



**COUNCIL MEETING**

**ATTACHMENTS UNDER SEPARATE COVER**

**7.00 PM, TUESDAY 25 MAY 2021**

Waverley Council  
PO Box 9  
Bondi Junction NSW 1355  
DX 12006 Bondi Junction  
Tel. 9083 8000  
E-mail: [info@waverley.nsw.gov.au](mailto:info@waverley.nsw.gov.au)

## ATTACHMENTS UNDER SEPARATE COVER

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# MAYORAL MINUTES

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	19/04/16	Mayoral Minute	CM/5.1/16.04	Parking in Wairoa Avenue (A03/0864)	That Council Investigates whether it is possible to have some angle parking in Wairoa Avenue between Blair Street and Hastings Parade as the street is very wide in that block.	CA&O	Action in progress	Under investigation.
Council	10/10/17	Mayoral Minute	CM/5.1/17.10	Recruitment of General Manager (A13/0558)	1. Resolves to commence a recruitment process by an independent, outside company for the position of General Manager immediately. 2. Appoints a selection panel of Mayor, Deputy Mayor and Crs Betts, Keenan and Masselos to manage the recruitment, including the appointment of an external recruitment agency to facilitate the process. 3. At the conclusion of the selection process, considers a report from the Executive Manager, People & Culture, and endorsed by the selection panel, to appoint a General Manager.	Corporate	Finalised	
Council	10/10/17	Mayoral Minute	CM/5.2/17.10	Parking Fees (A17/0529)	1. Council reopens negotiations with the adjacent shopping centre owner with a view to remove the first hour fee for parking in Eastgate. 2. Council receives a report, by the March 2018 Council meeting at the latest, outlining the implications of and options for: (a) Removing the fee for the first parking residential permit. (b) Removing the fee for residents’ beach permits. (c) Turning off meters in Bondi Beach at 7 pm and Bondi Junction at 6 pm daily, year-round. 3. The report should detail timing of potential changes, including increased inflow and increased movement; resource and financial implications; benefits to residential amenity; and impacts on the future operation of the respective parking systems.	Life	Finalised	
Council	10/10/17	Mayoral Minute	CM/5.3/17.10	Bondi Park - Underground Car Park (A12/0445)	That Council not proceeds with the feasibility study for an underground car park in Bondi Park, and Council’s budgets and plans be adjusted accordingly.	Renewal	Finalised	Project stopped. Project to be removed from Capital Works Plan in Q2.
Council	10/10/17	Mayoral Minute	CM/5.4/17.10	Interim Heritage Order - 1 Sir Thomas Mitchell Road, Bondi Beach (DA-13/2017)	1. Makes an Interim Heritage Order in relation to 1 Sir Thomas Mitchell Road, Bondi Beach, to enable a heritage assessment to be undertaken by an independent heritage consultant. 2. Subject to the outcome of the heritage assessment, either amends the Waverley Local Environmental Plan 2012 to include 1 Sir Thomas Mitchell Road on Schedule 5 – Environmental Heritage or allows the Interim Heritage Order to lapse.	Futures	Finalised	
Council	21/11/17	Mayoral Minute	CM/5.1/17.11	Additional Amenities in Bondi Park (A17/0422)	That Council Officers investigate the feasibility of additional toilet facilities within Bondi Park including, but not limited to: 1. Underneath Queen Elizabeth Drive, facing out to the existing promenade to the south of Bondi Lifeguard Tower. 2. Within the Biddigal Reserve embankment (noting the retaining wall requires a full replacement in the future).	Renewal	Finalised	Feasibility study completed. Councillor workshop held and reported to 19 June 2018 Council Meeting
Council	21/11/17	Mayoral Minute	CM/5.2/17.11	Creation of Satellite Depots in Waverley Local Government Area (A07/0041)	That Council Officers investigate the available options and feasibility of one or more, smaller satellite depots within the Local Government Area (LGA) to improve service delivery, reduce travel times and improve staff and plant productivity. All available options will be considered with the exclusion of Hugh Bamford Reserve, Barracluff Reserve, Dudley Page Reserve and Rodney Reserve.	CA&O	Action in progress	A feasibility of options was undertaken in 2017-2018. A decentralised model of small satellite depots was determined to be the best option. Council is proposing a small parks office as part of a redesigned North Bondi Diggers Club in the draft POM for Hugh Bamford and Williams Park. Additionally the proposed upgrade to the Bronte SLSC will consider providing improved facilities / storage for parks staff in the south of the LGA.
Council	21/11/17	Mayoral Minute	CM/5.3/17.11	Corruption Prevention at Waverley (A07/0944)	That Council, in light of the recent Independent Commission Against Corruption (ICAC) investigation into Botany Council: 1. Reaffirms its commitment to an open and ethical Council with strong governance processes, transparency and accountability including the important role performed by the Internal Ombudsman. 2. Calls for a report from the Internal Ombudsman to Council and the Audit Committee considering ways to: (a) Strengthen the independence and effectiveness of Council’s internal audit functions and processes. (b) Ensure ongoing and mandatory awareness and training of Council staff and Councillors about corruption prevention, probity and conduct related matters. (c) Provide regular reporting to Council on complaints management, probity and corruption issues, and service and business improvement. 3. And that the Mayor writes to ICAC thanking them for their recent briefing to Waverley Councillors.	GC	Action in progress	The report on strengthening the independence and effectiveness of Council's audit functions and processes has been completed and submitted to ARIC with ARIC business papers and minutes provided to Councillors. A draft Fraud and Corruption Control Policy, and related Strategy and Plan has been prepared for consideration by ELT, ARIC and Council's Internal Auditors. A draft Complaints Management Policy is also being developed. Upon adoption, these documents will specify reporting mediums.
Council	21/11/17	Mayoral Minute	CM/5.4/17.11	Consulting the Community about Potential Changes to Parking Fees (A17/0529)	1. Council officers prepare a costs and benefits analysis report on the following potential changes to parking fees in Waverley: (a). Providing a free Beach Parking permit for residents. (b). All meters in Bondi Junction turned off after 6pm. (c). All meters in Bondi Beach turned off after 7pm. (d). 15 minute free parking in metered zone. (e). 15 minute free “drop in” zones near/in local shopping strips. 2. The costs and benefits analysis report be considered by Council prior to community consultation.	Life	Finalised	

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Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	12/12/17	Mayoral Minute	CM/5.1/17.12	Support for Establishment of New Public High School (A12/0030)	1. Supports the establishment of a new comprehensive co-educational public high school in Sydney's East. 2. Commends Woollahra Council on its 27 November 2017 decision in regard to identifying opportunities for a High School in the Edgecliff Commercial Corridor. 3. Undertakes to participate with Woollahra Council to identify an appropriate site for a Public High School in the Eastern Districts. 4. Requests the State Government to work with Council to identify suitable sites for a new public High School.	Life	Finalised	Actions finalised
Council	12/12/17	Mayoral Minute	CM/5.2/17.12	Events Policy (A11/0687)	1. Council officers review all high impact events delivered since the introduction of the Events Management Policy and Guidelines in 2015 in terms of compliance with the Policy and Guidelines, with a particular focus on waste, noise and traffic management. 2. Council receives a report on the Review including any recommendations for changes to and compliance with the current restrictions. 3. Council officers provide a quarterly report to the Strategic Planning Committee including: (a) Numbers of requests for events. (b) Number of events held in the previous quarter, including related issues and outcomes of events held. 4. All future proposed high impact events (as defined in the Events Management Policy) be submitted to Council for approval.	Life	Finalised	Superceded and replaced by CM/7.2/18.03
Extraordinary Council	06/02/18	Mayoral Minute	CM/5.1/18.02E	CONFIDENTIAL REPORT - Confidential Legal Matter (SF18/291)	1. Treats this report as confidential in accordance with section 11(3) of the Local Government Act 1993, as it relates to a matter specified in section 10A(2)(g) of the Local Government Act 1993. The report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege 2. Approves the key terms of the proposed agreement with ISPT as contained in this report. 3. Notes that a report on the remaining terms of the agreement will come back to Council once negotiations have been finalised.	Life	Finalised	Report to Council 20 November 2018
Council	20/02/18	Mayoral Minute	CM/5.1/18.02	Bondi Pavilion Interim Works (A15/0272)	1. Undertakes as soon as practical renovation of the three sets of public toilets in the main central section of the Bondi Pavilion. This could include a re-paint, repair of fixtures, and a mural or display or information presentation appropriate for the Pavilion. 2. Implements a comprehensive cleaning and maintenance regime to ensure the toilets are kept clean and maintained to a proper standard. 3. Replants all planter boxes in internal courtyard and considers seeking heritage exemption for the removal of the planter box in the foyer. 4. Investigates the painting of a mural on either the north internal or the western internal wall, in conjunction with the Public Art Committee. 5. Develops a youth band concert program for Autumn 2018 to be held within the northern internal courtyard. 6. Investigates expanding the 'Winter Magic' busking program to include the Bondi Pavilion forecourt and internal courtyards. 7. Notes that the High Tide Room roof and awning are scheduled for refurbishment and that all window and door wood joinery throughout the Pavilion will be repaired and re-painted over the next three months 8. Prepares a new media campaign including a new display to inform the public about ongoing progress in the refurbishment of the Pavilion. 9. Undertakes industrial bleaching of tiles and pre-emptive eeling to remove smell from the toilets.	CA&O	Finalised	1. Finalised 2. Completed more frequent drain jetting to reduce odour 3) Finalised - Project Waverley 4) Public art included in Conservation and Restoration project 5) Finalised 6. Action in progress - limited uptake in 2018, will revisit as part of the 2019 event. 7) Finalised - Project Waverley 8) Finalised - Project Waverley / Communications. 9) Finalised
Council	20/02/18	Mayoral Minute	CM/5.2/18.02	Dockless Bikes (A17/0445)	1. Utilises its powers under the Impounding Act 1993 to impound any bikes that are considered by Council staff to be abandoned or left unattended from Council's streets, parks and beaches. 2. In exercising its powers under the Impounding Act 1993 Council will deem to be attended dockless bikes standing upright with a suitable bicycle helmet attached and not causing an obstruction or a public safety hazard. 3. Seeks legal advice on use of a dumped rubbish clean up order under the Protection of the Environment Act to have the owners of dockless bikes remove their polluting property. 4. Identifies broken and discarded dockless bikes in Council's streets, parks and beaches and takes action to ensure their removal. 5. Affirms support for the share bike economy and encourages operators of docked bicycle systems to establish in Waverley, providing that they manage their operation in such a way that does not cause public disruption, and the collection and redistribution of bikes is a priority activity for the operator.	Life/Futures	Finalised	
Council	20/02/18	Mayoral Minute	CM/5.3/18.02	Place Managers (A04/2016)	1. Council officers prepare a report of Council's operational and staffing structure to incorporate the role of 'Place Managers' to oversee service delivery for improved public place cleansing and maintenance at a local level. 2. Staffing, resource and financial implications be considered.	Renewal	Finalised	10/4/18 - Councillor Workshop held on SAMP 5 17/4/18 - SAMP 5 Report report submitted to April Council meeting 21/8/18 - Place Managers report submitted to August Council meeting.
Council	20/02/18	Mayoral Minute	CM/5.4/18.02	Dumped Rubbish (A06/1732)	That Council officers investigate the operational changes required to remove illegally dumped rubbish from Waverley streets within 48 hours of reporting, assess the potential impacts of these changes, and report back to Council with the assessment and a media strategy for promotion of these changes.	Renewal	Finalised	on the 7 August 2018, Sam McGuiness, Executive Manager, Sustainable Waverley, submitted a A Illegally Dumped Waste - Removal & Investigation Report to the Operations & Community Services Committee.

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Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	20/02/18	Mayoral Minute	CM/5.5/18.02	Employment and Apprenticeship Program (A16/0374)	1. Council examines currently allocated funds spent on temporary staff and consultants to find opportunities: (a) For reduction in overall costs. (b) For the appointment of permanent job placements. (c) For expansion of Council's current traineeship and apprenticeship program. 2. A workshop of Councillors be held on the financial and industrial relations aspects of this proposal. 3. A report on all aspects of the proposal be prepared for consideration of Council.	CS&OI	Action in progress	1. Temporary staff and consultants cost reviewed and decreased in the development of the 2020/21 budget. 2. The draft Youth Employment Framework is being finalised for consideration by Council. The 2020 - 2024 draft People Plan has been finalised and includes development of Council's Workforce Plan and will address expansion of the current Traineeship and Apprenticeship and implementation of the Youth Employment Program.
Council	20/02/18	Mayoral Minute	CM/5.6/18.02	Rainbow Flags on Council Buildings (A03/0416)	That Council flies the rainbow flag on its Council Chambers and Bondi Pavilion buildings to mark the 2018 annual Gay and Lesbian Mardi Gras Festival. This will help promote an important cultural event in our region and support and celebrate the diversity of our residents, staff members, family and friends who are LGBTQI.	Life	Finalised	
Council	20/03/18	Mayoral Minute	CM/5.2/18.03	Inclusion of Bondi Junction in the Property Council of Australia's Office Market Report (A18/0181)	That Council officers approach the Property Council of Australia to include the Bondi Junction Commercial Centre in the Property Council's regular Office Market Report (OMR), and report back to Council with a detailed proposal including timetable.	Futures	Finalised	Report presented to June meeting of the Strategic Planning and Development Committee. Bondi Junction will appear in the next edition of the Office market Report in early 2019.
Council	20/03/18	Mayoral Minute	CM/5.3/18.03	Beach Amenity and Safety (A18/0182)	That Council: 1. Reviews detailed signage at the approaches to Bondi Park and on the entrance to the ramps at Bondi Beach to include as a priority: (a) Clear and prominent beach safety warnings. (b) Standard regulatory advice regarding 'No dogs allowed', 'No smoking', 'No littering', 'No alcohol' and a ranger phone number. (c) Positive messaging. (d) International signage for non-English speakers. 2. Plans for the construction of additional outdoor shower stems associated with ramps along the Bondi Beach promenade and with extra stems in high demand areas, and ensures adequate water pressure is available. 3. Improves signage of the pedestrian crossing and shared zone on Queen Elizabeth Drive directly in front of the Bondi Pavilion 4. Officers consult staff, Councillors, surf clubs, and the community on the following: (a) The current policy in regard to designated surf zone 'red and yellow' flag area including the potential for the introduction of flagged buffer zones on either side to preclude surf craft boards (with a fin). (b) Review Council's current definition of surf boards to include 'soft' boards with fins. (c) The need, under standard surf conditions, for a minimum of two sets of flags on Bondi Beach. (d) Review current operations of lifeguards to ensure best practice risk minimisation. (e) Prepare a policy for 'beach amelioration grading' to pre-emptively minimise 'rip and gutter' outcomes as a result of the formation of a beach berm. (f) The issue of bike-riding and skateboarding on the promenade be considered. (g) Consider the implications of implementation across Waverley's beaches.	CA&O	Action in progress	1) Creating Waverley (open Space) - beach signage installation been completed. Park signage to be designed in the 2020-21 financial year. 2) Open Space Planning - South Bondi has had more showers installed with 5 additional shower heads and 2 additional foot washes. More showers had also been installed at the Southern Amenities and plans for more showers near the skate park alongside the new amenities block. 3) Creating Waverley (Traffic) - Currently under investigation by the Traffic Team 4) CS&OI - Initial consultation took place in July 2018 with further stakeholder engagement in 2019. Following a restructure, a new Manager, Lifeguard Services & Beach Safety was appointed in late 2019 and is currently undertaking a full review of beach operations. A full risk review has been completed as part of Council's Enterprise Risk Management Program and a Beach Management Policy will be drafted during FY 20/21. Life/Renewal (e) - Council submitted an application to OEH to prepare a scoping study for the preparation of a Coastal
Council	20/03/18	Mayoral Minute	CM/5.4/18.03	Teacher's Beach Parking Permit (A18/0183)	1. Council introduces a new category of Beach Parking Permit for use by teachers employed at schools within the Waverley LGA for a trial period of 12 months. 2. The new Teacher's Beach Parking Permit be valid Monday-Friday during school terms between the hours of 7.30 am-6 pm only, and valid for use in line with the terms and conditions of the existing beach parking permit. 3. Council publicly exhibits the proposed introduction of a Teacher's Beach Parking Permit to be included in the Beach Parking Permits Fees section of the Pricing Policy, Fees and Charges 2017-18 for a period of 28 days, in accordance with section 610F of the Local Government Act 1993, with the fee set at \$450 per annum. 4. Council officers investigate the introduction of a similar 'teacher-only' parking permit for use at Hollywood Avenue Car Park in Bondi Junction, and report back to Council. 5. A limit be placed on the total number of passes issued to teachers in each school in consultation with the school.	Life	Finalised	Report back to Council in May 2018
Council	17/04/18	Mayoral Minute	CM/5.1/18.04	New Child Care Centre - Feasibility Study (A09/0290-02)	That Council prepares a feasibility study for the construction of a new child care facility in Waverley. The study should analyse land acquisition, if required, and construction costs; any loan requirements and servicing; future demand and competitive supply issues; staffing; possible locations; child age and centre size recommendations; regulatory issues; and other issues staff believe important for Councillors' consideration.	Life	Finalised	Finalised - report to Council 20 November 2018

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Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	17/04/18	Mayoral Minute	CM/5.2/18.04	Additional Bus Shelters (A02/0225-02)	That Council notes the current tender for the installation of bus shelters in Waverley expires in 2020 and, in preparing new tender documents for the future installation and maintenance of bus shelters, includes a requirement for additional bus shelters to be provided throughout Waverley than those at present.	CA&O	Finalised	Council in partership with Transport NSW and RMS are installing 4 bus shelters as part of the priority bus stop rationalisation program.
Council	15/05/18	Mayoral Minute	CM/5.1/18.05	Voluntary Planning Agreements (A15/0046)	1. Prepares educational material for public consultation on the process, policy and practice of voluntary planning agreements, including an educational program schedule for precincts and interested residents to commence in the second half of this year in relation to VPAs. 2. Reviews the potential for variation in the clauses of Council's VPA Policy, particularly in regard to increasing the current 10% contribution to Council's Affordable Housing Program 3. Considers the pros and cons of financial versus in-kind contributions for VPAs, including the potential for receipt of property in perpetuity that contributes to Council programs, such as Affordable Housing. 4. Notes the planned Councillor workshop on the subject of VPAs and incorporates consideration of these matters into that workshop.	Futures	Finalised	Workshop held with Crs.
Council	15/05/18	Mayoral Minute	CM/5.2/18.05	Street Swings (A18/0316)	That Council investigates developing a policy to allow residents to install nature strip swings in residential areas. The investigation to include general and public liability insurance considerations, public safety, risk minimisation, preservation of community trees and building standards, as well as community support for such a policy.	Renewal	Finalised	
Council	15/05/18	Mayoral Minute	CM/5.3/18.05	Surf Clubs (A14/0534)	1. Takes actions necessary to: (a) Have all Waverley surf club buildings at SAMP 2 minimum level of maintenance within five years. (b) Enable all surf clubs to be self-funding within five years. 2. Establishes discussions with clubs represented in the Surf Club Committee to achieve these goals, including negotiating template base leases under the Crown Lands Act. 3. Reports back to Council regarding development plans of each club, including current costings, with minimum six-monthly follow up reports until the end of 2020. 4. Completes as soon as possible all necessary planning instruments, particularly Conservation Management Plans, where required for each club facility. 5. Seeks State and Federal funding for each proposal additional and/or in co-operation with individual clubs. 6. Works with surf clubs on an ongoing basis to promote greater diversity and inclusion. 7. Prepares regular minutes of the Surf Club Committee to be submitted to Council.	Life	Finalised	
Council	19/06/18	Mayoral Minute	CM/5.1/18.06	Compliance (SF18/215)	1. Council undertakes a review of its compliance functions and gives consideration to: (a) Multi-skilling some or all parking rangers to undertake general ranger duties. (b) Provides recommendations for improvement in compliance functions; in particular, for: (i) Illegal backpacker premises. (ii) Non-compliant building works. (iii) Works approved by a private certifier. 2. The report to Council can be presented in parts if deemed appropriate by the General Manager, and should provide input into Council's accommodation strategy related to compliance staffing and resource requirements.	PE&R	Action in progress	A review of the operations of the new Compliance Department is underway, including the matters raised in this resolution.
Council	19/06/18	Mayoral Minute	CM/5.2/18.06	Schools (A14/0170)	1. Confirms its support for the establishment of a new state high school in the Eastern Suburbs. 2. Seeks detailed information from the NSW Department of Education on school capacity projections, student numbers, capital works and maintenance proposals for all state primary and secondary schools in Waverley. 3. Selects Councillors Wy Kanak, O'Neill and Betts, and appropriate officers, to accompany the Mayor to meet with the Minister to discuss the future of public education in Waverley.	CA&O	Finalised	1. Completed. 2. Meeting with DoE on 11 December. 3. The Minister requested only to meet with the Mayor. The Mayor advised the Minister he needed to comply with the resolution so the meeting did not go ahead. Completed.
Council	17/07/18	Mayoral Minute	CM/5.1/18.07	West Oxford Street (A13/0636-02)	1. Investigates and enacts measures to oppose any potential decision by the Department of Planning and Environment, acting under delegation from the Minister for Planning, to support the proposed planning proposal for 194 Oxford Street, Bondi Junction. 2. Forms a delegation of the Mayor and Lawson Ward Councillors to meet with the Minister for Planning, Anthony Roberts, to discuss these planning issues.	PE&R	Finalised	Mayor and Crs met with the Secretary of the Department of Planning and Environment to express Councils concerns.
Council	17/07/18	Mayoral Minute	CM/5.2/18.07	Dockless Bikes (A17/0445)	That Council pursues, in the case where an order is appropriate, the issuing of a 'Preventative Pollution Order' under the provisions of the Protection of the Environment Operations Act 1997 to all bike share companies operating in Waverley requiring a clean-up and removal of abandoned bicycles, including those currently held by Council.	Life	Finalised	
Council	17/07/18	Mayoral Minute	CM/5.3/18.07	Ernie Page (A02/0276)	1. Council identifies a suitable memorial for the Hon. Ernie Page. 2. Council approaches Randwick Council to participate in honouring the memory of Ernie Page. 3. A report come back to Council, which includes a methodology for the future recognition of eminent residents. 4. Council notes that it will be receiving a report on commemorative tributes at a future Council meeting.	CA&O	Action in progress	1) Historic investigations have progressed for the purpose of identifying a suitable memorial. 2) Randwick Council to be included in any future recommendations. 3) and 4) A report on Commemorative tributes was submitted to 9 Oct 18 Operations Committee Meeting addressing these points. Further report to come to Council on a suitable memorial to Ernie Page
Council	17/07/18	Mayoral Minute	CM/5.4/18.07	Bondi to Manly Walk (A16/0608)	That Council investigates the endorsement of, and participation in, the Bondi to Manly walk project.	Futures	Finalised	Project adopted by Council at its meeting held in September 2018.

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Council	17/07/18	Mayoral Minute	CM/5.5/18.07	E-waste (A11/0635)	1. Considers a ‘pop-up’ e-waste collection adjacent to the container deposit collection point at Park Drive, Bondi Beach, during a short period until the end of September 2018. 2. Advertises and promotes the pop-up on Council’s website and in other material.	Futures	Finalised	The potential to install a pop-up next to the Reverse Vending Machine at Bondi Beah was investigated and deemend not feasible due to safety risks associated with e-waste collection.
Council	21/08/18	Mayoral Minute	CM/5.1/18.08	Bondi Pavilion (A15/0272)	That Council, in regard to the Bondi Pavilion Restoration & Conservation project: 1. Acknowledges the approval by the Heritage Office of the Bondi Pavilion Conservation Management Plan (CMP). 2. Recognises that the next phase of planning for the conservation and restoration of Bondi Pavilion will require extensive community consultation over a period of several months. 3. Considers it desirable to undertake any maintenance and improvement work and any restoration preparation works that can be commenced consistent with the Bondi Pavilion Conservation Management Plan (CMP). 4. Prepares a report detailing permissible works to the internal, external and curtilage areas of the Pavilion.	Renewal	Finalised	Report on Permissible works to be submitted to 11 Dec 18 Council Meeting.
Council	27/09/18	Mayoral Minute	CM/5.1/18.09	2018 NRL Grand Final - Support for Sydney Roosters (A03/0416)	1. Congratulates the Sydney Roosters on reaching the NRL Grand Final to be played against Melbourne Storm on Sunday 30 September, and wishes the team the best of luck for the game. 2. Notes that, in 2013, when the Sydney Roosters won the Grand Final the police closed Spring Street and Bronte Road, with approximately 3,000 people gathering on the streets to celebrate. 3. Authorises officers to provide the relevant support and assistance to both the Easts Leagues Club and the police should a similar event be held over the weekend. 4. Notes that Randwick Council is currently flying the Sydney Roosters flag in support of the team. 5. Decorates the balconies at Council Chambers and Bondi Pavilion with Sydney Roosters flags or banners to show our support for the team this weekend. 6. If possible, flies the Sydney Roosters flag from Council Chambers and Bondi Pavilion for one week from Tuesday, 2 October if the Sydney Roosters win on Sunday.	Life	Finalised	
Council	27/09/18	Mayoral Minute	CM/5.2/18.09	Herbicide and Pesticide Use (A06/0333)	That Council officers engage an independent expert to undertake a review of our current policies and procedures governing herbicide and pesticide use to ensure we eliminate, or at least minimise, the use of glyphosate and are delivering a best practice and sustainable weed management solution that is an alternative, non- glyphosate substance to protects our employees, residents, and the local environment.	PE&R	Finalised	An independent review was commissioned and reported to Council in August 2019.
Council	27/09/18	Mayoral Minute	CM/5.3/18.09	Shopping Trolleys (A04/2081)	That Council reports on the current policies and progress in the control of shopping trolleys on Waverley streets and public places. Emphasis to be placed on outcomes to minimise the number of shopping trolleys being left in the public domain especially in Bondi Junction, Bondi Beach and Rose Bay.	PE&R	Action in progress	The current Shopping Trolley Management Policy is due for review in 2019. Several targeted impounding activities have taken place in recent months relating to shopping trolleys as part of the review process.
Council	27/09/18	Mayoral Minute	CM/5.4/18.09	Bondi Pavilion Restoration and Conservation Project (A15/0272)	That Council, in regard to the Bondi Pavilion Restoration and Conservation Project, undertakes the following actions: 1. Façade. Prepares a timetable and costing for works to the façade that can be undertaken with heritage exemption. 2. Amphitheatre/outdoor performance space. Prepares concept designs, costings and a heritage impact assessment for: (a) Retaining and renovating the amphitheatre in its current location. (b) Building a new amphitheatre in the central courtyard possibly sunken and tiered, with a retractable floor at grade. (c) Facilitating performances in the southern curtilage (Dolphin Courtyard) area. (d) Facilitating performances in the western curtilage adjacent to the Gatehouse. 3. Prepares a draft report detailing the above with additional information on the level of use of the current amphitheatre 4. Convenes a meeting of the Bondi Pavilion Stakeholder Committee to review this draft report for update by Council officers before presentation to Council.	Renewal	Finalised	1) Bondi Pavilion early works report to be submitted to the 11 December 2018 Council meeting. 2) Completed - feasibility report completed addressing comments 2a - d, including in report to Council - 20 November 2018 3) Completed - Feasability report has been presented to the Bondi Pavilion Stakeholder committee. 4) Completed
Council	20/11/18	Mayoral Minute	CM/5.1/18.11	100-year Anniversary of the Right of Women to Stand for Election to Local Government (A08/0009)	That Council acknowledges the 100-year anniversary of the right of women to stand for election to local government and erects a plaque at the entrance to the Council building listing all female Councillors and mayors elected to Waverley Council.	CS&OI	Finalised	Installation complete
Council	20/11/18	Mayoral Minute	CM/5.2/18.11	Strategic Planning and Development Committee – Legal Matters (A17/0514)	That Council notes the success of the Strategic Planning and Development Committee and investigates requiring all current and pending planning and development-related legal matters to be the subject of monthly reports in sittings of the Committee.	PE&R	Finalised	
Council	20/11/18	Mayoral Minute	CM/5.3/18.11	Bondi Pavilion Conservation and Restoration Project – Creative and Cultural Element (A15/0272)	That Council establishes an ongoing creative and cultural element to the Bondi Pavilion Conservation and Restoration Project to highlight the plans and continued community involvement in the future of the building. This will include themed events, installations, displays and incidental performances related to the plans, and/or the cultural and architectural heritage of the building and will commence no later than February 2019.	CS&OI	Finalised	
Council	19/02/19	Mayoral Minute	CM/5.1/19.02	Citizenship Ceremonies - Request for Quotations (A19/0093)	That Council prepares a request for quotations to engage an experienced service provider for venue hire and catering services for citizenship ceremonies to be held in Waverley.	CS&OI	Finalised	Finalised. RFQ distributed and Easts confirmed as venue. Councillors notified via email from GM.
Council	19/02/19	Mayoral Minute	CM/5.2/19.02	Intersection of Old South Head Road, Curlewis Street, O’Sullivan Road and Birriga Road – Vehicle, Bicycle and Pedestrian Movement (A03/0042-04)	That Council examines options for the improvement of vehicle traffic, bicycles and pedestrian movement at and around the intersection of Old South Head Road, Curlewis Street, Blair Street, Wellington Street, O’Sullivan Road and Birriga Road, and co-ordinates as needed with the Waverley Cycling Advisory Committee and Woollahra Council. This would include, as a matter of urgency, the option of extending the lane markings on Curlewis Street back from the traffic lights as far as Wellington Street to improve traffic throughput.	PE&R	Finalised	Study completed and reported to Council and being implemented by Project Team



# MAYORAL MINUTES

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	19/02/19	Mayoral Minute	CM/5.3/19.02	Shared Zones (A19/0154)	<p>1. Notes that, under current Roads and Maritime Services (RMS) policy, each individual 10 km/h high pedestrian area shared zone must be applied for individually.</p> <p>2. Investigates the potential for the creation of 10 km/h speed limits in all laneways throughout Waverley through a single, blanket approval process. Actions will include, but not be limited to:</p> <p>(a) Writing to relevant Ministers.</p> <p>(b) Writing to the RMS.</p> <p>(c) Lobbying the Member for Coogee and the Member for Vaucluse.</p> <p>3. Extends this investigation to streets with inadequate footpath provision, if deemed appropriate by Council officers.</p>	CA&O	Action in progress	<p>Under investigation by traffic and transport team. Issues being examined:</p> <p>1. Low pedestrian volumes do not justify a blanket implementation of shared zones.</p> <p>2. A shared zone would require pavement treatment to delineate the difference between the shared zone and a typical public road. Costs are high if applied across the LGA.</p> <p>3. An alternative under investigation is to have "mini" speed humps at either end of lanes within the statutory 10 metre No Stopping restriction at the intersection plus speed limit signs (20 km/hr suggested).</p> <p>A report is to prepared for submission to TfNSW, relevant ministers and local members. Timing is subject to staffing constraints.</p>
Council	19/02/19	Mayoral Minute	CM/5.4/19.02	Resident Parking Schemes (A03/2581)	<p>1. Council undertakes a review of the policy, process and procedures for the creation of resident parking schemes to ensure that the concerns of residents are better balanced with the need to apply a strategic approach to parking scheme management.</p> <p>2. The two deferred resident parking schemes be used as test models with the new approach established by Council.</p> <p>3. A future workshop be held to consider options.</p>	CA&O	Action in progress	Resident Parking Scheme review to commence September 2020
Council	19/03/19	Mayoral Minute	CM/5.1/19.03	Bondi Pavilion Conservation and Restoration Project - Development Application (A15/0272)	<p>1. Council notes the imminent lodgement of a development application for the Bondi Pavilion Conservation and Restoration Project is expected to be early April 2019.</p> <p>2. Council undertakes a minimum 28-day period of community consultation on the development application, including a public forum and appropriate information materials, online and in print.</p> <p>3. Council notes the requirement for the development application to be referred to the NSW Heritage Office for comment, prior to the determination of the DA.</p> <p>4. Council notes that the town planning assessment will be undertaken by an external independent planning consultant.</p> <p>5. Council notes that the Sydney Eastern City Planning Panel is the consent authority for the development application.</p> <p>6. Council anticipates that the development application will be determined by late 2019.</p> <p>7. Council expects project commencement in February 2020 immediately after the peak summer period.</p> <p>8. The Mayor and Deputy Mayor release a media statement on this mayoral minute.</p>	CA&O	Finalised	<p>Items 1 - 7 noted.</p> <p>Item 8 - Media statement was made on submission of DA.</p>
Council	19/03/19	Mayoral Minute	CM/5.2/19.03	Waverley Oval - Indoor Cricket Nets Facility (A19/0215)	<p>1. Notes that Easts Cricket Club has recently approached Council with a proposal to build an indoor cricket practice net facility and associated amenities on the area immediately south of the Phil O'Sullivan–Bob Horsell Grandstand at Waverley Oval above the indoor sports facility and astroturfed tiered seating structure.</p> <p>2. Requests officers to undertake discussions with representatives of Easts Cricket Club to examine the potential of building a cricket practice net facility and associated amenities, including a pre-feasibility study.</p> <p>3. Notes that these discussions will be undertaken consistent with the recently adopted Capital Partnership Probity Guidelines for joint projects with community groups.</p> <p>4. Considers the following important:</p> <p>(a) The need for toilet and changing facilities that can be accessed by other sports activities at Waverley Park, with specific emphasis on adequate female facilities.</p> <p>(b) The net area and associated space be usable for other purposes than cricket practice nets.</p> <p>(c) The material of the structure be lightweight, and that the structure, when viewed from the oval and from public areas within the park, does not present as a bulky, intrusive or oversized addition to the Grandstand.</p> <p>(d) The design does not impact on the current use of the existing indoor sports facility.</p> <p>5. Notes that East Cricket Club is seeking sources of revenue and grants separate from Council and has the support of both Cricket NSW and Cricket Australia.</p> <p>6. Notes that the indoor cricket practice net facility at the Sydney Cricket Ground will be reduced from 12 lanes to four lanes as part of the redevelopment of the precinct, known as the Sydney Football Stadium redevelopment.</p> <p>7. Notes that the facility would be owned and managed by Waverley Council.</p> <p>8. Requests that the plans be presented at a Councillor workshop, after which Council will release documentation to allow thorough public consultation.</p> <p>9. Notes that a report will be submitted to Council detailing the architectural plans, budget elements and community impacts, including the results of the public consultation, at a future Council meeting for Council's consideration and deliberation.</p>	CA&O	Finalised	Council Report submitted to the 17 September 2019 Council meeting, endorsing Heads of Agreement
Council	21/05/19	Mayoral Minute	CM/5.1/19.05	Improving the Flow of Buses along O'Brien Street and Glenayr Avenue (A03/0189)	<p>That Council investigates actions to improve the flow of buses along O'Brien Street and Glenayr Avenue, through to Hardy Street, North Bondi. These actions should include improving the priority of streets that buses travel along, intersection treatment, roundabout works and traffic signalisation as deemed necessary by Council officers in consultation with the State Transit Authority.</p>	CA&O	Action in progress	Under investigation

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Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	18/06/19	Mayoral Minute	CM/5.1/19.06	State Planning Controls - Financial Feasibility/Viability (A12/0147)	<p>1. Recognises that financial feasibility/viability is being increasingly used by the Department of Planning, Industry and Environment, the State Planning Panels and the Greater Sydney Commission as a consideration to changes to planning controls.</p> <p>2. Is concerned that complex financial feasibility assessments are being used by the development industry to argue for changes to existing planning controls with potentially adverse impacts on the community.</p> <p>3. Acknowledges that the Environmental Planning and Assessment Act 1979 refers to broader considerations of ‘economic effects’, ‘economic welfare’, ‘economic use of land’ and ‘economic impacts’, and that there is no mention of financial feasibility/viability in this Act or in the Environmental Planning and Assessment Regulation 2000, Ministerial Directions or Planning Circulars.</p> <p>4. Is concerned that the consideration of financial feasibility/viability is given undue weight as an ‘economic’ consideration and that other tangible economic considerations, such as efficient allocation of land use, transport systems and infrastructure, and less tangible economic considerations, such as local character and heritage, are given less or no weight.</p> <p>5. Develops a methodology that considers the economic effects of proposed changes to planning controls in a more comprehensive and wide-ranging manner including consideration of efficient allocation of land use, transport systems and infrastructure, local character/native title and heritage. The methodology could include consideration of quadruple bottom line analysis.</p>	PE&R	Action in progress	Methodology being investigated.
Council	18/06/19	Mayoral Minute	CM/5.2/19.06	Affordable Housing SEPP (A19/0408)	That Council undertakes an audit of buildings in Waverley that have made use of the Affordable Housing SEPP to ascertain if the aims of the SEPP are being achieved in terms of tenancy, demography and usage, and consideration be given to aspects of enforcing compliance.	PE&R	Action in progress	Audit of buildings being incorporated into departmental work programme.
Council	18/06/19	Mayoral Minute	CM/5.3/19.06	Supermarkets in B1 Zones (A19/0409)	<p>1. Notes that in August 2018 the NSW Department of Planning changed the standard planning template permitting supermarkets up to 1,000 square metres in size in the B1 Neighbourhood Centre zone.</p> <p>2. Notes that this is the size now permitted in Waverley’s B1 zone unless specific provision has been made to prescribe a smaller size.</p> <p>3. Notes Council’s Amendment 1 to the Waverley LEP, effective 3 September 2014, to limit the size of retail premises on the former Bronte RSL site to a maximum of 500 square metres.</p> <p>4. Considers supermarkets greater than 500 square meters as inconsistent with the current and future desired character of Waverley’s B1 Neighbourhood Centres.</p> <p>5. Prepares a report for consideration investigating what actions Council could take, and the desirability and consequences of taking action, to limit the size of supermarkets and retail premises more widely in Waverley’s B1 zones.</p>	PE&R	Finalised	Investigation will be done as part of the new LEP 2021 programme.
Council	16/07/19	Mayoral Minute	CM/6.1/19.07	Bondi Mermaids - 60th Anniversary (A05/0416)	<p>1. Notes that 2020 is the 60th anniversary of the placement of the Bondi Mermaids on rocks at the northern end of Bondi Beach.</p> <p>2. Recognises the Bondi Mermaids as an important contribution to modern Australia beach culture and to modern Australian public sculpture.</p> <p>3. Officers from the Cultural Programs and Outdoor Events Teams investigate options for a series of events and activities that are a suitable commemoration for the 60th anniversary, with ‘mermaidthemed’ programming in April 2020.</p> <p>4. In principle, supports the reordering of sites in the Public Art Master Plan to bring Site 10 – Bondi Park forward to Site 5.</p> <p>5. Gives consideration to the future of the substantial fragment of the work housed in Waverley Library in relation to the Bondi Pavilion Restoration and Conservation Project.</p> <p>6. Consults the Public Art Committee.</p> <p>7. Officers report back to Council for the endorsement of the reordering of sites in the Public Art Master Plan, along with a scoped location within Bondi Park for the locating of a new mermaid artwork.</p>	CS&OI	Finalised	Planned program cancelled due to COVID-19.
Council	16/07/19	Mayoral Minute	CM/6.2/19.07	Bondi Pavilion Restoration and Conservation Project - Commercial Tenants (A15/0272)	<p>1. Notes the imminent expiry of a number of commercial tenants’ leases in the Bondi Pavilion.</p> <p>2. As soon as practical, and prior to the completion of the Bondi Pavilion Restoration and Conservation Project, initiates an expression of interest process to procure commercial tenants for occupancy of all commercial space in the building.</p>	CA&O	Action in progress	<p>1. Noted</p> <p>2. Consultants report and tenancy plan near completion.</p>
Council	20/08/19	Mayoral Minute	CM/6.1/19.08	Aunty Pearl Martin (A02/0017)	That Council honours the passing of Aunty Pearl Martin and proceeds to frame and mount her gift for the people of Waverley of her husband’s hand-carved wood craft piece with the words ‘Te Aroha’ meaning ‘love’. An explanatory plaque be attached and a suitable location be allocated in the Council Chambers or Council Library for display of the gift in remembrance of Aunty Pearl.	CS&OI	Finalised	The gift has been mounted outside the Mayor's Office and marked with an event attended by Aunty Pearl's family.

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Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	20/08/19	Mayoral Minute	CM/6.2/19.08	Neighbourhood Amenity Fund - Waverley's Local Climate Response (A02/0760)	1. Council notes the ongoing Strategic Asset Management Plan. 2. Council notes the current preparation of a Tree Canopy Study. 3. Council notes the Urban Forest Strategy. 4. Council notes Theme 8, Sustainable Environment, of Council's Community Strategic Plan 2018–2029. 5. Council notes 8.3.3 of the Community Strategic Plan: 'Increase the quantity of trees and plants in our public spaces, parks and streets.' 6. Council notes that the measure of success is an increase in canopy and shrubs with a baseline of 23.9% increasing to 29.9% target in 2029 7. Council investigates allocating up to \$1 million each year over the life of the current Long Term Financial Plan to a newly established Neighbourhood Amenity Fund. 8. Council notes that Council was successful in two applications for funding under the Five Million Trees for Greater Sydney Grant program. 9. The aim of the Neighbourhood Amenity Fund is to improve local urban and residential amenity, increase tree canopy and landscaping, capture and keep rain where it falls, and lower street level temperature while improving residential amenity in all areas of Waverley. 10. Council establishes criteria to be used for the allocation of monies from this Fund and a process for the optimum allocation of the Fund to achieve the goal of reducing concrete surfaces and increasing landscaping and tree canopy on footpaths, roads, traffic islands, blisters and other public spaces, as deemed appropriate 11. Amenity improvement elements will include landscaping, pavement treatment, water sensitive urban design (WSUD) and lighting, as appropriate. 12. All traffic, road, footpath and landscaping works, including relevant SAMP projects, maintenance works and new capital projects, will have access to the Residential Amenity Fund and be assessed against the criterion of residential amenity improvement. 13. The Neighbourhood Amenity Fund will be used to top up base projects and not for full funding of projects. 14. A report will be prepared for the September 2019 Council meeting analysing the financial viability of this project.	Finance	Finalised	The Neighbourhood amenity fund has established and built in the budget and LTFF.
Council	20/08/19	Mayoral Minute	CM/6.3/19.08	WorldPride 2023 (A19/0568)	1. Council supports in-principle the proposed high-impact event to take place at Bondi Beach for the Sydney Gay and Lesbian Mardi Gras Committee's bid to host WorldPride 2023. 2. Council notes a detailed high-impact event proposal will be brought to Council for approval in due course. 3. The Mayor writes to the Sydney Gay and Lesbian Mardi Gras (Sydney Mardi Gras) Committee expressing Council's support in principle. 4. Council investigates options for assisting in the winning of the bid.	CS&OI	Finalised	
Council	20/08/19	Mayoral Minute	CM/6.4/19.08	Sydney Children's Hospital, Randwick - Cardiac Surgical Services (A02/0065)	1. Requests the Mayor to write to the NSW Premier, The Hon. Gladys Berejiklian, MP, and the NSW Minister for Health, The Hon. Brad Hazzard, MP (as soon as possible), requesting that the NSW State Government maintain a fully comprehensive children's hospital, with an appropriately funded cardiac surgical program, at the Sydney Children's Hospital, Randwick. 2. Circulates a copy of the above letter to the Councillors for their reference and information. 3. Approaches SSROC requesting that they canvas other Councils to support cardiac surgical services at Sydney Children's Hospital, Randwick. 4. Furnishes a copy of the letter prepared by the Mayor to Ms Gabrielle Upton, MP, Member for Vacluse; Dr Marjorie O'Neill, MP, Member for Coogee; Mr Alex Greenwich, MP, Member for Sydney; and Mr Dave Sharma, MP, Member for Wentworth.	CA&O	Action in progress	Noted for action.
Council	17/09/19	Mayoral Minute	CM/6.1/19.09	Crowded Space Safety - Funding (A02/0421)	That Council approaches the Federal and the State Governments to contribute a third each of the \$10 million estimated to be required to institute project infrastructure to improve safety in crowded places.	CS&OI	Action in progress	Application under the Federal Government's Safer Communities Fund has been successful for \$855,000.



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Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	17/09/19	Mayoral Minute	CM/6.2/19.09	Bondi Junction Cycleway - Response to Construction (A14/0193)	<p>1. Acknowledges the disruption being experienced by the current construction of the cycleway in Bondi Junction.</p> <p>2. Acknowledges the concerns raised by a number of local businesses and their customers regarding the cycleway project and notes that a number of measures have already been implemented to assist in minimising the disruption, including the relocation of an existing community pick-up area and the installation of a 15-minute parking drop-off area near Denison Street.</p> <p>3. Notes that the Bondi Junction cycleway is primarily a State Government funded project as part of a regional cycleway plan connecting Bondi Beach and Bondi Junction to the Sydney CBD.</p> <p>4. Notes that the cycleway is one element of a wider footpath, landscaping and seating upgrade.</p> <p>5. Implements, for the period of the construction, a rolling program of changes to parking meters in the streets immediately surrounding the cycleway construction to assist local businesses and their customers by:</p> <p>(a) Switching off the parking meters in Denison Street (between Ebley Street and Oxford Street), Spring Street (between Newland Street and Denison Street) and Newland Street (between Ebley Street and Oxford Street) during Stage 2 of the construction.</p> <p>(b) Switching off the parking meters in Bronte Road (between Ebley Street and Oxford Street), Spring Street (between Newland Street and Bronte Road) and Newland Street (between Ebley Street and Oxford Street) during Stage 3 of the construction.</p> <p>(c) Continuing the same pattern of rolling parking meter changes during later stages of the project, with implementation at the discretion of the General Manager. (d) Continuing to enforce the parking restrictions on the streets where parking meters are switched off to ensure turnover of spaces.</p> <p>6. Immediately implements a number of changes to the operation of Council's three car parks to further assist local businesses and their customers by: (a) Amending the two-hour free period at the Library car park to include all customers. (b) Amending the hours of operation at the Eastgate, Hollywood and Library car parks to open at 5 am. (c) Amending the hours of operation at the Hollywood and Library car parks to close at 11 pm.</p> <p>7. Immediately installs temporary directional signage in the area immediately surrounding the cycleway construction to assist road users in seeking alternative parking opportunities, particularly in Council's car parks located at Eastgate Shopping Centre, with existing one-hour free parking, and Waverley Library, with two-hour free parking.</p> <p>8. Investigates longer-term permanent signage that guides road users to available parking within Council's car parks (similar to the sign currently opposite Hollywood car park).</p> <p>9. Implements the above list of changes as soon as practically possible and writes to local businesses to advise them of the additional measures</p>	CA&O	Action in progress	<p>1. Noted</p> <p>2. Noted</p> <p>3. Noted</p> <p>4. Noted</p> <p>5. Parking meter changes have been implemented.</p> <p>6. Carpark operations have been amended</p> <p>7. Signage installed</p> <p>8. In progress</p> <p>9. Completed.</p>
Council	17/09/19	Mayoral Minute	CM/6.3/19.09	2019 NRL Finals Series - Support for Sydney Roosters (A03/0416)	<p>1. Congratulates the Sydney Roosters on reaching the NRL Finals to be played over the next four weeks, and wishes the team the best of luck.</p> <p>2. Notes that the Sydney Roosters have requested for the Sydney Roosters flags to be displayed for the period of the finals series, including the Grand Final on Sunday, 6 October, should the Sydney Roosters be successful in reaching the Grand Final.</p> <p>3. Meets the costs of displaying the street flags from Council's marketing and promotions budgets.</p> <p>4. Notes that, in 2013 and 2018, when the Sydney Roosters won the Grand Final, the police closed Spring Street and Bronte Road, with several thousand people gathering on the streets to celebrate.</p> <p>5. Authorises officers to provide the relevant support and assistance to both the Easts Leagues Club and the police to accommodate similar events should the Sydney Roosters team be successful in the Finals Series and the Grand Final.</p>	CS&OI	Finalised	
Council	10/10/19	Mayoral Minute	CM/6.1/19.10	Centennial Park - State Environmental Planning Policy (A03/0943)	<p>1. Writes to those Councils adjoining Centennial Park (City of Sydney, Randwick and Woollahra) to seek their support in urging the Minister for Planning and Public Spaces to investigate the preparation of a State Environmental Planning Policy to provide appropriate protection to Centennial Park and the surrounding residential areas which contribute to this important setting.</p> <p>2. Requests the Minister for Planning and Public Spaces to investigate the preparation of a State Environmental Planning Policy (SEPP) for Centennial Park to protect this important public place from the potential of future development adversely affecting its aesthetic and heritage significance by considering the application of appropriate controls on land within the vicinity of the Park under various local government jurisdictions.</p> <p>3. Notes that Centennial Park falls within the Randwick local government area, and that the park facilities are used by the residents of Waverley.</p>	PE&R	Action in progress	Discussions with neighbouring Council's continues.
Council	10/10/19	Mayoral Minute	CM/6.2/19.10	Planning Proposal - 194-214 Oxford Street and 2 Nelson Street, Bondi Junction - Review of Decision (PP-1/2015)	<p>1. Acknowledges the recent gazettal of the planning proposal at 194 Oxford Street and 2 Nelson Street to permit high-rise development ('Decision').</p> <p>2. Obtains an advice from senior counsel as to whether there are grounds to appeal the Decision and as to prospects.</p> <p>3. Receives a report as soon as possible to determine whether any further action is warranted.</p> <p>4. Allocates funding for the legal advice out of the legal budget.</p>	PE&R	Finalised	Legal advice confirmed there were no grounds to appeal the gazettal of the Planning proposal.
Council	19/11/19	Mayoral Minute	CM/6.1/19.11	Drought Assistance (A18/0716)	<p>1. Alongside other SSROC members, Council donates \$10,000 to the drought aid effort via the NSW Farmers Association's Drought Relief Fund.</p> <p>2. The donation be funded from Council's civic support budgets.</p>	Finance	Finalised	The donation cheque was presented in January 2020.
Council	19/11/19	Mayoral Minute	CM/6.2/19.11	Festive Lights - Community Initiative (A18/0548)	That Council promotes a community initiative to encourage residents to get into the festive spirit, decorate their homes and showcase their community spirit on social media.	CS&OI	Finalised	
Council	19/11/19	Mayoral Minute	CM/6.3/19.11	United Nations Human Rights Day (A19/0767)	<p>1. Marks United Nations International Human Rights Day 2019.</p> <p>2. Officers investigate and implement appropriate options for celebrating Human Rights Day including:</p> <p>(a) Focusing on Council's Reconciliation Action Plan (RAP).</p> <p>(b) Issuing a press release about Human Rights Day referencing the RAP.</p> <p>3. Funds such options from existing budgets, if necessary.</p>	CA&O	Finalised	Incorporated into the RAP launch and a press release was issued.

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Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	19/11/19	Mayoral Minute	CM/6.4/19.11	Sculpture by the Sea and Marks Park Rehabilitation (A19/0768)	1. Supports, in principle, the Sculpture by the Sea proposal for additional landscaping works at Marks Park headland, including regrading adjacent to the ridgeline path, to maximise the sculpture placement potential for future events. 2. Officers prepare a design schema for the intended landscaping works and action its public exhibition prior to the Q2 budget amendment for Council approval in February to undertake these works. 3. Authorises, upon execution of a five-year licence agreement no later than 2 March 2020, to hold Sculpture by the Sea in Waverley, Council officers to undertake the additional landscaping works referred to in clause 1 above. 4. Defers any major post-Sculpture-by-the-Sea restoration works to coincide with these proposed additional landscaping works to minimise park closures and disruptions to residents.	CA&O	Finalised	1. Noted 2. Landscaping works completed. 3. Noted 4. Noted
Council	10/12/19	Mayoral Minute	CM/6.1/19.12	International Women's Day 2020 and Oral History Project (A06/1761)	1. Celebrates International Women's Day (IWD) 2020 with an evening event similar to the 2019 Cocktail and Conversation evening. 2. Commences an oral history project of women councillors who have served on Waverley Council since its proclamation, and that: (a) Documents the women's stories of achievement, challenges, successes and insights. (b) Photographs the women. (c) At the IWD Cocktails and Conversations event, an announcement is made that this project will be exhibited at a curated event by July 2020. 3. Notes that the project is to be resourced internally and within operational budget.	CS&OI	Finalised	IWD Event took place on Sunday 8 March 2020, featuring special guests Jenny Kee and Linda Jackson, over 200 attendees.
Council	10/12/19	Mayoral Minute	CM/6.2/19.12	Plan to Save our Recycling (A15/0392)	1. Acknowledges the growing imperative to manage waste and recycling within NSW and calls for urgent action from the State Government to help build a circular economy in NSW. 2. Endorses Local Government NSW's sector-wide Save our Recycling campaign, and asks the State Government to reinvest the Waste Levy in: (a) Funding councils to collaboratively develop regional-scale plans for the future of waste and recycling management. (b) Supporting the State-led development of priority infrastructure and other local government projects needed to deliver regional-scale plans, particularly where a market failure has been identified. (c) Support to prioritise recycled materials in procurement by all levels of government, to help create new markets. (d) Funding and delivery of a state-wide education campaign on the importance of recycling, including the correct way to recycle, the purchase of products with recycled content and the importance of waste avoidance. 3. Recognises initiatives and projects taken within the Waverley local government area to help achieve this goal, including: (a) Joining a regional Memorandum of Understanding (MoU) to prioritise recycled materials in procurement, which has had unanimous support from all 11 Southern Sydney Regional Organisation of Councils (SSROC) member councils and the NSW Minister for Environment and Energy, the Hon. Matthew Kean, MP. (b) Jointly advising on, and undertaking, a major project through SSROC on metropolitan Sydney Waste Data and Infrastructure Planning to identify necessary waste data and projected material flows to make informed policy and infrastructure decisions. 4. Writes to the local State Members, the Hon. Gabriel Upton, MP, Member for Vacluse, and Marjorie O'Neill, MP, Member for Coogee; the Minister for Energy and Environment, the Hon. Matthew Kean, MP; the Local Government Minister, the Hon. Shelley Hancock, MP; the NSW Treasurer, the Hon. Dominic Perrottet, MP; the Premier, the Hon. Gladys Berejiklian, MP; the Opposition Leader, Jodi McKay, MP; the Shadow Minister for Environment and Heritage, Kate Washington, MP; and the Shadow Minister for Local Government, Greg Warren, MP, to: (a) Confirm support for recycling and outline the urgent need to educate, innovate and invest in local and regional waste and recycling programs and infrastructure via the Waste Levy. (b) Fund councils to develop regional-scale plans and projects to effectively address the management of waste and recycling. (c) Seek a commitment from the State Government to lead and fund the development of priority waste and recycling infrastructure, particularly where a market failure has been identified. 5. Advises LGNSW President, Linda Scott, of the passage of this Mayoral Minute. 6. Shares and promotes the Save Our Recycling campaign via its digital and social media channels and via its networks.	PE&R	Finalised	All points have been actioned.
Council	18/02/20	Mayoral Minute	CM/6.1/20.02	Community Resilience and Social Inclusion in Waverley (A20/0146)	1. Notes the Directions for Resilience framework set out in the Sydney Resilience Strategy, namely: (a) People-centred city. (b) Live with our climate. (c) Connect for strength. (d) Get ready. (e) One city. 2. Notes that officers are working on a range of initiatives that address the framework and asks for a progress report on this work to be provided to Council at the appropriate time. 3. Notes Council's existing commitment to fostering and maintaining an inclusive community in which all people from diverse backgrounds feel able to connect, participate and thrive and are free from discrimination on the basis of culture, ethnicity, race, religion, disability, gender or sexual orientation. 4. Notes that Council plays an important role in developing community capacity and strengthening networks by supporting volunteering and community development services and activities. 5. Notes that research underpinning the Resilient Sydney Strategy identifies that the leading factor in influencing how resilient cities and communities are to shocks and stresses is the level of connectedness and social inclusion within those communities. (CONTINUES BELOW)	CA&O	Action in progress	1 to 6. Noted. 7. Ongoing. 8. In progress.

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Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
					<p>6. Notes the work of the Multicultural NSW's COMPACT Program, which identifies inclusion as key in building community resilience and connectedness in multicultural communities, which, in turn, is central to fostering positive participation in society and addressing issues such as countering violent extremism.</p> <p>7. Seeks preliminary advice from relevant state and federal authorities to help inform any required response by Council to the threat of a pandemic.</p> <p>8. Asks officers to provide a scoping report that addresses:</p> <p>(a) Defining what social inclusion and community connectedness mean at a local government level (this definition must consider diverse communities within the Waverley local government area).</p> <p>(b) Better understanding the role of local government in building connected, socially inclusive and resilient communities.</p> <p>(c) Assessing the steps Council could take to further develop or integrate social inclusion and community connectedness into existing programs in Waverley.</p> <p>(d) Any requirements for additional resources Council may need to advance this work, with consideration to be given for resourcing and enhanced projects as part of the Social Sustainability Strategy currently under development (for June 2020) and as part of the 2020– 21 budget.</p> <p>(e) The potential for external sources of funding that could contribute to such a program.</p>			
Council	18/02/20	Mayoral Minute	CM/6.2/20.02	Privatisation of Management of Buses (A03/0189)	<p>1. Notes resolution PD/6.1/19.11 on the privatisation of region 9 bus services.</p> <p>2. Notes that the bill to privatise these remaining services will be before Parliament in the very near future.</p> <p>3. Reaffirms Council's position, with the Mayor again writing to the Premier, the Hon Gladys Berejiklian, MP; the Minister for Transport and Roads, the Hon Andrew Constance, MP; the Member for Vaucluse, the Hon Gabriel Upton, MP; the Member for Coogee, Marjorie O'Neill, MP; and the Leader of the Opposition, Jody McKay, requesting the government to honour its pre-election commitment given on 20 March 2019 not to privatise the remaining bus regions 7, 8 and 9.</p>	PE&R	Finalised	Letters sent.
Council	17/03/20	Mayoral Minute	CM/6.1/20.03	Caring for People Who May be at Risk of COVID-19 (A20/0245)	<p>1. Notes that a Council-wide implementation of business continuity and risk management measures are currently underway to enable continued delivery of essential services and to contribute to efforts to prevent further spread of the Novel Coronavirus COVID-19 in line with advice from Commonwealth and NSW Government health authorities.</p> <p>2. Notes that, according to the Commonwealth Department of Health, the following are at risk of COVID19:</p> <p>(a) People with compromised immune systems (such as people who have cancer).</p> <p>(b) Elderly people.</p> <p>(c) Aboriginal and Torres Strait Islander peoples (as they have higher rates of chronic illness).</p> <p>(d) People with chronic medical conditions.</p> <p>(e) People in group residential settings.</p> <p>(f) Very young children and babies.</p> <p>3. Notes the recently formed Eastern Suburbs Coronavirus Community Cares Network.</p> <p>4. Directs officers to work with key community stakeholders, including Precincts, to distribute general information about available support and services in relation to COVID-19, and to assist in coordinating essential support by local aged and isability providers and grassroots action by community groups such as the Waverley Community and Seniors Association, Our Big Kitchen and others, in helping vulnerable people and to help contain the spread of COVID-19.</p>	CA&O	Finalised	Council Officers have distributed service and health information to vulnerable groups via a range of channels as part of comprehensive communications activities related to COVID-19.

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Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	21/04/20	Mayoral Minute	CM/6.1/20.04	Coronavirus (COVID-19) - Financial Support (A20/0245)	<p>1. Calls on the Federal Government and NSW Government to urgently deliver comprehensive and multifaceted financial support and stimulus packages to local government to enable them to continue to operate effectively and provide essential services during the COVID-19 pandemic.</p> <p>2. Calls for the packages to include the following measures:</p> <p>(a) Increasing Financial Assistance Grants payments to 1% to help councils maintain essential functions and services, acknowledging the increased costs and mounting revenue losses arising from COVID-19 (and drought and bushfire where affected) as well as giving councils capacity to provide hardship assistance to businesses and residents.</p> <p>(b) Immediate financial assistance to support council employees where necessary.</p> <p>(c) Providing stimulus funding to councils for projects that will help sustain council operations and boost local economies. This could be achieved through increasing or bringing forward funding under existing funding programs or introducing new programs.</p> <p>(d) Increased access to TAFE, VET and other apprenticeship opportunities that council staff can undertake to address skill shortages, especially for staff in non-essential services who are unable to be redeployed.</p> <p>3. Commends the NSW and Federal Governments on their stewardship during this crisis and commits to working in partnership to protect community health and sustain local economies through this crisis.</p> <p>4. Writes to the local Federal and State Member(s) Dave Sharma MP, Marjorie O'Neill MP and Gabrielle Upton MP, Prime Minister the Hon Scott Morrison MP, NSW Premier the Hon Gladys Berejiklian MP, Federal Treasurer the Hon Josh Frydenburg MP, NSW Treasurer the Hon Dominic Perrottet MP, NSW Local Government Minister the Hon Shelley Hancock MP, Federal Minister for Local Government the Hon Mark Coultan, Federal Opposition Leader the Hon Anthony Albanese, NSW Opposition Leader Jodi McKay MP, Federal Shadow Minister for Local Government Jason Clare MP and NSW Shadow Minister for Local Government Greg Warren MP to confirm their support for increased financial assistance and stimulus funding for local government to help councils maintain essential services and employment during the COVID-19 pandemic.</p> <p>5. Endorses Local Government NSW's sector-wide campaign to obtain financial assistance, employment support and stimulus funding for the local government sector.</p> <p>6. Advises LGNSW President Linda Scott of the passage of this mayoral minute.</p>	Finance	Action in progress	
Council	21/04/20	Mayoral Minute	CM/6.2/20.04	Coronavirus (COVID-19) - Beach Closures, Access to the Ocean and Beach Opening Process (A20/0245)	<p>1. Recognises the importance to the community of swimming and surfing at Waverley's beaches and is working towards a phased reopening of access to the water.</p> <p>2. Notes that:</p> <p>(a) A Council-wide implementation of risk management measures are currently underway to contribute to efforts to prevent further spread of the Novel Coronavirus COVID-19 in line with advice from Commonwealth and NSW Government health authorities, and that Bondi, Tamarama and Bronte Beaches continue to remain closed.</p> <p>(b) A draft COVID-19 beach access management plan (the plan) providing access to the water for swimmers, surfers, stand-up paddle boarders, ocean kayakers and surf skis at Bondi, Tamarama (surf craft only) and Bronte Beaches, has been developed and a draft circulated to Councillors with an opportunity for councillor comment.</p> <p>(c) The draft plan:</p> <p>(i) Keeps the beaches and ocean pools closed and leaves the fencing in place, except where permitted in the beach management plan.</p> <p>(ii) Provides for safe access corridors to the water between 7 am and 5 pm and closed at all other times to allow 'surf and go'/'swim and go' only via entry points that are managed by Council rangers while strictly observing social distancing so as not to become mass gatherings of more than 500 people, and alternative safe access corridors from the water.</p> <p>(iii) Is for weekdays only unless risk assessments enable the General Manager to open at other times.</p> <p>(iv) Does not allow for walking, running, recreating or gathering (including loitering and sunbathing) on the sand, except where permitted in the beach management plan.</p> <p>(v) Allows for immediate closure of the beaches where there are compliance problems.</p> <p>(vi) Bans swimming if the conditions become dangerous.</p> <p>(vii) Provides for lifeguards to patrol the beaches although the flags are down between the hours of 7 am and 5 pm, seven days a week.</p> <p>(viii) Erects static and electronic signage.</p> <p>(ix) Ensures personal protective equipment for our lifeguards.</p> <p>(d) The Minister for Health and Medical Research, the Hon Brad Hazzard MP, the Chief Health Officer, Dr Kerry Chant, and Dr Marianne Gale, Director, Population and Community Health, South Eastern Sydney Local Health District, support Waverley</p> <p>CONTINUES BELOW</p>	CS&OI	Finalised	Beach Management Plan implemented.

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Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
					<p>Council's plans for access to the ocean, as they recognise that Council is striking a balance in ensuring continuing safety for the community and permitting appropriate exercise in the ocean.</p> <p>(e) The Minister for Health and Medical Research, Council officers, lifeguards, rangers, surf clubs, Department of Health and Police have been consulted in the development of the plan.</p> <p>(f) The plan has been proposed within any applicable federal and state legislation, policies and guidelines, and public health orders at the time.</p> <p>(g) Officers, rangers and lifeguards will continue to monitor the water access points in accordance with risk assessment outcomes, to ensure compliance including social distancing for the General Manager to take any relevant action deemed appropriate should compliance became an issue. This may include prohibiting access to the water.</p> <p>3. Ensures an adequate queuing procedure for access to the beach.</p> <p>4. Attaches to the minutes the draft plan circulated to Councillors on 18 April 2020, which is dynamic and subject to change.</p> <p>5. Urgently refers traffic matters to the Traffic Committee.</p> <p>6. Endorses the General Manager acting to implement the beach management plan from 28 April 2020 on the proviso that the General Manager is satisfied that a risk assessment indicates that it is acceptable to enable access to the water as stipulated in the plan.</p> <p>7. Establishes the following preconditions to be met before any wider beach openings can take place:</p> <p>(a) Council officers, lifeguards, rangers and Police have developed a strategy for managing beaches that they are satisfied with that is in accordance with state and federal government guidelines, legislation and policies, and public health orders in place at the time as well as Council's own risk assessment processes.</p> <p>(b) Surf clubs have been consulted as part of the strategy development process and their feedback considered.</p> <p>(c) The support of the Minister of Health and Medical Research and the Chief Health Officer is obtained along with the Department of Health and Police.</p> <p>(d) Monitoring and compliance management processes are established that ensure beaches can be managed to remain compliant with government requirements, legislation and orders, and that public health orders in place at any given time are able to be met and observed.</p> <p>(e) A beach closure process is readily available to the General Manager should he deem it necessary for beaches to be closed.</p>			
Council	05/05/20	Mayoral Minute	CM/6.1/20.05(1)	Coronavirus (COVID-19) - Phased Beach Opening Plan (A20/0245)	<p>1. Recognises that our beaches are used in different ways by different people who live in the Waverley local government area or who visit us.</p> <p>2. Recognises that the provision of access to the water for exercise, in line with the public health orders currently in place, has worked well with very high levels of responsible conduct and community ownership of the scheme.</p> <p>3. Asks staff to prepare an operational plan with goals for the staged opening of our beaches in accordance with the extant public health orders and police and NSW Health advice, and as operational capability allows. Such stages may be, but not limited to:</p> <p>(a) Soft sand running and walking areas on closed beaches.</p> <p>(b) Partial opening of north Bondi Beach to allow safe zones for young children.</p> <p>(c) Full opening of beaches.</p> <p>4. Notifies the Minister for Health and Medical Research the Hon Brad Hazzard MP of Council's plans for the staged reopening of our beaches strictly in accordance with extant public health orders and any police and NSW health advice.</p> <p>5. Staff, in preparing the staged plan to open our beaches, continue to consult with NSW Health and NSW Police in managing council's response to keeping our community safe during the COVID-19 pandemic.</p> <p>6. Thanks all staff for their efforts to date in ensuring the business of Council continues during this pandemic as well as working with the community and stakeholders to ensure access plans work, while keeping our community safe.</p> <p>7. Circulates the draft operational plan to Councillors for consideration and comment, and any subsequent updates to the plan be forwarded to Councillors as well.</p>	CS&OI	Finalised	
Council	19/05/20	Mayoral Minute	CM/6.1/20.05(2)	Coronavirus (COVID-19) - Business Continuity (A20/0258)	<p>1. Notes the effectiveness to date of the business continuity arrangements that have been put in place by officers.</p> <p>2. Notes that officers are working on a resumption of services strategy that is being/will be developed and implemented in accordance with recent public health orders and the three staged reopening 'roadmap' signalled by the Prime Minister.</p> <p>3. Notes that the resumption of services strategy is being implemented flexibly with specific services to be resumed when the public health orders allow, when it is deemed safe to do so and as indicated as appropriate through officer risk assessments.</p> <p>4. Notes that officers are:</p> <p>(a) Exploring and taking steps to seek stimulus funding for appropriate council projects.</p> <p>(b) Taking steps to obtain commonwealth and NSW State Government assistance being made available to local government sector.</p> <p>5. Officers report back on delivery outcomes of the business continuity and resumption of service strategy.</p>	CS&OI	Action in progress	Report pending.
Council	02/06/20	Mayoral Minute	CM/6.1/20.06	Infrastructure Funding (A18/0758)	<p>1. Notes the \$277,817 granted to Waverley Council as part of the Financial Assistance Grant program, which is part of the Local Road and Community Infrastructure Program.</p> <p>2. Notes that this funding is calculated in a similar way to the Roads to Recovery program and considers road length and population in determining allocations with the focus on upgrades and maintenance of local roads and community infrastructure.</p> <p>3. Notes that officers are submitting to the Commonwealth Government for approval, the Old South Head Road Pedestrian Crossing project being a project that can meet project criteria, timing and cost criteria, is aligned to Council transport strategies, and is additional to works programmed in the forthcoming year.</p> <p>4. Writes to the Federal Government thanking them for the funding.</p>	CA&O	Finalised	Funding Agreement has been signed
Council	02/06/20	Mayoral Minute	CM/6.2/20.06	Signatory to Letter Supporting Asylum Seekers through COVID-19 Pandemic (A02/0436)	<p>That:</p> <p>1. Council supports the principle of providing people seeking asylum with access to Medicare, income support for those out of work, and valid visas through the COVID-19 pandemic as outlined in the open letter to the Prime Minister and signed by 35 local government mayors tabled at the meeting.</p> <p>2. Further information comes back to Council at the next Council meeting.</p>	CA&O	Finalised	Letter was signed and presented to the Refugee Council. There were 38 Mayoral signatories to the letter.

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Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	21/07/20	Mayoral Minute	CM/6.1/20.07	Social Impact Assessment as part of Development Assessment (A20/0396)	That Council officers: 1. Investigate the preparation of Social Impact Assessment Guidelines for inclusion in the new Waverley Development Control Plan to provide advice and guidance to applicants submitting a development application on how to meet the requirements of section 4.15 of the Environmental Planning and Assessment Act 1979. 2. Investigate whether the Local Environmental Plan template from the State Government allows for the making of social impact statements or assessments. 3. Report back to Council outlining the issues associated with social impact assessment.	PE&R	Action in progress	
Council	21/07/20	Mayoral Minute	CM/6.2/20.07	Coronavirus (COVID-19) - Update (A20/0245)	1. Council notes: (a) The recent outbreak of new COVID-19 cases in NSW. (b) The tightening of some COVID-19 restrictions in terms of changes to public health orders in response to the outbreak. (c) That Council has in place a COVID-19 pandemic business continuity plan that has been operable and tested through the pandemic period from March 2020. (d) That staff are undertaking ongoing monitoring of our beaches, parks, Coastal Walk and other attractor sites to ensure extant public health orders are being adhered to. (e) The recommencement of communication and awareness-raising activities including digital signage, social media activities, media outreach, ranger patrols (aimed at educating businesses including cafes and restaurants) and signage to encourage social distancing, public health order compliance and precautionary behaviour. (f) Staff are undertaking ongoing liaison with the Police Local Area Command and NSW Health to ensure a co-ordinated approach to any potential COVID-19 outbreak, including joint activities, compliance breach notifications and support for the pop-up testing clinics in Waverley. (g) That Council has purchased significant quantities of personal protective equipment (PPE) (including masks, hand sanitiser and protective screens) to enable frontline staff to operate in as safe a manner as possible. (h) The ongoing meeting of the Mayors of Waverley, Woollahra, Randwick and Bayside in order to help co-ordinate COVID-19 preventative actions and share information. 2. The Mayor writes to both the Minister of Health and Medical Research and the Minister of Police advising of our actions to date and thanking them for the assistance and efforts of their agencies in serving the Waverley local government area throughout the pandemic period to date. 3. The General Manager and appropriate staff provide a verbal briefing to Councillors on the current situation after the conclusion of tonight's Council meeting.	CS&OI	Action in progress	
Council	15/09/20	Mayoral Minute	CM/6.1/20.09	Coronavirus (COVID-19) - Summer 2020 (A20/0245)	1. Notes that: (a) COVID-19 Beach Management plans for this spring and summer have been developed and will be published in the near future. (b) The plan includes significant communication on beach capacity, and infrastructure, increased staffing and an escalation protocols to manage and restrict numbers and access, should numbers at our beaches and public open spaces be too great. The closure of our beaches, open spaces and coastal walk is a last resort and safe access to the water will be maintained. (c) The plan also involves working with closely with other agencies, including NSW Police, NSW Health, Transport for NSW, Surf Life Saving NSW, other councils and LGNSW to take a whole of system approach to managing beach numbers, including promoting social distancing and public health order compliance and trying to prevent too larger numbers of people attending the beach. (d) The on-beach components of this planning work form the basis of current operations, with additional rangers and lifeguards continuing to monitor numbers and ensure the current PHOs are being implemented. (e) In developing the plans, extensive consultation and collaboration have been undertaken with NSW Police, NSW Health, Transport for NSW, and between beach-side Councils in Sydney. (f) The PHOs no longer specify maximum numbers in public open spaces, and instead specify that people can gather in groups of up to 20, and the one person per four square metres rule applies. It is further noted that social distancing of 1.5 metres is health advice only and is not a PHO requirement, but is being encouraged in our beach management approach. (g) LGNSW has convened a meeting of beach-side Mayors, the Police and Surf Life Saving NSW that has agreed that LGNSW write to the Premier on our behalf seeking funding for additional staff to act as COVID ambassadors/marshals and the development and funding for an education and advertising campaign addressing beach crowding and behaviour. (h) This year's spring and summer temperatures are expected to be above average. 2. Enters into discussions with the Bondi and District Chamber of Commerce with a view to establishing a voluntary register of businesses and venues that have COVID-safe plans as a means to encourage and facilitate the adoption of best practice COVID-safe plans by businesses and venues, and that potential customers can refer to. 3. Develops a COVID counter on Council's home page that shows the number of COVID-19 cases in Waverley at a specified date and refers people to the NSW Health website for further information. <i>CONTINUES BELOW</i>	CS&OI	Action in progress	1. Summer Outdoor Public Spaces Management Plan has been developed and implemented and will remain under continual review throughout summer. COVID counter live on website from 20 October 2020. 2. PE&R

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Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
					<p>4. Writes to the Minister for Health and Medical Research, the Minister for Planning and Open Spaces, and the Minister for Transport seeking a meeting with a delegation of mayors from Waverley, Woollahra, Randwick and Bayside Councils, to discuss the PHOs, our COVID-19 plans, specific challenges, given the ease of access to our iconic city beaches that will need to be met this coming summer, and initiatives for how these may be met.</p> <p>5. Immediately steps up our own community education efforts aimed at encouraging people to help stop the spread, including wearing masks and continuing to use hand sanitiser, as well as a broad social media campaign, given the number of actives cases of COVID-19 has been slowly increasing in the Waverley local government area.</p> <p>6. Acknowledges the difficult job our rangers, lifeguards, ambassadors and other staff have in trying to keep our residents, community and visitors safe and appreciates their professionalism and dedication in the execution of their duties in this COVID pandemic environment.</p> <p>7. Investigates a possible solution to overcrowding on the Bondi to Bronte Coastal Walk to see if a oneway system could be safer; for example, one-way south on the actual walkway and a safe northern passage along our streets.</p>			
Council	15/09/20	Mayoral Minute	CM/6.2/20.09	Centennial Park and Moore Park Trust (A03/0943)	<p>1. Notes that:</p> <p>(a) As part of the Department of Planning, Industry and Environment’s ‘50-Year Vision for Sydney’s Parklands and Open Spaces’ discussion paper, the State Government is proposing to create a super oversight agency to manage and potentially remove the Centennial Park and Moore Park Trust, and other trusts of famous Sydney parklands.</p> <p>(b) This new government-managed agency (the Agency), risks not providing the same protections that a public trust does and will threaten the independence that local trusts maintain by challenging government attempts to commercialise and develop these public spaces.</p> <p>(c) The Centennial Park and Moore Park Trust has been at the forefront of local initiatives such as the establishment of the Cyclist Liaison Committee in 2016, which provided a formal consultation framework between the cycling community and the Trust to ensure that people were safe and satisfied.</p> <p>(d) Council has valued the Centennial Park and Moore Park Trust’s consultation and advice over the decades regarding development proposals, environmental policies and local initiatives.</p> <p>2. Commends the Trust for their ongoing commitment to protecting the parklands so diligently.</p> <p>3. Includes the following calls on the State Government in a submission to the Department of Planning, Industry and Environment on the ‘50-Year Vision for Sydney’s Parklands and Open Spaces’ discussion paper:</p> <p>(a) Ensure the independence of the Centennial Park and Moore Park Trust, and other local parklands trusts, to preserve and protect the independent local governing authorities of public parklands in NSW.</p> <p>(b) Provide recurrent State funding for the parkland, to ensure they do not need to rely on commercialisation of the public parklands.</p> <p>(c) Commit to ensuring the objects of the Agency are directed towards preserving and protecting open, green spaces and public parklands.</p> <p>(d) Ensure a governance model for the Agency that will allow for a sufficient level of local community input, including co-management with First Nations people, into the management of the parklands, specifically Centennial Park, Moore Park and Queens Park</p> <p>4. Requests the Mayor write to the NSW Minister for Planning and Public Spaces, the Hon. Rob Stokes MP, advising of Council’s submission and urging him to ensure these matters are taken into account in finalising the Strategy.</p>	PE&R	Action in progress	
Council	16/02/21	Mayoral Minute	CM/6.2/21.02	Bondi Junction Cycleway - West Oxford Street (A14/0193)	<p>1. Notes that:</p> <p>(a) The Bondi Junction Cycleway project, which incorporates Oxford Street between St James Road and Denison Street (Separable Portion 6), is a Transport for NSW initiative that Council is delivering. The project aims to install a connected cycleway from Centennial Park to Bondi Beach and to improve connections for cycling, walking and access to public transport.</p> <p>(b) Council is also taking this opportunity undertake a streetscape upgrade, which includes greening and beautifying the footpaths and community spaces and making places more appealing, as part of the Bondi Junction Cycleway and Streetscape upgrade.</p> <p>(c) This project is being delivered as part of the Australian and NSW governments’ commitment to stimulating the economy by funding infrastructure improvements (Australian Government: Infrastructure Investment Program – Pinch Points Program, with a requirement to complete the works by June 2021).</p> <p>(d) During these upgrade works, residents, businesses and the community may experience some disruption to their daily activities and undertakings.</p> <p>2. As a matter of urgency, institutes the following project implementation and support initiatives, including but not limited to:</p> <p>(a) Measures to address project contractors parking in loading zones and side streets. This may include instituting 1/2P from 6.00 am–5.00 pm in Leswell Street and Nelson Street and investigating angle parking in Ruthven Street.</p> <p>(b) Waiving footpath seating fees from the beginning of November 2020 until Separable Portion 6 is completed.</p> <p>(c) Investigate further dust reduction measures that may be possible to try further reduce impacts upon affected businesses.</p> <p>(d) Trial a safety officer at the Oxford Street and Nelson Street crossing to help improve pedestrian safety for the duration of the project by alerting pedestrians to any potential pedestrian and vehicle conflicts, and to take note and cross safely in accordance with the signalised directions.</p> <p>(e) Request a greater police engagement at the intersection of Oxford Street and Nelson Street to enforce compliance with the road rules by vehicular drivers and cyclists.</p> <p>(f) Investigate options for widening the parking bays on both sides of Oxford Street Between Leswell Street and Denison Street.</p> <p>(g) Investigate installing an additional ‘no right-hand turn’ sign on Leswell Street.</p> <p>3. Notes that there will be small revenue losses from footpath dining income and that these will be accommodated within the existing budget.</p>	CA&O	Action in progress	<p>1. Noted</p> <p>2 (a) - 1/2P installed within Leswell St and Nelson St</p> <p>Ruthven St angled parking is now being investigated as a permanent measure.</p> <p>2 (b) - Completed</p> <p>2 (c) - Ongoing during works</p> <p>2 (d) - Completed. Safety officer in place until mid March when compound fencing was removed.</p> <p>2 (e) - Completed.</p> <p>2 (f) - Completed. Not feasible to widen parking bays</p> <p>2 (g) - Completed. Traffic management has since changed</p> <p>3 - Noted</p>



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Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	16/02/21	Mayoral Minute	CM/6.3/21.02	Waverley Jobs for the 21st Century (A18/0225)	<p>1. Notes:</p> <p>(a) The recent Bondi Junction Planning Proposal that aims to help protect Waverley's commercial floor space.</p> <p>(b) That many commercial areas abut residential areas and have impacts upon our residents and community.</p> <p>(c) That for Waverley to retain Bondi Junction's status as a strategic centre it must have a minimum of 10,000 local jobs.</p> <p>(d) The work to date concerning innovation and economic development aimed at positioning Waverley as the place for 21st century jobs.</p> <p>(e) The planned jobs innovation summit planned for April 2021.</p> <p>2. Progresses a preliminary discussion paper that:</p> <p>(a) Investigates job creation strategies for jobs of the future that will be able to accommodate 21st century needs.</p> <p>(b) Identifies suitable anchor businesses and types of commercial buildings that may be required in the medium to longer term to accommodate these jobs.</p> <p>(c) Considers how existing commercial areas that abut residential areas impact our residents, the community and amenity.</p> <p>(d) Identifies key strategic elements to be addressed in a comprehensive and integrated strategic plan that provides a coherent roadmap, including Council's role from economic development and planning perspectives, for achieving outcomes.</p> <p>(e) Builds upon the outcomes of the Innovation Summit and other relevant work being undertaken by the Economic Development team.</p> <p>(f) Places the Waverley local government area at the forefront of this work.</p> <p>3. Continues to fund participation in the Property Council Office Market Report for Bondi Junction for a further two years to 2023.</p> <p>4. Officers identify a budget allocation from Council budgets as well as potential grants that may be available to pursue work in this area.</p> <p>5. Officers report back to the April Council meeting with an action plan and timetable for the development of this discussion paper including a consultation process and stakeholder engagement list.</p>	PE&R	Action in progress	
Council	16/02/21	Mayoral Minute	CM/11.2/21.02	CONFIDENTIAL MAYORAL MINUTE - Appointment of Acting General Manager and Recruitment of New General Manager (A17/0616)	<p>1. Treats this mayoral minute and attachment as confidential in accordance with section 11(3) of the Local Government Act 1993, as it relates to matters specified in sections 10A(2)(a) and 10A(2)(d)(i) of the Local Government Act 1993. In particular, the mayoral minute contains personnel matters concerning particular individuals (other than councillors) and commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who provided it, respectively.</p> <p>2. Engages Blackadder Associates to immediately commence the recruitment process for the position of General Manager as detailed in their proposal.</p> <p>3. Appoints a selection panel of the Mayor, Councillor Masselos, Deputy Mayor, Councillor Keenan, and Councillors Lewis, Wy Kanak and Cr Betts to manage the recruitment process.</p> <p>4. Appoints Emily Scott as Acting General Manager under section 336(1) of the Local Government Act 1993 from 5 pm on 26 February 2021 for a period of six weeks.</p> <p>5. Appoints John Clark to act as General Manager if Emily Scott is sick or otherwise absent from work on leave or business for the duration of her appointment as Acting General Manager specified in clause 4 above, with such appointment to cease upon the return to work of Emily Scott or by other resolution of Council.</p> <p>6. Appoints John Clark as Acting General Manager under section 336(1) of the Local Government Act 1993 from 5 pm on 9 April 2021 for a period of up to six weeks until such time as a new permanent appointee to the position of General Manager commences employment with Council in the role.</p> <p>7. Appoints Emily Scott to act as General Manager if John Clark is sick or otherwise absent from work on leave or business for the duration of his appointment as Acting General Manager specified in clause 6 above, with such appointment to cease upon the return to work of John Clark as the Acting General Manager or by other resolution of Council.</p> <p>CONTINUES BELOW</p> <p>8. Appoints Darren Smith to act as General Manager if John Clark or Emily Scott are sick or otherwise absent from work on leave or business for the periods specified in clauses 4 and 6 above respectively, with such appointment to cease upon their return to work as Acting General Manager or by other resolution of Council.</p> <p>9. In the event that a new permanent appointee to the position of General Manager does not commence employment with Council prior to 21 May 2021, Emily Scott be appointed as Acting General Manager under section 336(1) of the Local Government Act 1993 from 5 pm on 21 May 2021 until such time as a new permanent appointee to the position of General Manager commences employment with Council in the role.</p> <p>10. Appoints John Clark to act as General Manager if Emily Scott is sick or otherwise absent from work on leave or business for the duration of her appointment as Acting General Manager specified in clause 9 above, with such appointment to cease upon the return to work of Emily Scott or by other resolution of Council.</p> <p>11. Grants all persons acting as General Manager pursuant to this resolution all functions, delegations and sub-delegations issued to the General Manager by Council at its meeting on 8 December 2020.</p> <p>12. At the conclusion of the selection process, considers a report from the Executive Manager, Human Resources, Risk and Safety, and the Executive Manager, Governance and Projects, endorsed by the selection panel, recommending the appointment of a General Manager.</p>	GC	Finalised	
Council	16/03/21	Mayoral Minute	CM/6.1/21.03	A Safe and Inclusive Workplace for All (A21/0125)	<p>1. Reaffirms its commitment to being a safe and inclusive workplace for all staff.</p> <p>2. Notes the recent events at Federal Parliament highlighting gaps in reporting structures for staff who seek to report sexual assault in the workplace.</p> <p>3. Notes that Council has in place family violence support and diversity and inclusion support policies, conflict resolution procedures, and that Council's code of conduct includes standards relating to discrimination and harassment, bullying and work health and safety.</p> <p>4. Conducts a governance and operational review of current reporting structures to ensure that all staff feel safe reporting sexual assault and discrimination in the workplace.</p>	CS&OI	Finalised	Finalised. Working Group being formed, policy reviews commencing. Council report endorsed April 2021.



