COUNCIL MEETING

A meeting of WAVERLEY COUNCIL will be held by video conference at:

7.00 PM, TUESDAY 19 MAY 2020



Ross McLeod
General Manager

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Live Streaming of Meetings

This meeting is streamed live via the internet and an audio-visual recording of the meeting will be publicly available on Council's website.

By attending this meeting, you consent to your image and/or voice being live streamed and publicly available.

AGENDA

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The General Manager will read the following Opening Prayer:

God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

The Mayor will read the following Acknowledgement of Indigenous Heritage:

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.

1. Apologies/Leaves of Absence

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9. Questions with Notice

There are no questions with notice.

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11. Closed Session 364

There are no matters proposed to be dealt with in closed session.

12. Meeting Closure

OBITUARIES
CM/3/20.05(2)

Subject: **Obituaries**

Author: Ross McLeod, General Manager

The Mayor will ask Councillors for any obituaries.

Council will rise for a minute's silence for the souls of people generally who have died in our Local Government Area.

CONFIRMATION AND ADOPTION OF MINUTES CM/5.1/20.05(2)

Subject: **Confirmation of Minutes - Council Meeting - 5 May 2020**

TRIM No: SF20/42

Author: Natalie Kirkup, Governance and Internal Ombudsman Officer

RECOMMENDATION:

That the minutes of the Council Meeting held on 5 May 2020 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

Introduction/Background

The minutes of the Council meeting must be submitted to Council for confirmation, in accordance with section 375 of the *Local Government Act 1993*.

Attachments

1. Council Meeting Minutes - 5 May 2020

MINUTES OF THE WAVERLEY COUNCIL MEETING
HELD BY VIDEO CONFERENCE ON TUESDAY, 5 MAY 2020

Present:

Councillor Paula Masselos (Mayor) (Chair)	Lawson Ward
Councillor Elaine Keenan (Deputy Mayor)	Lawson Ward
Councillor Sally Betts	Hunter Ward
Councillor Angela Burrill	Lawson Ward
Councillor George Copeland	Waverley Ward
Councillor Leon Goltsman	Bondi Ward
Councillor Tony Kay	Waverley Ward
Councillor Steven Lewis	Hunter Ward
Councillor Will Nemesh	Hunter Ward
Councillor Marjorie O'Neill	Waverley Ward
Councillor John Wakefield	Bondi Ward
Councillor Dominic Wy Kanak	Bondi Ward

Staff in attendance:

Ross McLeod	General Manager
John Clark	Director, Customer Service and Organisation Improvement
Peter Monks	Director, Planning, Environment and Regulatory
Emily Scott	Director, Community, Assets and Operations
Karen Mobbs	General Counsel
Darren Smith	Chief Financial Officer
Jane Worthy	Internal Ombudsman

At the commencement of proceedings at 7.01 pm, those present were as listed above, with the exception of Cr Keenan who arrived at 7.12 pm.

At 8.58 pm, Cr Burrill left the meeting and did not return.

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The General Manager read out the following Opening Prayer and Acknowledgement of Indigenous Heritage:

God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.

1. Apologies/Leaves of Absence

There were no apologies.

2. Declarations of Pecuniary and Non-Pecuniary Interests

The Chair called for declarations of interest and the following was received:

2.1 Cr O'Neill declared a less than significant non-pecuniary interest in Item CM/7.4/20.05 – Waverley Heritage Assessment – Exhibition, and informed the meeting that her mother's house is in one of the Urban Conservation Areas mentioned in the report.

3. Obituaries

Bholan Sharma
Joe Laluja
Victims of COVID-19
Roza Borik

4. Addresses by Members of the Public

4.1. B Scaffidi (President, Bronte Surf Life Saving Club) – CM/7.3/20.05(1) – Bronte Surf Club and Community Facility Upgrade – Community Consultation and Concept Design.

4.2. C Turney – CM/8.1/20.05(1) – Use of Contractors Supporting Adani.

4.3. S Rawlinson – CM/8.1/20.05(1) – Use of Contractors Supporting Adani.

4.4. C Underhill – CM/8.1/20.05(1) – Use of Contractors Supporting Adani.

4.5. D Frank – CM/8.1/20.05(1) – Use of Contractors Supporting Adani.

4.6. K Aisbett – CM/8.1/20.05(1) – Use of Contractors Supporting Adani.

ITEMS BY EXCEPTION

AT THIS STAGE IN THE PROCEEDINGS, THE FOLLOWING MOTION WAS MOVED, SECONDED AND DECLARED CARRIED UNANIMOUSLY UNDER PART 13 OF THE CODE OF MEETING PRACTICE:

MOTION / UNANIMOUS DECISION Mover: Cr Masselos
Seconder: Cr Keenan

That the recommendations for the following items be adopted as printed in the agenda:

CM/5.1/20.05(1)	Confirmation of Minutes - Council Meeting - 21 April 2020
CM/7.1/20.05(1)	Fees and Charges 2019-20 - Amendment - Coronavirus (COVID-19) Small Business Support Category
CM/7.2/20.05(1)	Petition - Coronavirus (COVID-19) - Ocean Access
CM/7.6/20.05(1)	Outdoor Events - Quarterly Report - October to December 2019
CM/7.7/20.05(1)	Waverley Public Art Committee Meetings - 2019 - Minutes

Cr Lewis was not present for the vote on this item.

5. Confirmation and Adoption of Minutes

CM/5.1/20.05(1) Confirmation of Minutes – Council Meeting - 21 April 2020 (SF20/42)

MOTION / UNANIMOUS DECISION Mover: Cr Masselos
Seconder: Cr Keenan

That the minutes of the Council Meeting held on 21 April 2020 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

CM/5.2/20.05(1) Adoption of Minutes - Waverley Traffic Committee Meeting - 23 April 2020 (SF20/45)

MOTION / UNANIMOUS DECISION Mover: Cr Keenan
Seconder: Cr Kay

That Part 1 of the minutes of the Waverley Traffic Committee Meeting held on 23 April 2020 be received and noted, and that the recommendations contained therein be adopted.

Save and except the following:

TC/CV.02/20.04 – Bondi and Bronte Beach Car Parks

And that this item be dealt with separately below.

CM/5.2.1 /20.05(1) Adoption of Minutes - Waverley Traffic Committee Meeting - 23 April 2020 – TC/CV.02/20.04 – Bondi and Bronte Beach Car Parks (A20/0245)

This item was saved and excepted by Cr Betts.

MOTION Mover: Cr Betts

Seconder: Cr Kay

That the Council Officer's Proposal not be adopted.

THE MOTION WAS PUT AND DECLARED LOST.

6. Mayoral Minutes

CM/6.1/20.05(1) Coronavirus (COVID-19) - Phased Beach Opening Plan (A20/0245)

MOTION Mover: Cr Masselos

That Council:

1. Recognises that our beaches are used in different ways by different people who live in the Waverley local government area or who visit us.

2. Recognises that the provision of access to the water for exercise, in line with the public health orders currently in place, has worked well with very high levels of responsible conduct and community ownership of the scheme.

3. Asks staff to prepare an operational plan with goals for the staged opening of our beaches in accordance with the extant public health orders and police and NSW Health advice, and as operational capability allows. Such stages may be, but not limited to:

   (a) Soft sand running and walking areas on closed beaches.

   (b) Partial opening of north Bondi Beach to allow safe zones for young children.

   (c) Full opening of beaches.

4. Notifies the Minister for Health and Medical Research the Hon Brad Hazzard MP of Council's plans for the staged reopening of our beaches strictly in accordance with extant public health orders and any police and NSW health advice.

5. Staff, in preparing the staged plan to open our beaches, continue to consult with NSW Health and NSW Police in managing council's response to keeping our community safe during the COVID-19 pandemic.

6. Thanks all staff for their efforts to date in ensuring the business of Council continues during this pandemic as well as working with the community and stakeholders to ensure access plans work, while keeping our community safe.

7. Circulates the draft operational plan to Councillors for consideration and comment.

AMENDMENT Mover: Cr Goltsman
Seconder: Cr Nemesh

That the Motion be adopted subject to the addition of the following clause:

'The plan comes to Council for endorsement.'

THE AMENDMENT WAS PUT AND DECLARED LOST.

Division
For the Amendment: Crs Betts, Burrill, Goltsman, Kay and Nemesh.
Against the Amendment: Crs Copeland, Keenan, Lewis, Masselos, O'Neill, Wakefield and Wy Kanak.

THE MOVER OF THE MOTION THEN ACCEPTED AN AMENDMENT TO CLAUSE 7 SUCH THAT THE MOTION NOW READS AS FOLLOWS:

That Council:

1. Recognises that our beaches are used in different ways by different people who live in the Waverley local government area or who visit us.

2. Recognises that the provision of access to the water for exercise, in line with the public health orders currently in place, has worked well with very high levels of responsible conduct and community ownership of the scheme.

3. Asks staff to prepare an operational plan with goals for the staged opening of our beaches in accordance with the extant public health orders and police and NSW Health advice, and as operational capability allows. Such stages may be, but not limited to:

    (a) Soft sand running and walking areas on closed beaches.

    (b) Partial opening of north Bondi Beach to allow safe zones for young children.

    (c) Full opening of beaches.

4. Notifies the Minister for Health and Medical Research the Hon Brad Hazzard MP of Council's plans for the staged reopening of our beaches strictly in accordance with extant public health orders and any police and NSW health advice.

5. Staff, in preparing the staged plan to open our beaches, continue to consult with NSW Health and NSW Police in managing council's response to keeping our community safe during the COVID-19 pandemic.

6. Thanks all staff for their efforts to date in ensuring the business of Council continues during this pandemic as well as working with the community and stakeholders to ensure access plans work, while keeping our community safe.

7. Circulates the draft operational plan to Councillors for consideration and comment, and any subsequent updates to the plan be forwarded to Councillors as well.

THE MOTION WAS THEN PUT AND DECLARED CARRIED.

Division
For the Motion: Crs Copeland, Keenan, Lewis, Masselos, O'Neill, Wakefield and Wy Kanak.
Against the Motion: Crs Betts, Burrill, Goltsman, Kay and Nemesh.

DECISION: That the Motion be adopted.

7. Reports

CM/7.1/20.05(1) Fees and Charges 2019-20 - Amendment - Coronavirus (COVID-19) Small Business Support Category (A20/0258)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos
Seconder: Cr Keenan

That Council:

1. Notes that, as a result of the *Local Government (General) Amendment (COVID-19) Regulation 2020* ('Regulation'), Council is not required to publicly exhibit a proposed category in its Fees and Charges that waives or reduces fees if the category relates to a response to the COVID-19 pandemic.

2. Notes that Council has recently resolved to exhibit a COVID-19 Small Business Support category.

3. Does not exhibit the COVID-19 Small Business Support category.

4. Introduces the $0 (fee waiver) COVID-19 Small Business Support category into Council's Fees and Charges to apply to the following fees:

   (a) All fees for licence inspections.

   (b) Fitness permits fees.

   (c) Mobile vendor licence fees.

5. Adopts the following criteria for the COVID-19 Small Business Support category:

   (a) Recipients must be small businesses (according to the ATO definition) or registered not-for-profit organisations.

   (b) The Business Support Package is in effect.

CM/7.2/20.05(1) Petition - Coronavirus (COVID-19) - Ocean Access (A20/0245)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos
Seconder: Cr Keenan

That Council:

1. Receives and notes the petition requesting access to the ocean for exercise and recreation.

2. Notes that, at its meeting on 21 April 2020, Council resolved to allow limited access to the ocean in accordance with a beach access management plan.

3. Takes no further action regarding the petition and advises the chief petitioner accordingly.

CM/7.3/20.05(1) Bronte Surf Club and Community Facilities Building Upgrade - Community Consultation on Concept Design (A19/0081)

MOTION / DECISION

Mover: Cr Masselos
Seconder: Cr Keenan

That Council:

1. Endorses the Bronte Surf Club and Community Facilities Building Upgrade concept design attached to this report for public exhibition for a period of 28 days for the purposes of undertaking stage 2 community consultation, subject to the inclusion of the Surf Club and Lifeguard building image tabled at the meeting and attached to Council's file.

2. Notes that a further report will be prepared for Council post exhibition summarising the consultation process and key feedback, and recommending any necessary revisions to concept design.

B Scaffidi (President, Bronte Surf Life Saving Club) addressed the meeting.

CM/7.4/20.05(1) Waverley Heritage Assessment - Exhibition (A20/0261)

Cr O'Neill declared a less than significant non-pecuniary interest in this item and informed the meeting that her mother's house is in one of the Urban Conservation Areas mentioned in the report.

MOTION / DECISION

Mover: Cr Masselos
Seconder: Cr Keenan

That Council:

1. Publicly exhibits the Waverley Heritage Assessment attached to this report, including the additional work being done to extend the Charing Cross Urban Conservation Area, for a period of 42 days, including notifying the owners of each property that is proposed for listing.

2. Extends the Charing Cross Urban Conservation Area proposed boundary to include the area bounded by Carrington Road, John Street, Henry Street (both sides of the street) and Victoria Road, and prepares a heritage inventory form reflecting this change prior to being exhibited.

3. Undertakes additional research to establish a more detailed record of Aboriginal associations with the area, with a focus on understanding how Aboriginal people used (and use) Waverley as a place, building on the information already included in the Waverley Aboriginal Cultural Heritage Study.

CM/7.5/20.05(1) Waverley Heritage Assessment - State Heritage Register (A20/0261)

MOTION / DECISION

Mover: Cr Masselos
Seconder: Cr Keenan

That Council nominates the following sites for listing on the State Heritage Register:

1. Bronte Ocean Pool.

2. War Memorial Hospital Site inclusive of its extended heritage curtilage including an extent of

nomination map.

3. Cecil Apartments.

CM/7.6/20.05(1) Outdoor Events - Quarterly Report - October to December 2019 (A17/0607)

MOTION / UNANIMOUS DECISION Mover: Cr Masselos
Seconder: Cr Keenan

That Council receives and notes this report outlining the number of requests for events and the number of events held, including issues and outcomes, for the period October to December of 2019.

CM/7.7/20.05(1) Waverley Public Art Committee Meetings - 2019 - Minutes (A18/0141)

MOTION / UNANIMOUS DECISION Mover: Cr Masselos
Seconder: Cr Keenan

That Council:

1. Receives and notes the minutes of the Waverley Public Art Committee meetings held on 27 May 2019, 29 July 2019, 11 September 2019 and 30 October 2019 attached to this report.

2. Notes that the minutes will be made available to the public via Council's website.

8. Notices of Motions

CM/8.1/20.05(1) Use of Contractors Supporting Adani (A09/1017)

MOTION / DECISION Mover: Cr Copeland
Seconder: Cr Wy Kanak

That Council:

1. Notes that:

   (a) In passing a Climate Emergency declaration last year, Council joined over 30 other councils in NSW and over 90 across the country in recognising the potentially devastating impact of continued global warming, and committed itself to take action to reduce carbon emissions.

   (b) Climate change is already having a damaging impact on local governments across Australia; that burning coal is the biggest driver of climate change and that Australia needs to stop building proposed coal mines to avoid driving further dangerous global warming.

   (c) The biggest proposed coal mine in Australia is the Adani Carmichael Coal Mine, and that the rail line which is part of that project will help enable other large proposed coal mines in the Galilee Basin.

   (d) A list of companies working on the Adani Carmichael Coal Mine and Rail Project is on The Adani List which is managed by the independent research organisation Market Forces, and

notes that many companies on the Adani List also work with local governments in Australia.

(e) A number of local governments have aligned their procurement policies with their values and with their obligations to minimise risk and costs to local government caused by global warming, which is already having an influence on how companies wishing to secure contracts with local government are conducting themselves across their entire business.

2. With regard to current contracts, compiles a list of companies that are both on the Adani List and that also currently have contracts with Council.

3. Investigates how Council's procurement selection criteria could be modified to support contractors that are not providing services to Adani and that are within legal requirements and procurement guidelines. As part of the investigation, Council requests information from Inner West, Lismore and Byron Bay Councils regarding their experience with any legal issues.

Division
For the Motion: Crs Copeland, Keenan, Lewis, Masselos, O'Neill, Wakefield and Wy Kanak.
Against the Motion: Crs Betts, Goltsman, Kay and Nemesh.

At 8.58 pm, during the consideration of this item, Cr Burrill left the meeting and did not return.

C Turney, S Rawlinson, C Underhill, D Frank, and K Aisbett addressed the meeting.

CM/8.2/20.05(1) NSW Plastics Plan - Submission (A15/0392)

MOTION / DECISION Mover: Cr Wy Kanak
Seconder: Cr Keenan

That Council:

1. Notes that Council officers have already contributed to an SSROC submission that will cover the discussion paper 'Cleaning up our Act: Redirecting the Future of Plastic in NSW'.

2. Composes and forwards a submission to the State Government's call for responses to a NSW Plastics Plan.

3. Officers summarise in that submission the work already done by Council and the community in managing plastic waste in the Waverley local government area.

Cr Burrill was not present for the consideration and vote on this item.

CM/8.3/20.05(1) Supporting the ABC (A20/0282)

MOTION Mover: Cr Wy Kanak
Seconder: Cr Keenan

That:

1. Council notes that recent pandemic responses have put Waverley under the media spotlight for the

number of confirmed coronavirus (COVID-19) cases, social distancing observance and working travellers' circumstances.

2. Council thanks the Australian Broadcasting Corporation, and other media outlets, for assisting Council with disseminating its public messaging during the coronavirus pandemic.

3. Council commends the ABC for its recent bushfire 2019–20 summer season reporting which provides real-time detailed background to the NSW and Federal Government inquiries into BushFire responses.

4. Council continues to support the ABC through the sourcing and purchasing of ABC products for the Waverley Library, as much as procurement policies allow.

5. The Mayor writes to the Chair of the ABC and the relevant minister informing them of this resolution and Council's support for the ABC in regard to clauses 2, 3 and 4 above.

AMENDMENT (WITHDRAWN) Mover: Cr Goltsman

That the Motion be adopted subject to clause 2 being amended to read as follows:

'Council thanks the Australian Broadcasting Corporation, Seven Network, Nine Network, Network Ten and Sky News and other media outlets, for assisting Council with disseminating its public messaging during the coronavirus pandemic.'

THE MOVER OF THE MOTION THEN ACCEPTED AN AMENDMENT TO CLAUSE 2 SUCH THAT IT NOW READS AS FOLLOWS:

'Council thanks the Australian Broadcasting Corporation, Seven Network, Nine Network, Network Ten and Sky News and other media outlets, for assisting Council with disseminating its public messaging during the coronavirus pandemic.'

AMENDMENT Mover: Cr Kay
Seconder: Cr Goltsman

That the Motion be adopted subject to clause 3 being amended to read as follows:

'Council commends the ABC and other media outlets for its recent bushfire 2019–20 summer season reporting which provides real-time detailed background to the NSW and Federal Government inquiries into bushfire responses.'

THE AMENDMENT WAS PUT AND DECLARED LOST.

Division
For the Amendment: Crs Betts, Goltsman, Kay and Nemesh.
Against the Amendment: Crs Copeland, Keenan, Lewis, Masselos, O'Neill, Wakefield and Wy Kanak.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED UNANIMOUSLY.

Cr Burrill was not present for the consideration and votes on this item.

9. Questions with Notice

There were no questions with notice.

10. Urgent Business

There were no items of urgent business.

11. Closed Session

There were no matters dealt with in closed session.

12. Meeting Closure

THE MEETING CLOSED AT 10.04 PM.

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SIGNED AND CONFIRMED
MAYOR
19 MAY 2020

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MAYORAL MINUTES
CM/6/20.05(2)

Subject: **Mayoral Minutes**

Author: Mayor of Waverley, Cr Paula Masselos

Mayoral minutes are permissible at Waverley Council meetings under the Waverley Code of Meeting Practice. Clauses 9.7–9.11 of the Code state:

Subject to clause 9.10, if the mayor is the chair at a meeting of the council, the mayor may, by minute signed by the mayor, put to the meeting without notice any matter or topic that is within the jurisdiction of the council, or of which the council has official knowledge.

A mayoral minute, when put to a meeting, takes precedence over all business on the council's agenda for the meeting. The chair (but only if the chair is the mayor) may move the adoption of a mayoral minute without the motion being seconded.

A recommendation made in a mayoral minute put by the mayor is, so far as it is adopted by the council, a resolution of the council.

A mayoral minute must not be used to put without notice matters that are routine and not urgent, or matters for which proper notice should be given because of their complexity. For the purpose of this clause, a matter will be urgent where it requires a decision by the council before the next scheduled ordinary meeting of the council.

Where a mayoral minute makes a recommendation which, if adopted, would require the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan, it must identify the source of funding for the expenditure that is the subject of the recommendation. If the mayoral minute does not identify a funding source, the council must defer consideration of the matter, pending a report from the general manager on the availability of funds for implementing the recommendation if adopted.

REPORT
CM/7.1/20.05(2)

Subject: **Draft Operational Plan 2020-21 including Budget, Pricing Policy, Fees and Charges 2020-21 and Long Term Financial Plan**

TRIM No: A19/0364

Author: Teena Su, Executive Manager, Finance
Sneha Sabu, Co-ordinator, Corporate Planning and Reporting

Director: Darren Smith, Chief Financial Officer

RECOMMENDATION:

That Council:

1. Adopts the draft Operational Plan 2020-21, including the Budget and Statement of Revenue Policy, at Attachment 1 and resolves to publicly exhibit the plan for 28 days in accordance with the *Local Government Act 1993*.

2. Adopts the draft Pricing Policy, Fees and Charges 2020-21, including deferral of non-legislative fee increase to 1 January 2021, with the exception of Domestic Waste Charges, Cemeteries fees and new fees as detailed in this report and at Attachment 2 and resolves to publicly exhibit the draft Pricing Policy, Fees and Charges 2020-21 for 28 days in accordance with the *Local Government Act 1993.*

3. Adopts and resolves to publicly exhibit the Rating Structure for 2020–21 contained on page 64 of the draft Operational Plan 2020–21 at Attachment 1 together with the proposed Pricing Policy and Schedule of Fees and Charges 2020–21 at Attachment 2. In accordance with sections 497, 516, 518, 529 (2)(d), 534, 535 and 548(3) of the *Local Government Act*, the following rates and charges is set for every parcel of rateable land within the Waverley local government area for the period from 1 July 2020 to 30 June 2021:

   (a) That an ordinary rate of zero point one one three eight six seven cents (0.113867) in the dollar subject to a minimum rate in accordance with section 548(3) of the Act, per assessment on all rateable land categorised Residential in accordance with section 516 of the Act and sub categorised Ordinary in accordance with section 529(2)(b) of the Act

   (b) That an ordinary rate of zero point four nine three six seven zero cents (0.493670) in the dollar on all rateable land categorised Business in accordance with section 518 of the Act and sub categorised Ordinary in accordance with section 529 (2)(d) of the Act

   (c) That an ordinary rate of zero point eight one five six three zero cents (0.815630) in the dollar on all rateable land categorised Business in accordance with section 518 of the Act and sub categorised Bondi Junction in accordance with section 529(2)(d) of the Act

4. Adopts and resolves to publicly exhibit the Domestic Waste Management Service Charge set at $576 per service per annum for the financial year 2020-21 in accordance with section 496 of the *Local Government Act*.

5. Adopts and resolves to publicly exhibit the Stormwater Management Service Charge contained on page 67 of the draft Operational Plan 2020–21 in accordance with section 496A of the *Local Government Act* for the financial year 2020- 21 as tabled below:

Stormwater Management Service Charge		
Category	Unit	Fee or Charge
Residential property	per property	25.00
Residential strata property	per property	12.50
Business property	per 350 m2 (or part thereof)	25.00
Business strata property	per 350 m2 (or part thereof) levied equally to strata unit entitlement with a minimum of $5	25.00

6. Resolves to remove the internal restriction from the Property Strategic Reserve to allow the application of funds from this reserve to meet the capital funding requirements set out in the Draft 2020/2021 Operational Plan and Budget and those arising from revenue decreases in the 2019/20 financial year.

7. Notes that the 2020-21 Draft Budget and the Long Term Financial Plan (LTFP 5.2) and the 2020-21 Draft Operational Plan have been prepared to the extent possible in line with the objectives contained in the Community Strategic Plan (CSP), the Financial Sustainability performance objective set for the organisation by Council, and the Integrated Planning and Reporting requirements within the Local Government Act 1993 (including the requirement to run a 'balanced budget') but that preparation of the 2020-21 Draft Budget and the Long Term Financial Plan (LTFP 5.2) and the 2020-21 Draft Operational Plan has been significantly affected by the impacts on Council and the community from the COVID-19 pandemic.

8. Further notes that the COVID-19 pandemic has introduced significant uncertainty into Council's program and financial planning, particularly with respect to own source Council revenues, and that Council will need to closely monitor and manage programs and financial performance during 2020-21 via quarterly financial reviews.

9. Notes that the LTFP will be amended annually as more accurate information comes to hand and program, income and expenditure forecasts become more accurate and that Council will consider and utilise a range of options for achieving balanced budgets over the life of LTFP 5.2 likely including realising efficiencies and cost reductions within Council operations, applying reserve funds earlier than forecast in LTFP 5, reducing or rescheduling the capital expenditure program and increasing revenue to fund specific programs and initiatives.

10. Authorises the General Manager to make any necessary editorial and content changes to the Operational Plan, draft 2020-21 Budget and LTFP documentation for public exhibition in order to give effect to Council resolutions.

1. Executive Summary

This report is seeking Council approval to place the draft Operational Plan 2020-21 including the Budget, Statement of Revenue Policy, Stormwater Management Service charge, proposed Pricing Policy and Schedule of Fees and Charges 2020–21 and Long Term Financial Plan 5.2 (2020-2031) on public exhibition for the period 21 May 2020 to 17 June 2020. A further report will be presented to the Council which reports on any public submissions received and sets out any proposed changes in response to these submissions, prior to the final adoption of these documents.

The development of this draft Operational Plan and Budget has been difficult and far more complex than normal. The process was on its normal path up to early March 2020. However, since that time Council has encountered significant challenges associated with the COVID-19 pandemic and the social restrictions put in place to manage the outbreak of the disease. The pandemic and related restrictions have severe impacts on Council's revenues and its operations. In response, Council has developed and implemented response strategies to manage pandemic impacts on both the community and the organisational capability and financial health of the Council.

These response strategies have included business continuity plans to ensure essential services can continue to be provided, facility closures in line with public health orders and risk management analysis, increased public space compliance management to assist with social distancing and disease suppression and business and community support activities. They have also included organisational approaches to redeploy staff to areas of work where additional resource is required and to keep as many staff in employment as possible to support the community as a responsible governmental organisation. The Council is mindful of maintaining its organisational capability to deliver for the community. The Council has also sought to maintain levels of project expenditure that will support employment while deferring or cutting expenditure that can provide savings to offset revenue reductions without undermining its overall strategy or community or workplace safety.

Preparing the budget in this context has meant making some assumptions as to the length and severity on the impacts of COVID-19 related restrictions on Council and the economy/community. COVID-19 restrictions have been assumed to impact on Council revenues to a severe degree until 30 September 2020. Following that a three-month period of significantly impaired revenues is forecast before some return to a 'new' normal is expected. Where possible, operational expenditure has been cut or pushed back until 1 January 2021. The approach has been to maintain community facing services to the maximum extent possible (subject to the requirements of Health Orders) while deferring a number of business improvement, training and risk management improvement activities. These latter activities are required to improve cost effectiveness, safety, compliance and performance but can safely be deferred in the current circumstances.

In order to assist the recovery of the community, the normal non-legislative fee adjustments that occur each July are proposed to be pushed out to 1 January 2021. Rates and the Domestic Waste Charge will be set in accordance with approved IPART limits.

Total income is projected to be $124.65M from operating income and $23.18M from capital income (a total of $147.83M). Total expenses are projected to be $112.19M in operating and $55.97M in capital programs. Compared to previous years, Council's operating surplus before depreciation will fall from around $20M per annum to a forecast $12.5M.

Council uses its operating surplus as a contribution each year to its asset renewal and capital works programs, and, in some years, reserves. In 2020/21, this reduction in operating surplus will mean that Council will need to draw down additional funding from reserves to fund its asset renewal and capital works programs. It is proposed to apply $6.44M from Property Strategy Reserve for this purpose. Overall, a total of $20.76M reserve funds is required to fund the proposed 2020/21 expenditure program although most of this is planned and deliberate application of reserve funds.

In order to ensure Council's long-term financial health, the Long Term Financial Plan (LTFP 5.2) has been reviewed carefully. A strong program of works reflecting Council priorities has been maintained in early years of the Plan. As well as delivering on community expectations and Council priorities, this program will provide a range of employment supporting construction works. In order to create capacity to manage short term impacts from Covid-19, a number of funding allowances and potential projects in more distant years are proposed to be removed from the plan. The Civic Accommodation project has been scaled back to provide for renewal of the current building only, and expenditure provisions have been removed where they represented a funding allowance rather than a defined and known project that has some firm policy or work program basis.

Essentially, the program proposes to cut or defer lower priority expenditure provisions in future years to enable it to deliver well defined strategic priorities (including asset renewal) and meet community needs in the short to medium term.

Council has enough reserve funds available to implement its program and to achieve balanced budgets in each year throughout the LTFP 5.2 planning period. After applying the reserve funds, it forecasts a balanced budget for every year for the next 11 years. Staff forecast Council having $107.65M in cash holding in 2030/31, including a reserve balance of $105.16M.

LTFP 5.2 enables all asset backlogs identified in the adopted SAMP 5 (Strategic Asset Management Plan) to be addressed and all asset class conditions to be brought up to the community satisfactory standard, while also ensuring Council will maintain a backlog ratio below the benchmark of two percent (2%) as set out by the Office of Local Government over the life of the LTFP.

In the view of staff, this approach recommended to both the 2020/21 budget and work program and the LTFP represents prudent financial management and good use of Council's balance sheet and reserves to deal with the difficult circumstances the community and the organisation is confronted with due to Covid-19. Service delivery, organisational capability and financial stability are maintained and short-term responses to the Pandemic are enabled. Due to the more rigorous approach taken to undefined future expenditure, a healthy long-term financial position is maintained.

2. Introduction/Background

The Integrated Planning and Reporting (IP&R) Framework consists of an inter-related hierarchy of plans which aims to ensure a more sustainable local government sector. Waverley Council has in place a hierarchy of integrated plans consisting of a Community Strategic Plan (*Waverley Community Strategic Plan 2018-2029*), a Delivery Program (*Delivery Program 2018–21)* and an Operational Plan.

Every year the Council is required to develop an Operational Plan (which is a sub-plan of the Delivery Program) setting out the specific activities (services and projects) it will undertake in that year. The Council is also required to prepare an annual budget and update its Long-Term Financial Plan.

The *Operational Plan 2020-21* sets out the key activities (deliverables), actions, budgets and performance measures Waverley Council will employ during the 2020–21 financial year. The Operational Plan includes Stormwater Management Service charge and the Statement of Revenue Policy which sets out Council's rating policy. Accompanying this plan is the proposed Pricing Policy and Schedule of Fees and Charges 2020–21 which sets out the fees and charges Council is proposing to levy over the coming financial year.



Figure 1. Integrated planning and reporting framework.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 7 April 2020	CM/4.2/20.04E2	That Council: 1. Endorses the short-term COVID-19 Business Support Package and the measures contained therein as outlined in this report. … 5. Authorises the operation of the Business Support Package until 30 September 2020 or until such earlier time as determined by Council.

4. Discussion

Operational Plan (Attachment 1)

In accordance with section 406 of the *Local Government Act*, the Office of Local Government (OLG) has published Guidelines and a Manual to support the administration of integrated planning and reporting. The Community Strategic Plan *Waverley Community Strategic Plan 2018-2029*, the *Delivery Program 2018–2021* and the *Operational Plan 2020–21* were developed in accordance with the OLG Guidelines and Manual.

The OLG suggests that the Operational Plan be defined as a sub plan of the Delivery Program that spells out the 'actions' to be undertaken in a particular year. The IPR manual also requires that actions identified in the Delivery Program be carried through to the Operational Plan. Waverley Council's Operational Plan

2020–21; carries forward the 'deliverables' from the Delivery Program and includes the action required to 'deliver' on what we said we would.
The Operational Plan is also required to include a budget for the year and Statement of Revenue Policy. This includes rating information and the proposed Pricing Policy and Schedule of Fees and Charges 2020–21, which are based on the budget prepared for Council.

In March 2020, the Minister for Local Government announced that the September 2020 local government elections will be postponed in light of the risks posed by the COVID-19 virus. On 17 April 2020, Councils were provided a one month extension to adopt their Operational Plan 2020-21 to support local councils and their communities during this period of uncertainty. Preparation of Council's Operational Plan, work program and Budget for 2020-21 was well advanced when the Covid-19 Pandemic and related government restrictions began to impact on the Waverley Community and Council in March 2020. The Pandemic and the related restrictions have had a significant impact on community behaviour, business activity and Council services and revenues. This has meant the need for significant revision of the Budget and work program, with impacts on the Operational Plan. Council will continue to assess the Covid-19 related impacts on its activities, programs and revenues carefully, and adjust its management approach as required as events unfold.

2020-21 Draft Pricing Policy - Fees and Charges (Attachment 2)

Council Rates and Annual Charges

- In line with IPART's rate pegging determination for 2020/21 financial year, Council rates increase by 2.60%.
- The Domestic Waste Service Annual Charge increases by $14 (2.49%) to $576 per service, consistent with the anticipated 2.50% salaries/wages Award increase to keep pace with operating cost increases.
- The Stormwater Management Service Annual Charge remains unchanged as per legislation.

Fee sets by legislation or subsidiary legislation

Legislative Fees to be increased as per the legislative fee structure from 1 July 2020.

Non-legislative fees

In light of the circumstances surrounding the COVID-19 pandemic, the draft Pricing Policy includes increases to non-legislative fees increase from 1 January 2021, except for Cemeteries fees and new fees. Fees for the first six months of the financial year are proposed to remain at the 2019/20 level.

2020-21 Draft Budget and COVID-19 impacts (Attachment 3)

Meeting community and Council's objectives and aspirations within constrained resources is a financial sustainability challenge facing Council now and in the coming years. Additionally, the COVID-19 pandemic and associated restrictions has made it very challenging to construct a meaningful forecast for the coming 12 months, especially given that many services and revenues streams are being disrupted and the timeframes of disruption remains an unknown and much debated factor. This budget assumes the COVID-19 restrictions and Council's Business Support Package will continue in some form until September 2020, followed by another three months of 'lumpy recovery' recovery to a 'new' normal for the second half year in 2020-21 financial year. These assumptions may not be precise however they reflect a likely impairment to normal revenue and activity.

Council's approach to this situation is to apply financial discipline and strategies to ensure Council's priorities can continue to be delivered to the fullest extent practicable. In the current context, those priorities are to maintain the delivery of services, deliver community strategic plan aspirations and goals,

operate in a safe fashion, provide support to businesses and our community, support employment and maintain community assets while continuing to remain financially sustainable in the long term.

With this in mind, the 2020-21 Budget has been set to continue to implement the 2018-21 Delivery Program, maintain Council's service delivery capability, improve risk management and organisational development and continue to deliver the Councils Asset renewal and capital program. Additional to this the 2020-21 Budget attempts to recognises the financial implications for Council due to COVID-19 and social and economic restrictions resulting from the management of the spread of the COVID-19 disease.

Prior to COVID-19, the council was planning to grow its Q2 2019/2020 projected operational income by 1.2% from $137.1M to be $138.8M in 2020/2021. This included the normal rates, fees and charges increase of approximately 2.5% and new Engineering Plan Assessment income of $1.1M. This was to be offset by lost income due to the planned closure Bondi Pavilion, reducing investment income, and a reduction in cemetery income. Capital income from the disposal assets was forecast to benefit from the sale of Rowe St, Bondi Junction.

Draft 2020-21 Budget Summary	**2018/19 Actual**	**2019/20 Q2 Budget**	Draft 2020/21 Original Draft Budget (Pre-COVID-19)
Operating Income	131,930,899	137,136,522	138,830,667
Grants Subsidies & Contributions - Operational	5,032,676	5,352,999	4,944,863
Investment Income	4,927,496	3,875,231	2,653,133
Other Revenues	17,858,861	19,555,294	19,236,620
Rates & Annual Charges	62,224,124	64,380,287	65,962,316
User Charges	41,887,743	43,972,711	46,033,735
Capital Income	10,403,511	17,078,202	22,536,993
Grants Subsidies & Contributions - Capital	9,411,176	16,385,561	15,595,379
Proceeds from disposal of assets	992,334	692,641	6,941,614

Figure 1. Draft 2020-21 budget.

However, Council revenues have been significantly affected by the COVID-19 Pandemic and related restrictions and behaviour changes. Council has also sought to develop and implement response strategies to manage the pandemic impacts for both the community, local businesses and the Council's activities. As a result, the budget includes a forecast reduction in operating revenue of $14.2M in the 2020/21 financial year, as shows in the following table.

Table 1 - Estimated COVID-19 pandemic impact on 2020/21 Operating Income	**Pre-COVID-19 Draft Budget**	**Estimated financial impacts $'000**	**Additional Information**
On-street parking	12,294	(4,873)	on-street meters switch-off and reduce in demand during the COVID-19 period
Parking fine	11,146	(4,003)	less fine ticket issued, only focus on the safety related behaviour
Childcare income	7,296	(190)	Free childcare for parents, Federal & State Support packages
Car park parking	3,820	(1,472)	significant reduction in demand dur the covid-19 period

Table 1 - Estimated COVID-19 pandemic impact on 2020/21 Operating Income	Pre-COVID-19 Draft Budget	Estimated financial impacts $'000	Additional Information
Commercial waste	3,703	(492)	business support and significant reduction in demand during the covid-19
Development Assessment & other building related income	2,005	(480)	estimated DA volumes and value will be reduced due to the pandemic and restrictions.
Crane & Truck Zone permit fees	2,200	(580)	estimated reduction as resulted of the on-street meters switched-off.
Rental	1,275	(455)	estimated rental subsidy as part of the council's business support package.
Interest on investment income	2,643	(306)	estimated less revenue cash to come hence impact on the interest revenue
Outdoor seating	848	(283)	estimated fees waiving as part of the council's business support package.
Residential parking permit	1,636	(327)	estimated reduction in demand due to covid-19 restrictions
Halls & parks hire	757	(299)	estimated fees waiving as part of the council's business support package.
Trading right	337	(80)	estimated fees waiving as part of the council's business support package.
Interest Charges on outstanding Council Rates & DMW	132	(66)	estimated interest waiving on Council Rates & Levies as part of the council's support package.
Health & Safety Inspection fine	872	(200)	estimated no fine issue on health inspection as part of the council's business support package.
Library income	73	(29)	Service closed during the pandemic period
Events income	476	(198)	Services closes due to COVID-19 restriction
State Government grant for Emergency Services Levy increase		150	State to subsidy the ESL increase
Estimated revenue reduction due to COVID-19 event	**51,512**	**(14,181)**	

Please note that possible impacts from the State Government Job Retention Allowance Support Package has not been incorporated in the budget at this stage as Council is still working to assess its eligibility and how many staff may be impacted.

In relation to operational expenditure, significant cost containment measures have been undertaken by council staff through a review of the budget aimed at off-setting some of the financial impacts caused by the COVID-19. These have been achieved through services reprioritisation and the identification of cost savings and deferrals where possible. This has resulted in Council forecasting operating expenditure at $112.2M in the delivery of recurrent operations, a reduction of $5.9M (5%) on the 2020/21 pre-COVID draft budget, as shows in Table 2.

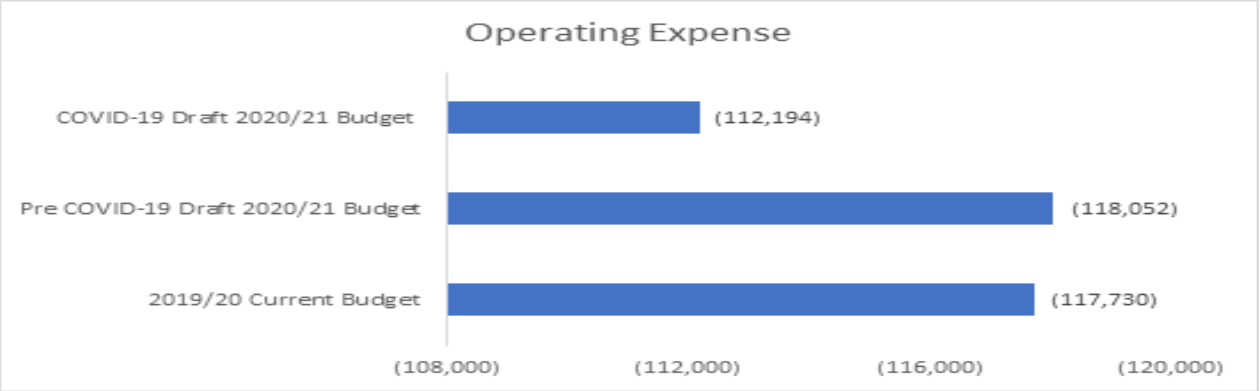


Figure 2. Operating expenses.

Table 2 - 2020/21 Operating Expense change from the original draft budget - $'000	**Pre-COVID-19 Budget**	**Estimated Change**	**Addition Information**
Expense reduction directly linked to COVID-19 pandemic			
Services being impacted	**(22,207)**	**1,198**	
Parking Patrol	(6,715)	563	Cost saving due to COVID-19 restrictions
Library & Learning Futures	(3,687)	180	Cost saving due to COVID-19 restrictions
Lifeguard Services	(2,720)	150	Cost saving due to COVID-19 restrictions
Development Assessment	(3,983)	135	Cost saving due to COVID-19 restrictions
Parking Meters	(1,089)	109	Cost saving due to COVID-19 restrictions
Customer Service Centre	(1,300)	40	Cost saving due to COVID-19 restrictions
Health Services	(908)	16	Cost saving due to COVID-19 restrictions
Precincts	(188)	3	Cost saving due to COVID-19 restrictions
Regulatory Control	(1,617)	3	Cost saving due to COVID-19 restrictions
Events scaled-back or postponed	**(1,020)**	**564**	
Postponement of the Election and IP&R for the new term	**(381)**	**141**	Council election postponed and associated Community Strategy Plan
Sustenance costs saving due to meetings move to on-line	**(475)**	**56**	Cost saving due to COVID-19 restrictions
Total expense reduction directly due to COVID-19 pandemic	**(24,083)**	**1,959**	
Services Review for Saving Process			
saving on contractors, consultants and other operating spend	(24,795)	2,202	Services reprioritization review and saving process
saving on labour hires through delay on the vacant position's recruitment	(66,840)	1,145	Services reprioritization review and saving process

Table 2 - 2020/21 Operating Expense change from the original draft budget - $'000	Pre-COVID-19 Budget	Estimated Change	Addition Information
saving on scale-back the staff development program and recruitment costs	(860)	278	Services reprioritization review and saving process
saving due to IT projects deferral	(1,474)	275	IT improvement projects timeframe rescheduling
Total Saving Process	**(93,969)**	**3,899**	
Net Changes to the Operating Expense	**(118,052)**	**5,858**	

Council will allocate $52.51M to Capital Works Program. The program responds to the priorities for improving the overall infrastructure assets condition, as well as in supporting the Federal and State Governments priority to continue investing in infrastructure and provide ongoing stimulus to support employment and grow the economy. The following table 3 summarises the program and its funding sources.

Refer to Attachment 3 for further detail.

Table 3 Capital Works Program	Draft 2020/21 expense $'000	Grants/ Contributions Income $'000	Reserves Fund $'000	General Fund $'000
Building Infrastructure	18,992	1,225	16,267	1,500
Living Infrastructure	948		296	652
Parking Infrastructure	600		600	
Public Domain Infrastructure	2,295		1,885	410
Recreational & Public Spaces Infrastructure	2,302		1,187	1,114
Road Infrastructure	27,311	10,145	11,889	5,276
Sustainability Infrastructure	59		59	
Total	**52,507**	**11,370**	**32,184**	**8,953**

The following table 4 summaries the draft 2020-21 budget, and how it compares to the pre-COVID-19 draft budget, 20219/20 Q2 budget and the 2018/19 Actual.

Table 4 – Budget Summary	2018/19 Actual	2019/20 Q2 Budget	Draft 2020/21 Budget (Pre-COVID-19)	Revised Draft 2020/21 Budget (COVID-19)	$ Variance on original draft budget
Operating Income	**131,931**	**137,137**	**138,831**	**124,649**	**(14,181)**
Grants Subsidies & Contributions - Operational	5,033	5,353	4,945	5,064	119
Investment Income	4,927	3,875	2,653	2,348	(306)
Other Revenues	17,859	19,555	19,237	14,615	(4,622)
Rates & Annual Charges	62,224	64,380	65,962	65,962	0
User Charges	41,888	43,973	46,034	36,661	(9,373)
Operating Expense	**(109,990)**	**(117,730)**	**(118,052)**	**(112,194)**	**5,858**
Borrowing Expenses	(90)	(89)	(78)	(78)	0
Employee Costs	(64,059)	(66,824)	(69,607)	(68,004)	1,603

Materials & Contracts	(23,383)	(27,791)	(25,419)	(21,728)	3,691
Operating Expenses	(21,349)	(21,850)	(21,832)	(21,268)	564
Rates & Annual Charges	(1,109)	(1,176)	(1,116)	(1,116)	
Net Operating Revenue/(Expense)	**21,941**	**19,407**	**20,779**	**12,456**	**(8,323)**
Capital Income	**10,404**	**17,078**	**22,537**	**23,183**	**646**
Grants Subsidies & Contributions - Capital	9,411	16,386	15,595	16,241	646
Proceeds from disposal of assets	992	693	6,942	6,942	0
Capital Expense	**(24,788)**	**(53,584)**	**(58,698)**	**(55,966)**	**2,732**
Capital Purchases	(5,861)	(3,160)	(3,459)	(3,459)	
Capital Works Program	(18,927)	(50,424)	(55,239)	(52,507)	2,732
Net Capital Revenue/(Expense)	**(14,385)**	**(36,506)**	**(36,161)**	**(32,784)**	**3,377**
Loan Repayment	**(412)**	**(423)**	**(435)**	**(435)**	**0**
Loans Capital	(412)	(423)	(435)	(435)	0
Total Net Revenue/(Expense)	**7,145**	**(17,522)**	**(15,817)**	**(20,763)**	**(4,946)**
Reserve	**(7,130)**	**17,627**	**15,840**	**20,763**	**4,923**
Transfer from Reserves	17,316	35,126	37,367	42,453	5,086
Transfers to Reserves	(24,446)	(17,498)	(21,526)	(21,690)	(164)
Net Budget Result - Surplus/(Deficit)	**15**	**105**	**23**	**0**	**(23)**
*excludes depreciation					

2020-21 Key initiatives

New income source

Engineering Plan Assessment income estimated at $1.1M. A new income stream that capitalises on construction activities in the LGA. Due to COVID-19, the implementation of this initiative has been deferred from 1 July till 1st January 2021 and will be reviewed closer to that time to assess circumstances.

Program initiatives continuous or established in 2020-21

The following program initiatives are to be continued and/or established in 2020-21:

- Elsa Dixon Trainees Program.
- A traineeship program in the area of childcare services.
- Illegal dumping crew will be made a permanent program.
- Establishment of Bondi Festival program (dependent of COVID-related restrictions).
- Implementation of the Reconciliation Action Plan.
- Establishment of the Residential Amenity Fund Program.
- Bondi Pavilion temporary facilities ($1.35m CAPEX and $288k Ops).
- Enhanced Learning and Development Program (deferred for six months).
- Establishment of temporary Flickerfest event support.
- Strategic Asset Management Plan (SAMP) development $100k.
- Community Safety/Security Program investment $100K.

IT system improvement projects - 1.21M

A number of IT system upgrade projects, including the CRM System and a new Asset Management System, have been proposed for consideration in 2020-21. These projects will be mainly funded from reserve. Implementation of a number of programs has been pushed out for six months until 1 January 2021.

Council has a robust approach to identifying asset conditions and related investments it needs through the SAMP approach. The new Asset Management System will further enhance and support SAMP implementation and reporting and overall Asset Management quality.

Sale of Rowe Street laneway

Estimated to be $6.5M.

2020-21 Loans

The draft 2020-21 budget proposes the following:

- No new borrowing.
- Loan repayment (principle) of $435K,
- An outstanding loan balance as at 30 June 2021, projected to be $2.49M.

The total income for 2020-21 is projected to be $147.8M, and the total expense outlays, including loan repayment, are projected to be $168.60M. Funding of $20.76M is proposed to be drawn from reserves to fund capital and asset renewal programs thereby providing for a balanced budget.

In conclusion, the 2020/21 budget has been developed to continue to implement the Community Strategic Plan and Delivery Program while dealing with the impacts of Covid-19. The budget provides for continued service delivery (to the extent possible), capital program implementation and asset renewal while also providing support and financial assistance to community and businesses to help them get through and recover from the COVID-19 crisis and to contribute to the economic recovery. The operating surplus is forecast to reduce to $12.45M (pre depreciation) which reduces the funds available for asset renewal. However, council will continue to fund this work and deliver a balanced budget by using its strong balance sheet and reserves fund to smooth out the revenue impacts from the COVID-19 pandemic.

Long-Term Financial Plan (LTFP 5.2) (Attachment 4)

This is a summary of our long-term financial planning assumptions covering revenue, expenditure, assets and our overall ability to deliver intended levels of service.

The financial information has been prepared on the basis of best estimate assumptions as to the future events which the Council expects will occur. It takes account of recent economic shifts and conditions in the Australian economy. It is noted that individual financial year forecasts will be varied on an annual basis as time goes by as more accurate information comes to hand and program, income and expenditure forecasts become more accurate.

The basis for the forecast cost indices comes from independent industry advice from TCorp, and Prudential Financial Advisers for local authorities to use in their budget processes consistent with the long-term financial plan (LTFP). These cost indices have been used for both operating and capital budgets as appropriate.

The LTFP 5.2 covers an 11-year period. Assumptions are necessary so as to ensure that there is a consistent and justifiable basis for the preparation of the financial forecasts.

The following key assumptions applied to the LTFP 5.2 Forecasts:

Key income assumptions

- Rate peg at 2.5% increase.
- Building construction activities average over time at 2020-21 level.

- No policy or legislative change impact on parking revenue.
- Financial Assistant Grant remains static at the 2020-21 level.
- Increased availability of Government grants to contribute to specific community buildings upgrade and major infrastructure projects.
- Other items CPI increase where applicable.
- No new borrowing proposed (subject to ongoing review for financial advantage).

Key expenditure assumptions

- Materials & Contracts increase at 0.5% lower than CPI.
- Salaries/Wages increase in line with CPI after the expiry of current Award.
- Fixed term positions cease where applicable and no further staffing increase.
- Improved WHS and claims management is expected to reduce Council's workers compensation premium to the $2M mark gradually over time.
- Other items increase by CPI where applicable.

Further details on these assumptions are listed on Appendix 1 of the Long-Term Financial Plan 5.2 (*Attachment 4*).

Balancing the budget over time

LTFP 5.2 works on the basis that Council will consider and utilise a range of options for achieving balanced budgets over the life of the Plan that may vary from forecasts at this time. These are likely to include combinations of realising efficiencies and cost reductions within Council operations, applying reserve funds earlier than forecast in LTFP 5.2, reducing or rescheduling the capital expenditure program and increased grant revenue from Federal and State Governments for the investment in specific infrastructure projects identified in the capital works program. Planning work of this nature done in the preparation of the Plan update resulted a net improvement of $61.70M when compared to LTFP 5.1, as shown in the following table.

Table 5 - Capital Works Program	**LTFP 5.2**			**Changes from LTFP 5.1**		
Programme Description - $'000	**Expense**	**Grants/ Contributions Income**	**% of grant funding**	**Expense - increase/ (reduce)**	**Grants/ Contributions Income - increase/ (reduce)**	**Net change**
Building Infrastructure	128,353	15,981	12.5%	(28,487)	1	(28,488)
Living Infrastructure	12,448	840	6.7%	(7,451)	785	(8,236)
Parking Infrastructure	3,900		0.0%	(7,850)		(7,850)
Public Domain Infrastructure	65,799	31,070	47.2%	25,889	28,220	(2,331)
Recreational & Public Spaces Infrastructure	27,847	3,856	13.8%	3,294	3,856	(562)
Road Infrastructure	130,367	36,443	28.0%	(10,512)	4,558	(15,070)
Sustainability Infrastructure	5,110	496	9.7%	1,335	496	839
Total	**373,823**	**88,686**	**23.7%**	**(23,782)**	**37,915**	**(61,698)**

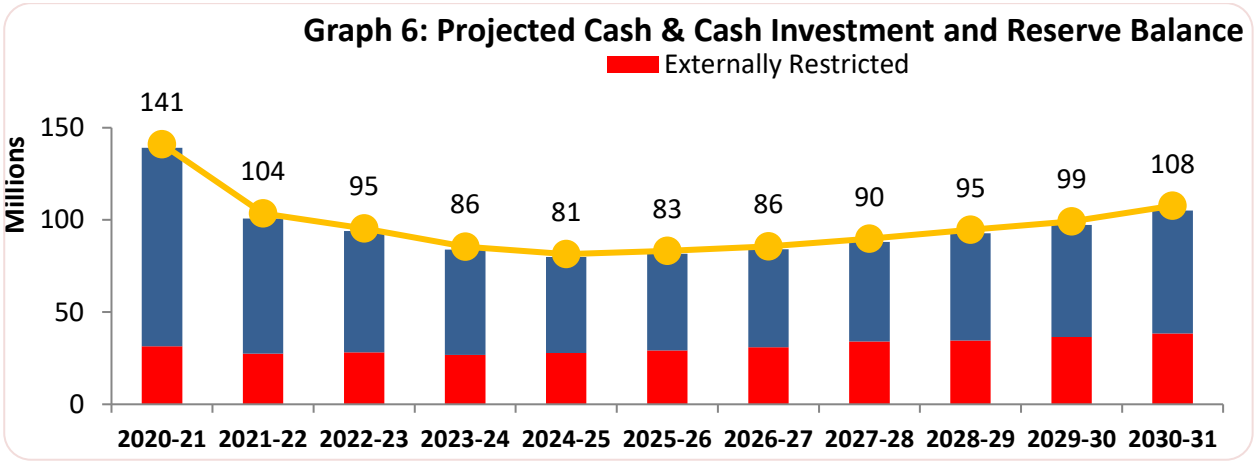
Further changes may occur over the life of the Plan. The significant reduction in Building Infrastructure is largely attributed to the recasting of the Council Accommodation project to a renewal rather than a full replacement.

Council has been investigating the construction of a new Council Chambers for some years. Initial focus was on the Officeworks site in Bondi Junction, but in recent years Council has focused on the existing Council Chambers site. At its meeting held on 16 April 2019, Council resolved to carry out further studies for a chamber building on the current site. Consultants Collins and Turner were commissioned to carry out the investigation and they completed their work in April 2020. Their study looked at three different building options for the site, all of which could be considered under the existing controls in the Waverley LEP and

DCP and did not therefore require any Planning Proposal to amend the controls. Building costs for the three options varied from $28m to $48m depending on the extent of basement carparking provided for the development. A copy of the Councillor Presentation paper for the project will be circulated to Councillors under separate cover.

Funding of $39m from the sale of the Bourke Street Depot in 2013 was allocated in the Council's Long Term Financial Plan 5.1 as Investment Strategy funds for a Council accommodation project. In 2018, this fund was reduced to $32m with $7m reallocated to the Bondi Pavilion Conservation project. In preparing the 2020/21 budget and Long Term Financial Plan, the General Manager was very mindful of the impact of the Coronavirus pandemic on the Council's budget and funding requirements and has recommended adjusting the draft Capital Works Plan and LTFP to reflect the following changes. The Council Accommodation project is recommended to be adjusted from $32m to $12m to cover the costs of a refurbishment of the existing building rather than the complete replacement and consolidation on the current site. The current building, which is at the end of its economic life, requires a major HVAC replacement and other asset renewal works. The Council's Investment Property Strategy focused on the investment properties purchased by Council in Bondi Junction is considered to be the longer-term opportunity for Council to consider any new Council Accommodation project alongside and other property investment or management strategies Council may wish to consider in the future.

In summary, the LTFP 5.2 forecasts a balanced budget for every individual year throughout this planning period to 3030/31. It forecasts a cash & cash investments balance to be $108M and a reserve balance of $105M at the end of this planning period 30 June 2031.



5. Financial impact statement/Time frame/Consultation

Financial impact statement

The key deliverables, projects and activities in the Operational Plan 2020–21 are costed in the Budget 2020-21 and Long Term Financial Plan (LTFP) 5.2.

Council is forecasting a balanced budget in 2020-21 and that it will run budget surpluses through the period until 2030-31.

Consultation/time frame

The draft Operational Plan 2020-21 including the budget, Statement of Revenue Policy, proposed Pricing Policy and Schedule of Fees and Charges 2020–21 and Long Term Financial Plan 5.2 (2021-2031) is to be placed on public exhibition from 21 May 2020 to 17 June 2020 for a period of 28 days, as per statutory requirement. The submissions received from the community members would be tabled at a Council

meeting post exhibition and considered as part of the adoption of the required statutory plans and documents.

6. Conclusion

Before adopting the Operational Plan (including the Budget), Pricing Policy, Fees and Charges and Long-Term Financial Plan 5.2 (2021-2031), Council must place these documents on public exhibition for a statutory period of 28 days. This report is seeking Council approval to place these documents on public exhibition. The submission period is likely to close on 17 June 2020.

Once the submission date is closed a further report will be presented to the Council presenting any public comment as well as any updated information for consideration. Council will adopt the final plans following consideration of this material.

7. Attachments

1. Draft Operational Plan 2020-21 (under separate cover) ⇨
2. Draft Pricing Policy Fees and Charges 2020-21 (under separate cover) ⇨
3. Draft 2020-21 Budget (under separate cover) ⇨
4. Long Term Financial Plan 5.2 (LTFP 5.2) (under separate cover) ⇨ .

REPORT
CM/7.2/20.05(2)

Subject: **Q3 Budget Review - March 2020**

TRIM No: A03/0346

Author: Teena Su, Executive Manager, Finance

Director: Darren Smith, Chief Financial Officer

RECOMMENDATION:

That Council:

1. Notes that the Chief Financial Officer, as the responsible accounting officer, advises that the projected financial position of Council is satisfactory.

2. Notes the forecast financial impact of the COVID-19 pandemic and related restrictions and Council actions on the 2019-20 budget.

3. Adopts the variations to the 2019–20 Operating and Capital budgets in accordance with Attachments 1, 2 and 3 to this report.

1. Executive Summary

On 11 March 2020, the World Health Organisation (WHO) officially declared Novel Coronavirus (COVID-19) a pandemic. As a result, Federal and State Governments have implemented significant measures to manage the spread of COVID-19 to protect the health of Australian people. The measures include the lockdown of international and inter-states borders; restricted activities and movement, and enforcement of social-distancing measures, to mention a few. These measures have forced many industries, businesses, facilities and events to close or curtail activities. As result of the lockdowns and restrictions, the Governments have announced unprecedented stimulus measures in a concerted bid to protect jobs and assist the community and businesses to survive through this difficult period.

The impacts of the restrictions and behaviour changes have had significant impacts on Council activities and revenues. On 7 April 2020, in response to the COVID-19 pandemic and associated restrictions, Waverley Council affirmed its Business Support Package containing a range of measures to support local businesses through these difficulty times. Council has also switched-off the on-street meters and have relaxed the parking patrol to further support local business and community. Council is also incurring further financial losses as a direct result of closed and impacted services due to the COVID-19 restrictions.

To assess the financial implications caused by the COVID-19 pandemic on Council, the 31 March 2020 Quarterly Budget Review has been carefully reviewed and adjusted to reflect the new circumstances. It forecasts that projected operating income will reduce by $11.9M to $125.2M. Most of these income reductions are as a direct result of the COVID-19 pandemic ($11.0M see table 2). Alongside this, capital income is proposed to increase by $869K to $17.9M – for a net income reduction of $11.0M from the Q2 review.

To manage the revenue losses due to the COVID-19 crisis staff have thoroughly assessed and reviewed both the operating and capital expenditure programs. As a result, of a $4.0M reduction in operating expense is

projected. Capital expense is proposed to reduce by $5.5M to reflect the revised delivery timeframes. A net expense reduction of $9.5M is proposed in the Q3 review.

In summary, Council's operating surplus is forecast to reduce by $7.9M from the Q2 budget. From a funding perspective, this will be offset by the increase capital grant income of $0.9M, and the proposed reduction of $5.5M to the capital expense budget, noting $4.9M of that capital expense will be deferred till next year. Therefore this year's Q4 budget requires an additional $1.5 million of funding year to implement the Business Support Package and to continue the essential services to the community. It is proposed to use the reserve funds to meet this year's additional $1.5M funding requirement to balance the budget.

2. Introduction/Background

As part of the Integrated Planning and Reporting Framework for NSW Local Government, the Office of Local Government has a set of minimum reporting requirements for councils. These reporting requirements have been put in place to assist councils to facilitate progress reporting against the original and revised annual budgets. Reporting is required at the end of each quarter.

Collectively, these documents are known as the Quarterly Budget Review Statement (QBRS). Quarterly reports are required to be submitted to Council in accordance with the relevant legislation, clause 203 of the *Local Government (General) Regulation 2005*, which requires that, at the end of each quarter, the responsible accounting officer of the Council prepares and submits to Council a Budget Review Statement that indicates the latest estimates of income and expenditure for the current financial year. The QBRS must include, or be accompanied by:

- A report as to whether or not the responsible accounting officer believes that the Statement indicates that the financial position of the Council is satisfactory, having regard to the original estimates of income and expenditure.

- If that position is unsatisfactory, recommendations for remedial action.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 7 April 2020	CM/4.1/20.04E2	That Council: 1. Receives and notes the Novel Coronavirus COVID-19 – Business Continuity, Response and Service Delivery report. 2. Notes the business continuity arrangements put in place within the organisation to ensure the continued delivery of essential services. 3. Notes the service disruptions and steps taken to meet additional compliance demands. 4. Notes the early projections of impacts on Council revenue and financial performance from Novel Coronavirus COVID-19 and receives a further report on these matters as part of the Q3 budget review. 5. Notes the contextual matters likely to influence Council's approach to community support and fiscal and financial management during the pandemic crisis.

		6. Notes that Council financial performance for Q4 in financial year 2019–20 is likely to be markedly different than the approved budget due to impacts from the COVID-19 pandemic. 7. Notes that Council continues to base decision-making on NSW Health and NSW and Commonwealth government advice and on its own proactive risk assessment work that is being employed to determine which services/facilities and open spaces should be closed and when. 8. Notes that a tripartite Councillor Group, comprising the Mayor, Deputy Mayor and Cr Betts, has been established during the COVID-19 outbreak. 9. Continues to work closely with the state government, in particular the Department of Health and Police, to respond to directions and regulations as they arise in addition to the proactive steps taken by Council. 10. Continues its approved capital works program in line with the federal and state government policies to stimulate construction activity to sustain income and employment levels in the community. 11. Continues to take appropriate legal action against owners of backpacker accommodation, boarding houses and short-term rental properties where there is a clear threat to public health, including the issuing of orders under section 124 of the *Local Government Act*. 12. Endorses the Mayor's urging of the State Government since 22 March 2020 to allow appropriately qualified Council staff to be appointed as Authorised Officers under the *Public Health Act 2010*, enabling them to assist police by issuing penalty notices for breaches of the public health orders. 13. Notes that the Mayor wrote to the Minister for Health and Medical Research, the Hon Brad Hazzard, MP, on 31 March 2020: (a) Offering any appropriate assistance to Health Department staff in their work addressing the pandemic. (b) Suggesting that consideration be given to allowing appropriately qualified members of Council staff to be appointed as Authorised Officers under the *Public Health Act 2010*, noting that this may already be possible under section 126(2) of the Act. (c) Drawing to the Minister's attention that Council has sought advice from the NSW Government as to whether Council officers can be appointed Authorised

		Officers under the *Public Health Act 2010*. 14. Requests the state and federal government and their agencies to provide further assistance to Council to help Council control the spread of COVID-19 within the local government area (LGA). 15. Turns off the on-street parking meters throughout the Waverley LGA from Wednesday, 8 April 2020, to 30 June 2020. 16. Authorises the General Manager to turn on on-street parking meters throughout the Waverley LGA prior to 30 June 2020 if he considers circumstances make it appropriate. 17. Continues the current approach of being flexible and compassionate in the enforcement of parking restrictions, except in cases involving parking in red zones (loading bays, ACROD bays, No Stopping zones) or where cars are parked in a dangerous manner. 18. Notes that turning off the on-street parking meters and being flexible in the enforcement of parking restrictions will result in the loss of revenue of approximately $56,000 per week, on current projections, down from $364,000 per week as budgeted for in the 2019–20 budget or a reduction of approximately $728,000 in the balance of the budget projected to 30 June 2020. 19. Continues to conduct a comprehensive information campaign on COVID-19 about how to stop its spread, what service providers are available to assist and support residents, noting that Council is already undertaking a letterbox drop and multicultural communications. 20. Considers further communication measures, including providing alerts and updates to residents via an applicable smart phone app. 21. Considers setting up a hotline with after-hours capacity (at least via email and phone) for residents, residents groups and community organisations to contact Council. 22. Thanks staff on the excellent timely work with respect to business continuity, responses and service delivery to rapidly changing circumstances.
Council 7 April 2020	CM/4.2/20.04E2	That Council: 1. Endorses the short-term COVID-19 Business Support Package and the measures contained therein as outlined in this report.

		2. Notes that a review of the operation of the package will be carried out by staff on or before 30 June 2020. 3. In accordance with sections 610E and 610F of the *Local Government Act 1993*, publicly exhibits for 28 days: (a) The introduction of a $0 (fee waiver) COVID-19 Small Business Support category in Council's Fees and Charges to apply to the following fees: (i) All fees for licence inspections. (ii) Fitness permits fees. (iii) Mobile vendor licence fees. (b) The following criteria for the COVID-19 Small Business Support category: (i) Recipients must be small businesses (according to the ATO definition) or registered not-for-profit organisations. (ii) The Business Support Package is in effect. 4. Notes that it has resolved to turn off the on-street parking meters throughout the Waverley local government area from Wednesday, 8 April 2020, to 30 June 2020. 5. Authorises the operation of the Business Support Package until 30 September 2020 or until such earlier time as determined by Council. 6. Notes that Table 2 of the report contains a summary of the Business Support Package as follows:

4. Discussion

Business Support Package

On 7 April 2020, Council confirmed its own Business Support Package, in addition to the Federal and State Governments support packages, to further support the community and local businesses through this challenging period. Since the announcement of Council's Business Support Package, so far, 917 of businesses and residents have accessed and benefited from the Package.

Support Description	Number processed as at 7 May 2020
Footpath Seatings fee waived	146
Properties Rent relief	43
Reduced or cancelled Commercial Wastes services	202
Other fees waived	135

Support Description	Number processed as at 7 May 2020
Credit extension applied	167
Suppliers access the early payment scheme	224

2019/20 Budget Q3 Review

Prior to impacts from Covid-19, Council's budgets were tracking ahead of original budget. However, the restrictions associated with Covid-19 have significantly impacted Council revenues. Managing the impact of COVID-19 pandemic has required some significant adjustments to the 2019/20 budget. Council has based its approach on continued delivery of services to the extent possible, safe operations to protect public and staff health/life, employment support and continuations of capital and asset renewal programs, and business and community support. Council's financial position will be impacted temporarily as a result of the pandemic.

The March 2020 Quarterly Budget Review forecasts a reduction in income by $11.0M to $143.2M. It comprises of $11.9M reduction in operating income and $869k increase in capital income. It forecasts a total reduction of $9.5M in expense ($4.0M from operating income, $4.6M from capital works program and $923K from other capital expense). This results in a budget shortfall of $1.5M, with the shortfall being proposed to be sourced from the reserve funds to balance the Q3 amendments.

Table 1 below provides a comparison of Council's forecast position between Current Budget and Q3 Proposed Budget and actuals (including commitments) for the nine months.

Table 1 - Q3 Proposed Budget – '000	Original Budget	Current Budget	Q3 Amendments	Q3 Proposed Budget	Q3 Changes %	Actual 31 March 2020	Note
Estimated Income	**146,527**	**154,215**	**(11,031)**	**143,184**	**(7.2%)**	**129,066**	
Operating Income	133,381	137,137	(11,900)	125,237	(8.7%)	116,380	1
Capital Income	13,146	17,078	869	17,947	5.1%	12,686	2
Estimated Expenses	**(157,749)**	**(171,737)**	**9,538**	**(162,199)**	**(5.6%)**	**(132,979)**	
Operating Expense	(115,210)	(117,730)	4,011	(113,718)	(3.4%)	(87,300)	3
Capital Works Program	(40,375)	(50,424)	4,603	(45,821)	(9.1%)	(43,823)	4
Other Capital Expense	(1,741)	(3,160)	923	(2,237)	(29.2%)	(1,541)	5
Loan Repayment	(423)	(423)		(423)	0.0%	(315)	6
New loans to be raised							
Reserve Funds	11,290	17,627	1,493	19,120	8.5%	(327)	7
Net Result - Surplus/(Deficit)	**68**	**105**		**105**	**0%**	**(4,239)**	

(Excluding depreciation)

Q3 Budget review summary

Operating income - decrease by $11.9M

Operating Income is projected to decrease by $11.9M to $125.2M, an 8.7% decrease.

The main contributors to the Q3 adjustments in the operating income are summarised in the following table 2:

Estimated COVID-19 pandemic impact on the 2019/20 operating revenue budget - $'000			
Income Items	**2019/20 Current Budget (Q2)**	**Est. change**	**rationale for the reduction estimates**
On-street parking	11,461	(3,626)	on-street meters switch-off as per council resolution.
Parking fines	10,736	(2,704)	less fine ticket issued, only focus on the safety related behaviour
Market to market loss		(1,400)	accounted for the loss from Feb and March month, project the financial market will not go lower than current situation.
Commercial waste	3,800	(800)	significant reduction in demand
Car park parking	3,892	(788)	significant reduction in demand
Provision for bad debts		(128)	estimated number of small businesses will close business and not able to pay the existing outstanding debts - 50% write off
Development Assessment & other related fees	1,945	(530)	estimated DA volumes will be reduced due to the pandemic and restrictions. Estimated $322k to be generated for the remaining period to 30 June 2020 as per the Q3 review
Crane & Truck Zone permit fees	2,180	(475)	estimated reduction as resulted of the on-street meters switched-off.
Rental	3,710	(348)	estimated rental subsidy as part of the council's business support package.
Interest on investment income	3,741	(306)	estimated less revenue cash to come hence impact on the interest revenue
Outdoor seating	831	(277)	estimated fees waiving as part of the council's business support package.
Residential parking permit	1,527	(230)	estimated reduction in demand due to COVID-19 restrictions
Halls & parks hire	545	(217)	estimated fees waiving as part of the council's business support package.
Footpath restoration	720	(200)	estimated reduction in demand due to COVID-19 restrictions
Childcare income	7,869	(170)	estimated based on the rebate from both federal and state governments are covering up to $120 dollars a day
DA advertising fee	500	(100)	estimated DA volumes will be reduced due to the pandemic and restrictions. Estimated $99k to be generated for the remaining period to 30 June 2020 as per Q3 review.
WCLP Fees contribution	380	(85)	Service adjusted due to COVID-19 restrictions
Trading right	359	(68)	estimated fees waiving as part of the council's business support package.
Interest Charges on outstanding Council Rates & DMW	140	(39)	estimated interest waiving on Council Rates & Levies as part of the council's support package.
Events course fees & activities	85	(38)	Outdoor events impacted due to the pandemic and restrictions

Estimated COVID-19 pandemic impact on the 2019/20 operating revenue budget - $'000			
Income Items	**2019/20 Current Budget (Q2)**	**Est. change**	**rationale for the reduction estimates**
Health & Safety Inspection fine	205	(36)	estimated no fine issue on health inspection as part of the council's business support package.
Library income	69	(23)	Service closed during the pandemic period
Estimated revenue reduction due to COVID-19 event	**54,696**	**(12,587)**	
average per months		**(3,147)**	
Other Non COVID-19 Adjustments			
other reductions:			
Cemeteries Business revenue	1,191	(356)	Cemeteries Income recast to reflect the current business operation situation
Revenue Sharing Grant	1,960	(957)	Revenue Sharing Grant advancement for 2020/21 not anticipated in June 2020
Income increase:			
Legal Fees Recovery	225	471	expected legal cost reimbursements from the cycleway case ($250k), VPA contracts and DA area
Estimated Financial Impact for Q4 of 2019/20		**(13,429)**	

Note: Market to market loss $1.4M and Bad debt provision $127K are not budget items.

Capital income

Capital Income increase by $869K has been attributed to:

- $725K increase in RMS capital grant
- $247K increase in Voluntary Planning Agreement Contributions
- $207K increase in Housing Contributions
- $298K decrease in Proceeds from Asset Sales – Plant & Equipment

Operating expenses

During the March 2020 quarterly review, some operating expenses were increased to cope with the rapidly changing environment, while a number of expense areas have seen forecast decreases due to impacts from the COVID-19 situation or deferment of expenditure by management. Overall, operating expenses has decreased by $4.0M representing a 3.4% decrease from the current year projected budget of $117.7M.

The main contributors to the Q3 adjustments in the operating expenses are summarised in the following table:

Estimated COVID-19 pandemic impact on 2019/20 operating expenses budget - $'000			
Expenses directly impacted by COVID-19	**2019/20 Current Budget (Q2)**	**Est. change**	**rationale for the reduction estimates**
Covid-19 related expenses excl. Employee costs		(181)	Covid-19 related expenses excl.

Estimated COVID-19 pandemic impact on 2019/20 operating expenses budget - $'000			
Expenses directly impacted by COVID-19	**2019/20 Current Budget (Q2)**	**Est. change**	**rationale for the reduction estimates**
			Employee costs
Parking fine processing charges	(1,543)	369	less fine ticket issued, only focus on the safety related behaviour
Maintenance expenses	(2,492)	259	low maintenance requirements on closed facilities
Parking meter related expenses	(917)	127	on-street meters switch-off as per council resolution.
Waste and cleansing	(7,211)	154	service demand impacted by Covid19
Abandonment Fines by SDR	(950)	112	less fine ticket issued, only focus on the safety related behaviour
Events impacted	(990)	96	Events impacted by COVID-19
Motor vehicle running expenses	(1,994)	62	less usage due to COVID-19 restrictions
Total expense directly impacted by COVID-19	**(16,098)**	**998**	
Services reprioritization review and Saving Process			
Consultants & Technical Assistant from all Directorates	(3,746)	978	Consultancy works are defered to next year under current CCOVID-19 situation, this includes deferral of some IT projects
'Bin Roll Out' Project	(1,089)	829	Waste Bin Purchases as 'Bin roll out' project deferred to later year
Contractors from all Directorates	(4,189)	703	Contractors will not perform full scope of work as planned
HR staff development recruitment budget	(744)	189	savings from recruitment and training
General expenses	(345)	107	Services reprioritization review and saving process
Electricity budget	(1,515)	92	estimated cost saving mainly from street lighting
Cleaning expenses	(1,766)	92	estimated cost saving due to facilities closed
Sustenance expenses	(458)	80	Services reprioritization review and saving process
Educational expenses	(209)	68	Services reprioritization review and saving process
Trees & Turf supplies	(168)	48	Services reprioritization review and saving process
Employee Costs (incl. agency temp)	(62,637)	59	estimated cost saving through delaying vacant positions recruitment
Memorial Plaques Vases	(41)	23	Waverley cemetery future spending is limited
Legal costs	(1,036)	(252)	Adjusted for DA legal requirements
Total Services reprioritization review and saving process	**(77,943)**	**3,013**	

Estimated COVID-19 pandemic impact on 2019/20 operating expenses budget - $'000			
Expenses directly impacted by COVID-19	**2019/20 Current Budget (Q2)**	**Est. change**	**rationale for the reduction estimates**
Estimated Financial Impact for Q4 of 2019/20		**4,011**	

Capital Works Program (Attachment 2)

It is proposed that Capital Works Program will decrease by $4.6M to $45.8M following a reassessment of the project work delivery schedule and other priorities.

It is proposed to extend, roll forward, delay or reschedule $4.9M to the 2020/21 or future years from 24 projects (or parts thereof) based on project work schedule, including for the multi-years projects:

- $1M - Military Rd Pinch Points (C0729)
- $543K - Marlborough Reserve Upgrade (C0567)
- $500K - 40km/hr speed zone review (C0716)
- $330K - Arden St Safety Upgrades (C0720)
- $250K - Barracluff Park + Playground (C0562)
- $240K - Varna Park playground (C0855)
- $200K - Waverley Woollahra School of Arts (C0834)
- $200K - Level 4 Office Eastgate (C0837)
- $200K - Bondi beach playground – design (C0856)
- $199K - 19/20, Macpherson Street near Lugar Street (C0754)
- $139K - 19/20, Birrell Street (s/s), Cross Street to Pacific Avenue (C0797)
- $125K - Waverley Park Indoor Cricket Nets Facility (C0861)
- $121K - 19/20, Wellington Street (W/S), Bondi Rd To #38 Wellington S (C0794)
- $108K - Revegetation - Thomas Hogan Revegetation (Deliver 60 reserve / (C0570)

20 projects are anticipated to come under budget with a saving of $1.39m. The savings are derived mainly from:

- $250K - Bronte Beach Local Village Centre (C0009)
- $190K - SAMP5 Bondi Park Lighting renewal & upgrades (C0851)
- $182K - Safety by design in public places (C0811)
- $140K - Charing Cross Streetscape Upgrade (C0717)
- $130K - Waverley signage strategy Implementation (C0850)
- $90K - Spring Street Carpark Exit (C0099)

15 projects are requiring additional funding of $2.47M. Some have advanced ahead of schedule and require bringing forward funds. Other increases are mainly contributed to project actual costs for agreed scope:

- $725K - Bondi Junction Cycle Way / Street Scape Upgrade (C0021)
- $473K - Bondi Pavilion Conservation & Restoration (C0006)
- $283K - Seven Ways Public Domain Upgrade (C0355)
- $261K - Bondi Bathers SLSC (C0004)
- $229K - North Bondi Infrastructure Improvements (C0423)
- $197K - Water repairs - MWRC & Bondi Tunnel 3 (C0690)
- $132K - Boot Factory Restoration (C0726)

Two projects are requiring budget correction with total nett funding adjustment of $0 (one increase and one decrease) mainly contributed to project actual costs for agreed scope.

- $10K - Park Signage – Delivery (C0146)
- $10K - Small Park Signage – Delivery (C0735)

Two new projects are proposed with the budget of $65K:

- $20K - PPC Depot (C0836)
- $45K - Tamarama SLSC.

Two projects are proposed to be transferred to the operational budget with the budget of $215K:

- $198K - Public and Street lighting energy efficiency (C0032)
- $17K - Accelerated main road streetlighting upgrade (C0705)

The following table summarise changes to capital works program:

Codes:	Table 4 - Capital Works Program Q3 amendments	No of projects	Amount $'000 (Increase)/Decrease
c	Project cost reduction	20	1,395
d	Project cost defer to 2020/21	24	4,867
i	Project cost increase	15	(2,472)
t	Transfer to operational Budget	2	215
n	New Project	2	(65)
a	Project Not going ahead	7	664
x	Correction	2	
	Total	**72**	**4,603**

The revised capital works program is fully funded by a combination of grants, reserves and general funds, as illustrated in the following table. The saving in reserves fund will be applied to the deferred projects as mentioned above in the long-term financial plan 5.2.

Table 3 - Capital Works Program - Funding Sources '000	Current Budget	Q3 Proposed Budget	Q3 Amendments-Increase/(Decrease)
Expenditure	**50,424**	**45,821**	**(4,603)**
Funding Sources:			
Grants and Contribution	7,871	8,407	535
External Restricted Reserves	13,571	11,597	(1,975)
Internal Restricted Reserves	16,523	13,675	(2,849)
General Fund	12,458	12,143	(315)
Total Funding Sources	**50,424**	**45,821**	**(4,603)**

As at 31 March 2020, the Capital Works Program expenditure and commitments are tracking at 97.3% of the Q3 proposed budget of $45.8M. There may be further variation to this by year end. See attachment 2 for further detail of the capital works program.

5. Other Capital Expense

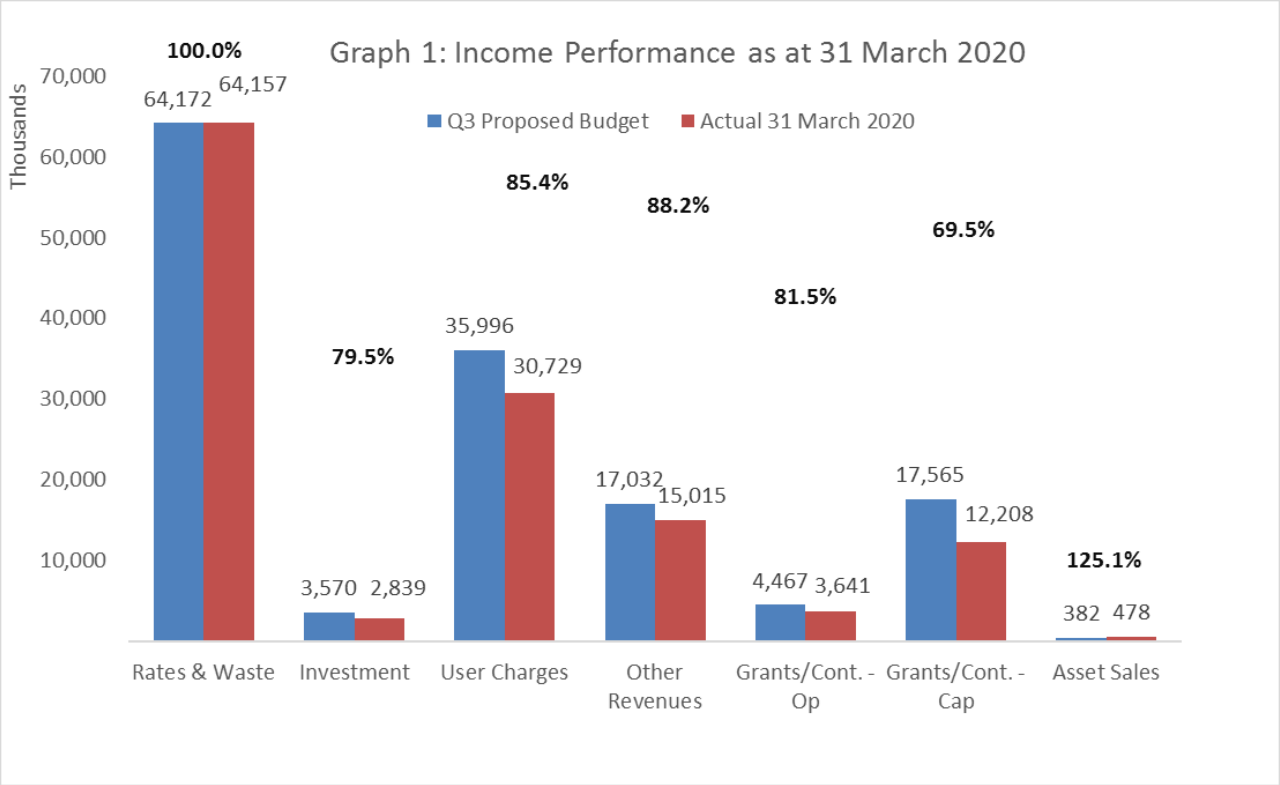
There will be a $923K decrease in other capital expenses, mainly due to the deferral of procurement processes on Plant & Equipment. Expenditure of $1.4M has been rolled over into the following year. There is also an additional need for expenditure of $500K for temporary facilities due to the Bondi Pavilion closure.

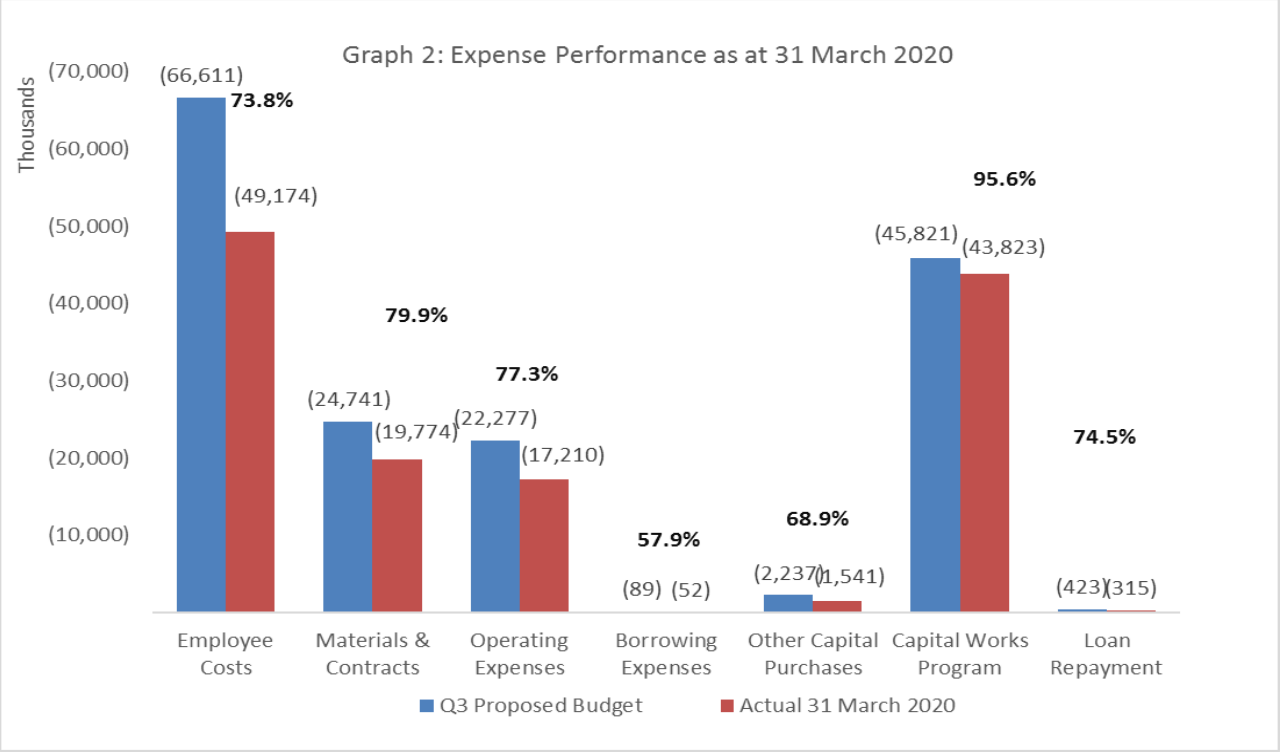
Reserves

Reserve funds utilisation are increased by $1.49M to $19.1M to fund the 2019/20 expense program.

Income and Expense Performance as at 31 March 2020

Graphs 1 and 2 below illustrates the income and expense performance for the nine months of the year ended 31 March 2020 compared to the Q3 proposed budget for the year ending 30 June 2020.





See Attachment 3 for Directorates' Q3 budget performance as at 31 March 2020

5. Financial impact statement/Time frame/Consultation

Council is required under clause 203 of the *Local Government (General) Regulation 2005* to, not later than two months after the end of each quarter, prepare and submit a reviewed budget statement showing, by reference to the estimate of income and expenditure which is set out in the operational plan, a revised estimate of the income and expenditure.

6. Conclusion

Council's Chief Financial Officer, as the responsible accounting officer, advises that Council's revenue will be temporarily impacted by the financial implications of the COVID-19 pandemic. This will impact on the Council's financial performance and position although steps are being taken to mitigate impacts.

Council has a strong balance sheet and reserves fund which can be applied to smooth out the revenue impacts caused by the COVID-19 pandemic.

Council's overall projected financial position is satisfactory.

7. Attachments

1. QBRS Statement ⇩
2. Capital Works Program ⇩
3. Budget Statement Council and by Directorate and QBRS ⇩ .

Waverley Council

Quarterly Budget Review Statement

for the period 01/01/20 to 31/03/20

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Waverley Council

Quarterly Budget Review Statement
for the period 01/01/20 to 31/03/20

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 March 2020

It is my opinion that the Quarterly Budget Review Statement for Waverley Council for the quarter ended 31/03/20 indicates that Council's projected financial position at 30/6/20 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: _____ **date:** 12/05/20

Darren Smith
Responsible Accounting Officer

Waverley Council

Quarterly Budget Review Statement
for the period 01/01/20 to 31/03/20

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 March 2020
Income & Expenses - Council Consolidated

($000's)	Original Budget 2019/20	Approved Changes: Carry Forwards	Approved Changes: Sep QBRS	Approved Changes: Dec QBRS	Revised Budget 2019/20	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
Income									
Rates and Annual Charges	64,380				64,380	(209)	1	64,172	64,157
User Charges and Fees	42,251		1,047	674	43,973	(7,977)	2	35,996	30,729
Interest and Investment Revenues	3,865			10	3,875	(306)	3	3,570	2,839
Other Revenues	17,937		1,467	151	19,555	(2,523)	4	17,032	15,015
Grants & Contributions - Operating	4,947		105	281	5,333	(886)	5	4,448	3,641
Grants & Contributions - Capital	12,675	101	(1,585)	5,214	16,405	1,179	6	17,585	12,208
Net gain from disposal of assets	471	237	(16)		693	(310)	7	382	478
Share of Interests in Joint Ventures									
Total Income from Continuing Operations	**146,527**	**339**	**1,019**	**6,330**	**154,215**	**(11,031)**		**143,184**	**129,066**
Expenses									
Employee Costs	68,036	19	(931)	(300)	66,824	(213)	8	66,611	49,049
Borrowing Costs	89				89			89	52
Materials & Contracts	20,622	1,116	447	(262)	21,924	(2,361)	9	19,562	13,441
Depreciation	21,282				21,282			21,282	9,306
Legal Costs	835		34	168	1,036	252	10	1,288	992
Consultants	2,852	1,097	202	580	4,731	(940)	11	3,791	2,250
Other Expenses	22,777	42	525	(218)	23,126	(748)	12	22,377	16,200
Total Expenses from Continuing Operations	**136,493**	**2,274**	**276**	**(31)**	**139,012**	**(4,011)**		**135,000**	**91,290**
Net Operating Result from Continuing Operatio	**10,034**	**(1,935)**	**742**	**6,361**	**15,203**	**(7,019)**		**8,184**	**37,777**
Net Operating Result from All Operations	**10,034**	**(1,935)**	**742**	**6,361**	**15,203**	**(7,019)**		**8,184**	**37,777**
Net Operating Result before Capital Items	**(2,640)**	**(2,036)**	**2,327**	**1,147**	**(1,203)**	**(8,199)**		**(9,401)**	**25,569**

Waverley Council

Quarterly Budget Review Statement
for the period 01/01/20 to 31/03/20

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	Unfavourable change of $209k to Rates & Annual Charges due to following reasons: $209k decrease in Rates & Annual Charges to bring budget in line with actual.
2	Unfavourable change of $7.98m to User Charges is due to following reasons: $4.7m decrease in Parking Fees and Parking Permits due to COVID-19 $800k decrease in Commercial Waste Charges due to customers reducing or cancelling services due to COVID-19 $630k decrease under Development Assessments for Development Applications, Advertising Fees, etc due to COVID-19 $475k decrease in Temporary Truck Zone permit fees due to reduction due to COVID-19 $356k decrease in Sales of Cemetery ROB and Internment Fees $277k decrease in Outdoor Eating as no fees charged for Waverley Facilities for 4 months. $220k decrease in Service Utility fees due to reduction in capacity to deliver the service. Income will be realised in 2021. $170k decrease in Early Education Centres income mainly due to COVID-19 effects. $128k decrease in Hire of Halls and Rooms. $40k increase in Engineering Plan Assessment due to few large developments which will pay in the current financial year.
3	Unfavourable change of $306k to Interest on Investment due to following reasons: $306k decrease in Interest on Investment due to Council's income stream reduced because of COVID-19
4	Unfavourable change of $2.5m to Other Revenue due to following reasons: $2.7m decrease in Parking Operations Fines & Costs due to COVID-19 $331k decrease in Rental Commercial $471k increase in Legal Fees recovery $59k increase in Sale of Recycle Materials in line with actuals to date
5	Unfavourable change of $886k to Grants Subsidies & Contributions - Operating is due to following reasons: $957k decrease in Revenue Sharing Grant due to FAG advance payment not expected in FY2019/20. $85k decrease in Contributions for Older People and Disability Services. $137k increase in Contributions from Other Councils for capital project.
6	Favourable change of $1.2m to Grants Subsidies & Contributions - Capital is due to following reasons: $725k increase for Bondi Junction Cycleway Project $208k increase in Housing Contributions in Section 94A $247k increase in Voluntary Planning Agreement Contributions
7	Unfavourable change of $310k to Net Gains from disposal of assets is due to following reasons: $310k decrease in Net gains from disposal of assets due to postponing sale of Commercial Vehicles and a truck.
8	Favourable change of $213k to Employee Costs is due to following reasons: $1.1m decrease in Wages and Salaries due to vacancies mainly offset by Casuals and Agency Temporary staff $633k increase in Casual staff due to vacancies in permanent positions $108k increase in Wages & Salaries Overtime $181k increase in Wages & Salaries Rehabilitation
9	Favourable change of $2.4m to Materials & Contracts is due to following reasons: $829k decrease in Waste Bin Purchases due to postponing to next year. $703k decrease in Contractors $369k decrease in Parking Operations Processing Charges $259k decrease in Maintenance General and Electrical due to COVID-19 $80k decrease in Sustenance due to COVID-19 $55k increase in Personal Protective Equipment $90k increase in Hosting & Cloud Services
10	Unfavourable change of $252K to Legal Costs is due to following reason: $252k increase in Legal Costs mainly due to substantial existing legal matters
11	Favourable change of $940K to Consultants is mainly due to following reason: $977k decrease in Consultants and Technical Assistance mainly due to COVID-19 closures.
12	Favourable change of $748K to Other Expenses is due to following reason: $126k decrease in Waste Disposal $112k decrease in Abandonment Fines by SDR $107k decrease in General Expenses $90k decrease in Electricity charges from street lighting $68k decrease in Educational Expenses $62k decrease in Motor Vehicle Running Expenses $55k decrease in Credit Card Fees $12k increase in Contribution to Government Departments

Waverley Council

Quarterly Budget Review Statement
for the period 01/01/20 to 31/03/20

Capital Budget Review Statement

Budget review for the quarter ended 31 March 2020
Capital Budget - Council Consolidated

($000's)	**Original Budget 2019/20**	**Approved Changes** Carry Forwards	Sep QBRS	Dec QBRS	**Revised Budget 2019/20**	**Variations for this Mar Qtr**	Notes	**Projected Year End Result**	**Actual YTD figures**
Capital Expenditure									
New Assets									
- Plant & Equipment	1,612	1,543	(133)	(2)	3,020	(1,518)	1	1,502	935
- Land & Buildings	1,500	15	(1,045)		470			470	180
- Roads, Bridges, Footpaths	9,510		(886)	250	8,874	650	2	9,524	5,083
- Other	50	66		(92)	24			24	2
Renewal Assets (Replacement)									
- Plant & Equipment									
- Land & Buildings	6,541	1,725	(1,052)	1,721	8,935	817	3	9,752	4,658
- Roads, Bridges, Footpaths	12,391	3,997	(25)	(352)	16,012	(3,319)	4	12,693	8,424
- Other	10,511	2,771	738	2,229	16,249	(2,157)	5	14,092	9,063
Loan Repayments (Principal)	423				423			423	315
Total Capital Expenditure	**42,539**	**10,117**	**(2,402)**	**3,754**	**54,007**	**(5,526)**		**48,481**	**28,661**
Capital Funding									
Rates & Other Untied Funding	12,224	606	477	517	13,824	(505)		13,319	3,435
Capital Grants & Contributions	8,400		(1,029)	500	7,871	725		8,596	5,903
Reserves:									
- External Restrictions/Reserves	10,693	3,060	212	(374)	13,591	(1,413)		12,179	13,693
- Internal Restrictions/Reserves	10,750	6,213	(2,046)	3,110	18,028	(4,010)		14,018	5,165
New Loans									
Receipts from Sale of Assets									
- Plant & Equipment	471	237	(16)		693	(324)		369	465
- Land & Buildings									
Total Capital Funding	**42,539**	**10,117**	**(2,402)**	**3,754**	**54,007**	**(5,526)**		**48,481**	**28,661**
Net Capital Funding - Surplus/(Deficit)	-	-	-	-	-	-		-	-

Waverley Council

Quarterly Budget Review Statement
for the period 01/01/20 to 31/03/20

Capital Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	Decrease in Plant & Equipment by $1.5m due to delay in fleet procurement
2	Increase capital expenditure by $650k mainly due to Bondi junction cycleway project advancement which brings forward future funding
3	Increase in Land & building renewal by $826k mainly due to temporary facility while Bondi Pavilion is closed
4	Under Asset Renewal, reduce in Road, Bridges, Footpaths by $3.3m due to various projects timeframe alignment
5	Reduce in Other Assets renewal by $2.2m due to various projects timeframe alignment

Waverley Council

Quarterly Budget Review Statement
for the period 01/01/20 to 31/03/20

Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 March 2020
Cash & Investments - Council Consolidated

($000's)	Original Budget 2019/20	Approved Changes: Carry Forwards & Other	Approved Changes: Sep QBRS	Approved Changes: Dec QBRS	Revised Budget 2019/20	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
Externally Restricted (1)									
Developer Contributions	15,131	(3,020)	(491)	5,089	16,710	1,216	1	17,925	18,922
Domestic Waste Reserve	6,822	(417)	1,064	(308)	7,161	966	2	8,127	13,657
Unexpended Grant/Subsidy	1,892	(383)	(68)	158	1,599	576	3	2,175	3,235
Stormwater Management Service Reserve						(7)		(7)	(8)
Total Externally Restricted	**23,845**	**(3,820)**	**505**	**4,939**	**25,470**	**2,750**		**28,220**	**35,806**
(1) Funds that must be spent for a specific purpose									
Internally Restricted (2)									
Affordable Housing Program	1,824		(1)	(26)	1,796	39		1,835	1,412
Cemetery	1,866	(50)	(873)		943	(242)	4	702	975
Centralised - Other	19,544	(4,987)	1,912	137	16,606	(2,159)	5	14,447	20,767
Deposits & Bonds	12,771				12,771			12,771	12,771
Election	307				307			307	284
Employees Leave Entitlements	5,153				5,153			5,153	5,153
Investment Strategy	63,059	(687)	(9)		62,362	(1,092)	6	61,270	62,821
IT Equipment & Upgrade	2,399	(40)		550	2,909	350	7	3,259	2,763
Other Internal Restricted	5,880				5,880			5,880	5,880
Parking - Car Park	216		1,305		1,521	(36)		1,485	1,121
Parking - Meter	4,619			(2,500)	2,119	(440)	8	1,679	4,509
Plant & Vehicles Replacement	4,583	(792)	152	2	3,946	93		4,039	5,117
SAMP Infrastructure	13,270	(1,657)	153	(502)	11,265	(832)	9	10,433	11,877
Social Housing	555	(19)		(30)	506	74		581	255
Unexpended Loans	51			-	51			51	51
Total Internally Restricted	**136,098**	**(8,232)**	**2,639**	**(2,369)**	**128,136**	**(4,243)**		**123,893**	**135,755**
(2) Funds that Council has earmarked for a specific purpose									
Unrestricted (ie. available after the above Res	8,244	-			8,244			8,244	9,513
Total Cash & Investments	**168,188**	**(12,052)**	**3,144**	**2,570**	**161,850**	**(1,493)**		**160,357**	**181,073**

Waverley Council

Quarterly Budget Review Statement
for the period 01/01/20 to 31/03/20

Cash & Investments Budget Review Statement

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	Increase the developer contributions reserves by $1.2M mainly from PA (Planning Agreement) contributions and S94
2	Increase the domestic waste reserve holding by $966K mainly due to deferral of 'Bin Rollout' project
3	Increase the unexpended grant reserve by $576k from delay with playground projects
4	Reduce the cemetery reserve by $242k to facilitate operations requirements
5	Reduce centralised reserve holding by $2.1m due to funding for the year end deficit caused by COVID 19
6	Reduce investment strategy reserve by $1.2m mainly due to funding for the year end deficit caused by COVID 19
7	Increase IT reserve holding by $350K due to deferral of a number of IT improvement projects
8	Reduce Parking Meters reserve holding by $440K for parking meter replacement project
9	Reduce SAMP Reserve holding by $502k due to the capital works projects timeframe realignment

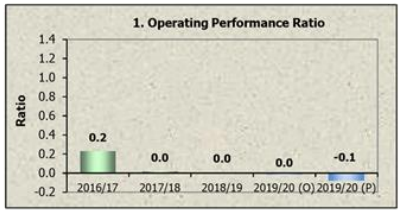
Waverley Council

Quarterly Budget Review Statement
for the period 01/01/20 to 31/03/20

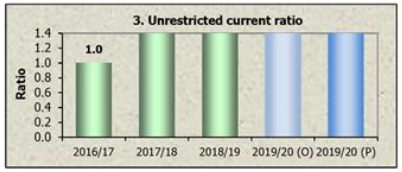
Key Performance Indicators Budget Review Statement - Council specific KPI's

Budget review for the quarter ended 31 March 2020

($000's)	Current Projection Amounts 19/20	Current Projection Indicator 19/20	Original Budget 19/20	Actuals Prior Periods 18/19	Actuals Prior Periods 17/18
The Council monitors the following Key Performance Indicators:					
1. Operating Performance Ratio					
Total continuing operating revenue (1) excluding capital grants and contributions less operating expenses	(9,783)	-8%	-2%	1%	2%
Total continuing operating revenue (1) excluding capital grants and contributions	125,599				
This ratio measures Council's achievement of containing operating expenditure within operating revenue.					
2. Own source operating revenue ratio					
Total continuing operating revenue (1) excluding all grants and contributions	121,152	85%	88%	87%	86%
Total continuing operating revenue (1)	143,184				
This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants ar					
3. Unrestricted current ratio					
Current assets less all external restrictions (2)	179,580	7.5	6.8	11.1	10.2
Current liabilities less specific purpose liabilities (3, 4)	23,994				
To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.					







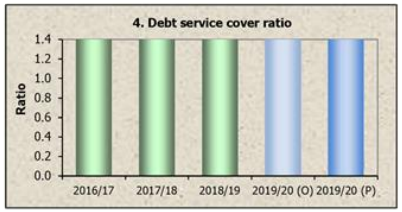
Waverley Council

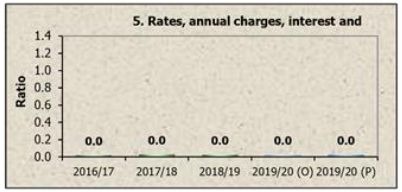
Quarterly Budget Review Statement
for the period 01/01/20 to 31/03/20

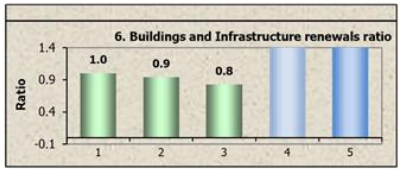
Key Performance Indicators Budget Review Statement - Council specific KPI's

Budget review for the quarter ended 31 March 2020

($000's)	Current Projection Amounts 19/20	Indicator 19/20	Original Budget 19/20	Actuals Prior Periods 18/19	17/18
The Council monitors the following Key Performance Indicators:					
4. Debt service cover ratio					
Operating result (1) before capital excluding interest and depreciation/impairment/amortisation	11,970	23.3	35.4	42.8	23.8
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	513				
This ratio measures the availability of operating cash to service debt including interest, principal and lease payments					
5. Rates, annual charges, interest and extra charges outstanding percentage					
Rates, annual and extra charges outstanding	1,817	3%	3%	3%	3%
Rates, annual and extra charges collectible	64,995				
To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.					
6. Buildings and Infrastructure renewals ratio					
Asset Renewals	36,537	200%	190%	83%	94%
Depreciation, amortisation and impairment	18,266				
To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating					







Waverley Council

Quarterly Budget Review Statement
for the period 01/01/20 to 31/03/20

Contracts Budget Review Statement

Budget review for the quarter ended 31 March 2020
Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Blue IOT	HVAC Control System	159,499	24/01/20	3 Years + 2 x 1 year	Y	
EB Group Pty Ltd	Eastern Reserve Slope Stabilisation, Bulga Rd, Vaucluse	136,799	31/01/20	One off works	Y	
Lockhart-Krause Architects	Bondi Surf Bathers' Life Saving Club Project	1,297,395	14/01/20	One off works	Y	
Moduplay	Marlborough Reserve Playground Equipment	67,327	01/04/20	One off works	Y	
QMC Group	Eastgate Carpark Spring Street Exit Conversion	86,372	27/02/20	One off works	Y	
Solo Services Group	Cleaning and Hygiene Services	6,717,596	01/04/20	3 Years + 2 x 1 year	Y	
Quality Management and Constru	Notts Avenue Safety and Streetscape Upgrade - Construction	7,283,244	01/04/20	One off works	Y	
Facilities Fix Pty Ltd	Tamarama Basin Construction	65,835	06/04/20	One off works	Y	
MU Group	Detailed design of Arden Street Signals and Safety Upgrade, W	58,738	22/01/20	One off works	Y	
Quality Management and Constru	Boardwalk Remediation - Eastern Reserve & Diamond Bay	139,262	23/03/20	One off works	Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or $50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

Waverley Council

Quarterly Budget Review Statement
for the period 01/01/20 to 31/03/20

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	5,751,244	Y
a. Operational	2,249,640	Y
b. Capital	3,501,604	Y
Legal Fees	1,007,110	Y
a. Operational	992,256	Y
b. Capital	14,854	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Attachment 2 - Q3 Proposed Capital Works program

Council Meeting - 19 May 2020

WAVERLEY COUNCIL

Budget Review Project Expenditure - Capital Works

As at Period 9
Financial Year Ending June 2020

Codes:	Table 4 - Capital Works Program Q3 amendments	No of projects	$'000 (Increase)/Decrease
c	Project cost reduction	20	1,395
d	Project cost defer to 2020/21	24	4,867
i	Project cost increase	15	(2,472)
t	Transfer to operational Budget	2	215
n	New Project	2	(65)
a	Project Not going ahead	7	664
x	Correction	2	
	Total	72	4,603

Project Number	Project Description	Original Budget $	Current Budget $	Q3 Proposed Adjustment $	Q3 Proposed Budget $	Actuals $	Commitments $	YTD $	YTD tracking on Q3 Proposed budget %	Code	Budget Commentary
BUILD 01 - Buildings - Buildings											
C0004	Bondi Bathers SLSC	-	(108,588)	(260,973)	(369,561)	(123,287)	(243,333)	(366,621)	99.20%	I	HOA executed, consutlant engaged. Porjected
C0005	Bondi Pavilion Fire Upgrade	-	-	(2,500)	(2,500)	(2,500)	-	(2,500)	100.00%	I	To cover costs of interim Fire Order
C0006	Bondi Pavilion Conservation & Restoration	(1,500,000)	(1,501,236)	(473,467)	(1,974,703)	(1,525,200)	(422,531)	(1,947,731)	98.63%	I	To cover consutlant costs to Construction
C0007	Bronte Surf Club & Community Facilities	(345,000)	(370,077)		(370,077)	(169,491)	(199,252)	(368,743)	99.64%		
C0034	Facilities Sustainable Energy upgrades	-	(63,103)		(63,103)	(63,103)	-	(63,103)	100.00%		
C0099	Spring Street Carpark Exit	-	(241,618)	90,000	(151,618)	(42,330)	(91,985)	(134,315)	88.59%	C	Project will be completed within budget
C0125	South Bronte (Community Centre) Toilet	-	(107,180)		(107,180)	(48,764)	(24,680)	(73,444)	68.52%		
C0547	Council Accommodation & Services	-	(143,500)	(18,476)	(161,976)	(151,861)	(10,000)	(161,861)	99.93%	I	Actual consultant costs for this FY.
C0684	Electrical switchboard upgrades	-	(276,755)	(65,000)	(341,755)	(166,868)	(155,000)	(321,868)	94.18%	I	Adtional costs at Chambers and Bronte SC.
C0685	Bondi Golf Club Remediation	-	(171,415)	144,779	(26,637)	(23,513)	-	(23,513)	88.27%	A	Golf club have undertaken temporary works to
C0686	Wairoa Community Centre Remediation	-	(85,650)	25,396	(60,254)	(60,254)	-	(60,254)	100.00%	C	Project completed within budget.
C0688	Tamarama SLSC Upgrade	-	(60,000)		(60,000)	(9,678)	(21,222)	(30,900)	51.50%		
C0689	Waverley Cemetery Office repairs	-	(95,000)	9,416	(85,584)	(85,584)	-	(85,584)	100.00%	C	Project completed within budget.
C0690	Water repairs - MWRC & Bondi Tunnel 3	-	(490,007)	(197,000)	(687,007)	(509,888)	(115,000)	(624,888)	90.96%	I	Change title - additional cost at Community
C0691	Bondi Pavilion Theatre HVAC Upgrade	-	(6,580)		(6,580)	(6,580)	-	(6,580)	100.00%		
C0695	Thomas Hogan Reserve Hall Remediation	-	(127,114)	47,114	(80,000)	(8,477)	(63,605)	(72,083)	90.10%	C	Reduced scope of works required.
C0700	Buildings SAMP – Admin Centres and Depots	-	(135,908)		(135,908)	(135,908)	-	(135,908)	100.00%		
C0708	Bondi Park Additional Amenities	(1,500,000)	(300,000)		(300,000)	(180,190)	(70,000)	(250,190)	83.40%		
C0712	Social Housing Project_2A Edmund Street_concep	-	(111,663)	88,669	(22,994)	(1,619)	(20,000)	(21,619)	94.02%	D	Actual consultant costs for this FY.
C0726	Boot Factory Restoration	(250,000)	(272,836)	(131,536)	(404,372)	(232,372)	(170,000)	(402,372)	99.51%	I	Actual consultant costs for this FY.
C0837	Level 4 Office Eastgate	(26,000)	(788,000)	200,000	(588,000)	(75,266)	(500,000)	(575,266)	97.83%	D	To cover actual contruction costs this FY
C0841	North Bondi Tunnel Storage	(500,000)	(1,500,000)		(1,500,000)	(343,142)	(532,500)	(875,642)	58.38%		
C0842	Eastgate Main Switchboard Upgrade (1/3 contribu	(600,000)	(600,000)		(600,000)	-	(600,000)	(600,000)	100.00%		
C0861	Waverley Park Indoor Cricket Nets Facility	-	(170,000)	125,000	(45,000)	(4,250)	(27,750)	(32,000)	71.11%	D	Projected consultant costs for this FY
	Total Buildings - Buildings	**(4,721,000)**	**(7,726,230)**	**(418,578)**	**(8,144,808)**	**(3,970,127)**	**(3,266,858)**	**(7,236,985)**	**88.85%**		
BUILD 02 - SAMP Amenities											
C0815	Marks Park Amenities	(2,900)	(2,900)		(2,900)	-	(34,540)	(34,540)	1,191.03%		
C0816	North Bondi Amenities	(2,200)	(2,200)		(2,200)	-	-	-	-		
C0817	South Bondi Amenities	(30,800)	(30,800)		(30,800)	-	-	-	-		
C0818	Tamarama Amenities and Kiosk	(52,000)	(52,000)		(52,000)	(7,860)	(63,000)	(70,860)	136.27%		
C0819	Waverley Park Amenity Building	(20,000)	(20,000)		(20,000)	(22,139)	-	(22,139)	110.70%		
C0863	South Bronte Amenities	-	(130,000)		(130,000)	(2,500)	(84,500)	(87,000)	66.92%		
	Total SAMP Amenities	**(107,900)**	**(237,900)**	**-**	**(237,900)**	**(32,499)**	**(182,040)**	**(214,539)**	**90.18%**		
BUILD 04 - SAMP Cemeteries											
C0822	Waverley Cemetery Office	(9,000)	(9,000)		(9,000)	(1,950)	(12,000)	(13,950)	155.00%		
C0823	Waverley Cemetery Out Buildings (Toilet Block)	(7,900)	(7,900)		(7,900)	-	-	-	-		
	Total SAMP Cemeteries	**(16,900)**	**(16,900)**	**-**	**(16,900)**	**(1,950)**	**(12,000)**	**(13,950)**	**82.54%**		
BUILD 05 - SAMP Childcare Facilities											
C0825	Bronte Early Education Centre	(98,000)	(98,000)		(98,000)	(72,835)	-	(72,835)	74.32%		
C0826	Gardiner Early Education Centre	(121,000)	(121,000)		(121,000)	(108,308)	-	(108,308)	89.51%		

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Attachment 2 - Q3 Proposed Capital Works program

Council Meeting - 19 May 2020

WAVERLEY COUNCIL

Budget Review Project Expenditure - Capital Works

As at Period 9
Financial Year Ending June 2020

Codes:	Table 4 - Capital Works Program Q3 amendments	No of projects	$'000 (Increase)/Decrease
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n	New Project	2	(65)
a	Project Not going ahead	7	664
x	Correction	2	
	Total	72	4,603

Project Number	Project Description	Original Budget $	Current Budget $	Q3 Proposed Adjustment $	Q3 Proposed Budget $	Actuals $	Commitments $	YTD $	YTD tracking on Q3 Proposed budget %	Code	Budget Commentary
C0827	Mill Hill Early Education Centre	(13,200)	(13,200)		(13,200)	(2,304)	-	(2,304)	17.45%		
C0828	The Terraces - The Terraces	(37,900)	(37,900)		(37,900)	(3,956)	(35,310)	(39,266)	103.60%		
C0829	Waverley Early Education Centre	(21,400)	(21,400)		(21,400)	(25,290)	-	(25,290)	118.18%		
	Total SAMP Childcare Facilities	**(291,500)**	**(291,500)**	**-**	**(291,500)**	**(212,693)**	**(35,310)**	**(248,003)**	**85.08%**		
BUILD 06 - SAMP Communit Centres & Halls											
C0830	Kimberley Reserve Hall	(12,000)	(12,000)		(12,000)	-	(14,015)	(14,015)	116.79%		
C0831	Margaret Whitlam Recreation Centre	(306,200)	(42,200)		(42,200)	(40,707)	(8,500)	(49,207)	116.60%		
C0832	Mill Hill Community Centre	(70,400)	-		-	(7,040)	(11,300)	(18,340)	-		
C0833	Waverley Library - Waverley Library	(15,000)	(85,000)		(85,000)	(58,970)	-	(58,970)	69.38%		
C0834	Waverley Woollahra School of Arts	(386,000)	(386,000)	200,000	(186,000)	(43,100)	(121,400)	(164,500)	88.44%	D	To cover actual contruction costs this FY
	Total SAMP Communit Centres & Halls	**(789,600)**	**(525,200)**	**200,000**	**(325,200)**	**(149,817)**	**(155,215)**	**(305,032)**	**93.80%**		
BUILD 07 - SAMP Community Tenants											
C0835	Bondi Beach Cottage	(12,800)	(12,800)		(12,800)	(12,795)	-	(12,795)	99.96%		
									0		
	Total SAMP Community Tenants	**(12,800)**	**(12,800)**	**-**	**(12,800)**	**(12,795)**	**-**	**(12,795)**	**99.96%**		
BUILD 08 - SAMP Council Administration											
C0836	PPC Depot	(39,800)	(39,800)	(20,000)	(59,800)	(11,158)	(44,660)	(55,818)	93.34%	N	Budget required for new awning at PPC Depot
	Total SAMP Council Administration	**(39,800)**	**(39,800)**	**(20,000)**	**(59,800)**	**(11,158)**	**(44,660)**	**(55,818)**	**93.34%**		
BUILD 09 - SAMP Residential Lease											
C0838	95 Carrington Road, Queens Park	(8,100)	(8,100)		(8,100)	(7,250)	-	(7,250)	89.51%		
C0839	Bronte House - Bronte House	(46,000)	(46,000)		(46,000)	(36,766)	(6,000)	(42,766)	92.97%		
	Total SAMP Residential Lease	**(54,100)**	**(54,100)**	**-**	**(54,100)**	**(44,016)**	**(6,000)**	**(50,016)**	**92.45%**		
									-		
BUILD 10 - Surf Clubs and Ancillary Coastal Facilities											
NEW	Tamarama SLSC			-45000	(45,000)		(45,000)	(45,000)	1	N	Budget required for roof leaks and door to
	Total Surf Clubs and Ancillary Coastal Facilities	-	-	**(45,000)**	**(45,000)**	-	**(45,000)**	**(45,000)**	**100.00%**		
									-		
LIV 01 - Living - Corridors											
C0041	Tamarama ERFAP	(60,000)	(78,190)		(78,190)	(39,077)	(35,000)	(74,077)	94.74%		
C0042	Bronte ERAP	(75,000)	(85,000)		(85,000)	(18,076)	(43,877)	(61,953)	72.89%		
C0043	Biodiversity Action Plan - Remnant Sites	(150,000)	(297,299)	(15,000)	(312,299)	(163,958)	(145,000)	(308,958)	98.93%	I	The contractor for the remnant sites are doing
C0570	Revegation - Thomas Hogan Revegetation (Deliver	(140,000)	(178,527)	107,913	(70,615)	(18,202)	(44,200)	(62,402)	88.37%	D	Project merged with Thomas Hogan
C0728	Garloch Reserve, Planting Steep Slopes	-	(29,814)	15,000	(14,814)	(10,144)	-	(10,144)	68.47%	C	The contractor for the remnant sites are doing the Gareloch works
	Total Living - Corridors	**(425,000)**	**(668,830)**	**107,913**	**(560,918)**	**(249,456)**	**(268,077)**	**(517,533)**	**92.27%**		
LIV 02 - Living - Trees											
C0186	Planting Street Trees (SAMP 11)	(100,000)	(129,355)	56,000	(73,355)	(22,678)	(42,000)	(64,678)	88.17%	D	Defer to 20/21 - grant funded works
C0442	Oxford Street Tree Planting	-	(260,000)		(260,000)	(169,373)	(75,000)	(244,373)	93.99%		

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Attachment 2 - Q3 Proposed Capital Works program

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Project Number	Project Description	Original Budget $	Current Budget $	Q3 Proposed Adjustment $	Q3 Proposed Budget $	Actuals $	Commitments $	YTD $	YTD tracking on Q3 Proposed budget %	Code	Budget Commentary
	Total Living - Trees	**(100,000)**	**(389,355)**	**56,000**	**(333,355)**	**(192,052)**	**(117,000)**	**(309,052)**	**92.71%**		
LIV 03 - Living - Amenity Landscape											
C0210	Thomas Hogan Park-Landscaping	-	(221,442)	90,000	(131,442)	(27,760)	(50,000)	(77,760)	59.16%	D	Construction to continue in 2020/21 - increase with budget form C0570
C0569	Waverley Park -Birrell St Entrance Landscaping - D	(50,000)	(168,041)		(168,041)	(168,041)	-	(168,041)	100.00%		
C0576	Small Parks - Eastern Ave Stage 3 (Design/Deliver)	(60,000)	(130,556)	(4,168)	(134,724)	(9,607)	-	(9,607)	7.13%	I	Fund final project costs.
C0864	Marks Park Regrading	-	(100,000)		(100,000)	-	(100,000)	(100,000)	100.00%		
	Total Living - Amenity Landscape	**(110,000)**	**(620,039)**	**85,832**	**(534,207)**	**(205,408)**	**(150,000)**	**(355,408)**	**66.53%**		
LIV 04 - Living - Turf											
C0263	Turf improvement program	(220,000)	(319,036)	20,000	(299,036)	(204,399)	(50,000)	(254,399)	85.07%	C	
	Total Living - Turf	**(220,000)**	**(319,036)**	**20,000**	**(299,036)**	**(204,399)**	**(50,000)**	**(254,399)**	**85.07%**		
PA 01 - Parking Infrastructure - Carparks							0				
C0843	Off Street Parking Infrastructure (Ticketless Parkin	(1,500,000)	(100,000)	50,000	(50,000)	(28,969)	(18,200)	(47,169)	94.34%	C	Budget reduced to allow for consultant costs.
C0844	On Street Parking Infrastructure (Meter Replacem	(60,000)	(2,560,000)		(2,560,000)	(44,219)	(2,500,000)	(2,544,219)	99.38%		Contract let, PO raised.
	Total Parking Infrastructure - Carparks	**(1,560,000)**	**(2,660,000)**	**50,000**	**(2,610,000)**	**(73,188)**	**(2,518,200)**	**(2,591,388)**	**99.29%**		
PUB 01 - Public Domain Infrastructure - Lighting / Electrical Equipme											
C0032	Public and Street lighting energy efficiency	-	(199,262)	197,805	(1,457)	(1,457)	-	(1,457)	100.00%	T	Operational expense.
C0565	Waverley Park Landscape Lighting	-	(590,000)	30,000	(560,000)	(471,009)	(25,636)	(496,645)	88.69%	C	Project completed wihtin budget.
C0705	Accelerated main road streetlighting upgrade	(150,000)	(17,000)	17,000	-	-	-	-	-	T	Operational expense.
C0848	SAMP5 Lighting & Electrical Infrastructure Renewa	(114,200)	(54,200)	54,200	-	-	-	-	-	A	Project not prceeding this FY
C0851	SAMP5 Bondi Park Lighting renewal & upgrades	(253,000)	(253,000)	190,000	(63,000)	(6,150)	(29,250)	(35,400)	56.19%	C	Design work to be compelted this FY, construction 2020/21
	Total Public Domain Infrastructure - Lighting / Electr	**(517,200)**	**(1,113,462)**	**489,005**	**(624,457)**	**(478,615)**	**(54,886)**	**(533,501)**	**85.43%**		
PUB 02 - Public Domain Infrastructure - Water Equipment											
C0033	Irrigation Control System	-	(77,522)		(77,522)	(44,957)	(32,565)	(77,522)	100.00%		
C0704	Stormwater quality improvement project	-	(24,075)		(24,075)	(3,970)	(20,105)	(24,075)	100.00%		
C0849	SAMP5 Water Equipment Renewal	(10,000)	(10,000)		(10,000)	-	(10,000)	(10,000)	100.00%		To cover equipment costs in Q4
	Total Public Domain Infrastructure - Water Equipme	**(10,000)**	**(111,597)**	**-**	**(111,597)**	**(48,927)**	**(62,670)**	**(111,597)**	**100.00%**		
PUB 03 - Public Domain Infrastructure - Street Furniture											
C0146	Park Signage - Delivery	-	(10,000)	10,000	-	-	-	-	-	X	Funds allocated to incorrect project code.
C0409	Street Bin Replacement Program	-	(73,848)		(73,848)	(73,782)	-	(73,782)	99.91%		
C0735	Small Park Signage - Delivery	-	(67,875)	(10,000)	(77,875)	(41,859)	(29,767)	(71,626)	91.98%	X	Move funds from incorrect project code.
C0736	Accessible Compliant Staircases	-	(30,000)	(7,500)	(37,500)	(18,400)	(19,100)	(37,500)	100.00%	I	Increase to cover Bronte Bogey Hole stairs.
C0845	SAMP5 - Bus Shelters, Seats and Benches, bike furi	(301,618)	(301,618)		(301,618)	(181,159)	(120,459)	(301,618)	100.00%		Remining fund to cover bin purchase in progress.
C0850	Waverley signage strategy Implementation	(200,000)	(188,386)	130,000	(58,386)	(8,655)	(49,731)	(58,386)	100.00%	C	A furhter $50,000 to be delivered this FY, remaining in future years.

