



FINANCE, OPERATIONS AND COMMUNITY SERVICES COMMITTEE MEETING

A meeting of the FINANCE, OPERATIONS AND COMMUNITY SERVICES COMMITTEE will be held at Waverley Council Chambers, Cnr Paul Street and Bondi Road, Bondi Junction at:

7.00 PM, TUESDAY 5 JULY 2022

A handwritten signature in black ink, appearing to read 'Emily Scott', is positioned above the printed name.

Emily Scott
General Manager

Waverley Council
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Bondi Junction NSW 1355
DX 12006 Bondi Junction
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Delegations of the Finance, Operations and Community Services Committee

On 10 October 2017, Waverley Council delegated to the Finance, Operations and Community Services Committee the authority to determine any matter **other than**:

1. Those activities designated under s 377(1) of the *Local Government Act* which are as follows:
 - (a) The appointment of a general manager.
 - (b) The making of a rate.
 - (c) A determination under section 549 as to the levying of a rate.
 - (d) The making of a charge.
 - (e) The fixing of a fee
 - (f) The borrowing of money.
 - (g) The voting of money for expenditure on its works, services or operations.
 - (h) The compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment).
 - (i) The acceptance of tenders to provide services currently provided by members of staff of the council.
 - (j) The adoption of an operational plan under section 405.
 - (k) The adoption of a financial statement included in an annual financial report.
 - (l) A decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6.
 - (m) The fixing of an amount or rate for the carrying out by the council of work on private land.
 - (n) The decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work.
 - (o) The review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the *Environmental Planning and Assessment Act 1979*.
 - (p) The power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194.
 - (q) A decision under section 356 to contribute money or otherwise grant financial assistance to persons,
 - (r) A decision under section 234 to grant leave of absence to the holder of a civic office.
 - (s) The making of an application, or the giving of a notice, to the Governor or Minister.
 - (t) This power of delegation.
 - (u) Any function under this or any other Act that is expressly required to be exercised by resolution of the council.
2. The adoption of a Community Strategic Plan, Resourcing Strategy and Delivery Program as defined under sections 402, 403, and 404 of the *Local Government Act*.

Live Streaming of Meetings

This meeting is streamed live via the internet and an audio-visual recording of the meeting will be publicly available on Council's website.

By attending this meeting, you consent to your image and/or voice being live streamed and publicly available.

AGENDA

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The Chair will read the following Opening Prayer and Acknowledgement of Indigenous Heritage:

God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.

1. Apologies/Leaves of Absence

2. Declarations of Pecuniary and Non-Pecuniary Interests

3. Addresses by Members of the Public

4. Confirmation of Minutes

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5. Reports

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6. Urgent Business**7. Closed Session 258**

The following matter is proposed to be dealt with in Closed Session and has been distributed to Councillors separately with the Agenda:

FC/7.1/22.07 CONFIDENTIAL REPORT - Bronte House - Gardening and Horticultural Services
- Tender Evaluation

8. Resuming Open Session 260**9. Meeting Closure**

CONFIRMATION OF MINUTES FC/4.1/22.07



Subject: Confirmation of Minutes - Finance, Operations and
Community Services Committee Meeting - 3 May 2022

TRIM No: SF21/6064

Author: Al Johnston, Governance Officer

RECOMMENDATION:

That the minutes of the Finance, Operations and Community Services Committee meeting held on 3 May 2022 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

Introduction/Background

The minutes of committee meetings must be confirmed at a subsequent meeting of the committee, in accordance with clause 20.23 of the Code of Meeting Practice.

Attachments

1. Finance, Operations and Community Services Committee Meeting Minutes - 3 May 2022 .



**MINUTES OF THE FINANCE, OPERATIONS AND COMMUNITY SERVICES COMMITTEE MEETING
HELD AT WAVERLEY COUNCIL CHAMBERS, CNR PAUL STREET AND BONDI ROAD, BONDI JUNCTION ON
TUESDAY, 3 MAY 2022**

Present:

Councillor Dominic Wy Kanak (Chair)	Bondi Ward
Councillor Paula Masselos (Mayor)	Lawson Ward
Councillor Elaine Keenan (Deputy Mayor)	Lawson Ward
Councillor Sally Betts	Hunter Ward
Councillor Angela Burrill	Lawson Ward
Councillor Ludovico Fabiano	Waverley Ward
Councillor Leon Goltsman	Bondi Ward
Councillor Michelle Gray	Bondi Ward
Councillor Tony Kay	Waverley Ward
Councillor Steven Lewis	Hunter Ward
Councillor Tim Murray	Waverley Ward

Staff in attendance:

Emily Scott	General Manager
George Bramis	Acting Director, Planning, Environment and Regulatory
Sharon Cassidy	Acting Director, Community, Assets and Operations
Meredith Graham	Acting Director, Customer Service and Organisation Improvement
Richard Sheridan	Interim Director, Finance and Governance

At the commencement of proceedings at 7.01 pm, those present were as listed above.

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The General Manager read the following Opening Prayer:

God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

The Chair read the following Acknowledgement of Indigenous Heritage:

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.

1. Apologies

Apologies were received from Cr Nemesh.

2. Declarations of Pecuniary and Non-Pecuniary Interests

The Chair called for declarations of interest and the following was received:

- 2.1 Cr Goltsman declared a less than significant non-pecuniary interest in item FC/5.7/22.05 – Warren Zines Reserve – Naming and informed the meeting that he was at the Maccabiah bridge collapse.

3. Addresses by Members of the Public

There were no addresses by members of the public.

4. Confirmation of Minutes

FC/4.1/22.05 Confirmation of Minutes - Finance, Operations and Community Services Committee Meeting - 5 April 2022 (SF21/6064)

MOTION / UNANIMOUS DECISION

Mover: Cr Fabiano
Seconder: Cr Gray

That the minutes of the Finance, Operations and Community Services Committee meeting held on 5 April 2022 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

5. Reports

FC/5.1/22.05 Code of Meeting Practice - Exhibition (SF20/873)

MOTION

Mover: Cr Lewis

Seconder: Cr Wy Kanak

That Council:

1. Publicly exhibits the draft Code of Meeting Practice attached to the report for 28 days with a 42-day submission period, in accordance with section 361 of the *Local Government Act 1993*.
2. Receives a further report at the June 2022 Council meeting considering any submissions received and presenting the final version of the Code of Meeting Practice for adoption.

AMENDMENT (WITHDRAWN)

Mover: Cr Kay

Seconder: Cr Betts

That clause 1 be amended to read as follows:

‘Publicly exhibits the draft Code of Meeting Practice attached to the report for 28 days with a 42-day submission period, in accordance with section 361 of the *Local Government Act 1993* subject to the following amendments:

- (a) Clause 5.19 (page 43 of the agenda) – Amend the second sentence to read: “Where a councillor attends a meeting by audio-visual link under this code, they are to be taken as attending the meeting in person for the purposes of the code and will have the same rights, including voting rights, as if they were attending the meeting in person.”
- (b) Clause 16.2 (page 79 of the agenda) – Amend the second sentence, which refers to Councillors attending a meeting by audio-visual link only, to read: “Where a councillor has declared a pecuniary or significant non-pecuniary conflict of interest in a matter being discussed at the meeting, the councillor must suspend their audio-visual link to the meeting so that the councillor cannot be seen or heard by the meeting at any time during which the matter is being considered or discussed by the council or committee, or at any time during which the council or committee is voting on the matter.”
- (c) Clause 15.14 (pages 75–76 of the agenda) – Amend to read: “Where a councillor is attending a meeting by audio-visual link, the chairperson or a person authorised by the chairperson may mute the councillor’s audio link to the meeting for the purposes of enforcing compliance with this code. Before taking this action, the chairperson must state the provision of this code that they believe has been breached.”

THE MOVER OF THE AMENDMENT THEN WITHDREW THE AMENDMENT.

THE MOVER OF THE MOTION THEN ACCEPTED THE AMENDMENT.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED UNANIMOUSLY.

UNANIMOUS DECISION

That Council:

1. Publicly exhibits the draft Code of Meeting Practice attached to the report for 28 days with a 42-day submission period, in accordance with section 361 of the *Local Government Act 1993* subject to the

following amendments:

- (a) Clause 5.19 (page 43 of the agenda) – Amend the second sentence to read: ‘Where a councillor attends a meeting by audio-visual link under this code, they are to be taken as attending the meeting in person for the purposes of the code and will have the same rights, including voting rights, as if they were attending the meeting in person.’
 - (b) Clause 16.2 (page 79 of the agenda) – Amend the second sentence, which refers to Councillors attending a meeting by audio-visual link only, to read: ‘Where a councillor has declared a pecuniary or significant non-pecuniary conflict of interest in a matter being discussed at the meeting, the councillor must suspend their audio-visual link to the meeting so that the councillor cannot be seen or heard by the meeting at any time during which the matter is being considered or discussed by the council or committee, or at any time during which the council or committee is voting on the matter.’
 - (c) Clause 15.14 (pages 75–76 of the agenda) – Amend to read: ‘Where a councillor is attending a meeting by audio-visual link, the chairperson or a person authorised by the chairperson may mute the councillor’s audio link to the meeting for the purposes of enforcing compliance with this code. Before taking this action, the chairperson must state the provision of this code that they believe has been breached.’
2. Receives a further report at the June 2022 Council meeting considering any submissions received and presenting the final version of the Code of Meeting Practice for adoption.

FC/5.2/22.05 Public Gardening Policy and Verge Garden Guidelines - Adoption (A13/0054)

MOTION

Mover: Cr Masselos
Seconder: Cr Goltsman

That Council:

1. Adopts the Public Gardening Policy attached to the report (Attachment 1).
2. Notes the Verge Garden Guidelines and expression of interest form attached to the report (Attachments 2 and 3).

THE MOVER OF THE MOTION THEN ACCEPTED AN AMENDMENT TO CLAUSE 1 SUCH THAT IT NOW READS AS FOLLOWS:

‘Adopts the Public Gardening Policy attached to the report (Attachment 1) subject to the following amendments:

- (a) Definitions (page 107 of the agenda) – Amend the definition of “verge garden” so that:
 - (i) The third sentence reads: “Verge gardens are small in size and mostly located on verges next to footpaths, either between the footpath and a private property boundary or between the footpath and the kerb.”
 - (ii) “In-ground gardens” is replaced with “garden beds” for consistency with the Guidelines.
- (b) Definitions (page 107 of the agenda) – Add a new definition entitled “Exclusion Zone” to read: “An exclusion zone (referenced in section 3 – Scope of this policy) is a State Road, median strip and

roundabout, along with Village Centres, and is not part of this policy.”

AMENDMENT

Mover: Cr Kay

Seconder: Cr Burrill

That clause 2 be amended to read as follows:

‘Defers consideration of the draft Verge Garden Guidelines and expression of interest form attached to the report (Attachments 2 and 3) to the 21 June 2022 Council meeting for officers to update the documents to ensure greater clarity, consistency, appropriateness and visual appeal in consultation with Council’s Project Control Group (PCG) following Councillor feedback.’

THE AMENDMENT WAS PUT AND DECLARED LOST.

Division

For the Amendment: Crs Betts, Burrill, Fabiano, Goltsman and Kay.

Against the Amendment: Crs Gray, Keenan, Lewis, Masselos, Murray and Wy Kanak.

THE MOVER OF THE MOTION THEN ACCEPTED AN AMENDMENT TO CLAUSE 2.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED UNANIMOUSLY.

