# COUNCIL MEETING

A meeting of WAVERLEY COUNCIL will be held at by video conference at:

## 7.00 PM, TUESDAY 18 AUGUST 2020



Ross McLeod
**General Manager**

Waverley Council
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**Live Streaming of Meetings**

This meeting is streamed live via the internet and an audio-visual recording of the meeting will be publicly available on Council's website.

By attending this meeting, you consent to your image and/or voice being live streamed and publicly available.

# AGENDA

**PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE**

The General Manager will read the following Opening Prayer:

*God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.*

The Mayor will read the following Acknowledgement of Indigenous Heritage:

*Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.*

**1. Apologies/Leaves of Absence**

**2. Declarations of Pecuniary and Non-Pecuniary Interests**

**3. Obituaries** ..... 5

**4. Addresses by Members of the Public**

**5. Confirmation and Adoption of Minutes**

CM/5.1/20.08 Confirmation of Minutes - Council Meeting - 21 July 2020 ..... 6

CM/5.2/20.08 Adoption of Minutes - Waverley Traffic Committee Meeting - 23 July 2020 ..... 32

**6. Mayoral Minutes** ..... 39

**7. Reports**

CM/7.1/20.08 Budget Carry Over - 2019-20 to 2020-21 ..... 40

CM/7.2/20.08 Investment Portfolio Report - July 2020 ..... 46

CM/7.3/20.08 Delivery Program 2018-2022 - Six-monthly Progress Report ..... 69

CM/7.4/20.08 Local Government NSW Annual Conference 2020 ..... 77

CM/7.5/20.08 Status of Mayoral Minutes and Notices of Motion ..... 93

CM/7.6/20.08 Precinct Committees - Update and Motions ..... 150

CM/7.7/20.08 Events Policy ..... 185

CM/7.8/20.08 The Bondi Memorial - Marks Park ..... 208

CM/7.9/20.08 Bondi Surf Bathers Life Saving Club Conservation and Upgrade Project - Community Consultation ..... 236

CM/7.10/20.08 Bronte Cutting Safety Upgrade ..... 262

CM/7.11/20.08 Snap Send Solve App ..... 267

CM/7.12/20.08 Fleet Management Update ..... 272

CM/7.13/20.08 Stronger Communities Fund - Progress Report ..... 284

CM/7.14/20.08 Tender Evaluation - Time and Attendance System ..... 291

**8. Notices of Motions**

CM/8.1/20.08 Women's Housing Company ..... 295

CM/8.2/20.08 Waverley Cemetery - Formalising the Eastern Entry ..... 297

CM/8.3/20.08 Motion for 2020 LGNSW Annual Conference - Attending Council Meetings Online in Exceptional Circumstances ..... 299

CM/8.4/20.08 Motion for 2020 LGNSW Annual Conference - Support for TAFE NSW ..... 300

CM/8.5/20.08 Stop Black Deaths in Custody - Walama Court ..... 302

**9. Questions with Notice**

CM/9.1/20.08 Question with Notice - Heritage Provisions ..... 303

CM/9.2/20.08 Question with Notice - Bondi Icebergs - Complaints ..... 305

CM/9.3/20.08 Question with Notice - Bondi Icebergs - Development Application ..... 306

**10. Urgent Business ..... 307**

**11. Closed Session ..... 308**

There are no matters proposed to be dealt with in closed session.

**12. Meeting Closure**

# OBITUARIES
# CM/3/20.08

**Subject:** **Obituaries**

**Author:** Ross McLeod, General Manager

Phil O'Sullivan OAM

The Mayor will ask Councillors for any obituaries.

*Council will rise for a minute's silence for the souls of people generally who have died in our Local Government Area.*

# CONFIRMATION AND ADOPTION OF MINUTES CM/5.1/20.08

**Subject:** **Confirmation of Minutes - Council Meeting - 21 July 2020**

**TRIM No:** SF20/42

**Author:** Richard Coelho, Governance and Internal Ombudsman Officer

**RECOMMENDATION:**

That the minutes of the Council Meeting held on 21 July 2020 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

**Introduction/Background**

The minutes of the Council meeting must be submitted to Council for confirmation, in accordance with section 375 of the *Local Government Act 1993*.

**Attachments**

1. Council Meeting Minutes - 21 July 2020

**MINUTES OF THE WAVERLEY COUNCIL MEETING**
**HELD BY VIDEO CONFERENCE ON TUESDAY, 21 JULY 2020**

**Present:**

| | |
|---|---|
| Councillor Paula Masselos (Mayor) (Chair) | Lawson Ward |
| Councillor Elaine Keenan (Deputy Mayor) | Lawson Ward |
| Councillor Sally Betts | Hunter Ward |
| Councillor Angela Burrill | Lawson Ward |
| Councillor George Copeland | Waverley Ward |
| Councillor Leon Goltsman | Bondi Ward |
| Councillor Tony Kay | Waverley Ward |
| Councillor Steven Lewis | Hunter Ward |
| Councillor Will Nemesh | Hunter Ward |
| Councillor Marjorie O'Neill | Waverley Ward |
| Councillor John Wakefield | Bondi Ward |
| Councillor Dominic Wy Kanak | Bondi Ward |

**Staff in attendance:**

| | |
|---|---|
| Ross McLeod | General Manager |
| John Clark | Director, Customer Service and Organisation Improvement |
| Peter Monks | Director, Planning, Environment and Regulatory |
| Emily Scott | Director, Community, Assets and Operations |
| Karen Mobbs | General Counsel |
| Darren Smith | Chief Financial Officer |
| Jane Worthy | Internal Ombudsman |

*At the commencement of proceedings at 7.04 pm, those present were as listed above, with the exception of Cr Wakefield, who arrived at 7.06 pm.*

*At 10.18 pm, Cr Burrill left the meeting and did not return.*

**PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE**

The General Manager read the following Opening Prayer and Acknowledgement of Indigenous Heritage:

*God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.*

*Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.*

## 1. Apologies/Leaves of Absence

There were no apologies.

## 2. Declarations of Pecuniary and Non-Pecuniary Interests

The Chair called for declarations of interest and the following was received:

2.1 Cr Burrill declared a significant non-pecuniary interest in item CM/7.6/20.07 – Community Services and Cultural Grants 2020-21 and Small Grants Allocation, and informed the meeting that she is a volunteer organiser for the Bondi Beach playgrounds and will leave the meeting.

## 3. Obituaries

There were no obituaries.

*Council rose for a minute's silence for the souls of people generally who have died in our Local Government Area.*

## 4. Addresses by Members of the Public

4.1 S Gouge (on behalf of Knight Frank Town Planning) – CM/7.8/20.07 – Planning Proposal – 203-231 Bronte Road and 94-98 Carrington Road, Waverley – Pre-Gateway Determination.

4.2 S Lightfoot – CM/7.11/20.07 – Bronte Cutting Safety Upgrade.

4.3 B Scaffidi (President, Bronte Surf Life Saving Club) – CM/7.11/20.07 – Bronte Cutting Safety Upgrade

**ITEMS BY EXCEPTION**

**MOTION / UNANIMOUS DECISION** Mover: Cr Masselos
Seconder: Cr Lewis

That the recommendations for the following items be adopted as recommended in the business paper:

CM/5.1/20.07 Confirmation of Minutes - Council Meeting - 30 June 2020

CM/5.2/20.07 Adoption of Minutes - Waverley Traffic Committee Meeting - 25 June 2020

CM/7.1/20.07 Councillors' Fees - Local Government Remuneration Tribunal Determination for 2020-21

CM/7.2/20.07 Councillor Expenses and Facilities - Annual Report

CM/7.4/20.07 Investment Portfolio Report - June 2020

CM/7.5/20.07 Coronavirus (COVID-19) - Business Support Package Review and Continuation

CM/7.12/20.07 North Bondi Mosaic Artwork Recommission

CM/7.14/20.07 High Impact Events 2020-21

## 5. Confirmation and Adoption of Minutes

**CM/5.1/20.07 Confirmation of Minutes - Council Meeting - 30 June 2020 (SF20/42)**

**MOTION / UNANIMOUS DECISION** Mover: Cr Masselos
Seconder: Cr Lewis

That the minutes of the Council Meeting held on 30 June 2020 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

**CM/5.2/20.07 Adoption of Minutes - Waverley Traffic Committee Meeting - 25 June 2020 (SF20/45)**

**MOTION / UNANIMOUS DECISION** Mover: Cr Masselos
Seconder: Cr Lewis

That Part 1 of the minutes of the Waverley Traffic Committee Meeting held on 25 June 2020 be received and noted, and that the recommendations contained therein be adopted.

## 6. Mayoral Minutes

**CM/6.1/20.07 Social Impact Assessment as part of Development Assessment (A20/0396)**

**MOTION** Mover: Cr Masselos

That Council officers:

1. Investigate the preparation of Social Impact Assessment Guidelines for inclusion in the new Waverley Development Control Plan to provide advice and guidance to applicants submitting a development application on how to meet the requirements of section 4.15 of the *Environmental Planning and Assessment Act 1979*.

2. Report back to Council outlining the issues associated with social impact assessment.

**Background**

Section 4.15 of the *Environmental Planning and Assessment Act 1979* (EP&A Act) requires consideration be taken of the social impact of any development application.

Social impact is a key consideration of the assessment of any DA in terms of the impact of the proposal on the amenity of neighbouring properties and the locality. This can include consideration of the appropriateness of the type of use to the location, impact of hours of operation, noise, odours, potential for behavioural issues and the cumulative effect of similar type of developments, amongst other matters.

Premises such as liquor licensed establishments and some short-stay backpacker-style accommodation options attract greater scrutiny of social impacts than other premises given their perceived potential to generate activity that could affect neighbours. The requirement for applicants in these types of applications to submit detailed management plans detailing how these issues will be managed is a key tool used by Council in assessing social impacts.

The Council's Development Control Plan does not, however, have explicit references to how social impact considerations should be assessed and managed. It is noted that Inner West Council has a Social Impact Assessment Guide to provide guidance to applicants and the community on how these issues should be managed, and it is recommended that Council investigates the preparation of a similar document for inclusion in the Council's new DCP currently under review. It is recommended that Council investigates the preparation of a guide of this nature that consider how matters of social impact can most appropriately be assessed for inclusion in the Council's new DCP currently under review.

AT THIS STAGE IN THE PROCEEDINGS, CR BETTS RAISED A POINT OF ORDER THAT THE MAYORAL MINUTE WAS NOT URGENT. THE CHAIR DID NOT UPHOLD THE POINT OF ORDER AND RULED THAT THE MAYORAL MINUTE WAS NOT ROUTINE AND WAS URGENT.

CR BETTS, SECONDED BY CR BURRILL, THEN MOVED A MOTION OF DISSENT ON THE CHAIR'S RULING.

THE MOTION OF DISSENT WAS PUT AND DECLARED LOST.

A PROCEDURAL MOTION, MOVED BY CR WAKEFIELD AND SECONDED BY CR KAY, TO LAY THIS ITEM ON THE TABLE TO ALLOW A SHORT ADJOURNMENT, WAS THEN PUT AND DECLARED CARRIED.

*At 7.40 pm, the meeting adjourned.*

*At 7.45 pm, the meeting resumed.*

SUBSEQUENTLY, A PROCEDURAL MOTION, MOVED BY CR MASSELOS AND SECONDED BY CR WY KANAK, TO TAKE THE ITEM FROM THE TABLE, WAS PUT AND DECLARED CARRIED.

THE MOVER OF THE MOTION THEN ACCEPTED THE ADDITION OF THE FOLLOWING CLAUSE:

'Investigate whether the Local Environmental Plan template from the State Government allows for the making of social impact statements or assessments.'

**FORESHADOWED MOTION** Mover: Cr Nemesh

That this item be deferred to the next Council meeting.

THE MOTION WAS THEN PUT AND DECLARED CARRIED.

**DECISION:**

That Council officers:

1. Investigate the preparation of Social Impact Assessment Guidelines for inclusion in the new Waverley Development Control Plan to provide advice and guidance to applicants submitting a development application on how to meet the requirements of section 4.15 of the *Environmental Planning and Assessment Act 1979*.

2. Investigate whether the Local Environmental Plan template from the State Government allows for the making of social impact statements or assessments.

3. Report back to Council outlining the issues associated with social impact assessment.

**CM/6.2/20.07 Coronavirus (COVID-19) - Update (A20/0245)**

**MOTION** Mover: Cr Masselos

That:

1. Council notes:

   (a) The recent outbreak of new COVID-19 cases in NSW.

   (b) The tightening of some COVID-19 restrictions in terms of changes to public health orders in response to the outbreak.

   (c) That Council has in place a COVID-19 pandemic business continuity plan that has been operable and tested through the pandemic period from March 2020.

   (d) That staff are undertaking ongoing monitoring of our beaches, parks, Coastal Walk and other attractor sites to ensure extant public health orders are being adhered to.

   (e) The recommencement of communication and awareness-raising activities including digital signage, social media activities, media outreach, ranger patrols (aimed at educating businesses including cafes and restaurants) and signage to encourage social distancing, public health order compliance and precautionary behaviour.

(f) Staff are undertaking ongoing liaison with the Police Local Area Command and NSW Health to ensure a co-ordinated approach to any potential COVID-19 outbreak, including joint activities, compliance breach notifications and support for the pop-up testing clinics in Waverley.

(g) That Council has purchased significant quantities of personal protective equipment (PPE) (including masks, hand sanitiser and protective screens) to enable frontline staff to operate in as safe a manner as possible.

(h) The ongoing meeting of the Mayors of Waverley, Woollahra, Randwick and Bayside in order to help co-ordinate COVID-19 preventative actions and share information.

2. The mayor writes to both the Minister of Health and Medical Research and the Minister of Police advising of our actions to help protect against a second wave and thanking them for the assistance and efforts of their agencies in serving the Waverley local government area throughout the pandemic period to date.

3. The General Manager and appropriate staff provide a verbal briefing to Councillors on the current situation after the conclusion of tonight's Council meeting.

THE MOVER OF THE MOTION THEN ACCEPTED AN AMENDMENT TO CHANGE THE TITLE OF THE ITEM TO 'CORONAVIRUS (COVID-19) – UPDATE' AND AN AMENDMENT TO CLAUSE 2.

THE MOTION WAS THEN PUT AND DECLARED CARRIED.

**DECISION:**

That:

1. Council notes:

(a) The recent outbreak of new COVID-19 cases in NSW.

(b) The tightening of some COVID-19 restrictions in terms of changes to public health orders in response to the outbreak.

(c) That Council has in place a COVID-19 pandemic business continuity plan that has been operable and tested through the pandemic period from March 2020.

(d) That staff are undertaking ongoing monitoring of our beaches, parks, Coastal Walk and other attractor sites to ensure extant public health orders are being adhered to.

(e) The recommencement of communication and awareness-raising activities including digital signage, social media activities, media outreach, ranger patrols (aimed at educating businesses including cafes and restaurants) and signage to encourage social distancing, public health order compliance and precautionary behaviour.

(f) Staff are undertaking ongoing liaison with the Police Local Area Command and NSW Health to ensure a co-ordinated approach to any potential COVID-19 outbreak, including joint activities, compliance breach notifications and support for the pop-up testing clinics in Waverley.

(g) That Council has purchased significant quantities of personal protective equipment (PPE) (including masks, hand sanitiser and protective screens) to enable frontline staff to operate in as safe a manner as possible.

(h) The ongoing meeting of the Mayors of Waverley, Woollahra, Randwick and Bayside in order to help co-ordinate COVID-19 preventative actions and share information.

2. The Mayor writes to both the Minister of Health and Medical Research and the Minister of Police advising of our actions to date and thanking them for the assistance and efforts of their agencies in serving the Waverley local government area throughout the pandemic period to date.

3. The General Manager and appropriate staff provide a verbal briefing to Councillors on the current situation after the conclusion of tonight's Council meeting.

## 7. Reports

### CM/7.1/20.07 Councillors' Fees - Local Government Remuneration Tribunal Determination for 2020-21 (A03/1343)

**MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos
Seconder: Cr Lewis

That Council:

1. Notes that the Local Government Remuneration Tribunal, in accordance with their Annual Report and Determination June 2020, has determined that:

   (a) There will be no increase in mayoral and councillor fees for the 2020–21 financial year.

   (b) Waverley Council remains in the 'Metropolitan Small' category.

2. Endorses the annual fees payable to Waverley councillors for the year 1 July 2020 to 30 June 2021 as follows:

   (a) All councillors (including the mayor) – $20,280.

   (b) Mayor – $44,230 in addition to the Councillor fee.

   (c) Deputy mayor – $3,914 in addition to the councillor fee, and that this amount is to be paid from the fee payable to the mayor.

### CM/7.2/20.07 Councillor Expenses and Facilities - Annual Report (SF18/2204)

**MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos
Seconder: Cr Lewis

That Council receives and notes the annual report on Councillor expenses and facilities for the period 1 July 2019 to 30 June 2020 attached to this report.

**CM/7.3/20.07 Public Forum - Review of Trial (SF19/3353)**

**MOTION** Mover: Cr Lewis
Seconder: Cr Wy Kanak

That Council:

1. Notes the outcome of the public forum trial and the relatively low participation rate.

2. Notes the positive feedback from participants and the Precincts.

3. Extends the trial of public forums for a further 12 months in accordance with the revised guidelines attached to this report.

4. Officers report back to Council at the conclusion of the extended trial.

THE MOVER OF THE MOTION THEN ACCEPTED AN AMENDMENT TO CLAUSE 3 AND THE ADDITION OF A NEW CLAUSE.

THE MOTION WAS THEN PUT AND DECLARED CARRIED.

**DECISION:**

That Council:

1. Notes the outcome of the public forum trial and the relatively low participation rate.

2. Notes the positive feedback from participants and the Precincts.

3. Extends the trial of public forums for a further 12 months in accordance with the revised guidelines attached to this report, subject to clause 13(b) being amended to read as follows:

   'You must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a public forum.'

4. Considers holding public forums in a different room from Chambers to allow for a less formal setting.

5. Officers report back to Council at the conclusion of the extended trial.

**CM/7.4/20.07 Investment Portfolio Report - June 2020 (A03/2211)**

**MOTION / UNANIMOUS DECISION** Mover: Cr Masselos
Seconder: Cr Lewis

That Council:

1. Receives and notes the Investment Summary Report for June 2020 attached to this report.

2. Notes that all investments have been made in accordance with the requirements of section 625 of the *Local Government Act 1993* and directions from the Minister for Local Government, including Ministerial Investment Orders, and Council's Investment Policy.

**CM/7.5/20.07 Coronavirus (COVID-19) - Business Support Package Review and Continuation (A20/0258)**

**MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos
Seconder: Cr Lewis

That Council:

1. Notes the review of the short-term COVID-19 Business Support Package and measures that have been delivered from 1 March through to 30 June 2020.

2. Notes the continuation of the COVID-19 Business Support Package and amended measures over the medium term from 1 July through to 30 September 2020.

3. Amends the $0 (fee waiver) COVID-19 Small Business Support category in Council's Fees and Charges to add the following fee category:

   (a) Footpath dining fees.

4. Amends the $0 (fee waiver) COVID-19 Small Business Support category in Council's Fees and Charges to remove the following fee category:

   (a) All fees for licence inspections.

**CM/7.6/20.07 Community Services and Cultural Grants 2020-21 and Small Grants Allocation (A20/0375)**

*Cr Burrill declared a significant non-pecuniary interest in this item and informed the meeting that she is a volunteer organiser for the Bondi Beach playgrounds. Cr Burrill was not present at, or in sight of, the meeting for the consideration and vote on this item.*

**MOTION / DECISION**

Mover: Cr O'Neill
Seconder: Cr Copeland

That Council:

1. Under the Community Services and Cultural Grants Program 2020–21, grants $316,703 to the organisations set out in the attachment to this report for the amounts sought by the applicants.

2. Conducts an expression of interest process under its Community Services and Cultural Grants Program seeking small project proposals that can provide improved access to mainstream activities for people with disability sustained over a period of at least three years, with funding of up to $20,500 to be allocated.

3. Under its Small Grants Program, grants $5,000 to the North Bondi Surf Club to celebrate the 40th anniversary of the admission of women to full membership of Surf Lifesaving Australia, contingent on the approval by Council's Events Team of a detailed event/activity management plan, including an approved date, site, scale and provisions for meeting the requirements of any NSW public health orders likely to be in place at the time.

**CM/7.7/20.07 Draft Waverley Local Character Statements - Exhibition (A20/0325)**

**MOTION / UNANIMOUS DECISION** Mover: Cr Masselos
Seconder: Cr Keenan

That this item be deferred to the September Strategic Planning and Development Committee meeting.

**Division**
**For the Motion:** Crs Betts, Burrill, Copeland, Goltsman, Kay, Keenan, Lewis, Masselos, Nemesh, O'Neill, Wakefield and Wy Kanak.
**Against the Motion:** Nil.

**CM/7.8/20.07 Planning Proposal - 203-231 Bronte Road and 94-98 Carrington Road, Waverley - Pre-Gateway Determination (PP-1/2020)**

**MOTION** Mover: Cr Masselos
Seconder: Cr Keenan

That Council:

1. Notes the submission of a planning proposal prepared by Knight Frank and lodged by Dan Whitten on 21 April 2020 to increase the maximum height of buildings and the maximum floor space ratio and add an additional local provision to the sites 203–231 Bronte Road and 94–98 Carrington Road, Waverley, under the Waverley Local Environmental Plan 2012.

2. Authorises officers to send the planning proposal, as outlined in the attached Charing Square Planning Proposal Assessment Report, to the Department of Planning, Industry and Environment (DPIE) for a Gateway Determination.

3. Notes that a Gateway Determination would allow a formal opportunity for community feedback, including with the Charing Cross Precinct, before reporting back to Council.

4. Places the planning proposal on public exhibition in accordance with any conditions of the Gateway Determination that may be issued by the DPIE.

5. Notes that a Site Specific DCP will be exhibited concurrently with the planning proposal and will include the following:

    (a) The maximum height of 231 Bronte Road and 98 Carrington Road is 10 m and the remainder of the precinct is 13.5 m.

    (b) Regardless of the above, the maximum street frontage height, with upper levels set back for a depth of 3 m shall be as follows at the Bronte Road frontage:

        (i) 211–213 Bronte Road (Legion Club) is to maintain the existing building height.

        (ii) 223–227 Bronte Road (Stamatiko Flats) is to maintain the existing parapet height.

        (iii) 229–231 Bronte Road (Reece showroom) is to maintain the parapet height of 223–227 Bronte Road.

    (c) The upper floor of 203–209 Bronte Road (bottle shop) and 94 Carrington Road (garage) shall

be set back 3 m from the street wall.

(d) Development on 98 Carrington Road (Reece Plumbing) shall be set back 3 m from the boundary to 100 Carrington Road (SP 21794).

(e) The built form shall be broken into separate buildings through the provision of laneway connections and an internal publicly accessible open space. This open space shall be of sufficient size (spanning 94 and 98 Carrington Road), have adequate solar access, retail connections and public art to provide appropriate public amenity.

(f) 223–227 Bronte Road are contributory items in the heritage conservation area and sufficient fabric of the façade (including return walls) shall be retained to ensure that they are still interpreted as buildings that contribute to the streetscape and heritage conservation area.

6. Requests the role of local plan-making authority from the DPIE to exercise the delegations issued by the Minister under section 3.36 of the Environmental Planning and Assessment Act 1979 in relation to the making of the amendment.

THE MOVER OF THE MOTION THE ACCEPTED AN AMENDMENT TO CLAUSE 5(b).

THE MOTION WAS THEN PUT AND DECLARED CARRIED UNANIMOUSLY.

**UNANIMOUS DECISION:**

That Council:

1. Notes the submission of a planning proposal prepared by Knight Frank and lodged by Dan Whitten on 21 April 2020 to increase the maximum height of buildings and the maximum floor space ratio and add an additional local provision to the sites 203–231 Bronte Road and 94–98 Carrington Road, Waverley, under the Waverley Local Environmental Plan 2012.

2. Authorises officers to send the planning proposal, as outlined in the attached Charing Square Planning Proposal Assessment Report, to the Department of Planning, Industry and Environment (DPIE) for a Gateway Determination.

3. Notes that a Gateway Determination would allow a formal opportunity for community feedback, including with the Charing Cross Precinct, before reporting back to Council.

4. Places the planning proposal on public exhibition in accordance with any conditions of the Gateway Determination that may be issued by the DPIE.

5. Notes that a Site Specific DCP will be exhibited concurrently with the planning proposal and will include the following:

(a) The maximum height of 231 Bronte Road and 98 Carrington Road is 10 m and the remainder of the precinct is 13.5 m.

(b) Regardless of the above, the maximum street frontage height, with upper levels set back above the parapet for a depth of 3 m, shall be as follows at the Bronte Road frontage:

(i) 211–213 Bronte Road (Legion Club) is to maintain the existing building height.

(ii) 223–227 Bronte Road (Stamatiko Flats) is to maintain the existing parapet height.

(iii) 229–231 Bronte Road (Reece showroom) is to maintain the parapet height of 223–227 Bronte Road.

(c) The upper floor of 203–209 Bronte Road (bottle shop) and 94 Carrington Road (garage) shall be set back 3 m from the street wall.

(d) Development on 98 Carrington Road (Reece Plumbing) shall be set back 3 m from the boundary to 100 Carrington Road (SP 21794).

(e) The built form shall be broken into separate buildings through the provision of laneway connections and an internal publicly accessible open space. This open space shall be of sufficient size (spanning 94 and 98 Carrington Road), have adequate solar access, retail connections and public art to provide appropriate public amenity.

(f) 223–227 Bronte Road are contributory items in the heritage conservation area and sufficient fabric of the façade (including return walls) shall be retained to ensure that they are still interpreted as buildings that contribute to the streetscape and heritage conservation area.

6. Requests the role of local plan-making authority from the DPIE to exercise the delegations issued by the Minister under section 3.36 of the Environmental Planning and Assessment Act 1979 in relation to the making of the amendment.

**Division**
**For the Motion:** Crs Betts, Burrill, Copeland, Goltsman, Kay, Keenan, Lewis, Masselos, Nemesh, O'Neill, Wakefield and Wy Kanak.
**Against the Motion:** Nil.

*S Gouge (on behalf of Knight Frank Town Planning) addressed the meeting.*

**CM/7.9/20.07 Bondi Junction to Randwick Cycle Route Options (A19/0771)**

**MOTION** Mover: Cr Lewis
Seconder: Cr Keenan

That Council:

1. Notes the high-level feasibility report and technical report attached to this report, prepared in response to the Transport for NSW (TfNSW) principal bike network draft map (referred to in the Future Transport 2056 Strategy) to inform an updated Waverley Bike Plan and current streetscape projects.

2. Consults key stakeholders on a potential Bronte Road/Carrington Road separated cycleway for inclusion in an updated Waverley Bike Plan and revised TfNSW Principal Bicycle Network.

3. Progresses with the current streetscape upgrade of Spring Street to Ebley Street, Bondi Junction, without incorporating a potential Bronte Road/Carrington Road separated cycleway.

4. Progresses with the current streetscape upgrade of Bronte Road to Albion Road, Charing Cross (works at the Carrington Road and Bronte Road intersection) without incorporating a potential Bronte Road/Carrington Road separated cycleway.

THE MOVER OF THE MOTION THEN ACCEPTED AMENDMENTS TO CLAUSES 3 AND 4 AND THE ADDITION OF

A NEW CLAUSE 5 SUCH THAT THE MOTION NOW READS AS FOLLOWS:

That Council:

1. Notes the high-level feasibility report and technical report attached to this report, prepared in response to the Transport for NSW (TfNSW) principal bike network draft map (referred to in the Future Transport 2056 Strategy) to inform an updated Waverley Bike Plan and current streetscape projects.

2. Consults key stakeholders on a potential Bronte Road/Carrington Road separated cycleway for inclusion in an updated Waverley Bike Plan and revised TfNSW Principal Bicycle Network.

3. Progresses with the current streetscape upgrade of Bronte Road from Spring Street to Ebley Street, Bondi Junction, without incorporating a potential Bronte Road/Carrington Road separated cycleway.

4. Progresses with the current streetscape upgrade design process of Bronte Road, Carrington Road to Albion Street, Charing Cross (including works at the Carrington Road and Bronte Road intersection) without incorporating a potential Bronte Road/Carrington Road separated cycleway.

5. Notes the report regarding evaluation of alternative cycle routes between Bondi Junction and Randwick, and that no further work will be undertaken on:

    (a) Route 4 – Brisbane Street/Bourke Street.

    (b) Route 5 – Bronte Road/Albion Street.

**AMENDMENT** Mover: Cr Burrill
Seconder: Cr Goltsman

That clause 2 be amended to read as follows:

'Undertakes broad consultation on a potential Route 7 – Bronte Road/Carrington Road separated cycleway for inclusion in an updated Waverley Bike Plan and revised TfNSW Principal Bicycle Network.'

AT THIS STAGE IN THE PROCEEDINGS, CR BETTS RAISED A POINT OF ORDER ALLEGING THAT CR LEWIS WAS MAKING DEMEANING COMMENTS TO, AND BULLYING, CR BURRILL. THE CHAIR DID NOT UPHOLD THE POINT OF ORDER.

CR BURRILL, SECONDED BY CR GOLTSMAN, THEN MOVED A MOTION OF DISSENT ON THE CHAIR'S RULING.

THE MOTION OF DISSENT WAS PUT AND DECLARED LOST.

THE AMENDMENT WAS THEN PUT AND DECLARED LOST.

**Division**
**For the Amendment:** Crs Betts, Burrill, Goltsman, Kay and Nemesh.
**Against the Amendment:** Crs Copeland, Keenan, Lewis, Masselos, O'Neill, Wakefield and Wy Kanak.

THE MOTION WAS THEN PUT AND DECLARED CARRIED.

**Division**
**For the Motion:** Crs Copeland, Keenan, Lewis, Masselos, O'Neill, Wakefield and Wy Kanak.
**Against the Motion:** Crs Betts, Burrill, Goltsman, Kay and Nemesh.

**DECISION:**

That Council:

1. Notes the high-level feasibility report and technical report attached to this report, prepared in response to the Transport for NSW (TfNSW) principal bike network draft map (referred to in the Future Transport 2056 Strategy) to inform an updated Waverley Bike Plan and current streetscape projects.

2. Consults key stakeholders on a potential Bronte Road/Carrington Road separated cycleway for inclusion in an updated Waverley Bike Plan and revised TfNSW Principal Bicycle Network.

3. Progresses with the current streetscape upgrade of Bronte Road from Spring Street to Ebley Street, Bondi Junction, without incorporating a potential Bronte Road/Carrington Road separated cycleway.

4. Progresses with the current streetscape upgrade design process of Bronte Road, Carrington Road to Albion Street, Charing Cross (including works at the Carrington Road and Bronte Road intersection) without incorporating a potential Bronte Road/Carrington Road separated cycleway.

5. Notes the report regarding evaluation of alternative cycle routes between Bondi Junction and Randwick, and that no further work will be undertaken on:

   (a) Route 4 – Brisbane Street/Bourke Street.

   (b) Route 5 – Bronte Road/Albion Street.

**CM/7.10/20.07 Coastal Risk Management - Diamond Bay Reserve and Coastal Cliff Edges (A19/0573)**

**MOTION** Mover: Cr Lewis
Seconder: Cr Wy Kanak

That Council:

1. Receives and notes the findings and recommendations of the independent coastal risk assessment.

2. Notes that a number of recommendations from the risk assessment have been addressed via the remediation works undertaken at the Diamond Bay Reserve boardwalk and Eastern Avenue Reserve, including installation of mesh infill panels to the existing balustrade and installation of hoarding beneath the boardwalk to further deter and restrict access to the cliff edge in 'hotspot' locations.

3. Endorses ongoing implementation of the risk treatment plans set out in the coastal risk assessment report in accordance with the recommended priorities.

4. Notes that it has provided for the design and reconstruction works of the Diamond Bay Reserve and Eastern Avenue boardwalks in its Capital Work program.

5. Notes the actions undertaken to date in relation to coastal safety risks in Table 1 of this report.

THE MOVER OF THE MOTION THEN ACCEPTED THE ADDITION OF A NEW CLAUSE 6.

THE MOTION WAS THEN PUT AND DECLARED CARRIED.

**DECISION:**

That Council:

1. Receives and notes the findings and recommendations of the independent coastal risk assessment.

2. Notes that a number of recommendations from the risk assessment have been addressed via the remediation works undertaken at the Diamond Bay Reserve boardwalk and Eastern Avenue Reserve, including installation of mesh infill panels to the existing balustrade and installation of hoarding beneath the boardwalk to further deter and restrict access to the cliff edge in 'hotspot' locations.

3. Endorses ongoing implementation of the risk treatment plans set out in the coastal risk assessment report in accordance with the recommended priorities.

4. Notes that it has provided for the design and reconstruction works of the Diamond Bay Reserve and Eastern Avenue boardwalks in its Capital Work program.

5. Notes the actions undertaken to date in relation to coastal safety risks in Table 1 of this report.

6. Notes that the fence at the northern end of Rodney Reserve has collapsed, and replaces the fence as soon as possible due to safety concerns.

*At 9.29 pm, following the vote on this item, the meeting adjourned for a short break.*

*At 9.35 pm, the meeting resumed.*

**CM/7.11/20.07 Bronte Cutting Safety Upgrade (A20/0015)**

**MOTION** Mover: Cr Masselos
Seconder: Cr Keenan

That Council:

1. Receives and notes the outcome of the options analysis study for the Bronte Cutting Project.

2. Endorses Option 1B (2.5–3 m wide footpath, Calga Place) as the preferred option for Bronte Cutting Project, as detailed in the attachment to this report.

3. Develops Option 1B to a concept design suitable for informing the community.

4. Notes that the developed Option 1B will be reported back to Council prior to informing the community.

AT THIS STAGE IN THE PROCEEDINGS, THE FOLLOWING PROCEDURAL MOTION WAS MOVED BY CR BURRILL AND SECONDED BY CR WAKEFIELD:

That debate on this be item be adjourned to the August Council meeting to allow the Surf Club to be consulted.

THE PROCEDURAL MOTION WAS PUT AND DECLARED LOST ON THE CASTING VOTE OF THE CHAIR.

**Division**
**For the Procedural Motion:** Crs Betts, Burrill, Goltsman, Kay, Wakefield and Wy Kanak.
**Against the Procedural Motion:** Crs Copeland, Keenan, Lewis, Masselos and O'Neill.

*Cr Nemesh was not present for the vote on the Procedural Motion.*

A FURTHER PROCEDURAL MOTION WAS MOVED BY CR WAKEFIELD AND SECONDED BY CR BURRILL THAT THIS ITEM LAY ON THE TABLE TO BE CONSIDERED AT A FUTURE TIME.

SUBSEQUENTLY, A FURTHER PROCEDURAL MOTION WAS MOVED BY CR WAKEFIELD AND SECONDED BY CR BURRILL TO RECOUNT THE VOTE ON THE PROCEDURAL MOTION TO ADJOURN DEBATE. CR WAKEFIELD THEN WITHDREW THIS PROCEDURAL MOTION.

A FURTHER PROCEDURAL MOTION, MOVED BY CR WAKEFIELD AND SECONDED BY CR BURRILL, TO RECOUNT THE VOTE TO ADJOURN DEBATE WAS THEN PUT AND DECLARED CARRIED.

THE VOTE ON THE PROCEDURAL MOTION TO ADJOURN DEBATE WAS RECOUNTED AND DECLARED CARRIED.

**DECISION:**

That debate on this be item be adjourned to the August Council meeting to allow the Surf Club to be consulted.

**Division**
**For the Procedural Motion:** Crs Betts, Burrill, Goltsman, Kay, Nemesh, Wakefield and Wy Kanak.
**Against the Procedural Motion:** Crs Copeland, Keenan, Lewis, Masselos and O'Neill.

*S Lightfoot and B Scaffidi (President, Bronte Surf Life Saving Club) addressed the meeting.*

**CM/7.12/20.07 North Bondi Mosaic Artwork Recommission (A18/0752)**

**MOTION / UNANIMOUS DECISION** Mover: Cr Masselos
Seconder: Cr Lewis

That:

1. In consideration of the estimated and market-tested budget projection, Council does not progress the recommission of the North Bondi Mosaic Artwork

2. Council initiates an open market request for quotation process for a new artwork to be installed on the site, as outlined in this report.

3. Council officers prepare and submit a report to Council on the outcomes of the request for quotation process referred to in clause 2.

4. Council officers submit a report to a future Council meeting outlining options for the most appropriate deaccessioning avenues for those remaining parts of the original mosaic artwork, comprising 112 salvaged pieces from the original artwork, currently held in storage.

5. Council officers ensure the detailed photographic and written documentation of the original mosaic artwork and its creation is collected and retained in Waverley Council's Local Studies Library for

community access and archive

6. Council thanks the original artists for their contribution to the Waverley Community.

**CM/7.13/20.07 Venue Hire Grant Program - Outdoor Venues (A17/0227)**

**MOTION / UNANIMOUS DECISION**

Mover: Cr Nemesh
Seconder: Cr Wy Kanak

That Council:

1. Notes that the existing Venue Hire Grant Program is available to hirers of both Council's outdoor and indoor venues.

2. Further notes that eligible groups that meet the assessment criteria are able to receive support for activities taking place at outdoor venues such as parks and reserves, or Council sports fields.

**CM/7.14/20.07 High Impact Events 2020-21 (A20/0361)**

**MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos
Seconder: Cr Lewis

That Council:

1. Approves the following program of high-impact events scheduled for the period 1 July 2020 to 30 June 2021, subject to the requirements of any applicable NSW Public Health Orders:

   (a) Festival of the Winds.

   (b) Bondi Festival (including extended tenure of Ferris wheel).

   (c) City2Surf and Council Marquee Program.

   (d) Sculpture by the Sea.

   (e) Bondi to Bronte Swim.

   (f) Carols by the Sea.

   (g) Dudley Page New Year's Eve.

   (h) Flickerfest.

   (i) Outdoor Cinema.

   (j) Latin American Festival.

   (k) Ocean Lovers Festival.

   (l) North Bondi RSL ANZAC Day Dawn Service Ceremony.

(m) Bondi Blitz.

(n) Global Table.

2. Notes that all scheduled high-impact events outlined in Attachment 1 to this report are required to submit a COVID-19 Safety Plan and comply with Council's Events Policy and Event Management Guidelines.

3. Notes that approval of the Flickerfest temporary venue and Outdoor Cinema will require a prolonged period of occupation in North Bondi Park.

4. Approves an extended tenure of the Bondi Vista Ferris wheel for the period 26 September to 15 November 2020.

## 8. Notices of Motions

**CM/8.1/20.07 Inquiry into State Government Grants including the Stronger Communities Fund (A19/0224)**

**MOTION / DECISION**

Mover: Cr Keenan
Seconder: Cr Wy Kanak

That Council:

1. Notes that analysis of the $250 million Stronger Communities Grants Scheme operated by the NSW Liberal Government from 2017 to 2019 shows that 80% of the funds were sent to councils wholly in Coalition-held state electorates and only 2% to those wholly in non-government-held state electorates. The balance was to councils that straddled government and non-government electorates.

2. Notes that there was no public call for submissions from councils to the Stronger Communities Fund after guidelines were secretly changed by the government in June 2018. That change greatly expanded eligibility for the scheme from councils that were newly created as a result of the government's merger proposals to all councils that were either newly created or had ever been the subject of a merger proposal regardless of whether it had proceeded or been withdrawn.

3. Notes that public money should be allocated where it is needed and not for producing a political advantage and what money is available as grants to local councils should be provided on a needs-based non-partisan manner.

4. Notes that the Premier Gladys Berejiklian 'directly approved more than $100 million in council grants in Coalition-held electorates before last year's state election' (SMH, 3 July 2020),

5. Makes a submission to the Public Accountability Committee inquiry as to how best to ensure the integrity of grants of public money and to provide Council's perspective on the Stronger Communities Grants Scheme.

6. Calls upon the NSW Government to co-operate fully with the inquiry.

**Division**
**For the Motion:** Crs Copeland, Keenan, Masselos, O'Neill, Wakefield and Wy Kanak.
**Against the Motion:** Crs Betts, Burrill, Goltsman, Kay and Nemesh.

*Cr Lewis was not present for the vote on this item.*

*At 10.18 pm, following the vote on this item, Cr Burrill left the meeting and did not return.*

**CM/8.2/20.07 Naming of Laneway between Victoria Street Car Park and Bronte Road, Waverley (A02/0424)**

**MOTION / DECISION**

Mover: Cr Keenan
Seconder: Cr Wy Kanak

That Council:

1. Notes that two resolutions, CM/8.5/18.07 and OC/5.10/19.03, in relation to co-naming of local government area streets with Aboriginal names, have not resulted in any co-naming of streets/areas.

2. Notes that the Geographical Names Board Aboriginal place naming initiative by the State Government has been providing guidance for local governments.

3. Investigates co-naming the lane (footway) that sits between the Victoria Street car park and 276–278 Bronte Road.

4. Commences a process of consultation with the strata owners, Charing Cross community and the local Aboriginal community/stakeholders.

5. Officers prepare a report back to Council with recommendations.

*Cr Burrill was not present for the consideration and vote on this item.*

**CM/8.3/20.07 Community Hub at Shop 4/276-278 Bronte Road, Waverley (A20/0384)**

**MOTION / DECISION**

Mover: Cr Keenan
Seconder: Cr Wy Kanak

That Council:

1. Investigates the option of using Council-owned shop 4 in lot 9 (SP 21301) at 276–278 Bronte Road, Waverley, as a community 'hub' for the community for various 'pop-up' type events or for use by local groups such as the local heritage society

2. Officers prepare a report back to Council with recommendations.

*Cr Burrill was not present for the consideration and vote on this item.*

**CM/8.4/20.07 Dover Heights Coastal Reserves - Tree Maintenance (A14/0059)**

**MOTION**

Mover: Cr Nemesh
Seconder: Cr Betts

That Council:

1. Immediately removes the buddleja at the Southern end of Weonga Reserve.

Notes that the removal of this plant is specified in the Weonga, Rodney and Raleigh Reserve Biodiversity Action Plan 2014–2020.

Removes the acacia longifolia located on an incline towards the cliff at Rodney Reserve opposite Dover Road and replaces the plants with low-growing shrubs.

AT THIS STAGE IN THE PROCEEDINGS, THE FOLLOWING PROCEDURAL MOTION WAS MOVED BY CR LEWIS AND SECONDED BY CR WY KANAK:

That Council:

1. Adjourns debate on this motion to allow officers to properly investigate the proposed tree removal.

2. Receives a report from officers detailing outcomes of their investigation.

THE MOVER OF THE PROCEDURAL MOTION THEN ACCEPTED THE ADDITION OF A NEW CLAUSE 3 SUCH THAT THE PROCEDURAL MOTION NOW READS AS FOLLOWS:

That:

1. Council adjourns debate on this motion to allow officers to properly investigate the proposed tree removal.

2. Council receives a report from officers detailing outcomes of their investigation.

3. As part of the report, the General Manager reviews any potential failings in process.

THE PROCEDURAL MOTION WAS THEN PUT AND DECLARED CARRIED.

*Cr Burrill was not present for the consideration and vote on this item.*

**CM/8.5/20.07 First Nations Calendar (A14/0173)**

**MOTION**

Mover: Cr Wy Kanak
Seconder: Cr Copeland

That:

1. Council includes an extended First Nations calendar of marked days and events in its current and/or next version of Council's Reconciliation Action Plan (RAP).

2. Council officers report on the discussions at the Eastern Region Local Government Aboriginal and Torres Strait Islander Forum (ERLGATSIF) and other local government and First Nation forums to the

proposal that 22 August 2020 be marked and celebrated as First Nation Sovereignty Day, as a day to focus on Lieutenant James Cook's 1770 action of claiming for English King George III parts of the east coast of 'Australia' on or about 22 August 1770 without 'the consent of the natives', contrary to Cook's 'secret orders' from that King.

3. The report includes the various perspectives of what 'sovereignty' means for the First Nations community and in the context of the phrase often used in official government parliamentarian addresses: 'Always was, always will be Aboriginal land'.

4. Council includes the following dates in the proposed calendar:

    (a) 4 August, Aboriginal Torres Strait Islander Children's Day.

    (b) 9 August, International Day of Indigenous Peoples.

    (c) 14 August, Bark Petition from Yirrkala to Parliament.

    (d) 16–30 August, Conniston Massacre Northern Territory.

    (e) 22 August, First Nations Sovereignty Day.

    (f) 23 August, Freedom Day.

    (g) 24 August, Gurindji walk-off, Wave Hill Station, Northern Territory.

THE MOVER OF THE MOTION THEN ACCEPTED AN AMENDMENT TO CLAUSE 1.

THE MOTION WAS THEN PUT AND DECLARED CARRIED.

**DECISION:**

That:

1. Council includes an extended First Nations calendar of marked days and events in the next version of Council's Reconciliation Action Plan (RAP).

2. Council officers report on the discussions at the Eastern Region Local Government Aboriginal and Torres Strait Islander Forum (ERLGATSIF) and other local government and First Nation forums to the proposal that 22 August 2020 be marked and celebrated as First Nation Sovereignty Day, as a day to focus on Lieutenant James Cook's 1770 action of claiming for English King George III parts of the east coast of 'Australia' on or about 22 August 1770 without 'the consent of the natives', contrary to Cook's 'secret orders' from that King.

3. The report includes the various perspectives of what 'sovereignty' means for the First Nations community and in the context of the phrase often used in official government parliamentarian addresses: 'Always was, always will be Aboriginal land'.

4. Council includes the following dates in the proposed calendar:

    (a) 4 August, Aboriginal Torres Strait Islander Children's Day.

    (b) 9 August, International Day of Indigenous Peoples.

    (c) 14 August, Bark Petition from Yirrkala to Parliament.

(d) 16–30 August, Conniston Massacre Northern Territory.

(e) 22 August, First Nations Sovereignty Day.

(f) 23 August, Freedom Day.

(g) 24 August, Gurindji walk-off, Wave Hill Station, Northern Territory.

*Cr Burrill was not present for the consideration and vote on this item.*

## 9. Questions with Notice

### CM/9.1/20.07 Stronger Communities Fund Allocation (A19/0224)

**QUESTION**

The following questions were submitted by Crs Keenan and Wy Kanak:

1. Were formal Council applications made for the grant funds received for Clarke Reserve playground and North Bondi Surf Club?

2. How and when and by whom was Council informed of the allocation of the grant funds for Clarke Reserve and the surf club?

3. What contact was made with the then local member to discuss/accept the funds?

4. What assessment was made by Council officers/NSW government to justify the allocation of the funds?

**General Manager's answers**

**Background information**

The Stronger Communities Fund was originally established by the NSW Government in May 2016 to provide to provide newly established Councils with funding for the delivery of projects that improve community infrastructure and services. The first round of the Stronger Communities Fund provided up to $5 million for each new council to kick-start delivery of priority community initiatives.

Staff have identified that the second round of funding for the Stronger Communities Fund was established in 2017 and provided funding for specific projects, identified by the NSW Government, within new councils and councils previously subject to merger proposals.

It appears that Council was made aware by Office of Local Government OLG staff during routine contact that funding was likely to be available for Council projects in the months leading up to the grants being allocated in February and March 2019.

At the time of the grants being made, Council had two public-private partnership projects for which its project partners (with Council support) were actively seeking Government funding: The North Bondi Surf Life Saving Club Advanced Rescue Storage Facility project and the Bronte Surf Life Saving Club and Community Facilities project. It is also noted that Council officers generally look to capitalise on any Government funding sources available – the KPIs for the General Manager include an objective to '*work to*

*enhance the Council's grant raising capability*.'

There were two separate grants made to Council: one for the public-private partnership in conjunction with the North Bondi Surf Life Saving Club and one for a group of projects including the Bronte Surf Life Saving Club and Community Facilities project as well as a range of other Council projects.

Across both grants, the following allocations of funds were received:

| Project – Stronger Communities Fund | Allocation ($'000) |
|---|---|
| 1. North Bondi Surf Life Saving Club – Upgrade | 500 |
| 2. Bronte Surf Club and Community Facilities Building Upgrade | 345 |
| 3. Clarke Reserve, Vaucluse – Upgrade to playground and fencing | 100 |
| 4. Marlborough Reserve, Bronte – Upgrade to playground | 400 |
| 5. Varna Park, Waverley – Upgrade to playground | 280 |
| 6. Waverley Park, Waverley – Upgrade of cricket facilities | 75 |
| 7. Bondi Beach playground – Design work for upgrade | 300 |
| **Total amount of grant funding sought:** | **$2,000,000** |

**1. Were formal Council applications made for the grant funds received for Clarke Reserve playground and North Bondi Surf Club?**

In respect of the grant for the North Bondi Surf Club Partnership project, Council was advised by letter from the Member for Vaucluse that it may be entitled to receive funding for the project. By way of application, a funding agreement prepared by OLG accompanied Ms Upton's letter for Council to complete and submit for consideration. The General Manager signed the agreement and submitted it to OLG for consideration.

A similar process (provision of a funding agreement from OLG) was followed in respect of the second grant which included a grant for Clarke Reserve. A letter from the Chief Executive of the OLG provided Council with a funding agreement relating to identified projects, '*which includes the application form and relevant guidelines*.' The agreement was signed by the General Manager and submitted to OLG for consideration.

In summary, applications were made via the submission of the funding agreements.

**2. How and when and by whom was Council informed of the allocation of the grant funds for Clarke Reserve and the surf club?**

Council was notified of the allocation of grant funds by OLG staff via the return of the funding agreements executed by the OLG Chief Executive. The executed funding agreement for the North Bondi SLSC PPP project was received shortly after 5 February 2019, and the funding agreement for the second allocation of grant funding (including for Clarke Reserve) was received with a letter from the Manager, Program Delivery, OLG dated 5 March 2019.

**3. What contact was made with the then local member to discuss/accept the funds?**

In terms of contact by Council staff, Council cannot find any record of specific contact with the local member(s) other than the aforementioned letter from Ms Upton. All contact regarding uplift of funds and subsequent reporting requirements has been with staff from OLG. Periodic reports on progress on projects for which grant funding was received have been provided to Council as a requirement of

the funding agreement.

**4. What assessment was made by Council officers/NSW government to justify the allocation of the funds?**

Council did not undertake formal assessments to justify allocation of grant funds as Council was not adjudicating on allocation of grant funds. Council does not hold any information on the NSW Government's assessment processes.

**Ross McLeod**
**General Manager**

**10. Urgent Business**

**CM/10.1/20.07 Safety at Seven Ways Public Domain (A17/0158)**

*The Chair ruled that this matter was urgent.*

**MOTION / DECISION** Mover: Cr Goltsman
Seconder: Cr Wakefield

That Council deals with this matter as an item of urgent business.

*Cr Burrill was not present for the consideration and vote on this item.*

**MOTION / DECISION** Mover: Cr Goltsman
Seconder: Cr Wakefield

That Council:

1. Urgently resolves the pedestrian safety matter of the undulating split pavers installed as part of the Seven Ways Public Domain Upgrade works, including:

   (a) Ensuring pedestrian safety throughout.

   (b) Minimising Council's risk and liability.

   (c) Ensuring building standards are met.

   (d) Disability inclusion.

2. Officers email all councillors with what is proposed before the work is commenced.

THE MOVER OF THE MOTION THEN ACCEPTED THE ADDITION OF A NEW CLAUSE 3.

THE MOTION WAS THEN PUT AND DECLARED CARRIED.

**DECISION:**

That Council:

1. Urgently resolves the pedestrian safety matter of the undulating split pavers installed as part of the

Seven Ways Public Domain Upgrade works, including:

(a) Ensuring pedestrian safety throughout.

(b) Minimising Council's risk and liability.

(c) Ensuring building standards are met.

(d) Disability inclusion.

2. Officers email all councillors with what is proposed before the work is commenced.

3. Officers be delegated authority to undertake any work that can be done within budget, or otherwise a report comes back to Council containing details on financial variations for approval.

*Cr Burrill was not present for the consideration and vote on this item.*

**11. Closed Session**

There were no matters dealt with in closed session.

**12. Meeting Closure**

**THE MEETING CLOSED AT 11.10 PM.**

**.....**
**SIGNED AND CONFIRMED**
**MAYOR**
**18 AUGUST 2020**

# CONFIRMATION AND ADOPTION OF MINUTES CM/5.2/20.08

**Subject:** **Adoption of Minutes - Waverley Traffic Committee Meeting - 23 July 2020**

**TRIM No:** SF20/45

**Author:** Richard Coelho, Governance and Internal Ombudsman Officer

**RECOMMENDATION:**

That Part 1 of the minutes of the Waverley Traffic Committee Meeting held on 23 July 2020 be received and noted, and that the recommendations contained therein be adopted.

**Introduction/Background**

The Waverley Traffic Committee (WTC) is not a committee of Council. The WTC operates under delegation from Transport for NSW (TfNSW), an agency of the NSW Government. It is advisory-only and has no decision-making powers.

The purpose of the WTC is to make recommendations and provide advice to Council on the technical aspects of proposals to regulate traffic on local roads in Waverley. The recommendations of the WTC must be adopted by Council before they can be implemented.

Part 1 of the minutes of WTC meetings must be submitted to Council for adoption in accordance with clause 18 of the Waverley Traffic Committee Charter.

Council has the opportunity to 'save and except' any of the recommendations listed in Part 1 of the minutes for further consideration in accordance with clause 18.1 of the Charter.

**Attachments**

1. Waverley Traffic Committee Minutes - 23 July 2020

**MINUTES OF THE WAVERLEY TRAFFIC COMMITTEE MEETING HELD BY VIDEO CONFERENCE ON THURSDAY, 23 JULY 2020**

**Voting Members Present:**

| | |
|---|---|
| Cr P Masselos | Waverley Council – Chair |
| Sgt L Barrett | NSW Police – Eastern Suburbs Police Area Command – Traffic Services |
| Mr M Carruthers | Transport for NSW – Network and Safety Officer |
| Mr P Pearce | Representing Marjorie O'Neill, MP, Member for Coogee |
| Ms J Zin | Representing Gabrielle Upton, MP, Member for Vaucluse |

**Also Present:**

| | |
|---|---|
| Cr T Kay | Waverley Council – Alternate Chair |
| Mr D Joannides | Waverley Council – Executive Manager, Infrastructure Services |
| Mr C Hutcheson | Waverley Council – Service Manager, Traffic and Transport |

*At the commencement of proceedings at 10.00 am, those present were as listed above.*

*At 10.12 am, Mr P Pearce left the meeting and did not return.*

**Apologies**

**Declarations of Pecuniary and Non-Pecuniary Interests**

The Chair called for declarations of interest and none were received.

**Adoption of Previous Minutes by Council - 25 June 2020**

The recommendations contained in Part 1 – Matters Proposing that Council Exercise its Delegated Functions – of the minutes of the Waverley Traffic Committee meeting held on 25 June 2020 were adopted by Council at its meeting on 21 July 2020.

**ITEMS BY EXCEPTION**

The following items on the agenda were dealt with together and the Council Officer's Proposal for each item was unanimously supported by the Committee:

1. TC/C.01/20.07 – 5 Inverness Street, Bronte – Removal of 'P Disability Only' Zone.

2. TC/C.02/20.07 – 3 Cables Place, Waverley – Construction Zone.

3. TC/C.03/20.07 – 6 Ashley Street, Tamarama – Construction Zone.

4. TC/C.04/20.07 – 21 Waverley Crescent, Bondi Junction – Construction Zone.

**PART 1 – MATTERS PROPOSING THAT COUNCIL EXERCISE ITS DELEGATED FUNCTIONS**

***NOTE: The matters listed under this part of the agenda propose that Council either does or does not exercise the traffic related functions delegated to it by TfNSW. The recommendations made by the Committee under this part of the agenda will be submitted to Council for adoption.***

**TC/C STATE ELECTORATE OF COOGEE**

**TC/C.01/20.07 5 Inverness Street, Bronte - Removal of 'P Disability Only' Zone (A18/0719)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council removes the 5.5 m 'P Disability Only' zone outside 5 Inverness Street, Bronte.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: Representative of the Member for Coogee, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).*

**TC/C.02/20.07 3 Cables Place, Waverley - Construction Zone (A03/2514-04)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council:

1. Installs a 9 m long 'No Parking 7 am–5 pm Mon–Fri, 8 am–3 pm Saturday Council Authorised Vehicles' zone in front of 3 Cables Place, Waverley.

2. Delegates authority to the Executive Manager, Infrastructure Services, to adjust the length and duration of, or remove, the construction zone, as necessary.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: Representative of the Member for Coogee, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).*

**TC/C.03/20.07 6 Ashley Street, Tamarama - Construction Zone (A03/2514-04)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council:

1. Installs a 9 m long 'No Parking 7 am–5 pm Mon–Fri, 8 am–3 pm Saturday Council Authorised Vehicles' zone in front of 6 Ashley Street, Tamarama.

2. Delegates authority to the Executive Manager, Infrastructure Services, to adjust the length and duration of, or remove, the construction zone, as necessary.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: Representative of the Member for Coogee, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).*

**TC/C.04/20.07 21 Waverley Crescent, Bondi Junction - Construction Zone (A03/2514-04)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council:

1. Installs a 16.8 m long 'No Parking 7 am–5 pm Mon–Fri, 8 am–3 pm Saturday Council Authorised Vehicles' zone in front of 21 Waverley Crescent, Bondi Junction.

2. Delegates authority to the Executive Manager, Infrastructure Services, to adjust the length and duration of, or remove, the construction zone, as necessary.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: Representative of the Member for Coogee, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).*

**TC/V STATE ELECTORATE OF VAUCLUSE**

**TC/V.01/20.07 Bon Accord Avenue, Bondi Junction - Temporary Road Closure (Bon Accord Lane to Flood Lane) (A19/0394)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council:

1. Treats Attachment 4 of this report as confidential as it contains information that would, if disclosed, prejudice the maintenance of law.

2. Liaises with NSW Police and other security or safety enforcement agencies in relation to safety precautions or provisions associated with this event.

3. Delegates authority to the Executive Manager, Infrastructure Services, to amend security provisions and traffic control arrangements as necessary prior to, and during, the event.

4. Approves the temporary closure of Bon Accord Avenue, Bondi Junction, as per the Transport Management Plan (TMP) and Traffic Control Plan (TCP) attached to this report, subject to the following being carried out:

   (a) Closures are to take place only during the following days and times:

      (i) Saturday, 19 September 8.15 am–2.00 pm.

      (ii) Sunday, 20 September 8.15 am–2.00 pm.

      (iii) Sunday, 27 September 4.45 pm–9.30 pm.

      (iv) Monday, 28 September 8.30 am–7.30 pm.

   (b) The Event Organiser must:

      (i) Engage a traffic control company approved by the Executive Manager, Infrastructure Services, to implement the TMP.

      (ii) Facilitate access to residential properties affected by barriers for residents and visitors.

      (iii) Provide public liability insurance for the event.

      (iv) Obtain NSW Police approval.

      (v) Cover all costs associated with traffic control.

   (c) Council will:

      (i) Issue a schedule of conditions with any additional conditions that may be imposed by the NSW Police, Transport for NSW (TfNSW) and the Executive Manager, Infrastructure Services.

      (ii) Submit the TMP to TfNSW for approval by the Transport Management Centre.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted subject to clause 3 being amended to read as follows:

'Subject to the Jewish Board of Deputies' decision on the scope of the event, and in accordance with the public health orders in force at the time, delegates authority to the Executive Manager, Infrastructure Services, to amend security provisions and traffic control arrangements as necessary prior to, and during, the event.'

*Voting members present for this item: Representative of the Member for Vaucluse, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).*

**TC/V.02/20.07 46 Flood Street, Bondi - Installation of No Stopping Line (A14/0145)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council installs 1.5 m of unbroken yellow (C3) No Stopping line on the eastern side of Flood Street between the driveways of 46 Flood Street in front of the street tree.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: Representative of the Member for Vaucluse, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).*

**TC/V.03/20.07 79 Hastings Parade, North Bondi - Construction Zone (A03/2514-04)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council:

1. Installs a 10.1 m long 'No Parking 7 am–5 pm Mon–Fri, 8 am–3 pm Saturday Council Authorised Vehicles' zone in front of 79 Hastings Parade, North Bondi.

2. Delegates authority to the Executive Manager, Infrastructure Services, to adjust the length and duration of, or remove, the construction zone, as necessary.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: Representative of the Member for Vaucluse, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).*

**TC/V.04/20.07 4 Victory Street, Rose Bay - Construction Zone (A03/2514-04)**

**COUNCIL OFFICER'S PROPOSAL:**

That Council:

1. Installs a 9 m 'No Parking 7 am–4.30 pm Mon–Fri, 8 am–3 pm Saturday Council Authorised Vehicles' zone immediately west of the driveway in front of 4 Victory Street, Rose Bay.

2. Delegates authority to the Executive Manager, Infrastructure Services, to adjust the length and duration of, or remove, the construction zone, as necessary.

**WTC RECOMMENDATION (UNANIMOUS SUPPORT):**

That the Council Officer's Proposal be adopted.

*Voting members present for this item: Representative of the Member for Vaucluse, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).*

**TC/CV ELECTORATES OF COOGEE AND VAUCLUSE**

Nil.

**THE MEETING CLOSED AT 10.30 AM.**

**.....**
**SIGNED AND CONFIRMED**
**MAYOR**
**18 AUGUST 2020**

# MAYORAL MINUTES
# CM/6/20.08

**Subject:** **Mayoral Minutes**

**Author:** Mayor of Waverley, Cr Paula Masselos

Mayoral minutes are permissible at Waverley Council meetings under the Waverley Code of Meeting Practice. Clauses 9.7–9.11 of the Code state:

*Subject to clause 9.10, if the mayor is the chair at a meeting of the council, the mayor may, by minute signed by the mayor, put to the meeting without notice any matter or topic that is within the jurisdiction of the council, or of which the council has official knowledge.*

*A mayoral minute, when put to a meeting, takes precedence over all business on the council's agenda for the meeting. The chair (but only if the chair is the mayor) may move the adoption of a mayoral minute without the motion being seconded.*

*A recommendation made in a mayoral minute put by the mayor is, so far as it is adopted by the council, a resolution of the council.*

*A mayoral minute must not be used to put without notice matters that are routine and not urgent, or matters for which proper notice should be given because of their complexity. For the purpose of this clause, a matter will be urgent where it requires a decision by the council before the next scheduled ordinary meeting of the council.*

*Where a mayoral minute makes a recommendation which, if adopted, would require the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan, it must identify the source of funding for the expenditure that is the subject of the recommendation. If the mayoral minute does not identify a funding source, the council must defer consideration of the matter, pending a report from the general manager on the availability of funds for implementing the recommendation if adopted.*

# REPORT
# CM/7.1/20.08

**Subject:** **Budget Carry Over - 2019-20 to 2020-21**

**TRIM No:** A03/0346

**Author:** Teena Su, Executive Manager, Finance

**Director:** Darren Smith, Chief Financial Officer

**RECOMMENDATION:**

That Council carries over budget funds from the 2019–20 financial year to the 2020–21 financial year, as set out in Attachment 1 to this report

## 1. Executive Summary

The purpose of this report is to seek Council approval to transfer $4,746,947 in funds associated with specific operational and capital projects from the 2019–20 financial year to the 2020–21 financial year. These funds will permit 78 approved Council projects and programmes to be implemented, as per Delivery Program commitments.

These requests are a result of projects and programmes not being as advanced as estimated and/or due to COVID-19 impacts and related restrictions.

## 2. Introduction/Background

Following a review of the status of the 2019–20 projects and activities, it is proposed that funds associated with a number of operational, capital projects and plant purchases from the 2019–20 financial year, as detailed in attachment 1, be carried over to the 2020–21 financial year to allow approved Council projects and programmes to be completed, as per Delivery Program commitments.

## 3. Relevant Council Resolutions

Nil.

## 4. Discussion

In accordance with the carry over process 78 operational and capital projects were identified as requiring unspent funds to be carried over to the new financial year 2020–21 to permit their completion. These requests have been reviewed and agreed by the Executive Leadership Team (ELT). The total amount requested to be carried over is $4,746,947.

This is a significant reduction compared to the prior year's carry overs of $9.95 million. This result reflects improvements in the planning and budgeting processes implemented since 2018–19 as part of the Organisational Development Programme.

Table 1 below summarises the proposed incomplete works carry-over:

*Table 1. Carry over expenditure by types*

| Carry Over Expenditure by types | No. of items | Expenditure $ |
|---|---|---|
| Capital Works program | 47 | 3,939,128 |
| Operational | 31 | 807,819 |
| **Total Carry Over** | **78** | **4,746,947** |

**Operational carry overs**

These include:

- 18 grant funded projects to the value of $277,545.
- 3 IT application/system projects to the value of $194,521.
- 3 projects to implement Council's resolutions to the value of $80,901.

**Capital works program**

47 Capital work projects have requested to have carry overs of works and funds to 2020–21, as per below:

*Table 2. Capital works carry overs.*

| Capital works carry overs | No. of items | Expenditure $ |
|---|---|---|
| Multi-year projects | 12 | 548,579 |
| Delayed projects to be completed in FY2020–21 | 35 | 3,390,549 |
| **Total** | **47** | **3,939,128** |

**Carry over summary**

The total carry overs were provided for in the 2019–20 budget, and as such these items are not required to be funded from the current year budget funds. Table 3 shows how the carry over project/activities expenditures are funded.

*Table 3. Carry over funding sources.*

| Carry over funding sources | Carry Over $ |
|---|---|
| Grant/fee to be received in 2020–21 | (31,110) |
| Prior 2020–21 Unexpended Grant reserve | (398,462) |
| S 94 reserve | (320,347) |
| PA reserve | (703,788) |
| Cemetery Reserve | (65,000) |
| Property Investment Strategy Reserve | (147,483) |
| Infrastructure Drainage Reserve | (20,105) |
| Infrastructure Park Open Space Reserve | (72,969) |
| Infrastructure Building Reserve | (52,165) |
| Other Infrastructure Reserve | (250,685) |

| Carry over funding sources | Carry Over $ |
|---|---|
| Meter Parking Reserve | (892,298) |
| IT Reserve | (85,000) |
| Carry Over Reserve | (327,160) |
| Centralized reserve | (302,483) |
| 2019–20 General Fund | (1,077,892) |
| **Total Funding Sources** | **(4,746,947)** |

## 5. Financial impact statement/Timeframe/Consultation

The carry over items will increase the existing 2020–21 expenditure budget by $4,746,947. All of these carry over items, including funding sources, were included in the previous financial year 2019–20, and will have no impact on the current year's budget bottom line.

## 6. Conclusion

In summary, funds associated with 78 items totalling $4,746,947 are requested to be carried over from 2019–20 financial year to the 2020–21 financial year.

## 7. Attachments

1. Carry over from 2019-20 to 2020-21 ⇩

Attachment: 2019/20 Carry Overs to 2020/21 Council Meeting: 18 August 2020

**Carry Overs from 2019/20 to 2020/21**

| | | | Funding Sources | | | | |
|---|---|---|---|---|---|---|---|
| Directorate | Proposed Carry Over Value | No. of carry over | 2019/20 General Funds | Internal Restricted reserves | External Restricted reserves | New Income to be received in 2020/21 | Total |
| Customer Service & Organisation Improvement | 345,275 | 11 | 85,754 | 259,521 | 0 | 0 | 345,275 |
| Planning, Environment & Regulatory | 210,860 | 14 | 0 | 0 | 210,860 | 0 | 210,860 |
| Community Assets & Operations | 251,685 | 6 | 190,556 | 0 | 50,019 | 11,110 | 251,685 |
| Capital Works Program | 3,939,128 | 47 | 1,959,466 | 1,935,826 | 23,835 | 20,000 | 3,939,128 |
| **Total Carry Overs** | **4,746,947** | **78** | **2,235,776** | **2,195,347** | **284,714** | **31,110** | **4,746,947** |

Attachment: 2019/20 Carry Over to 2020/21 Council meeting: 18 August 2020

| Carry Overs from 2019/20 to 2020/21 - detail | | | | | | | |
|---|---|---|---|---|---|---|---|
| | | | | Funding Sources | | | |
| Directorate | Cost Centre Description | Proposed Carry Over Value | Comments | Income to be received in 2020/21 | External Restricted Reserves | Internal Restricted Reserves | 2019/20 General Fund |
| Customer Service & Organisation Improvement | Customer Service & Organisation Improvement | 21,120 | Anson Consulting - Development program for Executive Managers July 2020. Work delayed due to pandemic. COVID 19 restrictions also meant that staff could not come into the office. Identified by ELT as a key part of Council's response to the engagement survey. | 0 | 0 | 0 | (21,120) |
| Customer Service & Organisation Improvement | Councillor's Expenses | 40,400 | unspent Councillor's IT Equipment expense to be carried over | 0 | 0 | 0 | (40,400) |
| Customer Service & Organisation Improvement | Customer Service & Organisation Improvement | 8,333 | InConsult – BCP Framework & Plan. BCP not finalised by 30 June. BCP required as an essential part of business. Identified as a gap in Audit Management Letters and ARIC. | 0 | 0 | 0 | (8,333) |
| Customer Service & Organisation Improvement | Waverley Cemetery | 40,000 | Waverley Cemetery - Enhancing Public Information and Accessibility (Council Resolution) | 0 | 0 | (40,000) | 0 |
| Customer Service & Organisation Improvement | Waverley Cemetery | 25,000 | Waverley Cemetery - Boundary_Verge Beautification (Council Resolution) | 0 | 0 | (25,000) | 0 |
| Customer Service & Organisation Improvement | Online Parking Permit | 90,000 | Funds for the implementation of Council's online parking permit system. | 0 | 0 | (90,000) | 0 |
| Customer Service & Organisation Improvement | Smart Cities | 19,521 | Funds to support the delivery of the Smart Waverley Program including creation of internal/external dashboards, data analysis and research for smart projects involving technology. | 0 | 0 | (19,521) | 0 |
| Customer Service & Organisation Improvement | DA + Licence Application Online | 85,000 | These funds are required for the system upgrade, integration components (platform/API) and configuration work required to achieve integration between council's property and rating system (Pathway) and DPIE's online lodgement portal. | 0 | 0 | (85,000) | 0 |
| Customer Service & Organisation Improvement | Customer Service & Organisation Improvement | 15,901 | Risk Group - Security Master Plan (Council Resolution) | 0 | 0 | 0 | (15,901) |
| Planning, Environment & Regulatory | Sustainable Precincts | 14,399 | Grant funded money | 0 | (14,399) | 0 | 0 |
| Planning, Environment & Regulatory | Strategic Waste Projects - Residential | 13,500 | Grant funded money | 0 | (13,500) | 0 | 0 |
| Planning, Environment & Regulatory | Strategic Waste Projects - Residential | 13,395 | Grant funded money | 0 | (13,395) | 0 | 0 |
| Planning, Environment & Regulatory | Climate Resilience | 108,000 | Grant funded money | 0 | (108,000) | 0 | 0 |
| Planning, Environment & Regulatory | Strategic Waste Projects - Residential | 5,900 | Grant funded money | 0 | (5,900) | 0 | 0 |
| Planning, Environment & Regulatory | Engagement Program - Urban Ecology | 2,500 | Grant funded money | 0 | (2,500) | 0 | 0 |
| Planning, Environment & Regulatory | Engagement Program - Urban Ecology | 2,500 | Grant funded money | 0 | (2,500) | 0 | 0 |
| Planning, Environment & Regulatory | Engagement Program - Urban Ecology | 32,044 | Grant funded money | 0 | (32,044) | 0 | 0 |
| Planning, Environment & Regulatory | Engagement Program - Urban Ecology | 5,001 | Grant funded money | 0 | (5,001) | 0 | 0 |
| Planning, Environment & Regulatory | Engagement Program - Urban Ecology | 800 | Grant funded money | 0 | (800) | 0 | 0 |
| Planning, Environment & Regulatory | Engagement Program - Urban Ecology | 6,405 | Grant funded money | 0 | (6,405) | 0 | 0 |
| Planning, Environment & Regulatory | Engagement Program - Urban Ecology | 1,128 | Grant funded money | 0 | (1,128) | 0 | 0 |
| Planning, Environment & Regulatory | Engagement Program - Urban Ecology | 288 | Grant funded money | 0 | (288) | 0 | 0 |
| Planning, Environment & Regulatory | Engagement Program - Urban Ecology | 5,000 | Grant funded money | 0 | (5,000) | 0 | 0 |
| Community Assets & Operations | Infrastructure Services | 100,000 | Developer contribution to capital works/restorations directly outside the development sites | 0 | 0 | 0 | (100,000) |
| Community Assets & Operations | Elsa Dixon Trainees | 37,272 | Request to carry over $36,681 of the $40,000 funding we received for the 4 trainees through the Elsa Dixon Aboriginal Employment Program and the $18,852 held in reserves. | 0 | (37,272) | 0 | 0 |
| Community Assets & Operations | Mill Hill Administration | 4,502 | The grants was for repurposing of the old café at the Mill Hill to create an interview/ outreach space. The majority of the works have been completed, but the purchase of some elements of the fitout was delayed by the Coronavirus shutdown. | 0 | (4,502) | 0 | 0 |
| Community Assets & Operations | Infrastructure Services | 16,666 | Waverley flood study final stage -7 | (11,110) | 0 | 0 | (5,556) |
| Community Assets & Operations | Road & Footpath Restorations | 85,000 | Asphalt Restorations LGA wide | 0 | 0 | 0 | (85,000) |
| Community Assets & Operations | Bronte Early Education Centre | 8,245 | Bronte EEC grant for Quality Learning Environments Program, outdoor equipments and resources | 0 | (8,245) | 0 | 0 |
| Total Operational Carry Over | | 807,819 | | (11,110) | (260,879) | (259,521) | (276,310) |
| Capital - Projects | Project Description | | | | | | |
| Capital Works Program | Bronte Surf Club & Community Facilities | 118,048 | Multi-year | 0 | (92,971) | (25,077) | 0 |
| Capital Works Program | Bondi Junction Cycle Way / Street Scape Upgrade | 527,021 | The carryover is Council funding. | 0 | 527,021 | 0 | (1,054,042) |
| Capital Works Program | Irrigation Control System | 13,665 | Final stages of project in August. | 0 | 0 | (13,665) | 0 |
| Capital Works Program | Bronte ERAP | 33,825 | To be completed 2020/21 | 0 | 0 | (10,000) | (23,825) |
| Capital Works Program | South Bronte (Community Centre) Toilet | 15,694 | Multi-year | 0 | (15,694) | 0 | 0 |
| Capital Works Program | Planting Street Trees (SAMP 11) | 15,528 | Funds required for grant matching in 2020/21 | 0 | 0 | (15,528) | 0 |
| Capital Works Program | Thomas Hogan Park-Landscaping | 103,682 | Contract being awarded. | 0 | (77,496) | (26,186) | 0 |
| Capital Works Program | Seven Ways Public Domain Upgrade | 187,824 | To be completed 2020/21 | 0 | (187,824) | 0 | 0 |
| Capital Works Program | Coastal Walk Fitness Upgrade | 2,720 | Budget required to compelte as built drawings. | 0 | 0 | 0 | (2,720) |
| Capital Works Program | North Bondi Infrastructure Improvements | 70,874 | To be completed 2020/21 | 0 | 0 | (70,874) | 0 |
| Capital Works Program | Installation of EV charging stations | 4,909 | To be completed 2020/21 | 0 | 0 | (4,909) | 0 |
| Capital Works Program | Inclusive Play Study | 7,189 | Public exhibtion in July 2020 | 0 | 0 | (7,189) | 0 |
| Capital Works Program | Cycleway Infrastructure – Bike Parking | 25,408 | To be completed 2020/21 | 0 | 0 | (6,318) | (19,090) |

Attachment: 2019/20 Carry Over to 2020/21 Council meeting: 18 August 2020

| Carry Overs from 2019/20 to 2020/21 - detail | | | | | | | |
|---|---|---|---|---|---|---|---|
| | | | | Funding Sources | | | |
| Directorate | Cost Centre Description | Proposed Carry Over Value | Comments | Income to be received in 2020/21 | External Restricted Reserves | Internal Restricted Reserves | 2019/20 General Fund |
| Capital Works Program | Barracluff Park + Playground | 43,301 | To be completed 2020/21 | 0 | 0 | (43,301) | 0 |
| Capital Works Program | Revegation - Thomas Hogan Revegetation (Deliver 60 reserve / | 13,089 | Stage 2 tree removal to be undertaken. | 0 | 0 | (13,089) | 0 |
| Capital Works Program | Water repairs - MWRC & Bondi Tunnel 3 | 151,328 | Multi-year | 0 | 0 | (151,328) | 0 |
| Capital Works Program | Thomas Hogan Reserve Hall Remediation | 9,105 | Multi-year | 0 | 0 | (9,105) | (0) |
| Capital Works Program | Stormwater quality improvement project | 20,105 | North Bondi GPT design | 0 | 0 | (20,105) | 0 |
| Capital Works Program | Bondi Park Additional Amenities | 73,620 | Multi-year | 0 | 0 | 0 | (73,620) |
| Capital Works Program | Public Art Commissions | 738 | Multi-year | 0 | 0 | (738) | 0 |
| Capital Works Program | Coastal Path Improvements – Bronte Cutting | 53,936 | Multi-year | 0 | (9,783) | 0 | (44,153) |
| Capital Works Program | Arden St Safety Upgrades | 47,117 | Multi-year | 0 | 0 | 0 | (47,117) |
| Capital Works Program | Military Rd Pinch Points | 1,160 | Multi-year | 0 | 0 | (1,160) | 0 |
| Capital Works Program | Clarke Reserve Improvements | 11,252 | Further works in reponse to Council motion | 0 | 0 | (11,252) | 0 |
| Capital Works Program | Raingarden repair/construction | 7,931 | BJCW Water Quality Review | 0 | 0 | 0 | (7,931) |
| Capital Works Program | 19/20 St Thomas Street | 31,491 | To be completed 2020/21 | 0 | (8,457) | 0 | (23,034) |
| Capital Works Program | 19/20 Thomas Hogan Hall Path | 100,080 | To be completed 2020/21 | 0 | (42,286) | 0 | (57,794) |
| Capital Works Program | 19/20, DOUGLAS PARADE (B/S), MILITARY RD TO DEAD END | 75,061 | To be completed 2020/21 | 0 | 0 | 0 | (75,061) |
| Capital Works Program | 19/20, LYONS STREET (B/S), MILITARY RD TO DEAD END | 133,661 | To be completed in July 2021 | 0 | 0 | 0 | (133,661) |
| Capital Works Program | Tamarama Amenities and Kiosk | 41,490 | To be completed 2020/21 | 0 | (26,000) | 0 | (15,490) |
| Capital Works Program | Waverley Woollahra School of Arts | 21,374 | To be completed 2020/21 | 0 | 0 | 0 | (21,374) |
| Capital Works Program | PPC Depot | 12,642 | To be completed 2020/21 | 0 | 0 | 0 | (12,642) |
| Capital Works Program | Level 4 Office Eastgate | 258,351 | To be completed 2020/21 | 0 | 0 | (258,351) | 0 |
| Capital Works Program | On Street Parking Infrastructure (Meter Replacement) | 892,298 | To be completed 2020/21 | 0 | 0 | (892,298) | 0 |
| Capital Works Program | SAMP5 - Bus Shelters, Seats and Benches, bike furniture, bin | 113,224 | Procurement of bins for Bondi Road | 0 | (32,521) | (80,703) | 0 |
| Capital Works Program | Waverley signage strategy Implementation | 49,731 | Multi-year | 0 | 0 | (49,731) | 0 |
| Capital Works Program | SAMP5 Bondi Park Lighting renewal & upgrades | 50,800 | Design works to be completed in 2020/21 | 0 | 0 | (47,313) | (3,487) |
| Capital Works Program | Bondi POM Landscape works | 49,400 | To be completed 2020/21 | 0 | 0 | (49,400) | 0 |
| Capital Works Program | Varna Park playground | 7,253 | To be completed 2020/21 | 0 | (7,253) | 0 | 0 |
| Capital Works Program | Bondi beach playground - design | 37,359 | To be completed 2020/21 | 0 | (37,359) | 0 | 0 |
| Capital Works Program | Bondi Park- accessible paths to Picnic Shelters | 81,333 | To be completed 2020/21 | 0 | (7,893) | (57,200) | (16,240) |
| Capital Works Program | Coastal Risk Management Project | 225,937 | Rodney Reserve Landlip works in progress | 0 | 0 | 0 | (225,937) |
| Capital Works Program | Waverley Park Indoor Cricket Nets Facility | 22,783 | Multi-year | (20,000) | 0 | 0 | (2,783) |
| Capital Works Program | South Bronte Amenities | 57,174 | Works to switchboard to be undertaken in 20/21 | 0 | 0 | (57,174) | (0) |
| Capital Works Program | Marks Park Regrading | 99,463 | To be completed 2020/21 | 0 | 0 | 0 | (99,463) |
| Capital Works Program | Coastal Fencing Renewal - Clarke Reserve | 5,320 | Multi-year | 0 | (5,320) | 0 | 0 |
| Capital Works Program | Tamarama SLSC | 13,835 | To be completed 2020/21 | 0 | 0 | (13,835) | 0 |
| | | | | 0 | 0 | 0 | 0 |
| Total Capital - Projects Carry Over | | 3,939,128 | | (20,000) | (23,835) | (1,935,826) | (1,959,466) |
| Total Carry Over to 2020/21 | | 4,746,947 | | (31,110) | (284,714) | (2,195,347) | (2,235,776) |

# REPORT
# CM/7.2/20.08

**Subject:** **Investment Portfolio Report - July 2020**

**TRIM No:** A03/2211

**Author:** Sid Ali, Revenue Co-ordinator
Teena Su, Executive Manager, Finance

**Director:** Darren Smith, Chief Financial Officer

**RECOMMENDATION:**

That Council:

1. Receives and notes the Investment Summary Report for July 2020 attached to this report.

2. Notes that all investments have been made in accordance with the requirements of section 625 of the *Local Government Act 1993* and directions from the Minister for Local Government, including Ministerial Investment Orders, and Council's Investment Policy.

## 1. Executive Summary

For the month of July 2020, Council's investment portfolio generated $201,573 of interest.

The interest on investment budget for the 2020–21 financial year was adopted by Council at its meeting on 30 June 2020 and was set at $2,347,560.

The interest income for the year to date figure as at 31 July 2020 tracked at 8.59% ($201,573) of the current budget forecast of $2,347,560.

## 2. Introduction/Background

Clause 212 of the *Local Government (General) Regulation* requires that Council be provided with a written report setting out details of all money that the Council has invested under section 625 of the *Local Government Act 1993* (the Act) and certifying that these investments have been made in accordance with the Act, regulations, Ministerial Investment Orders and Council's Investment Policy.

The table below illustrates the monthly interest income received by Council and performance against the Budget.

*Table 1. Monthly interest income received by Council.*

| Month | 2020/21 Budget ($) | Actual Monthly ($) | Actual YTD ($) | Tracking YTD Budget % |
|---|---|---|---|---|
| July | 2,347,560 | 201,573 | 201,573 | 8.59% |

## 3. Relevant Council Resolutions

| Meeting and date | Minute No. | Decision |
|---|---|---|
| Council<br>21 July 2020 | CM/7.4/20.07 | That Council:<br><br>1. Receives and notes the Investment Summary Report for June 2020 attached to this report.<br><br>2. Notes that all investments have been made in accordance with the requirements of section 625 of the *Local Government Act 1993* and directions from the Minister for Local Government, including Ministerial Investment Orders, and Council's Investment Policy. |

## 4. Discussion

As at 31 July 2020, Council's cash investment portfolio generated interest earnings of $201,573, representing 8.59% of the current approved budget of $2,347,560.

Council's investment portfolio posted a return of 3.08% p.a. for the month of July versus the Ausbond Bank Bill Index benchmark return of 0.11% pa.

Over the last 12 months, Council's investment portfolio has exceeded the Ausbond Bank Bill index benchmark by 1.04% pa (1.77% vs 0.73% pa).

**Portfolio value**

Council's investment portfolio, as at 31 July 2020, has a current market value of $163,377,408 which represents a gain of $938,431 on the $162,438,977 face value of the portfolio. The table below provides a summary by investment (asset) type.

*Table 2. Portfolio value – Summary by investment (asset) type.*

| Asset Group | Face Value | Current value |
|---|---|---|
| Bonds | $ 3,000,000 | $ 3,048,792 |
| Cash | $ 13,323,371 | $ 13,323,371 |
| Floating Rate Note | $ 24,800,000 | $ 24,936,292 |
| Floating Rate Term Deposits | $ 8,500,000 | $ 8,516,120 |
| Managed Funds | $ 14,315,607 | $ 14,315,607 |
| Term Deposit | $ 98,500,000 | $ 99,237,227 |
| **Total** | **$ 162,438,977** | **$ 163,377,408** |

**Analysis**

Attached to this report is the Summary of Investment Portfolio for the period ending 31 July 2020. These reports are prepared by Council's independent financial advisor, Prudential Investment Services Corp.

The TCorpIM LT Growth fund rose 1.4% in July. The Australian share market posted its 4th month of gains in a row, up 1.0%. Materials (+5.9%) was the best performing sector as both base and precious metals gained during the month, with gold hitting an all-time high. Energy (-6.3%) was again the worst performing sector.

Overseas markets were mixed with the US S&P 500 (+5.6%) and Chinese S&P 300 (+13.0%) gaining, however the European S&P350 (-1.5%) and Japanese S&P 500 (-4.0%) were both down.

The overall return for the last 12 months has exceeded the AusBond Bank Bill index by 1.04% pa (1.77% vs 0.73% pa).

*Table 3. Portfolio return.*

| Month | Portfolio Return % | Ausbond BB Index % | Variance % |
|---|---|---|---|
| Aug-19 | 1.99 | 0.99 | 1.00 |
| Sep-19 | 2.53 | 1.03 | 1.50 |
| Oct-19 | 2.08 | 0.95 | 1.13 |
| Nov-19 | 3.46 | 1.00 | 2.46 |
| Dec-19 | 1.61 | 0.85 | 0.76 |
| Jan-20 | 3.78 | 0.96 | 2.82 |
| Feb-20 | -0.83 | 0.95 | -1.78 |
| March-20 | -5.97 | 1.18 | -7.15 |
| April-20 | 4.29 | 0.58 | 3.71 |
| May-20 | 3.61 | 0.10 | 3.51 |
| June-20 | 2.03 | 0.09 | 1.94 |
| July-20 | 3.08 | 0.11 | 2.97 |
| **Average % return Over the last 12 months** | **1.77** | **0.73** | **1.04** |

Council has a well-diversified portfolio invested among a range of term deposits and floating rate notes from highly rated Australian ADIs. 87% of the portfolio is spread among the top three credit rating categories (A long term/A2 short term and higher) and NSW TCorpIM managed funds. It is expected that Council can continue to achieve above benchmark returns with prudent investment selection for its short- and long-term holdings.

**Investments in ethically, socially and environmentally beneficial alternatives**

As at the end of July 2020, 73.5% of Council's portfolio, including the capital money holding for the day-to-day operations, was invested in non-fossil fuel lending ADIs and socially responsible investments, while fossil fuel lending ADIs accounted for 17.7% of the portfolio. The remaining 8.8% is invested with TCorp.

Over the period of 26 months, from June 2018 to July 2020, Council has reduced its investment in fossil fuel lending ADIs from 59% to 17.7 % as displayed in Figure 1 below.

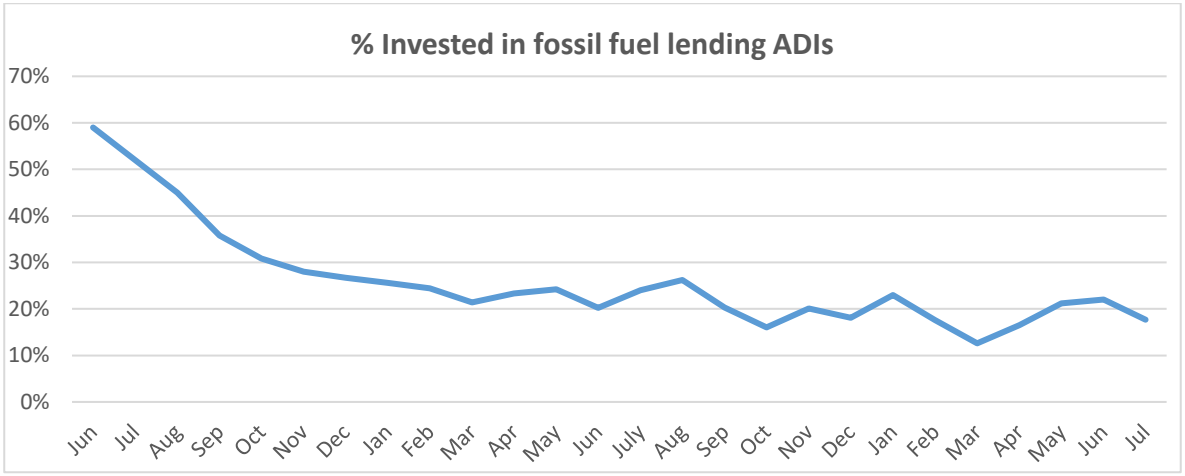



*Figure 1. Investments in fossil fuel lending ADIs.*

When excluding the capital money to meet day-to-day operating requirement in the CBA bank account (a fossil fuel lending bank), 80.01% of Council's investment portfolio was invested in non-fossil fuel lending ADIs and socially responsible investments, while fossil fuel lending ADIs accounted for 10.39% of the portfolio. The remaining 9.60% is invested with TCorp as displayed in Figure 2 below.

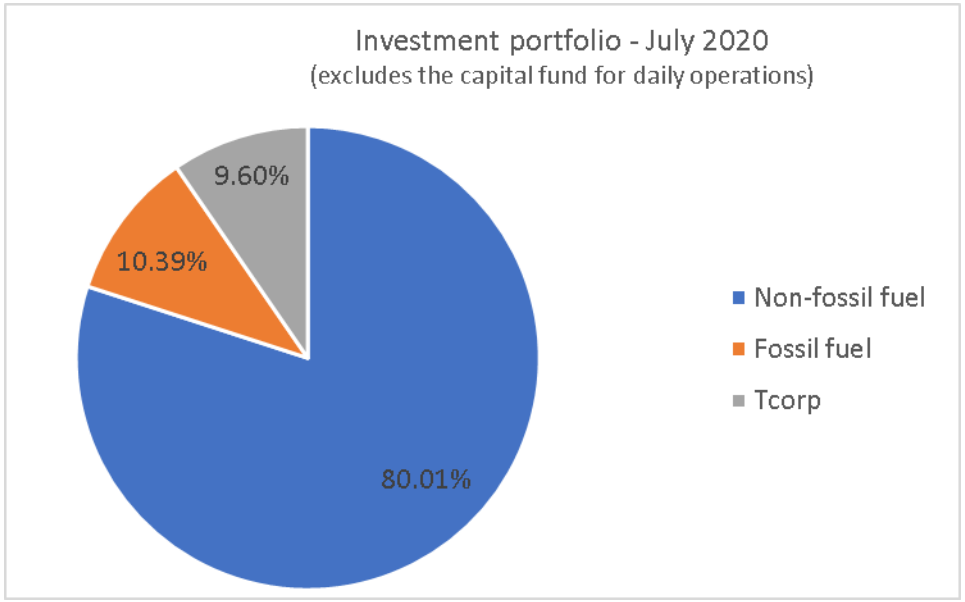



*Figure 2. Investment portfolio – July 2020*

During July, Council's investment portfolio had $9.5 m in a range of five- and seven-month term deposits mature with a weighted average rate of approximately 1.62% pa. Council invested $8 m in six- and 12-month 'green' deposits with CBA and Westpac at an average weighted rate of 0.78%, reflective of the sharp drop in interest rates over the past year. Overall Council's portfolio invested in fossil fuel ADIs is 17.7%, down from 22% the month prior

## 5. Financial impact statement/Timeframe/Consultation

This report has been prepared in consultation with Council's independent financial advisor, Prudential Investment Services Corp.

## 6. Conclusion

Council's investment portfolio has achieved interest earning of $201,573 YTD at 31 July 2020, representing 8.59% of the current budgeted interest of $2,347,560.

