte Beach Village cafés may take up to six weeks.</li> <li>3. Acknowledges that, during this time, the cafés will not be able to use the footpath for their dining for a short period of time, for which they pay Council a monthly fee.</li> <li>4. Considers providing financial assistance under section 356 of the <i>Local Government Act 1993</i> to the businesses affected by the works by means of a credit applied to the accounts of each of the impacted businesses for the full value of the footpath fees for a four-week period.</li> <li>5. Places the proposal for financial assistance to the affected businesses on public exhibition for a period of 28 days before final consideration of the proposal.</li> </ol>

### 4. Discussion

No submissions were received during the 28-day public exhibition notice by Council and no further issues formally raised during the public consultation period. Therefore, the financial assistance can now be applied to the affected businesses.

### 5. Financial impact statement/Time frame/Consultation

The seven businesses to receive financial assistance through a credit to the value of four weeks' footpath rent are:

• Muddle No.49 Pty Ltd (T/as Café Salina)	\$254.58
• Santos & Lay Pty Ltd (T/as Bronte Belo)	\$328.28
• Good Day Lim Pty Ltd (T/as G'Day Bronte)	\$530.39
• DM (Aust) Pty Ltd (T/as Bronte Grill & Bar)	\$463.75
• LJ Ocean Pacific Pty Ltd (T/as Jenny's Café)	\$288.08
• Babu Foods Pty Ltd (T/as Pure Bronte Café)	\$377.41
• The Trustee for the More Family Trust (T/as The Bogey Hole Café)	\$884.35

The total value of the credits for the seven businesses is \$3,126.84

### 6. Conclusion

It is recommended that Council provides financial assistance the seven Bronte Village businesses impacted by project construction works, through the application of a credit to the value of four weeks' footpath seating fees. The total value of the credits being \$3,126.84 (excluding GST).

**7. Attachments**

Nil.

## REPORT CM/7.18/19.11



**Subject:** Tender Evaluation - Living Turf

**TRIM No:** SF19/2142

**Author:** Niamh Trainor, Procurement Officer  
Rodney Crook, Acting Procurement Manager

**Director:** Darren Smith, Chief Financial Officer

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### RECOMMENDATION:

That Council:

1. Treats the Tender Evaluation Matrix and schedule of rates attached to this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as the attachments relate to a matter specified in section 10A (2)(d)(i) of the *Local Government Act 1993*. The attachments contain commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person(s) who supplied it.
2. Under clause 178(1)(a) of the *Local Government (General) Regulation 2005*, accepts Green Options as the preferred tenderer for the supply and installation of living turf, as per the schedule of rates attached to this report.
3. Authorises the General Manager, or delegated representative, to enter into contract on behalf of Council with Green Options for one year and 10 months, with a one-year option.
4. Notifies unsuccessful tenderers of the decision in accordance with clause 179 of the *Local Government (General) Regulation 2005*.

#### 1. Executive Summary

This report seeks Council's approval for the appointment of Green Options for the supply and delivery of living turf to Council, as recommended by the Tender Evaluation Panel established for the tender.

#### 2. Description of Service or Product being Tendered

Council undertook a tender process seeking submissions from appropriately qualified and experienced Tenderers for the supply, delivery, preparation and laying of living turf for open spaces within the local government area (LGA).

#### 3. Scope of Tender

Council sought submissions from appropriately qualified and experienced tenderers for the supply, delivery, preparation and laying of living turf for open spaces within the LGA (except Waverley Park sports fields, including Waverley Oval and Waverley Sports Field # 3) whenever required to support the needs of Council.

#### **4. Reason for Tender**

Council conducts semi-regular re-turfing works across the LGA as required. These works are to be conducted on sports fields, parks/reserves and verges, excluding Waverley Oval and Waverley Sports Field # 3.

Some of this work will be programmed, as in sports field renovations, while other works are based on requests from Waverley residents, e.g. verges and parks.

Current procurement of turfing supplies is on an ad hoc basis. This tender will allow for a fixed contract with a schedule of rates, which will add probity and transparency to the process, with the acquiring of services via an approved supplier.

#### **5. Relevant Council Resolutions**

Nil.

#### **6. Discussion**

##### **Invitation to tender**

A Tender Evaluation Panel was established to evaluate the tenders. The Panel consisted of the following members:

- Jamie Francis – Acting Co-ordinator, Open Spaces.
- Anthony Bengtsson – Supervisor, Open Spaces.
- Michael Donald Jones – Acting Manager, Open Spaces.

Rodney Crook (Acting Procurement Manager) chaired the tender evaluation meeting; however, he did not participate in the evaluation of tenders.

An RFT Evaluation and Probity Plan was developed and approved by the Evaluation Panel on 24 July 2019.

Tenders were called on 30 July 2019. Advertisements for the tender were placed in the Local Government Tenders section of the Sydney Morning Herald and Wentworth Courier on Tuesday, 30 July 2019 and Wednesday 31 July 2019.

Tenders closed at 2 pm on 20 August 2019.

The Evaluation Panel used the RFT Evaluation and Probity Plan to determine which tenders offered the best value for money.

##### **Tenders received**

The following tenders were received:

- Nuturf Pty Ltd.
- Living Turf.
- Green Options.
- Global Turf Projects Pty Ltd.
- Citywide Service Solutions Pty Ltd.

