COUNCIL MEETING

A meeting of WAVERLEY COUNCIL will be held by video conference/at Waverley Council Chambers, Cnr Paul Street and Bondi Road, Bondi Junction at:

7.00 PM, TUESDAY 16 FEBRUARY 2021

Ross McLeod
General Manager

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Live Streaming of Meetings

This meeting is streamed live via the internet and an audio-visual recording of the meeting will be publicly available on Council's website.

By attending this meeting, you consent to your image and/or voice being live streamed and publicly available.

AGENDA

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The General Manager will read the following Opening Prayer:

God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

The Mayor will read the following Acknowledgement of Indigenous Heritage:

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.

1. Apologies/Leaves of Absence

2. Declarations of Pecuniary and Non-Pecuniary Interests

3. Obituaries 6

4. Addresses by Members of the Public

5. Confirmation and Adoption of Minutes

CM/5.1/21.02 Confirmation of Minutes - Council Meeting - 8 December 2020 7

CM/5.2/21.02 Confirmation of Minutes - Extraordinary Council Meeting - 21 December 2020 32

6. Mayoral Minutes 38

CM/6.1/21.02 CONFIDENTIAL MAYORAL MINUTE - Appointment of Acting General Manager and Recruitment of New General Manager

See CM/11.2/21.02 below.

7. Reports

CM/7.1/21.02 Q2 Budget Review - December 2020 39

CM/7.2/21.02 Delivery Program 2018-22 - Six-monthly Progress Report 71

CM/7.3/21.02 Investment Portfolio Report - November 2020 to January 2021 78

CM/7.4/21.02 Status of Mayoral Minutes and Notices of Motion 136

CM/7.5/21.02 Councillor Expenses and Facilities - Six-monthly Report 139

CM/7.6/21.02 Audit, Risk and Improvement Committee - Annual Report 2020 144

CM/7.7/21.02 Audit, Risk and Improvement Committee Meeting - 15 October 2020 - Minutes 155

CM/7.8/21.02 Petition - Mackenzie Street Basketball Ring 162

CM/7.9/21.02 Bondi Night Market Trial 164

CM/7.10/21.02 Youth Week 2021 182

CM/7.11/21.02 Cultural Advisory Committee - Additional Membership 187

CM/7.12/21.02 Bronte Cutting Safety Upgrade 195

CM/7.13/21.02 Air Fresheners in Council Buildings 229

CM/7.14/21.02 Tender Evaluation - Boot Factory Adaptive Reuse and Mill Hill Building Upgrade Project 234

8. Notices of Motions

CM/8.1/21.02 Recognition of Local Identities 239

CM/8.2/21.02 Development Application at 53-57 Beaumont Street, Rose Bay 241

CM/8.3/21.02 Parking for Motorbikes and Scooters 243

CM/8.4/21.02 Dark Skies 246

CM/8.5/21.02 Artificial Reef 248

CM/8.6/21.02 Racism Not Welcome Campaign 249

CM/8.7/21.02 Race to Zero Campaign 250

9. Questions with Notice

There are no questions with notice.

10. Urgent Business 255

11. Closed Session 256

The following matters are proposed to be dealt with in closed session and have been distributed to Councillors separately with the agenda:

CM/11.1/21.02 CONFIDENTIAL REPORT - Bronte House Lease - Post-exhibition

CM/11.2/21.02 CONFIDENTIAL MAYORAL MINUTE - Appointment of Acting General Manager and Recruitment of New General Manager

12. Resuming in Open Session 258

13. Meeting Closure

OBITUARIES
CM/3/21.02

Subject: **Obituaries**

Author: Ross McLeod, General Manager

Jon Lewis
Finn Hocking

The Mayor will ask Councillors for any obituaries.

Council will rise for a minute's silence for the souls of people generally who have died in our Local Government Area.

CONFIRMATION AND ADOPTION OF MINUTES CM/5.1/21.02

Subject: **Confirmation of Minutes - Council Meeting - 8 December 2020**

TRIM No: SF20/42

Author: Richard Coelho, Governance Officer

RECOMMENDATION:

That the minutes of the Council Meeting held on 8 December 2020 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

Introduction/Background

The minutes of the Council meeting must be submitted to Council for confirmation, in accordance with section 375 of the *Local Government Act 1993*.

Attachments

1. Council Meeting Minutes - 8 December 2020

WAVERLEY
COUNCIL

MINUTES OF THE WAVERLEY COUNCIL MEETING
HELD BY VIDEO CONFERENCE/AT WAVERLEY COUNCIL CHAMBERS,
CNR PAUL STREET AND BONDI ROAD, BONDI JUNCTION ON TUESDAY, 8 DECEMBER 2020

Present:

Councillor Paula Masselos (Mayor) (Chair)	Lawson Ward
Councillor Elaine Keenan (Deputy Mayor)	Lawson Ward
Councillor Sally Betts	Hunter Ward
Councillor Angela Burrill	Lawson Ward
Councillor George Copeland	Waverley Ward
Councillor Leon Goltsman	Bondi Ward
Councillor Tony Kay	Waverley Ward
Councillor Steven Lewis	Hunter Ward
Councillor Will Nemesh	Hunter Ward
Councillor Marjorie O'Neill	Waverley Ward
Councillor John Wakefield	Bondi Ward
Councillor Dominic Wy Kanak	Bondi Ward

Staff in attendance:

Ross McLeod	General Manager
John Clark	Director, Customer Service and Organisation Improvement
Peter Monks	Director, Planning, Environment and Regulatory
Emily Scott	Director, Community, Assets and Operations
Karen Mobbs	General Counsel
Darren Smith	Chief Financial Officer
Evan Hutchings	Executive Manager, Governance and Projects

At the commencement of proceedings at 7.00 pm, those present were as listed above, with the exception of Cr Kay, who arrived at 7.07 pm, and Cr Wakefield, who arrived at 7.11 pm.

At 7.10 pm, Cr O'Neill left the meeting and did not return.

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The General Manager read the following Opening Prayer:

God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

The Mayor read the following Acknowledgement of Indigenous Heritage:

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.

1. Apologies/Leaves of Absence

There were no apologies.

2. Declarations of Pecuniary and Non-Pecuniary Interests

The Chair called for declarations of interest and the following were received:

2.1 Cr Goltsman declared a less than significant non-pecuniary interest in item CM/7.6/20.12 – Dover Heights Shule and Chanukah in the Park – Financial Assistance and informed the meeting that he has been a volunteer at Dover Heights Shule.

2.2 Cr Wy Kanak declared a less than significant non-pecuniary interest in item CM/5.3/20.12 – Adoption of Minutes – Waverley Traffic Committee Meeting – 26 November 2020 – TC/C.01/20.11 – 40 km/h Speed Limit Changes – Traffic Control Devices – Park Parade and Dickson Street at Birrell Street, Bondi and informed the meeting that he lives in Park Parade.

3. Obituaries

John Jamieson

Council rose for a minute's silence for the souls of people generally who have died in our Local Government Area.

4. Addresses by Members of the Public

4.1. N Barber – CM/5.3/20.12 – Adoption of Minutes – Waverley Traffic Committee Meeting – 26 November 2020 – TC/C.01/20.11 – 40 km/h Speed Limit Changes – Traffic Control Devices – Park Parade and Dickson Street at Birrell Street, Bondi.

4.2. D Mitchell and S Chernishev – CM/5.3/20.12 – Adoption of Minutes – Waverley Traffic Committee Meeting – 26 November 2020 – TC/C.01/20.11 – 40 km/h Speed Limit Changes – Traffic Control Devices – Park Parade and Dickson Street at Birrell Street, Bondi.

4.3. L Brignell – CM/5.3/20.12 – Adoption of Minutes – Waverley Traffic Committee Meeting – 26 November 2020 – TC/C.01/20.11 – 40 km/h Speed Limit Changes – Traffic Control Devices – Park Parade and Dickson Street at Birrell Street, Bondi.

4.4. G Beard (on behalf of Bronte Precinct) – CM/5.3/20.12 – Adoption of Minutes – Waverley Traffic Committee Meeting – 26 November 2020 – TC/C.01/20.11 – 40 km/h Speed Limit Changes – Traffic Control Devices – Park Parade and Dickson Street at Birrell Street, Bondi.

4.5. A resident – CM/5.3/20.12 – Adoption of Minutes – Waverley Traffic Committee Meeting – 26 November 2020 – TC/C.01/20.11 – 40 km/h Speed Limit Changes – Traffic Control Devices – Park Parade and Dickson Street at Birrell Street, Bondi.

4.6. B Mouroukas (on behalf of Bondi Heights Precinct) – CM/5.3/20.12 – Adoption of Minutes – Waverley Traffic Committee Meeting – 26 November 2020 – TC/C.01/20.11 – 40 km/h Speed Limit Changes – Traffic Control Devices – Park Parade and Dickson Street at Birrell Street, Bondi.

4.7. A resident – CM/5.3/20.12 – Adoption of Minutes – Waverley Traffic Committee Meeting – 26 November 2020 – TC/C.01/20.11 – 40 km/h Speed Limit Changes – Traffic Control Devices – Park Parade and Dickson Street at Birrell Street, Bondi.

4.8. D Robinson (on behalf of the Francis Street and Community Traffic Committee) – CM/5.3/20.12 – Adoption of Minutes – Waverley Traffic Committee Meeting – 26 November 2020 – TC/V.01/20.11 – Barracluff Avenue, Bondi Beach – Traffic Calming Scheme.

4.9. D Valente – CM/5.3/20.12 – Adoption of Minutes – Waverley Traffic Committee Meeting – 26 November 2020 – TC/V.01/20.11 – Barracluff Avenue, Bondi Beach – Traffic Calming Scheme.

4.10. C Hamilford – CM/5.3/20.12 – Adoption of Minutes – Waverley Traffic Committee Meeting – 26 November 2020 – TC/V.03/20.11 – Rose Bay Secondary School – Temporary Drop-off/Pick-up Zones – Review.

4.11. R Solsky – CM/8.2/20.12 – Bondi Beach Regional Playground Upgrade.

4.12. M Dook – CM/8.2/20.12 – Bondi Beach Regional Playground Upgrade.

4.13. J Spatt – CM/8.2/20.12 – Bondi Beach Regional Playground Upgrade.

4.14. R Murphy – CM/8.2/20.12 – Bondi Beach Regional Playground Upgrade.

4.15. T Golan (on behalf of 'Mothers of Bondi') – CM/8.2/20.12 – Bondi Beach Regional Playground Upgrade.

ITEMS BY EXCEPTION

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos
Seconder: Cr Keenan

That the recommendations for the following items be adopted as recommended in the business paper:

CM/5.1/20.12 Confirmation of Minutes - Council Meeting - 17 November 2020.

CM/5.2/20.12 Confirmation of Minutes - Extraordinary Council Meeting - 1 December 2020.

CM/7.2/20.12 Trade Debtors - Debt Write Off.

CM/7.3/20.12 Audit, Risk and Improvement Committee - Extension of Appointment of Members.

CM/7.4/20.12 Cultural Advisory Committee - Membership.

CM/7.5/20.12 Draft Public Art Policy - Exhibition.

CM/7.6/20.12 Dover Heights Shule and Chanukah in the Park - Financial Assistance.

CM/7.7/20.12 Bondi Park, Beach and Pavilion Plan of Management - Exhibition.

CM/7.13/20.12 Stronger Communities Fund - Progress Report.

Cr O'Neill was not present for the consideration and vote on this item.

5. Confirmation and Adoption of Minutes

CM/5.1/20.12 Confirmation of Minutes - Council Meeting - 17 November 2020 (SF20/42)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos
Seconder: Cr Keenan

That the minutes of the Council Meeting held on 17 November 2020 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

Cr O'Neill was not present for the consideration and vote on this item.

CM/5.2/20.12 Confirmation of Minutes - Extraordinary Council Meeting - 1 December 2020 (SF20/45)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos
Seconder: Cr Keenan

That the minutes of the Extraordinary Council Meeting held on 1 December 2020 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

Cr O'Neill was not present for the consideration and vote on this item.

CM/5.3/20.12 Adoption of Minutes - Waverley Traffic Committee Meeting - 26 November 2020 (SF20/45)

MOTION / DECISION

Mover: Cr Masselos
Seconder: Cr Kay

That Part 1 of the minutes of the Waverley Traffic Committee Meeting held on 26 November 2020 be received and noted, and that the recommendations contained therein be adopted.

Save and except the following:

1. TC/V.01/20.11 – Barracluff Avenue, Bondi Beach – Traffic Calming Scheme.

2. TC/C.01/20.11 – 40 km/h Speed Limit Changes – Traffic Control Devices – Park Parade and Dickson Street at Birrell Street, Bondi.

3. TC/CV.01/20.11 – Guide for Assessment of Construction Zone Applications.

And that these items be dealt with separately below.

Cr O'Neill was not present for the consideration and vote on this item.

C Hamilford addressed the meeting.

CM/5.3.1/20.12 Adoption of Minutes - Waverley Traffic Committee Meeting - 26 November 2020 - TC/V.01/20.11 - Barracluff Avenue, Bondi Beach - Traffic Calming Scheme (A03/0042-04)

This item was saved and excepted by Cr Wakefield.

MOTION Mover: Cr Wakefield
Seconder: Cr Goltsman

That Council adopts option D with the following design modifications:

1. Replace current blisters and incorporate footpath extensions on all corners.

2. Move the proposed intersection treatment on the corner of Barracluff Avenue and Francis Street towards the south in order to create a safer pedestrian outcome.

3. Consider the reintroduction of parking for cars or dedicated motorcycle parking on the western side of Barracluff Avenue at the intersection of Francis Street.

THE MOVER OF THE MOTION THEN ACCEPTED AMENDMENTS TO THE MOTION.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED.

DECISION:

That Council adopts option D with investigation of the following design modifications for community consultation:

1. Replace current blisters and incorporate footpath extensions on all corners.

2. Move the proposed intersection treatment on the corner of Barracluff Avenue and Francis Street towards the south in order to create a safer pedestrian outcome.

3. Consider the reintroduction of parking for cars or dedicated motorcycle parking on the western side of Barracluff Avenue at the intersection of Francis Street.

Division

For the Motion: Crs Burrill, Copeland, Goltsman, Kay, Keenan, Lewis, Masselos, Nemesh, Wakefield and Wy Kanak.

Against the Motion: Cr Betts

Cr O'Neill was not present for the consideration and vote on this item.

D Robinson (on behalf of the Francis Street and Community Traffic Committee) and D Valente addressed the meeting.

CM/5.3.2/20.12 Adoption of Minutes - Waverley Traffic Committee Meeting - 26 November 2020 - TC/C.01/20.11 - 40 km/h Speed Limit Changes - Traffic Control Devices - Park Parade and Dickson Street (A18/0579)

This item was saved and excepted by Cr Kay.

Cr Wy Kanak declared a less than significant non-pecuniary interest in this item and informed the meeting that he lives in Park Parade.

MOTION / UNANIMOUS DECISION

Mover: Cr Kay
Seconder: Cr Burrill

That Council officers:

1. Subject to providing analyses of traffic and pedestrian flows, consults the community on, but not limited to, the following options for the intersections of Park Parade and Dickson Street at Birrell Street:

   (a) Proposed kerb extensions, as set out in Attachments 1 and 2 of the Traffic Committee report.

   (b) Proposed kerb extensions, as per Option 1 above, with a 'No Right Turn' traffic restriction on exit into Birrell Street.

   (c) Traffic island (offset 'centre' refuge) similar to the design at the intersection of Wellington Street and Bondi Road, if technically feasible.

   (d) No action.

2. Prepare a report on the community consultation for the Traffic Committee's consideration.

Cr O'Neill was not present for the consideration and vote on this item.

N Barber, D Mitchell and S Chernishev, L Brignell, G Beard (on behalf of Bronte Precinct), B Mouroukas and two residents addressed the meeting.

CM/5.3.3/20.12 Adoption of Minutes - Waverley Traffic Committee Meeting - 26 November 2020 - TC/CV.01/20.11 - Guide for Assessment of Construction Zone Applications (A03/2514-04)

This item was saved and excepted by Cr Kay.

MOTION / UNANIMOUS DECISION

Mover: Cr Kay
Seconder: Cr Burrill

That the Traffic Committee's recommendation be adopted subject to the addition of a new clause 5, such that the recommendation now reads as follows:

That Council:

1. Notes the recommended process in the report for the assessment of construction zone applications.

2. Endorses the 'Guide for construction zones in Waverley' attached to the report.

3. Publishes the guide on Council's website.

4. Delegates authority to Executive Manager, Infrastructure Services, to adapt the assessment process or guide as deemed necessary.

5. Officers review the initial guidelines prior to publication for their terminology, grammar and internal Council feedback.

Cr O'Neill was not present for the consideration and vote on this item.

6. Mayoral Minutes

There were no mayoral minutes.

7. Reports

CM/7.1/20.12 General Manager's Delegations (SF20/29)

MOTION / DECISION

Mover: Cr Masselos
Seconder: Cr Keenan

That:

1. Council delegates/sub-delegates to the General Manager the functions in accordance with the Instrument of Delegation to the General Manager attached to the report.

2. Emily Scott be appointed to act as General Manager if the General Manager is sick or otherwise absent from work on leave or business, with such appointment to cease upon the return to work of the General Manager or by other resolution of the Council.

3. Should Emily Scott be unable or unwilling to act as General Manager at any time, John Clark be appointed to act as General Manager if the General Manager is sick or otherwise absent from work

on leave or business, with such appointment to cease upon the return to work of the General Manager or by other resolution of the Council.

4. Should Emily Scott and John Clark be unable or unwilling to act as General Manager at any time, Darren Smith be appointed to act as General Manager if the General Manager is sick or otherwise absent from work on leave or business, with such appointment to cease upon the return to work of the General Manager or by other resolution of the Council.

5. Should Emily Scott, John Clark and Darren Smith be unable or unwilling to act as General Manager at any time, Karen Mobbs be appointed to act as General Manager if the General Manager is sick or otherwise absent from work on leave or business, with such appointment to cease upon the return to work of the General Manager or by other resolution of the Council.

6. Any person acting as General Manager pursuant to this resolution has all the functions, delegations and sub-delegations given to the General Manager by Council.

7. The General Manager reports to Councillors monthly by email on tenders accepted under delegation and any exemptions approved.

8. Council authorises the Mayor and Deputy Mayor to affix the Council Seal to the Instrument of Delegation to the General Manager.

Cr O'Neill was not present for the consideration and vote on this item.

CM/7.2/20.12 Trade Debtors - Debt Write Off (SF17/299)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos
Seconder: Cr Keenan

That Council:

1. Writes off bad trade debts amounting to $13,260.62 as set out in Table 1 of the report, in accordance with clause 213(3) of the *Local Government (General) Regulation 2005*.

2. Notes that $2,281.57 of commercial waste and footpath seating debt has been written off by the General Manager for the period 17 June 2020 to 7 December 2020, in accordance with clause 213(3) of the *Local Government (General) Regulation 2005*.

Cr O'Neill was not present for the consideration and vote on this item.

CM/7.3/20.12 Audit, Risk and Improvement Committee - Extension of Appointment of Members (SF19/1020)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos
Seconder: Cr Keenan

That Council confirms the appointment of Elizabeth Gavey, Kath Roach and John Gordon as members of the Waverley Audit, Risk and Improvement Committee until 31 December 2024.

Cr O'Neill was not present for the consideration and vote on this item.

CM/7.4/20.12 Cultural Advisory Committee - Membership (A19/0092)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos
Seconder: Cr Keenan

That Council appoints the following individuals to the Cultural Advisory Committee for a term of two years, from 2021 to 2023:

1. Members:

   (a) Su Goldfish.

   (b) Mark Gould.

   (c) Jonathan Nolan.

   (d) Sophia Thalis.

   (e) Tessa Leong.

   (f) Morwenna Collett.

   (g) Sue Saxon.

2. Reserve members:

   (a) Chris Bendall.

   (b) Danella Bennett.

   (c) Michaela Boland.

   (d) Faith Wieland.

Cr O'Neill was not present for the consideration and vote on this item.

CM/7.5/20.12 Draft Public Art Policy - Exhibition (A20/0106)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos
Seconder: Cr Keenan

That Council publicly exhibits the draft Public Art Policy attached to the report for 42 days.

Cr O'Neill was not present for the consideration and vote on this item.

CM/7.6/20.12 Dover Heights Shule and Chanukah in the Park - Financial Assistance (A20/0378)

Cr Goltsman declared a less than significant non-pecuniary interest in this item and informed the meeting that he has been a volunteer at Dover Heights Shule.

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos
Seconder: Cr Keenan

That Council, under section 356 of the *Local Government Act*, grants $2,869.25 (excluding GST) in financial assistance to the Dover Heights Shule to cover event fees associated with holding the Chanukah in the Park event.

Cr O'Neill was not present for the consideration and vote on this item.

CM/7.7/20.12 Bondi Park, Beach and Pavilion Plan of Management - Exhibition (A14/0201)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos
Seconder: Cr Keenan

That Council:

1. Pending approval from Crown Lands, publicly exhibits the updated draft Bondi Park, Beach and Pavilion Plan of Management attached to the report for 42 days.

2. Authorises the Director, Community, Assets and Operations, to approve any amendments requested by Crown Lands prior to public exhibition.

Cr O'Neill was not present for the consideration and vote on this item.

CM/7.8/20.12 Inclusive Play Space Study (SF20/2230)

MOTION / DECISION

Mover: Cr Kay
Seconder: Cr Burrill

That Council:

1. Adopts the Inclusive Play Space Study attached to the report (Attachment 1) as a supporting document to the Play Space Strategy 2014–2029, subject to the following amendment:

   (a) The Action Plan be updated to include intergenerational play and equipment specifically designed for older people, where appropriate.

2. Notes that inclusive play space upgrades will occur in accordance with the individual play spaces priority listing in the adopted Play Space Strategy 2014–2029.

3. Notes the findings from the public exhibition period attached to the report (Attachment 2).

Cr O'Neill was not present for the consideration and vote on this item.

CM/7.9/20.12 Food Waste in Garden Organics Bins (A20/0600)

MOTION

Mover: Cr Keenan
Seconder: Cr Masselos

That Council:

1. Notes the consideration of matters raised in resolution CM/8.4/20.10 as detailed in the report.

2. Commences an investigation to identify the optimal service arrangements for all waste and recycling collected from Waverley households in light of recent industry and regulatory changes, and reports back to Council at the August 2021 Council meeting.

3. Ensures that the investigation includes consideration of effective, best-practice solutions for food waste from households in Waverley to be diverted from landfill.

4. Defers the implementation of the three-bin domestic waste service until Council considers the findings of this investigation.

5. Works in partnership with Veolia and Plastic Oceans Australasia to implement an education program at a local school to drive behaviour change towards single-use plastics.

6. Conducts a further investigation to identify feasible, innovative circular economy reuse and recycling projects, including opportunities for improved systems for Council to increase the recovery and reuse of household problem waste, and opportunities for collaboration with neighbouring councils.

THE MOVER OF THE MOTION THEN ACCEPTED THE ADDITION OF A NEW CLAUSE.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED UNANIMOUSLY.

UNANIMOUS DECISION:

That Council:

1. Notes the consideration of matters raised in resolution CM/8.4/20.10 as detailed in the report.

2. Commences an investigation to identify the optimal service arrangements for all waste and recycling collected from Waverley households in light of recent industry and regulatory changes, and reports back to Council at the August 2021 Council meeting.

3. Ensures that the investigation includes consideration of effective, best-practice solutions for food waste from households in Waverley to be diverted from landfill.

4. Conducts a Councillor workshop before the August 2021 Council meeting when the results of the investigation are known.

5. Defers the implementation of the three-bin domestic waste service until Council considers the findings of this investigation.

6. Works in partnership with Veolia and Plastic Oceans Australasia to implement an education program at a local school to drive behaviour change towards single-use plastics.

7. Conducts a further investigation to identify feasible, innovative circular economy reuse and recycling projects, including opportunities for improved systems for Council to increase the recovery and reuse of household problem waste, and opportunities for collaboration with neighbouring councils.

Cr O'Neill was not present for the consideration and vote on this item.

CM/7.10/20.12 Charing Cross Streetscape Upgrade - Design Options Analysis (A18/0541)

MOTION

Mover: Cr Masselos
Seconder: Cr Keenan

That Council:

1. Notes the findings of the stage 1 community consultation, as detailed in the background of the report.

2. Endorses landscape Option 3 as the preferred option for the Charing Cross Streetscape Upgrade, as detailed in the report.

3. Develops landscape Option 3 to a concept design suitable for community consultation.

4. Receives a further report on the developed concept design and outcomes of the traffic and stormwater investigations prior to undertaking stage 2 community consultation.

5. Investigates the following traffic measures in parallel to concept design development:

   (a) Impacts of removing the left-hand turn slip lane from Bronte Road (south-east approach) into Carrington Road.

   (b) Impacts on implementing a one-way travel direction for vehicles on Victoria Street between Campbell Street and Carrington Road (one-way travel direction toward Carrington Road), including an origin destination survey to determine impacts on neighbouring streets and vehicle travel times.

   (c) Opportunities to realign existing signalised pedestrian crossings at the intersection of Carrington Road, Bronte Road and Victoria Street to reduce crossing times.

   (d) Feasibility of incorporating a 40km/h High Pedestrian Activity Area (HPAA) along Bronte Road, with connection to surrounding school zones to be included in investigation.

   (e) Impact on existing parking of the above measures, noting that Option 3 results in no loss of parking for the incorporation of landscape treatments.

6. Notes the traffic measures listed above are independent of the landscape options, with each measure able to be implemented or excluded in all landscape options.

7. Applies for up to $1 million in funding through the High Streets Grant Program as a contribution toward the construction cost.

THE MOVER OF THE MOTION THEN ACCEPTED AMENDMENTS TO CLAUSES 2 AND 5.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED UNANIMOUSLY.

UNANIMOUS DECISION:

That Council:

1. Notes the findings of the stage 1 community consultation, as detailed in the background of the report.

2. Endorses landscape Option 3 as the preferred option for the Charing Cross Streetscape Upgrade, as detailed in the report, with no loss of on-street parking.

3. Develops landscape Option 3 to a concept design suitable for community consultation.

4. Receives a further report on the developed concept design and outcomes of the traffic and stormwater investigations prior to undertaking stage 2 community consultation.

5. Investigates the following traffic measures in parallel to concept design development:

   (a) The issues with the current design of the left-hand turn slip lane from Bronte Road (south-east approach) into Carrington Road, and impacts of its removal on pedestrian safety and vehicle turning movements.

   (b) Impacts on implementing a one-way travel direction for vehicles on Victoria Street between Campbell Street and Carrington Road (one-way travel direction toward Carrington Road), including an origin destination survey to determine impacts on neighbouring streets and vehicle travel times.

   (c) Opportunities to realign existing signalised pedestrian crossings at the intersection of Carrington Road, Bronte Road and Victoria Street to reduce crossing times.

   (d) Feasibility of incorporating a 40km/h High Pedestrian Activity Area (HPAA) along Bronte Road, with connection to surrounding school zones to be included in investigation.

   (e) Impact on existing parking of the above measures, noting that landscape Option 3 results in no loss of parking for the incorporation of landscape treatments, and creating additional on-street parking in the Charing Cross Village to offset any losses.

   (f) The existing signal phasing and turning movements at the traffic lights intersection of Carrington Road, Bronte Road and Victoria Street to determine if improvements to level of service and safety of both pedestrians and vehicles is feasible.

   (g) The Bronte/Albion intersection to improve the safety of pedestrians and vehicles.

6. Notes the traffic measures listed above are independent of the landscape options, with each measure able to be implemented or excluded in all landscape options.

7. Applies for up to $1 million in funding through the High Streets Grant Program as a contribution toward the construction cost.

Cr O'Neill was not present for the consideration and vote on this item.

CM/7.11/20.12 Boot Factory Adaptive Reuse and Mill Hill Building Upgrade - Project Update (A19/0074)

MOTION / DECISION

Mover: Cr Masselos
Seconder: Cr Keenan

That Council:

1. Endorses the reconfiguration of the ground floor of the Mill Hill building, as set out in the attachment to the report.

2. Lodges a section 4.55 modification for the proposed reconfiguration of the ground floor of the Mill Hill building.

3. Notes that, at its meeting on 17 March 2020, Council delegated authority to the General Manager to accept tenders other than tenders for contracts to provide services currently provided by members of staff.

4. Notes that the General Manager, subject to a successful tender process, intends to award the tender for construction of the project under delegation in early January 2021.

Cr O'Neill was not present for the consideration and vote on this item.

CM/7.12/20.12 Voluntary Planning Agreement - 20-24 Llandaff Street, Bondi Junction (SF20/5035)

MOTION / DECISION

Mover: Cr Lewis
Seconder: Cr Copeland

That Council:

1. Endorses the draft Planning Agreement attached to the report applying to land at 20–24 Llandaff Street, Bondi Junction. The draft Planning Agreement offers a total monetary contribution of $311,758 in relation to the excess floor space over the permissible floor space ratio, of which $280,582 (90%) is to be applied towards the Complete Streets Program and $31,176 (10%) towards the Affordable Housing Program.

2. Authorises the Mayor and General Manager to sign and execute the agreement and affix the Council seal to the documentation.

Division

For the Motion: Crs Betts, Burrill, Copeland, Goltsman, Kay, Lewis, Masselos, Nemesh and Wakefield.

Against the Motion: Crs Keenan and Wy Kanak.

Cr O'Neill was not present for the consideration and vote on this item.

CM/7.13/20.12 Stronger Communities Fund - Progress Report (A19/0224)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos
Seconder: Cr Keenan

That Council receives and notes the progress report on the Stronger Communities Fund.

Cr O'Neill was not present for the consideration and vote on this item.

8. Notices of Motions

CM/8.1/20.12 RESCISSION MOTION - CM/4.1/20.12E - Planning Proposal - Bondi Junction Strategic Centre - Protecting and Promoting Non-Residential Floor Space - Post-exhibition (PP-3/2019)

MOTION (WITHDRAWN)

That resolution CM/4.1/20.12E – Planning Proposal – Bondi Junction Strategic Centre – Protecting and Promoting Non-Residential Floor Space – Post-exhibition, passed at the Extraordinary Council meeting on 1 December 2020, be rescinded.

CM/8.2/20.12 Bondi Beach Regional Playground Upgrade (SF19/5774)

MOTION

Mover: Cr Burrill
Seconder: Cr Goltsman

That Council:

1. Notes that the upgrade to the Bondi Beach playground was identified as a high-priority, short-term action in the Waverley Play Space Strategy (2014–2029).

2. Notes that 18.3% of Waverley's residents were under the age of 17 in the 2016 census with that number predicted to grow, with under 17s representing 14.1% of the population in Bondi, 12.3% in Bondi Beach and 23.5% in North Bondi.

3. Notes that a minor upgrade is currently underway to replace dilapidated play equipment and infrastructure in the park.

4. Officers commence design work for the full upgrade to the Bondi Park regional playground within the 2021–22 Capital Works Program.

5. Funds the design work through the SAMP 5 Park and Playground Renewal and Upgrades program in 2021–22 allocation in the Long-Term Financial Plan 5.2.

THE MOVER OF THE MOTION THEN ACCEPTED THE ADDITION OF A NEW CLAUSE AND AMENDMENTS TO THE MOTION.

AT THIS STAGE IN THE PROCEEDINGS, CR BURRILL, SECONDED BY CR BETTS, MOVED A MOTION OF DISSENT ON THE CHAIR'S RULING THAT THE CHAIR DID NOT INTERRUPT CR BURRILL DURING HER CLOSING SPEECH.

THE MOTION OF DISSENT WAS PUT AND DECLARED LOST.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED.

DECISION:

That Council:

1. Notes that the upgrade to the Bondi Beach playground was identified as a high-priority, short-term action in the Waverley Play Space Strategy (2014–2029).

2. Notes that 18.3% of Waverley's residents were under the age of 17 in the 2016 census with that number predicted to grow, with under 17s representing 14.1% of the population in Bondi, 12.3% in Bondi Beach and 23.5% in North Bondi.

3. Notes that a minor upgrade is currently underway to replace dilapidated play equipment and infrastructure in the park.

4. Notes that by bringing forward the design work will mean that funding may or may not be taken away from other playground designs and upgrades within the Waverley local government area, noting that there may be no impact on the 2021–22 financial year budget or playground works.

5. Officers provide a report to the March 2021 Council meeting at the latest on the consequences of the following:

   (a) Officers commence design work for the full upgrade to the Bondi Park regional playground within the 2021–22 Capital Works Program.

   (b) Funds the design work through the SAMP 5 Park and Playground Renewal and Upgrades program in 2021–22 allocation in the Long-Term Financial Plan 5.2.

Division
For the Motion: Crs Betts, Burrill, Goltsman, Kay, Nemesh and Wakefield.
Against the Motion: Crs Copeland, Keenan, Lewis, Masselos and Wy Kanak.

Cr O'Neill was not present for the consideration and vote on this item.

CM/8.3/20.12 Lots 1 and 2, 27-29 Kimberley Street, Vaucluse - Land Acquisition (A20/0639)

MOTION Mover: Cr Betts
Seconder: Cr Nemesh

That Council:

1. Investigates the possible acquisition of the portion of Lots 1 and 2 at 27–29 Kimberley Street, Vaucluse, identified in the Land Acquisitions Map of the Waverley Local Environment Plan 2012 (LEP) that is zoned as Local Open Space in the LEP, including but not limited to consultation with the local community and precinct.

2. Officers report back to Council on the merits or otherwise of commencing negotiations for the possible acquisition of this land.

FORESHADOWED MOTION (WITHDRAWN) Mover: Cr Lewis

That this item be deferred to the next Council meeting to enable officers to provide cadastral maps to identify the land in question.

AT THIS STAGE IN THE PROCEEDINGS, A PROCEDURAL MOTION THAT THE MOTION BE NOW PUT, MOVED BY CR MASSELOS, WAS PUT AND DECLARED CARRIED.

THE MOTION WAS THEN PUT AND DECLARED LOST.

Division
For the Motion: Crs Betts, Burrill, Goltsman, Kay and Nemesh.
Against the Motion: Crs Copeland, Keenan, Lewis, Masselos, Wakefield and Wy Kanak.

THE FORESHADOWED MOTION WAS THEN WITHDRAWN.

Cr O'Neill was not present for the consideration and vote on this item.

At 10.05 pm, following the vote on this item, the meeting adjourned for a short break.

At 10.12 pm, the meeting resumed.

CM/8.4/20.12 Eat, Pray, Naches - Relaunch (A16/0401)

MOTION Mover: Cr Goltsman
Seconder: Cr Kay

That Council:

1. Relaunches the Eat, Pray, Naches series as part of the Bondi Story room project using existing and new material.

2. Officers locate the database of materials associated with the project and, as appropriate, contact the participants to assist in restoring the original stories and/or producing new and updated stories.

3. Reinstates a selection of the restored material on Council's website.

THE MOVER OF THE MOTION THEN ACCEPTED AMENDMENTS TO THE MOTION AND THE ADDITION OF A NEW CLAUSE.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED UNANIMOUSLY.

UNANIMOUS DECISION:

That Council:

1. Officers locate the database of materials associated with the project and, as appropriate, contact the participants to assist in restoring the original stories and/or producing new and updated stories.

2. Reinstates a selection of the restored material on Council's website.

3. Investigates the Eat, Pray, Naches series as part of the Bondi Story Room project using existing and

new material.

4. Informs Councillors when the work is collated.

Cr O'Neill was not present for the consideration and vote on this item.

CM/8.5/20.12 Cemetery Services - Financial Analysis (A20/0249)

MOTION Mover: Cr Betts
Seconder: Cr Burrill

That Council:

1. Officers prepare a report to Council detailing:

   (a) The long-term financial analysis of Council's Cemetery Services based on the assumptions contained in the recently adopted Cemetery Services Strategic Business Plan. The report should include details on all income and expenditure projections, resourcing strategy and a risk analysis of the projected long-term financial sustainability of Council's Cemetery Services.

   (b) The prioritisation of the short-term recommendations listed in the Strategic Business Plan (from page 63 of the document) identifying the locations within the cemetery.

   (c) Investigates the use of volunteers for genealogy and grave site research to enable administration to focus on their work.

2. Notes that $721,000 was allocated from the Cemetery Reserve and $998,000 was allocated from the Cemetery Infrastructure Reserve for the repairs to the Coastal Walk. Consideration should be given to refunding this from the Investment Strategy Reserve at the earliest opportunity.

3. Investigate easing the prohibition of glyphosate use in view of the high cost and impracticality of hand-weeding in narrow corridors and the fact that the areas targeted can be cordoned off to avoid exposure to members of the community.

FORESHADOWED MOTION Mover: Cr Keenan

That Council notes:

1. That Council officers are currently undertaking further detailed financial analysis of the recommendations of the recently adopted Cemetery Services Strategic Business Plan.

2. Funds will be sought as part of the next quarterly budget review or 2021–22 budget process to commence work on putting the Cemetery Service on a sustainable financial footing.

THE MOVER OF THE MOTION THEN ACCEPTED THE DELETION OF CLAUSES 1(c) AND 3.

AT THIS STAGE IN THE PROCEEDINGS, A PROCEDURAL MOTION TO LAY THE ITEM ON THE TABLE, MOVED BY CR WAKEFIELD AND SECONDED BY CR LEWIS, WAS PUT AND DECLARED CARRIED.

LATER IN THE MEETING, A PROCEDURAL MOTION TO TAKE THE ITEM FROM THE TABLE, MOVED BY CR MASSELOS AND SECONDED BY CR BETTS, WAS PUT AND DECLARED CARRIED UNANIMOUSLY.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED LOST.

THE FORESHADOWED MOTION NOW BECAME THE MOTION.

FORESHADOWED MOTION Mover: Cr Keenan
Seconder: Cr Lewis

That Council notes:

1. That Council officers are currently undertaking further detailed financial analysis of the recommendations of the recently adopted Cemetery Services Strategic Business Plan.

2. Funds will be sought as part of the next quarterly budget review or 2021–22 budget process to commence work on putting the Cemetery Service on a sustainable financial footing.

THE MOVER OF THE MOTION THEN ACCEPTED AN AMENDMENT TO CLAUSE 1.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED UNANIMOUSLY.

UNANIMOUS DECISION:

That Council notes:

1. That Council officers are currently undertaking further detailed financial analysis of the recommendations of the recently adopted Cemetery Services Strategic Business Plan, and that a report come back to Council at the earliest possible time.

2. Funds will be sought as part of the next quarterly budget review or 2021–22 budget process to commence work on putting the Cemetery Service on a sustainable financial footing.

Cr O'Neill was not present for the consideration and vote on this item.

During the consideration of this item, a procedural motion to extend the meeting by 15 minutes, moved by Cr Masselos and seconded by Cr Betts, was put and declared carried.

9. Questions with Notice

There were no questions with notice.

10. Urgent Business

CM/10.1/20.12 CONFIDENTIAL REPORT - Senior Staff Appointment

At the time of issuing the agenda, this report was not available. It was intended to be considered as urgent business, subject to satisfactory progress with the process. However, the process was not completed in time for the meeting.

CM/10.2/20.12 COVID-19 Testing Clinic at Bondi Beach - Relocation

Cr Goltsman requested that the following motion be dealt with as an item of urgent business:

That Council:

1. *Notes that a petition of over 415 signatures has been lodged with Council requesting that the beach parking be returned to residents.*

2. *Investigates ways to restore the approximately 150 parking spaces in Park Drive North to the community and Beach Parking Permit Holders in time for the peak holiday period, noting that this space is currently taken up by the drive-through COVID-19 testing clinic.*

3. *Identifies an alternative location, such as the median strip in Campbell Parade and Wairoa Avenue, where COVID-19 testing facility can effectively be carried out within the Waverley local government area or moving the testing station to the south-west of Park Drive North to release at least 50 parking spaces closest to Queen Elizabeth Drive back to the public.*

4. *Investigates discounting or reimbursing part of the annual fee for the Beach Parking Permit as an offer to the community for the current loss of parking availability in Bondi Park.*

AT THIS STAGE IN THE PROCEEDINGS, A PROCEDURAL MOTION TO LAY THE ITEM ON THE TABLE, MOVED BY CR WAKEFIELD AND SECONDED BY CR LEWIS, WAS PUT AND DECLARED CARRIED.

The Chair ruled that the proposed business was not of great urgency because this is an important State Government service and that Council has started communications with the Department of Health to liberate some parking spaces and/or to relocate the service.

11. Closed Session

CM/11/20.12 Closed Session

MOTION / DECISION

Mover: Cr Masselos
Seconder: Cr Goltsman

That:

1. Council moves into closed session to deal with the matters listed below, which are classified as confidential under section 10A(2) of the *Local Government Act 1993* for the reasons specified:

   CM/11.1/20.12 CONFIDENTIAL REPORT - Sculpture by the Sea 2020

   This matter is considered to be confidential in accordance with section 10A(2)(d)(i), (d)(ii), (d)(iii) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it; confer a commercial advantage on a competitor of Council; and reveal a trade secret.

   CM/11.2/20.12 CONFIDENTIAL REPORT - Tamarama Surf Life Saving Club Building Upgrade - Project Update

This matter is considered to be confidential in accordance with section 10A(2)(g) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

CM/11.3/20.12 CONFIDENTIAL REPORT - Rowe Street - Heads of Agreement

This matter is considered to be confidential in accordance with section 10A(2)(c) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

CM/11.4/20.12 CONFIDENTIAL REPORT - Commercial Waste - Fees and Charges 2020-21

This matter is considered to be confidential in accordance with section 10A(2)(d)(ii) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of Council.

2. Pursuant to sections 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2) of the *Local Government Act 1993*.

3. The correspondence and reports relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.

Crs Burrill and O'Neill were not present for the consideration and vote on this item.

At 11.13 pm, Council moved into closed session.

CONFIDENTIAL ITEMS BY EXCEPTION

MOTION / UNANIMOUS DECISION Mover: Cr Masselos
Seconder: Cr Keenan

That the recommendations for the following confidential items be adopted as recommended in the business paper:

CM/11.1/20.12 CONFIDENTIAL REPORT - Sculpture by the Sea 2020

CM/11.4/20.12 CONFIDENTIAL REPORT - Commercial Waste - Fees and Charges 2020-21

Crs Burrill and O'Neill were not present for the consideration and vote on this item.

CM/11.1/20.12 CONFIDENTIAL REPORT - Sculpture by the Sea 2020 (A19/0736)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos
Seconder: Cr Keenan

That Council:

1. Treats the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(d)(i), (d)(ii) and (d)(iii) of the *Local Government Act 1993*. The report contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it; confer a commercial advantage on a competitor of Council; and reveal a trade secret.

2. Notes the advice in the report regarding the status of the 2020 Sculpture by the Sea Event.

Cr Burrill and O'Neill were not present for the consideration and vote on this item.

CM/11.2/20.12 CONFIDENTIAL REPORT - Tamarama Surf Life Saving Club Building Upgrade - Project Update (A19/0445)

MOTION / DECISION

Mover: Cr Masselos
Seconder: Cr Lewis

That Council:

1. Treats the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(g) of the *Local Government Act 1993*. The report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

2. Endorses the updated Heads of Agreement (HOA) attached to the report (Attachment 4), which reflects the capital contribution proposed between Council and Tamarama Surf Lifesaving Club (TSLSC).

3. Notes the DA-approved drawings attached to the report (Attachments 1 and 2).

4. Notes the project update provided in the report, including the draft tender plans attached to the report (Attachment 3).

5. Endorses the project proceeding to open tender, with construction to commence at the earliest in late April 2021.

Crs Burrill and O'Neill were not present for the consideration and vote on this item.

CM/11.3/20.12 CONFIDENTIAL REPORT - Rowe Street - Heads of Agreement (A13/0061)

MOTION

Mover: Cr Masselos
Seconder: Cr Wakefield

That Council:

1. Treats the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(c) of the *Local Government Act 1993*. The report contains information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

2. Endorses the Heads of Agreement between Zondaro and Council for the Rowe Street Interchange Access Project issued under separate confidential cover.

3. Appoints Blare Management as project managers for the project.

THE MOVER OF THE MOTION THEN ACCEPTED THE ADDITION OF A NEW CLAUSE 4.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED.

DECISION:

That Council:

1. Treats the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(c) of the *Local Government Act 1993*. The report contains information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

2. Endorses the Heads of Agreement between Zondaro and Council for the Rowe Street Interchange Access Project issued under separate confidential cover.

3. Appoints Blare Management as project managers for the project.

4. Delegates authority to the General Manager and the Mayor to make any amendments required to conclude the Heads of Agreement.

Cr Wy Kanak requested that it be recorded in the minutes that he voted against the Motion.

Cr O'Neill was not present for the consideration and vote on this item.

CM/11.4/20.12 CONFIDENTIAL REPORT - Commercial Waste - Fees and Charges 2020-21 (A02/0162)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos
Seconder: Cr Keenan

That Council:

1. Treats the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*,

as it relates to a matter specified in section 10A(2)(d)(ii) of the *Local Government Act 1993*. The report contains information that would, if disclosed, confer a commercial advantage on a competitor of Council.

2. Adopts the fees and charges for commercial waste services as set out in the table in the report for the period 1 January 2021 to the 30 June 2021, noting that there is no increase to the current fees and charges.

Cr O'Neill was not present for the consideration and vote on this item.

12. Resuming in Open Session

CM/12/20.12 Resuming in Open Session

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos
Seconder: Cr Goltsman

That Council resumes in open session.

Crs Burrill and O'Neill were not present for the consideration and vote on this item.

At 11.41 pm, Council resumed in open session.

Resolutions from closed session made public

In accordance with clause 14.21 of the Waverley Code of Meeting Practice, when the meeting resumed in open session the chair announced the resolutions made by Council while the meeting was closed to members of the public and the media.

13. Meeting Closure

THE MEETING CLOSED AT 11.53 PM.

……
SIGNED AND CONFIRMED
MAYOR
16 FEBRUARY 2021

CONFIRMATION AND ADOPTION OF MINUTES CM/5.2/21.02

Subject: **Confirmation of Minutes - Extraordinary Council Meeting - 21 December 2020**

TRIM No: SF20/42

Author: Richard Coelho, Governance Officer

RECOMMENDATION:

That the minutes of the Council Meeting held on 21 December 2020 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

Introduction/Background

The minutes of the Council meeting must be submitted to Council for confirmation, in accordance with section 375 of the *Local Government Act 1993*.

Attachments

1. Extraordinary Council Meeting Minutes - 21 December 2020

WAVERLEY
COUNCIL

MINUTES OF THE WAVERLEY EXTRAORDINARY COUNCIL MEETING
HELD BY VIDEO CONFERENCE ON MONDAY, 21 DECEMBER 2020

Present:

Councillor Paula Masselos (Mayor) (Chair)	Lawson Ward
Councillor Elaine Keenan (Deputy Mayor)	Lawson Ward
Councillor George Copeland	Waverley Ward
Councillor Leon Goltsman	Bondi Ward
Councillor Steven Lewis	Hunter Ward
Councillor Marjorie O'Neill	Waverley Ward
Councillor John Wakefield	Bondi Ward
Councillor Dominic Wy Kanak	Bondi Ward

Staff in attendance:

Ross McLeod	General Manager
John Clark	Director, Customer Service and Organisation Improvement
Peter Monks	Director, Planning, Environment and Regulatory
Emily Scott	Director, Community, Assets and Operations
Karen Mobbs	General Counsel
Darren Smith	Chief Financial Officer
Evan Hutchings	Executive Manager, Governance and Risk

At the commencement of proceedings at 6.04 pm, those present were as listed above.

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The General Manager read the following Opening Prayer:

God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

The Mayor read the following Acknowledgement of Indigenous Heritage:

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.

1. Apologies/Leaves of Absence

Apologies were received and accepted from Crs Betts, Burrill, Kay and Nemesh.

2. Declarations of Pecuniary and Non-Pecuniary Interests

The Chair called for declarations of interest and none were received.

3. Addresses by Members of the Public

There were no addresses by members of the public.

4. Closed Session

CM/4/20.12E Closed Session

MOTION / DECISION Mover: Cr Masselos
Seconder: Cr Lewis

That:

5. Council moves into closed session to deal with the matters listed below, which are classified as confidential under section 10A(2) of the *Local Government Act 1993* for the reasons specified:

CM/4.1/20.12E CONFIDENTIAL REPORT - Surfish Cafe, Shop 1A, Bondi Pavilion - Lease

This matter is considered to be confidential in accordance with section 10A(2)(d)(i) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

CM/4.2/20.12E CONFIDENTIAL REPORT - Disposal of General Waste (Non-putrescible) - Procurement Exemption

This matter is considered to be confidential in accordance with section 10A(2)(c) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

CM/4.3/20.12E CONFIDENTIAL REPORT - Senior Staff Appointment

This matter is considered to be confidential in accordance with section 10A(2)(a) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

6. Pursuant to sections 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2) of the *Local Government Act 1993*.

7. The correspondence and reports relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.

At 6.06 pm, Council moved into closed session.

ITEMS BY EXCEPTION

MOTION / DECISION

Mover: Cr Masselos
Seconder: Cr Lewis

That the recommendations for the following items be adopted as recommended in the business paper:

CM/4.1/20.12E CONFIDENTIAL REPORT - Surfish Cafe, Shop 1A, Bondi Pavilion - Lease.

CM/4.2/20.12E CONFIDENTIAL REPORT - Disposal of General Waste (Non-putrescible) - Procurement Exemption.

CM/4.3/20.12E CONFIDENTIAL REPORT - Senior Staff Appointment.

Cr Goltsman requested that it be recorded in the minutes that he voted against item CM/4.3/20.12E.

CM/4.1/20.12E CONFIDENTIAL REPORT - Surfish Cafe, Shop 1A, Bondi Pavilion - Lease (A06/1246)

MOTION / DECISION

Mover: Cr Masselos
Seconder: Cr Lewis

That Council:

1. Treats the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. The report contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

2. Authorises the General Manager to finalise negotiations, agree terms and execute all necessary documentation in relation to the existing lease with Posidon Pty Ltd for Shop 1A, Bondi Pavilion.

3. Approves a further five-year lease being awarded to Posidon Pty Ltd for Shop 1A, Bondi Pavilion.

4.. Publicly exhibits the further lease for a minimum of 28 days in accordance with section 47A of the *Local Government Act*.

5. Officers report back to Council at the end of the exhibition period if submissions objecting to the proposal are received.

6. Authorises the General Manager to finalise and execute the further lease at the end of the exhibition period if no submissions objecting to the proposal are received.

CM/4.2/20.12E CONFIDENTIAL REPORT - Disposal of General Waste (Non-putrescible) - Procurement Exemption (A19/0820)

MOTION / DECISION

Mover: Cr Masselos
Seconder: Cr Lewis

That Council:

1. Treats the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(c) of the *Local Government Act 1993*. The report contains information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

2. Authorises a procurement exemption to engage Veolia Environmental Services for the disposal of general waste (non-putrescible) materials required for Council's residential clean-up service and public place cleansing services to cover the period through to 28 February 2021 while the tender for disposal services for general waste (non-putrescible) materials is finalised.

CM/4.3/20.12E CONFIDENTIAL REPORT - Senior Staff Appointment (A20/0501)

MOTION / DECISION

Mover: Cr Masselos
Seconder: Cr Lewis

That Council:

1. Treats the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(a) of the *Local Government Act 1993*. The report contains personnel matters concerning particular individuals (other than councillors).

2. Receives and notes the report of the General Manager on the appointment of the Director, Planning, Environment and Regulatory.

Cr Goltsman requested that it be recorded in the minutes that he voted against the motion.

5. Resuming in Open Session

CM/5/20.12E Resuming in Open Session

MOTION / DECISION

Mover: Cr Masselos
Seconder: Cr Goltsman

That Council resumes in open session.

At 6.16 pm, Council resumed in open session.

Resolutions from closed session made public

In accordance with clause 14.21 of the Waverley Code of Meeting Practice, when the meeting resumed in open session the chair announced the resolutions made by Council while the meeting was closed to members of the public and the media.

6. Meeting Closure

THE MEETING CLOSED AT 6.16 PM.

.....
SIGNED AND CONFIRMED
MAYOR
16 FEBRUARY 2021

MAYORAL MINUTES
CM/6/21.02

Subject: **Mayoral Minutes**

Author: Mayor of Waverley, Cr Paula Masselos

Mayoral minutes are permissible at Waverley Council meetings under the Waverley Code of Meeting Practice. Clauses 9.7–9.11 of the Code state:

Subject to clause 9.10, if the mayor is the chair at a meeting of the council, the mayor may, by minute signed by the mayor, put to the meeting without notice any matter or topic that is within the jurisdiction of the council, or of which the council has official knowledge.

A mayoral minute, when put to a meeting, takes precedence over all business on the council's agenda for the meeting. The chair (but only if the chair is the mayor) may move the adoption of a mayoral minute without the motion being seconded.

A recommendation made in a mayoral minute put by the mayor is, so far as it is adopted by the council, a resolution of the council.

A mayoral minute must not be used to put without notice matters that are routine and not urgent, or matters for which proper notice should be given because of their complexity. For the purpose of this clause, a matter will be urgent where it requires a decision by the council before the next scheduled ordinary meeting of the council.

Where a mayoral minute makes a recommendation which, if adopted, would require the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan, it must identify the source of funding for the expenditure that is the subject of the recommendation. If the mayoral minute does not identify a funding source, the council must defer consideration of the matter, pending a report from the general manager on the availability of funds for implementing the recommendation if adopted.

REPORT
CM/7.1/21.02

Subject: **Q2 Budget Review - December 2020**

TRIM No: A03/0346

Author: Teena Su, Executive Manager, Finance

Director: Darren Smith, Chief Financial Officer

RECOMMENDATION:

That Council:

1. Notes that the Chief Financial Officer, as the responsible accounting officer, advises that the projected financial position of Council is satisfactory.

2. Notes the financial impact of the COVID-19 Pandemic on the 2020–21 budget.

3. Adopts the variations to the 2020-21 Operating and Capital budgets in accordance with Attachments 1, 2 and 3 of the report.

1. Executive Summary

Following the first quarter 2020–21 budget review, Council's current approved budget was estimated to generate a total income of $148.22 m and to spend $182.15 m, which resulted in the use of reserves totalling $33.93 m to deliver a large capital works program within a balanced budget for FY 2020–21.

The second quarter budget review has proposed no change to the net position of the current approved budget. There are some changes proposed which deliver an accelerated capital program within the balanced budget position. A significant change is that the Bondi Pavilion project is ahead of schedule, so funding from FY 2021–22 is requested to be brought forward.

The following amendments are proposed:

- Increased total operating income by $563 k.
- Increased total operating expenses by $1.08 m.
- Increased capital income by $2.15 m and expenses by $13.85 m.
- A net reserve movement of $12.22 m being applied to fund accelerated capital expenditure within the Q2 revisions.

Council is currently forecasting a balanced budget net position with the likelihood of a small budget surplus.

2. Introduction/Background

As part of the Integrated Planning and Reporting Framework for NSW Local Government, the Office of Local Government has a set of minimum reporting requirements for councils. These reporting requirements have been put in place to assist councils to facilitate progress reporting against the original and revised annual budgets. Reporting is required at the end of each quarter.

Collectively, these documents are known as the Quarterly Budget Review Statement (QBRS). Quarterly reports are required to be submitted to Council in accordance with the relevant legislation, clause 203 of the *Local Government (General) Regulation 2005*, which requires that, at the end of each quarter, the responsible accounting officer of the Council prepares and submits to Council a Budget Review Statement that indicates the latest estimates of income and expenditure for the current financial year. The QBRS must include, or be accompanied by:

- A report as to whether or not the responsible accounting officer believes that the Statement indicates that the financial position of the Council is satisfactory, having regard to the original estimates of income and expenditure.

- If that position is unsatisfactory, recommendations for remedial action.

3. Relevant Council Resolutions

Nil.

4. Discussion

The December 2020 Quarterly Budget Review forecasts an increase in income by $2.71m to $150.93m. It comprises of $563k increase in operating income and $2.15m increase in capital income. It also forecasts a total increase of $14.93m in expense, this comprises of $1.08m increase in operating expense, $14.50m increase from capital works program and $653k decrease from other capital expense. These have revised the expense program total to $197.08m for FY2020-21.

The following provides a comparison of Council's forecast position between current budget and Q2 proposed budget and actuals (including commitments) for the second quarter to 31 December 2020.

Table 1. Comparison of current budget and Q2 proposed budget.

Table 1 - Q2 Proposed Budget – '000	Original Budget	Current Budget	Q2 Amendments	Q2 Proposed Budget	Q2 Changes %	Actual (incl. Commitments) 31 December 2020	Note
Estimated Income	**148,089**	**148,224**	**2,708**	**150,932**	**1.8%**	**100,807**	
Operating Income	130,439	131,331	563	131,894	0.4%	97,876	1
Capital Income	17,650	16,893	2,145	19,038	12.7%	2,930	2
Estimated Expenses	**(175,045)**	**(182,150)**	**(14,928)**	**(197,078)**	**8.2%**	**(112,543)**	
Operating Expense	(113,747)	(117,429)	(1,081)	(118,509)	0.9%	(62,669)	3
Capital Works Program	(55,934)	(59,485)	(14,500)	(73,985)	24.4%	(48,747)	4
Other Capital Expense	(4,929)	(4,801)	653	(4,148)	(13.6%)	(911)	5
Loan Repayment	(435)	(435)		(435)	0.0%	(216)	
Net Income / (Expenses)	(26,957)	(33,926)	(12,220)	(46,146)	**36.0%**	**(11,737)**	
Reserve Funds	26,957	33,926	12,220	46,146	36.0%	1,270	6
Net Result - Surplus/(Deficit)					**0%**	**(10,466)**	

(Excluding depreciation expense)

Q2 budget review summary

1. Operating income

Operating income (excluding capital works income and proceeds from sale of assets) increased by $563 k:

- Income increased by $300 k from user charges and fees in infrastructure services.

- Income increased from car parks by $400 k.
- Additional grant income of $333 k expected to receive under Environmental Sustainability.
- Income increased by $210 k from COVID clinic reimbursement, to fund the increased COVID clinic expense.
- $149 k increases from childcare and family day care centres.
- $80 k increases from building waste licence fees.
- $40 k increases from DA fees from development applications.
- Investment income reduced by $593 k due to low rate and under-performing investment market.
- Income decreased by $169 k from building and construction fees due to lower level of construction activities.
- Revenue loss of $130 k due to New Year event cancelled.
- $78 k WCLP revenue reduction due to lower NDIS insurance claim payment.
- $38 k rent reduction from affordable housing due to tenancy vacancies and approved rental reduction during COVID period.

2. Capital income

Capital income increased by $2.15 m:

- $3.13 m grant to be received, of which $2.75 m is federal stimulus funding and $430 k is addition active transport grant.
- $907 k grant funding will be deferred to following years to align with project schedule.
- $82 k reduction on proceeds from sale income due to the disposal of fewer vehicles.

3. Operating expense

Operating expenses (excluding capital purchase) increased by $1.08 m. These increases are mainly due to:

- $450 k legal and related costs associated with tenancy and leasing matters.
- Pandemic response costs estimate to increase by $310 k; refer to next section for further details.
- Additional grant funded expenses of $299 k in environmental sustainability.
- Expense increased by $200 k for contractors work to accelerate the road and footpath restorations program in asset management.
- Expense increased by $132 k in Governance services.
- Expense increased by $90 k for condition assessments consultancy and commercial property portfolio review.
- Expense increased by $80 k in family day care correlates to the revenue increase.
- Expense decreased by $153 k mainly due to reduction of waste tonnage disposal.
- Expense decreased by $134 k mainly due to savings from cancelled New Year event.
- $40 k overtime expense saving from parking operation.
- $37 k expenses decreased in library operation due to saving from library closure.
- $30 k savings from Eastgate car park security cash transit expenses.
- $26 k expenses decreased from conference and seminar budgets.
- $13 k expense decreased due to modified program for seniors and reduced expenditure.
- $12 k savings from miscellaneous reduced discretionary expenses.

The following table shows the Q2 proposed pandemic cost proposed change of $310 k:

Table 2. Pandemic costs.

Pandemic Proposed Budget $	Current Approved	Q2 Amendment	Q2 Proposed
Wages & Salaries	(818,044)	0	(818,044)
Signs (Purchase of 3 VMS trailers)	(80,000)	0	(80,000)
Contractors (Covid Clinic)	(420,000)	(210,000)	(630,000)
Cleaning	(409,275)	0	(409,275)
Computer Software Licence & Mtce (Contact Center Mobility Solution)	(70,000)	0	(70,000)
Minor Equipment Purchases	(15,000)	(30,000)	(45,000)
Security Property & Guarding	(26,293)	(5,000)	(31,293)
Personal Protective Equipment and Uniforms	(30,000)	0	(30,000)
Miscellaneous Others	0	(65,731)	(67,932)
Total	**(1,868,612)**	**(310,731)**	**(2,179,343)**
Expected Reimbursement from Ministry of Health	939,486	210,000	1,149,486
Transfer from Domestic Waste Reserve for PPE and PPC depot cleaning	21,774	-	21,774
Net Cost	**(907,352)**	**(100,731)**	**(1,008,083)**

Council is committed to assisting the State Government and St Vincent's Health Network's pandemic response. It has continued to provide site support for the Bondi Beach COVID-19 Testing Clinic while it is in operation. This has included significant in-kind support, but in order to ensure the clinic is operating safely and effectively it has been necessary to engage external resources that incur direct costs. This includes services such as Traffic Control contractors, lighting and generator hire, VMS signage, an ablution block and servicing associated with these facilities. Council is providing this support on the understanding it will be reimbursed by the State health authorities for any significant external testing clinic-related costs that cannot be provided in-kind.

Council is currently seeking reimbursement from the State Government via St Vincent's Health Network, for the direct external costs incurred for support activities requested and provided for the COVID-19 testing facility clinic at Bondi Beach. An invoice has been issued to St Vincent's Health Network for $588,116.90 (including GST) for direct external costs Waverley Council has incurred. Follow-up invoices will be issued to St Vincent's Health Network for support services requested and provided for the COVID-19 testing clinic at Bondi Beach.

The projected claimable expenditure for the period of operation up to 30 June 2021 is forecast to be $1.15 m, should the Bondi Beach COVID-19 Testing Clinic continue to operate and Council continues to provide external support.

4. Capital works program

The capital works program proposes amendments to 46 projects. These amendments will result in a net increase to program expenditure by $14.50 m to $73.99 m following a reassessment of the project work delivery schedule and other priorities. The fact that the Bondi Pavilion project is ahead of schedule is the main driver for this quantum of increase.

The table below provides a summary expense changes to capital works program:

Table 3. Expense changes to capital works program.

Capital Works Program - Q2 Amendments '000	No of Projects	Amount $'000 (Increase)/Decrease)
Funds brought forward (LTFP)	5	(15,500)
Project cost reduction	16	773
Project cost defer to 2021/22	5	2,240
Project cost increase/Corrections	14	(1,001)
New Project	6	(1,012)
Total	**46**	**(14,500)**

The following provides a more detail change on those 46 projects.

Five projects have been proposed to be rescheduled to 2021–22 or future years and have been valued at $2.2 m based on project work schedule:

- $1.1 m - Tamarama SLSC - Building Upgrade.
- $800 k - Car Park Access Infrastructure Upgrade.
- $200 k - Waverley Park Indoor Cricket Nets Facility.
- $86 k - Waverley Cemetery Office.
- $73 k - Customer Service Centre.

Sixteen projects are anticipated to come under budget with a saving of $773 k. It is proposed that these savings will be used to fund projects requiring additional funding within the program. The savings are mainly from:

- $178 k - Marks Park Regrading.
- $120 k - 2020–21 - TI -York Road - Queens Park Rd to Oxford St.
- $112 k - 2020–21 - KGC - Victory Street (B/S), Dover Rd to Gilbert St.
- $60 k - 2019–20 - FC - Birrell Street, Cross St to Pacific Ave (S/S).
- $57 k – Boot Factory Restoration.
- $57 k - Mill Hill Community Centre.
- $56 k - 2020–21 - KGC - Gould Lane (B/S), Roscoe St to Hall St.
- $24 k - Marlborough Reserve Upgrade.
- $20 k - Waverley Library Car Park.
- $19 k - Waverley signage strategy Implementation.
- $19 k - North Bondi Infrastructure Improvements.
- $15 k - 2020–21 - RC - Vernon Street - Grafton St to Vernon La.
- $14 k - Tamarama SLSC.
- $10 k - 2020–21 - SWC - Bronte Rd.
- $10 k - 2020–21 - FC - Cold Tar testing.
- $2 k - 2019–20, Francis Street (B/S), Wellington St to Simpson St.

Five multi-year projects are ahead of schedule and will require funds to bring them forward from the future year's allocations, totalling $15.5 m:

- $14.5 m - Bondi Pavilion Conservation and Restoration.
- $550 k - Coastal Path Improvements - Bronte Cutting.
- $200 k - Safety by design in public places.
- $150 k - Bondi Bathers SLSC.
- $100 k - Barracluff Park and Playground.

Fourteen projects require additional funding of $1 m. The increases are mainly contributed to project actual costs for agreed scope.

- $268 k - 2020–21 - RC -York Road (Darley Rd to Queens Park Rd).
- $188 k - Bondi Junction Cycle Way/Street Scape Upgrade.
- $160 k - OSH Pedestrian Crossing Upgrades.
- $150 k - Council Chambers Upgrade.
- $100 k - 2020–21 - KGC - Gowrie Street (B/S), Ruthven St to Gowrie La.
- $43 k - Varna Park playground.
- $20 k - Eastgate Undercover Car Park.
- $20 k - Waverley Library.

