



W A V E R L E Y
C O U N C I L

OPERATIONS AND COMMUNITY SERVICES COMMITTEE MEETING

A meeting of the OPERATIONS AND COMMUNITY SERVICES COMMITTEE will be held at Waverley Council Chambers, Cnr Paul Street and Bondi Road, Bondi Junction at:

7.00 PM, TUESDAY 3 DECEMBER 2019

A handwritten signature in grey ink, appearing to read 'R. B. McLeod'.

Ross McLeod
General Manager

Waverley Council
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Bondi Junction NSW 1355
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Delegations of the Waverley Operations and Community Services Committee

On 10 October 2017, Waverley Council delegated to the Waverley Operations and Community Services Committee the authority to determine any matter **other than**:

1. Those activities designated under s 377(1) of the *Local Government Act* which are as follows:
 - (a) The appointment of a general manager.
 - (b) The making of a rate.
 - (c) A determination under section 549 as to the levying of a rate.
 - (d) The making of a charge.
 - (e) The fixing of a fee
 - (f) The borrowing of money.
 - (g) The voting of money for expenditure on its works, services or operations.
 - (h) The compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment).
 - (i) The acceptance of tenders to provide services currently provided by members of staff of the council.
 - (j) The adoption of an operational plan under section 405.
 - (k) The adoption of a financial statement included in an annual financial report.
 - (l) A decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6.
 - (m) The fixing of an amount or rate for the carrying out by the council of work on private land.
 - (n) The decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work.
 - (o) The review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the *Environmental Planning and Assessment Act 1979*.
 - (p) The power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194.
 - (q) A decision under section 356 to contribute money or otherwise grant financial assistance to persons,
 - (r) A decision under section 234 to grant leave of absence to the holder of a civic office.
 - (s) The making of an application, or the giving of a notice, to the Governor or Minister.
 - (t) This power of delegation.
 - (u) Any function under this or any other Act that is expressly required to be exercised by resolution of the council.
2. The adoption of a Community Strategic Plan, Resourcing Strategy and Delivery Program as defined under sections 402, 403, and 404 of the *Local Government Act*.

Live Streaming of Meetings

This meeting is streamed live via the internet and an audio-visual recording of the meeting will be publicly available on Council's website.

By attending this meeting, you consent to your image and/or voice being live streamed and publicly available.

AGENDA

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The Chair will read the following Opening Prayer and Acknowledgement of Indigenous Heritage:

God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.

1. Apologies/Leaves of Absence

2. Declarations of Pecuniary and Non-Pecuniary Interests

3. Addresses by Members of the Public

4. Confirmation of Minutes

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6. Urgent Business

7. Meeting Closure

CONFIRMATION OF MINUTES OC/4.1/19.12



Subject: Confirmation of Minutes - Operations and Community Services Committee Meeting - 5 November 2019

TRIM No: SF19/326

Author: Richard Coelho, Governance and Internal Ombudsman Officer

RECOMMENDATION:

That the minutes of the Operations and Community Services Committee Meeting held on 5 November 2019 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

Introduction/Background

The minutes of the Operations and Community Services Committee meeting must be submitted to Operations and Community Services Committee for confirmation, in accordance with clause 20.23 of the Waverley Code of Meeting Practice.

Attachments

1. Operations and Community Services Committee Meeting Minutes - 5 November 2019



**MINUTES OF THE OPERATIONS AND COMMUNITY SERVICES COMMITTEE MEETING
HELD AT WAVERLEY COUNCIL CHAMBERS, CNR PAUL STREET AND BONDI ROAD, BONDI JUNCTION ON
TUESDAY, 5 NOVEMBER 2019**

Present:

Councillor George Copeland (Chair)	Waverley Ward
Councillor Paula Masselos (Mayor)	Lawson Ward
Councillor Elaine Keenan (Deputy Mayor)	Lawson Ward
Councillor Sally Betts	Hunter Ward
Councillor Angela Burrill	Lawson Ward
Councillor Leon Goltsman	Bondi Ward
Councillor Tony Kay	Waverley Ward
Councillor Steven Lewis	Hunter Ward
Councillor Marjorie O'Neill	Waverley Ward
Councillor John Wakefield	Bondi Ward
Councillor Dominic Wy Kanak	Bondi Ward

Staff in attendance:

Ross McLeod	General Manager
John Clark	Director, Customer Service and Organisation Improvement
Peter Monks	Director, Planning, Environment and Regulatory
Emily Scott	Director, Community, Assets and Operations
Karen Mobbs	General Counsel
Darren Smith	Chief Financial Officer
Jane Worthy	Internal Ombudsman

At the commencement of proceedings at 7.01 pm, those present were as listed above, with the exception of Cr Wakefield, who arrived at 7.02 pm, and Cr O'Neill, who arrived at 8.11 pm while the meeting was adjourned.

At 7.59 pm, the meeting was adjourned to allow the Strategic Planning and Development Committee meeting to commence.

At 9.07 pm, the meeting resumed.

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The Chair read the following Opening Prayer and Acknowledgement of Indigenous Heritage:

God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.

1. Apologies/Leaves of Absence

Apologies were received and accepted from Cr Nemesh.

2. Declarations of Pecuniary and Non-Pecuniary Interests

The Chair called for declarations of interest and none were received.

3. Addresses by Members of the Public

There were no addresses by members of the public.

4. Confirmation of Minutes

OC/4.1/19.11 Confirmation of Minutes - Operations and Community Services Committee Meeting - 3 September 2019 (SF19/326)

MOTION / UNANIMOUS DECISION

Mover: Cr Copeland

Seconder: Cr Lewis

That the minutes of the Operations and Community Services Committee Meeting held on 3 September 2019 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

Crs O'Neill and Wakefield were not present for the consideration and vote on this item.

5. Reports

OC/5.1/19.11 Sponsorship Policy (A18/0478)

MOTION

Mover: Cr Kay
Seconder: Cr Betts

That Council:

1. Notes that the new Sponsorship Policy supersedes the sponsorship-related sections of the existing Sponsorship, Grants and Donations Policy.
2. Adopts the Sponsorship Policy attached to this report, subject to the following amendments:
 - (a) Section 4.10 – ‘Approval of Sponsorship (Inbound)’ be re-titled ‘Approval of Sponsorship’, and to read as follows:

(Paragraph 1):

‘Approval for sponsorship arrangements is as follows:

Inbound:

\$20,000 and below – approval by the General Manager in consultation with the Executive Leadership Team.

Above \$20,000 – approval by Council.

Outbound:

\$10,000 and below – approval by the General Manager in consultation with the Executive Leadership Team.

Above \$10,000 – approval by Council.’

Paragraphs 2 and 3 to remain unchanged.
 - (b) Section 4.12 to read: ‘All sponsorship arrangements are to be documented through a sponsorship proposal, sponsorship agreement, and reported to the community via Council’s Annual Report for the respective financial year, and to elected councillors in the regular Customer Service and Organisation Improvement Bulletin.’
3. Notes that a Community Grants Policy and Donations Policy will be presented to a future meeting for adoption.

FORESHADOWED MOTION

Mover: Cr Masselos
Seconder: Cr Keenan

That Council defers this item in order to hold a Councillor workshop.

THE MOTION WAS PUT AND DECLARED LOST.

Division

For the Motion: Crs Betts, Burrill, Goltsman and Kay.

Against the Motion: Crs Copeland, Keenan, Lewis, Masselos, Wakefield and Wy Kanak.

THE FORESHADOWED MOTION NOW BECAME THE MOTION.

THE MOTION WAS THEN PUT AND DECLARED CARRIED.

DECISION: That the Motion be adopted.

Cr O'Neill was not present for the consideration and vote on this item.

OC/5.2/19.11 Media Policy and Social Media Policy (A19/0005)

MOTION / DECISION

Mover: Cr Masselos

Seconder: Cr Keenan

That Council defers this item in order to hold a Councillor workshop.

Cr O'Neill was not present for the consideration and vote on this item.

OC/5.3/19.11 Bondi Rescue - Season 15 (A19/0586)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos

Seconder: Cr Keenan

That Council:

1. Agrees in principle to the request from Cordell Jigsaw Zapruder (CJZ) to film Season 15 of Bondi Rescue during the 2019–20 summer season.
2. Subject to finalisation of the agreement between CJZ and Council's lifeguards for an additional payment to Council's lifeguards for promotional services, authorises the General Manager to negotiate and enter into contract on behalf of Council with CJZ for the filming of Season 15 of Bondi Rescue on the following terms:
 - (a) CJZ will pay Council a minimum fee of \$115,000 plus 5% of net profits for the series.
 - (b) Filming will last for a total of 10 weeks.
3. Notes the request from CJZ includes further options for Seasons 16 and 17, which is supported in principle subject to a favourable evaluation of Season 15 and there being satisfactory operational capacity to continue to support filming, including finding suitable storage for CJZ filming equipment.
4. Applies income from the contract arrangement to activities that broadly improve public safety, lifeguard services or risk management in relation to Waverley's beaches and coastal parks.

Cr O'Neill was not present for the consideration and vote on this item.

OC/5.4/19.11 Rodney Reserve - Coastal Fence (A17/0201)**MOTION / UNANIMOUS DECISION**

Mover: Cr Lewis

Seconder: Cr Wy Kanak

That Council defers this item to the December Operations and Community Services Committee meeting.

Cr O'Neill was not present for the consideration and vote on this item.

OC/5.5/19.11 Councillor Bulletin - Community, Assets and Operations - Issue 2 - October 2019 (A15/0366)**MOTION**

Mover: Cr Copeland

Seconder: Cr Masselos

That Council receives and notes the October 2019 Councillor Bulletin – Community, Assets and Operations attached to this report, subject to the following change: on page 69 of the agenda, under matter 8 'Military Road Pinch Points, Road Widening', delete the words 'project removed' from the third dot point.

AMENDMENT

Mover: Cr Betts

Seconder: Cr Goltsman

That the Motion be adopted subject to the addition of the following clause:

'That consults the community on the Military Road pinch points, as originally unanimously resolved by Council.'

AT THIS STAGE IN THE PROCEEDINGS, AT 7.45 PM, THE CHAIR ADJOURNED THE MEETING DUE TO DISORDER.

AT 7.51 PM, THE MEETING RESUMED.

THE AMENDMENT WAS THEN PUT AND DECLARED LOST.

Division

For the Amendment: Crs Betts, Burrill, Goltsman and Kay.

Against the Amendment: Crs Copeland, Keenan, Lewis, Masselos, Wakefield and Wy Kanak.

Cr O'Neill was not present for the consideration and vote on the amendment.

AT THIS STAGE IN THE PROCEEDINGS, AT 7.59 PM, THE MEETING WAS ADJOURNED TO ALLOW THE STRATEGIC PLANNING AND DEVELOPMENT COMMITTEE TO COMMENCE.

AT 9.07 PM, THE MEETING RESUMED.

THE MOTION WAS THEN PUT AND DECLARED CARRIED.

Division

For the Motion: Crs Copeland, Lewis, Masselos, O'Neill, Wakefield and Wy Kanak.

Against the Motion: Crs Betts, Burrill and Goltsman.

DECISION: That the Motion be adopted.

Crs Kay and Keenan were not present for the vote on this item.

OC/5.6/19.11 Investment Portfolio Report - September 2019 (A03/2211)

MOTION / UNANIMOUS DECISION

Mover: Cr Copeland
Seconder: Cr Wakefield

That Council:

1. Receives and notes the Investment Summary Report for September 2019 attached to this report.
2. Notes that all investments have been made in accordance with the requirements of section 625 of the *Local Government Act 1993* and directions from the Minister for Local Government, including Ministerial Investment Orders, and Council's Investment Policy.
3. Notes that, as per the Investment Summary Report – September 2019 attached to this report, during the month of September Council reduced the portfolio invested in fossil fuel authorised deposit-taking institutions from 26.2% (as recorded in the body of the report) to 20.3%, representing a 5.9% reduction.

6. Urgent Business

There were no items of urgent business.

7. Meeting Closure

THE MEETING CLOSED AT 9.17 PM.

.....
SIGNED AND CONFIRMED
CHAIR
3 DECEMBER 2019

REPORT
OC/5.1/19.12

Subject: Rodney Reserve - Coastal Fence

TRIM No: A17/0201

Author: Bianca Simpson, Service Manager, Open Space and Recreation

Director: Emily Scott, Director, Community, Assets and Operations

RECOMMENDATION:

That Council accepts the advice of the geotechnical report provided by JK Geotechnics Reserve attached to this report and maintains the coastal fence in its current location at Rodney Reserve.

1. Executive Summary

In February 2018, Council resolved in principle to construct a viewing platform in Rodney Reserve, to investigate the cost of constructing the platform and the feasibility of moving the location of the proposed coastal fence to provide unobstructed views from the reserve to the ocean.

This report addresses the feasibility of moving the location of the proposed new coastal fence. The other matters relating to the viewing platform will be addressed after completing a heritage interpretation/financial feasibility study, and will be the subject of a further report to Council.

In addressing the location of the proposed coastal fence, Council officers sought geotechnical advice on the viability of moving the fence location downslope towards the cliff. Recommendations from the Geotechnical Engineers suggest that this location is not suitable. On a geotechnical basis the preference is for the new fence to be located on the landward side of the embankment, set-back a distance of at least two metres from the crest of the slope. This location is consistent to the current fence alignment. It is therefore not recommended to move the new coastal fence.

2. Introduction/Background**New coastal fence**

Council is in the process of installing a coastal fence in our clifftop parks. This style of fencing will address current issues including:

- Safety issues due to people accessing the cliff edge, as the existing fence is frequently vandalised (by cutting chain mesh or wires). As a consequence, people are able to readily climb through or over the fence.
- High maintenance requirements of existing picket-style fencing (in Clarke, Raleigh and Weonga Reserves) and post and chain mesh fencing (in Hugh Bamford and Rodney Reserve).

The new coastal fence will be installed in clifftop parks as the existing fencing reaches the end of its useful life. The fence was designed in consultation with Council and the community. The fence is vandal proof and deemed non-climbable and requires minimal maintenance. The new fence will be installed at two heights; a higher version in locations adjoining sports fields to manage sports balls rolling or being kicked towards the cliff (such as Rodney Reserve), the lower fence will be installed in all other cliff top parks.

The Coastal Fence is being installed in Hugh Bamford Reserve this financial year. Rodney, Raleigh and Weonga, Clarke and Eastern Reserves, will see the installation of the coastal fence in the coming years.

The installation of new fencing presents an opportunity to review the location of the existing fence. Geotechnical studies are typically carried out as due process in finalising the fence locations to ensure stability of the ground material and that the appropriate footings are engineered.

Rodney Reserve is a large cliff top park with a sports field, the existing metal post and chain mesh fence is approximately 2 metres high. The fence prevents access to the cliff line and stops sports balls being lost down the cliff.

The fence provides a continuous barrier with one section 'stepping out' at the location of the CSIRO information plaque. The topography of the reserve consists of a level area of playing field and runoff zone. The fence secures the field from the steep embankment which meets a near vertical sandstone cliff line. The existing fence line in Rodney Reserve is located at the crest of the slope, some fencing sections being closer to the slope crest than others as the topography varies.



Figure 1. Rodney Reserve Oblique aerial view looking north.



Figure 2. Rodney Reserve – Oblique aerial view looking south.



Figure 3. Rodney Reserve – Oblique aerial view looking west.



Figure 4. Rodney Reserve Existing post and chain mesh fence.



Figure 5. Rodney Reserve Existing slope and fence.

Rodney Reserve landslip

Following a period of heavy rainfall in March 2019, a landslip occurred in Rodney Reserve impacting approximately a 6 m length at the crest of the hill at the location of the existing fence.



Figure 6. Landslip at Rodney Reserve 2019.

To understand the likely causes and provide geotechnical advice on suitable remediation measure a Geotechnical Investigation was completed. The findings of this study are relevant to the fencing project as this report provides a detailed understanding of the ground conditions and stability of the fence line. This geotechnical study included a site assessment and subsurface investigations.

The Geotechnical findings reported the subsurface profile is of fill overlying natural sands with sandstone bedrock. The profile is poorly compacted to about 0.5 m depth.

It was determined that the landslip occurred due to high water levels as a result of a rain event in addition to field irrigation. The saturated soil together with the poorly compacted fill surface caused the landslip.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Operations and Community Services Committee 5 November 2019	OC/5.4/19.11	That Council defers this item to the December Operations and Community Services Committee meeting.

Council 20 February 2018	CM/8.3/18.02	<p>That Council:</p> <ol style="list-style-type: none"> 1. Agrees in principal to the construction of a viewing platform in Rodney Reserve in the vicinity of the site of the Radio Astronomy Memorial subject to appropriate ground testing. 2. Investigates the cost of constructing the viewing platform, and consults the La Perouse Aboriginal Land Council in regard to the site. 3. As part of the investigation, holds discussions with the CSIRO and consults with the relevant Precinct with the view of sharing the cost of the construction of the viewing platform. 4. Investigates and reports back on the viability of moving the location of the new coastal fence to the east in the area east of the Rodney Reserve playing fields so that the view of the radio telescope replica antennae and the ocean can be unobstructed.
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4. Discussion

Suitability of fence location

It has been suggested through the Dover Heights Precinct that moving the fencing location in Rodney Reserve down the slope would be preferred as it is less visually obtrusive.

In addition to visual impact the preferred location of the fence needs to consider its location in regard to ground conditions and their ability to support the fence structure and function as a safety barrier to people and ball play.

The structure of the new fence is dependent on steel posts secured by concrete footings. The footings are typically 300 wide by 500 deep reinforced concrete. Ground conditions such as soil type, its compaction, location of bedrock and slope are considered in determining suitability of the location the fence and its footings.

The geotechnical report commissioned for the landslip revealed that *'the slope above the crest of the cliff comprised of poorly compacted fill overlying very loose or loose natural 'marine sands'. The relative density of the natural sands improved to medium dense below depths between about 4.0 and 4.5m. The crest of the cliff is characterised by overhang features.'*

Due to these ground conditions as well as the risk of future landslips it has been recommended by Geotechnical experts that the fencing *not* be installed on the slope. Refer to Attachment 1 for details.

Furthermore, the location of the fence down slope presents safety issues for staff or contractors who install and maintain the fence. It is expected that the public accessing the slope (possibly to retrieve lost sports balls) would also present safety issues.

The visual impact of the fence would be reduced by locating the fence down slope, however would be at the expense of the fences functionality and safety so is not recommended.

On-site meeting outcomes

Following the deferral of this matter at the Operations and Community Services Committee Meeting on 5 November, an on-site meeting was held on 14 November with Council officers, Cr Betts and Dover Heights/Vaucluse Precinct representatives Dov Frazer and Ron Notham. During this meeting, the fence location and geotechnical investigations were discussed. It was agreed that an alternative fence location and method of construction would be further detailed by Dov Frazer and Ron Notham for the consideration of Council officers. While the detailed proposal has not yet been received, the proposal for fencing is below the ridge of the reserve on the unstable embankment and therefore not supported by Council officers, as it is contrary to the geotechnical expert advice.

5. Financial impact statement/Time frame/Consultation

Council has committed \$1.5 million in the Long Term Financial Plan to implement the coastal fence. This funding will be available over a five-year period, \$300,000 each year. This year's fencing budget has been allocated to Hugh Bamford Reserve. Council has previously suggested the next priority to be Clarke Reserve. The fence for Rodney Reserve is therefore expected to be replaced in the coming four years as budget becomes available.

6. Conclusion

In regard to the location of the fence line it is recommended that Council accepts the advice from the Geotechnical Engineers report provided by JK Geotechnics on the appropriate location of the coastal fence at Rodney Reserve.

7. Attachments

1. JK Geotechnics - Geotechnical Assessment - Rodney Reserve Fence [📄](#)



Date: 14 June 2019

Ref: 32296RX Let1

Waverley Council
Level 6/55 Grafton Street
BONDI JUNCTION NSW 2022

Attention: Robert Sabato
Email: Robert.Sabato@waverley.nsw.gov.au

**GEOTECHNICAL ASSESSMENT
PROPOSED BOUNDARY FENCE
RODNEY RESERVE, DOVER HEIGHTS, NSW**

At your request, we provide our comments on the boundary fencing proposed along the eastern (seaward) boundary of Rodney Reserve, which will form part of the landslip remediation works. This letter should be read in conjunction with our previous geotechnical report (Ref. 32296RXrpt Rev1, dated 15 May 2019) regarding the likely cause and remediation measures for the recent landslip that affected a section of the seaward margin of the reserve. We also note that we completed a geotechnical assessment of the foreshore cliff lines which formed part of the Council Coastal Zone Management Plan.

We understand that a heavy duty stainless steel fence is proposed that will be situated on the vegetated slope, approximately 3m seaward of the current fence line which is located at the crest of the slope. The fence location will therefore be below the current reserve surface and we understand that the location has been selected to reduce the visual impact of the fence.

Our investigations for the recent landslip indicated that the slope above the crest of the cliff face comprised poorly compacted fill overlying very loose or loose natural 'marine' sands. The relative density of the natural sands improved to medium dense below depths between about 4.0m and 4.5m. The crest of the cliff is characterised by overhang features.

We provide the following comments:

- It is reasonable to assume that similar instability to the March 2019 event could occur along any other section of the slope, particularly over the steeper sections. Given the potential for future failure to occur, if the fence line is located on the slope, then there is a greater likelihood of damage to the fence compared to if the new fence is situated in its current position.
- The sloping nature of the site (and its proximity to the cliff edge overhangs) represents a hazardous work environment. To install a fence on the slope above the cliff face crest, plant and equipment would need to be located close to the crest of the slope and would impose additional loads (and possible vibrations associated with movement and slewing of tracked equipment) which could also trigger instability.



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- To reduce the impact of future instability on the fence line located on the slope, it would need to be socketed into bedrock; piling equipment would need to be used and similar concerns regarding the use of such equipment, as noted above, apply.
- If the fence is located on the slope, then this has the potential to encourage members of the public to access the slope and would therefore increase their exposure to potential slope/cliff face instability events. In addition, there would be the need to maintain the slope (mowing/slashing etc) which would introduce Council workers and equipment to the slope area, as well as surcharge loads etc from maintenance equipment (mowers etc). Legal advice should be sought in relation to this issue.

For the above reasons we do not consider that the proposed fence line location on the slope above the cliff face crest is suitable. From a geotechnical stand point, our strong preference is for the new fence to be located on the reserve surface at a landward set-back distance of at least 2m from the crest of the slope and founded in loose (or denser) sands below a zone of influence line projected up from the toe of the slope at 1V in 2.5H. Alternatively, they could be founded in bedrock to reduce the potential for future instability causing damage. Further geotechnical advice must be sought once the fence type and location are confirmed and should include a geotechnical investigation along the alignment of the fence.

Should you require any further information regarding the above, please do not hesitate to contact the undersigned.

Yours faithfully
For and on behalf of
JK GEOTECHNICS

A handwritten signature in black ink, appearing to read 'A Frost'.

Andrew Frost
Senior Engineering Geologist

Reviewed By:

A handwritten signature in black ink, appearing to read 'Paul Roberts'.

Paul Roberts
Principal Associate | Engineering Geologist

REPORT
OC/5.2/19.12

Subject: Marlborough Reserve - Consultation and Design

TRIM No: A19/0186

Author: Brigid Phelps, Landscape Architect

Director: Emily Scott, Director, Community, Assets and Operations

RECOMMENDATION:

That Council:

1. Notes that the community consultation outcomes indicate a majority support for the proposed park and play space upgrade in Marlborough Reserve, as consulted in September and October 2019.
2. Endorses the proposed design concept for the Marlborough Reserve Playground upgrade attached to this report and proceeds to detailed design.
3. Authorises the Director, Community, Assets and Operations, to sign off on further minor changes that may result during the detailed design and recommendations by technical consultants, including, accredited play safety auditor, registered engineers and accredited arborist, noting that any major changes will require a further report to Council.

1. Executive Summary

This report has been prepared to document findings of the Marlborough Reserve Playground upgrade community consultation, the first round occurred from 1 May–31 May 2019 and the second round from 26 September–25 October 2019.

The report details the activities undertaken with the community during this period; provides a summary of outcomes of the consultation activities; recommends endorsement of the final design concept; and sets out the next actions for the project.

2. Introduction/Background

Marlborough Reserve is a small reserve in Bronte, characterised by its sloped topography, mature trees, open lawn and popular children's playground. Marlborough Playground Upgrade project has been developed to improve the play experience within the park as identified in *Waverley Council's Play Space Strategy* (PSS), and to bring all play equipment and surfaces up to date with the latest Australian Standards for safety.

The PSS identifies Marlborough Reserve as a 'short term' priority, to be upgraded within 0–5 years after the adoption of the PSS in 2014. Furthermore, a recent play safety audit provides a condition assessment of the playground, the audit scored Marlborough Reserve Playground a low rating requiring major repairs or improvement. In taking the existing condition into consideration and ensuring Councils meets community expectation of quality play experience and good service standards it is recommended to replace the existing playground. In addition, Council has an ongoing commitment to universal access in all our parks and playgrounds, this upgrade will improve access into the play space to meet these requirements.

The PSS proposes the playground to remain as a neighbourhood play space for use by the within an 8–15-minute walk. The objectives and actions outlined in the PSS for Marlborough Reserve include:

- Provide a play experience to suit a range of ages, in particular the playground will fill a gap in play provision for older children between the ages of 5 to 14 in the neighbourhood.
- Provide a range of play experiences and cater for a range of age groups through active, imaginative, creative, social, quiet and free play.
- Create play spaces that encourage play in natural environments to promote an understanding of environmental processes.

The concept design for the play space meets these objectives by providing:

- A range of play experiences such as swinging, bouncing, climbing, sliding and balancing appealing to a range of ages from babies to tweens.
- A range of equipment facilitating the following play types such as imaginative, active, quiet, social, and free and nature play.
- Support facilities such as seating, bubblers, bins and barrier to the road from the playground.
- Improved access and wayfinding by provision of signs and continuous path too and through the play space with levels and surfaces to achieve universal access.
- Improved amenity to the reserve by increasing planting and using high quality materials and products with natural materials

Consultation methodology

Council officers conducted two rounds of community consultation for this project, the first round was held from 1 – 31 May 2019 and the second from 26 September – 25 October 2019. This process allowed officers to gather feedback on a preliminary concept design, make design adjustment reflecting feedback and seek further feedback to ensure the design meets the community's expectations.

Council officers pursued different avenues to inform and gain feedback on the proposed design, including a letterbox drop of flyers, direct emails to interested community members, online via social media platforms, and physical signage at Marlborough Reserve, and an announcement at the Bronte Precinct meeting.

In facilitating feedback Council Officers held 2 in-person *Have Your Say Days* at the Park. During these times Council Officers provided assistance and direction on accessing the online Have Your Say webpage during the Have Your Say Days hosted at the park. Officers also had open discussions with community members, explained concept rationale, and took notes for consideration. In addition, Council received submissions by emails to the Open Space Planning Team, and online survey through the Council *Have Your Say* webpage.

The information provided to the community for comment included analysis diagrams of the existing conditions, illustrative plans for the proposed upgrade works, supporting imagery of precedent projects and designs from other built works in Sydney and abroad, graphic sections and sketch views. This information could have been viewed at the Have Your Say Days, online at the Have our Say webpage, on site on physical signage, and was emailed directly to interested community members. This information is appended to this report for reference, refer appendix 1 for round one consultation material and appendix 2 for round two material.

Consultation feedback summary

Round one

The first round of community consultation was held from 1 May to 31 May 2019. The first *Have Your Say Day* at the park was held on Saturday 11 May, between the hours of 9 am and 12 pm. Council officers talked to seven people on the day.

The Waverley Have Your Say website received 41 visits, with 54 downloads of the draft plan during this time. A total of 31 responses were received from the community; 24 online survey response and 7 written responses via email. Round one consultation responses are attached to this report at Attachment 3.

The survey aimed to gather information on how people used the reserve and what they would like to see improved or addressed. The survey also asked what aspects of the draft design were supported or opposed.

Key findings from the first survey include:

- Most respondents visit the reserve daily (66.7%).
- Most respondents visit for a short period, 30 minutes (50%) to 1 hour (33.3%).
- Most respondents access the reserve by walking (95.8%).
- Respondents were generally satisfied with the existing reserve and playground (47.8%) or felt neutral (30.4%).
- The most common activity undertaken in the reserve includes playing, relaxing and walking.
- Majority of respondents visited the park with children under the age of 7.

Round two

The second round of community consultation was held from 26 September to 25 October 2019. The *Have Your Say Day* at the park was held on Tuesday 8 October, from 4 to 5pm. Council Officers talked to 20 people on the day.

The Waverley Have Your Say webpage received 114 visits, with 70 downloads of the updated documents during this time. A total of 27 responses were received from the community; 24 online survey responses and 3 written responses via email. Round two consultation responses are attached to this report, see Attachment 4.