UNANIMOUS DECISION

That Council:

1. Adopts the Public Gardening Policy attached to the report (Attachment 1) subject to the following amendments:
 - (a) Definitions (page 107 of the agenda) – Amend the definition of ‘verge garden’ so that:
 - (i) The third sentence reads: ‘Verge gardens are small in size and mostly located on verges next to footpaths, either between the footpath and a private property boundary or between the footpath and the kerb.’
 - (ii) ‘In-ground gardens’ is replaced with ‘garden beds’ for consistency with the Guidelines.
 - (b) Definitions (page 107 of the agenda) – Add a new definition entitled ‘Exclusion Zone’ to read: ‘An exclusion zone (referenced in section 3 – Scope of this policy) is a State Road, median strip and roundabout, along with Village Centres, and is not part of this policy.’
2. Notes that the draft Verge Garden Guidelines and expression of interest form attached to the report (Attachments 2 and 3) will be updated to ensure greater clarity, consistency, appropriateness and visual appeal in consultation with Council’s Project Control Group following Councillor feedback and then the Policy, Guidelines and expression of interest form will be placed on Council’s website.

FC/5.3/22.05 Draft Disability Inclusion Action Plan (DIAP) - Exhibition (A21/0205)**MOTION / UNANIMOUS DECISION**

Mover: Cr Wy Kanak

Seconder: Cr Masselos

That Council:

1. Publicly exhibits the draft Disability Inclusion Action Plan 2022–26 (DIAP) attached to the report (Attachment 1) for 28 days.
2. Officers prepare a report to Council following the exhibition period.

FC/5.4/22.05 Aboriginal Keeping Place - Feasibility Report (A15/0272)**MOTION / UNANIMOUS DECISION**

Mover: Cr Wy Kanak

Seconder: Cr Masselos

That Council:

1. Notes the investigation into the feasibility of an Aboriginal Keeping Place at Bondi Pavilion.
2. Notes the constraints identified with the retention and display of physical Aboriginal cultural artefacts at Bondi Pavilion.
3. Does not pursue an Aboriginal Keeping Place at Bondi Pavilion in the context of the constraints set out in the report.
4. Endorses the continued development of relevant partnerships in the pursuit of effective ongoing First Nations cultural interpretation, education and reinforcement, including at Bondi Pavilion, in keeping with commitments outlined in the Innovate Reconciliation Action Plan and the Arts and Culture Plan 2021–2026.
5. Continues to explore and advocate for the identification of suitable locations for the establishment of Aboriginal Keeping Places to house artefacts that are returned to Place.

FC/5.5/22.05 Multicultural Advisory Committee - Minutes and Recommendations (A02/0447)**MOTION**

Mover: Cr Masselos

Seconder: Cr Fabiano

That Council:

1. Receives and notes the minutes of the Multicultural Advisory Committee meetings held on 27 May and 21 October 2021 attached to the report.
2. Endorses the anti-racism program as set out on page 176 of the agenda to include an investigation of appropriate high-visibility sites for the installation of #racismNOTwelcome street signs in Waverley.
3. Notes that Council, in accordance with its Cultural Diversity Strategy, will implement a local anti-racism campaign, which was developed in consultation with the Multicultural Advisory Committee,

with key messages, temporary installations and activities.

AMENDMENT (WITHDRAWN)

Mover: Cr Kay
Seconder: Cr Betts

That the following clause 4 be added to the motion:

‘Requests the Multicultural Advisory Committee to consider how Council’s October 2021 adoption of the International Holocaust Remembrance Alliance (IHRA) definition of antisemitism and its contemporary examples informs Council’s local anti-racism campaigns and actions in Council’s Community Strategic Plan 2022–32 and Cultural Diversity Strategy 2021–2031’.

THE MOVER OF THE AMENDMENT THEN WITHDREW THE AMENDMENT.

THE MOVER OF THE MOTION THEN ACCEPTED THE AMENDMENT.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED UNANIMOUSLY.

UNANIMOUS DECISION

That Council:

1. Receives and notes the minutes of the Multicultural Advisory Committee meetings held on 27 May and 21 October 2021 attached to the report.
2. Endorses the anti-racism program as set out on page 176 of the agenda to include an investigation of appropriate high-visibility sites for the installation of #racismNOTwelcome street signs in Waverley.
3. Notes that Council, in accordance with its Cultural Diversity Strategy, will implement a local anti-racism campaign, which was developed in consultation with the Multicultural Advisory Committee, with key messages, temporary installations and activities.
4. Requests the Multicultural Advisory Committee to consider how Council’s October 2021 adoption of the International Holocaust Remembrance Alliance (IHRA) definition of antisemitism and its contemporary examples informs Council’s local anti-racism campaigns and actions in Council’s Community Strategic Plan 2022–32 and Cultural Diversity Strategy 2021–2031.

FC/5.6/22.05 Clifftop Walkway Upgrade (A20/0387)**MOTION / UNANIMOUS DECISION**

Mover: Cr Lewis
Seconder: Cr Gray

That Council:

1. Notes that the length of the boardwalk at Diamond Bay could potentially be widened subject to assessments.
2. Does not proceed with widening the boardwalk at Diamond Bay for the following reasons:
 - (a) The approved development application design of the boardwalk meets the project purpose, objective and Australian Standard compliance requirements.

- (b) The costs and program implications associated with the assessments and subsequent redesign.

FC/5.7/22.05 Warren Zines Reserve - Naming (A09/0618)

Cr Goltsman declared a less than significant non-pecuniary interest in this item and informed the meeting that he was at the Maccabiah bridge collapse.

MOTION

Mover: Cr Masselos

Seconder: Cr Keenan

That Council:

1. Notes that Council endorsed the naming of Warren Zines Reserve in 1999, but that an application was not made to the Geographical Names Board.
2. Notes that the Gujaga Foundation is currently working on a Cultural Audit in Waverley, including reviewing current locations, names and information referencing Aboriginal cultures to ensure they are culturally appropriate.
3. Awaits the outcome of the Cultural Audit prior to taking steps regarding the naming of Warren Zines Reserve.

THE MOVER OF THE MOTION THEN ACCEPTED THE DELETION OF CLAUSE 3 AND THE ADDITION OF NEW CLAUSES 3–5.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED UNANIMOUSLY.

UNANIMOUS DECISION

That Council:

1. Notes that Council endorsed the naming of Warren Zines Reserve in 1999, but that an application was not made to the Geographical Names Board.
2. Notes that the Gujaga Foundation is currently working on a Cultural Audit in Waverley, including reviewing current locations, names and information referencing Aboriginal cultures to ensure they are culturally appropriate.
3. Notes that the Cultural Audit will be a lengthy process as research and consultation with a range of stakeholders, including the La Perouse Local Aboriginal Land Council and Elders, is required.
4. Submits an application to the Geographical Names Board to name the reserve Warren Zines Reserve.
5. Notes a further submission to the Geographical Names Board may be required at a future date depending on the outcomes of the Cultural Audit.

FC/5.8/22.05 Fleet Management Update (A19/0429)

MOTION / UNANIMOUS DECISION

Mover: Cr Gray

Seconder: Cr Wy Kanak

That Council:

1. Treats the attachment to the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. The attachment contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.
2. Notes the progress against Council resolutions CM/8.2/21.03, CM/8.4/18.09 and CM/7.22/19.07 regarding Council's fleet, as set out in the report.
3. Notes the progress of the strategic review of Council's fleet management initiatives, as set out in the report.
4. Notes the update on the 2020–21 fleet management initiatives, including the pool vehicle utilisation and management review, amendments to the staff vehicle list to include hybrid vehicles, and continued work on the most appropriate funding mechanism for Council's fleet.
5. Supports the continued effort to trial emerging alternative technologies for all vehicle types as they become available.

6. Urgent Business

There were no items of urgent business

7. Closed Session

FC/7/22.05 **Closed Session**

MOTION / DECISION

Mover: Cr Murray
Seconder: Cr Masselos

That:

1. Council moves into closed session to deal with the matters listed below, which are classified as confidential under section 10A(2) of the *Local Government Act* for the reasons specified:

FC/7.1/22.05 CONFIDENTIAL REPORT - Bondi Pavilion Forecourt - Additional Outdoor Seating Area Licence - Procurement Exemption

This matter is considered to be confidential in accordance with section 10A(2)(d)(i) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

2. Pursuant to section 10A(1), 10(2) and 10A(3) of the *Local Government Act*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2) of the *Local Government Act*.

3. The correspondence and reports relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act*.

At 8.29 pm, Council moved into closed session.

FC/7.1/22.05 CONFIDENTIAL REPORT - Bondi Pavilion Forecourt - Additional Outdoor Seating Area Licence - Procurement Exemption (SF22/935)

MOTION / DECISION

Mover: Cr Gray
Seconder: Cr Masselos

That Council:

1. Treats the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. The report contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.
2. Notes the quotation evaluation attached to the report regarding the outcome of a select request for quotation process to appoint a licensee for the additional 70 m2 outdoor seating area in the Bondi Pavilion forecourt.
3. Approves under a procurement exemption, for the reasons set out in the report, the granting of a licence to Glorrietta Pty Ltd (trading as Glory Days) for the additional outdoor seating area in the Bondi Pavilion forecourt on the terms and conditions set out in the report.
4. Authorises the General Manager to complete negotiations and execute all necessary documentation to finalise the matter.

Cr Wy Kanak requested that his vote against the motion be recorded in the minutes.

8. Resuming in Open Session

FC/8/22.05 Resuming in Open Session

MOTION / UNANIMOUS DECISION

Mover: Cr Lewis
Seconder: Cr Murray

That Council resumes in open session.

At 8.35 pm, Council resumed in open session.

Resolutions from closed session made public

In accordance with clause 14.21 of the Waverley Code of Meeting Practice, when the meeting resumed in open session the chair announced the resolutions made by Council while the meeting was closed to members of the public and the media.

9. Meeting Closure

THE MEETING CLOSED AT 8.37 PM.

.....
SIGNED AND CONFIRMED
CHAIR
5 JULY 2022

REPORT
FC/5.1/22.07

Subject: Statement of Business Ethics - Review

TRIM No: A06/1397

Author: Daphne Brown, Risk Project Lead
Vince Tari, Executive Manager, Procurement
Richard Coelho, Executive Manager, Governance

Director: Richard Sheridan, Acting Director, Corporate Services

RECOMMENDATION:

That Council adopts the Statement of Business Ethics attached to the report.

1. Executive Summary

Council first adopted a Statement of Business Ethics (the Statement) on 20 February 2007, with revisions endorsed by Council in December 2007, May 2012 and May 2014.

The Statement of Business Ethics is part of Council's ethical framework and complements the Code of Conduct, values and policies on procurement and sponsorships.

The latest review has resulted in a revised document (Attachment 1) that includes a number of amendments to provide a newly formatted, concisely worded, user-friendly six-page document (reduced from 17 pages).

2. Introduction/Background

The Statement is provided to all the suppliers of goods and services who do business with Council. It sets out the key principles that underpin our business relationships and outlines our expectations of all providers and suppliers to Council and what they can expect of Council when doing business with us.

Council's Fraud and Corruption Control Plan (1 March 2022 to 31 June 2023) contains an action to review and update the Statement. This was noted as a performance improvement opportunity in Grant Thornton's 2020 Internal Audit Report on Fraud and Corruption Control Assessment. The Risk Project Lead, Executive Manager, Procurement, and Executive Manager, Governance and Risk, collaborated to review and update of the Statement.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Operations Committee 6 May 2014	OCRD.14/14	That the Committee adopts the revised Statement of Business Ethics, which is circulated with this report.

4. Discussion

A number of other Council Statements were reviewed for benchmarking purposes, including:

- Bayside.
- City of Sydney.
- Inner West.
- Randwick.
- Sutherland.
- Woollahra.

In summary, Council's Statement has been refined to become a more concise Statement. The changes to the Statement include:

- Administrative changes to the format and content to ensure the information is accurate and reflects Council's current position.
- Removal of the following sections:
 - 'Who does this Business Ethics Statement refer to', which is already addressed.
 - Duplicate section outlining why compliance with the Statement is required.
 - The section on Council's values, which is outdated.
- Updates to the following content:
 - Principles that underpin our business relationships.
 - What to expect from us; i.e. what providers and suppliers can expect of Council when doing business with us.
 - What we expect from you; i.e. our expectations of all providers and suppliers to Council when doing business with us.
 - Additional information to assist providers and suppliers including that relating to: gifts and benefits; conflicts of interests; ensuring contractors, sub-contractors, and consultants comply with the Statement; and compliance, risk management, and fraud and corruption control.
 - Further assistance, including how to make a disclosure under the *Public Interest Disclosures Act 1994* (PID Act) and clarification that a person engaged by Council under a contract to provide services to or on behalf of Council is a public official for the purposes of the PID Act.