*Late tenders*

Nil.

*Non-conforming tenders*

Nil.

*Alternative tenders*

No alternative tenders were received.

All five tenders met the mandatory requirements and proceeded to a detailed evaluation. The conforming tenders are listed below:

<b>CONFORMING TENDERS EVALUATED</b>
Nuturf Pty Ltd
Living Turf
Green Options
Global Turf Projects Pty Ltd
Citywide Service Solutions Pty Ltd

**Tender evaluation**

Conforming tenders were evaluated in accordance with Council's Purchasing Procedures, the Tender Evaluation and Probity Plan, the Tendering Guidelines for NSW Local Government 2009 issued by the Office of Local Government, and the provisions of the *Local Government Act 1993* and *Local Government (General) Regulation 2005*.

The Evaluation Panel agreed on the following weightings to be used against the advertised selection criteria outlined in table below:

<b>Advertised Evaluation Criteria</b>	<b>Weighting</b>
Leadtime and response time to requests	20%
Management of Council sites, pedestrian and traffic management plan	15%
Capacity and relevant experience to undertake the works <ul style="list-style-type: none"> <li>• Previous experience with similar portfolios</li> <li>• Quality and relevance of referees</li> </ul>	20%
Sustainability <ul style="list-style-type: none"> <li>• Disposal/ability to reuse</li> </ul>	10%
Supplier experience, quality – quality of proposed resources, skills and experience, depth and breadth of knowledge	5%
Professionalism, quality of documentation – Tender response and supporting documents and quality of submission	5%
Methodology	5%
Price (unit costs of schedule of rates)	20%
Work health and safety	Mandatory(Y)
Financial and commercial trading integrity including insurances	Mandatory(Y)



Tenders were given a score on each of the evaluation criteria, resulting in a total score out of 100. Tenders were ranked in accordance with their scores. Final scores and rankings are shown in the confidential Tender Evaluation Matrix attached to this report.

### **Evaluation Panel's recommendation**

Following evaluation of the tenders, the Evaluation Panel recommends that the services/product offered by Green Options provides the best value to Council. The tenderer has had previous good experience with Council, while the sustainability response provided effective onsite recycling options. The method of undertaking the services was sound, with experienced personnel offered. This tenderer was given superior scores by the panel, which agreed, with a competitive schedule of rates, was the best value for money option for Council.

## **7. Financial impact statement/Time frame/Consultation**

### **Financial impact statement**

The budget for living turf is from operational budgets.

The preferred tenderer's price is included in the confidential Tender Evaluation Matrix attached to this report.

The total anticipated funding required for living turf is \$400,000 over two years and 10 months. The total budget allocation living turf is currently \$400,000. There are sufficient funds to cover the price tendered by the recommended tenderer.

### **Time frame**

It is expected that that the contract, for one year ten months, with a one-year option to extend will commence in the first week of December 2019.

### **Consultation**

There was no formal consultation undertaken for this project.

## **8. Conclusion**

The Tender Evaluation Panel recommends that Council enters into contract with Green Options for the supply, delivery, and Prepare and Laying of Living Turf, for one year ten months, with a one-year option

## **9. Attachments**

1. Tender Evaluation Matrix (confidential)
2. Schedule of rates (confidential)

## NOTICE OF MOTION CM/8.1/19.11



**Subject:** Bondi Pavilion - Promotion as a Community and Cultural Centre

**TRIM No:** A15/0272

**Submitted by:** Councillor Wy Kanak

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### MOTION:

That Council:

1. Creates a standalone website for the Bondi Pavilion.
2. Creates social media accounts for the Pavilion, including on Instagram and Facebook.
3. Considers other means of promoting community events at the Pavilion, such as electronic noticeboards close to the Pavilion, along Campbell Parade and at the start of Syd Einfeld Drive and other entry points to Bondi.
4. Ensures that the officer responsible for Pavilion social media works out of the Pavilion.
5. Allocates a budget for the creation, maintenance and promotion of the Pavilion's social media.

*This item was deferred from the Council Meeting on 10 October 2019.*

### Background

Council's newly-elected Deputy Mayor, Cr Keenan, and Mayor, Cr Paula Masselos, have repledged their support for the Bondi Pavilion, both as an important heritage site deserving of public infrastructure ('makeover' not a 'takeover') as well as an important community cultural centre deserving of an activated social recreational culturally promoted busy calendar.

The ideals of community campaigning to 'save' places like Bondi Pavilion and its theatre were recently aptly demonstrated and discussed in the packed Bondi Pavilion Theatre on 15 September 2019 at the John Kaye Memorial Award for Social Justice and Environmental Protection (awarded to Mr Bill Ryan and Mr Jack Munday), where the remastered classic documentary 'Rocking the Foundations', made by filmmaker and Bondi local Pat Fiske, showed that having a community centre venue like the Bondi Pavilion Theatre, supported with adequately Council-resourced outreaching social media/social media strategy, is vital to a system of transparent democracy where public Information and participatory consultation decision-making is an integral part of government.

In discussing these ideas with the General Manager before developing this motion, he indicated that work was required to look at optimal future management arrangements for the Pavilion and would be commenced in late 2019. He advised that online and social media support for the Pavilion and activities that happen at the venue would most appropriately be considered as part of that work.