The consultation for round 2 was designed to ascertain if participants were satisfied or unsatisfied with the updated concept design and what aspects of the design were liked or disliked. The survey also allowed participants to provide additional comments.

Key findings from the second survey indicated that most respondents were satisfied with the updated concept plan 60.9%, 47.4% were neutral and 21.7% were dissatisfied.

3. Relevant Council Resolutions

Nil.

4. Discussion

In this section, both written and verbal feedback is summarised into common themes. Each theme is accompanied by recommendations on how to incorporate the feedback into the upgrade works.

Theme – Expanding the playground footprint*Round One result*

There was a strong view in round one that expanding the playgrounds footprint would have a negative impact on the reserves quiet ambience that is treasured by local residents. The draft design proposed to use the current footprint of the playground for new upgraded play equipment, and introduce additional play elements in new locations including an in-ground slide, quiet play tee-pee/ cubby area and nature play elements such as stepping stones and balancing beams. Although 23% people responding were supportive of the additional play interest and 19% were neutral, 58% were opposed to expanding the playground footprint.

Design outcomes

As a result of feedback received in round one, the design was modified and the proposed playground footprint was reduced. The majority of new equipment was also moved closer to the footprint of the existing playground.

Round Two result

Of the engaged participants in round two, 25% people expressed that they were happy the playground footprint had been reduced in the updated design. 19% of people specifically said they preferred the original design with a larger playground footprint offering more equipment. 11% were of the opinion that the playground footprint was still too large and 41% were neutral in this discussion.

Recommendations

Maintain the size of the playground footprint shown in the updated playground design.

Theme – Fig tree*Round One result*

In the first round of consultation, 26% people expressed concern that the location of certain elements of play equipment and paths and increased use of the reserve as a result of the upgrades would have negative impacts on the health of the fig tree.

Design outcomes

As a result of this feedback, Council commissioned an arborist report and tree root mapping of the fig tree was undertaken by a Level 5 qualified arborist. The design was modified incorporating the arborist's recommendations to ensure the health of existing trees in particular the fig tree is maintained. The arborist then reviewed the amended design to ensure there were no significant impacts to the tree.

Council recognises the significant value the existing fig tree has to residents and the design intends to protect and retain the tree by strategically locating equipment and footings in places that are not harmful to the tree or its root system.

Round Two result

The community was satisfied that the new design and additional Arborist involvement in the design process would ensure existing trees were protected. In the second round of consultation, one person expressed concern for the health of existing trees and one person specifically mentioned they were happy Council was taking measures to protect the health of existing trees.

Recommendations

- Continue to work with a level 5 qualified arborist in the design documentation and construction stages of the project.
- Use construction methods to avoid damage to the existing trees.

Theme – Play equipment*Round One result*

In the first round of consultation 74% respondents were in support of upgrading the existing play equipment, 23% were opposed and 3% were neutral. There was a strong view that the upgrades should cater to a range of ages and include more equipment suitable for an older age group. The community also recognised the need to retain open space for free play.

There was some concern from the community that improvements to the playground and additional equipment would attract more people to the reserve; increasing noise, putting further stress on street parking and increase rubbish generation.

The in-ground slide was a particular point of interest in the community. A number of responses 36% were opposed to the in-ground slide and expressed concern that it would be visually unappealing, while 23% were in support of the slide and 42% were neutral.

There were also requests from the community to have a traditional swing set instead of the proposed basket swing and suggestions for climbing nets for older children.

Design outcomes

As a result of this feedback the design was modified, and the in-ground slide was removed from the design (a traditional slide was included as part of the multi-play unit). A traditional swing set was also included instead of the proposed basket swing. And a larger multi-play unit that caters to a wide range of ages in particular older children was also included in the design.

Round Two results

Respondents were generally satisfied 52% with the proposed play equipment in the updated design. 33% requested more variety of equipment with a focus on 'nature play' and climbing. 15% people were pleased the in-ground slide was removed from the design however, 15% people were also disappointed it had been removed from the design.

Recommendations

- Ensure the multi-play unit installed has a good variety of play interest catering to a range of ages and abilities especially older children.
- Explore additional nature play elements to be located within the proposed playground footprint.
- Ensure play equipment is in neutral colours and natural materials are used where possible to blend into the natural setting.

Theme – Footpaths*Round One result*

Walking is the preferred mode of transport to Marlborough Reserve (95.8%). This suggests the engaged users are local residents. The PSS identified the importance of the walking catchment area, with an ideal

catchment of 8–15 minutes' walk or an estimate 400 m distance. The upgrade of the reserve aims to provide better walking connectivity in the form of footpaths and pram ramps along Blandford Avenue and Brown Street as well as an access path to the playground.

Although 13% respondents in round one were in support of the proposed footpaths and 45% were neutral, 42% were opposed to the new paths, expressing a view that the paths would diminish valued green space. Some respondents did however, recognise the benefit of providing access to the playground.

Design outcomes

The design was modified in-light of this feedback and the extent of the proposed footpaths were reduced. To ensure equitable access to the playground a perimeter footpath, kerb ramps and access paths were provided only to the playground. The access path to the playground was also modified to be a neutral coloured material to reduce the visual impact.

Round Two results

In the second round of consultation people generally seemed satisfied that council had reduced the extent of the proposed footpaths. Only 15% listed the proposed footpaths and access paths as an element they disliked about the updated plans. 7% people especially identified the inclusion of access to the playground as something they liked about the plans. One person requested a path at the bottom of the park and some people requested more frequent mowing of grass at the park to improve walking conditions.

Recommendations

Retain the extent of the current footpaths and access path to provide access to the playground.

Theme – Park furniture

Round One Result

In the first round of consultation there was some concern from the community about relocating the picnic table and park seats 16%. A number of respondents described the benefit of the current location of the picnic table; taking advantage of the sun and shade during the year. There was also some concern that moving the table to the proposed location towards Brown Street would increase noise to nearby residents.

Overall, the community supported replacing the existing run-down furniture including the picnic table, bin and water fountain. There were also requests for additional picnic tables and seats in the reserve to cater for parties and multiple groups using the reserve at the same time.

Design outcomes

As a result of this feedback, the design was modified to retain the location of the existing picnic table and seats.

Round Two results

Participants were generally pleased the existing location of furniture was retained. Some people requested additional furniture in the reserve; in particular, there were three requests for an additional bin with dog bag dispensers at the bottom Southern end of the reserve and two people requested an additional picnic table within the reserve.

Recommendations

Provide an additional bin with dog bag dispenser at the bottom southern end of the reserve.

Theme – Playground surface*Round One result*

The draft design proposed to use a combination of rubber soft-fall surface material and playground mulch to improve safety and bring the playground surface to meet Australian Standards for playground design. There was some concern from respondents that the use and extent of the rubber soft-fall surface material in the design would be detrimental to the natural aesthetic of the reserve. However, there was also support for rubber soft-fall from respondents who recognised that the new surface would improve safety and play quality of the playground.

Council also needs to balance the use of synthetic surfaces against the increased maintenance requirements of providing organic playground mulch, particularly high wear areas such as under swings and slides.

Design outcomes

The design was modified and the extent of the soft-fall was reduced. The colours selected was also specified to be neutral colours to ensure the surface would blend into the natural setting.

Round Two result

In the round two consultation, 7% specifically listed soft-fall as an element of the design they disliked, 4% person listed this was something they liked about the upgraded design and 89% people were neutral in this discussion. Some people did however request the soft-fall to be a neutral colour.

Recommendations

- Retain the proposed extent of the soft-fall.
- Ensure the soft-fall installed is a neutral colour.

Theme – Fencing*Round One result*

A low fence was proposed adjoining street frontages closest to the play space to protect children from running onto the road, the play space was left open towards the reserve to allow for free play between these two spaces. Some people expressed concern regarding the low hoop fence in the garden bed between the playground and Brown Street and Blandford Avenue. While some respondents 16% were supportive of the low garden fence and identified it as a good way of managing conflict between children and roadways, others were opposed to the fence 29% were concerned it would take away from the openness of the reserve, the remaining 55% were neutral towards the garden fence.

Design outcomes

The design was modified and the extent of the low garden hoop fence was reduced, limiting the fence to interfaces closest to the playground and roadways.

Round Two result

Participants were generally satisfied with the amended extent of fencing. 7% specifically said they supported the loop hoop fencing, only 4% was opposed to the inclusion of fencing, 4% requested higher fencing for better visibility and 4% requested a fence between the playground and open lawn area, the remaining respondents were neutral in this discussion.

Recommendations

Maintain the proposed barrier to the road, in the form of planting and garden hoop fence, particularly where play equipment is located less than 30 metres from the road frontage to ensure adequate safety.

5. Financial impact statement/Time frame/Consultation

Council currently has a capital works budget which includes \$400,000 of grant funding from the State Government through the Stronger Communities Funds. The concept design cost estimate prepared by Council officers demonstrates the design is within the existing budget.

With consideration of Council's procurement policy and workload, it is anticipated the implementation of works to Marlborough Reserve may take six to nine months to complete construction.

Council officers will report back to the community on consultation findings and notify of the proposed improvements and expected construction timeframe following the outcomes of the Council meeting. Council will notify the community of any updates at 3-6 monthly intervals to the construction program as works progress.

6. Conclusion

The design concept has been further developed in consideration of the above discussion (see Attachment 5); in particular:

- Officers will continue to work with a level 5 qualified arborist during the design documentation and construction stages of the project to ensure the health of existing trees within the reserve is maintained.
- Construction methods that are sensitive to existing trees will be used.
- Inclusion of additional nature play elements have been located within the proposed playground footprint.
- Inclusion of an additional bin with dog bag dispenser at the bottom Southern end of the reserve.

It is recommended that Council endorses the design concept attached to this report. Upon endorsement, Council officers will proceed to detailed design of the project, refining the design concept to the level required for procurement and construction.

Additional specialist consultants will inform the detailed design works. These may include:

- Accredited arborist.
- Registered engineers.
- Accredited play safety auditor.

7. Attachments

1. Round One consultation material [↓](#)
2. Round Two consultation material [↓](#)
3. Round One consultation responses [↓](#)

4. Round Two consultation responses [↓](#)
5. Concept design [↓](#)

WAVERLEY'S ECOLOGICAL CORRIDOR

Marlborough Reserve sits within Waverley's Ecological Habitat Corridor and is part of the Bronte Ecological Restoration Action Plan. The site was been flagged as a site for additional understorey planting. Increased native vegetation will potentially enhance important ecological habitat corridors.



- LEGEND**
- Informal Perimeter Path
 - Informal Access points
 - Goat Tracks
 - Existing Playground Area (Playground mulch & timber edge)
 - Existing Swing
 - Existing Mult-Play Unit
 - Existing Drinking Fountain/ Tap
 - Existing Park Furniture (Seating & picnic setting)
 - Existing Trees
 - Tree Protection Zone
 - Garden bed
 - Hard to mow slope
 - Boundary Wall
 - Boundary Fence
 - Underground Stormwater
 - Underground Water Main
 - Underground Electricity

- DISCUSSION**
- Large grove of trees** provide a buffer between the playground and reserve from Brown Street & Blandford
 - Mature trees** provide shade & gives the park a distinct character.
 - Playground** has a good selection of equipment but is run down.
 - Steep Slope** dominates the topography of the reserve, restricting pedestrian access into the park. Playground activities and selection of new equipment should take advantage of the existing topography.
 - Footpaths** - There are no footpaths into or through the reserve. Additional connections into the playground would improve access through the park, allowing pedestrians better access to facilities.



Waverley Council Play Strategy
 Marlborough Reserve has been classified in the playspace strategy as a **Neighbourhood Park**. Upgrades to the playspace should implement the following:

- Include 'Exploratory/ Nature' play spaces.
- Include interpretation and education of the natural environment .



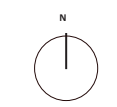
LEGEND

- ① Retain existing trees for shade amenity and to maintain the reserves existing shaded and calm ambience.
 - ② Provide a perimeter footpath around the reserve linking in with existing footpaths to improve pedestrian access.
 - ③ Provide access paths into and through the reserve to improve pedestrian movement and access to facilities.
 - ④ Provide areas of low buffer planting along the reserves boundary. Buffer zones improve safety between active areas and road traffic while low planting enables passive surveillance into the park from surrounding streets and neighbours and addresses hard to mow slopes.
 - ⑤ Retain existing footprint of playground and upgrade equipment and surface.
 - ⑥ Utilise the upper more level areas of the reserve to incorporate nature play elements and take advantage of the amenity of the existing mature fig tree.
 - ⑦ Provide native sensory gardens that support and attract native flora and fauna to strengthen Waverley's ecological corridor.
 - ⑧ Provide interpretive signage about Waverley's ecological corridor and educational facts about types of native flora and fauna the corridor supports.
 - ⑨ New embankment slides and climbing play elements down slope to take advantage of the reserves topography.
 - ⑩ Retain areas of open turf areas for free play and passive use. Retaining openness of the reserve will cater to a greater variety of park users.
 - ⑪ Provide screen planting along the Southern boundary between the reserve and neighbouring houses.
 - ⑫ New pram ramps to either side of Brown street to improve accessibility.
- Tree Protection Zone
 Structural Root Zone

**MARLBOROUGH RESERVE
 AND PLAYGROUND UPGRADE**
 DRAFT CONCEPT DESIGN

FUNCTIONAL CONCEPT LAYOUT
 SK-03

Date: 30.04.2019
 Drawn by: BP
 Scale: 1:250 @ A3





LEGEND

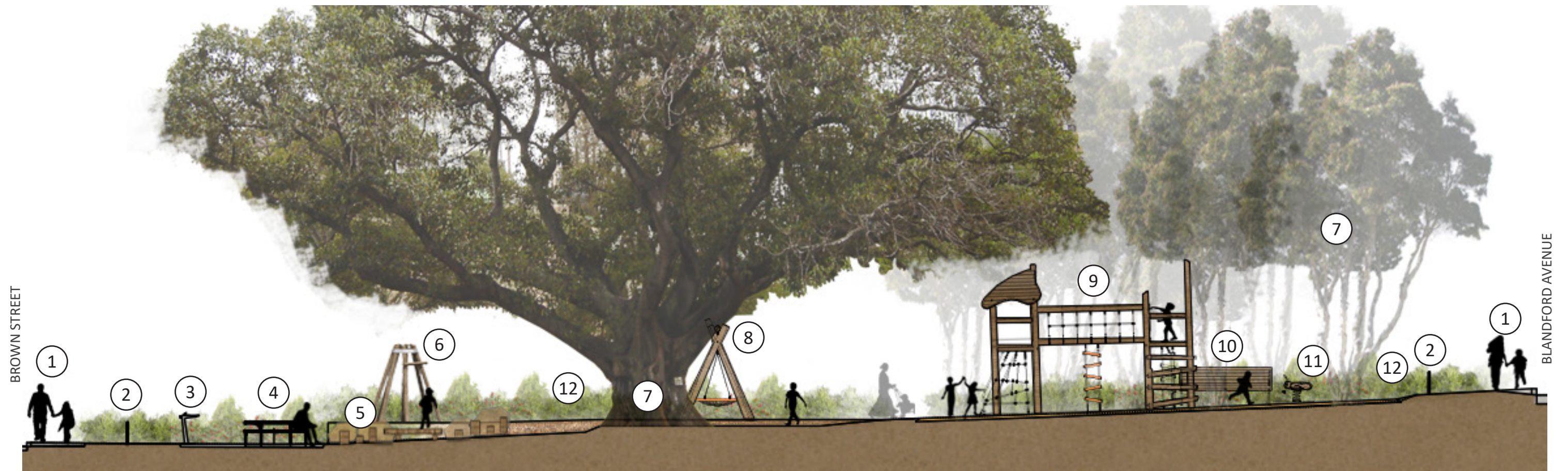
- 1 Retain existing trees for shade amenity and to maintain the reserves existing shaded and calm ambience.
- 2 Perimeter footpath around the reserve linking in with existing footpaths.
- 3 Access paths into and through the reserve.
- 4 Sensory gardens with native plant species to support local native plants, encouraging children to interact with the natural elements of the playground.
- 5 Low garden fence around playground
- 6 New multi-play unit with numerous play elements of different difficulty levels catering to a variety of ages and abilities.
- 7 2x New springers with rubber softfall surface.
- 8 New basket swing set with rubber softfall surface
- 9 Nature play elements under fig tree such as timber platforms, stepping stones and balancing beams.
- 10 Quiet play zone to encourage imaginative play and provides a place for children to retreat and recharge.
- 11 Park signs with educational facts about Waverley's ecological corridor and native flora and fauna.
- 12 Embankment slide and climbing play elements down slope.
- 13 Retain existing Turf
- 14 Screen boundary planting
- 15 New pram ramps
- 16 Seat
- 17 Picnic table
- 18 Drinking fountain
- 19 Bin
- Tree Protection Zone
- Structural Root Zone

MARLBOROUGH RESERVE AND PLAYGROUND UPGRADE DRAFT CONCEPT DESIGN

PLAYGROUND CONCEPT PLAN SK-07

Date: 30.04.2019
Drawn by: BP
Scale: 1:250@A3





SECTION A



SECTION B

LEGEND

- ① Perimeter footpath around the reserve
- ② Low garden fence around playground
- ③ Drinking fountain
- ④ Picnic Table
- ⑤ Nature Play
- ⑥ Quiet play area
- ⑦ Existing trees
- ⑧ Basket swing
- ⑨ Multi-play unit
- ⑩ Seat
- ⑪ Springer/ rocker
- ⑫ Sensory garden
- ⑬ Embankment slide

MARLBOROUGH RESERVE AND PLAYGROUND UPGRADE

DRAFT CONCEPT DESIGN

PLAYGROUND SECTIONS

SK-08

Date: 30.04.2019

Drawn by: BP

Scale: 1:100@A3



WAVERLEY
COUNCIL



Platforms and balancing beams placed under the existing fig tree encourages exploratory play with the sites natural elements and takes advantage of natural shade.



Platforms at different heights can be positioned to take advantage of the sites natural topography and manage fall heights and level changes.



Multi-play units provide interest for multiple age groups



Bridges and nets between play elements are a fun challenge for kids and offer a safe method of transcending between levels and managing fall heights.



Embankment slide and nature play climbing elements take advantage of the reserves topography



Climbing elements down the slope manages the sites steep topography and provide a fun challenge



Basket swings are fun for kids of all ages and physical abilities



Separate areas for quite play gives children a place to retreat and recharge



Areas for free play provide opportunities for imaginative play



Sensory gardens stimulate the senses, encouraging children to interact with the natural elements of the playground.



Native gardens improve ecological habitat corridor and provide an opportunity for children to interactive with natural environments.



Interpretive singage provides an opportunity to educated park uses about the areas history and native flora and fauna



LEGEND

- ① Existing *Ficus elastica* (Rubber Fig) Tree
 - ② Existing swing set
 - ③ Existing bin
 - ④ Existing picnic table
 - ⑤ Existing playground
 - ⑥ Existing seat
 - ⑦ Existing drinking fountain
 - ⑧ Existing seat
 - ⑨ Existing garden
 - ⑩ Existing turf
 - ⑪ Grove of existing *Melaleuca* (Paperbark trees)
- ⬢ Structural Root Zone ⬢ Tree Protection Zone

MARLBOROUGH RESERVE AND PLAYGROUND UPGRADE

UPDATED DRAFT CONCEPT DESIGN

EXISTING RESERVE CONDITION

SK-01

Date: 20.09.2019

Drawn by: BP

Scale: 1:400@A3
1:200@A1





① Existing *Ficus elastica* (Rubber Fig) Tree



② Existing double seat swing set



③ Existing bin



④ Existing picnic table



⑨ Grove of existing *Melaleuca* (Paperbark) trees



⑩ Existing springer



⑤ Existing play equipment



⑥ Existing seat



⑦ Existing drinking fountain



⑧ Existing seat

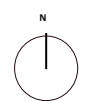
MARLBOROUGH RESERVE AND PLAYGROUND UPGRADE

UPDATED DRAFT CONCEPT DESIGN

EXISTING PLAYGROUND CONDITION

SK-02

Date: 20.09.2019
Drawn by: BP
Scale: 1:200@A3
1:100@A1



WAVERLEY
COUNCIL



LEGEND

- 1 Retain existing trees for shade amenity and to maintain the reserves existing shaded and calm ambiance.
 - 2 Mulch under Fig tree
 - 3 Footpath
 - 4 Access path to playground
 - 5 Sensory gardens with native plant species to support local native plants, encouraging children to interact with the natural elements of the playground.
 - 6 Low garden hoop fence
 - 7 New timber multi-play unit with numerous play elements of different difficulty levels catering to a variety of ages and abilities.
 - 8 New springer play element
 - 9 New double seat swing set
 - 10 New rubber softfall surface under equipment. Colours to be neutral.
 - 11 Nature play elements such as timber stepping stones and balancing beams.
 - 12 Cubby house
 - 13 Park signs with educational facts about Waverley's ecological corridor and native flora and fauna.
 - 14 Retain existing Turf
 - 15 Screen boundary planting
 - 16 New pram ramps
 - 17 Existing seat to be retained
 - 18 New seat
 - 19 New picnic table to replace old table in current location.
 - 20 New drinking fountain
 - 21 New bin
- Structural Root Zone ○ Tree Protection Zone

MARLBOROUGH RESERVE AND PLAYGROUND UPGRADE

UPDATED DRAFT CONCEPT DESIGN

PROPOSED PLAYGROUND CONCEPT PLAN

SK-03

Date: 20.09.2019

Drawn by: BP

Scale: 1:400@A3
1:200@A1





① Nature play elements



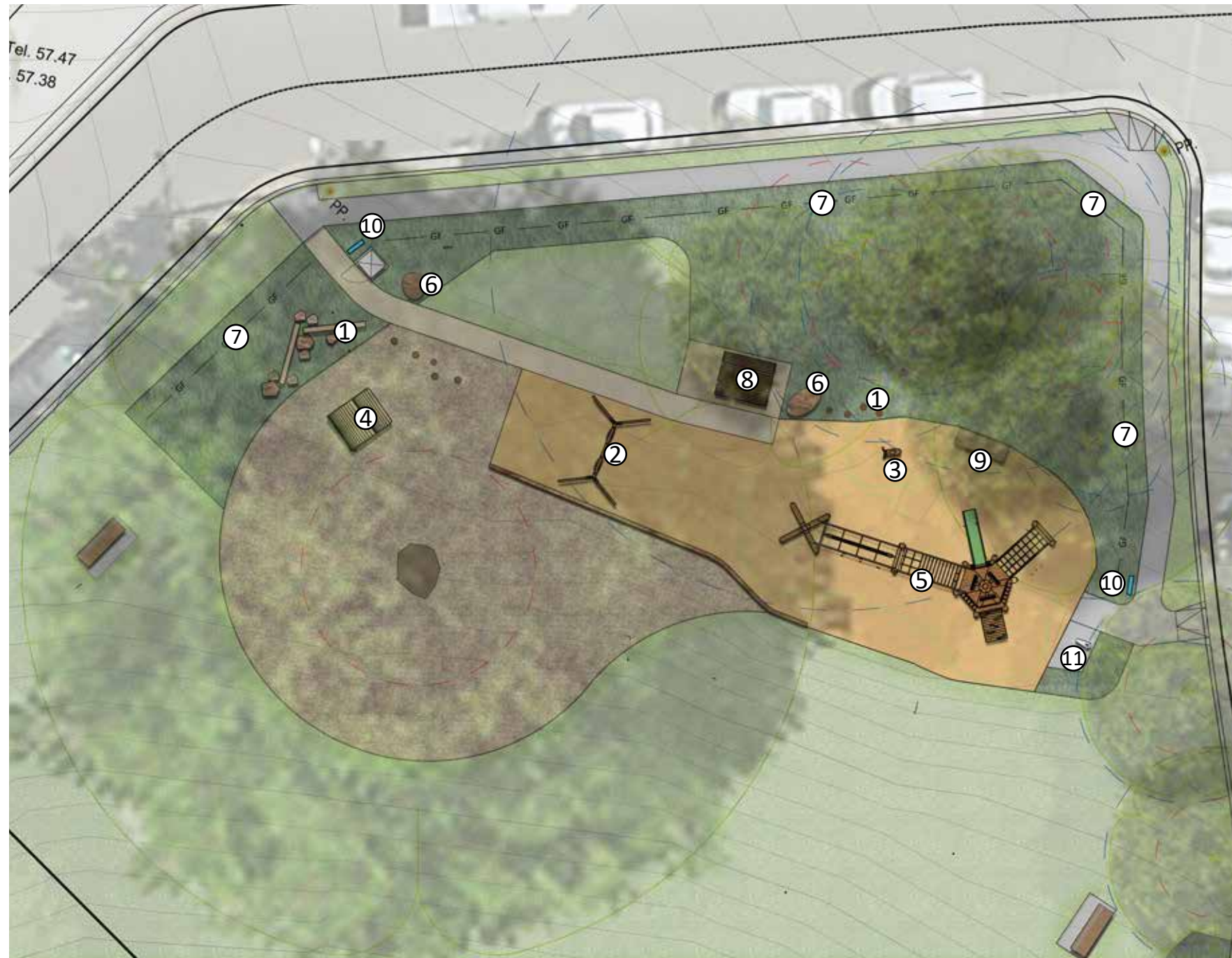
② New double seat swing set



③ New springer play element



④ Cubby house



⑤ New timber multi-play unit



⑥ Sculptural play elements



⑦ Low garden hoop fence



⑪ New drinking fountain



⑧ New picnic table



⑨ New seat



⑩ Park signs

MARLBOROUGH RESERVE AND PLAYGROUND UPGRADE

UPDATED DRAFT CONCEPT DESIGN

PROPOSED PLAYGROUND CONCEPT PLAN AND CHARACTER IMAGES SK-04

Date: 20.09.2019
Drawn by: BP
Scale: 1:200@A3
1:100@A1



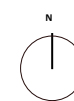
WAVERLEY
COUNCIL



Current playground



Upgraded playground





Current playground



Upgraded playground



Survey Report

06 July 2010 - 01 July 2019

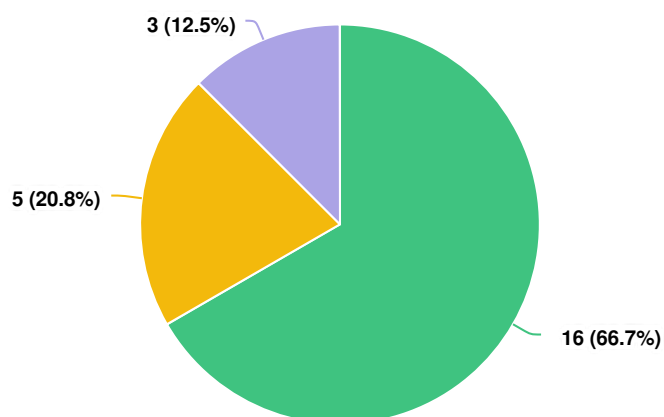
Marlborough Reserve - Have Your Say

PROJECT: Marlborough Reserve Playground Upgrade

Have Your Say Waverley



Q1 How often do you visit Marlborough Reserve?

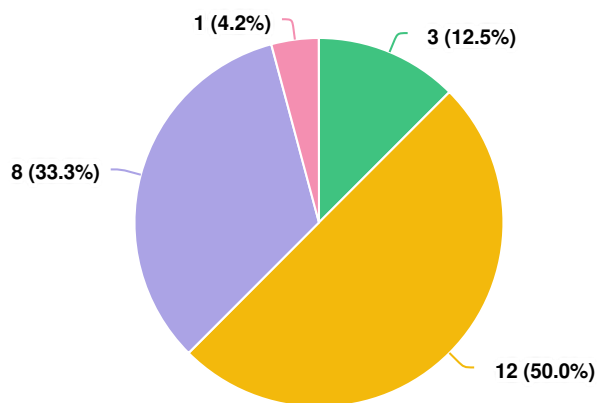


Question options

● Daily ● Weekly ● Monthly

Optional question (24 responses, 0 skipped)

Q2 How long do you spend in Marlborough Reserve?

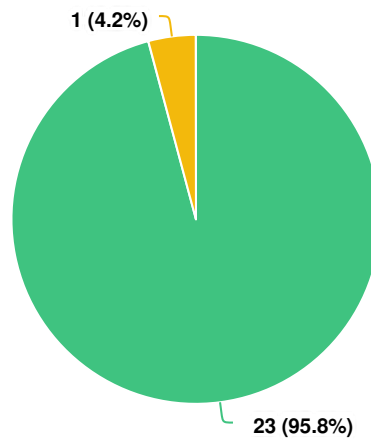


Question options

● 10 mins ● 30 mins ● 1 hour ● 2 or more hours

Optional question (24 responses, 0 skipped)

Q3 How do you access Marlborough Reserve?