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Attachment 2 - Q3 Proposed Capital Works program

Council Meeting - 19 May 2020

WAVERLEY COUNCIL

Budget Review Project Expenditure - Capital Works

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Financial Year Ending June 2020

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	Total Public Domain Infrastructure - Street Furniture	**(501,618)**	**(671,727)**	**122,500**	**(549,227)**	**(323,855)**	**(219,057)**	**(542,912)**	**98.85%**		
PUB 04 - Public Domain Infrastructure - Structures											
C0408	Hugh Bamford Reserve Fencing	(300,000)	(475,000)		(475,000)	(362,696)	(110,000)	(472,696)	99.52%		
C0423	North Bondi Infrastructure Improvements	(4,000,000)	(4,706,114)	(228,524)	(4,934,638)	(4,838,243)	(60,000)	(4,898,243)	99.26%	I	Final costs for project inlcuding contamination
C0581	Cliff Walk Remediation	-	(260,000)		(260,000)	(39,285)	(259,942)	(299,227)	115.09%		
C0582	Thomas Hogan Stairs Remediation	-	(70,250)		(70,250)	(67,862)	-	(67,862)	96.60%		
C0583	Carlisle St to Tamarama Park Stairs (Condition Ass	(100,000)	(140,595)	119,890	(20,705)	(18,755)	-	(18,755)	90.58%	A	Project to be delivered in 2020/21 under SAMP
C0846	Bronte Cribb Wall	(100,000)	(100,000)	90,000	(10,000)	(10,000)	-	(10,000)	100.00%	A	Project to be delivered in 2020/21 under SAMP
C0847	Park Drive Retaining Wall - Remediation	(100,000)	(100,000)	32,551	(67,449)	(55,537)	(3,750)	(59,287)	87.90%	C	Works for this FY completed, addtional works planned for 2020/21
C0860	Coastal Risk Management Project	-	(323,306)		(323,306)	(61,703)	(181,910)	(243,613)	75.35%		
C0865	Clarke Reserve Fencing	-	(100,000)	90,000	(10,000)	-	(10,000)	(10,000)	100.00%	D	Design in 2019/20, construction in 2020/21
	Total Public Domain Infrastructure - Structures	**(4,600,000)**	**(6,275,265)**	**103,917**	**(6,171,348)**	**(5,454,081)**	**(625,602)**	**(6,079,683)**	**98.51%**		
ROAD 01 - Road Infrastructure - Kerb and Gutter											
C0641	18/19, ALT STREET (B/S), CUTHBERT ST TO QUEEN	-	(101,572)		(101,572)	(101,572)	-	(101,572)	100.00%		
C0642	18/19, BLAIR STREET (S/S), WAIROA AVE TO MITCH	-	(136,904)		(136,904)	(136,904)	-	(136,904)	100.00%		
C0643	18/19, CLYDE STREET (B/S), HARDY ST TO REINA ST	-	(137,098)		(137,098)	(137,098)	-	(137,098)	100.00%		
C0645	18/19, DELLVIEW LANE (B/S), SILVA ST TO DELLVIE	-	(66,901)		(66,901)	(66,901)	-	(66,901)	100.00%		
C0646	18/19, DOVER ROAD (B/S), GILBERT ST TO WALLAN	-	(124,468)		(124,468)	(124,468)	-	(124,468)	100.00%		
C0647	18/19, EDWARD STREET (S/S), DENHAM ST TO LUC	-	(83,293)		(83,293)	(83,293)	-	(83,293)	100.00%		
C0648	18/19, HARDY STREET (E/S), LYONS ST TO LIVERPO	-	(34,740)		(34,740)	(34,740)	-	(34,740)	100.00%		
C0649	18/19, LYNCH AVENUE (B/S) DENISON STREET TO E	-	(68,256)		(68,256)	(68,256)	-	(68,256)	100.00%		
C0650	18/19, MILITARY ROAD (B/S), LYONS ST TO DOVER	-	(92,204)		(92,204)	(92,204)	-	(92,204)	100.00%		
C0652	18/19, THE AVENUE (B/S), POLYBLANK AVE TO #23	-	(121,359)		(121,359)	(121,359)	-	(121,359)	100.00%		
C0798	19/20, BARRACLIFF AVENUE (B/S), FRANCIS ST TO	(95,000)	(95,000)	93,846	(1,154)	(1,154)	-	(1,154)	100.00%	D	Defer project to 2020/21
C0799	19/20, DOUGLAS PARADE (B/S), MILITARY RD TO D	(80,000)	(80,000)		(80,000)	(4,554)	(97,873)	(102,427)	128.03%		
C0800	19/20, FRANCIS STREET (B/S), WELLINGTON ST TO	(50,000)	(50,000)		(50,000)	(3,754)	(52,840)	(56,594)	113.19%		
C0801	19/20, LORD HOWE STREET (B/S), RALEIGH ST TO L	(155,000)	(155,000)		(155,000)	(4,954)	(133,723)	(138,677)	89.47%		
C0802	19/20, LYONS STREET (B/S), MILITARY RD TO DEAD	(140,000)	(140,000)		(140,000)	(5,954)	(125,067)	(131,021)	93.59%		
C0803	19/20, MILITARY ROAD (B/S), DOVER RD TO BLAKE	(105,000)	(105,000)		(105,000)	(4,354)	(82,463)	(86,817)	82.68%		
C0804	19/20, NANCY STREET (B/S), MURRIVERIE ROAD TO	(65,000)	(65,000)		(65,000)	(3,854)	(79,613)	(83,467)	128.41%		
C0805	19/20, PLOWMAN STREET (B/S), PATTERSON ST TO	(70,000)	(70,000)		(70,000)	(4,254)	(87,623)	(91,877)	131.25%		
C0806	19/20, WENTWORTH STREET (B/S), MILITARY RD T	(162,474)	(162,474)		(162,474)	(6,254)	(211,158)	(217,412)	133.81%		
	Total Road Infrastructure - Kerb and Gutter	**(922,474)**	**(1,889,269)**	**93,846**	**(1,795,423)**	**(1,005,880)**	**(870,360)**	**(1,876,240)**	**104.50%**		
ROAD 03 - Road Infrastructure - Footpaths											
C0587	18/19, BLENHEIM LANE, CUTHBERT ST TO ARNOLD	-	(9,423)		(9,423)	(9,423)	-	(9,423)	100.00%		
C0591	18/19, CONSETT AVENUE (B/S), HALL ST TO LAMR(	-	(19,580)		(19,580)	(19,580)	-	(19,580)	100.00%		
C0608	18/19, MIRIMAR AVENUE (B/S), THOMPSON ST TO	-	(12,803)		(12,803)	(12,803)	-	(12,803)	100.00%		
C0624	18/19, RAMSGATE AVENUE (S/S), WAIROA AVE TO	-	(16,305)		(16,305)	(16,305)	-	(16,305)	100.00%		
C0625	18/19, RAMSGATE AVENUE (W/S), SAM FIZMAN P/	-	(56,511)		(56,511)	(56,511)	-	(56,511)	100.00%		
C0636	18/19, WAVERLEY STREET (W/S) @ COUNCIL ST M	-	(12,353)		(12,353)	(12,353)	-	(12,353)	100.00%		

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C0772	19/20, BLENHEIM STREET (E/S), BIRRELL ST TO CUT	(47,361)	(47,361)		(47,361)	(1,154)	(52,754)	(53,908)	113.82%		
C0773	19/20, BRONTE MARINE DRIVE (S/S), HEWLETT ST	(25,372)	(25,372)		(25,372)	(1,154)	(55,110)	(56,264)	221.76%		
C0774	19/20, BUSBY PARADE (B/S), MARROO ST TO ST TH	(67,658)	(67,658)		(67,658)	(1,154)	(65,289)	(66,443)	98.20%		
C0775	19/20, CARRINGTON ROAD (W/S), CHURCH ST TO	(50,744)	(50,744)	49,590	(1,154)	(1,154)	-	(1,154)	100.00%	D	Defer project to 2020/21
C0776	19/20, CLYDE STREET (N/S), REINA ST TO JUSTUS S	(33,829)	(33,829)		(33,829)	(1,154)	(43,400)	(44,554)	131.70%		
C0777	19/20, DENHAM STREET (E/S), BONDI RD TO FLETC	(15,223)	(15,223)		(15,223)	(23,956)	-	(23,956)	157.37%		
C0778	19/20, DIAMOND BAY ROAD (B/S), DIAMOND BAY	(96,413)	(96,413)		(96,413)	(3,152)	(45,500)	(48,652)	50.46%		
C0779	19/20, DICKSON STREET (E/S), PALMERSTON AVE T	(28,755)	(28,755)		(28,755)	(26,805)	-	(26,805)	93.22%		
C0780	19/20, FARRELLEYS AVENUE (S/S), IMPERIAL AVE T	(20,297)	(20,297)		(20,297)	(28,751)	-	(28,751)	141.65%		
C0781	19/20, GEORGE STREET (B/S), OLD SOUTH HEAD RI	(94,722)	(94,722)		(94,722)	(1,154)	(90,000)	(91,154)	96.23%		
C0782	19/20, HENRY STREET (B/S), VICTORIA ST TO JOHN	(87,956)	(87,956)		(87,956)	(1,953)	(48,573)	(50,526)	57.44%		
C0783	19/20, LOOMBAH ROAD (E/S), MILITARY RD TO #1	(20,297)	-		-	(1,154)	-	(1,154)	-		
C0784	19/20, LUGAR STREET (B/S), MACPHERSON ST TO I	(21,989)	(21,989)		(21,989)	(1,154)	(43,258)	(44,412)	201.97%		
C0785	19/20, MYUNA ROAD (B/S), MILITARY RD TO DEAD	(72,733)	(72,733)		(72,733)	(1,154)	(60,500)	(61,654)	84.77%		
C0786	19/20, OLD SOUTH HEAD ROAD (E&S/S), PENKIVIL	(67,658)	(67,658)		(67,658)	(1,154)	(74,451)	(75,605)	111.75%		
C0787	19/20, PALMERSTON AVENUE (B/S), DICKSON ST T	(94,722)	(94,722)		(94,722)	(1,953)	(50,229)	(52,182)	55.09%		
C0788	19/20, PORTER STREET (B/S), BOTANY ST TO HOLL	(84,573)	(84,573)		(84,573)	(1,154)	(54,117)	(55,271)	65.35%		
C0789	19/20, RAMSGATE AVENUE (B/S), GOULD ST TO M	(50,744)	(50,744)		(50,744)	(3,551)	(29,000)	(32,551)	64.15%		
C0790	19/20, ROBERT STREET (B/S), OLD SOUTH HEAD RE	(126,859)	(126,859)		(126,859)	(2,103)	(121,600)	(123,703)	97.51%		
C0791	19/20 St Thomas Street	(33,829)	(33,829)		(33,829)	(1,953)	(31,876)	(33,829)	100.00%		
C0792	19/20, STANLEY STREET (E/S), BIRRELL ST TO DEAD	(30,446)	(30,446)		(30,446)	(1,154)	(26,535)	(27,689)	90.94%		
C0793	19/20, WAIROA AVENUE (E/S), HASTINGS PDE TO I	(54,127)	-		-	(385)	-	(385)	-		
C0794	19/20, WELLINGTON STREET (W/S), BONDI RD TO	(67,658)	(121,785)	120,631	(1,154)	(1,154)	-	(1,154)	100.00%	D	Defer project to 2020/21
C0795	19/20 Thomas Hogan Hall Path	(169,146)	(169,146)		(169,146)	(1,154)	(118,000)	(119,154)	70.44%		
C0796	19/20, WOLAROI CRESCENT (E/S), OUTSIDE PARK	(100,000)	(100,000)	98,846	(1,154)	(1,154)	-	(1,154)	100.00%	D	Defer project to 2020/21
C0797	19/20, BIRRELL STREET (S/S), CROSS STREET TO PA	(119,890)	(140,187)	139,033	(1,154)	(1,154)	-	(1,154)	100.00%	D	Defer project to 2020/22
	Total Road Infrastructure - Footpaths	**(1,683,001)**	**(1,809,976)**	**408,101**	**(1,401,875)**	**(239,998)**	**(1,010,192)**	**(1,250,190)**	**89.18%**		
ROAD 04 - Road Infrastructure - Stormwater Drainage											
C0682	SAMP Roads _Utility Restorations	-	(369,290)		(369,290)	(315,263)	(51,751)	(367,014)	99.38%		
C0767	Unauthorised entry in Council's Stormwater culver	(125,000)	(125,000)	123,500	(1,500)	(1,500)	-	(1,500)	100.00%	A	Project to be delivered in 2020/21 under SAMP
C0769	Pit & Lintel Repairs Various location	(50,000)	(45,000)		(45,000)	(40,712)	(7,042)	(47,754)	106.12%		
C0770	Urgent repair works Various Locations	(60,000)	(80,000)		(80,000)	(84,969)	-	(84,969)	106.21%		
C0771	Raingarden repair/construction	(50,000)	(25,000)		(25,000)	(8,463)	(10,000)	(18,463)	73.85%		For works at Waverley Cemetery.
	Total Road Infrastructure - Stormwater Drainage	**(285,000)**	**(644,290)**	**123,500**	**(520,790)**	**(450,906)**	**(68,793)**	**(519,699)**	**99.79%**		
ROAD 05 - Road Infrastructure – Transport											
C0021	Bondi Junction Cycle Way / Street Scape Upgrade	(9,479,979)	(8,844,194)	(724,728)	(9,568,922)	(5,080,368)	(4,385,940)	(9,466,308)	98.93%	I	$4,144,730 funding received for Stage, $1,724,728 projected to be spent in Q4. Defer $1m of Coucnil funding to 2020/21.
C0539	Cycleway Infrastructure – Bike Parking	(30,000)	(30,000)		(30,000)	(3,000)	-	(3,000)	10.00%		
C0716	40km/hr speed zone review	-	(600,000)	500,000	(100,000)	(54,118)	(32,750)	(86,868)	86.87%	D	Design in progress, delivery will be in 2020/21-
C0717	Charing Cross Streetscape Upgrade	(200,000)	(300,000)	140,000	(160,000)	(40,997)	(80,000)	(120,997)	75.62%	C	Funds to cover consultant costs this FY

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Attachment 2 - Q3 Proposed Capital Works program

Council Meeting - 19 May 2020

WAVERLEY COUNCIL

Budget Review Project Expenditure - Capital Works

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a	Project Not going ahead	7	664
x	Correction	2	
	Total	72	4,603

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C0718	Coastal Path Improvements - Notts Ave	(1,000,000)	(1,121,934)		(1,121,934)	(180,697)	(934,024)	(1,114,721)	99.36%		
C0719	Coastal Path Improvements – Bronte Cutting	-	(100,000)		(100,000)	(3,044)	(61,957)	(65,001)	65.00%		
C0720	Arden St Safety Upgrades	(400,000)	(472,045)	330,000	(142,045)	(65,178)	(56,500)	(121,678)	85.66%	D	Design in progress, delivery will be in 2020/21
C0721	Cycleway Infrastructure – Signage and line markin	-	(27,000)		(27,000)	(27,000)	-	(27,000)	100.00%		
C0724	Cycleway Infrastructure – Darley Road	(719,000)	(80,595)		(80,595)	(81,096)	-	(81,096)	100.62%		
C0862	Kenilworth St Intersection	-	(45,000)	45,000	-	-	-	-	-	A	
	Total Road Infrastructure – Transport	**(11,828,979)**	**(11,620,768)**	**290,272**	**(11,330,496)**	**(5,535,497)**	**(5,551,171)**	**(11,086,669)**	**97.85%**		
ROAD 06 - Road Infrastructure - Streetscape Upgrade											
C0009	Bronte Beach Local Village Centre	(3,340,600)	(3,128,867)	250,000	(2,878,867)	(2,774,519)	(90,000)	(2,864,519)	99.50%	C	Project Completed within budget
C0355	Seven Ways Public Domain Upgrade	(128,540)	(1,860,000)	(283,000)	(2,143,000)	(1,817,935)	(325,000)	(2,142,935)	100.00%	I	To cover addtionla project costs
C0416	Stage 1 - Campbell Parade Detailed Designs (incl. N	(200,000)	(245,089)	42,724	(202,365)	(202,365)	-	(202,365)	100.00%	C	Design funding included in 2020/21
	Total Road Infrastructure - Streetscape Upgrade	**(3,669,140)**	**(5,233,956)**	**9,724**	**(5,224,232)**	**(4,794,819)**	**(415,000)**	**(5,209,819)**	**99.72%**		
ROAD 07 - Road Infrastructure - Traffic Infrastructure											
C0392	CONCRETE ROADS	-	(57,125)		(57,125)	(57,323)	-	(57,323)	100.35%		
C0654	SAMP Street Signage and Linemarking	(85,028)	(100,028)	60,000	(40,028)	(15,790)	(21,000)	(36,790)	91.91%	C	To cover scoped works this FY
C0729	Military Rd Pinch Points	(1,000,000)	(1,049,250)	1,000,000	(49,250)	(34,356)	(13,235)	(47,591)	96.63%	D	Construction in 2020/21
C0807	SAMP5 Renewal Roundabouts / Speedhumps Traff	(200,000)	(200,000)		(200,000)	(123,791)	(76,209)	(200,000)	100.00%		
C0810	Tamarama Marine Drive Pedestrian Crossing	(250,000)	(50,000)	50,000	-	-	-	-	-	D	Project to be undertaken in 2021/22
C0811	Safety by design in public places (Further details re	(500,000)	(300,000)	182,000	(118,000)	(82,798)	(35,000)	(117,798)	99.83%	C	No further significant spend in 2019/20
C0859	Road safety & traffic calming	(50,000)	(50,000)		(50,000)	(5,000)	(45,000)	(50,000)	100.00%		
	Total Road Infrastructure - Traffic Infrastructure	**(2,085,028)**	**(1,806,403)**	**1,292,000**	**(514,403)**	**(319,058)**	**(190,444)**	**(509,502)**	**99.05%**		
ROAD 08 - Road Infrastructure - Sealed Roads - Construction											
C0737	19/20, BLAIR STREET, MITCHELL ST TO WAIROA AV	(145,000)	(145,000)		(145,000)	(147,631)	-	(147,631)	101.81%		
C0738	19/20, BROWN STREET, GIPPS ST TO PALMERSTON	(95,000)	(95,000)		(95,000)	(1,154)	(133,660)	(134,814)	141.91%		
C0739	19/20, COUNCIL CHAMBERS DRIVEWAY, PAUL STR	(105,000)	(105,000)		(105,000)	(1,154)	(63,488)	(64,642)	61.56%		
C0740	19/20, EDWARD STREET, DENHAM ST TO DEAD EN	(115,000)	(115,000)		(115,000)	(1,154)	(107,747)	(108,900)	94.70%		
C0741	19/20, FIRTH STREET, KENT ST TO DEAD END	(16,000)	(16,000)		(16,000)	(1,154)	(19,605)	(20,759)	129.74%		
C0742	19/20, GAERLOCH AVENUE, GAERLOCH AVE TO DE	(12,000)	(12,000)		(12,000)	(1,154)	(5,000)	(6,154)	51.28%		
C0743	19/20, GOWRIE STREET, RUTHVEN ST TO ST JAMES	(15,000)	(15,000)		(15,000)	(30,820)	-	(30,820)	205.46%		
C0744	19/20, HENRIETTA STREET, BRONTE RD TO SALISBU	(135,000)	(135,000)		(135,000)	(168,095)	-	(168,095)	124.52%		
C0745	19/20, LAWSON STREET, BIRRELL ST TO EBLEY ST	(80,000)	(80,000)		(80,000)	(75,813)	(8,428)	(84,241)	105.30%		
C0746	19/20, MACKENZI STREET, BIRRELL ST TO EBLEY ST	(84,264)	(84,264)		(84,264)	(75,171)	-	(75,171)	89.21%		
C0747	19/20, NAPIER STREET, DOVER RD TO DEAD END	(65,000)	(65,000)		(65,000)	(1,154)	(43,658)	(44,811)	68.94%		
C0748	19/20, ST JAMES ROAD, GOWRIE ST TO OXFORD ST	(38,000)	(38,000)		(38,000)	(49,614)	-	(49,614)	130.56%		
C0749	19/20, ST THOMAS STREET, ALBERT ST TO MACPHI	(40,000)	(40,000)		(40,000)	(57,358)	-	(57,358)	143.39%		
C0750	19/20, TASMAN STREET, BIRRELL ST TO PHILIP ST	(65,000)	(65,000)		(65,000)	(1,154)	(37,654)	(38,808)	59.70%		
C0751	19/20, THE AVENUE, POLYBLANK AVE TO OLD SOU	(65,000)	(65,000)		(65,000)	(1,154)	(38,655)	(39,809)	61.24%		
C0752	19/20, VICTORIA STREET, BRONTE RD TO HENRIETT	(100,000)	(100,000)		(100,000)	(1,154)	(117,917)	(119,071)	119.07%		
C0753	Bronte Road, 495 to pacific st	(87,500)	(87,500)	86,346	(1,154)	(1,154)	-	(1,154)	100.00%	A	Project not going ahead
C0754	19/20, MACPHERSON STREET NEAR LUGAR STREET	(200,000)	(200,000)	198,846	(1,154)	(1,154)	-	(1,154)	100.00%	D	Defer to 2020/21

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Attachment 2 - Q3 Proposed Capital Works program

Council Meeting - 19 May 2020

WAVERLEY COUNCIL

Budget Review Project Expenditure - Capital Works

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Project Number	Project Description	Original Budget $	Current Budget $	Q3 Proposed Adjustment $	Q3 Proposed Budget $	Actuals $	Commitments $	YTD $	YTD tracking on Q3 Proposed budget %	Code	Budget Commentary
	Total Road Infrastructure - Sealed Roads - Constructi	**(1,462,764)**	**(1,462,764)**	**285,192**	**(1,177,572)**	**(617,194)**	**(575,811)**	**(1,193,005)**	**101.31%**		
ROAD 10 - Road Infrastructure - Sealed Roads - Regional construction											
C0670	18/19, BIRRELL STREET, RAWSON AVE TO YORK ST	-	(10,692)		(10,692)	(10,692)	-	(10,692)	100.00%		
C0734	18/19, York Rd, from 23 to 53	-	(2,900)		(2,900)	(2,900)	-	(2,900)	100.00%		
C0755	19/20 ARDEN ST MACPHERSON ST TO VARNA ST	(112,500)	(112,500)		(112,500)	(1,154)	(111,346)	(112,500)	100.00%		
C0756	19/20, BLENHEIM LANE, ARNOLD ST TO QUEENS P.	(10,500)	(10,500)		(10,500)	(24,020)	-	(24,020)	228.76%		
C0757	19/20, BOURKE LANE, MANNING ST TO BOURKE LI	(10,500)	(10,500)		(10,500)	(15,357)	-	(15,357)	146.26%		
C0758	19/20, CASTLEFIELD LANE, IMPERIAL AVE TO HENC	(22,000)	(22,000)		(22,000)	(1,154)	(20,000)	(21,154)	96.15%		
C0759	19/20, CLIFTON LANE2, MARROO ST TO CLIFTON L	(23,000)	(23,000)		(23,000)	(1,154)	(30,254)	(31,408)	136.56%		
C0760	19/20 COULTON LANE, COULTON ST TO DEAD ENC	(20,000)	(20,000)		(20,000)	(1,154)	-	(1,154)	5.77%		
C0761	19/20, DELLVIEW LANE, DELLVIEW ST TO SILVA ST	(19,000)	(19,000)		(19,000)	(21,140)	-	(21,140)	111.26%		
C0762	19/20 BOURKE LANE, ARNOLD ST TO CUTHBERT ST	(20,000)	(20,000)		(20,000)	(15,654)	(500)	(16,154)	80.77%		
C0763	19/20 GLEN LANE, GLEN ST TO DEAD END	(12,000)	(12,000)		(12,000)	(1,154)	(6,159)	(7,313)	60.94%		
C0764	19/20 MARTIN LANE, MARTIN AV TO DEAD END	(10,000)	(10,000)		(10,000)	(1,154)	(5,416)	(6,570)	65.70%		
C0765	19/20 O'SULLIVAN LANE, CUTHBERT ST TO QUEEN	(28,000)	(28,000)		(28,000)	(27,226)	(500)	(27,726)	99.02%		
C0766	19/20 RAWSON LANE, LYNCH AVE TO BIRRELL ST	(35,000)	(35,000)		(35,000)	(44,667)	-	(44,667)	127.62%		
	Total Road Infrastructure - Sealed Roads - Regional c	**(322,500)**	**(336,092)**	**-**	**(336,092)**	**(168,577)**	**(174,175)**	**(342,752)**	**101.98%**		
RP 01 - Recreational & Public Spaces - Recreational											
C0359	Marks Park	(600,000)	(999,051)	(12,411)	(1,011,462)	(1,010,647)	-	(1,010,647)	99.92%	I	Financial closeout costs of project.
C0407	Coastal Walk Fitness Upgrade	(360,000)	(680,000)	20,000	(660,000)	(640,290)	(7,000)	(647,290)	98.07%	C	As built plus defect as Contractor in liquidation.
C0508	Inclusive Play Study	-	(69,663)	20,000	(49,663)	(21,269)	(8,000)	(29,269)	58.94%	D	Complete strategy in 2020/21
C0560	Hugh Bamford and Williams Park Plan of Managen	(75,000)	(30,883)	-	(30,883)	(18,869)	-	(18,869)	61.10%		
C0562	Barracluff Park + Playground	(1,050,000)	(350,000)	250,000	(100,000)	(35,099)	(43,600)	(78,699)	78.70%	D	Delivery in 2020/21
C0567	Marlborough Reserve Upgrade	(130,000)	(544,131)	543,296	(835)	(835)	-	(835)	100.00%	D	Delivery in 2020/22
C0710	Netball court resurfacing with new MP poles	-	(86,280)	27,230	(59,050)	(55,752)	(3,298)	(59,050)	100.00%	C	Project completed within budget
C0714	Public Art Commissions	(50,000)	(93,650)	75,000	(18,650)	(2,499)	-	(2,499)	13.40%	D	Project to be deliverd over next 2 years.
C0730	Clarke Reserve Improvements	(100,000)	(248,928)	9,000	(239,928)	(225,441)	(7,915)	(233,356)	97.26%	C	Note - Community would expect this to be Need to add to 2020/21 with a budget of
C0852	Bondi POM Landscape works	(50,000)	(50,000)	-	(50,000)	(600)	(20,000)	(20,600)	41.20%		$120,000.
C0854	Onslow Park and Playground	(29,934)	(29,934)	24,814	(5,120)	(5,120)	-	(5,120)	100.00%	C	Project design to be deliverd in 2020/21
C0855	Varna Park playground	(280,000)	(280,000)	240,000	(40,000)	(32,747)	-	(32,747)	81.87%	D	Grant funded project
C0856	Bondi beach playground - design	(300,000)	(300,000)	200,000	(100,000)	(3,405)	(80,000)	(83,405)	83.41%	D	
C0857	Waverley Score Board	(100,000)	(50,217)	-	(50,217)	(50,217)	-	(50,217)	100.00%		
C0858	Bondi Park- accessible paths to Picnic Shelters	(35,000)	(35,000)	(48,000)	(83,000)	-	(50,000)	(50,000)	60.24%	I	Need more funds to cover the cost of paving at south bondi
	Total Recreational & Public Spaces - Recreational	**(3,159,934)**	**(3,847,737)**	**1,348,929**	**(2,498,808)**	**(2,102,790)**	**(219,813)**	**(2,322,603)**	**92.95%**		
SUS 01 - Sustainability Infrastructure - Renewable Energy											
C0438	Installation of EV charging stations	-	(4,909)		(4,909)	-	(4,909)	(4,909)	100.00%		
C0812	SAMP5 Renewal of Solar Energy Infrastructure	(5,000)	(6,456)		(6,456)	(6,456)	-	(6,456)	100.00%		

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Project Number	Project Description	Original Budget $	Current Budget $	Q3 Proposed Adjustment $	Q3 Proposed Budget $	Actuals $	Commitments $	YTD $	YTD tracking on Q3 Proposed budget %	Code	Budget Commentary
	Total Sustainability Infrastructure - Renewable Ener	**(5,000)**	**(11,365)**	**-**	**(11,365)**	**(6,456)**	**(4,909)**	**(11,365)**	**100.00%**		
SUS 03 - Sustainability Infrastructure - Stormwater & Groundwater											
C0228	Waverley Park Water Harvesting	-	(17,853)		(17,853)	-	(13,873)	(13,873)	77.71%		
C0813	SAMP5 Renewal of SQID's & Harvesting Systems	(9,699)	(9,699)		(9,699)	-	(9,699)	(9,699)	100.00%		
	Total Sustainability Infrastructure - Stormwater & Gr	**(9,699)**	**(27,552)**	**-**	**(27,552)**	**-**	**(23,572)**	**(23,572)**	**85.55%**		
									-		
	Grand Total	**(39,510,937)**	**(50,423,913)**	**4,603,153**	**(45,820,760)**	**(26,906,210)**	**(16,916,815)**	**(43,823,025)**	**95.64%**		

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Attachment 3 - 2019/20 Q3 Budget Statement by Directorate

Council meeting 19 May 2020

WAVERLEY COUNCIL
Q3 FY2019-20 Budget Statement

	Original Budget	Current Budget	Q3 Proposed Budget	Change in Q3 budget Better / (Worse)		FY2019-20 ACTUAL YTD March (incl. commitments)	% to Q3 Proposed Budget
				$	%		
Income							
Rates & Annual Charges	64,380,287	64,380,287	64,171,690	(208,597)	(0.3%)	64,156,802	100.0%
Investment Income	3,865,231	3,875,231	3,569,658	(305,573)	(7.9%)	2,839,075	79.5%
User Charges	42,251,114	43,972,711	35,995,964	(7,976,747)	(18.1%)	30,728,866	85.4%
Other Revenues	17,937,170	19,555,294	17,032,011	(2,523,283)	(12.9%)	15,014,656	88.2%
Grants Subsidies & Contributions - Operational	4,946,995	5,352,999	4,467,402	(885,597)	(16.5%)	3,640,610	81.5%
Subtotal - Operating Income	**133,380,797**	**137,136,522**	**125,236,725**	**(11,899,797)**	**(8.7%)**	**116,380,008**	**92.9%**
Grants Subsidies & Contributions - Capital	12,674,932	16,385,561	17,565,030	1,179,469	7.2%	12,207,540	69.5%
Net gains from the disposal of assets	471,291	692,641	382,223	(310,418)	(44.8%)	478,219	125.1%
Subtotal - Capital Income	**13,146,223**	**17,078,202**	**17,947,253**	**869,051**	**5.1%**	**12,685,760**	**70.7%**
Total Income	**146,527,020**	**154,214,724**	**143,183,978**	**(11,030,746)**	**(7.2%)**	**129,065,768**	**90.1%**
Expense and Loans Repayment							
Employee Costs	(68,035,813)	(66,823,745)	(66,610,579)	213,166	0.3%	(49,173,603)	73.8%
Borrowing Expenses	(89,298)	(89,298)	(89,298)			(51,692)	57.9%
Materials & Contracts	(24,308,259)	(27,791,157)	(24,740,945)	3,050,212	11.0%	(19,774,399)	79.9%
Other Operating Expenses	(22,777,057)	(23,025,500)	(22,277,383)	748,117	3.2%	(18,299,977)	82.1%
Subtotal - Operating Expense	**(115,210,427)**	**(117,729,700)**	**(113,718,205)**	**4,011,495**	**3.4%**	**(87,299,671)**	**76.8%**
Other Capital Purchases	(1,740,588)	(3,159,835)	(2,236,620)	923,215	29.2%	(1,540,558)	68.9%
Capital Works Program	(40,374,635)	(50,423,913)	(45,820,760)	4,603,153	9.1%	(43,823,025)	95.6%
External Loans Principle Repayment	(423,315)	(423,315)	(423,315)			(315,276)	74.5%
Subtotal - Capital Expense & Loan Repayment	**(42,538,538)**	**(54,007,063)**	**(48,480,695)**	**5,526,368**	**10.2%**	**(45,678,859)**	**94.2%**
Total Expense	**(157,748,965)**	**(171,736,763)**	**(162,198,900)**	**9,537,863**	**5.6%**	**(132,978,530)**	**82.0%**
Performance Result before capital items and loan repayment - (Surplus)/Deficit	**18,170,370**	**19,406,822**	**11,518,520**	**(7,888,302)**	**(40.6%)**	**29,080,337**	**252.5%**
Performance Result after capital items and loan repayment- (Surplus)/Deficit	**(11,221,945)**	**(17,522,039)**	**(19,014,922)**	**(1,492,883)**	**(8.5%)**	**(3,912,762)**	**20.6%**
Other Funding Sources from:							
New Loans							
Transfers to Reserves	(13,296,896)	(17,498,329)	(17,794,145)	(295,816)	(1.7%)	(18,210,718)	102.3%
Transfer from Reserves	24,586,701	35,125,784	36,914,483	1,788,699	5.1%	17,883,547	48.4%
Total new loan and reserves	**11,289,805**	**17,627,455**	**19,120,338**	**1,492,883**	**8.5%**	**(327,172)**	**-1.7%**
Budget Result - (Surplus)/Deficit	**67,860**	**105,416**	**105,416**	**0**		**(4,239,934)**	

Attachment 3 - 2019/20 Q3 Budget Statement by Directorate

Council meeting 19 May 2020

FINANCE
Q3 FY2019-20 Budget Statement

	Original Budget	Current Budget	Q3 Proposed Budget	Change in Q3 budget Better / (Worse)		FY2019-20 ACTUAL YTD March (incl. commitments)	% to Q3 Proposed Budget
				$	%		
Income							
Rates & Annual Charges	46,452,487	46,452,487	46,292,241	(160,246)	(0.3%)	46,277,812	100.0%
Investment Income	3,731,176	3,741,176	3,435,603	(305,573)	(8.2%)	2,838,346	82.6%
User Charges	211,040	211,040	211,040			185,822	88.1%
Other Revenues	163,920	168,304	137,903	(30,401)	(18.1%)	103,094	74.8%
Grants Subsidies & Contributions - Operational	1,682,425	1,682,425	915,143	(767,282)	(45.6%)	911,688	99.6%
Subtotal - Operating Income	**52,241,048**	**52,255,432**	**50,991,930**	**(1,263,502)**	**(2.4%)**	**50,316,763**	**98.7%**
Grants Subsidies & Contributions - Capital						51,262	
Net gains from the disposal of assets							
Subtotal - Capital Income						**51,262**	
Total Income	**52,241,048**	**52,255,432**	**50,991,930**	**(1,263,502)**	**(2.4%)**	**50,368,025**	**98.8%**
Expense and Loans Repayment							
Employee Costs	(2,198,442)	(2,154,988)	(2,097,531)	57,457	2.7%	(1,447,739)	69.0%
Borrowing Expenses	(89,298)	(89,298)	(89,298)			(51,692)	57.9%
Materials & Contracts	(512,145)	(847,731)	(668,388)	179,343	21.2%	(811,506)	121.4%
Other Operating Expenses	2,116,289	2,090,423	2,105,431	15,008	0.7%	1,483,072	70.4%
Subtotal - Operating Expense	**(683,596)**	**(1,001,594)**	**(749,786)**	**251,808**	**25.1%**	**(827,864)**	**110.4%**
Other Capital Purchases							
Capital Works Program							
External Loans Principle Repayment	(423,315)	(423,315)	(423,315)			(315,276)	74.5%
Subtotal - Capital Expense & Loan Repayment	**(423,315)**	**(423,315)**	**(423,315)**			**(315,276)**	**74.5%**
Total Expense	**(1,106,911)**	**(1,424,909)**	**(1,173,101)**	**251,808**	**17.7%**	**(1,143,140)**	**97.4%**
Performance Result before capital items and loan repayment - (Surplus)/Deficit	**51,557,452**	**51,253,838**	**50,242,144**	**(1,011,694)**	**(2.0%)**	**49,488,899**	**98.5%**
Performance Result after capital items and loan repayment- (Surplus)/Deficit	**51,134,137**	**50,830,523**	**49,818,829**	**(1,011,694)**	**(2.0%)**	**49,224,885**	**98.8%**
Other Funding Sources from:							
New Loans							
Transfers to Reserves	(2,080,890)	(3,080,956)	(3,073,538)	7,418	0.2%	(1,364,289)	44.4%
Transfer from Reserves	(961,167)	(765,947)	8,310,467	9,076,414	1185.0%		
Total new loan and reserves	**(3,042,057)**	**(3,846,903)**	**5,236,929**	**9,083,832**	**236.1%**	**(1,364,289)**	**-26.1%**
Budget Result - (Surplus)/Deficit	**48,092,080**	**46,983,620**	**55,055,758**	**8,072,138**		**47,860,597**	

Planning, Environment & Regulatory
Q3 FY2019-20 Budget Statement

	Original Budget	Current Budget	Q3 Proposed Budget	Change in Q3 budget Better / (Worse) $	Change in Q3 budget Better / (Worse) %	FY2019-20 ACTUAL YTD March (incl. commitments)	% to Q3 Proposed Budget
Income							
Rates & Annual Charges							
Investment Income							
User Charges	16,350,623	16,877,785	12,610,313	(4,267,472)	(25.3%)	11,629,206	92.2%
Other Revenues	10,679,741	11,432,167	8,949,992	(2,482,175)	(21.7%)	8,541,947	95.4%
Grants Subsidies & Contributions - Operational	511,624	732,258	798,782	66,524	9.1%	695,121	87.0%
Subtotal - Operating Income	**27,541,988**	**29,042,210**	**22,359,087**	**(6,683,123)**	**(23.0%)**	**20,866,274**	**93.3%**
Grants Subsidies & Contributions - Capital	4,914,897	9,208,853	9,663,594	454,741	4.9%	8,243,563	85.3%
Net gains from the disposal of assets							
Subtotal - Capital Income	**4,914,897**	**9,208,853**	**9,663,594**	**454,741**	**4.9%**	**8,243,563**	**85.3%**
Total Income	**32,456,885**	**38,251,063**	**32,022,681**	**(6,228,382)**	**(16.3%)**	**29,109,838**	**90.9%**
Expense and Loans Repayment							
Employee Costs	(14,142,309)	(13,628,303)	(13,607,536)	20,767	0.2%	(10,122,849)	74.4%
Borrowing Expenses							
Materials & Contracts	(5,473,800)	(6,576,584)	(6,023,577)	553,007	8.4%	(5,035,466)	83.6%
Other Operating Expenses	(7,992,841)	(8,028,587)	(7,828,392)	200,195	2.5%	(6,006,253)	76.7%
Subtotal - Operating Expense	**(27,608,950)**	**(28,233,474)**	**(27,459,505)**	**773,969**	**2.7%**	**(21,164,569)**	**77.1%**
Other Capital Purchases							
Capital Works Program		(2,522,762)	(2,522,762)			(44,219)	1.8%
External Loans Principle Repayment							
Subtotal - Capital Expense & Loan Repayment		**(2,522,762)**	**(2,522,762)**			**(44,219)**	**1.8%**
Total Expense	**(27,608,950)**	**(30,756,236)**	**(29,982,267)**	**773,969**	**2.5%**	**(21,208,787)**	**70.7%**
Performance Result before capital items and loan repayment - (Surplus)/Deficit	**(66,962)**	**808,736**	**(5,100,418)**	**(5,909,154)**	**(730.7%)**	**(298,294)**	**5.8%**
Performance Result after capital items and loan repayment- (Surplus)/Deficit	**4,847,935**	**7,494,827**	**2,040,414**	**(5,454,413)**	**(72.8%)**	**7,901,050**	**387.2%**
Other Funding Sources from:							
New Loans							
Transfers to Reserves	(5,563,987)	(9,881,943)	(10,439,556)	(557,613)	(5.6%)	(8,740,869)	83.7%
Transfer from Reserves		2,927,206	2,900,206	(27,000)	(0.9%)	49,733	1.7%
Total new loan and reserves	**(5,563,987)**	**(6,954,737)**	**(7,539,350)**	**(584,613)**	**(8.4%)**	**(8,691,137)**	**115.3%**
Budget Result - (Surplus)/Deficit	**(716,052)**	**540,090**	**(5,498,936)**	**(6,039,026)**		**(790,086)**	

Attachment 3 - 2019/20 Q3 Budget Statement by Directorate

Council meeting 19 May 2020

Customer Service and Organisational Improvement
Q3 FY2019-20 Budget Statement

	Original Budget	Current Budget	Q3 Proposed Budget	Change in Q3 budget Better / (Worse)		FY2019-20 ACTUAL YTD March (incl. commitments)	% to Q3 Proposed Budget
				$	%		
Income							
Rates & Annual Charges						(460)	
Investment Income	16,000	16,000	16,000			728	4.6%
User Charges	4,237,491	3,664,531	2,990,070	(674,461)	(18.4%)	2,626,438	87.8%
Other Revenues	750,640	1,007,184	924,177	(83,007)	(8.2%)	786,654	85.1%
Grants Subsidies & Contributions - Operational	79,260	79,260	80,760	1,500	1.9%	68,666	85.0%
Subtotal - Operating Income	**5,083,391**	**4,766,975**	**4,011,007**	**(755,968)**	**(15.9%)**	**3,482,027**	**86.8%**
Grants Subsidies & Contributions - Capital							
Net gains from the disposal of assets							
Subtotal - Capital Income							
Total Income	**5,083,391**	**4,766,975**	**4,011,007**	**(755,968)**	**(15.9%)**	**3,482,027**	**86.8%**
Expense and Loans Repayment							
Employee Costs	(17,511,521)	(17,068,554)	(16,917,601)	150,953	0.9%	(12,870,654)	76.1%
Borrowing Expenses							
Materials & Contracts	(6,385,562)	(7,290,183)	(6,802,096)	488,087	6.7%	(5,186,453)	76.2%
Other Operating Expenses	10,529,336	10,228,751	10,437,953	209,202	2.0%	7,832,155	75.0%
Subtotal - Operating Expense	**(13,367,747)**	**(14,129,986)**	**(13,281,744)**	**848,242**	**6.0%**	**(10,224,952)**	**77.0%**
Other Capital Purchases		(154,383)	(155,834)	(1,451)	(0.9%)	(133,451)	85.6%
Capital Works Program							
External Loans Principle Repayment							
Subtotal - Capital Expense & Loan Repayment		**(154,383)**	**(155,834)**	**(1,451)**	**(0.9%)**	**(133,451)**	**85.6%**
Total Expense	**(13,367,747)**	**(14,284,369)**	**(13,437,578)**	**846,791**	**5.9%**	**(10,358,403)**	**77.1%**
Performance Result before capital items and loan repayment - (Surplus)/Deficit	**(8,284,356)**	**(9,363,011)**	**(9,270,737)**	**92,274**	**1.0%**	**(6,742,925)**	**72.7%**
Performance Result after capital items and loan repayment- (Surplus)/Deficit	**(8,284,356)**	**(9,517,394)**	**(9,426,571)**	**90,823**	**1.0%**	**(6,876,376)**	**72.9%**
Other Funding Sources from:							
New Loans							
Transfers to Reserves	(541,722)	286,279	537,201	250,922	87.6%	(146,885)	-27.3%
Transfer from Reserves	984,000	1,344,983	994,983	(350,000)	(26.0%)	638,097	64.1%
Total new loan and reserves	**442,278**	**1,631,262**	**1,532,184**	**(99,078)**	**(6.1%)**	**491,212**	**32.1%**
Budget Result - (Surplus)/Deficit	**(7,842,078)**	**(7,886,132)**	**(7,894,387)**	**(8,255)**		**(6,385,164)**	

Communtiy Assets & Operations
Q3 FY2019-20 Budget Statement

	Original Budget	Current Budget	Q3 Proposed Budget	Change in Q3 budget Better / (Worse)		FY2019-20 ACTUAL YTD March (incl. commitments)	% to Q3 Proposed Budget
				$	%		
Income							
Rates & Annual Charges	17,927,800	17,927,800	17,879,449	(48,351)	(0.3%)	17,879,449	100.0%
Investment Income	118,055	118,055	118,055				
User Charges	21,451,960	23,219,355	20,184,541	(3,034,814)	(13.1%)	16,287,399	80.7%
Other Revenues	6,342,869	6,947,639	7,019,939	72,300	1.0%	5,582,960	79.5%
Grants Subsidies & Contributions - Operational	2,673,686	2,859,056	2,672,717	(186,339)	(6.5%)	1,965,135	73.5%
Subtotal - Operating Income	**48,514,370**	**51,071,905**	**47,874,701**	**(3,197,204)**	**(6.3%)**	**41,714,944**	**87.1%**
Grants Subsidies & Contributions - Capital	7,760,035	7,176,708	7,901,436	724,728	10.1%	3,912,715	49.5%
Net gains from the disposal of assets	471,291	692,641	382,223	(310,418)	(44.8%)	478,219	125.1%
Subtotal - Capital Income	**8,231,326**	**7,869,349**	**8,283,659**	**414,310**	**5.3%**	**4,390,935**	**53.0%**
Total Income	**56,745,696**	**58,941,254**	**56,158,360**	**(2,782,894)**	**(4.7%)**	**46,105,878**	**82.1%**
Expense and Loans Repayment							
Employee Costs	(34,183,541)	(33,741,210)	(33,757,221)	(16,011)	(0.0%)	(24,548,778)	72.7%
Borrowing Expenses							
Materials & Contracts	(11,936,752)	(13,076,659)	(11,246,884)	1,829,775	14.0%	(8,740,924)	77.7%
Other Operating Expenses	(27,429,841)	(27,316,087)	(26,992,375)	323,712	1.2%	(21,607,827)	80.1%
Subtotal - Operating Expense	**(73,550,134)**	**(74,133,956)**	**(71,996,480)**	**2,137,476**	**2.9%**	**(54,897,530)**	**76.3%**
Other Capital Purchases	(1,740,588)	(3,005,452)	(2,080,786)	924,666	30.8%	(1,407,107)	67.6%
Capital Works Program	(40,374,635)	(47,901,151)	(43,297,998)	4,603,153	9.6%	(43,778,806)	101.1%
External Loans Principle Repayment							
Subtotal - Capital Expense & Loan Repayment	**(42,115,223)**	**(50,906,603)**	**(45,378,784)**	**5,527,819**	**10.9%**	**(45,185,913)**	**99.6%**
Total Expense	**(115,665,357)**	**(125,040,559)**	**(117,375,264)**	**7,665,295**	**6.1%**	**(100,083,443)**	**85.3%**
Performance Result before capital items and loan repayment - (Surplus)/Deficit	**(25,035,764)**	**(23,062,051)**	**(24,121,779)**	**(1,059,728)**	**(4.6%)**	**(13,182,586)**	**54.7%**
Performance Result after capital items and loan repayment- (Surplus)/Deficit	**(58,919,661)**	**(66,099,305)**	**(61,216,904)**	**4,882,401**	**7.4%**	**(53,977,565)**	**88.2%**
Other Funding Sources from:							
New Loans							
Transfers to Reserves	(5,110,297)	(4,821,709)	(4,818,252)	3,457	0.1%	(7,958,676)	165.2%
Transfer from Reserves	24,563,868	31,619,542	24,708,827	(6,910,715)	(21.9%)	17,195,717	69.6%
Total new loan and reserves	**19,453,571**	**26,797,833**	**19,890,575**	**(6,907,258)**	**(25.8%)**	**9,237,041**	**46.4%**
Budget Result - (Surplus)/Deficit	**(39,466,090)**	**(39,301,472)**	**(41,326,329)**	**(2,024,857)**		**(44,740,523)**	

General Counsel
Q3 FY2019-20 Budget Statement

	Original Budget	Current Budget	Q3 Proposed Budget	Change in Q3 budget Better / (Worse)		FY2019-20 ACTUAL YTD March (incl. commitments)	% to Q3 Proposed Budget
				$	%		
Income							
Rates & Annual Charges							
Investment Income							
User Charges							
Other Revenues							
Grants Subsidies & Contributions - Operational							
Subtotal - Operating Income							
Grants Subsidies & Contributions - Capital							
Net gains from the disposal of assets							
Subtotal - Capital Income							
Total Income							
Expense and Loans Repayment							
Employee Costs		(230,690)	(230,690)			(183,582)	79.6%
Borrowing Expenses							
Materials & Contracts						(50)	
Other Operating Expenses						(1,124)	
Subtotal - Operating Expense		**(230,690)**	**(230,690)**			**(184,757)**	**80.1%**
Other Capital Purchases							
Capital Works Program							
External Loans Principle Repayment							
Subtotal - Capital Expense & Loan Repayment							
Total Expense		**(230,690)**	**(230,690)**			**(184,757)**	**80.1%**
Performance Result before capital items and loan repayment - (Surplus)/Deficit		**(230,690)**	**(230,690)**			**(184,757)**	**80.1%**
Performance Result after capital items and loan repayment- (Surplus)/Deficit		**(230,690)**	**(230,690)**			**(184,757)**	**80.1%**
Other Funding Sources from:							
New Loans							
Transfers to Reserves							
Transfer from Reserves							
Total new loan and reserves							
Budget Result - (Surplus)/Deficit		**(230,690)**	**(230,690)**			**(184,757)**	

REPORT
CM/7.3/20.05(2)

Subject: **Investment Portfolio Report - April 2020**

TRIM No: A03/2211

Author: Sid Ali, Revenue Co-ordinator
Teena Su, Executive Manager, Finance

Director: Darren Smith, Chief Financial Officer

RECOMMENDATION:

That Council:

1. Receives and notes the Investment Summary Report for April 2020 attached to this report.

2. Notes that all investments have been made in accordance with the requirements of section 625 of the *Local Government Act 1993* and directions from the Minister for Local Government, including Ministerial Investment Orders, and Council's Investment Policy.

1. Executive Summary

For the month of April 2020, Council's investment portfolio generated $349,116 of interest.

The interest on investment budget for the 2019–20 financial year was adopted by Council at its meeting on 18 June 2019, and was set at $3,865,231. Second quarter amendment increasing budgeted interest to $3,875,231 was adopted by Council at its meeting on 18 February 2020.

The interest income for the year to date figure as at 30 April 2020 is tracking at 82.27% ($3,188,191) of the current budget forecast of $3,875,231.

2. Introduction/Background

Clause 212 of the *Local Government (General) Regulation* requires that Council be provided with a written report setting out details of all money that the Council has invested under section 625 of the *Local Government Act 1993* (the Act) and certifying that these investments have been made in accordance with the Act, regulations, Ministerial Investment Orders and Council's Investment Policy.

The table below illustrates the monthly interest income received by Council and performance against the Budget.

Table 1. Monthly interest income received by Council.

Month	2019/20 Budget ($)	Actual Monthly ($)	Actual YTD ($)	Tracking YTD Original Budget %	Current Budget %
July	3,865,231	374,347	374,347	9.68%	
August	3,865,231	368,646	742,993	19.22%	
September	3,865,231	314,157	1,057,150	27.35%	
October	3,865,231	409,532	1,466,682	37.95%	
November	3,865,231	298,396	1,765,078	45.67%	
December	3,865,231	259,164	2,024,242	52.37%	
Q2 Amendment	10,000				
January	3,875,231	300,294	2,324,536	60.14%	59.98%
February	3,875,231	251,390	2,575,926	66.64%	66.47%
March	3,875,231	263,148	2,839,075	73.45%	73.26%
April	3,875,231	349,116	3,188,191	82.48%	82.27%

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 17 March 2020	CM/7.3/20.04	That Council: 1. Receives and notes the Investment Summary Report for March 2020 attached to this report. 2. Notes that all investments have been made in accordance with the requirements of section 625 of the *Local Government Act 1993* and directions from the Minister for Local Government, including Ministerial Investment Orders, and Council's Investment Policy.

4. Discussion

As at 30 April 2020, Council's cash investment portfolio generated interest earnings of $3,188,191 representing 82.48% of the current approved budget of $3,875,231.

Council's investment portfolio posted a return of 4.29% pa for the month of April versus the Ausbond Bank Bill Index benchmark return of 0.58% pa.

Over the last 12 months, Council's investment portfolio has exceeded the Ausbond Bank Bill index benchmark by 0.63% pa (1.75% vs 1.12% pa).

Portfolio value

Council's investment portfolio, as at 30 April 2020, has a current market value of $172,906,990 which represents a gain of $808,156 on the $172,098,833 face value of the portfolio. The table below provides a summary by investment (asset) type.

Table 2. Portfolio value – Summary by investment (asset) type.

Asset Group	Face Value	Current value
Bonds	$ 3,000,000	$ 3,039,516
Cash	$ 12,956,133	$ 12,956,133
Floating Rate Note	$ 24,800,000	$ 24,815,311
Floating Rate Term Deposits	$ 8,500,000	$ 8,525,648
Managed Funds	$ 13,842,700	$ 13,842,700
Term Deposit	$ 109,000,000	$ 109,727,682
Total	**$ 172,098,833**	**$ 172,906,990**

Analysis

Attached to this report is the Summary of Investment Portfolio for the period ending 30 April 2020. These reports are prepared by Council's independent financial advisor, Prudential Investment Services Corp.

The Covid-19 Pandemic has introduced volatility into financial markets. The TCorpIM LT Growth fund was up 3.2% in April. The Australian share market recovered 9.5% in April or just under half of March's losses. All sectors recorded gains with Energy performing the best, up 25.2%, even though the price of oil continued to hit multi-decade lows. Consumer Staples was the worst performing sector, up 2.6%, as supermarkets reported a normalisation of sales after recording strong growth in the March quarter. Overseas markets were all stronger with the US S&P 500 (+12.8%), European S&P350 (+6.1%), Japanese S&P 500 (+4.5%), and the Chinese S&P 300 (+6.2%) all gaining, however the strong performance of the Australian dollar during April offset some of these gains.

The overall return for the last 12 months has exceeded the AusBond Bank Bill index by 0.63% pa (1.75% vs 1.12% pa).

Table 3. Portfolio return.

Month	Portfolio Return %	Ausbond BB Index %	Variance %
May-19	2.71	1.79	0.92
June-19	2.47	1.62	0.85
July-19	3.31	1.42	1.89
Aug-19	1.99	0.99	1.00
Sep-19	2.53	1.03	1.50
Oct-19	2.08	0.95	1.13
Nov-19	3.46	1.00	2.46
Dec-19	1.61	0.85	0.76
Jan-20	3.78	0.96	2.82
Feb-20	-0.83	0.95	-1.78
March-20	-5.97	1.18	-7.15
April-20	4.29	0.58	3.71
Average % return Over the last 12 months	**1.75**	**1.12**	**0.63**

Council has a well-diversified portfolio invested among a range of term deposits and floating rate notes from highly rated Australian ADIs. 85% of the portfolio is spread among the top three credit rating

categories (A long term/A2 short term and higher) and NSW TCorpIM managed funds. It is expected that Council can continue to achieve above benchmark returns with prudent investment selection for its short- and long-term holdings.

Investments in ethically, socially and environmentally beneficial alternatives

As at the end of April 2020, 75.5% of Council's portfolio was invested in non-fossil fuel lending ADIs and socially responsible investments, while fossil fuel lending ADIs accounted for 16.5% of the portfolio. The remaining 8% is invested with TCorp.

When excluding the capital money to meet day-to-day operating requirement in the CBA bank account (a fossil fuel lending bank), 81.56% of Council's investment portfolio was invested in non-fossil fuel lending ADIs and socially responsible investments, while fossil fuel lending ADIs accounted for 9.74% of the portfolio.

Over the period of 23 months, from June 2018 to April 2020, Council has reduced its investment in fossil fuel lending ADIs from 59% to 16.5% as displayed in Figure 1 below.

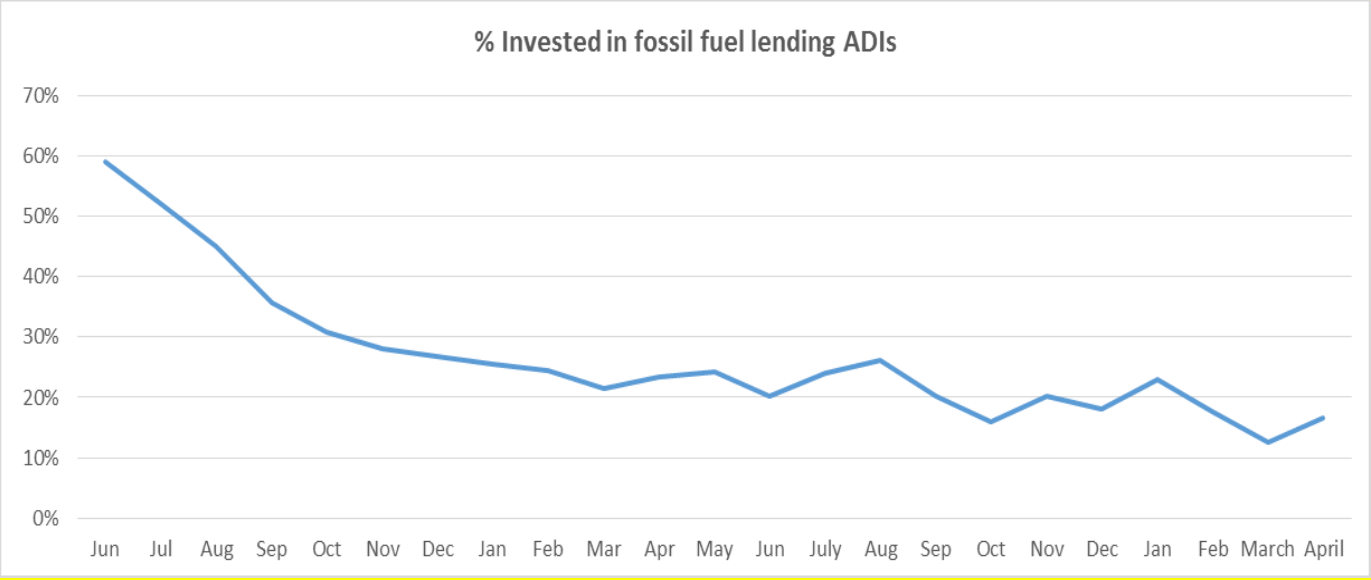


Figure 1. Investments in fossil fuel lending ADIs.

During April, Council's investment portfolio had $11 m in a range of six to 11-month term deposits mature with a weighted average rate of approximately 1.74% pa. Council utilised the funds for expenditure requirements and had no new deposits during the month. Due to these maturities, Council's portfolio invested in fossil fuel ADIs is 16.5%, up from 12.6% the month prior

5. Financial impact statement/Timeframe/Consultation

This report has been prepared in consultation with Council's independent financial advisor, Prudential Investment Services Corp.

6. Conclusion

Council's investment portfolio has achieved interest earning of $3,188,191 YTD at 30 April 2020, it represents 82.27% of the current budgeted interest of $3,875,231. It is tracking below the budget due to the effect of the coronavirus pandemic on the financial market. A revision amendment is expected in the Q3 budget review.

A revision amendment is also expected to reflect the likely draw down on funds to meet operational requirements in response to revenue reductions associated with COVID-19.

7. Attachments

1. Investment Summary Report - April 2020 ⇩

WAVERLEY
COUNCIL

Investment Summary Report
April 2020

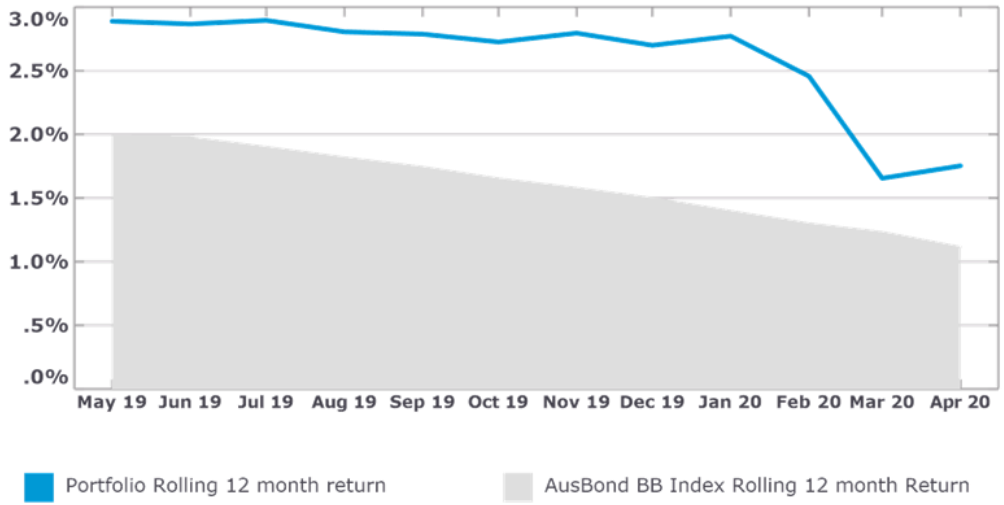
Waverley Council
Executive Summary - April 2020

WAVERLEY COUNCIL

Investment Holdings

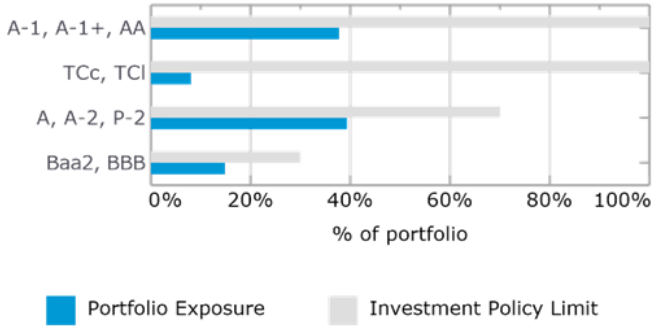
	Face Value ($)	Current Value ($)
Bonds	3,000,000.00	3,039,515.74
Cash	12,956,133.00	12,956,133.00
Floating Rate Note	24,800,000.00	24,815,310.63
Floating Rate Term Deposits	8,500,000.00	8,525,647.81
Managed Funds	13,842,700.37	13,842,700.37
Term Deposit	109,000,000.00	109,727,682.22
	172,098,833.37	**172,906,989.77**

Investment Performance

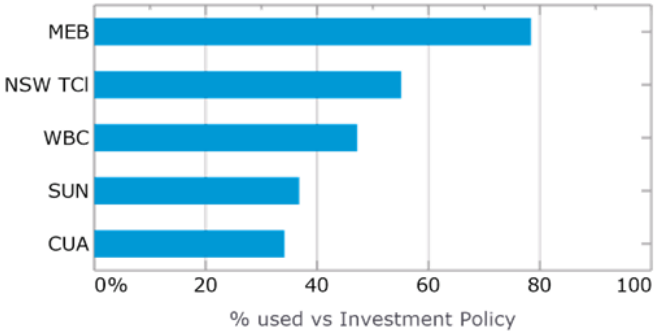


Investment Policy Compliance

Total Credit Exposure



Highest Individual Exposures



Term to Maturities

Maturity Profile	Face Value ($)	Policy Max	
Between 0 and 1 Year	129,548,833	75%	100%
Between 1 and 3 Years	39,050,000	23%	50%
Between 3 and 10 Years	3,500,000	2%	30%
	172,098,833		

Waverley Council
Investment Holdings Report - April 2020

WAVERLEY COUNCIL

Cash Accounts

Face Value ($)	Rate (%pa)	Institution	Credit Rating	Current Value ($)	Deal No.	Reference
10,918,329.40	0.6500%	Commonwealth Bank of Australia	A-1+	10,918,329.40	120789	24hr Call
798,960.30	0.0000%	Commonwealth Bank of Australia	A-1+	798,960.30	120794	General Funds
25,941.89	0.0000%	Commonwealth Bank of Australia	A-1+	25,941.89	120795	Trust Funds
417,434.45	0.0000%	Commonwealth Bank of Australia	A-1+	417,434.45	120796	Cemetery Funds
32,238.92	0.0000%	Commonwealth Bank of Australia	A-1+	32,238.92	120797	Depositor Funds
147,546.02	0.0000%	Commonwealth Bank of Australia	A-1+	147,546.02	120799	Library CP
353,406.80	0.0000%	Commonwealth Bank of Australia	A-1+	353,406.80	120800	Eastgate CP
224,700.87	0.0000%	Commonwealth Bank of Australia	A-1+	224,700.87	120801	Hollywood Av CP
37,574.35	0.0000%	Commonwealth Bank of Australia	A-1+	37,574.35	370151	Library Gift
12,956,133.00	**0.5478%**			**12,956,133.00**		

Managed Funds

Face Value ($)	Monthly Return	Institution	Credit Rating	Fund Name	Current Value ($)	Deal No.	Reference
2,157,042.41	0.7488%	NSW T-Corp (Cash)	TCc	Short Term Income Fund	2,157,042.41	411310	Builder Deposits
2,200,866.40	0.2626%	NSW T-Corp (Cash)	TCc	Cash Fund	2,200,866.40	505262	
9,484,791.56	3.2179%	NSW T-Corp (LT)	TCl	Long Term Growth Fund	9,484,791.56	538089	
13,842,700.37					**13,842,700.37**		

Term Deposits

Maturity Date	Face Value ($)	Rate (%pa)	Institution	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Coupon Frequency	Reference
5-May-20	2,000,000.00	2.2600%	Westpac Group	A-1+	2,000,000.00	13-May-19	2,009,659.18	537940	9,659.18	Quarterly	Green
12-May-20	1,000,000.00	2.4500%	Auswide Bank	P-2	1,000,000.00	16-May-19	1,023,560.27	537954	23,560.27	At Maturity	
12-May-20	3,000,000.00	1.6500%	ME Bank	A-2	3,000,000.00	9-Oct-19	3,027,801.37	538601	27,801.37	At Maturity	
19-May-20	2,000,000.00	2.4500%	Auswide Bank	P-2	2,000,000.00	16-May-19	2,047,120.55	537955	47,120.55	Annually	
26-May-20	1,000,000.00	2.4500%	Auswide Bank	P-2	1,000,000.00	20-May-19	1,023,291.78	537958	23,291.78	At Maturity	
2-Jun-20	2,000,000.00	2.4500%	Auswide Bank	P-2	2,000,000.00	20-May-19	2,046,583.56	537959	46,583.56	At Maturity	

Waverley Council
Investment Holdings Report - April 2020

WAVERLEY COUNCIL

Term Deposits

Maturity Date	Face Value ($)	Rate (%pa)	Institution	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Coupon Frequency	Reference
9-Jun-20	2,000,000.00	1.6000%	ME Bank	A-2	2,000,000.00	4-Feb-20	2,007,627.40	539424	7,627.40	At Maturity	
16-Jun-20	2,000,000.00	2.1500%	Auswide Bank	P-2	2,000,000.00	20-Jun-19	2,037,227.40	538062	37,227.40	At Maturity	
16-Jun-20	3,000,000.00	1.9400%	Westpac Group	A-1+	3,000,000.00	17-Jun-19	3,007,175.34	538045	7,175.34	Quarterly	Green
23-Jun-20	2,000,000.00	1.6000%	ME Bank	A-2	2,000,000.00	18-Feb-20	2,006,400.00	539463	6,400.00	At Maturity	
30-Jun-20	3,000,000.00	1.6000%	ME Bank	A-2	3,000,000.00	4-Feb-20	3,011,441.10	539425	11,441.10	At Maturity	
7-Jul-20	1,500,000.00	1.6000%	ME Bank	A-2	1,500,000.00	21-Feb-20	1,504,602.74	539479	4,602.74	At Maturity	
14-Jul-20	3,000,000.00	1.6000%	ME Bank	A-2	3,000,000.00	4-Feb-20	3,011,441.10	539426	11,441.10	At Maturity	
21-Jul-20	2,000,000.00	1.6000%	ME Bank	A-2	2,000,000.00	18-Feb-20	2,006,400.00	539464	6,400.00	At Maturity	
28-Jul-20	3,000,000.00	1.6500%	Credit Union Australia	A-2	3,000,000.00	10-Dec-19	3,019,393.15	538895	19,393.15	At Maturity	
11-Aug-20	5,000,000.00	1.7000%	ME Bank	A-2	5,000,000.00	13-Aug-19	5,061,013.70	538387	61,013.70	At Maturity	
25-Aug-20	3,000,000.00	1.7000%	ME Bank	A-2	3,000,000.00	21-Aug-19	3,035,490.41	538407	35,490.41	At Maturity	
26-Aug-20	4,000,000.00	1.5800%	Westpac Group	A-1+	4,000,000.00	22-Aug-19	4,011,601.10	538408	11,601.10	Quarterly	Green
8-Sep-20	3,000,000.00	1.6700%	Westpac Group	A-1+	3,000,000.00	11-Sep-19	3,007,000.27	538521	7,000.27	Quarterly	Green
15-Sep-20	1,500,000.00	1.6000%	ME Bank	A-2	1,500,000.00	21-Feb-20	1,504,602.74	539480	4,602.74	At Maturity	
22-Sep-20	5,000,000.00	1.6800%	Westpac Group	A-1+	5,000,000.00	12-Sep-19	5,011,506.85	538526	11,506.85	Quarterly	Green
30-Sep-20	3,000,000.00	1.9000%	ME Bank	A-2	3,000,000.00	17-Sep-19	3,035,449.32	538533	35,449.32	At Maturity	
27-Oct-20	3,000,000.00	3.0000%	Rural Bank	A-2	3,000,000.00	22-Oct-18	3,047,342.47	537252	47,342.47	Annually	
10-Nov-20	4,000,000.00	1.5200%	Westpac Group	A-1+	4,000,000.00	14-Nov-19	4,012,826.30	538671	12,826.30	Quarterly	Green
17-Nov-20	3,000,000.00	1.6300%	Credit Union Australia	A-2	3,000,000.00	19-Nov-19	3,021,971.51	538736	21,971.51	At Maturity	
24-Nov-20	2,000,000.00	1.6300%	Credit Union Australia	A-2	2,000,000.00	26-Nov-19	2,014,022.47	538819	14,022.47	At Maturity	
1-Dec-20	3,000,000.00	1.6000%	Suncorp Bank	A-1	3,000,000.00	25-Mar-20	3,004,865.75	539595	4,865.75	At Maturity	
15-Dec-20	2,000,000.00	2.9500%	Credit Union Australia	A-2	2,000,000.00	18-Dec-18	2,021,821.92	537426	21,821.92	Annually	
25-Jan-21	3,000,000.00	1.6500%	Auswide Bank	P-2	3,000,000.00	13-Feb-20	3,010,578.08	539456	10,578.08	At Maturity	
9-Feb-21	2,500,000.00	2.9500%	Newcastle Permanent Building Society	A-2	2,500,000.00	11-Feb-19	2,516,164.38	537536	16,164.38	Annually	
23-Feb-21	2,000,000.00	2.9000%	Credit Union Australia	A-2	2,000,000.00	26-Feb-19	2,010,328.77	537565	10,328.77	Annually	

Waverley Council
Investment Holdings Report - April 2020

WAVERLEY COUNCIL

Term Deposits

Maturity Date	Face Value ($)	Rate (%pa)	Institution	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Coupon Frequency	Reference
9-Mar-21	3,000,000.00	1.5500%	MyState Bank	P-2	3,000,000.00	13-Mar-20	3,006,242.47	539571	6,242.47	At Maturity	
16-Mar-21	3,000,000.00	1.7200%	Suncorp Bank	A-1	3,000,000.00	17-Mar-20	3,006,361.64	539581	6,361.64	At Maturity	
23-Mar-21	6,000,000.00	1.6000%	Suncorp Bank	A-1	6,000,000.00	19-Mar-20	6,011,309.59	539589	11,309.59	At Maturity	
8-Jun-21	6,000,000.00	3.1500%	Westpac Group	AA-	6,000,000.00	6-Jun-18	6,028,997.26	536715	28,997.26	Quarterly	
3-Aug-21	2,000,000.00	1.9000%	Bank of Queensland	BBB+	2,000,000.00	6-Aug-19	2,028,005.48	538366	28,005.48	Annually	
21-Sep-21	2,500,000.00	2.8000%	Newcastle Permanent Building Society	BBB	2,500,000.00	25-Mar-19	2,507,095.89	537651	7,095.89	Annually	
8-Feb-22	3,000,000.00	3.0500%	Newcastle Permanent Building Society	BBB	3,000,000.00	19-Feb-19	3,018,049.32	537553	18,049.32	Annually	
8-Mar-22	2,000,000.00	1.7000%	Auswide Bank	Baa2	2,000,000.00	5-Mar-20	2,005,309.59	539531	5,309.59	Annually	
	109,000,000.00	**1.9815%**			**109,000,000.00**		**109,727,682.22**		**727,682.22**		

Floating Rate Term Deposits

Maturity Date	Face Value ($)	Rate (%pa)	Institution	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Next Interest Date	Reference
10-Jun-21	3,000,000.00	1.6465%	Commonwealth Bank of Australia ¾yr@4% then BBSW+1.08%	AA-	3,000,000.00	10-Jun-16	3,007,037.10	535380	7,037.10	10-Jun-20	
16-Nov-21	3,000,000.00	1.6300%	Westpac Group 3moBBSW+0.82%	AA-	3,000,000.00	28-Nov-18	3,008,440.27	537360	8,440.27	28-May-20	Green
16-May-22	2,500,000.00	2.0066%	Westpac Group 3moBBSW+1.10%	AA-	2,500,000.00	16-May-17	2,510,170.44	535241	10,170.44	18-May-20	
	8,500,000.00	**1.7466%**			**8,500,000.00**		**8,525,647.81**		**25,647.81**		

Floating Rate Notes

Maturity Date	Face Value ($)	Rate (%pa)	Security Name	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Next Coupon Date	Reference
9-Nov-20	2,250,000.00	2.1600%	ME Bank Snr FRN (Nov20) BBSW+1.25%	A-2	2,250,000.00	9-Nov-17	2,265,307.71	535919	10,785.21	11-May-20	
12-Apr-21	1,500,000.00	1.5552%	SUN Snr FRN (Apr21) BBSW+1.38%	A-1	1,500,000.00	12-Apr-16	1,512,831.51	533415	1,086.51	13-Jul-20	
16-Apr-21	2,500,000.00	1.4100%	ME Bank Snr FRN (Apr21) BBSW+1.27%	A-2	2,500,000.00	17-Apr-18	2,508,498.63	536513	1,448.63	16-Jul-20	

Waverley Council
Investment Holdings Report - April 2020

WAVERLEY COUNCIL

Floating Rate Notes

Maturity Date	Face Value ($)	Rate (%pa)	Security Name	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Next Coupon Date	Reference
18-May-21	2,000,000.00	2.3800%	BoQ Snr FRN (May21) BBSW+1.48%	BBB+	2,000,000.00	18-May-16	2,024,580.00	533605	9,520.00	18-May-20	
2-Jul-21	2,100,000.00	1.6672%	TMB Snr FRN (Jul21) BBSW+1.37%	BBB	2,100,000.00	2-Jul-18	2,109,018.71	536787	2,781.71	2-Jul-20	
30-Aug-21	1,500,000.00	2.1100%	BOz 'SRI' Snr FRN (Aug21) BBSW+1.30%	BBB	1,500,000.00	30-Aug-18	1,513,277.88	536983	5,462.88	29-May-20	
28-Oct-22	2,400,000.00	1.0094%	TMB Snr FRN (Oct22) BBSW+0.90%	BBB	2,400,000.00	28-Oct-19	2,377,423.11	538616	199.11	28-Jul-20	
2-Dec-22	3,000,000.00	1.4692%	BOz 'SRI' Snr FRN (Dec22) BBSW+0.90%	BBB	3,000,000.00	2-Dec-19	2,981,745.37	538825	7,245.37	2-Jun-20	
25-Jan-23	1,250,000.00	1.1631%	BEN Snr FRN (Jan23) BBSW+1.05%	BBB+	1,250,000.00	25-Jan-18	1,250,209.33	536145	159.33	27-Jul-20	
6-Feb-23	1,100,000.00	2.3150%	NPBS Snr FRN (Feb23) BBSW+1.40%	BBB	1,100,000.00	6-Feb-18	1,110,451.21	536174	5,930.21	6-May-20	
21-Feb-23	1,700,000.00	1.7872%	CUA Snr FRN (Feb23) BBSW+0.90%	BBB	1,700,000.00	21-Feb-20	1,687,015.16	539454	5,826.76	21-May-20	
30-Jul-24	2,500,000.00	0.8783%	SUN Snr FRN (Jul24) BBSW+0.78%	A+	2,500,000.00	30-Jul-19	2,477,285.16	538331	60.16	30-Jul-20	
24-Oct-24	1,000,000.00	1.2350%	CUA Snr FRN (Oct24) BBSW+1.12%	BBB	1,000,000.00	24-Oct-19	997,666.85	538604	236.85	24-Jul-20	
	24,800,000.00	**1.5905%**			**24,800,000.00**		**24,815,310.63**		**50,742.73**		

Fixed Rate Bonds

Maturity Date	Face Value ($)	Rate (%pa)	Security Name	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Purchase Yield	Reference
20-Oct-20	3,000,000.00	3.5000%	SUN Snr Bond (Oct20) 3.50%	A-1	3,042,780.00	18-May-18	3,039,515.74	536638	3,155.74	3.0000%	
	3,000,000.00				**3,042,780.00**		**3,039,515.74**		**3,155.74**	**3.0000%**	

Waverley Council
Accrued Interest Report - April 2020

WAVERLEY COUNCIL

Accrued Interest Report

Investment	Deal No.	Ref	Face Value ($)	Settlement Date	Maturity Date	Interest Received ($)	Days	Interest Accrued ($)	Percentage Return
Bonds									
SUN Snr Bond (Oct20) 3.50%	536638		3,000,000.00	18-May-18	20-Oct-20	52,500.00	30	8,636.51	3.50%
Bonds Total						**52,500.00**		**8,636.51**	**3.50%**
Floating Rate Note									
NPBS Snr FRN (Apr20) BBSW+1.35%	504013		3,000,000.00	07-Apr-15	07-Apr-20	16,935.72	6	1,116.64	2.26%
NPBS Snr FRN (Apr20) BBSW+1.35%	536004		1,000,000.00	01-Dec-17	07-Apr-20	5,645.24	6	372.21	2.26%
ME Bank Snr FRN (Nov20) BBSW+1.25%	535919		2,250,000.00	09-Nov-17	09-Nov-20		30	3,994.53	2.16%
SUN Snr FRN (Apr21) BBSW+1.38%	533415		1,500,000.00	12-Apr-16	12-Apr-21	8,601.37	30	2,301.92	1.87%
ME Bank Snr FRN (Apr21) BBSW+1.27%	536513		2,500,000.00	17-Apr-18	16-Apr-21	13,379.49	30	3,654.04	1.78%
BoQ Snr FRN (May21) BBSW+1.48%	533605		2,000,000.00	18-May-16	18-May-21		30	3,912.33	2.38%
TMB Snr FRN (Jul21) BBSW+1.37%	536787		2,100,000.00	02-Jul-18	02-Jul-21	12,028.31	30	2,913.89	1.69%
BOz 'SRI' Snr FRN (Aug21) BBSW+1.30%	536983		1,500,000.00	30-Aug-18	30-Aug-21		30	2,601.37	2.11%
TMB Snr FRN (Oct22) BBSW+0.90%	538616		2,400,000.00	28-Oct-19	28-Oct-22	10,675.27	30	3,366.50	1.71%
BOz 'SRI' Snr FRN (Dec22) BBSW+0.90%	538825		3,000,000.00	02-Dec-19	02-Dec-22		30	3,622.69	1.47%
BEN Snr FRN (Jan23) BBSW+1.05%	536145		1,250,000.00	25-Jan-18	25-Jan-23	5,961.27	30	1,881.48	1.83%
NPBS Snr FRN (Feb23) BBSW+1.40%	536174		1,100,000.00	06-Feb-18	06-Feb-23		30	2,093.02	2.32%
CUA Snr FRN (Feb23) BBSW+0.90%	539454		1,700,000.00	21-Feb-20	21-Feb-23		30	2,497.18	1.79%
SUN Snr FRN (Jul24) BBSW+0.78%	538331		2,500,000.00	30-Jul-19	30-Jul-24	10,408.90	30	3,377.28	1.64%
CUA Snr FRN (Oct24) BBSW+1.12%	538604		1,000,000.00	24-Oct-19	24-Oct-24	5,011.23	30	1,503.42	1.83%
Floating Rate Note Total						**88,646.80**		**39,208.50**	**1.86%**
Floating Rate Term Deposits									
Commonwealth Bank of Australia	535380		3,000,000.00	10-Jun-16	10-Jun-21		30	4,059.87	1.65%
Westpac Group	535380	Green	3,000,000.00	10-Jun-16	10-Jun-21		30	4,019.17	1.63%

Waverley Council
Accrued Interest Report - April 2020

WAVERLEY COUNCIL

Accrued Interest Report

Investment	Deal No.	Ref	Face Value ($)	Settlement Date	Maturity Date	Interest Received ($)	Days	Interest Accrued ($)	Percentage Return
Westpac Group	535241		2,500,000.00	16-May-17	16-May-22		30	4,123.15	2.01%
Floating Rate Term Deposits Total								**12,202.19**	**1.75%**
Managed Funds									
Short Term Income Fund	411310	Builder Deposits	2,157,042.41	01-Dec-15			30	16,032.82	9.50%
Cash Fund	505262		2,200,866.40	30-Jul-15			30	5,764.69	3.24%
Managed Funds Total								**21,797.51**	**6.29%**
Term Deposits									
Suncorp Bank	538551		3,000,000.00	20-Sep-19	14-Apr-20	28,412.88	13	1,784.39	1.67%
Suncorp Bank	538550		4,000,000.00	20-Sep-19	21-Apr-20	39,164.93	20	3,660.27	1.67%
ME Bank	538600		2,000,000.00	09-Oct-19	21-Apr-20	17,630.14	20	1,808.22	1.65%
Westpac Group	537941	Green	1,000,000.00	13-May-19	28-Apr-20	4,643.84	27	1,671.79	2.26%
Suncorp Bank	538552		1,000,000.00	20-Sep-19	28-Apr-20	9,990.41	27	1,220.55	1.65%
Westpac Group	537940	Green	2,000,000.00	13-May-19	05-May-20		30	3,715.07	2.26%
Auswide Bank	537954		1,000,000.00	16-May-19	12-May-20		30	2,013.69	2.45%
ME Bank	538601		3,000,000.00	09-Oct-19	12-May-20		30	4,068.49	1.65%
Auswide Bank	537955		2,000,000.00	16-May-19	19-May-20		30	4,027.40	2.45%
Auswide Bank	537958		1,000,000.00	20-May-19	26-May-20		30	2,013.70	2.45%
Auswide Bank	537959		2,000,000.00	20-May-19	02-Jun-20		30	4,027.40	2.45%
ME Bank	539424		2,000,000.00	04-Feb-20	09-Jun-20		30	2,630.14	1.60%
Westpac Group	538045	Green	3,000,000.00	17-Jun-19	16-Jun-20		30	4,783.56	1.94%
Auswide Bank	538062		2,000,000.00	20-Jun-19	16-Jun-20		30	3,534.25	2.15%
ME Bank	539463		2,000,000.00	18-Feb-20	23-Jun-20		30	2,630.14	1.60%
ME Bank	539425		3,000,000.00	04-Feb-20	30-Jun-20		30	3,945.21	1.60%

Waverley Council
Accrued Interest Report - April 2020

WAVERLEY COUNCIL

Accrued Interest Report

Investment	Deal No.	Ref	Face Value ($)	Settlement Date	Maturity Date	Interest Received ($)	Days	Interest Accrued ($)	Percentage Return
ME Bank	539479		1,500,000.00	21-Feb-20	07-Jul-20		30	1,972.60	1.60%
ME Bank	539426		3,000,000.00	04-Feb-20	14-Jul-20		30	3,945.21	1.60%
ME Bank	539464		2,000,000.00	18-Feb-20	21-Jul-20		30	2,630.14	1.60%
Credit Union Australia	538895		3,000,000.00	10-Dec-19	28-Jul-20		30	4,068.49	1.65%
ME Bank	538387		5,000,000.00	13-Aug-19	11-Aug-20		30	6,986.30	1.70%
ME Bank	538407		3,000,000.00	21-Aug-19	25-Aug-20		30	4,191.78	1.70%
Westpac Group	538408	Green	4,000,000.00	22-Aug-19	26-Aug-20		30	5,194.52	1.58%
Westpac Group	538521	Green	3,000,000.00	11-Sep-19	08-Sep-20		30	4,117.80	1.67%
ME Bank	539480		1,500,000.00	21-Feb-20	15-Sep-20		30	1,972.60	1.60%
Westpac Group	538526	Green	5,000,000.00	12-Sep-19	22-Sep-20		30	6,904.11	1.68%
ME Bank	538533		3,000,000.00	17-Sep-19	30-Sep-20		30	4,684.94	1.90%
Rural Bank	537252		3,000,000.00	22-Oct-18	27-Oct-20		30	7,397.26	3.00%
Westpac Group	538671	Green	4,000,000.00	14-Nov-19	10-Nov-20		30	4,997.26	1.52%
Credit Union Australia	538736		3,000,000.00	19-Nov-19	17-Nov-20		30	4,019.18	1.63%
Credit Union Australia	538819		2,000,000.00	26-Nov-19	24-Nov-20		30	2,679.46	1.63%
Suncorp Bank	539595		3,000,000.00	25-Mar-20	01-Dec-20		30	3,945.20	1.60%
Credit Union Australia	537426		2,000,000.00	18-Dec-18	15-Dec-20		30	4,849.32	2.95%
Auswide Bank	539456		3,000,000.00	13-Feb-20	25-Jan-21		30	4,068.49	1.65%
Newcastle Permanent Building Society	537536		2,500,000.00	11-Feb-19	09-Feb-21		30	6,061.64	2.95%
Credit Union Australia	537565		2,000,000.00	26-Feb-19	23-Feb-21		30	4,767.13	2.90%
MyState Bank	539571		3,000,000.00	13-Mar-20	09-Mar-21		30	3,821.92	1.55%
Suncorp Bank	539581		3,000,000.00	17-Mar-20	16-Mar-21		30	4,241.09	1.72%
Suncorp Bank	539589		6,000,000.00	19-Mar-20	23-Mar-21		30	7,890.41	1.60%

Waverley Council
Accrued Interest Report - April 2020

WAVERLEY COUNCIL

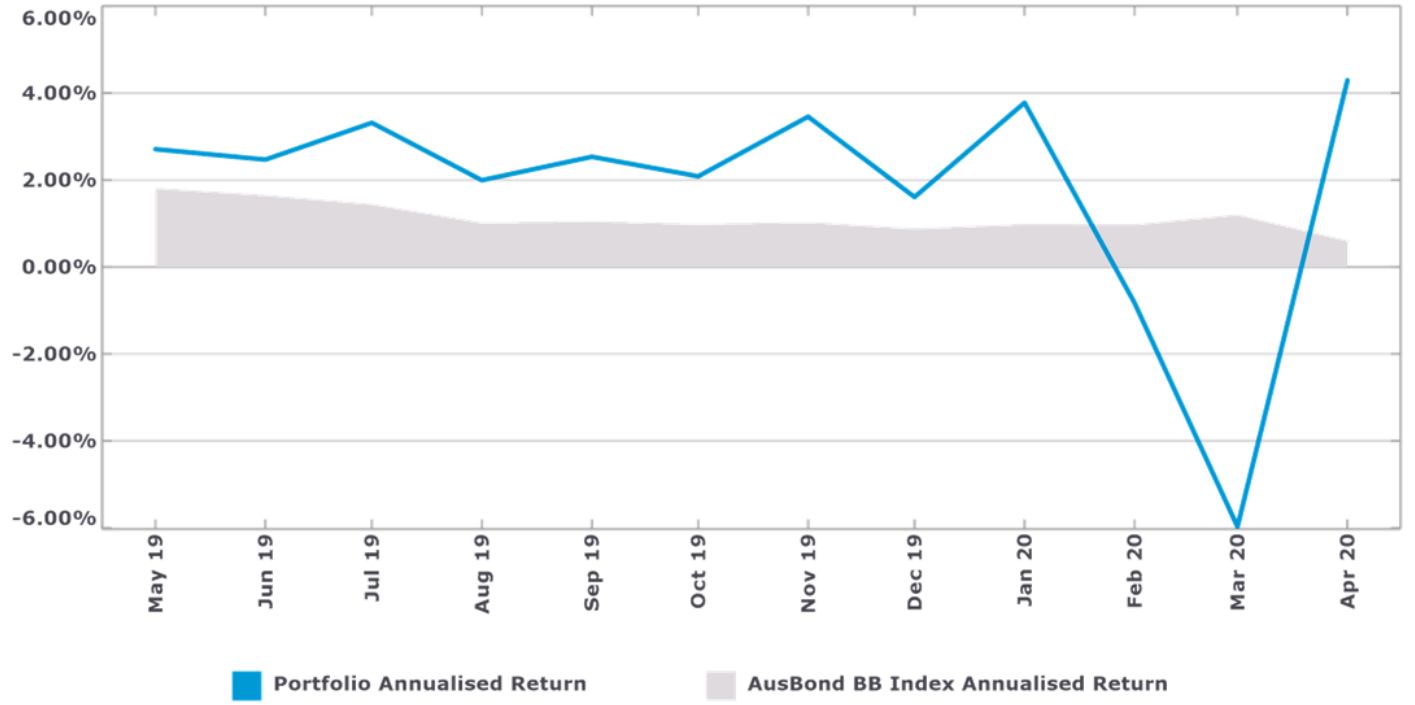
Accrued Interest Report

Investment	Deal No.	Ref	Face Value ($)	Settlement Date	Maturity Date	Interest Received ($)	Days	Interest Accrued ($)	Percentage Return
Westpac Group	536715		6,000,000.00	06-Jun-18	08-Jun-21		30	15,534.25	3.15%
Bank of Queensland	538366		2,000,000.00	06-Aug-19	03-Aug-21		30	3,123.29	1.90%
Newcastle Permanent Building Society	537651		2,500,000.00	25-Mar-19	21-Sep-21		30	5,753.42	2.80%
Newcastle Permanent Building Society	537553		3,000,000.00	19-Feb-19	08-Feb-22		30	7,520.55	3.05%
Auswide Bank	539531		2,000,000.00	05-Mar-20	08-Mar-22		30	2,794.52	1.70%
Term Deposits Total						**99,842.20**		**187,667.15**	**1.97%**
						240,989.00		**269,511.86**	**2.08%**

Waverley Council
Investment Performance Report - April 2020

WAVERLEY COUNCIL

Annualised Monthly Return (Marked to Market)



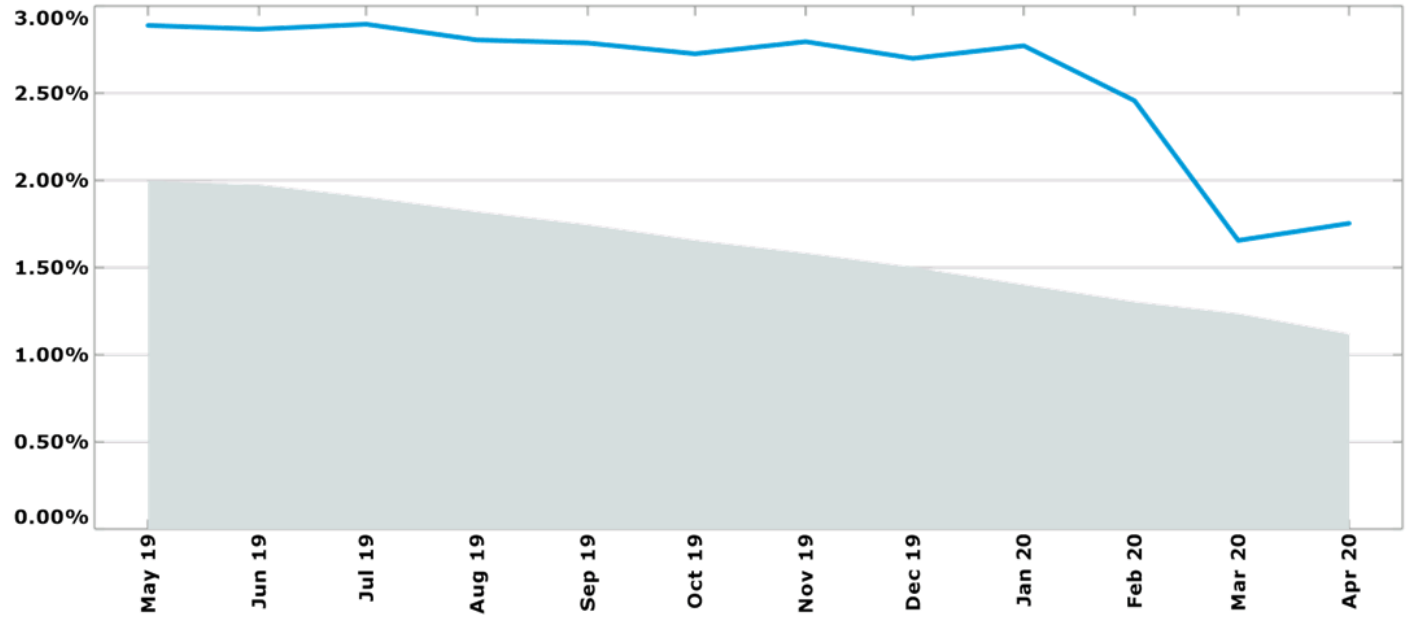
Historical Performance Summary

	Portfolio	AusBond BB Index	Outperformance
Apr 2020	4.29%	0.58%	3.71%
Last 3 Months	-0.98%	0.90%	-1.88%
Last 6 Months	0.98%	0.92%	0.06%
Financial Year to Date	1.58%	0.99%	0.59%
Last 12 months	1.75%	1.12%	0.63%

Waverley Council
Investment Performance Report - April 2020

WAVERLEY COUNCIL

Rolling 12 month Return



Historical Performance Summary (actual)

	Portfolio	AusBond BB Index	Outperformance
Apr 2020	0.35%	0.05%	0.30%
Last 3 Months	-0.24%	0.22%	-0.46%
Last 6 Months	0.49%	0.46%	0.03%
Financial Year to Date	1.32%	0.83%	0.49%
Last 12 months	1.75%	1.12%	0.63%

Waverley Council
Environmental Committments Report - April 2020

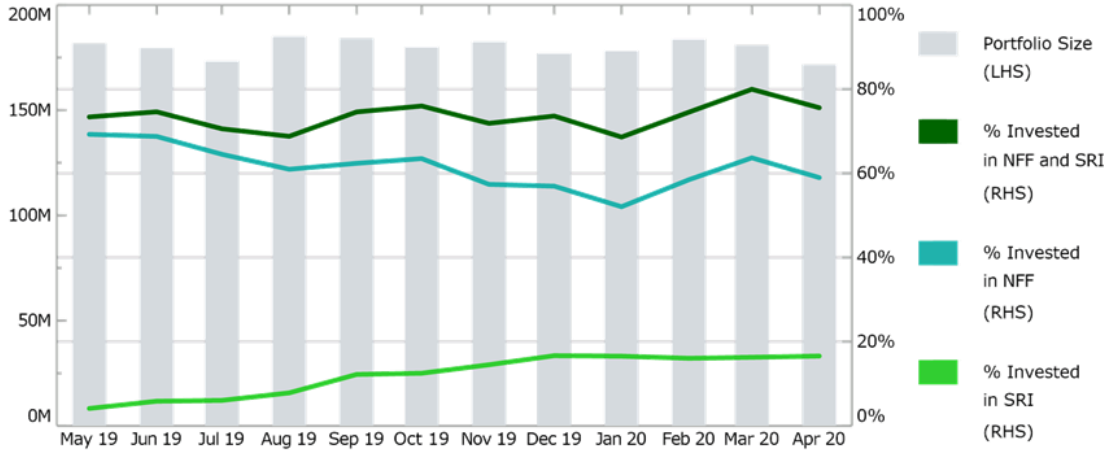
WAVERLEY COUNCIL

Current Breakdown

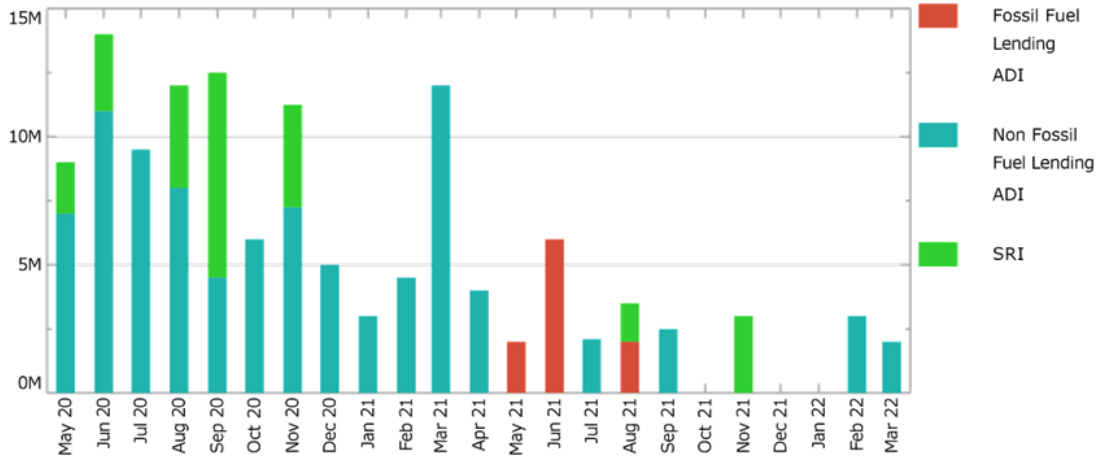
ADI Lending Status *	Current Month ($)		Previous Month ($)	
Fossil Fuel Lending ADIs				
Bank of Queensland	4,000,000		4,000,000	
Commonwealth Bank of Australia	15,956,133		10,248,175	
Westpac Group	8,500,000		8,500,000	
	28,456,133	**16.5%**	**22,748,175**	**12.6%**
Non Fossil Fuel Lending ADIs				
Auswide Bank	13,000,000		13,000,000	
Bendigo and Adelaide Bank	4,250,000		4,250,000	
Credit Union Australia	14,700,000		14,700,000	
Members Equity Bank	33,750,000		35,750,000	
MyState Bank	3,000,000		3,000,000	
Newcastle Permanent Building Society	9,100,000		13,100,000	
Suncorp Bank	19,000,000		27,000,000	
Teachers Mutual Bank	4,500,000		4,500,000	
	101,300,000	**58.9%**	**115,300,000**	**63.7%**
Other				
NSW T-Corp (Cash)	4,357,909		4,336,111	
NSW T-Corp (LT)	9,484,792		9,189,093	
	13,842,700	**8.0%**	**13,525,205**	**7.5%**
Socially Responsible Investments				
Bank Australia (Sustainability)	4,500,000		4,500,000	
Westpac Group (Green TD)	24,000,000		25,000,000	
	28,500,000	**16.6%**	**29,500,000**	**16.3%**
	172,098,833		**181,073,380**	

** source: http://www.marketforces.org.au*
Percentages may not add up to 100% due to rounding

Historical Portfolio Exposure to NFF Lending ADIs and SRIs



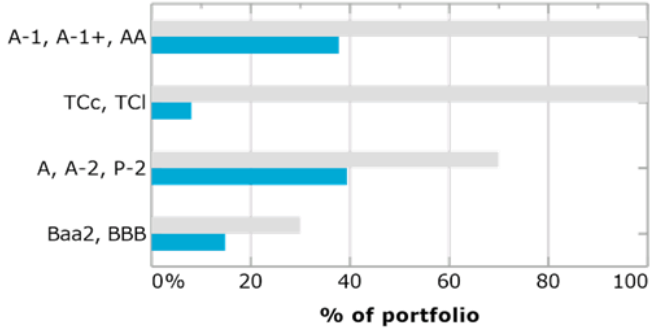
Upcoming maturities



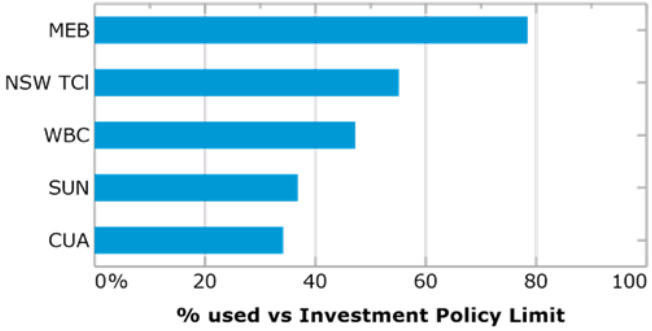
Waverley Council
Investment Policy Report - April 2020

WAVERLEY COUNCIL

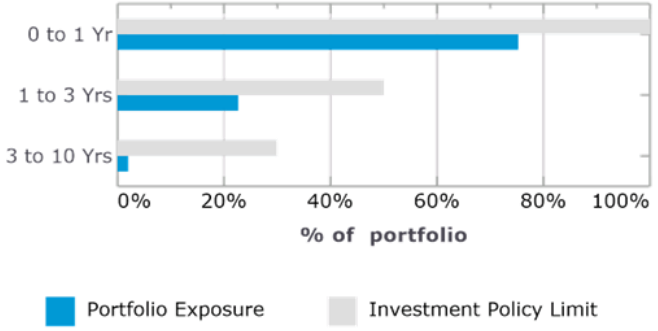
Total Credit Exposure



Individual Institutional Exposures



Term to Maturities



Portfolio Exposure Investment Policy Limit

	Credit Rating	Face Value ($)		Policy Max	
Short Term	A-1	16,500,000			
Short Term	A-1+	33,956,133			
Long Term	AA	14,500,000			
		64,956,133	**38%**	**100%**	✔
Short Term	TCc	4,357,909			
Short Term	TCl	9,484,792			
		13,842,700	**8%**	**100%**	✔
Short Term	A-2	51,250,000			
Short Term	P-2	14,000,000			
Long Term	A	2,500,000			
		67,750,000	**39%**	**70%**	✔
Long Term	Baa2	2,000,000			
Long Term	BBB	23,550,000			
		25,550,000	**15%**	**30%**	✔
		172,098,833	**100%**		

✔ = compliant
✘ = non-compliant

	% used vs Investment Policy Limit	
Members Equity Bank (A-2, BBB)	78%	✔
NSW T-Corp (LT) (TCl)	55%	✔
Westpac Group (A-1+, AA-)	47%	✔
Suncorp Bank (A-1, A+)	37%	✔
Credit Union Australia (A-2, BBB)	34%	✔
Auswide Bank (P-2, Baa2)	30%	✔
Commonwealth Bank of Australia (A-1+, AA-)	23%	✔
Newcastle Permanent Building Society (A-2, BBB)	21%	✔
Teachers Mutual Bank (A-2, BBB)	17%	✔
Bank Australia (A-2, BBB)	17%	✔
Bank of Queensland (A-2, BBB+)	15%	✔
Bendigo and Adelaide Bank (A-2, BBB+)	10%	✔
MyState Bank (P-2, Baa1)	7%	✔

	Face Value ($)		Policy Max	
Between 0 and 1 Year	129,548,833	75%	100%	✔
Between 1 and 3 Years	39,050,000	23%	50%	✔
Between 3 and 10 Years	3,500,000	2%	30%	✔
	172,098,833			

Detailed Maturity Profile	Face Value ($)	
00. Cash + Managed Funds	26,798,833	16%
01. Less Than 30 Days	9,000,000	5%
02. Between 30 Days and 60 Days	11,000,000	6%
03. Between 60 Days and 90 Days	12,500,000	7%
04. Between 90 Days and 180 Days	30,500,000	18%
05. Between 180 Days and 365 Days	39,750,000	23%
06. Between 365 Days and 3 Years	39,050,000	23%
07. Between 3 Years and 5 Years	3,500,000	2%
	172,098,833	

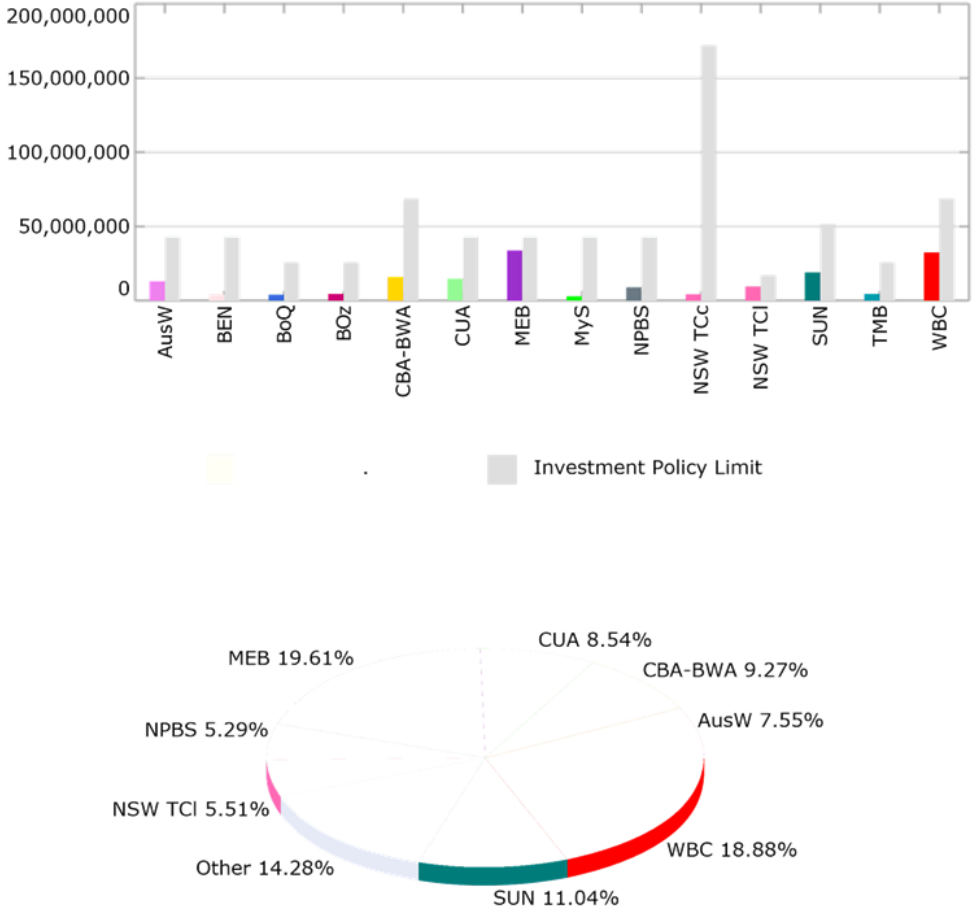
Waverley Council
Individual Institutional Exposures Report - April 2020

WAVERLEY COUNCIL

Individual Institutional Exposures

Parent Group	Credit Rating	Portfolio Exposure ($)	Investment Policy Limit ($)
Auswide Bank	P-2, Baa2	13,000,000	43,024,708
Bank Australia	A-2, BBB	4,500,000	25,814,825
Bank of Queensland	A-2, BBB+	4,000,000	25,814,825
Bendigo and Adelaide Bank	A-2, BBB+	4,250,000	43,024,708
Commonwealth Bank of Australia	A-1+, AA-	15,956,133	68,839,533
Credit Union Australia	A-2, BBB	14,700,000	43,024,708
Members Equity Bank	A-2, BBB	33,750,000	43,024,708
MyState Bank	P-2, Baa1	3,000,000	43,024,708
Newcastle Permanent Building Society	A-2, BBB	9,100,000	43,024,708
NSW T-Corp (Cash)	TCc	4,357,909	172,098,833
NSW T-Corp (LT)	TCl	9,484,792	17,209,883
Suncorp Bank	A-1, A+	19,000,000	51,629,650
Teachers Mutual Bank	A-2, BBB	4,500,000	25,814,825
Westpac Group	A-1+, AA-	32,500,000	68,839,533
		172,098,833	

Individual Institutional Exposure Charts



Waverley Council
Cashflows Report - April 2020

WAVERLEY COUNCIL

Current Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
2-Apr-20	536787	Teachers Mutual Bank	Floating Rate Note	Coupon - Received	12,028.31
				Deal Total	12,028.31
				Day Total	**12,028.31**
7-Apr-20	504013	Newcastle Permanent Building Society	Floating Rate Note	Coupon - Received	16,935.72
		Newcastle Permanent Building Society	Floating Rate Note	Maturity Face Value - Received	3,000,000.00
				Deal Total	3,016,935.72
	536004	Newcastle Permanent Building Society	Floating Rate Note	Coupon - Received	5,645.24
		Newcastle Permanent Building Society	Floating Rate Note	Maturity Face Value - Received	1,000,000.00
				Deal Total	1,005,645.24
				Day Total	**4,022,580.96**
14-Apr-20	533415	Suncorp Bank	Floating Rate Note	Coupon - Received	8,601.37
				Deal Total	8,601.37
	538551	Suncorp Bank	Term Deposits	Maturity Face Value - Received	3,000,000.00
		Suncorp Bank	Term Deposits	Interest - Received	28,412.88
				Deal Total	3,028,412.88
				Day Total	**3,037,014.25**
16-Apr-20	536513	ME Bank	Floating Rate Note	Coupon - Received	13,379.49
				Deal Total	13,379.49
				Day Total	**13,379.49**
20-Apr-20	536638	Suncorp Bank	Bonds	Coupon - Received	52,500.00
				Deal Total	52,500.00
				Day Total	**52,500.00**
21-Apr-20	538550	Suncorp Bank	Term Deposits	Maturity Face Value - Received	4,000,000.00
		Suncorp Bank	Term Deposits	Interest - Received	39,164.93
				Deal Total	4,039,164.93
	538600	ME Bank	Term Deposits	Maturity Face Value - Received	2,000,000.00
		ME Bank	Term Deposits	Interest - Received	17,630.14

Waverley Council
Cashflows Report - April 2020

WAVERLEY COUNCIL

Current Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
				Deal Total	2,017,630.14
				Day Total	**6,056,795.07**
24-Apr-20	538604	Credit Union Australia	Floating Rate Note	Coupon - Received	5,011.23
				Deal Total	5,011.23
				Day Total	**5,011.23**
27-Apr-20	536145	Bendigo and Adelaide Bank	Floating Rate Note	Coupon - Received	5,961.27
				Deal Total	5,961.27
				Day Total	**5,961.27**
28-Apr-20	537941	Westpac Group	Term Deposits	Maturity Face Value - Received	1,000,000.00
		Westpac Group	Term Deposits	Interest - Received	4,643.84
				Deal Total	1,004,643.84
	538552	Suncorp Bank	Term Deposits	Maturity Face Value - Received	1,000,000.00
		Suncorp Bank	Term Deposits	Interest - Received	9,990.41
				Deal Total	1,009,990.41
	538616	Teachers Mutual Bank	Floating Rate Note	Coupon - Received	10,675.27
				Deal Total	10,675.27
				Day Total	**2,025,309.52**
30-Apr-20	538331	Suncorp Bank	Floating Rate Note	Coupon - Received	10,408.90
				Deal Total	10,408.90
				Day Total	**10,408.90**
				Net Cash Movement for Period	**15,240,989.00**

Next Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Due
5-May-20	537940	Westpac Group	Term Deposit	Maturity Face Value - Received	2,000,000.00

Waverley Council
Cashflows Report - April 2020

WAVERLEY COUNCIL

Next Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Due
		Westpac Group	Term Deposit	Interest - Received	10,154.52
				Deal Total	2,010,154.52
				Day Total	**2,010,154.52**
6-May-20	536174	Newcastle Permanent Building Society	Floating Rate Note	Coupon - Received	6,279.04
				Deal Total	6,279.04
				Day Total	**6,279.04**
11-May-20	535919	ME Bank	Floating Rate Note	Coupon - Received	12,116.71
				Deal Total	12,116.71
				Day Total	**12,116.71**
12-May-20	537954	Auswide Bank	Term Deposit	Maturity Face Value - Received	1,000,000.00
		Auswide Bank	Term Deposit	Interest - Received	24,298.63
				Deal Total	1,024,298.63
	538601	ME Bank	Term Deposit	Maturity Face Value - Received	3,000,000.00
		ME Bank	Term Deposit	Interest - Received	29,293.15
				Deal Total	3,029,293.15
				Day Total	**4,053,591.78**
14-May-20	538671	Westpac Group	Term Deposit	Interest - Received	14,991.78
				Deal Total	14,991.78
				Day Total	**14,991.78**
18-May-20	533605	Bank of Queensland	Floating Rate Note	Coupon - Received	11,736.99
				Deal Total	11,736.99
	535241	Westpac Group	Floating Rate Term Deposits	Interest - Received	12,506.89
				Deal Total	12,506.89
	537955	Auswide Bank	Term Deposit	Interest - Received	49,402.74
				Deal Total	49,402.74
				Day Total	**73,646.62**
19-May-20	537955	Auswide Bank	Term Deposit	Maturity Face Value - Received	2,000,000.00
		Auswide Bank	Term Deposit	Interest - Received	134.25
				Deal Total	2,000,134.25
				Day Total	**2,000,134.25**
21-May-20	539454	Commonwealth Bank of Australia	Floating Rate Note	Coupon - Received	7,491.55
				Deal Total	7,491.55
				Day Total	**7,491.55**
22-May-20	538408	Westpac Group	Term Deposit	Interest - Received	15,237.26

Waverley Council
Cashflows Report - April 2020

WAVERLEY COUNCIL

Next Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Due
				Deal Total	15,237.26
				Day Total	**15,237.26**
26-May-20	537958	Auswide Bank	Term Deposit	Maturity Face Value - Received	1,000,000.00
		Auswide Bank	Term Deposit	Interest - Received	24,969.86
				Deal Total	1,024,969.86
				Day Total	**1,024,969.86**
28-May-20	537360	Westpac Group	Floating Rate Term Deposits	Interest - Received	12,057.53
				Deal Total	12,057.53
				Day Total	**12,057.53**
29-May-20	536983	Bank Australia	Floating Rate Note	Coupon - Received	7,890.82
				Deal Total	7,890.82
				Day Total	**7,890.82**
				Net Cash Movement for Period	**9,238,561.73**

REPORT
CM/7.4/20.05(2)

Subject: **Fees and Charges 2019-20 - Amendment - Hollywood Avenue Car Park Monthly Overnight Resident Parking - Adoption**

TRIM No: A18/0183

Author: Andrew Best, Executive Manager, Property and Facilities

Director: Emily Scott, Director, Community, Assets and Operations

RECOMMENDATION:

That Council adopts the following fee for inclusion in the Hollywood Avenue Car Park section of the Pricing Policy, Fees and Charges 2019–20:

Category	Unit	2019/20 Fee or Charge $	GST	Pricing Policy
Hollywood Avenue Car Park Monthly Overnight Resident Parking Permit (unreserved – available daily, arrive after 5.00 pm, exit before 9.00 am)	Per month	$140	Taxable	E

1. Executive Summary

Council endorsed the introduction of a new fee for a monthly overnight resident parking permit at Hollywood Avenue Car Park at the Council meeting on 18 February 2020.

The fee was placed on public exhibition for a period of 28 days, in accordance with section 610F of the *Local Government Act 1993*.

No feedback was received during the exhibition period, and it is now recommended that Council adopts the new fee for inclusion the Pricing Policy, Fees and Charges 2019–20.

2. Introduction/Background

There is a demand from Waverley residents for additional off-street parking spaces to reduce the number of cars parking on local streets.

The Council endorsed Waverley's People, Movement and Places Strategy Report (December 2017) identifies the need to provide additional off-street parking, to make existing off-street parking more accessible and for it to be better publicised.

Officers identified that the Hollywood Avenue Car Park has available capacity that could be utilised by Waverley residents at a reduced rate to assist in achieving this aim.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 18 February 2020	CM/8.6/20.02	That Council: 1. Endorses for public exhibition a new monthly overnight parking permit fee for Waverley residents at Hollywood Avenue Car Park, as set out in the following table: 2. Publicly exhibits the proposed amendment to the Hollywood Avenue Car Park fees section of the Pricing Policy, Fees and Charges 2019–20 for a period of 28 days, in accordance with section 610F of the *Local Government Act 1993*, with a report to come back to Council.

4. Discussion

The current full rate of a monthly parking pass at Hollywood Avenue Car Park is $280 per month. Council endorsed the creation of a new monthly pass cardholders' scheme to include a reduced rate for Waverley residents. The proposed fee provides a 50% subsidy, reducing the cost to $140 per month.
The fee applies to unreserved parking and is available daily for vehicles that arrive after 5 pm and exit before 9 am each day.

Table 1: Proposed fee for a reduced resident fee for Hollywood Car Park monthly pass.

Category	Unit	2019/20 Fee or Charge $	GST	Pricing Policy
Hollywood Avenue Car Park Monthly Overnight Resident Parking Permit (unreserved – available daily, arrive after 5.00 pm, exit before 9.00 am)	Per month	$140	Taxable	E

The reduced fee would also be applied to Waverley residents who are existing pass card holders. The eligibility criteria to receive the discounted fee would be the same as for the resident parking permit scheme.

5. Financial impact statement/Time frame/Consultation

The proposed fee was publicly exhibited for 28 days in accordance with section 610F of the *Local Government Act 1993*.

Notification of this exhibition was displayed on the Have Your Say page of Council's website and in the Wentworth Courier.

The public exhibition period ran from 25 March to 21 April 2020, and no submissions were received.

On receipt of Council approval, the new fee will be publicised on Council's website and social media platforms, to promote take up of the new service. If the scheme requires further promotion to ensure take up, officers will arrange for the creation and distribution of a promotional flyer to local residents, at the cost of $3,500.
The scheme will generate revenue for Council of $1,680 per annum for each resident that signs up to the scheme, on an ongoing basis.

6. Conclusion

It is recommended that Council adopts the new fee set out in Table 1 of this report, to be included in the Pricing Policy, Fees and Charges 2019–20.

7. Attachments

Nil.

REPORT
CM/7.5/20.05(2)

Subject: **Small Grants Program 2019-20 - Round 2**

TRIM No: A20/0196

Author: Leisa Simmons, Manager, Housing Programs and Community Support

Director: Emily Scott, Director, Community, Assets and Operations

RECOMMENDATION:

That Council:

1. Approves grants to the value of $24,704 to individuals and organisations as set out in Table 1 of this Report, under its Community Services and Cultural Grants Program, to facilitate immediate support for activities relating to the coronavirus shutdown, with conditions where specified in Attachment 1.

2. Approves grants to the value of $57,510 to individuals and organisations as set out in Table 1 of this Report, under its Small Grants Program (Round 2) 2019–20, with conditions where specified in Attachment 1.

1. Executive Summary

Round 2 of Council's Small Grants Program 2019–20 closed on 9 April 2020. The applications received were assessed in three streams, Cultural and Community, Environmental, and Creative Streets. A total of 32 submissions was received, 21 for community and cultural projects, seven for environmental projects and four for Creative Streets projects.

Of the Community and Cultural applications received, nine were from individuals and organisations seeking support relating to the coronavirus shutdown. Officers have put together a small funding package consisting of funds available under the Community Services and Cultural Grants Program, and funds available as a result of the cancellation of some Council activities. Officers recommend that Council uses these funds to provide immediate support for individuals and organisations seeking to implement innovative solutions to the challenges posed by the coronavirus shutdown. Six proposals are recommended for funding to the value of $24,704.

Support for a further 16 proposals is recommended to the value of $57,510 using funds available under the Small Grants Program. An overview of the applications received and recommendations made is provided in Table 1, and a summary of each of the applications is provided in Attachment 1.

2. Introduction/Background

Applications relating to the coronavirus shutdown

In July 2019, Council endorsed an expression of interest process for $20,000 from its Community Services and Cultural Grants Program. The process planned was interrupted by the coronavirus shutdown. In its Small Grants round, open to all and advertised in March, Council received nine applications from individuals and organisations seeking support for activities relating to the shutdown. As described in Attachment 1, all of these are community or cultural activities. Officers propose that, as a one-off, those applications

assessed as having relative merit, are funded from the $20,000 available under the Community Services and Cultural Grants Program. With a small top-up using funds available due to the cancellation of some Council activities, this will enable Council to provide timely assistance to individuals and organizations working on innovative solutions to the challenges posed by the shutdown.

Small Grants Program

The Small Grants Program enables Council to support community initiatives through the provision of financial assistance, offered in three streams:

Community and Cultural	Aims to support the delivery of identifiable social, cultural and recreational benefits to Waverley's community that align with goals in the Waverley Community Strategic Plan 2018-29.
Environmental	Aims to support environmental improvement projects that align with goals in the Waverley Community Strategic Plan 2018-29, and Council's Environmental Action Plan.
Creative Streets	Aims to support community contributions to public spaces that align with goals in the Waverley Community Strategic Plan, using an Urban Interventions Framework.

Council allocates a budget of around $108,000 annually to Small Grants for projects that meet community and cultural, environmental, and creative streets objectives. Grants are offered in two rounds that are advertised in March and August each year. An invitation for applications to this round was distributed widely in March through Council's social media channels, community inter-agencies, and special interest email groups.