**General Manager's comment**

The management approach and business unit structure for Bondi Pavilion is an area of work that has been identified by the General Manager for attention as part of the organisation development program. Considerations requiring attention include optimal utilization of facilities, achieving cost effective management and financial sustainability of operations, the role of the Pavilion as a promoter versus the role of the cultural programmes team alongside community initiated events, activities and content, balancing support for community users alongside enhancing revenue potential, and the role of the Pavilion as an activator/promotor and purveyor of cultural offerings in Bondi/Waverley among other things. It is not clear that the current facility management approach is optimal in terms of all or any of these considerations (although it may be found to be so).

The General Manager has instructed for this work to be carried out over the next year with a view to any changes to the operating model being up and running prior to the completion of the Pavilion restoration/upgrade project and the reopening of the Pavilion.

The notice of motion as written raises some ideas that are well worth examination. However, in specifying detailed promotional arrangements and resource allocations in advance, the notice of motion proposed has the potential to cut across and potentially hinder the work to be undertaken. In addition, the Notice of Motion does not identify any resource implications associated with it, nor where they would be funded from which are requirements of the Code of Meeting Practice. The motion could also be read as suggesting that an additional Pavilion-based staffing resource is required, and that this resource would be directed to the benefit of 'community events' held for the benefit of as yet unidentified groups and individuals.

It is the view of officers that these matters should be investigated before a firm decision is made. This work, which could readily be carried out as part of the broader work on the Pavilion signalled above, should include a funding policy analysis of who would benefit from such additional resourcing aimed at promoting community events and Pavilion activities more broadly, and how such resourcing should be funded (e.g. rates or a charge on the specific users of the service). A definition of what constitutes a 'community event' would also be helpful, as would an analysis of what avenues for promotion may exist for the many activities conducted at the Bondi Pavilion currently.

It is also noted that the level of specificity in the proposed notice of motion does not accord with generally held principles of good governance. These principles hold that the Board (Council) should specify the outcomes and outputs it wants achieved, and that management should address 'how' they are to be achieved in the most efficient and optimal manner. The notice of motion seeks to specify details such as standalone online and social media channels, the creation of unspecified budget allocations and even the location of staff. While the ideas raised should all be investigated, it would seem precipitate and contrary to governance principles to 'lock in' detailed management decisions via resolution at this stage.

Notwithstanding the above comments, the matters raised in the notice of motion merit investigation. An alternative resolution is suggested below that deals with the proposal in line with Code of Meeting Practice requirements and good governance principles:

*That Council:*

1. *Notes that the General Manager will be carrying out work examining options for the optimal management of the Bondi Pavilion.*
2. *Investigates, as part of the work outlined in clause 1, the best approaches, as part of a broader communication strategy, for online promotion of the Bondi Pavilion, including whether it should have its own standalone website and social media accounts, including on Instagram and Facebook.*

3. *Considers, as part of the work outlined in clause 1, whether Council should be considering promoting community events at the Bondi Pavilion, means for doing so (such as electronic noticeboards close to Bondi Pavilion, along Campbell Parade and at the start of the Syd Enfield Drive and other entry points to Bondi) and what the resourcing and funding policy implications of providing such a service to community events and their promoters would be.*
4. *Asks the General Manager to consider the best staffing and resourcing arrangements, including staff accommodation/location issues, for any online and social media activity related to Bondi Pavilion as part of the work outlined in clause 1 above.*
5. *Asks the General Manager to report back to Council on the above matters, such report to include budget implications for the proposed activities relating to online and social media promotion of Bondi Pavilion.*

The General Manager recommends that the alternative form of motion be considered.

**Ross McLeod**  
**General Manager**

## NOTICE OF MOTION CM/8.2/19.11



**Subject:** Boat Trailer Parking

**TRIM No:** A17/0135

**Submitted by:** Councillor Nemesh  
Councillor Betts

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### MOTION:

That:

1. Council notes the ongoing concern that residents of the Diamond Bay area have expressed in relation to boat and trailer parking within its vicinity.
2. Council installs two 'No Boat Parking' signs on either side of Old South Head Road at the entrance to Diamond Bay Road.
3. The cost of installation is to be allocated from the signage budget.
4. The signage is to be the same or similar to signage already installed in Portland Street, Dover Heights.

### General Manager's comment

The signs (example below) have been successful in stopping boat parking in a number of streets across Waverley. However, they are only advisory signs and not enforceable.

The matter will be referred to Council's Traffic and Transport team for investigation and design. Cost for the works can be accommodated within Council's' budgetary allocation for signs.