- $15 k - 2020–21 - RC - Grosvenor Street - Grafton St to Oxford St.
- $14 k - Tamarama Lifeguard Tower.
- $10 k - Raingarden repair/construction.
- $6 k - Bondi Beach playground design.
- $6 k - 2019–20, Old South Head Road (E&S/S), Penkivil St to Flood St.
- $1 k - Clarke Reserve Improvements.

Six new projects are proposed with the budget of $1 m. Most of these new projects are grant funded:

- $335k - Tamarama Marine Drive (fully funded by grant).
- $368k - Grafton Street Safety Fence Installation (fully funded by grant).
- $220k - Syd Enfield Drive Bike Parking (fully funded by grant).
- $100k - Paul Street Bicycle Improvements (50% grant funding arrangement).
- $60k - Campbell Pde - Traffic Island Renewal.
- $29k - 2020–21 - FC - Lane between Murriverie Rd and Gilgandra Rd.

If these adjustments are approved, $73.99 m of capital works program projects will be scheduled to be delivered in this financial year. The following table shows how the revised capital works program is funded.

Table 4. Funding of revised capital works program.

Capital Works Program - Funding Sources '000	**Current Budget**	**Q2 Proposed Budget**	**Q2 Amendments- Increase/(Decrease)**
Expenditure	**59,485**	**73,985**	**14,500**
Funding Sources:			
Grants and Contribution	12,593	14,820	2,227
External Restricted Reserves	8,939	8,989	50
Internal Restricted Reserves	29,358	42,578	13,220
General Fund	8,595	7,598	(997)
Total Funding Sources	**59,485**	**73,985**	**14,500**

Updated IT projects

During the Q2 review, with no requirement of additional funding, the existing IT projects budget has been reallocated in line with work done on the ICT strategy. Key IT projects for short term implementation are:

- Customer journey and experience.
- HR Payroll system remediation work.
- ICT Operating Model Provision
- ITSM (Information Technology Service Management) transformation for service capability and scalability uplift.

The following projects will follow this work and will be included in the ICT Program in FY 2021–22:

- CRM.
- Asset management system.
- Online parking permit.
- Cyber security.

5. Other Capital Expense

Other capital expenses net decreased by $653 k:

- $57 k expense increase for local priority project at the Library, which is funded by grant.
- $55 k expense increase for purchasing of VMS trailer transferred from pandemic budget.
- $350 k savings from asset renewal expenses of Bondi beach storage tunnel 3.
- $319 k saving from fleet purchase, of which $120k truck fleet purchase has been deferred to next year and $199 k saving due to fewer passenger vehicle replacements.
- $98 k savings from Bondi Beach compound, expenditure lower than expected.

The decrease in the purchase of passenger vehicles and the deferral in the purchase of truck fleet in the plant replacement program is shown in the table below:

Table 5. Fleet.

Fleet Type	2021/21 Current Approved Budget		Q2 Amendments Redcution/Deferral		2020/21 Q2 Budget	
	Qty	Budget	Qty	Budget	Qty	Budget
Passenger Vehicle	27	$ 856,188	(6)	($198,873)	21	$ 657,315
Minor Plant	NA	$ 32,000			NA	$ 32,000
Light Commercial Vehicle	32	$ 1,144,462			32	$ 1,144,462
Truck Fleet	4	$ 403,896	(1)	($120,000)	3	$ 283,896
Specialised Equipment	13	$ 734,437			13	$ 734,437
Total	**76**	**$ 3,170,984**	**(7)**	**($318,873)**	**69**	**$ 2,852,111**

6. Reserves

As a result of the proposed Q2 budget amendments, a further $12.22 m of reserves fund is required to support the revised expense program. This is driven in the main by the bringing forward of funding for the Bondi Pavilion project, which is ahead of schedule. There will be a corresponding reduction in the drawdown of reserve funding in next financial year 2021–22.

A total of $46.1 m in reserve money has been applied to fund the revised FY2020–21 budget. The reserves balance is projected to be $113.70 m as at 30 June 2021.

Financial performance measures

The following financial performance measures indicate that Council meets most of the fit-for-future measures, except for the Operating Performance Ratio. Council's financial results have been negatively impacted by the COVID-19 pandemic; there are increased costs for ensuring safe Council operations (i.e. PPE provision, modified staffing rosters) and public space safety, as well as reduced revenues due to Council assistance programs, reduced fees and loss of income from parking and other sources. While there is a forecast operating surplus of approximately $13.4 m pre-depreciation, the Operating Performance (OP) Ratio (which includes depreciation) is currently forecast at a -5.99% this year. Without the COVID-19 impact, the OP ratio would be in the vicinity of - 0.36%, in line with the industry benchmark of 0%.

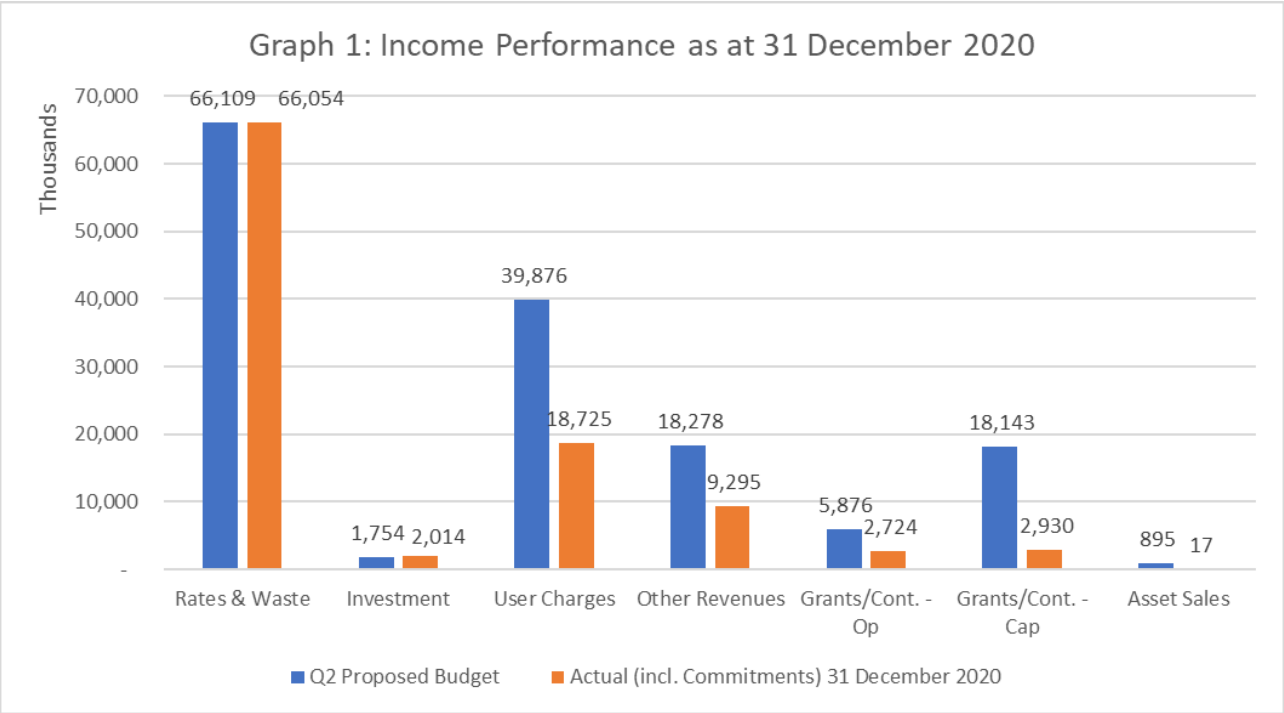
Table 6. Financial performance measures.

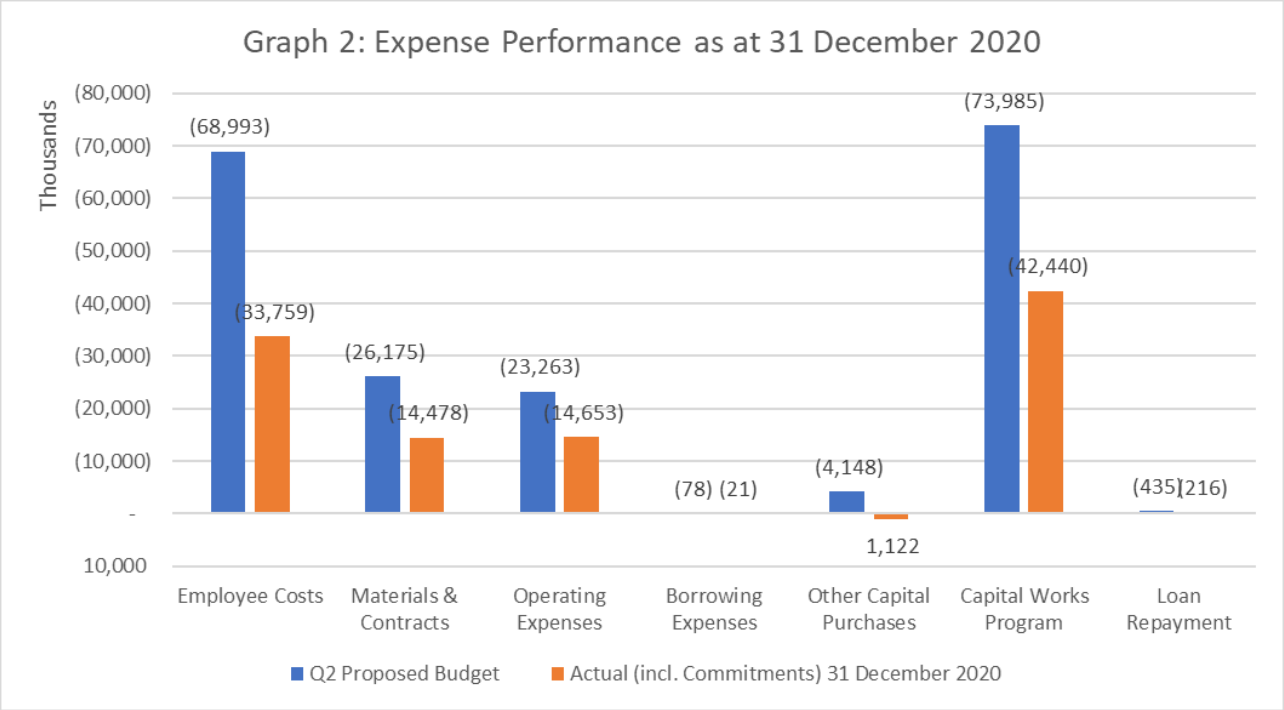
	Forecasted indicator		Benchmark
Key Performance Indicators:	**30-Jun-21**		
1. Operating Performance Ratio	-5.99%	☒	>0.00%
This ratio measures Council's achievement of containing operating expenditure within operating revenue.			
2. Own source operating revenue ratio	84.09%	✓	>60.00%
This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.			
3. Unrestricted current ratio	5.67	✓	>1.50x
To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council			
4. Debt service cover ratio	28.05	✓	>2.00x
This ratio measures the availability of operating cash to service debt including interest, principal and lease payments			
5. Rates, annual charges, interest and extra charge outstanding percentage	4.50%	✓	<5.00%
To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts			
6. Buildings and Infrastructure renewals ratio	351.12%	✓	>=100.00%
To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating			
Note. Asset fair valuation adjustment and net gain on asset disposal are excluded in the above calculations.			

In order to ensure long term financial sustainability, officers have previously advised Council of the need to address operating expenditure and revenues over the medium to long term. To this end, staff have established a 'service review program' to identify opportunities for improving service provision and effectiveness, operational efficiencies and cost reduction. This work will be carried out over the next 18 months to two years and Council will be briefed on this work in the coming months and following the 2021 local government election.

7. Income and expense performance as at 31 December 2020

Graphs 1 and 2 below illustrate the income and expense performance for the first half year ending 31 December 2021 compared to the Q2 proposed budget for the year ending 30 June 2021.





See Attachment 3 for Directorates' Q2 budget performance as at 31 December 2020.

4. Financial impact statement/Time frame/Consultation

Council is required under clause 203 of the *Local Government (General) Regulation 2005* to, not later than two months after the end of each quarter, prepare and submit a reviewed budget statement showing, by reference to the estimate of income and expenditure which is set out in the operational plan, a revised estimate of the income and expenditure.

5. Conclusion

Council's Chief Financial Officer, as the responsible accounting officer, advises that Council's overall projected financial position is satisfactory.

6. Attachments

1. QBRS statement ⇩
2. Capital works program ⇩
3. Budget statement - Council and by Directorate ⇩

Waverley Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Table of Contents page

1.	Responsible Accounting Officer's Statement	2
2.	Income & Expenses Budget Review Statement's	3
3.	Capital Budget Review Statement	5
4.	Cash & Investments Budget Review Statement	7
5	Contracts & Other Expenses Budget Review Statement	9

Waverley Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 December 2020

It is my opinion that the Quarterly Budget Review Statement for Waverley Council for the quarter ended 31/12/20 indicates that Council's projected financial position at 30/6/21 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: _____ **date:**

Darren Smith
Responsible Accounting Officer

Waverley Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2020
Income & Expenses - Council Consolidated

($000's)	Original Budget 2020/21	Approved Changes Carry Forwards	Approved Changes Sep QBRS	Revised Budget 2020/21	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
Income								
Rates and Annual Charges	66,059		50	66,109			66,109	66,054
User Charges and Fees	39,511		(264)	39,247	762	1	40,009	19,336
Interest and Investment Revenues	2,348			2,348	(593)	2	1,754	1,076
Other Revenues	17,306		823	18,129	16		18,145	8,686
Grants & Contributions - Operating	5,215		283	5,498	378	3	5,876	2,724
Grants & Contributions - Capital	16,673	31	(788)	15,916	2,227	4	18,143	2,930
Net gain from disposal of assets	977			977	(82)	5	895	
Share of Interests in Joint Ventures								
Total Income from Continuing Operations	**148,089**	**31**	**104**	**148,224**	**2,708**		**150,932**	**100,807**
Expenses								
Employee Costs	68,297	37	732	69,067	(72)	6	68,994	33,559
Borrowing Costs	78			78			78	21
Materials & Contracts	18,487	347	1,223	20,057	206	7	20,263	8,650
Depreciation	21,282			21,282			21,282	10,366
Legal Costs	941		80	1,021	306	8	1,326	468
Consultants	3,427	315	217	3,959	627	9	4,586	1,134
Other Expenses	22,518	89	641	23,248	15		23,263	11,210
Total Expenses from Continuing Operations	**135,029**	**788**	**2,893**	**138,711**	**1,081**		**139,791**	**65,408**
Net Operating Result from Continuing Operations	**13,059**	**(757)**	**(2,789)**	**9,513**	**1,627**		**11,141**	**35,399**
Net Operating Result from All Operations	**13,059**	**(757)**	**(2,789)**	**9,513**	**1,627**		**11,141**	**35,399**
Net Operating Result before Capital Items	**(3,614)**	**(788)**	**(2,001)**	**(6,403)**	**(600)**		**(7,002)**	**32,468**

Waverley Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	Favourable change of $762k to User Charges and Fees due to following reasons: $400k increase in car park revenue as more revenue is generated than expected $400k increase in user charges and fees under infrastructure services to bring budget in line with actual trend $97k increase in family day care fees $80k increases from building waste licence fees as YTD is trending higher on skip bins $50k increases from DA fees on development applications $40k increases from planning proposals as few more proposals are expected $130k decrease in event income due to New Year event cancelled $169k decrease from building and constructions due to low construction activities
2	Unfavourable change of $593k to Interest and Investment Revenues is due to following reason: $593k decrease from investment income due to low interest rate and under-performing investment market
3	Favourable change of $378k to Grants & Contributions - Operating due to following reasons: $333k increase from Environmental Sustainability as additional grants are expected to be received $60k increase from SES depot as income was not included in current approved budget $57k increase from Childcare centre as QLE grant was not included in current approved budget $78k decrease due to WCLP revenue reduction with less NDIS insurance claim payment
4	Favourable change of $2.23m to Grants Subsidies & Contributions - Capital is due to following reasons: $2.75m increase from federal stimulus funding and $430k is addition active transport grant $430k increase from addition of active transport grant $203k increase in Job Retention Allowance subsidies $907k decrease due to grant funding to be deferred to following years to align with project schedule
5	Unfavourable change of $82k to Net gain from disposal of assets is due to following reasons: $82k decrease due to reduction on proceed from sale income from less disposal vehicles
6	Favourable change of $72k to Employee Costs is due to following reason: $72k decrease in employee costs is mainly due to vacancy savings
7	Unfavourable change of $206k to Materials & Contracts is due to following reasons: $417k increase in asset systems and planning from infrastructure services $299k increase from Environmental Sustainability to budget for grant funded activities $210k increase in contractors due to pandemic response costs estimate $78k increase in temp staff to bring budget in line with actual $425k decrease from IT project budget reallocation for the ICT strategy implementation preparation $153k decrease in waste disposal due to reduction of waste tonnage $122k decreased savings from cancelled New Year event $40k decrease from overtime expense saving from parking operation $37k decreased in library operation represented saving from library closure $30k decrease due to savings from car park security cash transit expenses $26k decreased from Conference and seminar expenses
8	Unfavourable change of $306K to Legal Costs is due to following reason: $300k increase in Legal compensation payment due to tenancy leasing legal matters
9	Unfavourable change of $627K to Consultants is mainly due to following reason: $425k increase from IT project budget reallocation for the ICT strategy implementation preparation $150k increase in legal consultant costs due to tenancy leasing legal matters $50k increase from DA assessment legal consultant due to existing legal matters

Waverley Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Capital Budget Review Statement

Budget review for the quarter ended 31 December 2020
Capital Budget - Council Consolidated

($000's)	Original Budget 2020/21	Approved Changes Carry Forwards	Approved Changes Sep QBRS	Revised Budget 2020/21	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
Capital Expenditure								
New Assets								
- Plant & Equipment	3,109	5	30	3,144	(319)	1	2,825	326
- Land & Buildings		74	90	164			164	3
- Roads, Bridges, Footpaths	9,388	552		9,940	843	2	10,784	4,264
- Other	144	20	60	224			224	99
Renewal Assets (Replacement)								
- Plant & Equipment								
- Land & Buildings	24,314	733	(825)	24,222	12,019	3	36,241	8,318
- Roads, Bridges, Footpaths	18,212	465	(499)	18,178	1,351	4	19,529	6,297
- Other	5,695	2,109	610	8,414	(48)		8,366	1,613
Loan Repayments (Principal)	435			435			435	216
Total Capital Expenditure	**61,298**	**3,959**	**(535)**	**64,722**	**13,847**		**78,569**	**21,137**
Capital Funding								
Rates & Other Untied Funding	14,619	20	(1,007)	13,631	(2,103)	5	11,528	78
Capital Grants & Contributions	12,073	20	(252)	11,841	2,227	6	14,068	2,716
Reserves:								
- External Restrictions/Reserves	7,962	1,078	19	9,059	585	7	9,644	2,862
- Internal Restrictions/Reserves	25,667	2,841	705	29,214	13,220	8	42,434	15,480
New Loans								
Receipts from Sale of Assets								
- Plant & Equipment	977			977	(82)		895	
- Land & Buildings								
Total Capital Funding	**61,298**	**3,959**	**(535)**	**64,722**	**13,847**		**78,569**	**21,137**
Net Capital Funding - Surplus/(Deficit)	**-**	**-**	**-**	**0**	**0**		**0**	**-**

Waverley Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Capital Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	Reduction in replacement of passenger vehicles and deferral purchase of a truck fleet
2	A number of new assets including Tamarama Marine Drive, Paul Street Bicycle Improvements and Syd Enfield Drive Bike Parking
3	Mainly due to Bondi Pavilion project being brought forward to this year $14.5m
4	Due to Coastal path improvement - Bronte Cutting, Grafton Street Safety Fence Installation and Safety by design in public places
5	Due to Bondi Beach Tunnel Storage project not proceeding this year and moving budget to capital purchase for Bondi Beach Amenities
6	Increase in $2.75m Federal stimulus funding and $0.4m addition active transport grant offset by deferral of grant funding to align with capital work project

Waverley Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 December 2020
Cash & Investments - Council Consolidated

($000's)	Original Budget 2020/21	Approved Changes Carry Forwards & Other	Approved Changes Sep QBRS	Revised Budget 2020/21	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
Externally Restricted (1)								
Developer Contributions	19,578	(940)	(538)	18,100	(46)		18,054	17,482
Domestic Waste Reserve	12,143		(727)	11,416	(550)	1	10,866	20,950
Unexpended Grant/Subsidy	1,800	(398)	10	1,412	(61)		1,350	2,279
Stormwater Management Service Reserve	376		-	376			376	(8)
Total Externally Restricted	**33,897**	**(1,339)**	**(1,255)**	**31,303**	**(658)**		**30,646**	**40,703**
(1) Funds that must be spent for a specific purpose								
Internally Restricted (2)								
Affordable Housing Program	1,939		(36)	1,902	(35)		1,867	1,846
Cemetery	549	(65)	(288)	196	86		282	754
Centralised - Other	5,675	(1,856)	127	3,945	2,008	2	5,953	10,914
Deposits & Bonds	13,162			13,162			13,162	13,162
Election	450			450			450	379
Employees Leave Entitlements	5,040			5,040			5,040	5,040
Property Investment Strategy	44,481	(147)		44,334	(14,593)	3	29,740	55,282
IT Equipment & Upgrade	1,105	(40)		1,065			1,065	2,620
Other Internal Restricted	5,878			5,878			5,878	5,880
Parking - Car Park	1,743		(800)	943	800	4	1,743	1,923
Parking - Meter	2,751	(892)		1,859			1,859	2,637
Plant & Vehicles Replacement	3,266		2	3,268	262	5	3,530	4,770
SAMP Infrastructure	12,556	(376)	(4)	12,176	(89)		12,087	12,107
Social Housing	350			350			350	510
Unexpended Loans	51		-	51			51	51
Total Internally Restricted	**98,995**	**(3,377)**	**(999)**	**94,619**	**(11,562)**		**83,057**	**117,875**
(2) Funds that Council has earmarked for a specific purpose								
Unrestricted (i.e. available after the above Re	12,798	-		12,798			12,798	4,027
Total Cash & Investments	**145,689**	**(4,716)**	**(2,254)**	**138,720**	**(12,220)**		**126,500**	**162,605**

Waverley Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Cash & Investments Budget Review Statement

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	Decrease the domestic waste reserve by $550k to pay for truck wash for prior years and current year
2	Decrease the unexpended grant/subsidy holding by $56k mainly for local priority project in library
3	Increase the cemetery reserve by $86k due to deferral of cemetery office project
4	Increase centralised reserve holding by $2.01m from budget amendments
5	Decrease property investment strategy due to Bondi Pavilion capital work cost being moved forward
6	Increase Parking - Car Park reserve by $0.8m due to car park access infrastructure upgrade project
7	Increase Plant & Vehicles replacement reserve due to reduction in passenger vehicles being replaced
8	Decrease SAMP Infrastructure reserve to align with capital works projects progresses

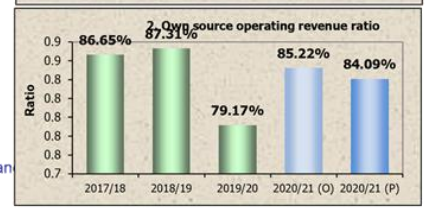
Waverley Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Key Performance Indicators Budget Review Statement - Council specific KPI's

Budget review for the quarter ended 31 December 2020

($000's)	Current Projection Amounts 20/21	Current Projection Indicator 20/21	Original Budget 20/21	Actuals Prior Periods 19/20	Actuals Prior Periods 18/19
The Council monitors the following Key Performance Indicators:					
1. Operating Performance Ratio					
Total continuing operating revenue (1) excluding capital grants and contributions less operating expenses	(7,897)	-6.0%	-3%	-8%	1%
Total continuing operating revenue (1) excluding capital grants and contributions	131,894				
This ratio measures Council's achievement of containing operating expenditure within operating revenue.					
2. Own source operating revenue ratio					
Total continuing operating revenue (1) excluding all grants and contributions	126,913	84%	85%	79%	87%
Total continuing operating revenue (1)	150,932				
This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants an					
3. Unrestricted current ratio					
Current assets less all external restrictions (2)	129,350	5.7	6.8	7.2	11.1
Current liabilities less specific purpose liabilities (3, 4)	22,812				
To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.					



Page 9

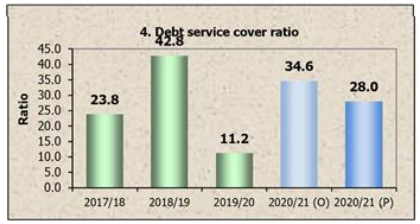
Waverley Council

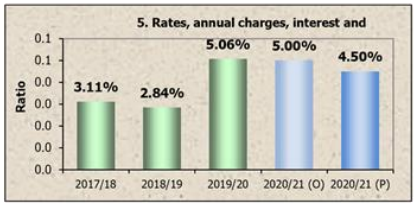
Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

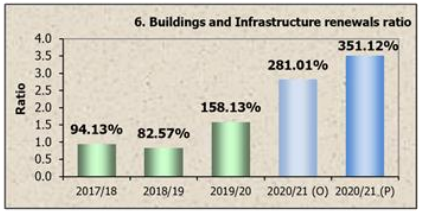
Key Performance Indicators Budget Review Statement - Council specific KPI's

Budget review for the quarter ended 31 December 2020

($000's)	Current Projection Amounts 20/21	Current Projection Indicator 20/21	Original Budget 20/21	Actuals Prior Periods 19/20	Actuals Prior Periods 18/19
The Council monitors the following Key Performance Indicators:					
4. Debt service cover ratio					
Operating result (1) before capital excluding interest and depreciation/impairment/amortisation	14,357	28.0	34.6	11.2	42.8
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	513				
This ratio measures the availability of operating cash to service debt including interest, principal and lease payments					
5. Rates, annual charges, interest and extra charges outstanding percentage					
Rates, annual and extra charges outstanding	3,049	4%	5%	5%	3%
Rates, annual and extra charges collectible	67,751				
To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.					
6. Buildings and Infrastructure renewals ratio					
Asset Renewals	64,137	351%	281%	158%	83%
Depreciation, amortisation and impairment	18,266				
To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating					







Waverley Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Contracts Budget Review Statement

Budget review for the quarter ended 31 December 2020
Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Hibernian Contracting Pty Ltd	Barracluff Park playground upgrades	852,471	10/12/20	17 Months	Y	
Rogers Construction Group	Bronte & Gardiner & Waverley Education Centre Upgrade Projec	389,804	21/10/20	4 Months	Y	
SGS Economics and Planning Pty Ltd	Consultancy - Social and Affordable Housing Program	61,702	13/10/20	3 Months	Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or $50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

Waverley Council

Quarterly Budget Review Statement
for the period 01/10/20 to 31/12/20

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	**YTD Expenditure** (Actual Dollars)	**Budgeted (Y/N)**
Consultancies	3,331,993	Y
a. Operational	1,133,689	Y
b. Capital	2,198,304	Y
Legal Fees	469,436	Y
a. Operational	468,123	Y
b. Capital	1,313	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Attachment 2 - Q2 Revised Capital Works Program

Council Meeting 16 February 2021

WAVERLEY COUNCIL

Budget Review Project Expenditure - Capital Works

As at Period 06

Financial Year Ending June 2021

Table 4 - Capital Works Program Q2 amendments	No of projects	Amount - $'000
Funds brought forward (LTFP)	5	(15,500)
Project cost reduction/Corrections	16	773
Project cost defer to 2021/22	5	2,240
Project cost increase	14	(1,001)
New Project	6	(1,012)
Total	**46**	**(14,500)**

Q2 Capital Works Program Summary	Amount - $'000
No of Projects	**190**
Expenditure	**(73,985)**
funding sources:	
Grants and Contribution	14,820
New Borrowing	
External Restricted Reserves	8,989
Internal Restricted Reserves	42,578
General Fund	7,598

Project Number	Project Description	Original Budget $	Current Budget $	Monthly Amendment $	Proposed Estimate $	Actuals $	Commitments $	YTD $	YTD %	Code	Detail / Budget Commentary
BUILD 01 - Buildings - Buildings											
C0004	Bondi Bathers SLSC	(250,000)	(250,000)	(150,000)	(400,000)	(307,100)	(289,102)	(596,202)	149.05% ▲	I	Bring forward addtitional funds form LTFP to cover design costs for 20/21
C0006	Bondi Pavilion Conservation & Restoration	(11,750,000)	(11,750,000)	(14,500,000)	(26,250,000)	(5,476,631)	(17,803,825)	(23,280,456)	88.69% ▲	I	Bring forward additional funds from LTFP to cover project construction spend.
C0007	Bronte Surf Club & Community Facilities	(450,000)	(295,000)		(295,000)	(123,546)	(143,142)	(266,688)	90.40% ▲		
C0125	South Bronte (Community Centre) Toilet	-	(43,694)		(43,694)	-	(38,960)	(38,960)	89.17%		
C0547	Council Chambers Upgrade	(200,000)	(200,000)	(150,000)	(350,000)	(47,659)	(3,000)	(50,659)	14.47%	I	Bring forward additional funds form LTFP to cover cost design cost this FY
C0684	Electrical switchboard upgrades	-	(1,859)		(1,859)	(334)	-	(334)	17.94%		
C0688	Tamarama SLSC – Building Upgrade	(3,250,000)	(2,081,250)	1,081,250	(1,000,000)	(83,047)	(51,896)	(134,943)	13.49%	D	Based on projected spend this FY - defer to 21/22
C0690	Water repairs - MWRC & Bondi Tunnel 3	-	(155,328)		(155,328)	(142,849)	(12,221)	(155,070)	99.83%		
C0695	Thomas Hogan Reserve Hall Remediation	-	(9,105)		(9,105)	(8,127)	-	(8,127)	89.26%		
C0708	Skate Park Amenities	-	(163,620)		(163,620)	(2,628)	(70,593)	(73,221)	44.75%		
C0712	2A Edmund Street (Social Housing) Redevelopment	(350,000)	(350,000)		(350,000)	(81,565)	(162,491)	(244,056)	69.73%		
C0726	Boot Factory Restoration	(1,970,000)	(1,963,022)	56,660	(1,906,362)	(317,502)	(120,843)	(438,345)	22.99%	C	Transfer SAMP funding to major project. Change title to Boot Factory Adaptive Reuse and
C0837	Level 4 Office Eastgate	(200,000)	(463,351)		(463,351)	(458,922)	(70)	(458,992)	99.06%		
C0841	North Bondi Tunnel Storage	(500,000)	(419,359)		(419,359)	(348,220)	(4,468)	(352,689)	84.10%		
C0861	Waverley Park Indoor Cricket Nets Facility	(275,000)	(297,783)	200,000	(97,783)	(52,729)	(83,707)	(136,436)	139.53%	D	Defer to future year LTFP due to need to undertake and new Plan of Management
C0867	Bondi Lifeguard Facilities Upgrade	(500,000)	(500,000)		(500,000)	(70,721)	(33,390)	(104,111)	20.82%		
C0879	SAMP5 Tunnel 1 Feasibility Study and design	(100,000)	(100,000)		(100,000)	(15,546)	(4,965)	(20,511)	20.51%		
	Total Buildings - Buildings	**(19,795,000)**	**(19,043,371)**	**(13,462,090)**	**(32,505,461)**	**(7,537,125)**	**(18,822,673)**	**(26,359,798)**	**81.09%** ▲		
BUILD 02 - SAMP Amenities											
	Total SAMP Amenities	**(101,000)**	**(199,664)**	**-**	**(199,664)**	**(121,375)**	**(13,599)**	**(134,974)**	**67.60%**		
BUILD 03 - SAMP Carparks											
	Total SAMP Carparks	**(90,000)**	**(90,000)**	**-**	**(90,000)**	**-**	**-**	**-**	**-**		
BUILD 04 - SAMP Cemeteries											
	Total SAMP Cemeteries	**(86,000)**	**(86,000)**	**86,000**	**-**	**-**	**-**	**-**	**-**	D	Defer to future year in LTFP
BUILD 05 - SAMP Childcare Facilities											
	Total SAMP Childcare Facilities	**(593,000)**	**(593,000)**	**-**	**(593,000)**	**(43,984)**	**(363,812)**	**(407,796)**	**68.77%**		
BUILD 06 - SAMP Communit Centres & Halls											
	Total SAMP Communit Centres & Halls	**(888,600)**	**(891,634)**	**36,660**	**(854,974)**	**(412,904)**	**(8,917)**	**(421,820)**	**49.34%**	A	Transfer funding to Boot Factory major project and to cover cost overrun at Library
BUILD 07 - SAMP Community Tenants											
	Total SAMP Community Tenants	**(91,000)**	**(91,000)**	**-**	**(91,000)**	**-**	**-**	**-**	**-**		
BUILD 08 - SAMP Council Administration											
	Total SAMP Council Administration	**(397,000)**	**(409,642)**	**73,022**	**(336,620)**	**(106,433)**	**(7,889)**	**(114,322)**	**33.96%**	D	Defer to future year in LTFP
BUILD 09 - SAMP Residential Lease											
C0838	95 Carrington Road, Queens Park	(29,800)	(29,800)		(29,800)	-	(27,240)	(27,240)	91.41%		
C0839	Bronte House - Bronte House	(104,700)	(104,700)		(104,700)	-	-	-	-		
	Total SAMP Residential Lease	**(134,500)**	**(134,500)**	**-**	**(134,500)**	**-**	**(27,240)**	**(27,240)**	**20.25%**		
BUILD 10 - Surf Clubs and Ancillary Coastal Facilities											
	Total Surf Clubs and Ancillary Coastal Facilities	**(44,000)**	**(57,835)**	**-**	**(57,835)**	**-**	**-**	**-**	**-**		
BUILD 11 - SAMP Commercial Buildings											
	Total SAMP Commercial Buildings	**(22,000)**	**(22,000)**	**-**	**(22,000)**	**-**	**-**	**-**	**-**		
LIV 01 - Living - Corridors											

Attachment 2 - Q2 Revised Capital Works Program

Council Meeting 16 February 2021

WAVERLEY COUNCIL

Budget Review Project Expenditure - Capital Works

As at Period 06

Financial Year Ending June 2021

Table 4 - Capital Works Program Q2 amendments	No of projects	Amount - $'000
Funds brought forward (LTFP)	5	(15,500)
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Project cost increase	14	(1,001)
New Project	6	(1,012)
Total	**46**	**(14,500)**

Q2 Capital Works Program Summary	Amount - $'000
No of Projects	**190**
Expenditure	**(73,985)**
funding sources:	
Grants and Contribution	14,820
New Borrowing	
External Restricted Reserves	8,989
Internal Restricted Reserves	42,578
General Fund	7,598

Project Number	Project Description	Original Budget $	Current Budget $	Monthly Amendment $	Proposed Estimate $	Actuals $	Commitments $	YTD $	YTD %	Code	Detail / Budget Commentary
C0041	Thomas Hogan Environmental Restoration Action P	(23,500)	(23,500)		(23,500)	6,400	(29,381)	(22,981)	97.79%		
C0042	Bronte ERAP	-	(33,825)		(33,825)	-	-	-	-		
C0043	Biodiversity Action Plan - Remnant Sites	-	-		-	1,649	(2,293)	(644)	-		
C0570	Revegation - Thomas Hogan Revegetation (Deliver (	-	(13,089)		(13,089)	-	(13,089)	(13,089)	100.00% ▲		
C0728	Garloch Reserve, Planting Steep Slopes	(25,000)	(21,030)		(21,030)	(5,335)	(15,298)	(20,633)	98.11%		
C0882	Greening Steep Slopes	(140,000)	(140,000)		(140,000)	-	-	-	-		
	Total Living - Corridors	**(188,500)**	**(231,444)**	**-**	**(231,444)**	**2,714**	**(60,060)**	**(57,346)**	**24.78%**		
LIV 02 - Living - Trees											
C0186	Planting Street Trees (SAMP 11)	(260,000)	(275,528)		(275,528)	(27,632)	(178,546)	(206,177)	74.83%		
	Total Living - Trees	**(260,000)**	**(275,528)**	**-**	**(275,528)**	**(27,632)**	**(178,546)**	**(206,177)**	**74.83%**		
LIV 03 - Living - Amenity Landscape											
C0210	Thomas Hogan Park-Landscaping	(197,913)	(301,595)		(301,595)	(284,368)	(7,454)	(291,822)	96.76%		
C0576	Small Parks - Eastern Ave Stage 3 (Design/Deliver)	-	-		-	700	(650)	50	-		
C0864	Marks Park Regrading	(150,000)	(249,463)	178,055	(71,408)	(70,833)	(16,303)	(87,136)	122.03%	C	C - Cost saving to be transferred to SAMP Reserve
	Total Living - Amenity Landscape	**(347,913)**	**(551,058)**	**178,055**	**(373,003)**	**(354,501)**	**(24,407)**	**(378,908)**	101.58%		
LIV 04 - Living - Turf											
C0263	Turf improvement program	(200,000)	(90,000)		(90,000)	(20,514)	(21,719)	(42,233)	46.93%		
C0880	Sports Field Improvement Program	(51,900)	(51,900)		(51,900)	-	-	-	-		
C0881	Turf: High Wear Replacement with Hybrid Surface	(50,000)	(50,000)		(50,000)	-	(43,758)	(43,758)	87.52%		
C0945	Varna Park Returfing	-	(110,000)		(110,000)	-	-	-	-		
	Total Living - Turf	**(301,900)**	**(301,900)**	**-**	**(301,900)**	**(20,514)**	**(65,477)**	**(85,991)**	**28.48%**		
PA 01 - Parking Infrastructure - Carparks											
C0843	Car Park Access Infrastructure Upgrade	(600,000)	(1,400,000)	800,000	(600,000)	(17,690)	(5,037)	(22,727)	3.79%	D	D - Project will be dleivered Q4 and Q1 2021/22
C0844	On Street Parking Infrastructure (Meter Replaceme	-	(892,298)		(892,298)	(24,086)	(937,681)	(961,767)	107.79% ▲		
	Total Parking Infrastructure - Carparks	**(600,000)**	**(2,292,298)**	**800,000**	**(1,492,298)**	**(41,776)**	**(942,718)**	**(984,494)**	**65.97%**		
PUB 01 - Public Domain Infrastructure - Lighting / Electrical Equipme											
C0565	Waverley Park Landscape Lighting	-	-		-	(2,710)	-	(2,710)	-		Close Project, actual to be funded form Opex budget.
C0848	SAMP5 Lighting & Electrical Infrastructure Renewal	(150,000)	(150,000)		(150,000)	-	-	-	-		
C0851	SAMP5 Bondi Park Lighting & CCTV upgrades	(200,000)	(450,800)		(450,800)	(26,662)	(11,800)	(38,462)	8.53%		
	Total Public Domain Infrastructure - Lighting / Electr	**(350,000)**	**(600,800)**	**-**	**(600,800)**	**(29,372)**	**(11,800)**	**(41,172)**	**6.85%**		
PUB 02 - Public Domain Infrastructure - Water Equipment											
C0033	Irrigation Control System	-	(13,665)		(13,665)	(3,140)	(1,139)	(4,279)	31.31%		
C0704	Stormwater quality improvement project	-	(20,105)		(20,105)	-	(20,105)	(20,105)	100.00%		
C0849	SAMP5 Water Equipment Renewal	(80,000)	(80,000)		(80,000)	-	-	-	-		
	Total Public Domain Infrastructure - Water Equipme	**(80,000)**	**(113,770)**	**-**	**(113,770)**	**(3,140)**	**(21,244)**	**(24,384)**	**21.43%**		
PUB 03 - Public Domain Infrastructure - Street Furniture											
C0735	Small Park Signage - Delivery	-	-		-	31,626	(26,257)	5,369	-		Project complete, close Project
C0845	SAMP5 - Bus Shelters, Seats and Benches, bike furn	(300,000)	(413,224)		(413,224)	(9,834)	(98,664)	(108,498)	26.26%		
C0850	Waverley signage strategy Implementation	-	(100,000)	19,000	(81,000)	(30,530)	(30,250)	(60,780)	75.04%	C	C - Transfer to C0855 to cover signage costs
	Total Public Domain Infrastructure - Street Furniture	**(300,000)**	**(513,224)**	**19,000**	**(494,224)**	**(8,738)**	**(155,171)**	**(163,909)**	**33.17%**		

Attachment 2 - Q2 Revised Capital Works Program

Council Meeting 16 February 2021

WAVERLEY COUNCIL

Budget Review Project Expenditure - Capital Works

As at Period 06

Financial Year Ending June 2021

Table 4 - Capital Works Program Q2 amendments	No of projects	Amount - $'000
Funds brought forward (LTFP)	5	(15,500)
Project cost reduction/Corrections	16	773
Project cost defer to 2021/22	5	2,240
Project cost increase	14	(1,001)
New Project	6	(1,012)
Total	**46**	**(14,500)**

Q2 Capital Works Program Summary	Amount - $'000
No of Projects	**190**
Expenditure	**(73,985)**
funding sources:	
Grants and Contribution	14,820
New Borrowing	
External Restricted Reserves	8,989
Internal Restricted Reserves	42,578
General Fund	7,598

Project Number	Project Description	Original Budget $	Current Budget $	Monthly Amendment $	Proposed Estimate $	Actuals $	Commitments $	YTD $	YTD %	Code	Detail / Budget Commentary
PUB 04 - Public Domain Infrastructure - Structures											
C0423	North Bondi Infrastructure Improvements	-	(70,874)	19,139	(51,735)	(51,735)	(2,895)	(54,629)	105.59%	C	Transfer $16,245 to 2020/21 - FC - Lane between Murriverie Rd & Gilgandra Rd, remainder
C0581	Cliff Walk Remediation	(600,000)	(395,000)		(395,000)	(85,512)	(165,492)	(251,004)	63.55%		
C0811	Safety by design in public places	(250,000)	(250,000)	(200,000)	(450,000)	(176,699)	(585,032)	(761,731)	169.27% ▲	I	Bring forward funds from 21/22.
C0847	Park Drive Retaining Wall - Remediation	(250,000)	(115,000)		(115,000)	(26,634)	-	(26,634)	23.16%		
C0860	Coastal Risk Management Project	-	(225,937)		(225,937)	(6,089)	(169,529)	(175,619)	77.73%		
C0865	Coastal Fencing Renewal - Clarke Reserve	(365,000)	(370,320)		(370,320)	(17,164)	(244,025)	(261,189)	70.53%		
C0883	SAMP5 - Other: Fences, Stairs, Edging, walls / Retai	(350,000)	(350,000)		(350,000)	(104,278)	-	(104,278)	29.79%		
C0944	Rockfall remediation	-	(280,000)		(280,000)	-	-	-	-		
	Total Public Domain Infrastructure - Structures	**(1,815,000)**	**(2,057,131)**	**(180,861)**	**(2,237,992)**	**(468,110)**	**(1,166,973)**	**(1,635,083)**	**73.06%**		
ROAD 01 - Road Infrastructure - Kerb and Gutter											
	Total Road Infrastructure - Kerb and Gutter	**(503,650)**	**(852,077)**	**70,491**	**(781,586)**	**(327,586)**	**-**	**(327,586)**	**41.91%**		Budget transfers from within Roads program
ROAD 03 - Road Infrastructure - Footpaths											
	Total Road Infrastructure - Footpaths	**(1,240,664)**	**(1,270,671)**	**35,394**	**(1,235,277)**	**(82,606)**	**(50,476)**	**(133,082)**	**10.77%**		
ROAD 04 - Road Infrastructure - Stormwater Drainage											
	Total Road Infrastructure - Stormwater Drainage	**(500,000)**	**(457,931)**	**-**	**(457,931)**	**(31,585)**	**(2,200)**	**(33,785)**	**7.38%**		
ROAD 05 - Road Infrastructure – Transport											
C0021	Bondi Junction Cycle Way / Street Scape Upgrade	(9,387,960)	(9,914,981)	(188,000)	(10,102,981)	(4,248,255)	(4,269,323)	(8,517,578)	84.31%	I	Transfer 68K from C0432 and 120K from C0941 to cover related project works.
C0539	Cycleway Infrastructure – Bike Parking	-	(25,408)		(25,408)	(15,809)	-	(15,809)	62.22%		
C0709	Pedestrian Crossing Lighting Compliance	(100,000)	(100,000)		(100,000)	(5,062)	-	(5,062)	5.06%		
C0716	40km/hr speed zone review	(900,000)	(900,000)		(900,000)	(81,660)	(1,820)	(83,480)	9.28%		
C0718	Coastal Path Improvements - Notts Ave	(6,380,000)	(6,180,000)		(6,180,000)	(5,046,544)	(875,359)	(5,921,903)	95.82%		
C0719	Coastal Path Improvements – Bronte Cutting	(100,000)	(183,936)	(550,000)	(733,936)	(109,594)	(79,946)	(189,540)	25.83% ▲	I	Bring forward LTFP
C0720	Arden St Safety Upgrades	(330,000)	(727,117)		(727,117)	(58,632)	(0)	(58,632)	8.06%		
C0887	Local Village Beautification Planting	(500,000)	(500,000)		(500,000)	(12,656)	-	(12,656)	2.53%		
C0942	OSH Pedestrian Crossing Upgrades	(277,000)	(277,000)	(160,000)	(437,000)	-	-	-	-	I	Funding received from TfNSW
NEW	Syd Enfield Drive Bike Parking			(220,000)	(220,000)				-	N	Funding received from TfNSW
	Total Road Infrastructure – Transport	**(17,974,960)**	**(18,808,442)**	**(1,118,000)**	**(19,926,442)**	**(9,578,212)**	**(5,226,448)**	**(14,804,660)**	**74.30%**		
ROAD 06 - Road Infrastructure - Streetscape Upgrade											
C0009	Bronte Beach Local Village Centre	-	-		-	-	(0)	(0)	-		Project complete, close Project
C0355	Seven Ways Public Domain Upgrade	-	(248,733)		(248,733)	(196,197)	(1,000)	(197,197)	79.28%		
C0717	Charing Cross Streetscape Upgrade	(2,134,000)	(2,048,897)		(2,048,897)	(156,423)	(276,557)	(432,980)	21.13%		
	Total Road Infrastructure - Streetscape Upgrade	**(2,134,000)**	**(2,297,630)**	**-**	**(2,297,630)**	**(352,620)**	**(277,557)**	**(630,177)**	**27.43%**		
ROAD 07 - Road Infrastructure - Traffic Infrastructure											
C0654	SAMP Street Signage and Linemarking	(70,000)	(70,000)		(70,000)	(1,772)	-	(1,772)	2.53%		
C0729	Military Rd Pinch Points	(1,000,000)	(751,160)		(751,160)	(46,524)	(66,614)	(113,138)	15.06%		
C0807	SAMP5 Renewal Roundabouts / Speedhumps Traffi	-	-		-	5,940	-	5,940	-		Project complete, close project
C0859	2020/21 - RS - Mitchell Street - Blair St to Warners /	(25,000)	(25,000)		(25,000)	(1,266)	-	(1,266)	5.06%		
C0888	2020/21 - RS - Corner of Kenilworth St and Flood St	(25,000)	(25,000)		(25,000)	(1,266)	-	(1,266)	5.06%		
C0940	2020/21 - TI -Newland Street - Birrell St to 136 New	(30,000)	(30,000)		(30,000)	(1,519)	-	(1,519)	5.06%		Rename to "2020/21 - TI -Old South Head Rd & Diamond Bay Rd"
NEW	Campbell Pde - Traffic Island Renewal			(60,000)	(60,000)				-	N	Repair to dilapidated traffic island at North Bondi. Funding transfer from C797
NEW	Paul Street Bicycle Improvements			(100,000)	(100,000)				-	N	Funding received from TfNSW plus being forward funding from LTFP
NEW	Tamarama Marine Drive			(335,401)	(335,401)				-	N	Funding received from Commonwealth

Attachment 2 - Q2 Revised Capital Works Program

Council Meeting 16 February 2021

WAVERLEY COUNCIL

Budget Review Project Expenditure - Capital Works

As at Period 06

Financial Year Ending June 2021

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Project cost increase	14	(1,001)
New Project	6	(1,012)
Total	**46**	**(14,500)**

Q2 Capital Works Program Summary	Amount - $'000
No of Projects	**190**
Expenditure	**(73,985)**
funding sources:	
Grants and Contribution	14,820
New Borrowing	
External Restricted Reserves	8,989
Internal Restricted Reserves	42,578
General Fund	7,598

Project Number	Project Description	Original Budget $	Current Budget $	Monthly Amendment $	Proposed Estimate $	Actuals $	Commitments $	YTD $	YTD %	Code	Detail / Budget Commentary
NEW	Grafton Street Safety Fence Installation			(268,321)	(268,321)				-	N	Funding received from Commonwealth
	Total Road Infrastructure - Traffic Infrastructure	**(1,150,000)**	**(901,160)**	**(763,722)**	**(1,664,882)**	**(46,405)**	**(66,614)**	**(113,020)**	**6.79%**		
ROAD 08 - Road Infrastructure - Sealed Roads - Construction											
	Total Road Infrastructure - Sealed Roads - Constructi	**(626,611)**	**(626,611)**	**-**	**(626,611)**	**(31,721)**	**-**	**(31,721)**	**5.06%**		
ROAD 09 - Road Infrastructure - Sealed Roads - R2R construction											
	Total Road Infrastructure - Sealed Roads - R2R const	**(293,000)**	**(293,000)**	**-**	**(293,000)**	**(14,832)**	**-**	**(14,832)**	**5.06%**		
ROAD 10 - Road Infrastructure - Sealed Roads - Regional construction											
	Total Road Infrastructure - Sealed Roads - Regional c	**(676,000)**	**(825,722)**	**(148,321)**	**(974,043)**	**(41,775)**	**-**	**(41,775)**	**4.29%**		Funding received from Commonwealth
ROAD 11 - Road Infrastructure - ROAD Infrastructure – Streetscape Rene											
C0889	2020/21 - RC - Glenayr Avenue - Blair St to Hall St	(200,000)	(429,731)		(429,731)	(21,754)	-	(21,754)	5.06%		
C0890	2020/21 - RC - Roscoe Street - Wellingot St to Glena	(54,000)	(174,000)		(174,000)	(8,808)	-	(8,808)	5.06%		
C0891	2020/21 - RC - Curlewis Street - Campbell Pde to W	(300,000)	(1,143,000)		(1,143,000)	(61,195)	-	(61,195)	5.35%		
	Total Road Infrastructure - ROAD Infrastructure – Str	**(554,000)**	**(1,746,731)**	**-**	**(1,746,731)**	**(91,757)**	**-**	**(91,757)**	**5.25%**		
RP 01 - Recreational & Public Spaces - Recreational											
C0407	Coastal Walk Fitness Upgrade	-	(2,720)		(2,720)	(2,720)	-	(2,720)	100.00%		
C0508	Inclusive Play Study	(20,000)	(27,189)		(27,189)	(700)	(6,429)	(7,129)	26.22%		
C0560	Hugh Bamford and Williams Park Plan of Managem	-	-		-	-	(0)	(0)	-		
C0562	Barracluff Park + Playground	(1,048,315)	(1,091,616)	(100,000)	(1,191,616)	(96,917)	(177,513)	(274,430)	23.03%	I	bring forward from LTFP
C0567	Marlborough Reserve Upgrade	(543,296)	(543,296)	24,000	(519,296)	(13,751)	(431,022)	(444,773)	85.65%	C	Transfer to C0855
C0714	Public Art Commissions	(50,000)	(164,738)		(164,738)	(43,220)	(98,000)	(141,220)	85.72%		
C0730	Clarke Reserve Improvements	-	(17,377)	(1,268)	(18,645)	(18,645)	-	(18,645)	100.00%	I	To cover final project cost
C0852	Bondi POM Landscape works	(120,000)	(169,400)		(169,400)	(161,865)	-	(161,865)	95.55%		
C0854	Onslow Park and Playground	(20,000)	(20,000)		(20,000)	-	-	-	-		
C0855	Varna Park playground	(240,000)	(247,253)	(43,000)	(290,253)	(12,149)	-	(12,149)	4.19%	I	Transfer 19,000 from C0850 to cover signage costs and transfer 24,000 from C0567
C0856	Bondi beach playground - design	(200,000)	(237,359)	(5,500)	(242,859)	(177,368)	(55,103)	(232,471)	95.72%	I	To cover final project costs
C0858	Bondi Park- accessible paths to Picnic Shelters	-	(84,333)		(84,333)	(66,904)	(14,489)	(81,393)	96.51%		
C0884	Belgrave Street Reserve Park and Playground Upgra	(20,000)	(20,000)		(20,000)	-	-	-	-		
C0885	Waverley Park Slope Stabilistation and Path to Netb	(20,000)	(20,000)		(20,000)	-	-	-	-		
C0886	Waverley Park Playground and Fitness Station Upgr	(20,000)	(20,000)		(20,000)	-	-	-	-		
C0946	North Bondi Mosaic Renewal	-	(20,000)		(20,000)	-	-	-	-		
C0947	Parks Plans of Management	-	(100,000)		(100,000)	(6,400)	-	(6,400)	6.40%		
	Total Recreational & Public Spaces - Recreational	**(2,301,611)**	**(2,785,281)**	**(125,768)**	**(2,911,049)**	**(600,640)**	**(782,555)**	**(1,383,195)**	**47.52%**		
SUS 01 - Sustainability Infrastructure - Renewable Energy											
C0438	Installation of EV charging stations	-	(4,909)		(4,909)	(3,011)	(1,452)	(4,463)	90.91%		
C0812	SAMP5 Renewal of Solar Energy Infrastructure	(5,110)	(5,110)		(5,110)	-	-	-	-		
	Total Sustainability Infrastructure - Renewable Energ	**(5,110)**	**(10,019)**	**-**	**(10,019)**	**(3,011)**	**(1,452)**	**(4,463)**	**44.54%**		
SUS 03 - Sustainability Infrastructure - Stormwater & Groundwater											
C0813	SAMP5 Renewal of SQID's & Harvesting Systems	(37,699)	(37,699)		(37,699)	(1,195)	-	(1,195)	3.17%		
C0943	SAMP5 Renewal of Tanks and Pumps	(16,336)	(16,336)		(16,336)	-	-	-	-		
	Total Sustainability Infrastructure - Stormwater & Gr	**(54,035)**	**(54,035)**	**-**	**(54,035)**	**(1,195)**	**-**	**(1,195)**	**2.21%**		
WORK 01 - Project Management											
	Total Project Management	**-**	**-**	**-**	**-**	**(1,155)**	**(5,512)**	**(6,667)**	**-**		

Attachment 2 - Q2 Revised Capital Works Program

Council Meeting 16 February 2021

WAVERLEY COUNCIL

Budget Review Project Expenditure - Capital Works

As at Period 06

Financial Year Ending June 2021

Table 4 - Capital Works Program Q2 amendments	No of projects	Amount - $'000
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No of Projects	**190**
Expenditure	**(73,985)**
funding sources:	
Grants and Contribution	14,820
New Borrowing	
External Restricted Reserves	8,989
Internal Restricted Reserves	42,578
General Fund	7,598

Project Number	Project Description	Original Budget $	Current Budget $	Monthly Amendment $	Proposed Estimate $	Actuals $	Commitments $	YTD $	YTD %	Code	Detail / Budget Commentary
									-		
	Grand Total	**(54,499,054)**	**(59,485,109)**	**(14,500,140)**	**(73,985,249)**	**(20,377,989)**	**(28,283,341)**	**(48,661,330)**	**65.77%** ▲		

Attachment 3 - 2020/21 Q2 Budget Statement by Directorate

Council meeting 16 February 2021

WAVERLEY COUNCIL
Q2 FY2020-21 Budget Statement

	Original Budget	Current Budget	Q2 Proposed Budget	Change in Q2 budget Increase/(Decrease)		FY2020-21 ACTUAL YTD December (incl. commitments)	% to Q2 Proposed Budget
				$	%		
Income							
Rates & Annual Charges	66,059,172	66,109,172	66,109,172			66,053,920	99.9%
Investment Income	2,347,560	2,347,560	1,754,255	(593,305)	(25.3%)	1,076,165	61.3%
User Charges	39,510,850	39,915,213	40,677,079	761,866	1.9%	19,333,497	47.5%
Other Revenues	17,306,347	17,461,171	17,477,038	15,867	0.1%	8,686,308	49.7%
Grants Subsidies & Contributions - Operational	5,215,084	5,498,053	5,876,389	378,336	6.9%	2,723,604	46.3%
Subtotal - Operating Income	**130,439,013**	**131,331,169**	**131,893,933**	**562,764**	**0.4%**	**97,873,493**	**74.2%**
Grants Subsidies & Contributions - Capital	16,672,939	15,916,001	18,143,126	2,227,125	14.0%	2,930,374	16.2%
Net gains from the disposal of assets	976,747	976,747	895,008	(81,740)	(8.4%)		
Subtotal - Capital Income	**17,649,686**	**16,892,748**	**19,038,134**	**2,145,385**	**12.7%**	**2,930,374**	**15.4%**
Total Income	**148,088,699**	**148,223,917**	**150,932,067**	**2,708,150**	**1.8%**	**100,803,868**	**66.8%**
Expense and Loans Repayment							
Employee Costs	(68,297,269)	(69,066,745)	(68,994,315)	72,430	0.1%	(33,607,837)	48.7%
Borrowing Expenses	(77,517)	(77,517)	(77,517)			(21,426)	27.6%
Materials & Contracts	(22,854,622)	(25,036,511)	(26,174,955)	(1,138,444)	(4.5%)	(13,791,552)	52.7%
Other Operating Expenses	(22,517,872)	(23,247,821)	(23,262,528)	(14,707)	(0.1%)	(15,298,077)	65.8%
Subtotal - Operating Expense	**(113,747,280)**	**(117,428,594)**	**(118,509,314)**	**(1,080,721)**	**(0.9%)**	**(62,718,892)**	**52.9%**
Other Capital Purchases	(4,928,984)	(4,801,459)	(4,148,348)	653,111	13.6%	(869,420)	21.0%
Capital Works Program	(55,934,067)	(59,485,109)	(73,985,249)	(14,500,140)	(24.4%)	(48,746,749)	65.9%
External Loans Principle Repayment	(435,095)	(435,095)	(435,095)			(216,055)	49.7%
Subtotal - Capital Expense & Loan Repayment	**(61,298,146)**	**(64,721,663)**	**(78,568,692)**	**(13,847,029)**	**(21.4%)**	**(49,832,224)**	**63.4%**
Total Expense	**(175,045,426)**	**(182,150,257)**	**(197,078,006)**	**(14,927,750)**	**(8.2%)**	**(112,551,116)**	**57.1%**
Performance Result before capital items and loan repayment - (Surplus)/Deficit	**16,691,733**	**13,902,575**	**13,384,619**	**(517,956)**	**(3.7%)**	**35,154,601**	**262.6%**
Performance Result after capital items and loan repayment- (Surplus)/Deficit	**(26,956,727)**	**(33,926,340)**	**(46,145,940)**	**(12,219,600)**	**(36.0%)**	**(11,747,248)**	**25.5%**
Other Funding Sources from:							
New Loans							
Transfers to Reserves	(14,289,917)	(13,050,631)	(14,794,318)	(1,743,687)	(13.4%)	(16,524,049)	111.7%
Transfer from Reserves	41,246,643	46,976,970	60,940,257	13,963,287	29.7%	17,794,433	29.2%
Total new loan and reserves	**26,956,727**	**33,926,340**	**46,145,939**	**12,219,600**	**36.0%**	**1,270,384**	**2.8%**
Budget Result - Surplus/(Deficit)			**(0)**	**(0)**		**(10,476,864)**	

FINANCE
Q2 FY2020-21 Budget Statement

	Original Budget	Current Budget	Q2 Proposed Budget	Change in Q2 budget Increase/(Decrease)		FY2020-21 ACTUAL YTD December (incl. commitments)	% to Q2 Proposed Budget
				$	%		
Income							
Rates & Annual Charges	47,702,172	47,702,172	47,702,172			47,613,442	99.8%
Investment Income	2,337,560	2,337,560	1,744,255	(593,305)	(25.4%)	1,076,165	61.7%
User Charges	251,862	220,644	220,644			142,213	64.5%
Other Revenues	94,974	94,974	94,974			207	0.2%
Grants Subsidies & Contributions - Operational	1,812,554	1,718,813	1,718,813			625,886	36.4%
Subtotal - Operating Income	**52,199,122**	**52,074,163**	**51,480,858**	**(593,305)**	**(1.1%)**	**49,457,914**	**96.1%**
Grants Subsidies & Contributions - Capital							
Net gains from the disposal of assets							
Subtotal - Capital Income							
Total Income	**52,199,122**	**52,074,163**	**51,480,858**	**(593,305)**	**(1.1%)**	**49,457,914**	**96.1%**
Expense and Loans Repayment							
Employee Costs	(2,365,164)	(2,322,636)	(2,322,636)			(1,102,480)	47.5%
Borrowing Expenses	(77,517)	(77,517)	(77,517)			(21,426)	27.6%
Materials & Contracts	(549,403)	(732,116)	(732,116)			(405,276)	55.4%
Other Operating Expenses	2,044,880	2,052,025	2,052,025			851,053	41.5%
Subtotal - Operating Expense	**(947,204)**	**(1,080,244)**	**(1,080,244)**			**(678,129)**	**62.8%**
Other Capital Purchases	(94,000)	(39,855)	(39,855)				
Capital Works Program							
External Loans Principle Repayment	(435,095)	(435,095)	(435,095)			(216,055)	49.7%
Subtotal - Capital Expense & Loan Repayment	**(529,095)**	**(474,950)**	**(474,950)**			**(216,055)**	**45.5%**
Total Expense	**(1,476,299)**	**(1,555,194)**	**(1,555,194)**			**(894,184)**	**57.5%**
Performance Result before capital items and loan repayment - (Surplus)/Deficit	**51,251,918**	**50,993,919**	**50,400,614**	**(593,305)**	**(1.2%)**	**48,779,785**	**96.8%**
Performance Result after capital items and loan repayment- (Surplus)/Deficit	**50,722,823**	**50,518,969**	**49,925,664**	**(593,305)**	**(1.2%)**	**48,563,730**	**97.3%**
Other Funding Sources from:							
New Loans							
Transfers to Reserves	(3,336,915)	(3,336,915)	(4,767,627)	(1,430,712)	(42.9%)	(1,404,090)	29.5%
Transfer from Reserves	2,971,102	2,943,352	2,943,352				
Total new loan and reserves	**(365,813)**	**(393,563)**	**(1,824,275)**	**(1,430,712)**	**(363.5%)**	**(1,404,090)**	**77.0%**
Budget Result - Surplus/(Deficit)	**50,357,010**	**50,125,406**	**48,101,389**	**(2,024,017)**		**47,159,640**	

Planning, Environment & Regulatory
Q2 FY2020-21 Budget Statement

	Original Budget	Current Budget	Q2 Proposed Budget	Change in Q2 budget Increase/(Decrease)		FY2020-21 ACTUAL YTD December (incl. commitments)	% to Q2 Proposed Budget
				$	%		
Income							
Rates & Annual Charges							
Investment Income							
User Charges	15,230,800	15,320,800	15,322,600	1,800	0.0%	6,402,396	41.8%
Other Revenues	10,299,995	10,554,995	10,554,995			5,587,118	52.9%
Grants Subsidies & Contributions - Operational	589,501	708,051	1,010,051	302,000	42.7%	775,324	76.8%
Subtotal - Operating Income	**26,120,296**	**26,583,846**	**26,887,646**	**303,800**	**1.1%**	**12,764,838**	**47.5%**
Grants Subsidies & Contributions - Capital	4,500,000	4,000,000	4,000,000			1,364,991	34.1%
Net gains from the disposal of assets							
Subtotal - Capital Income	**4,500,000**	**4,000,000**	**4,000,000**			**1,364,991**	**34.1%**
Total Income	**30,620,296**	**30,583,846**	**30,887,646**	**303,800**	**1.0%**	**14,129,828**	**45.7%**
Expense and Loans Repayment							
Employee Costs	(14,331,371)	(14,351,177)	(14,322,977)	28,200	0.2%	(6,760,256)	47.2%
Borrowing Expenses							
Materials & Contracts	(5,641,661)	(5,975,619)	(6,113,916)	(138,297)	(2.3%)	(2,889,331)	47.3%
Other Operating Expenses	(8,020,354)	(8,098,463)	(8,235,328)	(136,865)	(1.7%)	(4,034,327)	49.0%
Subtotal - Operating Expense	**(27,993,386)**	**(28,425,259)**	**(28,672,221)**	**(246,962)**	**(0.9%)**	**(13,683,914)**	**47.7%**
Other Capital Purchases							
Capital Works Program	(16,336)	(913,543)	(913,543)			(27,097)	3.0%
External Loans Principle Repayment							
Subtotal - Capital Expense & Loan Repayment	**(16,336)**	**(913,543)**	**(913,543)**			**(27,097)**	**3.0%**
Total Expense	**(28,009,722)**	**(29,338,802)**	**(29,585,764)**	**(246,962)**	**(0.8%)**	**(13,711,011)**	**46.3%**
Performance Result before capital items and loan repayment - (Surplus)/Deficit	**(1,873,090)**	**(1,841,413)**	**(1,784,575)**	**56,838**	**3.1%**	**(919,077)**	**51.5%**
Performance Result after capital items and loan repayment- (Surplus)/Deficit	**2,610,574**	**1,245,044**	**1,301,882**	**56,838**	**4.6%**	**418,817**	**32.2%**
Other Funding Sources from:							
New Loans							
Transfers to Reserves	(4,813,372)	(4,313,372)	(4,313,372)			(1,364,544)	31.6%
Transfer from Reserves	166,336	1,240,825	1,240,825			33,581	2.7%
Total new loan and reserves	**(4,647,036)**	**(3,072,547)**	**(3,072,547)**			**(1,330,963)**	**43.3%**
Budget Result - Surplus/(Deficit)	**(2,036,462)**	**(1,827,503)**	**(1,770,665)**	**56,838**		**(912,146)**	

Customer Service and Organisational Improvement
Q2 FY2020-21 Budget Statement

	Original Budget	Current Budget	Q2 Proposed Budget	Change in Q2 budget Increase/(Decrease)		FY2020-21 ACTUAL YTD December (incl. commitments)	% to Q2 Proposed Budget
				$	%		
Income							
Rates & Annual Charges							
Investment Income	10,000	10,000	10,000				
User Charges	3,266,790	3,361,835	3,232,312	(129,523)	(3.9%)	1,499,537	46.4%
Other Revenues	879,320	399,883	399,883			14,139	3.5%
Grants Subsidies & Contributions - Operational	78,000	205,702	228,952	23,250	11.3%		
Subtotal - Operating Income	**4,234,110**	**3,977,420**	**3,871,147**	**(106,273)**	**(2.7%)**	**1,513,676**	**39.1%**
Grants Subsidies & Contributions - Capital							
Net gains from the disposal of assets							
Subtotal - Capital Income							
Total Income	**4,234,110**	**3,977,420**	**3,871,147**	**(106,273)**	**(2.7%)**	**1,513,676**	**39.1%**
Expense and Loans Repayment							
Employee Costs	(16,095,875)	(15,880,209)	(15,828,794)	51,415	0.3%	(7,777,370)	49.1%
Borrowing Expenses							
Materials & Contracts	(6,544,579)	(6,550,573)	(6,461,130)	89,443	1.4%	(2,232,761)	34.6%
Other Operating Expenses	11,683,762	11,444,288	11,463,857	19,569	0.2%	5,717,551	49.9%
Subtotal - Operating Expense	**(10,956,692)**	**(10,986,494)**	**(10,826,067)**	**160,427**	**1.5%**	**(4,292,579)**	**39.7%**
Other Capital Purchases	(6,500)	(26,021)	(26,021)			(6,378)	24.5%
Capital Works Program							
External Loans Principle Repayment							
Subtotal - Capital Expense & Loan Repayment	**(6,500)**	**(26,021)**	**(26,021)**			**(6,378)**	**24.5%**
Total Expense	**(10,963,192)**	**(11,012,515)**	**(10,852,088)**	**160,427**	**1.5%**	**(4,298,957)**	**39.6%**
Performance Result before capital items and loan repayment - (Surplus)/Deficit	**(6,722,582)**	**(7,009,074)**	**(6,954,920)**	**54,154**	**0.8%**	**(2,778,903)**	**40.0%**
Performance Result after capital items and loan repayment- (Surplus)/Deficit	**(6,729,082)**	**(7,035,095)**	**(6,980,941)**	**54,154**	**0.8%**	**(2,785,281)**	**39.9%**
Other Funding Sources from:							
New Loans							
Transfers to Reserves	(457,071)	(457,071)	(457,071)			(228,540)	50.0%
Transfer from Reserves	2,331,430	2,900,071	2,900,071			382,369	13.2%
Total new loan and reserves	**1,874,359**	**2,443,000**	**2,443,000**			**153,829**	**6.3%**
Budget Result - Surplus/(Deficit)	**(4,854,723)**	**(4,592,095)**	**(4,537,941)**	**54,154**		**(2,631,452)**	

Communtiy Assets & Operations
Q2 FY2020-21 Budget Statement

	Original Budget	Current Budget	Q2 Proposed Budget	Change in Q2 budget Increase/(Decrease)		FY2020-21 ACTUAL YTD December (incl. commitments)	% to Q2 Proposed Budget
				$	%		
Income							
Rates & Annual Charges	18,357,000	18,407,000	18,407,000			18,440,477	100.2%
Investment Income							
User Charges	20,758,898	21,007,014	21,896,603	889,589	4.2%	11,286,231	51.5%
Other Revenues	6,032,058	6,402,459	6,418,326	15,867	0.2%	3,075,866	47.9%
Grants Subsidies & Contributions - Operational	2,735,029	2,865,487	2,918,573	53,086	1.9%	1,322,394	45.3%
Subtotal - Operating Income	**47,882,985**	**48,681,960**	**49,640,502**	**958,542**	**2.0%**	**34,124,969**	**68.7%**
Grants Subsidies & Contributions - Capital	12,172,939	11,916,001	14,143,126	2,227,125	18.7%	1,565,384	11.1%
Net gains from the disposal of assets	976,747	976,747	895,008	(81,740)	(8.4%)		
Subtotal - Capital Income	**13,149,686**	**12,892,748**	**15,038,134**	**2,145,385**	**16.6%**	**1,565,384**	**10.4%**
Total Income	**61,032,671**	**61,574,708**	**64,678,636**	**3,103,928**	**5.0%**	**35,690,352**	**55.2%**
Expense and Loans Repayment							
Employee Costs	(33,702,853)	(34,602,804)	(34,529,018)	73,786	0.2%	(16,998,800)	49.2%
Borrowing Expenses							
Materials & Contracts	(9,505,777)	(11,140,767)	(12,128,711)	(987,944)	(8.9%)	(7,841,408)	64.7%
Other Operating Expenses	(28,891,278)	(29,279,126)	(29,227,037)	52,089	0.2%	(17,983,349)	61.5%
Subtotal - Operating Expense	**(72,099,908)**	**(75,022,697)**	**(75,884,765)**	**(862,069)**	**(1.1%)**	**(42,823,557)**	**56.4%**
Other Capital Purchases	(4,828,484)	(4,735,583)	(4,082,472)	653,111	13.8%	(863,042)	21.1%
Capital Works Program	(55,917,731)	(58,571,566)	(73,071,706)	(14,500,140)	(24.8%)	(48,719,652)	66.7%
External Loans Principle Repayment							
Subtotal - Capital Expense & Loan Repayment	**(60,746,215)**	**(63,307,149)**	**(77,154,178)**	**(13,847,029)**	**(21.9%)**	**(49,582,694)**	**64.3%**
Total Expense	**(132,846,123)**	**(138,329,846)**	**(153,038,943)**	**(14,709,098)**	**(10.6%)**	**(92,406,251)**	**60.4%**
Performance Result before capital items and loan repayment - (Surplus)/Deficit	**(24,216,923)**	**(26,340,737)**	**(26,244,263)**	**96,474**	**0.4%**	**(8,698,588)**	**33.1%**
Performance Result after capital items and loan repayment- (Surplus)/Deficit	**(71,813,452)**	**(76,755,138)**	**(88,360,308)**	**(11,605,170)**	**(15.1%)**	**(56,715,899)**	**64.2%**
Other Funding Sources from:							
New Loans							
Transfers to Reserves	(5,511,319)	(4,775,700)	(5,088,675)	(312,975)	(6.6%)	(13,441,284)	264.1%
Transfer from Reserves	35,777,775	39,828,090	53,791,377	13,963,287	35.1%	17,378,483	32.3%
Total new loan and reserves	**30,266,456**	**35,052,390**	**48,702,702**	**13,650,312**	**38.9%**	**3,937,199**	**8.1%**
Budget Result - Surplus/(Deficit)	**(41,546,995)**	**(41,702,747)**	**(39,657,606)**	**2,045,142**		**(52,778,701)**	

General Counsel
Q2 FY2020-21 Budget Statement

	Original Budget	Current Budget	Q2 Proposed Budget	Change in Q2 budget Increase/(Decrease)		FY2020-21 ACTUAL YTD December (incl. commitments)	% to Q2 Proposed Budget
				$	%		
Income							
Rates & Annual Charges							
Investment Income							
User Charges	2,500	4,920	4,920			3,120	63.4%
Other Revenues		8,860	8,860			8,978	101.3%
Grants Subsidies & Contributions - Operational							
Subtotal - Operating Income	**2,500**	**13,780**	**13,780**			**12,097**	**87.8%**
Grants Subsidies & Contributions - Capital							
Net gains from the disposal of assets							
Subtotal - Capital Income							
Total Income	**2,500**	**13,780**	**13,780**			**12,097**	**87.8%**
Expense and Loans Repayment							
Employee Costs	(1,802,006)	(1,909,919)	(1,990,890)	(80,971)	(4.2%)	(968,932)	48.7%
Borrowing Expenses							
Materials & Contracts	(613,202)	(637,436)	(739,082)	(101,646)	(15.9%)	(422,776)	57.2%
Other Operating Expenses	665,118	633,455	683,955	50,500	8.0%	150,994	22.1%
Subtotal - Operating Expense	**(1,750,090)**	**(1,913,900)**	**(2,046,017)**	**(132,117)**	**(6.9%)**	**(1,240,713)**	**60.6%**
Other Capital Purchases							
Capital Works Program							
External Loans Principle Repayment							
Subtotal - Capital Expense & Loan Repayment							
Total Expense	**(1,750,090)**	**(1,913,900)**	**(2,046,017)**	**(132,117)**	**(6.9%)**	**(1,240,713)**	**60.6%**
Performance Result before capital items and loan repayment - (Surplus)/Deficit	**(1,747,590)**	**(1,900,120)**	**(2,032,237)**	**(132,117)**	**(7.0%)**	**(1,228,616)**	**60.5%**
Performance Result after capital items and loan repayment- (Surplus)/Deficit	**(1,747,590)**	**(1,900,120)**	**(2,032,237)**	**(132,117)**	**(7.0%)**	**(1,228,616)**	**60.5%**
Other Funding Sources from:							
New Loans							
Transfers to Reserves	(171,240)	(167,573)	(167,573)			(85,590)	51.1%
Transfer from Reserves		64,632	64,632				
Total new loan and reserves	**(171,240)**	**(102,941)**	**(102,941)**			**(85,590)**	**83.1%**
Budget Result - Surplus/(Deficit)	**(1,918,830)**	**(2,003,061)**	**(2,135,178)**	**(132,117)**		**(1,314,206)**	

REPORT CM/7.2/21.02

Subject: **Delivery Program 2018-22 - Six-monthly Progress Report**

TRIM No: A19/0364

Author: Sneha Sabu, Co-ordinator, Corporate Planning and Reporting

Director: Darren Smith, Chief Financial Officer

RECOMMENDATION:

That Council receives and notes the progress report on the Delivery Program 2018–2022.