5. Financial impact statement/Time frame/Consultation

Financial impact statement

There is no financial cost associated with the adoption of the amended Statement.

Time frame

The revised Statement will take immediate effect from the date it is adopted by Council.

The Statement will be graphically designed and issued to all suppliers in September. Moving forward, a link to the Statement will appear on all purchase orders issued by Council.

Consultation

The ICAC was consulted as part of this review. It advised that its July 2021 Operation Dasha report concerning the former Canterbury City Council included specific reference to a statement of business ethics in recommendation 21, which was taken into consideration in the current review:

Recommendation 21

That the City of Canterbury Bankstown Council develops standardised provisions for consultancy services agreements and a statement of business ethics for suppliers. The agreements and statement of business ethics should advise consultants about:

- *How to make disclosures under the Public Interest Disclosures Act 1994*
- *The City of Canterbury Bankstown Council's ethical obligations*
- *Their ethical responsibilities*
- *The jurisdiction of the ICAC Act.*

ICAC's own Statement was also reviewed by way of best practice, as was NSW Procurement's Supplier Code of Conduct.

6. Conclusion

It is recommended that Council adopts the revised Statement of Business Ethics attached to the report.

7. Attachments

1. Statement of Business Ethics [↓](#) .



Statement of Business Ethics

Document Owner	Executive Manager, Procurement
Endorsed by	Executive Leadership Team
Approved by	Council
Commencement Date:	July 2022
Revisions	20 February 2007, December 2007, May 2012, May 2014
Next revision date	June 2026
TRIM reference	D22/50695
Relevant strategic direction(s)	<p>Objective 3.4: Govern Waverley Council well, and build culture, capability, capacity, systems and processes to deliver services to the community</p> <p>Strategy 3.4.1: Promote an organisational environment that encourages professionalism, sustainability, integrity and ethical conduct</p>
Relevant legislation/codes	<ul style="list-style-type: none"> • <i>Local Government Act 1993</i> • <i>Local Government (General) Regulation 2021</i> • <i>Independent Commission Against Corruption Act 1988</i> • <i>Public Interest Disclosures Act 1994</i> • <i>Government Information (Public Access) Act 2009</i> • <i>Electoral Funding Act 2018</i>
Related policies/procedures/guidelines	<ul style="list-style-type: none"> • Code of Conduct for Council Committee Members and Other Council Officials • Code of Conduct for Councillors • Code of Conduct for Council Staff • Procedures for the Administration of the Code of Conduct • Internal Reporting Policy • Procurement Policy • Sponsorships Policy
Related forms	<ul style="list-style-type: none"> • Internal Report Form

Statement of Business Ethics

How we do business at Waverley Council

Our community expects high ethical standards in the provision of Waverley Council (Council) services and in everything else we do. How we manage our relationships is key to maintaining the community's trust and confidence. Council has set out an ethical framework in which it operates and what we expect from Councillors, Council staff and those who do business with Council.

Our Statement of Business Ethics (the Statement) sets out the key principles that underpin our business relationships and outlines our expectations of all providers and suppliers to Council and what they can expect of Council when doing business with us.

The Statement will enable providers and suppliers to Council to advance their business objectives and interests with us fairly and ethically.

Council has zero tolerance to unethical behaviour and fraud and corruption. If you have any questions or wish to provide information about suspected corrupt or unethical conduct, please refer to section **6. Further Assistance** of this Statement.

Emily Scott

General Manager

1. Principles underpinning our business relationships

The key principles that underpin our business relationships with providers and suppliers to Council are:

Behaving ethically

We will ensure our business relationships are honest, ethical, fair, without prejudice and consistent.

Achieving value for money

We will follow procurement practices that promote value for money and will consider both financial and non-financial factors including quality, reliability, technical expertise, timeliness, safety, environmental sustainability and legislative compliance. Value for money does not necessarily mean 'lowest price'. However, the lowest price might represent best value for money if it satisfies the other criteria.

Promoting competition

We will follow procurement practices that promote competition which will result in the best possible range of goods and services at the best possible price.

Being open and transparent

Our dealings with providers and suppliers to Council will be transparent and open to public scrutiny whenever possible.

Fairness

We will treat all parties involved in an objective, reasonable and even-handed manner. Potential providers or suppliers will be given equal access to information and opportunities to submit bids.

We will only request for tender if we intend to award a contract.

Prevention of corruption

We are committed to ethical standards and it is the responsibility of Councillors and Council staff, as well as providers and suppliers to Council, to report any instances of suspected corruption, maladministration or illegal activities.

2. What to expect from us

Councillors and Council staff are bound by our Code of Conduct. Our Councillors and staff are also bound by Council's values of care, respect integrity, innovation and collaboration along with the core public sector values of integrity, trust, service and accountability.

When conducting business with Council you can expect that we will:

- comply with applicable laws, regulations, and Council's policies and procedures
- act with integrity and openness
- demonstrate fairness and transparency in our dealings with individuals and organisations
- disclose any situation that involves a conflict of interest or potential conflict of interest as soon as they become aware
- use public resources effectively and efficiently
- encourage fair and transparent competition while seeking value for money and innovative solutions
- adopt procurement processes to make it easy to do business
- document fully and clearly all procurement activities and decisions to provide an effective audit trail
- publish details of contracts awarded as required by legislation
- protect confidential, proprietary information and commercial-in-confidence information
- not seek or accept any gifts or benefits from potential, current or past suppliers
- respond to reasonable requests for advice and information
- investigate complaints.

Council will ensure that its policies, procedures and practices related to approvals, tendering, contracting and the procurement of goods and services comply with law and are consistent with NSW Government policies and guidelines, best practice and the highest standards of ethical conduct.

3. What we expect from you?

When conducting business with Council we expect that you will:

- comply with all applicable legislation, regulations and our procurement policies and procedures
- act honestly, openly, fairly and ethically in all your dealings with Council and in all your dealings on behalf of Council
- actively promote the Statement and instil a culture of compliance with the Statement from your staff, contractors and other appropriate entities you engage to meet your contractual obligations to Council
- take reasonable measures to prevent unethical practices in your business
- take reasonable care for the health, safety and welfare of individuals in connection with your Council dealings
- disclose any situation that involves a conflict of interest or potential conflict of interest as soon as you become aware
- provide accurate and reliable advice and information when requested
- not offer Councillors, Council staff any gifts or benefits
- respond to reasonable requests for advice and information
- protect confidential, proprietary information and commercial-in-confidence information
- ensure the security and proper use of Council information, assets and materials
- refrain from making any public comments or statements that would misrepresent Council
- assist Council in preventing fraud, corruption and unethical practices in business relationships by reporting actual or potential wrongdoing.

4. Why you need to comply

All of Council's providers of goods and services are expected to comply with this statement.

Council will not tolerate corrupt conduct in any form, for example an attempt to influence the outcome of a tender.

Non-compliance with the requirements of this Statement, as well as corrupt or unethical conduct could lead to:

- termination of contracts
- loss of future work
- loss of reputation
- investigation for corruption
- matter referred for criminal investigation
- disqualification of tender.

5. Additional information to assist you

Gifts or other benefits

You must not offer and gifts or benefits to Council staff and Councillors.

Council staff and Councillors are not permitted to request gifts or benefits and are expected to take the appropriate action as set out in Council's Code of Conduct.

Communication between parties

All communication should be honest, clear, direct, honest and accountable to minimise the risk if the perception of inappropriate behaviour or influence.

Conflict of Interest

Council and the wider public have an expectation that you will carry out your activities in relation to Council unimpaired by conflicts of interest.

A conflict of interest exists when a reasonable person might perceive that:

- a public official's personal interest(s) could be favoured over their public duties and/or
- an entity undertaking official duties, or those associated with it, could favour their personal interests over their public duties.

You must disclose conflicts of interest and potential conflicts of interest in relation to your Council dealings as soon as they arise in writing to Council.

Sponsorship

From time to time, Council seeks financial or in-kind sponsorship from the private sector to support Council's activities or events. Council also regularly provides sponsorships or grants to community organisations for their activities or events.

Council's *Sponsorships Policy* outlines the principles of all inbound (received by Council) and outbound (offered by Council) sponsorship for Council and aims to establish a coordinated and transparent approach to the way Council seeks, secures, provides and manages all sponsorship. Sponsorships must not interfere with Council's ability to carry out its functions, and the process of seeking and providing sponsorships must be open and transparent.

Contractors, Sub-Contractors, Consultants and Delegates

You must ensure that any person who is engaged in your work for Council complies with this Statement. This applies to all delegates including your staff, contractors, subcontractors, consultants and any other persons or organisations.

Providing Council staff with private employment and commercial opportunities

You must not offer Council staff private employment or other commercial opportunities that conflict with their public duties.

Council requires its staff to obtain approval prior to entering into any secondary employment or business arrangement. Such opportunities will not be approved where there is a potential to create a conflict of interest for a staff member or adversely impact on their performance.

Council staff are not to use their position, Council information or intellectual property developed while employed at Council to secure private employment or other commercial opportunities.

Information, confidentiality and intellectual Property

You must adhere to the specific requirements of copyrights laws and the provisions of your contract in relation to confidentiality and intellectual property.

In relation to any information that is available or obtained in connection with your Council dealings (hardcopy, electronic or any other form) you must:

- treat the information as confidential unless advise otherwise
- take appropriate measures to protect the information and never release the information without express permission
- comply with relevant legislation governing the handling or treatment of legislation
- only access the information if it is needed to complete your activities for, or on behalf of Council
- not use the information for private of any other non-Council purposes
- not seek or obtain either directly or indirectly any financial benefit of other improper advantage for yourself, or any other entity, from the information to which you have access to in relation to your work with Council.

Use of Resources

Council's resources, such as equipment, facilities, vehicles and staff time, may only be used for purpose connected to your business with Council. You must avoid any action or situation in which Council's resources are being improperly used (or appear to be improperly used) for private benefit.

Political Donations

The *Electoral Funding Act* 2018 requires that persons who have a financial interest in or have made a submission in relation to a development application or a planning instrument, must disclose certain information about political donations and other gifts. This is a mandatory requirement if a donation or gift has been made to a Councillor or council employee within the previous two years of the application or submission.

Compliance, risk management, and fraud and corruption control

You should comply with the relevant international and Australian standards on compliance, risk managements and fraud and corruption control. This includes assessing and understanding risks and having effective internal controls and compliance frameworks in place. Specific instructions about these requirements may be included in relevant contractual provisions.

6. Further assistance

If you have questions or comments concerning this Statement, please contact:

The Executive Manager, Procurement

Phone: (02) 9083 8000

Email: info@waverley.nsw.gov.au

Public interest disclosures and other reports of wrongdoing

Under the *Public Interest Disclosure Act 1994* (the PID Act), a public interest disclosure is a report by a public official about potential corrupt conduct, maladministration, a government information contravention, a local government pecuniary interest contravention, or serious and substantial waste within the NSW public sector.

A person engaged by Council under a contract to provide services to or on behalf of Council is a public official for the purposes of the PID Act.

The PID Act provides certain protections against reprisals for public officials who report such matters in accordance with its provisions. The NSW Ombudsman's website contains additional information about the PID Act.