MAYORAL MINUTES

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	16/03/21	Mayoral Minute	CM/6.2/21.03	Recognition of Pauline Menczer, World Surfing Champion (A02/0276)	1. Notes and acknowledges: (a) The momentous achievement of unsung hero Pauline Menczer as the only world surfing champion from Bondi who achieved this important accolade in 1993. (b) That Pauline grew up as one of the few girls surfing at Bondi beach, trailblazing a path for women in a male dominated world in the 1980s and 1990s. 2. Notes that 1993 was a year when there was no prize money for the world champion, only a trophy, and that a GoFundMe campaign set up in February this year raised over \$50,000 to provide a prize money purse for Pauline. 3. Notes that less than 5% of statues in Australia are of women and most of these are of British royalty. 4. Investigates options for the appropriate recognition of Pauline’s achievement including: (a) One of the stories in the Bondi Story Room. (b) Being featured on the Bondi Seawall. (c) A plaque, statue or other such suggestion which considers: (i) Potential relevant locations. (ii) Type of work including materiality that can survive in harsh environments. (d) Partnerships or sponsorships for the full funding of this initiative. <del>5. Officers report back to Council in the near future detailing the outcomes of the investigation and funding sources.</del>	CS&OI	Action in progress	1. Noted 2. Noted 3. Noted 4. a) Actioned for inclusion in Bondi Story Room b) Actioned. Sea wall artist has been engaged and will be painting her artwork in June, exact date TBC c) In progress. Relevant consultations underway. 5. Not yet actioned, preparation work underway as per 4(c)

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	15/03/16	Notice of Motion	CM/8.3/16.03	Annual Chemical Waste Collection Service (A16/0227)	That Council investigates a system that provides residents with an annual chemical waste collection service, with a report to come back to Council for consideration.	PE&R	Action in progress	There is an annual chemical clean up collection at Clovelly but not in the Waverley LGA. Council has not identified a suitable location for an annual chemical waste collection service in the Waverley area. This is largely due to managing health and safety issues. A more frequent chemical waste collection point is being investigated with our neighbouring Councils but it is likely that this will not be in the Waverley LGA.
Council	21/06/16	Notice of Motion	CM/8.4/16.06	Council Youth Employment Scheme (A16/0374)	That Council: 1. Investigates the establishment of a fixed term, say 12 months, Youth Employment Scheme to operate within Council. 2. Reports back on the outcomes of the investigation.	CS&OI	Action in progress	Youth Framework currently being finalised for endorsement by Council
Council	19/07/16	Notice of Motion	CM/8.1/16.07	Establishment of a Certification Business Unit (A16/0429)	That Council: 1. Investigates how to grow its internal private certification service. 2. Actively promotes the benefits of Council's private certification service.	PE&R	Action in progress	The overall review of certification and compliance unit is underway which will include business promotion for certification service
Council	10/10/17	Notice of Motion	CM/8.1/17.10	Bondi Pavilion Upgrade and Conservation Project and Committees (A15/0272)	1. Council acknowledges the community support for Bondi Pavilion to undergo a refurbishment that retains the Pavilion as a community and cultural centre, and that will not reduce community space. 2. Council receives a report on the current state of the development application for the refurbishment of the Bondi Pavilion and advice on how the current plans can be modified or whether the project of redevelopment of the Pavilion should be completely reassessed. 3. Council establishes an internal Bondi Pavilion Project Committee, including the three Bondi Ward Councillors, to thoroughly review current plans, Council's community research, business plan and public submissions, Council's project management record to date and its future capacity, and preferred stage options for refurbishment; and makes its recommendations public. 4. Council establishes a Bondi Pavilion Stakeholder Committee by public expression of interest tasked with articulating future cultural and community programs and artistic direction of the Pavilion; and that the selection of committee members and the chair of this committee be transparent and open. (a) The Bondi Pavilion Stakeholder Committee (BPSC) will comprise a maximum of 12 members consisting of a maximum of seven members appointed following the EOI campaign plus one delegate from the Bondi Beach Precinct and one delegate from the Friends of Bondi Pavilion, and all Bondi Ward Councillors. The Mayor and Deputy Mayor will be alternate chairs for the Committee. (b) The Expression of Interest campaign will commence 11 October 2017 and run for a period of four weeks. (c) The Mayor and Deputy Mayor, in consultation with the General Manager, will recommend membership of the BPSC consistent with the above clauses. (d) A report will come to Council on 21 November 2017 establishing membership and Terms of Reference of the BPSC for Council's approval, including a list of unsuccessful applicants. (e) The Terms of Reference will establish the necessary reporting outcome which must include the establishment by the BPSC of a matrix of recommended and desired uses and functions of the Pavilion. (f) The first meeting of the BPSC will be held on 25 November 2017 with two subsequent weekly meetings and, if necessary, a plenary meeting immediately thereafter. (g) A report will be prepared detailing the deliberations of the BPSC for the 6 February 2018 Council committee meeting. (h) The BPSC will reconvene after this initial phase to consider cultural and arts programming for the Pavilion on an ongoing basis. 5. Both the Bondi Pavilion Project Committee and the Bondi Pavilion Stakeholder Committee be supported by senior Council staff and appropriate managers supplying appropriate material on all matters relating to the Pavilion, and include a secretariat for accurate minute-taking. 6. Council receives the Bondi Beach Cultural Landscape Conservation Management Plan prepared for Council in December 2016 by architect Jean Rice at the inaugural meeting of the Strategic Planning and Development Committee. 7. Council notes that the following reports should be tabled at the same meeting as the report requested in clause 2 above: (a) Fair Use Policy. (b) Additions to the Bondi Pavilion Cultural and Community Use Impact Assessment (adopted on 4 July 2017)	Life	Finalised	Report to November Council finalising Committee
Council	10/10/17	Notice of Motion	CM/8.3/17.10	Bike-sharing (A17/0445)	That Council prepares a report for the December 2017 Council Meeting regarding commercial bikesharing in Waverley addressing the following: 1. An assessment of the demand for such services and whether that demand is being met by the current providers. 2. The number and nature of current complaints from residents and others, and the action taken by rangers in response. 3. Recommended guidelines for operators and users. 4. Recommendations for additional enforcement terms if required including, but limited to, financial penalties and impoundment. 5. Any further issues officers believe relevant, including the identification of locations for increased bike storage, in particular at our beaches and bus interchange, and recommended measures to address any shortfall.	Futures	Finalised	

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	10/10/17	Notice of Motion	CM/8.4/17.10	Surf Life Saving Clubs (A17/0516)	That: 1. A meeting of Council's Surf Life Saving Committee be held in early December 2017. 2. Staff prepare a report for this December meeting detailing: (a) All Council-provided financial assistance received by each SLSC in the Waverley Council area in the last five years. (b) An analysis from each club as to their: (i) Membership numbers. (ii) Diversity breakdown. (iii) Range and nature of community services. (iv) Financial position. (v) Other initiatives deemed relevant by the SLSCs. 3. Council uses this information to derive future budgetary allocations in a fair and balanced way to each club.	CA&O	Finalised	
Council	10/10/17	Notice of Motion	CM/8.5/17.10	Footpath Gardens (A13/0054)	1. Updates the Public Gardens Policy and Street Garden Guidelines to make it easier and quicker for residents to apply for a verge garden outside their property. 2. Assesses its current measures to promote street gardens and identifies ways to improve uptake by residents, including a process for faster approvals. 3. Notes that there is no street garden application fee to the resident. 4. Ensures that existing street gardens in the public domain are not removed without first consultation with adjacent residents. 5. Prepares a report on the above matters for consideration, including progress and achievements to date from the Council resolution CM/7.7/16.09 on street gardens and residential verges.	PE&R	Action in progress	A review of Council's Public Place Gardening Policy and Street Garden Guidelines has commenced and will continue in 2019.
Council	10/10/17	Notice of Motion	CM/8.6/17.10	Waverley Cemetery (A02/0658-06)	1. A progress report be submitted to the November 2017 Council meeting on the work to date about the: (a) Development of the public register of significant graves and monuments of the Waverley Cemetery, which is to be incorporated into an app for visitors to the site. (b) Status of the investigation in to the establishment of a foundation to secure the financial future of the Waverley Cemetery. (c) Listing of Waverley Cemetery on the National Heritage Register. 2. An education and visitors program be developed in consultation with the Residents for Waverley Cemetery	Renewal/Future	Finalised	1 (a) Waverley Council's new search tool iCemetery was launched in April 2018. iCemetery is a state of the art tool that provides a fast and easy way to find the location of people buried or cremated at Waverley and South Head Cemetery. 1 (b) Establishment of Waverley Cemetery Foundation report to be submitted to the 3 July Operations Committee Meeting 1 (c) Application to list Waverley Cemetery on the National Heritage Register was lodged in February 2018 2. In progress
Council	10/10/17	Notice of Motion	CM/8.7/17.10	Bronte Park (A16/0168)	1. Council works on the implementation of the Bronte Park Plan of Management (POM), with the exception of the 2017/18 Capital Works projects underway in Bronte Park, be immediately paused and be reviewed. 2. A meeting be held with interested Councillors to review the current Bronte Park and Beach Plan of Management and address concerns. 3. An amended Bronte Park and Beach Plan of Management addressing these concerns come back to Council for endorsement as soon as practicable.	Renewal	Finalised	1) Noted 2) Finalised 3) Council Report being submitted to 5 June 18 Operations Committee
Council	10/10/17	Notice of Motion	CM/8.8/17.10	Walk for Respect (A17/0517)	That: 1. A Walk for Respect be undertaken early in 2018 in recognition of community harmony and celebration of multiculturalism. 2. The Walk for Respect be referred to the Multicultural Advisory Committee for consideration and implementation. 3. The budget be scoped and allocated to cover logistical costs associated with its organisation. 4. The working relationship between the Multicultural Advisory Committee and other similar organisations, including the Moving Forward Together Association, be considered at the first meeting of the Committee.	Life	Finalised	Actions finalised - accomplished through Global Table event.
Council	10/10/17	Notice of Motion	CM/8.9/17.10	Legislative Changes to Planning Decisions (A17/0518)	That Council officers prepare a report and provide a briefing to Councillors on NSW Government changes to planning decision-making and their impacts on Waverley Council.	Futures	Finalised	

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	10/10/17	Notice of Motion	CM/8.10/17.10	Innovation and Knowledge Hub - Boot Factory and Waverley Library (A14/0299)	<p>1. Council investigates the restoration and adaptive reuse of the Boot Factory, including:</p> <p>(a) Options for establishing a maker space, creative industries incubator and/or innovation hub at the Boot Factory that aligns with the establishment of a knowledge and innovation hub at Waverley Library.</p> <p>(b) Technology and facilities required.</p> <p>(c) Potential project plan for implementation.</p> <p>(d) Scoping of potential budget requirements.</p> <p>(e) Any potential sources of State and Federal funding that are available through innovation funds or heritage restoration grants.</p> <p>(f) Investigations into the possibility of gaining state heritage listing for the Boot Factory.</p> <p>2. Council investigates options for the establishment of an innovation and knowledge hub at Waverley Library, to align with the Boot Factory project, with the investigation to include:</p> <p>(a) Options about the establishment of an innovation and knowledge hub at Waverley Library in conjunction with the Bondi Junction Boot Factory.</p> <p>(b) Work undertaken so far, including review of the Waverley Library ‘My Amazing Library’ Strategic Plan 2014–2017.</p> <p>(c) Additional technology and facilities required.</p> <p>(d) Potential project plan for implementation.</p> <p>(e) Scoping of potential budget requirements.</p> <p>(f) Any potential relevant sources of State and Federal funding that may be available, including but not limited to the NSW Public Library Infrastructure Grant.</p> <p>3. An Innovation and Knowledge Hub Steering Group be established to plan and advise on oversight of the above projects, with the group to include the three Lawson Ward Councillors, community representatives, technical experts and relevant staff, and to be chaired by Cr Masselos.</p> <p>4. Officers prepare a report for the November Operations and Community Services Committee setting out a proposed charter for the Steering Group.</p> <p>5. Officers commence the preparation of information to assist the work of the Steering Group.</p> <p>6. An appropriate budget be allocated for this first investigative phase of the project, with this to be included in the first quarterly budget review for Council approval.</p>	CA&O	Finalised	<p>1. - 2 Finalised - Report prepared by Assett Technologies Pacific, Business Case to reboot the Boot Factory by establishing and Innovation Civic Hall, presented to Council Sept 2020 and recommendations endorsed.</p> <p>3-6. Finalised - Incorporated into the Charter and Boot Factory Restoration Design Principles</p>
Council	21/11/17	Notice of Motion	CM/8.2/17.11	Nesting Swallows at South Bronte Amenities (A10/0741)	That Council officers prepare a report outlining current and planned actions to improve the quality and quantity of habitat for our local biodiversity across Waverley and our neighbouring Council areas. This report should include strategies and action plans for the protection, nesting conservation, habitat diversity, and water and food supply for native birds within the Waverley LGA, and make recommendations on producing an information and education package for our staff and residents.	PE&R	Finalised	The Urban Ecology Team is continuing to improve condition and quantity of native vegetation across the LGA -(i) on public land via the implementation of the Bronte ERAP, Tamarama ERFAP, and Biodiversity Action Plan, and (ii) on private property in Bronte and Tamarama through the Living Connections Program. This program includes an educational component.
Council	21/11/17	Notice of Motion	CM/8.3/17.11	Light Rail in Waverley (A15/0491)	<p>1. Explicitly rejects any proposal for Light Rail along the Bondi Road Corridor as it would negatively impact on the Oxford Street Mall and Bondi Road Shops, resulting in higher development density and loss of parking.</p> <p>2. Supports the Waverley Strategic Transport Working Group (which includes representation from Roads and Maritime Services, Transport for NSW and the Greater Sydney Commission) in prioritising improved bus movements along the Bondi Road Corridor.</p>	Futures	Finalised	
Council	21/11/17	Notice of Motion	CM/8.4/17.11	Live Streaming of Council Meetings (A17/0592)	<p>1. Agrees in principle to the introduction of live audio and visual streaming of Council and Council Committee meetings as soon as practicable.</p> <p>2. Officers prepare a report to Council which considers:</p> <p>(a) The options available for live audio and visual streaming, considering the experiences of Council’s already live streaming meetings.</p> <p>(b) The likely cost to upgrade the equipment in the Council chamber to enable high quality video and sound recording, improved sound in the chamber and any other associated costs, for example site hosting/web costs.</p> <p>(c) The implications of live streaming on members of the public wishing to record Council meetings.</p> <p>(d) Any changes required to the Code of Meeting Practice and the process for doing so.</p> <p>(e) Privacy implications.</p> <p>(f) Copyright implications.</p> <p>(g) Defamation implications.</p> <p>(h) Any implications under the State Records Act.</p>	Corporate	Finalised	
Council	21/11/17	Notice of Motion	CM/8.5/17.11	Public Access to Diaries (A09/1010)	That Council investigate how best to allow public reporting of the Mayor and senior staff appointment diaries on a monthly basis in relation to development matters (excluding meetings with residents or staffing matters), with a report to be received at the December or February Council meetings.	PE&R	Finalised	Template was approved at the Council meeting in Feb 2018 - Ref: PD/5.3/18.02 Monthly information available on website on the following link <a href="http://www.waverley.nsw.gov.au/__data/assets/pdf_file/0004/162274/Meets_held_by_the_Mayor_and_Senior_Staff_with_Developers_on_DAs_and_PP.pdf">http://www.waverley.nsw.gov.au/__data/assets/pdf_file/0004/162274/Meets_held_by_the_Mayor_and_Senior_Staff_with_Developers_on_DAs_and_PP.pdf</a>

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	21/11/17	Notice of Motion	CM/8.6/17.11	Separated Cycle Route - Bondi Beach to Rose Bay Wharf (A11/0267)	That Council: 1. Investigates building a separated bicycle path route from Bondi Beach (to our LGA boundary) to Rose Bay wharf as part of the Waverley People Movement Places Study - Signature Project 11 (Cycling Superhighways). 2. Notes that Woollahra Council has agreed to write to Mayor of Waverley Council seeking their support to deliver this route as a joint initiative. 3. Requests staff to liaise with Woollahra Council as appropriate, and prepare a report on the implementation of a separated route (including budget implications) for the Old South Head Road to Bondi Beach section of this route. The report to also consider any additional stormwater drainage that may be identified by the flood mitigation mapping project, and a joint Waverley Woollahra application for a funding grant from the RMS to prepare a feasibility study for the route.	Futures	Finalised	Agreement with Woollahra Council has confirmed the Curlew Street cycle project as the priority joint cycling project to undertake in 2019.
Council	21/11/17	Notice of Motion	CM/8.7/17.11	Street Gardens in Laneways and Cul-de-sacs (A13/0054)	1. Further to Council's resolution CM/8.5/17.10 on the streamlining of Council's Public Place Gardening Policy and Street Garden Guidelines, investigates the opportunity for greening laneways and cul-desacs in the Waverley LGA. 2. Prepares a report that recommends updates to the Policy, Guidelines, and Public Domain Technical Manual (PDTM) on treatments for laneways and cul-de-sacs by the community and/or Council so that these greening opportunities can be realised. 3. Within the above report, also identifies examples of potential laneway and cul-de-sac sites for greening with a recommended priority and community engagement approach.	PE&R	Action in progress	A review of Council's Public Place Gardening Policy and Street Garden Guidelines has commenced and will continue in 2019.
Council	21/11/17	Notice of Motion	CM/8.8/17.11	National Broadband Network (NBN) in Waverley (A11/0780)	That Council request a public briefing from NBN Co Limited on its activities and plans for telecommunications infrastructure in the Waverley LGA and that NBN be asked to specifically address (Waverley LGA only): 1. The status of the rollout. 2. The mix of technologies and their proportions. 3. Performance differences between the technologies. 4. The age and condition of any existing infrastructure utilised by NBN (twisted copper, HFC cables, ducts, other). 5. Media reports and claims relating to installation difficulties, poor real world performance, bandwidth congestion, download/upload asymmetries, limitations due to co-existence with Foxtel on HFC, other? 6. The role of Owners Corporations in arrangements for installation of NBN infrastructure. 7. How NBN proposes to service Waverley's share of the significant continuing population and economic growth that underpins the Greater Sydney Commission's latest Greater Sydney Region Plan and locally the Eastern City District Plan. 8. The roadmap for future improvements to NBN infrastructure. 9. Technology Choice options available to Council, businesses, organisations, owners corporations, and residents. 10. Cost-effective suggestions for Council involvement in improvements/timing of improvements to NBN infrastructure.	Corporate	Finalised	The NBN briefing was held at the Councillor Workshop on 30 October.
Council	21/11/17	Notice of Motion	CM/8.9/17.11	Notts Avenue Shared Zone (A03/0764)	That Council notes the commencement of the process of introducing a 10 km/hr shared zone in Notts Avenue, Bondi in consultation with the RMS, the Police and local residents.	Renewal	Finalised	Report prepared for consideration of the Waverley Traffic Committee at the May 2018 meeting
Council	21/11/17	Notice of Motion	CM/8.10/17.11	Murriverie Road (A08/0246)	That Council officers prepare a report: 1. Recommending road, traffic and parking changes to improve safety and prioritise bus movement through the intersection of Hardy, Murriverie and Mitchell Streets. 2. Outlining potential streetscape beautification, paving and pedestrian works at the Murriverie Road shopping strip.	Renewal	Finalised	A report on the Murriverie Road matter has been listed for the Waverley Traffic Committee meeting in March, 2019.A proposal to alter the radius of the kerb return on the south-eastern corner of the intersection of Murriverie Road and Mitchell Street will be investigated to aid bus turning movements.Originally, improvements to bus turn movements were being investigated by removing several on street parking spaces.The changes to the kerb return will require survey and design to be carried out with input from staff in the Design section.
Council	21/11/17	Notice of Motion	CM/8.14/17.11	Clarke Street Reserve (A04/2119)	1. Notes the residential amenity and recreational importance of Clarke Street Reserve to the local community. 2. Officers investigate options to improve the safety and enhance Clarke Street Reserve with specific regard to: (a) Providing a fenced area surrounding the playground. (b) Erecting signage to deter dogs off leash. (c) Reviewing the appropriateness and suitability of existing plantings and the positioning of rocks within the playground in order to prevent injury to children. (d) Exploring options of additional play equipment in particular a slippery dip. (e) Consulting the local precinct and residents. 3. Officers prepare a report to Council recommending improvements.	Renewal	Finalised	Council report to be submitted to the 5 June 2018 Operations Committee
Council	21/11/17	Notice of Motion	CM/8.19/17.11	Renewable Energy and the Adani Carmichael Coal Mine (A02/0131)	1. Supports and recognises a need for a transition from fossil fuels to renewable energy as soon as possible, and that government support and funding for new coal mines such as the Carmichael Mine renders farcical any sensible discussion about a transition to renewable energy. 2. Council objects in the strongest terms possible to government support and funding for new coal mines such as the Carmichael Mine. Council will do all that it can to engage with other Councils to communicate its objection to government support and funding for new coal mines such as the Carmichael Mine. 3. Resolves to prepare and send a letter to federal Members of Parliament on the terms of motion 1 as set out above..	Corporate	Finalised	Finalised - Letter prepared and mailed out on 30 January 2018 TrIM Ref: D17 / 109935

## NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	21/11/17	Notice of Motion	CM/8.20/17.11	Moriah College Community Consultative Committee (A03/1411)	1. Council supports the ongoing approach of Moriah College in holding regular meetings between the college and local residents via the Moriah Community Consultative Committee. 2. Council supports the meetings of the Moriah College Community Consultative Committee being held on a quarterly basis. 3. Ward Councillors be appointed to a new MCCC. 4. Council staff continue to provide technical assistance to the Moriah College Community Consultative Committee. 5. This Council resolution is tabled at the meeting of the Waverley Development Assessment Panel to be held on Wednesday 22 November 2017 that will be considering the development application for the early learning centre at Moriah College.	PE&R	Finalised	Regular meetings with Moriah College and local residents have been enacted throughout 2018.
Council	12/12/17	Notice of Motion	CM/8.1/17.12	Old South Head Road (A03/0042-04)	That Council officers prepare a report examining potential for right-hand turn capacity improvement on Old South Head Road between Gilgandra Road and Strickland Street travelling north-east, and for a right-hand turn off Old South Head Road into Newcastle Street travelling south-west. The report should provide an action list for specific works programs for more detailed investigation and specific issues which may require consultation with the RMS and Woollahra Council.	Renewal	Finalised	OSH Road, is a State Road, a letter to RMS requesting there investigation.
Council	12/12/17	Notice of Motion	CM/8.2/17.12	Military Road (A16/0524)	That Council officers prepare a reporting examining potential road widening works along Military Road. Traffic pinch points will be a special focus of the report. The report to be presented to Council no later than April 2018.	Renewal	Finalised	Report to be prepared for April 18 Council meeting.
Council	12/12/17	Notice of Motion	CM/8.3/17.12	Remembrance Day (A14/0251)	1. Recognises that the year 2018 marks the 100th anniversary of Remembrance Day. 2. Notes that 416,809 Australian men enlisted to serve in World War One, with more than 60,000 killed and 156,000 wounded, and of those killed over 500 were from the Waverley municipality. 3. Acknowledges the special significance of Remembrance Day for all Australians, including the residents of Waverley. 4. Notes the enduring legacy of the RSLs in commemorating Remembrance Day each year and for providing support to ex-servicemen and women, including the Bondi Junction Counselling Centre treating the stress disorders of veterans returning from Afghanistan and Iraq. 5. Officers investigate a special event to mark the 100th anniversary of Remembrance Day and provide a report for Council consideration by March 2018 that includes but is not limited to: (a) Consultation with the Presidents and other senior officials of the local RSL clubs, appropriate ANZAC nursing organisations and the NSW Indigenous Veterans' Committee. (b) Options for an alternative location, if not Waverley Park. (c) Inviting dignitaries to attend, including the Governor-General, the Governor of NSW, the Prime Minister, the Minister for Veterans' Affairs and the local members for Vaucluse and Coogee. (d) Unveiling a memorial plaque that would include recognition of all Australians killed in war, including Aboriginal and Islander peoples who resisted invasion of their traditional lands and waters. (e) Event funding. (f) The contribution of nurses during World War 1, and of Indigenous Australians and Torres Strait Islanders.	Corporate	Finalised	A special event, including the unveiling of a commemorative plaque in accord with this resolution, was held on the 100th Anniversary of Remembrance Day.
Council	12/12/17	Notice of Motion	CM/8.4/17.12	Commemorative Tributes (A02/0276)	1. Investigates creative options for the installation in public places of commemorative tributes that recognise deceased local family members or those with a strong connection to Waverley that have passed away. 2. Reports back to Council no later than the June 2018 Council meeting with an outline of: (a) Potential locations and types of commemorations that could be installed, whilst ensuring that they are placed discreetly and sensitively. (b) Suggested criteria for the application and fee structures. 3. Consults with the Public Art Committee on the locations and built forms that might be appropriate in Waverley.	Renewal	Finalised	Report was prepared for July 18 Council meeting.
Council	12/12/17	Notice of Motion	CM/8.6/17.12	Code of Meeting Practice - Review (A02/0649)	1. Notes the Office of Local Government (OLG) released its draft Model Code of Meeting Practice for public consultation on 6 December 2017 with a closing date for submissions of 16 March 2018. 2. Notes Waverley's proposed new Code of Meeting Practice will be presented to Council following OLG's release of the final Model Code. 3. Officers ensure the draft Waverley Code of Meeting Practice includes the following: (a) An Order of Business for Council that has Questions with Notice and places Notice of Motions at the beginning of the paper before staff reports. (b) An 'Open Forum' of no more than 15 minutes' duration to allow members of the public to address Council on matters of public importance, prior to the commencement of the meeting. (c) A three-minute limit on each address by a member of the public. (d) Recent Council decisions affecting the Code.	CS&OI	Finalised	The Code of Meeting Practice was adopted by Council at the June 2019 meeting and is in operation. The Open Forum is currently on Trial.
Council	12/12/17	Notice of Motion	CM/8.7/17.12	Boot Factory - State Heritage Listing (A17/0528)	1. Initiates action to have the Boot Factory considered for State Heritage Listing. 2. Investigates funding avenues that heritage listing makes available for restoration/refurbishment of old buildings of significance.	PE&R	Finalised	The indpendent heritage report and advice from the Office of Environment and Heritage was that the Boot Fcatory is of local historical significance but did not meet the threshold to be listed on the State heritage register.



# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	12/12/17	Notice of Motion	CM/8.9/17.12	Preserving Waverley's Public and Residential Amenity and Open Space (A03/0943)	<p>1. Notes the State Government's failure to engage in meaningful community consultation and its unwillingness to commission and/or release the relevant strategic business cases.</p> <p>2. Agrees to collaborate with neighbouring councils as well as State and Federal representatives to work together in order to effect an immediate moratorium on the progression of following proposals ('Proposals'):</p> <p>(a) The rebuilding of the Allianz Stadium at Moore Park and encroachment and expansion into Moore Park open and green space on at an anticipated cost to taxpayers of \$705 million.</p> <p>(b) The Alexandria to Moore Park road widening. The Roads and Maritime Services' (RMS) 'preliminary concept design' for the Alexandria to Moore Park Connectivity Upgrade includes the redesign of the Anzac Parade, Dacey Ave and Alison Road intersection. Estimated to cost \$500 million, the continuous flow intersection will be largest non-motorway intersection in NSW, bringing thousands of more cars into the area and likely resulting in more compulsory parkland acquisitions and the loss of a further 100 trees and greater traffic congestion into our municipality.</p> <p>3. Calls for a moratorium on the Proposals to remain in place until, in consultation with the affected councils and the community, each of the above proposals are fully and adequately assessed for their impact on:</p> <p>(a) Open public green space, trees and heritage.</p> <p>(b) The implications on Driver Ave and Kippax Lake and the implications on our ANZAC memorial.</p> <p>(c) Local traffic congestion and car parking facilities and flow on impact into our municipally and on the Waverley local community.</p> <p>(d) Public transport capacity.</p> <p>(e) Community amenities, especially those located in the surrounding parklands of Moore Park and Centennial Park parklands.</p> <p>(f) The long-term effect of further commercialisation of public land.</p> <p>(g) Any other issues that may impact on the area's character, amenity and sustainability.</p> <p>4. Calls on the NSW Upper House to hold an Inquiry into the Proposals, specifically focusing on the appropriateness of the NSW Department of Planning decision-making processes with regard to longheld community standards of transparency and accountability of the use of public monies.</p> <p>5. Calls on the newly elected LGNSW leadership team to campaign for the funds set aside for the stadium rebuild to instead be used for public community infrastructure, including hospitals, education, community sport and other public assets and to do this in partnership with councils, community groups and local sporting clubs across NSW.</p>	Futures	Finalised	The Mayor has written to the Minister for Sports expressing Council's concerns with the redevelopment of the Moore Park Stadium. Requests for a presentation to Council on the matter have not been successful to date.
Council	12/12/17	Notice of Motion	CM/8.10/17.12	Amplified Music - Bronte Park (A13/0161)	<p>1. Council reaffirms its policy concerning no amplified music being allowed in Bronte Park, Tamarama Park and Bondi Park without a permit.</p> <p>2. Compliance to this policy be strictly implemented, especially over the imminent summer holiday season.</p>	Life	Finalised	Incorporated into daily duties
Council	12/12/17	Notice of Motion	CM/8.11/17.12	Bondi Badlands' Bashing Victims' Memorial Monument (A02/0276)	<p>1. Council notes the decision of:</p> <p>(a) The December 2014 Council meeting that 'endorses in principle the commissioning of a public artwork for Hunter Sculpture Park in remembrance of the victims of homophobic violence, with costs to be met by the Aids Council of NSW (ACON)'</p> <p>(b) The May 2016 Council meeting that '...Council proceeds with the installation of a memorial artwork to commemorate the gays who were murdered as referenced in the Bondi Badlands book between Bondi and Marks Park in the 1980s.'</p> <p>2. An investigation be undertaken to:</p> <p>(a) Identify possible appropriate sites in the Waverley LGA for the location of this monument, including Hunter Sculpture Park, Marks Park and other locations.</p> <p>(b) Consider the cultural, social and historical context of the proposed sites.</p> <p>(c) Consult with the Public Art committee.</p> <p>(d) Be in accordance with Waverley's Public Art Policies and guidelines.</p> <p>(e) Be cognisant of Sculptures by the Sea.</p> <p>3. A report come to Council detailing recommendations and rationale.</p>	Life	Finalised	
Council	12/12/17	Notice of Motion	CM/8.12/17.12	Bronte Park - Bins (A16/0168)	That Council reinstates the bins that have been removed from Bronte Park as a matter of urgency and in time for the summer holiday period.	Renewal	Finalised	
Council	12/12/17	Notice of Motion	CM/8.13/17.12	Cities Power Partnership (A17/0645)	<p>1. Council notes that Waverley Council has nominated to be included in round two of the Cities Power Partnership (CCP).</p> <p>2. Should Council be successful in being included in round two, Council will then be required to choose five pledge items within six months from a list of 38 options that form part of the program.</p>	PE&R	Finalised	Council accepted into Round Two of the partnership and priority pledge items endorsed by Council in July 2018.

## NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	12/12/17	Notice of Motion	CM/8.14/17.12	Security of Crowded Places (A02/0421)	1. Notes the requirements in the recently released Commonwealth document ‘Australia’s Strategy for Protecting Crowded Places from Terrorism’ for local government as an owner and operator of ‘crowded places’. 2. Notes that Council has a responsibility to undertake a risk assessment and/or vulnerability objectives for our ‘crowded places’. 3. In light of our responsibility, immediately prioritises the preparation of a municipality wide risk assessment of our buildings and open spaces, with a view to identifying contingency plans and mitigation actions as soon as possible. This assessment must recognise the progress made by neighbouring councils, and involve appropriate State and Federal agencies, including the Federal and NSW State Police. 4. In preparing the Community Plan, takes into consideration any cost implications of delivering added protection for our community in ‘crowded places’. 5. Prepares a report outlining how the WLEP and WDCP need to be and can be amended to improve security in the public domain and where large groups of people can congregate for all new large developments. This could include increased CCTV coverage. 6. Prepares a report that includes the outcomes of the risk assessment and outlines anticipated costs over each of the next few years associated with protecting our residents and visitors who congregate in ‘crowded places’ and outlining options for sourcing that funding. 7. Approaches relevant federal government departments to seek funds for the implementation of any actions or projects that result from this motion. 8. Refers the matter to the Community Safety Advisory Committee.	CS&OI	Action in progress	Council has commissioned and received a report from security consultants that outlines the risk and threat to Council in relation to protecting crowded places. An LGA wide security master plan is being developed which will include costings, investigation of progress made by neighbouring councils and integration with Council policies. Temporary security measures have been implemented in the Bondi Beach and Oxford Street Mall precincts. Consultant has been appointed for the design of HVM security solutions at Bondi Beach and Oxford Street Mall. WLEP and WDCP amendment report considered by the Strategic Planning and Development Committee on 7 July 2020 incorporating actions in point 5. Funding from the Federal Government towards the costs of CCTV has been confirmed. Council was allocated \$855,000 towards the security measures from the Federal Government's Safer Community Grant Program.
Council	12/12/17	Notice of Motion	CM/8.16/17.12	City2Surf - Indigenous Marathon Foundation (A17/0649)	That Council, in negotiations for the 2018 City to Surf, and future City to Surf Agreements, requests Fairfax Media to invite a team of up to eight athletes from the Indigenous Marathon Program to participate in the 2018 event and future events, and that these athletes are sponsored by Fairfax Media and other participating and/or supporting organisations, and that sufficient funds are provided by sponsors for athletes’ travel and expenses including accommodation in Sydney for the weekend of the event.	Life	Finalised	Finalised
Council	20/02/18	Notice of Motion	CM/8.1/18.02	Charing Cross Street Festival (A18/0073)	1. Council investigates the reinstatement of the Charing Cross Festival including: (a) Consulting with: (i) The Charing Cross Precinct. (ii) Charing Cross businesses. (iii) Charing Cross Chamber. (iv) Potential sponsors. (b) Reviewing the previous Charing Cross Street Festival and any learnings. (c) Identifying benefits such as place making, community cohesion and business development. (d) Budget and timeline. 2. A report come to Council with recommendations.	CS&OI	Finalised	Options being investigated and report to be submitted to Council in October 2019.
Council	20/02/18	Notice of Motion	CM/8.2/18.02	Cleanliness of Arcades in Bondi Junction Mall (A14/0404)	1. An audit be undertaken of all arcades/through site links in Bondi Junction Mall as well as the nearby pop-up seating in Spring Street to determine the cleanliness of these high pedestrian traffic public spaces. 2. Relevant development consents be reviewed to determine conditions of consent that relate to the cleaning of these areas including any land owner requirements for waste and rubbish storage and collection, sanitation and cleaning. 3. Officers investigate proactive methods to ensure that all existing and future publically accessible areas that have high pedestrian traffic in privately owned thoroughfare areas such as in arcades and through site links have suitable requirements to maintain a high standard of cleanliness via increased frequency of cleaning. This may include amendments to the Waverley DCP 2012 as appropriate. 4. A report come to council detailing a course of action to ensure these high pedestrian traffic public spaces are regularly cleaned and maintained and appropriate standards are implemented.	PE&R	Action in progress	1) Finalised - <b>CA&amp;O</b> 2) <b>Shaping Waverley</b> - considered this matter as part of Amt No 6 to the DCP and concluded that it is not a planning matter that falls under the domain of the DCP or could be enforced through the DCP but was an environmental health matter. 3) Considered as part of Housekeeping DCP amendment and Finalised( <b>Shaping</b> ) 4) In Progress ( <b>Compliance</b> ) as it is on Private Property
Council	20/02/18	Notice of Motion	CM/8.3/18.02	Rodney Reserve - Radio Astronomy Memorial (A03/1221)	1. Agrees in principal to the construction of a viewing platform in Rodney Reserve in the vicinity of the site of the Radio Astronomy Memorial subject to appropriate ground testing. 2. Investigates the cost of constructing the viewing platform, and consults the La Prouse Aboriginal Land Council in regard to the site. 3. As part of the investigation, holds discussions with the CSIRO and consults with the relevant Precinct with the view of sharing the cost of the construction of the viewing platform. 4. Investigates and reports back on the viability of moving the location of the new coastal fence to the east in the area east of the Rodney Reserve playing fields so that the view of the radio telescope replica antennae and the ocean can be unobstructed.	CA&O	Finalised	Investigations are in progress and a report will be presented to Council in 2020.
Council	20/02/18	Notice of Motion	CM/8.4/18.02	Plastic-free Education at our Beaches (A15/0392)	1. In keeping with the Council’s commitment to waste minimisation and the Second Nature Program, Council institutes a proactive grassroots education program, especially over the summer holidays, that encourages beach goers to use alternatives to single use plastics such as plastic bags, plastic water bottles, straws and take away coffee cups. 2. Council investigates the use of litter education ambassadors over the summer holidays and undertakes a face-to-face education program as they come into contact with beach goers at Waverley beaches, and reports back on the financial impacts to the budget. 3. Rangers also be provided with information and training about alternatives to single use plastics which they will be able to impart to residents and visitors as they go about their duties. 4. Council’s proactive awareness-raising activities be supplemented with appropriate ‘Please Say No to Single-use Plastics’ signage. 5. An evaluation system be developed to collect metrics and assess this trial.	PE&R	Finalised	Community engagement plan currently being rolled out as part of the EPA litter prevention programme.



# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	20/02/18	Notice of Motion	CM/8.5/18.02	Waverley Businesses Purchasing Co-operative for Alternatives to Single-use Plastic Products (A15/0392)	<p>1. Through the Second Nature Program, Council investigates the feasibility of facilitating the establishment of a purchasing co-operative for businesses in the Waverley LGA in conjunction with the Bondi &amp; Districts Chamber of Commerce that wish to provide alternatives to single-use plastics for their customers.</p> <p>2. A report come to Council that:</p> <p>(a) Assesses the feasibility of such a co-operative, the demand from cafes and how much extra buying power such a co-op may have and what discount process it could attract for alternative products to single use plastics.</p> <p>(b) If feasible, identifies what Council resources might be required to facilitate the establishment of such a cooperative.</p> <p>(c) Outlines strategies for making this co-operative self-sustaining.</p> <p>(d) Identifies potential businesses that may be interested in participating.</p> <p>(e) Addresses time frame.</p>	Futures	Finalised	This was investigated and it was found that: (1) Council is unable to act as a purchasing cooperative. (2) Council has provided assistance to the business community through previous work including a Life Cycle Analysis of packaging and educational resources that assist in making smart sustainable purchases. (3) Business are invited to become a member of the Australian Packaging Covenant Organisation (APCO), a non-for profit organisation that is working towards reducing the harmful impact of packaging
Council	20/02/18	Notice of Motion	CM/8.6/18.02	Pilot Pedestrianisation of Selected Streets/Lanes to Play Spaces (A03/0042-04)	<p>That, given latest scientific studies showing the pedestrianisation of selected streets have increased youngsters’ activity fivefold, Council:</p> <p>1. Investigates the trialling of one pilot in each Ward including:</p> <p>(a) Identifying a suitable location, such as a lane or quiet street.</p> <p>(b) Determining suitable times and durations for the closure of the pilot sites.</p> <p>(c) Adapting/modifying the trial sites to provide appropriate surfaces, greening, sun protection and other relevant actions that may be necessary.</p> <p>2. Consults with residents, children and community in the development of these pilots in order to:</p> <p>(a) Establish clear goals.</p> <p>(b) Identify measurement processes to evaluate the success of the initiatives against these criteria.</p> <p>3. Consults with relevant state authorities and others.</p> <p>4. Allocates suitable budget subject to the outcome of the investigation.</p> <p>5. Provides a report to Council detailing the above including an implementation strategy.</p>	CA&O	Finalised	The Open Space and Recreation Strategy is underway and will provide strategies to increase opportunities for active recreation for all residents and visitors including children. Consultation with Council to commence on the strategy in early 2019. Report was submitted to 18 June 2019 Council Meeting.
Council	20/02/18	Notice of Motion	CM/8.7/18.02	NSW National Parks and Wildlife Service (A18/0111)	<p>1. Acknowledges that there are more than forty million visits to NSW National Parks each year with an overwhelming 94 per cent of visitors being satisfied or very satisfied with their experience. See &lt;<a href="http://www.environment.nsw.gov.au/research/NSWparkspopularity.htm">http://www.environment.nsw.gov.au/research/NSWparkspopularity.htm</a>&gt;.</p> <p>2. Notes that a significant number of Waverley Council residents visit NSW National Parks: &lt;<a href="http://www.environment.nsw.gov.au/resources/research/2016-nsw-parks-visitation-surveyreport.pdf">http://www.environment.nsw.gov.au/resources/research/2016-nsw-parks-visitation-surveyreport.pdf</a>&gt;. These parks include Sydney Harbour, Lane Cove, Ku-rin-gai, Kamay Botany, Royal and Blue Mountains National Parks. There are 50 National Parks in the Sydney Metropolitan area, see &lt;<a href="http://www.nationalparks.nsw.gov.au/visit-a-park/regions/sydney-and-surrounds">http://www.nationalparks.nsw.gov.au/visit-a-park/regions/sydney-and-surrounds</a>&gt;. Many also visit Kosciuszko National Park, see &lt;<a href="http://www.nationalparks.nsw.gov.au/visit-a-park/regions/snowymountains">http://www.nationalparks.nsw.gov.au/visit-a-park/regions/snowymountains</a>&gt;.</p> <p>3. Notes with concern the budget and staff cuts, and restructures currently taking place within the NSW National Parks and Wildlife Service (NPWS) and the risk this places to the economy, visitor safety, public amenity and the environment.</p> <p>4. Calls on the NSW Government to treat NPWS staff with the respect they deserve and to stop the undermining of national parks.</p> <p>5. Writes to the NSW Premier, the Hon. Gladys Berejiklian MP, the NSW Minister for the Environment, The Hon. Gabrielle Upton MP, the Shadow Minister for the Environment, Penny Sharpe MLC and the Greens NSW Environment Spokesperson, Dr Mehreen Faruqi MLC expressing the concerns raised in this resolution and;</p> <p>6. Distributes this resolution to relevant community and environment groups and the Public Services Union.</p>	Corporate	Finalised	Letters posted to the NSW Premier and NSW Minister for Environment on 24 April 2018 - Copies of these letters cc'd to the Shadow Minister for the Environment, Penny Sharpe MLC and the Greens NSW Environment Spokesperson, Dr Mehreen Faruqi MLC
Council	20/02/18	Notice of Motion	CM/8.8/18.02	Unceded Aboriginal Sovereignty (A18/0112)	<p>1. In consultation with the Multicultural Advisory Committee and the Eastern Region Local Government Aboriginal Torres Strait Islander Forum, Council officers prepare a report in consultation with Aboriginal community elders/organisations, statutory authorities, Agencies and Advocates on how the concept and issue of ‘Unceded Aboriginal Sovereignty’ can be dealt with into the future.</p> <p>2. Inclusive of the diversity of Aboriginal Islander Community opinion on the term/phrase, ‘Sovereignty Never Ceded’, a Council officer’s report cover research into local historical as well as contemporary elements of the broader Community discussion on First Nations Treaties, Self Determination, Constitutional Recognition and related matters.</p> <p>3. Council notes in this report the following points:</p> <p>(a) There has never been a constitutionally recognised/endorsed Treaty with Australian First Nation Peoples.</p> <p>(b) The timetable for referendum on Aboriginal Islander Constitutional Recognition has been rescheduled and stalled a number of times since its initial inception/impetus during the term of Australia's first woman Prime Minister, Julia Gillard, and former Senator Bob Brown.</p> <p>(c) 2018 marks a ten year Anniversary since Prime Minister Kevin Rudd’s National Apology covering issues of the Stolen Generations, for which a 13 February 2008 Public big screen telecast at Bondi Pavilion Community Cultural Centre event inclusive of local school Students was organized by Council.</p> <p>(d) Waverley Council has shown advocative leadership on Aboriginal Islander political cultural contexts by:</p> <p>(i) Hosting in Waverley Oval the 26 January ‘Survival Day’ community concert gathering at the turn of the century.</p> <p>(ii) Completing Council's first Reconciliation Australia endorsed ‘Reconciliation Action Plan’</p> <p>(iii) Formally receiving at a 26 January Citizenship Ceremony the Sydney-Newcastle Regional Aboriginal Lands Council's ‘SACRED Principles’ document from Mr Chris Ingray, CEO of the La Pouse Local Aboriginal Land Council.</p> <p>(iv) Supporting through the Eastern Region Local Government Aboriginal Torres Strait Islander Forum, ERLGATSIF, ongoing work in the engagement between Municipal Councils, Aboriginal Land Councils, the NSW Local Government Aboriginal Network, Local Government NSW and the wider Community.</p> <p><i>CONTINUES BELOW</i></p> <p>(e) Implementation of the recommendations of the Royal Commission into Aboriginal Deaths in police and prison custody is an important part of the relationship between Local Councils and police Area Commands.</p> <p>(f) Waverley Council has still not fully implemented all the recommendations from its 2007 Waverley Aboriginal Heritage Survey.</p> <p>(g) Recently as part of Bondi Pavilion Stakeholders Committee Council has engaged with Aunty Rhonda Dixon Grovenor in Her capacity as Community Darug Elder and through that relationship We have organised a Cultural Smoking Ceremony with Elder Uncle Max Dhulumunmun for the Bondi Pavilion Community Cultural Centre.</p>	CA&O	Finalised	<p>1. &amp; 2. Consulted with the Gujaga Foundation regarding this. They and the Land Council would be unable to be involved in research regarding this due to the complex and political nature of the issue and diverse opinions within the community.</p> <p>3 a-e) &amp; g) are information items that have been noted.</p> <p>3f) Council officers have provided comments in support of the draft Aboriginal Cultural Heritage Bill. Once endorsed, Council officers will assess impacts on heritage identification, preservation and management issues in consultation with stakeholders.</p>

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	20/03/18	Notice of Motion	CM/8.3/18.03	Aboriginal Children Taken from their Families (A02/0424)	<p>1. Council supports Grandmothers Against Removals (GMAR) and the Aboriginal Legal Service's call for an independent, Aboriginal-controlled review of all cases of Aboriginal children taken from families in the past 24 months, and that Council writes to the Minister for Family and Community Services (FACS), the Hon. Pru Goward, requesting this review.</p> <p>2. The Mayor and Deputy Mayor write to the Mayors of Woollahra and Randwick City Councils requesting the support of all three Councils for GMAR and for a joint action, working with GMAR, on International Children's Day, 1 June 2018.</p> <p>3. Council further notes that:</p> <p>(a) There is ongoing research into Waverley, eastern suburbs households, organisations, and colonial charities having historically been connected with, and most likely benefitted from, what has become known as the 'Stolen Generations', in that Aboriginal women/girls were indentured to colonial households as domestic servants under what has been termed 'The Lousy Little Sixpence' stolen wages issue.</p> <p>(b) Research is ongoing into the context of the Benevolent Society's 'Scarba House' as a place where Stolen Generation young Aboriginal girls who became pregnant while in domestic servitude were taken to have their babies as 'mothers out of wedlock'.</p> <p>(c) Waverley Council has previously, under former mayor Cr George Newhouse, proposed a plaque at Bondi Pavilion, Bondi Beach, as an acknowledgement/memorial of/for the Stolen Generations.</p> <p>(d) Deputy Mayor, Cr Wy Kanak, in his capacities as chairman of the Eastern Region Local Government Aboriginal Torres Strait Islander Forum, President of the NSW Local Government Aboriginal Network and Secretary of the NSW Reconciliation Council has assisted/supported Stolen Generation eastern suburbs Aboriginal elders to attend the 2018 10-year anniversary of 'The Apology' speech by former Prime Minister Kevin Rudd, hosted at Price Waterhouse Coopers, Barangaroo.</p> <p>(e) Council's program at the Bondi Pavilion Community Cultural Centre has hosted art exhibitions and public awareness raising nights for the Stolen Generation Aboriginal men who were taken and sent to Kinchela Boys Home at Kempsey NSW.</p> <p>(f) Jeanie Bartley, a recently locally living Stolen Generation member, has presented her story as part of the curriculum at Kesser Torah College, Dover Heights, before taking up a carer's role for Aboriginal elder Uncle Cec Bowden, who was taken from his family while his father was overseas serving in the WW2 Australian Military Forces.</p> <p>(g) Local community Stolen Generation Aboriginal elders continue to support Council's ERLGATSIF Reconciliation Week Awards Ceremony, in remembrance and celebration of the life of Pauline McLeod, former eastern suburbs resident, and Australia's first Aboriginal storyteller regularly appearing on the ABCTV program 'Play School'.</p>	CA&O	Finalised	Council officers have raised this issue at ERLGATSIF forum. No correspondence was entered into as the review of children in out of home care had already happened in 2016 but released to the public in 2018 due to GMAR advocacy alongside other organisations.
Council	20/03/18	Notice of Motion	CM/8.4/18.03	Voluntary Planning Agreements (VPAs) (A13/0099)	<p>That Council officers:</p> <p>1. Prepare a report setting out all voluntary planning agreements (VPAs) adopted by Council from June 2012 to March 2018, with the following detail for each VPA:</p> <p>(a) The excess floor space.</p> <p>(b) The excess height.</p> <p>(c) The total dollar amount received by Council.</p> <p>(d) A summary of expenditure of income received as a result of the VPA against the purpose for which it was obtained.</p> <p>2. Add additional height sought to the Planning Agreement Register.</p> <p>3. Conduct a Councillor workshop on the report and the Planning Agreement Policy prior to the report coming back to Council.</p>	Futures	Finalised	VPA agreement register updated. Information provided to Crs and workshop held.
Council	20/03/18	Notice of Motion	CM/8.5/18.03	Bondi Pavilion Upgrade and Conservation Project - Outstanding Reports (A15/0272)	<p>That Council officers report to Council on the progress and/or relevance of the following reports:</p> <p>1. Fair Use Policy.</p> <p>2. Cultural and community impact assessment.</p> <p>3. Report on redesign of existing theatre to improve functionality and sightlines.</p> <p>4. Policy on the programming and hire of the theatre.</p> <p>5. Report on future technology for the theatre, music studios and the building more widely.</p> <p>6. Process for tendering commercial tenancies.</p> <p>7. Footpath seating in front of the Pavilion.</p> <p>8. Financial aspects of the building in terms of income and outgoings.</p>	CA&O	Finalised	1, 2, 4, 5 & 8 - To be incorporated into the Waverley Cultural Plan and considered as part of that Strategy 3. Complete - included in DA 6. Complete 7. Complete - included in DA
Council	20/03/18	Notice of Motion	CM/8.6/18.03	Make Arden Street Safe (A03/0496)	<p>1. Undertakes a safety review of Arden Street, between Macpherson Street and Boundary Street, and which runs in front of Clovelly Public School (1 Arden Street, Waverley), to assess the use and speed of vehicles on that section of road, and the potential safety impact on students of Clovelly Public School and residents.</p> <p>2. Approaches Randwick City Council to assess the use and speed of vehicles on Arden Street, between Boundary Street and Clovelly Road, and the potential safety impact on students of Clovelly Public School and residents.</p> <p>3. Develops a joint submission with Randwick City Council for the introduction of a 40 km/h zone on Arden Street, between Macpherson Street and Clovelly Road.</p> <p>4. Sends the joint submission to the Waverley Traffic Committee for endorsement.</p>	PE&R	Finalised	Review completed and adopted by Traffic Committee in July and by Council in August 2018. 40km/h being rolled out by Project Waverley.
Council	20/03/18	Notice of Motion	CM/8.7/18.03	Support the Uptake of Electricity Microgrids (A17/0645)	<p>1. Notes that Waverley Council was accepted into the second round offer of the Cities Power Partnership in January 2018, and officers are investigating options for inclusion into the (minimum) five pledges required by the Partnership. There are now a total of 70 councils that have been accepted.</p> <p>2. (a) Supports the development of microgrids and promotes the implementation of this technology within Waverley and across the broader community.</p> <p>(b) Works with relevant stakeholders to build support for policy updates to encourage and enable a decentralised energy model, and continues to investigate the potential for standalone and embedded microgrids in Waverley.</p> <p>(c) Officers prepare a report on the opportunities and barriers to the implementation of standalone and embedded microgrids in a brownfields urban area.</p> <p>3. Notes that microgrids are powered by renewable energy (generally using smart grid technology to balance loads), mainly from rooftop solar photo voltaic cells in an urban environment, but possibly also from other local renewable sources; wind, wave energy or ocean temperature gradients might be a possibility.</p> <p>4. Notes that microgrids in the Council area is innovative and will increase the resilience of the community by decentralising electricity production and control, by reducing greenhouse gas emissions via using renewable energy, and by reducing electricity costs via removing the need for extra wires and poles to handle peak periods.</p>	Futures	Finalised	This motion has been responded to as part of the report to July SPDC on the Cities Power Partnership.

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	20/03/18	Notice of Motion	CM/8.8/18.03	International Women's Day 2019 (A06/1761)	1. Hosts a civic event for International Women's Day 2019. 2. Invites a high-profile, inspiring female speaker to address the gathering. 3. Officers prepare a report to Council detailing logistics, budget, possible speaker and categories of possible invitees.	Corporate	Finalised	
Council	20/03/18	Notice of Motion	CM/8.9/18.03	Cycleway and Bike Facilities Advisory Committee - Establishment (A11/0612)	1. Council establishes a Cycleway and Bike Facilities Advisory Committee. 2. The Committee consist of: (a) Three Councillors (Mayor or delegate, two Councillors). (b) Two nominees representing BIKEast (one male, one female). (c) Five community members. 3. Council officers establish Terms of Reference for the Committee, which will include, but not be limited to, the purpose of the committee, which is to enhance consultation between Council and the bike-riding community, including: (a) Reviewing and providing advice on proposed Council bike-related capital work projects. (b) Yearly draft budget process by recommending appropriate bike-related projects. (c) Cycleway and bike facility issues involving significant planning proposals and development applications before Council. (d) The Waverley Council bike plan. (e) Regional Cycle Strategy with neighbouring Councils. (f) Promoting and encouraging cycling at schools. 4. Council officers report back to Council.	PE&R	Finalised	Committee established.
Council	20/03/18	Notice of Motion	CM/8.10/18.03	Resident Parking Scheme Area 10 - Extension (A03/2581)	That Council investigates the extension of Resident Parking Scheme Area 10, and surveys the residents in the adjacent streets.	Renewal	Finalised	A resident survey was conducted in August 2018. A report wassubmitted to the Traffic Committee on the 27 September 2018, with the recommendation that the extension of Resident Parking Scheme Area 10, not proceed.
Council	20/03/18	Notice of Motion	CM/8.11/18.03	Support for Homeless at Bondi Pavilion (A02/0464)	1. Acknowledges that the Crown Lands Act and the Crown Lands Management Act prohibit a person from residing on Crown Land, and that the 2009 Court of Appeal decision, endorsed by the High Court, provided a crucial precedent as to the statutory regime of the Crown Lands Act. 2. Provides the information from the Crown Lands Act and the Court ruling to the Bondi Pavilion Stakeholders Group. 3. As a matter of priority, works with Mission Australia and other agencies to provide assistance to the homeless living in the colonnade area behind the Pavilion to find alternative appropriate housing.	Life	Finalised	Finalised information provided to the group and ongoing support to Homeless provided in conjunction with agencies.
Council	20/03/18	Notice of Motion	CM/8.12/18.03	Venue Hire Grant Program - Outdoor Space (A13/0273)	1. Council investigates how Council's current indoor Venue Hire Grant Program can be extended to the hire of outdoor spaces. 2. Council officers prepare a report to come to Council with recommendations that include, but are not limited to: (a) Feasibility. (b) The outdoor locations that would be appropriate.	CA&O	Finalised	Complete
Council	20/03/18	Notice of Motion	CM/8.13/18.03	Road and Pavement Works - Communication with Residents and Schools (A18/0152)	1. In addition to the standard notification process, provides the following information on its website for easy access by residents: (a) All road and pavement works with an approved commencement date and being currently undertaken by Council, contractors or agencies such as RMS, Ausgrid, Energy Australia or Sydney Water, where that information is available. (b) Road closures relating to development applications. 2. Provides all relevant dates, times and contact phone numbers. 3. As part of its standard processes, ensures that it consults with local schools before nearby road and pavement works are commenced so that the works are scheduled to minimise any undue impact on school operations. Council must not schedule works outside school premises that generate undue noise, such as concrete drilling, during school exam periods with specific reference to HSC trials, HSC and school certificate examinations.	CA&O	Action in progress	1,2 - Infrastructure Services & Major Projects are nearing completion a procedure to achieve this outcome. User acceptance testing in operation. This will include all information published on the councils website as well as notification to all business that may be affected two weeks before works are carried out. This outcome is being actioned for works within the current financial year capital works program. 3 - Noted incorporated into to standard practice
Council	20/03/18	Notice of Motion	CM/8.14/18.03	Centennial Parklands Plan of Management - Response to Draft (A03/0943)	That Council officers, in responding to consultation on the Draft Centennial Parklands Plan of Management, raise the following as areas of concern to be addressed or considered: 1. Every effort is made to not increase commercialisation of the park, including a return to a proportion of recurrent funding from the state government, due to the negative implications such increases have on the remaining natural environment. 2. Centennial Parklands works with Council on repairing and building new wild life corridor linkages with the Waverley Local Government Area. 3. Expresses concerns about the loss of significant trees along Dacey Avenue as part of the Moore Park Master Plan 2040.	CA&O	Finalised	
Council	20/03/18	Notice of Motion	CM/8.15/18.03	Muscular Dystrophy NSW's Big Red Ride (A17/0021)	1. Continues to support Muscular Dystrophy NSW's Big Red Ride in conjunction with other Sydney to Blue Mountains councils by: (a) Facilitating the opening of the Pavilion toilets early on the day of the ride. (b) Advertising the ride in the Mayoral Column and other Council publications. 2. Continues to add items to its library stock that promote the achievements of people with muscular dystrophy (such as Aboriginal illustrator Dion Beasley's children's books, Too Many Cheeky Dogs and Go Home Cheeky Animals) and items that educate our Community about muscular dystrophy.	CA&O	Finalised	1.a) Finalised 1.b) Finalised 2. Suggested items purchased. Muscular Dystrophy information available as a matter of course.
Council	17/04/18	Notice of Motion	CM/8.1/18.04	Boat Trailer Impounding Legislation (A17/0135)	That Council officers: 1. Investigate the status of councils opting in to the provisions of the Impounding Amendment (Unattended Boat Trailers) Act 2015 and progress with addressing the operational issues raised by these provisions. 2. Report back with outcomes from the above investigation, and recommendations on whether to introduce the new provisions, including results from any previous community consultation and experiences of other councils who have opted in.	Life	Finalised	
Council	17/04/18	Notice of Motion	CM/8.2/18.04 29	Macpherson Street, Waverley - Independent External Heritage Assessment (A13/0619)	1. Council appoints an independent external heritage consultant, with experience in inter-war buildings, to undertake a preliminary heritage assessment of the inter-war units at 29 Macpherson Street, Waverley, as a matter of urgency. 2. If the assessment concludes that the block of units is likely to be found, on further inquiry and investigations, to be of local heritage significance, then an Interim Heritage Order be sought as a matter of urgency. 3. A report come to Council detailing the report and steps taken.	Futures	Finalised	Investigation completed and reported to Council.

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	17/04/18	Notice of Motion	CM/8.3/18.04	Sustainable Events (A11/0687)	<ol style="list-style-type: none"> <li>1. Council reviews and updates Council's Events Policy and Sustainable Events Policy and Guidelines to stop the use of single-use plastic items and reduce waste generation at internal and externally run events.</li> <li>2. Council merges the Events and Sustainable Events Policies so that sustainability is integrated into the policy.</li> <li>3. Council develops an accountability system to ensure internally and externally run events are run according to the new merged policy.</li> <li>4. The reviewed and merged Events Policy should apply to Council, its employees and contractors' activities when running events within the Waverley Local Government Area.</li> <li>5. An information package on sustainable events and alternatives to single-use plastic is provided to all event organisers and venue hirers.</li> <li>6. Training on running environmentally friendly events is delivered to all Council staff involved in coordinating or running Council events.</li> </ol>	PE&R	Finalised	<ol style="list-style-type: none"> <li>1. Finalised</li> <li>2. A Policy has been adopted by Council in 2020</li> <li>3. In progress.</li> <li>4. Noted.</li> <li>5. Completed.</li> </ol>
Council	17/04/18	Notice of Motion	CM/8.4/18.04	Status of Council Resolutions (SF18/691)	<ol style="list-style-type: none"> <li>1. Council officers provide a quarterly progress report to Council on all Councillor Notices of Motions and Mayoral Minutes adopted by Council during the 2012-2017 and the 2017-2020 Council terms.</li> <li>2. The report provides a short summary on the progress of each resolution, and completed resolutions remain in the report for ease of reference.</li> </ol>	Corporate	Finalised	
Council	17/04/18	Notice of Motion	CM/8.5/18.04	Outdoor Seating Trading Hours (A17/0250)	That Council conducts a councillor workshop to consider an amendment to the Waverley Development Control Plan 2012 (Part D3, Footpath Activity and Seating, section 3.3.1) to allow restaurants in the B1 Neighbourhood Centre Zone and R3 Medium Density Zone to continue trading under the old closing hours of 10 pm, rather than the recently changed hours of 9 pm, where no significant complaints regarding noise have been received.	Futures	Finalised	
Council	17/04/18	Notice of Motion	CM/8.7/18.04	Council Amalgamations - Benefits to Waverley from Amalgamation Processes (A16/0248)	<ol style="list-style-type: none"> <li>1. Writes to the Member for Vaucluse, the Hon. Gabrielle Upton, and requests that the KPMG report on the costs and benefits of council amalgamations be made publicly available in its entirety.</li> <li>2. Expended significant effort and cost in preparation of operational and financial plans for the forced merger of Waverley with Woollahra and Randwick Councils. The NSW State Government has refused to refund Council the cost of these aborted plans, so therefore the cost continues to be borne by Waverley Council and the ratepayers of Waverley.</li> <li>3. Informs the Local Government NSW Association of Council's action.</li> <li>4. Lodges an application under the Government Information (Public Access) Act if the KPMG report is not forthcoming.</li> </ol>	CS&OI	Finalised	Finalised
Council	17/04/18	Notice of Motion	CM/8.8/18.04	Increasing Trees in Waverley (A02/0760-03)	<ol style="list-style-type: none"> <li>1. Notes the following: <ol style="list-style-type: none"> <li>(a) Increased tree canopy and foliage provides shade for footpaths, improves local air quality, reduces peak summer temperature and provides much needed habitat for native animals.</li> <li>(b) Studies have shown that living near a decent amount of trees/foliage makes people feel healthier, happier and younger.</li> <li>(c) That, by setting and measuring tree/foliage targets, Council can protect our urban forests and put new trees into the hot concrete spaces created by urban development.</li> </ol> </li> <li>2. Officers investigate and report back to Council on: <ol style="list-style-type: none"> <li>(a) Setting specific targets to increase urban tree canopy/foliage in our Local Government Area by a 25% increase in public street trees/foliage every five years.</li> <li>(b) Setting guidelines for suitable plantings, with a focus on the extent of tree/foliage cover, encouraging native flora and fauna, and asset protection.</li> <li>(c) Ensuring that an assessment of the environmental, social, health, financial and spiritual benefits of trees/foliage (private and public) is undertaken before tree/foliage removal.</li> <li>(d) The feasibility, cost and community support for an 'if remove one, then plant three' trees policy.</li> <li>(e) Creating a tree-planting schedule in accordance with the five-year tree-planting target.</li> <li>(f) Planting natives species such as 'food' species; for example, Lemon Myrtle and Illawarra Plums.</li> <li>(g) Avoiding over-reliance on smallish, shorter-lived, sparse shade trees with a preference for semi-mature trees.</li> <li>(h) Creating a residents' tree-planting program that would provide one tree free to plant locally from a specially selected list of plants.</li> <li>(i) Options to measure and report on Waverley's urban tree canopy cover.</li> </ol> </li> </ol>	CA&O	Action in progress	<p>As part of the Wavelrey Community Strategic Plan (CSP) Council will be completing an Urban Canopy and Shrub Strategy which is currently being scoped. This Strategy will be reported to Council for adoption.</p> <p>Also as part of the Waverley CSP a canopy and shrub target for the Waverley LGA was set aiming for a 25% increase by 2029 based upon the 2018 baseline year.</p>
Council	17/04/18	Notice of Motion	CM/8.9/18.04	Hunter Park - Condition of Artworks (A03/2480)	<ol style="list-style-type: none"> <li>1. Council undertakes a review and condition report of the public artworks in Hunter Park.</li> <li>2. The review include recommendations for remediation and decommissioning of any of the works, if required.</li> <li>3. The Public Art Committee be consulted throughout the process.</li> <li>4. The special needs of Hunter Park as Council's designated sculpture park be considered in the development of Council's Open Space Strategy.</li> </ol>	CS&OI	Action in progress	Draft Open Space and Recreation Strategy approved by Council in April 2021. This will allow for consideration of Hunter Park in its entirety as part of the overall Open Space Strategy.
Council	15/05/18	Notice of Motion	CM/8.3/18.05	Aboriginal Cultural Heritage Bill (A07/1307-02)	<p><i>This matter was last considered by Council at its meeting on 17 April 2018. At that meeting, Council decided to defer the matter to this meeting.</i></p> <ol style="list-style-type: none"> <li>1. Council officers prepare a submission to the NSW Office of Environment and Heritage (OEH) on the Draft NSW Aboriginal Cultural Heritage Bill (ACHB).</li> <li>2. Council's submission is to urge the OEH and NSW Parliament to ensure the Bill addresses the following points: <ol style="list-style-type: none"> <li>(a) Clarifying and defining wider definitions of the concepts of 'cultural heritage' in relation to giving the widest effect to Australia's responsibilities under the United Nations Declaration on the Rights of Indigenous Peoples.</li> <li>(b) The Bill's definition, conservation, practice, identification and protection of Aboriginal Cultural Heritage be amended to give the widest remedial application to section 2 of the Constitution Act 1902 (NSW)—i.e. spiritual, social, cultural, economic sovereignty, traditional relationship to land, water and sky—in order to better protect Aboriginal cultural heritage tangible and intangible items under the ground surface ('subterranean rights') and in the sky ('air space rights').</li> <li>(c) All the points raised in the LGNSW Consultation Draft Response to the Bill (not yet issued).</li> </ol> </li> <li>3. Council reviews and expands its Local Environment Plan and Local Aboriginal Heritage Items to include items reflecting the new and expanded legislative definitions of Aboriginal cultural heritage.</li> </ol>	PE&R	Action in progress	<ol style="list-style-type: none"> <li>1. Completed</li> <li>2. Completed</li> <li>3."on hold" pending the adoption of the Bill'.</li> </ol>
Council	15/05/18	Notice of Motion	CM/8.4/18.05	Sydney Open (A18/0268)	<ol style="list-style-type: none"> <li>1. Supports Sydney Open by actively participating in future events.</li> <li>2. Identifies suitable sites that may be included in the program.</li> <li>3. Makes a submission outlining possible sites for Waverley's inclusion in future Sydney Open programs.</li> </ol>	PE&R	Finalised	Contact has been made with Sydney Open about being incorporated into future programmes.



# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	15/05/18	Notice of Motion	CM/8.5/18.05	Sydney Football Stadium and Community Sports Teams (A03/0943)	1. Writes to the State Government objecting to the demolition and rebuild of the Sydney Football Stadium on the grounds that: (a) The proposal for the demolition and rebuild of the Stadium does not have a benefit-to-cost ratio (BCR) of greater than one according to analysis done by Infrastructure NSW. (b) The State government has not and does not plan to undertake proper community consultation with the affected communities surrounding the Stadium (c) The building is only 30 years old and while it may need refurbishing, a complete demolition is not warranted 2. Requests that the money saved from the knockdown and rebuild of the Sydney Football stadium be used to: (a) Refurbish the stadium. (b) Provide financial assistance to councils surrounding the Sydney Football Stadium to provide better community sporting and community facilities for local sporting and community groups. 3. Informs the Local Government NSW Association of Council's position.	Corporate	Finalised	The Mayor wrote to the Minister for Sport, Stuart Ayres on this matter.
Council	15/05/18	Notice of Motion	CM/8.6/18.05	Parking in Ewell Street, Bondi (A03/2581)	1. Accepts the petition from residents of Ewell Street, Bondi, to investigate the introduction of a resident parking scheme in Ewell Street. 2. Forwards the petition to the Executive Manager, Creating Waverley, for appropriate action. 3. Ensures that its website is clear about the requirements for lodging a petition.	Renewal	Finalised	A resident survey was conducted in September 2018. A report was submitted to the Traffic Committee on the 27 September 2018 recommending no action. Council at its meeting in October adopted the recommendation.
Council	15/05/18	Notice of Motion	CM/8.7/18.05	Children and Young People's Summit (A18/0269)	1. Acknowledges the input young people and children have provided into its Community Strategic Planning documents. 2. Recognises the ongoing benefits of consulting with young people and children on a regular basis. 3. Organises a young people summit as part of the engagement strategy for input into the development of the knowledge and innovation hub. 4. Develops a longer term engagement strategy enabling the involvement of youth and children in relevant Council policies and programs.	CA&O	Finalised	1. Noted 2. Noted 3. Finalised 4. In progress
Council	15/05/18	Notice of Motion	CM/8.8/18.05	Waverley Cemetery Book (A16/0668)	1. Council considers the information contained in the recently passed Waverley Cemetery Conservation Management Plan with a view to making it accessible to the community. 2. Officers investigate options for how this information could be presented, such as a coffee table book or other format, and possible price points for its sale. 3. A report come to Council detailing options, costings and return on investment.	CS&OI	Action in progress	Additional budget was approved in Q1 2019-20 for a broader communications strategy which includes content creation for a revamped cemeteries website and additional promotional material including a potential book. Content for the book would include the history, development and expansion of the cemetery as well as profiles of interesting people buried there. Project delayed due to the COVID-19 pandemic - the Cemetery Services Project Officer has commenced work on the new cemetery website.
Council	15/05/18	Notice of Motion	CM/8.9/18.05	Coastal Walk Fence (A17/0390)	That Council: 1. Brings forward the workshop to decide on the design of the Coastal Walk fence, as community consultation has already been completed. 2. Notes Sydney Water's project currently being undertaken at Hugh Bamford Reserve.	Renewal	Finalised	1) On 12 June 2018 a Coastal Walk Fence Councillor Workshop was held. 2) This project has been a Sydney Water project for over 2 years and no response has been received in spite of a number of progress enquires from Council. It is our intention to proceed with the fencing.
Council	15/05/18	Notice of Motion	CM/8.10/18.05	Protecting Native and European Bees in Waverley (A10/0741)	1. Council reaffirms its commitment to protect native and European Bees and acknowledges their role as beneficial pollinators to both native and introduced plants within the Waverley area by: (a) Encouraging residents to have native bees and to create a habitat that supports pollinators and small birds. (b) Continuing to provide Environmental Small Grants to local schools that may choose to set up native bee hives. (c) Delivering the new 'Living Connections' program, which focuses on working with residents to create habitat for animals and insects, and encouraging pollinators through organic gardening and planting the right species for native bees. (d) Investigating additional ways to generate greater awareness by introducing programs that identify and promote the importance of bees, i.e. workshops, newsletters and other published articles, for example. 2. Where European bee hives exist on Council property and have been assessed as having a high risk to human health, Council organises for an appropriately registered local beekeeper to relocate the hive where possible.	PE&R	Finalised	Council through our Living Connections program and environmental small grants will support the creation of native habitat and setting up of native bees. The Second Nature program will continue to deliver workshops raising awareness on this. Council will assess any european bee wild hives where they are identified and if there is a high risk to human health seek to have them relocated.
Council	15/05/18	Notice of Motion	CM/8.11/18.05	Clarke Reserve (A04/2119)	1. Requests officers to provide a timetable to Council regarding its resolution at item CM/8.14/17.11. 2. Requests officers to inform Councillors of the number of complaints in relation to dogs and the number of fines for dog related matters in the vicinity of Clarke Reserve. 3. Reviews and improves signage regarding dogs in the vicinity of Clarke Reserve. 4. Increases the patrols by compliance officers in the area of Clarke Reserve.	Renewal	Finalised	on 17 July 2018, a Clarke Reserve Report was submitted to Council. The Recommendations included: 1. Proceeds with the installation of additional planting, edging and the supply and installation of garden fencing around the section of playground fronting pedestrian footpaths, as detailed in this report. 2. Allocates \$35,640 to the Clarke Reserve landscaping upgrade from SAMP Reserve as part of the Q1 budget amendment. 3. Informs the Diamond Bay/Vauchouse Precinct Committee of its decision.
Council	19/06/18	Notice of Motion	CM/8.1/18.06	Rodney Reserve (A03/1221)	That Council: 1. Congratulates the officers for the delivery of the restoration and renewal of Rodney Reserve. 2. Thanks the local residents, the Dover Heights Precinct and, in particular, the Rodney Reserve Committee of residents for their input and cooperation. 3. Commits to maintaining Rodney Reserve as a community park and not constructing additional lighting, an amenity block, kiosk or Council storage facilities on the Reserve.	Renewal	Finalised	

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	19/06/18	Notice of Motion	CM/8.2/18.06	Single-use Plastics and Development Consents (A04/0339)	<ol style="list-style-type: none"> <li>Officers investigate methods to reduce or eliminate the use of single-use plastic items, including bags, drinking straws, plastic film etc. for new retail premises in Waverley through amendments to the DCP and DA standard conditions of consent.</li> <li>Introduces new standard conditions of consent and lease/licence conditions for commercial, retail operations under Council's control on public Crown Land (e.g. Bondi Park, Beach, Pavilion) to eliminate the use of single-use plastic items, including bags, drinking straws, plastic film etc. for any future development, commercial operation or change of use consents.</li> <li>Advocates for the NSW Government to identify and propose development controls to reduce and potentially eliminate single-use plastic in new retail development through amendments to the EP&amp;A Act, State Environmental Planning Policies (SEPPs) and the Exempt and Complying Development Code, or through new legislation.</li> <li>Notes its intention to develop and implement an education campaign for residents and business operators.</li> </ol>	Futures	Finalised	It is not possible to include this as a condition of consent for new developments because Council is not permitted to control materials that commercial businesses use in their day-to-day operations; we can only control the development itself. We do include conditions of consent relating to management of litter around commercial premises and appropriate waste storage and ongoing waste management post construction.
Council	19/06/18	Notice of Motion	CM/8.3/18.06	Birrell Street, Bondi - Pedestrian Safety (A03/0578)	<ol style="list-style-type: none"> <li>Investigates improving the safety of pedestrians crossing from Birrell Street between Alfred Street and Ocean Street, with a report to be prepared for consideration by the Waverley Traffic Committee.</li> <li>Notes work by Council officers on this matter, including Council resolution CM/8.6/16.07, for improving traffic calming in Birrell Street between Watson Street and Tamarama Street; in particular, on exploring a new traffic refuge to the immediate east of the Murray Street/Birrell Street roundabout.</li> </ol>	CA&O	Finalised	To improve pedestrian safety in this section of Birrell Street a new pedestrian traffic refuge was installed immediately east of the Murray Street/Birrell Street roundabout.
Council	19/06/18	Notice of Motion	CM/8.4/18.06	Sydney Marine Park (A07/0323)	<ol style="list-style-type: none"> <li>Calls on the NSW Government and the NSW Marine Management Authority to establish a Sydney Marine Park.</li> <li>Notes that the Australian Marine Conservation Society and the Nature Conservation Council NSW have petitioned for a marine park.</li> <li>Notes that it has been shown that marine parks increase fish stocks in surrounding areas.</li> <li>Notes that, within marine parks, sanctuary zones could protect certain species and other designated areas could allow recreational and commercial fishing.</li> <li>Notes that only one per cent of Sydney's waters are protected.</li> <li>Notes that plastic and other pollution has a detrimental effect on the marine environment.</li> <li>Officers provide feedback to Council from local stakeholder groups on how they might be affected.</li> <li>Carries out a survey to determine if residents support a marine park in their local area.</li> </ol>	Futures	Finalised	
Council	19/06/18	Notice of Motion	CM/8.5/18.06	Newstart Allowance (A18/0366)	<ol style="list-style-type: none"> <li>Notes that the current low rate of the Newstart allowance of \$545.80 per fortnight is exacerbating poverty, homelessness and the ability to look for work.</li> <li>Notes that an increase in Newstart would help reduce the subsequent increased pressure on communities and Council community service resources.</li> <li>Further notes that around two thirds of those granted Newstart exit income support within 12 months.</li> <li>Further notes that working age allowance payments, such as Newstart allowance, are designed to provide a safety net for people who require assistance while unemployed and looking for work.</li> <li>Advocates in writing that the Newstart allowance be increased by \$75 per week to the Prime Minister, Malcolm Turnbull; Deputy Prime Minister, Michael McCormack; Minister for Social Services, Dan Tehan; Minister for Human Services, Michael Keenan; Minister for Jobs and Innovation, Michaelia Cash; Bill Shorten MP; and Richard Di Natale MP; and sends copies of the letter to NSW Premier, Gladys Berejiklian; Minister for Family and Community Services, Pru Goward; Luke Foley MP; and David Shoebridge MP.</li> </ol>	Life	Finalised	
Council	19/06/18	Notice of Motion	CM/8.6/18.06	Shopping Trolleys - Removal from Bondi Junction (A04/2081)	<ol style="list-style-type: none"> <li>Requires the Mayor and General Manager to meet with the management of Aldi, Coles and Woolworths to discuss their responsibilities in relation to the removal of shopping trolleys from the Bondi Junction shopping area.</li> <li>Requests that the operators ensure brake locking on all trolleys from both Eastgate and Westfield shopping centres to stop customers taking trolleys out onto the streets, which are blocking pathways and the entrances to Bondi Junction train station.</li> <li>Requests that the collection of dumped trolleys be increased to reduce the number left across the Bondi Junction area, and that trolley removers actually collect trolleys from all locations, including those in less obvious places such as pedestrian-only areas.</li> <li>Considers impounding abandoned shopping trolleys in the public domain as necessary</li> </ol>	PE&R	Action in progress	<ol style="list-style-type: none"> <li>To be actioned</li> <li>To be actioned</li> <li>To be actioned</li> <li>In progress</li> </ol>
Council	19/06/18	Notice of Motion	CM/8.7/18.06	Strategic Plan for Management of Urban Development - Diamond Bay/Vaucluse Precinct (A18/0368)	<ol style="list-style-type: none"> <li>Council advises all precincts, including the Diamond Bay/Vaucluse Precinct, that Council has scheduled preparation of a strategic plan for urban development in Waverley.</li> <li>The strategic plan is to include a: <ol style="list-style-type: none"> <li>Community Participation Plan, which will outline local community involvement in future planning and decision-making.</li> <li>Local Strategic Planning Statement, which will outline to the community how Council will align Council's Community Strategic Plan with regional, district and local plans.</li> <li>Local Housing Strategy and Local Affordable Housing Strategy, which will outline how Council will meet the dwelling needs of the future Waverley community, and to inform the future Waverley Local Environmental Plan.</li> <li>A new comprehensive Development Control Plan, which considers: <ol style="list-style-type: none"> <li>Residential and commercial development controls.</li> <li>Parking generation rates for new development.</li> </ol> </li> </ol> </li> <li>Council engages with all precincts, traditional owner representatives and the La Perouse Aboriginal Land Council in order to have the precincts involved in the strategic and development planning process.</li> <li>Council communicates this information to all the precincts, including Diamond Bay/Vaucluse Precinct.</li> <li>Council schedules a workshop to discuss the new legislation in regard to strategic planning process.</li> </ol>	FuturesI	Finalised	Council officers met with the Vaucluse/Diamond Bay Precinct to discuss issues that they raised. Engagement with all precincts and the Land Council is a critical component of the strategic planning work the Council is required to undertake in 2018/19 as part of the preparation of the new LEP.
Council	19/06/18	Notice of Motion	CM/8.8/18.06	Bronte Park and Beach - Heritage Listing of Items (A16/0168)	<ol style="list-style-type: none"> <li>Acknowledges the review of the heritage status of items and landscape features in Bronte Park and Beach as part of the development of the Bronte Park and Beach Plan of Management (POM).</li> <li>Acknowledges there is a need to provide better heritage protection of some items and areas in Bronte Park and Beach.</li> <li>Investigates the following: <ol style="list-style-type: none"> <li>Bronte Sewerage Pumping Station: be specifically identified in the Waverley Local Environmental Plan 2012 (LEP 2012).</li> <li>Bronte Pool: identified for state heritage listing as it is understood that the very first demonstration of the Aussie Crawl was in Bronte Pool by Alick Wickham in 1901.</li> <li>Bronte Cutting: considered for state heritage listing in order to align with the already statelisted tram shelters in Bondi Beach and Bondi, and as the cutting used to be the terminus for the trams.</li> <li>Bronte Tram Shelter: considered for state heritage listing.</li> </ol> </li> </ol>	PE&R	Finalised	Bronte Park heritage matters have been incorporated into the Waverley Heritage Review. Bronte Pool has been nominated as a State Heritage Item and has been forwarded to the Heritage Council.