1. Executive Summary

This report provides a summary of progress for activities from the Operational Plan 2020–21 for the period 1 July 2020 to 31 December 2020 as they reflect progress for the deliverables identified in the Delivery Program. The full Six-Monthly Progress Report is attached to the report.

The full Six-Monthly Progress Report sets out Council's progress in delivering the projects and programs within the Operational Plan. It also contains reporting on detailed targets and measures within the Plan and Delivery Program.

Progress is summarised in the table below.

Table 1. Summary of progress.

Themes	Completed	In Progress	In Progress – Impacted by COVID-19	Delayed due to operational reasons	Delayed – Impacted by COVID-19
Overall	**14%**	**62%**	**18%**	**2%**	**4%**
Arts and Culture	12%	12%	63%	0%	13%
Community Services and Well-Being	29%	57%	14%	0%	0%
Recreation and Open Spaces	0%	67%	33%	0%	0%
Local Economy	37%	25%	38%	0%	0%
Planning, Development and Heritage	0%	67%	33%	0%	0%
Transport, Pedestrians and Parking	20%	73%	7%	0%	0%
Buildings and Infrastructure	0%	80%	20%	0%	0%
Sustainable Environment	7%	72%	21%	0%	0%
Sustainable Waste	0%	94%	6%	0%	0%
Corporate Leadership and Engagement	4%	64%	11%	7%	14%
Knowledge and Innovation	10%	40%	40%	10%	0%

Of the total 146 actions in the Operational Plan 2020–21, 14 per cent of the actions in the Operational Plan were completed, 62 per cent are progressing, another 18 per cent are in progress but are impacted by COVID-19, two per cent were delayed due to operational reasons and four per cent were delayed due to COVID-19.

2. Introduction/Background

Section 404(5) of the *Local Government Act 1993* requires that the General Manager ensure regular reports are provided to the Council on progress with respect to the principal activities detailed in its Delivery Program. Progress reports must be provided every six months.

Council's planning is based on our long-term community strategic plan, which sets out the community's vision for Waverley. In June 2018, Council adopted the Community Strategic Plan 2018–2029. In accordance with the legislation, sitting under the Community Strategic Plan is a four-year Delivery Program and a one-year Operational Plan (see diagram below).

Figure 1. Integrated Planning and Reporting (IP&R) framework.

To meet legislative requirements, Council reports bi-annually against actions in its annual Operational Plan as a measure of progress towards achieving the delivery program, and ultimately the community's vision.

3. Relevant Council Resolutions

Nil.

4. Discussion

The Delivery Program is Council's commitment, during its term of office, on what it is going to deliver to the community to achieve the directions set out in the Community Strategic Plan. The one-year Operational Plan, which is a sub-plan of the Delivery Program, sets out the activities (services and projects) being undertaken by Waverley Council in the financial year. The approach to using the Operational Plan actions for reporting on the Delivery Program is in line with the Integrated Planning and Reporting Manual for Local Government in NSW. The Manual states (on page 119) that the 'the Operational Plan is a subset of the Delivery Program—not a separate entity so the Delivery Program and the Operational Plan need to be wholly complementary.'

This report is the fifth progress report on Waverley's Community Strategic Plan 2018–2029. The Community Strategic Plan reflects the Waverley community's long-term priorities and aspirations for the future. The

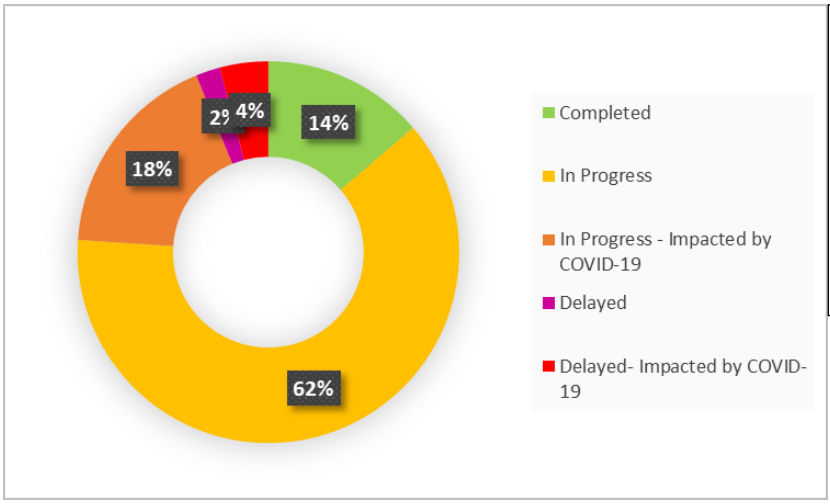
Delivery Program sets out a plan to respond to and meet the community's long-term vision as stated in the 11-year Community Strategic Plan within each Council term.

Council is making improvements to its Integrated Planning and Reporting approaches. In line with these improvements this Six-Monthly Progress Report is made up of two parts. The first part gives a high-level summary of key milestones and achievements of the Council in implementing the Operational Plan 2020–21. The second part provides detailed reporting on progress in each activity/project in the Operational Plan 2020-21.

Of the 146 actions in this Operational Plan, 32 activities were impacted by COVID-19. Activities such as events were cancelled or placed on hold in line with public health and safety measures, while some other business as usual activities are in progress but have impacted by COVID-19. In other instances, resources were diverted for direct COVID-19 related responses. The activities that were delayed due to operational reasons include dependency on another activity completion, awaiting state decisions and resourcing decisions.

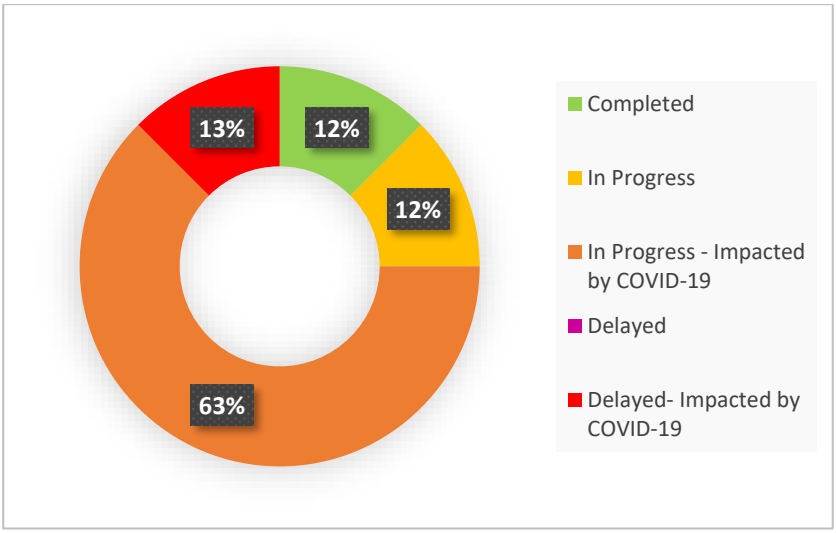
Below is a progress summary of Council's overall performance as at 31 December 2020 in progressing towards the targets in the Operational Plan 2020–21.

Overall performance



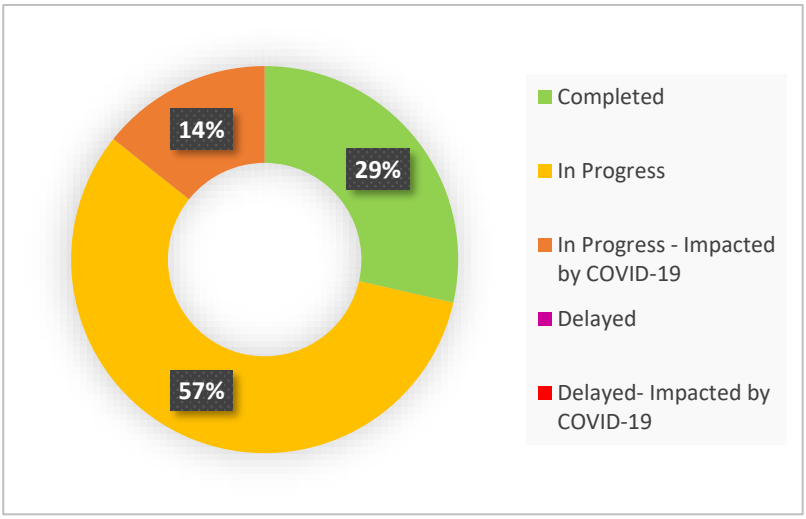
Overall, 14 per cent of the actions in the Operational Plan were completed, 62 per cent are progressing, 18 per cent are in progress but are impacted by COVID-19, two per cent were delayed due to operational reasons and four per cent were delayed due to COVID-19.

Theme 1: Arts and Culture



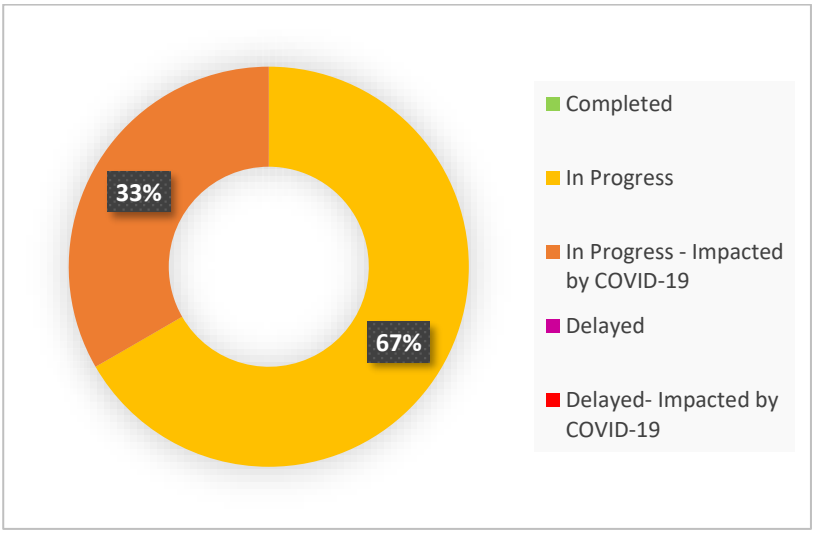
In the Arts and Culture theme, 12 per cent of the actions were completed, 12 per cent are progressing, another 63 per cent are in progress but are impacted by COVID-19, and 13 per cent were delayed due to COVID-19

Theme 2: Community Services and Well-Being



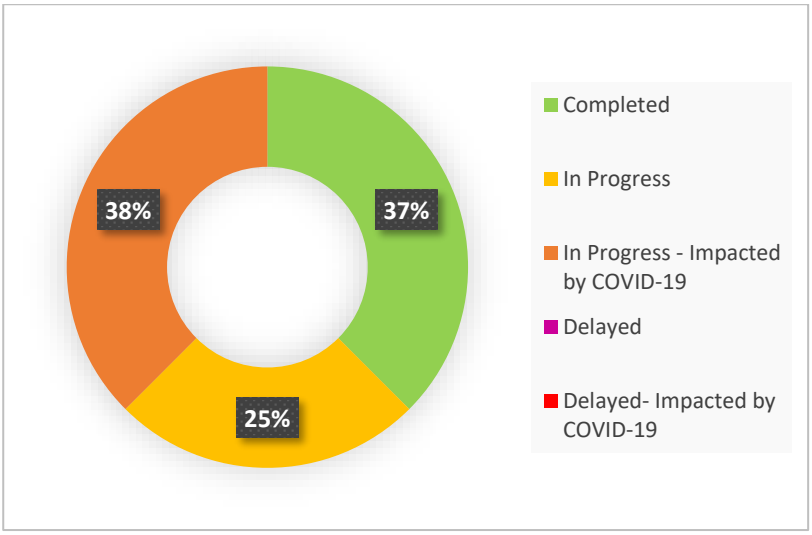
In the Community Services and Well-Being theme, 29 per cent of the actions were completed, 57 per cent are in progress, 14 per cent are in progress but are impacted by COVID-19.

Theme 3: Recreation and Open Spaces



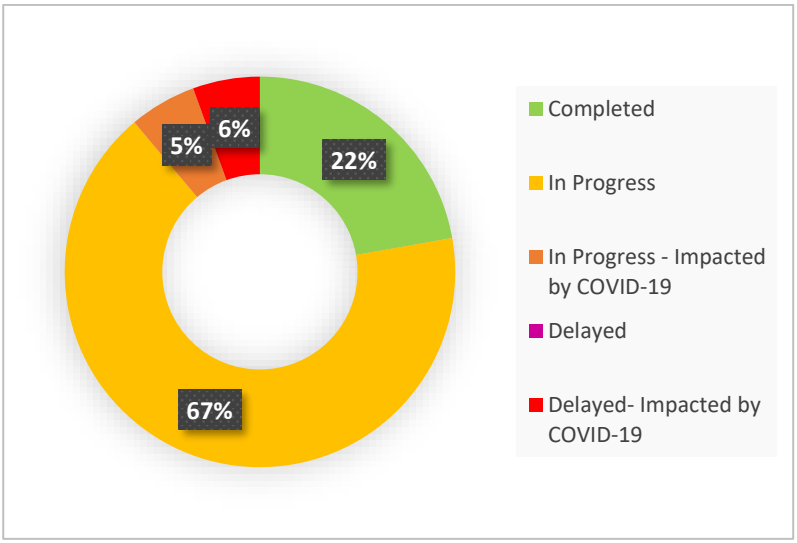
In the Recreation and Open Spaces theme, 67 per cent of the actions are in progress and 33 per cent are in progress but are impacted by COVID-19.

Theme 4: Local Economy



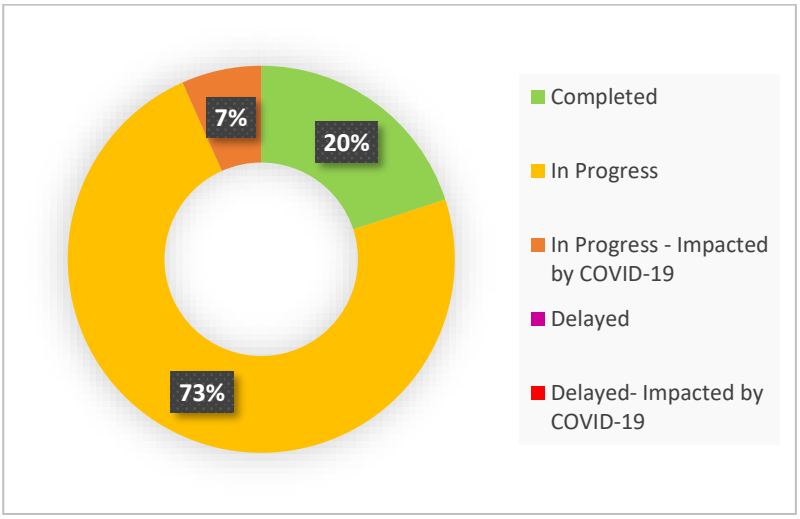
In the Local Economy theme, 37 per cent of the actions were completed, 25 per cent are in progress and 38 per cent are in progress but are impacted by COVID-19

Theme 5: Planning, Development and Heritage



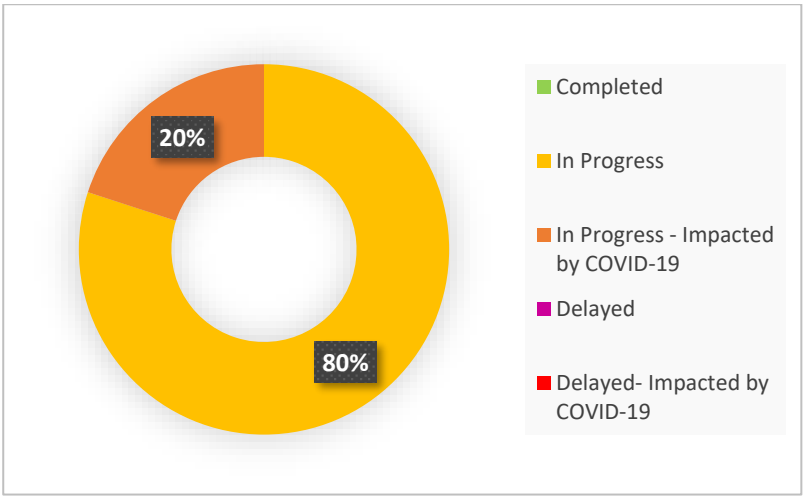
In the Planning, Development and Heritage theme, 22 per cent of the actions were completed, 67 per cent are progressing, another five per cent are in progress but are impacted by COVID-19 and six per cent are delayed due to COVID-19.

Theme 6: Transport, Pedestrians and Parking



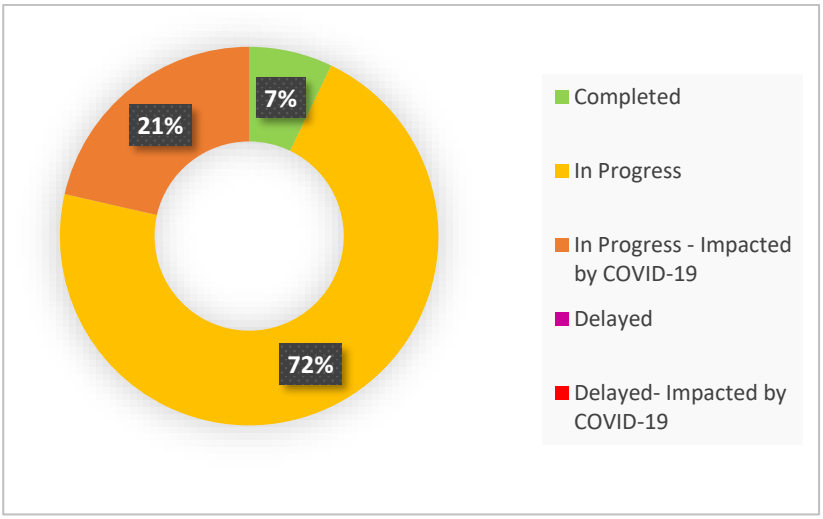
In the Transport, Pedestrians and Parking theme, 20 per cent of the actions were completed, 73 per cent are progressing, another seven per cent per cent are in progress but are impacted by COVID-19

Theme 7: Buildings and Infrastructure



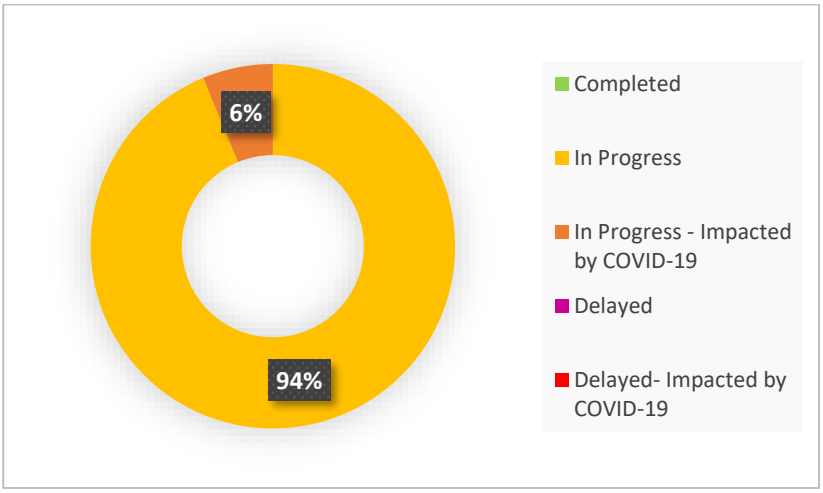
In the Buildings and Infrastructure theme, 80 per cent are in progress and 20 per cent are in progress but are impacted by COVID-19.

Theme 8: Sustainable Environment



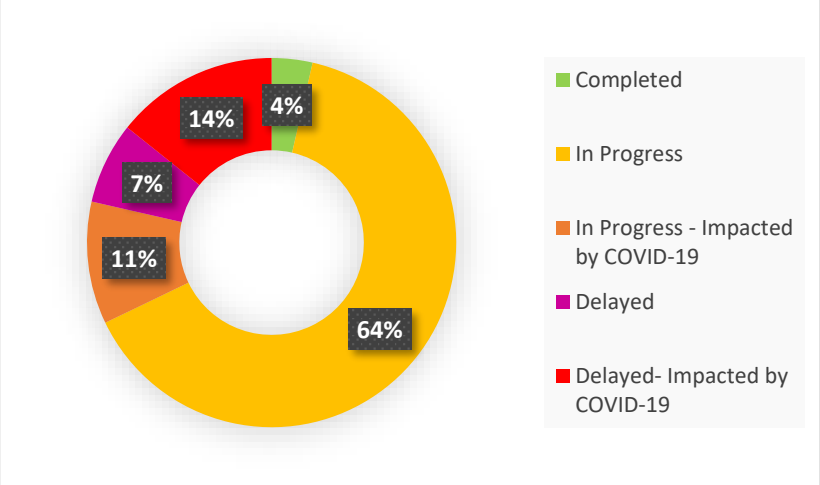
In the Sustainable Environment theme, seven per cent of the actions were completed, 72 per cent are progressing, another 21 per cent are in progress but are impacted by COVID-19.

Theme 9: Sustainable Waste



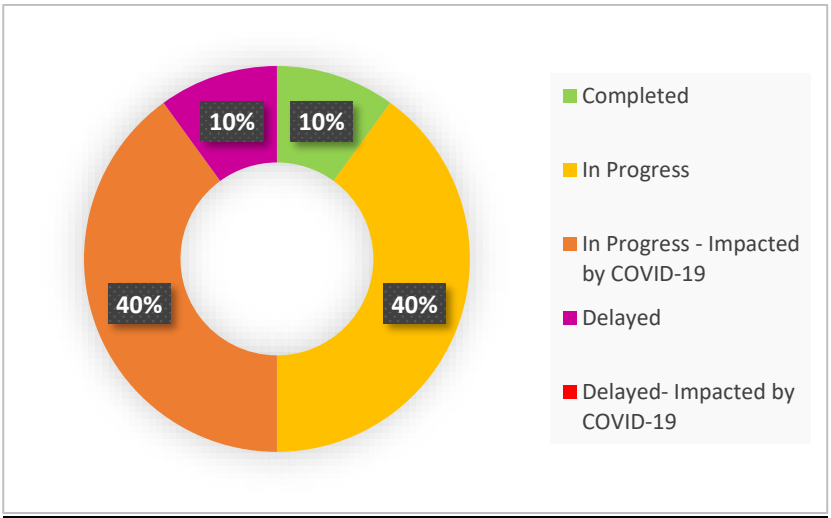
In the Sustainable Waste theme, 94 per cent of the actions are progressing, another six per cent are in progress but are impacted by COVID-19.

Theme 10: Corporate Leadership and Engagement



In the Corporate Leadership and Engagement theme, four per cent of the actions were completed, 64 per cent are progressing, 11 per cent are in progress but are impacted by COVID-19, seven per cent were delayed due to operational reasons and 14 per cent were delayed due to COVID-19.

Theme 11: Knowledge and Innovation



In the Knowledge and Innovation theme, 10 per cent of the actions were completed, 40 per cent are progressing, another 40 per cent are in progress but are impacted by COVID-19, and 10 per cent were delayed due to operational reasons.

5. Financial impact statement/Time frame/Consultation

The actions in the Operational Plan 2020–21 were included in the budget and work program when the Operational Plan was adopted by Council in June 2020. Funding to implement the Delivery Program over its term is based on the Long Term Financial Plan that supports the Delivery Program. The Progress Report on Delivery Program is based on information provided by Directors and Executive Managers across Council. The Progress Report on Delivery Program reflects progress as at 31 December 2020.

Generally, deliverables that are delayed remain in the work program. However, COVID-19 and related restrictions may continue to impact on some activities, and it is possible some events and other programs may not be able to be delivered as planned.

6. Conclusion

The Progress Report on the Delivery Program provides an overview of the program of work Council has delivered as well as detailed reporting against the deliverables set out in the Operational Plan 2020-21 for the period 1 July 2020 to 31 December 2020. Of the 146 activities in the Operational Plan, 32 activities were impacted by COVID-19. If there are any impacts of COVID-19 in the forthcoming months, they will be reflected in the next Six-Monthly Progress Report which will be presented to Council in August 2021.

7. Attachments

1. Six Monthly Progress Report (1 Jul 2020-31 Dec 2020) (under separate cover) ⇨

REPORT
CM/7.3/21.02

Subject: **Investment Portfolio Report - November 2020 to January 2021**

TRIM No: A03/2211

Author: Sid Ali, Revenue Co-ordinator
Teena Su, Executive Manager, Finance

Director: Darren Smith, Chief Financial Officer

RECOMMENDATION:

That Council:

1. Receives and notes the Investment Summary Report for November and December 2020 and January 2021 attached to the report.

2. Notes that all investments have been made in accordance with the requirements of section 625 of the *Local Government Act 1993* and directions from the Minister for Local Government, including Ministerial Investment Orders, and Council's Investment Policy.

1. Executive Summary

For November, Council's Investment Portfolio generated $159,619 of interest, for December $125,239, and for January $159,749.

The interest on investment budget for the 2020–21 financial year was adopted by Council at its meeting on 30 June 2020 and was set at $2,347,560. Due to the reduced cash rate we have proposed a Q2 budget amendment to reduce the 20/21 projected interest income to $1,754,255.

The year to date interest income as at 31 January 2021 tracked at 70.45% ($1,235,914) of the Q2 proposed budget forecast of $1,754,255.

2. Introduction/Background

Clause 212 of the *Local Government (General) Regulation* requires that Council be provided with a written report setting out details of all money that the Council has invested under section 625 of the *Local Government Act 1993* (the Act) and certifying that these investments have been made in accordance with the Act, regulations, Ministerial Investment Orders and Council's Investment Policy.

The table below illustrates the monthly interest income received by Council and performance against the Budget.

Table 1. Monthly interest income received by Council.

Month	2020/21 Budget ($)	Actual Monthly ($)	Actual YTD ($)	Tracking Current Budget (%)	Tracking Q2 Proposed Budget (%)
July	2,347,560	201,573	201,573	8.59%	
August	2,347,560	190,916	392,489	16.72%	
September	2,347,560	160,540	553,029	23.56%	
October	2,347,560	238,279	791,307	33.71%	
November	2,347,560	159,619	950,926	40.51%	
December	2,347,560	125,239	1,076,165	45.84%	
Q2 Proposed Amendment	-593,305				
January	1,754,255	159,749	1,235,914	52.65%	70.45%

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 17 November 2020	CM/7.3/20.11	That Council: 1. Receives and notes the Investment Summary Report for October 2020 attached to this report. 2. Notes that all investments have been made in accordance with the requirements of section 625 of the *Local Government Act 1993* and directions from the Minister for Local Government, including Ministerial Investment Orders, and Council's Investment Policy.

4. Discussion

Financial year to date, 31 January 2021, Council's cash investment portfolio generated interest earnings of $1,235,914 representing 70.45% of the Q2 proposed budget of $1,754,255.

Council's investment portfolio posted a return of 1.10% pa for the month of January versus the Ausbond Bank Bill Index benchmark return of 0.01% pa.

Over the last 12 months, Council's investment portfolio has exceeded the Ausbond bank bill index benchmark by 1.22% pa (1.51% vs 0.29% pa).

It is clear that the interest rate market is performing well below the assumptions on which the investment budget was based. Australian monetary policy is contributing to this. It is noted that the performance of Council's portfolio is still well ahead of the relevant Ausbond bank bill index benchmarks.

Portfolio value

Council's investment portfolio, as at 31 January 2021, has a current market value of $162,886,095 which represents a gain of $831,112 on the $162,054,983 face value of the portfolio. The table below provides a summary by investment (asset) type.

Table 2. Portfolio value – Summary by investment (asset) type.

Asset Group	Face Value	Current value
Cash	$ 15,722,481	$ 15,722,481
Floating Rate Note	$ 24,800,000	$ 24,991,297
Floating Rate Term Deposits	$ 8,500,000	$ 8,515,048
Managed Funds	$ 15,032,502	$ 15,032,502
Term Deposit	$ 98,000,000	$ 98,624,767
Total	**$162,054,983**	**$162,886,095**

Analysis

Attached to this report are the summaries of the investment portfolio for the period ending 30 November 2020, 31 December 2020, and 31 January 2021. These reports are prepared by Council's independent financial advisor, Prudential Investment Services Corp.

Included in this report are tables showing that Council's investment portfolio for the month of January 2021 has exceeded the AusBond bank bill index by 1.09% pa (1.10% to 0.01% pa). The Portfolio outperformed the stated benchmark measure as the rate of return on cash exceeds AusBond Bank Bill Index as illustrated in the table below:

Table 3. Portfolio return.

Month	Portfolio Return %	Ausbond BB Index %	Variance %
Feb-20	-0.83	0.95	-1.78
March-20	-5.97	1.18	-7.15
April-20	4.29	0.58	3.71
May-20	3.61	0.10	3.51
June-20	2.03	0.09	1.94
July-20	3.08	0.11	2.97
Aug-20	2.50	0.11	2.39
Sep-20	0.78	0.09	0.69
Oct-20	1.60	0.13	1.47
Nov-20	4.98	0.09	4.89
Dec-20	1.37	0.03	1.34
Jan-21	1.10	0.01	1.09
Average % return Over the last 12 months	**1.51**	**0.29**	**1.22**

Council has a well-diversified portfolio invested among a range of term deposits and floating rate notes from highly rated Australian ADIs. 88% of the portfolio is spread among the top-three credit rating categories (A long term/A2 short term and higher) and NSW TCorpIM managed funds.

Investments in ethically, socially and environmentally beneficial alternatives

As at the end of January 2021, 71.4% of Council's portfolio was invested in non-fossil fuel lending ADIs and socially responsible investments, while fossil fuel lending ADIs accounted for 19.3% of the portfolio. The remaining 9.3% is invested with TCorp.

Over the period of 32 months, from June 2018 to January 2021, Council has reduced its investment in fossil fuel lending ADIs from 59% to 19.30% as displayed in Figure 1 below.

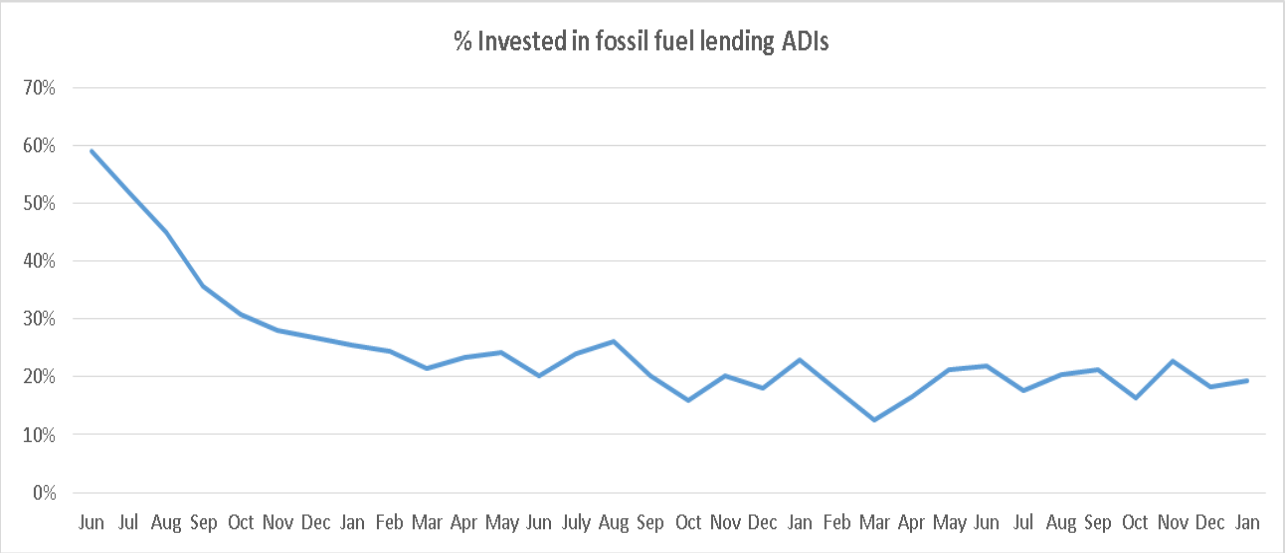


Figure 1. Investments in fossil-fuel-lending ADIs.

When excluding the working capital funds held in the CBA bank account (a fossil-fuel-lending bank) to meet day-to-day operating requirements, 79.14% of Council's investment portfolio was invested in non-fossil-fuel-lending ADIs and socially responsible investments, while fossil-fuel-lending ADIs accounted for 10.59% of the portfolio. The remaining 10.27% is invested with TCorp as displayed in Figure 2 below.

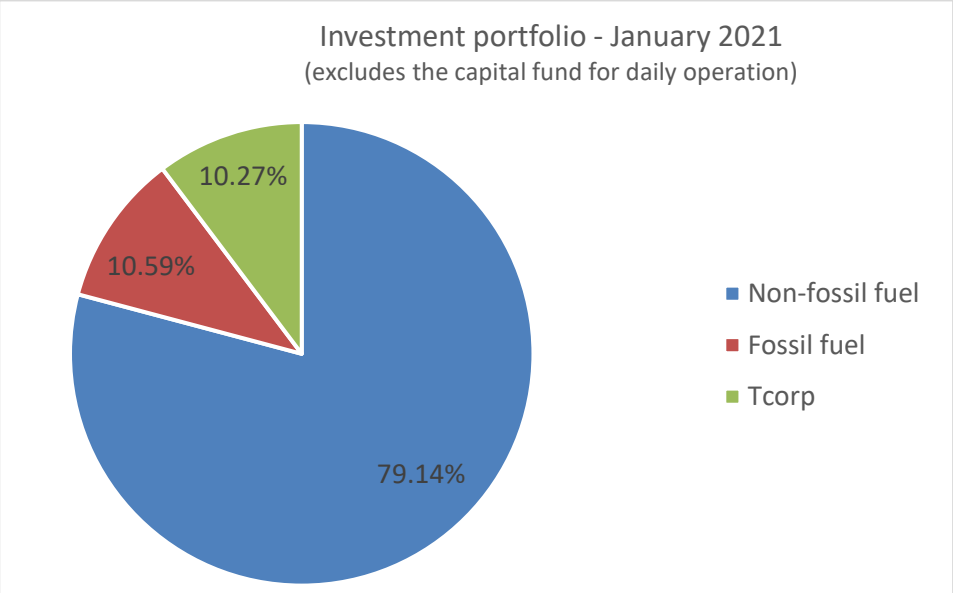


Figure 2. Investment portfolio – January 2021.

During November, Council's investment portfolio had $11 m in 6-12 month term deposits mature which an average rate of 1.60%pa. Current 6-12 month TD rates are largely in the 0.40% - 0.50% range. Council also

had $2.25 m in a ME Bank 3yr FRN mature which had been paying quarterly interest of 3mo BBSW + 1.25% pa. Council invested a total of $5m in 12 and 24 month TDs with a non-fossil fuel aligned bank and a 'green' deposit with CBA at an average rate of 0.62%.

During December, Council's investment portfolio had $6 m in 6, 8 and 24 month term deposits mature with an average rate of approx. 1.95% pa. Council invested $3 m in a 12 month CBA 'green' TD at 0.52% and a $1 m 9 month non-fossil fuel TD at 0.55%. Council also invested $2.25 m in a 5yr Bendigo & Adelaide Bank Senior FRN (non-fossil fuel) paying quarterly interest of BBSW + 0.52%pa.

During January, Council's investment portfolio had $8 m in a range of 3, 7 and 12 month term deposits mature with an average rate of approximately 1.32% pa. Council invested $5 m in two 12 month, non-fossil fuel bank TDs at 0.55%pa, which is among the best 12 month rates available from a non-fossil fuel aligned bank in the market.

The following table compares rates on offer during the November 20 to January 21 between the non-fossil/green investment and the fossil fuel ADI.

Table 4. Non-fossil fuel v fossil fuel ADI deposit rates.

Date	Amount	Term (months)	Non-Fossil/Green Deposit Rates	Fossil Fuel ADI Deposit Rates
03-Nov-20	2,000,000	24	0.80%	0.65%
24-Nov-20	3,000,000	12	0.54%	0.75%
01-Dec-20	3,000,000	12	0.52%	0.75%
02-Dec-20	2,250,000	60	BBSW+0.52%	N/A
08-Dec-20	1,000,000	9	0.55%	0.70%
12-Jan-21	2,000,000	12	0.55%	0.50%
25-Jan-21	3,000,000	12	0.55%	0.43%

5. Financial impact statement/Timeframe/Consultation

This report has been prepared in consultation with Council's independent financial advisor, Prudential Investment Services Corp.

6. Conclusion

Council's investment portfolio has achieved interest earning of $1,235,914 YTD at 31 January 2021, and it is on track to achieve the Q2 proposed budgeted interest of $1,754,255.

7. Attachments

1. Investment Summary Report - November 2020 ⇩
2. Investment Summary Report - December 2020 ⇩
3. Investment Summary Report - January 2021 ⇩

WAVERLEY
COUNCIL

Investment Summary Report
November 2020

Waverley Council

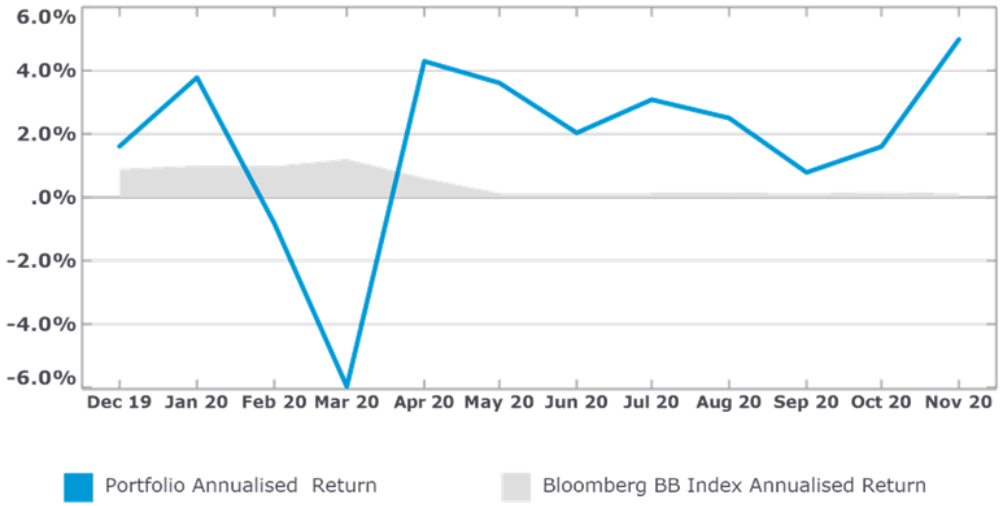
Executive Summary

WAVERLEY COUNCIL

Investment Holdings

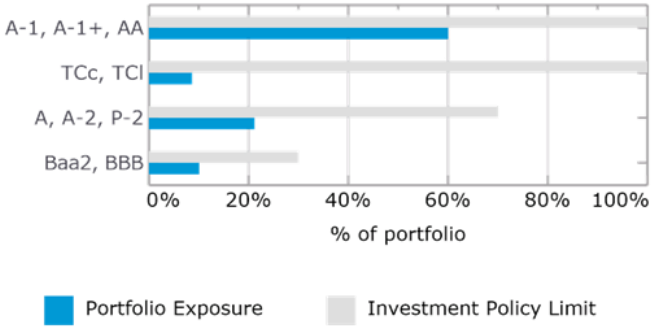
	Face Value ($)	Current Value ($)
Cash	23,724,949.06	23,724,949.06
Floating Rate Note	22,550,000.00	22,752,271.32
Floating Rate Term Deposits	8,500,000.00	8,509,112.61
Managed Funds	14,962,200.97	14,962,200.97
Term Deposit	103,000,000.00	103,643,019.73
	172,737,150.03	**173,591,553.69**

Investment Performance

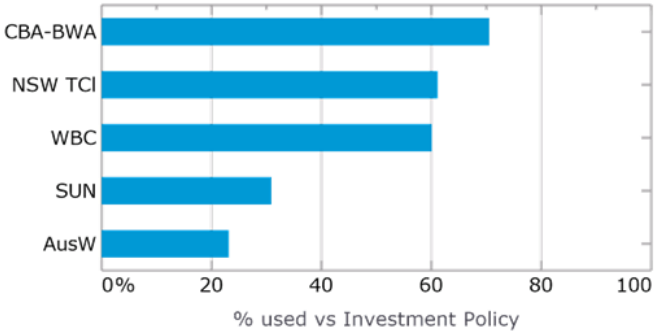


Investment Policy Compliance

Total Credit Exposure



Highest Individual Exposures



Term to Maturities

Maturity Profile	Face Value ($)		Policy Max
Between 0 and 1 Year	150,287,150	87%	100%
Between 1 and 3 Years	18,950,000	11%	50%
Between 3 and 10 Years	3,500,000	2%	30%
	172,737,150		

Waverley Council

Investment Holdings Report - November 2020

WAVERLEY COUNCIL

Cash Accounts

Face Value ($)	Rate (%pa)	Institution	Credit Rating	Current Value ($)	Deal No.	Reference
17,312,253.07	0.3000%	Commonwealth Bank of Australia	A-1+	17,312,253.07	120789	24hr Call
3,994,921.81	0.0000%	Commonwealth Bank of Australia	A-1+	3,994,921.81	120794	General Funds
96,897.00	0.0000%	Commonwealth Bank of Australia	A-1+	96,897.00	120795	Trust Funds
891,374.98	0.0000%	Commonwealth Bank of Australia	A-1+	891,374.98	120796	Cemetery Funds
230,877.83	0.0000%	Commonwealth Bank of Australia	A-1+	230,877.83	120797	Depositor Funds
232,587.52	0.0000%	Commonwealth Bank of Australia	A-1+	232,587.52	120799	Library CP
540,103.60	0.0000%	Commonwealth Bank of Australia	A-1+	540,103.60	120800	Eastgate CP
388,358.90	0.0000%	Commonwealth Bank of Australia	A-1+	388,358.90	120801	Hollywood Av CP
37,574.35	0.0000%	Commonwealth Bank of Australia	A-1+	37,574.35	370151	Library Gift
23,724,949.06	**0.2189%**			**23,724,949.06**		

Managed Funds

Face Value ($)	Monthly Return	Institution	Credit Rating	Fund Name	Current Value ($)	Deal No.	Reference
2,187,448.92	0.1578%	NSW T-Corp (Cash)	TCc	Short Term Income Fund	2,187,448.92	411310	Builder Deposits
2,210,586.80	0.0506%	NSW T-Corp (Cash)	TCc	Cash Fund	2,210,586.80	505262	
10,564,165.25	5.1529%	NSW T-Corp (LT)	TCl	Long Term Growth Fund	10,564,165.25	538089	
14,962,200.97					**14,962,200.97**		

Term Deposits

Maturity Date	Face Value ($)	Rate (%pa)	Institution	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Coupon Frequency	Reference
1-Dec-20	3,000,000.00	1.6000%	Suncorp Bank	A-1	3,000,000.00	25-Mar-20	3,033,008.22	539595	33,008.22	At Maturity	
8-Dec-20	1,000,000.00	1.3000%	Auswide Bank	P-2	1,000,000.00	26-May-20	1,006,731.51	539835	6,731.51	At Maturity	
15-Dec-20	2,000,000.00	2.9500%	Credit Union Australia	A-2	2,000,000.00	18-Dec-18	2,056,413.70	537426	56,413.70	Annually	
5-Jan-21	1,500,000.00	0.6500%	Rural Bank	A-2	1,500,000.00	29-Sep-20	1,501,682.88	540340	1,682.88	At Maturity	
12-Jan-21	2,000,000.00	1.2500%	Auswide Bank	P-2	2,000,000.00	2-Jun-20	2,012,465.75	539868	12,465.75	Annually	
19-Jan-21	1,500,000.00	0.6500%	Rural Bank	A-2	1,500,000.00	29-Sep-20	1,501,682.88	540341	1,682.88	At Maturity	

Waverley Council

Investment Holdings Report - November 2020

WAVERLEY COUNCIL

Term Deposits

Maturity Date	Face Value ($)	Rate (%pa)	Institution	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Coupon Frequency	Reference
25-Jan-21	3,000,000.00	1.6500%	Auswide Bank	P-2	3,000,000.00	13-Feb-20	3,039,600.00	539456	39,600.00	At Maturity	
2-Feb-21	3,000,000.00	0.7300%	Commonwealth Bank of Australia	A-1+	3,000,000.00	31-Jul-20	3,007,380.00	540073	7,380.00	At Maturity	Green
9-Feb-21	2,500,000.00	2.9500%	Newcastle Permanent Building Society	A-2	2,500,000.00	11-Feb-19	2,559,404.11	537536	59,404.11	Annually	
16-Feb-21	3,000,000.00	0.5500%	Rural Bank	A-2	3,000,000.00	27-Oct-20	3,001,582.19	540474	1,582.19	At Maturity	
23-Feb-21	2,000,000.00	2.9000%	Credit Union Australia	A-2	2,000,000.00	26-Feb-19	2,044,334.25	537565	44,334.25	Annually	
9-Mar-21	3,000,000.00	1.5500%	MyState Bank	P-2	3,000,000.00	13-Mar-20	3,033,505.48	539571	33,505.48	At Maturity	
16-Mar-21	3,000,000.00	1.7200%	Suncorp Bank	A-1	3,000,000.00	17-Mar-20	3,036,614.79	539581	36,614.79	At Maturity	
23-Mar-21	6,000,000.00	1.6000%	Suncorp Bank	A-1	6,000,000.00	19-Mar-20	6,067,594.52	539589	67,594.52	At Maturity	
8-Jun-21	6,000,000.00	3.1500%	Westpac Group	A-1+	6,000,000.00	6-Jun-18	6,044,013.70	536715	44,013.70	Quarterly	
22-Jun-21	3,000,000.00	0.8700%	Westpac Group	A-1+	3,000,000.00	24-Jun-20	3,004,862.47	539953	4,862.47	Quarterly	Green
13-Jul-21	3,000,000.00	0.7500%	Westpac Group	A-1+	3,000,000.00	19-Aug-20	3,000,739.73	540129	739.73	Quarterly	Green
20-Jul-21	3,000,000.00	0.7500%	Westpac Group	A-1+	3,000,000.00	18-Aug-20	3,000,801.37	540126	801.37	Quarterly	Green
27-Jul-21	5,000,000.00	0.7900%	Westpac Group	A-1+	5,000,000.00	28-Jul-20	5,003,679.45	540066	3,679.45	Quarterly	Green
3-Aug-21	2,000,000.00	1.9000%	Bank of Queensland	A-2	2,000,000.00	6-Aug-19	2,012,180.82	538366	12,180.82	Annually	
10-Aug-21	3,000,000.00	0.7800%	Westpac Group	A-1+	3,000,000.00	6-Aug-20	3,001,602.74	540105	1,602.74	Quarterly	Green
18-Aug-21	5,000,000.00	0.7300%	Commonwealth Bank of Australia	A-1+	5,000,000.00	2-Sep-20	5,009,000.00	540183	9,000.00	At Maturity	Green
24-Aug-21	4,000,000.00	0.7300%	Westpac Group	A-1+	4,000,000.00	31-Aug-20	4,000,080.00	540170	80.00	Quarterly	Green
24-Aug-21	2,500,000.00	0.7300%	Commonwealth Bank of Australia	A-1+	2,500,000.00	2-Sep-20	2,504,500.00	540184	4,500.00	At Maturity	Green
31-Aug-21	2,000,000.00	0.7300%	Westpac Group	A-1+	2,000,000.00	31-Aug-20	2,000,040.00	540171	40.00	Quarterly	Green
31-Aug-21	2,500,000.00	0.7300%	Commonwealth Bank of Australia	A-1+	2,500,000.00	2-Sep-20	2,504,500.00	540185	4,500.00	At Maturity	Green
7-Sep-21	4,000,000.00	0.7300%	Westpac Group	A-1+	4,000,000.00	31-Aug-20	4,000,080.00	540172	80.00	Quarterly	Green
21-Sep-21	2,500,000.00	2.8000%	Newcastle Permanent Building Society	A-2	2,500,000.00	25-Mar-19	2,548,136.99	537651	48,136.99	Annually	
28-Sep-21	3,000,000.00	0.7000%	Commonwealth Bank of Australia	A-1+	3,000,000.00	2-Oct-20	3,003,452.05	540359	3,452.05	At Maturity	Green
1-Oct-21	3,000,000.00	0.7000%	Commonwealth Bank of Australia	A-1+	3,000,000.00	2-Oct-20	3,003,452.05	540360	3,452.05	At Maturity	Green
2-Nov-21	3,000,000.00	0.5400%	Westpac Group	A-1+	3,000,000.00	30-Oct-20	3,001,420.27	540481	1,420.27	Quarterly	Green

Waverley Council

Investment Holdings Report - November 2020

WAVERLEY COUNCIL

Term Deposits

Maturity Date	Face Value ($)	Rate (%pa)	Institution	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Coupon Frequency	Reference
23-Nov-21	3,000,000.00	0.5400%	Commonwealth Bank of Australia	A-1+	3,000,000.00	24-Nov-20	3,000,310.68	540595	310.68	At Maturity	Green
8-Feb-22	3,000,000.00	3.0500%	Newcastle Permanent Building Society	BBB	3,000,000.00	19-Feb-19	3,071,695.89	537553	71,695.89	Annually	
8-Mar-22	2,000,000.00	1.7000%	Auswide Bank	Baa2	2,000,000.00	5-Mar-20	2,025,243.84	539531	25,243.84	Annually	
8-Nov-22	2,000,000.00	0.8000%	Auswide Bank	Baa2	2,000,000.00	3-Nov-20	2,001,227.40	540548	1,227.40	Annually	
	103,000,000.00	**1.3312%**			**103,000,000.00**		**103,643,019.73**		**643,019.73**		

Floating Rate Term Deposits

Maturity Date	Face Value ($)	Rate (%pa)	Institution	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Next Interest Date	Reference
10-Jun-21	3,000,000.00	1.1711%	Commonwealth Bank of Australia ¾yr@4% then BBSW+1.08%	A-1+	3,000,000.00	10-Jun-16	3,007,892.89	535380	7,892.89	10-Dec-20	
16-Nov-21	3,000,000.00	.8400%	Westpac Group 3moBBSW+0.82%	A-1+	3,000,000.00	28-Nov-18	3,000,069.04	537360	69.04	26-Feb-21	Green
16-May-22	2,500,000.00	1.1200%	Westpac Group 3moBBSW+1.10%	AA-	2,500,000.00	16-May-17	2,501,150.68	535241	1,150.68	16-Feb-21	
	8,500,000.00	**1.0392%**			**8,500,000.00**		**8,509,112.61**		**9,112.61**		

Floating Rate Notes

Maturity Date	Face Value ($)	Rate (%pa)	Security Name	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Next Coupon Date	Reference
12-Apr-21	1,500,000.00	1.4600%	SUN Snr FRN (Apr21) BBSW+1.38%	A-1	1,500,000.00	12-Apr-16	1,509,990.00	533415	3,000.00	12-Jan-21	
16-Apr-21	2,500,000.00	1.3500%	ME Bank Snr FRN (Apr21) BBSW+1.27%	A-2	2,500,000.00	17-Apr-18	2,513,503.42	536513	4,253.42	18-Jan-21	
18-May-21	2,000,000.00	1.5000%	BoQ Snr FRN (May21) BBSW+1.48%	A-2	2,000,000.00	18-May-16	2,013,488.49	533605	1,068.49	18-Feb-21	
2-Jul-21	2,100,000.00	1.4600%	TMB Snr FRN (Jul21) BBSW+1.37%	A-2	2,100,000.00	2-Jul-18	2,118,942.00	536787	5,040.00	4-Jan-21	
30-Aug-21	1,500,000.00	1.3200%	BOz 'SRI' Snr FRN (Aug21) BBSW+1.30%	A-2	1,500,000.00	30-Aug-18	1,508,049.25	536983	54.25	26-Feb-21	
28-Oct-22	2,400,000.00	0.9556%	TMB Snr FRN (Oct22) BBSW+0.90%	BBB	2,400,000.00	28-Oct-19	2,417,256.36	538616	2,136.36	28-Jan-21	
2-Dec-22	3,000,000.00	0.9900%	BOz 'SRI' Snr FRN (Dec22) BBSW+0.90%	BBB	3,000,000.00	2-Dec-19	3,002,493.29	538825	7,323.29	2-Dec-20	

Waverley Council

Investment Holdings Report - November 2020

WAVERLEY COUNCIL

Floating Rate Notes

Maturity Date	Face Value ($)	Rate (%pa)	Security Name	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Next Coupon Date	Reference
25-Jan-23	1,250,000.00	1.1100%	BEN Snr FRN (Jan23) BBSW+1.05%	BBB+	1,250,000.00	25-Jan-18	1,271,768.49	536145	1,368.49	25-Jan-21	
6-Feb-23	1,100,000.00	1.4212%	NPBS Snr FRN (Feb23) BBSW+1.40%	BBB	1,100,000.00	6-Feb-18	1,120,848.77	536174	1,070.77	8-Feb-21	
21-Feb-23	1,700,000.00	0.9182%	CUA Snr FRN (Feb23) BBSW+0.90%	BBB	1,700,000.00	21-Feb-20	1,717,983.33	539454	342.12	22-Feb-21	
30-Jul-24	2,500,000.00	0.8368%	SUN Snr FRN (Jul24) BBSW+0.78%	A+	2,500,000.00	30-Jul-19	2,538,284.08	538331	1,834.08	29-Jan-21	
24-Oct-24	1,000,000.00	1.1800%	CUA Snr FRN (Oct24) BBSW+1.12%	BBB	1,000,000.00	24-Oct-19	1,019,663.84	538604	1,163.84	25-Jan-21	
	22,550,000.00	**1.1822%**			**22,550,000.00**		**22,752,271.32**		**28,655.11**		

Waverley Council
Accrued Interest Report - November 2020

WAVERLEY COUNCIL

Accrued Interest Report

Investment	Deal No.	Ref	Face Value ($)	Settlement Date	Maturity Date	Interest Received ($)	Days	Interest Accrued ($)	Percentage Return
Floating Rate Note									
ME Bank Snr FRN (Nov20) BBSW+1.25%	535919		2,250,000.00	09-Nov-17	09-Nov-20	7,584.73	8	666.79	1.35%
SUN Snr FRN (Apr21) BBSW+1.38%	533415		1,500,000.00	12-Apr-16	12-Apr-21		30	1,800.00	1.46%
ME Bank Snr FRN (Apr21) BBSW+1.27%	536513		2,500,000.00	17-Apr-18	16-Apr-21		30	2,773.97	1.35%
BoQ Snr FRN (May21) BBSW+1.48%	533605		2,000,000.00	18-May-16	18-May-21	7,971.48	30	2,541.48	1.55%
TMB Snr FRN (Jul21) BBSW+1.37%	536787		2,100,000.00	02-Jul-18	02-Jul-21		30	2,520.00	1.46%
BOz 'SRI' Snr FRN (Aug21) BBSW+1.30%	536983		1,500,000.00	30-Aug-18	30-Aug-21	5,198.22	30	1,710.83	1.39%
TMB Snr FRN (Oct22) BBSW+0.90%	538616		2,400,000.00	28-Oct-19	28-Oct-22		30	1,885.02	.96%
BOz 'SRI' Snr FRN (Dec22) BBSW+0.90%	538825		3,000,000.00	02-Dec-19	02-Dec-22		30	2,441.10	.99%
BEN Snr FRN (Jan23) BBSW+1.05%	536145		1,250,000.00	25-Jan-18	25-Jan-23		30	1,140.41	1.11%
NPBS Snr FRN (Feb23) BBSW+1.40%	536174		1,100,000.00	06-Feb-18	06-Feb-23	4,158.90	30	1,296.79	1.43%
CUA Snr FRN (Feb23) BBSW+0.90%	539454		1,700,000.00	21-Feb-20	21-Feb-23	4,371.52	30	1,365.25	.98%
SUN Snr FRN (Jul24) BBSW+0.78%	538331		2,500,000.00	30-Jul-19	30-Jul-24		30	1,719.45	.84%
CUA Snr FRN (Oct24) BBSW+1.12%	538604		1,000,000.00	24-Oct-19	24-Oct-24		30	969.87	1.18%
Floating Rate Note Total						**29,284.85**		**22,830.96**	**1.20%**
Floating Rate Term Deposits									
Commonwealth Bank of Australia	535380		3,000,000.00	10-Jun-16	10-Jun-21		30	2,887.64	1.17%
Westpac Group	535380	Green	3,000,000.00	10-Jun-16	10-Jun-21	7,030.68	30	2,238.08	.91%
Westpac Group	535241		2,500,000.00	16-May-17	16-May-22	7,479.45	30	2,383.55	1.16%
Floating Rate Term Deposits Total						**14,510.13**		**7,509.27**	**1.07%**
Managed Funds									
Short Term Income Fund	411310	Builder Deposits	2,187,448.92	01-Dec-15			30	3,446.56	1.94%
Cash Fund	505262		2,210,586.80	30-Jul-15			30	1,117.07	.62%