To make a report of unacceptable conduct, including conduct covered by the PID Act and breaches of this Statement, please contact:

The Executive Manager Governance & Risk

Phone: (02) 9083 8000

Email: info@waverley.nsw.gov.au

Alternatively, you can contact the following external organisations:

For matters of corruption involving NSW public officials

Independent Commission Against Corruption (ICAC)

Phone: 02 8281 5999

Toll free: 1800 463 909

Tel. typewriter (TTY): 02 8281 5773

Facsimile: 02 9264 5364

Email: icac@icac.nsw.gov.au

Web: www.icac.nsw.gov.au

Address: Level 7, 255 Elizabeth Street,
Sydney NSW 2000

For matters of maladministration

NSW Ombudsman

Phone: 02 9286 1000

Toll free (outside Sydney metro): 1800 451 524

Tel. typewriter (TTY): 02 9264 8050

Facsimile: 02 9283 2911

Email: nswombo@ombo.nsw.gov.au

Web: www.ombo.nsw.gov.au

Address: Level 24, 580 George Street, Sydney NSW 2000

For disclosures about breaches of the GIPA Act:

Information Commissioner

Toll free: 1800 472 679

Facsimile: 02 8114 3756

Email: ipcinfo@ipc.nsw.gov.au

Web: www.ipc.nsw.gov.au

Address: Level 15, McKell Building, 2-24 Rawson Place,
Haymarket NSW 2000

For disclosures about local councils:

Office of Local Government

Phone: 02 4428 4100

Tel. typewriter (TTY): 02 4428 4209

Facsimile: 02 4428 4199

Email: olg@olg.nsw.gov.au

Web: www.olg.nsw.gov.au

Address: 5 O'Keefe Avenue, Nowra, NSW 2541

REPORT
FC/5.2/22.07

Subject: Precinct Committees - Motions and Update

TRIM No: A04/0038

Author: Mary Shiner, Community Liaison Co-ordinator

Director: Richard Sheridan, Acting Director, Corporate Services

RECOMMENDATION:

That Council:

1. Receives and notes the list of Precinct motions from June 2021–May 2022 attached to the report.
2. Notes:
 - (a) The continued operation of Precinct meetings during the COVID-19 restrictions via online platforms and the transition back to face-to-face meetings commencing April 2022.
 - (b) The continued engagement of the Precincts and the Combined Precincts group in consultations on Council's strategic projects, programs, and proposed plans, via online platforms.
 - (c) The March 2022 decision of the Combined Precincts group to resume face-to-face meetings and for all Precincts to hold annual general meetings at their first in-person meeting.
 - (d) The March 2022 decision of the Combined Precincts meeting to establish four sub-committees.

1. Executive Summary

This purpose of this report is to:

- Provide Council with a consolidated list of motions resolved by Council's Precinct Committees and the Combined Precincts group for the period June 2021 to May 2022.
- Update Council on Precinct operations during the COVID-19 pandemic period and on the resumption of face-to-face meetings and the holding of annual general meetings (AGMs).
- Update Council on the establishment of four sub-committees of the Combined Precincts meeting.

2. Introduction/Background**Precinct meeting motions received from June 2021 to May 2022**

The attachment to this report sets out the Precinct motions received from June 2021 to May 2022 and includes the Council officers' responses, as provided in the Council Response Reports that are presented to Precinct meetings. During this period, Precinct meetings remained on Zoom with face-to-face meetings only resuming in April 2022.

During this period, a total of 169 motions have been submitted to Council, mostly flowing from Precinct meetings held via Zoom. In addition to motions, Council receives many action requests, i.e. service

requests and requests for information. These are not included in this report, as they are generally resolved by staff.

This report also provides an update to Councillors on the continued Precinct operations during COVID 19 and the resumption of face-to-face Precinct meetings.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 25 May 2021	CM/7.4/21.05	That Council: <ol style="list-style-type: none"> 1. Receives and notes the list of Precinct Motions from August 2020–April 2021 attached to the report. 2. Notes the continued operation of expanded, public Precinct meetings during the COVID-19 restrictions via online platforms. 3. Notes the continued engagement of the Precincts and the Combined Precincts group in consultations on Council's strategic projects, programs and proposed plans, via online platforms. 4. Notes the decision of the Combined Precincts group to continue to meet online and to extend the term of current Precinct Executive Committees until such time face-to-face Precinct meetings are resumed and Annual General Meetings can be held.
Council 18 August 2020	CM/7.6/20.08	That Council: <ol style="list-style-type: none"> 1. Receives and notes the list of Precinct Motions from February – July 2020 attached to this report. 2. Notes the continued operation of Precinct Executive Committee meetings during the COVID -19 pandemic via online platforms. 3. Notes the decision of the Combined Precincts to postpone the hosting of community forums by the Combined Precincts group until 2021 due to the COVID19 pandemic.
Council 18 February 2020	CM/7.13/20.02	That Council: <ol style="list-style-type: none"> 1. Receives and notes the list of Motions received from Precincts for the period July 2019 to December 2019 attached to this report. 2. Endorses the development of a proposal that outlines a process for the hosting of public forums by the Combined Precincts group.
Council	CM/7.6/19.02	That Council receives and notes the list of Motions received

19 February 2019		from Precincts for the period February 2018 to December 2018 attached to this report, with the next and subsequent reports to be every six months.
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4. Discussion

Precinct Committees update

Resumption of face-to-face Precinct meetings

In the period June 2021–May 2022, Precinct meetings mostly remained online, with five face to face meetings held in April & May 2022. During this period, a total of 58 Precinct meetings were held plus four Combined Precincts meetings.

At the March 2022 Combined Precincts meeting (CPM), the resumption of in-person meetings was discussed and the following was resolved:

‘Motion 1

That the Combined Precincts meeting (CPM) recommends that face-to-face Precinct meetings are resumed in line with the current Public Health Order and:

- 1. An AGM will be held at the first face-to-face Precinct meeting and the term of the Executive Committee will run for 12 months from the date of the meeting.*
- 2. Once an AGM is held face-to-face, respective Precincts can choose to either host their following scheduled meetings either online or in person.*
- 3. Precincts who choose to do so, can trial the option of hosting hybrid meetings.*
- 4. All current NSW Health advice relating to social distancing and rules and restrictions to stay COVID-safe are adhered to, including any COVID-19 Safety Plan imposed by a respective venue where meetings are being held.’*

Online meeting platforms have been positively embraced by Precinct Committees and participants, and whilst some Precincts are eager to return to face-to-face meetings, the option to continue hosting Precinct meetings online was endorsed in the above motion. Once the respective Precinct has hosted an in-person meeting and held an AGM, the option to either host their following scheduled meetings online or in person, can be exercised.

The option of hybrid meetings was also supported with the CPM acknowledging that this would require trialling and the appropriate technological support.

In April and May 2022, five Precincts resumed face-to-face meetings and held AGMs, with other Precincts choosing to remain on zoom for their scheduled meeting. The AGMs of these Precincts will be held when they can next meet in person.

Additional Precinct engagement activities

The use of online platforms has enabled Precincts to continue to have input on strategic issues during the COVID-19 restrictions. Hosting the Combined Precinct’s meeting via Zoom has also worked effectively. In addition to hosting the scheduled Precinct meetings, the online approach has proved to be a successful mechanism to facilitate Precinct input into strategic projects and programs. It has further enhanced the Precinct consultation process. Over the past year, Precincts have continued to provide strategic input into many of Council's projects, some of which include:

- Council's new Community Strategic Plan and associated documents.
- Draft Biodiversity Action Plan.
- War Memorial Hospital Planning Proposal and site specific Development Control Plan.
- Charing Square Planning Proposal.
- Strategic Planning projects and major projects.

Meet the Candidates Panels at Precinct meetings

In the lead up to the local government elections held in December 2021, Precincts were engaged in hosting 'Meet the Candidates' panels at their Precinct meetings. A total of 11 panels were held at Precinct meetings across the local government area. These were successfully hosted online and provided an opportunity for residents to participate in local democratic processes.

Establishing the Combined Precincts sub-committees

At the March 2022 Combined Precincts meeting, the group resolved to establish four sub-committees as per the following motion.

'Motion 2

The Combined Precincts Meeting (CPM) agrees that in order to focus and streamline the work of the CPM in 2022, 4 sub-committees of the CPM be established to focus on each of the following areas:

- *Planning matters and overdevelopment.*
- *Major projects.*
- *Community engagement (including achieving wider representation at Precincts).*
- *Operational matters.*

Each sub-committee:

- *Is to be co-ordinated by a volunteer Precinct representative from the Combined Precincts group.*
- *The four items will be standing agenda items at each CPM with updates on the work of the sub-committee provided at the CPM.*
- *The work of the sub-committees will include following up previous motions of CPM on issues that fall within the subject matter of the respective sub-committee.*
- *The sub-committees will also meet as needed and in between CPM to address issues that arise and to prepare recommendations for consideration by the CPM.*
- *This sub-committee structure is a pilot and will be reviewed and evaluated 12 months following establishment.*
- *The co-ordinator roles to be agreed to at the March 2022 CPM.'*

The Combined Precincts had previously held a discussion on priority issue areas at their December 2021 meeting with several common themes emerging. To focus and streamline the work of the CPM in 2022, the CPM then agreed to establish the four sub-committees to focus on the four issue areas which emerged during their discussion.

The Community Liaison Co-ordinator will work with the Combined Precincts to progress the implementation of this motion and the work of the sub-committees.

Motions

Motions are formal requests for Council to consider taking action/s. Sometimes these motions are

resource-intensive and/or are not already accounted for in Council's Operational Plan or budget, and therefore require a resolution of Council.

The attachment to this report sets out motions resolved by each Precinct Committee and the Combined Precincts meetings from June 2021 to March 2022. The list also includes the Council officer response provided to the Precinct for each of the respective motions.

While Council officers make every attempt to provide suitable responses to motions, the Precincts are sometimes expecting more than staff can provide due to the above constraints.

This report also includes an update on the motions endorsed at the Combined Precincts meeting on 3 March 2022 regarding the operation of Precinct meetings and the resumption of face-to-face meetings and holding of AGMs. The establishment of four sub-committees of the Combined Precincts meeting is also covered. These are highlighted as they pertain to operational issues relating to Precincts.

5. Financial impact statement/Time frame/Consultation

Council supports the Precinct system via the allocation of a dedicated Community Liaison Co-ordinator position. No additional funds are required to support this report.

6. Conclusion

Precinct Committees have continued to represent the views of their community by embracing online platforms and hosting public Precinct meetings online. Precincts also continue to actively participate in strategic project consultations held by Council using online platforms. In March 2022, the Combined Precincts group agreed to resume face-to-face meetings, but retaining the option to host online meetings when required. They also resolved to establish four sub-committees of the Combined Precincts to focus and streamline their work in 2022.

This report provides Council with an update on Precinct operations over the last 11 months and tables all motions passed during the period.