## 7. Attachments

1. Investment Summary Report July 2020 ⇩

WAVERLEY
COUNCIL

# Investment Summary Report
# July 2020

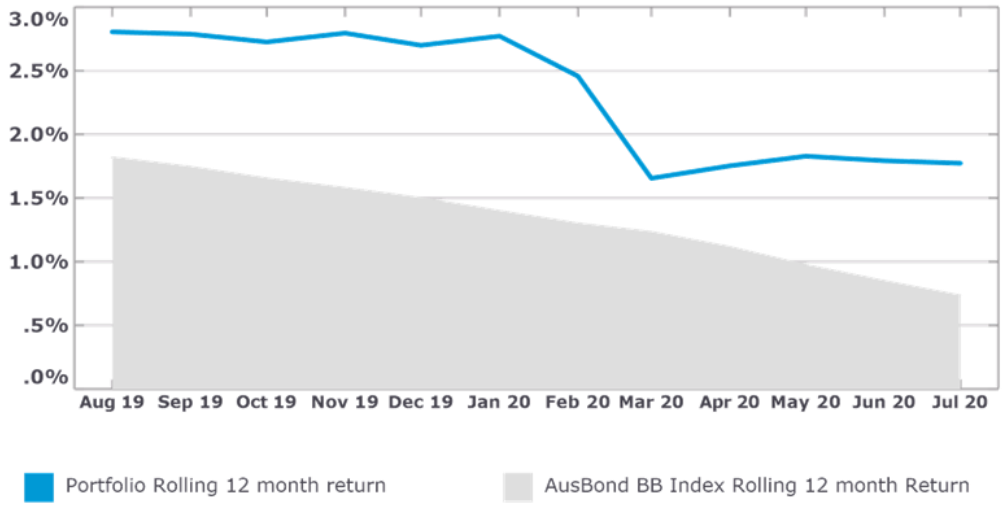
# Waverley Council
Executive Summary - July 2020

WAVERLEY COUNCIL

## Investment Holdings

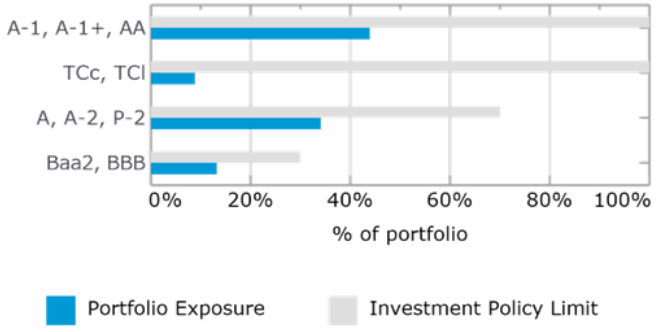
| | Face Value ($) | Current Value ($) |
|---|---|---|
| Bonds | 3,000,000.00 | 3,048,791.99 |
| Cash | 13,323,370.68 | 13,323,370.68 |
| Floating Rate Note | 24,800,000.00 | 24,936,292.01 |
| Floating Rate Term Deposits | 8,500,000.00 | 8,516,119.99 |
| Managed Funds | 14,315,606.73 | 14,315,606.73 |
| Term Deposit | 98,500,000.00 | 99,237,226.58 |
| | **162,438,977.41** | **163,377,407.98** |

## Investment Performance

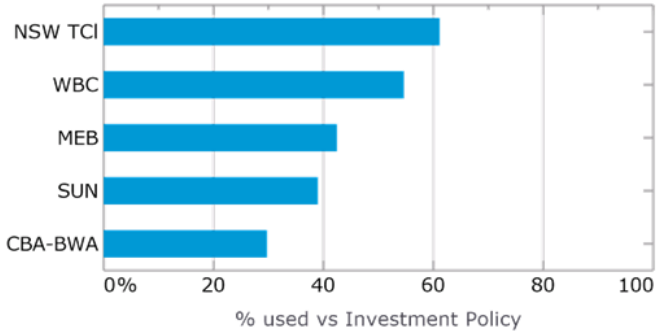



## Investment Policy Compliance

### Total Credit Exposure




### Highest Individual Exposures




### Term to Maturities

| Maturity Profile | Face Value ($) | | Policy Max |
|---|---|---|---|
| Between 0 and 1 Year | 132,988,977 | 82% | 100% |
| Between 1 and 3 Years | 25,950,000 | 16% | 50% |
| Between 3 and 10 Years | 3,500,000 | 2% | 30% |
| | **162,438,977** | | |

# Waverley Council
Investment Holdings Report - July 2020

WAVERLEY COUNCIL

## Cash Accounts

| Face Value ($) | Rate (%pa) | Institution | Credit Rating | Current Value ($) | Deal No. | Reference |
|---|---|---|---|---|---|---|
| 10,697,129.30 | 0.5500% | Commonwealth Bank of Australia | A-1+ | 10,697,129.30 | 120789 | 24hr Call |
| 651,125.62 | 0.0000% | Commonwealth Bank of Australia | A-1+ | 651,125.62 | 120794 | General Funds |
| 41,306.71 | 0.0000% | Commonwealth Bank of Australia | A-1+ | 41,306.71 | 120795 | Trust Funds |
| 597,509.91 | 0.0000% | Commonwealth Bank of Australia | A-1+ | 597,509.91 | 120796 | Cemetery Funds |
| 421,702.42 | 0.0000% | Commonwealth Bank of Australia | A-1+ | 421,702.42 | 120797 | Depositor Funds |
| 175,511.40 | 0.0000% | Commonwealth Bank of Australia | A-1+ | 175,511.40 | 120799 | Library CP |
| 425,259.90 | 0.0000% | Commonwealth Bank of Australia | A-1+ | 425,259.90 | 120800 | Eastgate CP |
| 276,251.07 | 0.0000% | Commonwealth Bank of Australia | A-1+ | 276,251.07 | 120801 | Hollywood Av CP |
| 37,574.35 | 0.0000% | Commonwealth Bank of Australia | A-1+ | 37,574.35 | 370151 | Library Gift |
| **13,323,370.68** | **0.4416%** | | | **13,323,370.68** | | |

## Managed Funds

| Face Value ($) | Monthly Return | Institution | Credit Rating | Fund Name | Current Value ($) | Deal No. | Reference |
|---|---|---|---|---|---|---|---|
| 2,175,609.16 | 0.2875% | NSW T-Corp (Cash) | TCc | Short Term Income Fund | 2,175,609.16 | 411310 | Builder Deposits |
| 2,206,177.88 | 0.0757% | NSW T-Corp (Cash) | TCc | Cash Fund | 2,206,177.88 | 505262 | |
| 9,933,819.69 | 1.4197% | NSW T-Corp (LT) | TCl | Long Term Growth Fund | 9,933,819.69 | 538089 | |
| **14,315,606.73** | | | | | **14,315,606.73** | | |

## Term Deposits

| Maturity Date | Face Value ($) | Rate (%pa) | Institution | Credit Rating | Purchase Price ($) | Purchase Date | Current Value ($) | Deal No. | Accrued Interest ($) | Coupon Frequency | Reference |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 11-Aug-20 | 5,000,000.00 | 1.7000% | ME Bank | A-2 | 5,000,000.00 | 13-Aug-19 | 5,082,438.36 | 538387 | 82,438.36 | At Maturity | |
| 25-Aug-20 | 3,000,000.00 | 1.7000% | ME Bank | A-2 | 3,000,000.00 | 21-Aug-19 | 3,048,345.21 | 538407 | 48,345.21 | At Maturity | |
| 26-Aug-20 | 4,000,000.00 | 1.5800% | Westpac Group | A-1+ | 4,000,000.00 | 22-Aug-19 | 4,012,293.70 | 538408 | 12,293.70 | Quarterly | Green |
| 8-Sep-20 | 3,000,000.00 | 1.6700% | Westpac Group | A-1+ | 3,000,000.00 | 11-Sep-19 | 3,007,000.27 | 538521 | 7,000.27 | Quarterly | Green |
| 15-Sep-20 | 1,500,000.00 | 1.6000% | ME Bank | A-2 | 1,500,000.00 | 21-Feb-20 | 1,510,652.05 | 539480 | 10,652.05 | At Maturity | |
| 15-Sep-20 | 3,000,000.00 | 0.8500% | Rural Bank | A-2 | 3,000,000.00 | 23-Jun-20 | 3,002,724.66 | 539946 | 2,724.66 | At Maturity | |

**Waverley Council**
Investment Holdings Report - July 2020

WAVERLEY COUNCIL

## Term Deposits

| Maturity Date | Face Value ($) | Rate (%pa) | Institution | Credit Rating | Purchase Price ($) | Purchase Date | Current Value ($) | Deal No. | Accrued Interest ($) | Coupon Frequency | Reference |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 22-Sep-20 | 5,000,000.00 | 1.6800% | Westpac Group | A-1+ | 5,000,000.00 | 12-Sep-19 | 5,011,506.85 | 538526 | 11,506.85 | Quarterly | Green |
| 29-Sep-20 | 3,000,000.00 | 0.8500% | Rural Bank | A-2 | 3,000,000.00 | 23-Jun-20 | 3,002,724.66 | 539947 | 2,724.66 | At Maturity | |
| 30-Sep-20 | 3,000,000.00 | 1.9000% | ME Bank | A-2 | 3,000,000.00 | 17-Sep-19 | 3,049,816.44 | 538533 | 49,816.44 | At Maturity | |
| 27-Oct-20 | 3,000,000.00 | 3.0000% | Rural Bank | A-2 | 3,000,000.00 | 22-Oct-18 | 3,070,027.40 | 537252 | 70,027.40 | Annually | |
| 3-Nov-20 | 2,000,000.00 | 1.5500% | Auswide Bank | P-2 | 2,000,000.00 | 19-May-20 | 2,006,284.93 | 539805 | 6,284.93 | At Maturity | |
| 10-Nov-20 | 4,000,000.00 | 1.5200% | Westpac Group | A-1+ | 4,000,000.00 | 14-Nov-19 | 4,013,159.45 | 538671 | 13,159.45 | Quarterly | Green |
| 17-Nov-20 | 3,000,000.00 | 1.6300% | Credit Union Australia | A-2 | 3,000,000.00 | 19-Nov-19 | 3,034,296.99 | 538736 | 34,296.99 | At Maturity | |
| 24-Nov-20 | 2,000,000.00 | 1.6300% | Credit Union Australia | A-2 | 2,000,000.00 | 26-Nov-19 | 2,022,239.45 | 538819 | 22,239.45 | At Maturity | |
| 1-Dec-20 | 3,000,000.00 | 1.6000% | Suncorp Bank | A-1 | 3,000,000.00 | 25-Mar-20 | 3,016,964.38 | 539595 | 16,964.38 | At Maturity | |
| 8-Dec-20 | 1,000,000.00 | 1.3000% | Auswide Bank | P-2 | 1,000,000.00 | 26-May-20 | 1,002,386.30 | 539835 | 2,386.30 | At Maturity | |
| 15-Dec-20 | 2,000,000.00 | 2.9500% | Credit Union Australia | A-2 | 2,000,000.00 | 18-Dec-18 | 2,036,693.15 | 537426 | 36,693.15 | Annually | |
| 12-Jan-21 | 2,000,000.00 | 1.2500% | Auswide Bank | P-2 | 2,000,000.00 | 2-Jun-20 | 2,004,109.59 | 539868 | 4,109.59 | Annually | |
| 25-Jan-21 | 3,000,000.00 | 1.6500% | Auswide Bank | P-2 | 3,000,000.00 | 13-Feb-20 | 3,023,054.79 | 539456 | 23,054.79 | At Maturity | |
| 2-Feb-21 | 3,000,000.00 | 0.7300% | Commonwealth Bank of Australia | A-1+ | 3,000,000.00 | 31-Jul-20 | 3,000,060.00 | 540073 | 60.00 | At Maturity | Green |
| 9-Feb-21 | 2,500,000.00 | 2.9500% | Newcastle Permanent Building Society | A-2 | 2,500,000.00 | 11-Feb-19 | 2,534,753.42 | 537536 | 34,753.42 | Annually | |
| 23-Feb-21 | 2,000,000.00 | 2.9000% | Credit Union Australia | A-2 | 2,000,000.00 | 26-Feb-19 | 2,024,947.95 | 537565 | 24,947.95 | Annually | |
| 9-Mar-21 | 3,000,000.00 | 1.5500% | MyState Bank | P-2 | 3,000,000.00 | 13-Mar-20 | 3,017,963.01 | 539571 | 17,963.01 | At Maturity | |
| 16-Mar-21 | 3,000,000.00 | 1.7200% | Suncorp Bank | A-1 | 3,000,000.00 | 17-Mar-20 | 3,019,367.67 | 539581 | 19,367.67 | At Maturity | |
| 23-Mar-21 | 6,000,000.00 | 1.6000% | Suncorp Bank | A-1 | 6,000,000.00 | 19-Mar-20 | 6,035,506.85 | 539589 | 35,506.85 | At Maturity | |
| 8-Jun-21 | 6,000,000.00 | 3.1500% | Westpac Group | A-1+ | 6,000,000.00 | 6-Jun-18 | 6,027,443.84 | 536715 | 27,443.84 | Quarterly | |
| 22-Jun-21 | 3,000,000.00 | 0.8700% | Westpac Group | A-1+ | 3,000,000.00 | 24-Jun-20 | 3,002,717.26 | 539953 | 2,717.26 | Quarterly | Green |
| 27-Jul-21 | 5,000,000.00 | 0.7900% | Westpac Group | A-1+ | 5,000,000.00 | 28-Jul-20 | 5,000,432.88 | 540066 | 432.88 | Quarterly | Green |
| 3-Aug-21 | 2,000,000.00 | 1.9000% | Bank of Queensland | BBB+ | 2,000,000.00 | 6-Aug-19 | 2,037,583.56 | 538366 | 37,583.56 | Annually | |
| 21-Sep-21 | 2,500,000.00 | 2.8000% | Newcastle Permanent Building Society | BBB | 2,500,000.00 | 25-Mar-19 | 2,524,739.73 | 537651 | 24,739.73 | Annually | |
| 8-Feb-22 | 3,000,000.00 | 3.0500% | Newcastle Permanent Building Society | BBB | 3,000,000.00 | 19-Feb-19 | 3,041,112.33 | 537553 | 41,112.33 | Annually | |

**Waverley Council**
Investment Holdings Report - July 2020

WAVERLEY COUNCIL

## Term Deposits

| Maturity Date | Face Value ($) | Rate (%pa) | Institution | Credit Rating | Purchase Price ($) | Purchase Date | Current Value ($) | Deal No. | Accrued Interest ($) | Coupon Frequency | Reference |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 8-Mar-22 | 2,000,000.00 | 1.7000% | Auswide Bank | Baa2 | 2,000,000.00 | 5-Mar-20 | 2,013,879.45 | 539531 | 13,879.45 | Annually | |
| | **98,500,000.00** | **1.7857%** | | | **98,500,000.00** | | **99,237,226.58** | | **737,226.58** | | |

## Floating Rate Term Deposits

| Maturity Date | Face Value ($) | Rate (%pa) | Institution | Credit Rating | Purchase Price ($) | Purchase Date | Current Value ($) | Deal No. | Accrued Interest ($) | Next Interest Date | Reference |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 10-Jun-21 | 3,000,000.00 | 1.1800% | Commonwealth Bank of Australia ¾yr@4% then BBSW+1.08% | A-1+ | 3,000,000.00 | 10-Jun-16 | 3,005,043.29 | 535380 | 5,043.29 | 10-Sep-20 | |
| 16-Nov-21 | 3,000,000.00 | .9216% | Westpac Group 3moBBSW+0.82% | AA- | 3,000,000.00 | 28-Nov-18 | 3,004,923.62 | 537360 | 4,923.62 | 28-Aug-20 | Green |
| 16-May-22 | 2,500,000.00 | 1.1978% | Westpac Group 3moBBSW+1.10% | AA- | 2,500,000.00 | 16-May-17 | 2,506,153.08 | 535241 | 6,153.08 | 17-Aug-20 | |
| | **8,500,000.00** | **1.0940%** | | | **8,500,000.00** | | **8,516,119.99** | | **16,119.99** | | |

## Floating Rate Notes

| Maturity Date | Face Value ($) | Rate (%pa) | Security Name | Credit Rating | Purchase Price ($) | Purchase Date | Current Value ($) | Deal No. | Accrued Interest ($) | Next Coupon Date | Reference |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 9-Nov-20 | 2,250,000.00 | 1.3462% | ME Bank Snr FRN (Nov20) BBSW+1.25% | A-2 | 2,250,000.00 | 9-Nov-17 | 2,261,034.76 | 535919 | 6,804.76 | 10-Aug-20 | |
| 12-Apr-21 | 1,500,000.00 | 1.4856% | SUN Snr FRN (Apr21) BBSW+1.38% | A-1 | 1,500,000.00 | 12-Apr-16 | 1,512,589.99 | 533415 | 1,159.99 | 12-Oct-20 | |
| 16-Apr-21 | 2,500,000.00 | 1.3700% | ME Bank Snr FRN (Apr21) BBSW+1.27% | A-2 | 2,500,000.00 | 17-Apr-18 | 2,512,476.37 | 536513 | 1,501.37 | 16-Oct-20 | |
| 18-May-21 | 2,000,000.00 | 1.5778% | BoQ Snr FRN (May21) BBSW+1.48% | A-2 | 2,000,000.00 | 18-May-16 | 2,023,744.11 | 533605 | 6,484.11 | 18-Aug-20 | |
| 2-Jul-21 | 2,100,000.00 | 1.4700% | TMB Snr FRN (Jul21) BBSW+1.37% | A-2 | 2,100,000.00 | 2-Jul-18 | 2,117,762.26 | 536787 | 2,537.26 | 2-Oct-20 | |
| 30-Aug-21 | 1,500,000.00 | 1.3950% | BOz 'SRI' Snr FRN (Aug21) BBSW+1.30% | BBB | 1,500,000.00 | 30-Aug-18 | 1,512,774.04 | 536983 | 3,669.04 | 31-Aug-20 | |
| 28-Oct-22 | 2,400,000.00 | 1.0000% | TMB Snr FRN (Oct22) BBSW+0.90% | BBB | 2,400,000.00 | 28-Oct-19 | 2,396,567.01 | 538616 | 263.01 | 28-Oct-20 | |
| 2-Dec-22 | 3,000,000.00 | 0.9972% | BOz 'SRI' Snr FRN (Dec22) BBSW+0.90% | BBB | 3,000,000.00 | 2-Dec-19 | 2,989,767.70 | 538825 | 4,917.70 | 2-Sep-20 | |
| 25-Jan-23 | 1,250,000.00 | 1.1521% | BEN Snr FRN (Jan23) BBSW+1.05% | BBB+ | 1,250,000.00 | 25-Jan-18 | 1,265,859.78 | 536145 | 197.28 | 26-Oct-20 | |
| 6-Feb-23 | 1,100,000.00 | 1.5054% | NPBS Snr FRN (Feb23) BBSW+1.40% | BBB | 1,100,000.00 | 6-Feb-18 | 1,119,479.04 | 536174 | 3,947.04 | 6-Aug-20 | |

**Waverley Council**
Investment Holdings Report - July 2020

WAVERLEY COUNCIL

## Floating Rate Notes

| Maturity Date | Face Value ($) | Rate (%pa) | Security Name | Credit Rating | Purchase Price ($) | Purchase Date | Current Value ($) | Deal No. | Accrued Interest ($) | Next Coupon Date | Reference |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 21-Feb-23 | 1,700,000.00 | 0.9900% | CUA Snr FRN (Feb23) BBSW+0.90% | BBB | 1,700,000.00 | 21-Feb-20 | 1,708,518.83 | 539454 | 3,319.89 | 21-Aug-20 | |
| 30-Jul-24 | 2,500,000.00 | 0.8800% | SUN Snr FRN (Jul24) BBSW+0.78% | A+ | 2,500,000.00 | 30-Jul-19 | 2,510,920.55 | 538331 | 120.55 | 30-Oct-20 | |
| 24-Oct-24 | 1,000,000.00 | 1.2208% | CUA Snr FRN (Oct24) BBSW+1.12% | BBB | 1,000,000.00 | 24-Oct-19 | 1,004,797.57 | 538604 | 267.57 | 26-Oct-20 | |
| | **24,800,000.00** | **1.2342%** | | | **24,800,000.00** | | **24,936,292.01** | | **35,189.57** | | |

## Fixed Rate Bonds

| Maturity Date | Face Value ($) | Rate (%pa) | Security Name | Credit Rating | Purchase Price ($) | Purchase Date | Current Value ($) | Deal No. | Accrued Interest ($) | Purchase Yield | Reference |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 20-Oct-20 | 3,000,000.00 | 3.5000% | SUN Snr Bond (Oct20) 3.50% | A-1 | 3,042,780.00 | 18-May-18 | 3,048,791.99 | 536638 | 29,549.18 | 3.0000% | |
| | **3,000,000.00** | | | | **3,042,780.00** | | **3,048,791.99** | | **29,549.18** | **3.0000%** | |

**Waverley Council**
Accrued Interest Report - July 2020

WAVERLEY COUNCIL

## Accrued Interest Report

| Investment | Deal No. | Ref | Face Value ($) | Settlement Date | Maturity Date | Interest Received ($) | Days | Interest Accrued ($) | Percentage Return |
|---|---|---|---|---|---|---|---|---|---|
| **Bonds** | | | | | | | | | |
| SUN Snr Bond (Oct20) 3.50% | 536638 | | 3,000,000.00 | 18-May-18 | 20-Oct-20 | | 31 | 8,893.44 | 3.49% |
| **Bonds Total** | | | | | | | | **8,893.44** | **3.49%** |
| **Floating Rate Note** | | | | | | | | | |
| ME Bank Snr FRN (Nov20) BBSW+1.25% | 535919 | | 2,250,000.00 | 09-Nov-17 | 09-Nov-20 | | 31 | 2,572.53 | 1.35% |
| SUN Snr FRN (Apr21) BBSW+1.38% | 533415 | | 1,500,000.00 | 12-Apr-16 | 12-Apr-21 | 5,752.11 | 31 | 1,926.94 | 1.51% |
| ME Bank Snr FRN (Apr21) BBSW+1.27% | 536513 | | 2,500,000.00 | 17-Apr-18 | 16-Apr-21 | 8,788.36 | 31 | 2,950.00 | 1.39% |
| BoQ Snr FRN (May21) BBSW+1.48% | 533605 | | 2,000,000.00 | 18-May-16 | 18-May-21 | | 31 | 2,680.10 | 1.58% |
| TMB Snr FRN (Jul21) BBSW+1.37% | 536787 | | 2,100,000.00 | 02-Jul-18 | 02-Jul-21 | 8,728.82 | 31 | 2,633.18 | 1.48% |
| BOz 'SRI' Snr FRN (Aug21) BBSW+1.30% | 536983 | | 1,500,000.00 | 30-Aug-18 | 30-Aug-21 | | 31 | 1,777.19 | 1.39% |
| TMB Snr FRN (Oct22) BBSW+0.90% | 538616 | | 2,400,000.00 | 28-Oct-19 | 28-Oct-22 | 6,039.81 | 31 | 2,055.04 | 1.01% |
| BOz 'SRI' Snr FRN (Dec22) BBSW+0.90% | 538825 | | 3,000,000.00 | 02-Dec-19 | 02-Dec-22 | | 31 | 2,540.81 | 1.00% |
| BEN Snr FRN (Jan23) BBSW+1.05% | 536145 | | 1,250,000.00 | 25-Jan-18 | 25-Jan-23 | 3,624.73 | 31 | 1,232.92 | 1.16% |
| NPBS Snr FRN (Feb23) BBSW+1.40% | 536174 | | 1,100,000.00 | 06-Feb-18 | 06-Feb-23 | | 31 | 1,406.42 | 1.51% |
| CUA Snr FRN (Feb23) BBSW+0.90% | 539454 | | 1,700,000.00 | 21-Feb-20 | 21-Feb-23 | | 31 | 1,429.40 | .99% |
| SUN Snr FRN (Jul24) BBSW+0.78% | 538331 | | 2,500,000.00 | 30-Jul-19 | 30-Jul-24 | 5,474.34 | 31 | 1,865.12 | .88% |
| CUA Snr FRN (Oct24) BBSW+1.12% | 538604 | | 1,000,000.00 | 24-Oct-19 | 24-Oct-24 | 3,079.04 | 31 | 1,045.79 | 1.23% |
| **Floating Rate Note Total** | | | | | | **41,487.21** | | **26,115.44** | **1.24%** |
| **Floating Rate Term Deposits** | | | | | | | | | |
| Commonwealth Bank of Australia | 535380 | | 3,000,000.00 | 10-Jun-16 | 10-Jun-21 | | 31 | 3,006.58 | 1.18% |
| Westpac Group | 535380 | Green | 3,000,000.00 | 10-Jun-16 | 10-Jun-21 | | 31 | 2,348.19 | .92% |
| Westpac Group | 535241 | | 2,500,000.00 | 16-May-17 | 16-May-22 | | 31 | 2,543.27 | 1.20% |
| **Floating Rate Term Deposits Total** | | | | | | | | **7,898.04** | **1.09%** |

**Waverley Council**
Accrued Interest Report - July 2020

WAVERLEY COUNCIL

## Accrued Interest Report

| Investment | Deal No. | Ref | Face Value ($) | Settlement Date | Maturity Date | Interest Received ($) | Days | Interest Accrued ($) | Percentage Return |
|---|---|---|---|---|---|---|---|---|---|
| **Managed Funds** | | | | | | | | | |
| Short Term Income Fund | 411310 | Builder Deposits | 2,175,609.16 | 01-Dec-15 | | | 31 | 6,237.29 | 3.44% |
| Cash Fund | 505262 | | 2,206,177.88 | 30-Jul-15 | | | 31 | 1,668.20 | .89% |
| **Managed Funds Total** | | | | | | | | **7,905.49** | **2.15%** |
| **Term Deposits** | | | | | | | | | |
| ME Bank | 539479 | | 1,500,000.00 | 21-Feb-20 | 07-Jul-20 | 9,008.22 | 6 | 394.52 | 1.60% |
| ME Bank | 539426 | | 3,000,000.00 | 04-Feb-20 | 14-Jul-20 | 21,172.60 | 13 | 1,709.59 | 1.60% |
| ME Bank | 539464 | | 2,000,000.00 | 18-Feb-20 | 21-Jul-20 | 13,501.37 | 20 | 1,753.42 | 1.60% |
| Credit Union Australia | 538895 | | 3,000,000.00 | 10-Dec-19 | 28-Jul-20 | 31,327.40 | 27 | 3,661.65 | 1.65% |
| ME Bank | 538387 | | 5,000,000.00 | 13-Aug-19 | 11-Aug-20 | | 31 | 7,219.18 | 1.70% |
| ME Bank | 538407 | | 3,000,000.00 | 21-Aug-19 | 25-Aug-20 | | 31 | 4,331.51 | 1.70% |
| Westpac Group | 538408 | Green | 4,000,000.00 | 22-Aug-19 | 26-Aug-20 | | 31 | 5,367.67 | 1.58% |
| Westpac Group | 538521 | Green | 3,000,000.00 | 11-Sep-19 | 08-Sep-20 | | 31 | 4,255.06 | 1.67% |
| ME Bank | 539480 | | 1,500,000.00 | 21-Feb-20 | 15-Sep-20 | | 31 | 2,038.35 | 1.60% |
| Rural Bank | 539946 | | 3,000,000.00 | 23-Jun-20 | 15-Sep-20 | | 31 | 2,165.76 | .85% |
| Westpac Group | 538526 | Green | 5,000,000.00 | 12-Sep-19 | 22-Sep-20 | | 31 | 7,134.25 | 1.68% |
| Rural Bank | 539947 | | 3,000,000.00 | 23-Jun-20 | 29-Sep-20 | | 31 | 2,165.76 | .85% |
| ME Bank | 538533 | | 3,000,000.00 | 17-Sep-19 | 30-Sep-20 | | 31 | 4,841.10 | 1.90% |
| Rural Bank | 537252 | | 3,000,000.00 | 22-Oct-18 | 27-Oct-20 | | 31 | 7,643.84 | 3.00% |
| Auswide Bank | 539805 | | 2,000,000.00 | 19-May-20 | 03-Nov-20 | | 31 | 2,632.88 | 1.55% |
| Westpac Group | 538671 | Green | 4,000,000.00 | 14-Nov-19 | 10-Nov-20 | | 31 | 5,163.83 | 1.52% |
| Credit Union Australia | 538736 | | 3,000,000.00 | 19-Nov-19 | 17-Nov-20 | | 31 | 4,153.15 | 1.63% |
| Credit Union Australia | 538819 | | 2,000,000.00 | 26-Nov-19 | 24-Nov-20 | | 31 | 2,768.77 | 1.63% |

**Waverley Council**
Accrued Interest Report - July 2020

WAVERLEY COUNCIL

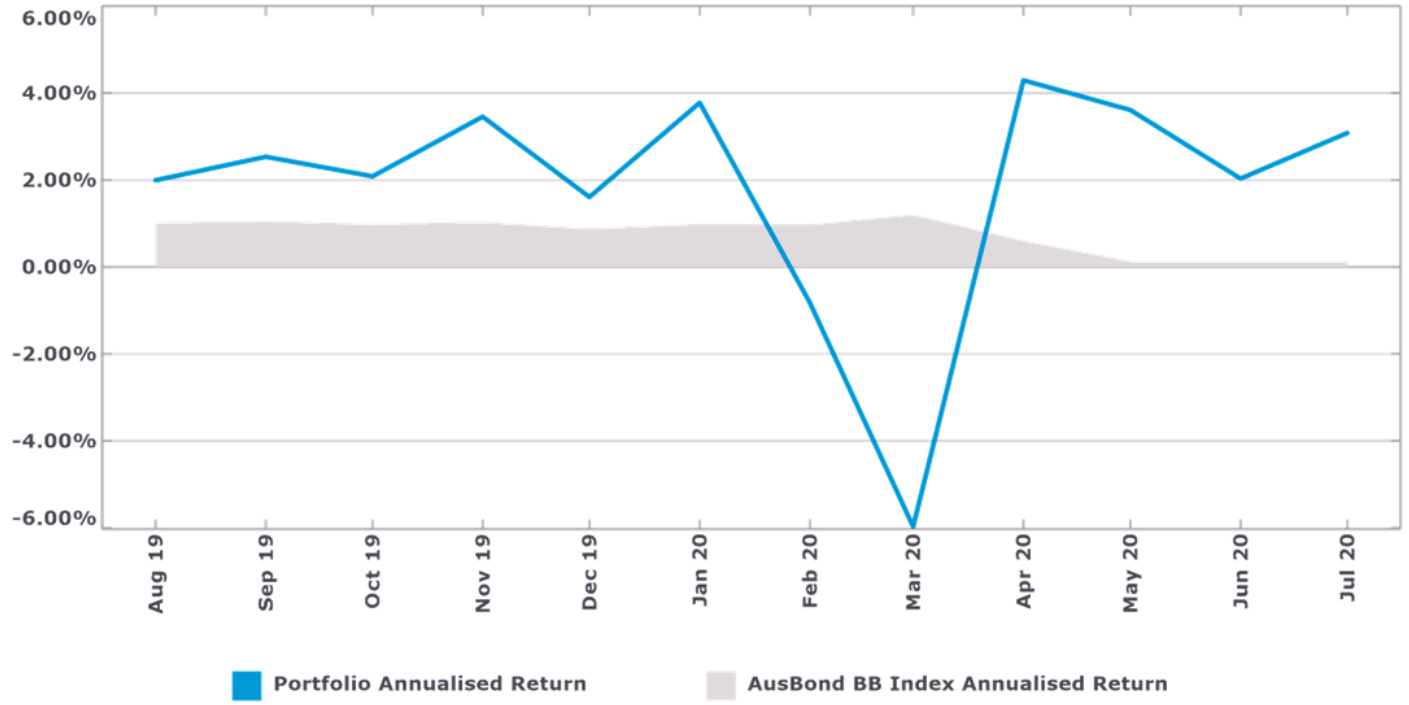
## Accrued Interest Report

| Investment | Deal No. | Ref | Face Value ($) | Settlement Date | Maturity Date | Interest Received ($) | Days | Interest Accrued ($) | Percentage Return |
|---|---|---|---|---|---|---|---|---|---|
| Suncorp Bank | 539595 | | 3,000,000.00 | 25-Mar-20 | 01-Dec-20 | | 31 | 4,076.71 | 1.60% |
| Auswide Bank | 539835 | | 1,000,000.00 | 26-May-20 | 08-Dec-20 | | 31 | 1,104.11 | 1.30% |
| Credit Union Australia | 537426 | | 2,000,000.00 | 18-Dec-18 | 15-Dec-20 | | 31 | 5,010.96 | 2.95% |
| Auswide Bank | 539868 | | 2,000,000.00 | 02-Jun-20 | 12-Jan-21 | | 31 | 2,123.29 | 1.25% |
| Auswide Bank | 539456 | | 3,000,000.00 | 13-Feb-20 | 25-Jan-21 | | 31 | 4,204.11 | 1.65% |
| Commonwealth Bank of Australia | 540073 | Green | 3,000,000.00 | 31-Jul-20 | 02-Feb-21 | | 1 | 60.00 | .73% |
| Newcastle Permanent Building Society | 537536 | | 2,500,000.00 | 11-Feb-19 | 09-Feb-21 | | 31 | 6,263.69 | 2.95% |
| Credit Union Australia | 537565 | | 2,000,000.00 | 26-Feb-19 | 23-Feb-21 | | 31 | 4,926.03 | 2.90% |
| MyState Bank | 539571 | | 3,000,000.00 | 13-Mar-20 | 09-Mar-21 | | 31 | 3,949.31 | 1.55% |
| Suncorp Bank | 539581 | | 3,000,000.00 | 17-Mar-20 | 16-Mar-21 | | 31 | 4,382.46 | 1.72% |
| Suncorp Bank | 539589 | | 6,000,000.00 | 19-Mar-20 | 23-Mar-21 | | 31 | 8,153.43 | 1.60% |
| Westpac Group | 536715 | | 6,000,000.00 | 06-Jun-18 | 08-Jun-21 | | 31 | 16,052.06 | 3.15% |
| Westpac Group | 539953 | Green | 3,000,000.00 | 24-Jun-20 | 22-Jun-21 | | 31 | 2,216.71 | .87% |
| Westpac Group | 540066 | Green | 5,000,000.00 | 28-Jul-20 | 27-Jul-21 | | 4 | 432.88 | .79% |
| Bank of Queensland | 538366 | | 2,000,000.00 | 06-Aug-19 | 03-Aug-21 | | 31 | 3,227.40 | 1.90% |
| Newcastle Permanent Building Society | 537651 | | 2,500,000.00 | 25-Mar-19 | 21-Sep-21 | | 31 | 5,945.21 | 2.80% |
| Newcastle Permanent Building Society | 537553 | | 3,000,000.00 | 19-Feb-19 | 08-Feb-22 | | 31 | 7,771.23 | 3.05% |
| Auswide Bank | 539531 | | 2,000,000.00 | 05-Mar-20 | 08-Mar-22 | | 31 | 2,887.67 | 1.70% |
| **Term Deposits Total** | | | | | | **75,009.59** | | **152,187.55** | **1.85%** |
| | | | | | | **116,496.80** | | **202,999.96** | **1.74%** |

**Waverley Council**
Investment Performance Report - July 2020

WAVERLEY COUNCIL

## Annualised Monthly Return (Marked to Market)



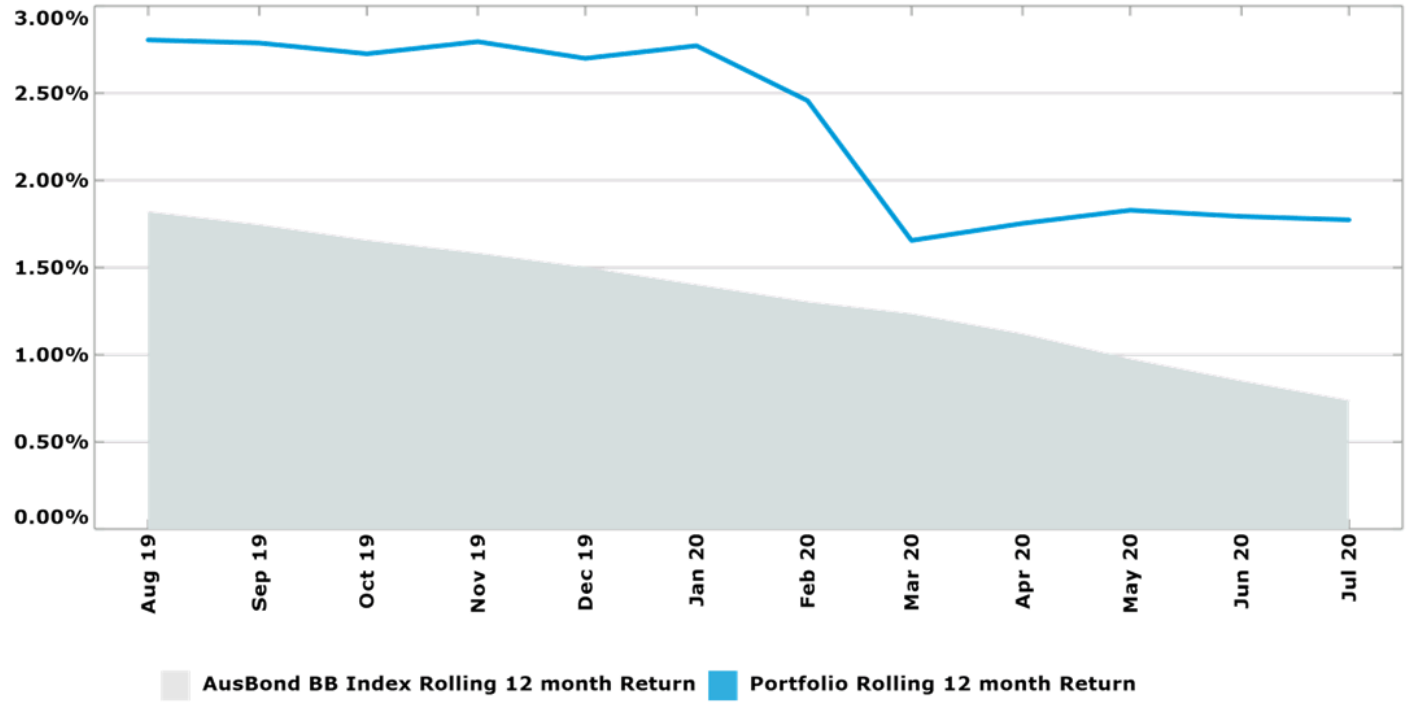

## Historical Performance Summary

| | Portfolio | AusBond BB Index | Outperformance |
|---|---|---|---|
| Jul 2020 | 3.08% | 0.11% | 2.97% |
| Last 3 Months | 2.91% | 0.10% | 2.81% |
| Last 6 Months | 0.97% | 0.50% | 0.47% |
| Financial Year to Date | 3.08% | 0.11% | 2.97% |
| Last 12 months | 1.77% | 0.73% | 1.04% |

**Waverley Council**
Investment Performance Report - July 2020

WAVERLEY COUNCIL

## Rolling 12 month Return




## Historical Performance Summary (actual)

| | Portfolio | AusBond BB Index | Outperformance |
|---|---|---|---|
| Jul 2020 | 0.26% | 0.01% | 0.25% |
| Last 3 Months | 0.73% | 0.03% | 0.70% |
| Last 6 Months | 0.48% | 0.25% | 0.23% |
| Financial Year to Date | 0.26% | 0.01% | 0.25% |
| Last 12 months | 1.77% | 0.73% | 1.04% |

# Waverley Council
Environmental Committments Report - July 2020

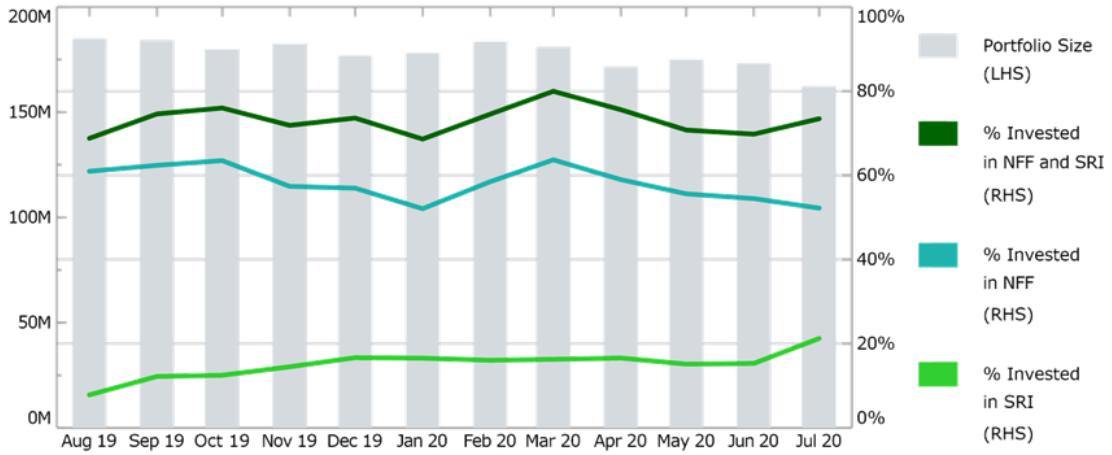
WAVERLEY COUNCIL

## Current Breakdown

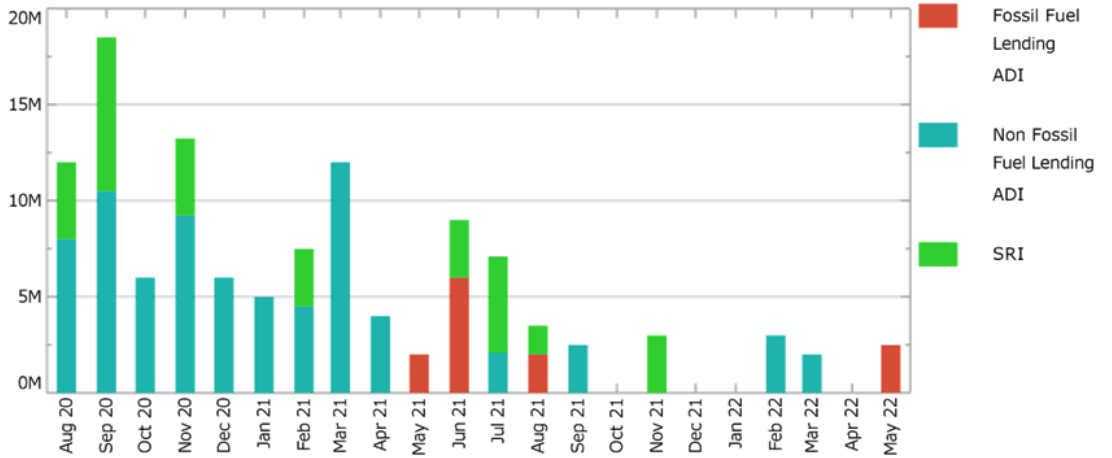
| ADI Lending Status * | Current Month ($) | | Previous Month ($) | |
|---|---|---|---|---|
| **Fossil Fuel Lending ADIs** | | | | |
| Bank of Queensland | 4,000,000 | | 4,000,000 | |
| Commonwealth Bank of Australia | 16,323,371 | | 25,643,826 | |
| Westpac Group | 8,500,000 | | 8,500,000 | |
| | **28,823,371** | **17.7%** | **38,143,826** | **22.0%** |
| **Non Fossil Fuel Lending ADIs** | | | | |
| Auswide Bank | 10,000,000 | | 10,000,000 | |
| Bendigo and Adelaide Bank | 10,250,000 | | 10,250,000 | |
| Credit Union Australia | 11,700,000 | | 14,700,000 | |
| Members Equity Bank | 17,250,000 | | 23,750,000 | |
| MyState Bank | 3,000,000 | | 3,000,000 | |
| Newcastle Permanent Building Society | 9,100,000 | | 9,100,000 | |
| Suncorp Bank | 19,000,000 | | 19,000,000 | |
| Teachers Mutual Bank | 4,500,000 | | 4,500,000 | |
| | **84,800,000** | **52.2%** | **94,300,000** | **54.5%** |
| **Other** | | | | |
| NSW T-Corp (Cash) | 4,381,787 | | 4,373,882 | |
| NSW T-Corp (LT) | 9,933,820 | | 9,794,761 | |
| | **14,315,607** | **8.8%** | **14,168,643** | **8.2%** |
| **Socially Responsible Investments** | | | | |
| Bank Australia (Sustainability) | 4,500,000 | | 4,500,000 | |
| CBA (Green TD) | 3,000,000 | | | |
| Westpac Group (Green TD) | 27,000,000 | | 22,000,000 | |
| | **34,500,000** | **21.2%** | **26,500,000** | **15.3%** |
| | **162,438,977** | | **173,112,469** | |

** source: http://www.marketforces.org.au*
*Percentages may not add up to 100% due to rounding*

## Historical Portfolio Exposure to NFF Lending ADIs and SRIs



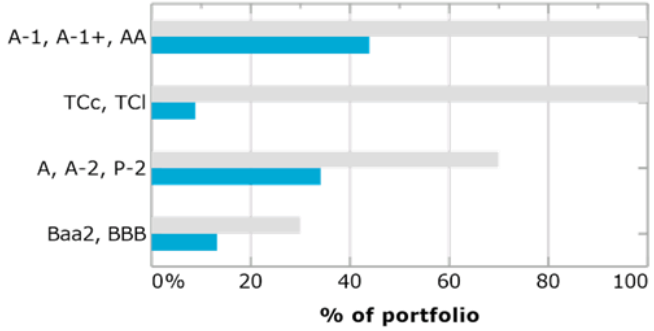

## Upcoming maturities



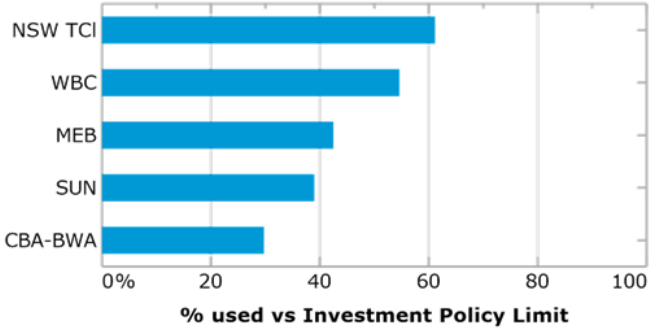
**Waverley Council**
Investment Policy Report - July 2020

WAVERLEY COUNCIL

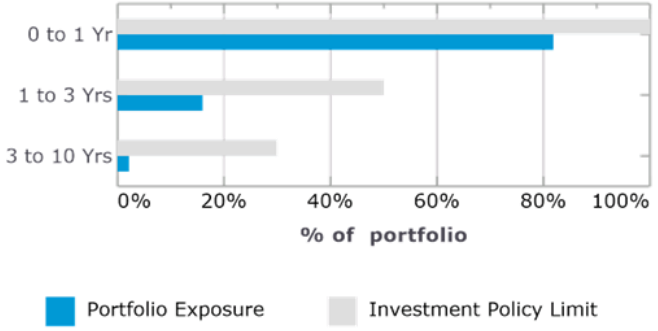
## Total Credit Exposure




## Individual Institutional Exposures




## Term to Maturities




| | Credit Rating | Face Value ($) | | Policy Max | |
|---|---|---|---|---|---|
| Short Term | A-1 | 16,500,000 | | | |
| Short Term | A-1+ | 49,323,371 | | | |
| Long Term | AA | 5,500,000 | | | |
| | | **71,323,371** | **44%** | **100%** | ✔ |
| Short Term | TCc | 4,381,787 | | | |
| Short Term | TCl | 9,933,820 | | | |
| | | **14,315,607** | **9%** | **100%** | ✔ |
| Short Term | A-2 | 41,850,000 | | | |
| Short Term | P-2 | 11,000,000 | | | |
| Long Term | A | 2,500,000 | | | |
| | | **55,350,000** | **34%** | **70%** | ✔ |
| Long Term | Baa2 | 2,000,000 | | | |
| Long Term | BBB | 19,450,000 | | | |
| | | **21,450,000** | **13%** | **30%** | ✔ |
| | | **162,438,977** | **100%** | | |

✔ = compliant
✘ = non-compliant

| | % used vs Investment Policy Limit | |
|---|---|---|
| NSW T-Corp (LT) (TCl) | 61% | ✔ |
| Westpac Group (A-1+, AA-) | 55% | ✔ |
| Members Equity Bank (A-2, BBB) | 42% | ✔ |
| Suncorp Bank (A-1, A+) | 39% | ✔ |
| Commonwealth Bank of Australia (A-1+, AA-) | 30% | ✔ |
| Credit Union Australia (A-2, BBB) | 29% | ✔ |
| Bendigo and Adelaide Bank (A-2, BBB+) | 25% | ✔ |
| Auswide Bank (P-2, Baa2) | 25% | ✔ |
| Newcastle Permanent Building Society (A-2, BBB) | 22% | ✔ |
| Bank Australia (A-2, BBB) | 18% | ✔ |
| Teachers Mutual Bank (A-2, BBB) | 11% | ✔ |
| Bank of Queensland (A-2, BBB+) | 10% | ✔ |
| MyState Bank (P-2, Baa1) | 7% | ✔ |

| | Face Value ($) | | Policy Max | |
|---|---|---|---|---|
| Between 0 and 1 Year | 132,988,977 | 82% | 100% | ✔ |
| Between 1 and 3 Years | 25,950,000 | 16% | 50% | ✔ |
| Between 3 and 10 Years | 3,500,000 | 2% | 30% | ✔ |
| | **162,438,977** | | | |

| Detailed Maturity Profile | Face Value ($) | |
|---|---|---|
| 00. Cash + Managed Funds | 27,638,977 | 17% |
| 01. Less Than 30 Days | 12,000,000 | 7% |
| 02. Between 30 Days and 60 Days | 12,500,000 | 8% |
| 03. Between 60 Days and 90 Days | 12,000,000 | 7% |
| 04. Between 90 Days and 180 Days | 24,250,000 | 15% |
| 05. Between 180 Days and 365 Days | 44,600,000 | 27% |
| 06. Between 365 Days and 3 Years | 25,950,000 | 16% |
| 07. Between 3 Years and 5 Years | 3,500,000 | 2% |
| | **162,438,977** | |

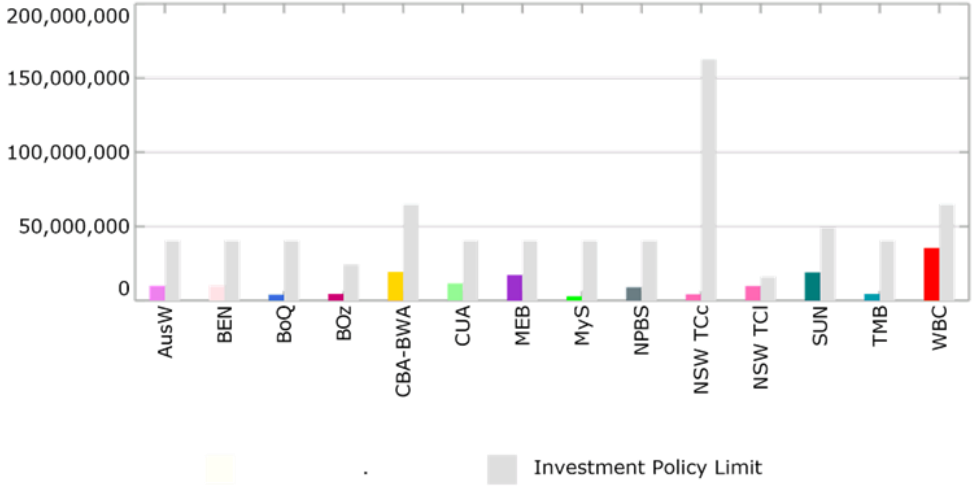
**Waverley Council**
Individual Institutional Exposures Report - July 2020

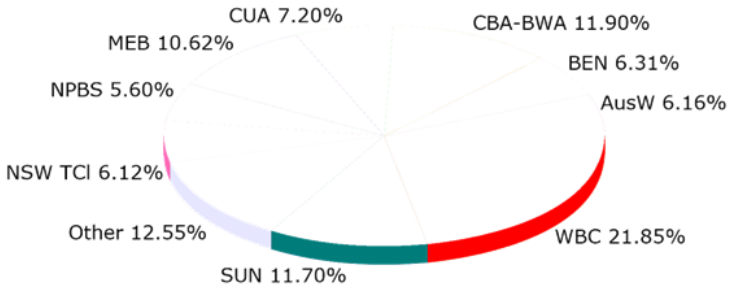
WAVERLEY COUNCIL

## Individual Institutional Exposures

| Parent Group | Credit Rating | Portfolio Exposure ($) | Investment Policy Limit ($) |
|---|---|---|---|
| Auswide Bank | P-2, Baa2 | 10,000,000 | 40,609,744 |
| Bank Australia | A-2, BBB | 4,500,000 | 24,365,847 |
| Bank of Queensland | A-2, BBB+ | 4,000,000 | 40,609,744 |
| Bendigo and Adelaide Bank | A-2, BBB+ | 10,250,000 | 40,609,744 |
| Commonwealth Bank of Australia | A-1+, AA- | 19,323,371 | 64,975,591 |
| Credit Union Australia | A-2, BBB | 11,700,000 | 40,609,744 |
| Members Equity Bank | A-2, BBB | 17,250,000 | 40,609,744 |
| MyState Bank | P-2, Baa1 | 3,000,000 | 40,609,744 |
| Newcastle Permanent Building Society | A-2, BBB | 9,100,000 | 40,609,744 |
| NSW T-Corp (Cash) | TCc | 4,381,787 | 162,438,977 |
| NSW T-Corp (LT) | TCl | 9,933,820 | 16,243,898 |
| Suncorp Bank | A-1, A+ | 19,000,000 | 48,731,693 |
| Teachers Mutual Bank | A-2, BBB | 4,500,000 | 40,609,744 |
| Westpac Group | A-1+, AA- | 35,500,000 | 64,975,591 |
| | | **162,438,977** | |

## Individual Institutional Exposure Charts



**Waverley Council**
Cashflows Report - July 2020

WAVERLEY COUNCIL

## Current Month Cashflows

| Transaction Date | Deal No. | Cashflow Counterparty | Asset Type | Cashflow Description | Cashflow Received |
|---|---|---|---|---|---|
| **2-Jul-20** | 536787 | Teachers Mutual Bank | Floating Rate Note | Coupon - Received | 8,728.82 |
| | | | | Deal Total | 8,728.82 |
| | | | | **Day Total** | **8,728.82** |
| **7-Jul-20** | 539479 | ME Bank | Term Deposits | Maturity Face Value - Received | 1,500,000.00 |
| | | ME Bank | Term Deposits | Interest - Received | 9,008.22 |
| | | | | Deal Total | 1,509,008.22 |
| | | | | **Day Total** | **1,509,008.22** |
| **13-Jul-20** | 533415 | Suncorp Bank | Floating Rate Note | Coupon - Received | 5,752.11 |
| | | | | Deal Total | 5,752.11 |
| | | | | **Day Total** | **5,752.11** |
| **14-Jul-20** | 539426 | ME Bank | Term Deposits | Maturity Face Value - Received | 3,000,000.00 |
| | | ME Bank | Term Deposits | Interest - Received | 21,172.60 |
| | | | | Deal Total | 3,021,172.60 |
| | | | | **Day Total** | **3,021,172.60** |
| **16-Jul-20** | 536513 | ME Bank | Floating Rate Note | Coupon - Received | 8,788.36 |
| | | | | Deal Total | 8,788.36 |
| | | | | **Day Total** | **8,788.36** |
| **21-Jul-20** | 539464 | ME Bank | Term Deposits | Maturity Face Value - Received | 2,000,000.00 |
| | | ME Bank | Term Deposits | Interest - Received | 13,501.37 |
| | | | | Deal Total | 2,013,501.37 |
| | | | | **Day Total** | **2,013,501.37** |
| **24-Jul-20** | 538604 | Credit Union Australia | Floating Rate Note | Coupon - Received | 3,079.04 |
| | | | | Deal Total | 3,079.04 |
| | | | | **Day Total** | **3,079.04** |
| **27-Jul-20** | 536145 | Bendigo and Adelaide Bank | Floating Rate Note | Coupon - Received | 3,624.73 |

**Waverley Council**
Cashflows Report - July 2020

WAVERLEY COUNCIL

## Current Month Cashflows

| Transaction Date | Deal No. | Cashflow Counterparty | Asset Type | Cashflow Description | Cashflow Received |
|---|---|---|---|---|---|
| | | | | Deal Total | 3,624.73 |
| | | | | **Day Total** | **3,624.73** |
| **28-Jul-20** | 538616 | Teachers Mutual Bank | Floating Rate Note | Coupon - Received | 6,039.81 |
| | | | | Deal Total | 6,039.81 |
| | 538895 | Credit Union Australia | Term Deposits | Maturity Face Value - Received | 3,000,000.00 |
| | | Credit Union Australia | Term Deposits | Interest - Received | 31,327.40 |
| | | | | Deal Total | 3,031,327.40 |
| | 540066 | Westpac Group | Term Deposits | Settlement Face Value - Paid | -5,000,000.00 |
| | | | | Deal Total | -5,000,000.00 |
| | | | | **Day Total** | **-1,962,632.80** |
| **30-Jul-20** | 538331 | Suncorp Bank | Floating Rate Note | Coupon - Received | 5,474.34 |
| | | | | Deal Total | 5,474.34 |
| | | | | **Day Total** | **5,474.34** |
| **31-Jul-20** | 540073 | Commonwealth Bank of Australia | Term Deposits | Settlement Face Value - Paid | -3,000,000.00 |
| | | | | Deal Total | -3,000,000.00 |
| | | | | **Day Total** | **-3,000,000.00** |
| | | | | **Net Cash Movement for Period** | **1,616,496.79** |

## Next Month Cashflows

| Transaction Date | Deal No. | Cashflow Counterparty | Asset Type | Cashflow Description | Cashflow Due |
|---|---|---|---|---|---|
| **6-Aug-20** | 536174 | Newcastle Permanent Building Society | Floating Rate Note | Coupon - Received | 4,173.88 |
| | | | | Deal Total | 4,173.88 |
| | 538366 | Bank of Queensland | Term Deposit | Interest - Received | 38,104.11 |
| | | | | Deal Total | 38,104.11 |
| | | | | **Day Total** | **42,277.99** |
| **10-Aug-20** | 535919 | ME Bank | Floating Rate Note | Coupon - Received | 7,551.63 |

**Waverley Council**
Cashflows Report - July 2020

WAVERLEY COUNCIL

## Next Month Cashflows

| Transaction Date | Deal No. | Cashflow Counterparty | Asset Type | Cashflow Description | Cashflow Due |
|---|---|---|---|---|---|
| | | | | Deal Total | 7,551.63 |
| | | | | **Day Total** | **7,551.63** |
| **11-Aug-20** | 538387 | ME Bank | Term Deposit | Maturity Face Value - Received | 5,000,000.00 |
| | | ME Bank | Term Deposit | Interest - Received | 84,767.12 |
| | | | | Deal Total | 5,084,767.12 |
| | | | | **Day Total** | **5,084,767.12** |
| **14-Aug-20** | 538671 | Westpac Group | Term Deposit | Interest - Received | 15,324.93 |
| | | | | Deal Total | 15,324.93 |
| | | | | **Day Total** | **15,324.93** |
| **17-Aug-20** | 535241 | Westpac Group | Floating Rate Term Deposits | Interest - Received | 7,465.74 |
| | | | | Deal Total | 7,465.74 |
| | | | | **Day Total** | **7,465.74** |
| **18-Aug-20** | 533605 | Bank of Queensland | Floating Rate Note | Coupon - Received | 7,953.84 |
| | | | | Deal Total | 7,953.84 |
| | | | | **Day Total** | **7,953.84** |
| **21-Aug-20** | 539454 | Credit Union Australia | Floating Rate Note | Coupon - Received | 4,242.08 |
| | | | | Deal Total | 4,242.08 |
| | | | | **Day Total** | **4,242.08** |
| **24-Aug-20** | 538408 | Westpac Group | Term Deposit | Interest - Received | 16,276.16 |
| | | | | Deal Total | 16,276.16 |
| | | | | **Day Total** | **16,276.16** |
| **25-Aug-20** | 538407 | ME Bank | Term Deposit | Maturity Face Value - Received | 3,000,000.00 |
| | | ME Bank | Term Deposit | Interest - Received | 51,698.63 |
| | | | | Deal Total | 3,051,698.63 |
| | | | | **Day Total** | **3,051,698.63** |
| **26-Aug-20** | 538408 | Westpac Group | Term Deposit | Maturity Face Value - Received | 4,000,000.00 |
| | | Westpac Group | Term Deposit | Interest - Received | 346.30 |
| | | | | Deal Total | 4,000,346.30 |
| | | | | **Day Total** | **4,000,346.30** |
| **28-Aug-20** | 537360 | Westpac Group | Floating Rate Term Deposits | Interest - Received | 6,968.81 |
| | | | | Deal Total | 6,968.81 |
| | | | | **Day Total** | **6,968.81** |
| **31-Aug-20** | 536983 | Bank Australia | Floating Rate Note | Coupon - Received | 5,388.90 |
| | | | | Deal Total | 5,388.90 |

**Waverley Council**
Cashflows Report - July 2020

WAVERLEY COUNCIL

## Next Month Cashflows

| Transaction Date | Deal No. | Cashflow Counterparty | Asset Type | Cashflow Description | Cashflow Due |
|---|---|---|---|---|---|
| | | | | Day Total | 5,388.90 |
| | | | | Net Cash Movement for Period | 12,250,262.14 |

# REPORT
# CM/7.3/20.08

**Subject:** **Delivery Program 2018-2022 - Six-monthly Progress Report**

**TRIM No:** A18/0477

**Author:** Sneha Sabu, Co-ordinator, Corporate Planning and Reporting

**Director:** Darren Smith, Chief Financial Officer

**RECOMMENDATION:**

That Council receives and notes progress to 30 June 2020 with respect to the deliverables detailed in the Delivery Program as set out in the attachment to this report.

## 1. Executive Summary

This report provides a summary of progress for activities from the Operational Plan 2019–20 as they reflect progress for the deliverables identified in the Delivery Program. Six-monthly progress can be summarised as follows:

| **Themes** | Completed | In Progress | In Progress – Impacted by COVID-19 | Delayed | Delayed – Impacted by COVID-19 |
|---|---|---|---|---|---|
| **Overall** | 51% | 15% | 16% | 9% | 9% |
| Arts and Culture | 34% | 25% | 8% | 8% | 25% |
| Community Services and Well-Being | 61% | 0 | 28% | 0 | 11% |
| Recreation and Open Spaces | 40% | 0 | 60% | 0 | 0 |
| Local Economy | 83% | 0 | 0 | 9% | 8% |
| Planning, Development and Heritage | 62% | 29% | 9% | 0 | 0 |
| Transport, Pedestrians and Parking | 29% | 33% | 14% | 19% | 5% |
| Buildings and Infrastructure | 60% | 0 | 40% | 0 | 0 |
| Sustainable Environment | 57% | 19% | 14% | 5% | 5% |
| Sustainable Waste | 61% | 11% | 5% | 17% | 6% |
| Corporate Leadership and Engagement | 40% | 9% | 18% | 12% | 21% |
| Knowledge and Innovation | 40% | 20% | 30% | 10% | 0 |

Of the total 176 actions in the Operational Plan 2019-20, 51% of the actions in the Operational Plan were completed, 15% are progressing, another 16% are in progress but are impacted by COVID-19, nine per cent were delayed due to operational reasons and nine per cent were delayed due to COVID-19.

## 2. Introduction/Background

Section 404(5) of the *Local Government Act 1993* requires that the General Manager ensure regular reports are provided to the Council on progress with respect to the principal activities detailed in its Delivery Program. Progress reports must be provided every six months.

Council's planning is based on our long-term community strategic plan, which sets out the community's vision for Waverley. In June 2018, Council adopted its Community Strategic Plan Waverley Community Strategic Plan 2018-2029. In accordance with the legislation, sitting under the Community Strategic Plan is a four-year Delivery Program and a one-year Operational Plan (see diagram below).




*Figure 1. Integrated Planning and Reporting (IP&R) framework.*

## 3. Relevant Council Resolutions

Nil.

## 4. Discussion

The Delivery Program is Council's commitment, during its term of office, on what it is going to deliver to the community to achieve the directions set out in the Community Strategic Plan. The one-year Operational Plan, which is a sub-plan of the Delivery Program, sets out the activities (services and projects) being undertaken by Waverley Council in the financial year. The approach to using the Operational Plan actions for reporting on the Delivery Program is in line with the Integrated Planning and Reporting Manual for Local Government in NSW (March 2013), which states (on page 119) that the 'the Operational Plan is a sub set of the Delivery Program – not a separate entity so the Delivery Program and the Operational Plan need to be wholly complementary.

This report is the fourth progress report on Waverley's new Community Strategic Plan. Waverley Community Strategic Plan 2018-2029 reflects the Waverley community's long-term priorities and aspirations for the future. The Delivery Program sets out a plan to respond to and meet the community's long-term vision as stated in the 11-year Community Strategic Plan within each Council term. With the delayed local government elections, the Delivery Program 2018-2021 is rolled over to 2021-22 financial year based on the Office of Local Government guidance received on this matter.

The annual Operational Plan is a sub-plan of the Delivery Program and sets out the activities to be undertaken in each year of the Delivery Program. To meet legislative requirements, Council reports bi-annually against actions in its annual Operational Plan as a measure of progress towards achieving the three-year Delivery Program, and ultimately the community's vision.

The implementation of the Operational Plan 2019-20 was significantly affected by the COVID-19 pandemic in the third and fourth quarters of the financial year. The service and facility closures, business continuity arrangements, revenue losses, and the pandemic related response and service measures caused by the pandemic have meant significant changes to the budget and the work program. The pandemic has seen a significant reduction in Council revenues of around $3.5 million per month. There have been reductions in:

- Revenue for footpath dining licenses and other licenses
- Parking fees due to reduced vehicle activity
- Income across a range of other activities including early childhood education, facility and venue hire and some commercial tenancies.

Despite these impacts, Council has provided relief and assistance to businesses and helped those in the community requiring assistance. This has included assisting and coordinating with agencies, NGOs and voluntary groups working to assist the vulnerable. The focus of Council operations has also changed significantly. Many facilities, areas and services were closed to safeguard the community and in line with Public Health Orders. Significant effort has been focused on the continued delivery of essential services to the community (for example waste and recycling collection, public place cleaning, development assessment processing and food hygiene) while at the same time operating in a way that keeps council staff safe and separated to reduce the vulnerability of our service crews to the virus.

Council has facilitated staff working from home wherever possible, again, in line with the Public Health Orders. Throughout this time, Council public works programs have continued and accelerated, where possible, in order to support employment and the economy. Management and compliance monitoring of public spaces, including beaches, has become a key focus, with staff redeployed within Council to assist Rangers with those tasks.

The Federal and NSW Governments are providing assistance to Council and the community more broadly, and further economic stimulus measures are being introduced.

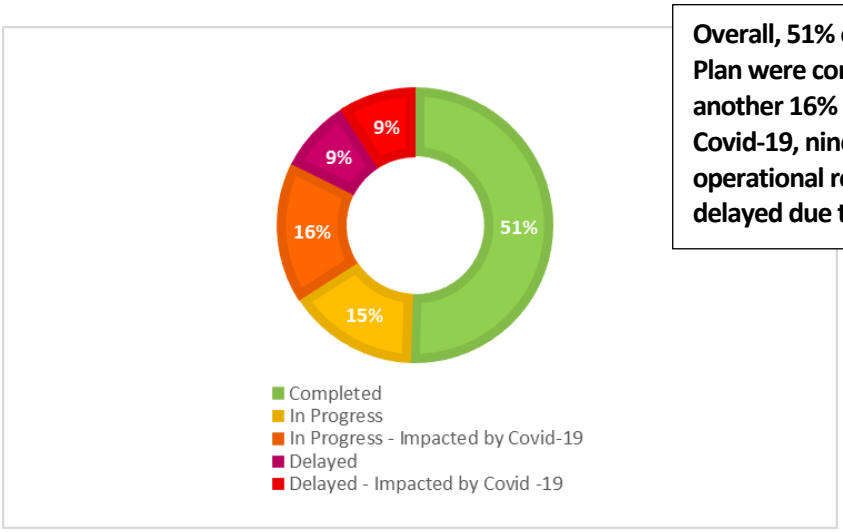
In terms of the strategy underpinning the Operational Plan implementation in the third and fourth quarter of the financial year 2019-20, Council's approach was to continue to keep services running and deliver the aspirations expressed in the Community Strategic Plan to the fullest extent possible. Capital works programs continued to be delivered where viable.

However, significant staff and budget resources were diverted to COVID-19 response during the financial year. Council has resolved to continue its Community Support and Business Support Program including fee waivers and non-financial support. Operational expenditure was examined carefully to allow some offset of revenue reductions where possible. Where there were initiatives proposed that could be delayed with acceptable risk, these delays have been implemented. This includes activities such as business, system and process improvements, IT initiatives, plant replacement and some training and other activities. Were possible, recruitment of new staff was deferred until the revenue situation stabilizes.

A total of 45 Operational Plan 2019-20 activities were impacted by COVID-19 pandemic. Activities such as events were cancelled or placed on hold in line with public health and safety measures, while some other business as usual activities are in progress but are impacted by COVID-19 with new hiring deferred. In other instances, resources were diverted for direct COVID-19 related responses. The activities that were delayed due to operational reasons include dependency on another activity completion, awaiting state decisions and resource constraints to name a few.

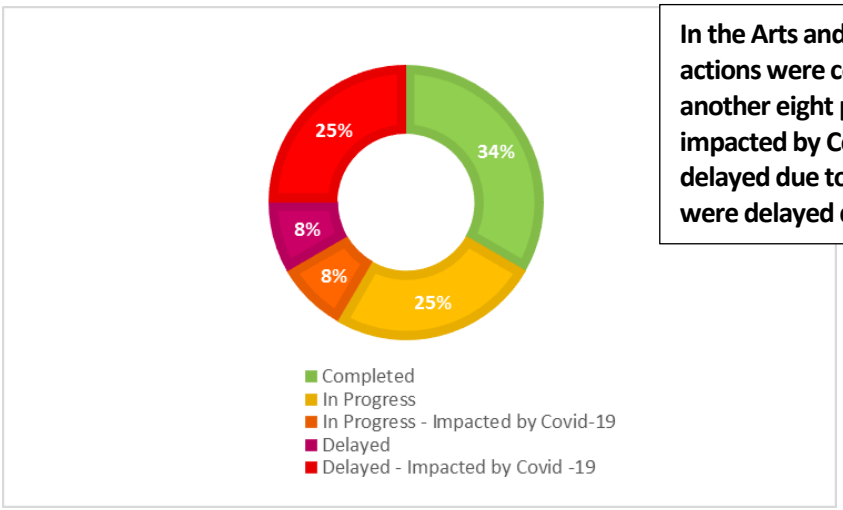
Below is a progress summary of Council's overall performance as at 30 June 2020 in progressing towards the targets in the Operational Plan 2019-20.

## Overall Performance



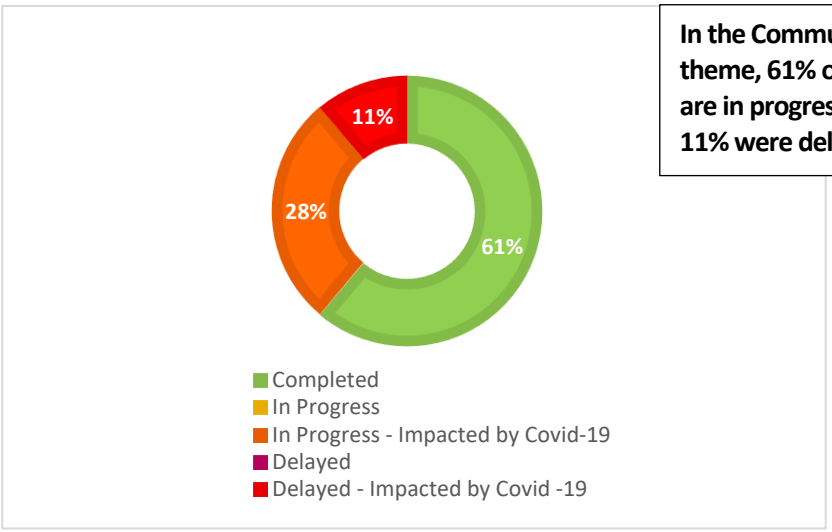

**Overall, 51% of the actions in the Operational Plan were completed, 15% are progressing, another 16% are in progress but are impacted by Covid-19, nine per cent were delayed due to operational reasons and nine per cent were delayed due to Covid-19**

## Theme 1: Arts and Culture




**In the Arts and Culture theme, 34% of the actions were completed, 25% are progressing, another eight per cent are in progress but are impacted by Covid-19, eight per cent were delayed due to operational reasons and 25% were delayed due to Covid-19**

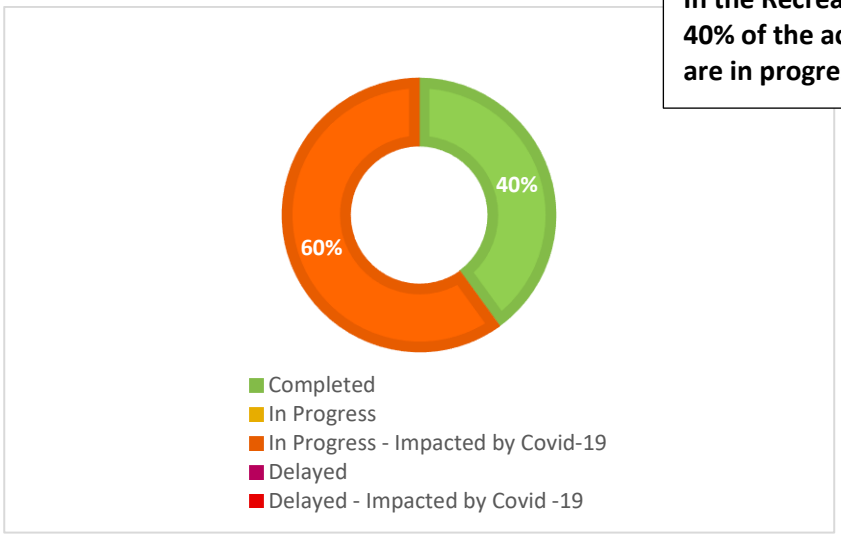
## Theme 2: Community Services and Well-Being




**In the Community Services and Well-Being theme, 61% of the actions were completed, 28% are in progress but are impacted by Covid-19 and 11% were delayed due to Covid-19**

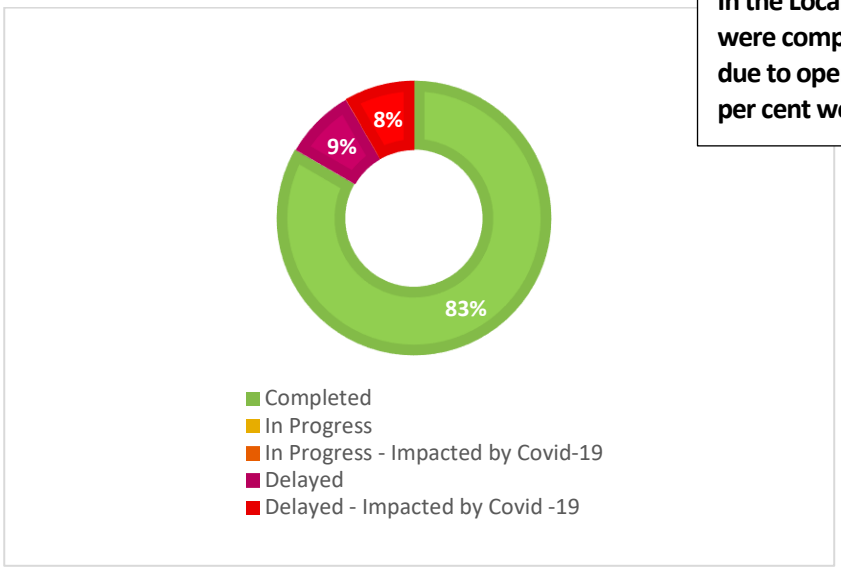
## Theme 3: Recreation and Open Spaces

**In the Recreation and Open Spaces theme, 40% of the actions were completed and 60% are in progress but are impacted by Covid-19**



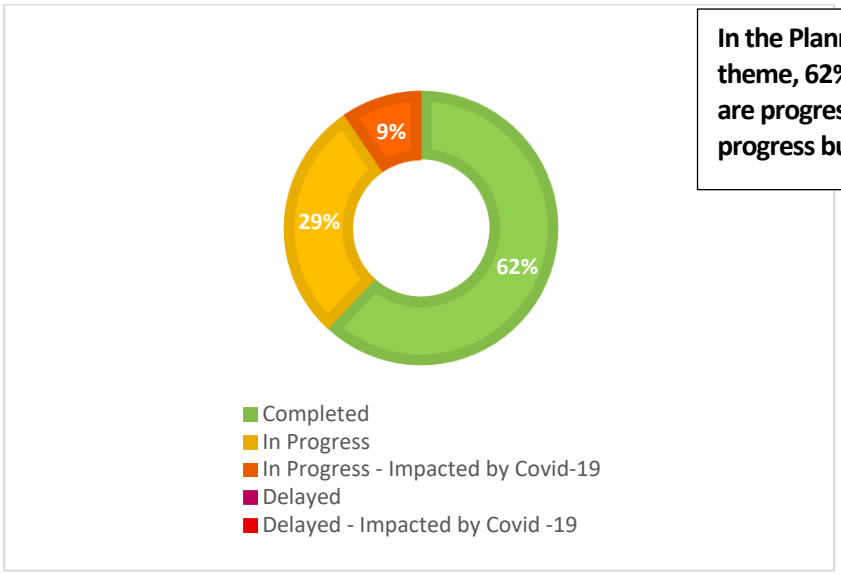

## Theme 4: Local Economy

**In the Local Economy theme, 83% of the actions were completed, nine per cent were delayed due to operational reasons and another eight per cent were delayed due to Covid-19**

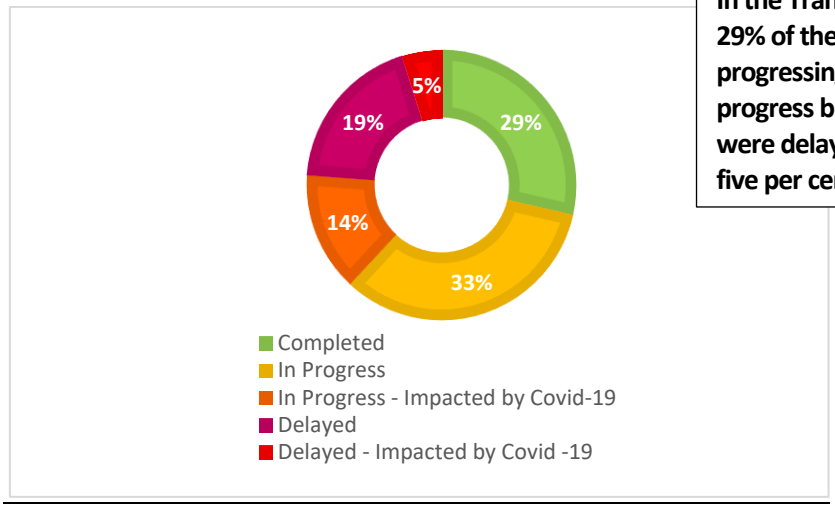



## Theme 5: Planning, Development and Heritage

**In the Planning, Development and Heritage theme, 62% of the actions were completed, 29% are progressing and another nine per cent are in progress but are impacted by Covid-19**

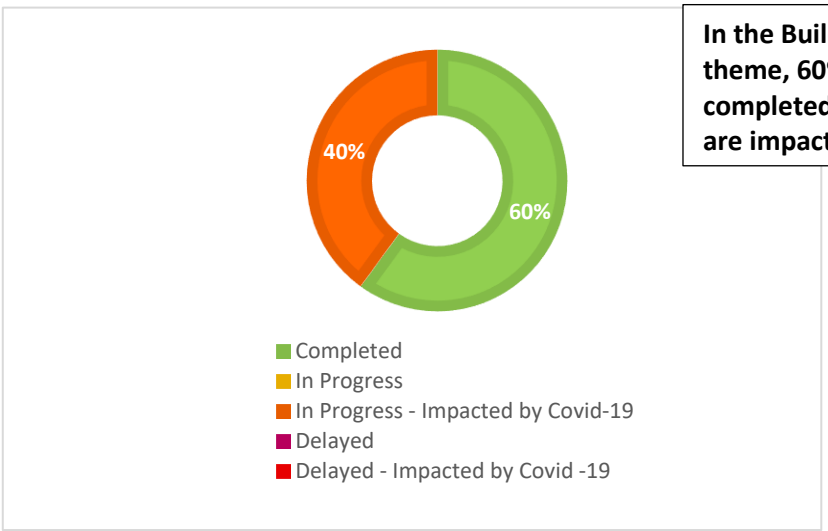


## Theme 6: Transport, Pedestrians and Parking



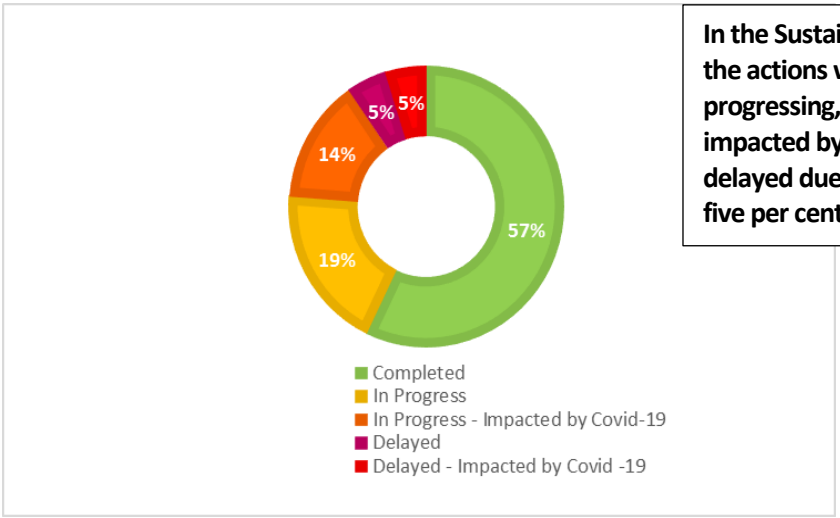

**In the Transport, Pedestrians and Parking theme, 29% of the actions were completed, 33% are progressing, another 14% per cent are in progress but are impacted by Covid-19, 19% were delayed due to operational reasons and five per cent were delayed due to Covid-19**

## Theme 7: Buildings and Infrastructure



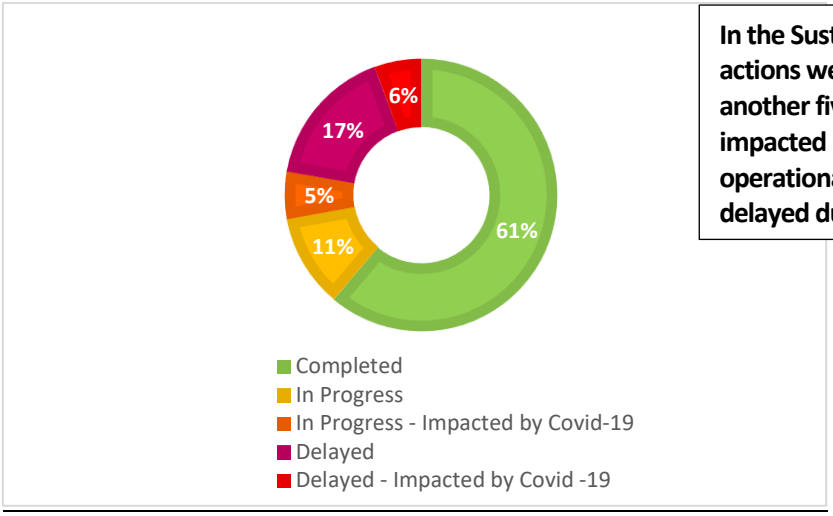

**In the Buildings and Infrastructure theme, 60% of the actions were completed and 40% are in progress but are impacted by Covid-19**

## Theme 8: Sustainable Environment



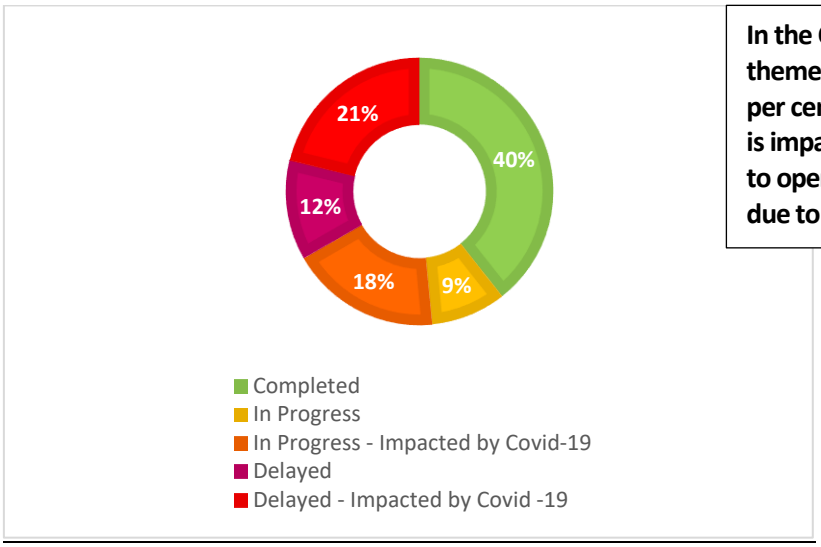

**In the Sustainable Environment theme, 57% of the actions were completed, 19% are progressing, another 14% are in progress but are impacted by Covid-19, five per cent were delayed due to operational reasons and another five per cent were delayed due to Covid-19.**

## Theme 9: Sustainable Waste



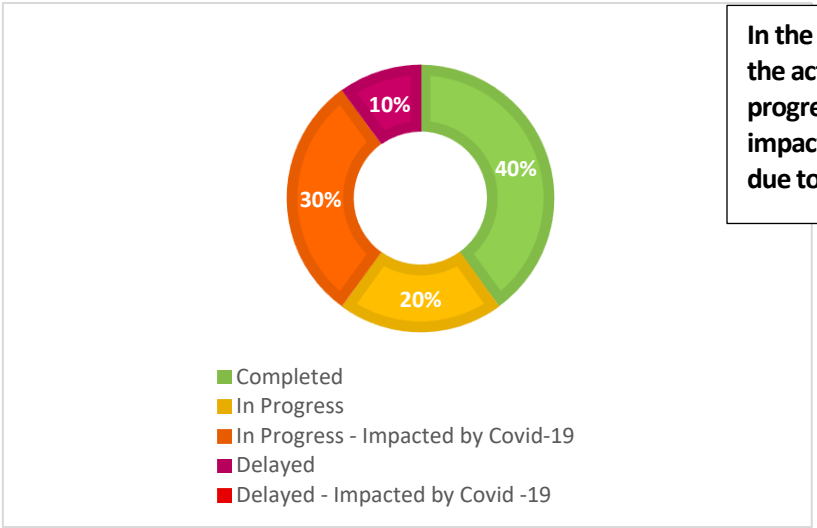

**In the Sustainable Waste theme, 61% of the actions were completed, 11% are progressing, another five per cent are in progress but are impacted by Covid-19, 17% were delayed due to operational reasons and six per cent were delayed due to Covid-19**

## Theme 10: Corporate Leadership and Engagement




**In the Corporate Leadership and Engagement theme, 40% of the actions were completed, nine per cent are progressing, 18% are in progress but is impacted by Covid-19, 12% were delayed due to operational reasons and 21% were delayed due to Covid-19**

## Theme 11: Knowledge and Innovation




**In the Knowledge and Innovation theme, 40% of the actions were completed, 20% are progressing, another 30% are in progress but are impacted by Covid-19, and 10% were delayed due to operational reasons**

## 5. Financial impact statement/Time frame/Consultation

The actions in the Operational Plan 2019-20 were included in the budget and work program when the Operational Plan was adopted by Council in June 2019. Funding to implement the Delivery Program over its term is based on the Long-Term Financial Plan that supports the Delivery Program. The Progress Report on Delivery Program is based on information provided by Directors and Executive Managers across Council. The Progress Report on Delivery Program reflects the progressed status as at 30 June 2020.

Generally, deliverables that are delayed will remain in the work program. However, COVID-19 will continue to impact on some activities, and it is possible some events and other programs may not be able to be delivered as planned.

## 6. Conclusion

The Progress Report on the Delivery Program provides progress against the deliverables detailed in the Operational Plan 2019-20 for the period 1 January 2020 to 30 June 2020. Given the impacts of COVID-19, significant progress on delivery of the intended work program has been achieved.

## 7. Attachments

1. Six Monthly Progress Report - June 2020 (under separate cover) ⇨ .

# REPORT
# CM/7.4/20.08

**Subject:** **Local Government NSW Annual Conference 2020**

**TRIM No:** A13/0314

**Author:** Al Johnston, Governance and Internal Ombudsman Officer

**Director:** John Clark, Director, Customer Service and Organisation Improvement

**RECOMMENDATION:**

That Council, in respect of the Local Government NSW Annual Conference 2020:

1. Nominates the Mayor, Deputy Mayor, Councillor [INSERT NAME], Councillor [INSERT NAME] and Councillor [INSERT NAME] as voting delegates for motions.

2. Nominates Councillor [INSERT NAME] and Councillor [INSERT NAME] as reserve voting delegates for motions.

3. Nominates Councillors [INSERT NAMES] to attend the Conference as observers.

4. Approves the attendance of the General Manager or nominee at the Conference.

## 1. Executive Summary

The Local Government NSW (LGNSW) Annual Conference is proposed to be hosted by Cessnock City Council at the Crown Plaza Hunter Valley from 22 November to 24 November 2020.

Council is required to notify LGNSW of any motions Council wishes to be considered at the conference as well as the names of five councillors attending the conference as Council's voting delegates by 12 midnight on Monday, 28 September 2020, and 12 noon on Tuesday, 3 November 2020, respectively.

## 2. Introduction/Background

The LGNSW Annual Conference is the annual policy-making event for NSW councils. The conference is the pre-eminent event of the local government year where councillors come together to share ideas and debate issues that shape the way local government is governed and to set policy for the coming year.

This year the conference will be held at the Crown Plaza Hunter Valley from 22 November–24 November 2020. This is contingent on Public Health Orders being such as to allow the conference to proceed as planned.

## 3. Relevant Council Resolutions

| Meeting and date | Minute No. | Decision |
|---|---|---|
| Council<br>July 2019 | CM/7.2/19.07 | That Council, in respect of the Local Government NSW Annual Conference 2019:<br><br>1. Nominates the Mayor, Deputy Mayor, Councillor |

| | | |
|---|---|---|
| | | Masselos, Councillor Copeland and Councillor O'Neill as voting delegates for the election of the Board and Office Bearers of Local Government NSW (LGNSW).<br><br>2. Nominates the Mayor, Deputy Mayor, Councillor Masselos, Councillor Copeland and Councillor O'Neill as voting delegates for motions.<br><br>3. Nominates Councillor Lewis and Councillor Keenan as reserve voting delegates for the election of the Board and Office Bearers of LGNSW.<br><br>4. Nominates Councillor Lewis and Councillor Keenan as reserve voting delegates for voting on motions.<br><br>5. Nominates Councillor Goltsman to attend the Conference as an observer.<br><br>6. Approves the attendance of the General Manager or nominee at the Conference.<br><br>7. Considers any proposed motions for submission to the Conference at this meeting. |

**4. Discussion**

**Voting**

Council is entitled to send five voting delegates for voting on motions. Council is required to advise LGNSW of the names of its nominated voting delegates by 12 noon on Tuesday, 3 November 2020.

**Motions**

Council can submit motions for consideration at the Conference. LGNSW advises that motions must be submitted to LGNSW by 12 midnight on Monday, 28 September 2020, and include accompanying evidence of Council's support for the motion. Such evidence may include an extract of the minutes of the meeting at which Council resolved to submit the motion to the Conference.

In addition to requiring evidence of Council's support for the motion, the LGNSW Board has resolved that motions will only be included in the business paper where they:

1. Are consistent with the objects of the Association (see Rule 4 of the LGNSW rules).
2. Relate to local government in NSW and/or across Australia.
3. Concern or are likely to concern local government as a sector.
4. Seek to advance the local government policy agenda of the LGNSW and/or improve governance of the Association.
5. Have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws).
6. Are clearly worded and unambiguous in nature.
7. Do not express preference for one or several members over one or several other members.

Should Council wish to submit any motions to the Conference, it will need to consider them for adoption by the September Council meeting. An LGNSW guide for submitting motions to the Conference is attached to this report.

As advised by email, Councillors are able to submit proposed motions for consideration by Council via the Notice of Motion process.

**5. Financial impact statement/Timeframe/Consultation**

The costs associated with Councillors attending the LGNSW Annual Conference are covered in the budget allocation for Councillors' expenses, in accordance with Council's Councillor Expenses and Facilities Policy.

**6. Conclusion**

It is recommended that Council notifies LGNSW of the names of councillors attending the LGNSW Annual Conference 2020 as Council's voting delegates, as well as any motions Council wishes to be considered at the Conference by Monday, 28 September 2020.

**7. Attachments**

1. LGNSW 2020 Annual Conference Motions Submission Guide ⇩

LOCAL GOVERNMENT NSW

# LGNSW 2020 Annual Conference Motions Submission Guide

**LOCAL GOVERNMENT NSW**
GPO BOX 7003 SYDNEY NSW 2001
L8, 28 MARGARET ST SYDNEY NSW 2000
T 02 9242 4000 F 02 9242 4111
**LGNSW.ORG.AU** LGNSW@LGNSW.ORG.AU
ABN 49 853 913 882

# Contents

1. Introduction ....3
2. Deadlines ....3
3. Criteria for motion submission ....3
4. How to write a motion ....3
5. Demonstrating evidence of council support for motion ....4
6. How to submit a motion ....4
7. How LGNSW manages incoming motions ....5
8. What happens to motions at the LGNSW Annual Conference ....5
9. Post-conference: Updates to the LGNSW Policy Platform ....5
10. Post-conference: Determining LGNSW Advocacy Priorities ....6
11. Further information ....6

Frequently Asked Questions ....7
Attachment A – Excerpt of LGNSW 2019 Annual Conference Standing Orders ....8
Attachment B - Sample Motion Submission Form ....10
Attachment C – Template – Council Meeting Report ....12

# LGNSW Annual Conference Motions Submission Guide

## 1. Introduction

The Local Government NSW (LGNSW) Annual Conference is the pre-eminent policy making event for the local government sector. At Conference, delegates vote on motions which help determine the policies and priorities for LGNSW and the sector. It is a key event for local government where councillors come together to share ideas and debate issues that shape the way the sector functions and is governed.

LGNSW member councils are invited to submit motions for possible debate at Conference to advance the sector wide policy agenda. Motions are strategic local government issues which affect members state-wide and introduce new or emerging policy issues and actions.

This guide outlines the process for councils to submit motions for LGNSW's Annual Conference.

## 2. Deadlines

Members are encouraged to submit motions online by **12 midnight (AEST) on Monday 28 September 2020** to allow assessment of the motions and distribution of the Business Paper before the Conference. However, in line with the LGNSW Rules, the latest date motions can be accepted for inclusion in the Business Paper is **12 midnight (AEDT) on Sunday 25 October 2020** (28 days prior to Conference).

## 3. Criteria for motion submission

The LGNSW Board has resolved that motions will be included in the Business Paper for the Annual Conference only where they:

1. are consistent with the objects of the Association (see Rule 4 of the Association's rules[1]);
2. relate to local government in NSW and/or across Australia;
3. concern or are likely to concern local government as a sector;
4. seek to advance the local government policy agenda of the Association and/or improve governance of the Association;
5. have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws);
6. are clearly worded and unambiguous in nature, and
7. do not express preference for one or several members over one or several other members.

Council members are encouraged to review Action Reports[2] from previous Conference(s) before submitting motions for this year's Annual Conference to ensure the proposed motion wording reflects any recent developments and does not duplicate existing positions.

## 4. How to write a motion

Motions adopted at the Annual Conference inform LGNSW's advocacy actions on behalf of the local government sector. LGNSW includes the exact wording of motions when writing to ministers, departments and agencies post-conference and so it is important that the wording of motions clearly outlines your council's policy intent or objective.

The format of motions, as much as possible, should call on a specific body (e.g. LGNSW, state government, federal government, a specific Department or Minister) and have a specific outcome

[1] LGNSW registered rules: fwc.gov.au/registered-organisations/find-registered-organisations/local-government-nsw-lgnsw
[2] Action Reports outline the advocacy actions taken by LGNSW for each Conference Resolution and the outcomes of these actions. Action reports are available via the Annual Conference page of the LGNSW website www.lgnsw.org.au.

that the motion is aiming to achieve. The motion should state whether it is seeking to change a LGNSW Fundamental Principle[3]. The wording should be unambiguous.

*Examples of clearly-worded Annual Conference motions:*

**Minister for Rural and Regional NSW**
That LGNSW lobbies the NSW State Government to appoint a Minister for Rural and Regional NSW with suitable resources to undertake meaningful representative activities.

**Natural Disaster Funding, Day Labour**
That LGNSW requests the Australian and NSW governments reinstate the claimable expense for the use of council staff during their normal working hours to attend to natural disaster relief and recovery funded works and reverse the present policy that effectively requires the mandatory use of contractors for recovery works.

**Companion Animal Act matters**
That LGNSW advocates that the NSW Government takes the following steps to improve the management of companion animals:

- establish an integrated on-line statewide registration process as an improved service to companion animal owners;
- resolve difficulties with the *Companion Animals Act 1998* definition of an "Authorised Officer", by using the definition contained in the *Impounding Act 1993* as the definition in both Acts, allowing councils choice in the business model for its area; and
- review the dismissal of charges under section 10 of the *Crimes (Sentencing Procedure) Act 1999* in relation to offences under the *Companion Animals Act 1998*.

For more examples see Business Papers from past Conferences on the LGNSW website.

## 5. Demonstrating evidence of council support for motion

The member submitting the motion must provide accompanying evidence of support for the motion. Such evidence may include an attachment note or extract from the minutes of the Council meeting, at which the member Council resolved to submit the motion for consideration by the Conference. In the absence of a council meeting, the evidence should be a letter signed by both the Mayor and General Manager.

LGNSW has developed a template council report for members to use to resolve at their own council meetings to submit motions to LGNSW for Conference at Attachment C of this Guide.

## 6. How to submit a motion

LGNSW members are invited to submit motions through an online portal[4] from **17 July 2020**.

Each motion submission should include responses to the following eight fields:

1. Council name
2. Contact details of relevant officer
3. Motion category *(e.g. planning, economic, environment etc. This assists with assigning motions to the relevant policy staff and grouping related motions in the Conference Business Paper.)*
4. Motion title *(a few words)*
5. Motion *(a sentence or two which states the issue and the call to action)*
6. Background note *(a paragraph or two to explain the context and importance of the issue to the local government sector)*
7. Indicate if the motion conflicts with one or more of the Fundamental Principles[3]
8. Evidence of council support for the motion *(e.g. council meeting minutes)*

A sample motion submission form is at Attachment B.

[3] For more information on LGNSW's Fundamental Principles please see **Part 9** of this guide.
[4] Online motion submission portal: https://lgnsw-grants.fluidreview.com/

Once a motion has been submitted it cannot be edited without contacting LGNSW so please review the content carefully before submission.

## 7. How LGNSW manages incoming motions

The LGNSW Board has established a sub-committee and delegated the function of managing incoming motions for the Annual Conference to this sub-committee. The Chief Executive will refer motions to the sub-committee that are outside the criteria, or if it is unclear whether they meet the criteria. The sub-committee will make the final decision on inclusion of those motions into the Annual Conference Business Paper.

Prior to the sub-committee making a final decision, LGNSW may contact the council that submitted the motion to seek clarity on its intent or wording.

Incoming motions which seek to change any long-held Fundamental Principles[3], will be brought to the attention of the motions sub-committee and highlighted in the Business Paper for members' information at time of voting.

Motions which are consistent with current LGNSW actions or existing LGNSW positions may still be printed in the Business Paper but will not be debated at the Annual Conference.

## 8. What happens to motions at the LGNSW Annual Conference

Standing orders are outlined at the front of the Business Paper and adopted at the commencement of each Annual Conference. They outline the manner in which the Conference deals with motions. The standing orders adopted at the 2019 Conference can be found in Attachment A.

During debate on motions at Conference, the standing orders generally permit councillor delegates to speak in support of or against each motion. Following a vote on a motion, the motion is either carried and then becomes a resolution of the Annual Conference, or the motion is defeated.

## 9. Post-conference: Updates to the LGNSW Policy Platform

LGNSW's Policy Platform consolidates the voices of councils across NSW, reflecting the collective positions of local government on issues of importance to the sector. Importantly, the Policy Platform guides LGNSW in its advocacy on behalf of the local government sector.

The Policy Platform consists of two parts: LGNSW's Fundamental Principles, and the more targeted Position Statements.

- **Fundamental Principles** are the overarching principles that direct LGNSW's response to broad matters of importance to the local government sector. These Fundamental Principles are endorsed (or amended) by LGNSW members at the Annual Conference.

- **Position Statements** contain the more detailed positions of LGNSW on specific issues. Position Statements are subordinate to LGNSW's Fundamental Principles but are more agile and are targeted at specific policy issues as they arise.
  Position Statements are formed and updated through:
  - Resolutions of the Annual Conference
  - Issues raised by members outside of Annual Conference, including through LGNSW surveys of members
  - Input from the LGNSW Board
  - Positions developed in response to government policy or emerging issues
  - Positions developed in the process of making LGNSW submissions.

  Position Statements are endorsed by the LGNSW Board.

***Changing Fundamental Principles***
Councils submitting motions to the Annual Conference will be asked to indicate whether the motion conflicts with any of LGNSW's Fundamental Principles.

Where a motion conflicts or may conflict with a Fundamental Principle, this will be clearly highlighted for delegates in the Conference Business Paper. If the motion is adopted as a resolution at Conference, then the relevant Fundamental Principle will be changed.

It is expected that changes to the Fundamental Principles will be uncommon, given their broad focus and general acceptance among the local government sector.

***Changing Position Statements***
Following each Annual Conference, LGNSW will review resolutions of that Conference to determine whether the intent of each resolution is adequately covered by existing Position Statements. Where the Position Statements do not adequately include the intent of a resolution, LGNSW will update an existing Position Statement or draft a new Position Statement, to be endorsed by the LGNSW Board as part of the LGNSW Policy Platform.

LGNSW members will be informed of updates to the LGNSW Policy Platform.

## 10. Post-conference: Determining LGNSW Advocacy Priorities

Following the LGNSW Annual Conference, LGNSW will review the resolutions and identify key areas of focus to guide LGNSW's advocacy for the coming year. These areas of focus will also be informed by member feedback, the strategic plan, position statements, emerging issues, and Board input.

This broad review will result in the development of LGNSW's Advocacy Priorities for the following year, for endorsement by the LGNSW Board and communication to members.

As LGNSW undertakes advocacy actions on each of the Conference resolutions throughout the year, these actions and their outcomes will be published in LGNSW's Action Report[5].

## 11. Further information

For further information on the motion submission process, please contact Elle Brunsdon, Policy Officer at elle.brunsdon@lgnsw.org.au.

[5] LGNSW's Action Reports are available via the Annual Conference page of the LGNSW website: lgnsw.org.au

## Frequently Asked Questions

- **How do I know if my motion conflicts with a Fundamental Principle?**

  Identifying whether a motion conflicts with a Fundamental Principle can be difficult, particularly if you are unfamiliar with them. The knowledge expert within council is best placed to identify this (for example, if the motion relates to a planning matter, this question should be answered by the Planning Manager). Knowledge experts are encouraged to review the Fundamental Principles in LGNSW's Policy Platform. It can be helpful to review the relevant Position Statements as well to gain a further understanding of LGNSW's position on a particular matter to help identify whether your motion is conflicting.

- **What is the deadline for submitting motions?**

  Members are encouraged to submit motions online by **12 midnight (AEST) on Monday 28 September** to allow assessment of the motions and distribution of the Business Paper before the Conference. However, in line with the LGNSW Rules, the latest date motions can be accepted for inclusion in the Conference Business Paper is **12 midnight AEST on Sunday 25 October 2020** (28 days prior to Conference).

  LGNSW can receive up to 300 motions for an Annual Conference. Submitting motions as early as possible helps LGNSW to manage the large volume of motions received within a short period of time and allows LGNSW to seek clarification on any motions if required.

- **I'm unsure which motion category or sub-category I should select in the online portal**

  We have aligned the motion categories with the general council department streams. However, there may not be a suitable sub-category for your motion. Should this be the case, please feel free to leave this blank.

- **Who should be the council contact for motions?**

  We recommend the council contact is someone who is available during the months that motions are open, and able to respond promptly to communications between the knowledge expert, your council and LGNSW. Some councils have identified the General Manager and others have identified the Governance Officer – it is a decision for each council.

- **Will the COVID-19 pandemic affect the motions process?**

  The LGNSW Annual Conference motions process is an important policy setting process for the local government sector. The LGNSW Annual Conference will be following government guidelines on safe events and social distancing. COVID-19 precautions may change in the future and so LGNSW is considering suitable contingency plans to ensure that motions are appropriately managed and that this important process continues.

## Attachment A – Excerpt of LGNSW 2019 Annual Conference Standing Orders

***Manner of dealing with Conference Business***

*11. Conference Business will be dealt with in any order at the discretion of the Chairperson.*

*12. Nothing in these Standing Orders shall prevent the Chairperson from dealing with motions concurrently.*

***In the case of motions***

*13. The Chairperson, upon coming to a motion set out in the Business Paper, must ask whether there is any dissent to the proposed resolution the subject of the item and, if no dissent be signified, may at any time, declare the motion carried.*

*14. Where dissent is signified, the Chairperson shall require the motion to be moved and seconded.*

*15. If the motion is moved and seconded, the Chairperson may, at any time during debate, make such inquiries as to the nature of the dissent so as to confine any debate to the issues genuinely in dispute or to explore amendments to the proposed resolution which satisfactorily accommodate the moving and dissenting Delegates and Delegates generally.*

*16. Movers of motions shall be permitted two (2) minutes to introduce their proposed resolution into debate and one and a half (1.5) minutes in reply. All other speakers shall each be permitted to speak once for one and a half (1.5) minutes. The Conference may, on application by a speaker, permit that speaker to have one, but only one, further period of one and a half (1.5) minutes in which to speak.*

*17. A Delegate seconding a motion shall not be permitted to speak until at least one Delegate has spoken in dissent.*

*18. The Chairperson may, during the course of debate direct a speaker to confine his or her speech so as to:*
*a. limit repetition of matters addressed by other speakers;*
*b. limit debate about matters or issues not genuinely disputed.*

*19. Except as otherwise provided herein, it shall not be in order to move that any resolution be immediately put until at least two Delegates, in addition to the mover and the seconder, shall have had an opportunity to speak on the resolution then before the Conference.*

*20. A Delegate can, without notice, move to dissent from the ruling of the Chairperson on a point of order. If that happens, the Chairperson must suspend the business before the Conference until a decision is made on the motion of dissent;*
*a. If a motion of dissent is passed, the Chairperson must proceed with the suspended business as though the ruling dissented from had not been given. If, as a result of the ruling, any motion or business has been discharged as out of order, the Chairperson must restore the motion or business to the agenda and proceed with it in due course; and*
*b. Despite any clause to the contrary, only the mover of a motion of dissent and the Chairperson can speak to the motion before it is put. The mover of the motion does not have a right of general reply.*

*21. A Delegate may not substitute from the floor of the Conference a new motion for one listed in the Business Paper unless the new motion is substantially the same, and dealing with the same subject matter, as the original motion, and the new motion is accompanied by written evidence that it has the support of the member concerned.*

*22. When an amendment is before the Conference, no further amendment shall be discussed until that amendment has been dealt with.*

*23. No more than one amendment upon any motion shall be considered unless notice of such further amendment is given before the amendment then under discussion has been dealt with.*

24. *The mover of an amendment which has been adopted as the motion shall (as in the case of the mover of an original motion) have the right of reply to any further amendments submitted.*

***New motions from the floor of Conference***

25. *At least 24 hours' notice shall be given before dealing with any new motions introduced during the Conference (Rule 28(d)).*

26. *Where a Member seeks to introduce a new motion during the Conference, they shall submit the motion and evidence that the motion has the support of the member concerned, to the Association's Chief Executive (or the Chief Executive's nominee), in writing.*

27. *The Chief Executive (or the Chief Executive's nominee), upon receiving a new motion submitted during the Conference, shall immediately record the time that they receive the motion and make arrangements for copies of the motion to be provided to Delegates.*

***Motions that reflect existing LGNSW policy***

28. *Motions submitted for inclusion in the Business Paper to the Conference which reflect existing LGNSW policy (Category 2 motions) shall remain existing LGNSW policy unless superseded or replaced by a subsequent Conference resolution.*

***In the case of all other Conference Business***

29. *All other Conference Business will be dealt with at the discretion of the Chairperson.*

***Manner of voting***

30. *Only Members' nominated voting Delegates and members of the Board may debate and vote on motions.*

31. *Except as hereinafter provided voting on any matter shall be on the show of cards.*

32. *The Chairperson may direct that voting on any matter be taken by show of voting cards or by use of electronic voting.*

33. *After a show of voting cards or on conclusion of an electronic vote the Chairperson may either:*

    *a. declare the question resolved in the affirmative or negative; or*
    *b. if voting cards have been used, call for a new vote using electronic voting.*

34. *A Division may be called following a vote on the show of cards by no less than 10 Delegates.*

35. *A Division will be taken by use of electronic voting.*

***Suspending Standing Orders***

36. *Standing Orders may be suspended by a majority of those present, provided the meeting is in quorum. A motion to this effect shall be open to debate.*

***Outstanding business***

37. *In the event that the Conference, having commenced in quorate, subsequently loses a quorum and is unable to consider any item(s) of business properly put before the Conference, they shall be referred to the Association's Board for consideration.*

## Attachment B - Sample Motion Submission Form

*During the motion submission period, this form is available on the online motion submission portal: https://lgnsw-grants.fluidreview.com/*

### Council Name

### Contact Details of Relevant Council Officer

### Motion Category *(drop down list)*

- Industrial relations and employment
- Governance and accountability
- Economic
- Infrastructure and planning
- Social and community
- Environment
- Don't know

### Motion Title

### Motion Wording

### Motion Background

*Maximum 1 or 2 paragraphs*

Please note: LGNSW may make minor amendments to the title and background of the motion for clarity.

