



OPERATIONS AND COMMUNITY SERVICES COMMITTEE MEETING

A meeting of the OPERATIONS AND COMMUNITY SERVICES COMMITTEE
will be held by video conference at:

7.00 PM, TUESDAY 14 SEPTEMBER 2021

A handwritten signature in black ink, appearing to read 'Emily Scott', is placed over a light yellow rectangular background.

Emily Scott
General Manager

Waverley Council
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Delegations of the Waverley Operations and Community Services Committee

On 10 October 2017, Waverley Council delegated to the Waverley Operations and Community Services Committee the authority to determine any matter **other than**:

1. Those activities designated under s 377(1) of the *Local Government Act* which are as follows:
 - (a) The appointment of a general manager.
 - (b) The making of a rate.
 - (c) A determination under section 549 as to the levying of a rate.
 - (d) The making of a charge.
 - (e) The fixing of a fee
 - (f) The borrowing of money.
 - (g) The voting of money for expenditure on its works, services or operations.
 - (h) The compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment).
 - (i) The acceptance of tenders to provide services currently provided by members of staff of the council.
 - (j) The adoption of an operational plan under section 405.
 - (k) The adoption of a financial statement included in an annual financial report.
 - (l) A decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6.
 - (m) The fixing of an amount or rate for the carrying out by the council of work on private land.
 - (n) The decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work.
 - (o) The review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the *Environmental Planning and Assessment Act 1979*.
 - (p) The power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194.
 - (q) A decision under section 356 to contribute money or otherwise grant financial assistance to persons,
 - (r) A decision under section 234 to grant leave of absence to the holder of a civic office.
 - (s) The making of an application, or the giving of a notice, to the Governor or Minister.
 - (t) This power of delegation.
 - (u) Any function under this or any other Act that is expressly required to be exercised by resolution of the council.
2. The adoption of a Community Strategic Plan, Resourcing Strategy and Delivery Program as defined under sections 402, 403, and 404 of the *Local Government Act*.

Live Streaming of Meetings

This meeting is streamed live via the internet and an audio-visual recording of the meeting will be publicly available on Council's website.

By attending this meeting, you consent to your image and/or voice being live streamed and publicly available.

AGENDA

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The Chair will read the following Opening Prayer and Acknowledgement of Indigenous Heritage:

God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.

1. Apologies/Leaves of Absence

2. Declarations of Pecuniary and Non-Pecuniary Interests

3. Addresses by Members of the Public

4. Confirmation of Minutes

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5. Reports

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OC/5.5/21.09	Multicultural Advisory Committee Meeting - 24 March 2021 - Minutes	89

6. Urgent Business

7. Meeting Closure

CONFIRMATION OF MINUTES

OC/4.1/21.09



Subject: Confirmation of Minutes - Operations and Community Services Committee Meeting - 6 July 2021

TRIM No: SF21/280

Author: Al Johnston, Governance Officer

RECOMMENDATION:

That the minutes of the Operations and Community Services Committee Meeting held on 6 July 2021 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

Introduction/Background

The minutes of committee meetings must be confirmed at a subsequent meeting of the committee, in accordance with clause 20.23 of the Code of Meeting Practice.

Attachments

1. Operations and Community Services Committee Meeting Minutes - 6 July 2021



**MINUTES OF THE OPERATIONS AND COMMUNITY SERVICES COMMITTEE MEETING
HELD BY VIDEO CONFERENCE ON TUESDAY, 6 JULY 2021**

Present:

Councillor George Copeland (Chair)	Waverley Ward
Councillor Paula Masselos (Mayor)	Lawson Ward
Councillor Elaine Keenan (Deputy Mayor)	Lawson Ward
Councillor Sally Betts	Hunter Ward
Councillor Angela Burrill	Lawson Ward
Councillor Leon Goltsman	Bondi Ward
Councillor Tony Kay	Waverley Ward
Councillor Steven Lewis	Hunter Ward
Councillor Will Nemesh	Hunter Ward
Councillor John Wakefield	Bondi Ward
Councillor Dominic Wy Kanak	Bondi Ward

Staff in attendance:

Emily Scott	General Manager
Sharon Cassidy	Acting Director, Community, Assets and Operations
John Clark	Director, Customer Service and Organisation Improvement
Tony Pavlovic	Director, Planning, Environment and Regulatory
Karen Mobbs	General Counsel
Darren Smith	Chief Financial Officer
Evan Hutchings	Executive Manager, Governance and Risk

At the commencement of proceedings at 7.01 pm, those present were as listed above, with the exception of Crs Wakefield and Keenan who arrived at 7.04 pm and 7.06 pm respectively during addresses by members of the public.

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The Chair read the following Opening Prayer and Acknowledgement of Indigenous Heritage:

God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.

1. Apologies/Leaves of Absence

There were no apologies.

2. Declarations of Pecuniary and Non-Pecuniary Interests

The Chair called for declarations of interest and none were received.

3. Addresses by Members of the Public

- 3.1 B Mouroukas – OC/5.3/21.07 – Strata Parking Enforcement Trial.
- 3.2 B Dikova (on behalf of the Castlefield Park Group) – OC/5.6/21.07 – Petition – New Park in Castlefield Street, Bondi.
- 3.3 A Doctor – OC/5.5/21.07 – Petition – Waverley Woollahra Art School – Student Parking.

ITEMS BY EXCEPTION**MOTION / UNANIMOUS DECISION**

Mover: Cr Copeland

Second: Cr Masselos

That the recommendations for the following items be adopted as recommended in the business paper:

- OC/4.1/21.07 Confirmation of Minutes – Operations and Community Services Committee Meeting – 8 June 2021.
- OC/5.7/21.07 Fairy Wrens – Response to Petition.

4. Confirmation of Minutes**OC/4.1/21.07 Confirmation of Minutes - Operations and Community Services Committee Meeting - 8 June 2021 (SF21/280)****MOTION / UNANIMOUS DECISION**

Mover: Cr Copeland

Seconder: Cr Masselos

That the minutes of the Operations and Community Services Committee Meeting held on 8 June 2021 received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

5. Reports**OC/5.1/21.07 Draft Waste in Public Places Policy - Exhibition (A20/0397)****MOTION**

Mover: Cr Masselos

Seconder: Cr Lewis

That Council:

1. Publicly exhibits the draft Waste in Public Places Policy attached to the report for a minimum of 28 days.
2. Officers prepare a report to Council following the exhibition period.

FORESHADOWED MOTION

Mover: Cr Kay

The Council defers this item for the related draft Waste in Public Places Guidelines and communications strategy to be developed and presented to a Councillor workshop with the draft Waste in Public Places Policy.

THE MOTION WAS THEN PUT AND DECLARED CARRIED.

DECISION:

That Council:

1. Publicly exhibits the draft Waste in Public Places Policy attached to the report for a minimum of 28 days.
2. Officers prepare a report to Council following the exhibition period.

OC/5.2/21.07 Draft Public Gardening Policy and Verge Garden Guidelines - Exhibition (A21/0191)**MOTION**

Mover: Cr Masselos

Seconder: Cr Keenan

That Council:

1. Publicly exhibits the draft Public Gardening Policy and draft Verge Garden Guidelines attached to the report for 28 days.
2. Officers prepare a report to Council following the exhibition period, including a resourcing strategy to enable implementation of the policy and guidelines.

THE MOVER OF THE MOTION THEN ACCEPTED AN AMENDMENT TO CLAUSE 1.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED UNANIMOUSLY.

UNANIMOUS DECISION:

That Council:

1. Publicly exhibits the draft Public Gardening Policy and draft Verge Garden Guidelines attached to the report for 28 days, subject to inserting the following words after the word 'biodiversity' in the third paragraph of the background to the Policy: 'an opportunity for native indigenous planting that expresses First Nations "connection to Country" and "custodianship".'
2. Officers prepare a report to Council following the exhibition period, including a resourcing strategy to enable implementation of the policy and guidelines.

OC/5.3/21.07 Strata Parking Enforcement Trial (A16/0667)

MOTION

Mover: Cr Masselos
Seconder: Cr Keenan

That:

1. Council officers develop guidelines for strata/community parking area agreements, including the basis and process for establishing fees.
2. Following the preparation of the guidelines, Council officers prepare a report to Council on the draft guidelines, noting that any fee to be implemented through such arrangements would be required to be publicly exhibited.

THE MOVER OF THE MOTION THEN ACCEPTED THE ADDITION OF A NEW CLAUSE.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED UNANIMOUSLY.

UNANIMOUS DECISION:

That:

1. Council officers develop guidelines for strata/community parking area agreements, including the basis and process for establishing fees.
2. Council presents the draft guidelines to the Combined Precincts for their consideration and feedback.
3. Following the preparation of the guidelines, Council officers prepare a report to Council on the draft guidelines, noting that any fee to be implemented through such arrangements would be required to

be publicly exhibited.

B Mouroukas addressed the meeting.

OC/5.4/21.07 Bondi Park Playground Upgrade (A19/0627)

MOTION / UNANIMOUS DECISION

Mover: Cr Burrill
Seconder: Cr Wy Kanak

That Council:

1. Begins planning works for a new Bondi Park Playground upgrade during the 2021–22 financial year.
2. Notes that subsequent to planning works, the design, consultation, documentation and procurement will be undertaken in preparation for the construction of the new Bondi Park Playground in winter 2024, with construction budget included in the Long Term Financial Plan 5.3 in 2023–24 and 2024–25.

OC/5.5/21.07 Petition - Waverley Woollahra Art School - Student Parking (A02/0750)

MOTION / UNANIMOUS DECISION

Mover: Cr Lewis
Seconder: Cr Wy Kanak

That Council:

1. Refers the petition to extend parking times around Waverley Woollahra Art School to the Acting Director, Community, Assets and Operations, for consideration.
2. Officers prepare a report to Council on the outcome of their consideration of the petition.

A Doctor addressed the meeting.

OC/5.6/21.07 Petition - New Park in Castlefield Street, Bondi (A21/0300)

MOTION / UNANIMOUS DECISION

Mover: Cr Lewis
Seconder: Cr Wy Kanak

That Council:

1. Refers the petition requesting a new park in Castlefield Street, between Bondi Road and Castlefield Lane, Bondi, to the Acting Director, Community, Assets and Operations, for consideration.
2. Officers prepare a report to Council on the outcome of their consideration of the petition.

B Dikova (on behalf of the Castlefield Park Group) addressed the meeting.

OC/5.7/21.07 Fairy Wrens - Response to Petition (A17/0275)**MOTION / UNANIMOUS DECISION**

Mover: Cr Copeland

Seconder: Cr Masselos

That Council:

1. Notes Council programs, such as Living Connections, that support residents to increase small bird habitat in Waverley.
2. Continues to increase habitat for small birds on public land by actively managing our bushland remnants, restoring areas of native bushland, through development controls and the provision of new native plantings that are suitable for small bird habitat.

OC/5.8/21.07 Shops 2, 3 and 4, Bondi Pavilion - Lease - Post-exhibition (A20/0223)**MOTION / UNANIMOUS DECISION**

Mover: Cr Wakefield

Seconder: Cr Wy Kanak

That Council:

1. In accordance with section 47(4) of the *Local Government Act 1993*, has considered all submissions duly made to it in relation to the notification and exhibition of Council's proposal to grant a lease for Shop 2, Bondi Pavilion, for a term of five years with one five-year option.
2. In accordance with section 47(4) of the *Local Government Act 1993*, has considered all submissions duly made to it in relation to the notification and exhibition of Council's proposal to grant a lease for Shop 3, Bondi Pavilion, for a term of five years with one five-year option.
3. In accordance with section 47(4) of the *Local Government Act 1993*, has considered all submissions duly made to it in relation to the notification and exhibition of Council's proposal to grant a lease for Shop 4, Bondi Pavilion, for a term of five years with two five-year options.

OC/5.9/21.07 Tender Evaluation - Local Village Beautification - Planter Boxes and Hanging Planters (SF21/1089)**MOTION**

Mover: Cr Lewis

Seconder: Cr Wy Kanak

That Council:

1. Treats the Tender Evaluation Matrix attached to the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as the Matrix relates to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. The Matrix contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person(s) who supplied it.
2. Under clause 178(1)(a) of the *Local Government (General) Regulation 2005*, accepts Plantabox as the preferred tenderer for the supply, installation and maintenance of planter boxes and hanging planters for the sum of \$679,515.06 (excluding GST).

3. Authorises the General Manager, or delegated representative, to enter into contract on behalf of Council with Plantabox for a term of five years, with two one-year options at Council's sole discretion.
4. Notes that:
 - (a) The locations selected are in response to interest by business owners and residents for planters in their local village areas. This is supported by Council resolutions for beautification to Local Villages as well as the recently adopted Our Liveable Places Centres Strategy 2020-2036 that has documented planters as an innovative way to address greening in our village centres.
 - (b) The contract is scalable to allow additional planter boxes to be added over the life of the contract within an agreed schedule of rates.
 - (c) The scope of the contract relating to the existing planter boxes includes recycling the soil and checking whether any of the planters and remaining plants are suitable for a community give-away via Council's Local Connections Program.
5. Officers consult business owners on locations of the proposed planter boxes and proposed plantings (from an agreed species list) and should certain business owners wish to retain and continue to maintain existing planter boxes this will be considered as long as the planting is well maintained and the planter box in good condition.
6. Notifies unsuccessful tenderers of the decision in accordance with clause 179 of the *Local Government (General) Regulation 2005*.

THE MOVER OF THE MOTION THEN ACCEPTED AN AMENDMENT TO CLAUSE 4(b).

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED UNANIMOUSLY.

UNANIMOUS DECISION:

That Council:

1. Treats the Tender Evaluation Matrix attached to the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as the Matrix relates to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. The Matrix contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person(s) who supplied it.
2. Under clause 178(1)(a) of the *Local Government (General) Regulation 2005*, accepts Plantabox as the preferred tenderer for the supply, installation and maintenance of planter boxes and hanging planters for the sum of \$679,515.06 (excluding GST).
3. Authorises the General Manager, or delegated representative, to enter into contract on behalf of Council with Plantabox for a term of five years, with two one-year options at Council's sole discretion.
4. Notes that:
 - (a) The locations selected are in response to interest by business owners and residents for planters in their local village areas. This is supported by Council resolutions for beautification

to Local Villages as well as the recently adopted Our Liveable Places Centres Strategy 2020-2036 that has documented planters as an innovative way to address greening in our village centres.

- (b) The contract is scalable to allow additional planter boxes and hanging baskets to be added over the life of the contract within an agreed schedule of rates.
 - (c) The scope of the contract relating to the existing planter boxes includes recycling the soil and checking whether any of the planters and remaining plants are suitable for a community give-away via Council's Local Connections Program.
5. Officers consult business owners on locations of the proposed planter boxes and proposed plantings (from an agreed species list) and should certain business owners wish to retain and continue to maintain existing planter boxes this will be considered as long as the planting is well maintained and the planter box in good condition.
6. Notifies unsuccessful tenderers of the decision in accordance with clause 179 of the *Local Government (General) Regulation 2005*.

6. Urgent Business

There were no items of urgent business.

7. Meeting Closure

THE MEETING CLOSED AT 7.50 PM.

.....
SIGNED AND CONFIRMED
CHAIR
3 AUGUST 2021

REPORT
OC/5.1/21.09

Subject: Community Strategic Plan - Options for Engaging the Community

TRIM No: A21/0032

Author: Oona Nielssen, Communications and Engagement Manager
Sneha Sabu, Co-ordinator, Corporate Planning and Reporting

Director: Emily Scott, General Manager

RECOMMENDATION:

That Council:

1. Given the delay to the local government elections, endorses Option 1 to progress the Community Strategic Plan Community Engagement Plan, as set out in the report.
2. Adopts the draft Community Strategic Plan Community Engagement Plan attached to the report.
3. Notes that in February 2022, the new Council will be engaged on the draft Community Engagement Plan and the community feedback received up to 31 January 2022.

1. Executive Summary

This report seeks Council endorsement to progress implementation of the draft Community Engagement Plan to support the preparation of the next iteration of Waverley Community Strategic Plan and associated documents including the Strategic Asset Management Plan and Environmental Action Plan.

Council officers have identified four options for engaging the local community. Benefits and issues related to each of the options are included in the table below. It is recommended that Option 1, as set out in the table below, be endorsed to progress the preparation of the next iteration of Integrated Planning and Reporting documents.

2. Introduction/Background

Council's Integrated Planning and Reporting (IPR) Framework is prepared in accordance with the requirements set out in the *Local Government Act 1993*. The Act requires Councils to:

- (1) Prepare a community strategic plan for Council endorsement, a plan that identifies the main priorities and aspirations for the future of the local government area covering a period of at least 10 years.
- (2) Establish and implement a community engagement strategy based on social justice principles, for engagement with the local community when developing the community strategic plan.
- (3) Following an ordinary election of councillors, review the community strategic plan before 30 June following the election. The council may endorse the existing plan, endorse amendments to the existing plan or develop and endorse a new community strategic plan, as appropriate to ensure that the area has a community strategic plan covering at least the next 10 years.

Based on the review of the current Waverley Community Strategic Plan 2018–2029 and changes to macro environment, it is recommended that Council prepares a new Community Strategic Plan for the next 10 years, considering the impacts of COVID-19 pandemic on local communities in addition to a range of socio-economic and environmental factors.

The Waverley Community Engagement Strategy lays out the guiding principles, objectives and available methods for engaging with the community. The methods are based on IAP2 Model of Public Participation:

IAP2 Spectrum of Public Participation



IAP2's Spectrum of Public Participation was designed to assist with the selection of the level of participation that defines the public's role in any public participation process. The Spectrum is used internationally, and it is found in public participation plans around the world.

INCREASING IMPACT ON THE DECISION					
	INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
PUBLIC PARTICIPATION GOAL	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision making in the hands of the public.
PROMISE TO THE PUBLIC	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.

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Figure 1. IAP2 Model of Public Participation.

This report proposes that the attached draft Community Engagement Plan is endorsed by the Council for implementation to support the preparation of Integrated Planning and Reporting documents.

3. Relevant Council Resolutions

Nil.

4. Discussion

Community Engagement Strategy

The Integrated Planning and Reporting Framework is strengthened by a strong community engagement.



Figure 2. Integrated Planning and Reporting Framework.

Each council is required to create a strategy for how they will engage the community in creating and reviewing their Community Strategic Plan. This strategy must:

- Be based on the social justice principles of access, equity, participation and rights.
- Identify relevant stakeholder groups in the community.
- Outline the methods that the council will use to engage each of these groups.
- Allow sufficient time to effectively undertake the engagement.

In order to ensure Waverley's Community Strategic Plan is relevant and consistent with community needs, Council will engage with our whole community to establish the vision and priorities for Waverley.

Broadly, our community can be categorised as:

- Ratepayers.
- Residents.
- Business owners.
- Visitors.
- Government agencies.
- Community/non-profit agencies.

For all community engagement programs, officers aim to target those community groups relevant to the project and ensure engagement activities are planned with consideration given to our community demographics as well as age, accessibility, people from culturally and linguistically diverse backgrounds, and Aboriginal and Torres Strait Islanders.

Council consultations will be planned to ensure the following:

- The community has opportunity to provide input into decisions, plans and strategies.
- Council is providing the services the community needs.
- The community has avenues to be connected and involved in public life.
- Council is able to work with the community to change behaviour (i.e., sustainability).

Impact of delayed Council elections on IPR Program

On 25 July 2021, the Minister for Local Government published an order in the Gazette under section 318C of the *Local Government Act 1993* postponing all council elections to 4 December 2021. The decision to postpone all council elections has been made in response to the escalating outbreak of the Delta variant of the COVID-19 virus in Greater Sydney and the potential for further outbreaks in regional areas.

Despite the delayed election, the IPR timeline has not changed. Council is still required to prepare the IPR suite of documents including the Community Strategic Plan, Delivery Program, Operational Plan, Long Term Financial Plan, Strategic Asset Management Plan and Environmental Action Plan by June 2022.

To ensure Council meets its legislative requirement of adopting the Integrated Planning and Reporting documents, it is important that a robust community engagement is initiated well ahead of time. Any delays in community engagement will have impacts on the quality of documents in addition to Council's ability to ensure IAP2 Spectrum of Engagement and Social Equity principles are well considered for engaging the local community to prepare these documents. It is important to note that a rigorous community engagement program on IPR documents has not been undertaken since 2012.

Considering the above context, Council officers reviewed four engagement options including the benefits and issues related to each option. The detail of each option is tabled below.

Table 1. Engagement options.

Options	Benefits	Issues	Recommendation
1. Proceed with the Community Engagement as per the draft CSP Community Engagement Plan (CEP). Councillors were engaged on the CEP in July 2021 at a Councillor workshop. (Please note with the COVID-19 pandemic, few events had to postponed and face-to-face engagements may have to be transitioned to online where applicable).	<ul style="list-style-type: none"> The next iteration of Community Strategic Plan (CSP), SAMP and EAP will be informed by a robust community engagement The CSP is a community's plan for the future of the local government area. Therefore, it is important community feedback is well captured, including target segments, while drafting a CSP SAMP and EAP are two key resourcing strategies for Waverley. In order to better understand community expectations and conditions of assets/service levels, engagement on these issues will assist the preparation of these documents well in time. 	<ul style="list-style-type: none"> The newly elected Council will be engaged in February after the December local government election. A report will also be presented to the Council at its meeting in February 2022. Any Councillor feedback received from a newly elected Council can be incorporated in the engagement phases after February 2022. 	Option 1 is recommended since this approach will ensure community views are well considered for drafting the CSP and related documents. Any other option will compromise on the robustness of community engagement. This approach will also ensure the documents are adopted in June 2022 with due consideration to community views. IAP2 and social equity principles are well addressed in this engagement approach.

Options	Benefits	Issues	Recommendation
<p>2. Proceed with key elements of engagement such as Phase 2 engagement to determine issues and priorities, service level engagement and other resourcing strategy engagement to inform the preparation of SAMP and EAP.</p>	<ul style="list-style-type: none"> • Key target groups and issue related engagement will be robust for the next iteration of CSP • SAMP and EAP are two key resourcing strategies for Waverley. Understanding community expectations on conditions of assets/service level are critical for completing these documents in time. 	<ul style="list-style-type: none"> • Since only key elements of engagement in Phase 2 are covered, the scale and scope of engagement may not be optimised. • The newly elected Council will be engaged in February after local government election. A report will also be presented to the Council at its meeting in February 2022. Any Councillor feedback received from newly elected Council can be incorporated in the engagement phases after February 2022. 	<p>Option 2 is the second preferred option. This option ticks the key boxes of IAP2 principles. Community views inform document preparation to a reasonable degree under this option.</p>
<p>3. Launch the Phase 1 consultation on vision elements first and recruit community members for engagement. Commence remaining phases of engagement in February 2022.</p>	<p>Newly elected Council will provide inputs to the key phases of engagement.</p>	<ul style="list-style-type: none"> • The scale of engagement will be limited since not all target segments in the community can be reached within a short turnaround time (three-month delay). • Delayed consultation will have an impact on IPR document preparation time internally. This will also have an impact on the quality of content. • Preparation of SAMP and EAP will be significantly impacted if engagement is delayed. 	<p>Option 3 is not recommended as this option causes a three-month delay and will have a significant impact on the quality of consultation and documents prepared. IAP2 and social equity principles are not well addressed in this engagement approach.</p>

Options	Benefits	Issues	Recommendation
4. After Phase 1 engagement wait until February 2022 to recommence consultation.	Newly elected Council will provide inputs to the key phases of engagement.	<ul style="list-style-type: none"> The scale of engagement will be limited since not all target segments in the community can be reached within a short turnaround time (three-month delay). Delayed consultation will have a significant impact on IPR. document preparation time internally. This will also have an impact on the quality of content. Preparation of SAMP and EAP will be significantly impacted if engagement is delayed. 	Option 4 is not recommended considering all documents need to be adopted in June 2022 following a public exhibition period of 28 days. This option will have a significant impact on the quality of consultation and documents prepared. IAP2 and social equity principles are not well addressed in this engagement approach.