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	19/06/18	Notice of Motion	CM/8.9/18.06	Diamond Bay Rezoning (A18/0367)	That Council investigates rezoning the suburb of Diamond Bay (Diamond Bay Road, Craig Avenue and Isabel Avenue) from R3 Medium Density Residential to R2 Low Density Residential when amending the next Waverley Local Environmental Plan.	PE&R	Finalised	Council resolved in April 2020 to include the downzoning of the precinct in LEP 2020.
Council	19/06/18	Notice of Motion	CM/8.10/18.06	Accessible Play Equipment in our Play Spaces (A10/0562)	1. Notes a new Play Space Strategy will not be completed until 2020 at the earliest. 2. Consults with the Access Committee (including other interested stakeholders) on play spaces that could have accessible play equipment within the Waverley LGA, and the access to that play equipment. 3. Officers prepare a report for Council consideration that identifies where accessible play equipment can be: (a) Retrofitted to already upgraded play spaces under the current Play Space Strategy. (b) Included within future play spaces yet to be implemented, ensuring that appropriate access to the play space and mobility parking is also provided. ensuring that appropriate access to the play space and mobility parking is also provided.	CA&O	Finalised	The Inclusive Play Strategy Public Exhibition has been completed and submissions are being reviewed in developing the consultation report. A report will be provided to Council on the submissions and any recommended changes to the strategy.
Council	19/06/18	Notice of Motion	CM/8.11/18.06	Preserving Waverley's Commercial Spaces (A18/0225)	1. Council recognises it must provide a minimum of 10,000 jobs in order to maintain its status as a Strategic Centre within the metropolitan centres hierarchy. 2. Council recognises that Bondi Junction's 2016 job estimate is 13,800 jobs and that it is required to accommodate between 17,000 and 20,500 jobs forecast in the Eastern City District Plan by 2036. 3. Council is concerned about the findings highlighted in the Bondi Junction Commercial Centre Review including: (a) The existing re-development of commercial office and retail into residential towers has already resulted in the loss around 10,000 sqm of commercial floor space in recent years. (b) The conversion of commercial office space to build residential towers, which could entail the loss of 64,000 sqm of floor space (around 2,500 jobs) in the longer term and 40,000 sqm of floor space (around 1,600) in the short-term. (c) The limited sites remaining in the B3 Commercial Core zone for office-only development. (d) The development of non-office uses in the B3 zone, such as serviced apartments. (e) Impact the lack of appropriate commercial space has on driving very high levels of commuting and the deleterious effects this has on the lifestyle of working residents. (f) Potential for a continued decline in local jobs on existing activity in the Junction and the prospect of it gaining momentum and triggering further decline. 4. Council acknowledges the growing concern with the ever-increasing push by developers to build higher buildings with limited setbacks that challenge LEP/DCP regulations and guidelines. 5. Council undertakes a review of the Waverley LEP as a matter of urgency to introduce protections for commercial buildings 6. Council officers report back to Council as a matter of urgency. 7. A delegation of the Mayor, Ward Councillors and appropriate staff meet with the Minister for Planning, The Hon. Anthony Roberts, as a matter of urgency.	PE&R	Finalised	Maintianing employment within the Stratgic Centre is a critical component of the work being undertaken by Council in the prepartion of the new LEP. The meeting with the Minister has not yet been arranged.
Council	19/06/18	Notice of Motion	CM/8.12/18.06	Reduced Parking Fines (A03/2236)	1. Notes that the NSW State Government has recently announced that new legislation will shortly be introduced to allow local government flexibility to charge lower amounts for some parking fines. 2. As soon as the new legislation is introduced: (a) Identifies the potential for reduced parking fines. (b) Determines a methodology for reducing parking fine amounts. (c) Based on this methodology, recommends what parking fine amounts could be reduced in the Waverley LGA. 3. Officers, following completion of the actions above, prepare a report for Council consideration, including how the reduction in parking fees could be introduced into Waverley so that Waverley is less reliant on parking fees for its general income, while ensuring that services are unaffected and the impact on Council's budget and Long Term Financial Plan is managed appropriately.	PE&R	Finalised	Finalised
Council	17/07/18	Notice of Motion	CM/8.2/18.07	Dover Heights Coastal Reserves (A18/0401)	1. Considers, as part of its open space and recreation strategy, creating a plan of management for the contiguous reserves of Weonga, Rodney and Raleigh Reserves. 2. Consults with the Dover Heights community and, in particular, the Dover Heights Precinct on establishing such a plan of management. 3. Officers report back to Council and prepare a presentation to the Dover Heights Precinct on the progress of the open space and recreation strategy.	CA&O	Finalised	Report being presented to the October Council meeting recommending which Plans of Management are to be prepared including an update to the Coastal Reserves. Representatives from the Dover Hieghts Precinct have been invited to an information and question and answer session on the Open Space and Recreation Strategy on the 15 of October.
Council	17/07/18	Notice of Motion	CM/8.3/18.07	Special Tow-away Areas for Bondi Road and Carrington Road (A02/0637-02)	1. Officers investigate separate special tow-away areas for Bondi Road's existing weekday 'No Stopping' zones of 7–9 am westbound and 4–6.30 pm eastbound, and for Carrington Road's existing weekday 'No Stopping' zones of 7.30–9.30 am northbound and 4–6.30 pm southbound under the Road Transport Act 2013, section 143, subsections 9–11. 2. If the investigation proves that special tow-away areas are workable and beneficial, writes to the NSW State Minister for Roads, Maritime and Freight requesting that the RMS establish special towaway areas, as per conclusions from the investigation. A copy of this letter is to be distributed to the NSW State Minister for Transport and Infrastructure, and the State members of Vaucluse and Coogee. 3. Officers prepare a report on the above for Council consideration.	CA&O	Finalised	Officers investigated the special tow-away areas and wrote to the TfNSW (see D18/65531). Response from Ben Borger at RMS indicates that the special tow-away areas are not a workable solution for Bondi and Carrington Roads. Both these roads are State Roads under the Control of TfNSW and there is nothing further that Council can do.
Council	17/07/18	Notice of Motion	CM/8.4/18.07	Military Road - Vehicle Speed (A03/0042-04)	1. Is advised that there was an investigation of vehicle speeds along Military Road by Council. 2. Officers prepare a report for Council consideration that identifies the results of the investigation and whether actions are required to minimise vehicle speeds and improve vehicle safety along Military Road. The report is to consider: (a) Previous vehicle crash data along Military Road. (b) Installing traffic calming measures. (c) Reducing the maximum speed from 50 km/h to 40 km/h.	Renewal	Finalised	A report was submitted to 20 November 2018 council Meeting.

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	17/07/18	Notice of Motion	CM/8.5/18.07	Waverley Council Co-Naming (A02/0424)	<p>1. The Council officers investigate the potential of co-naming the Waverley Local Government Area, and that a process of consultation and research with the Aboriginal community, Waverley residents, community stakeholders and relevant authorities be undertaken to consider co-naming the area now known as Waverley with a First Nations Aboriginal language name or other appropriate names.</p> <p>2. A community/Council officer's report be presented to Council following this consultation with recommendations within 12 months, that can cover, but not be restricted to:</p> <p>(a) Aboriginal language used within, and associated with, the Eastern Suburbs, Waverley.</p> <p>(b) Traditional owner descendant residential connections to Waverley, Eastern Suburbs.</p> <p>(c) A discussion of cultural appropriation in the context of co-dual-naming.</p> <p>(d) Other processes and examples of NSW Local Government dual naming exercises, including the Geographical Names Board May 2017 Fact Sheet outlining suggested areas for co-naming.</p> <p>3. The Council officer's/community consultation report use historical, recent and current literature such as:</p> <p>(a) Waverley Council's previous 2009 'Aboriginal Cultural Heritage Study' by Dominic Steele.</p> <p>(b) 'Hidden in Plain View' by Paul Irish.</p> <p>(c) 'The History of the Waverley Municipal District – 1859–1959' by B T Dowd.</p> <p>(d) 'Barnett Levey: First Jew in Bondi' by Dr George F J Bergman.</p>	CA&O	Action in progress	Seeking budget to undertake this in 21/22.
Council	17/07/18	Notice of Motion	CM/8.6/18.07	Pedestrian and Cyclist Safety (A03/0042-04)	That Council improves pedestrian and cyclist safety in areas of frequently-trafficked public footpath by strategies such as painting yellow and black high-visibility attention-focusing crossing hatching, especially at wider, longer, public footpath crossings occurring at petroleum dispensing service stations, by referring this matter to the Waverley Cycling Advisory Committee for consideration and recommendation.	PE&R	Finalised	This matter was presented to the Cycling Advisory Committee
Council	21/08/18	Notice of Motion	CM/8.1/18.08	Lifeguard Service Risk Review Survey (A18/0453)	<p>1. Notes item CM/7.17/18.08 Enterprise Risk Management Program in particular the additional level of resource and emphasis being added to the review of Beach Safety and Operational risk as the first operational area to be examined in detail within the newly introduced Enterprise Risk Management approach.</p> <p>2. Further notes the release of the Lifeguard Service Risk Profile September 2015, the Lifeguard Service Risk Profile September 2016, and the Operational Risk Profile 2017 all contained in Item CM/7.17/18.08 Enterprise Risk Management.</p> <p>3. Notes that these documents had not been received by Council in the previous term under the Mayoralty of Cr Betts.</p>	Life	Finalised	
Council	21/08/18	Notice of Motion	CM/8.2/18.08	Establishment of Perpetual Fund for ongoing maintenance of monuments and graves within Waverley and South Head Cemeteries (A02/0658-06)	<p>1. Investigates the establishment of a perpetual fund that is used to fund ongoing maintenance of the Waverley Cemetery and South Head monuments and graves.</p> <p>2. Analyses the benefits and weaknesses of each option.</p> <p>3. Reports back to Council with a recommendation.</p>	CA&O	Action in progress	Previous legal advice obtained on the establishment of a charitable Foundation for Waverley and South Head cemeteries is being reviewed with additional information being gathered on costs; potential terms of reference and operating models, other considerations and benefits. Report is being prepared to document all information obtained for submission to Council.
Council	21/08/18	Notice of Motion	CM/8.4/18.08	Macpherson Street Pedestrian Crossing - Improved Lighting (A03/0539)	<p>1. Investigates the level of lighting over the marked pedestrian crossing in Macpherson Street, Bronte just west of St Thomas Street, Bronte.</p> <p>2. Works with Ausgrid to upgrade the lighting of the pedestrian crossing to improve safety as a matter of urgency..</p>	CA&O	Action in progress	Design of compliant lighting underway for all crossings in the LGA. Officers will be seeking to develop a program of works in 21/22.
Council	21/08/18	Notice of Motion	CM/8.5/18.08	Tamarama Beach Pedestrian Crossing (A03/0845)	That Council investigates the introduction of a pedestrian crossing and speed calming measures near the intersection of Tamarama Marine Drive and Pacific Avenue, Tamarama.	CA&O	Action in progress	Design in progress with funding recived form TfNSW.
Council	21/08/18	Notice of Motion	CM/8.6/18.08	Inter-War Buildings Heritage Assessment (A13/0648)	<p>1. Notes the recent heritage assessment report from John Oultram Heritage and Design concerning 27-29 Macpherson Street.</p> <p>2. Recognises the current heritage audit of buildings throughout the municipality presently being conducted by Council officers.</p> <p>3. Ensures that this audit considers and identifies Inter-War buildings that should be considered for heritage listing.</p> <p>4. If this research reveals other Inter-War buildings that should be heritage listed, then Council commences a process to have these identified Inter-War buildings listed.</p>	Futures	Finalised	
Council	21/08/18	Notice of Motion	CM/8.7/18.08	Public Notice of Planning Agreements (A15/0046)	That all public notices in relation to Planning Agreements contain both the FSR and the actual square metres of space that will be provided as part of the planning agreement.	Futures	Finalised	
Council	21/08/18	Notice of Motion	CM/8.8/18.08	Creation of Animal Advisory Committee (A18/0499)	That Council Officers prepare a report examining the creation of an Animal Advisory Committee and report back to Council by the end of year. The purpose of such a committee would be to serve as an advisory body to Council to assist with the development of policies, programmes, services and plans in relation to both companion and native animals.	Life	Finalised	Completed.
Council	21/08/18	Notice of Motion	CM/8.9/18.08	Investigate Overnight Parking in Wellington Place Car Park (A02/0146)	<p>1. Notes the report to Council's Operations Committee on 4 March 2014, and the resolution of the Committee for the matter to be deferred.</p> <p>2. Officers further investigate the operation of the Wellington Place Car Park, Bondi and its relationship to the adjoining property at 46-48 Ocean Street (north), including document research and consultation with Housing NSW and the residents of 46-48 Ocean Street, to determine:</p> <p>(a) Any conditions in the original development consent or elsewhere for:</p> <p>i. overnight parking to not be permitted from 10pm - 8am.</p> <p>ii. no resident parking being permitted.</p> <p>(b) How overnight parking and/or resident parking could be facilitated in relation to existing conditions of consent, and whether any conditions of consent need to be varied or deleted.</p> <p>(c) Whether extended hours of operation are warranted for the car park, and what may be the up-take of users for overnight parking.</p> <p>3. Officers prepare a report for Council consideration.</p>	CA&O	Action in progress	Council's Compliance team have reviewed the original conditions of consent and are contacting the Private Certifier to obtain the Car Park Management Plan. Following this, a determination will be made regarding any required amendments to the original conditions.



# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	21/08/18	Notice of Motion	CM/8.10/18.08	Completion of Coastal Walk (A03/1331-05)	1. Investigates and reports back on options to provide coastal and near coastal walking routes linking Raleigh Park, Dover Heights to Ben Buckler, Bondi Beach. The report is to consider a route incorporating Hugh Bamford Reserve and Williams Park and identify possible solutions to ensure safety of passage through Williams Park which is currently used as a golf course. The report is to also identify the significant cultural, physical and natural locations along the possible routes. 2. As part of the investigation, undertakes a cliff top coastal walk feasibility study and allocate a budget of \$50,000 in the Q1 amendment to the current capital works program 2018/19.	CA&O	Finalised	1. Complete: Walking routes are considered in the draft Open Space and Recreation Strategy to be placed on public exhibition shortly. A proposed route has been included in the Hugh Bamford and Williams Park Plan of Management which provides a route through Williams Park. Council officers have recently applied for a grant to implement stage one of the improvements in Williams Park. 2. Both the OSRS and Hugh Bamford and Williams Park PoMs detail the actions required and feasibility of the route.
Council	21/08/18	Notice of Motion	CM/8.11/18.08	Bondi Beach Resident Parking Scheme Area 8 (A03/2581)	That Council officer's report on the current parking arrangements in Bondi Beach Resident Parking Scheme Area 8 in regard to subsidiary permits, such as the Short Term Visitors Parking Permit, for Council's consideration.	Life	Finalised	
Council	21/08/18	Notice of Motion	CM/8.12/18.08	Proposed RMS extended clearway along Old South Head Road (A03/0526)	1. Notes the unanimous Council decision to not support the RMS proposal for an extended Clearway on Old South Head Road, between Flood Street and Victoria Road, and the RMS proposal to convert the 'left turn only buses excepted' lane in Old South Road at Flood Street into a shared left turn / straight through lane. 2. Notes community dissatisfaction with the RMS relocation of the bus stop on Old South Head Road from the approach to the departure side of Flood Street as per representations to councillors and the Member for Vaucluse, and the undue impacts that have resulted. 3. Employs the services of a specialised traffic consultant to review the RMS data for the proposed extended Clearway along Old South Head Road, between Curlewis Street and Syd Einfeld Drive, and report on the impact of the following intersections and pinch points on Old South Head Road travel times: (a) Old South Head Road/Bondi Road/ Oxford Street/ Syd Einfeld Drive, and (b) Old South Head Road/Curlewis Street/O'Sullivan Road/Birrigha Road. (c) The right turn from Old South Head Road into Victoria Road after 10am weekdays, and the benefit of introducing a green right turn arrow. (d) The current 'left turn only, buses excepted' nearside lane at the Flood Street traffic lights that immediately follows the bus lane from Penkivil Street, and if there is any benefit to the RMS proposal to convert this nearside lane to a shared left turn / straight through movement. 4. Undertakes the traffic review expeditiously so that outcomes and recommendations may be submitted to the RMS for inclusion in their considerations. 5. Notes funding confirmation will be provided during Council's Quarter 1 financial review.	Renewal	Finalised	In November 2018, a traffic consultant has been engaged to undertake a review of the RMS proposed clearway. The study found that other factors maybe contribute to congestion on Old South Head Road, this report has been forwarded to RMS for inclusion in their consideration of implementation of the proposed Clearway.
Council	21/08/18	Notice of Motion	CM/8.13/18.08	Street Libraries and Book Sharing Initiatives (A18/0503)	1. Prepares a report detailing what changes to Council's current regulations and policies would be needed to allow businesses and community organisations in Waverley to give away books on condition that the placement of the books on the pavement does not create a safety hazard for pedestrians or unduly impede pedestrian flow and legitimate footpath use, complies with relevant regulations and that the containers of books are brought into the store overnight. 2. Continues to promote the establishment of community based 'Street Libraries' aimed at encouraging more local participation of free book sharing services.	CA&O	Action in progress	1. Initial research and consultation has commenced. Outcomes from discussions with business and community organisations will be brought back to Council. 2. Library continues to support the existing 'Street Libraries' by refreshing book stock on a weekly basis.
Council	27/09/18	Notice of Motion	CM/8.1/18.09	Boat and Trailer Parking - Young Street, Vaucluse (A14/0127)	That Council investigates introducing a 4P parking restriction on Fridays 8 am–6 pm in Young Street, Vaucluse, and adjoining streets east of Old South Head Road to align with other boat trailer restrictions in Hunter Ward, to discourage boat parking in the area.	CA&O	Finalised	A report was submitted to the 5 March 19 Operations Committee (OC/5.3/19.03) Council resolved:  That Council does not proceed with the installation of '4P 8 am–6 pm Friday' parking restrictions in Young Street, Tower Street, Burge Street, Clarke Street, Jensen Avenue, Marne Street, Mons Street, MacDonald Street and Chris Bang Crescent.
Council	27/09/18	Notice of Motion	CM/8.2/18.09	Bus Routes 361 and 381 (A03/0189)	1. Notes that the cancellation of the 361 bus service and the change to the 381 bus route and timetable in late September will have a deleterious effect on residential and visitor passengers to and from the Tamarama and North Bronte areas. 2. Notes that the changes to the routes and timetables imply that the planners have not considered the steepness of the topography in these areas and the need for readily accessible bus stops for older, fragile and/or mobility-challenged passengers. 3. Notes that the planners seem to have not considered that the State Government and the Greater Sydney Commission are trying to force ever more people into Waverley, and that Council's policy is to provide more public transport, not less, and to reduce the amount of private transport. 4. Notes that commuting on the 381 bus to Bondi Junction from the Hewlett/Bayview bus stop (North Bronte) via Bondi Road will increase to 17–26 minutes (for the worst case scenario and depending on congestion), compared with about 10–16 minutes on the cancelled 361 bus, respectively. 5. Notes that the cancellation of the 361 bus will make it very difficult for these now marooned passengers to travel to Waverley Bowling Club, Waverley College, War Memorial Hospital and Waverley Park Community Garden. 6. Notes that the cancellation of the 361 bus will force more passengers onto an already congested Bondi Road, whereas the retention of the 361 would continue to use a relatively uncongested Birrell Street.	PE&R	Finalised	

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
					<p>7. Notes that the 360 is now the only bus service along Birrell Street, but the weekday timetable frequency has not been changed to compensate for the loss of the 361 service. The previous weekday ratio of 360 services to 361 services is approximately 21 to 15. Without the 361 services, passengers lose approximately 40% of their Birrell Street services.</p> <p>8. Notes that the 360 weekend timetable changes appear to have compensated for the loss of 361 services, but, unfortunately, this does not compensate for the loss of weekday services.</p> <p>9. Notes that a better solution may be to retain the 361 bus service and modify the 381 bus service such that its terminus would be in the vicinity of the Fletcher/Dudley bus stop, and with limited stops on Bondi Road to improve traffic flow.</p> <p>10. Notes that, without consulting passengers/local stakeholders, Sydney Buses published its intentions on 13 August 2018 at &lt;https://transportnsw.info/news/2018/more-bus-services-for-easternsydney&gt; So it's no surprise that few members of the public knew about it.</p> <p>11. Writes urgently to State Transit, the Premier, the Hon. Gladys Berejiklian, the Minister for Transport and Infrastructure, the Hon. Andrew Constance, and the Members for Vaucluse and Coogee, objecting to the changes, and requests that they not be implemented until full consultation is undertaken with all the stakeholders, including the affected passengers from the 360 and 361 bus service catchments.</p>			
Council	27/09/18	Notice of Motion	CM/8.3/18.09	State Environmental Planning Policy (SEPP) No. 70 - Affordable Housing (A04/0302)	<p>1. Reports on the advantages and disadvantages of being identified as having a need for affordable housing in section 9 of the State Environmental Planning Policy No. 70 (SEPP 70) – Affordable Housing (Revised Schemes) [NSW].</p> <p>2. Reports on the interactions between SEPP 70 and Voluntary Planning Agreements, including using different approaches in different locations in the local government area.</p> <p>3. Reports on the application process.</p> <p>4. Notes that seven Councils have been included in section 9 as at 29 June 2018.</p> <p>5. Notes it is required to prepare a Local Housing Strategy (LHS) as part of the preparation of a new LEP 2021 as required by the Greater Sydney Commission.</p> <p>6. Notes this strategy will include an Affordable Housing Plan, and a recommendation as to whether to pursue inclusion in SEPP 70.</p> <p>7. Agrees to discuss the issues raised by this matter at a councillor workshop to be conducted on 2 October 2018.</p>	Futures	Finalised	The State Government has amended the rules concerning SEPP 70 so that all Council's may not participate in the scheme.
Council	27/09/18	Notice of Motion	CM/8.4/18.09	Council's Passenger Fleet - Review (A03/1884)	<p>1. Note that Council's 'Community Strategic Plan', 'Transport, Pedestrians and Parking' outlines the community's vision for transport over the next decade. The community told us they want to reduce the need to own and travel by private car and increase ride sharing in the LGA. They also want Council to prioritise access to residential parking.</p> <p>2. Note that Council's 'People, Movement and Places Plan' identifies our vision with pedestrian's first then bikes, public transport shared services and private cars prioritised last. This plan also identifies congestion and parking as problems in the LGA.</p> <p>3. Request that Officers prepare a report on the current passenger fleet with options for improved utilisation, cost and emissions reduction including but not limited to:</p> <p>(a) The current number of passenger vehicles in the fleet.</p> <p>(b) Total value of these passenger vehicles.</p> <p>(c) How often are they replaced.</p> <p>(d) Are these vehicles purchased or leased.</p> <p>(e) The cost of operation for this fleet including petrol, insurance and other on road costs annually.</p> <p>(f) Annual maintenance costs.</p> <p>(g) The various models used in the fleet and what process is in place for staff when choosing models.</p> <p>(h) Number of fuel card issued.</p> <p>(i) Cost of KM/Lt for each vehicle (petrol and diesel).</p> <p>(j) How many are regarded as 'tool of trade' vehicles.</p> <p>(k) How many cars are on lease back arrangements to staff.</p> <p>(l) Number of lease back v's non lease back vehicles.</p> <p>(m) How many pool cars.</p> <p>(n) Where are passenger vehicles garaged.</p> <p>(o) How ride sharing could be used to replace pool cars (including cost of creating accounts with ride share companies).</p> <p>(p) Emissions from these cars.</p>	CA&O	Finalised	<p>An internal Working Group has been reviewing and developing new guidelines for the Management and operation of both Council's Light Vehicle and Heavy Vehicle Fleet.</p> <p>A report was submitted to the 18 August 2020 Council Meeting</p>
Council	27/09/18	Notice of Motion	CM/8.5/18.09	Peaceful Assembly and Protest (A18/0601)	<p>1. Acknowledges that the right to protest is fundamental in a democratic society.</p> <p>2. Notes that the NSW State Government has acted to shut down peaceful protests against CSG and coal mining through its Inclosed Lands, Crimes and Law Enforcement Legislation Amendment (Interference) Bill 2016, while the Sydney Public Reserves (Public Safety) Bill 2017 has given police the power to move on homeless people, protesters and peaceful occupations in the City of Sydney area.</p> <p>3. Notes that clause 13(1), item 4 of the Crown Land Management Regulation 2018, which came into effect on 1 July 2018, provides that '[t]aking part in any gathering, meeting, or assembly (except, in the case of a cemetery, for the purpose of religious or other ceremony of burial or commemoration)' can be prohibited by notice or direction. This means police or any Crown land manager can force any gathering or meeting on Crown land to end at any time without reason, and failure to comply with such a direction or notice is penalised by a maximum fine of \$11,000.</p> <p>4. Acknowledges that prohibiting individuals from taking part in any gathering, meeting or assembly may unduly trespass upon the rights of individuals to peacefully assemble for a common purpose and express their views.</p> <p>5. Acknowledges that this amendment will apply to those people who may wish to hold a meeting, assembly or peaceful protest in many of the public parks and spaces in the Waverley LGA.</p> <p>6. That the Mayor writes to the NSW State Government to:</p> <p>(a) Oppose clause 13(1), item 4 of the Crown Land Management Regulation 2018, for the reasons detailed above.</p> <p>(b) Express support for the right of peaceful gathering, meeting and assembly in NSW.</p>	CS&OI	Finalised	Letter from the Mayor sent to the Premier on 10 October 2019.

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	27/09/18	Notice of Motion	CM/8.6/18.09	Eastern Avenue Reserve (A17/0455)	1. Notes the concerns raised by the Dover Heights Precinct in relation the stability of the slope at Eastern Avenue Reserve starting at the top of Bulga Road and descending North. 2. Redirects the existing \$25,000 capital works funding for Eastern Avenue to this higher priority stabilisation project. 3. Informs the Dover Heights Precinct of its decision.	CA&O	Finalised	1. Noted 2. Noted, money transferred. 3. Precinct update completed and erosion control measures completed by installation of sandstone terracing and planting with coir logs.
Council	27/09/18	Notice of Motion	CM/8.7/18.09	Bus Stop at 465 Bronte Road, Bronte - Relocation (A03/0189)	1. Supports moving the bus stop outside 465 Bronte Road to the Bronte Beach terminus, which is across the road. 2. Recognises prior efforts of Council staff in attempting to have this bus stop moved to the Bronte Beach terminus. 3. Acknowledges the wishes of the local residents in wanting this bus stop moved. 4. Sends a delegation of the Mayor, Ward Councillors and Council staff to meet with the Minister to make representations to have the bus stop moved.	Futures/Renewal	Finalised	1. Noted / finalised 2. Noted / finalised 3. Noted / finalised 4. Meeting held 22 November 2018
Council	27/09/18	Notice of Motion	CM/8.8/18.09	Pensioner Rebate (A14/0379)	1. Expresses its concern and dissatisfaction that the State Government Pensioner Concession Rates Rebate has remained at \$250 since 1993, and makes strong representations to the State Government to provide greater assistance to pensioners struggling under cost of living increases, and requests the government release the IPART Reports on 'Compliance and Red Tape Review' and 'Review of the Local Government Rating System' that were handed to the government in 2016. 2. As part of its deliberations for developing its 2019–20 Budget, receives a report on the financial implications of increasing its voluntary contribution to the Pensioner Concession Rates Rebate so that the total rebate equates to 25% of the average pensioner's rates charge in the Waverley local government area. 3. Notes that Council currently has an additional rebate program available for financially disadvantaged ratepayers.'	Finance	Finalised	Letter from General Manager sent to the NSW State Government to increase the statutory rebate. Report provided to Council in April 2019.
Council	27/09/18	Notice of Motion	CM/8.9/18.09	Eastern Suburbs Bus Services (A03/0189)	1. Writes to the Minister for Transport and Infrastructure, and the Members for Vacluse and Coogee to: (a) Affirm Waverley Council's support for public transport. (b) Request that the Minister provide the reasons for the cancellations and changes to Eastern Suburbs bus services and timetables. (c) Request that the 361 North Bronte to Bondi Junction not be withdrawn to: (i) Ensure that bus commuters do not have more travel time added to their commute because their bus is now traveling on a major arterial road rather than the quieter Birrell Street. (ii) Allow bus commuters, who are patients at the War Memorial Hospital, to be able to continue to access the hospital by public transport. 2. Writes to the Department of Transport urgently requesting that an education campaign be immediately instituted to: (a) Inform current users of the 361 bus route about the changes that are due to commence on 23 September. (b) Inform commuters about any changes to the 333, 382, X79, X84 and 361. 3. Requests that bus stops and 'stopping patterns' not be changed across the bus routes in such a way as to adversely impact commuters who may be experiencing difficulty walking some distance to catch the bus.	Futures	Finalised	
Council	16/10/18	Notice of Motion	CM/8.1/18.10	Children and Young People Summit (A18/0629)	1. Investigates convening a Children and Young People Summit that would: (a) Commence a formal dialogue between Waverley LGA's children and young people and Council. (b) Identify key matters of concern for our children and young people. (c) Develop ideas about how Council can ensure engagement takes place with children and young people for the long term across Council's diverse range of services and activities. 2. Receives a report that outlines a plan for the summit including: (a) The size of the summit. (b) How children and young people are identified to be able to participate in the summit. (c) Possible summit themes and speakers. (d) Venue. (e) Budget. 3. Establishes a steering committee consisting of Councillor Masselos (Chair), Councillor O'Neill, Councillor Nemesh, staff and six students from primary and secondary schools in Waverley LGA.	CA&O	Action in progress	Various engagement activities with children and young people have taken place over the past 2 years including the Innovating Work Experience Project. Due to COVID-19 constraints further planning with schools was postponed. Officers propose to link the summit to the next Waverley Community Strategic Plan, being developed this year. Feedback from Youth Week engagement will be incorporated into summit planning.
Council	16/10/18	Notice of Motion	CM/8.2/18.10	Wild Play Area in Clementson Park (A09/0368-02)	1. As part of the officers' annual play space safety audit of playgrounds, include the following for consideration: (a) An investigation be undertaken to identify the opportunity for a wild play area in Clementson Park detailing: (i) Feasibility. (ii) Options including accessibility options. (iii) Budgets. (iv) Community consultation strategy which includes consulting with children and families who would be potential users. (v) And providing recommendations including Bondi Park or any alternative parks for consideration. (b) Arguments for and against reprioritising Clementson Park as a regional park. 2. A report comes to Council addressing the above issues.	CA&O	Finalised	A report Draft Inclusive Play Study report will be submitted to the 19 May 20 Council Meeting with the following recommendations;, 1. Publicly exhibits the Draft Inclusive Play Space Study attached to this report for six weeks from April to May 2020. 2. Notes that, the Draft Inclusive Play Space Study forms a supporting document to the adopted Play Space Strategy 2014-2029 to guide the planning and development of play spaces across the Waverley Council Local Government Area. 3. Notes that, following the public exhibition period, officers will prepare a further report to Council detailing recommendations for changes based on community feedback and requesting Council to adopt the study.

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	16/10/18	Notice of Motion	CM/8.3/18.10	Sydney Football Stadium Traffic Study (A03/0943)	That Council writes to Infrastructure NSW and the NSW Department of Planning and Environment requesting: 1. Infrastructure NSW conducts a traffic study for the Waverley Council area as the impact of a 55,000 capacity stadium may have a greater impact on local amenity than the existing stadium, noting that the seating capacity remains the same at 45,000 and the proposed capacity for concert style events has increased from 48,000 to 55,000. 2. Infrastructure NSW conducts a presentation to Council on the proposal and for any information on traffic patterns both during construction and afterwards when the stadium is operating. 3. The consent authority imposes a condition on any consent they are considering issuing for the Sydney Stadium proposal requiring the applicant to undertake the traffic study referred to in clause 1 above.	Futures	Finalised	
Council	20/11/18	Notice of Motion	CM/8.1/18.11	Oxford Street Mall and Roscoe Street Markets - Commercial Contracts (A10/0384)	That Council builds the following requirements into future commercial contracts with market operators for the Oxford Street Mall and Roscoe Street markets: 1. Best practice sustainability operations. 2. No single-use plastics to be permitted under the new contracts. 3. Ongoing monitoring for the duration of the contract to ensure single use plastics are not used.	CA&O	Finalised	
Council	20/11/18	Notice of Motion	CM/8.2/18.11	Commercial Photo Shoot and Filming Conditions (A09/0454)	1. Does not allow commercial photo shoots and filming activities that occur in public open spaces and parks to use huts that are for use by residents and visitors. 2. Stipulates in conditions of hire that commercial photo shoots and filming activities must have their own accommodations (by way of small marquee or other such item), if they require costing facilities, hair and make-up, sun protection or equipment storage for the duration of the activity. 3. Officers, upon approving applications for commercial photo shoots and filming activities, advise applicants of the terms and conditions related to the use of huts in parks and open spaces. This advice is to be provided both verbally and by way of an information sheet detailing hire terms and conditions.	CS&OI	Finalised	
Council	20/11/18	Notice of Motion	CM/8.3/18.11	Waverley Cemetery - Boundary/Verge Beautification (A02/0658-06)	1. Investigates undertaking a boundary/verge beautification program in Waverley Cemetery that: (a) Considers an appropriate planting treatment for the verge areas surrounding the external boundaries of the cemetery. (b) Considers the possibility of creating footpaths with suitable kerb and guttering. (c) Considers the possibility of creating appropriate parking bays at various points. 2. Liaises with Randwick Council about undertaking a similar beautification program on the southern boundary of Waverley Cemetery. 3. Officers report back to Council on options, budgets and time frames.	CA&O	Action in progress	Additional budget was allocated in Q1 and Council officers from Cemetery Services and Open Space Planning are currently drafting the scope of works. Delayed due to the COVID-19 pandemic and likely to be carried over to the next financial year.
Council	20/11/18	Notice of Motion	CM/8.4/18.11	Bondi Junction Cycleway - Review (A14/0193)	1. A review of the current proposed Bondi Junction Cycleway be undertaken by the Mayor and the three Ward Councillors to determine status and progress. 2. An update be provided to Council by way of a status report.	PE&R	Finalised	
Council	20/11/18	Notice of Motion	CM/8.5/18.11	Affordable Housing (A13/0385)	1. For the purpose of expanding its potential as an affordable housing facilitator, Council officers investigate and report on options and forms of a housing trading entity such that it can attract investment funding into affordable housing in Waverley. 2. The housing trading entity, trust or company be charged with acquiring and providing affordable housing, and is set up as a commercial operation similar to the City of Port Phillip Bay Housing Trust in Victoria.	CA&O	Action in progress	A consultant was engaged to undertake a review of Waverley's affordable and social housing programs. A councillor workshop on 9 February 2021 will consider options arising out of the review.
Council	20/11/18	Notice of Motion	CM/8.6/18.11	Land Clearing in NSW and Native Animal Habitat Loss (A05/0878)	1. The Mayor writes to the Premier, Gladys Berejiklian, and the Environment Minister, Gabrielle Upton, calling on the Government to immediately: (a) End broad-scale land clearing of remnant native vegetation while assisting rural communities with targeted structural adjustment. (b) Implement legislation preventing habitat loss to stop the unacceptable practice of waiting until a species becomes listed as endangered or threatened before attempting to take action. 2. Officers prepare a report to Council on tree removal applications since 1 January 2016. 3. Notes that the clearing of native vegetation poses the single greatest threat to biodiversity. The majority of remaining native habitat in New South Wales is owned and managed privately, and it is in these intensively used areas that the greatest challenges for biodiversity conservation are found. 4. Also notes that the New South Wales Liberal Government gave permission to clear over 7,000 hectares of native vegetation in 2015–16 (last figures available) the second highest rate of clearing in a decade, while the creation of new conservation areas and restoration of bushland has slumped under the Berejiklian government.	PE&R	Finalised	Letters sent.
Council	20/11/18	Notice of Motion	CM/8.7/18.11	Repeal the Kosciuszko Wild Horse Heritage Act 2018 (A02/0666)	1. Writes to the NSW Government, including the Minister for the Environment, Gabrielle Upton, and also to the Opposition Shadow for the Environment, Penny Sharpe, as a matter of urgency, requesting the repeal of the Kosciuszko Wild Horse Heritage Act 2018 (adopted 5 June 2018), and the reactivation of the Kosciuszko National Park Draft Wild Horse Management Plan 2016 as a new starting point. 2. Notes the Kosciuszko Wild Horse Heritage Act 2018 is unlikely to limit the reduction of feral horse populations in KNP under the guise of heritage, and will allow runaway population increase and environmental destruction. 3. Notes the Kosciuszko National Park Draft Wild Horse Management Plan 2016 contains a number of options, including culling, and all the options are subject to community comment/consultation. 4. Notes that Peter Cochran, former NSW Nationals member for Eden-Monaro and an owner of a horse-trekking business conducted in northern KNP, had instructed a solicitor to draft the original bill. He has seemingly been able to pressure John Barilaro, NSW Nationals leader and member for Eden-Monaro, into introducing the Kosciuszko Wild Horse Heritage Act 2018. 5. Notes that destructive feral horses do not have heritage value in KNP, if they did then so would destructive feral foxes, pigs, rabbits, dogs and deer also have heritage value. 6. Notes that feral horses are a pest in KNP as they destroy the habitat of native flora and fauna. Feral horses are everywhere in Australia and there are plenty of them. Conversely, the endangered flora and fauna in KNP are unique and limited in number and range—generally to KNP—which is less than one percent of the Australian land mass. 7. Notes that feral horses suffer substantially, especially as numbers increase, from starvation. It has been observed that they eat into, and from, the stomachs of horses who have died of starvation because there is no other food available. 8. Notes the following background: <b>SEE FULL MINUTES FOR FULL BACGROUND INFORMATION</b>	PE&R	Finalised	Letters sent.



# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	20/11/18	Notice of Motion	CM/8.8/18.11	Refugees (A02/0436)	<p>1. Acknowledges that the Waverley local government area is a ‘Refugee Welcome Zone’ and has a well-established commitment to support and encourage refugees to settle here.</p> <p>2. Welcomes the Federal Government’s positive decision to support refugees coming to Australia by announcing a Community Support Program (CSP), with an intake of 1,000 from July 1 2017.</p> <p>3. Notes with concern that:</p> <p>(a) There are strict priority criteria for refugees applying for the CSP, which include the following:</p> <p>(i) Be aged between 18 and 50.</p> <p>(ii) Have an offer of employment (or a pathway that leads to employment).</p> <p>(iii) Have personal attributes that would enable them to become financially self-sufficient within 12 months of arrival.</p> <p>(iv) Be willing to live and work in regional Australia.</p> <p>(b) In addition to this strict criteria, community sponsors of applicants to the CSP are required to fund:</p> <p>(i) Visa application charges of \$2,680 at the time of application, with no guarantee of success.</p> <p>(ii) An additional \$16,444 for the primary applicant and \$2,680 for each other family member before the visa can be granted.</p> <p>(iii) Airfares, medical screening and settlement costs.</p> <p>(c) Although the CSP is a step in the right direction, Council is concerned that:</p> <p>(i) The rigid criteria will discriminate against those who are most in need.</p> <p>(ii) High fees, upwards of \$19,000 per first individual, may be prohibitive for potential community supporters.</p> <p><b>CONTINUES BELOW</b></p> <p>4. Further notes that:</p> <p>(a) There have been significant changes to eligibility for the Status Resolution Support Service (SRSS) payment—a reduced payment of 87% of Newstart that can be paid to those waiting for processing of their applications;</p> <p>(b) Local community groups, such as Refugee Council of Australia are already stretched to provide support to fill the gap left by the changes made to the SRSS payments late last year.</p> <p>(c) There is little transparency about the new eligibility criteria for the payment—the Federal Department of Home Affairs states simply that eligibility for the SSRS is ‘determined by Department of Home Affairs’.</p> <p>5. Writes to the new Member for Wentworth, Dr Keryn Phelps MP, and relevant Federal Government parliamentarians to:</p> <p>(a) Adopt a more humane and affordable visa fee structure for the CSP, to make the program fairer and more accessible.</p> <p>(b) Make the cap on the Refugee Community Sponsorship program additional to our existing humanitarian intake, in order to recognise the generosity and care of our communities rather than shifting both the costs and the burden of responsibility to them for meeting our international human rights obligations.</p> <p>(c) Explain these changes to the Status Resolution Support Service payment and to make criteria transparent to assist both Refugees, and those in Our Community, such as Grandmothers Against Detention of Refugee Children to better assist refugees generally.</p>	CA&O	Finalised	Waverley Council continues to acknowledge that the Waverley local government area is a ‘Refugee Welcome Zone’ and is committed to providing refugee support.
Council	11/12/18	Notice of Motion	CM/8.1/18.12	Macpherson Street/Albion Street Roundabout - Improved Pedestrian Safety (A03/0042-04)	<p>1. Council officers undertake a safety audit at the Macpherson Street/Albion Street roundabout.</p> <p>2. Officers report back to Council with recommendations to improve pedestrian safety and a proposed costing plan.</p> <p>3. In the interim, a short-term infrastructure solution be trialled.</p>	CA&O	Action in progress	A review of traffic management through this intersection has been undertaken as part of the Charing Cross traffic study. Further actions will be presented to Council in Q3.
Council	11/12/18	Notice of Motion	CM/8.2/18.12	York Road Pedestrian Crossing/Refuge (A03/0892)	<p>1. Investigates options for pedestrian crossings or pedestrian refuges along York Road.</p> <p>2. Consults with relevant stakeholders including the Centennial Park Trust, Randwick Council and the City of Sydney.</p> <p>3. Sends a delegation of the Mayor and Ward Councillors to meet with the Minister to discuss the safety issues for pedestrians and the installation of additional pedestrian crossings / refuges in York Road.</p> <p>4. Officers report to Council on options and timelines.</p> <p>5. Notes that:</p> <p>(a) York Road is a sub-arterial road and RMS and Council share responsibility.</p> <p>(b) A number of years ago, residents raised similar concerns and Council Officers undertook a pedestrian safety audit/study. As a result of this study, pedestrian and vehicle safety devices were constructed. A number of kerb blisters and centre refuges were constructed adjacent to the Centennial Park entry gates to allow pedestrians to safely cross York Road. A total of four refuges were constructed.</p> <p>(c) As the crossing points did not meet the ‘RMS warrant’ for a pedestrian crossing, RMS would not allow the installation of pedestrian crossings. In addition, a speed hump was constructed on York Road north of York Place, a roundabout constructed at the Birrell Street intersection, a centre barrier kerb constructed on the bend between Ashton Street and Queens Park Road, and Ashton Street closed at York Road to north bound traffic.</p> <p>(d) Council officers affirm that RMS would not support additional works at this location.</p>	CA&O	Action in progress	The matter has been referred to the Traffic and Transport team of Council. The team would undertake survey, evaluation, design and discussions and negotiations with various stakeholders including Centennial Park and Moore Park Trust, Randwick City Council, NSW Police, Sydney Buses and Transport for NSW. Estimated completion date February 2021.
Council	19/02/19	Notice of Motion	CM/8.1/19.02	Bronte Pool Water Intake Pipe (A06/0070)	<p>1. Considers previous work in assessing the water intake pipe, which was undertaken as part of the recent renovation of the Bronte Pool.</p> <p>2. Investigates options for extending the water intake pipe further out into the ocean to ensure that the pump can work at low tide.</p> <p>3. Investigates the Wi-Fi pump starting system and gets it working again.</p> <p>4. Officers report back to Council. The report is to include a budget estimate and timing to have the water intake pipe extended and fitted with suitable filters.</p>	CA&O	Action in progress	<p>1. Noted</p> <p>2 &amp; 4. Under investigation in association with the amenities block upgrades in Bronte Park.</p> <p>3. Resolved.</p> <p>4. Report planned for late 2021.</p>
Council	19/02/19	Notice of Motion	CM/8.2/19.02	fees and Charges - New Fee for Planning Proposals - Post-exhibition (A18/0511)	<p>1. Investigates options to improve pedestrian, cyclist, driver and passenger safety on the western side of the entrance to the Bronte Beach Village, outside 499 and 497 Bronte Road.</p> <p>2. Officers investigate the costs of the various options and report back to Council for consideration.</p>	CA&O	Finalised	Detail design of approved concept from report to Operations Committee OC5.2/20.02 underway. Delivery in 2020/21 FY.
Council	19/02/19	Notice of Motion	CM/8.3/19.02	Bronte Beach Village Strip - Underground Wires (A16/0755)	<p>1. Council:</p> <p>(a) Investigates the undergrounding of the remaining Ausgrid wires and poles in the Bronte Beach Village block between 459 and 499 Bronte Road, including asking the owners regarding funding.</p> <p>(b) Identifies costs to undertake this work.</p> <p>2. A report be submitted to Council for its consideration.</p>	CA&O	Finalised	Report endorsed at the February Planning Committee PD/5.4/20.02.

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	19/02/19	Notice of Motion	CM/8.4/19.02	Big Bogey Hole, Bronte Beach - Reinstatement of Ladder (A03/0910-02)	1. As a matter of urgency, reinstates the ladder into the Big Bogey Hole at Bronte Beach. 2. Ensures that the ladder has rounded edges to mitigate against any potential injury, and consistent with Australian Standards.	CA&O	Finalised	Replacement ladder installation complete
Council	19/02/19	Notice of Motion	CM/8.5/19.02	Pill Testing - Drug Harm Minimisation (A05/0435)	1. Notes that: (a) There are a large number of music festivals in and around the Waverley local government area each year, including Electric Gardens and Sydney City Limits. (b) Waverley also has a vibrant nightlife, with a concentration of bars, pubs and other venues where young people go out. (c) At these festivals and other venues, it is not uncommon for young people to use recreational drugs, including MDMA. (d) Over the summer, a number of young people have lost their lives at music festivals, leading many young people and their families to call for practical harm reduction measures to be introduced. 2. Writes to the NSW Premier and NSW Health Minister asking for: (a) A trial of pill testing and the introduction of amnesty bins. (b) An end to the use of police drugs dogs and strip searches at music festivals. (c) Peer-to-peer support services. (d) Require festival organisers to provide free cold water, chill out areas, on-site medical tents/services and shaded areas for festival goers.	CA&O	Finalised	Council officers have spoken to local services who all indicate they support a harm minimisation approach. One service has actively advocated for pill testing. Will monitor the situation and maintain contact with local services about the issue.
Council	19/02/19	Notice of Motion	CM/8.6/19.02	Bondi Junction Interchange - Signage (A08/0261)	1. Notes that: (a) There is a lack of information boards providing bus information in relation to bus stands or bus timetables at the Bondi Junction bus/rail interchange. (b) There are no STA customer service staff stationed at the bus/rail interchange to assist passengers with finding the correct bus stands or timetables. (c) Directions to the bus/rail interchange are poorly signposted from the Bondi Junction shopping area for non-residents and tourists. 2. Writes to Transport for NSW (TfNSW) and arranges a meeting with the Mayor, Ward Councillors and senior Sydney Bus management to consider improvements to bus/rail interchange customer service and information. 3. Requests TfNSW to provide signposting in Bondi Junction Mall that is safe and not imposing, to direct bus and train users to both entrances of the bus/rail interchange 4. Requests TfNSW to provide electronic information boards in or around Bondi Junction Mall that is safe and not imposing, to inform bus and train users of the various bus and train departures.	PE&R	Finalised	TNSW have improved signage at the Interchange.
Council	19/02/19	Notice of Motion	CM/8.7/19.02	Cultural Committee (A19/0120)	1. Notes that: (a) Council provides a number of large and small arts and cultural events each year. (b) Council has a Public Art Committee; however, there is no overarching cultural committee that oversees or has carriage of the large cultural life of Waverley. (c) Providing such a committee would raise the profile of the vast, exciting and colourful cultural programs in the community. 2. Officers prepare a report providing options in relation to the creation of a Cultural Committee, excluding the Public Art Committee, which would comprise Councillors and members of the local community.	CS&OI	Finalised	Council endorsed the establishment of the Waverley Cultural Advisory Committee at the Council meeting on 15 September 2020.
Council	19/02/19	Notice of Motion	CM/8.8/19.02	Military Road Pedestrian Crossing (A03/0042-04)	That this item be deferred to the next Committee meeting.	CA&O	Finalised	
Council	19/02/19	Notice of Motion	CM/8.9/19.02	Verge/Nature Strip Maintenance Program (A14/0144)	That this item be deferred to the next Committee meeting.	CA&O	Finalised	
Council	19/02/19	Notice of Motion	CM/8.10/19.02	Military Road Bus Stop (A02/0225-02)	That this item be deferred to the next Committee meeting.	CA&O	Finalised	
Council	19/02/19	Notice of Motion	CM/8.11/19.02	Australia Day (A14/0041)	That this item be deferred to the next Committee meeting.	CS&OI	Finalised	
Council	19/02/19	Notice of Motion	CM/8.12/19.02	Sydney Football Stadium Redevelopment - Legal Challenge (A03/0943)	That Council: 1. Prepares a brief report for Council's consideration on the costs incurred in taking action against the Sydney Football Stadium (SFS) Redevelopment after completion of the legal case. 2. Confirms the SFS Consultative Committee appointment of the Mayor with alternates the Deputy Mayor and the Director of Planning. 3. Notes the response to the Mayor's letter from Minister for Planning, Anthony Roberts, dated 1 February 2019 and included fully in the background to this motion, which states in part: 'The assessment report, which I considered in approving the concept proposal, clearly evidences that design excellence was taken into account.' It further comments: 'In the light of this, I cannot see how it would be possible to form a reasonable view that the assessment and consideration of design excellence in the determination of the concept approval would have any adverse impact on the residents and businesses within the Waverley area.' 4. Notes the resolution PD/6.1/19.02, and considers the Minister's response unsatisfactory as it fails to deal with the fundamental point that the Minister was required to form an opinion that the concept plan exhibited design excellence. 5. Notes that there are two separate legal opinions that consider that the Minister for Planning has breached the EP&A Act in issuing the consent for the demolition of the Sydney Football Stadium, including the advice from Phillip Clay SC dated 20 December 2018 ('Clay Advice'). 6. Notes that Council is designated by the Department of Planning as a significant stakeholder in the SFS redevelopment and has been allocated a representative on the Community Consultative Committee.	PE&R	Finalised	Report to Council will be prepared once the matter of costs is determined by the Court.
Council	19/02/19	Notice of Motion	CM/8.13/19.02	United Nations Year of Indigenous Languages and Indigenous Place Names in Waverley (A02/0424)	That this item be deferred to the next Committee meeting.	CA&O	Finalised	



**NOTICES OF MOTION**

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
O&CS Committee	05/03/19	Notice of Motion	OC/5.7/19.03	Military Road Pedestrian Crossing (A03/0042-04)	1. Investigates the possibility of installing a pedestrian crossing or alternative pedestrian safety treatment, like a traffic island, on Military Road between Lancaster Road and Blake Street, with consideration given to: (a) Location of the crossing or safety treatment, with specific regard to pedestrian sight lines. (b) Cost. (c) Impact on parking. 2. Officers report back to Council with recommendations by June 2019, and initiates community consultation with the Dover Heights precinct and local residents.	CA&O	Action in progress	Under investigation by traffic and transport team. Traffic and pedestrian counts delayed due to COVID 19 restrictions and until background conditions return to normal (work from home etc. no longer in place).
O&CS Committee	05/03/19	Notice of Motion	OC/5.8/19.03	Verge/Nature Strip Maintenance Program (A14/0144)	1. Investigates the possibility of Council maintaining additional nature strips across the local government area. 2. Officers report back to Council on the feasibility of such a proposal, with recommendations as to the following: (a) Cost and resourcing needed. (b) Frequency of maintenance schedule. (c) Additional locations, including whether the maintenance of verges in local village areas be extended alongside commercial properties into residential streets. 3. Reports back to Council by April 2019 and then initiates community consultation. 4. Reports back to Council as soon as practical and then initiates community consultation.	CA&O	Action in progress	Military Road is inspected at least weekly for any dumped rubbish by our dedicated Public Place Cleansing team. The is no formal Policy that currently guides service provision for mowing nature strips. The current priority areas are categorised as: 1. Gateways and main roads 2. Bondi Junction and Bondi Beach 3. Difficult to mow areas 4. Public laneways 5. Special needs mowing (est. 30 sites) Military Rd currently listed as a 'priority 1' gateway/main road and serviced every (2) months from a lawn mowing / litter collection perspective. There is an estimated 10 staff allocated to service nature strips in the (5) priority areas totalling 164 locations/streets. There is currently a very limited opportunity to absorb additional, or increase frequency to some sites without having to add a resource to the current structure. Council Officers are currently undertaking an investigation to look at alternative options for increase the efficiency of service delivery in this area with a report due back in December 2020. Investigation has been completed. A request has been made for an extension of final decision to the resolution.
O&CS Committee	05/03/19	Notice of Motion	OC/5.9/19.03	Australia Day (A14/0041)	That Council continues to celebrate Australia Day on 26 January and: 1. Supports the achievements of our great nation. 2. Recognises our Aboriginal and Torres Strait Islander people, who have been here for more than 65,000 years. 3. Acknowledges the contribution that every Australian makes to our contemporary and dynamic country. 4. Notes that Council has held Citizenship ceremonies on Australia Day for at least the last twenty years to the most recent in 2019. 5. Notes: (a) That only since 1994 the Australia Day public holiday has been on 26 January throughout Australia. (b) That Australia Day has its origins since 1835. (c) The indigenous child mortality rate is 2.4 times the mortality rate for non-indigenous children. (d) The target to close the gap in life expectancy for indigenous Australians is not on track, and that 95% of all indigenous 4 year olds are on track to be enrolled in Early Childhood education by 2025. (e) The national indigenous employment rate has not improved and the gap with the nonindigenous employment rate has widened over the past decade. (e) The rate of indigenous incarceration has increased by 45% since 2008. (f) Aboriginal and Torres Strait Islander Australians make up 2% of the total population but 28% of the adult prison population. (g) Indigenous children make up 7% of the general youth population but 54% of those in youth detention – 97% in the Northern Territory. (h) The Australian Human Rights Commission reports that 43% of Indigenous Australians experienced at least one form of racial prejudice in the last six months, while 1 in 3 Aboriginal and Torres Strait Islander people experienced at least one form of verbal racial abuse. (i) That Australia is one of the most multicultural and harmonious countries on earth. (j) That there are a number of days to celebrate the contribution of indigenous Australians throughout the year like Mabo Day, Reconciliation Week and NAIDOC Week.	CS&OI	Finalised	Noted, no action required

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Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
O&CS Committee	05/03/19	Notice of Motion	OC/5.10/19.03	United Nations Year of Indigenous Languages and Indigenous Place Names in Waverley (A02/0424)	<ol style="list-style-type: none"> <li>Notes the United Nations has declared 2019 as the International Year of Indigenous Languages with the stated purpose being ‘to raise awareness of them, not only to benefit the people who speak these languages, but also for others to appreciate the important contribution they make to our world's rich cultural diversity.’</li> <li>Notes 'This Place', a project of ABC's Indigenous Strategy, which invites Aboriginal and Torres Strait Islander peoples to create a short video about a place name, and the story behind it.</li> <li>Promotes the ‘This Place’ project on its website and social media platforms.</li> <li>In consultation with the First Nations community, identifies Indigenous place/s and Indigenous place name/s within the Waverley Municipality for consideration for dual naming and/or renaming, where appropriate, so that it may be celebrated during NAIDOC week 7–14 July 2019.</li> <li>Publicly highlights the 2019 United Nations Year of Indigenous Languages and this intended consultation research in a joint Mayor and Deputy Mayor media release.</li> <li>Facilitates Aboriginal First Nations community ‘This Place’ projects in partnership with the ABC.</li> <li>Conducts an ongoing focused social media campaign for increasing community awareness of the subject of Indigenous languages.</li> <li>Refers this resolution for further discussion at the Eastern Region Local Government Aboriginal Torres Strait Islander Forum (ERLGATSIF) and the Multicultural Advisory Committee, as well as referral to any agencies, such as the Local Government Aboriginal Network (LGAN) and Local Government NSW, involved in similarly participating in the focused awareness of the UN Year of Indigenous Languages.</li> <li>Adds a recognition of the UN International Year of Indigenous Languages in the Mayor’s 2019 speeches given at Waverley’s citizenship ceremonies, and through operational re/allocations potentially funds and invites available Aboriginal language speakers to ‘greet’ new citizens of Waverley in an Indigenous language.</li> </ol>	CA&O	Finalised	Through the RAP and ongoing negotiations with the Gujaga Foundation, Waverley is planning to undertake work around language and co naming if budget is available in 21/22. The Waverley EEC's have sought budget to undertake language programs in 2021.
Council	19/03/19	Notice of Motion	CM/8.2/19.03	Intersection of Blair Street and Wairoa Avenue, North Bondi - Pedestrian Safety (A03/0042-04)	That Council undertakes an investigation of measures to improve pedestrian safety in the vicinity of the intersection of Blair Street and Wairoa Avenue.	CA&O	Action in progress	Under investigation by Traffic and Transport team.
Council	19/03/19	Notice of Motion	CM/8.3/19.03	Beautification of Roundabouts, Traffic Islands and Other Traffic Devices (A05/0530)	<ol style="list-style-type: none"> <li>Prepares a concept plan for the beautification of the traffic islands on the corner of Macpherson Street and Evans Street, Bronte, incorporating suitable landscaping.</li> <li>Provides costings to undertake the work.</li> <li>Officers prepare a report for consideration by Council prior to submission to the Traffic Committee.</li> </ol>	CA&O	Action in progress	Assets Team are reviewing the Neighbourhood Amenity Fund criteria and delivering against the Street Design Manual principles.
Council	19/03/19	Notice of Motion	CM/8.4/19.03	Bronte Cutting - Planting Plan for Burnt Vegetation (A18/0246)	<ol style="list-style-type: none"> <li>Develops a comprehensive planting plan for the burnt vegetation area in Bronte Cutting that includes: <ol style="list-style-type: none"> <li>Clearing details, including which trees will be cut down.</li> <li>Interim steps to stop erosion and slippage during works.</li> <li>Timetable for works.</li> <li>Planting schedule.</li> </ol> </li> <li>Undertakes a community information campaign before any works commences, including any cutting down of existing trees.</li> </ol>	PE&R	Finalised	Plan prepared and presented to June Committee meeting. Planting being progressively implemented in 2020.
Council	19/03/19	Notice of Motion	CM/8.5/19.03	Bronte Beach - Installation of External Showers (A02/0337)	<ol style="list-style-type: none"> <li>Investigates the installation of outdoor cold-water showers at Bronte Beach.</li> <li>Makes recommendations as to suitable locations.</li> <li>Considers this within the Bronte Park Plan of Management, including ensuring risk reduction such as no water runoff on to the promenade or beach.</li> <li>Officers report to Council, detailing options, budget and timelines.</li> </ol>	CA&O	Action in progress	Additional shower installed as part of the Sth Bronte Amenities refresh. Additional outdoor showers included in concept design for Surf Club and Community Facilities project.
Council	19/03/19	Notice of Motion	CM/8.7/19.03	Pedestrian Safety in Hewlett Street, Bronte (A03/0543)	That Council investigates improving the safety of pedestrians crossing at the intersection of Hewlett Street and Alfred Street at Hewlett Street Park, with a report to be prepared for consideration by the Waverley Traffic Committee.	CA&O	Finalised	This was previously reported to Council and the Waverley Traffic Committee. It was decided not to proceed as the impacts of safety devices were significant.
Council	19/03/19	Notice of Motion	CM/8.9/19.03	Bondi Beach Playground Improvements and Petition (A02/0621)	<ol style="list-style-type: none"> <li>Council officers consult stakeholders, Ward Councillors and Cr Burrill on an interim upgrade of the existing or new play equipment and the priority of which equipment should be upgraded to generally make the playground safer, and that these works take place as soon as possible.</li> <li>Additionally, officers report back to Council with a future concept plan.</li> <li>A representative of the recent ‘Mothers of Bondi’ petition, Ms Talia Golan or her alternate, be included within the stakeholder group.</li> <li>Council notes that the NSW Government has recently given Council \$300,000 under the Stronger Communities Fund to fund priority upgrade works as an interim measure in the Bondi Beach playground.</li> <li>Council notes that a full upgrade of the playground to a regional playground is due to commence in 2021–22, following the completion of the Bondi Pavilion Conservation Upgrade project.</li> <li>Council notes the recent online petition by the ‘Mothers of Bondi’ addressing urgent safety issues and upgrades to existing equipment.</li> </ol>	CA&O	Finalised	<ol style="list-style-type: none"> <li>Councillor onsite meeting took place on site on the 18 of March 2020 to discuss the proposed design.</li> <li>Councillors were emailed a concept plan on the 5 of March 2020 and had an opportunity to attend an onsite meeting.</li> <li>Representative of the 'Mothers of Bondi' petition was consulted in onsite meetings regarding the playground refurbishment and new equipment.</li> <li>5, 6. Noted</li> </ol> <p>The improvement works are underway and due to be completed by the end of 2020.</p>
Council	19/03/19	Notice of Motion	CM/8.11/19.03	Diamond Bay Road and Old South Head Road, Vaucluse - Intersection Improvement (A03/0639)	That Council investigates improving the vehicle safety of the left and right hand turn out of Diamond Bay Road into Old South Head Road. This might be achieved by the construction of a roundabout, or by squaring off the corner and through improved line marking.	CA&O	Action in progress	Design completed and approved by TfNSW. Currently out to tender with construction scheduled to commence in May 2021.
Council	19/03/19	Notice of Motion	CM/8.12/19.03	South Head Cemetery (A02/0151)	<ol style="list-style-type: none"> <li>Undertakes an improvement program around the perimeter of South Head Cemetery, including tidying current plantings, extra plantings as appropriate, weeding, lawn patching and re-turfing.</li> <li>Notes that it has spent approximately \$400,000 since 2011 on replacing the cemetery wall along Burge Street and the removal of all the trees and their replacement along the street frontage of Burge Street.</li> </ol>	CA&O	Action in progress	This work will be prioritised in 2020/21.

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	19/03/19	Notice of Motion	CM/8.13/19.03	Clarke Reserve - Grant Funding (A04/2119)	1. Notes and acknowledges that: (a) The NSW Government has provided Council a \$100,000 grant to make further improvements to Clarke Reserve in Vaucluse. (b) This money is in addition to the \$150,000 already allocated by Council bringing the total investment of \$250,000. (c) The upgrade of the Reserve is due to commence in the second half of 2019. 2. Writes to the Member for Vaucluse, Gabrielle Upton MP, thanking her for the contribution of the grant, which will be used to improve local amenity. 3. Officers consult the Diamond Bay/Vaucluse Precinct and nearby residents within the Diamond Bay/Vaucluse Precinct catchment area, notifying them of the additional funding being provided and seeking feedback.	CA&O	Finalised	Designs have been prepared and documented, consultation has been completed. Tender to be released shortly for the construction of the project.  Report submitted to the 16 July 2019 Council Meeting.
Council	19/03/19	Notice of Motion	CM/8.14/19.03	Local Government Aboriginal Network Conference 2019 (A03/0027)	1. In consultation with First Nations Peoples and through a motion at the 2019 Local Government Aboriginal Network (LGAN) Conference, requests Local Government New South Wales (LGNSW) to lobby the NSW Government to effectively resource and re-create a specialist identified position within the State public service, in the department of what is currently called the Office of Local Government, to enhance and develop the capacity within NSW local government for the employment and access of Aboriginal Torres Strait Islander Peoples. 2. Continues to fund and support the Eastern Region Local Government Aboriginal and Torres Strait Islander Forum (ERLGATSIF), the Local Government Aboriginal Network Annual Conference, and the Policy Officer (Aboriginal) role within the administration of LGNSW. 3. In consultation with First Nations Peoples, promotes the 'Collaborate' program currently featured on the LGNSW website < <a href="http://collaboratensw.org/">http://collaboratensw.org/</a> >, especially those initiatives within 'Collaborate', which seek to interest and train more Aboriginal and Torres Strait Islander peoples in the process of being candidates for the 2020 NSW local government elections. 4. Receives and notes the following short report on the recent activities of LGAN by Cr Wy Kanak, President, LGAN: <b>**SEE MINUTES FOR FULL EXTRACT</b>	CA&O	Action in progress	These will be referred to ERLGATSIC for further discussion - City of Sydney had agreed to host the next LGAN conference in 2020 which did not happen. Further clarification is being sought around the future of LGAN and ERLGATSIC.
Council	19/03/19	Notice of Motion	CM/8.15/19.03	Neighbour Day 2019 - Challenging Loneliness (A19/0173)	1. Council promotes and supports, with a program of social media activity, 'Neighbour Day' on Sunday, 31 March 2019, which focuses this year on 'Challenging Loneliness'. 2. The 'Challenging Loneliness' program is to include: (a) Inviting the community of Waverley to engage through social media with Neighbour Day's website and suggested activities attached to this motion. (b) Continuing to support programs and activities through the Mill Hill Seniors Centre focused on 'Challenging Loneliness'. 3. The Mayor and Deputy Mayor release a joint media statement alerting the community to this year's Neighbour Day theme and activity focus. 4. Officers facilitate a Mayor's Neighbourhood Day event on Sunday, 31 March, or other suitable date, at Waverley Library.	CS&OI	Finalised	Finalised
Council	16/04/19	Notice of Motion	CM/8.1/19.04	Voluntary Planning Agreements and Affordable Housing Program (A13/0099)	1. Notes that a Councillor workshop on strategic planning matters is now scheduled to be held on the 28 May 2019. 2. As part of the workshop, considers modification of the Planning Agreement Policy such that the proportion of contributions that is set aside for Waverley's Affordable Housing Program fund be increased from 10% to 25%. 3. Notes that Waverley Council Planning Agreement Policy 2014 applies to any development application that exceeds standards under Waverley Local Environment Plan (LEP) and is referred to by Waverley Development Control Plan (DCP). 4. Notes that housing is relatively very expensive in Waverley which mitigates against the population diversity of which Waverley has been historically supportive. 5. Notes that, although the coverage of State Environmental Planning Policy (SEPP) 70 (Affordable Housing) has been recently increased to all Councils in NSW, there are still a large number of steps and a lot of time required before SEPP 70 could be operational, and even then there are no guarantees; so a quicker route to increasing the amount of affordable housing is the above change to the Planning Agreement Policy.	PE&R	Finalised	Council workshop held in May to discuss these matters.
Council	16/04/19	Notice of Motion	CM/8.2/19.04	Taxi Rank outside the Former Bronte RSL Site, 113 Macpherson Street, Bronte (A04/0704)	That Council investigates the reinstatement of the taxi rank outside the former Bronte RSL site at 113 Macpherson Street, Bronte, and reports back to Council before referring the matter to the Waverley Traffic Committee.	CA&O	Finalised	Works Completed.
Council	16/04/19	Notice of Motion	CM/8.3/19.04	Street Pedestrianisation Pilots (A03/0042-04)	1. Notes its previous resolution of 20 February 2018 concerning street pedestrianisation. 2. Following Council endorsement of the report from the February 2018 resolution: (a) Undertakes street pedestrianisation pilots for: (i) St James Road, Bondi Junction. (ii) Cox Avenue, Bondi. (iii) Miller Street, Bondi. (iv) Busby Parade, Bronte. (b) Undertakes appropriate training of parents and residents to ensure the safety of children playing in the street. 3. Applies for any relevant funding that may support such a program.	CA&O	Finalised	Street Play Policy has been Endorced by Council in February 2020
Council	16/04/19	Notice of Motion	CM/8.4/19.04	Jessie Street Reserve - Native Food Garden and Indigenous Learning Centre (A19/0171)	1. Council investigates developing Jessie Street Reserve (corner of Murray Street and Belgrave Street, Bronte) into a native food garden and indigenous learning centre to enhance local understanding of local indigenous culture and increase indigenous business and employment. 2. The investigation consider: (a) The integration of the centre as part of the Waverley Council Reconciliation Action Plan. (b) Plans and designs for a native garden with an education area that will require extensive landscaping to make the most of a small place. (c) User safety, as it is located next to a busy road. (d) Security, to ensure it is not misused at night and causes concern for neighbours. (e) Suitable local indigenous businesses with the capacity to plan, plant and maintain the garden. (f) Resident and Bronte Precinct feedback. (g) Costings for the establishment and ongoing maintenance of this space. 3. Council consults elders and other relevant Aboriginal and Torres Strait Islander organisations. 4. Council officers report back to Council on the outcome of the investigation.	PE&R	Action in progress	Council Officers are currently investigating options for Jessie St Reserve and optimum ways to develop a native garden and indigenous learning centre. A report is being prepared for Council in September 2020.

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	16/04/19	Notice of Motion	CM/8.5/19.04	Tender Evaluation Criteria (A15/0533)	1. Includes all relevant tender decision-making criteria within Council tender reports, including mandatory or pass/fail or gateway criteria. 2. Receives a report analysing approaches for giving greater consideration to sustainability/quadruple bottom line criteria and quality management within both Council procurement/tendering criteria and Council project selection, specification and design processes, including information on key sustainability elements of the new Procurement Policy and Procedure.	Finance	Action in progress	A report is pending on the new Procurement procedures, which is in its final stages of completion. This report will also include a response to all matters raised, in particular the area of sustainability. There are projects underway currently which are targeting particular projects such as catering and cleaning services which require specific conditions to address the sustainability issue. A further project underway is also looking at a broader context to embed environmental sustainability into the way Council purchases goods and services.
Council	16/04/19	Notice of Motion	CM/8.6/19.04	Parking Prevention Blister at the Intersection of Ocean Street and Birrell Street, Bondi (A03/0772)	1. Investigates the feasibility of establishing a blister on the western corner of Ocean Street at its junction with Birrell Street. 2. Notes that the blister is to be designed in such a way that prevents parking within approximately eight metres of the corner (Road Rules require 10 metres), as far as the tree which is planted in the roadway, to improve sight distances. 3. Notes that the blister could include planting of low shrubbery in the blister footprint and could include harder design features to prevent drivers parking on the blister. 4. Notes that the blister could incorporate the existing tree at its northern end.	CA&O	Action in progress	Works issued for construction.
Council	16/04/19	Notice of Motion	CM/8.7/19.04	State of Climate Emergency (A02/0131)	1. Recognises that human-induced climate change represents one of the greatest threats to civilisation and other species, and that it is still possible to prevent the most catastrophic outcomes if, and only if, societies take urgent action. 2. Urgently implements activities to drastically reduce greenhouse gas emissions of Council and the community so that global temperature rise can be limited to 1.5°C 3. Notes that there are many environmental programs run by Council that children within the local government area can involve themselves with for the improvement of the Waverley community. 4. Congratulates the schoolchildren who went on strike on 30 November 2018 and 15 March 2019 in order to learn about and demonstrate their knowledge of the state of climate emergency, their democratic rights and their fears about the future, and who have learnt much more about civics and the political process than if they had stayed at school. And notes that they are showing more environmental and political nous than some of their destructive and selfish elders. 5. Informs the following State MPs in the table below of the contents of this motion: <b>**SEE FULL MINUTES FOR TABLE</b>	PE&R	Finalised	MPs informed. Council Officers are implementing actions to reduce greenhouse gas emissions.
Council	16/04/19	Notice of Motion	CM/8.8/19.04	Festive Lights, Decorations and Banners (A18/0548)	1. Council implements an enhanced and improved festive celebration of Hanuka and Christmas for this year, 2019, which may include: (a) Low voltage LED lighting of selected trees, buildings and landmarks. (b) Banners. (c) Festive decorations. 2. Identifies key sites, such as Campbell Parade, Norman Lee Place, Charing Cross Village and Bondi Junction Mall, while being cognisant of RMS rules concerning state roads, traffic signals and pedestrian crossings. 3. A timely report come to Council concerning purchase and set up of this festive celebration. 4. A festive celebration strategy be developed for subsequent years based on learnings from this year.	PE&R	Finalised	Festive Activation for 2019 completed
Council	16/04/19	Notice of Motion	CM/8.9/19.04	Traffic and Pedestrian Safety in Streets Bounded by Bondi Road, Old South Head Road and Flood Street (A03/0042-04)	1. Investigates the intersection of Paul Street and Kenilworth Street to address pedestrian and vehicle safety. 2. Identifies alternative solutions to prohibit large vehicles, including articulated vehicles (semi-trailers and truck trailer combinations), in Paul Street and the western end of Kenilworth Street. 3. Prepares a report for Waverley Traffic Committee consideration.	CA&O	Action in progress	Installation of a pedestrian refuge Island on Kenilworth Street at the intersection with Flood Street, Bondi recommended by the 24 October 2019 Waverley Traffic Committee Meeting approved at the 17 September 2019 Council Meeting.  Bollards installed at the intersection of Paul Street and Kenilworth Street.  The 24 October 2019 Waverley Traffic Committee Meeting also recommended Investigation into reducing the setback to 7 m at the corner of Kenilworth Street and Flood Lane to offset the loss of parking from the kerb blister. This is still to be completed.
Council	21/05/19	Notice of Motion	CM/8.1/19.05	Varna Park - Exercise Equipment (A06/0739)	1. Investigates options for the installation of outdoor exercise equipment in Varna Park, including costs, suitable types of equipment and potential locations for the equipment. 2. Officers report back to Council.	CA&O	Finalised	1. A report detailing the option for outdoor exercise equipment in Varna Park, its cost and equipment to be presented to Council in a separate report in April 2020. Council resolved to pursue the design of the outdoor fitness station.
Council	21/05/19	Notice of Motion	CM/8.2/19.05	Vivid 2020 and Bondi Junction (A16/0292)	1. Council investigates working with Destination NSW to attract Vivid events to Bondi Junction in 2020 in a similar way to Willoughby Council, which has attracted Vivid events to Chatswood. 2. A report comes back to Council.	PE&R	Finalised	Meetings held with Destination NSW and Willoughby Council and draft proposal being prepared for Council's consideration.