**Emily Scott**  
**Director, Community, Assets and Operations**

## NOTICE OF MOTION CM/8.3/19.11



**Subject:** Alcohol Free Zones and Alcohol Prohibited Areas -  
Improving Community Safety and Amenity

**TRIM No:** A03/0099

**Submitted by:** Councillor Kay  
Councillor Goltsman

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### MOTION:

That Council:

1. Increases Council Ranger patrols in our Alcohol Free Zones and Alcohol Prohibited Areas during the summer season to:
  - (a) More effectively enforce the restrictions.
  - (b) Improve the monitoring of people's behaviour.
  - (c) Better educate visitors on the alcohol restrictions.
  - (d) Be more proactive in contacting the NSW Police.
  - (e) Improve community safety and amenity overall.
2. Prepares a debriefing report for the April 2020 Council meeting that summaries Council's actions, and those of the NSW Police, during the summer season within Council's Alcohol Free Zones and Alcohol Prohibited Areas, including incidents of anti-social behaviour and recommendations for the 2020–21 summer period.
3. Re-declares Alcohol Prohibited Areas at:
  - (a) Bondi Beach, Bondi Park, Biddigal Reserve, Ray O'Keefe Reserve, Boundi Reserve and Hunter Park.
  - (b) Clementson Park and Eora Park, Bondi Junction.
  - (c) Bronte Beach, Bronte Park, Bronte Gully, Tamarama Beach and Tamarama Park

As indicated in the maps attached to the May 2019 Council report CM/7.4/19.05, Attachments 1, 2 and 3 respectively.

### Background

The influx of tourists over the summer season causes increased potential for alcohol-fuelled anti-social behaviour in our Alcohol Free Zones (AFZs) and Alcohol Prohibited Areas (APAs) from large groups of visitors.



It is therefore important from a community safety and amenity viewpoint for Council to enhance its presence in locations where alcohol is prohibited, especially during the summer months.

Each year, Council management organises a debriefing session after the Sculpture by the Sea event. This has been useful to identify what worked well and what needed to be improved.

A similar approach can be used for our AFZs and APAs after the summer season, with a report summary being prepared for Council consideration.

Council officers have been searching for the formal declarations of Alcohol Prohibited Areas thought to be endorsed in the period 2003 to 2004. As they cannot be located, it is appropriate that Council re-declare these areas.

#### **General Manager's comment**

Ranger patrols are increased during the summer months to help deal with increased activity in the community during this period. Particular focus will be given to patrolling those Alcohol Prohibited Areas and Alcohol Free Zones during the coming months.

A report will be presented to Council in March 2020 providing feedback to Council on any issues arising from these inspections over the summer period.

For declarations of Alcohol Prohibited Areas, see Item CM/7.11/19.11 in this agenda.

**Peter Monks**

**Director, Planning, Environment and Regulatory**

## NOTICE OF MOTION CM/8.4/19.11



**Subject:** Bondi Pavilion - Summer Daze Celebration - Cultural Activation

**TRIM No:** A19/0721

**Submitted by:** Councillor Wy Kanak  
Councillor Keenan

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### MOTION:

That:

1. Council programs a small number of events over summer 2019–2020 at Bondi Pavilion on Saturday and/or Sunday afternoons (2 pm–8 pm) to:
  - (a) Encourage, showcase and promote local talent, especially imaginatively-themed events such as young local bands, 80s, Latin, jazz, indie, contemporary folk, smooth electronic, sea shanty session etc. as part of the events.
  - (b) Provide an opportunity to inform the community of the progress of the restoration of the building through posters, flyers and staff interaction.
  - (c) Activate the Pavilion balcony as a relaxing venue to spend a summer afternoon.
2. Funding for the program is to be recouped from proceeds from the bar.
3. The summer program be promoted via Council's social media, website, facilities such as the Library and Customer Service Centre, posters outside the Pavilion and in the forecourt, and through a variety of community group newsletters.
4. Council provides the artists with access to the in-house resident PA.

### Background

Council is committed to Bondi Pavilion functioning as a vibrant community and cultural centre into the future. The community fought hard for the restoration, rather than commercialisation, of Bondi Pavilion and are excited that the development application will soon be determined, with the restoration work scheduled to commence in May 2020. However, the building will be closed potentially for up to two years.

Therefore, running a small summer program before closing the building will be an opportunity to celebrate the long and wonderful history of the community building prior to the commencement of the restoration work.

The afternoon and early evening would take advantage of the many tourists, as well as engage the local community and act as a community meeting space on the warm summer evenings.

Opening the building for these events over the summer would also be an opportunity to inform and excite the community about the future plans for the building by having an area set up with timelines, sketches, photos and plans for the future of the building.

**General Manager's comment**

The proposed series of events would provide an excellent opportunity to work with local artists and promoters, to promote local talent and utilise the bar and balcony areas of the Bondi Pavilion during the summer months.

Indicative figures related to profits derived from bar sales at the Bondi Pavilion has been estimated as having a potential sales revenue of \$2,000 per event. This revenue is based on an estimated attendance of 100 people between 2–8 pm with social drinking and music performances (DJ or acoustic sets) around the bar.

Additional costs to be considered are marketing, printing, advertising, artists fees, technical production, bar staff, bar stock costs, security and dressing/theming (given the relatively low availability of decorative offerings and furniture at the Bondi Pavilion bar area).

The Cultural Programs team has some capacity to deliver these events and could also effectively work alongside a range of promoters.

Council should note that the bar area and balcony are not available 7 to 21 January due to Flickerfest. Council officers would also need to consider and manage any issues with noise transference with Open Air Cinema in the courtyards from 4 February to 10 March.

Existing theatre bookings would need to be checked the and event staged so as not to clash with existing theatre usage but a reasonable approach may be to schedule and program a series of 6 events from 1 February to 8 March. This would offer staff the ability to plan and program effectively and to manage competing bookings.