7. Attachments

1. Precinct Motions - June 2021 to May 2022 [↓](#) .

BONDI WARD
BONDI BEACH PRECINCT

Waverley Council Response Report to Motions from July 2021 Bondi Beach Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
5 July 2021	Motion 1 As the internationally defining precinct in Waverley Council, BBP congratulates Emily Scott on her appointment as General manager of Waverley Council, looks forward to a long and productive relationship with her, and hereby formally invites her to address and engage with residents of Bondi beach at a forthcoming meeting.	Motion was forwarded to the General Manager and the invitation to attend the 6 September 2021 Bondi Beach Precinct meeting was accepted.	General Manager	Finalised
5 July 2021	Motion 2 LAEC Proceedings No 14501/2021 Beach Rd Hotel. Bondi Beach Precinct urges Council to oppose the modification to amend wording of condition 12(b) to increase the capacity of the Beach Rd Hotel due to the years of problems associated with this venue and particularly with the failure of the owners to protect residents from the numbers of drunken people in this primarily residential area.	Motion was forwarded to the Executive Manager, Development Assessment and to the DA Assessing Officer. The objection from the Precinct has been registered as a submission to the DA, for consideration as part of the assessment process.	Planning, Environment & Regulatory	Action in progress
5 July 2021	Motion 3 Bondi Beach Precinct <ul style="list-style-type: none"> recognises the long but successful efforts of prior resident activists whose considerable work over many years with both Councillors and Council officers have succeeded in reducing the incidence and scale of large commercial entertainment events on the Crown Land of Bondi Beach and Bondi Park, thereby controlling the deleterious long-term impact of these events on the residential amenity of the Bondi Basin; and urges a review of the current Events Policy to ensure that neither Council's own policies in this area, nor any of the projected changes to Crown Lands controls, result in allowing the return of such destructive events. 	<p>Motion was forwarded to the Executive Manager Communications, Culture and Events who has provided the following reply.</p> <p>The Waverley Council Events Policy underwent a thorough review and update process last year, before being approved by Council in 2020.</p> <p>The updated Policy is designed with the aim of ensuring that event-related impacts on residential amenity, recreational park users, the natural environment, and the traffic and transport network are appropriately managed.</p> <p>The Policy includes a section highlighting assessment suitability criteria placing an emphasis on considering:</p> <ul style="list-style-type: none"> suitability and purpose of the event activity 	Customer Service and Organisation Improvement	Finalised

BONDI WARD
BONDI BEACH PRECINCT

Waverley Council Response Report to Motions from July 2021 Bondi Beach Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<ul style="list-style-type: none"> • suitability and availability of the event location and duration • impact of the event on the event location and surrounds (including residents, environment, property, services, Council workers and the traffic and transport network) and the extent to which these impacts can be successfully managed or mitigated • community, social, environmental or economic benefits associated with the proposed event • suitability and experience of the event organiser • compliance with legal and insurance requirements. <p>Another notable change to the 2020 Events Policy is it clearly indicates that approval for events categorised as High Impact must be determined at a meeting of Council, or by a report to the General Manager.</p> <p>Events are an important part of the fabric of Waverley. The Waverley Council Community Strategic Plan directs Council to: <i>Provide a program of recreational and entertainment events that balances community and visitor expectations.</i></p> <p>At present, Waverley's Events Team are focused on ensuring all events are assessed and approved against the improved framework of the Waverley Council Events Policy 2020.</p> <p>The above and other improvements to the Events Policy, together with a stronger focus on the Waverley Council Community Strategic Plan, allow Waverley Council to host, plan and deliver events whilst minimising adverse impacts.</p>		

BONDI WARD
BONDI BEACH PRECINCT

Waverley Council Response Report to Motions from July 2021 Bondi Beach Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
5 July 2021	<p>Motion 4 Bondi Beach Precinct urges Council to</p> <ul style="list-style-type: none"> • investigate whether the current practice of licensed premises like restaurants and bars in selling take-away alcohol in single-use containers contravenes licensing regulations and alcohol-free zones, and if so, • to ensure that the practice is monitored by Council rangers; and • to ensure that if allowed, the current “emergency” situation is not allowed to morph into a regular practice. 	<p>Motion was forwarded to Executive Manager, Compliance and to the Manager, Health & Rangers who have provided the following responses to each of the requests within the Motion.</p> <ul style="list-style-type: none"> • investigate whether the current practice of licensed premises like restaurants and bars in selling take-away alcohol in single-use containers contravenes licensing regulations and alcohol-free zones <p>The selling of take away alcohol may be permitted in certain circumstances – bottle shops being the obvious example. The approved sale of takeaway alcohol may extend to other businesses such depending on the specific license or DA approval for the business. When the alcohol is sold, it should be in a sealed container not in an open or single use container such as a coffee cup or red cup. The selling of alcohol in an Alcohol Free Zones (AFZ) is not a contravention of AFZ legislation specifically. The consumption of alcohol in an AFZ is a contravention of the legislation and is enforced by Rangers and Police. There is no prohibition on carrying a sealed container of alcohol in or through an AFZ.</p> <ul style="list-style-type: none"> • to ensure that the practice is monitored by Council rangers <p>Rangers have been and will continue to monitor the situation. A number of businesses were observed by Council Rangers selling alcohol in open containers. The businesses were advised to cease selling and the matters were referred to Eastern Suburbs licensing Police. Police suspended several licenses as a result of further investigations. The Office of Liquor and Gaming have also been in attendance and conducting investigations in the area. This has been coordinated with Council. Council installed a significant amount of additional signage in both AFZ and Alcohol</p>	Planning, Environment & Regulatory	Action in progress

BONDI WARD
BONDI BEACH PRECINCT

Waverley Council Response Report to Motions from July 2021 Bondi Beach Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<p>Prohibited Areas (APA - Parks and reserves) throughout the Bondi Basin and surrounding streets in an effort to raise awareness and complement education and enforcement. Council Rangers actively monitor and enforce AFZs and APAs, however, it is difficult to enforce restrictions if the alcohol is being consumed from unmarked containers – i.e. Rangers cannot assume that beverages are alcoholic.</p> <p>• to ensure that if allowed, the current “emergency” situation is not allowed to morph into a regular practice.</p> <p>Rangers, Police and Liquor and Gaming have not raised any concerns about the issue over the last month. Rangers will continue to monitor, report, educate and enforce, particularly as the weather gets warmer and some restrictions on gathering in public ease.</p>	Planning, Environment & Regulatory	
5 July 2021	<p>Motion 5</p> <p>Bondi Beach Precinct urges Council to investigate the levels of noise generated by various machines leaf blowers, whipper-snippers, etc. throughout the precinct neighbourhoods, and the associated distress and discomfort being caused by these, particularly during times of Covid confinement, and to consider ways that the noise can be significantly reduced (e.g. by ensuring that motors on such implements be electric rather than petrol-powered), or even stopped entirely.</p>	<p>Council resolved the following at their meeting held 21 July 2021.</p> <p>CM/8.6/21.07 Leaf Blowers (A14/0108)</p> <p>MOTION / UNANIMOUS DECISION Mover: Cr Masselos Seconder: Cr Lewis</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Continues to liaise with the Bondi Beach Precinct on its recent discussion about the adverse effects of leaf blower use in Waverley. 2. Continues to place enhanced information on its website in relation to the regulation of leaf blowers. <p>J Graham addressed the meeting.</p>	Community, Assets and Operations	Action in progress

BONDI WARD
BONDI BEACH PRECINCT

Waverley Council Response Report to Motions from July 2021 Bondi Beach Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
5 July 2021	<p>Motion 6</p> <p>That Bondi Beach Precinct urges Council in its assessment of the Development Application DA-448/2020 46-48 Hall Street Bondi Beach to recognise and to ensure that the following matters are given due weight:</p> <ul style="list-style-type: none"> • that the bookshop/cafe business “Gertrude and Alice” at 44 Hall Street is a highly valued community and neighbourhood asset that, as a safe and welcoming space, has for more than 25 years contributed positively to the vibrant mixed character of the Hall Street Local Village centre, and • that Gertrude and Alice has played a major long-term role as as sponsor and supporter of Waverley Council’s highly-regarded NIB literary awards, and • that the owner and manager of that business (Ms Jane Turner, who also lives in an adjoining property) and a number of others have already expressed to Council in a submission in the DA their deep concern about the likely negative impact on general pedestrian access to the business and on the general amenity of staff, customers and others during the anticipated demolition and construction period for the proposed project and • that therefore, should the DA be considered to meet Council’s planning controls for the site and then be recommended for approval, Council consider imposing as a major condition on the applicant, and before any approval is granted, so that the developer be directed (or requested, as may be appropriate) 	<p>Motion was forwarded to the Executive Manager, Development Assessment and to the DA Assessing Officer. The objection from the Precinct has been registered as a submission to the DA, for consideration as part of the assessment process.</p>	<p>Planning, Environment & Regulatory</p>	<p>Action in progress</p>

BONDI WARD
BONDI BEACH PRECINCT

Waverley Council Response Report to Motions from July 2021 Bondi Beach Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	<ul style="list-style-type: none"> ▪ to meet with Ms Turner to discuss the impact on the bookshop during the period of demolition and construction, and ▪ to provide to Ms Turner specific proposals that address and minimise the impact on all pedestrian traffic in this area of Hall Street for her comments, and ▪ address in a reasonable way the concerns that Ms Turner may provide regarding the above issues during the construction period, and ▪ provide to Council a significant (ie, requiring expenditure on the part of the applicant) and effective proposal that will maintain the established amenity of both pedestrians and the bookshop (for customers and staff) so that ample, safe, noise-insulated and otherwise protected pedestrian access is maintained along Hall Street in front of the bookshop and the subject site, continuing through to 40 Hall Street through to the intersection with Consett Avenue, and • that Council continue to consult with Ms Turner both prior to any possible approval and through any period of demolition and construction, to facilitate the desired outcomes through whatever means might reasonably be available, for example, through provision of a second “parklet” in Hall Street for use by pedestrians and customers, perhaps to the west, in front of the neighbouring “Rice Pot” restaurant. 			

6 September 2021

BONDI WARD
BONDI BEACH PRECINCT

Waverley Council Response Report to Motions from September 2021 Bondi Beach Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
6 September 2021	<p>MOTION: As a matter of extreme urgency, Bondi Beach Precinct alerts Waverley Council to the extensive and demonstrable damage to existing properties in the Bondi Basin being caused by vibration from multiple development sites around Hall St and Jacques Ave and Lamrock Ave, Bondi Beach, and requests the General Manager and the Director of Planning to</p> <ol style="list-style-type: none"> 1. recognise Council's duty of care in this matter, and 2. apply the significant compliance "muscle" it has, to stop this destruction. <p>Moved/Seconded Paul Paech / Haydn Keenan</p>	<p>The Motion was forwarded to the Director Planning, Environment and Regulatory who advised that residents have reported two developments located in Lamrock Avenue and Jacques Avenue to Council for investigation as a result of damage caused to surrounding properties.</p> <p>At the time of the investigation the development in Lamrock Avenue was issued with a stop works notice at the excavation stage. The matter was subsequently resolved with the assistance of SafeWork NSW. The development in Jacques Avenue was also stopped during the demolition phase due to vibration from an excavator. This matter was also resolved due to Council and SafeWork NSW intervention.</p> <p>Council's Development Control Plan is currently under review and the provisions relating to excavation are being considered.</p> <p>Council's Compliance Staff will continue to enforce conditions of consent and take appropriate regulatory action to ensure compliance and protect residential amenity.</p>	Planning, Environment & Regulatory	Finalised

15 November 2021

BONDI WARD
BONDI BEACH PRECINCT

Waverley Council Response Report to Motions from February 2022 Bondi Beach Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
7 February 2022	Excessive development on sandhills MOTION 1: Bondi Beach Precinct would like to know if Council has done or intends to do any in depth study on the consequences of excessive excavations on sandhills, particularly those with flowing water courses below them?	<p>Council has not undertaken groundwater flow modelling within the Bondi Basin.</p> <p>To assist with understanding groundwater flows we must first understand our stormwater systems and flood impact. In the last few years Council has focused on completing the Flood Study for the greater LGA. The Flood Study was endorsed in February 2021.</p> <p>Within the last twelve months, Council has also reviewed and updated its Water Management Technical Manual which determines how development controls are applied for stormwater including, infiltration systems, onsite detention systems, flood controls, dewatering and bulk excavations.</p> <p>Council officers intend on undertaking the next stage of the Flood Study which is for identifying improvements to the stormwater system for reducing flooding. The Office of Environment and Heritage has provided 2/3 of the funding required for the Flood Study and is likely to also equally fund stage 2 in the coming financial year.</p> <p>Further to the above Council also intends to undertake infiltration zone studies and groundwater flow modelling. This process requires considerable data to be collected and analysed including understanding existing basement excavations and as such takes a fair amount of time. Officers will be scoping this project in tandem to the stage 2 of the</p>	Community Assets and Operations	Finalised