In July 2019, Council endorsed amendments to the guidelines, including expanding the eligibility criteria, tightening the selection criteria, and increasing the maximum amount available per application from three to five thousand dollars. Council also endorsed the offer of 'Creative Streets' grants just once a year, to be advertised in March. In March 2020 Council endorsed an overarching Community Grants Policy that covers the Community Services and Cultural Grants, and Small Grants Programs.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 17 March 2020	CM/7.4/20.03	That Council adopts the Community Grants Policy attached to this report.
Council 16 July 2019	CM/7.10/19.07	That Council: 1. Under the Community grants Program 2019-20, grants $333,673 to the organisations set out in Attachment 1 to this report for the activities and amounts listed. 2. Adopts the following guidelines attached to this report: a) Small Grants – Community and Cultural Guidelines (Attachment 3) b) Small grants – Environmental Grants Guidelines (Attachment 4) c) Small Grants – Creative Streets Grants Guidelines (Attachment 5)

Meeting and date	Minute No.	Decision
Operations Committee 5 August 2014	OCRD.20/14	That: 1. The Committee notes the changes being implemented in the Small Grants Program with regard to timing, promotions and website documentation. 2. The Committee implements Option 2 below, so that Environmental Grants are available to schools and small business organisations who meet eligibility criteria, and with community groups retaining the opportunity to apply for small grants for social, cultural and recreation projects. 3. The relevant Director provide all Councillors with briefing details on the existing criteria for assessing all applications. 4. 'Small businesses' are defined as 'micro-businesses', consisting of 5 or fewer employees.

4. Discussion

As shown in Table 1, a total of 32 applications was received from individuals and organisations seeking funds totalling $137,638. One quarter of the applications were from 'first time' applicants, and project proposals included ten that represent new ideas or innovation. The round elicited a strong response from Waverley's arts community, hard hit by the coronavirus shutdown. The Environmental stream received an unusually large number of applications, including some new and innovative project proposals. More than half of the applicants sought the maximum grant amount available, making the round very competitive.

Council officers with expertise in each of the grants categories assessed the applications received against the relevant selection criteria, consulted with sector specialists, and undertook follow up with applicants where necessary. The proposals recommended for funding include: two thirds of the applications seeking support for activities relating to the coronavirus shutdown, more than half of the applications from first time applicants, and proposals targeting benefit to supporting Waverley's arts community: 5 ($21,764), diversity in the community: 3 ($13,500) and young people: 3 ($10,000).

Table 1. Overview of applications and recommendations.

No	Project	Applicant	1st Time	Target for Benefit	$ Sought	$ Recomm
Community Services and Cultural Grants Program						
⭕	**Applications relating to the coronavirus Shutdown**					
1	Viability Assistance Latin American Festival	Bondi Association of Arts & Music Inc.	-	Waverley Community	$5,000	$5,000
2	Artists in Isolation	Carolyn Craig	Yes	Posterity	$2,400	$2,400
3	Home Drawn	Cameron Stead	Yes	General Public	$4,991	-
4	Keeping Connected	Centre 360	-	Youth	$10,000	$3,500
5	Shopping for Seniors	COA Sydney	-	Seniors	$5,000	-

No	Project	Applicant	1st Time	Target for Benefit	$ Sought	$ Recomm
6	Dunera Digital Project	Emanuel Synagogue	Yes	Diversity	$5,000	$5,000
7	Still Life – Digital art space & creative form	Julia Gutman	Yes	Artists	$5,000	$4,500
8	Plein Air Painters	Kevin McKay	Yes	Artists	$3,500	-
9	Waverley Woollahra Art School – Virtual Studios	Waverley Woollahra Art Co-operative	-	Artists	$4,304	$4,304
	Total				**$45,195**	**$24,704**
Small Grants Program						
	Arts & Culture					
1	Bondi Cinema Club On-line	Bondi Cinema Club	-	Members	$3,000	$3,000
2	Fanny Durack & Mina Wylie – A Play	Eliane Morel	-	General Public	$4,960	$4,960
	Total				**$7,960**	**$7,960**
	Community					
1	Bondi Badlands Historical Podcast	ACON	-	General Public	$5,000	$5,000
2	Archive Improvement Project	Bondi Surf Club	-	General Public	$3,050	$3,050
3	City East Mentor Program	City East Community College Inc.	-	Diversity	$3,500	$3,500
4	Hewlett Street Community Garden	Jacq Parkes for gardeners	-	-	$4,833	-
5	40th Anniversary Women in Surf Lifesaving	North Bondi Surf Club	Yes	-	$5,000	-
6	OBK Kitchen Upgrade	Our Big Kitchen	-	Diversity	$5,000	$5,000
7	Kidscape	Shepherd Centre for Deaf Children	-	Access	$5,000	-
8	Early Bondi Beach	Waverley Historical Society	-	General Public	$2,500	$2,500
9	Waves of Wellness Surfing Experience	Waves of Wellness Foundation	-	Youth	$5,000	$3,500
10	WAYS Safe Summer	WAYS Youth & Family	-	Youth	$3,000	$3,000
	Total				**$36,833**	**$25,550**
	Environment					
1	Creyweed Restoration	Clovelly Public School	-	-	$5,000	$3,000
2	Rainwater Tank	Moriah College Early Learning	-	-	$3,000	$2,000
3	Solar Panels	Nefesh Synagogue	Yes	-	$5,000	$3,500
4	Get Looped Festival	Seaside Scavenge	Yes	-	$5,000	$5,000
5	Beehive, Plants & Workshop	Wee Care Early Education	-	-	$5,000	$2,000
6	Rainwater Tank	WIRES	-	-	$5,000	-

No	Project	Applicant	1st Time	Target for Benefit	$ Sought	$ Recomm
7	Solar Panels	Yeshiva College	-	-	$5,000	$3,500
	Total				**$33,000**	**$19,000**
	Creative Streets					
1	Drip by Drip	Alex King	-	-	$5,000	$5,000
2	Verge Garden 302 Bondi Road	Lauren Wilcsek	-	-	$5,000	-
3	Palmerston Ave Retaining Wall	Max Setz	-	-	$3,000	-
4	Mt Zion EEC Verge Garden	Mount Zion War Memorial Kindergarten	-	-	$1,650	-
	Total				**$14,650**	**$5,000**

5. Financial impact statement/Time frame/Consultation

Sufficient funds are available in recurrent budgets to cover the grant allocations recommended in this report. The disbursement of funds can take place immediately after approval, provided applicants meet any required conditions. Table 2 below provides an overview of the budget for each of the streams and the value of the grants recommended.

Table 2. Small Grants Program 2019–20 (Round 2) – Summary of budgets and recommendations

Grant Category	Budget - Round 2	No of applications received	$ Value of applications received	No. of grants recommended	$ Value of total grants recommended
Special – one off coronavirus shutdown	$24,704	9	$45,195	6	$24,704
Community and Cultural	$35,000	12	$44,793	9	$33,510
Environment	$19,000	7	$33,000	6	$19,000
Creative Streets	$5,000	4	$14,650	1	$5,000
Total	$83,704	32	$119,172	22	$82,214

6. Conclusion

The Small Grants Program provides Council with a unique opportunity to respond to ideas proposed by members of its community, and to facilitate diverse contributions to Waverley's physical and social infrastructure. This Report recommends that Council approves grants to the value of $82,214 to individuals and organisations as set out in Table 1 of this Report, with conditions where specified in Attachment 1.

7. Attachments

1. Small Grants Project Proposals Round 2 19-20 May 2020 ⇩

Attachment 1: Description Small Grants Project Proposals Round 2, 2019/20
May 2020

Descriptions and recommendations prepared in consultation with other specialist staff by:
Leisa Simmons and Julie Jenkinson, Community Programs
Matt Fallon, Cultural Programs, Engaging
Vicky Bachelard, Environmental Sustainability
Francisco Motta, Urban Planning Policy and Strategy

Application relates to Coronavirus shutdown

Applications relating to the Coronavirus shutdown

Application 1	**Viability Assistance – Latin American Festival**
Organisation	Bondi Association of Arts and Music Inc.
The Activity	Funds are sought to help the organisation overcome the losses, resulting from cancellation of the Bondi Beach Latin American Festival 2 days before the event, due to the Coronavirus shutdown, which threaten its ongoing financial viability.
Assistance Sought	$5,000
Background	The Bondi Association for Arts and Music Inc. is a non profit, member based, volunteer run organisation, that supports arts, particularly music in Sydney's east, including operating the community based radio station, Bond Beach Radio. The group has worked in partnership with Council over a number of years to deliver the Latin American Festival, and has provided local support for other significant events including: Festival of the Winds, the Ocean Lovers Festival, and New Year's Eve at Dudley Page.
Funding History	Nil
Website	-
Comment	This organisation is an important local community resource, contributing in a variety of ways to Waverley's social fabric and cultural vitality. Its loss would constitute a significant loss for the community.
Recommendation	*$5,000 recommended*

Application 2	**Artists in Isolation - publication as practice**
Organisation	Carolyn Craig
The Activity	Funds are sought to support the production of a publication compiling the work of 5-8 local artists working in isolation as a result of the Coronavirus shutdown. Artists will be selected through an open call for written and visual submissions with specific criteria and format. The publication will be lodged with the State Library of NSW and the National Library of Australia, and made available for locals to share.
Assistance Sought	$2,400

Background	Carolyn Craig is a visual artist, and is currently a Waverley Artist in Residence
Funding History	Nil
Website	www.carolyncraig.com
Comment	The applicant seeks a small contribution to the creation of a localised record that marks this moment in history. This is likely to have significant public value in the time to come.
Recommendation	*$2,500 recommended*

Application 3	**Home Drawn, A Community Project**
Organisation	Cameron Stead
The Activity	Funds are sought to support the delivery of a free weekly online art making program for a term of 6 weeks that enables participants to respond creatively to the Coronavirus shutdown, and connect with others. Artworks created by participants will be showcased in an online gallery, and selected pieces will be displayed in one or more digital store-front displays in Waverley.
Assistance Sought	$4,991.40
Background	Cameron Stead is a visual artist and is currently a Waverley Artist in Residence
Funding History	Nil
Website	www.cameronstead.com
Comment	Where applications relate to the Coronavirus shutdown, priority has been given to applications that share the benefit of grant resources among many.
Recommendation	*Not recommended*

Application 4	**Keeping Connected**
Organisation	St Francis Social Services – Centre 360
The Activity	Funds are sought to cover the cost of purchase of 20 mobile phones, data packs and applications that will enable the Centre to continue support the most vulnerable of its clients, who can't afford phones and data, during the Coronavirus shutdown. Equipment and data plans will be made available to clients on loan for the duration of their engagement with the service.
Assistance Sought	$10,000
Background	Centre 360 Youth and Family Services, a division of St Francis Social Services, specialises in counselling, case work and early intervention for disadvantaged young people and their families. Centre 360 is a member of the Headspace Bondi Junction consortium.
Funding History	Nil
Website	https://www.stfrancis.org.au/centre-360
Comment	The exclusion of young people with limited resources in the Coronavirus shutdown has been identified independently as an issue within local youth services networks. This proposal is supported in principal, but its scale needs to be revised to reflect priority local needs and the resources available within the Small Grants Program.

Recommendation	*$3,500 recommended provided that the applicant works with Council's Community Worker (Children Youth and Families) to revise the scope to reflect priority local needs.*

Application 5	**Shopping Project for Isolated Seniors**
Organisation	COA Sydney Inc.
The Activity	Funds are sought to facilitate growth of COA's list shopping program during the Coronavirus shutdown, including costs associated with the recruitment of new volunteers, the provision of PPE equipment and fuel subsidies for all volunteers, and the offer of financial subsidies for older people experiencing financial hardship.
Assistance Sought	$5,000
Background	COA is a not for profit supporting Jewish seniors to live independently in their homes and maintain quality of life with dignity. It provides: a seniors' activity centre, home support and Kosher meals on wheels, that receive funding from the Federal Department of Health.
Funding History	Nil
Website	www.coasydney.org
Comment	The application provides insufficient information about local needs, or the need for funding in addition to the government funding already available.
Recommendation	*Not recommended*

Application 6	**Dunera Digital Project**
Organisation	Emanuel Synagogue
The Activity	Funds are sought to support the creation of a cultural and community digital interactive portal for members of the Jewish community who are confined to their homes due to the Coronavirus. The online portal intends to provide a range of activities that its members would normally have attended at the Synagogue including spiritual, educational and recreational activities. The portal will be maintained after shutdown ceases.
Assistance Sought	$5,000
Background	The applicant reports that Emanuel Synagogue has almost 4,000 members, many of whom live in Waverley. The Synagogue will make the portal available to content partners such as the Sydney Jewish Museum, The Shalom Institute, Jewish Care, Maccabi, OBK, Shir Madness etc.
Funding History	Nil Small Grants
Website	www.emanuel.org.au
Comment	This application proposes an innovative solution to the challenges of the Coronavirus shutdown that will provide lasting benefit for many, especially older people who are cut off from the supportive community networks upon which they rely.
Recommendation	*$5,0000 recommended*

Application 7	**Still Life, digital art space and creative form**
Organisation	Julia Gutman
The Activity	Funds are sought to help the community of the Waverley Artists Studios establish a web site, Still Life. The site will feature a series of collaboratively curated digital art shows responding to the Coronavirus Pandemic, which will be accompanied by podcasts, to create a dialogue focussing on resilience, care, community, and the nature of artistic practice in a time of crisis. The project will draw on local efforts at all stages from web-design to sound production, and has confirmed participation from a wide range of local and international artists with connections to Waverley's Artists Studios. It is hoped that the site will help to amplify the voices of local artists and to build international relationships. Grant funds will principally be allocated to fees for participating artists. Launch is scheduled for 1 June 2020.
Assistance Sought	$5,000
Background	Julia Gutman is a sculptor and is currently a Waverley Artist in Residence
Funding History	Nil
Website	-
Comment	This is an ambitious and well developed proposal that shares the benefit of allocated resources among many artists.
Recommendation	*$4,500 recommended provided that the applicant works with the Cultural Programs team to refine the proposal to ensure it can be implemented with the grant allocated.*

Application 8	**Plein Air Painters of Waverley**
Organisation	Kevin McKay
The Activity	Funding is sought to support the provision of a facilitator/ tutor to run a weekly zoom session for two terms of 9 weeks for artists who usually meet together to paint 'en plein air' in Waverley, and can no longer meet due to the Coronavirus shutdown.
Assistance Sought	$3,500
Background	The group's work was exhibited at Waverley Library in 2019, and a booking would be sought for 2021 to exhibit the output of this project.
Funding History	Nil
Website	www.kevinmckayart.com
Comment	Where applications relate to the Coronavirus shutdown, priority has been given to applications that share the benefit of grant resources among many.
Recommendation	*Not recommended*

Application 9	**Waverley Woollahra Art School – Virtual Studios**
Organisation	Waverley Woollahra Art Co-operative Ltd
The Activity	Funds are sought to support the delivery of art classes in a virtual space for a

	term of 9 weeks to provide continuing employment for tutors and enable students to participate during the Coronavirus shutdown. Grant funds would be utilized to provide equipment for loan, data, software and training. A small contribution would also be sought from tutors.
Assistance Sought	$4,304
Background	The Waverley Woollahra Art School operates out of the Bondi School of Arts building at 158 Bondi Road. It provides classes and workshops in painting, drawing, mixed media, sculpture, ceramics and printmaking for adults and children, and runs the Waverley Art Prize.
Funding History	Small Grant October 2017, for 50th Anniversary Open Day
Website	https://wwas.org.au/
Comment	This proposals will facilitate the sharing of equipment and skills development and provide opportunities for continuing employment for artists, and continuing connection for students, many of whom are older people. The development of a new channel for provision of classes is likely to provide significant public benefit into the future.
Recommendation	*$4,304 recommended*

Arts and Culture

Application 1	**Bondi Cinema Club - Online**
Organisation	Bondi Cinema Club
The Activity	Funds are sought to help to move the Club on-line to enable maintenance, and potentially growth, of its member base during the refurbishment of the Bondi Pavilion.
Assistance Sought	$3,000
Background	The Bondi Cinema Club is a subscription based club providing access to obscure, classic, and art house films, that has presented a film and film discussion once a month at the Bondi Pavilion since July 2018. The Club currently has a membership of about 100.
Funding History	The Cinema Club received a Council Small Grant for establishment in May 2018, and a further grant in October 2018 to support the club whilst it strove towards a financially sustainable membership.
Website	www.filprojects.com.au http://www.cinemaclubfilmprojects.com/
Comment	Film production is an important component of Waverley's creative identity. The preservation of this fledgling film club during the Bondi Pavilion refurbishment will provide a future community resource. An on-line presence will provide the club with the potential to continue to grow without reliance on the physical space the Pavilion provides.
Recommendation	*$3,000 recommended*

Application 2	Fanny Durack and Mina Wylie – a play
Organisation	Eliane Morel
The Activity	Funds are sought to support the collaborative drafting of a play script about legendary local Olympic swimmers Fanny (Sarah) Durack and Mina Wylie, highlighting their friendship and their rivalry, and their struggles to become the first women to represents Australia in swimming at the 1912 Stockholm Olympics. The project will result in a script ready to perform in time for the 2021 Tokyo Olympics. Grant funds will principally be allocated to paying the collaborators. If possible, in the context of the Coronavirus, arts funding will be sought to stage the play in the lead-up to the Olympics.
Assistance Sought	$4,959.80
Background	Eliane Morel is a local play writer and performer
Funding History	Small Grant May 2018 to support stageing of Disenchanted a Cabaret of Twisted Fairy Tails
Website	https://elianemorel.com/
Comment	This proposal supports creation of an original work by local artists who are exploring an interesting and important story with strong local connections. The story is timely and relevant. There also appear to be potential links to international performance.
Recommendation	*$4,960 recommended*

Community

Application 1	Archive Improvement Project
Organisation	Bondi Surf Lifesavers
The Activity	Funds are sought to enable 10 volunteers to re-organise catalogue and digitise club records currently held at Metro Storage, Bondi Junction to improve access for historical research. Records will be fully indexed and available for public on-line access.
Assistance Sought	$3,050
Background	The Bondi Surf Club began in 1907, and its records represent an important historical resource for the community. The applicant reports that significant records are held at the Waverley and Mitchell Libraries, but 40 boxes representing a rich collection of minutes, images, equipment and prizes is stored away from the sea air at Metro Storage. The store is cramped and disorganised. The grant will be allocated to new shelving and the proposed web based system.
Funding History	2019/20 Autism Inclusion Program acquitted
Website	https://bondisurfclub.com/
Comment	This proposal represents a straight forward well planned project with a co-contribution from the Club, that will improve public access to Waverley's history.
Recommendation	*$3,050 recommended*

Application 2	Bondi Badlands Historical Justice Podcast
Organisation	ACON
The Activity	Funds are sought to support the production of a six episode true crime podcast about historical LGBT hate crimes perpetrated in or near Marks Park Bondi. ACON will employ Greg Callaghan, author of the true crime novel Bondi Badlands, to undertake the production. The applicant reports that a Council small grant would cover about half the costs, and ACON would contribute the other half. The podcast series will provide information and context for the Bondi Memorial, a planned permanent public art work which remembers and pays respect to the victims and survivors.
Assistance Sought	$5,000
Background	Bondi Badlands documents the disappearance and presumed murder of five gay men in or near Marks Park in Bondi in the 1980s.
Funding History	2017 Bondi Badlands History Walk Acquitted
Website	www.acon.org.au www.bondimemorial.com.au
Comment	Application provides a clear and concise description of the project proposed with a realistic implementation plan, a co- contribution, and evidence of support from partners required for successful implementation. Proposed project will provide clear benefit to the Waverley community in the form of an accessible record of part of its history.
Recommendation	*$5,000 recommended*

Application 3	Early Bondi Beach and North Bondi Memories
Organisation	Waverley Historical Society
The Activity	Funds are sought to support the mounting of an exhibition 'Early Bondi Beach and North Bondi Memories' at the Waverley Library booked for August/ September 2020.
Assistance Sought	$2,500
Background	Founded in 1962, the Waverly Historical Society has a focus on researching and preserving the old buildings and local history of the Waverley area. The Society has a long history of productive partnership with Council.
Funding History	The Society received a small grant to support previous exhibitions, You Lived in Charing Cross in 2017/18, and the Bondi Road Exhibition in 2018/19. Both have been acquitted.
Website	www.waverleyhistoricalsociety.org.au
Comment	Application provides a clear and concise description of the project proposed with a realistic implementation plan, and a co-contribution. The proposed project will bring to light for all to share an element of Waverley's history.
Recommendation	*$2,500 recommended*

Application 4	North Bondi Surf Club – 40th Anniversary of Women in Surf Lifesaving
Organisation	North Bondi Surf Lifesaving Club
The Activity	Funds are sought to support the celebration of 40 years of Women in Surf Lifesaving, with a lunch for 300 followed by less formal activities. The celebration is tentatively scheduled for September 2020
Assistance Sought	$5,000
Background	On 1 July 1980 Surf Lifesaving Australia admitted women as full members. To celebrate the milestone, Surf Lifesaving NSW is working with local clubs to develop an archive of the stories of women who blazed the trail in surf lifesaving. According to its web site, the North Bondi Surf Club has membership of about 2,000 and an active volunteer base.
Funding History	Nil Small Grants
Website	http://northbondisurfclub.com/
Comment	The application provides insufficient information to enable assessment of benefit to the broader Waverley community.
Recommendation	*Not recommended*

Application 5	Hewlett Street Community Garden – Phase Three
Organisation	Jacq Parkes representing the gardeners
The Activity	Funds are sought to support the continuing development of the Hewlett Street Community Garden with the construction of two additional wicking beds, the installation of two compost bins at the site, and the purchase of soil, plants and other materials for the garden.
Assistance Sought	$4,833
Background	The Hewlett Street Garden was established in 2017 with the support of Council's Community Connections Program. The applicant reports that the gardening group retains a strong core of 9 committed members, has attracted new gardeners, and enjoys positive feedback from passers by, especially families with young children.
Funding History	The group received small grants in 2017 to set up the garden, and in 2019 to turn three beds into wicking beds. Both have been acquitted.
Website	-
Comment	Consultation with neighbours and approvals are required for the new garden elements proposed in the application.
Recommendation	*Hold over for a future round pending relevant consultation and approvals*

Application 6	City East Mentor Program
Organisation	City East Community College Inc.
The Activity	Funds are sought to support the College's annual Mentor Program gathering booked for the Margaret Whitlam Recreation Centre in October 2020. The event will highlight stories of connection and inspiration between migrants and refugees and volunteer community mentors. New Australians from culturally diverse backgrounds will share their experiences of transitioning into life and work in Australia while mentor program volunteers will speak about their supportive roles, and explain the benefits of volunteering as a mentor.
Assistance Sought	$3,500
Background	The College's Mentor Program supports professional work-ready migrants and refugees to reach their employment potential by matching mentees with volunteers from their profession. The Program has been promoted through Council's Multicultural Advisory Committee.
Funding History	The College received small grants in 2017, 2018 and 2019 to support networking events, which were each attended by around 90 people, including mentors and mentees. All grants have been acquitted.
Website	https://www.cityeastcc.com.au
Comment	Proposed project will provide clear benefit to the Waverley community. The 2016 census showed that 17.4% of Waverley residents worked in professional, scientific and technical services, and that 38.5% of the population was overseas born. This program provides a valuable opportunity for Waverley's many professionals to 'give back' by volunteering as a mentor and sharing the benefit of their own experience as a professional and/ or as a migrant.
Recommendation	*$3,500 recommended*

Application 7	Waves of Wellness Surfing Experience
Organisation	Waves of Wellness Foundation
The Activity	Funds are sought to support the delivery on Bondi Beach of an 8 week learn to surf and wellness program for 11-13 Aboriginal young people recruited through Matraville Sports High School. The Program will be delivered with the support of Headspace Youth Reference Group members, Indigenous elders or older brothers and a Matraville Sports High teacher. Delivery is planned for August – September, and will be delivered on-line if the Coronavirus shutdown prevents group surfing lessons. Grant funds will be allocated to clinical staffing, surf school costs, transport, equipment management and sustenance.
Assistance Sought	$5,000
Background	The Waves of Wellness Foundation (WOW) is a mental health charity. WOW's learn to surf programs are facilitated by mental health clinicians. The primary focus of the program is to introduce surfing to participants as a way to improve physical health and mental health and 'well-being' in a neutral non-intrusive environment.
Funding History	The Foundation received a small grant in 2017 to run a program on Bondi Beach with conditions negotiated between Council and other partners including 'Let's Go Surfing'.

Website	https://www.foundationwow.org
Comment	The proposed partnership with members of the Headspace Youth Reference Group provides this proposal with a local connection. Matraville High School runs successful programs and partnerships supporting its Indigenous students, and provides a strong partner for the project. Part funding is recommended, provided that the project can be run in the surf. Support for an on-line version is not recommended.
Recommendation	*$3,500 recommended provided that the Program can be run in the surf.*

Application 8	**OBK Kitchen Equipment Upgrade**
Organisation	Our Big Kitchen
The Activity	Funds are sought to upgrade the kitchen's cooktop to support the preparation and delivery of 2,000 meals a week by staff and volunteers.
Assistance Sought	$5,000
Background	According to its web site, Our Big Kitchen (OBK) is a community run, non-denominational, industrial kitchen where meals are prepared for distribution to people in need through shelters across Sydney. OBK is Kosher and Halal certified, and HACCP approved.
Funding History	OBK received a small grant in 2016 to develop a cooking skills based program for people with a disability.
Website	www.obk.org.au
Comment	A contribution to the proposed kitchen upgrade will provide a broad public benefit in assisting OBK to support people who are the most vulnerable members of the community.
Recommendation	*$5,000 recommended*

Application 9	**Kidscape – an arts and music learning program**
Organisation	Shepherd Centre for Deaf Children
The Activity	Funds are sought to support the delivery of Kidscape a group education and social inclusion program for children with hearing loss and their families. Through art, craft, and music the program develops listening, spoken language, and social skills in the early stages of a child's life. Kidscape also builds a supportive community for parents as they come together while their children participate in the weekly play based activity group.
Assistance Sought	$5,000
Background	The Shepherd Centre is a not-for-profit charity that has provided early intervention programs and services to children who are deaf and hearing impaired, and their families for more than 40 years. The Centre helps 350 children and their families annually through 5 centres in NSW and the ACT.
Funding History	Received a small grant in 2018 to support participation by Waverley children in its program, In the shoes of a deaf child. Acquitted
Website	https://shepherdcentre.org.au

Comment	The application provides insufficient information to enable assessment of benefit to the Waverley community.
Recommendation	*Not recommended*

Application 10	**A WAYS Safe Summer**
Organisation	WAYS Youth and Family (WAYS)
The Activity	Funding is sought to support implementation of 'A WAYS Safe Summer', a youth based peer education program which aims to provide health promotion and education regarding STIs, the importance of getting tested, safe sex practices, and the risks associated with alcohol and other drugs to young people in Eastern Sydney, including the Waverley LGA.
Assistance Sought	$3,000
Background	The Program employs young people in summer as peer educators and trains them to provide information to others relating to sexual health. The team consists of a coordinator, peer educators and volunteer peer educators all under the age of 25 years. Once trained, they are able to discuss the health program with other young people and make referrals to services as required. The Program is partnered with sexual health specialists, and receives funding from the South East Illawarra Health Service HARP unit.
Funding History	Council has provided a grant in support of this program for many years. The 2019/20 grant has been acquitted. WAYS received 31 applications for peer educator positions in the 2019/20 summer season, and four of the seven educators appointed live and attend school in Waverley. The current program coordinator also lives in Waverley. First recruited in 2016/17 as a peer educator, she is currently studying health science. At the time the acquittal was submitted, the team had recorded contact with 1,000 young people in outreach, including outreach conducted in Bondi Junction on World Aids Day. Outreach activities have since been curtailed due to the Coronavirus shutdown which resulted in the cancellation of Bondi Blitz and other events celebrating Youth Week.
Website	http://ways.org.au
Comment	Application provides a clear and concise description of the project proposed with a realistic detailed implementation plan, and evidence of support from partners required for successful implementation. Proposed project will provide clear benefit to the Waverley community in the form of employment opportunities for young locals, and a proven model for effective delivery of health information to young people in Waverley.
Recommendation	*$3,000 recommended*

Environment

Application 1	Creyweed restoration in the Bronte-Coogee Aquatic Reserve
Organisation	Clovelly Public School
The Activity	Clovelly PS would like to partner with UNSW and the Sydney Institute of Marine Science on Operation Creyweed to restore lost creyweed to the Bronte-Coogee aquatic reserve.
Assistance Sought	$5,000
Background	Creyweed is a large habitat forming seaweed that supports unique biodiversity but has disappeared from the Sydney coastline. Operation Creyweed transplants creyweed to areas it is missing, using temporary mats to anchor it in place. They have successful done this at six sites including North Bondi. This project also involves an educational component for students including a science lab-based workshop, creative marine workshop and an educational school mural.
Comment	We are very supportive of reintroducing the beneficial creyweed back to the Bronte-Coogee reserve. This project fulfills the objectives for this reserve as stated by the NSW Department of Primary industries, including protecting fish habitat and facilitating educational activities. It is recommended Council provide funding for the creyweed installation and student workshops but not the mural.
Funding History	$3000 in 2018/19 for solar acquitted
Website	https://clovelly-p.schools.nsw.gov.au/
Recommendation	*$3,000 recommended for creyweed installation and student workshops*

Application 2	Get Looped Festival
Organisation	Seaside Scavenge
The Activity	Funds are sought to host a festival that focuses on ocean health and the circular economy. The applicant aims to attract 500 attendees, including 20 businesses and 15 local community groups. The festival will include workshops and talks about the circular economy systems of clothing, E-waste, food and many other 'waste' products. Ultimately, the applicant's objective is to encourage Waverley residents to think differently about the rubbish they produce.
Assistance Sought	$5,000
Background	Seaside Scavenge are part of Council's Collaborative Impact Community groups and have worked closely with the Environment Team on the Plastic Free July event for the last few years. They have a successful model of 'trash for treasure' where people collect litter and exchange it for clothes from a stall which Council have used at our events.
Comment	The proposed event supports Council' goals on waste reduction, reuse and recycling.

Funding History	Nil
Website	https://www.seasidescavenge.org/
Recommendation	*$5,000 recommended provided that a detailed event proposal, including all requisite approvals, is developed in consultation with the Outdoor Events and Environmental Services Teams.*

Application 3	**Native Beehives, native plants and bush tucker**
Organisation	Wee Care Early Education
The Activity	Wee Care are seeking funds to install a native beehive, suitable native plants, including bushtucker plants, compost bins and veggie gardens. They aim to install a beehive with a Perspex viewing window so children can see the bees at work and include a children's workshop/ course.
Assistance Sought	$5,000
Background	-
Comment	Wee Care will be informed about Council's Compost Revolution program and be encouraged to get free compost bins through this program. This grant program doesn't fund vegetables gardens as set out in the Grant Guidelines. It is recommended that funding be provided for the beehive, workshop and some native plants.
Funding History	$1400 in 2013/14 for sustainability and recycling program
Website	http://www.weecare.com.au/Home.html
Recommendation	*$2,000 for beehive, workshop and some native plants*

Application 4	**Rainwater Tank**
Organisation	Moriah College Early Learning
The Activity	Moriah would like to install a rainwater tank on the early learning center on the Queens Park Campus. The tank would be used to water the garden and the vegetable patch by the children and enable water play. There is scope to connect the tank to the toilets at some point in the future but it is not part of this application. There would also be an educational component.
Assistance Sought	$3,000
Background	
Comment	This works towards Councils goals of reducing potable water use in the community. Due to a competitive grant round $2000 worth of funding is recommended.
Funding History	$3000 in 2016/17 for bush regeneration work on the Eastern Suburbs Banksia site.
Website	https://www.moriah.nsw.edu.au/learning/elc/our-centres
Recommendation	*$2,000 recommended*

Application 5	Solar Panels
Organisation	Nefesh Synagogue
The Activity	Funds are sought to support the installation of Solar Panels
Assistance Sought	$5,000
Background	
Comment	Council's Solar my Club program has supplied a feasibility report for installation of a 15kW solar system and is supportive of this funding request. Due to a competitive grant round the full amount requested cannot be granted. Nefesh will be advised they can try applying for the full amount in the next round or accept this lesser amount.
Funding History	Nil
Website	https://www.nefesh.org.au/
Recommendation	*$3,500 recommended this round*

Application 6	Solar Panels
Organisation	Yeshiva College
The Activity	Funds are sought to support the installation of a 30-41kW solar power system at the school to help reduce greenhouse gas emissions, energy use, electricity costs, and to provide an educational tool for students.
Assistance Sought	$5,000
Background	
Comment	Due to a competitive grant round the full amount requested cannot be granted. Yeshiva will be advised they can try applying for the full amount in the next round or accept this lesser amount.
Funding History	Nil
Website	Yeshiva College Bondi
Recommendation	*$3,500 recommended this round*

Application 7	Rainwater Tank
Organisation	WIRES
The Activity	Funds are sought to support the installation of a rainwater tank at the WIRES aviary located at Randwick Council's Environment Park.
Assistance Sought	$5,000
Background	
Comment	As the aviary is not located in the Waverley LGA the project is not eligible for

	grant funding.
Funding History	
Website	https://www.wires.org.au/
Recommendation	*Nil recommended*

Creative Streets

Application 1	**Drip by Drip 2020**
Organisation	Alex King
The Activity	Funds are sought to support the stageing of Drip by Drip 2020, a community art event that engages local artists to come together at an identified location to paint murals and promote their work. The applicant reports that the concept was successfully inaugurated at the Blair Street Basketball Courts in 2019, with artists painting their responses to the theme 'the essence of Bondi' Two locations are identified in the application: ▪ Blair Street Basketball Courts (corner of Blair Street and Mitchell Street) owned by Reddham School which has given its permission for an update of the artwork created there in 2019 ▪ The 105 concrete bollards lining Campbell Parade. The timeframe proposed for the event is a weekend in late November/ early December 2020.
Assistance Sought	$5,000
Background	The applicant pays artists for their work, and utilises crowd funding, and business sponsorship as a method of raising funds to stage the event, and generating community engagement. The 2019 event was crowd funded, and sponsored by local businesses. The applicant intends to seek crowd funding and business sponsorship again in 2020, and reports that the combination of a Council small grant, crowd funding, and business sponsorship would enable expansion of the program.
Comment	This submission stands out when compared to the other ones received as part of this round. The event is well structured, has financial stability as well as a range of partners and local artists to work with. As it is the second year the applicant facilitates such an event, they also have experience to deliver it. In addition, besides aligning very well with the objectives of the grant, it promotes good values, such as community cohesion, social inclusion. The proposal to paint the concrete bollards is not supported at this time. It is recommended that the applicant nominates an alternate site.
Funding History	Nil
Wrap up 2019	https://vimeo.com/403140546
Recommendation	*$5,000 recommended for the school component for which the applicant has the school's approval, and for another site excluding the bollards, provided that relevant approvals are obtained, and a plan for the alternate site is negotiated in consultation with the Creative Streets Team and other Council stakeholders.*

Application 2	Community Garden 302 Bondi Road
Organisation	Lauren Wilcsek
The Activity	Funds are sought to install planter boxes on the site of an existing verge garden at 302 Bondi Road. The applicant plans to plant out one box with herbs, and another with native plants.
Assistance Sought	$5,000
Background	The applicant operates the laundry located at 302 Bondi Road, and provides an undertaking to help maintain the garden.
Funding History	H2O Laundry received an Environmental Grant for solar panels in 2018.
Website	-
Comment	Consultation with neighbours and approvals are required to progress this proposal.
Recommendation	*Hold over for a future round pending relevant consultation and approvals*

Application 3	Palmerston Ave Bronte Embankment Retaining Wall
Organisation	Max Setz
The Activity	Funds are sought to support the construction of a new retaining wall for the Palmerston Ave Bronte Communal Street Garden. The funds would cover the cost of materials and the garden community would provide the labour. The applicant reports that the existing retaining wall, which he built 12 years ago is weathered and falling apart.
Assistance Sought	$3,000
Background	The Palmerston Ave street garden is a substantial native garden covering a steep embankment adjacent to Bronte Primary School on Palmerston Avenue Bronte. The garden has Street Garden approval and the applicant has coordinated a community gardening group that has built up and cared for the garden for many years.
Comment	Council cannot endorse replacement of a retaining wall edging by members of the community. A qualified licensed builder is required.
Funding History	Nil Small Grants. Council's Community Connections Program has provided practical support for the gardeners over many years, including the provision of plants and arranging working bees
Website	-
Recommendation	*Refer to Public Works for consideration.*

Application 4	Mount Zion Early Education Centre Creative Street-scape
Organisation	Mount Zion War Memorial Kindergarten
The Activity	Funds are sought to support the establishment using planter boxes of a native nature strip garden between pedestrians accessing the Centre and the heavy traffic on Bondi Road. The applicant also requests that Council install street

	signage warning pedestrians, cyclists and drivers to take care.
Assistance Sought	$1,650
Background	
Comment	Council cannot endorse a communal verge garden for this site due to the heavy traffic conditions.
Funding History	Received a grant in 2019 for Enhancing the ELC Nature Room. Report acquitted
Website	
Recommendation	*Refer to Public Works for consideration of an alternate solution to the issues raised in this application.*

REPORT
CM/7.6/20.05(2)

Subject: **Status of Mayoral Minutes and Notices of Motion**

TRIM No: SF18/691

Author: Natalie Kirkup, Governance and Internal Ombudsman Officer

Director: John Clark, Director, Customer Service and Organisation Improvement

RECOMMENDATION:

That Council receives and notes this report on the status of mayoral minutes and notices of motion adopted by Council from September 2012 to April 2020.

1. Executive Summary

At its meeting on 17 April 2018, Council requested officers to provide a quarterly progress report on all mayoral minutes and notices of motion adopted by Council during the 2012–2017 Council term and the 2017–2020 Council term.

This report provides an update on the status of the mayoral minutes and notices of motion adopted by Council from September 2012 to April 2020.

Finalised mayoral minutes and notices of motion from the previous term—that is, from September 2012 to September 2017—have been removed from the quarterly report, in accordance with Council's resolution of 19 March 2019. All active resolutions that are yet to be finalised from the previous term remain in this report.

2. Introduction/Background

The mayoral minutes and notices of motion adopted by Council from September 2012 to April 2020 have been compiled by Internal Ombudsman, Governance and Civic, and presented to the Executive Leadership Team (ELT) for the status of each resolution to be updated.

The resolutions have been grouped into two tables: one for mayoral minutes and one for notices of motions. The director responsible for actioning each resolution has identified whether the resolution has been finalised or whether it remains active, and in some cases has provided commentary on an active resolution.

Where a resolution is shown as 'finalised', it means all actions and/or follow-up actions have been completed or no further progress can be made to execute the resolution. Where a resolution is shown as 'active', it means action has commenced and/or there are items pending for further work and/or follow-up is required to finalise the resolution.

The tables showing the updated status of the resolutions arising from mayoral minutes and notices of motions from September 2012 to April 2020 are attached to this report at Attachment 1 and Attachment 2 respectively.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 18 February 2020	CM/7.14/20.02	That Council receives and notes this report on the status of mayoral minutes and notices of motion adopted by Council from September 2012 to December 2019.
Council 10 October 2019	CM/7.12/19.10	That Council receives and notes this report on the status of Mayoral Minutes and Notices of Motion adopted by Council from September 2012 to August 2019.
Council 18 June 2019	CM/7.8/19.06	That Council receives and notes this report on the status of mayoral minutes and notices of motion adopted by Council from September 2012 to April 2019.
Council 19 March 2019	CM/7.1/19.03	That: 1. Council receives and notes this report on the status of mayoral minutes and notices of motion adopted by Council from September 2012 to December 2018. 2. Finalised mayoral minutes and notices of motion from September 2012 to September 2017 be removed from future quarterly reports.
Council 11 December 2018	CM/7.13/18.12	That Council receives and notes this report on the status of mayoral minutes and notices of motions adopted by Council from September 2012 to October 2018.
Council 17 July 2018	CM/7.6/18.07	That Council: 1. Receives and notes this report on the status of Mayoral Minutes and Notices of Motion adopted by Council from September 2012 to May 2018. 2. Notes that all resolutions of Council are being tracked, but only Mayoral Minutes and Notices of Motion have been requested to be reported back to Council on a quarterly basis.
Council 17 April 2018	CM/8.4/18.04	That: 1. Council officers provide a quarterly progress report to Council on all Councillor Notices of Motions and Mayoral Minutes adopted by Council during the 2012-2017 and the 2017-2020 Council terms. 2. The report provides a short summary on the progress of each resolution, and completed resolutions remain in the report for ease of reference.

4. Discussion

Internal Ombudsman, Governance and Civic maintains a resolution tracking sheet that contains all resolutions requiring action by officers. The tracking sheet is updated after each meeting of Council, where resolutions are allocated to a directorate for action. It is the responsibility of ELT to update the status of the resolutions for their respective areas. The attachments to this report are subsets of this sheet, containing only mayoral minutes and notices of motion, as requested by Council.

The below table details the total number of Mayoral Minutes and Notices of Motion by year and the total of those finalised, from September 2012 to December 2019.

Table 1. Statistics.

Year	Mayoral Minutes Total	Mayoral Minutes Finalised	Notices of Motion Total	Notices of Motion Finalised
2012	10	10	14	13
2013	14	14	35	35
2014	18	18	40	40
2015	8	8	23	22
2016	11	10	49	45
2017	17	15	56	51
2018	30	24	89	56
2019	27	14	91	44
2020	5	3	28	8

5. Financial impact statement/Timeframe/Consultation

Financial

There has been no additional cost to Council in preparing this report.

Timeframe

This report covers the period September 2012 to April 2020.

Consultation

The status of the resolutions contained in the attachments to this report have been provided by the Executive Leadership Team.

6. Conclusion

This report provides the status of mayoral minutes and notices of motion adopted by Council from September 2012 to April 2020. It is recommended that Council receives and notes this report.

7. Attachments

1. Status of mayoral minutes ⇩
2. Status of notices of motion ⇩

MAYORAL MINUTES

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council…)	Responsible Directorate	Status	Comment
Council	19/04/16	Mayoral Minute	CM/5.1/16.04	Parking in Wairoa Avenue (A03/0864)	That Council Investigates whether it is possible to have some angle parking in Wairoa Avenue between Blair Street and Hastings Parade as the street is very wide in that block.	CA&O	Action in progress	Under investigation.
Council	10/10/17	Mayoral Minute	CM/5.1/17.10	Recruitment of General Manager (A13/0558)	1. Resolves to commence a recruitment process by an independent, outside company for the position of General Manager immediately. 2. Appoints a selection panel of Mayor, Deputy Mayor and Crs Betts, Keenan and Masselos to manage the recruitment, including the appointment of an external recruitment agency to facilitate the process. 3. At the conclusion of the selection process, considers a report from the Executive Manager, People & Culture, and endorsed by the selection panel, to appoint a General Manager.	Corporate	Finalised	
Council	10/10/17	Mayoral Minute	CM/5.2/17.10	Parking Fees (A17/0529)	1. Council reopens negotiations with the adjacent shopping centre owner with a view to remove the first hour fee for parking in Eastgate. 2. Council receives a report, by the March 2018 Council meeting at the latest, outlining the implications of and options for: (a) Removing the fee for the first parking residential permit. (b) Removing the fee for residents' beach permits. (c) Turning off meters in Bondi Beach at 7 pm and Bondi Junction at 6 pm daily, year-round. 3. The report should detail timing of potential changes, including increased inflow and increased movement; resource and financial implications; benefits to residential amenity; and impacts on the future operation of the respective parking systems.	Life	Finalised	
Council	10/10/17	Mayoral Minute	CM/5.3/17.10	Bondi Park - Underground Car Park (A12/0445)	That Council not proceeds with the feasibility study for an underground car park in Bondi Park, and Council's budgets and plans be adjusted accordingly.	Renewal	Finalised	Project stopped. Project to be removed from Capital Works Plan in Q2.
Council	10/10/17	Mayoral Minute	CM/5.4/17.10	Interim Heritage Order - 1 Sir Thomas Mitchell Road, Bondi Beach (DA-13/2017)	1. Makes an Interim Heritage Order in relation to 1 Sir Thomas Mitchell Road, Bondi Beach, to enable a heritage assessment to be undertaken by an independent heritage consultant. 2. Subject to the outcome of the heritage assessment, either amends the Waverley Local Environmental Plan 2012 to include 1 Sir Thomas Mitchell Road on Schedule 5 – Environmental Heritage or allows the Interim Heritage Order to lapse.	Futures	Finalised	
Council	21/11/17	Mayoral Minute	CM/5.1/17.11	Additional Amenities in Bondi Park (A17/0422)	That Council Officers investigate the feasibility of additional toilet facilities within Bondi Park including, but not limited to: 1. Underneath Queen Elizabeth Drive, facing out to the existing promenade to the south of Bondi Lifeguard Tower. 2. Within the Biddigal Reserve embankment (noting the retaining wall requires a full replacement in the future).	Renewal	Finalised	Feasibility study completed. Councillor workshop held and reported to 19 June 2018 Council Meeting
Council	21/11/17	Mayoral Minute	CM/5.2/17.11	Creation of Satellite Depots in Waverley Local Government Area (A07/0041)	That Council Officers investigate the available options and feasibility of one or more, smaller satellite depots within the Local Government Area (LGA) to improve service delivery, reduce travel times and improve staff and plant productivity. All available options will be considered with the exclusion of Hugh Bamford Reserve, Barracluff Reserve, Dudley Page Reserve and Rodney Reserve.	CA&O	Action in progress	A feasibility of options was undertaken in 2017-2018. A decentralised model of small satellite depots was determined to be the best option. Council is proposing a small parks office as part of a redesigned North Bondi Diggers Club in the draft POM for Hugh Bamford and Williams Park. Additionally the proposed upgrade to the Bronte SLSC will consider providing improved facilities / storage for parks staff in the south of the LGA.
Council	21/11/17	Mayoral Minute	CM/5.3/17.11	Corruption Prevention at Waverley (A07/0944)	That Council, in light of the recent Independent Commission Against Corruption (ICAC) investigation into Botany Council: 1. Reaffirms its commitment to an open and ethical Council with strong governance processes, transparency and accountability including the important role performed by the Internal Ombudsman. 2. Calls for a report from the Internal Ombudsman to Council and the Audit Committee considering ways to: (a) Strengthen the independence and effectiveness of Council's internal audit functions and processes. (b) Ensure ongoing and mandatory awareness and training of Council staff and Councillors about corruption prevention, probity and conduct related matters. (c) Provide regular reporting to Council on complaints management, probity and corruption issues, and service and business improvement. 3. And that the Mayor writes to ICAC thanking them for their recent briefing to Waverley Councillors.	CS&OI	Action in progress	Council has recently established a new Audit, Risk and Improvement Committee with three external independent members. The Charter for the new committee has been expanded to provide a broader assurance role to Council which will include consideration of probity and corruption issues, complaints management and service and business improvement. The ARIC Committee will be reporting regularly to Council.
Council	21/11/17	Mayoral Minute	CM/5.4/17.11	Consulting the Community about Potential Changes to Parking Fees (A17/0529)	1. Council officers prepare a costs and benefits analysis report on the following potential changes to parking fees in Waverley: (a). Providing a free Beach Parking permit for residents. (b). All meters in Bondi Junction turned off after 6pm. (c). All meters in Bondi Beach turned off after 7pm. (d). 15 minute free parking in metered zone. (e). 15 minute free "drop in" zones near/in local shopping strips. 2. The costs and benefits analysis report be considered by Council prior to community consultation.	Life	Finalised	

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Council	12/12/17	Mayoral Minute	CM/5.1/17.12	Support for Establishment of New Public High School (A12/0030)	1. Supports the establishment of a new comprehensive co-educational public high school in Sydney's East. 2. Commends Woollahra Council on its 27 November 2017 decision in regard to identifying opportunities for a High School in the Edgecliff Commercial Corridor. 3. Undertakes to participate with Woollahra Council to identify an appropriate site for a Public High School in the Eastern Districts. 4. Requests the State Government to work with Council to identify suitable sites for a new public High School.	Life	Finalised	Actions finalised
Council	12/12/17	Mayoral Minute	CM/5.2/17.12	Events Policy (A11/0687)	1. Council officers review all high impact events delivered since the introduction of the Events Management Policy and Guidelines in 2015 in terms of compliance with the Policy and Guidelines, with a particular focus on waste, noise and traffic management. 2. Council receives a report on the Review including any recommendations for changes to and compliance with the current restrictions. 3. Council officers provide a quarterly report to the Strategic Planning Committee including: (a) Numbers of requests for events. (b) Number of events held in the previous quarter, including related issues and outcomes of events held. 4. All future proposed high impact events (as defined in the Events Management Policy) be submitted to Council for approval.	Life	Finalised	Superceded and replaced by CM/7.2/18.03
Extraordinary Council	06/02/18	Mayoral Minute	CM/5.1/18.02E	CONFIDENTIAL REPORT - Confidential Legal Matter (SF18/291)	1. Treats this report as confidential in accordance with section 11(3) of the Local Government Act 1993, as it relates to a matter specified in section 10A(2)(g) of the Local Government Act 1993. The report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege 2. Approves the key terms of the proposed agreement with ISPT as contained in this report. 3. Notes that a report on the remaining terms of the agreement will come back to Council once negotiations have been finalised.	Life	Finalised	Report to Council 20 November 2018
Council	20/02/18	Mayoral Minute	CM/5.1/18.02	Bondi Pavilion Interim Works (A15/0272)	1. Undertakes as soon as practical renovation of the three sets of public toilets in the main central section of the Bondi Pavilion. This could include a re-paint, repair of fixtures, and a mural or display or information presentation appropriate for the Pavilion. 2. Implements a comprehensive cleaning and maintenance regime to ensure the toilets are kept clean and maintained to a proper standard. 3. Replants all planter boxes in internal courtyard and considers seeking heritage exemption for the removal of the planter box in the foyer. 4. Investigates the painting of a mural on either the north internal or the western internal wall, in conjunction with the Public Art Committee. 5. Develops a youth band concert program for Autumn 2018 to be held within the northern internal courtyard. 6. Investigates expanding the 'Winter Magic' busking program to include the Bondi Pavilion forecourt and internal courtyards. 7. Notes that the High Tide Room roof and awning are scheduled for refurbishment and that all window and door wood joinery throughout the Pavilion will be repaired and re-painted over the next three months 8. Prepares a new media campaign including a new display to inform the public about ongoing progress in the refurbishment of the Pavilion. 9. Undertakes industrial bleaching of tiles and pre-emptive eeling to remove smell from the toilets.	CA&O	Finalised	1. Finalised 2. Completed more frequent drain jetting to reduce odour 3) Finalised - Project Waverley 4) Public art included in Concervation and Restoration project 5) Finalised 6. Action in progress - limited uptake in 2018, will revisit as part of the 2019 event. 7) Finalised - Project Waverley 8) Finalised - Project Waverley / Communications. 9) Finalised
Council	20/02/18	Mayoral Minute	CM/5.2/18.02	Dockless Bikes (A17/0445)	1. Utilises its powers under the Impounding Act 1993 to impound any bikes that are considered by Council staff to be abandoned or left unattended from Council's streets, parks and beaches. 2. In exercising its powers under the Impounding Act 1993 Council will deem to be attended dockless bikes standing upright with a suitable bicycle helmet attached and not causing an obstruction or a public safety hazard. 3. Seeks legal advice on use of a dumped rubbish clean up order under the Protection of the Environment Act to have the owners of dockless bikes remove their polluting property. 4. Identifies broken and discarded dockless bikes in Council's streets, parks and beaches and takes action to ensure their removal. 5. Affirms support for the share bike economy and encourages operators of docked bicycle systems to establish in Waverley, providing that they manage their operation in such a way that does not cause public disruption, and the collection and redistribution of bikes is a priority activity for the operator.	Life/Futures	Finalised	
Council	20/02/18	Mayoral Minute	CM/5.3/18.02	Place Managers (A04/2016)	1. Council officers prepare a report of Council's operational and staffing structure to incorporate the role of 'Place Managers' to oversee service delivery for improved public place cleansing and maintenance at a local level. 2. Staffing, resource and financial implications be considered.	Renewal	Finalised	10/4/18 - Councillor Workshop held on SAMP 5 17/4/18 - SAMP 5 Report report submitted to April Council meeting 21/8/18 - Place Managers report submitted to August Council meeting.
Council	20/02/18	Mayoral Minute	CM/5.4/18.02	Dumped Rubbish (A06/1732)	That Council officers investigate the operational changes required to remove illegally dumped rubbish from Waverley streets within 48 hours of reporting, assess the potential impacts of these changes, and report back to Council with the assessment and a media strategy for promotion of these changes.	Renewal	Finalised	On 7 August 2018, Sam McGuiness, Executive Manager, Sustainable Waverley, submitted a A Illegally Dumped Waste - Removal & Investigation Report to the Operations & Communicty Services Committee.

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Council	20/02/18	Mayoral Minute	CM/5.5/18.02	Employment and Apprenticeship Program (A16/0374)	1. Council examines currently allocated funds spent on temporary staff and consultants to find opportunities: (a) For reduction in overall costs. (b) For the appointment of permanent job placements. (c) For expansion of Council's current traineeship and apprenticeship program. 2. A workshop of Councillors be held on the financial and industrial relations aspects of this proposal. 3. A report on all aspects of the proposal be prepared for consideration of Council.	CS&OI	Action in progress	Draft Youth Employment Framework has been drafted with funding and resourcing requirements being assessed in the development of the 2020/21 budget. A comprehensive People Plan is currently being developed which includes a workforce plan which addresses youth employment strategies.
Council	20/02/18	Mayoral Minute	CM/5.6/18.02	Rainbow Flags on Council Buildings (A03/0416)	That Council flies the rainbow flag on its Council Chambers and Bondi Pavilion buildings to mark the 2018 annual Gay and Lesbian Mardi Gras Festival. This will help promote an important cultural event in our region and support and celebrate the diversity of our residents, staff members, family and friends who are LGBTQI.	Life	Finalised	
Council	20/03/18	Mayoral Minute	CM/5.2/18.03	Inclusion of Bondi Junction in the Property Council of Australia's Office Market Report (A18/0181)	That Council officers approach the Property Council of Australia to include the Bondi Junction Commercial Centre in the Property Council's regular Office Market Report (OMR), and report back to Council with a detailed proposal including timetable.	Futures	Finalised	Report presented to June meeting of the Strategic Planning and Development Committee. Bondi Junction will appear in the next edition of the Office market Report in early 2019.
Council	20/03/18	Mayoral Minute	CM/5.3/18.03	Beach Amenity and Safety (A18/0182)	That Council: 1. Reviews detailed signage at the approaches to Bondi Park and on the entrance to the ramps at Bondi Beach to include as a priority: (a) Clear and prominent beach safety warnings. (b) Standard regulatory advice regarding 'No dogs allowed', 'No smoking', 'No littering', 'No alcohol' and a ranger phone number. (c) Positive messaging. (d) International signage for non-English speakers. 2. Plans for the construction of additional outdoor shower stems associated with ramps along the Bondi Beach promenade and with extra stems in high demand areas, and ensures adequate water pressure is available. 3. Improves signage of the pedestrian crossing and shared zone on Queen Elizabeth Drive directly in front of the Bondi Pavilion 4. Officers consult staff, Councillors, surf clubs, and the community on the following: (a) The current policy in regard to designated surf zone 'red and yellow' flag area including the potential for the introduction of flagged buffer zones on either side to preclude surf craft boards (with a fin). (b) Review Council's current definition of surf boards to include 'soft' boards with fins. (c) The need, under standard surf conditions, for a minimum of two sets of flags on Bondi Beach. (d) Review current operations of lifeguards to ensure best practice risk minimisation. (e) Prepare a policy for 'beach amelioration grading' to pre-emptively minimise 'rip and gutter' outcomes as a result of the formation of a beach berm. (f) The issue of bike-riding and skateboarding on the promenade be considered. (g) Consider the implications of implementation across Waverley's beaches.	CA&O	Action in progress	1) Creating Waverley (open Space) - beach signage installation, has commenced and supplier has been engaged. Installation in progress. 2) Open Space Planning - Its been allocated to OSP Team for investigation and design 3) Creating Waverley (Traffic) - Currently under investigation by the Traffic Team 4) CS&OI- (a), (b), (c) , (d), (e) (F) & (g) - Consultation went live in July 2018. Feedback being reviewed as part of Risk Profile review. Life/Renewal (e) - Council submitted an application to OEH to prepare a scoping study for the preparation of a Coastal Management Plan. This process will take some time and involve further consultation with the community but the issue of sand management would be a key part of this Plan. An interim beach grading plan is under preparation.
Council	20/03/18	Mayoral Minute	CM/5.4/18.03	Teacher's Beach Parking Permit (A18/0183)	1. Council introduces a new category of Beach Parking Permit for use by teachers employed at schools within the Waverley LGA for a trial period of 12 months. 2. The new Teacher's Beach Parking Permit be valid Monday–Friday during school terms between the hours of 7.30 am–6 pm only, and valid for use in line with the terms and conditions of the existing beach parking permit. 3. Council publicly exhibits the proposed introduction of a Teacher's Beach Parking Permit to be included in the Beach Parking Permits Fees section of the Pricing Policy, Fees and Charges 2017–18 for a period of 28 days, in accordance with section 610F of the Local Government Act 1993, with the fee set at $450 per annum. 4. Council officers investigate the introduction of a similar 'teacher-only' parking permit for use at Hollywood Avenue Car Park in Bondi Junction, and report back to Council. 5. A limit be placed on the total number of passes issued to teachers in each school in consultation with the school.	Life	Finalised	Report back to Council in May 2018
Council	17/04/18	Mayoral Minute	CM/5.1/18.04	New Child Care Centre - Feasibility Study (A09/0290-02)	That Council prepares a feasibility study for the construction of a new child care facility in Waverley. The study should analyse land acquisition, if required, and construction costs; any loan requirements and servicing; future demand and competitive supply issues; staffing; possible locations; child age and centre size recommendations; regulatory issues; and other issues staff believe important for Councillors' consideration.	Life	Finalised	Finalised - report to Council 20 November 2018
Council	17/04/18	Mayoral Minute	CM/5.2/18.04	Additional Bus Shelters (A02/0225-02)	That Council notes the current tender for the installation of bus shelters in Waverley expires in 2020 and, in preparing new tender documents for the future installation and maintenance of bus shelters, includes a requirement for additional bus shelters to be provided throughout Waverley than those at present.	CA&O	Finalised	Council in parternship with Transport NSW and RMS are installing 4 bus shelters as part of the priority bus stop rationionalisation program.

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Council	15/05/18	Mayoral Minute	CM/5.1/18.05	Voluntary Planning Agreements (A15/0046)	1. Prepares educational material for public consultation on the process, policy and practice of voluntary planning agreements, including an educational program schedule for precincts and interested residents to commence in the second half of this year in relation to VPAs. 2. Reviews the potential for variation in the clauses of Council's VPA Policy, particularly in regard to increasing the current 10% contribution to Council's Affordable Housing Program 3. Considers the pros and cons of financial versus in-kind contributions for VPAs, including the potential for receipt of property in perpetuity that contributes to Council programs, such as Affordable Housing. 4. Notes the planned Councillor workshop on the subject of VPAs and incorporates consideration of these matters into that workshop.	Futures	Finalised	Workshop held with Crs.
Council	15/05/18	Mayoral Minute	CM/5.2/18.05	Street Swings (A18/0316)	That Council investigates developing a policy to allow residents to install nature strip swings in residential areas. The investigation to include general and public liability insurance considerations, public safety, risk minimisation, preservation of community trees and building standards, as well as community support for such a policy.	Renewal	Finalised	
Council	15/05/18	Mayoral Minute	CM/5.3/18.05	Surf Clubs (A14/0534)	1. Takes actions necessary to: (a) Have all Waverley surf club buildings at SAMP 2 minimum level of maintenance within five years. (b) Enable all surf clubs to be self-funding within five years. 2. Establishes discussions with clubs represented in the Surf Club Committee to achieve these goals, including negotiating template base leases under the Crown Lands Act. 3. Reports back to Council regarding development plans of each club, including current costings, with minimum six-monthly follow up reports until the end of 2020. 4. Completes as soon as possible all necessary planning instruments, particularly Conservation Management Plans, where required for each club facility. 5. Seeks State and Federal funding for each proposal additional and/or in co-operation with individual clubs. 6. Works with surf clubs on an ongoing basis to promote greater diversity and inclusion. 7. Prepares regular minutes of the Surf Club Committee to be submitted to Council.	Life	Finalised	
Council	19/06/18	Mayoral Minute	CM/5.1/18.06	Compliance (SF18/215)	1. Council undertakes a review of its compliance functions and gives consideration to: (a) Multi-skilling some or all parking rangers to undertake general ranger duties. (b) Provides recommendations for improvement in compliance functions; in particular, for: (i) Illegal backpacker premises. (ii) Non-compliant building works. (iii) Works approved by a private certifier. 2. The report to Council can be presented in parts if deemed appropriate by the General Manager, and should provide input into Council's accommodation strategy related to compliance staffing and resource requirements.	PE&R	Action in progress	A review of the operations of the new Compliance Department is underway, including the matters raised in this resolution.
Council	19/06/18	Mayoral Minute	CM/5.2/18.06	Schools (A14/0170)	1. Confirms its support for the establishment of a new state high school in the Eastern Suburbs. 2. Seeks detailed information from the NSW Department of Education on school capacity projections, student numbers, capital works and maintenance proposals for all state primary and secondary schools in Waverley. 3. Selects Councillors Wy Kanak, O'Neill and Betts, and appropriate officers, to accompany the Mayor to meet with the Minister to discuss the future of public education in Waverley.	CA&O	Finalised	1. Completed. 2. Meeting with DoE on 11 December. 3. The Minister requested only to meet with the Mayor. The Mayor advised the Minister he needed to comply with the resolution so the meeting did not go ahead. Completed.
Council	17/07/18	Mayoral Minute	CM/5.1/18.07	West Oxford Street (A13/0636-02)	1. Investigates and enacts measures to oppose any potential decision by the Department of Planning and Environment, acting under delegation from the Minister for Planning, to support the proposed planning proposal for 194 Oxford Street, Bondi Junction. 2. Forms a delegation of the Mayor and Lawson Ward Councillors to meet with the Minister for Planning, Anthony Roberts, to discuss these planning issues.	PE&R	Finalised	Mayor and Crs met with the Secretary of the Department of Planning and Environment to express Councils concerns.
Council	17/07/18	Mayoral Minute	CM/5.2/18.07	Dockless Bikes (A17/0445)	That Council pursues, in the case where an order is appropriate, the issuing of a 'Preventative Pollution Order' under the provisions of the Protection of the Environment Operations Act 1997 to all bike share companies operating in Waverley requiring a clean-up and removal of abandoned bicycles, including those currently held by Council.	Life	Finalised	
Council	17/07/18	Mayoral Minute	CM/5.3/18.07	Ernie Page (A02/0276)	1. Council identifies a suitable memorial for the Hon. Ernie Page. 2. Council approaches Randwick Council to participate in honouring the memory of Ernie Page. 3. A report come back to Council, which includes a methodology for the future recognition of eminent residents. 4. Council notes that it will be receiving a report on commemorative tributes at a future Council meeting.	CA&O	Action in progress	1) Historic investigations have progressed for the purpose of identifying a suitable memorial. 2) Randwick Council to be included in any future recommendations. 3) and 4) A report on Commemorative tributes was submitted to 9 Oct 18 Operations Committee Meeting addressing these points.
Council	17/07/18	Mayoral Minute	CM/5.4/18.07	Bondi to Manly Walk (A16/0608)	That Council investigates the endorsement of, and participation in, the Bondi to Manly walk project.	Futures	Finalised	Project adopted by Council at its meeting held in September 2018.

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Council	17/07/18	Mayoral Minute	CM/5.5/18.07	E-waste (A11/0635)	1. Considers a 'pop-up' e-waste collection adjacent to the container deposit collection point at Park Drive, Bondi Beach, during a short period until the end of September 2018. 2. Advertises and promotes the pop-up on Council's website and in other material.	Futures	Finalised	The potential to install a pop-up next to the Reverse Vending Machine at Bondi Beach was investigated and deemend not feasible due to safety risks associated with e-waste collection.
Council	21/08/18	Mayoral Minute	CM/5.1/18.08	Bondi Pavilion (A15/0272)	That Council, in regard to the Bondi Pavilion Restoration & Conservation project: 1. Acknowledges the approval by the Heritage Office of the Bondi Pavilion Conservation Management Plan (CMP). 2. Recognises that the next phase of planning for the conservation and restoration of Bondi Pavilion will require extensive community consultation over a period of several months. 3. Considers it desirable to undertake any maintenance and improvement work and any restoration preparation works that can be commenced consistent with the Bondi Pavilion Conservation Management Plan (CMP). 4. Prepares a report detailing permissible works to the internal, external and curtilage areas of the Pavilion.	Renewal	Finalised	Report on permissible works to be submitted to 11 Dec 18 Council Meeting.
Council	27/09/18	Mayoral Minute	CM/5.1/18.09	2018 NRL Grand Final - Support for Sydney Roosters (A03/0416)	1. Congratulates the Sydney Roosters on reaching the NRL Grand Final to be played against Melbourne Storm on Sunday 30 September, and wishes the team the best of luck for the game. 2. Notes that, in 2013, when the Sydney Roosters won the Grand Final the police closed Spring Street and Bronte Road, with approximately 3,000 people gathering on the streets to celebrate. 3. Authorises officers to provide the relevant support and assistance to both the Easts Leagues Club and the police should a similar event be held over the weekend. 4. Notes that Randwick Council is currently flying the Sydney Roosters flag in support of the team. 5. Decorates the balconies at Council Chambers and Bondi Pavilion with Sydney Roosters flags or banners to show our support for the team this weekend. 6. If possible, flies the Sydney Roosters flag from Council Chambers and Bondi Pavilion for one week from Tuesday, 2 October if the Sydney Roosters win on Sunday.	Life	Finalised	
Council	27/09/18	Mayoral Minute	CM/5.2/18.09	Herbicide and Pesticide Use (A06/0333)	That Council officers engage an independent expert to undertake a review of our current policies and procedures governing herbicide and pesticide use to ensure we eliminate, or at least minimise, the use of glyphosate and are delivering a best practice and sustainable weed management solution that is an alternative, non- glyphosate substance to protects our employees, residents, and the local environment.	PE&R	Finalised	An independent review was commissioned and reported to Council in August 2019.
Council	27/09/18	Mayoral Minute	CM/5.3/18.09	Shopping Trolleys (A04/2081)	That Council reports on the current policies and progress in the control of shopping trolleys on Waverley streets and public places. Emphasis to be placed on outcomes to minimise the number of shopping trolleys being left in the public domain especially in Bondi Junction, Bondi Beach and Rose Bay.	PE&R	Action in progress	The current Shopping Trolley Management Policy is due for review in 2019. Several targeted impounding activities have taken place in recent months relating to shopping trolleys as part of the review process.
Council	27/09/18	Mayoral Minute	CM/5.4/18.09	Bondi Pavilion Restoration and Conservation Project (A15/0272)	That Council, in regard to the Bondi Pavilion Restoration and Conservation Project, undertakes the following actions: 1. Façade. Prepares a timetable and costing for works to the façade that can be undertaken with heritage exemption. 2. Amphitheatre/outdoor performance space. Prepares concept designs, costings and a heritage impact assessment for: (a) Retaining and renovating the amphitheatre in its current location. (b) Building a new amphitheatre in the central courtyard possibly sunken and tiered, with a retractable floor at grade. (c) Facilitating performances in the southern curtilage (Dolphin Courtyard) area. (d) Facilitating performances in the western curtilage adjacent to the Gatehouse. 3. Prepares a draft report detailing the above with additional information on the level of use of the current amphitheatre 4. Convenes a meeting of the Bondi Pavilion Stakeholder Committee to review this draft report for update by Council officers before presentation to Council.	Renewal	Finalised	1) Bondi Pavilion early works report to be submitted to the 11 December 2018 Council meeting. 2) Completed - feasability report completed addressing comments 2a - d, including in report to Council - 20 November 2018 3) Completed - Feasability report has been presented to the Bondi Pavilion Stakeholder committee. 4) Completed
Council	20/11/18	Mayoral Minute	CM/5.1/18.11	100-year Anniversary of the Right of Women to Stand for Election to Local Government (A08/0009)	That Council acknowledges the 100-year anniversary of the right of women to stand for election to local government and erects a plaque at the entrance to the Council building listing all female Councillors and mayors elected to Waverley Council.	CS&OI	Finalised	Installation complete
Council	20/11/18	Mayoral Minute	CM/5.2/18.11	Strategic Planning and Development Committee – Legal Matters (A17/0514)	That Council notes the success of the Strategic Planning and Development Committee and investigates requiring all current and pending planning and development-related legal matters to be the subject of monthly reports in sittings of the Committee.	PE&R	Finalised	
Council	20/11/18	Mayoral Minute	CM/5.3/18.11	Bondi Pavilion Conservation and Restoration Project – Creative and Cultural Element (A15/0272)	That Council establishes an ongoing creative and cultural element to the Bondi Pavilion Conservation and Restoration Project to highlight the plans and continued community involvement in the future of the building. This will include themed events, installations, displays and incidental performances related to the plans, and/or the cultural and architectural heritage of the building and will commence no later than February 2019.	CS&OI	Action in progress	A number of activities were held in 2019. Some planned events including Bondi Mermaid Festival, Summer Daze music events and presentation of the historical Sandscape exhibition were cancelled due to COVID-19. Exploration of suitable hoardings for the Bondi Pavilion are still under consideration.

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Council	19/02/19	Mayoral Minute	CM/5.1/19.02	Citizenship Ceremonies - Request for Quotations (A19/0093)	That Council prepares a request for quotations to engage an experienced service provider for venue hire and catering services for citizenship ceremonies to be held in Waverley.	CS&OI	Finalised	Finalised. RFQ distributed and Easts confirmed as venue. Councillors notified via email from GM.
Council	19/02/19	Mayoral Minute	CM/5.2/19.02	Intersection of Old South Head Road, Curlewis Street, O'Sullivan Road and Birriga Road – Vehicle, Bicycle and Pedestrian Movement (A03/0042-04)	That Council examines options for the improvement of vehicle traffic, bicycles and pedestrian movement at and around the intersection of Old South Head Road, Curlewis Street, Blair Street, Wellington Street, O'Sullivan Road and Birriga Road, and co-ordinates as needed with the Waverley Cycling Advisory Committee and Woollahra Council. This would include, as a matter of urgency, the option of extending the lane markings on Curlewis Street back from the traffic lights as far as Wellington Street to improve traffic throughput.	PE&R	Finalised	Study completed and reported to Council and being implemented by Project Team
Council	19/02/19	Mayoral Minute	CM/5.3/19.02	Shared Zones (A19/0154)	1. Notes that, under current Roads and Maritime Services (RMS) policy, each individual 10 km/h high pedestrian area shared zone must be applied for individually. 2. Investigates the potential for the creation of 10 km/h speed limits in all laneways throughout Waverley through a single, blanket approval process. Actions will include, but not be limited to: (a) Writing to relevant Ministers. (b) Writing to the RMS. (c) Lobbying the Member for Coogee and the Member for Vaucluse. 3. Extends this investigation to streets with inadequate footpath provision, if deemed appropriate by Council officers.	CA&O	Action in progress	Under investigation by traffic and transport team. Issues being examined: 1. Low pedestrian volumes do not justify a blanket implementation of shared zones. 2. A shared zone would require pavement treatment to delineate the difference between the shared zone and a typical public road. Costs are high if applied across the LGA. 3. An alternative under investigation is to have "mini" speed humps at either end of lanes within the statutory 10 metre No Stopping restriction at the intersection plus speed limit signs (20 km/hr suggested). A report is to prepared for submission to TfNSW, relevant ministers and local members. Timing is subject to staffing constraints..
Council	19/02/19	Mayoral Minute	CM/5.4/19.02	Resident Parking Schemes (A03/2581)	1. Council undertakes a review of the policy, process and procedures for the creation of resident parking schemes to ensure that the concerns of residents are better balanced with the need to apply a strategic approach to parking scheme management. 2. The two deferred resident parking schemes be used as test models with the new approach established by Council. 3. A future workshop be held to consider options.	CA&O	Action in progress	Status of RPPS to date reviewed. Data on takeup being collected.
Council	19/03/19	Mayoral Minute	CM/5.1/19.03	Bondi Pavilion Conservation and Restoration Project - Development Application (A15/0272)	1. Council notes the imminent lodgement of a development application for the Bondi Pavilion Conservation and Restoration Project is expected to be early April 2019. 2. Council undertakes a minimum 28-day period of community consultation on the development application, including a public forum and appropriate information materials, online and in print. 3. Council notes the requirement for the development application to be referred to the NSW Heritage Office for comment, prior to the determination of the DA. 4. Council notes that the town planning assessment will be undertaken by an external independent planning consultant. 5. Council notes that the Sydney Eastern City Planning Panel is the consent authority for the development application. 6. Council anticipates that the development application will be determined by late 2019. 7. Council expects project commencement in February 2020 immediately after the peak summer period. 8. The Mayor and Deputy Mayor release a media statement on this mayoral minute.	CA&O	Finalised	Items 1 - 7 noted. Item 8 - Media statement was made on submission of DA.

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Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council…)	Responsible Directorate	Status	Comment
Council	19/03/19	Mayoral Minute	CM/5.2/19.03	Waverley Oval - Indoor Cricket Nets Facility (A19/0215)	1. Notes that Easts Cricket Club has recently approached Council with a proposal to build an indoor cricket practice net facility and associated amenities on the area immediately south of the Phil O'Sullivan–Bob Horsell Grandstand at Waverley Oval above the indoor sports facility and astroturfed tiered seating structure. 2. Requests officers to undertake discussions with representatives of Easts Cricket Club to examine the potential of building a cricket practice net facility and associated amenities, including a pre-feasibility study. 3. Notes that these discussions will be undertaken consistent with the recently adopted Capital Partnership Probity Guidelines for joint projects with community groups. 4. Considers the following important: (a) The need for toilet and changing facilities that can be accessed by other sports activities at Waverley Park, with specific emphasis on adequate female facilities. (b) The net area and associated space be usable for other purposes than cricket practice nets. (c) The material of the structure be lightweight, and that the structure, when viewed from the oval and from public areas within the park, does not present as a bulky, intrusive or oversized addition to the Grandstand. (d) The design does not impact on the current use of the existing indoor sports facility. 5. Notes that East Cricket Club is seeking sources of revenue and grants separate from Council and has the support of both Cricket NSW and Cricket Australia. 6. Notes that the indoor cricket practice net facility at the Sydney Cricket Ground will be reduced from 12 lanes to four lanes as part of the redevelopment of the precinct, known as the Sydney Football Stadium redevelopment. 7. Notes that the facility would be owned and managed by Waverley Council. 8. Requests that the plans be presented at a Councillor workshop, after which Council will release documentation to allow thorough public consultation. 9. Notes that a report will be submitted to Council detailing the architectural plans, budget elements and community impacts, including the results of the public consultation, at a future Council meeting for Council's consideration and deliberation.	CA&O	Finalised	Council Report submitted to the 17 September 2019 Council meeting, endorsing Heads of Agreement
Council	21/05/19	Mayoral Minute	CM/5.1/19.05	Improving the Flow of Buses along O'Brien Street and Glenayr Avenue (A03/0189)	That Council investigates actions to improve the flow of buses along O'Brien Street and Glenayr Avenue, through to Hardy Street, North Bondi. These actions should include improving the priority of streets that buses travel along, intersection treatment, roundabout works and traffic signalisation as deemed necessary by Council officers in consultation with the State Transit Authority.	CA&O	Action in progress	Under investigation
Council	18/06/19	Mayoral Minute	CM/5.1/19.06	State Planning Controls - Financial Feasibility/Viability (A12/0147)	1. Recognises that financial feasibility/viability is being increasingly used by the Department of Planning, Industry and Environment, the State Planning Panels and the Greater Sydney Commission as a consideration to changes to planning controls. 2. Is concerned that complex financial feasibility assessments are being used by the development industry to argue for changes to existing planning controls with potentially adverse impacts on the community. 3. Acknowledges that the Environmental Planning and Assessment Act 1979 refers to broader considerations of 'economic effects', 'economic welfare', 'economic use of land' and 'economic impacts', and that there is no mention of financial feasibility/viability in this Act or in the Environmental Planning and Assessment Regulation 2000, Ministerial Directions or Planning Circulars. 4. Is concerned that the consideration of financial feasibility/viability is given undue weight as an 'economic' consideration and that other tangible economic considerations, such as efficient allocation of land use, transport systems and infrastructure, and less tangible economic considerations, such as local character and heritage, are given less or no weight. 5. Develops a methodology that considers the economic effects of proposed changes to planning controls in a more comprehensive and wide-ranging manner including consideration of efficient allocation of land use, transport systems and infrastructure, local character/native title and heritage. The methodology could include consideration of quadruple bottom line analysis.	PE&R	Action in progress	Methodology being investigated.
Council	18/06/19	Mayoral Minute	CM/5.2/19.06	Affordable Housing SEPP (A19/0408)	That Council undertakes an audit of buildings in Waverley that have made use of the Affordable Housing SEPP to ascertain if the aims of the SEPP are being achieved in terms of tenancy, demography and usage, and consideration be given to aspects of enforcing compliance.	PE&R	Action in progress	Audit of buildings being incorporated into departmental work programme.
Council	18/06/19	Mayoral Minute	CM/5.3/19.06	Supermarkets in B1 Zones (A19/0409)	1. Notes that in August 2018 the NSW Department of Planning changed the standard planning template permitting supermarkets up to 1,000 square metres in size in the B1 Neighbourhood Centre zone. 2. Notes that this is the size now permitted in Waverley's B1 zone unless specific provision has been made to prescribe a smaller size. 3. Notes Council's Amendment 1 to the Waverley LEP, effective 3 September 2014, to limit the size of retail premises on the former Bronte RSL site to a maximum of 500 square metres. 4. Considers supermarkets greater than 500 square meters as inconsistent with the current and future desired character of Waverley's B1 Neighbourhood Centres. 5. Prepares a report for consideration investigating what actions Council could take, and the desirability and consequences of taking action, to limit the size of supermarkets and retail premises more widely in Waverley's B1 zones.	PE&R	Finalised	Investigation will be done as part of the new LEP 2021 programme.

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Council	16/07/19	Mayoral Minute	CM/6.1/19.07	Bondi Mermaids - 60th Anniversary (A05/0416)	1. Notes that 2020 is the 60th anniversary of the placement of the Bondi Mermaids on rocks at the northern end of Bondi Beach. 2. Recognises the Bondi Mermaids as an important contribution to modern Australia beach culture and to modern Australian public sculpture. 3. Officers from the Cultural Programs and Outdoor Events Teams investigate options for a series of events and activities that are a suitable commemoration for the 60th anniversary, with 'mermaidthemed' programming in April 2020. 4. In principle, supports the reordering of sites in the Public Art Master Plan to bring Site 10 – Bondi Park forward to Site 5. 5. Gives consideration to the future of the substantial fragment of the work housed in Waverley Library in relation to the Bondi Pavilion Restoration and Conservation Project. 6. Consults the Public Art Committee. 7. Officers report back to Council for the endorsement of the reordering of sites in the Public Art Master Plan, along with a scoped location within Bondi Park for the locating of a new mermaid artwork.	CS&OI	Finalised	Planned program cancelled due to COVID-19.
Council	16/07/19	Mayoral Minute	CM/6.2/19.07	Bondi Pavilion Restoration and Conservation Project - Commercial Tenants (A15/0272)	1. Notes the imminent expiry of a number of commercial tenants' leases in the Bondi Pavilion. 2. As soon as practical, and prior to the completion of the Bondi Pavilion Restoration and Conservation Project, initiates an expression of interest process to procure commercial tenants for occupancy of all commercial space in the building.	CA&O	Action in progress	1. Noted 2. Consultants report and tenancy plan near completion.
Council	20/08/19	Mayoral Minute	CM/6.1/19.08	Aunty Pearl Martin (A02/0017)	That Council honours the passing of Aunty Pearl Martin and proceeds to frame and mount her gift for the people of Waverley of her husband's hand-carved wood craft piece with the words 'Te Aroha' meaning 'love'. An explanatory plaque be attached and a suitable location be allocated in the Council Chambers or Council Library for display of the gift in remembrance of Aunty Pearl.	CS&OI	Finalised	The gift has been mounted outside the Mayor's Office and marked with an event attended by Aunty Pearl's family.
Council	20/08/19	Mayoral Minute	CM/6.2/19.08	Neighbourhood Amenity Fund - Waverley's Local Climate Response (A02/0760)	1. Council notes the ongoing Strategic Asset Management Plan. 2. Council notes the current preparation of a Tree Canopy Study. 3. Council notes the Urban Forest Strategy. 4. Council notes Theme 8, Sustainable Environment, of Council's Community Strategic Plan 2018–2029. 5. Council notes 8.3.3 of the Community Strategic Plan: 'Increase the quantity of trees and plants in our public spaces, parks and streets.' 6. Council notes that the measure of success is an increase in canopy and shrubs with a baseline of 23.9% increasing to 29.9% target in 2029 7. Council investigates allocating up to $1 million each year over the life of the current Long Term Financial Plan to a newly established Neighbourhood Amenity Fund. 8. Council notes that Council was successful in two applications for funding under the Five Million Trees for Greater Sydney Grant program. 9. The aim of the Neighbourhood Amenity Fund is to improve local urban and residential amenity, increase tree canopy and landscaping, capture and keep rain where it falls, and lower street level temperature while improving residential amenity in all areas of Waverley. 10. Council establishes criteria to be used for the allocation of monies from this Fund and a process for the optimum allocation of the Fund to achieve the goal of reducing concrete surfaces and increasing landscaping and tree canopy on footpaths, roads, traffic islands, blisters and other public spaces, as deemed appropriate 11. Amenity improvement elements will include landscaping, pavement treatment, water sensitive urban design (WSUD) and lighting, as appropriate. 12. All traffic, road, footpath and landscaping works, including relevant SAMP projects, maintenance works and new capital projects, will have access to the Residential Amenity Fund and be assessed against the criterion of residential amenity improvement. 13. The Neighbourhood Amenity Fund will be used to top up base projects and not for full funding of projects. 14. A report will be prepared for the September 2019 Council meeting analysing the financial viability of this project.	Finance	Action in progress	The Neighbourhood Amentiy Fund - Financial Anaysis Report was considered as the September Council Meeting - a rescission motion was received on this item which is to be considered at the October Council Meeting.
Council	20/08/19	Mayoral Minute	CM/6.3/19.08	WorldPride 2023 (A19/0568)	1. Council supports in-principle the proposed high-impact event to take place at Bondi Beach for the Sydney Gay and Lesbian Mardi Gras Committee's bid to host WorldPride 2023. 2. Council notes a detailed high-impact event proposal will be brought to Council for approval in due course. 3. The Mayor writes to the Sydney Gay and Lesbian Mardi Gras (Sydney Mardi Gras) Committee expressing Council's support in principle. 4. Council investigates options for assisting in the winning of the bid.	CS&OI	Finalised	
Council	20/08/19	Mayoral Minute	CM/6.4/19.08	Sydney Children's Hospital, Randwick - Cardiac Surgical Services (A02/0065)	1. Requests the Mayor to write to the NSW Premier, The Hon. Gladys Berejiklian, MP, and the NSW Minister for Health, The Hon. Brad Hazzard, MP (as soon as possible), requesting that the NSW State Government maintain a fully comprehensive children's hospital, with an appropriately funded cardiac surgical program, at the Sydney Children's Hospital, Randwick. 2. Circulates a copy of the above letter to the Councillors for their reference and information. 3. Approaches SSROC requesting that they canvas other Councils to support cardiac surgical services at Sydney Children's Hospital, Randwick. 4. Furnishes a copy of the letter prepared by the Mayor to Ms Gabrielle Upton, MP, Member for Vaucluse; Dr Marjorie O'Neill, MP, Member for Coogee; Mr Alex Greenwich, MP, Member for Sydney; and Mr Dave Sharma, MP, Member for Wentworth.	CA&O	Action in progress	Noted for action.
Council	17/09/19	Mayoral Minute	CM/6.1/19.09	Crowded Space Safety - Funding (A02/0421)	That Council approaches the Federal and the State Governments to contribute a third each of the $10 million estimated to be required to institute project infrastructure to improve safety in crowded places.	CS&OI	Action in progress	Application for $1 million in funding has been made to the Federal Government under the Safer Communities Fund.

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Council	17/09/19	Mayoral Minute	CM/6.2/19.09	Bondi Junction Cycleway - Response to Construction (A14/0193)	1. Acknowledges the disruption being experienced by the current construction of the cycleway in Bondi Junction. 2. Acknowledges the concerns raised by a number of local businesses and their customers regarding the cycleway project and notes that a number of measures have already been implemented to assist in minimising the disruption, including the relocation of an existing community pick-up area and the installation of a 15-minute parking drop-off area near Denison Street. 3. Notes that the Bondi Junction cycleway is primarily a State Government funded project as part of a regional cycleway plan connecting Bondi Beach and Bondi Junction to the Sydney CBD. 4. Notes that the cycleway is one element of a wider footpath, landscaping and seating upgrade. 5. Implements, for the period of the construction, a rolling program of changes to parking meters in the streets immediately surrounding the cycleway construction to assist local businesses and their customers by: (a) Switching off the parking meters in Denison Street (between Ebley Street and Oxford Street), Spring Street (between Newland Street and Denison Street) and Newland Street (between Ebley Street and Oxford Street) during Stage 2 of the construction. (b) Switching off the parking meters in Bronte Road (between Ebley Street and Oxford Street), Spring Street (between Newland Street and Bronte Road) and Newland Street (between Ebley Street and Oxford Street) during Stage 3 of the construction. (c) Continuing the same pattern of rolling parking meter changes during later stages of the project, with implementation at the discretion of the General Manager. (d) Continuing to enforce the parking restrictions on the streets where parking meters are switched off to ensure turnover of spaces. 6. Immediately implements a number of changes to the operation of Council's three car parks to further assist local businesses and their customers by: (a) Amending the two-hour free period at the Library car park to include all customers. (b) Amending the hours of operation at the Eastgate, Hollywood and Library car parks to open at 5 am. (c) Amending the hours of operation at the Hollywood and Library car parks to close at 11 pm. 7. Immediately installs temporary directional signage in the area immediately surrounding the cycleway construction to assist road users in seeking alternative parking opportunities, particularly in Council's car parks located at Eastgate Shopping Centre, with existing one-hour free parking, and Waverley Library, with two-hour free parking. 8. Investigates longer-term permanent signage that guides road users to available parking within Council's car parks (similar to the sign currently opposite Hollywood car park). 9. Implements the above list of changes as soon as practically possible and writes to local businesses to advise them of the additional measures being put in place by Council.	CA&O	Action in progress	1. Noted 2. Noted 3. Noted 4. Noted 5. Parking meter changes have been implemented. 6. Carpark operations have been amended 7. Signage installed 8. In progress 9. Completed.
Council	17/09/19	Mayoral Minute	CM/6.3/19.09	2019 NRL Finals Series - Support for Sydney Roosters (A03/0416)	1. Congratulates the Sydney Roosters on reaching the NRL Finals to be played over the next four weeks, and wishes the team the best of luck. 2. Notes that the Sydney Roosters have requested for the Sydney Roosters flags to be displayed for the period of the finals series, including the Grand Final on Sunday, 6 October, should the Sydney Roosters be successful in reaching the Grand Final. 3. Meets the costs of displaying the street flags from Council's marketing and promotions budgets. 4. Notes that, in 2013 and 2018, when the Sydney Roosters won the Grand Final, the police closed Spring Street and Bronte Road, with several thousand people gathering on the streets to celebrate. 5. Authorises officers to provide the relevant support and assistance to both the Easts Leagues Club and the police to accommodate similar events should the Sydney Roosters team be successful in the Finals Series and the Grand Final.	CS&OI	Finalised	
Council	10/10/19	Mayoral Minute	CM/6.1/19.10	Centennial Park - State Environmental Planning Policy (A03/0943)	1. Writes to those Councils adjoining Centennial Park (City of Sydney, Randwick and Woollahra) to seek their support in urging the Minister for Planning and Public Spaces to investigate the preparation of a State Environmental Planning Policy to provide appropriate protection to Centennial Park and the surrounding residential areas which contribute to this important setting. 2. Requests the Minister for Planning and Public Spaces to investigate the preparation of a State Environmental Planning Policy (SEPP) for Centennial Park to protect this important public place from the potential of future development adversely affecting its aesthetic and heritage significance by considering the application of appropriate controls on land within the vicinity of the Park under various local government jurisdictions. 3. Notes that Centennial Park falls within the Randwick local government area, and that the park facilities are used by the residents of Waverley.	PE&R	Action in progress	Discussions with neighbouring Council's continues.
Council	10/10/19	Mayoral Minute	CM/6.2/19.10	Planning Proposal - 194-214 Oxford Street and 2 Nelson Street, Bondi Junction - Review of Decision (PP-1/2015)	1. Acknowledges the recent gazettal of the planning proposal at 194 Oxford Street and 2 Nelson Street to permit high-rise development ('Decision'). 2. Obtains an advice from senior counsel as to whether there are grounds to appeal the Decision and as to prospects. 3. Receives a report as soon as possible to determine whether any further action is warranted. 4. Allocates funding for the legal advice out of the legal budget.	PE&R	Finalised	Legal advice confirmed there were no grounds to appeal the gazettal of the planning proposal.
Council	19/11/19	Mayoral Minute	CM/6.1/19.11	Drought Assistance (A18/0716)	1. Alongside other SSROC members, Council donates $10,000 to the drought aid effort via the NSW Farmers Association's Drought Relief Fund. 2. The donation be funded from Council's civic support budgets.	Finance	Action in progress	
Council	19/11/19	Mayoral Minute	CM/6.2/19.11	Festive Lights - Community Initiative (A18/0548)	That Council promotes a community initiative to encourage residents to get into the festive spirit, decorate their homes and showcase their community spirit on social media.	CS&OI	Finalised	
Council	19/11/19	Mayoral Minute	CM/6.3/19.11	United Nations Human Rights Day (A19/0767)	1. Marks United Nations International Human Rights Day 2019. 2. Officers investigate and implement appropriate options for celebrating Human Rights Day including: (a) Focusing on Council's Reconciliation Action Plan (RAP). (b) Issuing a press release about Human Rights Day referencing the RAP. 3. Funds such options from existing budgets, if necessary.	CA&O	Finalised	Incorporated into the RAP launch and a press release was issued.

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Council	19/11/19	Mayoral Minute	CM/6.4/19.11	Sculpture by the Sea and Marks Park Rehabilitation (A19/0768)	1. Supports, in principle, the Sculpture by the Sea proposal for additional landscaping works at Marks Park headland, including regrading adjacent to the ridgeline path, to maximise the sculpture placement potential for future events. 2. Officers prepare a design schema for the intended landscaping works and action its public exhibition prior to the Q2 budget amendment for Council approval in February to undertake these works. 3. Authorises, upon execution of a five-year licence agreement no later than 2 March 2020, to hold Sculpture by the Sea in Waverley, Council officers to undertake the additional landscaping works referred to in clause 1 above. 4. Defers any major post-Sculpture-by-the-Sea restoration works to coincide with these proposed additional landscaping works to minimise park closures and disruptions to residents.	CA&O	Action in progress	1. Noted 2. Design schema has been prpared and place on public exhibition. 3. Noted 4. Noted
Council	10/12/19	Mayoral Minute	CM/6.1/19.12	International Women's Day 2020 and Oral History Project (A06/1761)	1. Celebrates International Women's Day (IWD) 2020 with an evening event similar to the 2019 Cocktail and Conversation evening. 2. Commences an oral history project of women councillors who have served on Waverley Council since its proclamation, and that: (a) Documents the women's stories of achievement, challenges, successes and insights. (b) Photographs the women. (c) At the IWD Cocktails and Conversations event, an announcement is made that this project will be exhibited at a curated event by July 2020. 3. Notes that the project is to be resourced internally and within operational budget.	CS&OI	Finalised	IWD Event took place on Sunday 8 March 2020, featuring special guests Jenny Kee and Linda Jackson, over 200 attendees.
Council	10/12/19	Mayoral Minute	CM/6.2/19.12	Plan to Save our Recycling (A15/0392)	1. Acknowledges the growing imperative to manage waste and recycling within NSW and calls for urgent action from the State Government to help build a circular economy in NSW. 2. Endorses Local Government NSW's sector-wide Save our Recycling campaign, and asks the State Government to reinvest the Waste Levy in: (a) Funding councils to collaboratively develop regional-scale plans for the future of waste and recycling management. (b) Supporting the State-led development of priority infrastructure and other local government projects needed to deliver regional-scale plans, particularly where a market failure has been identified. (c) Support to prioritise recycled materials in procurement by all levels of government, to help create new markets. (d) Funding and delivery of a state-wide education campaign on the importance of recycling, including the correct way to recycle, the purchase of products with recycled content and the importance of waste avoidance. 3. Recognises initiatives and projects taken within the Waverley local government area to help achieve this goal, including: (a) Joining a regional Memorandum of Understanding (MoU) to prioritise recycled materials in procurement, which has had unanimous support from all 11 Southern Sydney Regional Organisation of Councils (SSROC) member councils and the NSW Minister for Environment and Energy, the Hon. Matthew Kean, MP. (b) Jointly advising on, and undertaking, a major project through SSROC on metropolitan Sydney Waste Data and Infrastructure Planning to identify necessary waste data and projected material flows to make informed policy and infrastructure decisions. 4. Writes to the local State Members, the Hon. Gabriel Upton, MP, Member for Vaucluse, and Marjorie O'Neill, MP, Member for Coogee; the Minister for Energy and Environment, the Hon. Matthew Kean, MP; the Local Government Minister, the Hon. Shelley Hancock, MP; the NSW Treasurer, the Hon. Dominic Perrottet, MP; the Premier, the Hon. Gladys Berejiklian, MP; the Opposition Leader, Jodi McKay, MP; the Shadow Minister for Environment and Heritage, Kate Washington, MP; and the Shadow Minister for Local Government, Greg Warren, MP, to: (a) Confirm support for recycling and outline the urgent need to educate, innovate and invest in local and regional waste and recycling programs and infrastructure via the Waste Levy. (b) Fund councils to develop regional-scale plans and projects to effectively address the management of waste and recycling. (c) Seek a commitment from the State Government to lead and fund the development of priority waste and recycling infrastructure, particularly where a market failure has been identified. 5. Advises LGNSW President, Linda Scott, of the passage of this Mayoral Minute. 6. Shares and promotes the Save Our Recycling campaign via its digital and social media channels and via its networks.	PE&R	Finalised	All points have been actioned.
Council	18/02/20	Mayoral Minute	CM/6.1/20.02	Community Resilience and Social Inclusion in Waverley (A20/0146)	1. Notes the Directions for Resilience framework set out in the Sydney Resilience Strategy, namely: (a) People-centred city. (b) Live with our climate. (c) Connect for strength. (d) Get ready. (e) One city. 2. Notes that officers are working on a range of initiatives that address the framework and asks for a progress report on this work to be provided to Council at the appropriate time. 3. Notes Council's existing commitment to fostering and maintaining an inclusive community in which all people from diverse backgrounds feel able to connect, participate and thrive and are free from discrimination on the basis of culture, ethnicity, race, religion, disability, gender or sexual orientation. 4. Notes that Council plays an important role in developing community capacity and strengthening networks by supporting volunteering and community development services and activities. 5. Notes that research underpinning the Resilient Sydney Strategy identifies that the leading factor in influencing how resilient cities and communities are to shocks and stresses is the level of connectedness and social inclusion within those communities. (CONTINUES BELOW)	PE&R	Finalised	

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					6. Notes the work of the Multicultural NSW's COMPACT Program, which identifies inclusion as key in building community resilience and connectedness in multicultural communities, which, in turn, is central to fostering positive participation in society and addressing issues such as countering violent extremism. 7. Seeks preliminary advice from relevant state and federal authorities to help inform any required response by Council to the threat of a pandemic. 8. Asks officers to provide a scoping report that addresses: (a) Defining what social inclusion and community connectedness mean at a local government level (this definition must consider diverse communities within the Waverley local government area). (b) Better understanding the role of local government in building connected, socially inclusive and resilient communities. (c) Assessing the steps Council could take to further develop or integrate social inclusion and community connectedness into existing programs in Waverley. (d) Any requirements for additional resources Council may need to advance this work, with consideration to be given for resourcing and enhanced projects as part of the Social Sustainability Strategy currently under development (for June 2020) and as part of the 2020– 21 budget. (e) The potential for external sources of funding that could contribute to such a program.			
Council	18/02/20	Mayoral Minute	CM/6.2/20.02	Privatisation of Management of Buses (A03/0189)	1. Notes resolution PD/6.1/19.11 on the privatisation of region 9 bus services. 2. Notes that the bill to privatise these remaining services will be before Parliament in the very near future. 3. Reaffirms Council's position, with the Mayor again writing to the Premier, the Hon Gladys Berejiklian, MP; the Minister for Transport and Roads, the Hon Andrew Constance, MP; the Member for Vaucluse, the Hon Gabriel Upton, MP; the Member for Coogee, Marjorie O'Neill, MP; and the Leader of the Opposition, Jody McKay, requesting the government to honour its pre-election commitment given on 20 March 2019 not to privatise the remaining bus regions 7, 8 and 9.	PE&R	Finalised	Letters sent.
Council	17/03/20	Mayoral Minute	CM/6.1/20.03	Caring for People Who May be at Risk of COVID-19 (A20/0245)	1. Notes that a Council-wide implementation of business continuity and risk management measures are currently underway to enable continued delivery of essential services and to contribute to efforts to prevent further spread of the Novel Coronavirus COVID-19 in line with advice from Commonwealth and NSW Government health authorities. 2. Notes that, according to the Commonwealth Department of Health, the following are at risk of COVID19: (a) People with compromised immune systems (such as people who have cancer). (b) Elderly people. (c) Aboriginal and Torres Strait Islander peoples (as they have higher rates of chronic illness). (d) People with chronic medical conditions. (e) People in group residential settings. (f) Very young children and babies. 3. Notes the recently formed Eastern Suburbs Coronavirus Community Cares Network. 4. Directs officers to work with key community stakeholders, including Precincts, to distribute general information about available support and services in relation to COVID-19, and to assist in coordinating essential support by local aged and isability providers and grassroots action by community groups such as the Waverley Community and Seniors Association, Our Big Kitchen and others, in helping vulnerable people and to help contain the spread of COVID-19.	CA&O	Finalised	Council Officers have distributed service and health information to vulnerable groups via a range of channels as part of comprehensive communications activities related to COVID-19.
Council	21/04/20	Mayoral Minute	CM/6.1/20.04	Coronavirus (COVID-19) - Financial Support (A20/0245)	1. Calls on the Federal Government and NSW Government to urgently deliver comprehensive and multifaceted financial support and stimulus packages to local government to enable them to continue to operate effectively and provide essential services during the COVID-19 pandemic. 2. Calls for the packages to include the following measures: (a) Increasing Financial Assistance Grants payments to 1% to help councils maintain essential functions and services, acknowledging the increased costs and mounting revenue losses arising from COVID-19 (and drought and bushfire where affected) as well as giving councils capacity to provide hardship assistance to businesses and residents. (b) Immediate financial assistance to support council employees where necessary. (c) Providing stimulus funding to councils for projects that will help sustain council operations and boost local economies. This could be achieved through increasing or bringing forward funding under existing funding programs or introducing new programs. (d) Increased access to TAFE, VET and other apprenticeship opportunities that council staff can undertake to address skill shortages, especially for staff in non-essential services who are unable to be redeployed. 3. Commends the NSW and Federal Governments on their stewardship during this crisis and commits to working in partnership to protect community health and sustain local economies through this crisis. 4. Writes to the local Federal and State Member(s) Dave Sharma MP, Marjorie O'Neill MP and Gabrielle Upton MP, Prime Minister the Hon Scott Morrison MP, NSW Premier the Hon Gladys Berejiklian MP, Federal Treasurer the Hon Josh Frydenburg MP, NSW Treasurer the Hon Dominic Perrottet MP, NSW Local Government Minister the Hon Shelley Hancock MP, Federal Minister for Local Government the Hon Mark Coultan, Federal Opposition Leader the Hon Anthony Albanese, NSW Opposition Leader Jodi McKay MP, Federal Shadow Minister for Local Government Jason Clare MP and NSW Shadow Minister for Local Government Greg Warren MP to confirm their support for increased financial assistance and stimulus funding for local government to help councils maintain essential services and employment during the COVID-19 pandemic. 5. Endorses Local Government NSW's sector-wide campaign to obtain financial assistance, employment support and stimulus funding for the local government sector. 6. Advises LGNSW President Linda Scott of the passage of this mayoral minute.	Finance	Action in progress	

MAYORAL MINUTES

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council…)	Responsible Directorate	Status	Comment
Council	21/04/20	Mayoral Minute	CM/6.2/20.04	Coronavirus (COVID-19) - Beach Closures, Access to the Ocean and Beach Opening Process (A20/0245)	1. Recognises the importance to the community of swimming and surfing at Waverley's beaches and is working towards a phased reopening of access to the water. 2. Notes that: (a) A Council-wide implementation of risk management measures are currently underway to contribute to efforts to prevent further spread of the Novel Coronavirus COVID-19 in line with advice from Commonwealth and NSW Government health authorities, and that Bondi, Tamarama and Bronte Beaches continue to remain closed. (b) A draft COVID-19 beach access management plan (the plan) providing access to the water for swimmers, surfers, stand-up paddle boarders, ocean kayakers and surf skis at Bondi, Tamarama (surf craft only) and Bronte Beaches, has been developed and a draft circulated to Councillors with an opportunity for councillor comment. (c) The draft plan: (i) Keeps the beaches and ocean pools closed and leaves the fencing in place, except where permitted in the beach management plan. (ii) Provides for safe access corridors to the water between 7 am and 5 pm and closed at all other times to allow 'surf and go'/'swim and go' only via entry points that are managed by Council rangers while strictly observing social distancing so as not to become mass gatherings of more than 500 people, and alternative safe access corridors from the water. (iii) Is for weekdays only unless risk assessments enable the General Manager to open at other times. (iv) Does not allow for walking, running, recreating or gathering (including loitering and sunbathing) on the sand, except where permitted in the beach management plan. (v) Allows for immediate closure of the beaches where there are compliance problems. (vi) Bans swimming if the conditions become dangerous. (vii) Provides for lifeguards to patrol the beaches although the flags are down between the hours of 7 am and 5 pm, seven days a week. (viii) Erects static and electronic signage. (ix) Ensures personal protective equipment for our lifeguards. (d) The Minister for Health and Medical Research, the Hon Brad Hazzard MP, the Chief Health Officer, Dr Kerry Chant, and Dr Marianne Gale, Director, Population and Community Health, South Eastern Sydney Local Health District, support Waverley CONTINUES BELOW Council's plans for access to the ocean, as they recognise that Council is striking a balance in ensuring continuing safety for the community and permitting appropriate exercise in the ocean. (e) The Minister for Health and Medical Research, Council officers, lifeguards, rangers, surf clubs, Department of Health and Police have been consulted in the development of the plan. (f) The plan has been proposed within any applicable federal and state legislation, policies and guidelines, and public health orders at the time. (g) Officers, rangers and lifeguards will continue to monitor the water access points in accordance with risk assessment outcomes, to ensure compliance including social distancing for the General Manager to take any relevant action deemed appropriate should compliance became an issue. This may include prohibiting access to the water. 3. Ensures an adequate queuing procedure for access to the beach. 4. Attaches to the minutes the draft plan circulated to Councillors on 18 April 2020, which is dynamic and subject to change. 5. Urgently refers traffic matters to the Traffic Committee. 6. Endorses the General Manager acting to implement the beach management plan from 28 April 2020 on the proviso that the General Manager is satisfied that a risk assessment indicates that it is acceptable to enable access to the water as stipulated in the plan. 7. Establishes the following preconditions to be met before any wider beach openings can take place: (a) Council officers, lifeguards, rangers and Police have developed a strategy for managing beaches that they are satisfied with that is in accordance with state and federal government guidelines, legislation and policies, and public health orders in place at the time as well as Council's own risk assessment processes. (b) Surf clubs have been consulted as part of the strategy development process and their feedback considered. (c) The support of the Minister of Health and Medical Research and the Chief Health Officer is obtained along with the Department of Health and Police. (d) Monitoring and compliance management processes are established that ensure beaches can be managed to remain compliant with government requirements, legislation and orders, and that public health orders in place at any given time are able to be met and observed. (e) A beach closure process is readily available to the General Manager should he deem it necessary for beaches to be closed.	CS&OI	Action in progress	Beach Management Plan implemented from 28 April 2020.

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Council	20/11/12	Notice of Motion	1211.11.3	Display of premises numbering in the Waverley Local Government Area (A03/1381)	That Council: 1. Prepare a Premises Numbering Policy that requires all premises in the Waverley Local Government Area to be identified by a premises number on the building exterior and / or mailbox, clearly visible from the street frontage. Reference should be made to the policies of other Councils and consideration given to minimum numbering sizes for residential, commercial and industrial properties. 2. Ensure a standard premises numbering condition continues to be applied to development consents. 3. Prepare a communication and compliance strategy to ensure appropriate premises numbering appears on all Waverley premises. The communication component would include educating the community about the importance of clear and visible premises numbering, and how the new policy is to be introduced. 4. Receive a report on the above initiatives.	PE&R	Action in progress	1.New Policy has been prepared and is in force. 2. Condition relating to street numbers is included in general list of conditions which is imposed on DA approval. This condition will be reviewed and rectified once the policy is in force
Council	17/02/15	Notice of Motion	CM/8.1/15.02	Establishment of Waverley Cemetery Foundation (A02/0658-06)	That a report come back to Council on the work that has been done towards setting up a Foundation for Waverley.	CS&OI	Action in progress	Previous legal advice obtained on the establishment of a charitable Foundation for Waverley and South Head cemeteries is being reviewed with additional information being gathered on costs, potential terms of reference and operating models, other considerations and benefits. Report is being prepared to document all information obtained for submission to Council.
Council	15/03/16	Notice of Motion	CM/8.3/16.03	Annual Chemical Waste Collection Service (A16/0227)	That Council investigates a system that provides residents with an annual chemical waste collection service, with a report to come back to Council for consideration.	PE&R	Action in progress	There is an annual chemical clean up collection at Clovelly but not in the Waverley LGA. Council has not identified a suitable location for an annual chemical waste collection service in the Waverley area. This is largely due to managing health and safety issues. A more frequent chemical waste collection point is being investigated with our neighbouring Councils but it is likely that this will not be in the Waverley LGA.
Council	17/05/16	Notice of Motion	CM/8.18/16.05	Motorbike Parking in Bondi Junction (A02/0637-02)	That Council investigates the provision of additional motorbike parking in the following locations including the consideration of more flexible, longer time restrictions: 1. Ebley Street adjacent to Clementson Park. 2. Bronte Road between Birrell Street and Ebley Street, or Allens Parade. 3. Oxford Street between Denison Street and Newland Street. 4. Gray Street. 5. In the vicinity of Hollywood Avenue and Waverley Street, or on the intersection of Ebley Street East and Hollywood Avenue.	CA&O	Action in progress	Under investigation.
Council	21/06/16	Notice of Motion	CM/8.4/16.06	Council Youth Employment Scheme (A16/0374)	That Council: 1. Investigates the establishment of a fixed term, say 12 months, Youth Employment Scheme to operate within Council. 2. Reports back on the outcomes of the investigation.	CS&OI	Action in progress	Draft Youth Employment Framework has been drafted with funding and resourcing requirements being assessed in the development of the 2020/21 budget. A comprehensive People Plan is currently being developed which includes a workforce plan which addresses youth employment strategies. Progress on the development of the People Plan has been delayed by the COVID-19 pandemic.
Council	19/07/16	Notice of Motion	CM/8.1/16.07	Establishment of a Certification Business Unit (A16/0429)	That Council: 1. Investigates how to grow its internal private certification service. 2. Actively promotes the benefits of Council's private certification service.	PE&R	Action in progress	The overall review of certification and compliance unit is underway which will include business promotion for certification service
Council	18/07/17	Notice of Motion	CM/8.3/17.07	Reservoir Perimeter Plantings (A08/0562-03)	1. Undertakes an assessment of existing planting on the boundary of the Sydney Water reservoir bordering Council Street, St James Street and Waverley Park in Bondi Junction. 2. Prepares a simple landscape plan for appropriate trees/shrubs to screen the infrastructure, in consultation with Sydney Water and seeking approval where necessary. 3. Implements the planting program in 2017/18 using funds allocated to Waverley Park.	CA&O	Action in progress	Consulting with Sydney Water on the Landscaping works

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Council	10/10/17	Notice of Motion	CM/8.1/17.10	Bondi Pavilion Upgrade and Conservation Project and Committees (A15/0272)	1. Council acknowledges the community support for Bondi Pavilion to undergo a refurbishment that retains the Pavilion as a community and cultural centre, and that will not reduce community space. 2. Council receives a report on the current state of the development application for the refurbishment of the Bondi Pavilion and advice on how the current plans can be modified or whether the project of redevelopment of the Pavilion should be completely reassessed. 3. Council establishes an internal Bondi Pavilion Project Committee, including the three Bondi Ward Councillors, to thoroughly review current plans, Council's community research, business plan and public submissions, Council's project management record to date and its future capacity, and preferred stage options for refurbishment; and makes its recommendations public. 4. Council establishes a Bondi Pavilion Stakeholder Committee by public expression of interest tasked with articulating future cultural and community programs and artistic direction of the Pavilion; and that the selection of committee members and the chair of this committee be transparent and open. (a) The Bondi Pavilion Stakeholder Committee (BPSC) will comprise a maximum of 12 members consisting of a maximum of seven members appointed following the EOI campaign plus one delegate from the Bondi Beach Precinct and one delegate from the Friends of Bondi Pavilion, and all Bondi Ward Councillors. The Mayor and Deputy Mayor will be alternate chairs for the Committee. (b) The Expression of Interest campaign will commence 11 October 2017 and run for a period of four weeks. (c) The Mayor and Deputy Mayor, in consultation with the General Manager, will recommend membership of the BPSC consistent with the above clauses. (d) A report will come to Council on 21 November 2017 establishing membership and Terms of Reference of the BPSC for Council's approval, including a list of unsuccessful applicants. (e) The Terms of Reference will establish the necessary reporting outcome which must include the establishment by the BPSC of a matrix of recommended and desired uses and functions of the Pavilion. (f) The first meeting of the BPSC will be held on 25 November 2017 with two subsequent weekly meetings and, if necessary, a plenary meeting immediately thereafter. (g) A report will be prepared detailing the deliberations of the BPSC for the 6 February 2018 Council committee meeting. (h) The BPSC will reconvene after this initial phase to consider cultural and arts programming for the Pavilion on an ongoing basis. 5. Both the Bondi Pavilion Project Committee and the Bondi Pavilion Stakeholder Committee be supported by senior Council staff and appropriate managers supplying appropriate material on all matters relating to the Pavilion, and include a secretariat for accurate minute-taking. 6. Council receives the Bondi Beach Cultural Landscape Conservation Management Plan prepared for Council in December 2016 by architect Jean Rice at the inaugural meeting of the Strategic Planning and Development Committee. 7. Council notes that the following reports should be tabled at the same meeting as the report requested in clause 2 above: (a) Fair Use Policy. (b) Additions to the Bondi Pavilion Cultural and Community Use Impact Assessment (adopted on 4 July 2017)	Life	Finalised	Report to November Council finalising Committee
Council	10/10/17	Notice of Motion	CM/8.3/17.10	Bike-sharing (A17/0445)	That Council prepares a report for the December 2017 Council Meeting regarding commercial bikesharing in Waverley addressing the following: 1. An assessment of the demand for such services and whether that demand is being met by the current providers. 2. The number and nature of current complaints from residents and others, and the action taken by rangers in response. 3. Recommended guidelines for operators and users. 4. Recommendations for additional enforcement terms if required including, but limited to, financial penalties and impoundment. 5. Any further issues officers believe relevant, including the identification of locations for increased bike storage, in particular at our beaches and bus interchange, and recommended measures to address any shortfall.	Futures	Finalised	
Council	10/10/17	Notice of Motion	CM/8.4/17.10	Surf Life Saving Clubs (A17/0516)	That: 1. A meeting of Council's Surf Life Saving Committee be held in early December 2017. 2. Staff prepare a report for this December meeting detailing: (a) All Council-provided financial assistance received by each SLSC in the Waverley Council area in the last five years. (b) An analysis from each club as to their: (i) Membership numbers. (ii) Diversity breakdown. (iii) Range and nature of community services. (iv) Financial position. (v) Other initiatives deemed relevant by the SLSCs. 3. Council uses this information to derive future budgetary allocations in a fair and balanced way to each club.	CA&O	Finalised	
Council	10/10/17	Notice of Motion	CM/8.5/17.10	Footpath Gardens (A13/0054)	1. Updates the Public Gardens Policy and Street Garden Guidelines to make it easier and quicker for residents to apply for a verge garden outside their property. 2. Assesses its current measures to promote street gardens and identifies ways to improve uptake by residents, including a process for faster approvals. 3. Notes that there is no street garden application fee to the resident. 4. Ensures that existing street gardens in the public domain are not removed without first consultation with adjacent residents. 5. Prepares a report on the above matters for consideration, including progress and achievements to date from the Council resolution CM/7.7/16.09 on street gardens and residential verges.	PE&R	Action in progress	A review of Council's Public Place Gardening Policy and Street Garden Guidelines has commenced and will continue in 2019.

NOTICES OF MOTION

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Council	10/10/17	Notice of Motion	CM/8.6/17.10	Waverley Cemetery (A02/0658-06)	1. A progress report be submitted to the November 2017 Council meeting on the work to date about the: (a) Development of the public register of significant graves and monuments of the Waverley Cemetery, which is to be incorporated into an app for visitors to the site. (b) Status of the investigation in to the establishment of a foundation to secure the financial future of the Waverley Cemetery. (c) Listing of Waverley Cemetery on the National Heritage Register. 2. An education and visitors program be developed in consultation with the Residents for Waverley Cemetery	Renewal/Futur	Finalised	1 (a) Waverley Council's new search tool iCemetery was launched in April 2018. iCemetery is a state of the art tool that provides a fast and easy way to find the location of people buried or cremated at Waverley and South Head Cemetery. 1 (b) Establishment of Waverley Cemetery Foundation report to be submitted to the 3 July Operations Committee Meeting 1 (c) Application to list Waverley Cemetery on the National Heritage Register was lodged in February 2018 2. In progress
Council	10/10/17	Notice of Motion	CM/8.7/17.10	Bronte Park (A16/0168)	1. Council works on the implementation of the Bronte Park Plan of Management (POM), with the exception of the 2017/18 Capital Works projects underway in Bronte Park be immediately paused and be reviewed. 2. A meeting be held with interested Councillors to review the current Bronte Park and Beach Plan of Management and address concerns. 3. An amended Bronte Park and Beach Plan of Management addressing these concerns come back to Council for endorsement as soon as practicable.	Renewal	Finalised	1) Noted 2) Finalised 3) Council Report being submitted to 5 June 18 Operations Committee
Council	10/10/17	Notice of Motion	CM/8.8/17.10	Walk for Respect (A17/0517)	That: 1. A Walk for Respect be undertaken early in 2018 in recognition of community harmony and celebration of multiculturalism. 2. The Walk for Respect be referred to the Multicultural Advisory Committee for consideration and implementation. 3. The budget be scoped and allocated to cover logistical costs associated with its organisation. 4. The working relationship between the Multicultural Advisory Committee and other similar organisations, including the Moving Forward Together Association, be considered at the first meeting of the Committee.	Life	Finalised	Actions finalised - accomplished through Global Table event.
Council	10/10/17	Notice of Motion	CM/8.9/17.10	Legislative Changes to Planning Decisions (A17/0518)	That Council officers prepare a report and provide a briefing to Councillors on NSW Government changes to planning decision-making and their impacts on Waverley Council.	Futures	Finalised	
Council	10/10/17	Notice of Motion	CM/8.10/17.10	Innovation and Knowledge Hub - Boot Factory and Waverley Library (A14/0299)	1. Council investigates the restoration and adaptive reuse of the Boot Factory, including: (a) Options for establishing a maker space, creative industries incubator and/or innovation hub at the Boot Factory that aligns with the establishment of a knowledge and innovation hub at Waverley Library. (b) Technology and facilities required. (c) Potential project plan for implementation. (d) Scoping of potential budget requirements. (e) Any potential sources of State and Federal funding that are available through innovation funds or heritage restoration grants. (f) Investigations into the possibility of gaining state heritage listing for the Boot Factory. 2. Council investigates options for the establishment of an innovation and knowledge hub at Waverley Library, to align with the Boot Factory project, with the investigation to include: (a) Options about the establishment of an innovation and knowledge hub at Waverley Library in conjunction with the Bondi Junction Boot Factory. (b) Work undertaken so far, including review of the Waverley Library 'My Amazing Library' Strategic Plan 2014–2017. (c) Additional technology and facilities required. (d) Potential project plan for implementation. (e) Scoping of potential budget requirements. (f) Any potential relevant sources of State and Federal funding that may be available, including but not limited to the NSW Public Library Infrastructure Grant. 3. An Innovation and Knowledge Hub Steering Group be established to plan and advise on oversight of the above projects, with the group to include the three Lawson Ward Councillors, community representatives, technical experts and relevant staff, and to be chaired by Cr Masselos. 4. Officers prepare a report for the November Operations and Community Services Committee setting out a proposed charter for the Steering Group. 5. Officers commence the preparation of information to assist the work of the Steering Group. 6. An appropriate budget be allocated for this first investigative phase of the project, with this to be included in the first quarterly budget review for Council approval.	CA&O	Action in progress	1. In progress - Report prepared by Assett Technologies Pacific, Business Case to reboot the Boot Factory by establishing and Innovation Civic Hall, Report to Council Q4 2020. 2. In progress - As above 3-6. Finalised - Incorporated into the Charter and Boot Factory Restoration Design Principles
Council	21/11/17	Notice of Motion	CM/8.2/17.11	Nesting Swallows at South Bronte Amenities (A10/0741)	That Council officers prepare a report outlining current and planned actions to improve the quality and quantity of habitat for our local biodiversity across Waverley and our neighbouring Council areas. This report should include strategies and action plans for the protection, nesting conservation, habitat diversity, and water and food supply for native birds within the Waverley LGA, and make recommendations on producing an information and education package for our staff and residents.	PE&R	Finalised	The Urban Ecology Team is continuing to improve condition and quantity of native vegetation across the LGA -(i) on public land via the implementation of the Bronte ERAP, Tamarama ERFAP, and Biodiversity Action Plan, and (Ii) on private property in Bronte and Tamarama through he Living Connections Program. This program includes an educational component.
Council	21/11/17	Notice of Motion	CM/8.3/17.11	Light Rail in Waverley (A15/0491)	1. Explicitly rejects any proposal for Light Rail along the Bondi Road Corridor as it would negatively impact on the Oxford Street Mall and Bondi Road Shops, resulting in higher development density and loss of parking. 2. Supports the Waverley Strategic Transport Working Group (which includes representation from Roads and Maritime Services, Transport for NSW and the Greater Sydney Commission) in prioritising improved bus movements along the Bondi Road Corridor.	Futures	Finalised	

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Council	21/11/17	Notice of Motion	CM/8.4/17.11	Live Streaming of Council Meetings (A17/0592)	1. Agrees in principle to the introduction of live audio and visual streaming of Council and Council Committee meetings as soon as practicable. 2. Officers prepare a report to Council which considers: (a) The options available for live audio and visual streaming, considering the experiences of Council's already live streaming meetings. (b) The likely cost to upgrade the equipment in the Council chamber to enable high quality video and sound recording, improved sound in the chamber and any other associated costs, for example site hosting/web costs. (c) The implications of live streaming on members of the public wishing to record Council meetings. (d) Any changes required to the Code of Meeting Practice and the process for doing so. (e) Privacy implications. (f) Copyright implications. (g) Defamation implications. (h) Any implications under the State Records Act.	Corporate	Finalised	
Council	21/11/17	Notice of Motion	CM/8.5/17.11	Public Access to Diaries (A09/1010)	That Council investigate how best to allow public reporting of the Mayor and senior staff appointment diaries on a monthly basis in relation to development matters (excluding meetings with residents or staffing matters), with a report to be received at the December or February Council meetings.	PE&R	Finalised	Template was approved at the Council meeting in Feb 2018 - Ref: PD/5.3/18.02 Monthly information available on website on the following link http://www.waverley.nsw.gov.au__data/assets/pdf_file/0004/162274/Meets_held_by_the_Mayor_and_Senior_Staff_with_Developers_on_DAs_and_PP.pdf
Council	21/11/17	Notice of Motion	CM/8.6/17.11	Separated Cycle Route - Bondi Beach to Rose Bay Wharf (A11/0267)	That Council: 1. Investigates building a separated bicycle path route from Bondi Beach (to our LGA boundary) to Rose Bay wharf as part of the Waverley People Movement Places Study - Signature Project 11 (Cycling Superhighways). 2. Notes that Woollahra Council has agreed to write to Mayor of Waverley Council seeking their support to deliver this route as a joint initiative. 3. Requests staff to liaise with Woollahra Council as appropriate, and prepare a report on the implementation of a separated route (including budget implications) for the Old South Head Road to Bondi Beach section of this route. The report to also consider any additional stormwater drainage that may be identified by the flood mitigation mapping project, and a joint Waverley Woollahra application for a funding grant from the RMS to prepare a feasibility study for the route.	Futures	Finalised	Agreement with Woollahra Council has confirmed the Curlewis Street cycle project as the priority joint cycling project to undertake in 2019.
Council	21/11/17	Notice of Motion	CM/8.7/17.11	Street Gardens in Laneways and Cul-de-sacs (A13/0054)	1. Further to Council's resolution CM/8.5/17.10 on the streamlining of Council's Public Place Gardening Policy and Street Garden Guidelines, investigates the opportunity fo greening laneways and cul-desacs in the Waverley LGA. 2. Prepares a report that recommends updates to the Policy, Guidelines, and Public Domain Technical Manual (PDTM) on treatments for laneways and cul-de-sacs by the community and/or Council so that these greening opportunities can be realised. 3. Within the above report, also identifies examples of potential laneway and cul-de-sac sites for greening with a recommended priority and community engagement approach.	PE&R	Action in progress	A review of Council's Public Place Gardening Policy and Street Garden Guidelines has commenced and will continue in 2019.
Council	21/11/17	Notice of Motion	CM/8.8/17.11	National Broadband Network (NBN) in Waverley (A11/0780)	That Council request a public briefing from NBN Co Limited on its activities and plans for telecommunications infrastructure in the Waverley LGA and that NBN be asked to specifically address (Waverley LGA only): 1. The status of the rollout. 2. The mix of technologies and their proportions. 3. Performance differences between the technologies. 4. The age and condition of any existing infrastructure utilised by NBN (twisted copper, HFC cables, ducts, other). 5. Media reports and claims relating to installation difficulties, poor real world performance, bandwidth congestion, download/upload asymmetries, limitations due to co-existence with Foxtel on HFC, other? 6. The role of Owners Corporations in arrangements for installation of NBN infrastructure. 7. How NBN proposes to service Waverley's share of the significant continuing population and economic growth that underpins the Greater Sydney Commission's latest Greater Sydney Region Plan and locally the Eastern City District Plan. 8. The roadmap for future improvements to NBN infrastructure. 9. Technology Choice options available to Council, businesses, organisations, owners corporations, and residents. 10. Cost-effective suggestions for Council involvement in improvements/timing of improvements to NBN infrastructure.	Corporate	Finalised	The NBN briefing was held at the Councillor Workshop on 30 October.
Council	21/11/17	Notice of Motion	CM/8.9/17.11	Notts Avenue Shared Zone (A03/0764)	That Council notes the commencement of the process of introducing a 10 km/hr shared zone in Notts Avenue, Bondi in consultation with the RMS, the Police and local residents.	Renewal	Finalised	Report prepared for consideration of the Waverley Traffic Committee at the May 2018 meeting

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Council	21/11/17	Notice of Motion	CM/8.10/17.11	Murriverie Road (A08/0246)	That Council officers prepare a report: 1. Recommending road, traffic and parking changes to improve safety and prioritise bus movement through the intersection of Hardy, Murriverie and Mitchell Streets. 2. Outlining potential streetscape beautification, paving and pedestrian works at the Murriverie Road shopping strip.	Renewal	Finalised	A report on the Murriverie Road matter has been listed for the Waverley Traffic Committee meeting in March, 2019. A proposal to alter the radius of the kerb return on the south-eastern corner of the intersection of Murriverie Road and Mitchell Street will be investigated to aid bus turning movements. Originally, improvements to bus turn movements were being investigated by removing several on street parking spaces. The changes to the kerb return will require survey and design to be carried out with input from staff in the Design section.
Council	21/11/17	Notice of Motion	CM/8.14/17.11	Clarke Street Reserve (A04/2119)	1. Notes the residential amenity and recreational importance of Clarke Street Reserve to the local community. 2. Officers investigate options to improve the safety and enhance Clarke Street Reserve with specific regard to: (a) Providing a fenced area surrounding the playground. (b) Erecting signage to deter dogs off leash. (c) Reviewing the appropriateness and suitability of existing plantings and the positioning of rocks within the playground in order to prevent injury to children. (d) Exploring options of additional play equipment in particular a slippery dip. (e) Consulting the local precinct and residents. 3. Officers prepare a report to Council recommending improvements.	Renewal	Finalised	Council report to be submitted to the 5 June 2018 Operations Committee
Council	21/11/17	Notice of Motion	CM/8.19/17.11	Renewable Energy and the Adani Carmichael Coal Mine (A02/0131)	1. Supports and recognises a need for a transition from fossil fuels to renewable energy as soon as possible, and that government support and funding for new coal mines such as the Carmichael Mine renders farcical any sensible discussion about a transition to renewable energy. 2. Council objects in the strongest terms possible to government support and funding for new coal mines such as the Carmichael Mine. Council will do all that it can to engage with other Councils to communicate its objection to government support and funding for new coal mines such as the Carmichael Mine. 3. Resolves to prepare and send a letter to federal Members of Parliament on the terms of motion 1 as set out above..	Corporate	Finalised	Finalised - Letter prepared and mailed out on 30 January 2018 TRIM Ref: D17 / 109935
Council	21/11/17	Notice of Motion	CM/8.20/17.11	Moriah College Community Consultative Committee (A03/1411)	1. Council supports the ongoing approach of Moriah College in holding regular meetings between the college and local residents via the Moriah Community Consultative Committee. 2. Council supports the meetings of the Moriah College Community Consultative Committee being held on a quarterly basis. 3. Ward Councillors be appointed to a new MCCC. 4. Council staff continue to provide technical assistance to the Moriah College Community Consultative Committee. 5. This Council resolution is tabled at the meeting of the Waverley Development Assessment Panel to be held on Wednesday 22 November 2017 that will be considering the development application for the early learning centre at Moriah College.	PE&R	Finalised	Regular meetings with Moriah College and local residents have been enacted throughout 2018.
Council	12/12/17	Notice of Motion	CM/8.1/17.12	Old South Head Road (A03/0042-04)	That Council officers prepare a report examining potential for right-hand turn capacity improvement on Old South Head Road between Gilgandra Road and Strickland Street travelling north-east, and for a right-hand turn off Old South Head Road into Newcastle Street travelling south-west. The report should provide an action list for specific works programs for more detailed investigation and specific issues which may require consultation with the RMS and Woollahra Council.	Renewal	Finalised	OSH Road, is a State Road, a letter to RMS requesting there investigation.
Council	12/12/17	Notice of Motion	CM/8.2/17.12	Military Road (A16/0524)	That Council officers prepare a reporting examining potential road widening works along Military Road. Traffic pinch points will be a special focus of the report. The report to be presented to Council no later than April 2018.	Renewal	Finalised	Report to be prepared for April 18 Council meeting.
Council	12/12/17	Notice of Motion	CM/8.3/17.12	Remembrance Day (A14/0251)	1. Recognises that the year 2018 marks the 100th anniversary of Remembrance Day. 2. Notes that 416,809 Australian men enlisted to serve in World War One, with more than 60,000 killed and 156,000 wounded, and of those killed over 500 were from the Waverley municipality. 3. Acknowledges the special significance of Remembrance Day for all Australians, including the residents of Waverley. 4. Notes the enduring legacy of the RSLs in commemorating Remembrance Day each year and for providing support to ex-servicemen and women, including the Bondi Junction Counselling Centre treating the stress disorders of veterans returning from Afghanistan and Iraq. 5. Officers investigate a special event to mark the 100th anniversary of Remembrance Day and provide a report for Council consideration by March 2018 that includes but is not limited to: (a) Consultation with the Presidents and other senior officials of the local RSL clubs, appropriate ANZAC nursing organisations and the NSW Indigenous Veterans' Committee. (b) Options for an alternative location, if not Waverley Park. (c) Inviting dignitaries to attend, including the Governor-General, the Governor of NSW, the Prime Minister, the Minister for Veterans' Affairs and the local members for Vaucluse and Coogee. (d) Unveiling a memorial plaque that would include recognition of all Australians killed in war, including Aboriginal and Islander peoples who resisted invasion of their traditional lands and waters. (e) Event funding. (f) The contribution of nurses during World War 1, and of Indigenous Australians and Torres Strait Islanders.	Corporate	Finalised	A special event, including the unveiling of a commemorative plaque in accord with this resolution, was held on the 100th Anniversary of Remembrance Day.

NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council…)	Responsible Directorate	Status	Comment
Council	12/12/17	Notice of Motion	CM/8.4/17.12	Commemorative Tributes (A02/0276)	1. Investigates creative options for the installation in public places of commemorative tributes that recognise deceased local family members or those with a strong connection to Waverley that have passed away. 2. Reports back to Council no later than the June 2018 Council meeting with an outline of: (a) Potential locations and types of commemorations that could be installed, whilst ensuring that they are placed discreetly and sensitively. (b) Suggested criteria for the application and fee structures. 3. Consults with the Public Art Committee on the locations and built forms that might be appropriate in Waverley.	Renewal	Finalised	Report was prepared for July 18 Council meeting.
Council	12/12/17	Notice of Motion	CM/8.6/17.12	Code of Meeting Practice - Review (A02/0649)	1. Notes the Office of Local Government (OLG) released its draft Model Code of Meeting Practice for public consultation on 6 December 2017 with a closing date for submissions of 16 March 2018. 2. Notes Waverley's proposed new Code of Meeting Practice will be presented to Council following OLG's release of the final Model Code. 3. Officers ensure the draft Waverley Code of Meeting Practice includes the following: (a) An Order of Business for Council that has Questions with Notice and places Notice of Motions at the beginning of the paper before staff reports. (b) An 'Open Forum' of no more than 15 minutes' duration to allow members of the public to address Council on matters of public importance, prior to the commencement of the meeting. (c) A three-minute limit on each address by a member of the public. (d) Recent Council decisions affecting the Code.	CS&OI	Finalised	The Code of Meeting Practice was adopted by Council at the June 2019 meeting and is in operation. The Open Forum is currently on Trial.
Council	12/12/17	Notice of Motion	CM/8.7/17.12	Boot Factory - State Heritage Listing (A17/0528)	1. Initiates action to have the Boot Factory considered for State Heritage Listing. 2. Investigates funding avenues that heritage listing makes available for restoration/refurbishment of old buildings of significance.	PE&R	Finalised	The indpendant heritage report and advice from the Office of Environment and Heritage was that the Boot Factory is of local historical significance but did not meet the threshold to be listed on the State heritage register.
Council	12/12/17	Notice of Motion	CM/8.9/17.12	Preserving Waverley's Public and Residential Amenity and Open Space (A03/0943)	1. Notes the State Government's failure to engage in meaningful community consultation and its unwillingness to commission and/or release the relevant strategic business cases. 2. Agrees to collaborate with neighbouring councils as well as State and Federal representatives to work together in order to effect an immediate moratorium on the progression of following proposals ('Proposals'): (a) The rebuilding of the Allianz Stadium at Moore Park and encroachment and expansion into Moore Park open and green space on at an anticipated cost to taxpayers of $705 million. (b) The Alexandria to Moore Park road widening. The Roads and Maritime Services' (RMS) 'preliminary concept design' for the Alexandria to Moore Park Connectivity Upgrade includes the redesign of the Anzac Parade, Dacey Ave and Alison Road intersection. Estimated to cost $500 million, the continuous flow intersection will be largest non-motorway intersection in NSW, bringing thousands of more cars into the area and likely resulting in more compulsory parkland acquisitions and the loss of a further 100 trees and greater traffic congestion into our municipality. 3. Calls for a moratorium on the Proposals to remain in place until, in consultation with the affected councils and the community, each of the above proposals are fully and adequately assessed for their impact on: (a) Open public green space, trees and heritage. (b) The implications on Driver Ave and Kippax Lake and the implications on our ANZAC memorial. (c) Local traffic congestion and car parking facilities and flow on impact into our municipally and on the Waverley local community. (d) Public transport capacity. (e) Community amenities, especially those located in the surrounding parklands of Moore Park and Centennial Park parklands. (f) The long-term effect of further commercialisation of public land. (g) Any other issues that may impact on the area's character, amenity and sustainability. 4. Calls on the NSW Upper House to hold an Inquiry into the Proposals, specifically focusing on the appropriateness of the NSW Department of Planning decision-making processes with regard to longheld community standards of transparency and accountability of the use of public monies. 5. Calls on the newly elected LGNSW leadership team to campaign for the funds set aside for the stadium rebuild to instead be used for public community infrastructure, including hospitals, education, community sport and other public assets and to do this in partnership with councils, community groups and local sporting clubs across NSW.	Futures	Finalised	The Mayor has written to the Minister for Sports expressing Council's concerns with the redevelopment of the Moore Park Stadium. Requests for a presentation to Council on the matter have not been successful to date.
Council	12/12/17	Notice of Motion	CM/8.10/17.12	Amplified Music - Bronte Park (A13/0161)	1. Council reaffirms its policy concerning no amplified music being allowed in Bronte Park, Tamarama Park and Bondi Park without a permit. 2. Compliance to this policy be strictly implemented, especially over the imminent summer holiday season.	Life	Finalised	Incorporated into daily duties
Council	12/12/17	Notice of Motion	CM/8.11/17.12	Bondi Badlands' Bashing Victims' Memorial Monument (A02/0276)	1. Council notes the decision of: (a) The December 2014 Council meeting that 'endorses in principle the commissioning of a public artwork for Hunter Sculpture Park in remembrance of the victims of homophobic violence, with costs to be met by the Aids Council of NSW (ACON)' (b) The May 2016 Council meeting that '…Council proceeds with the installation of a memorial artwork to commemorate the gays who were murdered as referenced in the Bondi Badlands book between Bondi and Marks Park in the 1980s.' 2. An investigation be undertaken to: (a) Identify possible appropriate sites in the Waverley LGA for the location of this monument, including Hunter Sculpture Park, Marks Park and other locations. (b) Consider the cultural, social and historical context of the proposed sites. (c) Consult with the Public Art committee. (d) Be in accordance with Waverley's Public Art Policies and guidelines. (e) Be cognisant of Sculptures by the Sea. 3. A report come to Council detailing recommendations and rationale.	Life	Finalised	
Council	12/12/17	Notice of Motion	CM/8.12/17.12	Bronte Park - Bins (A16/0168)	That Council reinstates the bins that have been removed from Bronte Park as a matter of urgency and in time for the summer holiday period.	Renewal	Finalised	

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Council	12/12/17	Notice of Motion	CM/8.13/17.12	Cities Power Partnership (A17/0645)	1. Council notes that Waverley Council has nominated to be included in round two of the Cities Power Partnership (CCP). 2. Should Council be successful in being included in round two, Council will then be required to choose five pledge items within six months from a list of 38 options that form part of the program.	PE&R	Finalised	Council accepted into Round Two of the partnership and priority pledge items endorsed by Council in July 2018.
Council	12/12/17	Notice of Motion	CM/8.14/17.12	Security of Crowded Places (A02/0421)	1. Notes the requirements in the recently released Commonwealth document 'Australia's Strategy for Protecting Crowded Places from Terrorism' for local government as an owner and operator of 'crowded places'. 2. Notes that Council has a responsibility to undertake a risk assessment and/or vulnerability objectives for our 'crowded places'. 3. In light of our responsibility, immediately prioritises the preparation of a municipality wide risk assessment of our buildings and open spaces, with a view to identifying contingency plans and mitigation actions as soon as possible. This assessment must recognise the progress made by neighbouring councils, and involve appropriate State and Federal agencies, including the Federal and NSW State Police. 4. In preparing the Community Plan, takes into consideration any cost implications of delivering added protection for our community in 'crowded places'. 5. Prepares a report outlining how the WLEP and WDCP need to be and can be amended to improve security in the public domain and where large groups of people can congregate for all new large developments. This could include increased CCTV coverage. 6. Prepares a report that includes the outcomes of the risk assessment and outlines anticipated costs over each of the next few years associated with protecting our residents and visitors who congregate in 'crowded places' and outlining options for sourcing that funding. 7. Approaches relevant federal government departments to seek funds for the implementation of any actions or projects that result from this motion. 8. Refers the matter to the Community Safety Advisory Committee.	CS&OI	Action in progress	Council has commissioned and received a report from security consultants that outlines the risk and threat to Council in relation to protecting crowded places. An LGA wide security master plan is being developed which will include costings, investigation of progress made by neighbouring councils and integration with Council policies. Temporary security measures have been implemented in the Bondi Beach and Oxford St Mall precincts. Design of permanent measures has commenced. A response outlining how the WLEP and WDCP need to be and can be amended to improve security in the public domain and where large groups of people can congregate for all new large developments will be incorporated into the forthcoming report to Council on the consolidating LEP. Funding from the federal government towards the costs of CCTV has been confirmed. An application for funding from the Federal Government's Safer Communities grant program has been submitted. Further approaches to State and Federal Governments to occur once the security masterplan development commences.
Council	12/12/17	Notice of Motion	CM/8.16/17.12	City2Surf - Indigenous Marathon Foundation (A17/0649)	That Council, in negotiations for the 2018 City to Surf, and future City to Surf Agreements, requests Fairfax Media to invite a team of up to eight athletes from the Indigenous Marathon Program to participate in the 2018 event and future events, and that these athletes are sponsored by Fairfax Media and other participating and/or supporting organisations, and that sufficient funds are provided by sponsors for athletes' travel and expenses including accommodation in Sydney for the weekend of the event.	Life	Finalised	Finalised
Council	20/02/18	Notice of Motion	CM/8.1/18.02	Charing Cross Street Festival (A18/0073)	1. Council investigates the reinstatement of the Charing Cross Festival including: (a) Consulting with: (i) The Charing Cross Precinct. (ii) Charing Cross businesses. (iii) Charing Cross Chamber. (iv) Potential sponsors. (b) Reviewing the previous Charing Cross Street Festival and any learnings. (c) Identifying benefits such as place making, community cohesion and business development. (d) Budget and timeline. 2. A report come to Council with recommendations.	CS&OI	Finalised	Options being investigated and report to be submitted to Council in October 2019.
Council	20/02/18	Notice of Motion	CM/8.2/18.02	Cleanliness of Arcades in Bondi Junction Mall (A14/0404)	1. An audit be undertaken of all arcades/through site links in Bondi Junction Mall as well as the nearby pop-up seating in Spring Street to determine the cleanliness of these high pedestrian traffic public spaces. 2. Relevant development consents be reviewed to determine conditions of consent that relate to the cleaning of these areas including any land owner requirements for waste and rubbish storage and collection, sanitation and cleaning. 3. Officers investigate proactive methods to ensure that all existing and future publically accessible areas that have high pedestrian traffic in privately owned thoroughfare areas such as in arcades and through site links have suitable requirements to maintain a high standard of cleanliness via increased frequency of cleaning. This may include amendments to the Waverley DCP 2012 as appropriate. 4. A report come to council detailing a course of action to ensure these high pedestrian traffic public spaces are regularly cleaned and maintained and appropriate standards are implemented.	PE&R	Action in progress	1) Finalised **- CA&O** 2) **Shaping Waverley** - considered this matter as part of Amt No 6 to the DCP and concluded that it is not a planning matter that falls under the domain of the DCP or could be enforced through the DCP but was an environmental health matter. 3) In progress **(Shaping)** 4) In Progress **(Compliance)** as it is on Private Property
Council	20/02/18	Notice of Motion	CM/8.3/18.02	Rodney Reserve - Radio Astronomy Memorial (A03/1221)	1. Agrees in principal to the construction of a viewing platform in Rodney Reserve in the vicinity of the site of the Radio Astronomy Memorial subject to appropriate ground testing. 2. Investigates the cost of constructing the viewing platform, and consults the La Perouse Aboriginal Land Council in regard to the site. 3. As part of the investigation, holds discussions with the CSIRO and consults with the relevant Precinct with the view of sharing the cost of the construction of the viewing platform. 4. Investigates and reports back on the viability of moving the location of the new coastal fence to the east in the area east of the Rodney Reserve playing fields so that the view of the radio telescope replica antennae and the ocean can be unobstructed.	CA&O	Action in progress	Investigations are in progress and a report will be presented to Council in 2020.

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Council	20/02/18	Notice of Motion	CM/8.4/18.02	Plastic-free Education at our Beaches (A15/0392)	1. In keeping with the Council's commitment to waste minimisation and the Second Nature Program, Council institutes a proactive grassroots education program, especially over the summer holidays, that encourages beach goers to use alternatives to single use plastics such as plastic bags, plastic water bottles, straws and take away coffee cups. 2. Council investigates the use of litter education ambassadors over the summer holidays and undertakes a face-to-face education program as they come into contact with beach goers at Waverley beaches, and reports back on the financial impacts to the budget. 3. Rangers also be provided with information and training about alternatives to single use plastics which they will be able to impart to residents and visitors as they go abou their duties. 4. Council's proactive awareness-raising activities be supplemented with appropriate 'Please Say No to Single-use Plastics' signage. 5. An evaluation system be developed to collect metrics and assess this trial.	PE&R	Finalised	Community engagement plan currently being rolled out as part of the EPA litter prevention programme.
Council	20/02/18	Notice of Motion	CM/8.5/18.02	Waverley Businesses Purchasing Co-operative for Alternatives to Single-use Plastic Products (A15/0392)	1. Through the Second Nature Program, Council investigates the feasibility of facilitating the establishment of a purchasing co-operative for businesses in the Waverley LGA in conjunction with the Bondi & Districts Chamber of Commerce that wish to provide alternatives to single-use plastics for their customers. 2. A report come to Council that: (a) Assesses the feasibility of such a co-operative, the demand from cafes and how much extra buying power such a co-op may have and what discount process it could attract for alternative products to single use plastics. (b) If feasible, identifies what Council resources might be required to facilitate the establishment of such a cooperative. (c) Outlines strategies for making this co-operative self-sustaining. (d) Identifies potential businesses that may be interested in participating. (e) Addresses time frame.	Futures	Finalised	This was investigated and it was found that: (1) Council is unable to act as a purchasing cooperative. (2) Council has provided assistance to the business community through previous work including a Life Cycle Analysis of packaging and educational resources that assist in making smart sustainable purchases. (3) Business are invited to become a member of the Australian Packaging Covenant Organisation (APCO), a non-for profit organisation that is working towards reducing the harmful impact of packaging
Council	20/02/18	Notice of Motion	CM/8.6/18.02	Pilot Pedestrianisation of Selected Streets/Lanes to Play Spaces (A03/0042-04)	That, given latest scientific studies showing the pedestrianisation of selected streets have increased youngsters' activity fivefold, Council: 1. Investigates the trialling of one pilot in each Ward including: (a) Identifying a suitable location, such as a lane or quiet street. (b) Determining suitable times and durations for the closure of the pilot sites. (c) Adapting/modifying the trial sites to provide appropriate surfaces, greening, sun protection and other relevant actions that may be necessary. 2. Consults with residents, children and community in the development of these pilots in order to: (a) Establish clear goals. (b) Identify measurement processes to evaluate the success of the initiatives against these criteria. 3. Consults with relevant state authorities and others. 4. Allocates suitable budget subject to the outcome of the investigation. 5. Provides a report to Council detailing the above including an implementation strategy.	CA&O	Finalised	The Open Space and Recreation Strategy is underway and will provide strategies to increase opportunities for active recreation for all residents and visitors including children. Consultation with Council to commence on the strategy in early 2019. Report was submitted to 18 June 2019 Council Meeting.
Council	20/02/18	Notice of Motion	CM/8.7/18.02	NSW National Parks and Wildlife Service (A18/0111)	1. Acknowledges that there are more than forty million visits to NSW National Parks each year with an overwhelming 94 per cent of visitors being satisfied or very satisfied with their experience. See <http://www.environment.nsw.gov.au/research/NSWparkspopularity.htm>. 2. Notes that a significant number of Waverley Council residents visit NSW National Parks: <http://www.environment.nsw.gov.au/resources/research/2016-nsw-parks-visitation-surveyreport. pdf>. These parks include Sydney Harbour, Lane Cove, Ku-rin-gai, Kamay Botany, Royal and Blue Mountains National Parks. There are 50 National Parks in the Sydney Metropolitan area, see <http://www.nationalparks.nsw.gov.au/visit-a-park/regions/sydney-and-surrounds>. Many also visit Kosciuszko National Park, see <http://www.nationalparks.nsw.gov.au/visit-a-park/regions/snowymountains>. 3. Notes with concern the budget and staff cuts, and restructures currently taking place within the NSW National Parks and Wildlife Service (NPWS) and the risk this places to the economy, visitor safety, public amenity and the environment. 4. Calls on the NSW Government to treat NPWS staff with the respect they deserve and to stop the undermining of national parks. 5. Writes to the NSW Premier, the Hon. Gladys Berejiklian MP, the NSW Minister for the Environment, The Hon. Gabrielle Upton MP, the Shadow Minister for the Environment, Penny Sharpe MLC and the Greens NSW Environment Spokesperson, Dr Mehreen Faruqi MLC expressing the concerns raised in this resolution and; 6. Distributes this resolution to relevant community and environment groups and the Public Services Union.	Corporate	Finalised	Letters posted to the NSW Premier and NSW Minister for Environment on 24 April 2018 - Copies of these letters cc'd to the Shadow Minister for the Environment, Penny Sharpe MLC and the Greens NSW Environment Spokesperson, Dr Mehreen Faruqi MLC

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Council	20/02/18	Notice of Motion	CM/8.8/18.02	Unceded Aboriginal Sovereignty (A18/0112)	1. In consultation with the Multicultural Advisory Committee and the Eastern Region Local Government Aboriginal Torres Strait Islander Forum, Council officers prepare a report in consultation with Aboriginal community elders/organisations, statutory authorities, Agencies and Advocates on how the concept and issue of 'Unceded Aboriginal Sovereignty' can be dealt with into the future. 2. Inclusive of the diversity of Aboriginal Islander Community opinion on the term/phrase, 'Sovereignty Never Ceded', a Council officer's report cover research into local historical as well as contemporary elements of the broader Community discussion on First Nations Treaties, Self Determination, Constitutional Recognition and related matters. 3. Council notes in this report the following points: (a) There has never been a constitutionally recognised/endorsed Treaty with Australian First Nation Peoples. (b) The timetable for referendum on Aboriginal Islander Constitutional Recognition has been rescheduled and stalled a number of times since its initial inception/impetus during the term of Australia's first woman Prime Minister, Julia Gillard, and former Senator Bob Brown. (c) 2018 marks a ten year Anniversary since Prime Minister Kevin Rudd's National Apology covering issues of the Stolen Generations, for which a 13 February 2008 Public big screen telecast at Bondi Pavilion Community Cultural Centre event inclusive of local school Students was organized by Council. (d) Waverley Council has shown advocative leadership on Aboriginal Islander political cultural contexts by: (i) Hosting in Waverley Oval the 26 January 'Survival Day' community concert gathering at the turn of the century. (ii) Completing Council's first Reconciliation Australia endorsed 'Reconciliation Action Plan' (iii) Formally receiving at a 26 January Citizenship Ceremony the Sydney-Newcastle Regional Aboriginal Lands Council's 'SACRED Principles' document from Mr Chris Ingray, CEO of the La Perouse Local Aboriginal Land Council. (iv) Supporting through the Eastern Region Local Government Aboriginal Torres Strait Islander Forum, ERLGATSIF, ongoing work in the engagement between Municipal Councils, Aboriginal Land Councils, the NSW Local Government Aboriginal Network, Local Government NSW and the wider Community. (e) Implementation of the recommendations of the Royal Commission into Aboriginal Deaths in police and prison custody is an important part of the relationship between Local Councils and police Area Commands. (f) Waverley Council has still not fully implemented all the recommendations from its 2007 Waverley Aboriginal Heritage Survey. (g) Recently as part of Bondi Pavilion Stakeholders Committee Council has engaged with Aunty Rhonda Dixon Grovenor in Her capacity as Community Darug Elder and through that relationship We have organised a Cultural Smoking Ceremony with Elder Uncle Max Dhulumunmun for the Bondi Pavilion Community Cultural Centre.	CA&O	Action in progress	1. & 2. Referred to the Reconciliation Action Plan for inclusion as an investigation. In discussion with the Gujaga Foundation about them providing cultural guidance and support. 3 a-e) & g) are information items that have been noted. 3f) Council officers have provided comments in support of the draft Aboriginal Cultural Heritage Bill. Once endorsed, Council officers will assess impacts on heritage identification, preservation and management issues in consultation with stakeholders.
Council	20/03/18	Notice of Motion	CM/8.3/18.03	Aboriginal Children Taken from their Families (A02/0424)	1. Council supports Grandmothers Against Removals (GMAR) and the Aboriginal Legal Service's call for an independent, Aboriginal-controlled review of all cases of Aboriginal children taken from families in the past 24 months, and that Council writes to the Minister for Family and Community Services (FACS), the Hon. Pru Goward, requesting this review. 2. The Mayor and Deputy Mayor write to the Mayors of Woollahra and Randwick City Councils requesting the support of all three Councils for GMAR and for a joint action, working with GMAR, on International Children's Day, 1 June 2018. 3. Council further notes that: (a) There is ongoing research into Waverley, eastern suburbs households, organisations, and colonial charities having historically been connected with, and most likely benefitted from, what has become known as the 'Stolen Generations', in that Aboriginal women/girls were indentured to colonial households as domestic servants under what has been termed 'The Lousy Little Sixpence' stolen wages issue. (b) Research is ongoing into the context of the Benevolent Society's 'Scarba House' as a place where Stolen Generation young Aboriginal girls who became pregnant while in domestic servitude were taken to have their babies as 'mothers out of wedlock'. (c) Waverley Council has previously, under former mayor Cr George Newhouse, proposed a plaque at Bondi Pavilion, Bondi Beach, as an acknowledgement/memorial of/for the Stolen Generations. (d) Deputy Mayor, Cr Wy Kanak, in his capacities as chairman of the Eastern Region Local Government Aboriginal Torres Strait Islander Forum, President of the NSW Local Government Aboriginal Network and Secretary of the NSW Reconciliation Council has assisted/supported Stolen Generation eastern suburbs Aboriginal elders to attend the 2018 10-year anniversary of 'The Apology' speech by former Prime Minister Kevin Rudd, hosted at Price Waterhouse Coopers, Barangaroo. (e) Council's program at the Bondi Pavilion Community Cultural Centre has hosted art exhibitions and public awareness raising nights for the Stolen Generation Aboriginal men who were taken and sent to Kinchela Boys Home at Kempsey NSW. (f) Jeanie Bartley, a recently locally living Stolen Generation member, has presented her story as part of the curriculum at Kesser Torah College, Dover Heights, before taking up a carer's role for Aboriginal elder Uncle Cec Bowden, who was taken from his family while his father was overseas serving in the WW2 Australian Military Forces. (g) Local community Stolen Generation Aboriginal elders continue to support Council's ERLGATSIF Reconciliation Week Awards Ceremony, in remembrance and celebration of the life of Pauline McLeod, former eastern suburbs resident, and Australia's first Aboriginal storyteller regularly appearing on the ABCTV program 'Play School'.	CA&O	Finalised	Council officers have raised this issue at ERLGATSI forum. No correspondence was entered into as the review of children in out of home care had already happened in 2016 but released to the public in 2018 due to GMAR advocacy alongside other organisations.

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Council	20/03/18	Notice of Motion	CM/8.4/18.03	Voluntary Planning Agreements (VPAs) (A13/0099)	That Council officers: 1. Prepare a report setting out all voluntary planning agreements (VPAs) adopted by Council from June 2012 to March 2018, with the following detail for each VPA: (a) The excess floor space. (b) The excess height. (c) The total dollar amount received by Council. (d) A summary of expenditure of income received as a result of the VPA against the purpose for which it is was obtained. 2. Add additional height sought to the Planning Agreement Register. 3. Conduct a Councillor workshop on the report and the Planning Agreement Policy prior to the report coming back to Council.	Futures	Finalised	VPA agreement register updated. Information provided to Crs and workshop held.
Council	20/03/18	Notice of Motion	CM/8.5/18.03	Bondi Pavilion Upgrade and Conservation Project - Outstanding Reports (A15/0272)	That Council officers report to Council on the progress and/or relevance of the following reports: 1. Fair Use Policy. 2. Cultural and community impact assessment. 3. Report on redesign of existing theatre to improve functionality and sightlines. 4. Policy on the programming and hire of the theatre. 5. Report on future technology for the theatre, music studios and the building more widely. 6. Process for tendering commercial tenancies. 7. Footpath seating in front of the Pavilion. 8. Financial aspects of the building in terms of income and outgoings.	CA&O	Action in progress	1, 2, 4, 5 & 8 - To be incorporated into the Waverley Cultural Plan and considered as part of that Strategy 3. Complete - included in DA 6. In progress - consultant being engaged. 7. Complete - included in DA
Council	20/03/18	Notice of Motion	CM/8.6/18.03	Make Arden Street Safe (A03/0496)	1. Undertakes a safety review of Arden Street, between Macpherson Street and Boundary Street, and which runs in front of Clovelly Public School (1 Arden Street, Waverley), to assess the use and speed of vehicles on that section of road, and the potential safety impact on students of Clovelly Public School and residents. 2. Approaches Randwick City Council to assess the use and speed of vehicles on Arden Street, between Boundary Street and Clovelly Road, and the potential safety impact on students of Clovelly Public School and residents. 3. Develops a joint submission with Randwick City Council for the introduction of a 40 km/h zone on Arden Street, between Macpherson Street and Clovelly Road. 4. Sends the joint submission to the Waverley Traffic Committee for endorsement.	PE&R	Finalised	Review completed and adopted by Traffic Committee in July and by Council in August 2018. 40km/h being rolled out by Project Waverley.
Council	20/03/18	Notice of Motion	CM/8.7/18.03	Support the Uptake of Electricity Microgrids (A17/0645)	1. Notes that Waverley Council was accepted into the second round offer of the Cities Power Partnership in January 2018, and officers are investigating options for inclusion into the (minimum) five pledges required by the Partnership. There are now a total of 70 councils that have been accepted. 2. (a) Supports the development of microgrids and promotes the implementation of this technology within Waverley and across the broader community. (b) Works with relevant stakeholders to build support for policy updates to encourage and enable a decentralised energy model, and continues to investigate the potential for standalone and embedded microgrids in Waverley. (c) Officers prepare a report on the opportunities and barriers to the implementation of standalone and embedded microgrids in a brownfields urban area. 3. Notes that microgrids are powered by renewable energy (generally using smart grid technology to balance loads), mainly from rooftop solar photo voltaic cells in an urban environment, but possibly also from other local renewable sources; wind, wave energy or ocean temperature gradients might be a possibility. 4. Notes that microgrids in the Council area is innovative and will increase the resilience of the community by decentralising electricity production and control, by reducing greenhouse gas emissions via using renewable energy, and by reducing electricity costs via removing the need for extra wires and poles to handle peak periods.	Futures	Finalised	This motion has been responded to as part of the report to July SPDC on the Cities Power Partnership.
Council	20/03/18	Notice of Motion	CM/8.8/18.03	International Women's Day 2019 (A06/1761)	1. Hosts a civic event for International Women's Day 2019. 2. Invites a high-profile, inspiring female speaker to address the gathering. 3. Officers prepare a report to Council detailing logistics, budget, possible speaker and categories of possible invitees.	Corporate	Finalised	
Council	20/03/18	Notice of Motion	CM/8.9/18.03	Cycleway and Bike Facilities Advisory Committee - Establishment (A11/0612)	1. Council establishes a Cycleway and Bike Facilities Advisory Committee. 2. The Committee consist of: (a) Three Councillors (Mayor or delegate, two Councillors). (b) Two nominees representing BIKEast (one male, one female). (c) Five community members. 3. Council officers establish Terms of Reference for the Committee, which will include, but not be limited to, the purpose of the committee, which is to enhance consultatio between Council and the bike-riding community, including: (a) Reviewing and providing advice on proposed Council bike-related capital work projects. (b) Yearly draft budget process by recommending appropriate bike-related projects. (c) Cycleway and bike facility issues involving significant planning proposals and development applications before Council. (d) The Waverley Council bike plan. (e) Regional Cycle Strategy with neighbouring Councils. (f) Promoting and encouraging cycling at schools. 4. Council officers report back to Council.	PE&R	Finalised	Committee established.
Council	20/03/18	Notice of Motion	CM/8.10/18.03	Resident Parking Scheme Area 10 - Extension (A03/2581)	That Council investigates the extension of Resident Parking Scheme Area 10, and surveys the residents in the adjacent streets.	Renewal	Finalised	A resident survey was conducted in August 2018. A report was submitted to the Traffic Committee on the 27 September 2018, with the recommendation that the extension of Resident Parking Scheme Area 10, not proceed.

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Council	20/03/18	Notice of Motion	CM/8.11/18.03	Support for Homeless at Bondi Pavilion (A02/0464)	1. Acknowledges that the Crown Lands Act and the Crown Lands Management Act prohibit a person from residing on Crown Land, and that the 2009 Court of Appeal decision, endorsed by the High Court, provided a crucial precedent as to the statutory regime of the Crown Lands Act. 2. Provides the information from the Crown Lands Act and the Court ruling to the Bondi Pavilion Stakeholders Group. 3. As a matter of priority, works with Mission Australia and other agencies to provide assistance to the homeless living in the colonnade area behind the Pavilion to find alternative appropriate housing.	Life	Finalised	Finalised information provided to the group and ongoing support to Homeless provided in conjunction with agencies.
Council	20/03/18	Notice of Motion	CM/8.12/18.03	Venue Hire Grant Program - Outdoor Space (A13/0273)	1. Council investigates how Council's current indoor Venue Hire Grant Program can be extended to the hire of outdoor spaces. 2. Council officers prepare a report to come to Council with recommendations that include, but are not limited to: (a) Feasibility. (b) The outdoor locations that would be appropriate.	CA&O	Action in progress	Report to be submitted June 2020 Council Meeting
Council	20/03/18	Notice of Motion	CM/8.13/18.03	Road and Pavement Works - Communication with Residents and Schools (A18/0152)	1. In addition to the standard notification process, provides the following information on its website for easy access by residents: (a) All road and pavement works with an approved commencement date and being currently undertaken by Council, contractors or agencies such as RMS, Ausgrid, Energy Australia or Sydney Water, where that information is available. (b) Road closures relating to development applications. 2. Provides all relevant dates, times and contact phone numbers. 3. As part of its standard processes, ensures that it consults with local schools before nearby road and pavement works are commenced so that the works are scheduled to minimise any undue impact on school operations. Council must not schedule works outside school premises that generate undue noise, such as concrete drilling, during school exam periods with specific reference to HSC trials, HSC and school certificate examinations.	CA&O	Action in progress	Creating Waverley & Project Waverley are nearing completion a procedure to achieve this outcome. User acceptance testing in operation. This will include all information published on the councils website as well as notification to all business that may be affected two weeks before works are carried out. This outcome is being actioned for works within the current financial year capital works program.
Council	20/03/18	Notice of Motion	CM/8.14/18.03	Centennial Parklands Plan of Management - Response to Draft (A03/0943)	That Council officers, in responding to consultation on the Draft Centennial Parklands Plan of Management, raise the following as areas of concern to be addressed or considered: 1. Every effort is made to not increase commercialisation of the park, including a return to a proportion of recurrent funding from the state government, due to the negativ implications such increases have on the remaining natural environment. 2. Centennial Parklands works with Council on repairing and building new wild life corridor linkages with the Waverley Local Government Area. 3. Expresses concerns about the loss of significant trees along Dacey Avenue as part of the Moore Park Master Plan 2040.	CA&O	Finalised	
Council	20/03/18	Notice of Motion	CM/8.15/18.03	Muscular Dystrophy NSW's Big Red Ride (A17/0021)	1. Continues to support Muscular Dystrophy NSW's Big Red Ride in conjunction with other Sydney to Blue Mountains councils by: (a) Facilitating the opening of the Pavilion toilets early on the day of the ride. (b) Advertising the ride in the Mayoral Column and other Council publications. 2. Continues to add items to its library stock that promote the achievements of people with muscular dystrophy (such as Aboriginal illustrator Dion Beasley's children's books, Too Many Cheeky Dogs and Go Home Cheeky Animals) and items that educate our Community about muscular dystrophy.	CA&O	Finalised	1.a) Finalised 1.b) Finalised 2. Suggested items purchased. Muscular Dystrophy information available as a matter of course.
Council	17/04/18	Notice of Motion	CM/8.1/18.04	Boat Trailer Impounding Legislation (A17/0135)	That Council officers: 1. Investigate the status of councils opting in to the provisions of the Impounding Amendment (Unattended Boat Trailers) Act 2015 and progress with addressing the operational issues raised by these provisions. 2. Report back with outcomes from the above investigation, and recommendations on whether to introduce the new provisions, including results from any previous community consultation and experiences of other councils who have opted in.	Life	Finalised	
Council	17/04/18	Notice of Motion	CM/8.2/18.04 29	Macpherson Street, Waverley - Independent External Heritage Assessment (A13/0619)	1. Council appoints an independent external heritage consultant, with experience in inter-war buildings, to undertake a preliminary heritage assessment of the inter-war units at 29 Macpherson Street, Waverley, as a matter of urgency. 2. If the assessment concludes that the block of units is likely to be found, on further inquiry and investigations, to be of local heritage significance, then an Interim Heritage Order be sought as a matter of urgency. 3. A report come to Council detailing the report and steps taken.	Futures	Finalised	Investigation completed and reported to Council.
Council	17/04/18	Notice of Motion	CM/8.3/18.04	Sustainable Events (A11/0687)	1. Council reviews and updates Council's Events Policy and Sustainable Events Policy and Guidelines to stop the use of single-use plastic items and reduce waste generation at internal and externally run events. 2. Council merges the Events and Sustainable Events Policies so that sustainability is integrated into the policy. 3. Council develops an accountability system to ensure internally and externally run events are run according to the new merged policy. 4. The reviewed and merged Events Policy should apply to Council, its employees and contractors' activities when running events within the Waverley Local Government Area. 5. An information package on sustainable events and alternatives to single-use plastic is provided to all event organisers and venue hirers. 6. Training on running environmentally friendly events is delivered to all Council staff involved in coordinating or running Council events.	PE&R	Action in progress	1. In progress 2. A Draft amended Policy has been prepared and will be presented to ELT shortly. 3. In progress 4. Noted. 5. In progress 6. In progress
Council	17/04/18	Notice of Motion	CM/8.4/18.04	Status of Council Resolutions (SF18/691)	1. Council officers provide a quarterly progress report to Council on all Councillor Notices of Motions and Mayoral Minutes adopted by Council during the 2012-2017 and the 2017-2020 Council terms. 2. The report provides a short summary on the progress of each resolution, and completed resolutions remain in the report for ease of reference.	Corporate	Finalised	
Council	17/04/18	Notice of Motion	CM/8.5/18.04	Outdoor Seating Trading Hours (A17/0250)	That Council conducts a councillor workshop to consider an amendment to the Waverley Development Control Plan 2012 (Part D3, Footpath Activity and Seating, section 3.3.1) to allow restaurants in the B1 Neighbourhood Centre Zone and R3 Medium Density Zone to continue trading under the old closing hours of 10 pm, rather than the recently changed hours of 9 pm, where no significant complaints regarding noise have been received.	Futures	Finalised	
Council	17/04/18	Notice of Motion	CM/8.7/18.04	Council Amalgamations - Benefits to Waverley from Amalgamation Processes (A16/0248)	1. Writes to the Member for Vaucluse, the Hon. Gabrielle Upton, and requests that the KPMG report on the costs and benefits of council amalgamations be made publicly available in its entirety. 2. Expended significant effort and cost in preparation of operational and financial plans for the forced merger of Waverley with Woollahra and Randwick Councils. The NSW State Government has refused to refund Council the cost of these aborted plans, so therefore the cost continues to be borne by Waverley Council and the ratepayers of Waverley. 3. Informs the Local Government NSW Association of Council's action. 4. Lodges an application under the Government Information (Public Access) Act if the KPMG report is not forthcoming.	CS&OI	Finalised	Finalised

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Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council…)	Responsible Directorate	Status	Comment
Council	17/04/18	Notice of Motion	CM/8.8/18.04	Increasing Trees in Waverley (A02/0760-03)	1. Notes the following: (a) Increased tree canopy and foliage provides shade for footpaths, improves local air quality, reduces peak summer temperature and provides much needed habitat for native animals. (b) Studies have shown that living near a decent amount of trees/foliage makes people feel healthier, happier and younger. (c) That, by setting and measuring tree/foliage targets, Council can protect our urban forests and put new trees into the hot concrete spaces created by urban development. 2. Officers investigate and report back to Council on: (a) Setting specific targets to increase urban tree canopy/foliage in our Local Government Area by a 25% increase in public street trees/foliage every five years. (b) Setting guidelines for suitable plantings, with a focus on the extent of tree/foliage cover, encouraging native flora and fauna, and asset protection. (c) Ensuring that an assessment of the environmental, social, health, financial and spiritual benefits of trees/foliage (private and public) is undertaken before tree/foliage removal. (d) The feasibility, cost and community support for an 'if remove one, then plant three' trees policy. (e) Creating a tree-planting schedule in accordance with the five-year tree-planting target. (f) Planting natives species such as 'food' species; for example, Lemon Myrtle and Illawarra Plums. (g) Avoiding over-reliance on smallish, shorter-lived, sparse shade trees with a preference for semi-mature trees. (h) Creating a residents' tree-planting program that would provide one tree free to plant locally from a specially selected list of plants. (i) Options to measure and report on Waverley's urban tree canopy cover.	CA&O	Action in progress	As part of the Waverley Community Strategic Plan (CSP) Council will be completing an Urban Canopy and Shrub Strategy which is currently being scoped. This Strategy will be reported to Council for adoption. Also as part of the Waverley CSP a canopy and shrub target for the Waverley LGA was set aiming for a 25% increase by 2029 based upon the 2018 baseline year.
Council	17/04/18	Notice of Motion	CM/8.9/18.04	Hunter Park - Condition of Artworks (A03/2480)	1. Council undertakes a review and condition report of the public artworks in Hunter Park. 2. The review include recommendations for remediation and decommissioning of any of the works, if required. 3. The Public Art Committee be consulted throughout the process. 4. The special needs of Hunter Park as Council's designated sculpture park be considered in the development of Council's Open Space Strategy.	CS&OI	Action in progress	The Open Spaces and Recreation Strategy has been approved by Council for public exhibition. Shortly community consultation on strategy will commence. This will allow for consideration of Hunter Park in its entirety as part of the overall Open Space Strategy.
Council	15/05/18	Notice of Motion	CM/8.3/18.05	Aboriginal Cultural Heritage Bill (A07/1307-02)	*This matter was last considered by Council at its meeting on 17 April 2018. At that meeting, Council decided to defer the matter to this meeting.* 1. Council officers prepare a submission to the NSW Office of Environment and Heritage (OEH) on the Draft NSW Aboriginal Cultural Heritage Bill (ACHB). 2. Council's submission is to urge the OEH and NSW Parliament to ensure the Bill addresses the following points: (a) Clarifying and defining wider definitions of the concepts of 'cultural heritage' in relation to giving the widest effect to Australia's responsibilities under the United Nation Declaration on the Rights of Indigenous Peoples. (b) The Bill's definition, conservation, practice, identification and protection of Aboriginal Cultural Heritage be amended to give the widest remedial application to section 2 of the Constitution Act 1902 (NSW)—i.e. spiritual, social, cultural, economic sovereignty, traditional relationship to land, water and sky—in order to better protect Aboriginal cultural heritage tangible and intangible items under the ground surface ('subterranean rights') and in the sky ('air space rights'). (c) All the points raised in the LGNSW Consultation Draft Response to the Bill (not yet issued). 3. Council reviews and expands its Local Environment Plan and Local Aboriginal Heritage Items to include items reflecting the new and expanded legislative definitions of Aboriginal cultural heritage.	CA&O	Action in progress	1. In progress 2. In progress 3. As part of the Council Report for the Waverley Heritage Assessment a recommendation was included that a study be carried out to investigate how Aboriginal people used (and use) Waverley as a place. The Report will go to Council in May 2020.
Council	15/05/18	Notice of Motion	CM/8.4/18.05	Sydney Open (A18/0268)	1. Supports Sydney Open by actively participating in future events. 2. Identifies suitable sites that may be included in the program. 3. Makes a submission outlining possible sites for Waverley's inclusion in future Sydney Open programs.	PE&R	Action in progress	Contact has been made with Sydney Open about being incorporated into future programmes.
Council	15/05/18	Notice of Motion	CM/8.5/18.05	Sydney Football Stadium and Community Sports Teams (A03/0943)	1. Writes to the State Government objecting to the demolition and rebuild of the Sydney Football Stadium on the grounds that: (a) The proposal for the demolition and rebuild of the Stadium does not have a benefit-to-cost ratio (BCR) of greater than one according to analysis done by Infrastructure NSW. (b) The State government has not and does not plan to undertake proper community consultation with the affected communities surrounding the Stadium (c) The building is only 30 years old and while it may need refurbishing, a complete demolition is not warranted 2. Requests that the money saved from the knockdown and rebuild of the Sydney Football stadium be used to: (a) Refurbish the stadium. (b) Provide financial assistance to councils surrounding the Sydney Football Stadium to provide better community sporting and community facilities for local sporting and community groups. 3. Informs the Local Government NSW Association of Council's position.	Corporate	Finalised	The Mayor wrote to the Minister for Sport, Stuart Ayres on this matter.
Council	15/05/18	Notice of Motion	CM/8.6/18.05	Parking in Ewell Street, Bondi (A03/2581)	1. Accepts the petition from residents of Ewell Street, Bondi, to investigate the introduction of a resident parking scheme in Ewell Street. 2. Forwards the petition to the Executive Manager, Creating Waverley, for appropriate action. 3. Ensures that its website is clear about the requirements for lodging a petition.	Renewal	Finalised	A resident survey was conducted in September 2018. A report was submitted to the Traffic Committee on the 27 September 2018 recommending no action. Council at its meeting in October adopted the recommendation.
Council	15/05/18	Notice of Motion	CM/8.7/18.05	Children and Young People's Summit (A18/0269)	1. Acknowledges the input young people and children have provided into its Community Strategic Planning documents. 2. Recognises the ongoing benefits of consulting with young people and children on a regular basis. 3. Organises a young people summit as part of the engagement strategy for input into the development of the knowledge and innovation hub. 4. Develops a longer term engagement strategy enabling the involvement of youth and children in relevant Council policies and programs.	CA&O	Finalised	1. Noted 2. Noted 3. Finalised 4. In progress

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Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council…)	Responsible Directorate	Status	Comment
Council	15/05/18	Notice of Motion	CM/8.8/18.05	Waverley Cemetery Book (A16/0668)	1. Council considers the information contained in the recently passed Waverley Cemetery Conservation Management Plan with a view to making it accessible to the community. 2. Officers investigate options for how this information could be presented, such as a coffee table book or other format, and possible price points for its sale. 3. A report come to Council detailing options, costings and return on investment.	CS&OI	Action in progress	Additional budget was approved in Q1 2019-20 for a broader communications strategy. Officers are now working to engage a consultant for content creation for a revamped cemeteries website and additional promotional material including a potential book.
Council	15/05/18	Notice of Motion	CM/8.9/18.05	Coastal Walk Fence (A17/0390)	That Council: 1. Brings forward the workshop to decide on the design of the Coastal Walk fence, as community consultation has already been completed. 2. Notes Sydney Water's project currently being undertaken at Hugh Bamford Reserve.	Renewal	Finalised	1) On 12 June 2018 a Coastal Walk Fence Councillor Workshop was held. 2) This project has been a Sydney Water project for over 2 years and no response has been received in spite of a number of progress enquires from Council. It is our intention to proceed with the fencing.
Council	15/05/18	Notice of Motion	CM/8.10/18.05	Protecting Native and European Bees in Waverley (A10/0741)	1. Council reaffirms its commitment to protect native and European Bees and acknowledges their role as beneficial pollinators to both native and introduced plants within the Waverley area by: (a) Encouraging residents to have native bees and to create a habitat that supports pollinators and small birds. (b) Continuing to provide Environmental Small Grants to local schools that may choose to set up native bee hives. (c) Delivering the new 'Living Connections' program, which focuses on working with residents to create habitat for animals and insects, and encouraging pollinators through organic gardening and planting the right species for native bees. (d) Investigating additional ways to generate greater awareness by introducing programs that identify and promote the importance of bees, i.e. workshops, newsletters and other published articles, for example. 2. Where European bee hives exist on Council property and have been assessed as having a high risk to human health, Council organises for an appropriately registered loca beekeeper to relocate the hive where possible.	PE&R	Finalised	Council through our Living Connections program and environmental small grants will support the creation of native habitat and setting up of native bees. The Second Nature program will continue to deliver workshops raising awareness on this. Council will assess any european bee wild hives where they are identified and if there is a high risk to human health seek to have them relocated.
Council	15/05/18	Notice of Motion	CM/8.11/18.05	Clarke Reserve (A04/2119)	1. Requests officers to provide a timetable to Council regarding its resolution at item CM/8.14/17.11. 2. Requests officers to inform Councillors of the number of complaints in relation to dogs and the number of fines for dog related matters in the vicinity of Clarke Reserve. 3. Reviews and improves signage regarding dogs in the vicinity of Clarke Reserve. 4. Increases the patrols by compliance officers in the area of Clarke Reserve.	Renewal	Finalised	on 17 July 2018, a Clarke Reserve Report was submitted to Council. The recommendations included: 1. Proceeds with the installation of additional planting, edging and the supply and installation of garden fencing around the section of playground fronting pedestrian footpaths, as detailed in this report. 2. Allocates $35,640 to the Clarke Reserve landscaping upgrade from SAMP Reserve as part of the Q1 budget amendment. 3. Informs the Diamond Bay/Vaucluse Precinct Committee of its decision.
Council	19/06/18	Notice of Motion	CM/8.1/18.06	Rodney Reserve (A03/1221)	That Council: 1. Congratulates the officers for the delivery of the restoration and renewal of Rodney Reserve. 2. Thanks the local residents, the Dover Heights Precinct and, in particular, the Rodney Reserve Committee of residents for their input and cooperation. 3. Commits to maintaining Rodney Reserve as a community park and not constructing additional lighting, an amenity block, kiosk or Council storage facilities on the Reserve.	Renewal	Finalised	
Council	19/06/18	Notice of Motion	CM/8.2/18.06	Single-use Plastics and Development Consents (A04/0339)	1. Officers investigate methods to reduce or eliminate the use of single-use plastic items, including bags, drinking straws, plastic film etc. for new retail premises in Waverle through amendments to the DCP and DA standard conditions of consent. 2. Introduces new standard conditions of consent and lease/licence conditions for commercial, retail operations under Council's control on public Crown Land (e.g. Bondi Park, Beach, Pavilion) to eliminate the use of single-use plastic items, including bags, drinking straws, plastic film etc. for any future development, commercial operation or change of use consents. 3. Advocates for the NSW Government to identify and propose development controls to reduce and potentially eliminate single-use plastic in new retail development through amendments to the EP&A Act, State Environmental Planning Policies (SEPPs) and the Exempt and Complying Development Code, or through new legislation. 4. Notes its intention to develop and implement an education campaign for residents and business operators.	Futures	Finalised	It is not possible to include this as a condition of consent for new developments because Council is not permitted to control materials that commercial businesses use in their day-to-day operations; we can only control the development itself. We do include conditions of consent relating to management of litter around commercial premises and appropriate waste storage and ongoing waste management post construction.
Council	19/06/18	Notice of Motion	CM/8.3/18.06	Birrell Street, Bondi - Pedestrian Safety (A03/0578)	1. Investigates improving the safety of pedestrians crossing from Birrell Street between Alfred Street and Ocean Street, with a report to be prepared for consideration by th Waverley Traffic Committee. 2. Notes work by Council officers on this matter, including Council resolution CM/8.6/16.07, for improving traffic calming in Birrell Street between Watson Street and Tamarama Street; in particular, on exploring a new traffic refuge to the immediate east of the Murray Street/Birrell Street roundabout.	CA&O	Finalised	To improve pedestrian safety in this section of Birrell Street a new pedestrian traffic refuge was installed immediately east of the Murray Street/Birrell Street roundabout.

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Council	19/06/18	Notice of Motion	CM/8.4/18.06	Sydney Marine Park (A07/0323)	1. Calls on the NSW Government and the NSW Marine Management Authority to establish a Sydney Marine Park. 2. Notes that the Australian Marine Conservation Society and the Nature Conservation Council NSW have petitioned for a marine park. 3. Notes that it has been shown that marine parks increase fish stocks in surrounding areas. 4. Notes that, within marine parks, sanctuary zones could protect certain species and other designated areas could allow recreational and commercial fishing. 5. Notes that only one per cent of Sydney's waters are protected. 6. Notes that plastic and other pollution has a detrimental effect on the marine environment. 7. Officers provide feedback to Council from local stakeholder groups on how they might be affected. 8. Carries out a survey to determine if residents support a marine park in their local area.	Futures	Finalised	
Council	19/06/18	Notice of Motion	CM/8.5/18.06	Newstart Allowance (A18/0366)	1. Notes that the current low rate of the Newstart allowance of $545.80 per fortnight is exacerbating poverty, homelessness and the ability to look for work. 2. Notes that an increase in Newstart would help reduce the subsequent increased pressure on communities and Council community service resources. 3. Further notes that around two thirds of those granted Newstart exit income support within 12 months. 4. Further notes that working age allowance payments, such as Newstart allowance, are designed to provide a safety net for people who require assistance while unemployed and looking for work. 5. Advocates in writing that the Newstart allowance be increased by $75 per week to the Prime Minister, Malcolm Turnbull; Deputy Prime Minister, Michael McCormack; Minister for Social Services, Dan Tehan; Minister for Human Services, Michael Keenan; Minister for Jobs and Innovation, Michaelia Cash; Bill Shorten MP; and Richard Di Natale MP; and sends copies of the letter to NSW Premier, Gladys Berejiklian; Minister for Family and Community Services, Pru Goward; Luke Foley MP; and David Shoebridge MP.	Life	Finalised	
Council	19/06/18	Notice of Motion	CM/8.6/18.06	Shopping Trolleys - Removal from Bondi Junction (A04/2081)	1. Requires the Mayor and General Manager to meet with the management of Aldi, Coles and Woolworths to discuss their responsibilities in relation to the removal of shopping trolleys from the Bondi Junction shopping area. 2. Requests that the operators ensure brake locking on all trolleys from both Eastgate and Westfield shopping centres to stop customers taking trolleys out onto the streets, which are blocking pathways and the entrances to Bondi Junction train station. 3. Requests that the collection of dumped trolleys be increased to reduce the number left across the Bondi Junction area, and that trolley removers actually collect trolleys from all locations, including those in less obvious places such as pedestrian-only areas. 4. Considers impounding abandoned shopping trolleys in the public domain as necessary	PE&R	Action in progress	1.To be actioned 2. To be actioned 3. To be actioned 4. In progress
Council	19/06/18	Notice of Motion	CM/8.7/18.06	Strategic Plan for Management of Urban Development - Diamond Bay/Vaucluse Precinct (A18/0368)	1. Council advises all precincts, including the Diamond Bay/Vaucluse Precinct, that Council has scheduled preparation of a strategic plan for urban development in Waverley. 2. The strategic plan is to include a: (a) Community Participation Plan, which will outline local community involvement in future planning and decision-making. (b) Local Strategic Planning Statement, which will outline to the community how Council will align Council's Community Strategic Plan with regional, district and local plans. (c) Local Housing Strategy and Local Affordable Housing Strategy, which will outline how Council will meet the dwelling needs of the future Waverley community, and to inform the future Waverley Local Environmental Plan. (d) A new comprehensive Development Control Plan, which considers: (i) Residential and commercial development controls. (ii) Parking generation rates for new development. 3. Council engages with all precincts, traditional owner representatives and the La Perouse Aboriginal Land Council in order to have the precincts involved in the strategic and development planning process. 4. Council communicates this information to all the precincts, including Diamond Bay/Vaucluse Precinct. 5. Council schedules a workshop to discuss the new legislation in regard to strategic planning process.	Futuresl	Finalised	Council officers met with the Vaucluse/Diamond Bay Precinct to discuss issues that they raised. Engagement with all precincts and the Land Council is a critical component of the strategic planning work the Council is required to undertake in 2018/19 as part of the preparation of the new LEP.
Council	19/06/18	Notice of Motion	CM/8.8/18.06	Bronte Park and Beach - Heritage Listing of Items (A16/0168)	1. Acknowledges the review of the heritage status of items and landscape features in Bronte Park and Beach as part of the development of the Bronte Park and Beach Plan of Management (POM). 2. Acknowledges there is a need to provide better heritage protection of some items and areas in Bronte Park and Beach. 3. Investigates the following: (a) Bronte Sewerage Pumping Station: be specifically identified in the Waverley Local Environmental Plan 2012 (LEP 2012). (b) Bronte Pool: identified for state heritage listing as it is understood that the very first demonstration of the Aussie Crawl was in Bronte Pool by Alick Wickham in 1901. (c) Bronte Cutting: considered for state heritage listing in order to align with the already statelisted tram shelters in Bondi Beach and Bondi, and as the cutting used to be the terminus for the trams. (d) Bronte Tram Shelter: considered for state heritage listing.	PE&R	Action in progress	Bronte Park heritage matters have been incorporated into the Waverley heritage Review and will be reported to Council in early 2020. Bronte Pool is considered as suitable for nominating for state listing but the other items are considered to be of local heritage significance.
Council	19/06/18	Notice of Motion	CM/8.9/18.06	Diamond Bay Rezoning (A18/0367)	That Council investigates rezoning the suburb of Diamond Bay (Diamond Bay Road, Craig Avenue and Isabel Avenue) from R3 Medium Density Residential to R2 Low Density Residential when amending the next Waverley Local Environmental Plan.	PE&R	Finalised	Council resolved in April 2020 to include the downzoning of the precinct in LEP 2020.

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Council	19/06/18	Notice of Motion	CM/8.10/18.06	Accessible Play Equipment in our Play Spaces (A10/0562)	1. Notes a new Play Space Strategy will not be completed until 2020 at the earliest. 2. Consults with the Access Committee (including other interested stakeholders) on play spaces that could have accessible play equipment within the Waverley LGA, and the access to that play equipment. 3. Officers prepare a report for Council consideration that identifies where accessible play equipment can be: (a) Retrofitted to already upgraded play spaces under the current Play Space Strategy. (b) Included within future play spaces yet to be implemented, ensuring that appropriate access to the play space and mobility parking is also provided. ensuring that appropriate access to the play space and mobility parking is also provided.	CA&O	Action in progress	A report has been prepared seeking endorsement from council to place the Inclusive Play Strategy on Public Exhibition, this strategy directly addresses the points raised in this Council motion.
Council	19/06/18	Notice of Motion	CM/8.11/18.06	Preserving Waverley's Commercial Spaces (A18/0225)	1. Council recognises it must provide a minimum of 10,000 jobs in order to maintain its status as a Strategic Centre within the metropolitan centres hierarchy. 2. Council recognises that Bondi Junction's 2016 job estimate is 13,800 jobs and that it is required to accommodate between 17,000 and 20,500 jobs forecast in the Eastern City District Plan by 2036. 3. Council is concerned about the findings highlighted in the Bondi Junction Commercial Centre Review including: (a) The existing re-development of commercial office and retail into residential towers has already resulted in the loss around 10,000 sqm of commercial floor space in recent years. (b) The conversion of commercial office space to build residential towers, which could entail the loss of 64,000 sqm of floor space (around 2,500 jobs) in the longer term and 40,000 sqm of floor space (around 1,600) in the short-term. (c) The limited sites remaining in the B3 Commercial Core zone for office-only development. (d) The development of non-office uses in the B3 zone, such as serviced apartments. (e) Impact the lack of appropriate commercial space has on driving very high levels of commuting and the deleterious effects this has on the lifestyle of working residents. (f) Potential for a continued decline in local jobs on existing activity in the Junction and the prospect of it gaining momentum and triggering further decline. 4. Council acknowledges the growing concern with the ever-increasing push by developers to build higher buildings with limited setbacks that challenge LEP/DCP regulations and guidelines. 5. Council undertakes a review of the Waverley LEP as a matter of urgency to introduce protections for commercial buildings 6. Council officers report back to Council as a matter of urgency. 7. A delegation of the Mayor, Ward Councillors and appropriate staff meet with the Minister for Planning, The Hon. Anthony Roberts, as a matter of urgency.	PE&R	Finalised	Maintaining employment within the Strategic Centre is a critical component of the work being undertaken by Council in the preparation of the new LEP. The meeting with the Minister has not yet been arranged.
Council	19/06/18	Notice of Motion	CM/8.12/18.06	Reduced Parking Fines (A03/2236)	1. Notes that the NSW State Government has recently announced that new legislation will shortly be introduced to allow local government flexibility to charge lower amounts for some parking fines. 2. As soon as the new legislation is introduced: (a) Identifies the potential for reduced parking fines. (b) Determines a methodology for reducing parking fine amounts. (c) Based on this methodology, recommends what parking fine amounts could be reduced in the Waverley LGA. 3. Officers, following completion of the actions above, prepare a report for Council consideration, including how the reduction in parking fees could be introduced into Waverley so that Waverley is less reliant on parking fees for its general income, while ensuring that services are unaffected and the impact on Council's budget and Long Term Financial Plan is managed appropriately.	PE&R	Finalised	
Council	17/07/18	Notice of Motion	CM/8.2/18.07	Dover Heights Coastal Reserves (A18/0401)	1. Considers, as part of its open space and recreation strategy, creating a plan of management for the contiguous reserves of Weonga, Rodney and Raleigh Reserves. 2. Consults with the Dover Heights community and, in particular, the Dover Heights Precinct on establishing such a plan of management. 3. Officers report back to Council and prepare a presentation to the Dover Heights Precinct on the progress of the open space and recreation strategy.	CA&O	Action in progress	Council has commenced the Open Space and Recreation Strategy which will include a priority program of additional Plans of Managements that require review or drafting in order to comply with the new Crown Land Management Act 2016. The Open Space and Recreation Strategy will be the placed on exhibition in the coming months and available for public comments.
Council	17/07/18	Notice of Motion	CM/8.3/18.07	Special Tow-away Areas for Bondi Road and Carrington Road (A02/0637-02)	1. Officers investigate separate special tow-away areas for Bondi Road's existing weekday 'No Stopping' zones of 7–9 am westbound and 4–6.30 pm eastbound, and for Carrington Road's existing weekday 'No Stopping' zones of 7.30–9.30 am northbound and 4–6.30 pm southbound under the Road Transport Act 2013, section 143, subsections 9–11. 2. If the investigation proves that special tow-away areas are workable and beneficial, writes to the NSW State Minister for Roads, Maritime and Freight requesting that the RMS establish special towaway areas, as per conclusions from the investigation. A copy of this letter is to be distributed to the NSW State Minister for Transport and Infrastructure, and the State members of Vaucluse and Coogee. 3. Officers prepare a report on the above for Council consideration.	CA&O	Action in progress	Officers investigated the special tow-away areas and wrote to the RMS (see D18/65531). Response from Ben Borger at RMS indicates that the special tow-away areas are not a workable solution for Bondi and Carrington Roads. A report will be prepared for Council.
Council	17/07/18	Notice of Motion	CM/8.4/18.07	Military Road - Vehicle Speed (A03/0042-04)	1. Is advised that there was an investigation of vehicle speeds along Military Road by Council. 2. Officers prepare a report for Council consideration that identifies the results of the investigation and whether actions are required to minimise vehicle speeds and improve vehicle safety along Military Road. The report is to consider: (a) Previous vehicle crash data along Military Road. (b) Installing traffic calming measures. (c) Reducing the maximum speed from 50 km/h to 40 km/h.	Renewal	Finalised	A report was submitted to 20 November 2018 council Meeting.

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Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council…)	Responsible Directorate	Status	Comment
Council	17/07/18	Notice of Motion	CM/8.5/18.07	Waverley Council Co-Naming (A02/0424)	1. The Council officers investigate the potential of co-naming the Waverley Local Government Area, and that a process of consultation and research with the Aboriginal community, Waverley residents, community stakeholders and relevant authorities be undertaken to consider co-naming the area now known as Waverley with a First Nations Aboriginal language name or other appropriate names. 2. A community/Council officer's report be presented to Council following this consultation with recommendations within 12 months, that can cover, but not be restricted to: (a) Aboriginal language used within, and associated with, the Eastern Suburbs, Waverley. (b) Traditional owner descendant residential connections to Waverley, Eastern Suburbs. (c) A discussion of cultural appropriation in the context of co-dual-naming. (d) Other processes and examples of NSW Local Government dual naming exercises, including the Geographical Names Board May 2017 Fact Sheet outlining suggested areas for co-naming. 3. The Council officer's/community consultation report use historical, recent and current literature such as: (a) Waverley Council's previous 2009 'Aboriginal Cultural Heritage Study' by Dominic Steele. (b) 'Hidden in Plain View' by Paul Irish. (c) 'The History of the Waverley Municipal District – 1859–1959' by B T Dowd. (d) 'Barnett Levey: First Jew in Bondi' by Dr George F J Bergman.	CA&O	Action in progress	Motion to be considered in conjunction with responses to motion OC/5.10/19.03 which relates to indigenous languages and the use indigenous names for Waverley sites/places. Relevant action included in Council's 2nd Reconciliation Action Plan, launched in Dec 2019. Consultancy work postponed due to Covid-19 priorities. In discussion with Gujaga Foundation about the provision of Cultural guidance and support around this matter.
Council	17/07/18	Notice of Motion	CM/8.6/18.07	Pedestrian and Cyclist Safety (A03/0042-04)	That Council improves pedestrian and cyclist safety in areas of frequently-trafficked public footpath by strategies such as painting yellow and black high-visibility attention-focusing crossing hatching, especially at wider, longer, public footpath crossings occurring at petroleum dispensing service stations, by referring this matter to the Waverley Cycling Advisory Committee for consideration and recommendation.	PE&R	Finalised	This matter was presented to the Cycling Advisory Committee
Council	21/08/18	Notice of Motion	CM/8.1/18.08	Lifeguard Service Risk Review Survey (A18/0453)	1. Notes item CM/7.17/18.08 Enterprise Risk Management Program in particular the additional level of resource and emphasis being added to the review of Beach Safety and Operational risk as the first operational area to be examined in detail within the newly introduced Enterprise Risk Management approach. 2. Further notes the release of the Lifeguard Service Risk Profile September 2015, the Lifeguard Service Risk Profile September 2016, and the Operational Risk Profile 2017 all contained in Item CM/7.17/18.08 Enterprise Risk Management. 3. Notes that these documents had not been received by Council in the previous term under the Mayoralty of Cr Betts.	Life	Finalised	
Council	21/08/18	Notice of Motion	CM/8.2/18.08	Establishment of Perpetual Fund for ongoing maintenance of monuments and graves within Waverley and South Head Cemeteries (A02/0658-06)	1. Investigates the establishment of a perpetual fund that is used to fund ongoing maintenance of the Waverley Cemetery and South Head monuments and graves. 2. Analyses the benefits and weaknesses of each option. 3. Reports back to Council with a recommendation.	CA&O	Action in progress	These items will be addressed in the Strategic Business Plan for Waverley Cemetery - Draft plan ready for review in June 2019 (as per OPS plan)
Council	21/08/18	Notice of Motion	CM/8.4/18.08	Macpherson Street Pedestrian Crossing - Improved Lighting (A03/0539)	1. Investigates the level of lighting over the marked pedestrian crossing in Macpherson Street, Bronte just west of St Thomas Street, Bronte. 2. Works with Ausgrid to upgrade the lighting of the pedestrian crossing to improve safety as a matter of urgency..	CA&O	Action in progress	Review of 26 pedestrian crossings undertaken. RFQ out with the Market at the moment to complete the audit of the remaining 28 crossings in the LGA. Officers will be seeking to develop a program of works in 20/21
Council	21/08/18	Notice of Motion	CM/8.5/18.08	Tamarama Beach Pedestrian Crossing (A03/0845)	That Council investigates the introduction of a pedestrian crossing and speed calming measures near the intersection of Tamarama Marine Drive and Pacific Avenue, Tamarama.	CA&O	Action in progress	Pedestrian crossing is in detail design and funding has been allocated in the current financial year.
Council	21/08/18	Notice of Motion	CM/8.6/18.08	Inter-War Buildings Heritage Assessment (A13/0648)	1. Notes the recent heritage assessment report from John Oultram Heritage and Design concerning 27-29 Macpherson Street. 2. Recognises the current heritage audit of buildings throughout the municipality presently being conducted by Council officers. 3. Ensures that this audit considers and identifies Inter-War buildings that should be considered for heritage listing. 4. If this research reveals other Inter-War buildings that should be heritage listed, then Council commences a process to have these identified Inter-War buildings listed.	Futures	Finalised	
Council	21/08/18	Notice of Motion	CM/8.7/18.08	Public Notice of Planning Agreements (A15/0046)	That all public notices in relation to Planning Agreements contain both the FSR and the actual square metres of space that will be provided as part of the planning agreement.	Futures	Finalised	
Council	21/08/18	Notice of Motion	CM/8.8/18.08	Creation of Animal Advisory Committee (A18/0499)	That Council Officers prepare a report examining the creation of an Animal Advisory Committee and report back to Council by the end of year. The purpose of such a committee would be to serve as an advisory body to Council to assist with the development of policies, programmes, services and plans in relation to both companion and native animals.	Life	Finalised	Completed.
Council	21/08/18	Notice of Motion	CM/8.9/18.08	Investigate Overnight Parking in Wellington Place Car Park (A02/0146)	1. Notes the report to Council's Operations Committee on 4 March 2014, and the resolution of the Committee for the matter to be deferred. 2. Officers further investigate the operation of the Wellington Place Car Park, Bondi and its relationship to the adjoining property at 46-48 Ocean Street (north), including document research and consultation with Housing NSW and the residents of 46-48 Ocean Street, to determine: (a) Any conditions in the original development consent or elsewhere for: i. overnight parking to not be permitted from 10pm - 8am. ii. no resident parking being permitted. (b) How overnight parking and/or resident parking could be facilitated in relation to existing conditions of consent, and whether any conditions of consent need to be varied or deleted. (c) Whether extended hours of operation are warranted for the car park, and what may be the up-take of users for overnight parking. 3. Officers prepare a report for Council consideration.	CA&O	Action in progress	Council's Compliance team have reviewed the original conditions of consent and are contacting the Private Certifier to obtain the Car Park Management Plan. Following this, a determination will be made regarding any required amendments to the original conditions.

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Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council…)	Responsible Directorate	Status	Comment
Council	21/08/18	Notice of Motion	CM/8.10/18.08	Completion of Coastal Walk (A03/1331-05)	1. Investigates and reports back on options to provide coastal and near coastal walking routes linking Raleigh Park, Dover Heights to Ben Buckler, Bondi Beach. The report is to consider a route incorporating Hugh Bamford Reserve and Williams Park and identify possible solutions to ensure safety of passage through Williams Park which is currently used as a golf course. The report is to also identify the significant cultural, physical and natural locations along the possible routes. 2. As part of the investigation, undertakes a cliff top coastal walk feasibility study and allocate a budget of $50,000 in the Q1 amendment to the current capital works program 2018/19.	CA&O	Action in progress	Walking routes to be considered in the Open Space and Recreation Strategy which is currently underway. A proposed route has been included in the Hugh Bamford and Williams Park Plan of Management which provides a route through Williams Park.
Council	21/08/18	Notice of Motion	CM/8.11/18.08	Bondi Beach Resident Parking Scheme Area 8 (A03/2581)	That Council officer's report on the current parking arrangements in Bondi Beach Resident Parking Scheme Area 8 in regard to subsidiary permits, such as the Short Term Visitors Parking Permit, for Council's consideration.	Life	Finalised	
Council	21/08/18	Notice of Motion	CM/8.12/18.08	Proposed RMS extended clearway along Old South Head Road (A03/0526)	1. Notes the unanimous Council decision to not support the RMS proposal for an extended Clearway on Old South Head Road, between Flood Street and Victoria Road, and the RMS proposal to convert the 'left turn only buses excepted' lane in Old South Road at Flood Street into a shared left turn / straight through lane. 2. Notes community dissatisfaction with the RMS relocation of the bus stop on Old South Head Road from the approach to the departure side of Flood Street as per representations to councillors and the Member for Vaucluse, and the undue impacts that have resulted. 3. Employs the services of a specialised traffic consultant to review the RMS data for the proposed extended Clearway along Old South Head Road, between Curlewis Street and Syd Einfeld Drive, and report on the impact of the following intersections and pinch points on Old South Head Road travel times: (a) Old South Head Road/Bondi Road/ Oxford Street/ Syd Einfeld Drive, and (b) Old South Head Road/Curlewis Street/O'Sullivan Road/Birriga Road. (c) The right turn from Old South Head Road into Victoria Road after 10am weekdays, and the benefit of introducing a green right turn arrow. (d) The current 'left turn only, buses excepted' nearside lane at the Flood Street traffic lights that immediately follows the bus lane from Penkivil Street, and if there is any benefit to the RMS proposal to convert this nearside lane to a shared left turn / straight through movement. 4. Undertakes the traffic review expeditiously so that outcomes and recommendations may be submitted to the RMS for inclusion in their considerations. 5. Notes funding confirmation will be provided during Council's Quarter 1 financial review.	Renewal	Finalised	In November 2018, a traffic consultant has been engaged to undertake a review of the RMS proposed clearway. The study found that other factors maybe contribute to congestion on Old South Head Road, this report has been forwarded to RMS for inclusion in their consideration of implementation of the proposed Clearway.
Council	21/08/18	Notice of Motion	CM/8.13/18.08	Street Libraries and Book Sharing Initiatives (A18/0503)	1. Prepares a report detailing what changes to Council's current regulations and policies would be needed to allow businesses and community organisations in Waverley to give away books on condition that the placement of the books on the pavement does not create a safety hazard for pedestrians or unduly impede pedestrian flow and legitimate footpath use, complies with relevant regulations and that the containers of books are brought into the store overnight. 2. Continues to promote the establishment of community based 'Street Libraries' aimed at encouraging more local participation of free book sharing services.	CA&O	Action in progress	1. Initial research and consultation has commenced. Outcomes from discussions with business and community organisations will be brought back to Council. 2. Library continues to support the existing 'Street Libraries' by refreshing book stock on a weekly basis.
Council	27/09/18	Notice of Motion	CM/8.1/18.09	Boat and Trailer Parking - Young Street, Vaucluse (A14/0127)	That Council investigates introducing a 4P parking restriction on Fridays 8 am–6 pm in Young Street, Vaucluse, and adjoining streets east of Old South Head Road to align with other boat trailer restrictions in Hunter Ward, to discourage boat parking in the area.	CA&O	Finalised	A report was submitted to the 5 March 19 Operations Committee (OC/5.3/19.03) Council resolved: That Council does not proceed with the installation of '4P 8 am–6 pm Friday' parking restrictions in Young Street, Tower Street, Burge Street, Clarke Street, Jensen Avenue, Marne Street, Mons Street, MacDonald Street and Chris Bang Crescent.
Council	27/09/18	Notice of Motion	CM/8.2/18.09	Bus Routes 361 and 381 (A03/0189)	1. Notes that the cancellation of the 361 bus service and the change to the 381 bus route and timetable in late September will have a deleterious effect on residential and visitor passengers to and from the Tamarama and North Bronte areas. 2. Notes that the changes to the routes and timetables imply that the planners have not considered the steepness of the topography in these areas and the need for readily accessible bus stops for older, fragile and/or mobility-challenged passengers. 3. Notes that the planners seem to have not considered that the State Government and the Greater Sydney Commission are trying to force ever more people into Waverley, and that Council's policy is to provide more public transport, not less, and to reduce the amount of private transport. 4. Notes that commuting on the 381 bus to Bondi Junction from the Hewlett/Bayview bus stop (North Bronte) via Bondi Road will increase to 17–26 minutes (for the worst case scenario and depending on congestion), compared with about 10–16 minutes on the cancelled 361 bus, respectively. 5. Notes that the cancellation of the 361 bus will make it very difficult for these now marooned passengers to travel to Waverley Bowling Club, Waverley College, War Memorial Hospital and Waverley Park Community Garden. 6. Notes that the cancellation of the 361 bus will force more passengers onto an already congested Bondi Road, whereas the retention of the 361 would continue to use a relatively uncongested Birrell Street.	PE&R	Finalised	

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					7. Notes that the 360 is now the only bus service along Birrell Street, but the weekday timetable frequency has not been changed to compensate for the loss of the 361 service. The previous weekday ratio of 360 services to 361 services is approximately 21 to 15. Without the 361 services, passengers lose approximately 40% of their Birrell Street services. 8. Notes that the 360 weekend timetable changes appear to have compensated for the loss of 361 services, but, unfortunately, this does not compensate for the loss of weekday services. 9. Notes that a better solution may be to retain the 361 bus service and modify the 381 bus service such that its terminus would be in the vicinity of the Fletcher/Dudley bus stop, and with limited stops on Bondi Road to improve traffic flow. 10. Notes that, without consulting passengers/local stakeholders, Sydney Buses published its intentions on 13 August 2018 at <https://transportnsw.info/news/2018/more-bus-services-for-easternsydney> So it's no surprise that few members of the public knew about it. 11. Writes urgently to State Transit, the Premier, the Hon. Gladys Berejiklian, the Minister for Transport and Infrastructure, the Hon. Andrew Constance, and the Members for Vaucluse and Coogee, objecting to the changes, and requests that they not be implemented until full consultation is undertaken with all the stakeholders, including the affected passengers from the 360 and 361 bus service catchments.			
Council	27/09/18	Notice of Motion	CM/8.3/18.09	State Environmental Planning Policy (SEPP) No. 70 - Affordable Housing (A04/0302)	1. Reports on the advantages and disadvantages of being identified as having a need for affordable housing in section 9 of the State Environmental Planning Policy No. 70 (SEPP 70) – Affordable Housing (Revised Schemes) [NSW]. 2. Reports on the interactions between SEPP 70 and Voluntary Planning Agreements, including using different approaches in different locations in the local government area. 3. Reports on the application process. 4. Notes that seven Councils have been included in section 9 as at 29 June 2018. 5. Notes it is required to prepare a Local Housing Strategy (LHS) as part of the preparation of a new LEP 2021 as required by the Greater Sydney Commission. 6. Notes this strategy will include an Affordable Housing Plan, and a recommendation as to whether to pursue inclusion in SEPP 70. 7. Agrees to discuss the issues raised by this matter at a councillor workshop to be conducted on 2 October 2018.	Futures	Finalised	The State Government has amended the rules concerning SEPP 70 so that all Council's may not participate in the scheme.
Council	27/09/18	Notice of Motion	CM/8.4/18.09	Council's Passenger Fleet - Review (A03/1884)	1. Note that Council's 'Community Strategic Plan', 'Transport, Pedestrians and Parking' outlines the community's vision for transport over the next decade. The community told us they want to reduce the need to own and travel by private car and increase ride sharing in the LGA. They also want Council to prioritise access to residential parking. 2. Note that Council's 'People, Movement and Places Plan' identifies our vision with pedestrian's first then bikes, public transport shared services and private cars prioritised last. This plan also identifies congestion and parking as problems in the LGA. 3. Request that Officers prepare a report on the current passenger fleet with options for improved utilisation, cost and emissions reduction including but not limited to: (a) The current number of passenger vehicles in the fleet. (b) Total value of these passenger vehicles. (c) How often are they replaced. (d) Are these vehicles purchased or leased. (e) The cost of operation for this fleet including petrol, insurance and other on road costs annually. (f) Annual maintenance costs. (g) The various models used in the fleet and what process is in place for staff when choosing models. (h) Number of fuel card issued. (i) Cost of KM/Lt for each vehicle (petrol and diesel). (j) How many are regarded as 'tool of trade' vehicles. (k) How many cars are on lease back arrangements to staff. (l) Number of lease back v's non lease back vehicles. (m) How many pool cars. (n) Where are passenger vehicles garaged. (o) How ride sharing could be used to replace pool cars (including cost of creating accounts with ride share companies). (p) Emissions from these cars.	Finance	Action in progress	An internal Working Group has been reviewing and developing new guidelines for the Management and operation of both Council's Light Vehicle and Heavy Vehicle Fleet. Once completed the issues raised in this notice of Motion will be reported back to Council.
Council	27/09/18	Notice of Motion	CM/8.5/18.09	Peaceful Assembly and Protest (A18/0601)	1. Acknowledges that the right to protest is fundamental in a democratic society. 2. Notes that the NSW State Government has acted to shut down peaceful protests against CSG and coal mining through its Inclosed Lands, Crimes and Law Enforcement Legislation Amendment (Interference) Bill 2016, while the Sydney Public Reserves (Public Safety) Bill 2017 has given police the power to move on homeless people, protesters and peaceful occupations in the City of Sydney area. 3. Notes that clause 13(1), item 4 of the Crown Land Management Regulation 2018, which came into effect on 1 July 2018, provides that '[t]aking part in any gathering, meeting, or assembly (except, in the case of a cemetery, for the purpose of religious or other ceremony of burial or commemoration)' can be prohibited by notice or direction. This means police or any Crown land manager can force any gathering or meeting on Crown land to end at any time without reason, and failure to comply with such a direction or notice is penalised by a maximum fine of $11,000. 4. Acknowledges that prohibiting individuals from taking part in any gathering, meeting or assembly may unduly trespass upon the rights of individuals to peacefully assemble for a common purpose and express their views. 5. Acknowledges that this amendment will apply to those people who may wish to hold a meeting, assembly or peaceful protest in many of the public parks and spaces in the Waverley LGA. 6. That the Mayor writes to the NSW State Government to: (a) Oppose clause 13(1), item 4 of the Crown Land Management Regulation 2018, for the reasons detailed above. (b) Express support for the right of peaceful gathering, meeting and assembly in NSW.	CS&OI	Finalised	Letter from the Mayor sent to the Premier on 10 October 2019.

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Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council…)	Responsible Directorate	Status	Comment
Council	27/09/18	Notice of Motion	CM/8.6/18.09	Eastern Avenue Reserve (A17/0455)	1. Notes the concerns raised by the Dover Heights Precinct in relation the stability of the slope at Eastern Avenue Reserve starting at the top of Bulga Road and descending North. 2. Redirects the existing $25,000 capital works funding for Eastern Avenue to this higher priority stabilisation project. 3. Informs the Dover Heights Precinct of its decision.	CA&O	Action in progress	Project handed over to major projects. Procurement in progress. Expected completion in current financial year.
Council	27/09/18	Notice of Motion	CM/8.7/18.09	Bus Stop at 465 Bronte Road, Bronte - Relocation (A03/0189)	1. Supports moving the bus stop outside 465 Bronte Road to the Bronte Beach terminus, which is across the road. 2. Recognises prior efforts of Council staff in attempting to have this bus stop moved to the Bronte Beach terminus. 3. Acknowledges the wishes of the local residents in wanting this bus stop moved. 4. Sends a delegation of the Mayor, Ward Councillors and Council staff to meet with the Minister to make representations to have the bus stop moved.	Futures/Renewal	Finalised	1. Noted / finalised 2. Noted / finalised 3. Noted / finalised 4. Meeting held 22 November 2018
Council	27/09/18	Notice of Motion	CM/8.8/18.09	Pensioner Rebate (A14/0379)	1. Expresses its concern and dissatisfaction that the State Government Pensioner Concession Rates Rebate has remained at $250 since 1993, and makes strong representations to the State Government to provide greater assistance to pensioners struggling under cost of living increases, and requests the government release the IPART Reports on 'Compliance and Red Tape Review' and 'Review of the Local Government Rating System' that were handed to the government in 2016. 2. As part of its deliberations for developing its 2019–20 Budget, receives a report on the financial implications of increasing its voluntary contribution to the Pensioner Concession Rates Rebate so that the total rebate equates to 25% of the average pensioner's rates charge in the Waverley local government area. 3. Notes that Council currently has an additional rebate program available for financially disadvantaged ratepayers.'	Finance	Finalised	Letter from General Manager sent to the NSW State Government to increase the statutory rebate. Report provided to Council in April 2019.
Council	27/09/18	Notice of Motion	CM/8.9/18.09	Eastern Suburbs Bus Services (A03/0189)	1. Writes to the Minister for Transport and Infrastructure, and the Members for Vaucluse and Coogee to: (a) Affirm Waverley Council's support for public transport. (b) Request that the Minister provide the reasons for the cancellations and changes to Eastern Suburbs bus services and timetables. (c) Request that the 361 North Bronte to Bondi Junction not be withdrawn to: (i) Ensure that bus commuters do not have more travel time added to their commute because their bus is now traveling on a major arterial road rather than the quieter Birrell Street. (ii) Allow bus commuters, who are patients at the War Memorial Hospital, to be able to continue to access the hospital by public transport. 2. Writes to the Department of Transport urgently requesting that an education campaign be immediately instituted to: (a) Inform current users of the 361 bus route about the changes that are due to commence on 23 September. (b) Inform commuters about any changes to the 333, 382, X79, X84 and 361. 3. Requests that bus stops and 'stopping patterns' not be changed across the bus routes in such a way as to adversely impact commuters who may be experiencing difficulty walking some distance to catch the bus.	Futures	Finalised	
Council	16/10/18	Notice of Motion	CM/8.1/18.10	Children and Young People Summit (A18/0629)	1. Investigates convening a Children and Young People Summit that would: (a) Commence a formal dialogue between Waverley LGA's children and young people and Council. (b) Identify key matters of concern for our children and young people. (c) Develop ideas about how Council can ensure engagement takes place with children and young people for the long term across Council's diverse range of services and activities. 2. Receives a report that outlines a plan for the summit including: (a) The size of the summit. (b) How children and young people are identified to be able to participate in the summit. (c) Possible summit themes and speakers. (d) Venue. (e) Budget. 3. Establishes a steering committee consisting of Councillor Masselos (Chair), Councillor O'Neill, Councillor Nemesh, staff and six students from primary and secondary schools in Waverley LGA.	CA&O	Action in progress	Various engagement with children and young people has taken place over the past 2 years including the Innovating Work Experience Project. A meeting with the Mayor had been arranged in March, however was postponed due to COVID-19. Due to school closures and current restrictions consider postponing until 2021.
Council	16/10/18	Notice of Motion	CM/8.2/18.10	Wild Play Area in Clementson Park (A09/0368-02)	1. As part of the officers' annual play space safety audit of playgrounds, include the following for consideration: (a) An investigation be undertaken to identify the opportunity for a wild play area in Clementson Park detailing: (i) Feasibility. (ii) Options including accessibility options. (iii) Budgets. (iv) Community consultation strategy which includes consulting with children and families who would be potential users. (v) And providing recommendations including Bondi Park or any alternative parks for consideration. (b) Arguments for and against reprioritising Clementson Park as a regional park. 2. A report comes to Council addressing the above issues.	CA&O	Action in progress	A report Draft Inclusive Play Study report will be submitted to the 19 May 20 Council Meeting with the following recommendations:, 1. Publicly exhibits the Draft Inclusive Play Space Study attached to this report for six weeks from April to May 2020. 2. Notes that, the Draft Inclusive Play Space Study forms a supporting document to the adopted Play Space Strategy 2014-2029 to guide the planning and development of play spaces across the Waverley Council Local Government Area. 3. Notes that, following the public exhibition period, officers will prepare a further report to Council detailing recommendations for changes based on community feedback and requesting Council to adopt the study.

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Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council…)	Responsible Directorate	Status	Comment
Council	16/10/18	Notice of Motion	CM/8.3/18.10	Sydney Football Stadium Traffic Study (A03/0943)	That Council writes to Infrastructure NSW and the NSW Department of Planning and Environment requesting: 1. Infrastructure NSW conducts a traffic study for the Waverley Council area as the impact of a 55,000 capacity stadium may have a greater impact on local amenity than the existing stadium, noting that the seating capacity remains the same at 45,000 and the proposed capacity for concert style events has increased from 48,000 to 55,000. 2. Infrastructure NSW conducts a presentation to Council on the proposal and for any information on traffic patterns both during construction and afterwards when the stadium is operating. 3. The consent authority imposes a condition on any consent they are considering issuing for the Sydney Stadium proposal requiring the applicant to undertake the traffic study referred to in clause 1 above.	Futures	Finalised	
Council	20/11/18	Notice of Motion	CM/8.1/18.11	Oxford Street Mall and Roscoe Street Markets - Commercial Contracts (A10/0384)	That Council builds the following requirements into future commercial contracts with market operators for the Oxford Street Mall and Roscoe Street markets: 1. Best practice sustainability operations. 2. No single-use plastics to be permitted under the new contracts. 3. Ongoing monitoring for the duration of the contract to ensure single use plastics are not used.	CA&O	Finalised	
Council	20/11/18	Notice of Motion	CM/8.2/18.11	Commercial Photo Shoot and Filming Conditions (A09/0454)	1. Does not allow commercial photo shoots and filming activities that occur in public open spaces and parks to use huts that are for use by residents and visitors. 2. Stipulates in conditions of hire that commercial photo shoots and filming activities must have their own accommodations (by way of small marquee or other such item), if they require costuming facilities, hair and make-up, sun protection or equipment storage for the duration of the activity. 3. Officers, upon approving applications for commercial photo shoots and filming activities, advise applicants of the terms and conditions related to the use of huts in parks and open spaces. This advice is to be provided both verbally and by way of an information sheet detailing hire terms and conditions.	CS&OI	Finalised	
Council	20/11/18	Notice of Motion	CM/8.3/18.11	Waverley Cemetery - Boundary/Verge Beautification (A02/0658-06)	1. Investigates undertaking a boundary/verge beautification program in Waverley Cemetery that: (a) Considers an appropriate planting treatment for the verge areas surrounding the external boundaries of the cemetery. (b) Considers the possibility of creating footpaths with suitable kerb and guttering. (c) Considers the possibility of creating appropriate parking bays at various points. 2. Liaises with Randwick Council about undertaking a similar beautification program on the southern boundary of Waverley Cemetery. 3. Officers report back to Council on options, budgets and time frames.	CS&OI	Action in progress	Additional budget was allocated in Q1 and Council officers from Cemetery Services and Open Space Planning are currently drafting the scope of works. Delayed due to the COVID-19 pandemic and likely to be carried over to the next financial year.
Council	20/11/18	Notice of Motion	CM/8.4/18.11	Bondi Junction Cycleway - Review (A14/0193)	1. A review of the current proposed Bondi Junction Cycleway be undertaken by the Mayor and the three Ward Councillors to determine status and progress. 2. An update be provided to Council by way of a status report.	PE&R	Finalised	
Council	20/11/18	Notice of Motion	CM/8.5/18.11	Affordable Housing (A13/0385)	1. For the purpose of expanding its potential as an affordable housing facilitator, Council officers investigate and report on options and forms of a housing trading entity such that it can attract investment funding into affordable housing in Waverley. 2. The housing trading entity, trust or company be charged with acquiring and providing affordable housing, and is set up as a commercial operation similar to the City of Port Phillip Bay Housing Trust in Victoria.	CA&O	Action in progress	Community Programs and Strategic Planning have worked together on a joint proposal. Specialist housing consultants have been identified for a potential project/EOI to prepare a brief discussion paper surveying options and issues to facilitate discussion at a round table. Given current restrictions, the round table is unlikely to progress before January 2021. The discussion paper including current issues and opportunities could be delivered sooner.
Council	20/11/18	Notice of Motion	CM/8.6/18.11	Land Clearing in NSW and Native Animal Habitat Loss (A05/0878)	1. The Mayor writes to the Premier, Gladys Berejiklian, and the Environment Minister, Gabrielle Upton, calling on the Government to immediately: (a) End broad-scale land clearing of remnant native vegetation while assisting rural communities with targeted structural adjustment. (b) Implement legislation preventing habitat loss to stop the unacceptable practice of waiting until a species becomes listed as endangered or threatened before attempting to take action. 2. Officers prepare a report to Council on tree removal applications since 1 January 2016. 3. Notes that the clearing of native vegetation poses the single greatest threat to biodiversity. The majority of remaining native habitat in New South Wales is owned and managed privately, and it is in these intensively used areas that the greatest challenges for biodiversity conservation are found. 4. Also notes that the New South Wales Liberal Government gave permission to clear over 7,000 hectares of native vegetation in 2015–16 (last figures available) the second highest rate of clearing in a decade, while the creation of new conservation areas and restoration of bushland has slumped under the Berejiklian government.	PE&R	Finalised	Letters sent.

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Council	20/11/18	Notice of Motion	CM/8.7/18.11	Repeal the Kosciuszko Wild Horse Heritage Act 2018 (A02/0666)	1. Writes to the NSW Government, including the Minister for the Environment, Gabrielle Upton, and also to the Opposition Shadow for the Environment, Penny Sharpe, as a matter of urgency, requesting the repeal of the Kosciuszko Wild Horse Heritage Act 2018 (adopted 5 June 2018), and the reactivation of the Kosciuszko National Park Draft Wild Horse Management Plan 2016 as a new starting point. 2. Notes the Kosciuszko Wild Horse Heritage Act 2018 is unlikely to limit the reduction of feral horse populations in KNP under the guise of heritage, and will allow runaway population increase and environmental destruction. 3. Notes the Kosciuszko National Park Draft Wild Horse Management Plan 2016 contains a number of options, including culling, and all the options are subject to community comment/consultation. 4. Notes that Peter Cochran, former NSW Nationals member for Eden-Monaro and an owner of a horse-trekking business conducted in northern KNP, had instructed a solicitor to draft the original bill. He has seemingly been able to pressure John Barilaro, NSW Nationals leader and member for Eden-Monaro, into introducing the Kosciuszko Wild Horse Heritage Act 2018. 5. Notes that destructive feral horses do not have heritage value in KNP, if they did then so would destructive feral foxes, pigs, rabbits, dogs and deer also have heritage value. 6. Notes that feral horses are a pest in KNP as they destroy the habitat of native flora and fauna. Feral horses are everywhere in Australia and there are plenty of them. Conversely, the endangered flora and fauna in KNP are unique and limited in number and range—generally to KNP—which is less than one percent of the Australian land mass. 7. Notes that feral horses suffer substantially, especially as numbers increase, from starvation. It has been observed that they eat into, and from, the stomachs of horses who have died of starvation because there is no other food available. 8. Notes the following background: **SEE FULL MINUTES FOR FULL BACGROUND INFORMATION**	PE&R	Finalised	Letters sent.
Council	20/11/18	Notice of Motion	CM/8.8/18.11	Refugees (A02/0436)	1. Acknowledges that the Waverley local government area is a 'Refugee Welcome Zone' and has a wellestablished commitment to support and encourage refugees to settle here. 2. Welcomes the Federal Government's positive decision to support refugees coming to Australia by announcing a Community Support Program (CSP), with an intake of 1,000 from July 1 2017. 3. Notes with concern that: (a) There are strict priority criteria for refugees applying for the CSP, which include the following: (i) Be aged between 18 and 50. (ii) Have an offer of employment (or a pathway that leads to employment). (iii) Have personal attributes that would enable them to become financially self-sufficient within 12 months of arrival. (iv) Be willing to live and work in regional Australia. (b) In addition to this strict criteria, community sponsors of applicants to the CSP are required to fund: (i) Visa application charges of $2,680 at the time of application, with no guarantee of success. (ii) An additional $16,444 for the primary applicant and $2,680 for each other family member before the visa can be granted. (iii) Airfares, medical screening and settlement costs. (c) Although the CSP is a step in the right direction, Council is concerned that: (i) The rigid criteria will discriminate against those who are most in need. (ii) High fees, upwards of $19,000 per first individual, may be prohibitive for potential community supporters. **CONTINUES BELOW** 4. Further notes that: (a) There have been significant changes to eligibility for the Status Resolution Support Service (SRSS) payment—a reduced payment of 87% of Newstart that can be paid to those waiting for processing of their applications; (b) Local community groups, such as Refugee Council of Australia are already stretched to provide support to fill the gap left by the changes made to the SRSS payments late last year. (c) There is little transparency about the new eligibility criteria for the payment—the Federal Department of Home Affairs states simply that eligibility for the SSRS is 'determined by Department of Home Affairs'. 5. Writes to the new Member for Wentworth, Dr Keryn Phelps MP, and relevant Federal Government parliamentarians to: (a) Adopt a more humane and affordable visa fee structure for the CSP, to make the program fairer and more accessible. (b) Make the cap on the Refugee Community Sponsorship program additional to our existing humanitarian intake, in order to recognise the generosity and care of our communities rather than shifting both the costs and the burden of responsibility to them for meeting our international human rights obligations. (c) Explain these changes to the Status Resolution Support Service payment and to make criteria transparent to assist both Refugees, and those in Our Community, such as Grandmothers Against Detention of Refugee Children to better assist refugees generally.	CA&O	Finalised	Waverley Council continues to acknowledge that the Waverley local government area is a 'Refugee Welcome Zone' and is committed to providing refugee support.
Council	11/12/18	Notice of Motion	CM/8.1/18.12	Macpherson Street/Albion Street Roundabout - Improved Pedestrian Safety (A03/0042-04)	1. Council officers undertake a safety audit at the Macpherson Street/Albion Street roundabout. 2. Officers report back to Council with recommendations to improve pedestrian safety and a proposed costing plan. 3. In the interim, a short-term infrastructure solution be trialled.	CA&O	Action in progress	Design with modifications adopted by November 2020 Council meeting. Funding to be sourced.

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Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council…)	Responsible Directorate	Status	Comment
Council	11/12/18	Notice of Motion	CM/8.2/18.12	York Road Pedestrian Crossing/Refuge (A03/0892)	1. Investigates options for pedestrian crossings or pedestrian refuges along York Road. 2. Consults with relevant stakeholders including the Centennial Park Trust, Randwick Council and the City of Sydney. 3. Sends a delegation of the Mayor and Ward Councillors to meet with the Minister to discuss the safety issues for pedestrians and the installation of additional pedestrian crossings / refuges in York Road. 4. Officers report to Council on options and timelines. 5. Notes that: (a) York Road is a sub-arterial road and RMS and Council share responsibility. (b) A number of years ago, residents raised similar concerns and Council Officers undertook a pedestrian safety audit/study. As a result of this study, pedestrian and vehicle safety devices were constructed. A number of kerb blisters and centre refuges were constructed adjacent to the Centennial Park entry gates to allow pedestrians to safely cross York Road. A total of four refuges were constructed. (c) As the crossing points did not meet the 'RMS warrant' for a pedestrian crossing, RMS would not allow the installation of pedestrian crossings. In addition, a speed hump was constructed on York Road north of York Place, a roundabout constructed at the Birrell Street intersection, a centre barrier kerb constructed on the bend between Ashton Street and Queens Park Road, and Ashton Street closed at York Road to north bound traffic. (d) Council officers affirm that RMS would not support additional works at this location.	CA&O	Action in progress	The matter has been referred to the Traffic and Transport team of Council. The team would undertake survey, evaluation, design and discussions and negotiations with various stake holders including Centennial Park and Moore Park Trust, Randwick City Council, NSW Police, Sydney Buses and Transport for NSW. At the present time, the team has a number of vacancies and these will not be filled until 2021. Further consideration of this matter will be given at this time.
Council	19/02/19	Notice of Motion	CM/8.1/19.02	Bronte Pool Water Intake Pipe (A06/0070)	1. Considers previous work in assessing the water intake pipe, which was undertaken as part of the recent renovation of the Bronte Pool. 2. Investigates options for extending the water intake pipe further out into the ocean to ensure that the pump can work at low tide. 3. Investigates the Wi-Fi pump starting system and gets it working again. 4. Officers report back to Council. The report is to include a budget estimate and timing to have the water intake pipe extended and fitted with suitable filters.	CA&O	Action in progress	1. Noted 2. Contractor engaged to assess options for future upgrades to the pump including the inlet. 3. Wi-Fi issues resolved during defects period. 4. To be completed once item 2 completed.
Council	19/02/19	Notice of Motion	CM/8.2/19.02	Laying of Kerb outside 497 and 499 Bronte Road, Bronte (A16/0755)	1. Investigates options to improve pedestrian, cyclist, driver and passenger safety on the western side of the entrance to the Bronte Beach Village, outside 499 and 497 Bronte Road. 2. Officers investigate the costs of the various options and report back to Council for consideration.	CA&O	Action in progress	Report being prepared for February Operations and Community Services Committee
Council	19/02/19	Notice of Motion	CM/8.3/19.02	Bronte Beach Village Strip - Underground Wires (A16/0755)	1. Council: (a) Investigates the undergrounding of the remaining Ausgrid wires and poles in the Bronte Beach Village block between 459 and 499 Bronte Road, including asking the owners regarding funding. (b) Identifies costs to undertake this work. 2. A report be submitted to Council for its consideration.	CA&O	Action in progress	Report being prepared for February Operations and Community Services Committee
Council	19/02/19	Notice of Motion	CM/8.4/19.02	Big Bogey Hole, Bronte Beach Reinstatement of Ladder (A03/0910-02)	1. As a matter of urgency, reinstates the ladder into the Big Bogey Hole at Bronte Beach. 2. Ensures that the ladder has rounded edges to mitigate against any potential injury, and consistent with Australian Standards.	CA&O	Finalised	Replacement ladder installation complete
Council	19/02/19	Notice of Motion	CM/8.5/19.02	Pill Testing - Drug Harm Minimisation (A05/0435)	1. Notes that: (a) There are a large number of music festivals in and around the Waverley local government area each year, including Electric Gardens and Sydney City Limits. (b) Waverley also has a vibrant nightlife, with a concentration of bars, pubs and other venues where young people go out. (c) At these festivals and other venues, it is not uncommon for young people to use recreational drugs, including MDMA. (d) Over the summer, a number of young people have lost their lives at music festivals, leading many young people and their families to call for practical harm reduction measures to be introduced. 2. Writes to the NSW Premier and NSW Health Minister asking for: (a) A trial of pill testing and the introduction of amnesty bins. (b) An end to the use of police drugs dogs and strip searches at music festivals. (c) Peer-to-peer support services. (d) Require festival organisers to provide free cold water, chill out areas, on-site medical tents/services and shaded areas for festival goers.	CA&O	Action in progress	Propose to revisit these proposals in 2021 when current restrictions have been lifted and agencies can focus on business as usual activities. Council officers have yet to receive feedback from our peaks and youth agencies how these resolutions could provide the most effective support for advocacy/policy development in relation to pill testing, harm minimization and peer-to-peer support.
Council	19/02/19	Notice of Motion	CM/8.6/19.02	Bondi Junction Interchange - Signage (A08/0261)	1. Notes that: (a) There is a lack of information boards providing bus information in relation to bus stands or bus timetables at the Bondi Junction bus/rail interchange. (b) There are no STA customer service staff stationed at the bus/rail interchange to assist passengers with finding the correct bus stands or timetables. (c) Directions to the bus/rail interchange are poorly signposted from the Bondi Junction shopping area for non-residents and tourists. 2. Writes to Transport for NSW (TfNSW) and arranges a meeting with the Mayor, Ward Councillors and senior Sydney Bus management to consider improvements to bus/rail interchange customer service and information. 3. Requests TfNSW to provide signposting in Bondi Junction Mall that is safe and not imposing, to direct bus and train users to both entrances of the bus/rail interchange 4. Requests TfNSW to provide electronic information boards in or around Bondi Junction Mall that is safe and not imposing, to inform bus and train users of the various bus and train departures.	PE&R	Finalised	TNSW have improved signage at the Interchange.
Council	19/02/19	Notice of Motion	CM/8.7/19.02	Cultural Committee (A19/0120)	1. Notes that: (a) Council provides a number of large and small arts and cultural events each year. (b) Council has a Public Art Committee; however, there is no overarching cultural committee that oversees or has carriage of the large cultural life of Waverley. (c) Providing such a committee would raise the profile of the vast, exciting and colourful cultural programs in the community. 2. Officers prepare a report providing options in relation to the creation of a Cultural Committee, excluding the Public Art Committee, which would comprise Councillors and members of the local community.	CS&OI	Action in progress	Council resolved to put the Draft Cultural Plan on public exhibition in April 2020. Development of Cultural Committee proposals will follow the final adoption of the Cultural Plan.
Council	19/02/19	Notice of Motion	CM/8.8/19.02	Military Road Pedestrian Crossing (A03/0042-04)	That this item be deferred to the next Committee meeting.	CA&O	Finalised	

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Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council…)	Responsible Directorate	Status	Comment
Council	19/02/19	Notice of Motion	CM/8.9/19.02	Verge/Nature Strip Maintenance Program (A14/0144)	That this item be deferred to the next Committee meeting.	CA&O	Finalised	
Council	19/02/19	Notice of Motion	CM/8.10/19.02	Military Road Bus Stop (A02/0225-02)	That this item be deferred to the next Committee meeting.	CA&O	Finalised	
Council	19/02/19	Notice of Motion	CM/8.11/19.02	Australia Day (A14/0041)	That this item be deferred to the next Committee meeting.	CS&OI	Finalised	
Council	19/02/19	Notice of Motion	CM/8.12/19.02	Sydney Football Stadium Redevelopment - Legal Challenge (A03/0943)	That Council: 1. Prepares a brief report for Council's consideration on the costs incurred in taking action against the Sydney Football Stadium (SFS) Redevelopment after completion of th legal case. 2. Confirms the SFS Consultative Committee appointment of the Mayor with alternates the Deputy Mayor and the Director of Planning. 3. Notes the response to the Mayor's letter from Minister for Planning, Anthony Roberts, dated 1 February 2019 and included fully in the background to this motion, which states in part: 'The assessment report, which I considered in approving the concept proposal, clearly evidences that design excellence was taken into account.' It further comments: 'In the light of this, I cannot see how it would be possible to form a reasonable view that the assessment and consideration of design excellence in the determination of the concept approval would have any adverse impact on the residents and businesses within the Waverley area.' 4. Notes the resolution PD/6.1/19.02, and considers the Minister's response unsatisfactory as it fails to deal with the fundamental point that the Minister was required to form an opinion that the concept plan exhibited design excellence. 5. Notes that there are two separate legal opinions that consider that the Minister for Planning has breached the EP&A Act in issuing the consent for the demolition of the Sydney Football Stadium, including the advice from Phillip Clay SC dated 20 December 2018 ('Clay Advice'). 6. Notes that Council is designated by the Department of Planning as a significant stakeholder in the SFS redevelopment and has been allocated a representative on the Community Consultative Committee.	PE&R	Finalised	Report to Council will be prepared once the matter of costs is determined by the Court.
Council	19/02/19	Notice of Motion	CM/8.13/19.02	United Nations Year of Indigenous Languages and Indigenous Place Names in Waverley (A02/0424)	That this item be deferred to the next Committee meeting.	CA&O	Finalised	
O&CS Committee	05/03/19	Notice of Motion	OC/5.7/19.03	Military Road Pedestrian Crossing (A03/0042-04)	1. Investigates the possibility of installing a pedestrian crossing or alternative pedestrian safety treatment, like a traffic island, on Military Road between Lancaster Road and Blake Street, with consideration given to: (a) Location of the crossing or safety treatment, with specific regard to pedestrian sight lines. (b) Cost. (c) Impact on parking. 2. Officers report back to Council with recommendations by June 2019, and initiates community consultation with the Dover Heights precinct and local residents.	CA&O	Action in progress	Under investigation by traffic and transport team. Traffic and pedestrian counts delayed due to COVID 19 restrictions and until background conditions return to normal (work from home etc. no longer in place).
O&CS Committee	05/03/19	Notice of Motion	OC/5.8/19.03	Verge/Nature Strip Maintenance Program (A14/0144)	1. Investigates the possibility of Council maintaining additional nature strips across the local government area. 2. Officers report back to Council on the feasibility of such a proposal, with recommendations as to the following: (a) Cost and resourcing needed. (b) Frequency of maintenance schedule. (c) Additional locations, including whether the maintenance of verges in local village areas be extended alongside commercial properties into residential streets. 3. Reports back to Council by April 2019 and then initiates community consultation. 4. Reports back to Council as soon as practical and then initiates community consultation.	CA&O	Action in progress	Military Road is inspected at least weekly for any dumped rubbish by our dedicated Public Place Cleansing team. There is no formal Policy that currently guides service provision for mowing nature strips. The current priority areas are categorised as: 1. Gateways and main roads 2. Bondi Junction and Bondi Beach 3. Difficult to mow areas 4. Public laneways 5. Special needs mowing (est. 30 sites) Military Rd currently listed as a 'priority 1' gateway/main road and serviced every (2) months from a lawn mowing / litter collection perspective. There is an estimated 10 staff allocated to service nature strips in the (5) priority areas totalling 164 locations/streets. There is currently a very limited opportunity to absorb additional, or increase frequency to some sites without having to add a resource to the current structure. Council Officers are currently undertaking an investigation to look at alternative options for increase the efficiency of service delivery in this area with a report due back in October 2020.

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O&CS Committee	05/03/19	Notice of Motion	OC/5.9/19.03	Australia Day (A14/0041)	That Council continues to celebrate Australia Day on 26 January and: 1. Supports the achievements of our great nation. 2. Recognises our Aboriginal and Torres Strait Islander people, who have been here for more than 65,000 years. 3. Acknowledges the contribution that every Australian makes to our contemporary and dynamic country. 4. Notes that Council has held Citizenship ceremonies on Australia Day for at least the last twenty years to the most recent in 2019. 5. Notes: (a) That only since 1994 the Australia Day public holiday has been on 26 January throughout Australia. (b) That Australia Day has its origins since 1835. (c) The indigenous child mortality rate is 2.4 times the mortality rate for non-indigenous children. (d) The target to close the gap in life expectancy for indigenous Australians is not on track, and that 95% of all indigenous 4 year olds are on track to be enrolled in Early Childhood education by 2025. (e) The national indigenous employment rate has not improved and the gap with the nonindigenous employment rate has widened over the past decade. (e) The rate of indigenous incarceration has increased by 45% since 2008. (f) Aboriginal and Torres Strait Islander Australians make up 2% of the total population but 28% of the adult prison population. (g) Indigenous children make up 7% of the general youth population but 54% of those in youth detention – 97% in the Northern Territory. (h) The Australian Human Rights Commission reports that 43% of Indigenous Australians experienced at least one form of racial prejudice in the last six months, while 1 in 3 Aboriginal and Torres Strait Islander people experienced at least one form of verbal racial abuse. (i) That Australia is one of the most multicultural and harmonious countries on earth. (j) That there are a number of days to celebrate the contribution of indigenous Australians throughout the year like Mabo Day, Reconciliation Week and NAIDOC Week.	CS&OI	No action required	Noted, no action required
O&CS Committee	05/03/19	Notice of Motion	OC/5.10/19.03	United Nations Year of Indigenous Languages and Indigenous Place Names in Waverley (A02/0424)	1. Notes the United Nations has declared 2019 as the International Year of Indigenous Languages with the stated purpose being 'to raise awareness of them, not only to benefit the people who speak these languages, but also for others to appreciate the important contribution they make to our world's rich cultural diversity.' 2. Notes 'This Place', a project of ABC's Indigenous Strategy, which invites Aboriginal and Torres Strait Islander peoples to create a short video about a place name, and the story behind it. 3. Promotes the 'This Place' project on its website and social media platforms. 4. In consultation with the First Nations community, identifies Indigenous place/s and Indigenous place name/s within the Waverley Municipality for consideration for dual naming and/or renaming, where appropriate, so that it may be celebrated during NAIDOC week 7–14 July 2019. 5. Publicly highlights the 2019 United Nations Year of Indigenous Languages and this intended consultation research in a joint Mayor and Deputy Mayor media release. 6. Facilitates Aboriginal First Nations community 'This Place' projects in partnership with the ABC. 7. Conducts an ongoing focused social media campaign for increasing community awareness of the subject of Indigenous languages. 8. Refers this resolution for further discussion at the Eastern Region Local Government Aboriginal Torres Strait Islander Forum (ERLGATSIF) and the Multicultural Advisory Committee, as well as referral to any agencies, such as the Local Government Aboriginal Network (LGAN) and Local Government NSW, involved in similarly participating in the focused awareness of the UN Year of Indigenous Languages. 9. Adds a recognition of the UN International Year of Indigenous Languages in the Mayor's 2019 speeches given at Waverley's citizenship ceremonies, and through operational re/allocations potentially funds and invites available Aboriginal language speakers to 'greet' new citizens of Waverley in an Indigenous language.	CA&O	Action in progress	Advice on possible implementation strategies and timing has been provided to stakeholders. The La Perouse Land Council has been approached and a potential consultant identified for a dual naming project which would require budget allocation and internal consultations with open space management as a special project. Promotion of relevant initiatives such as 'This Place' has been explored with ERLGATSI partners as a collaborative strategy. Note 2019-20 ERLGATSI limited capacity due to lack of worker. Council's role in the preservation and promotion of Indigenous languages will be strengthened as part of RAP implementation. Meeting held with Comms in September 2019 to support promotional activities.
Council	19/03/19	Notice of Motion	CM/8.2/19.03	Intersection of Blair Street and Wairoa Avenue, North Bondi - Pedestrian Safety (A03/0042-04)	That Council undertakes an investigation of measures to improve pedestrian safety in the vicinity of the intersection of Blair Street and Wairoa Avenue.	CA&O	Action in progress	Under investigation by Traffic and Transport team.
Council	19/03/19	Notice of Motion	CM/8.3/19.03	Beautification of Roundabouts, Traffic Islands and Other Traffic Devices (A05/0530)	1. Prepares a concept plan for the beautification of the traffic islands on the corner of Macpherson Street and Evans Street, Bronte, incorporating suitable landscaping. 2. Provides costings to undertake the work. 3. Officers prepare a report for consideration by Council prior to submission to the Traffic Committee.	CA&O	Action in progress	Assets Team are reviewing the Neighbourhood Amenity Fund criteria and will be reporting to Council in June with a methodology and plan.
Council	19/03/19	Notice of Motion	CM/8.4/19.03	Bronte Cutting - Planting Plan for Burnt Vegetation (A18/0246)	1. Develops a comprehensive planting plan for the burnt vegetation area in Bronte Cutting that includes: (a) Clearing details, including which trees will be cut down. (b) Interim steps to stop erosion and slippage during works. (c) Timetable for works. (d) Planting schedule. 2. Undertakes a community information campaign before any works commences, including any cutting down of existing trees.	PE&R	Finalised	Plan prepared and presented to June Committee meeting. Planting being progressively implemented in 2020.
Council	19/03/19	Notice of Motion	CM/8.5/19.03	Bronte Beach - Installation of External Showers (A02/0337)	1. Investigates the installation of outdoor cold-water showers at Bronte Beach. 2. Makes recommendations as to suitable locations. 3. Considers this within the Bronte Park Plan of Management, including ensuring risk reduction such as no water runoff on to the promenade or beach. 4. Officers report to Council, detailing options, budget and timelines.	CA&O	Action in progress	Under investigation in association with the amenities block upgrades in Bronte Park.

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Council	19/03/19	Notice of Motion	CM/8.7/19.03	Pedestrian Safety in Hewlett Street, Bronte (A03/0543)	That Council investigates improving the safety of pedestrians crossing at the intersection of Hewlett Street and Alfred Street at Hewlett Street Park, with a report to be prepared for consideration by the Waverley Traffic Committee.	CA&O	Finalised	This was previously reported to Council and the Waverley Traffic Committee. It was decided not to proceed as the impacts of safety devices were significant.
Council	19/03/19	Notice of Motion	CM/8.9/19.03	Bondi Beach Playground Improvements and Petition (A02/0621)	1. Council officers consult stakeholders, Ward Councillors and Cr Burrill on an interim upgrade of the existing or new play equipment and the priority of which equipment should be upgraded to generally make the playground safer, and that these works take place as soon as possible. 2. Additionally, officers report back to Council with a future concept plan. 3. A representative of the recent 'Mothers of Bondi' petition, Ms Talia Golan or her alternate, be included within the stakeholder group. 4. Council notes that the NSW Government has recently given Council $300,000 under the Stronger Communities Fund to fund priority upgrade works as an interim measure in the Bondi Beach playground. 5. Council notes that a full upgrade of the playground to a regional playground is due to commence in 2021–22, following the completion of the Bondi Pavilion Conservation Upgrade project. 6. Council notes the recent online petition by the 'Mothers of Bondi' addressing urgent safety issues and upgrades to existing equipment.	CA&O	Action in progress	1. Councillor onsite meeting took place on site on the 18 of March 2020 to discuss the proposed design. 2. Councillors were emailed a concept plan on the 5 of March 2020 and had an opportunity to attend an onsite meeting. 3. Representative of the 'Mothers of Bondi petition was consulted in onsite meetings regarding the playground refurbishment and new equipment. 4,5, 6.Noted
Council	19/03/19	Notice of Motion	CM/8.11/19.03	Diamond Bay Road and Old South Head Road, Vaucluse - Intersection Improvement (A03/0639)	That Council investigates improving the vehicle safety of the left and right hand turn out of Diamond Bay Road into Old South Head Road. This might be achieved by the construction of a roundabout, or by squaring off the corner and through improved line marking.	CA&O	Action in progress	Design prepared with kerb blisters in Old South Head Road to bring the stop line out further than the kerb line. TfNSW (formerly RMS) to review and advise concurrence.
Council	19/03/19	Notice of Motion	CM/8.12/19.03	South Head Cemetery (A02/0151)	1. Undertakes an improvement program around the perimeter of South Head Cemetery, including tidying current plantings, extra plantings as appropriate, weeding, lawn patching and re-turfing. 2. Notes that it has spent approximately $400,000 since 2011 on replacing the cemetery wall along Burge Street and the removal of all the trees and their replacement along the street frontage of Burge Street.	CA&O	Action in progress	This work will be prioritised in 2020/21.
Council	19/03/19	Notice of Motion	CM/8.13/19.03	Clarke Reserve - Grant Funding (A04/2119)	1. Notes and acknowledges that: (a) The NSW Government has provided Council a $100,000 grant to make further improvements to Clarke Reserve in Vaucluse. (b) This money is in addition to the $150,000 already allocated by Council bringing the total investment of $250,000. (c) The upgrade of the Reserve is due to commence in the second half of 2019. 2. Writes to the Member for Vaucluse, Gabrielle Upton MP, thanking her for the contribution of the grant, which will be used to improve local amenity. 3. Officers consult the Diamond Bay/Vaucluse Precinct and nearby residents within the Diamond Bay/Vaucluse Precinct catchment area, notifying them of the additional funding being provided and seeking feedback.	CA&O	Finalised	Designs have been prepared and documented, consultation has been completed. Tender to be released shortly for the construction of the project. Report submitted to the 16 July 2019 Council Meeting.
Council	19/03/19	Notice of Motion	CM/8.14/19.03	Local Government Aboriginal Network Conference 2019 (A03/0027)	1. In consultation with First Nations Peoples and through a motion at the 2019 Local Government Aboriginal Network (LGAN) Conference, requests Local Government New South Wales (LGNSW) to lobby the NSW Government to effectively resource and re-create a specialist identified position within the State public service, in the department of what is currently called the Office of Local Government, to enhance and develop the capacity within NSW local government for the employment and access of Aboriginal Torres Strait Islander Peoples. 2. Continues to fund and support the Eastern Region Local Government Aboriginal and Torres Strait Islander Forum (ERLGATSIF), the Local Government Aboriginal Network Annual Conference, and the Policy Officer (Aboriginal) role within the administration of LGNSW. 3. In consultation with First Nations Peoples, promotes the 'Collaborate' program currently featured on the LGNSW website <http://collaboratensw.org/>, especially those initiatives within 'Collaborate', which seek to interest and train more Aboriginal and Torres Strait Islander peoples in the process of being candidates for the 2020 NSW local government elections. 4. Receives and notes the following short report on the recent activities of LGAN by Cr Wy Kanak, President, LGAN: ***SEE MINUTES FOR FULL EXTRACT*	CA&O	Action in progress	
Council	19/03/19	Notice of Motion	CM/8.15/19.03	Neighbour Day 2019 - Challenging Loneliness (A19/0173)	1. Council promotes and supports, with a program of social media activity, 'Neighbour Day' on Sunday, 31 March 2019, which focuses this year on 'Challenging Loneliness'. 2. The 'Challenging Loneliness' program is to include: (a) Inviting the community of Waverley to engage through social media with Neighbour Day's website and suggested activities attached to this motion. (b) Continuing to support programs and activities through the Mill Hill Seniors Centre focused on 'Challenging Loneliness'. 3. The Mayor and Deputy Mayor release a joint media statement alerting the community to this year's Neighbour Day theme and activity focus. 4. Officers facilitate a Mayor's Neighbourhood Day event on Sunday, 31 March, or other suitable date, at Waverley Library.	CS&OI	Finalised	Finalised
Council	16/04/19	Notice of Motion	CM/8.1/19.04	Voluntary Planning Agreements and Affordable Housing Program (A13/0099)	1. Notes that a Councillor workshop on strategic planning matters is now scheduled to be held on the 28 May 2019. 2. As part of the workshop, considers modification of the Planning Agreement Policy such that the proportion of contributions that is set aside for Waverley's Affordable Housing Program fund be increased from 10% to 25%. 3. Notes that Waverley Council Planning Agreement Policy 2014 applies to any development application that exceeds standards under Waverley Local Environment Plan (LEP) and is referred to by Waverley Development Control Plan (DCP). 4. Notes that housing is relatively very expensive in Waverley which mitigates against the population diversity of which Waverley has been historically supportive. 5. Notes that, although the coverage of State Environmental Planning Policy (SEPP) 70 (Affordable Housing) has been recently increased to all Councils in NSW, there are sti a large number of steps and a lot of time required before SEPP 70 could be operational, and even then there are no guarantees; so a quicker route to increasing the amount of affordable housing is the above change to the Planning Agreement Policy.	PE&R	Finalised	Council workshop held in May to discuss these matters.