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Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	21/05/19	Notice of Motion	CM/8.3/19.05	Improved CCTV Surveillance in Bondi and Surrounding Areas (A03/2668)	1. Acknowledges concern expressed by the community about the rise in anti-Semitism and racial vandalism in Waverley. 2. Notes that Council has already installed one CCTV camera along the Bondi Beach Promenade to be able to identify the culprits of this type of vandalism. 3. Welcomes the recent funding contribution announcement by the Federal Government of \$144,000 to enhance CCTV surveillance at Bondi Beach. 4. Escalates the project to install the remaining CCTV cameras at the earliest opportunity. 5. Officers meet with NSW Police, Bondi Ward Councillors, lifeguards and the North Bondi and Bondi Surf Clubs in June 2019 to identify the best locations for these cameras. 6. Identifies other complementary strategies, including appropriate lighting, natural surveillance, access control, signage and other recommendations to achieve the above. 7. Prepares an urgent report identifying suitable CCTV camera locations along Bondi Beach promenade and surrounding areas, and provides methods on: (a) Deterring and reducing crime. (b) Promoting and enhancing a safer environment. (c) Protecting the community and public property. (d) Assisting in the detection and prosecution of offenders. (e) Managing and improving public safety and risk. 8. Investigates amending the 2004 policy (which only covers cameras on buildings for asset protection) to incorporate surveillance of the public domain.	CS&OI	Action in progress	1. Noted - CA&O 2. Noted - CA&O 3. Noted - CA&O 4. Noted - CA&O 7. Consultants have developed a CCTV system design which is being aligned as closely as possible to the lighting project design so as to deliver the optimum design outcome in terms of effectiveness and cost for presentation to Council. 8. CS&OI - Review of Policy is being undertaken concurrent to development of a Security Masterplan.
Council	21/05/19	Notice of Motion	CM/8.4/19.05	Dudley Page Reserve - Installation of Water Bubbler (A03/2129)	1. Investigates the current water connections at Dudley Page Reserve to satisfy Sydney Water requirements to install a water bubbler there. 2. Subject to those investigations, install a new bubbler. The bubbler should provide wheelchair access and a facility for dispensing water for dogs and a water station. 3. Informs the Dover Heights Precinct Committee of this decision.	CA&O	Finalised	1. Sydney Water have approved the location of the new water bubbler. 2. The installation of the bubbler was completed 4 May 2020, which has a dog bowl and water bottle refill tap and is compliant to enable wheel chairs.
Council	18/06/19	Notice of Motion	CM/8.1/19.06	Fossil Fuel Divestment (A05/0197)	1. Council notes officers’ success in progressively divesting fossil fuel lending authorised deposit-taking institutions (ADIs) from 55% of the investment portfolio in May 2018 to 23% in May 2019, with direct investment in fossil fuels being less than 2% (being potentially part of the TCorp-managed fund). 2. Council reviews its Investment Policy with the aim of divesting all its fossil fuel funds by 30 August 2020. 3. Progress reports are prepared for Council’s consideration.	Finance	Finalised	Policy review is complete, the Policy provides the flexibility to achieve the stated objective. Progress report will be supplied regularly as part of the monthly Investment Report to Council.
Council	18/06/19	Notice of Motion	CM/8.2/19.06	Cycle Path Upgrade (A14/0193)	That Council is provided with a report on options and costings to upgrade the section of the cycle path between Bondi Beach and Bondi Junction from Martins Avenue to Penkivil Street, which will include: 1. Consideration of installing traffic lights at the intersection of Wellington Street and Bondi Road. 2. Investigation of traffic movement through, and adjacent to, the cycle path. 3. Options for improving bike rider safety. 4. A review of options presented to Council in reports of 2015 and 2016.	PE&R	Action in progress	Under investigation.
Council	18/06/19	Notice of Motion	CM/8.3/19.06	Diamond Bay Reserve and Coastal Walk (A03/0946)	1. Officers investigate measures to restrict or deter movement from the Diamond Bay Reserve and the Coastal Boardwalk to the cliff ledge. Such measures to include: (a) Appropriate multilingual signage (b) Further physical barriers to restrict or hinder movement to the cliff ledge. 2. Investigates the cost and appropriateness for CCTV and consults the local police area command. 3. Officers report back to Council by September 2019 with a further investigation to consider the appropriateness and cost of installing a viewing platform from the coastal boardwalk. 4. Increases the frequency of ranger patrols in the area, in particular on weekends. 5. Installs an additional bin in Diamond Bay Reserve. 6. Informs the Vaucluse/Diamond Bay Precinct of Council’s decision. 7. As part of the investigation Council officers liaise with Sydney Water and groups representing recreational fishermen about the access taken along the edge of the cliff to Sydney Water infrastructure by local fishermen.	CA&O	Finalised	Refer Council report 17 September 2019 for updated status.
Council	16/07/19	Notice of Motion	CM/8.1/19.07	Clarke Reserve to Diamond Bay Reserve - Fence Upgrade (A04/2119)	1. Officers investigate bringing forward fence upgrades at the northern end of the local government area (Clarke Reserve to Diamond Bay Reserve) in 2019–20 and report back to Council on the scope of work and estimated costs, with a view to make a Q1 budget adjustment if feasible. 2. Recognises the poor condition of the fencing between Clarke Reserve to Diamond Bay Reserve and the need for its urgent upgrade.	CA&O	Finalised	1. Funding has been brought forward to design the new fence In Clarke Reserve. Currently geotechnical investigations are complete and documentation complete ready for tender. The fence is expected to cost approximately \$345k. 2. Noted
Council	16/07/19	Notice of Motion	CM/8.2/19.07	Parking outside St Patrick's Church, Bondi (A02/0637-02)	1. Investigates the feasibility of modifying the parking arrangements on Wellington Street outside St Patrick's Catholic Church (corner of Bondi Road and Wellington Street). 2. Consults adjacent property-owners and stakeholders, including St Patrick’s Catholic Church. 3. Notes that the first two parking spaces on the west side of Wellington Street are dedicated to wedding and funeral vehicles, which are available at any time. However, observations by community members indicate these dedicated spaces are very infrequently used. 4. Notes that a more efficient use of the two spaces might be a conversion to ‘P 15 8 am Mon–6 pm Sat’, with an additional sign under the control of St Patrick’s Church that could be applied over the potential new P15 signs for the duration of particular wedding and funeral activities and removed afterwards.	CA&O	Action in progress	Will be incorporated as part of the footpath SAMP works and the continuous footpath treatment over Wellington Place. Design will be presented to WTC in Q3.
Council	16/07/19	Notice of Motion	CM/8.3/19.07	Approval of Concept Designs for Major Works (A19/0456)	That Council notes the General Manager’s recommendation for Councillors to participate in a workshop within eight weeks to consider all options that would enable greater participation of Councillors in the design process, including the option to formally endorse all concept designs of major projects prior to tender.	CA&O	Finalised	Councillor workshop held 27 August 2019.
Council	20/08/19	Notice of Motion	CM/8.1/19.08	<b>RESCISSION MOTION</b> - CM/5.2.4/19.07 - Military Road - Pinch Point Improvements (A16/0524)	That Council undertakes the proposed works at pinch point locations 1, 2 and 3 along Military Road, in accordance with the drawings attached to the June Traffic Committee report.	CA&O	Finalised	



NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	20/08/19	Notice of Motion	CM/8.2/19.08	Treaty on the Prohibition of Nuclear Weapons (A02/0267)	<p>1. Welcomes and endorses the adoption of the Treaty on the Prohibition of Nuclear Weapons by the United Nations in 2017 and calls on our national government to sign and ratify it without delay.</p> <p>2. Notes that our municipality is deeply concerned about the grave threat that nuclear weapons pose to communities throughout the world. We firmly believe that our residents have the right to live in a world free from this threat. Any use of nuclear weapons, whether deliberate or accidental, would have catastrophic, far-reaching and long-lasting consequences for people and the environment.</p> <p>3. Notes that the following distinguished Australians have signed the appeal to the Australian government to support a global ban on nuclear weapons:</p> <p>(a) Rt Hon Doug Anthony AC.</p> <p>(b) Hon Peter Baume AC.</p> <p>(c) Hon Sir Gerald Brennan AC, KBE, QC.</p> <p>(d) Ita Buttrose AO, CBE.</p> <p>(e) John Coates AC.</p> <p>(f) Tony Eggleton AO.</p> <p>(g) Prof Allan Fels AO.</p> <p>(h) Air Vice Marshall James Flemming AO.</p> <p>(i) Rt Hon. Malcolm Fraser AC.</p> <p>(j) Margaret Fulton OAM.</p> <p>(k) Hon Dame Margaret Guilfoyle AC, DBE.</p> <p>(l) Rt Rev Dr Peter Hollingsworth AC, CBE.</p> <p>*CONTINUES BELOW</p> <p>(m) Janet Holmes à Court AC.</p> <p>(n) Hon T.E.F. Hughes AO, QC.</p> <p>(o) Maj-Gen Michael Jeffery AC, CVO, MC.</p> <p>(p) Vice Adm. David Leach AC, CBE.</p> <p>(q) Hon. Sir Anthony Mason AC, KBE, QC.</p> <p>(r) Baillieu Meyer AC.</p> <p>(s) Sir Eric Neal AC.</p> <p>(t) Sir Gustav Nossal AC, CBE.</p> <p>(u) Hon. Andrew Peacock AC.</p> <p>(v) Air Vice Marshall Robert Richardson AO, AFC.</p> <p>(w) Hon. Kevin Rozzoli AM.</p> <p>(x) Rt Hon. Sir Ninian Stephen KG, AK, GCMG, GCVO, KBE.</p> <p>(y) Carla Zampatti AC.</p>	PE&R	Finalised	Noted.
Council	20/08/19	Notice of Motion	CM/8.3/19.08	Bondi Pavilion Construction Plan of Management - Community User Groups and Organisers of Community Cultural Activities (A15/0272)	<p>1. In preparation of the Construction Plan of Management for the proposed renovation works at Bondi Pavilion, Council includes measures to maintain continuity of delivery of community cultural activities currently accommodated in the Pavilion.</p> <p>2. Council convenes a meeting of community user groups and organisers of community-based cultural activities as soon as possible, and before October 2019, to:</p> <p>(a) Provide them with information and likely time frame for the proposed works.</p> <p>(b) Seek any reasonable requirements for alternative community space over the likely period of proposed works.</p> <p>(c) Support and assist with the provision of alternative spaces to match requirements, as identified at the meeting.</p> <p>3. Council notes the Director's comments that the motion's requested actions are already being actioned within the time frame indicated above.</p>	CS&OI	Finalised	Meetings with community user groups held through October 2019.
Council	20/08/19	Notice of Motion	CM/8.4/19.08	Standing Committee on the Environment and Energy Inquiry (A02/0267)	<p>1. Notes that the Energy Minister, Mr Angus Taylor, MP, has tasked the Standing Committee on the Environment and Energy to investigate the use of nuclear energy in Australia. This is also the first time the Australian Parliament has ever undertaken such an inquiry.</p> <p>2. Notes that the Waverley local government area has been a nuclear-free zone for decades and any move to nuclear energy generation is highly concerning.</p> <p>3. Writes to the Chair of the Standing Committee, Mr Ted O'Brien, MP, outlining Council's serious concerns and objecting to any lifting of the moratorium on nuclear energy generation in Australia.</p> <p>4. Writes also to the Shadow Minister for Climate Change and Energy, Mr Mark Butler, MP, outlining Council's serious concerns and objecting to any lifting of the moratorium on nuclear energy generation in Australia.</p>	PE&R	Finalised	Letters sent.
Council	20/08/19	Notice of Motion	CM/8.5/19.08	Bronte Beach Village Upgrade - Café Footpath Seating (A16/0755)	<p>1. Recognises the disruption to Bronte Beach cafés that will be caused by the footpath upgrade.</p> <p>2. Understands that the upgrade of the footpath in front of the Bronte Beach Village cafés may take up to six weeks.</p> <p>3. Acknowledges that, during this time, the cafés will not be able to use the footpath for their dining for a short period of time, for which they pay Council a monthly fee.</p> <p>4. Considers providing financial assistance under section 356 of the Local Government Act 1993 to the businesses affected by the works by means of a credit applied to the accounts of each of the impacted businesses for the full value of the footpath fees for a four-week period.</p> <p>5. Places the proposal for financial assistance to the affected businesses on public exhibition for a period of 28 days before final consideration of the proposal.</p>	CA&O	Finalised	



# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	20/08/19	Notice of Motion	CM/8.6/19.08	Bondi Beach Sea Wall Murals (A08/1287-02)	1. Condemns the illegal defacing of the mural painted by Luke Cornish on the Bondi Beach Sea Wall that was identified on the morning of Wednesday, 7 August 2019. 2. Notes that no Councillors were involved in the selection of the Cornish mural. 3. Officers re-assess and update, where necessary, the sea wall mural guidelines and curatorial processes to ensure that they: (a) Align with Waverley's Community Strategic Plan Vision Statement, which states 'Waverley: connecting the city and the sea. A welcoming and cohesive community that celebrates and enhances our spectacular coastline, vibrant places, and rich cultural heritage.' (b) Provide an equitable process for all sea wall mural applicants, including: (i) The requirement that a concept design of all artwork is prepared by the artist and approved by the Council officer curatorial panel against the updated guidelines prior to it being painted. (ii) The duration for the mural to be retained on the sea wall. (iii) When it is appropriate for the mural to be aligned with an exhibition and event at Bondi Beach. 4. Officers consult the Waverley Public Art Committee on any proposed new guidelines and curatorial processes, and a recommendation from this Committee be presented in a report for Council consideration. 5. Encourages freedom of expression, subject to all artwork in the public domain complying with Council's guidelines, processes, plans and policies.	CS&OI	Finalised	Review of the sea wall mural guidelines and curatorial processes has occurred and considered by Council in December 2019.
Council	20/08/19	Notice of Motion	CM/8.7/19.08	Paul Street and Kenilworth Street Traffic Study (A19/0532)	1. Officers immediately consult residents of the 'Hilltop' unit block at the intersection of Paul Street and Kenilworth Street to identify simple solutions, maybe temporary, which might include physical barriers, that can improve pedestrian, vehicle and local infrastructure safety at the intersection while the traffic study is being performed. Action to be taken promptly. 2. Expedites the traffic study for the area around the intersection of Paul Street and Kenilworth Street, Bondi Junction. 3. Sources funding for the traffic study from Creating Waverley's 2019/20 'Consultants and Technical Assistance' contingency budget, as indicated in the General Manager's comment.	CA&O	Finalised	1. bollards being installed in September. 2. Reports being submitted to the 26 September Traffic Committee Meeting.
Council	17/09/19	Notice of Motion	CM/8.2/19.09	Belgrave Street Reserve - Play Equipment (A12/0171)	1. Council officers urgently investigate the condition of the Belgrave Street Reserve play space equipment from a health, safety and usability viewpoint and determine whether the equipment can be maintained or needs replacement, what ancillary upgrades may be required for the Reserve's landscaping, and in what time frame the work can be performed. 2. Council consults the Bronte Precinct. 3. Where play equipment is deemed unusable and/or unmaintainable, Council officers are to make the necessary repairs and/or replacements with minimal delay, as funds become available. 4. Council notes the General Manager's comment that an on-site inspection of the Belgrave Street Reserve playground was conducted in 2016. Following this inspection, Council undertook additional landscaping and seat replacement at the Reserve. 5. Council notes that the playground is due for replacement within the next two to three years and is aligned with the Council-adopted Play Strategy and the Long Term Financial Plan. 6. Council notes that, each year, Council undertakes a safety compliance audit of all of our playgrounds to ensure they are safe and equipment is compliant. This audit was completed in December 2018, at which these inspections deemed all equipment within this Reserve to be safe for continued use.	CA&O	Finalised	1. Investigation of the condition of Belgrave Street play space has taken place. It was determined that the play ground and park will be renewed this financial year in 2020/21. 3. The equipment has been cleaned however the equipment did not otherwise need immediate repairs. 2. The Bronte Precinct will be consulted in the design process. 4, 5, 6 Noted
Council	17/09/19	Notice of Motion	CM/8.3/19.09	Oxford Street Mall - Cosmetic Upgrade and Maintenance (A14/0404)	1. Council undertakes maintenance and a cosmetic short-term upgrade of Oxford Street Mall, as this is a strategic entry point into Bondi Junction and the Waverley local government area. 2. Such short-term cosmetic upgrades and maintenance to include (but not be limited to): (a) Replacement of 'sails' and/or cleaning, as appropriate. (b) Repair any broken/misplaced paving. (c) Neaten the areas directly under the trees in the Mall. (d) Design and construct garden features in various locations in the Mall. (e) Any other small beautifications deemed suitable and appropriate. (f) Addition of signage to provide an interpretation of the Tram History Walk. 3. Council notes that there is existing budget to cover the cost of the maintenance and cosmetic upgrade and, as such, the works be undertaken before the end of the 2019/20 financial year. 4. Council notes that the Waverley LGA Restoration Program is allocated a total budget of \$10 million in the current LTFP with \$8.8 million allocated to a full upgrade of Oxford Street Mall in 2026/7 and 2027/28 financial years.	CA&O	Action in progress	Works have begun, including minor repairs to the sails and bird spikes on the light poles. Further works will be programed over Q3 & Q4 of 20/21 FY
Council	17/09/19	Notice of Motion	CM/8.4/19.09	Cliff Walk - Route Adjustment (A03/1331-05)	That Council adjusts the Cliff Walk such that it follows along Weonga Road between Military Road and Weonga Reserve in place of that section along Blake Street.	CA&O	Finalised	Mapping has been updated accordingly and will be implamented when new signs are installed.
Council	17/09/19	Notice of Motion	CM/8.5/19.09	Rat Control in Bondi Junction (A14/0106)	1. Council's Compliance Team contracts a pest control company to install a program of rat baits in the public domain across the Bondi Junction commercial area, including the West Oxford Street shopping strip, using their pest control budget. 2. Council notes that the Compliance Team is already sourcing quotes from pest control providers in response to earlier complaints from residents about rats in Bondi Junction. 3. Council's Planning, Environment and Regulatory department investigates a specific development control clause relevant to rodent control in the approval of development applications.	PE&R	Finalised	Programme undertaken.
Council	17/09/19	Notice of Motion	CM/8.6/19.09	Swooping Magpies (A14/0106)	1. Identifies timing and locations for annual nesting magpies in parks, reserves and nature strips within the municipality. 2. Puts in place a process to warn residents and visitors, including Council's website, social media and signage. 3. Immediately installs warning signage in Bronte Park, between Bayview Street and the playground, and other locations reported to Council.	CA&O	Finalised	
Council	10/10/19	Notice of Motion	CM/8.2/19.10	Bronte Lookout - Improvements (A08/1370)	1. Noting that there is an available operational 2019–20 budget for the works, undertakes maintenance at Bronte Lookout, including: (a) Cleaning the sandstone feature and the seat, and making any repairs that are necessary. (b) Installing erosion control measures, such as coir logs, to terrace the hillside, then mulching and planting the area with native shrubs. 2. Consults the Bronte Beach Precinct and local residents to consider whether to: (a) Plant appropriate species of advanced trees along the footpath line of the reserve. (b) Add another seat further down the slope.	CA&O	Action in progress	1a. Cleaning methods being evaluated so as not to damage sandstone. 1b. erosion control and planting in progress. 2. Communications plan in draft. 2a. Suggested tree planting to be Water gums, to consult the community. 2b. Additional seating to be consulted with community.

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	10/10/19	Notice of Motion	CM/8.3/19.10	Child Car Seat Check Days (A13/0640)	1. Submits an application for funding to Roads and Maritime Services (Transport) to host two free child car seat safety check days during the 2019–20 financial year. 2. Receives a report, following determination of the funding application, providing additional details on the free child car seat safety check days, including the proposed schedule and location, and confirming measures to promote the event and process applications. 3. Receives a follow-up report outlining outcomes of the free child car seat safety check days, including details of attendance and interest in the program. The report should also identify options for future programs in subsequent financial years, including the continuation of the child car seat safety check days and the costs involved in expanding the program to include a voucher scheme for child car seat installation.	PE&R	Action in progress	Discussions underway with RMS on funding opportunities to run the safety check days following the easing of coronavirus restrictions.
Council	10/10/19	Notice of Motion	CM/8.4/19.10	Cuthbert Street Reserve - Play Space (A12/0171)	1. Urgently installs appropriate safety fencing around the Cuthbert Street play space using the existing 2019–20 maintenance budget. 2. As part of the review of its Play Space Strategy, considers an upgrade to the Cuthbert Street play space in the 2020–21 financial year.	CA&O	Finalised	1. Fence installation completed. 2. Cuthbert Street playground is in good condition so will not be recommended for an upgrade in the 2020/21 financial year.
Council	10/10/19	Notice of Motion	CM/8.6/19.10	REDcycle and Soft Plastics (A15/0392)	1. Contacts and works with REDcycle to promote and educate the community about its soft plastics recycling program and in-store bins at Woolworths and Coles stores in the Waverley local government area. Promotion would include articles and information in the Mayoral column, our environment newsletter and our Second Nature recycling programs. 2. Writes to the Premier and the Minister for the Environment requesting that they support the Plastic Shopping Bag Bill 2019.	PE&R	Finalised	
Council	10/10/19	Notice of Motion	CM/8.7/19.10	Bondi Pavilion - Promotion as a Community and Cultural Centre (A15/0272)	That this item be deferred to the November Council meeting.	CS&OI	Finalised	
Council	10/10/19	Notice of Motion	CM/8.8/19.10	Resident Parking Area 11 - Enforcement (A03/2581)	1. Notes that residents of Silva Street and Carlisle Street have raised concerns regarding high parking occupancy, low turnover, and frequent incidents of illegal parking. 2. Investigates and prepares a report for consideration by the Waverley Traffic Committee on the installation of 10 m 'No Stopping' zones at all intersections in the Silva Street and Carlisle Street area, if not already existing. 3. Initiates additional Parking Officer patrols within Resident Parking Area 11 (both restricted and unrestricted parking areas), as identified on Council's website, to ensure enforcement of illegal parking including overstay in timed parking zones, parking across driveways, parking too close to intersections and abandoned vehicles, especially during the summer months.	CA&O	Action in progress	1) PER - Compliance 2) CO&A - A report will be prepared to the Waverley Traffic Committee on the no stopping zones when staff resources become available 3 )PER - Compliance
Council	10/10/19	Notice of Motion	CM/8.9/19.10	Warners Avenue, Bondi Beach - 15 Minute 'Drop In' Zone (A02/0637-02)	1. Notes that a new single 'P 15 mins' 'drop in' parking space has recently been endorsed by Council outside the Blair Street Dairy cafe at 27 Blair Street. 2. Investigates converting the two to three parking spaces (14 metres) in Warners Avenue, outside 100 Glenayr Avenue (the Organic Republic Bakery), currently signposted '2P 8 am–10 pm permit holders excepted Area 8', into a 'drop in' zone 'P 15 mins 8 am–12 pm', together with '2P 12 pm–10 pm permit holders excepted Area 8' outside the 'drop in' zone times. 3. Officers consult business owners and local residents within 50 metres of the site on the above proposal and prepare a report for the Waverley Traffic Committee's consideration.	CA&O	Action in progress	Under investigation
Council	19/11/19	Notice of Motion	CM/8.1/19.11	Bondi Pavilion - Promotion as a Community and Cultural Centre (A15/0272)	1. Investigates the creation of a standalone website for the Bondi Pavilion. 2. Investigates the creation of a social media account for the Pavilion, including on Instagram and Facebook. 3. Considers other means of promoting community events at the Pavilion, such as electronic noticeboards close to the Pavilion, along Campbell Parade and at the start of Syd Einfeld Drive and other entry points to Bondi. 4. Investigates the allocation of a budget for the creation, maintenance and promotion of the Pavilion's social media. 5. Notes that the General Manager will be carrying out work examining options for the optimal management of the Bondi Pavilion. 6. Investigates, as part of the work outlined in clause 5, the best approaches, as part of a broader communication strategy, for online promotion of the Bondi Pavilion, including whether it should have its own standalone website and social media accounts, including on Instagram and Facebook. 7. Considers, as part of the work outlined in clause 5, whether Council should be considering promoting community events at the Bondi Pavilion, means for doing so (such as electronic noticeboards close to Bondi Pavilion, along Campbell Parade and at the start of the Syd Enfield Drive and other entry points to Bondi) and what the resourcing and funding policy implications of providing such a service to community events and their promoters would be. 8. Asks the General Manager to consider the best staffing and resourcing arrangements, including staff accommodation/location issues, for any online and social media activity related to Bondi Pavilion as part of the work outlined in clause 5 above. 9. Asks the General Manager to report back to Council on the above matters, with the report to include budget implications for the proposed activities relating to online and social media promotion of Bondi Pavilion.	CS&OI	Action in progress	1. Being investigated 2. Being investigated 3. Not yet actioned. 4. No budget allocation specifically for Pavilion social media, but team marketing and comms resources will be allocated to this task. 5. Noted and in progress. 6. In progress. 7. Being investigated as part of Pavilion web project. 8. Being considered in line with 5 above. 9. Not ready for reporting at this stage.
Council	19/11/19	Notice of Motion	CM/8.2/19.11	Boat Trailer Parking (A17/0135)	1. Council notes the concern of residents east of South Head Cemetery have expressed in relation to boat and trailer parking. 2. Council installs 'No Boat Parking on Street' signage at the intersections of: (a) Old South Head Road and Burge Street. (b) Old South Head Road and Young Street. 3. The cost of installation is to be allocated from the signage budget. 4. The signage is to be the same or similar to signage already installed in Portland Street, Dover Heights	CA&O	Action in progress	Report to Council on Boat and Trailer Prking from the Compliance team outlines legal responsibilities and obligations. A further report will be presented to WTC on any potential signage options.
Council	19/11/19	Notice of Motion	CM/8.3/19.11	Alcohol Free Zones and Alcohol Prohibited Areas - Improving Community Safety and Amenity (A03/0099)	That debate on this matter be adjourned to the December Council meeting to enable Council to receive further information.	PE&R	Finalised	

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	19/11/19	Notice of Motion	CM/8.4/19.11	Bondi Pavilion - Summer Daze Celebration - Cultural Activation (A19/0721)	<p>1. Council considers a series of four events for six hours each, one in February, March, April and May 2020, to:</p> <p>(a) Encourage, showcase and promote local talent, especially imaginatively-themed events such as young local bands, 80s, Latin, jazz, indie, contemporary folk, smooth electronic, sea shanty session etc. as part of the events.</p> <p>(b) Provide an opportunity to inform the community of the progress of the restoration of the building through posters, flyers and staff interaction.</p> <p>(c) Activate the Pavilion balcony as a relaxing venue to spend a summer afternoon.</p> <p>2. Funding for the program is to be recouped from proceeds from the bar and any shortfall be met in whole, or part, through the cultural program budget, or any applicable grants.</p> <p>3. The summer program be promoted via Council's social media, website, facilities such as the Library and Customer Service Centre, posters outside the Pavilion and in the forecourt, and through a variety of community group newsletters and other communications strategies.</p> <p>4. Council provides the artists with access to the in-house resident public address system.</p>	CS&OI	Finalised	Summer Daze events took place on 16 February and 1 March 2020, attendance approximately 120 for each event. Events scheduled for 1 April and 2 May 2020 were cancelled due to COVID-19.
Council	19/11/19	Notice of Motion	CM/8.5/19.11	Bondi Pavilion - Community Information Updates (A15/0272)	<p>1. Notes that the development application for the restoration of Bondi Pavilion will be determined in the next several weeks.</p> <p>2. Marks this event with an extensive community information update through the printing of flyers, posters, photos and plans, together with increased social media and media releases, that contain 'the story so far' current situation and the plans for the future of the Pavilion, which can be handed out to the community.</p> <p>3. Considers having a stall at Bondi Markets once a month in February, March, April and May 2020 to update the community on the progress of the Pavilion.</p> <p>4. Provides funding for this project from the Bondi Pavilion capital expenditure budget.</p> <p>5. Takes any other action necessary that will inform the community of the progress of the restoration of the Pavilion.</p>	CS&OI	Finalised	The Communications and Engagement team is now working closely with Buildcorp on a communications and engagement plan for the next phase: construction. This is underway with a release of a video, media release and media event, social media posts, web updates, Waverley Weekly updates and ads in the Beast.
Council	19/11/19	Notice of Motion	CM/8.6/19.11	Bondi Road, Bondi - Pedestrian Safety (A03/0042-04)	That Council lobbies the State Members for both Vaucluse and Coogee, the Minister for Transport and Roads and Maritime Services for a safer pedestrian crossing to be installed on Bondi Road between Wellington Street and Denham Street to help facilitate a safer crossing for pedestrians.	CA&O	Action in progress	TfNSW recently met with Council to pursue safety improvements to the intersection. A design is being prepared by TfNSW and will be submitted to Council for consideration.
Council	19/11/19	Notice of Motion	CM/8.7/19.11	Birrell Street, Tamarama - Resident Parking Scheme (A02/0638)	That this matter be deferred for consideration by the Councillor Working Party that will be established in the new year to review the requirements for resident parking schemes.	CA&O	Action in progress	Part of the Resident Parking Scheme working group review.
Council	19/11/19	Notice of Motion	CM/8.8/19.11	Intersection of Victoria Street and Victoria Lane, Waverley - Signage (A15/0235)	That Council investigates more prominent signage, including line marking, at the intersection of Victoria Street and Victoria Lane, Waverley, indicating no queuing across intersection	CA&O	Action in progress	Part of the Resident Parking Scheme working group review.
Council	19/11/19	Notice of Motion	CM/8.9/19.11	Thompson Street, Tamarama - Pedestrian Safety (A03/0042-04)	That Council investigates the possibility of providing a footpath along Thompson Street, Tamarama, between Andrew Street and Ashley Street, to improve pedestrian safety.	CA&O	Action in progress	Assets Team are investigating footpath options
Council	19/11/19	Notice of Motion	CM/8.10/19.11	Barracuff Avenue, Bondi Beach - Closure and Traffic Calming Options (A03/0042-04)	<p>1. Notes resolution CM/5.2.1/19.07 – Barracuff Avenue, Bondi Beach – Pedestrian/Traffic Islands: 'That Council defers this item for an investigation into the closure of Barracuff Avenue at the north end, south end or centre.'</p> <p>2. Prepares options for community consultation to:</p> <p>(a) Fully or partially close Barracuff Avenue with partial closure being for exit from Barracuff into Francis Street.</p> <p>(b) Install traffic calming devices on the corner of Barracuff and Lamrock Avenues and at other points along Barracuff as deemed appropriate</p> <p>3. Officers report back to Council prior to community consultation.</p>	CA&O	Action in progress	Options have been circulated for community feedback. A report will be prepared outlining community feedback.
Council	19/11/19	Notice of Motion	CM/8.11/19.11	Increasing On-street Parking (A15/0235)	That this item be deferred to the December Council meeting	CA&O	Finalised	
Council	19/11/19	Notice of Motion	CM/8.12/19.11	Old South Head Road between Penkivil Street and Flood Street, Bondi - Bus Lane (A04/0458)	That debate on this matter be adjourned to the December Council meeting to allow Council to receive any available statistics on bus movements.	CA&O	Finalised	
Council	10/12/19	Notice of Motion	CM/8.1/19.12	Alcohol Free Zones and Alcohol Prohibited Areas - Improving Community Safety and Amenity (A03/0099)	<p>That Council receives a report at the March 2020 Council meeting detailing:</p> <p>1. Council's resourcing and responses to anti-social behaviour and alcohol-related issues within Council's Alcohol Free Zones and Alcohol Prohibited Areas, including incidents of anti-social behaviour in and within the vicinity of licenced premises in Council's Alcohol Free Zones and Alcohol Prohibited Areas.</p> <p>2. Any recommendations for improvements in Council's responses or other actions, including organising regular family-friendly activities such as bouncing castles, a mobile library and surf demonstrations in Biddigal Reserve and Tamarama Park, subject to budget availability.</p>	PE&R	Action in progress	The Covid 19 pandemic has taken priority for the Compliance Department at the moment and will dicatte the timing of any report back to Council.

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	10/12/19	Notice of Motion	CM/8.2/19.12	Increasing On-street Parking (A15/0235)	<p>1. Investigates ways to increase on-street parking in the Waverley local government area, including but not limited to:</p> <p>(a) When sufficient permanent staff resources become available, as recommended in the General Manager’s comment, reducing the regulatory ‘No Stopping’ setback restrictions at unsignalised intersections, pedestrian crossings and traffic islands, using such measures as kerb blisters, kerb extensions, and Waverley Traffic Committee approval via the appropriate RMS Technical Direction.</p> <p>(b) Adopting an enforcement protocol that is flexible, fair and consistent, yet at the discretion of Council’s Parking Patrol Officers.</p> <p>(c) Contacting Australia Post to identify 24/7 mail zones that can be permanently removed, time limited for postal vehicles, or converted to post boxes without mail zone signage.</p> <p>(d) Ensuring future Waverley Traffic Committee report proposals identify opportunities to minimise on-street parking loss and, where possible, increase on-street parking.</p> <p>(e) Time-limiting funeral and wedding parking, or other options, to release on-street parking to the community when funerals and weddings are not taking place.</p> <p>2. Officers institute changes as opportunities arise.</p> <p>3. Notes that the investigatory work required in clauses 1(c) and 1(e) above is relatively simple, low cost, and can be performed with existing staff resources, further noting that proposals would be referred to the Waverley Traffic Committee.</p> <p>4. Notes that the requirement in clause 1(d) to ensure on-street parking consideration should be current practice for any Waverley Traffic Committee report.</p> <p>5. In the interim, noting the General Manager’s comment about the lack of available permanent staff resources to perform the full extent of the required investigation in clause 1(a) at this time, considers short-term parking outcomes that can be achieved easily and simply, with minimal funding and little effort by staff resources and, in this regard, invites Councillors, Waverley residents and other interested parties to suggest locations where on-street parking may be improved. Council officers would briefly assess these suggestions and determine what can be investigated now and what should be deferred to a later time when permanent staff resources become available.</p>	PE&R	Action in progress	Report will be presented to Council following the easing of the coronavirus restrictions and prior to the 2020 summer period.
Council	10/12/19	Notice of Motion	CM/8.3/19.12	Old South Head Road between Penkivil Street and Flood Street, Bondi - Bus Lane (A04/0458)	<p>1. Writes to the Minister for Transport and Roads, the Hon. Andrew Constance, MP, requesting that the PTIPS statistics and analysis be made available to Council prior to any decision being made in regard to the trial of the bus lane westbound on Old South Head Road between Penkivil Street and Flood Street.</p> <p>2. Notes that the above clause has been amended following dissolution of the RMS and transfer of RMS functions to Transport for NSW in November 2019.</p>	CA&O	Finalised	TfNSW have removed the bus lane.
Council	10/12/19	Notice of Motion	CM/8.4/19.12	Marks Park - Protecting Children (A03/0450)	<p>1. Ensures that Rangers regularly enforce the dog restrictions in Marks Park to make sure that dogs are under effective control by their owners, as determined by the Companion Animals Act 1998. This includes monitoring the daily 4.30 pm–8.30 am off-leash times, dogs on-leash at all other times, and dogs being at least 10 m from the children’s play equipment in the recently upgraded play space.</p> <p>2. Urgently investigates what further physical measures should be implemented at the perimeter of the recently upgraded play space to ensure protection of the children from off-leash dogs.</p> <p>3. Officers report back to Council in February 2020 with outcomes of the above investigations, to include an estimated budget and timing, and proposed funding sources to implement the works, noting that for the works to be completed in the 2019–20 financial year it would be dependent on the quarterly budget review process.</p>	CA&O	Finalised	1) Noted 2 and 3) Gates have been installed at the the entrances of the playground.
Council	10/12/19	Notice of Motion	CM/8.5/19.12	Queens Park Pedestrian and Cycle Path (A18/0523)	That this item be deferred to the next Council meeting.	PE&R	Finalised	
Council	10/12/19	Notice of Motion	CM/8.6/19.12	State of Climate and Biodiversity Emergency (A09/1017)	<p>1. Declares that we are in a State of Climate and Biodiversity Emergency that requires urgent action by all levels of government, that human induced climate change and biodiversity loss represents existential threats to human civilisation, other species and the life-supporting capacity of air, water, soil, and ecosystems, and that it is still possible to prevent the most catastrophic economic, social and environmental impacts if, and only if, societies take Emergency Action.</p> <p>2. Calls on the Federal Government, State Governments, all Australian Councils and LGNSW to Declare a State of Climate and Biodiversity Emergency to show solidarity with over 900 governments worldwide, including the United Kingdom, the Australian Capital Territory and 76 Australian councils as at 19 June 2019, who have Declared a Climate Emergency.</p> <p>3. Calls on the Federal Government to put a direct price on carbon emissions and implement the just transition from coal mines, liquid natural gas and coal seam gas to renewable energy, and notes the Federal Government’s latest (2018) emissions data show we are increasing, not reducing, our carbon emissions.</p> <p>4. Calls on the NSW Government to take immediate steps to amend the Environmental Planning and Assessment Act 1979, and relevant State Environmental Planning Policies to ensure that all new development is required to meet the highest environmental standards, and funding sources are made available to local government to address the impact of climate change and biodiversity loss.</p> <p>5. Recognises that First Nation traditional owners are the caretakers of land, water and sky (air) with a spiritual, social, cultural and economic relationship with their traditional lands, water and sky, and that this custodianship extends to looking after biodiversity and its related climate.</p> <p>6. Provides a summary/update bulletin on Council’s website to succinctly inform the Waverley Community what Council is doing/ has done recently (over the last three or four years) in our municipality to address the climate and biodiversity emergency in the following areas, including but not limited to: Water, Biodiversity, Renewable Energy, Carbon Emissions (reduction from building design and construction). Noting that Council already has an Environmental Sustainability Program in line with Council policy and budget provision, currently reports on our environmental progress through the Environmental Action Plan 2018–2030 and reports to Council, Operational Plan progress reports and annual reports.</p> <p>7. Writes to the Prime Minister, Deputy Prime Minister, Federal Minister for the Environment, NSW Premier, NSW Deputy Premier, NSW Minister for the Environment, their shadows, and Local Government NSW informing them that Waverley Council has declared a State of Climate and Biodiversity Emergency.</p>	PE&R	Finalised	Letters sent as resolved.
Council	10/12/19	Notice of Motion	CM/8.7/19.12	Council Apps (A15/0210)	That this item be deferred to the next Council meeting	CS&OI	Finalised	
Council	10/12/19	Notice of Motion	CM/8.8/19.12	Right to Free Speech and Protest (A18/0601)	That this item be deferred to the next Council meeting.	CS&OI	Finalised	

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	10/12/19	Notice of Motion	CM/8.9/19.12	Acknowledgement of Country in Email Signatures (A02/0424)	That this item be deferred to the next Council meeting.	CS&OI	Finalised	
Council	10/12/19	Notice of Motion	CM/8.10/19.12	Water Tank Rebate Scheme (A06/2074)	That this item be deferred to the next Council meeting.	PE&R	Finalised	
Council	10/12/19	Notice of Motion	CM/8.11/19.12	Hollywood Avenue Car Park - Resident Rate for Overnight Use (A18/0477)	That this item be deferred to the next Council meeting.	CA&O	Finalised	
Council	10/12/19	Notice of Motion	CM/8.12/19.12	Varna Park - Stormwater Harvesting System (A06/0739)	That Council investigates the feasibility of stormwater harvesting and reuse and/or water sensitive urban design (WSUD) op	PE&R	Finalised	Report back to Council complete. WSUD option for Varna Park included in the draft 21/22 capital works budget.
Council	10/12/19	Notice of Motion	CM/8.13/19.12	Clovelly Public School - Arden Street Crossing (SF18/779)	1. Notes that the Waverley Traffic Committee has approved safety improvements to the Arden Street signalised pedestrian crossing 2. On completion of these works, undertakes a safety audit to ascertain any additional works that are required. 3. Notes that officers are currently preparing works in regard to the relocation of traffic signals and crossing, footpath and kerb and gutter construction, installation of traffic islands, bus stop relocation and other works. 4. Further notes that RMS failed to provide funding for these works. 5. Notes that officers are currently considering temporary measures to improve safety at this location, including temporary traffic islands and advisory signs.	CA&O	Action in progress	1. Noted 2. To be undertaken 3. Construction inprogress due for compeltion in May 2021 4. Funding ahs not been provided by TfNSW/Federal Govt 5. Temporary measures were implemented for buses prior to the project.
Council	18/02/20	Notice of Motion	CM/8.1/20.02	Queens Park Pedestrian and Cycle Path (A18/0523)	That the Mayor writes to the Minister for Planning and Public Spaces in support of Council's application to seek funding under Transport for NSW's Active Transport program to construct the proposed \$3 million footpath and cycle path that runs on the southern side of Queens Park parallel to Darley Road that has been prepared by Waverley Council, Randwick City Council and Centennial Parklands, with design funding from Transport for NSW.	PE&R	Finalised	Letter sent to Minister.
Council	18/02/20	Notice of Motion	CM/8.2/20.02	Council Apps (A15/0210)	1. In regard to the Snap Send Solve app: (a) Notes that residents of Waverley can now report local issues to Council via the app. (b) Reports to Council on the usage of the app including: (i) Number of residents who have downloaded the app. (ii) Number of issues and the kind of issues logged using the app. (iii) Feasibility and suitability of increasing the scope and use of the app. 2. In regard to the PayStay app: (a) Notes that individuals can now pay for metered parking at Bondi Beach using the app. (b) Further notes that it is Council's intention for all meters in the Waverley local government area (LGA) to become compatible with the PayStay app in 2019–20. (c) Reports to Council on the usage of the app, including: (i) Total number of users of the app. (ii) Number of transactions and the locations of those transactions. (iii) The dollar amount generated from those transactions and what proportion of parking meter revenue is generated compared to other payment means.	PE&R	Action in progress	1. Report submitted to Council in August 2020. 2. PE&R
Council	18/02/20	Notice of Motion	CM/8.3/20.02	Right to Free Speech and Protest (A18/0601)	1. Council acknowledges the right to free speech and the right to protest are fundamental in a democratic society. 2. Council notes: (a) That the Prime Minister, Scott Morrison, is vowing to draft new laws to ban protesting under the plan to stop environmental groups targeting companies that support controversial projects (b) That Civil liberty groups, including the NSW Council for Civil Liberties, Liberty Victoria and the Human Rights Law Centre, have all condemned the Prime Minister's suggestion. (c) With great concern, that the Prime Minister is specifically targeting environmental and climate action groups, such as Extinction Rebellion, which would include Extinction Rebellion Bondi and anti-Adani protesters at a time when climate change is having a devastating impact on Australia and the planet. 3. The Mayor writes to the Prime Minister, Scott Morrison; the Environment Minister, Melissa Price; the leader of the Opposition, Anthony Albanese; the Shadow Minister for the Climate Change and Energy, Mark Butler; and LGNSW to strongly oppose any move to ban the right of environmental and other climate action groups.	CS&OI	Finalised	Letters sent.
Council	18/02/20	Notice of Motion	CM/8.4/20.02	Acknowledgement of Country in Email Signatures (A02/0424)	1. Includes an Acknowledgement of Country in all its email signature footer formatting that is based on the wording used in the Council agenda Acknowledgement in the interim, or another form of wording in the future, that is culturally appropriate and sanctioned by discussions from our First Nations Community and Elders. 2. Notes that Council is currently rolling out an updated Corporate Style Guide.	CS&OI	Finalised	
Council	18/02/20	Notice of Motion	CM/8.5/20.02	Water Tank Rebate Scheme (A06/2074)	That this item be deferred to the March Council meeting.	PE&R	Finalised	Item deferred.
Council	18/02/20	Notice of Motion	CM/8.6/20.02	Hollywood Avenue Car Park - Resident Rate for Overnight Use (A18/0477)	1. Endorses for public exhibition a new monthly overnight parking permit fee for Waverley residents at Hollywood Avenue Car Park, as set out in the following table: <b><i>**see minutes for table**</i></b> 2. Publicly exhibits the proposed amendment to the Hollywood Avenue Car Park fees section of the Pricing Policy, Fees and Charges 2019–20 for a period of 28 days, in accordance with section 610F of the Local Government Act 1993, with a report to come back to Council.	CA&O	Finalised	1. Noted 2. Public Exhibition of fee conducted and report submitted to the 19 May 20 Council Meeting



# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	18/02/20	Notice of Motion	CM/8.7/20.02	Off-leash Dog Area - Mackenzies Bay, Tamarama (A11/0440)	1. Investigates that Mackenzies Bay, Tamarama, be a daily off-leash dog area. 2. Officers prepare a report for Council to consider public exhibition/community consultation of any proposal. 3. Notes that Mackenzies Bay includes a 'pop-up beach', as it changes from a rocky inlet to a sandy beach, and back, due to environmental factors. 4. Notes that residents have used Mackenzies Bay over many years for exercising their dogs even though it is designated as 'dogs prohibited'. 5. Notes that there is a community change.org petition that has over 600 names supporting that dogs be permitted at Mackenzies Bay (at the time when the motion was lodged with Council on 14 January 2020). 6. Notes that there is a community change.org petition that has around 1,200 names supporting that dogs be permitted at Mackenzies Bay.	CA&O	Finalised	1 and 2. Investigation completd and reported to Council in June 2020. Subsequent Council motion received. 3, 4, 5, 6 Noted
Council	18/02/20	Notice of Motion	CM/8.8/20.02	Williams Park - Verge Maintenance (A03/1179)	1. Council officers investigate an increase in the frequency of maintenance of the Williams Park Verge on the east side of Military Road between Bondi Diggers and Bondi Wastewater Treatment Plant and immediate surrounds with specific reference to: (a) Removal of dumped rubbish, litter and debris (b) Removal of dead vegetation 2. A report come back to Council no later than the May 2020 meeting.	CA&O	Action in progress	Military Road is inspected at least weekly for any dumped rubbish by our dedicated Public Place Cleansing team. The is no formal Policy that currently guides service provision for mowing nature strips. The current priority areas are categorised as: 1. Gateways and main roads 2. Bondi Junction and Bondi Beach 3. Difficult to mow areas 4. Public laneways 5. Special needs mowing (est. 30 sites) Military Rd currently listed as a 'priority 1' gateway/main road and serviced every (2) months from a lawn mowing / litter collection perspective. There is an estimated 10 staff allocated to service nature strips in the (5) priority areas totalling 164 locations/streets. There is currently a very limited opportunity to absorb additional, or increase frequency to some sites without having to add a resource to the current structure. Council Officers are currently undertaking an investigation to look at alternative options for increase the efficiency of service delivery in this area with a report due back in December 2020. Investigation has been completed and Council . A request has been made for an extension of final decision to the resolution.
Council	18/02/20	Notice of Motion	CM/8.9/20.02	Air Fresheners in Public and Staff Toilets (A20/0098)	That this item be deferred to the April 2020 Council meeting.	CA&O	Finalised	
Council	18/02/20	Notice of Motion	CM/8.10/20.02	Bushfire Relief - Donation and Assistance (A02/0065)	1. Notes Waverley's participation in the Bushfire Council Co-ordination Service to provide in-kind assistance to councils and communities affected by bushfires. 2. Notes and congratulates the numerous community fundraising and assistance efforts that are taking place in the Waverley community. 3. Donates \$25,000 to bushfire relief charities to be funded via the second quarter adjustment incorporated within the Quarterly Financial Review report. 4. Approves the payment of the donation in three equal payments to the Rural Fire Service, WIRES and GIVIT. 5. Sends a letter of recognition to the following people for their service to the bushfire relief effort: (a) Ms Sondra Beram, owner of Bru Coffee Bondi, for creating the #BondiGivesBack fundraising initiative on facilitating 100% of funds donated to go directly towards supporting those in the South Coast of NSW who have been impacted by the fires and who need it most. (b) Mr Brent Jackson, President of Bondi Surf Bathing Lifesaving Club, for co-ordinating sponsors and volunteers and facilitating emergency items including non-perishables, P2 masks, generators, water, mosquito repellent and othering essential supplies to more than 14 affected locations. (c) Mr Jon Russell, Captain from Cottage Point Volunteer Brigade Northern Beaches District NSW Rural Fire Service and brigade volunteer, for visiting Bondi Beach on Australia Day, and providing members of the public an opportunity to ask questions and learn first-hand about the significance of firefighting services. (d) Any other organisations or individuals that have contributed to bushfire fundraising as identified by the Mayor.	Finance	Action in progress	
Council	18/02/20	Notice of Motion	CM/8.11/20.02	Murriverie Road, North Bondi - 15 Minute Parking (A02/0637)	That this item be deferred to the March Council meeting.	CA&O	Finalised	
Council	18/02/20	Notice of Motion	CM/8.12/20.02	Waverley Cenotaph - Indigenous Commemorative Plaque (A04/0553)	That this item be deferred to the March Council meeting.	CS&OI	Finalised	



# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	18/02/20	Notice of Motion	CM/8.13/20.02	Tamarama Fitness Station - Mitigation of Amenity Impacts (A17/0353)	1. Council investigates measures to mitigate privacy and noise impacts on residents at 21, 23 and 25 Gaerloch Avenue, Tamarama, from the adjacent, upgraded Tamarama fitness station located on the coastal walk close to the Tamarama Surf Life Saving Club, including, but not limited to, changing the height, style and location of the current fitness equipment. 2. Council officers consult the above adjoining neighbours and other interested parties on the matter. 3. Council receives recommendations in a formal report. 4. The investigation also cover the issue of potential non-compliance with a development consent condition at 21 Gaerloch Avenue, Tamarama, in relation to how it might improve the privacy and noise impacts of the fitness station.	CA&O	Action in progress	Under investigation
Council	18/02/20	Notice of Motion	CM/8.14/20.02	Cultural Bushfire Control Strategies (A02/0424)	That this item be deferred to the March Council meeting	CS&OI	Finalised	
Council	17/03/20	Notice of Motion	CM/8.2/20.03	Water Tank Rebate Scheme (A06/2074)	That Council: 1. Investigates: (a) The introduction of a Water Tank Rebate Scheme available to all ratepayers, residents and businesses of rateable properties in the local government area. (b) The budgetary implications, and identifies options for how this rebate may be funded by Council. (c) The provision of water tank rebates from Sydney Water. 2. Officers provide a report to Council for consideration.	PE&R	Finalised	Report to Council completed.
Council	17/03/20	Notice of Motion	CM/8.3/20.03	Murriverie Road, North Bondi - 15 Minute Parking (A02/0637)	1. Council investigates the installation of a 15 minute parking zone for one car spot on the southern side of Murriverie Road, North Bondi, west of Glenayr Avenue. 2. The 15 minute parking zone operates between 9.30 am to 8.00 pm Monday to Friday and 8.30 am to 12.30 pm Saturday. 3. Council undertakes the necessary consultations. 4. A report come back to the May Traffic Committee Meeting.	CA&O	Finalised	15 minute parking approved at Council meeting held 16 June 2020
Council	17/03/20	Notice of Motion	CM/8.4/20.03	Waverley Cenotaph - Indigenous Commemorative Plaque (A04/0553)	1. Acknowledges the First Nation People’s Frontier Wars which were the battles and skirmishes of First Nation People resisting invasion and displacement from their traditional country. 2. Commits to commemorating the First Nation's People's Frontier Wars by erecting some type of appropriate commemoration whether that is a plaque, artwork or sculpture in Waverley LGA. 3. Calls for expressions of interest from suitably qualified Aboriginal and Torres Strait Islander artists for design and implementation of the work that: (a) Considers cultural protocols. (b) Is in conjunction with the Council's Public Art Committee that includes an expert panel of First Nation people including the La Perouse Local Aboriginal Land Council and other First Nation Elders to provide advice and guidance for the duration of this project. 4. Considers an appropriate location for this commemorative work. 5. Identifies potential costings and budget source. 6. Officers report back to Council.	CS&OI	Action in progress	Initial planning is underway and consultation process under consideration.
Council	17/03/20	Notice of Motion	CM/8.5/20.03	Cultural Bushfire Control Strategies (A02/0424)	1. Supports First Nation elders and bushfire cultural control strategists being involved in creating future bushfire management strategies that acknowledge and implement traditionally-based ‘cultural cool burning’ techniques as part of broader bushfire management regimes. 2. Makes a submission to the NSW and Federal inquiries and any other bushfire-discussion-related matters requesting that First Nation elders and bushfire cultural control strategists be involved in creating future Australian bushfire management strategies. 3. Through the peak body Local Government NSW, lends its support to Aboriginal burning-off practices combined with Rural Fire Service Aboriginal community volunteer training, such as occurred recently at the NSW south coast Shire of Eurobodalla.	PE&R	Finalised	NSW Bushfire Inquiry is now complete. Council will continue to pursue activities that incorporate 'cultural cool burning' in our urban ecology program.
Council	17/03/20	Notice of Motion	CM/8.6/20.03	Arts Funding and Cultural Recognition (A10/0818)	1. Notes the recent decision by the Federal Government to remove Arts from the naming of the Federal Infrastructure, Transport, Regional Development and Communications department. 2. Writes to Prime Minister, Scott Morrison; the Minister for Communications and Cyber Safety and Arts, Paul Fletcher; the Shadow Minister for the Arts, Tony Burke; and Greens Arts portfolio-holder Sarah Hanson-Young, to request that the Federal Government: (a) Reinstates the Federal Arts portfolio. (b) Enhances and promotes the role of culture in all its forms. (c) Increases funding to the cultural sector across Australia.	CS&OI	Finalised	Letters sent.
Council	17/03/20	Notice of Motion	CM/8.7/20.03	Waverley Cenotaph - Battle of Crete (A04/0553)	1. Seeks quotes and commissions installation of a plinth in the Memorial Garden Area of Waverley Park to honour and recognise the connection between Waverley residents who fought and died in the Battle of Crete and the Greek Campaign. 2. Identifies potential costings, a suitable budget source and sponsorship for the cost of the fabrication and installation of the plinth.	CA&O	Action in progress	Noted for Action
Council	17/03/20	Notice of Motion	CM/8.8/20.03	Red Flag Day (A19/0767)	1. Endorses, in principle, and subject to standard Council assessment, the Lokahi Foundation awareness ‘Red Flag’ event proposed to take place at Bondi Beach from 6.30 am–10.30 am on 4 December 2020. 2. Grants the proposed event referred to in clause 1 a one-off exception to the practice for events on the Bondi Beach sand not being approved in the month of December, and agrees that no fee is to apply, should the event be recommended for formal approval.	CS&OI	Finalised	

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	17/03/20	Notice of Motion	CM/8.9/20.03	Spring Street Cycleway and Streetscape Construction - Stage 3 (A14/0193)	<p>1. Notes that Stage 2 works of the Bondi Junction Cycleway project is close to completion in Spring Street (west), between Denison Street and Newland Street, and that works have been delayed from the anticipated completion timing of February 2020.</p> <p>2. Notes that, when Stage 2 works in Spring Street (west) is complete, Stage 3 works will then commence in Spring Street (east), between Newland Street and Bronte Road, with 'Stage 3A' starting on the south side of Spring Street, followed by 'Stage 3B' on the north side, and that an official start date for Stage 3 works of Saturday 14 March has now been announced, depending on the weather.</p> <p>3. Notes that Stage 3 is the critical area of Spring Street with major impacts on businesses, residents, vehicles and pedestrians during the construction period, estimated by the project team to take around six months, depending on the weather and unforeseen circumstances.</p> <p>4. Notes that Officers are presently preparing a comprehensive Construction Pedestrian and Vehicle Plan of Management for each stage of the construction works ('stages 3A and 3B') which includes the following:</p> <p>(a) Parking Plan (on-street and off-street), to include drop off/pick up locations, the community bus zone (and that the plan acknowledges that the zone will be returned to Spring Street at the earliest opportunity during the works), mobility parking, short term parking, loading and truck zones, and the use of Bronte Road for temporary parking.</p> <p>(b) Loading/Unloading Strategy for trucks and delivery vehicles in Spring Street and the use of the Oxford Street mall.</p> <p>(c) Safe Pedestrian/Vehicle Movement and Access Plan, including but not limited to the following:</p> <p>(i) pedestrian access to/from the Medical Centre, Easts, the Eastgate Centre, and other busy businesses in Spring Street (east), including the steep slope on the southern Spring Street footpath at the Bronte Road intersection.</p> <p>(ii) ensuring a safe, accessible pedestrian path of travel along the footpaths that is not unduly impacted by site barriers and crossing Spring Street, noting the high density of pedestrian traffic on the south side of Spring Street (east).</p> <p>(iii) traffic flow management, including construction vehicles and vehicles exiting the Coles Loading Dock.</p> <p>And that a summary version of this Plan of Management be prepared for consultation.</p> <p>CONTINUES BELOW</p> <p>5. Ensures that the contractor Ford Civil minimises undue impacts to businesses during the Stage 3 construction period as much as possible by identifying the best times and approaches for noisy and disruptive works to be performed through consultation with key business owners (e.g. Easts, Medical Centre, Eastgate Centre management, and others), and that these processes be supported by Council officers.</p> <p>6. Officers investigate improved ways to consult, notify and receive feedback from the impacted community, including a project engagement list, by which interested parties can log their email address and/or mobile number and receive notifications of project progress.</p> <p>7. Publishes a summary of the above comprehensive Construction Pedestrian and Vehicle Plan of Management in local media, social media, on Council's website, and via other communication channels, and arranges distribution of the summary to business owners and residents directly impacted by works in Spring Street (east), including Bronte Road (between Oxford Street and Ebley Street) and as appropriate.</p> <p>8. Receives an initial progress report for Stage 3 works at the June 2020 Operations and Community Services Committee meeting.</p>	CA&O	Finalised	<p>1. Noted</p> <p>2. Noted</p> <p>3. Noted</p> <p>4. Noted - plan completed</p> <p>5. Completed - Consultation with key business owners was ongoing through Stage 3.</p> <p>6. Completed - Project engagement list updated with Spring St Business owners and regular updates provided.</p> <p>7. Completed - Plan placed on social media, website and distributed to business owners. Note it is updated on an ongoing basis as the stage progresses.</p> <p>8. Completed - progress report made to 16 June 2020 Council meeting.</p>
Extraordinary Council	07/04/20	Notice of Motion	CM/5.1/20.04E2	Coronavirus (COVID-19) - Council's Response (A20/0245)	<p>That Council:</p> <p>1. Notes that the Waverley local government area (LGA) has the highest infection rate of COVID-19 within NSW, and the community transmission and infection rate within the LGA are increasing.</p> <p>2. Notes that the Woollahra, Randwick and Northern Beaches LGAs have also recorded among the highest incidence of infections of COVID-19 in NSW.</p> <p>3. Notes that, on 30 March 2020, the NSW Health Minister, the Hon Brad Hazzard, MP, made the COVID-19 Public Health Order restrictions on gathering and movement under the Public Health Act 2010, which 'directs that a person must not, without reasonable excuse, leave the person's place of residence' and 'that a person must not participate in a gathering in a public place of more than 2 persons', with some exceptions.</p> <p>4. Due to the severity of the current situation, adopts an abundance of caution approach to its future decisions and actions in relation to keeping our community and Council employees safe from the COVID-19 outbreak.</p> <p>5. Notes the following key actions undertaken:</p> <p>(a) Waverley's three beaches were closed on the afternoon of Saturday, 21 March.</p> <p>(b) Waverley Library was closed on Wednesday, 18 March 2020.</p> <p>(c) Council's Customer Service Centre was closed.</p> <p>(d) All playgrounds and outdoor sporting facilities, including outdoor fitness stations, were closed from 26 March 2020.</p> <p>(e) Bubblers were closed from 31 March 2020 after representation from Councillors and members of the public.</p> <p>(f) St Vincent's Hospital has set up a pop-up COVID-19 clinic at the Bondi Pavilion from 1 April 2020.</p>	GMU	Finalised	
Council	21/04/20	Notice of Motion	CM/8.1/20.04	RESCISSION MOTION - CM/11.1/20.03 - CONFIDENTIAL REPORT - Bondi Pavilion Restoration and Conservation Project - Temporary Relocation of Facilities during Construction Phase (A15/0272)	<p>1. Treats this report as confidential in accordance with section 11(3) of the Local Government Act 1993, as it relates to a matter specified in section 10A(2)(g) of the Local Government Act 1993. The report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.</p> <p>2. Notes the various options contained in this report for the continued provision of food and beverage services to local residents and visitors during the closure of the Bondi Pavilion.</p> <p>3. Endorses Option C as detailed in this report, amended to provide for the provision of retail, food and beverage offerings and other approved operations in Area 1 as indicated in Figure 1 in this report.</p> <p>4. Delegates to the General Manager the authority to consider and approve any suitable structure proposals that come forward from interested parties for retail, food and beverage offerings including from our existing tenants, and approved operations that are consistent with site dimensions and site constraints.</p> <p>5. Endorses the creation of up to eight temporary mobile vendor licences to allow food trucks or other approved operators to operate on the Bondi Pavilion forecourt, and authorises the General Manager to finalise all necessary documentation.</p> <p>6. Notes the proposed installation of a temporary tourist information booth to be installed on the Bondi Pavilion forecourt for the duration of the building closure as indicated in Area 1 in Figure 1 in this report.</p> <p>7. Notes the proposed installation of temporary lifeguard amenities in Area 2 as indicated in Figure 1 in this report.</p> <p>8. Notes the proposed installation of temporary public amenities in Area 3 as indicated in Figure 1 in this report.</p> <p>9. Notes the proposed installation of a temporary Lifeguard Observation Tower and first aid room in Area 4 as indicated in Figure 1 in this report.</p> <p>10. Should the northern section of the forecourt become available, advises existing tenants that this option is also available.</p>	CA&O	Action in progress	<p>1. Noted</p> <p>2. Noted</p> <p>3. Noted</p> <p>4. Noted – no proposals to date</p> <p>5. Will be progressed on easing of restrictions.</p> <p>6. Will be progressed on easing of restrictions.</p> <p>7. Noted</p> <p>8. Noted, completed</p> <p>9. Noted.</p> <p>10. Noted</p>

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	21/04/20	Notice of Motion	CM/8.2/20.04	Air Fresheners in Public and Staff Toilets (A20/0098)	1. Investigates independent studies on the undue health impacts from automatic air fresheners used inside amenities within public buildings, including staff facilities. 2. Receives a report by August 2020 that includes recommended actions, and alternative options to existing air fresheners.	CA&O	Finalised	Report prepared for November 2020 Council Meeting
Council	21/04/20	Notice of Motion	CM/8.3/20.04	Safe Climate Declaration - A New Approach to Climate Action (A09/1017)	1. Notes the recent Climate Emergency Summit conducted in Melbourne on 14–15 February 2020. 2. Recognises, as per the November 2019 Council resolution, that climate change now constitutes a global emergency. 3. Recognises the 2019–20 Australian bushfires as being linked to climate change. 4. Understands that climate change and its solutions will have profound implications for Australia, its people and its lands. 5. Recognises that Indigenous knowledge and leadership have a significant and important role to play in helping address climate change. 6. Becomes a signatory to the Safe Climate Declaration.	PE&R	Finalised	Waverley Council has signed on to become a signatory to the Safe Climate declaration
Council	21/04/20	Notice of Motion	CM/8.4/20.04	250 Resistance Gweagal Bidjigal Peoples’ Sovereign Elders Group Support	1. In developing Council’s Innovate RAP (Reconciliation Action Plan) Council Officers reach out to the Gweagal Bidjigal Sovereign Elders and 250 Resistance Groups to gather information for the report being prepared in response to Council’s February 2018 resolution on ‘Unceded Aboriginal Sovereignty’. 2. Council notes Lieutenant James Cook’s ‘Secret Orders’ from King George III that ordered: ‘You are also with the Consent of the Natives to take Possession of Convenient Situations in the Country in the Name of the King of Great Britain: Or: if you find the Country uninhabited take Possession for his Majesty by setting up Proper Marks and Inscriptions, as first discoverers and possessors.’ (See full document at : < <a href="https://www.foundingdocs.gov.au/item-did-34.html">https://www.foundingdocs.gov.au/item-did-34.html</a> >) 3. Council also notes the ‘Hints from the President of the Royal Society, for Cook and his crew in their relationships with the indigenous people they met: “No European Nation has a right to occupy any part of their country, or settle among them without their voluntary consent. Conquest over such people can give no just title; because they could never be the Aggressors.’ (See < <a href="https://www.nla.gov.au/digital-classroom/senior/Cook/Indigenous-Response/Mortons-Hints">https://www.nla.gov.au/digital-classroom/senior/Cook/Indigenous-Response/Mortons-Hints</a> >) 4. Council Officers liaise with the Gweagal-Bidjigal Resistance #Resist250 First Nations Sovereign Tribal Elders Council in the Eastern Suburbs over proposed activities associated with ‘marking 250 years of Aboriginal Resistance since Lieutenant Cook landed at Kamay, Botany Bay, on 29 April 1770, claiming to have made a geographical ‘discovery.’	CA&O	Finalised	1) on 1 Sept 2020, meet and consulted with the Gujaga Foundation regarding this matter. They and the Land Council would be unable to be involved in research regarding this due to the complex and political nature of the issue and diverse opinions within the community.
Council	21/04/20	Notice of Motion	CM/8.5/20.04	Fracking in the Northern Territory - Support for Indigenous Community Opposition (A09/1017)	1. Writes to Origin Energy: (a) Noting our Power Purchase Agreement with Origin through SSROC, 35% of which is currently sourced from the Moree Solar Farm. (b) Noting Council’s Climate Emergency Declaration and in-principle support for net-zero emissions by 2030. (c) Expressing our support for the traditional owners and communities in the Northern Territory, who have expressed their strong opposition to fracking due its threats to the climate, and to their lands, waters and rights. (d) Requesting that Origin Energy cease all plans to conduct fracking in the Northern Territory and elsewhere due to its impact on the climate, communities, environment and water, and commit to further investment in environmentally and socially sustainable renewable energy projects. 2. Forwards a copy of the correspondence referred to above to all NSW Regional Organisations of Councils (ROCs). 3. Notes Ryde Council’s motion to the Australian Local Government Assembly on the same topic of support for Traditional Owners against NT fracking. 4. Notifies Local Government NSW and the Australian Local Government Assembly of Council’s Resolution. 5. Notes Origin’s announced COVID-19-related temporary pause to exploration work in the Beetaloo Basin following discussions with the NT Government and the Northern Land Council.	PE&R	Finalised	
Council	05/05/20	Notice of Motion	CM/8.1/20.05(1)	Use of Contractors Supporting Adani (A09/1017)	1. Notes that: (a) In passing a Climate Emergency declaration last year, Council joined over 30 other councils in NSW and over 90 across the country in recognising the potentially devastating impact of continued global warming, and committed itself to take action to reduce carbon emissions. (b) Climate change is already having a damaging impact on local governments across Australia; that burning coal is the biggest driver of climate change and that Australia needs to stop building proposed coal mines to avoid driving further dangerous global warming. (c) The biggest proposed coal mine in Australia is the Adani Carmichael Coal Mine, and that the rail line which is part of that project will help enable other large proposed coal mines in the Galilee Basin. (d) A list of companies working on the Adani Carmichael Coal Mine and Rail Project is on The Adani List which is managed by the independent research organisation Market Forces, and notes that many companies on the Adani List also work with local governments in Australia. (e) A number of local governments have aligned their procurement policies with their values and with their obligations to minimise risk and costs to local government caused by global warming, which is already having an influence on how companies wishing to secure contracts with local government are conducting themselves across their entire business. 2. With regard to current contracts, compiles a list of companies that are both on the Adani List and that also currently have contracts with Council. 3. Investigates how Council’s procurement selection criteria could be modified to support contractors that are not providing services to Adani and that are within legal requirements and procurement guidelines. As part of the investigation, Council requests information from Inner West, Lismore and Byron Bay Councils regarding their experience with any legal issues.	Finance	Action in progress	
Council	05/05/20	Notice of Motion	CM/8.2/20.05(1)	NSW Plastics Plan - Submission (A15/0392)	1. Notes that Council officers have already contributed to an SSROC submission that will cover the discussion paper ‘Cleaning up our Act: Redirecting the Future of Plastic in NSW’. 2. Composes and forwards a submission to the State Government’s call for responses to a NSW Plastics Plan. 3. Officers summarise in that submission the work already done by Council and the community in managing plastic waste in the Waverley local government area.	PE&R	Finalised	Submission made.

## NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	05/05/20	Notice of Motion	CM/8.3/20.05(1)	Supporting the ABC (A20/0282)	<ol style="list-style-type: none"> <li>1. Council notes that recent pandemic responses have put Waverley under the media spotlight for the number of confirmed coronavirus (COVID-19) cases, social distancing observance and working travellers' circumstances.</li> <li>2. Council thanks the Australian Broadcasting Corporation, Seven Network, Nine Network, Network Ten and Sky News and other media outlets, for assisting Council with disseminating its public messaging during the coronavirus pandemic.</li> <li>3. Council commends the ABC for its recent bushfire 2019–20 summer season reporting which provides real-time detailed background to the NSW and Federal Government inquiries into BushFire responses.</li> <li>4. Council continues to support the ABC through the sourcing and purchasing of ABC products for the Waverley Library, as much as procurement policies allow.</li> <li>5. The Mayor writes to the Chair of the ABC and the relevant minister informing them of this resolution and Council's support for the ABC in regard to clauses 2, 3 and 4 above.</li> </ol>	CA&O	Finalised	<p>Items 1, 2, 3, 5 -(CS&amp;OI)- Letter sent 5/06/20 to Chair of the ABC, and 9/06/20 to Minister for Community Cyber Safety &amp; the Arts.</p> <p>Item 4 (CA&amp;O) - Standing order with Library supplier, MDM Entertainment, to provide eight ABC/SBS titles per month for 20/21 financial year.</p>
Council	19/05/20	Notice of Motion	CM/8.1/20.05(2)	Separated Cycleway - Bondi Beach to Rose Bay Wharf (SF18/429)	<ol style="list-style-type: none"> <li>1. Notes the recent announcement by Planning and Public Spaces Minister Rob Stokes for grants for Councils for immediate pilot projects for cycleways and pedestrian widening and longer-term projects.</li> <li>2. Notes the unanimous decision in November 2017 that Council investigates building a separated bicycle path from Bondi Beach (to our local government area boundary) to Rose Bay Wharf as part of Waverley's People, Movement and Places study – Signature Project 11 (Cycling Superhighways).</li> <li>3. Immediately applies for a grant for the Bondi Beach, Bondi (to Waverley's LGA boundary) to Rose Bay Wharf cycleway.</li> <li>4. Staff liaise with Woollahra Council to co-ordinate the development and implementation for the Old South Head Road to Rosebay Wharf section of the cycleway.</li> <li>5. Investigates other projects, including opportunities (up to \$1 million) for longer-term projects such as extra crossing points and trialling lower speed limits, which have also been considered by Waverley Council.</li> </ol>	PE&R	Finalised	Grant submitted top DPIE
Council	19/05/20	Notice of Motion	CM/8.2/20.05(2)	Coronavirus (COVID-19) - Stimulus Funding (A20/0245)	<ol style="list-style-type: none"> <li>1. Notes the recent announcement of the NSW State Government concerning COVID-19-related stimulus funding by Minister Stokes.</li> <li>2. Notes that officers are exploring options for stimulus funding for Council to advance Council's resolution of 21 November 2017 regarding the Bondi Beach to Rose Bay separated cycleway, and other 'shovel-ready' projects.</li> <li>3. Notes that officers are exploring any COVID-19 stimulus funding to assist Council's planned makeover of the Bondi Pavilion/Park/Beach Community Cultural Centre as state and national heritage items and as infrastructure impacted by international pedestrian and beach user attraction.</li> <li>4. Council's Long Term Financial Plan and Budgeting process feature relevant amendments if Council is successful in gaining funding.</li> </ol>	Finance	Action in progress	
Council	19/05/20	Notice of Motion	CM/8.3/20.05(2)	Coronavirus (COVID-19) - Cleaning of Public Spaces (A20/0245)	<ol style="list-style-type: none"> <li>1. Notes that a program of improved cleansing and disinfection of public spaces including playgrounds, outdoor gyms and toilets in order to optimise hygiene standards across the municipality has been developed and cleansing of public places commenced.</li> <li>2. Officers report back with the proposed approach, enhanced service level program and likely resourcing requirements.</li> </ol>	CA&O	Finalised	The Cleansing team have implemented a monthly pressure cleaning cycle for all gyms and parks. This has been implemented with current resources.
Council	19/05/20	Notice of Motion	CM/8.4/20.05(2)	Coronavirus (COVID-19) - Changes in Transport Demand (A20/0245)	<ol style="list-style-type: none"> <li>1. Recognises that there are immediate and evolving changes in demand and movement patterns for various transport modes (car, share car, on-demand services, bus, bicycle and pedestrian) within, to and from Waverley as a result of COVID-19.</li> <li>2. Recognises the Federal and State Government's intention of easing COVID-19-related restrictions, enabling more people to work, shop and visit.</li> <li>3. Initially and urgently undertakes a preliminary assessment of what actions might be needed and could be undertaken to facilitate immediate and potential modal changes in transport demand in the short-term.</li> <li>4. Subsequently prepares a report for consideration of longer-term changes.</li> <li>5. Investigates options for short- and long-term changes including, but not limited to: <ol style="list-style-type: none"> <li>(a) Wider footpaths.</li> <li>(b) Extra pedestrian crossings.</li> <li>(c) Changes to traffic light signalisation.</li> <li>(d) Bike lanes.</li> <li>(e) Loading zones.</li> <li>(f) Drop off spaces.</li> </ol> </li> <li>6. Consults with relevant state government authorities including Transport for NSW and Sydney Buses.</li> <li>7. Approaches the relevant state government departments for immediate and longer-term grant funding.</li> </ol>	PE&R	Action in progress	In dialogue with TfNSW and Assets. A report has been submitted to Traffic Committee in June and is awaiting further investigation.
Council	02/06/20	Notice of Motion	CM/8.1/20.06	Animal Registration Fees (A06/0149)	<ol style="list-style-type: none"> <li>1. Notes the surge in animal adoptions during the coronavirus period.</li> <li>2. Notes that animal registrations are statutory fees and charges and are set by NSW State Government.</li> <li>3. Writes to the Minister for Local Government, the Hon Shelly Hancock MP, requesting the State Government review and reduce the statutory fees and charges associated with animal adoption.</li> <li>4. Investigates the allocation of up to \$20,000 from the fees collected from the registration of animals within the Companion Animals Act to deliver obedience training of animals adopted by Waverley residents.</li> </ol>	PE&R	Action in progress	

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	16/06/20	Notice of Motion	CM/8.1/20.06(2)	Jack Munday Memorial (A02/0276)	1. Notes its recent expression of condolence on the passing of Jack Munday. 2. Notes the contribution Jack Munday made to defending the built heritage and environment of Sydney, to democracy, local government and the trade union movement. 3. Notes the pivotal role played by Jack Munday in saving many sites in south and eastern Sydney, including Centennial Park, which was the subject of a State Government proposal to construct a sport stadium as part of its bid for the 1988 Olympics, which would have seen 30% of the parklands taken over by the sports complex. 4. Liaises with the Centennial Park and Moore Park Trust, Judy Munday, Unions NSW, Bayside and Woollahra Councils regarding the installation of a memorial to Jack Munday in Centennial Park to celebrate and acknowledge his achievements as noted in clauses 1 and 2. 5. Notes Mr Jack Munday's support for the preservation of our local community's heritage and environment at Tamarama Gully, the Bondi Pavilion Community Cultural Centre and the positive effect the Green Bans Movement had for the saving of pocket parks, like the one on the corner of St James Road and Gowrie Street, Bondi Junction, designated as a Green Ban Park in 1975, where the then possessor of that land, the Church of England, agreed to a small section of its land being designated as parkland. 6. Consults on a community room in the upgraded Pavilion to be called 'The Jack Munday Green Bans Room' and/or alternatively a plaque commemorating Mr Jack Munday at the Bondi Pavilion Community Cultural Centre. 7. Officers bring back a report to Council regarding any proposals that result from the discussions noted in this motion.	CA&O	Action in progress	Items 1, 2, 3 noted.  Item 4 – Infrastructural Services are investigating this item Item 5 – Properties and Facilities are investigating this item
Council	16/06/20	Notice of Motion	CM/8.2/20.06(2)	Financial Assistance Grants (A18/0758)	That this item be deferred to the Council meeting on 30 June 2020.	Finance	Action in progress	
Council	16/06/20	Notice of Motion	CM/8.3/20.06(2)	Stop Deaths in Custody - Black Lives Matter - Implementing Royal Commission into Aboriginal Deaths in Custody Recommendations (A02/0424)	1. Notes its unanimous decision of September 2016 (CM/8.5/16.09 – Remembrance of Black Deaths in Custody): 'That Council continues to fly its Aboriginal Flags at half-mast on 28 September, known as a day focusing on the Remembrance of Black Deaths in Custody, or if this is not a business day, on the closest business day prior to 28 September.' 2. Notes its majority decision of December 2016 not to support the following motion (CM/8.6/16.12 – Royal Commission into Aboriginal Deaths in Police and Prison Custody): 'That Waverley Council work with the Member for Vacluse, NSW Attorney General, Hon Gabrielle Upton, in implementing the recommendations from the Royal Commission into Aboriginal Deaths in Police and Prison Custody, especially those recommendations that allow a Local Government connection.' 3. Notes the following report and motion from the North Bondi Precinct Committee meeting on 29 February 2012: 'The incident at Kings Cross the alleged shooting and beating of an Aboriginal youth by police To build good relationships and understanding in the community there are plans for local Aborigines to use the Yeshiva kitchen to prepare food for sale for charity The possibility of using Justice Reinvestment money to be spent on addressing the causes of crime Motion: resolved that the North Bondi Precinct applaud the initiatives as described by Cr Wy Kanak to improve community relationships with Aboriginal people in the community.' 4. Revisits its decision of December 2016 and writes to the State Members for Vacluse and Coogee, and Federal Member for Wentworth, to convene a meeting of elected local, state and federal representatives for the Waverley local government area ('LGA') to discuss how the recommendations from the Royal Commission into Aboriginal (Torres Strait Islander) Deaths in Custody ('RCIADIC') can be fully implemented and actioned in the LGA and: (a) To aid these discussions, and as part of the preparation for this meeting, Council and the State/Federal Members initially identify which RCIADIC recommendations they believe are actionable within their electorate/LGA sphere of influence. (b) Council then further process actions following this meeting with further community/precinct and police consultation with a focused intent to stop black deaths in custody and to improve community/police relations. 5. Subject to further debate on, and amendments to, this motion, and related matters, Council recommits to its Reconciliation Action Plan actions in these matters.	CA&O	Finalised	1) Noted 2) Noted 3) Noted 4) & 5) Noted and referred to RAP Working Group for discussion and prioritisation.
Council	30/06/20	Notice of Motion	CM/8.2/20.06(3)	Financial Assistance Grants (A18/0758)	1. Acknowledges the Federal Government's \$1.8 billion commitment to support Local Government through the Coronavirus pandemic period via Financial Assistance Grants. 2. Notes that, as part of this support package, Waverley Council will receive \$1,062,708 which is approximately 50% of the 2020/21 Financial Assistance Grant (FAG) that councils would expect. 3. Notes that: (a) This Financial Assistance Grant is part of the annual grant allocation by the Commonwealth Government' Financial Assistance Grants (FAG) program that is provided to the NSW Grants Commission's Grant Program for Councils (b) The Commonwealth Government is bringing forward the first instalment of the grant and has advised the NSW Government that the FAG process will continue 'business as usual' (c) Based on the advanced payment allocation it is expected the overall grant allocation will increase by 5.5% (\$110,987) over the 2019/2020 grant allocation although this is yet to be confirmed. (d) Council has budgeted to expend the bulk of the expected FAG funding in the 2020/21 financial year. 4. Writes to: (a) Mr Dave Sharma MP, Member for Wentworth, thanking him for his advocacy in helping to secure this funding for Waverley Council. (b) The Hon Mark Coulton MP, Minister for Local Government, thanking him for his support of Local Government during this period.	Finance	Action in progress	



# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	21/07/20	Notice of Motion	CM/8.1/20.07	Inquiry into State Government Grants including the Stronger Communities Fund (A19/0224)	<ol style="list-style-type: none"> <li>Notes that analysis of the \$250 million Stronger Communities Grants Scheme operated by the NSW Liberal Government from 2017 to 2019 shows that 80% of the funds were sent to councils wholly in Coalition-held state electorates and only 2% to those wholly in non-government-held state electorates. The balance was to councils that straddled government and non-government electorates.</li> <li>Notes that there was no public call for submissions from councils to the Stronger Communities Fund after guidelines were secretly changed by the government in June 2018. That change greatly expanded eligibility for the scheme from councils that were newly created as a result of the government's merger proposals to all councils that were either newly created or had ever been the subject of a merger proposal regardless of whether it had proceeded or been withdrawn.</li> <li>Notes that public money should be allocated where it is needed and not for producing a political advantage and what money is available as grants to local councils should be provided on a needsbased non-partisan manner.</li> <li>Notes that the Premier Gladys Berejiklian 'directly approved more than \$100 million in council grants in Coalition-held electorates before last year's state election' (SMH, 3 July 2020),</li> <li>Makes a submission to the Public Accountability Committee inquiry as to how best to ensure the integrity of grants of public money and to provide Council's perspective on the Stronger Communities Grants Scheme.</li> <li>Calls upon the NSW Government to co-operate fully with the inquiry.</li> </ol>	Finance	Action in progress	
Council	21/07/20	Notice of Motion	CM/8.2/20.07	Naming of Laneway between Victoria Street Car Park and Bronte Road, Waverley (A02/0424)	<ol style="list-style-type: none"> <li>Notes that two resolutions, CM/8.5/18.07 and OC/5.10/19.03, in relation to co-naming of local government area streets with Aboriginal names, have not resulted in any co-naming of streets/areas.</li> <li>Notes that the Geographical Names Board Aboriginal place naming initiative by the State Government has been providing guidance for local governments.</li> <li>Investigates co-naming the lane (footway) that sits between the Victoria Street car park and 276–278 Bronte Road.</li> <li>Commences a process of consultation with the strata owners, Charing Cross community and the local Aboriginal community/stakeholders.</li> <li>Officers prepare a report back to Council with recommendations.</li> </ol>	CA&O	Action in progress	Under investigation
Council	21/07/20	Notice of Motion	CM/8.3/20.07	Community Hub at Shop 4/276-278 Bronte Road, Waverley (A20/0384)	<ol style="list-style-type: none"> <li>Investigates the option of using Council-owned shop 4 in lot 9 (SP 21301) at 276–278 Bronte Road, Waverley, as a community 'hub' for the community for various 'pop-up' type events or for use by local groups such as the local heritage society</li> <li>Officers prepare a report back to Council with recommendations.</li> </ol>	CA&O	Action in progress	Waverley action Group have been awarded a short temrlinese as a trial. Report to come back to Council June 2021
Council	21/07/20	Notice of Motion	CM/8.4/20.07	Dover Heights Coastal Reserves - Tree Maintenance (A14/0059)	<ol style="list-style-type: none"> <li>Council adjourns debate on this motion to allow officers to properly investigate the proposed tree removal.</li> <li>Council receives a report from officers detailing outcomes of their investigation.</li> <li>As part of the report, the General Manager reviews any potential failings in process.</li> </ol>	CA&O	Action in progress	Further report is being prepared for Councils consideration.
Council	21/07/20	Notice of Motion	CM/8.5/20.07	First Nations Calendar (A14/0173)	<ol style="list-style-type: none"> <li>Council includes an extended First Nations calendar of marked days and events in the next version of Council's Reconciliation Action Plan (RAP).</li> <li>Council officers report on the discussions at the Eastern Region Local Government Aboriginal and Torres Strait Islander Forum (ERLGATSIF) and other local government and First Nation forums to the proposal that 22 August 2020 be marked and celebrated as First Nation Sovereignty Day, as a day to focus on Lieutenant James Cook's 1770 action of claiming for English King George III parts of the east coast of 'Australia' on or about 22 August 1770 without 'the consent of the natives', contrary to Cook's 'secret orders' from that King.</li> <li>The report includes the various perspectives of what 'sovereignty' means for the First Nations community and in the context of the phrase often used in official government parliamentary addresses: 'Always was, always will be Aboriginal land'.</li> <li>Council includes the following dates in the proposed calendar: <ol style="list-style-type: none"> <li>4 August, Aboriginal Torres Strait Islander Children's Day.</li> <li>9 August, International Day of Indigenous Peoples.</li> <li>14 August, Bark Petition from Yirrkala to Parliament.</li> <li>16–30 August, Conniston Massacre Northern Territory.</li> <li>22 August, First Nations Sovereignty Day.</li> <li>23 August, Freedom Day.</li> <li>24 August, Gurindji walk-off, Wave Hill Station, Northern Territory.</li> </ol> </li> </ol>	CA&O	Finalised	<ol style="list-style-type: none"> <li>To be included</li> <li>ERLGATSIC has not met for a number of months. Seeking information from committee members about future.</li> <li>Noted</li> <li>Noted</li> </ol>
Council	18/08/20	Notice of Motion	CM/8.1/20.08	Women's Housing Company (A20/0402)	<ol style="list-style-type: none"> <li>Investigates the adequacy of the current provision of emergency housing in the Waverley local government area (LGA) for local residents escaping domestic violence.</li> <li>Explores collaborative arrangements with the Women's Housing Company and other relevant agencies to ensure that survivors who are escaping domestic violence in the Waverley LGA are able to access emergency housing in their own municipality.</li> </ol>	CA&O	Finalised	Further report is being prepared for Councils consideration.
Council	18/08/20	Notice of Motion	CM/8.3/20.08	Motion for 2020 LGNSW Annual Conference - Attending Council Meetings Online in Exceptional Circumstances (A13/0314)	That Council submits the following motion to the 2020 LGNSW Annual Conference: 'That Local Government NSW writes to the Minister for Local Government, Shelly Hancock MP, requesting that the Local Government Act be amended to allow for a Councillor, in exceptional circumstances, to attend ordinary Council and Committee meetings, with the approval of the Mayor and General Manager, via an online platform such as Zoom or Teams.'	CS&OI	Finalised	This motion has been uploaded to the LGNSW portal.
Council	18/08/20	Notice of Motion	CM/8.4/20.08	Motion for 2020 LGNSW Annual Conference - Support for TAFE NSW (A13/0314)	That Council submits the following motion to the 2020 LGNSW Annual Conference: 'That: <ol style="list-style-type: none"> <li>Local Government NSW recognises the importance of TAFE as an institution which provides a suitably skilled workforce for Council operations and the wider community, including most trades.</li> <li>Local Government NSW calls on the NSW Government (by way of a letter) to restore investment levels in TAFE, re-directing funding away from private providers into the public TAFE system and that student fees are re-set at realistic levels for affordable access to courses and that staff levels are increased to teach courses relevant to demands for services across the economy.'</li> </ol>	CS&OI	Finalised	This motion has been uploaded to the LGNSW portal.
Council	18/08/20	Notice of Motion	CM/8.5/20.08	Stop Black Deaths in Custody - Walama Court (A02/0424)	That Council notes the information from First Nations lawyers' organisations about the 'Walama Court' for alternative sentencing processes and includes this discussion in local government strategising to assist with locally based stop black deaths in custody measures.	CA&O	Finalised	Noted



**NOTICES OF MOTION**

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	15/09/20	Notice of Motion	CM/8.1/20.09	Dover Heights Coastal Reserves - Tree Maintenance (A14/0059)	1. Removes the buddleja at the southern end of Weonga Reserve in a staged approach to ensure the stability of the slope. 2. Immediately prunes the buddleja. 3. Notes that the removal of this plant is specified in the Weonga, Rodney and Raleigh Reserve Biodiversity Action Plan 2014–2020. 4. Condemns the vandalism and removal of the acacia longifolia located on an incline towards the cliff at Rodney Reserve opposite Dover Road and replaces the plants with coastal heath species.	CA&O	Action in progress	A further report will be presented to Council shortly which further explores this issue.
Council	15/09/20	Notice of Motion	CM/8.2/20.09	Clarke Reserve - Pathway to Playground (A04/2119)	That, in view of the waterlogged grass surrounding Clarke Reserve playground, Council installs pathway access to the Clarke Reserve children’s playground from the existing pathway between Jensen Avenue and Christison Park.	CA&O	Finalised	Path designed and constructed.
Council	15/09/20	Notice of Motion	CM/8.4/20.09	Planning Webinars on Council's Website (A09/0720)	1. Officers produce webinars to place on Council’s website to include an explanation of the following: (a) The hierarchy and relationships between: (i) Waverley Community Strategic Plan. (ii) Local Strategic Planning Statement. (iii) Housing Strategy. (iv) Bondi Junction Urban Design Review. (v) Our Liveable Places Centres Strategy (formerly known as the Village Centres Strategy). (vi) Local Character Strategy. (vii) Open Space Strategy. (viii) Heritage Assessment Strategy. (ix) Waverley’s Local Environment Plan (WLEP). (x) Waverley’s Development Control Plan (WDCP). (b) The process for assessing and determining planning proposals (PP) and development applications (DA) where a voluntary planning agreement (VPA) is lodged alongside the PP or DA, how and when this would occur, and how the VPA is assessed and endorsed. 2. In development of these webinars: (a) Requests the Precincts to provide questions on these subjects that they would like answered. (b) Places a supplementary frequently asked questions document on Council’s website for use in conjunction with the webinar, and to answer the question from different sectors of the residential and business community ‘what does this mean to me?’. (c) In producing the webinar material, Council officers note Council’s commitment to implementing and progressing the planning policies in ways that operate to involve and acknowledge that Aboriginal First Nation Peoples have a custodial ongoing spiritual, social, cultural, economic and traditional relationship to looking after country and people. 3. Considers any additional estimated costs that may be incurred to prepare the webinars beyond existing budget allocations in the Planning, Environment and Regulatory directorate as part of the Q1 budget review.	PE&R	Action in progress	
Council	20/10/20	Notice of Motion	CM/8.1/20.10	Precinct Meetings by Video Conference (A04/0038)	1. Provides sufficient resources to allow Precincts to hold online meetings instead of, or in conjunction with, their regular periodic meetings until the end 2021. 2. Ensures that the resourcing enables up to three Precinct meetings to be held simultaneously.	GC	Finalised	Multiple Zoom accounts are being successfully accessed for the simultaneous hosting of Precinct meetings.
Council	20/10/20	Notice of Motion	CM/8.2/20.10	Petition - Chaleyer Street, Rose Bay - Safety and Amenity (A03/0528)	That Council: 1. Accepts the petition presented by the residents of Chaleyer Street, Rose Bay, tabled at the meeting. 2. Prepares a report for Council identifying options to improve residents’ amenity and relieve congestion in Chaleyer Street, including but not limited to: (a) Widening the road for parking between driveways, without interfering with the depth of existing driveways. (b) Constructing semi-recessed parking bays that do not interfere with driveways. (c) Installing passing bays without reducing current parking. (d) Limiting the size of commercial vehicles that can access the street. (e) Installing traffic calming measures. (f) Improving the ingress and egress to the street at the corners of Old South Head Road to the west and Hardy Street to the east. (g) Reducing the speed limit to 40 km/h. 3. In the preparation of the report, consults the residents of Chaleyer Street and the Rose Bay and Dover Heights Precinct Committees.	CA&O	Action in progress	

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	20/10/20	Notice of Motion	CM/8.3/20.10	Bondi Pavilion Amphitheatre and Northern Courtyard Landscaping (A15/0272)	<p>1. Council investigates the feasibility of modifications to the landscape plan for the Bondi Pavilion Courtyard as follows:</p> <p>(a) The incorporation of a grassed area and deep plantings/shade trees/or alternative soft surfaces into the landscape plan for the northern courtyard of the Bondi Pavilion with a view to determining or providing advice on:</p> <p>(i) The desirability of such modification.</p> <p>(ii) The likelihood of planning and heritage approval for such a modification.</p> <p>(iii) Implementation timelines for additional works to give effect to such a modification and the potential impact if any on the current Bondi Pavilion restoration timeline.</p> <p>(iv) Costings for this additional work and impact on the existing project budget.</p> <p>(v) Approval process, length of time for approval and whether this can be done in parallel to the existing building program without delaying the current timeline and budget or whether it would need to be approached as a separate project.</p> <p>(b) The incorporation of a heritage sympathetic amphitheatre landscape feature within the courtyard of the Bondi Pavilion with a view to determining or providing advice on:</p> <p>(i) Whether a heritage sympathetic design which can be included as a landscape feature can be provided.</p> <p>(ii) The likelihood of planning and heritage approval for such a modification.</p> <p>(iii) Implementation timelines for additional works to give effect to such a modification and the potential impact if any on the current Bondi Pavilion restoration project timeline.</p> <p>(iv) Costings for this additional work and impact on the existing project budget.</p> <p>(v) Approval process, length of time for approval and whether this can be done in parallel to the existing building program without delaying the current timeline and budget or whether it would need to be approached as a separate project.</p> <p>2. A report be prepared for Council on the results of these investigations and the report come back to the February 2021 Council meeting.</p> <p>3. The proposed modifications be considered on the basis that they do not delay the existing restoration timeline and building schedule. If these additions impact the building schedule, then they are to be considered for implementation only after the completion of the Bondi Pavilion Restoration project.</p>	CA&O	Action in progress	
Council	20/10/20	Notice of Motion	CM/8.4/20.10	Food Scraps in Green Bins (A03/0160)	<p>1. Approaches the contractor of the green bin collection and investigates a contract variation that would allow for the insertion of food waste into the green bins.</p> <p>2. Officers report the outcome of the request back to Council at the November 2020 Council meeting, including any cost associated with the contract variation.</p>	CA&O	Action in progress	
Council	20/10/20	Notice of Motion	CM/8.5/20.10	Notts Avenue Streetscape Upgrade - Design Threat Assessment (A02/0421)	<p>1. Notes that Council officers are working with consultants Risk Group to finalise the Security Masterplan for future Council consideration.</p> <p>2. Notes that the Security Masterplan will provide a consistent framework and internal process for effective risk planning and embedding design risk assessments into all future projects.</p> <p>3. Notes that, while pedestrian safety has underpinned the Notts Avenue streetscape upgrade design incorporating a shared zone, a design threat assessment has not been completed.</p> <p>4. Officers request the consultants to expedite the design threat assessment on the Notts Avenue streetscape upgrade design to further enhance pedestrian safety, particularly in regard to Hostile Vehicle Mitigation.</p> <p>5. Officers proceed with any recommended minor design changes that can be accommodated within the existing budget.</p> <p>6. Officers urgently and confidentially report back to Council on any significant design amendments that would require additional funding or modifications that affect traffic and/or pedestrian movements.</p>	CA&O	Action in progress	
Council	20/10/20	Notice of Motion	CM/8.6/20.10	Development Application at 79-103 Wellington Street, Bondi Beach - Public Submissions (DA-268/2020)	<p>That Council notes the following key issues raised in public submissions in relation to DA-268/2020, 79-103 Wellington Street, Bondi:</p> <p>1. The increase in density of the development arising from the demolition of buildings on 11 properties and the construction of 71 dwellings.</p> <p>2. The loss of existing open space that currently forms part of the subject properties.</p> <p>3. The accumulated traffic impacts directly on this neighbourhood and on the wider Bondi/Waverley area, especially considering the recently approved development at 107 Wellington Street, Bondi, currently under construction.</p>	PE&R	Action in progress	
Council	20/10/20	Notice of Motion	CM/8.7/20.10	David Gulpilil and Bondi Pavilion (A15/0272)	<p>That the Mayor and Council's Reconciliation Action Plan Champion, Cr Dominic Wy Kanak, with respect and observance of cultural protocols, writes to Mr David Gulpilil and/or his family contact:</p> <p>1. Wishing him well in healing from his reported cancer.</p> <p>2. Thanking/honouring Mr Gulpilil for sharing his cultural performance and acting skills with the international community, and specifically thanking him for his participation and cultural dancing contribution to the local community opening night of the Bondi Pavilion Community Cultural Centre Theatre before the then Prime Minister Gough Whitlam and the Prime Minister's wife, Margaret Whitlam.</p> <p>3. Seeking Mr Gulpilil's and/or his family contact's permission to deal with and prominently display photos featuring Mr Gulpilil's images from that opening night in the fittings for the completed 'makeover' renovation of the Bondi Community Cultural Centre.</p> <p>4. Informing Mr Gulpilil and/or his family contact that his images and photos of participation in the opening of the Bondi Pavilion Community Cultural Centre Theatre are part of the valued heritage of Bondi and our Waverley community.</p>	CA&O	Action in progress	
Council	17/11/20	Notice of Motion	CM/8.2/20.11	Margaret Whitlam Recreation Centre Alterations (A12/0249)	<p>1. Investigates:</p> <p>(a) Any additional work that may be undertaken at the Margaret Whitlam Recreation Centre in conjunction with the proposed Indoor Cricket Nets Training Facility project.</p> <p>(b) Any improved functionality and general amenity.</p> <p>(c) Sources of funding for these additional proposed changes to the project.</p> <p>2. Consults the Eastern Suburbs Cricket Club and other users of the facility.</p> <p>3. Receives a report on the findings and outcomes of consultations with the Eastern Suburbs Cricket Club.</p>	CA&O	Action in progress	
Council	17/11/20	Notice of Motion	CM/8.3/20.11	Bondi Beach Regional Playground Upgrade (SF19/5774)	That this item be deferred to the December 2020 Council meeting.	CA&O	Finalised	

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	17/11/20	Notice of Motion	CM/8.4/20.11	Stronger Community Council Grants Scheme (A19/0224)	<ol style="list-style-type: none"> <li>1. Records its deep concern with the lack of integrity measures surrounding the \$252 million Stronger Communities Fund administered by the NSW Coalition Government.</li> <li>2. Expresses its strong condemnation of the creation and administration of a \$252 million fund for local council projects that was never publicly notified to councils or to the NSW government peak body, Local Government NSW.</li> <li>3. Notes its concern that the alleged deliberate shredding and deletion of government records is not consistent with the obligations of public authorities to maintain records under the State Records Act.</li> <li>4. Notes that every council in NSW has projects that have strong community support and genuine urgency, such as improved community facilities, essential local services and delivering quality green open space, that need grant funding. Therefore, it is distressing to see such large sums of money being distributed without any due process.</li> <li>5. Calls on the NSW Government to ensure all future funding schemes for local councils are publicly notified, transparent, merit-based and fair.</li> <li>6. Commends the NSW Upper House for its work on forcing transparency and accountability on the NSW Government.</li> </ol>	GMU	Action in progress	
Council	08/12/20	Notice of Motion	CM/8.2/20.12	Bondi Beach Regional Playground Upgrade (SF19/5774)	<ol style="list-style-type: none"> <li>1. Notes that the upgrade to the Bondi Beach playground was identified as a high-priority, short-term action in the Waverley Play Space Strategy (2014–2029).</li> <li>2. Notes that 18.3% of Waverley’s residents were under the age of 17 in the 2016 census with that number predicted to grow, with under 17s representing 14.1% of the population in Bondi, 12.3% in Bondi Beach and 23.5% in North Bondi.</li> <li>3. Notes that a minor upgrade is currently underway to replace dilapidated play equipment and infrastructure in the park.</li> <li>4. Notes that by bringing forward the design work will mean that funding may or may not be taken away from other playground designs and upgrades within the Waverley local government area, noting that there may be no impact on the 2021–22 financial year budget or playground works.</li> <li>5. Council Officers provide a report to the March 2021 Council meeting at the latest on the consequences of the following:               <ol style="list-style-type: none"> <li>(a) Officers commence design work for the full upgrade to the Bondi Park regional playground within the 2021–22 Capital Works Program.</li> <li>(b) Funds the design work through the SAMP 5 Park and Playground Renewal and Upgrades program in 2021–22 allocation in the Long-Term Financial Plan 5.2.</li> </ol> </li> </ol>	CA&O	Action in progress	
Council	08/12/20	Notice of Motion	CM/8.4/20.12	Eat, Pray, Naches - Relaunch (A16/0401)	<ol style="list-style-type: none"> <li>1. Officers locate the database of materials associated with the project and, as appropriate, contact the participants to assist in restoring the original stories and/or producing new and updated stories.</li> <li>2. Reinstates a selection of the restored material on Council’s website.</li> <li>3. Investigates the Eat, Pray, Naches series as part of the Bondi Story Room project using existing and new material.</li> <li>4. Informs Councillors when the work is collated.</li> </ol>	CA&O	Action in progress	
Council	08/12/20	Notice of Motion	CM/8.5/20.12	Cemetery Services - Financial Analysis (A20/0249)	<ol style="list-style-type: none"> <li>1. That Council officers are currently undertaking further detailed financial analysis of the recommendations of the recently adopted Cemetery Services Strategic Business Plan, and that a report come back to Council at the earliest possible time.</li> <li>2. Funds will be sought as part of the next quarterly budget review or 2021–22 budget process to commence work on putting the Cemetery Service on a sustainable financial footing.</li> </ol>	CS&OI	Finalised	Finalised
Council	16/02/21	Notice of Motion	CM/8.1/21.02	Recognition of Local Identities (A02/0276)	<ol style="list-style-type: none"> <li>1. That Council officers investigate and report back on the erection of permanent information boards at sites, locations and parks which are named after local identities or persons who have a connection to the Waverley local government area.</li> <li>2. The investigation is to include the sites, locations and parks that do not currently have an information board to identify the person after which they are named, as well as the proposed design, content, and costings for the erection of such information boards.</li> <li>3. The information to be displayed would include a short summary of the person after which the site, location or park is named and any other relevant information.</li> </ol>	CA&O	Action in progress	
Council	16/02/21	Notice of Motion	CM/8.2/21.02	Development Application at 53-57 Beaumont Street, Rose Bay (DA-9/2021)	<ol style="list-style-type: none"> <li>1. Notes that a development application, DA-9/2021, has been lodged for the demolition of three houses at 53 to 57 Beaumont Street, Rose Bay, and for the construction of ‘Seniors Housing Development’ containing 11 self-contained units and basement parking comprising eight threebedroom apartments and three four-bedroom apartments with basement parking for 20 vehicles.</li> <li>2. Further notes that the proposed development has been submitted under the State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004, which allows for multi-unit type development that would otherwise be prohibited under our Waverley LEP. The proposed development also:               <ol style="list-style-type: none"> <li>(a) Exceeds many of Council’s development controls including the floor space ratio and height limit for the site.</li> <li>(b) Will result in the loss of existing established dwelling houses for another large multi-unit development that is only allowable due to the SEPP.</li> <li>(c) Has attracted a large number of objections from the local community.</li> <li>(d) Will result in an increase traffic movement and congestion in what is a narrow street with existing traffic problems.</li> <li>(e) Will adversely impact on parking in Beaumont Street.</li> <li>(f) Will adversely impact on the neighbour’s privacy due to the proposed height of the development.</li> </ol> </li> <li>3. Directs the Mayor to write to the Minister for Planning and Public Spaces expressing Council’s strong opposition to the provisions of the SEPP that allow for this type of development in low-density residential areas and asking that the SEPP be reviewed and amended to ensure this type of residential accommodation is of a more appropriate scale and height that is representative of the surrounding area.</li> <li>4. Writes to the objectors and adjacent owners and informs them of this resolution.</li> </ol>	PE&R	Action in progress	

# NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	16/02/21	Notice of Motion	CM/8.3/21.02	Parking for Motorbikes and Scooters (A02/0638)	<ol style="list-style-type: none"> <li>Officers develop a motorbike/scooter parking strategy and action plan that will review current motorbike/scooter parking networks and identify opportunities to continue to support motorbikes/scooters as an alternate form of travel.</li> <li>Investigates the introduction of free parking within metered areas across the local government area for scooters and motorbikes, including options for but not limited to: <ol style="list-style-type: none"> <li>Ways of promoting household motorbike parking permits to increase take-up and include unit owners/renters.</li> <li>Reduced costs for parking for motorbikes.</li> <li>Reduced costs for fines for motor bike infringements.</li> <li>Trialling the free motorbike parking option for 12 months to consider impact on revenue.</li> </ol> </li> <li>Requests officers to show discretion when considering infringing motor bikes in metered areas for motor bikes and scooters until the report is provided back to Council.</li> <li>Investigates new areas across Waverley, particularly within Bondi Junction, Bondi Beach and North Bondi, to see where additional motorbike parking spaces can be included.</li> <li>Officers report back to Council by June 2021.</li> </ol>	PE&R	Action in progress	
Council	16/02/21	Notice of Motion	CM/8.4/21.02	Dark Skies (A21/0060)	<ol style="list-style-type: none"> <li>Identifies dark sky principles and strategies to be included in an updated Creative Lighting Strategy for our own works and on private land.</li> <li>Considers joining the International Dark Sky Association and establishing a Dark Sky Reserve along its coastal margins and in its parks.</li> <li>Considers the inclusion of dark skies actions to the upcoming Environmental Action Plan.</li> </ol>	PE&R	Action in progress	
Council	16/02/21	Notice of Motion	CM/8.5/21.02	Artificial Reef (A05/1443)	That Council provides a letter of support to the Gordons Bay Scuba Diving Club for the NSW Government to investigate the creation of an artificial reef near Coogee utilising an ex-Navy or similar vessel.	PE&R	Action in progress	
Council	16/02/21	Notice of Motion	CM/8.6/21.02	Racism Not Welcome Campaign (A02/0447)	<ol style="list-style-type: none"> <li>Councils refer the 'RacismNOTWelcome' campaign package to the Multicultural Advisory Committee (MAC) for discussion and guidance on ways to implement the 'RacismNOTWelcome' street sign and associated campaign in the Waverley local government area.</li> <li>In assisting the MAC, Council and its officers undertake any liaison with Inner West Council that can facilitate Waverley's involvement in the 'RacismNOTWelcome' campaign.</li> <li>A report come back to Council with recommended actions.</li> </ol>	CA&O	Action in progress	An initial discussion took place at the March MAC. The CDO, Diversity has met with Inner West to discuss. The MAC will do more planning around the campaign at the next meeting.
Council	16/02/21	Notice of Motion	CM/8.7/21.02	Race to Zero Campaign (A09/1017)	<ol style="list-style-type: none"> <li>Prepares a report on Council joining Race to Zero, a United Nations Framework Convention on Climate Change (UNFCCC) campaign, at the earliest feasible possibility. This report is to include: <ol style="list-style-type: none"> <li>The feasibility of aligning the Council's current climate and sustainability targets to the Race to Zero Starting Line criteria.</li> <li>Opportunities for Council to strengthen its overall and interim net zero targets, other commitments, and actions, in line with requirements for keeping global warming to 1.5 degrees Celsius, including going carbon neutral as a priority action in 2021.</li> <li>Any additional costings for actions required to meet these criteria.</li> <li>Discussion on relevant partner organisation (High Level Champion) who can assess the Council's application to join the Race to Zero.</li> </ol> </li> <li>Notes that the Race to Zero: <ol style="list-style-type: none"> <li>Builds upon climate emergency declarations, and represents 434 cities, 23 regions, 1,397 businesses, 74 of the world's biggest investors and 569 universities, which, including 120 countries committed to achieving net zero carbon emissions by 2050 at the latest, covers nearly 25% of global CO2 emissions and over 50% of global GDP.</li> <li>Is a global campaign to rally leadership and support from businesses, cities, regions, and investors for a healthy, resilient, zero carbon recovery that prevents future threats, creates decent jobs, and unlocks inclusive, sustainable growth.</li> <li>Is building momentum around the shift to a decarbonised economy ahead of COP26.</li> </ol> </li> <li>Refers this resolution and background information to Council's Environmental Sustainability Advisory Committee for discussion and to Council officers for consideration in the next revision of Council's Environmental Action Plan.</li> </ol>	PE&R	Action in progress	
Council	16/03/21	Notice of Motion	CM/8.1/21.03	Waverley Mall Lighting (A16/0292)	<p>That Council officers report on:</p> <ol style="list-style-type: none"> <li>How the implementation of recommendations from both the Bondi Junction Evening Strategy and Creative Lighting Strategy have been incorporated into capital works and public domain improvements in Bondi Junction and Waverley respectively over the last two years.</li> <li>Whether Voluntary Planning Agreement money generated in Bondi Junction in the future can be used to implement urban interventions as recommended by the strategies.</li> <li>Possible permanent urban installations or temporary urban interventions in Waverley Mall, as recommended by both these strategies, and an estimated cost for such proposals.</li> <li>How any temporary urban interventions or pop-ups for Waverley Mall could appropriately mitigate noise and light impacts on adjoining residents and be tested as temporary urban interventions before any permanent options are implemented.</li> </ol>	PE&R	Action in progress	

## NOTICES OF MOTION

Meeting	Date	Report Type	Res No.	Subject	Action required (That/That Council...)	Responsible Directorate	Status	Comment
Council	16/03/21	Notice of Motion	CM/8.2/21.03	Electric Vehicle Target (A11/0853)	<p>1. Notes that corporate and government fleets have the potential to drive the electric vehicle revolution in Australia, making up 52% of annual new vehicle sales.</p> <p>2. Notes that commitments to fleet electrification are important as they can demonstrate vehicle demand to car makers, are an important source of supply to the second-hand market and provide impetus for the roll-out of charging infrastructure.</p> <p>3. Notes the benefits of electric fleets:</p> <p>(a) Environmental: fleet decarbonisation shows a commitment to sustainable practices and dedication to action on climate change. It is also a way to meet sustainability commitments such as the 2015 Paris Agreement on Climate Change.</p> <p>(b) Economical: total cost of ownership calculations improve the business case for electric vehicles due to their lower operating costs.</p> <p>(c) Social and health: electric vehicles can lead to improved driver experiences and reduced driver fatigue as a result of less noise, fumes and vibrations.</p> <p>(d) Reputational: fleet electrification demonstrates an ethical and forward-thinking organisation that is on top of emerging technologies.</p> <p>4. Sets a target of 100% of pool cars in Council's passenger fleet be transitioned to electric vehicles (not hybrid) by 2025 and this target be included as part of Council's new Environmental Action Plan.</p> <p>5. Develops an electric vehicle policy by December 2021 that considers:</p> <p>(a) Increasing the number of charging stations and placing them in highly visible areas to alert residents to their availability for community use.</p> <p>(b) Placing charging stations at car share parking spaces. (c) EV-only parking bays.</p> <p>(d) Ensuring all of Council's EV passenger fleet is highly branded identifying it as an EV, as this will show leadership in our commitment to reduce carbon emissions in our local government area.</p> <p>7. Develops fact sheets and other materials to promote EV use to the community.</p> <p>8. Investigates amending the Waverley Local Environmental Plan and/or Waverley Development Control Plan to include the requirement to provide charging stations in new strata buildings (80% of current charging is done at home).</p> <p>9. Investigates reducing the staff vehicle selection list from 22 options by at least 50% (with electric/hybrid vehicles being given priority within the new list) and incentivising electric/hybrid vehicles as the preferred staff option, and undertakes consultation with senior staff to determine how this might be achieved without negative impacts to Council.</p> <p>10. Officers report every six months, as per current practice, on the overall fuel efficiency of the passenger fleet as measured in average CO2 (g/km) per vehicle as defined by the Australian Government green vehicle guide.</p>	CA&O	Action in progress	Points 1, 2 and 3 - noted. 4 - There are three (3) people movers within the current pool fleet that due to operational requirements and fit for purpose can't be changed to EV. There are however opportunities to convert additional vehicles within Parking Rangers to EV by 2025. Point 5 - Council Officers are currently drafting an updated Fleet Policy and Procedure which relates to Council's passenger and truck fleet. This will assist with ongoing reduction of costs and greenhouse gas emissions from our vehicle fleet. This would not cover EVs in the community which could be undertaken through an Electric Vehicle Transport Strategy. Point 5 (d) Fleet Services to work with Communications & Sustainability on branding to promote our electric vehicles out in the community. Point 8 - Currently the Waverley DCP requires EV charges to be installed in all multi-residential developments as per section 8.8 of the DCP as amended in 2018. Further amendments to of this DCP could be undertaken to refine this in 2021. Point - noted, Officers to investigate best option to reduce the current number of vehicles in consultation with Executive Managers and the ELT. Point 10 - noted, Officers to report back in the Fleet review updated due in August 2021,
Council	16/03/21	Notice of Motion	CM/8.3/21.03	Bondi Sand Body Excavation (A02/0787-02)	<p>1. Notes the repeated problems of building collapses in the Waverley local government area following excavation on adjacent sites and includes enhanced provisions in the next Local Environmental Plan (LEP) that consider the structural integrity of adjoining buildings.</p> <p>2. Notes the inappropriate shoring practices that featured in the recent 21 Curlewis Street, Bondi, sand slide related to the building collapse at 19 Curlewis Street, Bondi.</p> <p>3. Reviews section 6.2(3) of the LEP to strengthen the development consent for earthworks relating to excavation that prohibit Bondi-Rose Bay sand body excavation deeper than the currently allowed state complying development certificate 3 m depth.</p> <p>4. Reviews the WLEP and DCP to produce standard conditions of consent that are consistent with the introduction of the Design and Building Practitioners Regulation from July 1, 2021.</p>	PE&R	Action in progress	





## List of Precinct Motions from August 2020 –April 2021

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**BONDI BEACH PRECINCT**

Waverley Council Response Report to Motions from March 2021 Bondi Beach Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
1 March 2021	<b>Motion 1:</b> That BBP <ul style="list-style-type: none"> <li>notes an increase in the level noise in certain local areas generated principally by amplified music (e.g., on Campbell Parade with Bondi Beach Hotel and Ravesis's Hotel on both ground and first-floor areas, in Hall Street with Hardware Restaurant, and Le Paris-Go; and</li> <li>reports that there is an issue of safety around the McDonald's retail outlet on Campbell Parade; and</li> <li>requests that Council's rangers visit these and other premises in Bondi Beach on a warm weekend evening, to ensure compliance with the controls.</li> </ul>	Motion was forwarded to the Director Planning, Environment & Regulatory and to the Executive Manager, Compliance for follow up.	Planning, Environment & Regulatory	Action in progress
1 March 2021	<b>Motion 2:</b> That BBP asks Council and in particular the Planning Director to examine the gap between Council's strategic, planning and other policies (generally considered by BBP to be worthy documents) and the actual approvals being provided by Council that appear not to	Motion was forwarded to the Director Planning, Environment & Regulatory and to the Executive Manager Urban Planning, Policy and Strategy who has provided the following reply. The Local Villages Strategy (also known as Our Liveable Places) has recently been adopted by Council and is being implemented in a variety of ways. The Strategy itself does not hold any weight in the planning framework or in the Court and is used primarily to inform the updates to Council's statutory plans, principally through both the future Local Strategic Planning Statement (LSPS) Implementation Local Environmental Plan (LEP) and new Development Control Plan (DCP). At this stage the LSPS Implementation LEP has been sent to the NSW Dept of Planning, Industry and Environment (DPIE) for Gateway	Planning, Environment & Regulatory	Action in progress

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	meet those policies and advise how this can occur. As an example, the recent DAs and Development approvals in Hall Street appear to be at odds with Council's Local Villages Strategy which applies to this area.	Determination and once that occurs it will be publicly exhibited. Following exhibition, it will be reviewed by Council and if adopted will be forwarded to DPIE for the Minister to gazette the plan. Until then the current LEP applies. Similarly, the future DCP has not yet been finalised and is currently in the process of preparation. Once finalised, this document will be considered by Council and if endorsed, publicly exhibited. Following exhibition, a further report will be considered by Council for the draft DCP to be adopted as Council Policy. Once both the new LEP and DCP are in force, all Development Applications will need to take these documents into consideration and applications will be assessed against these documents.		
1 March 2021	<b>Motion 3:</b> That BBP welcomes the improvement provided by the major work on Notts Avenue, but asks Council to investigate and address issues of pedestrian safety in the shared zone, with a view to finding a way to slow the speed of vehicles in this zone, perhaps through addition of speed humps.	Motion was forwarded to the Project Manager Major Projects who advised that Council is looking to add a few new planter boxes to further narrow the road in key locations (in particular the hill upon initial entry to Notts). This will assist with managing vehicle speeds. The lead time on these precast concrete planters is 8 weeks or so. So, these should be implemented within about 10 weeks.  In terms of speed humps, we are unable to implement these within a shared zone. A shared zone is essentially a footpath that cars can drive on. Implementing a speed hump (or any form of raised traffic calming) becomes a trip hazard for pedestrians. As such speed humps won't be considered in this space. Once the new planters have been implemented Council will continue to monitor the space for continuous improvements.	Customer Service & Organisation Improvement	Action in progress
1 March 2021	<b>Motion 4:</b> Bondi Beach Precinct requests that a statue of Pauline Menczer, the only world surfing champion from Bondi Beach, be commissioned, either as a stand alone piece of public art, or as part of the renovated Bondi Pavilion. Reference: <a href="https://www.smh.com.au/culture/movies/i-just-feel-the-love-forgotten-surfing-champion-pauline-menczer-in-tears-after-fundraising-success-20210228-p576kw.html">https://www.smh.com.au/culture/movies/i-just-feel-the-love-forgotten-surfing-champion-pauline-menczer-in-tears-after-fundraising-success-20210228-p576kw.html</a> )	Motion was forwarded to the Executive Manager Communications, Culture and Events and to the Coordinator, Curator and Visual Arts. Following a Mayoral Minute at the 16 March 2021 Council meeting, Council resolved the following decision. When the officer's report, (as per item 5 in the Council resolution below), is submitted to Council, a further update will be provided to the Bondi Beach Precinct. <b>CM/6.2/21.03 Recognition of Pauline Menczer, World Surfing Champion (A02/0276)</b> <b>That Council:</b> 1. Notes and acknowledges: (a) The momentous achievement of unsung hero Pauline Menczer as the only world surfing champion from Bondi who achieved this important accolade in 1993. (b) That Pauline grew up as one of the few girls surfing at Bondi beach, trailblazing a path for women in a male dominated world in the 1980s and 1990s. 2. Notes that 1993 was a year when there was no prize money for the world champion, only a trophy, and that a GoFundMe campaign set up in February this year raised over \$50,000 to provide a prize money purse for Pauline.	Customer Service & Organisation Improvement	Action in progress

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		<p>3. Notes that less than 5% of statues in Australia are of women and most of these are of British royalty.</p> <p>4. Investigates options for the appropriate recognition of Pauline's achievement including:</p> <ul style="list-style-type: none"> <li>(a) One of the stories in the Bondi Story Room.</li> <li>(b) Being featured on the Bondi Seawall.</li> <li>(c) A plaque, statue or other such suggestion which considers: <ul style="list-style-type: none"> <li>(i) Potential relevant locations.</li> <li>(ii) Type of work including materiality that can survive in harsh environments.</li> </ul> </li> <li>(d) Partnerships or sponsorships for the full funding of this initiative.</li> </ul> <p>5. Officers report back to Council in the near future detailing the outcomes of the investigation and funding sources</p> <p>Link to Council's media statement:  <a href="https://www.waverley.nsw.gov.au/top_link_pages/news_and_media/council_news/news/waverley_council_celebrates_world_surfing_champion_pauline_menczer">https://www.waverley.nsw.gov.au/top_link_pages/news_and_media/council_news/news/waverley_council_celebrates_world_surfing_champion_pauline_menczer</a> </p>		
1 March 2021	<p><b>Motion 5:</b> That BBP supports the initiatives of Hayden Keenan in working to ensure that Council is able to use specific criteria to assess the social impact of new developments, as required under state legislation and asks to be included in ongoing discussions of this nature. <b>Background:</b> Hayden Keenan and Bondi Beach residents supported by BBP objected to the Lamrock Ave 'affordable housing' development and were particularly concerned that there were no criteria for addressing 'social implications' in the DA.</p>	<p>Motion was forwarded to the Executive Manager, Urban Planning, Policy and Strategy who advised that Haydn Keenan has attended a briefing regarding the Draft Social Impact Assessment Guidelines (as well as other community members) and all Precincts will be notified when(if) Council agrees to exhibit the Draft Guidelines in the future. A report is scheduled to go to the June Waverley Strategic Planning and Development Committee meeting.</p>	Planning, Environment & Regulatory	Action in progress

## BONDI WARD BONDI PRECINCT

Waverley Council Response Report to Motions from April 2021 Bondi Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
14 April 2021	<b>Motion 1</b> a) The Bondi Precinct request an investigation into why DA notifications weren't distributed to neighbours and nearby residents in the case of DA-471/2018/B)? and b) The Bondi Precinct requests a specific distribution radius of 500 m around the property.	<p>Motion has been forwarded to the Acting Manager Development Assessment for consideration and follow up.</p> <p>a. The selection of properties/persons who were notified of DA-471/2018/B was determined in accordance with the Waverley Community Development Participation and Consultation Plan. Weblink to this Plan is as follows:  <a href="https://www.waverley.nsw.gov.au/_data/assets/pdf_file/0007/172168/Final_Community_Participation_Plan_-_Amendment_1.pdf">https://www.waverley.nsw.gov.au/_data/assets/pdf_file/0007/172168/Final_Community_Participation_Plan_-_Amendment_1.pdf</a></p> <p>The selection of properties/persons to be notified of this particular application or any other application is governed by criteria set out in section 6 of the Waverley Community Development Participation and Consultation Plan, which are based on factors like adjacency and the affectation of the proposal on neighbouring (or affected) properties and Officer discretion.</p> <p><b>Extract from the Community Participation Plan 2019- <i>The Waverley Community Development Participation and Consultation Plan. Section 6, page 35.</i></b>  <b>Persons to be notified</b>            Notification will be provided to the following:</p> <ul style="list-style-type: none"> <li>• all persons who, according to Council's property records, own or occupy land immediately adjoining the application site and any others that may (in the opinion of the Council officer) be affected by the proposal</li> <li>• where the notified property comprises a strata titled building, the Owners Corporation will be notified and any units that are considered to be directly affected (in the opinion of the Council officer) by the proposal</li> <li>• the owner/occupant of any other property that (in</li> </ul>	Planning, Environment & Regulatory	Action in progress



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Waverley Council Response Report to Motions from April 2021 Bondi Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<p>the opinion of the Council officer) may be affected by the proposal</p> <ul style="list-style-type: none"> <li>the elected Councillors and the relevant local precinct committee will be notified of all Advertised and Notified Development as per Table 8 in this Part.</li> </ul> <p>If the land to be notified is in an adjoining LGA, names and addresses of owners shall be obtained by Council from that adjoining Council.</p> <p><b>Method of notification</b></p> <p>Development applications where required to be notified or advertised will be notified through all or part of the following ways:</p> <ul style="list-style-type: none"> <li>written notice</li> <li>email notification</li> <li>site notice</li> <li>advertisement in the local or other newspaper and/ or</li> <li>documents available on Council's website.</li> </ul> <p>Designated and Advertised development will be notified in accordance with the EP&amp;A Act.</p> <p>b) The suggestion of a specific radius to notify properties for this case and others could be considered in an amendment to the <b>Community Participation Plan 2019</b>. Council have an annual review of this Plan scheduled for the second half of this year and can review this request as part of that process.</p>		
14 April 2021	<p><b>Motion 2</b></p> <p>The Bondi Precinct calls for no permanent changes to be made to Barracluff Avenue or any street in the Bondi Precinct until a full traffic management plan for the</p>	<p>Motion was forwarded to Service Manager Traffic and Transport for consideration and follow up.</p> <p>Please see the following extract from the 20 April 2021 Council minutes with Council's resolution on Barracluff Ave – Traffic Calming Scheme.</p>	Community, Assets and Operations	Action in progress

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**Waverley Council Response Report to Motions from April 2021 Bondi Precinct meeting**

Meeting Date	Motion	Council Officer Response	Directorate	Status
	<p>area has been developed. This acknowledges that any traffic change in one street impacts on surrounding streets and requires community consultation.</p> <p>If traffic calming measures are to be introduced in Barracluff Avenue we propose low-budget, non-permanent measures implemented on a 12-month trial only, followed by appropriate traffic assessment and community consultation.</p> <p>Any traffic calming measures implemented in Barracluff Avenue should be accompanied by the introduction of a 40-kilometre speed limit on all streets in the Bondi Precinct, recognising that traffic calming and pedestrian safety is an issue for all streets in the area.</p> <p>The Bondi Precinct also calls for the closure of Rickard Street to be reviewed with a view to re-opening it, and formal consideration of a traffic plan for the area.</p>	<p><b>CM/5.2.1/21.04 Adoption of Minutes - Waverley Traffic Committee Meeting - 25 March 2021 -</b> <b>TC/V.05/21.03 - Barracluff Avenue, Bondi Beach - Traffic Calming Scheme (A03/0042-04)</b></p> <p>This item was saved and excepted by Cr Wakefield.</p> <p>MOTION / UNANIMOUS DECISION Mover: Cr Wakefield Seconder: Cr Wy Kanak</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Approves the traffic calming scheme for Barracluff Avenue as shown in Attachment 1 as a one-year trial.</li> <li>2. Officers monitor traffic speeds and movement in Barracluff Avenue post-installation of the traffic calming scheme.</li> <li>3. Delegates authority to the Executive Manager, Infrastructure Services, to modify the designs should on-site circumstances warrant changes without substantial reduction in the landscaping and greening elements of the scheme.</li> </ol> <p>D Robinson (on behalf of the Francis Street and Community Traffic Committee) addressed the meeting.</p>		

## HUNTER WARD DOVER HEIGHTS PRECINCT

### Waverley Council Response Report to Motions from August 2020 Dover Heights Precinct meeting

Meeting Date	Motion	Council Officer Response	Directorate	Status
31 August 2020	<b>Motion 1</b> Considering the over 8 million dollars shortfall in capital spending in Hunter Ward over the previous 5 years (see appendix) DHP requests that council prioritize funding for the project below: a) Implement the previously proposed alignment of the new coastal fence in Rodney Reserve toward the cliff to create unobstructed ocean views b) Use 2205 grade stainless steel in the new coastal fence in Weonga Reserve, Rodney Reserve & Raleigh Reserve c) Implement the previously proposed radio telescope viewing platform at the current location of the radio telescope memorial plaque.	Motion was forwarded to the Open Space Planning Manager who advised that Council will be considering a Report on these issues at their meeting on 17 November 2020. An update report will be made available to the Precinct following the Council meeting.	Community, Assets and Operations	Action in progress
31 August 2020	<b>Motion 2</b> DHP requests that any geotechnical engineers hired by council to assess the stability of the cliff around Rodney Reserve meet with the executive of DHP before publishing any new reports.	Motion was forwarded to the Open Space Planning Manager who advised that Geotechnical engineers base their recommendations on scientific testing and working experience, it is therefore not necessary for them to meet community members in the instance of assessing the stability of ground conditions. In the event Council were designing new facilities to meet community needs, community consultation is always a given.	Community, Assets and Operations	Action in progress

## HUNTER WARD DOVER HEIGHTS PRECINCT

### Waverley Council Response Report to Motions from August 2020 Dover Heights Precinct meeting

Meeting Date	Motion	Council Officer Response	Directorate	Status
31 August 2020	<b>Motion 3</b> DHP requests that the subcontractor responsible for the Rodney Reserve irrigation and returfing to rectify at their expense the water flow issues on the eastern side of the playing field which caused the washout in south eastern side of the field known as the Rodney Reserve landslip.	Motion was forwarded to the Open Space Planning Manager who advised that there is no evidence to suggest irrigation of the field caused the landslip. The washout of landfill on the eastern side was after a large rain event. The area is a known landfill site which much like the cemetery gully, is susceptible to erosion more than natural landform. Council has completed the restoration work.	Community, Assets and Operations	Action in progress
31 August 2020	<b>Motion 4</b> As views of both the harbour and ocean are highly valued by residents and visitors, council should refrain from planting any trees or shrubs either in the coastal reserves or on street verges which will grow to block views of the harbour or the ocean. DH Residents prefer Metrosideros (NZ Xmas Bush) and red flowering grevillea be planted.	Motion was forwarded to the Executive Manager, Asset Maintenance who provided the following reply. Council acknowledges that many of our residents in Waverley enjoy beautiful views of the ocean, Sydney Harbour and the City skyline. When new tree plantings are considered, our Tree Officers take into account the impact new plantings will have on these outlooks in years to come and select suitable species that complement these views.	Community, Assets and Operations	Finalised
31 August 2020	<b>Motion 5</b> DHP requests that council honour. and enforce previous agreements made with council officers that the only tree species that will be planted in council verges within the	The Executive Manager, Asset Maintenance has previously addressed this issue with the Convenor of the Dover Heights Precinct and has advised the following: For all our planting decisions our Tree Officers are guided by the Street Tree Master Plan (STMP 2008), for Dover Heights this divides the area into three planting zones, Frontline Coastal, Coastal Slopes and Exposed Ridgetops (small pocket). A list of preferred tree species for each planting zone is determined based on a 'high performance' approach (survival rate) and biodiversity.	Community, Assets and Operations	Finalised

**HUNTER WARD**  
**DOVER HEIGHTS PRECINCT**

**Waverley Council Response Report to Motions from August 2020 Dover Heights Precinct meeting**

Meeting Date	Motion	Council Officer Response	Directorate	Status
	suburb of Dover Heights shall be either Metrosideros (NZ Xmas Bush) or red flowering grevillea unless a resident specifically requests another approved species.	<p>The selection of these trees involves assessing planting zone factors like soil depth, coastal exposure and light requirements. A suitable tree list is then compiled for the area/zone. From this list the preferred species is selected for individual sites depending on a more detailed site assessment from our Tree Officers that takes into further account site constraints such as overhead powerlines, width of the nature strip etc. Both the Banksia and Metrosideros are on the preferred species list for Dover Heights as are several other species and every planting location is site specific.</p> <p>Given the people who wrote the letter referred to in the Motion and (previously made available to the Executive Manager) are no longer at Council, our current Tree Officers are unaware of any specific and/or a limited tree planting species agreement for the area, as per the 2014 letter. The only explanation they could reasonably determine for the letter (supplied by the Precinct Convenor), was it may have been a tree planting for a specific street back in 2014.</p> <p>Furthermore, our urban canopy coverage of street trees has increased over the years due to our Tree Officers working closely to the STMP (2008). Our aim is to continue and maintain the existing level of canopy cover within the Waverley area (which is a deliverable as part of Open Space's Urban Tree and Canopy Strategy).</p> <p>When we have a location without site constraints like narrow nature strips, potential for future infrastructure damage and no view issues we always plant larger canopy trees in accordance with the STMP preferred species for that zone. In this instance the locally indigenous Coastal Banksia (a larger and broader dome tree) was selected due to the planting area/site location being free of any of the site constraints mentioned.</p> <p>In summary whenever we can plant suitable larger native trees we do. It is of our Tree Officers view that planting the Banksia will:</p> <ul style="list-style-type: none"> <li>• increase the urban canopy coverage</li> </ul>		



## HUNTER WARD DOVER HEIGHTS PRECINCT

### Waverley Council Response Report to Motions from August 2020 Dover Heights Precinct meeting

Meeting Date	Motion	Council Officer Response	Directorate	Status
		<ul style="list-style-type: none"> <li>promote diversity throughout this zone, which is currently lacking (and which complies with the STMP)</li> </ul> To assist the STMP(2008) and the Tree Management Policy were attached as reference.		
31 August 2020	<b>Motion 6</b> DHP requests that all trees in the Dover Road Safety Slope north of Dover Road in Rodney Reserve which were wrongly planted by the council contractor "Apunga" and which are blocking views of the ocean be removed and replaced by the low growing shrubs which were specified in the Biodiversity Action Plan for this area.	The Council officer has advised that there are no species of Ficus planted on the end of the slope at the end of Dover Road in Rodney Reserve. There are no Ficus at this location, although a conversation with the Precinct Convenor was had about the Acacias at Rodney back in April. At that time, these had already begun to be pruned in an appropriate way by our contractors, but this work has now ceased pending two investigations: one requested in the Council resolution of 21 July 2020; and another one being undertaken by Council's compliance team into the illegal pruning that happened shortly after the July Council meeting. These investigations are continuing.	Planning, Environment & Regulatory	Action in progress
31 August 2020	<b>Motion 7</b> DHP requests that all trees in the council maintained area between Lancaster Road and Bulga Road and East of 1 George St which were wrongly planted by the council contractor "Apunga" and which are blocking views of the ocean be removed and replaced by the low growing shrubs which were specified in the Biodiversity Action Plan for this area.	The Council officer has advised that there are no wrongly planted shrubs at Eastern Reserve. There are no trees at Eastern Reserve. Most of the vegetation between Lancaster Road and Bulga Road is remnant, not planted. It is coastal heath, some of which is quite old and vulnerable. Some of the planted Acacias at the very southern end of Eastern Reserve near Lancaster Road that were installed to protect the remnant vegetation have already been pruned by contractors. The Council officer states that there have been no conversations with any Precinct committee members about any vegetation at Eastern Reserve. No more pruning of planted vegetation will be taking place at Eastern Reserve until an investigation into the ongoing and extensive illegal pruning of remnant vegetation at Eastern Reserve has been undertaken.	Planning, Environment & Regulatory	Action in progress

## HUNTER WARD DOVER HEIGHTS PRECINCT

### Waverley Council Response Report to Motions from August 2020 Dover Heights Precinct meeting

Meeting Date	Motion	Council Officer Response	Directorate	Status
31 August 2020	<b>Motion 8</b> DHP requests that council catch and remove the foxes that live in the coastal reserves and do so in such a way that domestic pets are not affected.	<p>Council is not able to bait for foxes. The proximity to residences means that regulations do not permit this. Fox baiting is common in National Parks and rural areas where and there is considerable success with this method but it is not possible in Waverley.</p> <p>Council will undertake den fumigation where this is feasible. Active dens can be reported to Council through the Customer Service Centre.</p> <p>In terms of trapping, Council did trap a number of foxes last financial year. It is expensive, time consuming and frequently unsuccessful. In terms of parks in Dover Heights and Vaucluse, the options to trap foxes are limited as it is highly likely that we would trap domestic animals first, which is noted in the Motion.</p> <p>A comment on this issue. Foxes are now common in all suburbs in the eastern suburbs and beyond. If we reduce fox numbers in one location such as Dover Heights and Vaucluse, the numbers are able to quickly return as 'neighbouring' foxes or their offspring take their place. Currently, there is no solution to eliminate foxes all together, only control their numbers.</p>	Planning, Environment & Regulatory	Action in progress
31 August 2020	<b>Motion 9</b> DHP does NOT support the council initiative to lower speed limits to 40 KPH on the council roads north of Bondi Road.	Council is currently implementing traffic calming measures, including the installation of speed calming devices, to support the conversion of speed limits on local streets from 50 to 40/kph. This will be sign posted if the speed limit change is approved by Transport NSW. Investigations into roads north of Bondi Rd, including Dover Heights, will not be considered until any further decisions are made by Council.	Community, Assets and Operations	Action in progress
31 August 2020	<b>Motion 10</b> DHP requests that council repair or remove the cracked and damaged the traffic calming bump between the Southeast and Southwest corner of Blake Street and Military Road.	Logged on Merit with customer reference number 2046119 and also forwarded this Motion to the Service Manager, Traffic and Transport.	Community, Assets and Operations	Action in progress

**HUNTER WARD**  
**DOVER HEIGHTS PRECINCT**

**Waverley Council Response Report to Motions from August 2020 Dover Heights Precinct meeting**

Meeting Date	Motion	Council Officer Response	Directorate	Status
31 August 2020	<b>Motion 11</b> DHP request a new bubbler in Raleigh Reserve near 69 Liverpool Street.	<p>We have been investigating putting a bubbler in Raleigh Reserve at the end of Liverpool Street. See attached location plan. This plan is still in draft as we are coordinating with our plumbers and park staff however the Precinct is being provided with a copy with the understanding that it's a work in progress and it may change due to feedback based on technical requirements. In particular we need to ensure there is no shallow rock which would get in the way of laying the water line.</p> <p>There are a few things we considered when placing the bubbler:</p> <ul style="list-style-type: none"> <li>• The location of water connection. Currently there is no water connection in Raleigh Reserve. We therefore need to connect to a water line from the street. The connection on the northern side of Liverpool Street was possible.</li> <li>• Location of the bubbler as far away from the road and residents as possible.</li> <li>• Providing ample circulation space around the bubbler.</li> <li>• Allowing for enough space around the tree so trenching would not damage the roots of the large Banksia tree.</li> </ul> <p>As mentioned there is no water connection currently so we are going through the process of applying for a connection and then getting an authorised plumber to make the connection. A water metre is also required in this instance. We expect the process won't allow us to make the connection before the Christmas break but we can keep the Precinct updated.</p> <p>Happy to take feedback from the Precinct with the understanding that we will also be considering site constraints such as bedrock, tree roots and water connection points.</p>		

## HUNTER WARD DOVER HEIGHTS PRECINCT

### Waverley Council Response Report to Motions from November 2020 Dover Heights Precinct meeting

Meeting Date	Motion	Council Officer Response	Directorate	Status
16 November 2020	<b>Motion 1</b> DHP implores council to perform a peer review of the Rodney Reserve Report as per suggestions of both councillors and residents.	A peer review of the Geotechnical report (2019) has been completed. The findings of this review will be presented to Council in the March 2 Committee Meeting. The advice provided in the peer review concurs with the previous geotechnical report commissioned in 2019 and recommends the fence alignment remain at the top of slope.	Community, Assets and Operations	Action in progress
16 November 2020	<b>Motion 2</b> DHP requests that the 1.8 meter high section of the new coastal fence in Rodney Reserve NOT extend beyond the end of the playing field end zone.	This request will be taken into consideration when the final alignment of the coastal fence is completed. The height of the fence will transition from 1.8m to 1.2m as soon as practical to prevent balls being lost over the fencing. We expect the extent of the 1.8m high fence will not be as extensive as it currently is.	Community, Assets and Operations	Action in progress
16 November 2020	<b>Motion 3</b> DHP requests that ALL vestiges of old fences including concrete pits, wood and steel be removed when the coastal fence is installed.	Noted, Council will endeavor to remove all remains of the existing fence. There may be an exception in circumstances if the removal or footing might trigger slope instability or a work health safety risk which is not acceptable to Council or the contractor.	Community, Assets and Operations	Action in progress
16 November 2020	<b>Motion 4</b> DHP requests that the new coastal fence not be moved to the west into the Dover Heights Coastal Reserves in ANY section so that the alignment would have the result of making reserves smaller in size.	Noted, the fence will be kept as far as reasonably possible to the east. Council would take geotechnical advice regarding the alignment of the fence. Advice to date recommends the fence be located at least 2 meters landward of the crest of the slope which is a similar position to the existing fence.	Community, Assets and Operations	Action in progress



## HUNTER WARD DOVER HEIGHTS PRECINCT

### Waverley Council Response Report to Motions from November 2020 Dover Heights Precinct meeting

Meeting Date	Motion	Council Officer Response	Directorate	Status
16 November 2020	<b>Motion 5</b> DHP residents DO NOT WANT a sports court and or any other structures installed in Rodney Reserve as part of the Open Space & Recreation strategy.	Noted, the Open Space and Recreation Strategy is being updated to take into account community comments, references to sports courts at Rodney Reserve have been deleted. The strategy will seek adoption from Council shortly.	Community, Assets and Operations	Action in progress
16 November 2020	<b>Motion 6</b> DHP is extremely disappointed and shocked that council officers are willing to invalidate agreements made with council officers that are no longer working for council DHP has long correspondence with council officers Craig Woods and Paul Sparks about NOT planting more banksia trees in Dover Heights in addition to the letter meant to be sent to residents about new street trees. YET AGAIN. DHP requests that NO further banksia trees be planted in Dover Heights by council.	<p><b>The Executive Manager, Asset Maintenance has previously addressed this issue with the Convenor of the Dover Heights Precinct and a reply has been made available to several Precinct meetings since. There is no further detail to add to previous responses to this motion. The response below is repeated for the Precinct's reference. To assist please see attached the STMP (2008) and the Tree Management Policy as reference and the statistics relating to the planting of trees in the Dover Heights Precinct.</b></p> <p>For all our planting decisions our Tree Officers are guided by the Street Tree Master Plan (STMP 2008), for Dover Heights this divides the area into three planting zones, Frontline Coastal, Coastal Slopes and Exposed Ridgetops (small pocket). A list of preferred tree species for each planting zone is determined based on a 'high performance' approach (survival rate) and biodiversity.</p> <p>The selection of these trees involves assessing planting zone factors like soil depth, coastal exposure and light requirements. A suitable tree list is then compiled for the area/zone. From this list the preferred species is selected for individual sites depending on a more detailed site assessment from our Tree Officers that takes into further account site constraints such as overhead powerlines, width of the nature strip etc. Both the Banksia and Metrosideros are on the preferred species list for Dover Heights as are several other species and every planting location is site specific.</p> <p>Given the people who wrote the letter referred to in the Motion and (previously made available to the Executive Manager) are no longer at Council, our current Tree Officers are unaware of any specific and/or a limited tree planting species agreement for the area, as per the 2014 letter. The only explanation they could reasonably determine for</p>	Community, Assets and Operations	Action in progress



## HUNTER WARD DOVER HEIGHTS PRECINCT

### Waverley Council Response Report to Motions from November 2020 Dover Heights Precinct meeting

Meeting Date	Motion	Council Officer Response	Directorate	Status
		<p>the letter (supplied by the Precinct Convenor), was it may have been a tree planting for a specific street back in 2014.</p> <p>Furthermore, our urban canopy coverage of street trees has increased over the years due to our Tree Officers working closely to the STMP (2008). Our aim is to continue and maintain the existing level of canopy cover within the Waverley area (which is a deliverable as part of Open Space's Urban Tree and Canopy Strategy).</p> <p>When we have a location without site constraints like narrow nature strips, potential for future infrastructure damage and no view issues we always plant larger canopy trees in accordance with the STMP preferred species for that zone. In this instance the locally indigenous Coastal Banksia (a larger and broader dome tree) was selected due to the planting area/site location being free of any of the site constraints mentioned.</p> <p>In summary whenever we can plant suitable larger native trees we do. It is of our Tree Officers view that planting the Banksia will:</p> <ul style="list-style-type: none"> <li>• increase the urban canopy coverage</li> <li>• promote diversity throughout this zone, which is currently lacking (and which complies with the STMP)</li> </ul>		
16 November 2020	<p><b>Motion 7</b></p> <p>DHP requests that council immediately action motions passed by full council to remove the acacia trees blocking ocean views in the Dover Road Safety Slope north of Dover Road in Rodney Reserve. DHP further request that the Buddleja at the southern end of Weonga Reserve be removed as per council motions without delay.</p>	<p>Council will arrange the pruning of the Buddleja on the inland side of the fence at the Southern end Weonga Reserve.</p> <p>Infill planting, with coastal heath species in the location of the already removed acacias, will occur in Autumn 2021 once Council's plant order has been received and the weather is cooler. A staged approach to the removal of the remaining acacias will be undertaken from July 2021- June 2022.</p>	Planning, Environment & Regulatory Services	Action in progress

## HUNTER WARD DOVER HEIGHTS PRECINCT

### Waverley Council Response Report to Motions from November 2020 Dover Heights Precinct meeting

Meeting Date	Motion	Council Officer Response	Directorate	Status
16 November 2020	<b>Motion 8</b> DHP requests that council workers do a biweekly walk through of the area between 7 O'Donnell Street and 54 Military Road on BOTH sides of the road and remove all litter trash and dumped items. The report meant to come back to council by May 2020 seems to have been lost in translation.	<p>Council has two Ward based Public Place Officers. These roles have a range of responsibilities including routine inspections across the LGA. The resolution from DH precinct has service levels that are not in line with the roles. Removal of waste is reported as identified by a range of Council officers and the general public.</p> <p>The Public Place Officers will undertake inspections of Military Rd on a fortnightly basis in the summer months and monthly in the winter months as per their regular regime. Residents are encouraged to report dumped waste and litter through RID online, further information on illegally dumped rubbish can be found on <a href="https://www.waverley.nsw.gov.au/residents/waste_and_recycling/illegal_dumping">https://www.waverley.nsw.gov.au/residents/waste_and_recycling/illegal_dumping</a>. Council also uses the reporting tool "Snap Send Solve" , residents can report a range of matters on the app. This can be found in both Apple App Store and Google Play Store.</p> <p>NB It is not clear what Report is being referenced in the Motion, hence unable to comment.</p>	Community, Assets and Operations	Action in progress
16 November 2020	<b>Motion 9</b> DHP requests a copy of the review of the 'Civic Pride' Policy/Verge maintenance commitment promised by Oct 2020 which has not yet been published.	This report was deferred for presentation to the March 2021 Council meeting at this stage.	Community, Assets and Operations	Action in progress

## HUNTER WARD DOVER HEIGHTS PRECINCT

### Waverley Council Response Report to Motions from November 2020 Dover Heights Precinct meeting

Meeting Date	Motion	Council Officer Response	Directorate	Status
16 November 2020	<b>Motion 10</b> DHP requests that fisherman, rock climbers, slack liners and cliff explorers be exempted from any fines at Diamond Bay and Eastern Avenue Reserve and the Dover Heights Coastal Reserve and that rangers be informed of such.	Council enforcement staff have been applying a discretionary approach to enable rock climbers, slackliners and fisherman to access areas at Diamond Bay and Eastern Avenue Reserve. Rangers will not issue infringement notices to this group of people.	Planning, Environment & Regulatory Services	Finalised
	<b>Motion 12</b> DHP requests that council or police do an enforcement blitz to stop cars from stopping in the No Stopping Zone at the South East corner of Mitchell and Murrivier Road directly outside Shuk Café.	Parking Enforcement Staff have been asked to undertake additional patrols of the area and take appropriate action against offending vehicles	Planning, Environment & Regulatory Services	Finalised
	<b>Motion 13</b> DHP request police enforcement at Dudley Page and Caffyn Reserve to create NO GO zones on NYE. Those that attempt to use these reserves on NYE should be fined.	<p><b>The following Response was sent to the Dover Heights Precinct Convenor in December 2020.</b></p> <p>Council will fence and close Dudley Page Reserve and Caffyn Park on New Year's Eve. Eastern Suburbs Police Area Command have indicated support for the closure decisions made by National Parks &amp; Wildlife, Woollahra and Waverley.</p> <p>Aside from the addition of fencing the reserve, plans to manage the space remain similar. Dudley Page Reserve and Caffyn Park will have a contingent of security guards that will work closely with Police Area Command on the night to ensure the park remains closed, safe and free of incidents. Caffyn Park will be completely fenced off and Dudley Page will be fenced off in the section of the Park that has a view of the fireworks. Both Parks are alcohol prohibited areas.</p> <p><u>Security</u></p>	Planning, Environment & Regulatory Services	Finalised

## HUNTER WARD DOVER HEIGHTS PRECINCT

### Waverley Council Response Report to Motions from November 2020 Dover Heights Precinct meeting

Meeting Date	Motion	Council Officer Response	Directorate	Status
		<ul style="list-style-type: none"> <li>- 2 x Security Guards at Caffyn Park from 3pm – 1am</li> <li>- 6 x Security Guards + 1 x Supervisor at Dudley Page from 4pm until 1am</li> <li>- 1 x Council Site Supervisor to coordinate infrastructure install and removal over the course of a few days</li> </ul> <p><u>Infrastructure</u></p> <ul style="list-style-type: none"> <li>- Fencing installed at Caffyn Park and Dudley Page Reserve 9am Thursday 30 December but to remain open.</li> <li>- Close fencing at Caffyn Park and Dudley Page Reserve Thursday 31 December from 4pm. (Open fencing up at 12:30am – remove on 2 January)</li> <li>- 1 x VMS Board from 22 December – PARK CLOSED – NYE messaging.</li> <li>- 1 x portaloo for security and police on site</li> <li>- 2 x light towers to ensure park can be monitored</li> </ul> <p><u>Communications</u></p> <ul style="list-style-type: none"> <li>- Notification letter informing Dover Heights residents of the park and reserve closure will go out later this week.</li> <li>- VMS and Council Social Media Messaging informing residents that Dudley Page Reserve will be closed on New Year's Eve</li> <li>- Messaging that ALL beaches and parks will be managed by Council and Police</li> <li>- Coordinate messaging with Police, DPC and TMC</li> </ul>		
		<b>Update on Motions from the August 2020 Precinct meeting</b>		

## HUNTER WARD DOVER HEIGHTS PRECINCT

### Waverley Council Response Report to Motions from November 2020 Dover Heights Precinct meeting

Meeting Date	Motion	Council Officer Response	Directorate	Status
31 August 2020	<b>Motion 1</b> Considering the over 8 million dollars shortfall in capital spending in Hunter Ward over the previous 5 years (see appendix) DHP requests that council prioritize funding for the project below: a) Implement the previously proposed alignment of the new coastal fence in Rodney Reserve toward the cliff to create unobstructed ocean views b) Use 2205 grade stainless steel in the new coastal fence in Weonga Reserve, Rodney Reserve & Raleigh Reserve c) Implement the previously proposed radio telescope viewing platform at the current location of the radio telescope memorial plaque.	<b>Update at 22/2/2021 on items b) &amp; c)</b>  b) In the 17 of November 2020 Council meeting it was resolved, 'Council notes that a further tender report will provide a cost comparison between 316 with 600 grit polish and 2205 stainless steel for further consideration.' When Council tenders for the coastal fence in Rodney Reserve we will endeavour to get quotes for both specifications of stainless steel. Based on the cost comparison Council will made the decision on the materiality of the fence.  c) In the February 2018 Council meeting, it was resolved 'Agrees in principal to the construction of a viewing platform in Rodney Reserve in the vicinity of the site of the Radio Astronomy Memorial subject to appropriate ground testing.' Once the alignment of the coastal fence at Rodney Reserve is resolved and sufficient budget is allocated Council can then implement the fence and viewing platform. Note that budgets for the 2021/2022 financial year are lean and cannot accommodate the fence and viewing platform construction.	Community, Assets and Operations	Action in progress
31 August 2020	<b>Motion 10</b> DHP requests that council repair or remove the cracked and damaged the traffic calming bump between the Southeast and Southwest corner of Blake Street and Military Road.	This request was logged on Merit with customer reference number 2046119 and also forwarded to the Service Manager, Traffic and Transport. <b>Update</b> Investigated but not yet started at 22/2/21	Community, Assets and Operations	Action in progress

Tables below relate to Motion 6 form the 16 November 2020 Dover Heights Precinct meeting



## HUNTER WARD DOVER HEIGHTS PRECINCT

Dover Heights Precinct 2020/2021 Financial Year (Ongoing)	
Tree Species	Total Planted
<i>Grevillea 'Coastal Prestige'</i>	11
<i>Metrosideros thomasi</i> (New Zealand Christmas Bush)	9
<i>Cupaniopsis anacardioides</i> (Tuckeroo)	4
<i>Callistemon viminalis</i> (Bottlebrush)	3
<i>Leptospermum petersonii</i> (Lemon- scented tea tree)	3
<i>Hibiscus tiliaceus</i> (Cottonwood)	2
<i>Banksia integrifolia</i> (Coast Banksia)	1
<i>Melaleuca decora</i> (White Feather Honey-Myrtle)	1

Dover Heights Precinct 2020 Calendar Year	
Tree Species	Total Planted
<i>Metrosideros thomasi</i> (New Zealand Christmas Bush)	28
<i>Grevillea 'Coastal Prestige'</i>	11
<i>Callistemon viminalis</i> (Bottlebrush)	10
<i>Cupaniopsis anacardioides</i> (Tuckeroo)	5
<i>Leptospermum petersonii</i> (Lemon- scented tea tree)	3
<i>Banksia integrifolia</i> (Coast Banksia)	2
<i>Hibiscus tiliaceus</i> (Cottonwood)	2
<i>Tristaniopsis laurina</i> (Watergum)	2
<i>Corymbia ficifolia</i> (Flowering Gum)	1
<i>Melaleuca decora</i> (White Feather Honey-Myrtle)	1

**HUNTER WARD**  
**DOVER HEIGHTS PRECINCT**

**Waverley Council Response Report to Motions from February 2021 Dover Heights Precinct meeting**

<b>Meeting Date</b>	<b>Motion</b>	<b>Council Officer Response</b>	<b>Directorate</b>	<b>Status</b>
22 February 2021	<b>Motion 1</b> - DHP requests that council defers a final decision on the fence alignment the peer review of the geotech report of Rodney Reserve until all of the details of the original report and peer review can be fully studied by DHP and concerned residents.	Motion was forwarded to the Director Community Assets and Operations, to the Executive Manager Infrastructure Services and to the Open Space Planning Manager.	Community, Assets and Operations	Action in progress
22 February 2021	<b>Motion 2</b> - Considering that here are no hard rules about the location and height of a fence near a playing field and that Dover Heights residents are more concerned with the ocean views in Rodney Reserve than occasional lost balls, and considering that the fence is already sufficiently distance from the playing field, and that the additional cost of the higher fence might be better spend on higher grade steel, DHP request that the entire new fence in Rodney Reserve be 1.2 meters high which is the proposed height of the fence in every other section of Rodney Reserve.	Motion was forwarded to the Director Community Assets and Operations, to the Executive Manager Infrastructure Services and to the Open Space Planning Manager.	Community, Assets and Operations	Action in progress

**HUNTER WARD**  
**DOVER HEIGHTS PRECINCT**

**Waverley Council Response Report to Motions from February 2021 Dover Heights Precinct meeting**

<b>Meeting Date</b>	<b>Motion</b>	<b>Council Officer Response</b>	<b>Directorate</b>	<b>Status</b>
22 February 2021	<b>Motion 3</b> - DHP notes that moving the new fence 2 meters to west of the current fence in Rodney Reserve would decrease the size of the reserve by approximately 300 square meters. DHP requests that the new fence in Rodney Reserve should NOT be placed anywhere to the west or landward of its current location.	Motion was forwarded to the Director Community Assets and Operations, to the Executive Manager Infrastructure Services and to the Open Space Planning Manager.	Community, Assets and Operations	Action in progress
22 February 2021	<b>Motion 4</b> - DHP requests that the staged removal of the Buddleja in Weonga Reserve on the cliff side of the wire fence begin immediately and commence in the area immediately next to the wire fence. DHP further requests that the staged removal of the remaining acacias in the Dover Road Safety Slope begin immediately and NOT be deferred further into the future.	Motion was forwarded to the Coordinator Urban Ecology.	Planning, Environment & Regulatory Services	Action in progress
22 February 2021	<b>Motion 5</b> - DHP requests that council TRIM council planted street trees that are blocking iconic views as per resident requests	Motion was forwarded to the Executive Manager Asset Maintenance.	Community, Assets and Operations	Action in progress

## HUNTER WARD DOVER HEIGHTS PRECINCT

### Waverley Council Response Report to Motions from February 2021 Dover Heights Precinct meeting

Meeting Date	Motion	Council Officer Response	Directorate	Status
22 February 2021	<b>Motion 6</b> That at the Eastern Entrances to Raleigh Reserve from both Liverpool Street and Lyons street. A covered picnic table with bench seating be provided. The tables could be placed at the centre of the existing white fences which would then have minimal if any Blockage of views etc from the neighbouring houses. These amenities would greatly enhance our local open space for both locals and the many tourists who frequent this area as well as bringing us into line with most other parks in our community. NOTE - there is Bin at Lyons, none at Liverpool	Motion was forwarded to the Open Space Planning Manager.	Community, Assets and Operations	Action in progress
22 February 2021	<b>Motion 7</b> - DHP requests that Sydney Water NOT place any fencing on the west side of Dudley Page reserve so the unobstructed views of the Harbour can be preserved.	The Dover Heights Precinct Committee have followed this up directly with Sydney Water.	Sydney Water	Action in progress

## HUNTER WARD DOVER HEIGHTS PRECINCT

### Waverley Council Response Report to Motions from February 2021 Dover Heights Precinct meeting

Meeting Date	Motion	Council Officer Response	Directorate	Status
22 February 2021	<b>Motion 8</b> - DHP requests that council cover the Dudley Page gym with Shade Cloth.	Motion was forwarded to the Open Space Planning Manager.	Community, Assets and Operations	Action in progress
22 February 2021	<b>Motion 9</b> - DHP requests a crosswalk at Myuna crossing to Dudley Page Reserve.	Motion was forwarded to the Open Space Planning Manager.	Community, Assets and Operations	Action in progress
22 February 2021	<b>Motion 10</b> - DHP requests that council trim the Banksia south of the playground along the pedestrian pathway between Military Road and Portland Street on the southern extremity of Dudley Page Reserve that is blocking the pre-existing views of properties at 191, 193 and 250 Military Road.	Motion was forwarded to the Executive Manager Asset Maintenance.	Community, Assets and Operations	Action in progress



**WAVERLEY WARD**  
**BONDI HEIGHTS PRECINCT**

Waverley Council Response Report to Motions from the December 2020 Bondi Heights Precinct meeting

Meeting Date	Motion	Council Officer Response	Directorate	Status
7 December 2020	PARK PARADE MEDIAN STRIP NEAR BONDI ROAD: REQUEST TO COUNCIL [202012#01] Can the median strip in Park Parade which is adjacent to the old Caltex Petrol Station be removed? The Caltex has closed and consequently, the median strip no longer serves any purpose.	This request was forwarded to the Service Manager, Traffic and Transport for reply. Council doesn't want to remove the median strip at this point in time as we do not know what is ultimately going to happen with the site. The Caltex building and tanks in the ground are currently being removed and the site remediated. We do not have a development application for the proposed use post remediation. Once we see a firm proposal for the site we will assess the intersection requirements. Our assessment will also include improving conditions for pedestrians crossing Park Parade at Bondi road.	Community, Assets and Operations	Finalised
7 December 2020	KING STREET POTHOLE: REQUEST TO COUNCIL [202012#02] Can the potholes in King Street be repaired as a matter of urgency? A resident lodged request number 2043572 and received notification that Council had attended when in fact no repair has taken place. See also Snap Send Solve requests numbers 1311412 and 1311415 lodged by BH-Precinct Convenor.	This matter was followed up by the Community Liaison Coordinator and logged onto Council's Merit customer service system with Number: 2050364 on 10 December 2020. Work was completed on 5/2/21 and the request closed.	General Counsel	Finalised
7 December 2020	PARK PARADE AT BIRRELL STREET – PROPOSED KERB BUILDOUTS: REQUEST TO COUNCIL [202012#03] BH-Precinct requests Council does not proceed with this proposal. There has been no community consultation with options offered for consideration. There is concern that this will exacerbate traffic congestion and encourage drivers to	This request was forwarded to the Service Manager, Traffic and Transport for reply. Council will be distributing a survey to residents in the coming weeks with options for this intersection. There has been extensive consultation and a comprehensive traffic study was also undertaken. The traffic study recommended a speed hump. Council officers adopted the alternative blister treatment as an alternative. Regardless, this is now a matter for the survey.	Community, Assets and Operations	Action in progress

**WAVERLEY WARD**  
**BONDI HEIGHTS PRECINCT**

Waverley Council Response Report to Motions from the December 2020 Bondi Heights Precinct meeting

Meeting Date	Motion	Council Officer Response	Directorate	Status
	find alternate routes thereby only shifting the problem. No comprehensive study has been undertaken to properly understand the impacts of this proposal. It is understood that this matter will be determined at a Council Meeting on 8th December, The Community Liaison Officer is requested to relay this request to the relevant officers prior to that meeting.			
7 December 2020	EWELL LANE CHANGE TO ONE WAY DIRECTION: REQUEST TO COUNCIL [202012#04] Could Council consider a feasibility study to change the direction of one-way traffic in Ewell Lane from West to East? A new development in Birrell Street has raised concern that congestion at the Bennett Street intersection with Birrell Street will increase and it is considered that changing the traffic flow direction in Ewell Lane will help alleviate the situation.	This request was forwarded to the Service Manager, Traffic and Transport for reply. Council has assessed conditions arising from the development in Ewell Lane. Traffic flows associated with the development will not adversely affect conditions at the Bennett Street intersection with Birrell Street.	Community, Assets and Operations	Finalised
7 December 2020	BONDI ROAD AND PAUL STREET INTERSECTION ROAD MARKINGS: REQUEST TO COUNCIL [202012#05] Could Council arrange to have high visibility road markings such as crossed lines, installed on Bondi	This request was forwarded to the Service Manager, Traffic and Transport who advised that Bondi Road is a State Road and that we have referred this to TfNSW. It was also noted that additional line marking is not typically applied at locations such as this.	Community, Assets and Operations	Finalised

**WAVERLEY WARD**  
**BONDI HEIGHTS PRECINCT**

Waverley Council Response Report to Motions from the December 2020 Bondi Heights Precinct meeting

Meeting Date	Motion	Council Officer Response	Directorate	Status
	Road at this intersection? Currently there is signage that instructs drivers not to stop in this area however it is always being ignored causing difficulty in traffic movements from Paul Street and impacting the signalled pedestrian crossing.			
7 December 2020	<b>SPEEDING CARS IN OUR LANEWAYS: REQUEST TO COUNCIL [202012#06]</b> Could Council take appropriate action to address the issues of speeding vehicles and blind spot corners in our laneways? The use of mirrors for blind spot corners in laneways is supported.	This request was forwarded to the Service Manager, Traffic and Transport who advised that we do have occasions when drivers use laneways as shortcuts. This is an ongoing issue which NSW Police enforce if requested. It is suggested that specific laneways are referred to in a request direct to NSW Police. Council will not be installing mirrors as they have their own problems in relation to vandalism and distortion of views.	Community, Assets and Operations	Finalised
7 December 2020	<b>KERB RAMP WEST SIDE WATSON STREET INTERSECTION WITH BONDI ROAD: REQUEST TO COUNCIL [202012#07]</b> Could Council inspect the positioning of the old kerb ramp and take into consideration the difficulty for motorised wheelchairs/personal movers using this ramp, with the view of upgrading.	This request was forwarded to the Service Manager, Traffic and Transport who advised that this is currently under investigation and will require the relocation of services.	Community, Assets and Operations	Action in progress
7 December 2020	<b>DEVELOPMENT APPLICATIONS: 169 OLD SOUTH HEAD ROAD: REQUEST TO COUNCIL [202012#08]</b> Could the BH-Precinct please be provided with a background for the development currently underway at	This request was forwarded to the Manager, Development Assessment (Central) who advised that there is no DA in presently for this site. Instead, there is a modification for a Complying Development Certificate (CDC), Ref No CD-212/2019/A that has recently been approved by a Private Certifying Authority (PCA). In this regard, information on the DA tracker is limited to the documentation	Planning Environment and Regulatory Services	Finalised