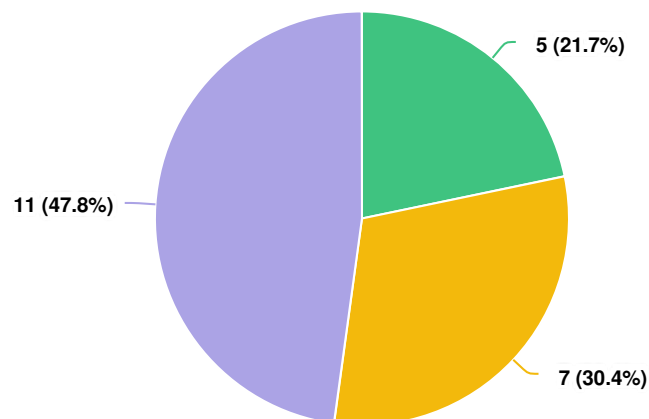


Question options

Walk Car

Optional question (24 responses, 0 skipped)

Q4 How satisfied are you with the existing Marlborough Reserve and Playground?

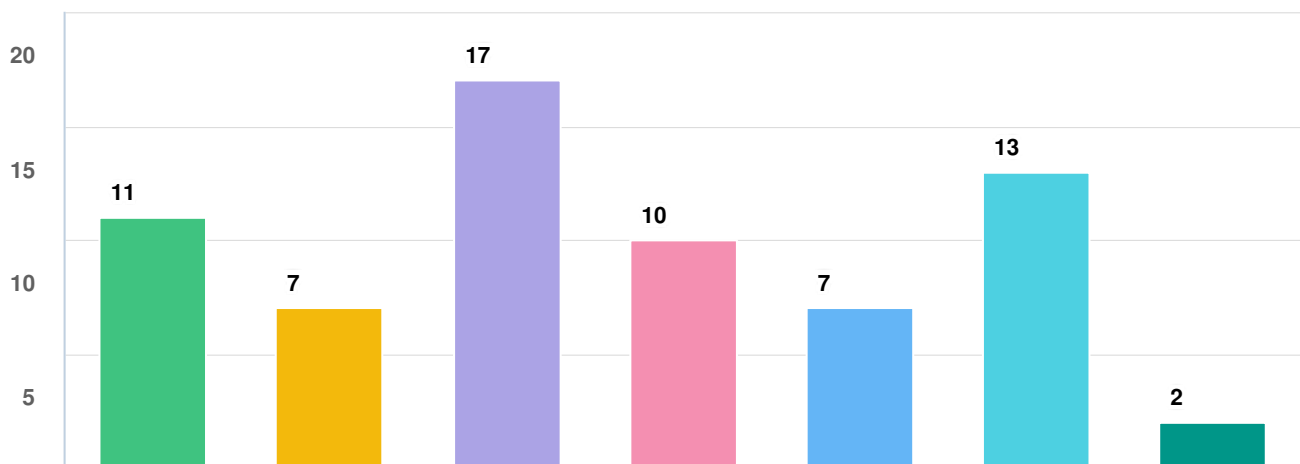


Question options

Very Dissatisfied Neutral Very satisfied

Optional question (23 responses, 1 skipped)

Q5 What do you do in Marlborough Reserve?



Question options

Walk Ball games Play Walk Dog Exercise Relax Other

Optional question (24 responses, 0 skipped)

Q6 Please specify.

Anonymous

5/20/2019 12:55 PM

My 4 year old boy plays and explores.

Anonymous

5/20/2019 01:57 PM

use the park with family daycare group - mostly on play equipment and swings, picnic at table, run up and down hill through trees, count and identify birds

Optional question (2 responses, 22 skipped)

Q7 In the future, what would you like to see in Marlborough Reserve or in the play space?

Anonymous

5/09/2019 03:25 PM

I would love a great play area for kids, with upgraded equipment. If there is any scope for rubber flooring in the playground area that would be wonderful. Woodchips etc are dreaded by all parents - they make children so dirty and children eat them,

Anonymous

5/11/2019 09:14 AM

Climbing equipment

Anonymous

5/11/2019 09:25 AM

A climbing area that caters for children ages 5 and above. Climbing web. This park is used every day after school & on weekends by numerous school children in the local area. It is a big heart and hub for the community.

Anonymous

5/13/2019 11:13 AM

Better playground facilities - they are currently in disrepair/rusty/unsafe; all weather playground surface (ie. not barkchip); a water fountain that kids can reach and drink from; additional park table/bench; larger flat area so kids can play with balls

Anonymous

5/13/2019 08:54 PM

Greater play experiences for children across different age brackets. The current equipment is aged and feels unsafe for my kids

Anonymous

5/16/2019 02:10 PM

Better lighting. More picnic areas. Exercise area. Terracing.

 name redacted

5/17/2019 07:26 AM

Upgrade to existing play equipment but remainder of reserve remain 'undeveloped' as this is it's charm. Maintain free / off lead dog play area in central and southern part.

Anonymous

5/19/2019 01:16 PM

rock climbing wall. lots of shade. toilets.

Anonymous

5/20/2019 12:55 PM

Updated equipment, more play equipment, a level grass area for playing. A community garden. Native bee hives, wild flowers, fencing.

Anonymous

5/20/2019 01:08 PM

Cleaner safer play area for children, more signage about dogs on leads near play area

Anonymous

5/20/2019 01:09 PM

Adult body weight exercise equipment, all weather basketball backboard / ring and half-court yo give pre-teen / teenagers things to do (not just little kids).

Anonymous

5/20/2019 01:57 PM

fencing around playspace esp north end closest to road. swings similar length and safe distance from other activities, role play window/humpy/den, safe roundabout or 4person see saw, alphabet or numbers somewhere, aboriginal themes/symbols in softfall

Anonymous

5/20/2019 05:02 PM

I would like the play space to continue to include suitable play equipment for school age children with slides monkey bars climbing frames and swings. Not toddler equipment like recent surrounding park upgrades. Minimal disturbance of natural environment.

Anonymous


5/23/2019 12:06 PM

It just needs a refurbishment nothing more, your proposal will destroy the peacefulness of the park, the whole point of being a reserve!

Anonymous 5/23/2019 01:13 PM	Natural play equipment using wood and stone. No bright colours to distract from beautiful natural elements.
Anonymous 5/23/2019 09:27 PM	I do not want to see any extensive changes. The park is a peaceful place and I am concerned that your proposal will gentrify the park too much.
Anonymous 5/27/2019 10:05 AM	more flat areas
Anonymous 5/27/2019 01:45 PM	More trees to attract more wildlife.
Anonymous 5/28/2019 10:18 AM	Upgrade of the playground within the existing footprint, preserving the character of the reserve as natural as possible.
Anonymous 5/28/2019 12:27 PM	Much more regular cutting of the grass.
Anonymous 5/28/2019 12:49 PM	Refurbish existing children's area and equipment only. Do not expand size. Do not install an absolutely unrequired fence.
Anonymous 5/28/2019 02:39 PM	An existing safety feature of the park is that it slopes away from the roads. While I am happy that council is required to update play equipment to new safety standards, I very strongly desire the natural space to remain substantially as it is.
Anonymous 5/28/2019 03:32 PM	Returfing of the grassy verge. 90° parking INTO the park on Blandford Avenue. This will RADICALLY IMPROVE the park utilisation while solving the growing parking and navigation problems on Blandford Avenue.
Anonymous 5/31/2019 11:17 AM	Upgraded of the play equipment and use of the topography of the hill into the play equipment. Also a better space utilising the sunny areas for picin or sitting space. Also, exercise equipment for adults to use.

Optional question (24 responses, 0 skipped)

Q8 What do you like about the draft Marlborough Reserve and Play Space upgrades?

Anonymous 5/09/2019 03:25 PM	great variety of playground and kids activities
Anonymous 5/11/2019 09:14 AM	Caters kids over 5
Anonymous 5/11/2019 09:25 AM	Climbing area, slide, swings 2 please, tee pee quiet area, larger picnic table and chairs, nature play
Anonymous 5/13/2019 11:13 AM	good shade cover and spacious.
Anonymous 5/13/2019 08:54 PM	Excellent upgrade design. Appeals to a wide range of children. Improved safety and utilisation of the space
Anonymous 5/16/2019 02:10 PM	Footpaths
 name redacted 5/17/2019 07:26 AM	Footpaths around outside. New equipment to replace old. Water fountain- please consider option to allow dogs to drink from water fountain equipment.
Anonymous 5/19/2019 01:16 PM	fence. new slide. nature play.
Anonymous 5/20/2019 12:55 PM	Updated playground equipment, fencing between playground and street
Anonymous 5/20/2019 01:08 PM	Any improvement is good! Barriers between play area and road are important
Anonymous 5/20/2019 01:09 PM	Plants, paths and slides
Anonymous 5/20/2019 01:57 PM	Maintaining trees and adding more native vegetation and natural play space. Keeping play equipment, love the idea of slide and climbing to use hill. love the idea of info on local wildlife.
Anonymous 5/20/2019 05:02 PM	Slide down slope assuming it is steep enough to be fun for older children
Anonymous 5/23/2019 12:06 PM	nothing, as above, it just needs a refurbishment! by you doing this upgrade you are destroying the tranquility and peacefulness the reserve brings!
Anonymous 5/23/2019 01:13 PM	New planting and natural elements. An upgrade to fun, safe play equipment catering to different ages will be well utilised. Working water station, Bin area that can't overflow after weekend parties which will increase. Keep lots of park as open space. Thx
Anonymous 5/23/2019 09:27 PM	Nothing.

Anonymous 5/27/2019 10:05 AM	nothing its over the top,it will destroy the ambiance of the park
Anonymous 5/27/2019 01:45 PM	The only thing we like are the “ minor “ landscaping upgrades which may help attract a bit more wildlife to the reserve. We would like to see more trees planted and the large existing trees to be properly arborescenced to reduce the chance of limb breakage.
Anonymous 5/28/2019 10:18 AM	Upgrade of the playground equipment
Anonymous 5/28/2019 12:27 PM	Nothing. It is way too big (simply use the existing footprint. Do not expand it). There should not be a fence. This will impede the dog owners and the children who, from my daily observation, especially on weekends, like to freely play all over the park.
Anonymous 5/28/2019 12:49 PM	Upgrade of existing equipment and amenity within the current footprint is definitely due.
Anonymous 5/28/2019 02:39 PM	Very little. It is an expensive exercise on council's initiative, will largely destroy the laid back nature existing currently.
Anonymous 5/28/2019 03:32 PM	Not a lot. The playground facilities need enhancement but it does NOT need expanding
Anonymous 5/31/2019 11:17 AM	The use of the hill with the slide and the paths through the park. I like the native plant space just not the location. I like the swing and soft fall and sidewalk around the playground.

Optional question (24 responses, 0 skipped)

Q9 What do you dislike about the draft Marlborough Reserve and Play Space upgrades?

Anonymous

5/11/2019 09:25 AM

At least 2 swings would be best

Anonymous

5/13/2019 11:13 AM

Aged play equipment, very sloped site that limits safe play.

Anonymous

5/13/2019 08:54 PM

Nothing

Anonymous

5/16/2019 02:10 PM

1. Too much play area. (it seems to have doubled) Not enough adult area. eg. picnic tables, exercise area, terracing. 2. prefer to have the pram ramps lower down Brown and Blandford. 3. Not enough new vegetation. 4. No plan for the lower slopes.

 name redacted

5/17/2019 07:26 AM

Feels overdeveloped. The metal slide.

Anonymous

5/19/2019 01:16 PM

playgrounds must have swings! and UPF 50+ sunshades covering play area

Anonymous

5/20/2019 12:55 PM

N/A. It would be great to see more garden options included.

Anonymous

5/20/2019 01:09 PM

Seems very much about young children (aged below 7) vs other children & residents. You get children eventually grow up and we should want to keep them in the local area vs having to head to Waverley Park

Anonymous

5/20/2019 01:57 PM

Doesnt mention intended colours in playground but would like more natural colours than in recent Brown St upgrade. Would like to keep the water fountain, table and rubbish bins (although bin could be further from play /eating area as sometimes it stinks!

Anonymous

5/20/2019 05:02 PM

Replacing swings with basket swings. Kids of all ages love normal swings. The basket swings are not the same and don't require them to use core strength to swing themselves. Actual play equipment looks limited. Monkey bars or similar would be nice

Anonymous

5/23/2019 12:06 PM

everything! have you considered the exponential increase of foot and car traffic! the increase in garbage, the decrease in bird wildlife and native animals.

Anonymous

5/23/2019 01:13 PM

Like to minimise softfall, natural colours/ materials only, fences not necessary if planting there, keep table in sunshine position, ensure bin can't overflow from parties, no concrete pathway in to park, protect tree roots, no sign on opposing street pls

Anonymous

5/23/2019 09:27 PM

I like the ruggedness of the reserve as it currently is, almost a little piece of bush in the middle of suburbia. The native animals and birds that we see there and the peace and quiet. I imagine the extra people would overflow the bins with rubbish.

Anonymous

You are turning our quiet nature reserve into a large noisy kids playground

5/27/2019 01:45 PM

far beyond the existing footprint. I don't want any new equipment south of the figtree (downslope slide). I don't want the picnic table moved, nor do I want a concrete footpath.

Anonymous

5/28/2019 10:18 AM

Extension of concrete footpath along the whole of the perimeter of the reserve is unnecessary and takes away from the green space, extension of the play area

Anonymous

5/28/2019 12:27 PM

It is way too big. It uses too much of the existing park. It will impede the people who exercise and/or play with their dogs. The fence will impede the free play of children who like to run all over the park.

Anonymous

5/28/2019 12:49 PM

Do not expand size. Do not install an unrequired fence. This will take away from the open nature of the park. Will also reduce the common area and from Dog play areas of which Waverley is sorely lacking.

Anonymous

5/28/2019 02:39 PM

Almost all. Where did the initiative to: A. Spend such funds as council complains about costs rising? B: create an artificially natural set of spaces? C: risk the death of the marvellous play - friendly tree by surrounding it with matting.

Anonymous

5/28/2019 03:32 PM

It's absolutely TERRIBLE! It is FUNDAMENTALLY misreading the park problems! It will make the park a FAR WORSE recreational facility.

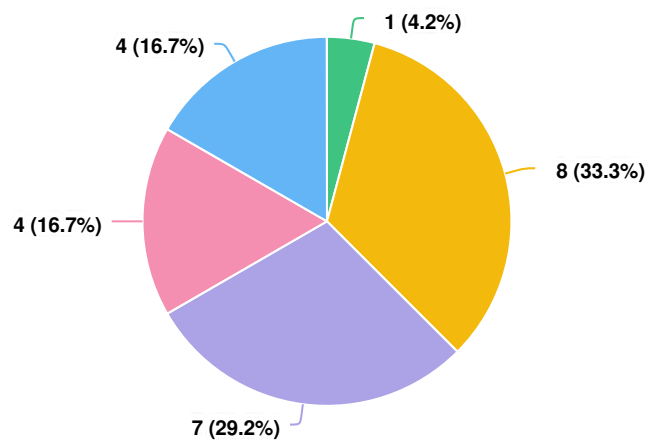
Anonymous

5/31/2019 11:17 AM

I'm worried about the effect on the fig tree with softfall underneath, I think the native space should be moved somewhere else and more done at the bottom of the park where the drain is. Exercise equipment would let the park be utilised more by adults.

Optional question (20 responses, 4 skipped)

Q10 What is your age range?



Question options

● <20 ● 31 - 40 ● 41 - 50 ● 51 - 60 ● 61 - 70

Optional question (24 responses, 0 skipped)

Marlborough Reserve Email Submissions. Consultation May 2019

25	<p>My wife and I own [REDACTED] Brown St, and have raised our daughter from birth in this house, immediately adjacent to the park. We have lived here for over thirty years.</p> <p>The fact that I could 'have my say' is appreciated, but the categories and restrictive size of the fields available did not give me adequate space to voice my objections.</p> <ol style="list-style-type: none"> 1. I wish to note that both my wife and I completely agree with the detailed submission provided by our immediate neighbour, Ms Karen Rosenfield. 2. I wish to add an emphasis to my truncated response noting the physical slope of the park. As you know, it slopes down from the two dangerous roads. Kids, balls and dogs cannot easily run uphill at speed and be at risk. In the thirty years I have lived there, used the park almost daily and seen children (including my own), babies, dogs and elderly residents enjoy it, this feature has contributed significantly to as far as I know, a perfect safety record. 3. None of our neighbours with whom I have spoken desire significant changes to the park. I would like to know from where this expensive proposal has originated. 4. Open space is at a premium. Please leave this small space alone, save money, save the efforts associated with ongoing maintenance, and respect the wishes of the local residents. <p>Thank you for your consideration.</p>
26	<p>Dear Council team,</p> <p>I live at [REDACTED] Blandford Ave, Bronte, directly to the eastern side of the reserve. I write to express my deep concern and objection at the proposed Playspace plans for Marlborough Reserve. There is no question that the existing equipment in the playground at the northern boundary requires upgrade as it's very old but that should be the extent of the work and it should be kept within the existing footprint of the play area. The proposal does not remotely meet local Resident need.</p> <p>Living directly across the road from the park, I am very much aware of how this Reserve is loved and used by the community. It is most frequently used for dog play and exercise, and in this respect it's a massively valuable resource as there are far too few of these facilities in Waverley.</p> <p>Expanding the footprint and installing an Embankment side (#12 on the concept plan) will dramatically reduce the total space available and the slide will be an eyesore.</p> <p>Secondly, the park is next most used by older children for their play (e.g. football and soccer games and parties that use the entire park). They need space to play these games and this plan does the opposite. The plans as they stand are more relevant for younger children not older ones. However, younger children's needs are already serviced by the play area only 100 hundred metres away on Brown St which has only just been upgraded. The proposal therefore contradicts how this park is used and takes space away from the residents' actual needs.</p> <p>https://haveyoursay.waverley.nsw.gov.au/marlborough-reserve-playground-upgrade?tool=survey_tool&tool_id=clarke-reserve-have-your-say1&ts=1559011771#tool_tab</p> <p>Concrete footpaths around and in the park are not necessary and a silly use of money. There are perfectly good paths on Brown and Blandford Sts already available and in use. They too will cut into the greenspace available.</p> <p>Finally, I take this opportunity to express that the neighbourhood consultation on this proposal has been very poor. I have received no letter drops, meetings with the Council are held during the day when working people cannot attend, and I do not think that 2 signs cable-tied to park benches are a remotely adequate way to explain to residents a proposal of this extensive nature.</p>
27	<p>I own, and reside at, [REDACTED] Brown St, Bronte with my wife and daughter. Our home is on the immediate southern boundary of the park. Whilst we recognise that the playground equipment is rundown and in need of an upgrade, we strongly disagree with some of the " Playground Concept Plan " proposals as detailed on diagram SK-07.</p> <p>Firstly, the footprint of the play areas is being substantially increased, and, to the south of those existing, by way of elements 9 and 12 on diagram SK-07. This will lead to much more noise from child activities, with that noise being louder, due to it being closer, in proximity, to our home. We are especially concerned about element 12 (embankment slide and climbing play elements downslope) as identified on SK-07. This apparatus will result in a massive increase in child noise closer to our home. We are also of the opinion that it will be a visual eyesore, and not complimentary, to an otherwise, peaceful and beautiful, relatively small, reserve area.</p>

house numbers redacted

	<p>Secondly, relocating the picnic table from its current location N/E of the fig tree, to position 17 on diagram SK-07, being substantially closer to my property, will result in a much greater noise impact on us due to park party gatherings always being centred around the picnic table location. In summary, we are not opposed to rejuvenation of the existing play areas to bring them up to standard, and also to the thoughtful landscaping elements included in the proposal. We are, however, vehemently opposed to new play elements being built to the south of the fig tree trunk, and to the relocation of the picnic table for the reasons given above.</p> <p>I was unavailable on the 11 th of May to meet with council representatives in the park to discuss our concerns and I note that, as an immediate neighbour of the park, we have received no notification of the proposal in the mail. I write to you now in the hope that I may be able to meet to discuss my concerns in further detail.</p> <p>Further to my original correspondence a week ago, I would like to add that we do not think that a concrete footpath around the entire park is necessary or complimentary to the natural park environment. I understand the requirement for pram access to the playground area at the top of the park but we do not want to see a path extend all the way down Brown Street next to our house at number [REDACTED]. Not only would the extra concrete detract from the natural beauty of the park but it would encourage youth to skateboard down the hill disturbing our peace.</p> <p>Secondly, the council have classified Marlborough Reserve as a “ neighbourhood “ sized open space and yet Varna Park (10 times as large) is also classified as a “ neighbourhood” park. I feel that the scope of the proposed equipment upgrade is far out of proportion to the size of this space and significantly detracts from the natural ambience and wildlife habitation of the park. Once again, please do not build any play equipment south of the figtree trunk and limit the playground upgrade to the existing footprint. Having said that, we are all for additional natural landscaping initiatives. Additionally, the scope of works proposed will bring extra traffic to our narrow and dangerous street with extremely limited parking as is.</p> <p>Finally, having met with other residents and Cr Tony McKay during the week, it became evident that no one received letterbox notification of the meeting held in the park on the 11th of May. I would therefore request that council extend the deadline for public comment and reconvene an additional meeting in the park for public feedback to council.</p>
28	<p>Hi</p> <p>We live in Bondi and enjoy many parks in the area.</p> <p>We like Marlborough Reserve for its space and wonderful trees. It’s a great place for our children to run around and play hide and seek.</p> <p>I agree that the playground should be upgraded but not expanded. In particular please protect the Morton Bay Fig tree and not put anything underneath it.</p> <p>Also, we have never felt the need for pathways in the park, we like it as it is. The path across the road is fine.</p>
29	<p>Summary</p> <p>Marlborough Reserve is for the enjoyment of all people, of all ages. It is a unique natural setting. The upgrade proposal changes children’s play equipment to the detriment of the unique and splendid natural setting. The original designers of the park got it right.</p> <p>Our recommendations:</p> <ol style="list-style-type: none"> 1. Retain the footprint of the playground to the existing areas only. 2. Maintain the current locations for picnic table and bench seats 3. Do not build a concrete path on the perimeter or through the park. 4. Eliminate the embankment slide and climbing zone 5. Do not use synthetic rubber Softfall surface. <p>Introduction</p> <p>Marlborough Reserve, in Bronte, is a beautiful park situated in a sloping pocket below the escarpment, on which Henrietta, Seaview, Langlee Streets sit. The park is special due the amazing trees and topography. This is a unique, large open and natural space. The playground is situated at the northern end of the park and integrates well in the natural landscape.</p>

house numbers redacted

	<p>This reserve is more than the playground. People of all ages use the park for the peacefulness, fresh air, the sun, the shade and the openness. People walk and run with their dogs in the park. Many gatherings are held in this park. People sit in the sun in autumn, winter and spring to catch the sun and breeze, and in summer the same amenities provide welcome shade.</p> <p>The existing park has a very impressive Morton Bay Fig as the feature. The root system extends to the circumference of the canopy and this can be seen at ground level. Children play in and around the hollows of the fig tree, the roots and branches, which all form natural part of their games.</p> <p>In the north east corner is a well-established grove of Melaleuca trees. In the winter, the Melaleuca trees are where people go to catch the afternoon sun. Below this and protected from the northern sun, is the climbing equipment. At the south end of the park, at a much lower level, is a grove of mature Eucalypts.</p> <p>Due to the combination of location and flora, the park is well shaded in the summer, however, the sun is very low in the sky in the autumn, winter and spring, and most of the park is in shade and is cold. Only pockets of the park are warmed by the winter sun.</p> <p>The climbing equipment and swings are well used as they are in shade.</p> <p>The existing picnic table is perfectly situated as it is shaded in the summer and is the only part that retains the much sought-after sunlight in the autumn, winter and spring. The picnic table is well used. It is centred on the high side of the park. Parents seated there can comfortably observe children on the swings and at the playground and across the whole park.</p> <p>We occupy that table all year round, particularly in the cooler months. We bring our family and friends to the park and we centre around this table as it is perfectly situated. It is high enough to catch the winter warmth.</p> <p>The two bench seats located on the east and west perimeters are perfectly placed for catching the sun. The easterly seat gets the morning sun, and the westerly seat gets the sun from midday for a few hours. The western seat is the only location that has sun from May through the September in the afternoon. The western seat is particularly well patronised, for example even the Postman in the last few weeks has been seated here at lunchtime.</p> <p><i>Figure 2 Sun and shade and the western bench seat</i></p> <p>The proposed upgrade to Marlborough Reserve and playground</p> <p>We do not know where the push for this development has come from. We understand that there are many other parks in much greater and immediate need of refurbishment than this park. Those other parks in need of upgrade should be prioritised.</p> <p>We do not support the proposed changes. Our main concerns are</p> <ol style="list-style-type: none"> 1. The proposal will change the nature of the park from a natural setting and free open breathing space to an urban concrete and synthetic playground. The use of materials and concrete as seen in the Gibson St playground and park would be an assault on, and destroy the beauty of Marlborough Reserve. See Appendix A 2. There is a possible misconception about childrens' needs and new style playground. In our experience of playing with and observing children throughout the seasons over the past years, the children enjoy and benefit from the open uncluttered space, the safe sloping topography, and accessible trees for playing. Whilst they may enjoy the 'natural looking' over engineered, purportedly safe new style playgrounds, this current proposal denies children the possibility of natural un-developed open environment. Sometimes less is more.
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3. The proposed playground will consume more than twice the current area of the existing playground and significantly impact the whole reserve. The whole reserve is being impacted for the benefit of a small proportion of the population.

4. The introduction of concrete pathways around and into the park is of major concern. There are adequate footpaths on the street across the road. Access to the park is not difficult. Walking on grass is a real pleasure and a relief from the concrete that pervades our environment. People run and walk through the park in many directions. For the physically challenged, you can provide safe access points to the park without having to add more concrete to our already over sealed environment.

5. Whilst we love and value children’s use of the park, it is also extensively used by people of all ages and walks of life, for other recreational purposes apart from playground. Thus, extending the children’s ‘constructed play’ area prejudices and disadvantages all above the age of say, 9 years old.

6. The Moreton Bay Fig Tree is a high value tree. You have identified the Tree Protection Zone (TPZ) around the canopy and base. The proposal does not meet the Council’s standards within a TPZ. See Appendix A. The proposal for an elevated embankment slide and climbing elements under the canopy of the Moreton Bay Fig tree will destroy the visual peacefulness of the park and the beauty of the tree. Nothing will grow under the tree so it cannot be concealed by planting.

b. The extensive use of soft fall rubber over the tree roots will compromise the natural environment and compromise the tree.

7. The proposed placement of table will not provide the same visibility of the play areas as current.

8. The removal of the chair on the western side of the park would be a great loss to the other frequent users of the park, denying then the comfort of the warming sun in winter or simple a place to rest and watch the park and its occupants.

9. This “whole of reserve” approach misrepresents the “Marlborough Reserve Playground Upgrade”

Figure 3 The view of the Morton Bay Fig tree from Brown St and autumn/winter sun on the sea

We have reviewed the proposal and make the following comments: see over 6

Reference	Sheet	Description	Response
2	SK-07	Perimeter footpath around the reserve to link with existing footpaths.	<ul style="list-style-type: none"> • Introducing a concrete pathway to the perimeter of park will destroy the natural beauty of the park. Walking and pushing prams on grass is part of the natural experience. • I see people enter from and cross in many different directions. They rarely walk the boundary. Not all roads lead to the playground. • There are no existing footpaths or goat tracks in the park.