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Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council…)	Responsible Directorate	Status	Comment
Council	16/04/19	Notice of Motion	CM/8.2/19.04	Taxi Rank outside the Former Bronte RSL Site, 113 Macpherson Street, Bronte (A04/0704)	That Council investigates the reinstatement of the taxi rank outside the former Bronte RSL site at 113 Macpherson Street, Bronte, and reports back to Council before referring the matter to the Waverley Traffic Committee.	CA&O	Finalised	Works Completed.
Council	16/04/19	Notice of Motion	CM/8.3/19.04	Street Pedestrianisation Pilots (A03/0042-04)	1. Notes its previous resolution of 20 February 2018 concerning street pedestrianisation. 2. Following Council endorsement of the report from the February 2018 resolution: (a) Undertakes street pedestrianisation pilots for: (i) St James Road, Bondi Junction. (ii) Cox Avenue, Bondi. (iii) Miller Street, Bondi. (iv) Busby Parade, Bronte. (b) Undertakes appropriate training of parents and residents to ensure the safety of children playing in the street. 3. Applies for any relevant funding that may support such a program.	CA&O	Finalised	Street Play Policy has been Endorsed by Council in February 2020
Council	16/04/19	Notice of Motion	CM/8.4/19.04	Jessie Street Reserve - Native Food Garden and Indigenous Learning Centre (A19/0171)	1. Council investigates developing Jessie Street Reserve (corner of Murray Street and Belgrave Street, Bronte) into a native food garden and indigenous learning centre to enhance local understanding of local indigenous culture and increase indigenous business and employment. 2. The investigation consider: (a) The integration of the centre as part of the Waverley Council Reconciliation Action Plan. (b) Plans and designs for a native garden with an education area that will require extensive landscaping to make the most of a small place. (c) User safety, as it is located next to a busy road. (d) Security, to ensure it is not misused at night and causes concern for neighbours. (e) Suitable local indigenous businesses with the capacity to plan, plant and maintain the garden. (f) Resident and Bronte Precinct feedback. (g) Costings for the establishment and ongoing maintenance of this space. 3. Council consults elders and other relevant Aboriginal and Torres Strait Islander organisations. 4. Council officers report back to Council on the outcome of the investigation.	PE&R	Action in progress	Council Officers are currently investigating options for Jessie St Reserve and optimum ways to develop a native garden and indigenous learning centre. A report is being prepared for Council in June 2020.
Council	16/04/19	Notice of Motion	CM/8.5/19.04	Tender Evaluation Criteria (A15/0533)	1. Includes all relevant tender decision-making criteria within Council tender reports, including mandatory or pass/fail or gateway criteria. 2. Receives a report analysing approaches for giving greater consideration to sustainability/quadruple bottom line criteria and quality management within both Council procurement/tendering criteria and Council project selection, specification and design processes, including information on key sustainability elements of the new Procurement Policy and Procedure.	Finance	Action in progress	A report is pending on the new Procurement procedures, which is in its final stages of completion. This report will also include a response to all matters raised, in particular the area of sustainability. There are projects underway currently which are targeting particular projects such as catering and cleaning services which require specific conditions to address the sustainability issue. A further project underway is also looking at a broader context to embed environmental sustainability into the way Council purchases goods and services.
Council	16/04/19	Notice of Motion	CM/8.6/19.04	Parking Prevention Blister at the Intersection of Ocean Street and Birrell Street, Bondi (A03/0772)	1. Investigates the feasibility of establishing a blister on the western corner of Ocean Street at its junction with Birrell Street. 2. Notes that the blister is to be designed in such a way that prevents parking within approximately eight metres of the corner (Road Rules require 10 metres), as far as the tree which is planted in the roadway, to improve sight distances. 3. Notes that the blister could include planting of low shrubbery in the blister footprint and could include harder design features to prevent drivers parking on the blister. 4. Notes that the blister could incorporate the existing tree at its northern end.	CA&O	Action in progress	Plan recommended by the 22 August 2019 Waverley Traffic Committee Meeting approved at the 17 September 2019 Council Meeting. Funding to be determined.
Council	16/04/19	Notice of Motion	CM/8.7/19.04	State of Climate Emergency (A02/0131)	1. Recognises that human-induced climate change represents one of the greatest threats to civilisation and other species, and that it is still possible to prevent the most catastrophic outcomes if, and only if, societies take urgent action. 2. Urgently implements activities to drastically reduce greenhouse gas emissions of Council and the community so that global temperature rise can be limited to 1.5°C 3. Notes that there are many environmental programs run by Council that children within the local government area can involve themselves with for the improvement of the Waverley community. 4. Congratulates the schoolchildren who went on strike on 30 November 2018 and 15 March 2019 in order to learn about and demonstrate their knowledge of the state of climate emergency, their democratic rights and their fears about the future, and who have learnt much more about civics and the political process than if they had stayed at school. And notes that they are showing more environmental and political nous than some of their destructive and selfish elders. 5. Informs the following State MPs in the table below of the contents of this motion: ** *SEE FULL MINUTES FOR TABLE*	PE&R	Action in progress	Council Officers are implementing actions to reduce greenhouse gas emissions.
Council	16/04/19	Notice of Motion	CM/8.8/19.04	Festive Lights, Decorations and Banners (A18/0548)	1. Council implements an enhanced and improved festive celebration of Hanuka and Christmas for this year, 2019, which may include: (a) Low voltage LED lighting of selected trees, buildings and landmarks. (b) Banners. (c) Festive decorations. 2. Identifies key sites, such as Campbell Parade, Norman Lee Place, Charing Cross Village and Bondi Junction Mall, while being cognisant of RMS rules concerning state roads, traffic signals and pedestrian crossings. 3. A timely report come to Council concerning purchase and set up of this festive celebration. 4. A festive celebration strategy be developed for subsequent years based on learnings from this year.	PE&R	Action in progress	Festive Activation for 2019 completed

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Council	16/04/19	Notice of Motion	CM/8.9/19.04	Traffic and Pedestrian Safety in Streets Bounded by Bondi Road, Old South Head Road and Flood Street (A03/0042-04)	1. Investigates the intersection of Paul Street and Kenilworth Street to address pedestrian and vehicle safety. 2. Identifies alternative solutions to prohibit large vehicles, including articulated vehicles (semi-trailers and truck trailer combinations), in Paul Street and the western end of Kenilworth Street. 3. Prepares a report for Waverley Traffic Committee consideration.	CA&O	Action in progress	Installation of a pedestrian refuge Island on Kenilworth Street at the intersection with Flood Street, Bondi recommended by the 24 October 2019 Waverley Traffic Committee Meeting approved at the 17 September 2019 Council Meeting. Bollards installed at the intersection of Paul Street and Kenilworth Street. The 24 October 2019 Waverley Traffic Committee Meeting also recommended Investigation into reducing the setback to 7 m at the corner of Kenilworth Street and Flood Lane to offset the loss of parking from the kerb blister. This is still to be completed.
Council	21/05/19	Notice of Motion	CM/8.1/19.05	Varna Park - Exercise Equipment (A06/0739)	1. Investigates options for the installation of outdoor exercise equipment in Varna Park, including costs, suitable types of equipment and potential locations for the equipment. 2. Officers report back to Council.	CA&O	Finalised	1. A report detailing the option for outdoor exercise equipment in Varna Park, its cost and equipment to be presented to Council in a separate report in April 2020. Council resolved to pursue the design of the outdoor fitness station.
Council	21/05/19	Notice of Motion	CM/8.2/19.05	Vivid 2020 and Bondi Junction (A16/0292)	1. Council investigates working with Destination NSW to attract Vivid events to Bondi Junction in 2020 in a similar way to Willoughby Council, which has attracted Vivid events to Chatswood. 2. A report comes back to Council.	PE&R	Finalised	Meetings held with Desination NSW and Willoughby Council and draft proposal being prepared for Council's consideration.
Council	21/05/19	Notice of Motion	CM/8.3/19.05	Improved CCTV Surveillance in Bondi and Surrounding Areas (A03/2668)	1. Acknowledges concern expressed by the community about the rise in anti-Semitism and racial vandalism in Waverley. 2. Notes that Council has already installed one CCTV camera along the Bondi Beach Promenade to be able to identify the culprits of this type of vandalism. 3. Welcomes the recent funding contribution announcement by the Federal Government of $144,000 to enhance CCTV surveillance at Bondi Beach. 4. Escalates the project to install the remaining CCTV cameras at the earliest opportunity. 5. Officers meet with NSW Police, Bondi Ward Councillors, lifeguards and the North Bondi and Bondi Surf Clubs in June 2019 to identify the best locations for these cameras. 6. Identifies other complementary strategies, including appropriate lighting, natural surveillance, access control, signage and other recommendations to achieve the above. 7. Prepares an urgent report identifying suitable CCTV camera locations along Bondi Beach promenade and surrounding areas, and provides methods on: (a) Deterring and reducing crime. (b) Promoting and enhancing a safer environment. (c) Protecting the community and public property. (d) Assisting in the detection and prosecution of offenders. (e) Managing and improving public safety and risk. 8. Investigates amending the 2004 policy (which only covers cameras on buildings for asset protection) to incorporate surveillance of the public domain.	CA&O	Action in progress	1. Noted - CA&O 2. Noted - CA&O 3. Noted - CA&O 4. Noted - CA&O 7. Consultants have provided a CCTV system design, this design is being peer reviewed to ensure the most effective design option is presented to Council. 8. CSOI - Review of Policy is being undertaken concurrent to development of a Security Masterplan.
Council	21/05/19	Notice of Motion	CM/8.4/19.05	Dudley Page Reserve - Installation of Water Bubbler (A03/2129)	1. Investigates the current water connections at Dudley Page Reserve to satisfy Sydney Water requirements to install a water bubbler there. 2. Subject to those investigations, install a new bubbler. The bubbler should provide wheelchair access and a facility for dispensing water for dogs and a water station. 3. Informs the Dover Heights Precinct Committee of this decision.	CA&O	Finalised	1. Sydney Water have approved the location of the new water bubbler. 2. The installation of the bubbler was completed 4 May 2020, which has a dog bowl and water bottle refill tap and is compliant to enable wheel chairs.
Council	18/06/19	Notice of Motion	CM/8.1/19.06	Fossil Fuel Divestment (A05/0197)	1. Council notes officers' success in progressively divesting fossil fuel lending authorised deposit-taking institutions (ADIs) from 55% of the investment portfolio in May 2018 to 23% in May 2019, with direct investment in fossil fuels being less than 2% (being potentially part of the TCorp-managed fund). 2. Council reviews its Investment Policy with the aim of divesting all its fossil fuel funds by 30 August 2020. 3. Progress reports are prepared for Council's consideration.	Finance	Finalised	Policy review is complete, the Policy provides the flexibility to achieve the stated objective. Progress report will be supplied regularly as part of the monthly Investment Report to Council.
Council	18/06/19	Notice of Motion	CM/8.2/19.06	Cycle Path Upgrade (A14/0193)	That Council is provided with a report on options and costings to upgrade the section of the cycle path between Bondi Beach and Bondi Junction from Martins Avenue to Penkivil Street, which will include: 1. Consideration of installing traffic lights at the intersection of Wellington Street and Bondi Road. 2. Investigation of traffic movement through, and adjacent to, the cycle path. 3. Options for improving bike rider safety. 4. A review of options presented to Council in reports of 2015 and 2016.	PE&R	Action in progress	Under investigation.

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Council	18/06/19	Notice of Motion	CM/8.3/19.06	Diamond Bay Reserve and Coastal Walk (A03/0946)	1. Officers investigate measures to restrict or deter movement from the Diamond Bay Reserve and the Coastal Boardwalk to the cliff ledge. Such measures to include: (a) Appropriate multilingual signage (b) Further physical barriers to restrict or hinder movement to the cliff ledge. 2. Investigates the cost and appropriateness for CCTV and consults the local police area command. 3. Officers report back to Council by September 2019 with a further investigation to consider the appropriateness and cost of installing a viewing platform from the coastal boardwalk. 4. Increases the frequency of ranger patrols in the area, in particular on weekends. 5. Installs an additional bin in Diamond Bay Reserve. 6. Informs the Vaucluse/Diamond Bay Precinct of Council's decision. 7. As part of the investigation Council officers liaise with Sydney Water and groups representing recreational fishermen about the access taken along the edge of the cliff to Sydney Water infrastructure by local fishermen.	CA&O	Finalised	Refer Council report 17 September 2019 for updated status.
Council	16/07/19	Notice of Motion	CM/8.1/19.07	Clarke Reserve to Diamond Bay Reserve - Fence Upgrade (A04/2119)	1. Officers investigate bringing forward fence upgrades at the northern end of the local government area (Clarke Reserve to Diamond Bay Reserve) in 2019–20 and report back to Council on the scope of work and estimated costs, with a view to make a Q1 budget adjustment if feasible. 2. Recognises the poor condition of the fencing between Clarke Reserve to Diamond Bay Reserve and the need for its urgent upgrade.	CA&O	Action in progress	1. Funding has been brought forward to design the new fence In Clarke Reserve. Currently geotechnical investigations are underway to ensure the ground conditions will be appropriate to the fence design. 2. Noted
Council	16/07/19	Notice of Motion	CM/8.2/19.07	Parking outside St Patrick's Church, Bondi (A02/0637-02)	1. Investigates the feasibility of modifying the parking arrangements on Wellington Street outside St Patrick's Catholic Church (corner of Bondi Road and Wellington Street). 2. Consults adjacent property-owners and stakeholders, including St Patrick's Catholic Church. 3. Notes that the first two parking spaces on the west side of Wellington Street are dedicated to wedding and funeral vehicles, which are available at any time. However, observations by community members indicate these dedicated spaces are very infrequently used. 4. Notes that a more efficient use of the two spaces might be a conversion to 'P 15 8 am Mon–6 pm Sat', with an additional sign under the control of St Patrick's Church tha could be applied over the potential new P15 signs for the duration of particular wedding and funeral activities and removed afterwards.	CA&O	Action in progress	Under investigation by Traffic and Transport Team
Council	16/07/19	Notice of Motion	CM/8.3/19.07	Approval of Concept Designs for Major Works (A19/0456)	That Council notes the General Manager's recommendation for Councillors to participate in a workshop within eight weeks to consider all options that would enable greate participation of Councillors in the design process, including the option to formally endorse all concept designs of major projects prior to tender.	CA&O	Finalised	Councillor workshop held 27 August 2019.
Council	20/08/19	Notice of Motion	CM/8.1/19.08	**RESCISSION MOTION** - CM/5.2.4/19.07 - Military Road - Pinch Point Improvements (A16/0524)	That Council undertakes the proposed works at pinch point locations 1, 2 and 3 along Military Road, in accordance with the drawings attached to the June Traffic Committee report.	CA&O	Finalised	
Council	20/08/19	Notice of Motion	CM/8.2/19.08	Treaty on the Prohibition of Nuclear Weapons (A02/0267)	1. Welcomes and endorses the adoption of the Treaty on the Prohibition of Nuclear Weapons by the United Nations in 2017 and calls on our national government to sign and ratify it without delay. 2. Notes that our municipality is deeply concerned about the grave threat that nuclear weapons pose to communities throughout the world. We firmly believe that our residents have the right to live in a world free from this threat. Any use of nuclear weapons, whether deliberate or accidental, would have catastrophic, far-reaching and long-lasting consequences for people and the environment. 3. Notes that the following distinguished Australians have signed the appeal to the Australian government to support a global ban on nuclear weapons: (a) Rt Hon Doug Anthony AC. (b) Hon Peter Baume AC. (c) Hon Sir Gerald Brennan AC, KBE, QC. (d) Ita Buttrose AO, CBE. (e) John Coates AC. (f) Tony Eggleton AO. (g) Prof Allan Fels AO. (h) Air Vice Marshall James Flemming AO. (i) Rt Hon. Malcolm Fraser AC. (j) Margaret Fulton OAM. (k) Hon Dame Margaret Guilfoyle AC, DBE. (l) Rt Rev Dr Peter Hollingsworth AC, CBE. *CONTINUES BELOW (m) Janet Holmes à Court AC. (n) Hon T.E.F. Hughes AO, QC. (o) Maj-Gen Michael Jeffery AC, CVO, MC. (p) Vice Adm. David Leach AC, CBE. (q) Hon. Sir Anthony Mason AC, KBE, QC. (r) Baillieu Meyer AC. (s) Sir Eric Neal AC. (t) Sir Gustav Nossal AC, CBE. (u) Hon. Andrew Peacock AC. (v) Air Vice Marshall Robert Richardson AO, AFC. (w) Hon. Kevin Rozzoli AM. (x) Rt Hon. Sir Ninian Stephen KG, AK, GCMG, GCVO, KBE. (y) Carla Zampatti AC.	PE&R	Finalised	Noted.

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Council	20/08/19	Notice of Motion	CM/8.3/19.08	Bondi Pavilion Construction Plan of Management - Community User Groups and Organisers of Community Cultural Activities (A15/0272)	1. In preparation of the Construction Plan of Management for the proposed renovation works at Bondi Pavilion, Council includes measures to maintain continuity of deliver of community cultural activities currently accommodated in the Pavilion. 2. Council convenes a meeting of community user groups and organisers of community-based cultural activities as soon as possible, and before October 2019, to: (a) Provide them with information and likely time frame for the proposed works. (b) Seek any reasonable requirements for alternative community space over the likely period of proposed works. (c) Support and assist with the provision of alternative spaces to match requirements, as identified at the meeting. 3. Council notes the Director's comments that the motion's requested actions are already being actioned within the time frame indicated above.	CS&OI	Finalised	Meetings with community user groups held through October 2019.
Council	20/08/19	Notice of Motion	CM/8.4/19.08	Standing Committee on the Environment and Energy Inquiry (A02/0267)	1. Notes that the Energy Minister, Mr Angus Taylor, MP, has tasked the Standing Committee on the Environment and Energy to investigate the use of nuclear energy in Australia. This is also the first time the Australian Parliament has ever undertaken such an inquiry. 2. Notes that the Waverley local government area has been a nuclear-free zone for decades and any move to nuclear energy generation is highly concerning. 3. Writes to the Chair of the Standing Committee, Mr Ted O'Brien, MP, outlining Council's serious concerns and objecting to any lifting of the moratorium on nuclear energy generation in Australia. 4. Writes also to the Shadow Minister for Climate Change and Energy, Mr Mark Butler, MP, outlining Council's serious concerns and objecting to any lifting of the moratorium on nuclear energy generation in Australia.	PE&R	Finalised	Letters sent.
Council	20/08/19	Notice of Motion	CM/8.5/19.08	Bronte Beach Village Upgrade - Café Footpath Seating (A16/0755)	1. Recognises the disruption to Bronte Beach cafés that will be caused by the footpath upgrade. 2. Understands that the upgrade of the footpath in front of the Bronte Beach Village cafés may take up to six weeks. 3. Acknowledges that, during this time, the cafés will not be able to use the footpath for their dining for a short period of time, for which they pay Council a monthly fee. 4. Considers providing financial assistance under section 356 of the Local Government Act 1993 to the businesses affected by the works by means of a credit applied to the accounts of each of the impacted businesses for the full value of the footpath fees for a four-week period. 5. Places the proposal for financial assistance to the affected businesses on public exhibition for a period of 28 days before final consideration of the proposal.	CA&O	Finalised	
Council	20/08/19	Notice of Motion	CM/8.6/19.08	Bondi Beach Sea Wall Murals (A08/1287-02)	1. Condemns the illegal defacing of the mural painted by Luke Cornish on the Bondi Beach Sea Wall that was identified on the morning of Wednesday, 7 August 2019. 2. Notes that no Councillors were involved in the selection of the Cornish mural. 3. Officers re-assess and update, where necessary, the sea wall mural guidelines and curatorial processes to ensure that they: (a) Align with Waverley's Community Strategic Plan Vision Statement, which states 'Waverley: connecting the city and the sea. A welcoming and cohesive community that celebrates and enhances our spectacular coastline, vibrant places, and rich cultural heritage.' (b) Provide an equitable process for all sea wall mural applicants, including: (i) The requirement that a concept design of all artwork is prepared by the artist and approved by the Council officer curatorial panel against the updated guidelines prior to it being painted. (ii) The duration for the mural to be retained on the sea wall. (iii) When it is appropriate for the mural to be aligned with an exhibition and event at Bondi Beach. 4. Officers consult the Waverley Public Art Committee on any proposed new guidelines and curatorial processes, and a recommendation from this Committee be presented in a report for Council consideration. 5. Encourages freedom of expression, subject to all artwork in the public domain complying with Council's guidelines, processes, plans and policies.	CS&OI	Finalised	Review of the sea wall mural guidelines and curatorial processes has occurred and considered by Council in December 2019.
Council	20/08/19	Notice of Motion	CM/8.7/19.08	Paul Street and Kenilworth Street Traffic Study (A19/0532)	1. Officers immediately consult residents of the 'Hilltop' unit block at the intersection of Paul Street and Kenilworth Street to identify simple solutions, maybe temporary, which might include physical barriers, that can improve pedestrian, vehicle and local infrastructure safety at the intersection while the traffic study is being performed. Action to be taken promptly. 2. Expedites the traffic study for the area around the intersection of Paul Street and Kenilworth Street, Bondi Junction. 3. Sources funding for the traffic study from Creating Waverley's 2019/20 'Consultants and Technical Assistance' contingency budget, as indicated in the General Manager's comment.	CA&O	Finalised	1. bollards being installed in September. 2. Reports being submitted to the 26 September Traffic Committee Meeting.
Council	17/09/19	Notice of Motion	CM/8.2/19.09	Belgrave Street Reserve - Play Equipment (A12/0171)	1. Council officers urgently investigate the condition of the Belgrave Street Reserve play space equipment from a health, safety and usability viewpoint and determine whether the equipment can be maintained or needs replacement, what ancillary upgrades may be required for the Reserve's landscaping, and in what time frame the work can be performed. 2. Council consults the Bronte Precinct. 3. Where play equipment is deemed unusable and/or unmaintainable, Council officers are to make the necessary repairs and/or replacements with minimal delay, as funds become available. 4. Council notes the General Manager's comment that an on-site inspection of the Belgrave Street Reserve playground was conducted in 2016. Following this inspection, Council undertook additional landscaping and seat replacement at the Reserve. 5. Council notes that the playground is due for replacement within the next two to three years and is aligned with the Council-adopted Play Strategy and the Long Term Financial Plan. 6. Council notes that, each year, Council undertakes a safety compliance audit of all of our playgrounds to ensure they are safe and equipment is compliant. This audit was completed in December 2018, at which these inspections deemed all equipment within this Reserve to be safe for continued use.	CA&O	Action in progress	Belgrave Street Reserve has been identified for an upgrade in the 2020/21 capital works program.

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Council	17/09/19	Notice of Motion	CM/8.3/19.09	Oxford Street Mall - Cosmetic Upgrade and Maintenance (A14/0404)	1. Council undertakes maintenance and a cosmetic short-term upgrade of Oxford Street Mall, as this is a strategic entry point into Bondi Junction and the Waverley local government area. 2. Such short-term cosmetic upgrades and maintenance to include (but not be limited to): (a) Replacement of 'sails' and/or cleaning, as appropriate. (b) Repair any broken/misplaced paving. (c) Neaten the areas directly under the trees in the Mall. (d) Design and construct garden features in various locations in the Mall. (e) Any other small beautifications deemed suitable and appropriate. (f) Addition of signage to provide an interpretation of the Tram History Walk. 3. Council notes that there is existing budget to cover the cost of the maintenance and cosmetic upgrade and, as such, the works be undertaken before the end of the 2019/20 financial year. 4. Council notes that the Waverley LGA Restoration Program is allocated a total budget of $10 million in the current LTFP with $8.8 million allocated to a full upgrade of Oxford Street Mall in 2026/7 and 2027/28 financial years.	CA&O	Action in progress	Works have begun, including minor repairs to the sails and bird spikes on the light poles. Further works will be programed over Q4 and Q1 20/21
Council	17/09/19	Notice of Motion	CM/8.4/19.09	Cliff Walk - Route Adjustment (A03/1331-05)	That Council adjusts the Cliff Walk such that it follows along Weonga Road between Military Road and Weonga Reserve in place of that section along Blake Street.	CA&O	Action in progress	Mapping has been updated accordingly and will be implemented when new signs are installed.
Council	17/09/19	Notice of Motion	CM/8.5/19.09	Rat Control in Bondi Junction (A14/0106)	1. Council's Compliance Team contracts a pest control company to install a program of rat baits in the public domain across the Bondi Junction commercial area, including the West Oxford Street shopping strip, using their pest control budget. 2. Council notes that the Compliance Team is already sourcing quotes from pest control providers in response to earlier complaints from residents about rats in Bondi Junction. 3. Council's Planning, Environment and Regulatory department investigates a specific development control clause relevant to rodent control in the approval of development applications.	PE&R	Finalised	Programme undertaken.
Council	17/09/19	Notice of Motion	CM/8.6/19.09	Swooping Magpies (A14/0106)	1. Identifies timing and locations for annual nesting magpies in parks, reserves and nature strips within the municipality. 2. Puts in place a process to warn residents and visitors, including Council's website, social media and signage. 3. Immediately installs warning signage in Bronte Park, between Bayview Street and the playground, and other locations reported to Council.	CA&O	Finalised	
Council	10/10/19	Notice of Motion	CM/8.2/19.10	Bronte Lookout - Improvements (A08/1370)	1. Noting that there is an available operational 2019–20 budget for the works, undertakes maintenance at Bronte Lookout, including: (a) Cleaning the sandstone feature and the seat, and making any repairs that are necessary. (b) Installing erosion control measures, such as coir logs, to terrace the hillside, then mulching and planting the area with native shrubs. 2. Consults the Bronte Beach Precinct and local residents to consider whether to: (a) Plant appropriate species of advanced trees along the footpath line of the reserve. (b) Add another seat further down the slope.	CA&O	Action in progress	In progress
Council	10/10/19	Notice of Motion	CM/8.3/19.10	Child Car Seat Check Days (A13/0640)	1. Submits an application for funding to Roads and Maritime Services (Transport) to host two free child car seat safety check days during the 2019–20 financial year. 2. Receives a report, following determination of the funding application, providing additional details on the free child car seat safety check days, including the proposed schedule and location, and confirming measures to promote the event and process applications. 3. Receives a follow-up report outlining outcomes of the free child car seat safety check days, including details of attendance and interest in the program. The report should also identify options for future programs in subsequent financial years, including the continuation of the child car seat safety check days and the costs involved in expanding the program to include a voucher scheme for child car seat installation.	PE&R	Action in progress	Discussions underway with RMS on funding opportunities to run the safety check days following the easing of coronavirus restrictions.
Council	10/10/19	Notice of Motion	CM/8.4/19.10	Cuthbert Street Reserve - Play Space (A12/0171)	1. Urgently installs appropriate safety fencing around the Cuthbert Street play space using the existing 2019–20 maintenance budget. 2. As part of the review of its Play Space Strategy, considers an upgrade to the Cuthbert Street play space in the 2020–21 financial year.	CA&O	Action in progress	1. Fence to be installed as staff resources and budget is available. 2. Cuthbert Street playground is in good condition so will not be recommended for an upgrade in the 2020/21 financial year.
Council	10/10/19	Notice of Motion	CM/8.6/19.10	REDcycle and Soft Plastics (A15/0392)	1. Contacts and works with REDcycle to promote and educate the community about its soft plastics recycling program and in-store bins at Woolworths and Coles stores in the Waverley local government area. Promotion would include articles and information in the Mayoral column, our environment newsletter and our Second Nature recycling programs. 2. Writes to the Premier and the Minister for the Environment requesting that they support the Plastic Shopping Bag Bill 2019.	PE&R	Finalised	
Council	10/10/19	Notice of Motion	CM/8.7/19.10	Bondi Pavilion - Promotion as a Community and Cultural Centre (A15/0272)	That this item be deferred to the November Council meeting.	CS&OI	Finalised	
Council	10/10/19	Notice of Motion	CM/8.8/19.10	Resident Parking Area 11 - Enforcement (A03/2581)	1. Notes that residents of Silva Street and Carlisle Street have raised concerns regarding high parking occupancy, low turnover, and frequent incidents of illegal parking. 2. Investigates and prepares a report for consideration by the Waverley Traffic Committee on the installation of 10 m 'No Stopping' zones at all intersections in the Silva Street and Carlisle Street area, if not already existing. 3. Initiates additional Parking Officer patrols within Resident Parking Area 11 (both restricted and unrestricted parking areas), as identified on Council's website, to ensure enforcement of illegal parking including overstays in timed parking zones, parking across driveways, parking too close to intersections and abandoned vehicles, especially during the summer months.	CA&O	Action in progress	1) PER - Compliance 2) CO&A - A report will be prepared to the Waverley Traffic Committee on the no stopping zones when staff resources become available 3)PER - Compliance
Council	10/10/19	Notice of Motion	CM/8.9/19.10	Warners Avenue, Bondi Beach - 15 Minute 'Drop In' Zone (A02/0637-02)	1. Notes that a new single 'P 15 mins' 'drop in' parking space has recently been endorsed by Council outside the Blair Street Dairy cafe at 27 Blair Street. 2. Investigates converting the two to three parking spaces (14 metres) in Warners Avenue, outside 100 Glenayr Avenue (the Organic Republic Bakery), currently signposted '2P 8 am–10 pm permit holders excepted Area 8', into a 'drop in' zone 'P 15 mins 8 am–12 pm', together with '2P 12 pm–10 pm permit holders excepted Area 8' outside the 'drop in' zone times. 3. Officers consult business owners and local residents within 50 metres of the site on the above proposal and prepare a report for the Waverley Traffic Committee's consideration.	CA&O	Action in progress	

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Council	19/11/19	Notice of Motion	CM/8.1/19.11	Bondi Pavilion - Promotion as a Community and Cultural Centre (A15/0272)	1. Investigates the creation of a standalone website for the Bondi Pavilion. 2. Investigates the creation of a social media account for the Pavilion, including on Instagram and Facebook. 3. Considers other means of promoting community events at the Pavilion, such as electronic noticeboards close to the Pavilion, along Campbell Parade and at the start of Syd Einfeld Drive and other entry points to Bondi. 4. Investigates the allocation of a budget for the creation, maintenance and promotion of the Pavilion's social media. 5. Notes that the General Manager will be carrying out work examining options for the optimal management of the Bondi Pavilion. 6. Investigates, as part of the work outlined in clause 5, the best approaches, as part of a broader communication strategy, for online promotion of the Bondi Pavilion, including whether it should have its own standalone website and social media accounts, including on Instagram and Facebook. 7. Considers, as part of the work outlined in clause 5, whether Council should be considering promoting community events at the Bondi Pavilion, means for doing so (such as electronic noticeboards close to Bondi Pavilion, along Campbell Parade and at the start of the Syd Enfield Drive and other entry points to Bondi) and what the resourcing and funding policy implications of providing such a service to community events and their promoters would be. 8. Asks the General Manager to consider the best staffing and resourcing arrangements, including staff accommodation/location issues, for any online and social media activity related to Bondi Pavilion as part of the work outlined in clause 5 above. 9. Asks the General Manager to report back to Council on the above matters, with the report to include budget implications for the proposed activities relating to online and social media promotion of Bondi Pavilion.	CS&OI	Action in progress	Planning underway and will form part of the overall programming and promotion of the Bondi Pavilion. The Draft Cultural Plan outlines goals and strategies related to work to be undertaken that will support the intent of this resolution.
Council	19/11/19	Notice of Motion	CM/8.2/19.11	Boat Trailer Parking (A17/0135)	1. Council notes the concern of residents east of South Head Cemetery have expressed in relation to boat and trailer parking. 2. Council installs 'No Boat Parking on Street' signage at the intersections of: (a) Old South Head Road and Burge Street. (b) Old South Head Road and Young Street. 3. The cost of installation is to be allocated from the signage budget. 4. The signage is to be the same or similar to signage already installed in Portland Street, Dover Heights	CA&O	Action in progress	final agreement covering 2019-2024 being finalised.
Council	19/11/19	Notice of Motion	CM/8.3/19.11	Alcohol Free Zones and Alcohol Prohibited Areas - Improving Community Safety and Amenity (A03/0099)	That debate on this matter be adjourned to the December Council meeting to enable Council to receive further information.	PE&R	Finalised	
Council	19/11/19	Notice of Motion	CM/8.4/19.11	Bondi Pavilion - Summer Daze Celebration - Cultural Activation (A19/0721)	1. Council considers a series of four events for six hours each, one in February, March, April and May 2020, to: (a) Encourage, showcase and promote local talent, especially imaginatively-themed events such as young local bands, 80s, Latin, jazz, indie, contemporary folk, smooth electronic, sea shanty session etc. as part of the events. (b) Provide an opportunity to inform the community of the progress of the restoration of the building through posters, flyers and staff interaction. (c) Activate the Pavilion balcony as a relaxing venue to spend a summer afternoon. 2. Funding for the program is to be recouped from proceeds from the bar and any shortfall be met in whole, or part, through the cultural program budget, or any applicable grants. 3. The summer program be promoted via Council's social media, website, facilities such as the Library and Customer Service Centre, posters outside the Pavilion and in the forecourt, and through a variety of community group newsletters and other communications strategies. 4. Council provides the artists with access to the in-house resident public address system.	CS&OI	Finalised	Summer Daze events took place on 16 February and 1 March 2020, attendance approximately 120 for each event. Events scheduled for 1 April and 2 May 2020 were cancelled due to COVID-19.
Council	19/11/19	Notice of Motion	CM/8.5/19.11	Bondi Pavilion - Community Information Updates (A15/0272)	1. Notes that the development application for the restoration of Bondi Pavilion will be determined in the next several weeks. 2. Marks this event with an extensive community information update through the printing of flyers, posters, photos and plans, together with increased social media and media releases, that contain 'the story so far' current situation and the plans for the future of the Pavilion, which can be handed out to the community. 3. Considers having a stall at Bondi Markets once a month in February, March, April and May 2020 to update the community on the progress of the Pavilion. 4. Provides funding for this project from the Bondi Pavilion capital expenditure budget. 5. Takes any other action necessary that will inform the community of the progress of the restoration of the Pavilion.	CS&OI	Action in progress	Communications Plan and schedule developed for information stalls across Waverley LGA, 2 x stalls held at Summer Daze in Bondi Pavilion, and 1 x stall at Bondi Markets before the COVID-19 pandemic shutdown. Fact sheets were developed and information disseminated online via Council's communications channels. Some stalls did not go ahead from March 2020 due to the COVID-19 pandemic. Aspects of the comms plan will be reconfigured and delivered now that Pavilion constructions work is confirmed to commence in June 2020.
Council	19/11/19	Notice of Motion	CM/8.6/19.11	Bondi Road, Bondi - Pedestrian Safety (A03/0042-04)	That Council lobbies the State Members for both Vaucluse and Coogee, the Minister for Transport and Roads and Maritime Services for a safer pedestrian crossing to be installed on Bondi Road between Wellington Street and Denham Street to help facilitate a safer crossing for pedestrians.	CA&O	Action in progress	Under investigation by Traffic and Transport team.
Council	19/11/19	Notice of Motion	CM/8.7/19.11	Birrell Street, Tamarama - Resident Parking Scheme (A02/0638)	That this matter be deferred for consideration by the Councillor Working Party that will be established in the new year to review the requirements for resident parking schemes.	CA&O	Action in progress	Part of the Resident Parking Scheme working group review.

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Council	19/11/19	Notice of Motion	CM/8.8/19.11	Intersection of Victoria Street and Victoria Lane, Waverley - Signage (A15/0235)	That Council investigates more prominent signage, including line marking, at the intersection of Victoria Street and Victoria Lane, Waverley, indicating no queuing across intersection	CA&O	Action in progress	Part of the Resident Parking Scheme working group review.
Council	19/11/19	Notice of Motion	CM/8.9/19.11	Thompson Street, Tamarama - Pedestrian Safety (A03/0042-04)	That Council investigates the possibility of providing a footpath along Thompson Street, Tamarama, between Andrew Street and Ashley Street, to improve pedestrian safety.	CA&O	Action in progress	A report will be submitted to the 16 June 20 Council Meeting
Council	19/11/19	Notice of Motion	CM/8.10/19.11	Barracluff Avenue, Bondi Beach - Closure and Traffic Calming Options (A03/0042-04)	1. Notes resolution CM/5.2.1/19.07 – Barracluff Avenue, Bondi Beach – Pedestrian/Traffic Islands: 'That Council defers this item for an investigation into the closure of Barracluff Avenue at the north end, south end or centre.' 2. Prepares options for community consultation to: (a) Fully or partially close Barracluff Avenue with partial closure being for exit from Barracluff into Francis Street. (b) Install traffic calming devices on the corner of Barracluff and Lamrock Avenues and at other points along Barracluff as deemed appropriate 3. Officers report back to Council prior to community consultation.	CA&O	Action in progress	Report prepared for March Traffic Committee. Deferred to May 2020 Traffic Committee to be considered in conjunction with Rickard Avenue closure report.
Council	19/11/19	Notice of Motion	CM/8.11/19.11	Increasing On-street Parking (A15/0235)	That this item be deferred to the December Council meeting	CA&O	Finalised	
Council	19/11/19	Notice of Motion	CM/8.12/19.11	Old South Head Road between Penkivil Street and Flood Street, Bondi - Bus Lane (A04/0458)	That debate on this matter be adjourned to the December Council meeting to allow Council to receive any available statistics on bus movements.	CA&O	Finalised	
Council	10/12/19	Notice of Motion	CM/8.1/19.12	Alcohol Free Zones and Alcohol Prohibited Areas - Improving Community Safety and Amenity (A03/0099)	That Council receives a report at the March 2020 Council meeting detailing: 1. Council's resourcing and responses to anti-social behaviour and alcohol-related issues within Council's Alcohol Free Zones and Alcohol Prohibited Areas, including incidents of anti-social behaviour in and within the vicinity of licenced premises in Council's Alcohol Free Zones and Alcohol Prohibited Areas. 2. Any recommendations for improvements in Council's responses or other actions, including organising regular family-friendly activities such as bouncing castles, a mobile library and surf demonstrations in Biddigal Reserve and Tamarama Park, subject to budget availability.	PE&R	Action in progress	Report will be presented to Council following the easing of the coronavirus restrictions and prior to the 2020 summer period.
Council	10/12/19	Notice of Motion	CM/8.2/19.12	Increasing On-street Parking (A15/0235)	1. Investigates ways to increase on-street parking in the Waverley local government area, including but not limited to: (a) When sufficient permanent staff resources become available, as recommended in the General Manager's comment, reducing the regulatory 'No Stopping' setback restrictions at unsignalised intersections, pedestrian crossings and traffic islands, using such measures as kerb blisters, kerb extensions, and Waverley Traffic Committee approval via the appropriate RMS Technical Direction. (b) Adopting an enforcement protocol that is flexible, fair and consistent, yet at the discretion of Council's Parking Patrol Officers. (c) Contacting Australia Post to identify 24/7 mail zones that can be permanently removed, time limited for postal vehicles, or converted to post boxes without mail zone signage. (d) Ensuring future Waverley Traffic Committee report proposals identify opportunities to minimise on-street parking loss and, where possible, increase on-street parking. (e) Time-limiting funeral and wedding parking, or other options, to release on-street parking to the community when funerals and weddings are not taking place. 2. Officers institute changes as opportunities arise. 3. Notes that the investigatory work required in clauses 1(c) and 1(e) above is relatively simple, low cost, and can be performed with existing staff resources, further noting that proposals would be referred to the Waverley Traffic Committee. 4. Notes that the requirement in clause 1(d) to ensure on-street parking consideration should be current practice for any Waverley Traffic Committee report. 5. In the interim, noting the General Manager's comment about the lack of available permanent staff resources to perform the full extent of the required investigation in clause 1(a) at this time, considers short-term parking outcomes that can be achieved easily and simply, with minimal funding and little effort by staff resources and, in this regard, invites Councillors, Waverley residents and other interested parties to suggest locations where on-street parking may be improved. Council officers would briefly assess these suggestions and determine what can be investigated now and what should be deferred to a later time when permanent staff resources become available.	PE&R	Action in progress	Action required also from Director CA&O.
Council	10/12/19	Notice of Motion	CM/8.3/19.12	Old South Head Road between Penkivil Street and Flood Street, Bondi - Bus Lane (A04/0458)	1. Writes to the Minister for Transport and Roads, the Hon. Andrew Constance, MP, requesting that the PTIPS statistics and analysis be made available to Council prior to any decision being made in regard to the trial of the bus lane westbound on Old South Head Road between Penkivil Street and Flood Street. 2. Notes that the above clause has been amended following dissolution of the RMS and transfer of RMS functions to Transport for NSW in November 2019.	CA&O	Action in progress	TfNSW are considering Council's request to not install the bus lane.
Council	10/12/19	Notice of Motion	CM/8.4/19.12	Marks Park - Protecting Children (A03/0450)	1. Ensures that Rangers regularly enforce the dog restrictions in Marks Park to make sure that dogs are under effective control by their owners, as determined by the Companion Animals Act 1998. This includes monitoring the daily 4.30 pm–8.30 am off-leash times, dogs on-leash at all other times, and dogs being at least 10 m from the children's play equipment in the recently upgraded play space. 2. Urgently investigates what further physical measures should be implemented at the perimeter of the recently upgraded play space to ensure protection of the children from off-leash dogs. 3. Officers report back to Council in February 2020 with outcomes of the above investigations, to include an estimated budget and timing, and proposed funding sources to implement the works, noting that for the works to be completed in the 2019–20 financial year it would be dependent on the quarterly budget review process.	CA&O	Action in progress	1) Action required also from Director PE&R. 2) Gates have been recommended to the entrances of the playground. Funding to be allocated for the works.
Council	10/12/19	Notice of Motion	CM/8.5/19.12	Queens Park Pedestrian and Cycle Path (A18/0523)	That this item be deferred to the next Council meeting.	PE&R	Finalised	

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Council	10/12/19	Notice of Motion	CM/8.6/19.12	State of Climate and Biodiversity Emergency (A09/1017)	1. Declares that we are in a State of Climate and Biodiversity Emergency that requires urgent action by all levels of government, that human induced climate change and biodiversity loss represents existential threats to human civilisation, other species and the life-supporting capacity of air, water, soil, and ecosystems, and that it is still possible to prevent the most catastrophic economic, social and environmental impacts if, and only if, societies take Emergency Action. 2. Calls on the Federal Government, State Governments, all Australian Councils and LGNSW to Declare a State of Climate and Biodiversity Emergency to show solidarity with over 900 governments worldwide, including the United Kingdom, the Australian Capital Territory and 76 Australian councils as at 19 June 2019, who have Declared a Climate Emergency. 3. Calls on the Federal Government to put a direct price on carbon emissions and implement the just transition from coal mines, liquid natural gas and coal seam gas to renewable energy, and notes the Federal Government's latest (2018) emissions data show we are increasing, not reducing, our carbon emissions. 4. Calls on the NSW Government to take immediate steps to amend the Environmental Planning and Assessment Act 1979, and relevant State Environmental Planning Policies to ensure that all new development is required to meet the highest environmental standards, and funding sources are made available to local government to address the impact of climate change and biodiversity loss. 5. Recognises that First Nation traditional owners are the caretakers of land, water and sky (air) with a spiritual, social, cultural and economic relationship with their traditional lands, water and sky, and that this custodianship extends to looking after biodiversity and its related climate. 6. Provides a summary/update bulletin on Council's website to succinctly inform the Waverley Community what Council is doing/ has done recently (over the last three or four years) in our municipality to address the climate and biodiversity emergency in the following areas, including but not limited to: Water, Biodiversity, Renewable Energy, Carbon Emissions (reduction from building design and construction). Noting that Council already has an Environmental Sustainability Program in line with Council policy and budget provision, currently reports on our environmental progress through the Environmental Action Plan 2018–2030 and reports to Council, Operational Plan progress reports and annual reports. 7. Writes to the Prime Minister, Deputy Prime Minister, Federal Minister for the Environment, NSW Premier, NSW Deputy Premier, NSW Minister for the Environment, thei shadows, and Local Government NSW informing them that Waverley Council has declared a State of Climate and Biodiversity Emergency.	PE&R	Finalised	Letters sent as resolved.
Council	10/12/19	Notice of Motion	CM/8.7/19.12	Council Apps (A15/0210)	That this item be deferred to the next Council meeting	CS&OI	Finalised	
Council	10/12/19	Notice of Motion	CM/8.8/19.12	Right to Free Speech and Protest (A18/0601)	That this item be deferred to the next Council meeting.	CS&OI	Finalised	
Council	10/12/19	Notice of Motion	CM/8.9/19.12	Acknowledgement of Country in Email Signatures (A02/0424)	That this item be deferred to the next Council meeting.	CS&OI	Finalised	
Council	10/12/19	Notice of Motion	CM/8.10/19.12	Water Tank Rebate Scheme (A06/2074)	That this item be deferred to the next Council meeting.	PE&R	Finalised	
Council	10/12/19	Notice of Motion	CM/8.11/19.12	Hollywood Avenue Car Park - Resident Rate for Overnight Use (A18/0477)	That this item be deferred to the next Council meeting.	CA&O	Finalised	
Council	10/12/19	Notice of Motion	CM/8.12/19.12	Varna Park - Stormwater Harvesting System (A06/0739)	That Council investigates the feasibility of stormwater harvesting and reuse and/or water sensitive urban design (WSUD) op	PE&R	Action in progress	A report back to Council will be prepared.
Council	10/12/19	Notice of Motion	CM/8.13/19.12	Clovelly Public School - Arden Street Crossing (SF18/779)	1. Notes that the Waverley Traffic Committee has approved safety improvements to the Arden Street signalised pedestrian crossing 2. On completion of these works, undertakes a safety audit to ascertain any additional works that are required. 3. Notes that officers are currently preparing works in regard to the relocation of traffic signals and crossing, footpath and kerb and gutter construction, installation of traffic islands, bus stop relocation and other works. 4. Further notes that RMS failed to provide funding for these works. 5. Notes that officers are currently considering temporary measures to improve safety at this location, including temporary traffic islands and advisory signs.	CA&O	Action in progress	Temporary measures have been implemented for buses prior to term 1. Traffic signal design underway for TfNSW approval.
Council	18/02/20	Notice of Motion	CM/8.1/20.02	Queens Park Pedestrian and Cycle Path (A18/0523)	That the Mayor writes to the Minister for Planning and Public Spaces in support of Council's application to seek funding under Transport for NSW's Active Transport program to construct the proposed $3 million footpath and cycle path that runs on the southern side of Queens Park parallel to Darley Road that has been prepared by Waverley Council, Randwick City Council and Centennial Parklands, with design funding from Transport for NSW.	PE&R	Finalised	Letter sent to Minister.
Council	18/02/20	Notice of Motion	CM/8.2/20.02	Council Apps (A15/0210)	1. In regard to the Snap Send Solve app: (a) Notes that residents of Waverley can now report local issues to Council via the app. (b) Reports to Council on the usage of the app including: (i) Number of residents who have downloaded the app. (ii) Number of issues and the kind of issues logged using the app. (iii) Feasibility and suitability of increasing the scope and use of the app. 2. In regard to the PayStay app: (a) Notes that individuals can now pay for metered parking at Bondi Beach using the app. (b) Further notes that it is Council's intention for all meters in the Waverley local government area (LGA) to become compatible with the PayStay app in 2019–20. (c) Reports to Council on the usage of the app, including: (i) Total number of users of the app. (ii) Number of transactions and the locations of those transactions. (iii) The dollar amount generated from those transactions and what proportion of parking meter revenue is generated compared to other payment means.	CS&OI	Action in progress	A report will be developed and brought to a future Council meeting.

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Council	18/02/20	Notice of Motion	CM/8.3/20.02	Right to Free Speech and Protest (A18/0601)	1. Council acknowledges the right to free speech and the right to protest are fundamental in a democratic society. 2. Council notes: (a) That the Prime Minister, Scott Morrison, is vowing to draft new laws to ban protesting under the plan to stop environmental groups targeting companies that support controversial projects (b) That Civil liberty groups, including the NSW Council for Civil Liberties, Liberty Victoria and the Human Rights Law Centre, have all condemned the Prime Minister's suggestion. (c) With great concern, that the Prime Minister is specifically targeting environmental and climate action groups, such as Extinction Rebellion, which would include Extinction Rebellion Bondi and anti-Adani protesters at a time when climate change is having a devastating impact on Australia and the planet. 3. The Mayor writes to the Prime Minister, Scott Morrison; the Environment Minister, Melissa Price; the leader of the Opposition, Anthony Albanese; the Shadow Minister for the Climate Change and Energy, Mark Butler; and LGNSW to strongly oppose any move to ban the right of environmental and other climate action groups.	CS&OI	Action in progress	Letter being drafted.
Council	18/02/20	Notice of Motion	CM/8.4/20.02	Acknowledgement of Country in Email Signatures (A02/0424)	1. Includes an Acknowledgement of Country in all its email signature footer formatting that is based on the wording used in the Council agenda Acknowledgement in the interim, or another form of wording in the future, that is culturally appropriate and sanctioned by discussions from our First Nations Community and Elders. 2. Notes that Council is currently rolling out an updated Corporate Style Guide.	CS&OI	Action in progress	Council is in the process of rolling out a Corporate Style Guide that includes Acknowledgement of Country in Email Signatures.
Council	18/02/20	Notice of Motion	CM/8.5/20.02	Water Tank Rebate Scheme (A06/2074)	That this item be deferred to the March Council meeting.	PE&R	Finalised	Item deferred.
Council	18/02/20	Notice of Motion	CM/8.6/20.02	Hollywood Avenue Car Park - Resident Rate for Overnight Use (A18/0477)	1. Endorses for public exhibition a new monthly overnight parking permit fee for Waverley residents at Hollywood Avenue Car Park, as set out in the following table: ***see minutes for table*** 2. Publicly exhibits the proposed amendment to the Hollywood Avenue Car Park fees section of the Pricing Policy, Fees and Charges 2019–20 for a period of 28 days, in accordance with section 610F of the Local Government Act 1993, with a report to come back to Council.	CA&O	Action in progress	1. Noted 2. Public Exhibition of fee underway
Council	18/02/20	Notice of Motion	CM/8.7/20.02	Off-leash Dog Area - Mackenzies Bay, Tamarama (A11/0440)	1. Investigates that Mackenzies Bay, Tamarama, be a daily off-leash dog area. 2. Officers prepare a report for Council to consider public exhibition/community consultation of any proposal. 3. Notes that Mackenzies Bay includes a 'pop-up beach', as it changes from a rocky inlet to a sandy beach, and back, due to environmental factors. 4. Notes that residents have used Mackenzies Bay over many years for exercising their dogs even though it is designated as 'dogs prohibited'. 5. Notes that there is a community change.org petition that has over 600 names supporting that dogs be permitted at Mackenzies Bay (at the time when the motion was lodged with Council on 14 January 2020). 6. Notes that there is a community change.org petition that has around 1,200 names supporting that dogs be permitted at Mackenzies Bay.	CA&O	Action in progress	Investigations are underway.
Council	18/02/20	Notice of Motion	CM/8.8/20.02	Williams Park - Verge Maintenance (A03/1179)	1. Council officers investigate an increase in the frequency of maintenance of the Williams Park Verge on the east side of Military Road between Bondi Diggers and Bondi Wastewater Treatment Plant and immediate surrounds with specific reference to: (a) Removal of dumped rubbish, litter and debris (b) Removal of dead vegetation 2. A report come back to Council no later than the May 2020 meeting.	CA&O	Action in progress	Military Road is inspected at least weekly for any dumped rubbish by our dedicated Public Place Cleansing team. The is no formal Policy that currently guides service provision for mowing nature strips. The current priority areas are categorised as: 1. Gateways and main roads 2. Bondi Junction and Bondi Beach 3. Difficult to mow areas 4. Public laneways 5. Special needs mowing (est. 30 sites) Military Rd currently listed as a 'priority 1' gateway/main road and serviced every (2) months from a lawn mowing / litter collection perspective. There is an estimated 10 staff allocated to service nature strips in the (5) priority areas totalling 164 locations/streets. There is currently a very limited opportunity to absorb additional, or increase frequency to some sites without having to add a resource to the current structure. Council Officers are currently undertaking an investigation to look at alternative options for increase the efficiency of service delivery in this area with a report due back in October 2020.
Council	18/02/20	Notice of Motion	CM/8.9/20.02	Air Fresheners in Public and Staff Toilets (A20/0098)	That this item be deferred to the April 2020 Council meeting.	CA&O	Finalised	

NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council…)	Responsible Directorate	Status	Comment
Council	18/02/20	Notice of Motion	CM/8.10/20.02	Bushfire Relief - Donation and Assistance (A02/0065)	1. Notes Waverley's participation in the Bushfire Council Co-ordination Service to provide in-kind assistance to councils and communities affected by bushfires. 2. Notes and congratulates the numerous community fundraising and assistance efforts that are taking place in the Waverley community. 3. Donates $25,000 to bushfire relief charities to be funded via the second quarter adjustment incorporated within the Quarterly Financial Review report. 4. Approves the payment of the donation in three equal payments to the Rural Fire Service, WIRES and GIVIT. 5. Sends a letter of recognition to the following people for their service to the bushfire relief effort: (a) Ms Sondra Beram, owner of Bru Coffee Bondi, for creating the #BondiGivesBack fundraising initiative on facilitating 100% of funds donated to go directly towards supporting those in the South Coast of NSW who have been impacted by the fires and who need it most. (b) Mr Brent Jackson, President of Bondi Surf Bathers Lifesaving Club, for co-ordinating sponsors and volunteers and facilitating emergency items including non-perishables, P2 masks, generators, water, mosquito repellent and othering essential supplies to more than 14 affected locations. (c) Mr Jon Russell, Captain from Cottage Point Volunteer Brigade Northern Beaches District NSW Rural Fire Service and brigade volunteer, for visiting Bondi Beach on Australia Day, and providing members of the public an opportunity to ask questions and learn first-hand about the significance of firefighting services. (d) Any other organisations or individuals that have contributed to bushfire fundraising as identified by the Mayor.	Finance	Action in progress	
Council	18/02/20	Notice of Motion	CM/8.11/20.02	Murriverie Road, North Bondi 15 Minute Parking (A02/0637)	That this item be deferred to the March Council meeting.	CA&O	Finalised	
Council	18/02/20	Notice of Motion	CM/8.12/20.02	Waverley Cenotaph - Indigenous Commemorative	That this item be deferred to the March Council meeting.	CS&OI	Finalised	
Council	18/02/20	Notice of Motion	CM/8.13/20.02	Tamarama Fitness Station - Mitigation of Amenity Impacts (A17/0353)	1. Council investigates measures to mitigate privacy and noise impacts on residents at 21, 23 and 25 Gaerloch Avenue, Tamarama, from the adjacent, upgraded Tamarama fitness station located on the coastal walk close to the Tamarama Surf Life Saving Club, including, but not limited to, changing the height, style and location of the current fitness equipment. 2. Council officers consult the above adjoining neighbours and other interested parties on the matter. 3. Council receives recommendations in a formal report. 4. The investigation also cover the issue of potential non-compliance with a development consent condition at 21 Gaerloch Avenue, Tamarama, in relation to how it might improve the privacy and noise impacts of the fitness station.	CA&O	Action in progress	Under investigation
Council	18/02/20	Notice of Motion	CM/8.14/20.02	Cultural Bushfire Control Strategies (A02/0424)	That this item be deferred to the March Council meeting	CS&OI	Finalised	
Council	17/03/20	Notice of Motion	CM/8.2/20.03	Water Tank Rebate Scheme (A06/2074)	That Council: 1. Investigates: (a) The introduction of a Water Tank Rebate Scheme available to all ratepayers, residents and businesses of rateable properties in the local government area. (b) The budgetary implications, and identifies options for how this rebate may be funded by Council. (c) The provision of water tank rebates from Sydney Water. 2. Officers provide a report to Council for consideration.	PE&R	Action in progress	Report being prepared.
Council	17/03/20	Notice of Motion	CM/8.3/20.03	Murriverie Road, North Bondi 15 Minute Parking (A02/0637)	1. Council investigates the installation of a 15 minute parking zone for one car spot on the southern side of Murriverie Road, North Bondi, west of Glenayr Avenue. 2. The 15 minute parking zone operates between 9.30 am to 8.00 pm Monday to Friday and 8.30 am to 12.30 pm Saturday. 3. Council undertakes the necessary consultations. 4. A report come back to the May Traffic Committee Meeting.	CA&O	Action in progress	Report to be prepared for May 2020 Traffic Committee meeting
Council	17/03/20	Notice of Motion	CM/8.4/20.03	Waverley Cenotaph - Indigenous Commemorative Plaque (A04/0553)	1. Acknowledges the First Nation People's Frontier Wars which were the battles and skirmishes of First Nation People resisting invasion and displacement from their traditional country. 2. Commits to commemorating the First Nation's People's Frontier Wars by erecting some type of appropriate commemoration whether that is a plaque, artwork or sculpture in Waverley LGA. 3. Calls for expressions of interest from suitably qualified Aboriginal and Torres Strait Islander artists for design and implementation of the work that: (a) Considers cultural protocols. (b) Is in conjunction with the Council's Public Art Committee that includes an expert panel of First Nation people including the La Perouse Local Aboriginal Land Council and other First Nation Elders to provide advice and guidance for the duration of this project. 4. Considers an appropriate location for this commemorative work. 5. Identifies potential costings and budget source. 6. Officers report back to Council.	CS&OI	Action in progress	Initial planning is underway and consultation process under consideration.
Council	17/03/20	Notice of Motion	CM/8.5/20.03	Cultural Bushfire Control Strategies (A02/0424)	1. Supports First Nation elders and bushfire cultural control strategists being involved in creating future bushfire management strategies that acknowledge and implement traditionally-based 'cultural cool burning' techniques as part of broader bushfire management regimes. 2. Makes a submission to the NSW and Federal inquiries and any other bushfire-discussion-related matters requesting that First Nation elders and bushfire cultural control strategists be involved in creating future Australian bushfire management strategies. 3. Through the peak body Local Government NSW, lends its support to Aboriginal burning-off practices combined with Rural Fire Service Aboriginal community volunteer training, such as occurred recently at the NSW south coast Shire of Eurobodalla.	PE&R	Action in progress	Submission being prepared.

NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council…)	Responsible Directorate	Status	Comment
Council	17/03/20	Notice of Motion	CM/8.6/20.03	Arts Funding and Cultural Recognition (A10/0818)	1. Notes the recent decision by the Federal Government to remove Arts from the naming of the Federal Infrastructure, Transport, Regional Development and Communications department. 2. Writes to Prime Minister, Scott Morrison; the Minister for Communications and Cyber Safety and Arts, Paul Fletcher; the Shadow Minister for the Arts, Tony Burke; and Greens Arts portfolio-holder Sarah Hanson-Young, to request that the Federal Government: (a) Reinstates the Federal Arts portfolio. (b) Enhances and promotes the role of culture in all its forms. (c) Increases funding to the cultural sector across Australia.	CS&OI	Action in progress	Letter being drafted.
Council	17/03/20	Notice of Motion	CM/8.7/20.03	Waverley Cenotaph - Battle of Crete (A04/0553)	1. Seeks quotes and commissions installation of a plinth in the Memorial Garden Area of Waverley Park to honour and recognise the connection between Waverley residents who fought and died in the Battle of Crete and the Greek Campaign. 2. Identifies potential costings, a suitable budget source and sponsorship for the cost of the fabrication and installation of the plinth.	CA&O	Action in progress	Noted for Action
Council	17/03/20	Notice of Motion	CM/8.8/20.03	Red Flag Day (A19/0767)	1. Endorses, in principle, and subject to standard Council assessment, the Lokahi Foundation awareness 'Red Flag' event proposed to take place at Bondi Beach from 6.30 am–10.30 am on 4 December 2020. 2. Grants the proposed event referred to in clause 1 a one-off exception to the practice for events on the Bondi Beach sand not being approved in the month of December, and agrees that no fee is to apply, should the event be recommended for formal approval.	CS&OI	Finalised	
Council	17/03/20	Notice of Motion	CM/8.9/20.03	Spring Street Cycleway and Streetscape Construction - Stage 3 (A14/0193)	1. Notes that Stage 2 works of the Bondi Junction Cycleway project is close to completion in Spring Street (west), between Denison Street and Newland Street, and that works have been delayed from the anticipated completion timing of February 2020. 2. Notes that, when Stage 2 works in Spring Street (west) is complete, Stage 3 works will then commence in Spring Street (east), between Newland Street and Bronte Road, with 'Stage 3A' starting on the south side of Spring Street, followed by 'Stage 3B' on the north side, and that an official start date for Stage 3 works of Saturday 14 March has now been announced, depending on the weather. 3. Notes that Stage 3 is the critical area of Spring Street with major impacts on businesses, residents, vehicles and pedestrians during the construction period, estimated by the project team to take around six months, depending on the weather and unforeseen circumstances. 4. Notes that Officers are presently preparing a comprehensive Construction Pedestrian and Vehicle Plan of Management for each stage of the construction works ('stages 3A and 3B') which includes the following: (a) Parking Plan (on-street and off-street), to include drop off/pick up locations, the community bus zone (and that the plan acknowledges that the zone will be returned to Spring Street at the earliest opportunity during the works), mobility parking, short term parking, loading and truck zones, and the use of Bronte Road for temporary parking. (b) Loading/Unloading Strategy for trucks and delivery vehicles in Spring Street and the use of the Oxford Street mall. (c) Safe Pedestrian/Vehicle Movement and Access Plan, including but not limited to the following: (i) pedestrian access to/from the Medical Centre, Easts, the Eastgate Centre, and other busy businesses in Spring Street (east), including the steep slope on the southern Spring Street footpath at the Bronte Road intersection. (ii) ensuring a safe, accessible pedestrian path of travel along the footpaths that is not unduly impacted by site barriers and crossing Spring Street, noting the high density of pedestrian traffic on the south side of Spring Street (east). (iii) traffic flow management, including construction vehicles and vehicles exiting the Coles Loading Dock. And that a summary version of this Plan of Management be prepared for consultation. CONTINUES BELOW 5. Ensures that the contractor Ford Civil minimises undue impacts to businesses during the Stage 3 construction period as much as possible by identifying the best times and approaches for noisy and disruptive works to be performed through consultation with key business owners (e.g. Easts, Medical Centre, Eastgate Centre management, and others), and that these processes be supported by Council officers. 6. Officers investigate improved ways to consult, notify and receive feedback from the impacted community, including a project engagement list, by which interested parties can log their email address and/or mobile number and receive notifications of project progress. 7. Publishes a summary of the above comprehensive Construction Pedestrian and Vehicle Plan of Management in local media, social media, on Council's website, and via other communication channels, and arranges distribution of the summary to business owners and residents directly impacted by works in Spring Street (east), including Bronte Road (between Oxford Street and Ebley Street) and as appropriate. 8. Receives an initial progress report for Stage 3 works at the June 2020 Operations and Community Services Committee meeting.	CA&O	Action in progress	
Extraordinary Council	07/04/20	Notice of Motion	CM/5.1/20.04E2	Coronavirus (COVID-19) - Council's Response (A20/0245)	That Council: 1. Notes that the Waverley local government area (LGA) has the highest infection rate of COVID-19 within NSW, and the community transmission and infection rate within the LGA are increasing. 2. Notes that the Woollahra, Randwick and Northern Beaches LGAs have also recorded among the highest incidence of infections of COVID-19 in NSW. 3. Notes that, on 30 March 2020, the NSW Health Minister, the Hon Brad Hazzard, MP, made the COVID-19 Public Health Order restrictions on gathering and movement under the Public Health Act 2010, which 'directs that a person must not, without reasonable excuse, leave the person's place of residence' and 'that a person must not participate in a gathering in a public place of more than 2 persons', with some exceptions. 4. Due to the severity of the current situation, adopts an abundance of caution approach to its future decisions and actions in relation to keeping our community and Council employees safe from the COVID-19 outbreak. 5. Notes the following key actions undertaken: (a) Waverley's three beaches were closed on the afternoon of Saturday, 21 March. (b) Waverley Library was closed on Wednesday, 18 March 2020. (c) Council's Customer Service Centre was closed. (d) All playgrounds and outdoor sporting facilities, including outdoor fitness stations, were closed from 26 March 2020. (e) Bubblers were closed from 31 March 2020 after representation from Councillors and members of the public. (f) St Vincent's Hospital has set up a pop-up COVID-19 clinic at the Bondi Pavilion from 1 April 2020.	GMU	Action in progress	

NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council…)	Responsible Directorate	Status	Comment
Council	21/04/20	Notice of Motion	CM/8.1/20.04	RESCISSION MOTION - CM/11.1/20.03 - CONFIDENTIAL REPORT - Bondi Pavilion Restoration and Conservation Project - Temporary Relocation of Facilities during Construction Phase (A15/0272)	1. Treats this report as confidential in accordance with section 11(3) of the Local Government Act 1993, as it relates to a matter specified in section 10A(2)(g) of the Local Government Act 1993. The report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege. 2. Notes the various options contained in this report for the continued provision of food and beverage services to local residents and visitors during the closure of the Bondi Pavilion. 3. Endorses Option C as detailed in this report, amended to provide for the provision of retail, food and beverage offerings and other approved operations in Area 1 as indicated in Figure 1 in this report. 4. Delegates to the General Manager the authority to consider and approve any suitable structure proposals that come forward from interested parties for retail, food and beverage offerings including from our existing tenants, and approved operations that are consistent with site dimensions and site constraints. 5. Endorses the creation of up to eight temporary mobile vendor licences to allow food trucks or other approved operators to operate on the Bondi Pavilion forecourt, and authorises the General Manager to finalise all necessary documentation. 6. Notes the proposed installation of a temporary tourist information booth to be installed on the Bondi Pavilion forecourt for the duration of the building closure as indicated in Area 1 in Figure 1 in this report. 7. Notes the proposed installation of temporary lifeguard amenities in Area 2 as indicated in Figure 1 in this report. 8. Notes the proposed installation of temporary public amenities in Area 3 as indicated in Figure 1 in this report. 9. Notes the proposed installation of a temporary Lifeguard Observation Tower and first aid room in Area 4 as indicated in Figure 1 in this report. 10. Should the northern section of the forecourt become available, advises existing tenants that this option is also available.	CA&O	Action in progress	1. Noted 2. Noted 3. Noted 4. Noted – no proposals to date 5. Will be progressed on easing of restrictions. 6. Will be progressed on easing of restrictions. 7. Design complete. To be installed prior to Pavilion works commencing. 8. Design complete, RFT issued. To be constructed. 9. Design in progress, approvals pathway being determined. 10. Noted
Council	21/04/20	Notice of Motion	CM/8.2/20.04	Air Fresheners in Public and Staff Toilets (A20/0098)	1. Investigates independent studies on the undue health impacts from automatic air fresheners used inside amenities within public buildings, including staff facilities. 2. Receives a report by August 2020 that includes recommended actions, and alternative options to existing air fresheners.	CA&O	Action in progress	
Council	21/04/20	Notice of Motion	CM/8.3/20.04	Safe Climate Declaration - A New Approach to Climate Action (A09/1017)	1. Notes the recent Climate Emergency Summit conducted in Melbourne on 14–15 February 2020. 2. Recognises, as per the November 2019 Council resolution, that climate change now constitutes a global emergency. 3. Recognises the 2019–20 Australian bushfires as being linked to climate change. 4. Understands that climate change and its solutions will have profound implications for Australia, its people and its lands. 5. Recognises that Indigenous knowledge and leadership have a significant and important role to play in helping address climate change. 6. Becomes a signatory to the Safe Climate Declaration.	PE&R	Finalised	Waverley Council has signed on to become a signatory to the Safe Climate declaration
Council	21/04/20	Notice of Motion	CM/8.4/20.04	250 Resistance Gweagal Bidjigal Peoples' Sovereign Elders Group Support	1. In developing Council's Innovate RAP (Reconciliation Action Plan) Council Officers reach out to the Gweagal Bidjigal Sovereign Elders and 250 Resistance Groups to gather information for the report being prepared in response to Council's February 2018 resolution on 'Unceded Aboriginal Sovereignty'. 2. Council notes Lieutenant James Cook's 'Secret Orders' from King George III that ordered: 'You are also with the Consent of the Natives to take Possession of Convenient Situations in the Country in the Name of the King of Great Britain: Or: if you find the Country uninhabited take Possession for his Majesty by setting up Proper Marks and Inscriptions, as first discoverers and possessors.' (See full document at : < https://www.foundingdocs.gov.au/item-did-34.html >) 3. Council also notes the 'Hints from the President of the Royal Society, for Cook and his crew in their relationships with the indigenous people they met: "No European Nation has a right to occupy any part of their country, or settle among them without their voluntary consent. Conquest over such people can give no just title because they could never be the Aggressors.' (See < https://www.nla.gov.au/digital-classroom/senior/Cook/Indigenous-Response/Mortons-Hints >) 4. Council Officers liaise with the Gweagal-Bidjigal Resistance #Resist250 First Nations Sovereign Tribal Elders Council in the Eastern Suburbs over proposed activities associated with 'marking 250 years of Aboriginal Resistance since Lieutenant Cook landed at Kamay, Botany Bay, on 29 April 1770, claiming to have made a geographical 'discovery.'	CA&O	Action in progress	1) Community Programs are currently in discussions with the Gujaga Foundation about them supporting the implementation of the RAP actions. https://www.gujaga.org.au/ Gujaga Foundation The Gujaga Foundation is the peak organisation leading language, cultural and research activities within the La Perouse Aboriginal community. 2) Community Programs are seeking support for research through Gujaga Foundation as the traditional custodians for this area. 3) Noted 4) Noted 5) Activities were cancelled (anniversary yesterday) due to COVID-19
Council	21/04/20	Notice of Motion	CM/8.5/20.04	Fracking in the Northern Territory - Support for Indigenous Community Opposition (A09/1017)	1. Writes to Origin Energy: (a) Noting our Power Purchase Agreement with Origin through SSROC, 35% of which is currently sourced from the Moree Solar Farm. (b) Noting Council's Climate Emergency Declaration and in-principle support for net-zero emissions by 2030. (c) Expressing our support for the traditional owners and communities in the Northern Territory, who have expressed their strong opposition to fracking due its threats to the climate, and to their lands, waters and rights. (d) Requesting that Origin Energy cease all plans to conduct fracking in the Northern Territory and elsewhere due to its impact on the climate, communities, environment and water, and commit to further investment in environmentally and socially sustainable renewable energy projects. 2. Forwards a copy of the correspondence referred to above to all NSW Regional Organisations of Councils (ROCs). 3. Notes Ryde Council's motion to the Australian Local Government Assembly on the same topic of support for Traditional Owners against NT fracking. 4. Notifies Local Government NSW and the Australian Local Government Assembly of Council's Resolution. 5. Notes Origin's announced COVID-19-related temporary pause to exploration work in the Beetaloo Basin following discussions with the NT Government and the Northern Land Council.	PE&R	Action in progress	Letters being prepared.

REPORT
CM/7.7/20.05(2)

Subject: **Audit, Risk and Improvement Committee Meeting - 19 December 2019 - Minutes**

TRIM No: SF20/986

Author: Al Johnston, Governance and Internal Ombudsman Officer

Director: John Clark, Director, Customer Service and Organisation Improvement

RECOMMENDATION:

That Council notes the minutes of the Audit, Risk and Improvement Committee meeting held on 19 December 2019 attached to this report.

1. Executive Summary

Council established the Audit, Risk and Improvement Committee ('the Committee') in February 2019. The Committee meets five times per year. In accordance with the Committee's Charter, once the minutes of a meeting have been confirmed by the Committee, they are reported to Council for noting.

The minutes of the meeting held on 19 December 2019 were confirmed by the Committee at its meeting on 2 April 2020, and are attached to this report for Council's information.

2. Introduction/Background

The Audit, Risk and Improvement Committee provides independent assistance to Council by monitoring, reviewing and providing advice on governance processes, risk management and control frameworks, and external accountability obligations.

The Committee is supported by an internal audit function and together they are one mechanism Council uses to ensure its internal controls and management approaches are effective for the management of risk across the organisation.

The Committee generally meets five times each calendar year. In accordance with section 9.6 of the Committee's Charter, after the minutes of each meeting have been confirmed by the Committee, they are reported to Council for noting.

3. Relevant Council Resolutions

Nil.

4. Discussion

Nil.

5. Financial impact statement/Time frame/Consultation

The minutes of the meeting held on 19 December2019 were confirmed by the Committee at its meeting on 2 April 2020.

6. Conclusion

The minutes of the Committee's meeting held on 19 December 2019 are attached to this report for Council's information.

It is recommended that Council notes the minutes.

7. Attachments

1. ARIC - 19 December 2019 - Minutes ⇩

MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD AT WAVERLEY COUNCIL CHAMBERS, CNR PAUL STREET AND BONDI ROAD, BONDI JUNCTION ON THURSDAY, 19 DECEMBER 2019

Voting Members Present:

Elizabeth Gavey	Independent Member (Chair)
John Gordon	Independent Member
Kath Roach	Independent Member
Cr George Copeland	Councillor Member

In Attendance:

Ross McLeod	General Manager
John Clark	Director, Customer Service and Organisation Improvement
Peter Monks	Director, Planning Environment and Regulatory
Karen Mobbs	General Counsel
Darren Smith	Chief Financial Officer
Jane Worthy	Internal Ombudsman
Umayal Sivanandan	Senior Internal Auditor (SSROC)
Teena Su	Executive Manager, Finance
Kevin Trinh	Executive Manager, Information Management & Technology (for Items 5.5 and 5.7)
Peter Ryan	Manager, Human Resources (for Item 5.5)
Evan Hutchings	Special Project Lead (for Item 5.9)
Al Johnston	Committee Secretary

At the commencement of proceedings at 9.04AM, those present were as listed above.

At 12.19pm, during consideration of Item ARIC/5.9/19.12, Cr Copeland left the meeting and did not return.

1. Apologies/Leaves of Absence

Apologies were received and accepted from Emily Scott, Director, Community Assets and Operations, Brett Hangar, Nexia and Caroline Karakatsanis, Audit Office of NSW.

2. Declarations of Pecuniary and Non-Pecuniary Interests

The Chair called for declarations of interest and none were received.

3. Confirmation of Minutes

ARIC/3.1/19.12 **Confirmation of Minutes - Audit, Risk and Improvement Committee Meeting - 29 October 2019 (SF19/330)**

MOTION / DECISION

Mover: Cr Copeland
Seconder: John Gordon

That the Minutes of the Audit, Risk and Improvement Committee Meeting held on 29 October 2019 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

4. Actions from Previous Meetings

ARIC/4.1/19.12 **Actions from Previous Meetings (SF19/5449)**

MOTION / DECISION

Mover: John Gordon
Seconder: Kath Roach

That:

1. After review and discussion the Committee notes the status of the actions from previous meetings, as at 6 December 2019.

2. The Committee requested that all action and decision items remain in the table for the full year and be coloured coded accordingly to represent 'completed', 'on the current agenda' and 'yet to be actioned'.

5. Reports

ARIC/5.1/19.12 **Audit Office of NSW - Matters to report (SF19/5930)**

MOTION / DECISION

Mover: Kath Roach
Seconder: Cr Copeland

That the Committee notes that Council's External Auditors do not have any matters to report until the Audit Engagement Plan is drafted early in 2020.

ARIC/5.2/19.12 Review of ARIC Charter (SF19/5469)

MOTION / DECISION

Mover: John Gordon
Seconder: Kath Roach

That:

1. The Committee endorses the draft Audit, Risk and Improvement Committee Charter attached to this report subject to the following amendments:

   (a). Delete the words "and minimisation" from the second paragraph in Section 1.

   (b). The last paragraph in Section 3 be amended to read:

   "To further preserve independence, external independent members must not undertake other business or employment (OBE) with Council without the written approval of the General Manager. This includes any organisation in which an external independent member has a controlling interest. However, Council may utilise the expertise of independent members to assist it in other areas of the organisation, but only in their capacity as independent ARIC members, or in other circumstances where independence can be maintained and subject to the explicit approval of the General Manager in each circumstance."

   (c). The third paragraph under the heading 'Invitees and observers' in Section 4 be amended to read as follows:

   "Other Council staff may be invited by the Chair of the Committee or the General Manager to attend meetings as observers, advisors or to provide information and presentations as required".

   (d). The first paragraph under the heading 'Conflicts of Interests' in Section 7 be deleted and replaced with the following words:

   "For the avoidance of doubt, external independent members of the Committee are not designated persons".

   (e). The second paragraph of Section 8, 'Reporting and Review Requirements' be amended to read as follows:

   "At the first meeting after the financial statements are considered each year by the Committee, the Committee through the Chairperson shall also submit and present a formal report outlining its major achievements, issues identified and other relevant matters to a closed session of a Council meeting".

   (f). The sixth paragraph under the heading 'Agendas and minutes' in Section 9 be amended to read as follows:

   "Minutes must be confirmed by the Committee at the next available Committee meeting, and subsequently reported to Council for noting."

   (g). A diagram of the Committee's reporting structure be included under Section 2 'Authority'.

   (h). Replace the term 'Chief Audit Executive' throughout the document with the term 'internal audit function'.

(i). Include an additional paragraph under Section 4 'Membership' to read as follows:

"Council may establish a pool of suitable candidates to fill future vacancies on the Committee. A candidate may be a member of the pool for a maximum period of 12-months".

(j). The following words relating to agendas be added to Section 9 under the heading 'Agendas and minutes':

"Agendas are classified as confidential and not publicly available. The confidential agenda will be issued to Committee members and the non-voting invitees as set out in Section 4 of this Charter.

A non-confidential summary agenda consisting of the agenda contents page will be issued to all Committee members, invitees, councillors and other relevant parties, and published on Council's website.

A non-member councillor attending a Committee meeting as an observer will be provided with a hardcopy of the confidential agenda for the duration of their attendance at the meeting. At the conclusion of the meeting the agenda must be returned to the Committee Secretariat.

(k). The following words be added as the penultimate paragraph in Section 9 under the heading 'Agendas and Minutes':

"Draft minutes are not publicly available".

2. A further draft of the document incorporating all the above-mentioned amendments be circulated to Committee members for their concurrence before the final draft Charter is submitted to Council for adoption.

ARIC/5.3/19.12 Draft Four Year Audit Plan (2019-2023) & Annual Internal Audit Plan (2019/2020) (A19/0801)

MOTION / DECISION

Mover: John Gordon
Seconder: Cr Copeland

That:

1. After review and discussion the Committee notes the Annual Internal Audit Plan and the Draft Four Year Internal Audit Plan 2019-2023.

2. The Committee suggested that Management consider undertaking an interim check of fraud and corruption controls as part of the risk management framework project.

DISCUSSION

The Committee discussed the scheduling of a fraud and corruption audit into the four year audit plan and suggested officers look at the fraud and corruption self-diagnostic check list available from the Audit Office of NSW.

ARIC/5.4/19.12 Annual Internal Audit Plan Status Update – 2018/2019 & 2019/2020 (A19/0149)

MOTION / DECISION

Mover: Kath Roach
Seconder: Cr Copeland

That after review and discussion the Committee notes the Annual Internal Audit Plan status update – 2018/2019 & 2019/2020.

ARIC/5.5/19.12 Completed Internal Audit Reports - Annual Internal Audit Plan 2018_2019 (A19/0150)

MOTION / DECISION

Mover: John Gordon
Seconder: Kath Roach

That:

1. After review and discussion the Committee notes the following completed Internal Audit Reports from the Annual Internal Audit Plan 2018/2019:

   (a). Overtime Process Review.

   (b). Commercial Waste Services (2014) – Follow-up Review.

   (c). 10.7 Certificates Process Review.

   (d). IT Security Audit.

   (e). Accounts Payable Process Review.

2. The Committee requests Management report back on the issues raised on page 16 of the IT Security Audit report.

3. With regard to the commercial waste services follow-up review, the Committee requests Management report back on the segregation of duties in commercial waste services, the bin number audit, and the compliance of day labour work hours with WHS requirements.

DISCUSSION

In relation to the Overtime Process Review the Committee discussed time in lieu, overtime and flextime and agreed that regular dashboard reporting will identify any anomalies.

In relation to the Commercial Waste Services (2014) – Follow-up Review there was discussion about aged debtors and the control over the collection of debt, and the updated management response to the bin numbers audit at section 3 'Random Audit Checks' of the report and its failure to address fraud prevention controls. The Committee also discussed the segregation of work duties and whether day labour complies with WHS requirements.

In relation to the 10.7 Certificates Process Review the Committee discussed the certificate check and approval process outlined in section 3 of the report.

In relation to the IT Security Audit the Committee discussed phishing activity, Council's insurance cover for cyber risk and requested more information on the exposure referred to on page 16 of the audit report.

In relation to the Accounts Payable Process Review the Committee discussed the goods receipting and

authorisation process referred to in section 3 of the report.

ARIC/5.6/19.12 Audit Recommendations Report - Status Update (SF19/963)

MOTION / DECISION

Mover: Cr Copeland
Seconder: John Gordon

That:

1. After review and discussion the Committee notes the status of the external audit recommendations contained in this report.

2. The Committee endorses the format of the summary report as presented on the agenda subject to the inclusion of the title of each audit and whether the management actions are on track for completion.

ARIC/5.7/19.12 Information Management & Technology - Work Program Update (A18/0665)

MOTION / DECISION

Mover: John Gordon
Seconder: Kath Roach

That after review and discussion the Committee notes progress on the IT work program and requests a further update at the March 2020 meeting.

DISCUSSION
The Committee discussed the timeline and priorities for completing the program by the target date.

ARIC/5.8/19.12 Governance Report (SF19/5934)

MOTION / DECISION

Mover: Kath Roach
Seconder: Cr Copeland

That the Committee notes the update of the Governance Framework / Management Control Environment.

ARIC/5.9/19.12 Risk Management Program - Status (SF19/2474)

MOTION / DECISION

Mover: Kath Roach
Seconder: John Gordon

That after review and discussion the Committee notes the status of Council's Risk Management Program.

DISCUSSION
The Special Projects Lead noted that the ARIC members will be invited to attend the workshops referred to in the report.

The Committee discussed the use of InConsult software, ownership of the data, and whether there are any other software options. The Committee also suggested officers talk to insurers, such as Statewide, about their list of strategic risks in local government.

ARIC/5.10/19.12 Data Analytics Dashboards (A19/0583)

MOTION / DECISION

Mover: John Gordon
Seconder: Kath Roach

That:

1. After review and discussion the Committee notes the progress of the Data Analytics project.

2. Once the data analytics dashboards are fully operational an update report be presented to the Committee.

3. All data reported to the Committee be de-identified and all other sensitive information be removed from each report where possible.

DISCUSSION
The Committee indicated that it does not wish to receive reports containing all data from each dashboard, and that it is sufficeint for the Committee to receive exception reporting. However, the Committee confirmed that it does wish to see full data reports from the procurement dashboard.

ARIC/5.11/19.12 ARIC Meeting Dates 2020 (A19/0807)

MOTION / DECISION

Mover: John Gordon
Seconder: Kath Roach

That the Committee adopts the following revised dates for its meetings in 2020:

- 26 March 2020
- 21 May 2020
- 3 September 2020
- 15 October 2020
- 10 December 2020

DISCUSSION
The Committee requested that its members be given a tour of Council's facilities in February 2020.

ARIC/5.12/19.12 Draft Waverley ARIC Work Program 2020 (SF19/5470)

MOTION / DECISION

Mover: John Gordon
Seconder: Kath Roach

That after review and discussion the Committee agreed that the Chair would revise the draft Waverley ARIC Work Program 2020 based on the changes to the ARIC meeting dates for 2020 and circulate prior to the March 2020 meeting.

6 Other Business

There was no other business.

7. Meeting Closure

THE MEETING CLOSED AT 12.46PM.



.....

SIGNED AND CONFIRMED
CHAIR
2 APRIL 2020

REPORT
CM/7.8/20.05(2)

Subject: **Draft Flood Study - Exhibition**

TRIM No: A17/0168

Author: Nikolaos Zervos, Manager, Asset Systems and Planning

Director: Emily Scott, Director, Community, Assets and Operations

RECOMMENDATION:

That Council:

1. Publicly exhibits the draft Waverley LGA Flood Study attached to this report for six weeks.

2. Convenes a Waverley Council Floodplain Management Committee meeting to review the findings of the public consultation.

3. Receives a further report for endorsement by Council of the final Waverley LGA Flood Study.

1. Executive Summary

Council was successful in securing a grant from the State Floodplain Management Program Managed by the Department of Primary Industries and Environment (DPIE) to undertake a flood study of the Waverley local government area (LGA). As part of this process, a Floodplain Management Committee was created to oversee the project.

The primary objective of the flood study is to identify flooding and flood liability on individual owners and occupiers of flood prone properties, and to prepare Council for developing a Floodplain Management Plan. The resultant goal is to reduce private and public losses resulting from floods, utilising ecologically positive methods wherever possible.

The attached flood study (Attachments 1 and 2) is a technical document that outlines areas of flooding within the Waverley LGA. This study also identifies flood prone properties within the LGA.

2. Introduction/Background

The prime responsibility for planning and management of flood issues in NSW rests with Local Government. Waverley Council has committed to carrying out Flood Studies and preparing Floodplain Management Plans.

This project involves conducting a flood study, which is a comprehensive technical investigation of flood behaviour that provides the main technical foundation for the development of a floodplain risk management plan. It aims to provide a better understanding of the full range of flood behaviour and consequences in the study area. It involves consideration of the local flood history, available collected flood data, and the development of hydrologic and hydraulic models that are calibrated and verified, where possible, against historic flood events and extended, where appropriate, to determine the full range of flood behaviour.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 21 August 2018	CM/7.9/18.08	That Council: 1. Establishes the Waverley Council Floodplain Management Committee. 2. Adopts the Constitution and Terms of Reference for the Committee attached to this report subject to amending the Constitution by the addition of two more community members chosen by way of expressions of interest so that residents can have input into the process. 3. Appoints the Mayor, or their delegate, as Chair of the committee, and Crs Copeland and Betts as councillor members, and amends the constitution accordingly.
Operations Committee 2 May 2017	OC/5.3/17.05	That Council: 1. Receives and notes the report. 2. Accepts the Grant in the amount of $225,333 from the office of Environment and Heritage to undertake a flood study of the Waverley Council LGA and that Council's contribution of $112,667 be funded from the SAMP Stormwater Reserve. 3. Proceeds with the seeking of quotes from consultants from the Local Government Procurement Panel 12083 and authorise the Director of Waverley Renewal to engage a suitably qualified consultant.

4. Discussion

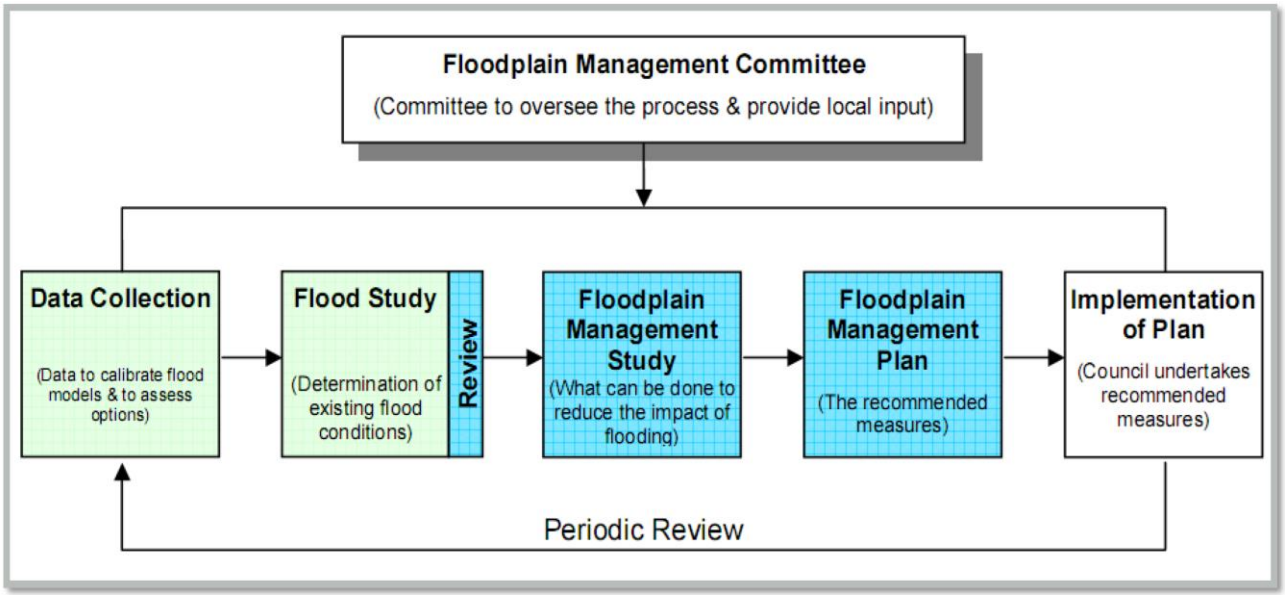
The Draft Waverley LGA Flood Study provides an understanding of, and information on, flood behaviour and associated risk to inform:

- Relevant government drainage information systems such as Sydney Water trunk drainage and Council drainage systems.
- Reviewing Council's map of flood prone areas and mitigate risk of flooding.
- Informing the community and key stakeholders on flood risk.
- Flood risk management planning for existing and future development through DCP controls, and
- Emergency management planning for existing and future development, and strategic and development scale land-use planning to manage growth in flood risk areas.

A key step in completing the study is to validate the data and outputs of the study. To achieve this an extended community consultation process is required. This began with the engagement of the community during the data collection stages.

In order to complete the study a further consultation is required to give the community further opportunity to provide any additional information, seek clarifications and validate findings.

The overall progress in managing Council's floodplain matters includes:



Council is currently at the review phase of the Flood Study stage. Council has submitted a grant application to the Department of Planning, Industry and Environment DPIE for the subsequent Management study and Plan stages.

The Floodplain Management Committee consisting of appointed Councillors, community representatives, Council technical staff, State Emergency Services, Sydney Water and Department of Planning, Industries and Environment representatives.

The committee has an advisory role and will aim to reach consensus on recommendations to be tabled at the subsequent Council meeting with the Final Waverley LGA Flood Study.

5. Financial impact statement/Time frame/Consultation

The final report is expected to be completed and be included in the August Council meeting agenda for adoption.

The consultation required will be run for six weeks and consist of the following elements:

1. Community workshop/s (online forum).
2. Interactive map and web forum, where residents can identify flooding issues, provide feedback and map problem areas.
3. Have Your Say questionnaire.
4. LGA-wide letterbox drop.

6. Conclusion

The Waverley LGA Flood Study is the first major step towards managing flooding in the local government area as such it is recommended that Council:

- Proceeds to public consultation on the Waverley LGA Flood Study.
- Convenes a Waverley Council Floodplain Management Committee meeting to review the findings of the public consultation.
- Receives a further report for endorsement by Council of the final Waverley LGA Flood Study.

7. Attachments

1. Draft Waverley LGA Flood Study ⇩
2. Preliminary Flood Hazard Mapping ⇩

Waverley LGA Flood Study

Reference: R.S20301.000.01_FS_Waverley_Council_Stormwater_Flood_Study
Date: August 2019
DRAFT



Document Control Sheet

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Project Manager:	Daniel Williams
Author:	Sebastian Froude, Samuel Drysdale, Daniel Williams
Client:	Waverley Municipal Council
Client Contact:	Minas Kassiou
Client Reference:	

Synopsis: **Draft report for the Waverley LGA Flood Study. The report covers the data collection process, community consultation, development of computer models, establishment of design flood behaviour and flood mapping.**

REVISION/CHECKING HISTORY

Revision Number	Date	Checked by		Issued by	
00	2/08/2019	DXW		DXW	
01	6/08/2019	DXW		DXW	

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Executive Summary

Study Background

The Waverley Local Government Area (LGA) Flood Study has been prepared for Waverley Council (Council) to define the existing flood behaviour in the Waverley LGA. The flood study, with guidance from Council's Floodplain Management Committee, will establish the basis for subsequent floodplain risk management activities.

The study area encompasses the entire Waverley Council LGA and a section of Randwick Council's LGA, a total area of approximately 10 km^2. The principal source of flooding considered within the study is from local catchment runoff resulting from intense rainfall.

Community Consultation

It is important to engage the community throughout the floodplain risk management process. The consultation has aimed to inform the community about the development of the flood study and its likely outcomes as a precursor to subsequent floodplain management activities. It has provided an opportunity to collect information on community members' flood experiences in the catchment and feedback on concerns regarding flooding. The key elements of the community engagement process have included consultation with the Floodplain Management Committee, an information brochure and questionnaire mailout, resident interviews, community information sessions and public exhibition of the study.

Flood Modelling

The study has included the development of computer models to simulate the stormwater runoff resulting from intense rainfall across the study catchments. The models represent the sub-surface stormwater drainage pipe network. When the drainage capacity is exceeded the additional water is modelled as overland, which is typically contained within the road network. However, in some locations the overland flow departs from the roadways and presents a risk to property.

The performance of the computer models has been assessed against historic rainfall events to confirm that the simulated results match the observed conditions, where suitable data is available. The models are then simulated with hypothetical future rainfall scenarios of prescribed probabilities or rarities. These 'design' modelling results are mapped and assessed to inform the overall flood risk throughout the study area and to guide future floodplain management activities, such as flood planning, flood mitigation and flood emergency response.

Flood Risk Mapping

The principal output from the flood modelling is a comprehensive set of flood risk mapping products. The design flood results are presented in a separate flood mapping compendium. For the simulated design events mapping of peak flood level, depth and velocity is presented for the study area.

The flood function (or hydraulic categorisation) of a floodplain helps describe the nature of flooding in a spatial context and from a flood planning perspective can determine what can and can't be developed in areas of the floodplain. Mapping of flood function is derived from the modelled depth and velocities and includes floodways, flood storage areas and flood fringe.

Flood hazard mapping is also produced from the modelled flood depths and velocities. The flood hazard is a six-tiered classification that is linked to the risk to people, vehicles and property that are presented by the flood conditions. A high flood depth will cause a hazardous situation while a low depth may only cause an inconvenience. High flood velocities are dangerous and may cause structural damage while low velocities generally have no major threat.

Lot Tagging

There are significant uncertainties regarding flood modelling in complex urban environments. A ground-truthing exercise was therefore undertaken, to ensure that the model results are interpreted and correctly applied for flood planning purposes. The ground-truthing was conducted over a two-day period, verifying the modelled flow paths against site conditions. Further desktop analysis of the model results and topographic data was performed to establish a three-tiered classification system for the lot-tagging process. The lot-tagging classes can be summarised as:

- "Type A" – lots for which standard flood-related development controls can be applied
- "Type B" – lots through which an overland flood flow path is conveyed
- "Type C" – lots captured by the preliminary FPA

The distribution of lots across the Waverley LGA classified as the above is presented in Figure 7 5. Approximately 400 lots have been classified as Type A, 650 as Type B and over 2100 as Type C.

Hotspot Identification

The flood modelling results were reviewed to identify 12 hotspots – locations within the study area at which there are a concentration of flood-affected properties. The documentation of the hotspots describes the flood mechanism and identifies potential flood mitigation measures that may warrant further investigation. The identified hotspot locations include:

- William Street – Owen Street, Rose Bay
- Glenayr Avenue – Plowman Street, North Bondi
- Elliott Street – Bonus Street, North Bondi
- Brassie Street – Niblick Street, North Bondi
- Beach Road – Warners Avenue, North Bondi
- Wallis Parade – Ramsgate Avenue, North Bondi
- Roscoe Street – Beach Road, Bondi Beach
- Chambers Avenue – Jaques Avenue, Bondi Beach
- Francis Street – Simpson Street, Bondi Beach
- Tasman Street – Tamarama Street, Bondi
- Palmerston Avenue – Murray Street, Bronte
- Alt Street – York Road, Queens Park.

Flood Insurance

It is worth noting the differences in terminology used by the floodplain risk management and insurance industries. This study refers to the accumulation of overland flows as flooding and to the hydraulic modelling used to represent this process as flood modelling. However, for the purposes of flood insurance, the current definition within NSW for "flooding" is effectively water that has escaped the confines of a natural or modified watercourse, or from a dam. There are only a few defined watercourses within the study area (such as Tamarama Gully and Bronte Gully) and so most of the inundation modelled and presented in this study would be regarded as "stormwater" for the purposes of the assessment of insurance claims.

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1 Introduction

1.1 Background

The Waverley Local Government Area (LGA) Flood Study has been prepared for Waverley Council (Council) to define the existing flood behaviour in the Waverley LGA. The flood study, with guidance from Council's Floodplain Management Committee, will establish the basis for subsequent floodplain risk management activities.

Council has advanced floodplain risk management in the study area through completion of a prior study, the Waverley Council Stormwater System Mapping and Modelling – DRAINAGE SYSTEM MODELLING (Civic Design, 2007), leading to some network improvements and upgrades. In undertaking the current study and developing up-to-date and best practice flood models utilising the TUFLOW HPC software, Council will be in a position to prioritise additional works and plan for future floodplain management actions to address the remaining/ongoing overland flooding risks in the LGA.

The study is designed to meet the objectives of the NSW State Government's Flood Prone Land Policy. This project has been conducted under the State assisted Floodplain Management Program and received State financial support.

1.2 Study Area

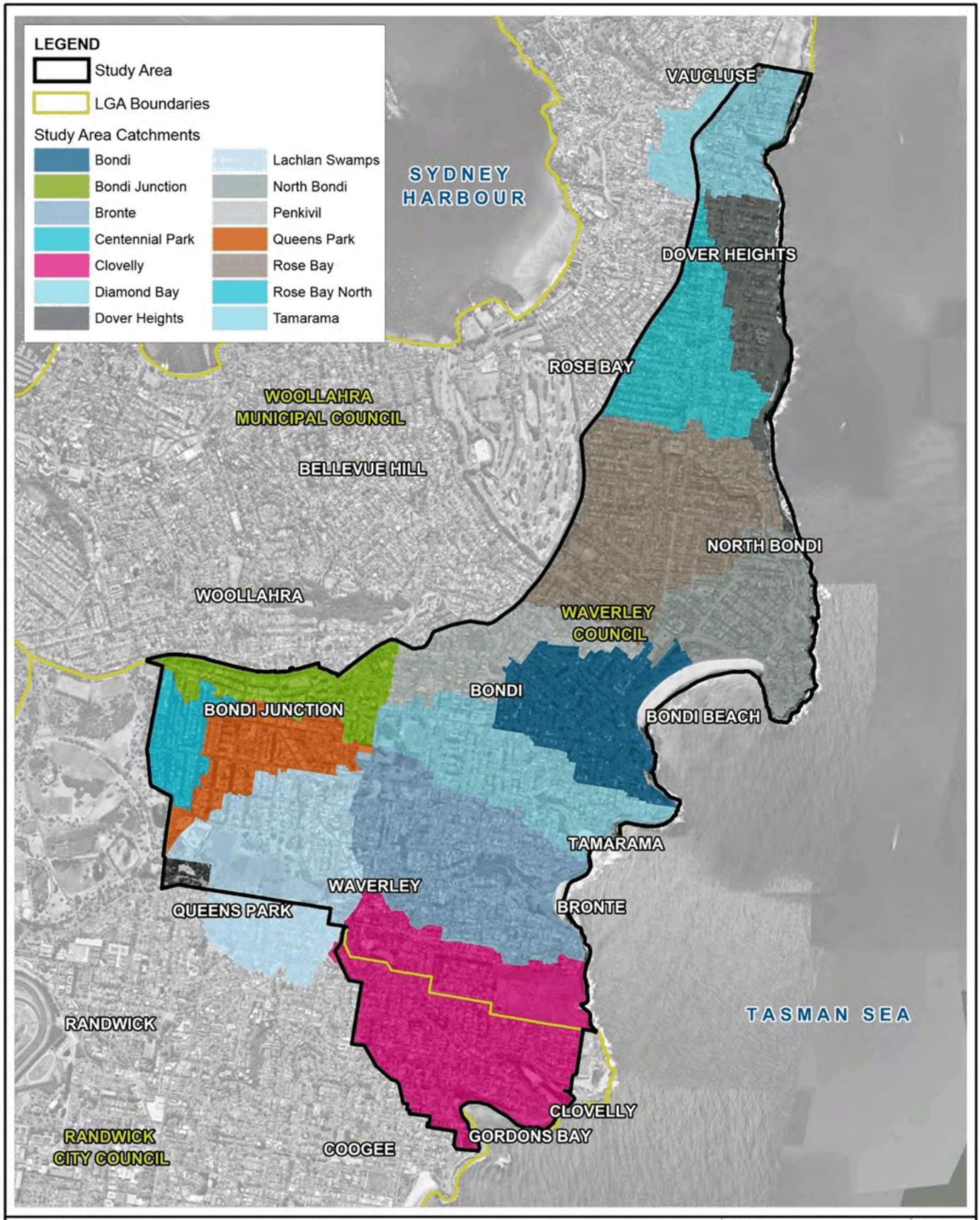
The study area encompasses the entire Waverley Council LGA and a section of Randwick Council's LGA, a total area of approximately 10 km^2. Randwick and Waverley Councils share the catchment of Gordons Bay and Clovelly Beach, and the study area extends to include these two catchments. There is a total of fifteen sub-catchments within the study area; Bondi, Bondi Junction, Bronte, Centennial Park, Clovelly Beach, Diamond Bay, Dover Heights, Gordons Bay, Lachlan Swamps, North Bondi, Penkivil, Queens Park, Rose Bay, Rose Bay North and Tamarama. The sub-catchments either flow overland into Sydney Harbour or directly into the South Tasman Sea.

The study area is bounded by the South Tasman Sea to the East, Woollahra LGA to the West and Randwick LGA to the South. Figure 1-1 shows the location of the study area and the individual sub-catchments.

Land use in the study area is predominantly low, medium and high residential housing with scattered mixed-use areas and private/public recreational space. Major public infrastructure includes the Bondi and Bondi Junction commercial cores, Bondi Junction train and bus terminals, and a number of private and public schools.

1.3 The Need for Floodplain Management within the Study Area

Historical records indicate that flooding has occurred at several locations within the Waverley LGA, most recently in February 2016. Prior to this current study, Council had not undertaken an investigation with the ability to model the complex nature of floodplain flow patterns in an urban environment.



Title:
Study Locality

Figure: **1-1**

Rev: **-**

BMT endeavours to ensure that the information provided in this map is correct at the time of publication. BMT does not warrant, guarantee or make representations regarding the currency and accuracy of information contained in this map.

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The Waverley LGA Flood Study includes all sources of flooding (e.g. rainfall and coastal inundation) in a single state-of-the-art model. Current practice in floodplain management also requires consideration of the impact of potential climate change scenarios on design flood conditions. This includes increases in design rainfall intensities and sea level rise scenarios impacting on ocean and estuarine boundary conditions.

Accordingly, these potential changes will translate into increased design flood inundation in the study area, such that future planning and floodplain management in the catchment will need to take due consideration of this increased flood risk.

1.3.1 The Need for a Review of the Existing Flood Studies

One of the key drivers of the Waverley LGA Flood Study is to update and build upon existing flood information for the Waverley LGA catchments. Key to this, is the advances in modelling techniques since the completion of the 2007 Drainage System Modelling. Accordingly, the current study provides for a more robust tool from which to assess flooding conditions in the Waverley LGA. Furthermore, the current study can be utilised as a foundation to manage and mitigate flood risk in the subsequent floodplain risk management study and plan.

1.3.1.1 Modelling Techniques

Due to the complex nature of floodplain flow patterns in urban catchments, dynamically linked 2D and one dimensional (1D) hydrodynamic numerical models are currently the most accurate, cost-effective and efficient tools to predict the flood behaviour.

The preferred method is to develop a catchment hydraulic model that consists of a high resolution 2D domain of the floodplain that is dynamically linked to a series of 1D elements that simulate the drainage characteristics of the stormwater network (i.e. pit and pipe systems, open channels and culverts).

For the simulation of the catchment rainfall-runoff processes, a lumped hydrologic model (XP-RAFTS) has been utilised. The flows from this hydrologic model are then routed through the hydraulic model domain.

In recent years the advancement in computer technology has enabled the use of the direct-rainfall approach as a viable alternative over the use of lumped hydrologic models (e.g. XP-RAFTS, WBNM). With the direct-rainfall method the rainfall depths are applied directly to the individual cells of the 2D hydraulic model. This method can be useful for overland flow studies where model results are desired in areas with small contributing catchments.

For this study, two hydrologic inflow methods have been developed. The primary method using XP-RAFTS and the secondary method utilising direct-rainfall within the TUFLOW model for model validation.

1.4 The Floodplain Management Process

The NSW State Government's Flood Prone Land Policy is directed towards providing solutions to existing flooding problems in developed areas and ensuring that new development is compatible with

the flood hazard, and does not create additional flooding problems in other areas. The Policy and framework are defined in the NSW State Government's Floodplain Development Manual (2005).

The implementation of the Flood Prone Land Policy culminates in the preparation and implementation of a floodplain management plan in accordance with the floodplain management process (see Figure 1-2) outlined in the Floodplain Development Manual. Periodic reviews of floodplain management plans form part of the floodplain management process. Under the policy the management of flood liable land remains the responsibility of Local Government. The NSW State Government subsidises flood mitigation works to alleviate existing problems and provides specialist technical advice to assist Councils in the discharge of their floodplain management responsibilities.

The policy provides for technical and financial support by the NSW State Government through the five sequential steps as shown in Figure 1-2.

Steps 1 and 2 of this process form the basis of the current study to provide an understanding of the existing and future flood behaviour within the study area.



Figure 1-2 Steps of the Floodplain Management Process

1.4.1 The Floodplain Management Committee

This study has been overseen by the Floodplain Management Committee (Committee). The Committee has assisted and advised Council in the development of the Waverley LGA Flood Study.

The Committee is responsible for recommending the outcomes of the study for formal consideration by Council. Members of the Floodplain Management Committee include representatives from the following:

- Waverley Municipal Council Mayor and Councillors;
- Staff from Waverley Municipal Council;
- Randwick City Council Councillors;
- Staff from Randwick City Council;
- Representatives from the NSW Office of Environment and Heritage (OEH);
- Representatives from the State Emergency Service (SES);
- Other NSW government agencies (Sydney Water); and
- Community representatives.

1.5 Study Objectives

The primary objective of this flood study is to define the flood behaviour under historical, existing and future conditions (incorporating potential impacts of climate change) in the study area for a full range of design flood events. The study provides information on flood levels, depths, velocities, flows, hydraulic categories and provisional hazard categories. Specifically, the study incorporates:

- Compilation and review of existing information pertinent to the study and acquisition of additional data including survey as required;
- Community consultation and participation program to identify local flooding concerns, collect information on historical flood behaviour, advise on the outcomes of the flood study and flood behaviour predictions, and engage the community in the on-going floodplain management process;
- Development and calibration of appropriate hydrologic and hydraulic models;
- Determination of design flood conditions for a range of design events - including the 1 year ARI, 2 year ARI, 20% AEP (~5 year ARI), 10% AEP (10 year ARI), 5% AEP (20 year ARI), 2% AEP (50 year ARI), 1% AEP (100 year ARI), 0.2% AEP (500 year ARI) and the Probable Maximum Flood (PMF), noting that AEP refers to Annual Exceedance Probability and ARI refers to Average Recurrence Interval; and
- Examination of potential impact of climate change using the latest guidelines.

The models and results produced in this study are intended to:

- Outline the flood behaviour within the catchments to aid in Council's management of flood risk; and

- Form the basis for a subsequent floodplain risk management study where detailed assessment of flood mitigation options and floodplain risk management measures will be undertaken.

1.6 About this Report

This report documents the study's objectives, results and recommendations.

Section 1 introduces the study.

Section 2 provides an overview of the study and summary of background information.

Section 3 outlines the community consultation program undertaken.

Section 4 details the development of the computer models.

Section 5 details the model calibration and validation process.

Section 6 details the design flood conditions.

Section 7 details the design flood results and associated flood mapping.

Section 8 details the sensitivity testing conducted including climate change analysis.

2 Study Approach

2.1 The Study Area

2.1.1 Catchment Description

The study area and topography are shown in Figure 2-1. The study area contains fifteen fully developed catchments and comprises predominantly low, medium and high-density housing with pockets of commercial development, infrastructure and open recreational spaces. Some of the developed areas would previously have been creek alignments.

The study area catchments cover an area of approximately 10km^2 and either flow overland into Sydney Harbour or drain directly into the South Tasman Sea. The natural creek systems have been heavily modified, and the study area is now drained entirely by stormwater network. When the capacity of this network is exceeded, overland flow will occur along the alignments of the developed creeks, which presents a significant flood risk to property in these areas.

The topography within the study area varies from steep surface slopes in excess of 20% in catchments such as Clovelly and Tamarama, to the near flat areas of Bondi and Bondi Beach. The catchment therefore has regions where surface water runoff within the road network has high velocity with shallow depths, whilst in the lower catchment surface water is more likely to pond in sag points and flow velocities will be lower.

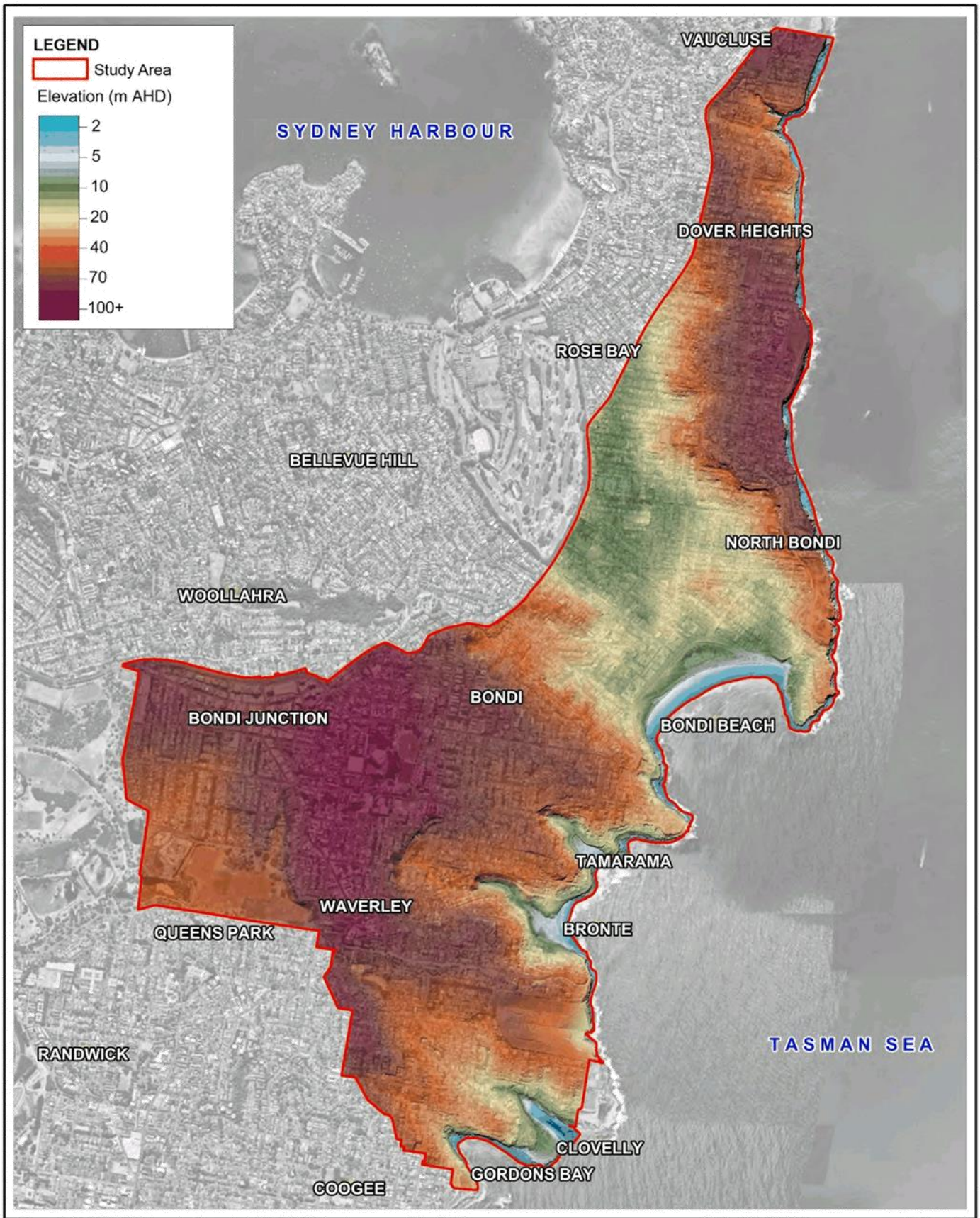
There are a number of localised depressions in the catchment topography, which will be liable to fill with water during flood events. Deep flood waters in these locations will not be uncommon once the capacity of local drainage systems is exceeded. A number of such depressions are located in the low-lying region to the east of Old South Head Road. The topography of these depressions provides for no natural outlet, and hence the drainage is largely restricted to the capacity of the trunk drainage line and sub-surface infiltration.

2.1.2 Stormwater Drainage System

The Waverley LGA area was first settled with land grants in the early 19th Century (B. T. Dowd, 1959). The natural drainage system comprised of earth gullies, watercourses, swampland and lagoons draining to the South Tasman Sea to the East, and Sydney Harbour to the North-West. From 1859, the municipality of Waverley was established, leading to a period of growth, and the land use changed to a higher proportion of impervious surfaces leading to increased runoff volumes and peak flows.

An extensive network of stormwater drainage infrastructure exists in the study area to provide drainage of surface water runoff. The infrastructure primarily consists of a pit and pipe stormwater network, comprising kerb inlet pits, grated pits, junction pits, pipes and box culverts.

In rainfall events where flows exceed the piped system capacity, surface water runoff is generally conveyed overland as uncontrolled flow. When this occurs, there is potential for high hazard flooding conditions resulting from combined high flow velocities and depths.



Title:
Topography of the Study Area

Figure: **2-1**

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2.1.3 Known Flooding Problems

The Waverley LGA Flood Study catchments have a history of experiencing frequent and hazardous flood events, primarily occurring in the trapped localised depressions. Periods of sustained rainfalls causing saturated antecedent conditions, coupled with high intensity, short duration bursts of localised rainfall, have caused flooding and widespread damage in recent times.

August 2015, December 2015 and February 2017 all resulted in flooding in the study area catchments. Community consultation as well as information gleaned from Council staff indicates that there are a number of known problem areas typified by flooding due to:

- Trapped depressions with limited or no natural outlets; and
- Blockage of drainage systems.

2.2 Compilation and Review of Available Data

2.2.1 Introduction

The data compilation and review was undertaken as the first stage in this flood study in order to consolidate and summarise all of the currently available data and identify any significant data gaps that may affect the successful completion of the study. This allowed for missing data to be collected during the initial phases of the study.

The review included:

- Previous studies undertaken in surrounding catchments;
- Available water level, tide and rainfall data; and
- Register of data from historic flood events.

Council has provided digitally available information such as aerial photography, topographical data, cadastral boundaries, watercourses, and drainage networks in the form of GIS datasets.

2.2.2 Previous Studies and Investigations

A comprehensive investigation into the Waverley LGA drainage system was undertaken in 2007. This study used hydraulic modelling software DRAINS, which is capable of providing an overview of the performance of the drainage system, however complex interactions between overland flow paths cannot be relied upon, especially at such a large scale.

The catchments of Gordons Bay and Clovelly Beach (Randwick Council) have no previous investigations of flooding, however several studies have taken place in neighbouring catchments.

Details of previous drainage and flood studies undertaken within and adjacent to the study area and their relevance in the context of the current flood study are presented in the following sections.

2.2.2.1 *Waverley Council Stormwater Drainage System Mapping & Modelling - DRAINAGE SYSTEM MODELLING (Bankstown Civic Design, August 2007)*

The report prepared by Bankstown Civic Design (Bankstown Council) for Waverley Municipal Council provides a basic indication into flood behaviour within the entire Waverley LGA and identifies the location of flood problem areas.

Hydrologic and hydraulic modelling software DRAINS was used in determining catchment run-off and routing of flows through conduits and overland flow paths. The study adopted the ILSAX method of calculating catchment runoff. Initial losses of 2mm and 20mm were adopted for impervious and pervious area depression storages. A Type 1 (sand and gravel) soil and an antecedent moisture condition (AMC) of 1 was adopted (indicating completely dry catchment conditions). Peak flood levels were determined at pits and natural basins, and floodways were identified at overland flow paths.

During the Study, Civic Design completed a comprehensive field investigation and survey. Approximately 4,400 pits and pipes and conduits were surveyed with pipe diameters ranging between 225mm and 1800mm and box culverts of varying size. The tasks involved in performing the drainage survey included:

- General inspection including photography of structures/conduits;
- GPS survey of structures to obtain accurate position and elevation data; and
- Depth, lintel information, conduit inverts and sizes were determined for each structure.

The above data was entered into a GIS database, which has been continually managed and updated by Council following the conclusion of the 2007 study. This detailed drainage network survey was utilised during the current study to inform the modelled stormwater network as discussed further in Section 4.3.4.

Approximately 3000 minor sub-catchments were determined for each modelled inlet pit. These sub-catchments have been utilised to develop the 805 XP-RAFTS sub-catchments as part of this study, as discussed further in 4.2.1.

2.2.2.2 *Coogee Bay Flood Study (BMT WBM, April 2013)*

In April 2013, the Coogee Bay Flood Study was completed by BMT WBM for Randwick City Council. The study looked at flooding conditions in the Coogee Bay catchment, as well as incorporating future flood risk due to climate change.

The Coogee Bay study adopted the initial-continuing loss model utilised in this study. Utilising recorded flood marks at Coogee Oval, initial and continuing loss rates were calibrated in the hydrologic model. Initial and continuing loss rates of 50mm and 5mm/h respectively for pervious areas and 5mm and 0mm/h for impervious areas were found to closest replicate those that had been recorded following historic storm events in January 1999 and May 2009.

2.2.2.3 *Rose Bay Catchment Flood Study (WMAwater, September 2010)*

In September 2010, the Rose Bay Catchment Flood Study was completed by WMAwater for Woollahra Municipal Council. The study looked at flooding conditions in the Rose Bay catchment, as well as incorporating future flood risk due to climate change.

The Rose Bay study utilised an existing DRAINS hydrologic model to simulate catchment runoff, adopting a soil type of 3 and an AMC of 3 for design event rainfall. A soil type of 3 refers to soils with a moderate infiltration rates and which are moderately well drained. An antecedent moisture condition of 3 is generally equitable to rather wet catchment conditions. The two parameters determine the continuing loss (defined by Horton's infiltration equation) returning a diminishing infiltration over time. Whilst the ILSAX methodology employed by DRAINS modelling cannot be directly equated to the initial and continuing loss methodology used in this study, it can be generally stated that the Rose Bay catchment model utilised saturated catchment conditions and moderately draining soils to establish design event rainfall.

2.2.2.4 *Double Bay Catchment Flood Study (Bewsher, June 2008)*

In June 2008, the Double Bay Catchment Flood Study was completed by Bewsher Consulting in association with Brown Consulting for Woollahra Municipal Council. The study determined the nature and extent of flooding in the Double Bay catchment, as well as incorporating future flood risk due to climate change. As per the adjoining Rose Bay catchment, a soil type of 3 and an AMC of 3 was adopted for design event modelling.

2.2.2.5 *Kensington – Centennial Park Flood Study (WMAwater, April 2016)*

In April 2016, the Centennial Park Flood Study was completed by WMAwater for the City of Sydney Council. The study determined the nature and extent of flooding in the Centennial Park catchment, as well as incorporating future flood risk due to climate change. As per the Rose Bay catchment and Double Bay catchment, a soil type of 3 and an AMC of 3 was adopted for design event modelling.