Waverley Council
Accrued Interest Report - November 2020

WAVERLEY COUNCIL

Accrued Interest Report

Investment	Deal No.	Ref	Face Value ($)	Settlement Date	Maturity Date	Interest Received ($)	Days	Interest Accrued ($)	Percentage Return
Managed Funds Total								**4,563.63**	**1.27%**
Term Deposits									
Auswide Bank	539805		2,000,000.00	19-May-20	03-Nov-20	14,268.49	2	169.86	1.55%
Westpac Group	538671	Green	4,000,000.00	14-Nov-19	10-Nov-20	14,658.63	9	1,499.18	1.52%
Credit Union Australia	538736		3,000,000.00	19-Nov-19	17-Nov-20	48,766.03	16	2,143.56	1.63%
Credit Union Australia	538819		2,000,000.00	26-Nov-19	24-Nov-20	32,510.68	23	2,054.24	1.63%
Suncorp Bank	539595		3,000,000.00	25-Mar-20	01-Dec-20		30	3,945.21	1.60%
Auswide Bank	539835		1,000,000.00	26-May-20	08-Dec-20		30	1,068.50	1.30%
Credit Union Australia	537426		2,000,000.00	18-Dec-18	15-Dec-20		30	4,849.32	2.95%
Rural Bank	540340		1,500,000.00	29-Sep-20	05-Jan-21		30	801.37	.65%
Auswide Bank	539868		2,000,000.00	02-Jun-20	12-Jan-21		30	2,054.79	1.25%
Rural Bank	540341		1,500,000.00	29-Sep-20	19-Jan-21		30	801.37	.65%
Auswide Bank	539456		3,000,000.00	13-Feb-20	25-Jan-21		30	4,068.49	1.65%
Commonwealth Bank of Australia	540073	Green	3,000,000.00	31-Jul-20	02-Feb-21		30	1,800.00	.73%
Newcastle Permanent Building Society	537536		2,500,000.00	11-Feb-19	09-Feb-21		30	6,061.64	2.95%
Rural Bank	540474		3,000,000.00	27-Oct-20	16-Feb-21		30	1,356.16	.55%
Credit Union Australia	537565		2,000,000.00	26-Feb-19	23-Feb-21		30	4,767.13	2.90%
MyState Bank	539571		3,000,000.00	13-Mar-20	09-Mar-21		30	3,821.92	1.55%
Suncorp Bank	539581		3,000,000.00	17-Mar-20	16-Mar-21		30	4,241.09	1.72%
Suncorp Bank	539589		6,000,000.00	19-Mar-20	23-Mar-21		30	7,890.41	1.60%
Westpac Group	536715		6,000,000.00	06-Jun-18	08-Jun-21		30	15,534.25	3.15%
Westpac Group	539953	Green	3,000,000.00	24-Jun-20	22-Jun-21		30	2,145.21	.87%
Westpac Group	540129	Green	3,000,000.00	19-Aug-20	13-Jul-21	5,671.23	30	1,849.32	.75%

Waverley Council

Accrued Interest Report - November 2020

WAVERLEY COUNCIL

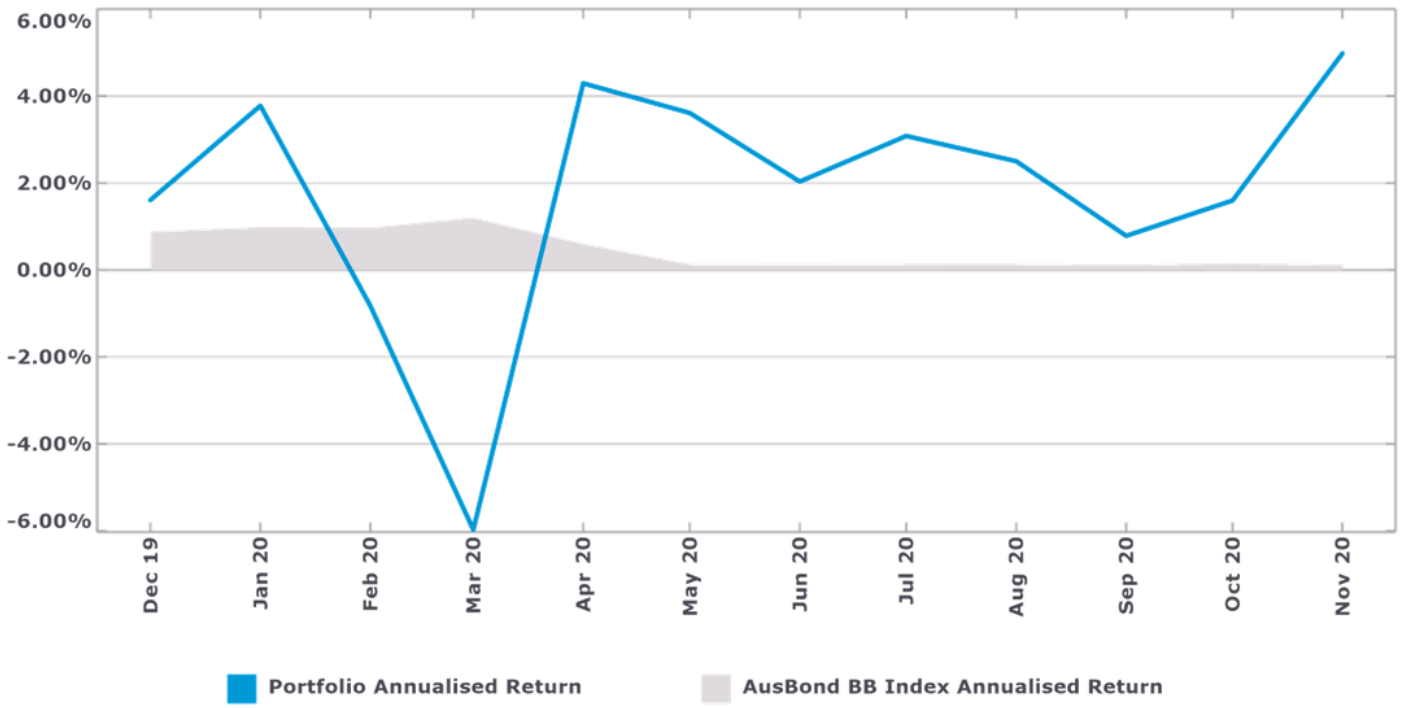
Accrued Interest Report

Investment	Deal No.	Ref	Face Value ($)	Settlement Date	Maturity Date	Interest Received ($)	Days	Interest Accrued ($)	Percentage Return
Westpac Group	540126	Green	3,000,000.00	18-Aug-20	20-Jul-21	5,671.23	30	1,849.31	.75%
Westpac Group	540066	Green	5,000,000.00	28-Jul-20	27-Jul-21		30	3,246.57	.79%
Bank of Queensland	538366		2,000,000.00	06-Aug-19	03-Aug-21		30	3,123.29	1.90%
Westpac Group	540105	Green	3,000,000.00	06-Aug-20	10-Aug-21	5,898.08	30	1,923.29	.78%
Commonwealth Bank of Australia	540183	Green	5,000,000.00	02-Sep-20	18-Aug-21		30	3,000.00	.73%
Westpac Group	540170	Green	4,000,000.00	31-Aug-20	24-Aug-21	7,280.00	30	2,400.00	.73%
Commonwealth Bank of Australia	540184	Green	2,500,000.00	02-Sep-20	24-Aug-21		30	1,500.00	.73%
Westpac Group	540171	Green	2,000,000.00	31-Aug-20	31-Aug-21	3,640.00	30	1,200.00	.73%
Commonwealth Bank of Australia	540185	Green	2,500,000.00	02-Sep-20	31-Aug-21		30	1,500.00	.73%
Westpac Group	540172	Green	4,000,000.00	31-Aug-20	07-Sep-21	7,280.00	30	2,400.00	.73%
Newcastle Permanent Building Society	537651		2,500,000.00	25-Mar-19	21-Sep-21		30	5,753.43	2.80%
Commonwealth Bank of Australia	540359	Green	3,000,000.00	02-Oct-20	28-Sep-21		30	1,726.02	.70%
Commonwealth Bank of Australia	540360	Green	3,000,000.00	02-Oct-20	01-Oct-21		30	1,726.02	.70%
Westpac Group	540481	Green	3,000,000.00	30-Oct-20	02-Nov-21		30	1,331.50	.54%
Commonwealth Bank of Australia	540595	Green	3,000,000.00	24-Nov-20	23-Nov-21		7	310.68	.54%
Newcastle Permanent Building Society	537553		3,000,000.00	19-Feb-19	08-Feb-22		30	7,520.55	3.05%
Auswide Bank	539531		2,000,000.00	05-Mar-20	08-Mar-22		30	2,794.52	1.70%
Auswide Bank	540548		2,000,000.00	03-Nov-20	08-Nov-22		28	1,227.40	.80%
Term Deposits Total						**145,644.37**		**117,455.60**	**1.36%**
						189,439.35		**152,359.46**	**1.31%**

Waverley Council
Investment Performance Report - November

WAVERLEY COUNCIL

Annualised Monthly Return (Marked to Market)



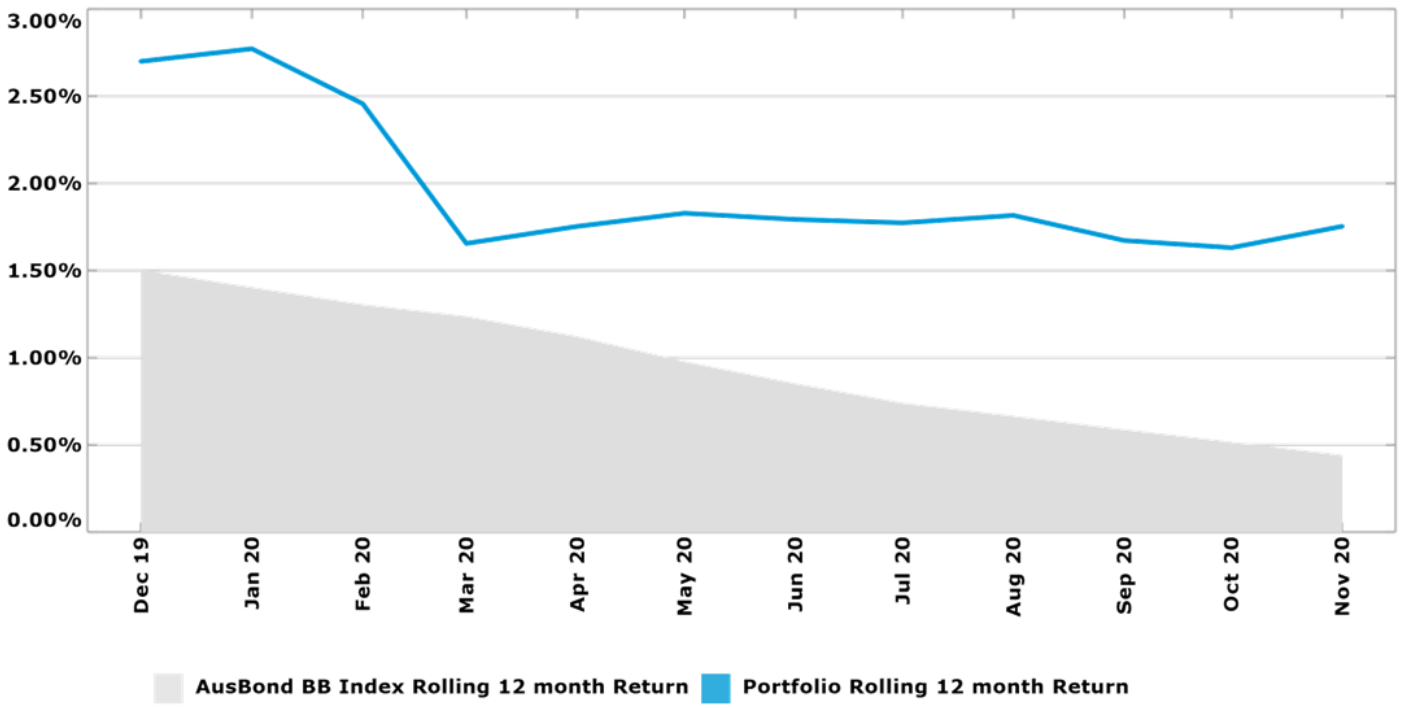
Historical Performance Summary

	Portfolio	AusBond BB Index	Outperformance
Nov 2020	4.98%	0.09%	4.89%
Last 3 Months	2.43%	0.10%	2.33%
Last 6 Months	2.49%	0.10%	2.39%
Financial Year to Date	2.57%	0.10%	2.47%
Last 12 months	1.75%	0.44%	1.31%

Waverley Council
Investment Performance Report - November 2020

WAVERLEY COUNCIL

Rolling 12 month Return



Historical Performance Summary (actual)

	Portfolio	AusBond BB Index	Outperformance
Nov 2020	0.40%	0.01%	0.39%
Last 3 Months	0.60%	0.03%	0.57%
Last 6 Months	1.24%	0.05%	1.19%
Financial Year to Date	1.07%	0.04%	1.03%
Last 12 months	1.75%	0.44%	1.31%

Waverley Council

Environmental Commitments Report - November 2020

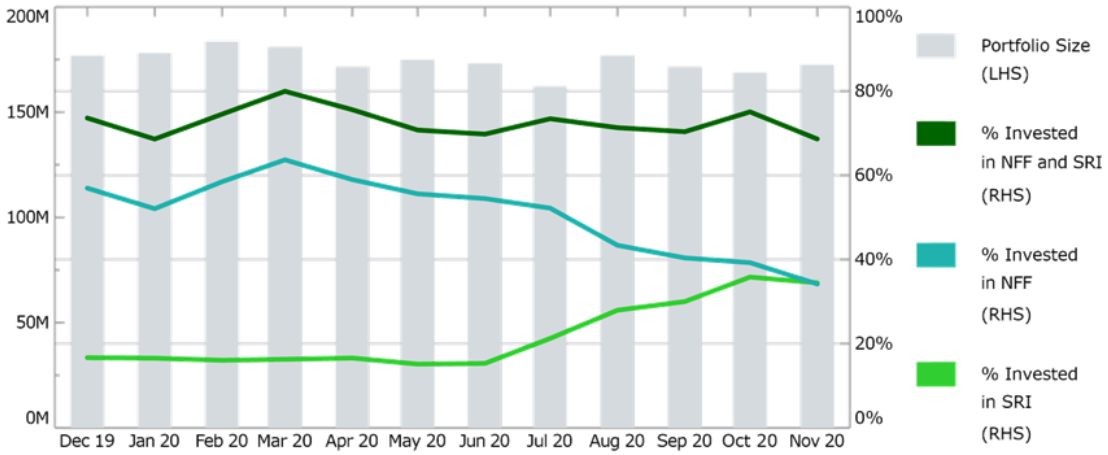
WAVERLEY COUNCIL

Current Breakdown

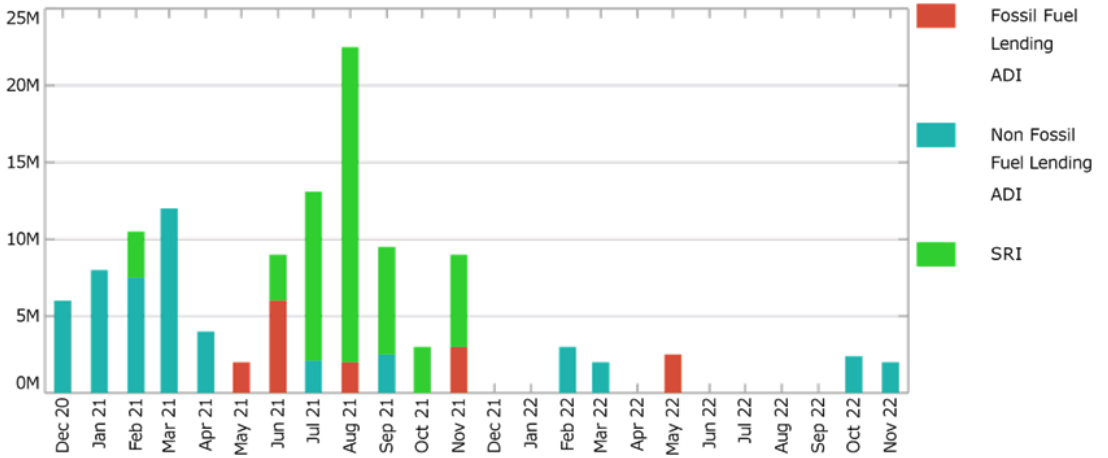
ADI Lending Status *	Current Month ($)		Previous Month ($)	
Fossil Fuel Lending ADIs				
Bank of Queensland	4,000,000		4,000,000	
Commonwealth Bank of Australia	26,724,949		15,171,592	
Westpac Group	8,500,000		8,500,000	
	39,224,949	**22.7%**	**27,671,592**	**16.4%**
Non Fossil Fuel Lending ADIs				
Auswide Bank	10,000,000		10,000,000	
Bendigo and Adelaide Bank	7,250,000		7,250,000	
Credit Union Australia	6,700,000		11,700,000	
Members Equity Bank	2,500,000		4,750,000	
MyState Bank	3,000,000		3,000,000	
Newcastle Permanent Building Society	9,100,000		9,100,000	
Suncorp Bank	16,000,000		16,000,000	
Teachers Mutual Bank	4,500,000		4,500,000	
	59,050,000	**34.2%**	**66,300,000**	**39.3%**
Other				
NSW T-Corp (Cash)	4,398,036		4,393,472	
NSW T-Corp (LT)	10,564,165		10,046,481	
	14,962,201	**8.7%**	**14,439,953**	**8.5%**
Socially Responsible Investments				
Bank Australia (Sustainability)	4,500,000		4,500,000	
CBA (Green TD)	22,000,000		19,000,000	
Westpac Group (Green TD)	33,000,000		37,000,000	
	59,500,000	**34.4%**	**60,500,000**	**35.8%**
	172,737,150		**168,911,545**	

** source: http://www.marketforces.org.au*
Percentages may not add up to 100% due to rounding

Historical Portfolio Exposure to NFF Lending ADIs and SRIs



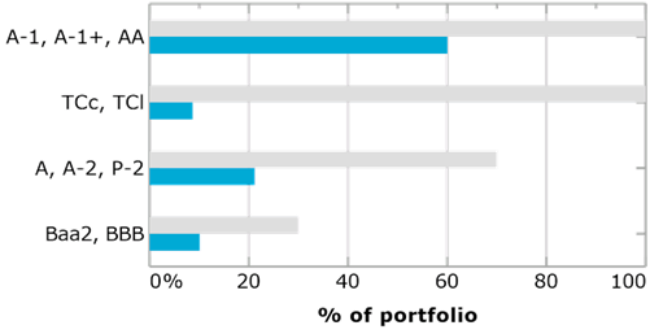
Upcoming maturities



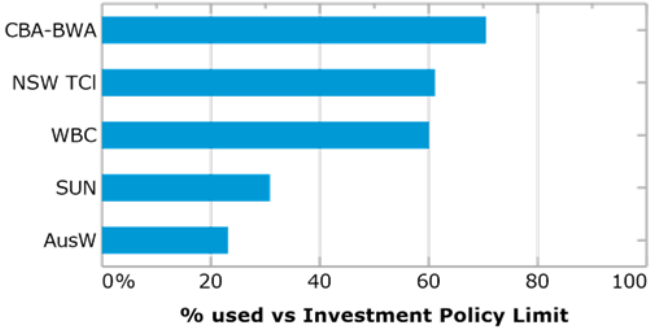
Waverley Council
Investment Policy Report - November 2020

WAVERLEY COUNCIL

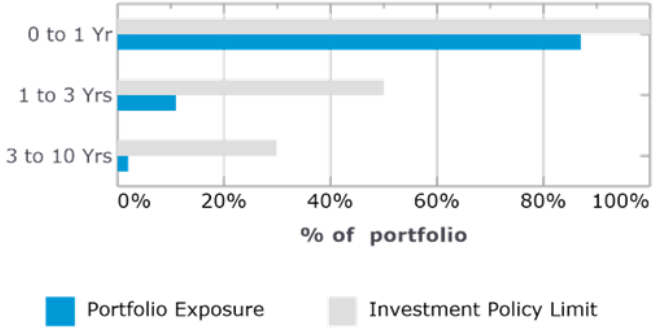
Total Credit Exposure



Individual Institutional Exposures



Term to Maturities



	Credit Rating	Face Value ($)		Policy Max	
Short Term	A-1	13,500,000			
Short Term	A-1+	87,724,949			
Long Term	AA	2,500,000			
		103,724,949	**60%**	**100%**	✔
Short Term	TCc	4,398,036			
Short Term	TCl	10,564,165			
		14,962,201	**9%**	**100%**	✔
Short Term	A-2	25,100,000			
Short Term	P-2	9,000,000			
Long Term	A	2,500,000			
		36,600,000	**21%**	**70%**	✔
Long Term	Baa2	4,000,000			
Long Term	BBB	13,450,000			
		17,450,000	**10%**	**30%**	✔
		172,737,150	**100%**		

✔ = compliant
✘ = non-compliant

	% used vs Investment Policy Limit	
Commonwealth Bank of Australia (A-1+, AA-)	71%	✔
NSW T-Corp (LT) (TCl)	61%	✔
Westpac Group (A-1+, AA-)	60%	✔
Suncorp Bank (A-1, A+)	31%	✔
Auswide Bank (P-2, Baa2)	23%	✔
Newcastle Permanent Building Society (A-2, BBB)	21%	✔
Bendigo and Adelaide Bank (A-2, BBB+)	17%	✔
Credit Union Australia (A-2, BBB)	16%	✔
Teachers Mutual Bank (A-2, BBB)	10%	✔
Bank Australia (A-2, BBB)	10%	✔
Bank of Queensland (A-2, BBB+)	9%	✔
MyState Bank (P-2, Baa2)	7%	✔
Members Equity Bank (A-2, BBB)	6%	✔

	Face Value ($)		Policy Max	
Between 0 and 1 Year	150,287,150	87%	100%	✔
Between 1 and 3 Years	18,950,000	11%	50%	✔
Between 3 and 10 Years	3,500,000	2%	30%	✔
	172,737,150			

Detailed Maturity Profile	Face Value ($)	
00. Cash + Managed Funds	38,687,150	22%
01. Less Than 30 Days	6,000,000	3%
02. Between 30 Days and 60 Days	8,000,000	5%
03. Between 60 Days and 90 Days	10,500,000	6%
04. Between 90 Days and 180 Days	18,000,000	10%
05. Between 180 Days and 365 Days	69,100,000	40%
06. Between 365 Days and 3 Years	18,950,000	11%
07. Between 3 Years and 5 Years	3,500,000	2%
	172,737,150	

Waverley Council

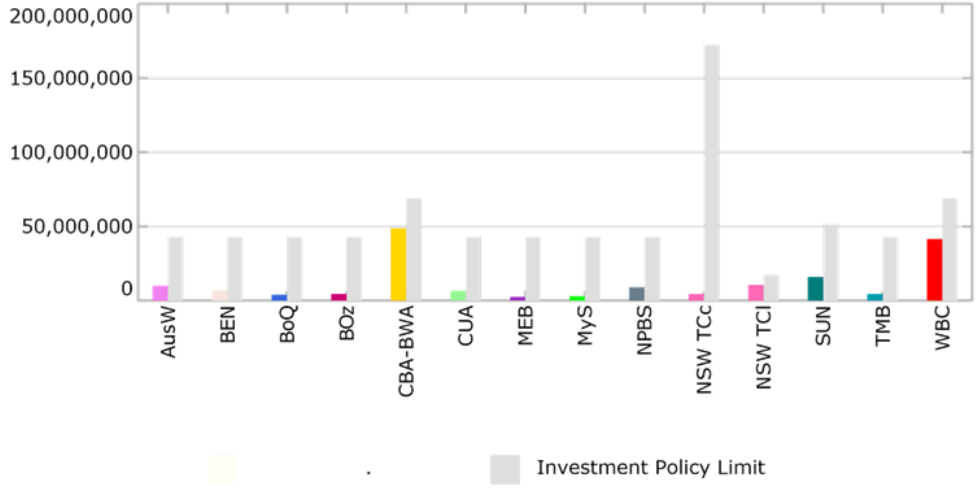
Individual Institutional Exposures Report - November 2020

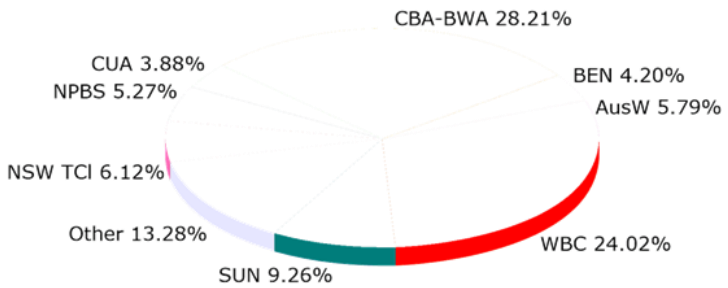
WAVERLEY COUNCIL

Individual Institutional Exposures

Parent Group	Credit Rating	Portfolio Exposure ($)	Investment Policy Limit ($)
Auswide Bank	P-2, Baa2	10,000,000	43,184,288
Bank Australia	A-2, BBB	4,500,000	43,184,288
Bank of Queensland	A-2, BBB+	4,000,000	43,184,288
Bendigo and Adelaide Bank	A-2, BBB+	7,250,000	43,184,288
Commonwealth Bank of Australia	A-1+, AA-	48,724,949	69,094,860
Credit Union Australia	A-2, BBB	6,700,000	43,184,288
Members Equity Bank	A-2, BBB	2,500,000	43,184,288
MyState Bank	P-2, Baa2	3,000,000	43,184,288
Newcastle Permanent Building Society	A-2, BBB	9,100,000	43,184,288
NSW T-Corp (Cash)	TCc	4,398,036	172,737,150
NSW T-Corp (LT)	TCl	10,564,165	17,273,715
Suncorp Bank	A-1, A+	16,000,000	51,821,145
Teachers Mutual Bank	A-2, BBB	4,500,000	43,184,288
Westpac Group	A-1+, AA-	41,500,000	69,094,860
		172,737,150	

Individual Institutional Exposure Charts





Waverley Council
Cashflows Report - November 2020

WAVERLEY COUNCIL

Current Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
3-Nov-20	539805	Auswide Bank	Term Deposits	Maturity Face Value - Received	2,000,000.00
		Auswide Bank	Term Deposits	Interest - Received	14,268.49
				Deal Total	2,014,268.49
	540548	Auswide Bank	Term Deposits	Settlement Face Value - Paid	-2,000,000.00
				Deal Total	-2,000,000.00
				Day Total	**14,268.49**
6-Nov-20	536174	Newcastle Permanent Building Society	Floating Rate Note	Coupon - Received	4,158.90
				Deal Total	4,158.90
	540105	Westpac Group	Term Deposits	Interest - Received	5,898.08
				Deal Total	5,898.08
				Day Total	**10,056.99**
9-Nov-20	535919	ME Bank	Floating Rate Note	Coupon - Received	7,584.73
		ME Bank	Floating Rate Note	Maturity Face Value - Received	2,250,000.00
				Deal Total	2,257,584.73
				Day Total	**2,257,584.73**
10-Nov-20	538671	Westpac Group	Term Deposits	Maturity Face Value - Received	4,000,000.00
		Westpac Group	Term Deposits	Interest - Received	14,658.63
				Deal Total	4,014,658.63
				Day Total	**4,014,658.63**
16-Nov-20	535241	Westpac Group	Floating Rate Term Deposits	Interest - Received	7,479.45
				Deal Total	7,479.45
				Day Total	**7,479.45**
17-Nov-20	538736	Credit Union Australia	Term Deposits	Maturity Face Value - Received	3,000,000.00
		Credit Union Australia	Term Deposits	Interest - Received	48,766.03
				Deal Total	3,048,766.03

Waverley Council
Cashflows Report - November 2020

WAVERLEY COUNCIL

Current Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
				Day Total	**3,048,766.03**
18-Nov-20	533605	Bank of Queensland	Floating Rate Note	Coupon - Received	7,971.48
				Deal Total	7,971.48
	540126	Westpac Group	Term Deposits	Interest - Received	5,671.23
				Deal Total	5,671.23
				Day Total	**13,642.72**
19-Nov-20	540129	Westpac Group	Term Deposits	Interest - Received	5,671.23
				Deal Total	5,671.23
				Day Total	**5,671.23**
23-Nov-20	539454	Credit Union Australia	Floating Rate Note	Coupon - Received	4,371.52
				Deal Total	4,371.52
				Day Total	**4,371.52**
24-Nov-20	538819	Credit Union Australia	Term Deposits	Maturity Face Value - Received	2,000,000.00
		Credit Union Australia	Term Deposits	Interest - Received	32,510.68
				Deal Total	2,032,510.68
	540595	Commonwealth Bank of Australia	Term Deposits	Settlement Face Value - Paid	-3,000,000.00
				Deal Total	-3,000,000.00
				Day Total	**-967,489.32**
30-Nov-20	536983	Bank Australia	Floating Rate Note	Coupon - Received	5,198.22
				Deal Total	5,198.22
	537360	Westpac Group	Floating Rate Term Deposits	Interest - Received	7,030.68
				Deal Total	7,030.68
	540170	Westpac Group	Term Deposits	Interest - Received	7,280.00
				Deal Total	7,280.00
	540171	Westpac Group	Term Deposits	Interest - Received	3,640.00

Waverley Council
Cashflows Report - November 2020

WAVERLEY COUNCIL

Current Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
				Deal Total	3,640.00
	540172	Westpac Group	Term Deposits	Interest - Received	7,280.00
				Deal Total	7,280.00
				Day Total	**30,428.90**
				Net Cash Movement for Period	**8,439,439.37**

Next Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Due
1-Dec-20	539595	Suncorp Bank	Term Deposit	Maturity Face Value - Received	3,000,000.00
		Suncorp Bank	Term Deposit	Interest - Received	33,008.22
				Deal Total	3,033,008.22
				Day Total	**3,033,008.22**
2-Dec-20	538825	Bank Australia	Floating Rate Note	Coupon - Received	7,404.66
				Deal Total	7,404.66
				Day Total	**7,404.66**
7-Dec-20	536715	Westpac Group	Term Deposit	Interest - Received	47,120.55
				Deal Total	47,120.55
				Day Total	**47,120.55**
8-Dec-20	539835	Auswide Bank	Term Deposit	Maturity Face Value - Received	1,000,000.00
		Auswide Bank	Term Deposit	Interest - Received	6,980.82
				Deal Total	1,006,980.82
				Day Total	**1,006,980.82**
10-Dec-20	535380	Commonwealth Bank of Australia	Floating Rate Term Deposits	Interest - Received	8,759.19
				Deal Total	8,759.19
				Day Total	**8,759.19**
15-Dec-20	537426	Credit Union Australia	Term Deposit	Maturity Face Value - Received	2,000,000.00
		Credit Union Australia	Term Deposit	Interest - Received	58,676.71
				Deal Total	2,058,676.71
				Day Total	**2,058,676.71**
24-Dec-20	539953	Westpac Group	Term Deposit	Interest - Received	6,507.12

Waverley Council
Cashflows Report - November 2020

WAVERLEY COUNCIL

Next Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Due
				Deal Total	6,507.12
				Day Total	**6,507.12**
				Net Cash Movement for Period	**6,168,457.27**

Investment Summary Report
December 2020

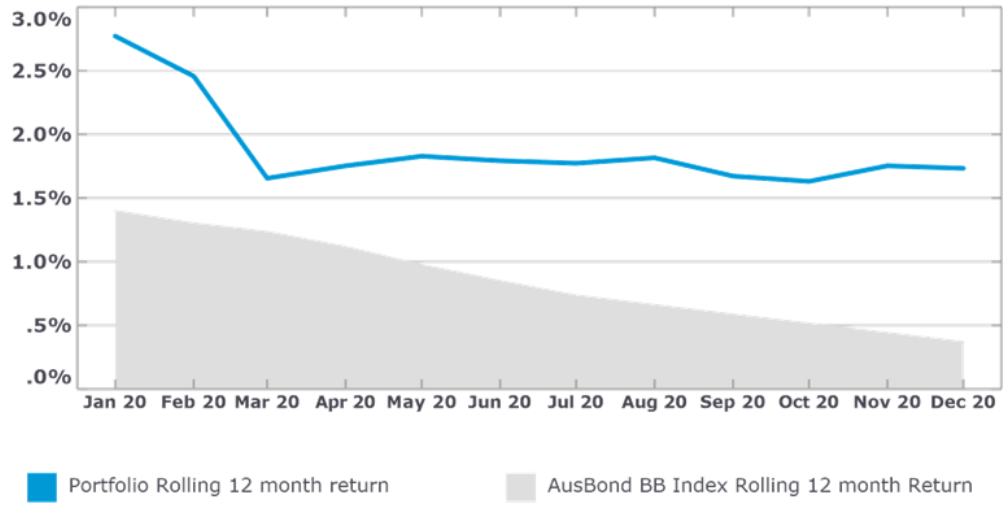
Waverley Council
Executive Summary - December 2020

WAVERLEY COUNCIL

Investment Holdings

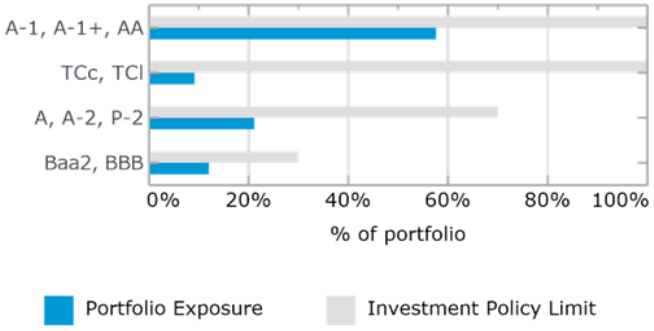
	Face Value ($)	Current Value ($)
Cash	14,287,409.94	14,287,409.94
Floating Rate Note	24,800,000.00	25,009,859.77
Floating Rate Term Deposits	8,500,000.00	8,507,727.13
Managed Funds	15,017,514.38	15,017,514.38
Term Deposit	101,000,000.00	101,601,187.26
	163,604,924.32	**164,423,698.48**

Investment Performance

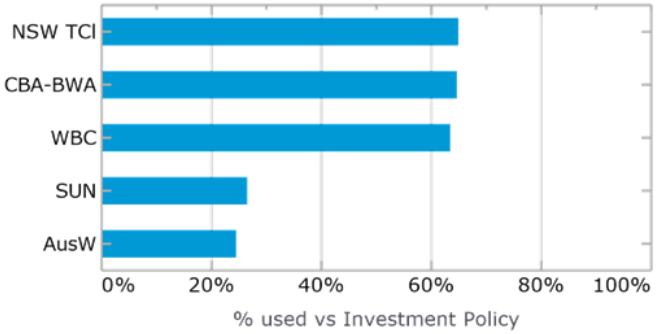


Investment Policy Compliance

Total Credit Exposure



Highest Individual Exposures



Term to Maturities

Maturity Profile	Face Value ($)		Policy Max
Between 0 and 1 Year	138,904,924	85%	100%
Between 1 and 3 Years	18,950,000	12%	50%
Between 3 and 10 Years	5,750,000	4%	30%
	163,604,924		

Waverley Council

Investment Holdings Report - December 2020

WAVERLEY COUNCIL

Cash Accounts

Face Value ($)	Rate (%pa)	Institution	Credit Rating	Current Value ($)	Deal No.	Reference
10,467,782.67	0.3000%	Commonwealth Bank of Australia	A-1+	10,467,782.67	120789	24hr Call
1,306,446.71	0.0000%	Commonwealth Bank of Australia	A-1+	1,306,446.71	120794	General Funds
75,168.74	0.0000%	Commonwealth Bank of Australia	A-1+	75,168.74	120795	Trust Funds
1,017,456.07	0.0000%	Commonwealth Bank of Australia	A-1+	1,017,456.07	120796	Cemetery Funds
135,255.00	0.0000%	Commonwealth Bank of Australia	A-1+	135,255.00	120797	Depositor Funds
248,394.67	0.0000%	Commonwealth Bank of Australia	A-1+	248,394.67	120799	Library CP
580,532.90	0.0000%	Commonwealth Bank of Australia	A-1+	580,532.90	120800	Eastgate CP
418,798.83	0.0000%	Commonwealth Bank of Australia	A-1+	418,798.83	120801	Hollywood Av CP
37,574.35	0.0000%	Commonwealth Bank of Australia	A-1+	37,574.35	370151	Library Gift
14,287,409.94	**0.2198%**			**14,287,409.94**		

Managed Funds

Face Value ($)	Monthly Return	Institution	Credit Rating	Fund Name	Current Value ($)	Deal No.	Reference
2,188,107.45	0.0301%	NSW T-Corp (Cash)	TCc	Short Term Income Fund	2,188,107.45	411310	Builder Deposits
2,210,953.06	0.0166%	NSW T-Corp (Cash)	TCc	Cash Fund	2,210,953.06	505262	
10,618,453.87	0.5139%	NSW T-Corp (LT)	TCl	Long Term Growth Fund	10,618,453.87	538089	
15,017,514.38					**15,017,514.38**		

Term Deposits

Maturity Date	Face Value ($)	Rate (%pa)	Institution	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Coupon Frequency	Reference
5-Jan-21	1,500,000.00	0.6500%	Rural Bank	A-2	1,500,000.00	29-Sep-20	1,502,510.96	540340	2,510.96	At Maturity	
12-Jan-21	2,000,000.00	1.2500%	Auswide Bank	P-2	2,000,000.00	2-Jun-20	2,014,589.04	539868	14,589.04	Annually	
19-Jan-21	1,500,000.00	0.6500%	Rural Bank	A-2	1,500,000.00	29-Sep-20	1,502,510.96	540341	2,510.96	At Maturity	
25-Jan-21	3,000,000.00	1.6500%	Auswide Bank	P-2	3,000,000.00	13-Feb-20	3,043,804.11	539456	43,804.11	At Maturity	
2-Feb-21	3,000,000.00	0.7300%	Commonwealth Bank of Australia	A-1+	3,000,000.00	31-Jul-20	3,009,240.00	540073	9,240.00	At Maturity	Green
9-Feb-21	2,500,000.00	2.9500%	Newcastle Permanent Building Society	A-2	2,500,000.00	11-Feb-19	2,565,667.81	537536	65,667.81	Annually	

Waverley Council

Investment Holdings Report - December 2020

WAVERLEY COUNCIL

Term Deposits

Maturity Date	Face Value ($)	Rate (%pa)	Institution	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Coupon Frequency	Reference
16-Feb-21	3,000,000.00	0.5500%	Rural Bank	A-2	3,000,000.00	27-Oct-20	3,002,983.56	540474	2,983.56	At Maturity	
23-Feb-21	2,000,000.00	2.9000%	Credit Union Australia	A-2	2,000,000.00	26-Feb-19	2,049,260.27	537565	49,260.27	Annually	
9-Mar-21	3,000,000.00	1.5500%	MyState Bank	P-2	3,000,000.00	13-Mar-20	3,037,454.79	539571	37,454.79	At Maturity	
16-Mar-21	3,000,000.00	1.7200%	Suncorp Bank	A-1	3,000,000.00	17-Mar-20	3,040,997.26	539581	40,997.26	At Maturity	
23-Mar-21	6,000,000.00	1.6000%	Suncorp Bank	A-1	6,000,000.00	19-Mar-20	6,075,747.95	539589	75,747.95	At Maturity	
8-Jun-21	6,000,000.00	3.1500%	Westpac Group	A-1+	6,000,000.00	6-Jun-18	6,012,945.21	536715	12,945.21	Quarterly	
22-Jun-21	3,000,000.00	0.8700%	Westpac Group	A-1+	3,000,000.00	24-Jun-20	3,000,572.05	539953	572.05	Quarterly	Green
13-Jul-21	3,000,000.00	0.7500%	Westpac Group	A-1+	3,000,000.00	19-Aug-20	3,002,650.68	540129	2,650.68	Quarterly	Green
20-Jul-21	3,000,000.00	0.7500%	Westpac Group	A-1+	3,000,000.00	18-Aug-20	3,002,712.33	540126	2,712.33	Quarterly	Green
27-Jul-21	5,000,000.00	0.7900%	Westpac Group	A-1+	5,000,000.00	28-Jul-20	5,007,034.25	540066	7,034.25	Quarterly	Green
3-Aug-21	2,000,000.00	1.9000%	Bank of Queensland	A-2	2,000,000.00	6-Aug-19	2,015,408.22	538366	15,408.22	Annually	
10-Aug-21	3,000,000.00	0.7800%	Westpac Group	A-1+	3,000,000.00	6-Aug-20	3,003,590.14	540105	3,590.14	Quarterly	Green
18-Aug-21	5,000,000.00	0.7300%	Commonwealth Bank of Australia	A-1+	5,000,000.00	2-Sep-20	5,012,100.00	540183	12,100.00	At Maturity	Green
24-Aug-21	4,000,000.00	0.7300%	Westpac Group	A-1+	4,000,000.00	31-Aug-20	4,002,560.00	540170	2,560.00	Quarterly	Green
24-Aug-21	2,500,000.00	0.7300%	Commonwealth Bank of Australia	A-1+	2,500,000.00	2-Sep-20	2,506,050.00	540184	6,050.00	At Maturity	Green
31-Aug-21	2,000,000.00	0.7300%	Westpac Group	A-1+	2,000,000.00	31-Aug-20	2,001,280.00	540171	1,280.00	Quarterly	Green
31-Aug-21	2,500,000.00	0.7300%	Commonwealth Bank of Australia	A-1+	2,500,000.00	2-Sep-20	2,506,050.00	540185	6,050.00	At Maturity	Green
7-Sep-21	4,000,000.00	0.7300%	Westpac Group	A-1+	4,000,000.00	31-Aug-20	4,002,560.00	540172	2,560.00	Quarterly	Green
14-Sep-21	1,000,000.00	0.5500%	Auswide Bank	P-2	1,000,000.00	8-Dec-20	1,000,361.64	540813	361.64	At Maturity	
21-Sep-21	2,500,000.00	2.8000%	Newcastle Permanent Building Society	A-2	2,500,000.00	25-Mar-19	2,554,082.19	537651	54,082.19	Annually	
28-Sep-21	3,000,000.00	0.7000%	Commonwealth Bank of Australia	A-1+	3,000,000.00	2-Oct-20	3,005,235.62	540359	5,235.62	At Maturity	Green
1-Oct-21	3,000,000.00	0.7000%	Commonwealth Bank of Australia	A-1+	3,000,000.00	2-Oct-20	3,005,235.62	540360	5,235.62	At Maturity	Green
2-Nov-21	3,000,000.00	0.5400%	Westpac Group	A-1+	3,000,000.00	30-Oct-20	3,002,796.16	540481	2,796.16	Quarterly	Green
23-Nov-21	3,000,000.00	0.5400%	Commonwealth Bank of Australia	A-1+	3,000,000.00	24-Nov-20	3,001,686.58	540595	1,686.58	At Maturity	Green
30-Nov-21	3,000,000.00	0.5200%	Commonwealth Bank of Australia	A-1+	3,000,000.00	1-Dec-20	3,001,324.93	540632	1,324.93	At Maturity	Green

Waverley Council

Investment Holdings Report - December 2020

WAVERLEY COUNCIL

Term Deposits

Maturity Date	Face Value ($)	Rate (%pa)	Institution	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Coupon Frequency	Reference
8-Feb-22	3,000,000.00	3.0500%	Newcastle Permanent Building Society	BBB	3,000,000.00	19-Feb-19	3,079,467.12	537553	79,467.12	Annually	
8-Mar-22	2,000,000.00	1.7000%	Auswide Bank	Baa2	2,000,000.00	5-Mar-20	2,028,131.51	539531	28,131.51	Annually	
8-Nov-22	2,000,000.00	0.8000%	Auswide Bank	Baa2	2,000,000.00	3-Nov-20	2,002,586.30	540548	2,586.30	Annually	
	101,000,000.00	**1.2597%**			**101,000,000.00**		**101,601,187.26**		**601,187.26**		

Floating Rate Term Deposits

Maturity Date	Face Value ($)	Rate (%pa)	Institution	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Next Interest Date	Reference
10-Jun-21	3,000,000.00	1.1000%	Commonwealth Bank of Australia ¾yr@4% then BBSW+1.08%	A-1+	3,000,000.00	10-Jun-16	3,001,989.04	535380	1,989.04	10-Mar-21	
16-Nov-21	3,000,000.00	.8400%	Westpac Group 3moBBSW+0.82%	A-1+	3,000,000.00	28-Nov-18	3,002,209.32	537360	2,209.32	26-Feb-21	Green
16-May-22	2,500,000.00	1.1200%	Westpac Group 3moBBSW+1.10%	AA-	2,500,000.00	16-May-17	2,503,528.77	535241	3,528.77	16-Feb-21	
	8,500,000.00	**1.0141%**			**8,500,000.00**		**8,507,727.13**		**7,727.13**		

Floating Rate Notes

Maturity Date	Face Value ($)	Rate (%pa)	Security Name	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Next Coupon Date	Reference
12-Apr-21	1,500,000.00	1.4600%	SUN Snr FRN (Apr21) BBSW+1.38%	A-1	1,500,000.00	12-Apr-16	1,509,930.00	533415	4,860.00	12-Jan-21	
16-Apr-21	2,500,000.00	1.3500%	ME Bank Snr FRN (Apr21) BBSW+1.27%	A-2	2,500,000.00	17-Apr-18	2,513,869.86	536513	7,119.86	18-Jan-21	
18-May-21	2,000,000.00	1.5000%	BoQ Snr FRN (May21) BBSW+1.48%	A-2	2,000,000.00	18-May-16	2,013,396.44	533605	3,616.44	18-Feb-21	
2-Jul-21	2,100,000.00	1.4600%	TMB Snr FRN (Jul21) BBSW+1.37%	A-2	2,100,000.00	2-Jul-18	2,119,614.00	536787	7,644.00	4-Jan-21	
30-Aug-21	1,500,000.00	1.3200%	BOz 'SRI' Snr FRN (Aug21) BBSW+1.30%	A-2	1,500,000.00	30-Aug-18	1,508,950.89	536983	1,735.89	26-Feb-21	
28-Oct-22	2,400,000.00	0.9556%	TMB Snr FRN (Oct22) BBSW+0.90%	BBB	2,400,000.00	28-Oct-19	2,418,844.21	538616	4,084.21	28-Jan-21	
2-Dec-22	3,000,000.00	0.9184%	BOz 'SRI' Snr FRN (Dec22) BBSW+0.90%	BBB	3,000,000.00	2-Dec-19	3,003,434.55	538825	2,264.55	2-Mar-21	
25-Jan-23	1,250,000.00	1.1100%	BEN Snr FRN (Jan23) BBSW+1.05%	BBB+	1,250,000.00	25-Jan-18	1,271,521.92	536145	2,546.92	25-Jan-21	

Waverley Council

Investment Holdings Report - December 2020

WAVERLEY COUNCIL

Floating Rate Notes

Maturity Date	Face Value ($)	Rate (%pa)	Security Name	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Next Coupon Date	Reference
6-Feb-23	1,100,000.00	1.4212%	NPBS Snr FRN (Feb23) BBSW+1.40%	BBB	1,100,000.00	6-Feb-18	1,121,109.52	536174	2,398.52	8-Feb-21	
21-Feb-23	1,700,000.00	0.9182%	CUA Snr FRN (Feb23) BBSW+0.90%	BBB	1,700,000.00	21-Feb-20	1,718,608.33	539454	1,667.85	22-Feb-21	
30-Jul-24	2,500,000.00	0.8368%	SUN Snr FRN (Jul24) BBSW+0.78%	A+	2,500,000.00	30-Jul-19	2,538,185.85	538331	3,610.85	29-Jan-21	
24-Oct-24	1,000,000.00	1.1800%	CUA Snr FRN (Oct24) BBSW+1.12%	BBB	1,000,000.00	24-Oct-19	1,020,206.03	538604	2,166.03	25-Jan-21	
2-Dec-25	2,250,000.00	0.5384%	BEN Snr FRN (Dec25) BBSW+0.52%	BBB+	2,250,000.00	2-Dec-20	2,252,188.17	540603	995.67	2-Mar-21	
	24,800,000.00	**1.1151%**			**24,800,000.00**		**25,009,859.77**		**44,710.79**		

Waverley Council

Accrued Interest Report - December 2020

WAVERLEY COUNCIL

Accrued Interest Report

Investment	Deal No.	Ref	Face Value ($)	Settlement Date	Maturity Date	Interest Received ($)	Days	Interest Accrued ($)	Percentage Return
Floating Rate Note									
SUN Snr FRN (Apr21) BBSW+1.38%	533415		1,500,000.00	12-Apr-16	12-Apr-21		31	1,860.00	1.46%
ME Bank Snr FRN (Apr21) BBSW+1.27%	536513		2,500,000.00	17-Apr-18	16-Apr-21		31	2,866.44	1.35%
BoQ Snr FRN (May21) BBSW+1.48%	533605		2,000,000.00	18-May-16	18-May-21		31	2,547.95	1.50%
TMB Snr FRN (Jul21) BBSW+1.37%	536787		2,100,000.00	02-Jul-18	02-Jul-21		31	2,604.00	1.46%
BOz 'SRI' Snr FRN (Aug21) BBSW+1.30%	536983		1,500,000.00	30-Aug-18	30-Aug-21		31	1,681.64	1.32%
TMB Snr FRN (Oct22) BBSW+0.90%	538616		2,400,000.00	28-Oct-19	28-Oct-22		31	1,947.85	.96%
BOz 'SRI' Snr FRN (Dec22) BBSW+0.90%	538825		3,000,000.00	02-Dec-19	02-Dec-22	7,404.66	31	2,345.92	.92%
BEN Snr FRN (Jan23) BBSW+1.05%	536145		1,250,000.00	25-Jan-18	25-Jan-23		31	1,178.43	1.11%
NPBS Snr FRN (Feb23) BBSW+1.40%	536174		1,100,000.00	06-Feb-18	06-Feb-23		31	1,327.75	1.42%
CUA Snr FRN (Feb23) BBSW+0.90%	539454		1,700,000.00	21-Feb-20	21-Feb-23		31	1,325.73	.92%
SUN Snr FRN (Jul24) BBSW+0.78%	538331		2,500,000.00	30-Jul-19	30-Jul-24		31	1,776.77	.84%
CUA Snr FRN (Oct24) BBSW+1.12%	538604		1,000,000.00	24-Oct-19	24-Oct-24		31	1,002.19	1.18%
BEN Snr FRN (Dec25) BBSW+0.52%	540603		2,250,000.00	02-Dec-20	02-Dec-25		30	995.67	.54%
Floating Rate Note Total						**7,404.66**		**23,460.34**	**1.12%**
Floating Rate Term Deposits									
Commonwealth Bank of Australia	535380		3,000,000.00	10-Jun-16	10-Jun-21	8,759.19	31	2,855.34	1.12%
Westpac Group	535380	Green	3,000,000.00	10-Jun-16	10-Jun-21		31	2,140.28	.84%
Westpac Group	535241		2,500,000.00	16-May-17	16-May-22		31	2,378.09	1.12%
Floating Rate Term Deposits Total						**8,759.19**		**7,373.71**	**1.02%**
Managed Funds									
Short Term Income Fund	411310	Builder Deposits	2,188,107.45	01-Dec-15			31	658.53	.36%
Cash Fund	505262		2,210,953.06	30-Jul-15			31	366.26	.20%

Waverley Council
Accrued Interest Report - December 2020

WAVERLEY COUNCIL

Accrued Interest Report

Investment	Deal No.	Ref	Face Value ($)	Settlement Date	Maturity Date	Interest Received ($)	Days	Interest Accrued ($)	Percentage Return
Managed Funds Total								**1,024.79**	**.27%**
Term Deposits									
Suncorp Bank	539595		3,000,000.00	25-Mar-20	01-Dec-20	33,008.22	0	0.00	
Auswide Bank	539835		1,000,000.00	26-May-20	08-Dec-20	6,980.82	7	249.31	1.30%
Credit Union Australia	537426		2,000,000.00	18-Dec-18	15-Dec-20	58,676.71	14	2,263.01	2.95%
Rural Bank	540340		1,500,000.00	29-Sep-20	05-Jan-21		31	828.08	.65%
Auswide Bank	539868		2,000,000.00	02-Jun-20	12-Jan-21		31	2,123.29	1.25%
Rural Bank	540341		1,500,000.00	29-Sep-20	19-Jan-21		31	828.08	.65%
Auswide Bank	539456		3,000,000.00	13-Feb-20	25-Jan-21		31	4,204.11	1.65%
Commonwealth Bank of Australia	540073	Green	3,000,000.00	31-Jul-20	02-Feb-21		31	1,860.00	.73%
Newcastle Permanent Building Society	537536		2,500,000.00	11-Feb-19	09-Feb-21		31	6,263.70	2.95%
Rural Bank	540474		3,000,000.00	27-Oct-20	16-Feb-21		31	1,401.37	.55%
Credit Union Australia	537565		2,000,000.00	26-Feb-19	23-Feb-21		31	4,926.02	2.90%
MyState Bank	539571		3,000,000.00	13-Mar-20	09-Mar-21		31	3,949.31	1.55%
Suncorp Bank	539581		3,000,000.00	17-Mar-20	16-Mar-21		31	4,382.47	1.72%
Suncorp Bank	539589		6,000,000.00	19-Mar-20	23-Mar-21		31	8,153.43	1.60%
Westpac Group	536715		6,000,000.00	06-Jun-18	08-Jun-21	47,120.55	31	16,052.06	3.15%
Westpac Group	539953	Green	3,000,000.00	24-Jun-20	22-Jun-21	6,507.12	31	2,216.70	.87%
Westpac Group	540129	Green	3,000,000.00	19-Aug-20	13-Jul-21		31	1,910.95	.75%
Westpac Group	540126	Green	3,000,000.00	18-Aug-20	20-Jul-21		31	1,910.96	.75%
Westpac Group	540066	Green	5,000,000.00	28-Jul-20	27-Jul-21		31	3,354.80	.79%
Bank of Queensland	538366		2,000,000.00	06-Aug-19	03-Aug-21		31	3,227.40	1.90%
Westpac Group	540105	Green	3,000,000.00	06-Aug-20	10-Aug-21		31	1,987.40	.78%

Waverley Council

Accrued Interest Report - December 2020

WAVERLEY COUNCIL

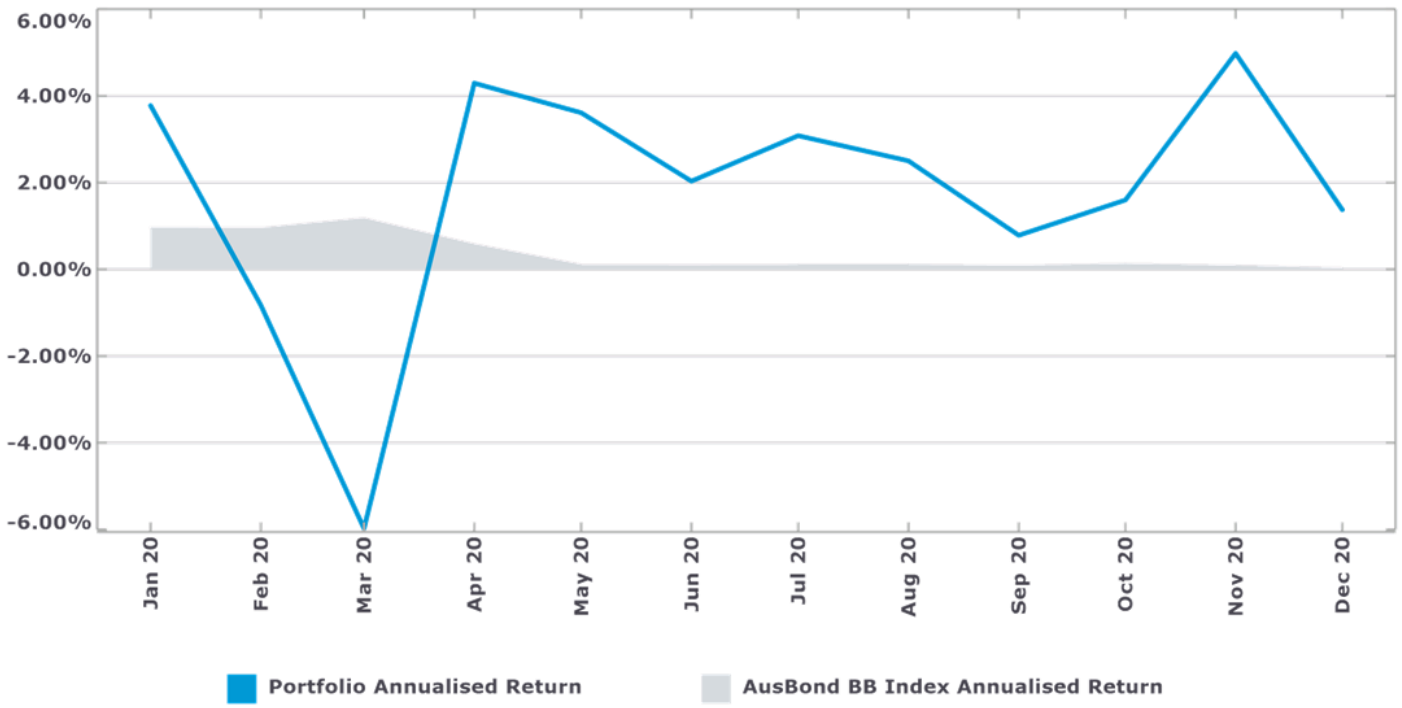
Accrued Interest Report

Investment	Deal No.	Ref	Face Value ($)	Settlement Date	Maturity Date	Interest Received ($)	Days	Interest Accrued ($)	Percentage Return
Commonwealth Bank of Australia	540183	Green	5,000,000.00	02-Sep-20	18-Aug-21		31	3,100.00	.73%
Westpac Group	540170	Green	4,000,000.00	31-Aug-20	24-Aug-21		31	2,480.00	.73%
Commonwealth Bank of Australia	540184	Green	2,500,000.00	02-Sep-20	24-Aug-21		31	1,550.00	.73%
Westpac Group	540171	Green	2,000,000.00	31-Aug-20	31-Aug-21		31	1,240.00	.73%
Commonwealth Bank of Australia	540185	Green	2,500,000.00	02-Sep-20	31-Aug-21		31	1,550.00	.73%
Westpac Group	540172	Green	4,000,000.00	31-Aug-20	07-Sep-21		31	2,480.00	.73%
Auswide Bank	540813		1,000,000.00	08-Dec-20	14-Sep-21		24	361.64	.55%
Newcastle Permanent Building Society	537651		2,500,000.00	25-Mar-19	21-Sep-21		31	5,945.20	2.80%
Commonwealth Bank of Australia	540359	Green	3,000,000.00	02-Oct-20	28-Sep-21		31	1,783.57	.70%
Commonwealth Bank of Australia	540360	Green	3,000,000.00	02-Oct-20	01-Oct-21		31	1,783.57	.70%
Westpac Group	540481	Green	3,000,000.00	30-Oct-20	02-Nov-21		31	1,375.89	.54%
Commonwealth Bank of Australia	540595	Green	3,000,000.00	24-Nov-20	23-Nov-21		31	1,375.90	.54%
Commonwealth Bank of Australia	540632	Green	3,000,000.00	01-Dec-20	30-Nov-21		31	1,324.93	.52%
Newcastle Permanent Building Society	537553		3,000,000.00	19-Feb-19	08-Feb-22		31	7,771.23	3.05%
Auswide Bank	539531		2,000,000.00	05-Mar-20	08-Mar-22		31	2,887.67	1.70%
Auswide Bank	540548		2,000,000.00	03-Nov-20	08-Nov-22		31	1,358.90	.80%
Term Deposits Total						**152,293.42**		**110,460.95**	**1.28%**
						168,457.27		**142,319.79**	**1.20%**

Waverley Council
Investment Performance Report - December 2020

WAVERLEY COUNCIL

Annualised Monthly Return (Marked to Market)



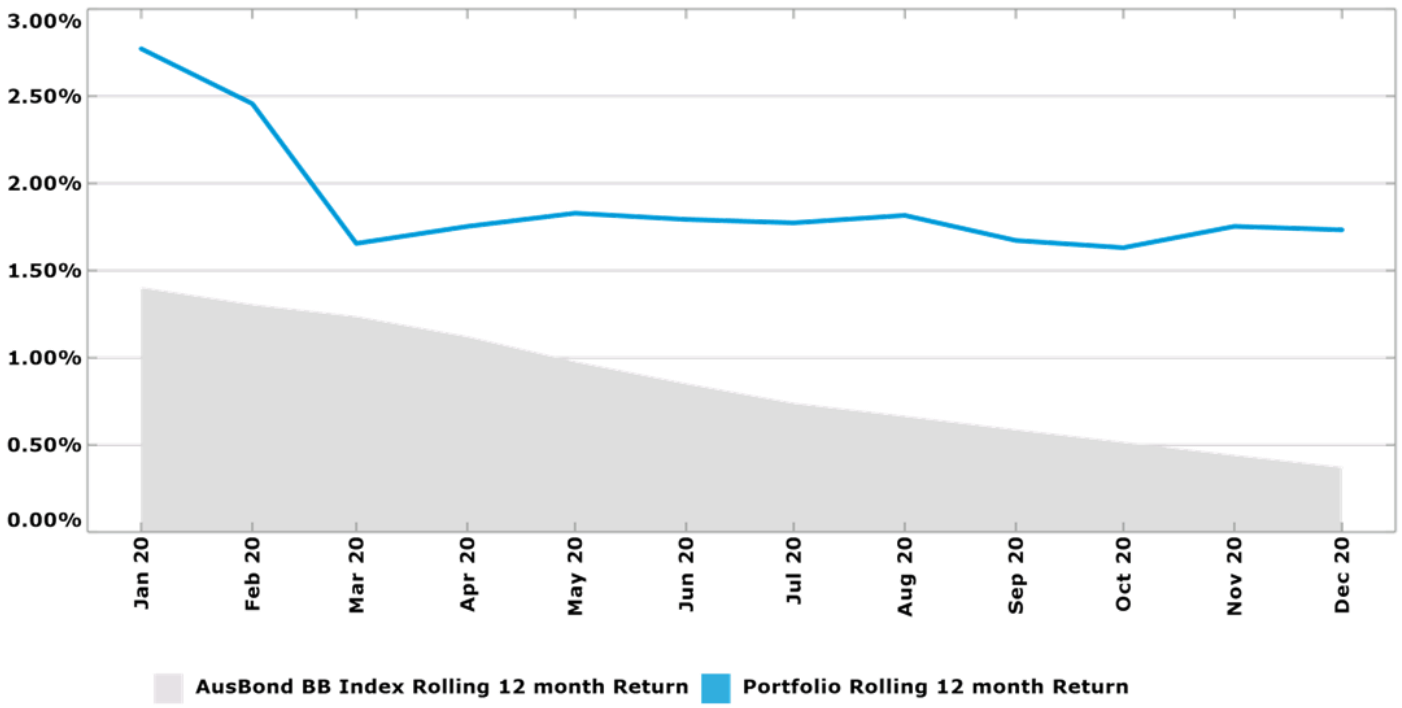
Historical Performance Summary

	Portfolio	AusBond BB Index	Outperformance
Dec 2020	1.37%	0.03%	1.34%
Last 3 Months	2.61%	0.08%	2.53%
Last 6 Months	2.37%	0.09%	2.28%
Financial Year to Date	2.37%	0.09%	2.28%
Last 12 months	1.73%	0.37%	1.36%

Waverley Council
Investment Performance Report - December 2020

WAVERLEY COUNCIL

Rolling 12 month Return



Historical Performance Summary (actual)

	Portfolio	AusBond BB Index	Outperformance
Dec 2020	0.12%	0.00%	0.12%
Last 3 Months	0.65%	0.02%	0.63%
Last 6 Months	1.19%	0.05%	1.14%
Financial Year to Date	1.19%	0.05%	1.14%
Last 12 months	1.73%	0.37%	1.36%