Council officers recommend Option 1, as this will enable Council to progress with a robust community engagement to ensure all target segments of the Waverley community have input into issues affecting the future of the local government area. Option 1 also ensures the quality of IPR documents are not compromised, while ensuring IAP2 and social equity principles are well addressed as part of the engagement. The newly elected Council will have an opportunity to provide input on the Engagement Plan and would also receive key community engagement findings in February 2022 if this option is endorsed.

5. Financial impact statement/Time frame/Consultation

Funding has been allocated for the Community Engagement Strategy in the 2021–22 Budget. Should Council support Option 1, the engagement phases will continue until May 2022. It is recommended that we proceed with engagement with COVID-safe modifications.

6. Conclusion

This report summarises the options for the Community Engagement Strategy for the Community Strategic Plan and related documents. It recommends that the Community Engagement Plan be endorsed for implementation to ensure optimal community engagement

7. Attachments

1. Draft Community Strategic Plan Community Engagement Plan [↓](#)

Waverley Community Strategic Plan Community engagement

Methodology

Prepared by: Cred Consulting

Date: July 2021



About Cred



Prior experience in Waverley includes:

- Arts & Cultural Plan
- Draft Cultural Diversity Strategy
- Draft Community Wellbeing Strategy
- Engagement to inform Village Centres Strategy
- Bondi Pavilion - Community and Cultural Use Impact Assessment
- Boot Factory - Social Value Assessment

Also:

- Canterbury-Bankstown CSP Engagement
- Georges River CSP Engagement

Community engagement to support preparation of



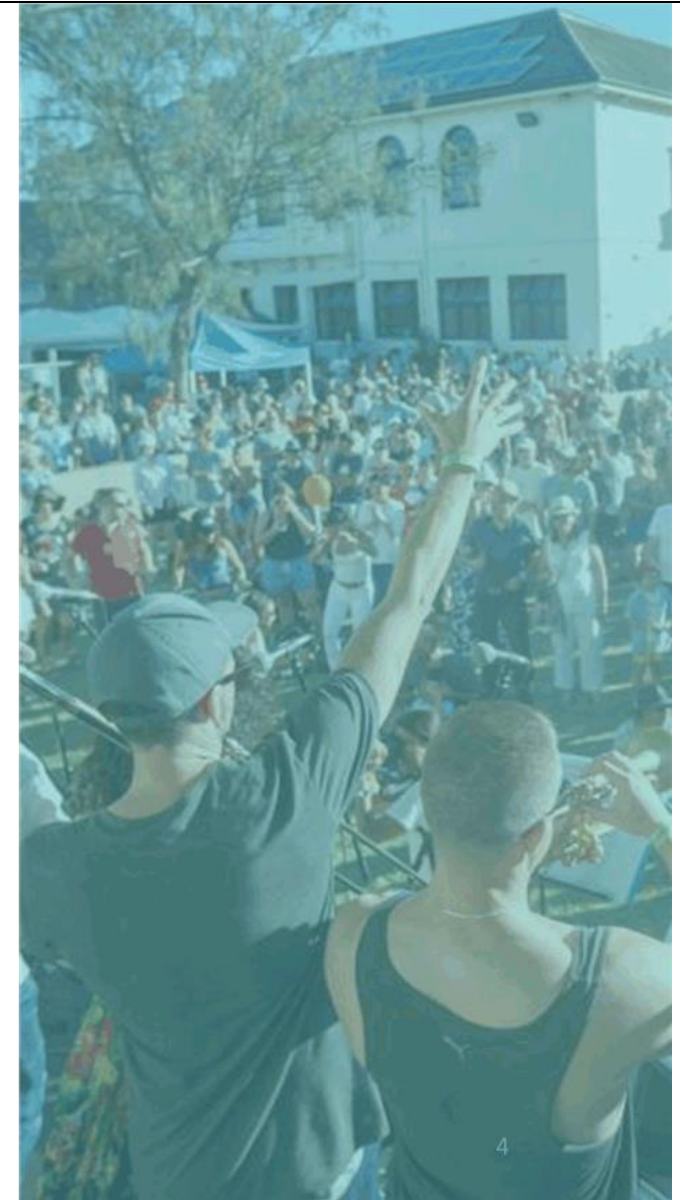
Community Strategic Plan (10 years)

Delivery Program (3 years)

Operational Plan (1 year)

Project objectives

- Work with community to determine the future vision and priorities for Waverley for the next 10 years
- Consult with community on level of services offered by Council and current satisfaction against these
- Build positive and strong relationships and trust between Council, community and stakeholders



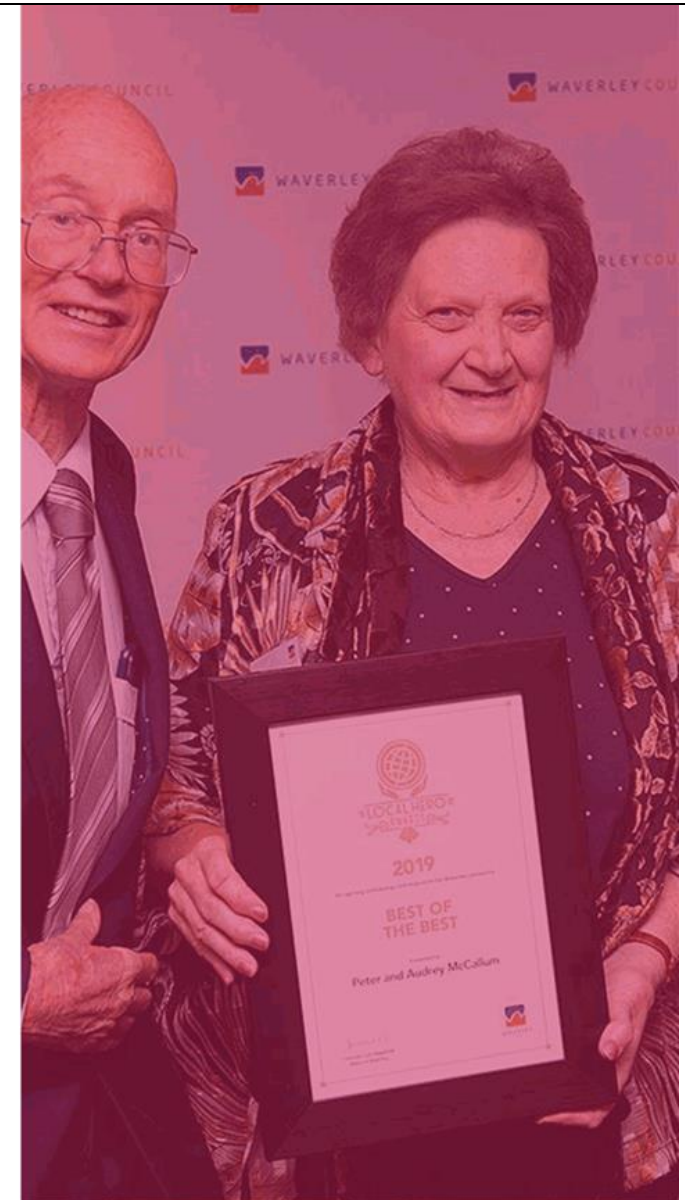
Our approach

- Waverley Council Community Engagement Strategy 2021
- Waverley Community Engagement Policy 2021
- IAP2 Spectrum of Engagement
- Social justice principles



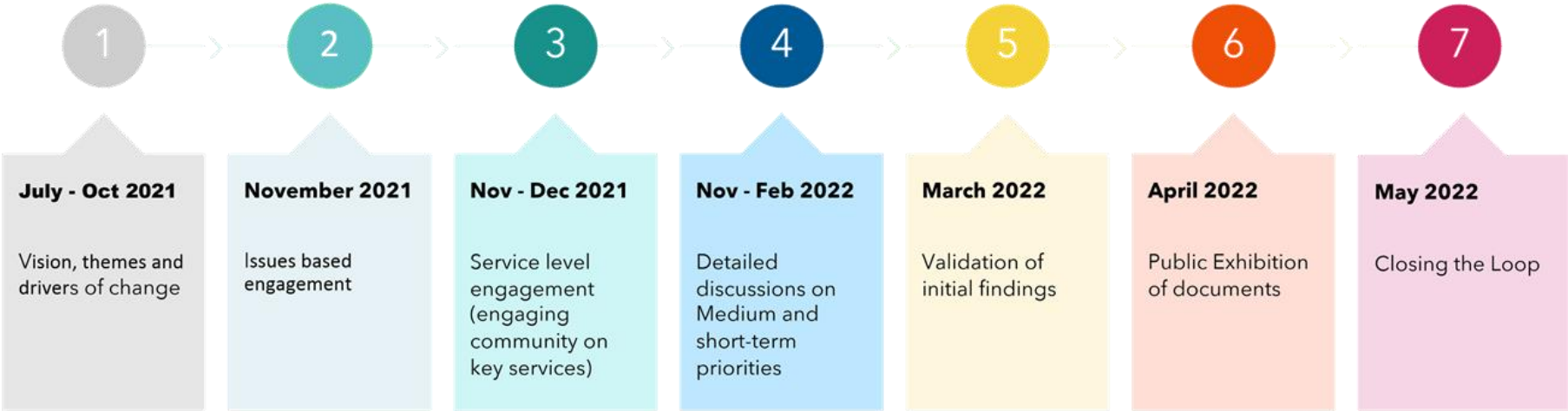
Stakeholder groups

Waverley residents
Community groups and organisations
Advisory committees
Precinct committees
First Nations peoples and groups
Local businesses and chambers of commerce
Service providers
Religious organisations
Schools and educational institutions
Council staff, Executive Leadership and Councillors
State and regional government bodies



Project phases

Our methodology includes a mix of community workshops, targeted focus groups, summits, pop-up stalls, engagement panels and online surveys across seven phases from July 2021-May 2022.



1

July-Oct 2021

Vision, themes and drivers of change

Phase 1: Vision and themes

Purpose	<ul style="list-style-type: none"> To understand what the community see as opportunities and challenges for the future To engage community on their vision for the future To understand what the community value about Waverley
Example questions used	<ul style="list-style-type: none"> Thinking about the future of Waverley ten years from now, what are you most excited about? What are you most concerned about? Thinking about the future ten years from now, what words or values do you want to use to describe Waverley?
Engagement tool	Stakeholders
Community Survey	<ul style="list-style-type: none"> Guage community concerns and what they value about Waverley. What they see as emerging issues/opps
Advisory committee workshop	Council's advisory committee members representing targeted stakeholder groups
Precinct committee workshop	Council's established all-precinct committee members
School holiday program for primary + Facilitated EEC activities	Children
Youth Summit	Young people
LGBTQIA+ Roundtable	LGBTQIA+ leaders, advocates and local representatives
Council staff workshops	1x workshop with Senior Leadership Team

8

1 Youth engagement



1

LGBTQIA+ Roundtable (complete)

- To mark the launch of the Bondi Memorial artwork project at Marks Park
- Bringing together LGBTQIA+ organisations and local businesses, groups and individuals
- The roundtable will result in a better understanding of the needs and requirements of the LGBTI community in the WLGA



2

Nov -2021

Issue based engagement

Phase 2: Issues Based Engagement**Purpose**

- To discuss the big **emerging issues** for Waverley
- To identify and **prioritise actions** to address the big issues

Example questions used

- What are the big emerging issues for Waverley in the coming 10 years?
- What are the priority short, medium and long terms actions Council need to consider to address the emerging issues?

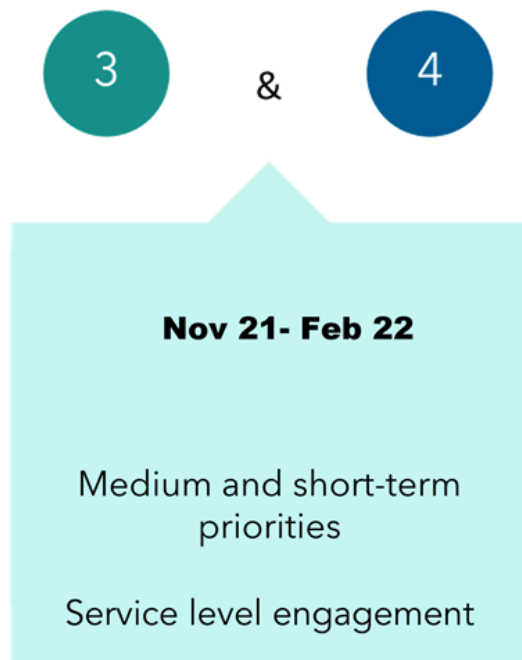
Engagement tool**Stakeholders****Future Waverley Summit**

Local leaders, academics, business reps, precinct committee reps, targeted stakeholder group reps (CALD, disability and inclusion, first nations), service providers

3 x targeted focus groups (TBD):

- **Disability**
- **Older people**
- **People from culturally diverse backgrounds**

Targeted stakeholder representatives (Council's advisory committee representatives)/community



Phases 3 & 4: medium and short-term priorities / service levels

Purpose

- To truth-test what we have heard to date
- To understand what the community see as the **priority actions** for Council to consider to achieve the community's vision and address emerging issues
- To understand the community's priorities in terms of **service delivery**

Example questions used

- Have we got it right? (vision, issues, priority actions)
- What level of service would you like (given resourcing demands)?

Engagement tool

Stakeholders

Advisory committees workshop

Council's advisory committee members representing targeted stakeholder groups

Precinct committee workshop

Council's established all-precinct committee members

4 x workshops with Future Waverley Engagement Panel

Independently recruited, demographically representative citizens panel

Council staff thematic workshops

- 5x workshops (to develop goals, strategies and outcomes)

5

March 2022

Validation of initial findings

Phase 5: Validation of findings**Purpose**

- To Inform about and **understand level of agreement** with overall engagement findings

Example questions used

- How strongly do you agree with the community's vision?
- How strongly do you agree with the identified key emerging issues for Waverley?
- How strongly do you agree with the identified priority actions to achieve the community's vision?

Engagement tool**Stakeholders****Online webinar Q & A**

Broad community invited to register to attend

Online survey

Broad community

6

April 2022

Public Exhibition of documents

Phase 6 Engagement activities

Public-facing summary on public exhibition

Review and summarise submissions if required

7

May 2022

Closing the Loop

Phase 7 Engagement activities

Update and promote document to the community

Any questions?

REPORT

OC/5.2/21.09



Subject: Bondi Pavilion Restoration and Conservation Project - Quarterly Report

TRIM No: A15/0272

Author: Matt Henderson, Senior Project Manager

Director: Sharon Cassidy, Acting Director, Community, Assets and Operations

RECOMMENDATION:

That Council:

1. Receives and notes the report on the Bondi Pavilion Restoration and Conservation project.
2. Notes the update on the naming of rooms and spaces within the Bondi Pavilion.

1. Executive Summary

The previous quarterly report was submitted in June 2021 and this is a subsequent quarterly update on the Bondi Pavilion Restoration and Conservation project. Construction works are continuing to progress with the contractor progressing main works included in Separable Portions 1, 2, 3 and 4.

This report meets Office of Local Government reporting requirements in respect of major capital works projects.

2. Introduction/Background

The Bondi Pavilion Restoration and Conservation project development application (DA) was lodged on 3 April 2019 and subsequently approved on 19 December 2019. After a competitive open tender process, Buildcorp were appointed as the head contractor in July 2020 and commenced construction works on 13 July 2020.

The previous quarterly report was submitted in June 2021.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Operations and Community Services Committee 22 June 2021	CM/7.13/21.06	That Council receives and notes the report on the Bondi Pavilion Restoration and Conservation Project.
Council 20 April 2021	CM/7.9/21.04	That Council: <ol style="list-style-type: none"> 1. Endorses the planting of a tree in Centennial Park in memory of Jack Munday, as detailed in the report.

		<ol style="list-style-type: none"> 2. Requests the Centennial Park and Moore Park Trust to implement or install a memorialisation that attributes the tree to Jack Munday. 3. Allocates up to \$5,291.15 to fund the tree memorial. 4. Notes that a separate report will be put before Council in relation to the naming of a room or the installation of a plaque at Bondi Pavilion honouring Jack Munday. 5. Notes that Unions NSW and Bayside, Woollahra and City of Sydney Councils have decided not to contribute funds to the planting of a memorial tree.
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4. Discussion

Construction works have been broken up into four separable portions. The separable portion descriptions are as follows:

1. Separable Portion 1 (SP1) – Demolition works (in progress).
 - (a) Commenced on 13 July 2020.
2. Separable Portion 2 (SP2) – Main construction works (commence after SP1).
 - (a) Commences upon issue of a notice to proceed from Council.
3. Separable Portion 3 (SP3) – Commercial tenancy work (tenancy shell 1 and 2).
 - (a) Commences upon issue of a notice to proceed from Council.
4. Separable Portion 4 (SP4) – Surfsh Tenancy Works.
 - (a) Obligation to provide temporary utilities to tenancy.
 - (b) Continued operations clause.
 - (c) Handover of cold shell from Council to new tenant for tenant works (which requires a tenant to procure its own DA).
 - (d) Commences upon issue of a notice to proceed from Council.

Buildcorp is currently completing works within all Separable Portions, with a summary provided below:

SP1 – Demolition and structural works to date (completed)

- A and B Class hoarding installation (completed).
- Amphitheatre demolition including removal of contaminated soil (completed).
- Internal stripped out and ceilings exposed for timber inspection (completed).
- Demolition to 'The Bucket List' (completed).
- Existing signage removed (completed).
- Demolition of Area 1 double height Pavilion stairs (completed).
- Stripping of Area 1 Theatre area (completed).
- North Pavilion hazmat removal (completed).
- Main Pavilion openings (completed).
- Openings in walls within tenancy, waste room, north loggia and Art Gallery created (completed).
- Lift shaft demolition underway (completed).
- Beachfront stairs demolition (completed).
- Theatre timber flooring removed and salvaged (completed).
- Atrium roof removed (completed).
- Tenancy Shell 2 openings (completed).

- Northern Pavilion penetrations (completed).
- Southern Pavilion penetrations (completed).
- Main Pavilion ground slab removed (completed).
- Main Pavilion level 1 slab 80% demolished (completed).
- Southern Courtyard slab removed (completed).
- Surfsh tenancy stripped out and awning removed (completed).
- Southern plant room structure demolished (completed).
- Main Pavilion level 1 slab 100% demolished (completed).
- Penetrations for external stairs to main Pavilion (completed).
- Main Pavilion Theatre truss opening (completed).
- Music Studios high level walls on south Pavilion (completed).
- Main Pavilion roof tiles 100% removed (completed).
- Main Pavilion atrium existing reduced eaves (completed).

SP2, SP3 and SP4 – Main works to date (commenced)

- Underpinning in areas with sufficient bearing capacity (completed).
- Permeation grouting to areas (completed).
- Structural steel installation commencing to atrium and level 1 west roof (completed).
- Pad footings for atrium 'Y' columns poured (completed).
- Main Pavilion wet area roughing completed (completed).
- Northern archway constructed (completed).
- Scaffold to south-western corner of main atrium (completed).
- Roof and roof anchor prototype (completed).
- Main Pavilion roof removal in progress (ongoing).
- Inground services roughed into courtyard (completed).
- Northern colonnade strip footing piles installed (completed).
- Northern colonnade precast columns in manufacture (completed).
- Lift pit poured (completed).
- Cultural space blockwork wall (completed).
- Gatehouse opening created (completed).
- Main Pavilion G15, G16 & G22 slab poured (completed).
- Main Pavilion ground floor atrium slab poured (completed).
- Main Pavilion roofing commenced (completed).
- Main Pavilion joist replacement commenced (completed).
- Main pavilion permeation and underpinning to D4/H4 (completed).
- Main Pavilion lintel encasement (completed).
- Lift shaft blockwork complete to roof slab level (completed).
- Main Pavilion G16 and G22 blockwork wall built (completed).
- North Pavilion waste room engaged piers constructed (completed).
- North Pavilion lintel steel installed (completed).
- North colonnade precast column install (completed).
- North Pavilion beam encasement (completed).
- South Pavilion beam encasement (completed).
- Scaffold erected to three side of Main Pavilion (completed).
- Scaffold erected to north Pavilion (completed).
- Grease arrestor installation (completed).
- Façade restoration commencement (completed).
- Main Pavilion precast balustrades installed (completed).
- Main Pavilion level 1 PT slab poured (completed).
- Main Pavilion 'Y' columns and beams installed (completed).
- Main Pavilion truss installed to Theatre (completed).

- Main Pavilion Theatre penetration (completed).
- Main Pavilion Theatre ply sub floor installed (completed).
- Main Pavilion north stair footing poured (completed).
- South Pavilion music room slab poured (completed).
- South colonnade precast columns installed (completed).
- Tenancy 1 shell block wall (completed).
- Window and door prototypes (completed).
- Gatehouse render commenced (completed).
- North Pavilion blockwork walls to waste room, change room (completed).
- North Pavilion Penetration propping removed (completed).
- North Pavilion waste room and amenities slab poured (completed).
- North Pavilion colonnade slab formwork (completed).
- North Pavilion roof tiling commenced (completed).
- Main Pavilion roof tiling to all external elevations (completed).
- Main Pavilion lift installation commencement (completed).
- Main Pavilion Theatre ceiling insulation commenced (completed).
- Main Pavilion brick infills commenced (completed).
- Main Pavilion precast stair balustrades north and south installed (completed).
- Main Pavilion high level services installation commenced.
- Main Pavilion level 1 blockwork walls commenced (completed).
- Main Pavilion tiling to all elevations (completed).
- Main Pavilion southern wall rendered (completed).
- Main Pavilion level 1 formwork removed (completed).
- Main Pavilion window repair prototype (completed).
- South Pavilion services penetrations created (completed).
- South Pavilion broadcast room steel installed (completed).
- South Pavilion AHU slab poured (completed).
- South Pavilion roof tiles removed (completed).
- South Pavilion foyer opening created (completed).
- South Pavilion colonnade formwork commenced (completed).
- South Pavilion colonnade inground services (completed).
- Gatehouse high level services installed (completed).
- Gatehouse ceilings installed (completed).

Upcoming milestone construction activities (commenced)

- Stage 2 of QED works (commenced).
- North Pavilion amenities rough in (commenced).
- North loggia slabs poured (commenced).
- South colonnade awning slab (complete).
- Main Pavilion level 1 fit-out (commenced).
- Main Pavilion atrium LVL installation (commenced).
- Main Pavilion Theatre ceiling (commenced).
- Stage 3aB/3c (commenced).
- External promenade Stage 2a (commenced).
- North Pavilion high level remedial works (commenced).
- North Pavilion tiled roof (commenced).
- South Pavilion tiled roof (commenced).
- External loggias poured (commenced).
- Electrical infrastructure commenced (commenced).