BONDI WARD
BONDI BEACH PRECINCT

Waverley Council Response Report to Motions from February 2022 Bondi Beach Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<p>flood study and looking for funding opportunities through a range of government grant programs.</p> <p>We will update the Precinct once we have an understanding of funding opportunities and develop a project plan.</p>		
7 February 2022	MOTION 2: Bondi Beach Precinct congratulates all Councillors on their recent election to Waverley Council, and welcomes Cr Gray, our newest Bondi Ward representative.	Noted. Perhaps the Precinct will email the Motion to the Councillors directly.	Precinct	
7 February 2022	MOTION 3: Given the many significant contributions made to Bondi Ward and Bondi Beach by Councillor John Wakefield during his long term of service to the community, particularly during his latest term as Mayor when he oversaw the Bondi Pavilion restorations, the north Bondi Promenade and pool works and the Notts Ave upgrade among other things, Bondi Beach Precinct requests that Waverley Council consider installing a plaque and/or naming one of these public works to commemorate Cr Wakefield's contribution. For instance, the Notts Ave up-grade could be recognised as Wakefield Plaza.	<p>Any proposal to commemorate a person, whether living or deceased, requires a resolution of Council.</p> <p>As examples, please refer to the following two Council resolutions: Council resolution CM/7.11/21.05 regarding commemoration Pauline Menczer. MOTION / UNANIMOUS DECISION That Council:</p> <ol style="list-style-type: none"> 1. Notes the inclusion of the story of Pauline Menczer within the Bondi Story Room. 2. Notes the planned mural featuring Pauline Menczer on the Bondi Seawall. 3. Further investigates and progresses planning for a statue commemoration of Pauline Menczer, including working with the project initiators on processes outlined in the Art Collection Acquisition and Deaccessioning Guidelines. 4. Officers report back to Council outlining progress on funding and time frames for a statue commemoration of Pauline Menczer. 	Community Assets and Operations	Finalised

BONDI WARD
BONDI BEACH PRECINCT

Waverley Council Response Report to Motions from February 2022 Bondi Beach Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<p>CM/5.3/18.07 Ernie Page MOTION / UNANIMOUS DECISION That:</p> <ol style="list-style-type: none"> 1.Council identifies a suitable memorial for the Hon. Ernie Page. 2.Council approaches Randwick Council to participate in honouring the memory of Ernie Page. 3.A report come back to Council, which includes a methodology for the future recognition of eminent residents. 4.Council notes that it will be receiving a report on commemorative tributes at a future Council meeting. <p style="text-align: center;">-----</p> <p>Please also note that as per the resolution of the Operations and Community Services Committee (9/10/2018), Council declines donations for park benches and trees with associated memorials from individual community members.</p>		
7 February 2022	<p>Footpaths QUESTIONS FOR COUNCIL: It was unanimously agreed to ask the relevant Council staff the following questions:</p> <ul style="list-style-type: none"> • Are footpaths inspected and if so how often? • Who are trip hazards reported to? • How long does it take Council to fix a trip hazard? • If Council doesn't do regular inspections of footpaths how are trip hazards identified? 	<p>Council has a dedicated team called the "Public Place Coordination" team that undertakes ongoing inspections proactively and upon resident reporting. At a minimum, every footpath in Waverley is inspected once every two years, but in reality, this occurs more often based on the further ongoing reporting from residents and other Council staff.</p> <p>Trip hazards should be reported through the "Snap Send Solve" app. The process for reporting is simple and streamlined for both the person reporting and then Council staff to action.</p>	Community Assets and Operations	Finalised

BONDI WARD
BONDI BEACH PRECINCT

Waverley Council Response Report to Motions from February 2022 Bondi Beach Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<p>Fixing of trip hazards is determined based on the risk rating of the defect. Council has three tiers of defects, Condition 3, 4 and 5, with 5 being the worst. Trip hazards are assessed by their height and the location in question. e.g. trip hazards of less than 2cm are considered non-urgent and get added to a program for actioning further along the program. If something is assessed as a condition 5 trip hazard, Council will make safe within 10 working days.</p> <p>Trip hazard identification as noted above is both proactive (internal staff checks) and resident reported. It is crucial that our community assists with the reporting of hazards as that forms a greater picture for Council to manage the large network that is caters for.</p>		
7 February 2022	<p>Gutters QUESTIONS FOR COUNCIL: It was unanimously agreed to ask the relevant Council staff the following questions:</p> <ul style="list-style-type: none"> • How often are gutters cleaned • How are they cleaned • Why is soil washed into gutters in the rain left in the gutters? This soil becomes a bank for debris to pile up against and needs to be removed. • How would council propose to remove this soil? 	<ul style="list-style-type: none"> • How often are gutters cleaned – The commercial area gutters are cleaned daily. The residential areas are cleaned monthly during normal scheduling. • How are they cleaned – A combination of manual and mechanical sweeping. • Why is soil washed into gutters in the rain left in the gutters? This soil becomes a bank for debris to pile up against and needs to be removed. - Soil is removed from gutters. If there are areas of concern residents can log a merit for actioning by the cleansing team. • How would council propose to remove this soil? A shovel. 	Community Assets and Operations	Finalised

BONDI WARD
BONDI BEACH PRECINCT

Waverley Council Response Report to Motions from February 2022 Bondi Beach Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
7 February 2022	<p>Mowing verges</p> <p>QUESTIONS FOR COUNCIL: It was unanimously agreed to ask the relevant Council staff the following questions:</p> <ul style="list-style-type: none"> • How often are verges mowed? • If they are not being mowed why not? • How does Council propose to keep streets tidy if they don't mow verges? 	<p>Council maintains approx. 20% of nature strips in the LGA these are.</p> <ul style="list-style-type: none"> • Gateways and main roads • Public places which are difficult to mow (Slopes and embankments) • Special needs (physically unable) <p>As you can see from the schedule areas that Council maintains are cut four times a year. (Mowing schedule is attached separately)</p> <p>Council depends on the goodwill and civic pride of our residents and we are not resourced to mow more than the 20% we are currently mowing.</p>	Community Assets and Operations	Finalised

7 March 2022

BONDI WARD
BONDI BEACH PRECINCT

Waverley Council Response Report to Motions from March 2022 Bondi Beach Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
7 March 2022	<p>Urban conservation areas in the Bondi Basin</p> <p>MOTION 1: BBP seeks an update on the status of the proposed new Urban Conservation Areas in the Bondi Basin, and urges Councillors to act promptly to have these added to the LEP, with a view to slowing and then stopping further damage to Bondi's unique urban-beach heritage.</p>	<p>Council Officers recommended that these be added to the LEP at the April 2022 Strategic Planning and Development Committee. Council's decision was as follows.</p> <p>DECISION</p> <p>That Council:</p> <ol style="list-style-type: none"> Notes that the Waverley Heritage Policy was first adopted by Council on 8 June 2021. Notes that Council requested further consideration of the following matters: <ul style="list-style-type: none"> (a) Western boundary for the O'Brien Estate Urban Conservation Area (UCA). (b) Western boundary for the Bondi Basin UCA (formerly named the Inter-War UCA). (c) Group local listing for 50–58 Campbell Parade. Adopts the amended Heritage Policy with the inclusion of the following amendments: <ul style="list-style-type: none"> (a) Add a group local listing for 50–58 Campbell Parade. (b) Amend the western boundaries of the O'Brien Urban Conservation Area and the Bondi Basin Urban Conservation Area (as shown in Attachment 1 – Proposed Heritage Maps). (c) Any further amendments listed under clause 6 below. Endorses the inclusion of the entire Waverley War Memorial Hospital site bounded by Birrell, Bronte, Church and Carrington Road as a local Heritage Conservation Area for inclusion as part of the planning proposal. 	Community Assets and Operations	Finalised

BONDI WARD
BONDI BEACH PRECINCT

Waverley Council Response Report to Motions from March 2022 Bondi Beach Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<p>5. Notes the Waverley Local Planning Panel's advice on the Waverley Heritage Policy Implementation planning proposal attached to the report (Attachment 2).</p> <p>6. Supports the Waverley Heritage Policy Implementation planning proposal attached to the report (Attachment 1) being forwarded to the Department of Planning and Environment (DPE) for Gateway Determination subject to the following amendment:</p> <p style="padding-left: 40px;">(a) Delete item 12, 5 Penkivil Street, Bondi from Attachment A, Schedule 5, Part 1 Heritage Items – General and the associated Heritage Map.</p> <p>7. Notes that the planning proposal will implement the changes in the amended Waverley Heritage Policy, as well as the new proposed Waverley War Memorial Hospital Conservation Area. The planning proposal will also update existing item number A541 to rectify a housekeeping error.</p> <p>8. Publicly exhibits the planning proposal in accordance with any conditions of the Gateway Determination that may be issued by the DPE.</p> <p>9. Requests the role of local plan-making authority from the DPE to exercise the delegations issued by the Minister under section 3.36 of the Environmental Planning and Assessment Act 1979.</p>		
7 March 2022	MOTION 2: BBP asks Councillors, the GM and the Acting Planning Director to examine to assessment report for DA 448-2020 for 42 Hall Street Bondi Beach, Aug 2021: "3.1: Heritage: No comment was received from Council's Heritage Advisor at the time of writing this report.") to determine whether they consider that the unexplained absence of a report from Council's Heritage Officer meets Council's assessment standards, and should the answer be "no", to ensure that all future assessment reports measure up to those standards.	Motion was forwarded to the Acting Director Planning and a reply will be forwarded to the Precinct.	Planning, Environment & Regulatory	Action in progress

BONDI WARD
BONDI BEACH PRECINCT

Waverley Council Response Report to Motions from March 2022 Bondi Beach Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
7 March 2022	DA-552/2021 MOTION 3: BBP endorses the various submissions from the local community opposing the DA-552/2021 for 26–32 Hall Street and urges Council's assessing officer to examine closely the arborist's report accompanying that DA, which states that the current application would require removal of the Mediterranean Oak on the property of 15 Consett Avenue, and to recommend rejection of the DA.	Motion was lodged as a submission on DA-552/2021, on behalf of the Bondi Beach Precinct.	Community Assets and Operations	Finalised
7 March 2022	PUBLIC NOTIFICATION OF DA'S MOTION 4: That BBP urges Councillors to examine whether Council's Planning Department is sufficiently aware of and actively following the statutory requirements for public notification of DAs. Note: In an email from the then Director of Planning (dated 29/1/2021) it was confirmed that Council notify for 21 days and include a site notice.	Precinct Committee to follow up.	Community Assets and Operations	Finalised

BONDI WARD NORTH BONDI PRECINCT

Waverley Council Response Report to Requests from April and June 2021 North Bondi Precinct meetings				
Meeting Date	Motion	Council Officer Response	Directorate	Status
27 April 2021	Chicken Shop @ 12a/33 Campbell Pde (12a/92 Brighton Blvd & problems with the Ventilator A resident has requested our assistance with vibration & odour issues.	Can the North Bondi Precinct Committee please recheck these addresses as they appear to be incorrect? Correct details required so the query can be followed up.	Planning Environment and Regulatory Services	More information requested
30 June 2021	CURLEWIS ST BACK FROM OSH RD – this area is continually subject to failures & the maintenance is not of a standard to fix the problem.	This issue was logged on the Customer Request System with ref number 2133193.	Community, Assets and Operations	Action in progress
30 June 2021	101 RAMSGATE FOOTPATH Resident raised the state of the footpath.	This issue was logged on the Customer Request System with ref 2109652. The Community Liaison Coordinator logged a further update to this request on 6 July 2021, with photos as requested by the North Bondi Precinct.	Community, Assets and Operations	Action in progress
30 June 2021	WAVERLEY COUNCIL & MAYOR'S COLUMN It was expressed that the Mayor's column was not a weekly feature.	Council's Media Officer has advised that we are running the Mayoral Column fortnightly in the Courier and monthly in The Beast and City Hub, with the next column due in Wednesday's Courier (1 Sept 2021).	Customer Service and Organisation Improvement	Finalised
30 June 2021	BONDI TO MANLY WALK SIGNAGE It was suggested the signage on the footpath was peeling off.	The Tourism and Business Co-Ordinator has asked if the North Bond Precinct members could please advise if there's any location in particular the stickers are coming up and we'll get these removed asap? We're now working to incorporate permanent wayfinding signage across the coast. You can see examples of some of the styles that have been currently rolled out across some of the parks in the LGA here: https://www.waverley.nsw.gov.au/_data/assetspdf_file/0019/178102/PDTM_RevG_11_J_Signage.pdf . Bondi to Manly will now be incorporated into our Wayfinding suite and finger signs will also be produced in the next 6-8 months to support this. This will mean few to no ground decals will be used in future.	Planning Environment and Regulatory Services	More information requested