For a series of six events/six hours each, estimated total budget would be \$20,960 with bar takings of \$12,000. The estimated shortfall would be \$8,960.

As an option for shorted programming of six events/four hours each, costs are estimated at \$18,500, with bar takings at \$12,000 the shortfall may be in the order of \$6,500 in this scenario.

If Council wishes to proceed with this proposal, direction as to the source of funds and/or approval to spend currently unauthorised expenditure will be required.

**John Clark**

**Director, Customer Service and Organisation Improvement**

## NOTICE OF MOTION CM/8.5/19.11



**Subject:** Bondi Pavilion - Community Information Updates

**TRIM No:** A15/0272

**Submitted by:** Councillor Keenan  
Councillor Wy Kanak

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### MOTION:

That Council:

1. Notes that the development application for the restoration of Bondi Pavilion will be determined in the next several weeks.
2. Marks this event with an extensive community information update through the printing of flyers, posters, photos and plans, together with increased social media and media releases, that contain 'the story so far' current situation and the plans for the future of the Pavilion, which can be handed out to the community.
3. Has a staffed stall outside the Pavilion on weekends, which can provide this information to the community.
4. Considers having a stall at Bondi Markets each Saturday to update the community on the progress of the Pavilion.
5. Provides funding for this project from the Bondi Pavilion capital expenditure budget, as these actions would be considered community engagement.
6. Displays scaled models of the Bondi Pavilion capable of showing both the new roof design, as well as exposing and naming the new internal-configured design for increased community spaces and amenities.
7. Makes frequent appropriate use of the word 'makeover' in the language used to communicate the renovation designs to the community.
8. Reconfirms and actively pursues support for the 'Bondi Pavilion Bill' introduced into NSW Parliament.
9. Takes any other action necessary to expedite the makeover with related community engagement.

### Background

Council is committed to Bondi Pavilion functioning as a vibrant community and cultural centre into the future. The community fought hard for the restoration, rather than commercialisation, of Bondi Pavilion, and the restoration work is to commence in May 2020, with the building then closing for up to two years.

However, the community is unaware of the immense progress that Council has made towards saving the Pavilion as a community and cultural local centre, including the extensive level of consultation that has taken place over the last two years with the community, stakeholder groups, Council staff and Councillors.

It is anticipated that that the DA to commence work will soon be determined, and therefore it is timely that Council provides detailed information to the community through information flyers, posters, media updates to the local media, staffed stalls outside the Pavilion and any other means that will increase the sense of excitement and information available to the community.

### **General Manager's comment**

The Bondi Pavilion DA is expected to be determined in late December. The Communications and Engagement team has scoped a communications and engagement campaign to mark this project milestone with a media and social media campaign, as well as designing print collateral for distribution at our customer service points and in the foyer of the Pavilion. Video and images are planned as part of the campaign. The information campaign will include pitching the news to all major and local news outlets, given the Pavilion is of significant interest across Sydney metropolitan media channels.

Council has been providing milestone updates through the Waverley Weekly email newsletter, our monthly Engagement email newsletter, social media and news items.

Council officers propose to consider having information stalls as part of this engagement exercise after the peak summer period. In the past Council has received substantial negative feedback for engaging over the holiday period when many residents leave the area. The cost associated with providing staffed stalls each weekend may be prohibitive. Based on two staff at the Pavilion and Bondi Markets over the weekend for 18 months, the costs are estimated at \$250,000.

If staffed stalls are included as part of ongoing communications for the project, it is proposed that a quarterly stall, rather than weekly stall, be held as part of the Bondi markets. Council officers consider this would provide a regular and more cost-effective approach to direct community engagement given the extended life of the project.

Officers have sought advice from the project architects on the construction of a 3D scale model. Given the complexity of the building, including multiple floors, the recommended approach would be the creation of a digital 3D fly-through that can be shown on screens and available on online.

The consistent term used to date in describing the project has been 'restoration', which is inferred in all marketing associated with the project and through the title of the project: Bondi Pavilion Restoration and Conservation Project. Council officers strongly feel that this framing of the project is preferable to 'makeover', which is felt dilutes the fundamental purpose of the project, being to restore the building to its former glory as a cultural and community hub.

**John Clark**

**Director, Customer Service and Organisation Improvement**

## NOTICE OF MOTION CM/8.6/19.11



**Subject:** Bondi Road, Bondi - Pedestrian Safety

**TRIM No:** A03/0042-04

**Submitted by:** Councillor O'Neill

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### MOTION:

That Council lobbies Roads and Maritime Services for a safer pedestrian crossing to be installed on Bondi Road between Wellington Street and Denham Street to help facilitate a safer crossing for pedestrians.

### Background

Bondi Road is a Road and Maritime Services controlled road. A significant number of students who attend Bondi Public School on Wellington Street live on the southern side of Bondi Road, and are currently crossing Bondi Road illegally during peak hour traffic.

The lack of legal and safe crossing options on Bondi Road also impacts a significant number of elderly people who live in Henderson and Moore Streets who would benefit from having an additional safe crossing installed along Bondi Road.

### General Manager's comment

Bondi Road is a State Road under the control of Road and Maritime Services (RMS). The safest place for pedestrians to cross this section of Bondi Road is at the signalised pedestrian crossings at the intersection of Bondi Road with Ocean Street and with Denham Street. The distance between these intersections being 470 m is considered excessive.