Work health and safety

- Internal safety audits are completed on a weekly basis by the head contractor.
- External safety audits are undertaken intermittently by an external safety auditor. To date, a total of nine external safety audits have been completed. Buildcorp has scored on average 98% in all safety audits. Reports are provided to Council's WHS team.

Communications

Council has a designated communications officer who provides regular updates to the community in relation to the progression of the works through online platforms and direct correspondence. There is also a designated email address <pavilionconsultation@waverley.nsw.gov.au> that has been advertised for community members to directly contact Council in relation to any questions or concerns.

Additionally, Buildcorp, in collaboration with Council, releases a monthly stakeholder communications report. The May 2021 report is attached to this report (Attachment 2).

Green Star

The Green Star Building Council of Australia (GBCA) has confirmed that the round two Green Star submission was successful, and the project is eligible to achieve a five-star green star rating. Buildcorp are currently preparing the 60% design as-built green star submission which is being targeted to be submitted by 31 August 2021. This is the final internal submission to the ESD Consultant, Arup.

Naming of new spaces

Council officers engaged local Indigenous advisory consultancy the Gujaga Foundation to provide input on Indigenous names in local custodian language, and to advise on a culturally appropriate and respectful approach to naming new spaces in the Bondi Pavilion. Gujaga has worked with officers on Indigenous words or names with meaning and relevance to the local Indigenous community, which are in keeping with the existing ocean/beach theme already present in the Ocean/Seagull/High Tide room names.

Gujaga's proposed local Dharawal language words will be applied to the new spaces in the building in the following way:

Table 1. Naming of rooms and spaces.

Space	Name	Meaning
Atrium	<i>Mirrar Atrium</i>	above and sky
Flexible cultural space	<i>Yalagang Room</i>	rejoice
Northern courtyard	<i>Garu Courtyard</i>	northern
Southern courtyard	<i>Guya Courtyard</i>	southern
Upstairs balcony	<i>Nandiri Balcony</i>	look or see

Gujaga will also supply accompanying story, archival information and other research or references to accompany the suggested names. This will allow final choices to be understood, explained, and included in the Bondi Story Room content and/or in another interpretative exercise that enhances the cultural learning opportunity.

In June 2020, Council resolved to liaise with Centennial Park and Moore Park Trust and neighbouring councils regarding the installation of a memorial to Jack Munday following his passing in May 2020. At that time, Council also resolved to consult on a community room in the upgraded Pavilion to be called 'The Jack Munday Green Bans Room' and/or alternatively a plaque commemorating Mr Munday at the Bondi Pavilion Community Cultural Centre. The memorial in Centennial Park was established through a tree that was planted in June 2021.

In relation to the naming of a community room in the upgraded Bondi Pavilion, the work with the Gujaga Foundation has resulted in appropriate Indigenous names for all new rooms as outlined above. On that basis, consultation can now be undertaken on a plaque at the Bondi Pavilion that commemorates Mr Munday.

5. Financial impact statement/Time frame/Consultation

The budget for the Bondi Pavilion Restoration and Conservation Project is from project code C0006 and Long Term Financial Plan (LTFP).

LTFP 5.2 includes a budget of \$34,500,000 for the Bondi Pavilion Restoration and Conservation Project building works and \$5,200,000 for the associated external landscape and public domain works. It is worth noting that the total budget includes construction, including contingency and consultancy costs.

A breakdown of head contractor and head consultant costs is as follows:

Head contractor fees

• Contract sum	\$32,388,229.00
• Contingency	\$4,850,734.00
• Contingency remaining	\$1,070,924.35
• Variations approved to date	\$3,779,809.65
• Variations rejected/withdrawn to date	\$684,667.37
• Percentage of contract completed	74.16%

The contractor's claims approved to date are mainly related to latent conditions or unforeseen site conditions that could not have been anticipated at the time of tender.

Head consultant fees (construction phase)

Contract sum (construction phase only)	\$955,637.50
Contingency	\$344,362.50
Contingency remaining	\$70,000.00
Variations approved to date	\$274,362.50
Variations rejected/withdrawn to date	\$0

Program

The practical completion date is currently projected to be 24 January 2022 due to inclement weather delays and amendments to the *Public Health (COVID-19 Temporary Movement and Gathering Restrictions) Order 2021*.

A detailed construction program is attached to this report (Attachment 1).

6. Conclusion

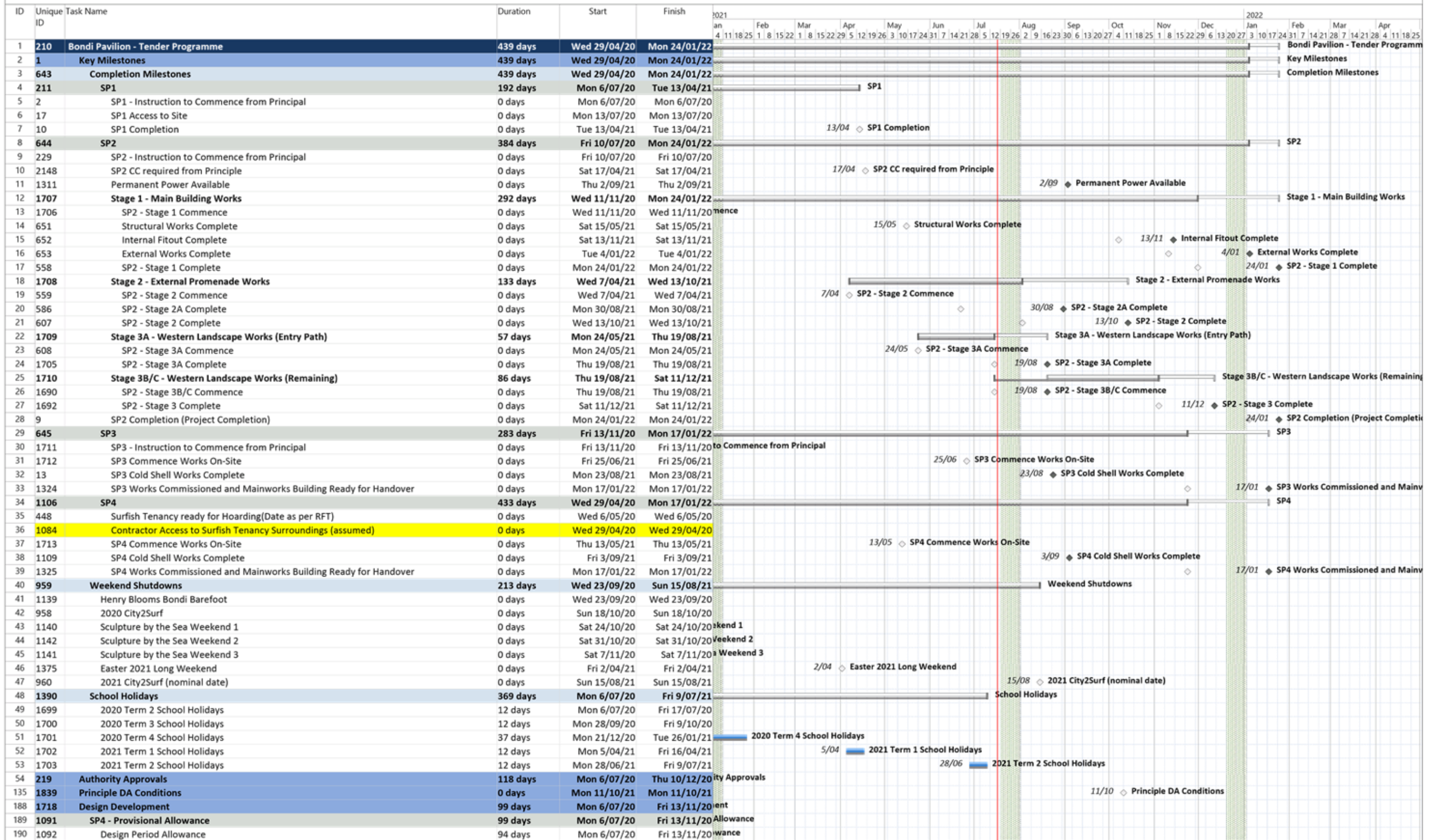
The next quarterly report will be submitted at the first Operations and Community Services Committee meeting in 2022. This is expected to be the final report.

7. Attachments

1. Construction program [↓](#)
2. Community newsletter [↓](#)

Bondi Pavilion - Construction Programme - Rev 5

Status & Reforecast as at Fri 16/07/21 - Including 2 week COVID Shutdown

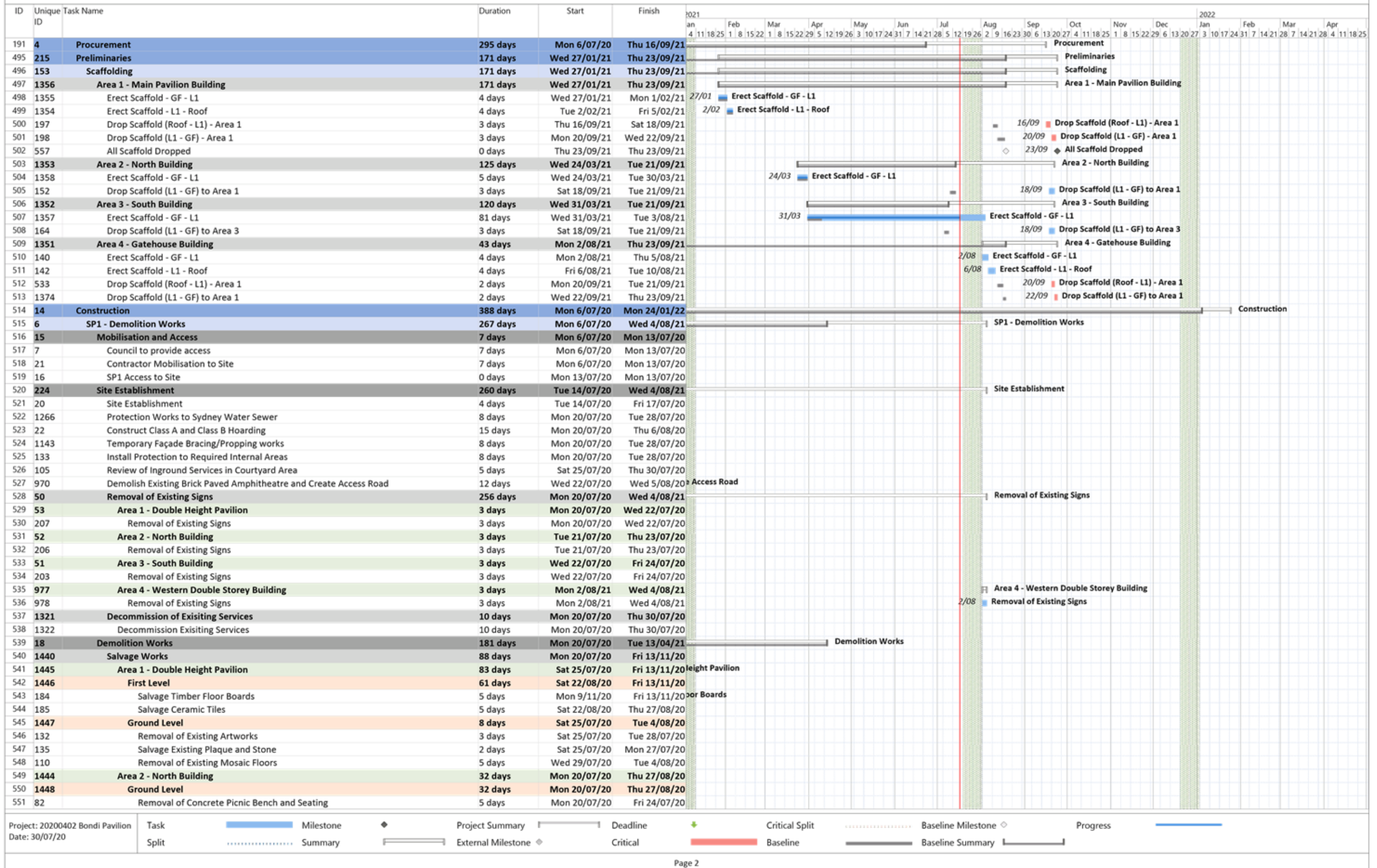


Project: 20200402 Bondi Pavilion
Date: 30/07/20

Task ■ Milestone ◆ Project Summary ▬ Deadline + Critical Split ▬ Baseline Milestone ◆ Progress ▬
Split ▬ Summary ▬ External Milestone ◆ Critical ▬ Baseline ▬ Baseline Summary ▬

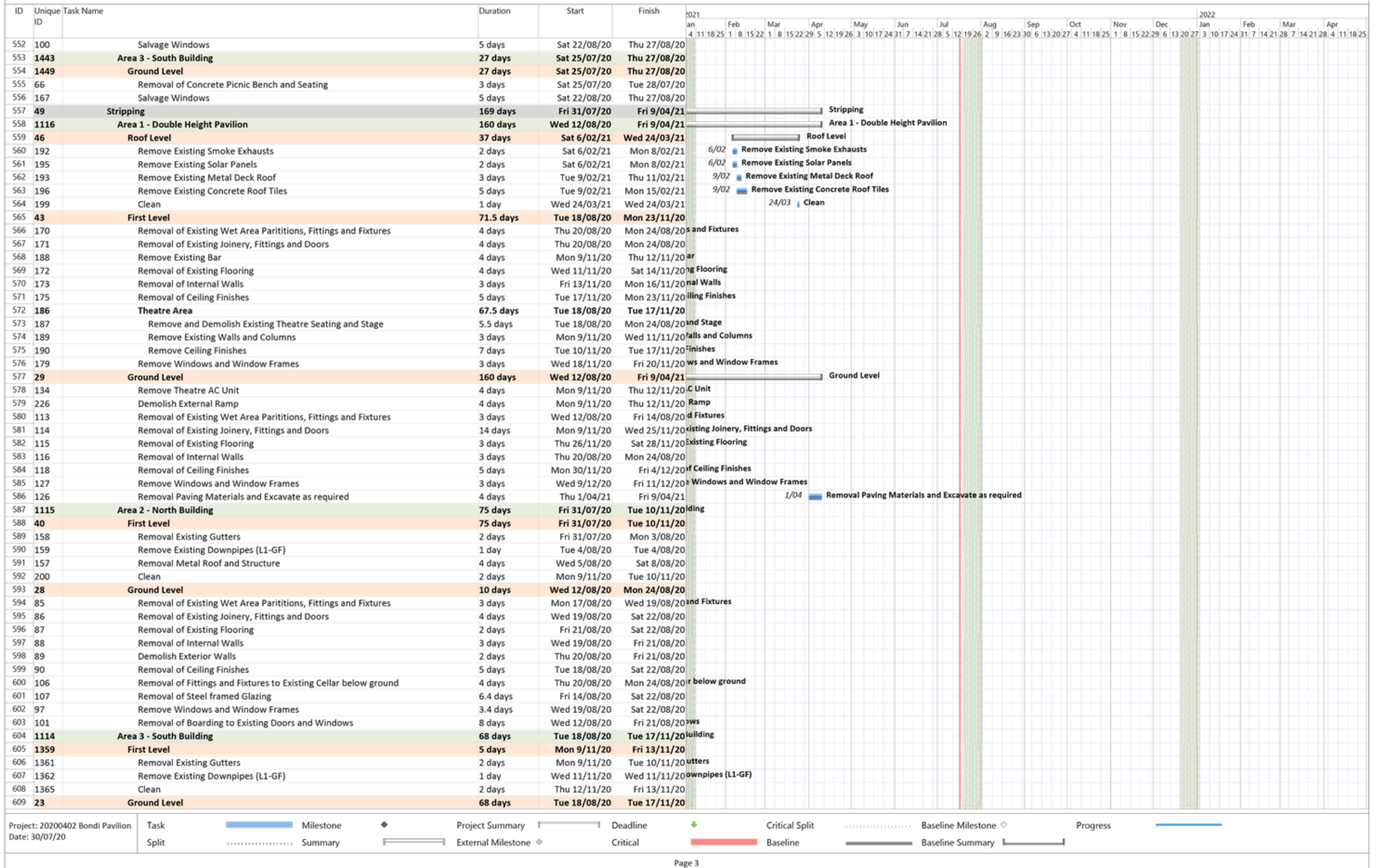
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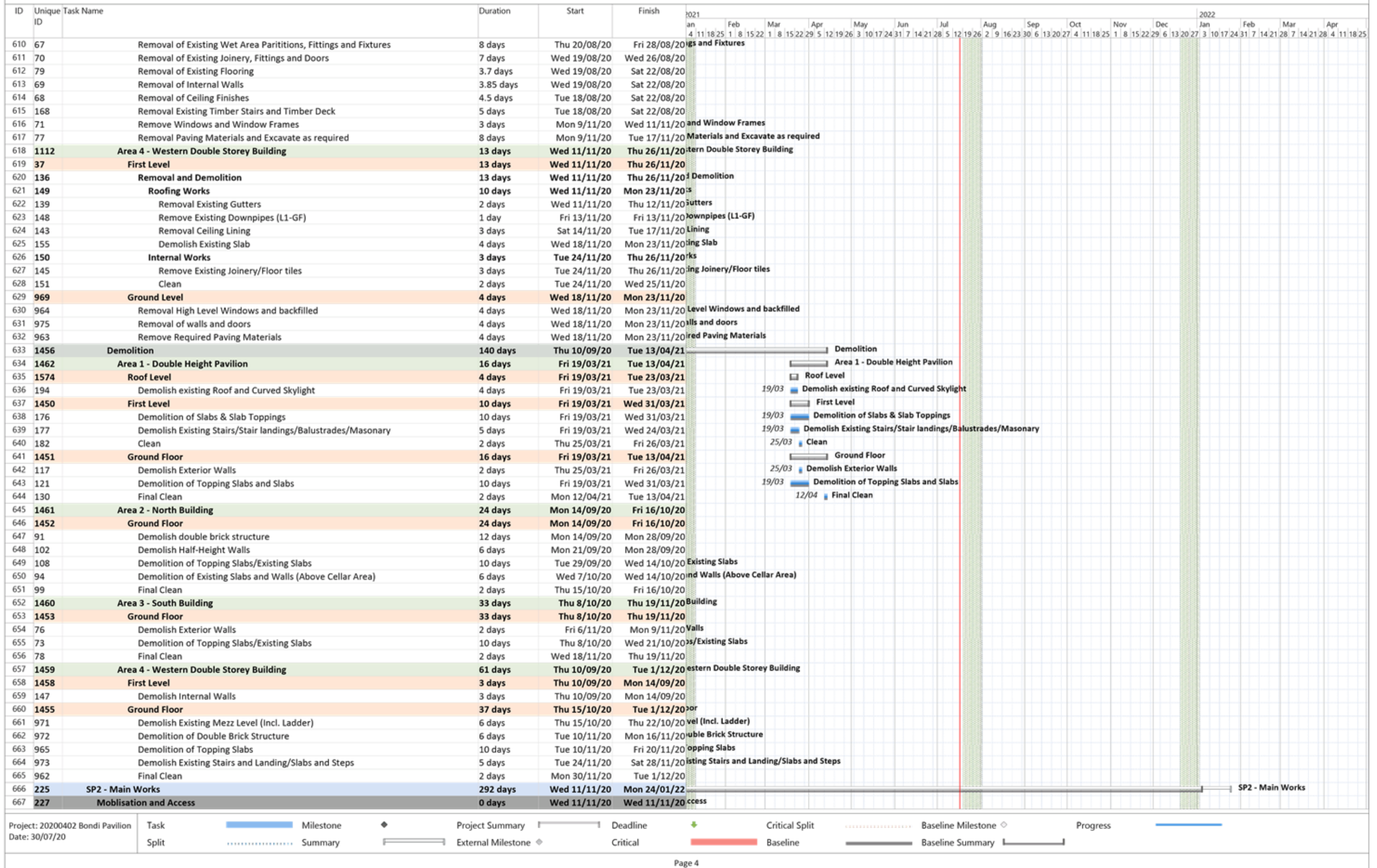
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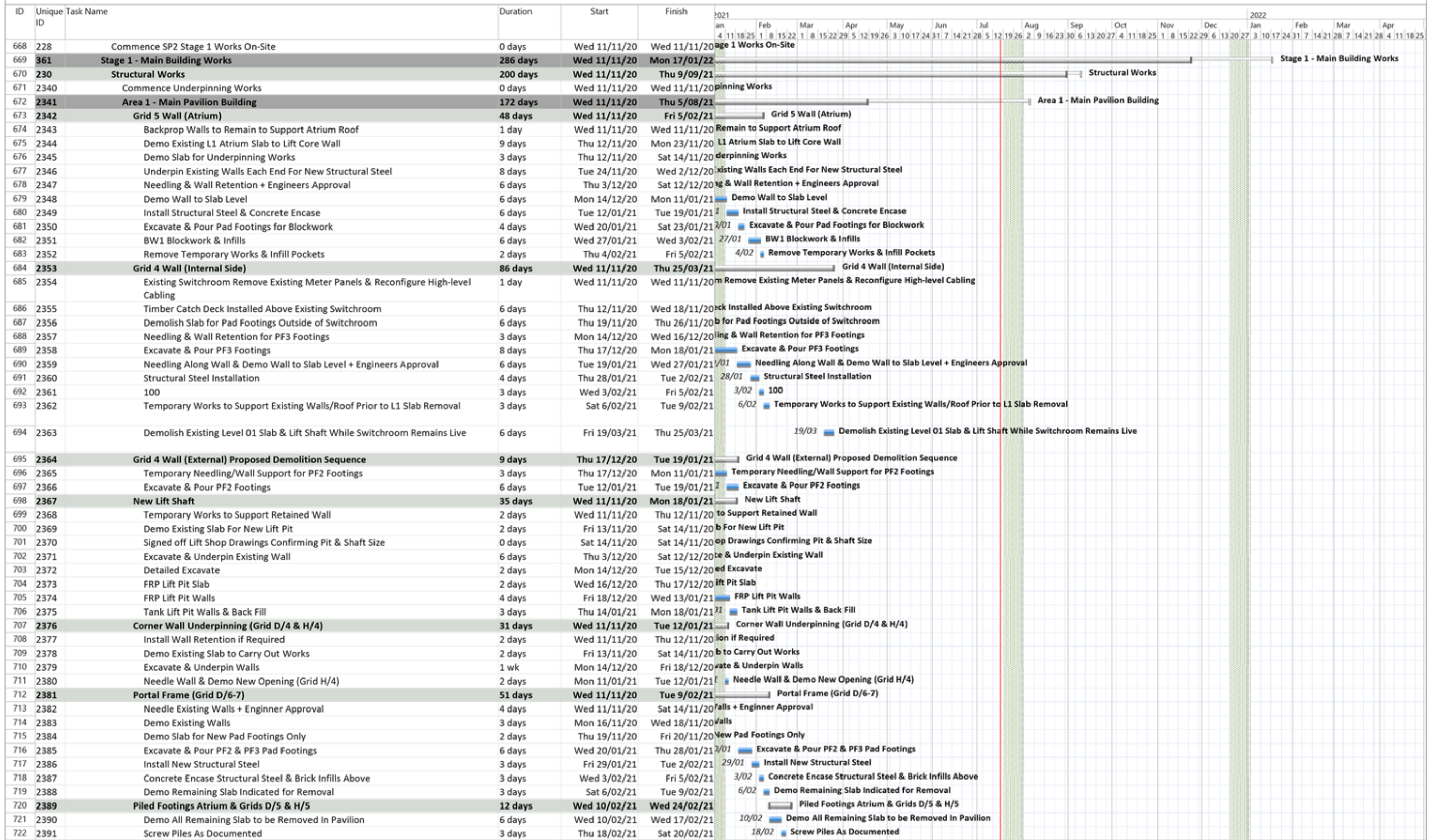
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Date: 30/07/20