Waverley Council

Environmental Commitments Report - December 2020

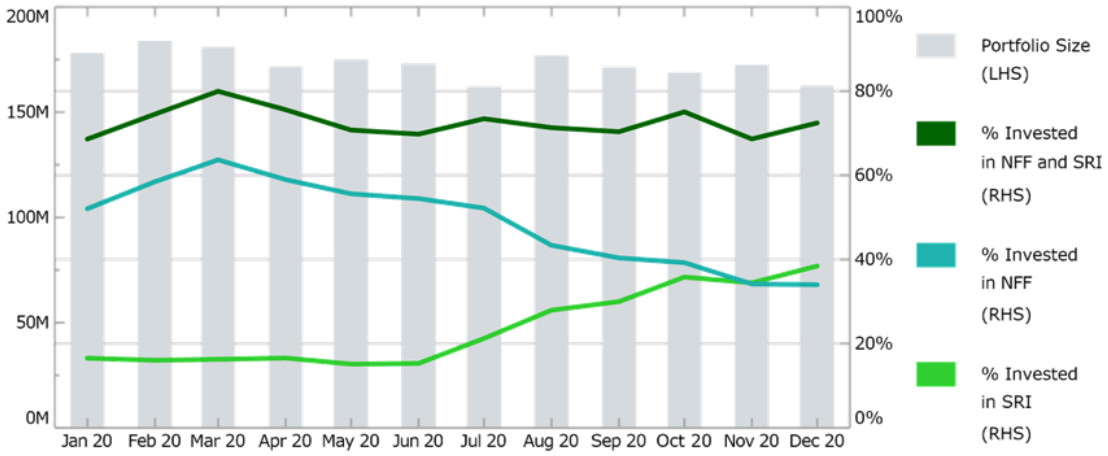
WAVERLEY COUNCIL

Current Breakdown

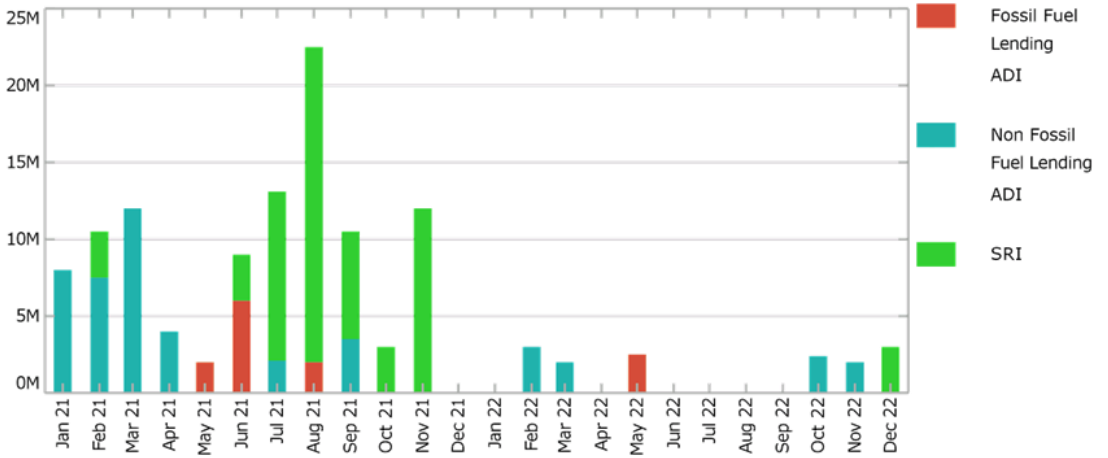
ADI Lending Status *	Current Month ($)		Previous Month ($)	
Fossil Fuel Lending ADIs				
Bank of Queensland	4,000,000		4,000,000	
Commonwealth Bank of Australia	17,287,410		26,724,949	
Westpac Group	8,500,000		8,500,000	
	29,787,410	**18.2%**	**39,224,949**	**22.7%**
Non Fossil Fuel Lending ADIs				
Auswide Bank	10,000,000		10,000,000	
Bendigo and Adelaide Bank	9,500,000		7,250,000	
Credit Union Australia	4,700,000		6,700,000	
Members Equity Bank	2,500,000		2,500,000	
MyState Bank	3,000,000		3,000,000	
Newcastle Permanent Building Society	9,100,000		9,100,000	
Suncorp Bank	13,000,000		16,000,000	
Teachers Mutual Bank	4,500,000		4,500,000	
	56,300,000	**34.4%**	**59,050,000**	**34.2%**
Other				
NSW T-Corp (Cash)	4,399,061		4,398,036	
NSW T-Corp (LT)	10,618,454		10,564,165	
	15,017,514	**9.2%**	**14,962,201**	**8.7%**
Socially Responsible Investments				
Bank Australia (Sustainability)	4,500,000		4,500,000	
CBA (Green TD)	25,000,000		22,000,000	
Westpac Group (Green TD)	33,000,000		33,000,000	
	62,500,000	**38.2%**	**59,500,000**	**34.4%**
	163,604,924		**172,737,150**	

** source: http://www.marketforces.org.au*
Percentages may not add up to 100% due to rounding

Historical Portfolio Exposure to NFF Lending ADIs and SRIs



Upcoming maturities

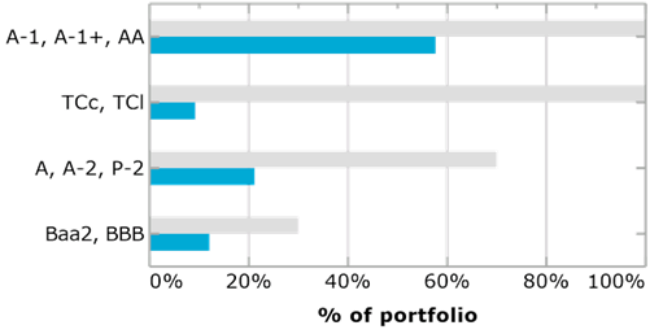


Waverley Council

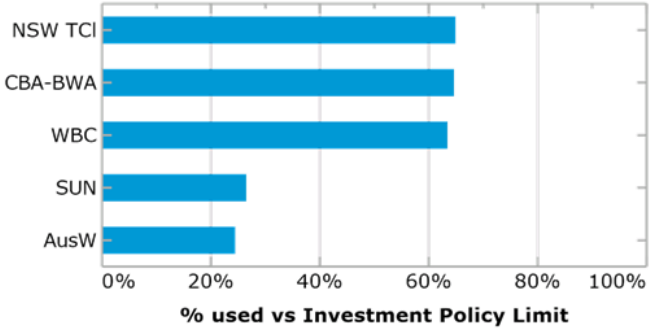
Investment Policy Report - December 2020

WAVERLEY COUNCIL

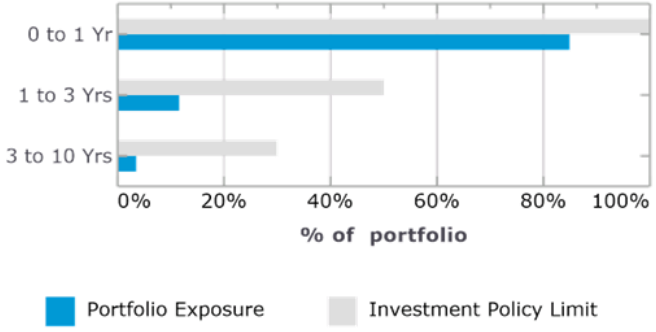
Total Credit Exposure



Individual Institutional Exposures



Term to Maturities



	Credit Rating	Face Value ($)		Policy Max	
Short Term	A-1	10,500,000			
Short Term	A-1+	81,287,410			
Long Term	AA	2,500,000			
		94,287,410	**58%**	**100%**	a
Short Term	TCc	4,399,061			
Short Term	TCl	10,618,454			
		15,017,514	**9%**	**100%**	a
Short Term	A-2	23,100,000			
Short Term	P-2	9,000,000			
Long Term	A	2,500,000			
		34,600,000	**21%**	**70%**	a
Long Term	Baa2	4,000,000			
Long Term	BBB	15,700,000			
		19,700,000	**12%**	**30%**	a
		163,604,924	**100%**		

a = compliant
r = non-compliant

	% used vs Investment Policy Limit	
NSW T-Corp (LT) (TCl)	65%	a
Commonwealth Bank of Australia (A-1+, AA-)	65%	a
Westpac Group (A-1+, AA-)	63%	a
Suncorp Bank (A-1, A+)	26%	a
Auswide Bank (P-2, Baa2)	24%	a
Bendigo and Adelaide Bank (A-2, BBB+)	23%	a
Newcastle Permanent Building Society (A-2, BBB)	22%	a
Credit Union Australia (A-2, BBB)	11%	a
Teachers Mutual Bank (A-2, BBB)	11%	a
Bank Australia (A-2, BBB)	11%	a
Bank of Queensland (A-2, BBB+)	10%	a
MyState Bank (P-2, Baa2)	7%	a
Members Equity Bank (A-2, BBB)	6%	a

	Face Value ($)		Policy Max	
Between 0 and 1 Year	138,904,924	85%	100%	a
Between 1 and 3 Years	18,950,000	12%	50%	a
Between 3 and 10 Years	5,750,000	4%	30%	a
	163,604,924			

Detailed Maturity Profile	Face Value ($)	
00. Cash + Managed Funds	29,304,924	18%
01. Less Than 30 Days	8,000,000	5%
02. Between 30 Days and 60 Days	10,500,000	6%
03. Between 60 Days and 90 Days	12,000,000	7%
04. Between 90 Days and 180 Days	18,000,000	11%
05. Between 180 Days and 365 Days	61,100,000	37%
06. Between 365 Days and 3 Years	18,950,000	12%
07. Between 3 Years and 5 Years	5,750,000	4%
	163,604,924	

Waverley Council

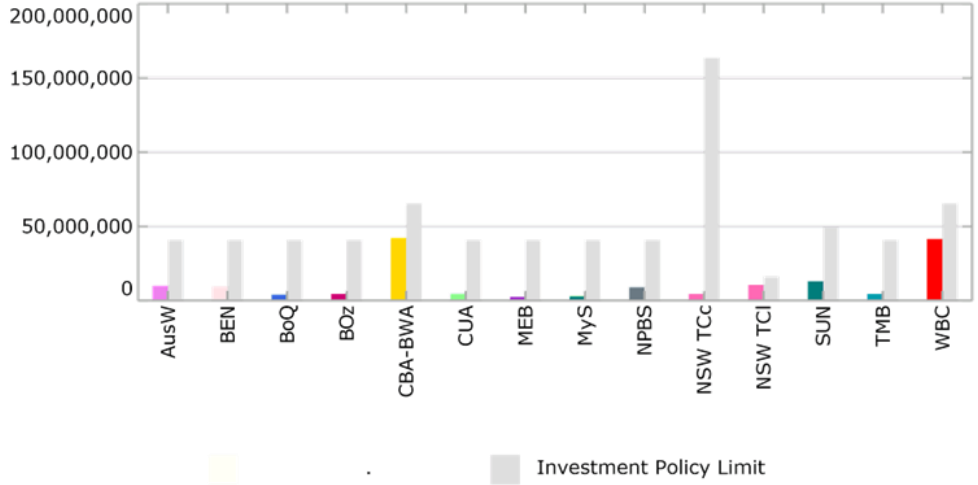
Individual Institutional Exposures Report - December 2020

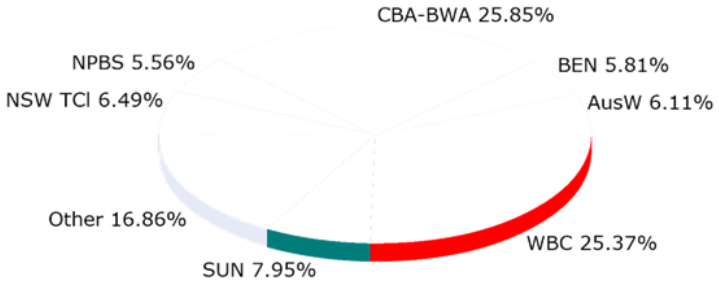
WAVERLEY COUNCIL

Individual Institutional Exposures

Parent Group	Credit Rating	Portfolio Exposure ($)	Investment Policy Limit ($)
Auswide Bank	P-2, Baa2	10,000,000	40,901,231
Bank Australia	A-2, BBB	4,500,000	40,901,231
Bank of Queensland	A-2, BBB+	4,000,000	40,901,231
Bendigo and Adelaide Bank	A-2, BBB+	9,500,000	40,901,231
Commonwealth Bank of Australia	A-1+, AA-	42,287,410	65,441,970
Credit Union Australia	A-2, BBB	4,700,000	40,901,231
Members Equity Bank	A-2, BBB	2,500,000	40,901,231
MyState Bank	P-2, Baa2	3,000,000	40,901,231
Newcastle Permanent Building Society	A-2, BBB	9,100,000	40,901,231
NSW T-Corp (Cash)	TCc	4,399,061	163,604,924
NSW T-Corp (LT)	TCl	10,618,454	16,360,492
Suncorp Bank	A-1, A+	13,000,000	49,081,477
Teachers Mutual Bank	A-2, BBB	4,500,000	40,901,231
Westpac Group	A-1+, AA-	41,500,000	65,441,970
		163,604,924	

Individual Institutional Exposure Charts





Waverley Council
Cashflows Report - December 2020

WAVERLEY COUNCIL

Current Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
1-Dec-20	539595	Suncorp Bank	Term Deposits	Maturity Face Value - Received	3,000,000.00
		Suncorp Bank	Term Deposits	Interest - Received	33,008.22
				Deal Total	3,033,008.22
	540632	Commonwealth Bank of Australia	Term Deposits	Settlement Face Value - Paid	-3,000,000.00
				Deal Total	-3,000,000.00
				Day Total	**33,008.22**
2-Dec-20	538825	Bank Australia	Floating Rate Note	Coupon - Received	7,404.66
				Deal Total	7,404.66
	540603	Bendigo and Adelaide Bank	Floating Rate Note	Settlement Face Value - Paid	-2,250,000.00
				Deal Total	-2,250,000.00
				Day Total	**-2,242,595.34**
7-Dec-20	536715	Westpac Group	Term Deposits	Interest - Received	47,120.55
				Deal Total	47,120.55
				Day Total	**47,120.55**
8-Dec-20	539835	Auswide Bank	Term Deposits	Maturity Face Value - Received	1,000,000.00
		Auswide Bank	Term Deposits	Interest - Received	6,980.82
				Deal Total	1,006,980.82
	540813	Auswide Bank	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
				Deal Total	-1,000,000.00
				Day Total	**6,980.82**
10-Dec-20	535380	Commonwealth Bank of Australia	Floating Rate Term Deposits	Interest - Received	8,759.19
				Deal Total	8,759.19
				Day Total	**8,759.19**
15-Dec-20	537426	Credit Union Australia	Term Deposits	Maturity Face Value - Received	2,000,000.00
		Credit Union Australia	Term Deposits	Interest - Received	58,676.71

Waverley Council
Cashflows Report - December 2020

WAVERLEY COUNCIL

Current Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
				Deal Total	2,058,676.71
				Day Total	**2,058,676.71**
24-Dec-20	539953	Westpac Group	Term Deposits	Interest - Received	6,507.12
				Deal Total	6,507.12
				Day Total	**6,507.12**
				Net Cash Movement for Period	**-81,542.73**

Next Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Due
4-Jan-21	536787	Teachers Mutual Bank	Floating Rate Note	Coupon - Received	7,896.00
				Deal Total	7,896.00
				Day Total	**7,896.00**
5-Jan-21	540340	Rural Bank	Term Deposit	Maturity Face Value - Received	1,500,000.00
		Rural Bank	Term Deposit	Interest - Received	2,617.81
				Deal Total	1,502,617.81
				Day Total	**1,502,617.81**
12-Jan-21	533415	Suncorp Bank	Floating Rate Note	Coupon - Received	5,520.00
				Deal Total	5,520.00
	539868	Auswide Bank	Term Deposit	Maturity Face Value - Received	2,000,000.00
		Auswide Bank	Term Deposit	Interest - Received	15,342.47
				Deal Total	2,015,342.47
				Day Total	**2,020,862.47**
18-Jan-21	536513	ME Bank	Floating Rate Note	Coupon - Received	8,691.78
				Deal Total	8,691.78
				Day Total	**8,691.78**
19-Jan-21	540341	Rural Bank	Term Deposit	Maturity Face Value - Received	1,500,000.00
		Rural Bank	Term Deposit	Interest - Received	2,991.78
				Deal Total	1,502,991.78
				Day Total	**1,502,991.78**
25-Jan-21	536145	Bendigo and Adelaide Bank	Floating Rate Note	Coupon - Received	3,459.25

PRUDENTIAL INVESTMENT SERVICES CORP

Waverley Council
Cashflows Report - December 2020

WAVERLEY COUNCIL

Next Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Due
				Deal Total	3,459.25
	538604	Credit Union Australia	Floating Rate Note	Coupon - Received	2,941.92
				Deal Total	2,941.92
	539456	Auswide Bank	Term Deposit	Maturity Face Value - Received	3,000,000.00
		Auswide Bank	Term Deposit	Interest - Received	47,058.90
				Deal Total	3,047,058.90
				Day Total	**3,053,460.07**
28-Jan-21	538616	Teachers Mutual Bank	Floating Rate Note	Coupon - Received	5,780.73
				Deal Total	5,780.73
	540066	Westpac Group	Term Deposit	Interest - Received	9,956.16
				Deal Total	9,956.16
				Day Total	**15,736.89**
29-Jan-21	538331	Suncorp Bank	Floating Rate Note	Coupon - Received	5,215.67
				Deal Total	5,215.67
	540481	Westpac Group	Term Deposit	Interest - Received	4,038.90
				Deal Total	4,038.90
				Day Total	**9,254.58**
				Net Cash Movement for Period	**8,121,511.37**

WAVERLEY
COUNCIL

Investment Summary Report
January 2021

Waverley Council

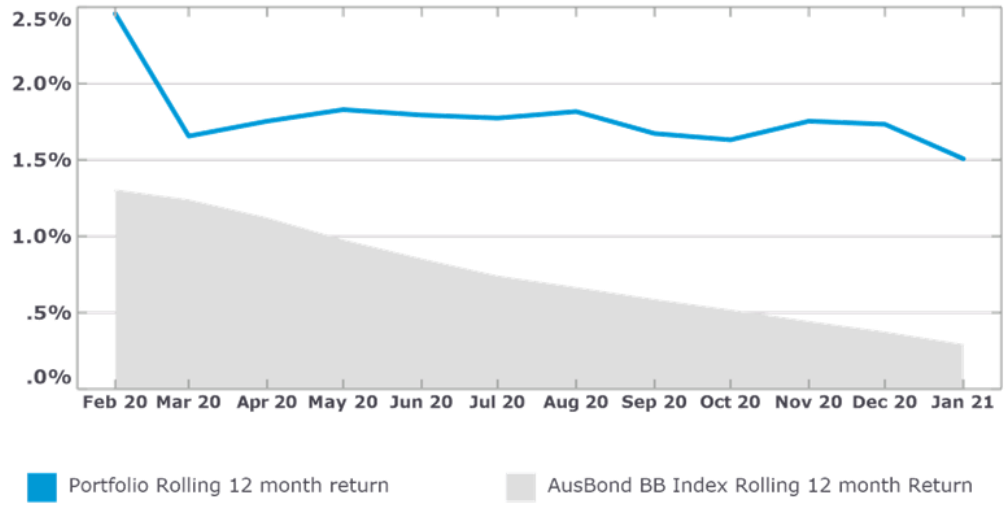
Executive Summary - January 2021

WAVERLEY COUNCIL

Investment Holdings

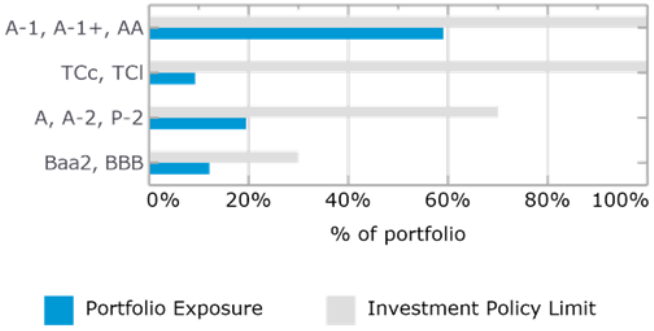
	Face Value ($)	Current Value ($)
Cash	15,722,481.11	15,722,481.11
Floating Rate Note	24,800,000.00	24,991,296.87
Floating Rate Term Deposits	8,500,000.00	8,515,048.22
Managed Funds	15,032,502.36	15,032,502.36
Term Deposit	98,000,000.00	98,624,766.88
	162,054,983.47	**162,886,095.44**

Investment Performance

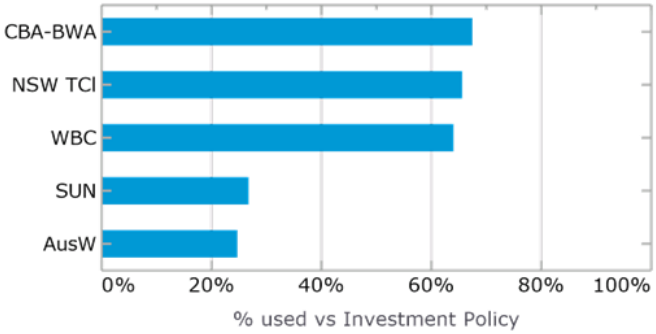


Investment Policy Compliance

Total Credit Exposure



Highest Individual Exposures



Term to Maturities

Maturity Profile	Face Value ($)		Policy Max
Between 0 and 1 Year	137,354,983	85%	100%
Between 1 and 3 Years	18,950,000	12%	50%
Between 3 and 10 Years	5,750,000	4%	30%
	162,054,983		

Waverley Council
Investment Holdings Report - January 2021

WAVERLEY COUNCIL

Cash Accounts

Face Value ($)	Rate (%pa)	Institution	Credit Rating	Current Value ($)	Deal No.	Reference
12,148,784.21	0.3000%	Commonwealth Bank of Australia	A-1+	12,148,784.21	120789	24hr Call
937,608.19	0.0000%	Commonwealth Bank of Australia	A-1+	937,608.19	120794	General Funds
67,143.33	0.0000%	Commonwealth Bank of Australia	A-1+	67,143.33	120795	Trust Funds
1,071,266.57	0.0000%	Commonwealth Bank of Australia	A-1+	1,071,266.57	120796	Cemetery Funds
156,969.30	0.0000%	Commonwealth Bank of Australia	A-1+	156,969.30	120797	Depositor Funds
260,476.80	0.0000%	Commonwealth Bank of Australia	A-1+	260,476.80	120799	Library CP
602,558.50	0.0000%	Commonwealth Bank of Australia	A-1+	602,558.50	120800	Eastgate CP
440,099.86	0.0000%	Commonwealth Bank of Australia	A-1+	440,099.86	120801	Hollywood Av CP
37,574.35	0.0000%	Commonwealth Bank of Australia	A-1+	37,574.35	370151	Library Gift
15,722,481.11	**0.2318%**			**15,722,481.11**		

Managed Funds

Face Value ($)	Monthly Return	Institution	Credit Rating	Fund Name	Current Value ($)	Deal No.	Reference
2,189,385.59	0.0584%	NSW T-Corp (Cash)	TCc	Short Term Income Fund	2,189,385.59	411310	Builder Deposits
2,211,115.65	0.0074%	NSW T-Corp (Cash)	TCc	Cash Fund	2,211,115.65	505262	
10,632,001.12	0.1276%	NSW T-Corp (LT)	TCl	Long Term Growth Fund	10,632,001.12	538089	
15,032,502.36					**15,032,502.36**		

Term Deposits

Maturity Date	Face Value ($)	Rate (%pa)	Institution	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Coupon Frequency	Reference
2-Feb-21	3,000,000.00	0.7300%	Commonwealth Bank of Australia	A-1+	3,000,000.00	31-Jul-20	3,011,100.00	540073	11,100.00	At Maturity	Green
9-Feb-21	2,500,000.00	2.9500%	Newcastle Permanent Building Society	A-2	2,500,000.00	11-Feb-19	2,571,931.51	537536	71,931.51	Annually	
16-Feb-21	3,000,000.00	0.5500%	Rural Bank	A-2	3,000,000.00	27-Oct-20	3,004,384.93	540474	4,384.93	At Maturity	
23-Feb-21	2,000,000.00	2.9000%	Credit Union Australia	A-2	2,000,000.00	26-Feb-19	2,054,186.30	537565	54,186.30	Annually	
9-Mar-21	3,000,000.00	1.5500%	MyState Bank	P-2	3,000,000.00	13-Mar-20	3,041,404.11	539571	41,404.11	At Maturity	
16-Mar-21	3,000,000.00	1.7200%	Suncorp Bank	A-1	3,000,000.00	17-Mar-20	3,045,379.73	539581	45,379.73	At Maturity	

Waverley Council

Investment Holdings Report - January 2021

WAVERLEY COUNCIL

Term Deposits

Maturity Date	Face Value ($)	Rate (%pa)	Institution	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Coupon Frequency	Reference
23-Mar-21	6,000,000.00	1.6000%	Suncorp Bank	A-1	6,000,000.00	19-Mar-20	6,083,901.37	539589	83,901.37	At Maturity	
8-Jun-21	6,000,000.00	3.1500%	Westpac Group	A-1+	6,000,000.00	6-Jun-18	6,028,997.26	536715	28,997.26	Quarterly	
22-Jun-21	3,000,000.00	0.8700%	Westpac Group	A-1+	3,000,000.00	24-Jun-20	3,002,788.77	539953	2,788.77	Quarterly	Green
13-Jul-21	3,000,000.00	0.7500%	Westpac Group	A-1+	3,000,000.00	19-Aug-20	3,004,561.64	540129	4,561.64	Quarterly	Green
20-Jul-21	3,000,000.00	0.7500%	Westpac Group	A-1+	3,000,000.00	18-Aug-20	3,004,623.29	540126	4,623.29	Quarterly	Green
27-Jul-21	5,000,000.00	0.7900%	Westpac Group	A-1+	5,000,000.00	28-Jul-20	5,000,432.88	540066	432.88	Quarterly	Green
3-Aug-21	2,000,000.00	1.9000%	Bank of Queensland	A-2	2,000,000.00	6-Aug-19	2,018,635.62	538366	18,635.62	Annually	
10-Aug-21	3,000,000.00	0.7800%	Westpac Group	A-1+	3,000,000.00	6-Aug-20	3,005,577.53	540105	5,577.53	Quarterly	Green
18-Aug-21	5,000,000.00	0.7300%	Commonwealth Bank of Australia	A-1+	5,000,000.00	2-Sep-20	5,015,200.00	540183	15,200.00	At Maturity	Green
24-Aug-21	4,000,000.00	0.7300%	Westpac Group	A-1+	4,000,000.00	31-Aug-20	4,005,040.00	540170	5,040.00	Quarterly	Green
24-Aug-21	2,500,000.00	0.7300%	Commonwealth Bank of Australia	A-1+	2,500,000.00	2-Sep-20	2,507,600.00	540184	7,600.00	At Maturity	Green
31-Aug-21	2,000,000.00	0.7300%	Westpac Group	A-1+	2,000,000.00	31-Aug-20	2,002,520.00	540171	2,520.00	Quarterly	Green
31-Aug-21	2,500,000.00	0.7300%	Commonwealth Bank of Australia	A-1+	2,500,000.00	2-Sep-20	2,507,600.00	540185	7,600.00	At Maturity	Green
7-Sep-21	4,000,000.00	0.7300%	Westpac Group	A-1+	4,000,000.00	31-Aug-20	4,005,040.00	540172	5,040.00	Quarterly	Green
14-Sep-21	1,000,000.00	0.5500%	Auswide Bank	P-2	1,000,000.00	8-Dec-20	1,000,828.77	540813	828.77	At Maturity	
21-Sep-21	2,500,000.00	2.8000%	Newcastle Permanent Building Society	A-2	2,500,000.00	25-Mar-19	2,560,027.40	537651	60,027.40	Annually	
28-Sep-21	3,000,000.00	0.7000%	Commonwealth Bank of Australia	A-1+	3,000,000.00	2-Oct-20	3,007,019.18	540359	7,019.18	At Maturity	Green
1-Oct-21	3,000,000.00	0.7000%	Commonwealth Bank of Australia	A-1+	3,000,000.00	2-Oct-20	3,007,019.18	540360	7,019.18	At Maturity	Green
2-Nov-21	3,000,000.00	0.5400%	Westpac Group	A-1+	3,000,000.00	30-Oct-20	3,000,133.15	540481	133.15	Quarterly	Green
23-Nov-21	3,000,000.00	0.5400%	Commonwealth Bank of Australia	A-1+	3,000,000.00	24-Nov-20	3,003,062.47	540595	3,062.47	At Maturity	Green
30-Nov-21	3,000,000.00	0.5200%	Commonwealth Bank of Australia	A-1+	3,000,000.00	1-Dec-20	3,002,649.86	540632	2,649.86	At Maturity	Green
11-Jan-22	2,000,000.00	0.5500%	Auswide Bank	P-2	2,000,000.00	12-Jan-21	2,000,602.74	540819	602.74	At Maturity	
25-Jan-22	3,000,000.00	0.5500%	Auswide Bank	P-2	3,000,000.00	25-Jan-21	3,000,316.44	540888	316.44	At Maturity	
8-Feb-22	3,000,000.00	3.0500%	Newcastle Permanent Building Society	BBB	3,000,000.00	19-Feb-19	3,087,238.36	537553	87,238.36	Annually	
8-Mar-22	2,000,000.00	1.7000%	Auswide Bank	Baa2	2,000,000.00	5-Mar-20	2,031,019.18	539531	31,019.18	Annually	

Waverley Council

Investment Holdings Report - January 2021

WAVERLEY COUNCIL

Term Deposits

Maturity Date	Face Value ($)	Rate (%pa)	Institution	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Coupon Frequency	Reference
8-Nov-22	2,000,000.00	0.8000%	Auswide Bank	Baa2	2,000,000.00	3-Nov-20	2,003,945.21	540548	3,945.21	Annually	
	98,000,000.00	**1.2304%**			**98,000,000.00**		**98,624,766.88**		**624,766.88**		

Floating Rate Term Deposits

Maturity Date	Face Value ($)	Rate (%pa)	Institution	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Next Interest Date	Reference
10-Jun-21	3,000,000.00	1.1000%	Commonwealth Bank of Australia ¾yr@4% then BBSW+1.08%	A-1+	3,000,000.00	10-Jun-16	3,004,791.78	535380	4,791.78	10-Mar-21	
16-Nov-21	3,000,000.00	.8400%	Westpac Group 3moBBSW+0.82%	A-1+	3,000,000.00	28-Nov-18	3,004,349.59	537360	4,349.59	26-Feb-21	Green
16-May-22	2,500,000.00	1.1200%	Westpac Group 3moBBSW+1.10%	AA-	2,500,000.00	16-May-17	2,505,906.85	535241	5,906.85	16-Feb-21	
	8,500,000.00	**1.0141%**			**8,500,000.00**		**8,515,048.22**		**15,048.22**		

Floating Rate Notes

Maturity Date	Face Value ($)	Rate (%pa)	Security Name	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Next Coupon Date	Reference
12-Apr-21	1,500,000.00	1.3932%	SUN Snr FRN (Apr21) BBSW+1.38%	A-1	1,500,000.00	12-Apr-16	1,504,785.12	533415	1,145.10	12-Apr-21	
16-Apr-21	2,500,000.00	1.2800%	ME Bank Snr FRN (Apr21) BBSW+1.27%	A-2	2,500,000.00	17-Apr-18	2,506,264.13	536513	1,227.40	16-Apr-21	
18-May-21	2,000,000.00	1.5000%	BoQ Snr FRN (May21) BBSW+1.48%	A-2	2,000,000.00	18-May-16	2,014,004.38	533605	6,164.38	18-Feb-21	
2-Jul-21	2,100,000.00	1.3800%	TMB Snr FRN (Jul21) BBSW+1.37%	A-2	2,100,000.00	2-Jul-18	2,112,051.12	536787	2,223.12	6-Apr-21	
30-Aug-21	1,500,000.00	1.3200%	BOz 'SRI' Snr FRN (Aug21) BBSW+1.30%	A-2	1,500,000.00	30-Aug-18	1,510,887.53	536983	3,417.53	26-Feb-21	
28-Oct-22	2,400,000.00	0.9099%	TMB Snr FRN (Oct22) BBSW+0.90%	BBB	2,400,000.00	28-Oct-19	2,415,575.32	538616	239.32	28-Apr-21	
2-Dec-22	3,000,000.00	0.9184%	BOz 'SRI' Snr FRN (Dec22) BBSW+0.90%	BBB	3,000,000.00	2-Dec-19	3,010,064.58	538825	4,604.58	2-Mar-21	
25-Jan-23	1,250,000.00	1.0603%	BEN Snr FRN (Jan23) BBSW+1.05%	BBB+	1,250,000.00	25-Jan-18	1,268,741.68	536145	254.18	27-Apr-21	
6-Feb-23	1,100,000.00	1.4212%	NPBS Snr FRN (Feb23) BBSW+1.40%	BBB	1,100,000.00	6-Feb-18	1,121,964.27	536174	3,726.27	8-Feb-21	
21-Feb-23	1,700,000.00	0.9182%	CUA Snr FRN (Feb23) BBSW+0.90%	BBB	1,700,000.00	21-Feb-20	1,720,005.11	539454	2,993.58	22-Feb-21	

Waverley Council

Investment Holdings Report - January 2021

WAVERLEY COUNCIL

Floating Rate Notes

Maturity Date	Face Value ($)	Rate (%pa)	Security Name	Credit Rating	Purchase Price ($)	Purchase Date	Current Value ($)	Deal No.	Accrued Interest ($)	Next Coupon Date	Reference
30-Jul-24	2,500,000.00	0.7900%	SUN Snr FRN (Jul24) BBSW+0.78%	A+	2,500,000.00	30-Jul-19	2,534,812.33	538331	162.33	30-Apr-21	
24-Oct-24	1,000,000.00	1.1303%	CUA Snr FRN (Oct24) BBSW+1.12%	BBB	1,000,000.00	24-Oct-19	1,017,866.77	538604	216.77	26-Apr-21	
2-Dec-25	2,250,000.00	0.5384%	BEN Snr FRN (Dec25) BBSW+0.52%	BBB+	2,250,000.00	2-Dec-20	2,254,274.53	540603	2,024.53	2-Mar-21	
	24,800,000.00	**1.0836%**			**24,800,000.00**		**24,991,296.87**		**28,399.09**		

Waverley Council
Accrued Interest Report - January 2021

WAVERLEY COUNCIL

Accrued Interest Report

Investment	Deal No.	Ref	Face Value ($)	Settlement Date	Maturity Date	Interest Received ($)	Days	Interest Accrued ($)	Percentage Return
Floating Rate Note									
SUN Snr FRN (Apr21) BBSW+1.38%	533415		1,500,000.00	12-Apr-16	12-Apr-21	5,520.00	31	1,805.10	1.42%
ME Bank Snr FRN (Apr21) BBSW+1.27%	536513		2,500,000.00	17-Apr-18	16-Apr-21	8,691.78	31	2,799.32	1.32%
BoQ Snr FRN (May21) BBSW+1.48%	533605		2,000,000.00	18-May-16	18-May-21		31	2,547.94	1.50%
TMB Snr FRN (Jul21) BBSW+1.37%	536787		2,100,000.00	02-Jul-18	02-Jul-21	7,896.00	31	2,475.12	1.39%
BOz 'SRI' Snr FRN (Aug21) BBSW+1.30%	536983		1,500,000.00	30-Aug-18	30-Aug-21		31	1,681.64	1.32%
TMB Snr FRN (Oct22) BBSW+0.90%	538616		2,400,000.00	28-Oct-19	28-Oct-22	5,780.73	31	1,935.84	.95%
BOz 'SRI' Snr FRN (Dec22) BBSW+0.90%	538825		3,000,000.00	02-Dec-19	02-Dec-22		31	2,340.03	.92%
BEN Snr FRN (Jan23) BBSW+1.05%	536145		1,250,000.00	25-Jan-18	25-Jan-23	3,459.25	31	1,166.51	1.10%
NPBS Snr FRN (Feb23) BBSW+1.40%	536174		1,100,000.00	06-Feb-18	06-Feb-23		31	1,327.75	1.42%
CUA Snr FRN (Feb23) BBSW+0.90%	539454		1,700,000.00	21-Feb-20	21-Feb-23		31	1,325.73	.92%
SUN Snr FRN (Jul24) BBSW+0.78%	538331		2,500,000.00	30-Jul-19	30-Jul-24	5,215.67	31	1,767.15	.83%
CUA Snr FRN (Oct24) BBSW+1.12%	538604		1,000,000.00	24-Oct-19	24-Oct-24	2,941.92	31	992.66	1.17%
BEN Snr FRN (Dec25) BBSW+0.52%	540603		2,250,000.00	02-Dec-20	02-Dec-25		31	1,028.86	.54%
Floating Rate Note Total						**39,505.35**		**23,193.65**	**1.10%**
Floating Rate Term Deposits									
Commonwealth Bank of Australia	535380		3,000,000.00	10-Jun-16	10-Jun-21		31	2,802.74	1.10%
Westpac Group	535380	Green	3,000,000.00	10-Jun-16	10-Jun-21		31	2,140.27	.84%
Westpac Group	535241		2,500,000.00	16-May-17	16-May-22		31	2,378.08	1.12%
Floating Rate Term Deposits Total								**7,321.09**	**1.01%**
Managed Funds									
Short Term Income Fund	411310	Builder Deposits	2,189,385.59	01-Dec-15			31	1,278.14	.69%
Cash Fund	505262		2,211,115.65	30-Jul-15			31	162.59	.09%

Waverley Council
Accrued Interest Report - January 2021

WAVERLEY COUNCIL

Accrued Interest Report

Investment	Deal No.	Ref	Face Value ($)	Settlement Date	Maturity Date	Interest Received ($)	Days	Interest Accrued ($)	Percentage Return
Managed Funds Total								**1,440.73**	**.39%**
Term Deposits									
Rural Bank	540340		1,500,000.00	29-Sep-20	05-Jan-21	2,617.81	4	106.85	.65%
Auswide Bank	539868		2,000,000.00	02-Jun-20	12-Jan-21	15,342.47	11	753.43	1.25%
Rural Bank	540341		1,500,000.00	29-Sep-20	19-Jan-21	2,991.78	18	480.82	.65%
Auswide Bank	539456		3,000,000.00	13-Feb-20	25-Jan-21	47,058.90	24	3,254.79	1.65%
Commonwealth Bank of Australia	540073	Green	3,000,000.00	31-Jul-20	02-Feb-21		31	1,860.00	.73%
Newcastle Permanent Building Society	537536		2,500,000.00	11-Feb-19	09-Feb-21		31	6,263.70	2.95%
Rural Bank	540474		3,000,000.00	27-Oct-20	16-Feb-21		31	1,401.37	.55%
Credit Union Australia	537565		2,000,000.00	26-Feb-19	23-Feb-21		31	4,926.03	2.90%
MyState Bank	539571		3,000,000.00	13-Mar-20	09-Mar-21		31	3,949.32	1.55%
Suncorp Bank	539581		3,000,000.00	17-Mar-20	16-Mar-21		31	4,382.47	1.72%
Suncorp Bank	539589		6,000,000.00	19-Mar-20	23-Mar-21		31	8,153.42	1.60%
Westpac Group	536715		6,000,000.00	06-Jun-18	08-Jun-21		31	16,052.05	3.15%
Westpac Group	539953	Green	3,000,000.00	24-Jun-20	22-Jun-21		31	2,216.72	.87%
Westpac Group	540129	Green	3,000,000.00	19-Aug-20	13-Jul-21		31	1,910.96	.75%
Westpac Group	540126	Green	3,000,000.00	18-Aug-20	20-Jul-21		31	1,910.96	.75%
Westpac Group	540066	Green	5,000,000.00	28-Jul-20	27-Jul-21	9,956.16	31	3,354.79	.79%
Bank of Queensland	538366		2,000,000.00	06-Aug-19	03-Aug-21		31	3,227.40	1.90%
Westpac Group	540105	Green	3,000,000.00	06-Aug-20	10-Aug-21		31	1,987.39	.78%
Commonwealth Bank of Australia	540183	Green	5,000,000.00	02-Sep-20	18-Aug-21		31	3,100.00	.73%
Westpac Group	540170	Green	4,000,000.00	31-Aug-20	24-Aug-21		31	2,480.00	.73%
Commonwealth Bank of Australia	540184	Green	2,500,000.00	02-Sep-20	24-Aug-21		31	1,550.00	.73%

Waverley Council

Accrued Interest Report - January 2021

WAVERLEY COUNCIL

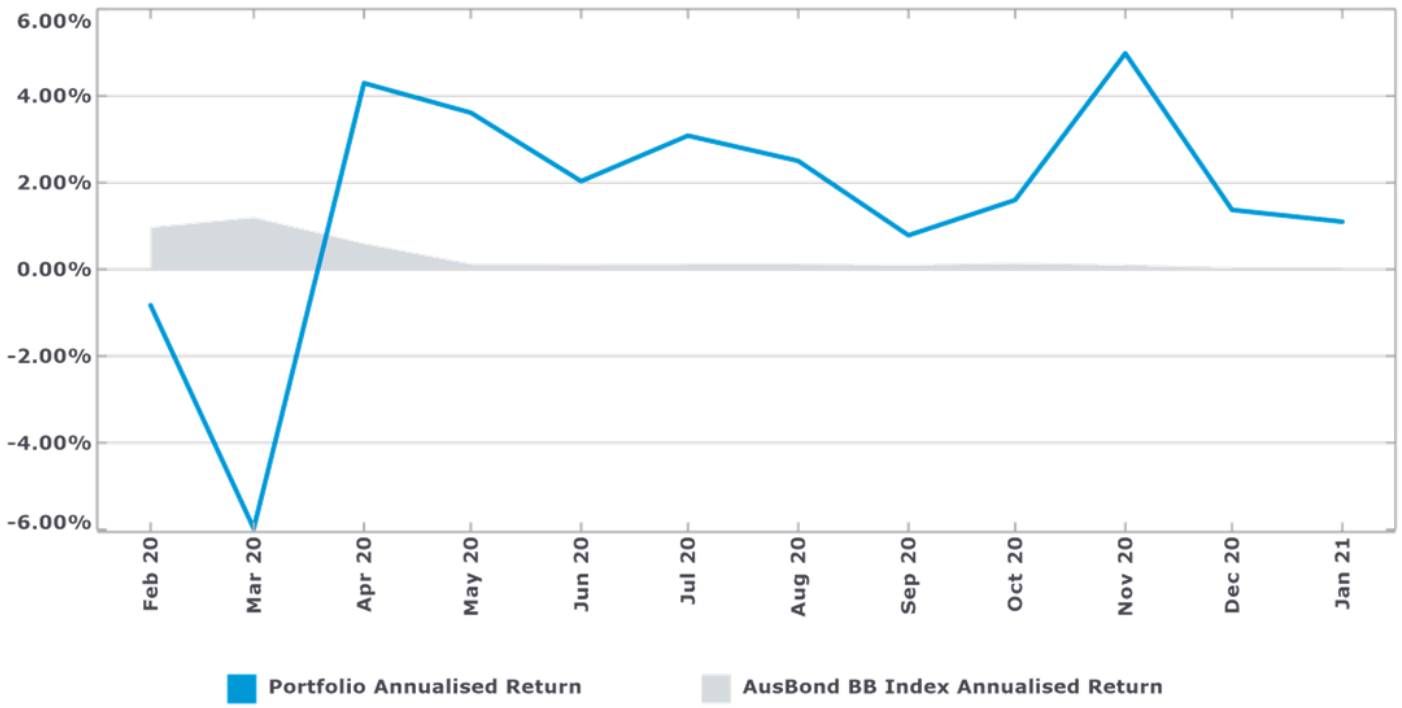
Accrued Interest Report

Investment	Deal No.	Ref	Face Value ($)	Settlement Date	Maturity Date	Interest Received ($)	Days	Interest Accrued ($)	Percentage Return
Westpac Group	540171	Green	2,000,000.00	31-Aug-20	31-Aug-21		31	1,240.00	.73%
Commonwealth Bank of Australia	540185	Green	2,500,000.00	02-Sep-20	31-Aug-21		31	1,550.00	.73%
Westpac Group	540172	Green	4,000,000.00	31-Aug-20	07-Sep-21		31	2,480.00	.73%
Auswide Bank	540813		1,000,000.00	08-Dec-20	14-Sep-21		31	467.13	.55%
Newcastle Permanent Building Society	537651		2,500,000.00	25-Mar-19	21-Sep-21		31	5,945.21	2.80%
Commonwealth Bank of Australia	540359	Green	3,000,000.00	02-Oct-20	28-Sep-21		31	1,783.56	.70%
Commonwealth Bank of Australia	540360	Green	3,000,000.00	02-Oct-20	01-Oct-21		31	1,783.56	.70%
Westpac Group	540481	Green	3,000,000.00	30-Oct-20	02-Nov-21	4,038.90	31	1,375.89	.54%
Commonwealth Bank of Australia	540595	Green	3,000,000.00	24-Nov-20	23-Nov-21		31	1,375.89	.54%
Commonwealth Bank of Australia	540632	Green	3,000,000.00	01-Dec-20	30-Nov-21		31	1,324.93	.52%
Auswide Bank	540819		2,000,000.00	12-Jan-21	11-Jan-22		20	602.74	.55%
Auswide Bank	540888		3,000,000.00	25-Jan-21	25-Jan-22		7	316.44	.55%
Newcastle Permanent Building Society	537553		3,000,000.00	19-Feb-19	08-Feb-22		31	7,771.24	3.05%
Auswide Bank	539531		2,000,000.00	05-Mar-20	08-Mar-22		31	2,887.67	1.70%
Auswide Bank	540548		2,000,000.00	03-Nov-20	08-Nov-22		31	1,358.91	.80%
Term Deposits Total						**82,006.02**		**105,585.64**	**1.25%**
						121,511.37		**137,541.11**	**1.18%**

Waverley Council
Investment Performance Report - January 2021

WAVERLEY COUNCIL

Annualised Monthly Return (Marked to Market)



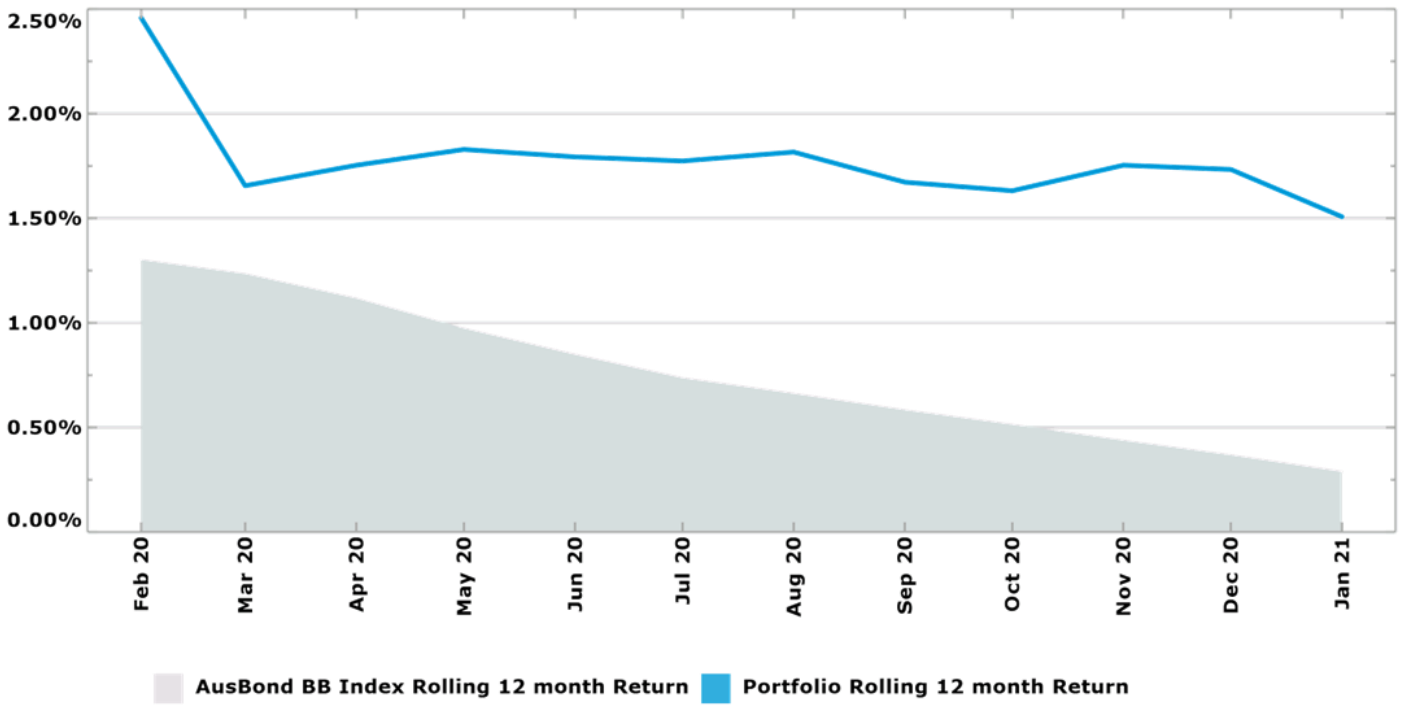
Historical Performance Summary

	Portfolio	AusBond BB Index	Outperformance
Jan 2021	1.10%	0.01%	1.09%
Last 3 Months	2.44%	0.04%	2.40%
Last 6 Months	2.04%	0.08%	1.96%
Financial Year to Date	2.19%	0.08%	2.11%
Last 12 months	1.51%	0.29%	1.22%

Waverley Council
Investment Performance Report - January 2021

WAVERLEY COUNCIL

Rolling 12 month Return



Historical Performance Summary (actual)

	Portfolio	AusBond BB Index	Outperformance
Jan 2021	0.09%	0.00%	0.09%
Last 3 Months	0.61%	0.01%	0.60%
Last 6 Months	1.02%	0.04%	0.98%
Financial Year to Date	1.28%	0.05%	1.23%
Last 12 months	1.51%	0.29%	1.22%

Waverley Council

Environmental Commitments Report - January 2021

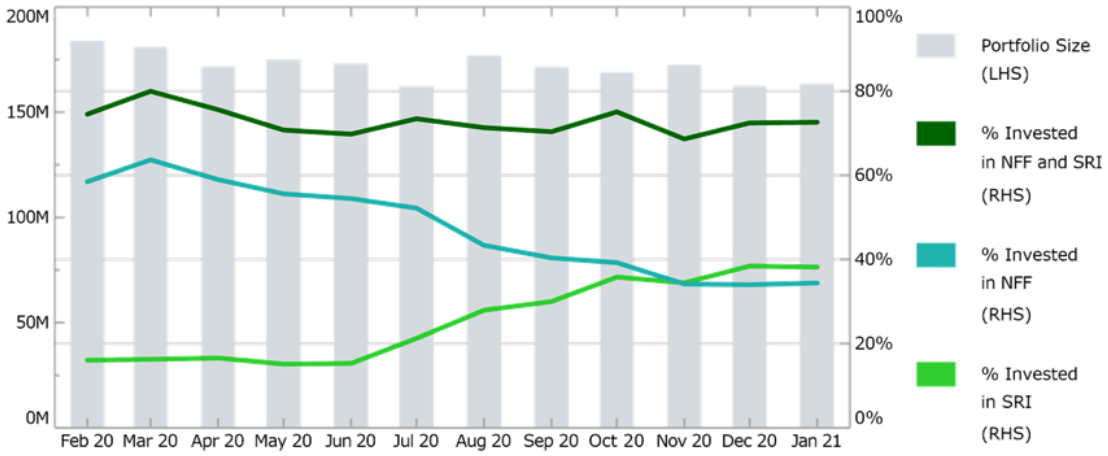
WAVERLEY COUNCIL

Current Breakdown

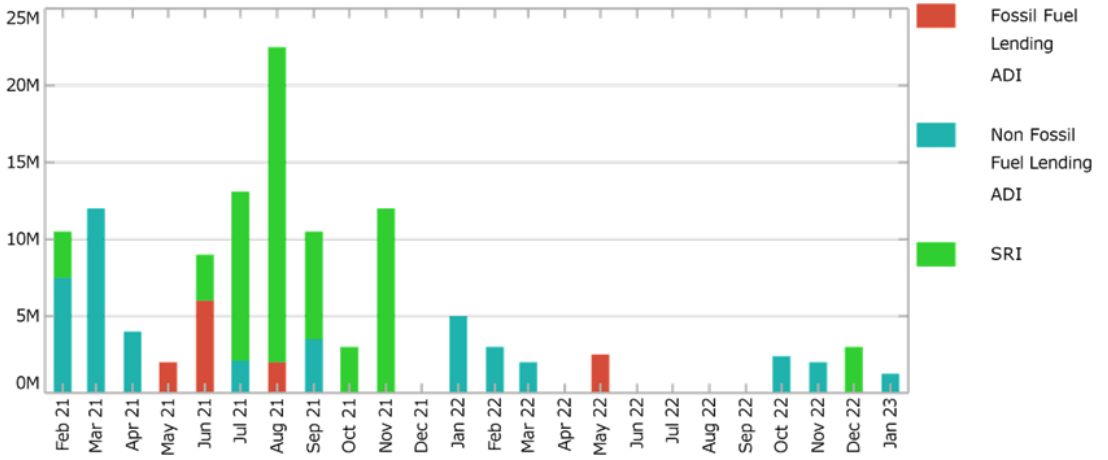
ADI Lending Status *	Current Month ($)		Previous Month ($)	
Fossil Fuel Lending ADIs				
Bank of Queensland	4,000,000		4,000,000	
Commonwealth Bank of Australia	18,722,481		17,287,410	
Westpac Group	8,500,000		8,500,000	
	31,222,481	**19.3%**	**29,787,410**	**18.2%**
Non Fossil Fuel Lending ADIs				
Auswide Bank	10,000,000		10,000,000	
Bendigo and Adelaide Bank	6,500,000		9,500,000	
Credit Union Australia	4,700,000		4,700,000	
Members Equity Bank	2,500,000		2,500,000	
MyState Bank	3,000,000		3,000,000	
Newcastle Permanent Building Society	9,100,000		9,100,000	
Suncorp Bank	13,000,000		13,000,000	
Teachers Mutual Bank	4,500,000		4,500,000	
	53,300,000	**32.9%**	**56,300,000**	**34.4%**
Other				
NSW T-Corp (Cash)	4,400,501		4,399,061	
NSW T-Corp (LT)	10,632,001		10,618,454	
	15,032,502	**9.3%**	**15,017,514**	**9.2%**
Socially Responsible Investments				
Bank Australia (Sustainability)	4,500,000		4,500,000	
CBA (Green TD)	25,000,000		25,000,000	
Westpac Group (Green TD)	33,000,000		33,000,000	
	62,500,000	**38.6%**	**62,500,000**	**38.2%**
	162,054,983		**163,604,924**	

** source: http://www.marketforces.org.au*
Percentages may not add up to 100% due to rounding

Historical Portfolio Exposure to NFF Lending ADIs and SRIs



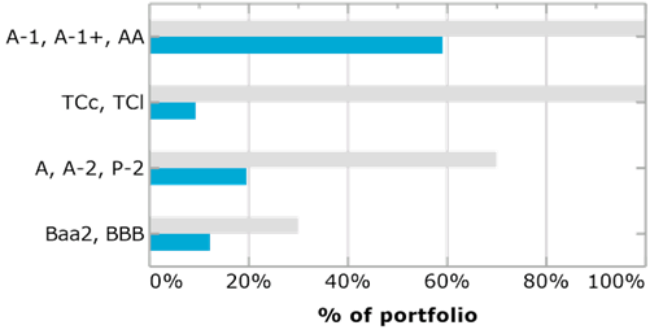
Upcoming maturities



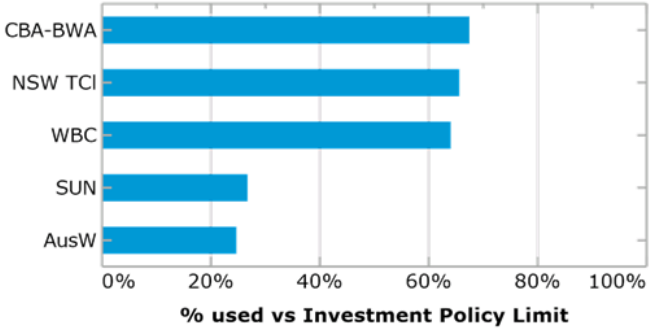
Waverley Council
Investment Policy Report - January 2021

WAVERLEY COUNCIL

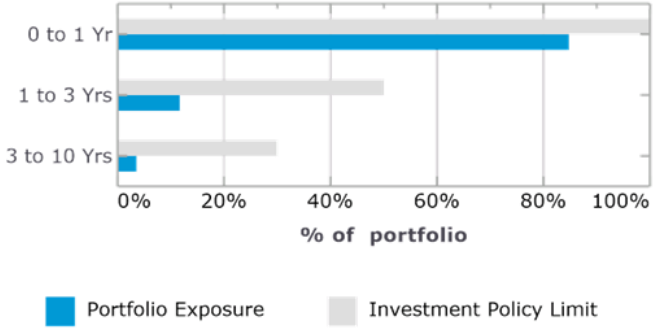
Total Credit Exposure



Individual Institutional Exposures



Term to Maturities



	Credit Rating	Face Value ($)		Policy Max	
Short Term	A-1	10,500,000			
Short Term	A-1+	82,722,481			
Long Term	AA	2,500,000			
		95,722,481	**59%**	**100%**	a
Short Term	TCc	4,400,501			
Short Term	TCl	10,632,001			
		15,032,502	**9%**	**100%**	a
Short Term	A-2	20,100,000			
Short Term	P-2	9,000,000			
Long Term	A	2,500,000			
		31,600,000	**19%**	**70%**	a
Long Term	Baa2	4,000,000			
Long Term	BBB	15,700,000			
		19,700,000	**12%**	**30%**	a
		162,054,983	**100%**		

a = compliant
r = non-compliant

	% used vs Investment Policy Limit	
Commonwealth Bank of Australia (A-1+, AA-)	67%	a
NSW T-Corp (LT) (TCl)	66%	a
Westpac Group (A-1+, AA-)	64%	a
Suncorp Bank (A-1, A+)	27%	a
Auswide Bank (P-2, Baa2)	25%	a
Newcastle Permanent Building Society (A-2, BBB)	22%	a
Bendigo and Adelaide Bank (A-2, BBB+)	16%	a
Credit Union Australia (A-2, BBB)	12%	a
Teachers Mutual Bank (A-2, BBB)	11%	a
Bank Australia (A-2, BBB)	11%	a
Bank of Queensland (A-2, BBB+)	10%	a
MyState Bank (P-2, Baa2)	7%	a
Members Equity Bank (A-2, BBB)	6%	a

	Face Value ($)		Policy Max	
Between 0 and 1 Year	137,354,983	85%	100%	a
Between 1 and 3 Years	18,950,000	12%	50%	a
Between 3 and 10 Years	5,750,000	4%	30%	a
	162,054,983			

Detailed Maturity Profile	Face Value ($)	
00. Cash + Managed Funds	30,754,983	19%
01. Less Than 30 Days	10,500,000	6%
02. Between 30 Days and 60 Days	12,000,000	7%
03. Between 60 Days and 90 Days	4,000,000	2%
04. Between 90 Days and 180 Days	27,100,000	17%
05. Between 180 Days and 365 Days	53,000,000	33%
06. Between 365 Days and 3 Years	18,950,000	12%
07. Between 3 Years and 5 Years	5,750,000	4%
	162,054,983	

Waverley Council

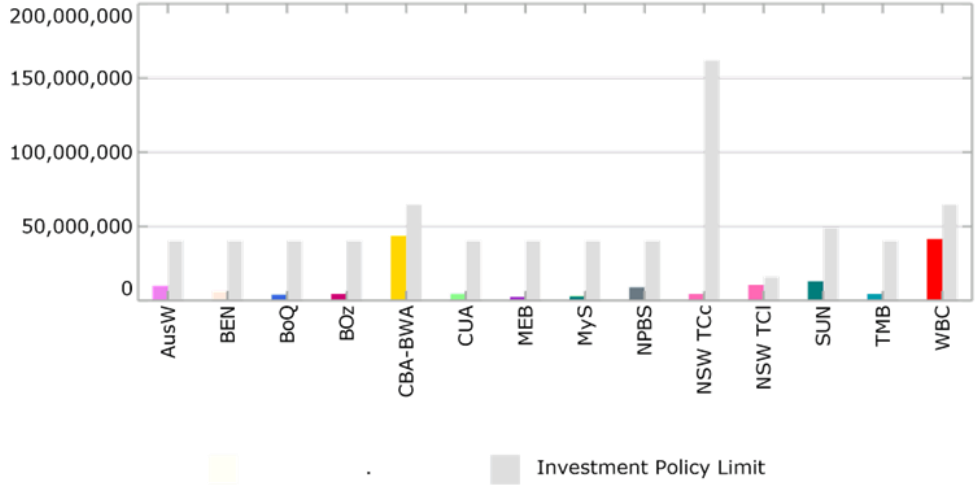
Individual Institutional Exposures Report - January 2021

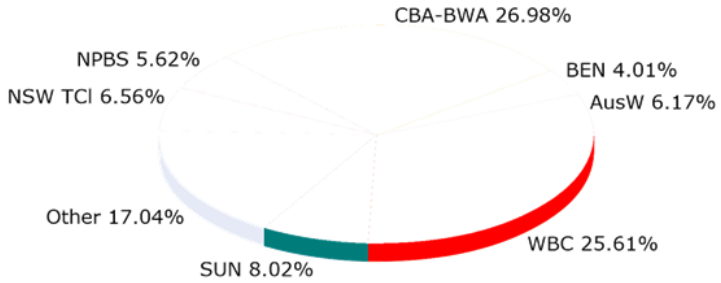
WAVERLEY COUNCIL

Individual Institutional Exposures

Parent Group	Credit Rating	Portfolio Exposure ($)	Investment Policy Limit ($)
Auswide Bank	P-2, Baa2	10,000,000	40,513,746
Bank Australia	A-2, BBB	4,500,000	40,513,746
Bank of Queensland	A-2, BBB+	4,000,000	40,513,746
Bendigo and Adelaide Bank	A-2, BBB+	6,500,000	40,513,746
Commonwealth Bank of Australia	A-1+, AA-	43,722,481	64,821,993
Credit Union Australia	A-2, BBB	4,700,000	40,513,746
Members Equity Bank	A-2, BBB	2,500,000	40,513,746
MyState Bank	P-2, Baa2	3,000,000	40,513,746
Newcastle Permanent Building Society	A-2, BBB	9,100,000	40,513,746
NSW T-Corp (Cash)	TCc	4,400,501	162,054,983
NSW T-Corp (LT)	TCl	10,632,001	16,205,498
Suncorp Bank	A-1, A+	13,000,000	48,616,495
Teachers Mutual Bank	A-2, BBB	4,500,000	40,513,746
Westpac Group	A-1+, AA-	41,500,000	64,821,993
		162,054,983	

Individual Institutional Exposure Charts





Waverley Council
Cashflows Report - January 2021

WAVERLEY COUNCIL

Current Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
4-Jan-21	536787	Teachers Mutual Bank	Floating Rate Note	Coupon - Received	7,896.00
				Deal Total	7,896.00
				Day Total	**7,896.00**
5-Jan-21	540340	Rural Bank	Term Deposits	Maturity Face Value - Received	1,500,000.00
		Rural Bank	Term Deposits	Interest - Received	2,617.81
				Deal Total	1,502,617.81
				Day Total	**1,502,617.81**
12-Jan-21	533415	Suncorp Bank	Floating Rate Note	Coupon - Received	5,520.00
				Deal Total	5,520.00
	539868	Auswide Bank	Term Deposits	Maturity Face Value - Received	2,000,000.00
		Auswide Bank	Term Deposits	Interest - Received	15,342.47
				Deal Total	2,015,342.47
	540819	Auswide Bank	Term Deposits	Settlement Face Value - Paid	-2,000,000.00
				Deal Total	-2,000,000.00
				Day Total	**20,862.47**
18-Jan-21	536513	ME Bank	Floating Rate Note	Coupon - Received	8,691.78
				Deal Total	8,691.78
				Day Total	**8,691.78**
19-Jan-21	540341	Rural Bank	Term Deposits	Maturity Face Value - Received	1,500,000.00
		Rural Bank	Term Deposits	Interest - Received	2,991.78
				Deal Total	1,502,991.78
				Day Total	**1,502,991.78**
25-Jan-21	536145	Bendigo and Adelaide Bank	Floating Rate Note	Coupon - Received	3,459.25
				Deal Total	3,459.25
	538604	Credit Union Australia	Floating Rate Note	Coupon - Received	2,941.92

Waverley Council
Cashflows Report - January 2021

WAVERLEY COUNCIL

Current Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
				Deal Total	2,941.92
	539456	Auswide Bank	Term Deposits	Maturity Face Value - Received	3,000,000.00
		Auswide Bank	Term Deposits	Interest - Received	47,058.90
				Deal Total	3,047,058.90
	540888	Auswide Bank	Term Deposits	Settlement Face Value - Paid	-3,000,000.00
				Deal Total	-3,000,000.00
				Day Total	**53,460.07**
28-Jan-21	538616	Teachers Mutual Bank	Floating Rate Note	Coupon - Received	5,780.73
				Deal Total	5,780.73
	540066	Westpac Group	Term Deposits	Interest - Received	9,956.16
				Deal Total	9,956.16
				Day Total	**15,736.89**
29-Jan-21	538331	Suncorp Bank	Floating Rate Note	Coupon - Received	5,215.67
				Deal Total	5,215.67
	540481	Westpac Group	Term Deposits	Interest - Received	4,038.90
				Deal Total	4,038.90
				Day Total	**9,254.58**
				Net Cash Movement for Period	**3,121,511.37**

Next Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Due
2-Feb-21	540073	Commonwealth Bank of Australia	Term Deposit	Maturity Face Value - Received	3,000,000.00
		Commonwealth Bank of Australia	Term Deposit	Interest - Received	11,160.00
				Deal Total	3,011,160.00
				Day Total	**3,011,160.00**

Waverley Council
Cashflows Report - January 2021

WAVERLEY COUNCIL

Next Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Due
8-Feb-21	536174	Newcastle Permanent Building Society	Floating Rate Note	Coupon - Received	4,026.08
				Deal Total	4,026.08
	540105	Westpac Group	Term Deposit	Interest - Received	6,026.30
				Deal Total	6,026.30
				Day Total	**10,052.39**
9-Feb-21	537536	Newcastle Permanent Building Society	Term Deposit	Maturity Face Value - Received	2,500,000.00
		Newcastle Permanent Building Society	Term Deposit	Interest - Received	73,547.95
				Deal Total	2,573,547.95
				Day Total	**2,573,547.95**
16-Feb-21	535241	Westpac Group	Floating Rate Term Deposits	Interest - Received	7,057.53
				Deal Total	7,057.53
	540474	Rural Bank	Term Deposit	Maturity Face Value - Received	3,000,000.00
		Rural Bank	Term Deposit	Interest - Received	5,063.01
				Deal Total	3,005,063.01
				Day Total	**3,012,120.55**
18-Feb-21	533605	Bank of Queensland	Floating Rate Note	Coupon - Received	7,561.64
				Deal Total	7,561.64
	540126	Westpac Group	Term Deposit	Interest - Received	5,671.23
				Deal Total	5,671.23
				Day Total	**13,232.88**
19-Feb-21	537553	Newcastle Permanent Building Society	Term Deposit	Interest - Received	91,750.68
				Deal Total	91,750.68
	540129	Westpac Group	Term Deposit	Interest - Received	5,671.23
				Deal Total	5,671.23
				Day Total	**97,421.92**
22-Feb-21	539454	Credit Union Australia	Floating Rate Note	Coupon - Received	3,891.66
				Deal Total	3,891.66
				Day Total	**3,891.66**
23-Feb-21	537565	Credit Union Australia	Term Deposit	Maturity Face Value - Received	2,000,000.00
		Credit Union Australia	Term Deposit	Interest - Received	57,682.19
				Deal Total	2,057,682.19
				Day Total	**2,057,682.19**
26-Feb-21	536983	Bank Australia	Floating Rate Note	Coupon - Received	4,773.70
				Deal Total	4,773.70

Waverley Council
Cashflows Report - January 2021

WAVERLEY COUNCIL

Next Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Due
	537360	Westpac Group	Floating Rate Term Deposits	Interest - Received	6,075.62
				Deal Total	6,075.62
	540170	Westpac Group	Term Deposit	Interest - Received	7,040.00
				Deal Total	7,040.00
	540171	Westpac Group	Term Deposit	Interest - Received	3,520.00
				Deal Total	3,520.00
	540172	Westpac Group	Term Deposit	Interest - Received	7,040.00
				Deal Total	7,040.00
				Day Total	**28,449.32**
				Net Cash Movement for Period	**10,807,558.84**

REPORT
CM/7.4/21.02

Subject: **Status of Mayoral Minutes and Notices of Motion**

TRIM No: SF18/691

Author: Natalie Kirkup, Governance Officer

Director: Karen Mobbs, General Counsel

RECOMMENDATION:

That Council receives and notes the report on the status of mayoral minutes and notices of motion adopted by Council from September 2012 to December 2020.