				<ul style="list-style-type: none"> • The root system of the Moreton Bay Fig tree should not be interfered with. • The footpaths on the opposite side of the street are adequate.
	3	SK-07	Access path through the reserve	There is no need for a pathway running through the reserve. The use of concrete in this area will make an adverse impact and is unjustified. Short access points are sufficient.
	4	SK-07	Sensory garden	Unnecessary addition. This area is currently lovely free play today, and the proposal should not restrict movement around the trees.
	6 , 7 and 8	SK-07	Rubber soft fall surfaces	<ul style="list-style-type: none"> • The introduction of this does not protect the natural beauty of the park and the widespread use of this is deeply concerning. What is wrong with mulch? Do we need to cosset children which effectively denies their sense of adventure and discovery? • Rubber under the Morton Bay Fig tree will compromise the root system. We strenuously object to the use of rubber in this location
	9	SK-07	Play elements_embankment slide	<ul style="list-style-type: none"> • These elements will hinder the free flow around the tree and the park for those who come for the peacefulness, dog walking, running and other activities. It is presently a picnic spot for birthday parties, get togethers, and widely used • This is an extension to the current footprint.
30	I reside [REDACTED] Brown st. My husband [REDACTED] & I have lived here for almost 30 years. We have raised our son & daughter here & have spent lots of time in this wonderful park. Our neighbours children from number 40, 46 & 50 Brown st. all went to Bronte public school which means walking through the park every day for seven years. We have all had birthday parties in the park & have formed wonderful friendships. Christmas parties every year in the			

house numbers and names redacted

	<p>park that former neighbours still attend. We have all lived here for about the same amount of time.</p> <p>We agree with some of your proposal: upgrade of equipment, in keeping with wood chip not rubber, keeping in mind the two swings are for all ages, disposing of them for the one proposed would be a mistake. The wheelchair & pram access would be great around the swing area, but not needed throughout the park. We do not agree with: a fence around any perimeter or a path surrounding or walkways through the park. This would disturb the Eco friendly nature of this glorious park. The wildlife is amazing. Big owls, kookaburras ect, the least changes to their environment the better. The slide proposed seems to take up a lot of room but strongly disapprove of a cover which would be an eyesore. We must remember that the park is not just for children. Adults use the park for recreation, a lot of people from surrounding units enjoy the space & serenity. Please keep our sun drenched oasis the way it is as much as possible.</p>
31	<p>In reference to the proposed upgrade to Marlborough reserve playground.</p> <p>The equipment provided at this Reserve seems quite adequate for the area. I have used this recreational area for 58 years Children, Grandchildren and Great Grandchildren.</p> <p><u>This proposed upgrade will cost Four Hundred Thousand dollars</u></p> <p>My concerns are as follows</p> <ol style="list-style-type: none"> 1. The area for the playground is to be enlarged and introduces intensive play underneath the Moreton Bay tree Diagram SK-07/9. <ul style="list-style-type: none"> • More demanding use of this area will surely be detrimental to the Moreton Bay Fig tree?? 1. Footpaths - There are no footpaths into or through the reserve. Additional connections into the playground would improve access through the park, allowing pedestrians better access to facilities. SK07/3 • We do not need any concrete paths through the park, pedestrians are quite capable of negotiating this area, and have been doing so for many years. 2. Play elements down slope to take advantage of the reserves topography Diagram SK-03/9 <ul style="list-style-type: none"> • Use of the topography can be utilised by rolling down the hill, no formal equipment required. 3. The Moreton Bay tree in this reserve is magnificent and to interfere with it is insupportable diagram SK-08/13. <ul style="list-style-type: none"> • Construction for this slide will surely mean interfering with the tree roots. 4. Retain areas of open turf areas for free play and passive use. Retaining openness of the reserve will cater to a greater variety of park users. Diagram SK-03/10 <ul style="list-style-type: none"> • Is this not contradictory when the area for prescribed play areas are to be enlarged? 5. Designated quiet play area Diagram SK-07/10

	<ul style="list-style-type: none"> • Surely sitting under a beautiful tree and talking is adequate for this quiet play zone. <p>I have used this recreational area for 58 years Children, Grandchildren and Great Grandchildren. The openness and free play character should not be replaced with any more concrete paths and rigid play paraphernalia. Stop overpeopling any green space we have in Waverley.</p> <p>The equipment provided at this Reserve is quite adequate for the amount of people using it.</p>
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Survey Responses											Expand playground footprint		Play equipment		Play equipment		Play equipment		Footpaths		Fig Tree	Park Furniture				Playground Surface		Fencing	
respondents	How often do you visit Marlborough Reserve?	How long do you spend in Marlborough Reserve?	How satisfied are you with the existing Marlborough Reserve and Playground?	What do you do in Marlborough Reserve?	Please specify.	In the future, what would you like to see in Marlborough Reserve or in the play space?	What do you like about the draft Marlborough Reserve and Play Space upgrades?	What do you dislike about the draft Marlborough Reserve and Play Space upgrades?	What is your age range?	If you visit with children, how many and how old are they?	Support	Oppose	Support upgrade equipment	Oppose upgrade equipment	Support slide	Oppose slide	Support basket swing	Request traditional swing	Support paths	Oppose paths	Expressed concern	Oppose relocating park furniture	Support relocating park furniture	Request additional park furniture	Oppose rubber soft-fall surface	Support rubber soft-fall surface	Support	Oppose	
1	Daily	30 mins	Very satisfied	Walk, Play, Walk Dog, Relax		Upgrade to existing play equipment but remainder of reserve remain 'undeveloped' as this is it's charm. Maintain free / off lead dog play area in central and southern part.	Footpaths around outside. New equipment to replace old. Water fountain- please consider option to allow dogs to drink from water fountain equipment.	Feels overdeveloped. The metal slide.	51 - 60	2-3 nieces/ nephews. Under 4.		1	1			1				1									
2	Daily	1 hour	Neutral	Ball games, Play, Exercise, Relax		A climbing area that caters for children ages 5 and above. Climbing web. This park is used every day after school & on weekends by numerous school children in the local area. It is a big heart and hub for the community.	Climbing area, slide, swings 2 please, tee pee quiet area, larger picnic table and chairs, nature play	At least 2 swings would be best	41 - 50	4 or more age range 5 years to 10 years	1		1		1			1											
3	Weekly	1 hour	Very satisfied	Play		Climbing equipment	Caters kids over 5		31 - 40	5 and 7			1																
4	Daily	30 mins	Very satisfied	Walk, Ball games, Play, Walk Dog, Other	use the park with family daycare group - mostly on play equipment and swings, picnic at table, run up and down hill through trees, count and identify birds	fencing around playspace esp north end closest to road. swings similar length and safe distance from other activities, role play window/humpyden, safe roundabout or 4person see saw, alphabet or numbers somewhere, aboriginal themes/symbols in softfall	Maintaining trees and adding more native vegetation and natural play space. Keeping play equipment, love the idea of slide and climbing to use hill. love the idea of info on local wildlife.	Doesnt mention intended colours in playground but would like more natural colours than in recent Brown St upgrade. Would like to keep the water fountain, table and rubbish bins (although bin could be further from play /eating area as sometimes it stinks)	51 - 60	4 between the ages of 2 and 5			1		1												1		
5	Daily	30 mins	Very Dissatisfied	Play, Walk Dog		Greater play experiences for children across different age brackets. The current equipment is aged and feels unsafe for my kids	Excellent upgrade design. Appeals to a wide range of children. Improved safety and utilisation of the space	Nothing	31 - 40	2 children. 3 year old and baby. We plan to continue to visit the park as our children grow up in the reserve.	1		1														1		
6	Daily	10 mins	Neutral	Walk, Exercise		Adult body weight exercise equipment, all weather basketball backboard / ring and half-court yo give pre-teen / teenagers things to do (not just little kids).	Plants, paths and slides	Seems very much about young children (aged below 7) vs other children & residents. You get children eventually grow up and we should want to keep them in the local area vs having to head to Waverley Park	41 - 50	4 children aged 8-14			1		1				1										
7	Monthly	30 mins	Very Dissatisfied	Play		I would love a great play area for kids, with upgraded equipment. If there is any scope for rubber flooring in the playground area that would be wonderful. Woodchips etc are dreaded by all parents - they make children so dirty and children eat them.	great variety of playground and kids activities		31 - 40	1 child, 2 years old	1		1				1									1			
8	Weekly	1 hour		Play, Exercise, Relax		Better playground facilities - they are currently in disrepair/rusty/unsafe: all weather playground surface (ie. not barkchip); a water fountain that kids can reach and drink from; additional park table/bench; larger flat area so kids can play with balls	good shade cover and spacious.	Aged play equipment, very sloped site that limits safe play.	41 - 50	Two kids: 2.5 and almost 5.	1		1				1							1		1			
9	Daily	2 or more hours	Neutral	Relax		Better lighting. More picnic areas. Exercise area. Terracing.	Footpaths	1. Too much play area. (it seems to have doubled) Not enough adult area. eg. picnic tables, exercise area, terracing. 2. prefer to have the pram ramps lower down Brown and Blandford. 3. Not enough new vegetation. 4. No plan for the lower slopes.	51 - 60			1							1						1				
10	Weekly	30 mins	Very satisfied	Play		rock climbing wall. lots of shade. toilets.	fence, new slide. nature play.	playgrounds must have swings! and UPF 50+ sunshades covering play area	<20	Me and my sister. I am 5 and she is 2.			1		1			1									1		
11	Monthly	1 hour	Very Dissatisfied	Walk, Ball games, Play, Relax, Other	My 4 year old boy plays and explores.	Updated equipment, more play equipment, a level grass area for playing. A community garden. Native bee hives, wild flowers, fencing.	Updated playground equipment, fencing between playground and street	N/A. It would be great to see more garden options included.	41 - 50	1 child aged 4 and a half	1		1		1												1		
12	Monthly	30 mins	Very Dissatisfied	Play		Cleaner safer play area for children, more signage about dogs on leads near play area	Any improvement is good! Barriers between play area and road are important		31 - 40	1 child of 1.5yrs	1		1														1		
13	Weekly	1 hour	Neutral	Ball games, Play		I would like the play space to continue to include suitable play equipment for school age children with slides monkey bars climbing frames and swings. Not toddler equipment like recent surrounding park upgrades. Minimal disturbance of natural environment.	Slide down slope assuming it is steep enough to be fun for older children	Replacing swings with basket swings. Kids of all ages love normal swings. The basket swings are not the same and don't require them to use core strength to swing themselves. Actual play equipment looks limited. Monkey bars or similar would be nice	31 - 40	5 and 7			1		1			1			1								
14	Daily	1 hour	Very satisfied	Walk, Ball games, Play, Walk Dog, Exercise, Relax		It just needs a refurbishment nothing more, your proposal will destroy the peacefulness of the park, the whole point of being a reserve!	nothing, as above, it just needs a refurbishment by you doing this upgrade you are destroying the tranquility and peacefulness the reserve brings!	everything! have you considered the exponential increase of foot and car traffic the increase in garbage, the decrease in bird wildlife and native animals.	31 - 40	2-13		1	1						1		1						1		
15	Daily	1 hour	Very Dissatisfied	Play		Natural play equipment using wood and stone. No bright colours to distract from beautiful natural elements.	New planting and natural elements. An upgrade to fun, safe play equipment catering to different ages will be well utilised. Working water station. Bin area that can't overflow after weekend parties which will increase. Keep lots of park as open space. Thx	Like to minimise softfall, natural colours/ materials only, fences not necessary if planting there, keep table in sunshine position, ensure bin can't overflow from parties, no concrete pathway in to park, protect tree roots, no sign on opposing street pls	31 - 40	3 children 9yrs, 6yrs, 3yrs (and their friends the same age)			1						1		1				1			1	
16	Daily	30 mins	Very satisfied	Walk, Ball games, Play, Walk Dog, Exercise, Relax		I do not want to see any extensive changes. The park is a peaceful place and I am concerned that your proposal will gentrify the park too much.	Nothing.	I like the ruggedness of the reserve as it currently is, almost a little piece of bush in the middle of suburbia. The native animals and birds that we see there and the peace and quiet. I imagine the extra people would overflow the bins with rubbish.	41 - 50	2 children. Teenagers with the dogs.		1		1					1								1		
17	Daily	10 mins	Very satisfied	Relax		more flat areas	nothing its over the top, it will destroy the ambience of the park		61 - 70	2 years old		1		1		1				1			1					1	
18	Daily	10 mins	Very satisfied	Walk Dog		More trees to attract more wildlife.	The only thing we like are the " minor " landscaping upgrades which may help attract a bit more wildlife to the reserve. We would like to see more trees planted and the large existing trees to be properly arbores to reduce the chance of limb breakage.	You are turning our quiet nature reserve into a large noisy kids playground far beyond the existing footprint. I don't want any new equipment south of the figtree (downslope slide) I don't want the picnic table moved, nor do I want a concrete footpath.	51 - 60	One who is 16 years old.		1		1		1			1			1					1		
19	Weekly	30 mins	Very satisfied	Walk, Relax		Upgrade of the playground within the existing footprint, preserving the character of the reserve as natural as possible.	Upgrade of the playground equipment	Extension of concrete footpath along the whole of the perimeter of the reserve is unnecessary and takes away from the green space, extension of the play area	61 - 70	1 - 2 years old		1	1						1										
20	Daily	30 mins	Very satisfied	Walk, Ball games, Play, Walk Dog, Exercise, Relax		Much more regular cutting of the grass.	Nothing. It is way too big (simply use the existing footprint. Do not expand it). There should not be a fence. This will impede the dog owners and the children who, from my daily observation, especially on weekends, like to freely play all over the park.	It is way too big. It uses too much of the existing park. It will impede the people who exercise and/or play with their dogs. The fence will impede the free play of children who like to run all over the park.	41 - 50	Whose children? My nieces? My friends' children? My neighbours' children? They range from 4-12.		1		1		1											1		
21	Daily	1 hour	Neutral	Play, Walk Dog		Refurbish existing children's area and equipment only. Do not expand size. Do not install an absolutely unrequired fence.	Upgrade of existing equipment and amenity within the current footprint is definitely due.	Do not expand size. Do not install an unrequired fence. This will take away from the open nature of the park. Will also reduce the common area and from Dog play areas of which Waverley is sorely lacking.	41 - 50			1	1															1	
22	Daily	30 mins	Very satisfied	Walk, Walk Dog, Relax		An existing safety feature of the park is that it slopes away from the roads. While I am happy that council is required to update play equipment to new safety standards, I very strongly desire the natural space to remain substantially as it is.	Very little. It is an expensive exercise on council's initiative, will largely destroy the laid back nature existing currently.	Almost all. Where did the initiative to: A. Spend such funds as council complains about costs rising? B. create an artificially natural set of spaces? C. risk the death of the marvellous play - friendly tree by surrounding it with matting.	61 - 70	We visit with many children as our daughter grew up, being immediate neighbours and have done for many years. My wife contributed to the decision of this.		1	1		1				1										
23	Daily	30 mins	Neutral	Walk, Walk Dog, Relax		Returfing of the grassy verge, 90° parking INTO the park on Blandford Avenue. This will RADICALLY IMPROVE the park utilisation while solving the growing parking and navigation problems on Blandford Avenue.	Not a lot. The playground facilities need enhancement but it does NOT need expanding	It's absolutely TERRIBLE! It is FUNDAMENTALLY misreading the park problem! It will make the park a FAR WORSE recreational facility.	61 - 70	3 and 5 (two nieces)		1	1						1										
24	Daily	30 mins	Neutral	Walk, Play, Exercise, Relax		Upgraded of the play equipment and use of the topography of the hill into the play equipment. Also a better space utilising the sunny areas for picnic or sitting space. Also, exercise equipment for adults to use.	The use of the hill with the slide and the paths through the park. I like the native plant space just not the location. I like the swing and soft fall and sidewalk around the playground.	I'm worried about the effect on the fig tree with softfall underneath. I think the native space should be moved somewhere else and more done at the bottom of the park where the drain is. Exercise equipment would let the park be utilised more by adults.	31 - 40	1, 2 years old.	1		1		1				1		1								

25								Refer Appendix 2 (Email submissions)					1		1		1				1								
26								Refer Appendix 2 (Email submissions)					1	1			1				1								
27								Refer Appendix 2 (Email submissions)					1	1			1					1							
28								Refer Appendix 2 (Email submissions)					1	1							1	1							
29								Refer Appendix 2 (Email submissions)					1		1		1				1	1	1			1		1	
30								Refer Appendix 2 (Email submissions)					1	1			1		1		1	1					1		
								Refer Appendix 2 (Email submissions)					1		1							1							
											TOTALS	7	18	23	7	7	11	2	4	4	13	8	5	0	2	2	3	5	9

Survey Report

06 July 2010 - 27 October 2019

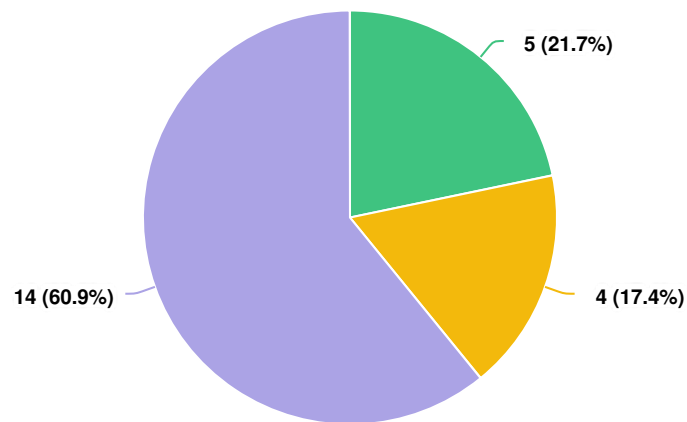
Marlborough Reserve Playground - Have Your Say

PROJECT: Marlborough Reserve Playground Upgrade

Have Your Say Waverley



Q1 | How satisfied are you with the updated concept plan for Marlborough Reserve Playground?



Question options

Very Dissatisfied Neutral Very satisfied

Optional question (23 responses, 1 skipped)

Q2 What do you like about the updated concept plan?

Anonymous

9/25/2019 03:28 PM

the per the top slide has been removed and the upgrade predominately is replacing what's there and in the same location

Anonymous

9/28/2019 02:13 PM

In the document you said that the existing footprint of the playground would be used but clearly it is not as there are additional elements being put in at the west side of the fig tree which will impact our access and view of the park.

Anonymous

9/28/2019 02:20 PM

More greenery and plants are encouraged.

Anonymous

9/30/2019 09:32 PM

Modernising and adding lots of natural landscaping elements. Better footpath access around the park.

Anonymous

9/30/2019 11:41 PM

Items 1,2,3,4,5,6,8,11,12 Climbing elements made of stone/wood on the slope under tree

Anonymous

10/01/2019 06:26 AM

I love it. The range of equipment, springer toys, cubby, swings and the nature play will be very well used. With balance of the park for people to walk and kids to have free play is great! I love the new table, fountain and low fencing.

Anonymous

10/01/2019 12:22 PM

more options for older kids

Anonymous

10/01/2019 01:17 PM

Equipment for older children, nature play elements, cubby house and soft fall.

Anonymous

10/02/2019 07:48 AM

That's its getting up graded. What's currently in place is so updated and we hardly use this play ground. Once updated we will use it all the time.

Anonymous

10/06/2019 05:24 PM

That there's climbing equipment that caters for kids of all ages and abilities. Also like the natural play elements of the design!

Anonymous

10/08/2019 02:47 PM

Reduced perimeter footpath. Bigger multi-play structure. Neutral colour softball surface.

Anonymous

10/08/2019 04:47 PM

Barrier fence

Anonymous

10/08/2019 04:53 PM

Natural and within current footprint

Anonymous

10/08/2019 04:55 PM

New equipment

Anonymous

10/08/2019 05:12 PM

Like that its not imposing

Anonymous

You have modified the original proposal in line with the MAJORITY of

10/08/2019 05:45 PM

feedback received and we commend you for that. We like the fact that the original footprint has not been extended and that there is no equipment to be built to the south of the figtree.
new children playground features

Anonymous

10/08/2019 07:52 PM

Anonymous

the diversity of new play areas for children, including the new native garden

10/15/2019 06:14 AM

Anonymous

It fits with the area and does not impact on any existing trees

10/17/2019 02:27 PM

Anonymous

I actually like the current equipment but if it has to change, I like the spider climbing idea. I think going back to timber is very 80's. Bright colours are better for children.

10/19/2019 06:38 PM

Anonymous

More plants and additional trees should be put in at the same time

10/24/2019 03:53 PM

Anonymous

I like the climbing equipment that caters for the older children who play here on a daily basis. I like the 2 swings

10/25/2019 11:42 AM

Optional question (22 responses, 2 skipped)

Q3 What do you dislike about the draft concept plan?

Anonymous

9/25/2019 03:28 PM

-

Anonymous

9/28/2019 02:13 PM

I do not like where the pathways are to be located or the 'new signs' or the new bin or the cubby house as they are directly in our line of sight and will diminish the nature vista of the park that we currently have. It will also increase noise. Not happy

Anonymous

9/28/2019 02:20 PM

The colour of the cubby house is not blending in with the natural colours of the reserve. Please remove from design as location looks to be outside the current playground footprint extending the play area to current non-play area. Nothing, but I preferred the original concept.

Anonymous

9/30/2019 09:32 PM

Anonymous

9/30/2019 11:41 PM

Item 7,9 Slide aesthetic is awful, even with planting. Kids climb slides there is usually conflict + mud. Planting indicated at 9 does not obscure view from B'ford ave residents. Reject synthetic materials on slope. 7 plantings should be spec as low grass

Anonymous

10/01/2019 06:26 AM

I preferred the cubby house picture in the previous design

Anonymous

10/01/2019 12:22 PM

still limited play options and new slide would have been great

Anonymous

10/01/2019 01:17 PM

Would like path at base of park for the multiple people who walk across at that end of the park often through long wet grass and dog poo. Dog poo bin and bags at base of park.

Anonymous

10/06/2019 05:24 PM

n/a

Anonymous

10/08/2019 02:47 PM

Reduction in nature play elements (stepping stones, etc) esp. not using steep topography. 4 stepping stones is insufficient. Reduced extent of sensory garden. Removal of quiet play zone.

Anonymous

10/08/2019 04:53 PM

Not sure of sculpture play and with existing equipment

Anonymous

10/08/2019 04:55 PM

No

Anonymous

10/08/2019 05:12 PM

No but perhaps not serving non families

Anonymous

10/08/2019 05:45 PM

We don't want to see the addition of any large scale play equipment and absolutely no increase in the existing footprint. The park is primarily a quiet nature reserve used for dog walking, meditation, relaxation, reading and bird watching.

Anonymous

We would like to return to the previous plan where more of the park is used

10/08/2019 07:52 PM

for the childrens playground.

Anonymous

10/10/2019 08:30 PM

I liked the original plan that had a lot more play equipment

Anonymous

10/19/2019 06:38 PM

The low looping fence is similar to the one at Bronte which is a trip hazard. You can't see it in amongst the tall grass. Please change to something more visible both to stop children running on the road and to stop grandparents falling over.

Anonymous

10/24/2019 03:53 PM

I would exclude the perimeter footpath and just have a ramp as shown at the Blandford side and an additional ramp on the Brown St side for access.

Anonymous

10/25/2019 11:42 AM

I prefer the first draft plan from May and all the wonderful play elements it included. I loved the nature play and the slide from Draft 1.

Optional question (19 responses, 5 skipped)

Q4 Do you have any additional comments?

Anonymous

9/25/2019 03:28 PM

-

Anonymous

9/28/2019 02:13 PM

Understand that play equip needs upgrading but when you say you will remain in the current footprint, please adhere to that. I hope that there will NOT be new signs disallowing dogs off leash in the park as currently more dogs than kids use the park!!

Anonymous

9/28/2019 02:20 PM

Understand the need to upgrade play equipment but you need to understand that we bought in the area because of the raw natural beauty of the reserve and do not want extra traffic from outside the area or more noise. No impact to current plants and birds!

Anonymous

9/30/2019 09:32 PM

As an ex Blandford Ave resident with kids, an upgrade to this park would have been much welcomed when we lived there. It is a bit tired in its current form and needs a facelift.

Anonymous

9/30/2019 11:41 PM

+ Paths need to be natural color. + Nets under tree to simulate being branches and prevent falls. + Balancing beams + flashing street sign on upper Blandford to slow traffic with smiley/sad face. + table at bottom of park on Brown street side

Anonymous

10/01/2019 06:26 AM

My kids who are 3 1/2 and 9 and who live across from the park use the play ground all the time. We are very excited about an upgrade.

Anonymous

10/01/2019 01:17 PM

This is a beautiful design and caters to all demographics including older children who are often forgotten. We live directly opposite the park and we are very excited.

Anonymous

10/06/2019 05:24 PM

There are many kids in this neighbourhood who utilise this park. There are also many toddlers and babies in the area that will be future users. Catering for a range of age and abilities is critical

Anonymous

10/08/2019 02:47 PM

Need more nature play/social/thinking elements for older kids (9-12+ age) esp. in steep area, seperate from younger kids area. Needs a paved path across park at southern boundary (current goat track), for plant health and minimise dog poo incidents.

Anonymous

10/08/2019 04:47 PM

As much natural and wood based play as possible.

Anonymous

10/08/2019 04:53 PM

More frequent maintenance more dog bag dispenser and more bins. At top and bottom of park at each end.

Anonymous

10/08/2019 04:55 PM

Shade near the seats, too exposed in summer

Anonymous

10/08/2019 05:12 PM

More picnic settings within park

Anonymous

10/08/2019 05:45 PM

The playground equipment chosen should only cater to younger children up to 12 years as we do not want older kids hanging around in the evenings

Anonymous

10/08/2019 07:52 PM

partaking in antisocial behaviour. The park is cherished as a quiet nature reserve to be enjoyed by all.

We would like to see a fenced off dog park added to the bottom of the area so that dogs can roam freely and not near the children in the playground. Also, access for prams at the top play area is important for parents.

Anonymous

10/10/2019 08:30 PM

Would be great to have a broader range of play equipment like in the first plans released. That would make the playground more appealing to families with older kids/siblings

Anonymous

10/17/2019 02:27 PM

I think my dog will like it but we will see..

Anonymous

10/19/2019 06:38 PM

No more concrete, please ! No concrete path. If it is a problem going across the park through the long grass then Council could cut the grass every three weeks instead of six weeks.

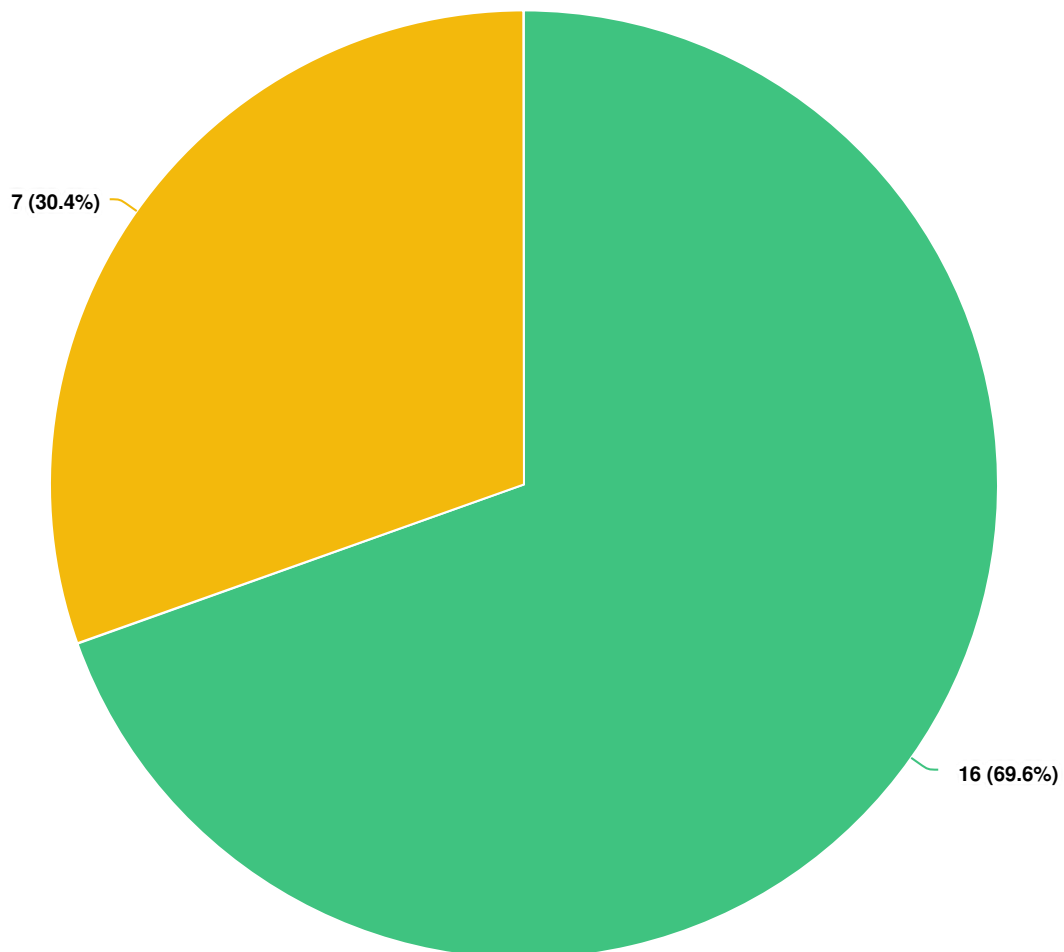
Anonymous

10/25/2019 11:42 AM

I believe it is crucial to understand that this park is like a backyard for many families in the area who live in apartments and don't have the luxury of a house and a garden. It is a vital hub for the children in the local community.

Optional question (19 responses, 5 skipped)

Q5 | Do you visit with children?



Question options

☒ Yes ☐ No

Optional question (23 responses, 1 skipped)

Q6 | If so, how many?

Anonymous 3

9/30/2019 09:32 PM

Anonymous 3

9/30/2019 11:41 PM

Anonymous 2

10/01/2019 06:26 AM

Anonymous 2

10/01/2019 12:22 PM

Anonymous 4

10/01/2019 01:17 PM

Anonymous 1

10/02/2019 07:48 AM

Anonymous Two kids

10/06/2019 05:24 PM

Anonymous 1 or 2 of my own, or 3-4 for a play-date.