Task  Milestone 
Split  Summary 

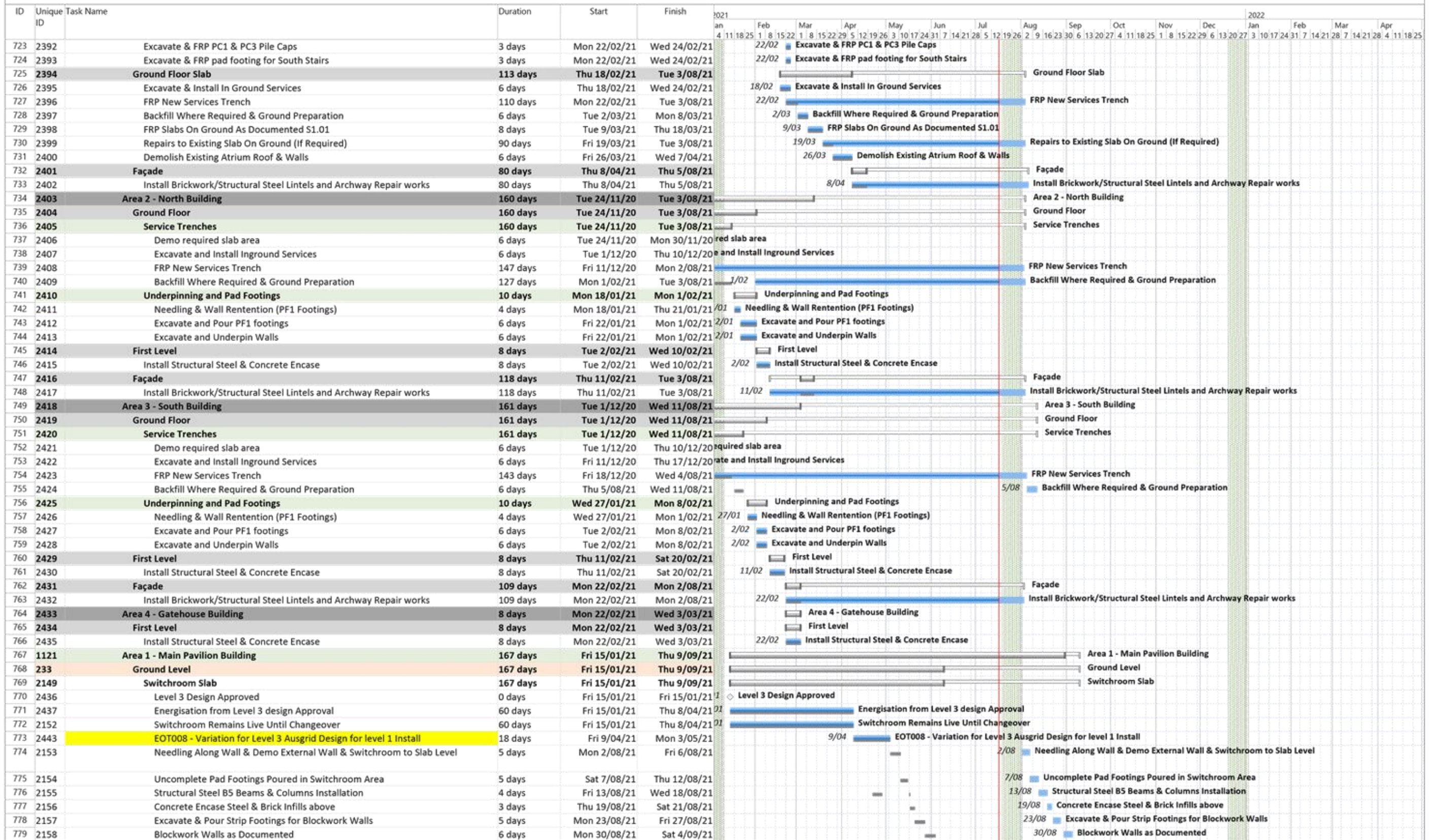
Project Summary  Deadline 
External Milestone  Critical 

Critical Split  Baseline 
Baseline  Baseline Summary 

Progress 

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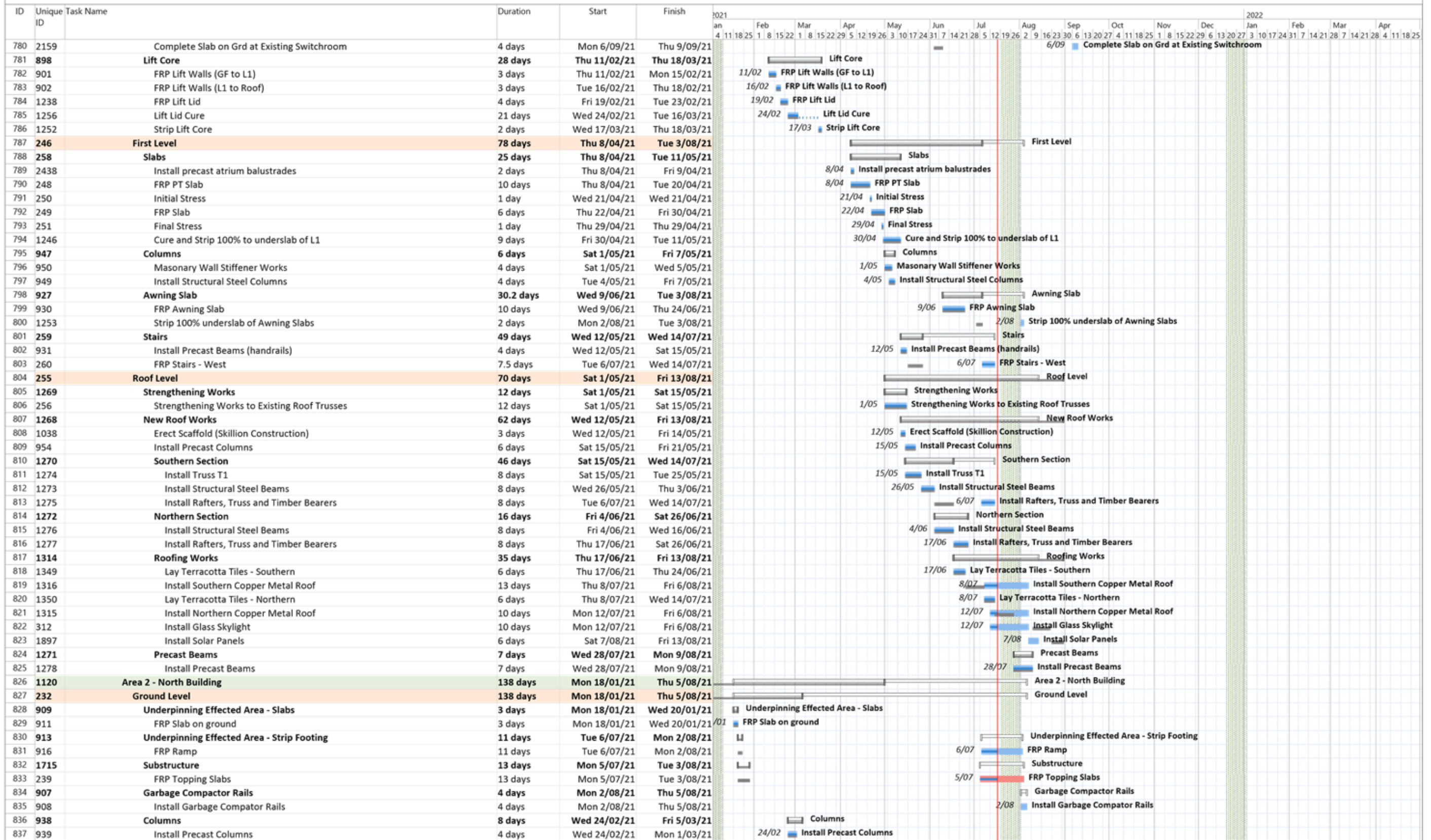


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Split ■ Summary ■ External Milestone ◆ Critical ■ Baseline ■ Baseline Summary ■

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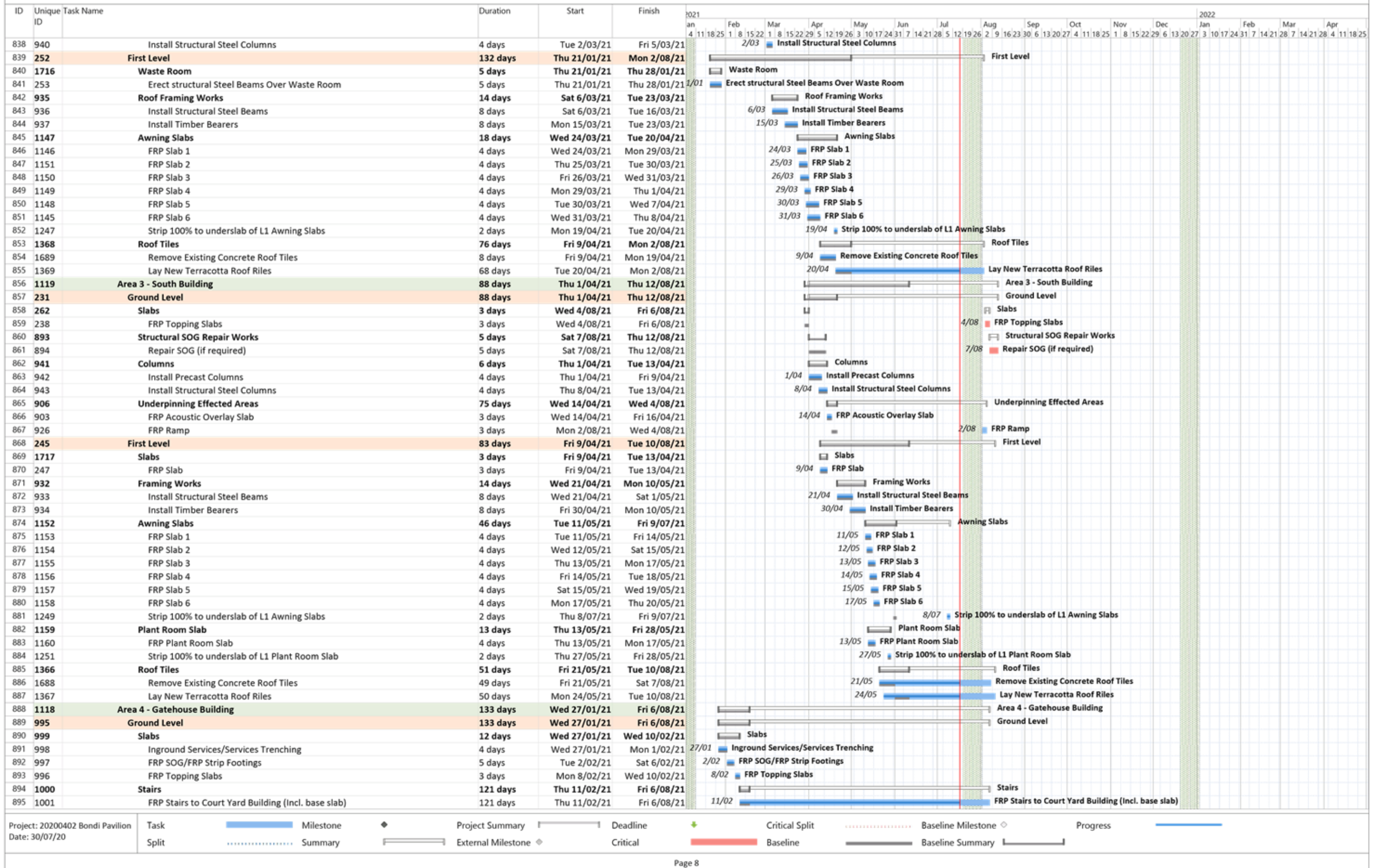
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Split ----- Summary =====

Project Summary ■ Deadline +
External Milestone ◆ Critical ■

Critical Split ----- Baseline Milestone ◆ Progress =====
Baseline ■ Baseline Summary =====

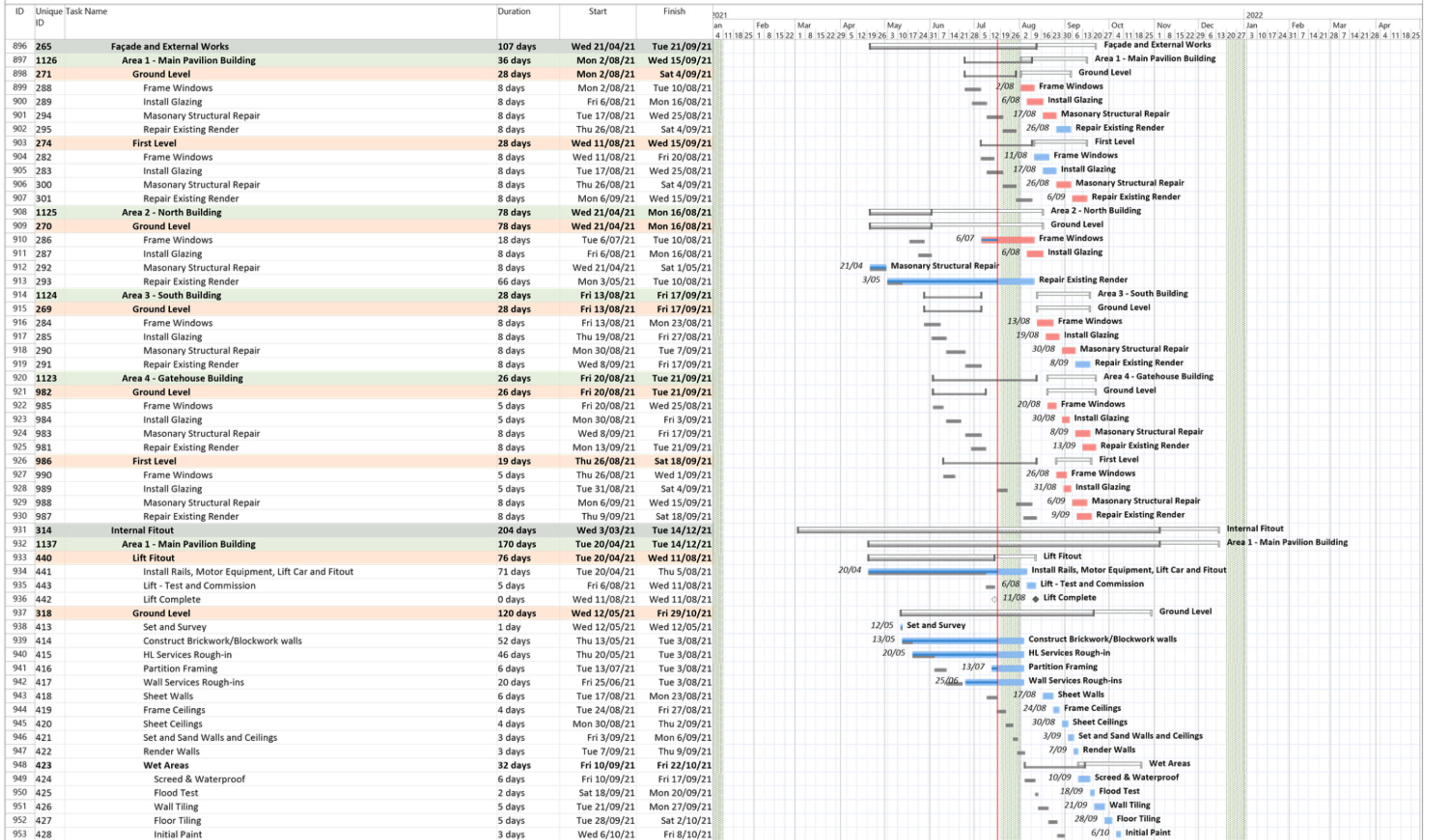
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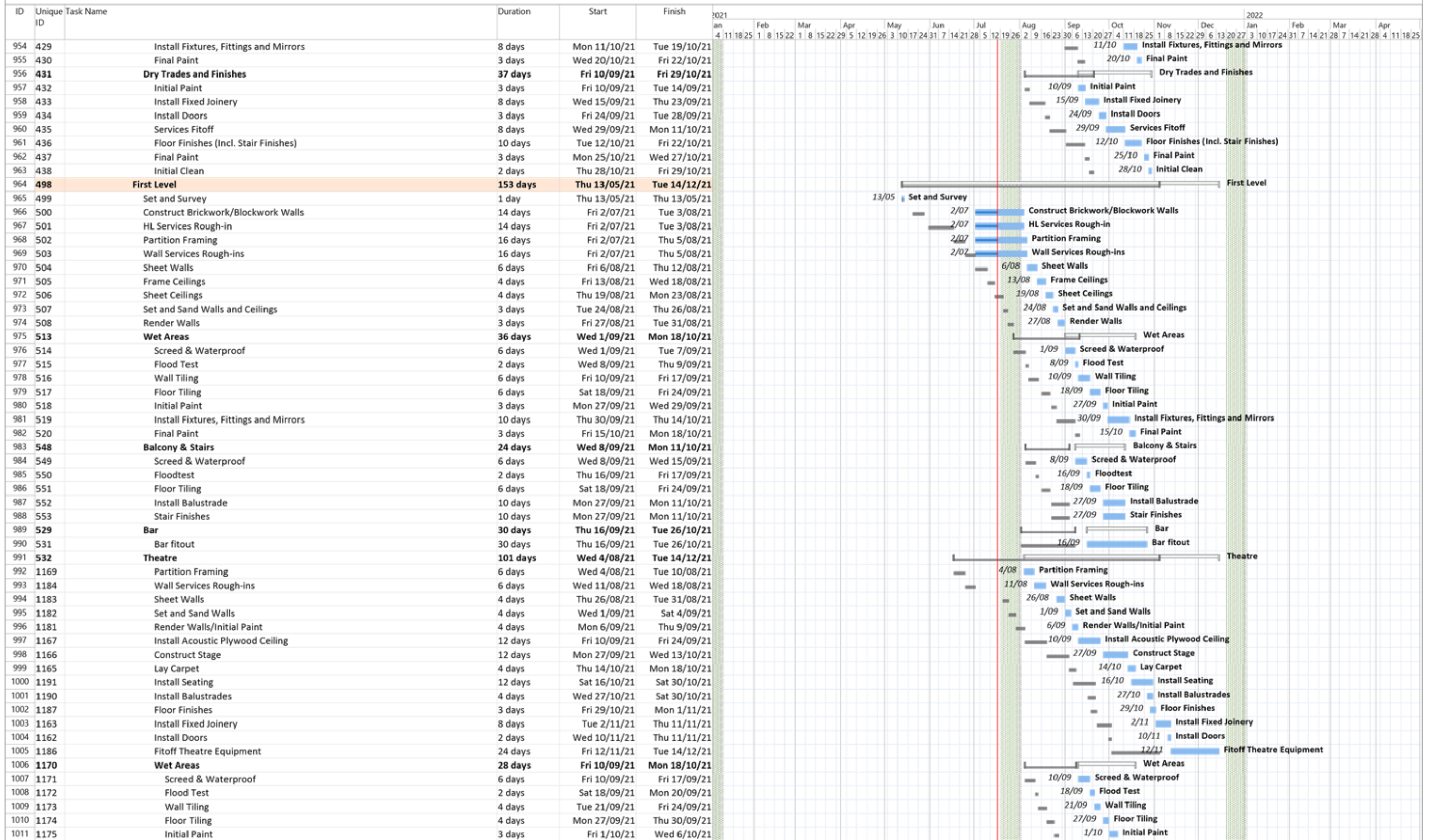