BONDI WARD
BONDI PRECINCT

Waverley Council Response Report to Requests from April and June 2021 North Bondi Precinct meetings				
Meeting Date	Motion	Council Officer Response	Directorate	Status
30 June 2021	FUTURE ADVERTISING Juju asked if Council could add to their call waiting info Precinct dates. Resolved we ask Council to consider. It was also considered the Beast may be a good option for Council to consider	The Community Consultation Coordinator is following up this suggestion with the Communications team.	Customer Service and Organisation Improvement	Action in progress
30 June 2021	PEDESTRIAN REFUGE ON MILITARY RD I followed up with Council & was advised they were not aware the resident & NBPC required action on. I indicated it was my understanding the resident was taking the matter up with Council & we the Precinct were supporting it.	The Convenor of the North Bondi Precinct will provide more detail on this query to the Community Liaison Coordinator to enable further follow-up.	Community, Assets and Operations	More information requested
30 June 2021	Motion from North Bondi Precinct meeting April 2021 re Motorbike parking Council is proposing that motor cycles be allowed to park for free in metered areas. Resolved: That the North Bondi Precinct do not support the situation where it involves single spaces.	Motor bike parking was considered at the 6 July 2021 Strategic Planning Development Committee. Council resolution is as follows: That: 1. Council notes that 8.2% of vehicle registrations in Waverley are for motorcycles and that approximately five motorcycle or scooter parking bays can be accommodated in a standard 5.5 m car parking space. 2. Council approves the preparation of a Motorcycle Parking Strategy and Action Plan to increase the provision of designated free parking for motorcycles and scooters in and adjacent to metered areas to an adequate level. 3. The Motorcycle Parking Strategy and Action Plan prioritise the provision of increased motorcycle and scooter parking by (in order of preference):	Community, Assets and Operations	Action in progress

BONDI WARD
BONDI PRECINCT

Waverley Council Response Report to Requests from April and June 2021 North Bondi Precinct meetings				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<p>(a) Converting spaces within the regulatory 10 m 'No Stopping' areas at unsignalised intersections as per RMS TTD 2014/005 (Attachment 1 of the report), which allows Councils to convert some of the 'No Stopping' area to a parking space where it is safe and feasible to do so.</p> <p>(b) Converting remnant spaces in lengths of kerbside parking that cannot accommodate a vehicle parking space, which requires a minimum of 5.5 m in length.</p> <p>(c) Providing motorcycle and scooter parking spaces in off-street Council-owned parking stations, in particular making use of currently unused and remnant space,</p> <p>4. Following the preparation of the draft plan, Council officers prepare a report to Council on the draft plan, including consideration of the potential impact of implementing such a plan upon metered parking spaces including analysis of the potential shift of demand by motorcycles for spaces currently used by cars and longer vehicles.</p>		
30 June 2021	Request for Seating at South Bondi below the headland - request from North Bondi Precinct.	Request was forwarded to the Open Spaces Planning Manager and the Assets Manager for consideration and report back.	Community, Assets and Operations	Action in progress

BONDI WARD
NORTH BONDI PRECINCT

Waverley Council Response Report to Requests from August 2021 North Bondi Precinct meetings				
Meeting Date	Motion/Request	Council Officer Response	Directorate	Status
25 August 2021	The roundabout has been damaged at the corner of Mitchell St & Blair St. Can you please refer to the appropriate Officer for review.	This issue was logged on Merit with Waverley Council Customer Request number 2136914.	Community, Assets and Operations	Action in progress
25 August 2021	The wooden fence at Ramsgate Ave is in a poor state, as per the photos provided by the Precinct. It needs immediate attention & as such it is requested that the matter be referred to the appropriate officer.	This issue was logged on Merit with Waverley Council Customer Request number 2136901.	Community, Assets and Operations	Action in progress
25 August 2021	A trip hazard has been identified at the front of No 35 Murrivier Rd. Request that you refer to the appropriate Officer for review & repair.	This issue was logged on Merit with Waverley Council Customer Request number 2135680.	Community, Assets and Operations	Action in progress
25 August 2021	Request for road upgrade at Wellington St and Curlewis St up to OSH Rd intersection- North Bondi Precinct.	Request was forwarded to the Manager, Asset Systems & Planning – Infrastructure Services who has advised that at this stage some repairs are scheduled for the area around the roundabout at Wellington St and the northern half of Curlewis St in the 2022/23 Financial Year. The area on the southern side which is reflected in the photos provided by the Precinct Committee is not currently in the program however we have not yet set the program for 2022/23 in totality, and we will consider this for inclusion.	Community, Assets and Operations	Action in progress

BONDI WARD
BONDI PRECINCT

Waverley Council Response Report to Requests from August 2021 North Bondi Precinct meetings				
Meeting Date	Motion/Request	Council Officer Response	Directorate	Status
June 2021	<p>POLLUTANT TRAP @ THE BOOT SOUTH BONDI</p> <p>North Bondi Precinct wrote to Council and advised they had observed Council staff cleaning the trap, by removing a soft drink can & some paper, & the remainder of the material was deposited on the rocks in front of the trap. This would result in it being eventually washed into the bay. The Precinct asked whether this is normal practice or as the meeting imagined, it should have been removed for appropriate disposal. Photos were enclosed.</p>	<p>The Co-ordinator, Sustainable Water has looked into the issue raised in the letter from North Bondi Precinct and has had discussions with both council staff and our gross pollutant trap (GPT) cleaning contractors.</p> <p>The Net-Tech pollutant filter is designed to catch large pollutants such as bottles, cans and plastics. Whilst it can catch some organic matter, the net allows some sediment and organic matter to pass through the net and the gaps at the rim of the device. This material then washes onto the rock platform and around the large boulder directly in front of the net. It may be that the material observed on the rock had passed through the net during a rain event. Given the design of this device, this is a normal occurrence and is required in order to prevent the net from detaching after every rain event.</p> <p>Council staff assist in cleaning the GPT by removing the large pollutants from the net in order to improve function in-between scheduled cleans which are carried out by our contractors. The organic material deposited on the rocks, as noted in the letter, had already passed through the net and was not deposited on the rocks by staff.</p> <p>Every two months, the net is comprehensively cleaned and serviced by our GPT contractors. We have asked our contractors to also clean up any material that passes through the net and has ended up deposited on the rock directly in front of the unit.</p> <p>Hope this helps to clarify the nature of the device, it's limitations and normal cleaning practice.</p>	Planning Environment and Regulatory Services	Finalised

27 October 2021

BONDI WARD
NORTH BONDI PRECINCT

Waverley Council Response Report to Requests from February and April 2022 North Bondi Precinct meetings				
Meeting Date	Motion/Request	Council Officer Response	Directorate	Status
23 February 2022	RECYCLING BOTTLE & CAN DEPOT @ BONDI BEACH Resolved we ask the Councillors present to act on our behalf to have the Depot reinstated. NB this generated a lot of debate, all of which was positive.	Precinct to follow this up with the Councillors.	Community, Assets and Operations	Action in progress
23 February 2022	PRECINCT MEETINGS – ON ZOOM OR MAKE THEM HYBRID MEETINGS Resolved we ask Council to invest in the technology that will enable Precincts to hold Hybrid meetings.	Community Liaison Coordinator to follow up.	Governance	Action in progress
23 February 2022	REQUEST FOR A TRAFFIC ROUND-ABOUT & PREDESTRIAN CROSSING AT THE INTERSECTION OF BLAIR & WAIORA STS Resolved we ask Council to support the installation of a round-a-bout & pedestrian crossings to minimise the current dangerous condition at the intersection of Blair & Waiora Sts. And that further Council makes representations to the Traffic Committee to have same approved.	Request was forwarded to the Service Manager, Traffic and Transport who advised that Council has assessed this intersection in the past. A roundabout was found not to be feasible. Nevertheless, Council officers commenced a new review early this year. We are only in the preliminary phase. Detailed design and any resultant modifications to the intersection are currently unfunded.	Community, Assets and Operations	Action in progress

BONDI WARD
NORTH BONDI PRECINCT

	<p>GOULD ST TRAFFIC PROBLEM AT BLAIR ST - It was advised when travelling along Gould St, & approaching Blair St it becomes a blind spot & you cannot see to your right.</p> <p>Resolved we that we ask Council to review & take appropriate action to make the intersection safe.</p>	Request was forwarded to the Service Manager, Traffic and Transport who advised that there is 15 metres of No Stopping signposted on Blair Street east of Gould Street. This is more than the standard 10 metres. Sight lines should be good. It is on the list of outstanding site visits.	Community, Assets and Operations	Action in progress
23 February 2022	<p>UPGRADE OF WAIORA STREETScape – SIDEWALK & ROAD SURFACE</p> <p>Resolved we ask Council to initiate a streetscape renewal of Waiora St, with respect to both the sidewalk & road surface.</p>	Request was forwarded to the Public Place Coordinator Infrastructure Services and a reply will be forwarded to the Precinct.	Community, Assets and Operations	Action in progress
23 February 2022	<p>BLAIR STREET CROSSING</p> <p>The question of a safe crossing across Blair Street from North Bondi was raised. It was suggested a crossing from anywhere between Gould and Wairoa would be ideal.</p> <p>Resolved we ask Council, to review Blair St, between Gould and Wairoa, with the view of taking to the Traffic Committee a proposal for the installation of zebra crossing, to minimize the danger for children and families who cross the street on a regular basis.</p>	Request was forwarded to the Service Manager, Traffic and Transport who advised that Council is investigating options to safely manage cars and pedestrians. This is a similar request to the one listed above in this report relating to a traffic round-a-bout & pedestrian crossing at the intersection of Blair & Waiora Streets.	Community, Assets and Operations	Action in progress

BONDI WARD
BONDI PRECINCT

Waverley Council Response Report to Motions from July 2021 Bondi Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
7 July 2021	<p>Motion 1 Bondi Precinct writes to all Councillors requesting support for traffic counts in the following streets; Francis Street, Wellington Street, O'Brien Street, Lamrock Street and Sir Thomas Mitchell Road.</p> <p>Bondi Precinct requests that traffic counts in those streets be conducted before and during the traffic calming trial in Barracluff Avenue, so the impact of funneling on surrounding streets can be properly assessed.</p>	The Precinct Committee actioned this Motion and emailed all Waverley Councillors.	Community, Assets and Operations	Action in progress
7 July 2021	<p>Motion 2 Bond Precinct supports the undertaking of no changes to any streets, including Castlefield Street, until there is an area-wide traffic study and master plan.</p>	Motion was forwarded to the Executive Manager Infrastructure Services and to the Service Manager, Traffic and Transport who have recorded this further expression of support for no changes form the Bondi Precinct. A Request for Tender will be issued for an area wide traffic study in the vicinity of Bondi / Bondi Beach in September 2021.	Community, Assets and Operations	Action in progress

BONDI WARD
BONDI PRECINCT

Waverley Council Response Report to Motions from July 2021 Bondi Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
7 July 2021	Motion 3 Bondi Precinct believes that given Council's decision to permanently close Rickard Avenue, the introduction of angle parking should not have to wait for the area-wide-traffic study, and it is requested it be introduced as a matter of urgency. Bondi Precinct agrees to write to all Waverley Councillors about the reopening of Rickard Avenue and looks forward to the opportunity to ask candidates' their views on this issue before the Council elections.	<p>Motion was forwarded to the Executive Manager Infrastructure Services and to the Service Manager, Traffic and Transport who have advised that Council officers support investigation of introducing angle parking in Rickard Avenue. This will be a matter for consideration in the area wide traffic study. A Request for Tender will be issued for an area wide traffic study in the vicinity of Bondi / Bondi Beach in September 2021.</p> <p>In accordance with Council guidelines, to investigate the angle parking issue now, we require a petition from the residents in the street where the changes are proposed, with a majority of the residents supporting the proposal for angle parking.</p>	Community, Assets and Operations	Action in progress
7 July 2021	Motion 4 Bondi Precinct reiterates its opposition to private developments on public assets.	Motion was forwarded to the General Manager and to the Director Customer Service and Organisation Improvement for noting again.	Customer Service and Organisation Improvement.	Action in progress

BONDI WARD
BONDI PRECINCT

Waverley Council Response Report to Motions from July 2021 Bondi Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
7 July 2021	Motion 5 Bondi Precinct objects to DA-268/2020 (Wellington Street) on the grounds it is an overdevelopment of the site, lacks infrastructure social additions, will have a negative impact on the area and will put excessive pressure on already overstretched infrastructure and traffic.	Motion was forwarded to Records, to the Executive Manager Development Assessment and to the Assessing officer for consideration in the assessment process. Receipt of the objection to this DA was acknowledged.		
7 July 2021	Motion 6 Bondi Precinct acknowledges and thanks council officers in opposing DA-109/2020 through the Land & Environment Court.	Motion was forwarded to the Executive Manager Development Assessment and to the Assessing officer for noting.		