10/08/2019 02:47 PM

Anonymous 2

10/08/2019 04:47 PM

Anonymous 2

10/08/2019 07:52 PM

Anonymous 3

10/10/2019 08:30 PM

Anonymous 2

10/15/2019 06:14 AM

Anonymous Two

10/19/2019 06:38 PM

Anonymous 2

10/25/2019 11:42 AM

Optional question (14 responses, 10 skipped)

Q7 How old are they?

Anonymous 8, 6, 4

9/30/2019 09:32 PM

Anonymous 4,8,10

9/30/2019 11:41 PM

Anonymous 3 1/2

10/01/2019 06:26 AM

Anonymous 5 and 8

10/01/2019 12:22 PM

Anonymous 4,5,7,8

10/01/2019 01:17 PM

Anonymous 20 months

10/02/2019 07:48 AM

Anonymous age 10 and 7

10/06/2019 05:24 PM

Anonymous 11 yo doesn't enjoy this play area, 7 yo has fun. Very hard to bring any kids here when one of them objects.

10/08/2019 02:47 PM

Anonymous 1 and 4

10/08/2019 04:47 PM

Anonymous Age 10 months and 4 years old

10/08/2019 07:52 PM

Anonymous 2, 6, 8yrs

10/10/2019 08:30 PM

Anonymous 3 and 6

10/15/2019 06:14 AM

Anonymous 1 and 3

10/19/2019 06:38 PM

Anonymous 6 and 8

10/25/2019 11:42 AM

Optional question (14 responses, 10 skipped)

Marlborough Reserve Email Submissions. Consultation October 2019	
25	<p>Response to the revised plan for the Marlborough Reserve.</p> <ol style="list-style-type: none"> 1. The reserve is a very special open setting where people of all ages come to enjoy the open space. Because of the topography, it is relatively cold space and there are only a few spots that offer sun, at best, for 6 months of the year. These spaces are used by lots of people of all ages, not just children. The top end of the park is a sunny spot and is a haven for those who get no sun due to the topography blocking direct sunlight. 2. As much as we love the children in the neighbourhood, strenuously object to this northern end of the park becoming like many other parks in the neighbourhood where the accessible areas have become lost to the general public and to become dominated by play zones for children. <ol style="list-style-type: none"> 3. We object to the proposal for the following reasons a. The proposal dominates the northern section of the park for children and introduces more infrastructure than the existing equipment across a larger footprint than existing. Where the key finding of the consultation was to keep the equipment close to the existing footprint, that has not been met. The play equipment and footprint in this current proposal runs from object 6 at the west to object 20 in the east. This encroachment is illustrated in document (SK6). b. The corridor of rubber Softfall is a larger area than existing and is unacceptable. c. The movement of the swing set to in front of the picnic table puts the table into the playground. It destroys the openness and view of the reserve that is currently enjoyed at that table. d. We object to the cubby house. This is a park, an opportunity for outdoor play. It detracts from the aesthetic of the natural environment e. The concept plan makes no recommendations for what is to be planted. This is a really important part of the proposal which has not been addressed. We would like to see a more diverse plant selection than exist in the Belgrave and Stephen St Reserves. f. We object to the use of plain concrete pathways. There are better materials that can truly enhance the site and that are site specific. 4. The new landscaping along the coastal walk below the Waverley Cemetery is excellent. The terracing, the planting, the use of stone and pebbled pathways is exceptional. In contrast, the concrete staircase from the coastal walkway at Bondi up to Marks Park is shocking. It is such an iconic location and we can't believe that a better landscaping solution was not applied. We object to the crude and distasteful use of plain concrete in the proposed pathways in Marlborough Reserve, rather than attractive and site-specific access points, in both design and materials used. 5. 5 trees have been removed from the south end of the park. One was particularly significant. These cannot be replaced in our lifetime. What is the plan for replacing these? Where is the plan to enhance the biodiversity of this space? <p>In summary, the proposal needs further refinement to justify the expenditure and enhance the park for all people.</p>
26	<p>Thank you for taking the following feedback in to account.</p> <p>Live directly across rd from the park on Brown Street. Two kids 8, 5. Visit daily with children. Walk across park twice a day to public school.</p> <p>Fully support current design and revisions.</p> <p>Pls use only natural materials when building play area etc. no colours natural wood only.</p>

	<p>Pls could you include some very high, challenging rope and climbing play for older kids. Pls have as much shade as possible on play zones.</p> <p>Pls include dog poo bin at the base of the park as this is a major deterrent to dog owners responsibly disposing of dog poo. My kids would step in poo while playing or walking to school around once a week.</p> <p>Pls include a natural style pathway eg gravel at the base of the park. The grass is often long so hard to see dog poo, get wet in winter, get spiked by sticks, sandy soil goes in to shoes so path would make things much simpler for many residents that cross at that end. There was support for this at the communication consult as long as path is not concrete.</p> <p>Love the natural play elements. Logs and big chunks of sandstone are played with endlessly in my experience.</p> <p>Pls natural colour for soft fall.</p> <p>Pls ask landscapers to replace soil/ turf in very sandy dry areas on brown street side and big patch in the middle.</p> <p>Love the planting and low fence for little ones who play there. Some stepping stones through some green areas would be great.</p> <p>Thanks for all of your work, we are very excited about the beautiful new space you have designed.</p>
27	<p>Hi,</p> <p>I am aware that consultation has ended on this however wanted to send a few comments and queries through to your team.</p> <p>We are local residents who live down on Palmerston Avenue.</p> <p>Primarily would like to say that we along with other young families in the street were very excited by the original concept plan.</p> <p>Secondly it seems that from reading consultation report the concerns of a number of residents adjacent to the park have dramatically impacted on the original design and reduced the opportunities of the upgrade.</p> <p>Part of the reason we were so excited is that this playground has the greatest potential to be a young family gathering space in the area. This is very much needed given all the children now popping up in the residential flat buildings on Palmerston avenue. The small 2 bedroom units are great for young families (We know of 4 new babies that have been born in the two buildings adjacent in the just the last few months let alone the existing children). With limited access to backyards Marlborough Reserve is a very important space.</p> <p>The playground on Brown street recently upgraded is great but cannot offer the same community opportunities as Marlborough Reserve. The park has the potential to be a truly great community space. The concerns regarding noise ect. with the original design</p>

	<p>seem very mean spirited, and anti-community particularly given the low key nature of this type of use, how local the area is and the benefits of the upgrade for the broader community.</p> <p>I was surprised to see the report conclusions following the conversations I have had with neighbours. We believe you may have had an under representation at the consultation due to so many people being happy with the original proposal.</p> <p>We apologise for the late engagement but would really welcome the opportunity to reopen this discussion now seeing the conclusions from the recent consultation and the changes to the original design.</p> <p>We will be seeking to follow this up with our Lord Mayor along with some support from the local community but would greatly appreciate if you could provide any advice or recommendations on the process, key issues or where the project is at before we do.</p>
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Survey Response				Playground footprint			Play equipment		Play equipment		Footpaths			Fig Tree		Park Furniture		Playground Surface		Fencing	
respondents	What do you like about the updated concept plan?	What do you dislike about the updated concept plan?	Do you have any additional comments?	Support new size	Preferred original design	Playground still too large	Satisfied with proposed equipment	Request more equipment	Satisfied Slide has been removed	Dissapointed inground slide has been removed	Satisfied paths have been reduced	Satisfied access is being provided to playground	Dissatisfied with proposed paths	Satisfied council is taking mesures to protect existing trees	Not satisfied council is taking mesures to protect existing trees	Satisfied with proposed furniture	Request additional park funiture	Oppose rubber soft-fall surface	Support rubber soft-fall surface	Support	Oppose
1	the per the top slide has been removed and the upgrade predominately is replacing what's there and in the same location	-	-	1			1		1												
2	In the document you said that the existing footprint of the playground would be used but clearly it is not as there are additional elements being put in at the west side of the fig tree which will impact our access and view of the park.	I do not like where the pathways are to be located or the 'new signs' or the new bin or the cubby house as they are directly in our line of sight and will diminish the nature vista of the park that we currently have. It will also increase noise. Not happy	Understand that play equip needs upgrading but when you say you will remain in the current footprint, please adhere to that. I hope that there will NOT be new signs disallowing dogs off leash in the park as currently more dogs than kids use the park!!			1	1						1								
3	More greenery and plants are encouraged.	The colour of the cubby house is not blending in with the natural colours of the reserve. Please remove from design as location looks to be outside the current playground footprint extending the play area to current non-play area.	Understand the need to upgrade play equipment but you need to understand that we bought in the area because of the raw natural beauty of the reserve and do not want extra traffic from outside the area or more noise. No impact to current plants and birds!			1															
4	Modernising and adding lots of natural landscaping elements. Better footpath access around the park.	Nothing, but I preferred the original concept.	As an ex Blandford Ave resident with kids, an upgrade to this park would have been much welcomed when we lived there. It is a bit tired in its current form and needs a facelift.		1		1	1		1		1									
5	Items 1,2,3,4,5,6,8,11,12 Climbing elements made of stone/wood on the slope under tree	Item 7,9 Slide aesthetic is awful, even with planting. Kids climb slides there is usually conflict + mud. Planting indicated at 9 does not obscure view from B'ford ave residents. Reject synthetic materials on slope. 7 plantings should be spec as low grass	Paths need to be natural color. + Nets under tree to simulate being branches and prevent falls. + Balancing beams + flashing street sign on upper Blandford to slow traffic with smiley/sad face. + table at bottom of park on Brown street side				1	1	1								1	1			
6	I love it. The range of equipment, springer toys, cubby, swings and the nature play will be very well used. With balance of the park for people to walk and kids to have free play is great! I love the new table, fountain and low fencing.	I preferred the cubby house picture in the previous design	My kids who are 3 1/2 and 9 and who live across from the park use the play ground all the time. We are very excited about an upgrade.				1									1					
7	more options for older kids	still limited play options and new slide would have been great						1		1											
8	Equipment for older children, nature play elements, cubby house and soft fall.	Would like path at base of park for the multiple people who walk across at that end of the park often through long wet grass and dog poo. Dog poo bin and bags at base of park.	This is a beautiful design and caters to all demographics including older children who are often forgotten. We live directly opposite the park and we are very excited.	1			1										1	1			
9	That's its getting up graded. What's currently in place is so updated and we hardly use this play ground. Once updated we will use it all the time.						1														
10	That there's climbing equipment that caters for kids of all ages and abilities. Also like the natural play elements of the design!		There are many kids in this neighbourhood who utilise this park. There are also many toddlers and babies in the area that will be future users. Catering for a range of age and abilities is critical				1														
11	Reduced perimeter footpath. Bigger multi-play structure. Neutral colour softball surface.	Reduction in nature play elements (stepping stones, etc) esp. not using steep topography. 4 stepping stones is insufficient. Reduced extent of sensory garden. Removal of quiet play zone.	Need more nature play/social/thinking elements for older kids (9-12+ age) esp. in steep area, seperate from younger kids area. Needs a paved path across park at southern boundary (current goat track), for plant health and minimise dog poo incidents.					1			1										
12	Barrier fence	Not sure of sculpture play and with existing equipment	As much natural and wood based play as possible.																	1	
13	Natural and within current footprint	No but perhaps not serving non families	More frequent maintenance more dog bag dispenser and more bins. At top and bottom of park at each end.	1													1				
14	New equipment		Shade near the seats, too exposed in summer				1														
15	Like that its not imposing		More picnic settings within park	1													1				

16	You have modified the original proposal in line with the MAJORITY of feedback received and we commend you for that. We like the fact that the original footprint has not been extended and that there is no equipment to be built to the south of the figtree.	We don't want to see the addition of any large scale play equipment and absolutely no increase in the existing footprint. The park is primarily a quiet nature reserve used for dog walking, meditation, relaxation, reading and bird watching.	The playground equipment chosen should only cater to younger children up to 12 years as we do not want older kids hanging around in the evenings partaking in antisocial behaviour. The park is cherished as a quiet nature reserve to be enjoyed by all.	1					1												
17	new children playground features	We would like to return to the previous plan where more of the park is used for the childrens playground.	We would like to see a fenced off dog park added to the bottom of the area so that dogs can roam freely and not near the children in the playground. Also, access for prams at the top play area is important for parents.		1		1				1	1									
18		I liked the original plan that had a lot more play equipment	Would be great to have a broader range of play equipment like in the first plans released. That would make the playground more appealing to families with older kids/siblings		1			1													
19	the diversity of new play areas for children, including the new native garden						1														
20	It fits with the area and does not impact on any existing trees			1			1							1							
21		I liked the original plan that had a lot more play equipment			1			1													
22	I actually like the current equipment but if it has to change, I like the spider climbing idea. I think going back to timber is very 80's. Bright colours are better for children.	The low looping fence is similar to the one at Bronte which is a trip hazard. You can't see it in amongst the tall grass. Please change to something more visible both to stop children running on the rad and to stop grandparents falling over.	No more concrete, please ! No concrete path. If it is a problem going across the park through the long grass then Council could cut the grass every three weeks instead of six weeks.										1								
23	More plants and additional trees should be put in at the same time	I would exclude the perimeter footpath and just have a ramp as shown at the Blandford side and an additional ramp on the Brown St side for access.											1								
24	I like the climbing equipment that caters for the older children who play here on a daily basis. I like the 2 swings	I prefer the first draft plan from May and all the wonderful play elements it included. I loved the nature play and the slide from Draft 1.	I believe it is crucial to understand that this park is like a backyard for many families in the area who live in apartments an don't have the luxury of a house and a garden. It is a vital hub for the children in the local community.		1		1	1		1											
25	Refer Appendix 5 (Email submissions)					1						1		1				1			1
26	Refer Appendix 5 (Email submissions)			1			1	1	1								1			1	
27	Refer Appendix 5 (Email submissions)				1			1		1											
				7	6	3	14	9	4	4	2	2	4	1	1	1	5	2	1	2	1



LEGEND

- ① Existing *Ficus elastica* (Rubber Fig) Tree
- ② Existing swing set
- ③ Existing bin
- ④ Existing picnic table
- ⑤ Existing playground
- ⑥ Existing seat
- ⑦ Existing drinking fountain
- ⑧ Existing seat
- ⑨ Existing garden
- ⑩ Existing turf
- ⑪ Grove of existing *Melaleuca* (Paperbark trees)
- Structural Root Zone
- Tree Protection Zone

MARLBOROUGH RESERVE AND PLAYGROUND UPGRADE

UPDATED CONCEPT DESIGN

EXISTING RESERVE CONDITION

SK-01

Date: 06.11.2019

Drawn by: BP

Scale: 1:400@A3
1:200@A1





① Existing *Ficus elastica* (Rubber Fig) Tree



② Existing double seat swing set



③ Existing bin



④ Existing picnic table



⑨ Grove of existing *Melaleuca* (Paperbark) trees



⑩ Existing spring



⑤ Existing play equipment



⑥ Existing seat



⑦ Existing drinking fountain



⑧ Existing seat

MARLBOROUGH RESERVE AND PLAYGROUND UPGRADE

UPDATED CONCEPT DESIGN

EXISTING PLAYGROUND CONDITION

SK-02

Date: 06.11.2019

Drawn by: BP

Scale: 1:200@A3
1:100@A1





LEGEND

- 1 Retain existing trees for shade amenity and to maintain the reserves existing shaded and calm ambiance.
 - 2 Mulch under Fig tree
 - 3 Footpath
 - 4 Access path to playground
 - 5 Sensory gardens with native plant species to support local native plants, encouraging children to interact with the natural elements of the playground.
 - 6 Low garden hoop fence
 - 7 New timber multi-play unit with numerous play elements of different difficulty levels catering to a variety of ages and abilities.
 - 8 New springer play element
 - 9 New double seat swing set
 - 10 New rubber softfall surface under equipment. Colours to be neutral.
 - 11 Nature play elements such as timber stepping stones and balancing beams.
 - 12 Cubby house
 - 13 Park signs with educational facts about Waverley's ecological corridor and native flora and fauna.
 - 14 Retain existing Turf
 - 15 Screen boundary planting
 - 16 New pram ramps
 - 17 Existing seat to be retained
 - 18 New seat
 - 19 New picnic table to replace old table in current location.
 - 20 New drinking fountain
 - 21 New bin
- Structural Root Zone ○ Tree Protection Zone

MARLBOROUGH RESERVE AND PLAYGROUND UPGRADE

UPDATED CONCEPT DESIGN

PROPOSED PLAYGROUND CONCEPT PLAN

SK-03

Date: 06.11.2019

Drawn by: BP

Scale: 1:400@A3
1:200@A1





① Nature play elements



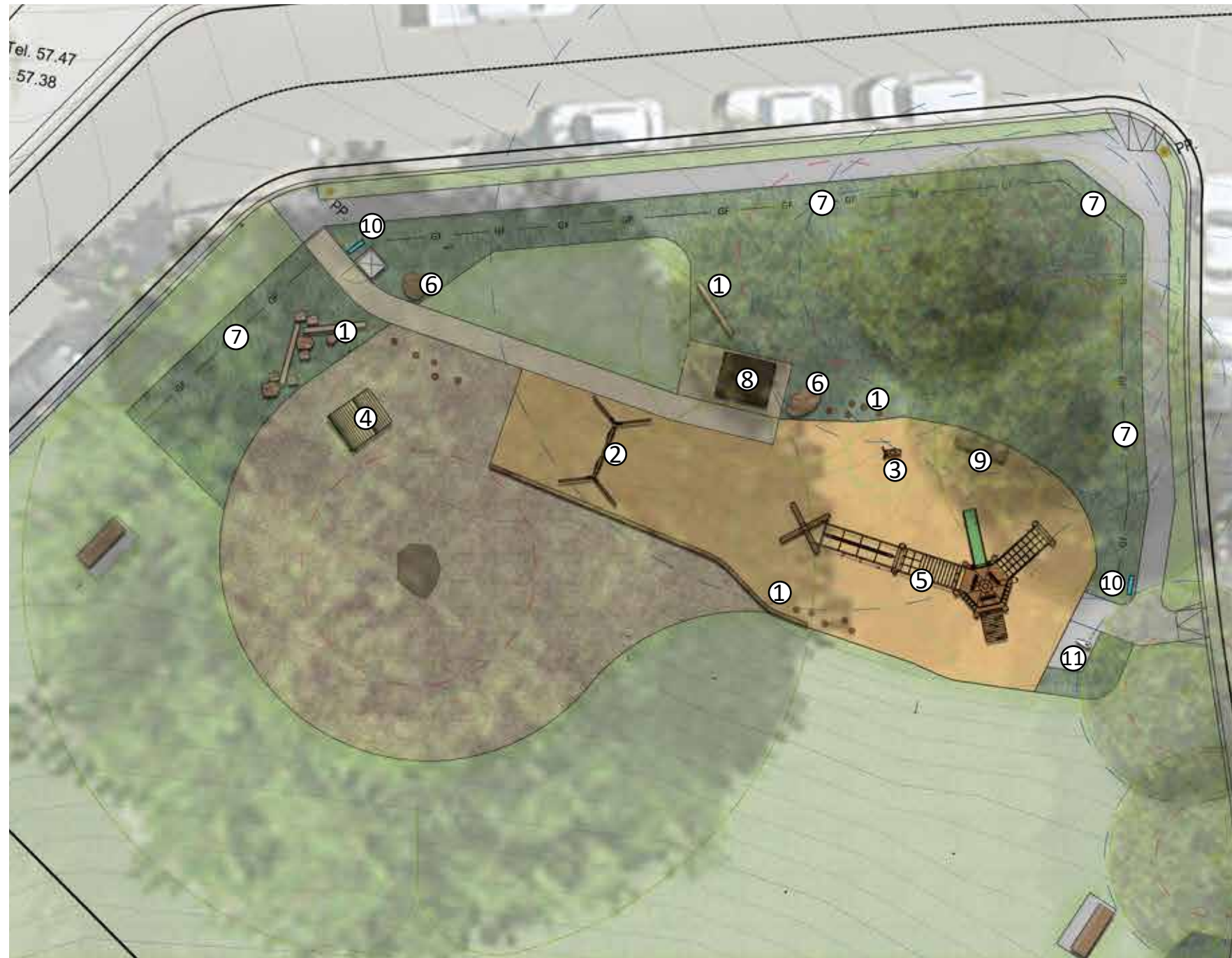
② New double seat swing set



③ New springer play element



④ Cubby house



⑤ New timber multi-play unit



⑥ Sculptural play elements



⑦ Low garden hoop fence



⑪ New drinking fountain



⑧ New picnic table



⑨ New seat



⑩ Park signs

MARLBOROUGH RESERVE AND PLAYGROUND UPGRADE

UPDATED CONCEPT DESIGN

PROPOSED PLAYGROUND CONCEPT PLAN AND CHARACTER IMAGES SK-04

Date: 06.11.2019
Drawn by: BP
Scale: 1:200@A3
1:100@A1





Current playground



Upgraded playground





Current playground



Upgraded playground

MARLBOROUGH RESERVE AND PLAYGROUND UPGRADE

UPDATED CONCEPT DESIGN

PLAYGROUND CONCEPT SKETCH VIEW 2

SK-06

Date: 06.11.2019

Drawn by: BP

Scale:



WAVERLEY
COUNCIL

REPORT
OC/5.3/19.12

Subject: Petition - Ashton Street, Queens Park - Traffic Conditions

TRIM No: A02/0275

Author: Natalie Kirkup, Governance and Internal Ombudsman Officer

Director: John Clark, Director, Customer Service and Organisation Improvement

RECOMMENDATION:

That Council refers the petition requesting changes to the traffic conditions in Ashton Street, Queens Park to the Executive Manager, Infrastructure Services, for appropriate action, and a report come back to Council.

1. Executive Summary

Council has received a petition containing 27 signatures from residents of Ashton Street, Queens Park, requesting Council to change the traffic conditions in Ashton Street to make it safer for pedestrians and residents.

It is recommended that the petition be referred to the Executive Manager, Infrastructure Services, for appropriate action, and that a report come back to Council.

2. Introduction/Background

Council accepts petitions from persons who have an interest in the Waverley local government area as residents, landowners, business people or in some other capacity. Petitions must concern matters that Council is authorised to determine.

The petition is an online petition. It does not comply with the Petitions Policy because it does not contain the full residential address or e-mail address of the people who support the petition. However, this is an apparent limitation of the ipetitions.com platform, and the petition has been included on the agenda for Council's consideration.

3. Relevant Council Resolutions

Nil.

4. Discussion

The petition states:

'We, the residents of Ashton St, Queens Park, the undersigned, write you seeking action to remove the circumstances that allows dangerous traffic in our street. In particular, Monday to Friday, from about 07:20 to 08:30; and then again, to a lesser extent, in the afternoon between 15:00 - 17:00, with cars sometimes travelling as fast as 70 km/h.

The majority of this traffic seeks to bypass a car queue at the corner of Birrell St and York Rd, or to

“save time” on about 100 meters of road. It has been pointed out that a fair amount of this belongs to the neighbouring school drop-offs, and people heading to work.

Clearly the current traffic conditions we have in Ashton St, the chicane located in the centre of the street, are not a significant deterrent to speeding.

These circumstances are extremely dangerous to children and residents alike.

We sincerely urge the Waverly Council to take action to limit the capacity of drivers to drive dangerously in Ashton St. We implore you to act before someone is seriously injured.

Below we set out two options to address the dangerous traffic in Ashton St, Queens Park:

Option 1 – Change Traffic Regulations

Change traffic regulations to affect positive outcome. Either limit left hand turns from Birrell St between 07:00-09:00 Monday to Friday; and/or apply a Speed Limit of 40 km/h 07:00-09:00 and 15:00-17:00 Monday to Friday.

Option 2 – Permanently Change Traffic Conditions

Change physical traffic conditions of the street. Alter Ashton St to become a no-through road at the point of Ashton and York Rd.

Please help us to make Ashton St a safer place.

Sincerely,

The Residents of Ashton St, Queens Park, the undersigned.’

5. Financial impact statement/Time frame/Consultation

There is no unbudgeted cost to Council in receiving the petition.

6. Conclusion

It is recommended that the petition be referred to the Executive Manager, Infrastructure Services for appropriate action, and that a report come back to Council.

7. Attachments

Nil.

REPORT
OC/5.4/19.12

Subject: Sponsorship Policy

TRIM No: A18/0478

Author: Meredith Graham, Executive Manager, Engaging Waverley
Marija Torbarina, Personal Assistant to Director, Customer Service and Organisation Improvement

Director: John Clark, Director, Customer Service and Organisation Improvement

RECOMMENDATION:

That Council:

1. Adopts the Sponsorship Policy attached to this report.
2. Notes that:
 - (a) A Community Grants Policy was adopted by Council on 19 November 2019.
 - (b) A new Donations Policy is being developed for the consideration of Council.
 - (c) Until such time as the new policy referred to in clause 2(b) above is adopted, the relevant provisions of the existing Sponsorship, Grants and Donations Policy will apply.

1. Executive Summary

Council has an existing Sponsorship, Grants and Donations Policy that was developed in 2008 and last reviewed in 2013. For some time, staff at Council have discussed the needs to create a separate Sponsorship Policy and to have greater clarity on sponsorship-related policy matters. A review has been conducted and a new Sponsorship Policy has been prepared for Council's consideration.

Following the deferral of this item at the Operations Committee meeting of 5 November 2019, a Councillor Workshop was conducted. The attached Policy includes marked up changes as a result of feedback received during the workshop.

2. Introduction/Background

Council has had a Sponsorship Policy in place since 1997. A revision in 2006 saw the policy take account of the *Sponsorship in the Public Sector Guidelines* by ICAC. Further updates were made in 2008 and 2013.

A review of the Sponsorship policy was noted as a deliverable in the 2018–2019 Operational Plan; however, this activity was delayed due to resource constraints and while clarity of policy ownership was determined in the recent organisational restructure.

For some time, staff at Council have discussed the need to create a separate Sponsorship Policy from the current Sponsorship, Grants and Donations Policy. The current combined policy dealing with Sponsorships, Grants and Donations does not provide sufficient guidance for staff in seeking, assessing or receiving

sponsorships. In the absence of a sufficient level of policy guidance, staff have been unsure and hesitant about exploring sponsorship opportunities and it has resulted in unmet potential for sponsorship generation and inconsistent approaches to sponsorship-seeking activities across Council.

The grants portion of the Sponsorship, Grants and Donations Policy will soon be governed by the Community Grants Policy, which will be resubmitted to Council following public exhibition. Further, it is considered that the donations component of the existing policy should be the subject of a stand-alone Donations Policy and Council officers will prepare a draft of this in the coming weeks.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Operations and Community Services Committee 5 November 2019	OC/5.1/19.11	That Council defers this item in order to hold a Councillor workshop.
Council 19 November 2013	1311.12.4	<p>That Council:</p> <ol style="list-style-type: none"> 1. Receive and note this report. 2. Adopt the revised Sponsorships, Grants and Donations Policy subject to the following: <ol style="list-style-type: none"> (a) The headings in the section entitled 'Definitions' be amended to read: <ol style="list-style-type: none"> i. "Sponsorship received by Council ii. Grant provided by Council iii. Donation received by Council (including unconditional gift, bequest or endowment.)" (b) The section entitled 'Where Council is being asked for a grant' be amended to read: <p>"Where Council is being asked for a grant, it will be to help a community organisation conduct:</p> <ul style="list-style-type: none"> • Events • Activities • Programs, or • Provide Facilities <p>that have direct benefits to the residents, owners and businesses within the Waverley Local Government Area."</p> (c) The first paragraph of the section entitled 'Where Council is seeking sponsorship' be amended to read: <p>"Where Council is seeking sponsorship, it may be possible to connect the sponsorship with</p>

		<p>Council's:</p> <ul style="list-style-type: none"> • Events • Activities • Programs • Assets • Services" <p>(d) The third paragraph of the section entitled 'Where Council is seeking sponsorship' be amended to read:</p> <p>"This contribution could be via a cash payment, providing 'in kind' resources, or a combination of the two. The activity or project may be carried out as a joint venture with Council or as a commitment to totally fund the works. The works could be simple and low cost (eg a mural), or moderately complex with low – medium cost (eg park, play area upgrade or public art)."</p> <p>(e) The first bullet point of the section entitled 'Unsuitable Proposals' be amended to read:</p> <p>"Conflict with the Community's long term vision, direction and strategies as set out in the Community Strategic Plan (<i>Waverley Together</i>) or other Council policies and plans (eg Plans of Management, Arts Plus Plan)."</p> <p>(f) The tenth bullet point of the section entitled 'Unsuitable Proposals' be amended to read:</p> <p>"Requests that seek permission to install obtrusive signage or other undesirable visual clutter which is contrary to Council guidelines on memorials and signage, Plans of Management or other Council Policies."</p> <p>(g) The section entitled 'Retainment of discretion to reject sponsorship' be amended to read:</p> <p>"RETAINMENT OF DISCRETION TO REJECT SPONSORSHIPS AND DONATIONS</p> <p>Waverley Council retains the discretion not to accept sponsorships or donations from any entity for any reason."</p> <p>(h) The sole paragraph in the section entitled 'Transparency of Information' be amended to read:</p>
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		<p>“Information about sponsorships, grants and donations will be available to the public on request. Council will maintain a register on sponsorships, grants and donations and will report on these in its Annual Report.”</p> <p>(i) The seventh bullet point of the section entitled ‘Other Policies and Legislation’, sub section ‘General’ be amended to read:</p> <p>“Plans of Management for parks, reserves and beaches.”</p>
FESP 7 November 2006	F-0611.6	<p>That Council adopts the draft Sponsorships, Grants and Donations Policy subject to the following amendment:</p> <p>1. Amend the 2nd paragraph on page 91 of the agenda (page 6 of the Policy) under the heading, “Reasons for Donations” so that it reads as follows:</p> <p>“Council makes donations in situations that may include a charity or community organisation for general purposes.”</p>

4. Discussion

The development of a revised Sponsorship Policy, separated from the Sponsorships, Grants and Donations Policy (2013) has been discussed internally at Council for some time. Staff have felt that the existing Grants, Donations and Sponsorship Policy does not provide a sufficient level of guidance in seeking, assessing, receiving and managing sponsorship, and this has resulted in inconsistency of approach and hesitation to deal with sponsorship matters and opportunities.