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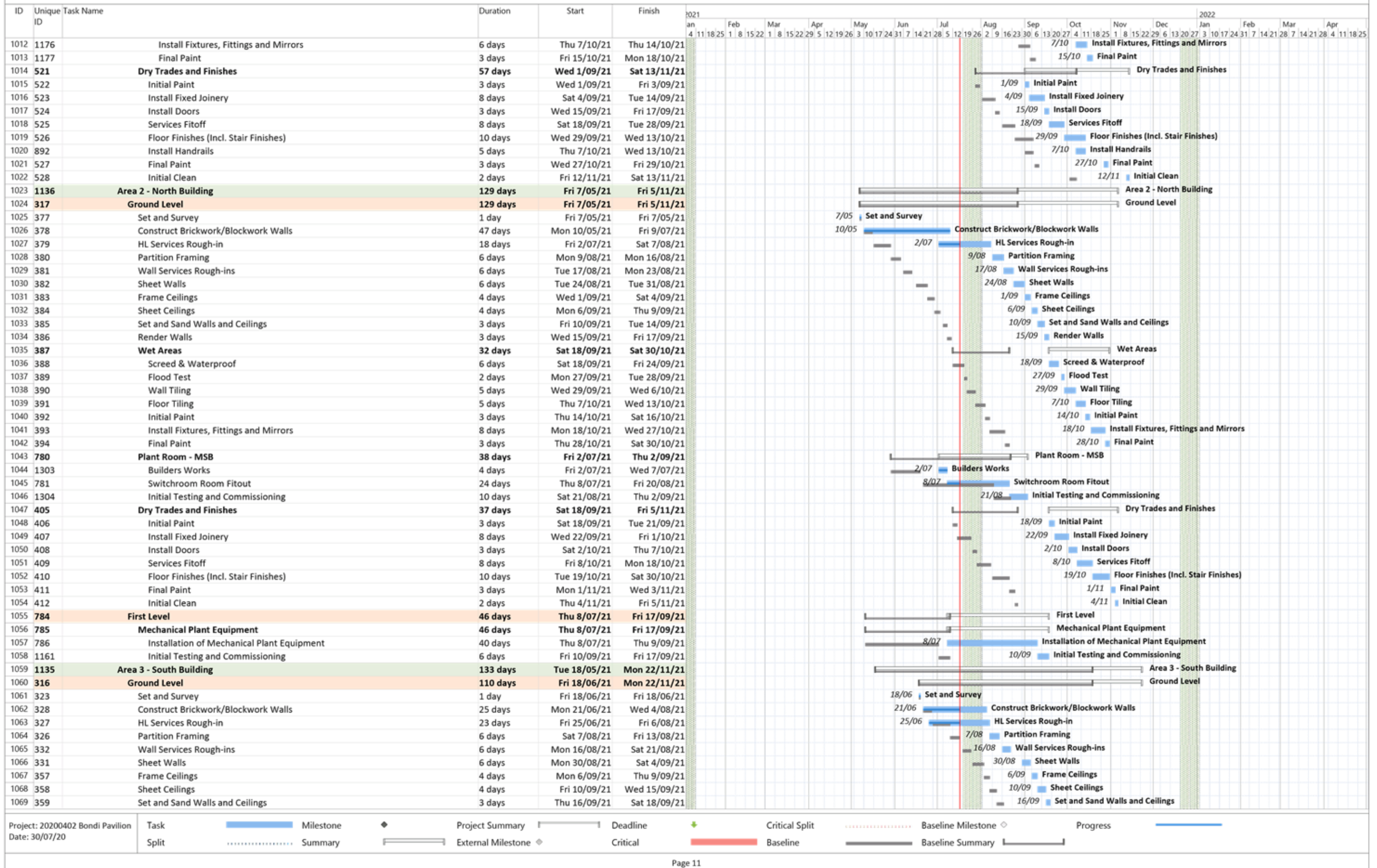
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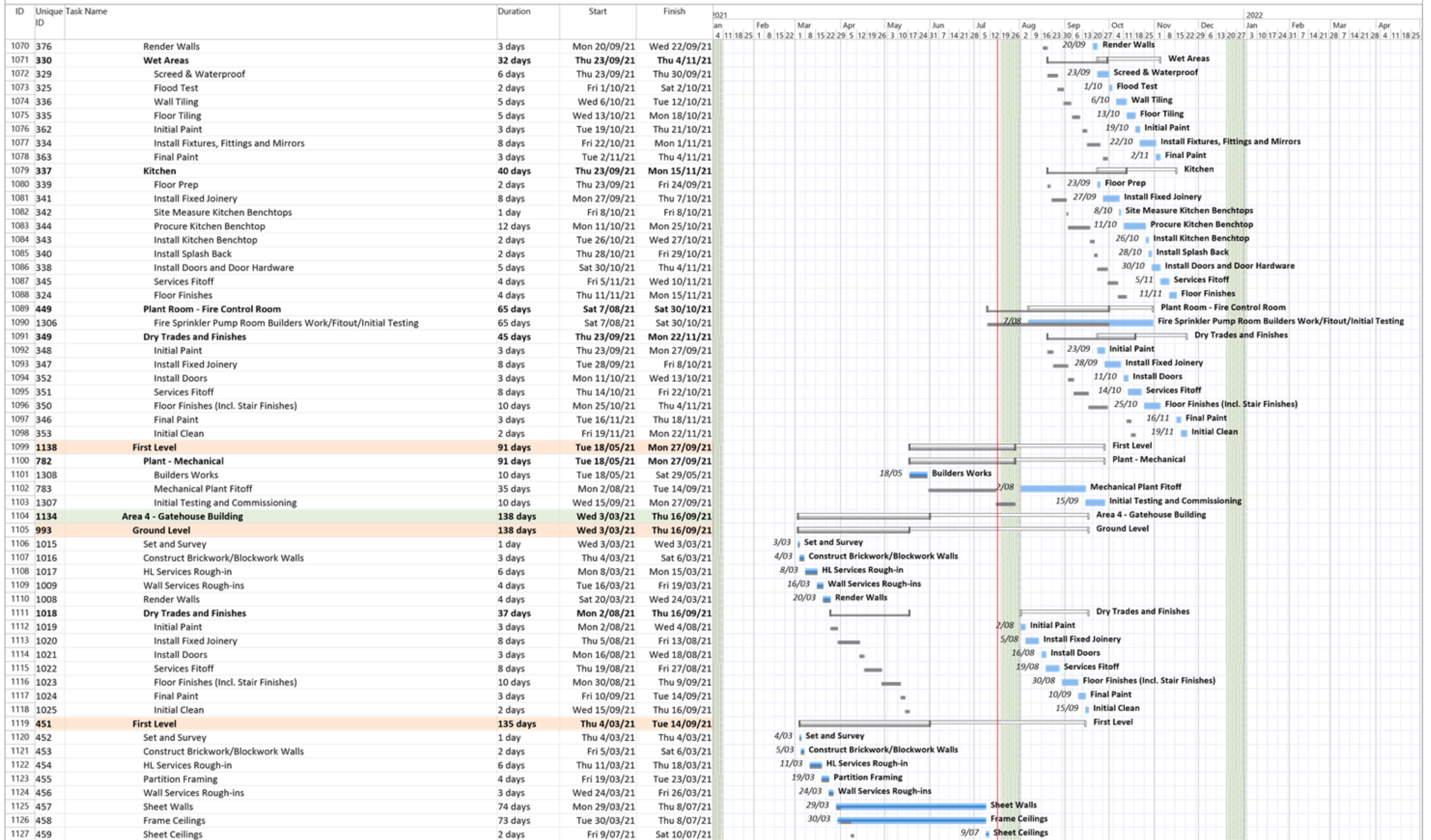
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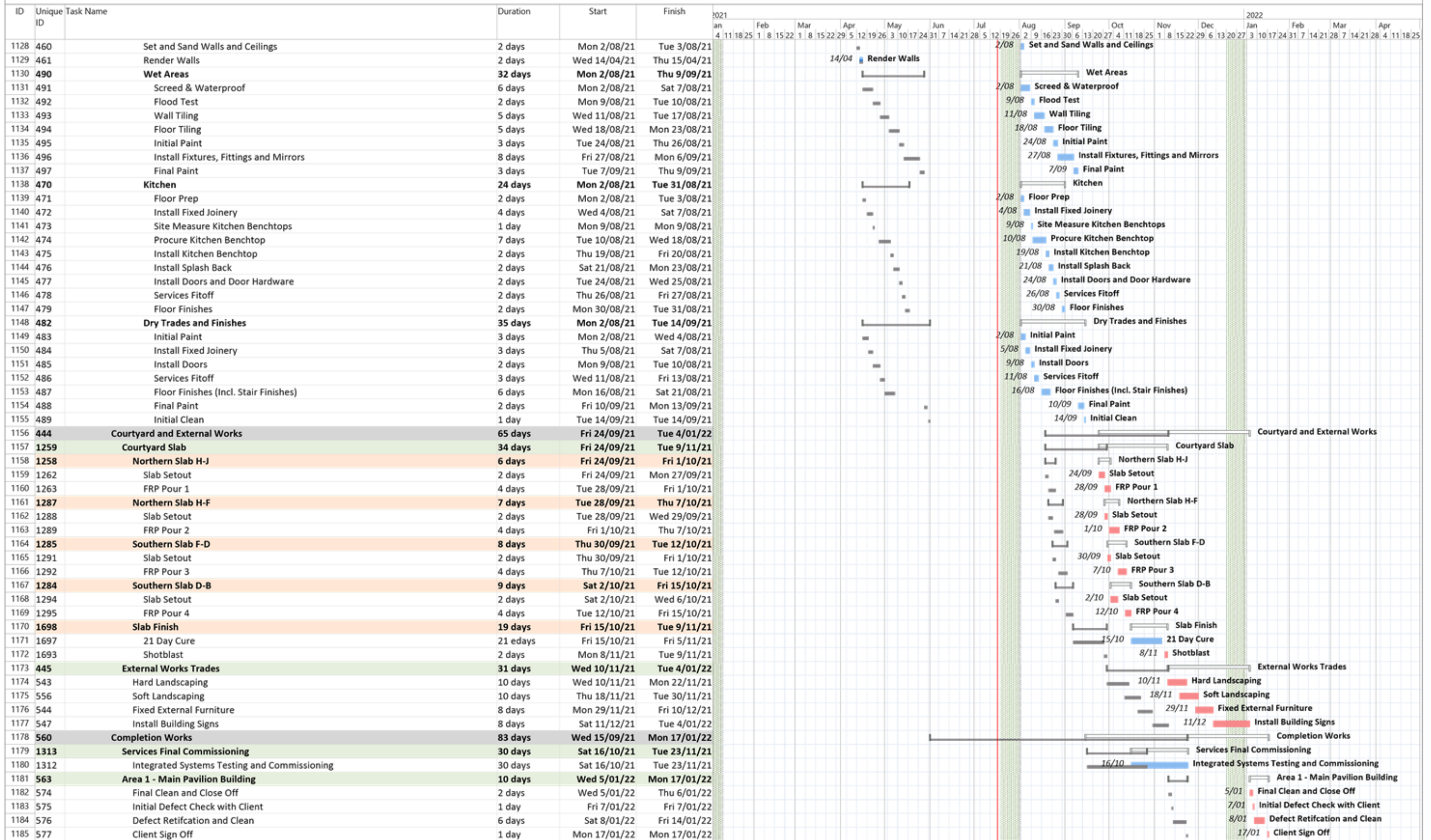
Task ■ Milestone ◆
Split ----- Summary -----

Project Summary ■ Deadline +
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Critical Split ----- Baseline Milestone ◆ Progress ■
Baseline ■ Baseline Summary ■

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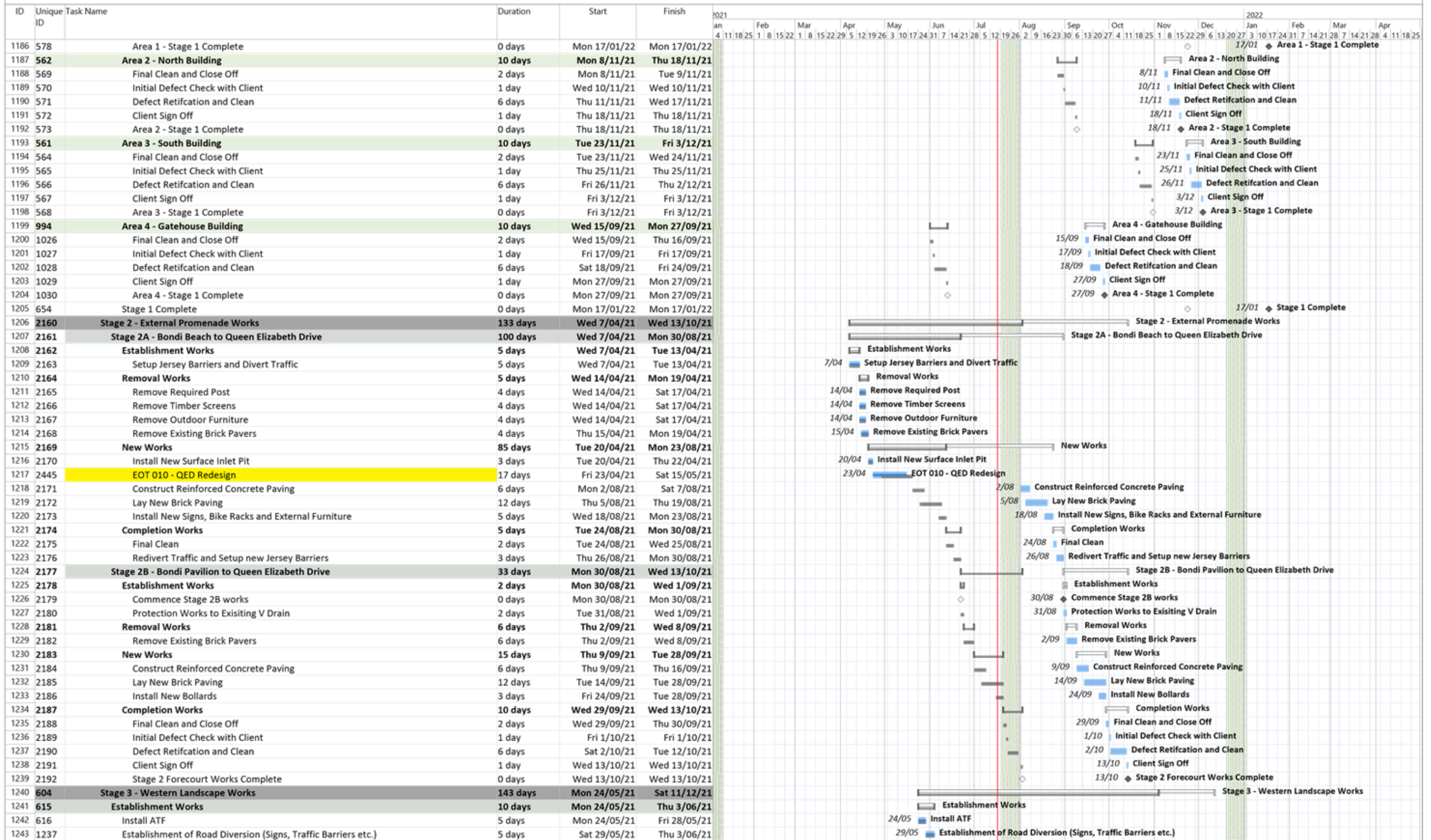
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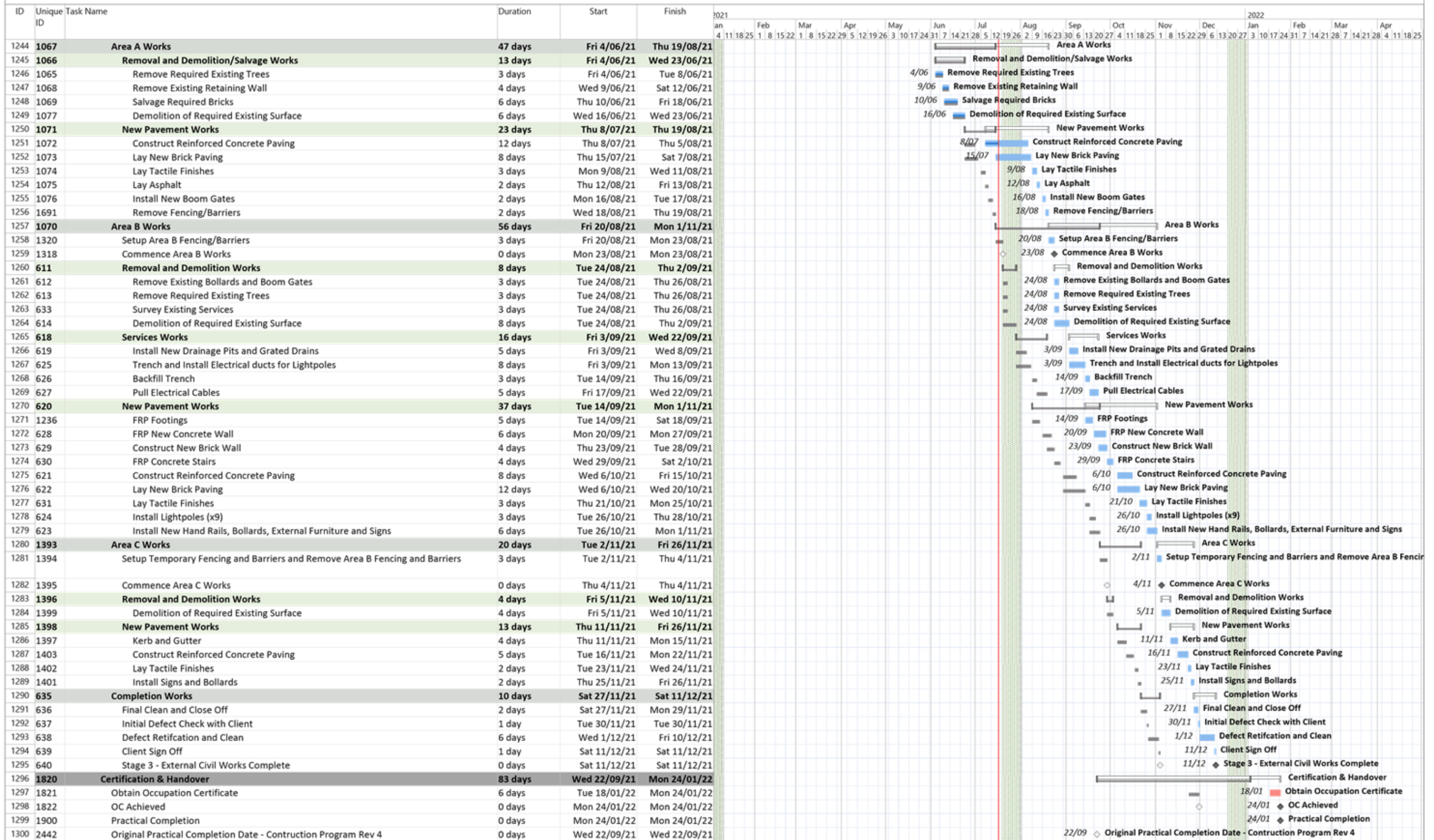
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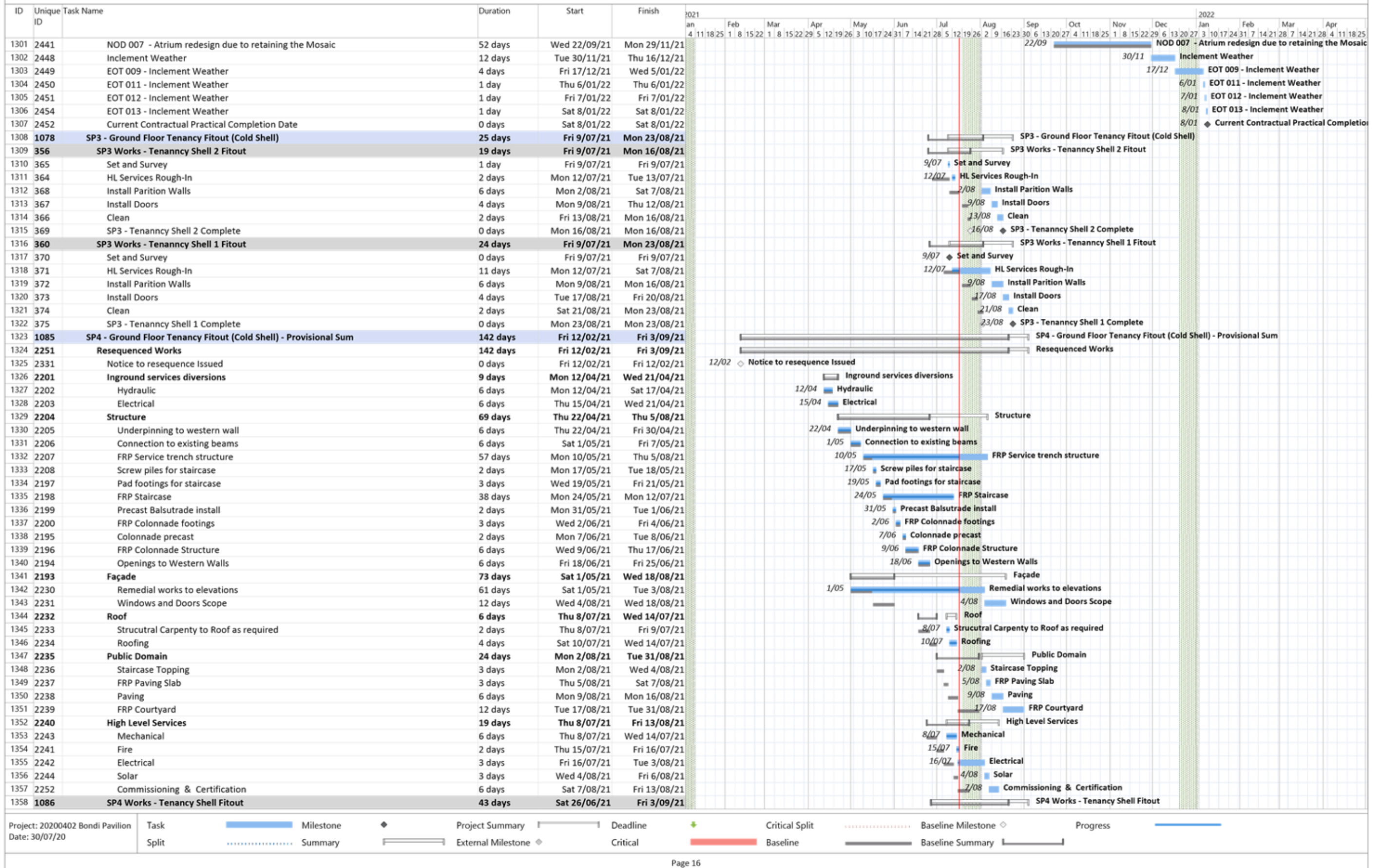
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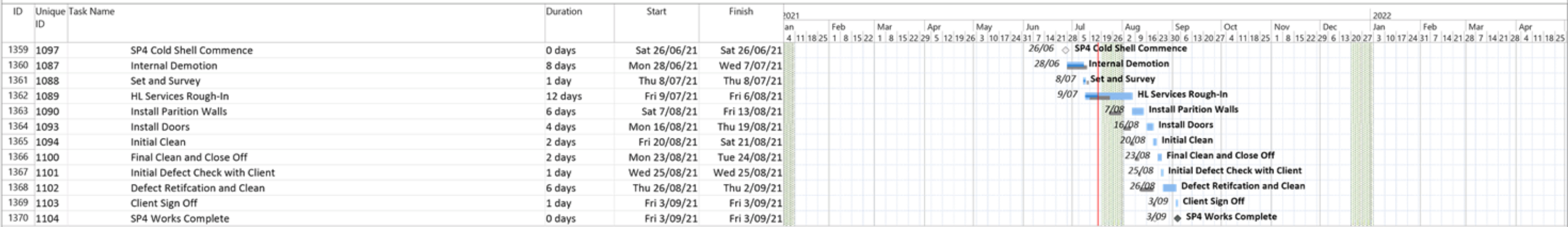


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Project: 20200402 Bondi Pavilion
Date: 30/07/20

Task

Milestone

Project Summary

Deadline

Critical Split

Baseline Milestone

Progress

Split

Summary

External Milestone

Critical

Baseline

Baseline Summary



Bondi Pavilion Restoration and Conservation Project

July 2021

Construction Update

Bondi Pavilion is being restored as a community and cultural centre for future generations, with a major focus on sustainability. Work continues on schedule, with the project team on track to complete the project at the end of this year.

Upcoming works (see map below for detail)

- A new driveway is being constructed on the western side of the Pavilion for deliveries from Park Drive North
- Landscape works are taking place on the western side of the Pavilion leading up to the future gatehouse entrance, providing a better connection from Campbell Parade for pedestrians
- Realignment of kerb and gutters onto Campbell Parade from the carpark
- New accessible ramps and access ways from Campbell Parade to Bondi Surf Lifesaving Club
- New accessible parking spaces to Park Drive

What can I expect?

Vehicle and pedestrian routes have been diverted around the works. The existing footpaths leading to the beach are located at the stair/ramp access points to the north and south of the main beach staircase. You may notice increases in construction staff, signage and barriers along Park Drive North.

There will be some loss of parking during these works and upon completion, as outlined in the development application. Please go to waverley.nsw.gov.au/bondipavilionproject or email pavilionconsultation@waverley.nsw.gov.au for more information.

When will the work take place?

The works will commence on 19 July 2021, and are expected to be completed by the end of October.

Approved site operating hours for the project are 7am to 5pm, Monday to Friday and 8am to 3pm, Saturday. After hours work may be undertaken due to access and safety requirements.

Need more information?

Construction related enquiries: Buildcorp at bondipavilion@buildcorp.com.au.

For all other enquiries relating to Bondi Pavilion, including leasing and tendering, contact Waverley Council at pavilionconsultation@waverley.nsw.gov.au.