The matter will be referred to Council's Traffic and Transport team for investigation. This will include pedestrian counts, vehicle counts and intersection analysis. A report will then be prepared for consideration by the RMS.

**Emily Scott**  
**Director, Community, Assets and Operations**



## NOTICE OF MOTION CM/8.7/19.11



**Subject:** Birrell Street, Tamarama - Resident Parking Scheme

**TRIM No:** A02/0638

**Submitted by:** Councillor O'Neill

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### MOTION:

That Council:

1. Notes that residents of Birrell Street have raised concerns regarding high parking occupancy rates, low turnover, frequent incidents of illegal parking and commercial vehicles being parked for extended periods of time.
2. Investigates and prepares a report for consideration by the Waverley Traffic Committee on the installation of a resident parking scheme in Birrell Street as part of the new strategic process of initiating resident parking across the local government area.

### Background

Residents of Birrell Street have raised concerns regarding the lack of parking, in particular at the eastern end, closer to the beach and adjoining existing resident parking schemes.

Residents have raised concerns regarding their lack of capacity to park due to commercial vehicles, 7 m long removal lorries, vintage cars, boat and storage trailers and other vehicles being parked on their street for weeks and even months at a time. The eastern end of Birrell Street is close to the beach, and Sculpture by the Sea creates further parking difficulties for these residents as they are not included in the protected/ resident parking area. They feel that their street seems to be forgotten by Council as they are at the start of the walk, so a prime spot for people to park.

Last year, Fletcher Street and Notts Avenue had a traffic and parking review, with Birrell Street not included in this study. The lack of parking really affects the quality of life of residents on a daily basis.

### General Manager's comment

Council's adopted procedure for reviewing or introducing a resident parking scheme requires the submission of a resident petition that is signed by at least 50% of affected residents. The basis of this is to ensure that a majority of residents is aware of a review or introduction before Council commences the investigation and surveys.

It is recommended that this matter be deferred for consideration by the Councillor Working Party that will be established in the new year to review the requirements for resident parking schemes.

**Emily Scott**

**Director, Community, Assets and Operations**

## NOTICE OF MOTION CM/8.8/19.11



**Subject:** Intersection of Victoria Street and Victoria Lane, Waverley  
- Signage

**TRIM No:** A15/0235

**Submitted by:** Councillor O'Neill

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### MOTION:

That Council investigates more prominent signage, including line marking, at the intersection of Victoria Street and Victoria Lane, Waverley, indicating no queuing across intersection.

### Background

Victoria Lane is the major access point for 20 or so properties. Access to and out of Victoria Lane is compromised each morning and afternoon during the school term as cars queue in Victoria Street across the entrance to Victoria Lane before dropping students off at one of the schools on Carrington Road.

A sign currently exists that states 'Do not queue across intersection' and is often ignored, causing access issue for those living in Victoria Lane. Upgraded signage of this intersection is aimed to improve access for residents living in Victoria Lane.

### General Manager's comment

The matter will be referred to Council's Traffic and Transport team for vehicle survey and investigation. This will include inspections of the intersection during morning and afternoon peak times. A report will then be prepared for consideration by the Waverley Traffic Committee and Council.

**Emily Scott**  
**Director, Community, Assets and Operations**

## NOTICE OF MOTION CM/8.9/19.11



**Subject:** Thompson Street, Tamarama - Pedestrian Safety

**TRIM No:** A03/0042-04

**Submitted by:** Councillor O'Neill

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### MOTION:

That Council investigates the possibility of providing a footpath along Thompson Street, Tamarama, between Andrew Street and Ashley Street, to improve pedestrian safety.

### Background

Safety concerns have been raised by residents who have observed people with prams and kids making their way towards Tamarama Beach using the road, as there is no footpath in Thompson Street, Tamarama, between Andrew Street and Ashley Street.

### General Manager's comment

The matter will be referred to Council's Civil Infrastructure team for a detailed geographic survey and preliminary design. Council's Traffic and Transport team will review the preliminary design and prepare a report for consideration by the Waverley Traffic Committee and Council.

**Emily Scott**

**Director, Community, Assets and Operations**

## NOTICE OF MOTION CM/8.10/19.11



**Subject:** Barracluff Avenue and Rickard Avenue, Bondi Beach - Closure and Traffic Calming Options

**TRIM No:** A03/0042-04

**Submitted by:** Councillor Wakefield

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### MOTION:

That Council:

1. Notes resolution CM/5.2.1/19.07 – Barracluff Avenue, Bondi Beach – Pedestrian/Traffic Islands: ‘That Council defers this item for an investigation into the closure of Barracluff Avenue at the north end, south end or centre.’
2. Notes resolution CM/5.2.2/19.07 – Rickard Avenue, Bondi Beach – Closure at Lamrock Avenue – Review: ‘That the Traffic Committee’s recommendation be adopted subject to the trial being reduced to six months or until the report on the closure of Barracluff Avenue is presented to Council.’
3. Prepares options for community consultation to:
  - (a) Fully or partially close Barracluff Avenue with partial closure being for exit from Barracluff into Francis Street.
  - (b) Install traffic calming devices on the corner of Barracluff and Lamrock Avenues and at other points along Barracluff as deemed appropriate
4. Officers report back to Council prior to community consultation.