1. Executive Summary

At its meeting on 17 April 2018, Council resolved that officers provide a quarterly progress report on all mayoral minutes and notices of motion adopted by Council during the 2012–2017 Council term and the 2017–2021 Council term.

This report provides an update on the status of the mayoral minutes and notices of motion adopted by Council from September 2012 to December 2020.

Finalised mayoral minutes and notices of motion from previous terms of Council, that is, from September 2012 to September 2017, have been removed from the quarterly report, in accordance with Council's resolution of 19 March 2019. All active resolutions that are yet to be finalised from the previous term remain in this report.

2. Introduction/Background

The mayoral minutes and notices of motion adopted by Council from September 2012 to December 2020 have been compiled by the Governance team and presented to the Executive Leadership Team (ELT) for the status of each resolution to be updated.

The resolutions have been grouped into two tables: one for mayoral minutes and one for notices of motion. The ELT member responsible for actioning each resolution has identified whether the resolution has been finalised or whether it remains active, and in some cases has provided commentary on an active resolution.

Where a resolution is shown as 'finalised', it means all actions and/or follow-up actions have been completed or no further progress can be made to execute the resolution. Where a resolution is shown as 'active', it means action has commenced and/or there are items pending for further work and/or follow-up is required to finalise the resolution.

The tables showing the updated status of the resolutions arising from mayoral minutes and notices of motions from September 2012 to December 2020 are attached to this report at Attachment 1 and Attachment 2 respectively.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 17 November 2020	CM/7.5/20.11	That Council receives and notes this report on the status of Mayoral Minutes and Notices of Motion adopted by Council from September 2012 to September 2020.
Council 19 March 2019	CM/7.1/19.03	That: 1. Council receives and notes this report on the status of mayoral minutes and notices of motion adopted by Council from September 2012 to December 2018. 2. Finalised mayoral minutes and notices of motion from September 2012 to September 2017 be removed from future quarterly reports.
Council 17 July 2018	CM/7.6/18.07	That Council: 1. Receives and notes this report on the status of Mayoral Minutes and Notices of Motion adopted by Council from September 2012 to May 2018. 2. Notes that all resolutions of Council are being tracked, but only Mayoral Minutes and Notices of Motion have been requested to be reported back to Council on a quarterly basis.
Council 17 April 2018	CM/8.4/18.04	That: 1. Council officers provide a quarterly progress report to Council on all Councillor Notices of Motions and Mayoral Minutes adopted by Council during the 2012-2017 and the 2017-2020 Council terms. 2. The report provides a short summary on the progress of each resolution, and completed resolutions remain in the report for ease of reference.

4. Discussion

Governance maintains a resolution tracking sheet, which contains all resolutions requiring action by officers. The tracking sheet is updated after each meeting of Council, and resolutions are allocated to a directorate for action. It is the responsibility of ELT members to update the status of the resolutions for their respective areas. The attachments to this report are subsets of this sheet, containing mayoral minutes and notices of motion, as requested by Council.

The below table details the total number of mayoral minutes and notices of motion by year and the total of those finalised, from September 2012 to December 2020.

Table 1. Status of mayoral minutes and notices of motion.

Year	Mayoral Minutes Total	Mayoral Minutes Finalised	Notices of Motion Total	Notices of Motion Finalised
2012	10	10	14	14
2013	14	14	35	35
2014	18	18	40	40
2015	8	8	23	23
2016	11	10	49	47
2017	17	15	56	53
2018	30	25	89	71
2019	27	17	91	58
2020	13	6	65	32

5. Financial impact statement/Timeframe/Consultation

Financial

There has been no additional cost to Council in preparing this report.

Time frame

This report covers the period September 2012 to December 2020.

Consultation

The status of the resolutions contained in the attachments to this report have been provided by members of ELT.

6. Conclusion

This report provides the status of mayoral minutes and notices of motion adopted by Council from September 2012 to December 2020. It is recommended that Council receives and notes this report.

7. Attachments

1. Status of Mayoral Minutes - February 2021 (under separate cover) ⇨
2. Status of Notices of Motion - February 2021 (under separate cover) ⇨

REPORT
CM/7.5/21.02

Subject: **Councillor Expenses and Facilities - Six-monthly Report**

TRIM No: SF18/2204

Author: Evan Hutchings, Executive Manager, Governance and Projects

Director: Karen Mobbs, General Counsel

RECOMMENDATION:

That Council receives and notes the six-monthly report on Councillor expenses and facilities for the period 1 July 2020 to 31 December 2020 attached to the report.

1. Executive Summary

The purpose of this report is to report on the provision of expenses and facilities to Councillors, as required by the Councillor Expenses and Facilities Policy.

2. Introduction/Background

Council adopted the Councillor Expenses and Facilities Policy in May 2018 based on the Office of Local Government's Councillor Expenses and Facilities Policy template. The policy requires Council to report on the provision of expenses and facilities to Councillors every six months.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 21 July 2020	CM/7.2/20.07	That Council receives and notes the annual report on Councillor expenses and facilities for the period 1 July 2019 to 30 June 2020 attached to this report.
Council 15 May 2018	CM/7.7/18.05	That Council: 1. Adopts the Councillor Expenses and Facilities Policy attached to this report subject to the following amendments: (a) Subject to compliance with the relevant legislation, one beach parking permit be provided to each councillor. (b) One name badge be provided to each councillor. 2. Notes that all yearly allowances will: (a) Commence on 1 July of each year. (b) Be allocated each financial year.

		(c) Be applied on a pro rata basis in the final year of the term. 3. Notes that the term allowance for information and communications technology (ICT) equipment will be adjusted to account for: (a) The current term being only three years (i.e. $6,000). (b) Expenses already incurred in this Council term by each respective Councillor. 4. Allocates an additional $33,500 in the 2018/19 budget to meet the anticipated additional costs associated with the new Councillor Expenses and Facilities policy.

4. Discussion

Clause 15.2 of the Councillor Expenses and Facilities Policy states that:

> *Detailed reports on the provision of expenses and facilities to Councillors will be publicly tabled at a Council meeting every six months and published in full on Council's website. These reports will include expenditure summarised by individual Councillor and as a total for all Councillors.*

The report is attached. It outlines each Councillor's expenditure against budget and the remaining budget for each expense category under the policy as at 31 December 2020. The expense categories 'conferences and seminars' and 'interstate, overseas and long-distance intrastate travel' are not itemised per Councillor because the policy provides a total figure for all Councillors.

Given that the policy allows Councillors six months in which to submit claims for reimbursement, it is possible that not all expenditure claims are accounted for in the attached report. The internal auditor has recommended that, when the policy is reviewed, the lodgement period be reduced to three months as per the OLG template to improve efficiency, accuracy and best practice accounting reconciliation and reporting.

The carer expense category allows Councillors to claim carer expenses on a per hour basis as needed in accordance with the provisions of the Policy. This means that there is no upper limit on the amount that can be claimed. Finance has allocated a nominal figure per Councillor for budgeting purposes only.

The ICT device (equipment) allowance is a term allowance. The figures in the attachment shown in the 2020–21 current approved budget column are the amounts that have been carried over from the previous year/years of the term. At the commencement of this term, all Councillors had a budget of $6,000, given that the term at that stage was to be three years, rather than four. This amount has been increased by $2,000, following the NSW Government's decision to postpone elections to September 2021.

The fees paid to Councillors are separate to expenses and facilities and are therefore not included in the attached report.

The requirement of clause 15.2 is in addition to the statutory reporting of Councillor expenses and facilities in the annual report; see clause 15.1 of the policy and clause 217 of the *Local Government (General) Regulation 2005*.

5. Financial impact statement/Time frame/Consultation

All Councillor expenditure is within budget.

6. Conclusion

This report satisfies the requirement on Council to report on the provision of Councillor expenses and facilities every six months.

7. Attachments

1. Councillor expenses - 1 July 2020 to 31 December 2020 ⇩

Natural Account	2020/21 Current Approved Budget	2020/21 YTD Actuals	2020/21 Remaining Funds on Current Budget
Grand Total	(192,198)	(26,448)	(165,350)
General Counsel	(192,198)	(26,448)	(165,350)
Governance and Risk	(192,198)	(26,448)	(165,350)
11002. Elected Member - Goltsman	(13,752)	(5,381)	(7,971)
4406. Councillors - Home Office Expense	(1,200)	0	(1,200)
4496. Councillors Equipment	(3,102)	(3,102)	0
4498. Councillors Care Related Expenses	(2,000)	0	(2,000)
4499. Councillors - ICT Useage Expense	(4,200)	(1,328)	(2,872)
4506. Councillors - General Travel Expenses	(750)	0	(750)
4512. Councillors - Professional Development	(2,500)	(950)	(1,150)
11004. Elected Member - Burrill	(13,324)	(3,700)	(9,624)
4406. Councillors - Home Office Expense	(1,200)	0	(1,200)
4496. Councillors Equipment	(2,674)	(2,178)	(496)
4498. Councillors Care Related Expenses	(2,000)	0	(2,000)
4499. Councillors - ICT Useage Expense	(4,200)	(967)	(3,233)
4506. Councillors - General Travel Expenses	(750)	(4)	(746)
4512. Councillors - Professional Development	(2,500)	(550)	(1,950)
11006. Elected Member - Wakefield	(13,243)	(759)	(12,484)
4406. Councillors - Home Office Expense	(1,200)	(192)	(1,008)
4496. Councillors Equipment	(2,593)	0	(2,593)
4498. Councillors Care Related Expenses	(2,000)	0	(2,000)
4499. Councillors - ICT Useage Expense	(4,200)	(567)	(3,633)
4506. Councillors - General Travel Expenses	(750)	0	(750)
4512. Councillors - Professional Development	(2,500)	0	(2,500)
11008. Elected Member - Wy Kanak	(18,452)	(803)	(17,649)
4406. Councillors - Home Office Expense	(1,200)	0	(1,200)
4496. Councillors Equipment	(7,802)	0	(7,802)
4498. Councillors Care Related Expenses	(2,000)	0	(2,000)
4499. Councillors - ICT Useage Expense	(4,200)	(203)	(3,997)
4506. Councillors - General Travel Expenses	(750)	0	(750)
4512. Councillors - Professional Development	(2,500)	(600)	(1,900)
11009. Elected Member - Betts	(18,650)	(4,959)	(13,691)
4406. Councillors - Home Office Expense	(1,200)	(340)	(860)
4496. Councillors Equipment	(8,000)	(3,097)	(4,903)
4498. Councillors Care Related Expenses	(2,000)	0	(2,000)
4499. Councillors - ICT Useage Expense	(4,200)	(971)	(3,229)
4506. Councillors - General Travel Expenses	(750)	0	(750)
4512. Councillors - Professional Development	(2,500)	(550)	(1,950)
11011. Elected Member - Kay	(18,478)	(6,684)	(11,794)
4406. Councillors - Home Office Expense	(1,200)	0	(1,200)
4496. Councillors Equipment	(7,828)	(5,417)	(2,411)
4498. Councillors Care Related Expenses	(2,000)	0	(2,000)
4499. Councillors - ICT Useage Expense	(4,200)	(1,227)	(2,973)
4506. Councillors - General Travel Expenses	(750)	(40)	(710)

Natural Account	2020/21 Current Approved Budget	2020/21 YTD Actuals	2020/21 Remaining Funds on Current Budget
4512. Councillors - Professional Development	(2,500)	0	(2,500)
11012. Elected Member - Masselos	(17,825)	(2,376)	(15,449)
4406. Councillors - Home Office Expense	(1,200)	0	(1,200)
4496. Councillors Equipment	(7,175)	(1,731)	(5,444)
4498. Councillors Care Related Expenses	(2,000)	0	(2,000)
4499. Councillors - ICT Useage Expense	(4,200)	(227)	(3,973)
4506. Councillors - General Travel Expenses	(750)	(418)	(332)
4512. Councillors - Professional Development	(2,500)	0	(2,500)
11021. Elected Member - Keenan	(16,126)	0	(16,126)
4406. Councillors - Home Office Expense	(1,200)	0	(1,200)
4496. Councillors Equipment	(5,476)	0	(5,476)
4498. Councillors Care Related Expenses	(2,000)	0	(2,000)
4499. Councillors - ICT Useage Expense	(4,200)	0	(4,200)
4506. Councillors - General Travel Expenses	(750)	0	(750)
4512. Councillors - Professional Development	(2,500)	0	(2,500)
11022. Elected Member - Copeland	(14,486)	(436)	(14,050)
4406. Councillors - Home Office Expense	(1,200)	0	(1,200)
4496. Councillors Equipment	(3,836)	0	(3,836)
4498. Councillors Care Related Expenses	(2,000)	0	(2,000)
4499. Councillors - ICT Useage Expense	(4,200)	(436)	(3,764)
4506. Councillors - General Travel Expenses	(750)	0	(750)
4512. Councillors - Professional Development	(2,500)	0	(2,500)
11023. Elected Member - O'Neill	(18,650)	0	(18,650)
4406. Councillors - Home Office Expense	(1,200)	0	(1,200)
4496. Councillors Equipment	(8,000)	0	(8,000)
4498. Councillors Care Related Expenses	(2,000)	0	(2,000)
4499. Councillors - ICT Useage Expense	(4,200)	0	(4,200)
4506. Councillors - General Travel Expenses	(750)	0	(750)
4512. Councillors - Professional Development	(2,500)	0	(2,500)
11024. Elected Member - Lewis	(16,025)	0	(16,025)
4406. Councillors - Home Office Expense	(1,200)	0	(1,200)
4496. Councillors Equipment	(5,375)	0	(5,375)
4498. Councillors Care Related Expenses	(2,000)	0	(2,000)
4499. Councillors - ICT Useage Expense	(4,200)	0	(4,200)
4506. Councillors - General Travel Expenses	(750)	0	(750)
4512. Councillors - Professional Development	(2,500)	0	(2,500)
11025. Elected Member - Nemesh	(13,187)	(1,350)	(11,837)
4406. Councillors - Home Office Expense	(1,200)	(275)	(925)
4496. Councillors Equipment	(2,537)	0	(2,537)
4498. Councillors Care Related Expenses	(2,000)	0	(2,000)
4499. Councillors - ICT Useage Expense	(4,200)	(1,076)	(3,124)
4506. Councillors - General Travel Expenses	(750)	0	(750)
4512. Councillors - Professional Development	(2,500)	0	(2,500)

REPORT
CM/7.6/21.02

Subject: **Audit, Risk and Improvement Committee - Annual Report 2020**

TRIM No: SF19/1093

Author: Al Johnston, Governance Officer

Director: Karen Mobbs, General Counsel

RECOMMENDATION:

That Council receives and notes the Audit, Risk and Improvement Committee's Annual Report to Council for 2020 attached to the report.

1. Executive Summary

Under clause 8 of its Charter, the Waverley Audit, Risk and Improvement Committee (ARIC) is required to report to Council on its activities once each year.

The Committee's 2020 report to Council, prepared by the Chair of the Committee, covers the activities of the Committee for the period October 2019 to December 2020.

The ARIC's Annual Report is attached to this report. It is recommended that Council receives and notes the Annual Report. The Chair of the Committee, Elizabeth Gavey, will be available at the meeting to elaborate upon aspects of the report and to answer any questions of Council.

2. Introduction/Background

This is the first Annual Report presented to Council by the new Audit, Risk and Improvement Committee. Council established the Committee in February 2019 and it held its initial meetings in October and December 2019 and then met five times in 2020. Under clause 8 of its Charter, the ARIC is required to report to Council on its activities once each year. However, the Chair of the Committee and the General Manager agreed that this report cover the period from October 2019 to December 2020 as the Charter for the Committee was not adopted by Council until February 2020.

3. Relevant Council Resolutions

Nil.

4. Discussion

Nil.

5. Financial impact statement/Time frame/Consultation

Funds are allocated in Council's operational budget for the operation and support of an internal audit function, including the ARIC. There have been no unbudgeted costs to Council in preparing this report.

The attached report covers the Committee's activities from October 2019 to December 2020.

A draft of the Annual Report to Council was endorsed by the ARIC at its meeting on 10 December 2020.

6. Conclusion

It is recommended that the attached report from the Chair of the Audit, Risk and Improvement Committee about the Committee's activities from October 2019 to December 2020 be received and noted.

7. Attachments

1. ARIC Annual Report - December 2020 ⇩

Annual ARIC Report October 2019 – December 2020

About the report

This annual report documents the operation and activities of the Audit Risk & Improvement Committee (ARIC) and an overview of the Internal Audit function for Waverley Council for the period from October 2019 to December 2020.

Waverley Council's ARIC provides Council with independent assurance and assistance on its compliance, risk management, financial management, governance, audit, fraud control and service delivery responsibilities.

There are 3 independent members and 1 councillor on the Committee.

Purpose of this report

The purpose of this report is tabled under Clause 8 of the ARIC Charter which requires that:

> *The Committee shall report to the Council on the management of risk and internal controls at least once each year. At the first meeting after the financial statements are considered each year by the Committee, the Committee through the Chair shall also submit and present a formal report outlining its major achievements, issues identified and other relevant matters to a closed session of a Council meeting*

Member Profiles

Waverley Council's ARIC has been established as an advisory committee of Council to provide independent assurance.
Members have varied qualifications and experience which contribute to the effectiveness of the Committee.

Here is a snapshot of the members:

Independent Members

Elizabeth Gavey-Committee Chair

B Com (Economics) LLB GAICD

Elizabeth joined Waverley Council's Audit Risk and Improvement Committee as an independent member when it was first constituted in October 2019. She also serves on the Audit Risk and Improvement Committees for 4 other Local Councils in New South Wales and on the Audit and Risk Committee for the NSW Electoral Commission.
She has 30 years' plus experience gained in commercial law, investment banking and the health sector and is an experienced Company Director in the Not for Profit sector.

Kath Roach – Committee Member

B. Comm; MBA; GAICD

Kath was appointed to Waverley Council's Audit Risk and Improvement Committee as an independent member at its commencement in October 2019. Kath has over 20 years' public sector and general

management experience and established SINC Solutions Pty Ltd which works across numerous local councils in NSW. Kath was the Executive Director, Governance & Regulation for the NSW Department of Housing and the first Local Government Internal Ombudsman in NSW. Kath also has 13 years' experience as a Detective Sergeant, with the Australian Federal Police. She has extensive experience in the areas of corruption prevention, whistle-blowing, fraud awareness, local government best practice, ethics and governance. Kath is also an independent member of the Inner West Local Planning Panel and a Conduct Reviewer on numerous Code of Conduct Panels for local Councils.

John Gordon – Committee Member

B.Comm.(hons.), FCA, CPA, AGIA, ACG, AIIA (Aust.), MAICD, JP.

John was appointed to the Committee on its formation in October 2019. He is an assurance, risk and corporate governance specialist. John had a career of over 30 years, 22 as an Audit/Assurance Partner, with PwC (PricewaterhouseCoopers) and predecessor firms. Clients covered a broad range of organisations including listed public companies across most industry sectors. Public Sector clients, including Federal, State and Local Governments, comprised approximately 30 % of John's portfolio. John served in the roles of Hunter Region Managing Partner; NSW Local Government Leader; National Staff Partner, and National Risk Management Partner for the Resources, Services and Government Division of PwC.

Since 2009, John has worked in governance and risk. He has served with Audit & Risk Committees for over 20 ACT, NSW State and NSW Local Government agencies as well as not-for-profit organisations. He is a Board Member for South Western Sydney Local Health District, chairs the Finance and Assets Committee, and is a member of the Audit & Risk Committee and the Research & Teaching Committee. John is chair or member of 13 Audit & Risk Committees including 9 in NSW Local Government.

Councillor Member

George Copeland
B.Eng, Ass.Dip.Bus, M.Env.Stud

George has been a Councillor of Waverley Council for 2 terms, from 1999-2008 and for the current term 2017-2021. He was an Audit Committee delegate from 2017-2019, and is the current ARIC delegate for 2019-2021.

During his current term George fills other roles at Council including:

- Chair, Operations and Community Services Committee;
- Deputy Chair, Environment and Sustainability Advisory Committee;
- delegate, Cycling Advisory Committee;
- delegate; Sydney Regional Organisation of Councils- Sustainability Program Committee; and
- delegate, Sydney Coastal Councils Group.

During his two previous terms, George filled roles including Deputy Mayor; Chair of the Community, Housing, Environmental Services and Public Works Committee; and Chair of the Sydney Coastal Councils Group.

George has many years as an IT professional, manager, administrator and technician and has owned and run several small businesses in adventure travel. He has experience in teaching English as a second language. He comes from a farming background and has worked in this field.

How the Committee is supported by Legislation

The Committee has been operating in its current format since October 2019.

The new *Local Government (Planning and Governance) Amendment Act 2016 Section 428A* mandates the requirement for an Audit, Risk and Improvement Committee and specifies its responsibilities. The legislation was due to take effect in March 2021 but has been deferred due to COVID-19. It is likely that it will become effective in March 2022.

Waverley Council took a proactive position to implement the ARIC and its operations early to support a sound governance framework and to provide greater assurance around Council's activities.

What the Committee is tasked to do

The Committee operates under the Audit, Risk and Improvement Committee Charter which reflects the guidelines provided by the NSW Office of Local Government and industry best practice. The Charter was approved by Council on 18 February 2020 and includes the new legislative responsibilities.

The objective of the Committee is contained in the Charter:

The Waverley Audit, Risk and Improvement Committee ('the Committee') provides independent assistance to Council by monitoring, reviewing and providing advice on governance processes, risk management and control frameworks, and external accountability obligations.

The Committee is supported by an internal audit function and together they are one mechanism Council uses to ensure its internal controls and management approaches are adequate and effective for the management of risk across the organisation.

The Charter contains a number of administrative requirements and also prescribes the main responsibilities of the Committee into broad categories as follows:

Compliance
Risk Management
Fraud Control
Financial Management
Governance
Implementation of the strategic plan, delivery program and strategies
Service Reviews
Collection of performance measurement data

The Committee annually adopts a forward responsibility meeting plan that ensures coverage of these responsibility areas over a twelve-month period.

Key achievements of the Committee

As a new ARIC was established in October 2019 a focus of the Committee was to gain an overview of Council's operations, assets, IT systems and compliance, risk management, control and governance frameworks. The purpose of this was to understand Council's key risks and to assess the "maturity" of the overall governance frameworks in Council.

The Committee reviewed all responsibility categories required by the Charter over the course of the year. This was facilitated by the adoption of a Forward Responsibility Calendar in April 2020, which reflects the requirements of the Charter and Legislation, allocating the varying responsibilities to nominated meetings across a 12-month period to ensure complete coverage.

Key achievements include:

- Review of the revised ARIC Charter, approved by Council on 18 February 2020 and review and endorsement of the Internal Audit Charter
- Endorsement of a comprehensive and risk-based Internal Audit Program for 2020-2021 and a 4-year Strategic Internal Audit Plan for 2021-2024.
- Monitoring and review of Council's response to COVID-19 and the economic and social recovery work being developed alongside the state emergency management arrangements
- Oversight of the development of Risk Management, Compliance and Governance Frameworks
- Review and updates on Council's Cybersecurity regime and controls
- Oversight of implementation of the External Audit Management Letter recommendations
- Review and oversight of outstanding recommendations from internal audits, reviews and investigations undertaken prior to the formation of the new ARIC in October 2019
- Review of Council's Financial Statements on 15 October 2020.
- Oversight of Council's long term financial plan

Committee assessment of key responsibility areas for October 2019 – December 2020

The Committee has assessed the key responsibility areas as follows: Responsibility	Assessment
Compliance	Specific areas of compliance well established including work health safety and financial reporting. Comprehensive Council-wide compliance risk framework remains under development
Risk Management	Enterprise Risk Management is under development and at an emergent level of maturity. Commitment by management to developing a strong risk culture is evident

Fraud Control	Fraud and Corruption prevention controls at an intermediate level of maturity, with their effectiveness currently being assessed. Work being undertaken to further develop the fraud control framework, including the implementation of a diagnostic dashboard tool to assist in identifying fraud.
Financial Management	Council has prepared a Long-Term Financial Plan and is aware of the fiscal constraints it will face based on current budget projections. A series of service reviews are being undertaken to assist in managing the situation
Governance	Governance processes in place. Overarching governance framework being developed.
Strategic Plan, Delivery Program and Strategies	Strategic plans, delivery program and strategies implemented. Work underway to ensure alignment between the plans and delivery programs to create a more holistic planning and delivery program noted by the ARIC
Service Reviews	Service reviews underway and will be presented to the ARIC
Performance Measurement Data	As above
Overall	Council is working diligently to establish and enhance frameworks. Significant effort has been put into; • identifying and clearing legacy and current audit, review and investigation recommendations • revising risk registers and establishing Enterprise Risk Management, Compliance and Governance Frameworks The ARIC notes progress in development of robust governance systems and expects there will be continued progress in 2021

Committee Dashboard

Participation in meetings during 2020

The Committee has four (4) scheduled normal meetings during the calendar year and one special meeting for the review and endorsement of the financial statements (15 October 2020).
Attendance to the date of this report is as follows (includes the 2 meetings held in 2019):

Name	Role	Eligible	Attended
Elizabeth Gavey	Independent Chair	7	7
Kath Roach	Independent	7	7
John Gordon	Independent	7	6
George Copeland	Councillor	7	7
Non-Committee Regular Attendees			
NSW Audit Office	NSW Audit Office	7	2
Nexia Australia	External Audit Contractor	7	4
Ross McLeod	General Manager	7	7
SSROC	Internal Auditor Contractor (to July 2020)	4	4
Grant Thornton Australia	Internal Auditor (from July 2020)	3	3
Karen Mobbs	Chief Audit Executive/ General Counsel	7	5
Peter Monks	Director, Planning, Environment and Regulatory Services	7	5
John Clark	Director, Customer Service and Organisation Improvement	7	6
Emily Scott	Director, Community, Assets and Operations	7	3
Darren Smith	Chief Financial Officer	7	7
Jane Worthy	Internal Ombudsman (to July 2020)	4	4
Evan Hutchings	Executive Manager, Governance and Projects (from July 2020)	3	2
Al Johnston	Committee Secretary	7	7

In addition to the meetings above;

1. the independent members of the ARIC also attended an induction meeting on 16 October 2019 and participated in a tour of key Council facilities and locations on 28 February 2020;
2. the ARIC had confidential in camera meetings with the Audit Office of NSW in October 2019 and 2020
3. the ARIC had a confidential in camera meeting with the SSROC Internal Audit Contractor in October 2019.
4. the ARIC had a briefing session with the newly appointed internal auditor, Grant Thornton Australia in August 2020.

ARIC Business Papers and Reports reviewed

Meeting Date	Number of Papers/Reports reviewed and discussed
29 October 2019 Review of 2018/2019 Financial Statements "In- Camera" meetings with internal and external auditors	1
19 December 2019	10
2 April 2020	14
21 May 2020	11
3 September 2020	11
15 October 2020 Review of 2018/2019 Financial Statements and Long-Term Financial Plan "In- Camera" meeting with external auditors	2
10 December 2020	11

Committee Actions Register

The Committee Actions Register includes items raised by ARIC members for action/re-submission
Number of actions raised – 61
Number of actions completed – 49
Number of actions due to next/future meeting – 12

Internal Audit Reports/Reviews & Recommendations considered

Audit Name	No. of Recommendations	ARIC Meeting Date
Human Resources, Risk and Safety – Overtime Process Review	8	19 December 2019
Follow Up Review – Report on Commercial Waste Services	4	19 December 2019
Strategic Planning/eSolutions – 10.7 Certificates Process Review	6	19 December 2019
Technical Security Audit	61	19 December 2019
Phishing Simulation Report	5	19 December 2019

Accounts Payable Process Review	7	19 December 2019
Follow-up Review – Off Street Parking Review	2	2 April 2020
Working with Children (Safety of Children) Review	11	21 May 2020
Complaints Management Process Review	8	3 September 2020
Procurement Process Review	8	3 September 2020
Follow-up of Outstanding Audit Recommendations	18*	10 December 2020
Total Recommendations Reviewed	138	

*Note that this internal audit involved a review of outstanding audit recommendations from other audit reports and therefore includes recommendations already listed in this table

Other activities included:

- Oversighting the governance, fraud control and risk management frameworks
- Monitoring the status of audit recommendations
- Monitoring the status of the 4-year Audit Plan and Annual Audit Program
- Oversighting the External Audit Management Letter and Engagement Plan
- Revisiting prior audits, reviews and investigations for status updates
- Reviewing complaints data to identify any trends
- Reviewing Workplace Health and Safety statistics to assess Council's management in this area
- Reviewing GIPA and Office of Local Government reporting statistics
- Oversighting any significant investigations affecting Council.

Internal Audit

From October 2019 to July 2020, contracted internal audit services were provided to Council by Southern Sydney Regional Organisation of Councils. Following a tender process, Grant Thornton was engaged in July 2020 as Council's new outsourced internal audit provider.

The ARIC endorsed a new Internal Audit Charter in May 2020. Under this Charter, the internal audit function at Council is managed by the person appointed by the General Manager to be the Chief Audit Executive, currently the General Counsel.

A key task undertaken by Grant Thornton as the newly appointed internal auditor was to gain an understanding of Council's current risks, issues and operating environment.

Having regard to this and also trends and insights of the Local Government sector, Grant Thornton devised a 4-year Strategic Internal Audit Program for the financial years 2021-2024, and an Annual Internal Audit Plan for 2020-2021, both of which were endorsed by the ARIC in September 2020.

Internal Audit Plan

During 2019- 2020, substantial progress was made on the 2019-2020 Audit Plan, despite COVID-19

restrictions. The plan was completed, although 2 internal audits did not proceed;

- The audit of Recruitment and Selection was suspended due to transition of audit services to Grant Thornton; and
- The follow up audit of Cemeteries did not proceed due to a review of these operations.

Both these audits will be considered in the current 4-year Strategic Internal Audit Plan, either specifically or via a review of the implementation of audit recommendations.

Next Year

Proposed requirements affecting the Internal Audit function and Audit Risk and Improvement Committee.

The Office of Local Government (OLG) issued *"A new risk management and internal audit framework for local councils in NSW" Discussion Paper* in September 2019. Feedback for this closed on 31 December 2019.

The Discussion Paper intended to reflect the legislative changes made to the Local Government Act in 2016 specifically relating to Section 428A and to provide more guidance around the new legislation and greater onus on councils to have a mandatory internal audit function and Audit, Risk and Improvement Committee with specific conditions and requirements.

Waverley Council has already pre-empted many of the likely requirements and is in a good position to adjust to others as required by the extended 2022 deadline.

In addition, the NSW Audit Office is becoming more robust and targeted in the conduct of its financial and performance audits, since becoming the external auditor for local government in NSW in 2016.

In 2019, Waverley Council was selected by the NSW Audit Office to be included in their Procurement Performance Audit review being conducted across 6 councils. This audit was released on 17 December 2020 and Council and the ARIC are in the process of reviewing the contents of the report as they relate to Waverley.

Council has worked cooperatively with the NSW Audit Office with their representative being a regular invitee to all ARIC meetings. It is anticipated that this cooperative relationship will continue into the future. The NSW Audit Office has advised Councils of their areas of focus for both financial audits and performance audits in 2021.

Conclusion

The ARIC has fulfilled its responsibilities under the Audit Risk & Improvement Committee Charter for the period and has a plan to continue to do so, via the adoption of the rolling forward responsibility calendar. The Committee has operated cooperatively to provide feedback and assurance to management and Council.

I would like to take this opportunity to thank my fellow Committee members, management and staff and the external audit team for their forthrightness and cooperation in the operation and outcomes of the Committee during 2019 and 2020.

Elizabeth Gavey
Chair, Waverley Council Audit, Risk and Improvement Committee
January 2021

REPORT
CM/7.7/21.02

Subject: **Audit, Risk and Improvement Committee Meeting - 15 October 2020 - Minutes**

TRIM No: SF20/986

Author: Al Johnston, Governance Officer

Director: Karen Mobbs, General Counsel

RECOMMENDATION:

That Council notes the minutes of the Audit, Risk and Improvement Committee meeting held on 15 October 2020 attached to the report.

1. Executive Summary

Council established the Audit, Risk and Improvement Committee ('the Committee') in February 2019. The Committee meets five times per year. In accordance with the Committee's Charter, once the minutes of a meeting have been confirmed by the Committee, they are reported to Council for noting.

The minutes of the meeting held on 15 October 2020 have been confirmed by the Committee and are attached to this report for Council's information.

2. Introduction/Background

The Audit, Risk and Improvement Committee provides independent assistance to Council by monitoring, reviewing and providing advice on governance processes, risk management and control frameworks, and external accountability obligations.

The Committee is supported by an internal audit function and together they are one mechanism Council uses to ensure its internal controls and management approaches are effective for the management of risk across the organisation.

The Committee generally meets five times each calendar year. In accordance with section 9.6 of the Committee's Charter, after the minutes of each meeting have been confirmed by the Committee, they are reported to Council for noting.

3. Relevant Council Resolutions

Nil.

4. Discussion

Nil.

5. Financial impact statement/Time frame/Consultation

The minutes of the meeting held on 15 October 2020 were confirmed by the Committee at its meeting in December 2020.

6. Conclusion

The minutes of the ARIC meeting held on 15 October 2020 are attached to this report. It is recommended that Council notes the minutes of the meeting.

7. Attachments

1. ARIC - 15 October 2020 - Minutes ⇩

WAVERLEY
COUNCIL

MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING
HELD BY VIDEO CONFERENCE ON THURSDAY, 15 OCTOBER 2020

Voting Members Present:

Elizabeth Gavey (Chair)	Independent Member
John Gordon	Independent Member
Kath Roach	Independent Member
Cr George Copeland	Councillor Member

In Attendance:

Ross McLeod	General Manager
Karen Mobbs	General Counsel & Chief Audit Executive
Emily Scott	Director, Community, Assets and Operations
Darren Smith	Chief Financial Officer
Brett Hanger	External Auditor (Nexia Australia)
Caroline Karakatsanis	Audit Office of NSW
Jared Lean	Internal Auditor (Engagement Partner, Grant Thornton Australia)
Teena Su	Executive Manager, Finance
Cr Dominic Wy Kanak	Waverley Council
Al Johnston	Committee Secretary

At the commencement of proceedings at 9.02AM, those present were as listed above, with the exception of Cr Wy Kanak who arrived at 9.15AM.

Prior to the commencement of the meeting the Voting Members of the Committee met in closed session for a confidential discussion with the External Auditors.

ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The Chair read the following Acknowledgement of Indigenous Heritage:

The Waverley Audit Risk and Improvement Committee respectfully acknowledges the Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms the Waverley Local Government Area.

1. Apologies/Leaves of Absence

There were no apologies.

2. Declarations of Pecuniary and Non-Pecuniary Interests

The Chair called for declarations of interest and none were received.

3. Confirmation of Minutes

ARIC/3.1/20.10 **Confirmation of Minutes - Audit, Risk and Improvement Committee Meeting - 3 September 2020 (SF19/330)**

MOTION / DECISION Mover: John Gordon
Seconder: Kath Roach

That the minutes of the Audit, Risk and Improvement Committee Meeting held on 3 September 2020 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

4. Actions from Previous Meetings

Item deferred to next ARIC meeting.

5. Reports

ARIC/5.1/20.10 **Financial Statements as at 30 June 2020 (A19/0807)**

MOTION / DECISION Mover: John Gordon
Seconder: Kath Roach

That the Committee:

1. Receives and notes the Audited Financial Statements as at 30 June 2020 attached to the report.

2. Thanks Council staff and the External Auditors and notes their hard work in producing the Financial Statements.

3. Receives notice of the Covid-19 related disclosure to be included in the Financial Statements.

4. Receives a copy of the Closing Report issued by the External Auditors.

5. Requests that in 2021 the draft financial statements be presented to the Committee sooner than October.

DISCUSSION

The External Auditors presented an outline of their draft Closing Report and stated that the Audit is complete, noting that the standout feature of the accounts is the substantial decrease in the value of Council's investment properties.

The key points of the Committee's discussion were:

- The significant decline in the operating performance ratio and Council's plans to improve it, including initiating a program of service reviews which will be presented to ARIC.
- The substantial decrease in the value of Council's car park investment properties due to a change in the methodology used by Council's new valuer from 'cost value' to 'market value'. This caused a sizeable difference in the profit and loss account from 2019 to 2020. The ARIC noted that the car parks were still fully operational and recommended that the reason for the change in value and its impact on Council's Net Operating Result for the year be clearly articulated.
- The ARIC's preference to receive the draft financial statements sooner than October in order to review and provide input prior to the audit being completed.
- The absence of a Covid-19 related disclosure from the Statements and the need for this to be addressed.
- The increase in the cost of staff wages, contracts and consultancies.
- The increase in legal expenses, most of which relate to compliance, capital works and Development Application matters, and in particular, the significant legal costs associated with the Bondi Junction cycleway project.
- The very positive results regarding Council's program of infrastructure asset renewals and maintenance.
- An error in the description of the audit fees which will be rectified in the final version.
- The terminology used in Note 10 regarding transportation assets needs to be consistent with the language used in Note 23.
- Waverley's cemeteries and the increase in their value, the drop in user charges and the business vs service management philosophy behind them and their sustainability in to the future.
- A number of typographical errors to be corrected.

ARIC/5.2/20.10 Long Term Financial Plan 5.2 - 2020/21 to 2030/31 (SF19/5949)

MOTION / DECISION

Mover: John Gordon
Seconder: Kath Roach

That the Committee receives and notes the report and presentation on the Long Term Financial Plan 5.2 and management approaches to achieving financial sustainability for Council.

DISCUSSION

The General Manager and Chief Financial Officer provided the highlights and key assumptions of Council's long term financial plan, noting that Council's operating performance ratio is projected to be negative over the life of the LTFP but that is offset by a large cash reserve. The General Manager advised that the situation is managable at the moment, but expenditure is increasing quicker than revenue and Council needs to balance that trend. They outlined strategic actions to be taken to address the situation including a

program of service reviews and a review of modes of service delivery.

The ARIC agreed that service reviews are crucial and stressed that the elected Council needs to support Management's strategic approach to service delivery if the situation is going to improve.

The key points discussed further by the Committee were:

- The negative operating performance ratio and the need to make it positive.
- The amount of asset depreciation may need to be reviewed as it does not appear relative to Council's asset base.
- Management's aim to align financial strategies with the delivery program to ensure that the cost and timing of delivering assets and services is well understood in the context of how they will be funded up front and on an on-going basis.
- Increased reliance on grant funding might need to be reconsidered given state and federal grants will not be guaranteed in the future.
- The use of cash reserves to cover operating expenses or revenue shortfall, or to be used for investing in the local community and economy.
- Rethinking subsidies and how, and for what purpose, they are used, and what outcome does the Council want.

Overall, the Committee expressed confidence in the Long Term Financial Plan 5.2 as a good road map for the Council into the future.

6 Other Business

ARIC/6.1/20.10 General Manager's Update

The General Manager gave a brief update on the following key areas:

- The impact of Covid-19.
- Delivery of Council's services and substantial capital expenditure program.
- Operational plans to manage the beaches and public spaces now and through summer.

Approaching the state and federal governments to assist Council to fund its work to manage the Covid-19 pandemic was also discussed.

ARIC/6.2/20.10 IT Vulnerabilites

The minutes of the 3 September 2020 meeting records the Manager, Information Technology stating that Council is still vulnerable to security breaches in the working from home environment.

The Committee questioned the General Manager on this issue, who advised that there is no immediate threat that he is aware of in relation to this.

The Internal Auditor advised the Committee that there is a cybersecurity review scheduled to be undertaken in the next month as part of the internal audit plan and that remote working and the vulnerabilities around that would be incorporated into the scope, and further advised that he will provide a verbal update on the outcome of the review at the next meeting.

ARIC/6.3/20.10 Plans for Economic Development in Waverley

The Committee asked the General Manager what Council is doing to foster economic development in the Waverley area as part of the post-Covid recovery.

The General Manager advised that Council is working on recovery planning for the community and engaging with the business and community sectors to understand the impacts of the pandemic. He said that while Council does not have a specific economic development strategy, there are a number of elements feeding into that space from the recovery planning work, Council's attempt to promote Waverley as a centre for innovation, and from trying to support existing businesses. However there is a tension between the need to promote economic activity and the impact this may have on existing communities and that this needs to be carefully managed.

7. Meeting Closure

THE MEETING CLOSED AT 11.32AM.

.....
SIGNED AND CONFIRMED
CHAIR
10 DECEMBER 2020

REPORT
CM/7.8/21.02

Subject: **Petition - Mackenzie Street Basketball Ring**

TRIM No: A03/0738

Author: Natalie Kirkup, Governance Officer

Director: Karen Mobbs, General Counsel

RECOMMENDATION:

That Council:

1. Refers the petition to keep the Mackenzie Street basketball ring to the Director, Planning, Environment and Regulatory, for appropriate action.

2. Officers report back to Council on the action taken on the petition.

1. Executive Summary

Council has received a petition containing 30 signatures of residents of Mackenzie Street, Bondi Junction, who want to keep the community basketball ring at the end of Mackenzie Street to promote physical activity in children.

It is recommended that the petition be forwarded to the Director, Planning, Environment and Regulatory, for appropriate action and that a report come back to Council on the outcome.

2. Introduction/Background

Council accepts petitions from persons who have an interest in the Waverley local government area as residents, landowners, business people or in some other capacity. Petitions must concern matters that Council is authorised to determine.

3. Relevant Council Resolutions

Nil.

4. Discussion

The petition states:

'Petition by the Mackenzie Street residents to keep the community basketball ring at the end of Mackenzie Street to promote active kids.'

The petition complies with the Petitions Policy.

5. Financial impact statement/Time frame/Consultation

There is no financial impact in Council receiving the petition.

6. Conclusion

It is recommended that the petition be forwarded to the Director, Planning, Environment and Regulatory, for appropriate action, and that a report come back to Council on the outcome.

7. Attachments

Nil.

REPORT
CM/7.9/21.02

Subject: **Bondi Night Market Trial**

TRIM No: A20/0361

Author: Shaun Munro, Manager, Events

Director: Meredith Graham, Acting Director, Customer Service and Organisation Improvement

RECOMMENDATION:

That Council:

1. Trials the Bondi Night Market concept across two weekends in April 2021.

2. In accordance with clause 413J of the *Local Government (General) Regulation 2005*, amends the $0 (fee waiver) COVID-19 Small Business Support category in Council's Fees and Charges to add the following fees to apply to the Bondi Night Market trial:

   (a) Venue hire.

   (b) Parking.

   (c) Waste and resource recovery.

3. Waives the fees associated with the use of Bondi Park, Park Drive South parking spaces, waste and resource recovery services for the event.

1. Executive Summary

In April 2020, the Events team met with local residents Mike Cortez and Samuel Jackson to discuss the potential for hosting a night market event in Bondi Park. In December 2020, a proposal was presented to Council's Events and Economic Development teams as well as representatives from the Bondi and Districts Chamber of Commerce in December 2020.

Working predominantly with local businesses the Bondi Night Market aims to provide development opportunities for local businesses to trade in an outdoor setting where increased pedestrian footfall provides expanded exposure and access to new markets and clientele. Accompanied by a food and beverage garden and a modest entertainment program, the night market concept aligns with Council's ongoing COVID-19 local business recovery efforts and is permissible under the current NSW Public Health Order (PHO).

With the inclusion of ancillary service of alcohol for a food and beverage garden, the Bondi Night Market falls into the high impact event range and requires Council approval.

Organisers of the Bondi Night Market are seeking approval to trial their concept across two weekends in April 2021. To assist with supporting the start-up concept it is recommended that Council approve the

event for two weekends as well as support the event by way of a fee waiver for venue hire, parking, and resource recovery services.

2. Introduction/Background

The Bondi Night Market is a three-night event designed to shine a light on the dynamic Waverley business community. It will be an opportunity for families to enjoy the efforts of local chefs, artists, musicians, designers, and creatives out on the grass in Bondi Park, and connect with the wider community.

Bondi Night Market aims to be a meeting point for local food vendors, fashion, live art and a mix of other eclectic services coming together with grassroots community groups, children's entertainment and festive activities for all.

The Events team and a member of the Bondi and Districts Chamber of Commerce met with organisers on site in April 2020 to discuss feasibility of hosting the market in the park, benefits to businesses and the permissibility under the NSW Public Health Order (PHO) at the time.

It was determined that a night market in Bondi Park including the Dolphin Court and Park Drive South was feasible and beneficial to local businesses but was not permissible at that time under the PHO.

In December 2020 the NSW Government significantly eased PHO restrictions and actively encouraged local government to support business initiatives that focus on trading and dining in outdoor open spaces.

Bondi Night Market organisers presented their proposal to the Events and Economic Development teams as well as representatives from the Bondi and Districts Chamber of Commerce in mid-December 2020. The Bondi Night Market proposal along with a draft site map are attached to this report.

After assessment by staff, the proposal was well received, deemed permissible under current PHOs and suitably fit for Council support and approval. Members of the Bondi and Districts Chamber of Commerce have been involved in all discussions with organisers and are in full support of the proposal.

Bondi Night Market organisers Samuel Jackson and Mike Cortez have a long history and proven capabilities in the events, marketing, and promotions industries. Mr Jackson is project director for Premium Media and Mr Cortez is managing director of local advertising agency Captiv8, and both are Waverley residents with young families. It is through their families' network of friends and community connections that inspiration for the night market originated—a safe, open outdoor space for the community and particularly young families to come together and dine, socialise, be entertained and support local businesses.

3. Relevant Council Resolutions

Nil.

4. Discussion

The Bondi Night Market concept has the potential to be a positive addition to existing community market offerings, provide employment for local musicians and events industry workers as well as providing an ongoing opportunity for local businesses looking to expand their business and client base by marketing their products and services to a new audience.

Organisers have engaged extensively with businesses and the broader community for several months now and are confident that local businesses, community groups, surf clubs, sporting organisations, local schools and residents are in full support of the night market concept.

Organisers have indicated their business model provides sufficient budget and resourcing to deliver a trial of the Bondi Night Market across two consecutive weekends during the April school holidays. However, a request has been made for the waiving of fees associated with venue hire, parking and resource recovery services to assist with the concept trial start-up costs.

Organisers have submitted a draft event management plan that comprehensively meets the requirements of Council's Events Policy as well as NSW Public Health Order COVID-19 safety planning requirements. The event management plan pays close attention to the event being a family-friendly event and clearly outlines plans for the responsible service of alcohol as an accompaniment to the food and dining experience.

If the Bondi Night Market trial proves successful, then the concept could be taken to market in the form of a tender process. There is the potential for ongoing benefits to local businesses, creative industries and community, as well as an additional revenue stream for Council.

Community Strategic Plan benefits

The concept aligns with the Council's Community Strategic Plan (CSP), with numerous benefits to local businesses, local performers and musicians, event industry workers, the community, and Council. The CSP includes the following:

Arts and culture

- 1.1. Facilitate opportunities that recognise Waverley's unique place in the Australian contemporary cultural landscape.
- 1.1.3. Provide a program of recreational and entertainment events that balances community and visitor expectations.

Community services and well being

- 2.1. Create a resilient, caring and cohesive community.
- 2.2. Nurture a safe, healthy and well-connected community that embraces challenges and has the resilience to adapt to change.
- 2.3. Strengthen people's inclusion in community life, promote diversity and celebrate Aboriginal and Torres Strait Islander culture past, present and future.

Recreation and open spaces

- 3.1. Improve health and quality of life through a range of recreational opportunities and quality open spaces.

Local economy

- 4.2.2. Support the efforts of a range of stakeholders to increase the diversity of the local economy.

5. Financial impact statement/Time frame/Consultation

Venue hire fees

Venue hire fees for the use of Bondi Park across two weekends in April would ordinarily be within the fee banding range of $30,000 to $80,000.

Waiving venue hire fees represents no financial impact on 2020–21 operational budgets as this income was not envisaged.

Parking spaces

A lost revenue fee is ordinarily applied to events that use parking spaces and impact parking meter revenue.

It is anticipated that the Bondi Night Market will have minimal impact on parking meter revenue. There is the potential for an increase of adjacent parking meter revenue with increased visitation related to the market.

Waste and resource recovery services

During April, the Parks and Open spaces team have a sufficient surplus of bins to accommodate the needs of the market.

The volume of waste generated by market operations is not anticipated to be greater than that which would be produced on a busy school holiday weekend in April and would have little to no impact on regular resource recovery services in the Bondi Beach area.

Time frame

It is necessary that Council provides an approval and the waiving of fees for the Bondi Night Market trial at this time so that organisers have sufficient time to move to full engagement with local businesses, community groups, and marketing partners, and progress planning with event related contractors.

Internal consultation

Economic Development has indicated their full support of the proposal and have been actively involved and engaged in discussions with event organisers throughout the process.

Properties and Facilities has been consulted to assess potential impacts on existing market providers in the local government area. Bondi Beach Primary school markets operate Saturday and Sunday during the daytime only and the Roscoe Street Mall Community Market does not operate in April. It was concluded that the concept does not impact existing market operations in the Bond Beach area.

Parking Services has been consulted to assess potential impacts of access to parking spaces on Park Drive South and it was concluded that there will be limited impact on available parking. A loss to parking meter revenue would be minimal to none on Park Drive South and a loss would be regained and potentially increased on surrounding streets and paid parking locations through increased visitation for the markets.

Additionally, Opens Spaces and Parks, Major Projects, Rangers, Lifeguards, Arts and Culture, and Communications and Engagement teams have all been consulted for feedback. No significant concerns were raised.

External consultation

Bondi and Districts Chamber of Commerce has indicated its full support of the proposal and has been actively involved and engaged in discussions with event organisers throughout the process.

Police Area Command, Eastern Suburbs Licensing Police, and Bondi Beach Precinct were all consulted for feedback. None has indicated resistance to the proposal.

6. Conclusion

The Bondi Night Markets presents numerous local business and community benefits that align strongly with the Waverley Council Community Strategic Plan. It is permissible under the current Public Health Order, is fully supported by the Bondi and Districts Chamber of Commerce and aligns with NSW State Government business recovery initiatives.

Subject to NSW Public Health Orders at the time, it is recommended that the Bondi Night Market trial concept be approved for April 2021 and that event-related fees associated with venue hire, parking spaces, waste and resource recovery services be waived.

7. Attachments

1. Bondi Night Market - Proposal ⇩
2. Bondi Night Market - Draft site map ⇩

BONDI NIGHT MARKET

The Bondi Night Market is a 3-Night Event designed to shine a light on the dynamic Waverley Business Community alongside its outstanding artisinal portfolio. An opportunity for families to enjoy the efforts of our Local chefs, artists, musicians, designers and creatives out on the grass of Bondi, and reconnect with the wider community.

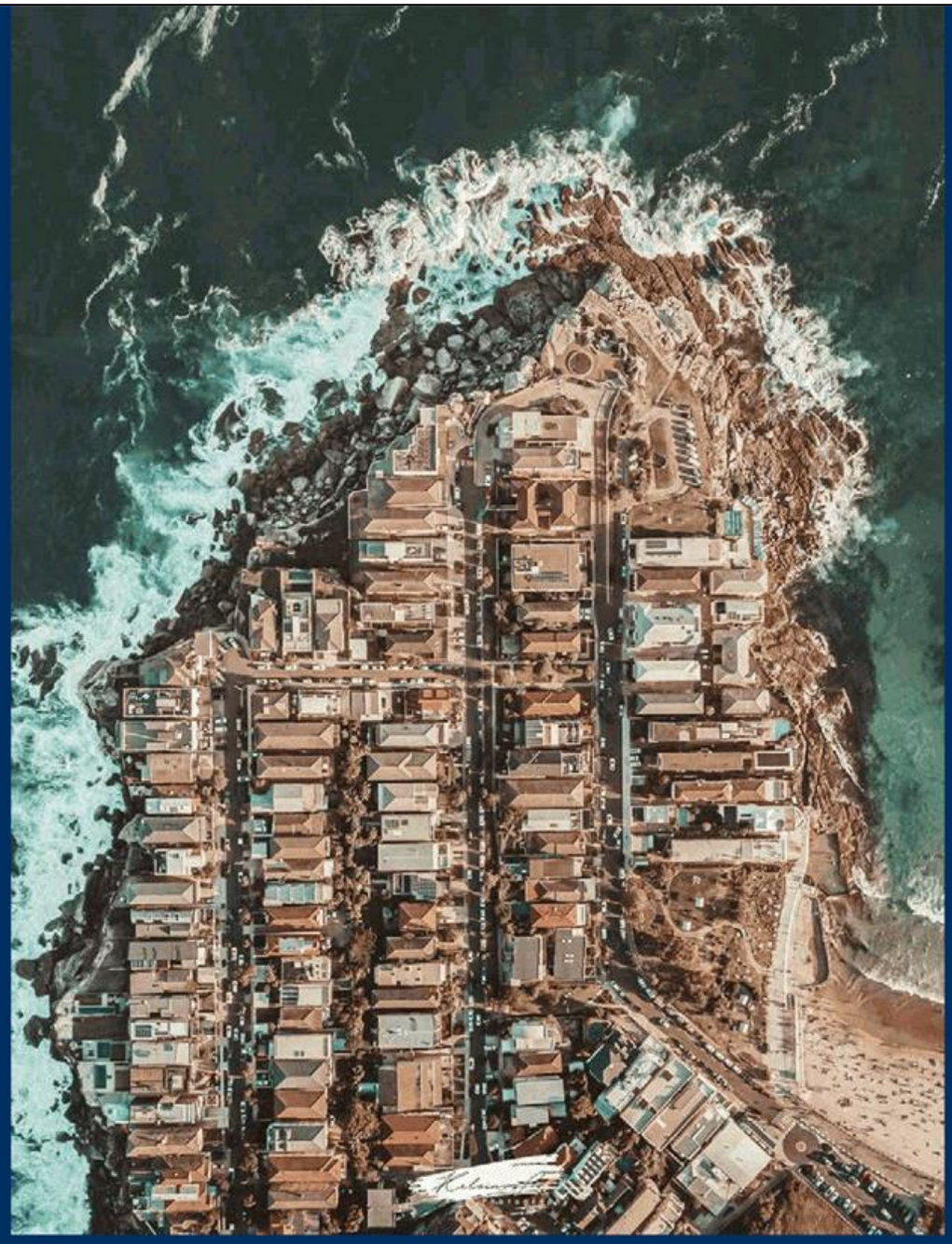
BNM is the meeting point for the classic food trucks, fashion, live art and eclectic services with grassroots community groups, children's entertainment and festive activities for all.

BONDI & DISTRICTS CHAMBER OF COMMERCE

As leaders, we can bring joy, entertainment and a much needed economic boost to our all-important business community in a safe and protected environment. Supported by the Chamber of Commerce, this event is a example of how councils can support their community by opening up carparks and public space to allow people to stay connected and do business in a **safe outdoor market place, as identified by our citizens.**

The site has been specifically chosen with consideration to the governments advice for local councils to open up car parks and public space for economic stimulus. Shaun Munro the Waverley Events Manager supports the chosen site and has been consulted a number of times. This is the ultimate site to host such an event.

It is a first to market, unique opportunity. It is also the strongest opportunity in the market due to the location itself, and the iconic Bondi brand this region has already developed over decades.



BONDI & DISTRICTS CHAMBER OF COMMERCE

THE SCHEDULE

The Market will take a 3-day pop-up, line up, with a spread across the elected Friday, Saturday and Sunday, allowing businesses to access and interact with a variety of demographics and communities.

The proposed timeline would go as follows:

PRODUCTION TIMETABLE

FRIDAY:

8am - 12pm	Production Bump In
10:30am	Traders on-site
2:30pm	Soft opening
4pm	Event start
9pm	Event finish
9:30pm	Event area closed

SATURDAY:

8am - 12pm	Production Bump In
10:30am	Traders on-site
11:30am	Soft opening
4pm	Event start
9pm	Event finish
9:30pm	Event area closed

SUNDAY:

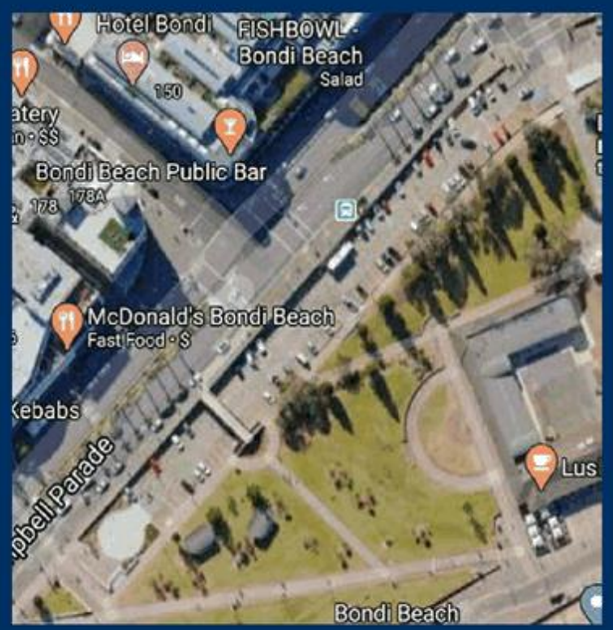
8am - 12pm	Production Bump In
10:30am	Traders on-site
2:30pm	Soft opening
12pm	Event start
9pm	Event finish/bump out begins
10:30pm	Production bump out ends

SITE CLEAR

BONDI & DISTRICTS CHAMBER OF COMMERCE

FOOTPRINTS & SUSTAINABILITY

The event will encompass part of the grassed area around the Pavilion, the amphitheater on the southern side of the pavilion and the car park behind the pavilion adjacent to Campbell Parade



The car park along side Campbell Parade and adjacent grassed area.

The Bondi Night Markets, partnering with Waverly Shire Council, have a strong commitment to a clean and eco-friendly event. With organised rubbish management, water efficient facilities and electricity management plans - the organisers of this market are confident about creating an event that leaves nothing but positive economic results and fond memories for families and business owners.

BONDI & DISTRICTS CHAMBER OF COMMERCE

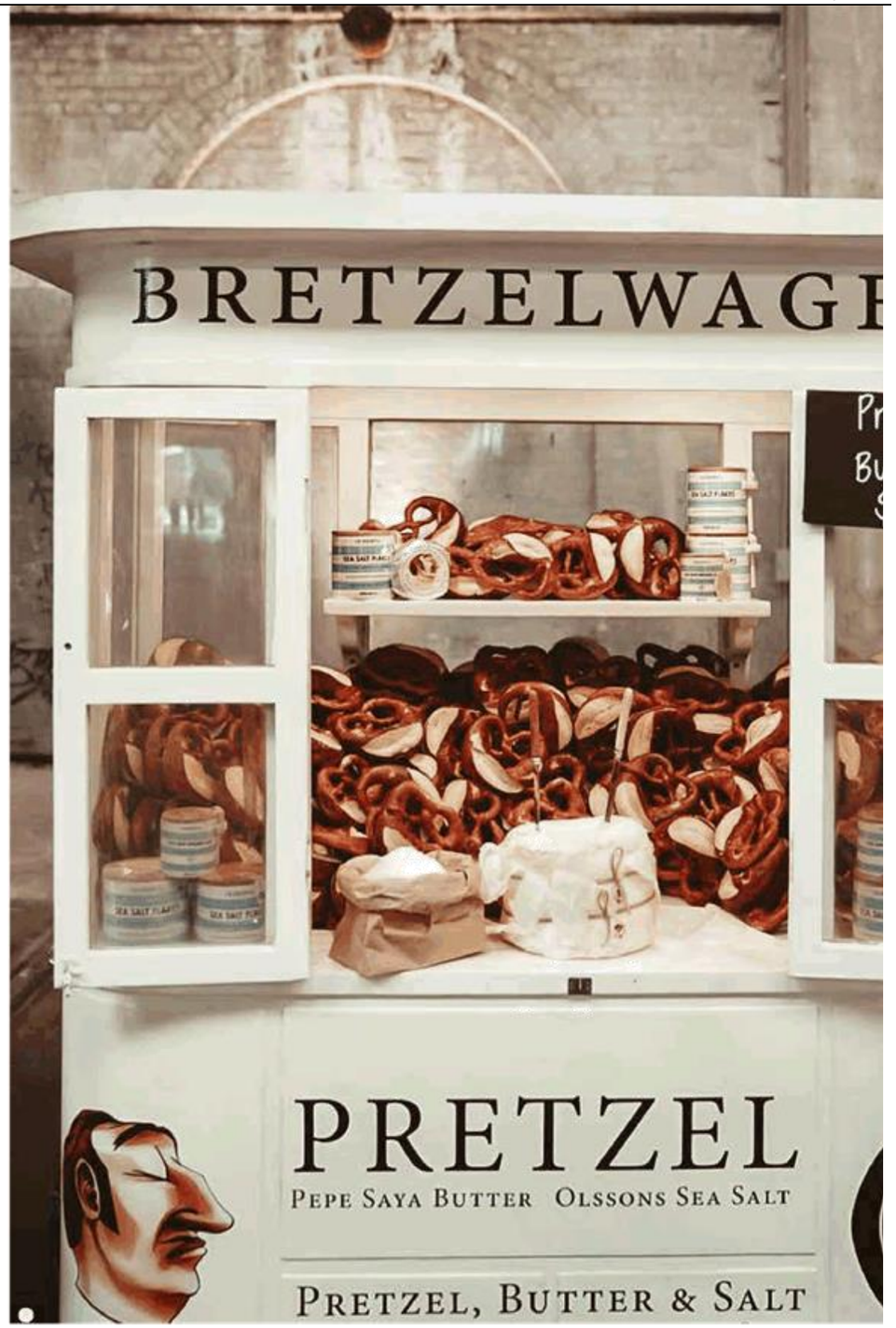
INFRASTRUCTURE

Bondi Night Markets has considerations of the need for infrastructure that is both visually impactful but has a low impact on the environment itself, as to leave it 'the way we found it' - clean, undamaged and ready to host it's local residents. The planned Low Impact Infrastructure will include:

Temporary stalls	(3mx3m – 6mx6m)
Fencing	1.8m for stall BOH areas
Tenser Bollards	for line management
Cool Rooms	for stalls storage / compliance
Staging (low rise)	for DJ stage
Amusements	various providers

TEMPORARY STALLS

The composition of the temporary stalls includes 20x Food Providers in the concreted car park for land preservation, while the vendors will be placed at the top of the grassed area - in the case of rain, this will allow water to flow downwards away from the stalls meaning less chances of marshy conditions underfoot.



ENTERTAINMENT

A core part of the vision for Bondi Night Market is the opportunity to provide entertainment to the locals of the Waverley Community as well as the important influx of nearby tourist interest

LOCAL ORGANISATIONS (SCHOOLS / SPORTS / NFP)

We will be allowing these organisations to fundraise with raffles / game of skill for their organization. We envisage providing four sites (3M X 3M) for this.

MUSIC STAGE

A Waverley hospitality business has expressed interest in providing a “silent disco” stage, where DJs will perform at the event. Access to the silent disco will cost $5 pp. It will be accessible on a phone app, so users can utilize their own headphones. Hire headphones will also be available, with Covid protocol around handling and hiring.