Visit: waverley.nsw.gov.au/bondipavilionproject

Contact Waverley Council
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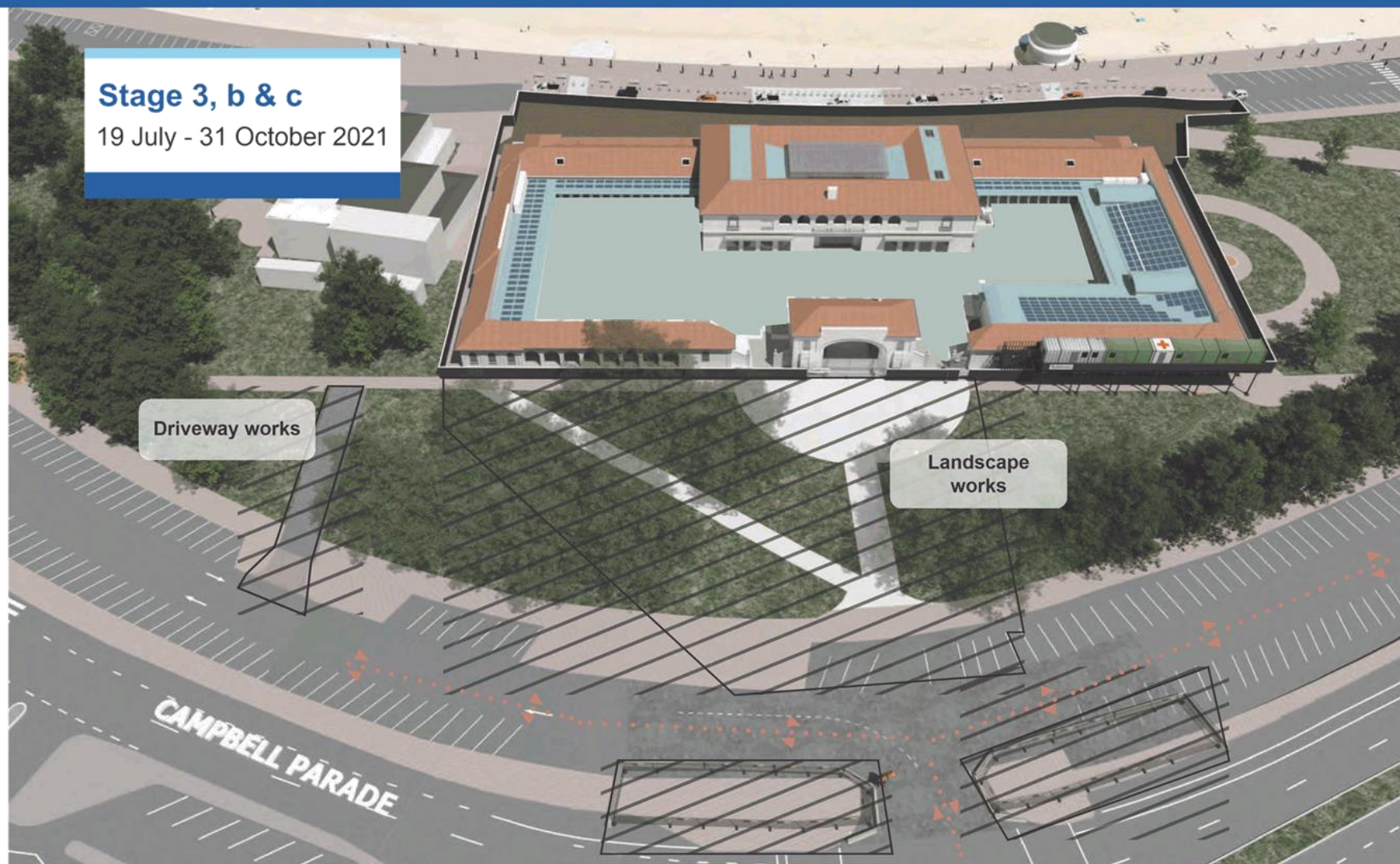


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Stage 3, b & c

19 July - 31 October 2021



Vehicle access



Works zone

REPORT
OC/5.3/21.09

Subject: Tamarama Surf Life Saving Club - Project Update and Kiosk Feasibility

TRIM No: SF19/4349

Author: Robert Sabato, Senior Project Manager

Director: Sharon Cassidy, Acting Director, Community, Assets and Operations

RECOMMENDATION:

That Council:

1. Undertakes detailed feasibility options for potential kiosk locations within the Tamarama Surf Life Saving Club building, with a further report to be submitted to Council.
2. Notes the intention of Tamarama Surf Life Saving Club to fund future-proofing works in advance of completing the feasibility options and seeking planning approval.

1. Executive Summary

The purpose of this report is to provide a project update and seek Council endorsement to undertake feasibility options for a proposed kiosk in the Tamarama Surf Life Saving Club (TSLSC) building, with a view to include preparation work within the construction period.

2. Introduction/Background

In 2019, Council entered a Heads of Agreement (HOA) with TSLSC. The HOA outlines the public-private partnership (PPP) which has been reviewed by the Office of Local Government. The HOA included the scope of the project as follows:

- Storage.
- Administrative offices.
- Changing rooms and amenities.
- Kiosk.
- Gymnasium.
- Function room with bar and a reheat kitchen.
- Training/meeting rooms.
- Caretaker room.

In 2013, the club received DA approval for the design. In 2018, the construction certificate was obtained with minor structural investigation works undertaken.

The HOA between TSLSC and Council was signed in 2019. This was updated in 2020 to clarify the capital contribution arrangements proposed between Council and TSLSC. Prior to tender, it was decided to proceed with the current DA-approved plans, which did not include a kiosk, so as to not prolong a construction start. Construction commenced as planned in April 2021 and we are now in the demolition

phase of the project. The project is running well and TSLSC would now like to future-proof the building for a future kiosk, should one be approved at a later date.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 16 March 2021	CM/7.12/21.03	<p>That Council:</p> <ol style="list-style-type: none"> 1. Treats the Tender Evaluation Matrix attached to the report as confidential in accordance with section 11(3) of the Local Government Act 1993, as the Matrix relates to a matter specified in section 10A(2)(d)(i) of the Local Government Act 1993. The Matrix contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person(s) who supplied it. 2. Under clause 178(1)(a) of the Local Government (General) Regulation 2005, accepts Lloyd Group Pty Ltd as the preferred tenderer for the supply of head contractor services for the Tamarama Surf Life Saving Club Building Upgrade for the sum of \$3,938,900 excluding GST. 3. Authorises the General Manager, or delegated representative, to enter into contract on behalf of Council with Lloyd Group Pty Ltd.
Council 8 December 2020	CM/11.2/20.12	<p>That Council:</p> <ol style="list-style-type: none"> 1. Treats the report as confidential in accordance with section 11(3) of the <i>Local Government Act 1993</i>, as it relates to a matter specified in section 10A(2)(g) of the <i>Local Government Act 1993</i>. The report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege. 2. Endorses the updated Heads of Agreement (HOA) attached to the report (Attachment 4), which reflects the capital contribution proposed between Council and Tamarama Surf Lifesaving Club (TSLSC). 3. Notes the DA-approved drawings attached to the report (Attachments 1 and 2). 4. Notes the project update provided in the report, including the draft tender plans attached to the report (Attachment 3). 5. Endorses the project proceeding to open tender, with construction to commence at the earliest in late April 2021.

<p>Council 20 August 2019</p>	<p>CM/11.2/19.08</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Treats this report as confidential in accordance with section 11(3) of the <i>Local Government Act 1993</i>, as it relates to a matter specified in section 10A(2)(d)(i) of the <i>Local Government Act 1993</i>. The report contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it. 2. Endorses the Heads of Agreement between Council and Tamarama Surf Life Saving Club attached to this report for the proposed Tamarama Surf Life Saving Club Building Upgrade Project. 3. Authorises the General Manager to do all things necessary to finalise and enter into the Heads of Agreement. 4. Prepares an Agreement for Lease for the Tamarama Surf Life Saving Club to include both the upgraded club building plus the surf club storage facility located in Tamarama Park, with a report to come back to Council for approval. 5. Writes to the Office of Local Government to seek approval to enter into a Public Private Partnership with Tamarama Surf Life Saving Club for the proposed Tamarama Surf Life Saving Club Building Upgrade Project. 6. Notes that the Council's funding contribution to the cost of the project, as outlined in Table 1 of this report, has been allocated in the draft Long Term Financial Plan 2019/20–2029/30.
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4. Discussion

Project update

Construction commenced as planned in April 2021 and has progressed unimpeded until recent public health orders closed construction sites due to COVID-19. Construction has recommenced, albeit with a limited workforce, and the project is nearing the end of the demolition phase. Following demolition, the next phase will provide for the installation of all service lines and concrete slab construction across the ground floor.

TSLSC has indicated that it would like to consider the future installation of a kiosk, as anticipated in the HOA. To date, the Project Control Group has worked with the architect to develop potential locations. Preliminary planning advice is that a kiosk is permissible under the *Waverley Local Environmental Plan 2012* (LEP) and Tamarama Plan of Management. The LEP stipulates that a kiosk must be approximately 20 m² and should not compromise the ancillary use of the building as a surf lifesaving club. Further work is required to assess the feasibility of the various options, including detailed planning advice and feedback from internal stakeholders including asset and systems, open space planning and property and facilities to identify a suitable preferred option.

Should TSLSC seek to pursue installation of a kiosk, the feasibility options would be reported to Council. If a preferred option was endorsed, it would proceed through Council's standard planning approval process.

While only preliminary feasibility has been undertaken, TSLSC proposes to allow for future-proofing works during this early construction period, including provision of service conduits and any design amendments required should they seek planning approval for a kiosk in the future.

It is noted that approval of these future-proofing works does not infer consent being granted to any such application in the future and does not prejudice Council's ability to determine the application accordingly.

5. Financial impact statement/Time frame/Consultation

It is proposed that the costs of completing the feasibility options will be a shared cost between Council and TSLSC under the Public Private Partnership (PPP), as a kiosk was anticipated under the HOA. There is sufficient budget within the project to allow for this. The costs of future-proofing, including provision of service conduits and any design amendments, would be borne by TSLSC.

Time frame

The next phase of construction will commence in September 2021, with an expected completion date of April 2022.

6. Conclusion

It is recommended that Council undertakes feasibility options for a kiosk and notes the intention of Tamarama Surf Life Saving Club to fund future-proofing works in advance of completing the feasibility options and seeking planning approval.

7. Attachments

Nil.

REPORT
OC/5.4/21.09

Subject: Glenayr Avenue Streetscape Upgrade - Community Consultation

TRIM No: SF21/4180

Author: Cameron Eccles, Project Manager, Civil Infrastructure

Director: Sharon Cassidy, Acting Director, Community, Assets and Operations

RECOMMENDATION:

That Council:

1. Publicly exhibits the Glenayr Avenue Streetscape Upgrade Concept Design attached to the report (Attachment 3) for 28 days.
2. Notes that the community consultation report will be circulated to Councillors following the exhibition period, with an update to be provided at the Councillor workshop in October.
3. Notes that traffic-related changes will be presented to the Waverley Traffic Committee for review, with subsequent consideration by Council.
4. Notes that the Local Roads Community Infrastructure Fund, as part of the Federal Government Stimulus Package, is contributing to the project and that the grant conditions require the construction of the project to be completed by 31 December 2021.

1. Executive Summary

The purpose of this report is to seek Council's endorsement of the attached Glenayr Avenue Streetscape Upgrade Concept design package for community consultation. It is recommended that the design be publicly exhibited for 28 days.

2. Introduction/Background

Glenayr Avenue is a key eastern village centre within the Waverley local government area, located approximately 500 m from Bondi Beach. The street has a mixture of medium residential and commercial buildings that supports the daily needs of local residents as well as provide amenities to people visiting the area. Glenayr Avenue serves as a local commercial strip as well as a major transport route, including bike route, high pedestrian movements and servicing school and public bus routes.

Glenayr Avenue has a strong community-base and local focus, providing a valuable social role and meeting place for residents and visitors. The street also provides an interesting and intriguing area for commuters and school children travelling to their destinations.

At present, the public domain contains dated, ageing and failed road infrastructure assets including road pavements, footpaths and stormwater drainage. This project proposed a streetscape upgrade to the length of the street to renew existing infrastructure, promote active transport, increase safety and update material finishes to enhance the sense of belonging for all users.

Project background

As per the Strategic asset management principles, the assets in Glenayr Avenue are considered condition 3 and 4 and require renewal to meet the agreed service levels as defined in SAMP5 with the community. Moreover, the street has a high number of utility service (communications, gas, water and electricity) trenches which has led to a patchwork of finishes throughout.

Considering the above, it is warranted to carry a renewal of existing assets as well as incorporate improvements/upgrades to the streetscape in line with Waverley Council Plans and Policies.

Previous engagement

In September and October 2019, officers undertook community consultation for the Our Liveable Places Centres Strategy.

Through the consultation outcomes (refer to Attachment 1) the following key items have been identified and considered in the design principals.

- Safe movement of pedestrians.
- Places for Arts and Creativity.
- Night-time entertainment and trading.
- Pedestrian through-site links.
- Wide footpaths.
- Accessibility of people of all abilities.
- Trees, planting and greenery.
- Public recycling facilities.
- Community and verge gardens.

The concept plan is further informed by the following Council Plans and Strategies:

- Community Strategic Plan.
- Environmental Action Plan.
- Strategic Asset Management Plan.
- Public Domain Technical Manual.
- Street Design Manual.
- People, Movement and Places.

Procurement

In December 2020, Council engaged Northrop Consulting Engineers as the head consultant to undertake design services for the upgrade following a competitive tender process.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Strategic Planning and Development Committee 3 November 2020	PD/5.1/20.11	That Council: 1. Adopts the Our Liveable Places Centres Strategy attached to the report (Attachment 1) subject to the following amendments: (a) Page 5 – Amend ‘Changes to the LEP and DCP’ text box to replace the text ‘This document does

		<p>not propose any increase in height or FSR controls across the LGA' with the following text: 'This document does not recommend any increase in height or FSR controls to the current LEP.'</p> <p>(b) Page 52 – Update the map under section 2.6.3 to remove the incorrect '1' notations.</p> <p>(c) Page 53 – Delete recommendation 3, 'Bike Lanes', as the location and configuration of the north-south bike lane is being addressed by the separate study 'Bondi Junction to Randwick Cycle Route Options' reported to Council on 21 July 2020.</p> <p>(d) Page 132 – Change wording of recommendation 6 under 14.6.3 to replace 'Align' with 'Investigate'.</p> <p>(e) Pages 53, 61, 89, 101, 111, 133, 145, 151, 157 – Sustainability and Environment – Decentralised Power – Amend 'Incentivise the uptake of rooftop solar' to 'Investigate incentivising...'</p> <p>(f) Page 144 – Public Realm – 5. Gould Street – Add new sentence at the beginning: 'To increase the sense of safety and amenity investigate a shared zone between Roscoe Mall and Curlewis Street, improve pedestrian accessibility...'</p> <p>(g) Page 163 – Transport and Accessibility – Add new clause: '2. Rearrange Parking – Investigate angled parking in Wairoa Avenue to increase parking provision within the centre.'</p> <p>(h) Page 14 – Table 1 – Capitalise 'aboriginal'.</p> <p>(i) Page 18 – Fourth paragraph, first sentence – Change 'The history, of course, begins with indigenous people of Sydney's east coast' to 'Prior to 1770, the history, of course, begins with the custodianship of Sydney's east coast.'</p> <p>(j) Page 18 – Fourth paragraph, second sentence – Change 'Aboriginal people lived....' to 'Aboriginal people have lived...'</p> <p>(k) Page 18 – Fourth paragraph, after the second sentence, add: 'They extensively manufactured from Bondi's volcanic extrusions the industrialised famous "Bondi Points", a particular design of stone blade found as far away as Western Australia.'</p>
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		<ul style="list-style-type: none"> (l) Page 18 – Fourth paragraph, current third sentence – Change ‘on which may of’ to ‘on which many of’. (m) Page 18 – Fourth paragraph, last sentence – Change ‘representing an indigenous heritage that is now globally recognised’ to ‘representing a First Nations heritage that is now maintained by current descendants and globally recognised as the world’s oldest living culture.’ <ol style="list-style-type: none"> 2. Prepares an Engagement Summary Report to be placed on the Have Your Say page for the project. 3. Notes the Strategy recommendation for additional investigation in the following areas: <ul style="list-style-type: none"> (a) An appropriate planning mechanism to support the retention of essential urban services throughout the local government area, including automobile services (mechanics, petrol stations, etc) as well as some larger format retailers (storage, hardware, etc). (b) A maximum floor space for supermarkets across all centres to ensure such a development would be compatible with the role and function of the centre and its place in the retail hierarchy. (c) The appropriate quantum of car parking for the success of centres. (d) A mechanism to encourage diversity of goods and service offerings in centres identified as Resilience Network Centres (RNC). (e) A scheme for historic façade upgrades in centres such as Bondi Road and Charing Cross. (f) Prepare a design manual for shopfronts, materials and signage in identified centres to be included in the Waverley Development Control Plan.
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4. Discussion

A design package suitable for community consultation has been developed based on the Glenayr Avenue character and the design principles of the project (Attachment 2).

Feedback from the community and key stakeholders was considered as part of the development of this design. The key design elements, which align with community feedback, include:

- Safe movement of pedestrians.
- Night-time entertainment and trading.
- Pedestrian through-site links.
- Wide footpaths.
- Accessibility of people of all abilities.
- Trees, planting and greenery.
- Public recycling facilities.
- Community and verge gardens.

The following action plan has been developed for community consultation:

Community consultation

- Engage with Bondi and Bondi Beach precincts.
- Email Councillors, internal stakeholders, businesses and external stakeholders.
- Doorknocking residences (not to be carried out during lockdown).
- Business drop-ins (not to be carried out during lockdown).
- Have Your Say page.
- Marketing materials
- Have Your Say day or online.
- E-news.
- Article in *The Beast* or the *Wentworth Courier*.
- Stakeholder meetings.
- Collate data and write consultation report.

The design package aligns with community feedback received to date. The proposed design includes the below treatments to address this feedback. Key elements are described below:

Safe movement of pedestrians, wider footpaths, accessibility of people of all abilities and pedestrian through-site links

Glenayr Avenue has been identified as a street with high pedestrian activity. This is due to the proximity to the beach, close proximity to schools, presence of public transport, mixed commercial and residential area.

The existing conditions along Glenayr Avenue contain some deficiencies regarding pedestrian safety and comfort. These include:

- Non-compliant kerb ramps.
- Narrow footpaths.
- Trip hazards.
- Large crossing distances.
- Reduced sight lines at pedestrian crossings and intersections.
- Poor lighting.

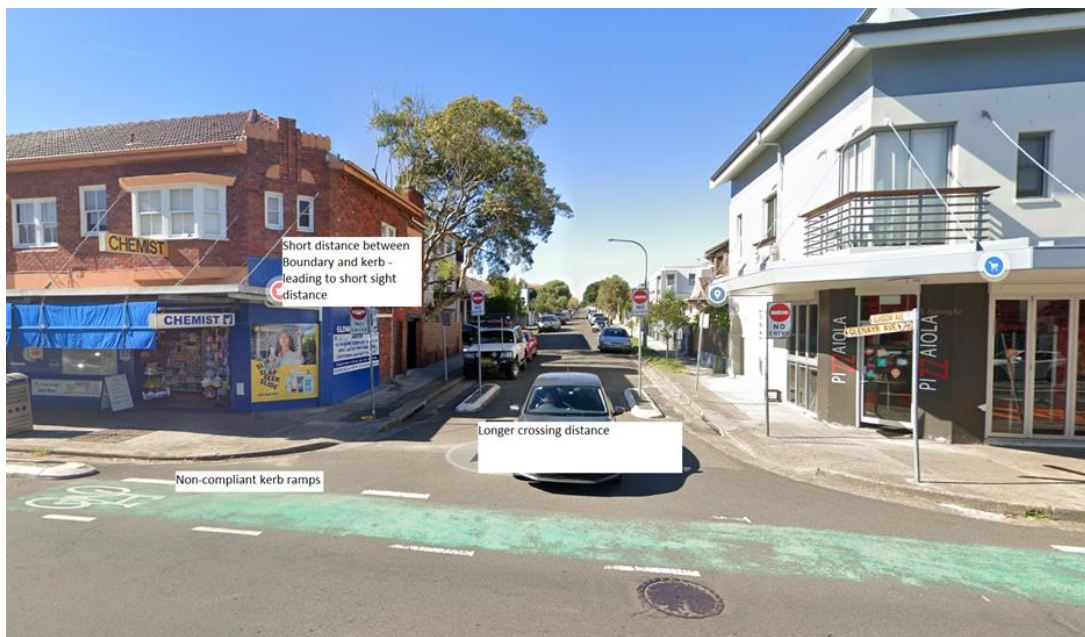


Figure 1. Existing conditions – Intersection of Glasgow Street and Glenayr Avenue.

This project proposes the following treatments to improve the pedestrian experience along Glenayr Avenue:

- Continuous footpaths at intersections. These treatments are proposed to be at grade with the footpath and include garden beds. This will emphasise pedestrian presence in the area, increase sight lines and rectify kerb ramp compliance.
- Renewal of footpath assets.
- Self-enforcing 40 km/h for vehicles and the introduction of traffic calming devices and street trees.
- Renewal of street lighting.



Figure 2. Proposal – Intersection of Glasgow Street and Glenayr Avenue.

Night-time entertainment and trading

This project proposes the following treatments to improve the night-time experience along Glenayr Avenue.

- Renewal of street lighting – increasing and promoting pedestrian safety and use.
- Introduction of multi-function poles – increasing the functionality of lighting to allow for better night experience.
- Improve paving for outdoor dining.
- Renewal of footpath assets.
- Increase public domain amenity.

Trees, planting and greenery and community and verge gardens

This project proposes the following treatments to meet the community desire to improve the greening of Glenayr Avenue. These include:

- Maintain and protect existing viable trees.
- Inclusion of 32 new trees throughout.
- Replacement of one tree at the intersection of Beach Road (current tree is at end of life).
- Introduction of traffic calming devices with planting and trees.
- Establish turfed areas in residential areas, adjacent to new wider footpath.



Figure 3. Existing conditions – Glenayr Avenue.



Figure 4. Proposal – Glenayr Avenue.

Public recycling facilities

This project proposes the following treatments to meet the community desire to improve the recycling facilities along Glenayr Avenue. These include:

- Maintain existing waste collection furniture.
- Introduction of separated Recycling furniture.

Through design specifications, this project will also promote the use of recycled materials during construction.

Further to the concept design attached to this report, Council officers will investigate the following in conjunction with community feedback:

- Bike route safety improvements. Council officers are investigating a rearrangement of line marking to include an uphill bike path and a downhill mixed travel lane. An example can be seen on the recent changes at Victoria Street, Bronte.
- Electric vehicle (EV) charging points. Council officers are exploring the inclusion of EV charging points within the proposed multifunction poles
- Stormwater investigations. Council officers are exploring treatments to reduce the amount of water runoff that collects at this intersection. These include:
 - Bioretention tree pits. It is anticipated that the water infiltration and detention effects of the proposed tree pits will reduce ponding which occurs at the intersection of Glenayr Avenue and Blair Street.
 - Infiltration systems. It is anticipated that the water infiltration and detention effects of the proposed infiltration pits will reduce ponding, which occurs at the intersection of Glenayr Avenue and Blair Street.