## Fundamental Principles conflict?

*Fundamental Principles[6] are the overarching principles that are important to our members and direct our response to key issues. To change a Fundamental Principle, a motion to conference is required.*

**Does this motion conflict with one or more of the Fundamental Principles?**

- ○ No. The motion does not conflict with the Fundamental Principles.
- ○ Unsure
- ○ Yes, this motion does or may conflict with the Fundamental Principles (select all that apply below)

**Economic**

**A.** Local government must have control of its revenue raising and investment decisions and be fairly funded by the Commonwealth and State/NSW Governments to meet its infrastructure and service responsibilities.

**B.** Local government promotes local and regional economic development and employment growth.

**Infrastructure**

**C.** Local government is best placed to plan for, deliver and manage essential local infrastructure.

**Planning**

**D.** Local government is best placed to lead and influence local and regional planning processes according to the needs and expectations of local communities.

**E.** Our communities' quality of life is a priority of local government planning.

**Environment**

**F.** Local government actions reflect Ecologically Sustainable Development (ESD). ESD requires the effective integration of economic, environmental and social considerations in decision making processes and is based on the following principles:

- Intergenerational equity – today's actions maintain or enhance the environment for future generations
- Precautionary principle – prevent environmental degradation and manage and mitigate risk
- Conservation of biological diversity and ecological integrity
- Improved valuation and pricing of environmental resources – recognising the value of the environment to the community.

**Social and Community**

**G.** Local government is committed to the principles of:

- Equity – fair distribution of resources
- Rights – equality for all people
- Access – to services essential to quality of life
- Participation – of all people in their community
- Recognition – of the unique place of Aboriginal people in NSW and the right of Aboriginal people to be involved in all decisions affecting Aboriginal communities
- Health and Safety – for all in the community.

**Governance**

**H.** Local government must be constitutionally recognised and respected as an equal sphere of government.

**I.** Local government is democratically elected to shape, serve and support communities.

**J.** Local government is committed to the principles of good governance.

**Accountability**

**K.** Local government is responsible and accountable to the citizens and the communities it represents, through consultative processes, legislative accountabilities, efficient delivery of services and effective customer service.

**L.** Local government is recognised as a responsible and place-based employer.

[6] For more information on LGNSW's Fundamental Principles please see **Section 9** of this guide.

## Attachment C – Template – Council Meeting Report

| | | | |
|---|---|---|---|
| **Item number** | XX | **Division** | XX |
| **Responsible officer** | XX | **Confidentiality** | XX |
| **Date** | XX | **Reference** | XX |
| **Subject** | 2020 Local Government NSW Annual Conference Motions, Voting Delegates and Attendance | | |

**Purpose of report/summary**
To provide Council with the opportunity to nominate motions, voting delegates and attendance for the upcoming Local Government NSW (LGNSW) Annual Conference.

**Overview**
The 2020 LGNSW Annual Conference will be held from 22-24 November 2020 at the Crowne Plaza Hunter Valley, 430 Wine Country Drive, Lovedale, NSW.

The LGNSW Annual Conference is the pre-eminent policy making event for the local government sector. Delegates will vote on motions which help determine the policies and priorities for LGNSW and the sector. It is a key event for local government where councillors come together to share ideas and debate issues that shape the way the sector functions and is governed.

For Council to participate fully in the Annual Conference, it is recommended the Council register attendees, nominate voting delegates and submit motions for debate within the timeframes specified in this paper.

**Registration to attend the Conference**
Conference attendees are invited to register from 17 July 2020.
- Early bird registration rate is $840 and applies if you register and pay by 25 September 2020
- Standard registration rate is $940 for all registrations made between 26 September and 11 November 2020.

The following optional events are available to attendees at an additional cost:
- Conference Dinner - $132 per delegate
- Councillor Training Sessions - $44 per delegate
- ALGWA Breakfast - $55 per delegate

The 2020/21 Council budget contains provision for all Councillors to attend the Conference should they wish to do so.

Accommodation has been secured at the XXXX hotel, with studio rooms accommodating up to two people incurring a cost of $XXX per night for two nights.

Attached to this report is a copy of Conference Registration Brochure (Attachment X) and a copy of the draft program for the Conference (Attachment X).

**Registration as a voting delegate**
Voting delegates must be registered to attend the Conference and be registered as a voting delegate.

Confirmation has been received from LGNSW that Council will have XX[7] voting entitlements at the Conference to vote on motions.

It is proposed that Council nominates the Mayor and XX number of Councillors to attend.

[7] Find your council's voting entitlements via the Annual Conference page of the LGNSW website: lgnsw.org.au.

The deadline to provide LGNSW with the names of voting delegates is **12 noon (AEDT) on Tuesday 3 November 2020**. Additional nominations received after the closing date cannot be accepted. However, the names of voting delegates may be substituted at any time, in line with Rule 34 of the LGNSW Rules.

Voting delegates may not appoint a proxy to attend or vote at formal business sessions on their behalf.

**Conference Motions Submission Guide**

Council is invited to submit motions for possible debate at the Annual Conference to advance the sector wide policy agenda. Motions are strategic local government issues which affect members state-wide and introduce new or emerging policy issues and actions.

Important information on the motions process, including submitting motions, motion criteria and a sample submission form are available in the *LGNSW 2020 Annual Conference Motions Submission Guide* at Attachment XX.

**Deadlines**

Members are encouraged to submit motions online by **12 midnight (AEST) on Monday 28 September 2020** to allow assessment of the motions and distribution of the Business Paper before the Annual Conference. However, in line with the LGNSW rules, the latest date motions can be accepted for inclusion in the Conference Business Paper is **12 midnight (AEDT) on Sunday 25 October 2020**.

**Draft motions for consideration for LGNSW Annual Conference**

Having regard to the above motion requirements set out by the LGNSW Board, the following draft motions are provided for consideration by Council:

*Proposed motion 1*
Motion category
Motion title
Motion Background note
Indicate if the motion conflicts with one or more of the Fundamental Principles

*Proposed motion 2*
Motion category
Motion title
Motion Background note
Indicate if the motion conflicts with one or more of the Fundamental Principles

{please repeat for the number of proposed motions required}

**Recommendations**

1. Approve attendance by all interested Councillors at the 2020 LGNSW Annual Conference
2. Confirm one of the voting delegates at the LGNSW Conference to be the Mayor
3. Determine the other XX Councillors to attend the Conference as Council's voting delegates
4. Adopt the proposed motions for submission to the 2020 LGNSW Business Paper
5. Determine any additional motions for submission at this meeting
6. That the Mayor be given delegated authority to submit any further proposed motions after consulting with Councillors prior to the deadline for submitting motions.

# REPORT
# CM/7.5/20.08

**Subject:** **Status of Mayoral Minutes and Notices of Motion**

**TRIM No:** SF18/691

**Author:** Natalie Kirkup, Governance and Internal Ombudsman Officer

**Director:** John Clark, Director, Customer Service and Organisation Improvement

**RECOMMENDATION:**

That Council receives and notes this report on the status of mayoral minutes and notices of motion adopted by Council from September 2012 to June 2020.

## 1. Executive Summary

At its meeting on 17 April 2018, Council requested officers to provide a quarterly progress report on all mayoral minutes and notices of motion adopted by Council during the 2012–2017 Council term and the 2017–2020 Council term.

This report provides an update on the status of the mayoral minutes and notices of motion adopted by Council from September 2012 to June 2020.

Finalised mayoral minutes and notices of motion from the previous term—that is, from September 2012 to September 2017—have been removed from the quarterly report, in accordance with Council's resolution of 19 March 2019. All active resolutions that are yet to be finalised from the previous term remain in this report.

## 2. Introduction/Background

The mayoral minutes and notices of motion adopted by Council from September 2012 to June 2020 have been compiled by Internal Ombudsman, Governance and Civic, and presented to the Executive Leadership Team (ELT) for the status of each resolution to be updated.

The resolutions have been grouped into two tables: one for mayoral minutes and one for notices of motions. The director responsible for actioning each resolution has identified whether the resolution has been finalised or whether it remains active, and in some cases has provided commentary on an active resolution.

Where a resolution is shown as 'finalised', it means all actions and/or follow-up actions have been completed or no further progress can be made to execute the resolution. Where a resolution is shown as 'active', it means action has commenced and/or there are items pending for further work and/or follow-up is required to finalise the resolution.

The tables showing the updated status of the resolutions arising from mayoral minutes and notices of motions from September 2012 to June 2020 are attached to this report at Attachment 1 and Attachment 2 respectively.

### 3. Relevant Council Resolutions

| Meeting and date | Minute No. | Decision |
|---|---|---|
| Council<br>19 May 2020 | CM/7.6/20.05 | That Council receives and notes this report on the status of mayoral minutes and notices of motion adopted by Council from September 2012 to April 2020. |
| Council<br>19 March 2019 | CM/7.1/19.03 | That:<br><br>1. Council receives and notes this report on the status of mayoral minutes and notices of motion adopted by Council from September 2012 to December 2018.<br><br>2. Finalised mayoral minutes and notices of motion from September 2012 to September 2017 be removed from future quarterly reports. |
| Council<br>17 July 2018 | CM/7.6/18.07 | That Council:<br><br>1. Receives and notes this report on the status of Mayoral Minutes and Notices of Motion adopted by Council from September 2012 to May 2018.<br><br>2. Notes that all resolutions of Council are being tracked, but only Mayoral Minutes and Notices of Motion have been requested to be reported back to Council on a quarterly basis. |
| Council<br>17 April 2018 | CM/8.4/18.04 | That:<br><br>1. Council officers provide a quarterly progress report to Council on all Councillor Notices of Motions and Mayoral Minutes adopted by Council during the 2012-2017 and the 2017-2020 Council terms.<br><br>2. The report provides a short summary on the progress of each resolution, and completed resolutions remain in the report for ease of reference. |

### 4. Discussion

Internal Ombudsman, Governance and Civic maintains a resolution tracking sheet, which contains all resolutions requiring action by officers. The tracking sheet is updated after each meeting of Council, and resolutions are allocated to a directorate for action. It is the responsibility of Directors or their assigned staff to update the status of the resolutions for their respective areas. The attachments to this report are subsets of this sheet, containing only mayoral minutes and notices of motion, as requested by Council.

The below table details the total number of mayoral minutes and notices of motion by year and the total of those finalised, from September 2012 to June 2020.

*Table 1. Status of mayoral minutes and notices of motion from September 2012 to June 2020.*

| Year | Mayoral Minutes Total | Mayoral Minutes Finalised | Notices of Motion Total | Notices of Motion Finalised |
|---|---|---|---|---|
| **2012** | 10 | 10 | 14 | 13 |
| **2013** | 14 | 14 | 35 | 35 |
| **2014** | 18 | 18 | 40 | 40 |
| **2015** | 8 | 8 | 23 | 23 |
| **2016** | 11 | 10 | 49 | 45 |
| **2017** | 17 | 15 | 56 | 51 |
| **2018** | 30 | 24 | 89 | 63 |
| **2019** | 27 | 14 | 91 | 50 |
| **2020** | 9 | 4 | 40 | 17 |

## 5. Financial impact statement/Timeframe/Consultation

**Financial**

There has been no additional cost to Council in preparing this report.

**Timeframe**

This report covers the period September 2012 to June 2020.

**Consultation**

The updated status of the resolutions has been provided by the relevant Director.

## 6. Conclusion

This report provides the status of mayoral minutes and notices of motion adopted by Council from September 2012 to June 2020. It is recommended that Council receives and notes this report.

## 7. Attachments

1. Status of mayoral minutes - August 2020 ⇩
2. Status of notices of motion - August 2020 ⇩

## MAYORAL MINUTES

| Meeting | Date | Report Type | Res No. | Subject | Action required (That/That Council…) | Responsible Directorate | Status | Comment |
|---|---|---|---|---|---|---|---|---|
| Council | 19/04/16 | Mayoral Minute | CM/5.1/16.04 | Parking in Wairoa Avenue (A03/0864) | That Council Investigates whether it is possible to have some angle parking in Wairoa Avenue between Blair Street and Hastings Parade as the street is very wide in that block. | CA&O | Action in progress | Under investigation. |
| Council | 10/10/17 | Mayoral Minute | CM/5.1/17.10 | Recruitment of General Manager (A13/0558) | 1. Resolves to commence a recruitment process by an independent, outside company for the position of General Manager immediately.<br>2. Appoints a selection panel of Mayor, Deputy Mayor and Crs Betts, Keenan and Masselos to manage the recruitment, including the appointment of an external recruitment agency to facilitate the process.<br>3. At the conclusion of the selection process, considers a report from the Executive Manager, People & Culture, and endorsed by the selection panel, to appoint a General Manager. | Corporate | Finalised | |
| Council | 10/10/17 | Mayoral Minute | CM/5.2/17.10 | Parking Fees (A17/0529) | 1. Council reopens negotiations with the adjacent shopping centre owner with a view to remove the first hour fee for parking in Eastgate.<br>2. Council receives a report, by the March 2018 Council meeting at the latest, outlining the implications of and options for:<br>(a) Removing the fee for the first parking residential permit.<br>(b) Removing the fee for residents' beach permits.<br>(c) Turning off meters in Bondi Beach at 7 pm and Bondi Junction at 6 pm daily, year-round.<br>3. The report should detail timing of potential changes, including increased inflow and increased movement; resource and financial implications; benefits to residential amenity; and impacts on the future operation of the respective parking systems. | Life | Finalised | |
| Council | 10/10/17 | Mayoral Minute | CM/5.3/17.10 | Bondi Park - Underground Car Park (A12/0445) | That Council not proceeds with the feasibility study for an underground car park in Bondi Park, and Council's budgets and plans be adjusted accordingly. | Renewal | Finalised | Project stopped. Project to be removed from Capital Works Plan in Q2. |
| Council | 10/10/17 | Mayoral Minute | CM/5.4/17.10 | Interim Heritage Order - 1 Sir Thomas Mitchell Road, Bondi Beach (DA-13/2017) | 1. Makes an Interim Heritage Order in relation to 1 Sir Thomas Mitchell Road, Bondi Beach, to enable a heritage assessment to be undertaken by an independent heritage consultant.<br>2. Subject to the outcome of the heritage assessment, either amends the Waverley Local Environmental Plan 2012 to include 1 Sir Thomas Mitchell Road on Schedule 5 – Environmental Heritage or allows the Interim Heritage Order to lapse. | Futures | Finalised | |
| Council | 21/11/17 | Mayoral Minute | CM/5.1/17.11 | Additional Amenities in Bondi Park (A17/0422) | That Council Officers investigate the feasibility of additional toilet facilities within Bondi Park including, but not limited to:<br>1. Underneath Queen Elizabeth Drive, facing out to the existing promenade to the south of Bondi Lifeguard Tower.<br>2. Within the Biddigal Reserve embankment (noting the retaining wall requires a full replacement in the future). | Renewal | Finalised | Feasibility study completed. Councillor workshop held and reported to 19 June 2018 Council Meetiing |
| Council | 21/11/17 | Mayoral Minute | CM/5.2/17.11 | Creation of Satellite Depots in Waverley Local Government Area (A07/0041) | That Council Officers investigate the available options and feasibility of one or more, smaller satellite depots within the Local Government Area (LGA) to improve service delivery, reduce travel times and improve staff and plant productivity. All available options will be considered with the exclusion of Hugh Bamford Reserve, Barracluff Reserve, Dudley Page Reserve and Rodney Reserve. | CA&O | Action in progress | A feasibility of options was undertaken in 2017-2018. A decentralised model of small satellite depots was determined to be the best option. Council is proposing a small parks office as part of a redesigned North Bondi Diggers Club in the draft POM for Hugh Bamford and Williams Park. Additionally the proposed upgrade to the Bronte SLSC will consider providing improved facilities / storage for parks staff in the south of the LGA. |
| Council | 21/11/17 | Mayoral Minute | CM/5.3/17.11 | Corruption Prevention at Waverley (A07/0944) | That Council, in light of the recent Independent Commission Against Corruption (ICAC) investigation into Botany Council:<br>1. Reaffirms its commitment to an open and ethical Council with strong governance processes, transparency and accountability including the important role performed by the Internal Ombudsman.<br>2. Calls for a report from the Internal Ombudsman to Council and the Audit Committee considering ways to:<br>(a) Strengthen the independence and effectiveness of Council's internal audit functions and processes.<br>(b) Ensure ongoing and mandatory awareness and training of Council staff and Councillors about corruption prevention, probity and conduct related matters.<br>(c) Provide regular reporting to Council on complaints management, probity and corruption issues, and service and business improvement.<br>3. And that the Mayor writes to ICAC thanking them for their recent briefing to Waverley Councillors. | CS&OI | Action in progress | A service review of the Internal Ombudsman, Governance and Civic department is underway and once finalised a joint report from staff and the new ARIC will be prepared and presented to Council.<br><br>An Internal Audit has been undertaken on Complaints Management and this will be reported to the ARIC at its next meeting.<br><br>The Internal Ombudsman reports to each meeting of the ARIC on complaints, corruption matters, Code of Conduct matters and other governance related matters with these reports being available to all Councillors. |

## MAYORAL MINUTES

| Meeting | Date | Report Type | Res No. | Subject | Action required (That/That Council…) | Responsible Directorate | Status | Comment |
|---|---|---|---|---|---|---|---|---|
| Council | 21/11/17 | Mayoral Minute | CM/5.4/17.11 | Consulting the Community about Potential Changes to Parking Fees (A17/0529) | 1. Council officers prepare a costs and benefits analysis report on the following potential changes to parking fees in Waverley:<br>(a). Providing a free Beach Parking permit for residents.<br>(b). All meters in Bondi Junction turned off after 6pm.<br>(c). All meters in Bondi Beach turned off after 7pm.<br>(d). 15 minute free parking in metered zone.<br>(e). 15 minute free “drop in” zones near/in local shopping strips.<br>2. The costs and benefits analysis report be considered by Council prior to community consultation. | Life | Finalised | |
| Council | 12/12/17 | Mayoral Minute | CM/5.1/17.12 | Support for Establishment of New Public High School (A12/0030) | 1. Supports the establishment of a new comprehensive co-educational public high school in Sydney's East.<br>2. Commends Woollahra Council on its 27 November 2017 decision in regard to identifying opportunities for a High School in the Edgecliff Commercial Corridor.<br>3. Undertakes to participate with Woollahra Council to identify an appropriate site for a Public High School in the Eastern Districts.<br>4. Requests the State Government to work with Council to identify suitable sites for a new public High School. | Life | Finalised | Actions finalised |
| Council | 12/12/17 | Mayoral Minute | CM/5.2/17.12 | Events Policy (A11/0687) | 1. Council officers review all high impact events delivered since the introduction of the Events Management Policy and Guidelines in 2015 in terms of compliance with the Policy and Guidelines, with a particular focus on waste, noise and traffic management.<br>2. Council receives a report on the Review including any recommendations for changes to and compliance with the current restrictions.<br>3. Council officers provide a quarterly report to the Strategic Planning Committee including:<br>(a) Numbers of requests for events.<br>(b) Number of events held in the previous quarter, including related issues and outcomes of events held.<br>4. All future proposed high impact events (as defined in the Events Management Policy) be submitted to Council for approval. | Life | Finalised | Superceded and replaced by CM/7.2/18.03 |
| Extraordinary Council | 06/02/18 | Mayoral Minute | CM/5.1/18.02E | CONFIDENTIAL REPORT - Confidential Legal Matter (SF18/291) | 1. Treats this report as confidential in accordance with section 11(3) of the Local Government Act 1993, as it relates to a matter specified in section 10A(2)(g) of the Local Government Act 1993. The report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege<br>2. Approves the key terms of the proposed agreement with ISPT as contained in this report.<br>3. Notes that a report on the remaining terms of the agreement will come back to Council once negotiations have been finalised. | Life | Finalised | Report to Council 20 November 2018 |
| Council | 20/02/18 | Mayoral Minute | CM/5.1/18.02 | Bondi Pavilion Interim Works (A15/0272) | 1. Undertakes as soon as practical renovation of the three sets of public toilets in the main central section of the Bondi Pavilion. This could include a re-paint, repair of fixtures, and a mural or display or information presentation appropriate for the Pavilion.<br>2. Implements a comprehensive cleaning and maintenance regime to ensure the toilets are kept clean and maintained to a proper standard.<br>3. Replants all planter boxes in internal courtyard and considers seeking heritage exemption for the removal of the planter box in the foyer.<br>4. Investigates the painting of a mural on either the north internal or the western internal wall, in conjunction with the Public Art Committee.<br>5. Develops a youth band concert program for Autumn 2018 to be held within the northern internal courtyard.<br>6. Investigates expanding the ‘Winter Magic’ busking program to include the Bondi Pavilion forecourt and internal courtyards.<br>7. Notes that the High Tide Room roof and awning are scheduled for refurbishment and that all window and door wood joinery throughout the Pavilion will be repaired and re-painted over the next three months<br>8. Prepares a new media campaign including a new display to inform the public about ongoing progress in the refurbishment of the Pavilion.<br>9. Undertakes industrial bleaching of tiles and pre-emptive eeling to remove smell from the toilets. | CA&O | Finalised | 1. Finalised<br>2. Completed more frequent drain jetting to reduce odour<br>3) Fiinalised - Project Waverley<br>4) Public art included in Concervation and Restoration project<br>5) Finalised<br>6. Action in progress - limited uptake in 2018, will revisit as part of the 2019 event.<br>7) Finalised - Project Waverley<br>8) Finalised - Project Waverley / Communications.<br>9) Finalised |
| Council | 20/02/18 | Mayoral Minute | CM/5.2/18.02 | Dockless Bikes (A17/0445) | 1. Utilises its powers under the Impounding Act 1993 to impound any bikes that are considered by Council staff to be abandoned or left unattended from Council’s streets, parks and beaches.<br>2. In exercising its powers under the Impounding Act 1993 Council will deem to be attended dockless bikes standing upright with a suitable bicycle helmet attached and not causing an obstruction or a public safety hazard.<br>3. Seeks legal advice on use of a dumped rubbish clean up order under the Protection of the Environment Act to have the owners of dockless bikes remove their polluting property. | Life/Futures | Finalised | |
| Council | 20/02/18 | Mayoral Minute | CM/5.3/18.02 | Place Managers (A04/2016) | 1. Council officers prepare a report of Council’s operational and staffing structure to incorporate the role of ‘Place Managers’ to oversee service delivery for improved public place cleansing and maintenance at a local level.<br>2. Staffing, resource and financial implications be considered. | Renewal | Finalised | 10/4/18 - Councillor Workshop held on SAMP 5<br>17/4/18 - SAMP 5 Report report submitted to April Council meeting<br>21/8/18 - Place Managers report submitted to August Council meeting. |

## MAYORAL MINUTES

| Meeting | Date | Report Type | Res No. | Subject | Action required (That/That Council…) | Responsible Directorate | Status | Comment |
|---|---|---|---|---|---|---|---|---|
| Council | 20/02/18 | Mayoral Minute | CM/5.4/18.02 | Dumped Rubbish (A06/1732) | That Council officers investigate the operational changes required to remove illegally dumped rubbish from Waverley streets within 48 hours of reporting, assess the potential impacts of these changes, and report back to Council with the assessment and a media strategy for promotion of these changes. | Renewal | Finalised | on the 7 August 2018, Sam McGuiness, Executive Manager, Sustainable Waverley, submitted a A Illegally Dumped Waste - Removal & Investigation Report to the Operations & Communicty Services Committee. |
| Council | 20/02/18 | Mayoral Minute | CM/5.5/18.02 | Employment and Apprenticeship Program (A16/0374) | 1. Council examines currently allocated funds spent on temporary staff and consultants to find opportunities:<br>(a) For reduction in overall costs.<br>(b) For the appointment of permanent job placements.<br>(c) For expansion of Council's current traineeship and apprenticeship program.<br>2. A workshop of Councillors be held on the financial and industrial relations aspects of this proposal.<br>3. A report on all aspects of the proposal be prepared for consideration of Council. | CS&OI | Action in progress | Temporary staff and consultants cost reviewed and decreased in the development of the 2020/21 budget.<br>The draft Youth Employment Framework has been finalised for consideration by the Executive Leadership Team.<br>The 2020 - 2024 draft People Plan has been finalised and includes development of Council's Workforce Plan and will address expansion of the current Traineeship and Apprenticeship and implementation of the Youth Employment Program. Funding and |
| Council | 20/02/18 | Mayoral Minute | CM/5.6/18.02 | Rainbow Flags on Council Buildings (A03/0416) | That Council flies the rainbow flag on its Council Chambers and Bondi Pavilion buildings to mark the 2018 annual Gay and Lesbian Mardi Gras Festival. This will help promote an important cultural event in our region and support and celebrate the diversity of our residents, staff members, family and friends who are LGBTQI. | Life | Finalised | |
| Council | 20/03/18 | Mayoral Minute | CM/5.2/18.03 | Inclusion of Bondi Junction in the Property Council of Australia's Office Market Report (A18/0181) | That Council officers approach the Property Council of Australia to include the Bondi Junction Commercial Centre in the Property Council's regular Office Market Report (OMR), and report back to Council with a detailed proposal including timetable. | Futures | Finalised | Report presented to June meeting of the Strategic Planning and Development Committee. Bondi Junction will appear in the next edition of the Office market Report in early |
| Council | 20/03/18 | Mayoral Minute | CM/5.3/18.03 | Beach Amenity and Safety (A18/0182) | That Council:<br>1. Reviews detailed signage at the approaches to Bondi Park and on the entrance to the ramps at Bondi Beach to include as a priority:<br>(a) Clear and prominent beach safety warnings.<br>(b) Standard regulatory advice regarding 'No dogs allowed', 'No smoking', 'No littering', 'No alcohol' and a ranger phone number.<br>(c) Positive messaging.<br>(d) International signage for non-English speakers.<br>2. Plans for the construction of additional outdoor shower stems associated with ramps along the Bondi Beach promenade and with extra stems in high demand areas, and ensures adequate water pressure is available.<br>3. Improves signage of the pedestrian crossing and shared zone on Queen Elizabeth Drive directly in front of the Bondi Pavilion<br>4. Officers consult staff, Councillors, surf clubs, and the community on the following:<br>(a) The current policy in regard to designated surf zone 'red and yellow' flag area including the potential for the introduction of flagged buffer zones on either side to preclude surf craft boards (with a fin).<br>(b) Review Council's current definition of surf boards to include 'soft' boards with fins.<br>(c) The need, under standard surf conditions, for a minimum of two sets of flags on Bondi Beach.<br>(d) Review current operations of lifeguards to ensure best practice risk minimisation.<br>(e) Prepare a policy for 'beach amelioration grading' to pre-emptively minimise 'rip and gutter' outcomes as a result of the formation of a beach berm.<br>(f) The issue of bike-riding and skateboarding on the promenade be considered.<br>(g) Consider the implications of implementation across Waverley's beaches. | CA&O | Action in progress | 1) Creating Waverley (open Space) - beach signage installation been completed. Park signage to be designed in the 2020-21 financial year.<br>2) Open Space Planning - South Bondi has had more showers installed with 5 additional shower heads and 2 additional foot washes. More showers had also been installed at the Southern Amenities and plans for more showers near the skate park alongside the new amenities block.<br>3) Creating Waverley (Traffic) - Currently under investigation by the Traffic Team<br>4) CS&OI - Initial consultation took place in July 2018 with further stakeholder engagement in 2019. Following a restructure, a new Manager, Lifeguard Services & Beach Safety was appointed in late 2019 and is currently undertaking a full review of beach operations. A full risk review has been completed as part of Council's Enterprise Risk Management Program and a Beach Management Policy will be drafted during FY 20/21. |

## MAYORAL MINUTES

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| Council | 20/03/18 | Mayoral Minute | CM/5.4/18.03 | Teacher's Beach Parking Permit (A18/0183) | 1. Council introduces a new category of Beach Parking Permit for use by teachers employed at schools within the Waverley LGA for a trial period of 12 months.<br>2. The new Teacher's Beach Parking Permit be valid Monday–Friday during school terms between the hours of 7.30 am–6 pm only, and valid for use in line with the terms and conditions of the existing beach parking permit.<br>3. Council publicly exhibits the proposed introduction of a Teacher's Beach Parking Permit to be included in the Beach Parking Permits Fees section of the Pricing Policy, Fees and Charges 2017–18 for a period of 28 days, in accordance with section 610F of the Local Government Act 1993, with the fee set at $450 per annum.<br>4. Council officers investigate the introduction of a similar 'teacher-only' parking permit for use at Hollywood Avenue Car Park in Bondi Junction, and report back to Council.<br>5. A limit be placed on the total number of passes issued to teachers in each school in consultation with the school. | Life | Finalised | Report back to Council in May 2018 |
| Council | 17/04/18 | Mayoral Minute | CM/5.1/18.04 | New Child Care Centre - Feasibility Study (A09/0290-02) | That Council prepares a feasibility study for the construction of a new child care facility in Waverley. The study should analyse land acquisition, if required, and construction costs; any loan requirements and servicing; future demand and competitive supply issues; staffing; possible locations; child age and centre size recommendations; regulatory issues; and other issues staff believe important for Councillors' consideration. | Life | Finalised | Finalised - report to Council 20 November 2018 |
| Council | 17/04/18 | Mayoral Minute | CM/5.2/18.04 | Additional Bus Shelters (A02/0225-02) | That Council notes the current tender for the installation of bus shelters in Waverley expires in 2020 and, in preparing new tender documents for the future installation and maintenance of bus shelters, includes a requirement for additional bus shelters to be provided throughout Waverley than those at present. | CA&O | Finalised | Council in parternship with Transport NSW and RMS are installing 4 bus shelters as part of the priority bus stop rationionalisation program. |
| Council | 15/05/18 | Mayoral Minute | CM/5.1/18.05 | Voluntary Planning Agreements (A15/0046) | 1. Prepares educational material for public consultation on the process, policy and practice of voluntary planning agreements, including an educational program schedule for precincts and interested residents to commence in the second half of this year in relation to VPAs.<br>2. Reviews the potential for variation in the clauses of Council's VPA Policy, particularly in regard to increasing the current 10% contribution to Council's Affordable Housing Program<br>3. Considers the pros and cons of financial versus in-kind contributions for VPAs, including the potential for receipt of property in perpetuity that contributes to Council programs, such as Affordable Housing.<br>4. Notes the planned Councillor workshop on the subject of VPAs and incorporates consideration of these matters into that workshop. | Futures | Finalised | Workshop held with Crs. |
| Council | 15/05/18 | Mayoral Minute | CM/5.2/18.05 | Street Swings (A18/0316) | That Council investigates developing a policy to allow residents to install nature strip swings in residential areas. The investigation to include general and public liability insurance considerations, public safety, risk minimisation, preservation of community trees and building standards, as well as community support for such a policy. | Renewal | Finalised | |
| Council | 15/05/18 | Mayoral Minute | CM/5.3/18.05 | Surf Clubs (A14/0534) | 1. Takes actions necessary to:<br>(a) Have all Waverley surf club buildings at SAMP 2 minimum level of maintenance within five years.<br>(b) Enable all surf clubs to be self-funding within five years.<br>2. Establishes discussions with clubs represented in the Surf Club Committee to achieve these goals, including negotiating template base leases under the Crown Lands Act.<br>3. Reports back to Council regarding development plans of each club, including current costings, with minimum six-monthly follow up reports until the end of 2020.<br>4. Completes as soon as possible all necessary planning instruments, particularly Conservation Management Plans, where required for each club facility.<br>5. Seeks State and Federal funding for each proposal additional and/or in co-operation with individual clubs.<br>6. Works with surf clubs on an ongoing basis to promote greater diversity and inclusion.<br>7. Prepares regular minutes of the Surf Club Committee to be submitted to Council. | Life | Finalised | |
| Council | 19/06/18 | Mayoral Minute | CM/5.1/18.06 | Compliance (SF18/215) | 1. Council undertakes a review of its compliance functions and gives consideration to:<br>(a) Multi-skilling some or all parking rangers to undertake general ranger duties.<br>(b) Provides recommendations for improvement in compliance functions; in particular, for:<br>(i) Illegal backpacker premises.<br>(ii) Non-compliant building works.<br>(iii) Works approved by a private certifier.<br>2. The report to Council can be presented in parts if deemed appropriate by the General Manager, and should provide input into Council's accommodation strategy related to compliance staffing and resource requirements. | PE&R | Action in progress | A review of the operations of the new Compliance Department is underway, including the matters raised in this resolution. |
| Council | 19/06/18 | Mayoral Minute | CM/5.2/18.06 | Schools (A14/0170) | 1. Confirms its support for the establishment of a new state high school in the Eastern Suburbs.<br>2. Seeks detailed information from the NSW Department of Education on school capacity projections, student numbers, capital works and maintenance proposals for all state primary and secondary schools in Waverley.<br>3. Selects Councillors Wy Kanak, O'Neill and Betts, and appropriate officers, to accompany the Mayor to meet with the Minister to discuss the future of public education in Waverley. | CA&O | Finalised | 1. Completed.<br>2. Meeting with DoE on 11 December.<br>3. The Minister requested only to meet with the Mayor. The Mayor advised the Minister he needed to comply with the resolution so the meeting did not go ahead. Completed. |
| Council | 17/07/18 | Mayoral Minute | CM/5.1/18.07 | West Oxford Street (A13/0636-02) | 1. Investigates and enacts measures to oppose any potential decision by the Department of Planning and Environment, acting under delegation from the Minister for Planning, to support the proposed planning proposal for 194 Oxford Street, Bondi Junction.<br>2. Forms a delegation of the Mayor and Lawson Ward Councillors to meet with the Minister for Planning, Anthony Roberts, to discuss these planning issues. | PE&R | Finalised | Mayor and Crs met with the Secretary of the Department of Planning and Environment to express Councils concerns. |

## MAYORAL MINUTES

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|---|---|---|---|---|---|---|---|---|
| Council | 17/07/18 | Mayoral Minute | CM/5.2/18.07 | Dockless Bikes (A17/0445) | That Council pursues, in the case where an order is appropriate, the issuing of a 'Preventative Pollution Order' under the provisions of the Protection of the Environment Operations Act 1997 to all bike share companies operating in Waverley requiring a clean-up and removal of abandoned bicycles, including those currently held by Council. | Life | Finalised | |
| Council | 17/07/18 | Mayoral Minute | CM/5.3/18.07 | Ernie Page (A02/0276) | 1. Council identifies a suitable memorial for the Hon. Ernie Page.<br>2. Council approaches Randwick Council to participate in honouring the memory of Ernie Page.<br>3. A report come back to Council, which includes a methodology for the future recognition of eminent residents.<br>4. Council notes that it will be receiving a report on commemorative tributes at a future Council meeting. | CA&O | Action in progress | 1) Historic investigations have progressed for the purpose of identifying a suitable memorial.<br>2) Randwick Council to be included in any future recommendations.<br>3) and 4) A report on Commemorative tributes was submitted to 9 Oct 18 Operations Committee Meeting addressing these points. Further report to come to Council on a suitable memorial to Ernie Page |
| Council | 17/07/18 | Mayoral Minute | CM/5.4/18.07 | Bondi to Manly Walk (A16/0608) | That Council investigates the endorsement of, and participation in, the Bondi to Manly walk project. | Futures | Finalised | Project adopted by Council at its meeting held in September 2018. |
| Council | 17/07/18 | Mayoral Minute | CM/5.5/18.07 | E-waste (A11/0635) | 1. Considers a 'pop-up' e-waste collection adjacent to the container deposit collection point at Park Drive, Bondi Beach, during a short period until the end of September 2018.<br>2. Advertises and promotes the pop-up on Council's website and in other material. | Futures | Finalised | The potential to install a pop-up next to the Reverse Vending Machine at Bondi Beah was investigated and deemend not feasible due to safety risks associated with e-waste collection. |
| Council | 21/08/18 | Mayoral Minute | CM/5.1/18.08 | Bondi Pavilion (A15/0272) | That Council, in regard to the Bondi Pavilion Restoration & Conservation project:<br>1. Acknowledges the approval by the Heritage Office of the Bondi Pavilion Conservation Management Plan (CMP).<br>2. Recognises that the next phase of planning for the conservation and restoration of Bondi Pavilion will require extensive community consultation over a period of several months.<br>3. Considers it desirable to undertake any maintenance and improvement work and any restoration preparation works that can be commenced consistent with the Bondi Pavilion Conservation Management Plan (CMP).<br>4. Prepares a report detailing permissible works to the internal, external and curtilage areas of the Pavilion. | Renewal | Finalised | Report on Permissible works to be submitted to 11 Dec 18 Council Meeting. |
| Council | 27/09/18 | Mayoral Minute | CM/5.1/18.09 | 2018 NRL Grand Final - Support for Sydney Roosters (A03/0416) | 1. Congratulates the Sydney Roosters on reaching the NRL Grand Final to be played against Melbourne Storm on Sunday 30 September, and wishes the team the best of luck for the game.<br>2. Notes that, in 2013, when the Sydney Roosters won the Grand Final the police closed Spring Street and Bronte Road, with approximately 3,000 people gathering on the streets to celebrate.<br>3. Authorises officers to provide the relevant support and assistance to both the Easts Leagues Club and the police should a similar event be held over the weekend.<br>4. Notes that Randwick Council is currently flying the Sydney Roosters flag in support of the team.<br>5. Decorates the balconies at Council Chambers and Bondi Pavilion with Sydney Roosters flags or banners to show our support for the team this weekend.<br>6. If possible, flies the Sydney Roosters flag from Council Chambers and Bondi Pavilion for one week from Tuesday, 2 October if the Sydney Roosters win on Sunday. | Life | Finalised | |
| Council | 27/09/18 | Mayoral Minute | CM/5.2/18.09 | Herbicide and Pesticide Use (A06/0333) | That Council officers engage an independent expert to undertake a review of our current policies and procedures governing herbicide and pesticide use to ensure we eliminate, or at least minimise, the use of glyphosate and are delivering a best practice and sustainable weed management solution that is an alternative, non- glyphosate substance to protects our employees, residents, and the local environment. | PE&R | Finalised | An independent review was commissioned and reported to Council in August 2019. |
| Council | 27/09/18 | Mayoral Minute | CM/5.3/18.09 | Shopping Trolleys (A04/2081) | That Council reports on the current policies and progress in the control of shopping trolleys on Waverley streets and public places. Emphasis to be placed on outcomes to minimise the number of shopping trolleys being left in the public domain especially in Bondi Junction, Bondi Beach and Rose Bay. | PE&R | Action in progress | The current Shopping Trolley Management Policy is due for review in 2019. Several targeted impounding activities have taken place in recent months relating to shopping trolleys as part of the review process. |
| Council | 27/09/18 | Mayoral Minute | CM/5.4/18.09 | Bondi Pavilion Restoration and Conservation Project (A15/0272) | That Council, in regard to the Bondi Pavilion Restoration and Conservation Project, undertakes the following actions:<br>1. Façade. Prepares a timetable and costing for works to the façade that can be undertaken with heritage exemption.<br>2. Amphitheatre/outdoor performance space. Prepares concept designs, costings and a heritage impact assessment for:<br>(a) Retaining and renovating the amphitheatre in its current location.<br>(b) Building a new amphitheatre in the central courtyard possibly sunken and tiered, with a retractable floor at grade.<br>(c) Facilitating performances in the southern curtilage (Dolphin Courtyard) area.<br>(d) Facilitating performances in the western curtilage adjacent to the Gatehouse.<br>3. Prepares a draft report detailing the above with additional information on the level of use of the current amphitheatre<br>4. Convenes a meeting of the Bondi Pavilion Stakeholder Committee to review this draft report for update by Council officers before presentation to Council. | Renewal | Finalised | 1) Bondi Pavilion early works report to be submitted to the 11 December 2018 Council meeting.<br>2) Completed - feasability report completed addressing comments 2a - d, including in report to Council - 20 November 2018<br>3) Completed - Feasability report has been presented to the Bondi Pavilion Stakeholder committee.<br>4) Completed |
| Council | 20/11/18 | Mayoral Minute | CM/5.1/18.11 | 100-year Anniversary of the Right of Women to Stand for Election to Local Government (A08/0009) | That Council acknowledges the 100-year anniversary of the right of women to stand for election to local government and erects a plaque at the entrance to the Council building listing all female Councillors and mayors elected to Waverley Council. | CS&OI | Finalised | Installation complete |

## MAYORAL MINUTES

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|---|---|---|---|---|---|---|---|---|
| Council | 20/11/18 | Mayoral Minute | CM/5.2/18.11 | Strategic Planning and Development Committee – Legal Matters (A17/0514) | That Council notes the success of the Strategic Planning and Development Committee and investigates requiring all current and pending planning and development-related legal matters to be the subject of monthly reports in sittings of the Committee. | PE&R | Finalised | |
| Council | 20/11/18 | Mayoral Minute | CM/5.3/18.11 | Bondi Pavilion Conservation and Restoration Project – Creative and Cultural Element (A15/0272) | That Council establishes an ongoing creative and cultural element to the Bondi Pavilion Conservation and Restoration Project to highlight the plans and continued community involvement in the future of the building. This will include themed events, installations, displays and incidental performances related to the plans, and/or the cultural and architectural heritage of the building and will commence no later than February 2019. | CS&OI | Action in progress | A number of activities were held in 2019. Some planned events including Bondi Mermaid Festival, Summer Daze music events and presentation of the historical Sandscape exhibition were cancelled due to COVID-19. Suitable hoardings for the Bondi Pavilion have been finalised containing both information and cultural/historical |
| Council | 19/02/19 | Mayoral Minute | CM/5.1/19.02 | Citizenship Ceremonies - Request for Quotations (A19/0093) | That Council prepares a request for quotations to engage an experienced service provider for venue hire and catering services for citizenship ceremonies to be held in Waverley. | CS&OI | Finalised | Finalised. RFQ distributed and Easts confirmed as venue. Councillors notified via email from GM. |
| Council | 19/02/19 | Mayoral Minute | CM/5.2/19.02 | Intersection of Old South Head Road, Curlewis Street, O'Sullivan Road and Birriga Road – Vehicle, Bicycle and Pedestrian Movement (A03/0042-04) | That Council examines options for the improvement of vehicle traffic, bicycles and pedestrian movement at and around the intersection of Old South Head Road, Curlewis Street, Blair Street, Wellington Street, O'Sullivan Road and Birriga Road, and co-ordinates as needed with the Waverley Cycling Advisory Committee and Woollahra Council. This would include, as a matter of urgency, the option of extending the lane markings on Curlewis Street back from the traffic lights as far as Wellington Street to improve traffic throughput. | PE&R | Finalised | Study completed and reported to Council and being implemented by Project Team |
| Council | 19/02/19 | Mayoral Minute | CM/5.3/19.02 | Shared Zones (A19/0154) | 1. Notes that, under current Roads and Maritime Services (RMS) policy, each individual 10 km/h high pedestrian area shared zone must be applied for individually.<br>2. Investigates the potential for the creation of 10 km/h speed limits in all laneways throughout Waverley through a single, blanket approval process. Actions will include, but not be limited to:<br>(a) Writing to relevant Ministers.<br>(b) Writing to the RMS.<br>(c) Lobbying the Member for Coogee and the Member for Vaucluse.<br>3. Extends this investigation to streets with inadequate footpath provision, if deemed appropriate by Council officers. | CA&O | Action in progress | Under investigation by traffic and transport team. Issues being examined:<br>1. Low pedestrian volumes do not justify a blanket implementation of shared zones.<br>2. A shared zone would require pavement treatment to delineate the difference between the shared zone and a typical public road. Costs are high if applied across the LGA.<br>3. An alternative under investigation is to have "mini" speed humps at either end of lanes within the statutory 10 metre No Stopping restriction at the intersection plus speed limit signs (20 km/hr suggested).<br>A report is to prepared for submission to TfNSW, relevant ministers and local members. Timing is subject to staffing constraints. |
| Council | 19/02/19 | Mayoral Minute | CM/5.4/19.02 | Resident Parking Schemes (A03/2581) | 1. Council undertakes a review of the policy, process and procedures for the creation of resident parking schemes to ensure that the concerns of residents are better balanced with the need to apply a strategic approach to parking scheme management.<br>2. The two deferred resident parking schemes be used as test models with the new approach established by Council.<br>3. A future workshop be held to consider options. | CA&O | Action in progress | Resident Parking Scheme review to commence September 2020 |
| Council | 19/03/19 | Mayoral Minute | CM/5.1/19.03 | Bondi Pavilion Conservation and Restoration Project - Development Application (A15/0272) | 1. Council notes the imminent lodgement of a development application for the Bondi Pavilion Conservation and Restoration Project is expected to be early April 2019.<br>2. Council undertakes a minimum 28-day period of community consultation on the development application, including a public forum and appropriate information materials, online and in print.<br>3. Council notes the requirement for the development application to be referred to the NSW Heritage Office for comment, prior to the determination of the DA.<br>4. Council notes that the town planning assessment will be undertaken by an external independent planning consultant.<br>5. Council notes that the Sydney Eastern City Planning Panel is the consent authority for the development application.<br>6. Council anticipates that the development application will be determined by late 2019.<br>7. Council expects project commencement in February 2020 immediately after the peak summer period.<br>8. The Mayor and Deputy Mayor release a media statement on this mayoral minute. | CA&O | Finalised | Items 1 - 7 noted.<br>Item 8 - Media statement was made on submission of DA. |

## MAYORAL MINUTES

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| Council | 19/03/19 | Mayoral Minute | CM/5.2/19.03 | Waverley Oval - Indoor Cricket Nets Facility (A19/0215) | 1. Notes that Easts Cricket Club has recently approached Council with a proposal to build an indoor cricket practice net facility and associated amenities on the area immediately south of the Phil O'Sullivan–Bob Horsell Grandstand at Waverley Oval above the indoor sports facility and astroturfed tiered seating structure.<br>2. Requests officers to undertake discussions with representatives of Easts Cricket Club to examine the potential of building a cricket practice net facility and associated amenities, including a pre-feasibility study.<br>3. Notes that these discussions will be undertaken consistent with the recently adopted Capital Partnership Probity Guidelines for joint projects with community groups.<br>4. Considers the following important:<br>(a) The need for toilet and changing facilities that can be accessed by other sports activities at Waverley Park, with specific emphasis on adequate female facilities.<br>(b) The net area and associated space be usable for other purposes than cricket practice nets.<br>(c) The material of the structure be lightweight, and that the structure, when viewed from the oval and from public areas within the park, does not present as a bulky, intrusive or oversized addition to the Grandstand.<br>(d) The design does not impact on the current use of the existing indoor sports facility.<br>5. Notes that East Cricket Club is seeking sources of revenue and grants separate from Council and has the support of both Cricket NSW and Cricket Australia.<br>6. Notes that the indoor cricket practice net facility at the Sydney Cricket Ground will be reduced from 12 lanes to four lanes as part of the redevelopment of the precinct, known as the Sydney Football Stadium redevelopment.<br>7. Notes that the facility would be owned and managed by Waverley Council.<br>8. Requests that the plans be presented at a Councillor workshop, after which Council will release documentation to allow thorough public consultation.<br>9. Notes that a report will be submitted to Council detailing the architectural plans, budget elements and community impacts, including the results of the public consultation, at a future Council meeting for Council's consideration and deliberation. | CA&O | Finalised | Council Report submitted to the 17 September 2019 Council meeting, endorsing Heads of Agreement |
| Council | 21/05/19 | Mayoral Minute | CM/5.1/19.05 | Improving the Flow of Buses along O'Brien Street and Glenayr Avenue (A03/0189) | That Council investigates actions to improve the flow of buses along O'Brien Street and Glenayr Avenue, through to Hardy Street, North Bondi. These actions should include improving the priority of streets that buses travel along, intersection treatment, roundabout works and traffic signalisation as deemed necessary by Council officers in consultation with the State Transit Authority. | CA&O | Action in progress | Under investigation |
| Council | 18/06/19 | Mayoral Minute | CM/5.1/19.06 | State Planning Controls - Financial Feasibility/Viability (A12/0147) | 1. Recognises that financial feasibility/viability is being increasingly used by the Department of Planning, Industry and Environment, the State Planning Panels and the Greater Sydney Commission as a consideration to changes to planning controls.<br>2. Is concerned that complex financial feasibility assessments are being used by the development industry to argue for changes to existing planning controls with potentially adverse impacts on the community.<br>3. Acknowledges that the Environmental Planning and Assessment Act 1979 refers to broader considerations of 'economic effects', 'economic welfare', 'economic use of land' and 'economic impacts', and that there is no mention of financial feasibility/viability in this Act or in the Environmental Planning and Assessment Regulation 2000, Ministerial Directions or Planning Circulars.<br>4. Is concerned that the consideration of financial feasibility/viability is given undue weight as an 'economic' consideration and that other tangible economic considerations, such as efficient allocation of land use, transport systems and infrastructure, and less tangible economic considerations, such as local character and heritage, are given less or no weight.<br>5. Develops a methodology that considers the economic effects of proposed changes to planning controls in a more comprehensive and wide-ranging manner including consideration of efficient allocation of land use, transport systems and infrastructure, local character/native title and heritage. The methodology could include consideration of quadruple bottom line analysis. | PE&R | Action in progress | Methodology being investigated. |
| Council | 18/06/19 | Mayoral Minute | CM/5.2/19.06 | Affordable Housing SEPP (A19/0408) | That Council undertakes an audit of buildings in Waverley that have made use of the Affordable Housing SEPP to ascertain if the aims of the SEPP are being achieved in terms of tenancy, demography and usage, and consideration be given to aspects of enforcing compliance. | PE&R | Action in progress | Audit of buildings being incorporated into departmental work programme. |
| Council | 18/06/19 | Mayoral Minute | CM/5.3/19.06 | Supermarkets in B1 Zones (A19/0409) | 1. Notes that in August 2018 the NSW Department of Planning changed the standard planning template permitting supermarkets up to 1,000 square metres in size in the B1 Neighbourhood Centre zone.<br>2. Notes that this is the size now permitted in Waverley's B1 zone unless specific provision has been made to prescribe a smaller size.<br>3. Notes Council's Amendment 1 to the Waverley LEP, effective 3 September 2014, to limit the size of retail premises on the former Bronte RSL site to a maximum of 500 square metres.<br>4. Considers supermarkets greater than 500 square meters as inconsistent with the current and future desired character of Waverley's B1 Neighbourhood Centres.<br>5. Prepares a report for consideration investigating what actions Council could take, and the desirability and consequences of taking action, to limit the size of supermarkets and retail premises more widely in Waverley's B1 zones. | PE&R | Finalised | Investigation will be done as part of the new LEP 2021 programme. |

## MAYORAL MINUTES

| Meeting | Date | Report Type | Res No. | Subject | Action required (That/That Council…) | Responsible Directorate | Status | Comment |
|---|---|---|---|---|---|---|---|---|
| Council | 16/07/19 | Mayoral Minute | CM/6.1/19.07 | Bondi Mermaids - 60th Anniversary (A05/0416) | 1. Notes that 2020 is the 60th anniversary of the placement of the Bondi Mermaids on rocks at the northern end of Bondi Beach.<br>2. Recognises the Bondi Mermaids as an important contribution to modern Australia beach culture and to modern Australian public sculpture.<br>3. Officers from the Cultural Programs and Outdoor Events Teams investigate options for a series of events and activities that are a suitable commemoration for the 60th anniversary, with 'mermaidthemed' programming in April 2020.<br>4. In principle, supports the reordering of sites in the Public Art Master Plan to bring Site 10 – Bondi Park forward to Site 5.<br>5. Gives consideration to the future of the substantial fragment of the work housed in Waverley Library in relation to the Bondi Pavilion Restoration and Conservation Project.<br>6. Consults the Public Art Committee.<br>7. Officers report back to Council for the endorsement of the reordering of sites in the Public Art Master Plan, along with a scoped location within Bondi Park for the locating of a new mermaid artwork. | CS&OI | Finalised | Planned program cancelled due to COVID-19. |
| Council | 16/07/19 | Mayoral Minute | CM/6.2/19.07 | Bondi Pavilion Restoration and Conservation Project - Commercial Tenants (A15/0272) | 1. Notes the imminent expiry of a number of commercial tenants' leases in the Bondi Pavilion.<br>2. As soon as practical, and prior to the completion of the Bondi Pavilion Restoration and Conservation Project, initiates an expression of interest process to procure commercial tenants for occupancy of all commercial space in the building. | CA&O | Action in progress | 1. Noted<br>2. Consultants report and tenancy plan near completion. |
| Council | 20/08/19 | Mayoral Minute | CM/6.1/19.08 | Aunty Pearl Martin (A02/0017) | That Council honours the passing of Aunty Pearl Martin and proceeds to frame and mount her gift for the people of Waverley of her husband's hand-carved wood craft piece with the words 'Te Aroha' meaning 'love'. An explanatory plaque be attached and a suitable location be allocated in the Council Chambers or Council Library for display of the gift in remembrance of Aunty Pearl. | CS&OI | Finalised | The gift has been mounted outside the Mayor's Office and marked with an event attended by Aunty Pearl's family. |
| Council | 20/08/19 | Mayoral Minute | CM/6.2/19.08 | Neighbourhood Amenity Fund - Waverley's Local Climate Response (A02/0760) | 1. Council notes the ongoing Strategic Asset Management Plan.<br>2. Council notes the current preparation of a Tree Canopy Study.<br>3. Council notes the Urban Forest Strategy.<br>4. Council notes Theme 8, Sustainable Environment, of Council's Community Strategic Plan 2018–2029.<br>5. Council notes 8.3.3 of the Community Strategic Plan: 'Increase the quantity of trees and plants in our public spaces, parks and streets.'<br>6. Council notes that the measure of success is an increase in canopy and shrubs with a baseline of 23.9% increasing to 29.9% target in 2029<br>7. Council investigates allocating up to $1 million each year over the life of the current Long Term Financial Plan to a newly established Neighbourhood Amenity Fund.<br>8. Council notes that Council was successful in two applications for funding under the Five Million Trees for Greater Sydney Grant program.<br>9. The aim of the Neighbourhood Amenity Fund is to improve local urban and residential amenity, increase tree canopy and landscaping, capture and keep rain where it falls, and lower street level temperature while improving residential amenity in all areas of Waverley.<br>10. Council establishes criteria to be used for the allocation of monies from this Fund and a process for the optimum allocation of the Fund to achieve the goal of reducing concrete surfaces and increasing landscaping and tree canopy on footpaths, roads, traffic islands, blisters and other public spaces, as deemed appropriate<br>11. Amenity improvement elements will include landscaping, pavement treatment, water sensitive urban design (WSUD) and lighting, as appropriate.<br>12. All traffic, road, footpath and landscaping works, including relevant SAMP projects, maintenance works and new capital projects, will have access to the Residential Amenity Fund and be assessed against the criterion of residential amenity improvement.<br>13. The Neighbourhood Amenity Fund will be used to top up base projects and not for full funding of projects.<br>14. A report will be prepared for the September 2019 Council meeting analysing the financial viability of this project. | Finance | Action in progress | The Neighbourhood Amentiy Fund - Financial Anaysis Report was considered as the September Council Meeting - a rescission motion was received on this item which is to be considered at the October Council Meeting. |
| Council | 20/08/19 | Mayoral Minute | CM/6.3/19.08 | WorldPride 2023 (A19/0568) | 1. Council supports in-principle the proposed high-impact event to take place at Bondi Beach for the Sydney Gay and Lesbian Mardi Gras Committee's bid to host WorldPride 2023.<br>2. Council notes a detailed high-impact event proposal will be brought to Council for approval in due course.<br>3. The Mayor writes to the Sydney Gay and Lesbian Mardi Gras (Sydney Mardi Gras) Committee expressing Council's support in principle.<br>4. Council investigates options for assisting in the winning of the bid. | CS&OI | Finalised | |
| Council | 20/08/19 | Mayoral Minute | CM/6.4/19.08 | Sydney Children's Hospital, Randwick - Cardiac Surgical Services (A02/0065) | 1. Requests the Mayor to write to the NSW Premier, The Hon. Gladys Berejiklian, MP, and the NSW Minister for Health, The Hon. Brad Hazzard, MP (as soon as possible), requesting that the NSW State Government maintain a fully comprehensive children's hospital, with an appropriately funded cardiac surgical program, at the Sydney Children's Hospital, Randwick.<br>2. Circulates a copy of the above letter to the Councillors for their reference and information.<br>3. Approaches SSROC requesting that they canvas other Councils to support cardiac surgical services at Sydney Children's Hospital, Randwick.<br>4. Furnishes a copy of the letter prepared by the Mayor to Ms Gabrielle Upton, MP, Member for Vaucluse; Dr Marjorie O'Neill, MP, Member for Coogee; Mr Alex Greenwich, MP, Member for Sydney; and Mr Dave Sharma, MP, Member for Wentworth. | CA&O | Action in progress | Noted for action. |
| Council | 17/09/19 | Mayoral Minute | CM/6.1/19.09 | Crowded Space Safety - Funding (A02/0421) | That Council approaches the Federal and the State Governments to contribute a third each of the $10 million estimated to be required to institute project infrastructure to improve safety in crowded places. | CS&OI | Action in progress | Application under the Federal Government's Safer Communities Fund has been successful for $855,000. |

## MAYORAL MINUTES

| Meeting | Date | Report Type | Res No. | Subject | Action required (That/That Council…) | Responsible Directorate | Status | Comment |
|---|---|---|---|---|---|---|---|---|
| Council | 17/09/19 | Mayoral Minute | CM/6.2/19.09 | Bondi Junction Cycleway - Response to Construction (A14/0193) | 1. Acknowledges the disruption being experienced by the current construction of the cycleway in Bondi Junction.<br>2. Acknowledges the concerns raised by a number of local businesses and their customers regarding the cycleway project and notes that a number of measures have already been implemented to assist in minimising the disruption, including the relocation of an existing community pick-up area and the installation of a 15-minute parking drop-off area near Denison Street.<br>3. Notes that the Bondi Junction cycleway is primarily a State Government funded project as part of a regional cycleway plan connecting Bondi Beach and Bondi Junction to the Sydney CBD.<br>4. Notes that the cycleway is one element of a wider footpath, landscaping and seating upgrade.<br>5. Implements, for the period of the construction, a rolling program of changes to parking meters in the streets immediately surrounding the cycleway construction to assist local businesses and their customers by:<br>(a) Switching off the parking meters in Denison Street (between Ebley Street and Oxford Street), Spring Street (between Newland Street and Denison Street) and Newland Street (between Ebley Street and Oxford Street) during Stage 2 of the construction.<br>(b) Switching off the parking meters in Bronte Road (between Ebley Street and Oxford Street), Spring Street (between Newland Street and Bronte Road) and Newland Street (between Ebley Street and Oxford Street) during Stage 3 of the construction.<br>(c) Continuing the same pattern of rolling parking meter changes during later stages of the project, with implementation at the discretion of the General Manager. (d) Continuing to enforce the parking restrictions on the streets where parking meters are switched off to ensure turnover of spaces.<br>6. Immediately implements a number of changes to the operation of Council's three car parks to further assist local businesses and their customers by: (a) Amending the two-hour free period at the Library car park to include all customers.<br>(b) Amending the hours of operation at the Eastgate, Hollywood and Library car parks to open at 5 am.<br>(c) Amending the hours of operation at the Hollywood and Library car parks to close at 11 pm.<br>7. Immediately installs temporary directional signage in the area immediately surrounding the cycleway construction to assist road users in seeking alternative parking opportunities, particularly in Council's car parks located at Eastgate Shopping Centre, with existing one-hour free parking, and Waverley Library, with two-hour free parking.<br>8. Investigates longer-term permanent signage that guides road users to available parking within Council's car parks (similar to the sign currently opposite Hollywood car park).<br>9. Implements the above list of changes as soon as practically possible and writes to local businesses to advise them of the additional measures being put in place by Council. | CA&O | Action in progress | 1. Noted<br>2. Noted<br>3. Noted<br>4. Noted<br>5. Parking meter changes have been implemented.<br>6. Carpark operations have been amended<br>7. Signage installed<br>8. In progress<br>9. Completed. |
| Council | 17/09/19 | Mayoral Minute | CM/6.3/19.09 | 2019 NRL Finals Series - Support for Sydney Roosters (A03/0416) | 1. Congratulates the Sydney Roosters on reaching the NRL Finals to be played over the next four weeks, and wishes the team the best of luck.<br>2. Notes that the Sydney Roosters have requested for the Sydney Roosters flags to be displayed for the period of the finals series, including the Grand Final on Sunday, 6 October, should the Sydney Roosters be successful in reaching the Grand Final.<br>3. Meets the costs of displaying the street flags from Council's marketing and promotions budgets.<br>4. Notes that, in 2013 and 2018, when the Sydney Roosters won the Grand Final, the police closed Spring Street and Bronte Road, with several thousand people gathering on the streets to celebrate.<br>5. Authorises officers to provide the relevant support and assistance to both the Easts Leagues Club and the police to accommodate similar events should the Sydney Roosters team be successful in the Finals Series and the Grand Final. | CS&OI | Finalised | |
| Council | 10/10/19 | Mayoral Minute | CM/6.1/19.10 | Centennial Park - State Environmental Planning Policy (A03/0943) | 1. Writes to those Councils adjoining Centennial Park (City of Sydney, Randwick and Woollahra) to seek their support in urging the Minister for Planning and Public Spaces to investigate the preparation of a State Environmental Planning Policy to provide appropriate protection to Centennial Park and the surrounding residential areas which contribute to this important setting.<br>2. Requests the Minister for Planning and Public Spaces to investigate the preparation of a State Environmental Planning Policy (SEPP) for Centennial Park to protect this important public place from the potential of future development adversely affecting its aesthetic and heritage significance by considering the application of appropriate controls on land within the vicinity of the Park under various local government jurisdictions.<br>3. Notes that Centennial Park falls within the Randwick local government area, and that the park facilities are used by the residents of Waverley. | PE&R | Action in progress | Discussions with neighbouring Council's continues. |
| Council | 10/10/19 | Mayoral Minute | CM/6.2/19.10 | Planning Proposal - 194-214 Oxford Street and 2 Nelson Street, Bondi Junction - Review of Decision (PP-1/2015) | 1. Acknowledges the recent gazettal of the planning proposal at 194 Oxford Street and 2 Nelson Street to permit high-rise development ('Decision').<br>2. Obtains an advice from senior counsel as to whether there are grounds to appeal the Decision and as to prospects.<br>3. Receives a report as soon as possible to determine whether any further action is warranted.<br>4. Allocates funding for the legal advice out of the legal budget. | PE&R | Finalised | Legal advice confirmed there were no grounds to appeal the gazettal of the Planning proposal. |
| Council | 19/11/19 | Mayoral Minute | CM/6.1/19.11 | Drought Assistance (A18/0716) | 1. Alongside other SSROC members, Council donates $10,000 to the drought aid effort via the NSW Farmers Association's Drought Relief Fund.<br>2. The donation be funded from Council's civic support budgets. | Finance | Action in progress | |
| Council | 19/11/19 | Mayoral Minute | CM/6.2/19.11 | Festive Lights - Community Initiative (A18/0548) | That Council promotes a community initiative to encourage residents to get into the festive spirit, decorate their homes and showcase their community spirit on social media. | CS&OI | Finalised | |
| Council | 19/11/19 | Mayoral Minute | CM/6.3/19.11 | United Nations Human Rights Day (A19/0767) | 1. Marks United Nations International Human Rights Day 2019.<br>2. Officers investigate and implement appropriate options for celebrating Human Rights Day including:<br>(a) Focusing on Council's Reconciliation Action Plan (RAP).<br>(b) Issuing a press release about Human Rights Day referencing the RAP.<br>3. Funds such options from existing budgets, if necessary. | CA&O | Finalised | Incorporated into the RAP launch and a press release was issued. |

## MAYORAL MINUTES

| Meeting | Date | Report Type | Res No. | Subject | Action required (That/That Council…) | Responsible Directorate | Status | Comment |
|---|---|---|---|---|---|---|---|---|
| Council | 19/11/19 | Mayoral Minute | CM/6.4/19.11 | Sculpture by the Sea and Marks Park Rehabilitation (A19/0768) | 1. Supports, in principle, the Sculpture by the Sea proposal for additional landscaping works at Marks Park headland, including regrading adjacent to the ridgeline path, to maximise the sculpture placement potential for future events.<br>2. Officers prepare a design schema for the intended landscaping works and action its public exhibition prior to the Q2 budget amendment for Council approval in February to undertake these works.<br>3. Authorises, upon execution of a five-year licence agreement no later than 2 March 2020, to hold Sculpture by the Sea in Waverley, Council officers to undertake the additional landscaping works referred to in clause 1 above.<br>4. Defers any major post-Sculpture-by-the-Sea restoration works to coincide with these proposed additional landscaping works to minimise park closures and disruptions to residents. | CA&O | Action in progress | 1. Noted<br>2. Design shema has been prpared and was provided for community comment. Results of consultation was reported in July.<br>3. Noted<br>4. Noted |
| Council | 10/12/19 | Mayoral Minute | CM/6.1/19.12 | International Women's Day 2020 and Oral History Project (A06/1761) | 1. Celebrates International Women's Day (IWD) 2020 with an evening event similar to the 2019 Cocktail and Conversation evening.<br>2. Commences an oral history project of women councillors who have served on Waverley Council since its proclamation, and that:<br>(a) Documents the women's stories of achievement, challenges, successes and insights.<br>(b) Photographs the women.<br>(c) At the IWD Cocktails and Conversations event, an announcement is made that this project will be exhibited at a curated event by July 2020.<br>3. Notes that the project is to be resourced internally and within operational budget. | CS&OI | Finalised | IWD Event took place on Sunday 8 March 2020, featuring special guests Jenny Kee and Linda Jackson, over 200 attendees. |
| Council | 10/12/19 | Mayoral Minute | CM/6.2/19.12 | Plan to Save our Recycling (A15/0392) | 1. Acknowledges the growing imperative to manage waste and recycling within NSW and calls for urgent action from the State Government to help build a circular economy in NSW.<br>2. Endorses Local Government NSW's sector-wide Save our Recycling campaign, and asks the State Government to reinvest the Waste Levy in:<br>(a) Funding councils to collaboratively develop regional-scale plans for the future of waste and recycling management.<br>(b) Supporting the State-led development of priority infrastructure and other local government projects needed to deliver regional-scale plans, particularly where a market failure has been identified.<br>(c) Support to prioritise recycled materials in procurement by all levels of government, to help create new markets.<br>(d) Funding and delivery of a state-wide education campaign on the importance of recycling, including the correct way to recycle, the purchase of products with recycled content and the importance of waste avoidance.<br>3. Recognises initiatives and projects taken within the Waverley local government area to help achieve this goal, including:<br>(a) Joining a regional Memorandum of Understanding (MoU) to prioritise recycled materials in procurement, which has had unanimous support from all 11 Southern Sydney Regional Organisation of Councils (SSROC) member councils and the NSW Minister for Environment and Energy, the Hon. Matthew Kean, MP.<br>(b) Jointly advising on, and undertaking, a major project through SSROC on metropolitan Sydney Waste Data and Infrastructure Planning to identify necessary waste data and projected material flows to make informed policy and infrastructure decisions.<br>4. Writes to the local State Members, the Hon. Gabriel Upton, MP, Member for Vaucluse, and Marjorie O'Neill, MP, Member for Coogee; the Minister for Energy and Environment, the Hon. Matthew Kean, MP; the Local Government Minister, the Hon. Shelley Hancock, MP; the NSW Treasurer, the Hon. Dominic Perrottet, MP; the Premier, the Hon. Gladys Berejiklian, MP; the Opposition Leader, Jodi McKay, MP; the Shadow Minister for Environment and Heritage, Kate Washington, MP; and the Shadow Minister for Local Government, Greg Warren, MP, to: (a) Confirm support for recycling and outline the urgent need to educate, innovate and invest in local and regional waste and recycling programs and infrastructure via the Waste Levy.<br>(b) Fund councils to develop regional-scale plans and projects to effectively address the management of waste and recycling.<br>(c) Seek a commitment from the State Government to lead and fund the development of priority waste and recycling infrastructure, particularly where a market failure has been identified.<br>5. Advises LGNSW President, Linda Scott, of the passage of this Mayoral Minute.<br>6. Shares and promotes the Save Our Recycling campaign via its digital and social media channels and via its networks. | PE&R | Finalised | All points have been actioned. |
| Council | 18/02/20 | Mayoral Minute | CM/6.1/20.02 | Community Resilience and Social Inclusion in Waverley (A20/0146) | 1. Notes the Directions for Resilience framework set out in the Sydney Resilience Strategy, namely:<br>(a) People-centred city.<br>(b) Live with our climate.<br>(c) Connect for strength.<br>(d) Get ready.<br>(e) One city.<br>2. Notes that officers are working on a range of initiatives that address the framework and asks for a progress report on this work to be provided to Council at the appropriate time.<br>3. Notes Council's existing commitment to fostering and maintaining an inclusive community in which all people from diverse backgrounds feel able to connect, participate and thrive and are free from discrimination on the basis of culture, ethnicity, race, religion, disability, gender or sexual orientation.<br>4. Notes that Council plays an important role in developing community capacity and strengthening networks by supporting volunteering and community development services and activities.<br>5. Notes that research underpinning the Resilient Sydney Strategy identifies that the leading factor in influencing how resilient cities and communities are to shocks and stresses is the level of connectedness and social inclusion within those communities. (CONTINUES BELOW) | PE&R | Action in progress | |

## MAYORAL MINUTES

| Meeting | Date | Report Type | Res No. | Subject | Action required (That/That Council…) | Responsible Directorate | Status | Comment |
|---|---|---|---|---|---|---|---|---|
| | | | | | 6. Notes the work of the Multicultural NSW's COMPACT Program, which identifies inclusion as key in building community resilience and connectedness in multicultural communities, which, in turn, is central to fostering positive participation in society and addressing issues such as countering violent extremism.<br>7. Seeks preliminary advice from relevant state and federal authorities to help inform any required response by Council to the threat of a pandemic.<br>8. Asks officers to provide a scoping report that addresses:<br>(a) Defining what social inclusion and community connectedness mean at a local government level (this definition must consider diverse communities within the Waverley local government area).<br>(b) Better understanding the role of local government in building connected, socially inclusive and resilient communities.<br>(c) Assessing the steps Council could take to further develop or integrate social inclusion and community connectedness into existing programs in Waverley.<br>(d) Any requirements for additional resources Council may need to advance this work, with consideration to be given for resourcing and enhanced projects as part of the Social Sustainability Strategy currently under development (for June 2020) and as part of the 2020– 21 budget.<br>(e) The potential for external sources of funding that could contribute to such a program. | | | |
| Council | 18/02/20 | Mayoral Minute | CM/6.2/20.02 | Privatisation of Management of Buses (A03/0189) | 1. Notes resolution PD/6.1/19.11 on the privatisation of region 9 bus services.<br>2. Notes that the bill to privatise these remaining services will be before Parliament in the very near future.<br>3. Reaffirms Council's position, with the Mayor again writing to the Premier, the Hon Gladys Berejiklian, MP; the Minister for Transport and Roads, the Hon Andrew Constance, MP; the Member for Vaucluse, the Hon Gabriel Upton, MP; the Member for Coogee, Marjorie O'Neill, MP; and the Leader of the Opposition, Jody McKay, requesting the government to honour its pre-election commitment given on 20 March 2019 not to privatise the remaining bus regions 7, 8 and 9. | PE&R | Finalised | Letters sent. |
| Council | 17/03/20 | Mayoral Minute | CM/6.1/20.03 | Caring for People Who May be at Risk of COVID-19 (A20/0245) | 1. Notes that a Council-wide implementation of business continuity and risk management measures are currently underway to enable continued delivery of essential services and to contribute to efforts to prevent further spread of the Novel Coronavirus COVID-19 in line with advice from Commonwealth and NSW Government health authorities.<br>2. Notes that, according to the Commonwealth Department of Health, the following are at risk of COVID19:<br>(a) People with compromised immune systems (such as people who have cancer).<br>(b) Elderly people.<br>(c) Aboriginal and Torres Strait Islander peoples (as they have higher rates of chronic illness).<br>(d) People with chronic medical conditions.<br>(e) People in group residential settings.<br>(f) Very young children and babies.<br>3. Notes the recently formed Eastern Suburbs Coronavirus Community Cares Network.<br>4. Directs officers to work with key community stakeholders, including Precincts, to distribute general information about available support and services in relation to COVID-19, and to assist in coordinating essential support by local aged and isability providers and grassroots action by community groups such as the Waverley Community and Seniors Association, Our Big Kitchen and others, in helping vulnerable people and to help contain the spread of COVID-19. | CA&O | Finalised | Council Officers have distributed service and health information to vulnerable groups via a range of channels as part of comprehensive communications activities related to COVID-19. |
| Council | 21/04/20 | Mayoral Minute | CM/6.1/20.04 | Coronavirus (COVID-19) - Financial Support (A20/0245) | 1. Calls on the Federal Government and NSW Government to urgently deliver comprehensive and multifaceted financial support and stimulus packages to local government to enable them to continue to operate effectively and provide essential services during the COVID-19 pandemic.<br>2. Calls for the packages to include the following measures:<br>(a) Increasing Financial Assistance Grants payments to 1% to help councils maintain essential functions and services, acknowledging the increased costs and mounting revenue losses arising from COVID-19 (and drought and bushfire where affected) as well as giving councils capacity to provide hardship assistance to businesses and residents.<br>(b) Immediate financial assistance to support council employees where necessary.<br>(c) Providing stimulus funding to councils for projects that will help sustain council operations and boost local economies. This could be achieved through increasing or bringing forward funding under existing funding programs or introducing new programs.<br>(d) Increased access to TAFE, VET and other apprenticeship opportunities that council staff can undertake to address skill shortages, especially for staff in non-essential services who are unable to be redeployed.<br>3. Commends the NSW and Federal Governments on their stewardship during this crisis and commits to working in partnership to protect community health and sustain local economies through this crisis.<br>4. Writes to the local Federal and State Member(s) Dave Sharma MP, Marjorie O'Neill MP and Gabrielle Upton MP, Prime Minister the Hon Scott Morrison MP, NSW Premier the Hon Gladys Berejiklian MP, Federal Treasurer the Hon Josh Frydenburg MP, NSW Treasurer the Hon Dominic Perrottet MP, NSW Local Government Minister the Hon Shelley Hancock MP, Federal Minister for Local Government the Hon Mark Coultan, Federal Opposition Leader the Hon Anthony Albanese, NSW Opposition Leader Jodi McKay MP, Federal Shadow Minister for Local Government Jason Clare MP and NSW Shadow Minister for Local Government Greg Warren MP to confirm their support for increased financial assistance and stimulus funding for local government to help councils maintain essential services and employment during the COVID-19 pandemic.<br>5. Endorses Local Government NSW's sector-wide campaign to obtain financial assistance, employment support and stimulus funding for the local government sector.<br>6. Advises LGNSW President Linda Scott of the passage of this mayoral minute. | Finance | Action in progress | |

## MAYORAL MINUTES

| Meeting | Date | Report Type | Res No. | Subject | Action required (That/That Council…) | Responsible Directorate | Status | Comment |
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| Council | 21/04/20 | Mayoral Minute | CM/6.2/20.04 | Coronavirus (COVID-19) - Beach Closures, Access to the Ocean and Beach Opening Process (A20/0245) | 1. Recognises the importance to the community of swimming and surfing at Waverley's beaches and is working towards a phased reopening of access to the water.<br>2. Notes that:<br>(a) A Council-wide implementation of risk management measures are currently underway to contribute to efforts to prevent further spread of the Novel Coronavirus COVID-19 in line with advice from Commonwealth and NSW Government health authorities, and that Bondi, Tamarama and Bronte Beaches continue to remain closed.<br>(b) A draft COVID-19 beach access management plan (the plan) providing access to the water for swimmers, surfers, stand-up paddle boarders, ocean kayakers and surf skis at Bondi, Tamarama (surf craft only) and Bronte Beaches, has been developed and a draft circulated to Councillors with an opportunity for councillor comment.<br>(c) The draft plan:<br>(i) Keeps the beaches and ocean pools closed and leaves the fencing in place, except where permitted in the beach management plan.<br>(ii) Provides for safe access corridors to the water between 7 am and 5 pm and closed at all other times to allow 'surf and go'/'swim and go' only via entry points that are managed by Council rangers while strictly observing social distancing so as not to become mass gatherings of more than 500 people, and alternative safe access corridors from the water.<br>(iii) Is for weekdays only unless risk assessments enable the General Manager to open at other times.<br>(iv) Does not allow for walking, running, recreating or gathering (including loitering and sunbathing) on the sand, except where permitted in the beach management plan.<br>(v) Allows for immediate closure of the beaches where there are compliance problems.<br>(vi) Bans swimming if the conditions become dangerous.<br>(vii) Provides for lifeguards to patrol the beaches although the flags are down between the hours of 7 am and 5 pm, seven days a week.<br>(viii) Erects static and electronic signage.<br>(ix) Ensures personal protective equipment for our lifeguards.<br>(d) The Minister for Health and Medical Research, the Hon Brad Hazzard MP, the Chief Health Officer, Dr Kerry Chant, and Dr Marianne Gale, Director, Population and Community Health, South Eastern Sydney Local Health District, support Waverley<br>CONTINUES BELOW<br><br>Council's plans for access to the ocean, as they recognise that Council is striking a balance in ensuring continuing safety for the community and permitting appropriate exercise in the ocean.<br>(e) The Minister for Health and Medical Research, Council officers, lifeguards, rangers, surf clubs, Department of Health and Police have been consulted in the development of the plan.<br>(f) The plan has been proposed within any applicable federal and state legislation, policies and guidelines, and public health orders at the time.<br>(g) Officers, rangers and lifeguards will continue to monitor the water access points in accordance with risk assessment outcomes, to ensure compliance including social distancing for the General Manager to take any relevant action deemed appropriate should compliance became an issue. This may include prohibiting access to the water.<br>3. Ensures an adequate queuing procedure for access to the beach.<br>4. Attaches to the minutes the draft plan circulated to Councillors on 18 April 2020, which is dynamic and subject to change.<br>5. Urgently refers traffic matters to the Traffic Committee.<br>6. Endorses the General Manager acting to implement the beach management plan from 28 April 2020 on the proviso that the General Manager is satisfied that a risk assessment indicates that it is acceptable to enable access to the water as stipulated in the plan.<br>7. Establishes the following preconditions to be met before any wider beach openings can take place:<br>(a) Council officers, lifeguards, rangers and Police have developed a strategy for managing beaches that they are satisfied with that is in accordance with state and federal government guidelines, legislation and policies, and public health orders in place at the time as well as Council's own risk assessment processes.<br>(b) Surf clubs have been consulted as part of the strategy development process and their feedback considered.<br>(c) The support of the Minister of Health and Medical Research and the Chief Health Officer is obtained along with the Department of Health and Police.<br>(d) Monitoring and compliance management processes are established that ensure beaches can be managed to remain compliant with government requirements, legislation and orders, and that public health orders in place at any given time are able to be met and observed.<br>(e) A beach closure process is readily available to the General Manager should he deem it necessary for beaches to be closed. | CS&OI | Finalised | Beach Management Plan implemented. |

## MAYORAL MINUTES

| Meeting | Date | Report Type | Res No. | Subject | Action required (That/That Council…) | Responsible Directorate | Status | Comment |
|---|---|---|---|---|---|---|---|---|
| Council | 05/05/20 | Mayoral Minute | CM/6.1/20.05(1) | Coronavirus (COVID-19) - Phased Beach Opening Plan (A20/0245) | 1. Recognises that our beaches are used in different ways by different people who live in the Waverley local government area or who visit us.<br>2. Recognises that the provision of access to the water for exercise, in line with the public health orders currently in place, has worked well with very high levels of responsible conduct and community ownership of the scheme.<br>3. Asks staff to prepare an operational plan with goals for the staged opening of our beaches in accordance with the extant public health orders and police and NSW Health advice, and as operational capability allows. Such stages may be, but not limited to:<br>(a) Soft sand running and walking areas on closed beaches.<br>(b) Partial opening of north Bondi Beach to allow safe zones for young children.<br>(c) Full opening of beaches.<br>4. Notifies the Minister for Health and Medical Research the Hon Brad Hazzard MP of Council's plans for the staged reopening of our beaches strictly in accordance with extant public health orders and any police and NSW health advice.<br>5. Staff, in preparing the staged plan to open our beaches, continue to consult with NSW Health and NSW Police in managing council's response to keeping our community safe during the COVID-19 pandemic.<br>6. Thanks all staff for their efforts to date in ensuring the business of Council continues during this pandemic as well as working with the community and stakeholders to ensure access plans work, while keeping our community safe.<br>7. Circulates the draft operational plan to Councillors for consideration and comment, and any subsequent updates to the plan be forwarded to Councillors as well. | CS&OI | Action in progress | Continuous review and imlementation of Council's COVID-19 Beach Management Plan. Councillors, NSW Police and NSW Health have been consulted and notified of all further updates to the original Plan. |
| Council | 19/05/20 | Mayoral Minute | CM/6.1/20.05(2) | Coronavirus (COVID-19) - Business Continuity (A20/0258) | 1. Notes the effectiveness to date of the business continuity arrangements that have been put in place by officers.<br>2. Notes that officers are working on a resumption of services strategy that is being/will be developed and implemented in accordance with recent public health orders and the three staged reopening 'roadmap' signalled by the Prime Minister.<br>3. Notes that the resumption of services strategy is being implemented flexibly with specific services to be resumed when the public health orders allow, when it is deemed safe to do so and as indicated as appropriate through officer risk assessments.<br>4. Notes that officers are:<br>(a) Exploring and taking steps to seek stimulus funding for appropriate council projects.<br>(b) Taking steps to obtain commonwealth and NSW State Government assistance being made available to local government sector.<br>5. Officers report back on delivery outcomes of the business continuity and resumption of service strategy. | CS&OI | Action in progress | Report pending. |
| Council | 02/06/20 | Mayoral Minute | CM/6.1/20.06 | Infrastructure Funding (A18/0758) | 1. Notes the $277,817 granted to Waverley Council as part of the Financial Assistance Grant program, which is part of the Local Road and Community Infrastructure Program.<br>2. Notes that this funding is calculated in a similar way to the Roads to Recovery program and considers road length and population in determining allocations with the focus on upgrades and maintenance of local roads and community infrastructure.<br>3. Notes that officers are submitting to the Commonwealth Government for approval, the Old South Head Road Pedestrian Crossing project being a project that can meet project criteria, timing and cost criteria, is aligned to Council transport strategies, and is additional to works programmed in the forthcoming year.<br>4. Writes to the Federal Government thanking them for the funding. | CA&O | Action in progress | Funding Agreement to be signed in July 2020 |
| Council | 02/06/20 | Mayoral Minute | CM/6.2/20.06 | Signatory to Letter Supporting Asylum Seekers through COVID-19 Pandemic (A02/0436) | That:<br>1. Council supports the principle of providing people seeking asylum with access to Medicare, income support for those out of work, and valid visas through the COVID-19 pandemic as outlined in the open letter to the Prime Minister and signed by 35 local government mayors tabled at the meeting.<br>2. Further information comes back to Council at the next Council meeting. | CA&O | Finalised | Letter was signed and presented to the Refugee Council. There were 38 Mayoral signatories to the letter. |

## NOTICES OF MOTION

| Meeting | Date | Report Type | Res No. | Subject | Action required (That/That Council…) | Responsible Directorate | Status | Comment |
|---|---|---|---|---|---|---|---|---|
| Council | 20/11/12 | Notice of Motion | 1211.11.3 | Display of premises numbering in the Waverley Local Government Area (A03/1381) | That Council:<br>1. Prepare a Premises Numbering Policy that requires all premises in the Waverley Local Government Area to be identified by a premises number on the building exterior and / or mailbox, clearly visible from the street frontage. Reference should be made to the policies of other Councils and consideration given to minimum numbering sizes for residential, commercial and industrial properties.<br>2. Ensure a standard premises numbering condition continues to be applied to development consents.<br>3. Prepare a communication and compliance strategy to ensure appropriate premises numbering appears on all Waverley premises. The communication component would include educating the community about the importance of clear and visible premises numbering, and how the new policy is to be introduced.<br>4. Receive a report on the above initiatives. | PE&R | Action in progress | 1.New Policy has been preapred and is in force.<br>2. Condition relating to street numbers is included in general list of conditions which is imposed on DA approval. This condition will be reviewed and rectified once the policy is in force. |
| Council | 15/03/16 | Notice of Motion | CM/8.3/16.03 | Annual Chemical Waste Collection Service (A16/0227) | That Council investigates a system that provides residents with an annual chemical waste collection service, with a report to come back to Council for consideration. | PE&R | Action in progress | There is an annual chemical clean up collection at Clovelly but not in the Waverley LGA. Council has not identified a suitable location for an annual chemical waste collection service in the Waverley area. This is largely due to managing health and safety issues. A more frequent chemical waste collection point is being investigated with our neighbouring Councils but it is likely that this will not be in the Waverley LGA. |
| Council | 17/05/16 | Notice of Motion | CM/8.18/16.05 | Motorbike Parking in Bondi Junction (A02/0637-02) | That Council investigates the provision of additional motorbike parking in the following locations including the consideration of more flexible, longer time restrictions:<br>1. Ebley Street adjacent to Clementson Park.<br>2. Bronte Road between Birrell Street and Ebley Street, or Allens Parade.<br>3. Oxford Street between Denison Street and Newland Street.<br>4. Gray Street.<br>5. In the vicinity of Hollywood Avenue and Waverley Street, or on the intersection of Ebley Street East and Hollywood Avenue. | CA&O | Action in progress | Under investigation. |
| Council | 21/06/16 | Notice of Motion | CM/8.4/16.06 | Council Youth Employment Scheme (A16/0374) | That Council:<br>1. Investigates the establishment of a fixed term, say 12 months, Youth Employment Scheme to operate within Council.<br>2. Reports back on the outcomes of the investigation. | CS&OI | Action in progress | The draft Youth Employment Framework has been finalised for consideration by the Executive Leadership Team. The 2020 - 2024 draft People Plan has been finalised and includes development of Council's Workforce Plan and will address the implementation of the Youth Employment Program. Funding and resourcing requirements will need to be considered in the 20/21 and future budgets. |
| Council | 19/07/16 | Notice of Motion | CM/8.1/16.07 | Establishment of a Certification Business Unit (A16/0429) | That Council:<br>1. Investigates how to grow its internal private certification service.<br>2. Actively promotes the benefits of Council's private certification service. | PE&R | Action in progress | The overall review of certification and compliance unit is underway which will include business promotion for certification service |
| Council | 18/07/17 | Notice of Motion | CM/8.3/17.07 | Reservoir Perimeter Plantings (A08/0562-03) | 1. Undertakes an assessment of existing planting on the boundary of the Sydney Water reservoir bordering Council Street, St James Street and Waverley Park in Bondi Junction.<br>2. Prepares a simple landscape plan for appropriate trees/shrubs to screen the infrastructure, in consultation with Sydney Water and seeking approval where necessary.<br>3. Implements the planting program in 2017/18 using funds allocated to Waverley Park. | CA&O | Action in progress | Consulting with Sydney Water as the land owner of the reservoir and land surrounding land on the Landscaping works |

## NOTICES OF MOTION

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|---|---|---|---|---|---|---|---|---|
| Council | 10/10/17 | Notice of Motion | CM/8.1/17.10 | Bondi Pavilion Upgrade and Conservation Project and Committees (A15/0272) | 1. Council acknowledges the community support for Bondi Pavilion to undergo a refurbishment that retains the Pavilion as a community and cultural centre, and that will not reduce community space.<br>2. Council receives a report on the current state of the development application for the refurbishment of the Bondi Pavilion and advice on how the current plans can be modified or whether the project of redevelopment of the Pavilion should be completely reassessed.<br>3. Council establishes an internal Bondi Pavilion Project Committee, including the three Bondi Ward Councillors, to thoroughly review current plans, Council's community research, business plan and public submissions, Council's project management record to date and its future capacity, and preferred stage options for refurbishment; and makes its recommendations public.<br>4. Council establishes a Bondi Pavilion Stakeholder Committee by public expression of interest tasked with articulating future cultural and community programs and artistic direction of the Pavilion; and that the selection of committee members and the chair of this committee be transparent and open.<br>(a) The Bondi Pavilion Stakeholder Committee (BPSC) will comprise a maximum of 12 members consisting of a maximum of seven members appointed following the EOI campaign plus one delegate from the Bondi Beach Precinct and one delegate from the Friends of Bondi Pavilion, and all Bondi Ward Councillors. The Mayor and Deputy Mayor will be alternate chairs for the Committee.<br>(b) The Expression of Interest campaign will commence 11 October 2017 and run for a period of four weeks.<br>(c) The Mayor and Deputy Mayor, in consultation with the General Manager, will recommend membership of the BPSC consistent with the above clauses.<br>(d) A report will come to Council on 21 November 2017 establishing membership and Terms of Reference of the BPSC for Council's approval, including a list of unsuccessful applicants.<br>(e) The Terms of Reference will establish the necessary reporting outcome which must include the establishment by the BPSC of a matrix of recommended and desired uses and functions of the Pavilion.<br>(f) The first meeting of the BPSC will be held on 25 November 2017 with two subsequent weekly meetings and, if necessary, a plenary meeting immediately thereafter.<br>(g) A report will be prepared detailing the deliberations of the BPSC for the 6 February 2018 Council committee meeting.<br>(h) The BPSC will reconvene after this initial phase to consider cultural and arts programming for the Pavilion on an ongoing basis.<br>5. Both the Bondi Pavilion Project Committee and the Bondi Pavilion Stakeholder Committee be supported by senior Council staff and appropriate managers supplying appropriate material on all matters relating to the Pavilion, and include a secretariat for accurate minute-taking.<br>6. Council receives the Bondi Beach Cultural Landscape Conservation Management Plan prepared for Council in December 2016 by architect Jean Rice at the inaugural meeting of the Strategic Planning and Development Committee.<br>7. Council notes that the following reports should be tabled at the same meeting as the report requested in clause 2 above:<br>(a) Fair Use Policy.<br>(b) Additions to the Bondi Pavilion Cultural and Community Use Impact Assessment (adopted on 4 July 2017) | Life | Finalised | Report to November Council finalising Committee |
| Council | 10/10/17 | Notice of Motion | CM/8.3/17.10 | Bike-sharing (A17/0445) | That Council prepares a report for the December 2017 Council Meeting regarding commercial bikesharing in Waverley addressing the following:<br>1. An assessment of the demand for such services and whether that demand is being met by the current providers.<br>2. The number and nature of current complaints from residents and others, and the action taken by rangers in response.<br>3. Recommended guidelines for operators and users.<br>4. Recommendations for additional enforcement terms if required including, but limited to, financial penalties and impoundment.<br>5. Any further issues officers believe relevant, including the identification of locations for increased bike storage, in particular at our beaches and bus interchange, and recommended measures to address any shortfall. | Futures | Finalised | |
| Council | 10/10/17 | Notice of Motion | CM/8.4/17.10 | Surf Life Saving Clubs (A17/0516) | That:<br>1. A meeting of Council's Surf Life Saving Committee be held in early December 2017.<br>2. Staff prepare a report for this December meeting detailing:<br>(a) All Council-provided financial assistance received by each SLSC in the Waverley Council area in the last five years.<br>(b) An analysis from each club as to their:<br>(i) Membership numbers.<br>(ii) Diversity breakdown.<br>(iii) Range and nature of community services.<br>(iv) Financial position.<br>(v) Other initiatives deemed relevant by the SLSCs.<br>3. Council uses this information to derive future budgetary allocations in a fair and balanced way to each club. | CA&O | Finalised | |
| Council | 10/10/17 | Notice of Motion | CM/8.5/17.10 | Footpath Gardens (A13/0054) | 1. Updates the Public Gardens Policy and Street Garden Guidelines to make it easier and quicker for residents to apply for a verge garden outside their property.<br>2. Assesses its current measures to promote street gardens and identifies ways to improve uptake by residents, including a process for faster approvals.<br>3. Notes that there is no street garden application fee to the resident.<br>4. Ensures that existing street gardens in the public domain are not removed without first consultation with adjacent residents.<br>5. Prepares a report on the above matters for consideration, including progress and achievements to date from the Council resolution CM/7.7/16.09 on street gardens and residential verges. | PE&R | Action in progress | A review of Council's Public Place Gardening Policy and Street Garden Guidelines has commenced and will continue in 2019. |

## NOTICES OF MOTION

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|---|---|---|---|---|---|---|---|---|
| Council | 10/10/17 | Notice of Motion | CM/8.6/17.10 | Waverley Cemetery (A02/0658-06) | 1. A progress report be submitted to the November 2017 Council meeting on the work to date about the:<br>(a) Development of the public register of significant graves and monuments of the Waverley Cemetery, which is to be incorporated into an app for visitors to the site.<br>(b) Status of the investigation in to the establishment of a foundation to secure the financial future of the Waverley Cemetery.<br>(c) Listing of Waverley Cemetery on the National Heritage Register.<br>2. An education and visitors program be developed in consultation with the Residents for Waverley Cemetery | Renewal/Futur | Finalised | 1 (a) Waverley Council's new search tool iCemetery was launched in April 2018. iCemetery is a state of the art tool that provides a fast and easy way to find the location of people buried or cremated at Waverley and South Head Cemetery.<br>1 (b) Establishment of Waverley Cemetery Foundation report to be submitted to the 3 July Operations Committee Meeting<br>1 (c) Application to list Waverley Cemetery on the National Heritage Register was lodeged in February 2018<br>2. In progress |
| Council | 10/10/17 | Notice of Motion | CM/8.7/17.10 | Bronte Park (A16/0168) | 1. Council works on the implementation of the Bronte Park Plan of Management (POM), with the exception of the 2017/18 Capital Works projects underway in Bronte Park, be immediately paused and be reviewed.<br>2. A meeting be held with interested Councillors to review the current Bronte Park and Beach Plan of Management and address concerns.<br>3. An amended Bronte Park and Beach Plan of Management addressing these concerns come back to Council for endorsement as soon as practicable. | Renewal | Finalised | 1) Noted<br>2) Finalised<br>3) Council Report being submitted to 5 June 18 Operations Committee |
| Council | 10/10/17 | Notice of Motion | CM/8.8/17.10 | Walk for Respect (A17/0517) | That:<br>1. A Walk for Respect be undertaken early in 2018 in recognition of community harmony and celebration of multiculturalism.<br>2. The Walk for Respect be referred to the Multicultural Advisory Committee for consideration and implementation.<br>3. The budget be scoped and allocated to cover logistical costs associated with its organisation.<br>4. The working relationship between the Multicultural Advisory Committee and other similar organisations, including the Moving Forward Together Association, be considered at the first meeting of the Committee. | Life | Finalised | Actions finalised - accomplished through Global Table event. |
| Council | 10/10/17 | Notice of Motion | CM/8.9/17.10 | Legislative Changes to Planning Decisions (A17/0518) | That Council officers prepare a report and provide a briefing to Councillors on NSW Government changes to planning decision-making and their impacts on Waverley Council. | Futures | Finalised | |
| Council | 10/10/17 | Notice of Motion | CM/8.10/17.10 | Innovation and Knowledge Hub - Boot Factory and Waverley Library (A14/0299) | 1. Council investigates the restoration and adaptive reuse of the Boot Factory, including:<br>(a) Options for establishing a maker space, creative industries incubator and/or innovation hub at the Boot Factory that aligns with the establishment of a knowledge and innovation hub at Waverley Library.<br>(b) Technology and facilities required.<br>(c) Potential project plan for implementation.<br>(d) Scoping of potential budget requirements.<br>(e) Any potential sources of State and Federal funding that are available through innovation funds or heritage restoration grants.<br>(f) Investigations into the possibility of gaining state heritage listing for the Boot Factory.<br>2. Council investigates options for the establishment of an innovation and knowledge hub at Waverley Library, to align with the Boot Factory project, with the investigation to include:<br>(a) Options about the establishment of an innovation and knowledge hub at Waverley Library in conjunction with the Bondi Junction Boot Factory.<br>(b) Work undertaken so far, including review of the Waverley Library 'My Amazing Library' Strategic Plan 2014–2017.<br>(c) Additional technology and facilities required.<br>(d) Potential project plan for implementation.<br>(e) Scoping of potential budget requirements.<br>(f) Any potential relevant sources of State and Federal funding that may be available, including but not limited to the NSW Public Library Infrastructure Grant.<br>3. An Innovation and Knowledge Hub Steering Group be established to plan and advise on oversight of the above projects, with the group to include the three Lawson Ward Councillors, community representatives, technical experts and relevant staff, and to be chaired by Cr Masselos.<br>4. Officers prepare a report for the November Operations and Community Services Committee setting out a proposed charter for the Steering Group.<br>5. Officers commence the preparation of information to assist the work of the Steering Group.<br>6. An appropriate budget be allocated for this first investigative phase of the project, with this to be included in the first quarterly budget review for Council approval. | CA&O | Action in progress | 1. In progress - Report prepared by Assett Technologies Pacific, Business Case to reboot the Boot Factory by establishing and Innovation Civic Hall, Report to Council Q4 2020.<br>2. In progress - As above<br>3-6. Finalised - Incorporated into the Chargter and Boot Factory Restoration Design Principles |
| Council | 21/11/17 | Notice of Motion | CM/8.2/17.11 | Nesting Swallows at South Bronte Amenities (A10/0741) | That Council officers prepare a report outlining current and planned actions to improve the quality and quantity of habitat for our local biodiversity across Waverley and our neighbouring Council areas. This report should include strategies and action plans for the protection, nesting conservation, habitat diversity, and water and food supply for native birds within the Waverley LGA, and make recommendations on producing an information and education package for our staff and residents. | PE&R | Finalised | The Urban Ecology Team is continuing to improve condition and quantity of native vegetation across the LGA -(i) on public land via theimplementation of the Bronte ERAP, Tamarama ERFAP, and Biodiversity Action Plan, and (Ii) on private property in Bronte and Tamarama through he Living Connections Program. This program includes an educational component. |
| Council | 21/11/17 | Notice of Motion | CM/8.3/17.11 | Light Rail in Waverley (A15/0491) | 1. Explicitly rejects any proposal for Light Rail along the Bondi Road Corridor as it would negatively impact on the Oxford Street Mall and Bondi Road Shops, resulting in higher development density and loss of parking.<br>2. Supports the Waverley Strategic Transport Working Group (which includes representation from Roads and Maritime Services, Transport for NSW and the Greater Sydney Commission) in prioritising improved bus movements along the Bondi Road Corridor. | Futures | Finalised | |