2.2.3 Council GIS Data

Digitally available GIS data such as aerial photography, cadastral boundaries and roads, Local Environmental Plan (LEP) zoning and drainage network information has been provided by Council. This data provides a means to distinguish between land-use types across the study area to allow spatial variation of distinct hydrologic (e.g. rainfall losses) and hydraulic properties (e.g. Manning's roughness parameter 'n'). The data has also been used to identify any potential data gaps.

2.2.4 Historical Flood Level Data

Available flood level records in the catchment are limited. Simpson Street, Warners Avenue, Palmerstone Avenue, Surfside Avenue, Wallis Parade and Grafton Street are all such areas where information relating to flood levels exists for a few recent flood events. Although no official (surveyed) flood marks were collected during these events, there are several flood photographs containing water marks and additional anecdotal evidence, enabling estimation of peak flood levels to be used in model calibration.

Flood photographs supplied by Council, and collected during community consultation were identified for the following events:

- August 2015
- December 2015

- February 2017

Observed flood levels, and anecdotal recollections obtained during community consultation, further supplement the flood photography as discussed in Section 3.2. Data obtained from historic records and the community consultation process, was subsequently used for the purposes of model calibration is presented in Section 5.

2.2.5 Rainfall Data

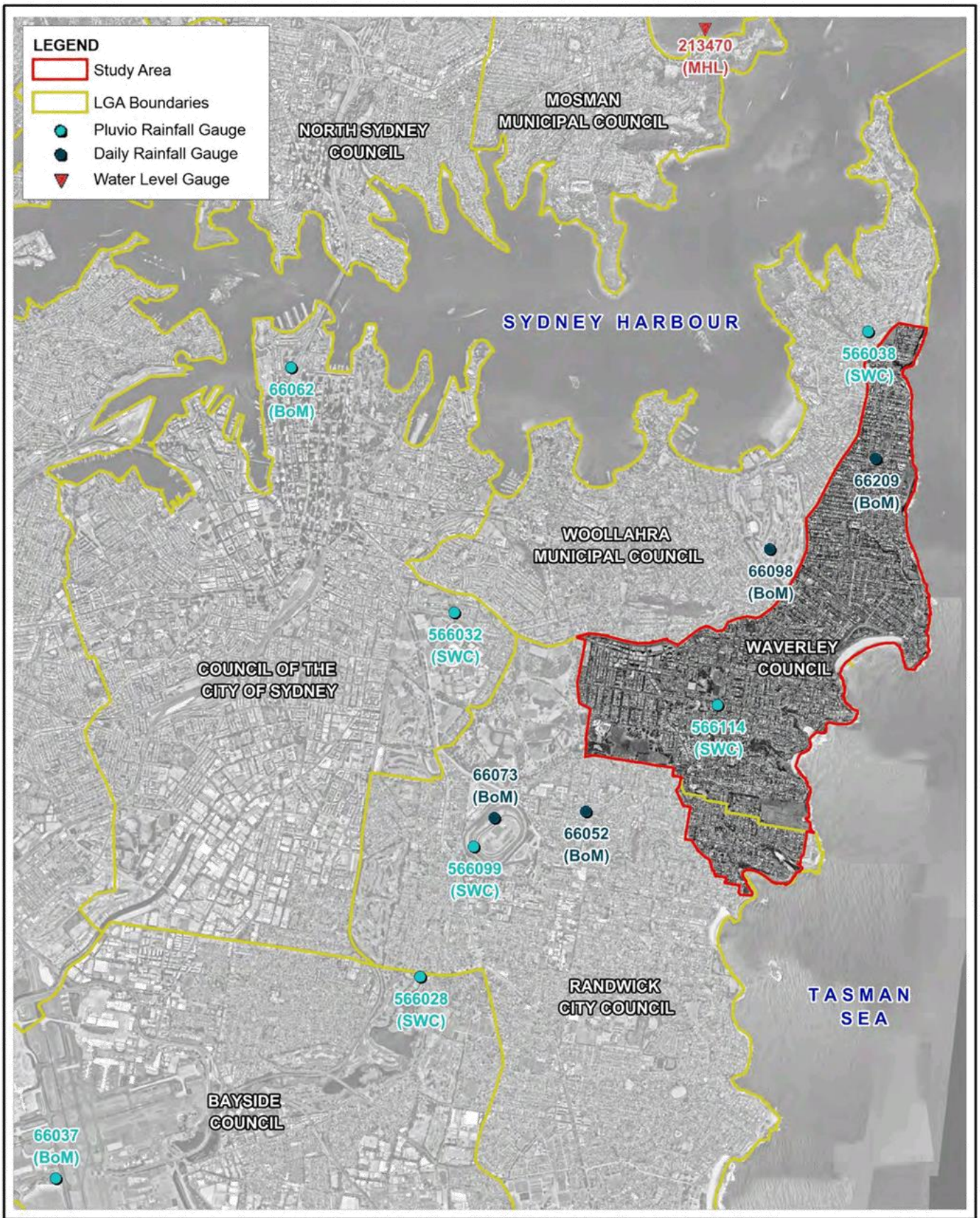
There is an extensive network of rainfall gauges across the Sydney area, the majority of which are operated by the Bureau of Meteorology (BoM) and the Sydney Water Corporation (SWC). Several gauges are located within the study area, in addition to a number of those located in close proximity.

A list of rainfall stations relevant this study, the type of data available and their respective period of record are shown in Table 2-1, with the spatial distribution of the rainfall stations shown in Figure 2-2.

Table 2-1 Rainfall Gauges in the Vicinity of the Study Area

Gauge Station No.	Gauge Type	Station Name	Record Period	Data Type	Authority
566114	Pluvio	Waverley Bowling Club		Pluvio	SWC
566038	Pluvio	Vaucluse Bowling Club		Pluvio	SWC
566032	Pluvio	Paddington (Composite Site)		Pluvio	SWC
566099	Pluvio	Randwick Racecourse		Pluvio	SWC
566028	Pluvio	Eastlakes SW Depot		Pluvio	SWC
66062	Pluvio	Sydney (Observatory Hill)	1858 – current	Pluvio	BoM
66037	Pluvio	Sydney Airport AMO	1929 – current	Pluvio	BoM
66052	Daily	Randwick (Randwick St)	1917 – current	Daily	BoM
66098	Daily	Rose Bay (Royal Sydney Golf Club)	1928 – current	Daily	BoM
66073	Daily	Randwick Racecourse	1937 – current	Daily	BoM
66209	Daily	Dover Heights (Portland St)	2007 – current	Daily	BoM

The combination of daily rainfall stations and pluvio stations has been used to define the temporal pattern of historic rainfall events and provides a high-quality rainfall data set for use in the model calibration and validation as part of this study.



Title:
Rainfall and Water Level Gauges

Figure: **2-2**

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2.2.6 Topographic Data

Aerial topographic survey, also known as LiDAR (Light Detection and Ranging) survey, covering the study area has been provided by Council. The survey was captured by the NSW Government's Land and Property Information (LPI) in 2013. Horizontal and vertical accuracy are 0.8m and 0.3m respectively, as quoted by the supplier.

In addition to the 2013 LiDAR data, Council has provided Airborne Laser Scanning (ALS) flown in 2008 by specialist surveyor AAM HATCH. The 2013 LiDAR and 2008 ALS have been cross-checked against control survey marks recorded in LPI's Survey Control Information Management System (SCIMS).

In total 430 control survey marks were analysed. Figure 2-3 shows the marks used in analysis and Table 2-2 summarises the findings in tabular format.

Analysis was undertaken on each point by extracting the elevation from the two topographic sources and subtracting the surveyed elevation at these locations. A full list of survey marks and accompanying elevations are provided in Appendix A.

Table 2-2 Difference between Surveyed Elevations and Topographic Estimate

Statistic	2008 ALS	2013 LiDAR
Control Survey Marks (LPI)		
Count[1]	430	430
Maximum Difference (m)	6.08	6.26
Minimum Difference (m)	-1.56	-1.46
Average Difference (m)	0.20	0.16

[1] Number of control survey points eligible for comparison

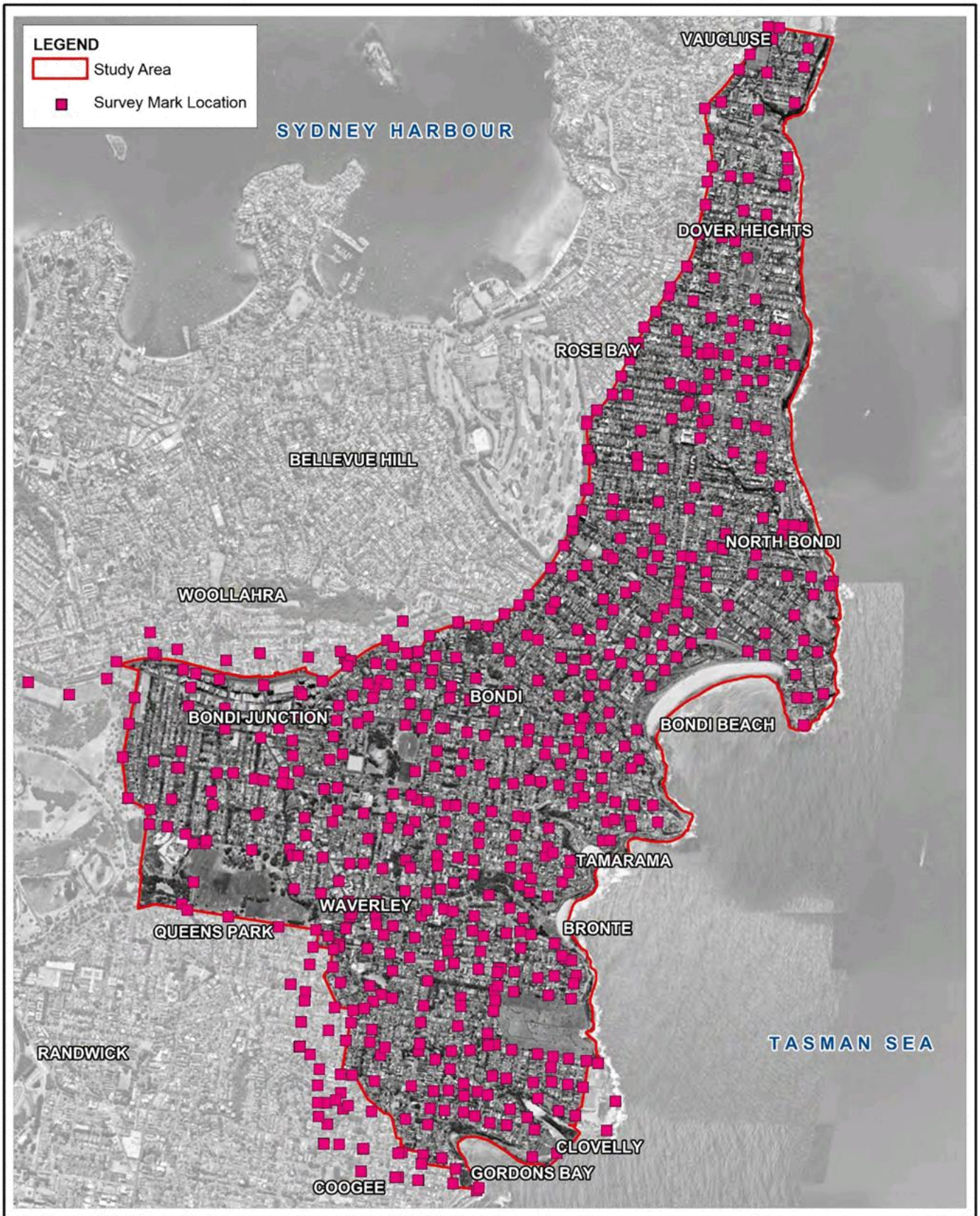
Analysis of the 430 points for the two topographic sources indicates a reasonable correspondence between the surveyed ground levels and the ground levels estimated from the two sources. The comparison indicates that all three topographic sources fall within a general range of +-0.20m for vertical accuracy.

The results of the DEM comparison indicate that the 2013 LiDAR is the most appropriate in representing ground elevations across the study area with an average vertical accuracy of +-0.16m.

2.2.7 Stormwater Drainage Network

An extensive network of stormwater drainage infrastructure exists in the study area to provide drainage of surface water runoff. The infrastructure primarily consists of a pit and pipe stormwater network and a small number of minor open channels.

Due to the scale of survey conducted during the previous 2007 drainage investigation (Bankstown Civic, 2007), whereby over 4000 individual Council assets were surveyed, no additional survey was undertaken as part of this study.



Title:
Control Survey Marks

Figure: **2-3**

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2.3 Site Inspections

Site inspections have been undertaken during the course of the study to gain an appreciation of local hydraulic features and their potential influence on the flood behaviour. Some of the key observations accounted for during the site inspections included:

- Presence of local structural hydraulic controls;
- Location and characteristics of surface drainage pits and pipes;
- Location of existing development and infrastructure on the floodplain;
- Assessment of hot-spot locations in the catchment;
- General nature of the contributing catchment.

This visual assessment was useful for defining hydraulic properties within the hydraulic model and ground-truthing of topographic features identified in the DEM.

2.4 Community Consultation

The success of a floodplain management plan hinges on its acceptance by the community, residents within the study area, and other stakeholders. This can be achieved by involving the local community at all stages of the decision-making process. This includes the collection of their ideas and knowledge on flood behaviour in the study area, together with discussing the issues and outcomes of the study with them.

The key elements of the consultation program undertaken for the study are discussed in Section 3.

2.5 Development of Computer Models

2.5.1 Hydrologic Model

A hydrologic model has been developed to simulate the rate of storm runoff from the catchment using XP-RAFTS software (refer to Section 4). The study area has been delineated into 805 sub-catchments with a flow hydrograph output at the outlet of each sub-catchment. These flow hydrographs form the inflow boundaries to the hydraulic model.

2.5.2 Hydraulic Model

The TUFLOW hydraulic model (discussed in Section 4) developed for this study includes:

- 2D representation of the floodplain of the combined catchments (i.e. complete coverage of the total study area);
- 2D representation of the open/natural channel drainage network; and
- 1D representation of the stormwater pit/pipe network,

The hydraulic model is applied to determine flood levels, velocities and depths across the study area for historical and design events.

2.6 Calibration/Validation and Sensitivity Testing of Models

The hydraulic model was calibrated and validated against available historical flood event data to establish the values of key model parameters and confirm that the models were capable of adequately simulating real flood events.

The following criteria are generally used to determine the suitability of historical events to use for calibration or validation:

- The availability, completeness and quality of rainfall and flood level event data;
- The amount of reliable data collected during the historical flood information survey; and
- The variability of events – preferably events would cover a range of flood sizes.

The available historical information highlighted three flood events with sufficient data to potentially support a calibration and validation process.

The calibration and validation of the hydraulic model is presented in Section 5. A series of sensitivity tests were also carried out to evaluate the model. These tests were conducted to examine the performance of the models and determine the relative importance of different hydrologic and hydraulic parameters. The sensitivity testing of the model is detailed in Section 7.7.2.

2.7 Establishing Design Flood Conditions

Design floods are statistical-based events which have a particular probability of occurrence. For the study area, design floods were based on design rainfall estimates according to the recent 2016 Australian Rainfall and Runoff (AR&R) guidelines (Ball et al., 2016).

The design flood conditions form the basis for floodplain management in the catchment and in particular design planning levels for future development controls. The predicted design flood conditions are presented in Section 6.

2.8 Mapping of Flood Behaviour

Design flood mapping is undertaken using outputs from the hydraulic model. Maps are produced showing water level, water depth and velocity. The maps present the peak value of each parameter.

Provisional flood hazard categories and hydraulic categories are derived from the hydrodynamic model results and are also mapped. The mapping outputs are described in Section 7 and presented in a separate Flood Mapping Compendium.

3 Community Consultation

3.1 The Community Consultation Process

Community consultation has been an important component of the study. The consultation has aimed to inform the community about the development of the flood study and its likely outcomes as a precursor to subsequent floodplain management activities. It has provided an opportunity to collect information on community members flood experiences in the catchment and to collect feedback on concerns regarding flooding. In addition, the consultation process raises awareness about the flooding risk within the community and improves the community's receptiveness to flood related issues.

The key elements of the consultation process have been as follows:

- Consultation with the Floodplain Management Committee;
- Distribution of a newsletter and questionnaire to landowners, residents and businesses within the study area;
- Follow up telephone conversations with a number of respondents to discuss information provided.
- Drop-in sessions with select residents in known flooding hotspots.
- An information session for the community to present technical information, inform about the flood study outcome; and (to be undertaken).
- Public exhibition of the draft Flood Study (to be undertaken).

These elements are discussed in detail in the following report sections. Copies of relevant consultation material are included in Appendix B.

3.2 Community Questionnaire

In late 2017 an information leaflet and questionnaire was distributed by Waverley Council (November, 2017) and Randwick Council (December, 2017) to all residential properties and businesses within the study area. The questionnaire was also accessible through each council's online community engagement portals:

- https://www.haveyoursaywaverley.com.au and,
- Yoursayrandwick.com.au/clovellyfloodstudy

The information leaflet provided an overview of the flood study while the questionnaire sought to collect information on the community's historical flood experiences and flooding issues of concern. Copies of the newsletter and questionnaire are provided in Appendix B.

A total of 446 completed questionnaires were received out of the 35,169 letters delivered, representing a response rate of 1%. This represents a relatively low return rate, typically BMT receives a return rate of between 5% and 10 % for initial consultation on a flood study. The response rate for Waverley Council was 0.4% and for Randwick Council it was 8%, further details are provided in Table 3-1.

Table 3-1 Community Consultation - Response Rates

Council	Letters delivered	Returned Questionnaires	Response Rate
Waverley	35,169	144	0.4%
Randwick	3,810	302	8%
Total Study Area	38,979	446	1%

The responses have been compiled into a GIS database which has been utilised to analyse the results and to provide a graphical representation of the data. Figure 3-2 is a map showing the geographical spread of each respondent's location. The map indicates a comprehensive coverage of responses across the study area.

The majority of the respondents have resided at their property for over 15 years. Where flooding was identified as an issue, the community were asked to separately report on flooding on their property and their street.

Property flooding experiences are summarised in Figure 3-1 and illustrated spatially in Figure 3-3. A total of 91 responses in the study area have experienced some degree of flooding within the grounds of their property, 23 of which experienced flooding above floor level. Of these 91 flood affected responses, 53 were from Waverley Council, and 38 were from Randwick council.

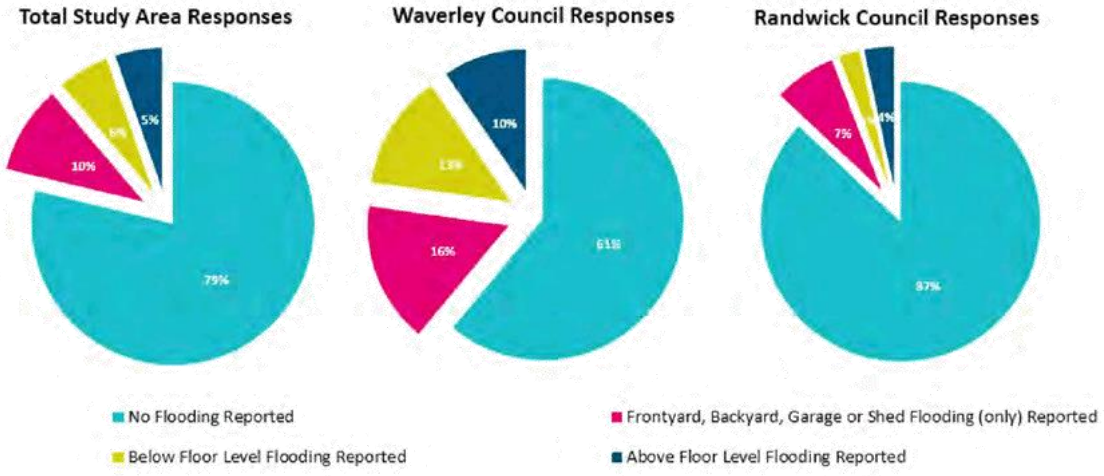
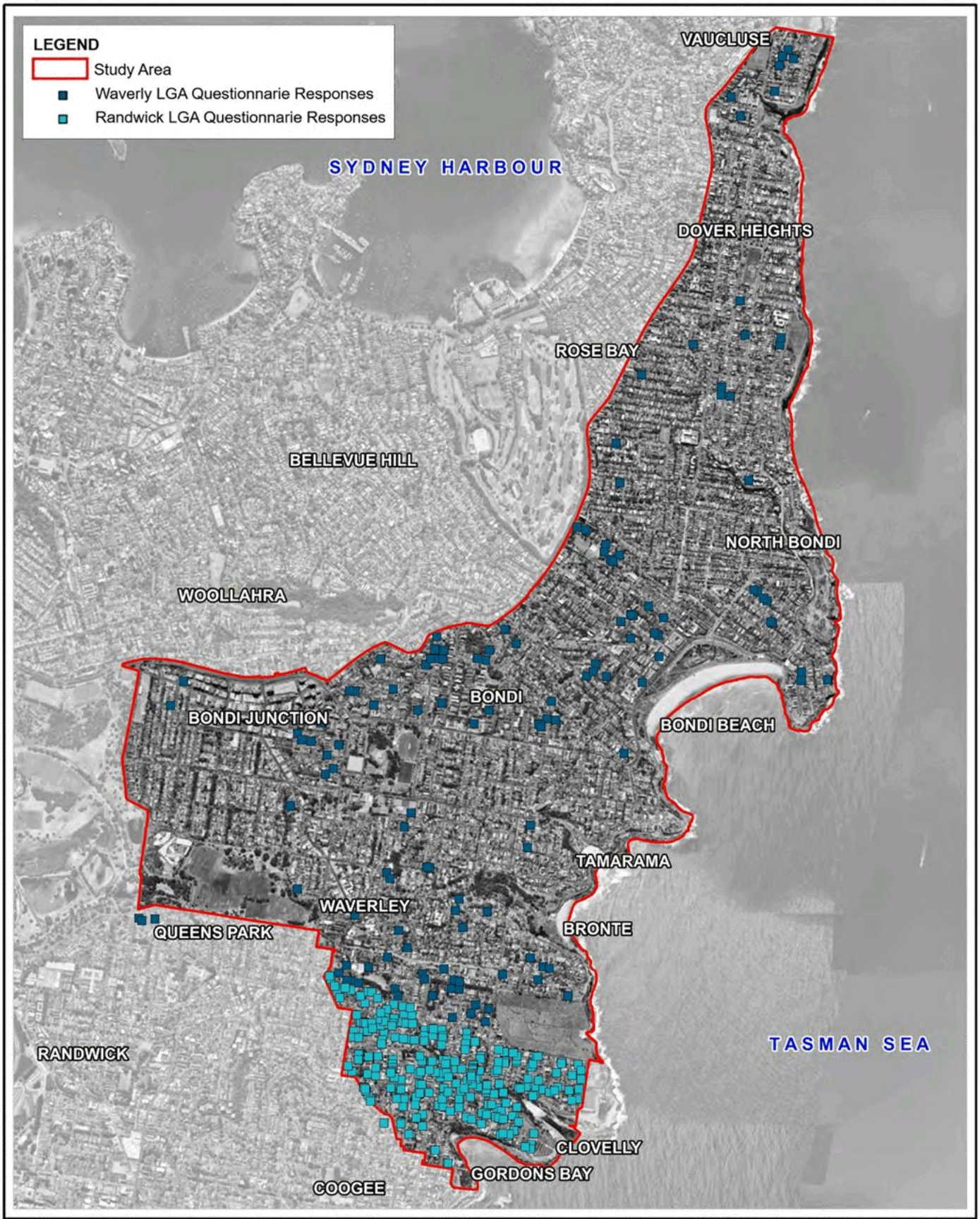


Figure 3-1 2017/18 Questionnaire Responses – Property Flooding Experienced



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Community Consultation Process

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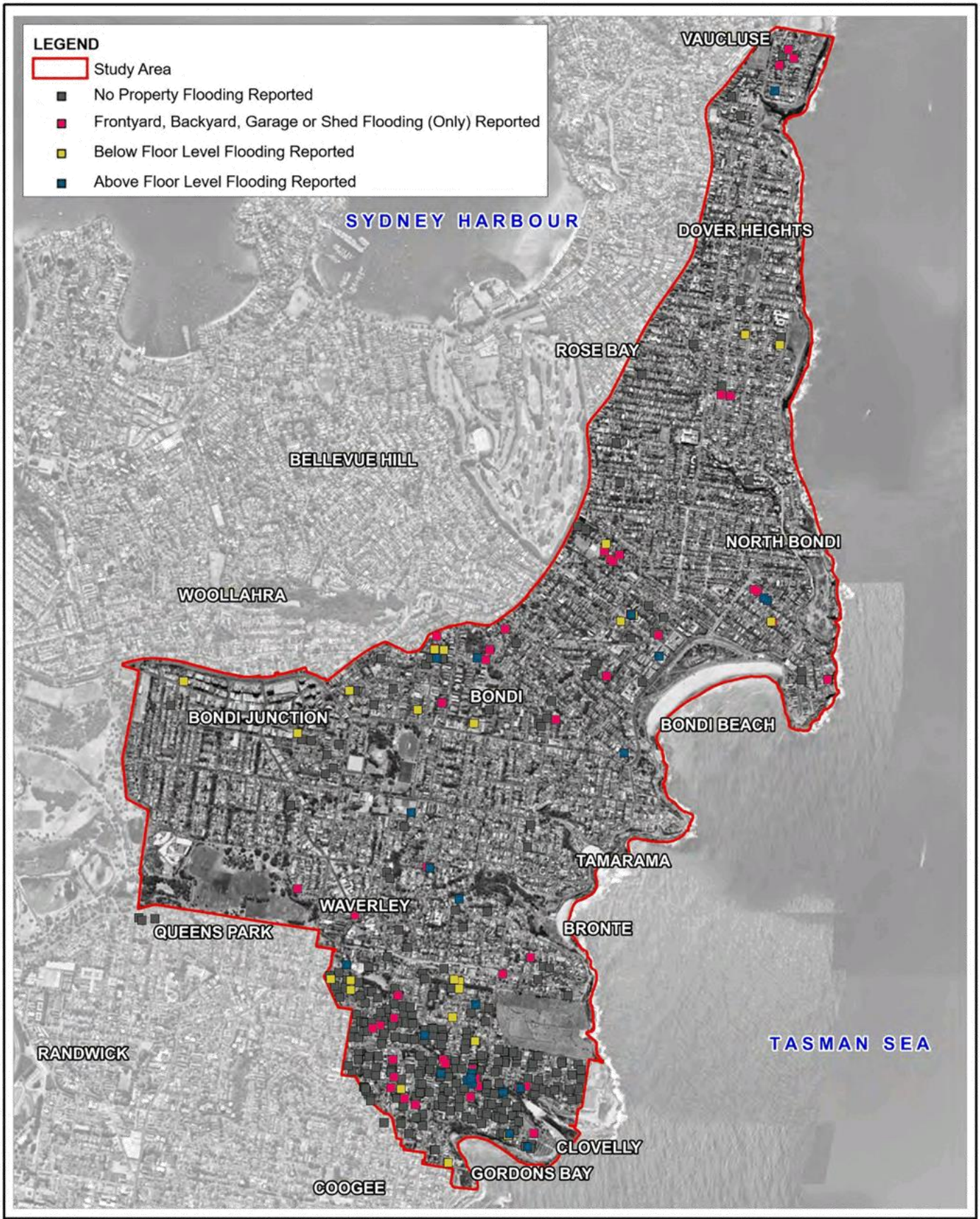
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Title:
Property Flooding Experienced

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Figure 3-4 provides a summary of responses that identified flooding on their street. A total of 214 residents indicated that they had experienced flooding in their street, 95 of which reported flooding across one or both traffic lanes. Of the 214 respondents who identified street flooding, 92 were from Waverley Council and 134 were from Randwick council.

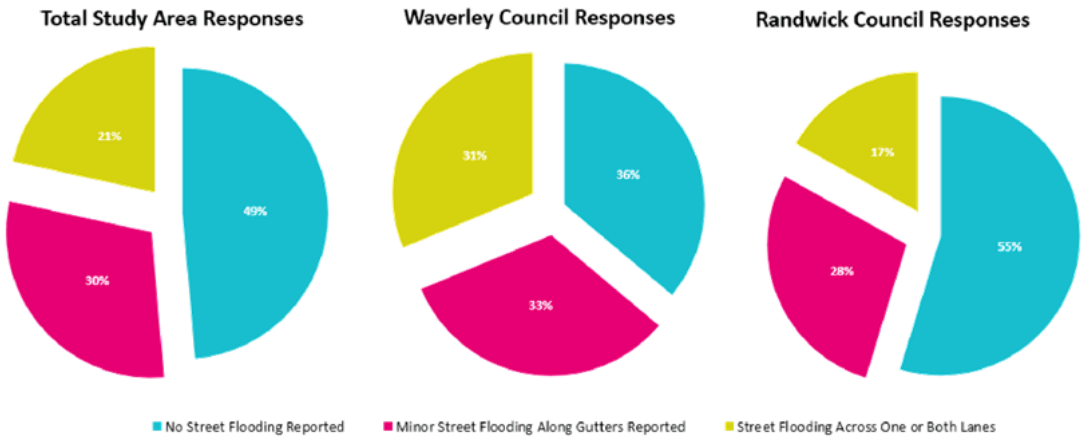


Figure 3-4 2017/18 Questionnaire Responses – Street Flooding Experienced

Figure 3-5 provides a summary of responses that identified culverts, drains and/or stormwater inlets were blocked during flooding on their street. A total of 153 residents noticed blockage, 53 of which reported the inlets were fully blocked during flooding. Of the 153 responses, 59 were from Waverley council, and 94 were from Randwick Council.

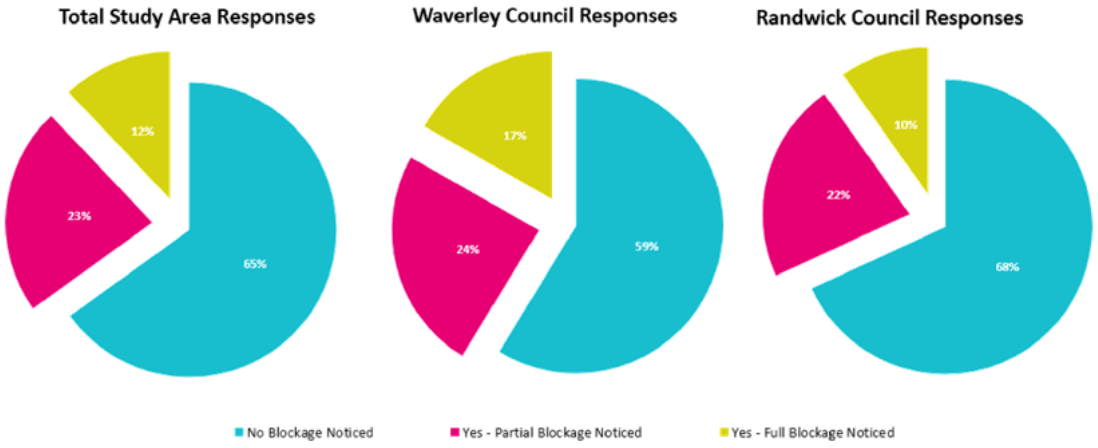


Figure 3-5 2017/18 Questionnaire Responses – Blockage During Flooding

Comments relating to flood behaviour have been used for correlating with modelled flood behaviour as part of the flood model calibration and validation. A number of community responses identified rainfall events in 2014, 2015, 2016 and 2017 resulting in flooding in the study area. Numerous comments included indicative flood depths; however, these are largely not attributed to specific flood events. Over ten responses provided photos and/or indicative flood depths resulting from the August 2015, December 2015 or February 2017 rainfall events.

A summary of the key issues raised by the community in the questionnaire responses include:

- Flooding due to under capacity of the drainage system;
- Blockage of drainage systems as a result of lack of maintenance exacerbates the flooding;

Community suggestions for reducing flooding problems included:

- Increased maintenance of the drainage system, e.g. ensuring pits, stormwater drains and waterways are kept clear of debris; and
- Improve and upgrade stormwater and drainage infrastructure e.g. increase number and capacity of stormwater pits.

3.3 Community Drop-in Sessions

Community members residing in flooding hot-spots (compiled by Council) were contacted in the initial stages of the study to notify them of the study, and to collect information on their flood experiences in addition to any feedback on concerns regarding flooding. Drop-in sessions were conducted on Thursday 9 August and Thursday 23 August.

Where possible, the responses were used in model calibration and in confirming modelled flood behaviour. The compiled responses are provided in Appendix C.

3.4 Public Exhibition of Draft Flood Study Report

3.4.1 Public Exhibition and Community Information Session Details

Yet to be completed

3.4.2 Community Response

Yet to be completed

3.5 Conclusion

Community consultation undertaken during the study has aimed to collect information on historical flooding and previous flood experience, and inform the community about the development of the flood study and its likely outcome as a precursor to floodplain management activities to follow. The key element of the consultation process involved the distribution of a questionnaire relating to historical flooding. The number of returned questionnaires was relatively low for Waverley Council (0.4%) and high for Randwick Council (8%) and useful additional historical flood information was obtained.

4 Model Development

With the exception of scaled physical models; computer models are the most accurate, cost-effective and efficient tools to assess a catchment's flood behaviour. Traditionally, for the purpose of a flood study, a hydrologic model and a hydraulic model are developed.

The **hydrologic model** simulates the catchment rainfall-runoff processes, producing the stormwater flows which are used in the hydraulic model.

The **hydraulic model** simulates the flow behaviour of the drainage network and overland flow paths, producing flood levels, flow discharges and flow velocities.

The following Section outlies the methodology undertaken to establish the hydrologic and hydraulic flood models for the Waverley LGA Flood Study.

4.1 Modelling Methodology

The modelling approach adopted for this study has been developed through experience on a number of urban catchment overland flow studies across NSW. The key steps of the methodology include:

- Development of a detailed DEM for the catchment;
- Delineation of catchment flow paths and hydrological sub-catchments;
- Development of hydraulic roughness surfaces for the catchment;
- Development of a 1D stormwater drainage network;
- Representation of hydraulic structures; and
- Development of key hydraulic controls along main overland flow paths.

The modelling of overland flow paths in urban environments presents a number of challenges for flood modelling. It is limited by the resolution and accuracy of both the available data and the hydraulic model to represent intricate local hydraulic controls. The available data and hydraulic model representation generates much uncertainty within the model results, as many controls on flood mechanisms are not accurately captured. These mechanisms include:

- Stormwater pit capture for on-grade locations;
- Available flow capacity of kerb and gutter profiles;
- Impact of parked vehicles on the road and stormwater network hydraulic performance
- Crest level controls of driveway entrances;
- Complexity of urban lot vegetation;
- Flow under, over, around and through fences of various materials;
- Flood storage within underground basements;
- Flow under, around and between buildings and/or through gates; and

- Collection and re-distribution of debris by catchment runoff and the potential impact on the inlet capacity of the stormwater drainage network and/or hydraulic structures such as culverts.

The above list demonstrates the many difficulties in representing the real-world flood mechanics of small urban catchments within any modelling framework. This is particularly relevant higher up the catchment where flow paths are smaller, gradients steeper and flood depths lower. However, as the upstream contributing catchment size increases, and the resultant overland flow path increases in significance, the effect of the many uncertainties reduces and a reasonable level of confidence can be drawn from the outputs of the flood modelling.

The purpose of modelling overland flow paths in urban catchments is to identify and quantify flood risk along the major overland flow path alignments. Measures with which these risks can be managed can then be assessed through use of the hydraulic model as an assessment tool. There may be many other issues throughout the catchment that are perceived by the community as being "flooding", which are in fact local drainage issues. These are typically located higher up the catchment in steeper areas, where either the gutter capacity is insufficient or the crest level of driveways too low to contain catchment runoff and inter-allotment drainage. This can initiate minor overland flow paths that direct flood waters into private properties. These issues are not readily represented in flood modelling due to scale limitations and data accuracy. However, solutions to the problems also do not require the assistance of flood modelling tools and local drainage improvements are typically sufficient.

The adopted modelling methodology is most suited for the intended purpose of the hydraulic model outputs. It utilises the advantages of both traditional hydrological models and the direct rainfall approach of 2D hydraulic models, whilst avoiding the associated disadvantages. The scale at which hydrological sub-catchments are defined results in the majority of catchment runoff routing occurring within the hydraulic model. This is advantageous compared to the simplified routing algorithms employed within hydrologic models. For areas upstream of the hydraulic model inflows the rainfall-runoff is processed within the hydrologic model. There are a number of advantages gained by excluding these areas from the hydraulic model, which cannot be achieved through a direct rainfall approach, including:

- Hydraulic roughness representation in hydraulic models (Manning's 'n') is not directly translatable to the representation of roughness for sheet flow conditions;
- Local depressions within the DEM do not drain in the hydraulic model and runoff volume is lost to these small distributed storages, that in reality would typically drain;
- The computational burden of a direct rainfall approach produces significantly larger model simulation times;
- Attempting to hydraulically model areas with slopes in excess of a 10% grade typically introduces numerous instabilities to the model solution; and
- Model results are not output for the entire catchment, prohibiting flood mapping within upper catchment areas, where the modelling uncertainty is significant and the adoption of model results for flood planning purposes is often inappropriate and/or erroneous.

Restricting hydraulic model computations to areas with a significant upstream contributing catchment area ensures that a reasonable level of confidence can be maintained across the full extent of the flood mapping output. It also prevents model outputs generating flood planning restrictions in areas that are dominated by shallow runoff, where flooding/drainage issues can be addressed through small-scale local measures and/or there is a low confidence level in the modelling to reproduce the actual flooding mechanisms and behaviour.

For this study the XP-RAFTS software package has been used for the purposes of hydrological modelling, with TUFLOW HPC being used for hydraulic modelling.

4.2 Hydrologic Model

The hydrologic model simulates the rate at which rainfall runs off the catchment. The amount of rainfall runoff from the catchment is dependent on:

- the catchment slope, area, vegetation, urbanisation and other characteristics;
- variations in the distribution, intensity and amount of rainfall; and
- the antecedent moisture conditions (dryness/wetness) of the catchment.

Such factors are accounted for within the model by:

- sub-dividing (discretising) the catchments into a network of sub-catchments. The sub-catchments are delineated, where practical, so that they each have a general uniformity in their slope, land use, vegetation density, etc.;
- the amount and intensity of rainfall is varied across the catchment based on available information. For historical events, this can be very subjective if little or no rainfall recordings exist; and
- the antecedent moisture conditions are modelled by varying the amount of rainfall which is “lost” into the ground and “absorbed” by storages. For very dry antecedent moisture conditions, there is typically a higher initial rainfall loss.

The XP-RAFTS software was used to develop a hydrological model using the physical characteristics of the catchment including catchment areas, ground slopes and vegetation cover as detailed in the following sections. The output from the hydrological model is a series of flow hydrographs which form the inflow boundaries of the hydraulic model.

The general modelling approach and adopted parameters are discussed in the following sections.

4.2.1 Catchment Delineation

There is a total of fifteen sub-catchments within the study area; Bondi, Bondi Junction, Bronte, Centennial Park, Clovelly Beach, Diamond Bay, Dover Heights, Gordons Bay, Lachlan Swamps, North Bondi, Penkivil, Queens Park, Rose Bay, Rose Bay North and Tamarama. The combined area of these catchments is approximately10 km^2, draining to either Sydney Harbour or the Tasman Sea. A number of these catchments drain through the neighbouring local councils of Woollahra Municipal Council and Randwick City Council.

As discussed in Section 2.2.2.1, a database of pit catchments was developed as part of the 2007 drainage modelling study undertaken by Bankstown Civic. This database contained over 3000

individual sub-catchments, one for each inlet pit in the Waverley LGA. For the purposes of this study, the pit sub-catchments were consolidated from 3000 to 805 so as to reduce the computational burden on both hydrologic and hydraulic modelling software. In defining sub-catchment outlets, consideration has been given to the underlying pipe drainage network. Sub-catchment boundaries coincide with the location of major trunk drainage system infrastructure inlets, junctions and outlets where appropriate. Figure 4-1 shows the delineated XP-RAFTS sub-catchments used in this study.

The hydrologic catchment boundary and the hydraulic model extent have been sufficiently extended to account for the potential interactions with the neighbouring catchments.

4.2.2 Rainfall Data

Rainfall information is the primary input and driver of the hydrologic model which simulates the catchment's response in generating surface run-off. Rainfall characteristics for both historical and design events are described by:

- Rainfall depth – the depth of rainfall occurring across a catchment surface over a defined period (e.g. 270mm in 36 hours or average intensity 7.5mm/hr); and
- Temporal pattern – describes the distribution of rainfall depth at a certain time interval over the duration of the rainfall event.

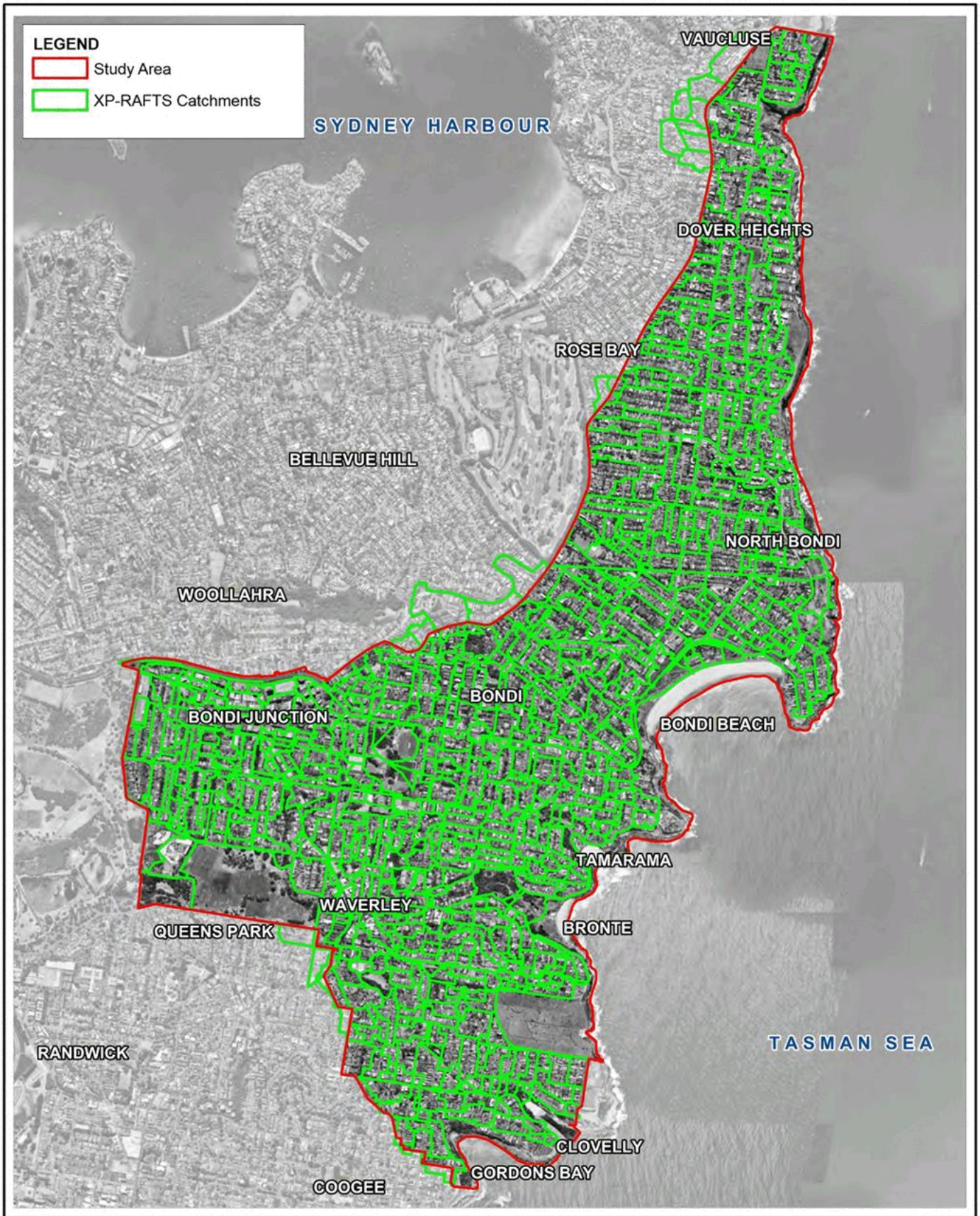
Both of these properties may vary spatially across the catchment during any given event.

The procedure for defining these properties is different for historical and design events. For historical events, the recorded hyetographs at continuous rainfall gauges provide the observed rainfall depth and temporal pattern (refer to Figure 2-2 for rainfall gauge locations). Where only daily read gauges are available within a catchment, assumptions regarding the temporal pattern may need to be made.

For design events, rainfall depths are determined by the estimation of intensity-frequency-duration (IFD) design rainfall curves for the catchment. Standard procedures for derivation of these curves are defined in AR&R (Ball et al., 2016).

Australian Rainfall and Runoff: A Guide to Flood Estimation is a national guideline for the estimation of design flood characteristics in Australia. In August 2016, Engineers Australia completed a revision of AR&R. The revision process included 21 research projects, which were designed to fill knowledge gaps that have arisen since the 1987 edition was published.

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Title:
XP-RAFTS Catchments

Figure: **4-1**

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4.2.2.1 AR&R 2016

The updated procedures provide some significant changes to previous procedures. Some of the key changes in AR&R 2016 are summarise below:

- Intensity-Frequency-Duration (IFD) 2016 design rainfalls – revised IFD rainfall estimates underpin the AR&R 2016 release. The updated IFD analysis includes a significant period of additional rainfall data since the 1987 IFDs were established. The variation between 1987 and 2016 IFD design rainfall is location dependent.
- Design rainfall losses – estimation of initial and continuing loss rates (as applied in the hydrological model) are provided in AR&R 2016 as gridded spatial data. Representative losses for catchments are extracted from the database. This is a significant change from the previous approach (AR&R 1987) in which basic ranges were recommended for broad areas i.e. eastern or western NSW.
- Pre-burst rainfall – AR&R 2016 provides procedures for the consideration of pre-burst rainfalls for consideration along with design initial losses. The procedures provide for generation of tabular outputs of pre-burst rainfall for the catchment of interest based on a combination of storm duration and return period.
- Areal reduction factors – new equations have been developed as part of AR&R 2016 with regionalised parameters to define areal reduction factor for catchments based on catchment area and storm duration.
- Temporal patterns – the change in temporal patterns represents one of the most significant differences from the AR&R 2016 release. Each design duration now has a suite of 10 temporal patterns as opposed to single temporal pattern for each duration for AR&R 1987.

The rainfall inputs for the historical calibration/validation events are discussed in further detail in Section 5 with design events discussed in Section 6.

4.2.3 Surface Type Hydrologic Properties

The response of the catchment to the input rainfall data is dependent on the spatial distribution and hydrologic properties of the land use surface types. The properties assigned to each surface type (or material) within TUFLOW that influence the hydrologic response of the model are:

- Initial and continuing losses determine how much rainfall is lost to surface and soil storage etc. and therefore the effective rainfall contributing to surface runoff;
- Roughness parameters for sheet flow govern the speed with which the runoff will travel, influencing the hydrologic response of the model.

The material layers input to the model define these properties for each land use surface type within the catchment. Each material has initial loss, continuing loss and roughness parameters assigned to it. Along with the model topography, it is these parameters which determine the runoff routing and hydrological response of the model.

4.3 Hydraulic Model

The overland flow regime in urban environments is characterised by large and shallow inundation of urban development with interconnecting and varying flow paths. Road networks often convey a considerable proportion of floodwaters due to the hydraulic efficiency of the road surface compared to developed areas (e.g. blocked by fences and buildings), in addition to the underground pipe network draining mainly to natural channels. Given this complex flooding environment, a 2D modelling approach is warranted for the overland flooding areas.

BMT has applied the fully 2D software modelling package TUFLOW HPC. TUFLOW was developed in-house at BMT and has been used extensively for over fifteen years on a commercial basis by BMT. TUFLOW has the capability to simulate the dynamic interaction of in-bank flows in open channels, major underground drainage systems, and overland flows through complex overland flow paths using a linked 1D/2D flood modelling approach.

4.3.1 Model Configuration

Consideration needs to be given to the following elements in constructing the hydraulic model:

- Topographical data coverage and resolution;
- Location of recorded data (e.g. levels/flows for calibration);
- Location of controlling features (e.g. detention basins, levees, bridges and downstream boundaries);
- Desired accuracy to meet the study's objectives; and
- Computational limitations.

With consideration to the available survey information and local topographical and hydraulic controls, a 2D model was developed incorporating all 15 catchments of the study area. A total length of some 101 km of stormwater drainage is also included within the model.

A TUFLOW 2D domain model resolution of 2m was adopted for study area. It should be noted that TUFLOW samples elevation points at the cell centres, mid-sides and corners, so a 2m cell size results in DEM elevations being sampled every 1m. This resolution was selected to give necessary detail required for accurate representation of floodplain and channel topography and its influence on overland flows.

4.3.2 Topography

The ability of the hydraulic model to provide an accurate representation of the flow distribution on the floodplain ultimately depends upon the quality of the underlying topographic model. A 1m by 1m gridded DEM was derived using GIS modelling software Global Mapper ™, incorporating data from NSW Land and Property Information (LPI) Light Detection and Ranging (LiDAR) survey in 2013.

The ground surface elevation for the TUFLOW model grid points are sampled directly from the DEM. It is a representation of the ground surface and does not include features such as buildings or vegetation.

In the context of the overland flow path study, a high-resolution DEM is important to suitably represent available flow paths, such as roadway flows that are expected to provide significant flood conveyance within the study area. Experience has proved this to be a successful approach and enables detailed simulation of flooding from overland flow paths.

Linear features that potentially influence the flow behaviour, such as gullies and levees were incorporated into the topography using 3D 'breaklines' in TUFLOW to ensure that these were contained within the model grid and accurately represented in the model.

The resulting topography of the hydraulic model is illustrated in Figure 2-1.

4.3.3 Hydraulic Roughness

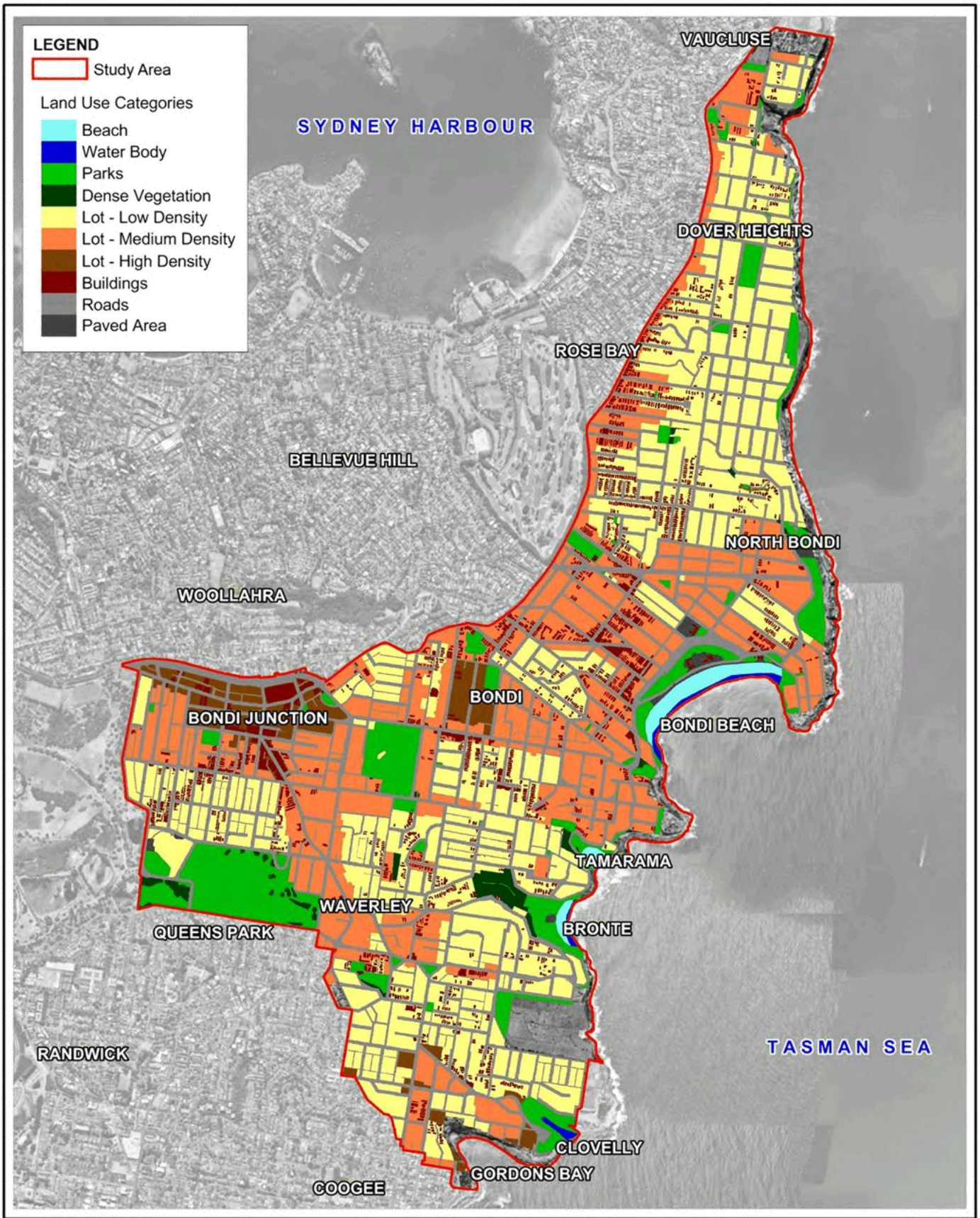
The development of the TUFLOW model requires the assignment of different hydraulic roughness (Manning's '*n*') zones. These zones are delineated from aerial photography and cadastral data identifying different land-uses (roads and urban areas, etc.) for modelling the variation in flow resistance.

Aerial photography and cadastral data supplied by both Waverly Council and Randwick City Council has been used to generate the land-use surface types and roughness zones for the study area. The base land-use map used to assign the different hydraulic roughness zones across the model is shown in Figure 4-2.

The Manning's 'n' hydraulic roughness values adopted for each land use category are given in Table 4-1.

Table 4-1 Adopted Manning's 'n' Hydraulic Roughness Values

Land Use Category	Manning's 'n'
Low Density Residential lots (without buildings digitised)	0.040
Medium Density Residential lots (without buildings digitised)	0.060
High Density Residential lots (without buildings digitised)	0.060
Parklands	0.035
Dense Vegetation	0.080
Water Body	0.025
Beach/Coastal Areas	0.030
Roads	0.020
Paved Areas	0.020



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Land Use Categories

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4.3.4 Representation of Buildings

The presence of buildings and garages/sheds may impede and divert flood flows in the catchment. Buildings further reduce the available overland flood storage available due to building materials such internal and external walls and the concrete slab the building may be constructed upon. The representation of buildings is therefore particularly important in areas conveying significant volumes of flow or experiencing significant ponding depth.

As shown in Figure 4-2, not all buildings have been digitised across the study area. Only buildings located within a flow-path, which are likely to reduce the conveyance of floodwater, have been included in the model.

4.3.5 Stormwater Drainage Network

This study required the modelling of the stormwater drainage system across the catchment. Information on the pit and pipe drainage network has been compiled from a number of sources as discussed in Section 2.

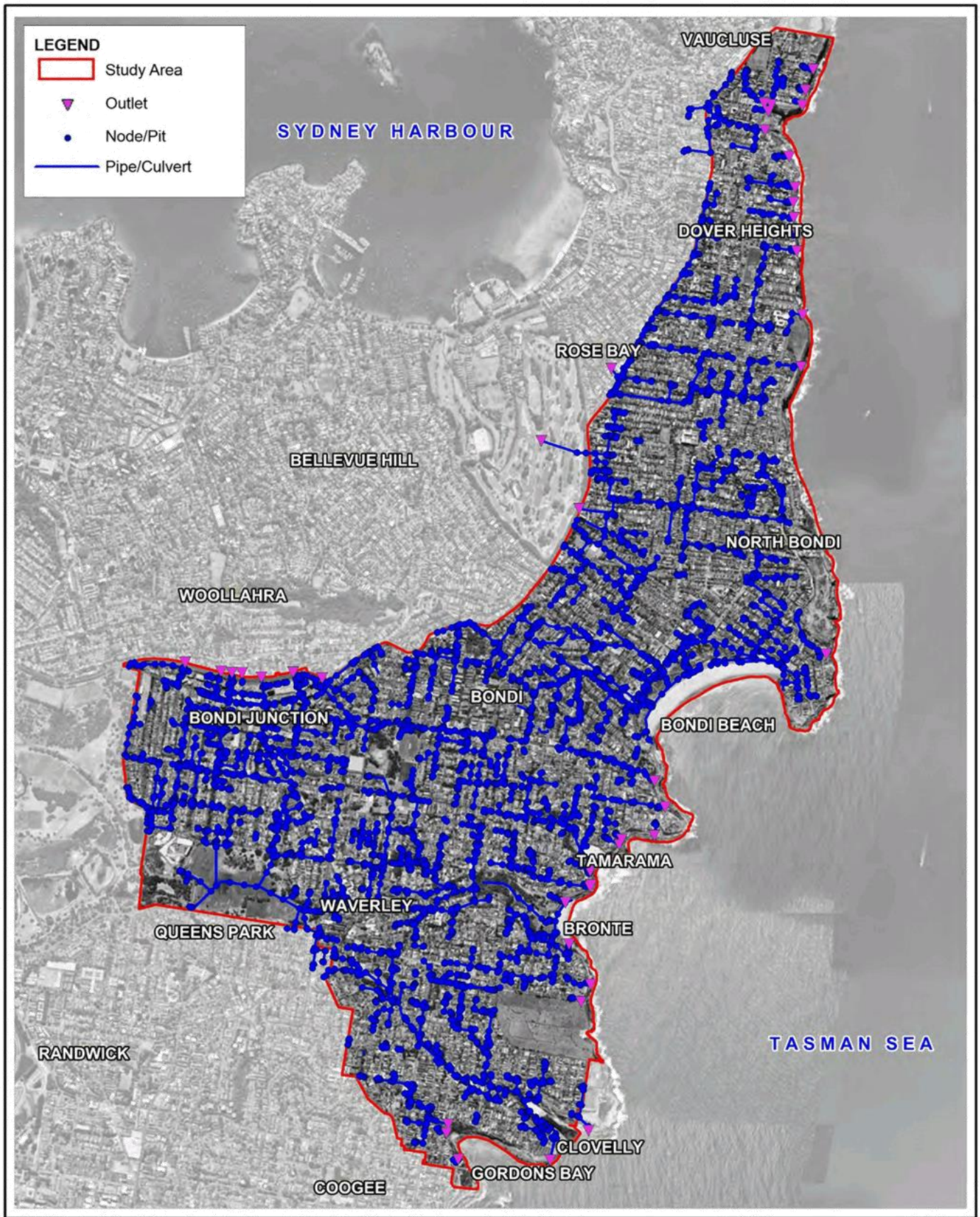
Data comprising pit/pipe locations, pit inlet type/dimensions and pipe sizes was received in a number of formats including GIS layers and as survey data. These sources were used to build the necessary details of the stormwater pipe network into the TUFLOW model. Pipe size and invert levels were taken from the provided data where available. Where invert levels were not available, they were estimated from the DEM, by assuming a minimum cover of 600mm from the known pipe size.

Table 4-2 provides a summary of the stormwater infrastructure. Figure 4-3 shows the modelled stormwater network.

Table 4-2 Summary of Modelled Stormwater Infrastructure Elements in Hydraulic Model

Stormwater Infrastructure Type	Number of Elements
Circular	4940
Rectangular	278
TOTAL PIPES/CULVERTS	**5218**
Pits	3219
Nodes	1992
Outlets/Headwalls	45
TOTAL NODES/PITS	**5256**

The modelled pipe network, comprising approximately 5200 pipes has a combined run length of over 101km, an example of which is shown in Figure 4-4. The figure shows the pipes invert and obvert levels relative to the ground surface level.



Title:
Modelled Stormwater Network

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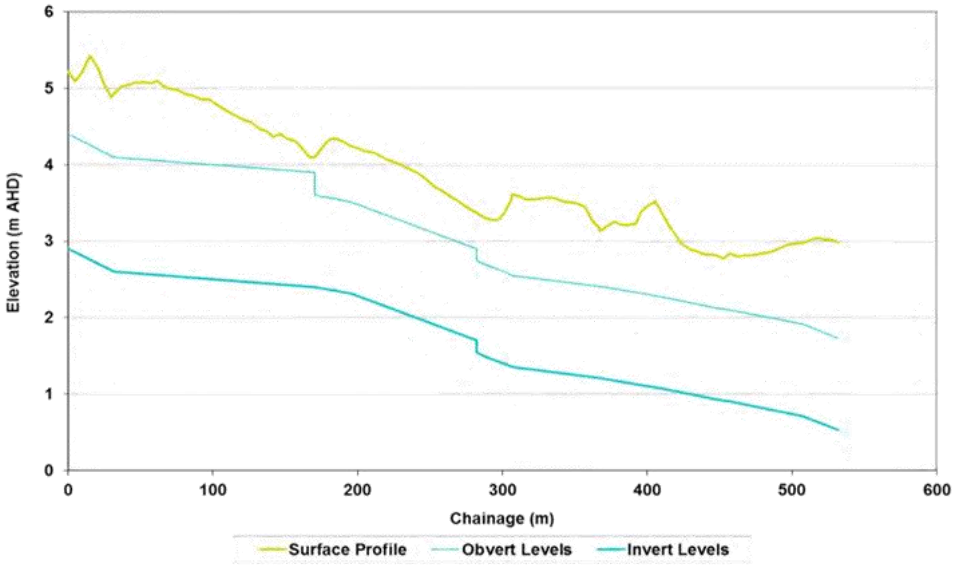


Figure 4-4 Example Drainage Line Long Section

The pipe network, represented as a 1D layer in the TUFLOW model, is dynamically linked to the 2D domain at specified pit locations, as illustrated in Figure 4-5.

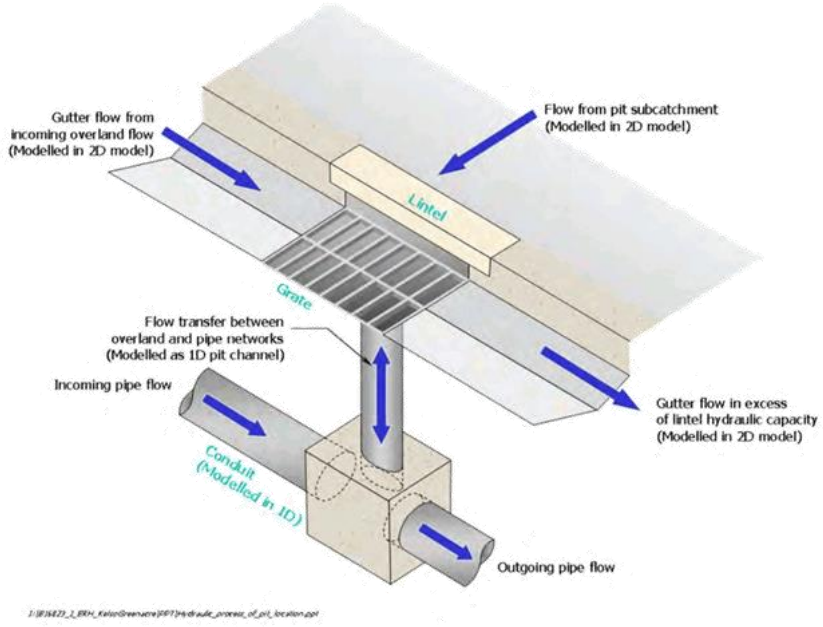


Figure 4-5 Linking Underground 1D Stormwater Drainage Network to the Overland 2D Domain

Pit inlet capacities have been modelled using lintel opening lengths and grate sizes based on the collected data. Pit inlet dimensions have been assumed where data were not available, based on site inspections and nearby pits. Pit inlet curves have been developed using an industry standard

approach which rely on laboratory tests by the NSW Department of Main Roads and are considered sufficiently reliable for the purpose of this study.

For the magnitude of events under consideration in the study, the pipe drainage system capacity is anticipated to be exceeded with the major proportion of flow conveyed in overland flow paths. Therefore, any limitations in the available pipe data or model representation of the drainage system is expected to have little effect on results.

4.3.6 Boundary Conditions

The catchment runoff is determined through the hydrological model and is applied to the TUFLOW model as flow vs. time inputs. These are applied at the upstream modelled drainage limits and also as distributed inflows along the modelled drainage alignments. For most sub-catchments with modelled stormwater drainage the hydrological model inflows are applied directly to the 1D pipe network and will surcharge to the 2D surface representation when pipe full capacity is exceeded. This assumes that there is sufficient pit capture within the drainage design to reach pipe full capacity, which is usually the case. For sub-catchment areas containing no stormwater drainage the catchment runoff is applied directly to the 2D domain, being distributed into the corresponding flow path or storage area.

The downstream model limit corresponds to the water level in either Sydney Harbour or the South Tasman Sea. Both of these water bodies are tidal boundaries. The adopted water levels for the downstream boundary condition for the calibration and design events are discussed in Section 5 and Section 6 respectively.

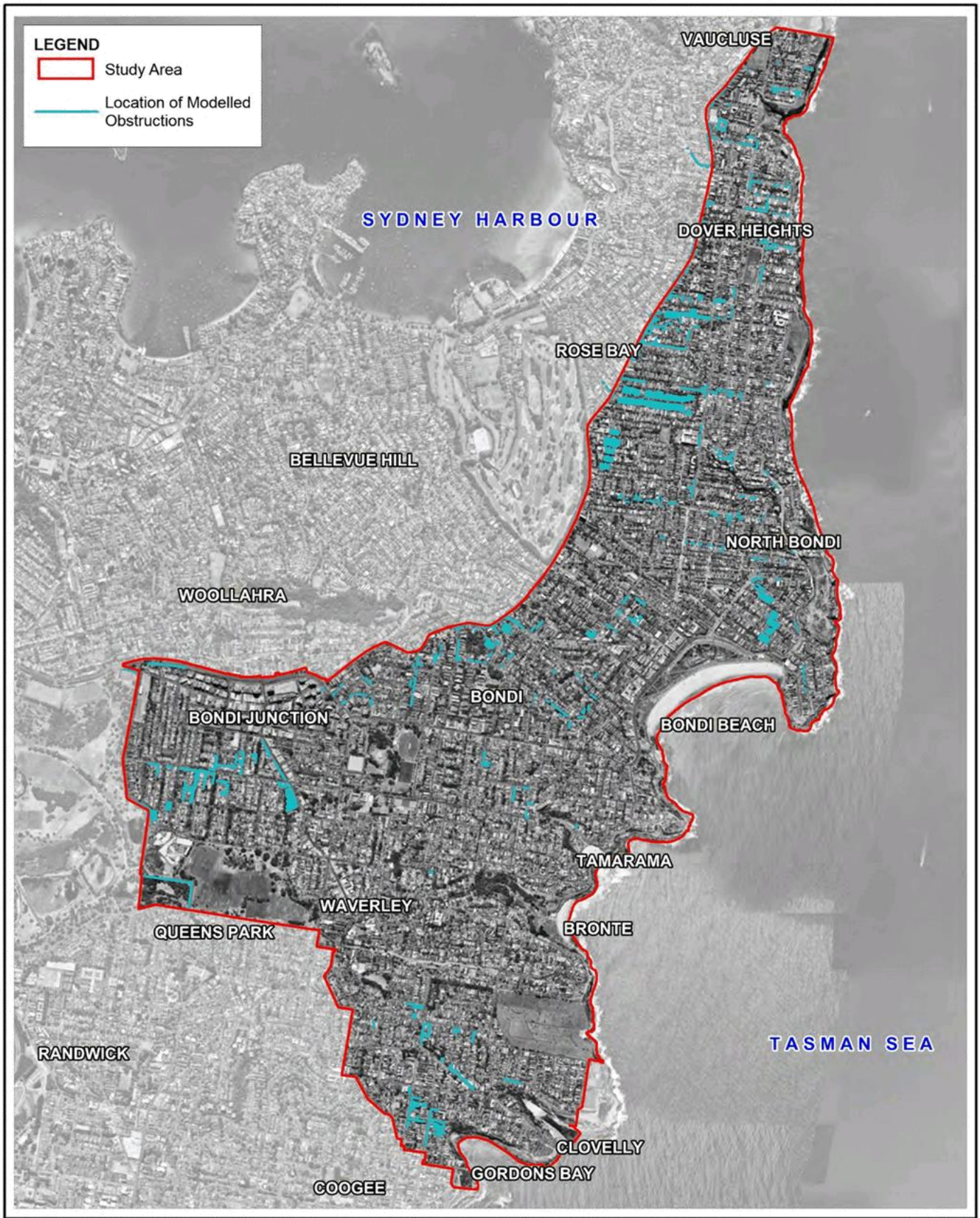
4.3.7 Major Flowpath Representation

The adopted modelling approach serves to model the major overland flow paths of the Waverley LGA Flood Study catchments, utilising the best available data. Along these flow path alignments significant investment in model development has been undertaken to best represent the complex nature of hydraulic controls typical of the urban flood environment.

The process for model development along the overland flow paths has been to assess preliminary model outputs in the context of urban features that may influence or control the progression of flooding as it progresses downstream from the elevated areas of the upper catchment. The LiDAR elevation data typically provides a reasonable representation of the natural gully lines and their associated floodplains. However, local controls such as buildings, walls, gates and alleys can serve to alter the course of the natural catchment runoff. This can exacerbate flooding in some locations or even divert the preferred flood flow path to an alternative alignment.

Each modelled flood flow path has been verified in conjunction with the LiDAR elevation data, site visit notes, aerial photography and Google Street View imagery to incorporate local hydraulic controls into the TUFLOW model where appropriate. Much of this development involves the inclusion of brick and/or concrete walls as barriers to the progression of catchment runoff. Other obstructions less sturdy in nature (such as wooden or Colorbond fences) have been omitted, as they typically fail when flood waters build on the upstream side.

The distribution of the hydraulic controls developed for the TUFLOW model along the major flowpath alignments is presented in Figure 4-6. These developments have been guided by the available model calibration data and site visit notes where applicable.



Title:
Distribution of Modelled Hydraulic Controls

Figure: **4-6**

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5 Model Calibration and Validation

5.1 Selection of Calibration and Validation Events

The selection of suitable historical events for calibration and validation of flood models is largely dependent on the availability of relevant historical flood information. Ideally the calibration and validation process should cover a range of flood magnitudes to demonstrate the suitability of a model for the range of design events to be considered.

Through consultation with Council a set of flood events were identified as being suitable for use in the model calibration and validation process. These are events of a reasonable flood magnitude, for which there are observed flood data available for comparison with the model performance. The principal event selected for model calibration is the December 2015 event, as this is the flood event with the most intense rainfall of recent years. There is also a reasonable amount of observed flood data collected by Council Staff following the event, and also during the community consultation for this study.

The August 2015 and February 2017 flood events have been selected for model validation. The August 2015 and February 2017 events were identified as significant flood events from council correspondence, photos, reports and the community consultation processes, resulting in a reasonable amount of observed flood data available for use in model validation.

5.2 December 2015 Model Calibration

5.2.1 Calibration Data

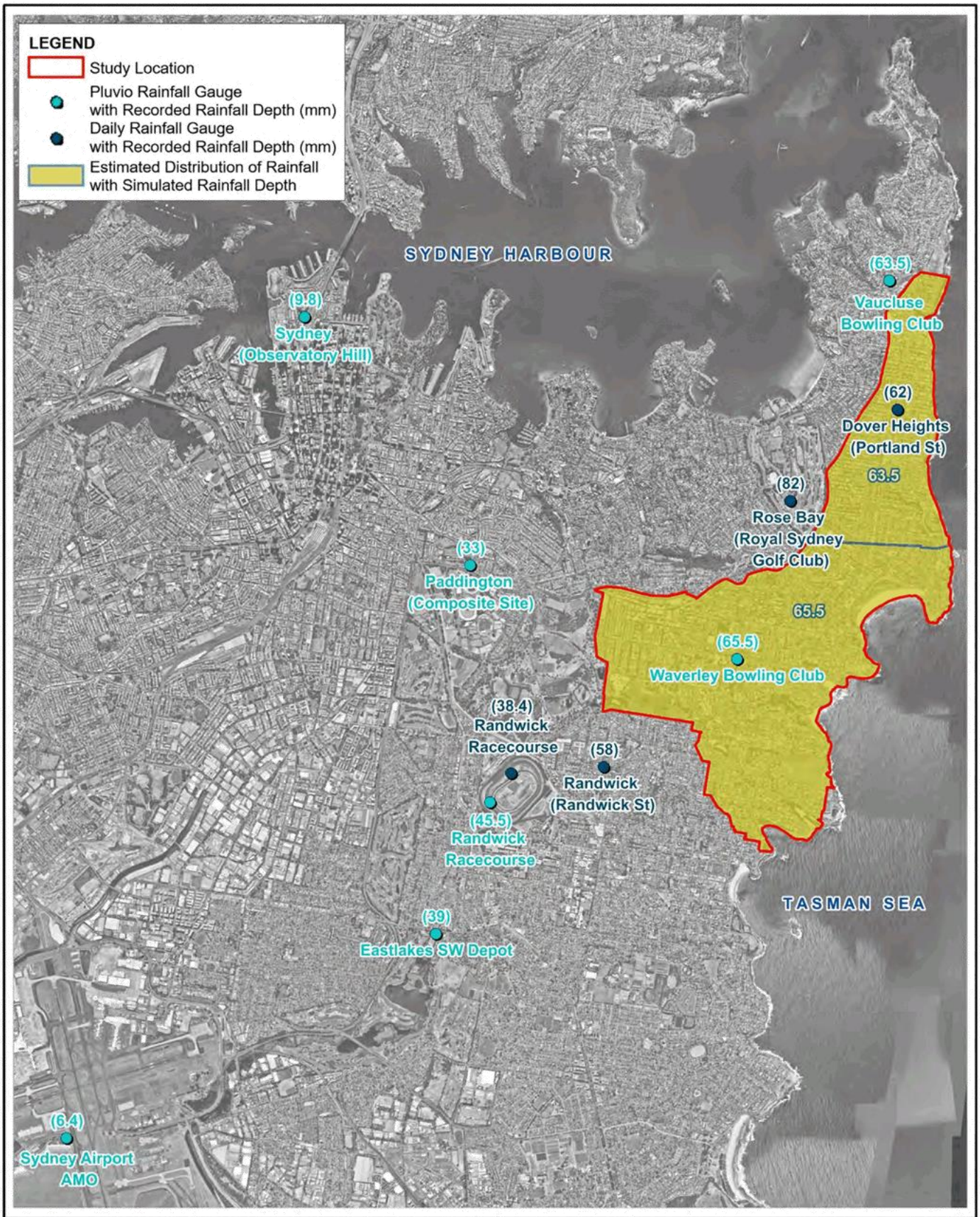
5.2.1.1 Rainfall Data

Short duration, intense rainfall often has high spatial variability, and it can be difficult to determine a reliable estimate of rainfall variability for a study area. However, in the Waverley LGA, two gauges are situated within the study area, and several other gauges are located within the wider study region. These rain gauges have been analysed to estimate the likely range of rainfall intensities experienced within the study area catchment.

Seven pluvio gauges and four daily rainfall gauges have been considered in this analysis and are summarised in Table 5-1 with the gauge locations shown in Figure 5-1. Rainfall totals have been summed over a 24-hour period starting 09:00 on the 16th December 2015.

Table 5-1 December 2015 Event Recorded Daily Rainfall Total

Gauge Station No.	Gauge Type	Location	Approximate Locality from the Centre of Study Area (km)	Daily Rainfall Total (mm)
566114	Pluvio	Waverley Bowling Club	1.7 SW	65.5
566038	Pluvio	Vaucluse Bowling Club	3.3 N	63.5



Title:
Daily Rainfall Totals
December 2015 Event

Figure: **5-1**

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Gauge Reference	Gauge Type	Location	Approximate Locality from the Centre of Study Area	Rainfall (mm)
566032	Pluvio	Paddington (Composite Site)	4.4 W	33
566099	Pluvio	Randwick Racecourse	5 SW	45.5
566028	Pluvio	Eastlakes SW Depot	6.5 SW	39
66062	Pluvio	Sydney (Observatory Hill)	7 NW	9.8
66037	Pluvio	Sydney Airport AMO	11.3 SW	6.4
66052	Daily	Randwick (Randwick St)	3.7 SW	58
66098	Daily	Rose Bay (Royal Sydney Golf Club)	1 NW	82
66073	Daily	Randwick Racecourse	4.6 SW	38.4
66209	Daily	Dover Heights (Portland St)	1.8 N	62

Analysis of the rainfall gauges (daily and pluvio) in the immediate vicinity of the study area show that rainfall totals range from 33mm to 82mm as presented in Figure 5-1. The two closest pluvio rainfall gauges are the Waverley Bowling Club (566114) and Vaucluse Bowling Club (566038) which recorded rainfall depths of 65.5mm and 63.5mm respectively, showing little variability. Sydney Airport AMO (66037) and Rose Bay (Royal Sydney Golf Club) (66098) provided the highest (82mm) and lowest (6.4mm) recorded daily rainfall totals in the vicinity of the study area and show the potential range of rainfall conditions experienced across the eastern Sydney region.

Figure 5-2 below shows the recorded rainfall hyetographs for four of the pluvio gauges listed in Table 5-1 that are closest to the study area. The hyetograph includes two short bursts of rainfall, the first less intense burst occurred between 10:30 and 11:00, followed by another short burst of heavy rainfall occurring over a 1.5 hour period from approximately 12:30 – 14:00. The most intense rainfall was recorded at the Waverley Bowling Club gauge (566114) between 12:30 – 13:30 on 16th December 2015.

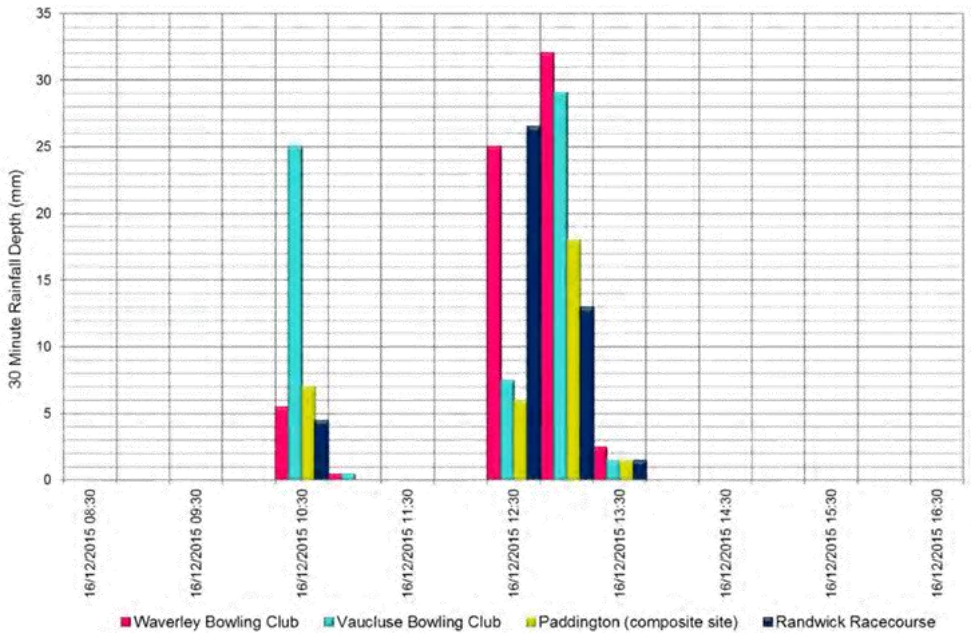


Figure 5-2 Rainfall Hyetograph – December 2015 Rainfall

In order to gain an appreciation of the relative intensity and magnitude of the December 2015 event, the recorded rainfall depth for various durations within the storm is compared with design IFD rainfall curves. Design IFD rainfall curves were obtained from BoM and are representative of the recent revisions following the release of AR&R (2016). Figure 5-3 presents the recorded December 2015 rainfall intensities against the 2016 IFD, for comparison.

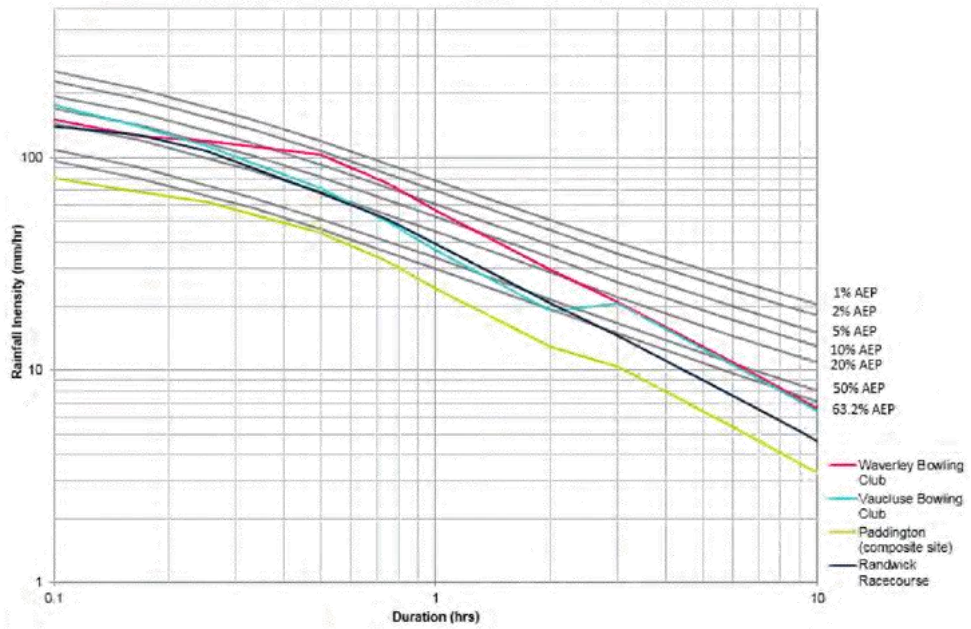


Figure 5-3 Comparison of Recorded December 2015 Rainfall with IFD Relationships

The recorded rainfall at the Waverley Bowling Club gauge is estimated to be in the order of between a 5% and 2% AEP design intensity for durations between 0.3 to 0.8 hours. The recorded rainfall at the Vaucluse Bowling Club is between a 20% and 10% AEP design intensity for durations less than one hour. Rainfall recorded at the Paddington gauge is less than the 63.2% AEP for all durations, and rainfall recorded at the Randwick Racecourse gauge is typically is at the 20% AEP design intensity for durations less than an hour.

The Waverley Bowling Club gauge (566114) and Vaucluse Bowling Club gauge (566038) are considered to be the most suitable to define the catchment rainfall in the TUFLOW model, noting the relatively uniform spatial variability across the catchment for the December 2015 event.

5.2.1.2 *Downstream Boundary Condition*

In most instances the tidal water level conditions will not be critical in determining overland flood levels in the local catchment. However, for completeness the available recorded water level conditions at Sydney Live (213470) have been used to represent the tidal conditions within the model.

Figure 5-4 shows the tidal levels applied to represent the oceanic conditions which peak at 1.7 m (Zero Fort Denison Datum) at approximately 11:30 on the 16th of December 2015.

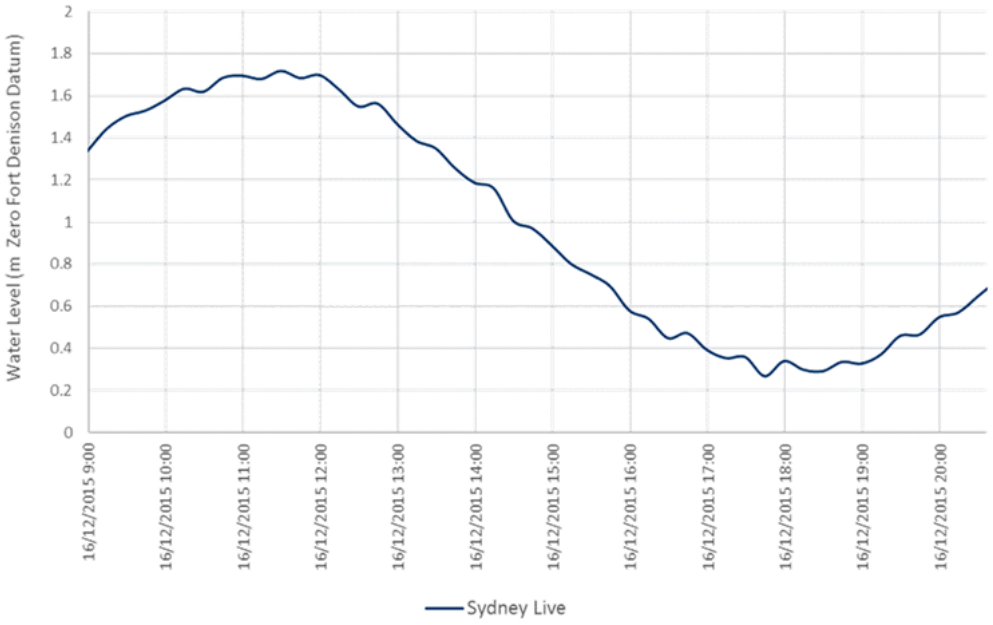


Figure 5-4 Recorded Water Level – December 2015

5.2.2 Adopted Model Parameters

The model parameters that were adopted (refer Section 4) were shown to provide a reasonable calibration to observed data and so were not modified. Modifications to the model through the calibration process were restricted to the rainfall loss parameters.

5.2.2.1 Rainfall Losses

The initial loss-continuing loss model has been adopted in the XP-RAFTS model developed for the Waverley LGA catchments. The initial loss component represents a depth of rainfall effectively lost from the system and not contributing to runoff and simulates the wetting up of the catchment to a saturated condition. The continuing loss represents the rainfall lost through soil infiltration once the catchment is saturated and is applied as a constant rate (mm/hr) for the duration of the runoff event.

'Probability Neutral Burst Initial Loss' rates for the Waverley LGA catchments, accessed from the AR&R datahub (data.arr-software.org) estimate the initial loss and continuing loss rates for Waverley LGA ranging between 6.4 to 29.6mm (refer Appendix D) and 0.4mm/h respectively. However, given the nature of the underlying sandy soils, these values could be much greater. The Coogee Bay Flood Study (BMT WBM, 2013), a catchment adjacent to the Waverley LGA study catchments, adopted much higher initial and continuing loss rates of 50mm and 5mm/h respectively for pervious surfaces and 5mm and 0mm/h for impervious surfaces. Furthermore, the previous drainage investigation within the Waverley LGA adopted high storage losses (refer Section 2.2.2.1), sandy soils (Type 1) and dry catchment conditions (AMC of 1).

The wide variance in rainfall loss parameters across several adjoining catchments are summarised in Table 5-2 below.

Table 5-2 Adopted Rainfall Loss Parameters (Waverley LGA and Adjoining Catchments)

Catchment	Initial-Continuing Loss Parameters				ILSAX parameters			
	Pervious IL (mm)	Impervious IL (mm)	Pervious CL (mm/hr)	Impervious CL (mm/hr)	Soil Type	AMC	Pervious Storage Loss (mm)	Impervious Storage Loss (mm)
Coogee Bay	50	5	5	0	-	-	-	-
Rose Bay	-	-	-	-	3	3	n/a	n/a
Double Bay	-	-	-	-	3	3	n/a	n/a
Kensington – Centennial Park	-	-	-	-	3	3	5	1
Waverley					1	1	20	2

Given the availability of flood estimates taken at several flood storage areas including at Wallis Parade, Warners Avenue and Simpson Street, it was possible to assess the likely losses for the catchment. Being a flood storage area, the peak water level at these locations are predominantly driven by the volume of runoff generated during an event.

Modelled flood levels at Wallis Parade and Warner Street for the December 2015 event and the following calibration events were used to iteratively determine appropriate initial and continuing loss parameters. These were found to be 20mm and 2mm/h respectively for pervious areas and 2mm

and 0mm/h for impervious areas. These values are representative of the whole catchment, but may vary locally.

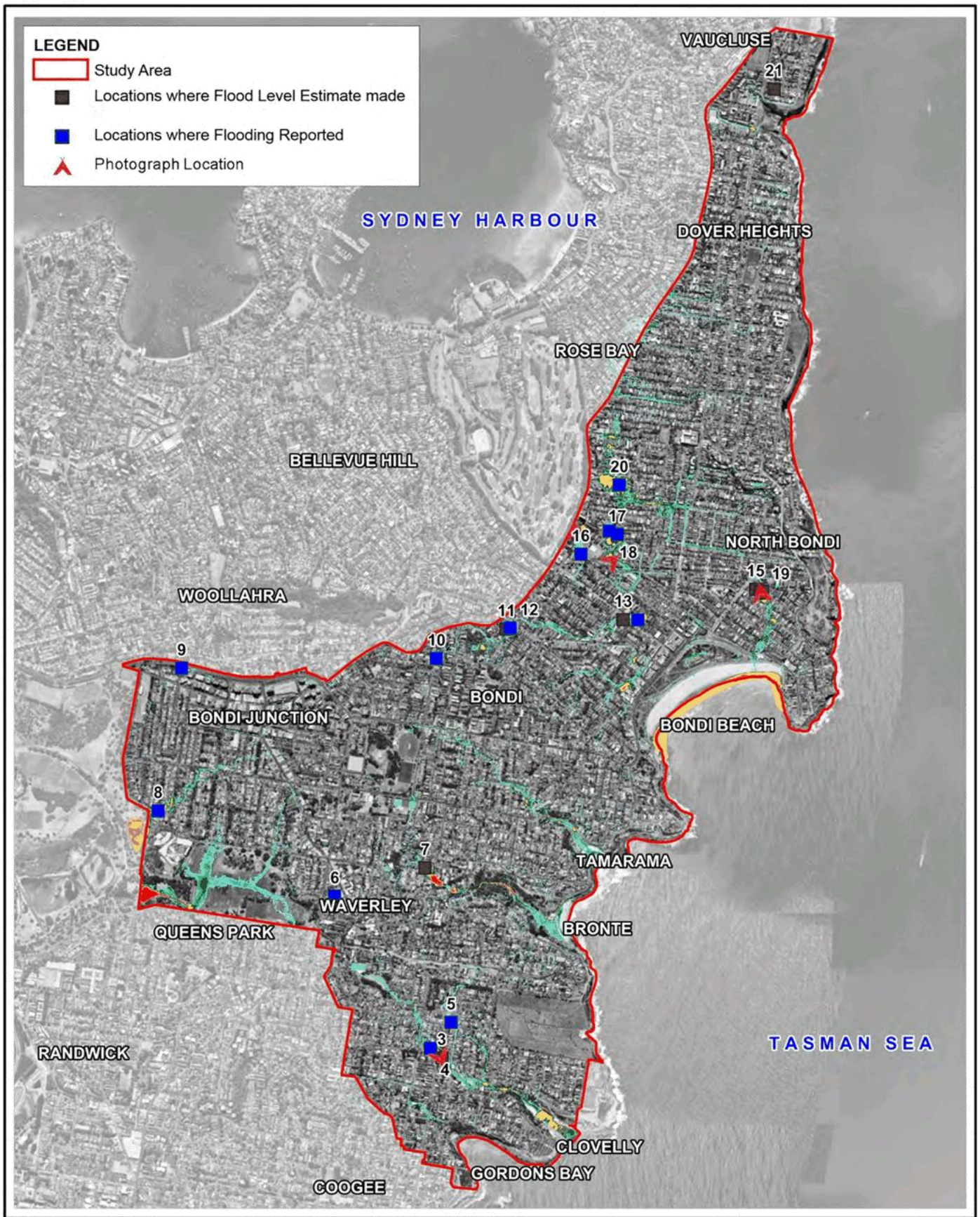
Noting the variance in catchment loss rates of the surrounding catchments, sensitivity testing (refer Section 7.7.2) was undertaken on the 1% AEP design storm to determine the models sensitivity to increasing and decreasing initial and continuing loss rates. As per the findings in Section 7.7.2, it was generally found that the initial and continuing loss-rates had limited influence on catchment conditions, and therefore the comparative lower loss-rates of 20 mm and 2 mm/h respectively for pervious areas and 2 mm and 0 mm/h for impervious areas was deemed appropriate for the Waverley LGA catchments, and carried forward for the study.

5.2.3 Flood Level Data

There are no stream gauges situated within the catchment to provide recorded water levels for the event. Data for comparison of actual flood levels is limited to anecdotal flood data and observations of the main flow path alignments and peak flood level estimates based on flood marks.

Anecdotal flood data for the December 2015 event was obtained through correspondence, reports and photos provided by council, and the community questionnaire responses (refer Section 3). Most of this data does not provide definitive flood levels, but rather indicative depths of flooding and observations of flood flow paths and inundation. The observations are useful to confirm the locations of significant modelled flow paths and depth of flooding to provide some confidence in the model representation of the observed flow condition. For some locations the available description of flooding combined with LiDAR elevation survey enables a determination of approximate flood levels.

The distribution of observed flood data for the December 2015 event compiled from data obtained from council and the community consultation feedback is discussed further in Section 5.2.5 and presented in Figure 5-5.



Title:

Distribution of Observed Flood Data Available for the December 2015 Event

Figure: **5-5**

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5.2.4 Flood Photographs

Photographs depicting significant flooding as shown in Figure 5-6, and those that depict high water marks, such as those shown in Figure 5-7, Figure 5-8 and Figure 5-9 were used to confirm modelled flood behaviour as discussed in Section 5.2.5.



Figure 5-6 Burnie Park, Clovelly - December 2015 Calibration Event

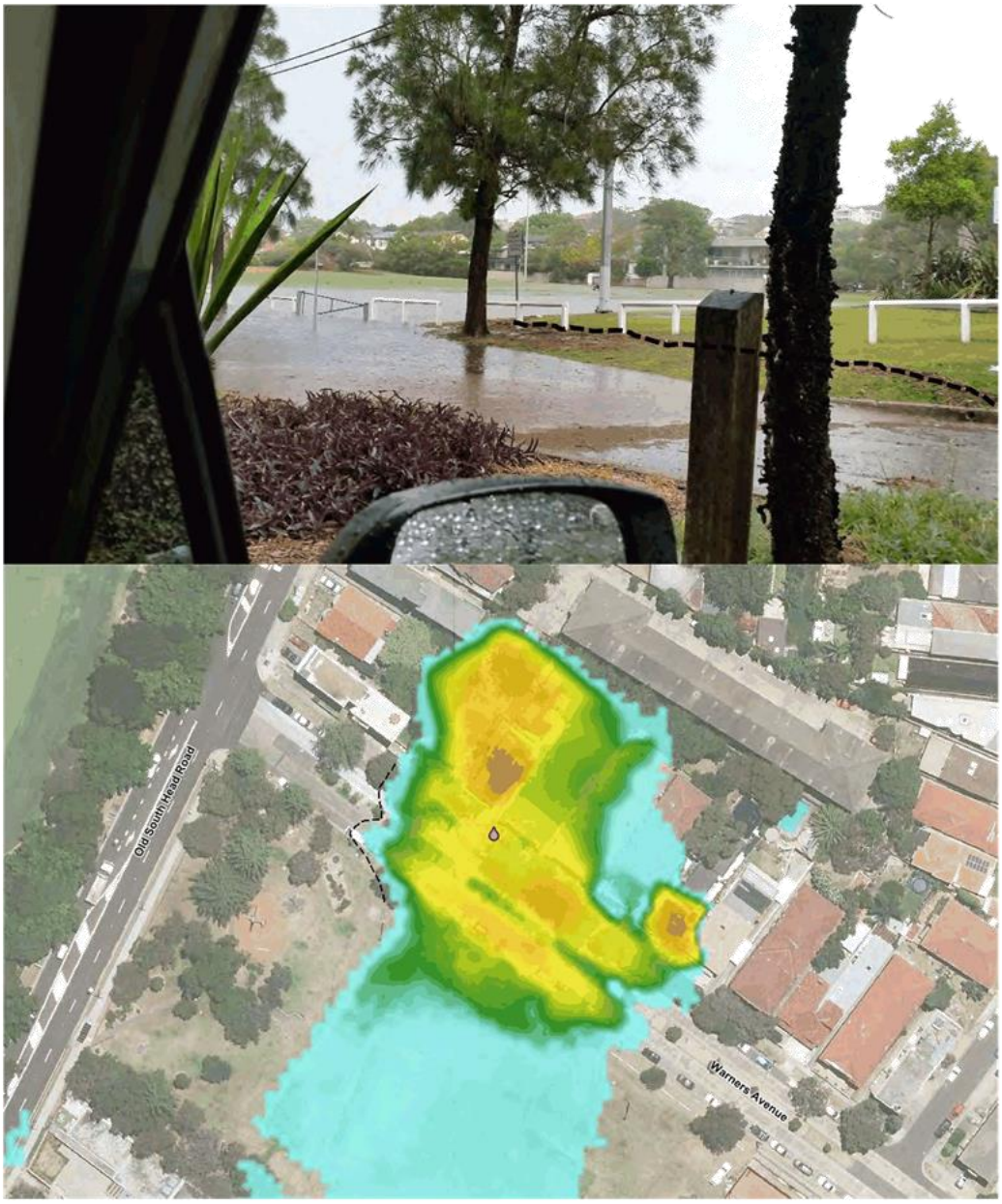


Figure 5-7 High Water Mark Vs. Modelled December 2015 Calibration Event - Warners Avenue, North Bondi



Figure 5-8 High Water Mark - Wallis Parade, North Bondi



Figure 5-9 High Water Mark - Warners Avenue, North Bondi

5.2.5 Observed and Simulated Flood Behaviour

Table 5-3 provides simulated flood inundation depths for the calibration event for comparison to the locations of the community's flooding observations. In general, it can be seen that there is a good correlation between the locations at which significant flooding was observed and the alignment of the major flood flow paths in the TUFLOW model results. The community flooding observations have been classified into three categories; locations where general flooding was reported, locations where flood depths were reported and locations where flood photographs were taken.

For locations where some form of flood level estimation was possible, a comparison of observed and modelled flood levels are presented in Table 5-3.

Table 5-3 Comparison of Observed and Modelled December 2015 Flood Levels

Reference Location (refer Figure 5-5)	Location and/or Observed Flood Depth	Estimated Flood Level from Observed Depth (m AHD)	Modelled December 2015 Level (m AHD)	Difference in Flood Levels (m)
3	Burnie Street, Clovelly 0.5-0.75 m front yard	32.95-33.2	33.2	0.0
7	Palmerstone Avenue, Bronte 1 m ground floor and yard	42.0	42.0	0.0
13	Curlewis Street, Bondi Beach 1 m in Car Basement	15.6	15.6	0.0
15	Wallis Parade, North Bondi 0.3 m estimate	16.6	16.7	+0.1
19	Wallis Parade, North Bondi Flood level estimate based off Figure 5-8	16.6	16.7	+0.1
21	Macdonald Street, Vaucluse 0.1 m in front yard	61.3	61.3	0.0

It can be seen from Table 5-3 that where reasonable estimates of the peak flood level can be made from the observed data, the modelled flood level is typically within 0.1 m of this estimate. This indicates in general the model provides for a reasonable representation of the flood behaviour at these locations considering the relative bounds of uncertainty.

5.3 August 2015 Model Validation

5.3.1 Validation Data

5.3.1.1 Rainfall Data

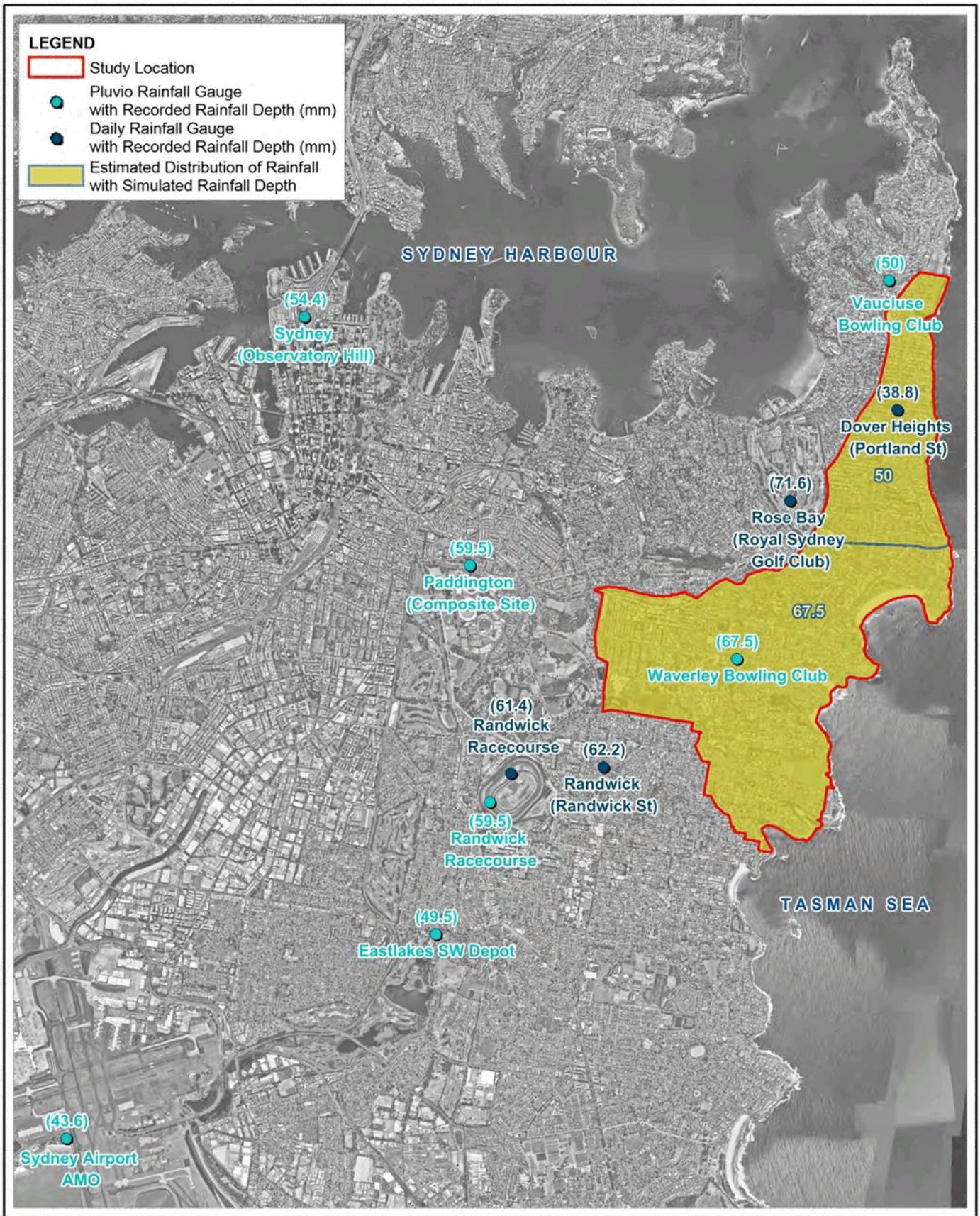
Two gauges situated within the study area, and a number of gauges within the wider region have been analysed to estimate the likely range of rainfall intensities experienced within the study area catchment.

Seven pluvio gauges and four daily rainfall gauges have been considered in this analysis and are summarised in Table 5 1 with the gauge locations shown in Figure 5 1. Rainfall totals have been summed over a 24-hour period starting 09:00 on the 24th August 2015.

Table 5-4 August 2015 Event Recorded Daily Rainfall Total

Gauge Station No.	Gauge Type	Location	Approximate Locality from the Centre of Study Area (km)	Daily Rainfall Total (mm)
566114	Pluvio	Waverley Bowling Club	1.7 SW	67.5
566038	Pluvio	Vaucluse Bowling Club	3.3 N	50
566032	Pluvio	Paddington (Composite Site)	4.4 W	59.5
566099	Pluvio	Randwick Racecourse	5 SW	59.5
566028	Pluvio	Eastlakes SW Depot	6.5 SW	49.5
66062	Pluvio	Sydney (Observatory Hill)	7 NW	54.4
66037	Pluvio	Sydney Airport AMO	11.3 SW	43.6
66052	Daily	Randwick (Randwick St)	3.7 SW	62.2
66098	Daily	Rose Bay (Royal Sydney Golf Club)	1 NW	71.6
66073	Daily	Randwick Racecourse	4.6 SW	61.4
66209	Daily	Dover Heights (Portland St)	1.8 N	38.8

Analysis of the rainfall gauges (daily and pluvio) in the immediate vicinity of the study area show recorded rainfall totals range from 50mm to 71.6mm as presented in Figure 5-10. The Rose Bay (Royal Sydney Golf Club) daily gauge (66098) recorded the highest daily total of 71.6mm. The lowest daily total was recorded at the Dover Heights (Portland St) daily gauge (68241) with a rainfall depth of 38.8mm.



Title:
Daily Rainfall Totals
August 2015 Event

Figure: **5-10**

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Figure 5-11 contains the recorded rainfall hyetographs for four of the pluvio gauges listed previously in Table 5-4 that are closest to the study area. The hyetograph includes three consecutive short bursts of rainfall increasing in magnitude. The period of heavy rainfall starts at 13:00 and concludes at 23:00, with a 1.5-hour break between the first and second burst, and about an hour break between the second and third burst. Each pluvio gauge indicated similar depths during each burst (5mm, 10mm, 25mm) however the most intense burst from each gauge are spaced approximately half an hour apart. The most intense burst of rainfall, recorded at the Waverley Bowling Club gauge (566114), occurred over a 1-hour period beginning at 21:00 on 26th August 2015.

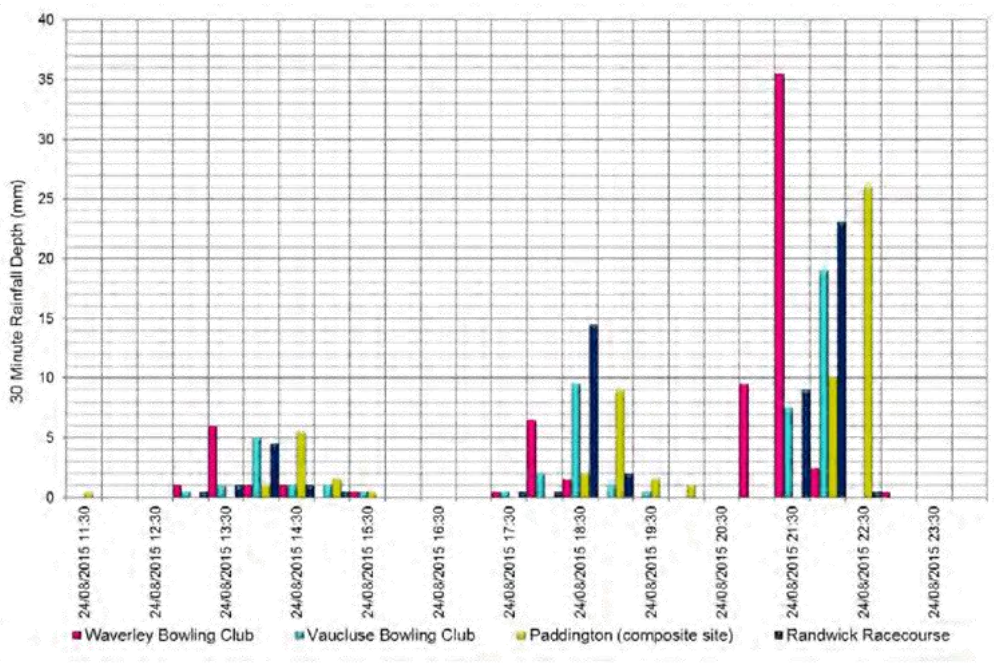


Figure 5-11 Rainfall Hyetograph – August 2015 Rainfall

In order to gain an appreciation of the relative intensity and magnitude of the August 2015 event, the recorded rainfall depth at the four pluvio gauges for various durations within the storm is compared with design IFD rainfall curves obtained from AR&R (2016). Figure 5-12 presents the recorded August 2015 rainfall intensities against the 2016 IFD, for comparison.

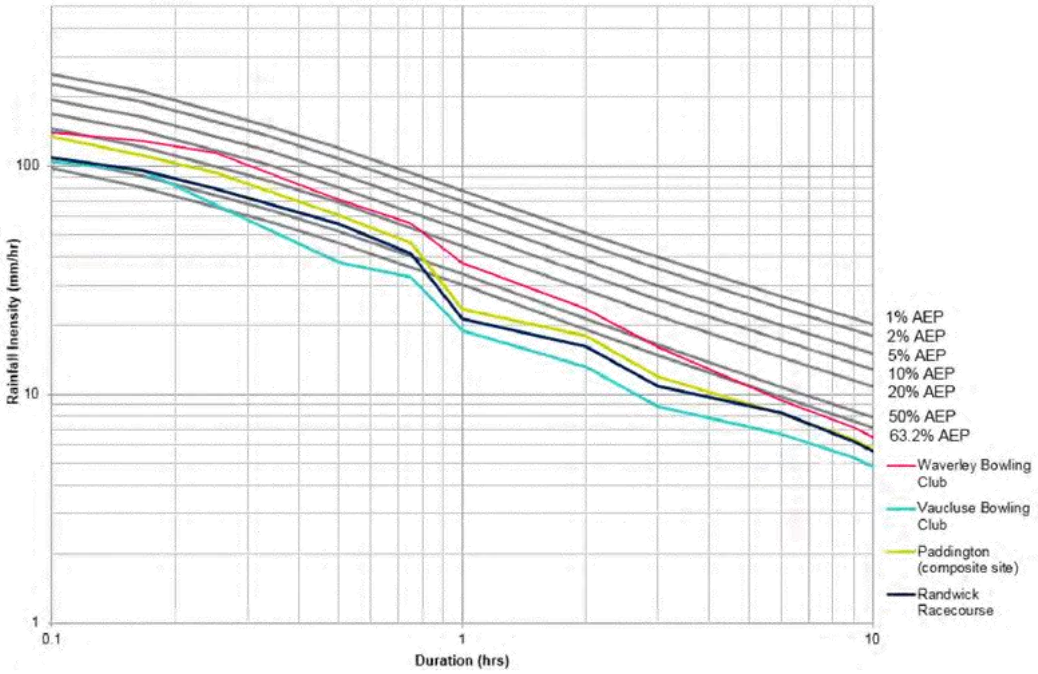


Figure 5-12 Comparison of Recorded August 2015 Rainfall with IFD Relationship

The recorded rainfall at the Waverley Bowling Club gauge (566114) is between the 20% AEP and 10% AEP for rainfall durations less 1 hour. All other pluvio gauges recorded rainfalls at intensities less than a 20% AEP.

The Waverley Bowling Club gauge (566114) and Vaucluse Bowling Club gauge (566038) are considered to be the most suitable to define the catchment rainfall in the TUFLOW model given their relative proximity to the study area. The southern portion of the Waverley LGA was simulated using the recorded data from the Waverley Bowling Club gauge.

Noting the spatial variability of rainfall totals in the northern portion of the Waverley LGA, ranging from 38.8 mm at the Dover Heights (Portland Street) gauge to 71.6 mm at the Rose Bay (Royal Sydney Golf Club) gauge, the northern catchments were simulated using the recorded data from the Vaucluse Bowling Club gauge.

5.3.1.2 Downstream Boundary Condition

Recorded water level conditions at Sydney Live (213470) have been used to represent the tidal conditions within the model.

Figure 5-13 shows the tidal levels applied to represent the oceanic conditions which peak at 1.4 m (Zero Fort Denison Datum) at approximately 15:30 on the 24th August 2015.

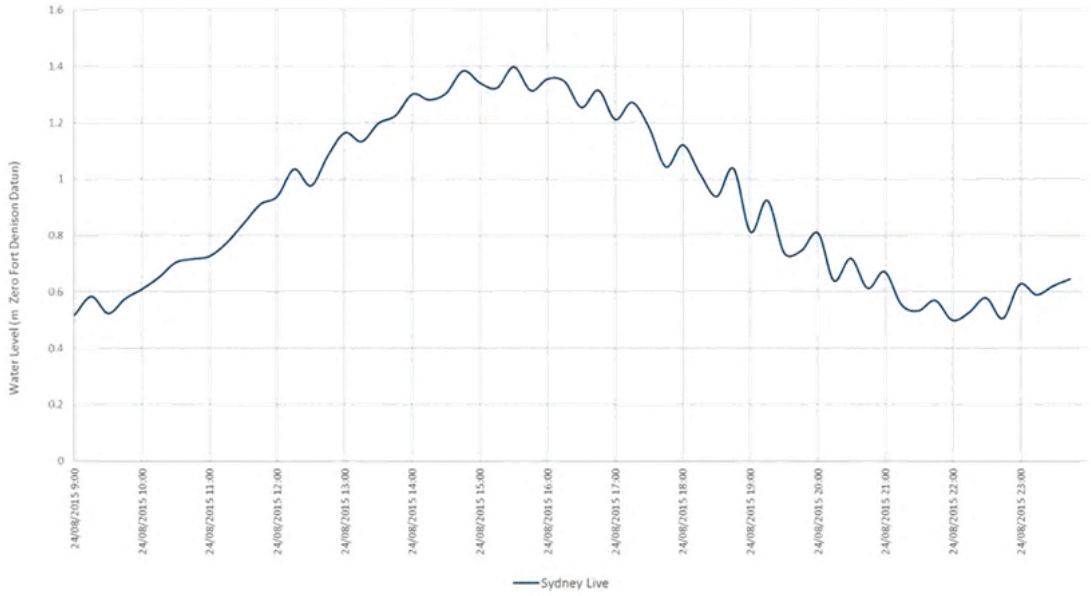


Figure 5-13 Recorded Water Level – August 2015

5.3.1.3 Flood Level Data

As noted for the December 2015 event, there are no stream gauges situated within the catchment to provide recorded water levels for the event. Data for comparison of actual flood levels is limited to anecdotal flood data and observations of the main flow path alignments and peak flood level estimates based on flood marks.

Anecdotal flood data for the August 2015 event was obtained through correspondence, reports and photos provided by council, and the community questionnaire responses (refer Section 3). Most of this data does not provide definitive flood levels, but rather indicative depths of flooding and observations of flood flow paths and inundation. The observations are useful to confirm the locations of significant modelled flow paths and depth of flooding to provide some confidence in the model representation of the observed flow condition. For some locations the available description of flooding combined with LiDAR elevation survey enables a determination of approximate flood levels. The distribution of observed flood data for the August 2015 event compiled from council data and community consultation feedback is discussed further in Section 5.3.2 and presented in Figure 5-16.

5.3.1.4 Flood Photographs

Historic flood photographs depicting flood levels of the August 2015 event, are presented below in Figure 5-14 and Figure 5-15. Figure 5-14 shows a water mark of approximately 550 mm depth along a retaining wall at Simpson Street, Bondi. Figure 5-15 depicts flooding in a residence on Palmerston Avenue, Bronte, and indicates the height of the steps that were overtopped by the flood waters. Flood level indicators from these figures were used to confirm modelled flood behaviour as discussed in Section 5.2.2.



Figure 5-14 Simpson Street, Bondi



Figure 5-15 Palmerston Avenue, Bronte

5.3.2 Observed and Simulated Flood Behaviour

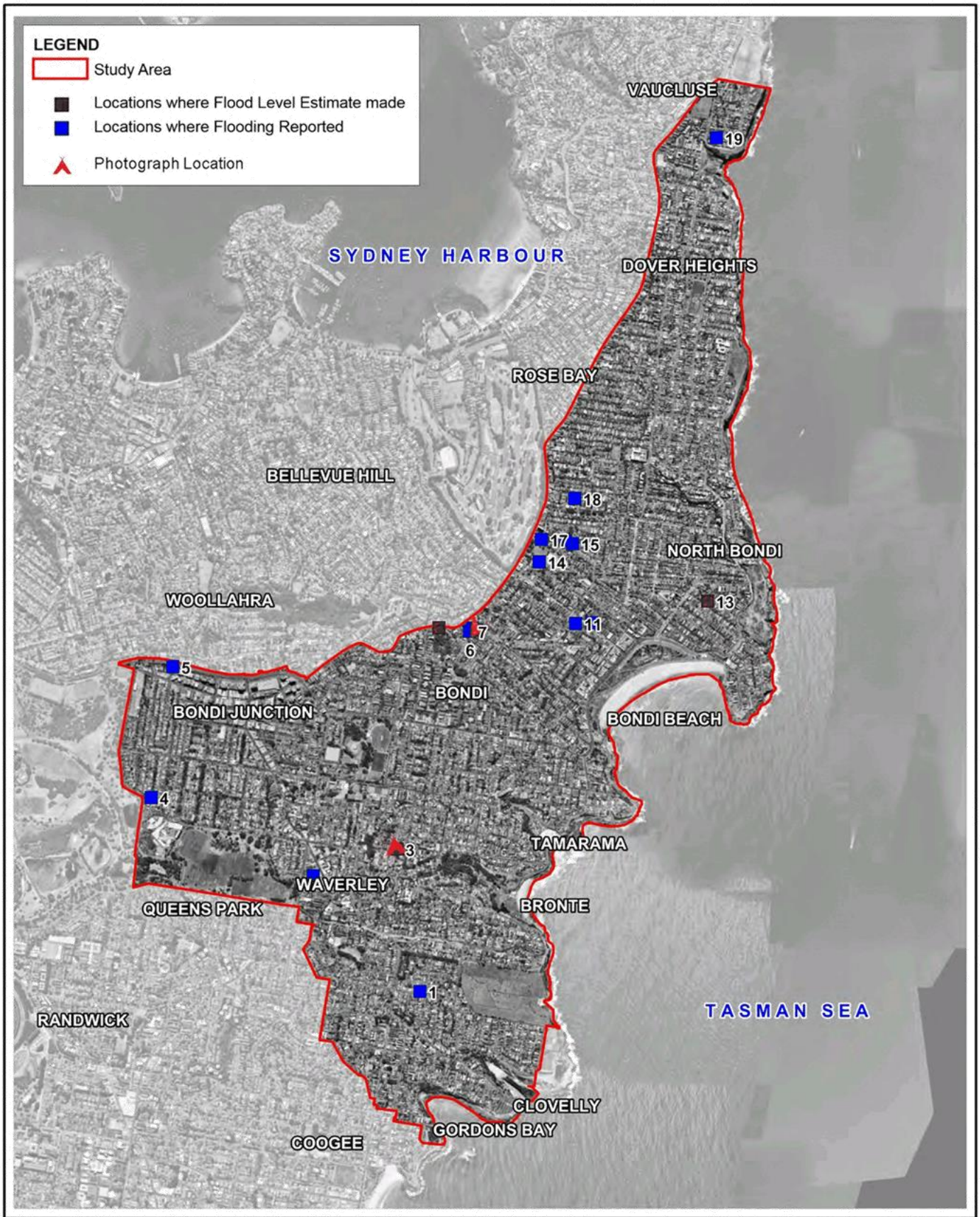
Table 5-5 provides simulated flood inundation depths for the validation event for comparison to the locations of the community's flooding observations. In general, it can be seen that there is a correlation between the locations at which significant flooding was observed and the alignment of the major flood flow paths in the TUFLOW model results. The community flooding observations have been classified into two categories; locations where general flooding was reported and locations where flood depths were reported.

For locations where some form of flood level estimation was possible a comparison of observed and modelled flood levels is presented in Table 5-5.

Table 5-5 Comparison of Observed and Modelled August 2015 Flood Levels

Reference Location (refer Figure 5-16)	Location and/or Observed Flood Depth	Estimated Flood Level from Observed Depth (m AHD)	Modelled August 2015 Level (m AHD)	Difference in Flood Levels (m)
3	Palmerstone Avenue, Bronte 0.5-0.6 m ground floor	41.7-41.8	42.0	+0.2
9	Simpson Street, Bondi 0.5-0.6 m measurement during site visit (refer Figure 5-14)	36.1-36.2	36.6	+0.4
10	Old South Head Road Francis Street 0.3-4 m	51.1-51.2	51.1	0.0
13	Wallis Parade, North Bondi 0.04 m from entering ground floor apartment	16.4	16.5	+0.1

It can be seen from Table 5-7 that where reasonable estimates of the peak flood level can be made from the observed data, the modelled flood level is typically within +0.2m of this estimate. This indicates in general the model provides for a reasonable representation of the flood behaviour at these locations considering the relative bounds of uncertainty.



Title:
Distribution of Observed Flood Data Available for the August 2015 Event

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5.4 February 2017 Model Validation

5.4.1 Validation Data

5.4.1.1 Rainfall Data

Two gauges situated within the study area, and a number of gauges within the wider region have been analysed to estimate the likely range of rainfall intensities experienced within the study area catchment.