**WAVERLEY WARD**  
**BONDI HEIGHTS PRECINCT**

Waverley Council Response Report to Motions from the December 2020 Bondi Heights Precinct meeting

Meeting Date	Motion	Council Officer Response	Directorate	Status
	this site? Searches of the 'Track a DA' tool have only revealed minimal information with no DA number provided.	received from the PCA. Council also does not publish CDC documentation online (unlike DAs). Should someone wish to view the file, they should contact the Customer Service Centre for more information.		
7 December 2020	DA-403/2020: REQUEST TO COUNCIL [202012#09] The BH-Precinct is concerned that this DA proposed the loss of an additional on-street parking position where currently, there is an existing driveway for this property. Watson Street sees high demand for its extremely limited on street parking due to the proximity of the Bondi Road shopping village. It is clearly not in the public interest that a second driveway be approved under this DA.	This objection has been placed on the relevant files and sent to the DA Assessing Officer for consideration together with other submissions/feedback received on this DA.	Planning Environment and Regulatory Services	Finalised
7 December 2020	ACCESSIBLE PLAYGROUNDS IN WAVERLEY LGA: REQUEST TO COUNCIL [202012#10] Can Council update the BH-Precinct over the frequently BH-Precinct requested provision of accessible playgrounds or playgrounds with accessible equipment being rolled out in the Waverley LGA?	This request was forwarded to the Open Space Planning Manager who provided the following reply. Council is pleased to have adopted the Inclusive Play Space Study on the 8 December 2020. The adopted Inclusive Play Space Study is now on Council's website, please click here to view. The Inclusive Play Space Study was underpinned by community consultation, since the beginning of the project in 2019, we had about 835 visits to the Have Your Say page. During the 28 September to 8 November 2020 public exhibition, we received about 11 survey responses. We also received feedback via email, in online workshops and by phone. All feedback received was collated into a Consultation Summary Report.	Community, Assets and Operations	Finalised

**WAVERLEY WARD**  
**BONDI HEIGHTS PRECINCT**

Waverley Council Response Report to Motions from the December 2020 Bondi Heights Precinct meeting

Meeting Date	Motion	Council Officer Response	Directorate	Status
		<p>This summary report and the final Inclusive Play Space Study were incorporated into a report considered at the 8 December Council meeting. You can read the report (started on page 102) and the minutes (starting on page 10).</p> <p>The Inclusive Play Space Study identifies a number of play spaces which Council will be inclusive. The first of these to be constructed is the Barracluff Park playground. The Waverley Play Space Strategy (2014—2029) and draft Inclusive Play Space Study principles guided the direction of this upgrade. The design has also been peer reviewed by the Inclusive Play Space Study Landscape Architect consultants to ensure best practice inclusive design outcomes have been achieved. This takes into consideration playground design for a range of users including those with a range of disabilities.</p> <p>Additionally, Council has recently completed an upgrade to Bondi Park Playground building and improving on existing accessible and inclusive features of the existing play space.</p> <p>Following the Barracluff Park upgrade Council will be planning for the upgrade of the Waverley Park playground which will also be an inclusive play space.</p> <p>Thank you for your support on this project. Current and future play spaces greatly benefit from the principles and directions outlined in the Study.</p>		



**WAVERLEY WARD**  
**BONDI HEIGHTS PRECINCT**

Waverley Council Response Report to Motions from the February 2021 Bondi Heights Precinct meeting

Meeting Date	Motion	Council Officer Response	Directorate	Status
1 February 2021	PARK PARADE MEDIAN STRIP NEAR BONDI ROAD: RESPONSE TO COUNCIL IN RELATION TO PRECINCT REQUEST [202012#01] MEDIAN STRIP PARK PARADE. BHP does not support Council's decision to do nothing until a DA is lodged before making a decision to remove the median strip. It is the Bondi Heights Precinct's view that this is not a valid reason to delay removing the redundant medium strip.	This request was forwarded to the Service Manager, Traffic and Transport who advised that this request was forwarded to TfNSW as it is their road and we have no control over making changes to it. We can only make submissions to TfNSW. TfNSW has advised that it requests that it be maintained in association with the NRT restriction at this intersection and will consider the removal during further development applications.	Community, Assets and Operations	Finalised
1 February 2021	KING STREET POTHOLES: REQUEST TO COUNCIL [202102#01] The Bondi Heights Precinct again requests Council completes all repairs as a matter of urgency all and any potholes in King Street including the outstanding repairs noted under request number 2043572, Snap Send Solve requests numbers 1311412 and 1311415 and Merit 2050364.	The Community Liaison Coordinator followed up the matter with the resident and with the Executive Manager, Asset Maintenance and the work was completed on 5/2/21 and the Merit customer service request closed.	General Counsel	Finalised
1 February 2021	POOR CONDITION OF STREETS AND PAVEMENTS: REQUEST TO COUNCIL [202102#02] The Bondi Heights Precinct requests Council set up a process whereby a regular review of the surface conditions of our roads and footpaths be established which will	This request was forwarded to the Executive Manager, Infrastructure Services (Acting) who advised that Council inspects 100% of its road assets over a regulatory period (4 year period). This normally occurs by both visual inspection by walking the streets and using advanced scanning vehicles to assess road conditions. Council has a program where it inspects approximately 25% of its roads every year to keep up with a consistent rolling program of inspections. Renewal programs are developed for the capital works (SAMP) program in a 4 year schedule which is then refined	Community, Assets and Operations	Finalised

**WAVERLEY WARD**  
**BONDI HEIGHTS PRECINCT**

Waverley Council Response Report to Motions from the February 2021 Bondi Heights Precinct meeting

Meeting Date	Motion	Council Officer Response	Directorate	Status
	trigger repairs and maintenance as required to meet Waverley's SAMP targets.	<p>annually to ensure the current program is best value and represents necessitated works in the immediate period.</p> <p>This of course also means that some road assets can have particularly long lives. There are many factors that determine the life span of a road which can range from 10 years to 90 years.</p> <p>In addition to this, Council has Public Place officers that walk the local streets and identify immediate maintenance and safety matters that need addressing. These are prioritised and placed in a maintenance program for actioning.</p>		
1 February 2021	<p>SLOW AND LACK OF RESPONSE TO MERIT REQUESTS AND OTHER OUTSTANDING MATTERS: REQUEST TO COUNCIL [202102#03]</p> <p>Could Council please establish procedures for staff to address the lack of response or delays in responding to community requests such as those listed above.</p>	<p>This request was forwarded to the Manager, Customer Service who provided the following reply.</p> <p>The Manager, Customer Service has been meeting with different management teams across the organisation to assess how to better manage customer expectations with regards to unforeseen delays in some areas. Notification email templates have been updated to inform customers of the process that Council must follow in relation to their request type, for example, removal of Boat trailers and abandoned vehicles and requests for changes to traffic signage.</p> <p>The Manager, Customer Service has also been setting up reporting schedules for managers so that they can keep better track of outstanding requests for each of their officers.</p>	Customer service and Organisation Improvement	Finalised
1 February 2021	<p>INVITATION TO NSW POLICE TO ATTEND THE NEXT BONDI HEIGHTS PRECINCT ZOOM EVENT OR PUBLIC MEETING: The Bondi Heights Precinct invites Snr Cst Peter Woodward or another representative from NSW Police, to attend the next Bondi Heights Precinct Zoom Event or Public Meeting scheduled to take place at 7pm on Monday 12<sup>th</sup> April 2021.</p>	<p>The Community Liaison Coordinator extended an invitation to Snr Constable Peter Woodward and he participated in the Precinct meeting on Monday 12 April 2021. Matters to be discussed are: Neighbourhood Noise, speeding traffic in our laneways, and questions from members from the community who take part in the event/meeting.</p>	General Counsel	Finalised

**WAVERLEY WARD**  
**BONDI HEIGHTS PRECINCT**

**Waverley Council Response Report to Motions from the April 2021 Bondi Heights Precinct meeting**

<b>Meeting Date</b>	<b>Motion</b>	<b>Council Officer Response</b>	<b>Directorate</b>	<b>Status</b>
12 April 2021	TEMPORARY FENCING AT BONDI ROAD CALTEX SITE: REQUEST TO COUNCIL [202102#01] The Bondi Heights Precinct expresses concern over the state of the temporary construction/demolition fencing and shade cloth at the old Caltex site on the corner of Bondi Road and Park Parade. Sections of the shade cloth have come loose and is causing obstruction in the public space (footpaths). The shade cloth has also been heavily graffitied and is making the area look very slummy. Could Council please take appropriate action to have the situation rectified?	Motion was forwarded to the Executive Manager Compliance.	Planning, Environment and Regulatory Services	Action in progress
12 April 2021	WAVERLEY PARK PLAYGROUND: REQUEST TO COUNCIL [202104#02] The Bondi Heights Precinct requests Council provide a status update on upgrades to the Waverley Park playground and when those upgrades are expected to be completed.	Motion was forwarded to the Open Space Planning Manager.	Community, Assets and Operations	Action in progress
12 April 2021	WAVERLEY HERITAGE ASSESSMENT: REQUEST TO COUNCIL [202104#03] The Bondi Heights Precinct requests Council provide a status update on the Waverley Heritage Assessment Review.	Motion was forwarded to the Strategic Planner (Heritage) Urban Design and Heritage who advised that the draft Heritage Assessment is expected to go back to Council in June. It has just completed a process of independent heritage expert peer review. If Council endorses the draft Assessment, it becomes a Planning Proposal, which will go on public exhibition again on Council's Have Your Say webpage. When that process is complete, and any updates made, the Planning Proposal will be sent to the NSW Department of Planning for Gateway determination and gazettal as part of an update of the Waverley Local Environmental Plan.	Planning, Environment and Regulatory Services	Action in progress

## WAVERLEY WARD BRONTE PRECINCT

Waverley Council Response Report to Motions from the February 2021 Bronte Precinct				
Meeting Date	Motion	Council Officer Response	Directorate	Status
15 February 2021	<p><b>Motion 1</b></p> <p>That the following submission be forwarded to Council's 'Have Your Say' on behalf of Bronte Precinct. Bronte Precinct meeting 15.02.2021</p> <p>Bronte Precinct response to 'Have Your Say': Intersection of Dickson and Birrell Streets options.</p> <p>The preferred options of Bronte Precinct are:</p> <p><b>1st preference</b></p> <p>Option 2d (no change) is the Precinct's preferred option.</p> <p>Reason</p> <p>The reason originally given for the proposed change was that it would assist with the 40 km/h speed limit. It will not. First, because during peak periods the traffic flow in both Dickson and Birrell Streets is so slow that 40 km/h is never attained; secondly, because the steep upward gradient heading north in Dickson Street precludes higher speeds. In either case, a 'Stop' sign at the corner would achieve the same result, and at much less cost.</p> <p>It appears that Council has undertaken no analysis of traffic or pedestrian flows as a basis for this proposal.</p> <p>Traffic congestion in Dickson Street occurs during morning peak and afternoon school pickup. The present kerb alignment allows vehicles to turn left from Dickson into Birrell Street even when another vehicle is waiting to turn right. With a kerb extension, congestion will be exacerbated when a vehicle waits to turn right into Birrell Street and will create unacceptable delays during peak periods.</p> <p>The proposal can only be justified (if at all) on the grounds of pedestrian safety. No consultation, and apparently no investigation, have occurred to determine whether there is a safety issue. There appears to be no history of pedestrian safety issues at this intersection.</p> <p>Bronte Precinct therefore sees no reason for any change to this intersection.</p>	<p>This Submission was forwarded to Service Manager, Traffic and Transport, to the Senior Traffic Engineer, Infrastructure Services and the Engagement coordinator for inclusion and consideration in the feedback received via the Have your Say portal.</p>	Community Assets & Operations	Finalised



## WAVERLEY WARD BRONTE PRECINCT

Waverley Council Response Report to Motions from the February 2021 Bronte Precinct				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	<p><b>2nd preference</b> If, and only if, there is evidence of accidents to pedestrians, the Precinct recommends a variation to 2d in which a pedestrian refuge is added, but no other change is made to the kerb alignment. Reason The refuge would provide safety for pedestrians but not impede current traffic flow in any way.</p> <p><b>3rd preference</b> 3. If neither of the above options is adopted, then the Precinct prefers option 2b (centre line, extended western kerb, and No Right Turn sign). Reason If the south-western kerb is extended, thus reducing northbound traffic in Dickson Street to one lane, then a No Right Turn sign against vehicles exiting Dickson Street is essential to prevent extended delays to Dickson Street traffic during peak periods.</p>			
15 February 2021	<p>No action taken on Coastal walk steps between Bronte and Clovelly. Twice a request has been sent to council to look at the lack of safety capping's on the stairs at the Bronte end on the wooden stairs. Motion for the 3rd time</p> <p><b>Motion 2</b> That Bronte Precinct requests for the third time that yellow lines or equivalent nonslip marking be painted on or added to the nosing of the wooden steps at the northern end of the Coastal walkway at Waverley Cemetery, as is already the case for the rubber steps at the southern end.</p>	<p>This Motion was forwarded to the Open Space Planning Manager and to the Public Domain Coordinator for consideration and reply. Council is currently investigating options to address the request from the Precinct. The options include Fluro paint with non-slip material or non-slip grips for stairs. Quotes for the different options are currently being sought and an update will be provided to the Precinct.</p>	Community Assets & Operations	Action in progress
15 February 2021	<p><b>Motion 3</b> Bronte Precinct notes the response from Council concerning the footpath on the eastern side of Mirimar Avenue near Hewlett Street, but requests Council to reconsider the matter. The Precinct maintains that the path is steep and is a slip hazard and that people have slipped and been injured there in the past'</p>	<p>This Motion was forwarded to the Executive Manager, Asset Systems &amp; Planning – Infrastructure Services for consideration and reply. The Executive Manager inspected and reviewed the footpath along Mirimar Avenue and has taken photos of all sections of original</p>	Community Assets & Operations	Finalised



**WAVERLEY WARD  
BRONTE PRECINCT**

Waverley Council Response Report to Motions from the February 2021 Bronte Precinct				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		footpath with exposed aggregate (photos were attached for the Precinct). The footpaths are level with no movement or cracking or trip hazards. The exposed aggregate is typical of footpaths of this age. The Executive Manager concurs with a previous response from Council stating that the condition of the footpath doesn't warrant replacement.		

**LAWSON WARD**  
**BRONTE BEACH PRECINCT**

**Waverley Council Response Report to Motions from the December 2020 Bronte Beach Precinct meeting**

Meeting Date	Motion	Council Officer Response	Directorate	Status
9 December 2020	<p><b>Pollution Incidents Bronte Beach</b></p> <p>There have been at least two incidents over the last couple of months when Sydney Water has placed signs warning off swimming due to possible contamination at Bronte Beach.</p> <p><b>Motion 1</b></p> <p>Bronte Beach Precinct requests that Council contacts Sydney Water to express concern over water quality issues at Bronte and seeks clarification as to the problems in sewage overflow causing contamination at the Beach.</p> <p>And seeks undertakings from Sydney Water that such contamination will not continue to occur over the summer months outside stormy weather.</p>	<p>Motion was forwarded to the Executive Manager Environmental Sustainability who advised that the frequency of sewer overflows this year at Bronte is similar to previous years. Sewer overflows happen frequently at all of our beaches due to aging infrastructure, tree roots and blockages. At Bronte they are often captured in our stormwater harvesting scheme and then pumped to sewer. Council can write a letter to Sydney Water asking for feedback on this issue, noting that many sewer chokes occur on private property and are outside of Sydney Waters control.</p> <p>The request to seek undertakings from Sydney Water that such contamination will not continue to occur over the summer months outside stormy weather, is an undertaking that Sydney Water would be unlikely to make.</p>	Planning, Environment and Regulatory Services	Finalised

**LAWSON WARD**  
**BRONTE BEACH PRECINCT**

Waverley Council Response Report to Motions from the February 2021 Bronte Beach Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
24 February 2021	<p><b>Background</b> It has been noted that the metal fence separating the two eastbound lanes of Macpherson Street, Bronte, between St Thomas Street and Tipper Avenue, is in a poor state of repair and needs to be repainted.</p> <p><b>Motion 1</b> The Bronte Beach Precinct respectfully requests that Waverley Council to repair and repaint this fence in the near future.</p>	Motion was forwarded to the Service Manager Traffic and Transport for consideration and follow up. An update will be provided to the Precinct.	Community Assets & Operations	Action in progress
24 February 2021	<p><b>Background:</b> The Bronte Beach Precinct notes that Bronte Surf Life Saving Club is due to submit to Waverley Council the plans they have had prepared for the rebuild of the Bronte Surf Life Saving Club clubhouse soon. The Bronte Beach Precinct is concerned that the approval for this project will be rushed through by Council, so that the rebuild issue is settled, and out of the way, before the next local government elections to be held in September 2021, thereby taking these plans off the agenda of the issues to be reviewed by the electorate of Waverley Municipal Council in the forthcoming election.</p> <p><b>Motion 2</b> The Bronte Beach Precinct calls upon Waverley Council to allow the residents of Bronte and the public in general to be given ample time to review and comment upon the plans for the</p>	Motion was forwarded to the Director, Community Assets & Operations and to the Executive Manager Major Projects. Council will definitely be implementing Motion 2 and 3 as part of the engagement. We can also request the President of the Bronte Surf Club participate, as requested in the Precincts' Motion 4, but this may not be at the May meeting of the Precinct.	Community Assets & Operations	Action in progress

**LAWSON WARD**  
**BRONTE BEACH PRECINCT**

	rebuilding of the Bronte Surf Life Saving Club when they are released.			
24 February 2021	<p><b>Background</b></p> <p>Bronte Beach Precinct is concerned that the rebuild of the Bronte Surf Life Saving Club clubhouse will effectively result in the venue becoming more focused on Club's entertainment and function centre role than it has hitherto been. The Precinct believes that this aspect of the rebuild is one that is of critical importance to the residents of Bronte who live in close proximity to the Club, and it involves issues that have not been adequately reviewed and discussed. It is further noted that the plans for the rebuild made available to the public have not included those related to the interior of the building. The Precinct believes that the public's ability to assess how the rebuild will affect the potential change of use of the Clubhouse, is being unduly hampered by the Club and Council withholding the proposed interior plans from public scrutiny.</p> <p><b>Motion 3</b></p> <p>The Bronte Beach Precinct calls upon the Bronte Surf Life Saving Club and Waverley Council to release both the exterior and interior plans for the proposed clubhouse simultaneously and to facilitate public comment and discussion about them. Furthermore, the Precinct calls upon the Club and Waverley Council to address its concerns about how the rebuild is going to affect the usage of the clubhouse.</p>	Motion was forwarded to the Director, Community Assets & Operations and to the Executive Manager Major Projects. Council will definitely be implementing Motion 2 and 3 as part of the engagement. We can also request the President of the Bronte Surf Club participate, as requested in the Precincts' Motion 4, but this may not be at the May meeting of the Precinct.	Community Assets & Operations	Action in progress

**LAWSON WARD**  
**BRONTE BEACH PRECINCT**

24 February 2021	<p><b>Motion 4</b></p> <p>The Bronte Beach Precinct respectfully requests Mr Basil Scaffidi, the President of the Bronte Surf Life Saving Club, and/or other members of the Board or executive of the Club, to attend the 5 May 2021 meeting of the Bronte Beach Precinct to explain why the Club seeks to have the Club's clubhouse rebuilt much larger, and/or differently, than the present building. The Precinct is particularly interested to hear about any plans the Club has to change, enlarge or upgrade the function centre facilities offered by the Club.</p>	Motion was forwarded to the Director, Community Assets & Operations and to the Executive Manager Major Projects. Council will definitely be implementing Motion 2 and 3 as part of the engagement. We can also request the President of the Bronte Surf Club participate, as requested in the Precincts' Motion 4, but this may not be at the May meeting of the Precinct.	Community Assets & Operations	Action in progress
24 February 2021	<p>Concerns have been raised over the leasing of Bronte House, its history and conservation status and how effectively the House has been introduced to the community of Bronte who own it.</p> <p><b>Motion 5</b></p> <p>BBPrecinct requests that Waverley Council actively oversee the leasing of the House , supporting its conservation status both internally and externally in the Garden and enforce all the requirements of the lease ensuring the tenants abide by the lease and in addition ensure more connections are made with the Bronte community so that they are made fully aware of Open Days and other events when the House is open to the public.</p>	<p>Motion was forwarded to the Executive Manager, Property and Facilities who has advised the following:</p> <p>Council continues to actively oversee the leasing arrangements of Bronte House. The tenants have always met the requirement in relation to the number of public open days, with many of these days being very well attended. In fact, Circa 600 people attended the open days held over one weekend, pre COVID. Officers acknowledge however that more can always be done by Council in terms of promoting the open days and Council undertakes to consider additional promotional opportunities going forward. It is Council's wish that the Bronte community are aware of the open days and take the opportunity to access this wonderful community asset.</p>	Community Assets & Operations	Finalised



**COMBINED PRECINCTS' MEETING**

Waverley Council Response Report to Motions from September 2020 and March 2021 Combined Precincts' meetings				
Meeting Date	Motion	Council Officer Response	Directorate	Status
10 September 2020	<b>Motion 1</b> That the Combined Precincts extend a vote of thanks and gratitude to Jane Worthy for her hard work, commitment and support over the years.	Noted	Customer Service and Organisational Improvement	Finalised
4 March 2021	<b>Motion 1</b> That Precinct meetings will continue to be held via Zoom until such time face to face Precinct meetings can be resumed as per Public Health Orders. All AGMs will be postponed until the first face to face meeting can be held for each respective Precinct, where an AGM will then be held. Until such time, all current Precinct Executive Committees will continue in their roles.	This decision was posted on the Precinct pages on Council's website.	General Counsel	Finalised

A photograph of a man and a woman in profile, facing each other and smiling. They are wearing dark blue polo shirts with the Waverley Council logo on the chest. The background is a blurred cityscape under a clear blue sky.

# **Draft Community Engagement Policy and Strategy Public Exhibition: Consultation Summary Report 2021**

Waverley Council acknowledges the Bidjigal and Gadigal people, who traditionally occupied the Sydney Coast and we acknowledge all Aboriginal and Torres Strait Islander Elders both past and present.

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## Executive summary

The Community Engagement Policy and Strategy have been developed to provide clarity on what Waverley Council defines as engagement. It relates to Council-led projects, outlines how engagement will be conducted, and related roles and responsibilities. The Community Participation Plan does similar specific to planning and development projects.

The public exhibition period for community feedback ran from 13 November 2020 — 10 January 2021.

The majority of respondents were very supportive or somewhat supportive of the statement of commitment, values, and principles that form the foundation of all three documents.

Many people highlighted concerns over the perceived lack of transparency and community engagement in Council's decision-making process. The respondents emphasised the need for a Customer Relationship Management (CRM) tool to better engage and communicate with the community across the lifetime of a project.

The feedback demonstrated a clear appetite for more community engagement across all Council projects for the life of the project, and that engagement avenues focused on more accessible methods to ensure the whole community was heard.

## Background

The Community Engagement Policy and Strategy were developed to provide a guiding framework for staff to conduct best practise community engagement and to include the community in Council's decision-making process.

As part of the development of these documents, the Community Participation Plan (CPP) has had minor amendments to ensure Council's engagement documents are aligned.

These three documents have undergone at least one prior round of community consultation, and this summary report outlines the findings from the public exhibition period that ran from 13 November 2020 — 10 January 2021.



## Engagement approach and methodology

The public exhibition period for community feedback ran from 13 November 2020 — 10 January 2021, however email submissions received after that time were still accepted.

COVID-19 restrictions meant face-to-face engagement opportunities were unavailable. As an alternative, two online workshops were held.

The main source of information and engagement was the project page on Have Your Say Waverley at [haveyoursay.waverley.nsw.gov.au/communityengagement](https://haveyoursay.waverley.nsw.gov.au/communityengagement).

The consultation objectives for this second round of consultation were to:

- sense check plan and actions with key stakeholder and general community
- close the loop with people who were involved in Stage 1 consultation
- ensure we are on the right track with the documents
- ensure relevant community members are well-informed and have scope to make substantial input.

## Engagement tools overview

The engagement process aligned with Waverley Council's adapted IAP2 model for community engagement, sitting at Consult on the public participation spectrum.

Method	Overview	Date	Response
Online survey	A 13-question online survey on the Have Your Say Waverley dedicated project page, addressing the draft documents.	13 November 2020 — 10 January 2021	16 survey responses
Long form submissions	Submissions received via email.	13 November 2020 — 29 January 2021	5 email submissions
Online information session	2 x dedicated Community Engagement Policy and Strategy information sessions + Q&A on Zoom.	3 December 2020	1 attendee
Precinct workshop		10 December 2020	17 attendees



## Communications tools overview

A range of methods were used to raise awareness of the consultation period and the opportunity for community participation.

Method	Overview	Date	Response
<b>Have Your Say website</b>	Council's 'Have Your Say' website had a dedicated page for the project: haveyoursay.waverley.nsw.gov.au/ communityengagement	Launched in August 2019 as part of the initial stage of community engagement.	Since inception: 689 total visits 91 document downloads  During public exhibition period: 381 total visits 88 document downloads
<b>Flyer drop</b>	DL flyer was distributed Waverley-wide, to about 31,000 households.	Distribution commenced 17 November 2020	—
<b>Social media posts</b>	<b>Facebook</b> Post 1: Raise awareness of the public exhibition period.	16 November 2020	Reach: 736 Engagements: 20
	Post 2: Call out for people to attend the informational webinar.	2 December 2020	Reach: 695 Engagements: 10
	Post 3: Final call out for feedback.	6 January 2020	Reach: 1021 Engagements: 12
	<b>Twitter</b> Post 1: Raise awareness of the public exhibition period.	16 November 2020	Impressions: 1554 Engagements: 15
	Post 2: Call out for people to attend the informational webinar.	2 December 2020	Impressions: 1380 Engagements: 2
	Post 3: Final call out for feedback.	6 January 2020	Impressions: 771 Engagements: 31
	<b>Instagram</b> Post 1: Raise awareness of the public exhibition period.	16 November 2020	Engagements: 54
<b>Advertising</b>	Advert in the Wentworth Courier as part of the Council page	18 November, 2 & 16 December 2020	—
	Half page advert in The Beast	December edition	—
<b>Council Enewsletters</b>	Waverley Weekly x 7	12 November (feature article) 19, 26 November, 3, 10, 17, 24 December 2020 (mentions)	Recipients: 1600
	<b>Engagement enews</b> Dedicated enews	13 November 2020	Recipients: 4273 Open rate: 43%

Stakeholder outreach	Monthly engagement enews	1 December 2020	Recipients: 4142
	Arts and Culture enews	27 November 2020	Recipients: 3547
	Direct emails and notifications to internal stakeholders to pass onto their networks	13 November 2020 — 10 January 2021	—

## Quantitative data overview

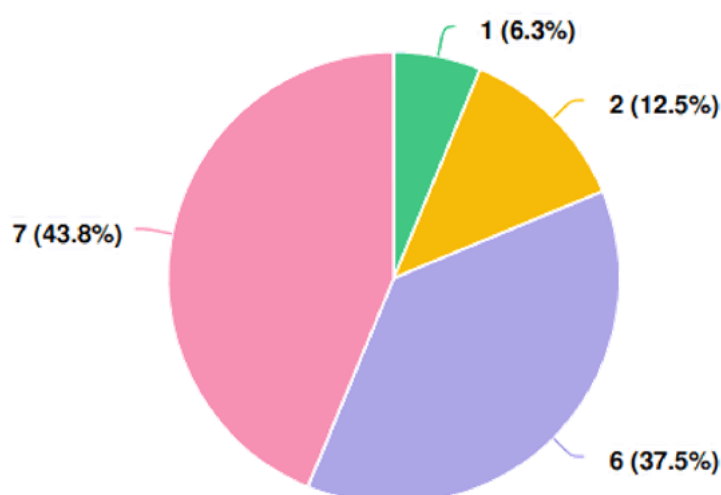
16 responses were received via the Have Your Say Waverley project page.

Summary of quantitative feedback received as follows:

### Statement of Commitment, Values and Principles

The majority of respondents were very supportive or somewhat supportive of the statement of commitment, values, and principles.

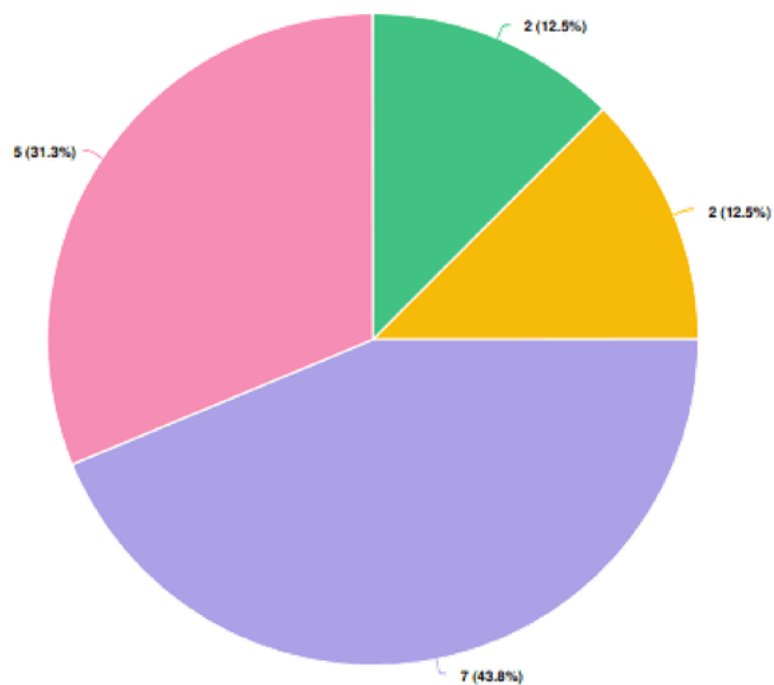
### How supportive are you of the Statement of Commitment



### Question options

● Somewhat unsupportive
 ● Neutral
 ● Somewhat supportive
 ● Very Supportive

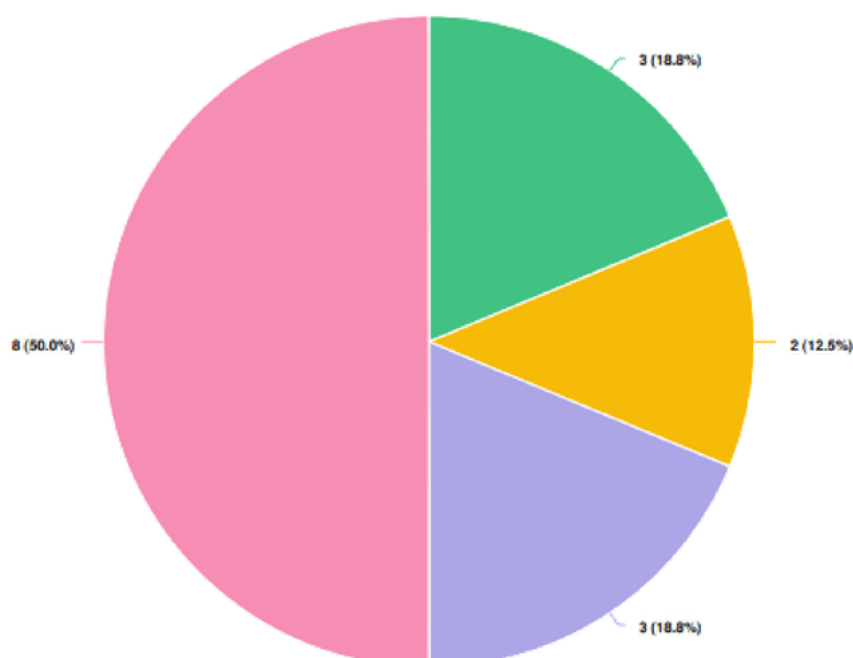
## How supportive are you of the Values?



## Question options

● Somewhat unsupportive   ● Neutral   ● Somewhat supportive   ● Very supportive

## How supportive are you of the Principles?



## Question options

● Somewhat unsupportive
 ● Neutral
 ● Somewhat supportive
 ● Very Supportive

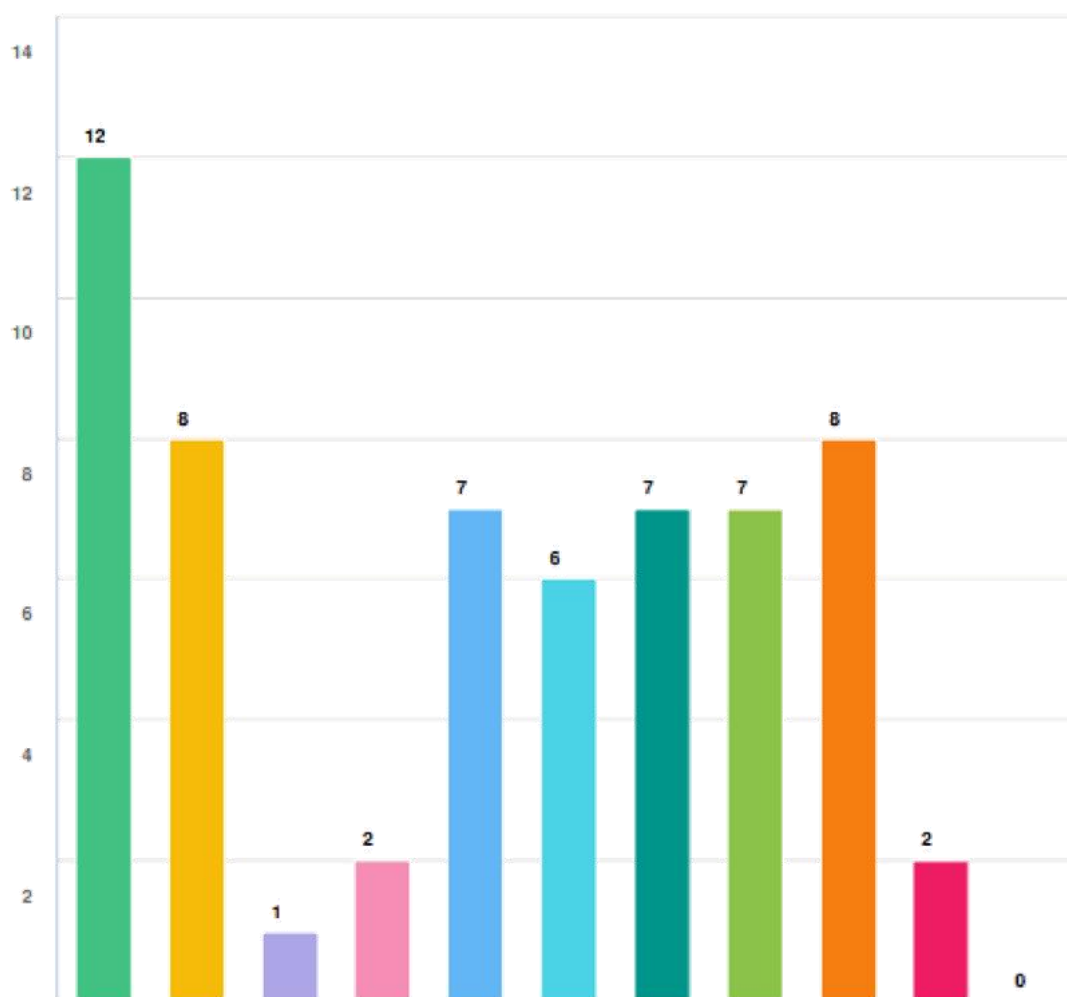
Comments received on the Statement of Commitment, Values and Principles	Recommendation/Response
Relevant stakeholders should be defined, and ensure they are representative of the whole community	Recommend reviewing the Statement of Commitment, Values and Principles to ensure the term 'stakeholder' or 'relevant stakeholder' is inclusive of the whole community.
Wary of motherhood statements — the 'proof will be in the pudding'	Recommend reviewing the Statement of Commitment, Values and Principles to ensure all statements are tangible and outcomes driven.
Transparency and accountability are key	Noted.

## Communications and engagement tools

The majority of tools identified were selected as useful from the respondents, with *the Have Your Say project page* the most popular. *Translated information* was not selected at all, and *hard copy information being made available* and *hard copy submission being received* were the least selected (note: this could be reflective of the mode of engagement here, as it was an online survey, most people who responded would likely be technologically-savvy and English speaking).

Of those that selected 'other' they highlighted letterbox drop of information as a useful communications and engagement tool.

### Q11 Which of the following will you find the most useful? (select all that apply)



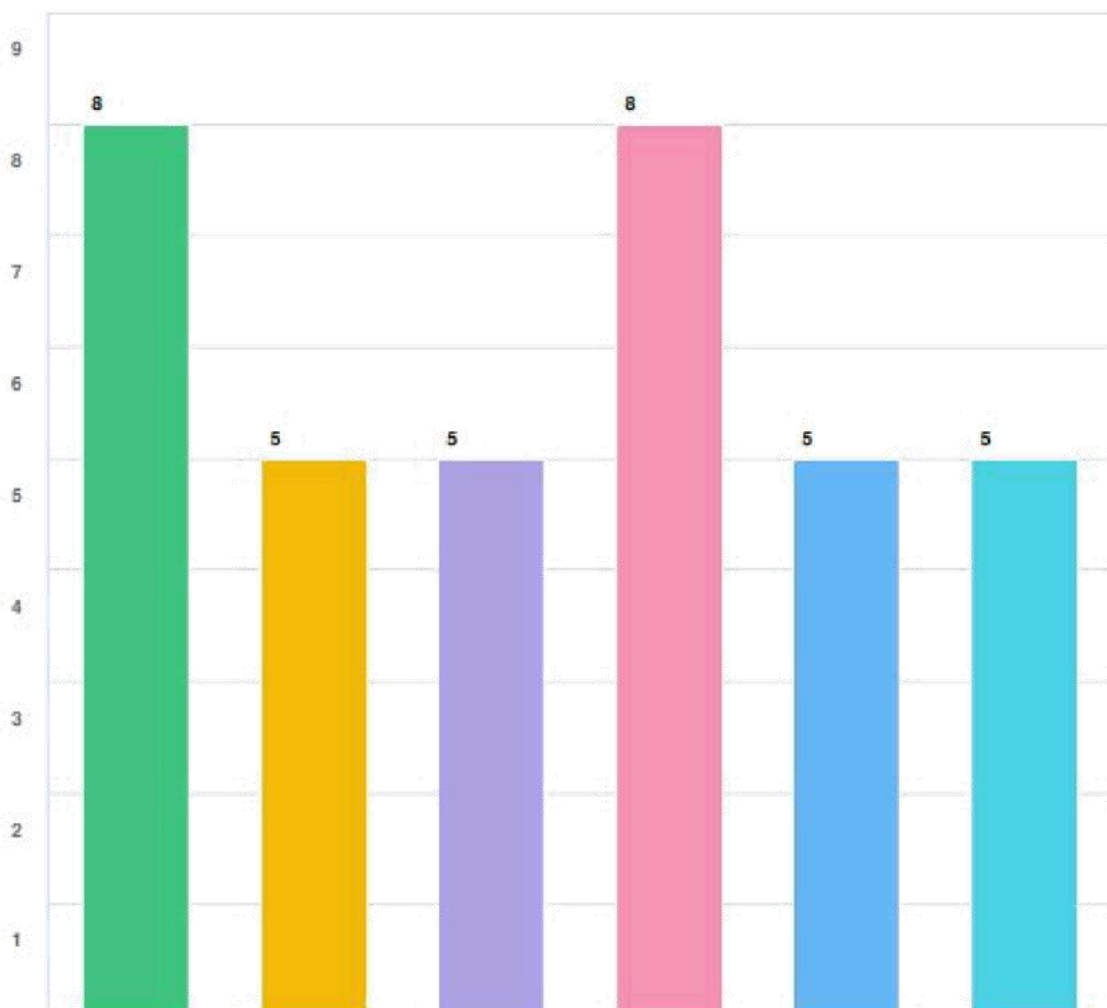
#### Question options

- Have Your Say Waverley project page and enable online submissions
- Direct email
- Hard copy information is available on request and/or to view, at minimum one of the following customer touchpoints: Customer Service Centre, Library, Mill Hill, Bondi Pavilion
- A method of receiving hard copy submissions is made available
- A summary of information in fact sheets
- General Council communication channels including social media, enews, website, Council page in local media
- Have Your Say information stall or equivalent online method for Q&A opportunities
- Consultation Summary report, outlining all feedback received
- Email/alert on final decision and results of the consultation
- Other (please specify)
- Translated information



## Strategic Action Plan

**Q13** Below is a list of external-facing actions (the full list is outlined on pgs 15—18 of the Strategy). Please select those that you think are the most important to implement.

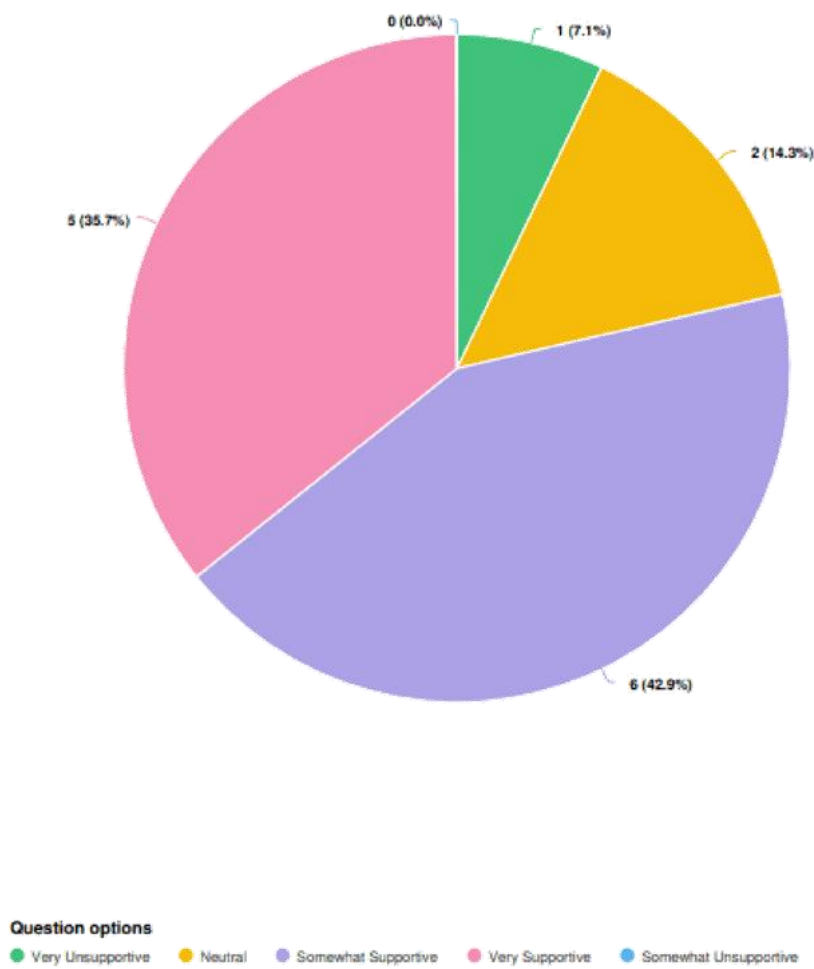


### Question options

- Review and improve our community engagement website – Have Your Say Waverley – to ensure it continues to meet the needs of Council and the community eg. improve functionality, stability, and overall user experience
- Regularly review engagement methods with the community on engagement methods to measure satisfaction
- Develop a schedule of regular engagement sessions in each ward, in accessible and visible locations, including online and precinct meetings, to enable broad feedback on LGAwide relevant projects and initiatives
- Explore different ways of engaging people online, including workshops and focus groups
- Build on existing relationships and strategies to engage our diverse community in all Council engagement
- Support and enhance a targeted children and young people engagement plan to ensure policy decisions, programs and services are appropriate, relevant, supported, and responsive to the needs of young people

Amendments to the Community Participation Plan

Q16 The Community Participation Plan (CPP) was updated to include the Statement of Commitment and the Values and Principles from the Community Engagement Policy and Strategy. Are you supportive of this amendment?



## Qualitative data overview

Outlined below is a summary of key feedback received from the Have Your Say online survey, long form submissions and workshops. The table also outlines Council officer response/recommendation for each.

### Feedback relating to the Community Engagement Policy and Strategy, and associated actions

Comment	Recommendation/Response
<b>POLICY: Roles and Responsibilities</b>	
Be explicit, ensure statements are not open to interpretation.	There will need to be a level of discretion as each project is different and there is also the possibility that being too explicit limits best practice engagement as it is not possible to list all the elements of a project.
Risk management is very important, particularly how Council can reduce risks associated with not understanding community sentiment.	To mitigate this, the Roles and Responsibilities section sets out specific items staff must undertake, as does the Framework in Practice, to ensure there are minimum commitments undertaken for each project. Noted.
<b>POLICY: Definitions</b>	
Definition of community to include visitors should be reviewed. People who live, work and study here have an investment in the area that does not apply to visitors, eg. Issue of parking, residents and visitors have different needs and interests.	The definition of community currently reads: Refers to all stakeholders, audiences, community groups, businesses. Visitors are one such group that Council must consider and like all identified stakeholders, will have different interests and motivations when providing feedback on a Council project.
Council could say they fulfilled their obligations by consulting with the 'community' when they mean just visitors, for example.	Council is committed to ensuring those who are impacted by, or have an interest in, a decision or initiative of Council will have fair and equitable access to participating in the decision-making process.
The terms 'community' and 'stakeholders' should not be used interchangeably. Stakeholders like the State Government and businesses are very different from community, each have different interests.	
<b>STRATEGY: Framework in Practice</b>	
Letterbox drop flyers/information should be added as a form of communication. This should include concise information about proposed new initiatives and changes and explain how people can provide feedback.	Noted. Recommend measuring the effectiveness of all communication channels to continually improve and better calibrate for each project.
There are not any projects which indicate anything over an 'Involve' level of participation. Would be good to see Council explore some activities where the community is given greater control over design, recommendations, and decisions. This might be through activities such as co-design or participatory budgeting.	Noted and considered for future engagement projects.
How is the general kerb and gutter section defined? Does it include traffic? Who determines the engagement levels? There is often major impact of these works, but not consulted or even informed until	The kerb and gutter being classified as 'inform' was as it related to the general kerb and gutter works Council would undertake as a matter of course.

the last moment. does not have any consultation next to it, there should be consultation.	Recommend incorporating consultations relating to traffic, parking and streetscape improvements to this section of the Framework in Practice and include the minimum engagement commitments.
<b>STRATEGY: Strategic Action Plan</b>	
Any action implemented should be done fully and consistently.	Noted.
Focus on reaching the average resident in Waverley through different avenues, such as the Next-Door website.	Council has recently signed up to NextDoor and will commence engagement through there.
Suggest that, as part of the consultation process for each project, go to the affected site, meet the community there to chat in the space with the people that will be affected.	Recommend exploring different modes of engaging with residents 'where they are' in a proactive manner — both online and physically/face-to-face where possible.
<b>Other</b>	
There are some hot topics that generate conversation and dissatisfaction, eg. Traffic, DAs, parking. To capture that momentum of engagement is Council's challenge.	Noted. Recommend keeping this in mind in terms of engagement staff time and resources.
As part of communicating the project to community, include info on why it is a project, what problem is this project trying to solve, here are the facts. When you inform/consult show facts of the problem you're trying to solve ie. having x number of safety incidents.	Noted.
Extent of informing is critical, needs to be carefully thought out ie. speed bump may seem minor so the radius of notification for consultation would just be the affected street, but there is often a wider group that would be impacted and not consulted. Don't favour any street without considering the entire precinct.	Recommend adding an action to the Strategic Action Plan of the Community Engagement Strategy: to develop minimum radius commitments for each type of project, and making it available to view on Council's website.
Council needs to understand our high-density population, plus the amount of money tied up in their assets. Not going to get good residential satisfaction if they aren't getting notified of changes that affect them. Feel that due process has been followed Response: Even though things will still go ahead, but if they have an opportunity to have their say and feel heard.	Noted.
Appoint community representatives on major projects, such as the Bronte Surf Club.	Noted.
If you come to us with the problem, we'll work with you on the solution.	Noted.
Council's role in advocating on behalf of residents for DPIE ie., Woolworths, parking in St Catherine's. Council could be more proactive and said 'this is going to have an impact' raise the community awareness and tell them how to get involved and their voice is heard.	The Community Engagement Policy scope is dedicated to Council-led projects.
We need a CRM to be get notified proactively/automatically, not that they must keep	Noted. An action in the Strategic Action Plan is: 2.3 Investigate feasibility of integration of useful

<p>looking it up yourself. Where you register an interest and Council keeps getting. Better to over communicate than not at all. Planning alerts doesn't notify you of changes. Maybe via API feed we can use existing software and systems.</p> <p>In the CRM you have the different segments so we can target the content.</p> <p>Issue with CRM is keeping it up to date as transient population.</p>	<p>engagement findings and database with existing/future CRM.</p>
<p>Communications materials need to be more specific and targeted. Social media + paper isn't targeted, so unless you're interested you won't notice. It's not given to me in a way that's personal to me. Emails and letterbox drops are personal to me. Need to have a much better CRM than we do at the moment.</p>	<p>As above, the CRM is part of the Strategic Action Plan. Recommend ensuring emails and letterbox notifications are incorporated into the communications and engagement plans as relevant for each project.</p>
<p>Webinars enabled more people to be involved and connected.</p>	<p>Noted.</p>
<p>Need to be considerate of snail mail and timings of consultations and notifications.</p>	<p>Noted. Recommend being mindful of this when determining the length of the engagement period.</p>
<p>Council should explore more ways people can contribute, instead of just writing. For example, accepting video or audio submissions.</p>	<p>Recommend adding this to the Strategic Action Plan to investigate implementing systems to enable Council to receive audio and video submissions for all engagement projects.</p>
<p>For people who may not want to/be able to join large group discussions, Council should explore options for smaller groups such as kitchen table meetings in local cafes or asynchronous engagement methods allowing people to form groups and submit shared visions but do not force people to 'perform' in front of others.</p>	<p>Recommend this is a consideration for Council staff when planning the engagement program for projects.</p>
<p>No amount of communication and engagement is going to change anything if the concerns of what would generally amount to a relatively small number of residents in the immediate neighbourhood of a proposed development (ie. the ones most negatively affected) are going to be drowned out (or worse, ignored) by those making the decision.</p>	<p>Noted.</p>
<p>Keep it simple</p> <p>Should include more participatory democracy options, such as a citizens jury (eg. In 2001 Waverley Council held a citizens jury for the Bronte stormwater project).</p> <p>In this model, a statistically valid random selection of resident participants came together for a weekend of expert presentations and informed problem solving. Participants views and recommendations were not interpreted, they directly informed decisions.</p>	<p>Noted.</p> <p>Noted and received for consideration on future engagement projects.</p>
<p>Responding to proposals is not a system designed to identify and fully scope out the problem to be solved and seeking responses to one presented solution is not formulating the proposal from the</p>	



beginning. Participatory democracy can help to scope out, and sometimes re-define problems. It can have some unexpected outcomes.

### On the Community Participation Plan and development assessment process

Comment	Recommendation/Response
<p>Concerned with the lack of transparency in the decision-making process in planning.</p> <p>Request a change to the following (from Council's website) to remove ambiguity: <i>Delegation is restricted to applications where no objections have been received and/or where applications do not deviate (other than in a minor degree) from statutory provisions and Council codes and policies.</i></p> <p>It should clearly be just the word "or" - the delegation should not operate if there are any objections or any deviations from planning instruments.</p> <p>Also concerns the term 'minor degree' is open for interpretation.</p>	<p>Development applications are determined in accordance with legislation that requires certain applications must be referred to a panel and all others must be determined by Council's planning staff. The criteria for what types of applications are determined by which staff is a matter for the General Manager to determine as they delegates his/her determination functions to the relevant staff. Waverley Council has a robust assessment and review process in place to ensure applications are determined at the appropriate level of staff to ensure high standards of outcomes.</p> <p>Recommend the website information is reviewed so that the assessment and determination process is accurate and clear.</p>
<p>Proposed an amendment to the Development and Building Unit's determination process to require the preparation of an assessment report for any application which has received an objection and for which there is any deviation from the planning instruments. This report should be published on the DA tracking website and notified to objectors and councillors via email, with sufficient time to allow submissions from the applicant or other affected by the proposed development including the recommendation in the report. Councillors or the General Manager could consider whether to exercise their capacity to refer the matter to the WLPP.</p> <p>This would improve community perception of the handling of development matters by Council and deliver a significant improvement in community engagement in the planning process.</p>	<p>The assessment report for development applications is required to accord with the legislation and this means that the assessment report cannot be completed until after the expiry of the notification period and any submissions/objections that have been received are considered. It would therefore not be possible to implement the suggested practice.</p> <p>After an application has been determined, the assessment report is available to be viewed on the DA tracker system. The assessment report is not intended to be a 'draft' for which public input is invited before finalisation. This report includes an assessment of comments/input from neighbours and the community as part of the assessment process.</p> <p>The changes to legislation concerning the determination of development applications in 2018 by the NSW Government has meant that Councillors do not have any active role in the determination of DAs and they cannot determine which applications are referred to a panel for determination. Neither the General Manager nor the Council can refer a DA to a panel, this is mandated by the legislation.</p>
<p>Decisions about the physical environment do not stop with council owned or controlled land, there is clear overlap with private property. Hence the division between physical "development" planning and community values can be divergent.</p>	<p>Noted.</p>

<p>Recent proposals for expansion of heritage protection in the Waverley LGA indicates increasing enjoyment in and value for the built and natural environment as it exists. It could be that through a participatory democratic process the focus on development could shift away from confrontation over damaging new development proposals, to one of support for upgrading, extending, and maintaining existing fabric. In turn this would reduce loss of character and environmental damage, as well as disruption in an overcrowded and very closely settled LGA. Construction sites, particularly with excavation, do not fit well within long established and sometimes fragile built fabric, and reasonable levels of peace and quiet for increasing numbers of people working from home.</p>	<p>Noted</p>
<p>Frustration that asking for feedback on the engagement policy and strategy is a moot point as Council allows developers to do what they want, even after informing Council multiple times of opposition to projects.</p>	<p>The CPP outlines how the notification process is undertaken for development applications and how public submissions are considered in the assessment process. There is a misconception that a large number of objections to a development alone is sufficient grounds to warrant refusal. This is not the case and there must be proper planning grounds to refuse a development.</p> <p>The assessment reports clearly and openly deal with submissions and make an assessment (on planning grounds) as to the weight that can be given to the matters raised.</p> <p>Recommend adding the following to the Strategic Action Plan for further study: investigate feasibility of promoting DAs on exhibition and related info on channels such as Council's website and newsletters.</p>
<p>Extent of informing is critical, needs to be carefully thought out eg. Every time there's a modification there needs to be informed ie. extension of a house blocks views needs to be notified, only a couple of doors either side seems to be Council's response.</p> <p>Believe state government reduced notification to 5 or lower as a minimum but Council could go past what the law requires</p>	<p>Council notifies applications in accordance with the adopted provisions in the CPP. This sets out the minimum method and degree of notifying relevant parties of an application.</p> <p>Additionally, Council officers review the notification prior to it being undertaken and may determine that increased notification should be undertaken having regard to the nature of the application. This is a merit assessment and is based on reasonableness.</p> <p>Furthermore, when the allocated assessment officer undertakes a site visit, they will also assess whether more owners should be notified than has occurred. This will often only be known from a site visit and may relate to an impact that would not be apparent except for a site inspection (eg view loss). This is also a merit assessment by the officer and the legislation regarding this process provides for this to occur.</p>

### Relating to other Council documents and/or procedures

Comment	Recommendation/Response
<p>Council has many plans which require community input and feedback, this cascade and overlap (or not) of plans is confusing and preparing useful responses can be difficult and time consuming, although the opportunity to comment is very welcome and much appreciated. There is sometimes a feeling that systems can be at cross purposes, for example, between Council's own activities on public and council-controlled land, its role in managing business and residential community objectives, and its role in physical planning for "development" on private land. All are important and should coincide. Clearly identified and agreed underpinnings should help to inform all Council activities dealing with Waverley's built and natural heritage, its support for the community, general circulation and changing conditions and demographics over time.</p>	<p>Noted.</p> <p>Integrated Planning and Reporting Framework forms the basis of planning for councils in NSW. The framework begins with the Community Strategic Plan and includes a suite of integrated plans that are prepared to achieve the goals in the Community Strategic Plan. All the strategies and plans Council prepares contributes to the goals in the Community Strategic Plan.</p> <p>The CPP seeks to make community participation in local planning matters clearer for the Waverley community. It does this by outlining in one place how and when Council will involve the community and receive input across various planning processes and decisions.</p>
<p>To achieve agreed objectives, how does the Community Strategic plan interact (for example) with physical "development" planning? Is the Community Strategic Plan an overriding document which informs WLEP etc? How do (for example) visitor management and environmental action plans inform the WLEP etc?</p>	<p>The Waverley Community Strategic Plan (CSP) is the overriding plan that identifies the community's priorities. This is used by Council when strategic planning documents are prepared to ensure we are addressing matters relevant to our community and responding to key issues. For example, the CSP has consistently identified traffic congestion and parking demand as a problem. We have prepared a transport strategy titled People, Movement and Places that deals directly with these issues and includes recommendations that we implement.</p> <p>Similarly, the CSP has identified design of new buildings as an issue we need to prioritise and as a consequence, we have incorporated Design Excellence provisions into the LEP and DCP and a Design Excellence Panel to provide objective expert independent advice when necessary.</p> <p>Preserving heritage is also a community issue raised in the CSP which we have actioned by preparation of the Waverley Heritage Review. Once adopted, a key recommendation will be to amend the Waverley LEP and the heritage schedule contained within the instrument to expand heritage conservation areas and items.</p>
<p>Could there be some consolidation? e.g., Reconciliation and Disability Action plans could be chapters in the Community Strategic plan. These are basic underlying principles which need to be integrated into all activities including on public and private land</p>	<p>The principles of social equity, Quadruple Bottomline and social sustainability are covered in the Community Strategic Plan. In addition to this, key issues and strategies linked to social issues are addressed as part of the Community Strategic Plan. It is important to note that Community Strategic Plan is a long term, high level document and therefore the nature of</p>

strategies are macro. Reconciliation and Disability Action Plans contribute to the broader goals in the Community Strategic Plan. However detailed activities and projects related to DIAP and Reconciliation are captured in these plans and therefore they are supporting strategies to achieve the goals in the Community Strategic Plan.

## Recommendations and conclusion

The community response demonstrated overall support for the Community Engagement Policy and Strategy but showed that there have been perceived gaps in the community engagement process by Council in the past.

Many people highlighted concerns over the perceived lack of transparency and community engagement in Council's decision-making process. The respondents emphasised the need for a Customer Relationship Management (CRM) tool to better engage and communicate with the community across the lifetime of a project.

The feedback demonstrated a clear appetite for more community engagement across all Council projects for the life of the project, and that engagement avenues focused on more accessible methods to ensure the whole community was heard, such as going on-site, providing more options online, and sending information through emails and letterbox distribution.

### Recommendations


This report recommends taking into consideration the above responses and incorporate into Council's communication and engagement planning for projects.

The below is a summary of recommended major amendments made to the Community Engagement Policy and Strategy, and the Community Participation Plan.


- Remove the 'Values' and review the Statement of Commitment and Principles to ensure all statements are tangible and outcomes driven.
- Incorporate traffic-related, parking and streetscape improvement projects to the Framework in Practice and include the minimum engagement commitments.
- Add the following to the Strategic Action Plan:
  - Development of minimum radius notification commitments for relevant projects and make it available to view on Council's website.
  - Investigate options to have a 'close the loop' community consultation process, where the community is asked their thoughts on the finished product/issues/the engagement process itself
- Investigate possible actions to increase community knowledge of development assessments such as newsletters and listing of DAs on public exhibition on Council's website.



## Appendix A – Overview of social media posts


**Waverley Council**  
 Published by Sprout Social [?] · ★ Favourites · 16 November 2020 ·

Have your say on our draft Community Engagement Policy and Strategy. Whatever your connection to Waverley, we want to make sure everyone who wants to have their say on a Council project is able to, and that you're kept in the loop as projects progress. Head to [haveyoursay.waverley.nsw.gov.au/communityengagement](https://haveyoursay.waverley.nsw.gov.au/communityengagement) for more info.



**Get more likes, comments and shares**  
When you boost this post, you'll show it to more people.

736  
People reached

20  
Engagements

Boost Post

Lisa Sturis and Julianne Staples

1 Comment

736 People Reached

3 Likes, Comments & Shares

2 Likes	2 On Post	0 On Shares
1 Comments	1 On Post	0 On Shares
0 Shares	0 On Post	0 On Shares

17 Post Clicks

0 Photo views	7 Link clicks	10 Other Clicks
---------------	---------------	-----------------

NEGATIVE FEEDBACK

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on post


**Waverley Council**  
 Published by Sprout Social [?] · ★ Favourites · 2 December 2020 ·

Are you interested in our plans for how and when we'll seek your feedback on Council projects? We're holding an information session and Q&A on our draft Community Engagement Policy and Strategy at 6.30pm, Thursday 3 December. Register your attendance here: <https://bit.ly/3ltjzOU>



**Get more likes, comments and shares**  
When you boost this post, you'll show it to more people.

695  
People reached

2  
Engagements

Boost Post

Lisa Sturis and Julianne Staples

1 Comment

695 People Reached

2 Likes, Comments & Shares

1 Likes	0 On Post	1 On Shares
0 Comments	0 On Post	0 On Shares
1 Shares	1 On Post	0 On Shares

8 Post Clicks

0 Photo views	5 Link clicks	3 Other Clicks
---------------	---------------	----------------

NEGATIVE FEEDBACK

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on post





**Waverley Council** @WaverleyCouncil · Jan 6

What do you want to make sure we do when asking for your feedback on Council projects? Our draft Community Engagement Policy and Strategy are currently on public exhibition and we want to make sure we cover what's important to you. Head here for more [haveyoursay.waverley.nsw.gov.au/communityengag...](https://haveyoursay.waverley.nsw.gov.au/communityengag...)



**Waverley Council** @WaverleyCouncil · Dec 2, 2020

Are you interested in our plans for how and when we'll seek your feedback on Council projects? We're holding an information session and Q&A on our draft Community Engagement Policy and Strategy at 6.30pm, Thursday 3 December. Register your attendance here: [bit.ly/3ltjzOU](https://bit.ly/3ltjzOU)





**Waverley Council** @WaverleyCouncil · Nov 16, 2020

Whatever your connection to Waverley, we want to make sure everyone who wants to have their say on a Council project is able to, and that you're kept in the loop as projects progress. Head to [haveyoursay.waverley.nsw.gov.au/communityengag...](https://haveyoursay.waverley.nsw.gov.au/communityengag...) and let us know your feedback on our draft Engagement Policy.



**Waverley Council**

Published by Sprout Social [?] · ★ Favourites · 6 January ·

What do you want to make sure we do when asking for your feedback on Council projects? Our draft Community Engagement Policy and Strategy are currently on public exhibition and we want to make sure we cover what's important to you. Head here for more <https://haveyoursay.waverley.nsw.gov.au/communityengagement>



#### Performance for your post

**1,021** People Reached

**12** Likes, Comments & Shares

<b>8</b> Likes	<b>8</b> On Post	<b>0</b> On Share
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<b>4</b> Comments	<b>3</b> On Post	<b>1</b> On Share
----------------------	---------------------	----------------------

<b>0</b> Shares	<b>0</b> On Post	<b>0</b> On Share
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**49** Post Clicks

<b>6</b> Photo views	<b>8</b> Link clicks	<b>35</b> Other Clicks
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#### NEGATIVE FEEDBACK

<b>0</b> Hide post	<b>1</b> Hide all posts
<b>0</b> Report as spam	<b>0</b> Unlike Page

Reported stats may be delayed from what appears on post

 Cristiano Ferrari, Danny Said and 6 others

3 Comments

 Like

 Comment

 Share



 Comment as Waverley Council

Most relevant ▾



**Andrea Matis** When is Council putting the Diamond  art installation that was hit by a council truck back in Diamond Bay?

Like · Reply · Message · 3w



 Top fan

**Sylvia Austin** Stop multi residential buildings

Like · Reply · Message · 3w

 1



## Appendix B – Advert in The Beast

[Note: after publication, the consultation period was extended to 10 January 2021]



**HAVE YOUR SAY**

### Draft Community Engagement Policy and Strategy

The draft Community Engagement Policy and Strategy, as well as amendments to the Community Participation Plan, are currently on public exhibition until 22 December 2020.

**Questions?**

Please contact Council's Community Engagement Coordinator, Libby Mackenzie on 9083 8167 or [communications@waverley.nsw.gov.au](mailto:communications@waverley.nsw.gov.au)

We want to make sure everyone who wants to have their say on a Council project is able to, and is kept in the loop as projects progress. These documents explain how Council makes decisions, set out our commitments to you, and outline the what, when and how we will engage you for different types of projects.

**Head to:**  
[haveyoursay.waverley.nsw.gov.au](https://haveyoursay.waverley.nsw.gov.au)  
to provide your feedback or register to attend on online webinar



## Appendix C – Flyer distributed Waverley-wide



The flyer features a photograph of a man and a woman in conversation. The man is wearing a dark blue t-shirt with the text 'HAVE YOUR SAY' and the Waverley Council logo. The woman is also wearing a dark blue t-shirt with the Waverley Council logo. The background of the photo shows a city skyline.


# Draft Community Engagement Policy and Strategy

**HAVE YOUR SAY**


The draft Community Engagement Policy and Strategy, as well as amendments to the Community Participation Plan, are currently on public exhibition.

**Questions?**

Please contact Council's Community Engagement Coordinator, Libby Mackenzie on 9083 8167 or [communications@waverley.nsw.gov.au](mailto:communications@waverley.nsw.gov.au)



Head to [haveyoursay.waverley.nsw.gov.au/communityengagement](https://haveyoursay.waverley.nsw.gov.au/communityengagement) to provide your feedback or register our webinar on 3 December.







WAVERLEY  
COUNCIL

# Community Engagement Policy

## Community Engagement Policy

Policy owner	Communications, Culture and Events Department
Approved by	
Date approved	
Commencement date	
TRIM Reference	
Next revision date	This policy will be reviewed every four years as part of the review of the Community Strategic Plan, or as required in the event of legislative changes or requirements.
Relevant legislation/codes	Local Government Act 1993 Environmental Planning and Assessment Act 1979 (EPA) State Records Act 1998 Government Information (Public Access) Act 2009 Privacy and Personal Information Protection Act 1998
Related policies/procedures/guidelines	<u>Waverley Community Strategic Plan 2018-2029</u> <u>Waverley Community Engagement Strategy 2020</u> <u>Waverley Innovate Reconciliation Action Plan 2019-2021</u> <u>Waverley Disability Inclusion Action Plan 2017-2021</u> <u>Waverley Community Participation Plan 2019</u> <u>Records Management Policy 2010</u> Community Engagement Guidelines (internal)
Related forms	

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## 1. Background

Community engagement is a planned process of working with the community to shape the decisions or actions of Council in relation to a problem, opportunity or outcome. An engaged community is a community that is and feels part of the process.

Council has a responsibility to work with our community to determine services, infrastructure, programs and improvements. By working together, we can ensure we have agreed Council priorities that balance competing interests within Council's budgetary and other constraints.

The Community Engagement Policy was developed in accordance with Council's integrated planning and reporting framework and will help Council deliver on Goal 10.1 of the *Waverley Community Strategic Plan 2018-2029*, to 'engage the local community in shaping the future of Waverley'.

DRAFT

Below is the hierarchy of Council's Community Engagement set of documents:



*Engagement documents explained:*

The Community Engagement Policy sits underneath the Waverley Community Strategic Plan and sets the guiding framework for engagement, provides clarity on what Council defines engagement to be, outlines how we will conduct engagement, and what our roles and responsibilities are.

The Community Engagement Strategy and Community Participation Plan then sit underneath the Policy. The Community Engagement Strategy provides more in-depth information about when and how the community will be informed and can be involved in projects. The Community Participation Plan has a similar purpose, specific to local planning matters.

## 1.1 Definitions

Community Engagement:	A planned process for working with the community to shape the decisions or actions of Council in relation to a problem, opportunity or outcome.
Engagement:	All activities undertaken to get community feedback and provide information on Council projects, initiatives, and services.
Community:	All stakeholders, audiences, community groups, businesses.
Stakeholder:	Anyone with an interest in or who is impacted by a project.



## 2. Purpose

The purpose of this Policy is to provide a guiding framework for Council's external community engagement activities.

The Policy affirms Council's commitment to community engagement that is open, accountable, inclusive and representative of our community.

The objectives of this policy are to:

- set a principles-based framework for external community engagement across Council
- position Council as a trusted organisation in touch with community needs.

## 3. Scope

The Policy sets out values and principles to guide external community engagement planning, delivery, and evaluation.

This Policy applies to:

- Council employees and contracted third parties undertaking community engagement on behalf of Council
- Council-led and Council-partnered initiatives (including public-private partnerships) that will effect change to any public place, asset, or service and/or impact members of the Waverley community
- coordinated community engagement with neighbouring councils and SSROC on regional issues.

The Policy acknowledges the role of Councillors as representatives of their local communities and the issues that are important to them.

For processes and procedures relating specifically to community participation in local planning matters, please refer to the Waverley Community Participation Plan (CPP). The CPP outlines how and when Council will involve the community and receive input across various planning processes and decisions.

## 4. Policy Content

### 4.1 Council's Statement of Commitment to Community Engagement

Council will engage with the community in an inclusive, transparent, and accountable way, to make fair and equitable decisions that reflect the needs of the community.

## 4.2 Council's Community Engagement Principles

The following **principles** guide and shape our approach to community engagement activities:

Principle	Commitment
<b>1. Build relationships</b>	We will engage in an honest, open and respectful way to build strong relationships and trust within our community.
<b>2. Right to be involved</b>	We believe that our community members have a right to be involved in decisions that affect them. We are committed to ensuring those who are impacted by/have an interest in a decision or initiative of Council, will have fair and equitable access to participating in the decision-making process.
<b>3. Build capacity</b>	We will work to build the capacity and opportunity for each stakeholder to genuinely participate in decisions that affect them.
<b>4. Clarity of purpose</b>	We will engage with our community with clarity around what the project/initiative/decision is and what the purpose of the engagement process is.
<b>5. Accessible and inclusive</b>	Information and engagement activities will be offered in a range of accessible formats to enable fair and equal access to participation.
<b>6. Timely</b>	We will engage early enough for participation to be meaningful. We will provide enough time for the community to provide input. Engagement timelines will be considered from inception of the project and built into the project timeline and project plan.
<b>7. Tailored</b>	We will use a range of engagement and communication methods that suit the purpose of the project and reach stakeholders. The level of influence of stakeholder and community will be appropriate for the nature, complexity and level of impact of the decision being made.
<b>8. Strategic</b>	We will collaborate across Council to ensure our engagement activities are approached in a strategic way to avoid duplication and inefficiencies. We will be conscious of the time of year and other consultation projects when planning our engagement.
<b>9. Transparent and accountable</b>	We will provide all relevant information to ensure the community can participate in engagement activities in a meaningful way. We will report back to participants on how their input affected the final decision or outcome.
<b>10. Representative</b>	We will make every effort to notify stakeholders and community of Council engagement to ensure a representative sample of the community are able to participate.

### 4.3 Our community

The Waverley community includes any individual, group or organisation that is impacted by, or has an interest in, the decisions or initiatives of Council, such as:

- ratepayers
- residents
- business owners
- visitors
- government agencies
- community/non-profit agencies.

They may also be referred to as stakeholders.

Within these groups, we have a diverse range of interests such as arts, culture, environment, sport, recreation, community services and schools.

Our community is diverse, with people from culturally and linguistically diverse backgrounds, people with disability, younger people, older people, and Aboriginal and Torres Strait Islander people, as well as people experiencing homelessness. Council is committed to ensuring all groups within the community have fair and equal access to participate and have a say.

More information relating to our community is outlined in Council's Community Engagement Strategy.

#### 4.4 Why we engage with the community

Community engagement is a collaborative process that connects Council with the community in the sharing of ideas, skills, knowledge, expertise, and experience. There are a broad range of benefits to effective and authentic community engagement. Engaging with the community:

- ensures the community can exercise their democratic right to have a say in decisions that affect them
- increases the effectiveness of Council's decision-making processes
- ensures we are providing the services and infrastructure the community needs
- builds the capacity of the community to be active in shaping the future of Waverley
- develops strong relationships and partnerships with our community, leading to a shared understanding of our community's needs, aspirations, and priorities
- mitigates and reduces risks associated with not understanding community sentiment
- builds the reputation of Council as a trusted organisation within the community
- helps direct Council's advocacy efforts
- meets Council's legislative requirements.

#### 4.5 When we will engage with the community

The scale, extent, and methods of engagement will be determined by the number of people who will be affected, the nature, complexity, and impact of the matter being considered, and the resources required.

Council will hold community engagement when:

- the decision is anticipated to have an impact on the social landscape, economy, or natural or built environment
- an interest in or expectation for consultation has been expressed by the community
- information is needed by Council on community needs, priorities and values to ensure planning is appropriate and responsive
- Council identifies there is a need or has a statutory obligation to do so.

The determination of whether it is an open, LGA-wide engagement process, or specific to identified community stakeholders, will depend on the following:

- the type and scope of the project
- expectations expressed from the community
- identifying who is impacted by the project
- discretion of Council staff and/or Councillors
- the extent to which the project needs to adhere to safety or certain types of regulations.

In addition to seeking community input where Council is required to do so by law, Council may seek community input when:

- changing an existing or introducing a new policy, plan or strategy
- assessing or reviewing community needs
- changing or setting new priorities in the allocation of the budget
- developing or reviewing programs and services
- proposing to upgrade existing or introducing new public infrastructure such as facilities and parks.

There will be circumstances where Council may not consult with the community, or only consult with a sector of the community as relevant to the project, including when:

- immediate action is required to rectify or remediate an issue
- technical or other expertise is the primary input to guide the decision
- Council is responding in an emergency where public health and safety are at risk
- decisions relate to the Council's day-to-day business operations
- legal, commercial or confidential restrictions are involved
- the community has already had input through prior engagement.

In such instances where Council does not consult with the community, we are committed to informing the community of the decision and the rationale behind it.

In addition to community input, Council decisions are also influenced by factors, such as:

- the feasibility of the ideas or feedback presented to Council
- budgetary and other constraints or technical elements of the options being considered and expert advice
- other authorities and Government departments
- regional and peak bodies with which Council is affiliated.



#### 4.6 How we will engage with the community

There is no one-size-fits-all approach to community engagement. The level of influence the community will have and the range of engagement methods Council uses will depend on the nature of the matter being considered and the diversity of stakeholders involved. This is outlined in greater detail in Council's Community Engagement Strategy.

The International Association of Public Participation (IAP2) has developed a Public Participation Spectrum which depicts five increasing levels of community influence, ranging from 'inform' through to 'empower' (see the diagram below).

The spectrum sets goals and a suggested promise to the public for each level of engagement.

Council adopts this model when determining appropriate community engagement that is aligned with best practice.



Pictured: Adapted IAP2 public participation spectrum

#### 4.7 How Council makes decisions

Community participation does not replace decision-making functions of Council, rather it informs and guides it.

The *Local Government Act* sets out the following principles that apply to decision-making by Council (subject to any other applicable law):

- councils should recognise diverse local community needs and interests
- councils should consider social justice principles
- councils should consider the long term and cumulative effects of actions on future generations
- councils should consider of the principles of ecologically sustainable development
- council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

Council's decision-making functions are subject to various statutory requirements and common law principles. Council must give appropriate consideration to matters required by statute and not act under the dictation or instructions of others. In exercising all decision-making powers, whether discretionary or otherwise, Council must act in good faith and in accordance with the proper purpose for which the power was granted.

In some instances, such as local planning matters, Council is legislatively and/or legally required to engage with the community. In these cases, Council will treat the legally required level of community engagement as the minimum standard. This is outlined in more detail in Council's Community Participation Plan (CPP).

Delivery of community engagement beyond legally required levels will depend on the decision to be made (or project/service to be delivered), the community's interest to participate, the need to understand the community's view, and the opportunity for the community to influence the decision.

Community engagement can become subject to lobbying through organised mass responses.

Council staff will mitigate this by ensuring all stakeholder groups are provided with the opportunity to participate and provide feedback. Community feedback, as well as all relevant information (such as technical feasibility, budget, environmental factors), will be provided to Council to ensure the most appropriate decision for a project is able to be reached.

Council invites the community to engage on specified topics when conducting formal community engagement, rather than generally inviting the community to open their own topics. However, all community members are welcome to contact Customer Service, Councillors directly, submit a Petition (as outlined in Council's Petition Policy), speak at a Council meeting, or attend their local Precinct group to ask questions and make suggestions at any time. Council staff will also offer to present to Precinct groups on all relevant engagement projects.

## 4.8 Roles and responsibilities

Role	Responsibility
<b>Councillors</b>	Councillors are the elected body charged with making decisions on behalf of the community. Under specific circumstances Councillors may delegate decision-making to Council officers; or Councillors may override a delegation and call a matter to come before Councillors.
<b>Director, Customer Service and Organisation Improvement</b>  <b>Executive Manager, Communications, Culture and Events</b>	Responsible for overseeing implementation and review of this Policy.
<b>General Manager, Directors and Executive Managers</b>	Responsible for ensuring staff comply with this Policy and make use of the support mechanisms and tools provided to guide implementation.
<b>Communications and Engagement team</b>	Responsible for providing advice and assistance to staff in implementing this Policy, including ensuring relevant resources and tools are up-to-date and readily accessible.
<b>Council staff</b>	Responsible for adhering to this Policy and making use of the support mechanisms in place to guide implementation.

### 4.8.1 Approval to engage

All community engagement activities will be approved by Council, or the Executive Leadership Team, or the General Manager or an individual Director, as well as the Communications and Engagement team prior to being undertaken.

### 4.8.2 Risk management

The financial, legal, social and reputational risks of engagement activities and their outputs must be identified and mitigated in the planning stages.

### 4.8.3 Reporting

Results of community engagement activities are to be reported to Council, the Executive Leadership Team or an Executive Manager preferably as a Community Engagement/Consultation Summary Report. This will be published on Council's website ([waverley.nsw.gov.au](http://waverley.nsw.gov.au) or [haveyoursay.waverley.nsw.gov.au](http://haveyoursay.waverley.nsw.gov.au)) and/or distributed to stakeholders (internal and external) in a timely manner, so they are informed of how their input has shaped the final decision or outcome.

Council staff will inform the community on the relevant Have Your Say project page that the information they provide as a submission may be public as part of an attachment to the Community Engagement/Consultation Summary Report. Council staff will give the community the opportunity to withhold or redact identifying details from a submission so their identity is not public by requesting this in their correspondence/submission.

#### 4.8.4 Council staff participating in consultations

Council staff can also be members of the Waverley community, and often identify as stakeholders impacted by decisions of Council. In the spirit of maintaining an impartial approach to public service, it is important that any recommendations presented to Council for consideration are based on community sentiment. Staff who live in Waverley can provide public feedback in a personal capacity. In such cases, staff are required to comply with the provisions of the Code of Conduct in relation to Conflicts of Interest. Staff who make submissions should not be involved in the evaluation of those submissions.

To ensure internal stakeholders are involved in the engagement process, their professional feedback and expert advice in their role in Council will be built into the internal engagement and assessment processes, and not through the community consultation function, ie. not through the Have Your Say Waverley community-facing project pages.

#### 4.8.5 Records management

Council staff must maintain all records relevant to administering this Policy in Council's record-keeping system.

#### 4.8.6 Consultation exclusion periods

We will endeavour to not engage the community between 20 December and 10 January due to the summer holiday period, and the reduced capacity of the community to be involved. Council Officers will also be mindful of engaging over other significant days, such as religious days and school holiday periods throughout the year.