## NOTICES OF MOTION

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|---|---|---|---|---|---|---|---|---|
| Council | 21/11/17 | Notice of Motion | CM/8.4/17.11 | Live Streaming of Council Meetings (A17/0592) | 1. Agrees in principle to the introduction of live audio and visual streaming of Council and Council Committee meetings as soon as practicable.<br>2. Officers prepare a report to Council which considers:<br>(a) The options available for live audio and visual streaming, considering the experiences of Council's already live streaming meetings.<br>(b) The likely cost to upgrade the equipment in the Council chamber to enable high quality video and sound recording, improved sound in the chamber and any other associated costs, for example site hosting/web costs.<br>(c) The implications of live streaming on members of the public wishing to record Council meetings.<br>(d) Any changes required to the Code of Meeting Practice and the process for doing so.<br>(e) Privacy implications.<br>(f) Copyright implications.<br>(g) Defamation implications.<br>(h) Any implications under the State Records Act. | Corporate | Finalised | |
| Council | 21/11/17 | Notice of Motion | CM/8.5/17.11 | Public Access to Diaries (A09/1010) | That Council investigate how best to allow public reporting of the Mayor and senior staff appointment diaries on a monthly basis in relation to development matters (excluding meetings with residents or staffing matters), with a report to be received at the December or February Council meetings. | PE&R | Finalised | Template was approved at the Council meeting in Beb 2018 - Ref: PD/5.3/18.02 Monthly information available on website on the following link http://www.waverley.nsw.gov.au__data/assets/pdf_file/0004/162274/Meets_held_by_the_Mayor_and_Senior_Staff_with_Developers_on_DAs_and_PP.pdf |
| Council | 21/11/17 | Notice of Motion | CM/8.6/17.11 | Separated Cycle Route - Bondi Beach to Rose Bay Wharf (A11/0267) | That Council:<br>1. Investigates building a separated bicycle path route from Bondi Beach (to our LGA boundary) to Rose Bay wharf as part of the Waverley People Movement Places Study - Signature Project 11 (Cycling Superhighways).<br>2. Notes that Woollahra Council has agreed to write to Mayor of Waverley Council seeking their support to deliver this route as a joint initiative.<br>3. Requests staff to liaise with Woollahra Council as appropriate, and prepare a report on the implementation of a separated route (including budget implications) for the Old South Head Road to Bondi Beach section of this route. The report to also consider any additional stormwater drainage that may be identified by the flood mitigation mapping project, and a joint Waverley Woollahra application for a funding grant from the RMS to prepare a feasibility study for the route. | Futures | Finalised | Agreement with Woollahra Council has confirmed the Curlewis Street cycle project as the priority joint cycling project to undertake in 2019. |
| Council | 21/11/17 | Notice of Motion | CM/8.7/17.11 | Street Gardens in Laneways and Cul-de-sacs (A13/0054) | 1. Further to Council's resolution CM/8.5/17.10 on the streamlining of Council's Public Place Gardening Policy and Street Garden Guidelines, investigates the opportunity for greening laneways and cul-desacs in the Waverley LGA.<br>2. Prepares a report that recommends updates to the Policy, Guidelines, and Public Domain Technical Manual (PDTM) on treatments for laneways and cul-de-sacs by the community and/or Council so that these greening opportunities can be realised.<br>3. Within the above report, also identifies examples of potential laneway and cul-de-sac sites for greening with a recommended priority and community engagement approach. | PE&R | Action in progress | A review of Council's Public Place Gardening Policy and Street Garden Guidelines has commenced and will continue in 2019. |
| Council | 21/11/17 | Notice of Motion | CM/8.8/17.11 | National Broadband Network (NBN) in Waverley (A11/0780) | That Council request a public briefing from NBN Co Limited on its activities and plans for telecommunications infrastructure in the Waverley LGA and that NBN be asked to specifically address (Waverley LGA only):<br>1. The status of the rollout.<br>2. The mix of technologies and their proportions.<br>3. Performance differences between the technologies.<br>4. The age and condition of any existing infrastructure utilised by NBN (twisted copper, HFC cables, ducts, other).<br>5. Media reports and claims relating to installation difficulties, poor real world performance, bandwidth congestion, download/upload asymmetries, limitations due to co-existence with Foxtel on HFC, other?<br>6. The role of Owners Corporations in arrangements for installation of NBN infrastructure.<br>7. How NBN proposes to service Waverley's share of the significant continuing population and economic growth that underpins the Greater Sydney Commission's latest Greater Sydney Region Plan and locally the Eastern City District Plan.<br>8. The roadmap for future improvements to NBN infrastructure.<br>9. Technology Choice options available to Council, businesses, organisations, owners corporations, and residents.<br>10. Cost-effective suggestions for Council involvement in improvements/timing of improvements to NBN infrastructure. | Corporate | Finalised | The NBN briefing was held at the Councillor Workshop on 30 October. |
| Council | 21/11/17 | Notice of Motion | CM/8.9/17.11 | Notts Avenue Shared Zone (A03/0764) | That Council notes the commencement of the process of introducing a 10 km/hr shared zone in Notts Avenue, Bondi in consultation with the RMS, the Police and local residents. | Renewal | Finalised | Report prepared for consideration of the Waverley Traffic Committee at the May 2018 meeting |

## NOTICES OF MOTION

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|---|---|---|---|---|---|---|---|---|
| Council | 21/11/17 | Notice of Motion | CM/8.10/17.11 | Murriverie Road (A08/0246) | That Council officers prepare a report:<br>1. Recommending road, traffic and parking changes to improve safety and prioritise bus movement through the intersection of Hardy, Murriverie and Mitchell Streets.<br>2. Outlining potential streetscape beautification, paving and pedestrian works at the Murriverie Road shopping strip. | Renewal | Finalised | A report on the Murriverie Road matter has been listed for the Waverley Traffic Committee meeting in March, 2019.A proposal to alter the radius of the kerb return on the south-eastern corner of the intersection of Murriverie Road and Mitchell Street will be investigated to aid bus turning movements.Originally, improvements to bus turn movements were being investigated by removing several on street parking spaces.The changes to the kerb return will require survey and design to be carried out with input from staff in the Design section. |
| Council | 21/11/17 | Notice of Motion | CM/8.14/17.11 | Clarke Street Reserve (A04/2119) | 1. Notes the residential amenity and recreational importance of Clarke Street Reserve to the local community.<br>2. Officers investigate options to improve the safety and enhance Clarke Street Reserve with specific regard to:<br>(a) Providing a fenced area surrounding the playground.<br>(b) Erecting signage to deter dogs off leash.<br>(c) Reviewing the appropriateness and suitability of existing plantings and the positioning of rocks<br>within the playground in order to prevent injury to children.<br>(d) Exploring options of additional play equipment in particular a slippery dip.<br>(e) Consulting the local precinct and residents.<br>3. Officers prepare a report to Council recommending improvements. | Renewal | Finalised | Council report to be submitted to the 5 June 2018 Operations Committee |
| Council | 21/11/17 | Notice of Motion | CM/8.19/17.11 | Renewable Energy and the Adani Carmichael Coal Mine (A02/0131) | 1. Supports and recognises a need for a transition from fossil fuels to renewable energy as soon as possible, and that government support and funding for new coal mines such as the Carmichael Mine renders farcical any sensible discussion about a transition to renewable energy.<br>2. Council objects in the strongest terms possible to government support and funding for new coal mines such as the Carmichael Mine. Council will do all that it can to engage with other Councils to communicate its objection to government support and funding for new coal mines such as the Carmichael Mine.<br>3. Resolves to prepare and send a letter to federal Members of Parliament on the terms of motion 1 as set out above.. | Corporate | Finalised | Finalised - Letter prepared and mailed out on 30 January 2018 TrIM Ref: D17 / 109935 |
| Council | 21/11/17 | Notice of Motion | CM/8.20/17.11 | Moriah College Community Consultative Committee (A03/1411) | 1. Council supports the ongoing approach of Moriah College in holding regular meetings between the college and local residents via the Moriah Community Consultative Committee.<br>2. Council supports the meetings of the Moriah College Community Consultative Committee being held on a quarterly basis.<br>3. Ward Councillors be appointed to a new MCCC.<br>4. Council staff continue to provide technical assistance to the Moriah College Community Consultative Committee.<br>5. This Council resolution is tabled at the meeting of the Waverley Development Assessment Panel to be held on Wednesday 22 November 2017 that will be considering the development application for the early learning centre at Moriah College. | PE&R | Finalised | Regular meetings with Moriah College and local residents have been enacted throughout 2018. |
| Council | 12/12/17 | Notice of Motion | CM/8.1/17.12 | Old South Head Road (A03/0042-04) | That Council officers prepare a report examining potential for right-hand turn capacity improvement on Old South Head Road between Gilgandra Road and Strickland Street travelling north-east, and for a right-hand turn off Old South Head Road into Newcastle Street travelling south-west. The report should provide an action list for specific works programs for more detailed investigation and specific issues which may require consultation with the RMS and Woollahra Council. | Renewal | Finalised | OSH Road, is a State Road, a letter to RMS requesting there investigation. |
| Council | 12/12/17 | Notice of Motion | CM/8.2/17.12 | Military Road (A16/0524) | That Council officers prepare a reporting examining potential road widening works along Military Road.<br>Traffic pinch points will be a special focus of the report. The report to be presented to Council no later than April 2018. | Renewal | Finalised | Report to be prepared for April 18 Council meeting. |
| Council | 12/12/17 | Notice of Motion | CM/8.3/17.12 | Remembrance Day (A14/0251) | 1. Recognises that the year 2018 marks the 100th anniversary of Remembrance Day.<br>2. Notes that 416,809 Australian men enlisted to serve in World War One, with more than 60,000 killed and 156,000 wounded, and of those killed over 500 were from the Waverley municipality.<br>3. Acknowledges the special significance of Remembrance Day for all Australians, including the residents of Waverley.<br>4. Notes the enduring legacy of the RSLs in commemorating Remembrance Day each year and for providing support to ex-servicemen and women, including the Bondi Junction Counselling Centre treating the stress disorders of veterans returning from Afghanistan and Iraq.<br>5. Officers investigate a special event to mark the 100th anniversary of Remembrance Day and provide a report for Council consideration by March 2018 that includes but is not limited to:<br>(a) Consultation with the Presidents and other senior officials of the local RSL clubs, appropriate ANZAC nursing organisations and the NSW Indigenous Veterans' Committee.<br>(b) Options for an alternative location, if not Waverley Park.<br>(c) Inviting dignitaries to attend, including the Governor-General, the Governor of NSW, the Prime Minister, the Minister for Veterans' Affairs and the local members for Vaucluse and Coogee.<br>(d) Unveiling a memorial plaque that would include recognition of all Australians killed in war, including Aboriginal and Islander peoples who resisted invasion of their traditional lands and waters.<br>(e) Event funding.<br>(f) The contribution of nurses during World War 1, and of Indigenous Australians and Torres Strait Islanders. | Corporate | Finalised | A special event, including the unveiling of a commemorative plaque in accord with this resolution, was held on the 100th Anniversary of Remembrance Day. |

## NOTICES OF MOTION

| Meeting | Date | Report Type | Res No. | Subject | Action required (That/That Council…) | Responsible Directorate | Status | Comment |
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| Council | 12/12/17 | Notice of Motion | CM/8.4/17.12 | Commemorative Tributes (A02/0276) | 1. Investigates creative options for the installation in public places of commemorative tributes that recognise deceased local family members or those with a strong connection to Waverley that have passed away.<br>2. Reports back to Council no later than the June 2018 Council meeting with an outline of:<br>(a) Potential locations and types of commemorations that could be installed, whilst ensuring that they are placed discreetly and sensitively.<br>(b) Suggested criteria for the application and fee structures.<br>3. Consults with the Public Art Committee on the locations and built forms that might be appropriate in Waverley. | Renewal | Finalised | Report was prepared for July 18 Council meeting. |
| Council | 12/12/17 | Notice of Motion | CM/8.6/17.12 | Code of Meeting Practice - Review (A02/0649) | 1. Notes the Office of Local Government (OLG) released its draft Model Code of Meeting Practice for public consultation on 6 December 2017 with a closing date for submissions of 16 March 2018.<br>2. Notes Waverley's proposed new Code of Meeting Practice will be presented to Council following OLG's release of the final Model Code.<br>3. Officers ensure the draft Waverley Code of Meeting Practice includes the following:<br>(a) An Order of Business for Council that has Questions with Notice and places Notice of Motions at the beginning of the paper before staff reports.<br>(b) An 'Open Forum' of no more than 15 minutes' duration to allow members of the public to address Council on matters of public importance, prior to the commencement of the meeting.<br>(c) A three-minute limit on each address by a member of the public.<br>(d) Recent Council decisions affecting the Code. | CS&OI | Finalised | The Code of Meeting Practice was adopted by Council at the June 2019 meeting and is in operation. The Open Forum is currently on Trial. |
| Council | 12/12/17 | Notice of Motion | CM/8.7/17.12 | Boot Factory - State Heritage Listing (A17/0528) | 1. Initiates action to have the Boot Factory considered for State Heritage Listing.<br>2. Investigates funding avenues that heritage listing makes available for restoration/refurbishment of old buildings of significance. | PE&R | Finalised | The indpendent heritage report and advice from the Office of Environment and Heritage was that the Boot Fcatory is of local historical significance but did not meet the threshold to be listed on the State heritage register. |
| Council | 12/12/17 | Notice of Motion | CM/8.9/17.12 | Preserving Waverley's Public and Residential Amenity and Open Space (A03/0943) | 1. Notes the State Government's failure to engage in meaningful community consultation and its unwillingness to commission and/or release the relevant strategic business cases.<br>2. Agrees to collaborate with neighbouring councils as well as State and Federal representatives to work together in order to effect an immediate moratorium on the progression of following proposals ('Proposals'):<br>(a) The rebuilding of the Allianz Stadium at Moore Park and encroachment and expansion into Moore Park open and green space on at an anticipated cost to taxpayers of $705 million.<br>(b) The Alexandria to Moore Park road widening. The Roads and Maritime Services' (RMS) 'preliminary concept design' for the Alexandria to Moore Park Connectivity Upgrade includes the redesign of the Anzac Parade, Dacey Ave and Alison Road intersection. Estimated to cost $500 million, the continuous flow intersection will be largest non-motorway intersection in NSW, bringing thousands of more cars into the area and likely resulting in more compulsory parkland acquisitions and the loss of a further 100 trees and greater traffic congestion into our municipality.<br>3. Calls for a moratorium on the Proposals to remain in place until, in consultation with the affected councils and the community, each of the above proposals are fully and adequately assessed for their impact on:<br>(a) Open public green space, trees and heritage.<br>(b) The implications on Driver Ave and Kippax Lake and the implications on our ANZAC memorial.<br>(c) Local traffic congestion and car parking facilities and flow on impact into our municipally and on the Waverley local community.<br>(d) Public transport capacity.<br>(e) Community amenities, especially those located in the surrounding parklands of Moore Park and Centennial Park parklands.<br>(f) The long-term effect of further commercialisation of public land.<br>(g) Any other issues that may impact on the area's character, amenity and sustainability.<br>4. Calls on the NSW Upper House to hold an Inquiry into the Proposals, specifically focusing on the appropriateness of the NSW Department of Planning decision-making processes with regard to longheld community standards of transparency and accountability of the use of public monies.<br>5. Calls on the newly elected LGNSW leadership team to campaign for the funds set aside for the stadium rebuild to instead be used for public community infrastructure, including hospitals, education, community sport and other public assets and to do this in partnership with councils, community groups and local sporting clubs across NSW. | Futures | Finalised | The Mayor has written to the Minister for Sports expressing Council's concerns with the redevelopment of the Moore Park Stadium. Requests for a presentation to Council on the matter have not been successful to date. |
| Council | 12/12/17 | Notice of Motion | CM/8.10/17.12 | Amplified Music - Bronte Park (A13/0161) | 1. Council reaffirms its policy concerning no amplified music being allowed in Bronte Park, Tamarama Park and Bondi Park without a permit.<br>2. Compliance to this policy be strictly implemented, especially over the imminent summer holiday season. | Life | Finalised | Incorporated into daily duties |
| Council | 12/12/17 | Notice of Motion | CM/8.11/17.12 | Bondi Badlands' Bashing Victims' Memorial Monument (A02/0276) | 1. Council notes the decision of:<br>(a) The December 2014 Council meeting that 'endorses in principle the commissioning of a public artwork for Hunter Sculpture Park in remembrance of the victims of homophobic violence, with costs to be met by the Aids Council of NSW (ACON)'<br>(b) The May 2016 Council meeting that '…Council proceeds with the installation of a memorial artwork to commemorate the gays who were murdered as referenced in the Bondi Badlands book between Bondi and Marks Park in the 1980s.'<br>2. An investigation be undertaken to:<br>(a) Identify possible appropriate sites in the Waverley LGA for the location of this monument, including Hunter Sculpture Park, Marks Park and other locations.<br>(b) Consider the cultural, social and historical context of the proposed sites.<br>(c) Consult with the Public Art committee.<br>(d) Be in accordance with Waverley's Public Art Policies and guidelines.<br>(e) Be cognisant of Sculptures by the Sea.<br>3. A report come to Council detailing recommendations and rationale. | Life | Finalised | |
| Council | 12/12/17 | Notice of Motion | CM/8.12/17.12 | Bronte Park - Bins (A16/0168) | That Council reinstates the bins that have been removed from Bronte Park as a matter of urgency and in time for the summer holiday period. | Renewal | Finalised | |

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| Council | 12/12/17 | Notice of Motion | CM/8.13/17.12 | Cities Power Partnership (A17/0645) | 1. Council notes that Waverley Council has nominated to be included in round two of the Cities Power Partnership (CCP).<br>2. Should Council be successful in being included in round two, Council will then be required to choose five pledge items within six months from a list of 38 options that form part of the program. | PE&R | Finalised | Council accepted into Round Two of the partnership and priority pledge items endorsed by Council in July 2018. |
| Council | 12/12/17 | Notice of Motion | CM/8.14/17.12 | Security of Crowded Places (A02/0421) | 1. Notes the requirements in the recently released Commonwealth document 'Australia's Strategy for Protecting Crowded Places from Terrorism' for local government as an owner and operator of 'crowded places'.<br>2. Notes that Council has a responsibility to undertake a risk assessment and/or vulnerability objectives for our 'crowded places'.<br>3. In light of our responsibility, immediately prioritises the preparation of a municipality wide risk assessment of our buildings and open spaces, with a view to identifying contingency plans and mitigation actions as soon as possible. This assessment must recognise the progress made by neighbouring councils, and involve appropriate State and Federal agencies, including the Federal and NSW State Police.<br>4. In preparing the Community Plan, takes into consideration any cost implications of delivering added protection for our community in 'crowded places'.<br>5. Prepares a report outlining how the WLEP and WDCP need to be and can be amended to improve security in the public domain and where large groups of people can congregate for all new large developments. This could include increased CCTV coverage.<br>6. Prepares a report that includes the outcomes of the risk assessment and outlines anticipated costs over each of the next few years associated with protecting our residents and visitors who congregate in 'crowded places' and outlining options for sourcing that funding.<br>7. Approaches relevant federal government departments to seek funds for the implementation of any actions or projects that result from this motion.<br>8. Refers the matter to the Community Safety Advisory Committee. | CS&OI | Action in progress | Council has commissioned and received a report from security consultants that outlines the risk and threat to Council in relation to protecting crowded places. An LGA wide security master plan is being developed which will include costings, investigation of progress made by neighbouring councils and integration with Council policies.<br><br>Temporary security measures have been implemented in the Bondi Beach and Oxford Street Mall precincts. Request for tender for the implementation of security measures at Bondi Beach and Oxford Street Mall released to the market.<br><br>WLEP and WDCP amendment report considered by the Strategic Planning and Development Committee on 7 July 2020 incorporating actions in point 5.<br><br>Funding from the Federal Government towards |
| Council | 12/12/17 | Notice of Motion | CM/8.16/17.12 | City2Surf - Indigenous Marathon Foundation (A17/0649) | That Council, in negotiations for the 2018 City to Surf, and future City to Surf Agreements, requests Fairfax Media to invite a team of up to eight athletes from the Indigenous Marathon Program to participate in the 2018 event and future events, and that these athletes are sponsored by Fairfax Media and other participating and/or supporting organisations, and that sufficient funds are provided by sponsors for athletes' travel and expenses including accommodation in Sydney for the weekend of the event. | Life | Finalised | Finalised |
| Council | 20/02/18 | Notice of Motion | CM/8.1/18.02 | Charing Cross Street Festival (A18/0073) | 1. Council investigates the reinstatement of the Charing Cross Festival including:<br>(a) Consulting with:<br>(i) The Charing Cross Precinct.<br>(ii) Charing Cross businesses.<br>(iii) Charing Cross Chamber.<br>(iv) Potential sponsors.<br>(b) Reviewing the previous Charing Cross Street Festival and any learnings.<br>(c) Identifying benefits such as place making, community cohesion and business development.<br>(d) Budget and timeline.<br>2. A report come to Council with recommendations. | CS&OI | Finalised | Options being investigated and report to be submitted to Council in October 2019. |
| Council | 20/02/18 | Notice of Motion | CM/8.2/18.02 | Cleanliness of Arcades in Bondi Junction Mall (A14/0404) | 1. An audit be undertaken of all arcades/through site links in Bondi Junction Mall as well as the nearby pop-up seating in Spring Street to determine the cleanliness of these high pedestrian traffic public spaces.<br>2. Relevant development consents be reviewed to determine conditions of consent that relate to the cleaning of these areas including any land owner requirements for waste and rubbish storage and collection, sanitation and cleaning.<br>3. Officers investigate proactive methods to ensure that all existing and future publically accessible areas that have high pedestrian traffic in privately owned thoroughfare areas such as in arcades and through site links have suitable requirements to maintain a high standard of cleanliness via increased frequency of cleaning. This may include amendments to the Waverley DCP 2012 as appropriate.<br>4. A report come to council detailing a course of action to ensure these high pedestrian traffic public spaces are regularly cleaned and maintained and appropriate standards are implemented. | PE&R | Action in progress | 1) Finalised **- CA&O**<br>2) **Shaping Waverley** - considered this matter as part of Amt No 6 to the DCP and concluded that it is not a planning matter that falls under the domain of the DCP or could be enforced through the DCP but was an environmental health matter.<br>3) Considered as part of Housekeeping DCP amendment and Finalised**(Shaping)**<br>4) In Progress **(Compliance)** as it is on Private Property |
| Council | 20/02/18 | Notice of Motion | CM/8.3/18.02 | Rodney Reserve - Radio Astronomy Memorial (A03/1221) | 1. Agrees in principal to the construction of a viewing platform in Rodney Reserve in the vicinity of the site of the Radio Astronomy Memorial subject to appropriate ground testing.<br>2. Investigates the cost of constructing the viewing platform, and consults the La Perouse Aboriginal Land Council in regard to the site.<br>3. As part of the investigation, holds discussions with the CSIRO and consults with the relevant Precinct with the view of sharing the cost of the construction of the viewing platform.<br>4. Investigates and reports back on the viability of moving the location of the new coastal fence to the east in the area east of the Rodney Reserve playing fields so that the view of the radio telescope replica antennae and the ocean can be unobstructed. | CA&O | Finalised | Investigations are in progress and a report will be presented to Council in 2020. |

## NOTICES OF MOTION

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| Council | 20/02/18 | Notice of Motion | CM/8.4/18.02 | Plastic-free Education at our Beaches (A15/0392) | 1. In keeping with the Council's commitment to waste minimisation and the Second Nature Program, Council institutes a proactive grassroots education program, especially over the summer holidays, that encourages beach goers to use alternatives to single use plastics such as plastic bags, plastic water bottles, straws and take away coffee cups.<br>2. Council investigates the use of litter education ambassadors over the summer holidays and undertakes a face-to-face education program as they come into contact with beach goers at Waverley beaches, and reports back on the financial impacts to the budget.<br>3. Rangers also be provided with information and training about alternatives to single use plastics which they will be able to impart to residents and visitors as they go about their duties.<br>4. Council's proactive awareness-raising activities be supplemented with appropriate 'Please Say No to Single-use Plastics' signage.<br>5. An evaluation system be developed to collect metrics and assess this trial. | PE&R | Finalised | Community engagement plan currently being rolled out as part of the EPA litter prevention programme. |
| Council | 20/02/18 | Notice of Motion | CM/8.5/18.02 | Waverley Businesses Purchasing Co-operative for Alternatives to Single-use Plastic Products (A15/0392) | 1. Through the Second Nature Program, Council investigates the feasibility of facilitating the establishment of a purchasing co-operative for businesses in the Waverley LGA in conjunction with the Bondi & Districts Chamber of Commerce that wish to provide alternatives to single-use plastics for their customers.<br>2. A report come to Council that:<br>(a) Assesses the feasibility of such a co-operative, the demand from cafes and how much extra buying power such a co-op may have and what discount process it could attract for alternative products to single use plastics.<br>(b) If feasible, identifies what Council resources might be required to facilitate the establishment of such a cooperative.<br>(c) Outlines strategies for making this co-operative self-sustaining.<br>(d) Identifies potential businesses that may be interested in participating.<br>(e) Addresses time frame. | Futures | Finalised | This was investigated and it was found that: (1) Council is unable to act as a purchasing cooperative. (2) Council has provided assistance to the business community through previous work including a Life Cycle Analysis of packaging and educational resources that assist in making smart sustainable purchases. (3) Business are invited to become a member of the Australian Packaging Covenant Organisation (APCO), a non-for profit organisation that is working towards reducing the harmful impact of packaging |
| Council | 20/02/18 | Notice of Motion | CM/8.6/18.02 | Pilot Pedestrianisation of Selected Streets/Lanes to Play Spaces (A03/0042-04) | That, given latest scientific studies showing the pedestrianisation of selected streets have increased youngsters' activity fivefold, Council:<br>1. Investigates the trialling of one pilot in each Ward including:<br>(a) Identifying a suitable location, such as a lane or quiet street.<br>(b) Determining suitable times and durations for the closure of the pilot sites.<br>(c) Adapting/modifying the trial sites to provide appropriate surfaces, greening, sun protection and other relevant actions that may be necessary.<br>2. Consults with residents, children and community in the development of these pilots in order to:<br>(a) Establish clear goals.<br>(b) Identify measurement processes to evaluate the success of the initiatives against these criteria.<br>3. Consults with relevant state authorities and others.<br>4. Allocates suitable budget subject to the outcome of the investigation.<br>5. Provides a report to Council detailing the above including an implementation strategy. | CA&O | Finalised | The Open Space and Recreation Strategy is underway and will provide strategies to increase opportunties for active recreation for all residents and visitors including children. Consultation with Council to commence on the strategy in early 2019.<br>Report was submitted to 18 June 2019 Council Meeting. |
| Council | 20/02/18 | Notice of Motion | CM/8.7/18.02 | NSW National Parks and Wildlife Service (A18/0111) | 1. Acknowledges that there are more than forty million visits to NSW National Parks each year with an overwhelming 94 per cent of visitors being satisfied or very satisfied with their experience. See <http://www.environment.nsw.gov.au/research/NSWparkspopularity.htm>.<br>2. Notes that a significant number of Waverley Council residents visit NSW National Parks:<br><http://www.environment.nsw.gov.au/resources/research/2016-nsw-parks-visitation-surveyreport.<br>pdf>. These parks include Sydney Harbour, Lane Cove, Ku-rin-gai, Kamay Botany, Royal and Blue Mountains National Parks. There are 50 National Parks in the Sydney Metropolitan area, see<br><http://www.nationalparks.nsw.gov.au/visit-a-park/regions/sydney-and-surrounds>. Many also visit<br>Kosciuszko National Park, see <http://www.nationalparks.nsw.gov.au/visit-a-park/regions/snowymountains>.<br>3. Notes with concern the budget and staff cuts, and restructures currently taking place within the NSW National Parks and Wildlife Service (NPWS) and the risk this places to the economy, visitor safety, public amenity and the environment.<br>4. Calls on the NSW Government to treat NPWS staff with the respect they deserve and to stop the undermining of national parks.<br>5. Writes to the NSW Premier, the Hon. Gladys Berejiklian MP, the NSW Minister for the Environment, The Hon. Gabrielle Upton MP, the Shadow Minister for the Environment, Penny Sharpe MLC and the Greens NSW Environment Spokesperson, Dr Mehreen Faruqi MLC expressing the concerns raised in this resolution and;<br>6. Distributes this resolution to relevant community and environment groups and the Public Services Union. | Corporate | Finalised | Letters posted to the NSW Premier and NSW Minister for Environment on 24 April 2018 - Copies of these leters cc'd to the Shadow Minister for the Environment, Penny Sharpe MLC and the Greens NSW Environment Spokesperson, Dr Mehreen Faruqi MLC |

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| Council | 20/02/18 | Notice of Motion | CM/8.8/18.02 | Unceded Aboriginal Sovereignty (A18/0112) | 1. In consultation with the Multicultural Advisory Committee and the Eastern Region Local Government Aboriginal Torres Strait Islander Forum, Council officers prepare a report in consultation with Aboriginal community elders/organisations, statutory authorities, Agencies and Advocates on how the concept and issue of 'Unceded Aboriginal Sovereignty' can be dealt with into the future.<br>2. Inclusive of the diversity of Aboriginal Islander Community opinion on the term/phrase, 'Sovereignty Never Ceded', a Council officer's report cover research into local historical as well as contemporary elements of the broader Community discussion on First Nations Treaties, Self Determination, Constitutional Recognition and related matters.<br>3. Council notes in this report the following points:<br>(a) There has never been a constitutionally recognised/endorsed Treaty with Australian First Nation Peoples.<br>(b) The timetable for referendum on Aboriginal Islander Constitutional Recognition has been rescheduled and stalled a number of times since its initial inception/impetus during the term of Australia's first woman Prime Minister, Julia Gillard, and former Senator Bob Brown.<br>(c) 2018 marks a ten year Anniversary since Prime Minister Kevin Rudd's National Apology covering issues of the Stolen Generations, for which a 13 February 2008 Public big screen telecast at Bondi Pavilion Community Cultural Centre event inclusive of local school Students was organized by Council.<br>(d) Waverley Council has shown advocative leadership on Aboriginal Islander political cultural contexts by:<br>(i) Hosting in Waverley Oval the 26 January 'Survival Day' community concert gathering at the turn of the century.<br>(ii) Completing Council's first Reconciliation Australia endorsed 'Reconciliation Action Plan'<br>(iii) Formally receiving at a 26 January Citizenship Ceremony the Sydney-Newcastle Regional Aboriginal Lands Council's 'SACRED Principles' document from Mr Chris Ingray, CEO of the La Perouse Local Aboriginal Land Council.<br>(iv) Supporting through the Eastern Region Local Government Aboriginal Torres Strait Islander Forum, ERLGATSIF, ongoing work in the engagement between Municipal Councils, Aboriginal Land Councils, the NSW Local Government Aboriginal Network,<br>Local Government NSW and the wider Community.<br><br>(e) Implementation of the recommendations of the Royal Commission into Aboriginal Deaths in police and prison custody is an important part of the relationship between Local Councils and police Area Commands.<br>(f) Waverley Council has still not fully implemented all the recommendations from its 2007 Waverley Aboriginal Heritage Survey.<br>(g) Recently as part of Bondi Pavilion Stakeholders Committee Council has engaged with Aunty Rhonda Dixon Grovenor in Her capacity as Community Darug Elder and through that relationship We have organised a Cultural Smoking Ceremony with Elder Uncle Max Dhulumunmun for the Bondi Pavilion Community Cultural Centre. | CA&O | Action in progress | 1. & 2. Referred to the Reconciliation Action Plan for inclusion as an investigation. In discussion with the Gujaga Foundation about them providing cultural guidance and support.<br>3 a-e) & g) are information items that have been noted.<br>3f) Council officers have provided comments in support of the draft Aboriginal Cultural Heritage Bill. Once endorsed, Council officers will assess impacts on heritage identification, preservation and management issues in consultation with stakeholders. |
| Council | 20/03/18 | Notice of Motion | CM/8.3/18.03 | Aboriginal Children Taken from their Families (A02/0424) | 1. Council supports Grandmothers Against Removals (GMAR) and the Aboriginal Legal Service's call for an independent, Aboriginal-controlled review of all cases of Aboriginal children taken from families in the past 24 months, and that Council writes to the Minister for Family and Community Services (FACS), the Hon. Pru Goward, requesting this review.<br>2. The Mayor and Deputy Mayor write to the Mayors of Woollahra and Randwick City Councils requesting the support of all three Councils for GMAR and for a joint action, working with GMAR, on International Children's Day, 1 June 2018.<br>3. Council further notes that:<br>(a) There is ongoing research into Waverley, eastern suburbs households, organisations, and colonial charities having historically been connected with, and most likely benefitted from, what has become known as the 'Stolen Generations', in that Aboriginal women/girls were indentured to colonial households as domestic servants under what has been termed 'The<br>Lousy Little Sixpence' stolen wages issue.<br>(b) Research is ongoing into the context of the Benevolent Society's 'Scarba House' as a place where Stolen Generation young Aboriginal girls who became pregnant while in domestic servitude were taken to have their babies as 'mothers out of wedlock'.<br>(c) Waverley Council has previously, under former mayor Cr George Newhouse, proposed a plaque at Bondi Pavilion, Bondi Beach, as an acknowledgement/memorial of/for the Stolen Generations.<br>(d) Deputy Mayor, Cr Wy Kanak, in his capacities as chairman of the Eastern Region Local Government Aboriginal Torres Strait Islander Forum, President of the NSW Local Government Aboriginal Network and Secretary of the NSW Reconciliation Council has assisted/supported Stolen Generation eastern suburbs Aboriginal elders to attend the 2018 10-year anniversary of<br>'The Apology' speech by former Prime Minister Kevin Rudd, hosted at Price Waterhouse Coopers, Barangaroo.<br>(e) Council's program at the Bondi Pavilion Community Cultural Centre has hosted art exhibitions and public awareness raising nights for the Stolen Generation Aboriginal men who were taken and sent to Kinchela Boys Home at Kempsey NSW.<br>(f) Jeanie Bartley, a recently locally living Stolen Generation member, has presented her story as part of the curriculum at Kesser Torah College, Dover Heights, before taking up a carer's role for Aboriginal elder Uncle Cec Bowden, who was taken from his family while his father was overseas serving in the WW2 Australian Military Forces.<br>(g) Local community Stolen Generation Aboriginal elders continue to support Council's ERLGATSIF Reconciliation Week Awards Ceremony, in remembrance and celebration of the life of Pauline McLeod, former eastern suburbs resident, and Australia's first Aboriginal storyteller regularly appearing on the ABCTV program 'Play School'. | CA&O | Finalised | Council officers have raised this issue at ERLGATSI forum. No correspondence was entered into as the review of children in out of home care had already happened in 2016 but released to the public in 2018 due to GMAR advocacy alongside other organisations. |
| Council | 20/03/18 | Notice of Motion | CM/8.4/18.03 | Voluntary Planning Agreements (VPAs) (A13/0099) | That Council officers:<br>1. Prepare a report setting out all voluntary planning agreements (VPAs) adopted by Council from June 2012 to March 2018, with the following detail for each VPA:<br>(a) The excess floor space.<br>(b) The excess height.<br>(c) The total dollar amount received by Council.<br>(d) A summary of expenditure of income received as a result of the VPA against the purpose for which it is was obtained.<br>2. Add additional height sought to the Planning Agreement Register.<br>3. Conduct a Councillor workshop on the report and the Planning Agreement Policy prior to the report coming back to Council. | Futures | Finalised | VPA agreement register updated. Information provided to Crs and workshop held. |

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| Council | 20/03/18 | Notice of Motion | CM/8.5/18.03 | Bondi Pavilion Upgrade and Conservation Project - Outstanding Reports (A15/0272) | That Council officers report to Council on the progress and/or relevance of the following reports:<br>1. Fair Use Policy.<br>2. Cultural and community impact assessment.<br>3. Report on redesign of existing theatre to improve functionality and sightlines.<br>4. Policy on the programming and hire of the theatre.<br>5. Report on future technology for the theatre, music studios and the building more widely.<br>6. Process for tendering commercial tenancies.<br>7. Footpath seating in front of the Pavilion.<br>8. Financial aspects of the building in terms of income and outgoings. | CA&O | Action in progress | 1, 2, 4, 5 & 8 - To be incorporated into the Waverley Cultural Plan and considered as part of that Strategy<br>3. Complete - included in DA<br>6. In progress - consultant being engaged.<br>7. Complete - included in DA |
| Council | 20/03/18 | Notice of Motion | CM/8.6/18.03 | Make Arden Street Safe (A03/0496) | 1. Undertakes a safety review of Arden Street, between Macpherson Street and Boundary Street, and which runs in front of Clovelly Public School (1 Arden Street, Waverley), to assess the use and speed of vehicles on that section of road, and the potential safety impact on students of Clovelly Public School and residents.<br>2. Approaches Randwick City Council to assess the use and speed of vehicles on Arden Street, between Boundary Street and Clovelly Road, and the potential safety impact on students of Clovelly Public School and residents.<br>3. Develops a joint submission with Randwick City Council for the introduction of a 40 km/h zone on Arden Street, between Macpherson Street and Clovelly Road.<br>4. Sends the joint submission to the Waverley Traffic Committee for endorsement. | PE&R | Finalised | Review completed and adopted by Traffic Committee in July and by Council in August 2018. 40km/h being rolled out by Project Waverley. |
| Council | 20/03/18 | Notice of Motion | CM/8.7/18.03 | Support the Uptake of Electricity Microgrids (A17/0645) | 1. Notes that Waverley Council was accepted into the second round offer of the Cities Power Partnership in January 2018, and officers are investigating options for inclusion into the (minimum) five pledges required by the Partnership. There are now a total of 70 councils that have been accepted.<br>2. (a) Supports the development of microgrids and promotes the implementation of this technology within Waverley and across the broader community.<br>(b) Works with relevant stakeholders to build support for policy updates to encourage and enable a decentralised energy model, and continues to investigate the potential for standalone and embedded microgrids in Waverley.<br>(c) Officers prepare a report on the opportunities and barriers to the implementation of standalone and embedded microgrids in a brownfields urban area.<br>3. Notes that microgrids are powered by renewable energy (generally using smart grid technology to balance loads), mainly from rooftop solar photo voltaic cells in an urban environment, but possibly also from other local renewable sources; wind, wave energy or ocean temperature gradients might be a possibility.<br>4. Notes that microgrids in the Council area is innovative and will increase the resilience of the community by decentralising electricity production and control, by reducing greenhouse gas emissions via using renewable energy, and by reducing electricity costs via removing the need for extra wires and poles to handle peak periods. | Futures | Finalised | This motion has been responded to as part of the report to July SPDC on the Cities Power Partnership. |
| Council | 20/03/18 | Notice of Motion | CM/8.8/18.03 | International Women's Day 2019 (A06/1761) | 1. Hosts a civic event for International Women's Day 2019.<br>2. Invites a high-profile, inspiring female speaker to address the gathering.<br>3. Officers prepare a report to Council detailing logistics, budget, possible speaker and categories of possible invitees. | Corporate | Finalised | |
| Council | 20/03/18 | Notice of Motion | CM/8.9/18.03 | Cycleway and Bike Facilities Advisory Committee - Establishment (A11/0612) | 1. Council establishes a Cycleway and Bike Facilities Advisory Committee.<br>2. The Committee consist of:<br>(a) Three Councillors (Mayor or delegate, two Councillors).<br>(b) Two nominees representing BIKEast (one male, one female).<br>(c) Five community members.<br>3. Council officers establish Terms of Reference for the Committee, which will include, but not be limited to, the purpose of the committee, which is to enhance consultation between Council and the bike-riding community, including:<br>(a) Reviewing and providing advice on proposed Council bike-related capital work projects.<br>(b) Yearly draft budget process by recommending appropriate bike-related projects.<br>(c) Cycleway and bike facility issues involving significant planning proposals and development applications before Council.<br>(d) The Waverley Council bike plan.<br>(e) Regional Cycle Strategy with neighbouring Councils.<br>(f) Promoting and encouraging cycling at schools.<br>4. Council officers report back to Council. | PE&R | Finalised | Committee established. |
| Council | 20/03/18 | Notice of Motion | CM/8.10/18.03 | Resident Parking Scheme Area 10 - Extension (A03/2581) | That Council investigates the extension of Resident Parking Scheme Area 10, and surveys the residents in the adjacent streets. | Renewal | Finalised | A resident survey was conducted in August 2018. A report wassubmitted to the Traffic Committee on the 27 September 2018, with the recommendation that the extension of Resident Parking Scheme Area 10, not proceed. |
| Council | 20/03/18 | Notice of Motion | CM/8.11/18.03 | Support for Homeless at Bondi Pavilion (A02/0464) | 1. Acknowledges that the Crown Lands Act and the Crown Lands Management Act prohibit a person from residing on Crown Land, and that the 2009 Court of Appeal decision, endorsed by the High Court, provided a crucial precedent as to the statutory regime of the Crown Lands Act.<br>2. Provides the information from the Crown Lands Act and the Court ruling to the Bondi Pavilion Stakeholders Group.<br>3. As a matter of priority, works with Mission Australia and other agencies to provide assistance to the homeless living in the colonnade area behind the Pavilion to find alternative appropriate housing. | Life | Finalised | Finalised information provided to the group and ongoing support to Homeless provided in conjuction with agencies. |
| Council | 20/03/18 | Notice of Motion | CM/8.12/18.03 | Venue Hire Grant Program - Outdoor Space (A13/0273) | 1. Council investigates how Council's current indoor Venue Hire Grant Program can be extended to the hire of outdoor spaces.<br>2. Council officers prepare a report to come to Council with recommendations that include, but are not limited to:<br>(a) Feasibility.<br>(b) The outdoor locations that would be appropriate. | CA&O | Action in progress | Report to be submitted to June 2020 Council meeting. |

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| Council | 20/03/18 | Notice of Motion | CM/8.13/18.03 | Road and Pavement Works - Communication with Residents and Schools (A18/0152) | 1. In addition to the standard notification process, provides the following information on its website for easy access by residents:<br>(a) All road and pavement works with an approved commencement date and being currently undertaken by Council, contractors or agencies such as RMS, Ausgrid, Energy Australia or Sydney Water, where that information is available.<br>(b) Road closures relating to development applications.<br>2. Provides all relevant dates, times and contact phone numbers.<br>3. As part of its standard processes, ensures that it consults with local schools before nearby road and pavement works are commenced so that the works are scheduled to minimise any undue impact on school operations. Council must not schedule works outside school premises that generate undue noise, such as concrete drilling, during school exam periods with specific reference to HSC trials, HSC and school certificate examinations. | CA&O | Action in progress | Creating Waverley & Project Waverley are nearing completion a procedure to achieve this outcome. User acceptance testing in operation. This will include all information published on the councils website as well as notification to all business that may be affected two weeks before works are carried out. This outcome is being actioned for works within the current financial year capital works program. |
| Council | 20/03/18 | Notice of Motion | CM/8.14/18.03 | Centennial Parklands Plan of Management - Response to Draft (A03/0943) | That Council officers, in responding to consultation on the Draft Centennial Parklands Plan of Management, raise the following as areas of concern to be addressed or considered:<br>1. Every effort is made to not increase commercialisation of the park, including a return to a proportion of recurrent funding from the state government, due to the negative implications such increases have on the remaining natural environment.<br>2. Centennial Parklands works with Council on repairing and building new wild life corridor linkages with the Waverley Local Government Area.<br>3. Expresses concerns about the loss of significant trees along Dacey Avenue as part of the Moore Park Master Plan 2040. | CA&O | Finalised | |
| Council | 20/03/18 | Notice of Motion | CM/8.15/18.03 | Muscular Dystrophy NSW's Big Red Ride (A17/0021) | 1. Continues to support Muscular Dystrophy NSW's Big Red Ride in conjunction with other Sydney to Blue Mountains councils by:<br>(a) Facilitating the opening of the Pavilion toilets early on the day of the ride.<br>(b) Advertising the ride in the Mayoral Column and other Council publications.<br>2. Continues to add items to its library stock that promote the achievements of people with muscular dystrophy (such as Aboriginal illustrator Dion Beasley's children's books, Too Many Cheeky Dogs and Go Home Cheeky Animals) and items that educate our Community about muscular dystrophy. | CA&O | Finalised | 1.a) Finalised<br>1.b) Finalised<br>2. Suggested items purchased. Muscular Dystrophy information available as a matter of course. |
| Council | 17/04/18 | Notice of Motion | CM/8.1/18.04 | Boat Trailer Impounding Legislation (A17/0135) | That Council officers:<br>1. Investigate the status of councils opting in to the provisions of the Impounding Amendment (Unattended Boat Trailers) Act 2015 and progress with addressing the operational issues raised by these provisions.<br>2. Report back with outcomes from the above investigation, and recommendations on whether to introduce the new provisions, including results from any previous community consultation and experiences of other councils who have opted in. | Life | Finalised | |
| Council | 17/04/18 | Notice of Motion | CM/8.2/18.04 29 | Macpherson Street, Waverley - Independent External Heritage Assessment (A13/0619) | 1. Council appoints an independent external heritage consultant, with experience in inter-war buildings, to undertake a preliminary heritage assessment of the inter-war units at 29 Macpherson Street, Waverley, as a matter of urgency.<br>2. If the assessment concludes that the block of units is likely to be found, on further inquiry and investigations, to be of local heritage significance, then an Interim Heritage Order be sought as a matter of urgency.<br>3. A report come to Council detailing the report and steps taken. | Futures | Finalised | Investigation completed and reported to Council. |
| Council | 17/04/18 | Notice of Motion | CM/8.3/18.04 | Sustainable Events (A11/0687) | 1. Council reviews and updates Council's Events Policy and Sustainable Events Policy and Guidelines to stop the use of single-use plastic items and reduce waste generation at internal and externally run events.<br>2. Council merges the Events and Sustainable Events Policies so that sustainability is integrated into the policy.<br>3. Council develops an accountability system to ensure internally and externally run events are run according to the new merged policy.<br>4. The reviewed and merged Events Policy should apply to Council, its employees and contractors' activities when running events within the Waverley Local Government Area.<br>5. An information package on sustainable events and alternatives to single-use plastic is provided to all event organisers and venue hirers.<br>6. Training on running environmentally friendly events is delivered to all Council staff involved in coordinating or running Council events. | PE&R | Action in progress | 1. In progress<br>2. A Draft amended Policy has been prepared and will be presented to ELT shortly.<br>3. In progress<br>4. Noted.<br>5. In progress<br>6. In progress |
| Council | 17/04/18 | Notice of Motion | CM/8.4/18.04 | Status of Council Resolutions (SF18/691) | 1. Council officers provide a quarterly progress report to Council on all Councillor Notices of Motions and Mayoral Minutes adopted by Council during the 2012-2017 and the 2017-2020 Council terms.<br>2. The report provides a short summary on the progress of each resolution, and completed resolutions remain in the report for ease of reference. | Corporate | Finalised | |
| Council | 17/04/18 | Notice of Motion | CM/8.5/18.04 | Outdoor Seating Trading Hours (A17/0250) | That Council conducts a councillor workshop to consider an amendment to the Waverley Development Control Plan 2012 (Part D3, Footpath Activity and Seating, section 3.3.1) to allow restaurants in the B1 Neighbourhood Centre Zone and R3 Medium Density Zone to continue trading under the old closing hours of 10 pm, rather than the recently changed hours of 9 pm, where no significant complaints regarding noise have been received. | Futures | Finalised | |
| Council | 17/04/18 | Notice of Motion | CM/8.7/18.04 | Council Amalgamations - Benefits to Waverley from Amalgamation Processes (A16/0248) | 1. Writes to the Member for Vaucluse, the Hon. Gabrielle Upton, and requests that the KPMG report on the costs and benefits of council amalgamations be made publicly available in its entirety.<br>2. Expended significant effort and cost in preparation of operational and financial plans for the forced merger of Waverley with Woollahra and Randwick Councils. The NSW State Government has refused to refund Council the cost of these aborted plans, so therefore the cost continues to be borne by Waverley Council and the ratepayers of Waverley.<br>3. Informs the Local Government NSW Association of Council's action.<br>4. Lodges an application under the Government Information (Public Access) Act if the KPMG report is not forthcoming. | CS&OI | Finalised | Finalised |

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| Council | 17/04/18 | Notice of Motion | CM/8.8/18.04 | Increasing Trees in Waverley (A02/0760-03) | 1. Notes the following:<br>(a) Increased tree canopy and foliage provides shade for footpaths, improves local air quality, reduces peak summer temperature and provides much needed habitat for native animals.<br>(b) Studies have shown that living near a decent amount of trees/foliage makes people feel healthier, happier and younger.<br>(c) That, by setting and measuring tree/foliage targets, Council can protect our urban forests and put new trees into the hot concrete spaces created by urban development.<br>2. Officers investigate and report back to Council on:<br>(a) Setting specific targets to increase urban tree canopy/foliage in our Local Government Area by a 25% increase in public street trees/foliage every five years.<br>(b) Setting guidelines for suitable plantings, with a focus on the extent of tree/foliage cover, encouraging native flora and fauna, and asset protection.<br>(c) Ensuring that an assessment of the environmental, social, health, financial and spiritual benefits of trees/foliage (private and public) is undertaken before tree/foliage removal.<br>(d) The feasibility, cost and community support for an 'if remove one, then plant three' trees policy.<br>(e) Creating a tree-planting schedule in accordance with the five-year tree-planting target.<br>(f) Planting natives species such as 'food' species; for example, Lemon Myrtle and Illawarra Plums.<br>(g) Avoiding over-reliance on smallish, shorter-lived, sparse shade trees with a preference for semi-mature trees.<br>(h) Creating a residents' tree-planting program that would provide one tree free to plant locally from a specially selected list of plants.<br>(i) Options to measure and report on Waverley's urban tree canopy cover. | CA&O | Action in progress | As part of the Wavelrey Community Strategic Plan (CSP) Council will be completing an Urban Canopy and Shrub Strategy which is currently being scoped. This Strategy will be reported to Council for adoption.<br>Also as part of the Waverley CSP a canopy and shrub target for the Waverley LGA was set aiming for a 25% increase by 2029 based upon the 2018 baseline year. |
| Council | 17/04/18 | Notice of Motion | CM/8.9/18.04 | Hunter Park - Condition of Artworks (A03/2480) | 1. Council undertakes a review and condition report of the public artworks in Hunter Park.<br>2. The review include recommendations for remediation and decommissioning of any of the works, if required.<br>3. The Public Art Committee be consulted throughout the process.<br>4. The special needs of Hunter Park as Council's designated sculpture park be considered in the development of Council's Open Space Strategy. | CS&OI | Action in progress | The Open Spaces and Recreation Strategy has been endorsed by Council for public consultation. Consultation has been delayed by COVID-19 and will commence shortly. This will allow for consideration of Hunter Park in its entirety as part of the overall Open Space Strategy.<br>3. The Public Art Committee has been informed of this task, and a site visit is being planned for August 2020. |
| Council | 15/05/18 | Notice of Motion | CM/8.3/18.05 | Aboriginal Cultural Heritage Bill (A07/1307-02) | *This matter was last considered by Council at its meeting on 17 April 2018. At that meeting, Council decided to defer the matter to this meeting.*<br>1. Council officers prepare a submission to the NSW Office of Environment and Heritage (OEH) on the Draft NSW Aboriginal Cultural Heritage Bill (ACHB).<br>2. Council's submission is to urge the OEH and NSW Parliament to ensure the Bill addresses the following points:<br>(a) Clarifying and defining wider definitions of the concepts of 'cultural heritage' in relation to giving the widest effect to Australia's responsibilities under the United Nations Declaration on the Rights of Indigenous Peoples.<br>(b) The Bill's definition, conservation, practice, identification and protection of Aboriginal Cultural Heritage be amended to give the widest remedial application to section 2 of the Constitution Act 1902 (NSW)—i.e. spiritual, social, cultural, economic sovereignty, traditional relationship to land, water and sky—in order to better protect Aboriginal cultural heritage tangible and intangible items under the ground surface ('subterranean rights') and in the sky ('air space rights').<br>(c) All the points raised in the LGNSW Consultation Draft Response to the Bill (not yet issued).<br>3. Council reviews and expands its Local Environment Plan and Local Aboriginal Heritage Items to include items reflecting the new and expanded legislative definitions of Aboriginal cultural heritage. | CA&O | Action in progress | 1. In progess<br>2. In progress<br>3. As part of the Council Report for the Waverley Heritage Assessment a recommendation was included that a study be carried out to investigate how Aboriginal people used (and use) Waverley as a place. The Report will go to Council in May 2020. |
| Council | 15/05/18 | Notice of Motion | CM/8.4/18.05 | Sydney Open (A18/0268) | 1. Supports Sydney Open by actively participating in future events.<br>2. Identifies suitable sites that may be included in the program.<br>3. Makes a submission outlining possible sites for Waverley's inclusion in future Sydney Open programs. | PE&R | Finalised | Contact has been made with Sydney Open about being incorporated into future programmes. |
| Council | 15/05/18 | Notice of Motion | CM/8.5/18.05 | Sydney Football Stadium and Community Sports Teams (A03/0943) | 1. Writes to the State Government objecting to the demolition and rebuild of the Sydney Football Stadium on the grounds that:<br>(a) The proposal for the demolition and rebuild of the Stadium does not have a benefit-to-cost ratio (BCR) of greater than one according to analysis done by Infrastructure NSW.<br>(b) The State government has not and does not plan to undertake proper community consultation with the affected communities surrounding the Stadium<br>(c) The building is only 30 years old and while it may need refurbishing, a complete demolition is not warranted<br>2. Requests that the money saved from the knockdown and rebuild of the Sydney Football stadium be used to:<br>(a) Refurbish the stadium.<br>(b) Provide financial assistance to councils surrounding the Sydney Football Stadium to provide better community sporting and community facilities for local sporting and community groups.<br>3. Informs the Local Government NSW Association of Council's position. | Corporate | Finalised | The Mayor wrote to the Minister for Sport, Stuart Ayres on this matter. |
| Council | 15/05/18 | Notice of Motion | CM/8.6/18.05 | Parking in Ewell Street, Bondi (A03/2581) | 1. Accepts the petition from residents of Ewell Street, Bondi, to investigate the introduction of a resident parking scheme in Ewell Street.<br>2. Forwards the petition to the Executive Manager, Creating Waverley, for appropriate action.<br>3. Ensures that its website is clear about the requirements for lodging a petition. | Renewal | Finalised | A resident survey was conducted in September 2018. A report was submitted to the Traffic Committee on the 27 September 2018 recommending no action. Council at its meeting in October adopted the recommendation. |
| Council | 15/05/18 | Notice of Motion | CM/8.7/18.05 | Children and Young People's Summit (A18/0269) | 1. Acknowledges the input young people and children have provided into its Community Strategic Planning documents.<br>2. Recognises the ongoing benefits of consulting with young people and children on a regular basis.<br>3. Organises a young people summit as part of the engagement strategy for input into the development of the knowledge and innovation hub.<br>4. Develops a longer term engagement strategy enabling the involvement of youth and children in relevant Council policies and programs. | CA&O | Finalised | 1. Noted<br>2. Noted<br>3. Finalised<br>4. In progress |

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| Council | 15/05/18 | Notice of Motion | CM/8.8/18.05 | Waverley Cemetery Book (A16/0668) | 1. Council considers the information contained in the recently passed Waverley Cemetery Conservation Management Plan with a view to making it accessible to the community.<br>2. Officers investigate options for how this information could be presented, such as a coffee table book or other format, and possible price points for its sale.<br>3. A report come to Council detailing options, costings and return on investment. | CS&OI | Action in progress | Additional budget was approved in Q1 2019-20 for a broader communications strategy. Officers are now working to engage a consultant for content creation for a revamped cemeteries website and additional promotional material including a potential book. Content for the book would include the history, development and expansion of the cemetery as well as profiles of interesting people buried there. Project delayed due to the COVID-19 pandemic - new cemetery website to be prioritised in second half of 2020. |
| Council | 15/05/18 | Notice of Motion | CM/8.9/18.05 | Coastal Walk Fence (A17/0390) | That Council:<br>1. Brings forward the workshop to decide on the design of the Coastal Walk fence, as community consultation has already been completed.<br>2. Notes Sydney Water's project currently being undertaken at Hugh Bamford Reserve. | Renewal | Finalised | 1) On 12 June 2018 a Coastal Walk Fence Councillor Workshop was held.<br>2) This project has been a Sydney Water project for over 2 years and no response has been received in spite of a number of progress enquires from Council. It is our intention to proceed with the fencing. |
| Council | 15/05/18 | Notice of Motion | CM/8.10/18.05 | Protecting Native and European Bees in Waverley (A10/0741) | 1. Council reaffirms its commitment to protect native and European Bees and acknowledges their role as beneficial pollinators to both native and introduced plants within the Waverley area by:<br>(a) Encouraging residents to have native bees and to create a habitat that supports pollinators and small birds.<br>(b) Continuing to provide Environmental Small Grants to local schools that may choose to set up native bee hives.<br>(c) Delivering the new 'Living Connections' program, which focuses on working with residents to create habitat for animals and insects, and encouraging pollinators through organic gardening and planting the right species for native bees.<br>(d) Investigating additional ways to generate greater awareness by introducing programs that identify and promote the importance of bees, i.e. workshops, newsletters and other published articles, for example.<br>2. Where European bee hives exist on Council property and have been assessed as having a high risk to human health, Council organises for an appropriately registered local beekeeper to relocate the hive where possible. | PE&R | Finalised | Council through our Living Connections program and environmental small grants will support the creation of native habitat and setting up of native bees.<br>The Second Nature program will continuie to deliver wokshops raising awareness on this.<br>Council will assess any european bee wild hives where they are identified and if there is a high risk to human health seek to have them relocated. |
| Council | 15/05/18 | Notice of Motion | CM/8.11/18.05 | Clarke Reserve (A04/2119) | 1. Requests officers to provide a timetable to Council regarding its resolution at item CM/8.14/17.11.<br>2. Requests officers to inform Councillors of the number of complaints in relation to dogs and the number of fines for dog related matters in the vicinity of Clarke Reserve.<br>3. Reviews and improves signage regarding dogs in the vicinity of Clarke Reserve.<br>4. Increases the patrols by compliance officers in the area of Clarke Reserve. | Renewal | Finalised | on 17 July 2018, a Clarke Reserve Report was sumbitted to Council. The Recommedations included:<br>1. Proceeds with the installation of additional planting, edging and the supply and installation of garden fencing around the section of playground fronting pedestrian footpaths, as detailed in this report.<br>2. Allocates $35,640 to the Clarke Reserve landscaping upgrade from SAMP Reserve as part of the Q1 budget amendment.<br>3. Informs the Diamond Bay/Vaucluse Precinct Committee of its decision. |
| Council | 19/06/18 | Notice of Motion | CM/8.1/18.06 | Rodney Reserve (A03/1221) | That Council:<br>1. Congratulates the officers for the delivery of the restoration and renewal of Rodney Reserve.<br>2. Thanks the local residents, the Dover Heights Precinct and, in particular, the Rodney Reserve Committee of residents for their input and cooperation.<br>3. Commits to maintaining Rodney Reserve as a community park and not constructing additional lighting, an amenity block, kiosk or Council storage facilities on the Reserve. | Renewal | Finalised | |
| Council | 19/06/18 | Notice of Motion | CM/8.2/18.06 | Single-use Plastics and Development Consents (A04/0339) | 1. Officers investigate methods to reduce or eliminate the use of single-use plastic items, including bags, drinking straws, plastic film etc. for new retail premises in Waverley through amendments to the DCP and DA standard conditions of consent.<br>2. Introduces new standard conditions of consent and lease/licence conditions for commercial, retail operations under Council's control on public Crown Land (e.g. Bondi Park, Beach, Pavilion) to eliminate the use of single-use plastic items, including bags, drinking straws, plastic film etc. for any future development, commercial operation or change of use consents.<br>3. Advocates for the NSW Government to identify and propose development controls to reduce and potentially eliminate single-use plastic in new retail development through amendments to the EP&A Act, State Environmental Planning Policies (SEPPs) and the Exempt and Complying Development Code, or through new legislation.<br>4. Notes its intention to develop and implement an education campaign for residents and business operators. | Futures | Finalised | It is not possible to include this as a condition of consent for new developments becasue Council is not permitted to control materials that commercial businesses use in their day-to-day operations; we can only control the devleopment itself. We do include conditions of consent relating to management of litter around commercial premises and appropriate waste storage and ongoing waste mangement post construction. |
| Council | 19/06/18 | Notice of Motion | CM/8.3/18.06 | Birrell Street, Bondi - Pedestrian Safety (A03/0578) | 1. Investigates improving the safety of pedestrians crossing from Birrell Street between Alfred Street and Ocean Street, with a report to be prepared for consideration by the Waverley Traffic Committee.<br>2. Notes work by Council officers on this matter, including Council resolution CM/8.6/16.07, for improving traffic calming in Birrell Street between Watson Street and Tamarama Street; in particular, on exploring a new traffic refuge to the immediate east of the Murray Street/Birrell Street roundabout. | CA&O | Finalised | To improve pedestrian safety in this section of Birrell Street a new pedestrian traffic refuge was installed immediately east of the Murray Street/Birrell Street roundabout. |

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| Council | 19/06/18 | Notice of Motion | CM/8.4/18.06 | Sydney Marine Park (A07/0323) | 1. Calls on the NSW Government and the NSW Marine Management Authority to establish a Sydney Marine Park.<br>2. Notes that the Australian Marine Conservation Society and the Nature Conservation Council NSW have petitioned for a marine park.<br>3. Notes that it has been shown that marine parks increase fish stocks in surrounding areas.<br>4. Notes that, within marine parks, sanctuary zones could protect certain species and other designated areas could allow recreational and commercial fishing.<br>5. Notes that only one per cent of Sydney's waters are protected.<br>6. Notes that plastic and other pollution has a detrimental effect on the marine environment.<br>7. Officers provide feedback to Council from local stakeholder groups on how they might be affected.<br>8. Carries out a survey to determine if residents support a marine park in their local area. | Futures | Finalised | |
| Council | 19/06/18 | Notice of Motion | CM/8.5/18.06 | Newstart Allowance (A18/0366) | 1. Notes that the current low rate of the Newstart allowance of $545.80 per fortnight is exacerbating poverty, homelessness and the ability to look for work.<br>2. Notes that an increase in Newstart would help reduce the subsequent increased pressure on communities and Council community service resources.<br>3. Further notes that around two thirds of those granted Newstart exit income support within 12 months.<br>4. Further notes that working age allowance payments, such as Newstart allowance, are designed to provide a safety net for people who require assistance while unemployed and looking for work.<br>5. Advocates in writing that the Newstart allowance be increased by $75 per week to the Prime Minister, Malcolm Turnbull; Deputy Prime Minister, Michael McCormack; Minister for Social Services, Dan Tehan; Minister for Human Services, Michael Keenan; Minister for Jobs and Innovation, Michaelia Cash; Bill Shorten MP; and Richard Di Natale MP; and sends copies of the letter to NSW Premier, Gladys Berejiklian; Minister for Family and Community Services, Pru Goward; Luke Foley MP; and David Shoebridge MP. | Life | Finalised | |
| Council | 19/06/18 | Notice of Motion | CM/8.6/18.06 | Shopping Trolleys - Removal from Bondi Junction (A04/2081) | 1. Requires the Mayor and General Manager to meet with the management of Aldi, Coles and Woolworths to discuss their responsibilities in relation to the removal of shopping trolleys from the Bondi Junction shopping area.<br>2. Requests that the operators ensure brake locking on all trolleys from both Eastgate and Westfield shopping centres to stop customers taking trolleys out onto the streets, which are blocking pathways and the entrances to Bondi Junction train station.<br>3. Requests that the collection of dumped trolleys be increased to reduce the number left across the Bondi Junction area, and that trolley removers actually collect trolleys from all locations, including those in less obvious places such as pedestrian-only areas.<br>4. Considers impounding abandoned shopping trolleys in the public domain as necessary | PE&R | Action in progress | 1.To be actioned<br>2. To be actioned<br>3. To be actioned<br>4. In progress |
| Council | 19/06/18 | Notice of Motion | CM/8.7/18.06 | Strategic Plan for Management of Urban Development - Diamond Bay/Vaucluse Precinct (A18/0368) | 1. Council advises all precincts, including the Diamond Bay/Vaucluse Precinct, that Council has scheduled preparation of a strategic plan for urban development in Waverley.<br>2. The strategic plan is to include a:<br>(a) Community Participation Plan, which will outline local community involvement in future planning and decision-making.<br>(b) Local Strategic Planning Statement, which will outline to the community how Council will align Council's Community Strategic Plan with regional, district and local plans.<br>(c) Local Housing Strategy and Local Affordable Housing Strategy, which will outline how Council will meet the dwelling needs of the future Waverley community, and to inform the future Waverley Local Environmental Plan.<br>(d) A new comprehensive Development Control Plan, which considers:<br>(i) Residential and commercial development controls.<br>(ii) Parking generation rates for new development.<br>3. Council engages with all precincts, traditional owner representatives and the La Perouse Aboriginal Land Council in order to have the precincts involved in the strategic and development planning process.<br>4. Council communicates this information to all the precincts, including Diamond Bay/Vaucluse Precinct.<br>5. Council schedules a workshop to discuss the new legislation in regard to strategic planning process. | Futuresl | Finalised | Council officers met with the Vaucluse/Diamond Bay Precinct to discuss issues that they raised. Engagement with all precincts and the Land Council is a critical component of the stratgic planning work the Council is required to undertake in 2018/19 as part of the preparation of the new LEP. |
| Council | 19/06/18 | Notice of Motion | CM/8.8/18.06 | Bronte Park and Beach - Heritage Listing of Items (A16/0168) | 1. Acknowledges the review of the heritage status of items and landscape features in Bronte Park and Beach as part of the development of the Bronte Park and Beach Plan of Management (POM).<br>2. Acknowledges there is a need to provide better heritage protection of some items and areas in Bronte Park and Beach.<br>3. Investigates the following:<br>(a) Bronte Sewerage Pumping Station: be specifically identified in the Waverley Local Environmental Plan 2012 (LEP 2012).<br>(b) Bronte Pool: identified for state heritage listing as it is understood that the very first demonstration of the Aussie Crawl was in Bronte Pool by Alick Wickham in 1901.<br>(c) Bronte Cutting: considered for state heritage listing in order to align with the already statelisted tram shelters in Bondi Beach and Bondi, and as the cutting used to be the terminus for the trams.<br>(d) Bronte Tram Shelter: considered for state heritage listing. | PE&R | Finalised | Bronte Park heritage matters have been incorporated into the Waverley Heritage Review. Bronte Pool has been nominated as a State Heritage Item and has been forwarded to the Heritage Council. |
| Council | 19/06/18 | Notice of Motion | CM/8.9/18.06 | Diamond Bay Rezoning (A18/0367) | That Council investigates rezoning the suburb of Diamond Bay (Diamond Bay Road, Craig Avenue and Isabel Avenue) from R3 Medium Density Residential to R2 Low Density Residential when amending the next Waverley Local Environmental Plan. | PE&R | Finalised | Council resolved in April 2020 to include the downzoning of the precinct in LEP 2020. |
| Council | 19/06/18 | Notice of Motion | CM/8.10/18.06 | Accessible Play Equipment in our Play Spaces (A10/0562) | 1. Notes a new Play Space Strategy will not be completed until 2020 at the earliest.<br>2. Consults with the Access Committee (including other interested stakeholders) on play spaces that could have accessible play equipment within the Waverley LGA, and the access to that play equipment.<br>3. Officers prepare a report for Council consideration that identifies where accessible play equipment can be:<br>(a) Retrofitted to already upgraded play spaces under the current Play Space Strategy.<br>(b) Included within future play spaces yet to be implemented, ensuring that appropriate access to the play space and mobility parking is also provided.<br>ensuring that appropriate access to the play space and mobility parking is also provided. | CA&O | Action in progress | A report has been prepared seeking endorsement from council to place the Inclusive Play Strategy on Public Exhibition, this strategy directly addresses the points raised in this Council motion. |

## NOTICES OF MOTION

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| Council | 19/06/18 | Notice of Motion | CM/8.11/18.06 | Preserving Waverley's Commercial Spaces (A18/0225) | 1. Council recognises it must provide a minimum of 10,000 jobs in order to maintain its status as a Strategic Centre within the metropolitan centres hierarchy.<br>2. Council recognises that Bondi Junction's 2016 job estimate is 13,800 jobs and that it is required to accommodate between 17,000 and 20,500 jobs forecast in the Eastern City District Plan by 2036.<br>3. Council is concerned about the findings highlighted in the Bondi Junction Commercial Centre Review including:<br>(a) The existing re-development of commercial office and retail into residential towers has already resulted in the loss around 10,000 sqm of commercial floor space in recent years.<br>(b) The conversion of commercial office space to build residential towers, which could entail the loss of 64,000 sqm of floor space (around 2,500 jobs) in the longer term and 40,000 sqm of floor space (around 1,600) in the short-term.<br>(c) The limited sites remaining in the B3 Commercial Core zone for office-only development.<br>(d) The development of non-office uses in the B3 zone, such as serviced apartments.<br>(e) Impact the lack of appropriate commercial space has on driving very high levels of commuting and the deleterious effects this has on the lifestyle of working residents.<br>(f) Potential for a continued decline in local jobs on existing activity in the Junction and the prospect of it gaining momentum and triggering further decline.<br>4. Council acknowledges the growing concern with the ever-increasing push by developers to build higher buildings with limited setbacks that challenge LEP/DCP regulations and guidelines.<br>5. Council undertakes a review of the Waverley LEP as a matter of urgency to introduce protections for commercial buildings<br>6. Council officers report back to Council as a matter of urgency.<br>7. A delegation of the Mayor, Ward Councillors and appropriate staff meet with the Minister for Planning, The Hon. Anthony Roberts, as a matter of urgency. | PE&R | Finalised | Maintianing employment within the Stratgic Centre is a critical component of the work being undertaken by Council in the prepartion of the new LEP. The meeting with the Minister has not yet been arranged. |
| Council | 19/06/18 | Notice of Motion | CM/8.12/18.06 | Reduced Parking Fines (A03/2236) | 1. Notes that the NSW State Government has recently announced that new legislation will shortly be introduced to allow local government flexibility to charge lower amounts for some parking fines.<br>2. As soon as the new legislation is introduced:<br>(a) Identifies the potential for reduced parking fines.<br>(b) Determines a methodology for reducing parking fine amounts.<br>(c) Based on this methodology, recommends what parking fine amounts could be reduced in the Waverley LGA.<br>3. Officers, following completion of the actions above, prepare a report for Council consideration, including how the reduction in parking fees could be introduced into Waverley so that Waverley is less reliant on parking fees for its general income, while ensuring that services are unaffected and the impact on Council's budget and Long Term Financial Plan is managed appropriately. | PE&R | Finalised | Finalised |
| Council | 17/07/18 | Notice of Motion | CM/8.2/18.07 | Dover Heights Coastal Reserves (A18/0401) | 1. Considers, as part of its open space and recreation strategy, creating a plan of management for the contiguous reserves of Weonga, Rodney and Raleigh Reserves.<br>2. Consults with the Dover Heights community and, in particular, the Dover Heights Precinct on establishing such a plan of management.<br>3. Officers report back to Council and prepare a presentation to the Dover Heights Precinct on the progress of the open space and recreation strategy. | CA&O | Action in progress | Council has commenced the Open Space and Recreation Strategy which will include a priority program of additional Plans of Managements that require review or drafting in order to comply with the new Crown Land Management Act 2016.<br>The Open Space and Recreation Strategy will be the placed on exhibition in the coming months and available for public comments. |
| Council | 17/07/18 | Notice of Motion | CM/8.3/18.07 | Special Tow-away Areas for Bondi Road and Carrington Road (A02/0637-02) | 1. Officers investigate separate special tow-away areas for Bondi Road's existing weekday 'No Stopping' zones of 7–9 am westbound and 4–6.30 pm eastbound, and for Carrington Road's existing weekday 'No Stopping' zones of 7.30–9.30 am northbound and 4–6.30 pm southbound under the Road Transport Act 2013, section 143, subsections 9–11.<br>2. If the investigation proves that special tow-away areas are workable and beneficial, writes to the NSW State Minister for Roads, Maritime and Freight requesting that the RMS establish special towaway areas, as per conclusions from the investigation. A copy of this letter is to be distributed to the NSW State Minister for Transport and Infrastructure, and the State members of Vaucluse and Coogee.<br>3. Officers prepare a report on the above for Council consideration. | CA&O | Finalised | Officers investigated the special tow-away areas and wrote to the TfNSW (see D18/65531).<br>Response from Ben Borger at RMS indicates that the special tow-away areas are not a workable solution for Bondi and Carrington Roads.<br>Both these roads are State Roads under the Control of TfNSW and there is nothing further that Council can do. |
| Council | 17/07/18 | Notice of Motion | CM/8.4/18.07 | Military Road - Vehicle Speed (A03/0042-04) | 1. Is advised that there was an investigation of vehicle speeds along Military Road by Council.<br>2. Officers prepare a report for Council consideration that identifies the results of the investigation and whether actions are required to minimise vehicle speeds and improve vehicle safety along Military Road. The report is to consider:<br>(a) Previous vehicle crash data along Military Road.<br>(b) Installing traffic calming measures.<br>(c) Reducing the maximum speed from 50 km/h to 40 km/h. | Renewal | Finalised | A report was submitted to 20 November 2018 council Meeting. |

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| Council | 17/07/18 | Notice of Motion | CM/8.5/18.07 | Waverley Council Co-Naming (A02/0424) | 1. The Council officers investigate the potential of co-naming the Waverley Local Government Area, and that a process of consultation and research with the Aboriginal community, Waverley residents, community stakeholders and relevant authorities be undertaken to consider co-naming the area now known as Waverley with a First Nations Aboriginal language name or other appropriate names.<br>2. A community/Council officer's report be presented to Council following this consultation with recommendations within 12 months, that can cover, but not be restricted to:<br>(a) Aboriginal language used within, and associated with, the Eastern Suburbs, Waverley.<br>(b) Traditional owner descendant residential connections to Waverley, Eastern Suburbs.<br>(c) A discussion of cultural appropriation in the context of co-dual-naming.<br>(d) Other processes and examples of NSW Local Government dual naming exercises, including the Geographical Names Board May 2017 Fact Sheet outlining suggested areas for co-naming.<br>3. The Council officer's/community consultation report use historical, recent and current literature such as:<br>(a) Waverley Council's previous 2009 'Aboriginal Cultural Heritage Study' by Dominic Steele.<br>(b) 'Hidden in Plain View' by Paul Irish.<br>(c) 'The History of the Waverley Municipal District – 1859–1959' by B T Dowd.<br>(d) 'Barnett Levey: First Jew in Bondi' by Dr George F J Bergman. | CA&O | Action in progress | Relevant actions were included in Council's 2nd RAP, launched in Dec 2019. Consultancy work postponed due to Covid-19 priorities. In May 2020 Council officers engaged the Gujaga Foundation to address this motion in conjunction with Motion OC/5.10/19.03 and cultural guidance and support around these matters. |
| Council | 17/07/18 | Notice of Motion | CM/8.6/18.07 | Pedestrian and Cyclist Safety (A03/0042-04) | That Council improves pedestrian and cyclist safety in areas of frequently-trafficked public footpath by strategies such as painting yellow and black high-visibility attention-focusing crossing hatching, especially at wider, longer, public footpath crossings occurring at petroleum dispensing service stations, by referring this matter to the Waverley Cycling Advisory Committee for consideration and recommendation. | PE&R | Finalised | This matter was presented to the Cycling Advisory Committee |
| Council | 21/08/18 | Notice of Motion | CM/8.1/18.08 | Lifeguard Service Risk Review Survey (A18/0453) | 1. Notes item CM/7.17/18.08 Enterprise Risk Management Program in particular the additional level of resource and emphasis being added to the review of Beach Safety and Operational risk as the first operational area to be examined in detail within the newly introduced Enterprise Risk Management approach.<br>2. Further notes the release of the Lifeguard Service Risk Profile September 2015, the Lifeguard Service Risk Profile September 2016, and the Operational Risk Profile 2017 all contained in Item CM/7.17/18.08 Enterprise Risk Management.<br>3. Notes that these documents had not been received by Council in the previous term under the Mayoralty of Cr Betts. | Life | Finalised | |
| Council | 21/08/18 | Notice of Motion | CM/8.2/18.08 | Establishment of Perpetual Fund for ongoing maintenance of monuments and graves within Waverley and South Head Cemeteries (A02/0658-06) | 1. Investigates the establishment of a perpetual fund that is used to fund ongoing maintenance of the Waverley Cemetery and South Head monuments and graves.<br>2. Analyses the benefits and weaknesses of each option.<br>3. Reports back to Council with a recommendation. | CA&O | Action in progress | Previous legal advice obtained on the establishment of a charitable Foundation for Waverley and South Head cemeteries is being reviewed with additional information being gathered on costs; potential terms of reference and operating models, other considerations and benefits. Report is being prepared to document all information obtained for submission to Council. |
| Council | 21/08/18 | Notice of Motion | CM/8.4/18.08 | Macpherson Street Pedestrian Crossing - Improved Lighting (A03/0539) | 1. Investigates the level of lighting over the marked pedestrian crossing in Macpherson Street, Bronte just west of St Thomas Street, Bronte.<br>2. Works with Ausgrid to upgrade the lighting of the pedestrian crossing to improve safety as a matter of urgency.. | CA&O | Action in progress | Review of 26 pedestrian crossings undertaken. Design of compliant lighting underway for the remaining 28 crossings in the LGA. Officers will be seeking to develop a program of works in 21/22. |
| Council | 21/08/18 | Notice of Motion | CM/8.5/18.08 | Tamarama Beach Pedestrian Crossing (A03/0845) | That Council investigates the introduction of a pedestrian crossing and speed calming measures near the intersection of Tamarama Marine Drive and Pacific Avenue, Tamarama. | CA&O | Action in progress | Pedestrian crossing is in detail design and funding has been allocated in the LTFP for the delivery. Design to be delivered as part of the Birrell Street pedestrian renewal works. |
| Council | 21/08/18 | Notice of Motion | CM/8.6/18.08 | Inter-War Buildings Heritage Assessment (A13/0648) | 1. Notes the recent heritage assessment report from John Oultram Heritage and Design concerning 27-29 Macpherson Street.<br>2. Recognises the current heritage audit of buildings throughout the municipality presently being conducted by Council officers.<br>3. Ensures that this audit considers and identifies Inter-War buildings that should be considered for heritage listing.<br>4. If this research reveals other Inter-War buildings that should be heritage listed, then Council commences a process to have these identified Inter-War buildings listed. | Futures | Finalised | |
| Council | 21/08/18 | Notice of Motion | CM/8.7/18.08 | Public Notice of Planning Agreements (A15/0046) | That all public notices in relation to Planning Agreements contain both the FSR and the actual square metres of space that will be provided as part of the planning agreement. | Futures | Finalised | |
| Council | 21/08/18 | Notice of Motion | CM/8.8/18.08 | Creation of Animal Advisory Committee (A18/0499) | That Council Officers prepare a report examining the creation of an Animal Advisory Committee and report back to Council by the end of year. The purpose of such a committee would be to serve as an advisory body to Council to assist with the development of policies, programmes, services and plans in relation to both companion and native animals. | Life | Finalised | Completed. |
| Council | 21/08/18 | Notice of Motion | CM/8.9/18.08 | Investigate Overnight Parking in Wellington Place Car Park (A02/0146) | 1. Notes the report to Council's Operations Committee on 4 March 2014, and the resolution of the Committee for the matter to be deferred.<br>2. Officers further investigate the operation of the Wellington Place Car Park, Bondi and its relationship to the adjoining property at 46-48 Ocean Street (north), including document research and consultation with Housing NSW and the residents of 46-48 Ocean Street, to determine:<br>(a) Any conditions in the original development consent or elsewhere for:<br>i. overnight parking to not be permitted from 10pm - 8am.<br>ii. no resident parking being permitted.<br>(b) How overnight parking and/or resident parking could be facilitated in relation to existing conditions of consent, and whether any conditions of consent need to be varied or deleted.<br>(c) Whether extended hours of operation are warranted for the car park, and what may be the up-take of users for overnight parking.<br>3. Officers prepare a report for Council consideration. | CA&O | Action in progress | Council's Compliance team have reviewed the original conditions of consent and are contacting the Private Certifier to obtain the Car Park Management Plan. Following this, a determination will be made regarding any required amendments to the original conditions. |

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| Council | 21/08/18 | Notice of Motion | CM/8.10/18.08 | Completion of Coastal Walk (A03/1331-05) | 1. Investigates and reports back on options to provide coastal and near coastal walking routes linking Raleigh Park, Dover Heights to Ben Buckler, Bondi Beach. The report is to consider a route incorporating Hugh Bamford Reserve and Williams Park and identify possible solutions to ensure safety of passage through Williams Park which is currently used as a golf course. The report is to also identify the significant cultural, physical and natural locations along the possible routes.<br>2. As part of the investigation, undertakes a cliff top coastal walk feasibility study and allocate a budget of $50,000 in the Q1 amendment to the current capital works program 2018/19. | CA&O | Action in progress | Walking routes are considered in the draft Open Space and Recreation Strategy to be placed on public exhibition shortly. A proposed route has been included in the Hugh Bamford and Williams Park Plan of Management which provides a route through Williams Park. Council officers have recently applied for a grant to implament stage one of the improvements in Williams Park. |
| Council | 21/08/18 | Notice of Motion | CM/8.11/18.08 | Bondi Beach Resident Parking Scheme Area 8 (A03/2581) | That Council officer's report on the current parking arrangements in Bondi Beach Resident Parking Scheme Area 8 in regard to subsidiary permits, such as the Short Term Visitors Parking Permit, for Council's consideration. | Life | Finalised | |
| Council | 21/08/18 | Notice of Motion | CM/8.12/18.08 | Proposed RMS extended clearway along Old South Head Road (A03/0526) | 1. Notes the unanimous Council decision to not support the RMS proposal for an extended Clearway on Old South Head Road, between Flood Street and Victoria Road, and the RMS proposal to convert the 'left turn only buses excepted' lane in Old South Road at Flood Street into a shared left turn / straight through lane.<br>2. Notes community dissatisfaction with the RMS relocation of the bus stop on Old South Head Road from the approach to the departure side of Flood Street as per representations to councillors and the Member for Vaucluse, and the undue impacts that have resulted.<br>3. Employs the services of a specialised traffic consultant to review the RMS data for the proposed extended Clearway along Old South Head Road, between Curlewis Street and Syd Einfeld Drive, and report on the impact of the following intersections and pinch points on Old South Head Road travel times:<br>(a) Old South Head Road/Bondi Road/ Oxford Street/ Syd Einfeld Drive, and<br>(b) Old South Head Road/Curlewis Street/O'Sullivan Road/Birriga Road.<br>(c) The right turn from Old South Head Road into Victoria Road after 10am weekdays, and the benefit of introducing a green right turn arrow.<br>(d) The current 'left turn only, buses excepted' nearside lane at the Flood Street traffic lights that immediately follows the bus lane from Penkivil Street, and if there is any benefit to the RMS proposal to convert this nearside lane to a shared left turn / straight through movement.<br>4. Undertakes the traffic review expeditiously so that outcomes and recommendations may be submitted to the RMS for inclusion in their considerations.<br>5. Notes funding confirmation will be provided during Council's Quarter 1 financial review. | Renewal | Finalised | In November 2018, a traffic consultant has been engaged to undertake a review of the RMS proposed clearway. The study found that other factors maybe contribute to conjestion on Old South Head Road, this report has been forwarded to RMS for inclusion in their consideration of implentation of the proposed Clearway. |
| Council | 21/08/18 | Notice of Motion | CM/8.13/18.08 | Street Libraries and Book Sharing Initiatives (A18/0503) | 1. Prepares a report detailing what changes to Council's current regulations and policies would be needed to allow businesses and community organisations in Waverley to give away books on condition that the placement of the books on the pavement does not create a safety hazard for pedestrians or unduly impede pedestrian flow and legitimate footpath use, complies with relevant regulations and that the containers of books are brought into the store overnight.<br>2. Continues to promote the establishment of community based 'Street Libraries' aimed at encouraging more local participation of free book sharing services. | CA&O | Action in progress | 1. Initial research and consultation has commenced. Outcomes from discussions with business and community organisations will be brought back to Council.<br>2. Library continues to support the existing 'Street Libraries' by refreshing book stock on a weekly basis. |
| Council | 27/09/18 | Notice of Motion | CM/8.1/18.09 | Boat and Trailer Parking - Young Street, Vaucluse (A14/0127) | That Council investigates introducing a 4P parking restriction on Fridays 8 am–6 pm in Young Street, Vaucluse, and adjoining streets east of Old South Head Road to align with other boat trailer restrictions in Hunter Ward, to discourage boat parking in the area. | CA&O | Finalised | A report was submitted to the 5 March 19 Operations Committee (OC/5.3/19.03) Council resolved:<br><br>That Council does not proceed with the installation of '4P 8 am–6 pm Friday' parking restrictions in Young Street, Tower Street, Burge Street, Clarke Street, Jensen Avenue, Marne Street, Mons Street, MacDonald Street and Chris Bang Crescent. |
| Council | 27/09/18 | Notice of Motion | CM/8.2/18.09 | Bus Routes 361 and 381 (A03/0189) | 1. Notes that the cancellation of the 361 bus service and the change to the 381 bus route and timetable in late September will have a deleterious effect on residential and visitor passengers to and from the Tamarama and North Bronte areas.<br>2. Notes that the changes to the routes and timetables imply that the planners have not considered the steepness of the topography in these areas and the need for readily accessible bus stops for older, fragile and/or mobility-challenged passengers.<br>3. Notes that the planners seem to have not considered that the State Government and the Greater Sydney Commission are trying to force ever more people into Waverley, and that Council's policy is to provide more public transport, not less, and to reduce the amount of private transport.<br>4. Notes that commuting on the 381 bus to Bondi Junction from the Hewlett/Bayview bus stop (North Bronte) via Bondi Road will increase to 17–26 minutes (for the worst case scenario and depending on congestion), compared with about 10–16 minutes on the cancelled 361 bus, respectively. 5. Notes that the cancellation of the 361 bus will make it very difficult for these now marooned passengers to travel to Waverley Bowling Club, Waverley College, War Memorial Hospital and Waverley Park Community Garden.<br>6. Notes that the cancellation of the 361 bus will force more passengers onto an already congested Bondi Road, whereas the retention of the 361 would continue to use a relatively uncongested Birrell Street. | PE&R | Finalised | |

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| | | | | | 7. Notes that the 360 is now the only bus service along Birrell Street, but the weekday timetable frequency has not been changed to compensate for the loss of the 361 service. The previous weekday ratio of 360 services to 361 services is approximately 21 to 15. Without the 361 services, passengers lose approximately 40% of their Birrell Street services.<br>8. Notes that the 360 weekend timetable changes appear to have compensated for the loss of 361 services, but, unfortunately, this does not compensate for the loss of weekday services.<br>9. Notes that a better solution may be to retain the 361 bus service and modify the 381 bus service such that its terminus would be in the vicinity of the Fletcher/Dudley bus stop, and with limited stops on Bondi Road to improve traffic flow.<br>10. Notes that, without consulting passengers/local stakeholders, Sydney Buses published its intentions on 13 August 2018 at <https://transportnsw.info/news/2018/more-bus-services-for-easternsydney> So it's no surprise that few members of the public knew about it.<br>11. Writes urgently to State Transit, the Premier, the Hon. Gladys Berejiklian, the Minister for Transport and Infrastructure, the Hon. Andrew Constance, and the Members for Vaucluse and Coogee, objecting to the changes, and requests that they not be implemented until full consultation is undertaken with all the stakeholders, including the affected passengers from the 360 and 361 bus service catchments. | | | |
| Council | 27/09/18 | Notice of Motion | CM/8.3/18.09 | State Environmental Planning Policy (SEPP) No. 70 - Affordable Housing (A04/0302) | 1. Reports on the advantages and disadvantages of being identified as having a need for affordable housing in section 9 of the State Environmental Planning Policy No. 70 (SEPP 70) – Affordable Housing (Revised Schemes) [NSW].<br>2. Reports on the interactions between SEPP 70 and Voluntary Planning Agreements, including using different approaches in different locations in the local government area.<br>3. Reports on the application process.<br>4. Notes that seven Councils have been included in section 9 as at 29 June 2018.<br>5. Notes it is required to prepare a Local Housing Strategy (LHS) as part of the preparation of a new LEP 2021 as required by the Greater Sydney Commission.<br>6. Notes this strategy will include an Affordable Housing Plan, and a recommendation as to whether to pursue inclusion in SEPP 70.<br>7. Agrees to discuss the issues raised by this matter at a councillor workshop to be conducted on 2 October 2018. | Futures | Finalised | The State Government has amended the rules concerning SEPP 70 so that all Council's may not particpate in the scheme. |
| Council | 27/09/18 | Notice of Motion | CM/8.4/18.09 | Council's Passenger Fleet - Review (A03/1884) | 1. Note that Council's 'Community Strategic Plan', 'Transport, Pedestrians and Parking' outlines the community's vision for transport over the next decade. The community told us they want to reduce the need to own and travel by private car and increase ride sharing in the LGA. They also want Council to prioritise access to residential parking.<br>2. Note that Council's 'People, Movement and Places Plan' identifies our vision with pedestrian's first then bikes, public transport shared services and private cars prioritised last. This plan also identifies congestion and parking as problems in the LGA.<br>3. Request that Officers prepare a report on the current passenger fleet with options for improved utilisation, cost and emissions reduction including but not limited to:<br>(a) The current number of passenger vehicles in the fleet.<br>(b) Total value of these passenger vehicles.<br>(c) How often are they replaced.<br>(d) Are these vehicles purchased or leased.<br>(e) The cost of operation for this fleet including petrol, insurance and other on road costs annually.<br>(f) Annual maintenance costs.<br>(g) The various models used in the fleet and what process is in place for staff when choosing models.<br>(h) Number of fuel card issued.<br>(i) Cost of KM/Lt for each vehicle (petrol and diesel).<br>(j) How many are regarded as 'tool of trade' vehicles.<br>(k) How many cars are on lease back arrangements to staff.<br>(l) Number of lease back v's non lease back vehicles.<br>(m) How many pool cars.<br>(n) Where are passenger vehicles garaged.<br>(o) How ride sharing could be used to replace pool cars (including cost of creating accounts with ride share companies).<br>(p) Emissions from these cars. | CA&O | Action in progress | An internal Working Group has been reviewing and developing new guidelines for the Management and operation of both Council's Light Vehicle and Heavy Vehicle Fleet.<br><br>A report to be submitted to the 18 August 2020 Council Meeting |
| Council | 27/09/18 | Notice of Motion | CM/8.5/18.09 | Peaceful Assembly and Protest (A18/0601) | 1. Acknowledges that the right to protest is fundamental in a democratic society.<br>2. Notes that the NSW State Government has acted to shut down peaceful protests against CSG and coal mining through its Inclosed Lands, Crimes and Law Enforcement Legislation Amendment (Interference) Bill 2016, while the Sydney Public Reserves (Public Safety) Bill 2017 has given police the power to move on homeless people, protesters and peaceful occupations in the City of Sydney area.<br>3. Notes that clause 13(1), item 4 of the Crown Land Management Regulation 2018, which came into effect on 1 July 2018, provides that '[t]aking part in any gathering, meeting, or assembly (except, in the case of a cemetery, for the purpose of religious or other ceremony of burial or commemoration)' can be prohibited by notice or direction. This means police or any Crown land manager can force any gathering or meeting on Crown land to end at any time without reason, and failure to comply with such a direction or notice is penalised by a maximum fine of $11,000.<br>4. Acknowledges that prohibiting individuals from taking part in any gathering, meeting or assembly may unduly trespass upon the rights of individuals to peacefully assemble for a common purpose and express their views.<br>5. Acknowledges that this amendment will apply to those people who may wish to hold a meeting, assembly or peaceful protest in many of the public parks and spaces in the Waverley LGA.<br>6. That the Mayor writes to the NSW State Government to:<br>(a) Oppose clause 13(1), item 4 of the Crown Land Management Regulation 2018, for the reasons detailed above.<br>(b) Express support for the right of peaceful gathering, meeting and assembly in NSW. | CS&OI | Finalised | Letter from the Mayor sent to the Premier on 10 October 2019. |

## NOTICES OF MOTION

| Meeting | Date | Report Type | Res No. | Subject | Action required (That/That Council…) | Responsible Directorate | Status | Comment |
|---|---|---|---|---|---|---|---|---|
| Council | 27/09/18 | Notice of Motion | CM/8.6/18.09 | Eastern Avenue Reserve (A17/0455) | 1. Notes the concerns raised by the Dover Heights Precinct in relation the stability of the slope at Eastern Avenue Reserve starting at the top of Bulga Road and descending North.<br>2. Redirects the existing $25,000 capital works funding for Eastern Avenue to this higher priority stabilisation project.<br>3. Informs the Dover Heights Precinct of its decision. | CA&O | Finalised | 1.Noted<br>2. Noted, money transferred.<br>3. Precinct update completed and erosion control measures completed by installation of sandstone terracing and planting with coir logs. |
| Council | 27/09/18 | Notice of Motion | CM/8.7/18.09 | Bus Stop at 465 Bronte Road, Bronte - Relocation (A03/0189) | 1. Supports moving the bus stop outside 465 Bronte Road to the Bronte Beach terminus, which is across the road.<br>2. Recognises prior efforts of Council staff in attempting to have this bus stop moved to the Bronte Beach terminus.<br>3. Acknowledges the wishes of the local residents in wanting this bus stop moved.<br>4. Sends a delegation of the Mayor, Ward Councillors and Council staff to meet with the Minister to make representations to have the bus stop moved. | Futures/Renewal | Finalised | 1. Noted / finalised<br>2. Noted / finalised<br>3. Noted / finalised<br>4. Meeting held 22 November 2018 |
| Council | 27/09/18 | Notice of Motion | CM/8.8/18.09 | Pensioner Rebate (A14/0379) | 1. Expresses its concern and dissatisfaction that the State Government Pensioner Concession Rates Rebate has remained at $250 since 1993, and makes strong representations to the State Government to provide greater assistance to pensioners struggling under cost of living increases, and requests the government release the IPART Reports on 'Compliance and Red Tape Review' and 'Review of the Local Government Rating System' that were handed to the government in 2016.<br>2. As part of its deliberations for developing its 2019–20 Budget, receives a report on the financial implications of increasing its voluntary contribution to the Pensioner Concession Rates Rebate so that the total rebate equates to 25% of the average pensioner's rates charge in the Waverley local government area.<br>3. Notes that Council currently has an additional rebate program available for financially disadvantaged ratepayers.' | Finance | Finalised | Letter from General Manager sent to the NSW State Government to increase the statutory rebate. Report provided to Council in April 2019. |
| Council | 27/09/18 | Notice of Motion | CM/8.9/18.09 | Eastern Suburbs Bus Services (A03/0189) | 1. Writes to the Minister for Transport and Infrastructure, and the Members for Vaucluse and Coogee to:<br>(a) Affirm Waverley Council's support for public transport.<br>(b) Request that the Minister provide the reasons for the cancellations and changes to Eastern Suburbs bus services and timetables.<br>(c) Request that the 361 North Bronte to Bondi Junction not be withdrawn to:<br>(i) Ensure that bus commuters do not have more travel time added to their commute because their bus is now traveling on a major arterial road rather than the quieter Birrell Street.<br>(ii) Allow bus commuters, who are patients at the War Memorial Hospital, to be able to continue to access the hospital by public transport.<br>2. Writes to the Department of Transport urgently requesting that an education campaign be immediately instituted to:<br>(a) Inform current users of the 361 bus route about the changes that are due to commence on 23 September.<br>(b) Inform commuters about any changes to the 333, 382, X79, X84 and 361.<br>3. Requests that bus stops and 'stopping patterns' not be changed across the bus routes in such a way as to adversely impact commuters who may be experiencing difficulty walking some distance to catch the bus. | Futures | Finalised | |
| Council | 16/10/18 | Notice of Motion | CM/8.1/18.10 | Children and Young People Summit (A18/0629) | 1. Investigates convening a Children and Young People Summit that would:<br>(a) Commence a formal dialogue between Waverley LGA's children and young people and Council. (b) Identify key matters of concern for our children and young people.<br>(c) Develop ideas about how Council can ensure engagement takes place with children and young people for the long term across Council's diverse range of services and activities.<br>2. Receives a report that outlines a plan for the summit including:<br>(a) The size of the summit.<br>(b) How children and young people are identified to be able to participate in the summit.<br>(c) Possible summit themes and speakers.<br>(d) Venue.<br>(e) Budget.<br>3. Establishes a steering committee consisting of Councillor Masselos (Chair), Councillor O'Neill, Councillor Nemesh, staff and six students from primary and secondary schools in Waverley LGA. | CA&O | Action in progress | Various engagement activities with children and young people have taken place over the past 2 years including the Innovating Work Experience Project. Due to COVID-19 constraints further planning with schools was postponed. Officers propose postponing engagement forum until 2021 and a report will be prepared summarising approach and timeframe. |
| Council | 16/10/18 | Notice of Motion | CM/8.2/18.10 | Wild Play Area in Clementson Park (A09/0368-02) | 1. As part of the officers' annual play space safety audit of playgrounds, include the following for consideration:<br>(a) An investigation be undertaken to identify the opportunity for a wild play area in Clementson Park detailing:<br>(i) Feasibility.<br>(ii) Options including accessibility options.<br>(iii) Budgets.<br>(iv) Community consultation strategy which includes consulting with children and families who would be potential users.<br>(v) And providing recommendations including Bondi Park or any alternative parks for consideration.<br>(b) Arguments for and against reprioritising Clementson Park as a regional park.<br>2. A report comes to Council addressing the above issues. | CA&O | Finalised | A report Draft Inclusive Play Study report will be submitted to the 19 May 20 Council Meeting with the following recommendations:,<br>1. Publicly exhibits the Draft Inclusive Play Space Study attached to this report for six weeks from April to May 2020.<br>2. Notes that, the Draft Inclusive Play Space Study forms a supporting document to the adopted Play Space Strategy 2014-2029 to guide the planning and development of play spaces across the Waverley Council Local Government Area.<br>3. Notes that, following the public exhibition period, officers will prepare a further report to Council detailing recommendations for changes based on community feedback and requesting Council to adopt the study. |

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|---|---|---|---|---|---|---|---|---|
| Council | 16/10/18 | Notice of Motion | CM/8.3/18.10 | Sydney Football Stadium Traffic Study (A03/0943) | That Council writes to Infrastructure NSW and the NSW Department of Planning and Environment requesting:<br>1. Infrastructure NSW conducts a traffic study for the Waverley Council area as the impact of a 55,000 capacity stadium may have a greater impact on local amenity than the existing stadium, noting that the seating capacity remains the same at 45,000 and the proposed capacity for concert style events has increased from 48,000 to 55,000.<br>2. Infrastructure NSW conducts a presentation to Council on the proposal and for any information on traffic patterns both during construction and afterwards when the stadium is operating.<br>3. The consent authority imposes a condition on any consent they are considering issuing for the Sydney Stadium proposal requiring the applicant to undertake the traffic study referred to in clause 1 above. | Futures | Finalised | |
| Council | 20/11/18 | Notice of Motion | CM/8.1/18.11 | Oxford Street Mall and Roscoe Street Markets - Commercial Contracts (A10/0384) | That Council builds the following requirements into future commercial contracts with market operators for the Oxford Street Mall and Roscoe Street markets:<br>1. Best practice sustainability operations.<br>2. No single-use plastics to be permitted under the new contracts.<br>3. Ongoing monitoring for the duration of the contract to ensure single use plastics are not used. | CA&O | Finalised | |
| Council | 20/11/18 | Notice of Motion | CM/8.2/18.11 | Commercial Photo Shoot and Filming Conditions (A09/0454) | 1. Does not allow commercial photo shoots and filming activities that occur in public open spaces and parks to use huts that are for use by residents and visitors.<br>2. Stipulates in conditions of hire that commercial photo shoots and filming activities must have their own accommodations (by way of small marquee or other such item), if they require costuming facilities, hair and make-up, sun protection or equipment storage for the duration of the activity.<br>3. Officers, upon approving applications for commercial photo shoots and filming activities, advise applicants of the terms and conditions related to the use of huts in parks and open spaces. This advice is to be provided both verbally and by way of an information sheet detailing hire terms and conditions. | CS&OI | Finalised | |
| Council | 20/11/18 | Notice of Motion | CM/8.3/18.11 | Waverley Cemetery - Boundary/Verge Beautification (A02/0658-06) | 1. Investigates undertaking a boundary/verge beautification program in Waverley Cemetery that:<br>(a) Considers an appropriate planting treatment for the verge areas surrounding the external boundaries of the cemetery.<br>(b) Considers the possibility of creating footpaths with suitable kerb and guttering.<br>(c) Considers the possibility of creating appropriate parking bays at various points.<br>2. Liaises with Randwick Council about undertaking a similar beautification program on the southern boundary of Waverley Cemetery.<br>3. Officers report back to Council on options, budgets and time frames. | CA&O | Action in progress | Additional budget was allocated in Q1 and Council officers from Cemetery Services and Open Space Planning are currently drafting the scope of works. Delayed due to the COVID-19 pandemic and likely to be carried over to the next financial year. |
| Council | 20/11/18 | Notice of Motion | CM/8.4/18.11 | Bondi Junction Cycleway - Review (A14/0193) | 1. A review of the current proposed Bondi Junction Cycleway be undertaken by the Mayor and the three Ward Councillors to determine status and progress.<br>2. An update be provided to Council by way of a status report. | PE&R | Finalised | |
| Council | 20/11/18 | Notice of Motion | CM/8.5/18.11 | Affordable Housing (A13/0385) | 1. For the purpose of expanding its potential as an affordable housing facilitator, Council officers investigate and report on options and forms of a housing trading entity such that it can attract investment funding into affordable housing in Waverley.<br>2. The housing trading entity, trust or company be charged with acquiring and providing affordable housing, and is set up as a commercial operation similar to the City of Port Phillip Bay Housing Trust in Victoria. | CA&O | Action in progress | Draft EOI prepared by Community Programs in 2019 for a consultant to prepare an options paper for round table discussion with key stakeholders. Following GM directive, Finance has commenced a broader review of affordable housing in May 2020 that will address the two objectives in the motion.<br><br>External consultant brief is being written for release in August 20. |
| Council | 20/11/18 | Notice of Motion | CM/8.6/18.11 | Land Clearing in NSW and Native Animal Habitat Loss (A05/0878) | 1. The Mayor writes to the Premier, Gladys Berejiklian, and the Environment Minister, Gabrielle Upton, calling on the Government to immediately:<br>(a) End broad-scale land clearing of remnant native vegetation while assisting rural communities with targeted structural adjustment.<br>(b) Implement legislation preventing habitat loss to stop the unacceptable practice of waiting until a species becomes listed as endangered or threatened before attempting to take action.<br>2. Officers prepare a report to Council on tree removal applications since 1 January 2016.<br>3. Notes that the clearing of native vegetation poses the single greatest threat to biodiversity. The majority of remaining native habitat in New South Wales is owned and managed privately, and it is in these intensively used areas that the greatest challenges for biodiversity conservation are found.<br>4. Also notes that the New South Wales Liberal Government gave permission to clear over 7,000 hectares of native vegetation in 2015–16 (last figures available) the second highest rate of clearing in a decade, while the creation of new conservation areas and restoration of bushland has slumped under the Berejiklian government. | PE&R | Finalised | Letters sent. |