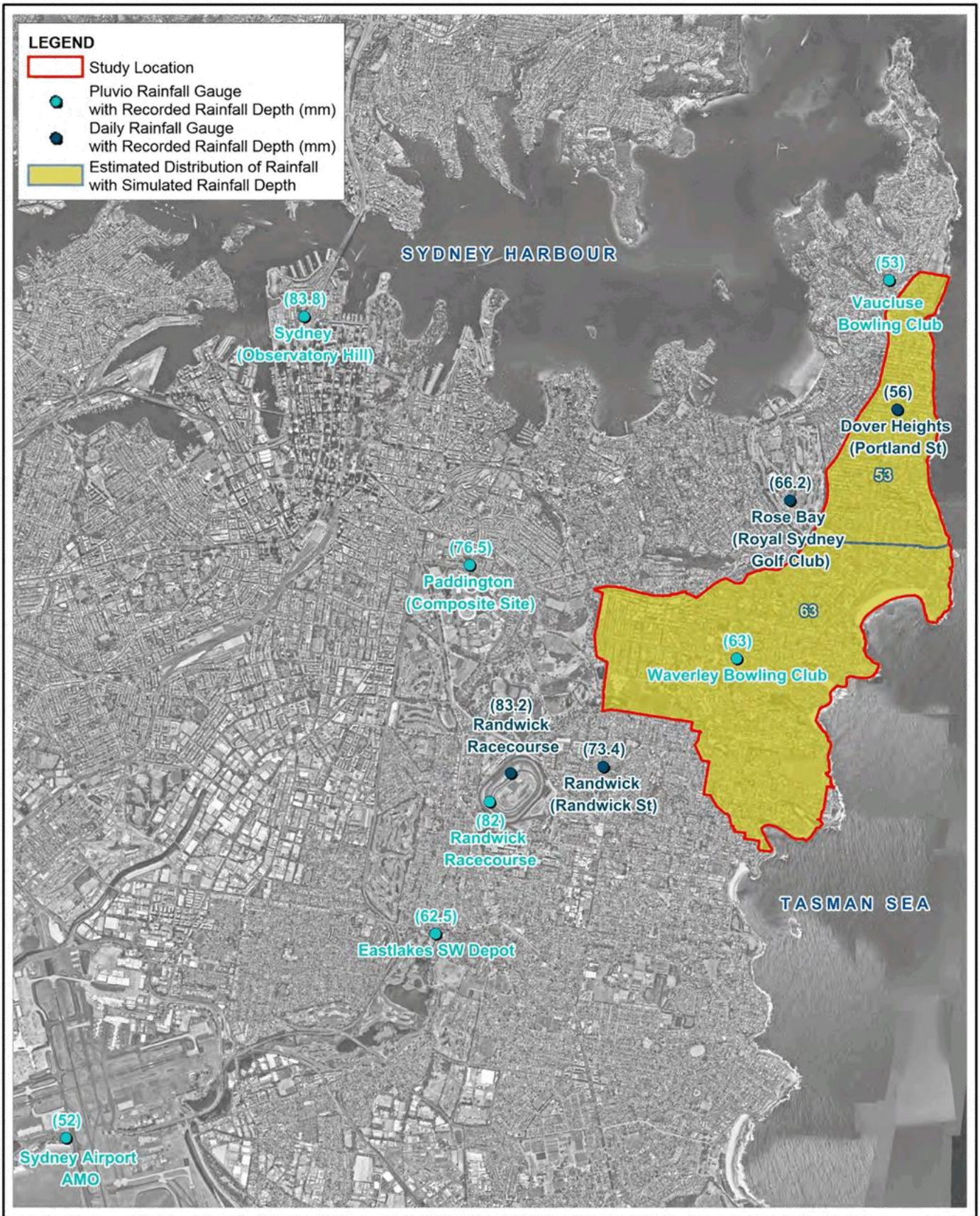
Seven pluvio gauges and four daily rainfall gauges have been considered in this analysis and are summarised in Table 5-6 with the gauge locations shown in Figure 5-17. Rainfall totals have been summed over a 24-hour period starting 09:00 on the 7th of February 2017.

Table 5-6 February 2017 Event Recorded Daily Rainfall Total

Gauge Station No.	Gauge Type	Location	Approximate Locality from the Centre of Study Area (km)	Daily Rainfall Total (mm)
566114	Pluvio	Waverley Bowling Club	1.7 SW	63
566038	Pluvio	Vaucluse Bowling Club	3.3 N	53
566032	Pluvio	Paddington (Composite Site)	4.4 W	76.5
566099	Pluvio	Randwick Racecourse	5 SW	83.2
566028	Pluvio	Eastlakes SW Depot	6.5 SW	62.5
66062	Pluvio	Sydney (Observatory Hill)	7 NW	83.8
66037	Pluvio	Sydney Airport AMO	11.3 SW	52
66052	Daily	Randwick (Randwick St)	3.7 SW	73.4
66098	Daily	Rose Bay (Royal Sydney Golf Club)	1 NW	66.2
66073	Daily	Randwick Racecourse	4.6 SW	73.4
66209	Daily	Dover Heights (Portland St)	1.8 N	56

Analysis of the rainfall gauges in the vicinity of the study area and surrounding regions show the daily rainfall totals to be fairly uniform, with a minimum of 52 mm to a maximum of 83.8 mm at Sydney Airport AMO (66037) and Sydney (Observatory Hill) (66062), respectively. In general, the recorded daily rainfall within in the vicinity of the study area was in the order of 53-66.2 mm.

Figure 5-18 shows the recorded rainfall hyetographs for the four most representative pluvio gauges listed in Table 5-6. The hyetograph shows continuous rainfall from 04:00 to 13:30, with the most intense burst of heavy rainfall occurred over a one-hour period from 10:00 to 11:00.



Title:
Daily Rainfall Totals
February 2017 Event

Figure: **5-18**

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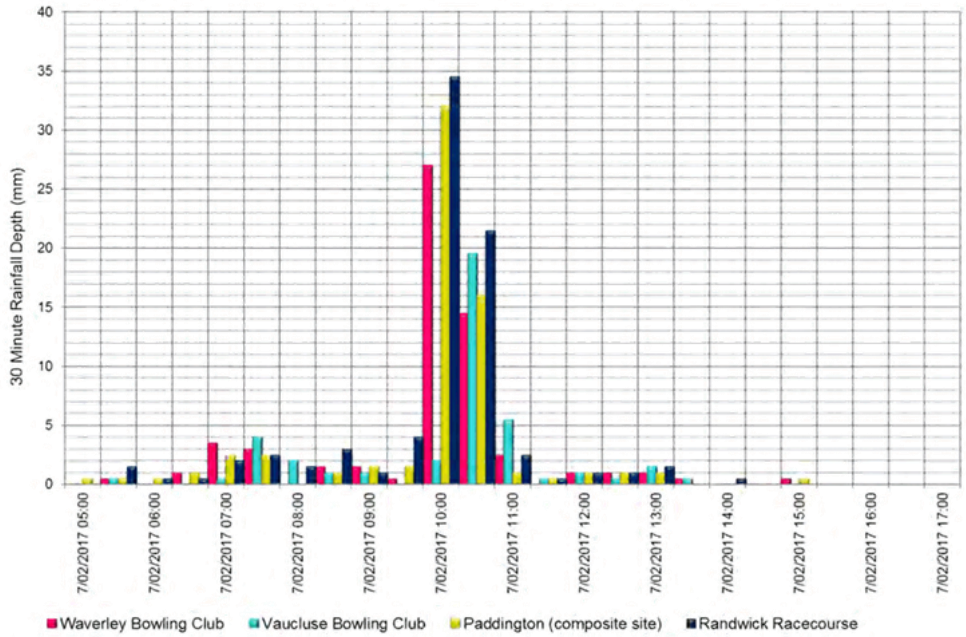


Figure 5-18 Rainfall Hyetograph – February 2017 Rainfall

In order to gain an appreciation of the relative intensity and magnitude of the February 2017 event, the recorded rainfall depth at the four pluvio gauges for various durations within the storm is compared with design IFD rainfall curves obtained from AR&R (2016). Figure 5-19 presents the recorded February 2017 rainfall intensities against the 2016 IFD, for comparison.

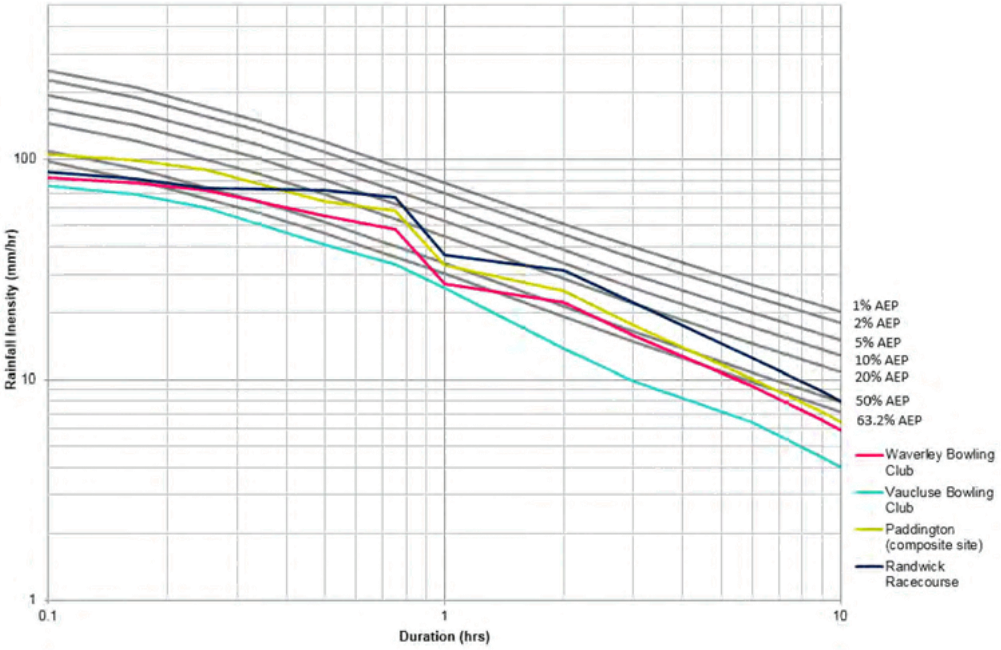


Figure 5-19 Comparison of Recorded February 2017 Rainfall with IFD Relationship

For durations under an hour, the majority of the rainfall for the Waverley Bowling Club (566114), Paddington (composite site) (566032) and Randwick Racecourse (566099) gauges were aligned between the 50% AEP and 20% AEP design intensity. For the durations of approximately 0.7-0.8 hours, the Randwick Racecourse and Paddington (composite site) gauges were between the 10% AEP and 5% AEP, and 20% AEP and 10% AEP design event respectively. Vaucluse Bowling Club (566038) remained below the 63.2 % AEP design event for all durations.

5.4.1.2 Downstream Boundary Condition

Recorded water level conditions at Sydney Live (213470) have been used to represent the tidal conditions within the model.

Figure 5-20 shows the tidal levels applied to represent the oceanic conditions which peak at 1.37 m (Zero Fort Denison Datum) at approximately 21:00 on the 7th February 2017.

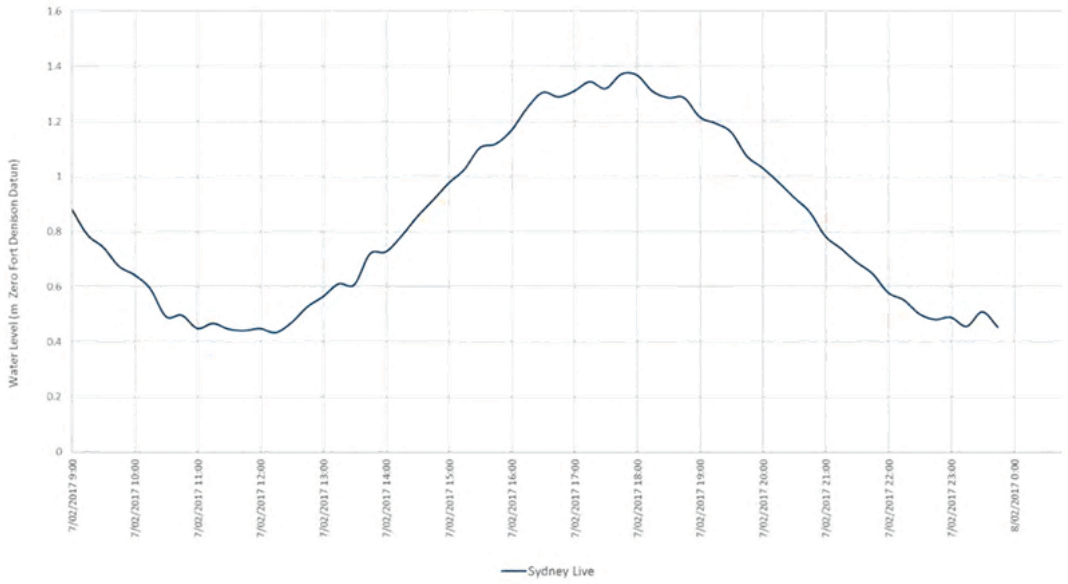


Figure 5-20 Recorded Water Level – February 2017

5.4.1.3 Flood Level Data

Anecdotal flood data for the February 2017 event was obtained through correspondence, reports and photos provided by council, and the community questionnaire responses (refer Section 3). The observations are useful to confirm the locations of significant modelled flow paths and depth of flooding to provide some confidence in the model representation of the observed flow condition. For some locations the available description of flooding combined with LiDAR elevation survey enables a determination of approximate flood levels.

The distribution of observed flood data for the February 2017 event, compiled during community consultation, is discussed further in Section 5.4.2 and presented in Figure 5-23.

5.4.1.4 Flood Photographs

Historic flood photographs received from Waverley Council and collated during community consultation are presented below in Figure 5-21 and Figure 5-22. Photographs depicting significant flooding were used to confirm modelled flood behaviour as discussed in Section 5.4.2.



Figure 5-21 Warners Avenue, North Bondi



Figure 5-22 Grafton Street, Bondi Junction

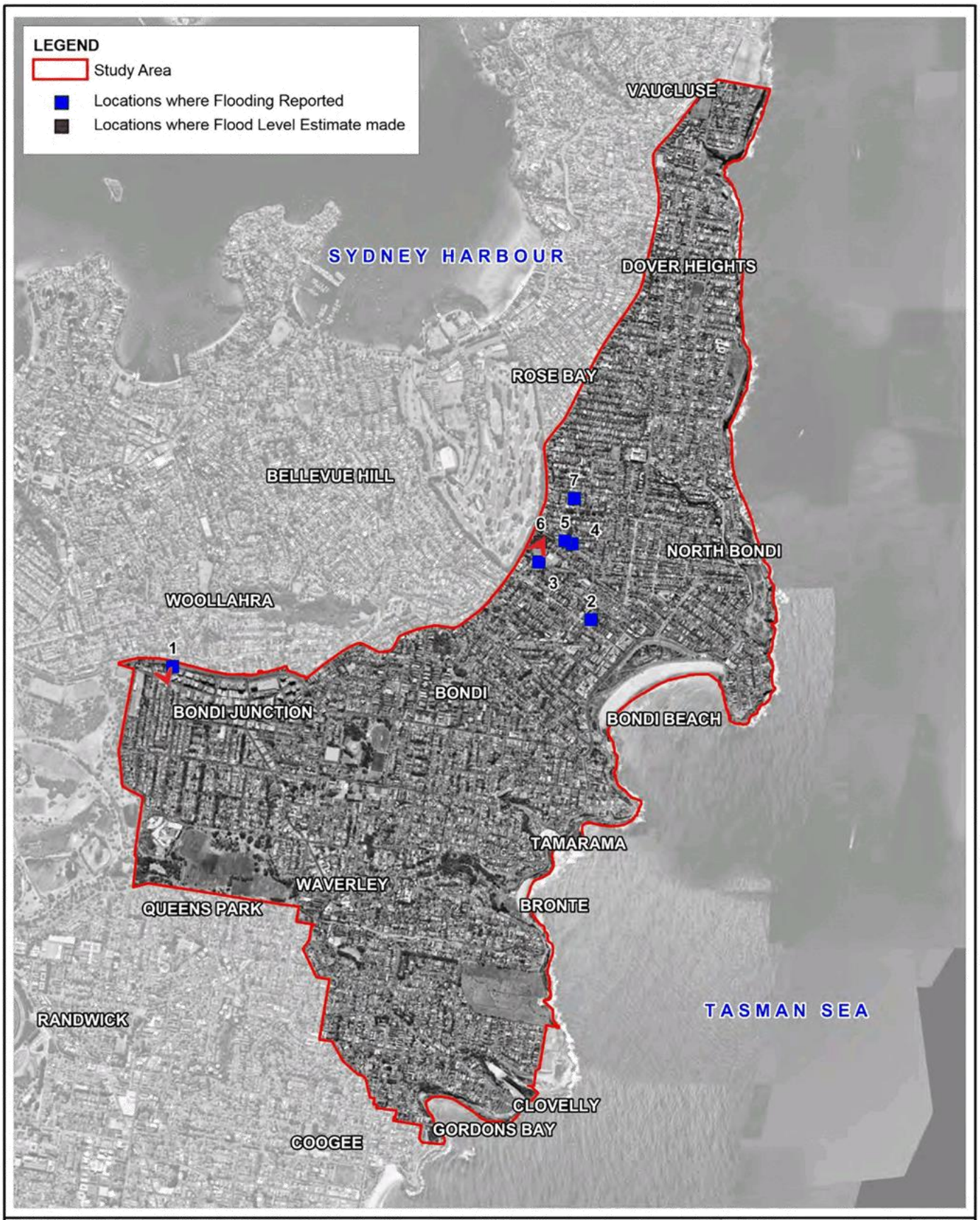
5.4.2 Observed and Simulated Flood Behaviour

Figure 5-23 provides simulated flood inundation depths for the validation event for comparison to the locations of the community's flooding observations. In general, it can be seen that there is a good correlation between the locations at which significant flooding was observed and the alignment of the major flood flow paths in the TUFLOW model results. The community flooding observations have been classified into three categories; locations where general flooding was reported, locations where flood depths were reported and locations where flood photographs were taken.

For locations where some form of flood level estimation was possible a comparison of observed and modelled flood levels is presented in Table 5-7.

Table 5-7 Comparison of Observed and Modelled February 2017 Flood Levels

Reference Location (refer Figure 5-23)	Location and Observed Flood Depth	Estimated Flood Level from Observed Depth (m AHD)	Modelled February 2017 Level (m AHD)	Difference in Flood Levels (m)
6	Warners Avenue, North Bondi ~0.6 m measurement during site visit (refer Figure 5-21)	10.6	10.4	-0.2



Title:
Distribution of Observed Flood Data Available for the February 2017 Event

Figure: 5-23

Rev: -

BMT endeavours to ensure that the information provided in this map is correct at the time of publication. BMT does not warrant, guarantee or make representations regarding the currency and accuracy of information contained in this map.

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5.5 XP-RAFTS Flow Validation

Hydrologic modelling for the study area catchments was undertaken using hydrologic modelling software XP-RAFTS (refer 2.5.1). The output from the hydrological model is a series of flow hydrographs which form the inflow boundaries of the hydraulic model. To validate the XP-RAFTS hydrologic model, a separate method of hydrologic analysis was undertaken using the "direct-rainfall" approach. With the direct-rainfall method the design rainfall is applied directly to the individual cells of the 2D hydraulic model.

The direct-rainfall model has been developed by utilising design rainfall hyetographs (applying a depth of rainfall directly to each individual cell) in addition to a catchment averaged initial loss (10 mm) and continuing loss rate (0.7 mm/hr). Validation has been undertaken for the following design rainfall events:

- 1% AEP, 45-minute duration storm;
- 1% AEP, 90-minute duration storm.

A flow path along Murriverie Road was chosen as an appropriate point for comparison, due to its size, and the convergence of overland flows to a single flow path. Comparisons of the simulated catchment discharge and the cumulative volume are given in Figure 5-24 and Figure 5-25 respectively.

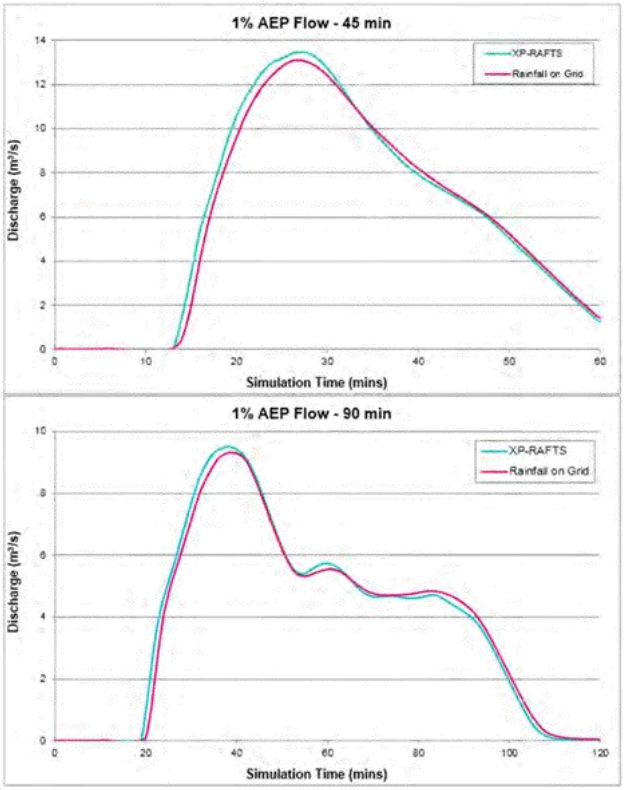


Figure 5-24 Catchment Flow Verification - Murriverie Road

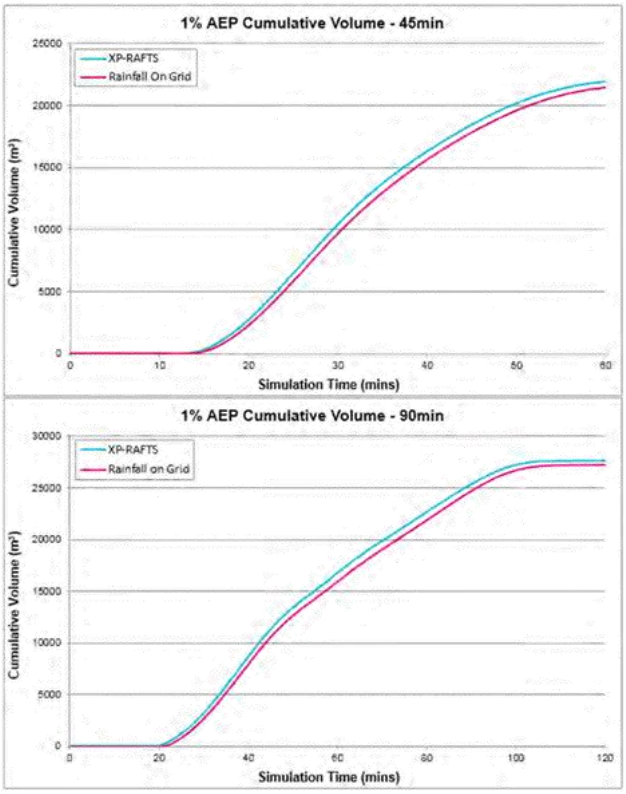


Figure 5-25 Catchment Volume Verification- Murriverie Road

The above figures show that for the Murriverie Road catchment, the flow and cumulative volume generated by the XP-RAFTS hydrologic inputs correlates well with the direct-rainfall methodology. The following observations can be made:

- The XP-RAFTS produces marginally higher peak flows in the 1% AEP design storm; and
- The cumulative volume in the XP-RAFTS model is marginally higher the direct-rainfall model, likely a result of minor depressions in the TUFLOW model DEM which cannot drain.

The catchment flow validation exercise demonstrated a good correlation between the two modelling methods and indicates that the XP-RAFTS modelling methodology adopted for the study provides a sound basis to assess overall flood behaviour.

5.6 Conclusion

The model calibration process has involved the development of an appropriate hydraulic model in order to best represent the flooding conditions within the study area utilising the available data. Model parameters have been adopted which are consistent with typical industry standard ranges and experiences learnt from other modelled catchments of a similar nature.

Rainfall inputs have been developed for the models for three calibration/validation events; December 2015, August 2015 and February 2017, utilising available rainfall gauge data. The December 2015, August 2015 and February 2017 model simulations have shown the adopted model configuration to

perform well across a range of events, producing reasonable matches to observed flood level data where available.

Given the high variability of rainfall, and the lack of empirical flood evidence with which to calibrate to, the developed TUFLOW model has been demonstrated to provide a sound representation of the catchment response to rainfall and accordingly considered to be a suitable tool for design flood estimation.

Additional hydrologic modelling using direct-rainfall was undertaken as a validation exercise to compare flows generated within the TUFLOW model. Comparison of runoff hydrographs for the Murriverie Road catchment provided for a good match in peak flows, timing and volume between the XP-RAFTS and direct-rainfall methodologies.

The developed TUFLOW model has been demonstrated to provide a sound representation of the catchment response to rainfall and accordingly considered to be a suitable tool for design flood estimation.

6 Design Flood Conditions

6.1 Introduction

Design floods are hypothetical floods used for planning and floodplain management investigations. Design floods are therefore not real rainfall events, rather they are values that are probabilistic in nature. They are based on having a probability of occurrence specified either as:

- Exceedances per Year (EY); or
- Annual Exceedance Probability (AEP) expressed as a percentage.

There are five broad classes of design rainfall estimates each with their own set of methodologies and datasets. Each class is categorised by frequency of occurrence, as shown below in Table 6-1.

Table 6-1 Classes of Design Rainfall

Design Rainfall Class	Frequency of Occurrence	Probability Range
Very Frequent Design Rainfalls	Very Frequent	12EY to 1EY
Intensity Frequency Duration (IFD)	Frequent	1EY to 10% AEP
Intensity Frequency Duration (IFD)	Infrequent	10% AEP to 1% AEP
Rare Design Rainfalls	Rare	1% AEP to 0.05% AEP
Probable Maximum Precipitation (PMP)	Extreme	< 0.05% AEP

In accordance with Council's brief, the simulated design events include the PMF, 0.2%, 1%, 2%, 5%, 10% and 20% AEP, 2-year ARI (40% AEP) and 1-year ARI (1 EY) events for catchment derived flooding. The 1% AEP flood is generally used as a reference flood for land use planning and control.

The adopted storm durations and temporal patterns are discussed in Section 0. The adopted ocean downstream boundary conditions are discussed in Section 6.3.

6.2 Design Rainfall

Design rainfall parameters are derived from standard procedures defined in AR&R, which are based on statistical analysis of recorded rainfall data across Australia. Established methods have been used since 1987, however have recently been revised in 2016. The 2016 guidelines (Ball et. al, 2016) are promoted as the current best practice for design flood estimation.

The derivation of location specific design rainfall parameters (e.g. rainfall depth and temporal pattern) for the Waverley LGA catchments is presented below.

6.2.1 Rainfall Depths

Design rainfall depth is based on the generation of intensity-frequency-duration (IFD) design rainfall curves, utilising the procedures outlined in AR&R (2016). The recently revised 2016 IFDs are based on a further 30 years of additional rainfall data, have a greater range in design magnitudes (from 12 EY to 0.05% AEP) and are more accurate, combining contemporary statistical analysis in their determination.

The Probable Maximum Precipitation (PMP) is used in deriving the Probable Maximum Flood (PMF) event. The definition of the PMP is "the theoretical maximum precipitation for a given duration under modern meteorological conditions" (WMO, 2009). The ARI of a PMP/PMF event ranges between 10^4 and 10^7 years and is beyond the "credible limit of extrapolation". That is, it is not possible to use rainfall depths determined for the more frequent events (1% AEP and less) to extrapolate the PMP. The PMP has been estimated using the Generalised Short Duration Method (GSDM) derived by the Bureau of Meteorology. The method is appropriate for durations up to 6 hours and considered suitable for small catchments (< 1000 km^2) in the Sydney region.

Design IFD data was derived across the entire Waverley LGA for a total of seven locations (constituting the seven individual IFD tiles across the entire study area) via the BoM website (Design Rainfall Data, 2018). Analysis indicated that across the seven locations the maximum variance in rainfall depth was between 2-5% indicating minimal change in spatial variation across the study catchments. As such, two representative locations were selected using the centroid of the northern and southern portion of the study catchments. Table 6-2 shows the design rainfall depths adopted for the modelled events.

Table 6-2 Rainfall Depths for Design Events (mm)

Duration	1 year ARI S/N[1] (mm)	2 year ARI S/N[1] (mm)	20% AEP S/N[1] (mm)	10% AEP S/N[1] (mm)	5% AEP S/N[1] (mm)	2% AEP S/N[1] (mm)	1% AEP S/N[1] (mm)	1 in 200 AEP S/N[1] (mm)
20 min	19.2 / 19.2	21.5 / 21.6	28.6 / 28.9	33.4 / 34	38.1 / 38.9	44.4 / 45.4	49.1 / 50.4	53.2 / 54.6
25 min	21.2 / 21.3	23.7 / 23.8	31.6 / 31.9	36.9 / 37.5	42.1 / 42.9	49 / 50.1	54.2 / 55.7	58.8 / 60.4
30 min	22.9 / 23	25.6 / 25.7	34.1 / 34.4	39.8 / 40.4	45.4 / 46.3	52.9 / 54.1	58.6 / 60.1	63.6 / 65.2
45 min	27 / 27	30.1 / 30.2	39.9 / 40.3	46.6 / 47.2	53.2 / 54	62.1 / 63.2	68.9 / 70.4	75 / 76.5
1.0 h	30 / 30.1	33.5 / 33.6	44.4 / 44.7	51.8 / 52.4	59.2 / 60	69.2 / 70.3	76.9 / 78.3	83.8 / 85.3
1.5 h	34.8 / 34.8	38.7 / 38.8	51.3 / 51.6	60 / 60.5	68.7 / 69.4	80.5 / 81.5	89.8 / 91.1	97.8 / 99.1
2.0 h	38.6 / 38.6	43 / 43	56.9 / 57.2	66.7 / 67.1	76.5 / 77.1	89.9 / 90.7	101 / 102	109 / 110
3.0 h	44.7 / 44.8	49.8 / 49.9	66.2 / 66.4	77.9 / 78.1	89.6 / 89.9	106 / 106	119 / 119	129 / 129
6.0 h	52.1 / 52.2	58 / 58.1	77.6 / 77.6	91.6 / 91.7	106 / 106	126 / 126	141 / 142	152 / 153
4.5 h	58.1 / 58.3	64.9 / 65	87.2 / 87.2	103 / 103	120 / 120	143 / 143	161 / 161	173 / 173
9.0 h	68.1 / 68.3	76.2 / 76.4	103 / 103	123 / 123	143 / 143	171 / 171	194 / 194	208 / 208
12.0 h	76.2 / 76.6	85.5 / 85.8	117 / 117	140 / 140	163 / 163	195 / 195	221 / 221	238 / 238
18.0 h	89 / 89.7	100 / 101	139 / 139	166 / 166	195 / 195	235 / 234	266 / 266	287 / 286

[1]S/N: Southern catchment centroid rainfall depths / Northern catchment centroid rainfall depths

A range of storm durations from 20 minutes to 18 hours was modelled in order to identify the critical storm duration.

The critical durations for the PMF event were the 15-min, 30-min and 90-min storms, with rainfall depths of 180 mm, 260 mm and 540 mm, respectively.

6.2.2 Areal Reduction Factors

The areal reduction factor takes into account the unlikelihood that larger catchments will experience rainfall of the same design intensity over the entire area. The Waverley LGA study catchments

contain a series of smaller sub-catchments draining overland into Sydney Harbour or directly into the South Tasman Sea. The sub-catchments range in size from 0.25 km^2 to 1.3 km^2, the largest sub-catchment being the Rose Bay catchment.

Due to the minor size of the sub-catchments, and as per guidance in AR&R (which does not recommend applying an ARF to catchments less than 1.0 km^2 in size), an ARF was been omitted from design flood estimation. In the case of those larger than the 1.0 km^2 i.e. Rose Bay, the focal point for investigation is not at its outlet, but higher within the catchment, so the omittance of an ARF is still considered appropriate.

6.2.3 Design Rainfall Losses

In February 2019, OEH released a *Review of Australian Rainfall and Runoff Design Inputs for NSW* (WMA, 2019). The document was prepared to assess the suitability of default inputs developed as part of the Australian Rainfall and Runoff (ARR) 2016 project for use in New South Wales. The report findings and recommendations include:

(1) advice on a recommended hierarchy of approaches and information sources that practitioners should use when examining the best information sources and approaches for a study; and

(2) improved information on initial and continuing losses and pre-burst information to use when a study would have otherwise used default initial and continuing loss or pre-burst information or approaches developed as part of ARR 2016

The hierarchical approach for the selection of rainfall losses for NSW catchments is presented below in Table 6-3.

Table 6-3 Hierarchy of Approaches from Most (1) to Least Preferred (5)

Approach	Storm Initial Loss	Pre-burst (transformational)	IL Burst	Continuing Loss
1	Average Calibration	Not required or back calculated using $IL_{Storm} - IL_{Burst}$	Calculated from equation above	Average Calibration
2	Average Calibration	Not required or back calculated using $IL_{Storm} - IL_{Burst}$	Calculated from equation above	Average Calibration
3	Average Calibration	Not required or back calculated using $IL_{Storm} - IL_{Burst}$	Calculated from equation above	Average Calibration
4	NSW FFA reconciled initial loss	Not required or back calculated using $IL_{Storm} - IL_{Burst}$	Probability Neutral Burst Loss	NSW FFA reconciled continuing losses
5	ARR Data Hub initial loss	Not required or back calculated using $IL_{Storm} - IL_{Burst}$	Probability Neutral Burst Loss	NSW FFA reconciled continuing losses

In line with the recently released guidance from OEH, and as per the model calibration and validation (refer Section 5), the adopted loss rates for design event modelling are shown below in Table 6-4.

Table 6-4 Adopted Rainfall Loss Parameters

Rainfall Losses	Adopted Parameter
Pervious Initial Loss	20 mm
Pervious Continuing Loss	2 mm/h
Impervious Initial Loss	2 mm
Impervious Continuing Loss	0 mm/h

The fixed loss-rates adopted in design event modelling (as per above table), represented the best fit during model calibration and are comparably higher than those provided for in the recently released 'Probability Neutral Burst Initial Loss' rates (refer to Appendix D). The higher catchment loss rates correspond with adjacent catchment studies (refer Table 5-2), which indicate that the underlying sand substrata can facilitate a high infiltration rate.

6.2.4 Temporal Patterns

The IFD data presented in Table 6-2 provides the average intensity that occurs over a given storm duration. Temporal patterns are required to define what percentage of the total rainfall depth occurs over a given time interval throughout the storm duration. Standard and non-standard temporal patterns are available from the AR&R online datahub, for each frequency of occurrence (very-frequent, frequent, infrequent, rare and extreme). Each frequency class has a suite of 10 temporal patterns per design duration.

Figure 6-1 shows the 10 temporal patterns for the 1% AEP, 90 minute duration design storm for the study catchments. The 1% AEP belongs to the 'Rare' frequency of occurrence.

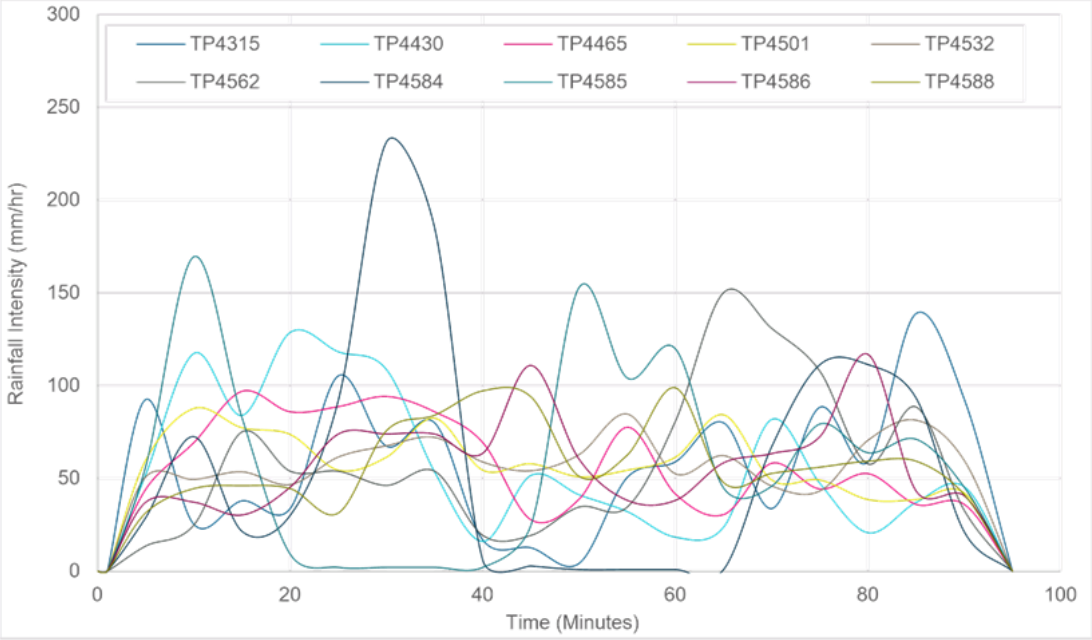


Figure 6-1 1% AEP 90-minute Duration Temporal Patterns

The procedures for AR&R provide for the selection of the temporal pattern that gives the peak flow closest to the mean of the peak flows from all ten temporal patterns across all design durations. This method was followed to find the critical temporal pattern for each event duration.

6.2.5 Critical Mean Assessment

Design flood levels in the catchment are a combination of flooding from rainfall over the local catchment (overland flooding), as well as elevated water levels in open channels and storage areas (storage flooding). As such, three locations of interest were selected when undertaking the critical mean assessment for the study area. The locations of interest were chosen as being representative of the remaining catchment areas – one for the upper catchment areas and lower catchment areas affected by overland flooding, and the third being representative of several storages located across the study area catchments.

To determine the critical storm duration for the three locations of interest, modelling of the frequent, infrequent and rare temporal pattern bins was undertaken for a range of storm durations from 20 minutes to 9 hours. Each duration utilised ten temporal patterns extracted from the AR&R datahub relevant to the study area.

The following process was undertaken to determine the critical mean temporal pattern for the two locations of interest:

(1) 10 temporal patterns for each duration were simulated for the frequent, infrequent and rare temporal pattern bins (i.e. 20% AEP, 5% AEP and 1% AEP);

(2) The mean flood level was determined for each of the durations simulated;

(3) The critical mean was determined as the highest mean flood level amongst each of the durations simulated.

The design event analysis found that for all design event magnitudes the 20-minute and 45-minute durations were critical for the catchment areas affected by overland flooding, and the 90-minute duration was critical for areas affected by storage flooding.

For the PMF, determined using the Generalised Short Duration Method (GSDM), the critical durations were found to be the 15-minute, 30-minute and 90-minute durations.

A full summary of the critical durations and associated temporal patterns derived for design event modelling is given in Section 6.5.

6.2.6 Comparison with 2016 Intensity-Frequency-Duration Graphs

As part of this study, a comparison of the standard AR&R IFD curves and a daily rainfall frequency analysis (conducted on the continuous rainfall record) at Waverley Bowling Club was undertaken.

Daily rainfall depths have been recorded at Waverley Bowling Club since 1980, providing 40 years of data. This data was used to derive a rainfall frequency analysis for a range of storm durations. The data was converted into a series of annual maxima daily rainfall depths, ensuring that multiple day totals were excluded from the analysis. The FLIKE software package, an analysis package that calculates the probability of flood events based on historical records, was then used to derive a

frequency analysis of the daily rainfall totals using the Generalised Extreme Value probability model. The results of this analysis are presented in Table 6-5.

Table 6-5 Daily Rainfall Frequency Analysis at Waverley Bowling Club

Duration	Daily Rainfall Depth (mm) per Design Rainfall Event Magnitude					
	50% AEP	20% AEP	10% AEP	5% AEP	2% AEP	1% AEP
30-minute	22.5	31.72	38.63	45.93	56.48	65.27
60-minute	30.56	44.05	54.39	65.51	81.89	95.83
120-minute	38.63	54.25	65.99	78.43	96.44	111.5
180-minute	45.51	64.77	79.34	94.86	117.44	136.44

The rainfall depths generated from the frequency analysis outlined above were then compared to the standard IFD curves for the Waverly Bowling Club location from AR&R. The comparison of the rainfall frequency analysis and the standard IFD curves is shown graphically in Figure 6-2.

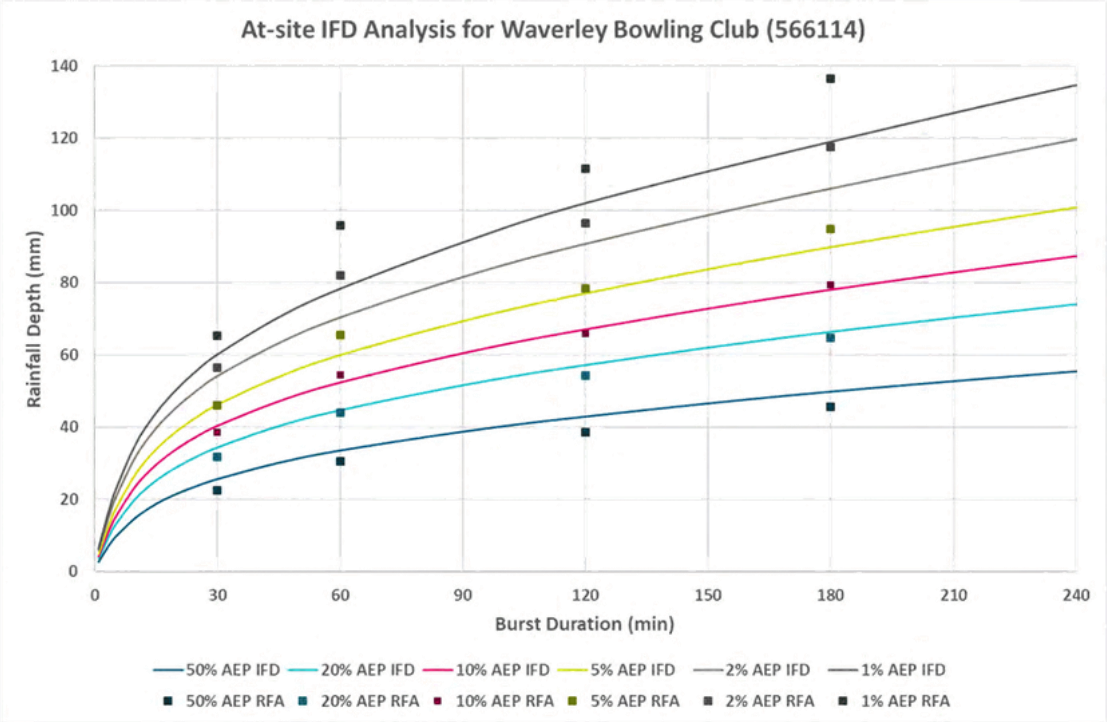


Figure 6-2 Waverley Bowling Club Site IFD Analysis

This analysis found that the consistency between the rainfall frequency analysis and the standard IFDs is reasonable up until the 5% AEP event across all durations. As the rainfall data used only had a 40-year record, events beyond the 5% AEP show noticeable deviation between the two approaches, as shown by both the 2% and 1% AEP events (i.e. 1 in 50 year and 1 in 100 year, respectively). The rainfall analysis for these larger events produced significantly higher design rainfall estimates than the standard IFD curves. This is not unexpected due to the 40-year rainfall record available for assessment.

6.3 Design Ocean Boundary

Design ocean boundaries for use in flood risk assessments are recommended by the Flood Risk Management Guide (OEH, 2015), where the recommended design ocean water levels have been determined based on long term records from Fort Denison in Sydney Harbour. The design levels include the following considerations:

- Barometric pressure set up of the ocean surface due to the low atmospheric pressure of the storm;
- Wind set up due to strong winds during the storm "piling" water upon the coastline;
- Astronomical tide, particularly the HHWS(SS); and
- Wave set up.

OEH recommends different design ocean peak water levels are to be adopted based on the type of ocean entrance. Type A entrances are subject to little ocean tide attenuation and are not influenced by wind and wave set up. Type B estuaries are typically open but may be affected by shoaling and may have some potential for wave set up e.g. Lake Illawarra. Type C estuaries are prone to heavy shoaling and often close completely (also known as Intermittently Closed and Open Lakes and Lagoons (ICOLLS)). Oceanic boundaries such as those adjacent to the Waverley LGA model outlets (i.e. the South Tasman Sea) are also classified as a Type C boundary.

Peak design ocean water levels for each of the different entrance types for locations south of Crowdy Head are presented in Table 6-6. The different peak levels reflect the degree of influence of wave set up applicable to the various types of entrances.

Table 6-6 Design Peak Ocean Water Levels (OEH, 2015) for Various Entrance Types, located South of Crowdy Head

Ocean Event	Peak Ocean Water Level (m AHD)		
	Entrance Type A	Entrance Type B	Entrance Type C
5% AEP	1.4	1.9	2.35
1% AEP	1.45	2.0	2.55

For determining design flood levels, OEH recommends that the local catchment 1% AEP flood should be run in conjunction with a 5% AEP tailwater. It further recommends that the inverse scenario be run to confirm that the dominant flooding mechanism is not from downstream water levels. If the flooding from the downstream water is demonstrated to produce peak flood conditions in parts of the catchment, an envelope of both scenarios must be used to define the extent of the 1% AEP flood. In addition, it is recommended to run the 1% AEP with Indian Spring Low Water (ISLW) tailwater to determine peak velocities.

The design downstream boundary levels have been applied as a constant water level boundary condition over time. Table 5-5 shows the adopted tailwater levels.

Table 6-7 Design Peak Ocean Water Levels

Design Flood Event	Catchment Event	Ocean Event (Lake Illawarra)	Water Levels (m AHD)
20% AEP	20% AEP	HHWS[1] (SS)	0.95
10% AEP	10% AEP	HHWS (SS)	0.95
5% AEP	5% AEP	HHWS (SS)	0.95
2% AEP	2% AEP	5% AEP	2.35
1% AEP	1% AEP 1% AEP 5% AEP	ISLW[2] 5% AEP 1% AEP	-0.95 2.35 2.55
0.5% AEP	0.5% AEP	1% AEP	2.55
PMF	PMF	1% AEP	2.55

[1]HHWS (SS) = High High Water Springs (Solstice Spring)

[2]ISLW = Indian Springs Low Water

6.4 Blockage Scenarios

6.4.1 Blockage of Hydraulic Structures

During flood events, structure blockages can significantly increase local flood levels. The adopted methodology for determining appropriate consideration of blockages is that proposed in Chapter 6: Blockage of Hydraulic Structures, Book 8 in Australian Rainfall and Runoff - A Guide to Flood Estimation (2016).

The types of structures or drainage elements affected by blockage can generally be grouped as follows:

- Bridges and Culverts;
- Drainage system inlets and pipes;
- Open channels and waterways;
- Overland flow paths; and
- Weirs and dams.

6.4.2 Pit Inlet Blockages

A pit blockage of 50% for sag pits and 20% for on-grade pits has been adopted in design event modelling in line with AR&R guidelines.

6.5 Modelled Design Events

6.5.1 Catchment Derived Flood Events

The catchment derived flood events that have been simulated for the design flood scenarios are summarised in Table 6-8.

Table 6-8 Modelled Design Flood Events

Event Magnitude	Upper Catchment Critical Duration	Lower Catchment Critical Duration	Storage Critical Duration
1-year ARI	20min	45min	90min
2-year ARI	20min	45min	90min
20% AEP	20min	45min	90min
10% AEP	20min	45min	90min
5% AEP	20min	45min	90min
2% AEP	20min	45min	90min
1% AEP	20min	45min	90min
0.2% AEP	20min	45min	90min
PMF	15min	30min	90min

The temporal pattern selected for each design event and duration is shown in Table 6-9.

Table 6-9 Temporal Pattern Selected

Event Magnitude	Upper Catchment Mean TP	Upper Catchment Mean TP	Storage Mean TP
1-year ARI	4445	4545	4606
2-year ARI	4445	4545	4606
20% AEP	4445	4545	4606
10% AEP	4383	4478	4597
5% AEP	4383	4478	4597
2% AEP	4359	4362	4465
1% AEP	4359	4362	4465
0.2% AEP	4359	4362	4465

7 Design Flood Results

A range of design flood conditions were modelled, the results of which are presented and discussed below. The simulated design events included the 0.2%, 1%, 2%, 5%, 10% and 20% AEP, 2-year ARI (40% AEP) and 1-year ARI (1 EY) events for catchment derived flooding. The PMF flood event has also been modelled. The impact of future climate change on flooding was also considered, focussing on the 1% AEP flood event.

The design flood results are presented in a separate flood mapping compendium. For the simulated design events including the 0.2%, 1%, 2%, 5%, 10% and 20% AEP, 2-year ARI (40% AEP) and 1-year ARI (1 EY) events, a map of peak flood level, depth and velocity is presented covering the modelled area.

7.1.1 Design Flood Extents Filtering

Due to the nature and complexity of the hydraulic modelling, it was deemed appropriate to filter the design flood extents. Foremost the results were filtered to remove sheet flow from the final design extents such that only regions of significant flood depth or of significant velocity-depth product were included. The methodology is as follows:

(1) Areas where depth does not exceed 0.15 m were removed from the design flood extents;

(2) Areas where the velocity depth product (i.e. V x D) exceeds 0.10 m^2/s were re-instated; and

(3) Flood islands with an area of less than 200 m^2 were removed.

7.2 Flood Behaviour

The flood behaviour across the study area is characterised by relatively shallow overland flow within the upper catchment areas, which is initiated when the capacity of the available stormwater drainage network is exceeded. Within the lower catchment areas, as the size of the upstream contributing catchments increase, major overland flow paths are formed. Areas of significant flooding are typically located where a major overland flow path is not aligned along a roadway or alternative easement, or within local topographic depressions. A more detailed description of local flood behaviour is provided within the discussion of flooding hotspots in Section 7.9.

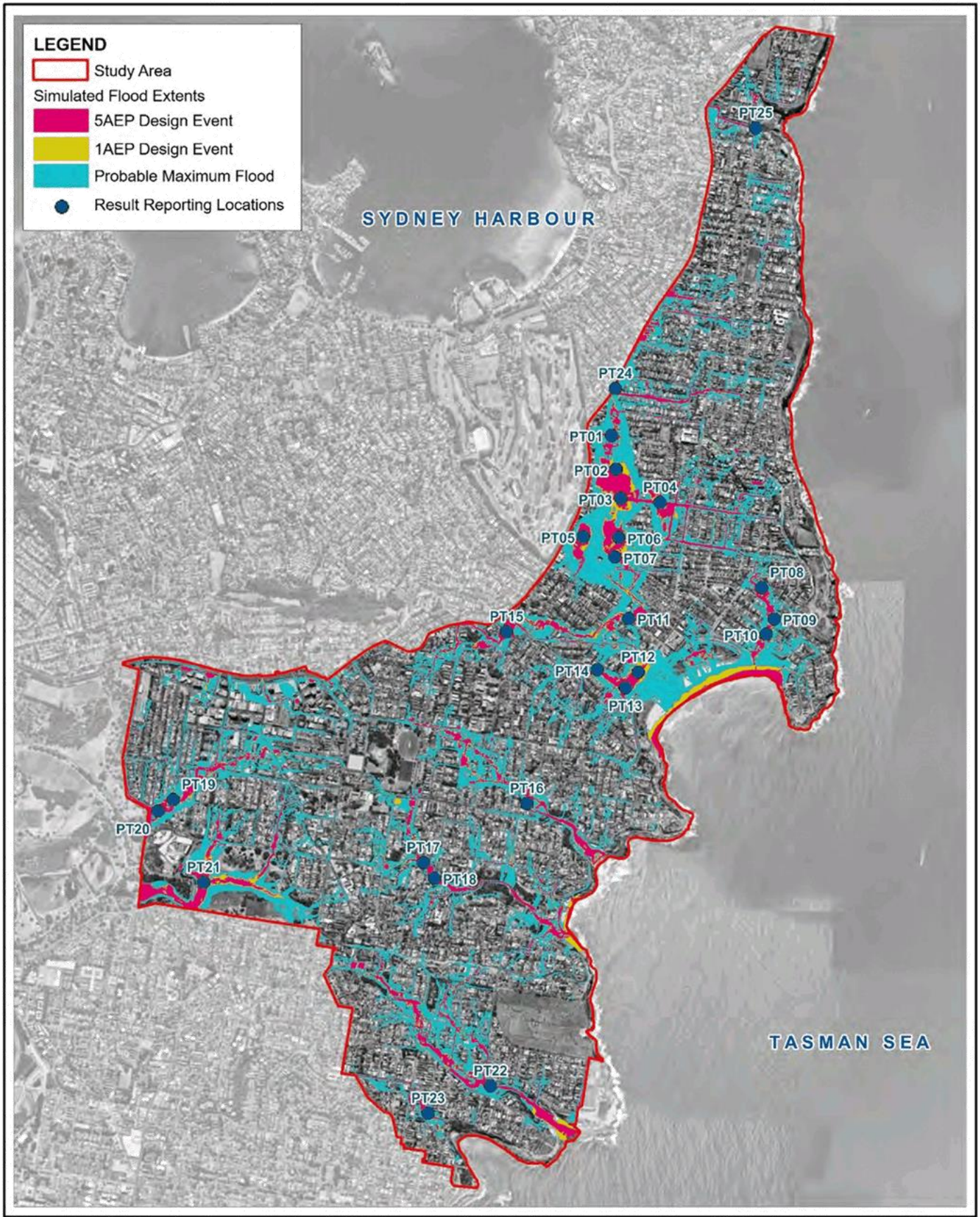
7.3 Peak Flood Conditions

Maps of peak flood level, depth and velocity covering the modelled area for all stimulated design events are included in the Flood Mapping Compendium. Modelled peak flood levels at selected locations (as presented Figure 7-1) are shown in Table 7-1 for the full range of design flood events considered.

Table 7-1 Modelled Peak Flood Levels (m AHD) for Design Flood Events

ID	Design Event Frequency								
	63.2% AEP	50% AEP	20% AEP	10% AEP	5% AEP	2% AEP	1% AEP	0.2% AEP	PMF
1	10.67	10.70	10.79	10.88	10.91	11.06	10.98	11.06	13.67
2	NFI	NFI	9.57	9.72	9.89	10.91	10.40	10.91	13.67
3	9.42	9.45	9.63	9.76	9.90	10.91	10.40	10.91	13.67
4	11.50	11.54	11.65	11.83	11.89	12.13	12.00	12.13	13.69
5	10.38	10.46	10.80	10.91	11.03	11.48	11.28	11.48	13.63
6	10.67	10.72	10.87	10.92	10.97	11.34	11.22	11.34	13.66
7	10.77	10.79	10.88	10.94	10.98	11.35	11.23	11.35	13.66
8	16.48	16.52	16.62	16.75	16.81	17.02	16.92	17.02	17.71
9	14.37	14.44	14.56	14.73	14.79	15.01	14.89	15.01	15.74
10	11.69	11.84	11.99	12.11	12.17	12.40	12.26	12.40	13.17
11	15.50	15.55	15.61	15.64	15.66	15.82	15.76	15.82	16.06
12	14.80	14.84	14.99	15.08	15.29	15.97	15.72	15.97	16.93
13	NFI	NFI	14.41	15.07	15.29	15.97	15.72	15.97	17.01
14	NFI	16.87	17.27	17.52	17.62	17.84	17.75	17.84	18.51
15	36.47	36.52	37.37	37.79	37.93	38.22	38.06	38.22	39.05
16	56.82	56.82	57.32	57.46	57.50	57.68	57.59	57.68	58.35
17	41.74	41.80	42.02	42.22	42.32	42.74	42.53	42.74	44.18
18	39.38	39.84	40.45	40.86	40.99	41.47	41.17	41.47	43.44
19	47.05	47.07	47.34	47.53	47.60	47.91	47.76	47.91	49.20
20	NFI	46.56	46.75	46.94	47.03	47.35	47.20	47.35	48.42
21	46.81	46.82	46.89	47.00	47.04	47.20	47.12	47.20	47.75
22	19.32	19.35	19.41	19.55	19.65	19.96	19.80	19.96	20.92
23	32.60	32.61	32.70	32.78	32.85	33.25	33.08	33.25	34.16
24	12.53	12.57	12.66	12.74	12.77	12.89	12.84	12.89	13.33
25	40.75	40.90	41.01	41.14	41.18	41.28	41.22	41.28	41.67

NFI - No Flooding Indicated



Title:
Design Flood Inundation Extents and Reporting Locations

Figure: **7-1**

Rev: **-**

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7.4 Flood Function / Hydraulic Categorisation

The flood function (or hydraulic categorisation) of a floodplain helps describe the nature of flooding in a spatial context and from a flood planning perspective can determine what can and can't be developed in areas of the floodplain.

There are no prescriptive methods for determining what parts of the floodplain constitute floodways, flood storages and flood fringes. Descriptions of these terms within the NSW Floodplain Development Manual (DIPNR, 2005) are essentially qualitative in nature. Of particular difficulty is the fact that a definition of flood behaviour and associated impacts is likely to vary from one floodplain to another depending on the circumstances and nature of flooding within the catchment.

The hydraulic categories as defined in the Floodplain Development Manual are:

- **Floodway** - Areas that convey a significant portion of the flow. These are areas that, even if partially blocked, would cause a significant increase in flood levels or a significant redistribution of flood flows, which may adversely affect other areas.
- **Flood Storage** - Areas that are important in the temporary storage of the floodwater during the passage of the flood. If the area is substantially removed by levees or fill it will result in elevated water levels and/or elevated discharges. Flood Storage areas, if completely blocked would cause peak flood levels to increase by 0.1m and/or would cause the peak discharge to increase by more than 10%.
- **Flood Fringe** - Remaining area of flood prone land, after Floodway and Flood Storage areas have been defined. Blockage or filling of this area will not have any significant effect on the flood pattern or flood levels.

Several approaches were considered when attempting to define flood impact categories across the study catchment. The approach that was adopted derived a preliminary floodway extent from the velocity * depth product (sometimes referred to as unit discharge). This extent was then locally adjusted where appropriate to produce a cleaner and more contiguous extent. The peak flood depth was used to define flood storage areas. The adopted hydraulic categorisation for design events is defined in Table 7-2. Due to extreme conditions during the PMF, a separate hydraulic categorisation was used, as shown in Table 7-3.

Table 7-2 Hydraulic Categories – 5% AEP and 1% AEP

Floodway	Velocity * Depth > 0.2	Areas and flow paths where a significant proportion of floodwaters are conveyed (including all bank-to-bank creek sections).
Flood Storage	Velocity * Depth < 0.2 and Depth > 0.5 metres	Areas where floodwaters accumulate before being conveyed downstream. These areas are important for detention and attenuation of flood peaks.
Flood Fringe	Velocity * Depth < 0.2 and Depth < 0.5 metres	Areas that are low-velocity backwaters within the floodplain. Filling of these areas generally has little consequence to overall flood behaviour.

Table 7-3 Hydraulic Categories – PMF

Floodway	Velocity * Depth > 0.4	Areas and flow paths where a significant proportion of floodwaters are conveyed (including all bank-to-bank creek sections).
Flood Storage	Velocity * Depth < 0.4 and Depth > 0.5 metres	Areas where floodwaters accumulate before being conveyed downstream. These areas are important for detention and attenuation of flood peaks.
Flood Fringe	Velocity * Depth < 0.4 and Depth < 0.5 metres	Areas that are low-velocity backwaters within the floodplain. Filling of these areas generally has little consequence to overall flood behaviour.

Preliminary hydraulic category mapping is included in the Mapping Compendium and is presented for the 1% and 5% AEP event and the PMF.

7.5 Provisional Flood Hazard

The key factors influencing flood hazard or risk are:

- Size of the Flood
- Rate of Rise - Effective Warning Time
- Community Awareness
- Flood Depth and Velocity
- Duration of Inundation
- Obstructions to Flow
- Access and Evacuation

The provisional flood hazard level is often determined based on the predicted flood depth and velocity. This is conveniently done through the analysis of flood model results. A high flood depth will cause a hazardous situation while a low depth may only cause an inconvenience. High flood velocities are dangerous and may cause structural damage while low velocities generally do not.

7.5.1 Current Best Practice Flood Hazards

The National Flood Risk Advisory Group (AIDF, 2017) considers a holistic approach to consider flood hazards to people, vehicles and structures. It recommends a composite six-tiered hazard classification, reproduced in Figure 7-2. The six hazard classifications are summarised in Table 7-4.

The flood hazard level is determined based on the predicted flood depth and velocity. This is conveniently done through the analysis of flood model results. A high flood depth will cause a hazardous situation while a low depth may only cause an inconvenience. High flood velocities are dangerous and may cause structural damage while low velocities generally have no major threat.

Provisional hazard category mapping is included in the Mapping Compendium and is presented for the 1% and 5% AEP event and the PMF.

Table 7-4 Combined Flood Hazard Curves – Vulnerability Thresholds

Hazard Classification		Description
H1	Depth < 0.3 m and Velocity < 2.0 m/s and Velocity*Depth <0.3	Relatively benign flow conditions. No vulnerability constraints.
H2	Depth < 0.5 m and Velocity < 2.0 m/s and Velocity*Depth <0.6	Unsafe for small vehicles.
H3	Depth < 1.2 m and Velocity < 2.0 m/s and Velocity*Depth <0.6	Unsafe for all vehicles, children and the elderly.
H4	Depth < 2.0 m and Velocity < 2.0 m/s and Velocity*Depth <1.0	Unsafe for all people and vehicles.
H5	Depth < 4.0 m and Velocity < 4.0 m/s and Velocity*Depth <4.0	Unsafe for all people and all vehicles. Buildings require special engineering design and construction.
H6	Depth > 4.0 m OR Velocity > 4.0 m/s OR Velocity*Depth >4.0	Unconditionally dangerous. Not suitable for any type of development or evacuation access. All building types considered vulnerable to failure.

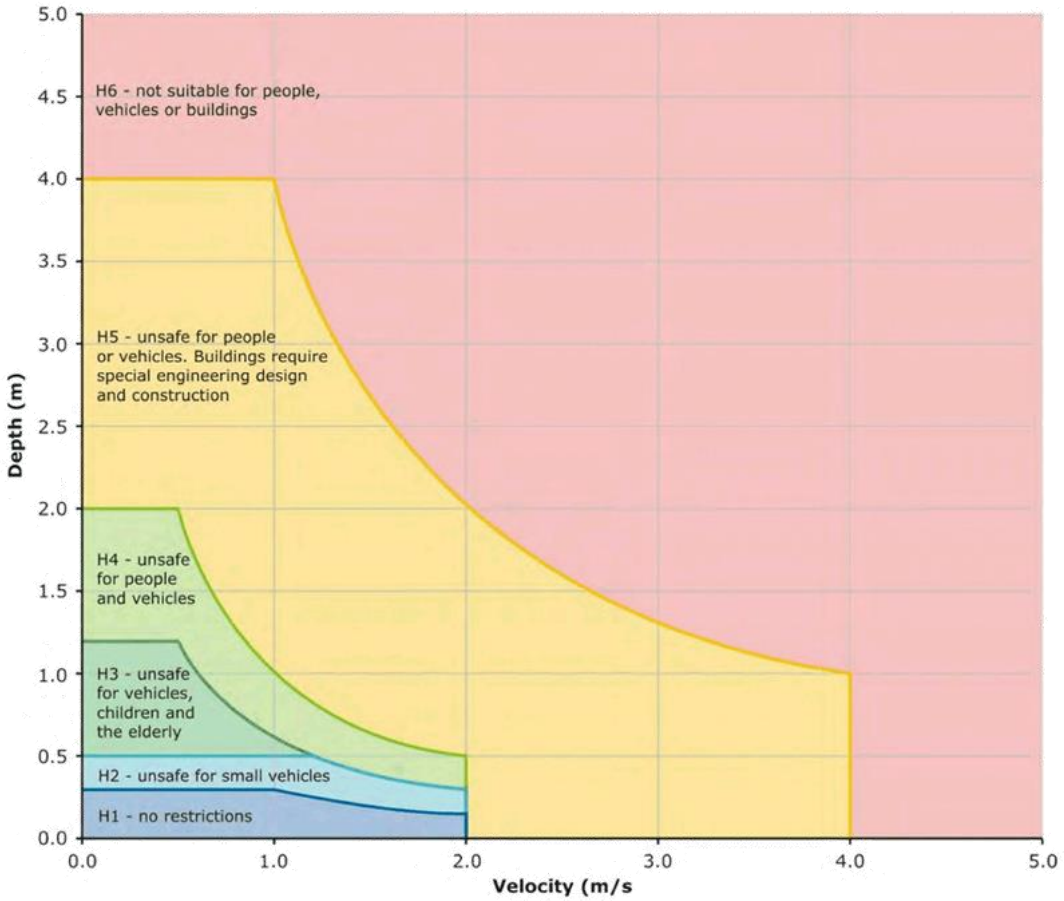


Figure 7-2 Combined Flood Hazard Curves

7.6 Flood Emergency Response Considerations

The State Emergency Service (SES) has formal responsibility for emergency management operations in response to flooding. Other organisations normally provide assistance, including the Bureau of Meteorology, Council, police, fire brigade, ambulance and community groups.

The SES classifies communities according to the impact that flooding has on them. The primary purpose for doing this is to assist SES in the planning and implementation of response strategies. Flood impacts relate to where the normal functioning of services is altered due to a flood, either directly or indirectly, and relates specifically to the operational issues of evacuation, resupply and rescue.

For the study area, the standard approach to classifying communities for flood emergency response is not considered appropriate or particularly useful due to the short duration nature of flooding within the catchment. However, it is still necessary to provide guidance and consideration on flood emergency response. As such, the approach undertaken was to assess and analyse properties and roads to determine those that have a high hazard or risk which can inform SES response. This approach considered the hydraulic hazard categorisation discussed in Section 7.4, however, it also considered other flood risks, particularly those relating to personal safety and evacuation.

The resulting flood emergency response considerations identify roads that may not be trafficable by heavy vehicles during the peak of a flood event and individual properties that are considered unsafe for onsite refuge. These properties are in particularly high-risk locations and are potentially at risk of structural damage due to flooding.

The 1% AEP event emergency response considerations mapping is provided in Figure 7-3. Mapping of these locations is included in the Mapping Compendium and is presented for the 1% and 5% AEP event and the PMF.

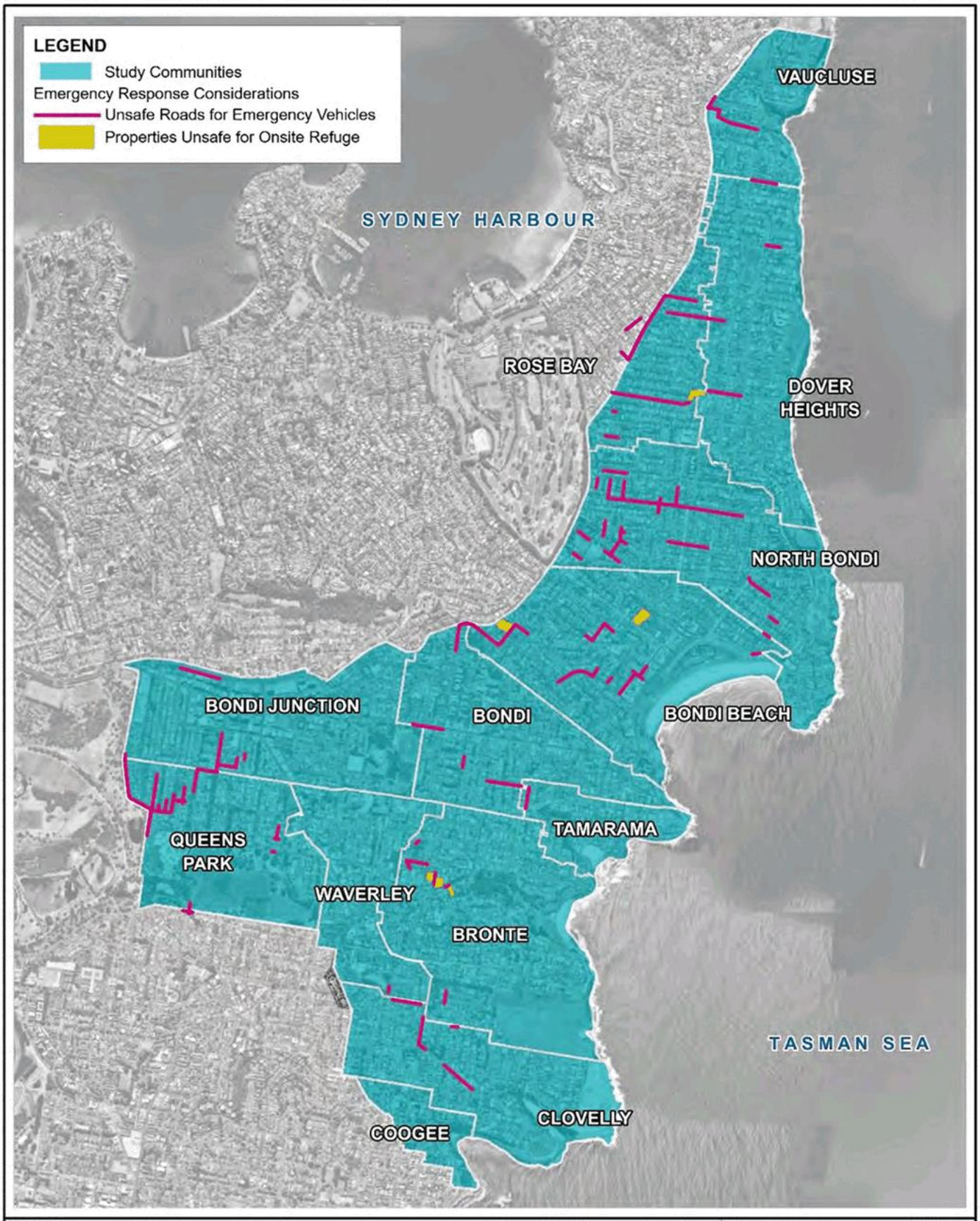
7.7 Flood Planning Considerations

7.7.1 Flood Planning Levels

Flood Planning Levels (FPLs) are used for planning purposes and can also be used to determine the extent of the Flood Planning Area (FPA), which is the area of land subject to flood-related development controls. The FPL is the level below which a Council places restrictions on development due to the hazard of flooding.

The various flood risk mapping outputs for the current study are recommended to be adopted by Council and used in the development assessment process. Flood risk mapping outputs for the 1% AEP design event (peak water level, depth and velocity), flood function (floodway, flood storage and flood fringe definition), flood hazard and Flood Planning Area mapping have been prepared for Council use.

It is typical for the FPL to be derived from a designated design flood event plus a freeboard allowance, to account for underlying uncertainties. The 1% AEP event is usually adopted as the designated flood, however the FPL and FPA can include allowances for future climate change conditions (i.e. rainfall intensity increases).



Title:
Emergency Response Considerations
1% AEP Event

Figure: **7-3**

Rev: **-**

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For this study a freeboard of 0.3 m above the 1% AEP peak flood surface was adopted, which is typical for overland flow environments. A 0.5 m freeboard was applied to the areas of oceanic flooding. However, that flood mechanism is not a significant source of flood risk within the study area. A surface was extrapolated from the freeboard and intersected with the LiDAR DEM to identify a preliminary FPA extent, as presented in Figure 7-4.

7.7.2 Ground-truthing and Lot-tagging

There are significant uncertainties regarding flood modelling in complex urban environments. A ground-truthing exercise was therefore undertaken, to ensure that the model results are interpreted and correctly applied for flood planning purposes. The ground-truthing was conducted over a two-day period, verifying the modelled flow paths against site conditions. Further desktop analysis of the 1% AEP and 0.2% AEP model results and topographic data was performed to establish a three-tiered classification system for the lot-tagging process. The lot-tagging classes are discussed in further detail, but can be summarised as:

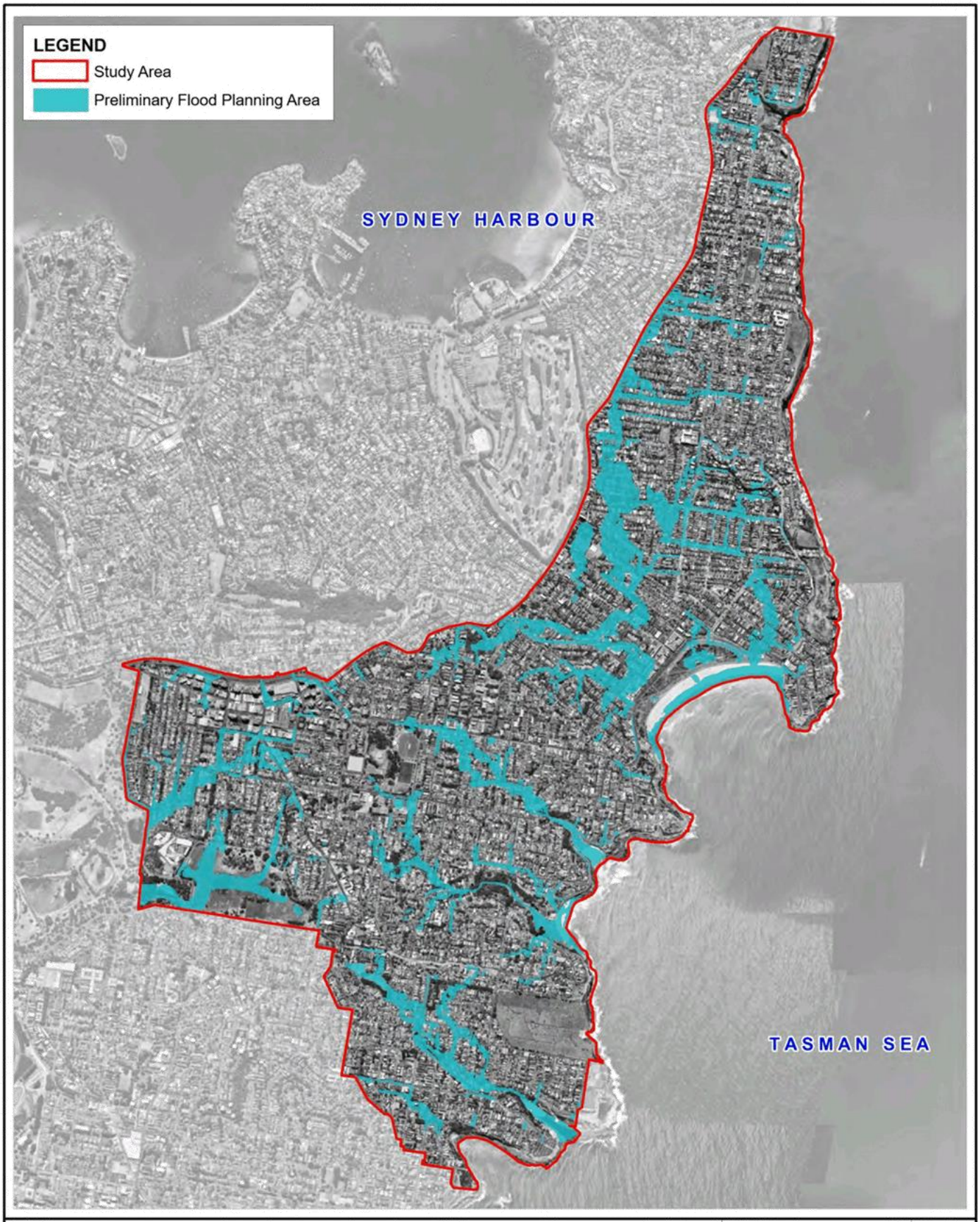
- "Type A" – lots for which standard flood-related development controls can be applied
- "Type B" – lots through which an overland flood flow path is conveyed
- "Type C" – lots captured by the preliminary FPA

The distribution of lots across the Waverley LGA classified as the above is presented in Figure 7-5. Approximately 400 lots have been classified as Type A, 650 as Type B and over 2100 as Type C.

Type A lots are those for which standard flood-related development controls can be readily applied. Lots with this classification are typically located within areas along a major overland flood flow path. The surface grades are relatively gentle, and the modelling of flood extents and flood levels is relatively certain. Significant topographic controls often govern the modelled hydraulic gradients, such as within local topographic depressions, some of which are naturally occurring, with others formed behind elevated road crests. Local drainage measures would not adequately manage the risk of inundation at the locations. FPLs should be used to manage risk for future development.

Type B lots are those for which the presence of an overland flood flow path can be confirmed. These are typically located downstream of sag points in the road network. When the capacity of the sub-surface stormwater drainage network is exceeded, water will pond within the surface depression. Once filled, water will spill from the depression and flow through the lots on the downslope side of the road. Whilst the importance of these lots for the conveyance of overland flows can be confirmed, standard flood-related development controls cannot be readily applied – firstly because there is uncertainty in the modelled peak flood level, but also as a single representative FPL for the lot is not appropriate.

Type B lots are typically in areas of relatively steep topography and the location, depth and velocity of overland flows cannot determined with certainty by the flood modelling, as the model resolution and available data is not at a fine enough scale to resolve the local hydraulics. Much of the study area is characterised by urban (rather than sub-urban) residential development, where the spacing between buildings is often less than 2 m. The LiDAR topographic data does not capture many ground elevations, with the modelled surface being a linear interpolation across the building footprint. This is often not representative of the local topography, which may comprise steps, terracing, solid fences



Title:
Preliminary Flood Planning Area

Figure: **7-4**

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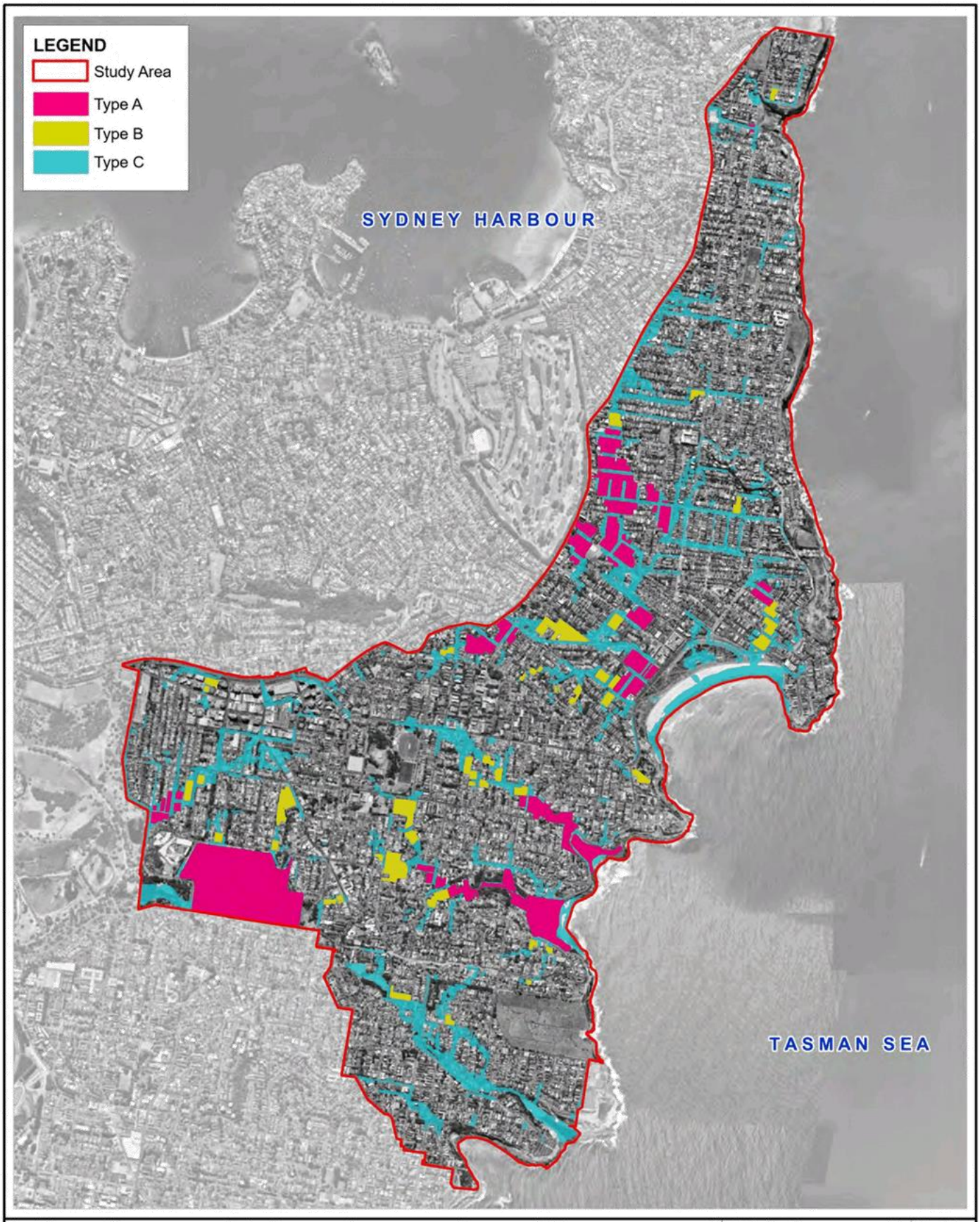
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Title:
Waverley LGA Lot Tagging

Figure: **7-5**

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and retaining walls. Local flow paths are often controlled by the presence of features at a finer scale than is represented in the model, rather than the predominant direction of surface slope.

Within the modelling, most buildings have been represented through a high Manning's 'n' roughness parameter, to limit flow through the building. In areas of steep topography, when modelled flood flow paths interface with the buildings, the flood depths increase significantly to overcome the modelled resistance. This often results in modelled peak flood depths exceeding 0.5 m across the lot, which is representative of potential depths between buildings rather than unconstrained flow across the lot. Future development of Type B lots should consider principals of drainage design to enable the effective conveyance of overland flow across the lot and deter the diversion of surface water flows into the dwelling.

Type C lots are those for which the flood modelling should not be relied upon for determining the presence or absence of overland flood flow paths. These are typically located within steep upper catchment areas that have relatively small contributing catchments. Many lots were identified as being at risk through the modelled results and standard application of the FPA. Where flood flow paths through the lots could be confirmed the Type A or Type B classification has been used accordingly. However, the remaining lots did not warrant any special consideration compared to unmodelled locations, where standard planning and design considerations for development are appropriate.

A common error of commission in the initial lot-tagging by intersection of the preliminary FPA extent was the capturing of lots adjacent to a roadway that was effectively containing the overland flow. Adding a freeboard to the modelled water level surface extends the FPA into the front of the lots adjacent to the road. However, the modelling suggests that the overland flows are being conveyed within the confines of the roadway and the tagging of adjacent lots for flood-related development controls is not appropriate.

Another problem that is faced by the modelling in the steep upper catchment areas is where overland flow escapes the confines of the roadway and flows through properties to the new road below. Inspection of the available data and site verification suggests that the overland flows would be expected to remain contained within the roadway. However, if the cross-fall through the properties is steeper than the gradient of the road then flow is encouraged to spill from the confines of the road in the model. The available LiDAR data and model resolution does not provide enough detail to fully capture the road geometry. With an elevation point every metre at best, key controls such as the kerb and gutter profile and crests of driveway entrances are not accurately represented. Whilst present in the model to some degree, localised discrepancies can result in artificial hydraulic controls. Lower down the catchment, when flow rates are higher and topographic grades are gentler, these deficiencies become negligible, but in the steep upper catchment areas they can produce modelling results that are misleading.

Unless a sag point in the road confirmed a likely flow path through downstream properties, instances of overland flow paths exiting the confines of the roadways have been treated as being too uncertain to rely upon the flood modelling results. Even if the capacity of the road to convey overland flow is exceeded during a rare enough event, the exact location of the affected properties remains uncertain. For example, local controls not captured within the available data could dictate that properties a few lots further up or down the road than those modelled are the actual spill location.

7.7.3 Flood Insurance

It is worth noting the differences in terminology used by the floodplain risk management and insurance industries. This study refers to the accumulation of overland flows as flooding and to the hydraulic modelling used to represent this process as flood modelling. However, for the purposes of flood insurance, the current definition within NSW for "flooding" is effectively water that has escaped the confines of a natural or modified watercourse, or from a dam. There are only a few defined watercourses within the study area (such as Tamarama Gully and Bronte Gully) and so most of the inundation modelled and presented in this study would be regarded as "stormwater" for the purposes of the assessment of insurance claims.

7.8 Conduit Capacity Assessment

The simulated conduit capacity for the modelled design events are shown below in Figure 7-6. The capacity assessment was undertaken using the 1D TUFLOW results for each design event, stating the percentage full capacity of each pipe within the simulation. The assessment was undertaken assuming a pipe blockage of 0%, and standard pit blockage assumptions (refer Section 6.4.2).

A breakdown of the conduit capacity is shown below in Table 7-5. The table shows the percentage of pipes in the study catchments that are full (>99%) for each modelled design event magnitude.

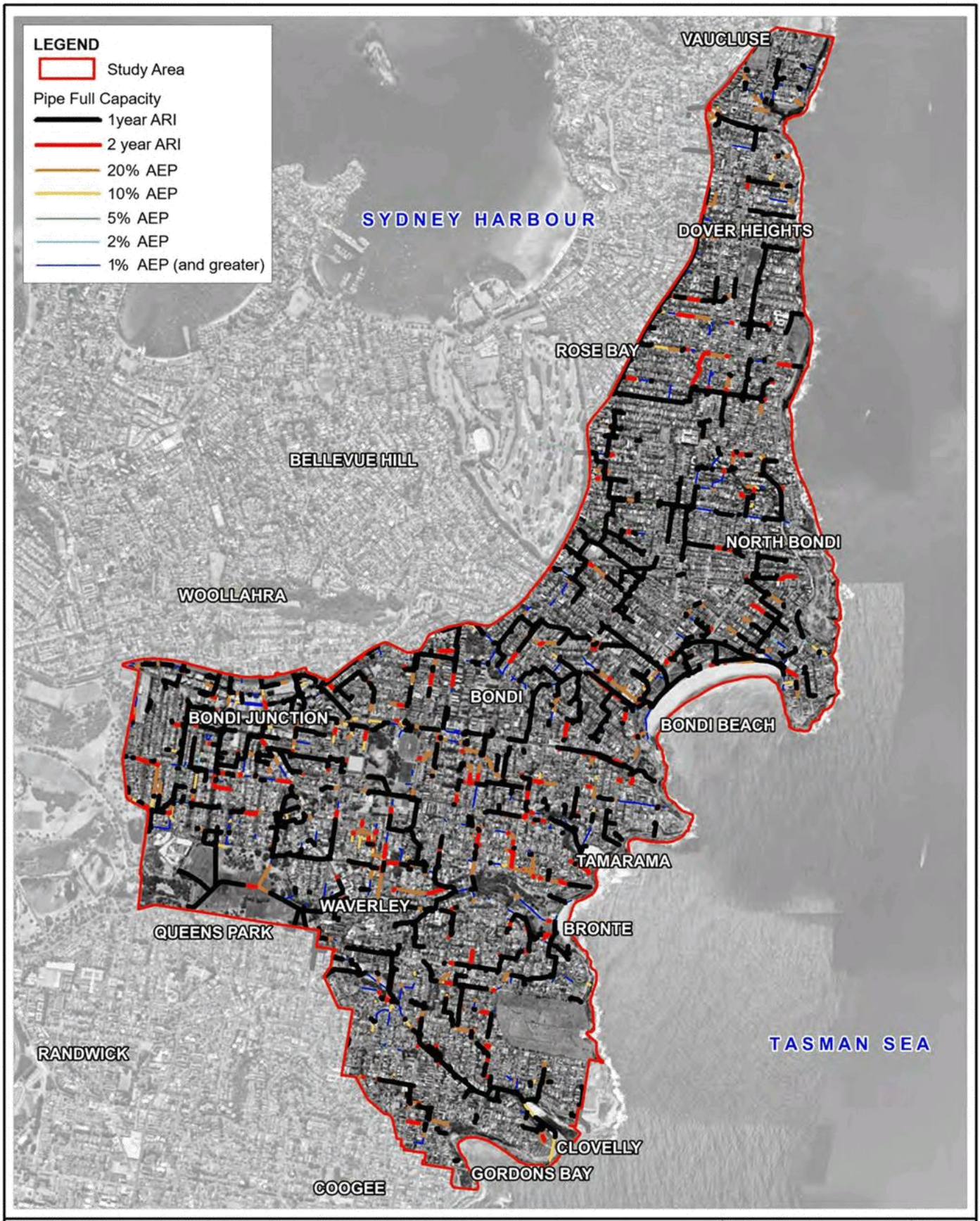
Table 7-5 Percentage of Pipes at Capacity in Varying Design Event Magnitudes

Design Magnitude	Percentage of Pipes at Capacity
1-year ARI	55%
2-year ARI	64%
20% AEP	78%
10% AEP	83%
5% AEP	85%
2% AEP	85%
1% AEP (and greater)	98%

The assessment shows that for the 1-year ARI, 55% of the pipes in the model are operating at capacity. For the 20% AEP, 78% of the pipes are running at capacity. For the 5% AEP and above, 85% of the pipes are at capacity.

It must be noted that due to the hydraulic model configuration, several pipes may not indicate capacity, however may in fact run at capacity. This is due to:

- Lengths of pipe which are retained in the model, however are not utilised within the hydraulic calculations; and
- Small catchment areas which do not generate enough flow to allow full capacity within the pipe network.



Title:
Conduit Capacity Assessment

Figure: **7-6**

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7.9 Hot Spot Identification

The flood modelling results were reviewed to identify 12 hotspots – locations within the study area at which there are a concentration of flood-affected properties. This section summarises the flood mechanism at each of the hotspots and identifies potential flood mitigation measures that may warrant further investigation. The identified hotspot locations include:

- William Street – Owen Street, Rose Bay
- Glenayr Avenue – Plowman Street, North Bondi
- Elliott Street – Bonus Street, North Bondi
- Brassie Street – Niblick Street, North Bondi
- Beach Road – Warners Avenue, North Bondi
- Wallis Parade – Ramsgate Avenue, North Bondi
- Roscoe Street – Beach Road, Bondi Beach
- Chambers Avenue – Jaques Avenue, Bondi Beach
- Francis Street – Simpson Street, Bondi Beach
- Tasman Street – Tamarama Street, Bondi
- Palmerston Avenue – Murray Street, Bronte
- Alt Street – York Road, Queens Park.

7.9.1 William Street – Owen Street

The Williams Street – Owen Street hotspot is located in Rose Bay. Modelled peak flood depth mapping for the 1% AEP event is presented in Figure 7-7. A catchment area of around 14 ha is drained along Chaleyer Street through to the Royal Sydney Golf Course via William Street and Owen Street. The trunk drainage servicing this catchment is a 750 mm pipe. When the capacity of the stormwater drainage is exceeded, overland flow is initiated through properties between William Street and Owen Street, as the natural flow path is not aligned along a roadway or alternative easement. The flat grade of the topography (~0.5%) produces relatively deep flood depths of around 0.4 m to 0.6 m and locally deeper (at the 1% AEP event).

Model simulations testing increased stormwater drainage capacity resulted in only a limited reduction in modelled peak flood levels (~ 0.1 m). Flood planning controls to guide future development of the affected properties likely represent the most effective flood management option.



Figure 7-7 William St – Owen St, Glenayr Ave – Plowman St and Elliott St – Bonus St Hotspots

7.9.2 Glenayr Avenue – Plowman Street

The Glenayr Avenue – Plowman Street hotspot is located in North Bondi. Modelled peak flood depth mapping for the 1% AEP event is presented in Figure 7-7. A catchment area of around 57 ha is drained along Murriverie Road through to the Royal Sydney Golf Course via Elliott Street and Owen Street. The trunk drainage servicing this catchment is a 1150 mm by 900 mm box culvert. When the capacity of the stormwater drainage is exceeded, overland flow is initiated through properties between Glenayr Avenue and Plowman Street, as the natural topography flattens to a gentler grade (~0.5%). produces relatively deep flood depths of around 0.5 m to 0.7 m and locally deeper (at the 1% AEP event).

Model simulations testing increased stormwater drainage capacity resulted in only a limited reduction in modelled peak flood levels (~ 0.1 m). Flood planning controls to guide future development of the affected properties likely represent the most effective flood management option.

7.9.3 Elliott Street – Bonus Street

The Elliott Street – Bonus Street hotspot is located in North Bondi. Modelled peak flood depth mapping for the 1% AEP event is presented in Figure 7-7. A catchment area of around 130 ha is drained along Murriverie Road and Brassie Street through to the Royal Sydney Golf Course via Elliott Street and Owen Street. The trunk drainage servicing this catchment is a 2400 mm by 1150 mm box culvert. When the capacity of the stormwater drainage is exceeded, surface water ponds in the natural topographic depression centred around Elliott Street and Bonus Street. Flood waters cannot drain from the area as the ridge along Old South Head Road prevents overland flow. This produces deep flood depths of around 0.8 m to 1.4 m at the 1% AEP event.

Model simulations testing increased stormwater drainage capacity resulted in a significant reduction in modelled peak flood levels (~ 0.6 m and 0.9 m for a doubling and trebling of the existing drainage capacity, respectively). Stormwater drainage upgrades therefore warrant further investigation. Elsewise, flood planning controls to guide future development of the affected properties also provides an effective flood management option. An alternative consideration is that the local topographic depression is naturally well-drained by sandy soils and that the modelled flood depths are overestimated. This was found to be the case for the Rainbow Street hotspot in the Coogee Bay Catchment of the Randwick LGA. A hotspot specific investigation including soil drainage testing was able to confirm this and the flood modelling and mapping was revised.

7.9.4 Brassie Street – Niblick Street

The Brassie Street - Niblick hotspot is located in North Bondi. Modelled peak flood depth mapping for the 1% AEP event is presented in Figure 7-8. A catchment area of around 46 ha is drained along Warners Avenue and Brassie Street through to the Royal Sydney Golf Course via Elliott Street and Owen Street. The trunk drainage servicing this catchment is a 1450 mm by 900 mm box culvert. When the capacity of the stormwater drainage is exceeded, surface water ponds in the natural topographic depression centred around Brassie Street and Niblick Street. The overland flow of flood waters is prohibited by the ridge along Gilgandra Road. This produces deep flood depths of around 0.5 m to 1.0 m at the 1% AEP event.



Figure 7-8 Brassie St – Niblick St and Beach Rd – Warners Ave Hotspots

Model simulations testing increased stormwater drainage capacity resulted in a significant reduction in modelled peak flood levels (~ 0.2 m and 0.4 m for a doubling and trebling of the existing drainage capacity, respectively). Stormwater drainage upgrades therefore warrant further investigation. Elsewise, flood planning controls to guide future development of the affected properties also provides

an effective flood management option. An alternative consideration is that the local topographic depression is naturally well-drained by sandy soils and that the modelled flood depths are overestimated. This was found to be the case for the Rainbow Street hotspot in the Coogee Bay Catchment of the Randwick LGA. A hotspot specific investigation including soil drainage testing was able to confirm this and the flood modelling and mapping was revised.

7.9.5 Beach Road – Warners Avenue

The Beach Road – Warners Avenue hotspot is located in North Bondi. Modelled peak flood depth mapping for the 1% AEP event is presented in Figure 7-8. A catchment area of around 17 ha is drained along Wellington Street and Brassie Street through to the Royal Sydney Golf Course via Elliott Street and Owen Street. The trunk drainage servicing this catchment is an 800 mm by 900 mm box culvert. When the capacity of the stormwater drainage is exceeded, surface water ponds in the natural topographic depression centred around Beach Road and Warners Avenue. The overland flow of flood waters is prohibited by the ridge to the west of Brassie Street. This produces deep flood depths of around 0.5 m to 1.2 m at the 1% AEP event.

Model simulations testing increased stormwater drainage capacity resulted in a significant reduction in modelled peak flood levels (~ 0.3 m and 0.5 m for a doubling and trebling of the existing drainage capacity, respectively). Stormwater drainage upgrades therefore warrant further investigation. However, the improved drainage may be linked to that of the adjacent Brassie Street – Niblick Street hotspot, from which the tailwater level controls the flood levels in Warners Avenue. Elsewise, flood planning controls to guide future development of the affected properties also provides an effective flood management option. An alternative consideration is that the local topographic depression is naturally well-drained by sandy soils and that the modelled flood depths are overestimated. This was found to be the case for the Rainbow Street hotspot in the Coogee Bay Catchment of the Randwick LGA. A hotspot specific investigation including soil drainage testing was able to confirm this and the flood modelling and mapping was revised.

7.9.6 Wallis Parade – Ramsgate Avenue

The Wallis Parade – Ramsgate Avenue hotspot is located in North Bondi. Modelled peak flood depth mapping for the 1% AEP event is presented in Figure 7-9. A catchment area of around 37 ha is drained along Wallis Parade through to Bondi Beach via Hastings Parade, Brighton Boulevard and Ramsgate Avenue. The trunk drainage servicing this catchment is a 750 mm and 900 mm pipe, upstream and downstream of Brighton Boulevard, respectively. When the capacity of the stormwater drainage is exceeded, overland flow is initiated through properties between Wallis Parade and Ramsgate Avenue, as the natural flow path is not aligned along a roadway or alternative easement. The flat grade of the topography (~0.5%) upstream of Hastings Parade produces relatively deep flood depths of around 0.4 m to 0.8 m and locally deeper (at the 1% AEP event).

Model simulations testing increased stormwater drainage capacity resulted in a moderate reduction in modelled peak flood levels (~ 0.1 m and 0.2 m for a doubling and trebling of the existing drainage capacity, respectively). Stormwater drainage upgrades therefore warrant further investigation. There is also the potential to investigate the utilisation of Williams Park for upstream flood detention storage. Elsewise, flood planning controls to guide future development of the affected properties also provides an effective flood management option.



Figure 7-9 Wallis Pde – Ramsgate Ave Hotspot

7.9.7 Roscoe Street – Beach Road

The Roscoe Street – Beach Road hotspot is located in Bondi Beach. Modelled peak flood depth mapping for the 1% AEP event is presented in Figure 7-10. A catchment area of around 60 ha is drained along O'Brien Street and Roscoe Street through to Bondi Beach via Gould Street and Campbell Parade. The trunk drainage servicing this catchment is a 1350 mm pipe at Glenayr Avenue. When the capacity of the stormwater drainage is exceeded, overland flow is initiated through properties between Roscoe Street and Beach Road, as the natural flow path is not aligned along a roadway or alternative easement, with a topographic depression also present between Curlewis Street and Beach Road. Flooding is relatively deep at around 0.3 m to 0.8 m and locally between 2.0 m to 3.0 m in the topographic depression (at the 1% AEP event).

Model simulations testing increased stormwater drainage capacity resulted in a moderate reduction in modelled peak flood levels (~ 0.2 m for a doubling of the existing drainage capacity and up to 0.8 m within the topographic depression when trebling the existing drainage capacity). Stormwater drainage upgrades therefore warrant further investigation. There is also the potential to investigate the utilisation of Thomas Hogan Reserve and Dickson Park for upstream flood detention storage. Elsewise, flood planning controls to guide future development of the affected properties also provides an effective flood management option. An alternative consideration is that the local topographic depression is naturally well-drained by sandy soils and that the modelled flood depths are overestimated. This was found to be the case for the Rainbow Street hotspot in the Coogee Bay Catchment of the Randwick LGA. A hotspot specific investigation including soil drainage testing was able to confirm this and the flood modelling and mapping was revised.



Figure 7-10 Roscoe St –Beach Rd and Chambers Ave – Jaques Ave Hotspots

7.9.8 Chambers Avenue – Jaques Avenue

The Chambers Avenue – Jaques Avenue hotspot is located in Bondi Beach. Modelled peak flood depth mapping for the 1% AEP event is presented in Figure 7-10. A catchment area of around 48 ha is drained along Lamrock Avenue through to Bondi Beach, also via Chambers Avenue, Consett Avenue and Jaques Avenue. The trunk drainage servicing this catchment is twin 675 mm pipes and a 1650 mm by 1050 mm box culvert along Lamrock Avenue. Additional drainage is provided from Jaques Avenue via a 750 mm pipe and from Hall Street via a 375 mm pipe. When the capacity of the stormwater drainage is exceeded, overland flow is initiated through properties between Chambers Avenue and Jaques Avenue as the natural flow path is not aligned along a roadway or alternative easement, with a topographic depression also present between Jaques Avenue, behind the ridge of Campbell Parade. Flooding is relatively deep at around 0.5 m to 1.0 m and locally around 2.0 m in the topographic depression (at the 1% AEP event).

Model simulations testing increased stormwater drainage capacity resulted in a significant reduction in modelled peak flood levels (~ 0.2 m to 0.6 m for a doubling of the existing drainage capacity and up to 1.2 m within the topographic depression when trebling the existing drainage capacity). Stormwater drainage upgrades therefore warrant further investigation. Elsewise, flood planning controls to guide future development of the affected properties also provides an effective flood management option. An alternative consideration is that the local topographic depression is naturally well-drained by sandy soils and that the modelled flood depths are overestimated. This was found to be the case for the Rainbow Street hotspot in the Coogee Bay Catchment of the Randwick LGA. A hotspot specific investigation including soil drainage testing was able to confirm this and the flood modelling and mapping was revised.

7.9.9 Francis Street – Simpson Street

The Francis Street – Simpson Street hotspot is located in Bondi Beach. Modelled peak flood depth mapping for the 1% AEP event is presented in Figure 7-11. A catchment area of around 39 ha is drained along Francis Street and Simpson Street through to Bondi Beach via O'Brien Street and Roscoe Street. The trunk drainage servicing this catchment is a 1050 mm pipe. When the capacity of the stormwater drainage is exceeded, surface water ponds along Simpson Street in the topographic depression formed behind O'Brien Street. Flooding is relatively deep at around 0.5 m to 2.0 m and locally higher (at the 1% AEP event).

Model simulations testing increased stormwater drainage capacity resulted in a significant reduction in modelled peak flood levels (~ 0.2 m and 0.5 m for a doubling and trebling of the existing drainage capacity, respectively). Stormwater drainage upgrades therefore warrant further investigation. There is also the potential to investigate the utilisation of Thomas Hogan Reserve and Dickson Park for upstream flood detention storage. Elsewise, flood planning controls to guide future development of the affected properties also provides an effective flood management option.

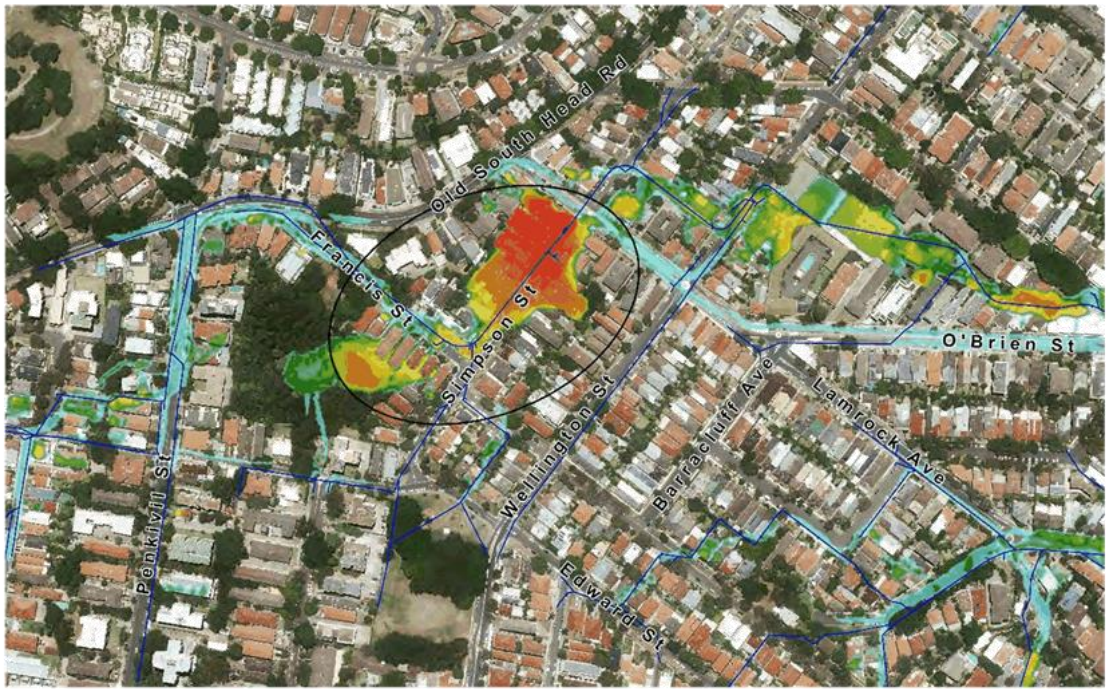


Figure 7-11 Francis St – Simpson St Hotspot

7.9.10 Tasman Street – Tamarama Street

The Tasman Street – Tamarama Street hotspot is located in Bondi. Modelled peak flood depth mapping for the 1% AEP event is presented in Figure 7-12. A catchment area of around 46 ha is drained along Philip Street and Tamarama Street through to Tamarama Beach via Tamarama Park. The trunk drainage servicing this catchment is a 1500 mm pipe. When the capacity of the stormwater drainage is exceeded, surface water ponds along Tamarama Street in the topographic depression formed behind Illawong Avenue. Overland flow through properties between Tasman Street and Tamarama Street is also initiated through spilling from ponded surface water in a topographic

depression on Tasman Street. Flooding is relatively deep at around 0.4 m to 0.7 m at the 1% AEP event.

Model simulations testing increased stormwater drainage capacity resulted in a moderate reduction in modelled peak flood levels (~ 0.1 m and 0.3 m for a doubling and trebling of the existing drainage capacity, respectively). Stormwater drainage upgrades therefore warrant further investigation. There is also the potential to investigate the utilisation of Waverley Oval for upstream flood detention storage. Elsewise, flood planning controls to guide future development of the affected properties also provides an effective flood management option.



Figure 7-12 Tasman St – Tamarama St Hotspot

7.9.11 Palmerston Avenue – Murray Street

The Palmerston Avenue – Murray Street hotspot is located in Bronte. Modelled peak flood depth mapping for the 1% AEP event is presented in Figure 7-13. A catchment area of around 60 ha is drained along Palmerston Avenue through to Bronte Beach via Murray Street and Bronte Gully. The trunk drainage servicing this catchment is a 1350 mm pipe. When the capacity of the stormwater drainage is exceeded, overland flow is initiated through properties between Palmerston Avenue and Murray Street, as the natural flow path is not aligned along a roadway or alternative easement. Water also ponds in Dickson Street within a topographic depression formed behind Murray Street. Flooding is relatively deep at around 0.7 m to 1.2 m and locally over 2.0 m in the topographic depression (at the 1% AEP event).

Model simulations testing increased stormwater drainage capacity resulted in a moderate reduction in modelled peak flood levels (~ 0.2 m for a doubling of the existing drainage capacity and up to 0.5 m within the topographic depression when trebling the existing drainage capacity). Stormwater

drainage upgrades therefore warrant further investigation. Elsewise, flood planning controls to guide future development of the affected properties also provides an effective flood management option.



Figure 7-13 Palmerston Ave – Murray St Hotspot

7.9.12 Alt Street – York Road

The Alt Street – York Road hotspot is located in Queens Park. Modelled peak flood depth mapping for the 1% AEP event is presented in Figure 7-14. A catchment area of around 56 ha is drained along Birrell Street and Alt Street through to Centennial Park via Denison Street and York Road. The trunk drainage servicing this catchment is a 1700 mm by 1150 mm box culvert from Alt Street and an additional 1550 mm by 1000 mm box culvert from Denison Street. When the capacity of the stormwater drainage is exceeded, overland flow is initiated through properties between Alt Street and York Road, as the natural flow path is not aligned along a roadway or alternative easement. Flooding is relatively deep at around 0.3 m to 0.8 m and locally deeper (at the 1% AEP event).

Model simulations testing increased stormwater drainage capacity resulted in a significant reduction in modelled peak flood levels (~ 0.2 m and 0.4 m for a doubling and trebling of the existing drainage capacity, respectively). Stormwater drainage upgrades therefore warrant further investigation. Elsewise, flood planning controls to guide future development of the affected properties also provides an effective flood management option.



Figure 7-14 Alt St – York Rd Hotspot

8 Sensitivity Testing

A number of sensitivity tests were undertaken for the modelled 1% AEP design event simulation. This was done to identify the level of uncertainty associated with the model results. The sensitivity of model results to the flowing parameters was assessed:

- Modelled stormwater drainage blockages;
- Catchment surface roughness;
- Tailwater conditions; and
- Climate change impacts (i.e. increased rainfall intensity).

Peak modelled flood levels for the above sensitivity tests are presented in Table 8-1 at the end of this Section. Mapping of changes in peak flood levels for all sensitivities are presented within the Flood Mapping Compendium.

Noting the 1% AEP sensitivity runs all applied a 1% AEP design downstream water level unless stated otherwise. Additionally, all mapping of sensitivities show unfiltered model results to sufficiently reflect model's response to varying conditions.

8.1 Stormwater Drainage Blockages

Structure blockage is an important consideration of the design flood modelling. As per Council's brief, a detailed sensitivity analysis of pipe blockage was undertaken to allow Council to select the most appropriate value for use in design event modelling. Blockages were assessed using a total of four separate model simulations:

- Application of a 25% blockage to the stormwater drainage network (pipes and culverts); and
- Application of a 50% blockage to the stormwater drainage network (pipes and culverts); and
- Application of a 75% blockage to the stormwater drainage network (pipes and culverts); and
- Application of a 100% blockage to the stormwater drainage network (pipes and culverts).

The Flood Mapping Compendium presents the spatial distribution of peak blockage impacts for each of the above blockage conditions against a base case (0% blockage) for the 1% AEP and 5% AEP events. The mapping indicates that they key areas affected by conduit blockage are predominantly located in the trapped basins, in particular around the Bondi and North Bondi areas. Increases in peak flood level in the trapped low-points are particularly exacerbated as the stormwater network represents the only opportunity for these regions to drain. In overland flooding areas, there are limited increases to peak flood levels due to the relatively steep catchment slopes.

It must be noted that the likelihood of pipe blockage in the study area is low, due to the limited opportunity for blockage materials to enter the drainage network as there are no open channels or waterways. Furthermore, consideration of pit blockage already being applied (50% sag pits and 20% on-grade) may result in a 'compounding' of blockage assumptions.

8.2 Channel and Floodplain Roughness

The sensitivity of modelled peak flood levels to the adopted Manning's 'n' roughness values were tested for the 1% and 5% AEP design events. Roughness values for all materials types within the channel and floodplain were increased and decreased by 25%.

In the provided flood mapping it is evident peak flood levels around the study area have little sensitivity dependant on the adopted hydraulic roughness values. For both the 5% and 1% AEP events changes in peak levels were largely ±0.02 m with some storage areas having reduction of 0.05 m and conveyance driven areas with increases of 0.05 AHD.

8.3 Ocean Boundary Water Levels

The adopted downstream boundary conditions were discussed in Section 6.3. To assess the sensitivity of the model to the lake water levels, increased and decreased lake levels were modelled on the 5% and 1% AEP events.

For the 5% AEP event downstream water level sensitivities were undertaken by implementing the ISLW water level (-0.95 m AHD) and the 1% AEP downstream water level (2.35 m AHD). Likewise, for the 1% AEP event downstream water level sensitivities were undertaken by implementing the ISLW water level (-0.95 m AHD) and the PMF downstream water level (2.55 m AHD).

As shown in in the provided Flood Mapping Compendium, changing the downstream water level does not have any affectation of flooding behaviour within areas not immediately adjacent to the ocean. Changes in regions adjacent to the ocean boundaries are proportional to the change in the applied downstream water level.

8.4 Climate Change

The potential for climate change impacts is now a key consideration for floodplain management. The following climate change sensitivity testing has been undertaken.

Current guidelines predict that a likely outcome of future climatic change will be an increase in extreme rainfall intensities. The NSW Government has released a guideline (DECCW, 2007) for Practical Consideration of Climate Change in the floodplain management process that advocates consideration of increased design rainfall intensities of up to 30%. In line with this guidance note, additional tests incorporating 10%, 20% and 30% increases to design rainfall have been undertaken.

An increase in rainfall intensities of 10% result in a typical increase of peak flood levels of around 0.07 m for the 1% AEP. For a 20% increase in rainfall intensity, peak flood levels typically increase by around 0.15 m. and for a 30% increase in rainfall intensity, by around 0.21 m. The modelled peak flood levels are most sensitive to increased rainfall intensity within the topographic depressions, where the total volume of flood water is a significant component.

Peak modelled flood levels associated with these scenarios are presented in Table 8-1.