### General Manager’s comment

The matter will be referred to Council’s Civil Infrastructure team for a detailed geographic survey and preliminary design options. Council’s Traffic and Transport team will review the preliminary design options and prepare a report for consideration by the Waverley Traffic Committee and Council.

**Emily Scott**  
**Director, Community, Assets and Operations**

## NOTICE OF MOTION CM/8.11/19.11



**Subject:** Increasing On-street Parking

**TRIM No:** A15/0235

**Submitted by:** Councillor Kay  
Councillor Betts

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### MOTION:

That Council:

1. Investigates ways to increase on-street parking in the Waverley local government area, including but not limited to:
  - (a) Reducing the regulatory 'No Stopping' setback restrictions at unsignalised intersections, pedestrian crossings and traffic islands, using such measures as kerb blisters, kerb extensions, and Waverley Traffic Committee approval via the appropriate RMS Technical Direction.
  - (b) Adopting an enforcement protocol that is flexible, fair and consistent, yet at the discretion of Council's Parking Patrol Officers, which could allow vehicles to park less than the 10 m regulatory 'No Stopping' setback restriction at an unsignalised intersection, where safety and pedestrian accessibility is not compromised.
  - (c) Contacting Australia Post to identify 24/7 mail zones that can be permanently removed, time-limited for postal vehicles, or converted to post boxes without mail zone signage.
  - (d) Ensuring future Waverley Traffic Committee report proposals identify opportunities to minimise on-street parking loss and, where possible, increase on-street parking.
  - (e) Time-limiting funeral and wedding parking, or other options, to release on-street parking to the community when funerals and weddings are not taking place (for example, the church at the corner of Bondi Road and Wellington Street, and South Head Cemetery).
2. Officers prepare a report from the above investigation for Council consideration that includes feasibility, cost, and timing, and considers a methodology whereby low cost, simple designs in high-parking occupancy areas take priority.

### Background

Waverley is one of the most dense municipalities in Australia, and, as such, has an issue with the availability of on-street car parking.

Several years ago, Waverley removed line marking for on-street parking spaces. It was recommended that this would increase the practical number of vehicles that could park in a length of kerb as opposed to the technical dimensions of parking spaces that would have to be observed if line marking demarcation was continued to be used.

In recent times, new developments have reduced the availability of on-street parking by not providing adequate vehicle parking within the development sites.

The introduction of a Resident Parking Scheme (RPS) assists to an extent, especially for those who don't have off-street parking, but finding an on-street parking spot is still an issue that is prevalent in the minds of our residents. A thorough review of our RPS was performed in 2012–13, with significant changes to the system resulting. A further review is planned for the 2019–20 financial year.

**General Manager's comment**

Council's Parking Patrol Department is reviewing its enforcement protocols to guide its discretion for allowing short-stay parking, where appropriate, within the 10 m regulatory no stopping areas at intersections.

Council's Traffic and Transport team consists of three employees: Service Manager, Traffic and Transport; Senior Traffic Engineer; and Traffic Engineer. With two recent resignations and one staff transfer, all positions are currently being filled with casual and temporary staff.

This motion requires a considerable amount of work, including inspection, investigation and consultation with authorities. If approved by Council, work on the motion will not commence until after the permanent recruitment of the three positions.

**Peter Monks**

**Director, Planning, Environment and Regulatory**

**Emily Scott**

**Director, Community, Assets and Operations**



## NOTICE OF MOTION CM/8.12/19.11



**Subject:** Old South Head Road between Penkivil Street and Flood Street, Bondi - Bus Lane

**TRIM No:** A04/0458

**Submitted by:** Councillor Kay  
Councillor Betts

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### MOTION:

That Council writes to the Minister for Transport and Roads, the Hon Andrew Constance, MP, the Member for Vaucluse, the Hon Gabrielle Upton, MP, and the Roads and Maritime Services requesting that the westbound Old South Head Road bus lane between Penkivil Street and Flood Street not be reinstated.

### Background

The RMS is currently considering not reinstalling the westbound bus lane on Old South Head Road between Penkivil Street and Flood Street, which has temporarily been removed during road maintenance and resurfacing works.

The reasons for not reinstating the bus lane include:

1. The original reason for the bus lane was that buses had difficulty travelling up the steep hill in congested traffic whereby they would need to stop/start/stop/start frequently. Each time they would need to start, there would be issues in 're-starting' their engines on the hill, and buses would jolt their passengers in an uncomfortable manner. This is no longer a problem for the new-style buses.
2. Once in the (former) nearside bus lane, a bus will bypass any congested traffic in the offside lane, and hence gain a minimal amount of travel time to Bondi Junction. Obviously, improved bus throughput does not occur in the bus lane if there is no queue of traffic in the offside lane, which is the situation for much of the year.

This year, the westbound nearside lane traffic management was changed so that all vehicles, not just buses, were able to proceed straight on at the Flood Street traffic lights. This meant that vehicles wishing to turn left *and* those heading along Old South Head Road to Bondi Junction could use the nearside lane. This can therefore create nearside lane congestion at the Flood Street traffic lights in peak times.