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| Council | 20/11/18 | Notice of Motion | CM/8.7/18.11 | Repeal the Kosciuszko Wild Horse Heritage Act 2018 (A02/0666) | 1. Writes to the NSW Government, including the Minister for the Environment, Gabrielle Upton, and also to the Opposition Shadow for the Environment, Penny Sharpe, as a matter of urgency, requesting the repeal of the Kosciuszko Wild Horse Heritage Act 2018 (adopted 5 June 2018), and the reactivation of the Kosciuszko National Park Draft Wild Horse Management Plan 2016 as a new starting point.<br>2. Notes the Kosciuszko Wild Horse Heritage Act 2018 is unlikely to limit the reduction of feral horse populations in KNP under the guise of heritage, and will allow runaway population increase and environmental destruction.<br>3. Notes the Kosciuszko National Park Draft Wild Horse Management Plan 2016 contains a number of options, including culling, and all the options are subject to community comment/consultation.<br>4. Notes that Peter Cochran, former NSW Nationals member for Eden-Monaro and an owner of a horse-trekking business conducted in northern KNP, had instructed a solicitor to draft the original bill. He has seemingly been able to pressure John Barilaro, NSW Nationals leader and member for Eden-Monaro, into introducing the Kosciuszko Wild Horse Heritage Act 2018.<br>5. Notes that destructive feral horses do not have heritage value in KNP, if they did then so would destructive feral foxes, pigs, rabbits, dogs and deer also have heritage value.<br>6. Notes that feral horses are a pest in KNP as they destroy the habitat of native flora and fauna. Feral horses are everywhere in Australia and there are plenty of them. Conversely, the endangered flora and fauna in KNP are unique and limited in number and range—generally to KNP—which is less than one percent of the Australian land mass.<br>7. Notes that feral horses suffer substantially, especially as numbers increase, from starvation. It has been observed that they eat into, and from, the stomachs of horses who have died of starvation because there is no other food available.<br>8. Notes the following background:<br>**SEE FULL MINUTES FOR FULL BACGROUND INFORMATION** | PE&R | Finalised | Letters sent. |
| Council | 20/11/18 | Notice of Motion | CM/8.8/18.11 | Refugees (A02/0436) | 1. Acknowledges that the Waverley local government area is a 'Refugee Welcome Zone' and has a wellestablished commitment to support and encourage refugees to settle here.<br>2. Welcomes the Federal Government's positive decision to support refugees coming to Australia by announcing a Community Support Program (CSP), with an intake of 1,000 from July 1 2017.<br>3. Notes with concern that:<br>(a) There are strict priority criteria for refugees applying for the CSP, which include the following:<br>(i) Be aged between 18 and 50.<br>(ii) Have an offer of employment (or a pathway that leads to employment).<br>(iii) Have personal attributes that would enable them to become financially self-sufficient within 12 months of arrival.<br>(iv) Be willing to live and work in regional Australia.<br>(b) In addition to this strict criteria, community sponsors of applicants to the CSP are required to fund:<br>(i) Visa application charges of $2,680 at the time of application, with no guarantee of success.<br>(ii) An additional $16,444 for the primary applicant and $2,680 for each other family member before the visa can be granted.<br>(iii) Airfares, medical screening and settlement costs.<br>(c) Although the CSP is a step in the right direction, Council is concerned that:<br>(i) The rigid criteria will discriminate against those who are most in need.<br>(ii) High fees, upwards of $19,000 per first individual, may be prohibitive for potential community supporters.<br>**CONTINUES BELOW**<br>4. Further notes that:<br>(a) There have been significant changes to eligibility for the Status Resolution Support Service (SRSS) payment—a reduced payment of 87% of Newstart that can be paid to those waiting for processing of their applications;<br>(b) Local community groups, such as Refugee Council of Australia are already stretched to provide support to fill the gap left by the changes made to the SRSS payments late last year.<br>(c) There is little transparency about the new eligibility criteria for the payment—the Federal Department of Home Affairs states simply that eligibility for the SSRS is 'determined by Department of Home Affairs'.<br>5. Writes to the new Member for Wentworth, Dr Keryn Phelps MP, and relevant Federal Government parliamentarians to:<br>(a) Adopt a more humane and affordable visa fee structure for the CSP, to make the program fairer and more accessible.<br>(b) Make the cap on the Refugee Community Sponsorship program additional to our existing humanitarian intake, in order to recognise the generosity and care of our communities rather than shifting both the costs and the burden of responsibility to them for meeting our international human rights obligations.<br>(c) Explain these changes to the Status Resolution Support Service payment and to make criteria transparent to assist both Refugees, and those in Our Community, such as Grandmothers Against Detention of Refugee Children to better assist refugees generally. | CA&O | Finalised | Waverley Council continues to acknowledge that the Waverley local government area is a 'Refugee Welcome Zone' and is committed to providing refugee support. |
| Council | 11/12/18 | Notice of Motion | CM/8.1/18.12 | Macpherson Street/Albion Street Roundabout - Improved Pedestrian Safety (A03/0042-04) | 1. Council officers undertake a safety audit at the Macpherson Street/Albion Street roundabout.<br>2. Officers report back to Council with recommendations to improve pedestrian safety and a proposed costing plan.<br>3. In the interim, a short-term infrastructure solution be trialled. | CA&O | Action in progress | Review of 26 pedestrian crossings undertaken. RFQ out with the Market at the moment to complete the audit of the remaining 28 crossings in the LGA. Officers will be seeking to develop a program of works in 20/21 |

## NOTICES OF MOTION

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| Council | 11/12/18 | Notice of Motion | CM/8.2/18.12 | York Road Pedestrian Crossing/Refuge (A03/0892) | 1. Investigates options for pedestrian crossings or pedestrian refuges along York Road.<br>2. Consults with relevant stakeholders including the Centennial Park Trust, Randwick Council and the City of Sydney.<br>3. Sends a delegation of the Mayor and Ward Councillors to meet with the Minister to discuss the safety issues for pedestrians and the installation of additional pedestrian crossings / refuges in York Road.<br>4. Officers report to Council on options and timelines.<br>5. Notes that:<br>(a) York Road is a sub-arterial road and RMS and Council share responsibility.<br>(b) A number of years ago, residents raised similar concerns and Council Officers undertook a pedestrian safety audit/study. As a result of this study, pedestrian and vehicle safety devices were constructed. A number of kerb blisters and centre refuges were constructed adjacent to the Centennial Park entry gates to allow pedestrians to safely cross York Road. A total of four refuges were constructed.<br>(c) As the crossing points did not meet the 'RMS warrant' for a pedestrian crossing, RMS would not allow the installation of pedestrian crossings. In addition, a speed hump was constructed on York Road north of York Place, a roundabout constructed at the Birrell Street intersection, a centre barrier kerb constructed on the bend between Ashton Street and Queens Park Road, and Ashton Street closed at York Road to north bound traffic.<br>(d) Council officers affirm that RMS would not support additional works at this location. | CA&O | Action in progress | The matter has been referred to the Traffic and Transport team of Council. The team would undertake survey, evaluation, design and discussions and negotiations with various stake holders including Centennial Park and Moore Park Trust, Randwick City Council, NSW Police, Sydney Buses and Transport for NSW. Estimated completion date February 2021. |
| Council | 19/02/19 | Notice of Motion | CM/8.1/19.02 | Bronte Pool Water Intake Pipe (A06/0070) | 1. Considers previous work in assessing the water intake pipe, which was undertaken as part of the recent renovation of the Bronte Pool.<br>2. Investigates options for extending the water intake pipe further out into the ocean to ensure that the pump can work at low tide.<br>3. Investigates the Wi-Fi pump starting system and gets it working again.<br>4. Officers report back to Council. The report is to include a budget estimate and timing to have the water intake pipe extended and fitted with suitable filters. | CA&O | Action in progress | Under investigation in association with the amenities block upgrades in Bronte Park. |
| Council | 19/02/19 | Notice of Motion | CM/8.2/19.02 | fees and Charges - New Fee for Planning Proposals - Post-exhibition (A18/0511) | 1. Investigates options to improve pedestrian, cyclist, driver and passenger safety on the western side of the entrance to the Bronte Beach Village, outside 499 and 497 Bronte Road.<br>2. Officers investigate the costs of the various options and report back to Council for consideration. | CA&O | Finalised | Detail design of approved concept from report to Operations Committee OC5.2/20.02 underway. Delivery in 2020/21 FY. |
| Council | 19/02/19 | Notice of Motion | CM/8.3/19.02 | Bronte Beach Village Strip - Underground Wires (A16/0755) | 1. Council:<br>(a) Investigates the undergrounding of the remaining Ausgrid wires and poles in the Bronte Beach Village block between 459 and 499 Bronte Road, including asking the owners regarding funding.<br>(b) Identifies costs to undertake this work.<br>2. A report be submitted to Council for its consideration. | CA&O | Finalised | Report endorced at the February Planning Committee PD/5.4/20.02. |
| Council | 19/02/19 | Notice of Motion | CM/8.4/19.02 | Big Bogey Hole, Bronte Beach - Reinstatement of Ladder (A03/0910-02) | 1. As a matter of urgency, reinstates the ladder into the Big Bogey Hole at Bronte Beach.<br>2. Ensures that the ladder has rounded edges to mitigate against any potential injury, and consistent with Australian Standards. | CA&O | Finalised | Replacement ladder installation complete |
| Council | 19/02/19 | Notice of Motion | CM/8.5/19.02 | Pill Testing - Drug Harm Minimisation (A05/0435) | 1. Notes that:<br>(a) There are a large number of music festivals in and around the Waverley local government area each year, including Electric Gardens and Sydney City Limits.<br>(b) Waverley also has a vibrant nightlife, with a concentration of bars, pubs and other venues where young people go out.<br>(c) At these festivals and other venues, it is not uncommon for young people to use recreational drugs, including MDMA.<br>(d) Over the summer, a number of young people have lost their lives at music festivals, leading many young people and their families to call for practical harm reduction measures to be introduced.<br>2. Writes to the NSW Premier and NSW Health Minister asking for:<br>(a) A trial of pill testing and the introduction of amnesty bins.<br>(b) An end to the use of police drugs dogs and strip searches at music festivals.<br>(c) Peer-to-peer support services.<br>(d) Require festival organisers to provide free cold water, chill out areas, on-site medical tents/services and shaded areas for festival goers. | CA&O | Action in progress | Propose to revisit these proposals in 2021 when current restrictions have been lifted and agencies can focus on business as usual activities. Council officers have yet to receive feedback from our peaks and youth agencies how these resolutions could provide the most effective support for advocacy/policy development in relation to pill testing, harm minimization and peer-to-peer support. |
| Council | 19/02/19 | Notice of Motion | CM/8.6/19.02 | Bondi Junction Interchange - Signage (A08/0261) | 1. Notes that:<br>(a) There is a lack of information boards providing bus information in relation to bus stands or bus timetables at the Bondi Junction bus/rail interchange.<br>(b) There are no STA customer service staff stationed at the bus/rail interchange to assist passengers with finding the correct bus stands or timetables.<br>(c) Directions to the bus/rail interchange are poorly signposted from the Bondi Junction shopping area for non-residents and tourists.<br>2. Writes to Transport for NSW (TfNSW) and arranges a meeting with the Mayor, Ward Councillors and senior Sydney Bus management to consider improvements to bus/rail interchange customer service and information.<br>3. Requests TfNSW to provide signposting in Bondi Junction Mall that is safe and not imposing, to direct bus and train users to both entrances of the bus/rail interchange<br>4. Requests TfNSW to provide electronic information boards in or around Bondi Junction Mall that is safe and not imposing, to inform bus and train users of the various bus and train departures. | PE&R | Finalised | TNSW have improved siganage at the Interchange. |
| Council | 19/02/19 | Notice of Motion | CM/8.7/19.02 | Cultural Committee (A19/0120) | 1. Notes that:<br>(a) Council provides a number of large and small arts and cultural events each year.<br>(b) Council has a Public Art Committee; however, there is no overarching cultural committee that oversees or has carriage of the large cultural life of Waverley.<br>(c) Providing such a committee would raise the profile of the vast, exciting and colourful cultural programs in the community.<br>2. Officers prepare a report providing options in relation to the creation of a Cultural Committee, excluding the Public Art Committee, which would comprise Councillors and members of the local community. | CS&OI | Action in progress | Council resolved to put the Draft Cultural Plan on public exhibition in April 2020. Development of Cultural Committee Terms of Reference are being drafted now, for endorsement by Council. |
| Council | 19/02/19 | Notice of Motion | CM/8.8/19.02 | Military Road Pedestrian Crossing (A03/0042-04) | That this item be deferred to the next Committee meeting. | CA&O | Finalised | |

## NOTICES OF MOTION

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| Council | 19/02/19 | Notice of Motion | CM/8.9/19.02 | Verge/Nature Strip Maintenance Program (A14/0144) | That this item be deferred to the next Committee meeting. | CA&O | Finalised | |
| Council | 19/02/19 | Notice of Motion | CM/8.10/19.02 | Military Road Bus Stop (A02/0225-02) | That this item be deferred to the next Committee meeting. | CA&O | Finalised | |
| Council | 19/02/19 | Notice of Motion | CM/8.11/19.02 | Australia Day (A14/0041) | That this item be deferred to the next Committee meeting. | CS&OI | Finalised | |
| Council | 19/02/19 | Notice of Motion | CM/8.12/19.02 | Sydney Football Stadium Redevelopment - Legal Challenge (A03/0943) | That Council:<br>1. Prepares a brief report for Council's consideration on the costs incurred in taking action against the Sydney Football Stadium (SFS) Redevelopment after completion of the legal case.<br>2. Confirms the SFS Consultative Committee appointment of the Mayor with alternates the Deputy Mayor and the Director of Planning.<br>3. Notes the response to the Mayor's letter from Minister for Planning, Anthony Roberts, dated 1 February 2019 and included fully in the background to this motion, which states in part: 'The assessment report, which I considered in approving the concept proposal, clearly evidences that design excellence was taken into account.' It further comments: 'In the light of this, I cannot see how it would be possible to form a reasonable view that the assessment and consideration of design excellence in the determination of the concept approval would have any adverse impact on the residents and businesses within the Waverley area.'<br>4. Notes the resolution PD/6.1/19.02, and considers the Minister's response unsatisfactory as it fails to deal with the fundamental point that the Minister was required to form an opinion that the concept plan exhibited design excellence.<br>5. Notes that there are two separate legal opinions that consider that the Minister for Planning has breached the EP&A Act in issuing the consent for the demolition of the Sydney Football Stadium, including the advice from Phillip Clay SC dated 20 December 2018 ('Clay Advice').<br>6. Notes that Council is designated by the Department of Planning as a significant stakeholder in the SFS redevelopment and has been allocated a representative on the Community Consultative Committee. | PE&R | Finalised | Report to Council will be prepared once the matter of costs is determined by the Court. |
| Council | 19/02/19 | Notice of Motion | CM/8.13/19.02 | United Nations Year of Indigenous Languages and Indigenous Place Names in Waverley (A02/0424) | That this item be deferred to the next Committee meeting. | CA&O | Finalised | |
| O&CS Committee | 05/03/19 | Notice of Motion | OC/5.7/19.03 | Military Road Pedestrian Crossing (A03/0042-04) | 1. Investigates the possibility of installing a pedestrian crossing or alternative pedestrian safety treatment, like a traffic island, on Military Road between Lancaster Road and Blake Street, with consideration given to:<br>(a) Location of the crossing or safety treatment, with specific regard to pedestrian sight lines.<br>(b) Cost.<br>(c) Impact on parking.<br>2. Officers report back to Council with recommendations by June 2019, and initiates community consultation with the Dover Heights precinct and local residents. | CA&O | Action in progress | Under investigation by traffic and transport team. Traffic and pedestrian counts delayed due to COVID 19 restrictions and until background conditions return to normal (work from home etc. no longer in place). |
| O&CS Committee | 05/03/19 | Notice of Motion | OC/5.8/19.03 | Verge/Nature Strip Maintenance Program (A14/0144) | 1. Investigates the possibility of Council maintaining additional nature strips across the local government area.<br>2. Officers report back to Council on the feasibility of such a proposal, with recommendations as to the following:<br>(a) Cost and resourcing needed.<br>(b) Frequency of maintenance schedule.<br>(c) Additional locations, including whether the maintenance of verges in local village areas be extended alongside commercial properties into residential streets.<br>3. Reports back to Council by April 2019 and then initiates community consultation.<br>4. Reports back to Council as soon as practical and then initiates community consultation. | CA&O | Action in progress | Military Road is inspected at least weekly for any dumped rubbish by our dedicated Public Place Cleansing team.<br><br>The is no formal Policy that currently guides service provision for mowing nature strips. The current priority areas are categorised as:<br><br>1. Gateways and main roads<br>2. Bondi Junction and Bondi Beach<br>3. Difficult to mow areas<br>4. Public laneways<br>5. Special needs mowing (est. 30 sites)<br><br>Military Rd currently listed as a 'priority 1' gateway/main road and serviced every (2) months from a lawn mowing / litter collection perspective. There is an estimated 10 staff allocated to service nature strips in the (5) priority areas totalling 164 locations/streets. There is currently a very limited opportunity to absorb additional, or increase frequency to some sites without having to add a resource to the current structure.<br><br>Council Officers are currently undertaking an investigation to look at alternative options for increase the efficiency of service delivery in this area with a report due back in October 2020. |

## NOTICES OF MOTION

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|---|---|---|---|---|---|---|---|---|
| O&CS Committee | 05/03/19 | Notice of Motion | OC/5.9/19.03 | Australia Day (A14/0041) | That Council continues to celebrate Australia Day on 26 January and:<br>1. Supports the achievements of our great nation.<br>2. Recognises our Aboriginal and Torres Strait Islander people, who have been here for more than 65,000 years.<br>3. Acknowledges the contribution that every Australian makes to our contemporary and dynamic country.<br>4. Notes that Council has held Citizenship ceremonies on Australia Day for at least the last twenty years to the most recent in 2019.<br>5. Notes: (a) That only since 1994 the Australia Day public holiday has been on 26 January throughout Australia.<br>(b) That Australia Day has its origins since 1835.<br>(c) The indigenous child mortality rate is 2.4 times the mortality rate for non-indigenous children.<br>(d) The target to close the gap in life expectancy for indigenous Australians is not on track, and that 95% of all indigenous 4 year olds are on track to be enrolled in Early Childhood education by 2025.<br>(e) The national indigenous employment rate has not improved and the gap with the nonindigenous employment rate has widened over the past decade.<br>(e) The rate of indigenous incarceration has increased by 45% since 2008.<br>(f) Aboriginal and Torres Strait Islander Australians make up 2% of the total population but 28% of the adult prison population.<br>(g) Indigenous children make up 7% of the general youth population but 54% of those in youth detention – 97% in the Northern Territory.<br>(h) The Australian Human Rights Commission reports that 43% of Indigenous Australians experienced at least one form of racial prejudice in the last six months, while 1 in 3 Aboriginal and Torres Strait Islander people experienced at least one form of verbal racial abuse.<br>(i) That Australia is one of the most multicultural and harmonious countries on earth.<br>(j) That there are a number of days to celebrate the contribution of indigenous Australians throughout the year like Mabo Day, Reconciliation Week and NAIDOC Week. | CS&OI | Finalised | Noted, no action required |
| O&CS Committee | 05/03/19 | Notice of Motion | OC/5.10/19.03 | United Nations Year of Indigenous Languages and Indigenous Place Names in Waverley (A02/0424) | 1. Notes the United Nations has declared 2019 as the International Year of Indigenous Languages with the stated purpose being 'to raise awareness of them, not only to benefit the people who speak these languages, but also for others to appreciate the important contribution they make to our world's rich cultural diversity.'<br>2. Notes 'This Place', a project of ABC's Indigenous Strategy, which invites Aboriginal and Torres Strait Islander peoples to create a short video about a place name, and the story behind it.<br>3. Promotes the 'This Place' project on its website and social media platforms.<br>4. In consultation with the First Nations community, identifies Indigenous place/s and Indigenous place name/s within the Waverley Municipality for consideration for dual naming and/or renaming, where appropriate, so that it may be celebrated during NAIDOC week 7–14 July 2019.<br>5. Publicly highlights the 2019 United Nations Year of Indigenous Languages and this intended consultation research in a joint Mayor and Deputy Mayor media release.<br>6. Facilitates Aboriginal First Nations community 'This Place' projects in partnership with the ABC.<br>7. Conducts an ongoing focused social media campaign for increasing community awareness of the subject of Indigenous languages.<br>8. Refers this resolution for further discussion at the Eastern Region Local Government Aboriginal Torres Strait Islander Forum (ERLGATSIF) and the Multicultural Advisory Committee, as well as referral to any agencies, such as the Local Government Aboriginal Network (LGAN) and Local Government NSW, involved in similarly participating in the focused awareness of the UN Year of Indigenous Languages.<br>9. Adds a recognition of the UN International Year of Indigenous Languages in the Mayor's 2019 speeches given at Waverley's citizenship ceremonies, and through operational re/allocations potentially funds and invites available Aboriginal language speakers to 'greet' new citizens of Waverley in an Indigenous language. | CA&O | Action in progress | Advice on possible implementation strategies and timing has been provided to stakeholders. The La Perouse Land Council has been approached and a potential consultant identified for a dual naming project which would require budget allocation and internal consultations with open space management as a special project. Promotion of relevant initiatives such as 'This Place' has been explored with ERLGATSI partners as a collaborative strategy. Note 2019-20 ERLGATSI limited capacity due to lack of worker. Council's role in the preservation and promotion of Indigenous languages will be strengthened as part of RAP implementation. Meeting held with Comms in September 2019 to support promotional activities. |
| Council | 19/03/19 | Notice of Motion | CM/8.2/19.03 | Intersection of Blair Street and Wairoa Avenue, North Bondi - Pedestrian Safety (A03/0042-04) | That Council undertakes an investigation of measures to improve pedestrian safety in the vicinity of the intersection of Blair Street and Wairoa Avenue. | CA&O | Action in progress | Under investigation by Traffic and Transport team. |
| Council | 19/03/19 | Notice of Motion | CM/8.3/19.03 | Beautification of Roundabouts, Traffic Islands and Other Traffic Devices (A05/0530) | 1. Prepares a concept plan for the beautification of the traffic islands on the corner of Macpherson Street and Evans Street, Bronte, incorporating suitable landscaping.<br>2. Provides costings to undertake the work.<br>3. Officers prepare a report for consideration by Council prior to submission to the Traffic Committee. | CA&O | Action in progress | Assets Team are reviewing the Neibourhood Amenity Fund criteria and will be reporting to Council in August with a methodology and plan. |
| Council | 19/03/19 | Notice of Motion | CM/8.4/19.03 | Bronte Cutting - Planting Plan for Burnt Vegetation (A18/0246) | 1. Develops a comprehensive planting plan for the burnt vegetation area in Bronte Cutting that includes:<br>(a) Clearing details, including which trees will be cut down.<br>(b) Interim steps to stop erosion and slippage during works.<br>(c) Timetable for works.<br>(d) Planting schedule.<br>2. Undertakes a community information campaign before any works commences, including any cutting down of existing trees. | PE&R | Finalised | Plan prepared and presented to June Committee meeting. Planting being progressively implemented in 2020. |
| Council | 19/03/19 | Notice of Motion | CM/8.5/19.03 | Bronte Beach - Installation of External Showers (A02/0337) | 1. Investigates the installation of outdoor cold-water showers at Bronte Beach.<br>2. Makes recommendations as to suitable locations.<br>3. Considers this within the Bronte Park Plan of Management, including ensuring risk reduction such as no water runoff on to the promenade or beach.<br>4. Officers report to Council, detailing options, budget and timelines. | CA&O | Action in progress | Additional shower installed as part of the Sth Bronte Amenities refresh. Additional outdoor showers included in concept design for Surf Club and Community Facilities project. |

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| Council | 19/03/19 | Notice of Motion | CM/8.7/19.03 | Pedestrian Safety in Hewlett Street, Bronte (A03/0543) | That Council investigates improving the safety of pedestrians crossing at the intersection of Hewlett Street and Alfred Street at Hewlett Street Park, with a report to be prepared for consideration by the Waverley Traffic Committee. | CA&O | Finalised | This was previously reported to Council and the Waverley Traffic Committee. It was decided not to proceed as the impacts of safety devices were significant. |
| Council | 19/03/19 | Notice of Motion | CM/8.9/19.03 | Bondi Beach Playground Improvements and Petition (A02/0621) | 1. Council officers consult stakeholders, Ward Councillors and Cr Burrill on an interim upgrade of the existing or new play equipment and the priority of which equipment should be upgraded to generally make the playground safer, and that these works take place as soon as possible.<br>2. Additionally, officers report back to Council with a future concept plan.<br>3. A representative of the recent 'Mothers of Bondi' petition, Ms Talia Golan or her alternate, be included within the stakeholder group.<br>4. Council notes that the NSW Government has recently given Council $300,000 under the Stronger Communities Fund to fund priority upgrade works as an interim measure in the Bondi Beach playground.<br>5. Council notes that a full upgrade of the playground to a regional playground is due to commence in 2021–22, following the completion of the Bondi Pavilion Conservation Upgrade project.<br>6. Council notes the recent online petition by the 'Mothers of Bondi' addressing urgent safety issues and upgrades to existing equipment. | CA&O | Action in progress | 1. Councillor onsite meeting took place on site on the 18 of March 2020 to discuss the proposed design.<br>2. Councillors were emailed a concept plan on the 5 of March 2020 and had an opportunity to attend an onsite meeting.<br>3. Representative of the 'Mothers of Bondi pepition was consulted in onsite meetings regarding the playground refurbishment and new equipment.<br>4,5, 6.Noted<br>The improvement works are scheduled to take place in spring 2020. |
| Council | 19/03/19 | Notice of Motion | CM/8.11/19.03 | Diamond Bay Road and Old South Head Road, Vaucluse - Intersection Improvement (A03/0639) | That Council investigates improving the vehicle safety of the left and right hand turn out of Diamond Bay Road into Old South Head Road. This might be achieved by the construction of a roundabout, or by squaring off the corner and through improved line marking. | CA&O | Action in progress | Design prepared with kerb blisters in Old South Head Road to bring the stop line out further than the kerb line. TfNSW (formerly RMS) to review and advise concurrence. |
| Council | 19/03/19 | Notice of Motion | CM/8.12/19.03 | South Head Cemetery (A02/0151) | 1. Undertakes an improvement program around the perimeter of South Head Cemetery, including tidying current plantings, extra plantings as appropriate, weeding, lawn patching and re-turfing.<br>2. Notes that it has spent approximately $400,000 since 2011 on replacing the cemetery wall along Burge Street and the removal of all the trees and their replacement along the street frontage of Burge Street. | CA&O | Action in progress | This work will be prioritised in 2020/21. |
| Council | 19/03/19 | Notice of Motion | CM/8.13/19.03 | Clarke Reserve - Grant Funding (A04/2119) | 1. Notes and acknowledges that:<br>(a) The NSW Government has provided Council a $100,000 grant to make further improvements to Clarke Reserve in Vaucluse.<br>(b) This money is in addition to the $150,000 already allocated by Council bringing the total investment of $250,000.<br>(c) The upgrade of the Reserve is due to commence in the second half of 2019.<br>2. Writes to the Member for Vaucluse, Gabrielle Upton MP, thanking her for the contribution of the grant, which will be used to improve local amenity.<br>3. Officers consult the Diamond Bay/Vaucluse Precinct and nearby residents within the Diamond Bay/Vaucluse Precinct catchment area, notifying them of the additional funding being provided and seeking feedback. | CA&O | Finalised | Designs have been prepared and documented, consultation has been completed. Tender to be released shortly for the construction of the project.<br><br>Report submitted to the 16 July 2019 Council Meeting. |
| Council | 19/03/19 | Notice of Motion | CM/8.14/19.03 | Local Government Aboriginal Network Conference 2019 (A03/0027) | 1. In consultation with First Nations Peoples and through a motion at the 2019 Local Government Aboriginal Network (LGAN) Conference, requests Local Government New South Wales (LGNSW) to lobby the NSW Government to effectively resource and re-create a specialist identified position within the State public service, in the department of what is currently called the Office of Local Government, to enhance and develop the capacity within NSW local government for the employment and access of Aboriginal Torres Strait Islander Peoples.<br>2. Continues to fund and support the Eastern Region Local Government Aboriginal and Torres Strait Islander Forum (ERLGATSIF), the Local Government Aboriginal Network Annual Conference, and the Policy Officer (Aboriginal) role within the administration of LGNSW.<br>3. In consultation with First Nations Peoples, promotes the 'Collaborate' program currently featured on the LGNSW website <http://collaboratensw.org/>, especially those initiatives within 'Collaborate', which seek to interest and train more Aboriginal and Torres Strait Islander peoples in the process of being candidates for the 2020 NSW local government elections.<br>4. Receives and notes the following short report on the recent activities of LGAN by Cr Wy Kanak, President, LGAN:<br>***SEE MINUTES FOR FULL EXTRACT* | CA&O | Action in progress | These will be referred to ERLGATSIC for further discussion - City of Sydney are hosting the next LGAN conference and the issue is relevant in this context. |
| Council | 19/03/19 | Notice of Motion | CM/8.15/19.03 | Neighbour Day 2019 - Challenging Loneliness (A19/0173) | 1. Council promotes and supports, with a program of social media activity, 'Neighbour Day' on Sunday, 31 March 2019, which focuses this year on 'Challenging Loneliness'.<br>2. The 'Challenging Loneliness' program is to include:<br>(a) Inviting the community of Waverley to engage through social media with Neighbour Day's website and suggested activities attached to this motion.<br>(b) Continuing to support programs and activities through the Mill Hill Seniors Centre focused on 'Challenging Loneliness'.<br>3. The Mayor and Deputy Mayor release a joint media statement alerting the community to this year's Neighbour Day theme and activity focus.<br>4. Officers facilitate a Mayor's Neighbourhood Day event on Sunday, 31 March, or other suitable date, at Waverley Library. | CS&OI | Finalised | Finalised |

## NOTICES OF MOTION

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| Council | 16/04/19 | Notice of Motion | CM/8.1/19.04 | Voluntary Planning Agreements and Affordable Housing Program (A13/0099) | 1. Notes that a Councillor workshop on strategic planning matters is now scheduled to be held on the 28 May 2019.<br>2. As part of the workshop, considers modification of the Planning Agreement Policy such that the proportion of contributions that is set aside for Waverley's Affordable Housing Program fund be increased from 10% to 25%.<br>3. Notes that Waverley Council Planning Agreement Policy 2014 applies to any development application that exceeds standards under Waverley Local Environment Plan (LEP) and is referred to by Waverley Development Control Plan (DCP).<br>4. Notes that housing is relatively very expensive in Waverley which mitigates against the population diversity of which Waverley has been historically supportive.<br>5. Notes that, although the coverage of State Environmental Planning Policy (SEPP) 70 (Affordable Housing) has been recently increased to all Councils in NSW, there are still a large number of steps and a lot of time required before SEPP 70 could be operational, and even then there are no guarantees; so a quicker route to increasing the amount of affordable housing is the above change to the Planning Agreement Policy. | PE&R | Finalised | Council workshop held in May to discuss these matters. |
| Council | 16/04/19 | Notice of Motion | CM/8.2/19.04 | Taxi Rank outside the Former Bronte RSL Site, 113 Macpherson Street, Bronte (A04/0704) | That Council investigates the reinstatement of the taxi rank outside the former Bronte RSL site at 113 Macpherson Street, Bronte, and reports back to Council before referring the matter to the Waverley Traffic Committee. | CA&O | Finalised | Works Completed. |
| Council | 16/04/19 | Notice of Motion | CM/8.3/19.04 | Street Pedestrianisation Pilots (A03/0042-04) | 1. Notes its previous resolution of 20 February 2018 concerning street pedestrianisation.<br>2. Following Council endorsement of the report from the February 2018 resolution:<br>(a) Undertakes street pedestrianisation pilots for:<br>(i) St James Road, Bondi Junction.<br>(ii) Cox Avenue, Bondi.<br>(iii) Miller Street, Bondi.<br>(iv) Busby Parade, Bronte.<br>(b) Undertakes appropriate training of parents and residents to ensure the safety of children playing in the street.<br>3. Applies for any relevant funding that may support such a program. | CA&O | Finalised | Street Play Policy has been Endorced by Council in February 2020 |
| Council | 16/04/19 | Notice of Motion | CM/8.4/19.04 | Jessie Street Reserve - Native Food Garden and Indigenous Learning Centre (A19/0171) | 1. Council investigates developing Jessie Street Reserve (corner of Murray Street and Belgrave Street, Bronte) into a native food garden and indigenous learning centre to enhance local understanding of local indigenous culture and increase indigenous business and employment.<br>2. The investigation consider:<br>(a) The integration of the centre as part of the Waverley Council Reconciliation Action Plan.<br>(b) Plans and designs for a native garden with an education area that will require extensive landscaping to make the most of a small place.<br>(c) User safety, as it is located next to a busy road.<br>(d) Security, to ensure it is not misused at night and causes concern for neighbours.<br>(e) Suitable local indigenous businesses with the capacity to plan, plant and maintain the garden.<br>(f) Resident and Bronte Precinct feedback.<br>(g) Costings for the establishment and ongoing maintenance of this space.<br>3. Council consults elders and other relevant Aboriginal and Torres Strait Islander organisations.<br>4. Council officers report back to Council on the outcome of the investigation. | PE&R | Action in progress | Council Officers are currently investigating options for Jessie St Reserve and optimum ways to develop a native garden and indigenous learning centre. A report is being prepared for Council in September 2020. |
| Council | 16/04/19 | Notice of Motion | CM/8.5/19.04 | Tender Evaluation Criteria (A15/0533) | 1. Includes all relevant tender decision-making criteria within Council tender reports, including mandatory or pass/fail or gateway criteria.<br>2. Receives a report analysing approaches for giving greater consideration to sustainability/quadruple bottom line criteria and quality management within both Council procurement/tendering criteria and Council project selection, specification and design processes, including information on key sustainability elements of the new Procurement Policy and Procedure. | Finance | Action in progress | A report is pending on the new Procurement procedures, which is in its final stages of completion. This report will also include a response to all matters raised, in particular the area of sustainability. There are projects underway currently which are targeting particular projects such as catering and cleaning services which require specific conditions to address the sustainability issue. A further project underway is also looking at a broader context to embed environmental sustainability into the way Council purchases goods and services. |
| Council | 16/04/19 | Notice of Motion | CM/8.6/19.04 | Parking Prevention Blister at the Intersection of Ocean Street and Birrell Street, Bondi (A03/0772) | 1. Investigates the feasibility of establishing a blister on the western corner of Ocean Street at its junction with Birrell Street.<br>2. Notes that the blister is to be designed in such a way that prevents parking within approximately eight metres of the corner (Road Rules require 10 metres), as far as the tree which is planted in the roadway, to improve sight distances.<br>3. Notes that the blister could include planting of low shrubbery in the blister footprint and could include harder design features to prevent drivers parking on the blister.<br>4. Notes that the blister could incorporate the existing tree at its northern end. | CA&O | Action in progress | Plan recommended by the 22 August 2019 Waverley Traffic Committee Meeting approved at the 17 September 2019 Council Meeting. Funding to be determined. |

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| Council | 16/04/19 | Notice of Motion | CM/8.7/19.04 | State of Climate Emergency (A02/0131) | 1. Recognises that human-induced climate change represents one of the greatest threats to civilisation and other species, and that it is still possible to prevent the most catastrophic outcomes if, and only if, societies take urgent action.<br>2. Urgently implements activities to drastically reduce greenhouse gas emissions of Council and the community so that global temperature rise can be limited to 1.5℃<br>3. Notes that there are many environmental programs run by Council that children within the local government area can involve themselves with for the improvement of the Waverley community.<br>4. Congratulates the schoolchildren who went on strike on 30 November 2018 and 15 March 2019 in order to learn about and demonstrate their knowledge of the state of climate emergency, their democratic rights and their fears about the future, and who have learnt much more about civics and the political process than if they had stayed at school. And notes that they are showing more environmental and political nous than some of their destructive and selfish elders.<br>5. Informs the following State MPs in the table below of the contents of this motion: ***SEE FULL MINUTES FOR TABLE* | PE&R | Action in progress | Council Officers are implementing actions to reduce greenhouse gas emissions. |
| Council | 16/04/19 | Notice of Motion | CM/8.8/19.04 | Festive Lights, Decorations and Banners (A18/0548) | 1. Council implements an enhanced and improved festive celebration of Hanuka and Christmas for this year, 2019, which may include:<br>(a) Low voltage LED lighting of selected trees, buildings and landmarks.<br>(b) Banners.<br>(c) Festive decorations.<br>2. Identifies key sites, such as Campbell Parade, Norman Lee Place, Charing Cross Village and Bondi Junction Mall, while being cognisant of RMS rules concerning state roads, traffic signals and pedestrian crossings.<br>3. A timely report come to Council concerning purchase and set up of this festive celebration.<br>4. A festive celebration strategy be developed for subsequent years based on learnings from this year. | PE&R | Finalised | Festive Activation for 2019 completed |
| Council | 16/04/19 | Notice of Motion | CM/8.9/19.04 | Traffic and Pedestrian Safety in Streets Bounded by Bondi Road, Old South Head Road and Flood Street (A03/0042-04) | 1. Investigates the intersection of Paul Street and Kenilworth Street to address pedestrian and vehicle safety.<br>2. Identifies alternative solutions to prohibit large vehicles, including articulated vehicles (semi-trailers and truck trailer combinations), in Paul Street and the western end of Kenilworth Street.<br>3. Prepares a report for Waverley Traffic Committee consideration. | CA&O | Action in progress | Installation of a pedestrian refuge Island on Kenilworth Street at the intersection with Flood Street, Bondi recommended by the 24 October 2019 Waverley Traffic Committee Meeting approved at the 17 September 2019 Council Meeting.<br><br>Bollards installed at the intersection of Paul Street and Kenilworth Street.<br><br>The 24 October 2019 Waverley Traffic Committee Meeting also recommended Investigation into reducing the setback to 7 m at the corner of Kenilworth Street and Flood Lane to offset the loss of parking from the kerb blister. This is still to be completed. |
| Council | 21/05/19 | Notice of Motion | CM/8.1/19.05 | Varna Park - Exercise Equipment (A06/0739) | 1. Investigates options for the installation of outdoor exercise equipment in Varna Park, including costs, suitable types of equipment and potential locations for the equipment.<br>2. Officers report back to Council. | CA&O | Finalised | 1. A report detailing the option for outdoor exercise equipment in Varna Park, its cost and equipment to be presented to Council in a separate report in April 2020. Council resolved to persue the design of the outdoor fitness station. |
| Council | 21/05/19 | Notice of Motion | CM/8.2/19.05 | Vivid 2020 and Bondi Junction (A16/0292) | 1. Council investigates working with Destination NSW to attract Vivid events to Bondi Junction in 2020 in a similar way to Willoughby Council, which has attracted Vivid events to Chatswood.<br>2. A report comes back to Council. | PE&R | Finalised | Meetins held with Desintaion NSW and Willoughby Council and draft proposal being prepared for Council's consideration. |
| Council | 21/05/19 | Notice of Motion | CM/8.3/19.05 | Improved CCTV Surveillance in Bondi and Surrounding Areas (A03/2668) | 1. Acknowledges concern expressed by the community about the rise in anti-Semitism and racial vandalism in Waverley.<br>2. Notes that Council has already installed one CCTV camera along the Bondi Beach Promenade to be able to identify the culprits of this type of vandalism.<br>3. Welcomes the recent funding contribution announcement by the Federal Government of $144,000 to enhance CCTV surveillance at Bondi Beach.<br>4. Escalates the project to install the remaining CCTV cameras at the earliest opportunity.<br>5. Officers meet with NSW Police, Bondi Ward Councillors, lifeguards and the North Bondi and Bondi Surf Clubs in June 2019 to identify the best locations for these cameras.<br>6. Identifies other complementary strategies, including appropriate lighting, natural surveillance, access control, signage and other recommendations to achieve the above.<br>7. Prepares an urgent report identifying suitable CCTV camera locations along Bondi Beach promenade and surrounding areas, and provides methods on:<br>(a) Deterring and reducing crime.<br>(b) Promoting and enhancing a safer environment.<br>(c) Protecting the community and public property.<br>(d) Assisting in the detection and prosecution of offenders.<br>(e) Managing and improving public safety and risk.<br>8. Investigates amending the 2004 policy (which only covers cameras on buildings for asset protection) to incorporate surveillance of the public domain. | CA&O | Action in progress | 1. Noted - CA&O<br>2. Noted - CA&O<br>3. Noted - CA&O<br>4. Noted - CA&O<br>7. Consultants have provided a CCTV system design, this design is being peer reviewed to ensure the most effective design option is presented to Council.<br>8. CSOI - Review of Policy is being undertaken concurrent to development of a Security Masterplan. |

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| Council | 21/05/19 | Notice of Motion | CM/8.4/19.05 | Dudley Page Reserve - Installation of Water Bubbler (A03/2129) | 1. Investigates the current water connections at Dudley Page Reserve to satisfy Sydney Water requirements to install a water bubbler there.<br>2. Subject to those investigations, install a new bubbler. The bubbler should provide wheelchair access and a facility for dispensing water for dogs and a water station.<br>3. Informs the Dover Heights Precinct Committee of this decision. | CA&O | Finalised | 1. Sydney Water have approved the location of the new water bubbler.<br>2. The installation of the bubbler was completed 4 May 2020, which has a dog bowl and water bottle refill tap and is compliant to enable wheel chairs. |
| Council | 18/06/19 | Notice of Motion | CM/8.1/19.06 | Fossil Fuel Divestment (A05/0197) | 1. Council notes officers' success in progressively divesting fossil fuel lending authorised deposit-taking institutions (ADIs) from 55% of the investment portfolio in May 2018 to 23% in May 2019, with direct investment in fossil fuels being less than 2% (being potentially part of the TCorp-managed fund).<br>2. Council reviews its Investment Policy with the aim of divesting all its fossil fuel funds by 30 August 2020.<br>3. Progress reports are prepared for Council's consideration. | Finance | Finalised | Policy review is complete, the Policy provides the flexibility to achieve the stated objective.<br>Progress report will be supplied regularly as part of the monthly Investment Report to Council. |
| Council | 18/06/19 | Notice of Motion | CM/8.2/19.06 | Cycle Path Upgrade (A14/0193) | That Council is provided with a report on options and costings to upgrade the section of the cycle path between Bondi Beach and Bondi Junction from Martins Avenue to Penkivil Street, which will include:<br>1. Consideration of installing traffic lights at the intersection of Wellington Street and Bondi Road.<br>2. Investigation of traffic movement through, and adjacent to, the cycle path.<br>3. Options for improving bike rider safety.<br>4. A review of options presented to Council in reports of 2015 and 2016. | PE&R | Action in progress | Under investigation. |
| Council | 18/06/19 | Notice of Motion | CM/8.3/19.06 | Diamond Bay Reserve and Coastal Walk (A03/0946) | 1. Officers investigate measures to restrict or deter movement from the Diamond Bay Reserve and the Coastal Boardwalk to the cliff ledge. Such measures to include:<br>(a) Appropriate multilingual signage<br>(b) Further physical barriers to restrict or hinder movement to the cliff ledge.<br>2. Investigates the cost and appropriateness for CCTV and consults the local police area command.<br>3. Officers report back to Council by September 2019 with a further investigation to consider the appropriateness and cost of installing a viewing platform from the coastal boardwalk.<br>4. Increases the frequency of ranger patrols in the area, in particular on weekends.<br>5. Installs an additional bin in Diamond Bay Reserve.<br>6. Informs the Vaucluse/Diamond Bay Precinct of Council's decision.<br>7. As part of the investigation Council officers liaise with Sydney Water and groups representing recreational fishermen about the access taken along the edge of the cliff to Sydney Water infrastructure by local fishermen. | CA&O | Finalised | Refer Council report 17 September 2019 for updated status. |
| Council | 16/07/19 | Notice of Motion | CM/8.1/19.07 | Clarke Reserve to Diamond Bay Reserve - Fence Upgrade (A04/2119) | 1. Officers investigate bringing forward fence upgrades at the northern end of the local government area (Clarke Reserve to Diamond Bay Reserve) in 2019–20 and report back to Council on the scope of work and estimated costs, with a view to make a Q1 budget adjustment if feasible.<br>2. Recognises the poor condition of the fencing between Clarke Reserve to Diamond Bay Reserve and the need for its urgent upgrade. | CA&O | Finalised | 1. Funding has been brought forward to design the new fence In Clarke Reserve. Currently geotechnical investigations are complete and documentation complete ready for tender. The fence is expected to cost approximately $345k.<br>2. Noted |
| Council | 16/07/19 | Notice of Motion | CM/8.2/19.07 | Parking outside St Patrick's Church, Bondi (A02/0637-02) | 1. Investigates the feasibility of modifying the parking arrangements on Wellington Street outside St Patrick's Catholic Church (corner of Bondi Road and Wellington Street).<br>2. Consults adjacent property-owners and stakeholders, including St Patrick's Catholic Church.<br>3. Notes that the first two parking spaces on the west side of Wellington Street are dedicated to wedding and funeral vehicles, which are available at any time. However, observations by community members indicate these dedicated spaces are very infrequently used.<br>4. Notes that a more efficient use of the two spaces might be a conversion to 'P 15 8 am Mon–6 pm Sat', with an additional sign under the control of St Patrick's Church that could be applied over the potential new P15 signs for the duration of particular wedding and funeral activities and removed afterwards. | CA&O | Action in progress | Under investigation by Traffic and Transport Team |
| Council | 16/07/19 | Notice of Motion | CM/8.3/19.07 | Approval of Concept Designs for Major Works (A19/0456) | That Council notes the General Manager's recommendation for Councillors to participate in a workshop within eight weeks to consider all options that would enable greater participation of Councillors in the design process, including the option to formally endorse all concept designs of major projects prior to tender. | CA&O | Finalised | Councillor workshop held 27 August 2019. |
| Council | 20/08/19 | Notice of Motion | CM/8.1/19.08 | **RESCISSION MOTION** - CM/5.2.4/19.07 - Military Road - Pinch Point Improvements (A16/0524) | That Council undertakes the proposed works at pinch point locations 1, 2 and 3 along Military Road, in accordance with the drawings attached to the June Traffic Committee report. | CA&O | Finalised | |

## NOTICES OF MOTION

| Meeting | Date | Report Type | Res No. | Subject | Action required (That/That Council…) | Responsible Directorate | Status | Comment |
|---|---|---|---|---|---|---|---|---|
| Council | 20/08/19 | Notice of Motion | CM/8.2/19.08 | Treaty on the Prohibition of Nuclear Weapons (A02/0267) | 1. Welcomes and endorses the adoption of the Treaty on the Prohibition of Nuclear Weapons by the United Nations in 2017 and calls on our national government to sign and ratify it without delay.<br>2. Notes that our municipality is deeply concerned about the grave threat that nuclear weapons pose to communities throughout the world. We firmly believe that our residents have the right to live in a world free from this threat. Any use of nuclear weapons, whether deliberate or accidental, would have catastrophic, far-reaching and long-lasting consequences for people and the environment.<br>3. Notes that the following distinguished Australians have signed the appeal to the Australian government to support a global ban on nuclear weapons:<br>(a) Rt Hon Doug Anthony AC.<br>(b) Hon Peter Baume AC.<br>(c) Hon Sir Gerald Brennan AC, KBE, QC.<br>(d) Ita Buttrose AO, CBE.<br>(e) John Coates AC.<br>(f) Tony Eggleton AO.<br>(g) Prof Allan Fels AO.<br>(h) Air Vice Marshall James Flemming AO.<br>(i) Rt Hon. Malcolm Fraser AC.<br>(j) Margaret Fulton OAM.<br>(k) Hon Dame Margaret Guilfoyle AC, DBE.<br>(l) Rt Rev Dr Peter Hollingsworth AC, CBE.<br>*CONTINUES BELOW<br><br>(m) Janet Holmes à Court AC.<br>(n) Hon T.E.F. Hughes AO, QC.<br>(o) Maj-Gen Michael Jeffery AC, CVO, MC.<br>(p) Vice Adm. David Leach AC, CBE.<br>(q) Hon. Sir Anthony Mason AC, KBE, QC.<br>(r) Baillieu Meyer AC.<br>(s) Sir Eric Neal AC.<br>(t) Sir Gustav Nossal AC, CBE.<br>(u) Hon. Andrew Peacock AC.<br>(v) Air Vice Marshall Robert Richardson AO, AFC.<br>(w) Hon. Kevin Rozzoli AM.<br>(x) Rt Hon. Sir Ninian Stephen KG, AK, GCMG, GCVO, KBE.<br>(y) Carla Zampatti AC. | PE&R | Finalised | Noted. |
| Council | 20/08/19 | Notice of Motion | CM/8.3/19.08 | Bondi Pavilion Construction Plan of Management - Community User Groups and Organisers of Community Cultural Activities (A15/0272) | 1. In preparation of the Construction Plan of Management for the proposed renovation works at Bondi Pavilion, Council includes measures to maintain continuity of delivery of community cultural activities currently accommodated in the Pavilion.<br>2. Council convenes a meeting of community user groups and organisers of community-based cultural activities as soon as possible, and before October 2019, to:<br>(a) Provide them with information and likely time frame for the proposed works.<br>(b) Seek any reasonable requirements for alternative community space over the likely period of proposed works.<br>(c) Support and assist with the provision of alternative spaces to match requirements, as identified at the meeting.<br>3. Council notes the Director's comments that the motion's requested actions are already being actioned within the time frame indicated above. | CS&OI | Finalised | Meetings with community user groups held through October 2019. |
| Council | 20/08/19 | Notice of Motion | CM/8.4/19.08 | Standing Committee on the Environment and Energy Inquiry (A02/0267) | 1. Notes that the Energy Minister, Mr Angus Taylor, MP, has tasked the Standing Committee on the Environment and Energy to investigate the use of nuclear energy in Australia. This is also the first time the Australian Parliament has ever undertaken such an inquiry.<br>2. Notes that the Waverley local government area has been a nuclear-free zone for decades and any move to nuclear energy generation is highly concerning.<br>3. Writes to the Chair of the Standing Committee, Mr Ted O'Brien, MP, outlining Council's serious concerns and objecting to any lifting of the moratorium on nuclear energy generation in Australia.<br>4. Writes also to the Shadow Minister for Climate Change and Energy, Mr Mark Butler, MP, outlining Council's serious concerns and objecting to any lifting of the moratorium on nuclear energy generation in Australia. | PE&R | Finalised | Letters sent. |
| Council | 20/08/19 | Notice of Motion | CM/8.5/19.08 | Bronte Beach Village Upgrade - Café Footpath Seating (A16/0755) | 1. Recognises the disruption to Bronte Beach cafés that will be caused by the footpath upgrade.<br>2. Understands that the upgrade of the footpath in front of the Bronte Beach Village cafés may take up to six weeks.<br>3. Acknowledges that, during this time, the cafés will not be able to use the footpath for their dining for a short period of time, for which they pay Council a monthly fee.<br>4. Considers providing financial assistance under section 356 of the Local Government Act 1993 to the businesses affected by the works by means of a credit applied to the accounts of each of the impacted businesses for the full value of the footpath fees for a four-week period.<br>5. Places the proposal for financial assistance to the affected businesses on public exhibition for a period of 28 days before final consideration of the proposal. | CA&O | Finalised | |

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| Council | 20/08/19 | Notice of Motion | CM/8.6/19.08 | Bondi Beach Sea Wall Murals (A08/1287-02) | 1. Condemns the illegal defacing of the mural painted by Luke Cornish on the Bondi Beach Sea Wall that was identified on the morning of Wednesday, 7 August 2019.<br>2. Notes that no Councillors were involved in the selection of the Cornish mural.<br>3. Officers re-assess and update, where necessary, the sea wall mural guidelines and curatorial processes to ensure that they:<br>(a) Align with Waverley's Community Strategic Plan Vision Statement, which states 'Waverley: connecting the city and the sea. A welcoming and cohesive community that celebrates and enhances our spectacular coastline, vibrant places, and rich cultural heritage.'<br>(b) Provide an equitable process for all sea wall mural applicants, including:<br>(i) The requirement that a concept design of all artwork is prepared by the artist and approved by the Council officer curatorial panel against the updated guidelines prior to it being painted.<br>(ii) The duration for the mural to be retained on the sea wall.<br>(iii) When it is appropriate for the mural to be aligned with an exhibition and event at Bondi Beach.<br>4. Officers consult the Waverley Public Art Committee on any proposed new guidelines and curatorial processes, and a recommendation from this Committee be presented in a report for Council consideration.<br>5. Encourages freedom of expression, subject to all artwork in the public domain complying with Council's guidelines, processes, plans and policies. | CS&OI | Finalised | Review of the sea wall mural guidelines and curatorial processes has occurred and considered by Council in December 2019. |
| Council | 20/08/19 | Notice of Motion | CM/8.7/19.08 | Paul Street and Kenilworth Street Traffic Study (A19/0532) | 1. Officers immediately consult residents of the 'Hilltop' unit block at the intersection of Paul Street and Kenilworth Street to identify simple solutions, maybe temporary, which might include physical barriers, that can improve pedestrian, vehicle and local infrastructure safety at the intersection while the traffic study is being performed. Action to be taken promptly.<br>2. Expedites the traffic study for the area around the intersection of Paul Street and Kenilworth Street, Bondi Junction.<br>3. Sources funding for the traffic study from Creating Waverley's 2019/20 'Consultants and Technical Assistance' contingency budget, as indicated in the General Manager's comment. | CA&O | Finalised | 1. bollards being installed in September.<br>2. Reports being submitted to the 26 September Traffic Committee Meeting. |
| Council | 17/09/19 | Notice of Motion | CM/8.2/19.09 | Belgrave Street Reserve - Play Equipment (A12/0171) | 1. Council officers urgently investigate the condition of the Belgrave Street Reserve play space equipment from a health, safety and usability viewpoint and determine whether the equipment can be maintained or needs replacement, what ancillary upgrades may be required for the Reserve's landscaping, and in what time frame the work can be performed.<br>2. Council consults the Bronte Precinct.<br>3. Where play equipment is deemed unusable and/or unmaintainable, Council officers are to make the necessary repairs and/or replacements with minimal delay, as funds become available.<br>4. Council notes the General Manager's comment that an on-site inspection of the Belgrave Street Reserve playground was conducted in 2016. Following this inspection, Council undertook additional landscaping and seat replacement at the Reserve.<br>5. Council notes that the playground is due for replacement within the next two to three years and is aligned with the Council-adopted Play Strategy and the Long Term Financial Plan.<br>6. Council notes that, each year, Council undertakes a safety compliance audit of all of our playgrounds to ensure they are safe and equipment is compliant. This audit was completed in December 2018, at which these inspections deemed all equipment within this Reserve to be safe for continued use. | CA&O | Finalised | 1. Investigation of the condition of Belgrave Street play space has taken place. It was determined that the play ground and park will be renewed this financial year in 2020/21.<br>3. The equipment has been cleaned however the equipment did not otherwise need immediate repairs.<br>2. The Bronte Precinct will be consulted in the design process.<br>4, 5, 6 Noted |
| Council | 17/09/19 | Notice of Motion | CM/8.3/19.09 | Oxford Street Mall - Cosmetic Upgrade and Maintenance (A14/0404) | 1. Council undertakes maintenance and a cosmetic short-term upgrade of Oxford Street Mall, as this is a strategic entry point into Bondi Junction and the Waverley local government area.<br>2. Such short-term cosmetic upgrades and maintenance to include (but not be limited to):<br>(a) Replacement of 'sails' and/or cleaning, as appropriate.<br>(b) Repair any broken/misplaced paving.<br>(c) Neaten the areas directly under the trees in the Mall.<br>(d) Design and construct garden features in various locations in the Mall.<br>(e) Any other small beautifications deemed suitable and appropriate.<br>(f) Addition of signage to provide an interpretation of the Tram History Walk.<br>3. Council notes that there is existing budget to cover the cost of the maintenance and cosmetic upgrade and, as such, the works be undertaken before the end of the 2019/20 financial year.<br>4. Council notes that the Waverley LGA Restoration Program is allocated a total budget of $10 million in the current LTFP with $8.8 million allocated to a full upgrade of Oxford Street Mall in 2026/7 and 2027/28 financial years. | CA&O | Action in progress | Works have begun, including minor repairs to the sails and bird spikes on the light poles. Further works will be programed over Q4 and Q1 20/21 |
| Council | 17/09/19 | Notice of Motion | CM/8.4/19.09 | Cliff Walk - Route Adjustment (A03/1331-05) | That Council adjusts the Cliff Walk such that it follows along Weonga Road between Military Road and Weonga Reserve in place of that section along Blake Street. | CA&O | Finalised | Mapping has been updated accordingly and will be implamented when new signs are installed. |
| Council | 17/09/19 | Notice of Motion | CM/8.5/19.09 | Rat Control in Bondi Junction (A14/0106) | 1. Council's Compliance Team contracts a pest control company to install a program of rat baits in the public domain across the Bondi Junction commercial area, including the West Oxford Street shopping strip, using their pest control budget.<br>2. Council notes that the Compliance Team is already sourcing quotes from pest control providers in response to earlier complaints from residents about rats in Bondi Junction.<br>3. Council's Planning, Environment and Regulatory department investigates a specific development control clause relevant to rodent control in the approval of development applications. | PE&R | Finalised | Programme undertaken. |
| Council | 17/09/19 | Notice of Motion | CM/8.6/19.09 | Swooping Magpies (A14/0106) | 1. Identifies timing and locations for annual nesting magpies in parks, reserves and nature strips within the municipality.<br>2. Puts in place a process to warn residents and visitors, including Council's website, social media and signage.<br>3. Immediately installs warning signage in Bronte Park, between Bayview Street and the playground, and other locations reported to Council. | CA&O | Finalised | |
| Council | 10/10/19 | Notice of Motion | CM/8.2/19.10 | Bronte Lookout - Improvements (A08/1370) | 1. Noting that there is an available operational 2019–20 budget for the works, undertakes maintenance at Bronte Lookout, including:<br>(a) Cleaning the sandstone feature and the seat, and making any repairs that are necessary.<br>(b) Installing erosion control measures, such as coir logs, to terrace the hillside, then mulching and planting the area with native shrubs.<br>2. Consults the Bronte Beach Precinct and local residents to consider whether to:<br>(a) Plant appropriate species of advanced trees along the footpath line of the reserve.<br>(b) Add another seat further down the slope. | CA&O | Action in progress | 1a. Cleaning methods being evaluated so as not to damage sandstone.<br>1b. erosion control and planting in progress.<br>2. Communications plan in draft.<br>2a. Suggested tree planting to be Water gums, to consult the community.<br>2b. Additional seating to be consulted with community. |

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| Council | 10/10/19 | Notice of Motion | CM/8.3/19.10 | Child Car Seat Check Days (A13/0640) | 1. Submits an application for funding to Roads and Maritime Services (Transport) to host two free child car seat safety check days during the 2019–20 financial year.<br>2. Receives a report, following determination of the funding application, providing additional details on the free child car seat safety check days, including the proposed schedule and location, and confirming measures to promote the event and process applications.<br>3. Receives a follow-up report outlining outcomes of the free child car seat safety check days, including details of attendance and interest in the program. The report should also identify options for future programs in subsequent financial years, including the continuation of the child car seat safety check days and the costs involved in expanding the program to include a voucher scheme for child car seat installation. | PE&R | Action in progress | Discussions underway with RMS on funding opportunities to run the safety check days following the easing of coronavirus restrictions. |
| Council | 10/10/19 | Notice of Motion | CM/8.4/19.10 | Cuthbert Street Reserve - Play Space (A12/0171) | 1. Urgently installs appropriate safety fencing around the Cuthbert Street play space using the existing 2019–20 maintenance budget.<br>2. As part of the review of its Play Space Strategy, considers an upgrade to the Cuthbert Street play space in the 2020–21 financial year. | CA&O | Action in progress | 1. Fence to be installed in 2020.<br>2. Cuthbert Street playground is in good condition so will not be recommended for an upgrade in the 2020/21 financial year. |
| Council | 10/10/19 | Notice of Motion | CM/8.6/19.10 | REDcycle and Soft Plastics (A15/0392) | 1. Contacts and works with REDcycle to promote and educate the community about its soft plastics recycling program and in-store bins at Woolworths and Coles stores in the Waverley local government area. Promotion would include articles and information in the Mayoral column, our environment newsletter and our Second Nature recycling programs.<br>2. Writes to the Premier and the Minister for the Environment requesting that they support the Plastic Shopping Bag Bill 2019. | PE&R | Finalised | |
| Council | 10/10/19 | Notice of Motion | CM/8.7/19.10 | Bondi Pavilion - Promotion as a Community and Cultural Centre (A15/0272) | That this item be deferred to the November Council meeting. | CS&OI | Finalised | |
| Council | 10/10/19 | Notice of Motion | CM/8.8/19.10 | Resident Parking Area 11 - Enforcement (A03/2581) | 1. Notes that residents of Silva Street and Carlisle Street have raised concerns regarding high parking occupancy, low turnover, and frequent incidents of illegal parking.<br>2. Investigates and prepares a report for consideration by the Waverley Traffic Committee on the installation of 10 m 'No Stopping' zones at all intersections in the Silva Street and Carlisle Street area, if not already existing.<br>3. Initiates additional Parking Officer patrols within Resident Parking Area 11 (both restricted and unrestricted parking areas), as identified on Council's website, to ensure enforcement of illegal parking including overstays in timed parking zones, parking across driveways, parking too close to intersections and abandoned vehicles, especially during the summer months. | CA&O | Action in progress | 1) PER - Compliance<br>2) CO&A - A report will be prepared to the Waverley Traffic Committee on the no stopping zones when staff resources become available<br>3 )PER - Compliance |
| Council | 10/10/19 | Notice of Motion | CM/8.9/19.10 | Warners Avenue, Bondi Beach - 15 Minute 'Drop In' Zone (A02/0637-02) | 1. Notes that a new single 'P 15 mins' 'drop in' parking space has recently been endorsed by Council outside the Blair Street Dairy cafe at 27 Blair Street.<br>2. Investigates converting the two to three parking spaces (14 metres) in Warners Avenue, outside 100 Glenayr Avenue (the Organic Republic Bakery), currently signposted '2P 8 am–10 pm permit holders excepted Area 8', into a 'drop in' zone 'P 15 mins 8 am–12 pm', together with '2P 12 pm–10 pm permit holders excepted Area 8' outside the 'drop in' zone times.<br>3. Officers consult business owners and local residents within 50 metres of the site on the above proposal and prepare a report for the Waverley Traffic Committee's consideration. | CA&O | Action in progress | Under investigation |
| Council | 19/11/19 | Notice of Motion | CM/8.1/19.11 | Bondi Pavilion - Promotion as a Community and Cultural Centre (A15/0272) | 1. Investigates the creation of a standalone website for the Bondi Pavilion.<br>2. Investigates the creation of a social media account for the Pavilion, including on Instagram and Facebook.<br>3. Considers other means of promoting community events at the Pavilion, such as electronic noticeboards close to the Pavilion, along Campbell Parade and at the start of Syd Einfeld Drive and other entry points to Bondi.<br>4. Investigates the allocation of a budget for the creation, maintenance and promotion of the Pavilion's social media.<br>5. Notes that the General Manager will be carrying out work examining options for the optimal management of the Bondi Pavilion.<br>6. Investigates, as part of the work outlined in clause 5, the best approaches, as part of a broader communication strategy, for online promotion of the Bondi Pavilion, including whether it should have its own standalone website and social media accounts, including on Instagram and Facebook.<br>7. Considers, as part of the work outlined in clause 5, whether Council should be considering promoting community events at the Bondi Pavilion, means for doing so (such as electronic noticeboards close to Bondi Pavilion, along Campbell Parade and at the start of the Syd Enfield Drive and other entry points to Bondi) and what the resourcing and funding policy implications of providing such a service to community events and their promoters would be.<br>8. Asks the General Manager to consider the best staffing and resourcing arrangements, including staff accommodation/location issues, for any online and social media activity related to Bondi Pavilion as part of the work outlined in clause 5 above.<br>9. Asks the General Manager to report back to Council on the above matters, with the report to include budget implications for the proposed activities relating to online and social media promotion of Bondi Pavilion. | CS&OI | Action in progress | Planning underway and will form part of the overall programming and promotion of the Bondi Pavilion. The Draft Cultural Plan outlines goals and strategies related to work to be undertaken that will support the intent of this resolution. Scoping work has commenced on Item 1. |
| Council | 19/11/19 | Notice of Motion | CM/8.2/19.11 | Boat Trailer Parking (A17/0135) | 1. Council notes the concern of residents east of South Head Cemetery have expressed in relation to boat and trailer parking.<br>2. Council installs 'No Boat Parking on Street' signage at the intersections of:<br>(a) Old South Head Road and Burge Street.<br>(b) Old South Head Road and Young Street.<br>3. The cost of installation is to be allocated from the signage budget.<br>4. The signage is to be the same or similar to signage already installed in Portland Street, Dover Heights | CA&O | Action in progress | Report to Council to be prepared for boat parking in general |

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| Council | 19/11/19 | Notice of Motion | CM/8.3/19.11 | Alcohol Free Zones and Alcohol Prohibited Areas - Improving Community Safety and Amenity (A03/0099) | That debate on this matter be adjourned to the December Council meeting to enable Council to receive further information. | PE&R | Finalised | |
| Council | 19/11/19 | Notice of Motion | CM/8.4/19.11 | Bondi Pavilion - Summer Daze Celebration - Cultural Activation (A19/0721) | 1. Council considers a series of four events for six hours each, one in February, March, April and May 2020, to:<br>(a) Encourage, showcase and promote local talent, especially imaginatively-themed events such as young local bands, 80s, Latin, jazz, indie, contemporary folk, smooth electronic, sea shanty session etc. as part of the events.<br>(b) Provide an opportunity to inform the community of the progress of the restoration of the building through posters, flyers and staff interaction.<br>(c) Activate the Pavilion balcony as a relaxing venue to spend a summer afternoon.<br>2. Funding for the program is to be recouped from proceeds from the bar and any shortfall be met in whole, or part, through the cultural program budget, or any applicable grants.<br>3. The summer program be promoted via Council's social media, website, facilities such as the Library and Customer Service Centre, posters outside the Pavilion and in the forecourt, and through a variety of community group newsletters and other communications strategies.<br>4. Council provides the artists with access to the in-house resident public address system. | CS&OI | Finalised | Summer Daze events took place on 16 February and 1 March 2020, attendance approximately 120 for each event. Events scheduled for 1 April and 2 May 2020 were cancelled due to COVID-19. |
| Council | 19/11/19 | Notice of Motion | CM/8.5/19.11 | Bondi Pavilion - Community Information Updates (A15/0272) | 1. Notes that the development application for the restoration of Bondi Pavilion will be determined in the next several weeks.<br>2. Marks this event with an extensive community information update through the printing of flyers, posters, photos and plans, together with increased social media and media releases, that contain 'the story so far' current situation and the plans for the future of the Pavilion, which can be handed out to the community.<br>3. Considers having a stall at Bondi Markets once a month in February, March, April and May 2020 to update the community on the progress of the Pavilion.<br>4. Provides funding for this project from the Bondi Pavilion capital expenditure budget.<br>5. Takes any other action necessary that will inform the community of the progress of the restoration of the Pavilion. | CS&OI | Action in progress | Communications Plan and schedule developed for information stalls across Waverley LGA, 2 x stalls held at Summer Daze in Bondi Pavilion, and 1 x stall at Bondi Markets before the COVID-19 pandemic shutdown.<br><br>Fact sheets were developed and information disseminated online via Council's communications channels.<br><br>Some stalls did not go ahead from March 2020 due to the COVID-19 pandemic.<br><br>The Communications and Engagement team is now working closely with Buildcorp on a communications and engagement plan for the next phase: construction. This is underway with a release of a video, media release and media event, social media posts, web updates, Waverley Weekly updates and ads in the Beast. |
| Council | 19/11/19 | Notice of Motion | CM/8.6/19.11 | Bondi Road, Bondi - Pedestrian Safety (A03/0042-04) | That Council lobbies the State Members for both Vaucluse and Coogee, the Minister for Transport and Roads and Maritime Services for a safer pedestrian crossing to be installed on Bondi Road between Wellington Street and Denham Street to help facilitate a safer crossing for pedestrians. | CA&O | Action in progress | Under investigation by Traffic and Transport team. |
| Council | 19/11/19 | Notice of Motion | CM/8.7/19.11 | Birrell Street, Tamarama - Resident Parking Scheme (A02/0638) | That this matter be deferred for consideration by the Councillor Working Party that will be established in the new year to review the requirements for resident parking schemes. | CA&O | Action in progress | Part of the Resident Parking Scheme working group review. |
| Council | 19/11/19 | Notice of Motion | CM/8.8/19.11 | Intersection of Victoria Street and Victoria Lane, Waverley - Signage (A15/0235) | That Council investigates more prominent signage, including line marking, at the intersection of Victoria Street and Victoria Lane, Waverley, indicating no queuing across intersection | CA&O | Action in progress | Part of the Resident Parking Scheme working group review. |
| Council | 19/11/19 | Notice of Motion | CM/8.9/19.11 | Thompson Street, Tamarama - Pedestrian Safety (A03/0042-04) | That Council investigates the possibility of providing a footpath along Thompson Street, Tamarama, between Andrew Street and Ashley Street, to improve pedestrian safety. | CA&O | Action in progress | A report will be submtted to the 16 June 20 Council Meeting |
| Council | 19/11/19 | Notice of Motion | CM/8.10/19.11 | Barracluff Avenue, Bondi Beach - Closure and Traffic Calming Options (A03/0042-04) | 1. Notes resolution CM/5.2.1/19.07 – Barracluff Avenue, Bondi Beach – Pedestrian/Traffic Islands: 'That Council defers this item for an investigation into the closure of Barracluff Avenue at the north end, south end or centre.'<br>2. Prepares options for community consultation to:<br>(a) Fully or partially close Barracluff Avenue with partial closure being for exit from Barracluff into Francis Street.<br>(b) Install traffic calming devices on the corner of Barracluff and Lamrock Avenues and at other points along Barracluff as deemed appropriate<br>3. Officers report back to Council prior to community consultation. | CA&O | Action in progress | Options being prepared for consultation as per CM/5.2.2/20.06(2) Barracluff Avenue, Bondi Beach - Traffic Assessment (A03/0042 |
| Council | 19/11/19 | Notice of Motion | CM/8.11/19.11 | Increasing On-street Parking (A15/0235) | That this item be deferred to the December Council meeting | CA&O | Finalised | |
| Council | 19/11/19 | Notice of Motion | CM/8.12/19.11 | Old South Head Road between Penkivil Street and Flood Street, Bondi - Bus Lane (A04/0458) | That debate on this matter be adjourned to the December Council meeting to allow Council to receive any available statistics on bus movements. | CA&O | Finalised | |

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| Council | 10/12/19 | Notice of Motion | CM/8.1/19.12 | Alcohol Free Zones and Alcohol Prohibited Areas - Improving Community Safety and Amenity (A03/0099) | That Council receives a report at the March 2020 Council meeting detailing:<br>1. Council's resourcing and responses to anti-social behaviour and alcohol-related issues within Council's Alcohol Free Zones and Alcohol Prohibited Areas, including incidents of anti-social behaviour in and within the vicinity of licenced premises in Council's Alcohol Free Zones and Alcohol Prohibited Areas.<br>2. Any recommendations for improvements in Council's responses or other actions, including organising regular family-friendly activities such as bouncing castles, a mobile library and surf demonstrations in Biddigal Reserve and Tamarama Park, subject to budget availability. | PE&R | Action in progress | The Covid 19 pandemic has taken priority for the Compliance Department at the moment and will dicatte the timing of any report back to Council. |
| Council | 10/12/19 | Notice of Motion | CM/8.2/19.12 | Increasing On-street Parking (A15/0235) | 1. Investigates ways to increase on-street parking in the Waverley local government area, including but not limited to:<br>(a) When sufficient permanent staff resources become available, as recommended in the General Manager's comment, reducing the regulatory 'No Stopping' setback restrictions at unsignalised intersections, pedestrian crossings and traffic islands, using such measures as kerb blisters, kerb extensions, and Waverley Traffic Committee approval via the appropriate RMS Technical Direction.<br>(b) Adopting an enforcement protocol that is flexible, fair and consistent, yet at the discretion of Council's Parking Patrol Officers.<br>(c) Contacting Australia Post to identify 24/7 mail zones that can be permanently removed, time limited for postal vehicles, or converted to post boxes without mail zone signage.<br>(d) Ensuring future Waverley Traffic Committee report proposals identify opportunities to minimise on-street parking loss and, where possible, increase on-street parking.<br>(e) Time-limiting funeral and wedding parking, or other options, to release on-street parking to the community when funerals and weddings are not taking place.<br>2. Officers institute changes as opportunities arise.<br>3. Notes that the investigatory work required in clauses 1(c) and 1(e) above is relatively simple, low cost, and can be performed with existing staff resources, further noting that proposals would be referred to the Waverley Traffic Committee.<br>4. Notes that the requirement in clause 1(d) to ensure on-street parking consideration should be current practice for any Waverley Traffic Committee report.<br>5. In the interim, noting the General Manager's comment about the lack of available permanent staff resources to perform the full extent of the required investigation in clause 1(a) at this time, considers short-term parking outcomes that can be achieved easily and simply, with minimal funding and little effort by staff resources and, in this regard, invites Councillors, Waverley<br>residents and other interested parties to suggest locations where on-street parking may be improved. Council officers would briefly assess these suggestions and determine what can be investigated now and what should be deferred to a later time when permanent staff resources become available. | PE&R | Action in progress | Report will be presented to Council following the easing of the coronavirus restrictions and prior to the 2020 summer period. |
| Council | 10/12/19 | Notice of Motion | CM/8.3/19.12 | Old South Head Road between Penkivil Street and Flood Street, Bondi - Bus Lane (A04/0458) | 1. Writes to the Minister for Transport and Roads, the Hon. Andrew Constance, MP, requesting that the PTIPS statistics and analysis be made available to Council prior to any decision being made in regard to the trial of the bus lane westbound on Old South Head Road between Penkivil Street and Flood Street.<br>2. Notes that the above clause has been amended following dissolution of the RMS and transfer of RMS functions to Transport for NSW in November 2019. | CA&O | Action in progress | TfNSW are considering Council's request to not install the bus lane. |
| Council | 10/12/19 | Notice of Motion | CM/8.4/19.12 | Marks Park - Protecting Children (A03/0450) | 1. Ensures that Rangers regularly enforce the dog restrictions in Marks Park to make sure that dogs are under effective control by their owners, as determined by the Companion Animals Act 1998. This includes monitoring the daily 4.30 pm–8.30 am off-leash times, dogs on-leash at all other times, and dogs being at least 10 m from the children's play equipment in the recently upgraded play space.<br>2. Urgently investigates what further physical measures should be implemented at the perimeter of the recently upgraded play space to ensure protection of the children from off-leash dogs.<br>3. Officers report back to Council in February 2020 with outcomes of the above investigations, to include an estimated budget and timing, and proposed funding sources to implement the works, noting that for the works to be completed in the 2019–20 financial year it would be dependent on the quarterly budget review process. | CA&O | Action in progress | 1) Action required also from Director PE&R.<br><br>2) Gates have been recommended to the entrances of the playground. Funding to be allocated for the works. Detailed design has taken place for gates. |
| Council | 10/12/19 | Notice of Motion | CM/8.5/19.12 | Queens Park Pedestrian and Cycle Path (A18/0523) | That this item be deferred to the next Council meeting. | PE&R | Finalised | |

## NOTICES OF MOTION

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| Council | 10/12/19 | Notice of Motion | CM/8.6/19.12 | State of Climate and Biodiversity Emergency (A09/1017) | 1. Declares that we are in a State of Climate and Biodiversity Emergency that requires urgent action by all levels of government, that human induced climate change and biodiversity loss represents existential threats to human civilisation, other species and the life-supporting capacity of air, water, soil, and ecosystems, and that it is still possible to prevent the most catastrophic economic, social and environmental impacts if, and only if, societies take Emergency Action.<br>2. Calls on the Federal Government, State Governments, all Australian Councils and LGNSW to Declare a State of Climate and Biodiversity Emergency to show solidarity with over 900 governments worldwide, including the United Kingdom, the Australian Capital Territory and 76 Australian councils as at 19 June 2019, who have Declared a Climate Emergency.<br>3. Calls on the Federal Government to put a direct price on carbon emissions and implement the just transition from coal mines, liquid natural gas and coal seam gas to renewable energy, and notes the Federal Government's latest (2018) emissions data show we are increasing, not reducing, our carbon emissions.<br>4. Calls on the NSW Government to take immediate steps to amend the Environmental Planning and Assessment Act 1979, and relevant State Environmental Planning Policies to ensure that all new development is required to meet the highest environmental standards, and funding sources are made available to local government to address the impact of climate change and biodiversity loss.<br>5. Recognises that First Nation traditional owners are the caretakers of land, water and sky (air) with a spiritual, social, cultural and economic relationship with their traditional lands, water and sky, and that this custodianship extends to looking after biodiversity and its related climate.<br>6. Provides a summary/update bulletin on Council's website to succinctly inform the Waverley Community what Council is doing/ has done recently (over the last three or four years) in our municipality to address the climate and biodiversity emergency in the following areas, including but not limited to: Water, Biodiversity, Renewable Energy, Carbon Emissions (reduction from building design and construction). Noting that Council already has an Environmental Sustainability Program in line with Council policy and budget provision, currently reports on our environmental progress through the Environmental Action Plan 2018–2030 and reports to Council, Operational Plan progress reports and annual reports.<br>7. Writes to the Prime Minister, Deputy Prime Minister, Federal Minister for the Environment, NSW Premier, NSW Deputy Premier, NSW Minister for the Environment, their shadows, and Local Government NSW informing them that Waverley Council has declared a State of Climate and Biodiversity Emergency. | PE&R | Finalised | Letters sent as resolved. |
| Council | 10/12/19 | Notice of Motion | CM/8.7/19.12 | Council Apps (A15/0210) | That this item be deferred to the next Council meeting | CS&OI | Finalised | |
| Council | 10/12/19 | Notice of Motion | CM/8.8/19.12 | Right to Free Speech and Protest (A18/0601) | That this item be deferred to the next Council meeting. | CS&OI | Finalised | |
| Council | 10/12/19 | Notice of Motion | CM/8.9/19.12 | Acknowledgement of Country in Email Signatures (A02/0424) | That this item be deferred to the next Council meeting. | CS&OI | Finalised | |
| Council | 10/12/19 | Notice of Motion | CM/8.10/19.12 | Water Tank Rebate Scheme (A06/2074) | That this item be deferred to the next Council meeting. | PE&R | Finalised | |
| Council | 10/12/19 | Notice of Motion | CM/8.11/19.12 | Hollywood Avenue Car Park - Resident Rate for Overnight Use (A18/0477) | That this item be deferred to the next Council meeting. | CA&O | Finalised | |
| Council | 10/12/19 | Notice of Motion | CM/8.12/19.12 | Varna Park - Stormwater Harvesting System (A06/0739) | That Council investigates the feasibility of stormwater harvesting and reuse and/or water sensitive urban design (WSUD) op | PE&R | Action in progress | A report back to Council will be prepared. |
| Council | 10/12/19 | Notice of Motion | CM/8.13/19.12 | Clovelly Public School - Arden Street Crossing (SF18/779) | 1. Notes that the Waverley Traffic Committee has approved safety improvements to the Arden Street signalised pedestrian crossing<br>2. On completion of these works, undertakes a safety audit to ascertain any additional works that are required.<br>3. Notes that officers are currently preparing works in regard to the relocation of traffic signals and crossing, footpath and kerb and gutter construction, installation of traffic islands, bus stop relocation and other works.<br>4. Further notes that RMS failed to provide funding for these works.<br>5. Notes that officers are currently considering temporary measures to improve safety at this location, including temporary traffic islands and advisory signs. | CA&O | Action in progress | Temporary measures have been implemented for buses prior to term 1.<br>Traffic signal design underway for TfNSW approval. |
| Council | 18/02/20 | Notice of Motion | CM/8.1/20.02 | Queens Park Pedestrian and Cycle Path (A18/0523) | That the Mayor writes to the Minister for Planning and Public Spaces in support of Council's application to seek funding under Transport for NSW's Active Transport program to construct the proposed $3 million footpath and cycle path that runs on the southern side of Queens Park parallel to Darley Road that has been prepared by Waverley Council, Randwick City Council and Centennial Parklands, with design funding from Transport for NSW. | PE&R | Finalised | Letter sent to Minister. |
| Council | 18/02/20 | Notice of Motion | CM/8.2/20.02 | Council Apps (A15/0210) | 1. In regard to the Snap Send Solve app:<br>(a) Notes that residents of Waverley can now report local issues to Council via the app.<br>(b) Reports to Council on the usage of the app including:<br>(i) Number of residents who have downloaded the app.<br>(ii) Number of issues and the kind of issues logged using the app.<br>(iii) Feasibility and suitability of increasing the scope and use of the app.<br>2. In regard to the PayStay app:<br>(a) Notes that individuals can now pay for metered parking at Bondi Beach using the app.<br>(b) Further notes that it is Council's intention for all meters in the Waverley local government area (LGA) to become compatible with the PayStay app in 2019–20.<br>(c) Reports to Council on the usage of the app, including:<br>(i) Total number of users of the app.<br>(ii) Number of transactions and the locations of those transactions.<br>(iii) The dollar amount generated from those transactions and what proportion of parking meter revenue is generated compared to other payment means. | CS&OI | Action in progress | Report to be submitted to Council August 2020. |

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| Council | 18/02/20 | Notice of Motion | CM/8.3/20.02 | Right to Free Speech and Protest (A18/0601) | 1. Council acknowledges the right to free speech and the right to protest are fundamental in a democratic society.<br>2. Council notes:<br>(a) That the Prime Minister, Scott Morrison, is vowing to draft new laws to ban protesting under the plan to stop environmental groups targeting companies that support controversial projects<br>(b) That Civil liberty groups, including the NSW Council for Civil Liberties, Liberty Victoria and the Human Rights Law Centre, have all condemned the Prime Minister's suggestion.<br>(c) With great concern, that the Prime Minister is specifically targeting environmental and climate action groups, such as Extinction Rebellion, which would include Extinction Rebellion Bondi and anti-Adani protesters at a time when climate change is having a devastating impact on Australia and the planet.<br>3. The Mayor writes to the Prime Minister, Scott Morrison; the Environment Minister, Melissa Price; the leader of the Opposition, Anthony Albanese; the Shadow Minister for the Climate Change and Energy, Mark Butler; and LGNSW to strongly oppose any move to ban the right of environmental and other climate action groups. | CS&OI | Action in progress | Letter being drafted. |
| Council | 18/02/20 | Notice of Motion | CM/8.4/20.02 | Acknowledgement of Country in Email Signatures (A02/0424) | 1. Includes an Acknowledgement of Country in all its email signature footer formatting that is based on the wording used in the Council agenda Acknowledgement in the interim, or another form of wording in the future, that is culturally appropriate and sanctioned by discussions from our First Nations Community and Elders.<br>2. Notes that Council is currently rolling out an updated Corporate Style Guide. | CS&OI | Action in progress | Council is in the process of rolling out a Corporate Style Guide that includes Acknowledgement of Country in Email Signatures. |
| Council | 18/02/20 | Notice of Motion | CM/8.5/20.02 | Water Tank Rebate Scheme (A06/2074) | That this item be deferred to the March Council meeting. | PE&R | Finalised | Item deferred. |
| Council | 18/02/20 | Notice of Motion | CM/8.6/20.02 | Hollywood Avenue Car Park - Resident Rate for Overnight Use (A18/0477) | 1. Endorses for public exhibition a new monthly overnight parking permit fee for Waverley residents at Hollywood Avenue Car Park, as set out in the following table:<br>***see minutes for table***<br>2. Publicly exhibits the proposed amendment to the Hollywood Avenue Car Park fees section of the Pricing Policy, Fees and Charges 2019–20 for a period of 28 days, in accordance with section 610F of the Local Government Act 1993, with a report to come back to Council. | CA&O | Finalised | 1. Noted<br>2. Public Exhibition of fee conducted and report submitted to the 19 May 20 Council Meeting |
| Council | 18/02/20 | Notice of Motion | CM/8.7/20.02 | Off-leash Dog Area - Mackenzies Bay, Tamarama (A11/0440) | 1. Investigates that Mackenzies Bay, Tamarama, be a daily off-leash dog area.<br>2. Officers prepare a report for Council to consider public exhibition/community consultation of any proposal.<br>3. Notes that Mackenzies Bay includes a 'pop-up beach', as it changes from a rocky inlet to a sandy beach, and back, due to environmental factors.<br>4. Notes that residents have used Mackenzies Bay over many years for exercising their dogs even though it is designated as 'dogs prohibited'.<br>5. Notes that there is a community change.org petition that has over 600 names supporting that dogs be permitted at Mackenzies Bay (at the time when the motion was lodged with Council on 14 January 2020).<br>6. Notes that there is a community change.org petition that has around 1,200 names supporting that dogs be permitted at Mackenzies Bay. | CA&O | Finalised | 1 and 2. Investigation completd and reported to Council in June 2020. Subsequent Council motion received.<br>3, 4, 5, 6 Noted |
| Council | 18/02/20 | Notice of Motion | CM/8.8/20.02 | Williams Park - Verge Maintenance (A03/1179) | 1. Council officers investigate an increase in the frequency of maintenance of the Williams Park Verge on the east side of Military Road between Bondi Diggers and Bondi Wastewater Treatment Plant and immediate surrounds with specific reference to:<br>(a) Removal of dumped rubbish, litter and debris<br>(b) Removal of dead vegetation<br>2. A report come back to Council no later than the May 2020 meeting. | CA&O | Action in progress | Military Road is inspected at least weekly for any dumped rubbish by our dedicated Public Place Cleansing team.<br>The is no formal Policy that currently guides service provision for mowing nature strips. The current priority areas are categorised as:<br><br>1. Gateways and main roads<br>2. Bondi Junction and Bondi Beach<br>3. Difficult to mow areas<br>4. Public laneways<br>5. Special needs mowing (est. 30 sites)<br><br>Military Rd currently listed as a 'priority 1' gateway/main road and serviced every (2) months from a lawn mowing / litter collection perspective. There is an estimated 10 staff allocated to service nature strips in the (5) priority areas totalling 164 locations/streets. There is currently a very limited opportunity to absorb additional, or increase frequency to some sites without having to add a resource to the current structure.<br><br>Council Officers are currently undertaking an investigation to look at alternative options for increase the efficiency of service delivery in this area with a report due back in October 2020. |
| Council | 18/02/20 | Notice of Motion | CM/8.9/20.02 | Air Fresheners in Public and Staff Toilets (A20/0098) | That this item be deferred to the April 2020 Council meeting. | CA&O | Finalised | |

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| Council | 18/02/20 | Notice of Motion | CM/8.10/20.02 | Bushfire Relief - Donation and Assistance (A02/0065) | 1. Notes Waverley's participation in the Bushfire Council Co-ordination Service to provide in-kind assistance to councils and communities affected by bushfires.<br>2. Notes and congratulates the numerous community fundraising and assistance efforts that are taking place in the Waverley community.<br>3. Donates $25,000 to bushfire relief charities to be funded via the second quarter adjustment incorporated within the Quarterly Financial Review report.<br>4. Approves the payment of the donation in three equal payments to the Rural Fire Service, WIRES and GIVIT.<br>5. Sends a letter of recognition to the following people for their service to the bushfire relief effort:<br>(a) Ms Sondra Beram, owner of Bru Coffee Bondi, for creating the #BondiGivesBack fundraising initiative on facilitating 100% of funds donated to go directly towards supporting those in the South Coast of NSW who have been impacted by the fires and who need it most.<br>(b) Mr Brent Jackson, President of Bondi Surf Bathers Lifesaving Club, for co-ordinating sponsors and volunteers and facilitating emergency items including non-perishables, P2 masks, generators, water, mosquito repellent and othering essential supplies to more than 14 affected locations.<br>(c) Mr Jon Russell, Captain from Cottage Point Volunteer Brigade Northern Beaches District NSW Rural Fire Service and brigade volunteer, for visiting Bondi Beach on Australia Day, and providing members of the public an opportunity to ask questions and learn first-hand about the significance of firefighting services.<br>(d) Any other organisations or individuals that have contributed to bushfire fundraising as identified by the Mayor. | Finance | Action in progress | |
| Council | 18/02/20 | Notice of Motion | CM/8.11/20.02 | Murriverie Road, North Bondi - 15 Minute Parking (A02/0637) | That this item be deferred to the March Council meeting. | CA&O | Finalised | |
| Council | 18/02/20 | Notice of Motion | CM/8.12/20.02 | Waverley Cenotaph - Indigenous Commemorative | That this item be deferred to the March Council meeting. | CS&OI | Finalised | |
| Council | 18/02/20 | Notice of Motion | CM/8.13/20.02 | Tamarama Fitness Station - Mitigation of Amenity Impacts (A17/0353) | 1. Council investigates measures to mitigate privacy and noise impacts on residents at 21, 23 and 25 Gaerloch Avenue, Tamarama, from the adjacent, upgraded Tamarama fitness station located on the coastal walk close to the Tamarama Surf Life Saving Club, including, but not limited to, changing the height, style and location of the current fitness equipment.<br>2. Council officers consult the above adjoining neighbours and other interested parties on the matter.<br>3. Council receives recommendations in a formal report.<br>4. The investigation also cover the issue of potential non-compliance with a development consent condition at 21 Gaerloch Avenue, Tamarama, in relation to how it might improve the privacy and noise impacts of the fitness station. | CA&O | Action in progress | Under investigation |
| Council | 18/02/20 | Notice of Motion | CM/8.14/20.02 | Cultural Bushfire Control Strategies (A02/0424) | That this item be deferred to the March Council meeting | CS&OI | Finalised | |
| Council | 17/03/20 | Notice of Motion | CM/8.2/20.03 | Water Tank Rebate Scheme (A06/2074) | That Council:<br>1. Investigates:<br>(a) The introduction of a Water Tank Rebate Scheme available to all ratepayers, residents and businesses of rateable properties in the local government area.<br>(b) The budgetary implications, and identifies options for how this rebate may be funded by Council.<br>(c) The provision of water tank rebates from Sydney Water.<br>2. Officers provide a report to Council for consideration. | PE&R | Action in progress | Report being prepared. |
| Council | 17/03/20 | Notice of Motion | CM/8.3/20.03 | Murriverie Road, North Bondi - 15 Minute Parking (A02/0637) | 1. Council investigates the installation of a 15 minute parking zone for one car spot on the southern side of Murriverie Road, North Bondi, west of Glenayr Avenue.<br>2. The 15 minute parking zone operates between 9.30 am to 8.00 pm Monday to Friday and 8.30 am to 12.30 pm Saturday.<br>3. Council undertakes the necessary consultations.<br>4. A report come back to the May Traffic Committee Meeting. | CA&O | Finalised | 15 minute parking approved at Council meeting held 16 June 2020 |
| Council | 17/03/20 | Notice of Motion | CM/8.4/20.03 | Waverley Cenotaph - Indigenous Commemorative Plaque (A04/0553) | 1. Acknowledges the First Nation People's Frontier Wars which were the battles and skirmishes of First Nation People resisting invasion and displacement from their traditional country.<br>2. Commits to commemorating the First Nation's People's Frontier Wars by erecting some type of appropriate commemoration whether that is a plaque, artwork or sculpture in Waverley LGA.<br>3. Calls for expressions of interest from suitably qualified Aboriginal and Torres Strait Islander artists for design and implementation of the work that:<br>(a) Considers cultural protocols.<br>(b) Is in conjunction with the Council's Public Art Committee that includes an expert panel of First Nation people including the La Perouse Local Aboriginal Land Council and other First Nation Elders to provide advice and guidance for the duration of this project.<br>4. Considers an appropriate location for this commemorative work.<br>5. Identifies potential costings and budget source.<br>6. Officers report back to Council. | CS&OI | Action in progress | Initial planning is underway and consultation process under consideration. |
| Council | 17/03/20 | Notice of Motion | CM/8.5/20.03 | Cultural Bushfire Control Strategies (A02/0424) | 1. Supports First Nation elders and bushfire cultural control strategists being involved in creating future bushfire management strategies that acknowledge and implement traditionally-based 'cultural cool burning' techniques as part of broader bushfire management regimes.<br>2. Makes a submission to the NSW and Federal inquiries and any other bushfire-discussion-related matters requesting that First Nation elders and bushfire cultural control strategists be involved in creating future Australian bushfire management strategies.<br>3. Through the peak body Local Government NSW, lends its support to Aboriginal burning-off practices combined with Rural Fire Service Aboriginal community volunteer training, such as occurred recently at the NSW south coast Shire of Eurobodalla. | PE&R | Action in progress | Submission being prepared. |

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| Council | 17/03/20 | Notice of Motion | CM/8.6/20.03 | Arts Funding and Cultural Recognition (A10/0818) | 1. Notes the recent decision by the Federal Government to remove Arts from the naming of the Federal Infrastructure, Transport, Regional Development and Communications department.<br>2. Writes to Prime Minister, Scott Morrison; the Minister for Communications and Cyber Safety and Arts, Paul Fletcher; the Shadow Minister for the Arts, Tony Burke; and Greens Arts portfolio-holder Sarah Hanson-Young, to request that the Federal Government:<br>(a) Reinstates the Federal Arts portfolio.<br>(b) Enhances and promotes the role of culture in all its forms.<br>(c) Increases funding to the cultural sector across Australia. | CS&OI | Action in progress | Letter being drafted. |
| Council | 17/03/20 | Notice of Motion | CM/8.7/20.03 | Waverley Cenotaph - Battle of Crete (A04/0553) | 1. Seeks quotes and commissions installation of a plinth in the Memorial Garden Area of Waverley Park to honour and recognise the connection between Waverley residents who fought and died in the Battle of Crete and the Greek Campaign.<br>2. Identifies potential costings, a suitable budget source and sponsorship for the cost of the fabrication and installation of the plinth. | CA&O | Action in progress | Noted for Action |
| Council | 17/03/20 | Notice of Motion | CM/8.8/20.03 | Red Flag Day (A19/0767) | 1. Endorses, in principle, and subject to standard Council assessment, the Lokahi Foundation awareness 'Red Flag' event proposed to take place at Bondi Beach from 6.30 am–10.30 am on 4 December 2020.<br>2. Grants the proposed event referred to in clause 1 a one-off exception to the practice for events on the Bondi Beach sand not being approved in the month of December, and agrees that no fee is to apply, should the event be recommended for formal approval. | CS&OI | Finalised | |
| Council | 17/03/20 | Notice of Motion | CM/8.9/20.03 | Spring Street Cycleway and Streetscape Construction - Stage 3 (A14/0193) | 1. Notes that Stage 2 works of the Bondi Junction Cycleway project is close to completion in Spring Street (west), between Denison Street and Newland Street, and that works have been delayed from the anticipated completion timing of February 2020.<br>2. Notes that, when Stage 2 works in Spring Street (west) is complete, Stage 3 works will then commence in Spring Street (east), between Newland Street and Bronte Road, with 'Stage 3A' starting on the south side of Spring Street, followed by 'Stage 3B' on the north side, and that an official start date for Stage 3 works of Saturday 14 March has now been announced, depending on the weather.<br>3. Notes that Stage 3 is the critical area of Spring Street with major impacts on businesses, residents, vehicles and pedestrians during the construction period, estimated by the project team to take around six months, depending on the weather and unforeseen circumstances.<br>4. Notes that Officers are presently preparing a comprehensive Construction Pedestrian and Vehicle Plan of Management for each stage of the construction works ('stages 3A and 3B') which includes the following:<br>(a) Parking Plan (on-street and off-street), to include drop off/pick up locations, the community bus zone (and that the plan acknowledges that the zone will be returned to Spring Street at the earliest opportunity during the works), mobility parking, short term parking, loading and truck zones, and the use of Bronte Road for temporary parking.<br>(b) Loading/Unloading Strategy for trucks and delivery vehicles in Spring Street and the use of the Oxford Street mall.<br>(c) Safe Pedestrian/Vehicle Movement and Access Plan, including but not limited to the following:<br>(i) pedestrian access to/from the Medical Centre, Easts, the Eastgate Centre, and other busy businesses in Spring Street (east), including the steep slope on the southern Spring Street footpath at the Bronte Road intersection.<br>(ii) ensuring a safe, accessible pedestrian path of travel along the footpaths that is not unduly impacted by site barriers and crossing Spring Street, noting the high density of pedestrian traffic on the south side of Spring Street (east).<br>(iii) traffic flow management, including construction vehicles and vehicles exiting the Coles Loading Dock.<br>And that a summary version of this Plan of Management be prepared for consultation.<br>CONTINUES BELOW<br>5. Ensures that the contractor Ford Civil minimises undue impacts to businesses during the Stage 3 construction period as much as possible by identifying the best times and approaches for noisy and disruptive works to be performed through consultation with key business owners (e.g. Easts, Medical Centre, Eastgate Centre management, and others), and that these processes be supported by Council officers.<br>6. Officers investigate improved ways to consult, notify and receive feedback from the impacted community, including a project engagement list, by which interested parties can log their email address and/or mobile number and receive notifications of project progress.<br>7. Publishes a summary of the above comprehensive Construction Pedestrian and Vehicle Plan of Management in local media, social media, on Council's website, and via other communication channels, and arranges distribution of the summary to business owners and residents directly impacted by works in Spring Street (east), including Bronte Road (between Oxford Street and Ebley Street) and as appropriate.<br>8. Receives an initial progress report for Stage 3 works at the June 2020 Operations and Community Services Committee meeting. | CA&O | Action in progress | |
| Extraordinary Council | 07/04/20 | Notice of Motion | CM/5.1/20.04E2 | Coronavirus (COVID-19) - Council's Response (A20/0245) | That Council:<br>1. Notes that the Waverley local government area (LGA) has the highest infection rate of COVID-19 within NSW, and the community transmission and infection rate within the LGA are increasing.<br>2. Notes that the Woollahra, Randwick and Northern Beaches LGAs have also recorded among the highest incidence of infections of COVID-19 in NSW.<br>3. Notes that, on 30 March 2020, the NSW Health Minister, the Hon Brad Hazzard, MP, made the COVID-19 Public Health Order restrictions on gathering and movement under the Public Health Act 2010, which 'directs that a person must not, without reasonable excuse, leave the person's place of residence' and 'that a person must not participate in a gathering in a public place of more than 2 persons', with some exceptions.<br>4. Due to the severity of the current situation, adopts an abundance of caution approach to its future decisions and actions in relation to keeping our community and Council employees safe from the COVID-19 outbreak.<br>5. Notes the following key actions undertaken:<br>(a) Waverley's three beaches were closed on the afternoon of Saturday, 21 March.<br>(b) Waverley Library was closed on Wednesday, 18 March 2020.<br>(c) Council's Customer Service Centre was closed.<br>(d) All playgrounds and outdoor sporting facilities, including outdoor fitness stations, were closed from 26 March 2020.<br>(e) Bubblers were closed from 31 March 2020 after representation from Councillors and members of the public.<br>(f) St Vincent's Hospital has set up a pop-up COVID-19 clinic at the Bondi Pavilion from 1 April 2020. | GMU | Finalised | |