Traffic Implications

The Glenayr Avenue Streetscape Upgrade project proposes changes to the road that will have implications to traffic in the area. Separately to this report, these changes will be presented to the Waverley Traffic Committee and then subsequently forwarded on to Council for approval.

5. Financial Impact/Time frame/Consultation

Financial impact

The current budget funded under the Local Roads Community infrastructure Fund as part of the federal Government Stimulus Package. The grant conditions require the construction of the project to be completed by 31 December 2021.

Council officers are currently in negotiations with utility providers regarding additional funding for asset restorations caused by utility service trenching.

Time frame

Stage community consultation on the concept design will commence in September 2021. Feedback from the consultation will inform the detail design.

Construction is planned to be undertaken in November and December 2021.

Consultation

Proposed community consultation arrangements are outlined above.

In accordance with the Councillor Consultation Process for Capital Works, steps 7 and 8 are as follows:

- Step 7: when a significant design variation is proposed to the concepts endorsed by Council, an additional Councillor workshop will be undertaken with a follow up formal report submitted to Council for endorsement of the amended design.
- Step 8: where no significant changes are proposed to be made to the concept design, Councillors will be notified via email that the project is to proceed to detailed design. The email will include the revised concept design with the non-significant amendments shown and annotated or annotated on the concept design as numbered comments with the numbers referenced in the design and/or with arrowed lines pointing to the changes made. If a Councillor believes that there is a problem with the revised concept design, and that the detailed design and tender process should not yet proceed, they must contact the Director (within five business days) to determine next steps, if any. These next steps may be a further revised design, community consultation, and/or Councillor workshop, and would be determined by the Director following consultation or notification, as appropriate, with Councillors.

In order to meet the grant conditions, should the changes required following community consultation be minor it is proposed to follow step 8.

6. Conclusion

It is recommended that Council publicly exhibits the Glenayr Avenue Streetscape Upgrade concept design for 28 days.

7. Attachments

1. Engagement report [↓](#)
2. Character and design principles [↓](#)
3. Concept design [↓](#)

WHAT WE HEARD - CENTRE SNAPSHOT:

GLENAYR AVE

Number of people who commented on this neighbourhood:



9

persons completed the online survey for this village.

VILLAGE CHARACTER

Survey respondents want the Glenayr Avenue village centre to be interesting/intriguing, beautiful, community-minded, local, sustainable/green and buzzing in the future.

Table 79 - Top future character words from the online survey

Interesting/intriguing	56%
Beautiful	44%
Community-minded	44%
Local	44%
Sustainable/green	44%
Buzzing	44%

ACCESSIBILITY

Table 77 - Would you like to see more, less, or the same of the following accessibility features in this village centre?

Accessibility features	More		Same		Less	
	%	#	%	#	%	#
Electric vehicle charging stations	44%	4	22%	2	11%	1
Private car parking	22%	2	44%	4	22%	2
Car share car spaces	33%	3	56%	5	0%	0
Cycle lanes and parking facilities	67%	6	22%	2	11%	1
Public transport access	67%	6	33%	3	0%	0
Safe movement for pedestrians e.g. more zebra crossings, pedestrianisation of some areas	89%	8	11%	1	0%	0
Universal access	67%	6	33%	3	0%	0
Total respondents	9					



USES & ACTIVITIES

Table 78 - Would you like to see more, less, or the same of the following uses in this village centre?

Uses and activities	More		Same		Less	
	%	#	%	#	%	#
Places for people to live	22%	2	44%	4	11%	1
Places for retail and other services	44%	4	33%	3	0%	0
Places for work	33%	3	33%	3	11%	1
Places for the arts and creativity	89%	8	11%	1	0%	0
Community facilities e.g. library, community centre	56%	5	22%	2	0%	0
Visitor related services	11%	1	56%	5	0%	0
Hotels/motels/serviced apartments	11%	1	33%	3	33%	3
Pop up and temporary uses	44%	4	44%	4	11%	1
Outdoor dining	56%	5	22%	2	0%	0
Night time entertainment and trading	89%	8	11%	1	0%	0
Places for health and fitness	22%	2	56%	5	0%	0
Affordable housing	56%	5	33%	3	0%	0
Early morning trading	67%	6	22%	2	0%	0
Small supermarkets	22%	2	56%	5	0%	0
Large supermarkets	0%	0	22%	2	56%	5
Fine grain shop-fronts	67%	6	22%	2	0%	0
Pedestrian through-site links	78%	7	22%	2	0%	0
Total respondents	9					

VALUES

Table 81 - How important are the following values to you about this village centre?

Values	Not at all important		Somewhat important		Very important	
	%	#	%	#	%	#
It has a consistent look and feel	33%	3	33%	3	22%	2
Good signage and wayfinding	11%	1	33%	3	44%	4
Responsive to history and heritage	0%	0	67%	6	22%	2
Functional and well-designed street furniture	0%	0	33%	3	67%	6
More amenities, such as drinking fountains and bins	0%	0	22%	2	67%	6
Wide footpaths	0%	0	11%	1	78%	7
Retaining current height limits	11%	1	11%	1	56%	5
High quality designed buildings	0%	0	0%	0	89%	8
Retaining the smaller, active local feel of the centre (eg small and activated shopfronts)	0%	0	11%	1	78%	7
Environmental sustainability	0%	0	22%	2	67%	6
Accessible for people of all abilities	0%	0	11%	1	78%	7
Character buildings are maintained	22%	2	11%	1	56%	5
Planting and greenery	0%	0	0%	0	89%	8
Ease of parking	33%	3	22%	2	33%	3
Ease of access by public transport	0%	0	22%	2	67%	6
The materials and quality of the footpath	0%	0	22%	2	67%	6
Fine grain shop-fronts	0%	0	22%	2	44%	4
Total respondents	9					

PUBLIC DOMAIN

Table 80 - Would you like to see more, less, or the same of the following public domain features in this village centre?

Public domain features	More		Same		Less	
	%	#	%	#	%	#
Public spaces for events and gatherings	67%	6	33%	3	0%	0
Trees, planting and greenery	100%	9	0%	0	0%	0
Public art	67%	6	22%	2	0%	0
Public recycling facilities	78%	7	11%	1	0%	0
Visibility of local Indigenous culture and heritage	56%	5	33%	3	0%	0
Places for buskers	44%	4	22%	2	22%	2
Community and verge gardens	100%	9	0%	0	0%	0
Street furniture	67%	6	33%	3	0%	0
Public spaces to linger	67%	6	33%	3	0%	0
Consistency in aesthetic of signage	44%	4	44%	4	0%	0
Total respondents	9					

Glenayr Avenue Streetscape Upgrade

Glenayr Avenue is not just a street, it's a community-hub that provides essential services and plays an important role in the liveability of the area. Our proposed design is guided by the following principles:



Interesting & Intriguing | Beautiful | Community-minded | Local | Sustainable & Green | Buzzing in the future

Environmental principles	Heritage principles	Placemaking and street activation principles	Traffic and transport principles (including active transportation)	Strategic asset management principles
 Reduce electricity usage	 Reinforce historic, architectural and aesthetic significance	 Encourage activation and opportunities for gathering spaces	 Promote use of active transport modes	 Consistency in material palettes across Council's public spaces
 Promote uptake of electric vehicles	 Respond to and complement heritage items (including buildings)	 Consider footpath widening where increased usage can be facilitated	 Improve safety and accessibility for active and public transport modes	 Improved compliance to Australian Standards
 Improve water quality	 New works should not replicate existing historical elements	 Increase greenery and variety of planting	 Create self-enforcing 40km/h speed zone	 Resilient materials
 Maximise tree canopy	 Maintain character of shopping strip	 Improved commercial zone village uplift	 Safe environment for children accessing local schools	 Value for money and improved life expectancy of Council's assets
 Utilise recycled construction materials		 Improve night time experience	 Improve safety and efficiency of intersections	 Ensure new assets are easy to maintain
 Reduce heat island effect		 Improve waste services	 Improved wayfinding signage	

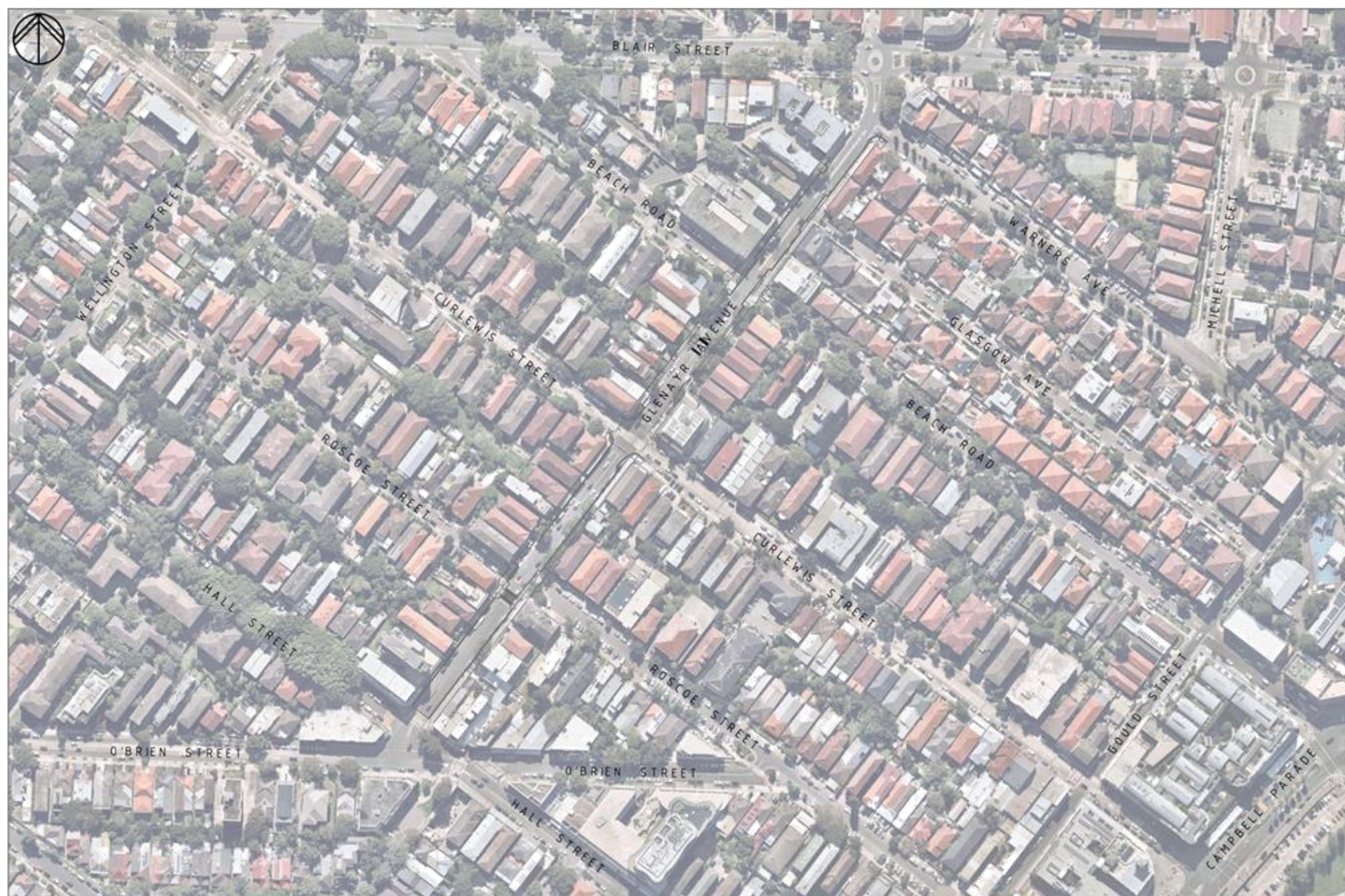
You may be interested in Waverley Council's policies, strategies and plans, which have shaped the design framework:

- ✓ Community Strategic Plan
- ✓ Environmental Action Plan
- ✓ Strategic Asset Management Plan
- ✓ Street Design Manual
- ✓ Public Domain Technical Manual
- ✓ Our Liveable Places Centres Strategy
- ✓ People, Movement and Places

For more information:
majorprojects@waverley.nsw.gov.au

GLENAYR AVENUE - STREETScape UPGRADE

CONCEPT DESIGN PACKAGE



LOCALITY PLAN

SOURCE: NEARMAPS (2020)

Glenayr Avenue Streetscape Upgrade

Glenayr Avenue is not just a street, it's a community-hub that provides essential services and plays an important role in the liveability of the area. Our proposed design is guided by the following principles:



Interesting & Intriguing | Beautiful | Community-minded | Local | Sustainable & Green | Buzzing in the future

Environmental principles	Heritage principles	Placemaking and street activation principles	Traffic and transport principles (including active transportation)	Strategic asset management principles
 Reduce electricity usage	 Reinforce historic, architectural and aesthetic significance	 Encourage activation and opportunities for gathering spaces	 Promote use of active transport modes	 Consistency in material palettes across Council's public spaces
 Promote uptake of electric vehicles	 Respond to and complement heritage items (including buildings)	 Consider footpath widening where increased usage can be facilitated	 Improve safety and accessibility for active and public transport modes	 Improved compliance to Australian Standards
 Improve water quality	 New works should not replicate existing historical elements	 Increase greenery and variety of planting	 Create self-enforcing 40km/h speed zone	 Resilient materials
 Maximise tree canopy	 Maintain character of shopping strip	 Improved commercial zone village uplift	 Safe environment for children accessing local schools	 Value for money and improved life expectancy of Council's assets
 Utilise recycled construction materials		 Improve night time experience	 Improve safety and efficiency of intersections	 Ensure new assets are easy to maintain
 Reduce heat island effect		 Improve waste services	 Improved wayfinding signage	

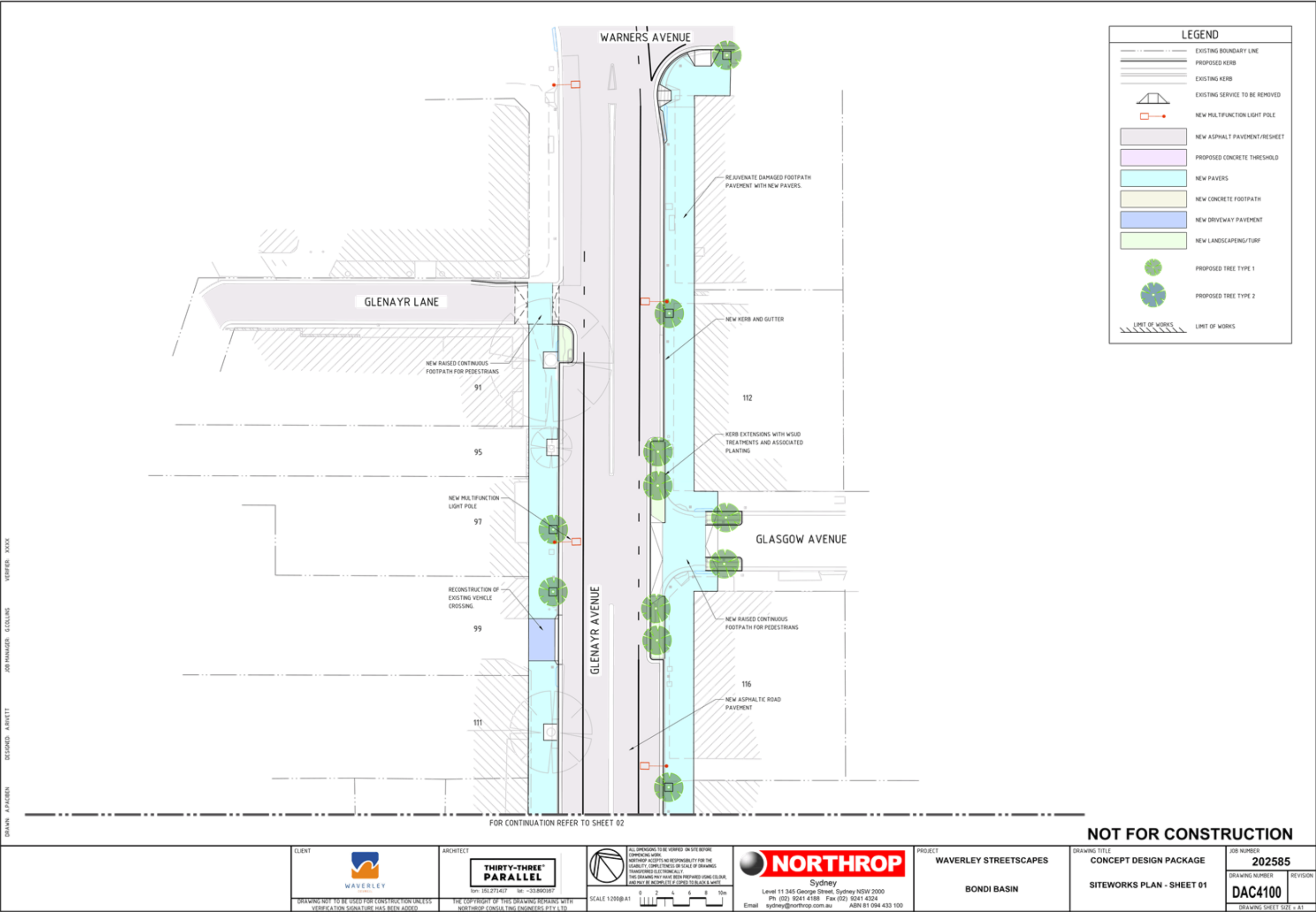
You may be interested in Waverley Council's policies, strategies and plans, which have shaped the design framework:

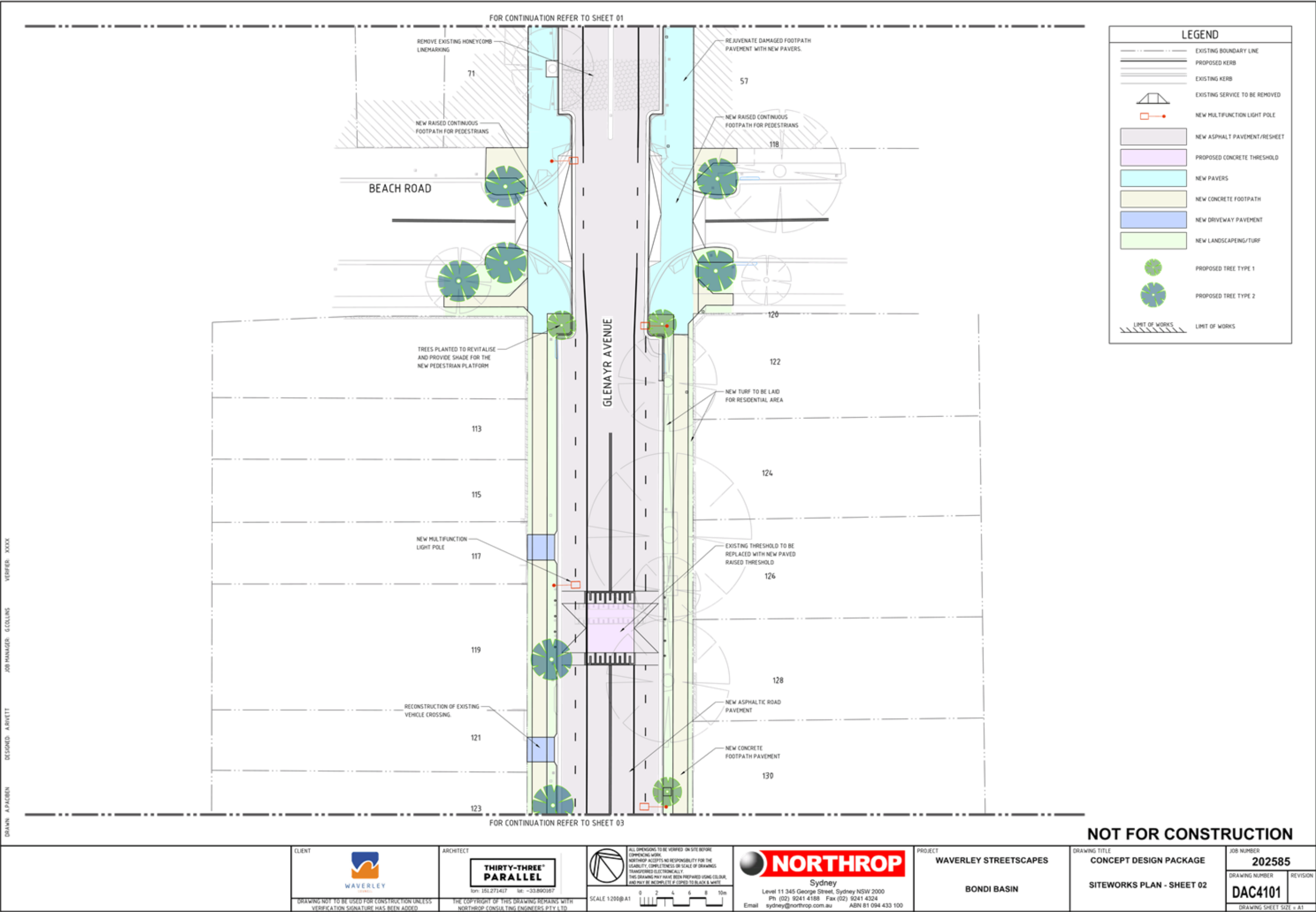
- ✓ Community Strategic Plan
- ✓ Environmental Action Plan
- ✓ Strategic Asset Management Plan
- ✓ Street Design Manual
- ✓ Public Domain Technical Manual
- ✓ Our Liveable Places Centres Strategy
- ✓ People, Movement and Places