Council runs a range of exciting programs and events that attract large numbers of patrons and substantial media attention. There is a significant potential to attract small and large sponsorship opportunities and to supplement budgets to enhance event and program delivery. This is in the context of significant rising costs, particularly for large scale events associated with security, traffic and risk management considerations.

Council could potentially institute a more active program of sponsorship attraction. The first step to this is to have a revised and contemporary Sponsorship Policy in place to guide staff in sponsorship matters.

For context, the sponsorships received as reported in the Annual Report 2018–2019 were as follows:

- Mark Moran Vaucluse NIB Literary Award: \$30,000.
- RSL-Sub Branches NIB Literary Award: \$3,000.

In addition, Council receives various smaller contributions related to prizes for the Garden Awards.

Significant potential exists to drive a more comprehensive sponsorship program, to enhance and contribute to event and program delivery and to value-add to Council’s existing programs through sponsorship contributions.

In drafting the proposed Sponsorship Policy, a number of policies were reviewed from other Councils, including City of Sydney, Inner West Council, City of Parramatta, City of Canada Bay, City of Albany, City of Canterbury Bankstown, and Local Government NSW.

The main changes from the existing Sponsorships, Grants and Donations Policy are as follows:

- Transfer into the new policy template, which has necessitated rewriting of sections.
- Separation of sponsorship related elements into stand-alone document.
- Adjustments to take account of outbound sponsorships as well as inbound sponsorships.
- Adaptation of the principles section to be simpler and Waverley specific.
- Integration of the ICAC principals into the policy content rather than separating within the document.
- Adaptation of the former Risk Assessment section/approach into practical information on conflict of interest and assessment criteria.
- Adjustments and addition of detail to the section outlining Sponsorships not permitted under the Policy, more clearly outlining unsuitable sponsorship arrangements and unsuitable potential sponsor alignment.
- Addition of section related specifically to conflicts of interest, providing clear guidance for staff.
- Addition of section outlining the methods of attracting sponsors, providing clearer guidance for staff.
- Addition of section outlining benefits to sponsors and potential sponsorship offerings – providing information to staff on what could be packaged and offered to sponsors.
- Addition of clear assessment criteria for application by staff.

The draft Sponsorship Policy is attached to this report.

To supplement the draft Sponsorship Policy a series of procedural and practical documents have been created that will assist staff in the process of attracting, assessing and managing sponsorship arrangements, including:

- Sponsorship assessment checklist.
- Draft sponsorship expression of interest.
- Conflict of interest declaration.
- Statement of Business Ethics declaration.
- Draft sponsorship agreement.

5. Financial impact statement/Time frame/Consultation

There is no financial impact related to the drafting and approval of this policy. It is anticipated that the implementation of the policy will provide opportunities for Council to realise revenue associated with sponsorships.

The draft policy has been consulted on internally with relevant staff and with the Executive Leadership Team. Councillor feedback received at a Councillor Workshop has been incorporated into the draft policy.

6. Conclusion

The draft Sponsorship Policy has been developed for consideration by Council and is proposed to be a separated, standalone policy from the current combined Sponsorship, Grants and Donations Policy.

7. Attachments

1. Draft Sponsorship Policy [↓](#)



WAVERLEY
COUNCIL

Sponsorship Policy

Policy owner	Executive Manager Engaging Waverley
Approved by	
Date approved	
Commencement date	1 December 2019
TRIM Reference	
Next revision date	1 December 2022
Relevant legislation/codes	The NSW Local Government Act (1993) The Australian National Audit Office Management of Corporate Sponsorship 1997; Sponsorship in the Public Sector – Independent Commission Against Corruption 2006
Related policies/procedures/guidelines	Waverley Community Strategic Plan 2018-2029
Related forms	

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1. Background

Waverley Council delivers a range of activities, programs and events that contribute to the vibrant cultural life of the Waverley community. Through in**bound** financial and in-kind sponsorship, Council can enhance these activities, programs and events to provide a greater benefit to the community.

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Waverley Council also provides out**bound** sponsorship to community organisations, groups and individuals for the benefit of the community.

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2. Purpose

The purpose of this policy is to outline the principles of sponsorship for Waverley Council and aims to establish a coordinated and transparent approach to the way in which Council seeks, secures, provides and manages all sponsorship.

The policy:

- Outlines a framework and general principles for managing Waverley Council's in**bound** and out**bound** sponsorships, both monetary and non-monetary in nature;
- Outlines considerations in identifying, pursuing, securing, approving, receiving, distributing and managing in**bound** sponsorship;
- Outlines considerations in identifying, assessing, approving and managing out**bound** sponsorship;
- Ensures that all sponsorship is dealt with in a fair, transparent and equitable manner;
- Outlines responsibilities of all parties involved in a sponsorship arrangement;
- Specifies criteria that guide what sponsorship opportunities could be sought or supported including considerations for ensuring probity, policy conformity, and avoiding conflicts of interest.

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3. Scope

This Policy applies to all in**bound** and out**bound** sponsorship arrangements entered into by Waverley Council. It does not apply to grants or donations. The Policy supersedes the Sponsorship related sections of the Grants, Donations and Sponsorship Policy (2013).

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This Policy applies to all Waverley Council elected representatives and employees, including permanent, temporary and casual staff, contractors and consultants engaged by Waverley Council.

4. Policy Content

4.1 Sponsorship Principles

Any sponsorship arrangement that is offered or sought by Waverley Council must:

- Benefit Council, the residents, businesses and/or visitors of the area;
- Help deliver and align with Council's Community Strategic Plan and other Council Plans and Policies;

- Not create a conflict of interest;
- Pass a suitability assessment;
- Pass a Risk and Probity assessment;
- Not interfere with Council's ability to exercise its obligations under the Local Government Act 1993 or any other relevant legislation that Council relies on to perform its duties and deliver services.

4.2 Suitable Items for Sponsorship

Sponsorship may be [inbound](#) (received by Council), or [outbound](#) (offered by Council) and can be funded and/or in-kind.

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4.2.1 Suitable Activities for [Inbound](#) Sponsorship

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The types of events/activities that Council may consider suitable for [inbound](#) sponsorship generally include:

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Temporary or recurring activities or events such as:

- Public and ticketed events, festivals and event programs;
- Cultural activities and programs of a limited time period or ongoing e.g. Exhibitions, cultural programs;
- Public conferences, seminars and workshops e.g. business forums;
- Training and education or opportunities for scholarships;
- Community or industry awards;
- Environmental projects;
- Community awareness and education campaigns;
- [Or any other deemed appropriate.](#)

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Council assets including [but not limited to](#):

- Buildings, facilities, parks, sporting facilities, bus shelters, fleet or other infrastructure;

Waverley Council considers prospective sponsorship to be a mechanism with which to value-add to existing activities, projects or programs, or to introduce new projects.

Council will continue to provide its services and commitments to the community regardless of the level of sponsorship support received or provided.

4.2.2 Suitable Activities for [Outbound](#) Sponsorship

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The types of events/activities that Council may consider suitable for [outbound](#) sponsorship generally include:

Deleted: going

- Cultural or community events
- Community education programs
- Community projects
- Sporting projects and programs
- Conferences
- Scholarships
- Awards

- Research and publications
- Or any other deemed appropriate.

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4.3 Benefits to Sponsors (Inbound Sponsorships)

For inbound sponsorships, Waverley Council can provide a suitable target audience or the opportunity to meet goals associated with social responsibility.

The specific benefits of an inbound sponsorship arrangement to the sponsor are determined in collaboration and agreement with Waverley Council and may be restricted by legislation and public policy. Benefits must be agreed upon in advance and included in the sponsorship agreement. The extent of benefits will depend on the level and nature of the sponsorship and may include but is not limited to:

- (a) Ability to use Council's branding, content and imagery in connection with the sponsored activity and the ability to develop co-branded material;
- (b) Branding exposure on print materials and collateral, media, social and direct marketing, and Council's public wifi platform;
- (c) Exposure at events through signage and integration into events programs where feasible and appropriate, acknowledgement by the emcee or speakers;
- (d) Opportunity to speak publicly at the sponsored event or activity;
- (e) In-kind event coordination support and event advisory/logistics support;
- (f) Event hospitality including invitation to events, invitation to VIP functions, temporary car parking space for the event and preferential seating;
- (g) Naming rights or category sponsorship for major events;
- (h) Award or trophy in the sponsor's name and publicly presented;
- (i) Designated spaces whether internal or external on a case by case basis;
- (j) Display of goods and other material merchandising of goods at selected points of sale
- (k) Sponsors name, logo or other relevant design displayed on Council assets eg, Garbage trucks or other fleet vehicles, or on a plaque or name plate in connection with the asset;
- (l) Council waiving fees or agreeing to meet costs associated with services it would otherwise charge for, as listed in the advertised Fees and Charges e.g. installation of street banners.

4.4 Benefits to Council (Outbound Sponsorships)

Specific benefits Waverley Council for outbound sponsorships will be determined as part of the development of the sponsorship agreement. The extent of benefits will depend on the level and nature of the sponsorship and may include but is not limited to:

- (a) provides alternate avenues for Council to provide social and cultural benefit to, and meet the needs of, the Waverley Community.
- (b) provides positive media, promotion and publicity opportunities across a range of media platforms.
- (c) provides a mechanism to return economic benefit to the Waverley local government area by the leveraging of proportionally lower contributions
- (d) provides the opportunity for Council to have visible and meaningful participation in events and activities that enhance the image and reputation of the local government area
- (e) creates and/or maintains valuable strategic alliances for Council

4.5 Sponsorships not permitted under this Policy

Sponsorships will not be offered or sought that:

- (a) Have the potential for an adverse impact on Waverley Council's reputation and brand;
- (b) Impede or potentially impede Council's ability to carry out its functions fully and impartially;
- (c) Restrict access to Waverley Council's events, services or assets;
- (d) Are not consistent with the objectives outlined in Waverley Council's Community Strategic Plan, or other plans, strategies and policies of Council including Plans of Management;
- (e) give rise to a conflict of interest;
- (f) Pose a conflict between the objectives and values of Council and those of the other party.

Waverley Council will not consider entering into sponsorship arrangements with other parties that Council deems:

- (a) Such arrangement could compromise, or be seen to compromise, Council's ability to exercise its regulatory and planning functions. Further, other parties must have a clear understanding that any arrangements have no bearing on Council's capability to exercise such functions;
- (b) Have not fulfilled the requirements of a previous sponsorship arrangement;
- (c) To be of a political nature (e.g. political parties);
- (d) Are connected with adult services or adult content production or distribution;
- (e) Promote or are associated with the sale of tobacco;
- (f) Promote or are associated with gambling products or services;
- (g) Promote or are associated with weapons manufacture and sale;
- (h) Discriminate by way of race, religion, gender, sexual orientation including in employment, marketing or advertising practices.

4.6 Conflict of Interest

Every sponsorship arrangement proposal will be assessed as to whether it give rise to or may give rise to a conflict of interest (either real or perceived). Council has the discretion to refuse or terminate such arrangement in any case where, during the life of the sponsorship, the other party (including related parties, parent companies and subsidiaries):

- Has a current development application or planning matter before Council, or Council is aware of a possible future application and planning matter;
- Is or is likely to be subject to regulation or inspection where Council may impose conditions;
- May limit Council's ability to carry out its functions fully and impartially or may be perceived to do so;
- Or for any other reason.

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In addition, there should be no suggestion, either explicitly or implicitly, that any individual, organisation or company will be given any favourable or special treatment as a result of providing sponsorship support to Council.

No elected representative, employee or agent of Waverley Council is to receive, or solicit, a personal benefit from a sponsorship agreement with Council. This would constitute a breach of Council's Code of Conduct.

Prospective sponsors will be required to sign a Conflict of Interest Declaration as part of the acceptance and approval process.

4.7 Partner Organisations and Third-Party Sponsorship

From time to time, Waverley Council may partner with an organisation in order to deliver a program or event. Conditions associated with the Partnership arrangement will be outlined in an agreement.

Partners seeking sponsorship to events and programs run in conjunction with Council should adhere to the criteria outlined in this Policy for assessing the suitability of potential sponsorships. Council must be notified of potential sponsorship arrangements by partner organisations and retains the right to reject potential sponsorship arrangements that it deems to be inappropriate, or to impose conditions of the sponsorship offering and arrangement.

4.8 Retainment of discretion to reject sponsorship

When determining and evaluating a sponsorship proposal, Waverley Council retains the discretion not to accept a sponsorship proposal. Council will assess proposals according to the criteria it has created and published.

4.9 Attracting Sponsors

Sponsorship opportunities are potentially sought through different approaches. Waverley Council may offer or seek sponsorship opportunities through:

- (a) Expressions of Interest
Expressions of Interest will typically be invited through advertisement to ensure the business community and other relevant government and non-government organisations have the opportunity to participate in relevant sponsorship opportunities.
- (b) Pitching a sponsorship
Council may identify potential sponsor/s for a specific sponsorship opportunity and may initiate direct contact with the potential sponsor/s where there is a strategic alignment between the prospective sponsor/s and the activity or project for which sponsorship is being sought.
- (c) Unsolicited proposals
Unsolicited proposals for sponsorship should only be accepted where a significant strategic alignment exists between the sponsor and the target sponsorship offering. In these situations the reasons for accepting the offer and not conducting an open market process must be clearly documented. [A register of accepted unsolicited proposals will be made available on Council's website.](#)
- (d) A combination of the above.

4.10 Assessing a Sponsorship Arrangement Proposal

Sponsorship arrangement proposals must be assessed against the below criteria:

- The arrangement and other party is compatible with Council's vision, values, strategic objectives, policies, and image, and applicable legislation;
- The other party is not excluded on the basis of criteria outlined in 4.4 of this Policy;
- Agreement with the other party on the sponsorship benefits being offered or received;
- The other party must not be involved in a dispute with Council or it is assessed that there may be a reasonable risk of dispute with Council;
- The sponsorship arrangement is not considered to be a conflict of interest;
- The sponsorship agreement must not impose or imply conditions that could limit, or appear to limit, Council to carry out its functions fully, impartially and ethically;
- The sponsorship arrangement is anticipated to deliver positive reputational benefits to Council;
- Council must be satisfied that the other party has the capacity and intent to fulfil its obligations;
- The sponsorship arrangement must benefit both parties;
- The sponsorship arrangement and agreement must adhere to Council's sponsorship policy;
- The assessment of [inbound](#) sponsorship must consider the impact and potential reach of the sponsorship, community benefit, and cost of serving the sponsorship against the benefits and potential for long-term partnerships;
- Submissions for [outbound](#) sponsorship will be assessed against criteria including any past or present business conducted within Council and the other parties' statement of principal activities (as well as parent or subsidiary company information). Consideration must also be given to budget available to undertake the sponsorship, the resources required to service the agreement and an assessment of these against the benefits provided to Council and the community;
- The value of [Inbound](#) sponsorship must be sufficiently greater than the cost to Council in time and resources of obtaining the sponsorship.

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4.11 Approval of Sponsorship

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Approval for sponsorship arrangements is as follows:

[Inbound](#)

\$20,000 and below – approval by the General Manager in consultation with the Executive Leadership Team.

Above \$20,000 – approval by Council.

[Sponsorship proposals from property developers \(as defined by the Electoral Funding Act 2018 Section 53\) – approved by Council.](#)

[In urgent circumstances \(where a proposed sponsorship needs to be determined before the next available Council or Committee meeting - Mayor and General Manager](#)

[Outbound \\$10,000 and below – approval by the General Manager in consultation with the Executive Leadership Team.](#)

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[Above \\$10,000 – approval by Council.](#)

[In urgent circumstances \(where a proposed sponsorship needs to be determined before the next available Council or Committee meeting - Mayor and General Manager](#)

Assessments of sponsorship proposals will be undertaken against the criteria for appropriateness outlined in this policy and will assess and take account of any risk and probity considerations including potential conflict of interest situations.

Any sponsorship arrangement entered into must be formalised with a written agreement. This agreement should be the entire arrangement between the parties, and no privileges for either party shall exist outside the agreement, unless approved by both parties.

4.12 Managing the Sponsorship

A sponsorship agreement must be entered into for each sponsorship arrangement. The sponsorship agreement must not impose or imply conditions that would limit, or appear to limit, Council's ability to carry out its functions fully and impartially.

The agreement will set out:

- The nature of benefits, including economic and in-kind benefits, available to Council and the other party;
- The form or forms of sponsorship acknowledgement which will be available;
- The term of the sponsorship and any conditions regarding renewal;
- Financial accountability requirements;
- Provision for termination or suspension of the agreement.

4.13 Reporting Requirements

All sponsorship arrangements are to be documented through a sponsorship proposal, sponsorship agreement and reported to the community via Council's Annual Report for the respective financial year. [A register of sponsorship will be made available on Council's website.](#)

[All sponsorships are to be assessed against key performance indicators \(KPIs\). KPIs will be developed for each sponsorship and included in the sponsorship agreement.](#)

5. Review of Policy

This policy will be reviewed every three years or as required in the event of legislative changes or requirements. The policy may also be changed as a result of other amendments. Any amendments to a community facing policy must be by way of a Council resolution, and any amendments to an organisational facing policy must be approved by the General Manager.

Council staff and members of the public may provide feedback about this document by emailing info@waverley.nsw.gov.au

6. Definitions

Term	Definition
Community Benefit	The return or benefit to the community that flows from Council's sponsorship programs.
Conflict of Interest	A conflict of interest can arise if it is likely that a private interest could conflict, or be seen to conflict, with carrying out a person's public or professional duties.
Council	Council refers to Waverley Council
Donation	A donation (including an unconditional gift, bequest or endowment) is a provision of cash or other items of value with no return benefits expected. The person or organisation providing these may request a modest acknowledgement or that the provision be used for a particular purpose. These are not sponsorships or grants. Council, an individual or an organisation may make a donation, except that only an individual can make a bequest.
Grant	A grant is cash or value-in-kind support provided to applicants for a specified project or purpose with terms and conditions defined, but not commensurate with a direct reciprocal benefit received by Council. Grants made by Council are expected to achieve community benefit.
Inbound Sponsorship	A financial or in-kind contribution to Council made from an individual, organisation or business.
LGA	Refers to the Waverley Council local government area
Outbound Sponsorship	A financial or in-kind contribution from Council made to an individual, organisation or business.
Property Developer	As defined by the Electoral Funding Act 2018 Section 53
Sponsorship	A sponsorship is a commercial arrangement in which a sponsor provides a financial or in kind contribution to support an activity in return for certain specified benefits. Sponsorship can be provided to or received from the corporate sector, private sector, private individuals as well as community groups and not for profit organisations.

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REPORT

OC/5.5/19.12



Subject: Media Policy and Social Media Policy

TRIM No: A13/0338

Author: Julie Peters, Manager, Communications and Engagement

Director: John Clark, Director, Customer Service and Organisation Improvement

RECOMMENDATION:

That Council:

1. Adopts the Media Policy attached to this report.
2. Adopts the Social Media Policy attached to this report.

1. Executive Summary

Council's current Media and Social Media Policies need to be updated to reflect the changes in the organisation since they were first drafted in 2013, as well as the change in the media and social media landscapes. Clear and appropriate Media and Social Media Policies assist Council to protect its reputation.

Following the deferral of this item at the Operations Committee meeting of 5 November 2019 a Councillor Workshop was conducted. The attached Policies include marked up changes as a result of feedback received during the workshop.

2. Introduction/Background

The Communications and Engagement team developed Council's first Media Policy and Social Media Policy in 2013. Both policies were adopted by Council, and staff were trained in the implementation of the policies. Both policies were comprehensive and included practical guidance to support officers and Councillors.

Since Council adopted these policies, the organisational structure has changed, which has made elements of the current policies redundant. Also, since 2013, the media and social media landscapes have evolved significantly. Updating the Media and Social Media Policies was a task identified in the Operational Plan 2019-20.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Operations and Community Services Committee 5 November 2019	OC/5.2/19.11	That Council defers this item in order to hold a Councillor workshop.
Council 18 June 2013	1306.12.16	That Council adopt the Media Policy and Social Media Policy subject to the Media Policy – Appendix 3 – Media Release

		Handling Process – clause 6 being amended to read as follows: “6. The Media and Public Relations Officer distributes the media release as a PDF to an agreed media distribution list, copying in relevant staff as well as the Mayor, Councillors and the General Manager. All recipients are emailed as bcc.”
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4. Discussion

In developing the Media and Social Media Policies, officers undertook desktop research into industry examples and incorporated best practice.

The draft policies aim to be succinct and easy to follow to ensure accessibility for all staff and Councillors. The core messages for both policies have not changed.

Media Policy

Media plays an important role in Council’s reputation, particularly as Waverley is a high-profile Council area, and the media has an understandable interest in Council’s activities.

The update to the Media Policy aims to simplify and make clear to staff that only the Mayor, General Manager, Communications and Engagement Manager and Media and Public Relations Officer can speak to the media without prior approval. Only the Mayor and the General Manager are spokespeople for Council, unless others are delegated to perform the function.

The updated Media Policy is also very clear that, if a Councillor is speaking to the media outside of being delegated to do so on behalf of Council, that they are clear their views are their own personal views and not that of Council.

The main changes to the updated Media Policy include:

- Removal of appendices, which were more relevant to guidelines.
- Removal of reference to media events, promotions, media monitoring and social media.

Social Media Policy

Feedback was received that Council’s current Social Media Policy (2013) was unnecessarily lengthy and difficult to follow. The updated draft Social Media Policy (2019) is more succinct and provides clear guidance on what is and is not acceptable on social media.

The key messages for staff to understand and comply with relate to appropriate behaviour when associating with or representing Council on social media platforms. The draft Social Media Policy also outlines what is not appropriate when posting on social media.

For Councillors, the Social Media Policy outlines their responsibility to ensure their use of social media is appropriate and lawful and complies with Council’s Code of Conduct.

Overall, the key changes to the updated draft Social Media Policy include:

- No longer identifying a specific work area in the Policy, so the content applies to all staff.
- Removal of reference to Council’s current social media platforms, as this dates the Policy.

- Removal of appendix on social media guidelines.

5. Financial impact statement/Time frame/Consultation

Feedback from Councillors received at a Councillor workshop has been incorporated into the draft policies.

6. Conclusion

The draft updated Media and Social Media Policies have been drafted for the consideration of Council.

7. Attachments

1. Media Policy [↓](#)
2. Social Media Policy [↓](#)



WAVERLEY
COUNCIL

Media Policy

Policy Name

Policy owner	Communications and Engagement
Approved by	
Date approved	
Commencement date	
TRIM Reference	
Next revision date	
Relevant legislation/codes	
Related policies/procedures/guidelines	Waverley Council's Code of Conduct D13/31473 Media Policy
Related forms	

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1. Background

Waverley is a high-profile local government area, with many newsworthy projects and activities, Council strives to maintain a positive image in the community. Council's public image is influenced by the way we communicate, and all media relations should support Council in achieving its strategic objectives.

A mutually beneficial and trusting relationship between Council and the media is essential in maintaining and protecting Council's reputation. All media representatives should be treated in the same manner as any other customer of Council, with timeliness, transparency and respect.

2. Purpose

The media is one channel of communication Council uses to inform the public of its activities, policies and events. The Media Policy provides a framework for staff and Councillors to promote positive media coverage of Council affairs that is fair, accurate and reliable.

This Media Policy aims to:

- To promote open exchange of information between Council and the media
- To limit the publication of inaccurate information, miscommunication and reputation risk
- To promote positive media relationships
- To clearly indicate Council's authorised spokespersons
- To ensure appropriate authorisation and responsibility for information provided.
- To ensure consistency by staff and Councillors in dealing with the media.

3. Scope

This policy applies to Councillor and all Waverley Council staff (including temporary staff and contractors).

Any act that breaches this policy can result in action under Council's relevant Code of Conduct.

4. Policy Content

4.1 Statements to the media

The Mayor shall at all times be the primary official spokesperson for the Council. The General Manager, Communications and Engagement Manager and Media and PR Officer may also act as official spokespersons on matters of Council operations or policy detail, or where agreed by the Mayor and General Manager. This policy does not prevent the right of individual Councillors to express their own views to the media at any time, however Councillors should be clear when making comment that they do not represent the views of Council. Councillors have an obligation to present factual information to the media.

Other Council staff, including Directors, may comment or provide information on matters of fact and other matters not involving opinion, if approved to do so by the Mayor and General Manager. That approval process is to be undertaken via the Media and PR Officer or the Communications and Engagement Manager. Interpretation of Council policy or speculating on future Council actions is to be made only with the prior approval of the Mayor and General Manager.

4.2 Council and the media

All media inquiries should be directed to the Media and Public Relations Officer via media@waverley.nsw.gov.au or the 24-hour on-call number 0416 075 532.

Council staff must not speak to the media about matters related to Council or provide information, footage, photos, etc unless authorised to do so by the General Manager or Communications and Engagement Manager.

Staff should advise the Communications and Engagement Manager or the Media and Public Relations Officer via media@waverley.nsw.gov.au or 0416 075 532 immediately if there is an incident or situation which could attract media or public interest.

Council employees, either with or without approval to speak to the media, may not provide any comment or information to the media with the intention of contesting or undermining Council policy or decisions, or casting Council, Councillors or Council staff in a negative light.

Council employees may speak to the media or write Letters to the Editor as private individuals with the following restrictions:

- a) They do not comment on Council business or policy
- b) They are not identified as Council employees
- c) Their comments are not perceived as representing official Council position or policy.

From time to time it may be necessary for a Letter to the Editor to be written as an official Council communication to inform the community about a particular matter. Such letters must be issued through the Media and Public Relations Officer subject to the approval of the Mayor and/or General Manager.

When appropriate, a member of Council staff may become the sole spokesperson on a specific issue, event or initiative within their operational portfolio, to ensure consistency of message. Approval should be given in advance via the Mayor and General Manager, in liaison with the Media and Public Relations Officer.

Any acts which breach this Policy can result in action under Council's relevant Code of Conduct.

4.3 Councillors and the media

Every Councillor has a right to express a private opinion on any issue, whether or not that opinion reflects Council's official position, but Councillors must carefully identify the role in which they speak or write. Councillors must, at all times, provide factual information.

Whenever Councillors publicly express their own opinions, they must make it clear they are speaking for themselves, unless delegated by the Mayor, and not for Council, unless they are supporting a Council position.

When Councillors speak "on behalf of the Council" when delegated by the Mayor, they must express and support Council's entire position on the issue at hand.

To ensure information provided to the media is accurate and up to date, Councillors should seek information from the appropriate Council officer before making comment.



WAVERLEY
COUNCIL

Social Media Policy

Policy Name

Policy owner	Communications and Engagement
Approved by	
Date approved	
Commencement date	
TRIM Reference	
Next revision date	September 2021
Relevant legislation/codes	Local Government Act
Related policies/procedures/guidelines	Council's Code of Conduct D13 31469 Social media policy 2013 Council's Records Management Policy
Related forms	

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1. Background

Social media is a tool used in both business and personal contexts. It presents opportunities to provide information, engage residents and community members, listening to their views and understanding their sentiment. It is also a customer service communication tool.

Social media allows Council to directly connect with customers and community members, to present an open and direct platform for dialogue and to respond in real time.

Using social media also presents risks and challenges to Council and this policy aims to address some areas of concern such as inappropriate use and resourcing.