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| Meeting | Date | Report Type | Res No. | Subject | Action required (That/That Council…) | Responsible Directorate | Status | Comment |
|---|---|---|---|---|---|---|---|---|
| Council | 21/04/20 | Notice of Motion | CM/8.1/20.04 | RESCISSION MOTION - CM/11.1/20.03 - CONFIDENTIAL REPORT - Bondi Pavilion Restoration and Conservation Project - Temporary Relocation of Facilities during Construction Phase (A15/0272) | 1. Treats this report as confidential in accordance with section 11(3) of the Local Government Act 1993, as it relates to a matter specified in section 10A(2)(g) of the Local Government Act 1993. The report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.<br>2. Notes the various options contained in this report for the continued provision of food and beverage services to local residents and visitors during the closure of the Bondi Pavilion.<br>3. Endorses Option C as detailed in this report, amended to provide for the provision of retail, food and beverage offerings and other approved operations in Area 1 as indicated in Figure 1 in this report.<br>4. Delegates to the General Manager the authority to consider and approve any suitable structure proposals that come forward from interested parties for retail, food and beverage offerings including from our existing tenants, and approved operations that are consistent with site dimensions and site constraints.<br>5. Endorses the creation of up to eight temporary mobile vendor licences to allow food trucks or other approved operators to operate on the Bondi Pavilion forecourt, and authorises the General Manager to finalise all necessary documentation.<br>6. Notes the proposed installation of a temporary tourist information booth to be installed on the Bondi Pavilion forecourt for the duration of the building closure as indicated in Area 1 in Figure 1 in this report.<br>7. Notes the proposed installation of temporary lifeguard amenities in Area 2 as indicated in Figure 1 in this report.<br>8. Notes the proposed installation of temporary public amenities in Area 3 as indicated in Figure 1 in this report.<br>9. Notes the proposed installation of a temporary Lifeguard Observation Tower and first aid room in Area 4 as indicated in Figure 1 in this report.<br>10. Should the northern section of the forecourt become available, advises existing tenants that this option is also available. | CA&O | Action in progress | 1. Noted<br>2. Noted<br>3. Noted<br>4. Noted – no proposals to date<br>5. Will be progressed on easing of restrctions.<br>6. Will be progressed on easing of restrictions.<br>7. Noted<br>8. Noted, contract awarded.<br>9. Noted.<br>10. Noted |
| Council | 21/04/20 | Notice of Motion | CM/8.2/20.04 | Air Fresheners in Public and Staff Toilets (A20/0098) | 1. Investigates independent studies on the undue health impacts from automatic air fresheners used inside amenities within public buildings, including staff facilities.<br>2. Receives a report by August 2020 that includes recommended actions, and alternative options to existing air fresheners. | CA&O | Action in progress | Report being prepared for the 18 August 2020 Council Meeting |
| Council | 21/04/20 | Notice of Motion | CM/8.3/20.04 | Safe Climate Declaration - A New Approach to Climate Action (A09/1017) | 1. Notes the recent Climate Emergency Summit conducted in Melbourne on 14–15 February 2020.<br>2. Recognises, as per the November 2019 Council resolution, that climate change now constitutes a global emergency.<br>3. Recognises the 2019–20 Australian bushfires as being linked to climate change.<br>4. Understands that climate change and its solutions will have profound implications for Australia, its people and its lands.<br>5. Recognises that Indigenous knowledge and leadership have a significant and important role to play in helping address climate change.<br>6. Becomes a signatory to the Safe Climate Declaration. | PE&R | Finalised | Waverley Council has signed on to become a signatory to the Safe Climate declaration |
| Council | 21/04/20 | Notice of Motion | CM/8.4/20.04 | 250 Resistance Gweagal Bidjigal Peoples' Sovereign Elders Group Support | 1. In developing Council's Innovate RAP (Reconciliation Action Plan) Council Officers reach out to the Gweagal Bidjigal Sovereign Elders and 250 Resistance Groups to gather information for the report being prepared in response to Council's February 2018 resolution on 'Unceded Aboriginal Sovereignty'.<br>2. Council notes Lieutenant James Cook's 'Secret Orders' from King George III that ordered:<br>'You are also with the Consent of the Natives to take Possession of Convenient Situations in the Country in the Name of the King of Great Britain: Or: if you find the Country uninhabited take Possession for his Majesty by setting up Proper Marks and Inscriptions, as first discoverers and possessors.'<br>(See full document at : < https://www.foundingdocs.gov.au/item-did-34.html >)<br>3. Council also notes the 'Hints from the President of the Royal Society, for Cook and his crew in their relationships with the indigenous people they met:<br>"No European Nation has a right to occupy any part of their country, or settle among them without their voluntary consent. Conquest over such people can give no just title; because they could never be the Aggressors.'<br>(See < https://www.nla.gov.au/digital-classroom/senior/Cook/Indigenous-Response/Mortons-Hints >)<br>4. Council Officers liaise with the Gweagal-Bidjigal Resistance #Resist250 First Nations Sovereign Tribal Elders Council in the Eastern Suburbs over proposed activities associated with 'marking 250 years of Aboriginal Resistance since Lieutenant Cook landed at Kamay, Botany Bay, on 29 April 1770, claiming to have made a geographical 'discovery.' | CA&O | Action in progress | 1) Community Programs have engaged the Gujaga Foundation to provide advice and assist with RAP actions requiring specialist input.<br>https://www.gujaga.org.au/<br>Gujaga Foundation<br><br>The Gujaga Foundation is the peak organisation leading language, cultural and research activities within the La Perouse Aboriginal community. The Foundation is unable to work on the report around 'Unceded Aboriginal Sovereignty' due to complexities around the political nature of the issue. When the report is being prepared by Council Officers, engagement with a range of relevant groups will be sought.<br><br>2) Community Programs are seeking support for research through Gujaga Foundation as the traditional custodians for this area.<br><br>3) Noted<br>4) Noted<br>5) Activities were cancelled (anniversary yesterday) due to COVID-19 |
| Council | 21/04/20 | Notice of Motion | CM/8.5/20.04 | Fracking in the Northern Territory - Support for Indigenous Community Opposition (A09/1017) | 1. Writes to Origin Energy:<br>(a) Noting our Power Purchase Agreement with Origin through SSROC, 35% of which is currently sourced from the Moree Solar Farm.<br>(b) Noting Council's Climate Emergency Declaration and in-principle support for net-zero emissions by 2030.<br>(c) Expressing our support for the traditional owners and communities in the Northern Territory, who have expressed their strong opposition to fracking due its threats to the climate, and to their lands, waters and rights.<br>(d) Requesting that Origin Energy cease all plans to conduct fracking in the Northern Territory and elsewhere due to its impact on the climate, communities, environment and water, and commit to further investment in environmentally and socially sustainable renewable energy projects.<br>2. Forwards a copy of the correspondence referred to above to all NSW Regional Organisations of Councils (ROCs).<br>3. Notes Ryde Council's motion to the Australian Local Government Assembly on the same topic of support for Traditional Owners against NT fracking.<br>4. Notifies Local Government NSW and the Australian Local Government Assembly of Council's Resolution.<br>5. Notes Origin's announced COVID-19-related temporary pause to exploration work in the Beetaloo Basin following discussions with the NT Government and the Northern Land Council. | PE&R | Finalised | Letters sent. |

## NOTICES OF MOTION

| Meeting | Date | Report Type | Res No. | Subject | Action required (That/That Council…) | Responsible Directorate | Status | Comment |
|---|---|---|---|---|---|---|---|---|
| Council | 05/05/20 | Notice of Motion | CM/8.1/20.05(1) | Use of Contractors Supporting Adani (A09/1017) | 1. Notes that:<br>(a) In passing a Climate Emergency declaration last year, Council joined over 30 other councils in NSW and over 90 across the country in recognising the potentially devastating impact of continued global warming, and committed itself to take action to reduce carbon emissions.<br>(b) Climate change is already having a damaging impact on local governments across Australia; that burning coal is the biggest driver of climate change and that Australia needs to stop building proposed coal mines to avoid driving further dangerous global warming.<br>(c) The biggest proposed coal mine in Australia is the Adani Carmichael Coal Mine, and that the rail line which is part of that project will help enable other large proposed coal mines in the Galilee Basin.<br>(d) A list of companies working on the Adani Carmichael Coal Mine and Rail Project is on The Adani List which is managed by the independent research organisation Market Forces, and notes that many companies on the Adani List also work with local governments in Australia.<br>(e) A number of local governments have aligned their procurement policies with their values and with their obligations to minimise risk and costs to local government caused by global warming, which is already having an influence on how companies wishing to secure contracts with local government are conducting themselves across their entire business.<br>2. With regard to current contracts, compiles a list of companies that are both on the Adani List and that also currently have contracts with Council.<br>3. Investigates how Council's procurement selection criteria could be modified to support contractors that are not providing services to Adani and that are within legal requirements and procurement guidelines. As part of the investigation, Council requests information from Inner West, Lismore and Byron Bay Councils regarding their experience with any legal issues. | GC | Action in progress | |
| Council | 05/05/20 | Notice of Motion | CM/8.2/20.05(1) | NSW Plastics Plan - Submission (A15/0392) | 1. Notes that Council officers have already contributed to an SSROC submission that will cover the discussion paper 'Cleaning up our Act: Redirecting the Future of Plastic in NSW'.<br>2. Composes and forwards a submission to the State Government's call for responses to a NSW Plastics Plan.<br>3. Officers summarise in that submission the work already done by Council and the community in managing plastic waste in the Waverley local government area. | PE&R | Finalised | Submission made. |
| Council | 05/05/20 | Notice of Motion | CM/8.3/20.05(1) | Supporting the ABC (A20/0282) | 1. Council notes that recent pandemic responses have put Waverley under the media spotlight for the number of confirmed coronavirus (COVID-19) cases, social distancing observance and working travellers' circumstances.<br>2. Council thanks the Australian Broadcasting Corporation, Seven Network, Nine Network, Network Ten and Sky News and other media outlets, for assisting Council with disseminating its public messaging during the coronavirus pandemic.<br>3. Council commends the ABC for its recent bushfire 2019–20 summer season reporting which provides real-time detailed background to the NSW and Federal Government inquiries into BushFire responses.<br>4. Council continues to support the ABC through the sourcing and purchasing of ABC products for the Waverley Library, as much as procurement policies allow.<br>5. The Mayor writes to the Chair of the ABC and the relevant minister informing them of this resolution and Council's support for the ABC in regard to clauses 2, 3 and 4 above. | CA&O | Finalised | Items 1, 2, 3, 5 -(CS&OI)- Letter sent 5/06/20 to Chair of the ABC, and 9/06/20 to Minister for Community Cyber Safety & the Arts.<br><br>Item 4 (CA&O) - Standing order with Library supplier, MDM Entertainment, to provide eight ABC/SBS titles per month for 20/21 financial year. |
| Council | 19/05/20 | Notice of Motion | CM/8.1/20.05(2) | Separated Cycleway - Bondi Beach to Rose Bay Wharf (SF18/429) | 1. Notes the recent announcement by Planning and Public Spaces Minister Rob Stokes for grants for Councils for immediate pilot projects for cycleways and pedestrian widening and longer-term projects.<br>2. Notes the unanimous decision in November 2017 that Council investigates building a separated bicycle path from Bondi Beach (to our local government area boundary) to Rose Bay Wharf as part of Waverley's People, Movement and Places study – Signature Project 11 (Cycling Superhighways).<br>3. Immediately applies for a grant for the Bondi Beach, Bondi (to Waverley's LGA boundary) to Rose Bay Wharf cycleway.<br>4. Staff liaise with Woollahra Council to co-ordinate the development and implementation for the Old South Head Road to Rosebay Wharf section of the cycleway.<br>5. Investigates other projects, including opportunities (up to $1 million) for longer-term projects such as extra crossing points and trialling lower speed limits, which have also been considered by Waverley Council. | PE&R | Finalised | Grant submitted top DPIE |
| Council | 19/05/20 | Notice of Motion | CM/8.2/20.05(2) | Coronavirus (COVID-19) - Stimulus Funding (A20/0245) | 1. Notes the recent announcement of the NSW State Government concerning COVID-19-related stimulus funding by Minister Stokes.<br>2. Notes that officers are exploring options for stimulus funding for Council to advance Council's resolution of 21 November 2017 regarding the Bondi Beach to Rose Bay separated cycleway, and other 'shovel-ready' projects.<br>3. Notes that officers are exploring any COVID-19 stimulus funding to assist Council's planned makeover of the Bondi Pavilion/Park/Beach Community Cultural Centre as state and national heritage items and as infrastructure impacted by international pedestrian and beach user attraction.<br>4. Council's Long Term Financial Plan and Budgeting process feature relevant amendments if Council is successful in gaining funding. | Finance | Action in progress | |
| Council | 19/05/20 | Notice of Motion | CM/8.3/20.05(2) | Coronavirus (COVID-19) - Cleaning of Public Spaces (A20/0245) | 1. Notes that a program of improved cleansing and disinfection of public spaces including playgrounds, outdoor gyms and toilets in order to optimise hygiene standards across the municipality has been developed and cleansing of public places commenced.<br>2. Officers report back with the proposed approach, enhanced service level program and likely resourcing requirements. | CA&O | Finalised | The Cleansing team have implemented a monthly pressure cleaning cycle for all gyms and parks. This has been implemented with current resources. |

## NOTICES OF MOTION

| Meeting | Date | Report Type | Res No. | Subject | Action required (That/That Council…) | Responsible Directorate | Status | Comment |
|---|---|---|---|---|---|---|---|---|
| Council | 19/05/20 | Notice of Motion | CM/8.4/20.05(2) | Coronavirus (COVID-19) - Changes in Transport Demand (A20/0245) | 1. Recognises that there are immediate and evolving changes in demand and movement patterns for various transport modes (car, share car, on-demand services, bus, bicycle and pedestrian) within, to and from Waverley as a result of COVID-19.<br>2. Recognises the Federal and State Government's intention of easing COVID-19-related restrictions, enabling more people to work, shop and visit.<br>3. Initially and urgently undertakes a preliminary assessment of what actions might be needed and could be undertaken to facilitate immediate and potential modal changes in transport demand in the short-term.<br>4. Subsequently prepares a report for consideration of longer-term changes.<br>5. Investigates options for short- and long-term changes including, but not limited to:<br>(a) Wider footpaths.<br>(b) Extra pedestrian crossings.<br>(c) Changes to traffic light signalisation.<br>(d) Bike lanes.<br>(e) Loading zones.<br>(f) Drop off spaces.<br>6. Consults with relevant state government authorities including Transport for NSW and Sydney Buses.<br>7. Approaches the relevant state government departments for immediate and longer-term grant funding. | PE&R | Action in progress | In dialogue with TfNSW and Assets. A report has been submitted to Traffic Committee in June and is awaiting firther investigation. |
| Council | 02/06/20 | Notice of Motion | CM/8.1/20.06 | Animal Registration Fees (A06/0149) | 1. Notes the surge in animal adoptions during the coronavirus period.<br>2. Notes that animal registrations are statutory fees and charges and are set by NSW State Government.<br>3. Writes to the Minister for Local Government, the Hon Shelly Hancock MP, requesting the State Government review and reduce the statutory fees and charges associated with animal adoption.<br>4. Investigates the allocation of up to $20,000 from the fees collected from the registration of animals within the Companion Animals Act to deliver obedience training of animals adopted by Waverley residents. | PE&R | Action in progress | |
| Council | 16/06/20 | Notice of Motion | CM/8.1/20.06(2) | Jack Mundey Memorial (A02/0276) | 1. Notes its recent expression of condolence on the passing of Jack Mundey.<br>2. Notes the contribution Jack Mundey made to defending the built heritage and environment of Sydney, to democracy, local government and the trade union movement.<br>3. Notes the pivotal role played by Jack Mundey in saving many sites in south and eastern Sydney, including Centennial Park, which was the subject of a State Government proposal to construct a sport stadium as part of its bid for the 1988 Olympics, which would have seen 30% of the parklands taken over by the sports complex.<br>4. Liaises with the Centennial Park and Moore Park Trust, Judy Mundey, Unions NSW, Bayside and Woollahra Councils regarding the installation of a memorial to Jack Mundey in Centennial Park to celebrate and acknowledge his achievements as noted in clauses 1 and 2.<br>5. Notes Mr Jack Mundey's support for the preservation of our local community's heritage and environment at Tamarama Gully, the Bondi Pavilion Community Cultural Centre and the positive effect the Green Bans Movement had for the saving of pocket parks, like the one on the corner of St James Road and Gowrie Street, Bondi Junction, designated as a Green Ban Park in 1975, where the then possessor of that land, the Church of England, agreed to a small section of its land being designated as parkland.<br>6. Consults on a community room in the upgraded Pavilion to be called 'The Jack Mundey Green Bans Room' and/or alternatively a plaque commemorating Mr Jack Mundey at the Bondi Pavilion Community Cultural Centre.<br>7. Officers bring back a report to Council regarding any proposals that result from the discussions noted in this motion. | CA&O | Action in progress | Items 1, 2, 3 noted.<br><br>Item 4 – Infrastructural Services are investigating this item<br>Item 5 – Properties and Facilities are investigating this item |
| Council | 16/06/20 | Notice of Motion | CM/8.3/20.06(2) | Stop Deaths in Custody - Black Lives Matter - Implementing Royal Commission into Aboriginal Deaths in Custody Recommendations (A02/0424) | 1. Notes its unanimous decision of September 2016 (CM/8.5/16.09 – Remembrance of Black Deaths in Custody):<br>'That Council continues to fly its Aboriginal Flags at half-mast on 28 September, known as a day focusing on the Remembrance of Black Deaths in Custody, or if this is not a business day, on the closest business day prior to 28 September.'<br>2. Notes its majority decision of December 2016 not to support the following motion (CM/8.6/16.12 – Royal Commission into Aboriginal Deaths in Police and Prison Custody):<br>'That Waverley Council work with the Member for Vaucluse, NSW Attorney General, Hon Gabrielle Upton, in implementing the recommendations from the Royal Commission into Aboriginal Deaths in Police and Prison Custody, especially those recommendations that allow a Local Government connection.'<br>3. Notes the following report and motion from the North Bondi Precinct Committee meeting on 29 February 2012:<br>'The incident at Kings Cross the alleged shooting and beating of an Aboriginal youth by police To build good relationships and understanding in the community there are plans for local Aborigines to use the Yeshiva kitchen to prepare food for sale for charity The possibility of using Justice Reinvestment money to be spent on addressing the causes of crime Motion: resolved that the North Bondi Precinct applaud the initiatives as described by Cr Wy Kanak to improve community relationships with Aboriginal people in the community.'<br>4. Revisits its decision of December 2016 and writes to the State Members for Vaucluse and Coogee, and Federal Member for Wentworth, to convene a meeting of elected local, state and federal representatives for the Waverley local government area ('LGA') to discuss how the recommendations from the Royal Commission into Aboriginal (Torres Strait Islander) Deaths in Custody ('RCIADIC') can be fully implemented and actioned in the LGA and:<br>(a) To aid these discussions, and as part of the preparation for this meeting, Council and the State/Federal Members initially identify which RCIADIC recommendations they believe are actionable within their electorate/LGA sphere of influence.<br>(b) Council then further process actions following this meeting with further community/precinct and police consultation with a focused intent to stop black deaths in custody and to improve community/police relations.<br>5. Subject to further debate on, and amendments to, this motion, and related matters, Council recommits to its Reconciliation Action Plan actions in these matters. | CA&O | Action in progress | 1) Noted<br>2) Noted<br>3) Noted<br>4) & 5) Noted for action and staffing permitting, requires research into how the recommendations from the RCIADIC might relate to the Waverley LGA and/or state and federal members' sphere of influence. |

## NOTICES OF MOTION

| Meeting | Date | Report Type | Res No. | Subject | Action required (That/That Council…) | Responsible Directorate | Status | Comment |
|---|---|---|---|---|---|---|---|---|
| Council | 30/06/20 | Notice of Motion | CM/8.2/20.06(3) | Financial Assistance Grants (A18/0758) | 1. Acknowledges the Federal Government's $1.8 billion commitment to support Local Government through the Coronavirus pandemic period via Financial Assistance Grants.<br>2. Notes that, as part of this support package, Waverley Council will receive $1,062,708 which is approximately 50% of the 2020/21 Financial Assistance Grant (FAG) that councils would expect.<br>3. Notes that:<br>(a) This Financial Assistance Grant is part of the annual grant allocation by the Commonwealth Government' Financial Assistance Grants (FAG) program that is provided to the NSW Grants Commission's Grant Program for Councils<br>(b) The Commonwealth Government is bringing forward the first instalment of the grant and has advised the NSW Government that the FAG process will continue 'business as usual'<br>(c) Based on the advanced payment allocation it is expected the overall grant allocation will increase by 5.5% ($110,987) over the 2019/2020 grant allocation although this is yet to be confirmed.<br>(d) Council has budgeted to expend the bulk of the expected FAG funding in the 2020/21 financial year.<br>4. Writes to:<br>(a) Mr Dave Sharma MP, Member for Wentworth, thanking him for his advocacy in helping to secure this funding for Waverley Council.<br>(b) The Hon Mark Coulton MP, Minister for Local Government, thanking him for his support of Local Government during this period. | Finance | Action in progress | |

# REPORT
# CM/7.6/20.08

**Subject:** **Precinct Committees - Update and Motions**

**TRIM No:** A04/0038

**Author:** Mary Shiner, Community Liaison Co-ordinator

**Director:** John Clark, Director, Customer Service and Organisation Improvement

**RECOMMENDATION:**

That Council:

1. Receives and notes the list of Precinct motions from February–July 2020 attached to this report.

2. Notes the continued operation of Precinct Executive Committee meetings during the COVID-19 pandemic via online platforms.

3. Notes the decision of the Combined Precincts to postpone the hosting of community forums by the Combined Precincts group until 2021 due to the COVID-19 pandemic.

## 1. Executive Summary

At its February 2019 meeting, Council resolved to receive reports on Precinct Committee motions every six months.

The purpose of this report is to:

- Provide Council with a consolidated list of motions resolved by Council's Precinct Committees and the Combined Precincts group for the period February 2020 to July 2020.
- Update Council on Precinct operations during the COVID-19 pandemic period.
- Update Council on the Combined Precincts' decision to postpone the hosting of community forums by the Combined Precincts group until 2021.

Motions are formal requests for Council to consider taking action/s. Sometimes these motions are resource-intensive and/or are not already accounted for in Council's Operational Plan or budget, and therefore require a resolution of Council. The attached list sets out motions resolved by each Precinct Committee and the Combined Precincts group from February–July 2020. The list also includes the Council officer response provided to the Precinct for each of the respective motions.

While Council officers make every attempt to provide suitable responses to motions, the Precincts are sometimes expecting more than staff can provide due to the above constraints.

This report includes a discussion on motions endorsed at the July 2020 Combined Precincts meeting regarding the hosting of Precinct community forums and the operation of Precincts over the next few months.

## 2. Introduction/Background

**Precinct meeting motions received from February to July 2020**

The attached list sets out the Precinct motions received from February–July 2020, and includes the Council officers' responses, as provided in the Council Response Reports that are presented to Precinct meetings. Prior to the Public Health Orders relating to the COVID-19 pandemic that restricted gatherings and movements, 12 Precinct meetings were held this year, plus one Combined Precincts meeting (CPM). Due to these restrictions, the July 2020 CPM was held via Zoom and all scheduled face-to-face Precinct meetings were cancelled. Some Precinct Executive Committees have opted to meet via Zoom post-restrictions, but only as a Committee and not as a public meeting. A total of 38 motions have been submitted to Council, with the majority flowing from the face-to-face Precinct meetings held prior to the making of the Public Health Orders.

In addition to motions, Council receives many action requests, i.e. service requests and requests for information. These are not included in this report, as they are generally resolved by staff.

This report also provides an update to Councillors on Precinct operations during COVID-19 and progress on the development of the proposal for hosting of Precinct community forums.

## 3. Relevant Council Resolutions

| Meeting and date | Minute No. | Decision |
|---|---|---|
| Council<br>19 February 2019 | CM/7.6/19.02 | That Council receives and notes the list of motions received from Precincts for the period February 2018 to December 2018 attached to this report, with the next and subsequent reports to be every six months. |
| Council<br>18 February 2020 | CM/7.13/20.02 | That Council:<br><br>1. Receives and notes the list of motions received from Precincts for the period July 2019 to December 2019 attached to this report.<br><br>2. Endorses the development of a proposal that outlines a process for the hosting of public forums by the Combined Precincts group. |

## 4. Discussion

**Precinct community forum proposal**

As reported to Council in February 2020, the Combined Precincts group was interested in exploring the possibility of hosting a series of community forums for the Waverley community on important topics relevant to the whole community. Council resolved to endorse the development of a proposal that outlines a process for the hosting of community forums by the Combined Precincts group.

At the July 2020 Combined Precincts meeting, it was resolved that, due to the COVID-19 restrictions, hosting of a community forum by the Combined Precincts be postponed until 2021, and that, in lieu of this, Council be requested to hold a webinar on the Development Control Plan (DCP) and Local Environmental Plan (LEP). The Combined Precincts agreed that discussion on the development of a proposal for the community forum could continue during 2020. Council staff will continue to work with the Combined Precincts to develop the forum proposal and to plan and host a webinar on the DCP/LEP.

**Precinct meetings during COVID-19 restrictions**

In February and March this year, a total of 12 Precinct meetings and one Combined Precincts meeting were held face-to-face and as per the schedule of Precinct meeting dates. Since the introduction of COVID-19 restrictions at the end of March, 18 scheduled face-to-face Precinct meetings have been cancelled. This was over the period April–July 2020.

Alternative opportunities to host local Precinct meetings via Zoom were proposed by the Community Liaison Co-ordinator; however, Precinct Executive Committees have preferred to instead meet only as a Committee via Zoom. When such meetings have been held, the minutes of these meetings have been posted on Council's website. During this period, for the Precincts whose AGMs were due and who decided not to meet because of COVID-19, the current Precinct Executive Committee has continued to operate. The Precinct Policy (2013) does not state that the Precinct Executive Committee ceases to exist if an AGM is not held within a specified time frame, and on this basis their status has not changed. As such, the Community Liaison Co-ordinator also worked with the current Precinct Executive Committees to co-ordinate volunteer initiatives undertaken by some of the Precincts to assist community members during the pandemic. Regular updates were also issued to the Precincts on COVID-19 Council-related activities.

At the July 2020 Combined Precincts meeting, the status of the scheduled August Precinct meetings was discussed, given some of the COVID-19 restrictions had been relaxed. The meeting resolved:

- That Precinct meetings can resume, at the discretion of the Precinct Executive Committee, and as long as the meetings are held in a manner compliant with the current COVID-19 Public Health Orders. Meetings can be held face-to-face and via Zoom, following consultation with the Community Liaison Co-ordinator.
- That Precinct AGMs be postponed until 2021, with elections being held in the month they usually fall due, pending any changes to AGM arrangements falling out of the review of the Precinct Policy.

The Community Liaison Co-ordinator is working with each respective Precinct to ascertain what arrangements they would like to put in place for their future Precinct meetings. While Precincts are keen to be able to resume holding their local, face-to-face Precinct meetings, Zoom has been an effective mechanism to enable Precinct representatives to continue having input on strategic issues during the COVID-19 restrictions. Holding the Combined Precincts meeting via Zoom also worked effectively.

**Precinct engagement during pandemic**

In addition to the formal Precinct meeting process and submission of Precinct motions, Precincts also participate in many of Council's other consultative mechanisms, including, online feedback mechanisms, strategic planning and issues based consultative forums and focus group discussions.

Since April 2020, consultations with Precincts have been held via Zoom, with the online approach proving to be a successful mechanism to facilitate Precinct input into strategic projects and programs. During the COVID-19 period, Precincts have provided strategic input into several of Council's projects including: DCP Amendment 8, the Bronte Surf Club and Community Facilities Upgrade; the draft Waverley Village Centres Strategy and the Bondi Junction Urban Design Review.

**5. Financial impact statement/Timeframe/Consultation**

Council supports the Precinct system via the allocation of a dedicated Community Liaison Co-ordinator position. No additional funds are required to support this report.

## 6. Conclusion

During the COVID-19 restrictions, Precinct Committees have continued to represent the views of their community by embracing online platforms for Precinct Executive Committee meetings and for their participation in project consultations held by Council.

Whilst this has been adequate during the pandemic period, Precincts are keen to resume face-to-face, public Precinct meetings, when Public Health Orders permit. Their adaptability to temporary online measures is indicative of the resilience of the Waverley community. Precincts also continue to receive representations and requests directly from residents, which are being referred to Council officers for follow-up.

This report provides Council with an update on Precinct operations over the last six months and tables all motions passed during the period.

## 7. Attachments

1. List of Precinct motions - February-July 2020 ⇩

# List of Precinct Motions from February–July 2020

**BONDI WARD**
**BONDI BEACH PRECINCT**

| Waverley Council Response Report to motions from February 2020 Bondi Beach Precinct meeting | | | | |
|---|---|---|---|---|
| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| 2 March 2020 | **Motion 1:** Bondi Beach Precinct requests a meeting on site in the next month with the Executive Manager Asset Maintenance to look at the erosion in the upper slope and beneath the Norfolk Island Pines in view of the advice given in the November 2019 Response Report to Motion 1 that 'There are no further works in scope for the remainder of Financial Year 19/20.' | This Motion was forwarded to the Executive Manager Asset Maintenance and to the Director, Community, Assets and Operations for follow-up and action. Officers have met to consider the issues and have commissioned an independent Arborist report. A meeting with the Precinct Convenor will be held once we have established the timeline of identified works. | Community, Assets and Operations | Action in progress |
| 2 March 2020 | **Motion 2:** Bondi Beach Precinct is not satisfied with the response from the Director Planning etc. This is a fact not a perception, as the ARHSEPP through it's allowing a 'boarding house' to be a housing option, is able to cater to backpacker and short stay accommodation rather than longer term affordable housing for people on lower incomes. The questions are;<br>• Can a boarding house under the ARHSEPP be used for backpacker and short stay accommodation?<br>• Is it acceptable to Council that a boarding house under the ARHSEPP can be used for | Motion was to the Director Planning, Environment & Regulatory for reply.<br>Issues relating to "backpacker" styled accommodation are subject to a range of local and state government legislation and are not easy to understand, even for some planners experienced in dealing with development applications.<br>The types of accommodation described in the Precincts motion are very different. They all have different definitions in the Waverley LEP. Any development that seeks development consent for these uses must meet those particular requirements.<br>Backpacker styled accommodation is commonly used by the community to describe a range of short stay accommodation behaviours but there are a wide variety of accommodation types where short stay housing occurs (but which is not specifically defined as backpacker accommodation).<br><br>The definitions from the WLEP are:<br>***affordable housing*** has the same meaning as in the Act.<br>The EP & A Act defines it as:<br>***affordable housing*** The term is defined as housing for very low income households, low income households or moderate income households, being such households as | Planning, Environment & Regulatory | Finalised |

1

**BONDI WARD**

**BONDI BEACH PRECINCT**

| Waverley Council Response Report to motions from February 2020 Bondi Beach Precinct meeting | | | | |
|---|---|---|---|---|
| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| | backpacker and short stay accommodation? | are prescribed by the regulations or as are provided for in an environmental planning instrument.<br>Backpacker accommodation is a different type of use to affordable housing. It has its own definition and it's a part of a group of uses defined as *tourist and visitor accommodation* :<br><br>***tourist and visitor accommodation*** means a building or place that provides temporary or short-term accommodation on a commercial basis, and includes any of the following—<br>backpackers' accommodation,<br>bed and breakfast accommodation,<br>farm stay accommodation,<br>hotel or motel accommodation,<br>serviced apartments,<br>but does not include—<br>camping grounds, or<br>caravan parks, or<br>eco-tourist facilities.<br><br>***backpackers' accommodation*** means a building or place that—<br>provides temporary or short-term accommodation on a commercial basis, and<br>has shared facilities, such as a communal bathroom, kitchen or laundry, and<br>provides accommodation on a bed or dormitory-style basis (rather than by room).<br><br>A Boarding house is also a different type of use to backpackers. It provides longer term accommodation (3months or more) and it is defined as a type of affordable rental accommodation but there are no limits on how much they can charge (a matter that is being reviewed by the State Govt):<br><br>***boarding house*** means a building that—<br>is wholly or partly let in lodgings, and<br>provides lodgers with a principal place of residence for 3 months or more, and | | |

2

**BONDI WARD**

**BONDI BEACH PRECINCT**

| Waverley Council Response Report to motions from February 2020 Bondi Beach Precinct meeting | | | | |
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| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| | | may have shared facilities, such as a communal living room, bathroom, kitchen or laundry, and<br>has rooms, some or all of which may have private kitchen and bathroom facilities, that accommodate one or more lodgers,<br>but does not include backpackers' accommodation, a group home, hotel or motel accommodation, seniors housing or a serviced apartment.<br><br>Backpacker accommodation does not fall within the types of accommodation that the ARHSEPP applies and has a separate definition under the WLEP. Boarding houses are a type of affordable rental housing so the SEPP applies to this type of use. They also have a separate definition and is a different type of use. A residential flat building may also fall under the ARHSEPP but these units must be rented and be managed by a registered community housing provider for a minimum of 10 years.<br><br>The ARHSEPP over-rides the Council's LEP wherever there is a conflict.<br><br>An application for a backpackers must be used and operated in accordance with that definition and is generally subject to different conditions. They can also only be approved in certain zones. There are only a small number of specifically approved backpackers establishments throughout Waverley.<br><br>The challenge Council has faced is that "backpacker styled" short stay tenants can occur in a wide variety of accommodation options other than just approved Backpacker premises. The main complaints Council receives relating to "backpacker styled" accommodation at present are from approved residential flat buildings run by one specific real estate managing agent where tenants with approved short stay tenancy agreements behave in an anti-social manner that impacts on the local community.<br><br>Council has found the existing legislation does not easily assist in addressing the anti-social behaviour from these premises in an easy manner. Council's solicitors have been working continuously with Council's Compliance officers in an attempt to | | |

**BONDI WARD**

**BONDI BEACH PRECINCT**

| Waverley Council Response Report to motions from February 2020 Bondi Beach Precinct meeting | | | | |
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| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| | | address these conflicts and are greatly appreciative of the assistance from NSW Police about after-hours noise and behavioural issues. | | |
| 2 March 2020 | **Motion 3:** That Council investigate and then ensure that some kinds of community and cultural activities are maintained during the period of restoration of the building, especially during the intense summer periods, and also that Council provides shower and change amenities for beachgoers through the entire period. | Motion was forwarded to the Manager, Events for follow-up. The Manager discussed the Precinct Motion with the Bondi Beach Precinct Convenor and advised the Convenor of the following recent Council Resolution:<br>**MOTION**<br>Mover: Cr Masselos<br>Seconder Cr Wy Kanak<br>That Council endorses the option outlined in the report to provide a short-term temporary facility in North Bondi Park to accommodate the Flickerfest Short Film Festival in January 2021 and 2022 with the budget to be allocated from the 2020/21 and 2021/22 financial years. **DECISION:** That the Motion be adopted.<br>Additionally, the Communications, Culture and Events Unit will be looking at numerous ways to ensure community and cultural activities continue through a range of programs and events whilst the Pavilion is unavailable. Subject to Public Health Orders, events such as Carols by the Sea, Mermaid Festival and Bondi Festival will continue to be delivered in Bondi Beach and Parks. Externally run events such as Ocean Lovers Festival, Latin American Festival, Outdoor Cinema and Bondi Blitz will also continue to receive full support from the Communications, Culture and Events Unit. | Customer Service & Organisation Improvement | Finalised |
| 2 March 2020 | **Motion 4:** Bondi Beach Precinct does not support spending $100,000 on 'additional landscaping works at Marks Park headland, including regrading adjacent to the ridgeline path, to maximise the sculpture placement potential for future events.' We strongly object to public funds being used to support a particular design for a | Motion was forwarded to the General Manager, to the Director Customer Service & Organisation Improvement and the Director Community, Assets and Operations for consideration in deliberations. | Customer Service & Organisation Improvement<br><br>Community, Assets & Operations | Finalised |

4

**BONDI WARD**

**BONDI BEACH PRECINCT**

| Waverley Council Response Report to motions from February 2020 Bondi Beach Precinct meeting | | | | |
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| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| | private event that runs for 3 weeks of the year. We strongly recommend that any contract with the organisers of Sculpture by the Sea:<br>• be aligned with the usual terms in contracts made with organisers of other events on public land in the Bondi Beach area;<br>• include full remediation of the site, particularly the grassed areas in Marks Park;<br>• does not allow specific and extra landscaping works. | | | |
| 2 March 2020 | **Motion 5:** Bondi Beach Precinct requests that steps be taken to recognise McKenzie's as an off-leash dog area.<br>Background: MacKenzies is a rocky inlet between between the Boot (a rocky inlet next to Bondi Beach) and Tamarama. Every few years sand covers some of the rocky area. This only lasts for a very short period of time. Swimming isn't recommended due to underwater jagged rocks and rips. It's a popular dog-friendly place as it's not an official beach. | Motion was forwarded to the Open Spaces Planning Manager for reply.<br>In regard to dogs off-leash at Mackenzies Bay, on the 18 of February Council passed the following motion:<br>CM/8.7/20.02 Off-leash Dog Area - Mackenzies Bay, Tamarama (A11/0440)<br>MOTION / DECISION Mover: Cr Kay<br>Seconder: Cr Goltsman<br>That Council:<br>1. Investigates that Mackenzies Bay, Tamarama, be a daily off-leash dog area.<br>2. Officers prepare a report for Council to consider public exhibition/community consultation of any proposal.<br>3. Notes that Mackenzies Bay includes a 'pop-up beach', as it changes from a rocky inlet to a sandy beach, and back, due to environmental factors.<br>4. Notes that residents have used Mackenzies Bay over many years for exercising their dogs even though it is designated as 'dogs prohibited'.<br>5. Notes that there is a community change.org petition that has over 600 names supporting that dogs be permitted at Mackenzies Bay (at the time when the motion was lodged with Council on 14 January 2020). | Community, Assets and Operations | Action in progress |

**BONDI WARD**

**BONDI BEACH PRECINCT**

| Waverley Council Response Report to motions from February 2020 Bondi Beach Precinct meeting | | | | |
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| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| | | 6. Notes that there is a community change.org petition that has around 1,200 names supporting that dogs be permitted at Mackenzies Bay.<br><br>Subsequent to the motion an investigation took place and was presented to Council. During this meeting Council passed another motion in 2 June 2020<br>DECISION:<br>That Council:<br>1. Continues to prohibit dogs at Mackenzies Bay.<br>2. Replaces the entrance sign and relocates it to the top of the Mackenzies Bay stairs.<br>3. Continues assessing the suitability of other potential off-leash dog areas.<br>4. Undertakes community consultation for a trial of a timed off-leash dog beach at Mackenzies Bay, with a further report to come back to Council following the consultation.<br>A consultation plan is currently being drafted to consult on the idea of a trial of a timed off-leash dog beach. Following consultation, a report will be presented to Council to make a final decision. | | |

**HUNTER WARD**

**DOVER HEIGHTS PRECINCT**

| Waverley Council Response Report to Motions from February 2020 Dover Heights Precinct meeting | | | | |
|---|---|---|---|---|
| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| 24 February 2020 | Rodney Reserve Coastal Fencing Upgrades<br><br>**Motion 1** DHP supports Ron Nothman's proposal to place the new coastal fence in Rodney Reserve 3 meters to the East of its current position and to make it non load bearing to rock and not load bearing on the slope. DHPS supports his proposal to have premade sections of fencing panels supported by beams buried horizontally underground to the west of the fence into the reserve. See Diagrams and consult with Ron for further technical information. | The Precinct Executive Committee are following this Motion up directly with the General Manager and the Director Community, Assets and Operations. | Community, Assets and Operations | Action in progress |
| 24 February 2020 | **Motion 2** DHP requests that the ornamental natural wood in the new coastal fence to be erected in Weonga, Rodney and Raleigh Reserves be deleted. | The Precinct Executive Committee are following this Motion up directly with the General Manager and the Director Community Assets and Operations. | Community, Assets and Operations | Action in progress |

1

**HUNTER WARD**

**DOVER HEIGHTS PRECINCT**

| Waverley Council Response Report to Motions from February 2020 Dover Heights Precinct meeting | | | | |
|---|---|---|---|---|
| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| 24 February 2020 | Signage in Eastern Ave Reserve – Wrong Suburb and wrong name<br>**Motion 3** DHP requests the new signs placed in Eastern Ave Reserve be replaced with new signs with the correct suburb name of Dover Heights and the correct reserve name of Eastern Avenue Reserve. | Motion was forwarded to the Project Manager, Major Projects for follow-up. | Community, Assets and Operations | Action in progress |
| 24 February 2020 | **Motion 4** DHP requests that on the two-sided signs that face east and west in the DHCR, (Dover Heights Coastal Reserves) that the western facing side be replaced with signs showing the new correct walking route through the reserve and up Weonga Road. DHP requests the signs on the East side be altered to fix bad grammar which at present states: "Key discoveries in Radio Astronomy were made in Rodney Reserve in the 1950s. A replica antenna and information plaque to commemorate these | Motion was forwarded to the Open Space Planning Manager.<br>During this period of COVID -19 restrictions, Council has been prioritising signs focussed on social distancing, warning and compliance information. The replacement panels will be rectified in due course. | Community, Assets and Operations | Action in progress |

2

**HUNTER WARD**
**DOVER HEIGHTS PRECINCT**

| Waverley Council Response Report to Motions from February 2020 Dover Heights Precinct meeting | | | | |
|---|---|---|---|---|
| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| | historical events." DHP further requests that all future signage to be installed in any location in Dover Heights be proofread by the precinct executives BEFORE they are printed. | | | |
| 24 February 2020 | **Motion 5** DHP approves the plans by Sydney Water to place the pumping station at the east end of Eastern Ave in the reserve in line with the photo montage they have provided. | The Precinct sent this Motion directly to Sydney Water for follow up. | Sydney Water | Finalised |
| 24 February 2020 | **Motion 6** DHP requests that the footpath circular marking for the Bondi to Manly walk include distances in km, use better glue and use better materials that will not fail in a very short period of time. | Motion was forwarded to Business and Tourism Coordinator who provided the following response.<br>Council appreciates the comments and suggestions of the Dover Heights Precinct regarding the marking of the Bondi 2 Manly walk.<br>As the Precinct may be aware, the vinyl decals have been proposed by the steering committee for the interim as Council works towards permanent wayfinding along the Federation Cliff Walk. The Bondi 2 Manly walk is accompanied by a mobile app with directions, and accurate location information based off a user's mobile based GPS.<br>Council will be replacing the damaged vinyl decals in the short term, however there is no plan to include distance information on these decals as the app is far more accurate and provides additional information. | Panning, Environment & Regulatory | Finalised |

**HUNTER WARD**

**DOVER HEIGHTS PRECINCT**

| Waverley Council Response Report to Motions from February 2020 Dover Heights Precinct meeting | | | | |
|---|---|---|---|---|
| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| 24 February 2020 | New fence collapse at North End of Rodney Reserve<br>**Motion 7**<br>As the new coastal fence upgrades in the DHCR are still a long ways off, DHP request that the collapsed wire fence at the northern end of Rodney Reserve be propped up with steel poles rather than left fenced off as they are now. | Motion was forwarded to the Executive Manager Asset Maintenance for follow-up.<br>The Major Projects team are currently rectifying a section of landslip on the cliff line to prevent further slippage. When this work is complete they will replace the section of cyclone fence that required removal with a like for like replacement (cyclone fence) as an interim measure whilst we work on the longer term solution for the Reserve. The Asset Maintenance team will be undertaking further maintenance work on the sections of Rodney Reserve adjacent to the sportsfield over the coming weeks.<br>For the longer term option, Officers have engaged a geotechnical engineer to assess the stability of the cliff line to the north of the area currently being stabilised. This will enable us to assess options for fence alignment in the northern section of the reserve. The Precinct has requested Council look at fence alignment closer to the cliff line which we have committed to investigating. We will also be assessing the fencing requirements adjacent to our training field at Rodney Reserve. This information will enable us to make a decision on the location and alignment of fencing replacement at Rodney Reserve. As the budget for 19/20 and 20/21 is allocated to the Clarke Reserve fencing replacement (contract let), a report to Council seeking a budget amendment will be required to bring forward funding to commence this work in 20/21. | Community, Assets and Operations | Action in progress |
| 24 February 2020 | **Motion 8**<br>DHP requests that council only plant species in the Eastern Ave Reserve Slope stabilization that do not exceed 1.50 meters in height. | Motion was forwarded to the Open Space Planning Manager.<br>It is typical for plants to be placed in close proximity when they are installed as some plant failure is expected. The plants at Bulga Road are small shrubs and groundcovers, the largest shrub is Westringia Fruiticosa, while this shrub can reach 1.5metres is unlikely to do so in this front-line coastal position. | Community, Assets and Operations | Finalised |

4

## HUNTER WARD
## DOVER HEIGHTS PRECINCT

| Waverley Council Response Report to Motions from February 2020 Dover Heights Precinct meeting | | | | |
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| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| 24 February 2020 | **Motion 9**<br>DHP request that council fund plans to create a Radio Telescope Viewing Platform at the location of the current CSIRO plaque and begin work without haste on an actual structural plan for this project that can be seamlessly integrated into the new coastal fence line. This should be done in consultation with precinct executives. | Motion was forwarded the Executive Manager Infrastructure services. The issue of the viewing platform will be progressed once the alignment and structural engineering of the fence in Rodney Reserve is resolved. Council will receive further advice on matters to consider in regard to the fence alignment in Rodney Reserve shortly. | Community, Assets and Operations | Action in progress |
| 24 February 2020 | **Motion 10** – DHP requests that council reconsider the Civic Pride doctrine due to the fact that many residents do not maintain their council verges. DHP further request the council mow and maintain the verges along Military Road every 3 months. | This Motion was referred to the Executive Manager Asset Maintenance who has provided the following response.<br>A full review of the 'Civic Pride' Policy/Verge maintenance commitment is underway with a response due October 2020. The review is in response to the following two Council resolutions.<br>The two resolutions are:<br>1) 2019 - Verge / Nature Strip Maintenance Program<br>1. Investigates the possibility of Council maintaining additional nature strips across the local government area.<br>2. Officers report back to Council on the feasibility of such a proposal, with recommendations as to the following:<br>(a) Cost and resourcing needed.<br>(b) Frequency of maintenance schedule. | Community, Assets and Operations | Action in progress |

**HUNTER WARD**
**DOVER HEIGHTS PRECINCT**

| Waverley Council Response Report to Motions from February 2020 Dover Heights Precinct meeting | | | | |
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| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| | | (c) Additional locations, including whether the maintenance of verges in local village areas be extended alongside commercial properties into residential streets.<br>3. Reports back to Council by April 2019 and then initiates community consultation.<br>4. Reports back to Council as soon as practical and then initiates community consultation.<br><br>2) 2020 - Williams Park - Verge Maintenance (A03/1179<br>1. Council officers investigate an increase in the frequency of maintenance of the Williams Park Verge on the east side of Military Road between Bondi Diggers and Bondi Wastewater Treatment Plant and immediate surrounds with specific reference to:<br>(a) Removal of dumped rubbish, litter and debris<br>(b) Removal of dead vegetation<br>2. A report come back to Council no later than the May 2020 meeting. | | |
| 24 February 2020 | **Motion 11** – DHP requests the oleanders that were removed NORTH of the Dudley Page Pump house on Military Road be replaced by native olive trees that will not grow more than 2 meters high. | Motion was forwarded to the Executive Manager Asset Maintenance for follow-up. The Executive Manager has advised that this land is owned by Sydney Water, permission would need to be granted by them before any planting occurs. It would also be worth noting the location of the reservoir underground, any tree plantings, tree roots/soil stabilization could impact the integrity of the structure. A response from Sydney Water would be required. | Community, Assets and Operations | Action in progress |

## LAWSON WARD
## CHARING CROSS PRECINCT

| Waverley Council Response Report to motions from the February 2020 Charing Cross Precinct meeting | | | | |
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| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| 12 February 2020 | **Motion 1**: that Council officers check consent conditions for storage of waste bins at 239 Bronte Road, QE store and in alley adjacent to 263 Bronte Road (Calinis). | Motion was referred to the Manager, Building Certification & Compliance, for follow up and action. | Panning, Environment & Regulatory | Action in progress |
| 12 February 2020 | **Motion 2**: This precinct supports urgent investigation into FOGO waste collection for businesses and residents in Charing Cross. | This Motion was referred to the Service Manager Waste and Recycling who has provided the following response.<br>Council is committed to delivering a reliable and cost-effective waste and recycling services to Waverley residents. Since 2014 Council has conducted extensive independent studies and ongoing analysis to identify and provide the optimal, residential waste and recycling service for Waverley.<br>Factors assessed to identify the optimal services include issues such as, the quantity and quality of waste streams, landfill diversion, ease of use of the service, the cost of waste collection, transport (including carbon emissions), and processing and disposal arrangements of four waste streams: red bin (co-mingled waste including food) Blue Bin (paper) Yellow bin (plastics and bottles) green bin (garden Waste).<br>To date we have concluded that the introduction of a residential combined food organics and garden organics (FOGO) service is not currently viable due to the following:<br>1. Lower than anticipated diversion rates for all FOGO options in Waverley. Contamination is also likely to be high in apartment buildings<br>2. Council is currently under contract to recover food waste through the red-lidded general waste bin<br>3. The potential need for another separate bin for a FOGO collection service is not suitable due to the already limited bin storage and presentation space on residential premises and is unlikely to be acceptable to the community | Community, Assets and Operations | Finalised |

**LAWSON WARD**
**CHARING CROSS PRECINCT**

| Waverley Council Response Report to motions from the February 2020 Charing Cross Precinct meeting | | | | |
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| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| | | 4. the high population density of the Waverley area poses significant education/behaviour change and logistical challenges in implementing such a service<br>5. Food waste co-mingled with garden waste is not currently accepted in our garden organics bins. Waverley's collective garden waste is of a high quality with little contamination and is suitable for mulching and creating soil conditioner and landscaping materials. This is managed outside the municipality.<br>6. At this stage, there is limited food waste processing infrastructure in NSW that is located within a reasonable distance for Waverley services.<br>7. There is also a shortage of capacity available at the existing facilities in the Sydney Metro Area.<br>**Moving forward**<br>To assist in addressing the issue, Waverley Council staff are working in collaboration with the Southern Sydney Regional Organisation of Councils, NSW EPA and DPIE to implement a waste data and infrastructure planning project for the Sydney Metro Area.<br><br>The project objective is to promote and encourage waste data reform opportunities, assess the appetite for change and provide recommendation on improvements for current the state waste management system. This will hopefully encourage an improvement and increase in the number of reliable and suitably located waste and recycling processing infrastructure in the Sydney Metro Area.<br><br>**Current waste management practices**<br>Council is currently under contract to recover food waste through the red-lidded general waste bin. As of July 2017, Council commenced a 10-year contract with Veolia for Council's kerbside red-lid bin waste, including food | | |

**LAWSON WARD**
**CHARING CROSS PRECINCT**

| Waverley Council Response Report to motions from the February 2020 Charing Cross Precinct meeting | | | | |
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| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| | | waste, to be processed through a Mechanical Biological Treatment (MBT) facility.<br>The NSW EPA recently introduced regulation changes for advanced waste treatment (AWT) in NSW. Council is awaiting details from the NSW EPA on matters including the long-term strategy/direction for waste management in NSW before considering any significant changes to our current waste services.<br>In the meantime, Council is currently working with their contractor, Veolia to maintain the long-term continuation of services and to ensure the principles of responsible best-practice waste management are applied, in accordance with the current NSW EPA regulations.<br>Council is also assessing options and alternative measures that can provide ongoing improvements in the delivery and performance of our waste and recycling services. Upon the release of the NSW EPA long-term waste strategy for NSW we will review the recommended best-practice waste service options again to identify the optimal service for Waverley residents. | | |

**LAWSON WARD**
**QUEENS PARK PRECINCT**

| Waverley Council Response Report to Motions from the February 2020 Queens Park Precinct meeting | | | | |
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| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| 19 February 2020 | The following motion was passed unanimously:<br>- Residents are pleased that Council made a detailed submission on Moriah College's proposal<br>- Residents support Council's objection to the proposed Moriah development and urge Council to sustain this position<br>- Residents request dialogue with Council on the traffic issues raised in the proposal and submission. | Motion was forwarded to the Director Planning, Environment & Regulatory Services, to the Senior Development Assessment Planner and to the Manager, Development Assessment (Central). Council is not assessing this DA as it is deemed 'state significant', and therefore, the NSW Department of Planning are the consent authority and are undertaking the assessment of the DA. Council's DA department wrote a submission, objecting to the DA, which is what the Queens Park Precinct are referring to.<br><br>We are unsure about the status of the assessment, but based on the Department's website (weblink below), the applicant (Moriah College) has responded to matters raised in the submissions, and now the Department's Assessment Officer is considering this as part of their overall assessment of the DA.<br><br>https://www.planningportal.nsw.gov.au/major-projects/project/14741<br><br>Council's traffic department did provide comprehensive commentary on traffic matters about the DA in Council's submission. | Planning, Environment & Regulatory | Finalised |

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## LAWSON WARD
## BRONTE BEACH PRECINCT

| Waverley Council Response Report to Motions from the February 2020 Bronte Beach Precinct meeting | | | | |
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| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| 26 February 2020 | **Background**<br>Concern has been expressed by residents in Yanko Ave. that cars regularly overhang from private properties blocking the public footpath. This prevents children using the footpath which therefore forces them into the street. This is a very dangerous situation as the children are small and many cars have become large and don't necessarily have reverse warning systems. As a result, drivers cannot necessarily see children from their cars as they reverse.<br><br>**Motion 1**<br>Bronte Beach Precinct requests that Waverley Council urgently enforces restrictions on irregular car parking that intrudes onto pedestrian footpaths, blocking access by children, elderly pedestrians and others as they move around the suburb. | Motion was referred to the Executive Manager, Infrastructure Services and to the Service Manager, Traffic and Transport for follow up and reply.<br><br>Parking across the footpath is an offence.<br>It typically occurs where:<br>1. Residents have vehicles longer than their hardstand space within the property,<br>2. Part of the hardstand space is taken up by other objects (e.g. bikes),<br>3. Residents and visitors try to fit two cars within the property where there is only space for one.<br>4. Some people "just dropping off" or "picking up" someone or something.<br>There is no excuse for these actions and it is enforced by Council's Parking Patrol Officers. This matter has also been referred to the Manager, Parking Patrol for monitoring of the street mentioned. All situations when observed should to be reported to Council Rangers. | Community, Assets and Operations | Finalised |

## WAVERLEY WARD
## BONDI HEIGHTS PRECINCT

| Waverley Council Response Report to Motions from the February 2020 Bondi Heights Precinct meeting | | | | |
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| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| 3 February 2020 | **Motion [202002#2]** – Bondi Heights precinct commendation to Council.<br>That the Bondi heights precinct committee commend the Council for their initiative on opening the beach up for people in wheelchairs and others with disabilities. | The Motion of thanks was forwarded to the Executive Manager Community Programs and the Manager Older People and Disability Services. The gesture of thanks was noted and appreciated. | Community, Assets and Operations | Finalised |
| 3 February 2020 | **Motion [202002#4]** greening Bondi road – that Waverley council focus on doing a greening project for the entire length of Bondi road. | Motion was forwarded to the Manager, Asset Systems & Planning – Infrastructure Services who has advised that there is one project currently in progress that will assist with greening. A tender for planter boxes is being conducted and some of these boxes will be installed on Bondi Road. We have taken the views of the Precinct on notice and will investigate future greening opportunities for Bondi Road. This will be considered as part of the budgetary process. | Community, Assets and Operations | Action in progress |
| 3 February 2020 | **Motion [202002#5]** air-conditioner safety issue – could council please inspect and consider any risk to the general public that might exist from the large corroded and damaged air-conditioning unit, which is hanging above the Bon dry cleaners window at 2/160 Bondi road on the Penkivil street side of the building? | Motion was logged on Merit customer service system with Merit number 2011654.<br>The dilapidated AC was removed on 29 May 2020. | Planning, Environment and Regulatory Services | Finalised |

**WAVERLEY WARD**
**BRONTE PRECINCT**

| Waverley Council Response Report to Motions from the February 2020 Bronte Precinct | | | | |
|---|---|---|---|---|
| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| 17 February 2020 | Rates discount: Interest is charged if making a late payment so a discount could be applied to payments if paying full yearly amount in entirety?<br><br>**Motion 1**<br>Bronte Precinct request Council to consider a discount on rates payment when paying twelve months in advance.<br>Proposed: Alma Douglas | Motion was forwarded to Council's Chief Financial Officer who has provided the following response.<br>Council Staff have considered the proposal and currently see no benefit to the community to introduce discounts for early payments of rates. It is worth noting that Council currently provides discounts on council's rates to those who need financial assistance eg. eligible pensioners and those suffering financial hardship.<br>Council acknowledges that a legislated penalty interest charge may be applied to the late payment of rates. This is to encourage rate payers to pay their rates on time to avoid funding issues for council.<br>Rates are determined by council's funding requirements. Theoretically, to offer a discount for early payment would require council to adjust rates higher to provide funding for such a facility.<br>Furthermore, council currently has no requirement for the early payment of rates and therefore does not want to encourage such a practice. | Finance | Finalised |

**WAVERLEY WARD**
**BRONTE PRECINCT**

| Waverley Council Response Report to Motions from the February 2020 Bronte Precinct | | | | |
|---|---|---|---|---|
| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| 17 February 2020 | **Motion 2**<br>Bronte Precinct request council to make sure garbage bins are taken into resident's premises, after collection, and not left in lanes thus creating a traffic hazard and health problems. | Motion was forwarded to the Sustainable Waste Manager, Environmental Sustainability who has provided the following response. Additionally the Waste Enforcement Officer visited the sites within the Precinct to ascertain the issues and address the concerns.<br><br>The bins on footpath issue is a challenging issue for Waverley Council. The following information outlines the background and legislation that governs bins on footpath issues in Waverley.<br>Under the Local Government Act, Council can issue Orders (under section 124) of the Act for one of the following reasons:<br>1. Bins are causing an obstruction<br>2. Waste is being managed in a way that could cause an environment pollution incident<br><br>Neither of these items relate to a time of presentation of the bins for collection. The challenge for enforcing the time of bin presentation is that council is providing a service that requires residents to present their bins, and under the local government act, we need to provide a fair and reasonable means of delivering the service. So council has communicated to our residents that bins must be presented the night before collection and brought at the earliest possible time on the day of collection. With this approach, council aims to reduce the length of time that bins remain | Planning, Environment and Regulatory | Finalised |

2

**WAVERLEY WARD**
**BRONTE PRECINCT**

| Waverley Council Response Report to Motions from the February 2020 Bronte Precinct | | | | |
|---|---|---|---|---|
| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| | | out in the public realm while accommodating our diverse community (who may work full time and at odd hours).<br><br>Additionally, Waverley Council has numerous old developments where bin storage areas were not defined in the approval documents. As such, it is common that bins at these old developments are stored in laneways or at the side of buildings outdoors. Council has included new development conditions to ensure that all new developments (residential) store their bins within their building and that new commercial premises store bins within their property boundary, screened from the public. However these changes have only been included in recent years in the Waverley Council Development Control Plan. As a result, council is unable to enforce bins stored outside at older properties.<br><br>Additionally, numerous properties have steep staircases at the entrance which prevents residents from brining their bins in and out of their house. In these situations, council encourages residents to neatly store their bins, however we do not make it mandatory to bring them up and down the stairs for safety reasons (as the bins are quite heavy when full).<br><br>Lastly, council has recently endorsed a Compliance and Enforcement Policy which is | Planning, Environment and Regulatory | Finalised |

3

**WAVERLEY WARD**
**BRONTE PRECINCT**

| Waverley Council Response Report to Motions from the February 2020 Bronte Precinct | | | | |
|---|---|---|---|---|
| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| | | owned by the Compliance Team. Council is currently developing clear procedures that link to that Policy, and bins on footpaths will be included in that work.<br><br>In the meantime, Council proactively educates our community about proper bin placement, targeting hotspot streets, and we continue to work with strata managers to improve waste management and keep our streets clean and clear of rubbish. Council has also started a state-funded grant program to engage with businesses to assist them in best practice waste management and ensure bins are presented with the lids closed to avoid any litter issues. | Planning, Environment and Regulatory | Finalised |
| 17 February 2020 | **Motion 3**<br>Bronte Precinct requests Council to note that it opposes the proposed 40km/h blanket speed limit 0n all streets south of Bondi road.<br>The 40Km/h, if implemented, should be limited to residential streets. Through roads & main roads, such as Birrell Street, Macpherson St. Murray Street should return the current 50Km/h. | Motion was forwarded to the Engagement Officer Major Projects for inclusion in the feedback from the community consultation process. | Community Assets & Operations | Finalised |
| 17 February 2020 | **Motion 4**<br>Bronte Precinct request Council to investigate the parking zone at the north/western end of Alfred street, at the corner of Birrell street, be made "No Stopping" 7am to 9am Monday to Friday, to facilitate traffic flow around the bus stop at the north-western end of Alfred Street. | Motion was forwarded to the Service Manager, Traffic and Transport for follow up. | Community Assets & Operations | Action in Progress |

# COMBINED PRECINCTS' MEETING
## WAVERLEY COUNCIL CHAMBERS

| Waverley Council Response Report to Motions from March 2020 presented to the Combined Precincts' Meeting (CPM) held on 9 July 2020 (via Zoom) | | | | |
|---|---|---|---|---|
| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| 5 March 2020 | **Motion 1**<br>That the proposal for a Community Forum be referred to the PRC for full discussion and development. | The Precinct Review Committee met on 29 June via zoom and considered this Motion and have recommended the following to the Combined Precincts' meeting:<br>**Recommendation 3**<br>Due to the social distancing requirements COVID-19 restrictions, that the hosting of a Public Forum by the Combined Precincts' be postponed until 2021 due to the social distancing requirements and that in lieu of this, we ask Council to hold a webinar on the DCP/LEP. Discussion on the development of a proposal for the community Forum can continue during 2020. | Customer Service and Organisational Improvement | Action in progress |
| 5 March 2020 | **Motion 2**<br>That the Combined Precincts support an investigation and cost benefit analysis of FOGO waste collection in Waverley LGA and investigate available funding from the NSW EPA before the end of 2020. | This Motion was referred to the Service Manager Waste and Recycling who has provided the following response.<br>Council is committed to delivering a reliable and cost-effective waste and recycling services to Waverley residents. Since 2014 Council has conducted extensive independent studies and ongoing analysis to identify and provide the optimal, residential waste and recycling service for Waverley.<br>Factors assessed to identify the optimal services include issues such as, the quantity and quality of waste streams, landfill diversion, ease of use of the service, the cost of waste collection, transport (including carbon emissions), and processing and disposal arrangements of four waste streams: red bin (co-mingled waste including food) Blue Bin (paper) | Community Assets & Operations | Action in progress |

**COMBINED PRECINCTS' MEETING**
**WAVERLEY COUNCIL CHAMBERS**

| Waverley Council Response Report to Motions from March 2020 presented to the Combined Precincts' Meeting (CPM) held on 9 July 2020 (via Zoom) | | | | |
|---|---|---|---|---|
| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| | | Yellow bin (plastics and bottles) green bin (garden Waste).<br><br>To date we have concluded that the introduction of a residential combined food organics and garden organics (FOGO) service is not currently viable due to the following:<br><br>1. Lower than anticipated diversion rates for all FOGO options in Waverley. Contamination is also likely to be high in apartment buildings<br>2. Council is currently under contract to recover food waste through the red-lidded general waste bin<br>3. The potential need for another separate bin for a FOGO collection service is not suitable due to the already limited bin storage and presentation space on residential premises and is unlikely to be acceptable to the community<br>4. the high population density of the Waverley area poses significant education/behaviour change and logistical challenges in implementing such a service<br>5. Food waste co-mingled with garden waste is not currently accepted in our garden organics bins. Waverley's collective garden waste is of a high quality with little contamination, and is suitable for mulching and creating soil conditioner and landscaping materials. This is managed outside the municipality. | | |

**COMBINED PRECINCTS' MEETING**
**WAVERLEY COUNCIL CHAMBERS**

| Waverley Council Response Report to Motions from March 2020 presented to the Combined Precincts' Meeting (CPM) held on 9 July 2020 (via Zoom) | | | | |
|---|---|---|---|---|
| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| | | 6. At this stage, there is limited food waste processing infrastructure in NSW that is located within a reasonable distance for Waverley services.<br>7. There is also a shortage of capacity available at the existing facilities in the Sydney Metro Area.<br>**Moving forward**<br>To assist in addressing the issue, Waverley Council staff are working in collaboration with the Southern Sydney Regional Organisation of Councils, NSW EPA and DPIE to implement a waste data and infrastructure planning project for the Sydney Metro Area.<br>The project objective is to promote and encourage waste data reform opportunities, assess the appetite for change and provide recommendation on improvements for current the state waste management system. This will hopefully encourage an improvement and increase in the number of reliable and suitably located waste and recycling processing infrastructure in the Sydney Metro Area.<br>**Current waste management practices**<br>Council is currently under contract to recover food waste through the red-lidded general waste bin. As of July 2017, Council commenced a 10-year contract with Veolia for Council's kerbside red-lid bin waste, including food waste, to be processed through a Mechanical Biological Treatment (MBT) facility. | | |

## COMBINED PRECINCTS' MEETING
### WAVERLEY COUNCIL CHAMBERS

| Waverley Council Response Report to Motions from March 2020 presented to the Combined Precincts' Meeting (CPM) held on 9 July 2020 (via Zoom) | | | | |
|---|---|---|---|---|
| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| | | The NSW EPA recently introduced regulation changes for advanced waste treatment (AWT) in NSW. Council is awaiting details from the NSW EPA on matters including the long-term strategy/direction for waste management in NSW before considering any significant changes to our current waste services.<br>In the meantime, Council is currently working with their contractor, Veolia to maintain the long-term continuation of services and to ensure the principles of responsible best-practice waste management are applied, in accordance with the current NSW EPA regulations.<br>Council is also assessing options and alternative measures that can provide ongoing improvements in the delivery and performance of our waste and recycling services. Upon the release of the NSW EPA long-term waste strategy for NSW we will review the recommended best-practice waste service options again to identify the optimal service for Waverley residents. | | |
| 5 March 2020 | **Motion 3**<br>That the Combined Precincts request a review of the "Civic Pride" policy that requests that residents mow and maintain their Council verge. | This Motion was referred to the Executive Manager Asset Maintenance who has provided the following response.<br>A full review of the 'Civic Pride' Policy/Verge maintenance commitment is underway with a response due October 2020. The review is in response to the following two Council resolutions.<br><br>The two resolutions are:<br><br>1) 2019 - Verge / Nature Strip Maintenance Program | Community Assets & Operations | Action in Progress |

## COMBINED PRECINCTS' MEETING
### WAVERLEY COUNCIL CHAMBERS

| Waverley Council Response Report to Motions from March 2020 presented to the Combined Precincts' Meeting (CPM) held on 9 July 2020 (via Zoom) | | | | |
|---|---|---|---|---|
| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| | | 1. Investigates the possibility of Council maintaining additional nature strips across the local government area.<br>2. Officers report back to Council on the feasibility of such a proposal, with recommendations as to the following:<br>(a) Cost and resourcing needed.<br>(b) Frequency of maintenance schedule.<br>(c) Additional locations, including whether the maintenance of verges in local village areas be extended alongside commercial properties into residential streets.<br>3. Reports back to Council by April 2019 and then initiates community consultation.<br>4. Reports back to Council as soon as practical and then initiates community consultation.<br>2) 2020 - Williams Park - Verge Maintenance (A03/1179<br><br>1. Council officers investigate an increase in the frequency of maintenance of the Williams Park Verge on the east side of Military Road between Bondi Diggers and Bondi Wastewater Treatment Plant and immediate surrounds with specific reference to:<br>(a) Removal of dumped rubbish, litter and debris<br>(b) Removal of dead vegetation<br>2. A report come back to Council no later than the May 2020 meeting. | | |

## COMBINED PRECINCTS' MEETING
### ONLINE VIA ZOOM

| Waverley Council Response Report to Motions from 9 July 2020 Combined Precincts' Meeting (CPM) for presentation to the September 2020 Combined Precincts' meeting | | | | |
|---|---|---|---|---|
| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| 9 July 2020 | **Motion 1**<br>1. Council to revisit the Combined Precincts' Motion after the NSW EPA sets its future strategy<br>2. Keep a watching brief of Randwick and City of Sydney's FOGO waste programs<br>3. Council to promote its current recycling programs and successes ie recycling rates (perhaps as a reminder to those who have reverted to old ways due to COVID)<br>4. Encourage Council to promote existing educational programs to raise awareness of food waste with a view to change consumer behaviour and encourage composting<br><br>(Carried) | Motion has been forwarded to Service Manager, Waste and Recycling for follow up, action and reporting back. | Community Assets & Operations | Action in progress |
| 9 July 2020 | **Motion 2**<br>That due to the COVID 19 restrictions, Precinct AGMs be postponed until 2021, with Elections being held in the month they usually fall due, pending any changes to AGM arrangements falling out of the review of the Precinct Policy. (Carried) | Community Liaison Coordinator to follow up and implement. | Customer Service and Organisation Improvement | Action in progress |
| 9 July 2020 | **Motion 3**<br>That Precinct meetings can resume, at the discretion of the Precinct Executive Committee, and as long as the meetings are held in a manner compliant with the current COVID-19 public health regulations. Meetings can be held face to face and via zoom, following consultation with the Community Liaison Coordinator. (Carried) | Community Liaison Coordinator to follow up and implement. | Customer Service and Organisation Improvement | Action in progress |

**COMBINED PRECINCTS' MEETING**
**ONLINE VIA ZOOM**

| Waverley Council Response Report to Motions from 9 July 2020 Combined Precincts' Meeting (CPM) for presentation to the September 2020 Combined Precincts' meeting | | | | |
|---|---|---|---|---|
| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| 9 July 2020 | **Motion 4**<br>Due to the social distancing requirements and the COVID-19 restrictions, that the hosting of a Public Forum by the Combined Precincts' be postponed until 2021 due to the social distancing requirements and that in lieu of this, we ask Council to hold a webinar on the DCP/LEP. Discussion on the development of a proposal for the community forum can continue during 2020. (Carried) | Community Liaison Coordinator will work with the Combined Precincts' group to continue the development of the proposal. | Customer Service and Organisation Improvement | Action in progress |
| 9 July 2020 | **Motion 5**<br>Given the number of Council consultations that involve large and complex documents, the PRC recommends that to assist the community to distil the key points, that Council engagement strategies include:<br>• An **executive** summary of the key points of the proposal or project on exhibition and<br>• A webinar for projects or proposals, where appropriate<br>(Carried) | This Motion was forwarded to the Community Engagement Coordinator. The suggestion from the Combined Precincts has been included in the Draft Engagement Strategy which will be reported to Council. | Customer Service and Organisation Improvement | Action in progress |
| 9 July 2020 | **Motion 6**<br>That the results from the open-ended questions in the Precinct Satisfaction Survey be summarised into themes (by Jane Worthy and Mary Shiner) with suggestions for addressing the identified issues included in the table and presented at the Combined Precincts' meeting in July. That the Committee receives the report from Jane and Mary on the themes from the survey and a further report come back in September to the CPM. (Carried) | Community Liaison Coordinator to follow up and report back to the September 2020 Combined Precincts' meeting. | Customer Service and Organisation Improvement | Action in progress |

## COMBINED PRECINCTS' MEETING
### ONLINE VIA ZOOM

| Waverley Council Response Report to Motions from 9 July 2020 Combined Precincts' Meeting (CPM) for presentation to the September 2020 Combined Precincts' meeting | | | | |
|---|---|---|---|---|
| **Meeting Date** | **Motion** | **Council Officer Response** | **Directorate** | **Status** |
| 9 July 2020 | **Motion 7**<br>That Council review the way it responds to customer service requests including:<br>• The closure of requests with no action being taken or only partial action being taken<br>• Lack of adequate explanation of the reason for certain outcomes<br>• Length of time taken to resolve requests<br>• The interaction between Merit and the snap, send, solve application<br>• Appointing a community representative from the Combined Precincts Meeting to assist in identifying shortcomings in the system from a customer perspective.<br>• Permission to conduct the review to be sought by September 2020.<br>• When the review is approved by Council that Dov Frazer be the CPM representative on the review committee.<br>(Carried) | The Community Liaison Coordinator will follow up this Motion with the Director Customer Service and Organisational Improvement for action and reporting back to the Combined Precincts' meeting. | Customer Service and Organisation Improvement | Action in progress |
| 9 July 2020 | **Motion 8**<br><br>That the CPM requests that Waverley Council limits the size of all neighbourhood centre shops to 200 sq metres only, which accords with the zoning of neighbourhood centre shops.<br>(Carried) | Motion has been forwarded to the Principal Strategic Planner for consideration as feedback to the Draft Community Villages Strategy. | Customer Service and Organisation Improvement | Finalised |

# REPORT
# CM/7.7/20.08

**Subject:** **Events Policy**

**TRIM No:** SF20/3864

**Author:** Shaun Munro, Manager, Events

**Director:** John Clark, Director, Customer Service and Organisation Improvement

**RECOMMENDATION:**

That Council:

1. Adopts the Events Policy attached to the report.

2. Notes that relevant and applicable provisions of the Sustainable Events Policy have been incorporated into the updated Events Policy and the Event Waste Management Guidelines and Requirements.

3. Endorses the Event Waste Management Guidelines and Requirements attached to this report as a support document to the updated Events Policy.

4. Notes that as a consequence of the actions outlined in clauses 2 and 3 above the Sustainable Events Policy is redundant and will be removed from Council's policy register.

## 1. Executive Summary

A review of the current Events Policy dated 2015 has been undertaken. As a result of the review, proposed amendments and additions to Policy have been made and the draft updated Policy is submitted to Council for consideration.

The updated Events Policy also responds to the Council resolution of 17 April 2018 to:

- Review and update Council's Events Policy and Sustainable Events Policy and Guidelines to stop the use of single-use plastic items and reduce waste generation at internal and externally run events.
- Merge the Events and Sustainable Events Policies so that sustainability is integrated into the Policy.

The intended purpose of the draft updated Events Policy is fundamentally consistent with the 2015 version with the key changes being as follows:

- Inclusion of and reference to the Event Waste Management Guidelines and Requirements as an integral support document to the Events Policy.
- Incorporation of objectives and requirements of the Sustainable Events Policy into the Policy and Event Waste Management Guidelines and Requirements with an emphasis on best practice sustainability and eliminating single use plastics. It is noted that upon adoption of the updated Events Policy and endorsement of the Event Waste Management Guidelines, the Sustainable Events Policy will be redundant and therefore removed from the Council's policy register.
- Renaming of the Event Management and Delivery Guidelines to Events Management and Delivery Requirements to make it clear that these are requirements that are to be complied with, not guidelines that are optional.

- Expansion of impact criteria to more clearly and accurately prescribe the classification of events, the events that officers have delegation to assess and determine on a day-to-day basis (and those that must be referred to Council for determination), the actual impacts of these events, and to better reflect the actual impacts of events and the management controls required in their delivery.
- Expansion of the definition of community and not-for-profit events to improve clarity.
- Formatting in Council's current Policy template.

These changes are principally designed to make the process of assessing event proposals more straightforward, immediate, transparent and responsive to the realities of the event delivery environment.

It is highlighted that high-impact events with more than two thousand attendees in outdoor open spaces that include high level amplified music, alcohol and infrastructure footprints over 400 m2 will continue to require referral to Council for determination.

## 2. Introduction/Background

Council delivers and hosts a range of sustainable and inclusive events that contribute to the vibrant and diverse cultural life of Waverley. Events make a valuable contribution to Waverley's culture, economy, the local area and its people's connection to place.

Council has strong community, environmental and social targets aimed at strengthening community inclusion, supporting the local economy and balancing community and visitor expectations.

The reviewed and updated draft Events Policy and related supporting documents are designed to ensure compliance with Council policies, relevant laws and event industry best practice.

## 3. Relevant Council Resolutions

| Meeting and date | Minute No. | Decision |
|---|---|---|
| Council<br>17 April 2018 | CM/8.3/18.04 | That:<br><br>1. Council reviews and updates Council's Events Policy and Sustainable Events Policy and Guidelines to stop the use of single-use plastic items and reduce waste generation at internal and externally run events.<br><br>2. Council merges the Events and Sustainable Events Policies so that sustainability is integrated into the policy.<br><br>3. Council develops an accountability system to ensure internally and externally run events are run according to the new merged policy.<br><br>4. The reviewed and merged Events Policy should apply to Council, its employees and contractors' activities when running events within the Waverley Local Government Area.<br><br>5. An information package on sustainable events and alternatives to single-use plastic is provided to all event organisers and venue hirers.<br><br>6. Training on running environmentally friendly events is delivered to all Council staff involved in co-ordinating or |

| | | |
|---|---|---|
| | | running Council events. |
| Council<br>12 December 2017 | CM/5.2/17.12 | That:<br><br>1. Council officers review all high-impact events delivered since the introduction of the Events Management Policy and Guidelines in 2015 in terms of compliance with the Policy and Guidelines, with a particular focus on waste, noise and traffic management.<br><br>2. Council receives a report on the Review including any recommendations for changes to and compliance with the current restrictions.<br><br>3. Council officers provide a quarterly report to the Strategic Planning Committee including:<br><br>(a) Numbers of requests for events.<br><br>(b) Number of events held in the previous quarter, including related issues and outcomes of events held.<br><br>4. All future proposed high-impact events (as defined in the Events Management Policy) be submitted to Council for approval. |

**4. Discussion**

In view of the passing of time since the adoption of the current version of the Events Policy in 2015, review of that Policy was considered appropriate, and, accordingly, Council officers from the Events Team have undertaken this review. In conjunction with the review, they also collaborated with the Sustainability team to respond to the Council resolution of 17 April 2018.

As a result of this work, in addition to a range of proposed amendments and additions to the Policy to be explained later in this report, the attached 'Event Waste Management Guidelines and Requirements' have been developed as a supporting document to the draft updated Events Policy. These Guidelines and Requirements have been designed to assist organisers, stallholders and Waverley Council staff to coordinate and implement events in a sustainable manner with minimal waste.

To further support the updated Events Policy, a document titled Events Management and Delivery Requirements is being developed (these were formerly called the Event Management and Delivery Guidelines). This document will reflect the objectives of the Policy by specifying, in detail, the obligations of event organisers in conducting their events. This document will also include the mandatory conditions contained in the Event Waste Management Guidelines and ensure that they are acknowledged and effectively applied in the delivery of all events in Waverley. Examples of mandatory conditions are as follows:

- Single-use plastic and polystyrene products and packaging are not to be used.
- Balloons are not to be used/given away during events.
- Plastic water bottles are not to be sold or given away during an event.

- Items listed as 'bio-plastics' (which includes 'biodegradable plastic' and 'degradable plastic') including 'compostable bio-plastics' are not to be used.

The full list of mandatory conditions, in addition to waste avoidance solutions for event organisers, are contained in the Event Waste Management Guidelines and Requirements attached to this report.

It should be noted that in addition the Event Management and Delivery Guidelines being updated, the document is being renamed 'Events Management and Delivery Requirements'. This is designed to strengthen the imperative for event organisers to use them, and to commit to event and sustainability industry best practice.

In terms of the general review of the 2015 version of the Events Policy, one of the main amendments proposed is an expanded impact criteria to better reflect the types of events officers assess on a day-to-day basis, the actual impacts of these events and their appropriate classification.

The proposed classifications are: Low Impact, Medium Impact 1, Medium Impact 2, High-Impact 1 and High-Impact 2.

The factors that inform the criteria and determine the classification have also been revised and expanded to improve the efficiency of the processing of applications for events and to better reflect event management controls required to deliver events.

For example, in the existing Policy, Impact Criteria are such that some community events with no alcohol, music or major infrastructure are classified as high-impact due only to the anticipated attendance exceeding one thousand people. As a high-impact event, such applications required referral to Council for determination.

Inefficiencies and resulting impacts on customer service are also evident across all of the event classifications in the existing Policy. Again, by way of example, if a medium-impact event infrastructure footprint increased from 150 m2 to 151 m2, it alone would place the event into the high-impact range, again requiring consideration and determination by Council.

The revised Policy Impact Criteria in the draft Policy seeks to redress these types of inefficiencies with the overall content of the Policy designed to make the process of assessing event proposals for approval straightforward, immediate, transparent and responsive to the realities of the event delivery environment.

It is also highlighted that, concurrent to the development of the draft updated Events Policy, an application is being submitted to renew the current blanket DA for the use of outdoor venues for temporary one-off events.

**5. Financial impact statement/Time frame/Consultation**

**Financial impact**

There are no financial impacts associated with the adoption of the updated Events Policy or associated Event Waste Management Guidelines and Requirements, and Event Management and Delivery Requirements.

**Time frame**

The development of the Events Management and Delivery Requirements has commenced and will proceed to completion subject to the adoption of the draft updated Events Policy. The Requirements document is a very detailed document that will require considerable research, consultation and fact- checking to complete.

It is intended that Council officers circulate the final version of the document to Councillors when it is complete.

**Consultation**

Sustainability officers have been the key stakeholder in reviewing and developing this updated draft Policy. Numerous other internal stakeholders have been consulted throughout the process including: Councillors (by way of presentation), Risk and Safety, Economic Development, Facilities and Properties, Parks and Open Spaces, Lifeguard Services, Community Programs, Communications and Engagement, Cultural Programs, Planning, Traffic, Human Resources, Library and Governance.

External stakeholders have been consulted and include the local Police Area Command, Traffic Management Centre, Bondi Beach and other Waverley Precincts

## 6. Conclusion

The attached updated draft Events Policy has been prepared to incorporate sustainability provisions for conducting events. Details of these provisions are included in the associated Event Waste Management Guidelines and Requirements. A range of other amendments have also been proposed so as to improve efficiencies in the consideration and determination of applications for events. Provisions remain for applications for events classified as High-Impact 2 to be referred to Council for consideration and determination.

## 7. Attachments

1. Draft Events Policy ⇩
2. Event Waste Management Guidelines and Requirements ⇩

# Draft Events Policy

| | |
|---|---|
| Policy owner | Events |
| Approved by | |
| Date approved | |
| Commencement date | |
| TRIM Reference | |
| Next revision date | |
| Relevant legislation/codes | N/A |
| Related policies/procedures/guidelines | - Waverley Community Strategic Plan 2018-2029<br>- Waverley Council 'Event Management and Delivery Requirements'<br>- Waverley Council 'Event Waste Management Guidelines'<br>- An Inclusive Community for Everyone - Eastern Suburbs 2017 – 2021<br>- Disability Inclusion Action Plan – Waverley Council 2017 – 2021<br>- Innovate Reconciliation Action Plan – Waverley Council 2019 – 2021<br>- Waverley Council 'Safety Management for Water-Based Events' |
| Related forms and documents | - Low to Medium Impact Event Application<br>- Low to Medium Impact Event Permit<br>- High Impact Event Application<br>- Water Safety Plan Form<br>- Event Sheet<br>- Short Term Venue Hire Agreement<br>- Regular Venue Hire Agreement<br>- Event Agreement – High Impact Event<br>- Waverley Council Temporary Food Permit |

DRAFT

# Table of Contents

**1. Background ..... 4**
**2. Purpose ..... 4**
**3. Scope ..... 5**
**4. Policy Content ..... 6**
4.1 Policy Statement ..... 6
4.2 Policy Principles ..... 6
4.3 Assessment of Event: Suitability and Criteria ..... 6
4.3.1 Event Classification ..... 6
4.3.2 Further Classification of Events ..... 9
4.4 Application/Determination ..... 10
4.4.1 Low Impact Events ..... 10
4.4.2 Medium Impact Events ('Medium Impact 1' and 'Medium Impact 2') ..... 10
4.4.3 High Impact 1 Events ..... 10
4.4.4 High Impact 2 Events ..... 11
**5. Review of Policy ..... 11**
**6. Definitions ..... 11**

DRAFT

# 1. Background

Waverley Council delivers and hosts a range of sustainable and inclusive events that contribute to the vibrant and diverse cultural life of the Waverley community. Events make a valuable contribution to Waverley's culture, economy, the local area and its people's connection to place.

Council has strong community, environmental and social targets aimed at strengthening community inclusion, supporting the local economy and balancing community and visitor expectations.

To support this Policy, Council's 'Event Management and Delivery Requirements' and 'Event Waste Management Guidelines' provide a clear and effective framework to assist in the planning and delivery of events that are of a high quality and meet contemporary sustainability standards. The application of this Policy and related documents will ensure compliance with Council policies, relevant laws and event industry best practice.

# 2. Purpose

In conjunction with Council's 'Event Management and Delivery Requirements' and 'Event Waste Management Guidelines', the purpose of this Policy is to:

- provide principles, strategies, actions and controls for delivering events on Waverley Council land and in Waverley Council owned or managed buildings ('Council Facility')
- ensure that events meet best practice safety, security, environmental and social sustainability standards
- classify events in terms of their impact
- ensure that events comply with relevant Council policies, legislation and regulations, industry codes and event industry best practice
- minimise any negative impacts of events on the non-event community and the environment
- ensure that events achieve applicable goals as detailed in Waverley Council's Community Strategic Plan.

This Policy and related documents are designed to ensure that event applicants demonstrate how their event will provide a welcoming and safe environment that achieves one or more of the following outcomes:

- delivers either recreational, social, cultural, education or information opportunities for residents and visitors to participate
- supports and contributes to the well-being of residents and visitors
- supports and includes people from all sections of the community
- supports and respects the unique identity of Waverley and its culture
- recognises occasions of historical, social or cultural significance
- contributes to the local economy, businesses and tourism.

To achieve its purpose, this Policy must be read and applied in conjunction with Waverley Council's 'Event Management and Delivery Requirements' and 'Event Waste Management Guidelines'. The processes, procedures and requirements of these key supporting documents must be complied with.

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*Limitations and restrictions*

Waverley Council does not deliver or host events that:

- promote tobacco or gambling
- have alcohol promotion as the main purpose
- are racist, sexist or discriminatory in nature
- involve endangered animals, or cruelty to animals
- threaten the environment (particularly in ecologically sensitive areas e.g. protected vegetation zones, bush regeneration sites and the marine environment)
- cause undue strain on public spaces during the summer season (December - February)
- have the potential for an adverse impact on Waverley Council's reputation and brand
- involve overtly commercial branding on any beach
- are not consistent with the objectives outlined in Waverley Council's Community Strategic Plan, or other plans, strategies and policies of Council including Plans of Management
- pose a conflict between the objectives and values of Council and those of the other party
- pose an unacceptable risk to the community or Council workers.

Note: Council will permit the hire of its facilities for party political fundraising events but will not actively deliver, host or support such events.

## 3. Scope

This Policy applies to all events held on Waverley Council owned or managed land and in Waverley Council owned or managed buildings within the Waverley Local Government Area (LGA). This includes:

- events organised by Waverley Council that are attended by members of the public
- events organised by external organisations or individuals
- co-partnered events that involve both Waverley Council and external organisation/s in their production and delivery
- promotional and marketing activities.

This Policy does not apply to:

- unpublicised, informal, social or family gatherings in outdoor venues
- aircraft flying over the Local Government Area
- environmental clean-up sessions or other events with local social and environmental benefits of 50 or fewer participants where no infrastructure, flags, banners or music involved
- regular markets approved through a tender/EOI process
- busking (refer to Council's 'Busking Permit Application')
- charity activities for raising brand awareness or collecting names for fundraising at designated locations (see Council's 'Charity Permit Application')
- commercial fitness training (refer to Council's 'Commercial Fitness Policy')
- filming and photography (refer to Council's 'Film and Photography Permit Application')
- internal Council events that involve Council employees and invitees only, including meetings, training sessions etc. (refer to Council's 'Internal Events Policy')
- public rallies and demonstrations (refer to NSW Police 'Notice of Intention to Hold a Public Rally)
- seasonal use of sports fields by schools and registered sporting clubs (refer to Council's 'General Conditions of Hire – Sports Fields and Courts').

# 4. Policy Content

## 4.1 Policy Statement

Council seeks to deliver and host a range of events that contribute to Waverley's vibrant and diverse community, cultural life, economy, the local area and people's connection to place. Through the application of this Policy and related documents, Council is:

- identifying the strategies and processes required for successful events that meet Council and the community's strategic goals for the Waverley LGA
- providing clear guidance for Council, the community and all stakeholders on how events will be planned, managed and delivered
- ensuring that all risk and safety management, sustainability and inclusivity issues associated with events in the Waverley LGA are identified and appropriately addressed.

## 4.2 Policy Principles

All applicable events must adhere to the following principles:

a) A commitment to event industry best practice across all areas
b) Acknowledge and pay respect to the Traditional Owners and custodians of the land
c) Respect and accommodate the needs of stakeholders of all ages, abilities and linguistic, cultural and religious backgrounds
d) Promote choices that minimise environmental impact and maximise sustainability across all areas
e) Promote inclusivity and accessibility.

Refer to Council's 'Event Management and Delivery Requirements' and 'Event Waste Management Guidelines' for details of applicable strategies and required processes to ensure that these principles are adhered to.

## 4.3 Assessment of Event: Suitability and Criteria

In deciding whether an event is suitable for the Waverley Local Government Area (LGA), Council Officers will consider a range of factors. These include:

- suitability and purpose of the event activity
- suitability and availability of the event location and duration
- impact of the event on the event location and surrounds (including residents, environment, property, services, Council workers and the traffic and transport network) and the extent to which these impacts can be successfully managed or mitigated
- community, social, environmental or economic benefits associated with the proposed event
- suitability and experience of the event organiser
- compliance with legal and insurance requirements.

### 4.3.1 Event Classification

To determine the level of management and compliance conditions to be applied to events, events will be categorised as either a LOW IMPACT, MEDIUM IMPACT 1 or MEDIUM IMPACT 2, HIGH IMPACT 1 or HIGH IMPACT 2 event based upon the details provided in an event application.

Events categorised as 'LOW IMPACT' or 'MEDIUM IMPACT (1 or 2)' can be assessed and determined by Council Officers.

Events categorised as 'HIGH IMPACT 1' must be submitted to Council's General Manager for determination. If the event is approved by the General Manager, such approval may be subject to the submission and approval of a comprehensive Event Management and Delivery Plan (EMDP). If an EDMP is required, it must be submitted to and approved by Council Officers prior to the event proceeding.

Events categorised as 'HIGH IMPACT 2' will require approval at a Council meeting or a Committee of Council. If the event is approved by Council, a comprehensive Event Management and Delivery Plan (EMDP) must be submitted to and approved by Council Officers prior to the event proceeding.

The following table provides details of the Assessment Criteria and the timeframes required for the assessment and determination of each classification of event.

As demonstrated in this table, the classification of events is controlled on an incremental basis. The highest applicable Impact Classification criterion of any event determines its classification level.

| **Impact Classification Level** | **Impact Criteria** | **Timeframe for Event Determination** |
|---|---|---|
| **Low Impact** | Any event that involves ALL the following:<br>• No more than 200 patrons or participants<br>• Held between 6 a.m. and 6 p.m. (Outdoor Event)<br>• Infrastructure footprint less than 100m2<br>• Does not involve the sale of food<br>• or drinks (distribution of sample-sizes servings for promotional purposes are permitted under this Impact Classification)<br>• Does not involve any traffic or parking changes<br>• No amplified sound, or appropriate minimal/low level amplification only<br>• Has little or no impact on Council Operations | 5 – 10 days from receipt of Application |

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| **Medium Impact 1** | Any event that involves ANY of the following is a 'Medium Impact 1' Event:<br><br>• No more than 2,000 patrons or participants<br>• Infrastructure footprint less than 400m2<br>• Involves appropriate low or moderate amplification only<br>• the sale of food and/or non-alcoholic drinks, and/or<br>• the distribution of full-sized products or servings for promotional purposes, and/or<br>• minor traffic or parking changes (that do not need to be referred to Council's Traffic Committee)<br>• impacts on Council Operations requiring a change in operation and/or additional resources<br><br>A 'Medium Impact 1' event must not:<br><br>• involve the sale or provision of alcoholic beverages<br>• finish after 10 p.m. (if the event is an Outdoor Event)<br><br>Further considerations or limitations may apply depending upon the individual circumstances and location of a proposed event. | 4 – 10 weeks from receipt of Application<br><br>(Water-based events will require 8 weeks minimum) |
| **Medium Impact 2** | Any event with fewer than 500 patrons or participants wholly within a Council Facility where:<br><br>• Alcohol is sold or provided; and/or<br>• High level amplified sound, music, entertainment or activities are present | 4 – 10 weeks from receipt of Application |
| **High Impact 1** | Any event with 500 to 2,000 patrons or participants wholly within a Council Facility where:<br><br>• Alcohol is sold or provided; and/or<br>• High level amplified sound, music, entertainment or activities are present; and/or | 2 – 4 months from receipt of Application |

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| | • Substantial changes are made to regular public access through Bondi Pavilion | |
| | Note: fees for events that are solely or primarily pyrotechnics displays will be applied at the lowest applicable level of fee banding | |
| **High Impact 2** | Any event that involves ANY of the following:<br>• More than 2,000 patrons or participants<br>• The sale or provision of alcoholic beverages at an Outdoor Event<br>• Finishes after 10 p.m. (Outdoor Event)<br>• Infrastructure footprint exceeds 400m2<br>• Involves high level amplified sound at an Outdoor Event<br>• Requires substantial road closures or otherwise significantly impacts on the normal use of roads and/or requires special/additional public transport provisions<br>• Impacts significantly on Council Operations | Up to 6 months from receipt of Application |

### 4.3.2 Further Classification of Events

Events are further classified as either:

**Public**

A Public Event is an event that:

- is accessible to the general public, and/or
- involves ticket sales, and/or
- is held for the purposes of commercial and financial gain.

**Private**

A Private Event is an event that is not accessible to the general public, does not involve ticket sales and is not held for the purposes of commercial or financial gain.

**Community**

An event that is held by a community organisation is a Community Event, where that community organisation:

- is engaged in community-based activities (including charitable activities) that are for the benefit of the local community or the environment, and
- is not established for the purpose of making a profit, and
- relies primarily upon the voluntary contributions of members, non-members and grants.

Note: an event held by a State/Public or Independent school is also a community event.

Community Events are eligible for a waiver of event fees for Low Impact Events and a 50% reduction of event fees for Medium Impact and High Impact Events.

**Not for Profit**

An event held largely or primarily to raise awareness and/or funds for a registered Not for Profit Organisation is a Not for Profit event.

Not for Profit events will be charged at 50% of the applicable event fee. To qualify for the fee reduction, the following criteria apply:

- The event application must be submitted by a registered Not for Profit organisation
- The Not for Profit organisation must have a presence at the event that includes visible branding and at least one employee or registered representative of the Not for Profit organisation

Partnerships and co-branding with business or commercial entities is permitted if the above criteria are met.

## 4.4 Application/Determination

In determining applications, it should be noted that that Council Facilities have Conditions of Hire and operational plans that may impact determination processes and timeframes.

### 4.4.1 Low Impact Events

- For Outdoor Events, apply online via the 'Low to Medium Impact' link on the 'Waverley Council Events' web page
- For events in a Council Facility, apply online via the Waverley Council 'Venue Hire' web page
- Council Officers will provide advice and assistance as required/ appropriate
- Assessed and determined by Council Officers
- Event approval or refusal issued within 5 – 10 days of receipt of Application
- Terms and Conditions must be complied with.

### 4.4.2 Medium Impact Events ('Medium Impact 1' and 'Medium Impact 2')

- For Outdoor Events, apply online via the 'Low to Medium Impact' link on the 'Waverley Council Events' web page
- For events in a Council Facility, apply online via Waverley Council 'Venue Hire' web page
- Council Officers will provide advice and assistance as required/appropriate
- Assessed and determined by Council Officers
- Event approval or refusal issued within 4 – 10 weeks of receipt of Application
- Terms and Conditions must be complied with.

Note: water-based events will require 8 weeks for assessment and Event Approval.

### 4.4.3 High Impact 1 Events

- For pyrotechnic /fireworks events, apply online via the 'High Impact Event' link on the 'Waverley Council Events' web page
- For events in a Council Facility, apply online via the Waverley Council 'Venue Hire' web page
- Council Officers will provide advice and assistance as required/ appropriate

- Report by Council Officers to General Manager. General Manager determination required
- Full Event Management and Delivery Plan may be required
- Event approval or refusal issued within 2 – 4 months of receipt of Application
- Terms and Conditions must be complied with.

#### 4.4.4 High Impact 2 Events

- For Outdoor Events – apply online via the 'High Impact Event' link on the 'Waverley Council Events' web page
- For events in a Council Facility, apply online via the Waverley Council 'Venue Hire' web page
- Council Officers will provide advice and assistance as required/ appropriate
- Report by Council Officers to Council. Determination at a meeting of Council or a Council Committee is required
- Full Event Management and Delivery Plan will be required
- Event approval or refusal issued within 6 months of receipt of Application
- Terms and Conditions must be complied with.

## 5. Review of Policy

This Policy will be reviewed every four years or as required in the event of legislative changes or requirements. This Policy may also be changed as a result of other circumstances. Any amendments to this Policy must be by way of a Council resolution.

## 6. Definitions

| Term | Definition |
|---|---|
| **Application** | A formal request for an event to be assessed. Must be submitted via the relevant link on Council's website, must largely address all required criteria and must contain draft or preliminary versions of all required supporting documents. |
| **Condition/s** | Anything that Council or Council Officers require an event applicant or organiser to do or fulfil for their event to proceed |
| **Council Approval** | Council Officers must prepare a report for a meeting of Council or a Council Committee. A Council vote in support of a proposed event is required before Council Officers can issue an Event Approval |
| **Council Facility** | A venue that is owned and operated by Waverley Council that is primarily a building or a structure (e.g. Bondi Pavilion) |
| **Council Worker** | Is a person who carries out work in any capacity for Waverley Council, including employee, trainee, volunteer, outworker, apprentice, work experience student, contractor or sub-contractor, employees of a contractor or sub-contractor, and an employee of a labour hire company assigned to work for Waverley Council |
| **Event Approval** | Written notice from an appropriate Waverley Council Officer that an event may proceed. For High Impact Events, Council or Executive Leadership Team (ELT) approval is required before an Event Approval can be issued. An Event Approval may contain Conditions |

| | |
|---|---|
| **Event Industry Best Practice** | A method or technique that has been widely accepted as superior to any alternatives because it produces reliably good results |
| **Event Management and Delivery Plan** | A comprehensive plan prepared by an event applicant or organiser and submitted to Council Officers that provides details of all aspects of the management and delivery of an event. Details of what an Event Management and Delivery Plan must contain, as well as timeframes and procedures for submission and review, can be found in Waverley Council's *'Event Management and Delivery Requirements'* |
| **Executive Leadership Team (ELT) Approval required** | Council Officers must prepare a report for a meeting of Council's Executive Leadership Team (ELT). Council's ELT must support the event before Council Officers can issue an Event Approval |
| **General Manager** | General Manager means the General Manager of Waverley Council |
| **Outdoor Event** | An event that takes place on Waverley Council owned or managed land that is primarily a park or a public open space (e.g. Bondi Park) |
| **Rejection** | Notice from an appropriate Council Officer to an event applicant that their event has not been approved and cannot proceed |
| **Timeframe** | The length of time that an event determination will take. The Timeframe commences from the time that a valid Application is received |
| **Waverley Council's *'Event Management and Delivery Requirements'*** | The primary operational document that supports this Policy. This document provides details of all aspects of Council's event planning and delivery requirements |
| **Waverley Council's *'Event Waste Management Guidelines'*** | The key document that provides details of acceptable products and waste management requirements for events |

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Waverley Council
Event Waste Management Guidelines & Requirements

# Event Waste Management Guidelines & Requirements: Towards a Zero Waste Community



## Purpose of this document

This document has been designed as a supporting document to Waverley Council's current Events Policy (Appendix A), and Waverley Council's Sustainable Events Policy (Appendix B). Event applicants are required to familiarise themselves with the Council's relevant policies and plans.