When Council is unable to avoid consulting during this period, the consultation period will be extended where possible to give people sufficient time to be involved and provide comment.<sup>1</sup>

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<sup>1</sup> In line with what Council has adopted for planning processes and decisions in the Waverley Community Participation Plan (CPP)2019.

## **5. Review of Policy**

- 5.1 This policy will be reviewed every four years as part of the review of the Community Strategic Plan, or as required in the event of legislative changes or requirements.

DRAFT



# Community Engagement Strategy 2021



WAVERLEY  
COUNCIL



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## Acknowledgement of Country

Waverley Council acknowledges the Bidjigal and Gadigal people, who traditionally occupied the Sydney Coast and we also acknowledge Aboriginal Elders both past and present.





# Introduction

Waverley Council acknowledge the importance of local government in building strong and trusting relationships with the community by operating in a transparent and accountable way.

Section 402(4) of the Local Government Act 1993 states:

*The council must establish and implement a strategy (its “community engagement strategy”), based on social justice principles, for engagement with the local community when developing the community strategic plan.*

The strategy sits within Council’s suite of engagement documents, as follows:



## Engagement document hierarchy explained

The Community Engagement Policy sits underneath the Waverley Community Strategic Plan and sets the guiding framework for engagement, provides clarity on what Council defines as engagement, outlines how we will conduct engagement, and what our roles and responsibilities are.

The Community Engagement Strategy and Community Participation Plan then sit underneath the Policy. The Community Engagement Strategy provides more in-depth information about when and how the community will be informed and can be involved in projects. The Community Participation Plan has a similar purpose, specific to local planning matters.

Under these sits the Community Engagement Guidelines, an internal-facing document. It acts as a worksheet to assist staff in developing appropriate communications and engagement plans for projects.

## Purpose

This strategy outlines how Council will involve the community in Council decision-making and ensure the community can have their say.

The strategy also outlines strategic actions for Council to investigate to further improve processes and instil a culture of best practice engagement.



## Definitions

### Community Engagement:

A planned process for working with the community to shape the decisions or actions of Council in relation to a problem, opportunity or outcome.

### Engagement:

All activities undertaken to get community feedback on Council projects, initiatives, and services for decision-making purposes.

### Community:

All stakeholders, audiences, community groups, businesses.

### Stakeholder:

Anyone with an interest in or who is impacted by a project.



# Our Statement of Commitment to Community Engagement

Council will engage with the community in an inclusive, transparent, and accountable way, to make fair and equitable decisions that reflect the needs of the community.

# Our Community Engagement Principles

Principle		Commitment
1.	Build relationships	We will engage in an honest, open and respectful way to build strong relationships and trust within our community.
2.	Right to be involved	We believe that our community members have a right to be involved in decisions that affect them. We are committed to ensuring those who are impacted by/have an interest in a decision or initiative of Council, will have fair and equitable access to participating in the decision-making process.
3.	Build capacity	We will work to build the capacity and opportunity for each stakeholder to genuinely participate in decisions that affect them.
4.	Clarity of purpose	We will engage with our community with clarity around what the project/ initiative/decision is and what the purpose of the engagement process is.

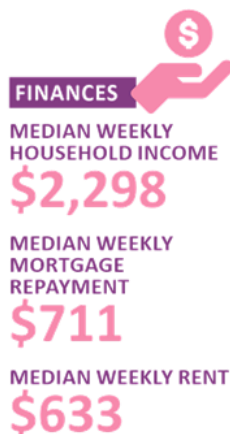
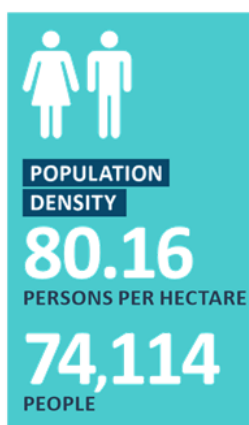




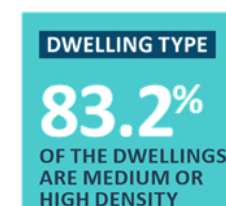
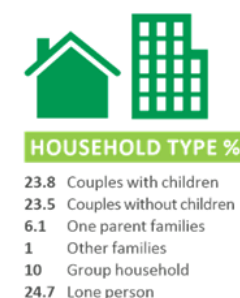
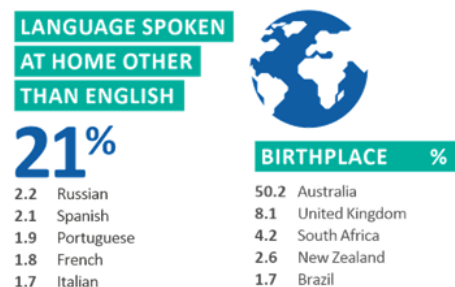
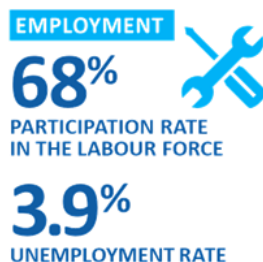
Principle		Commitment
5.	Accessible and inclusive	Information and engagement activities will be offered in a range of accessible formats to enable fair and equal access to participation.
6.	Timely	We will engage early enough for participation to be meaningful. We will provide enough time for the community to provide input. Engagement timelines will be considered from inception of the project and built into the project timeline and project plan.
7.	Tailored	We will use a range of engagement and communication methods that suit the purpose of the project and reach stakeholders. The level of influence of stakeholder and community will be appropriate for the nature, complexity and level of impact of the decision being made.
8.	Strategic	We will collaborate across Council to ensure our engagement activities are approached in a strategic way to avoid duplication and inefficiencies. We will be conscious of the time of year and other consultation projects when planning our engagement.
9.	Transparent and accountable	We will provide all relevant information to ensure the community can participate in engagement activities in a meaningful way. We will report back to participants on how their input affected the final decision or outcome.
10.	Representative	We will make every effort to notify stakeholders and community of Council engagement to ensure a representative sample of the community are able to participate.

## Our Community

Waverley is home to over 74,114 residents and attracts millions of visitors every year. The Gadigal and Bidjigal peoples of the Eora Nation are the traditional custodians of the land. The Waverley community is made up of everyone who lives, works, studies and visits the area. The following statistics are sourced from the Australian Bureau of Statistics, 2016 Census.



- 6.6 Seniors (70 to 84)
- 23.6 Young workforce (25 to 34)
- 2.3 Elderly aged (85 and over)
- 7.3 Primary schoolers (5 to 11)
- 6.2 Babies and pre-schoolers (0 to 4)
- 4.8 Secondary schoolers (12 to 17)
- 6.9 Tertiary education and independence (18 to 24)
- 24.6 Parents and homebuilders (35 to 49)
- 10.1 Older workers and pre-retirees (50 to 59)
- 7.6 Empty nesters and retirees (60 to 69)







Our community is diverse, with people from culturally and linguistically diverse backgrounds, people with disability, younger people, older people, and Aboriginal and Torres Strait Islander people, as well as people experiencing homelessness. Council is committed to ensuring all groups within the community have fair and equal access to participate and have a say.

Broadly, our community can be categorised as:

- ratepayers
- residents
- business owners
- visitors
- government agencies
- community/non-profit agencies.

Within these groups, we have a diverse range of interests including arts, culture, environment, sport, recreation, community services and schools.

For all Council consultations, we aim to target those in the community relevant to the project as well as the broader community where relevant. One of the important ways that Council engages with the community is through the Precincts and Combined Precincts Committee.

We will also ensure engagement activities are planned with consideration given to our community demographics as well as age, accessibility, people from culturally and linguistically diverse backgrounds, and Aboriginal and Torres Strait Islanders.

## Barriers to participation

Everyone has a right to have a say in civic decision-making processes, and we recognise that some may face barriers to participating. It is Council's responsibility to identify any barriers and take steps to address them to make engagement processes as accessible and inclusive as possible.

We need to ensure that the less powerful voices and groups are engaged and not marginalised. Some examples of barriers that can impact people's ability to have a say include:

- attitudinal
- understanding of different cultures
- lack of confidence
- lack of money/financial means
- lack of knowledge of rights
- lack of literacy or numeracy skills
- mental or physical health issues
- physical or intellectual disability
- language
- age
- lack of social support
- lack of transport
- time constraints
- homelessness or without a stable physical location
- caring responsibilities and/or work commitments

This strategy provides actions Council will undertake to address and reduce some of the barriers mentioned above to make Council's engagement practices more accessible and inclusive.

## Council's Engagement Framework

Waverley Council follows the IAP2 model for community engagement. The different levels of engagement under the IAP2 model as we apply it at Waverley Council are summarised below:

	Inform	Consult	Involve	Collaborate	Empower
<b>Goal of engagement</b>	Relevant community members are well-informed	Relevant community members are well-informed and give feedback that Council considers	Relevant community members are well-informed and have scope to make substantial input.	Relevant community members are well-informed and have substantial and significant involvement in the development of the project	Relevant community members are well-informed and have total say and control over decision making
<b>Decision-making level of community members</b>	Relevant community members are informed of the final decision.  The final decision is made by Council.	Relevant community members' feedback will be considered in making the final recommendations to Council.  The final decision is made by Council.	Relevant community members will provide substantial input into the project which will be able to affect the final recommendations to Council.  The final decision is made by Council.	Relevant community members are significantly involved in the final recommendations to Council.  The final decision is made by Council.	Relevant community members have total say and control over decision making
<b>Example tools and methods</b>	Posters, flyers, noticeboards, walking around talking with people, use interpreters, newsletters, local radio, presentations, social media, site signage.	Surveys, interviews, small group discussions, focus groups, workshops, online engagement via Council's engagement website.	Stakeholder groups, committees, on-site meetings/tours, project reference groups.	Charette, deliberative processes, community reference groups.	Elections, referendums.

*Table appropriated with permission from the Department of Housing and Community Development's Remote Engagement and Coordination Strategy 2016 based on the International Association for Public Participation IAP2 Spectrum*

## Our Engagement Framework in Practice

The following is a guide for staff to follow for LGA-wide consultations. This list is non-exhaustive of the types of engagement projects Council runs and will be updated as needed. For engagement projects that are not LGA-wide, staff will identify stakeholders and determine the minimum suitable engagement.

**Note 1:** For public exhibition, notification and advertising requirements as they apply to Council's planning instruments such as DAs and Planning Proposals, please refer to the Waverley Community Participation Plan, available on Council's website.

**Note 2:** The below is Council's intentions for engagement. If a planned communications avenue isn't available (eg. restrictions due to COVID-19) staff will endeavour to find alternative ways to reach out to stakeholders.

Project Type	Engagement Level	What we will do (minimum commitments)	How we will do it (minimum commitments)	Engagement Period
<b>Identified asset infrastructure and capital works eg. traffic and streetscapes.</b>  <b>Note:</b> For SAMP projects with like for like replacements, community engagement will be project notification only.	Consult	Let affected residents know of proposed works and provide them with the opportunity to have their say.	<ul style="list-style-type: none"> <li>• Mail or email a notification letter to affected residents.</li> <li>• Provide information on Have Your Say Waverley and enable online submissions.</li> <li>• Promote engagement opportunities in Council communication channels including social media, enews, website, Council page in local media.</li> <li>• Offer to hold meeting/workshop with stakeholders.</li> </ul>	A minimum two to four weeks for each engagement period, and then 14 days notification before work commences.





Project Type	Engagement Level	What we will do (minimum commitments)	How we will do it (minimum commitments)	Engagement Period
<b>New capital works and placemaking projects eg:</b> <ul style="list-style-type: none"> <li>• Bondi Pavilion Restoration and Conservation Project</li> <li>• Bondi Junction: After Dark in the Junction</li> </ul> <b>New iterations of Plans of Management eg:</b> <ul style="list-style-type: none"> <li>• Bondi Park, Beach and Pavilion Plan of Management</li> </ul> <b>New iterations of the Community Strategic Plan</b>	Involve and/or consult	Provide an opportunity for the community to have their say at each stage of the project.  Keep the community informed and updated before commencing the next stage of the project, including when work commences and as it progresses.	<ul style="list-style-type: none"> <li>• Create a dedicated Have Your Say Waverley project page and enable online submissions.</li> <li>• Send email/mail/flyer to stakeholders.</li> <li>• Hold meeting/workshop/Have Your Say Day with stakeholders.</li> <li>• Ensure hard copy information is available on request.</li> <li>• Ensure a method of receiving hard copy submissions is made available.</li> <li>• Translate information as relevant.</li> <li>• Provide a summary of information in fact sheets for an accessible approach to the documents.</li> <li>• Promote engagement opportunities in Council communication channels including social media, enews, website, Council page in local media.</li> <li>• Email/alert stakeholders on final decision and results of the consultation.</li> </ul>	A minimum four weeks of each engagement period, and then 14 days notification before work commences.

Project Type	Engagement Level	What we will do (minimum commitments)	How we will do it (minimum commitments)	Engagement Period
<b>Council's key long-term plans:</b> <ul style="list-style-type: none"> <li>• <b>Delivery Program</b></li> <li>• <b>Resourcing Strategies including Long Term Financial Plan, Strategic Asset Management Plan, Environmental Action Plan)</b></li> <li>• <b>Operational Plan (includes Budget and Fees and Charges)</b></li> <li>• <b>Revisions to Community Strategic Plan and Plans of Management</b></li> <li>• <b>Changes to/new fees and charges</b></li> </ul>	Involve and/or Consult	Provide context information and give the community an opportunity to have their say.	<ul style="list-style-type: none"> <li>• Ensure hard copy information is available on request.</li> <li>• Ensure a method of receiving hard copy submissions is made available.</li> <li>• Provide a summary of information in fact sheets for an accessible approach to the documents.</li> <li>• Create a dedicated Have Your Say Waverley project page and enable online submissions.</li> <li>• Send email/mail/flyer to stakeholders.</li> <li>• Promote engagement opportunities in Council communication channels including social media, enews, website, Council page in local media.</li> <li>• Email/alert stakeholders on final decision and results of the consultation.</li> </ul>	A minimum 28 days exhibition period.
<b>Feedback on Council programs eg.</b> <ul style="list-style-type: none"> <li>• <b>School Holiday Program feedback</b></li> <li>• <b>Venue hirers feedback</b></li> <li>• <b>Community satisfaction review</b></li> </ul>	Consult	Create a survey on Survey Monkey or Have Your Say Waverley to ascertain feedback.	<ul style="list-style-type: none"> <li>• Send email/mail/flyer to stakeholders.</li> <li>• Email/alert respondents with confirmation of receiving their feedback, and a summary of how their feedback was used to inform changes.</li> </ul>	As appropriate depending on the program, two weeks usual minimum.





Project Type	Engagement Level	What we will do (minimum commitments)	How we will do it (minimum commitments)	Engagement Period
<b>Council policies eg:</b> <ul style="list-style-type: none"> <li>• <b>Public Art Policy</b></li> <li>• <b>Community Engagement Policy</b></li> </ul>	Consult	Make available all relevant information and provide the opportunity for the community to submit comments.	<ul style="list-style-type: none"> <li>• Create a dedicated Have Your Say Waverley project page and enable online submissions.</li> <li>• Send email/mail/flyer to stakeholders.</li> <li>• Hold meeting/workshop/Have Your Say Day with stakeholders.</li> <li>• Ensure hard copy information is available on request.</li> <li>• Ensure a method of receiving hard copy submissions is made available.</li> <li>• Translate information as relevant.</li> <li>• Provide a summary of information in fact sheets for an accessible approach to the documents.</li> <li>• Promote engagement opportunities in Council communication channels including social media, enews, website.</li> <li>• Email/alert stakeholders on final decision and results of the consultation.</li> </ul>	A minimum four weeks consultation period.



Project Type	Engagement Level	What we will do (minimum commitments)	How we will do it (minimum commitments)	Engagement Period
<b>Public-Private Partnership Projects (PPPs) eg:</b> <b>• Bronte Surf Club</b> <b>Please see Appendix 1 for more information on PPPs</b>	Consult + Inform	<p>Provide an opportunity for the community to have their say at each stage of the project.</p> <p>Keep the community informed and updated before commencing the next stage of the project, including when work commences.</p>	<ul style="list-style-type: none"> <li>• Create a dedicated Have Your Say Waverley project page and enable online submissions.</li> <li>• Send email/mail/flyer to stakeholders.</li> <li>• Hold meeting/workshop/Have Your Say Day with stakeholders.</li> <li>• Ensure hard copy information is available on request.</li> <li>• Ensure a method of receiving hard copy submissions is made available.</li> <li>• Translate information as relevant.</li> <li>• Provide a summary of information in fact sheets for an accessible approach to the documents.</li> <li>• Promote engagement opportunities in Council communication channels including social media, enews, website, Council page in local media.</li> <li>• Email/alert stakeholders on final decision and results of the consultation.</li> </ul>	A minimum four weeks of each engagement period, and then 14 days notification before work commences.





## Strategic Engagement Action Plan

The below outlines an action plan for Council's commitment to continuous improvement in community engagement.

### Strategy 1

#### Continual development of an organisational culture focused on best practice community engagement

Action	Timeframe (short, medium, long term )	Responsible
<b>1.1</b> Improve organisational understanding of engagement techniques from top-down, via the development of a training and development program for key staff across the organisation	Short-term to ongoing	Lead: Communications and Engagement Partner: Learning and Culture
<b>1.2</b> Build on and promote the internal Community Engagement Guidelines and suite of tools and resources available	Short-term	Communications and Engagement
<b>1.3</b> Investigate the establishment of an internal engagement committee to share experiences, key learnings, and better involve staff in projects that they have useful knowledge on or are affected by	Short-term to ongoing	Communications and Engagement
<b>1.4</b> Develop checklist for staff to better plan engagement events and standardised tasks	Short-term	Communications and Engagement



## Strategy 2

### Enhance systems and processes to enable best practice community engagement

Action	Timeframe	Responsible
<b>2.1</b> Review and improve our community engagement website – Have Your Say Waverley – to ensure it continues to meet the needs of Council and the community eg. improve functionality, stability, and overall user experience	Short to medium-term	Communications and Engagement Partner: Bang the Table service provider
<b>2.2</b> Create templates for consistent evaluation and consultation findings to be shared amongst departments	Short-term	Communications and Engagement
<b>2.3</b> Investigate feasibility of integration of useful engagement findings and database with existing/future CRM	Medium-term	Lead/Partner: Information Management and Technology  Lead/Partner: Customer Service, Communications and Engagement and other departments with engagement databases
<b>2.4</b> Establish major projects and engagement register to identify clashes and opportunities	Short-term	Communications and Engagement
<b>2.5</b> Regularly review engagement methods with the community on engagement methods to measure satisfaction	Medium-term to ongoing	Communications and Engagement Partner: Integrated Planning and Reporting
<b>2.6</b> Develop and implement an organisation-wide system to plan and monitor key project milestones, such as internal stakeholder involvement, closing the loop , prescriptive necessary engagement actions for each type of project, and examples of risk assessments and engagement plans, to ensure consistent delivery on our promises to the public.	Long-term	Communications and Engagement



### Strategy 3

Ensure those who are impacted by, or have an interest in, a decision or initiate of Council are provided with the opportunity to do so

Action	Timeframe	Responsible
<b>3.1</b> Develop a schedule of regular engagement sessions in each ward, in accessible and visible locations, including online and precinct meetings, to enable broad feedback on LGA-wide relevant projects and initiatives	Short-term to ongoing	Lead: Communications and Engagement Partner: Project managers
<b>3.2</b> Explore different ways of engaging people online, including workshops and focus groups	Short-term	Lead: Communications and Engagement Partner: Information Management and Technology
<b>3.3</b> Develop a minimum radius notification commitments for relevant projects	Short-term	Lead: Communications and Engagement Partner: Relevant project managers
<b>3.4</b> Investigate options to have a 'close the loop' community consultation process, where the community is asked their thoughts on the finished product/issues/the engagement process itself	Medium-term	Lead: Communications and Engagement

## Strategy 4

### Ensure our engagement practices are accessible and inclusive

Action	Timeframe	Responsible
<b>4.1</b> Build on existing relationships and strategies to engage our diverse community in all Council engagement, including older people, children and young people, people from culturally and linguistically diverse backgrounds and Aboriginal and Torres Strait Islander people ie. Reconciliation Action Plan, Disability Inclusion Action Plan, Child Safe Policy	Medium to long-term and ongoing	Lead: Community Programs Partner: Communications and Engagement
<b>4.2</b> Build capacity and a better understanding in the organisation of ways to be more accessible and inclusive in engagement practices. Ensure these best practices are implemented across engagement projects	Short to medium-term	Lead: Communications and Engagement Partner: Community Programs
<b>4.3</b> Support and enhance a targeted children and young people engagement plan to ensure policy decisions, programs and services are appropriate, relevant, supported, and responsive to the needs of young people	Medium to long-term and ongoing	Lead: Community Programs Partner: Communications and Engagement

<sup>1</sup> Short term = 6 months

Medium term = 18 months

Long term = 3–4 years



## Resourcing the Strategy

This strategy is intended to be predominantly resourced from existing staff and budget. During scoping feasibility of each action, additional resourcing may be highlighted as necessary, of which a business case will be drafted and submitted to the Executive Leadership Team for consideration.

## Evaluating Council's community engagement activities

The primary outcome of the Community Engagement Strategy is as outlined in the Delivery Program 2018–2021:

- increased community satisfaction with engagement with Council

Council will use a variety of methods to evaluate Council's engagement activities. These include:

- participation levels in engagement activities (number of participants), considering the nature of the project
- quality of responses, in terms of relevance to program or project
- assessment of relevancy of engagement methods appropriate to stakeholders
- verbal and written feedback from the community on the effectiveness of engagement activities
- achievement of the identified engagement objectives within the Community Engagement Strategy
- inclusive community representation.

These evaluation results will be used to improve future engagement strategies and methods.

## Review

This strategy will be reviewed and updated every four years, as part of the review of the Waverley Community Strategic Plan, or as required in the event of legislative changes or requirements.

A review will be reported to Council at the end of each financial year, including the progress of each action outlined in the Strategic Action Plan, and an overview of engagement outcomes for the preceding 12 months.



# Appendix 1: Public-Private Partnerships process

(also known as PPPs or Council and Surf Club Partnerships)

## COUNCIL AND SURF CLUB PARTNERSHIPS

Council has entered into Public-Private-Partnerships (PPPs) with Bronte, North Bondi, Bondi and Tamarama Surf Clubs.

### WHAT IS A PPP?

A PPP is a cooperative arrangement between a public entity (Council) and a private organisation (Surf Club). The partnership is usually long-term and both groups work together to complete a project and/or to provide services to the population.

### WHY WAS THIS NEEDED?

Each of the Surf Clubs is on Crown Land. Council manages Crown Land as if it were public land under the Local Government Act 1993 (LG Act).

Each of the Surf Club buildings are therefore owned by Crown Lands, managed by Council and the Clubs are the tenants.



Just like a landlord of a house, Council has the right to renovate, however, as the Clubs are the long term tenants, we are working together to make sure each development is fit-for-purpose and a beneficial result for the community.

### HOW DOES IT WORK?



Learn more about each of the projects as they progress

[waverley.nsw.gov.au/surfclubprojects](http://waverley.nsw.gov.au/surfclubprojects)

[waverley.nsw.gov.au](http://waverley.nsw.gov.au)

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## Appendix 2: Councillor engagement process for Capital Works Projects

### → Step 1

A Councillor workshop to be held on the draft Capital Works Program prior to formal endorsement. All significant projects deemed to have a high level of community interest to be discussed in terms of a Project Brief, including project objectives, scope (included and excluded), project assumptions, consultation overview, estimated timeframe and cost. A complete draft Capital Works list is to be distributed, with significant projects to identified.

### → Step 2

Formally approving all projects via signing off the CAPEX program each year.

### → Step 3

Notifying councillors of the upcoming Stage 1 consultation. ('Have your Say' days) and distributing an invitation to attend. NOTE: For SAMP projects with only like for like replacements, community liaison will be limited to project notification only. For any upgrade, renewal, or new project when the design is of a technical nature (eg. North Bondi

Civil Infrastructure), the consultation process will commence at Step 4.

### → Step 4

Participating in a Councillor workshop on the initial concept design after any Stage 1 community consultation has informed draft concept design changes, and identifying community suggestions that have been excluded.

### → Step 5

For significant projects, Council will formally approve the concept design to go to Stage 2 consultation.

### → Step 6

Councillors are notified of the Stage 2 community consultation outcomes via a consultation outcomes report sent via email. The report is to identify the main issues and what amendments will be made to the concept design. It will also indicate whether changes are considered a significant variation to the concept design endorsed by Council.

### → Step 7

When a significant design variation is proposed to the concepts endorsed by Council, an additional Councillor workshop will be undertaken with a follow up formal report submitted to Council for endorsement of the amended design and consideration of further community consultation.

### → Step 8

Where no significant changes are proposed to be made to the concept design, councillors will be notified via email that the project is to proceed

to detailed design. The email will include the revised concept design with the non-significant amendments shown and annotated or annotated on the concept design as numbered comments with the numbers referenced in the design and/or with arrowed lines pointing to the changes made. If a Councillor believes that there is a problem with the revised concept design, and that the detailed design and tender process should not yet proceed, they must contact the Director (within 5 business days) to determine next steps, if any. These next steps may be a further revised design, community consultation, and/or councillor workshop, and would be determined by the Director following consultation or notification, as appropriate, with councillors.

### → Step 9

Exhibition during DA / Review of Environmental Factors stage if required

### → Step 10

Council awards tender if estimated project value is above the tender threshold, or the project is implemented administratively (RFQ or internal).

### → Step 11

Councillors are provided copies of construction notification letters by email when distributed to residents / businesses.





# COMMUNITY PARTICIPATION PLAN 2019

The Waverley Community Development Participation and Consultation Plan



# ACKNOWLEDGEMENT

We acknowledge the Bidjigal and Gadigal people who  
traditionally occupied the Sydney coast.

We also acknowledge Aboriginal Elders both past, present  
and emerging.

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Table of Amendments

Amendment No	Date Adopted	Date Effective
Amendment 1	7 July 2020	1 August 2020



# 1 ABOUT THE PLAN

This Community Participation Plan (CPP) seeks to make community participation in local planning matters clearer for the Waverley community. It does this by outlining in one place how and when Council will involve the community and receive input across various planning processes and decisions.

Community participation refers to how Council engages with the community to shape the decisions and actions of Council, Council Officers and the Waverley Local Planning Panel (WLPP) in accordance with the legislative requirements of the *Environmental Planning and Assessment Act 1979* (EP&A Act). The level of community participation will vary depending on the community and the nature, scale and likely impact of the proposal being considered.

'The community' is any individual, group or organisation that is impacted by, or has an interest in, the decisions or initiatives of Council. It includes, but is not limited to, residents, landowners, business owners, community organisations, visitors and people working in the area, associations and peak bodies representing a range of issues and other levels of government, government agencies and statutory bodies.

Recent reforms to the EP&A Act require all Councils to prepare a Community Participation Plan (CPP).

This CPP, known as the Waverley Community Development Participation and Consultation Plan, has been prepared to meet Council's legislative requirements under Division 2.6 and Schedule 1 of the EP&A Act.

This CPP identifies when and how the community can participate in various Council-led statutory planning processes and decisions, including planning related strategy or policy development, plan making and development assessment. As well as outlining opportunities for participation in matters and processes external to Council.

It establishes Council's community participation principles which we use to guide our approach to community engagement. It does not outline how Council will engage on specific projects.

This CPP applies to the Waverley local government area (LGA) and the carrying out of planning processes and decisions by Council, Council staff and the WLPP only.









## 2 OUR APPROACH TO COMMUNITY PARTICIPATION

Waverley Council's approach to all community engagement is guided by our Community Engagement Policy. Please refer to this document for a complete overview of Council's engagement approach.

It is underpinned by a Statement of Commitment to Community Engagement, as well as a set of principles. These are summarised below:

### Statement of Commitment

Council will engage with the community in an inclusive, transparent and accountable way, to make fair and equitable decisions that reflect the needs of the community.

### Principles

1. **Buld relationships:** We will engage in an honest, open and respectful way to build strong relationships and trust within our community.
2. **Right to be involved:** We believe that our community members have a right to be involved in decisions that affect them. We are committed to ensuring those who are impacted by/have an interest in a decision or initiative of Council, will have fair and equitable access to participating in the decision-making process.
3. **Build capacity:** We will work to build the capacity and opportunity for each stakeholder to genuinely participate in decisions that affect them.
4. **Clarity of purpose:** We will engage with our community with clarity around what the project/initiative/decision is and what the purpose of the engagement process is.

5. **Accessible and inclusive:** Information and engagement activities will be offered in a range of accessible formats to enable fair and equal access to participation.

6. **Timely:** We will engage early enough for participation to be meaningful. We will provide enough time for the community to provide input. Engagement timelines will be considered from inception of the project and built into the project timeline and project plan.

7. **Tailored:** We will use a range of engagement and communication methods that suit the purpose of the project and reach stakeholders. The level of influence of stakeholder and community will be appropriate for the nature, complexity and level of impact of the decision being made.

8. **Strategic:** We will collaborate across Council to ensure our engagement activities are approached in a strategic way to avoid duplication and inefficiencies. We will be conscious of the time of year and other consultation projects when planning our engagement.

9. **Transparent and accountable:** We will provide all relevant information to ensure the community can participate in engagement activities in a meaningful way. We will report back to participants on how their input affected the final decision or outcome.

10. **Representative:** We will make every effort to notify stakeholders and community of Council engagement to ensure a representative sample of the community are able to participate.

## Why is community participation important?

- it builds community confidence in the planning system and ensures the community can have a say in decisions that affect them
- it creates a shared sense of purpose, direction and understanding of the need to deliver infrastructure and services to meet the community needs, while managing change
- it develops strong relationships and partnerships between Council and the community, leading to shared understanding of our community needs, aspirations and priorities.

## How we undertake community participation

Community participation (or engagement) is the act of informing, consulting, involving, collaborating and empowering individuals on relevant matters or decisions that affect their everyday lives.

There is no one-size fits all approach to community participation. The level of involvement and influence the community will have and the range of engagement methods we use will depend on the nature of the proposal being considered. This document does not outline how Council will engage on specific projects, but more broadly how Council will foster community participation in planning processes and decision making.

### Council planning processes and decisions

Council has adopted the International Association of Public Participation (IAP2) 'Public Participation Spectrum' model to inform the appropriate level of community participation for various planning processes and decisions. The IAP2 model comprises five levels of engagement. Refer to Figure 1.

Council typically utilises the first three levels of the IAP2 model to guide the preparation of tailored

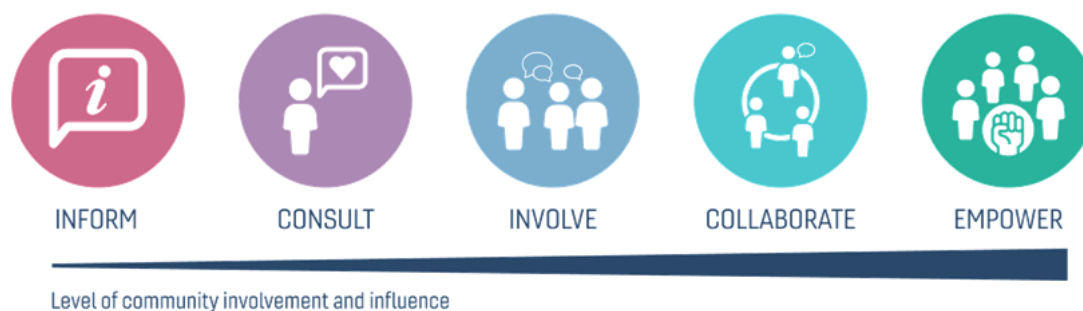
engagement strategies, which identify the methods and level of engagement used to engage with the community on specific planning-related projects.

It is noted that the fifth level of the IAP2 model 'Empower' is difficult to achieve within a planning system that has a multi-layered policy framework and multiple stakeholders.

Methods of community participation Council may utilise include (but are not limited to):

- Print - newspaper advertisements, flyers, notices,
- Online - Have Your Say webpage, social media, emails,
- Interactive - surveys, information sessions,
- Face-to-face - Council and Precinct meetings, workshops.

A common way for the communities to participate in planning is during 'public exhibition' or 'public notification' of planning related documents and development applications. The minimum mandatory statutory exhibition timeframes and the associated notification processes are outlined in Part 5 and Part 6 of this CPP. During the exhibition or notification period Council may utilise one or more of the above community participation methods.



**Figure 1** - The IAP2 'Public Participation Spectrum' model

There will be circumstances where Council may not consult with the community, including when:

- the proposal does not require public exhibition / notification in accordance with the legislation,
- the community has already had input through prior engagement,
- Council is responding to an emergency and immediate action is required to rectify an issue,
- technical or other expertise is the primary input to guide the decision.

### External planning processes and decisions

The State Government (e.g. the Department of Planning, Industry and Environment (DPIE)) and other government agencies also develop planning related policies and assess development applications that may affect the Waverley community. These may include:

- new or amendments to existing State Environmental Planning Policies (SEPPs),
- assessment of State Significant Development (SSD), including new or alterations to existing educational institutions.

For these external planning processes and decisions there is no requirement that Council undertake community participation. However, Council may choose to keep the community informed. This can take the form of directing the community to relevant agencies webpage on Council's webpage, newsletter or social media accounts. The external agency is responsible for undertaking sufficient community engagement in accordance with their CPP.

Further, Council may choose to advocate on certain external matters to represent community interests and provide feedback to the relevant agency.

## How we report on community participation

An important component of community participation is responding to and demonstrating how feedback has informed decision making.

Consideration is given to all community participation, and Council reports on how feedback has been used to inform the project. This reporting may be undertaken in multiple ways, for example:

- Council may notify those people who have been actively involved and are directly affected by the proposal of the outcomes and decisions,
- Council may publicise a submissions report which outlines the scope, community input and how this input has been considered,
- Council will publicise Council and WLPP meeting minutes.

Depending on the nature and timing of a decision, these reports may be published prior, at the time or following the making of a decision or finalisation of a project.





Further, the community can stay up to date on Council processes and decisions by:

- registering on the Waverley Council Have Your Say webpage - [haveyoursay.waverley.nsw.gov.au](https://haveyoursay.waverley.nsw.gov.au),
- tracking the progress of Development Applications through Councils Development Application tracking tool - [waverley.nsw.gov.au/building/development\\_applications/track\\_a\\_da](https://waverley.nsw.gov.au/building/development_applications/track_a_da),
- subscribing to planning and Development Application alerts which provides a list of planning applications in the Waverley LGA - [planningalerts.org.au/alerts/signup](https://planningalerts.org.au/alerts/signup).



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**Table 2 - Our approach to community participation for planning processes and decisions**

Level of engagement / community involvement	Process for engagement	Example methods of engagement	
<b>INFORM</b> 	<p>We will notify the community (one-way communication) of proposals and provide accurate and relevant information, to assist in understanding a particular matter.</p> <p>We will clearly outline how the community can get in touch and provide feedback.</p> <p>We will update the community of the proposals progress and outcome.</p>	<p>'Have your say' Waverley website updates</p> <p>Waverley Development Tracker website updates</p> <p>Media releases</p> <p>Social media announcements</p> <p>Council page in the Wentworth Courier</p> <p>Letterbox drops</p>	
<b>CONSULT</b> 	<p>We will consult with the community (two-way communication) and invite feedback on proposals to inform decision making.</p> <p>We will listen and consider all feedback received, and provide feedback on how input shaped the final decision or outcome through the relevant Council or Committee Meeting Reports or Assessment Reports.</p>	<p>Public exhibition</p> <p>'Have your say' Waverley website updates</p> <p>Waverley Development Tracker website updates</p> <p>Surveys</p> <p>Information sessions</p> <p>One-on-one engagement with Council planners via email or letter</p>	
<b>INVOLVE</b> 	<p>We engage directly with the community (participatory process) and seek specific feedback and input on proposals to inform decision making.</p> <p>We will demonstrate how the community's involvement was used.</p> <p>We will update the community of the proposals progress and outcome.</p>	<p>Precinct Committee Meetings</p> <p>Public workshops and feedback sessions</p> <p>Site visits</p> <p>Pop-ups</p> <p>Intercept surveys</p> <p>Citizen juries</p>	
<b>RESPONSE AND DETERMINATION</b>	<p>We notify the community of the outcomes of community participation and detail how their views were considered in the relevant Council or Committee meeting, submissions or assessment reports.</p> <p>We notify the community of the reasons for a decision.</p> <p>The ability to review or appeal a decision depends on the type of planning process and project.</p>	<p>'Have your say' Waverley website updates</p> <p>Waverley Development Tracker website updates</p> <p>Publication of community engagement reports</p> <p>Exhibition reports</p> <p>Notice of determination reports</p> <p>Council and Committee Meeting reports</p>	





# 3 COMMUNITY PARTICIPATION IN THE PLANNING SYSTEM

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Waverley Council recognises the importance of community participation throughout the planning process. Council is committed to engaging with the community in an open, transparent and accountable way, to make fair and equitable decisions that reflect the needs of the Waverley community. No matter how big or small, it's important the community know when and how they can have their say on what is happening in Waverley.

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The economic, social and environmental needs of the community are constantly changing. These needs include access to employment, housing, transport, education and health services and open space.

'Planning' is the act of researching, analysing, anticipating and influencing change in an area in response to these needs. Planning is important because it affects everyone in the community and the built and natural environments in which we live.

The 'planning system' is a framework of legislation, policy and practice, which enables and guides development to ensure we deliver these economic, social and environmental needs.

## The NSW planning system

### **The Environmental Planning and Assessment Act 1979**

*The Environmental Planning and Assessment Act 1979 (EP&A Act)* is the principal legislation governing land use planning and development in NSW – from the overarching objectives through to how controls affecting development are made and how a development is assessed against those controls.

The Act is administered by the NSW DPIE.

The EP&A Act is supported by the Environmental Planning and Assessment Regulation 2000 (EP&A Regulations), which sets out how certain functions under the EP&A Act should be carried out, fees, procedures etc.

### **State, regional and local plans**

The planning system has a hierarchical structure with the EP&A Act providing for three levels of planning – State, regional and local. Council's role and influence across these three levels of planning varies.

Councils in NSW exercise their local planning functions within the broader legislative and policy context set by the State government. Specifically, councils have the primary responsibility for preparing and implementing local plans, however they are required to reflect State and regional planning priorities and actions.

The hierarchy of key State and local plans applying to the Waverley LGA is shown at Figure 2 and described in Table 3. These plans are prepared in accordance with Part 3 of the EP&A Act.

**Table 3 -** Key State and local plans applying to the Waverley LGA

Plan	Description
<b>Strategic plans</b>	
Greater Sydney Region Plan	A 40-year vision and 20-year strategic plan for the Sydney metropolitan area, prepared by the NSW Government (Greater Sydney Commission (GSC)). The plan outlines objectives to provide for the community's economic, social and environmental needs. Visit <a href="https://greater.sydney/metropolis-of-three-cities/about-plan">greater.sydney/metropolis-of-three-cities/about-plan</a> for more information.
Eastern City District Plan	A 20-year vision plan for the Eastern City District of metropolitan Sydney, prepared by the NSW Government (DPIE). The plan guides the implementation of the Greater Sydney Region Plan at a district level. Visit <a href="https://greater.sydney/district-plans">greater.sydney/district-plans</a> for more information.
The Waverley Local Strategic Planning Statement (LSPS)	A 20-year strategic plan, prepared by Council and endorsed by the NSW Government (GSC and DPIE). The plan guides the implementation of State planning priorities at a local level to deliver place-based outcomes.
<b>Environmental planning instruments</b>	
State Environmental Planning Policies (SEPPs)*	SEPPs are state-wide legislated plans prepared by the NSW Government (DPIE). They specify planning controls for certain areas and / or types of development. For example the provision of affordable housing or educational establishments. SEPPs have greater weight than Council's plans and policies.
Waverley Local Environmental Plan 2012	<p>A legislated plan prepared by Council and approved by the NSW Government (DPIE). An LEP:</p> <ul style="list-style-type: none"> <li>• zones land to specify what development is permitted in a certain area</li> <li>• identifies special matters for consideration eg, whether an item has heritage significance or land is prone to flooding or bushfire</li> <li>• identifies the principal development standards eg, maximum building height and floor space ratio (FSR).</li> </ul> <p>A Planning Proposal is required to make or amend an LEP.</p>
<b>Local guides</b>	
Waverley Development Control Plan	Guiding documents, prepared by Council. DCPs provide more detailed design and planning requirements for certain areas and / or types of development.

\* *Regional Environmental Plans (REPs) are deemed SEPPs in accordance with the EP&A Act.*

### Development approval

The type of approval a development requires, if any, depends upon the scale and potential impacts of the proposal. There are nine approval pathways in NSW:

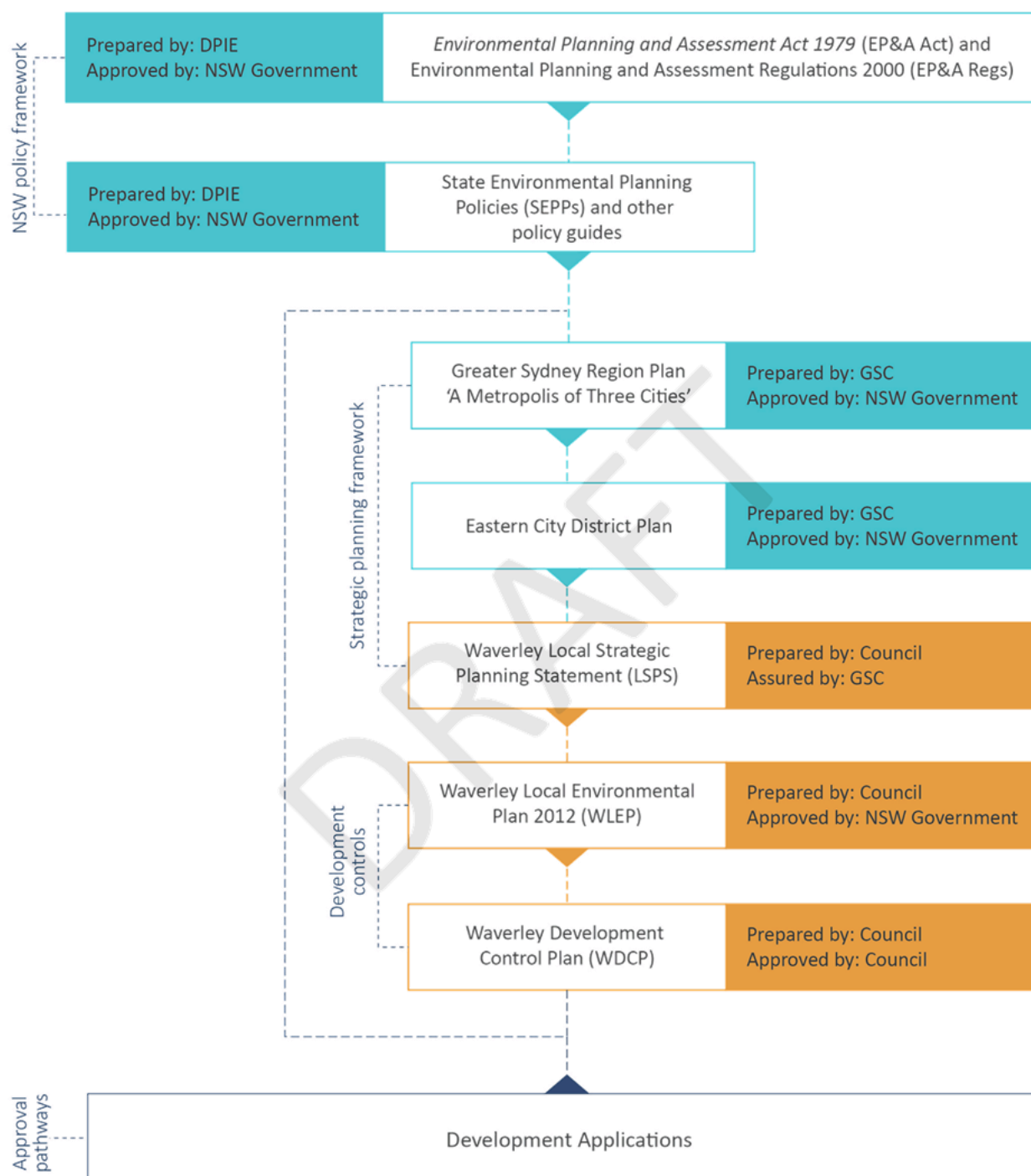
- Exempt development,
- Complying development,
- Local development,
- Regional development,
- State significant development,
- State significant infrastructure,

- Development without consent,
- Part 3A development,
- Designated fishing activities.

When preparing and assessing a development application, consideration is required to be given to the EP&A Act and the relevant strategic and statutory plans. These applications are prepared in accordance with Part 4 and 5 of the EP&A Act.

Visit [planning.nsw.gov.au/Assess-and-Regulate/Development-Assessment/Planning-Approval-Pathways](https://planning.nsw.gov.au/Assess-and-Regulate/Development-Assessment/Planning-Approval-Pathways) for more information.

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'NSW Government' refers to the Premier of New South Wales and / or the Minister for Planning and Public Spaces. 'GSC' refers to the Greater Sydney Commission. 'DPIE' refers to the Department of Planning, Industry and Environment. 'Council' refers to Waverley Council Officers, Councillors and / or the Waverley Local Planning Panel.

**Figure 2** - The planning framework applying to planning processes and decisions in the Waverley LGA



## What is a Community Participation Plan?

In March 2018, amendments to the EP&A Act introduced new requirements to make it easier for the community to participate in planning decisions.

Specifically, Council has a responsibility to deliver the objects of the EP&A Act including to “provide increased opportunity for community participation in environmental planning and assessment” (see section 1.3(j) of the EP&A Act). A tool to deliver this object is a CPP.

This CPP, known as the Waverley Community Development Participation and Consultation Plan, has been prepared to meet Council’s legislative requirements under Division 2.6 and Schedule 1 of the EP&A Act.

It seeks to make community participation in various Council-led strategic and statutory planning processes and decisions clearer for the Waverley community by outlining when and how the community can be involved.

It also outlines opportunities for participation in matters and processes external to Council, led by other government agencies e.g. the DPIE.

Further, this CPP establishes Council’s community participation principles which we use to guide our approach to community engagement.

This CPP applies to planning processes and decisions (refer to Table 4) by Council, Council staff and the WLPP only. It does not apply to other NSW planning authorities including the GSC, DPIE, Independent Planning Commission (IPC) or other councils.

It also forms Council’s approved ‘Submissions Policy’ as referenced under Council’s Local Planning Panel delegations.

This CPP has been informed by the Waverley Community Engagement Strategy (CES) and Waverley Community Engagement Policy (CEP) which are being prepared concurrently. These documents are a requirement of the *Local Government Act 1993* (LG Act) and provides the framework for Council-wide community participation.

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## Who is involved in the planning system?



**Figure 3 - Who is involved in the planning system?**

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**Table 4 -** What planning matters does the Waverley Community Participation Plan apply to?

Matter	Description
<b>Planning related strategy or policy development</b>	<p>We develop strategies and policy documents for particular matters or areas of the LGA which reflect the future needs of the community. These documents, underpinned by detailed research and analysis, establish the vision, context and strategic direction to guide planning and development decisions.</p> <p>We consult and involve the community to ensure these strategies and policies reflect their future economic, social and environmental needs.</p> <p>Example documents include: the Bondi Junction Evening, Culture and Entertainment Strategy and Waverley's People, Movement and Places.</p>
<b>Plan making</b>	<p>We prepare local plans for the LGA per requirements of the EP&amp;A Act. These plans are informed by our local strategies and policies as well as State and regional strategic and statutory plans, and provide the legislative framework for planning and development decisions.</p> <p>We inform and consult with the community during the preparation of these plans to ensure they will deliver the future needs of the community.</p> <p>Plans include: Local Strategic Planning Statement (LSPS), Waverley Local Environmental Plan 2012 (WLEP 2012), Waverley Development Control Plan (WDCP) and Contributions Plans.</p>
<b>Planning proposals</b>	<p>A Planning Proposal is a proposed amendment to the WLEP 2012. Planning Proposals can be prepared by Council, or they can be proponent-led, usually for a specific site (also known as spot-rezonings).</p> <p>We inform and consult with the community during the preparation and assessment of these proposals.</p> <p>Council Officers, the Waverley Local Planning Panel (WLPP), Council and the DPIE are all involved in the decision making process for Planning Proposals. Sometimes the Sydney Eastern City Planning Panel and the Independent Planning Commission (IPC) can also be involved in the process, if there is a dispute about a decision that has been made.</p> <p>When making decisions on these matters consideration is given to the proposals consistency with the requirements and objects of the EP&amp;A Act, relevant State and local strategic priorities, plans and guidelines, community input and other technical advice.</p>
<b>Development approvals</b>	<p>Council Officers, the WLPP, the Sydney Eastern City Planning Panel, and the Land and Environment Court make decisions on a range of proposals, including local and regional development applications (DA), development without consent and some complying development certificates (CDC).</p> <p>We inform and consult the community during the assessment of development proposals.</p> <p>When making decisions on these matters consideration is given to the proposals consistency with the requirements and objects of the EP&amp;A Act, relevant State and local strategic priorities, plans and guidelines, community input and other technical advice.</p>

## Public exhibition and public notification of planning matters

Opportunities for community participation and the level of influence the community has in decision making will depend on the nature, scale and likely impact of the proposal being considered. A regular and valuable way for the communities to participate in the planning system is by making a submission on a proposal during the 'public exhibition' or 'public notification' period.

Public exhibition / notification can be described as:

- giving notice to individual land owners / occupiers in the vicinity of a proposal,
- giving notice to the local Precinct Committees of all proposals within their area,
- determining an appropriate exhibition timeframe,
- advertising the exhibition notice, including how submissions can be made,
- making documents, including a draft strategy, draft plan or proposed development, publicly available.

In conducting an exhibition, we receive public comments in accordance with our **Terms of Use**, **Privacy Policy** and **Moderation Policy**.

There are mandatory statutory timeframes for the public exhibition and notification of planning related documents and proposals. These are set out in the EP&A Act. These timeframes are outlined in Part 5.

An exhibition timeframe may be discretionally extended based on the scale and nature of the proposal. Re-exhibition of any amended application or matter may occur.

The period of re-exhibition, if required, will be determined by Council and based on the nature, scale and likely impact of the amended proposal.

There will be circumstances where Council may not exhibit or consult with the community, including when:

- the proposal does not require public exhibition / notification in accordance with the legislation,
- the community has already had input through prior engagement,
- technical or other expertise is the primary input to guide the decision,
- Council is responding to an emergency and immediate action is required to rectify or remediate an issue,
- decisions relate to Council's day-to-day business operations,
- legal, commercial or confidential restrictions are involved.

It is noted that the following applications will not be exhibited:

- Exempt development,
- Complying development,
- Section 4.55(1) application for modification of a consent to correct a minor error, misdescription or miscalculation,
- DAs to strata title new buildings, which have not been occupied.

Exhibition of the above applications is not a requirement of the EP&A Act or other legislation.

## Your privacy is important

We take your privacy very seriously. When participating in community participation you may be asked to provide personal information. The supply of your personal information is voluntary. However, if you do not provide your contact details, Council may be unable to give proper consideration to your comments, or to contact you to respond or update you on a proposal. You are entitled to access and correct the information you provide.

Personal information, including formal submissions will not be published on Council's website. However, please note that your submission, including your personal information, may be viewed and copied by, or provided electronically to, members of the public under the Government Information (Public Access) Act 2009. Questions concerning privacy or the use of your personal information should be referred to [governance@waverley.nsw.gov.au](mailto:governance@waverley.nsw.gov.au).



# Have your say!



How the community can participate in planning processes and decisions.

- **Make a formal submission** on Council-led proposals or local development applications by:
  - going online to the Waverley Have Your Say webpage or Development Application Tracker, or
  - by writing to The General Manager of Waverley Council, or
  - by emailing [info@waverley.com.au](mailto:info@waverley.com.au) or [dasubmissions@waverley.nsw.gov.au](mailto:dasubmissions@waverley.nsw.gov.au).
- **Visit the Customer Service Centre** located at 55 Spring Street Bondi Junction, between 8.30am – 4.30pm, Monday to Friday, to access public exhibition documents.
- **Connect directly with Council staff** working on a proposal, policy, plan or project. Contact details are typically available on the Waverley Have Your Say and Development Application Tracker webpages.
- **Advocate for local issues** on State-led proposals or development applications by:
  - going online to the DPIE Have Your Say webpage or Major Projects webpage; or
  - by writing to the Minister for Planning, the Planning Secretary or DPIE staff.

## What to include in a formal submission

Should you wish to make a formal submission please consider the following requirements:

- it must be in writing,
- it should indicate who is making the submission, or on whose behalf it is being made, the relevant address, contact phone number and email address,
- it should be succinct – there is no need for a submission to repeat or undertake a detailed assessment of the proposal against the development standards and controls,
- it should identify the reasons for support or objection and any impacts, positive or negative, that may arise from the proposal. If there is a satisfactory solution the submission should outline this,
- it should only relate to 'planning issues' that are capable of being considered under the EP&A Act.

## What is a relevant 'planning issue'?

Some examples of what is and what isn't considered a relevant planning issue that is capable of being considered under the EP&A Act are provided below:

- ✓ Relevant plans and policies, Overshadowing / loss of light, Overlooking / loss of privacy, Scale / size / local character, Safety issues, hours of operation and outdoor dining, Traffic generation, Removal of and works to vegetation and trees.
- ✗ Impact on private property values, Personal values or religion, Matters covered by other legislation such as the provision of a liquor licence under the *Liquor Act 2007*, The perceived morals / future intentions of developers.



## Decision-making and determination

Community participation does not replace decision making functions of Council or other planning authorities, rather it informs and guides it.

In reaching a decision on proposals, a range of factors must be balanced to ensure that decisions are in the public interest. In addition to community input, decisions are also informed by factors such as:

- consistency of the proposal with the requirements and objects of the EP&A Act,
- consistency of the proposal with the relevant State and local planning controls,
- technical elements of the proposal and expert advice,
- other authorities and Government departments advice and approval,
- regional and peak bodies with which Council is affiliated.

In most cases, the determining authority (decision-maker) will be Council Officers (under delegation), the WLPP or Council. However, the EP&A Act, the EP&A Regulations or an EPI (LEP or SEPP) can specify a different consent authority for some planning matters, such as:

- the Greater Sydney Commission (GSC),
- the Minister for Planning and Public Spaces (the Minister can delegate this function to DPIE),
- the Independent Planning Commission (IPC),
- the Sydney Eastern City Planning Panel,
- a public authority (other than Council).

The determining authority for the planning matters covered by this CPP are outlined in Table 5.

Council reports on the outcomes of planning matters, including the outcomes of community participation. This may occur by:

- Council notifying people who have been involved and are directly affected by the proposal,
- reporting via Council and Strategic Planning and Development Committee Meetings. Reports are made available online through the Agenda and Minutes of these meetings,

- reporting via Development Assessment Reports which can be viewed on Council's Development Application Tracker webpage,
- online via Have Your Say and social media.

Planning panels and other consent authorities will publish public decisions and associated assessment reports on their webpages.

Schedule 1 of the EP&A Act requires that Council provides reasons for the determination of a development application (DA). These typically form part of the Notice of Determination and development assessment report which are made available online through the Waverley DA Tracking Tool.

Part 3 Division 3 of the EP&A Regulations requires Council to give public notice of its decision on a DCP including Council's reasons for the decision.

Depending on the nature and timing of a decision, these reports may be published prior, at the time or following the making of a decision.

### Role of Councillors in decision making

Per Division 4.2, Clause 4.8 of the EP&A Act, the functions of a Council as a consent authority for development applications are not exercisable by the Councillors. They are exercisable on behalf of the Council by the local planning panel or delegation. This allows Councillors more time to focus on strategic planning issues.

In 2013, Waverley Council implemented the Waverley Development Assessment Panel (now referred to as the WLPP) to determine certain types of development applications. Per Division 2.5, Clause 2.18 of the EP&A Act Councillors are ineligible to be panel members. Further requirements for the WLPP panel members are outlined within the 'Code of Conduct for Local Planning Members' and the 'Local Planning Panels Direction Operational Procedures'.

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**Table 5 - Who makes decisions on planning matters?**

Matter	Determining authority	
Planning related strategy or policy development	Planning related strategy and policies are prepared by Council Officers and adopted by Council.	
Plan making	Council Officers, the WLPP, Council and the DPIE can be involved in local plan making.	
Planning proposals	Council Officers, the WLPP, Council and the DPIE are all involved in the decision making process for Planning Proposals. Sometimes the Sydney Eastern City Planning Panel and the IPC can also be involved in the process, if there is a dispute about a decision that has been made. This is known as a Rezoning Review process.	
Development approvals	Exempt development	No development approval is required.
	Complying development	Complying development can be determined through a fast-track assessment by Council or an accredited Certifier. A Complying Development Certificate (CDC) is issued.
	Local development	<p>Local development applications are submitted to Council for assessment can be determined in the following ways:</p> <ul style="list-style-type: none"> <li>determined by Delegated authority ie, the Assessment Officer allocated the application, or Manager. Delegation is restricted to applications where no objections have been received and / or where applications do not depart (other than a minor degree) from the statutory controls and Council policies, or</li> <li>determined by the WLPP* where there is a conflict of interest, contentious development, departure from development standards or sensitive development as defined by the Local Planning Panels Direction - <a href="https://planning.nsw.gov.au/-/media/Files/DPE/Other/local-planning-panels-direction-development">planning.nsw.gov.au/-/media/Files/DPE/Other/local-planning-panels-direction-development</a>. The WLPP is provided an assessment report and recommendation (instrument of approval / refusal) about the application to assist in making a determination.</li> </ul> <p>If a local DA is refused it may be appealed in the Land and Environment Court.</p>
	Regional development	Regional DAs are submitted to Council for assessment and are determined by the Sydney Eastern City Planning Panel. Continued on next page.

*\* This CPP also forms Council's approved 'Submissions Policy' as referenced under Council's Local Planning Panel delegations. This allows Council (as the delegated authority) to direct certain DAs to the Local Planning Panel based on the number of submissions. Referrals to the Local Planning Panel remain as per Council's delegations unless otherwise specified in this document.*

Matter	Determining authority
	<p>The panel is provided an assessment report and recommendation (instrument of approval / refusal) from the Assessment Officer to assist in making a determination. These applications are of a greater scale or value than local development (generally over \$30 million).</p> <p>If a regional DA is refused it may be appealed in the Land and Environment Court.</p>
State significant development (SDD)	<p>SSDAs are submitted to DPIE for assessment and are can be determined in the following ways:</p> <ul style="list-style-type: none"> <li>determined by the Minister (or DPIE as delegate), or</li> <li>determined by the IPC if the application has received more than 25 submissions, the local council has objected or a political donation has been disclosed. The IPC may meet with the proponent, DPIE, Council or hold a public meeting.</li> </ul> <p>These applications relate to high cost and high impact developments that are not public infrastructure projects. An assessment report and recommendation (instrument of approval / refusal) is prepared by the Assessment Officer to assist in making a determination.</p>
State significant infrastructure (SSI)	<p>SSI applications are submitted to the DPIE for assessment and can be determined in the following ways:</p> <ul style="list-style-type: none"> <li>determined by the DPIE under delegation, or</li> <li>determined by the Minister, where 25 or more submissions have been received.</li> </ul> <p>These applications relate to large, mainly infrastructure projects (eg, rail, roads). An assessment report and recommendation (instrument of approval / refusal) is prepared by the Secretary to assist in making a determination.</p>
Development without consent	<p>Applications for 'development without consent' are prepared on behalf of a public authority (ie, Council) for self-authorisation ('determination') by the authority. These applications relate to low impact works carried out by the authority eg, upgrades to public open space.</p>







# 4 KEY PLANNING AND APPROVAL PROCESSES

There are many pathways for planning approval. In an attempt to make it clearer for the Waverley community this Part details how and when the community can participate in the following key State and local planning and approval processes:

- A- Complying development (*no formal consultation requirements*)
- B- Local development
- C- Regional / designated development
- D- State significant development (*Consultation undertaken by the State government*)
- E- Planning proposal (*Consultation may also be undertaken by the State government*)
- F- Council strategy and policy development

*Note: the following flowcharts provide a generic overview of key stages of the assessment and decision-making process for the various planning matters common to the Waverley LGA. They are intended as a guide only. Processes may vary for specific development proposals, including the level of community participation undertaken. In some instances an applicant may undertake additional non-mandatory community consultation prior to or during the assessment of a DA. Council's role and influence varies across these matters.*



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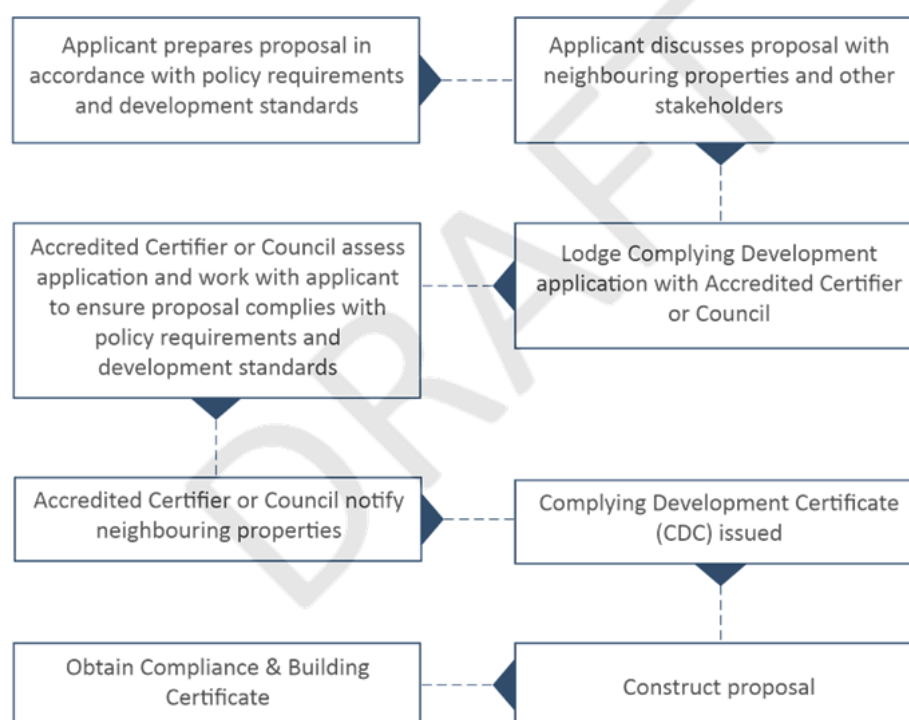
## A - COMPLYING DEVELOPMENT APPLICATION

**What is a complying development application?**

Complying development is development that meets specific standards in the State government State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 (Codes SEPP) or other SEPPs such as the State Environmental Planning Policy (Educational Establishments and Child Care Facilities) 2017 (Education SEPP). Complying development can be determined through a fast-track assessment by Council or an accredited Certifier.

Some categories of works that are complying development:

- construction of a new building (eg, secondary dwelling, school, hospital)
- alterations and additions to an existing building
- demolition of a building
- internal alterations (fit-outs) of commercial / retail premises.

**Complying development approval process****Have your say!**

Council encourages communication between complying development applicants and their neighbours. Applicants should consult with their neighbours at the earliest opportunity to help them understand the proposal. All neighbouring properties within a 20m radius of the site must be notified by an accredited certifier (Council or private) when they are processing an application. A CDC cannot be approved for at least 14 days after neighbouring properties are notified.

Neighbours have no objection rights to a complying development proposal because it meets minimum impact criteria on surrounding properties. These requirements are set out by the State government.

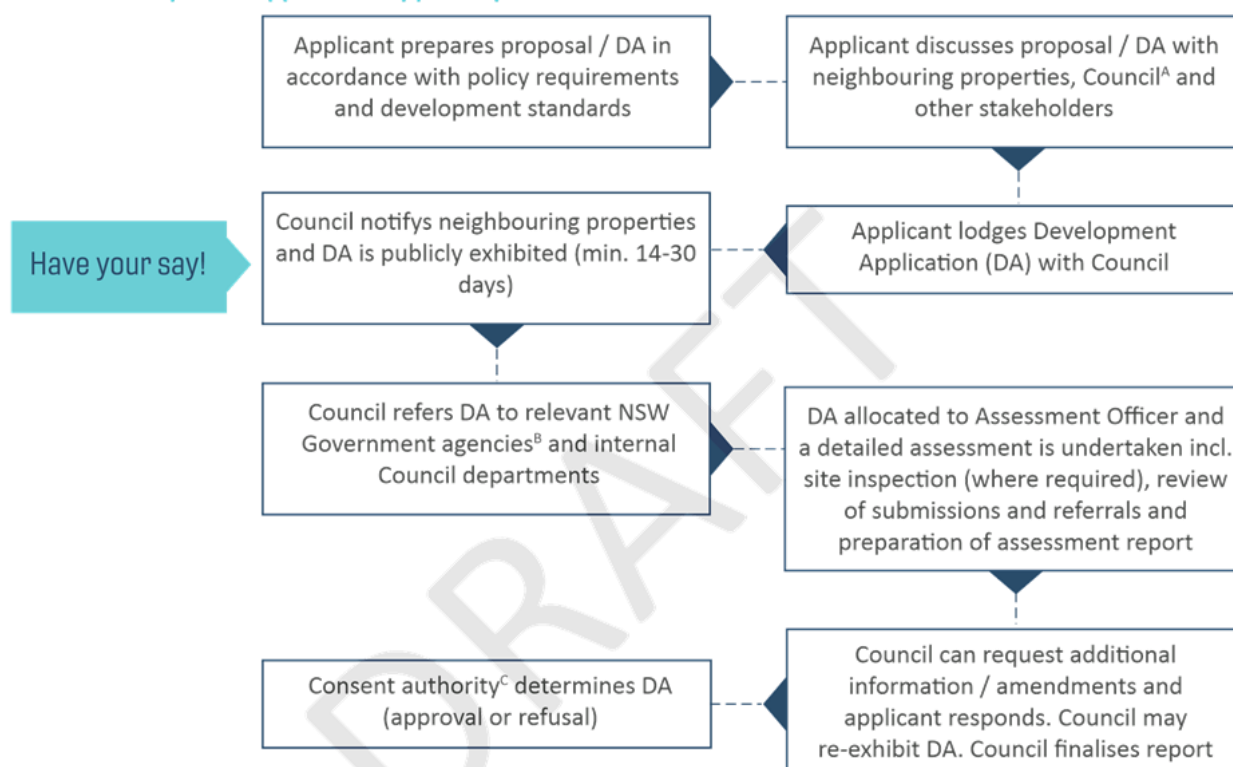
## B - LOCAL DEVELOPMENT APPLICATION

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### What is a local development application?

A Development Application (DA) is an application made to Council seeking consent to carry out a proposed development. This is the most common type of development in NSW and includes home renovations and extensions, new residential buildings and medium-sized commercial and retail developments. Applicants must consider the requirements and objects of the EP&A Act, relevant State and local strategic priorities, plans and guidelines. Refer to the Waverley Development Application Guide for more information.

### Local Development Application approval process



### Notes

<sup>A</sup> Prior to the lodgement of a DA Council Officers may meet with an applicant to: discuss the application or proposal in terms of the type of information that will be required; to alert the applicant to relevant Council policies and strategies; or to raise potential impacts of the proposal. These meetings do not involve assessment advice or professional planning advice for the proposal.

<sup>B</sup> Some developments require referral to a government agency for a separate approval (i.e. 'Integrated Development'), concurrence or comment.

<sup>C</sup> The Consent Authority may be either a Council Officer (by delegation) or WLPP. Refer to Table 5 for more information.

### Have your say!

- Make a formal submission on a DA whilst on exhibition / notification by visiting the Development Application Tracker, writing to The General Manager of Waverley Council, or emailing [dasubmissions@waverley.nsw.gov.au](mailto:dasubmissions@waverley.nsw.gov.au).
- Visit the Waverley Customer Service Centre to access all plans and related documents for current applications.

Refer to Part 3 for more information.



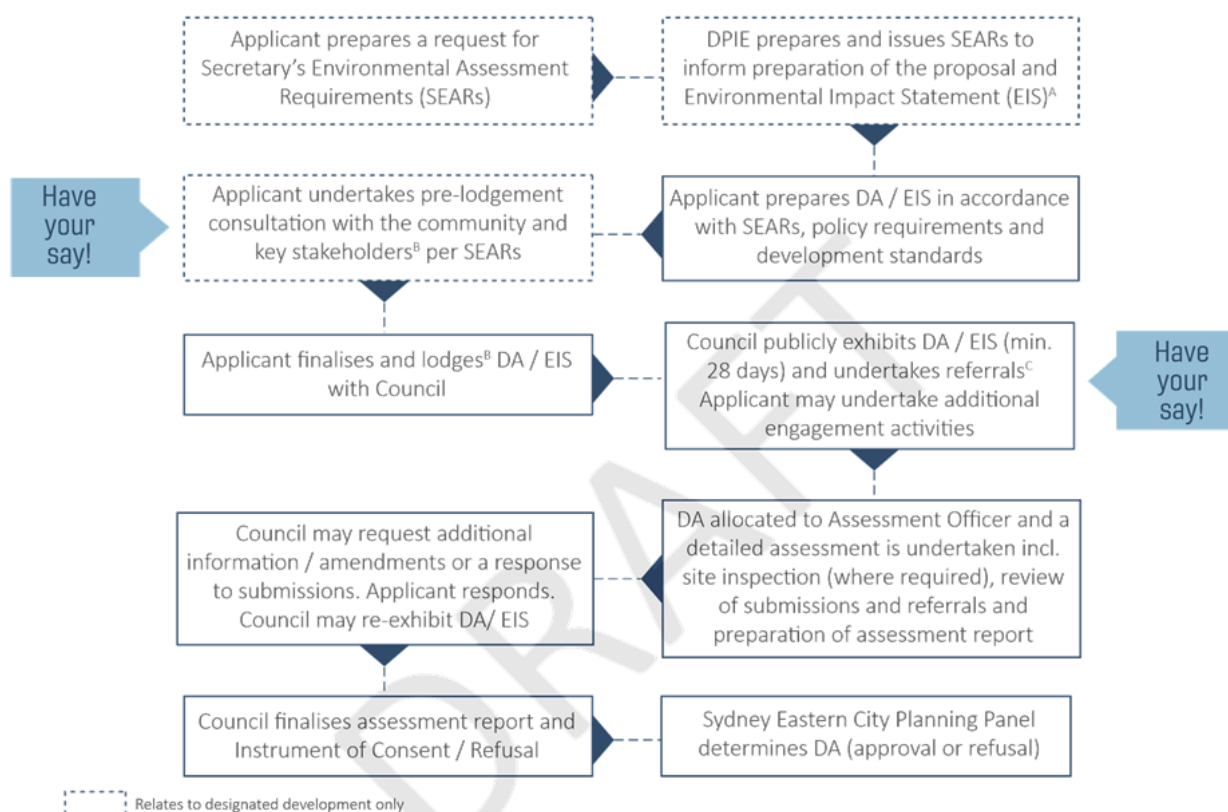


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## C - REGIONAL DEVELOPMENT APPLICATION

**What is a regional development application?**

Regional development is of a greater scale and / or value than local development (generally greater than \$30m) or of a greater impact (eg, 'designated development'). Regional development is defined in Schedule 7 of the State Environmental Planning Policy (State and Regional Development) 2011. Schedule 3 of the EP&A Regulations defines types of designated development.

**Regional and designated development application approval process****Notes**

<sup>A</sup> The DPIE has 28 days to issue SEARs and must seek input from relevant agencies.

<sup>B</sup> Prior to the lodgement of the DA an applicant will meet with DPIE and Council to discuss the proposal, relevant policies and strategies and potential impacts. These meetings do not involve assessment advice or professional planning advice for the proposal.

<sup>C</sup> Some developments require referral to a government agency for a separate approval (ie, 'Integrated Development'), concurrence or comment.

**Have your say!**

- Make a formal submission on a DA whilst on exhibition / notification by visiting the Development Application Tracker, writing to The General Manager of Waverley Council, or emailing [dasubmissions@waverley.nsw.gov.au](mailto:dasubmissions@waverley.nsw.gov.au). Refer to Part 3 for more information.
- Visit the Waverley Customer Service Centre to access all plans and related documents for current applications.
- Participate in Applicant initiated and led community and stakeholder engagement activities.



## D - STATE SIGNIFICANT DEVELOPMENT APPLICATION

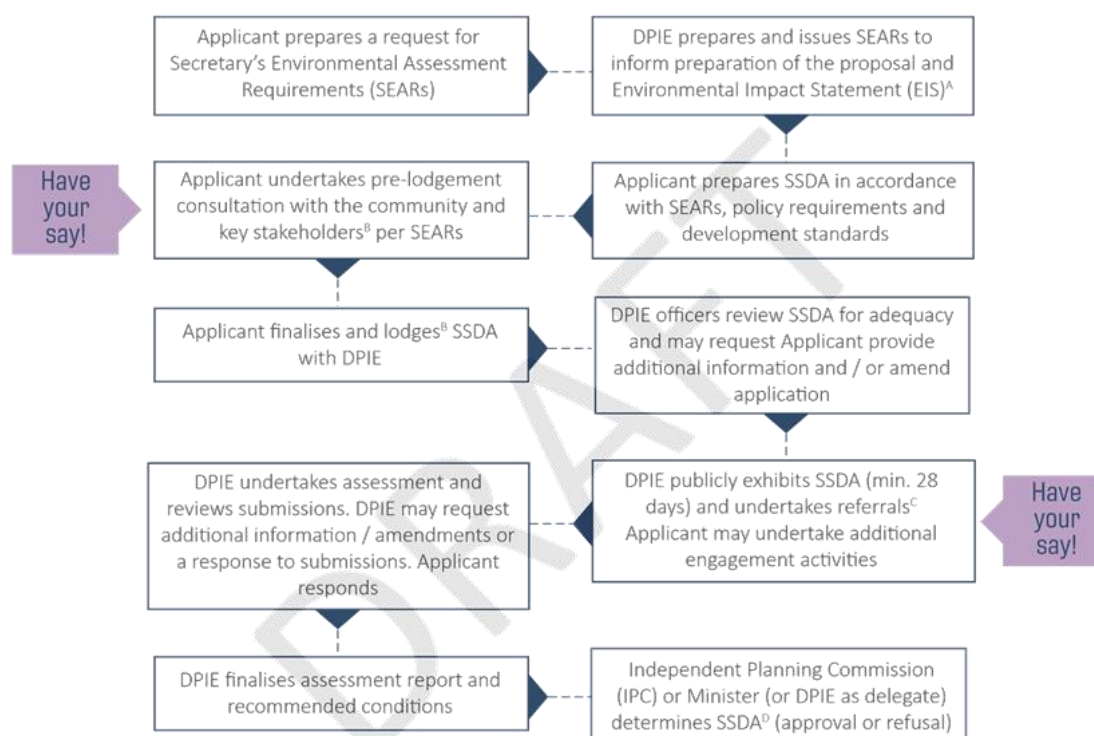
27

### What is a state significant development application?

Some types of development are deemed to have State significance due to the location, size, economic value or potential impacts that a development may have. State significant development (SSD) is defined in Schedule 7 of the State Environmental Planning Policy (State and Regional Development) 2011. The Minister for Planning and Public Spaces may also 'call in' a development proposal if it is deemed to be of State significance. All SSD applications are listed on the DPIE's major projects website, [planningportal.nsw.gov.au/major-projects](https://planningportal.nsw.gov.au/major-projects).

Refer to [planning.nsw.gov.au/Assess-and-Regulate/Development-Assessment/Planning-Approval-Pathways/State-Significant-Development](https://planning.nsw.gov.au/Assess-and-Regulate/Development-Assessment/Planning-Approval-Pathways/State-Significant-Development) for more information.

### State significant development application approval process



### Notes

<sup>A</sup> The DPIE has 28 days to issue SEARs and must seek input from relevant agencies.

<sup>B</sup> Prior to the lodgement of the DA an applicant will meet with DPIE and Council to discuss the proposal, relevant policies and strategies and potential impacts. These meetings do not involve assessment advice or professional planning advice for the proposal.

<sup>C</sup> Some developments require referral to a government agency for a separate approval (ie, 'Integrated Development'), concurrence or comment.

<sup>D</sup> Refer to Table 5 for further information.

### Have your say!

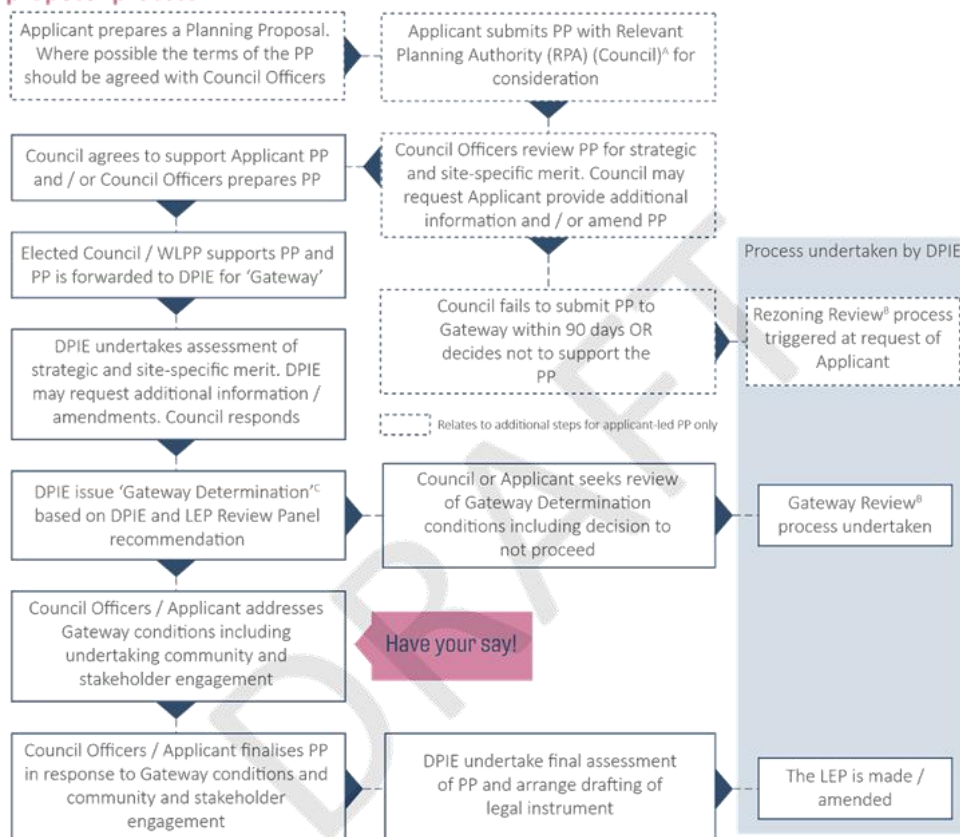
- **Consultation is undertaken by the State government.** Make a formal submission on an SSD during public exhibition by visiting the major projects website and making a submission to the relevant project or by writing to the DPIE. Refer to [planning.nsw.gov.au/Contact-Us](https://planning.nsw.gov.au/Contact-Us).
- Participate in Applicant initiated and led community and stakeholder engagement activities.

## E - PLANNING PROPOSAL

### What is a planning proposal?

A Planning Proposal is a proposed amendment to or creation of a Local Environmental Plan (LEP). An amendment may constitute a change to the land use zoning, maximum height of building or floor space ratio (FSR) or a site. Planning Proposals can be prepared by Council, or they can be proponent / applicant-led, usually for a specific site (also known as spot-rezonings). A Planning Proposal should demonstrate strategic and site-specific merit and consistency with State and local strategies and policies.

### Planning proposal process



### Notes

<sup>A</sup> The planning proposal authority is usually the local council, however the Minister can appoint the Secretary of the DPIE, a regional planning panel or a Sydney planning panel to be the RPA.

<sup>B</sup> Refer to [planning.nsw.gov.au/Plans-for-your-area/Local-Planning-and-Zoning/The-Gateway-Process](https://planning.nsw.gov.au/Plans-for-your-area/Local-Planning-and-Zoning/The-Gateway-Process) for more information.

<sup>C</sup> A 'Gateway Determination' will determine whether the planning proposal can proceed (with or without variation) and subject to other matters including further studies being undertaken, public consultation, public hearings, agency consultation and time frames.