2. Purpose

The purpose of this Policy is to:

- provide Council staff (including temporary staff and contractors) and Councillors with guidance when using social media.
- ensure responses to issues raised through Council's social media channels are addressed in a consistent and timely manner and referred to the correct business area.

The aim of this Policy is to respect everyone's right to free speech; while also recognising that Council staff have obligations in their personal use of social media in order to avoid the potential to directly or indirectly cause damage to Council's reputation, create conflicts of interest or undermine the ability to carry out its role effectively.

3. Scope

This policy applies to all Council staff (including temporary staff and contractors) and outlines their responsibilities when using social media. There is also a specific section relevant to Councillors.

Any act that breaches this policy can result in action under the Council's relevant Code of Conduct.

It applies to all social media platforms.

4. Policy Content

4.1 Council's use of social media

Council has official social media accounts used to share information with the public and answer general queries. Only authorised staff can respond to the public on Council's behalf on social media.

Additional pages created for business units or projects of Council may be established with approval from Communications and Engagement. If approved, Communications and Engagement will remain an administrator of any pages created to ensure appropriate management.

Council's Code of Conduct applies in the management of social media. A writing style guide and social media training will be provided to all delegated Council employees to aid consistency of communications and adherence to Council's brand.

Whilst an effective tool, social media should not be used in isolation. It must be used within the framework of one or more of the following:

- a communications strategy.
- a media strategy.
- a community engagement / consultation strategy.
- a social media strategy or;
- at the discretion of communications partners.

Assistance in the development of a plan or strategy is available through communications partners.

4.2 Council staff using social media

Staff representing Council on social media are required to have the appropriate authority and delegations in accordance with Council's delegations register.

Should a staff member be given authorisation to comment on behalf of Council, the following guidelines must be adhered to:

- only publish content that is public information.
- content must not disclose confidential, private or personal information or any information that may infringe privacy or copyright.
- content should be unbiased.
- major announcements should be made in conjunction with or by Communications and Engagement.
- comments will be respectful of the community and portray Council in a positive way.

- all posts and links will be Council-related.
- all content is politically impartial and/or representative of a formal Council position.
- approval of content requests will be determined by the Communications and Engagement team.

4.3 Personal use of social media by staff

The right of staff to use social media in their private lives is respected. In doing so, staff must conduct themselves in a way that does not call into question their capacity to act politically impartially in their work.

It is also important that staff do not risk Council's reputation with posts or comments they make online. Staff can generally make public comment in a personal or private capacity if the comment is lawful and a reasonable person couldn't perceive it to be:

- made on behalf of Council.
- affecting their ability to fulfil their duties in an impartial manner.
- so harsh or extreme in its criticism or endorsement of Council, State or Federal Government, a Councillor from any political party, or their respective policies, that they are no longer able to work professionally or impartially.
- damaging to the integrity or reputation of Council.
- so strong in its criticism of Council's administration that it could seriously disrupt the workplace.
- a gratuitous personal attack that connects them to Council.
- compromising public confidence in Council.

When staff are using social media, it is not acceptable at any time to:

- promote a brand or business on social media when identified as a Council employee, such as wearing a uniform or mentioning Council in that post. This also includes with an identifiable Council building in view, even if not in uniform. Council cannot be seen to endorse or promote one brand or business over another.
- post comments or images that are obscene, offensive, threatening, harassing or discriminatory in relation to work, another staff member, a stakeholder or Council.
- create a social media page to protest policies that staff are responsible for implementing or promoting.
- comment on policy matters that Council is involved with.

- post inappropriate images that reference or involve Council in some way. This could be photos taken of employees engaging in misconduct that breaches the Code of Conduct, or otherwise damages Council's reputation. Staff concerns over matters of this nature should be pursued via appropriate internal channels.
- engage in comments that breach anti-discrimination legislation.
- release sensitive, personal or confidential information without proper authority.
- use an official work email address, or anything else that connects the post to Council, when making public comment.
- post any material that might otherwise cause damage to Council's reputation.

There is no such thing as a 'private' social media site. Posting information online is a public activity and no different from publishing information in a newspaper. For Councillors it is advisable not post anything to social media they would not want published and/or attributed to them in the media.

Posts – even deleted posts – are considered 'publication' and are subject to the same defamation laws as any other media.

4.5 Posting

Content on Council's social media platforms should, where appropriate:

- be available on Council's websites.
- include links directing users back to Council's website for more detailed information, relevant documents, forms or online services necessary to conduct business with Council. Council may post to third party sources for information, promotion or service delivery activity or to provide factual clarification.

4.5 Responding

Not all posts on Council's social media platforms are a direct inquiry to Council or seeking a response. If a response is required it could potentially take many forms and does not necessarily need to be a direct answer to a question, or a resolution of a problem. Communications and Engagement can advise on what an appropriate response should be. Where a response is required, every reasonable effort will be made to acknowledge the post within one business day.

4.6 Use of social media by Councillors

In their role, Councillors may choose to engage with the Waverley community through various forums including social media. Councillors have the responsibility to ensure that their use of social media is appropriate.

The obligations of Councillors with respect to their presence on social media, whether made in a personal capacity or in their capacity as a Councillor, must be [factual and](#) lawful, including avoiding infringement of copyright, privacy, defamation or harassment laws.

4.7 Monitoring Council's social media

The Communications and Engagement Unit will supervise content posted on all official social media platforms to ensure adherence to the Social Media Policy for appropriate use, message and consistency in branding. Council may delete comments that are:

- knowingly false, mischievous or vexatious complaints or statements about individuals, companies or Council.
- misleading, obscene, off-topic, sexist, racist or spam.
- promotional or commercial in nature.
- unlawful or incite others to break the law.
- defamatory or harassing of our employees, volunteers or the participants in our programs.
- information that may compromise the safety or security of the public.
- repetitive posts copied and pasted or duplicated by single or multiple users.
- any other inappropriate content or comments as determined by Council.

4.8 Recording of information

Council will collect and retain social media content in line with the State Records Act 1998 and Council's Records Management Policy.

4.9 Grievances

Any grievances in relation to this Policy or its application should be forwarded in writing to the General Manager.

Non-compliance with the Social Media Policy by will be managed through the relevant Code of Conduct and related processes.

5. Review of Policy

- 5.1. This policy will be reviewed every four years or as required in the event of legislative changes or requirements. The policy may also be changed as a result of other amendments. Any amendments to a community facing policy must be way of a Council resolution, and any amendments to an organisational facing policy must be approved by the General Manager.
- 5.2. Council staff and members of the public may provide feedback about this document by emailing communications@waverley.nsw.gov.au.

6. Definitions

Term	Definition
Council	Waverley Council
Post	Any item (image, written content, event) shared through a social media platform.
Platform	A social media channel such as Facebook is a platform.
Page	Council's owned asset eg Waverley Council Facebook's Page.
Social Media	The use of online tools for communication, promotion and conversation. Blogs, Microblogs (e.g. Twitter), Social Networks (e.g. Facebook, Instagram, Linked In), Podcasts and Video (e.g. YouTube) are all types of Social Media.

REPORT
OC/5.6/19.12

Subject: Outdoor Events - Quarterly Reports - January to September 2019

TRIM No: A17/0607

Author: Shaun Munro, Acting Manager, Outdoor and Flagship Events

Director: John Clark, Director, Customer Service and Organisation Improvement

RECOMMENDATION:

That Council receives and notes this report outlining the number of requests for events and the number of events held, including issues and outcomes, for the first three quarters of 2019.

1. Executive Summary

In December 2017, Council resolved to receive a quarterly report providing information about the number of requests for events and the number of events held in the previous quarter, including related issues and outcomes of events held.

This report provides Council with the requested information for the first three quarters of 2019 on both high impact events and low to medium impact events.

Staff vacancies in the Outdoor Events team, interim structure arrangements and additional resource requirements for event delivery (risk management, security, negotiation of license agreements) have resulted in the quarterly reporting requirements to Council not being met. This report covers all three quarters for 2019 and Council officers will endeavour to maintain a quarterly reporting regime in accordance with the Council resolution moving forward.

As per the Council resolution of December 2017, all high impact events are now submitted to Council for approval. All other event and permit applications are assessed using the Events Policy and Outdoor Events Management Delivery Guidelines.

2. Introduction/Background

In December 2017, Council resolved to receive a quarterly report providing information about the number of requests for events and the number of events held in the previous quarter, including related issues and outcomes of events held.

As per the Council resolution of December 2017, all high impact events are now submitted to Council for approval. An annual program of high impact events was approved at the July 2019 Council meeting. All other event and permit applications are assessed using the Events Policy and Outdoor Events Management Delivery Guidelines.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 12 December 2017	CM/5.2/17.12	<p>That:</p> <ol style="list-style-type: none"> 1. Council officers review all high impact events delivered since the introduction of the Events Management Policy and Guidelines in 2015 in terms of compliance with the Policy and Guidelines, with a particular focus on waste, noise and traffic management. 2. Council receives a report on the Review including any recommendations for changes to and compliance with the current restrictions. 3. Council officers provide a quarterly report to the Strategic Planning Committee including: <ol style="list-style-type: none"> (a) Numbers of requests for events. (b) Number of events held in the previous quarter, including related issues and outcomes of events held. 4. All future proposed high impact events (as defined in the Events Management Policy) be submitted to Council for approval.

4. Discussion

High Impact Events

Council staff manage and deliver events that are both externally driven using Council spaces and facilities (Venue Managed Events) such as City2Surf and Open Air Cinema, and Council managed events (Council Run Events) such as Festival of the Winds and Carols by the Sea.

Under the Events Policy, High Impact Events require special consideration, planning and approvals. As such the outcomes and issues related to these events are given additional scrutiny with a formal debrief conducted for each event. Some noteworthy issues related to Open Air Cinema and Festival of the Winds have been outlined in this report and a general breakdown of any issues identified or complaints received for all events is set out in Attachment 1. Outcomes are indicated as a reference to the strategy most reflective of the event activity within the Waverley Community Strategic Plan. Information on attendance and target audience has also been provided.

The approved High Impact Events that took place from January to September 2019 are listed below. All of these events are held annually.

Event Name	Event Date
Flickerfest	11 – 20 January
Bondi Open Air Cinema	24 January – 3 March
Bowl-A-Rama	Postponed to late 2020
Latin American Festival	17 March
Ocean Lovers Festival	11 – 14 April
Anzac Day Dawn Service	25 April
Bondi Blitz	14 April
Global Table	6 May
Bondi Winter Magic	28 June – 28 July
Bondi Feast	9 – 20 July
City2Surf Fun Run	11 August
City2Surf Council Marquee Program	11 August
Festival of the Winds	8 September

Bondi Open Air Cinema

Council officers note that, operationally, the relocation of Bondi Open Air Cinema from the Dolphin Court to the Bondi Pavilion courtyards transitioned relatively well. However, there were impacts on available capacity, lowered visibility to the local community and changes to the event site which contributed to a reduction in attendance from 14,644 in 2018 to 5,513 in 2019.

Festival of the Winds

This year's Festival of the Winds underwent a considerable crowd and pedestrian safety review which led to increased costs to implement mitigation measures but resulted in a much higher standard of safety for the tens of thousands of people in attendance.

Continued good relationships and consultation between Council officers and NSW Police, RMS and State Transit ensured that the growing impacts of the event on traffic and transport networks were appropriately managed. The result was greatly improved circulation across the Eastern Suburbs traffic and transport network. However, this also came with increased costs related to User Pays Police, traffic management, clearway implementation, towing operations and additional bus services from RMS and State Transit.

Low to Medium Impact Events

Council's Outdoor Events team receive a significant number of applications for low to medium impact events each year.

The number of low to medium impact events requested and held for the last three quarters is listed below. A full breakdown is included in Attachment 2.

Period	Requested	Held
January – March 2018	28	24
April – June 2018	22	21
July – September 2018	15	14

In addition to high, medium and low impact events, a significant number of applications for other activities are also received and processed by the Outdoor Events team. Council officers have provided information below on the number of applications received and activities held including film, photography and promotions activities.

Filming and photography permits

Council operates a permit system to manage the high demand of filming and photography requests. The permit ensures proposed filming and/or photography is suitable for the location, residents are notified where applicable, and that organisations have public liability insurance. Council approval is required prior to all filming and commercial still photography in public space, on footpaths or roads. No permit is required if activity is on private property.

Council received 323 requests for photography and filming permits during the first three quarters of 2019.

Breakdown of filming permits:

Period	Requested	Held
January – March 2019	71	59
April – June 2019	109	93
July – September 2019	71	62

Breakdown of photography permits:

Period	Requested	Held
January – March 2019	23	17
April – June 2019	23	17
July – September 2019	26	23

Promotions and sampling

The purpose of promotions and product sampling is to establish a commercial market for goods and services and permits are offered for activities such as onsite activations, new product launches and product sampling and giveaways.

As promotion and sampling is classified as a commercial activity it is only permitted in specified locations at Bondi Beach and Bondi Junction.

The number of promotions and sampling events requested and held during the first three quarters of 2019 are as follows:

Period	Requested	Held
January – March 2019	17	10
April – June 2019	10	10
July – September 2019	2	2

5. Financial impact statement/Time frame/Consultation

Income and expenditure estimates are reviewed annually and are a part of Council's budgeting process.

6. Conclusion

Council delivers an extensive range of events for the community and carefully manages the impacts of the usage of our parks, facilities and the community.

The information included in this report and its attachments provides the number of events requested and held across three quarters of activity, outcomes achieved and issues logged.

Council officers work within the operating guidelines and policy frameworks to achieve a balance between varying competing demands within the community as well as budgetary and legal requirements.

7. Attachments

1. High Impact Events - Issues and outcomes report - Q1-Q3 2019 [↓](#)
2. Low to Medium Events - Issues and outcomes report - Q1-Q3 2019 [↓](#)

High Impact Events Issues and Outcomes Report Q1-Q3 2019

Q1 – 1 January to 31 March 2019

Date	Event Type	Name	Issues	Outcomes from Community Strategic Plan
11 - 20 January 2019 Annual Event	Co-Produced Event with Flickerfest	Flickerfest	<ul style="list-style-type: none"> Event was delivered with no issues to report Debrief conducted early February 2019 No formal complaints received by Council 	<p>1.1.3. Provide a diverse program of recreational and entertainment events that balance community and visitor expectations</p> <p>Estimated Audience: 5,000 approximately Target Demographic: All ages</p>
24 January - 3 March 2019 Annual Event	Venue Managed Event	Open Air Cinema	<ul style="list-style-type: none"> Event was delivered with no issues to report Debrief conducted early March 2019 Event organisers noted large drop in attendance is attributed to the move from Dolphin Court to Bondi Pavilion courtyards Venue team noted it was not possible to book function space and the theatre for 6 weeks which is not ideal for utilisation No formal complaints received by Council 	<p>1.1.3. Provide a diverse program of recreational and entertainment events that balance community and visitor expectations</p> <p>Estimated Audience: 5,500 approximately Target Demographic: All ages</p>
17 - 18 February 2019 Annual Event <u>Postponed</u>	Venue Managed Event	Bowl-A-Rama	<ul style="list-style-type: none"> Event was postponed until 2020 due to loss of major partner Event organiser confirmed 2020 has new partner Date for event will be changed to late Sept, early Oct after Olympics where skateboarding will be featured for the first time 	<p>1.1.3. Provide a diverse program of recreational and entertainment events that balance community and visitor expectations</p> <p>Estimated Audience: 3,500 approximately Target Demographic: All ages – skateboarding community</p>

17 March 2019 Annual Event	Co-Produced Event with Bondi Association of Arts and Music	Latin American Festival	<ul style="list-style-type: none"> Event was delivered with no issues to report Poor weather affected attendance Issues related to noise complaints in 2018 addressed with review of speaker placement Debrief conducted early April 2019 No formal complaints received by Council 	<p>1.1.3. Provide a diverse program of recreational and entertainment events that balance community and visitor expectations</p> <p>Estimated Audience: 1,200 approximately Target Demographic: Families – All ages</p>
Q2 – 1 April to 30 June 2019				
Date	Event Type	Name	Issues	Outcomes from Community Strategic Plan
11-14 April 2019 Annual Event	Co-Produced Event with Ocean Lovers Alliance	Ocean Lovers Festival	<ul style="list-style-type: none"> Event was delivered with no issues to report Debrief conducted early May 2019 No formal complaints received by Council 	<p>1.1.3. Provide a diverse program of recreational and entertainment events that balance community and visitor expectations</p> <p>Estimated Audience: 15,000 approximately Target Demographic: Families – All ages</p>
7 April 2019 Annual Event	Co-Produced Event by Caring Waverley and Waverley Action Youth Services	Bondi Blitz	<ul style="list-style-type: none"> Event was delivered with no issues to report Debrief conducted by Caring Waverley April 2019 No formal complaints received by Council 	<p>1.1.3. Provide a diverse program of recreational and entertainment events that balance community and visitor expectations</p> <p>2.1.1 Provide a range of needs-based, flexible and accessible services, buildings and facilities</p> <p>2.3.1 Improve access, participation and inclusion for everyone</p> <p>Estimated Audience: 1,000 approximately Target Demographic: Local youth</p>
25 April 2019 Annual Event	Venue Managed Event	Anzac Day Dawn Service	<ul style="list-style-type: none"> Event was delivered with no issues to report Email received from Waverley Traffic Police indicating the event was successfully delivered 	<p>1.1: Facilitate opportunities that recognise Waverley's unique place in the Australian contemporary cultural landscape</p>

			<ul style="list-style-type: none"> No formal complaints received by Council 	<p>1.1.3. Provide a diverse program of recreational and entertainment events that balance community and visitor expectations</p> <p>Estimated Audience: 15,000 approximately Target Demographic: All ages</p>
5 May 2019 Annual Event	Council Managed Event	Global Table	<ul style="list-style-type: none"> Debrief conducted early May 2019 All complaints responded to 	<p>1.1.3. Provide a diverse program of recreational and entertainment events that balance community and visitor expectations</p> <p>Estimated Audience: 8,000 approximately Target Demographic: All ages</p>
Q3 – 1 July to 30 September 2019				
Date	Event Type	Name	Issues	Outcomes from Community Strategic Plan
28 June - 28 July 2019 Annual Event	Co-Produced Event with Bondi and Districts Chamber of Commerce	Bondi Winter Magic	<ul style="list-style-type: none"> Event was delivered with no issues to report Debrief conducted August 2019 No formal complaints received by Council Officers note there will be challenges for relocation during Pavilion restoration project 	<p>4.2.2. Support the efforts of a range of stakeholders to increase the diversity of the local economy</p> <p>1.1.3. Provide a diverse program of recreational and entertainment events that balance community and visitor expectations</p> <p>Estimated Audience: 60,000 approximately Target Demographic: Families – All ages</p>
28 June - 28 July 2019 Annual Event	Venue Managed Event	Ice Rink, Ferris Wheel	<ul style="list-style-type: none"> Event was delivered with no issues to report Debrief conducted August 2019 No formal complaints received by Council Officers note there will be challenges for relocation during Pavilion restoration project 	<p>4.2.2. Support the efforts of a range of stakeholders to increase the diversity of the local economy</p>

				<p>1.1.3. Provide a diverse program of recreational and entertainment events that balance community and visitor expectations</p> <p>Estimated Audience: 40,000 approximately Target Demographic: Families – All ages</p>
9 - 20 July 2019 Annual Event	Council Managed Event	Bondi Feast	<ul style="list-style-type: none"> Event was delivered with no issues to report Debrief conducted August 2019 Officers note there will be challenges for relocation during Pavilion restoration project 	<p>1.1.3. Provide a diverse program of recreational and entertainment events that balance community and visitor expectations</p> <p>Estimated Audience: 5,000 approximately Target Demographic: 18-35 years of age</p>
11 August 2019 Annual Event	Venue Managed Event	City 2 Surf Fun Run	<ul style="list-style-type: none"> Event was delivered with no issues to report Debrief conducted September 2019 	<p>1.1.3. Provide a diverse program of recreational and entertainment events that balance community and visitor expectations</p> <p>2.3.1 Improve access, participation and inclusion for everyone</p> <p>2.2.2. Manage and regulate public places to achieve safe and healthy lifestyles</p> <p>Estimated Audience: 80,000 approximately Target Demographic: All ages</p>
11 August 2019 Annual Event	Council Managed Event	Council Marquee Program	<ul style="list-style-type: none"> Event was delivered with no issues to report Debrief conducted September 2019 No formal complaints received by Council 	<p>1.1.3. Provide a diverse program of recreational and entertainment events that balance community and visitor expectations</p> <p>Estimated Audience: 8,000 approximately Target Demographic: All ages</p>

8 September 2019 Annual Event	Council Managed Event	Festival of the Winds	<ul style="list-style-type: none">• Event was successfully delivered• Complaints received by Council related to traffic and transport• All complaints responded to• Internal debrief conducted September 2019• Traffic and transport stakeholder debrief with TMC conducted Early November. TMC and all stakeholders noted a huge improvement from 2018 and feel confident improvement for 2020 will be minimal	1.1.3. Provide a diverse program of recreational and entertainment events that balance community and visitor expectations Estimated Audience: 80,000 approximately Target Demographic: Families – All ages
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Low to Medium Events Issues and Outcomes Report - Q1-Q3 2019							
Q1 - 1 January to 31 March 2019							
Organisation Name	Activity Name	Location	Event Start/Finish dates	Type of Event	Approved	Issues	Outcomes
North Bondi SLSC	North Bondi Roughwater Swim	North Bondi SLSC	13/01/19	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 3.1
Bondi Longboard Club	Bondi Longboard Club	Bondi Beach	13/01/2019 - 08/12/19	Private	Yes	Nil	Ops Plan Goal 3.1
12RND Fitness	12RND Activation "We Fight As One"	Bondi Beach Pavilion	19/01/19	Commercial	Did not go ahead	Nil	Ops Plan Goal 3.1
Waverley Council	Summerama 2019	Bronte Park & Bronte Beach	20/01/19	Private	Yes	Nil	Ops Plan Goal 3.1
Bondi Surf Bathers' Life Saving Club	Huawei Activation	Bondi Surf Bathers' Life Saving Club	27/01/2019 - 28/01/2019	Commercial	Yes	Nil	Ops Plan Goal 11.1
Tamarama Bodyboard Club	Mullet Pro	Tamarama Beach	02/02/19	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 3.1
Plastic Free bronte	Beat the Bottle Sydney clean up	Bronte Beach and Park	03/02/19	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 2.2
Garmin	Garmin Active Kids Camp	Bondi Beach	09/02/19	Private	Yes	Nil	Ops Plan Goal 3.1
Bondi Skateriders Club	Bondi Skateriders Beast Of Bondi	Bondi Skatepark	09/02/19	Private	Yes	Nil	Ops Plan Goal 3.1
North Bondi SLSC	North Bondi Classic Swim	North Bondi SLSC	10/02/19	Fundraiser (Charity / Non - for - Profit)	Did not go ahead	Nil	Ops Plan Goal 3.1
Plastic Free Bondi / Waverley Council	Beat the Bottle event	Bondi Beach promenade on one of the platform opposite the Life guard tower	16/02/19	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 2.2
Bondi Surf Bathers' Life Saving Club	Ocean6 Series	Bondi Beach	22/02/2019 - 23/02/2019	Commercial	Did not go ahead	Nil	Ops Plan Goal 3.1
Bondi Surf Bathers' Life Saving Club Inc.	Bondi Blue Water Challenge	Bondi Beach	24/02/19	Fundraiser (Charity / Non - for - Profit)	Yes	Noise Complaints	Ops Plan Goal 3.1
Ifefa & Road2Bollywood	Curves & Curis	Bondi Beach	24/02/19	Fundraiser (Charity / Non - for - Profit)	Yes	Not organised well	Ops Plan Goal 2.2
Australian Red Cross Blood Service	Blood Collection	Bondi Beach	27/02/2019 - 02/03/2019	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 2.2
Planet Ark Environmental Foundation	APCO and Planet Ark Clean Up Australia Day Event	Bondi Beach	01/03/19	Private	Yes	Nil	Ops Plan Goal 2.2
Taylor's College, Waterloo, NSW	College Picnic	Bronte Park, Bronte Beach	01/03/19	Private	Yes	Nil	Ops Plan Goal 2.2
Fernando Lima	Smile only, no setbacks	North Bondi Beach BBQ area	02/03/19	Private	No	Nil	Ops Plan Goal 2.2
Vicki Lee	Jumping castle (small size)	Dickson Reserve	03/03/19	Private	Yes	Nil	Ops Plan Goal 2.2
Waverley Council	Open Space Rec Strategy, Have Your Say day	Oxford Street Mall	06/03/19	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 2.2
Lets Go Surfing	International Women's Day with Lets Go Surfing	Bondi Beach	08/03/19	Private	Yes	Nil	Ops Plan Goal 3.1
F45 Training HQ	F45 Playoffs	Bondi Beach	08/03/2019 - 10/03/2019	Fundraiser (Charity / Non - for - Profit)	Did not go ahead	Nil	Ops Plan Goal 3.1
Bondi Girls Surfriders Club	Bondi Girls Surfriders	Bondi Beach	09/03/2019 - 07/12/2019	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 3.1
Wild Women on Top	Sydney Coastrek 2019 - walk through only - no start or finish from Bondi	Maroubra Beach to Tania Park, Balgowlah	15/03/19	Private	Yes	Nil	Ops Plan Goal 3.1
Waverley Council	Open Space and Recreation Strategy Have a Say	Bondi Park	16/03/19	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 2.2
Bondi Boardriders	Bondi Boardriders 2019 Season	South Bondi	17/03/2019 - 20/10/2019	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 3.1
OneWave non-profit surf community	OneWave's 6th Birthday - Fluro wave for mental health	Bondi Beach	22/03/19	Commercial	Yes	Nil	Ops Plan Goal 2.2
Born Curious	IKEA - Get Ready for Life	North Bondi Surf Life Saving Club	28/03/2019 - 29/03/2019	Commercial	Yes	Nil	Ops Plan Goal 2.2
Q2 - 1 April to 30 June 2019							
Organisation Name	Activity Name	Location	Event Start/Finish dates	Type of Event	Approved	Issues	Outcomes
St Luke's Anglican church, Clovelly	Fun in the Park	Varna Park, Waverley	06/04/2019	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 2.2
WAYS Youth & Family	Bondi Blitz 2019	Dolphin Courtyard/Park	07/04/2019	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 2.2
WAYS Youth & Family	Bondi Blitz	Dolphin Court	07/04/2019	Private	Yes	Nil	Ops Plan Goal 2.2
WAYS	Bondi Blitz	Dolphin Court	07/04/2019 - 28/04/2019	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 2.2
Bronte Public School	Bronte School Walkathon	Bronte park	10/04/2019	Private	Yes	Nil	Ops Plan Goal 3.1
Ocean Lovers & Kadoo Tours	Whale Welcome Ceremony for ocean Lovers Festival	Forecourt of Bondi Pavilion or Beach	12/04/2019	Commercial	Yes	Nil	Ops Plan Goal 3.1
Ocean Lovers & North Bondi SLSC	Ocean Lovers Lap -	North Bondi SLSC	13/04/2019	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 3.1
Ocean Lovers Festival/Bodymindlife	Sunrise Yoga	Bondi Beach	13/04/2019 - 14/04/2019	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 3.1
Ocean Lovers & Surfrider Foundation Australia	Ben & Jerry's Surfrider Gromfest Bondi 2019 - No Jet Ski required	Bondi Beach	14/04/2019	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 3.1
Bronte Public School	Bronte Cross Country	Bronte Park	02/05/2019	Private	Yes	Nil	Ops Plan Goal 3.1
SurfAid International	SurfAid Cup Bondi 2019	Bondi Beach	03/05/2019	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 3.1
Lauren baby shower	Baby shower and bbq	Bronte park	04/05/2019	Private	Yes	Nil	Ops Plan Goal 2.2
Bondi Beach Public School	Cross Country	Bondi Beach Promenade	08/05/2019	Private	Yes	Nil	Ops Plan Goal 3.1
Pieta House	Darkness Into Light	Bondi Park	11/05/2019	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 3.1
The Projects Pty Ltd	Jonathan Simkhai	Narrow section on promenade in front of North Bondi Surf Life Saving Club	13/05/2019	Commercial	Did not go ahead	Nil	Ops Plan Goal 1.1
JJF Projects Pty Ltd	South Head Roughwater Swim	Bondi Beach to Watsons Bay	19/05/2019	Private	Yes	Nil	Ops Plan Goal 3.1
Waverley Council	Youth Skate Jam	Bondi Skate Park	25/05/2019	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 3.1
Waverley Family Day Care	Outreach Playsession	Clemenston Park	29/05/2019	Private	Yes	Nil	Ops Plan Goal 2.2
Australian Red Cross Blood Service	Blood Collection	Bondi Beach	29/05/2019 - 01/06/2019	Commercial	Yes	Nil	Ops Plan Goal 2.2
Waverley, Woollahra and Randwick Councils	Joint launch for Electric Vehicle Charge Station Project	Bondi Beach forecourt, grass area near new EV station, Drive Park North	05/06/2019	Private	Yes	Nil	Ops Plan Goal 2.2
Waverley Library	Pop up library - Outreach	Bondi Beach	30/06/2019	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 2.2
UNHCR	Picnic	Bondi park	30/06/2019	Fundraiser (Charity / Non - for - Profit)	No	Nil	Ops Plan Goal 1.1
Q3 - 1 July to 30 September 2019							
Organisation Name	Activity Name	Location	Event Start/Finish dates	Type of Event	Approved	Issues	Outcomes
Waverley Council and Plastic Free Bronte	Plastic Free Stall	Bronte Park	07/07/2019	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 2.2
Bondi Districts Chamber of Commerce	Art on the Streets	Roscoe Street Mall, Bondi Beach	14/07/2019	Private	Yes	Nil	Ops Plan Goal 1.1
Waverley Council in partnership with Responsible Runners and Plastic Free Bondi	Plastic Free July : Beach Clean-up & Go fish	Bondi Beach	21/07/2019	Commercial	Yes	Nil	Ops Plan Goal 2.2

Low to Medium Events Issues and Outcomes Report - Q1-Q3 2019							
Waverley Council -Sustainability Team	National Tree Day	Bronte Gully Bronte Park	28/07/2019	Private	Yes	Nil	Ops Plan Goal 2.2
Variety Bash	The start of the Variety Brydens Lawyers Bondi to Batt Reef Bash	Park North Drive	28/07/2019	Commercial	Yes	Nil	Ops Plan Goal 2.2
Waverley Council	Unveiling of the 2019 Best of the Best plaque	Bronte Beach	05/08/2019	Commercial	Yes	Nil	Ops Plan Goal 2.2
Cooley Auctions	Real Estate Sleep Out (62 people attended)	North Bondi Beach	19/08/2019 - 20/08/2019	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 2.2
Department of Foreign Affairs and Trade	Coral Sea Cable - Australian Landing Event	Tamarama Beach Park - west section close to Tamarama Marine Drive	19/08/2019 - 23/08/2019	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 11.1
Cancer Council NSW	Daffodil Day	Bondi Junction Mall - Rowe Street (off Oxford St)	23/08/2019	Private	Yes	Nil	Ops Plan Goal 2.2
News Corp - Genevieve Brammall - Head of PR	Sand Sculpture creation to Launch World's Largest Travel Competition	Bondi Beach - on the beach - near the steps - alongside the Lifesaving Tower	27/08/2019 - 31/08/2019	Private	Yes	Nil	Ops Plan Goal 1.1
Australian Red Cross Blood Service	Blood Collection	Bondi Beach	28/08/2019 - 31/08/2019	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 2.2
Small Schools Marimba Ensemble (Dunoon Public School)	Rehearsal for Sydney Opera House performance	Oxford Street Mall	03/09/2019	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 1.1
WAW Handplanes	Whomp Off Australia	Tamarama Beach	14/09/2019	Commercial	Did not go ahead	Nil	Ops Plan Goal 1.1
Apple Corporation	Apple iPhone 11 Launch	Outside Apple Retail Store at 213 Oxford St Bondi Junction	20/09/2019	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 11.1
Cafe Racer Aficionado	Distinguished Gentleman's Ride	Bondi Beach Northern Carpark	29/09/2019	Fundraiser (Charity / Non - for - Profit)	Yes	Nil	Ops Plan Goal 3.1

REPORT
OC/5.7/19.12

Subject: Sustainability Reporting Update

TRIM No: A07/1527

Author: Peter Thrift, Co-ordinator, Sustainable Energy

Director: Peter Monks, Director, Planning, Environment and Regulatory

RECOMMENDATION:

That Council:

1. Notes the successful attainment of Council's greenhouse gas emission target for 2020.
2. Notes the establishment of an organisational Sustainable Resource Committee comprising staff from Facilities Management, Finance, Open Space, Fleet, and Environmental Sustainability to increase the accountability of resource consumption across Council's operations and improve operational efficiency.