Taking the above commentary into account, the key issue now appears to be that buses lose time by what occurs at the start of the bus lane. When vehicles that legally cannot use the bus lane attempt to merge into the offside lane, especially in congested traffic, they delay the bus behind them. This offsets, and probably outweighs, any travel time gain when there is congested traffic. If there is no bus lane then this issue would not occur, and bus throughput would not be compromised.

As Old South Head Road is a State road, the RMS will need to prepare an internal report to consider whether to reinstate the bus lane.

Noting the comments above, it would be useful for Council to lend its support to the relevant minister, the Member for Vacluse and the RMS for the bus lane to not be reinstated.

**General Manager's comment**

Old South Head Road is a State Road under the control of Road and Maritime Services (RMS). The installation of bus lanes is also the responsibility of RMS.

The matter will be referred to Council's Traffic and Transport team for review and preparation of the required correspondence to the Minister for Transport and Roads, Member for Vacluse and RMS.

**Emily Scott**

**Director, Community, Assets and Operations**

**QUESTION WITH NOTICE  
CM/9.1/19.11**

**Subject:** Sydney Football Stadium - Legal Costs

**TRIM No:** A03/0943

**Submitted by:** Councillor Nemesh

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**QUESTION**

The following question was submitted by Cr Nemesh:

1. What was Council's total cost in taking legal action against the State Government over the Sydney Football Stadium?
2. How much time did Council staff spend on investigating and pursuing Council's actions to stop works on the Sydney Football Stadium, including that in Court? What is the estimated dollar value of this 'in-kind' staff resource?

**General Manager's answer**

The answers to these questions are provided at Item CM/7.13/19.11 in this agenda.

**Peter Monks**  
**Director, Planning, Environment and Regulatory**

## QUESTION WITH NOTICE

### CM/9.2/19.11



**Subject:** Community Consultation

**TRIM No:** A05/1651

**Submitted by:** Councillor Keenan  
Councillor Wy Kanak

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### QUESTION

The following question was submitted by Crs Keenan and Wy Kanak:

At the Operations and Community Services Committee meeting held on 5 November 2019, some Councillors stated on several occasions that Council was not consulting the community in relation to capital works projects.

Can the General Manager or Director inform Council of the number and type of community consultation activities that have taken place over the last two years, with particular emphasis on capital works, including:

1. The number of projects consulted on.
2. The number of face-to-face consultations.
3. The number of 'Have Your Say' responses.
4. Precinct committee consultations.
5. Any other forms of consultation that were undertaken.

### General Manager's answer

1. The number of projects consulted on: 40
2. The number of face-to-face consultations: 80.
3. The number of 'Have Your Say' responses: 4,537
4. Precinct committee consultations: 19. In addition, for almost every other project, the precincts were notified via the Community Liaison Co-ordinator.
5. Any other forms of consultation that were undertaken: occasional face-to-face meetings with stakeholders; PCG meetings as part of public-private partnership projects.

**John Clark**  
**Director, Customer Service and Organisation Improvement**

**URGENT BUSINESS**  
**CM/10/19.11****W A V E R L E Y**  
COUNCIL**Subject:** Urgent Business**Author:** Ross McLeod, General Manager

In accordance with clause 9.3 of the Waverley Code of Meeting Practice, business may be considered at a meeting of Council even though due notice of the business has not been given to councillors. However, this can happen only if:

1. The business to be considered is ruled by the chair to be of great urgency on the grounds that it requires a decision by Council before the next scheduled ordinary meeting of Council, and
2. A motion is passed to have the business considered at the meeting.

Such a motion can be moved without notice.

Only the mover of the motion can speak to the motion before it is put. A motion to have urgent business transacted at the meeting requires a seconder.

For business to be considered urgent, it must require a decision by Council before the next scheduled ordinary meeting of Council.

The mover of the motion must, when speaking to the motion, explain why he or she believes it requires a decision by Council before the next scheduled ordinary meeting of Council.

**CLOSED SESSION**  
**CM/11/19.11****WAVERLEY**  
COUNCIL**Subject:** Moving into Closed Session**Author:** Ross McLeod, General Manager

There are no confidential reports for consideration.

**Introduction/Background**

In accordance with section 10A(2) of the Act, Council may close part of its meeting to deal with business of the following kind:

- (a) Personnel matters concerning particular individuals (other than councillors).
- (b) Personal hardship of any resident or ratepayer.
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
- (d) Commercial information of a confidential nature that would, if disclosed:
  - (i) Prejudice the commercial position of a person who supplied it: or
  - (ii) Confer a commercial advantage on a competitor of Council;
  - (iii) Reveal a trade secret.
- (e) Information that would, if disclosed, prejudice the maintenance of law.
- (f) Matters affecting the security of Council, Councillors, Council staff and Council property.
- (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.
- (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (i) Alleged contraventions of any Code of Conduct requirements applicable under section 440.

It is my opinion that the business listed in the recommendation is of a kind referred to in section 10A(2) of the *Local Government Act 1993* and, under the provisions of the Act and the *Local Government (General) Regulation 2005*, should be dealt with in a part of the meeting that is closed to members of the public and the media.

Pursuant to section 10A(4) of the Act and clauses 14.9–14.10 of the Waverley Code of Meeting Practice, members of the public may make representations to the meeting immediately after the motion to close part of the meeting is moved and seconded, as to whether that part of the meeting should be closed.