AMUSEMENTS

We will invite a number of local businesses to provide ‘amusements’ or games of skill along with a number of selected amusement providors.

BACKGROUND MUSIC

Music will be played at either the end of the food stall run and at the top of the grass.

THEMING

Will take the form of signage. A sign will be placed on top of the bridge that covers the car park. A key piece of artwork to be used on digital advertising to promote Waverly businesses to be approved by the Waverley Chamber of Commerce and some flag livery.

BONDI & DISTRICTS CHAMBER OF COMMERCE

ENGAGEMENT

COMMUNITY

The event will be presented in conjunction with The Waverley Chamber of Commerce. Businesses, community clubs and groups will be canvassed for their involvement with the event at the earliest opportunity.

MEDIA PARTNERS

We have engaged the BEAST, The Wentworth Courier, Bondi Loop and Concrete Playground as the event media partners - to provide targeted editorial, focus on the Waverley Businesses and distribution to their database.

MARKETING AND ADVERTISING

An integrated, engaging campaign will be run to communicate the goals and style of Bondi Night Market to the immediate and extended community. With a digital and social base used to start and collect data. **All Partners and Providors** will be included in digital advertising. An EDM will be used closer to the launch date with an advertorial campaign and council flags along the busy Campbell Pde.

BONDI & DISTRICTS CHAMBER OF COMMERCE

PARTNERSHIPS

BONDI NIGHT MARKET IS PROUD TO BE WORKING ALONGSIDE LIKEMINDED BUSINESSES TO BRING THIS EVENT TO LIFE.

As such, all commercial partnerships are structured on a case by case basis, each as unique as the businesses they cater for.

Additionally, we've attached a Credential Document for Premium Media, our co. Event Runner.

HEALTH/SECURITY SAFETY

More than ever, security that people can trust, is important. Security for the guests, for the local residents and the vendors themselves.

SECURITY / ASSET PROTECTION

Event security will be in-line with licensing requirements for NSW Australia and additional asset protection will be provided overnight for vendors peace of mind.

RISK MANAGEMENT

Importantly, the creation of a Risk Management Plan integrates a Covid Safe Plan. The Covid Safe plan, will also sit separately as its own operable document.

COVID SAFE PLAN - KEY ELEMENTS

a) Integrate LIEF Operating Guidelines (attached).
b) Integrate Work Health and Safety Act 2011 and Work Health and Safety Act 2017.
c) Integrate current (at the date of BNM) NSW Public Health Orders and Restrictions.
d) Integrate Covid Safe event operations practices fromPremium Media's Place Management NSW and Destination NSW Events.
e) Integrate Temporary Stall operation practices from The Royal Easter Show 2021 via CMC solutions (Premium Media Food Compliance sub-contractor).
d) Integrate any Waverley LGA specific Covid practices.
e) Integrate Covid best practice operation of events, gatherings, workplace operation as detailed by Risk Facilitator PTY LTD.
(f) Integrate key Stakeholder feedback into Risk and Covid Safe plans.

BONDI & DISTRICTS CHAMBER OF COMMERCE

CONTINUED...

RISK MANAGEMENT CERTIFICATION

Rick Facilitator PTY LTD will be engaged to supply specific project based consultation on Covid Safe Management of the BNM. This will include consultation on and certification of the Covid Safe operational plan and Risk Management plan along with daily pre-event opening site inspections and hourly live event operation check-ins. Risk Facilitator PTY LTD currently supplies Risk Management services to Waverley Council, Tourism Australia, Destination NSW, Red Bull, The Amazing Race, Big Brother and many more.

PLAN REFERENCE

We've attached a recent Risk Management plan for reference of approach and methodology.

BONDI & DISTRICTS CHAMBER OF COMMERCE

CONTINUED...

SITE AND PROJECT COVID SAFE SPECIFIC ELEMENTS

a) Line Management - bollarding of all stalls for line management,with signage of 1.5m spacing. Service of two customers only at any one time in line with current health orders.

b) Stall / Amusement placement - spacing apart amusement to allow for staff distancing.

c) Staff / Contractor Guidelines / Comms - pre-event comms detailing all protocols, signage and use of event based app to re-inforce and regularly update comms to staff during live event operation.

d) Staff / Contractor Audit - auditing of all suppliers of their covid safe plans, along with signature of plans and detailing of WC / PLI certs.

e) Customer Service Staff - on-ground Waverley Council customer service staff engaging public in covid safe protocols.

f) Event Covid Marshall - to oversee operation and adherence to covid safe plan.

g) Sanitary Stations - at all stall, activation and amusement operations.

h) Security Staff - working in conjunction with Covid Marshall in adherence and operation of Covid safe plan.

i) Safe Food Operation - CMC solutions pre-event and on-ground supervision of safe food compliance and operation.

j) Public Address / Announcements - over PA reminding audience of event / covid safe / public health orders.

k) Signage - throughout site reinforcing Covid safe guidelines for attendees.

l) Check-in - for all people purchasing at the event.

m) iauditor App - Premium Media utilise iauditor at all their events to democratise risk. Covid safe plan and 30 mins checks / incident reporting worked into plan.

BONDI & DISTRICTS CHAMBER OF COMMERCE

GET INVOLVED!

CONTACT

If you're interested in creating something truly great for the community and helping the local economy recover. Give Mike Corte a buzz and let's do something truly exciting.

PH: 0414 561 501
E: mike@captiv8.com.au

BONDI NIGHT MARKET

BONDI & DISTRICTS CHAMBER OF COMMERCE

Bondi Night Market Draft Site Map (Indicative only)

REPORT
CM/7.10/21.02

Subject: **Youth Week 2021**

TRIM No: A03/2784

Author: Rebecca Rodwell, Manager, Community Planning and Partnerships

Director: Emily Scott, Director, Community, Assets and Operations

RECOMMENDATION:

That Council:

1. Under section 356 of the *Local Government Act*, grants up to $6,300 in financial assistance to WAYS Youth and Family to run activities that involve and benefit a diverse group of young people for Youth Week 2021.

2. Notes that:

   (a) Youth Week activities are developed in collaboration with a diverse range of young people in accordance with the funding agreement.

   (b) The format for Youth Week is revised for a program of events across both the Waverley and Woollahra local government areas.

   (c) Partnership opportunities are explored in order to enhance opportunities for youth engagement that facilitate expression of ideas and creativity, address concerns and enable connection to community and resources

   (d) The Youth Week program will be subject to monitoring of the COVID-19 situation and the current NSW Public Health Orders.

1. Executive Summary

Council has supported WAYS Youth and Family to implement Bondi Blitz to celebrate young people and Youth Week for more than 20 years. This support has consisted of a small grant provided to WAYS, which is funded through the State Government Youth Week grant and matched by Council.

Council officers have been working in partnership with WAYS Youth and Family to enhance Bondi Blitz each year, and to facilitate a range of diverse and interesting activities in and around Youth Week for local young people to get involved in.

In 2021, there will be a change to the scale and nature of activities celebrating Youth Week during 16–24 April and Bondi Blitz will not go ahead as initially expected. This provides the opportunity to explore different activities and opportunities for engaging with a diverse range of young people in the community.

2. Introduction/Background

Each year, Council receives a small grant through the Department of Communities and Justice (formerly FACS) for Youth Week, which is an annual event that recognises young people aged 12–24 and their valued contribution to the community. Council is required to fund match this grant.

As part of the funding agreement, funded agencies must involve young people in all aspects of Youth Week, including the planning, development, and management of activities.

Under the previous agreements, Council has provided substantial in-kind support for venue hire, parking and staff time (Rangers, Parks, Venue and Community Programs staff) to assist with the planning and operation of Bondi Blitz for Youth Week. The cost to stage Bondi Blitz at Bondi Park utilising a mobile concert stage utilises the majority of the Youth Week funding provided by Waverley and Woollahra Councils. Woollahra Council has also provided its State Government Youth Week grant for Bondi Blitz even though the event takes place within the Waverley local government area (LGA).

In 2021, Youth Week occurs 16–24 April. Due to staff changes in December 2020 and short lead time, WAYS informed Council that they are not in a position to deliver an event on the scale of Bondi Blitz for Youth Week in 2021. The NSW Department of Communities and Justice has confirmed that there will be no extension of the period in which the funding can be acquitted this year (due June 2021) as was the case in 2020 due to the COVID-19 shutdown.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 18 February 2020	CM/7.7/20.02	That Council, under section 356 of the *Local Government Act*, grants up to $6,300 in financial assistance to WAYS Youth and Family to run activities during Youth Week 2020, including Bondi Blitz.
Council 19 February 2019	CM/7.14/19.02	That Council, under section 356 of the *Local Government Act*, grants up to $6,000 in financial assistance to WAYS Youth and Family to run a program of activities during Youth Week 2019, including Bondi Blitz, subject to the State Government Youth Week Grant matching Council's grant.
Council 24 October 2017	CM/7.10/17.10	That Council: 1. Approves a grant to WAYS Youth Services of up to $3,500, subject to confirmation of the State Government Youth Week Grant matching Council funds, to run a program of activities in Youth Week 2018. 2. Provides financial assistance under section 356 of the *Local Government Act 1993* to WAYS Youth Services to cover the costs associated with the operation of Bondi Blitz in Youth Week 2018. 3. Notes that: (a) In accordance with the funding agreement, Youth Week activities must be developed through a collaborative approach with young people. (b) Partnership opportunities will be explored to enhance

		Bondi Blitz and other youth focused Council initiatives in 2018. (c) The format for Youth Week 2019 is likely to be refreshed following consultation with young people to increase engagement in the activities.
Council 17 February 2015	CM/7.7/15.02	That Council: 1. Approves a grant of $3,075 to WAYS Youth Services to run a program of events in Youth Week 2015. 2. Approves the waiving of hire fees for Bondi Park for the Youth Week Program. 3. Approves a grant to WAYS annually for 2016 and 2017 for Youth Week celebrations, subject to approval of the State Government Youth Week grant matched with Council funds, up to a total value of $3,500 per year, and the waiving of any associated venue hire fees.

4. Discussion

Waverley and Woollahra Council have commenced discussions with WAYS to explore a program of smaller scale activities or events that could take place across Waverley and Woollahra instead of Bondi Blitz.

The change in plan provides an opportunity to experiment with different approaches. Discussion with WAYS has commenced in order to:

- Determine what activities will be possible in relation to WAYS staff capacity, Council regulations, budget and time frame.
- Explore new locations and strategies for engagement with young people in a program of events across both Waverley and Woollahra LGAs in collaboration with young people.
- Develop a clear set of parameters to guide youth engagement, consultation, and participation.
- Explore new partnership opportunities that enable broader youth engagement and facilitate connection with community and information resources.
- Plan to ensure a COVID-safe program of activities.

Collaboration with young people

Youth participation is a national and state government policy agenda taking a youth development approach to enable young people to build skills and experiences and learn more about and connect with their communities.

Youth Week requires that young people are involved in the planning and organising of what Youth Week activities will be and how they want to participate at the activities/events that go ahead. Staff are the facilitators of this process providing a framework and guidance enabling young people's participation. There is a requirement that activities for Youth Week link to the development and/or implementation of Council's planning with young people; i.e. enable young people to input into local government strategic planning and consultation on matters of importance. As a Youth Week grant recipient partner and auspice organisation, Council is required to report on the following:

- Opportunities for young people to express their ideas and views, raise issues of concern, and create and enjoy entertainment.
- Opportunities for the wider community to listen to young people and acknowledge and celebrate young people's positive contribution in the community.
- How young people were involved in the planning and organising of local Youth Week activities
- How Youth Week activities link to the development and/or implementation of Council's policy and planning.

Working in partnership

Bondi Blitz operates via a range of long-established WAYS partnerships including local business (Bucket List), Easts Leagues Club and Waverley and Woollahra Councils. In recent years, Waverley Council has facilitated involvement by Council's Second Nature program and Cultural Programs, linked with local small business operators and community groups such as the Bondi Skateriders.

Engaging young people and groups with diverse experiences to be involved in Youth Week planning would help increase engagement with Youth Week events and/or events in line with community strategic goals.

Officers will promote opportunities and encourage connection with local youth services and schools in the planning and implementation of Youth Week activities for a broader engagement and participation of young people including those with a range of abilities, interests and backgrounds, and increase involvement of those who live in both the Waverley and Woollahra LGAs. Feedback obtained in this process could be used as early inputs into Council's new community strategic plan.

COVID-19 safety

A COVID-safe plan will be developed in conjunction with stakeholders. The COVID situation will be monitored throughout the planning and organisation process, and how events/ activities are implemented will be subject to the extant NSW Public Health Orders. Youth Week events/activities will be developed with consideration to additional costs for staffing and/or equipment to ensure COVID-safe activities.

5. Financial impact statement/Time frame/Consultation

WAYS will be funded a total of $3,718 which is an equal contribution by Council and the Department of Justice and Communities Youth Week grant, and up to $2,576 in-kind support for the use of a venue, parking and staff time.

Youth Week will occur 16–24 April in 2021. The theme is 'Together more than ever'. The program will require an application to Council for the use of a suitable venue still yet to be determined. A booking for the use of Bondi Park on Sunday, 18 April, to run Bondi Blitz was made during 2020. While Blitz will no longer be going ahead, the park booking stands and remains currently one site option for a smaller Youth Week activity program.

Officers have been consulting, and will continue to consult, internal and external partners to organise activities to be held during Youth Week.

6. Conclusion

This report updates Council on the partnership between Council, WAYS and Woollahra Council for Youth Week 2021, and seeks endorsement of the grant payment and in-kind contribution to WAYS.

7. Attachments

Nil.

REPORT
CM/7.11/21.02

Subject: **Cultural Advisory Committee - Additional Membership**

TRIM No: A19/0092

Author: Tanya Goldberg, Executive Manager, Communications, Culture and Events

Director: Meredith Graham, Acting Director, Customer Service and Organisation Improvement

RECOMMENDATION:

That Council appoints Dean Kelly, senior elder in the La Perouse community, to the Cultural Advisory Committee as its eleventh member, for a term of two years, concluding early 2023.

1. Executive Summary

Eleven members may be appointed to the recently established Cultural Advisory Committee. Ten members plus the Chair were appointed by Council on 8 December 2020, with a final place held in reserve for a potential member with meaningful connections to the Indigenous community. Council officers were unable to find an appropriate candidate for that role through the expression of interest (EOI) process held from 21 October to 22 November 2020.

Council officers have since identified Dean Kelly, a senior man in the La Perouse community, as having both relevant and desirable credentials for this committee. Dean Kelly is himself keen to join the Cultural Advisory Committee.

This report recommends to Council the appointment of Dean Kelly as the eleventh and final member of the 2021 to 2023 cohort of Cultural Advisory Committee members.

2. Introduction/Background

Council established a Cultural Advisory Committee on 15 September 2020, adopting terms of reference (attached to this report) for the Committee's remit and operations.

At the subsequent Council meeting, on 20 October 2020, Council appointed the following Councillors to the Cultural Advisory Committee until 4 September 2021, when Council elections will occur:

- The Mayor, Cr Masselos, as the chair.
- Cr Keenan.
- Cr O'Neill.
- Cr Kay.

At the Council meeting on 8 December 2020, Council appointed the following seven members to the Cultural Advisory Committee for a two-year term:

- Su Goldfish.
- Mark Gould.

- Jonathan Nolan.
- Sophia Thalis.
- Tessa Leong.
- Morwenna Collett.
- Sue Saxon.

At that same meeting, Council appointed the following four individuals as reserve members:

- Chris Bendall.
- Danella Bennett.
- Michaela Boland.
- Faith Weland.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 8 December 2020	CM/7.4/20.12	That Council appoints the following individuals to the Cultural Advisory Committee for a term of two years, from 2021 to 2023: 1. Members: (a) Su Goldfish. (b) Mark Gould. (c) Jonathan Nolan. (d) Sophia Thalis. (e) Tessa Leong. (f) Morwenna Collett. (g) Sue Saxon. 2. Reserve members: (a) Chris Bendall. (b) Danella Bennett. (c) Michaela Boland. (d) Faith Wieland.
Council 20 October 2020	CM/7.2/20.10	That Council appoints the Mayor, Cr Masselos, as the Chair, Cr Keenan, Cr O'Neill and Cr Kay to the Cultural Advisory Committee until 4 September 2021.
Council 15 September 2020	CM/7.9/20.09	That Council: 1. Establishes a Cultural Advisory Committee in accordance

		with the terms of reference attached to this report. 2. Adopts the Terms of Reference attached to this report. 3. Disestablishes the Bondi Pavilion Stakeholder Committee.

4. Discussion

The position of the Panel that recommended Committee membership to Council was that Indigenous membership on the Committee is highly desirable. Council agreed with this approach holding a position vacant in its December appointments. Following the appointments in December, panel members reached out to contacts in the Indigenous community for prospective members and invited submissions from appropriate candidates.

This report now details the recommendation for that additional appointment.

Dean Kelly identifies as a South Coast NSW Saltwater Yuin, Walbunja, Dhoorga Gurandji cultural man through his father, and a Western NSW Freshwater stone country cultural Wailwan, Nypampai Man through his mother. He was born in Sydney, NSW, on Gadigal land.

Dean is a member of the Botany Bay Aboriginal Community and belongs to the La Perouse Aboriginal Community. He is a cultural practitioner of longstanding who frequently shares his knowledge of Aboriginal culture and heritage, passed down through his family for countless generations.

Professionally, Dean is an Aboriginal Liaison Officer for the NSW National Parks and Wildlife Service, in which role he delivers community education programs, cultural awareness activations, access to country visits and various cultural experiences.

Dean's deep ties to the La Perouse and Botany Bay areas will help provide the committee with meaningful guidance and advice with reference to Indigenous content, cultural practices and engagement.

The recommended appointment is made with consideration to the proposed member's skills, expertise and the mix of professional and cultural background he brings to the committee.

5. Financial impact statement/Time frame/Consultation

The operation of the Cultural Advisory Committee requires Councillor, volunteer and officer time but otherwise there is no direct financial impact on Council's budget.

Should Council approve this recommended appointment to the Committee, the first meeting will be scheduled for early 2021 with a final date to be set following membership confirmation.

It is proposed that the community members of the Committee will be engaged for a two-year term, concluding early 2023.

Councillor members are appointed until 4 September 2021, when Council elections will next occur.

6. Conclusion

It is recommended that Council appoints Dean Kelly as the final community member of the Cultural Advisory Committee from 2021 to 2023, as outlined in this report.

7. Attachments

1. Cultural Advisory Committee - Terms of Reference ⇩

Waverley Council Cultural Advisory Committee

Terms of Reference September 2020

Introduction

Resulting from actions in the Waverley Council Cultural Plan 2020-2025, a Cultural Advisory Committee has been established to oversee the implementation and ongoing performance of the Waverley Council Cultural Plan 2020-2025, and to provide advice to Council on major cultural issues, initiatives and opportunities.

Policy Framework/Strategic Context

- Waverley Community Strategic Plan 2018-29
- Reconciliation Action Plan
- Disability Inclusion Action Plan
- Bondi Junction Evening, Culture and Entertainment Strategy
- Economic Development Plan
- Sustainable Visitation Strategy
- Local Strategic Planning Statement
- Library Strategic Plan
- Public Art Master Plan

Purpose

The Cultural Advisory Committee will support Waverley Council in the delivery of its Cultural Plan. The plan sets the long term vision for culture in the Waverley Local Government Area and provides a roadmap for Council, the community and partners to work together towards an exciting and engaging arts and cultural life for our area.

The Cultural Advisory Committee members represent the community in an advisory role to Council. Committee members provide knowledge and diverse perspectives about creative practice, arts and cultural activities, and events relevant to the Waverley area and Council's Cultural Plan, and other key strategies and policies.

Objectives

- Support Waverley Council in the on-going delivery of its Cultural Plan by providing input into Council's cultural processes and projects

- Contribute to the development and enhancement of a strong, recognisable profile for arts, culture and innovation in Waverley that reflects the local identity, diversity, and values of Waverley

- Support and contribute to Council's aspirations to establish Waverley as an international arts and culture destination

- Provide input to consideration of Council's priorities for innovation, arts and cultural development within the Waverley area, within the parameters of Council's strategies and policies

- Facilitate communication between community representatives, cultural organisations and Council in arts and cultural related disciplines, and assist in gathering input from the local creative community in future cultural planning opportunities

- Contribute to the reviews of Council's arts and cultural strategies, policies, programs and services

- Provide input into the assessment of applications or proposals related to cultural residencies programs and related recommendations

- Identify funding sources for culture in Waverley, including sponsorship and philanthropic opportunities for Council's consideration

Requirements

To attend Committee meetings and contribute to achieving the objectives of the Waverley Cultural Advisory Committee. Other duties that may reasonably be determined and agreed by Committee members.

Where a committee member does not attend scheduled committee meetings on three consecutive occasions without advising Council staff, they are deemed to have retired from the Committee.

Scope

The scope of the Cultural Advisory Committee in providing advice, includes the following:

- Events Policy and Guidelines
- Artists in Residence Programs
- Bondi Pavilion and Boot Factory arts and culture programming
- Bondi Story Room themes, content and program development
- Mentorship programs and other community and creative sector networking programs/opportunities
- Funding: grants, philanthropy, sponsorship
- Promotion and communication of Waverley's cultural infrastructure and programs

Limitations to scope:

- The Cultural Advisory Committee is an advisory body only
- The Cultural Advisory Committee notes the operation of the Public Art Committee, and is obligated to remain informed of PAC activities and recommendations

Structure

Chairperson: **The Mayor or the Mayor's delegate**

Committee Members:

i. Up to three (3) Waverley Councillors
ii. Up to six (6) industry professionals and others who have expertise and experience in the advancement of arts and culture, and represent a mix of artists and arts workers (minimum 3 Waverley residents)
iii. Up to two (2) arts and cultural organisation representatives from sector specific bodies such as the Australia Council for the Arts and Create NSW

will be appointed, to a maximum total of 11 places plus the Chair, for a period of two years. Up to four (4) reserve representatives for category ii. above will also be appointed for the same two year period.

Administrative support: Waverley Council staff

Relevant Council staff will attend meetings to provide advice

Any Councillor or General Manager/Director may attend meetings

Selection

The Committee's selection panel will comprise:

- Chairperson of the Committee, or in the absence of a Chairperson, GM or GM's delegate
- Executive Manager, Communications, Culture and Events
- Manager, Arts and Culture

A recommendation about the membership of the Waverley Cultural Advisory Committee will be prepared for the consideration and endorsement of Council. Officers may seek further information from nominees or their referees as part of the selection process.

Meetings

Meetings will be held quarterly or more frequently as required.

The quorum for a meeting of the Committee will be a majority of Committee members of whom one must be the Mayor or the Mayor's delegate.

Notice of Committee meetings will be provided at least one week before the meeting

At the discretion of the Chair, members of the public or subject experts may be invited to speak to or provide advice on issues being considered by the Committee.

Where these Terms of Reference do not address the conduct of the meetings, Council's Code of Meeting Practice will apply.

Agendas and minutes of all Committee meetings are public documents which are published following the determination of Council.

Working groups

Working groups may be established to investigate sector specific issues and opportunities, drawing from the membership of the Cultural Advisory Committee.

The establishment of working groups must take into account and acknowledge that the following entities already operate:

- The Waverley Public Art Committee
- The Boot Factory Steering Group
- The Waverley Multicultural Advisory Committee
- The Nib Advisory Committee

The Cultural Advisory Committee notes the operation of these entities and is obligated to remain informed of their activities and recommendations.

Conflict of interest

Committee members are subject to the Waverley Council Code of Conduct for Council Committee Members which is available here.

For the duration of their term, members of the Cultural Advisory Committee and their relatives (as defined in the Waverley Council Code of Conduct) are ineligible from applying for programs run by Waverley Council including but not limited to: Waverley Artist Studios, Bondi Pavilion Gallery program, Waverley Library gallery program, Waverley Art Prize, Waverley Youth Art Prize, Bondi Pavilion Theatre Program, Bondi Festival, Bondi Wave, Public Art Tenders (permanent or temporary), the Bondi Beach Sea Wall, and community Small Grants program or any other program produced by Waverley Council which would benefit the member either directly financially or through critical recognition.

Potential conflicts of interest will be dealt with at the commencement of the meeting at which the agenda item is being considered and will be disclosed and handled in accordance with the Waverley Council Code of Conduct and Code of Meeting Practice.

Media

Members of the Committee are not to speak to the media in their capacity as Committee members.

REPORT
CM/7.12/21.02

Subject: **Bronte Cutting Safety Upgrade**

TRIM No: A20/0015

Author: Amanda Tipping, Project Manager, Major Projects

Director: Emily Scott, Director, Community, Assets and Operations

RECOMMENDATION:

That Council:

1. Receives and notes the summary of community feedback attached to the report.

2. Endorses the recommended changes to the concept design proposal set out in the report, including:

   (a) Investigating options and the design of existing speed bumps to allow a gap to improve cyclist accessibility along Calga Place.

   (b) Undertaking tube counts to monitor speed along Calga Place to determine if additional traffic calming treatments are required to slow traffic.

   (c) Investigating and determining whether a pedestrian crossing at the steps from Bronte Road is warranted.

   (d) Not proceeding with any lighting along Calga Place.

3. Proceeds to detailed design of the footpath, with a report to be considered by the Waverley Traffic Committee before proceeding to procurement for the construction phase.

1. Executive Summary

The purpose of this report is to present the recent community feedback and responses on the Bronte Cutting Safety Upgrade project, provide the recommended changes to the concept design for endorsement and seek approval to allow the project to progress to detailed design.

2. Introduction/Background

Bronte Cutting forms part of one of the most significant coastal walks in the world. The Bondi to Bronte coastal walk attracts an estimated one million walkers per year and during peak times (such as when the Sculpture by the Sea event is held in Spring each year), as many as 500 pedestrians per hour. This causes a conflict between pedestrians and vehicles, as there are no pedestrian facilities in place within the Cutting to accommodate such high pedestrian numbers.

This conflict is referenced in several Council strategic documents and other studies, such as the Bronte Plan of Management (PoM), Waverley People Movement and Places (WPMP), Bronte Park Universal Access Study, as well as in Council resolutions. The local community has also mentioned the problem in public consultation for the Bronte PoM and for the Bronte Access Study. During previous consultation with the

community, safety concerns were raised for pedestrians through the Cutting due to conflict between traffic flow, parking and pedestrians walking on the road. A continuous dedicated pedestrian walkway was requested, linking Bronte Park and the Coastal Walk.

In March 2018, Council requested Council officers to report to the Strategic Planning and Development Committee with options for the improved pedestrian connection in the Bronte Cutting, consistent with the recommendations contained in WPMP and Bronte PoM, including a stakeholder consultation strategy. As a result, in September 2018 Council endorsed a pilot project to pedestrianise part of the Bronte Cutting by temporarily removing 21 car spaces in order to connect the existing footpath with Calga Reserve and the Coastal Walk. The pilot project was installed in November 2018.

While the pilot project was in place, Council consulted with the community and other relevant stakeholders to communicate options for the future and seek feedback on the pilot project. For this, Council organised intercept surveys, an information session and a community workshop. The consultation reached over 500 people with a high number of responses expressing support for the temporary footpath solution.

The key concerns about a future solution from the ideas presented to the community were mainly related to the impact on the heritage significance of the Bronte Cutting, impacts on biodiversity and loss of parking. The majority of the engaged community want to preserve the natural landscape and heritage of Bronte Cutting, as well as to not impact local biodiversity.

In April 2019, a meeting was held with the Mayor, Councillors and Council officers to clarify the scope of works for the project in conjunction with approval of funding requirements.

Council engaged GHD Pty Ltd in May 2020 to carry out an options analysis study and concept and detailed design package for Calga Place, including Bronte Cutting.

At the August 2020 Council meeting, Council noted the outcome of the options analysis study, which investigated footpath and shared zone options and approved to proceed with the concept development of the footpath, while investigating other options.

At the November 2020 Council meeting, the footpath concept design was approved to proceed to community consultation. Community consultation took place from 23 November 2020 to 21 December 2021.

The table below presents the communication methods used and response information during the community consultation period.

Table 1. Communication methods.

Method	Overview	Date	Response
Bronte Cutting Safety Upgrade – Project page on Have Your Say Waverley	Council's 'Have Your Say Waverley' website had a dedicated page for the project at haveyoursay.waverley.nsw.gov.au/bronte-cutting. It included a feedback for and background documents.	23 Nov–21 Dec	1.1k total visits 365 informed 351 document downloads
Feedback form on Have Your Say Waverley	There were three questions asked using Council's Have Your Say Waverley engagement tool. A quantitative feedback form was provided to encourage detailed comments from the community.	As above	120 participants

Flyer drop	One sided DL flyer encouraging participation in the consultation process.	23 November	1800 flyers delivered
Media release	Media release outlined the project including the widening of footpath and extension to Macpherson St.	23 November	1 x article in City Hub 1 x article in the Beast
Social media posts (Facebook)	1 x post announcing project 1 x post during consultation encouraging people to participate 1 x post alerting audience to consultation closing	23 November 7 December 20 December	Reach: 5505 Engagement: 339
Social media posts (Instagram)	1 x post announcing project 1 x post during consultation encouraging people to participate 1 x post alerting audience to closing consultation	23 November 7 December 20 December	Reach: 4730 Engagement: 133
Joint precinct meeting	Promoted via flyers, social posts and e-news. The agenda included a five-minute presentation by a Council Officer and 55 min of Q&A. Bronte Beach and Bronte Precinct convenors were invited by Council's Community Liaison Officer.	2 December	10 x community attendees 1 x Councillor
Online info session	Offered to all community members, promoted through socials and Have Your Say Waverley with registration through Eventbrite.	7 December 6—7pm online zoom session	6 x community attendees
Advertising	Paid content in the form of an article in the Wentworth Courier directing residents to Have Your Say Waverley.	2 Dec 2020 16 Dec 2020	Readership: 144,000+
Waverley Weekly e-newsletter	3 x mentions of the consultation in Waverley Weekly.	26 November	Reach: 1587 Clicks: 8
		3 December	Reach: 1595 Clicks: 1
		17 December	Reach: 1590 Clicks: 1
Have Your Say Waverley engagement newsletter	1 x mention in monthly e-news	1 December	Received: 4142
Door knocking	Council officers visited 15 residents of Bronte Road / Calga Place to discuss the overall design.	9 December	Directly spoke with 9 households. Dropped letters to the remaining 6.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 17 November 2020	CM/7.14/20.11	That Council: 1. Receives and notes the outcome of the feasibility study for the Bronte Cutting Project. 2. Endorses Option C (loss of one Bronte SLSC Parking space, converted to motorbike parking) as the preferred concept option for Bronte Cutting Project, as detailed in

		the attachments to this report. 3. Publicly exhibits the concept design, summary feasibility study report and review of environmental factors for 28 days, and consults with impacted residents, and the Bronte Beach and Bronte precinct committees and any other interested precincts. 4. Notes that, following the public exhibition period, a further report will be prepared for Council summarising the consultation process, key feedback and recommending revision to concept design, as necessary. 5. Approves the allocation of an additional $550,000 as part of the Q2 budget amendment to enable the finalisation of the design and commencement of construction in Q4. 6. Notes that the remaining construction budget will be included in the 2021–22 Capital Works Program. 7. Notes that: (a) Notes that: The cost of rebuilding the Bronte Road to Calga Place steps has not been budgeted. (b) The cost of repairing the Bronte Road to Calga Place steps has been budgeted. 8. Notes the sandstone heritage wall will not be altered or impacted by the Bronte Cutting Project.
Council 18 August 2020	CM/7.10/20.08	That Council: 1. Receives and notes the outcome of the options analysis study for the Bronte Cutting Project. 2. Endorses Option 1B (2.5–3 m wide footpath, Calga Place) as the preferred option for Bronte Cutting Project, as detailed in the attachment to this report, subject to: (a) Bronte SLSC feedback during the concept design phase, including assurance that parking movements are acceptable when occupancy is high. (b) Investigating widening the 50 m section of footpath on the eastern side of Calga Place near the steps from Bronte Road instead of a realignment of the grass verge and impacts to the steps and heritage sandstone wall. 3. Develops Option 1B, informed by the outcomes of the

		investigations, to a concept design suitable for consulting with the community. 4. Notes that the developed Option 1B will be reported back to Council prior to consulting with the community, including the Bronte SLSC. 5. Keeps the heritage items within the Bronte Cutting intact. 6. Investigates a widening of the coastal walk and stairs from Calga Place to the Bronte Community centre. 7. Ensures that the creative and safety lighting of the project is sympathetic to the environment and does not adversely impact on adjoining residents.

4. Discussion

In 2020, Council held a community consultation period between 23 November and 21 December. Council officers publicly exhibited the footpath concept design, review of environmental factors (REF), project feasibility summary and the footpath lighting proposal.

Objectives for community consultation:

1. Inform the community about the upcoming project, its potential impact on them and ask them to sign up to be included in the consultation.
2. Clearly outline the option and why it was chosen as the most viable concept.
3. Gather and clarify specific feedback from the community.

Overall, 120 people provided feedback via an online form, 16 participated in online meetings, five sent long-form submissions, 26 submissions via telephone call or email to the project manager or direct to Council and nine people spoke directly to Council officers via a door-knocking exercise.

The table below presents the data overview of the community consultation period.

Table 2. Data overview.

Online feedback form	• 120 participants provided feedback through the online survey • 59.7% of participants were from Bronte • 56 participants were positive • 25 participants were negative • 20 participants were neutral • 37.5% of comments said they were supportive of the pathway, with many asking for Council to 'hurry up' complete this project quickly and 'start now'
Online information night	• 6 participants • Overall, they were supportive of the footpath • The main concerns were around the impact of proposed lighting
Online precinct meeting	• 10 attendees • All participants were supportive of the permanent footpath ○ Two-three participants wanted to see the scope extended to the two sets of stairs starting on Bronte Road and continuing into Bronte Park. • The proposed lighting was the most discussed topic. They were concerned about

	light pollution
Long-form submissions	• 26 submissions (21 people) • 34% said they were supportive of the footpath • 61% said they were concerned about the effects of the proposed lighting
Door knocking - Residents along Calga Pl	• Council officers visited 15 homes and spoke directly to nine residents on Bronte Road whose properties back onto Calga Place • Eight out of nine were supportive of the proposed permanent footpath • Almost all spoke about the impact of a morning jogging group and the noise they make • At the time of the visit, five were concerned about the impact of the lighting
Signed submission against lighting	• Signed submission received 21 December • 75 signatures • Not supportive of lighting and documents presented by Council

The consultation outlined community support for the proposed solution to the Bronte Cutting Safety Upgrade. There was a concern in relation to additional loss of parking, these losses had already occurred in the trial stage of the temporary footpath project. A number of submissions expressed concern in relation to the new footpath extension to Macpherson Street and the loss of parking. Council officers confirmed there would be no loss of parking where the new footpath would be constructed.

The lighting proposal was raised as an issue throughout the consultation period. There were a range of reasons why people thought it should be revised or removed. The issue was raised particularly by neighbours of the site and through a submission against the proposed lights signed by 75 people and presented to Council. A more comprehensive summary of the feedback in relation to lighting can be found in the consultation report attached to this report.

During the consultation period, there were additional items discussed internally to be incorporated in the Bronte Cutting Safety Upgrade Project. The following will either be included in the Bronte Cutting Safety Upgrade Project detailed design phase or managed separately internally:

- Review coastal fencing.
- Review danger, warning and wayfinding signage.
- Review upgrading bins along Calga Place.
- Review inclusion of planting through the cutting in between the rock and footpath.

In January 2021, the project control group (PCG) reviewed all the consultation submissions and the below table presents the Council officers responses and recommended changes to the project. Council officers seek Council to note and endorse these responses and recommendations.

Table 3. Recommend changes to project.

No.	Description	Recommendation from Project Control Group
1	Improved speed bumps for cyclists	It is recommended that Council officers will investigate options and design of existing speed bumps to allow a gap to improve cyclist accessibility along Calga Place.
2	Cycle line marking along Calga Place	Calga Place is not in the Waverley Bike plan as a cycle route; therefore, it is recommended that Council officers will not install cycle line marking in this location.
3	Investigate treatments to reduce speed along Calga Place	It is recommended that the traffic team will carry out tube counts to monitor speed along Calga Place to determine if additional traffic calming treatments are required to slow traffic. If required, this will be addressed in the detailed design phase.
4	Heritage interpretation	It is recommended that the heritage interpretation will be

		managed separate to the Bronte Cutting Safety Upgrade Project and managed internally to implement signage at Calga Place.
5	Pedestrian crossing at steps from Bronte Road across Calga Place to steps down to the beach	It is recommended that the traffic team will investigate and determine whether a pedestrian crossing at this location is warranted. If this location warrants a crossing this will be addressed in the detailed design phase.
6	Kerb ramp at Bronte Road near existing motor bike parking	It is recommended that this is reviewed as part of another project currently in progress on Bronte Road.
7	Timed/seasonal Bronte Surf Lifesaving Club (BSLSC) car spaces	It is recommended that Council officers not address this as part of the Bronte Cutting Safety Upgrade Project. A change to the BSLSC car parking would be managed by an operational request to Waverley Traffic Committee.
8	Footpath lighting	The electrical concept design was developed and guided by relevant Australian Standards that electrical installations and footpath lighting must comply with. A lighting risk assessment to determine time of use and brightness took into consideration, Waverley's Lighting Strategy, Australian Standards, number of pedestrians (data from 5 years of pedestrian counts 2014–2019) crime data from NSW Bureau of Crime Statistics and Research, likeliness of an accident to occur, impact to residents, impact to wildlife, flora and fauna and the night sky. At concept design phase, the dimmable lights were proposed to only be used in the evening for 2-3 hours. The lighting during the night, exact timings of when the lights would be in use and levels of brightness would be confirmed during the detailed design phase. Due to the complex nature of this issue, the limited number of hours lighting that would be required, the cost, and the strong feedback opposing lighting through the community consultation process, it has been decided on balance that the lighting proposal be removed from the project scope. It is preferrable for there to be no lighting that to try to design lighting that does not comply with required standards.

5. Financial impact statement/Time frame/Consultation

Consultation

The community and stakeholders will be informed of the outcome of the consultation period in February 2021.

Time frame

Activity	Time Frame
Close loop on consultation	February 2021
Detailed design	February 2021 - March 2021
Waverley Traffic Committee	March 2021
Procurement of construction contractor	April 2021
Construction	May 2021 onwards

Financial impact statement

Council has received $804,962 of Federal funding to construct the project before 30 June 2021. This will be reflected in the Q2 Capital Works Program budget adjustment.

The construction cost estimate will be revised during the detailed design phase to incorporate the approved changes from the outcome of the community consultation period.

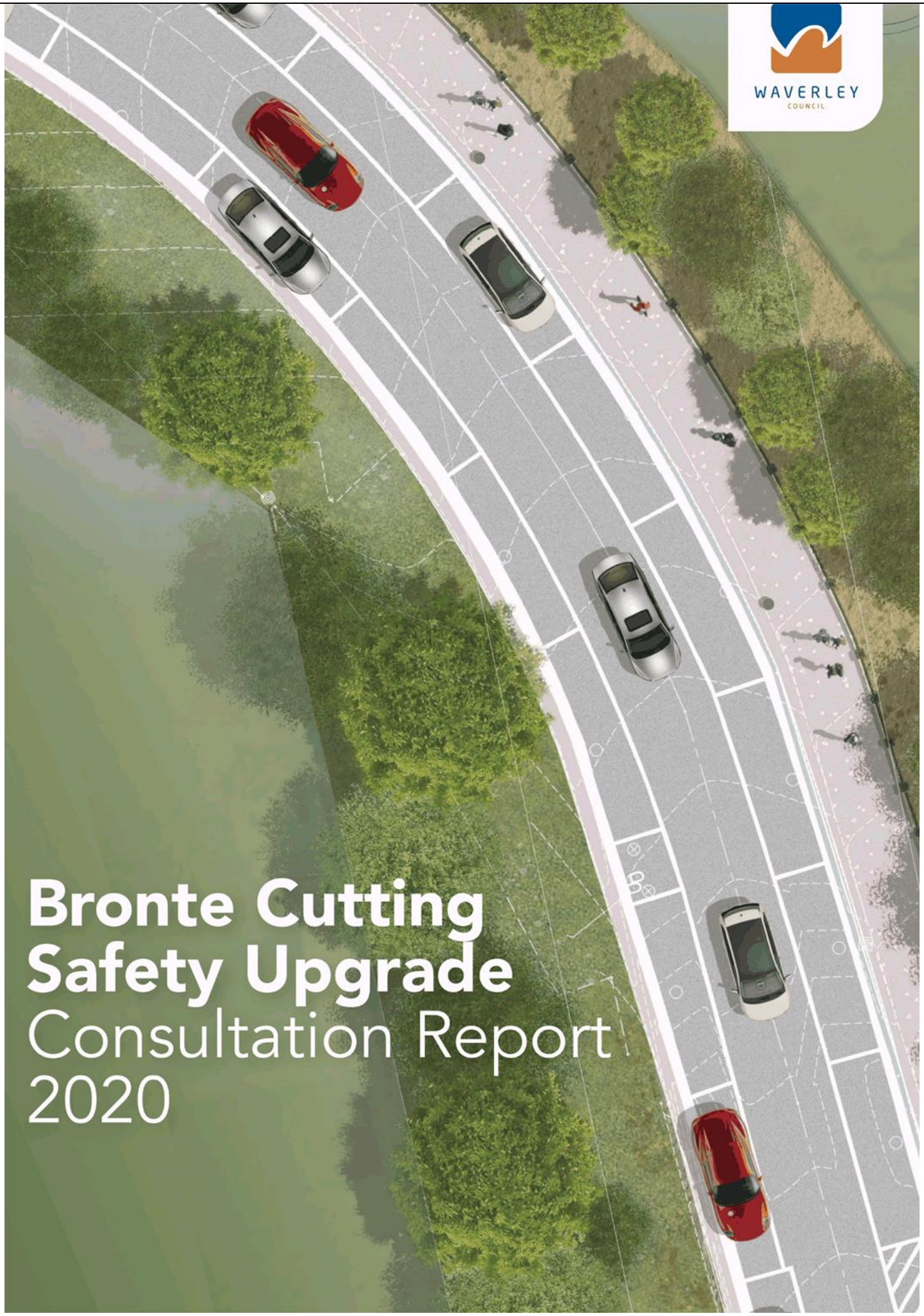
6. Conclusion

It is recommended that Council receives and notes community feedback, endorses the recommended changes to the project and approves to proceed to the detailed design phase.

Following detailed design, Council officers will present the project to Waverley Traffic Committee.

7. Attachments

1. Bronte Cutting Safety Upgrade - Consultation Report 2020 ⇩



Bronte Cutting Safety Upgrade
Consultation Report 2020

Waverley Council acknowledges the Bidjigal and Gadigal people, who traditionally occupied the Sydney Coast and we acknowledge all Aboriginal and Torres Strait Islander Elders both past and present.

Contents

Executive summary....2
Background....3
Engagement approach and methodology....3
Data overview....5
Detailed results – Feedback form....6
Detailed results – Door knocking....8
Stakeholder meetings – Bronte Beach and Bronte Precinct meeting and online information session....9
Detailed results — Long-form and written submissions....10
Conclusion....11
Appendix A —Submissions....12
Bronte Cutting Anti-Light Group - 75 signature submission....12
BIKEast – email submission....18
Bronte Beach Precinct – Submission....19
Appendix B – Flyer distributed to local residents....20
Appendix C – Flyer distribution map....21
Appendix D – Print advertising Wentworth Courier the Beast, City Hub....22
Appendix E – Facebook post....23
Appendix F – Instagram posts....24
Appendix G – e-newsletters....25

Executive summary

The Bronte Cutting Safety Upgrade was a project outlined in Waverley's People Movement Places (2017) and Bronte Park and Beach Plan of Management (2017). The goal was to improve pedestrian safety and experience of the Coastal Walk and so in 2018 Waverley Council (Council) installed a pilot footpath along the eastern edge of Calga Place, also known as Bronte Cutting.

Before this community consultation Council carried out feasibility studies focused on the path's impact on the environment, maintenance, parking and cost. This round of community consultation focused on a proposed permenant footpath through the Bronte Cutting which would be extended to Macpherson Street.

Council's community consultation period was open between 23 November and 21 December 2020. Overall, 120 people provided feedback via an online form, 16 participated in online meetings, five sent long form submissions, 26 emailed or called the project manager and nine people spoke directly to Council Officers via a door-knocking exercise. Of these 176 people the majority were supportive of the proposed footpath upgrade and extension to Macpherson St. The proposed lighting was raised as the biggest concern particularly by neighbours of the site and in a long form submission, signed by 75 people, presented to Council.

The results of the consultation suggest Council should:

Progress with the permanent footpath through Bronte Cutting and continued to Macpherson St however they should also;

1. Reconsider using the lighting proposed. Either:
    a. Remove lighting altogether
    b. Consider low lighting
    c. Turn lighting on between 5pm-9pm (as Review of Environmental Factors)
2. Include BIKEast requests:
    a. A 1m gap in the middle of the speed humps for cyclists
    b. PS-2 bicycle pavement symbols in the centre of the travel lane at regular intervals along the cutting to support safe bicycle travel.
3. Include historical references (subtle) through signage or plaques.

This community consultation was implemented through COVID-19 so the approach and methodology were tailored accordingly.

Background

Recommended in Waverley's People, Movement and Places (WPMP) and Bronte Park and Beach Plan of Management (Bronte POM), the Bronte Cutting Safety Upgrade goal was to improve pedestrian safety and experience of the Coastal Walk. In 2018, Council installed a pilot footpath on the eastern side of Calga Place, known at Bronte Cutting. Since then, a number of feasibility studies on various path options were completed by external consultants GHD.

The final outcome chosen by Council was to install a permanent footpath. The purpose of this phase of consultation was for the community to provide feedback and to clarify elements of the design.

Phase 1: Bronte Cutting Safety Upgrade identified in Bronte POM and Waverley's People, Movement, Places as a priority project
Phase 2: Council consulted with the community on four different options
Phase 3: Trial footpath installed
Phase 4: External consultant completed feasibility studies on other options for the project
Phase 5: Footpath endorsed by Council as the preferred option
Phase 6: Community consultation to clarify/change elements of the design [Current phase]
Phase 7: Council endorses finalised plan into detailed design
Phase 8: Construction of permanent footpath

Engagement approach and methodology

The community consultation was open for feedback 23 November to 21 December. A range of engagement methods were used to maximise the opportunity for community participation. Of particular note was the door knocking of houses on Calga Pl and Bronte Rd.

Council communicated the consultation using a variety of channels all outlined in the engagement methodology below. Stakeholders, including the community, were invited to take part in online Q&A sessions and provide feedback via Have Your Say Waverley.

Objectives for community consultation:

1. Inform the community about the upcoming project, its potential impact on them and ask them to sign up to be included in the consultation
2. Clearly outline the option and why it was chosen as the most viable concept
3. Gather and clarify specific feedback from the community

The engagement process aligned with the International Association of Public Participation (IAP2) model for community engagement, sitting at the 'Consult' level of the spectrum.

Method	Overview	Date	Response
Bronte Cutting Safety Upgrade – Project page on Have Your Say Waverley	Council's 'Have Your Say Waverley' website had a dedicated page for the project at haveyoursay.waverley.nsw.gov.au/bronte-cutting. It included a feedback for and background documents.	23 Nov — 21 Dec	1.1k total visits 365 informed 351 document downloads
Feedback form on Have Your Say	There were three questions asked using Council's Have Your Say Waverley engagement	As Above	120 participants

Waverley	tool. A quantitative feedback form was provided to encourage detailed comments from the community,		
Flyer drop	One sided DL flyer encouraging participation in the consultation process.	23 November	1800 flyers delivered
Media release	Media release outlined the project including the widening of footpath and extension to Macpherson St.	23 November	1 x article in City Hub 1 x article in the Beast
Social media posts (Facebook)	1 x post announcing project 1 x post during consultation encouraging people to participate 1 x post alerting audience to consultation closing	23 November 7 December 20 December	Reach: 5505 Engagement: 339
Social media posts (Instagram)	1 x post announcing project 1 x post during consultation encouraging people to participate 1 x post alerting audience to closing consultation	23 November 7 December 20 December	Reach: 4730 Engagement: 133
Joint precinct meeting	Promoted via flyers, social posts and e-news. The agenda included a five minute presentation by a Council Officer and 55 min of Q&A. Bronte Beach and Bronte Precinct convenors were invited by Council's Community Liaison Officer.	2 December	10 x community attendees 1 x Councillor
Online info session	Offered to all community members, promoted through socials and Have Your Say Waverley with registration through Eventbrite. This occurred due to COVID-19, we would normally do face to face Have Your Say Day on site.	7 December 6—7pm online zoom session	6 x community attendees
Advertising	Paid content in the form of an article in the Wentworth Courier directing residents to Have Your Say Waverley.	2 Dec 2020 16 Dec 2020	Readership: 144,000+
Waverley Weekly e-newsletter	3 x mentions of the consultation in Waverley Weekly.	26 November	Reach: 1587 Clicks: 8
		3 December	Reach: 1595 Clicks: 1
		17 December	Reach: 1590 Clicks: 1
Have Your Say Waverley engagement newsletter	1 x mention in monthly e-news	1 December	Received: 4142
Door knocking	Council Officers visited 15 residents of Bronte Rd / Calga Pl to discuss the overall design.	9 December	Directly spoke with 9 households. Dropped letters to the remaining 6

Data overview

Online feedback form	• 120 participants provided feedback through the online survey • 59.7% of participants were from Bronte • 56 participants were positive • 25 participants were negative • 20 participants were neutral • 37.5% of comments said they were supportive of the pathway, with many asking for Council to "hurry up" complete this project quickly and "start now".

Online information night	• 6 participants • Overall they were supportive of the footpath • The main concerns were around the impact of proposed lighting

Online precinct meeting	• 10 attendees • All participants were supportive of the permanent footpath ○ Two-three participants wanted to see the scope extended to the two sets of stairs starting on Bronte Rd and continuing into Bronte Park. • The proposed lighting was the most discussed topic. They were concerned about light pollution.

Long-form submissions	• 26 submissions • 34% said they were supportive of the footpath • 61% said they were concerned about the effects of the proposed lighting

Door knocking - Residents along Calga Pl	• Council Officers visited 15 homes and spoke directly to nine residents on Bronte Rd whose properties backed onto Calga Pl • Eight out of nine were supportive of the proposed permanent footpath • Almost all spoke about the impact of a morning jogging group and the noise they make • At the time of the visit, five were concerned about the impact of the lighting.

Signed submission against lighting	• Signed submission received 21 December • 75 signatures • Not supportive of lighting and documents presented by Council.

Detailed results – Feedback form

Hosted on Council's Have Your Say Waverley site, participants were asked to register to be involved and 120 people then provided detailed feedback. The form was open for the length of the consultation and has been separated into key themes.

Participants were provided the summarised explanation of the project before they filled in the feedback form:

To improve pedestrian and vehicle safety and experience, Council is finalising plans to extend and install a permanent footpath through Calga Place, Bronte Cutting and up to Macpherson Street.

Included in the works:

- upgrade existing footpath
- pilot path made into a permanent footpath
- extend footpath to Macpherson Street
- 1 x Bronte Surf Life Saving Club parking spot turned into motorcycle parking to create space for widened path – as agreed by the Club.
- sympathetic lighting installed along path, only to be used from late afternoon to evening.

Participants were asked:

1. Is there anything Council should know or consider if undertaking work on the Bronte Cutting project?
2. Which suburb do you live in?
3. Which option best describes you?
    a. I live locally
    b. Bronte Surf Club Member
    c. I work at Bronte Beach
    d. I like to visit Bronte Beach
    e. Other, please specify

Question 1: Is there anything Council should know or consider if undertaking work on the Bronte Cutting project?		
Response sentiment	**Percentage of participants**	**Frequent/most mentioned comments**
Positive	46.7%	• Start construction now / hurry up • Concern/questions about lighting impacts on the environment (natural and man-made) • Needs space between the speed humps for bicycle riders to fit through (without going over the bump) • Would like to see bicycle symbol on the road
Negative	20.8%	• Although supportive of the current path's footprint, they did not agree that it should be extended up to Macpherson St • Concern about reduced parking • Start construction now / hurry up • Concern about the impact of lighting on the environment (natural and man-made)
Neutral	16.7%	• Start construction now / hurry up • Concern about the impact of lighting on the environment (natural and man-made)
Mixed	15.8%	• Should not be extended up to Macpherson St but supportive of current footprint of the path • Concern about reduced parking

		• Start construction now / hurry up • Supportive of footpath, but raised concern about the impact of lighting on the environment (natural and man-made)

Overall each section had similar comments. The majority of participants were supportive of the project and the most frequent comment was to complete the project quickly. Those who did not agree with elements of the project raised still reiterated the theme "hurry up."

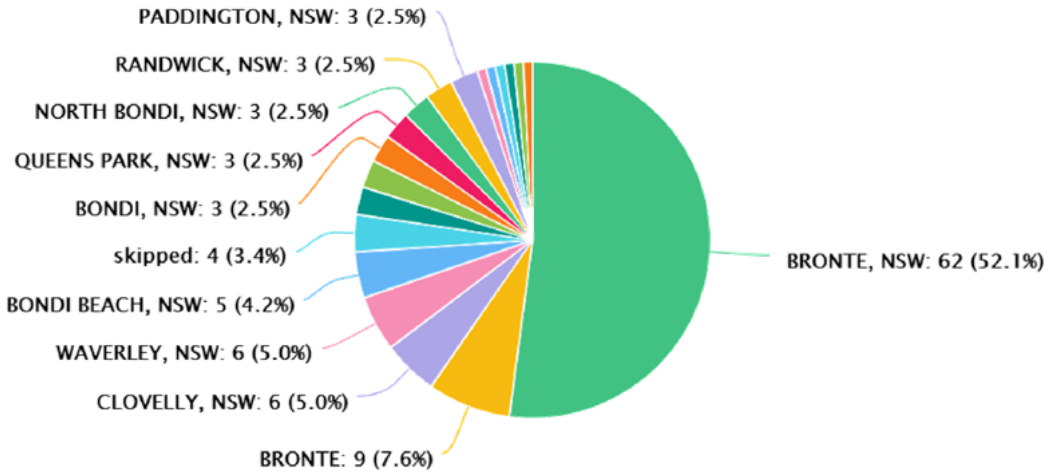
17.5% of participants highlighted the negative effects from the loss of parking. These losses had already occurred in the trial stage of the project. The lighting scheme was raised as an issue across all four sentiments. There were a range of reasons why people thought it should be revised or removed:

1. The effect on the natural environment
2. The effect on night time views
3. There has never been any safety issues
4. It may encourage:
    a. antisocial behaviour
    b. using the Cutting at inappropriate times
    c. access to the rocks at night.

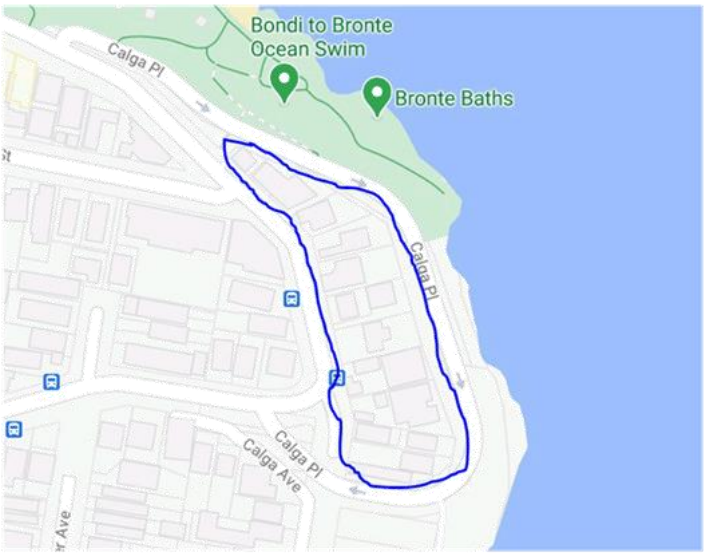
To address these concerns, several participations provided suggestions such as:

- remove it completely
- include lower lighting
- a combination of the two
- just turning it on for dusk and dawn but turning it off overnight.

Question 2: Which suburb do you live in?	
Top suburb	**Percentage of participants**
Bronte	59.7%



Detailed results – Door knocking



Council Officers visited 15 properties at the locations highlighted on Wednesday 9 December 2020. These residences were selected due to their proximity to the site, to ensure they knew about the project and to gather their feedback. Council Officers dropped a letter to each property and spoke with those who were home and available to talk. The letter contained further details on the project, including the Project Manager's direct contact.

Feedback gathered has been summarised below:

Doorknocking responses from 9 December
Residents of Bronte Rd that back on to Calga Pl.

• Eight supported the proposed permanent footpath however, most had major concerns about the proposed lighting. These included:
  ○ Light pollution and the impact on the night sky and views
  ○ Encouraging more groups of people exercising making excessive noise.
• At the time of the doorknocking five were concerned about the lighting impacts. However, afterwards one of these households contacted Council to express concerns around the impact of lighting the Cutting,
• Two people wanted to see the scope extended to upgrade the stairs from Bronte Rd to Calga Pl to Bronte Park.
• One asked if Council could better demonstrate how projects in the area are/are not connected.
• One had major concerns and questions about how far the kerb would move toward their back entrance.
• All the residents provided feedback about the impact of morning running groups and one asked if Council could install signage asking people to respect the residents and be silent early in the morning.
• One resident would like traffic calming or a reduction of the speed limit on Calga Pl as had observed motorists just speeding around the existing humps.
• One resident asked for a reduction in signage
• One resident said the footpath was not needed at all

Stakeholder meetings – Bronte Beach and Bronte Precinct meeting and online information session

The info session and joint precinct meeting were hosted online by Council Officers via Zoom. Both meetings were run in the same format: a short presentation by the Project Manager and then a facilitated Q&A.

Below are the key themes from those meetings.

Meeting	Attendees	Key themes
Joint precinct meeting	10 x community members 1 x Councillor 3 x Council Officers	• Supportive of permanent footpath. • Questions around the scope of the project and why the stairs from Bronte Rd, to Calga Pl into the park weren't included. • Lighting: Council's plan for the lighting was widely discussed and opinions were varied. The feedback included: ○ There should be no lighting – "it is a parking lot". ○ Lighting should be responsive to the level of ambient light at the time. ○ It should be solar powered. ○ Timing: should not be on anytime between 11pm—5am. ○ There has not been any serious break-ins or accidents so not sure why lights are needed. • Highlight heritage items throughout the Cutting and Bronte Village with signage (similar to Marine Park Drive). There is no point protecting the heritage items if the community doesn't know they're there.
Community info session	6 x community members 2 x Council Officers	• Supportive of extending the footpath to Macpherson St and making the path permanent. • Lighting impacts: ○ It will block the night sky. ○ Would be good to dim them at night-time ○ Having lights on at night will encourage anti-social behaviour. ○ "Scar on shoreline" and unnecessary intrusion ○ The quiet and natural elements of Bronte are very important to residents and different to Bondi. ○ The new lights may spill into our houses.

Detailed results — Long-form and written submissions

Council received 26 written submissions, five of these were long-form and the others were in the form of emails sent to the project manager during the Bronte Cutting Safety Upgrade consultation. All of the submissions were considered and summarised below, feedback that did not exactly correlate to this project has been passed to the relevant project team within Council and be reviewed and potentiality incorporated in a separate project.

Percentage	Comments
61.5%	Concerned about proposed lighting ○ 27% were against because of light pollution ○ 27% were against due to effect on the heritage area ○ 19% of those said if there had to be lights change the plan and make them subtle
34%	Supportive of the proposed footpath

Long-form submissions: One, sent by the Bronte Beach Precinct was extremely similar to a resident submission so have been reviewed/summarised together.

Stakeholder	Comments summarised
Bronte Cutting Anti-Light Group	• To install such lighting is inconsistent with Council's own policies, and will give rise to additional problems both for residents and the Council • The areas of Bronte Cutting along Calga Place and Calga Avenue have not been lit by artificial light in the history of their use, and we are aware of no reported incidents or issue in relation to the area being unlit by artificial light. • The proposed lighting, would among other things: ○ demonstrate the incompatibility of the Bronte Cutting proposal and the Creative Lighting Strategy requirements in relation to the Coastal Walk; ○ disturb the existing land and seascape for visitors, residents, Council and other local users of the area; ○ light pollution; ○ potential increased night-time foot traffic which may lead to an increase of night-time cliff rescue and recovery requirements, training for the same, night time parties and Council resourcing; and ○ over-expenditure on lighting which is unnecessary, inconsistent with Council policy, contrary to resident interest, and inconsistent with neighbouring lighting solutions across the coastal walk and the local government area generally. • Council's proposal for the installation of lighting, particularly light poles, will derogate from existing Council policy, amenity of the area, and add little or nothing to safety as is outlined in the Proposal. • Council may opt to install no lighting on the coastal walk along the Bronte Cutting, given no lighting has historically been required, and its absence has had no impact upon safety of pedestrians. • The Proposal will not be affected by the absence of lighting, but would maintain the current status quo while still allowing safe passage for pedestrians by converting the Pilot Footpath into a permanent footpath.
BIKeast	• Supports the plan • Would like to see a 1.0m gap in the centre of each of the plastic speed humps along Calga Place. A gap in the centre of the speed hump is preferable to gaps at the sides as this puts cyclists in a safe and visible road position clear of vertical kerbs and parked vehicles. • Recommended placing PS-2 bicycle pavement symbols in the centre of the travel lane at regular intervals along the cutting to support safe bicycle travel.

	• Calga Place cutting roadway is an important and safer uphill bicycle route. It is preferred by the general cycling community as an uphill route than the much steeper Bronte Rd below McPherson St which also carries substantial traffic.
Bronte Beach Precinct	• The footpath is keeping pedestrians safe • The POM has not been mentioned or followed • The POM proposed to make safe the stairs accessing Bronte Beach and Pool and the stairs next to 502 Bronte Rd. It needs a new handrail. • Northwest side has a heritage wall that needs low scale planting • Strongly oppose the proposed lighting in the Cutting

Local resident	• Widening the path will negatively impact:
	  ○ native bird life and flora
	  ○ parking
	• Does not support the widening of the footpath between the disabled parking spot and the top of the stairs

Conclusion

The consultation outlined community support for the proposed solution to the Bronte Cutting Safety Upgrade. Intalling a permanent footpath permanent and to extend it to Macpherson St would align with overall feedback. With this in mind, recommendations have been provided as a summary of the detailed comments provided:

Recommendations:

4. Reconsider using the lighting proposed. Either:
    a. Remove lighting altogether
    b. Consider low lighting
    c. Turn lighting on between 5pm-9pm (as REF explained)
5. Include BIKEast requests
    a. A 1m gap in the middle of the speed humps for cyclists
    b. PS-2 bicycle pavement symbols in the centre of the travel lane at regular intervals along the cutting to support safe bicycle travel.
6. Include historical references (subtle) through signage or plaques.

Waverley Council would like to thank everyone who took the time to consider the project and provide feedback. Please note if the input provided did not correlate to this project it has been passed to the relevant project team.

The next phase of the project, detailed design will be guided by this round of community consultation. This document will be used by Council Officers to recommend changes to the final project.

Appendix A —Submissions

Bronte Cutting Anti-Light Group - 75 signature submission

Bronte Cutting Anti-Light Group

PO Box 644
WAVERLEY NSW 2024

21 December 2020
Ross McCleod General
Manager Waverley City
Council PO Box 9

BONDI JUNCTION NSW 1355

Dear Mr McLeod

Waverley Council - Bronte Cutting Lighting

On behalf of many residents of Bronte Road, I write to you in relation to the public consultation for the Bronte Cutting Safety Upgrade Proposal **(Proposal).** The Proposal seeks to address perceived safety concerns of pedestrians on the Bronte Cutting by way of lighting installation.

While residents welcome the concept of a footpath, those living in and around the area are concerned by the Council's proposed lighting component of the Proposal. The concerns primarily relate to the detriment anticipated by the lighting to be installed in the Bronte Cutting.

1. Executive Summary

1.1 Noting the Council's 21 December 2020 deadline for submissions, for the sake of expediency we have set out our concerns in the following executive summary. A more detailed explanation of those concerns, and our reasoning, follows in the body of this submission.

1.2 We understand the Council has proposed that tall light posts of approximately 4m to 5m in height are proposed to line the Bronte Cutting. The Proposal to install such lighting is inconsistent with Council's own policies, and will give rise to additional problems both for residents and the Council.

1.3 The areas of Bronte Cutting along Calga Place and Calga Avenue have not been lit by artificial light in the history of their use, and we are aware of no reported incidents or issue in relation to the area being unlit by artificial light.

1.4 The lighting element of the Proposal, if accepted, would give rise *inter alia* to:

(a) incompatibility of the Bronte Cutting proposal and the Creative Lighting Strategy requirements in relation to the Coastal Walk;

(b) disturbance of the existing land and seascape for visitors, residents, Council and other local users of the area;

(c) light pollution;

(d) potential increased night-time foot traffic which may lead to an increase of night-time cliff rescue and recovery requirements, training for the same, night time parties and Council resourcing; and

(e) over-expenditure on lighting which is unnecessary, inconsistent with Council policy, contrary to resident interest, and inconsistent with neighbouring lighting solutions across the coastal walk and the local government area generally.

1.5 <u>It is our submission that:</u>

(a) On this issue, we submit that Council's proposal for the installation of lighting, particularly light poles, will derogate from existing Council policy, amenity of the area, and add little or nothing to safety as is outlined in the Proposal.

(b) Council may opt to install no lighting on the coastal walk along the Bronte Cutting, given no lighting has historically been required, and its absence has had no impact upon safety of pedestrians.

(c) The Proposal will not be affected by the absence of lighting, but would maintain the current status quo while still allowing safe passage for pedestrians by converting the Pilot Footpath into a permanent footpath.