Table 8-1 Summary of Model Sensitivity Results – 1% AEP

ID	Modelled Peak Flood Level (m AHD) – Sensitivity to Adopted 1% AEP Design Condition											
	Adopted Design	25% blocked	50% blocked	75% blocked	100% blocked	-25% 'n'	+25% 'n'	ISLW Water Level	PMF Water Level	+10% Rainfall	+20% Rainfall	+30% Rainfall
1	10.98	10.99	11.00	11.22	11.40	10.97	10.98	10.98	10.98	11.02	11.05	11.08
2	10.39	10.70	11.00	11.23	11.40	10.44	10.35	10.40	10.39	10.63	10.85	11.05
3	10.40	10.70	11.00	11.23	11.40	10.44	10.36	10.40	10.40	10.63	10.85	11.05
4	12.00	12.02	12.04	12.06	12.08	11.99	12.00	12.00	12.00	12.06	12.11	12.17
5	11.28	11.35	11.41	11.45	11.47	11.29	11.28	11.28	11.28	11.37	11.45	11.53
6	11.22	11.28	11.33	11.36	11.41	11.22	11.23	11.22	11.22	11.29	11.33	11.37
7	11.23	11.29	11.33	11.37	11.41	11.22	11.23	11.23	11.23	11.29	11.34	11.38
8	16.92	16.93	16.94	16.95	16.96	16.91	16.92	16.92	16.92	16.97	17.01	17.06
9	14.89	14.91	14.93	14.95	14.96	14.91	14.89	14.89	14.89	14.95	15.00	15.04
10	12.26	12.29	12.32	12.35	12.37	12.24	12.28	12.26	12.26	12.32	12.38	12.43
11	15.76	15.78	15.80	15.81	15.82	15.75	15.77	15.76	15.76	15.79	15.82	15.83
12	15.72	15.87	16.00	16.01	16.09	15.74	15.71	15.72	15.72	15.85	15.95	16.01
13	15.72	15.87	16.00	16.01	16.09	15.74	15.70	15.72	15.72	15.85	15.95	16.01
14	17.75	17.78	17.81	17.84	17.85	17.68	17.79	17.75	17.75	17.79	17.83	17.86
15	38.06	38.11	38.15	38.18	38.21	38.06	38.06	38.06	38.06	38.13	38.21	38.27
16	57.59	57.60	57.63	57.67	57.69	57.56	57.61	57.59	57.59	57.62	57.66	57.70
17	42.53	42.57	42.61	42.66	42.69	42.49	42.54	42.53	42.53	42.60	42.69	42.77
18	41.17	41.22	41.29	41.35	41.40	41.19	41.16	41.17	41.17	41.27	41.40	41.52
19	47.76	47.81	47.87	47.91	47.97	47.76	47.75	47.76	47.76	47.81	47.88	47.94
20	47.20	47.25	47.31	47.36	47.40	47.23	47.17	47.20	47.20	47.25	47.32	47.38
21	47.12	47.14	47.16	47.17	47.19	47.11	47.13	47.12	47.12	47.15	47.18	47.21
22	19.80	19.84	19.88	19.95	19.93	19.78	19.82	19.80	19.80	19.86	19.92	19.98
23	33.08	33.16	33.24	33.32	33.40	33.10	33.06	33.08	33.08	33.14	33.21	33.28
24	12.84	12.85	12.86	12.83	12.87	12.82	12.85	12.84	12.84	12.86	12.88	12.90
25	41.22	41.24	41.25	41.26	41.26	41.22	41.22	41.22	41.22	41.25	41.27	41.30

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Appendix A Control Survey Marks

Appendix B Community Consultation Materials

Appendix C Community Drop-in Sessions: Summary of Responses

Appendix D Probability Neutral Burst Initial Loss

Website: http://data-dev.arr-software.org/

Time Accessed: 28 March 2019 04:12PM

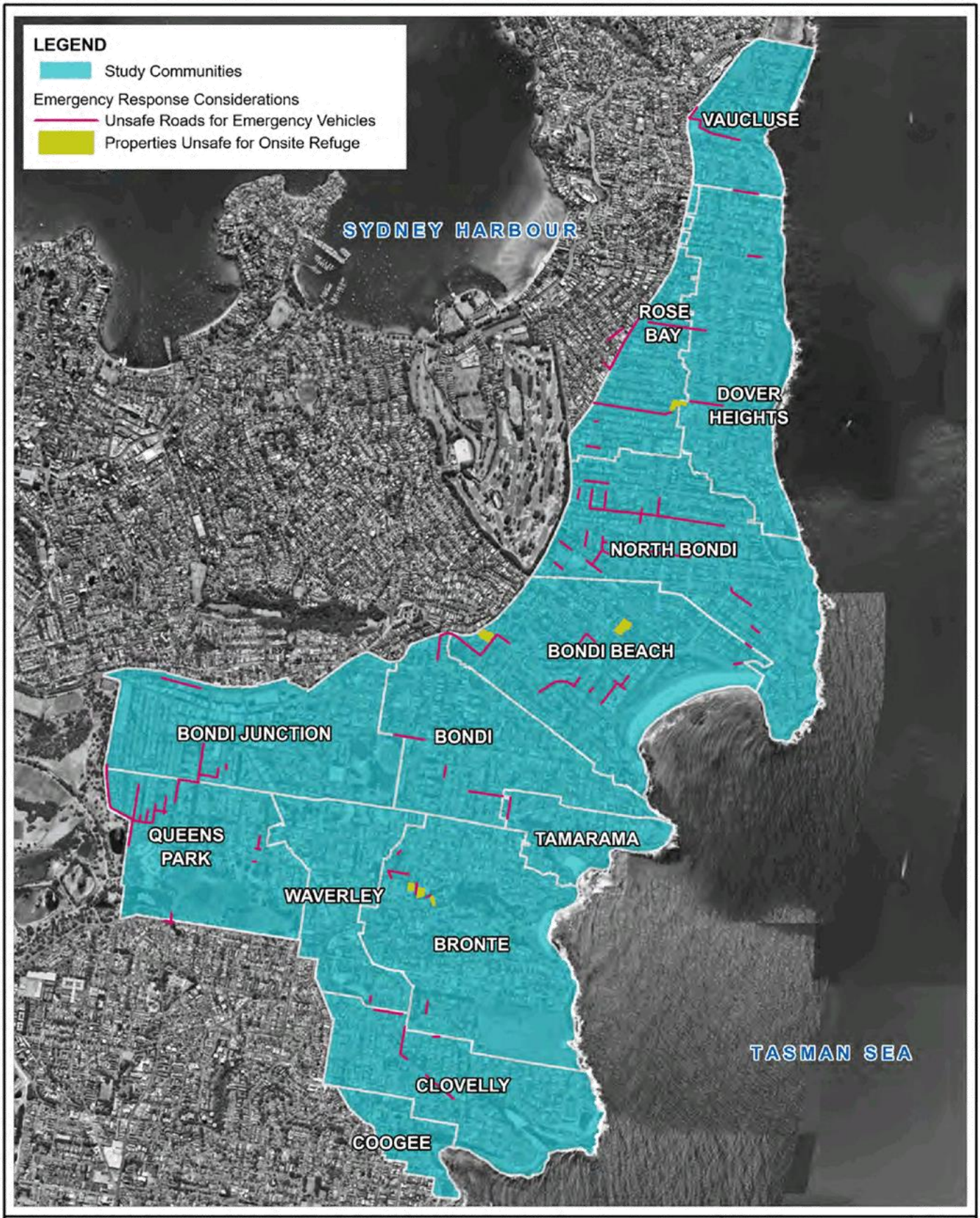
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Table D-1 Probability Neutral Burst Initial Loss

Duration	50% AEP	20% AEP	10% AEP	5% AEP	2% AEP	1% AEP
1.0	11.6	7.8	8.9	8.5	8.2	6.4
1.5	11.9	8.3	9.5	9.5	9.4	6.5
2.0	13.3	8.9	9.9	9.7	9.4	5.7
3.0	13.3	9.7	10.7	10.2	8.8	4.5
6.0	13	8.8	8.6	7.9	9	3
12.0	18.3	13	12.7	10.9	12.1	3.2
18.0	18.6	13.6	14.4	12	12.4	3.9
24.0	21.6	16.4	16.5	14.2	14.9	4.4
36.0	24.7	19	18.6	15.8	16.7	6.3
48.0	27.7	22.4	21.7	23.1	19.9	9.5
72.0	29.6	25.7	25.8	26.5	22.3	10.4



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Melbourne	Level 5, 99 King Street, Melbourne 3000 Tel +61 3 8620 6100 Fax +61 3 8620 6105 Email melbourne@bmtglobal.com Web www.bmt.org
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Northern Rivers	6/20 Byron Street, Bangalow 2479 Tel +61 2 6687 0466 Fax +61 2 66870422 Email northernrivers@bmtglobal.com Web www.bmt.org
Perth	Level 4, 20 Parkland Road, Osborne, WA 6017 PO Box 2305, Churchlands, WA 6918 Tel +61 8 6163 4900 Email perth@bmtglobal.com Web www.bmt.org
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Title:
Emergency Response Classification
1% AEP Event

Figure: **X-X**

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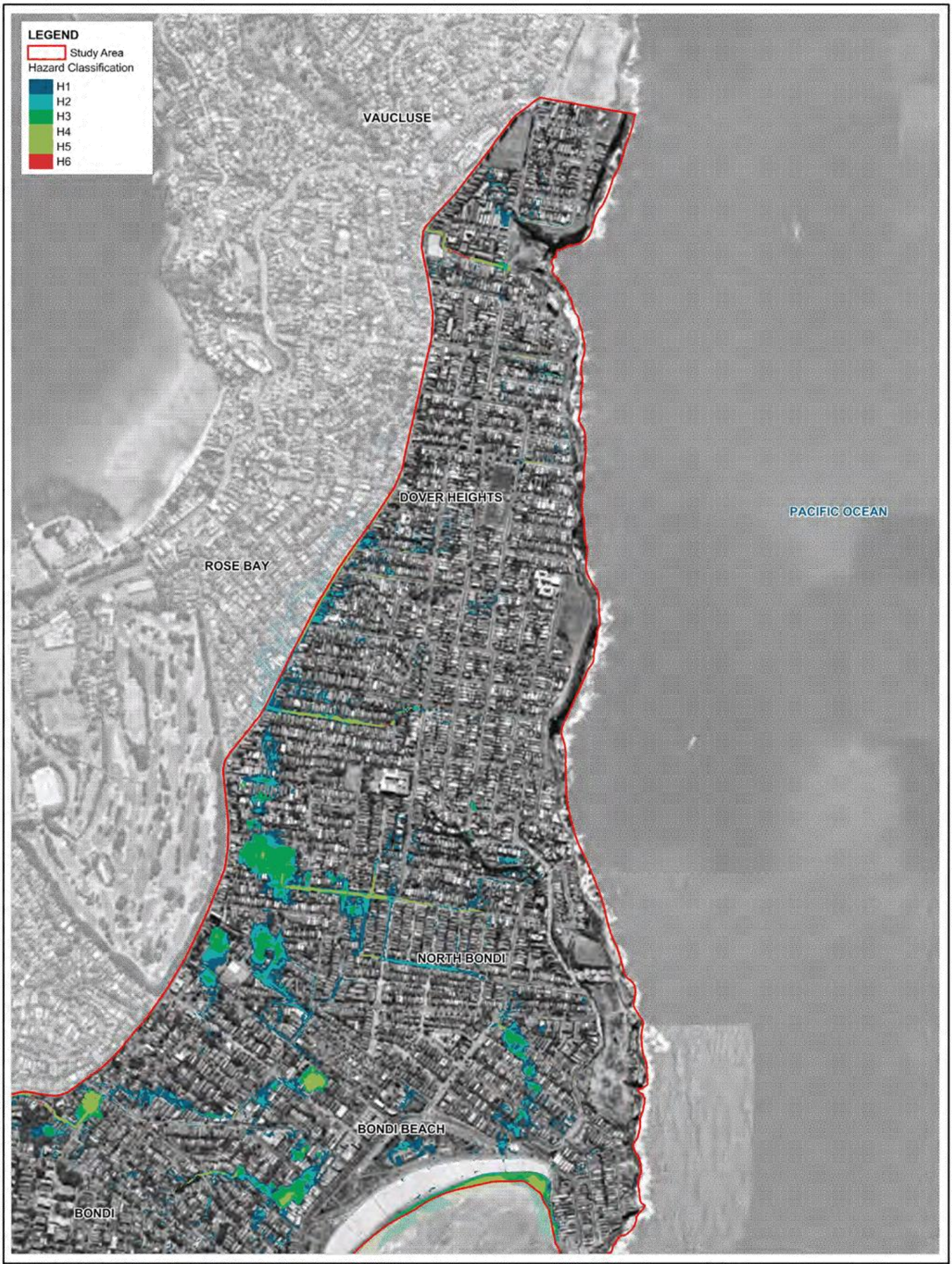
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Title:
Provisional Flood Hazard
5% AEP

Figure: **W-22_A**

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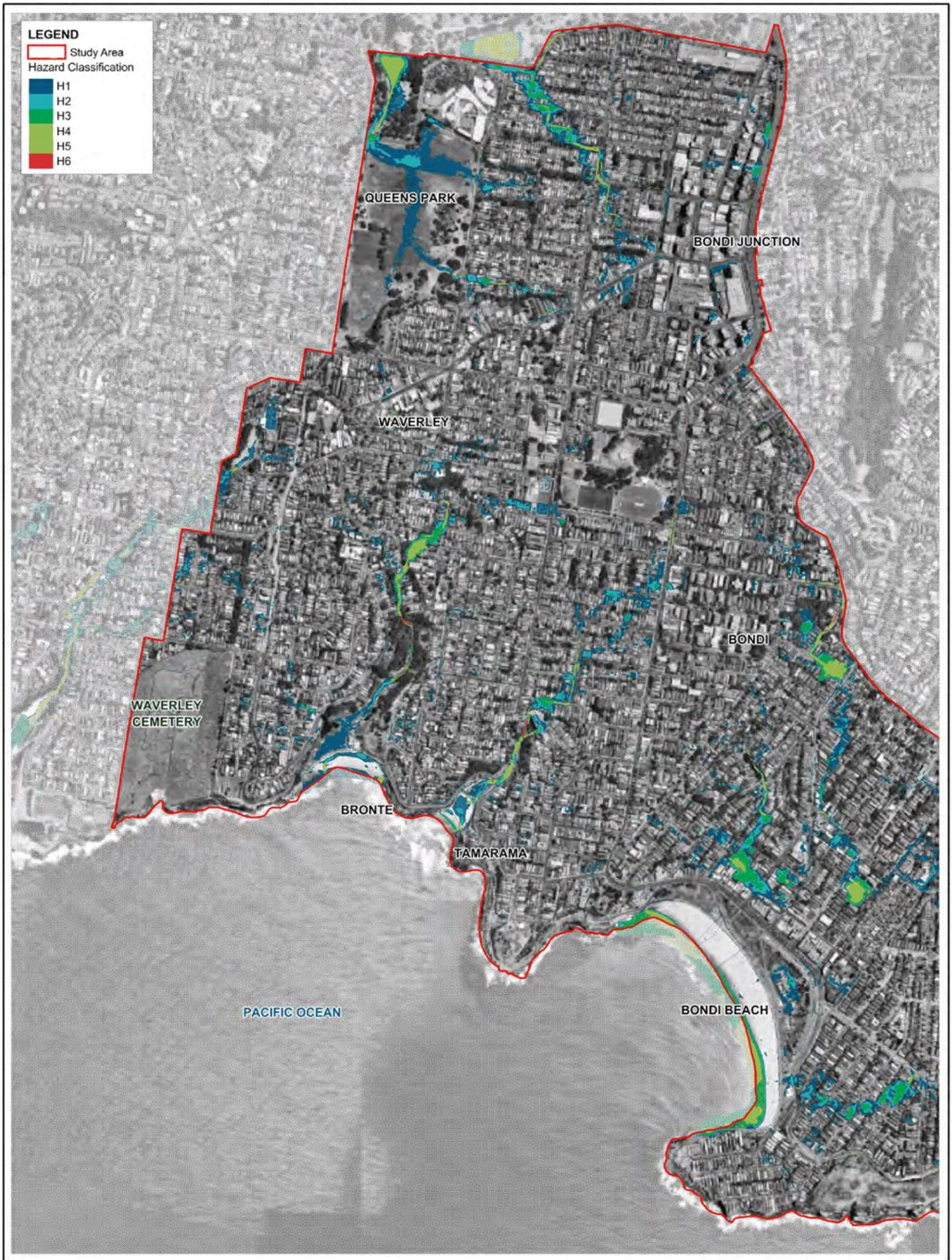
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Title:
Provisional Flood Hazard
5% AEP

Figure: **W-22_B**

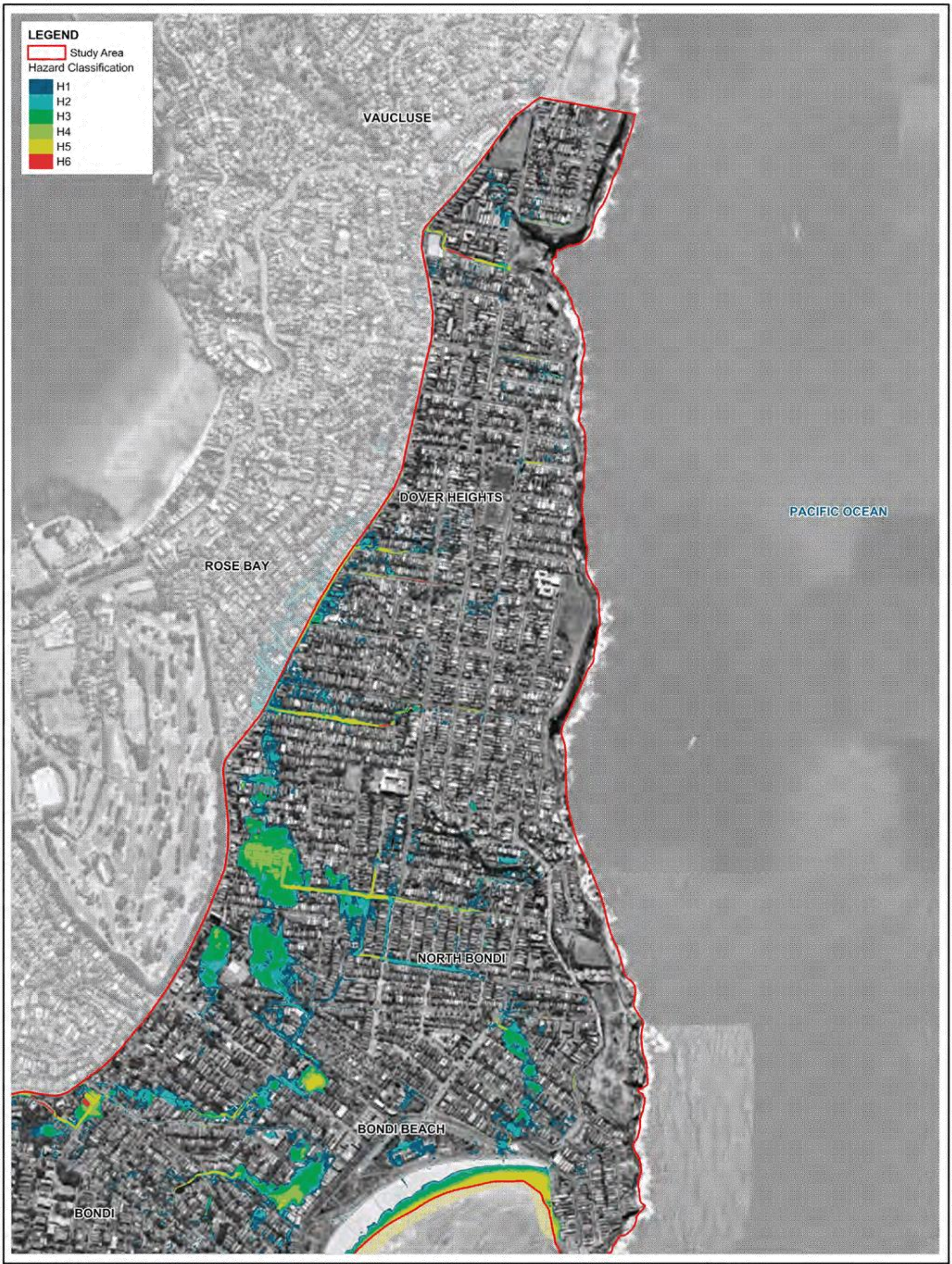
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Title:
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1% AEP

Figure: **W-23_A**

Rev: **A**

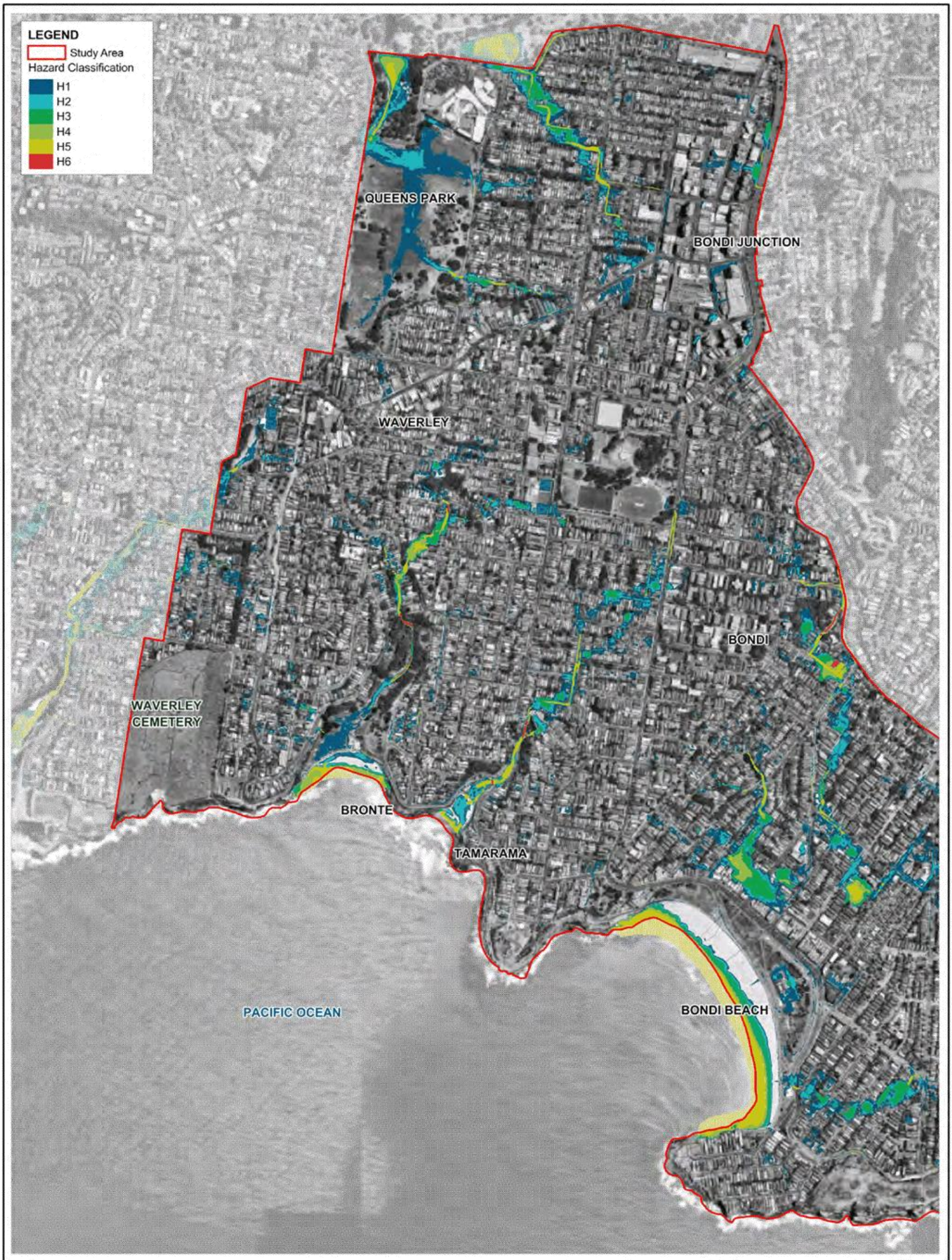
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Title:
Provisional Flood Hazard
1% AEP

Figure: **W-23_B**

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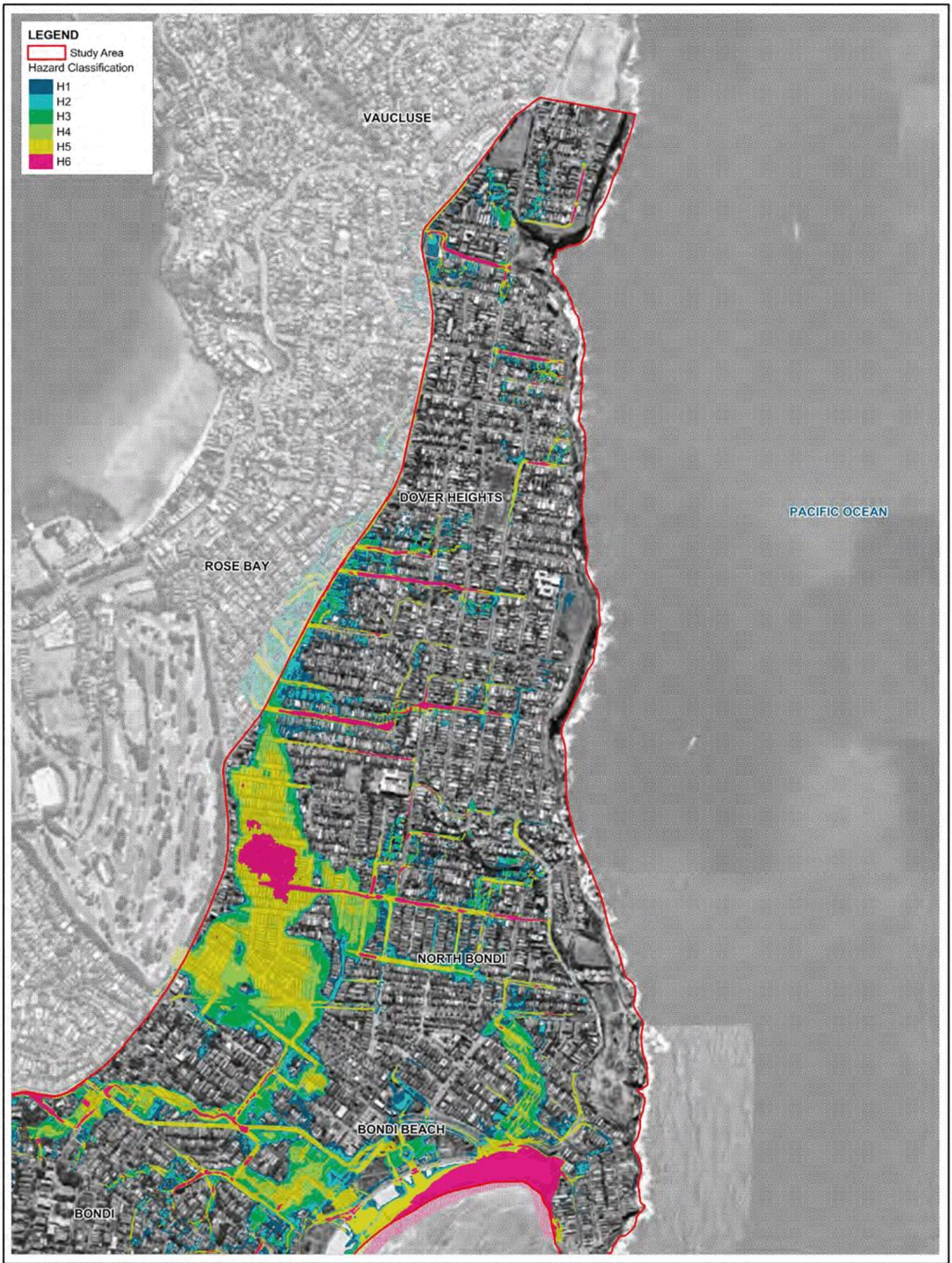
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Title:
Provisional Flood Hazard
PMF

Figure: **W-24_A**

Rev: **A**

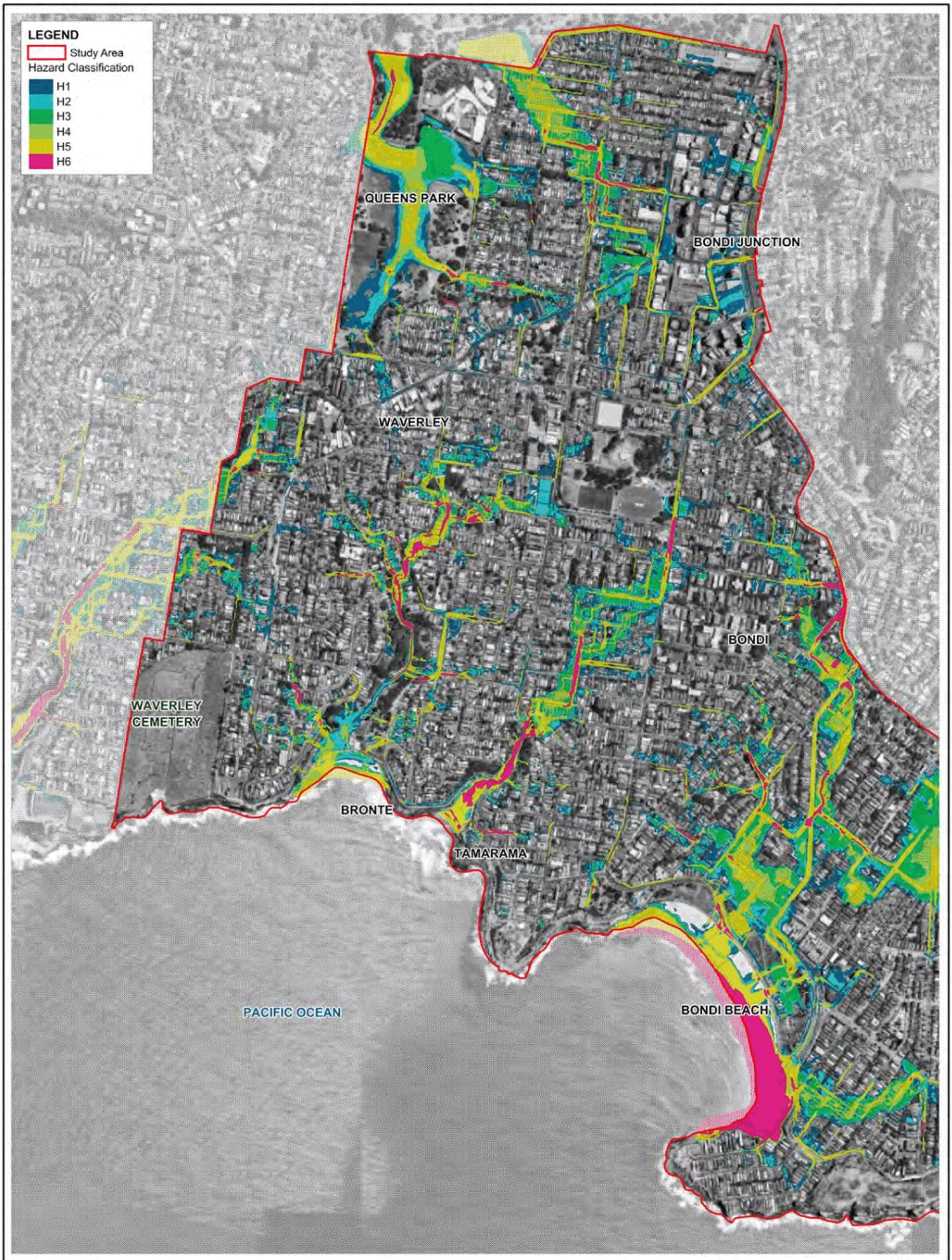
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Title:
Provisional Flood Hazard
PMF

Figure: **W-24_B**

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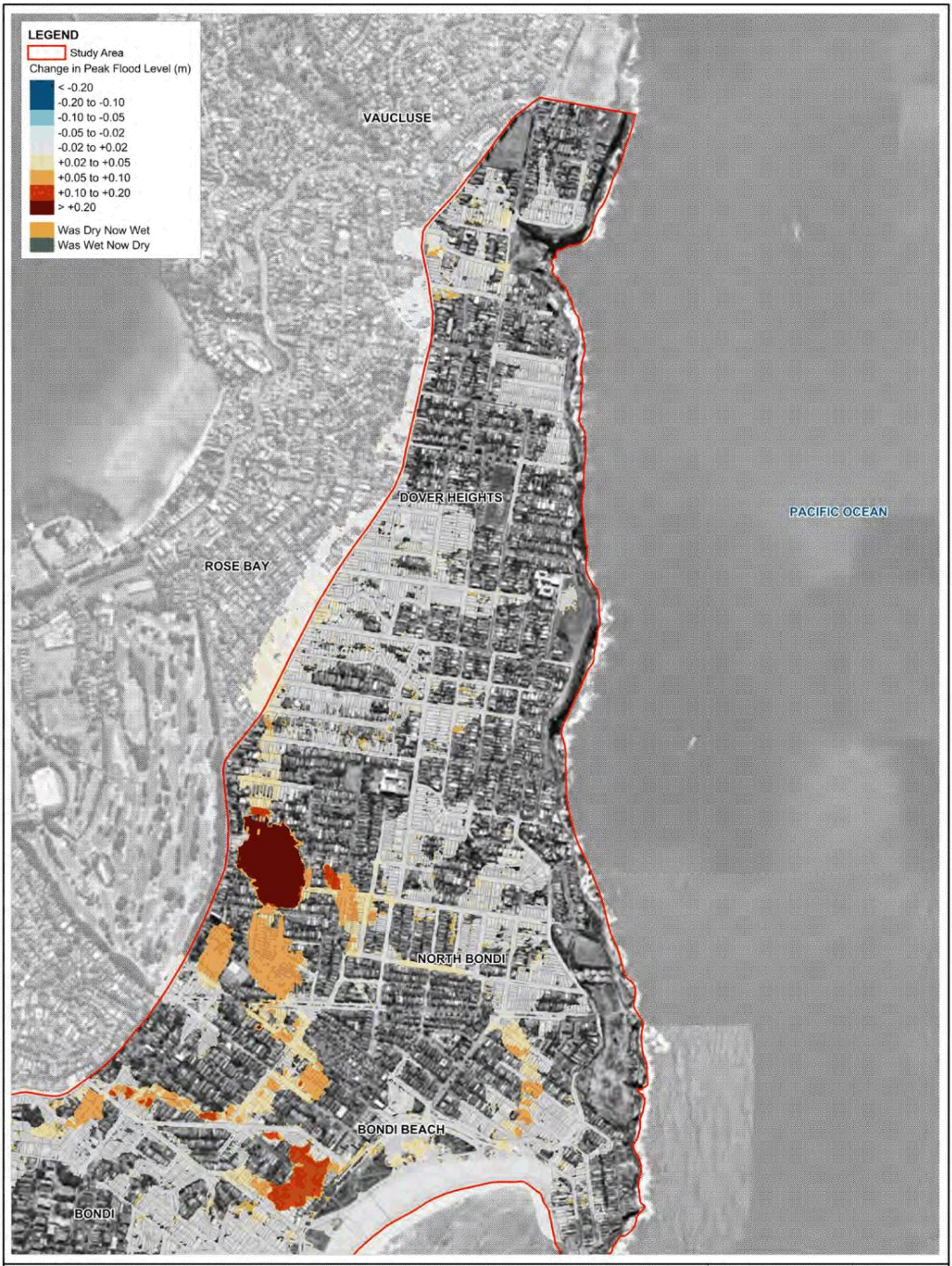
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Title:
Change in 1% AEP Peak Flood Level
10% Increase in Intensity Against Design Intensity

Figure: W-25_A

Rev: A

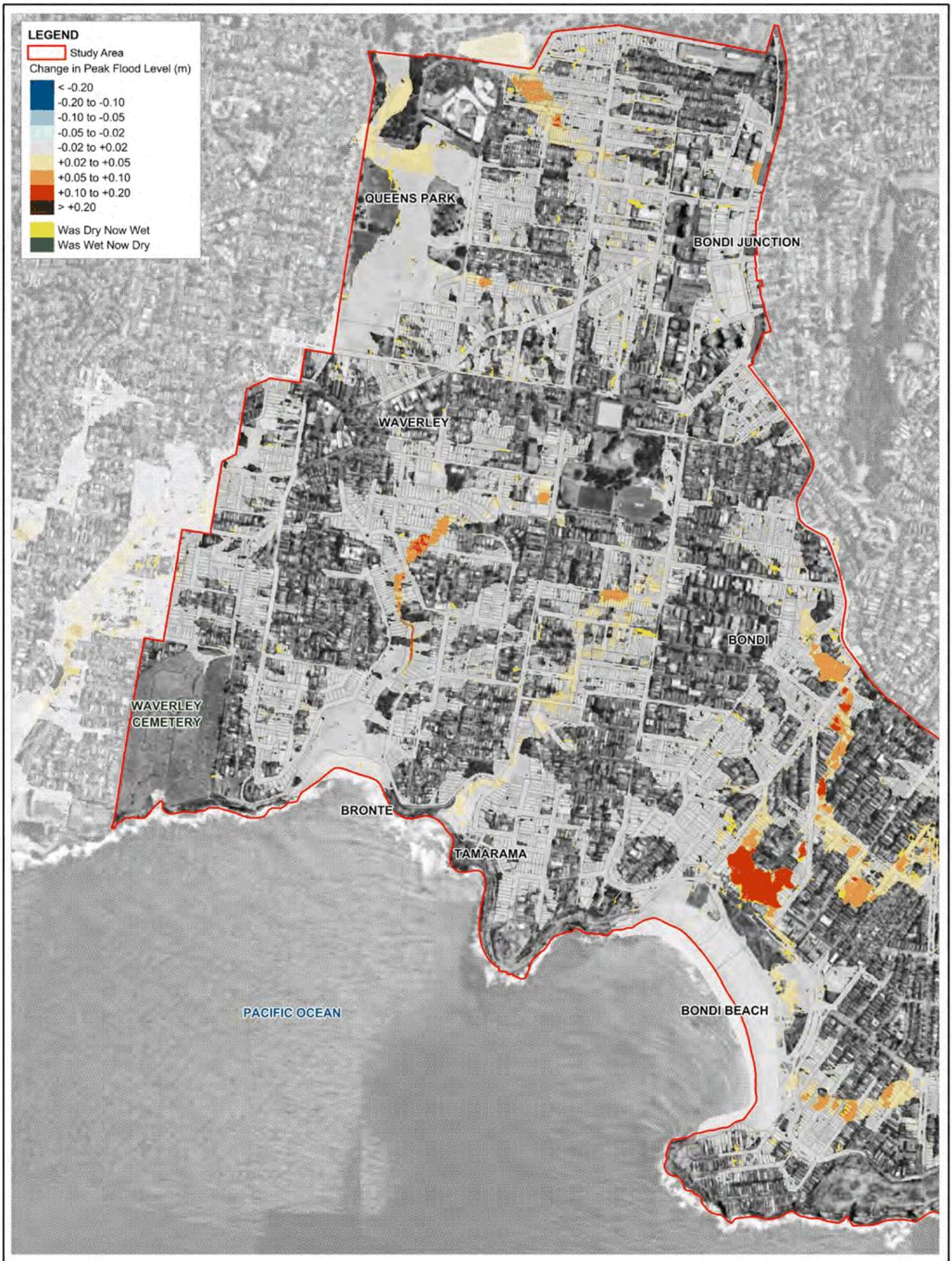
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Title:

Change in 1% AEP Peak Flood Level
10% Increase in Intensity Against Design Intensity

Figure: W-25_B

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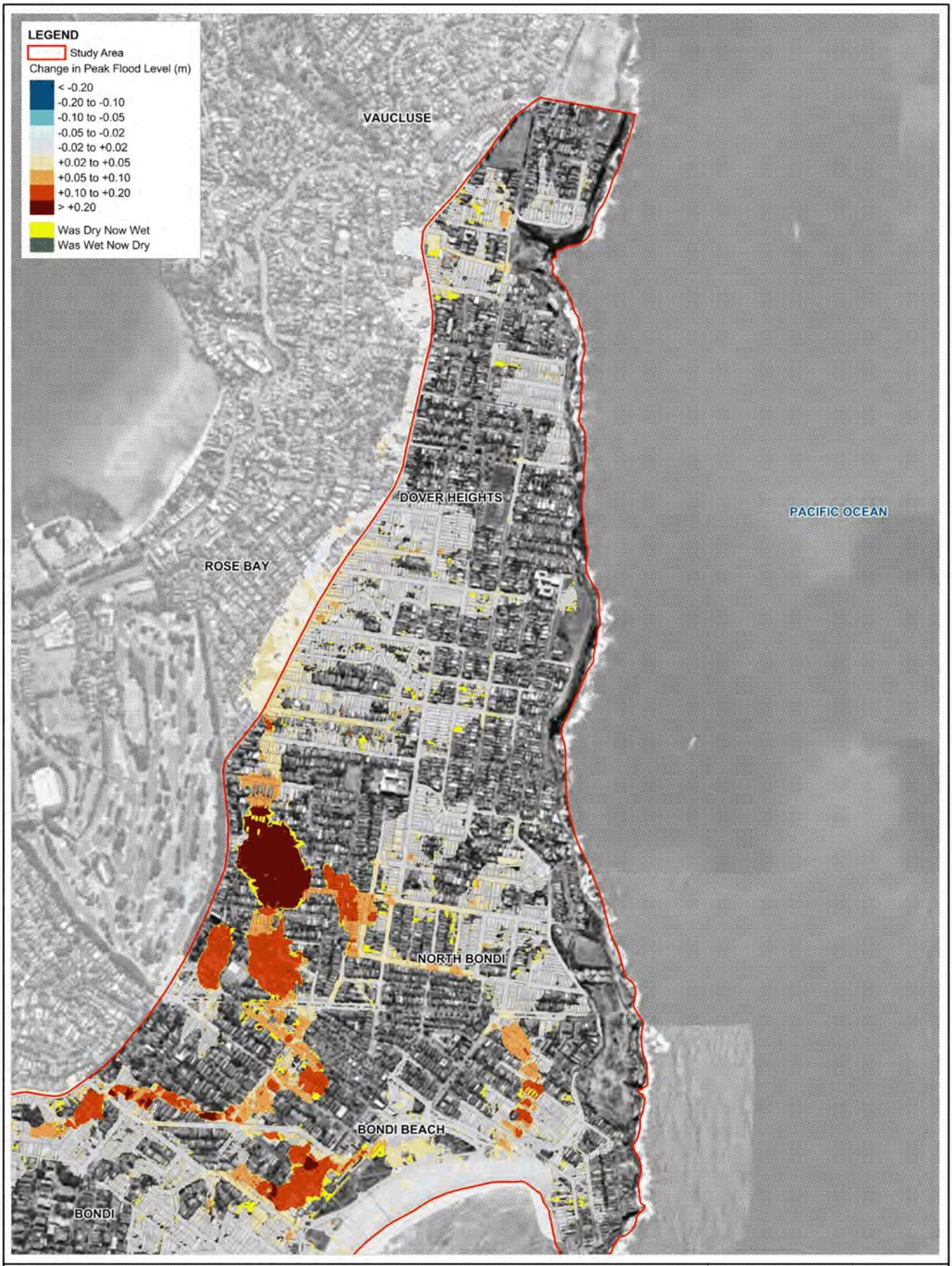
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Title:

Change in 1% AEP Peak Flood Level
20% Increase in Intensity Against Design Intensity

Figure: W-26_A

Rev: A

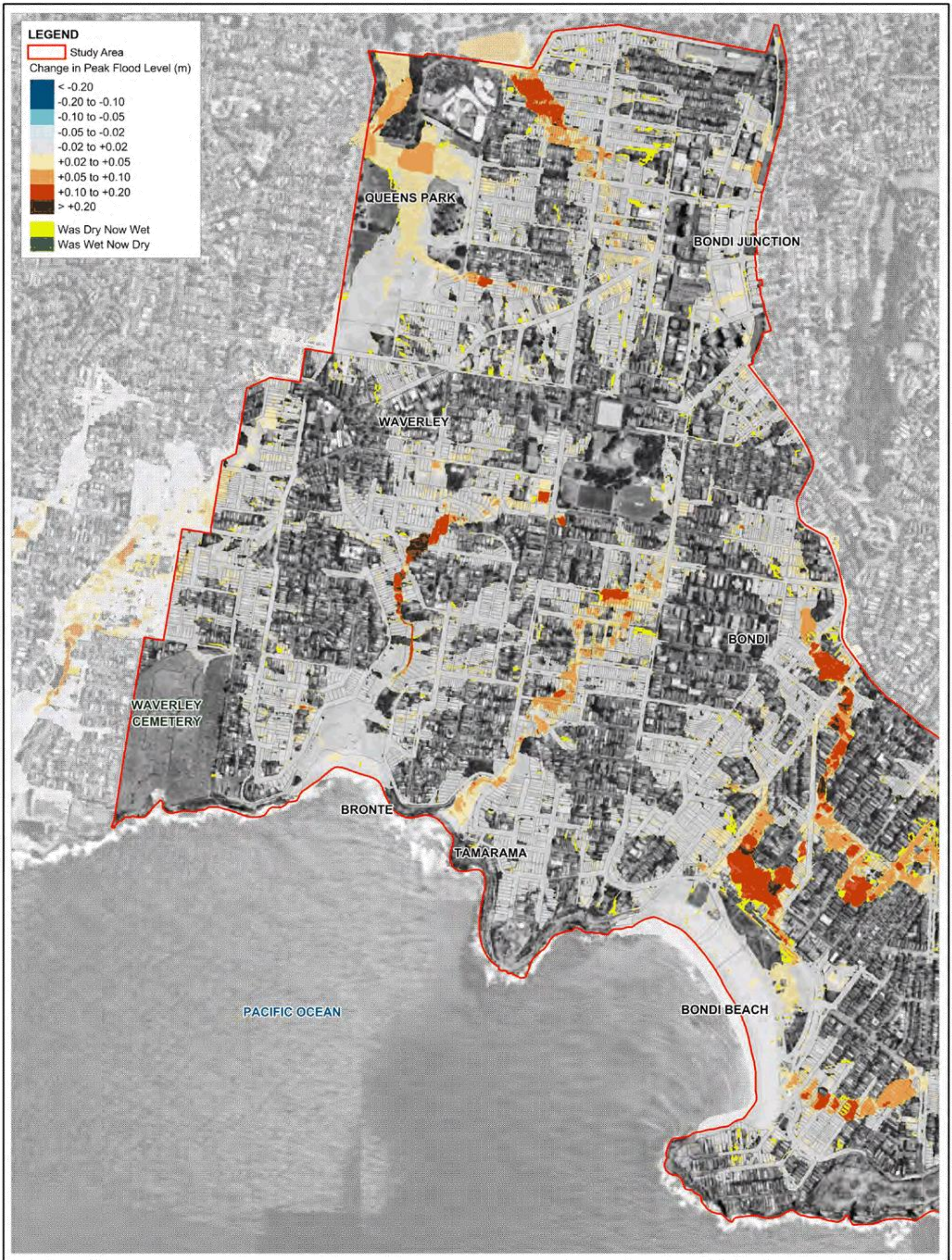
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Figure: **W-26_B**

Rev: **A**

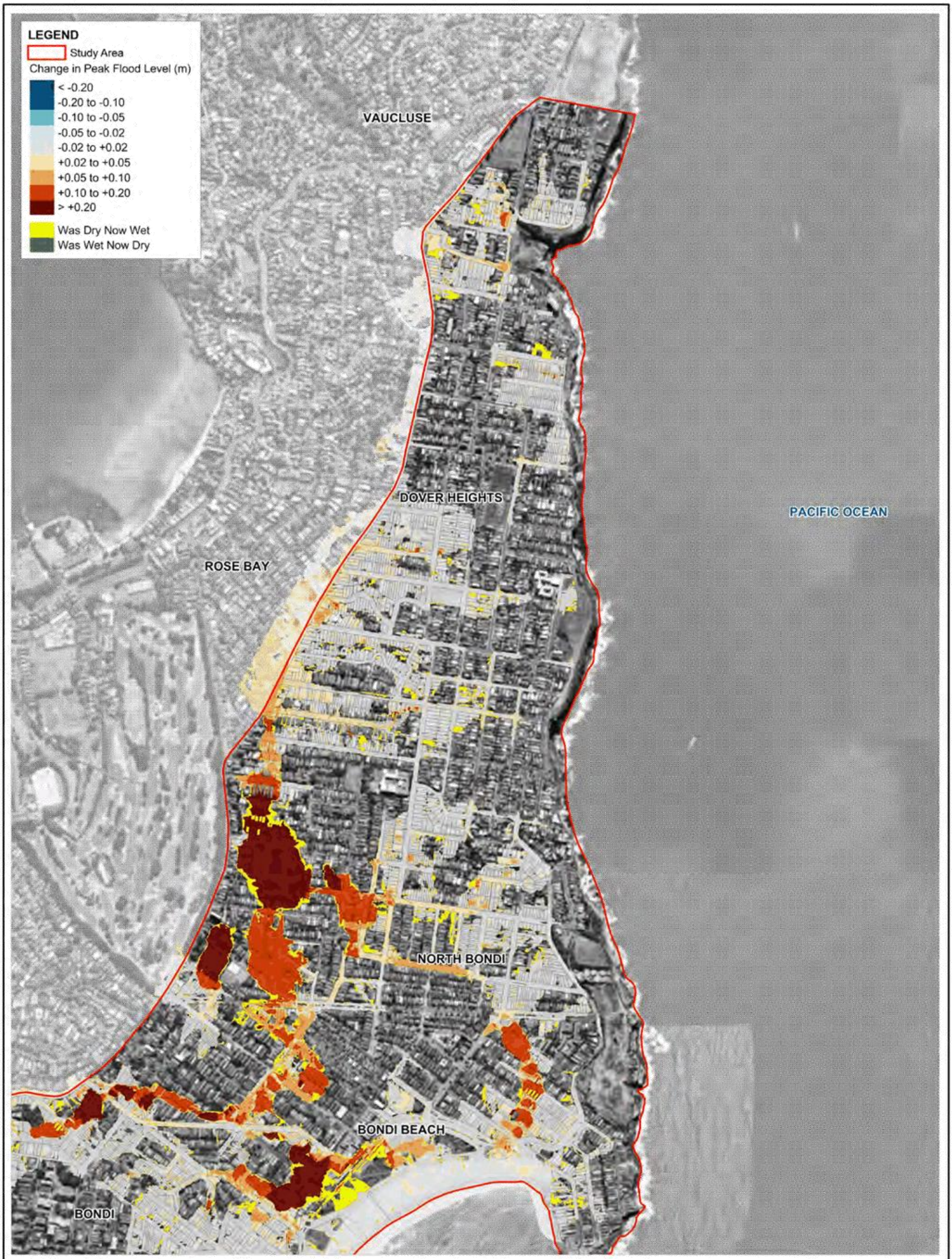
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Title:
Change in 1% AEP Peak Flood Level
30% Increase in Intensity Against Design Intensity

Figure: W-27_A

Rev: A

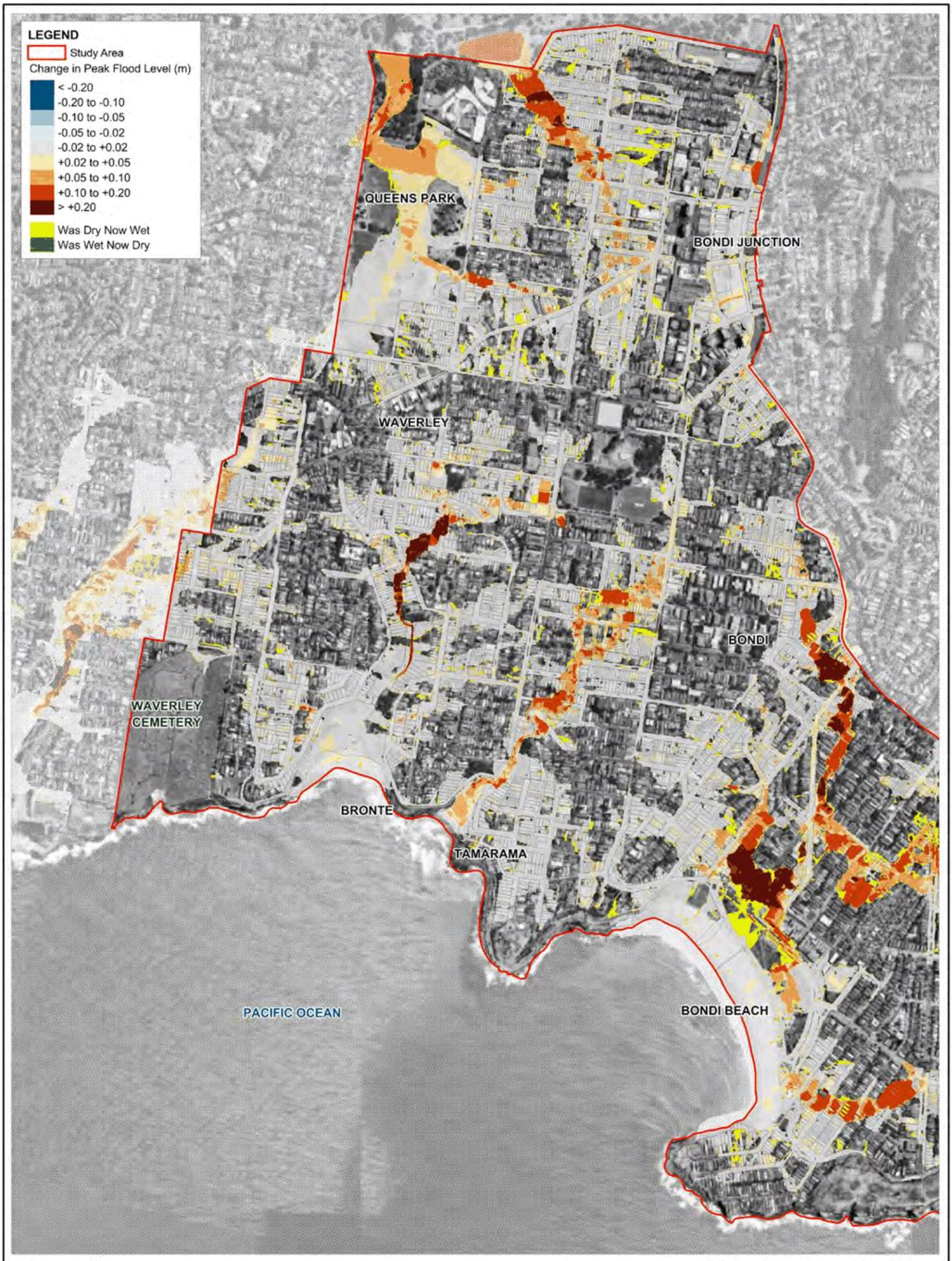
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Title:

Change in 1% AEP Peak Flood Level
30% Increase in Intensity Against Design Intensity

Figure: **W-27_B**

Rev: **A**

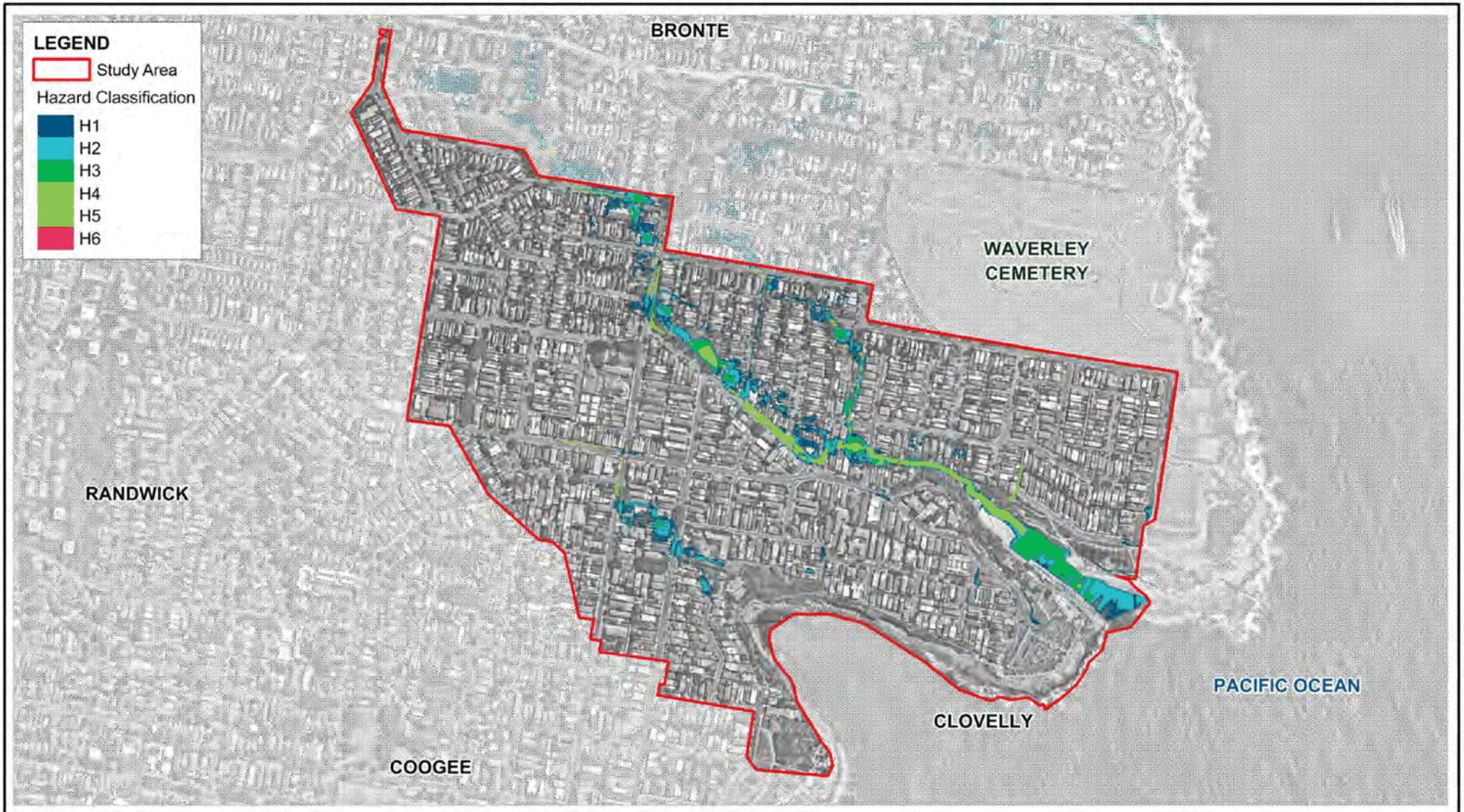
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Title:
Provisional Flood Hazard 5% AEP

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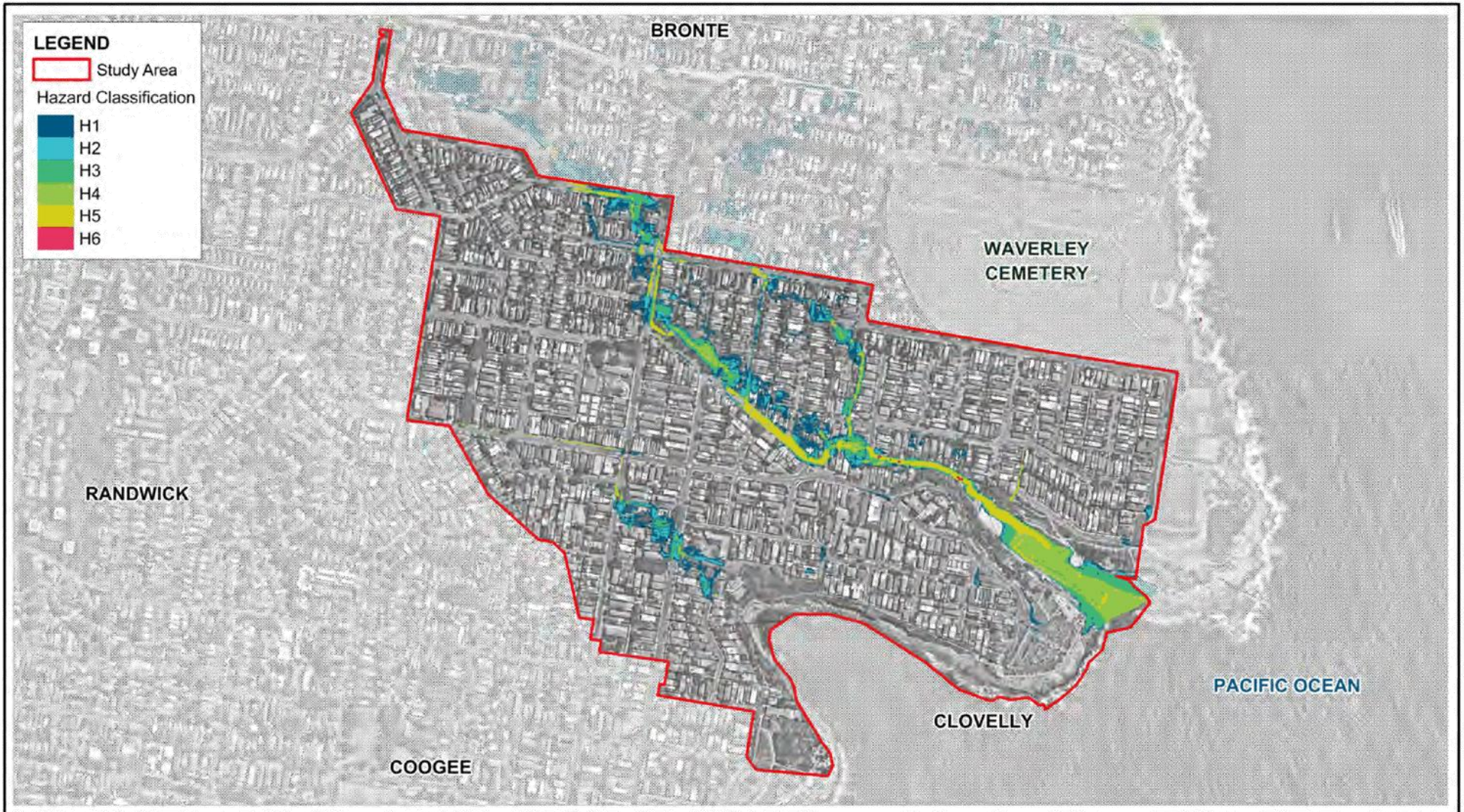
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Title:
Provisional Flood Hazard 1% AEP

Figure: **R-23**

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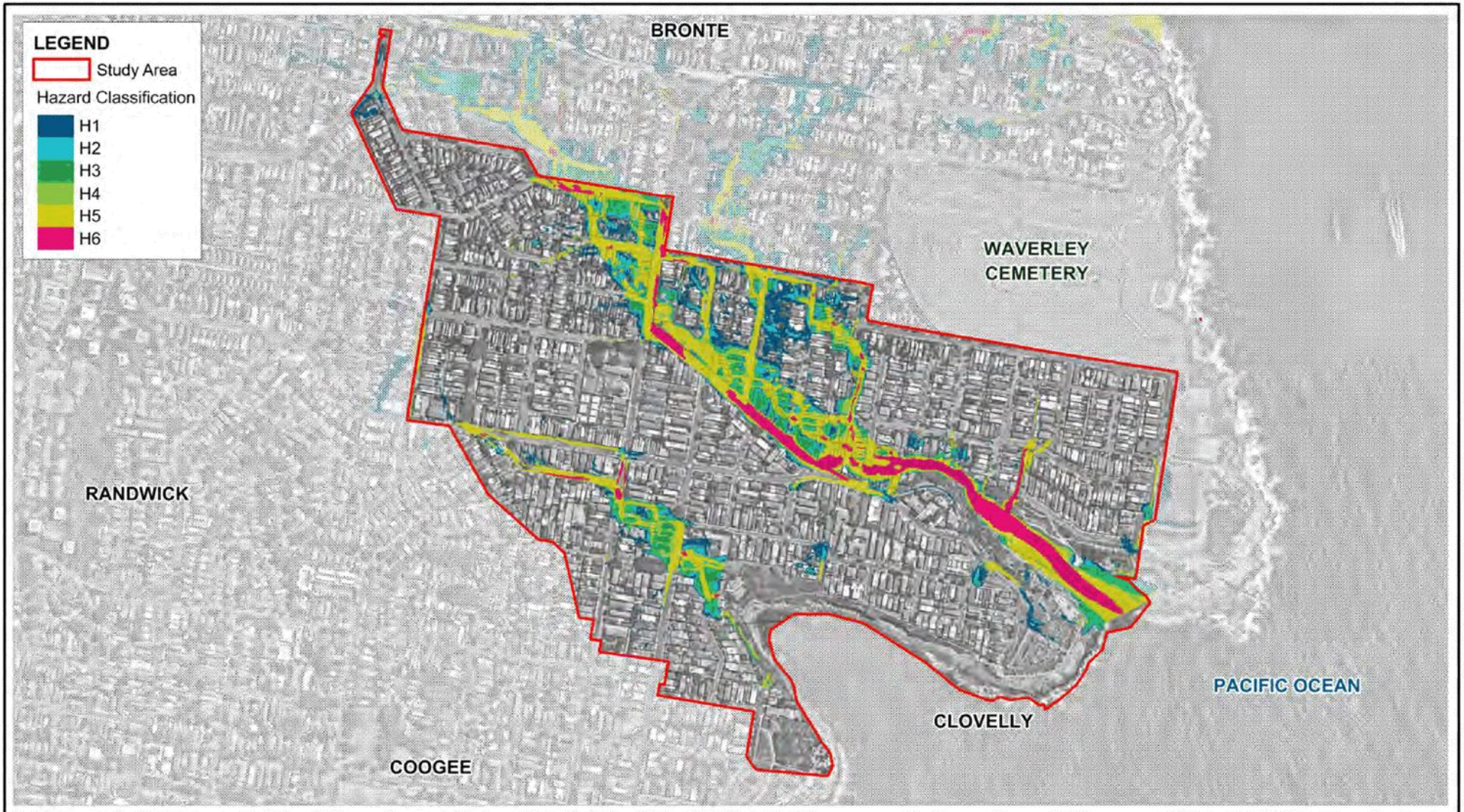
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Title:
Provisional Flood Hazard PMF

Figure: **R-24**

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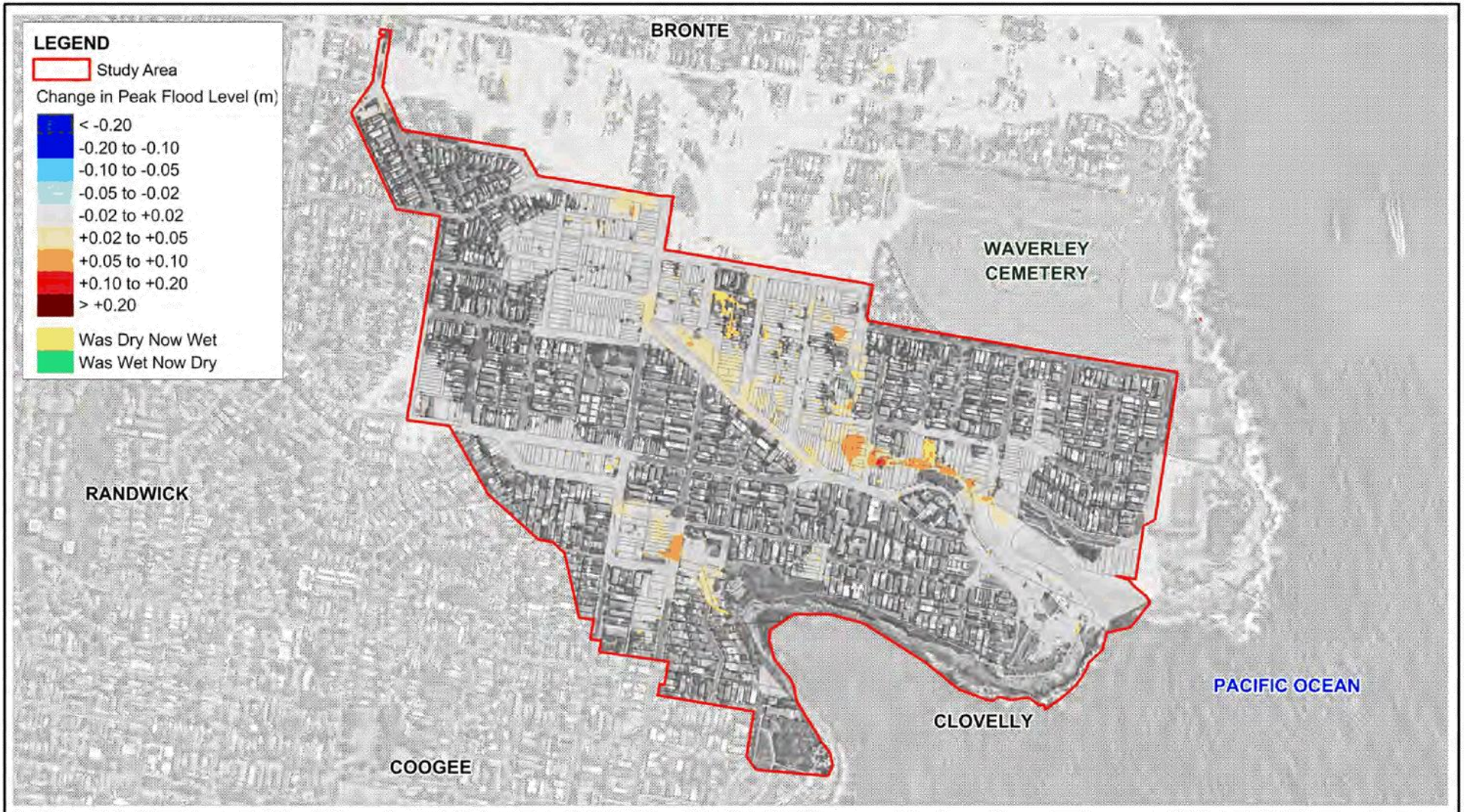
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Title:
Change in 1% AEP Peak Flood Level
10% Increase in Intensity Against Design Intensity

Figure: **R-25**

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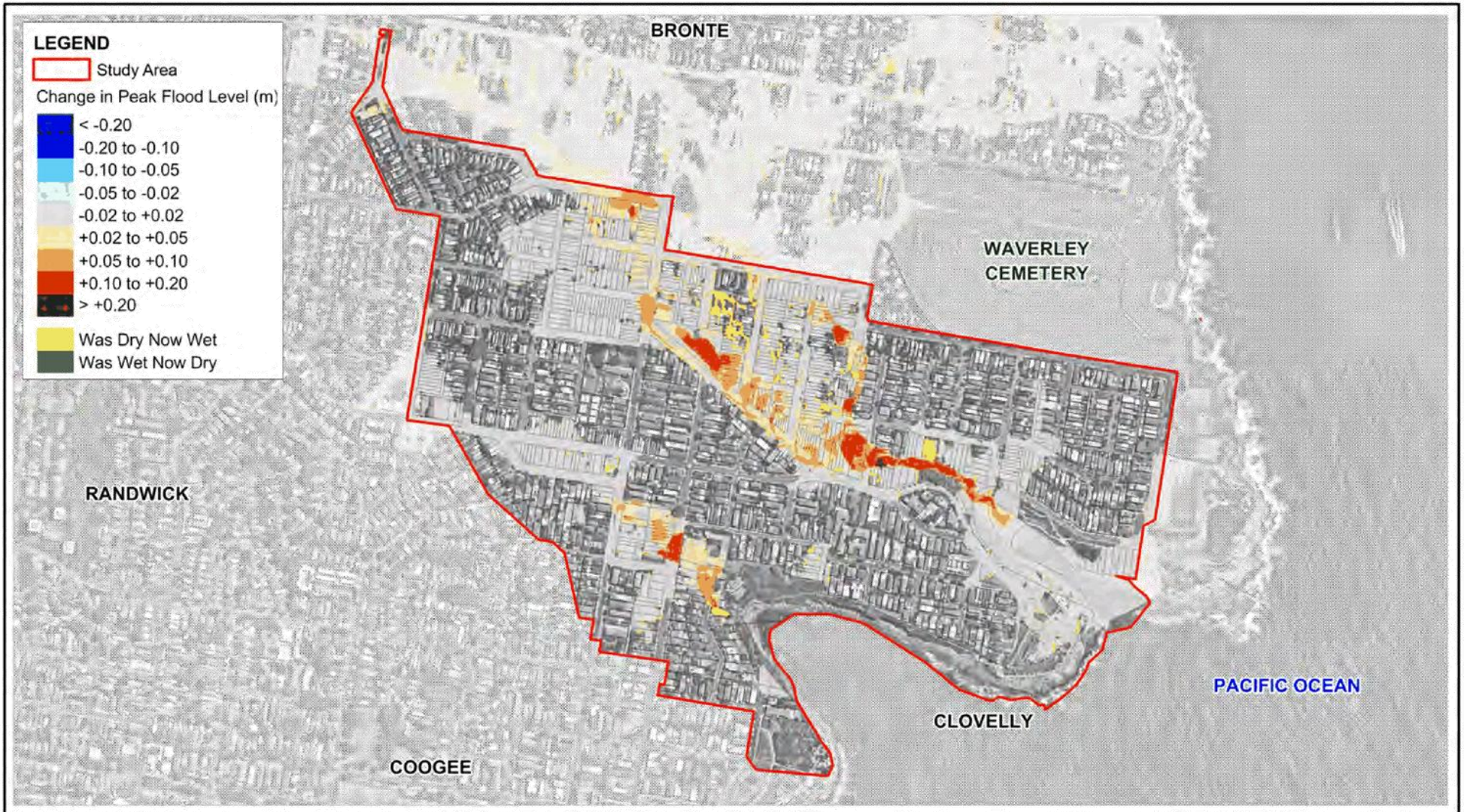
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Title:
Change in 1% AEP Peak Flood Level
20% Increase in Intensity Against Design Intensity

Figure: **R-26**

Rev: **A**

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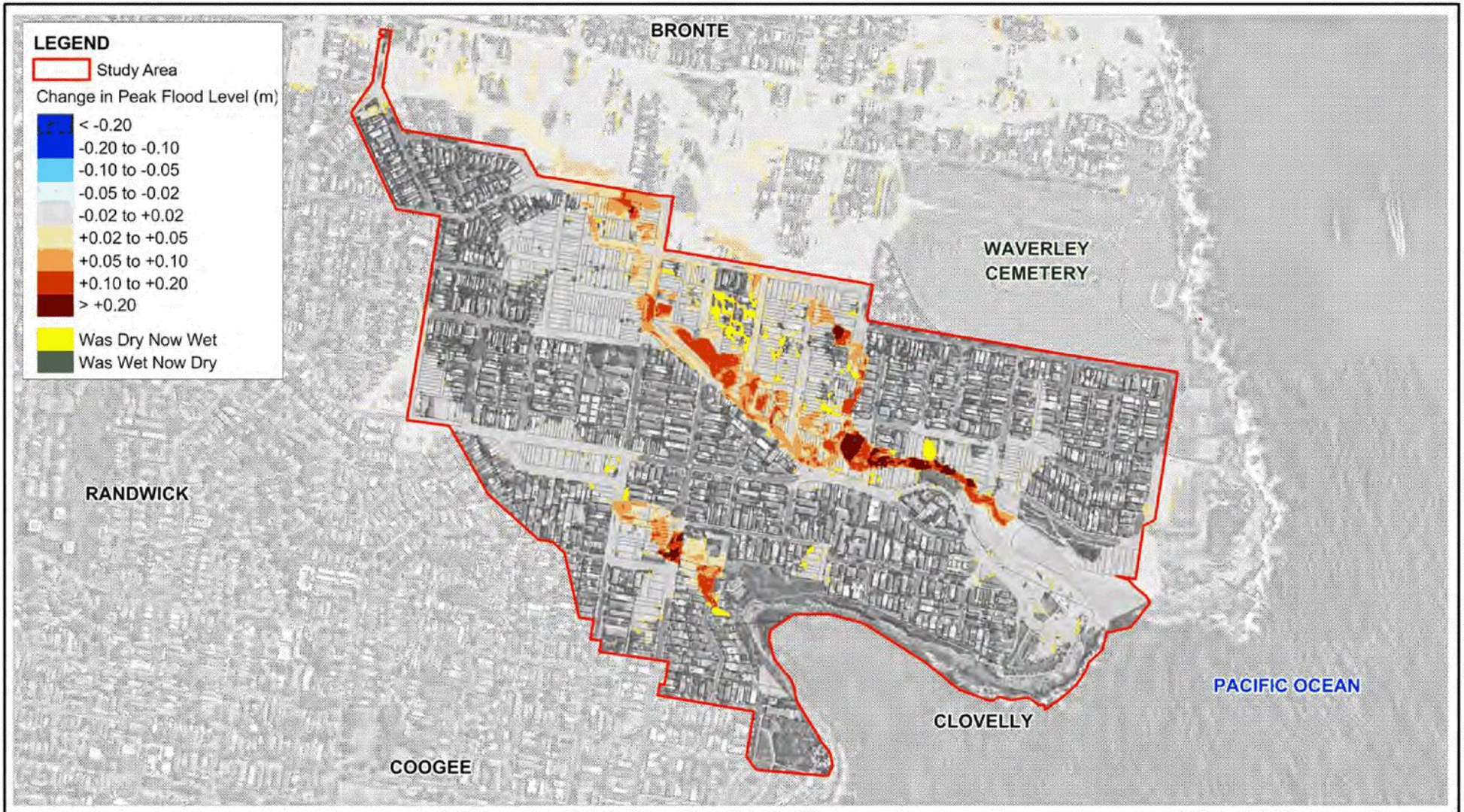
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REPORT
CM/7.9/20.05(2)

Subject: **Child Safe Policy - Adoption**

TRIM No: SF19/1354

Author: Annette Trubenbach, Executive Manager, Community Programs

Director: Emily Scott, Director, Community, Assets and Operations

RECOMMENDATION:

That Council adopts the Child Safe Policy attached to this report.

1. Executive Summary

Following public exhibition, this report seeks Council's adoption of the draft Child Safe Policy (Attachment 1). The policy will provide a framework for keeping children safe by outlining shared responsibilities of Council and Waverley's community. Following endorsement, implementation of the policy will be guided by input from various cross Council stakeholders as part of a working group. Any budget implications arising from implementation of priority actions will be reported back to Council for consideration as part of a more detailed action plan.

2. Introduction/Background

Children have a right to safety: emotionally, mentally and physically. Everyone has a role to play in keeping children safe from harm. The Office of the Children's Guardian introduced the Child Safe Standards to improve the way organisations provide services for children and young people to prevent and respond to any child abuse which may occur within their organisations. The Child Safe Standards are a central feature of the New South Wales Government's response to the Royal Commission (2017).

In relation to child safety, governments and institutions are now responsible for responding to the Royal Commission's recommendations and delivering the changes that the community has come to expect. New regulations have been introduced to ensure that keeping children safe is everybody's business. As part of their duty of care, organisations have an obligation to commit to education and support. The draft policy will serve as a short statement of Waverley Council's commitment, outlining the Office of the Children's Guardian 10 National Standards for Child Safe Organisations, and our responsibilities.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 17 September 2019	CM/7.7/19	That Council: 1. Publicly exhibits the draft Child Safe Policy attached to this report for a period of 28 days. 2. Notes that a further report summarising internal and external feedback will be prepared for Council's consideration.

4. Discussion

This Child Safe Policy is much broader than the regulations governing children's services, providing guidance and support for all of Council's interactions with children and young people. Council-run cultural programs, events and recreation activities already follow certain protocols and procedures. The endorsement of the policy will provide an opportunity to review systems and procedures currently in place and to improve our practices and approaches to support best practice. It also encourages local government to take a leadership role in delivering relevant information and education to facilitate and support community responses.

New regulations have only recently been introduced, but Council officers have already been asked by funding bodies and service providers to submit evidence of a Child Safe Policy in relation to various activities and programs that involve children and young people. In order to respond and develop organisational capacity to respond to these new requirements, a draft policy was endorsed by Council in September 2019 to be placed on public exhibition. The policy had been developed with input and support from relevant internal partners, including Human Resources; Internal Ombudsman and Governance; Cultural Programs; Risk and Safety; Community Programs; and People, Culture and Learning.

As previously reported, the policy will ensure Council is compliant with NSW child protection legislation, including: mandatory reporting, recruitment and selection and responding to allegations against staff involving children and young people. It commits Council to develop best practice in relation to promoting and safeguarding the health, safety, welfare and wellbeing of children and young people.

The Child Safe Standards are as follows:

Standard 1:	Child safety is embedded in institutional leadership, governance and culture.
Standard 2:	Children participate in decisions affecting them and are taken seriously.
Standard 3:	Families and communities are informed and involved.
Standard 4:	Equity is upheld, and diverse needs are taken into account.
Standard 5:	People working with children are suitable and supported.
Standard 6:	Processes to respond to complaints of child sexual abuse are child focused.
Standard 7:	Staff are equipped with the knowledge, skills and awareness to keep children safe through continual education and training.
Standard 8:	Physical and online environments minimise the opportunity for abuse to occur.
Standard 9:	Implementation of the Child Safe Standards is continuously reviewed and improved.
Standard 10:	Policies and procedures document how the institution is child safe.

The adoption of the policy will confirm that Council:

- Believes that the safety and wellbeing of children and young people is everybody's business. In NSW, the safety of children and young people is the shared responsibility of parents and families, supported by the community, government and non-government organisations. Council shares with others a commitment to raising awareness, ensuring prevention and adequately responding to any suspected risk of significant harm of a child or young person.

- Supports children and young people having safe and happy experiences in our community, using our facilities and in the care of our services. Council maintains the active participation of children and young people in the organisation by involving them in decision making, particularly in matters that directly impact them.

5. Financial impact statement/Time frame/Consultation

The draft policy was on exhibition from 20 November 2019 to 31 January 2020. We only received one internal submission, which can be considered in relation to the roll-out of the policy but does not necessitate any changes to the draft policy itself. The feedback received echoed comments from other Council officers about the need for guidance and support around their duty of care when interacting with children and young people. This request can easily be met by targeting information, guidelines and resources to specific work areas. Internal consultation with key stakeholder has occurred throughout the development of the draft policy.

Minor formatting changes were made including updates to dates, names of departments and changes to ensure consistency with Council's policy template. Legislative changes now reflected in the Policy include the *Children's Guardian Act 2019* which commenced on 1 March 2020. The new Act includes responsibility for the Reportable Conduct Scheme, which is being transferred to the Office of the Children's Guardian from the Ombudsman. The Reportable Conduct Scheme oversights investigations conducted by relevant organisations when an allegation of reportable conduct is made against an employee.

The establishment of the working group requires representation of key staff (Human Resources, Cultural Programs, Events, Learning & Development, Community Programs, etc) and Council officers' support is required to complete the self-assessment. This can be absorbed in existing budgets and may include the use of casual project staff who can support this process.

Resource implications for policy implementation are not yet known. Following the completion of the recommended self-assessment tool and subsequent action plan, a further report can update Council on any budgetary impacts.

6. Conclusion

Following public exhibition, this report seeks Council's adoption of the Child Safe Policy. The policy summarises Council's commitment to the 10 National Standards for Child Safe Organisations. These standards, outlined by the Office of the Children's Guardian, are designed to improve the way organisations provide services for children and young people to prevent and respond to any child abuse which may occur.

Keeping children safe is everybody's business. Implementation of this policy will involve working in partnership with Waverley's community.

7. Attachments

1. Child Safe Policy ⇩

Child Safe Policy

Policy owner	Community Programs
Prepared by	Manager Children & Family Services
Approved by	
Date approved	
Commencement date	1 July 2020
Version	1
Category	
Keywords	
Revision date	30 June 2024
Amendments	
Relevant strategic direction	Waverley Community Strategic Plan 2018-2019
Relevant legislation/codes	The NSW Local Government Act (1993) Environmental Planning and Assessment (EPA) Act 1979 State Records Act 1998 Government Information (Public Access) Act 2009 Privacy and Personal Information Protection Act 1998 Children and Young Persons (Care and Protection) Act 1998 Children and Young Persons (Care and Protection) Regulation 2012 Children's Guardian Act 2019 Education and Care Services National Law Act 2010 Education and Care Services National Regulations 2012 Ombudsman Act 1974 Young Offenders Act 1997
Related policies/documents	Waverley Community Strategic Plan 2018-2029 Waverley Council, Recruitment Guidelines (July 2018) Waverley Council, Respectful Workplace Policy (17 July 2017) Waverley Council, Complaints Management Policy (20 September 2011) Waverley Council, Child Care Policies (July 2018) Waverley Council, Code of Conduct Waverley council, Early Childhood Code of Ethics Access to Information Policy Records Management Policy United Nation Convention on the Rights of the Child (1990)
Related forms	

DRAFT

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DRAFT

1. Background

The Office of the Children's Guardian introduced the Child Safe Standards to improve the way organisations provide services for children and young people to prevent and respond to any child abuse which may occur within their organisations. The Child Safe Standards are a central feature of the New South Wales Government's response to the Royal Commission (2017).

The Child Safe Standards are as follows:

Standard 1: Child safety is embedded in institutional leadership, governance and culture
Standard 2: Children participate in decisions affecting them and are taken seriously
Standard 3: Families and communities are informed and involved
Standard 4: Equity is upheld, and diverse needs are taken into account
Standard 5: People working with children are suitable and supported
Standard 6: Processes to respond to complaints of child sexual abuse are child focused
Standard 7: Staff are equipped with the knowledge, skills and awareness to keep children safe through continual education and training
Standard 8: Physical and online environments minimise the opportunity for abuse to occur
Standard 9: Implementation of the Child Safe Standards is continuously reviewed and improved
Standard 10: Policies and procedures document how the institution is child safe.

The following principles from the Office of the Children's Guardian must be included as part of Council's response to each Standard:

- promoting the safety of children.
- promoting respect and fair treatment of children
- promoting the safety of children from diverse background
- promoting and encouraging participation of children in the organisation.

This policy has been prepared in response to the Office of the Children's Guardian Child Safe Standards, particularly Standard 10.

2. Objective

This policy is designed to assist Council to prevent and respond to any alleged child abuse or child safety concerns that may occur within Council or any alleged child abuse or child safety concerns which is reported to Council.

This policy aims to:

1. embed an organisational culture of child safety, for all children and young people including children or young people with disability, and
2. promote the cultural safety of child and young people who come from culturally and linguistically diverse background.

This policy also informs Council employees, students, trainees, apprentices, volunteers, contractors and Councillors of their legal and duty of care obligations in reporting alleged child abuse and neglect.

3. Scope

This Policy applies to all Council employees, students, trainees, apprentices, volunteers, contractors and Councillors.

The Policy is intended to be read in conjunction with:

- the new *Children's Guardian Act 2019* which commenced on 1 March 2020. The new Act includes responsibility for the Reportable Conduct Scheme, which is being transferred to the Office of the Children's Guardian from the Ombudsman. The Reportable Conduct Scheme oversights investigations conducted by relevant organisations when an allegation of reportable conduct is made against an employee.
- any business unit policy, procedure or requirements covering child safety, which will prevail over this policy to the extent of any inconsistency.
- the Child Safe Standards.

4. Policy Content

4.1 Council's commitment to child safety

Council is committed to child safety.

Council has zero tolerance of child exploitation or abuse. Council will not knowingly engage – directly or indirectly – anyone who poses a risk to children. Council works to minimise the risks of child exploitation and abuse associated with its functions and programs, and trains its employees, students, trainees, apprentices, volunteers, contractors and Councillors on their obligations under this policy.

Council is committed to preventing child exploitation and abuse. Whilst it is not possible to entirely eliminate risks of child exploitation and abuse, careful management can identify, mitigate, manage or reduce the risks to children that may be associated with Council functions and programs.

Council is committed to having a robust recruitment screening processes for all Council employees, students, trainees, apprentices, volunteers and contractors in contact with children. These recruitment procedures include:

(a) Criminal record checks before engagement – required for Children's Service staff
(b) Verbal referee checks

Australia is a signatory to the United Nations Convention on the Rights of the Child. Council is committed to upholding the rights of the child. In all actions concerning children, the best interests of the child shall be a primary consideration.

4.1.1 Our children

Council promotes diversity, tolerance and people from all walks of life and cultural backgrounds are welcome. Council endeavours to:

- Promote the cultural safety, participation and empowerment of children and young people from culturally and/or linguistically diverse background; and

- Ensure that children and young people with a disability are safe and can participate equally.

4.1.2 Training

Council understands that child safety is everyone's responsibility.

To ensure Council maintain a child safe culture Council employees, students, trainees, apprentices, volunteers, contractors and Councillors will be informed, resourced and supported to understand their role in providing a safe environment for children.

Council will provide appropriate best practice induction and ongoing training for Council employees, students, trainees, apprentices, volunteers, contractors and Councillors engaged in the care of children to:

(a) understand child safe policies and procedures
(b) identify signs of harm including child exploitation or abuse
(c) raise awareness of child sexual child exploitation or abuse and mandatory reporting
(d) raise awareness of appropriate/inappropriate behaviour
(e) understand the requirements and process for mandatory reporting and handling complaints and/or allegations
(f) ensure understanding of the requirements of a child safe environment
(g) develop practical skills in protecting children and responding to disclosures.

4.1.3 Recruitment

Council will ensure all Council employees, students, trainees, apprentices, volunteers and contractors who work with children have a current Working With Children Check (WWCC) and that there is an appropriate screening process for Council employees, students, trainees, apprentices, volunteers and contractors that work with children. These may include interview guides, behavioural based interview, advertisements and selection criteria which clearly demonstrate our commitment to child safety.

4.1.4 Child Safety Officer

Council has established a Child Safety Officer with the following objectives:

(a) to ensure that reportable incidents, staff who report incidents and Council's obligations under this policy and legislation are managed effectively and efficiently
(b) to ensure that Council is a child safe organisation and reinforcing that child safety is of paramount importance to Council
(c) to be focused on management and compliance of reported incidents relating to child safety.

The Child Safety Officer will action findings from child safety reviews or investigations and facilitate changes to Council's policy where appropriate.

4.1.5 Reporting

All incidents or allegations of child abuse should be reported to the Child Safety Officer and Council will immediately take the appropriate steps to assess and minimise any further risk or harm. Allegations or incidents can be reported by Council employees, students, trainees, apprentices, volunteers, contractors or Councillors.

A reportable allegation is made where a child, young person or adult makes an allegation, based on a reasonable belief, that a Council employee, student, trainee, apprentice, volunteer, contractor or Councillor has been involved in the abuse of a child or young person.

Council will support any relevant authorities' investigations into any concerns about children and/or allegations of exploitation or abuse towards children.

While investigations are being conducted Council will ensure child protection measures continue to be in place. In consultation with police and other authorities, and subject to their approval, we will conduct our own inquiries in order to identify opportunities for child safe practice improvements.

4.1.6 Mandatory Reporters

Mandatory Reporters who are required by law to report suspected child abuse and neglect to the Department of Communities and Justice (DCJ) are people who deliver the following services, wholly or partly, to children as part of their paid or professional work, and include:

(a) Health care – registered medical practitioners, specialists, enrolled and registered nurses, registered midwives, occupational therapists, speech pathologists, psychologists, dentists and other allied health professionals working in sole practice or in public or private health practices.
(b) Welfare – registered psychologists, social workers, caseworkers and youth workers.
(c) Education – teachers, counsellors, principals.
(d) Children's services – child care workers, family day care carers and home-based carers.
(e) Residential services – refuge workers, community housing providers.
(f) Law enforcement – police.

4.1.7 Privacy and confidentiality

Council will respect the privacy of all individuals involved, whether they are Council employees, students, trainees, apprentices, volunteers, contractors or Councillors.

Information will be treated as confidential and will only be used and disclosed on a need-to-know basis, with the consent of the individual or their authorised representative, or otherwise in accordance with law.

4.2 Child Safety – Professional behaviours

Council employees, students, trainees, apprentices, volunteers, contractors and Councillors undertaking business with or on behalf of Council that involves working with or contacting children are expected to adhere to the following behaviour while they perform those duties:

(a) treat all children with respect
(b) not use language or behaviour towards children that is inappropriate, harassing, abusive, sexually provocative, demeaning or culturally inappropriate
(c) not engage children under the age of 18 in any form of sexual intercourse or sexual activity
(d) wherever possible ensure another adult is present when working near children
(e) not invite unaccompanied children into private residences
(f) never use any computers, mobile phones, video cameras, cameras or social media to exploit or harass children, or access child exploitation material though any medium
(g) not use physical punishment on children
(h) comply with all relevant Australian and NSW legislation

(i) immediately report concerns or allegations of child exploitation and abuse

4.3 Photographing or filming a child or children for work related purposes

When photographing or filming a child or children for work related purposes:

1. obtain informed consent from the child and parent or guardian of the child before photographing or filming a child. An explanation of how the photograph or film will be used must be provided
2. ensure photographs, films, videos present children in a dignified and respectful manner and not in a vulnerable or submissive manner. Children should be adequately clothed and not in poses that could be seen as sexually suggestive
3. ensure images are honest representation of the context and the facts
4. ensure file labels, meta data or text descriptions do not reveal identifying information about a child when sending images electronically or publishing images in any form.

4.4 Roles and Responsibilities

Role	Responsibility
Council	Publicly commits to child safety. Leaders champion a child safe culture.
Director Customer Service and Organisation Improvement Director Community, Assets & Operations	Oversees implementation and review of this Policy.
Directors and Executive Managers	Ensuring staff comply with this Policy and make use of the support mechanisms, tools and resources provided to guide implementation.
Communications and Engagement Team	Providing implementation advice and assistance, facilitating distribution of information and resources for promoting child safe practices using various communication channels. Relevant resources and tools need to be up-to-date and readily accessible.
Service Providers	Ensure that risk management strategies focus on preventing, identifying and mitigating risks to children.
Council employees, Volunteers and contractors	Understand and implement the policies and procedures. Follow the code of conduct that sets clear behavioural standards towards children. Are aware of their child safety responsibilities including reporting obligations Understand their obligations on information sharing and record keeping.

5. Review of Policy

This policy will be reviewed every four years or as required in the event of legislative changes or requirements. The policy may also be changed as a result of other amendments.

Council staff and members of the public may provide feedback about this document by emailing adminmillhill@waverley.nsw.gov.au

6. Definitions

Term	Definition
Abuse	**Physical abuse**—the use of physical force against a child that results in harm to the child. Physically abusive behaviour includes shoving, hitting, slapping, shaking, throwing, punching, kicking, biting, burning, strangling and poisoning. **Neglect**—the failure by a parent or caregiver to provide a child (where they are in a position to do so) with the conditions that are culturally accepted as being essential for their physical and emotional development and wellbeing. **Emotional abuse**—refers to a parent or caregiver's inappropriate verbal or symbolic acts toward a child, or a pattern of failure over time to provide a child with adequate non-physical nurture and emotional availability. Such acts have a high probability of damaging a child's self-esteem or social competence. **Sexual abuse**—the use of a child for sexual gratification by an adult or significantly older child or adolescent. Sexually abusive behaviours can include fondling genitals; masturbation; oral sex; vaginal or anal penetration by a penis, finger or any other object; fondling breasts; voyeurism; exhibitionism; and exposing the child to, or involving the child in, pornography. **Ill-treatment**—disciplining or correcting a child in an unreasonable and seriously inappropriate or improper manner; making excessive and/or degrading demands of a child; hostile use of force towards a child; and/or a pattern of hostile or unreasonable and seriously inappropriate degrading comments or behaviour towards a child.
Child	A person who is under the age of 18 years.
Child exploitation	One or more of the following: • committing or coercing another person to commit an act or acts of **abuse** against a child • possessing, controlling, producing, distributing, obtaining or transmitting **child exploitation material** • committing or coercing another person to commit an act or acts of **grooming** or **online grooming** using a minor for profit, labour, sexual gratification, or some other personal or financial advantage.
Child Safe Organisation	An organisation in which child safety is embedded in planning, policy and practices and where the voices of children and young people are valued and actioned.
Child Safe Standards	Principle-based outcome for child safe strategies.

Term	Definition
Mandatory Reporter	People who deliver services, wholly or partly, to children as part of their paid or professional work. This is regulated by the *Children and Young Persons (Care and Protection) Act 1998. Mandatory Reporters are required by law to report suspected child abuse and neglect to government authorities.* This includes, but is not limited to, professionals working in health care; welfare; education; children's services; residential services; and law enforcement.
Mandatory Reporter Guide	The Mandatory Reporter Guide (MRG) is a decision-making tool to assist Mandatory Reporters to help determine how the suspected risk of significant harm of a child or young person is reported.
Neglect	A term used to refer to a pattern characterised when a parent or caregiver cannot regularly provide a child or young person the basic requirements for his or her growth and development such as food, clothing, shelter, medical and dental care, adequate supervision and adequate parenting and care.
Reportable Conduct Scheme	The Reportable Conduct Scheme oversights investigations conducted by relevant organisations when an allegation of reportable conduct is made against an employee. The *Children's Guardian Act 2019* includes responsibility for the Reportable Conduct Scheme with oversight by the Office of the Children's Guardian.
Working with Children	Working with children means being engaged in an activity with a child where the contact would reasonably be expected as a normal part of the activity and the contact is not incidental to the activity. Working includes volunteering or other unpaid works
Working With Children Check (WWCC)	Working with Children Check. The WWCC is a requirement for anyone who works or volunteers in child-related work in NSW. The check provides either clearance to work with children for five years, or a bar against working with children. https://www.kidsguardian.nsw.gov.au/child-safe-organisations/working-with-children-check
Young Person	A young person can be defined in a variety of ways depending on the context. For the purpose of this Policy a young person is a person who is over the age of 16 years but under the age of 18 years.

DRAFT

REPORT
CM/7.10/20.05(2)

Subject: **Draft Inclusive Play Space Study - Exhibition**

TRIM No: SF20/2230

Author: Carl Nugent, Senior Landscape Architect

Director: Emily Scott, Director, Community, Assets and Operations

RECOMMENDATION:

That Council:

1. Publicly exhibits the draft Inclusive Play Space Study attached to this report for six weeks from June to July 2020.

2. Notes that, following the public exhibition period, officers will prepare a further report to Council detailing recommendations for changes based on community feedback and requesting Council to adopt the study.

1. Executive Summary

Council is committed to providing equitable and inclusive play spaces in the local government area (LGA). Council is undertaking an Inclusive Play Space Study to provide strategic direction on how we can provide accessible and inclusive play spaces where everyone can play - regardless of their age or ability.

The Inclusive Play Space Study will form a supporting document to Council's Play Space Strategy 2014-2029 providing key guidance on access, inclusion and equity when Council plans and designs new play spaces.

The key objectives of the Inclusive Play Space Study are to:

- Provide strategic direction to Waverley Council regarding how existing play spaces in the LGA can be developed to provide a network of equitable, inclusive, accessible and engaging play spaces to meet the needs of a broader spectrum of residents and visitors including people with disabilities.
- Develop Inclusive Play Space design principles that can be selectively applied to match the hierarchy of play spaces in the Waverley LGA (pocket, neighbourhood, district and regional play spaces).
- Develop a planning and design tool in the form of an inclusive play space evaluation criteria checklist for each play space hierarchy (pocket, neighbourhood, district and regional play spaces).
- Provide a supporting document to the adopted Waverley Play Space Strategy 2014-2029.
- Align Council Play Space Strategy with the NSW State Governments guidelines 'Everyone Can Play'.

It is proposed to develop a greater level of inclusive play incrementally across the LGA, with fourteen (14) play spaces identified as highly suited to upgrading as inclusive play spaces that could cater to a broad range of users.

These play spaces provide an initial short to medium term focus for a higher level of inclusion and were selected as they already display some inclusive features (e.g. an accessible path of travel, flat topography, sense of protection, or existing supportive facilities such as car parking or toilets).
The intention is to provide a network of inclusive play spaces, providing residents and visitors the opportunity to choose from a variety of inclusive play experiences across the LGA.

2. Introduction/Background

The adopted Waverley Play Space Strategy 2014-2029 establishes that principles of universal design, accessibility, socially inclusive play and best practice design for play are all considered in the development of Council's play spaces. However, the Strategy and Action Plan lacks detail on how the principles of accessible and inclusive play are to be achieved in Waverley LGA.

Council's open space network needs to respond to changing trends in the use of parks and play spaces and ensure "best practice" planning and development of these spaces. There has been increasing interest in the concept of inclusive play spaces which has become recognised as a valuable design endeavour, adopted by most public play space providers in NSW and playground designers and equipment suppliers in Australia and internationally.

This increased awareness has lead the NSW State Government to develop the 'Everyone-can-Play' guidelines which provide a high level principles for improving access and inclusion at playgrounds based around three simple overarching principles: 'Can I Get There?', 'Can I Play?' and 'Can I Stay?'. While the guideline is a good starting point it lacks detail how to practically plan and design an inclusive play space.

At Council's meeting of 19th June 2018, a Notice of Motion was raised requesting Council Staff further investigate whether accessible play equipment could be integrated into Council's existing and future play spaces. The Inclusive Play Space Study is in response to this Notice of Motion as outlined below.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 19 June 2018	CM/8.10/18.06	That Council: 1. Notes a new Play Space Strategy will not be completed until 2020 at the earliest. 2. Consults with the Access Committee (including other interested stakeholders) on play spaces that could have accessible play equipment within the Waverley LGA, and the access to that play equipment. 3. Officers prepare a report for Council consideration that identifies where accessible play equipment can be: (a) Retrofitted to already upgraded play spaces under the current Play Space Strategy, and (b) Included within future play spaces yet to be implemented, ensuring that appropriate access to the play space and mobility parking is also provided

4. Discussion

What is inclusive play?

An inclusive play space offers robust recreational and social opportunities for all people regardless of differences in abilities, age, culture or gender. An inclusive play space accommodates everyone allowing them to be included in the play experience, play socially, choose from a range of activities, and challenge themselves at their own level.

An inclusive play space can't provide every experience for everyone but should provide something that each person can access and enjoy.

Accessibility is the ability for users of all capacities to access, use and enjoy play spaces and play equipment as required by the Disability Discrimination Act 1992 and relevant Australian Standards and Codes.

Figure 1 offers a graphical representation of the fundamental principle of inclusion, as opposed to integration, segregation and exclusion. This diagram represents the various ways that people with disabilities have been catered for in play spaces. Traditionally play space design has unintentionally excluded or segregated people with disabilities from play spaces and experiences. The best practice approach to play space design is inclusion.

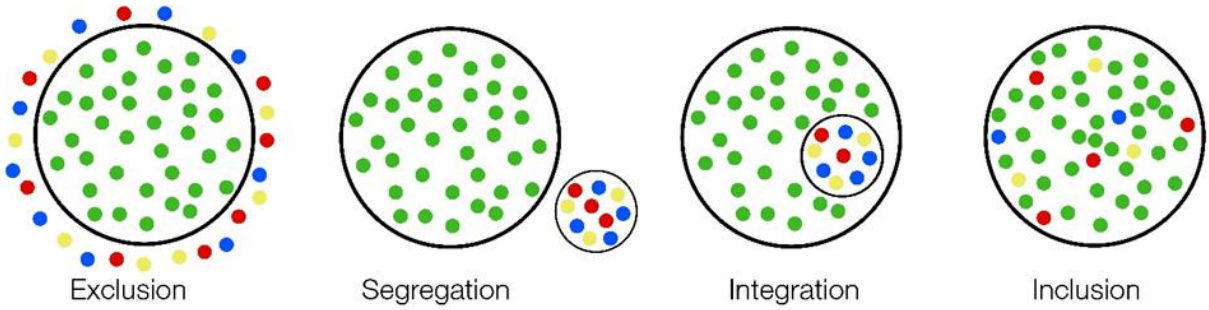


Figure 1. The principle of inclusion

Study scope and methodology

The scope of this Inclusive Play Space Study is to identify how play spaces within the Waverley LGA can be developed to be more inclusive.

To inform the development of Design Principles and Action Plan recommendations for inclusive play, the following process was followed:

- Community consultation: diverse community and stakeholder inputs identify inclusive play needs.
- Assess current inclusive play space trends, policies and best practice principles, and establish implications to the Waverley LGA.
- Assess Waverley Council's play spaces, reviewing current inclusive play provision, distribution, and quality and provide an assessment on gaps and opportunities.

These assessments then identify:

- Principles for inclusive play provision with reference to the current play space hierarchy and distribution.
- Opportunities for improving 14 targeted play spaces to improve their offer of inclusive play.

Round 1 - Community Consultation Summary

The first round of consultation for this project was undertaken over a three-month period from 1 July to 30 September 2019 and included targeted consultation with 65 aged care and disability support organisations, Councils Access Committee as well as inviting the broader community. This resulted in us hearing from 173 people directly consulted in eight separate consultations including online surveys, face-to-face meetings and Waverley play space excursions with disability sector providers and their clients.

All feedback received from the consultation process has been captured in the Round 1 Community Consultation Report and reported back to the community via e-mail and Council's Have Your Say project webpage. Key community consultation findings are summarised in the attached Round 1 Community Consultation Report (refer to Attachment 2).

A Councillor Workshop was also held on the 12 November 2019 to present the Round 1 community consultation findings and receive feedback from Councillors.

The consultations provided valuable insights into the wishes of the overall Waverley community, as well as those of key stakeholders in the aged care and disability sectors. It also highlighted the importance of inclusive play to people who do not deal with disability or special needs in their daily lives or work, suggesting that there is interest and support from the broader community regarding inclusion in public places and play spaces.

All feedback received has been used to inform the drafting of the Study's inclusive play Design Principles and proposed Action Plan.

Strategic planning context

This study sits within a broad policy framework that includes International treaties, National Acts and Standards, NSW State Guidelines, Acts and Plans—all of which pertain to Waverley Council. In addition, there are Plans, Strategies and other documents adopted by Waverley Council which all influence the context of inclusive play provision in the LGA.

Further information on the relevance of the legislation, policies and guidelines is explained further in the attached Draft Inclusive Play Report (refer Attachment 1).

Inclusive play space design principles

In order to assess and guide the development of Waverley's existing play spaces, a series of design principles have been formulated and tested against the NSW Government's 'Everyone-Can-Play' Guideline, Waverley Council's Play Space Strategy and play space hierarchy system.

This assisted in determining the practicality of applying inclusive play principles to different size play spaces from small pocket play spaces to large regional play spaces on a sliding scale i.e. the larger the play space the more inclusive play experiences can be accommodated and the more support facilities can be provided.

The outcome are two sets of interrelated principles that play space designers can apply to different size play spaces broken down as:

1. Spatial design principles: the physical setting or spatial arrangement of the inclusive play space which have been guided by the NSW Government's 'Everyone-Can-Play' design principles—Can I Get There? Can I Play? Can I Stay?

2. Play experience design principles: the types of play experiences that need to be considered when designers decided on what types of play experiences to include at any play space and how these experiences specifically relate to supporting inclusive play.

Targeted play spaces

Fourteen play spaces have been identified as highly suited for redevelopment as inclusive play spaces. It is anticipated that these play spaces will be upgraded over the next 10-15 years (short-, medium- and long-term). Figure 2 shows the location and hierarchy of these fourteen (14) play spaces (highlighted in yellow).

All play space upgrades will consider the recommendations of the adopted Play Space Strategy 2014-2029 and 'best practice' inclusive play principles outlined in the Inclusive Play Space Study. The two documents need to be reviewed together when planning and designing play space improvements.

Additionally, Council undertakes extensive community consultation and engagement process when upgrading play spaces to ensure the communities ideas and aspirations are considered as part of the design. This provides further opportunities for the community to influence the inclusive play outcomes at individual play spaces.

The intention is to provide a network of inclusive play spaces, providing residents and visitors with the choice to access a variety of inclusive play space experiences across the LGA.

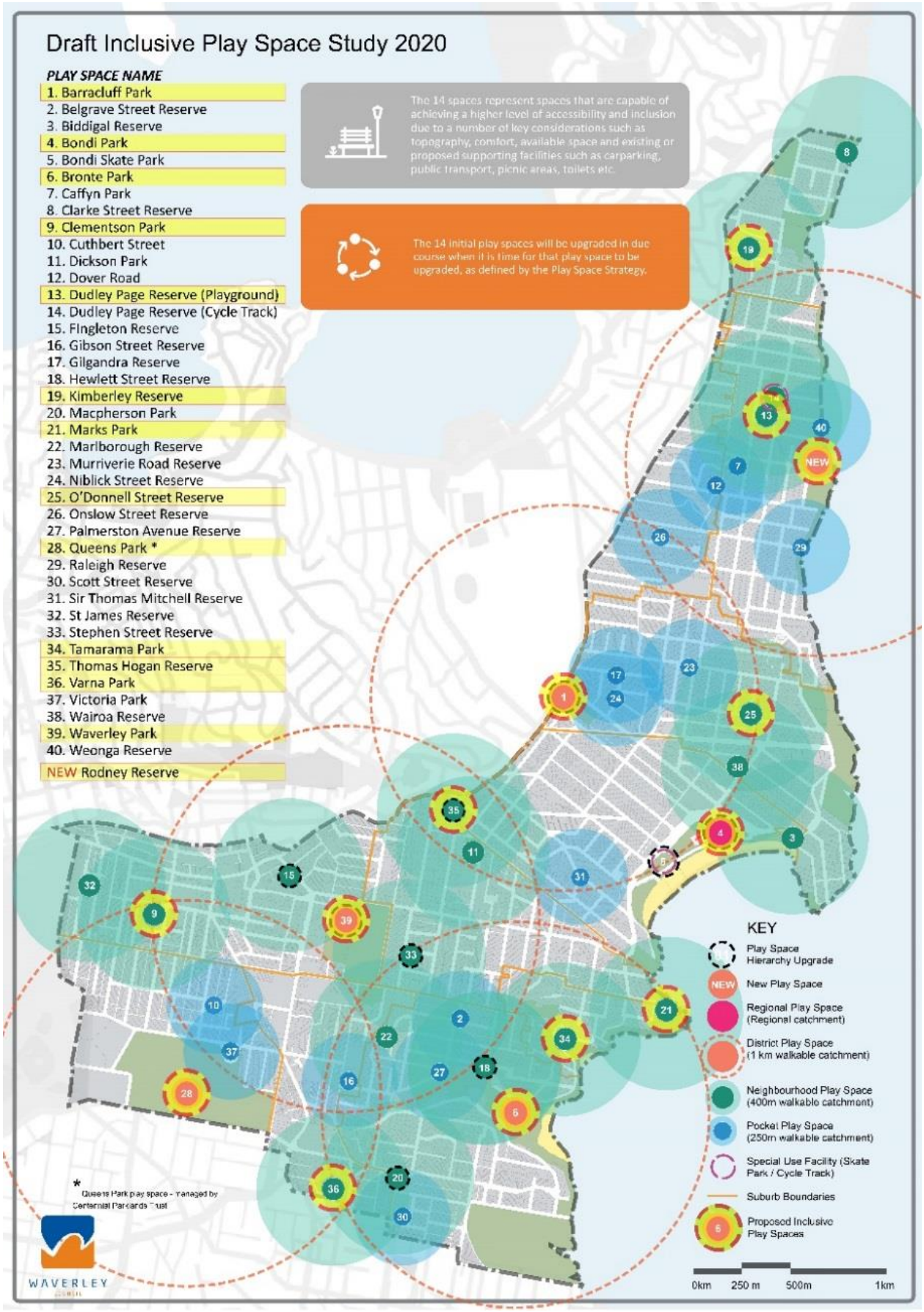


Figure 2. Targeted inclusive play space and hierarchy.

Action Plan

An Action Plan has been developed to implement the vision and principles of the Inclusive Play Study. It is envisaged that some recommended actions will be implemented over time as play spaces are renewed and upgraded, while small improvements can be undertaken at any time. The Inclusive Play Action Plan supplements and must be reviewed with the Action Plan in the Waverley Play Space Strategy 2014-2029.

5. Financial impact statement/Time frame/Consultation

The preparation of the Inclusive Play Space Study has been funded through Council's operational budget. The project is on track to meet budget expectations and does not require any budget adjustments.

Community engagement for the upcoming public exhibition period will include online surveys through Council's Have Your Say portal and targeted notifications to aged and disability stakeholders who participated in Round 1 consultation and broad notifications to the Waverley community. Consultation activities will focus on the key strategies and those in the community who will benefit most from these works.

The broad and targeted engagement strategy will be seeking feedback on the draft Study generally as well as testing the key design principles and action plan with the community to ensure they are robust, feasible and have broad community support. The outcomes of the consultation will be reported to Council.

Funding for inclusive play space upgrades and improvements could happen as each identified inclusive play space is upgraded and / or undertaking more specific works such as signage or footpath connections, which gradually improve inclusion.

Council's Play Space Strategy 2014-2029 is currently a fully funded program under the Council's Long-term Financial Plan. Future actions identified by the Study may require further funding through Council's capital works budget and will be considered in the next review of the Long Term Financial Plan.

6. Conclusion

Play is a human need and a child's right, as enshrined in the United Nations Convention on the Rights of the Child (1989). We remain playful all our lives, and for this reason, play spaces have a special role in the public realm: they are uniquely designed to welcome people to an environment where they can be active, social and have fun.

This positive experience needs to extend to people of all ages and cultures, including those with disabilities, infirmities, illnesses or additional needs, in order to provide equitable recreational facilities to all members of society.

The Draft Inclusive Play Space Study will provide a blueprint to direct the planning, design and development of public inclusive play spaces across Waverley LGA.

It is recommended that Council publicly exhibits the draft Inclusive Play Space Study for an extended six-week timeframe from June to July 2020. Following the public exhibition, feedback received will be considered and, where appropriate, incorporated into the draft Inclusive Play Space Study. The final draft Study will then be submitted to Council for adoption.

7. Attachments

1. Draft Inclusive Play Space Study (under separate cover) ⇨
2. Inclusive Play Round 1 Consultation Report (under separate cover) ⇨

REPORT
CM/7.11/20.05(2)

Subject: **Tender Evaluation - Bondi Pavilion Restoration and Conservation Project**

TRIM No: A15/0272

Author: Matt Henderson, Senior Project Manager

Director: Emily Scott, Director, Community, Assets and Operations

RECOMMENDATION:

That Council:

1. Treats the Tender Evaluation Matrix attached to this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. The report contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

2. Confirms the budget in the draft Long Term Financial Plan 5.2 of $34,500,000 for the Bondi Pavilion Restoration and Conservation Project building works (including funding for construction costs, project contingency and professional fees) and $5,200,000 for external landscape and public domain works related to the Bondi Park Plan of Management.

3. Declines to accept any of the tenders for the Bondi Pavilion Restoration and Conservation Project, in accordance with clause 178(1)(b) of the *Local Government (General) Regulation 2005*.

4. Declines to invite fresh tenders or applications as referred to in clause 178(3) (b)-(d) of the *Local Government (General) Regulations 2005*.

5. In accordance with clause 178(3)(e) of the *Local Government (General) Regulation 2005*, authorises the General Manager to enter into negotiations with the top three ranked tenderers as shown in the Tender Evaluation Matrix to agree contract terms.

6. Authorises the General Manager, or delegated representative, to finalise and agree terms and to enter into a contract on behalf of Council with the preferred tenderer following negotiations.

7. Notifies unsuccessful tenderers of the decision in accordance with clause 179 of the *Local Government (General) Regulation 2005*.

1. Executive Summary

The purpose of this report is to seek Council's approval for:

- Declining all submitted tender submissions and directly negotiating with the three preferred tenderers for head contracting services, as recommended by the Tender Evaluation Panel (TEP) to agree contract terms.

- The project budget of $34,500,000 for the Bondi Pavilion Restoration and Conservation Project building works (including funding for construction costs, project contingency and professional fees) and $5,200,000 for external landscape and public domain works related Bondi Park Plan of Management, as provided for in draft LTFP 5.2.

2. Description of Service or Product being Tendered

In late 2019, Council undertook an open expression of interest (EOI) via Tenderlink to seek proposals from suitably qualified head contractors. After a detailed assessment of the EOI submissions, the evaluation panel agreed to shortlist the following six head contractors:

- Belmadar.
- Buildcorp.
- Lahey.
- Patterson Building Group.
- Richard Crookes Constructions.
- Schiavello.

Council at its December 2019 meeting endorsed the proposed shortlist.

The shortlisted head contractors were notified that they were selected to be shortlisted and would be provided the Request for Tender (RFT) documentation. Subsequently the RFT documentation was issued to the shortlisted head contractors via Tenderlink on 10 March 2020.

The RFT invited the shortlisted tenderers to submit a lump sum price that was based on the approved detailed design documentation and defined scope of works. The head contractor will be required to provide specialist management services to facilitate the construction delivery of the Bondi Pavilion Restoration and Conservation project.

3. Scope of Tender

The major objectives for the conservation and ongoing use of the Bondi Pavilion is to:

- Retain and conserve the exceptional heritage significance of the Bondi Pavilion as a major interwar recreational facility and a civic beautification scheme which has national significance and great significance for the Waverley local government area.
- Removal of intrusive elements is a high priority including the structure at the front of the northern tenancy and amphitheatre.
- Retain and conserve the qualities, features and elements that make a significant contribution to the heritage significance of the Bondi Pavilion.
- Compliance with achieving a 5 Green Star Rating in accordance with the Environmental Sustainable Design (ESD) specification.
- Facilitate the ongoing adaptive and sustainable reuse of the place to ensure ongoing conservation and enhancement of its recreational and cultural roles.
- Allow for sensitive new development that will not impact adversely on the heritage significance of the Bondi Pavilion.
- Ensure that proper conservation procedures and methodology are to be incorporated into the maintenance, adaptive reuse and management of the place. A maintenance program should be integrated with the conservation processes.
- Ensure that any future uses of the place are to be compatible with its heritage significance. Uses are to ‘fit’ with the heritage significance of the Bondi Pavilion and will not require intrusive and irreversible change to significant building fabric and spaces or other significant features of the place.

- Prioritise the commercial tenancy works. It is critical that these areas are completed to allow enough time for the tenant to fit out these spaces.

4. Reason for Tender

There is no suitable panel in place for delivery of these works. Hence, a tender was required.

5. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 10 December 2019	CM/7.11/19.12	That Council: 1. Treats the EOI Summary and Recommendation and the Evaluation Matrix attached to this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as they relate to a matter specified in section 10A(2)(c) of the *Local Government Act 1993*. The attachments contain information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business. 2. Endorses the proposed shortlisting of submitters to be invited to tender for the Bondi Pavilion Restoration and Conservation Project as set out in the confidential EOI Summary and Recommendation attached to this report. 3. Notifies unsuccessful submitters of the decision in accordance with clause 179 of the *Local Government (General) Regulation 2005.*

6. Discussion

Invitation to tender

A TEP was established to evaluate the tenders. The Panel consisted of:

- Sharon Cassidy – Executive Manager, Major Projects.
- Andrew Best – Executive Manager, Property and Facilities.
- Matt Henderson – Senior Project Manager, Major Projects.

The evaluation was supervised by the Procurement Officer, Rodney Crook and the external probity consultant Irene Lomis (APAC Probity Advisory and Auditing consultants).

An updated RFT Evaluation Plan was developed and approved by the Evaluation Panel on 8 May 2020. A Probity Plan is also in place for the overall project.

Tenders for the Bondi Pavilion and Restoration project (RFT 2019) were called on 10 March 2020 and Tenders closed on 08 May 2020 at 3:00pm.

The TEP used the RFT Evaluation Plan to determine which tenders offered the best value for money in the provision of the Bondi Pavilion and Restoration project (RFT 2019) to Council.

Tenders received

The following tenders were received:

- Belmadar Pty Ltd.
- Buildcorp Pty Ltd.
- Lahey Constructions Pty Ltd.
- Patterson Building Group Pty Ltd.
- Schiavello Pty Ltd.

Richard Crookes Constructions contacted Council on 12 March 2020 and advised Council that they would be withdrawing from the tender.

Late tenders

No late tenders were submitted.

Non-conforming tenders

Four of the five tenders included proposed contract qualifications, departures, omissions, assumptions or deviations. However, as this was allowed for in the Tender documentation they were not considered to be non-conforming.

Alternative tenders

No alternative tenders were submitted.

Conforming tenders

All of the tenders met the mandatory requirements and proceeded to a detailed evaluation. The conforming tenders are listed below:

- Belmadar Pty Ltd.
- Buildcorp Pty Ltd.
- Lahey Constructions Pty Ltd.
- Patterson Building Group Pty Ltd.
- Schiavello Pty Ltd.

Tender evaluation

The tenders were evaluated in accordance with Council's Purchasing Procedures and RFT Evaluation Plan, the *Tendering Guidelines for NSW Local Government 2009* issued by the Office of Local Government, and the provisions of the *Local Government Act 1993* and *Local Government (General) Regulation 2005*.

The Evaluation Panel agreed on the following weightings to be used against the advertised selection criteria:

Advertised Evaluation Criteria	Weighting
Key Personnel and Experience	20%
Detailed Project Programme	20%
Detailed Construction Methodology	30%
Price	25%
Contract Departures	5%
TOTAL	100%
Mandatory Criteria	
Construction Vehicle and Pedestrian Management Plan	Y/N
Work, Health and Safety	Y/N
Environmental Management Plan	Y/N
Schedule of proposed sub-contractors and consultants	Y/N
Financial and commercial trading integrity including insurances	Y/N

Tenders were given a score against each of the evaluation criteria, resulting in a total score out of 100. Tenders were ranked in accordance with their scores. Final scores and rankings are shown in the confidential Tender Evaluation Matrix attached to this report.

Evaluation Panel's recommendation

The TEP recommends that Council declines to accept all tender submissions and negotiates with the three preferred tenderers.

Each of the three preferred tenders proposed contract departures. To accept these departures may place Council at increased risk in the delivery of the project. In order to be better able to manage this risk the TEP agreed that the most appropriate decision would be to decline to accept all tenders and negotiate with the three preferred tenderers to agree contract terms.

The negotiation protocol is as follows:

1. Issue a letter to the non-preferred Tenderers advising them that their Tenders were unsuccessful;
2. Issue a letter to the three preferred Tenderers inviting each preferred Tenderer to participate in a negotiation process in relation to discussing their contract departures.
3. Issue to each preferred Tenderer who submits a signed acceptance form, a request for further detail on the proposed contract departures;
4. Afford each preferred Tenderer a limited time frame to return a response to Council.
5. Council in its discretion can then elect to proceed further with one or more of the preferred Tenderers by either:
    a. conducting negotiation meetings with the preferred Tenderer; or
    b. issuing a further written draft of the contract documentation to the preferred Tenderer (depending on the extent of the preferred Tenderer's initial departures).

7. Financial impact statement/Time frame/Consultation

Financial impact statement

The budget for the Bondi Pavilion Restoration and Conservation Project is from project code C0006 Long Term Financial Plan (LTFP), the LTFP allocation for the building works and the Bondi Plan of Management (POM) Landscape works LTFP allocation for the associated external landscape and public domain works.

The three preferred tenderers' prices are included in the confidential Tender Evaluation Matrix attached to this report.

The draft LTFP 5.2 includes a budget of $34,500,000 for the Bondi Pavilion Restoration and Conservation Project building works and $5,200,000 for the associated external landscape and public domain works.

There are sufficient funds in the updated LTFP 5.2 to cover the prices tendered by the three preferred tenderers. A Council resolution is required to confirm the budget to enable a contract to be entered into.

Time frame

It is anticipated that the contractor appointed after negotiations will commence construction works early to mid-June 2020.

Construction works are programmed to be completed by December 2021.

Consultation

Extensive consultation has been undertaken throughout the development of this project. Council officers will continue to provide regular community updates throughout the construction period.

8. Conclusion

The TEP recommends that Council declines to accept all tender submissions, negotiates with the top three preferred tenderers to agree contract terms and authorises the General Manager, or delegated representative, to agree terms and enter into a contract on behalf of Council with the preferred tender following negotiations. It is also recommended that Council confirms the project budget as per draft LTFP 5.2.

9. Attachments

1. Tender Evaluation Matrix (confidential)

NOTICE OF MOTION
CM/8.1/20.05(2)

Subject: **Separated Cycleway - Bondi Beach to Rose Bay Wharf**

TRIM No: SF18/429

Submitted by: Councillor Wy Kanak

MOTION:

That Council:

1. Notes the recent announcement by Planning and Public Spaces Minister Rob Stokes for grants for Councils for immediate pilot projects for cycleways and pedestrian widening and longer-term projects.

2. Notes the unanimous decision in November 2017 that Council investigates building a separated bicycle path from Bondi Beach (to our local government area boundary) to Rose Bay Wharf as part of Waverley's People, Movement and Places study – Signature Project 11 (Cycling Superhighways).

3. Immediately applies for a grant for the Bondi Beach, Bondi (to Waverley's LGA boundary) to Rose Bay Wharf cycleway.

4. Staff liaise with Woollahra Council to co-ordinate the development and implementation for the Old South Head Road to Rosebay Wharf section of the cycleway.

5. Investigates other projects, including opportunities (up to $1 million) for longer-term projects such as extra crossing points and trialling lower speed limits, which have also been considered by Waverley Council.

Background

In November 2019, Council agreed to investigate building a Bondi Beach to Rose Bay Wharf separated cycleway to encourage a more active, less car-dependent and pollution-generating route to Rose Bay Wharf for commuters.

Given representations to Council from the community, including BIKEast, about the COVID-19 pandemic putting pressure on Waverley's local parks and beaches, as well as its footpaths, the delivering of new cycling infrastructure in the Bondi basin will greatly enhance residents' exercise options and work towards Council's strategic plan for greater movement throughout the locality by safe, separated cycle paths.

Liaison with Woollahra Council to get matching funding will ensure that the whole cycleway will become a reality.

General Manager's comment

Council resolved at its meeting held in November 2017 to investigate the construction of a cycle path linking Bondi Beach to Rose Bay. Since that resolution, staff have discussed the design of the continuous bicycle route between Bondi Beach and Rose Bay with Woollahra Council staff, who have confirmed their

commitment to preparing construction documentation for the O'Sullivan Road route that will connect to the Curlewis Street route.

The design of the intersection with Old South Head Road requires significant coordination with Transport for NSW, and this portion of the route remains unfunded from either Woollahra or Waverley Council at present. Furthermore, there is no funding for the design of permanent cycling infrastructure on Curlewis Street and other routes in the Capital Works program for Waverley. A funding submission to the State Government is necessary in order to progress this project.

A range of other separated cycleway, walking and social-distancing-related proposals, both temporary and permanent, have been identified by staff, and are being developed with the purpose of making a submission for State Government funding.

Peter Monks
Director, Planning, Environment and Regulatory

NOTICE OF MOTION
CM/8.2/20.05(2)

Subject: **Coronavirus (COVID-19) - Stimulus Funding**

TRIM No: A20/0245

Submitted by: Councillor Wy Kanak

MOTION:

That Council:

1. Notes the recent announcement of the NSW State Government concerning COVID-19-related stimulus funding by Minister Stokes.

2. Officers investigate the potential for Council to avail itself of COVID-19 stimulus funding to advance Council's resolution of 21 November 2017 regarding the Bondi Beach to Rose Bay separated cycleway, and other 'shovel-ready' projects.

3. Officers investigate whether any COVID-19 stimulus funding can assist Council's planned makeover of the Bondi Pavilion/Park/Beach Community Cultural Centre as state and national heritage items and as infrastructure impacted by international pedestrian and beach user attraction.

4. Council's Long Term Financial Plan and Budgeting process feature relevant amendments if this motion is supported.

General Manager's comment

Staff are actively exploring opportunities to obtain stimulus funding to benefit the Waverley community. The investigations signalled in the notice of motion above will be incorporated into that work.

Ross McLeod
General Manager

NOTICE OF MOTION
CM/8.3/20.05(2)

Subject: **Coronavirus (COVID-19) - Cleaning of Public Spaces**

TRIM No: A20/0245

Submitted by: Councillor Burrill

MOTION:

That Council:

1. Investigates a program of improved cleansing and disinfection of public spaces including playgrounds, outdoor gyms and toilets in order to optimise hygiene standards across the municipality

2. Officers report back with the proposed approach, enhanced service level program and likely resourcing requirements.

Background

Prime Minister Scott Morrison announced on 8 May 2020 our roadmap to a COVIDSafe Australia. This is a step-by-step plan to ease restrictions in a way that protects the public's health. The States and Territories will be initiating each stage based on local conditions.

Premier Gladys Berejiklian announced on 10 May that playgrounds and outdoor gyms will be able to reopen from Friday, 22 May. Due to the easing of restrictions, it's likely that more people will be circulating in the coming weeks and therefore Council needs to review the cleanliness and hygiene of its public spaces and outdoor recreation equipment to ensure that surfaces are at their optimum to make them safer for all users.

General Manager's comment

In response to the Federal Government's three-step plan to ease COVID-19 restrictions that was released on Friday, 8 May 2020, Council officers are working on a COVID-19 Safe Action Plan to enable both the resumption of services and opening of public infrastructure, as well as maintaining compliance with public health orders. This will include, but not be limited to, the cleansing and disinfection of public places, including playgrounds, outdoor gyms and public amenities.

Emily Scott
Director, Community, Assets and Operations

NOTICE OF MOTION
CM/8.4/20.05(2)

Subject: **Coronavirus (COVID-19) - Changes in Transport Demand**

TRIM No: A20/0245

Submitted by: Councillor Wakefield

MOTION:

That Council:

1. Recognises that there are immediate and evolving changes in demand and movement patterns for various transport modes (car, share car, on-demand services, bus, bicycle and pedestrian) within, to and from Waverley as a result of COVID-19.

2. Recognises the Federal and State Government's intention of easing COVID-19-related restrictions, enabling more people to work, shop and visit.

3. Initially and urgently undertakes a preliminary assessment of what actions might be needed and could be undertaken to facilitate immediate and potential modal changes in transport demand in the short-term.

4. Subsequently prepares a report for consideration of longer-term changes.

5. Investigates options for short- and long-term changes including, but not limited to:

   (a) Wider footpaths.

   (b) Extra pedestrian crossings.

   (c) Changes to traffic light signalisation.

   (d) Bike lanes.

   (e) Loading zones.

   (f) Drop off spaces.

6. Consults with relevant state government authorities including the RTA and Sydney Buses.

7. Approaches the relevant state government departments for immediate and longer-term grant funding.

General Manager's comment

It is recognised that Waverley's pre-pandemic transport mode share had a high proportion of bus trips for commuting and recreation and that this will not be able to be resumed in the short-term even if travel restrictions are lifted, so alternatives will need to be provided.

Staff have identified a number of potential temporary proposals to assist with the mobility of residents and visitors while improving social distancing. With consideration of the urgency involved, these proposals are currently being developed in further detail.

Many of the proposals correlate with longer-term strategies that have been previously identified and adopted by Council, and funding will be sought from State agencies to implement both temporary and permanent proposals.

Peter Monks
Director, Planning, Environment and Regulatory

URGENT BUSINESS
CM/10/20.05(2)

Subject: **Urgent Business**

Author: Ross McLeod, General Manager

In accordance with clause 9.3 of the Waverley Code of Meeting Practice, business may be considered at a meeting of Council even though due notice of the business has not been given to councillors. However, this can happen only if:

1. The business to be considered is ruled by the chair to be of great urgency on the grounds that it requires a decision by Council before the next scheduled ordinary meeting of Council, and

2. A motion is passed to have the business considered at the meeting.

Such a motion can be moved without notice.

Only the mover of the motion can speak to the motion before it is put. A motion to have urgent business transacted at the meeting requires a seconder.

For business to be considered urgent, it must require a decision by Council before the next scheduled ordinary meeting of Council.

The mover of the motion must, when speaking to the motion, explain why he or she believes it requires a decision by Council before the next scheduled ordinary meeting of Council.

CLOSED SESSION
CM/11/20.05(2)

Subject: **Moving into Closed Session**

Author: Ross McLeod, General Manager

There are no confidential reports for consideration.

Introduction/Background

In accordance with section 10A(2) of the Act, Council may close part of its meeting to deal with business of the following kind:

(a) Personnel matters concerning particular individuals (other than councillors).
(b) Personal hardship of any resident or ratepayer.
(c) Information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
(d) Commercial information of a confidential nature that would, if disclosed:
    (i) Prejudice the commercial position of a person who supplied it: or
    (ii) Confer a commercial advantage on a competitor of Council;
    (iii) Reveal a trade secret.
(e) Information that would, if disclosed, prejudice the maintenance of law.
(f) Matters affecting the security of Council, Councillors, Council staff and Council property.
(g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.
(h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.
(i) Alleged contraventions of any Code of Conduct requirements applicable under section 440.

It is my opinion that the business listed in the recommendation is of a kind referred to in section 10A(2) of the *Local Government Act 1993* and, under the provisions of the Act and the *Local Government (General) Regulation 2005*, should be dealt with in a part of the meeting that is closed to members of the public and the media.

Pursuant to section 10A(4) of the Act and clauses 14.9–14.10 of the Waverley Code of Meeting Practice, members of the public may make representations to the meeting immediately after the motion to close part of the meeting is moved and seconded, as to whether that part of the meeting should be closed.