For more information:
majorprojects@waverley.nsw.gov.au

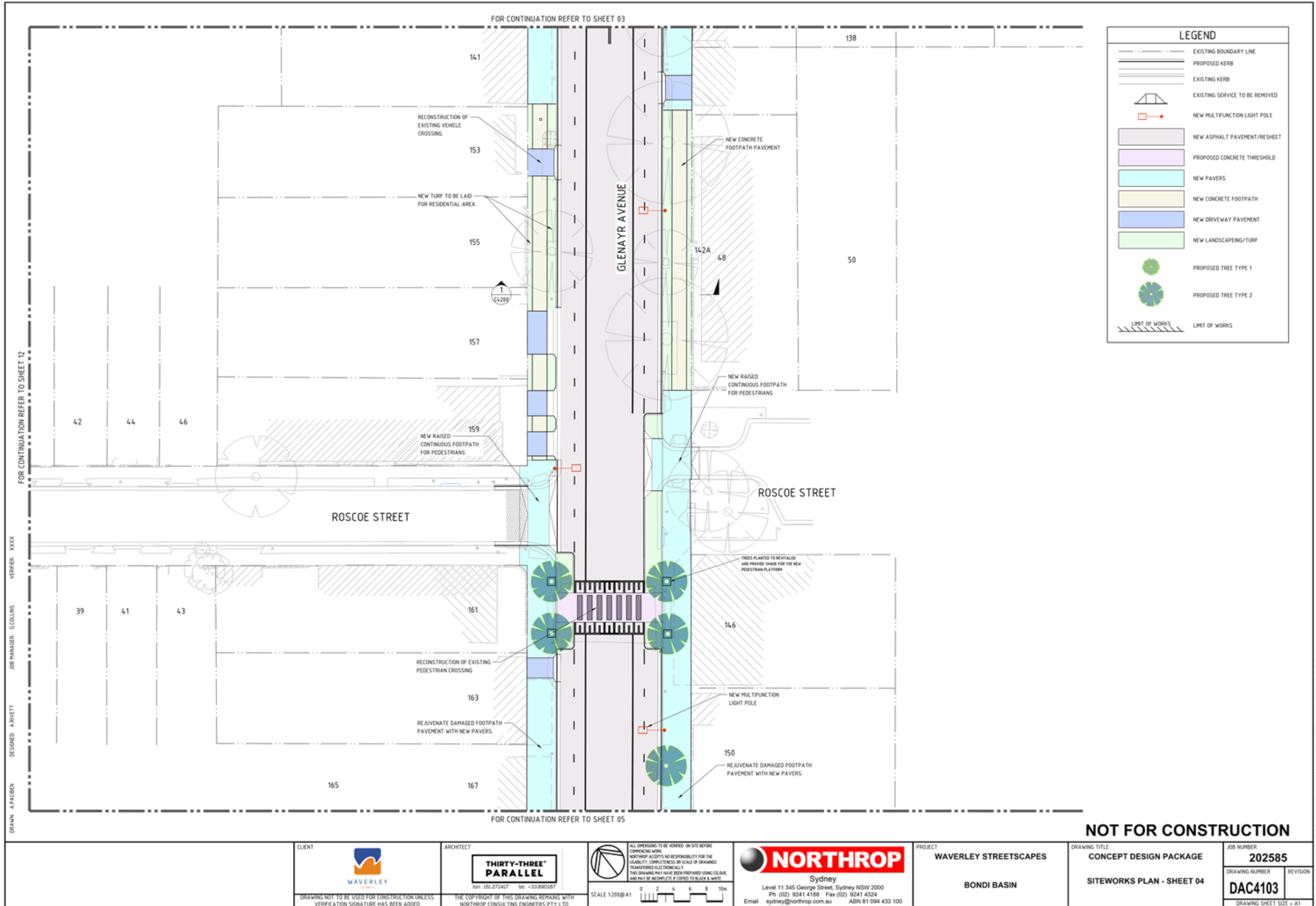


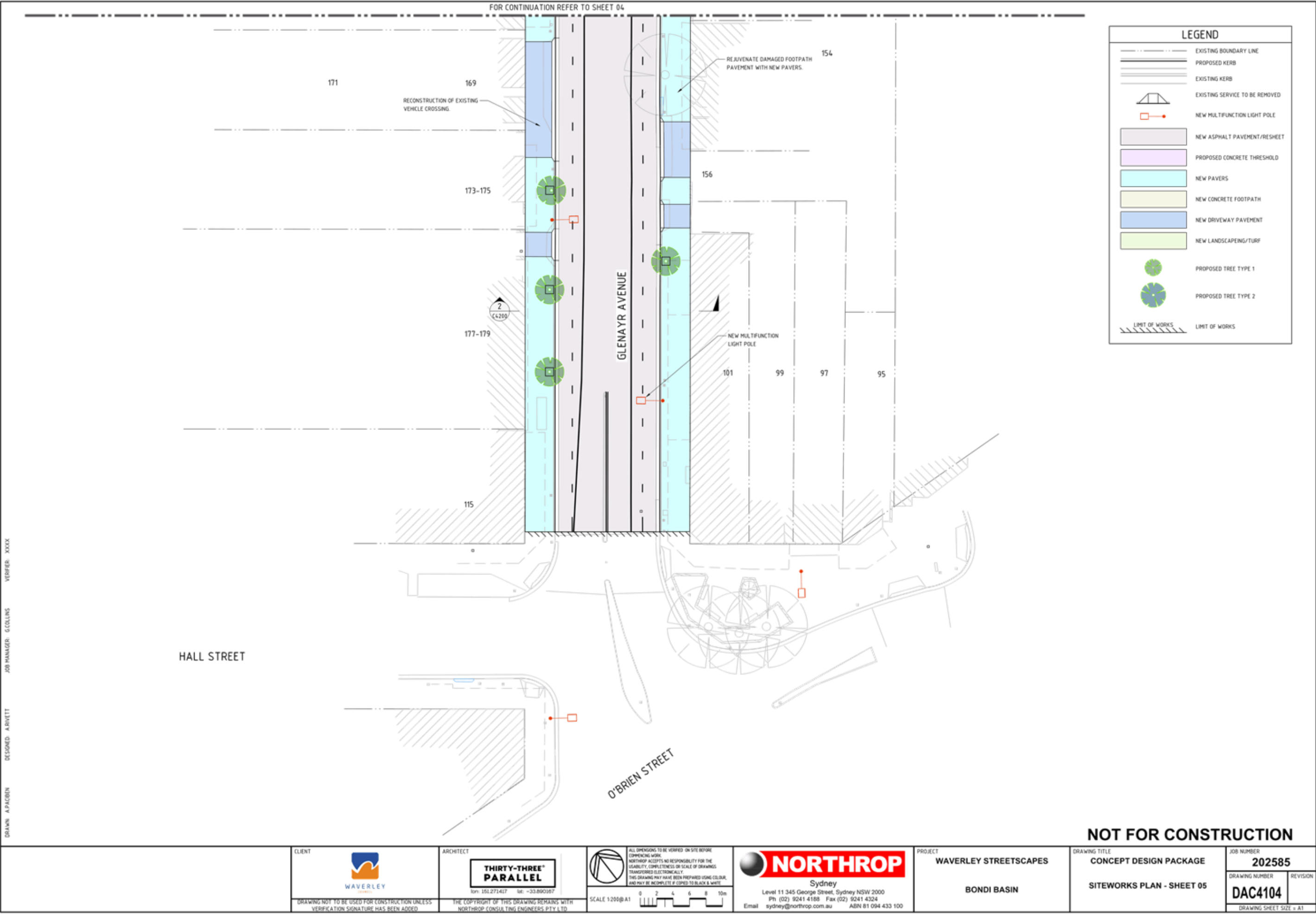
SHEET LAYOUT - 1:200

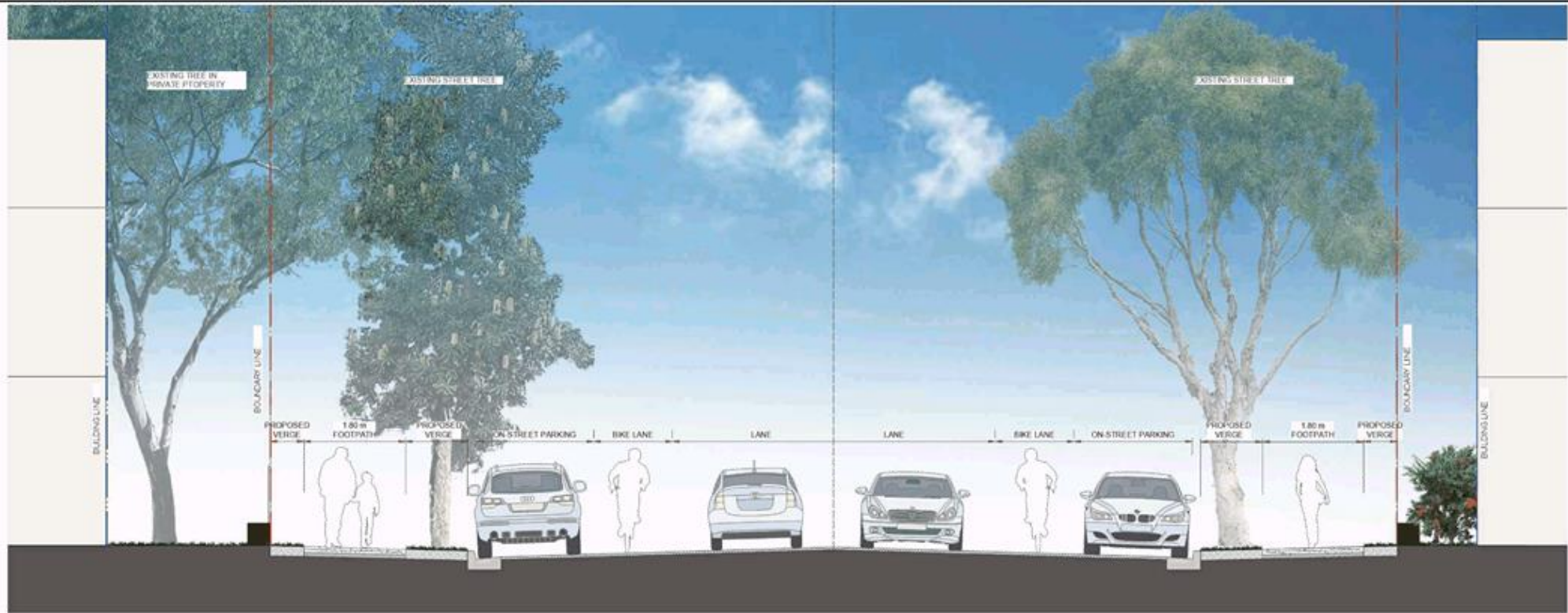




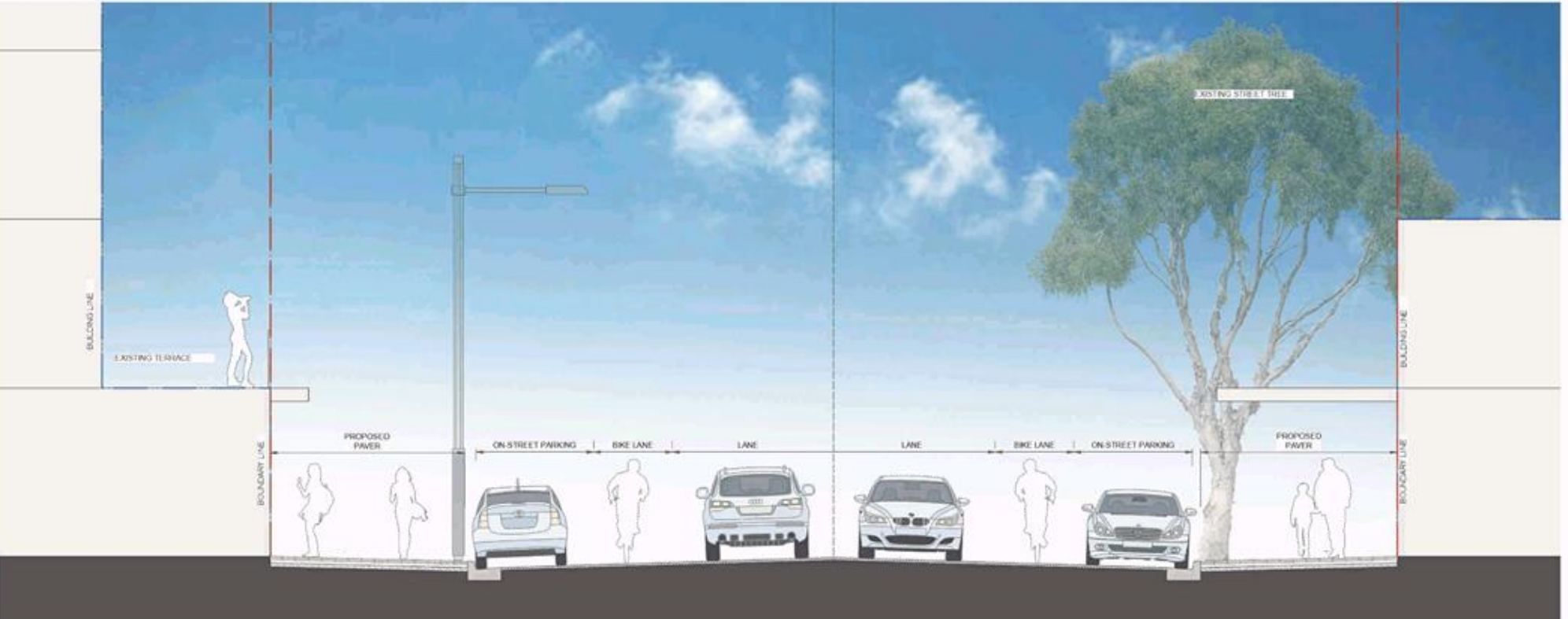








1 Glenayr Avenue Residential Area - Typical section
Scale: 1:50



2 Glenayr Avenue Commercial Area - Typical section
Scale: 1:50




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EXISTING DEFICIENCIES

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							<div>DRAWING NUMBER</div> <div>DAC4500</div>	<div>REVISION</div>
							<div>DRAWING SHEET SIZE</div> <div>A1</div>	

BEFORE



AFTER



GLENAYR AVENUE - EXISTING VS PROPOSED

VERIFIED

DESIGNED

JOSS MANAGER

COLLINS

ARVETT

PACBEN




<div>CLIENT</div> <div></div> <div>WAVERLEY</div> <div>DRAWING NOT TO BE USED FOR CONSTRUCTION UNLESS VERIFICATION SIGNATURE HAS BEEN ADDED</div>	<div>ARCHITECT</div> <div></div> <div>THIRTY-THREE PARALLEL</div> <div>181.271417 33.890187</div> <div>THE COPYRIGHT OF THIS DRAWING REMAINS WITH NORTHROP CONSULTING ENGINEERS PTY LTD</div>	<div>ALL DIMENSIONS TO BE VERIFIED ON SITE BEFORE COMMENCING WORK. NORTHROP ACCEPTS NO RESPONSIBILITY FOR THE USABILITY, COMPLETENESS OR SCALE OF DRAWINGS TRANSFERRED ELECTRONICALLY. THIS DRAWING MAY HAVE BEEN PREPARED USING COLOUR, AND MAY BE INCOMPLETE IF COPIED TO BLACK & WHITE</div>	<div></div> <div>NORTHROP</div> <div>Sydney</div> <div>Level 11 345 George Street, Sydney NSW 2000</div> <div>Ph (02) 9241 4188 Fax (02) 9241 4324</div> <div>Email sydney@northrop.com.au ABN 81 094 433 100</div>	<div>PROJECT</div> <div>WAVERLEY STREETSCAPES</div> <div>BONDI BASIN</div>	<div>NOT FOR CONSTRUCTION</div>		
					<div>DRAWING TITLE</div> <div>CONCEPT DESIGN PACKAGE</div> <div>PHOTOMONTAGE - SHEET 01</div>		<div>JOB NUMBER</div> <div>202585</div>
					<div>DRAWING NUMBER</div> <div>DAC4800</div>	<div>REVISION</div> <div></div>	

DRAWING SHEET SIZE: A1



GLASGOW AVENUE - EXISTING VS PROPOSED

VERIFIED: G. COLLINS
DESIGNED: A. RIVETT
DRAWN: A. PACBEN

NOT FOR CONSTRUCTION							
<div> WAVERLEY COUNCIL</div>	CLIENT	<div> THIRTY-THREE PARALLEL</div> <div>181 271 417 06 33 890 187</div>	<div>ALL DIMENSIONS TO BE VERIFIED ON SITE BEFORE COMMENCING WORK. NORTHROP ACCEPTS NO RESPONSIBILITY FOR THE USABILITY, COMPLETENESS OR SCALE OF DRAWINGS TRANSFERRED ELECTRONICALLY. THIS DRAWING MAY HAVE BEEN PREPARED USING COLOUR, AND MAY BE INCOMPLETE IF COPIED TO BLACK & WHITE.</div>	<div> NORTHROP</div> <div>Sydney Level 11 345 George Street, Sydney NSW 2000 Ph (02) 9241 4188 Fax (02) 9241 4324 Email sydney@northrop.com.au ABN 81 094 433 100</div>	PROJECT WAVERLEY STREETSCAPES BONDI BASIN	DRAWING TITLE CONCEPT DESIGN PACKAGE PHOTOMONTAGE - SHEET 02	JOB NUMBER 202585
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REPORT
OC/5.5/21.09

Subject: Multicultural Advisory Committee Meeting - 24 March 2021 - Minutes

TRIM No: A02/0447

Author: Rebecca Rodwell, Manager, Community Planning and Partnerships

Director: Sharon Cassidy, Acting Director, Community, Assets and Operations

RECOMMENDATION:

That Council receives and notes the minutes of the Multicultural Advisory Committee meeting held on 24 March 2021 attached to the report.

1. Executive Summary

Council's Multicultural Advisory Committee (MAC) has been active for many years, providing input and advice on a range of issues relating to culturally and linguistically diverse communities. The Terms of Reference were last updated in 2018 and new members were recruited to join the MAC this year. Minutes are reported to Council for information and noting before being made available on Council's website.

Attached to this report are the minutes of the Multicultural Advisory Committee meeting held on 24 March 2021.

2. Introduction/Background

In June 2018, Council adopted new Terms of Reference (ToR) for the Multicultural Advisory Committee (MAC), which aims to provide a forum to:

- Foster ongoing dialogue, discussion and advocacy in relation to multicultural Waverley.
- Contribute creative and innovative ideas in support of Council's access and inclusion strategies.
- Provide feedback and advice on community issues and concerns.
- Participate in and source funding for activities and events that promote community harmony and social cohesion.
- Develop networks, build relationships and establish community partnerships.
- Provide input to enhance inclusion and accessibility of Waverley's infrastructure, facilities, events, services, programs, systems and information for a culturally diverse community.

According to the ToR:

- Committee agendas and minutes are public documents and are published on Council's website.
- Committee minutes are reported to Council or Council Committee for information, and may include recommendations for Council's consideration.

3. Relevant Council Resolutions

Nil.

4. Discussion

Attached to this report are the minutes of the meeting of the MAC held on 24 March 2021.

In addition to regular information updates, some of the key points for discussion included:

- Racism not welcome campaign
- The development of the Cultural Diversity Strategy.

5. Financial impact statement/Time frame/Consultation

The operations and administration of the Multicultural Advisory Committee requires the commitment of Councillor, volunteer and staff resources and any relevant costs are included in Council's operational budget.

The next meeting for the committee is scheduled for Thursday, 30 September 2021. Those minutes will be reported to Council in due course.

6. Conclusion

This report provides meeting minutes of the MAC held on 24 March 2021 for information and noting before being placed on Council's website.

7. Attachments

1. MAC minutes - 24 March 2021 [↓](#)

MULTICULTURAL ADVISORY COMMITTEE MINUTES

Wednesday 24 March 2021
6pm – 8pm
Queens Park Room – Waverley Council Chambers



1. Welcome and Acknowledgement of Country

Acknowledgement of Country was conducted by Cr Paula Masselos.

Present

Councillors	
Cr Paula Masselos (Chair)	Councillor
Cr Leon Goltsman	Councillor
Council Officers	
Emily Scott	Acting General Manager
Annette Trubenbach	Executive Manager, Community Programs
Madly Bodin	Community Development Officer, Diversity
Rebecca Rodwell	Manager, Community Planning & Partnerships
Community Member/Organisations	
Emily Bogue	Resident
Lana Kofman	JewishCare
Linda Deutsch	Resident
Ludovico Fabiano	Resident
Margaret Teed	City East Community College
Patricia Jenkins	Expert
Rachel Tanny	COA Sydney
Raphael Crowe	Resident
Robert Farotto	Resident
Rozy Dorias	Resident
Tito Schoel	Resident
Valentina Bau	Resident

Apologies

Clr Angela Burrell, Clr Tony Kay, Clr Dominic WY Kanak

2. Acceptance of previous minutes

Moved: Rozy **Seconded:** Margaret **Carried**



3. Introductions and inductions

- Group activity & introductions
- Terms of Reference
- Code of Conduct for Council Volunteers, WHS induction

The Mayor welcomed everyone to the new MAC and everyone had the opportunity to introduce themselves and identify their motivation for joining the committee and what specific topic was important to them.

Madly reminded the group of the objectives of the committee and principles of collaboration outlined in the terms of reference, along with the code of conduct and WH&S induction.

Setting the scene for the new MAC term, Council would like to ensure Multicultural Waverley is front and centre of everything we do. We want the MAC to be innovative, forward thinking, dynamic and challenge Council's role in supporting a contemporary view of multiculturalism.

4. Racism Not Welcome Campaign

At the February Council meeting, Council unanimously agreed to the following motion.

That:

1. Councils refer the 'RacismNOTWelcome' campaign package to the Multicultural Advisory Committee (MAC) for discussion and guidance on ways to implement the 'RacismNOTWelcome' street sign and associated campaign in the Waverley local government area.
2. In assisting the MAC, Council and its officers undertake any liaison with Inner West Council that can facilitate Waverley's involvement in the 'RacismNOTWelcome' campaign.
3. A report come back to Council with recommended actions.

The Diversity Community Development Officer spoke with Inner West Council who provided the following feedback;

- They have received significant spontaneous feedback, mostly positive
- They have been inundated with requests for information from other Councils
- They are developing a toolkit and website for other Councils to use and it is part of a broader Council strategy
- There is strong interest from Newcastle Council, City of Sydney and Parliament of NSW around the campaign

Initial suggestions from the MAC to incorporate into the campaign included:

- using additional forms of communication in public spaces such as street art
- collaborating with community groups and precincts
- considering round table discussions with community members



- exploring the use of various expressions while calling out and defining racism (including overt and casual racism, unconscious bias)
- potentially aligning this campaign with other campaigns to increase its impact

The MAC will further discuss the campaign at the May meeting to determine next steps.

5. Cultural Diversity Strategy and Action Plan

The consultants have provided two summary reports (to be distributed following the meeting) including a best practice review and summary report. They have also been consulting extensively with the community, services and businesses. The Diversity Community Development Officer has been driving internal consultation. Internal and external surveys have also been distributed. The MAC will have an out of cycle meeting on 28 April with the consultants for an update on the strategy progress.

6. Council Update

- Mill Hill Community Centre is currently closed while the Boot Factory restoration is taking place. The community centre will also be upgraded as part of the project. Seniors Centre activities have been moved to the library and Mill Hill staff are working from Chambers.
- Beach etiquette – the Mayor, Madly and Matt Du Plessis (Manager, Lifeguard Services and Beach Safety) met with 'Turbans 4 Australia' to discuss beach safety.

7. Reports

- South East Sydney Multicultural Water Safety Committee has created a website dedicated to water safety directory with multilingual resources (print and video) and contact details of the organisations involved (www.watersafe.org.au). Madly is exploring whether we can utilise space in Bondi Junction station to promote beach safety messages.
- The Local Government Multicultural Network Anti-Racism Working Group has been a positive forum to learn, share and develop best practices on anti-racism initiatives. Madly shared an article by Luke Pearson and Mick O'Loughlin on Indigenous X and will be sharing outcomes or learning opportunities as they arise.
- Harmony week activities – Harmony Concert was cancelled due to rain and has been rescheduled to the 11th of April.

8. Other Business/correspondence

- Update on Indyreads – Robert presented on projects he is involved with the State Library of NSW on assessing and selecting ebooks with his Italian Book (through the Dante Alighieri Society Sydney Club). The ebooks will be made available to all the libraries based in NSW.



- Council is considering how to acknowledge champion surfer Pauline Menczer, who grew up in Bondi and did not receive prize money despite being a world champion.
- Council is working on an event to acknowledge the 80-year anniversary of the Battle of Crete.

9. Meetings in 2021

'Out-of-cycle' Zoom meeting on Cultural Diversity Strategy: Wed 28 April, 6pm -7.30pm.
Regular MAC meetings in May, Sep, and Dec.

Meeting closed 8pm