2. Waverley City Council *Creative Lighting Strategy*

<u>Coastal Walk</u>

2.3 The Strategy outlines specific requirements for lighting along the Coastal Walk, particularly with respect to the tier of lighting that would be appropriate. The requirements stipulate:

> *'Due to the environmental considerations and desired night time atmosphere **Tier 1 lighting elements including pole lighting applications are not suitable for the Coastal Walk..**'*[4]

<u>Bronte Cutting Proposal</u>

2.4 According to the Proposal's own Review of Environmental Factors, any proposed lighting for the Bronte Cutting will:

> *'have a similar specification to what is set out in the Waverley Creative Lighting Strategy and would alter the aesthetic signification of the area through the contemporary addition of lighting elements'.*[5]

2.5 The Proposal's Review of Environmental Factors also contemplates the Construction Environmental Management Plan **(CEMP).** Under the CEMP, Council must ensure that:

'Design and materials of service components such as poles, signage and lighting will contribute positively to the visual amenity of the proposal site'.[6]

2.6 As outlined further below, the Proposal to install pole lights of 4m (or of any type) is internally inconsistent with Council's own Strategy, and the CEMP.

2.7 We have also considered the Gutteridge Haskins Davey **(GHD)** report entitled *Review of Environmental Factors,* which sets out that the proposed lighting:

'would have a similar specification to what is set out in the Waverley Creative Lighting Strategy and would alter the aesthetic signification of the area through the contemporary addition of lighting elements'.[7]

2.8 However, the Bronte Cutting project proposes 'lighting poles' as the central component of the lighting for the Calga Avenue area. The Strategy clearly classifies lighting poles as 'Tier 1' lighting. They are inconsistent with the specific Coastal Walk lighting guidelines provided for in the Strategy and as outlined above.[8]

The proposed height of the lighting poles has also been raised with regard to the heritage of the area, the Advisian report included in the *Review of Environmental Factors* rates the addition of freestanding lighting poles as having a *'moderate negative impact on the physical elements of the LCAs and alter the aesthetic significance of the area through the contemporary addition of lighting elements'.*[9] Concluding that this option *'would have negative impacts on the elements of the LCA that are graded as having high to exceptional heritage value'.*[10] This conclusion makes it clear that the stated purpose of both the Bronte Cutting project and the Strategy are not achieved through the use of lighting poles.

2.9

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[4] *Creative Lighting Strategy,* Waverley City Council, page 17. (emphasis added)

[5] *Review of Environmental Factors,* Waverley City Council, [7.7.3], 52.

[6] Ibid, 53 & 62.

[7] *Review of Environmental Factors,* Waverley City Council, [7.7.3], 52.

[8] *Strategy* pg 17.

[9] Ibid, Advisian 26

3. Discrepancies between Council documents

3.1 In addition to the points above, we consider Council may benefit from our observations in relation to certain other discrepancies amidst the documents tendered for the Proposal. Those are, *inter* alia:

(a) Height of proposed lighting fixtures

(i) The exact lighting proposal for the Bronte Cutting area is not clear in the documents made publicly available by the Council as part of the public consultation.

(ii) The proposed height of the lights is inconsistent between documents, with the height varying between four metres, as listed in the Lighting Fact Sheet,[11] and five metres, as provided in the Bronte Cutting Safety Upgrade Review of Environmental Factors.[12]

(iii) The various Council documents describe the proposed lighting fixtures as either 'LED

pole lighting'[13] or 'pedestrian lighting poles'.[14]

(b) Duration of light operation

(i) Another discrepancy that is apparent between the documents made publicly available is the proposed duration for which the lights will be activated on a daily basis.

(ii) The *Review of Environmental Factors* provides that the project will *'provide light to an area that is currently unlit in the late afternoon to evening. The new LED pole lighting will be operational between the hours 5:30pm to 9pm daily'.* [15]

(iii) However, the *Lighting Fact Sheet* provides that *we are proposing lighting to be automatically activated at dusk and de-activated at dawn'.* With it being specifically noted that *'this is particularly important to the Coastal Walk where higher lighting levels may be required at peak hours of use in the early morning and early evening but may not be required to the same level for the other hours of the night'.*

(iv) The information provided in the *Lighting Fact Sheet* would appear to indicate that the lights will remain on at some level throughout the night up until dawn, not 9pm as stated in the *Review of Environmental Factors.*

(v) Further, if the operation of the lights were to be throughout the night as stated in the *Lighting Fact Sheet,* then it would appear that there would be environmental impacts that have not adequately been considered, as the *Review of Environmental Factors* evaluated the proposal on the basis of the lighting ceasing at 9pm.[16]

4. Legal requirements regarding lighting

4.1 The *Bronte Cutting Safety Upgrade project- Lighting Fact Sheet* includes the question 'is there a legal requirement to implement lighting along Calga Place?'.17 However, it should be noted that this is the only question from the index that is not answered in the document.

4.2 There is a further reference made to 'legal requirements' in the Advisian Report which forms part of the *Review of Environmental Factors.* The report traverses a series of options regarding the Bronte Cutting proposal, including 'Option 3 - Do nothing'. In consideration of Option 3, the report provides limited consideration, only noting the following:

(a) It should be noted that in relation to Option 3, it appears no reasonable consideration is given to the definition of 'safe access'. As addressed in the Proposal, the safety concern regards pedestrians sharing a walking space with motor vehicles. While we appreciate Council considers lighting contributes to this it is unclear if the *'responsibility to provided safe pedestrian access'* that is referred to only applies to the creation of a footpath or alternatively a shared zone in the Bronte Cutting area or whether it further includes the lighting proposals.

4.3 The limited references made to 'responsibility' and 'legal requirement' are not elaborated on in any sufficient detail in any of the publicly available documentation on this proposal. We understand that Council has suggested that it had obligations under the *Civil Liability Act 2002* (NSW) **(CLA)** in relation to lighting, and that Australian Standards applied to lighting in order to meet those obligations.

4.4 With respect, neither the CLA nor the Australian Standards as to lighting require Council to install lights in the Bronte Cutting, let alone lights greater than low-level LED or bollard lighting. It is settled

law in New South Wales that the CLA is a statute enacted to give statutory effect to common law rules of negligence. Council will also be aware that the CLA affords statutory authorities such as Council a defence under section 42 and 43 of the CLA. The CLA modifies the common law position on liability in negligence, and the Australian Standard but does not impose any obligations on Council to install pole lighting at the Bronte Cutting.

4.5 To the extent Council is concerned by civil liability matters, we note that safety statistics in the area suggest that the Bronte Cutting is substantially safe and that, if anything, the inclusion of a footpath would obviate the perceived risk of pedestrians sharing the road with cars. However, there is no circumstance of which we are aware which would suggest that the installation of a footpath would require lighting, let along pole lighting.

[10] Ibid Advisian 8

[11] *Bronte Cutting Safety Upgrade project- Lighting Fact Sheet,* Waverley City Council. page 2.

[12] *Bronte Cutting Safety Upgrade - Review of Environmental Factors,* GHD page 9.

[13] GHD *Report for Waverley Council - Bronte Cutting Safety Upgrade* pg 9

[14] *Lighting Fact Sheet* pg 2.

[15] *Review of Environmental Factors,* Ibid.

[16] Ibid.

[17] Index lighting fact sheet

Submission

4.6 As outlined at the outset, it is our submission that:

(a) the Council abandon the lighting component of the Bronte Cutting Proposal, given the unnecessity and cost of the installation, coupled with the currently satisfactory natural lighting along the Bronte Cutting;

(b) in the alternative, the Council adjust the lighting component of the Bronte Cutting project such that it is consistent with the principles laid out in the *Creative Lighting Strategy,* through the use of low-impact ground LED lighting or bollard lighting, as proposed at 3.3.2 on page 25 of the GHD Report for Waverley Council.

(c) it is Council's charter to manage the interest of the residents within the municipality. There is no evidence within Council's proposal that residents have stipulated the requirement that Bronte Cutting should have lighting.

4.7 If Council is unable to determine the Proposal based on the information to hand, we invite Council reopen their public consultation period to allow for public consideration of consistent plans. This option would be highly appropriate having regard to the number of discrepancies in the various documents the Council has provided as part of the public consultation. The updated documents for public consultation should include a remedy to the following inconsistencies that have been identified:

(a) further detail on the environmental impact of the lighting proposal, providing a specific focus on the impact on local flora and fauna;

(b) explanation of the relevant legal obligations the Council determines they have in relation to the provision of lighting in this proposal;

4.8 Our main argument is that the instalment of lighting in the Bronte Cutting will attract the public at night for the reason to party which will provide added security issues for Council.

4.9 With respect to the above, we note that these are preliminary submissions in relation to the lighting proposal at Bronte Cutting. We reserve the right to add or amend to this proposal, as well as to provide further commentary or answer any queries in response to the above submission.

If you would like to discuss any of the above, please do not hesitate to contact us by return email.

Yours faithfully

Bronte Cutting Anti-Light Group

Per Georgina Suttor

BIKEast – email submission

Representing the community's interests in getting around on bikes in Sydney's eastern suburbs

Waverley Council - Bronte Cutting Safety Upgrade

20 December 2020

BIKEast Incorporated
www.bikeast.org.au
contact@bikeast.org.au

General Manager
Waverley Council
PO Box 9
Bondi Junction NSW 1355
info@waverley.nsw.gov.au

BIKEast is pleased to make a submission on the Bronte Cutting Upgrade project: Bronte Cutting Upgrade Proposed Concept Design

We strongly support the proposed concept design and believe that it will improve the safety and amenity of the cutting for pedestrians and motor vehicles. This proposal is consistent with NSW and Local Government strategies to realise the considerable individual and public benefits of increasing the mode share of active travel (walking or cycling).

In supporting this proposal BIKEast submits the following additional comments regarding uphill bicycle use in the cutting:

- In order to ensure adequate cyclist safety on this popular uphill bicycle route, we recommend that Council provide a 1.0m gap in the centre of each of the plastic speed humps along Calga Place. The current speed humps are provided to reduce car speeds, however these humps can be destabilising for cyclists who are travelling uphill at very slow speeds of between 8 and 15km/h. A gap in the centre of the speed hump is preferable to gaps at the sides as this puts cyclists **in a safe and visible road position** clear of vertical kerbs and parked vehicles.
- We recommend the placement of PS-2 bicycle pavement symbols in the centre of the travel lane at regular intervals along the cutting to support safe bicycle travel.

The Calga Place cutting roadway is an important and safer uphill bicycle route. It is preferred by the general cycling community as an uphill route than the much steeper Bronte Rd below McPherson St which also carries substantial traffic.

Yours sincerely,

Anish Bhasin
Advocacy Coordinator - Waverley

Bronte Beach Precinct – Submission

BRONTE BEACH PRECINCT

Attention Emily Scott
Director Waverley Renewal
Waverley Council
Bondi Junction
December 21st.

Dear Emily, Re. The Cutting
First the Bronte Beach Precinct would like to acknowledge the new pedestrian walkway on the eastern side of The Cutting. It is keeping pedestrians safe and out of the path of vehicles and is a safe and practical option for providing access to and from The Cutting. However, it appears making this access walkway permanent has not been proposed by the consultants.

It further appears that the Bronte Beach and Park Plan of Management (POM) finalized and agreed upon in 2017 has not been considered in the consultants' report. This is the working document that should be followed by the consultants. There is little point having the POM if it is not being considered and followed.

The POM proposes to make safe the stairs accessing Bronte Beach and Pool. These include the stairs from The Cutting on the western side adjacent to the most northern house on The Cutting at 502 Bronte Rd. This is not covered in the consultants' report. A new handrail here would be appropriate as no handrail currently exists. And this has been proposed in the POM.

In addition the bank on the northwestern side supported by a heritage listed wall could be improved by low scale planting of local indigenous plants to attract birds to that area and improve its presentation to the street and Cutting.

The proposal to install lighting in The Cutting is strongly opposed as it will create a precedent for the rest of the Coastal Walk, it involves greater use of energy at a time when we are trying to reduce energy consumption, it is not needed, it will considerably impact on those living down at The Cutting and it will disrupt the fauna living down there which are impacted by Lighting .And it is not a recommendation in the POM.

For all of the above reasons, the consultants' recommendations should be rejected and the recommendations of the POM should be responded to and followed as the overarching document for any works to be undertaken in this area.

Thankyou for the opportunity,

With kind regards

Virginia Milson
For Bronte Beach Precinct

Appendix B – Flyer distributed to local residents

HAVE YOUR SAY

Bronte Cutting

Help improve pedestrian and vehicle safety and experience

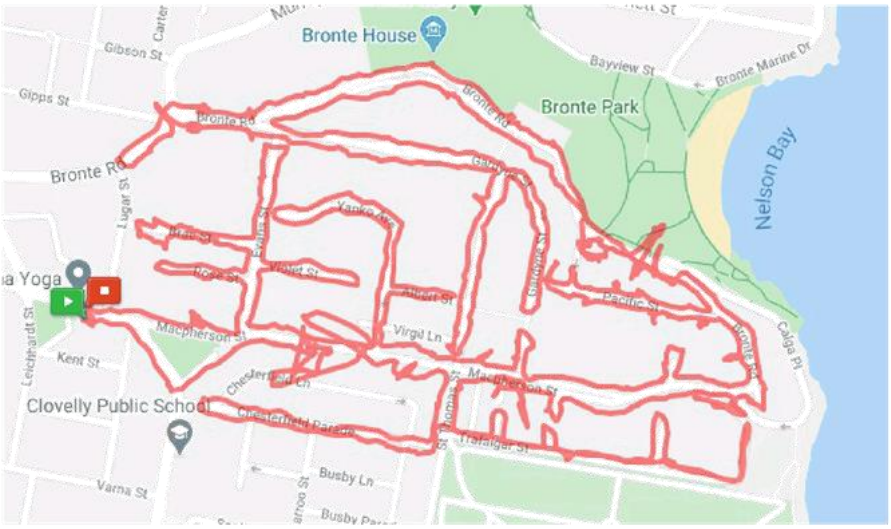
Waverley Council is finalising plans to extend the existing footpath all the way from the park entrance at Calga Place, through the Cutting and up to Macpherson Street. For more information and to provide feedback head to our Have your Say Waverley.

To have your say please visit:
haveyoursay.waverley.nsw.gov.au/bronte-cutting

Further information:
Contact Amanda Tipping at
amanda.tipping@waverley.nsw.gov.au

WAVERLEY

Appendix C – Flyer distribution map



Appendix D – Print advertising Wentworth Courier the Beast, City Hub

Have Your Say

Interested in having your voice heard on Council projects? Head to **haveyoursay.waverley.nsw.gov.au** to see the list of projects seeking your feedback. We also provide project updates and show how your feedback informs the final decisions made.

Projects on consultation:

- Draft Community Engagement Policy and Strategy
- Bondi Story Room and community radio station in Bondi Pavilion
- Housing Committee Expression of Interest
- Draft Local Character Statements
- Bronte Cutting Safety Upgrade

Have Your Say

Bronte Cutting

To improve pedestrian and vehicle safety and experience, Council is finalising plans to extend and install a permanent footpath through Calga Place, Bronte Cutting and up to Macpherson Street.

Let us know your feedback by 21 December. You can also register on the website to attend an online information session on 7 December at 6pm.

Bronte Cutting upgrades

The Bronte Cutting before the temporary walkway was added in 2018. Photo: Waverley Council

By ALLISON HORE

Upgrades have been proposed to improve pedestrian safety along a historic train cutting which makes up part of the popular Bondi to Bronte coastal walk.

Waverley Council are finalising plans to replace the temporary walkway along a 500-metre stretch of the Cutting where pedestrians would typically have to walk out on a road shared with vehicles accessing beach parking.

Improving pedestrian access along the road is significant, as over one million people use the Coastal Walk from Bronte to Bondi every year and as many as 500 people per hour use this section of the walkway during peak periods, according to council estimates.

"The popularity and the flow of traffic through this narrow section of road has given rise to safety concerns for those using it and a permanent footpath is the most appropriate solution," Waverley Mayor, Paula Masselos, said.

The decision to proceed with construction of permanent path comes at the conclusion of a two-year trial period of a temporary walkway. The trial involved replacing the 21 car parking spaces, and some parking meters, on one side of the Cutting with a pedestrian walkway.

While there have been no recorded cases of crashes between vehicles and pedestrians in the last five years, Waverley Council said pedestrians having to contend with open car doors and cars trying to parallel park along the narrow road decreases the amenity of the road.

Council says the new walkway will increase safety for both pedestrians and motorists.

Upgrades will include replacing the pilot footpath with a permanent one, extending the footpath to McPherson street and installing lighting along Calga Place. Creating footpaths on Calga Place to the north of the cutting will also be explored.

TROUBLED ROAD

The Cutting was built in 1910 to provide access for the trams line to Bronte which opened in 1911. The sandstone walls were put up a few years later to stop beach sand from blowing up onto the train lines. Trams along the line were discontinued in 1960 and were replaced with a bus service.

The tramway cutting is now used as a long, narrow car park for Bronte Beach. Since the council acquired the Bronte Cutting car park from the surf life saving club it has proved troublesome to the council.

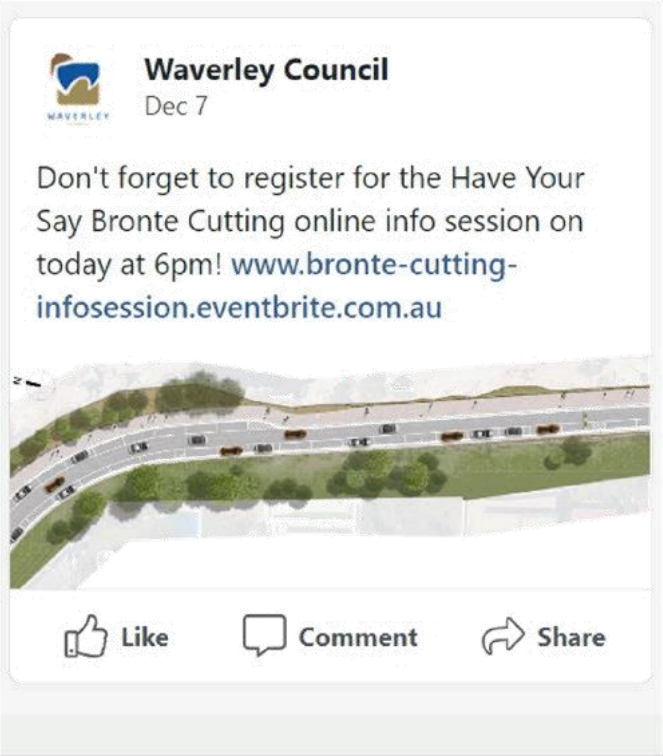
From failed attempts to monetise the carpark with automatic boom gates to numerous council rangers refused to fine people parking illegally due to the workplace health and safety risks posed by the lack of footpaths, the pedestrian safety concerns for leisure walkers was just one issue the historic thoroughfare has faced.

> **"You wouldn't want to fall through someone's windscreen"**

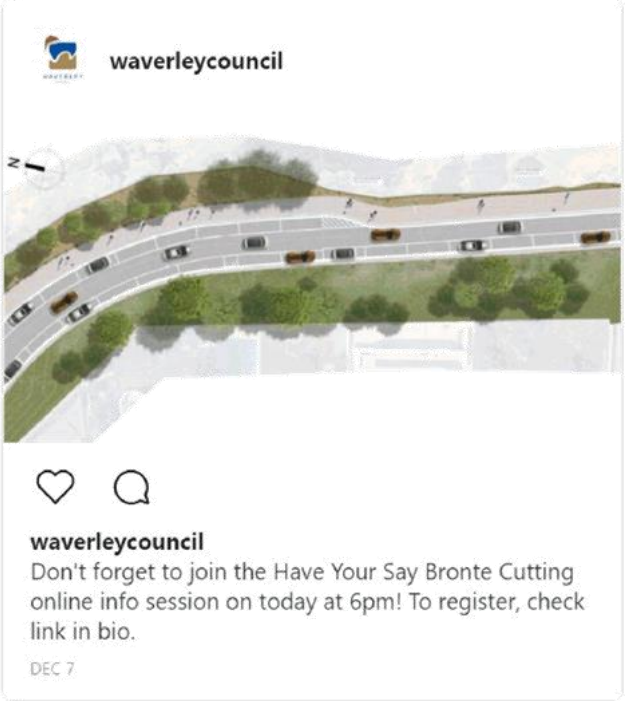
Motorists and pedestrians aren't the only people making use of the Cutting. Some rock climbers note the spot is excellent for bouldering, with popular rock climbing and bouldering website The Crag, recommending the spot is "best avoided when the parking lot is full, as you wouldn't want to fall through someone's windscreen."

People who wish to have their say on the upgrades can register for an online info session through the Waverley Council's website. The consultation period will run through until December the 21st.

Appendix E – Facebook post



Appendix F – Instagram posts



Appendix G – e-newsletters

Other projects open for feedback:

- Draft Community Engagement Policy and St
- Bronte Cutting Footpath Upgrade
- Pick Up/Drop Off (PUDO) Bays
- Draft Local Character Statements
- Bronte House Intention to Lease

- We're finalising plans to extend and install a permanent footpath through **Bronte Cutting** to improve pedestrian and vehicle safety and user experience. Let us know what we need to consider before undertaking this work. You can also attend our info session on Monday 7 December, register here. Submissions close 21 December.

REPORT
CM/7.13/21.02

Subject: **Air Fresheners in Council Buildings**

TRIM No: A20/0274

Author: Terry Kallis, Facilities Manager
Andrew Best, Executive Manager, Property and Facilities

Director: Emily Scott, Director, Community, Assets and Operations

RECOMMENDATION:

That Council:

1. Notes the completion of the investigation into the use of air fresheners in the publicly accessible toilets within Council-owned buildings.

2. Notes the actions arising from the investigation that have been implemented to address the health concerns of some members of the community in relation to the use of air fresheners in public spaces.

1. Executive Summary

Air fresheners are products in common use in modern society. They are used to fragrance the air in indoor spaces with the intention of providing a more pleasant and pleasing environment for building users.

In accordance with the resolution of Council at the Operations and Community Services Committee meeting in November 2020, Council officers have carried out a further assessment of the use of air fresheners across its public buildings. Following the completion of the assessment, a number of measures have been introduced to assist in informing community members of the extent of the use of air fresheners, and to reduce the use of air fresheners in publicly accessible toilets, where possible.

This report details the measures that have been undertaken, which include:

- The introduction of advisory signage to inform building users in which toilets air fresheners are in use.
- The introduction of cross flow natural ventilation where possible.
- The extension of the frequency of the automatic discharge of each unit to the maximum setting.

2. Introduction/Background

Air fresheners are consumer products that emit a fragrance either to provide an aroma to a space or to mask an odour, or both.

A report to Council in November 2020 outlined the extent of the use of air fresheners in Council buildings. At the meeting, Council requested an assessment be carried out to investigate the opportunity for natural ventilation to be introduced in the toilets where Council currently utilises air fresheners. In response, officers have completed the assessment and introduced measures to address the health concerns raised by members of the community.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Operations and Community Services 3 November 2020	OC/5.2/20.11	That Council: 1. Receives and notes the report. 2. Notes that, while only limited studies have been undertaken, there is evidence that the use of air fresheners can lead to adverse health effects for some people, particularly asthmatics. 3. Notes the current extent of air freshener use in Council-owned buildings and the measures undertaken to standardise their use under the recently awarded cleaning and hygiene services contract. 4. Notes the requirement to provide air fresheners in Council facilities that experience high visitation and where natural cross flow ventilation is limited, to create a more pleasant experience for users of the facilities. 5. Installs advisory signage at the entry to Council buildings and rooms where air fresheners are in use. 6. Officers investigate efficient and economical ways to address health concerns for the use of air fresheners in publicly accessible amenities within Council buildings, noting that a minimum of one unisex naturally ventilated publicly accessible toilet without air fresheners could be adequate per building, including: (a) Determine if any publicly accessible toilets are already naturally ventilated and can provide an acceptably pleasant and healthy environment for users of the facility without the need for air fresheners. (b) Investigate whether any publicly accessible toilet can be easily and economically converted to provide adequate natural ventilation without the use of air fresheners by, say, replacing existing fixed glass windowpanes with opening windows. (c) Although it is noted that a reduction in the timed frequency that an automatic air freshener dispenses its spray is unlikely to increase the opportunity for members of the public to enter a publicly accessible toilet with little or no air freshener present in the air, this

		should still be pursued to confirm its efficacy and consider whether a trial is warranted. 7. Receives a brief report at the February 2021 Operations and Community Services Committee meeting, including investigation outcomes and recommendations.
Council 21 April 2020	CM/8.2/20.04	That Council: 1. Investigates independent studies on the undue health impacts from automatic air fresheners used inside amenities within public buildings, including staff facilities. 2. Receives a report by August 2020 that includes recommended actions, and alternative options to existing air fresheners.
Council 18 February 2020	CM/7.20/20.02	That Council: 1. Treats the Tender Evaluation Matrix attached to this report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as the Matrix relates to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. The Matrix contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person(s) who supplied it. 2. Declines to accept any of the tenders for the supply of cleaning and hygiene services, in accordance with clause 178(1)(b) of the *Local Government (General) Regulation 2005*. 3. Declines to invite fresh tenders or applications as referred to in clause 178(3)(b)–(d) of the *Local Government (General) Regulation 2005* as the best value outcome for Council would be achieved by entering into negotiations with the top two tenderers as identified in Attachment 1 to this report. 4. In accordance with clause 178(3)(e) of the *Local Government (General) Regulation 2005*, authorises the General Manager to enter into negotiations with the top two tenderers to ensure that the optimal cleaning hours required for each building are delivered under the contract and that they are cleaned to the required standard and to do all things necessary to execute a contract for the provision of cleaning and hygiene services.' 5. During its negotiations of the cleaning and hygiene services contract, ensures that the contract has

		flexibility to be varied in respect of air fresheners, air purifiers, air conditioners and the like, so that changes to products and type of products, and removal of products altogether, can occur. 6. Notifies tenderers of the decision in accordance with clause 179 of the *Local Government (General) Regulation 2005*.

4. Discussion

Table 1 below indicates the buildings in which air fresheners are installed, the number of units installed and also the buildings that are naturally ventilated. Five buildings have publicly accessible toilets fitted with air freshener units, with the majority of toilets being naturally ventilated, where the building design provides sufficient cross flow ventilation so that air fresheners are not required.

Table 1. Council publicly accessible toilets with air fresheners installed or natural ventilation.

Site name	Number of publicly accessible toilets	Number of air freshener units	Toilets with natural ventilation
Council Chambers	3	1	2
Margaret Whitlam Recreation Centre	6	3	3
Mill Hill Community Centre	12	11	0
Waverley Council Library	6	6	0
School of Arts	3	2	0
Alexandria Integrated Facility	0	0	0
Bronte South Amenities		0	Naturally ventilated
Bronte North Amenities		0	Naturally ventilated
Tamarama Amenities		0	Naturally ventilated
Marks Park Amenities		0	Naturally ventilated
Bondi South Amenities		0	Naturally ventilated
Bondi Central Temporary Amenities		0	Naturally ventilated
Bondi North Amenities		0	Naturally ventilated
Waverley Park Amenities		0	Naturally ventilated
South Head Cemetery		0	Naturally ventilated
Waverley Cemetery		0	Naturally ventilated
Hugh Bamford Hall		0	0
Kimberley Reserve Hall		0	0
Thomas Hogan Reserve Hall		0	0
Wairoa Community Centre		0	0

Through the investigation it became clear there were relatively straightforward measures that could be introduced by officers to address the health concerns of members of the community.

One such measure was the installation of advisory signage to be installed both in Council buildings where there are air fresheners and where there are not, so that the community are informed and can make a personal health decision on whether to access the amenities. Officers have subsequently designed and are in the process of installing the signs across relevant sites.

Through the investigation it became clear that most of the toilets where air freshener units are installed are located centrally in the building and do not have windows, which means it is not possible to introduce natural cross flow ventilation. The exception to this is the toilets located on level 3 of the Council Chambers, which are accessed by the general public when attending public meetings. The location of these toilets on the external wall of the building provided officers with the opportunity to carry out works to hold the windows partially open on a permanent basis with restrictors to provide natural airflow. This was completed on the 15th January 2021.

The investigation also assessed the frequency settings of the air fresheners currently installed. Officers have subsequently standardised the setting of all units to the maximum interval being 30 minutes. Officers will monitor the facilities to ensure that this frequency continues to provide the required air quality.

5. Financial impact statement/Time frame/Consultation

The minor cost of introducing the measures outlined in the report have been allocated from existing operational budgets.

6. Conclusion

The assessment of air freshener use undertaken by officers identified that the majority of publicly accessible toilets are naturally ventilated and that the opportunity to introduce natural ventilation in the facilities where air fresheners are installed is limited.

The measures identified through the assessment that would assist in addressing the health concerns of members of the community have been introduced with the installation of the advisory signage to be completed in the near future.

7. Attachments

Nil.

REPORT
CM/7.14/21.02

Subject:	**Tender Evaluation - Boot Factory Adaptive Reuse and Mill Hill Building Upgrade Project**
TRIM No:	SF20/5154
Author:	Matt Henderson, Senior Project Manager Sharon Cassidy, Executive Manager, Major Projects
Director:	Emily Scott, Director, Community, Assets and Operations

RECOMMENDATION:

That Council:

1. Treats the Tender Evaluation Matrix attached to the report as confidential in accordance with section 11 (3) of the *Local Government Act 1993,* as it relates to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993.* The matrix contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

2. Declines to accept any of the tenders for the Boot Factory Adaptive Reuse project in accordance with clause 178(1)(b) of the *Local Government (General) Regulation 2005.*

3. Declines to invite fresh tenders or applications as referred to in clause 178(3)(b)-(d) of the *Local Government (General) Regulation 2005.*

4. In accordance with clause 178(3)(e) of the of the *Local Government (General) Regulation 2005*, authorises the General Manager to enter into direct negotiations with the top-three-ranked tenderers as shown in the Tender Evaluation Matrix to agree contract terms.

5. Authorises the General Manager, or delegated representative, to finalise and agree terms to enter into a contract on behalf of Council, within the Council approved budget, with the preferred tenderer following negotiations.

6. Notifies unsuccessful tenderers of the decision in accordance with clause 179 of the *Local Government (General) Regulation 2005.*

1. Executive Summary

The purpose of this report is to seek Council's approval to decline all submitted tender submissions for the Boot Factory Adaptive Reuse project and directly negotiate with the three preferred tenderers for head contracting services, as recommended by the Tender Evaluation Panel.

2. Description of Service or Product being Tendered

The request for tender (RFT) was issued inviting tenderers to submit a lump sum price for head contractor services for the Boot Factory Adaptive Reuse project based on the detailed design documentation and scope of works.

3. Scope of Tender

The project's scope of works includes:

Boot Factory

- Restoration of the existing masonry perimeter walls.
- Replacing the roof sheeting and structure.
- Reconstruction of existing floors.
- Upgrade to achieve compliance with relevant Australian building codes.
- New connection openings to access a new shared lift and amenities with the MHCC.
- Upgrade exterior windows with automatically closing in case of a fire windows, with upgraded external drencher system.
- Upgrade to Norman Lee Place (external courtyard).

Mill Hill Community Centre

- New fit-out for ground floor, level 1 and level 2.
- Upgrade existing amenities.
- New ground floor café.
- Rectification of existing structural cracking.
- Replacement of roof and windows.
- Replacement of lift.

4. Reason for Tender

There is no suitable panel in place for delivery of these works, hence a tender was required.

5. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 8 December 2020	CM/7.11/20.12	That Council: 1. Endorses the reconfiguration of the ground floor of the Mill Hill building, as set out in the attachment to the report. 2. Lodges a section 4.55 modification for the proposed reconfiguration of the ground floor of the Mill Hill building. 3. Notes that, at its meeting on 17 March 2020, Council delegated authority to the General Manager to accept tenders other than tenders for contracts to provide services currently provided by members of staff. 4. Notes that the General Manager, subject to a successful tender process, intends to award the tender for construction of the project under delegation in early January 2021.
Strategic Planning and Development Services Committee 4 February 2020	PD/5.8/20.02	That Council: 1. Receives and notes this update on the Boot Factory Adaptive Reuse project.

		2. Endorses the design for the Boot Factory Adaptive Reuse project attached to this report, noting that the design involves restoration of the original building in line with the conservation strategy for the building and the Council resolution of 7 May 2019. 3. Continues with detailed design and progresses to a tender for a head contractor following DA approval, noting that issuing the request for tender is subject to Council endorsement of the draft 2020–21 Capital Works Program and Long Term Financial Plan.

6. Discussion

Invitation to tender

Tender Evaluation Panel was established to evaluate the tenders. The Panel consisted of:

- Sharon Cassidy – Executive Manager, Major Projects.
- Terry Kallis –Manager, Property and Facilities.
- Matt Henderson – Senior Project Manager, Major Projects.

In addition, Council's Procurement and Contracts Officer, Maria Sun, chaired the tender evaluation meeting; Maria did not participate in the scoring and evaluation of the tender submissions.

An RFT Evaluation and Probity Plan was developed and approved by the Evaluation Panel on 17 December 2020.

Tenders for the Boot Factory Adaptive Reuse and Mill Hill Building Upgrade project were called on Tenderlink on 17 November 2020.

Tenders closed on 18 December 2020.

The Evaluation Panel used the RFT Evaluation and Probity Plan to determine which tenders offered the best value for money in the provision of the construction services for the Boot Factory Adaptive Reuse and Mill Hill Building Upgrade project to Council.

Tenders received

Tenders were received from the following:

1. Belmadar Pty Ltd.
2. Hibernian Pty Ltd.
3. Lloyd Group Pty Ltd.
4. Olympia Group Pty Ltd.
5. Period Home Brick Restoration Pty Ltd.
6. Schiavello Constructions NSW Pty Ltd.

Late tenders

No late tenders were submitted.

Non-conforming tenders

There were no non-conforming tender submissions.

Alternative tenders

There were no alternative tenders received

Tender evaluation

Conforming tenders were evaluated in accordance with Council's Purchasing Procedures and RFT Evaluation & Probity Plan, the *Tendering Guidelines for NSW Local Government 2009* issued by the Office of Local Government, and the provisions of the *Local Government Act 1993* and *Local Government (General) Regulation 2005*.

The Evaluation Panel agreed on the following evaluation criteria:

Advertised Evaluation Criteria
Key project experience
Detailed project programme
Detailed construction methodology
Proposed key personnel and sub-contractors
Sustainability approach and methodology
Price
Mandatory Criteria
Tender Lodged before Close
Returnable schedules completed
Financial Statements
Evidence of insurances
WHS Management
Evidence of Workers Compensation

Tenders were given a score on each of the evaluation criteria and were ranked in accordance with their scores. Final scores and rankings are shown in the confidential Tender Evaluation Matrix attached to this report.

Evaluation Panel's recommendation

The TEP recommends that Council declines to accept all tender submissions and negotiates with the three preferred tenderers.

The top three tenderers demonstrated the required experience and capacity to deliver the project in their submissions however across the three submission there are the following key issues:

- Two of the three submissions are over the Council approved budget.
- Two of the three have a number of contract departures and exclusions included.
- One of the tenderers has less experience of delivery in NSW.

Therefore, the TEP propose negotiating with the top three tenderers in order to establish agreeable contract terms, undertake a value engineering process to optimise scope and budget and undertake detailed reference checks and interviews as necessary.

The negotiation protocol will include:

- Issue a letter notifying the unsuccessful tenderers.
- Issue a letter to the preferred tenderers inviting each preferred tenderer to participate in a negotiation process in relation to discussion of a reduced scope of works and tender clarifications.
- Issue to each preferred tenderer who submits a signed acceptance form, a request for further detail on the proposed contract departures and opportunities to participate in a Value Engineer (VE) exercise.
- Afford each preferred tenderer a limited timeframe to return a response to Council.
- Council in its discretion can then elect to proceed further one or more of the preferred Tenderers by either:
    - Conducting negotiation meetings with the preferred tenderer(s).
    - Issuing a further written draft of the contract documentation to the preferred tenderer (depending on the extent of the preferred tenderer's initial departures).

7. Financial impact statement/Time frame/Consultation

Financial impact statement

The budget for the Boot Factory Adaptive Reuse and Mill Hill Building Upgrade project is from the Boot Factory Restoration project in the 2020–21 Capital Works Program (C0726), as well as from the Long Term Financial Plan as follows:

- Boot Factory Restoration.
- Mill Hill Upgrade.
- SAMP5 Building Renewal – Mill Hill.
- Council Accommodation and Services.

The preferred three tenderers' prices are included in the confidential Tender Evaluation Matrix attached to this report.

Time frame

It is estimated that the construction duration will be approximately 12 months and will run from April 2021 to March 2022.

Consultation

Consultation has been undertaken throughout the development of this project. The project is now at the implementation stage. Council officers will continue to provide regular communication updates throughout the construction period.

8. Conclusion

The Tender Evaluation Panel recommends Council declines to accept all tender submissions, negotiates with the top three preferred tenders and authorises the General Manager, or delegated representative, to agree to enter into a contract , within the Council approved budget, on behalf of Council with the preferred tendered following negotiations.

9. Attachments

1. Tender Evaluation Matrix (confidential)

NOTICE OF MOTION
CM/8.1/21.02

Subject: **Recognition of Local Identities**

TRIM No: A02/0276

Submitted by: Councillor Lewis

MOTION:

That:

1. Council officers investigate and report back on the erection of permanent information boards at sites, locations and parks which are named after local identities or persons who have a connection to the Waverley local government area.

2. The investigation is to include the sites, locations and parks that do not currently have an information board to identify the person after which they are named, as well as the proposed design, content, and costings for the erection of such information boards.

3. The information to be displayed would include a short summary of the person after which the site, location or park is named and any other relevant information.

Background

There are a number of sites, locations and parks within Waverley that are named after local identities. Often the naming was done some time ago. With the passing of time, residents would not know the reasons why a particular place was named after a person and what that person had contributed to the local area to warrant the honour. This is part of our local history that should not be lost due to time. The photo below is an example of what Woollahra Council is doing to record and honour their local identities. It is a simple but effective way of passing on history in addition to our policy of honouring and recording the history of the First Nations people in our area. While there are some forms of identification installed, this motion will provide for consistency in form and content.

General Manager's comment

Council does not currently run a program for the erection of permanent information boards in public places that are named after local identities. If resolved by Council, officers can investigate the opportunity for such a program and report back in May.

Emily Scott
Director, Community, Assets and Operations

NOTICE OF MOTION
CM/8.2/21.02

Subject: **Development Application at 53-57 Beaumont Street, Rose Bay**

TRIM No: DA-9/2021

Submitted by: Councillor Lewis

MOTION:

That Council:

1. Notes that a development application, DA-9/2021, has been lodged for the demolition of three houses at 53 to 57 Beaumont Street, Rose Bay, and for the construction of 'Seniors Housing Development' containing 11 self-contained units and basement parking comprising eight three-bedroom apartments and three four-bedroom apartments with basement parking for 20 vehicles.

2. Further notes that the proposed development has been submitted under the State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004, which allows for multi-unit type development that would otherwise be prohibited under our Waverley LEP. The proposed development also:

   (a) Exceeds many of Council's development controls including the floor space ratio and height limit for the site.

   (b) Will result in the loss of existing established dwelling houses for another large multi-unit development that is only allowable due to the SEPP.

   (c) Has attracted a large number of objections from the local community.

   (d) Will result in an increase traffic movement and congestion in what is a narrow street with existing traffic problems.

   (e) Will adversely impact on parking in Beaumont Street.

   (f) Will adversely impact on the neighbour's privacy due to the proposed height of the development.

3. Directs the Mayor to write to the Minister for Planning and Public Spaces expressing Council's strong opposition to the provisions of the SEPP that allow for this type of development in low-density residential areas and asking that the SEPP be reviewed and amended to ensure this type of residential accommodation is of a more appropriate scale and height that is representative of the surrounding area.

Background

Over recent years Waverley, and in particular Hunter Ward, has seen an acceleration of developments involving the demolition of older single dwelling houses to be replaced by higher density multi-unit housing

including the construction of strata units, townhouses and senior housing. Many of these developments have changed the character of the area, adversely impacted on neighbour amenity, made parking for residents more difficult and increased congestion.

This motion is in relation to a development in Beaumont Street, Rose Bay, comprising three lots. It involves the demolition of three single dwelling houses and the construction of 11 'Independent Living Units' as a Senior Housing Development comprising eight three-bedroom apartments and three four-bedroom apartments with basement parking for 20 vehicles.

The area is zoned R2, which does not permit multi-unit development; however, this development is permissible under a state planning policy—State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004—that overrides all local LEPs.

The residents of Beaumont Street and the local area have objected to the proposed development on many grounds and are against this type of large-scale multi-unit development in our lowest density residential areas. Council does not have any power to override this SEPP, but can raise our community's issues directly with the Minister, who has the power to change these unacceptable development controls.

General Manager's comment

This DA has generated a significant number of concerns from the local community, raising a number of issues. These will all be considered in the assessment of the application and by the Waverley Local Planning Panel, which is the determining authority for the DA.

Peter Monks
Director, Planning, Environment and Regulatory

NOTICE OF MOTION
CM/8.3/21.02

Subject: **Parking for Motorbikes and Scooters**

TRIM No: A02/0638

Submitted by: Councillor Keenan
Councillor Wy Kanak

MOTION:

That Council:

1. Investigates the introduction of free parking within metered areas across the local government area for scooters and motorbikes, including options for but not limited to:

   (a) Ways of promoting household motorbike parking permits to increase take-up and include unit owners/renters.

   (b) Reduced costs for parking for motorbikes.

   (c) Reduced costs for fines for motor bike infringements.

   (d) Trialling the free motorbike parking option for 12 months to consider impact on revenue.

2. Introduces a moratorium (by showing discretion) not to fine motor bikes in metered areas for motor bikes and scooters until the report is provided back to Council.

3. Officers report back to Council by June 2021.

Background

Council currently provides motorbike parking spaces for 272 bikes across the local government area (LGA), 84 of which are in the Bondi Junction CBD.

Council's *People, Movement and Places* plan reminds us that Waverley has the highest population density in Australia. When asked, '*nine out of ten residents have said they would consider switching car travel to other transport if more options were available*.'

'Whilst our passenger car ownership levels have remained stable, there has been an increase in the number of SUVs and scooters, leading to an overall increase in the number of vehicles on our roads.'

It is not acceptable that motorbikes are charged the same as large SVUs for metered parking or fined the same for overstaying the meter time limit. This will lead to the situation where four motorbikes parked in one car space are individually changed the exact same rate each for the use of one car space.

Since COVID, public transport use has declined markedly and, as such, people are driving cars short distances particularly to Bondi Junction for shopping or for a range of medical/dental appointments.

We should therefore be encouraging motorbike use by providing free short-term parking in metered areas as this will reduce congestion, which is a serious problem in Bondi Junction, reduce emissions which in turn improves health.

There has been a large increase in motorbikes, particularly scooters, in the LGA (and reported in our *People, Movement and Places* plan) over the last few years; however, this has not resulted in any substantial increase in free motorbike parking in Bondi Junction. While not all residents wish to use motorbikes, we should encourage motorbike usage to reduce congestion and emissions; however, with only 84 free spaces in Bondi Junction, most of which are usually occupied, this is not possible.

Previously, Parking Officers showed discretion in relation to motorbikes parking in metered areas and this did not cause any serious safety issues. It is therefore unfortunate that with ticketless parking, officers are now actively booking riders who previous parked for free as they were of the belief that motorbike parking was free.

City of Sydney allows motorbikes to park for free in metered parking areas and on some footpaths where it is safe to do so, with Macquarie Street being a good example. Riders are instructed to '*simply park as you usually would but remember to observe the time restrictions*.'

Costs

The main argument against allowing free motorbike parking is that it will impact on revenue. Over the last three years, there have been significant changes to parking charges in the LGA including turning off meters in Bondi Junction and Bondi Beach earlier to encourage visits to these areas for shopping, eating out etc. We also have free parking at Bronte Cutting from April to October. And while these parking changes have had some impact on revenue, it was not substantial.

Encouraging motorbike use and free parking would not result in a substantial loss of revenue but would reduce congestion and our impact on the planet through reduced emissions.

See <waverley.nsw.gov.au/__data/assets/pdf_file/0006/160584/People,_Movement_and_Places.pdf>.

General Manager's comment

Motorcycles and scooters currently represent 8% of total vehicle ownership within the Waverley local government area (LGA).

Currently, Council provides 2718 metered parking spaces within the entire LGA. Within the vicinity of the metered parking spaces, 159 dedicated motorbike/scooter parking spaces have been provided, which represents 6% of total parking spaces. The dedicated spaces do not require payment and provide efficient usage of the available space. Those residents that reside within a residential parking scheme area are also entitled to one free motorbike/scooter permit. Approximately 366 free motorbike/scooter permits have been issued within the past 12 months. The free permit allows the motorbike/scooter to park within a metered parking area if it is located within the relevant parking scheme. Specifically, Bondi Junction provides 8% dedicated motorbike/scooter parking spaces, Bronte 7% and Bondi Beach 5%.

In investigating this matter, the following items have been considered:

1. Council continually reviews opportunities to increase dedicated motorbike/scooter parking spaces.
2. Allowing motorbikes/scooters to park within metered parking bays free of charge is not an efficient usage of the space.
3. All 336 dedicated motorbike/scooter parking areas within the LGA are free of charge. Coupled with 366 free motorbike/scooter residential permits, 702 free parking spaces are available for use.

4. A reduced fine amount for parking related offences attributed to motorbikes/scooters are not supported as such drivers contribute to dangerous road conditions.
5. Approximately 75% of all parking infringements are issued to non-residents.

Upon consideration of all matters, the motion to allow free parking within metered areas for motorbikes and scooters cannot be supported by officers.

Peter Monks
Director, Planning, Environment and Regulatory

NOTICE OF MOTION
CM/8.4/21.02

Subject: **Dark Skies**

TRIM No: A21/0060

Submitted by: Councillor Copeland
Councillor Wy Kanak

MOTION:

That Council:

1. Develops a Dark Sky policy suitable for implementation in its own works and on private land.

2. Considers joining the International Dark Sky Association and establishing a Dark Sky Reserve along its coastal margins and in its parks.

Background

This is a growing global movement to address artificial night sky brightness and to prevent, reduce and limit light pollution. Illumination disrupts ecosystem rhythms, nocturnal animals, frogs and toads, migratory birds and night hunting birds and insects. Lights consume energy, contributing to CO2 emissions.

The French government adopted a National Light Pollution Policy in 2019, the UK Parliament set up an all-party committee in 2020 to develop a comprehensive plan for combating light pollution, while maintaining quality outdoor lighting to improve visibility, reduce sky glow and enhance conditions for nocturnal wildlife. International Dark Sky Reserves in Australia are at the lower Murray River, at Winton in Queensland and around Siding Spring Observatory in NSW. In New Zealand, Stewart Island and Nelson's Tasman District are Dark Sky parks. Star gazing has become a significant tourist attraction.

The NSW DPIE (Department of Industry and Environment) developed Dark Sky guidelines in 2016 for protecting the night skies in a diameter of 200 km around Siding Spring Observatory. Unfortunately, recent approval for gas drilling in the Pilliga may conflict with the objectives for dark skies around this important astronomical facility where scientists can observe the whole of the southern hemisphere sky. See <https://www.planning.nsw.gov.au/-/media/Files/DPE/Guidelines/dark-sky-planning-guideline-2016-06.pdf>.

General Manager's comment

The Creative Lighting Strategy was adopted by Council in 2018 and aims to strike a balance between safety, amenity, protection of the natural environment and celebration of our natural and urban landscape. The Guiding Principles include principles that relate to the dark sky movement, such as 'Lighting should respect the natural environment without impacting wildlife'.

The Creative Lighting Strategy demonstrated the value of various types of lighting in the public domain in different circumstances. The issue of lighting at night is a particularly sensitive one and one that needs to be carefully considered in terms of the impact of the lighting on the environment and the local community. It is considered unlikely that a high-density location such as Waverley would ever be able to achieve the

conditions such as those referred to in the motion regarding dark sky parks, but the key principles relating to dark skies are contained within the adopted Creative Lighting Strategy and this remains the appropriate guiding document for Council to follow whenever it is considering lighting elements in any project. Based on public feedback on a range of proposals, the community is in support of darker skies, especially on the coastal walk.

The Department of Planning Industry and Environment's Dark Sky Planning guideline 2016 is also specifically aimed at protecting the dark sky in the area around the Siding Spring Observatory. The lighting principles in it, however, are applicable everywhere to use light and power more efficiently and reduce light spill. Many of these principles are already in Waverley's Creative Lighting Strategy.

Peter Monks
Director, Planning, Environment and Regulatory

NOTICE OF MOTION
CM/8.5/21.02

Subject: **Artificial Reef**

TRIM No: A05/1443

Submitted by: Councillor Masselos

MOTION:

That Council provides a letter of support to the Gordons Bay Scuba Diving Club for the NSW Government to investigate the creation of an artificial reef near Coogee utilising an ex-Navy or similar vessel.

Background

The (not-for-profit) Gordons Bay Scuba Diving Club is leading a proposal to create an artificial reef off the Sydney coast. This artificial reef would be built by acquiring an ex-Navy ship or similar, thoroughly stripping and cleaning the ship to remove any unwanted components and sinking it at a site four kilometres off Coogee. A petition has been collected with over 13,000, signatures and they are seeking to table this in NSW Parliament early 2021.

The artificial reef has the potential to provide significant benefits to Sydney and NSW, and to the Eastern Suburbs. These include:

1. Additional recreational benefits to the community through scuba diving and snorkelling at the artificial reef.
2. Environmental benefits, through increased marine biodiversity from the marine life that will use the artificial reef as a habitat.
3. Additional revenue to local businesses and to the NSW government, primarily through increased tourism. More information about this proposal is available at: <sydneydivewreck.com.au>.

General Manager's comment

The proposal to create an artificial reef for recreational divers in Coogee has the potential to be a major attraction for the area. Although outside of the Waverley local government area, this could assist with bringing visitors and divers to the area to appreciate the marine environment. A further benefit of the proposal is the potential to create additional marine habitat. While Council can provide a general letter of support, it is important to note that this proposal has potential impacts, including placing artificial and potentially polluting materials in a natural environment, creating a potential hazard and the impacts on marine life. It is important that these be thoroughly investigated and managed if this proposal progresses.

If Council resolves as per the above, a letter of support will be written on this basis.

Peter Monks
Director, Planning, Environment and Regulatory

NOTICE OF MOTION
CM/8.6/21.02

Subject: **Racism Not Welcome Campaign**

TRIM No: A02/0447

Submitted by: Councillor Wy Kanak
Councillor Keenan
Councillor Copeland

MOTION:

That:

1. Councils refer the 'RacismNOTWelcome' campaign package to the Multicultural Advisory Committee (MAC) for discussion and guidance on ways to implement the 'RacismNOTWelcome' street sign and associated campaign in the Waverley local government area.

2. In assisting the MAC, Council and its officers undertake any liaison with Inner West Council that can facilitate Waverley's involvement in the 'RacismNOTWelcome' campaign.

Background

This 'RacismNOTWelcome' campaign is designed to be a grassroots anti-racism campaign that is driven by local communities, organisations, businesses and Councils.

Resource packages and more details can be found at: sites.google.com/view/racismnotwelcome

General Manager's comment

Council is strongly against racism and discrimination. A campaign such as the one highlighted in this notice of motion is likely to be consistent with Council's stance.

Should Council so resolve, Council staff can take the actions recommended. Should there be subsequent resource implications, these can be reported back to Council.

Emily Scott
Director, Community, Assets and Operations

NOTICE OF MOTION
CM/8.7/21.02

Subject: **Race to Zero Campaign**

TRIM No: A09/1017

Submitted by: Councillor Wy Kanak
Councillor Copeland
Councillor Keenan

MOTION:

That Council:

1. Prepares a report on Council joining Race to Zero, a United Nations Framework Convention on Climate Change (UNFCCC) campaign, at the earliest feasible possibility. This report is to include:

   (a) The feasibility of aligning the Council's current climate and sustainability targets to the Race to Zero Starting Line criteria.

   (b) Opportunities for Council to strengthen its overall and interim net zero targets, other commitments, and actions, in line with requirements for keeping global warming to 1.5 degrees Celsius, including going carbon neutral as a priority action in 2021.

   (c) Any additional costings for actions required to meet these criteria.

   (d) Discussion on relevant partner organisation (High Level Champion) who can assess the Council's application to join the Race to Zero.

2. Notes that the Race to Zero:

   (a) Builds upon climate emergency declarations, and represents 434 cities, 23 regions, 1,397 businesses, 74 of the world's biggest investors and 569 universities, which, including 120 countries committed to achieving net zero carbon emissions by 2050 at the latest, covers nearly 25% of global CO2 emissions and over 50% of global GDP.

   (b) Is a global campaign to rally leadership and support from businesses, cities, regions, and investors for a healthy, resilient, zero carbon recovery that prevents future threats, creates decent jobs, and unlocks inclusive, sustainable growth.

   (c) Is building momentum around the shift to a decarbonised economy ahead of COP26.

3. Refers this resolution and background information to Council's Environmental Sustainability Advisory Committee for discussion and to Council officers for consideration in the next revision of Council's Environmental Action Plan.

Background

In December 2019, Council declared a State of Climate and Biodiversity Emergency that requires action by all levels of government, in which it calls on the Federal Government, State Governments, all Australian Councils and LGNSW to Declare a State of Climate and Biodiversity Emergency to show solidarity with the now over 1,868 governments worldwide, covering 820 million citizens including the United Kingdom, the Australian Capital Territory, South Australian Legislative Council and almost 100 Australian councils representing 9 million Australians as at 2 February 2021, who have Declared a Climate Emergency.

Recognising that the overriding imperative to act to maintain a safe climate is a moral one, the economic benefits from acting to keep a safe climate are huge, while the costs of runaway global heating are immense.

Recently, a report from the Climate Targets Panel, an independent group of Australia's most senior climate scientists and policy makers, concluded that for Australia to do its fair share in limiting global warming to 1.5 degrees Celsius, in line with its commitment and goal under the Paris Agreement, it requires reducing national emissions by 74% by 2030, and to zero by 2035.

The NSW Government's current plan is a goal of reaching net zero by 2050. It intends to invest $2 billion over the next 10 years towards its climate commitment and expects its net zero plan will result in $11.6 billion in investment for NSW.

Recent cost estimates to the Australian economy from runaway global heating are $3 trillion dollars and 880,000 jobs in the next 50 years.
https://www.abc.net.au/news/2020-11-02/australian-economy-lose-$3-trillion-climate-change-inaction/12837244

Australian infrastructure businesses are rapidly decarbonising, with industry leaders already building zero emissions buildings. Council leadership can encourage local businesses to align with the direction of the rapid transition.

Mirvac, a major developer in the Waverley local government area (LGA), has committed to net positive emissions by 2030. Mirvac has $19 billion in assets under management.
https://www.mirvac.com/about/news-and-media/our-plan-to-reach-net-positive-carbon#

GPT has committed to net zero by 2024.
https://www.gpt.com.au/news-insights/gpt-managed-assets-become-carbon-neutral-2024#:~:text=The%20GPT%20Group%20(%E2%80%9CGPT%E2%80%9D,Group's%20leadership%20position%20in%20sustainability.

Frasers has committed to net zero by 2028.
https://www.fraserproperty.com.au/A-Different-Way/Consuming-Responsibly/Energy

Dexus has committed to net zero by 2030. Dexus's property fund is worth $10.3 billion.
https://new.gbca.org.au/news/gbca-media-releases/property-leaders-commit-net-zero-future/

CBUS has committed to Net Zero by 2030. CBUS is a $5 billion property fund.
https://www.dexus.com/investor-centre/unlisted-funds-management/library/articles/on-our-way-to-net-zero-by-2030

In light of the recent REST superannuation case, the Australian superannuation industry is rapidly moving towards decarbonisation. The REST case was settled out of court, with the $50 billion fund committing that its investments will cause zero emissions by 2050. This precedent is sending shockwaves through the industry, which will result in further net zero commitments and investment in decarbonisation.

REST stated that 'Consistent with the Task Force on Climate-related Financial Disclosures (TCFD), REST acknowledges that climate change could lead to catastrophic economic and social consequences and is an important concern of Rest's members.'

Climate change is a material, direct and current financial risk to the superannuation fund across many risk categories, including investment, market, reputational, strategic, governance and third-party risks. Accordingly, REST, as a superannuation trustee, considers that it is important to actively identify and manage these issues, and continue to develop the systems, policies and processes to ensure that the financial risks of climate change are:

- Identified and, to the extent possible, quantified in respect of both individual assets and the fund's portfolio as a whole.
- Considered in the context of the fund's investment strategy and asset allocation mix (including in respect of Australian and international shares, cash securities, bonds, alternatives, infrastructure and property).
- And otherwise appropriately mitigated and managed, having regard to the goals of the Paris Agreement and other international efforts to limit climate change.

https://rest.com.au/why-rest/about-rest/news/rest-reaches-settlement-with-mark-mcveigh

Concern about the impact of climate change is at a record high in Waverley and Australia, with 80 per cent of people thinking we are already experiencing problems caused by climate change, 83 per cent supporting the closure of coal-fired power stations. 71 per cent of Australians now think Australia should be a world leader on climate action.
https://www.abc.net.au/news/2020-10-28/australia-institute-2020-climate-change-report-concern-growing/12764874

Internationally, global climate action and commitments have been steadily increasing, and it is important for Council to consider local actions that can connect with international climate action frameworks for our LGA.

China, which accounts for 28% of global emissions, committed to reach net zero before 2060. China installed 120 gigawatts of renewable energy last year—doubling its previous year of installations and representing more than the rest of the world's yearly installation.
https://www.theguardian.com/commentisfree/2020/oct/05/china-plan-net-zero-emissions-2060-clean-technology
https://www.bloomberg.com/news/articles/2021-01-20/china-blows-past-clean-energy-record-with-extra-wind-capacity#:~:text=China%20blew%20past%20its%20previous,than%20double%20the%20previous%20record

The United States has started the 30-day process to rejoin the Paris Agreement, effective 19 February 2021. President Joe Biden's climate plan will deliver approximately $2 trillion in four years towards decarbonising the US's electricity supply, among a range of measures that is a version of the Green New Deal.
https://theconversation.com/why-the-us-rejoining-the-paris-climate-accord-matters-at-home-and-abroad-5-scholars-explain-153783
https://joebiden.com/climate-plan/

The European Union recently increased its interim net zero commitment by 15%, to commit to reduce emissions by at least 55% by 2030. It has a goal of net zero emissions by 2050 and has committed over $1.5 trillion towards a Green New Deal set of policies to drive the transition.
https://ec.europa.eu/clima/policies/strategies/2050_en#:~:text=The%20EU%20aims%20to%20be,action%20under%20the%20Paris%20Agreement.
https://ec.europa.eu/info/strategy/priorities-2019-2024/european-green-deal_en

South Korea has committed to reach net zero by 2050.
https://www.climatechangenews.com/2021/01/14/south-korea-2050-net-zero-pledge-spurs-renewables-investment/

Japan (the world's fifth largest emitter) has committed to reach net zero by 2050.
https://www.newscientist.com/article/2258163-japan-steps-up-climate-ambition-with-2050-net-zero-emissions-goal/

Nature Communications Journal research found the global economic benefits to keeping global warming to between 1.5 to 2 degrees Celsius to be a benefit amounting to almost $126.68–616.12 trillion US until 2100.
https://www.nature.com/articles/s41467-020-15453-z

In 2018, the Intergovernmental Panel on Climate Change released a special report on the impact of a 1.5 degrees Celsius increase in temperature. This report outlined the enormous impacts that this temperature rise will have on oceans, sea level rise, ecosystems and species loss, food security and human health.

It outlined that for global warming to be limited to 1.5 degrees Celsius, an emissions pathway is required whereby emissions are drastically reduced in the short-term. These pathways require rapid and far-reaching transitions in energy, land, urban and infrastructure (including transport and buildings).
https://www.ipcc.ch/site/assets/uploads/sites/2/2018/07/SR15_SPM_version_stand_alone_LR.pdf

Council's interim 2030 target is 70% emissions reduction from 2003–04 levels by 2030 for Council emissions, and 70% from 2004 levels for community emissions and Council's current overall emissions reduction target is net zero by 2050, which is not compatible with either the 1.5 degrees Celsius or 2 degrees Celsius emissions budget for Australia. Council would need to change the net zero target from 2050 to a date before 2040, which would align with a science-based pathway towards 1.5 degrees Celsius.

Joining the Race to Zero pledge builds on the State of Climate and Biodiversity Emergency declaration by Council and provides a further impetus to respond to our rapidly warming planet.

To join the Race to Zero, Council needs to complete an application form and demonstrate that it meets the minimum Starting Line criteria. The Starting Line criteria are to:

- Pledge – Pledge at the head-of-organisation level to reach (net)-zero in the 2040s or sooner, or by mid-century at the latest, in line with global efforts to limit warming to 1.5 C.
- Plan – In advance of COP26, explain what steps will be taken toward achieving net zero, especially in the short- to medium-term. Set an interim target to achieve in the next decade, which reflects a fair share of the 50% global reduction in CO2 by 2030 identified in the IPCC Special Report on Global Warming of 1.5 C
- Proceed – Take immediate action toward achieving net zero, consistent with delivering interim targets specified.
- Publish – Commit to report progress at least annually, including via, to the extent possible, platforms that feed into the UNFCCC Global Climate Action Portal.

The application is submitted to a High-Level Climate Champion, who assesses submissions. Champions for cities include the ICLEI – Local Governments for Sustainability, Deadline 2020 and science-based targets for cities, C40 Cities.

Chambers of Commerce, Businesses, small- and medium-sized enterprises, investors and universities are all able to join, by applying to relevant High-Level Champions.
https://unfccc.int/climate-action/race-to-zero-campaign#eq-1

General Manager's comment

Council regularly revisits our greenhouse gas emissions targets to ensure that they match the best available science. Council's current targets are close to what is required to meet the Race to Zero Pledge but would need to be updated for Council to sign on to this pledge. As this notice of motion outlines, recent analysis has increased the urgency to reduce greenhouse gas emissions and additional mitigation activities are required to do this. If Council resolves as suggested, a report could be prepared on this recent analysis and its implications. This information could be presented to the Environmental Sustainability Advisory Committee for their input first, before reporting back to Council.

Peter Monks
Director, Planning, Environment and Regulatory

URGENT BUSINESS
CM/10/21.02

Subject: **Urgent Business**

Author: Ross McLeod, General Manager

In accordance with clause 9.3 of the Waverley Code of Meeting Practice, business may be considered at a meeting of Council even though due notice of the business has not been given to councillors. However, this can happen only if:

1. The business to be considered is ruled by the chair to be of great urgency on the grounds that it requires a decision by Council before the next scheduled ordinary meeting of Council, and

2. A motion is passed to have the business considered at the meeting.

Such a motion can be moved without notice.

Only the mover of the motion can speak to the motion before it is put. A motion to have urgent business transacted at the meeting requires a seconder.

For business to be considered urgent, it must require a decision by Council before the next scheduled ordinary meeting of Council.

The mover of the motion must, when speaking to the motion, explain why he or she believes it requires a decision by Council before the next scheduled ordinary meeting of Council.

CLOSED SESSION
CM/11/21.02

Subject: **Moving into Closed Session**

Author: Ross McLeod, General Manager

RECOMMENDATION:

That:

1. Council moves into closed session to deal with the matters listed below, which are classified as confidential under section 10A(2) of the *Local Government Act 1993* for the reasons specified:

   CM/11.1/21.02 CONFIDENTIAL REPORT - Bronte House Lease - Post-exhibition

   This matter is considered to be confidential in accordance with section 10A(2)(d)(i) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

   CM/11.2/21.02 CONFIDENTIAL MAYORAL MINUTE - Appointment of Acting General Manager and Recruitment of New General Manager

   This matter is considered to be confidential in accordance with section 10A(2)(a) (d)(i) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors) and commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

2. Pursuant to section 10A(1), 10(2) and 10A(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2) of the *Local Government Act 1993*.

3. The correspondence and reports relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act 1993*.

Introduction/Background

In accordance with section 10A(2) of the Act, Council may close part of its meeting to deal with business of the following kind:

(a) Personnel matters concerning particular individuals (other than councillors).
(b) Personal hardship of any resident or ratepayer.
(c) Information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

(d) Commercial information of a confidential nature that would, if disclosed:
  (i) Prejudice the commercial position of a person who supplied it: or
  (ii) Confer a commercial advantage on a competitor of Council;
  (iii) Reveal a trade secret.
(e) Information that would, if disclosed, prejudice the maintenance of law.
(f) Matters affecting the security of Council, Councillors, Council staff and Council property.
(g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.
(h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.
(i) Alleged contraventions of any Code of Conduct requirements applicable under section 440.

It is my opinion that the business listed in the recommendation is of a kind referred to in section 10A(2) of the *Local Government Act 1993* and, under the provisions of the Act and the *Local Government (General) Regulation 2005*, should be dealt with in a part of the meeting that is closed to members of the public and the media.

Pursuant to section 10A(4) of the Act and clauses 14.9–14.10 of the Waverley Code of Meeting Practice, members of the public may make representations to the meeting immediately after the motion to close part of the meeting is moved and seconded, as to whether that part of the meeting should be closed.

RESUMING IN OPEN SESSION
CM/12/21.02

Subject: **Resuming in Open Session**

Author: Ross McLeod, General Manager

RECOMMENDATION:

That Council resumes in open session.

Introduction/Background

In accordance with clause 14.21 of the Waverley Code of Meeting Practice, when the meeting resumes in open session the chair will announce the resolutions made by Council while the meeting was closed to members of the public and the media.