This document will help organisers, stallholders and Waverley Council staff coordinate and implement events in a sustainable manner with minimal waste through best practice. This document applies to all events held on Council's public land in the Waverley Council governing area or in Waverley Council owned buildings.

## Introduction

Waverley Council has a strong commitment to protecting the local environment and improving it for generations to come. Our Community Strategic Plan outlines targets that by 2029, Waverley will be a resilient and environmentally sustainable community, and will progress to be a zero waste community.

Events that take place in Waverley have a responsibility to the community to meet sustainability requirements set out in Council's Sustainable Events Policy, in the following areas:

- **Greenhouse gas emission management:** Reduce energy use and maximise the use of public transport, cycling, walking and carpooling.
- **Water use and water quality:** Maximise use of recycled water and minimise use of potable water.
- **Protection of biodiversity:**

  Adequate use of event surface, avoid pollution incidents, minimise wildlife exposure to light, noise and pollutants.
- **Supply chain:** Minimise the environmental impact associated to the use of any products, supplies and promotional materials used at the event through sustainable catering, communications and procurement choices.

More details on the above can be found in the Waverley Council Sustainable Events Policy.

# Event Waste Management Guidelines & Requirements: Towards a Zero Waste Community



## Waste Management:

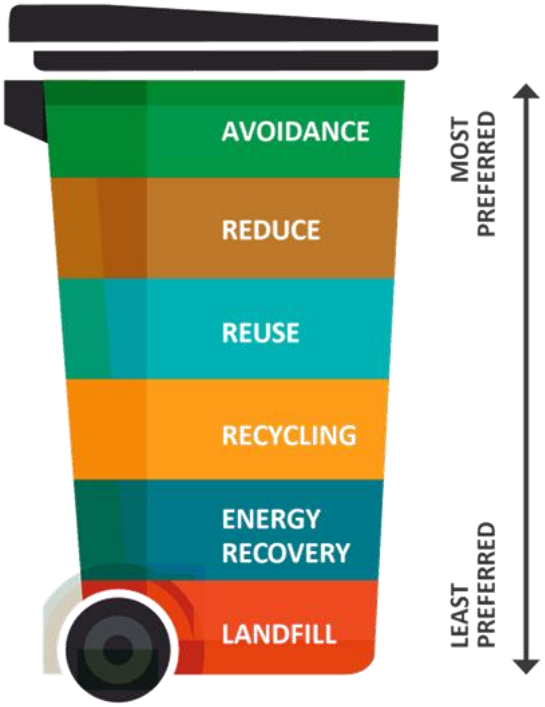
All external and Council run events, meetings and workshops are to adhere to the principles in the NSW EPA Waste Hierarchy where waste avoidance is the most preferable outcome and waste disposal to landfill a last resort.

External event organisers are responsible for the removal of all waste from the event site unless otherwise indicated by Council.

Event organisers must ensure their event is single-use plastic free.

Event organisers must ensure the event site and areas immediately surrounding the event are clean and tidy throughout the occupation of the site (bump-in, throughout the duration of the event, and bump-out) and all litter is replaced cleared with cleaned on a regular basis.

In some cases, the event may require a formal Waste Management Plan to be submitted to Council for approval. A Waste Management Plan is required for any event with an anticipated crowd size of more than 100 people and/or where food, drinks, giveaways and promotional materials are involved.



# Event Waste Management Guidelines & Requirements: Towards a Zero Waste Community

## Determine if you need a Waste Management Plan




## Event Waste Management Plan:

If a Waste Management Plan (WMP) is required for the event, the organiser needs to supply Council with the WMP no later than 4 weeks before the event. A template is provided in Appendix A.

Please ensure that you meet the following guidelines prior to submitting your Waste Management Plan. If the guidelines are not met, Council may reject the WMP proposed, and require an amended plan. Council will not be responsible for any delays this may cause to the event organiser.

*All events requiring an Event Waste Management Plan are required to complete Appendix 1. Event Waste Management Plan prior to event approval.

# Event Waste Management Guidelines & Requirements: Towards a Zero Waste Community

## Mandatory conditions to be acknowledged by event organiser:

a. Event Organisers are responsible for assessing the additional waste and recycling bins required to meet the waste and recycling demands of the event
b. Event organisers are responsible for contracting waste removal services for the event to cope with the needs identified in point a.
c. Event organisers are responsible for ensuring all bins have clear signage to help users recycle correctly. Please use the signage and posters provided with these guidelines.
d. Single-use plastic and polystyrene products and packaging are not to be used.
e. Use reusable or recyclable decorations.
f. Balloons are not to be used/given away during events.
g. Products sold or distributed must be reusable or comprised of biodegradable (excluding bio-plastics) or compostable materials (see table 1 for detailed accepted products).
h. Reusable food and beverage ware is to be used if possible. Compostable/biodegradable food and beverage ware is to be used if using reusables is not an option.
i. Items listed as 'Bio-plastics' (which includes 'Biodegradable plastic' and 'Degradable plastic') including 'compostable bio-plastics' are not to be used
j. Samples of food and beverage ware must be provided to the events team at least 4 weeks before the event.
k. Supply organic waste recycling services if it is likely that food waste will comprise of 20% or more of the total waste generated.
l. Event organiser/event staff conduct litter clean ups of the event area and remove and correctly dispose of any discarded litter items within the event area.
m. Plastic water bottles are NOT to be sold or given away during an event; water refill stations should be sought.
n. The event organisers must provide stallholders with the opportunity to recycle paper and cardboard packaging.
o. Polluting substances such as chemicals and cooking oil, are to be stored in a sealed container and removed for off-site disposal.
p. Any washing up liquid brought and used on-site to the site must be environmentally friendly.
q. Promotional materials must be printed on FSC certified and/or 80 – 100% post-consumer recycled content
r. Avoid banners. If needed, don't print dates to maximise the reusability of the banner.
s. Used wastewater is to be stored in a sealed container and removed for off-site disposal. Wastewater is not permitted to be disposed of via the stormwater drains or on the sand.
t. Do not provide show bags or large amounts of printed material.
u. Will there be any leftover food from your event? Contact Oz Harvest, a non-denominational charity that distributes excess food to charities supporting vulnerable people in Sydney. Visit www.ozharvest.org

**Please refer to Table 1 for a list of acceptable products.**





# Event Waste Management Guidelines & Requirements: Towards a Zero Waste Community






## Table 1. Waste Avoidance Solutions for event organisers

| PROHIBITED | APPROVED ALTERNATIVES |
|---|---|
| Polystyrene and plastic plates, bowls, cutlery etc... Compostable biodegradable plastics and degradable plastics | Reusable serving ware such as crockery Biodegradable products including bamboo cutlery, wood cutlery (FSC certified), and sugar cane/corn-starch plates (note: compostable 'bio-plastics' are single-use plastics and are prohibited). |
| Plastic straws | Paper, bamboo and metal straws |
| Plastic stirrers | Wooden and bamboo stirrers and paddle pop sticks |
| Plastic bags | Calico and paper bags, or ask attendees to bring their own bag |
| Individual sugar, salt and pepper and sauce sachets | Bulk shakers or dispensers |
| Sunscreen sachets | Bulk pump pack sunscreen |
| Water in a disposable water bottle | Water refill stations (rentable) or water stations with 100% recyclable paper cups and encourage event attendees to bring their own reusable water bottles to reduce use of paper cups. |
| Balloons, plastic tablecloths or any item wrapped in individual single use plastic packaging | Paper, cardboard and fabric products including serviettes made of recycled paper, fabric tablecloths and bunting and honeycomb decorations |

# REPORT
# CM/7.8/20.08

**Subject:** **The Bondi Memorial - Marks Park**

**TRIM No:** A19/0036

**Author:** Elizabeth Reidy, Co-ordinator, Curator and Visual Arts

**Director:** John Clark, Director, Customer Service and Organisation Improvement

**RECOMMENDATION:**

That Council:

1. Adopts the Waverley Public Art Committee's recommendation regarding Site 4: Marks Park (the Bondi Memorial) from the Waverley Public Art Master Plan.

2. Engages Urban Arts Projects for the commissioning of their concept design *Rise* for Site 4: Marks Park (the Bondi Memorial) from the Waverley Public Art Master Plan.

## 1. Executive Summary

This report provides detailed information on the selected concept design for the Waverley Public Art Master Plan Site 4: Marks Park, the Bondi Memorial artwork. The report summarises the process of the commission to date, the community engagement process, feedback on the six artwork concept designs presented for consultation, and the advice of the Waverley Public Art Committee. This advice is supported by the qualitative advice of staff from the AIDS Council of NSW (ACON), and technical advice of Council officers.

## 2. Introduction/Background

The Waverley Public Art Master Plan, adopted in March 2015, makes provision for the commissioning of public art through bi-annual funding committed in the Capital Works Program. The sites in the Public Art Master Plan were selected due to their suitability for public art and were placed in order of preferred commission, numbered 1–12. Each site has a set objective based on its specific social and historical context; however, all of the sites outlined in the Master Plan respond to the criteria for public art outlined in the Waverley Public Art Policy being:

- Placemaking (making spaces into places).
- Artistic excellence.
- Local culture and heritage.
- Sustainability.

The AIDS Council of NSW (ACON) approached Council in 2014 about the commission of a site-specific artwork in a park along the coast of Bondi in remembrance of the victims of homophobic violence that took place along the Bondi coastline from the 1970s to the 1990s.

Council formally resolved to proceed with the installation of a memorial artwork in May 2016 and endorsed in principle the commissioning for the artwork in Hunter Park or another appropriate park. In December 2017 Council resolved to identify the most appropriate site-specific context for the memorial.
Council officers and ACON staff investigated a series of parks in the Waverley local government area with consideration to the cultural, social and historical context of gay hate crimes.

Staff conducted a series of face to face interviews with a range of key stakeholder groups including: families and friends of victims; former police officers; former investigative journalists; witnesses to historical gay-hate crimes; and survivors of these crimes.

Staff also reviewed the historical documentation of relevant crimes in the books *Bondi Badlands* by Greg Callaghan, and *Getting Away with Murder* by Duncan McNab, along with the documentary *Deep Water: The Real Story* produced by Blackfella Productions, and the reportage series conducted by investigative journalist and Bondi local Rick Feneley exposing the unsolved crimes in Marks Park published in the Sydney Morning Herald between 2013–2017.

The majority of the supporting materials presented, combined with first-hand accounts from interviews with survivors, identified Marks Park as the most appropriate park for a site- specific artwork.

In response to the research conducted, ACON and Council staff established a project specific Principle Framework to inform the qualitative requirements for the artwork. The Principle Framework for the Bondi Memorial Artwork was established as:

- Remembrance – Remembrance of the LGBT victims of hate crimes in Sydney's eastern suburbs, the greater Sydney region and broader.
- Diversity – Acknowledgement of the diversity of the eastern suburbs area, including its prominent LGBT community.
- Inclusion – Recognition of the social inclusion of groups who have been historically marginalised in the area.
- Justice – Justice for the victims, their friends, families and communities.
- Acceptance – Acceptance of the area's complex history as the site in which the crimes took place.

In October 2018, Council endorsed Marks Park for the Bondi Memorial Artwork and inserted it into the Waverley Public Art Master Plan as Site 4.

Council officers commenced formal negotiations with ACON in November 2018 about co-funding arrangements for the Bondi Memorial Artwork in Marks Park, leading to the adoption of a formal MoU, signed by both parties in May 2019. This MoU outlines the roles and responsibilities of each organisation in the community engagement process, commissioning process, funding and co-delivery of the Bondi Memorial Artwork.

In July 2019, Council released an expression of interest (EOI) calling for suitable qualified artists, landscape architects, architects and designers to present examples of their previous public domain projects for consideration to develop a concept for The Bondi Memorial, a site-specific artwork located in Marks Park.

**3. Relevant Council Resolutions**

| Meeting and date | Minute No. | Decision |
|---|---|---|
| Council<br>16 October 2018 | CM/7.3/18.10 | That Council:<br><br>1. Endorses the next two sites for the commissioning and installation of public art in the Waverley local government area as Marks Park (Site 4) and Bondi |

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| | | Pavilion (Site 5).<br><br>2. Updates the Waverley Public Art Master Plan to include the two additional sites of Marks Park and Bondi Pavilion as per the draft site pages attached to this report, subject to the following amendments:<br><br>(a) A map of the suggested location be added to the Marks Park Site Page with a brief text description.<br><br>(b) The reference to the suggested location in the first paragraph of the draft Mark Park Site Page be amended to provide greater clarity on the position.<br><br>3. Notes the commissioning process for these two sites will be conducted in accordance with the processes outlined in the Waverley Public Art Policy for the procurement and approval of permanent public art works in Waverley.<br><br>4. Authorises the General Manager to commence formal negotiations with ACON about co-funding arrangements for a memorial artwork in Marks Park.<br><br>5. Officers invite feedback from Sculpture by the Sea on the suggested location for the artwork in Marks Park. |
| Council<br>12 December 2017 | CM/8.11/17.12 | That:<br><br>1. Council notes the decision of:<br><br>(a) The December 2014 Council meeting that 'endorses in principle the commissioning of a public artwork for Hunter Sculpture Park in remembrance of the victims of homophobic violence, with costs to be met by the Aids Council of NSW (ACON)'<br><br>(b) The May 2016 Council meeting that '…Council proceeds with the installation of a memorial artwork to commemorate the gays who were murdered as referenced in the *Bondi Badlands* book between Bondi and Marks Park in the 1980s.'<br><br>2. An investigation be undertaken to:<br><br>(a) Identify possible appropriate sites in the Waverley LGA for the location of this monument, including Hunter Sculpture Park, Marks Park and other locations. |

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| | | (b) Consider the cultural, social and historical context of the proposed sites.<br><br>(c) Consult with the Public Art committee.<br><br>(d) Be in accordance with Waverley's Public Art Policies and guidelines.<br><br>(e) Be cognisant of Sculptures by the Sea.<br><br>3. A report come to Council detailing recommendations and rationale. |
| Council<br>17 May 2016 | CM/8.7/16.05 | That Council:<br><br>1. Brings forward the redoing of the Hunter Park Plan of Management if necessary (as per the previous Council resolution).<br><br>2. If not necessary, Council proceeds with the installation of a memorial artwork to commemorate the gays who were murdered as referenced in the 'Bondi Badlands' book between Bondi and Marks Park in the 1980s.<br><br>3. Endorses in principle the commissioning for the artwork for Hunter Park or other appropriate place.<br><br>4. Notes that ACON has agreed to fundraise for the sculpture, and would like to work with Council on the design. |
| Operations Committee<br>31 March 2015 | OC/5.4/15.03 | That Council adopts the Public Art Master Plan, noting that images will be included in the final document for publication. |
| Operations Committee<br>2 December 2014 | OC/5.8/14.12 | That Council:<br><br>1. Endorses the Draft Waverley Public Art Master Plan for the purposes of community consultation, noting that photographs of the sites will be inserted into the document, subject to the following amendments:<br><br>(a) On pages 81-82, reorder the sites so that Gould & Roscoe Street becomes Site 1, and Waverley Mall becomes Site 2 (and the order of remaining sites to be unchanged)<br><br>(b) Under Gould & Roscoe Street, "Opportunities for Public Art" section, add a final sentence to read "Artwork should be integrated into the plaza upgrade for the site, which is scheduled for 2015-16."<br><br>(c) On page 92, re-order the sites for |

| | | |
|---|---|---|
| | | commissioning of artworks so that the Gould & Roscoe Street site will be commissioned in 2014-15, and Waverley Mall in 2016-17, and Oxford Street Mall in 2018-19.<br><br>2. Notes that a report on the community consultation will be provided to the Operations Committee or Council in the first quarter of 2015. |

**4. Discussion**

In October 2019, the Waverley Public Art Committee reviewed the submissions received in response to the EOI. Four artists, Studio Trobec, Jane Cavanaugh, William Eicholtz and Urban Arts Projects (UAP) were shortlisted for detailed design. In addition to this, the Waverley Public Art Committee recommended Council staff approach Jane Irwin Architects and ASPECT Studios to invite them to participate in the concept design stage of the process through the submission of detailed designs.

In January 2020, all six proponents were provided with a Technical Specification package including site constraints, a Geotech report, the Waverley Public Art Policy, the Bondi Memorial's Principle Framework, a copy of *Bondi Badlands* by Greg Callaghan, and a copy of the documentary *Deep Water: The Real Story* produced by Blackfella Productions.

In February and March 2020, each of the proponents attended a historical walking tour from Icebergs along the Coastal walk into Marks Park led by the author of *Bondi Badlands*, Greg Callaghan.

The proponents were scheduled to return their concept designs to Council staff in early April 2020. This was extended to late April due to the COVID-19 pandemic.

An internal Project Control Group (PCG), including technical officers from Project Waverley, Open Space Planning, Major Events, and Assets Management was established in May 2020. The PCG conducted a review of the six concept designs, to ensure the concepts were compliant, robust and practicably deliverable within the constraints of the site and the project budget. In tandem, senior staff from ACON reviewed the six concepts and provided qualitative feedback on each design.

The six concept designs submitted by the shortlisted proponents were also placed on exhibition on 'Have Your Say Waverley', in accordance with the conditions of the Waverley Public Art Policy.

The Bondi Memorial: Public Artwork community consultation was live on 'Have Your Say Waverley' from 3 June to 5 July 2020.

Council's Community Engagement staff partnered with ACON'S Communications and Marketing team to coordinate a media strategy promoting the consultation to the community. The consultation was widely promoted across both Council and ACON'S multiple social media platforms, and print advertisements were taken out in the Star Observer, Wentworth Courier and The Beast. The media release on the consultation attracted the interest of several journalists resulting in feature articles in both the Sydney Morning Herald and Australian Architectural Digest.

Council received 525 completed surveys with feedback from the community.

Visual Arts and Community Engagement staff reviewed and compiled the survey information, noting there was a 0.67% difference between the top ranked and bottom ranked concepts in the community response. This small variation did not present a significant enough difference to demonstrate an obvious or notable preference for awarding the commission.

The internal PCG met for discussion on the practicalities of budget, materiality, engineering, site assessment and the overall topography of the six different concept designs in the setting of Marks Park. Council staff convened with senior staff from ACON, informed them of the close results of the survey and requested they review the six concepts again and respond to them based on the qualitative Principle Framework established for the Bondi Memorial Project as follows:

- Remembrance
- Diversity
- Inclusion
- Justice
- Acceptance

The statistics from the 'Have Your Say Waverley' exhibition, technical responses of the internal PCG, and qualitative responses provided by ACON staff were presented to the Waverley Public Art Committee on Monday 13 July 2020.

The Public Art Committee took the feedback of the PCG and ACON Staff into consideration but also weighted their discussion against the four criteria for permanent Public Art in Waverley outlined in the Public Art Policy being:

- Placemaking (making spaces into places).
- Artistic excellence.
- Local culture and heritage.
- Sustainability.

The Public Art Committee, in conjunction with ACON staff and Council officers, determined that Urban Arts Project's concept proposal, *Rise,* was the most appropriate concept proposal for the site and should be recommended to Council for commission. UAP's concept design can be viewed in Attachment 1.

Feedback on the qualitative components of the concept design for *Rise* cited its superior integration with the site, its subtlety and elegance. It was felt that the design was well considered and would give an appropriate resonance to the natural amphitheatre area just off the access path on the South West side of Marks Park. Further, feedback indicated that the concept outline best reflected the criteria for Public Art in Waverley and the Principle Framework for the Bondi Memorial Artwork.

Further to this, it was felt that the durability of materials and overall artwork design would date well. Its aesthetic is reflective of international public monuments dealing with similar subject matter including: *Circle of Friends* (1994) Golden Gate Park, San Francisco; Monument to murdered *Transgender Activists Marsha P. Johnson & Sylvia Rivera*, Greenwich Village, NYC.

**5. Financial impact statement/Time frame/Consultation**

**Financial**

Council's budget for the artwork is $100,000 with ACON contributing a further $64,000 through donations. Preliminary estimates for the commissioning of the Urban Arts Project's concept design are within the available funding.

**Time frame**

The commission is scheduled to be installed by February 2021. A project manager from Council's Major Projects along with staff from the Visual Arts and Open Space Planning department, will be working with

the artist and Council engineers to complete the implementation of the artwork. A series of additional community driven workshops will be coordinated over the forthcoming months by ACON, Urban Arts Projects and Council's Visual Arts staff to create the final part of the artwork, a series of positive messages pictographs or news articles selected by community participation that showcase the positive trend towards greater acceptance of the LGBTIQI community in Australia.

**Consultation**

Consultation has been conducted with Council officers from Major Projects, Open Spaces Planning, Outdoor Events, and Cultural Programs. Community consultation conducted on the 'Have Your Say Waverley' platform was promoted through Council and ACON's combined community outreach. Members of the community will participate in structured workshops as part of the final design development process.

Given their high-profile use of Marks Park, contact was also made with Sculpture by the Sea in relation to the design concepts for the Bondi Memorial. A submission was received from the Sculpture by the Sea National Artistic Advisory Committee providing a strong endorsement for the design by Urban Art Projects (*Rise*).

## 6. Conclusion

The recommendation that Urban Arts Projects (UAP) concept design, *Rise*, be awarded the commission for Site 4: Marks Park is made on the expertise of the Waverley Public Art Committee, informed by the feedback received through an extensive community consultation, further supported by ACON and reinforced by the technical advice of Council officers. It is also supported by the Sculpture by the Sea National Artistic Advisory Committee.

## 7. Attachments

1. UAP - The Bondi Memorial concept design ⇩

# UAP


BONDI MEMORIAL
WAVERLEY COUNCIL
DETAILED DESIGN
UAP REFERENCE: P2065
APRIL 2020

# EXECUTIVE SUMMARY

UAP STUDIO

Public art can be a powerful reflector of a place and it's culture, conceptually telling a place narrative encapsulating of the surrounding landscape and community, and building statements of pride and ownership. It can be an essential component in creating an inviting atmosphere and can serve functional purposes such as in fashioning meeting locations and encouraging playful interactions.

The Bondi Memorial Project will endeavour to create a safe space for the LGBTQ+ community in Marks Park, Tamarama, a place which was once known for horrific homophobic and transphobic violence between 1970 and 2000, claiming the lives of many young Australians. As we look to the future, it's important that this tragic history is remembered, those fallen are honoured respectfully, and we strive to advocate the importance of diversity, equality, and inclusivity. With this considered, we are presented with an excellent opportunity to establish a new identity for Marks Park, offer comfort to families and friends of victims, and generate awareness to the issues of gender and sexual prejudice.

UAP is acknowledged as a leader in the field of public art and design solutions. Our unique firm is comprised of curators, designers, project managers, and artwork fabricators. We collaborate with artists to assist them in developing their concept designs into reality, acting as an intermediary between architects, builders, and commissioners to ensure that artworks are well integrated, feasible, and retain their creative intent.

The following pages of this document outlines UAP's developed design for the memorial. =We have also provided information on previous public art experience, with a particular focus on public memorial gardens and interactive sculptural works which have been delivered across various parts on Australia.
UAP would like to thank Waverley Council for the opportunity to explore this landmark project, and to this end, we would be delighted to meet to discuss our proposal in finer detail.



# ARTIST BIOGRAPHY





## UAP STUDIO

UAP STUDIO specialises in the management and delivery of integrated, site-specific public art. We Curate, Design and Construct public art for a range of stakeholders and collaborators. We explore the possibilities of art in private and public spaces each and every day. Our collaborative process provides artists the space to develop their ideas and extend their practice through conversations about connection. We discuss it, debate it, negotiate it, draw it and commission it.

Our Curatorial Team leads the creative visioning of Public Art opportunities through comprehensive Public Art Master Planning and Strategies. Drawing on their extensive relationships with artists and galleries from around the globe, our curators ensure a sophisticated and tailored outcome — working closely with commissioned artists to ensure innovative visions are realised. From material selection, fabrication methodology, budget estimation, weight loadings and footings, engineering, our specialist Design Studio supports artists to develop and advise on the practical components of artwork development. Concept Design Packages include in situ visualisations of artwork interventions.

Our full turn-key service sees UAP manage the practical delivery of the artwork through documentation, engineering, fabrication and installation. A dedicated Project Manager manages site and construction delivery through to handover.

## JOHN NICHOLSON

LEAD DESIGNER | ART + DESIGN

As a Lead Designer at UAP, John facilitates the development of an artwork in communication with the client, artist and collaborators. He works with artists to realise their creative vision through sketches, models and renders, to develop a design that is feasible for the public realm.

John's effective communication with multiple stakeholders for each project ensures all parties are well informed and involved throughout the creative process. Since joining UAP, John has worked on a number of significant local and international projects, including Macquarie Centre Public Art Program in Sydney, Wollongong Centre Public Art Program, King Abdulaziz Centre for World Culture Public Art Program in Abu Dhabi, Capri Hotel Interior Design and Southpoint Emporium Interior Design.

John graduated from the Queensland College of Art with a Bachelor of Design. John enjoys all aspects of art and design, and has a particular interest in the enhancement of urban environments through architecturally integrated art and design.


THE CONCEPT

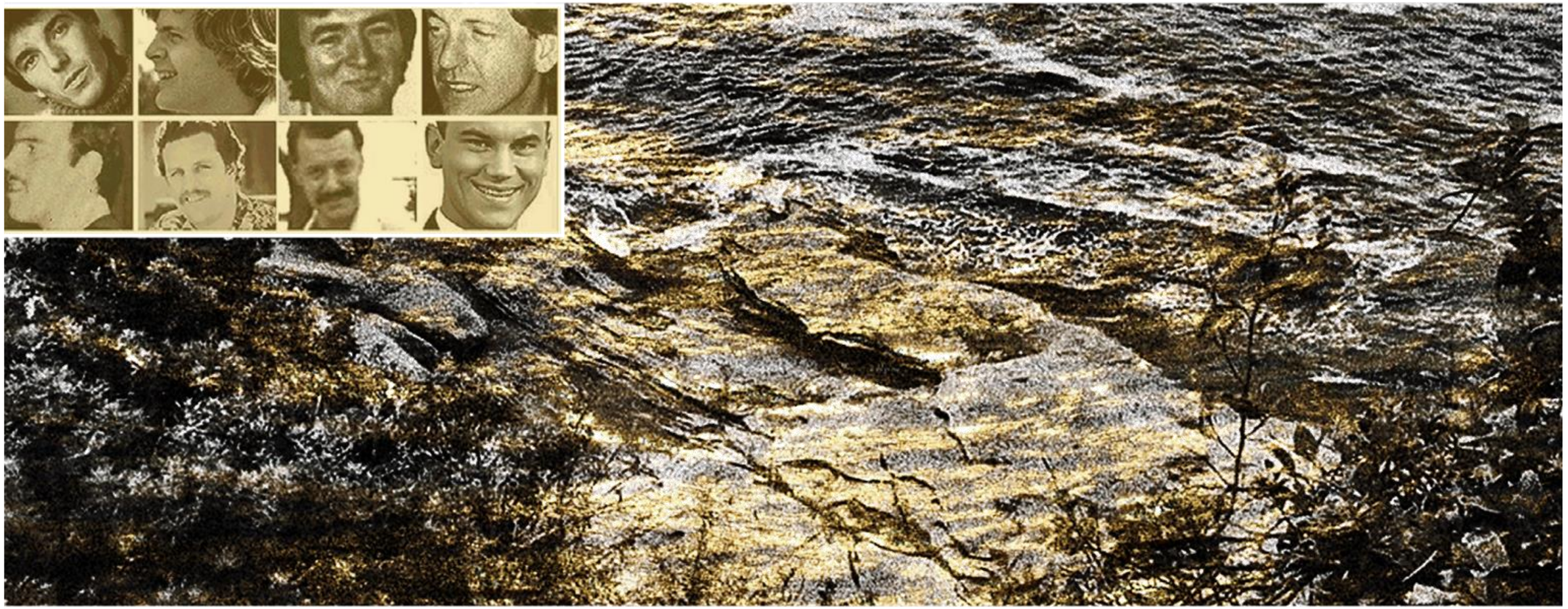
# ACKNOWLEDGING HISTORY

UAP STUDIO

## *Rise (working title)*

***Rise*** *pays homage to the victims of hate crimes perpetrated to LGBTQI individuals in Bondi's Mark Park during the 1980s.* ***Rise*** *commemorates all women and men whom have been murdered, tortured and persecuted because of their sexuality.*

*Marks Park's special geographical features - an isolated spot in a densely populated area, offering shields of shrubs and trees along the way - made this cliff-top park a popular homosexual beat. For many LGBTQI, Marks Park was one of the only places where they could freely express their sexuality. With blood stains on the walkway and screams often heard late at night it was also known as the Bondi Badlands, the site of horrific gay hate murders - where young men were dragged to their death after nightfall. In some instances, only their belongings were discovered lodged in among the cliff face, with questions surrounding their fates.*

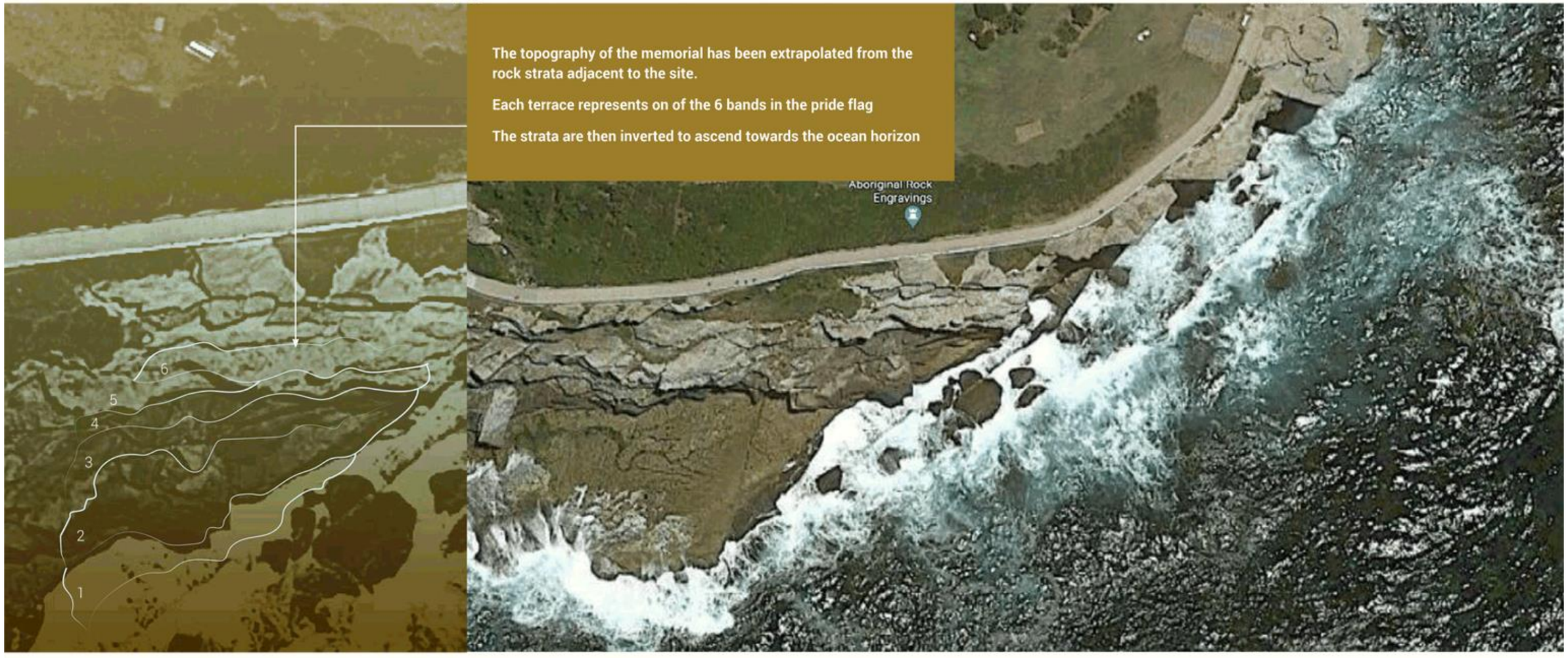


**April 2020** / Bondi Memorial / **6 of 21**

# RESPONSE TO SITE | RECLAIMING THE SPACE

UAP STUDIO

*Standing in front of the vast, panoramic expanse of sea, the viewer is instantly blown away by the views offered by Mark's Parks cliff top vantage point. The topography of the cliffs of Marks Park informs the compositional arrangement of* ***Rise*** *to magnify and invert the experiences of the victims and ultimately to reclaim Marks Park as a safe, queer space. The strata of the cliffs that descend toward the ocean, are re-imagined as a staircase. Flipped to ascend, the intent is visitors to the memorial will walk up the cliff terraces; the act of climbing inverting the act of falling, the pathway forward away from the history of violence.*



# MATERIALS AND SITE INTEGRATION

UAP STUDIO

*The material palette is drawn from the traditional architectural vernacular concerning memorials; Stone, bronze, and brass. The lowest terrace, is comprised of cast bronze with a wavy surface texture to represent the ocean. The remaining terraces are made from travertine (or stone with a similar light pink colouration). These naturally represent the cliff, and the pink colouration being a subtle signifier of the gay community.*



# COMMUNITY ENGAGEMENT

UAP STUDIO

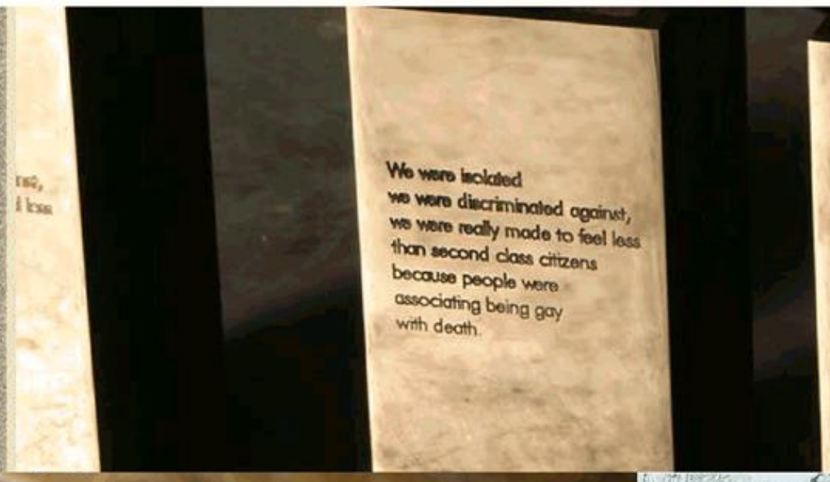
*The intent is to photo etch/engrave brass plaques with positive messages from the community, pictographs, or even news articles that show case the positive trend towards greater acceptance of the LGBTQI community in Australia (i.e. right to marriage). These will be inserted to the rises of the steps, making discreet references to, and at the same time inverting the devastation of the revelation of the incidents on the rocks.*

*Note images below mostly refernce materiality. Overall tone and expression of community content to be distilled via collaboration with stakeholders and community consultation.*



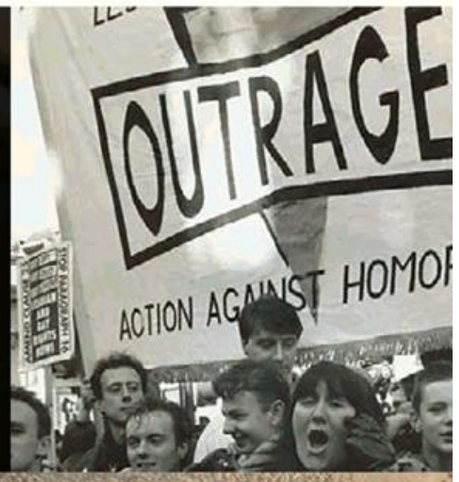






















**April 2020** / Bondi Memorial / **9 of 21**

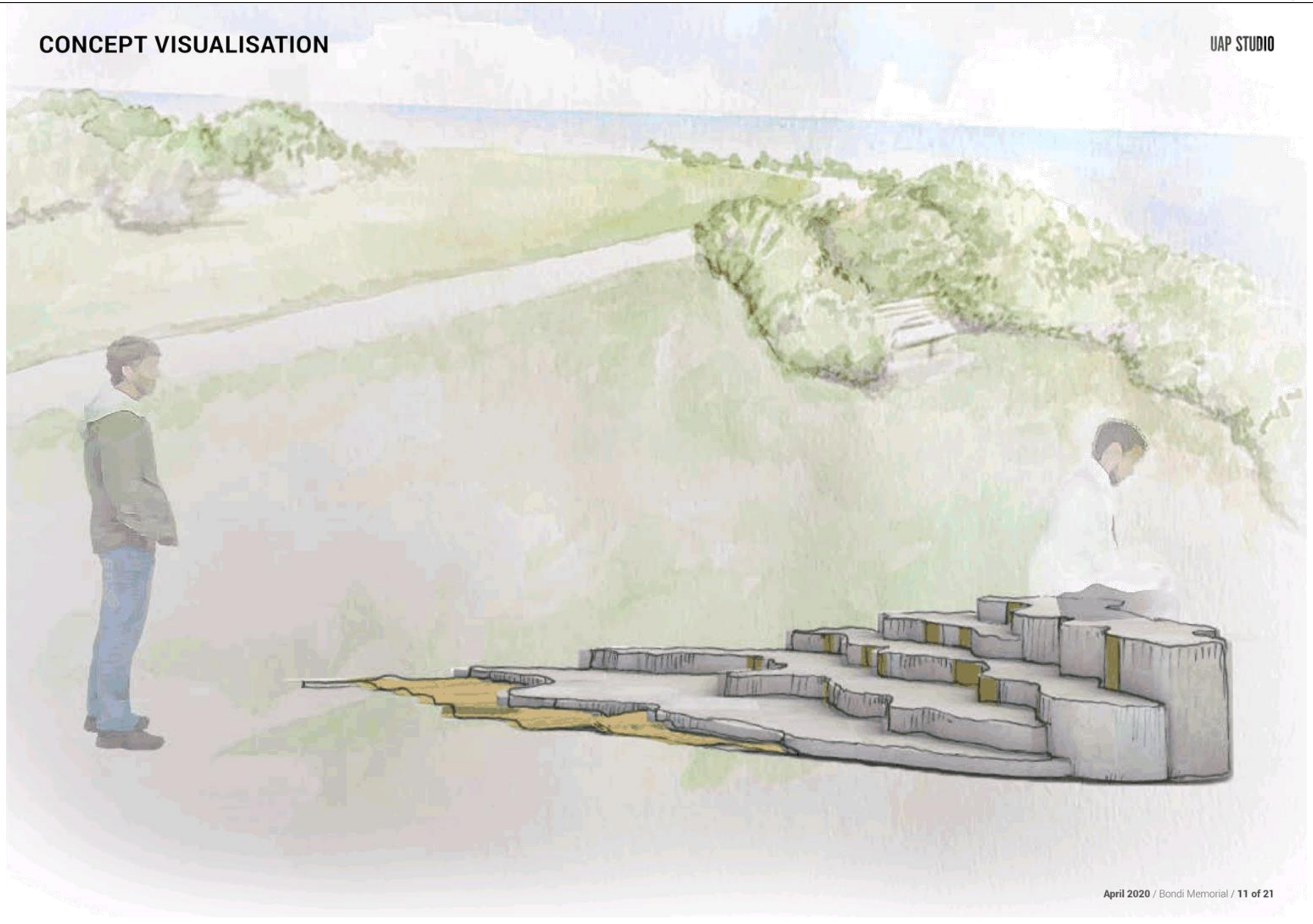
# CONCEPT VISUALISATION

UAP STUDIO



# CONCEPT VISUALISATION

UAP STUDIO



# CONCEPT VISUALISATION

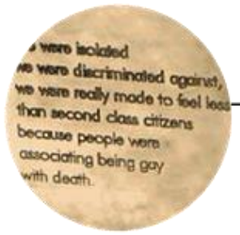
UAP STUDIO



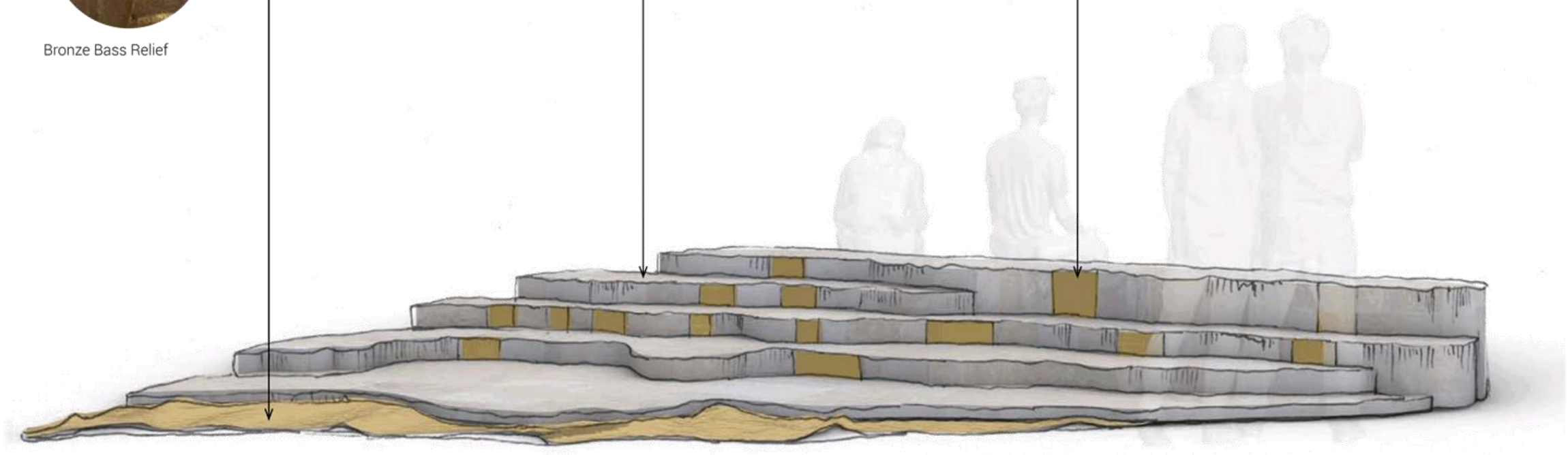
Bronze Bass Relief



Travertine (or similar)



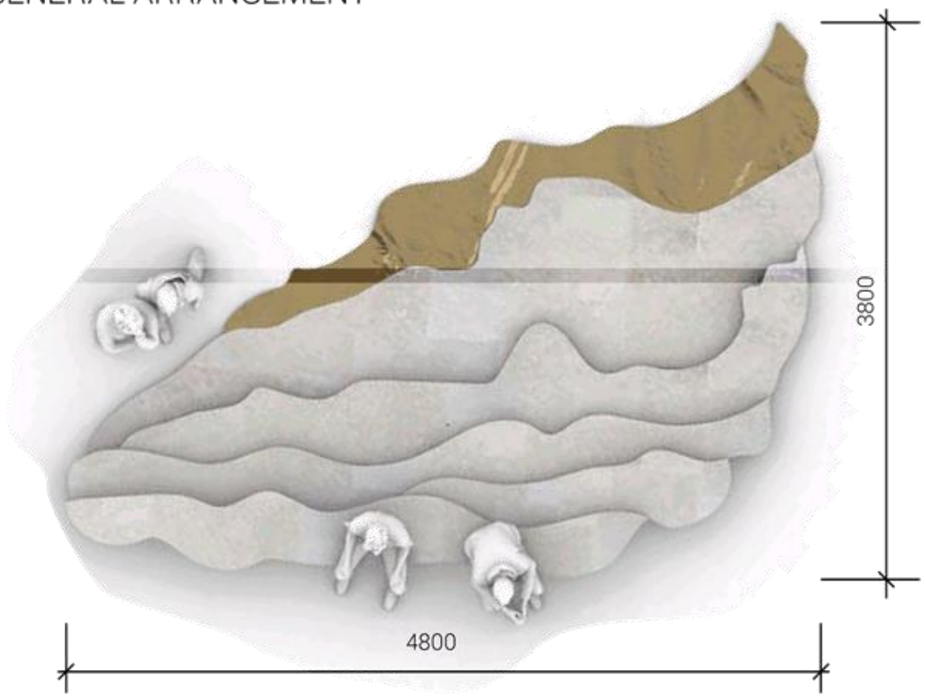

Etched Brass



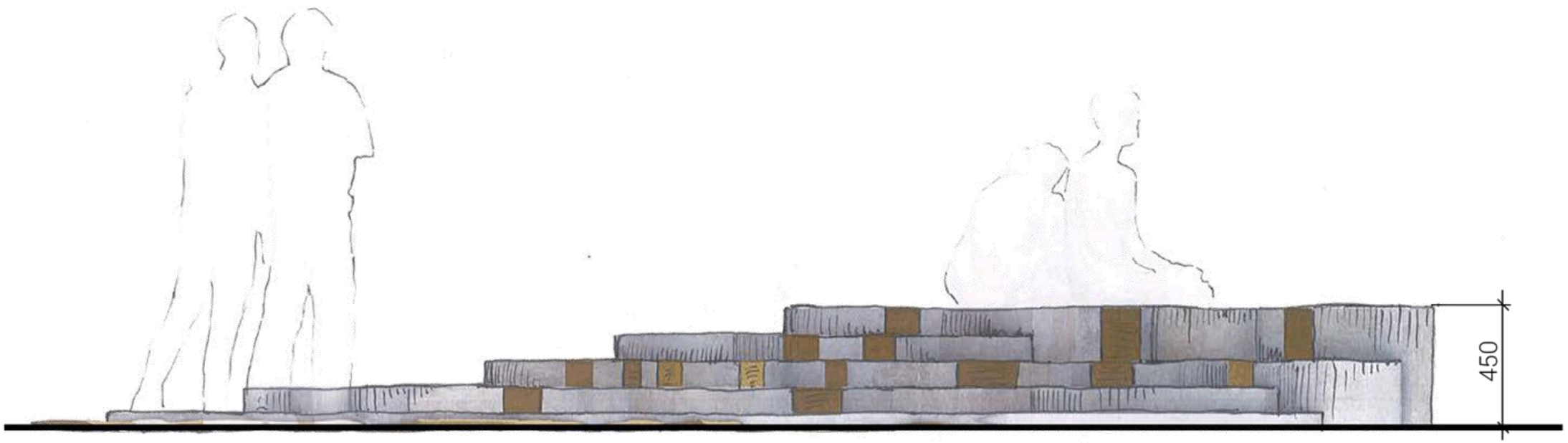
# CONCEPT VISUALISATION

GENERAL ARRANGEMENT

UAP STUDIO




PLAN




ELEVATION

# DESIGN DETAILS
## SUSTAINABILITY

UAP STUDIO

The artwork design has been developed with consideration to the implications of the artwork process for sustainability and the environment. The One Planet Living framework has also been taken into consideration throughout the concept design process, and the artwork design includes consideration to the sustainability of the artwork through all stages of the artwork process, including construction, installation, artwork maintenance and lifespan. This page indicates how the artwork process considers the One Planet Living sustainability frameworks ten simple principles and goals.

**HEALTH AND HAPPINESS**
- Provides a reflective feature in the development environment, increasing levels of poignancyfor residents and visitors
- Provides reasons for people to get out and be active/explore the site
- Adds meaning to the public realm

**EQUITY AND LOCAL ECONOMY**
- Artwork is accessible by people of all ages, backgrounds and abilities
- Contributes to the local economy by supporting local manufacturing

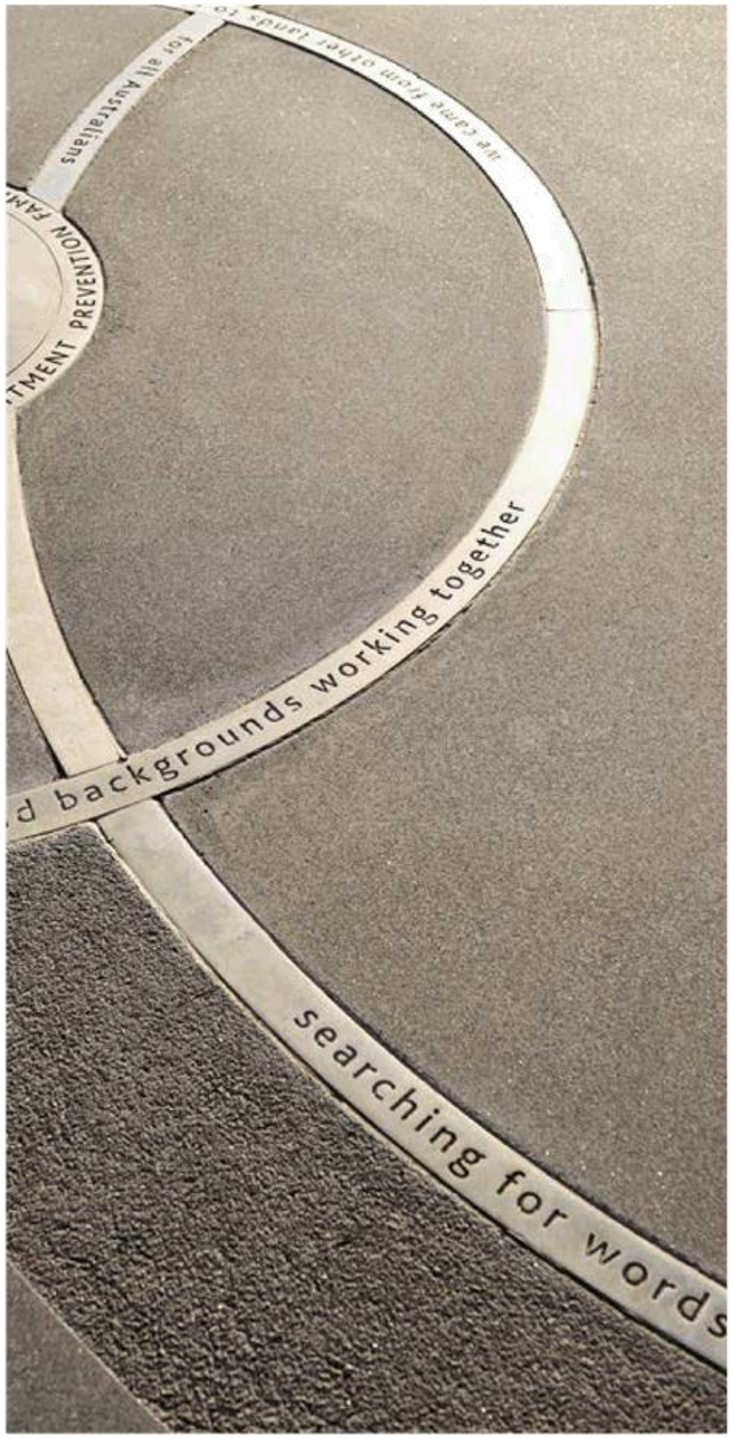
**CULTURE AND COMMUNITY**
- Artwork is site-specific, responding to the environment and water context
- Contributes to the character of the development and nurtures a sense of local identity

**LAND AND NATURE**
- Selection of natural materials draws attention to the pristine environment, engaging locals and visitors in recognising the value of nature, including its value to people
- Does not impact on the quality of local biodiversity

**SUSTAINABLE WATER**
- Efficient methods of artwork production

**TRAVEL AND TRANSPORT**
- Use of local manufacturing reduces the need for transport over great distances and the production of waste product as a result
- Improves the amenity of the foreshore, making it an attractive place to walk and cycle
- Materials and products
- Materials have been carefully considered as part of the design process, and have been selected for their minimal negative environmental impacts and longevity, amongst other benefits
- Artwork material (bronze casting) and manufacturing procedure has minimal wastage, reducing the consumption of natural materials
- Artwork materials are highly sustainable. Cast bronze and stone have a long lifespan, with the potential for materials to be recycled if desired/ required in the future. The artwork is also intended for permanent display.
- Artwork materials and products are not toxic to humans or wildlife at any stage in their lifecycle

**MINIMAL WASTAGE**
- Artwork material (bronze casting) and manufacturing procedure has minimal wastage, reducing wasteful consumption
- Artwork production process generates minimal/zero waste to landfill



# RELEVANT PROJECT EXPERIENCE

# DANIEL TOBIN
## GATHERED TOGETHER

UAP STUDIO

The West Hollywood Foundation for a National AIDS Monument (FAM) invited 25 international artists to develop concepts for an AIDS Monument situated in West Hollywood, California. From those concepts submitted one artist was chosen and commissioned to fully develop, design and oversee fabrication and installation of the Monument.

UAP Director and artist Daniel Tobin's artwork Gathered Together was chosen as the final selection for the Monument. The work memorialises the devastation and impact of HIV/AIDS on the United States of America and provides a destination that celebrates the lives that were lost, honours those that survived, pays tribute to the agents of change and educates about HIV/AIDS. Incorporating interactive technology, the Monument functions to honour, memorialise and inform.

| | |
|---|---|
| **ARTIST** | Daniel Tobin |
| **ARTWORK TITLE** | Gathered Together |
| **CLIENT** | The Foundation for National AIDS Monument |
| **LOCATION** | West Hollywood, CA, USA |
| **BUILD** | UAP |
| **YEAR** | Expected completion 2020 |









Daniel Tobin with UAP STUDIO – *Gathered Together*

**April 2020** / Bondi Memorial / **16 of 21**

# UAE MEMORIAL PARK

## WAHAT AL KARAMA / FULL PROJECT DELIVERY

UAP STUDIO

The UAE Memorial, Wahat Al Karama, is a significant new sculptural artwork to honor the heroes of the UAE. It is the place for the formal ceremony for Commemoration Day; a place for visiting International dignitaries, including royalty, politicians and public figures to pay their respects; and a major attraction for visitors to Abu Dhabi sited across from the Sheik Zayed Grand Mosque.

Integrated within the 42,000sqm Memorial Park, the sculptural dedication includes the Pavilion housing the names of those fallen with a reflection pool and central glass artwork stamped with the Soldiers Oath.

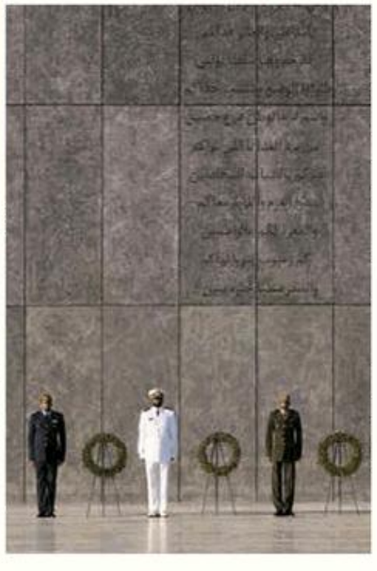
UAP has been engaged to undertake the full project from International Artist Competition, concept and design development stages, to the full fabrication and management.

| | |
|---|---|
| **PROJECT** | UAE Memorial Park |
| **CLIENT** | Miral AE |
| **LANDSCAPE ARCH.** | AECOM |
| **LOCATION** | Abu Dhabi, UAE |
| **YEAR** | 2016 |











Idris Khan with UAP STUDIO – UAE Memorial Park

# NATIONAL POLICE MEMORIAL
## MATTHEW TOBIN + JENNIFER MARCHANT

UAP STUDIO

Architects Bureau Proberts led a multi disciplinary design team, including artists Jennifer Marchant and Matthew Tobin, to win a design competition to deliver Australia's National Police Memorial. The 27 metre textured bronze wall is adorned with 1200 touchstone plaques inscribed with the names of fallen officers. Etched into the facetted and undulating pavement alongside the wall are personal messages from loved ones of those who have passed away.

| | |
|---|---|
| **ARTISTS** | Matthew Tobin + Jennifer Marchant |
| **PROJECT** | National Police Memorial |
| **LOCATION** | Canberra, ACT, Australia |
| **CLIENT** | Australian Federal Government |
| **ARCHITECTS** | Fairweather Proberts |
| **BUILD** | UAP |
| **YEAR** | 2005 |








Matthew Tobin + Jennifer Marchant with UAP STUDIO — *National Police Memorial*

# REKO RENNIE
## REMEMBER ME

UAP STUDIO

Continuing a strong record of collaboration, Indigenous artist Reko Rennie worked alongside UAP to develop and fabricate an artwork commission for Yarra City Council in Melbourne, Australia. Rennie was tasked with creating a public work which pays tribute to the Stolen Generations — acting as an important community memorial and a space for visitors to sit, reflect, mourn and remember.

Incorporating traditional Indigenous symbols *Remember Me* acknowledges the trauma of past events and recognizes the strengths and resilience of the Aboriginal community. Nine vertical spears represent the battles of past and present, each fabricated in cast bronze to authentically express the handmade nature of traditional spears.

Central to the space is a bronze coolamon — a bark vessel traditionally used to carry infants — representing family. Together with the granite seating treated with Rennie's signature geometric patterns, each element is positioned within a ceremonial ring, creating a circle of gathering, remembrance and contemplation within the park.

*"My vision for the Stolen Generations Marker is an inclusive environment where people can sit and peacefully reflect on, mourn and acknowledge the deep trauma of the past, as well as connect with the ongoing strength and resilience of the Aboriginal community and support the process of healing."*

– Reko Rennie

| | |
|---|---|
| **ARTIST** | Reko Rennie |
| **ARTWORK TITLE** | Remember Me |
| **PROJECT** | Stolen Generations Memorial |
| **LOCATION** | Melbourne, Australia |
| **CLIENT** | Yarra City Council |
| **BUILD** | UAP |
| **YEAR** | 2018 |









Reko Rennie with UAP STUDIO – *Remember Me*

**April 2020** / Bondi Memorial / **19 of 21**

# UAP DESIGN
## QUEENSLAND POLICE MEMORIAL

UAP STUDIO

The newly completed Queensland Police Memorial in Brisbane's Botanic Gardens provides a space for visitors to reflect, honour, acknowledge and commemorate fallen service men and women. Featuring five folded archways, the memorial encourages visitors to move between and through the forms, exploring different perspectives and framing moments of the greenery beyond.

Designed by UAP with ceramicist Kenji Uranishi engaged as a design collaborator, the memorial references the checkered ribbon of the Australian police force and includes engraved name plates offering permanent recognition to those who lost their lives in service to the community. Fabricated in UAP's Brisbane workshop, the Queensland Police Memorial creates a unique atmosphere of remembrance and contemplation within the Botanic Gardens.

| | |
|---|---|
| **DESIGN** | UAP Design |
| **DESIGN COLLABORATOR** | Kenji Uranishi |
| **PROJECT** | Queensland Police Memorial |
| **LOCATION** | Brisbane, Queensland |
| **CLIENT** | Queensland Police Service |
| **BUILD** | UAP |
| **YEAR** | 2018 |





Kenji Uranishi with UAP – Queensland Police Memorial

**April 2020** / Bondi Memorial / **20 of 21**

# CONTACTS

UAP STUDIO

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**DIRECT** +61 421 438 040
**EMAIL** owen.craven@uapcompany.com

# REPORT
# CM/7.9/20.08

**Subject:** **Bondi Surf Bathers Life Saving Club Conservation and Upgrade Project - Community Consultation**

**TRIM No:** A19/0172

**Author:** Matt Henderson, Senior Project Manager

**Director:** Emily Scott, Director, Community, Assets and Operations

**RECOMMENDATION:**

That Council:

1. Undertakes community consultation on the concept design for the Bondi Surf Bathers Life Saving Club (BSBLSC) Conservation and Upgrade Project attached to this report for a period of 28 days from 20 August to 17 September 2020.

2. Receives a summary report at the conclusion of the consultation process detailing consultation methodology, consultation outcomes, key feedback, and recommending any necessary revisions to the concept design.

## 1. Executive Summary

The purpose of this report is to seek Council's endorsement to undertake community consultation for the attached concept design for the Bondi Surf Bathers Life Saving Club (BSBLSC) Conservation and Upgrade project. It is recommended that the community consultation period take place between 20 August and 17 September 2020 for a 28-day period.

## 2. Introduction/Background

Council has entered into a Public-Private Partnership (PPP) with BSBLSC and is proposing to restore and upgrade the existing surf club. The proposed upgrade will include removing selected existing intrusive elements and constructing a new building at the rear of the existing heritage building.

Council undertook a single select tender process for a Head Consultant under the guidance of external legal and probity advice. Consequently, Council engaged Lockhart-Krause Architects (LKA) as the Head Consultant to deliver the detailed design documentation.

Council has worked closely with the Heritage Office in the development of Bondi Surf Bathers Life Saving Club Conservation Management Plan (CMP) which has now received conditional approval. This CMP provides the controls for upgrades to the building.

## 3. Relevant Council Resolutions

| Meeting and date | Minute No. | Decision |
|---|---|---|
| Council<br>17 September 2019 | CM/11.2/19.09 | That Council:<br><br>1. Treats this report as confidential in accordance with section |

| | | |
|---|---|---|
| | | 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(g) of the *Local Government Act 1993*. The report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.<br><br>2. Notes that, under section 55(3)(m) of the *Local Government Act*, Council is not required to invite tenders before entering into a contract if it has entered into a public-private partnership.<br><br>3. Authorises the General Manager to negotiate directly with Lockhart-Krause Architects for head consultant services for the design documentation for the Bondi Surf Bathers Life Saving Club (BSBLSC) Conservation and Upgrade project, in accordance with the legal advice and probity advice attached to this report.<br><br>4. Notes that any contract resulting from the direct negotiations will be between Council and BSBLSC jointly, and Lockhart-Krause Architects. |
| Strategic Planning and Development Committee<br>7 August 2018 | PD/5.5/18.08 | That Council:<br><br>1. Notes that the General Manager has approved the Probity Guidelines: Capital Projects Partnerships attached to this report for use in project management of joint venture projects and other projects where they provide useful guidance.<br><br>2. Notes that the General Manager will refer the Probity Guidelines: Capital Projects Partnerships to the Audit Committee for review.<br><br>3. Will receive reports on direct negotiations for approval on a case-by-case basis.<br><br>4. Authorises the General Manager to commence negotiations between Council and the surf clubs. |
| Council<br>17 April 2018 | CM/7.12/18.04 | That Council:<br><br>1. Notes the report from Asset Technologies Pacific on the condition of the Waverley Surf Club buildings and the accompanying 10-year lifecycle expenditure cost plans, as detailed in Attachment 1 to this report.<br><br>2. Notes that the capital project funding for the upgrade to the four Waverley Surf Club buildings has been allocated in the 2018/19 draft budget, Long Term Financial Plan 5 and Strategic Asset Management Plan 5.<br><br>3. Officers investigate options for the best process for |

| | | |
|---|---|---|
| | | delivering the proposed capital projects for the upgrade of the Surf Club buildings, and report back to Council on the recommended delivery model. |

**4. Discussion**

The concept design (attached to this report) has been prepared in accordance with the following Council strategic and operational plans:

- The BSBLSC Conservation Management Plan 2020 (conditionally approved by Heritage Office)
- Bondi Park, Beach and Pavilion Plan of Management 2014-2024:
- Waverley Community Strategic Plan 2018-2029
    - 7.1 – Undertake long-term maintenance and renewal of Council assets that meet community expectations and statutory obligations.
    - 7.2 – Construct/upgrade new buildings and infrastructure and work with the community to deliver long-term building and infrastructure plans, including surf clubs, local sporting groups, precincts and community organisations.
- Standard Design Specifications for Waverley Council Buildings 2017 – These specifications aim to achieve efficient Council buildings that enable users to be comfortable, productive and healthy, while minimising negative environmental, social and economic impacts.

The proposed restoration to the BSBLSC will include the removal of selected existing intrusive building elements and will encompass the following spaces:

- Lifesaving patrol operations – Radio room, specialist storage, patrol equipment, rescue boards, gear trailers, ATV, jet ski, tents.
- Patrol first aid area.
- Storage – Surf boats and trailers, IRBs, boards, surf skis, competition specialist equipment, tents and lifesaving equipment.
- Administrative offices – including Archival storage and Board Room, Nippers (juniors 5–13).
- Changing rooms and amenities (male and female, including locker rooms).
- Sauna.
- Kiosk.
- Club merchandise outlet.
- Gymnasium.
- Function room with bar and commercial Kitchen with associated men’s, women’s and accessible toilets, cool room, terraces.
- Caretaker residence.
- Flexible spaces for education, training, meetings, events and public use.
- IRB specialist secure storage including maintenance and assembly area.
- Nippers – Specialist storage, boards, training and competition equipment and general marshalling and assembly both inside and outside, parental toilet.
- Accessible toilet.
- BBQ communal area.
- Cleaners’ room.
- Club room – Youth/family/kitchen.
- Display/museum/trophy room.
- Wet entrance.
- Drying room.
- Garbage room.

The PCG has agreed on the following action plan for community consultation. It will include the following online and promotional activities to take place between 20 August 2020 and 17 September 2020:

- Virtual meetings (via Skype, Zoom or similar) with the following key stakeholder groups:
    - Bondi Beach Precinct.
    - Bondi Boardriders.
    - BSBLSC members.
    - Friends of the Bondi Pavilion.
    - Bondi Park users.
- Update to project-specific page on Council's website.
- Recurring posts on all of Council's social media outlets.
- Advertisements in Waverley Weekly e-newsletter.
- Q&A on Council's 'Have your Say' page.
- Survey on Council's 'Have your Say' page.
- Advertisement in The Beast and Wentworth Courier (if circulating).
- Letterbox drop to properties surrounding Bondi Park.
- Invite registered stakeholders to complete online survey.
- Install signage onsite, including posters on the back of toilet doors in the temporary public amenities.

**5. Financial impact statement/Time frame/Consultation**

Financial Impact Statement

The table below shows the joint funding contributions for the delivery of the project as per the executed Heads of Agreement.

*Table 1. Funding.*

| Funding Source | Funding Amount |
|---|---|
| **Waverley Council** | $4,500,000 |
| **BSBLSC** | $3,000,000 |
| **Federal Government** | TBC |
| **State Government** | TBC |
| **TOTAL** | **$7,500,000** |
| **Project Cost Estimate** | $11,400,000 |
| **Project Shortfall** | $3,900,000 |

The total anticipated funding required for the current concept design of the BSBLSC Conservation and Upgrade project is $11.4 million. Council's budget allocation for the BSBLSC Conservation and Upgrade project is currently $4.5 million. BSBLSC is contributing a further $3 million to the project. The total approved funding to date is $7.5 million. BSBLSC will be applying for State and Federal Government funding to cover the projects shortfall of $3.9 million. As per the executed Heads of Agreement, the project will not progress beyond development approval until the project is fully funded.

Refer to section 4 above for consultation and time frame.

**6. Conclusion**

It is recommended that Council endorses the attached concept design for the Bondi Surf Bathers Life Saving Club (BSBLSC) Conservation and Upgrade project for the purposes of community consultation.

## 7. Attachments

1. Concept Design for the Bondi Surf Bathers Life Saving Club (BSBLSC) Conservation and Upgrade Project ⇩

# Conservation and Upgrade at:
## Bondi Surf Bathers' Life Saving Club

**Project Information**

Stage: Phase 1 - Concept Design Development
Issued For: - Concept Design - Rev A - 31/09/2020
Site Address: Queen Elizabeth Dr, Bondi Beach
Building Type: Community Service Facility, Surfclub
Building Classification: Class 9b, Assembly Building
Client: Bondi Surf Bathers' Lifesaving Club & Waverley Council
Local Authority: Waverley Council
Nominated Architect: Jesse Lockhart - Krause (NSW 8950)
Site Area/Curtilage: 3100 m2
Total Internal Area: 2150 m2

**Drawing Register**

| | | |
|---|---|---|
| 01 | Cover Sheet | |
| 02 | Precinct Plan, Proposed | |
| 03 | Site Plan, Existing | 1:500 |
| 04 | Site Plan, Proposed | 1:500 |
| 05 | Ground Plan, Proposed | 1:200 |
| 06 | First Plan, Proposed | 1:200 |
| 07 | Second Plan, Proposed | 1:200 |
| 08 | Roof & Basement Plan | 1:200 |
| 09 | Elevation South, Existing | 1:500, 1:200 |
| 10 | Elevation South, Proposed | 1:500, 1:200 |
| 11 | Elevation North, Existing | 1:500, 1:200 |
| 12 | Elevation North, Proposed | 1:500, 1:200 |
| 13 | Elevation East, Existing | 1:500, 1:200 |
| 14 | Elevation East, Proposed | 1:500, 1:200 |
| 15 | Elevation West, Existing | 1:200, 1:500 |
| 16 | Elevation West, Proposed | 1:200, 1:500 |
| 17 | Section AA & BB, Proposed | 1:200 |
| 18 | Section CC & DD, Proposed | 1:200 |
| 19 | Section EE & FF, Proposed | 1:200 |
| 20 | Backing Sheet | |

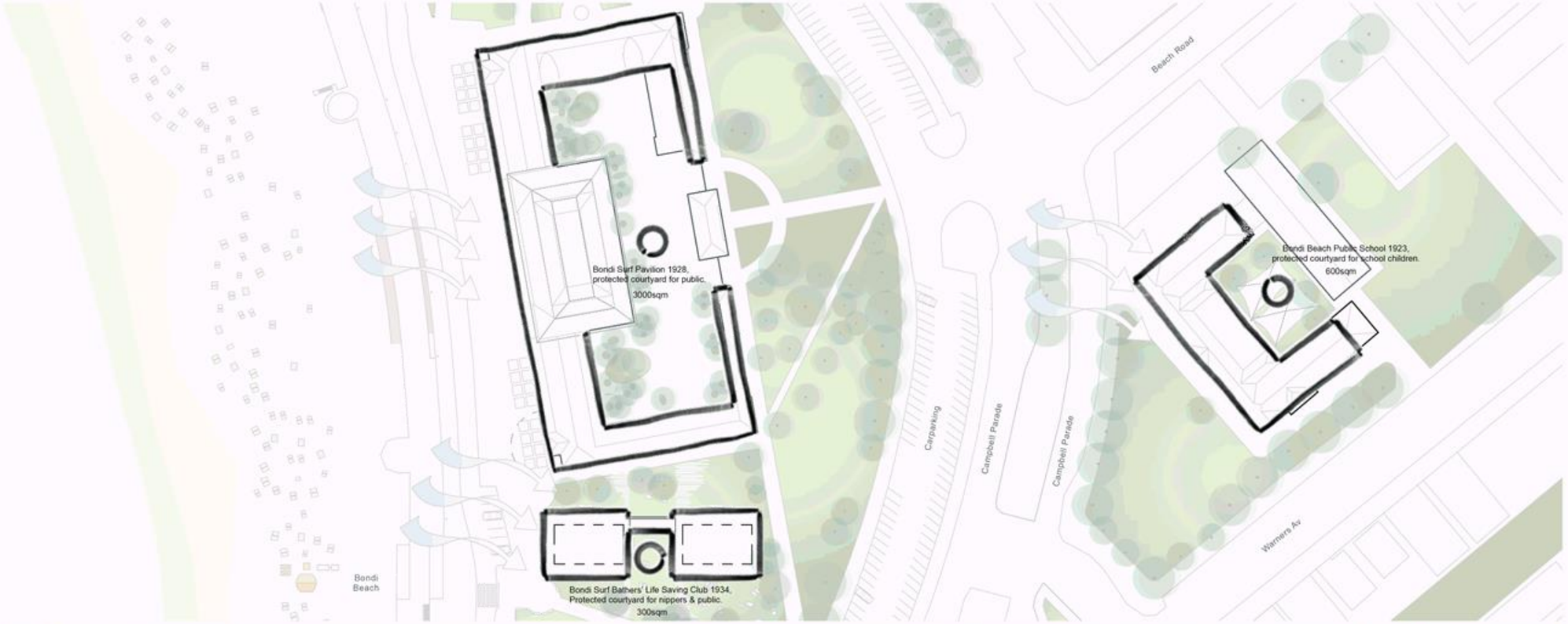
**Specialist Team**

| | |
|---|---|
| Aboriginal Council: | La Perouse Local Aboriginal Land Council |
| Acoustic Engineer: | Acoustic Studio |
| Arborist: | Laurenc e & Co |
| Archaeologist: | Dominic Steele Consulting Archaeology |
| Architect: | Lockhart - Krause Architects |
| AV Consultant: | Gilfillan Sound Work |
| BCA Consultant: | Credwell Consulting |
| BSBLSC: | Andrew Hoggart, Brent Jackson (President) John Atkin, Pat Moore, Paul Ure (Convener), Rod Harvey |
| Building Surveyor: | RPS Group |
| Civil Engineer: | WSP |
| DDA Consultant: | Credwell Consulting |
| ESD Consultant: | Steensen Varming |
| Facade Engineer: | Surface Design |
| Fire Engineer: | Warrington Fire |
| Geotechnical Engineer: | Douglas Partners |
| Heritage Architect: | Urbis |
| Landscape Architect: | Jane Irwin Landscape Architecture |
| Lighting: | Electrolight |
| MEP Engineer: | JN Engineers |
| Principal Certifying Authority: | Group DLA |
| Project Manager: | Waverley Council |
| Quantity Surveyor: | MBM |
| Security Consultant: | WSP Engineers |
| Signage and Wayfinding: | Blue Sky Design Group |
| Structural Engineer: | Cantilever Consulting Engineers |
| Town Planner: | Urbis |
| Traffic Engineer: | TTW Engineers |
| Waste Consultant: | MRA Consulting Group |
| Waverley Council: | Andrew Best, Emily Scott, Fleur Mellor, Matt Henderson, Sharon Cassidy |



Lockhart - Krause Architects | Bondi Surf Bathers' Life Saving Club | 01 - Cover Sheet - at A3 - Concept Design - Rev A - 31/09/2020

Precinct Plan - Courtyards




Artist Impression - Proposed



Lockhart - Krause Architects

Bondi Surf Bathers' Life Saving Club

02 - Precinct Plan, Proposed - 1:1300 at A3 - Concept Design - Rev A - 31/09/2020



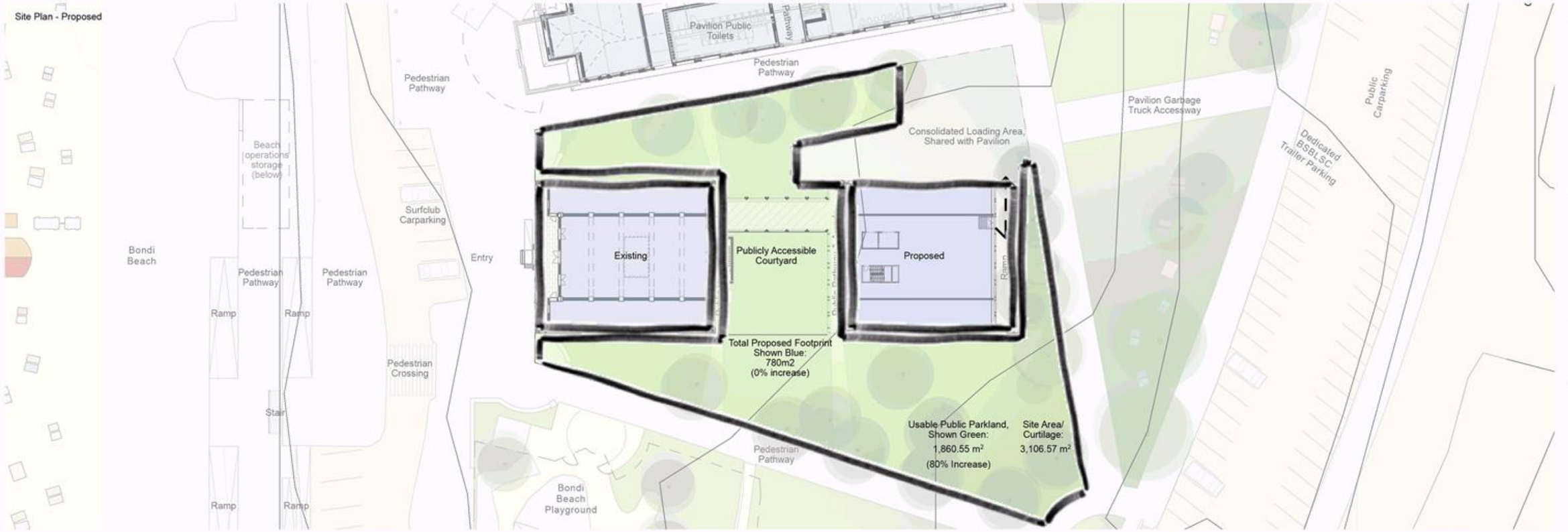




Lockhart - Krause Architects

Bondi Surf Bathers' Life Saving Club

03 - Site Plan, Existing - 1:500 at A3 - Concept Design - Rev A - 31/09/2020





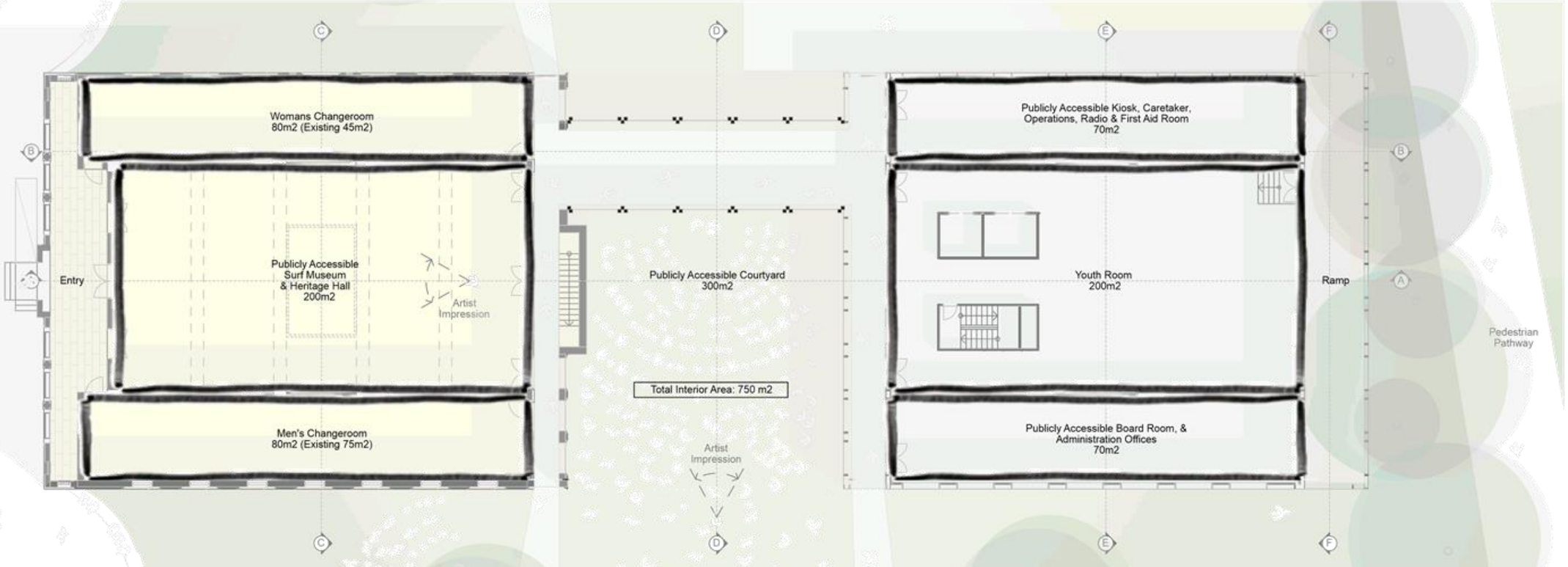


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Bondi Surf Bathers' Life Saving Club

04 - Site Plan, Proposed - 1:500 at A3 - Concept Design - Rev A - 31/09/2020

Ground Plan - Proposed




Artist Impression - Proposed

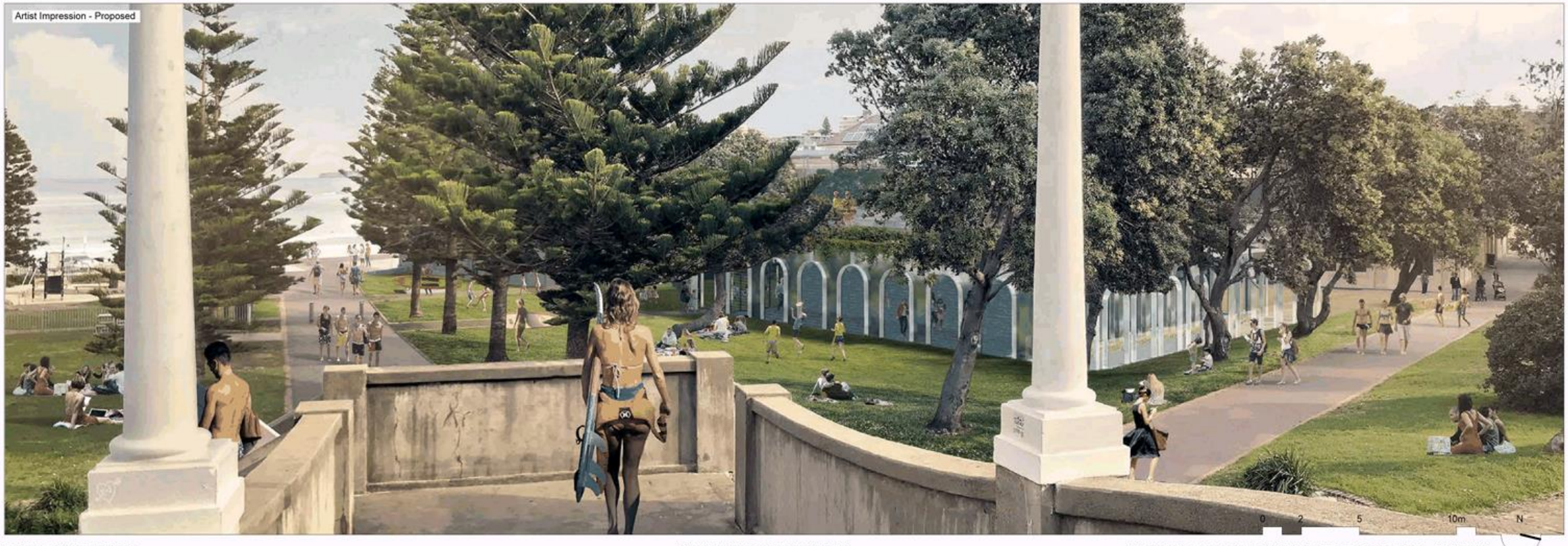



Lockhart - Krause Architects | Bondi Surf Bathers' Life Saving Club | 05 - Ground Plan, Proposed - 1:200 at A3 - Concept Design - Rev A - 31/09/2020

First Plan - Proposed




Artist Impression - Proposed

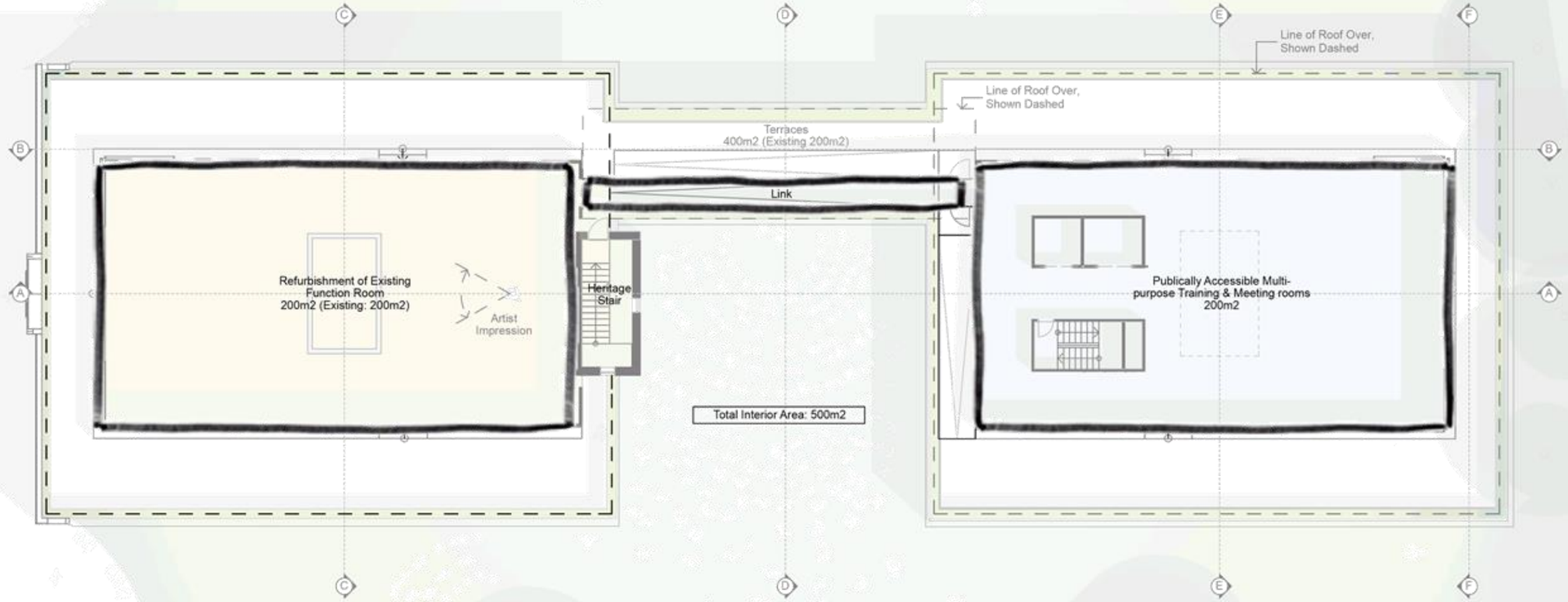



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Bondi Surf Bathers' Life Saving Club

06 - First Plan, Proposed - 1:200 at A3 - Concept Design - Rev A - 31/09/2020

Second Plan - Proposed





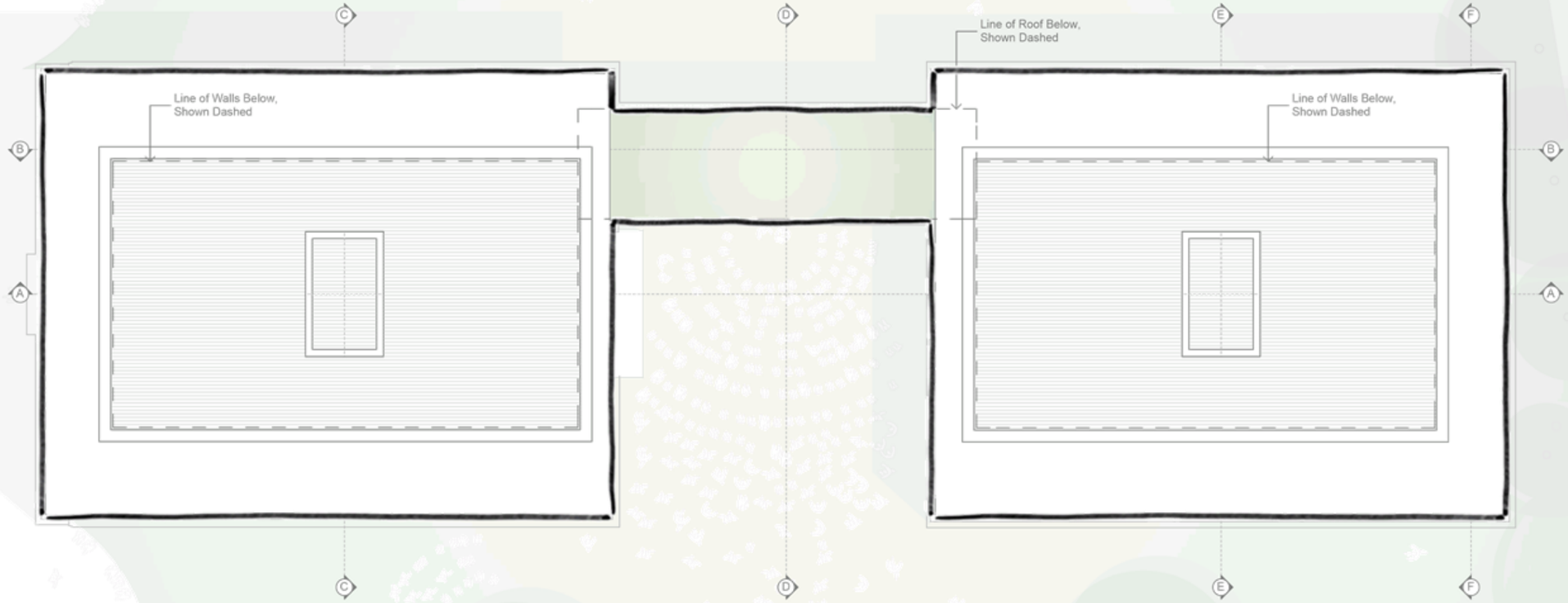


Lockhart - Krause Architects

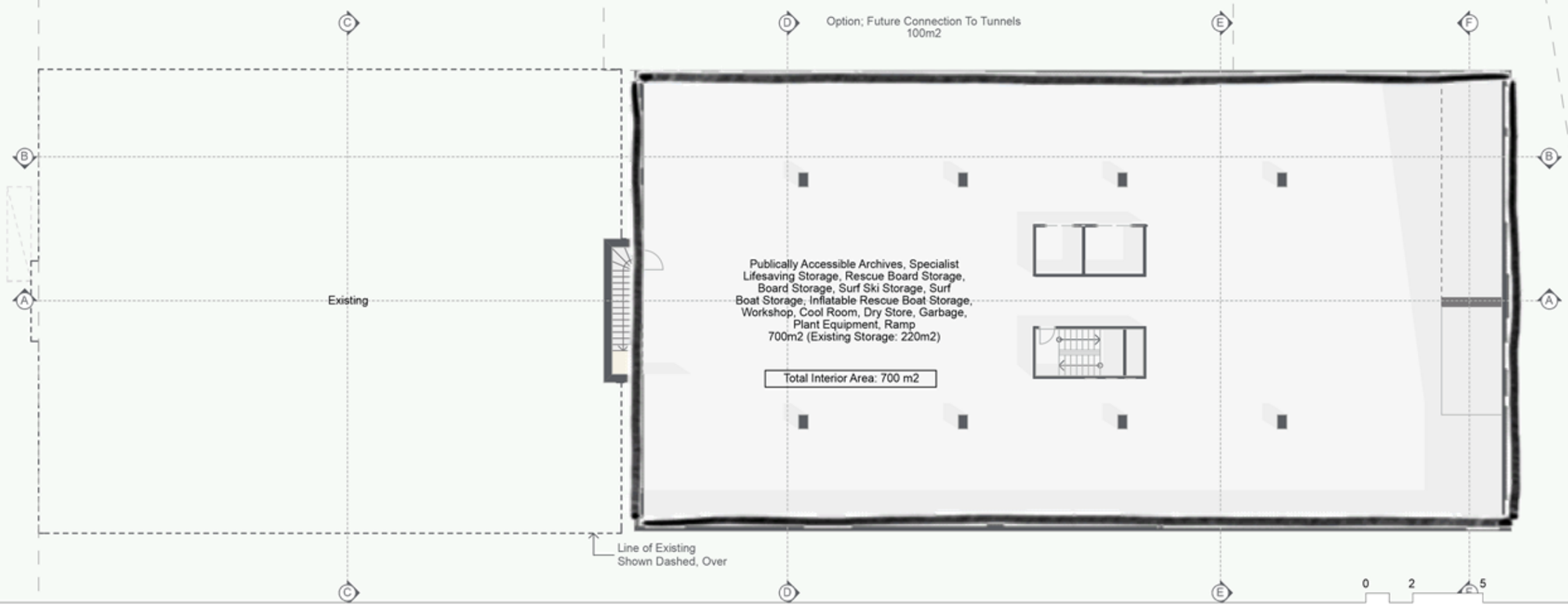
Bondi Surf Bathers' Life Saving Club

07 - Second Plan, Proposed - 1:200 at A3 - Concept Design - Rev A - 31/09/2020

Roof Plan - Proposed




Basement Plan - Proposed




Lockhart - Krause Architects

Bondi Surf Bathers' Life Saving Club

08 - Roof & Basement Plan - 1:200 at A3 - Concept Design - Rev A - 31/09/2020

Elevation South - Existing



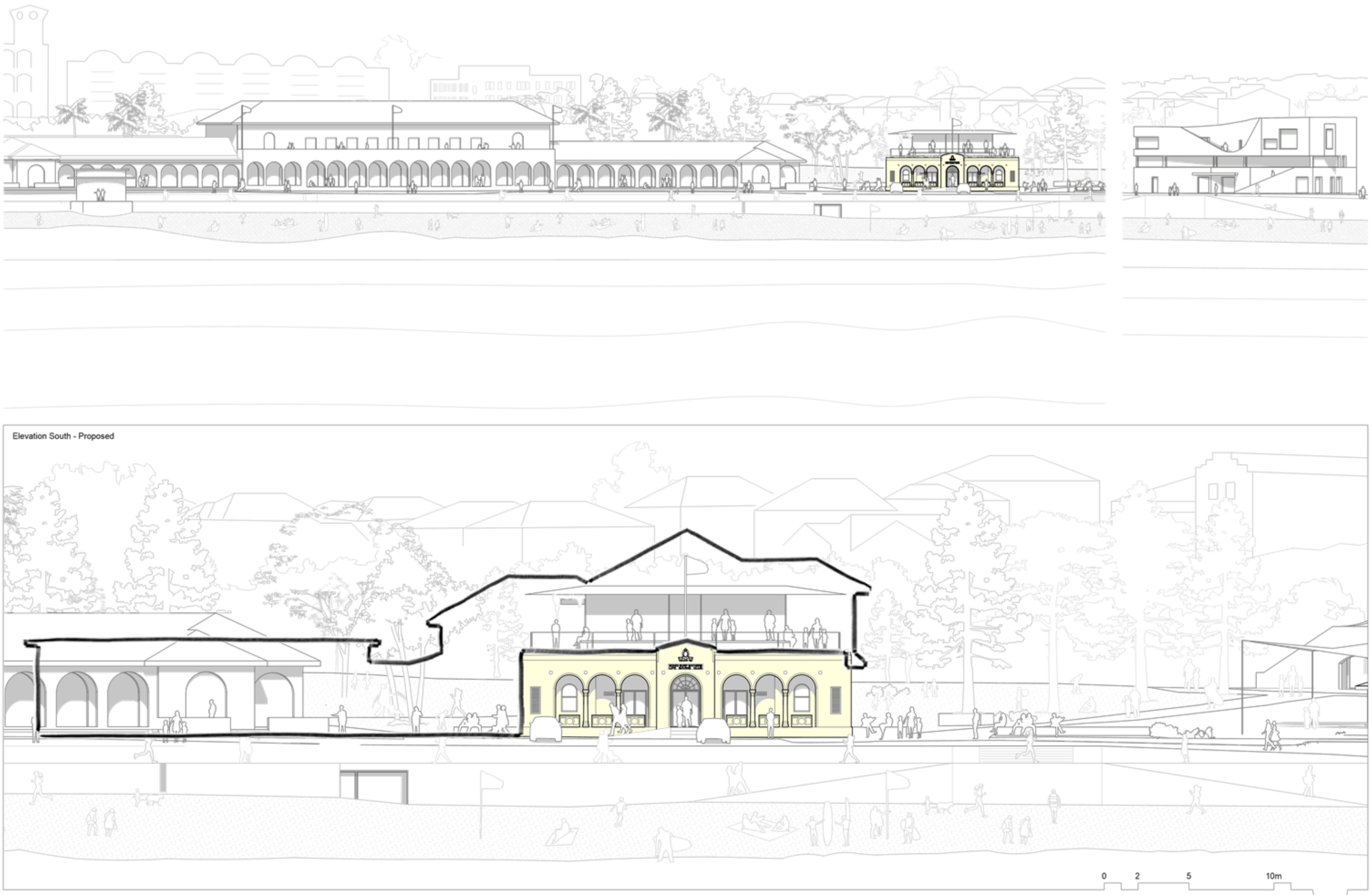
0 2 5 10m

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Bondi Surf Bathers' Life Saving Club

09 - Elevation South, Existing - 1:200, 1:500 at A3 - Concept Design - Rev A - 31/09/2020

Elevation South - Proposed




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10 - Elevation South, Proposed - 1:200, 1:500 at A3 - Concept Design - Rev A - 31/09/2020

Elevation North - Existing






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Bondi Surf Bathers' Life Saving Club

11 - Elevation North, Existing - 1:200, 1:500 at A3 - Concept Design - Rev A - 31/09/2020

Elevation North - Proposed






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Bondi Surf Bathers' Life Saving Club

12 - Elevation North, Proposed - 1:200, 1:500 at A3 - Concept Design - Rev A - 31/09/2020

Elevation East - Existing

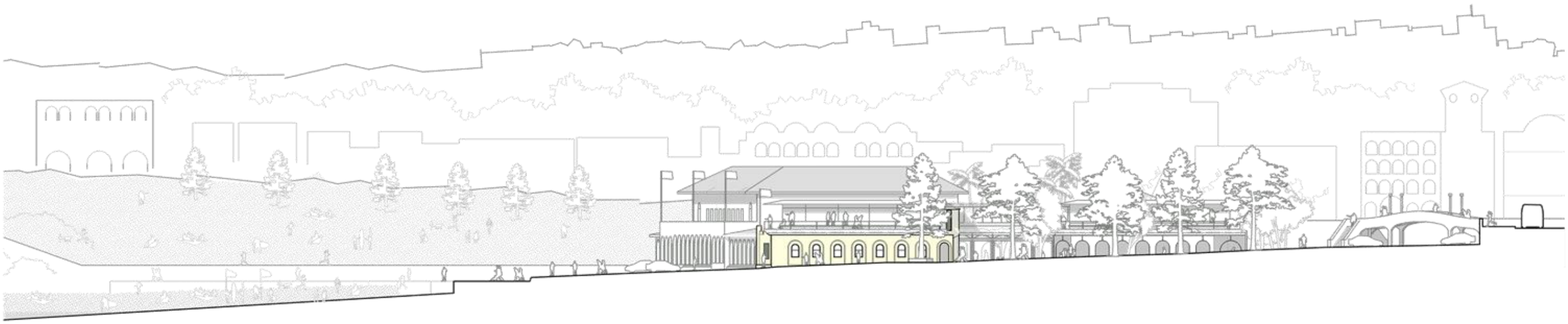


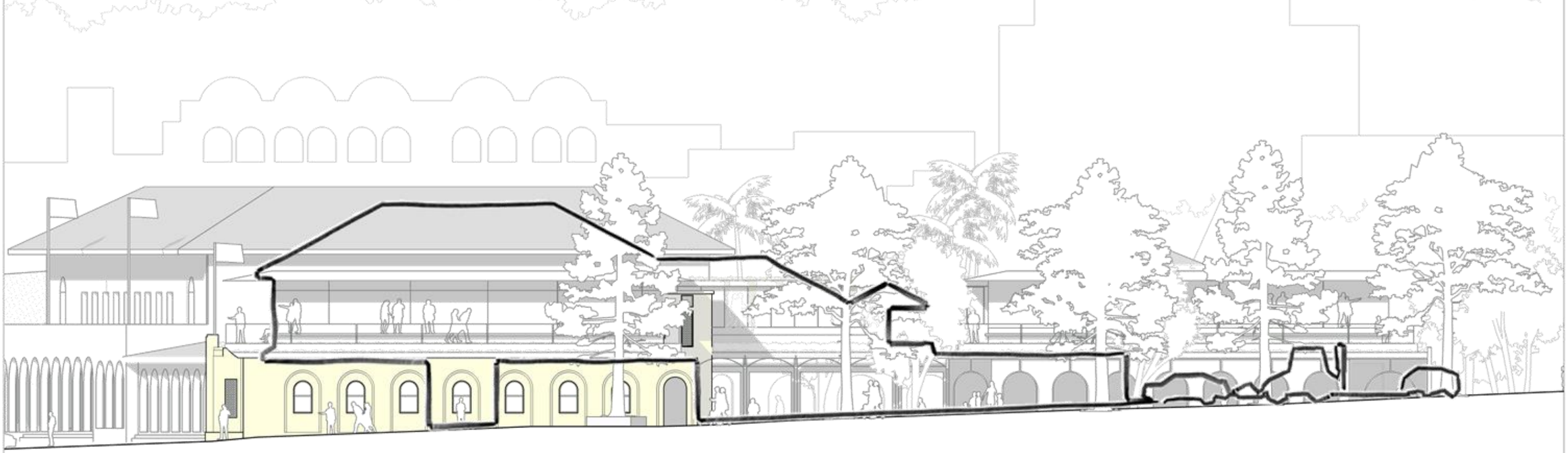

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Bondi Surf Bathers' Life Saving Club

13 - Elevation East, Existing - 1:200, 1:500 at A3 - Concept Design - Rev A - 31/09/2020

Elevation East - Proposed






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14 - Elevation East, Proposed - 1:200, 1:500 at A3 - Concept Design - Rev A - 31/09/2020