### Have your say!

- Make a formal submission by visiting the Waverley Have Your Say webpage, or by writing to The General Manager of Waverley Council, or by emailing [info@waverley.com.au](mailto:info@waverley.com.au)
- Participate in Applicant initiated and led community and stakeholder engagement activities.
- Follow an PP / LEPs progress on [leptracking.planning.nsw.gov.au](https://leptracking.planning.nsw.gov.au).

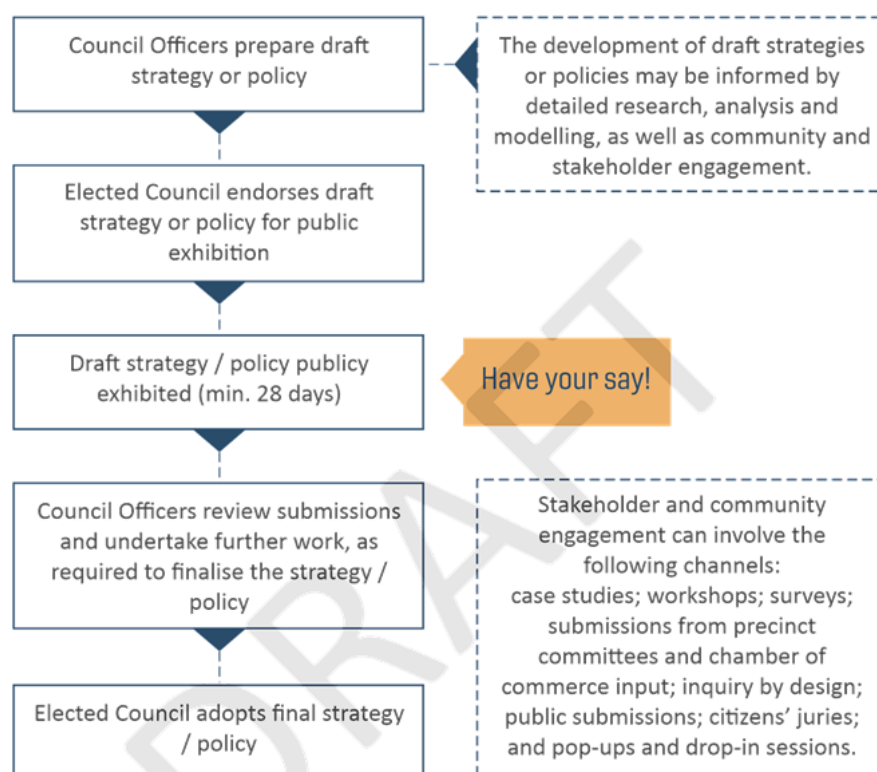
## F – STRATEGY AND POLICY DEVELOPMENT

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### What is a strategy? What is a policy?

Council develops strategies and policy documents for particular matters or areas of the LGA. These documents, underpinned by detailed research and analysis, establish the vision, context and strategic direction to guide planning and development decisions.

### Strategy and policy development process

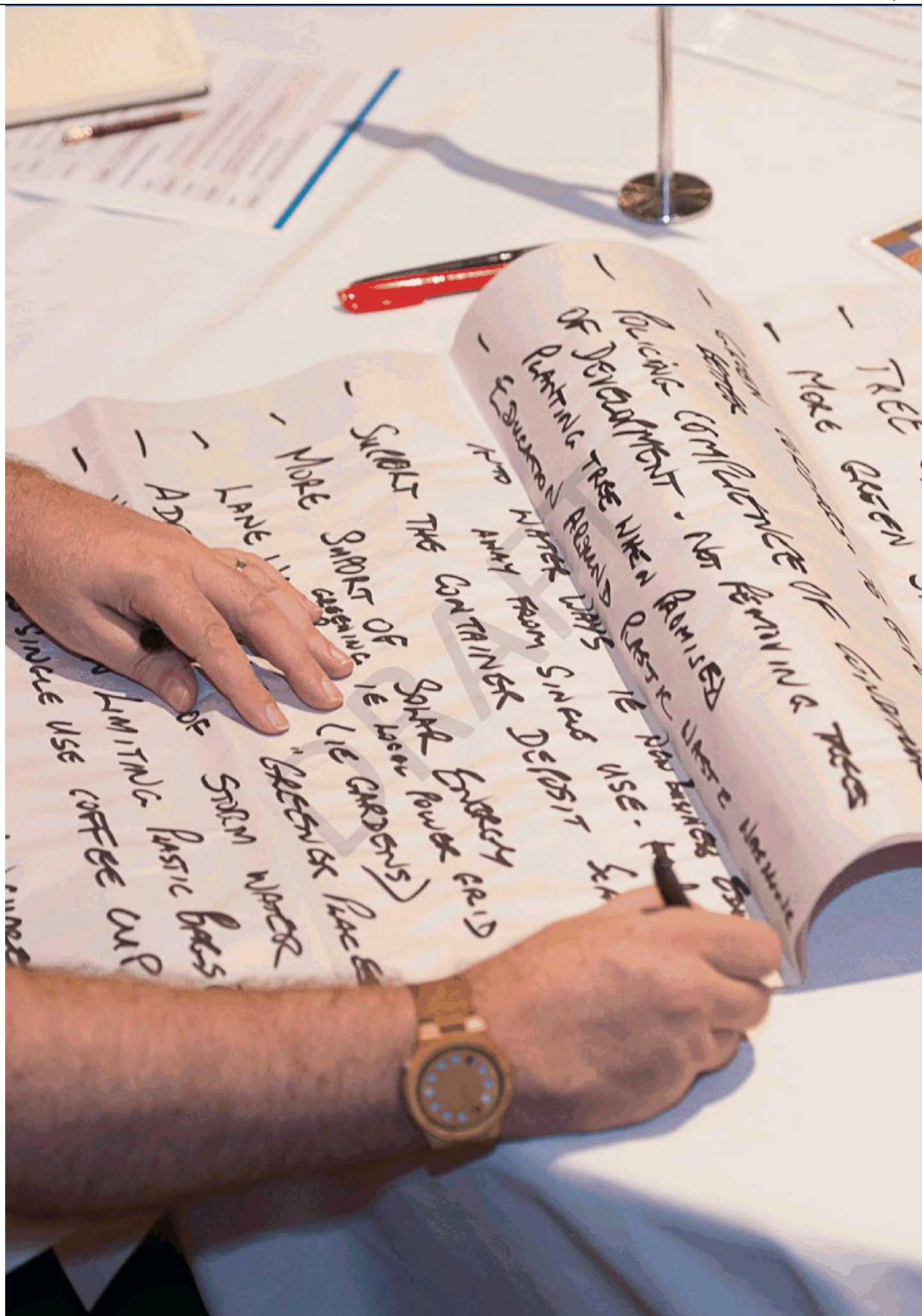


### Have your say!

- Make a formal submission by visiting the Waverley Have Your Say webpage, or by writing to The General Manager of Waverley Council, or by emailing [info@waverley.com.au](mailto:info@waverley.com.au). Refer to Part 3 for more information.
- Participate in Council engagement activities including workshops and surveys.









# 5 PUBLIC EXHIBITION REQUIREMENTS

As outlined in Part 3, public exhibition procedures vary for different planning processes and decisions. The LG Act, EP&A Act, and the EP&A Regulations detail the types of proposals and the associated mandatory minimum exhibition timeframes that must be considered in a CPP.

In line with our commitment to timely participation, we will ensure that our community has equal and adequate time to provide feedback by exhibiting proposals for the minimum statutory timeframes.

An exhibition timeframe may be discretionally extended based on the scale and nature of the proposal.

Re-exhibition of any amended application or matter may occur. The period of re-exhibition, if required, will be determined by Council and based on the nature, scale and likely impact of the amended proposal. It is noted that if an individual has provided a submission on an application which is re-exhibited, they will be notified of this.

The minimum mandatory timeframes for various planning functions are outlined in Table 6 and Table 7.

**Table 6 - Plan making mandatory minimum exhibition timeframes**

Type of plan	Minimum mandatory exhibition requirements
Draft Regional or District Strategic Plans	45 days <i>Note: exhibition undertaken by the NSW State Government not Council. Council will keep the community informed.</i>
Waverley Community Participation and Consultation Plan	28 days (see Schedule 1 of the EP&A Act)
Waverley Local Strategic Planning Statement	28 days (see Schedule 1 of the EP&A Act)
Planning Proposals to amend the Waverley Local Environmental Plan 2012 subject to a Gateway Determination	28 days unless (as specified in the EP&A Regulation): <ul style="list-style-type: none"> <li>• (a) if a different period of public exhibition is specified in the gateway determination for the proposal—the period so specified, or</li> <li>• (b) if the gateway determination specifies that no public exhibition is required because of the minor nature of the proposal—no public exhibition.</li> </ul> (see Schedule 1 of the EP&A Act)
Reclassification of Land	A Public Hearing is required under the <i>Local Government Act 1993</i> and as well as public notice of a period of not less than 28 days during which submissions may be made to the Council.
Draft Development Control Plans	28 days (see Schedule 1 of the EP&A Act and Part 3 Division 2 of the EP&A Regulations)

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Type of plan	Minimum mandatory exhibition requirements
Draft Contribution Plans	28 days (see Schedule 1 of the EP&A Act and Part 4 Division 2 of the EP&A Regulations)
Voluntary Planning Agreements	28 days (see Part 4 Division 1A of the EP&A Regulations)

**Table 7 -** Development assessment mandatory minimum exhibition timeframes

Type of plan	Minimum mandatory exhibition requirements
Application for development consent (other than for complying development certificate, for designated development or for State Significant Development)	14 days*
Application for modification to development consent (other than for Section 4.55(1) modification applications)	14 days*
Application for designated development (specified under Schedule 3 of the EP&A Regulation)	28 days (see Schedule 1 of the EP&A Act)
Application for integrated development (specified under Clause 4.6 of the EP&A Act)	28 days
Application for State Significant Development	28 days  <i>Note: exhibition undertaken by the NSW State Government. Council will keep the community informed.</i>
Application for other advertised development	30 days
Environmental impact statement obtained under Division 5.1	30 days
Environmental impact statement for State significant infrastructure under Division 5.2	28 days
Re-exhibition, if required, of any amended application or matter referred to above	To be determined by Council at time of re-exhibition, subject to nature, scale and likely impact of the amended proposal.

*\* It is noted Council has three (3) types of public exhibition procedures for various applications for development consent depending on the proposed use / development. Refer to Part 6 for further discussion.*

**Note**

- Timeframes are in calendar days and include weekends
- If the exhibition period is due to close on a weekend or public holiday we may extend the exhibition to finish on the first available work day
- The period between 20 December and 10 January (inclusive) is excluded from the calculation of a period of public exhibition
- If a particular matter has different exhibition or notification periods the longer period will apply
- Council is not required to make available any part of an environmental impact statement whose publication, would be contrary to the public interest because of its confidential nature or for any other reason
- Decisions on publicly exhibited plans and applications are not to be made until after an exhibition period.





# 6 ADVERTISING AND NOTIFICATION REQUIREMENTS

As outlined in Part 3 and 5, public exhibition procedures vary for different DAs depending on the proposed use / development.

This part sets out the advertising and notification requirements, including the extent and type of notification required, for each type of DA and any subsequent requests for amendments, modification and review of development. It is noted that this part reflects Part A2 of the Waverley DCP.

The term 'notification' generally refers to the process of notifying affected property owners and/ or occupants of an application by way of letter and, in some circumstances, a notice on the site.

'Advertising' refers to the process of notifying the wider community by placing a notice in the local or other newspaper (this form also includes the Notification process).

## Objectives

- (a) To encourage community participation in the development application process.
- (b) To set out matters for consideration on whether or not the enjoyment of neighbouring land may be detrimentally affected by a proposal.
- (c) To outline procedures for notifying owners and/ or occupiers of land affected by a Development Application.
- (d) To outline the length and type of advertising requirement for each type of proposal.

## Development to which advertising and notification applies

Advertising and notification provisions apply to the following applications:

- development applications - refer to Table 8
- modifications of a development consent – Section 4.55(1A), Section 4.55 (2), Section 4.55 (AA), Section 4.55 (AB) of the EP&A Act
- requests to review a determination (eg, refusal) of a development application – Section 8.2-8.5 of the EP&A Act
- footpath seating for restaurants and cafes where, in the opinion of the Council officer, amenity impacts may arise. Examples include applications for greater than 30 seats, sites within or adjoining residential zones, and premises with a liquor license.

The following applications will not be notified by Council:

- Exempt development
- Complying development
- Section 4.55(1) application for modification of a consent to correct a minor error, misdescription or miscalculation
- applications to strata title new buildings, which have not been occupied.

## Process to determine the extent of notification

Council will notify persons in accordance with Table 8 where in the authorised Council officer's opinion, the enjoyment of the adjoining or neighbouring land may be detrimentally affected. Types of issues that may be considered include the following.

- the likely impacts of the development including, but not limited to: loss of views; loss of privacy; overshadowing; noise generation; visual bulk; hours and type of use; traffic and parking impacts



- any instance that the council officer deems notification of a given DA is appropriate and required.
- the minimum extent of notification is outlined in Table 8 and may be varied where in the authorised council officer's opinion additional (or lesser) properties should be notified.

## Persons to be notified

Notification will be provided to the following:

- all persons who, according to Council's property records, own or occupy land immediately adjoining the application site and any others that may (in the opinion of the Council officer) be affected by the proposal
- where the notified property comprises a strata titled building, the Owners Corporation will be notified and any units that are considered to be directly affected (in the opinion of the Council officer) by the proposal
- the owner/occupant of any other property that (in the opinion of the Council officer) may be affected by the proposal
- the elected Councillors and the relevant local precinct committee will be notified of all Advertised and Notified Development as per Table 8 in this Part.

If the land to be notified is in an adjoining LGA, names and addresses of owners shall be obtained by Council from that adjoining Council.

## Method of notification

Development applications where required to be notified or advertised will be notified through all or part of the following ways:

- written notice
- email notification
- site notice
- advertisement in the local or other newspaper and/ or
- documents available on Council's website.

Designated and Advertised development will be notified in accordance with the EP&A Act.

## Renotification procedures

### 1. Amendments prior to determination

Amendments to an application will be re-notified unless in the opinion of the Council officer the change(s) result in lesser impact.

The notification period may be reduced if in the opinion of the Council officer all persons affected by the change(s) have been given an opportunity to make a submission.

The extent of the notification may be limited to those persons who in the opinion of the Council officer may be affected.

### 2. Modifications and reviews

Modifications of a development consent (other than minor modifications) – Council will notify those persons who were notified of the original development application and any other person who, in the opinion of the Council Officer, may be affected by the modification.

Reviews of determinations (eg, refusal) – Council will notify any person who made a submission in respect to the original application.

### 3. Post-determination notification

All those that made a written submission in respect of a development application will be notified of Council's decision once that application has been determined. A list of development applications approved will be published in one of the local newspapers.

## Advertising and notification requirements

Table 8 provides guidelines of the type and length of notification. The notification period may be altered at the discretion of the assessing officer following consideration of the nature and likely impact of the proposal or the circumstances of the case.

The Council, any committee of the Council, the General Manager or the responsible Council officer may direct that a development application or an application to modify a development consent be advertised and/or notified to any additional persons or the like.

Where an application does not fall into one of the categories, Council will determine the most appropriate notification period using Table 8 as a guide.

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There are 3 types of public exhibition procedures with associated minimum mandatory notification and advertising requirements:

- **Type A** – 14 days notification
- **Type B** – 21 days notification and a site notice.
- **Type C** – 28 days notification and advertising in the local paper.

**Table 8 - Advertising and notification requirements**

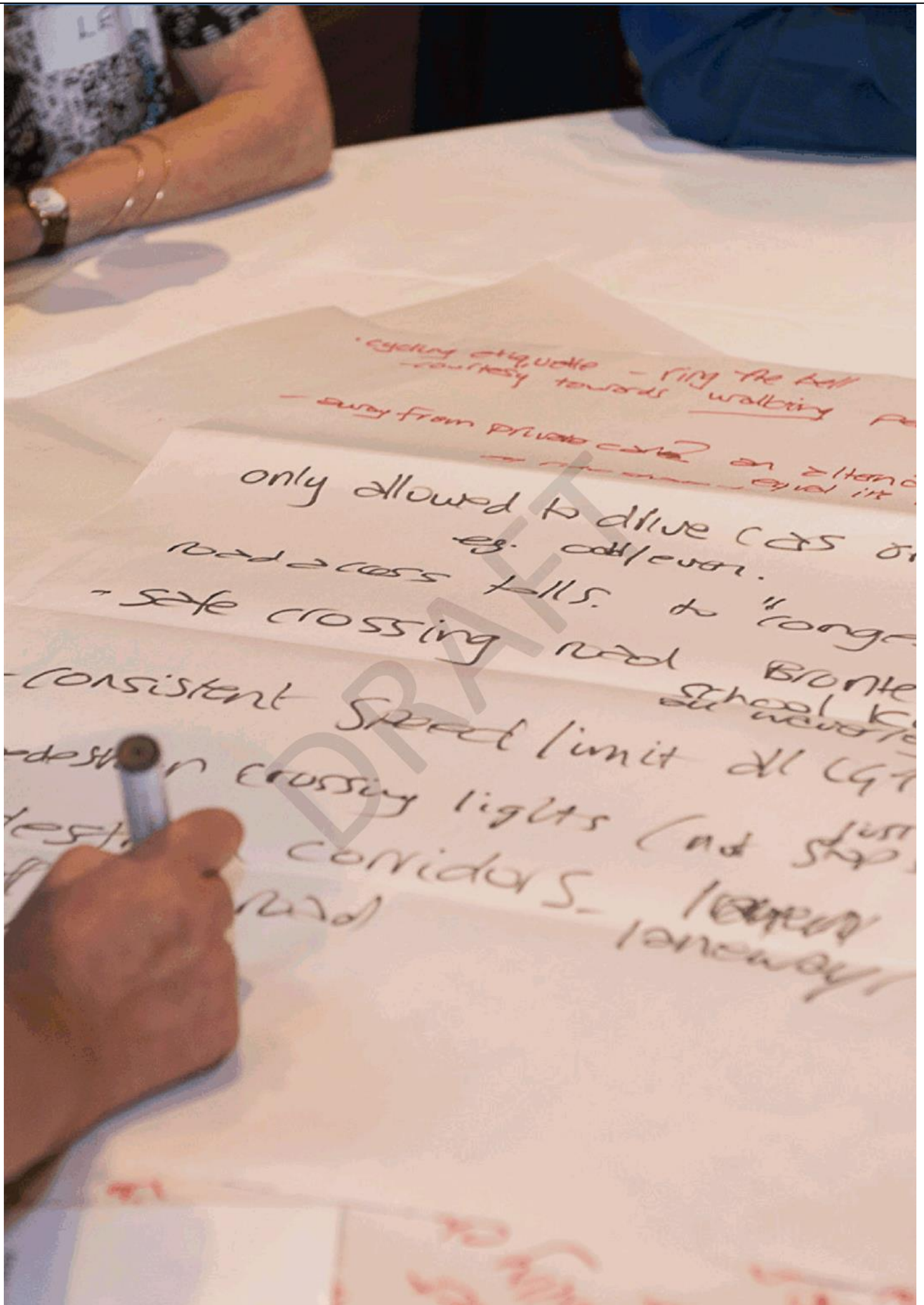
Proposed use / development	Minimum notification / advertising requirement
<b>Single / small-scale residential</b>	
Dwelling Houses and Dual Occupancies – alterations, additions and new buildings, whether attached, semi-detached or detached	A
<b>Multi-residential</b>	
Alterations and additions to multi dwelling housing, mixed use development, residential flat buildings, shop top housing, seniors housing or housing for people with a disability	A
New multi dwelling housing, mixed use development, residential flat buildings, shop top housing, seniors housing or housing for people with a disability	B
<b>Commercial - accommodation</b>	
Bed & breakfast establishment	A
Alterations and additions to boarding house/group home	A
New Boarding house/group home	B
Alterations and additions to backpacker's accommodation/Hostel	A
New backpacker's accommodation/Hostel	B
Alterations and additions to hotel/motel/serviced apartment	A
New Hotel/motel/serviced apartment	B
<b>Commercial - retail (selling products)</b>	
Footpath seating for restaurants/cafes and/or occupation of footpaths	A
Change of use	A
Alterations and additions to bulky goods premises	A
New bulky goods premises	B
<b>Commercial - business (selling services)</b>	
Child care centre	A
Community facility	A
Educational establishment	A
Health consulting rooms	A

Proposed use / development	Minimum notification / advertising requirement
Home-based child care	A
Home business/industry	A
Medical centre	A
Alterations and additions to function centre	A
New function centre	B
Alterations and additions to restricted premises	A
New restricted premises	B
Alterations and additions to sex services premises	A
New sex services premises	B
<b>Heritage</b>	
Heritage conservation areas or minor work to heritage listed sites – all categories of development except change of use and footpath seating	A
Heritage listed sites (excluding minor works) – all categories of development except change of use and footpath seating	B
<b>Other</b>	
Amended plans	A
Any building/activity which in opinion of Council would detrimentally affect owners/occupiers nearby land	A
Signage	A
Subdivision (Torrens Title) and strata subdivision (except new buildings not yet occupied)	A
Alterations and additions to place of public worship	A
New place of public worship	B
Road reservation/widening	B
Designated development	C
Planning Agreement	C
Integrated development	C

#### Note

- Schedule 1, Clause 16 of the Environmental Planning and Assessment Act 1979 notes “The period between 20 December and 10 January (inclusive) is excluded from the calculation of a period of public exhibition.”
- “Minor works” are works that in the opinion of the consent authority are of a minor nature or consists of maintenance.
- “Immediately adjoining properties” are those which share a common boundary with the subject property.
- Notification periods for advertised development commences on the date of notice in the newspaper.
- Site notice and newspaper provisions may not apply to modifications or amendments.
- Notification of a development application or modification will be provided to only the relevant Precinct Committee.
- Notification for Councillors and Precincts will remain for all applications in a weekly listing.







# GLOSSARY

**Table 9 -** Glossary of terms

Planning term	Definition
Complying development	<p>Complying development is a development that meets specific standards in the State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 (Codes SEPP) or other SEPPs such as the State Environmental Planning Policy (Educational Establishments and Child Care Facilities) 2017 (Education SEPP).</p> <p>Some categories of works that are complying development:</p> <ul style="list-style-type: none"> <li>• construction of a new dwelling or secondary dwelling</li> <li>• alterations and additions to an existing dwelling</li> <li>• demolition of a building</li> <li>• internal alterations (fit-outs) of commercial / retail premises.</li> </ul> <p>Applications can be determined by a council or private certifier without the need for a full development application. This provides a faster approval process, whilst ensuring stringent planning and environmental requirements are met through a set of prescribed approval conditions.</p>
Contribution plans	A plan developed by councils for the purpose of gaining financial contributions from new development towards the cost of new and upgraded public amenities and/or services required to accommodate the new development
Designated development	Designated Development refers to developments that are high impact developments (eg, likely to generate pollution) or are located in or near an environmentally sensitive area (eg, a coastal wetland). Designated Developments are listed in Schedule 3 of the EP&A Reg.
Development and Building Unit (DBU)	A staff committee who has delegated authority to make a decision about development application where objections are received and/or applications depart from statutory provisions and Council codes and policies. The General Manager may request that an application be referred to the Waverley Local Planning Panel (WLPP).
Development control plans	Designated Development refers to developments that are high impact developments (eg, likely to generate pollution) or are located in or near an environmentally sensitive area (eg, a coastal wetland). Designated Developments are listed in Schedule 3 of the EP&A Reg.
District strategic plan	A staff committee who has delegated authority to make a decision about development application where objections are received and/or applications depart from statutory provisions and Council codes and policies. The General Manager may request that an application be referred to the Waverley Local Planning Panel (WLPP).

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Planning term	Definition
Delegated authority	The Assessment Officer who has been allocated a development application and has authority (delegation) to make a decision about the application. Delegation is restricted to applications where no objections have been received and/or where applications do not depart (other than in a minor degree) from statutory provisions and Council codes and policies.
Exempt development	Some development is prescribed as exempt development under the Codes SEPP and / or the WLEP. Provided the development is in accordance with any provisions set out in the Codes SEPP or WLEP, an applicant does not need approval to undertake works.
Gateway Determination	A Gateway Determination is issued by the DPIE following an assessment of the strategic and site-specific merit of a Planning Proposal to amend or create an LEP. A Gateway Determination may set out specific requirements including additional studies or assessment, public exhibition period.
Local environmental plan (LEP)	An environmental planning instrument (EPI) developed by a local planning authority, generally a council. An LEP sets the statutory planning framework for a Local Government Area.
Regional strategic plan	20-year plans prepared by the State Government (Greater Sydney Commission) that address the community's needs for housing, jobs, infrastructure and a healthy environment for metropolitan Sydney.
State Environmental Planning Policy (SEPP)	An environmental planning instrument (EPI) developed by the DPIE, that relates to planning matters that are state significant or are applicable across the state.
State significant development (SSD)	Some types of development are deemed to have State significance due to the location, size, economic value or potential impacts that a development may have. Examples of possible SSD include: new or development of existing educational establishments and hospitals.
State significant infrastructure (SSI)	SSI includes major transport and services development that have a wider significance and impact than on just the local area. Examples of possible SSI include: rail infrastructure, road infrastructure and water storage and treatment plants.
Sydney City East Planning Panel	This is a panel of expert professionals and community representatives who have delegation to determine significant Das in the Waverley area.
Waverley Local Planning Panel (WLPP)	This is a panel of expert planning professionals, industry specialists and community representatives who have delegation to determine some DAs in the Waverley area.

DRAFT



# Community Engagement Policy



## Community Engagement Policy

Policy owner	Communications, Culture and Events Department
Approved by	
Date approved	
Commencement date	
TRIM Reference	
Next revision date	This policy will be reviewed every four years as part of the review of the Community Strategic Plan, or as required in the event of legislative changes or requirements.
Relevant legislation/codes	Local Government Act 1993 Environmental Planning and Assessment Act 1979 (EPA) State Records Act 1998 Government Information (Public Access) Act 2009 Privacy and Personal Information Protection Act 1998
Related policies/procedures/guidelines	<a href="#">Waverley Community Strategic Plan 2018-2029</a> <a href="#">Waverley Community Engagement Strategy 2020</a> <a href="#">Waverley Innovate Reconciliation Action Plan 2019-2021</a> <a href="#">Waverley Disability Inclusion Action Plan 2017-2021</a> <a href="#">Waverley Community Participation Plan 2019</a> <a href="#">Records Management Policy 2010</a> Community Engagement Guidelines (internal)
Related forms	

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1. Background

~~For the purpose of this Policy, community engagement is defined as a planned process with the specific aim of working with the community to shape the decisions or actions of Council in relation to a problem, opportunity or outcome. An engaged community is a community that is and feels part of the process.~~

Council has a responsibility to work with our community to determine services, infrastructure, programs and improvements. By working together, we can ensure we have agreed Council priorities that balance competing interests within Council’s budgetary and other constraints.

The Policy was developed in accordance with Council’s Integrated Planning and Reporting framework.



The Policy will set the framework for Council to deliver on Goal 10.1 of the *Waverley Community Strategic Plan 2018-2029*, to ‘engage the local community in shaping the future of Waverley’.

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## Community Engagement Policy

Following on from this, the below sets out a hierarchy of Council's Community Engagement suite of documents and tools:



*Engagement document hierarchy explained:*

The Community Engagement Policy sits underneath the Waverley Community Strategic Plan and sets the guiding framework for engagement, provides clarity on what Council defines engagement, outlines how we will conduct engagement, and what our roles and responsibilities are.

The Community Engagement Strategy and Community Participation Plan then sit underneath the Policy. The Community Engagement Strategy provides more in-depth information about when and how the community will be informed and can be involved in projects. The Community Participation Plan has a similar purpose, specific to local planning matters.

~~Under these sits the Community Engagement Guidelines, an internal-facing document. It acts as a worksheet to assist staff in developing appropriate communications and engagement plans for projects.~~

## 1.1 Definitions

**Community Engagement:** ~~Refers to a~~ planned process ~~with the specific purpose~~ of working with the community to shape the decisions or actions of Council in relation to a problem, opportunity or outcome.

**Engagement:** ~~Refers to a~~ All activities undertaken to ~~ascertain~~ get community feedback on Council projects, initiatives, and services ~~for decision-making purposes.~~

**Community:** ~~A~~ Refers to all stakeholders, audiences, community groups, businesses, ~~outside of Councillors and Council staff.~~

**Stakeholder:** ~~Is often used interchangeably to mean the above definition of community within Council engagement documentation~~ Anyone with an interest in or who is impacted by a project.

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## 2. Purpose

The purpose of this Policy is to provide a guiding framework for Council's external community engagement activities ~~relating to ascertaining community feedback~~.

The Policy affirms Council's commitment to community engagement that is open, accountable, inclusive and representative of our community.

The objectives of this policy are to:

- set a values and principles-based framework for external community engagement across Council
- position Council as a trusted organisation in touch with community needs.

## 3. Scope

The Policy sets out values and principles to guide external community engagement planning, delivery, and evaluation.

This Policy applies to:

- Council employees and contracted third parties undertaking community engagement on behalf of Council
- Council-led and Council-partnered initiatives (including ~~p~~Public-~~p~~Private ~~p~~Partnerships) that will effect change to any public place, asset, or service and/or impact members of the Waverley community
- coordinated community engagement with neighbouring councils and SSROC on regional issues.

The Policy acknowledges the role of Councillors as representatives of their local communities and the issues that are important to them.

For processes and procedures relating specifically to community participation in local planning matters, please refer to the Waverley Community Participation Plan (CPP). The CPP outlines how and when Council will involve the community and receive input across various planning processes and decisions.

## 4. Policy Content

### 4.1 Council's Statement of Commitment to Community Engagement

Council will engage with the community in an inclusive, transparent and accountable way, to make fair and equitable decisions that reflect the needs of the community.

4.2 Council’s Community Engagement ~~Values and Principles~~

The following ~~values~~ underpin Council’s commitment to community engagement:

Values
1. We are committed to ensuring those who are impacted by, or have an interest in, a decision or initiative of Council will have fair and equitable access to participating in the decision-making process.
2. We will carefully consider the needs and interests of all stakeholders, including Council.
3. We will make every effort to notify and enable the involvement of all stakeholders affected by or interested in a decision.
4. The level of influence of stakeholders will be appropriate for the nature, complexity and level of impact of the decision being made.
5. We will provide all relevant information to ensure the community can participate in engagement activities in a meaningful way.
6. We will report back to participants on how their input affected the final decision or outcome being considered.

## Community Engagement Policy

The following principles guide and shape our approach to community engagement activities:

Principle	Commitment
1. Build relationships	We will engage in an honest, open and respectful way to build strong relationships and trust within our community.
2. Right to be involved	We believe that our community members have a right to be involved in decisions that affect them. <u>We are committed to ensuring those who are impacted by/have an interest in a decision or initiative of Council will have fair and equitable access to participating in the decision-making process.</u>
3. Build capacity	We will work to build the capacity and opportunity for each stakeholder to genuinely participate in decisions that affect them.
4. Clarity of purpose	We will engage with our community with clarity around what the project/initiative/decision is and what the purpose of the engagement process is.
5. Accessible and inclusive	Information and engagement activities will be offered in a range of accessible formats to enable fair and equal access to participation.
6. Timely	We will engage early enough for participation to be meaningful. We will provide enough time for the community to provide input. Engagement timelines will be considered from inception of the project and built into the project timeline and project plan.
7. Tailored	We will use a range of engagement and communication methods that suit the purpose of the project and reach <del>the key</del> stakeholders. <u>The level of influence of stakeholder and community will be appropriate for the nature, complexity and level of impact being made.</u>
8. Strategic	We will collaborate across Council to ensure our engagement activities are approached in a strategic way to avoid duplication and inefficiencies. We will be conscious of the time of year and other consultation projects when planning our engagement.
9. Transparent and accountable	We will <del>be open with information the community needs to be able to participate meaningfully and communicate how community input influenced the outcome</del> <u>provide all relevant information to ensure the community can participate in engagement activities in a meaningful way. We will report back to participants on how their input affected the final decision or outcome.</u>
10. Representative	We will <del>aim to reach out to all relevant stakeholder groups, including those who face barriers to participation, to ensure a representative sample of the community being impacted by a decision or initiative are able to participate</del> <u>make every effort to notify stakeholders and community of Council engagement to ensure a representative sample of the community are able to participate.</u>

#### 4.3 Our community

The Waverley community is taken to include any individual, group or organisation that is impacted by, or has an interest in, the decisions or initiatives of Council, including but not limited to:

- ratepayers
- residents
- business owners
- visitors
- government agencies
- community/non-profit agencies.

They may also be referred to as stakeholders.

Within these groups, we have a diverse range of interests including, but not limited to, arts, culture, environment, sport, recreation, community services and schools.

Our community is diverse, with people from culturally and linguistically diverse backgrounds, people with disability, younger people, older people, and Aboriginal and Torres Strait Islander people, as well as people experiencing homelessness. Council is committed to ensuring all groups within the community have fair and equal access to participate and have a say.

More information relating to our community is outlined in Council's Community Engagement Strategy.



#### 4.4 Why we engage with the community

Community engagement is a collaborative process that connects Council with the community in the sharing of ideas, skills, knowledge, expertise, and experience. There are a broad range of benefits to effective and authentic community engagement. Engaging with the community:

- ensures the community can exercise their democratic right to have a say in decisions that affect them
- increases the effectiveness of Council's decision-making processes
- ensures we are providing the services and infrastructure the community needs
- builds the capacity of the community to be active in shaping the future of Waverley
- develops strong relationships and partnerships with our community, leading to a shared understanding of our community's needs, aspirations, and priorities
- builds the reputation of Council as a trusted organisation within the community
- mitigates and reduces risks associated with not understanding community sentiment
- helps direct Council's advocacy efforts
- meets Council's legislative requirements.

#### 4.5 When we will engage with the community

The scale, extent, and methods of engagement will be determined by the number of people who will be affected, the nature, complexity, and impact of the matter being considered, and the resources required.

Council will hold community engagement when:

- the decision is anticipated to have an impact on the social landscape, economy, or natural or built environment
- an interest in or expectation for consultation has been expressed by the community
- information is needed by Council on community needs, priorities and values to ensure planning is appropriate and responsive
- Council identifies there is a need or has a statutory obligation to do so.

The determination of whether it is an open, LGA-wide engagement process, or specific to identified community stakeholders, will be dependent on the following:

- the type and scope of the project
- expectations expressed from the community
- identifying who is impacted by the project
- discretion of Council staff and/or Councillors
- the extent to which the project needs to adhere to safety or certain types of regulations.

In addition to seeking community input where Council is required to do so by law, Council may seek community input when:

- changing an existing or introducing a new policy, plan or strategy
- assessing or reviewing community needs
- changing or setting new priorities in the allocation of the budget
- developing or reviewing programs and services
- proposing to upgrade existing or introducing new public infrastructure such as facilities, parks, and playgrounds.

There will be circumstances where Council may not consult with the community, or only consult with a sector of the community as relevant to the project, including when:

- immediate action is required to rectify or remediate an issue
- technical or other expertise is the primary input to guide the decision
- Council is responding in an emergency where public health and safety are at risk
- decisions relate to the Council's day-to-day business operations
- legal, commercial or confidential restrictions are involved
- the community has already had input through prior engagement.

In such instances where Council does not consult with the community, we are committed to informing the community of the decision and the rationale behind it.

In addition to community input, Council decisions are also influenced by factors, such as:

- the feasibility of the ideas or feedback presented to Council
- budgetary and other constraints technical elements of the options being considered and expert advice
- other authorities and Government departments
- regional and peak bodies with which Council is affiliated.

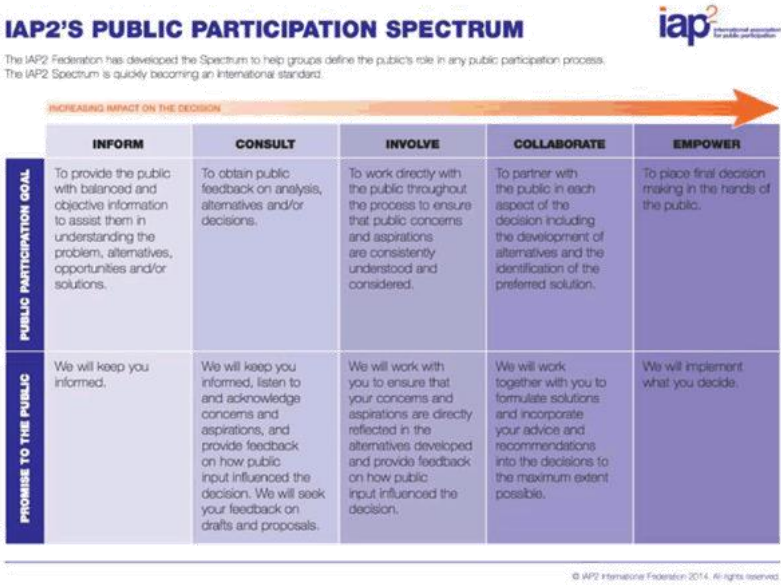
4.6 How we will engage with the community

There is no one-size-fits-all approach to community engagement. The level of influence the community will have and the range of engagement methods Council uses will depend on the nature of the matter being considered and the diversity of stakeholders involved. This is outlined in greater detail in Council’s Community Engagement Strategy.

The International Association of Public Participation (IAP2) ~~is an international federation of member affiliates, which seeks to promote and improve the practice of public participation by incorporating individuals, governments, institutions and other entities that affect the public interest throughout the world.~~

IAP2 has developed a Public Participation Spectrum which depicts five increasing levels of community influence, ranging from ‘inform’ through to ‘empower’ (see the diagram below). The Spectrum sets goals and a suggested promise to the public for each level of engagement.

Council adopts this model when determining appropriate community engagement that is aligned with best practice.



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Level of community involvement and influence

Pictured: Adapted IAP2 public participation spectrum

#### 4.7 How Council makes decisions

Community participation does not replace decision-making functions of Council, rather it informs and guides it.

The *Local Government Act* sets out the following principles that apply to decision-making by Council (subject to any other applicable law):

- councils should recognise diverse local community needs and interests
- councils should consider social justice principles
- councils should consider the long term and cumulative effects of actions on future generations
- councils should consider of the principles of ecologically sustainable development
- council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

Council's decision-making functions are subject to various statutory requirements and common law principles. Council must give appropriate consideration to matters required by statute and not act under the dictation or instructions of others. In exercising all decision-making powers, whether discretionary or otherwise, Council must act in good faith and in accordance with the proper purpose for which the power was granted.

In some instances, such as local planning matters, Council is legislatively and/or legally required to engage with the community. In these cases, Council will treat the legally required level of community engagement as the minimum standard. This is outlined in more detail in Council's Community Participation Plan (CPP).

Delivery of community engagement beyond legally required levels will depend on the decision to be made (or project/service to be delivered), the community's interest to participate, the need to understand the community's view, and the opportunity for the community to influence the decision.

Community engagement can become subject to lobbying through organised mass responses.

Council staff will mitigate this by ensuring all stakeholder groups are provided with the opportunity to participate and provide feedback. Community feedback, as well as all relevant information (such as technical feasibility, budget, environmental factors), will be provided to Council to ensure the most appropriate decision for a project is able to be reached.

Council invites the community to engage on specified topics when conducting formal community engagement, rather than generally inviting the community to open their own topics. However, all community members are welcome to contact Customer Service, Councillors directly, submit a Petition (as outlined in Council's Petition Policy), speak at a Council meeting, or attend their local Precinct group to ask questions and make suggestions at any time. Council staff will also offer to present to Precinct groups on all relevant engagement projects.



#### 4.8 Roles and responsibilities

Role	Responsibility
<b>Councillors</b>	Councillors are the elected body charged with responsibility for making decisions on behalf of the community. Under specific circumstances Councillors may delegate decision-making to Council officers; or Councillors may override a delegation and call a matter to come before Councillors as and when it sees fit.
<b>Director, Customer Service and Organisation Improvement</b>  <b>Executive Manager, Communications, Culture and <del>CultureEvents</del></b>	Responsible for overseeing implementation and review of this Policy.
<b>General Manager, Directors and Executive Managers</b>	Responsible for ensuring staff comply with this Policy and make use of the support mechanisms and tools provided to guide implementation.
<b>Communications and Engagement team</b>	Responsible for providing advice and assistance to staff in implementing this Policy, including ensuring relevant resources and tools are up-to-date and readily accessible.
<b>Council staff</b>	Responsible for adhering to this Policy and making use of the support mechanisms in place to guide implementation.

##### 4.8.1 Approval to engage

All ~~open, LGA-wide~~ community engagement activities ~~that are not targeted at closed groups~~ will be approved by Council, or the Executive Leadership Team, the General Manager or an individual Director, as well as the Communications and Engagement team prior to being undertaken.

##### 4.8.2 Risk management

The financial, legal, social and reputational risks of engagement activities and their outputs must be identified and mitigated in the planning stages. ~~A risk assessment will be completed as part of the community engagement planning process.~~

##### 4.8.3 Reporting

Results of ~~all open, LGA-wide~~ community engagement activities are to be reported to Council, the Executive Leadership Team or an Executive Manager preferably as a Community Engagement/Consultation Summary Report. This will be published on Council's website ([waverley.nsw.gov.au](http://waverley.nsw.gov.au) or [haveyoursay.waverley.nsw.gov.au](http://haveyoursay.waverley.nsw.gov.au)), and ~~/or~~ distributed to relevant stakeholders (internal and external) in a timely manner, ~~to ensure the community is so they are~~ informed of how their input has shaped the final decision or outcome.

Council staff will inform the community on the relevant Have Your Say project page that the information they provide as a submission may be public as part of an attachment to the Community Engagement/Consultation Summary Report. Council staff will give the community the opportunity to withhold or redact identifying details from a submission so their identity is not public by requesting this in their correspondence/submission.

~~This process will also be followed, where possible, for non-LGA wide, targeted, and specific community engagement activities.~~

#### 4.8.4 Council staff participating in consultations

~~It is understood that~~ Council staff can also be members of the Waverley community, and often identify as stakeholders impacted by decisions of Council. In the spirit of maintaining an impartial approach to public service, it is important that any recommendations presented to Council for consideration are based on community sentiment. Staff who live in Waverley can provide public feedback in a personal capacity. In such cases, staff are required to comply with the provisions of the Code of Conduct in relation to Conflicts of Interest. Staff who make submissions should not be involved in the evaluation of those submissions.

To ensure internal stakeholders are involved in the engagement process, their professional feedback and expert advice in their role in Council will be built into the internal engagement and assessment processes, and not through the community consultation function, ie. not through the Have Your Say Waverley community-facing project pages.

#### 4.8.5 Records management

Council staff must maintain all records relevant to administering this Policy in Council's record-keeping system.

#### 4.8.6 Consultation exclusion periods

We will endeavour to not engage the community between 20 December and 10 January due to the summer holiday period, and the reduced capacity of the community to be involved. Council Officers will also be mindful of engaging over other significant days, such as religious days and school holiday periods throughout the year.

When Council is unable to avoid consulting during this period, the consultation period will be extended where possible (~~eg, commences in November or closes at end of January~~) to give people sufficient time to be involved and provide comment.<sup>1</sup>

<sup>1</sup> In line with what Council has adopted for planning processes and decisions in the Waverley Community Participation Plan (CPP)2019.

## 5. Review of Policy

- 5.1 This policy will be reviewed every four years as part of the review of the Community Strategic Plan, or as required in the event of legislative changes or requirements.

# Community Engagement Strategy

Updated October 2020

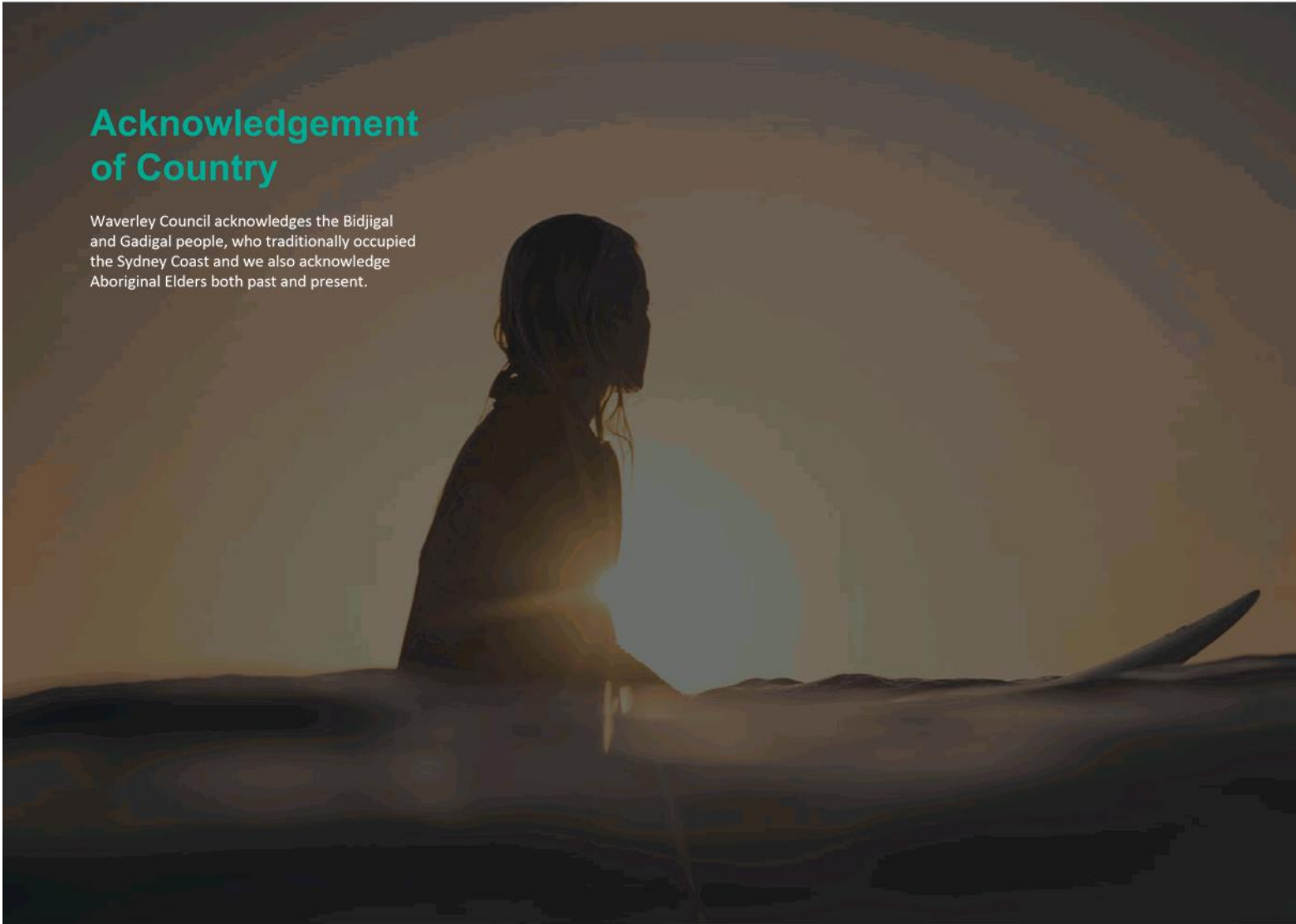






## Acknowledgement of Country

Waverley Council acknowledges the Bidjigal and Gadigal people, who traditionally occupied the Sydney Coast and we also acknowledge Aboriginal Elders both past and present.



## Introduction

Waverley Council ~~has a long history of engaging with the community in decision-making processes that affect the community. We acknowledge~~ the importance of local government in building strong and trusting relationships with the community by operating in a transparent and accountable way.

Section 402(4) of the Local Government Act 1993 states:  
*The council must establish and implement a strategy (its "community engagement strategy"), based on social justice principles, for engagement with the local community when developing the community strategic plan.*

The strategy sits within Council's suite of engagement documents, as follows:



**Engagement document hierarchy explained:**  
The Community Engagement Policy sits underneath the Waverley Community Strategic Plan and sets the guiding framework for engagement, provides clarity on what Council defines engagement, outlines how we will conduct engagement, and what our roles and responsibilities are.

The Community Engagement Strategy and Community Participation Plan then sit underneath the Policy. The Community Engagement Strategy provides more in-depth information about when and how the community will be informed and can be involved in projects. The Community Participation Plan has a similar purpose, specific to local planning matters.

Under these sits the Community Engagement Guidelines, an internal-facing document. It acts as a worksheet to assist staff in developing appropriate communications and engagement plans for projects.

## Purpose

This strategy outlines how Council will involve the community in Council decision-making and ensure the community can have their say.  
The strategy also outlines strategic actions for Council to investigate to further improve processes and instil a culture of best practice engagement.



## Definitions

**Community Engagement:**  
~~Refers to a~~ planned process ~~with the specific purpose of~~ working with the community to shape the decisions or actions of Council in relation to a problem, opportunity or outcome.

**Engagement:**  
~~Refers to a~~ All activities undertaken to ascertain community feedback on Council projects, initiatives, and services for decision-making purposes.

**Community:**  
~~A~~ Refers to all stakeholders, audiences, community groups, businesses, ~~outside of Councillors and Council staff.~~

**Stakeholder:**  
~~Is often used interchangeably to mean the above definition of community within Council engagement documentation.~~ Anyone with an interest in or who is impacted by a project.





# Our Statement of Commitment to Community Engagement

Council will engage with the community in an inclusive, transparent and accountable way, to make fair and equitable decisions that reflect the needs of the community.

# Our Community Engagement Values and Principles

The following values underpin Council’s commitment to community engagement:

Values	
1.	We are committed to ensuring those who are impacted by, or have an interest in, a decision or initiative of Council will have fair and equitable access to participating in the decision-making process.
2.	We will carefully consider the needs and interests of all stakeholders, including Council.
3.	We will make every effort to notify and enable the involvement of all stakeholders affected by or interested in a decision.
4.	The level of influence of stakeholders will be appropriate for the nature, complexity and level of impact of the decision being made.
5.	We will provide all relevant information to ensure the community can participate in engagement activities in a meaningful way.
6.	We will report back to participants on how their input affected the final decision or outcome being considered.

Waverley Council Community Engagement Strategy | Updated October 2020

5





The following **principles** guide and shape our approach to community engagement activities:

Principle	Commitment
1. Build relationships	We will engage in an honest, open and respectful way to build strong relationships and trust within our community.
2. Right to be involved	We believe that our community members have a right to be involved in decisions that affect them. <u>We are committed to ensuring those who are impacted by/have an interest in a decision or initiative of Council will have fair and equitable access to participating in the decision-making process.</u>
3. Build capacity	We will work to build the capacity and opportunity for each stakeholder to genuinely participate in decisions that affect them.
4. Clarity of purpose	We will engage with our community with clarity around what the project/initiative/decision is and what the purpose of the engagement process is.
5. Accessible and inclusive	Information and engagement activities will be offered in a range of accessible formats to enable fair and equal access to participation.
6. Timely	We will engage early enough for participation to be meaningful. We will provide enough time for the community to provide input. Engagement timelines will be considered from inception of the project and built into the project timeline and project plan.
7. Tailored	We will use a range of engagement and communication methods that suit the purpose of the project and reach the key stakeholders. <u>The level of influence of stakeholder and community will be appropriate for the nature, complexity and level of impact of the decision being made.</u>
8. Strategic	We will collaborate across Council to ensure our engagement activities are approached in a strategic way to avoid duplication and inefficiencies. We will be conscious of the time of year and other consultation projects when planning our engagement.
9. Transparent and accountable	<u>We will be open with information the community needs to be able to participate meaningfully and communicate how community input influenced the outcome, provide all relevant information to ensure the community can participate in engagement activities in a meaningful way. We will report back to participants on how their input affected the final decision or outcome.</u>

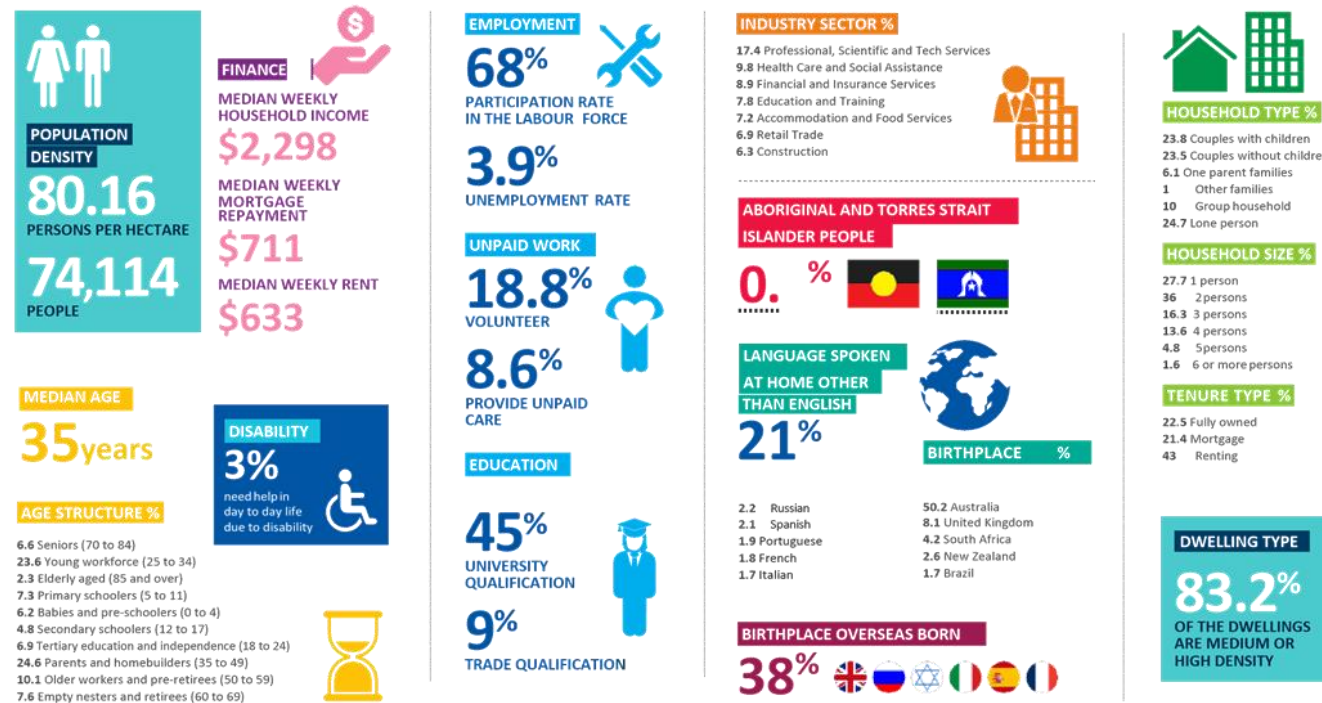
10. Representative

We will ~~make every effort to notify stakeholders and community of Council engagement aim to reach out to all relevant stakeholder groups, including those who face barriers to participation,~~ to ensure a representative sample of the community being impacted by a decision or initiative are able to participate.

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## Our Community

Waverley is home to over 74,114 residents and attracts millions of visitors every year. The Gadigal and Bidjigal peoples of the Eora Nation are the traditional custodians of the land. The Waverley community is made up of everyone who lives, works, studies and visits the area. The following statics are sourced from the Australian Bureau of Statistics, 2016 Census.



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Our community is diverse, with people from culturally and linguistically diverse backgrounds, people with disability, younger people, older people, and Aboriginal and Torres Strait Islander people, as well as people experiencing homelessness. Council is committed to ensuring all groups within the community have fair and equal access to participate and have a say.

Broadly, our community can be categorised as:

- ratepayers
- residents
- business owners
- visitors
- government agencies
- community/non-profit agencies.

Within these groups, we have a diverse range of interests including, but not limited to, arts, culture, environment, sport, recreation, community services and schools.

For all Council consultations, we aim to target those in the community relevant to the project as well as the broader community where relevant. One of the important ways that Council engages with the community is through the Precincts and Combined Precincts Committee.

We will also ensure engagement activities are planned with consideration given to our community demographics as well as age, accessibility, people from culturally and linguistically diverse backgrounds, and Aboriginal and Torres Strait Islanders.

## Barriers to participation

Everyone has a right to have a say in civic decision-making processes, and we recognise that some may face barriers to participating. It is Council’s responsibility to identify any barriers and take steps to address them to make engagement processes as accessible and inclusive as possible.

~~Communities are diverse and we~~We need to ensure that the less powerful voices and groups are engaged and not marginalised. Some examples of barriers that can impact people’s ability to have a say include:

- attitudinal
- ~~apathy towards Council or a particular issue~~
- understanding of different cultures
- lack of confidence
- lack of money/financial means
- lack of knowledge of rights
- lack of literacy or numeracy skills
- mental or physical health issues
- physical or intellectual disability
- language ~~barriers~~
- age ~~barriers~~
- lack of social support
- lack of transport
- time constraints
- homelessness or without a stable physical location
- caring responsibilities and/or work commitments

This strategy provides actions Council will undertake to address and reduce some of the barriers mentioned above to make Council’s engagement practices more accessible and inclusive.



## Council's Engagement Framework

Waverley Council follows the IAP2 model for community engagement. The different levels of engagement under the IAP2 model as we apply it at Waverley Council are summarised below:

	Inform	Consult	Involve	Collaborate	Empower
<b>Goal of engagement</b>	Relevant community members are well-informed	Relevant community members are well-informed and give feedback that Council considers	Relevant community members are well-informed and have scope to make substantial input.	Relevant community members are well-informed and have substantial and significant involvement in the development of the project	Relevant community members are well-informed and have total say and control over decision making
<b>Decision-making level of community members</b>	Relevant community members are informed of the final decision. The final decision is made by Council.	Relevant community members' feedback will be considered in making the final recommendations to Council. The final decision is made by Council.	Relevant community members will provide substantial input into the project which will be able to affect the final recommendations to Council. The final decision is made by Council.	Relevant community members are significantly involved in the final recommendations to Council. The final decision is made by Council.	Relevant community members have total say and control over decision making
<b>Example tools and methods</b>	Posters, flyers, noticeboards, walking around talking with people, use interpreters, newsletters, local radio, presentations, social media, site signage.	Surveys, interviews, small group discussions, focus groups, workshops, online engagement via Council's engagement website.	Stakeholder groups, committees, on-site meetings/tours, project reference groups.	Charette, deliberative processes, community reference groups.	Elections, referendums.

Table appropriated with permission from the Department of Housing and Community Development's Remote Engagement and Coordination Strategy 2016 based on the International Association for Public Participation IAP2 Spectrum

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## Our Engagement Framework in Practice

The following is a guide for staff to follow for LGA-wide consultations as identified below. This list is non-exhaustive of the types of engagement projects Council runs and will be ~~continually~~ updated as needed. For engagement projects that are not LGA-wide, staff will identify stakeholders and determine the minimum commitments as suited to each.

**Note 1:** For public exhibition, notification and advertising requirements as they apply to Council's ~~key and use~~ planning instruments such as DAs and Planning Proposals, please refer to the Waverley Community Participation Plan, available on Council's website.

**Note 2:** The below is Council's intentions for engagement. In the event a planned communications avenue isn't available (ie. restrictions due to COVID-19) staff will endeavour to find alternative ways to reach out to relevant stakeholders.

Project Type	Engagement Level	What we will do (minimum commitments)	How we will do it (minimum commitments)	Engagement Period
<u>Identified asset infrastructure and capital works eg. traffic and streetscapes.</u>  <u>Note: For SAMP projects with like for like replacements, community engagement will be project notification only. General asset infrastructure and capital works eg. Kerb and gutters</u>	<del>Inform</del> <u>Consult</u>	Let affected residents know of upcoming works and provide them with the opportunity to have their say.	<ul style="list-style-type: none"> <li>• <del>Send-Mail</del> or email a notification letter to affected residents.</li> <li>• <u>Provide information on Have Your Say Waverley and enable online submissions.</u></li> <li><u>Promote engagement opportunities in Council communication channels including social media, enews, website, Council page in local media.</u></li> <li><u>Offer to hold meeting/workshop with stakeholders.</u></li> <li>• <del>Ensure notification information is on relevant Council webpage.</del></li> </ul>	<u>A minimum two to four weeks for each engagement period, and then 14 days notification before work commences.</u>  <u>At least 14 days before work commences</u>

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<b>Council Plans and Strategies, eg:</b> <ul style="list-style-type: none"> <li>• Open Space and Recreation Strategy</li> <li>• Village Centres Strategy</li> <li>• Cultural Plan</li> <li>• Inclusive Play Study</li> </ul> <b>Development of a new iteration of the Community Strategic Plan.</b>	Involve + Consult	<p>Provide at least two stages of feedback during the development of the project – one near inception for information gathering and scoping, and the second a public exhibition of the draft design/document before finalising.</p> <p>Keep community informed for the life of the project and show how feedback informed the final result of the project.</p>	<ul style="list-style-type: none"> <li>• Create a dedicated Have Your Say Waverley project page and enable online submissions</li> <li>• Send direct email/hard copy mail or flyer to identified stakeholders.</li> <li>• Hold meetings and workshops with identified stakeholders, including Precincts (1 x minimum)</li> <li>• Ensure hard copy information is available on request and/or to view, at minimum one of the following customer touchpoints: Customer Service Centre, Library, Mill Hill, Bondi Pavilion</li> <li>• Ensure a method of receiving hard copy submissions is made available.</li> <li>• Translate information as relevant.</li> <li>• Provide a summary of information in fact sheets for an accessible approach to the documents.</li> <li>• Promote engagement opportunities in general Council communication channels including social media, enews, website, Council page in local media.</li> <li>• Run at least 1 x external and 1 x internal Have Your Say information stall or equivalent online method for Q&amp;A opportunities.</li> <li>• Email/alert stakeholders on final decision and results of the consultation.</li> </ul>	Each engagement period will run for a minimum of four weeks
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Project Type	Engagement Level	What we will do (minimum commitments)	How we will do it (minimum commitments)	Engagement Period
<p><b>New capital works and placemaking projects, eg:</b></p> <ul style="list-style-type: none"> <li>• Bondi Pavilion Restoration and Conservation Project</li> <li>• Bondi Junction: After Dark in the Junction</li> </ul> <p><u>New iterations of Plans of Management eg:</u></p> <ul style="list-style-type: none"> <li>• Bondi Park, Beach and Pavilion Plan of Management</li> </ul> <p>▲ <u>New iterations of the Community Strategic Plan</u></p>	Involve <u>and/or consult</u>	<p>Provide an opportunity for the community to have their say at each stage of the project.</p> <p>Keep the community informed and updated before commencing the next stage of the project, including when work commences.</p>	<ul style="list-style-type: none"> <li>• Create a dedicated Have Your Say Waverley project page and enable online submissions</li> <li>• Send <del>direct</del> email/<u>mail/flyer</u> to <u>identified</u> stakeholders.</li> <li>• Hold meetings/<del>and</del> workshops/<u>Have Your Say Day</u> with <u>identified</u> stakeholders, <del>including Precincts (1 x minimum)</del></li> <li>• Ensure hard copy information is available on request <del>and/or to view, at minimum one of the following customer touchpoints: Customer Service Centre, Library, Mill Hill, Bondi Pavilion</del></li> <li>• Ensure a method of receiving hard copy submissions is made available.</li> <li>• Translate information as relevant.</li> <li>• Provide a summary of information in fact sheets for an accessible approach to the documents.</li> <li>• Promote engagement opportunities in <del>general</del> Council communication channels including social media, enews, website, Council page in local media.</li> <li>▲ <del>Run at least 1 x external and 1x internal Have Your Say information stall or equivalent online method for Q&amp;A opportunities.</del></li> <li>• Email/alert stakeholders on final decision and results of the consultation.</li> </ul>	A minimum four weeks of each engagement period, and then 14 days notification before work commences.

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Project Type	Engagement Level	What we will do (minimum commitments)	How we will do it (minimum commitments)	Engagement Period
<b>Council's key long-term plans:</b> <ul style="list-style-type: none"> <li>• Delivery Program</li> <li>• Resourcing Strategies including Long Term Financial Plan, Strategic Asset Management Plan, Environmental Action Plan, and Workforce Management Plan)</li> <li>• Operational Plan (includes Budget and Fees and Charges)</li> <li>• Revisions to the Community Strategic Plan</li> <li>• Revisions to Plans of Management</li> <li>• Significant changes to Delivery Program and Changes to/new fees and charges</li> </ul>	Involve and/or Consult	Provide context information and give the community an opportunity to have their say.	<ul style="list-style-type: none"> <li>• Ensure hard copy information is available on request, <del>and/or to view, at minimum one of the following customer touchpoints: Customer Service Centre, Library, Mill Hill, Bondi Pavilion</del></li> <li>• Ensure a method of receiving hard copy submissions is made available.</li> <li>• Provide a summary of information in fact sheets for an accessible approach to the documents.</li> <li>• Create a dedicated Have Your Say Waverley project page and enable online submissions.</li> <li>• <u>Send email/mail/flyer to stakeholders.</u></li> <li>• Promote engagement opportunities in <del>general</del> Council communication channels including social media, enews, website, Council page in local media.</li> </ul>	A minimum 28 days exhibition period.
<b>Feedback on Council programs eg.</b> <ul style="list-style-type: none"> <li>• School Holiday Program feedback</li> <li>• Venue hirers feedback</li> <li>• Community Satisfaction review</li> </ul>	Consult	Create a survey on Survey Monkey or Have Your Say Waverley to ascertain feedback.	<ul style="list-style-type: none"> <li>• Send <del>direct</del> email/<u>mail/flyer</u> to <del>identified</del> stakeholders</li> <li>• Email/alert respondents with confirmation of <del>receipt of</del> receiving their feedback, and a summary of how their feedback was used to inform changes <del>etc.</del></li> </ul>	As appropriate depending on the program, two weeks usual minimum.

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Project Type	Engagement Level	What we will do (minimum commitments)	How we will do it (minimum commitments)	Engagement Period
<b>Council policies, eg:</b> <ul style="list-style-type: none"> <li>• <b>Public Art Policy</b></li> <li>• <b><u>Events Policy</u></b><b>Community Engagement Policy</b></li> </ul>	Consult	Make available all relevant information and provide the opportunity for the community to submit comments.	<ul style="list-style-type: none"> <li>• Create a dedicated Have Your Say Waverley project page and enable online submissions</li> <li>• Send <del>direct</del> email/mail/flyer to <del>identified</del> stakeholders.</li> <li>• Hold meetings/<del>and</del> workshops/<b>Have Your Say Day</b> with <del>identified</del> stakeholders, <del>including Precincts (1 x minimum)</del></li> <li>• Ensure hard copy information is available on request <del>and/or to view, at minimum one of the following customer touchpoints: Customer Service Centre, Library, Mill Hill, Bondi Pavilion</del></li> <li>• Ensure a method of receiving hard copy submissions is made available.</li> <li>• Translate information as relevant.</li> <li>• Provide a summary of information in fact sheets for an accessible approach to the documents.</li> <li>• Promote engagement opportunities in general Council communication channels including social media, enews, website.</li> <li>• Run at least 1 x external and 1x internal Have Your Say information stall or equivalent online method for Q&amp;A opportunities.</li> <li>• Email/alert stakeholders on final decision and results of the consultation.</li> </ul>	A minimum four weeks consultation period.

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Project Type	Engagement Level	What we will do (minimum commitments)	How we will do it (minimum commitments)	Engagement Period
<b>Public-Private Partnership Projects (PPPs), eg:</b> <b>• Bronte Surf Club</b> <b>Please see Appendix 1 for more information on PPPs</b>	Consult <del>and</del> Inform	Provide an opportunity for the community to have their say at each stage of the project.  Keep the community informed and updated before commencing the next stage of the project, including when work commences.	<ul style="list-style-type: none"> <li>• Create a dedicated Have Your Say Waverley project page and enable online submissions</li> <li>• Send <del>direct</del> email/<del>mail</del>/flyer to identified stakeholders.</li> <li>• Hold meeting/<del>s</del> and workshops/<del>Have Your Say Day</del> with <del>identified</del> stakeholders, <del>including Precincts (1 x minimum)</del></li> <li>• Ensure hard copy information is available on request <del>and/or to view, at minimum one of the following customer touchpoints: Customer Service Centre, Library, Mill Hill, Bondi Pavilion</del></li> <li>• Ensure a method of receiving hard copy submissions is made available.</li> <li>• Translate information as relevant.</li> <li>• Provide a summary of information in fact sheets for an accessible approach to the documents.</li> <li>• Promote engagement opportunities in general Council communication channels including social media, enews, website, Council page in local media.</li> <li>• <del>Run at least 1 x external and 1x internal Have Your Say information stall or equivalent online method for Q&amp;A opportunities.</del></li> <li>• Email/alert stakeholders on final decision and results of the consultation.</li> </ul>	A minimum four weeks of each engagement period, and then 14 days notification before work commences.

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## Strategic Engagement Action Plan

The below outlines an action plan for Council's commitment to continuous improvement in community engagement.

### Strategy 1

#### Continual development of an organisational culture focused on best practice community engagement

Action	Timeframe (short, medium, long term )	Responsible	Value & Principle focused on
1.1 Improve organisational understanding of engagement techniques from top-down, via the development of a training and development program for key staff across the organisation	Short-term to ongoing	Lead: Communications and Engagement  Partner: <u>Learning and Culture</u> <u>Human Resources, Safety and Wellbeing</u>	Value: All Principle: 1, 2, 6, 7, 8
1.2 Build on and promote the internal Community Engagement Guidelines and suite of tools and resources available	Short-term	Communications and Engagement	Value: All Principle: 2, 7, 8
1.3 Investigate the establishment of an internal engagement committee to share experiences, key learnings, and better involve staff in projects that they have useful knowledge on or are affected by	Short-term to ongoing	Communications and Engagement	Value: All Principle: 2, 6, 7, 8
1.4 Develop checklist for staff to better plan engagement events and standardised tasks	Short-term	Communications and Engagement	Value: All Principle: 6, 7, 8,

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## Strategy 2

### Enhance systems and processes to enable best practice community engagement

Action	Timeframe	Responsible	Value & Principle focused on
2.1 Review and improve our community engagement website – Have Your Say Waverley – to ensure it continues to meet the needs of Council and the community eg. improve functionality, stability, and overall user experience	Short to medium-term	Communications and Engagement Partner: Bang the Table service provider	Value: 1 Principle: 1, 2, 5, 7
2.2 Create templates for consistent evaluation and consultation findings to be shared amongst departments	Short-term	<del>Communications and Engagement</del> Lead/Partner: <u>Information Management and Technology</u>	Value: 6 Principle: 7, 8, 9
2.3 Investigate feasibility of integration of useful engagement findings and database with existing/future CRM	Medium-term	Lead/Partner: Communications and Engagement Lead/Partner: Customer Service, <u>Communications and Engagement</u> , and other departments with engagement databases	Value: 1, 2, 3 Principle: 2, 3, 5, 7, 8, 9, 10
2.4 Establish major projects and engagement register to identify clashes and opportunities	Short-term	Communications and Engagement	Principle: 2, 7, 8
2.5 Regularly review engagement methods with the community on engagement methods to measure satisfaction	Medium-term to ongoing	Communications and Engagement Partner: Integrated Planning and Reporting	Value: 1 Principle: 1, 2, 3, 5, 7, 8, 10

2.6 Develop and implement an organisation-wide system to plan and monitor key project milestones, such as internal stakeholder involvement, closing the loop , prescriptive necessary engagement actions for each type of project, and examples of risk assessments and engagement plans, to ensure consistent delivery on our promises to the public.	Long-term	Communications and Engagement	<del>Value: All</del> <del>Principle: All</del>
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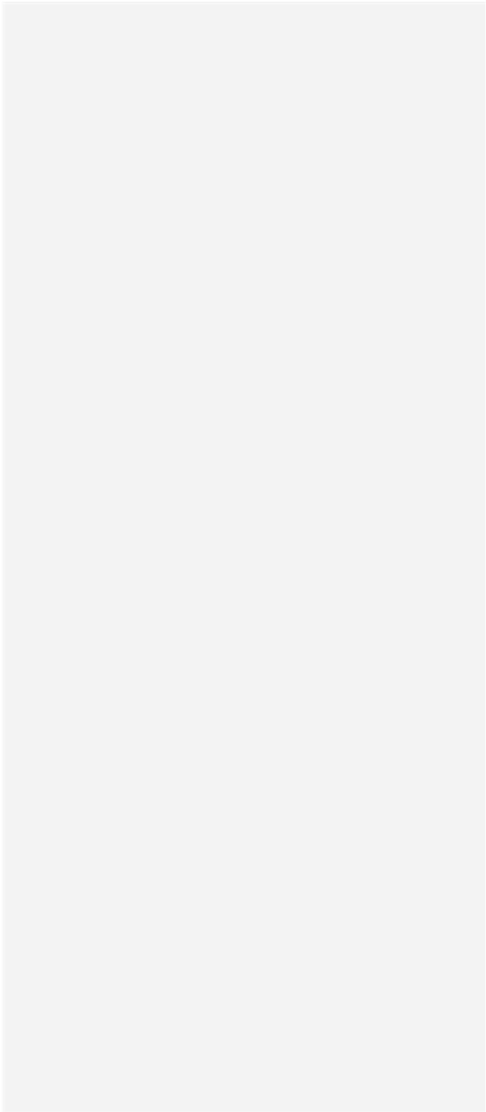


**Strategy 3**  
Ensure those who are impacted by, or have an interest in, a decision or initiate of Council are provided with the opportunity to do so

Action	Timeframe	Responsible	Value & Principle focused on
3.1 Develop a schedule of regular engagement sessions in each ward, in accessible and visible locations, including online and precinct meetings, to enable broad feedback on LGA-wide relevant projects and initiatives	Short-term to ongoing	Lead: Communications and Engagement Partner: Project managers	Value: 1, 2, 3, 5 Principle: 1, 2, 3, 5, 7, 8, 9, 10
3.2 Explore different ways of engaging people online, including workshops and focus groups	Short-term	Lead: Communications and Engagement Partner: Information Management and Technology	Value: 1, 3 Principle: 1, 2, 3, 5, 7, 10
3.3 Develop a minimum radius notification commitments for relevant projects	Short-term	Lead: Communications and Engagement  Partner: Relevant project managers	

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<u>3.4 Investigate options to have ‘close the loop’ community consultation process, where the community is asked their thoughts on the finished product/issues/the engagement process itself</u>	<u>Medium-term</u>	<u>Lead: Communications and Engagement</u>	
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**Strategy 4****Ensure our engagement practices are accessible and inclusive**

Action	Timeframe	Responsible	Value & Principle focused on
<b>4.1</b> Build on existing relationships and strategies to engage our diverse community in all Council engagement, including older people, children and young people, people from culturally and linguistically diverse backgrounds and Aboriginal and Torres Strait Islander people ie. Reconciliation Action Plan, Disability Inclusion Action Plan, Child Safe Policy	Medium to long-term and ongoing	Lead: Community Programs Partner: Communications and Engagement	Value: 1, 2, 3 Principle: 1, 2, 3, 5, 7, 8, 10
<b>4.2</b> Build capacity and a better understanding in the organisation of ways to be more accessible and inclusive in engagement practices. Ensure these best practices are implemented across engagement projects	Short to medium-term	Lead: Communications and Engagement Partner: Community Programs	Value: 1, 2, 3 Principle: 1, 2, 3, 5, 7, 8, 10
<b>4.2</b> Support and enhance a targeted children and young people engagement plan to ensure policy decisions, programs and services are appropriate, relevant, supported, and responsive to the needs of young people	Medium to long-term and ongoing	Lead: Community Programs Partner: Communications and Engagement	Value: 1, 2, 3 Principle: 1, 2, 3, 5, 7, 8, 10

1 Short term = 6 months

Medium term = 18 months

Long term = 3–4 years<sup>W</sup>

## Resourcing the Strategy

This strategy is intended to be predominantly resourced from existing staff and budget. During scoping feasibility of each action, additional resourcing may be highlighted as necessary, of which a business case will be drafted and submitted to the Executive Leadership Team for consideration.

## Evaluating Council’s community engagement activities

The primary outcome of the Community Engagement Strategy is as outlined in the Delivery Program 2018–2021:

- increased community satisfaction with engagement with Council



Council will use a variety of methods to evaluate Council’s engagement activities. These include:

- assessment of relevancy of engagement methods appropriate to ~~the target group~~ stakeholders
- verbal and written feedback from the community on the effectiveness of the engagement activities
- participation levels in engagement activities (number of participants), considering the nature of the project
- verbal and written feedback from the community on the effectiveness of engagement activities
- achievement of the identified engagement objectives within ~~this strategy~~ the Community Engagement Strategy
- quality of response, in terms of relevance to project or project
- inclusive community representation
- ~~level of qualitative and quantitative information collected~~
- ~~periodic surveys to determine how we are tracking on reaching our vision, and community engagement techniques~~

These evaluation results will be used to improve future engagement strategies and methods.

## Review

This strategy will be reviewed and updated every four years, as part of the review of the Waverley Community Strategic Plan, or as required in the event of legislative changes or requirements.

A review will be reported to Council at the end

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of each financial year, including the progress of each action outlined in the Strategic Action Plan, and an overview of engagement outcomes for the preceding 12 months.

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# Appendix 1: Public–Private Partnerships process

(also known as PPPs or Council and Surf Club Partnerships)

## COUNCIL AND SURF CLUB PARTNERSHIPS

Council has entered into Public-Private-Partnerships (PPPs) with Bronte, North Bondi, Bondi and Tamarama Surf Clubs.

### WHAT IS A PPP?

A PPP is a cooperative arrangement between a public entity (Council) and a private organisation (Surf Club). The partnership is usually long-term and both groups work together to complete a project and/or to provide services to the population.

### WHY WAS THIS NEEDED?

Each of the Surf Clubs is on Crown Land. Council manages Crown Land as if it were public land under the Local Government Act 1993 (LG Act).

Each of the Surf Club buildings are therefore owned by Crown Lands, managed by Council and the Clubs are the tenants.



Just like a landlord of a house, Council has the right to renovate, however, as the Clubs are the long term tenants, we are working together to make sure each development is fit-for-purpose and a beneficial result for the community.



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## Appendix 2: Councillor engagement process for Capital Works Projects

### → Step 1

A Councillor workshop to be held on the

draft Capital Works Program prior to formal endorsement. All significant projects deemed

to have a high level of community interest to be discussed in terms of a Project Brief, including

project objectives, scope (included and excluded), project assumptions, consultation overview,

estimated timeframe and cost. A complete draft Capital Works list is to be distributed, with significant projects to identified.

### → Step 2

Formally approving all projects via signing off the CAPEX program each year.

### → Step 3

Notifying councillors of the upcoming Stage 1 consultation. ('Have your Say' days) and distributing

Civil Infrastructure), the consultation process will commence at Step 4.

### → Step 4

Participating in a Councillor workshop on the initial concept design after any Stage 1 community consultation has informed draft concept design changes, and identifying community suggestions that have been excluded.

### → Step 5

For significant projects, Council will formally approve the concept design to go to Stage 2 consultation.

### → Step 6

Councillors are notified of the Stage 2 community consultation outcomes via a consultation outcomes

report sent via email. The report is to identify the main issues and what amendments will be made

to the concept design. It will also indicate whether changes are considered a significant variation to the

concept design endorsed by Council.

### → Step 7

When a significant design variation is proposed to the concepts endorsed by Council, an additional

Councillor workshop will be undertaken with a follow up formal report submitted to Council for endorsement of the amended design and consideration of further community consultation.

to detailed design. The email will include the revised concept design with the non-significant amendments shown and annotated or annotated on the concept design as numbered comments with the numbers referenced in the design and/or with arrowed lines pointing to the changes made. If a councillor believes that there is a problem with the revised concept design, and that the detailed design and tender process should not yet proceed, they must contact the Director (within 5 business days) to determine next steps, if any. These next steps may be a further revised design, community consultation, and/or councillor workshop, and would be determined by the Director following

consultation or notification, as appropriate, with councillors.

### → Step 9

Exhibition during DA / Review of Environmental Factors stage if required

### → Step 10

Council awards tender if estimated project value is above the tender threshold, or the project is implemented administratively (RFQ or internal).

### → Step 11

Councillors are provided copies of construction notification letters by email when distributed to residents / businesses.

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an invitation to attend. NOTE: For SAMP projects with only like for like replacements, community liaison will be limited to project notification only. For any upgrade, renewal, or new project when the design is of a technical nature (eg. North Bondi

→ Step 8  
Where no significant changes are proposed to be made to the concept design, councillors will be notified via email that the project is to proceed

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