1. Executive Summary

Council has achieved a 31% reduction in our emissions for 2018–19 compared to the baseline year of 2003–2004. This means that we have reached our 2020 target set in 2009 one year early. Across Council, energy use is falling due to ongoing projects targeting operational efficiency, increasing rooftop solar panels at energy intensive sites and LED lighting upgrades. Falling energy use has enabled Council to achieve energy cost savings despite increases in energy costs (the increase in electricity costs in 2018–19 was due to higher electricity charges). However, energy usage at Council Chambers has increased 11% in the last year. Fleet emissions are rising slightly.

Mains water use for 2018–19 is up 24% in comparison to 2017-18, due mainly to higher levels of irrigation. Council is not on track to meet its water conservation target. While current water restrictions may lead to reduced usage this summer, increasing the use of recycled water where possible is required in order to reach Council's 2030 target.

2. Introduction/Background

As part of its overall environmental strategy Waverley has committed to reduce greenhouse gas emissions from Council operations:

- By 30% by 2020, and by 70% by 2050 (based on 2003–04 levels).
- Achieve no increase in mains water consumption by 2030 (based on 2005–06 levels).

Achieving these targets requires coordinated and concentrated efforts across multiple assets and teams to optimise energy, fleet and water management.

This report details progress towards achieving these targets through key energy and water projects, and includes analysis of data up to June 2019. It is proposed that progress be reported to Council annually.

3. Relevant Council Resolutions

Nil.

4. Discussion

Sustainable energy

As illustrated in the 'Annual Emissions by Sector' chart below, Council's emission reductions have primarily occurred due to reduced energy usage at our buildings, down 42% and our street lighting down 31% for 2018-19, compared to the baseline year 2003-04.

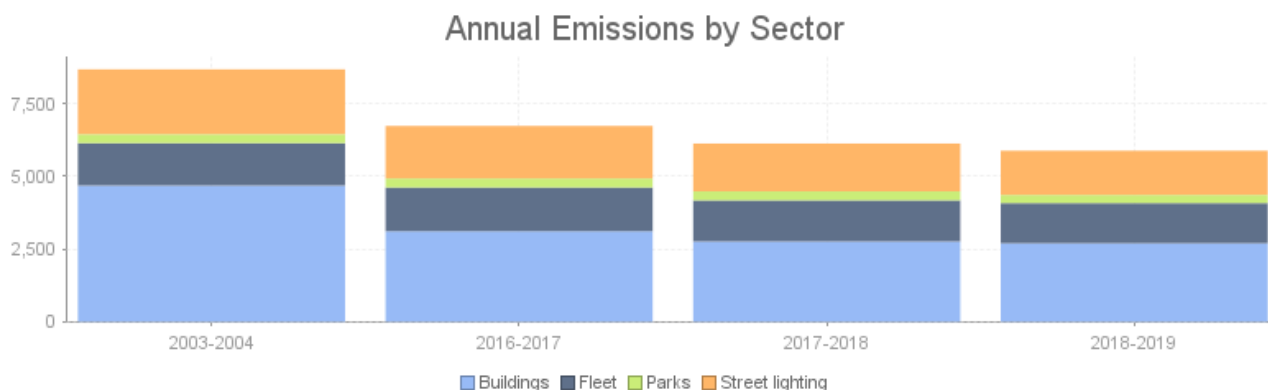


Figure 1. Annual emissions by sector.

Emission reductions from buildings have been achieved through improved operational efficiency (e.g. improved scheduling of air-conditioning at the Library) along with the installation of rooftop solar panels at our most energy intensive sites. Since installation (some as early as 2010 but most from 2016) Council has generated approximately 1,000MW of electricity from our ten rooftop solar PV systems – equivalent to around 20% of Council's annual electricity consumption.

LED lighting upgrades completed in July 2019 at our six largest sites (AIF, Waverley Library, Mill Hill Community Centre, Waverley Early Education Centre, Margaret Whitlam Centre, and Customer Service Centre) have reduced energy consumption at these facilities by an average of 20% compared to the same time in the three previous years. The successful delivery of this project led to additional LED lighting upgrades being completed in August at Bronte and Gardiner Early Education Centres, Syd Einfield Sub-Depot, as well as Hollywood and Eastgate Car parks (storage and office areas).

Street lighting emissions have reduced as a result of ongoing LED upgrades in partnership with the street light asset owner, Ausgrid. Ongoing street lighting upgrades are scheduled for FY 2019-20, which will deliver further reductions to Council's emissions from street lighting in the future.

Despite the overall reduction in energy consumption across Council's operations, electricity consumption in several buildings has increased in 2018-19 when compared to 2017-18. These sites include Council Chambers (up 11%), Gardiner EEC (up 30%), Bronte Park and Amenities (up 14%), and Margaret Whitlam Rec Centre (up 7%). The addition of air-conditioning at Gardiner and Margaret Whitlam Rec Centre is largely responsible for increases at these sites. Across the board however, there is a need to increase building occupants' accountability for energy consumption. If the occupiers are not running the building efficiently (e.g. ensuring air-conditioning, lighting etc. is turned off overnight), this undermines the effectiveness of sustainability projects implemented at these sites.

Council's new electricity contract commenced on 1 July 2019. This contract incorporates a Power Purchase Agreement which allows Waverley to purchase 30% of our electricity from the Moree Solar Farm. In

addition to sourcing 30% of our electricity from zero emission renewable energy, the energy rates achieved through this contract were estimated to save Council approximately \$50,000 over the course of the 10-year contract term, but look likely to save excess of that in the first year.

As illustrated by the below 'Business as Usual' graph, reduced energy consumption as a result energy efficiency and renewable energy has resulted in energy cost savings in the order of approximately \$600,000 over the course of the past four years, despite increasing energy costs.

Business as Usual Performance

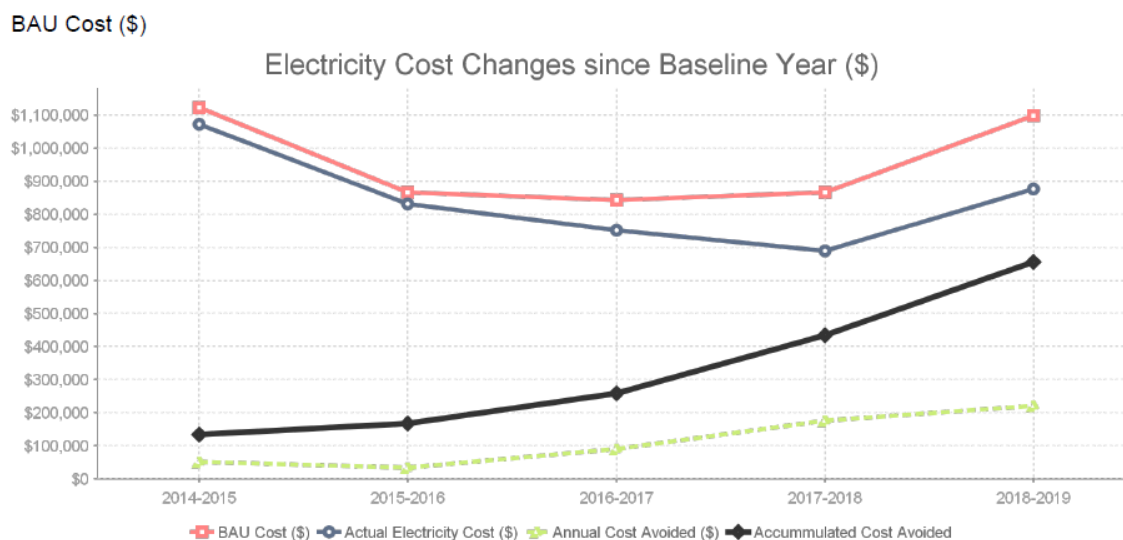


Figure 2. Electricity cost changes since baseline year.

There are two key opportunities to cost effectively reduce energy consumption at two of Council's most energy intensive sites (Council Chambers and the Library). These are:

- LED lighting upgrades at Council Chambers;
- Enabling greater air-conditioning control at Council Chambers and the Library through the implementation of a virtual Building Management System

Fleet

Whilst fleet emissions have reduced below the baseline year, emissions have been steadily increasing since 2012–13. Aside from a small decrease in 2017–18, fleet emissions are again increasing slightly, with emissions for 2018–19 sitting in line with the baseline year. There are numerous opportunities to pursue fleet emission reductions, and the Environmental Sustainability Department will be working with the recently appointed Fleet Manager to work towards this goal.

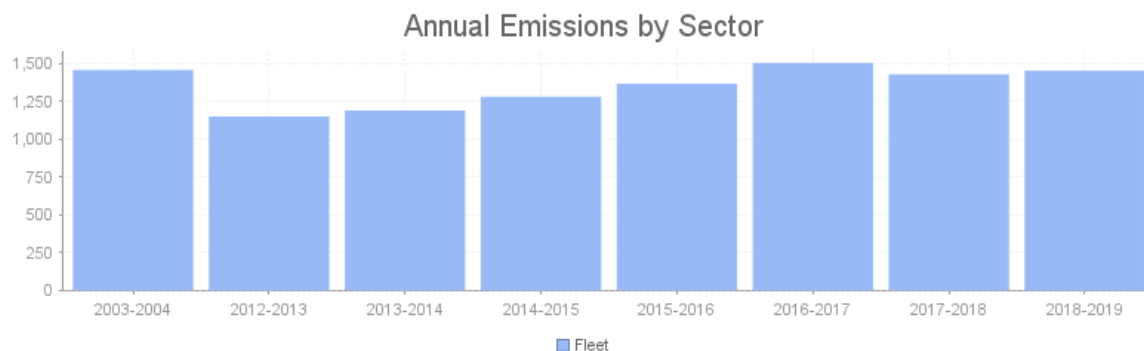


Figure 3. Annual emissions by sector.

Sustainable water

Council's previous water conservation target was to reduce potable (mains) water use by 30% by 2020 (based on 2005–06 levels). Given increasing temperature, population growth and parks and greenspace maintenance requirements, this target was revised last year to a more realistic, but still challenging, target of zero increase in mains water use by 2030. NSW is currently experiencing an unprecedented drought and as such, Sydney Water have introduced Level 1 water restrictions, which will be increased to Level 2 Restrictions on 10 December 2019, based on current weather predictions.

Mains water use for 2018–19 is up 24% in comparison to 2017-18 despite the introduction of water restrictions.

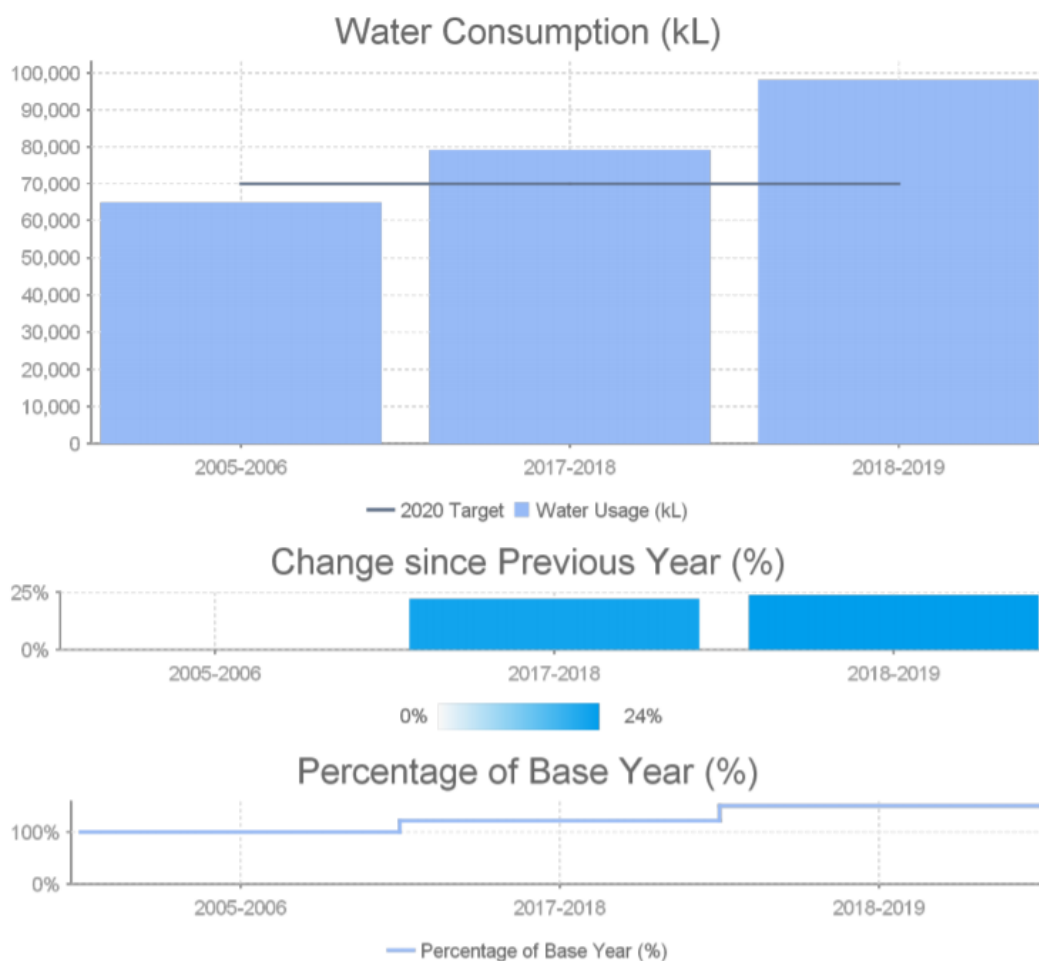


Figure 4. Comparison of 18–19 mains water consumption with 17–18 and baseline year.

This increase in mains water consumption can be mainly attributed to the following:

- Installation of new irrigations systems in Rodney Reserve, Clementson Park, Dickson Reserve, Wairoa Reserve and Biddigal Reserve. Analysis indicates that excessive irrigation with mains water is apparent at these sites. For example, irrigation at Rodney Reserve is well above best practice guidelines. As such water efficiencies in this location could be improved by 50%.
- Mains water continues to be used for spot watering instead of recycled water for irrigation purposes.
- The removal of urinal sensors in Bondi Pavilion (now reinstated).
- Inefficient use of mains water for establishment of new landscaping works in Waverley Cemetery.

To offset mains water consumption Council is implementing increased water harvesting through storm water harvesting schemes and rainwater capture, to enable use and reuse of water flows. Recycled water use increased to 97 megalitre (ML) in 2018-19, up 17% from the baseline year (2016/17), due to the upgrade of the Waverley Park recycled water scheme, increase demand for recycled water and limited down time of recycled water infrastructure.

Progress to Council's water conservation targets requires:

- Reducing unnecessary use of water; i.e. water for irrigation based on best practice guidelines and predicative watering which can automatically prevents irrigation when rain is forecast.
- Using mains water only for emergency purposes, at sites where recycled water is available.
- Watering of all street trees and gardens by Council's water truck using 100% recycled water.
- Ensuring projects with a water-use component are scoped, delivered and maintained with water reduction targets in mind.
- Ensuring new amenities that are built or upgraded should be connected to recycled water supply, where appropriate.
- Prompt repair of water loss issues/leaks as soon as problems are identified.

A cost-effective opportunity to reduce mains water consumption across all irrigation sites can be achieved through the upgrade of irrigation controllers. Smart cloud-based irrigation controllers are currently being installed, which use predicative watering technology, will enable staff, managers and contractors to measure and manage open space whilst reducing water consumption.

Improving accountability

An organisational Sustainable Resource Management Committee that meets quarterly with representatives of Facilities Management, Finance, Open Space, Fleet and Environmental Sustainability has been established to engage and identify ongoing efficiency opportunities, which may include:

- Ensuring improved management when upgrades to facilities occur to reduce council energy and water consumption.
- Increasing building occupants' accountability for site electricity consumption, for example through visual displays monitoring their energy consumption in real time.
- Designating consumption and budget targets for key sites.
- Adherence to best practice guidelines.
- Restrictions on the use of mains water where recycled water is available.

5. Financial impact statement/Time frame/Consultation

Council spends approximately \$1 million on electricity and gas charges annually, \$750,000 on water costs and \$574,860 on fleet fuel costs. Improved energy, water and fleet efficiencies results in financial savings to Council and enable Council to meet our environmental targets.

6. Conclusion

While Council has achieved our greenhouse gas emission reduction target, emissions from Council fleet are rising and Council is not on track to meet the water conservation target. Improving reporting and increasing accountability for resource use can help identify future opportunities to manage and reduce resource consumption across Council.

The establishment of the Sustainable Resource Management Committee that meets quarterly with representatives of Facilities Management, Finance, Open Space, Fleet and Environmental Sustainability has occurred to achieve additional savings. This will provide leadership, transparency and accountability, by ensuring cost effective and best practice management of financial and natural resources by Council.

7. Attachments

Nil

REPORT
OC/5.8/19.12

Subject: Tender Evaluation - North Bondi Surf Lifesaving Club
Advanced Response Lifesaving Facility

TRIM No: A19/0076

Author: Frank Tam, Project Manager, Major Projects

Director: Emily Scott, Director, Community, Assets and Operations

RECOMMENDATION:

That Council:

1. Treats the Tender Evaluation Matrix attached to this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(c) of the *Local Government Act 1993*. The report contains information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
2. Under clause 178(1)(a) of the *Local Government (General) Regulation 2005*, accepts Hibernian Contracting Pty Ltd as the preferred tenderer for the supply of construction services at North Bondi Surf Lifesaving Club Advanced Response Lifesaving Facility for the sum of \$[TO BE INSERTED BY COUNCIL AT THE MEETING].
3. Authorises the General Manager, or delegated representative, to enter into contract on behalf of Council with Hibernian Contracting Pty Ltd.
4. Notifies unsuccessful tenderers of the decision in accordance with clause 179 of the *Local Government (General) Regulation 2005*.

1. Executive Summary

The purpose of this report is to seek Council's approval for the appointment of Hibernian Contracting Pty Ltd as the Principal Contractor for construction services at the North Bondi Surf Lifesaving Club (NBSLSC) Advanced Response Lifesaving Facility (ARLF) project as recommended by the Tender Evaluation Committee (TEC).

Due to increased membership at NBSLSC, general population and visitor numbers to Bondi Beach, NBSLSC has expanded its lifesaving services at North Bondi Beach. With motorised equipment such as beach vehicles, inflatable rescue boats (IRBs) and jet skis playing a larger role in modern techniques for lifesavers; it has resulted in existing storage space near Ramp 6 reaching its capacity and the need for a larger storage facility. The storage facility must also provide direct access on to the beach in order to reduce response times for rescue vehicles in the case of an emergency.

2. Description of Service

The service tendered is to engage a suitably qualified principal contractor to construct the NBSLSC ARLF in accordance with the drawings and specifications issued during tender.

3. Scope of Tender

The scope of the project tendered is to provide one larger storage area under the Promenade, encompassing the existing inflatable rescue boats (IRB) storage area. The space will include two access openings providing direct access onto the beach. The doors will be consistent in colour and design with other storage facilities along Bondi Beach.

4. Reason for Tender

There is no supplier or panel arrangement for the scope of works to be delivered, and hence the project was tendered.

5. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 21 May 2019	CM/10.3/19.05	<p>That Council:</p> <ol style="list-style-type: none"> 1. Treats this report as confidential in accordance with section 11(3) of the <i>Local Government Act 1993</i>, as it relates to a matter specified in section 10A(2)(d)(i) of the <i>Local Government Act 1993</i>. The report contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. 2. Endorses the Heads of Agreement between Council and North Bondi Surf Life Saving Club attached to this report for the proposed Advanced Response Life Saving Facility project. 3. Delegates authority to the General Manager to sign the Heads of Agreement on behalf of Council and to forward to the North Bondi Surf Life Saving Club for execution. 4. Prepares an Agreement for Lease for the North Bondi Surf Life Saving Club to include both the existing clubhouse building and the new facility, with a report to be brought back to Council for approval. 5. Writes to the Office of Local Government to seek formal approval to enter into a Public Private Partnership with North Bondi Surf Life Saving Club for the Advanced Response Life Saving Facility Building project. 6. Notes that the Council's funding contribution to the cost of the project as outlined in Table 1 of this report, has been allocated in the draft Long Term Financial Plan 2019/20–2029/30.

6. Discussion

Invitation to tender

A Tender Evaluation Committee Member was established to evaluate the tenders. The Panel consisted of:

- Andrew Best – Executive Manager, Property and Facilities.
- Robert Sabato – Senior Project Manager, Major Projects.
- Frank Tam – Project Manager, Major Projects.

The acting procurement manager, Rodney Crook, attended the Tender Evaluation to ensure that Council's procurement policies and guidelines are followed. Daemoni Bishop, a probity adviser, was also present during the evaluation.

In accordance with the probity plan, evaluation committee advisory members were (non-voting members providing NBSLSC advice):

- Mark Cotter – Former President, North Bondi Surf Lifesaving Club.
- Andrew Christopher – President, North Bondi Surf Lifesaving Club.
- Peter Ziemes – Operations Manager, North Bondi Surf Lifesaving Club.

An RFT Evaluation and Probity Plan was developed and approved by the Evaluation Panel dated 26 September 2019.

Tenders for NBSLSC Advanced Response Lifesaving Facility were called on 10 October 2019. Advertisements for the Tender were placed in the Local Government Tenders section of the Sydney Morning Herald and Wentworth Courier on 15 October 2019 and 16 October 2019, respectively.

Tenders closed on 5 November 2019 at 2 pm.

The Tender Evaluation Committee used the RFT Evaluation and Probity Plan to determine which tenders offered the best value for money in the provision of NBSLSC Advanced Response Lifesaving Facility to Council on 13 November 2019.

Tenders received

The following tenders were received:

- Cumnock Constructions Sustainability Pty Ltd.
- Hibernian Contracting Pty Ltd.
- Hutchinson Builders.
- Momentum Built Pty Ltd.

Late tenders

Nil.

Non-conforming tenders

Nil.

Alternative tenders

Nil.

All tenders met the mandatory requirements and proceeded to a detailed evaluation. The conforming tenders are listed below:

- Cumnock Constructions Sustainability Pty Ltd.
- Hibernian Contracting Pty Ltd.
- Hutchinson Builders.
- Momentum Built Pty Ltd.

Tender evaluation

Conforming tenders were evaluated in accordance with Council's Purchasing Procedures and RFT Evaluation & Probity Plan, the *Tendering Guidelines for NSW Local Government 2009* issued by the Office of Local Government, and the provisions of the *Local Government Act 1993* and *Local Government (General) Regulation 2005*.

The Evaluation Panel agreed on the following weightings to be used against the advertised selection criteria:

Advertised Evaluation Criteria	Weighting
Demonstrated previous experience in similar works	20%
Proposed program and methodology	30%
Personnel and sub-contractors	10%
Environmental and sustainability	10%
Price	30%
Work, health and Safety	Mandatory (Y/N)
Financial and commercial trading integrity including insurances	Mandatory (Y/N)

Tenders were given a score on each of the evaluation criteria, resulting in a total score out of 100. Tenders were ranked in accordance with their scores. Final scores and rankings are shown in the confidential Tender Evaluation Matrix attached to this report.

Evaluation Panel's recommendation

Following evaluation of the tenders the Evaluation Committee recommends that the services offered by Hibernian Contracting Pty Ltd provides the best value to Council. Hibernian have demonstrated experience in coastal projects of a large scale. Previous works indicate high level civil engineering capability and a qualified project team. Past performance from Hibernian Contracting has delivered projects within time and under budget.

7. Financial impact statement/Time frame/Consultation**Financial impact statement**

The budget for NBSLSC Advanced Response Lifesaving Facility is from North Bondi Tunnel Storage.

The preferred tenderer's price is included in the confidential Tender Evaluation Matrix attached to this report.

The total anticipated funding required for NBSLSC ARLF is \$2,000,000.

The total budget allocation for the North Bondi Tunnel Storage Project is currently \$500,000 in the 2019–20 Council Capital Works plan with a further \$1,500,000 allocated in the Long Term Financial Plan. This is made up of \$1,000,000 grant funding, \$500,000 Council funding and \$500,000 North Bondi SLSC funding, as per the Heads of Agreement.

It is proposed to bring forward \$1,000,000 to this 2019–20 Capital Works budget to cover the construction up to 30 June 2020 with \$500,000.00 allocated in the 2020–21 budget for the remainder of construction. This will be undertaken as part of the Q2 budget adjustment in advance of construction commencement.

There are sufficient funds to cover the price tendered by the recommended tenderer.

Time frame

The works are anticipated to commence in February 2020, with construction to take between six and nine months.

Consultation

Internal consultation and consultation with the North Bondi SLSC was undertaken as appropriate to the tender process.

8. Conclusion

The Tender Evaluation Committee recommends Council enter into contract with Hibernian Contracting Pty Ltd for NBSLSC Advanced Response Lifesaving Facility.

9. Attachments

1. Tender Evaluation Matrix (confidential)