Elevation West - Existing



Elevation West - Existing




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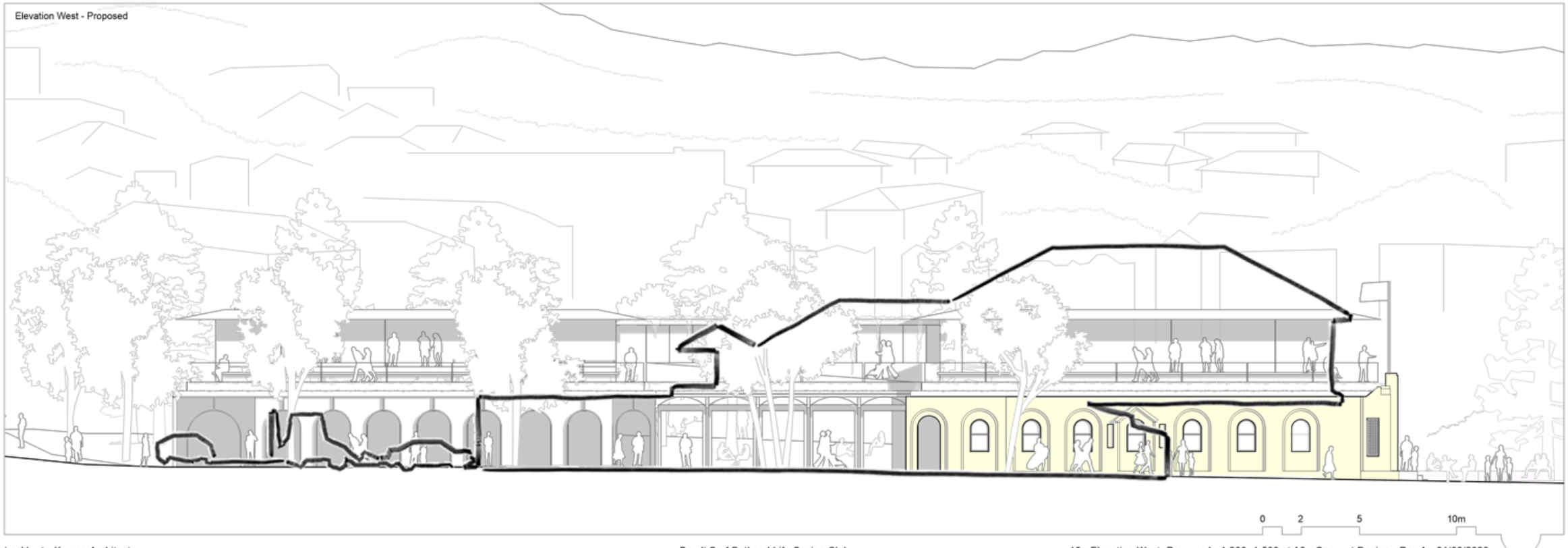
Bondi Surf Bathers' Life Saving Club

15 - Elevation West, Existing - 1:200, 1:500 at A3 - Concept Design - Rev A - 31/09/2020

Elevation West - Proposed



Elevation West - Proposed

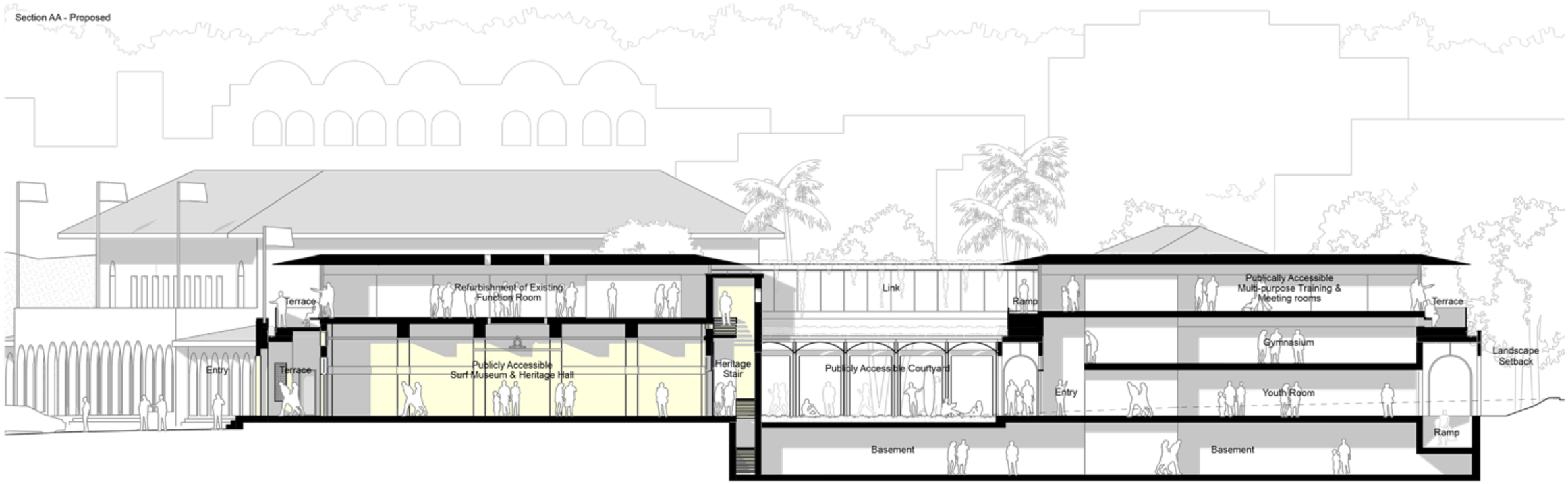



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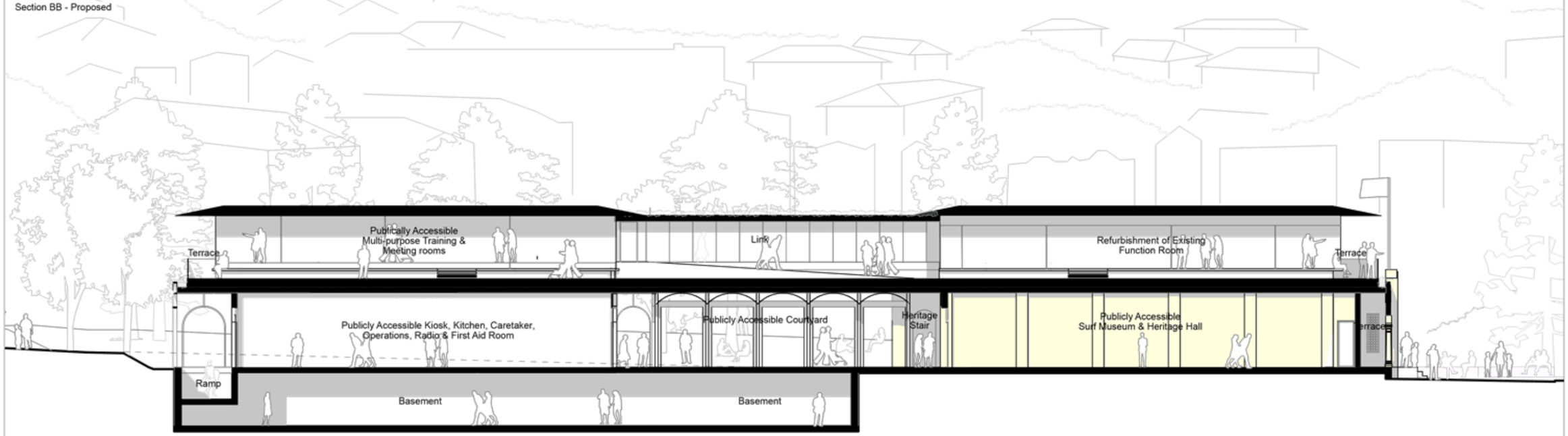
Bondi Surf Bathers' Life Saving Club

16 - Elevation West, Proposed - 1:200, 1:500 at A3 - Concept Design - Rev A - 31/09/2020

Section AA - Proposed




Section BB - Proposed

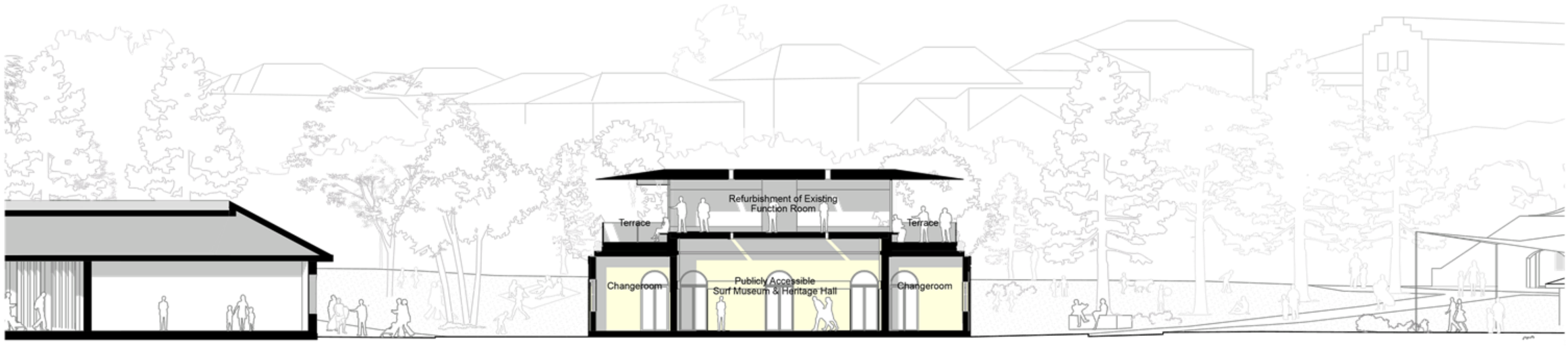



Lockhart - Krause Architects

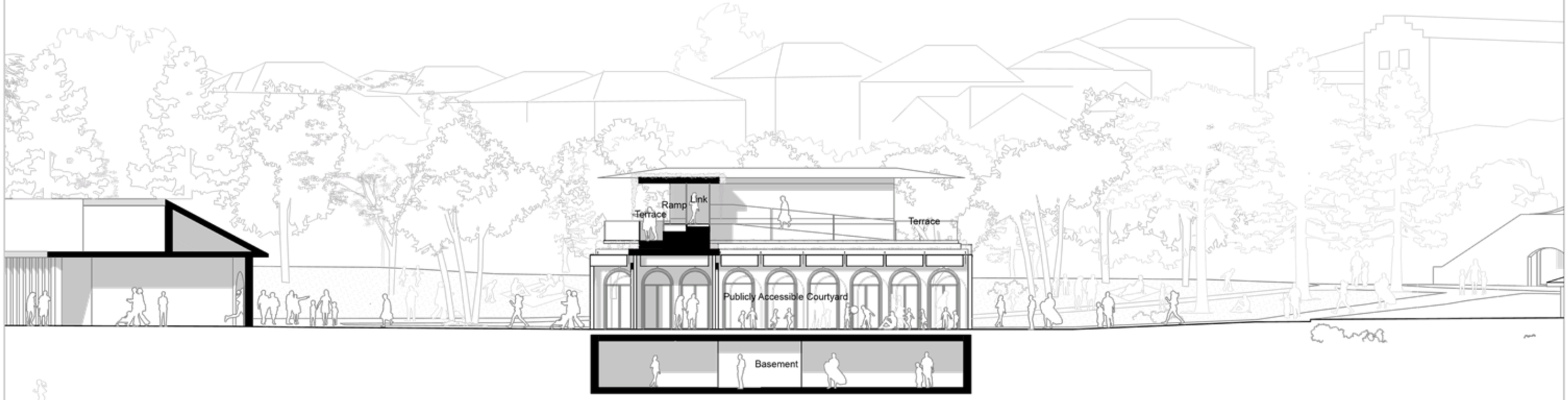
Bondi Surf Bathers' Life Saving Club

17 - Section AA & BB, Proposed - 1:200 at A3 - Concept Design - Rev A - 31/09/2020

Section CC - Proposed




Section DD - Proposed

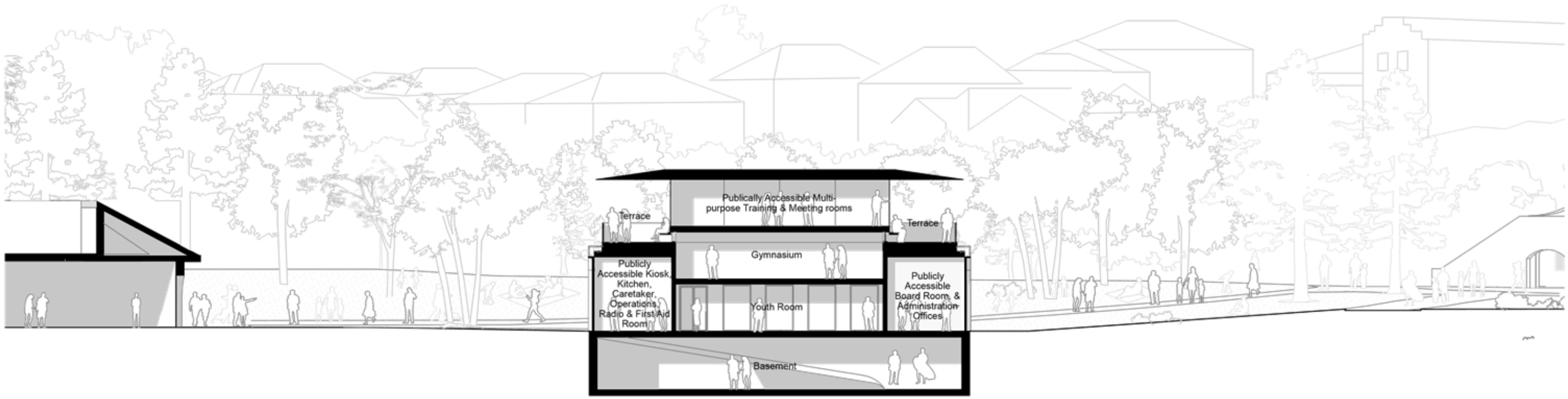



Lockhart - Krause Architects

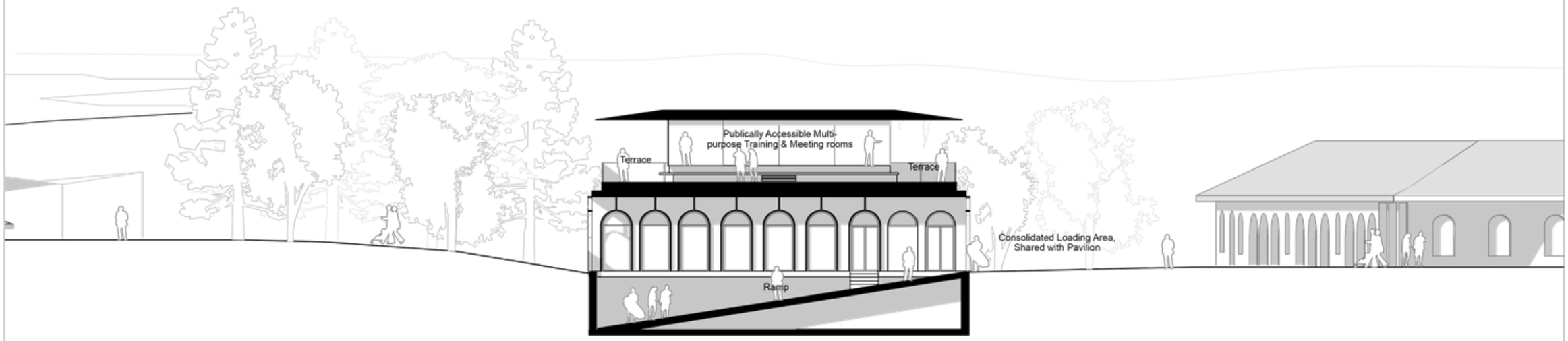
Bondi Surf Bathers' Life Saving Club

18 - Section CC & DD, Proposed - 1:200 at A3 - Concept Design - Rev A - 31/09/2020

Section EE - Proposed




Section FF - Proposed



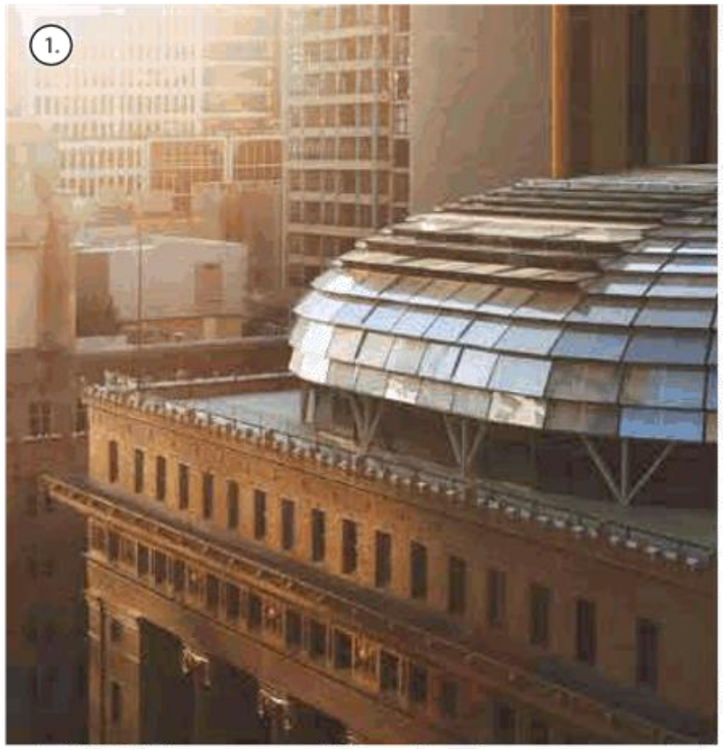

Lockhart - Krause Architects

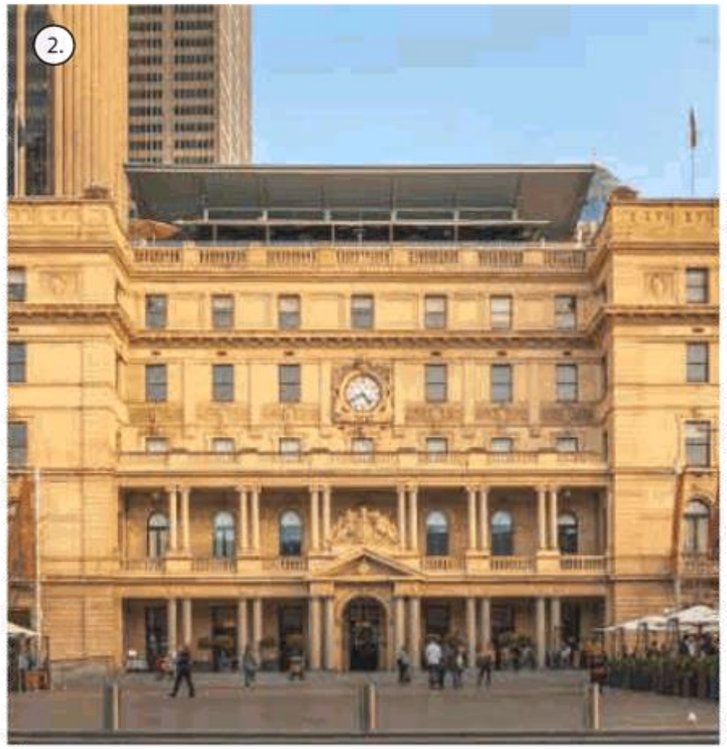
Bondi Surf Bathers' Life Saving Club

19 - Section EE & FF, Proposed - 1:200 at A3 - Concept Design - Rev A - 31/09/2020



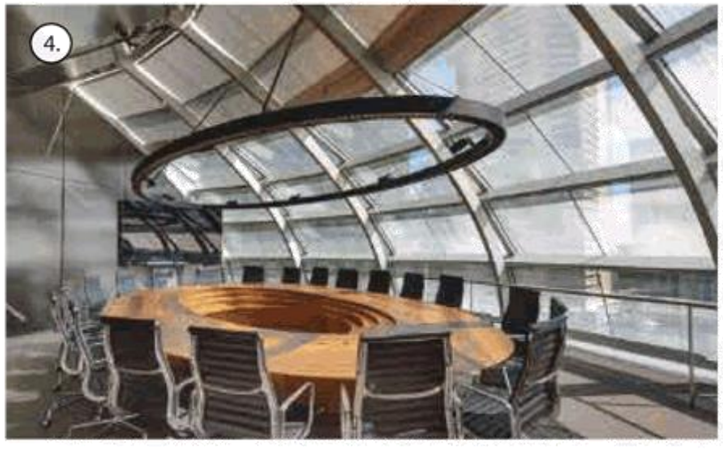

Lockhart - Krause Architects Bondi Surf Bathers' Life Saving Club 20 - Backing Sheet - at A3 - Concept Design - Rev A - 31/09/2020
















Heritage Lightweight Examples

Three Sydney examples above showcase a best practice approach to heritage conservation.

Slide 21 of 53

They preserve the heritage buildings in all their glory, with modern lightweight additions that highlight the original.

1 & 4 - Commonwealth Bank, 50 Martin Place (Ross & Rowe, 1924, architects of 1934 BSBLSC) 2 & 5 Customs House 3 & 6 Education Building, Sandstone precinct, Bridge St

# REPORT
# CM/7.10/20.08

**Subject:** **Bronte Cutting Safety Upgrade**

**TRIM No:** A20/0015

**Author:** Amanda Tipping, Project Manager, Major Projects

**Director:** Emily Scott, Director, Community, Assets and Operations

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*This matter was last considered by Council at its meeting on 21 July 2020. Debate on the item was adjourned to this meeting. Below is a minute extract from the meeting. The original report, as well as supplementary information, is attached.*

*At the time of the procedural motion being moved, Cr Masselos had spoken in favour of the substantive motion and no other Councillors had spoken on the substantive motion.*

**CM/7.11/20.07 Bronte Cutting Safety Upgrade (A20/0015)**

**MOTION** Mover: Cr Masselos
Seconder: Cr Keenan

That Council:

1. Receives and notes the outcome of the options analysis study for the Bronte Cutting Project.

2. Endorses Option 1B (2.5–3 m wide footpath, Calga Place) as the preferred option for Bronte Cutting Project, as detailed in the attachment to this report.

3. Develops Option 1B to a concept design suitable for informing the community.

4. Notes that the developed Option 1B will be reported back to Council prior to informing the community.

AT THIS STAGE IN THE PROCEEDINGS, THE FOLLOWING PROCEDURAL MOTION WAS MOVED BY CR BURRILL AND SECONDED BY CR WAKEFIELD:

That debate on this be item be adjourned to the August Council meeting to allow the Surf Club to be consulted.

THE PROCEDURAL MOTION WAS PUT AND DECLARED LOST ON THE CASTING VOTE OF THE CHAIR.

**Division**
**For the Procedural Motion:** Crs Betts, Burrill, Goltsman, Kay, Wakefield and Wy Kanak.
**Against the Procedural Motion:** Crs Copeland, Keenan, Lewis, Masselos and O'Neill.

*Cr Nemesh was not present for the vote on the Procedural Motion.*

A FURTHER PROCEDURAL MOTION WAS MOVED BY CR WAKEFIELD AND SECONDED BY CR BURRILL THAT THIS ITEM LAY ON THE TABLE TO BE CONSIDERED AT A FUTURE TIME.

SUBSEQUENTLY, A FURTHER PROCEDURAL MOTION WAS MOVED BY CR WAKEFIELD AND SECONDED BY CR BURRILL TO RECOUNT THE VOTE ON THE PROCEDURAL MOTION TO ADJOURN DEBATE. CR WAKEFIELD THEN WITHDREW THIS PROCEDURAL MOTION.

A FURTHER PROCEDURAL MOTION, MOVED BY CR WAKEFIELD AND SECONDED BY CR BURRILL, TO RECOUNT THE VOTE TO ADJOURN DEBATE WAS THEN PUT AND DECLARED CARRIED.

THE VOTE ON THE PROCEDURAL MOTION TO ADJOURN DEBATE WAS RECOUNTED AND DECLARED CARRIED.

**DECISION:**

That debate on this be item be adjourned to the August Council meeting to allow the Surf Club to be consulted.

**Division**
**For the Procedural Motion:** Crs Betts, Burrill, Goltsman, Kay, Nemesh, Wakefield and Wy Kanak.
**Against the Procedural Motion:** Crs Copeland, Keenan, Lewis, Masselos and O'Neill.

*S Lightfoot and B Scaffidi (President, Bronte Surf Life Saving Club) addressed the meeting.*

**1. Attachments**

1. Supplementary report - Bronte Cutting Safety Upgrade - Consultation with Bronte SLSC ⇩
2. Report previously considered by Council - Bronte Cutting Safety Upgrade - 21 July 2020 (under separate cover) ⇨ .

# Supplementary Report - Bronte Cutting Safety Upgrade - Consultation with Bronte SLSC

**Author: Amanda Tipping, Project Manager, Major Projects**

**Director: Emily Scott, Director, Community, Assets and Operations**

**Bronte Surf Life Saving Club Meeting**

**Date:** 24 July 2020

**Time:** 11:30 - 12:30

**Location:** Microsoft Teams meeting

**External Attendees:** B. Scaffidi (BSLSC) P. Butcher (BSLSC)

Council officers discussed the options presented in the Council Report 21 July 2020. B.Scaffidi and P. Butcher understood why the footpath was a preferable option and raised the following feedback and questions:

| SLSC feedback / questions | Response | Agreed way forward |
|---|---|---|
| Why is the width of the footpath 2.5m and not less? With the current car size, parking allowances in the Cutting, and demand cause congestion. By reducing the width of the footpath if possible, would not further reduce the parking experience. | The proposed footpath width is to safely manage the high volume of pedestrians and to safely keep the pedestrians on the footpath to help eliminate pedestrian flow onto the vehicle travel lane. | Footpath width and ensuring no further reduction to parking experience to be reconciled during the concept design phase. An agreed design principle should be not to reduce the parking experience from the existing arrangement. |
| What is the width of the temporary footpath? | 1.8 metres<br>2.1 metres including line marking and barrier separator between footpath and vehicle lane | |
| Why are we designing the footpath width for peak capacity of Sculpture by the Sea that runs for only 14 days. If we removed this anomaly would this result in the reduction in footpath width. | The maximum capacity is modelled around Sculpture by the Sea. This modelling has determined the footpath width in the concept to date as normally you would design for your worst case scenario, which | Footpath width to be reviewed during the concept design phase. Officers have agreed to interrogate modelling and footpath width during concept design. |

| | | |
|---|---|---|
| | in this case is the sculptures by the sea event.<br><br>Further clarification with confirmation from consultant, GHD - that pedestrian volumes include **summer months and Sculptures by the Sea event**.<br><br>*GHD Options Report 2020:*<br><br>*One million people use the Coastal Walk from Bronte to Bondi every year, and during peak times, as many as 500 pedestrians per hour use Calga Place (Bronte Cutting Pedestrian Link Project Analysis, DJN Traffic and Safety Solutions, 2018).*<br><br>*These peak times include:*<br>• *Summer months; and*<br>• *Sculpture by the Sea event that is held for three weeks in Spring.* | |
| SLSC are advocating for no further reduction to the parking experience for community and SLSC members. The current trial has constrained the experience. We would want to see no further reduction. | Council work through concept development stage to ensure no further reduction to parking. | As above. A key design principle of the permanent solution needs to be no further reduction in parking experience. |
| SLSC request that there is greater compliance of their designated parking spaces during patrol periods. Often patrolling members are unable to attend shifts due to allocated spaces being parked out by non-SLSC club members. | Council consider greater allocation of compliance staff to parking compliance during patrol periods. | Council consider greater allocation of compliance staff to parking compliance during patrol periods. |

Further Comment from B Scaffidi BSLSC, 29 July 2020 when discussing the SLSC view of the proposed permanent footpath width:

*Can consideration be given to sizes between 1.8 and 2.5 Meters and testing should be done of parking cars on basis of fullish carpark. Does not need to be one size for entire footpath'*

In light of the consultation feedback from Bronte SLSC, Council Officers propose the following amended motion to address the feedback:

**Motion:**
That Council:

1. Receives and notes the outcome of the options analysis study for the Bronte Cutting Project.

2. Endorses Option 1B (2.5–3 m wide footpath, Calga Place) as the preferred option for Bronte Cutting Project, subject to responding to Bronte SLSC feedback during the concept design phase.

3. Develops Option 1B to a concept design suitable for informing the community.

4. Notes that the developed Option 1B will be reported back to Council prior to informing community.

# REPORT
# CM/7.11/20.08

**Subject:** **Snap Send Solve App**

**TRIM No:** A19/0219

**Author:** Tanya Potts, Manager, Customer Service

**Director:** John Clark, Director, Customer Service and Organisation Improvement

**RECOMMENDATION:**

That Council:

1. Notes the usage of the Snap Send Solve application to report issues to Council, including the number of residents who have used it, the number and types of issues reported and the feasibility for increasing the use of the application as outline in this report.

2. Continues to promote usage of the app both internally and externally.

## 1. Executive Summary

At its meeting on 18 February 2020, Council resolved to receive a report on the usage of the Snap Send Solve smartphone application, including details on the number of residents who have downloaded the application and the number and types of issues reported. Council further requested that officers report on the feasibility for increasing the scope and use of the application.

This report provides information on the monthly reports logged between April 2019 and June 2020, noting the significant increase in usage in more recent months. The report also recommends the continued promotion of the application to residents and internal staff in order to increase usage.

A further report will be submitted to Council at a later date regarding usage of the PayStay app.

## 2. Introduction/Background

Snap Send Solve is an application that provides the community with the ability to report issues using their smart phone. The app uses geolocation software to identify the incident address and to locate the relevant Council or authority that the report should be sent to.

A resident can create a report by using the smartphone app to:

- Snap a photo of the issue.
- Confirm the location that is automatically populated.
- Select an Incident Type from the drop-down menu.
- Add comments if desired.
- Confirm customer contact details (automated from log in).

The relevant Council is automatically identified based on the location and Incident Type and the customer receives a unique report number for reference. Incident information is emailed to the relevant authority,

however the amount of information received by the authority is dependent on the level of the service agreement in place with Snap Send Solve.

For several years, a small number of residents were using the free Snap Send Solve app to log an average of 65 reports with Council per month. The incident report email sent to Council did not include the photograph or the customer details, which made identifying the incident more difficult. For example, a pothole logged at an intersection may be hard to locate and without customer details, and the customer could not be provided with an update or outcome.

In April 2019, Council entered into an agreement with Snap Send Solve to upgrade to the more advanced platform. The subsequent inclusion of photographs and customer contact details have allowed for more efficient identification and resolution of each issue. Since the upgrade there has been a steady increase in usage by residents across Waverley.

Snap Send Solve reports are emailed to the Customer Service team, who action the request by logging them in Council's CRM system (Merit) and/or by responding to the resident with information.

**3. Relevant Council Resolutions**

| Meeting and date | Minute No. | Decision |
|---|---|---|
| Council<br>18 February 2020 | CM/8.2/20.02 | That Council:<br><br>1. In regard to the Snap Send Solve app:<br><br>(a) Notes that residents of Waverley can now report local issues to Council via the app.<br><br>(b) Reports to Council on the usage of the app including:<br><br>(i) Number of residents who have downloaded the app.<br><br>(ii) Number of issues and the kind of issues logged using the app.<br><br>(iii) Feasibility and suitability of increasing the scope and use of the app.<br><br>2. In regard to the PayStay app:<br><br>(a) Notes that individuals can now pay for metered parking at Bondi Beach using the app.<br><br>(b) Further notes that it is Council's intention for all meters in the Waverley local government area (LGA) to become compatible with the PayStay app in 2019–20.<br><br>(c) Reports to Council on the usage of the app, including:<br><br>(i) Total number of users of the app. |

| | | |
|---|---|---|
| | | (ii) Number of transactions and the locations of those transactions.<br><br>(iii) The dollar amount generated from those transactions and what proportion of parking meter revenue is generated compared to other payment means. |

## 4. Discussion

### Number of issues logged

From April 2019 to June 2020 3,303 reports were sent to Council by residents using the Snap Send Solve application on their phone. The highest volume of reports was recorded in April 2020 with many residents working from home and reporting dumped rubbish and illegal parking incidents in their neighbourhood.

In more recent months, the Snap Send Solve application has been heavily promoted on the Council website and Facebook page as well as on signage at the Customer Service Centre and at Council Chambers. The graph below provides the number of incident reports sent to Council each month by residents using the Snap Send Solve application on their phones.

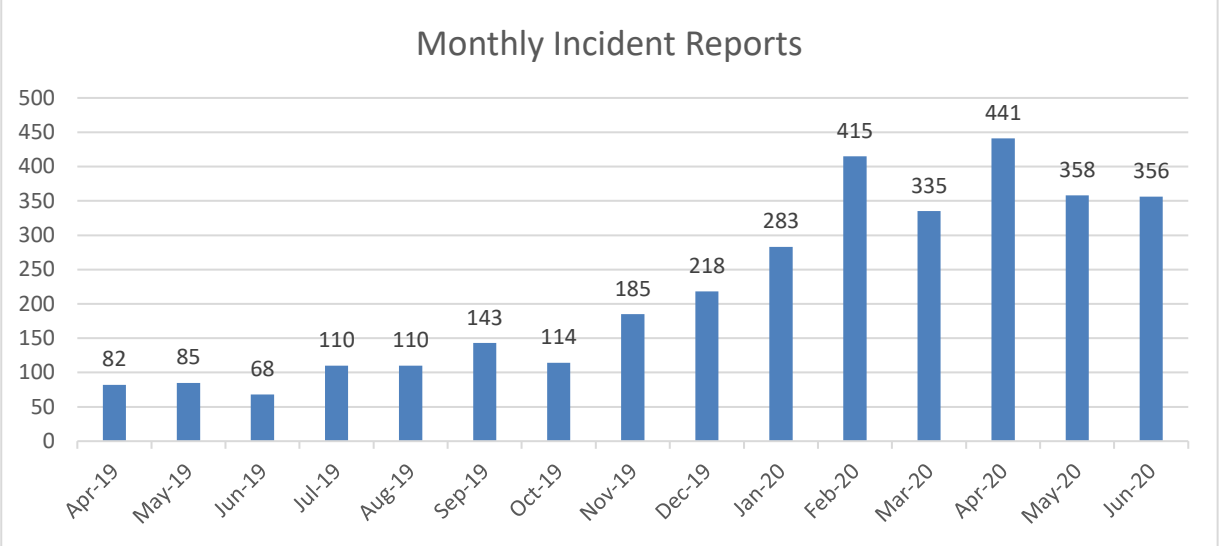



*Figure 1. Monthly Snap Send Solve reports from April 2019 to June 2020.*

### Types of issues logged

Residents use the application to report a variety of issues, including dumped rubbish, Illegal parking, potholes, graffiti, damaged signage, abandoned vehicles and fallen tree branches. The vast majority of issues sent to Council using the Snap Send Solve app are reports of dumped rubbish. Residents are able to utilise the app on their phone when they are out and about to quickly and easily report dumping in their neighbourhood so that it can be promptly investigated and removed by Council.

The graph below provides the breakdown of the incident types reported by residents using the Snap Send Solve app from April 2019 to June 2020.

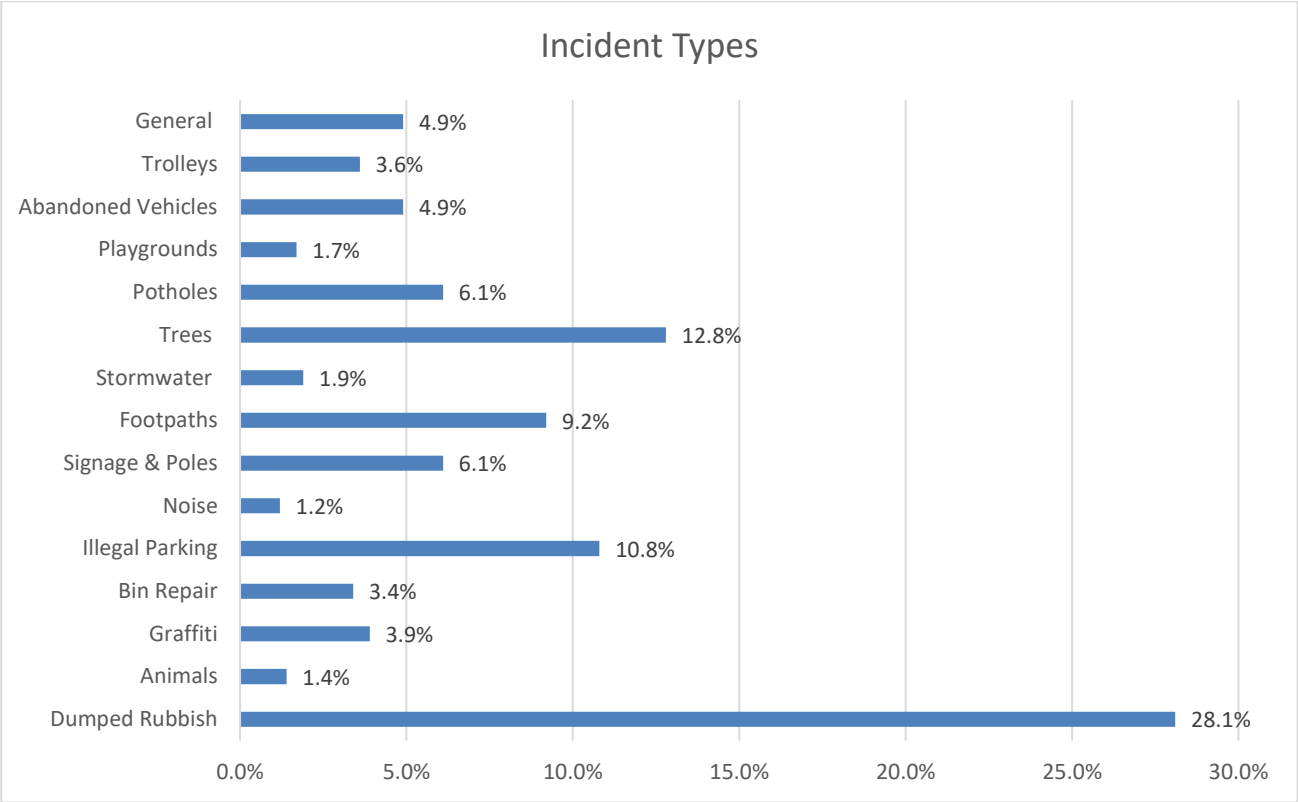



*Figure 2: Number and type of issues logged using Snap Send Solve from April 2019 to June 2020.*

**Number of residents using Snap Send Solve**

The total number of residents who have used the Snap Send Solve application to report an issue to Council in the previous 12 months is 666. Given the high number of individual reports it can be surmised that these residents have submitted multiple reports to Council. The reporting capabilities do not currently allow for data on how many residents have downloaded the application but have not yet logged a report.

**Increasing scope and usage**

Snap Send Solve offers only two versions of the platform—Basic and Enterprise—and Council upgraded to the Enterprise platform in April 2019. In 2020, Council has continued to promote the Snap Send Solve application on its website and social media, particularly during the COVID-19 pandemic when many residents were working from home or spending more time in their own neighbourhood. As a result, the number of reports logged on a monthly basis has more than doubled from late 2019 to early 2020.

The Communications team at Council works directly with the Communications Manager at Snap Send Solve to update and customise promotional materials in order to reach the wider community. Customer Service staff are coached to advise residents who call or visit the centre or contact us by email of the benefits of the application as way to quickly log issues for Council to action.

Promotion of the Snap Send Solve app internally within Council would increase usage by encouraging staff, particularly outdoor teams, to quickly and easily report issues identified whilst working within the LGA.

**5. Financial impact statement/Time frame/Consultation**

The current licence agreement between Council and Snap Send Solve expires on 8 April 2021. Renewal of the annual licence is $7,560 plus GST. This is included in the 2020–21 budget for Information Management and Technology.

## 6. Conclusion

At its meeting on 18 February 2020, Council resolved to receive a report on the usage of the Snap Send Solve smartphone application, including details on the number of residents who have downloaded the application and the number and types of issues reported.

This report provides information on the monthly reports logged between April 2019 and June 2020, noting the significant increase in usage in more recent months, when people have been spending more time at home.

The report also recommends the continued promotion of the Snap Send Solve application to residents and to internal staff in order to increase usage.

A further report will be submitted to Council at a later date regarding usage of the PayStay app.

## 7. Attachments

Nil.

# REPORT
# CM/7.12/20.08

**Subject:** **Fleet Management Update**

**TRIM No:** A19/0429

**Author:** Ben Kusto, Executive Manager, Asset Maintenance
Mark Woodhead, Manager, Fleet

**Director:** Emily Scott, Director, Community, Assets and Operations

**RECOMMENDATION:**

That Council:

1. Note the progress against Council resolutions CM/8.4/18.09 and CM/7.22/19.07.

2. Notes the progress of the strategic review of Council's fleet management initiatives.

3. Notes the update on the 2020–21 fleet management initiatives, including the pool vehicle utilisation and management review, amendments to the staff vehicle list to include hybrid vehicles, and continued work on the most appropriate funding mechanism for Councils fleet.

4. Supports the continued effort to trial emerging alternative technologies for all vehicles types as they become available.

5. Receives a six-monthly progress report on Council's fleet management program.

## 1. Executive Summary

In 2019, a review of Council's fleet management activities resulted in the transfer of the fleet management function from Financial Services into the Community, Assets and Operations directorate. Staffing and role changes have led to the establishment of a Fleet Manager position who assumes responsibility for the management of Council's heavy and passenger fleet in addition to assuming the responsibility for the shared mechanical workshop at the Alexandria Integrated Facility (AIF) and the overall maintenance of Council's fleet.

The successful recruitment of the Fleet Manager position in early 2020 has seen the commencement of a strategic review of Council's fleet management activities that involves cross-organisation collaboration. Opportunities exist that will allow Council to achieve greater efficiencies and cost savings both financially and environmentally through the management of its passenger and heavy fleet. These opportunities are currently being explored as part of this review.

This report seeks to update Councillors on the progress of both the strategic fleet review program and previously endorsed resolutions of Council pertaining to fleet management.

## 2. Introduction/Background

In 2020, officers commenced a strategic review of all Councils fleet management activities. The objectives of the review are to:

- Ensure safety for staff and the community through appropriate vehicle selection, management and operation.
- Optimise utilisation and management of fleet required for normal operations.
- Limit size of fleet by seeking alternative transport options where possible.
- Undertake measures to reduce total fuel consumption and reduce GHG emissions.
- Apply a whole of life costing approach to asset management and maximising cost effectiveness.
- Ensure that all staff to have the right tools in order to do their job effectively and efficiently.
- Achieve good allocation of vehicles across sites.
- Apply a considered rationale for private vehicle allocation across the organisation consistent with the other objectives of the review.
- Adopt a funding mechanism to ensure best value for money.

The review will consider all aspects of Councils fleet management activities. Officers will provide six monthly updates to Council on the progress of the strategic review program.

**Council's fleet management activities**

Council's fleet management activities comprise two main elements:

- Light passenger fleet.
- Heavy operational fleet.

*Light passenger fleet*

As part of Human Resources approach and consistent with the provisions of the Local Government (State) Award, Council currently offers leaseback vehicles to several staff as part of their employment contracts and/or remuneration package. These vehicles are purchased with a replacement period of three years or 100,000 km. In addition, Council also provides pool vehicles across various departments for business uses during the working day.

There are currently 36 active leaseback vehicles, four leaseback vehicles returned for sale and seven vehicles that fall under the Senior Staff employment contracts. In addition, there are 19 pool vehicles and one vehicle for Community Policing across various sites. Council also offers car allowances to employees (currently 28) if where it is agreed private vehicles can be suitably used for Council business.

See below the summary table which outlines the FY 19–20 annual cost to Council.

*Table 1. 2019-20 costs.*

| Car Use | No. of Vehicle | FY 19–20 Estimated Cost* |
|---|---|---|
| Staff Leaseback | 36 | $241,197 |
| Employment Contract/Mayoral | 7 | $121,885 |
| Pool Cars | 20 | $150,715 |
| **Rangers | 8 | $60,286 |
| TOTAL (Car Costs) | 71 | $574,083 |
| Car Allowance | 28 | $228,537 |
| GRAND TOTAL | | $802,620 |

**Estimated cost is used because it reflects a more accurate picture of the total cost as certain actual costs such as depreciation and employee contributions are only captured partially.*

*** Ranger passenger vehicles are nominated Operational rather than Pool as they are allocated to specific staff to undertake specific purposes and not available for any staff to use.*

The table below further breaks down the total cost for each car use type.

*Table 2. Costs for car use types.*

| FY19–20 | Contract/ Mayoral | Pool Cars | Rangers | Staff leaseback | Total |
|---|---|---|---|---|---|
| No. of vehicles | 7 | 20 | 8 | 36 | 71 |
| Initial acquisition cost | ($264,679) | ($597,380) | ($203,249) | ($1,173,971) | ($2,239,279) |
| Net sale value per year | $29,810 | $64,352 | $25,740 | $134,827 | $254,729 |
| Direct running costs | ($37,603) | ($65,722) | ($26,228) | ($183,718) | ($313,331) |
| Average annual depreciation cost | ($66,170) | ($149,345) | ($59,738) | ($293,493) | ($568,746) |
| FBT cost | ($47,922) | $0 | $0 | ($69,166) | ($117,088) |
| Employee contribution | $0 | $0 | $0 | $170,352 | $170,352 |
| **Total annual net cost** | ($121,885) | ($150,715) | ($60,286) | ($241,197) | ($574,083) |
| **Average cost per car per year** | ($17,412) | ($7,536) | ($7,536) | ($6,700) | ($8,029) |

*Heavy operational fleet*

The table below provides an overview of Councils current operational fleet. There are 87 items classified in this category.

*Table 3. Operational fleet.*

| **Operational Fleet by type** | Number |
|---|---|
| Light Commercial Vehicles | 40 |
| Trucks | 19 |
| Waste Compactors | 20 |
| *Specialised Equipment* | |
| Footpath sweepers | 3 |
| Roadway sweepers | 2 |
| Elevating Work Platform | 1 |
| Flocon Asphalt truck | 1 |
| Gully Eductor truck | 1 |
| **Total** | 87 |

**3. Relevant Council Resolutions**

| Meeting and date | Minute No. | Decision |
|---|---|---|
| Council<br>16 July 2019 | CM/7.22/19.07 | That Council:<br><br>1. Receives and notes this report.<br><br>2. Receives a progress report on fleet management |

| | | |
|---|---|---|
| | | initiatives in February 2020.<br><br>3. Undertakes a lease/buy analysis of passenger vehicles. |
| Council<br>27 September 2018 | CM/8.4/18.09 | That Council:<br><br>1. Note that Council's 'Community Strategic Plan', 'Transport, Pedestrians and Parking' outlines the community's vision for transport over the next decade. The community told us they want to reduce the need to own and travel by private car and increase ride sharing in the LGA. They also want Council to prioritise access to residential parking.<br><br>2. Note that Council's 'People, Movement and Places Plan' identifies our vision with pedestrian's first then bikes, public transport shared services and private cars prioritised last. This plan also identifies congestion and parking as problems in the LGA.<br><br>3. Request that Officers prepare a report on the current passenger fleet with options for improved utilisation, cost and emissions reduction including but not limited to:<br><br>(a) The current number of passenger vehicles in the fleet.<br><br>(b) Total value of these passenger vehicles.<br><br>(c) How often are they replaced.<br><br>(d) Are these vehicles purchased or leased.<br><br>(e) The cost of operation for this fleet including petrol, insurance and other on road costs annually.<br><br>(f) Annual maintenance costs.<br><br>(g) The various models used in the fleet and what process is in place for staff when choosing models.<br><br>(h) Number of fuel card issued.<br><br>(i) Cost of KM/Lt for each vehicle (petrol and diesel).<br><br>(j) How many are regarded as 'tool of trade' vehicles.<br><br>(k) How many cars are on lease back arrangements to staff.<br><br>(l) Number of lease back vs non lease back vehicles.<br><br>(m) How many pool cars.<br><br>(n) Where are passenger vehicles garaged. |

| | | |
|---|---|---|
| | | (o) How ride sharing could be used to replace pool cars (including cost of creating accounts with ride share companies).<br><br>(p) Emissions from these cars. |

**4. Discussion**

This report provides an update on progress against fleet related resolutions of Council. Table 4 provides an overview of progress against these resolutions with further detailed discussion below on fleet management initiatives.

*Table 4. Progress against Council fleet management resolutions*

| **CM/8.4/18.09** | |
|---|---|
| 1. Note that Council's 'Community Strategic Plan', 'Transport, Pedestrians and Parking' outlines the community's vision for transport over the next decade. The community told us they want to reduce the need to own and travel by private car and increase ride sharing in the LGA. They also want Council to prioritise access to residential parking. | Noted. |
| 2. Note that Council's 'People, Movement and Places Plan' identifies our vision with pedestrian's first then bikes, public transport shared services and private cars prioritised last. This plan also identifies congestion and parking as problems in the LGA. | Noted. |
| 3. Request that Officers prepare a report on the current passenger fleet with options for improved utilisation, cost and emissions reduction including but not limited to: | Detail below. |
| a) The current number of passenger vehicles in the fleet? | The current passenger fleet at 75 vehicles.<br>• 7 employment contract/Mayoral vehicle.<br>• 34 leaseback.<br>• 2 unallocated leasebacks (staff departure).<br>• 4 returned for sale.<br>• 19 pool vehicles.<br>• 8 allocated to rangers.<br>• 1 allocated to community policing. |

<table>
<tr><td>b) Total value of these passenger vehicles?</td><td>• Purchase price total $2,258,877<br>• Depreciation $ 487,016<br>• Book value (Jan 20) $1,771,861</td></tr>
<tr><td>c) How often are they replaced?</td><td>Every three years or 100,000 km (whichever comes first).</td></tr>
<tr><td>d) Are these vehicles purchased or leased?</td><td>The current fleet is 100% purchased.</td></tr>
<tr><td>e) The cost of operation for this fleet including petrol, insurance and other on road costs annually?</td><td>The budgeted operating cost to run the passenger fleet FY19 is $360,297.</td></tr>
<tr><td>f) Annual maintenance costs?</td><td>The budgeted maintenance cost to run the passenger fleet FY19 is $27,042.</td></tr>
<tr><td>g) The various models used in the fleet and what process is in place for staff when choosing models?</td><td>Attachment 1 provides the current preferred vehicle list as well as the proposed new electric vehicles to be added to the list.<br><br>Vehicle types are selected via a form from the preferred vehicle list and require Director approval. Pool and operational vehicles are selected on a fit-for-purpose arrangement.</td></tr>
<tr><td>h) Number of fuel card issued.</td><td>There are 198 active Caltex fuel cards. These include passenger, light commercial, heavy and plant.</td></tr>
<tr><td>i) Cost of KM/Lt for each vehicle (petrol and diesel)?<br><br>Full fuel cycle greenhouse gas emissions (tonnes C02e)</td><td>Fuel cost<br><br>• Average cost Unleaded vehicle $0.098 per kilometre<br>• Average cost Diesel vehicle $0.12 per kilometre<br><br>Full fuel cycle greenhouse gas emissions (tonnes C02e)<br><br><table><tr><th></th><th>Unleaded</th><th>Diesel</th></tr><tr><td>Total tonnes</td><td>201</td><td>69</td></tr><tr><td>No. Vehicles</td><td>57</td><td>16</td></tr><tr><td>Average tonnes/vehicle</td><td>3.54</td><td>4.35</td></tr></table><br>Council’s two Nissan Leaf (EV) not included.</td></tr>
<tr><td>j) How many are regarded as ‘tool of trade’ vehicles?</td><td>No ‘tool of trade’ passenger vehicles. There are nine operational utilities for supervisors, co-ordinators and on- call staff with approved Take Home Vehicle Agreement. No personal use.</td></tr>
<tr><td>k) How many cars are on lease back arrangements to staff?</td><td>There are currently 40 leaseback vehicles. Of those, four vehicles identified as surplus and will be sold in FY20/21 and two currently unallocated due to resignations. In total, 36 active leaseback vehicles.</td></tr>
</table>

<table>
<tr><td></td><td></td></tr>
<tr><td>l) Number of leaseback versus non leaseback vehicles?</td><td>There are 40 leaseback vehicles, seven contract or other category vehicles, 19 pool vehicles, 8 Ranger dedicated vehicles and 1 vehicle supplied to the NSW Police.</td></tr>
<tr><td>m) How many pool cars?</td><td>19 pool vehicles<br>8 ranger allocated vehicles<br>1 Waverley Police (community engagement) allocated vehicle</td></tr>
<tr><td>n) Where are passenger vehicles garaged?</td><td>Leaseback and contract vehicles are parked at lessee home address. Pool vehicles are parked at various Council buildings /depots through the LGA and at the AIF.</td></tr>
<tr><td>o) How ride sharing could be used to replace pool cars (including cost of creating accounts with ride share companies)?</td><td>Pool vehicle utilisation is currently being reviewed by Fleet Services and Finance. Fleet Services is looking to reduce the number of pool vehicles with a view to have the located in logical central locations with easy access and a simple online booking platform to increase utilisation.<br><br>Fleet management are actively exploring utilising ride share company services and providers such as Uber where appropriate (for short one-way trips). In the below comparison, we have selected a Corolla Hybrid from our preferred vehicle list to highlight the usage cost if we were to engage a ride share company in place of a pool vehicle.<br><br>Corolla Hybrid (Council purchase)<br><br>
<table>
<tr><td>Purchase price</td><td>$21, 986.23</td></tr>
<tr><td>Annual maintenance cost</td><td>$8, 835.00</td></tr>
<tr><td>Hourly rate @ 8 hours usage per day</td><td>$5.66</td></tr>
<tr><td>Hourly rate @ 3 hours usage per day</td><td>$11.33</td></tr>
<tr><td>Hourly rate @ 1 hour usage per day</td><td>$33.98</td></tr>
</table>
<br>Medium hatch Corolla (GoGet ride share)<br><br>
<table>
<tr><td>Hourly rate</td><td>$8.60</td></tr>
<tr><td>Charge per kilometre</td><td>$0.40</td></tr>
<tr><td>Full date rate (maximum cost)</td><td>$83.00</td></tr>
<tr><td>Average cost per trip @ 7km usage</td><td>$11.40</td></tr>
</table>
</td></tr>
</table>

| | |
|---|---|
| | Analysis of hourly rates show that our own hourly rate charge is comparable if using an average trip range of 7 km. Rideshare opportunities will have financial savings year on year if compared with underutilised ownership. We forecast no reduction in usage requirements for staff conducting daily business therefore no carbon footprint advantage to these alternatives based on similar usage (trip type and distance). |
| p) Emissions from these cars? | Total full cycle emissions YTD from just pool vehicles (including electric vehicles) totals 4.92 tonnes (late March snap shot). Figure 1 shows the emissions by vehicle type. Note this figure takes into consideration lower usage due to staff working arrangements (working remote) during current Pandemic. |
| **CM/7.22.19.07**<br><br>1. Receives and notes this report. | Noted. |
| 2. Receives a progress report on fleet management initiatives in February 2020. | Updated provided. |
| 3. Undertakes a lease/buy analysis of passenger vehicles. | Council currently purchases all the passenger vehicles offerings with a replacement period of three years or 100,000 km. All vehicles are managed internally by Fleet Services. It is a significant capital investment year on year and impact to the ongoing cashflow.<br><br>Fleet services have commenced a financial / environmental analysis as to whether Council continue with current practice (*outright purchasing of Vehicles)* or finance lease vehicles through a third-party Fleet Management Organisation *(Finance).* A further report is due to come to Council in Q2. |

Figure 1 presents a summary of Council's GHG emissions for the fleet by vehicle type.

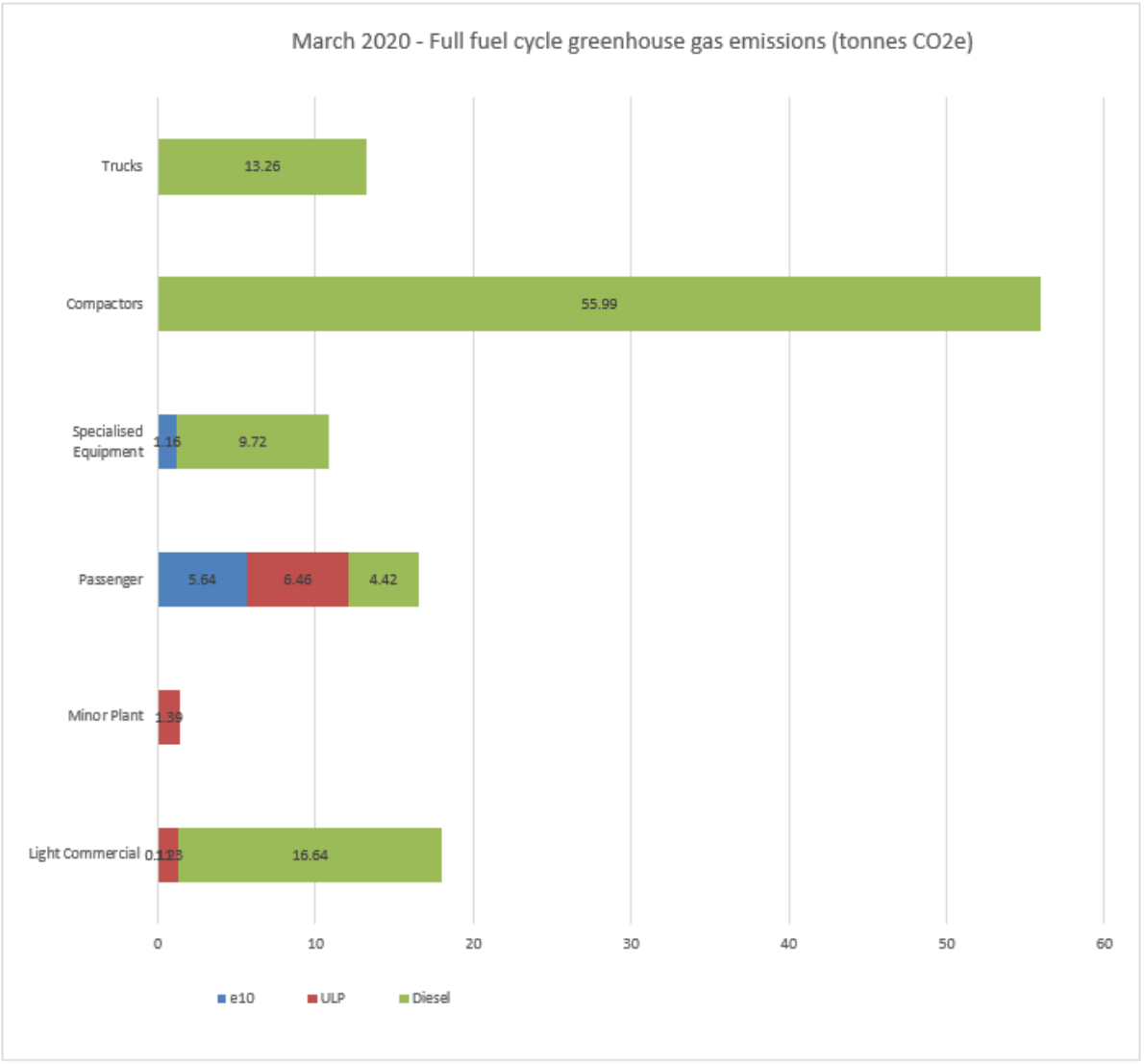



*Figure 1. Summary of full fuel cycle emissions (tonnes CO2-e) (March 2020).*

As part of our strategic review, Officers have and will continue to pursue emerging technologies for all vehicle types to reduce both the vehicle GHG emissions and costs with a focus on the highest emitters as a priority.

**Fleet management initiatives for 2020–21**

Fleet Management initiatives for FY20–21 include reducing leaseback vehicle selection, pool vehicle utilisation and reviewing the Motor Vehicle Policy and Procedure.

***Leaseback vehicle selection***

Fleet Management propose to reduce the number of vehicles for selection under each of the vehicle types (hybrid, small, medium, large, people mover and light commercial), increase hybrid vehicle selections and introduce an electric vehicle (EV) option. Currently, there are three mainstream vehicles available as an EV option. Considerations when purchasing an EV option, travel range to and from residential address and available charging stations outside of work premises.

If Council were to endorse this proposal, the financial impact would be determined by vehicle selection and the number of vehicles forecast for replacement FY20/21 (28 vehicles).

The table below indicates breakdown of vehicles forecast for replacement FY20–21.

*Table 5. Vehicles forecast for replacement FY20–21.*

| Vehicle type | No. | Purchase price | Sale price | Net cost to Council |
|---|---|---|---|---|
| Pool* | 8 | $213,204.00 | $108,850.00 | $104,354.00 |
| Rangers | 4 | $96,025.58 | $40,162.20 | $55,863.38 |
| Lease back | 8 | $278,570.22 | $131,401.05 | $147,169.17 |
| Contract | 6 | $239,388.21 | $137,497.85 | $101,890.36 |

*Of the eight pool vehicles forecast for replacement, four have been identified in the pool vehicle utilisation initiative.

The revised vehicle selection list including the additions of EVs has been endorsed by ELT. Officers will investigate how to better encourage uptake of EVs as part of Councils fleet in 2020–21.

***Leaseback Vehicle Provision***

In addition to examining lease arrangements and novated leases (instead of vehicle ownership), HR and Fleet will also examine the basis for the provision of Leaseback vehicles. There may be some scope for reducing the number of Leaseback vehicles into the future as natural staff turnover occurs. It is noted however that Leaseback vehicles are commonly associated with a number of positions in the wider local government sector, and are often sought by candidates Council is trying to recruit. They are also tied to the question of overall remuneration, meaning that not providing a vehicle does not necessarily reduce costs to Council.

***Pool vehicle utilisation***

We currently have 19 dedicated pool vehicles across our operations. Initial analysis (based on average kilometre use versus age) indicates opportunities to reduce the pool vehicle fleet by seven vehicles.

With the reduction of the number of available pool vehicles in the fleet it is proposed to centrally locate leaseback vehicles to optimal locations including the Hollywood Ave parking station. Dedicated parking bays will be available to ensure vehicles are easily accessed and secure. Staff will be able to book out the vehicle on-line using current software available through Outlook and/Ausfleet. Both booking platforms are at no additional cost to Council.

Work is also being done to ensure Leaseback vehicles are available for pool use during working hours.

Any additional requirement not met i.e. no available pool vehicles, could be met by using rideshare programs.

The projected financial impact of reducing the current number of pool vehicles by seven vehicles, including consideration of the average trade-in price per vehicle (considering age, kilometres travelled and wear/tear), year on year average maintenance cost per vehicle and a reduction of CO2 emissions, would equate to a FY20–21 financial saving $143,752 and 24.78 tonnes of CO2 emissions (if ride share and Uber not utilised in replacement).

Further work on this initiative will continue in 2020–21.

***Motor Vehicle Policy and Procedure documents***

Council's current motor vehicle guidelines are under review, the final document will form the Motor Vehicle Policy and Procedure document.

## 5. Financial impact statement/Time frame/Consultation

The 2020–21 fleet management initiatives are being implemented in accordance with the Waverley Council Operational Plan. Funding is provided from the Asset Maintenance Operational Budget.

## 6. Conclusion

Council resolved to undertake a review of various aspects of Waverley's fleet management initiatives in addition to providing detailed information relating to our current fleet. This fitted with management initiative in relation to fleet cost and efficiency. This report provides an update of current progress against prior Council resolutions with a further report to come back to Council every 6 months on program progress.

## 7. Attachments

1. Current vehicle selection list with proposed EV additions ⇩

**Attachment 1: Current Waverley Vehicle selection list with proposed EV additions**

The table below details the current approved Waverley vehicle selection list for leaseback / pool vehicles.

| | Make | Model | Shape | ANCAP | CO2 grams per km | Current lease back fee | 4.4% increase | Weekly Leaseback fee July 2020 |
|---|---|---|---|---|---|---|---|---|
| ***Passenger Vehicles*** | | | | | | | | |
| | | | | | | | | |
| ***Hybrid*** | Toyota | Camry Ascent | Sedan | 5 | 121 | $ 84.00 | $ 3.70 | $ 87.70 |
| | Toyota | Corolla Hybrid | Hatch | 5 | 96 | $ 84.00 | $ 3.70 | $ 87.70 |
| | Toyota | Prius Base | Hatch | 5 | 80 | $ 84.00 | $ 3.70 | $ 87.70 |
| | Toyota | Prius C | Hatch | 5 | 90 | $ 84.00 | $ 3.70 | $ 87.70 |
| | Toyota | Prius V Base | Wagon | 5 | 101 | $ 84.00 | $ 3.70 | $ 87.70 |
| | | | | 5 | | | | |
| ***Small*** | Hyundai | i30 Active | Hatch | 5 | 170 | $ 75.90 | $ 3.35 | $ 79.25 |
| | Kia | Cerato S AV Petrol | Hatch | 5 | 168 | $ 75.90 | $ 3.35 | $ 79.25 |
| | Toyota | Corolla Accent | Hatch | 5 | 143 | $ 75.90 | $ 3.35 | $ 79.25 |
| | Volkswagen | Volswagen Golf 110TSi Petrol | Hatch | 5 | 131 | $ 75.90 | $ 3.35 | $ 79.25 |
| | | | | 5 | | | | |
| ***Medium*** | Hyundai | Elantra Active Petrol | Sedan | 5 | 167 | $ 84.00 | $ 3.70 | $ 87.70 |
| | Kia | Kia Sportage Si Petrol | SUV | 5 | 182 | $ 84.00 | $ 3.70 | $ 87.70 |
| | Toyota | Rav 4 GX Petrol | SUV | 5 | 162 | $ 84.00 | $ 3.70 | $ 87.70 |
| | Volkswagen | Passat 132 Tsi Petrol | Sedan | 5 | 136 | $ 84.00 | $ 3.70 | $ 87.70 |
| | | | | 5 | | | | |
| ***Large*** | Hyundai | Santa Fe Petrol | SUV/Wagon | 5 | 219 | $ 92.00 | $ 4.05 | $ 96.05 |
| | Hyundai | Sonata Active Petrol | Sedan | 5 | 194 | $ 92.00 | $ 4.05 | $ 96.05 |
| | Isuzu | M-UX LSM Diesel | SUV/Wagon | 5 | 214 | $ 92.00 | $ 4.05 | $ 96.05 |
| | Kia | Sorento Si Diesel | SUV/Wagon | 5 | 205 | $ 92.00 | $ 4.05 | $ 96.05 |
| | Subaru | Forester 2.5L | SUV/Wagon | 5 | 187 | $ 92.00 | $ 4.05 | $ 96.05 |
| | Subaru | Liberty 2.5L | Sedan | 5 | 167 | $ 92.00 | $ 4.05 | $ 96.05 |
| | Toyota | Camry Acsent Petrol | Sedan | 5 | 183 | $ 92.00 | $ 4.05 | $ 96.05 |
| | | | | 5 | | | | |
| ***People Mover*** | Kia | Carnival Diesel Si | Wagon | 5 | 199 | $ 92.00 | $ 4.05 | $ 96.05 |
| | Toyota | Toyota Tarago Gli Petrol | Wagon | 5 | 207 | $ 92.00 | $ 4.05 | $ 96.05 |
| | | | | | | | | |
| ***Light Commercial Vehicle*** | | | | | | | | |
| ***Dual Cabin Utility*** | Ford | Ranger XLS | Dual Cab Ute | 5 | 197 | $ 84.00 | $ 3.70 | $ 87.70 |

The table below details the proposed additions to the current Waverley vehicle selection list to encourage the uptake of electric vehicles.

| | Make | Model | Shape | ANCAP | CO2 grams per km | Weekly Leaseback fee July 2020 |
|---|---|---|---|---|---|---|
| *Electric Vehicle* | *Hyundai* | *IONIQ* | *Hatchback* | *5* | - | *$ 100.00* |
| | *Nissan* | *Leaf* | *Hatchback* | *5* | - | *$ 110.00* |
| | *Hyundai* | *Kona* | *Wagon* | *5* | - | *$ 125.00* |

# REPORT
# CM/7.13/20.08

**Subject:** **Stronger Communities Fund - Progress Report**

**TRIM No:** A19/0224

**Author:** Robert Sabato, Senior Project Manager
Jordan Laverty, Project Manager
Bianca Simpson, Service Manager, Open Space and Recreation
Andrew Best, Executive Manager, Property and Facilities

**Director:** Emily Scott, Director, Community, Assets and Operations

**RECOMMENDATION:**

That Council receives and notes this progress report on the Stronger Communities Fund.

## 1. Executive Summary

Council received funding from the Stronger Communities Fund – Tied Grants program in February 2019 for several projects to a value of $2 million. The Stronger Communities Fund Funding Agreement requires Council to table progress reports quarterly to an ordinary Council meeting. The progress report is to include the expenditure and outcomes achieved against the Delivery Plan. This reporting is to continue until the conclusion of the projects.

## 2. Introduction/Background

The Stronger Communities Fund was originally established by the NSW Government to provide newly established Councils with funding for the delivery of projects that improve community infrastructure and services.

The first round of the Stronger Communities Fund provided up to $5 million for each new council to kick-start delivery of priority community initiatives.

The second round of the Stronger Communities Fund was established in 2017 and provides funding for specific projects, identified by the NSW Government, within new councils and councils previously subject to merger proposals.

The Office of Local Government has the function of providing funding to councils. It is the State agency to which the Council has to report regarding the expenditure of funds provided under the grants. Council applied and received funding for several projects identified by the NSW Government in the second round of funding. This report provides an update on the progress of these grant funded projects.

## 3. Relevant Council Resolutions

| Meeting and date | Minute No. | Decision |
|---|---|---|
| Council<br>21 April 2020 | CM/7.9/20.04 | That Council:<br><br>1. Receives and notes the outcomes from the two stages of community consultation undertaken for Varna Park. |

| | | |
|---|---|---|
| | | 2. Endorses the attached concept design plan to be detailed and documented for construction.<br><br>3. Notes that the final design may change based on recommendations and requirements identified by technical consultants such as arborists and accredited play safety auditors. A final design will be presented to Council for endorsement if significant changes are proposed, or emailed to Councillors prior to tender if only minor changes are proposed, in accordance with Council's new standard Councillor consultation approach. |
| Council<br>19 March 2019 | CM/8.9/19.03 | That:<br><br>1. Council officers consult stakeholders, Ward Councillors and Cr Burrill on an interim upgrade of the existing or new play equipment and the priority of which equipment should be upgraded to generally make the playground safer, and that these works take place as soon as possible.<br><br>2. Additionally, officers report back to Council with a future concept plan.<br><br>3. A representative of the recent 'Mothers of Bondi' petition, Ms Talia Golan or her alternate, be included within the stakeholder group.<br><br>4. Council notes that the NSW Government has recently given Council $300,000 under the Stronger Communities Fund to fund priority upgrade works as an interim measure in the Bondi Beach playground.<br><br>5. Council notes that a full upgrade of the playground to a regional playground is due to commence in 2021–22, following the completion of the Bondi Pavilion Conservation Upgrade project.<br><br>6. Council notes the recent online petition by the 'Mothers of Bondi' addressing urgent safety issues and upgrades to existing equipment. |
| Council<br>19 March 2019 | CM/8.13/19.03 | That Council:<br><br>1. Notes and acknowledges that:<br><br>(a) The NSW Government has provided Council a $100,000 grant to make further improvements to Clarke Reserve in Vaucluse.<br><br>(b) This money is in addition to the $150,000 already allocated by Council bringing the total investment |

| | | |
|---|---|---|
| | | of $250,000.<br><br>(c) The upgrade of the Reserve is due to commence in the second half of 2019.<br><br>2. Writes to the Member for Vaucluse, Gabrielle Upton MP, thanking her for the contribution of the grant, which will be used to improve local amenity.<br><br>3. Officers consult the Diamond Bay/Vaucluse Precinct and nearby residents within the Diamond Bay/Vaucluse Precinct catchment area, notifying them of the additional funding being provided and seeking feedback. |

**4. Discussion**

Guidelines have been developed to assist councils to understand their obligations in relation to the tied grant round of the Stronger Communities Fund, including requirements for governance and reporting.

Councils are to fund projects, identified by the NSW Government, that deliver new or improved infrastructure or services to the Community.

Projects must meet the following criteria:

- Demonstrate social and/or economic benefits to the community.
- Give consideration to the processes and procedures outlined in the capital expenditure review guidelines issued by the Office of Local Government.

The following is a list of the seven Council projects and their respective progress reports.

*Table 1. Projects.*

| Project – Stronger Communities Fund | Allocation ($'000) |
|---|---|
| 1. North Bondi Surf Life Saving Club – Upgrade | 500 |
| 2. Bronte Surf Club and Community Facilities Building Upgrade | 345 |
| 3. Clarke Reserve, Vaucluse – Upgrade to playground and fencing | 100 |
| 4. Marlborough Reserve, Bronte – Upgrade to playground | 400 |
| 5. Varna Park, Waverley – Upgrade to playground | 280 |
| 6. Waverley Park, Waverley – Upgrade of cricket facilities | 75 |
| 7. Bondi Beach playground – Design work for upgrade | 300 |
| **Total amount of grant funding sought:** | **$2,000,000** |

**North Bondi Surf Life Saving Club – Upgrade – Rescue Storage Facility**

Council has committed $500,000 to the project. An additional $500,000 is being funded by the North Bondi Surf Life Saving Club and another $500,000 is being sourced from Federal funds by the North Bondi Surf Life Saving Club and $500,000 from NSW Government.

*Next steps*

Construction is near completion. Pedestrian access to the promenade will be available by the end of August 2020, weather permitting.

*Budget*

The project is within budget.

**Bronte Surf Club and Community Facilities Building Upgrade**

Stage 2 community consultation was undertaken in May 2020 on the proposed concept design, with the results reported to Council on 30 June 2020. Council resolved to undertake two new concept designs based on eleven design criteria to align with feedback from the community consultation. The two designs will be reported back to Council when complete.

*Next steps*

A revised brief has been developed to align with the resolution of Council on 30 June 2020 and supplied to Council's Architect to develop the two new concept designs. The two new designs will be reported to Council once complete.

*Budget*

The table below shows the joint funding contributions for the delivery of the project as per the executed Heads of Agreement.

| Funding source | Funding amount |
|---|---|
| Waverley Council | $4,625,000 |
| Bronte Surf Club | $2,030,000 |
| Federal Government | $2,000,000 |
| State Government | $345,000 |
| Total | **$9,000,000** |

The two new concept designs will include a cost estimate for consideration by Council.

**Clarke Reserve, Vaucluse – Upgrade to playground and fencing**

Based on the consultation outcomes and Council's endorsement of the landscape plans, detailed design and documentation was completed and a contractor engaged for construction. Works to the playground are now complete. The removal of planting along the coastal fence was delayed in order to check for contamination of the soil, Results have since revealed that the site was safe to work and no contamination was reported. The remaining 15 metres of planting will be removed when the site is dry enough to access.

*Next steps*

Remaining 15 metres of planting to be removed as soon as practical.

*Budget*

Budget is on track.

**Marlborough Reserve, Bronte – Upgrade to playground**

The playground upgrade project was delayed over the past few months due to COVID-19 related recruitment delays. However, the project has now recommenced with Council staff concentrating their efforts on completing the detailed design and documentation package ready to issue a Request for Tender to engage contractor to build in late spring / early summer.

It is unfortunate that the large Ficus tree was lost from this space in the storm last year, however, this tree will be replaced with an advanced Ficus tree in the same location. Some additional trees will be planted for shade.

The design of the space does not need to change to accommodate the tree plantings and Council staff are continuing with the community supported and Council approved plan.

Residents have been kept informed of our progress and plans to replace the Ficus tree via direct e-mail to community consultation participants and via Council's Have Your Say project page.

*Next steps*

Complete detailed design and documentation package ready to issue Request for Tender to engage contractor to build in late spring / early summer.

*Budget*

The anticipated cost of the proposed works is within the allocated budget.

**Varna Park, Waverley – Upgrade to playground**

Varna Park is a very popular park in Waverley, with an existing play space, dog off-leash area and large open space with established trees. This project proposes to upgrade the park facilities for improved amenity and addresses safety concerns. Upgrade works include repairing playground edging, improving surfaces in high wear areas, mitigating companion animals (dogs) entering the play space, and maintaining trees of poor health. Upgrade of the play equipment and experience will be undertaken as scheduled in the adopted *Play Space Strategy 2014-2029* as a 'long term' priority.

Consultation with the community indicates support for the addition of dynamic exercise equipment, improved park signage, new shelter, expanded nature play area, and more trees. Consultation findings and basic concept was reported to Council and endorsed on 21 April 2020.

Council officers are currently refining the concept design, and undertaking detailed costings based on the changes derived from the community consultation.

*Next steps*

- Updating the community with consultation findings and finalised concept plan.
- Project detailed design and implementation will occur.
- The community will be notified of any updates at 3-6 monthly intervals to the construction program as works progress.

*Budget*

Detailed costing of the refined design is at $249,100 excluding contingency, GST, and project management fees.

**Waverley Park, Waverley – Upgrade of cricket facilities**

$55,000 has been provided to Eastern Suburbs Cricket Club for the purchasing of portable outdoor nets and associated equipment. The club have acknowledged receipt of the funding and will provide receipts for purchases made for acquittal purposes.

In agreement with the club, the remaining $20,000 was allocated to a feasibility study into the proposed Indoor Cricket Net Facility at Waverley Park. The feasibility study is complete and concludes that Margaret Whitlam Recreation Centre is structurally feasible of supporting a new indoor cricket facility. A preliminary concept was presented to Councillor Workshop on 10 September 2019.

While an initial application for construction funding from the over-subscribed Greater Sydney Sports Facility was unsuccessful, a funding strategy will be developed with the Club.

Design work on the concept is being advanced within Council's budget allocation.

*Next steps*

Council are working through a needs analysis report prepared by Council's Recreational planning and Open Space departments. Low level concepts are being workshopped with a project advisory group. Architects will then develop high level concept designs in preparation for Councillor Workshop.

*Budget*

The project is within budget for purposes of achieving concept design.

**Bondi Beach playground – Design work for upgrade**

Bondi Beach is due for replacement however existing and planned construction works within Bondi Park and to Bondi Pavilion has pushed out the program for the upgrade of the playground. Council's Play Space Strategy has identified the playground to be a Play Space which should service the region, meaning it should be designed for a range of ages and abilities.

This funding will assist Council in refurbishing the existing play space to ensure it is safe, meets the short-term needs of park visitors and extend the lifespan of the facility until a full re-devolvement can commence.

Council Officers have completed stakeholder consultation with representatives of 'Mothers of Bondi' and kept Councillors up to date on the concept plans via e-mail and onsite briefings throughout the process.

Detail design and documentation packages have been completed based on the stakeholder and Councillor supported concept plans.

The Playground Upgrade is currently out to Tender to engage a contractor to commence construction of the extended playground facility in September 2020.

*Next steps*

The Request for Tender closes on 13 August 2020.

*Budget*

Construction cost estimate $210,000 (excluding GST) plus an additional $20,000 for contingency and project management fees. Expenditure and commitments on existing playground repairs, picnic shelter

repairs and commitments for the purchase of new playground equipment to date has totalled $114,214.00 (excl GST). The total estimated combined project budget is now $344,214.00 (excl GST).

A Q1 budget adjustment may be required to fund the remaining works depending on final contract prices submitted.

**5. Financial impact statement/Time frame/Consultation**

Initially, the Stronger Communities Fund allocation had to be spent or committed by 31 December 2019 and fully acquitted by 30 June 2020. Any uncommitted funds by 31 December 2019 had to be returned to the OLG by 31 March 2020. Council was successful in seeking an extension of time for the Bondi Playground, Varna Park and Marlborough Park projects.

Councils are accountable for the expenditure of Stronger Communities Fund in accordance with guidelines which require the following:

- Councils must provide six-monthly reports each year by 31 August 2019 and 28 February 2020 to the Office of Local Government on delivery progress and expenditure within the Stronger Councils Fund reporting.
- A final report is to be submitted on the completion of each of the projects, including photos and description of the benefits and outcomes achieved.
- Acknowledge the NSW Government's contribution in any written material in relation to the project and in any permanent signage in relation to any projects funded.

**6. Conclusion**

Projects receiving funding from the Stronger Communities fund are in progress.

**7. Attachments**

Nil.

# REPORT
# CM/7.14/20.08

**Subject:** **Tender Evaluation - Time and Attendance System**

**TRIM No:** SF20/678

**Author:** Rodney Crook, Procurement Manager

**Director:** Emily Scott, Director, Community, Assets and Operations

**RECOMMENDATION:**

That Council:

1. Under clause 178(1) (b) of the *Local Government (General) Regulation 2005*, rejects all tenders for the supply of a time and attendance system.

2. Invites fresh tenders or applications as referred to in clause 178(3)(b)–(d) of the *Local Government (General) Regulation 2005*.

3. Notifies unsuccessful tenderers of the decision in accordance with clause 179 of the *Local Government (General) Regulation 2005*.

## 1. Executive Summary

This report seeks Council's approval to decline all tenders received for the time and attendance system and reject them on the basis of proposals not meeting the expectations of the Tender Evaluation Panel (TEP) appointed for the project.

## 2. Description of Service or Product being Tendered

Council has been seeking a suitable Contractor to supply and install a time and attendance system across its network of buildings and sites, as a way of improving efficiency and the integrity of the collection of staff and employee data on an ongoing basis.

Currently, Council's management of time and attendance is a combination of manual processes and spreadsheets. It relies heavily on the honesty and integrity of all individual staff/employees filling in timesheets. This historic type of system can expose the organisation to the risk of timesheet fraud.

## 3. Scope of Tender

Council has identified a need for a system that will enable it to capture information on the attendance and working hours of in the Operational workforce. This includes approximately 350–400 staff based at multiple worksites across the local government area and at its depots.

The system proposed would provide as a minimum the following:

- Full shift scheduling functionality.
- Full real time reporting functionality.
- A full payroll and data interface function.

## 4. Reason for Tender

Tenders were called as a way of modernising the collection of time and attendance information over a large section of Council's workforce. A further objective was to optimise the scheduling, communications, and deployment of personnel and other critical resources by controlling costs on overtime, leave and absenteeism.

Currently, the majority of the paperwork with the current management of time and attendance is manual, which is subsequently scanned, resulting in unnecessary use of paper and duplication.

## 5. Relevant Council Resolutions

Nil.

## 6. Discussion

**Invitation to tender**

A TEP was established to evaluate the tender submissions. The Panel consisted of:

- Emily Scott – Director, Communities, Assets and Operations.
- Kerrie Pryke - Executive Manager, Human Resources.
- Meredith Graham – Executive Manager, Organisation Improvement.
- Kevin Trinh - Executive Manager, Information Management and Technology.

In addition to the TEP members, members of the Procurement Team attended all meetings of the TEP and assisted the panel in determining the recommended outcome.

A request for tender (RFT) approval form was developed and approved by the Evaluation Panel on 26 February 2020.

Tenders for time and attendance system were called on 3 March 2020. Advertisements for the Tender were placed in the Local Government Tenders section of the Sydney Morning Herald and Wentworth Courier on 3 and 4 March 2020 respectively. The RFT was also advertised on Council's online portal Tenderlink on and from 3 March 2020.

Tenders closed on 27 March 2020 at 2.00 pm.

The TEP used the RFT Approval form to determine which tenders offered the best value for money in the provision of a time and attendance system to Council.

**Tenders received**

The following tenders were received:

- Deputy Pty Ltd.
- Frontier Software Pty Ltd.
- Inzenius.
- Tambla.
- Time Target Pty Ltd.

*Late tenders*

There were no late tenders received.

*Non-conforming tenders*

There were no non-conforming tenders received:

*Alternative tenders*

There were no alternative tenders received:

Five tenders met the mandatory requirements and proceeded to a detailed evaluation. The conforming tenders are listed below:

| CONFORMING TENDERS EVALUATED |
|---|
| Deputy Pty Ltd |
| Frontier Software Pty Ltd |
| Inzenius |
| Tambla |
| Time Target Pty Ltd> |

**Tender evaluation**

All five conforming tenders were evaluated in accordance with Council's Purchasing Procedures, the RFT Approval plan, the Tendering Guidelines for NSW Local Government 2009 issued by the Office of Local Government, and the provisions of the *Local Government Act 1993* and *Local Government (General) Regulation 2005*.

The Evaluation Panel agreed on the following weightings to be used against the advertised selection criteria.

| Advertised Evaluation Criteria | Weighting |
|---|---|
| Demonstrated experience and past performance | 30% |
| Proposed methodology | 15% |
| Compliance with the requirements | 40% |
| Price | 15% |
| Work, Health and Safety | Mandatory (Y/N) |
| Financial and trading integrity including Insurances | Mandatory (Y/N) |

The TEP individually reviewed each of the complying Tenders and met on the 31 July 2020 to discuss their findings. The TEP reached consensus that none of the bids fully met Council requirements and expectations. The panel concluded that a new tender be called with a revised specification and the inclusion of a bespoke contract more relevant to Council's requirements.

**Evaluation Panel's recommendation**

Tenders were assessed in accordance with the RFT Evaluation approval. However, no tender was considered suitable to undertake the services with the TEP recommending rejection of all tenders.

## 7. Financial impact statement/Time frame/Consultation

### Financial impact statement

There is no financial impact on Council for this course of action at this point in time.

### Time frame

The timeframe is to release a revised RFT for the time and attendance system during September 2020.

### Consultation

Not applicable.

## 8. Conclusion

The Tender Evaluation Panel recommends Council rejects all tenders for the time and attendance system and invites fresh tenders with revised specification and contract.

## 9. Attachments

Nil .

# NOTICE OF MOTION
# CM/8.1/20.08

**Subject:** **Women's Housing Company**

**TRIM No:** A20/0402

**Submitted by:** Councillor O'Neill

**MOTION:**

That Council:

1. Investigates the adequacy of the current provision of emergency housing in the Waverley local government area (LGA) for local residents escaping domestic violence.

2. Explores collaborative arrangements with the Women's Housing Company and other relevant agencies to ensure that survivors who are escaping domestic violence in the Waverley LGA are able to access emergency housing in their own municipality.

**Background**

Domestic violence is the misuse of power and control by one person over another in an intimate relationship such as marriage, dating, family, or cohabitation. It can affect anyone in the community, regardless of gender, sexual identity, race, age, culture, ethnicity, religion, disability or economic status.

Recent research by the Bureau of Crime Statistics and Research reveals a 12% increase in domestic violence assaults in the eastern suburbs. Between the period of April 2019 and March 2020, 199 incidents of domestic violence have been reported, a rate of 268.6 per 100,000 population.

One of the domestic violence service providers in the eastern suburbs has seen a 110% increase in demand for services.

Domestic and family violence is a major cause of homelessness and children impacted by domestic violence are more likely to experience anxiety, depression and other mental health issues.

The Women's Housing Company is a registered Tier 1 not-for-profit community housing provider that operates under the National Regulatory System for Community Housing. The Women's Housing Company has operated for over 35 years and provides social and affordable housing, as well as crisis and transitional accommodation for women on limited incomes.

In October 2019, Woollahra Council partnered with the Women's Housing Company and other local support services to deliver housing solutions for women escaping domestic violence. The program is aimed at ensuring survivors of domestic and family violence now have the opportunity to secure subsidised accommodation. The program aims to ensure that survivors are able to stay in the local area where they are connected to friends, family, schools and support.

**General Manager's comment**

Should Council so resolve, staff will investigate and report back on current provision of emergency accommodation for Waverley residents escaping violence in the home.

Depending on the range of issues and gaps identified, and in collaboration with established local/eastern suburbs inter-agencies, Council officers can then explore options of collaborative arrangements with the Women's Housing Company and other relevant agencies to ensure domestic violence survivors have access to appropriate transitional housing within their community.

Given that current COVID-19 impacts are widely reported to have increased the risks associated with domestic violence, adequate housing provision is likely to have been identified as a key issue by local services. As Council officers progress with the development of Waverley's Business and Community Resilience Plan, emergency accommodation can be included as a key focus area. Council supports Bondi Beach Cottage and other relevant service networks, so will be in a good position to assist with the co-ordination of specific actions.

**Emily Scott**
**Director, Community, Assets and Operations**

# NOTICE OF MOTION
# CM/8.2/20.08

**Subject:** **Waverley Cemetery - Formalising the Eastern Entry**

**TRIM No:** A17/0108

**Submitted by:** Councillor Burrill
Councillor Kay

**MOTION:**

That Council:

1. Investigates formalising the eastern entrance to Waverley Cemetery including the following:

   (a) Installation of fencing, landscaping or other means to create a new boundary at the eastern side of Cemetery Area 22 to separate it from the Coastal walk.

   (b) Extension of the central cemetery pathway to join with the coastal walk.

   (c) Installation of appropriate signage to identify the entrance to the cemetery.

2. Officers prepare a report for Council consideration that provides outcomes and recommendations from the investigation referred to in clause 1 above, to also include identification of potential funding sources.

3. Notes that the cemetery business plan that includes plans for Cemetery Area 22 is currently under development.

**Background**

The coastal walk remediation at the eastern side of the cemetery was completed in 2018 and has left an area of grass on the northern side of the coastal walk that currently appears to be outside of the cemetery due to the installation of a retaining wall with an arris rail fence that surrounds the older existing monuments. This grassed area is Area 22 of the cemetery in the cemetery map and therefore should be enclosed with a fence including a formalised cemetery entry with a contiguous path to the coastal walk.

During the design phase for the remediation of the coastal walk there were discussions with Councillors that the area could not previously be used by the cemetery as it was not stable but now that the remediation has occurred it can be included in the preparation of the cemetery business plan as it is an ideal location for the establishment of a new niche garden.

**General Manager's comment**

Council officers are currently preparing the Cemetery Services Strategic Business Plan for presentation to Councillors in August/September. The focus of the new Strategic Plan is on improving the service to customers, increasing the connection with the local community and identifying a number of projects to help improve financial sustainability whilst maintaining the heritage significance. Some of the projects will require further development and investigation and the area listed in this notice of motion has been

identified through the Plan's development and consultation process as a potential site for memorialisation and/or further landscaping and beautification works.

Council officers can investigate the formalisation of the eastern entrance to Waverley Cemetery as outlined in the motion and report back to Council with recommendations, including an identified funding source for any potential future works.

**John Clark**
**Director, Customer Service and Organisation Improvement**

# NOTICE OF MOTION
# CM/8.3/20.08

**Subject:** **Motion for 2020 LGNSW Annual Conference - Attending Council Meetings Online in Exceptional Circumstances**

**TRIM No:** A13/0314

**Submitted by:** Councillor Keenan

**MOTION:**

That Council submits the following motion to the 2020 LGNSW Annual Conference:

'That Local Government NSW writes to the Minister for Local Government Shelly Hancock, MP requesting that the Local Government Act be amended to allow for a Councillor, in exceptional circumstances, to attend an Ordinary Council Meeting, with the approval of the Mayor and General Manager, via an on line platform such as Zoom or Teams'.

**Background**

As a result of the COVID-19 emergency, amendments were made to the *Local Government Act* that cancelled the local government elections due in September 2020.

The Act was also amended to allow Councils to conduct their meetings via online platforms such as Zoom and Teams in order for the process of local democracy to continue.

Councils across the State have worked with the change to online meetings in a very proactive and successful way that has allowed local democracy to continue each month and will continue to do so until such times as the environment changes.

In the past, it has sometimes not been possible for Councillors to attend a Council meeting in person for reasons like the job took them out of their area, being unwell or childcare responsibilities.

To allow Councillors to attend online would in such circumstances allow the Councillors local community to be represented at all Council meetings, rather than the community voice not being heard.

While such meetings may have some logistical issues for some Councils, it should be considered, as this will allow more flexibility, in exceptional circumstances, and potentially encourage more women with children, for example, to enter local government.

**General Manager's comment**

Officers are supportive of this motion being considered by the Conference.

**John Clark**
**Director, Customer Service and Organisation Improvement**

# NOTICE OF MOTION
# CM/8.4/20.08

**Subject:** **Motion for 2020 LGNSW Annual Conference - Support for TAFE NSW**

**TRIM No:** A13/0314

**Submitted by:** Councillor Keenan

**MOTION:**

That Council submits the following motion to the 2020 LGNSW Annual Conference:

'That:

1. Local Government NSW recognises the importance of TAFE as an institution which provides a suitably skilled workforce for Council operations and the wider community, including most trades.

2. Local Government NSW calls on the NSW Government (by way of a letter) to restore investment levels in TAFE, re-directing funding away from private providers into the public TAFE system and that student fees are re-set at realistic levels for affordable access to courses and that staff levels are increased to teach courses relevant to demands for services across the economy.'

**Background**

The outstanding TAFE system in NSW has been underfunded and undermined by the state government over many years. There is now an urgent need to provide education and training to attract apprentices and skilled workers into re-building a new economy

There have been examples of the very poor results from private providers. TAFE fees were increased to drive students away and into the private system.

The local government sector in particular has an urgent need for training and apprenticeships in mechanics, machinery care and maintenance, horticulture, parks management, bush care, arboriculture, nursery production, cleaning, accounting, computing, plumbing, electricians, solar panel fitters etc. 'Greening' of the urban environment will require skilled workers, as will tree planting in rural areas, initiatives currently being promoted by government. (See DIPE draft 'Greener Places Design Guide' and '50-year vision for a greener city').

There is clearly an understanding at government level that trees and planting are essential to reducing climate catastrophe and making the city liveable. Developing the skills needed to make greening feasible will require significant expert input. TAFE is ideally placed to assist in training this workforce.

**General Manager's comment**

While Council draws qualified staff with a range of sources, TAFEs do play a role in skill development of the wider workforce from which Council and its contractors employ people.

Part of this motion relates to broader state education and skills policy, which is outside my operational purview. However, Council may wish to resolve as proposed in order to allow the local government sector to consider advocacy on this matter.

**Ross McLeod**
**General Manager**

# NOTICE OF MOTION
# CM/8.5/20.08

**Subject:** **Stop Black Deaths in Custody - Walama Court**

**TRIM No:** A02/0424

**Submitted by:** Councillor Wy Kanak

**MOTION:**

That Council notes the information from First Nations lawyers' organisations about the 'Walama Court' for alternative sentencing processes and includes this discussion in local government strategising to assist with locally based stop black deaths in custody measures.

**Background**

Recent media focus on gives Council an added focus for Reconciliation Action Plan strategies; see <https://www.smh.com.au/national/first-nations-lawyers-call-for-urgent-action-on-walama-court-20200804-p55igq.html>.

**General Manager's comment**

While 'stopping black deaths in custody' is not part of Council's direct operational purview, this motion could be considered as part of any advocacy work forming part of the response to resolution CM/8.3/20.06(2) –Stop Deaths in Custody - Black Lives Matter - Implementing Royal Commission into Aboriginal Deaths in Custody Recommendations.

If so resolved, officers will be required (resources permitting) to research about how the recommendations from the Royal Commission into Aboriginal (Torres Strait Islander) Deaths in Custody (RCIADIC) might relate to the Waverley local government area and, if appropriate, engage with local State and Federal members, the community and police to advocate for strategies, including the 'Walama Court' to stop black deaths in custody. In relation to resourcing, it is noted that the first order priority for Council resources in terms of matters affecting the Indigenous community is responsiveness in Council's own jurisdiction, services and facilities.

**Ross McLeod**
**General Manager**

# QUESTION WITH NOTICE
# CM/9.1/20.08

**Subject:** **Question with Notice - Heritage Provisions**

**TRIM No:** A20/0261

**Submitted by:** Councillor Keenan

**QUESTION**

The following questions were submitted by Cr Keenan:

Can the Director, Planning, Environment and Regulatory, please indicate how:

1. Heritage provisions are being integrated into Waverley's development assessment process, including its fast track system?

2. Heritage provisions apply to commercial change of use in heritage buildings?

3. Building compliance links to approvals for buildings with heritage status, noting that provisions for BCA compliance require specialist heritage advice?

**General Manager's answers**

1. All development applications (DAs) are required to be assessed and determined in accordance with the requirements of the *Environmental Planning and Assessment Act 1979*. Section 4.15 of the Act specifies the relevant matters that must be considered in the assessment process and the local LEP and DCP are matters that must be considered. There are specific heritage provisions in both the LEP and DCP, with objectives and development controls, and these must be considered, where relevant, for all DAs (including those in fast track).

2. The heritage provisions in our LEP (clause 5.10) and DCP (Part B9) only relate to works that require a DA. This can involve minor works such as:

    - Demolishing or moving or altering the exterior of the item (including, in the case of a building, making changes to its detail, fabric, finish or appearance)

    - Altering a heritage item that is a building by making structural changes to its interior or by making changes to anything inside the item that is specified in schedule 5 of WLEP in relation to the item.

    They do not relate to a change of use where the change is a permissible use in the zoning and do not involve any changes to the internal or external fabric of the building.

3. It is a prescribed condition of every development consent that the new works comply with the BCA. Where the works are being undertaken to a building of heritage significance, specialist heritage advice may be required by way of a special DA condition to ensure the BCA compliance works (such as fire safety measures) do not adversely impact the heritage significance.

**Mitchell Reid**
**Acting Director, Planning, Environment and Regulatory**

# QUESTION WITH NOTICE
# CM/9.2/20.08

**Subject:** **Question with Notice - Bondi Icebergs - Complaints**

**TRIM No:** A14/0108

**Submitted by:** Councillor Wy Kanak

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**QUESTION**

The following question was submitted by Cr Wy Kanak:

What is Council doing to address the noise and other complaints from Notts Avenue residents about Bondi Icebergs?

**General Manager's answer**

Council's rangers have visited the premises and discussed the complaints with the management of Bondi Icebergs at the time of receiving the most recent complaint. Council's Executive Manager Compliance, has also contacted the operator and discussed a number of issues, including early morning deliveries, and is arranging to meet with operator to attempt to resolve the matter.

**Mitchell Reid**
**Acting Director, Planning, Environment and Regulatory**

# QUESTION WITH NOTICE
# CM/9.3/20.08

**Subject:** **Question with Notice - Bondi Icebergs - Development Application**

**TRIM No:** DA-268/2002/B

**Submitted by:** Councillor Wy Kanak

**QUESTION**

The following question was submitted by Cr Wy Kanak:

How is Council processing the DA related to a modification of the Bondi Icebergs DA from some years ago?

**General Manager's answer**

The assessment of all applications is undertaken in accordance with relevant legislative requirements. Council's development assessment staff are currently assessing a modification application (DA-268/2002/B) for these premises for changes to the current operating hours, patron numbers, works to the façade and internal works.

**Mitchell Reid**
**Acting Director, Planning, Environment and Regulatory**

# URGENT BUSINESS
# CM/10/20.08

**Subject:** **Urgent Business**

**Author:** Ross McLeod, General Manager

In accordance with clause 9.3 of the Waverley Code of Meeting Practice, business may be considered at a meeting of Council even though due notice of the business has not been given to councillors. However, this can happen only if:

1. The business to be considered is ruled by the chair to be of great urgency on the grounds that it requires a decision by Council before the next scheduled ordinary meeting of Council, and

2. A motion is passed to have the business considered at the meeting.

Such a motion can be moved without notice.

Only the mover of the motion can speak to the motion before it is put. A motion to have urgent business transacted at the meeting requires a seconder.

For business to be considered urgent, it must require a decision by Council before the next scheduled ordinary meeting of Council.

The mover of the motion must, when speaking to the motion, explain why he or she believes it requires a decision by Council before the next scheduled ordinary meeting of Council.

# CLOSED SESSION
# CM/11/20.08

**Subject:** **Moving into Closed Session**

**Author:** Ross McLeod, General Manager

There are no confidential reports for consideration.

**Introduction/Background**

In accordance with section 10A(2) of the Act, Council may close part of its meeting to deal with business of the following kind:

(a) Personnel matters concerning particular individuals (other than councillors).
(b) Personal hardship of any resident or ratepayer.
(c) Information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
(d) Commercial information of a confidential nature that would, if disclosed:
    (i) Prejudice the commercial position of a person who supplied it: or
    (ii) Confer a commercial advantage on a competitor of Council;
    (iii) Reveal a trade secret.
(e) Information that would, if disclosed, prejudice the maintenance of law.
(f) Matters affecting the security of Council, Councillors, Council staff and Council property.
(g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.
(h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.
(i) Alleged contraventions of any Code of Conduct requirements applicable under section 440.

It is my opinion that the business listed in the recommendation is of a kind referred to in section 10A(2) of the *Local Government Act 1993* and, under the provisions of the Act and the *Local Government (General) Regulation 2005*, should be dealt with in a part of the meeting that is closed to members of the public and the media.

Pursuant to section 10A(4) of the Act and clauses 14.9–14.10 of the Waverley Code of Meeting Practice, members of the public may make representations to the meeting immediately after the motion to close part of the meeting is moved and seconded, as to whether that part of the meeting should be closed.