1 September 2021

BONDI WARD
BONDI PRECINCT

Waverley Council Response Report to Motions from September 2021 Bondi Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
1 September 2021	<p>Tress and streetscape in Francis Street</p> <p>It was reported to the meeting that trees in and around Francis Street had been poisoned. Specifically, two old-growth gum trees on Denham street and one large tree on Castlefield Street. More recently residents suspected poisoning of one of the grand old paperbarks at 44 Francis Street. In addition, the area has lost trees due to storm damage and natural attrition. The poisoned trees in Denham and Castlefield have been replaced. The two replacement trees in Denham, however, are dying. The other trees have not been replaced.</p> <p>Motion 1</p> <p>Bondi Precinct requests that council advise on two matters:</p> <ol style="list-style-type: none"> 1) What steps are council taking to mitigate risk of further large trees being poisoned? 2) When will the dead/poisoned trees be replaced? 	<p>Motion was forwarded to the Manager, Open Space and Sportsfield Maintenance who has advised the following: Council engaged SESL Australia to undertake a site inspection of the declining Melaleuca quinquenervia on Francis Street and the 2 Eucalyptus spp on Denham Street.</p> <p>The purpose of SESLs investigation was to explore provide advice on the following</p> <ol style="list-style-type: none"> 1. Determine if the cause of death was natural or anthropogenic 2. Causation factors that were investigated by SESL included <ol style="list-style-type: none"> a. Herbicides (phenoxy acids and glyphosate) b. Fungal pathogens (phytophthora and pythium) c. Mechanical injury to the trees d. Undesirable soil chemical properties such as acidity, alkalinity, salinity e. Undesirable physical properties such as compaction or waterlogging leading to anerobic and low oxygen conditions <p>SESL attended site on Wednesday May 5th, 2021. SESL used a hand auger and spade to dig down to a depth of 500mm. A maximum of 3L of soil was obtained from each sampling site and removed for laboratory analysis. Soil samples were obtained for fungal pathogen ID. Foliage samples were obtained for phenoxy acid herbicides, glyphosate and sodium and chloride.</p> <p>Francis Street</p> <ol style="list-style-type: none"> 1. The soil confirmed positive for Phytophthora multivora the was confirmed by the Royal Botanical Gardens. 2. Phenoxy acid herbicides and glyphosate were all below the LOR (limit of reporting) indicating no current presence of herbicide. 3. Chloride and sodium levels in the soil are low at 1400mg/kg and 610mg/kg respectively. 	Community, Assets and Operations	Action in progress

BONDI WARD
BONDI PRECINCT

Waverley Council Response Report to Motions from September 2021 Bondi Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<p>Denham Street,</p> <ol style="list-style-type: none"> 1. Plant tissue was identified to be highly deficient in potassium and low in nitrogen. 2. The soil is neutral in H₂O and slightly acidic. Salinity is low, sodium is moderate, and chloride is low. 3. The soil is deficient in potassium and low in calcium. <p>Conclusion The most probable cause of the decline to the Melaleuca quinquenervia on Francis Street is from phytophthora multivora.</p> <p>The high chloride, phosphorus, and magnesium are responsible for the causing the browning off in the Eucalyptus trees in Denham street. Muriate of potash and gypsum was recommended and has been added to the soil.</p> <p>Council has replanted 4 trees on Denham Street and 3 trees on Castlefield Street and will be replacing the trees on Francis Street in next year planting season starting in April.</p>		
1 September 2021	<p>Motion 2 Bondi Precinct reiterates its strong opposition to the closure of Rickard Street, which was done without public consultation and without consideration of parking or impact on surrounding streets. Bondi Precinct writes to all Councillors seeking clarification of their position on this issue and a reversal of the closure.</p>	The Precinct Committee followed up this Motion and will provide an update.	Community, Assets and Operations	Action in progress

BONDI WARD
BONDI PRECINCT

Waverley Council Response Report to Motions from September 2021 Bondi Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
1 September 2021	Motion 3 Bondi Precinct requests information from Council on 50-58 Campbell Parade. Bondi Precinct would like an update on the Heritage Listing of these sites.	<p>Motion was forwarded to the Strategic Planner (Heritage) who has provided the following update.</p> <p>As the Precinct Committee may be aware, the Heritage Assessment was adopted by Council on the 8 June 2021. It should be noted that the Heritage Assessment was adopted subject to some matters being resolved at a future workshop, including the merit of heritage listing 50–54, 56 and 58 Campbell Parade, Bondi Beach – the date for the workshop is yet to be scheduled but may occur early next year.</p> <p>Following this workshop another Council meeting will be required to seek endorsement from Council to lodge the Heritage Assessment and associated Planning Proposal with the Department of Planning, Industry and Employment.</p> <p>The pathway to a finalised Heritage Assessment is a long one and there is an opportunity to provide comment before it is finalised. If you would like to attend the future Council meeting where the Heritage Assessment will be discussed, please register your interest with Council's Governance Team available at this link:</p> <p>https://haveyoursay.waverley.nsw.gov.au/register-to-speak-at-a-council-meeting</p>	Community, Assets and Operations	Action in progress
1 September 2021	Motion 4 Bondi Precinct objects to DA-313/2021 on the grounds that it is an overdevelopment of the site, will have an adverse impact on public amenity, particular the high-trafficked walkway connecting Forest Knoll Avenue and Francis Street, and the scale of the excavation and its potential to cause immense damage to surrounding	This Motion of objection was lodged by the Precinct Committee on 2 September 2021	Customer Service and Organisation Improvement.	Finalised

BONDI WARD
BONDI PRECINCT

Waverley Council Response Report to Motions from September 2021 Bondi Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	properties. Bondi Precinct requests more stringent conditions of consent, and independent hydrological and geotechnical reports.			

Castlefield St Tree



Denham Street Trees (4)



BONDI WARD
BONDI PRECINCT



BONDI WARD
BONDI PRECINCT

Waverley Council Response Report to Motions from November 2021 Bondi Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
10 November 2021	<p>Motion 1 Bondi Precinct does not believe a trial traffic calming scheme due to be introduced in Barracluff Avenue can be properly assessed for traffic channelling unless traffic counts are conducted in surrounding streets before and after the trial.</p> <p>Bondi Precinct has no-confidence in Council's planned area-wide traffic study unless Barracluff Avenue and Rickard Avenue are included.</p> <p>Bondi Precinct should explore alternate ways for residents to report changes in traffic movements in their streets as a result of the Barracluff Avenue trial.</p>	Motion was forwarded to the Service Manager, Traffic and Transport for noting as it is very similar to previous Motions from the Bondi Precinct. The Precinct are also to follow up further action on this Motion.	Community, Assets and Operations	Finalised
10 November 2021	<p>Motion 2 Bondi Precinct continues its efforts to reopen Rickard Street.</p>	This Motion is a statement and for the Precinct to follow up.	Community, Assets and Operations	Finalised
10 November 2021	<p>Motion 3 Bondi Precinct acknowledges and thanks all serving Councillors for their efforts for Bondi Precinct for this term.</p>	This Motion is a statement of thanks for the work of the Ward Councillors.	Community, Assets and Operations	Finalised

February 2022

BONDI WARD
BONDI PRECINCT

Waverley Council Response Report to Motions from February 2022 Bondi Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
16 February 2022	Motion 1 Bondi Precinct writes to all Waverley Councillors asking them to resolve to write to the Minister of Planning/Premier, as a matter of urgency, to request that the DPIE restores Council's legislative powers to enable local decision making and to uphold the LEP and DCP and in doing so respect and restore the rights of local communities and considers a joint Waverley/Woollahra/Randwick/Sydney City Council submission to the Minister to the same effect.	Precinct to follow up and report.	Planning Environment and Regulatory	Action in progress
16 February 2022	Motion 2 Bondi Precinct opposes DA-552/2021 on the grounds it is an extensive overdevelopment of the site, exceeds height controls, will detract from the village atmosphere of Hall Street, does not comply with traffic conditions and involves the removal of an important canopy tree.	The DA objection was lodged by the Precinct Committee.	Planning Environment and Regulatory	Finalised

BONDI WARD
BONDI PRECINCT

Waverley Council Response Report to Motions from February 2022 Bondi Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
16 February 2022	Motion 3 Bondi Precinct requests Council officers review and investigate the current use of beach parking, whether Queen Elizabeth Drive is being used as a long-term parking lot and whether the Beach Parking Scheme meets the access needs of resident beachgoers including the elderly, disabled and children.	Motion was forwarded to the Service Manager Traffic and Transport who has advised the Precinct's Motion has been noted, however at present, resourcing precludes a review of the scheme at this stage.	Community, Assets and Operations	Finalised
16 February 2022	Motion 4 In light of undertakings given by our newly elected Ward Councillors in the lead up to last year's Local Government elections, Bondi Precinct requests that traffic counts be conducted in streets surrounding Barracluff Avenue before and after proposed traffic calming measures are introduced. The surrounding streets include: Wellington St, Lamrock St, Francis Street, Rickard Avenue and Sir Thomas Mitchell Road.	Motion was forwarded to the Service Manager Traffic and Transport who has advised that we have traffic counts on other streets prior to the Rickard Avenue closure. Traffic counts for the Barracluff treatment are not required as the angle parking will not affect traffic movements. There will be no counts undertaken on streets other than Barracluff.	Community, Assets and Operations	Finalised
16 February 2022	Motion 5 Bondi Precinct requests our Ward Councillors consider a revision motion aimed at re-opening Rickard Avenue as a public road which was closed in 2020 without any community consultation. Bondi Precinct representatives seek a meeting with all Ward Councillors on this issue.	Precinct to follow up and report.	Community, Assets and Operations	Finalised

BONDI WARD
BONDI PRECINCT

Waverley Council Response Report to Motions from February 2022 Bondi Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
16 February 2022	Motion 6 Has Council conducted or does it intend to conduct a hydrology study and geological study of the Bondi Basin? Bondi Precinct believes this is an important issue given the amount of large-scale development currently underway and in the pipeline.	<p>Council has not undertaken groundwater flow modelling within the Bondi Basin. To assist with understanding groundwater flows we must first understand our stormwater systems and flood impact. In the last few years Council has focused on completing the Flood Study for the greater LGA. The Flood Study was endorsed in February 2021.</p> <p>Within the last twelve months, Council has also reviewed and updated its Water Management Technical Manual which determines how development controls are applied for stormwater including, infiltration systems, onsite detention systems, flood controls, dewatering and bulk excavations.</p> <p>Council officers intend on undertaking the next stage of the Flood Study which is for identifying improvements to the stormwater system for reducing flooding. The Office of Environment and Heritage has provided 2/3 of the funding required for the Flood Study and is likely to also equally fund stage 2 in the coming financial year.</p> <p>Further to the above Council also intends to undertake infiltration zone studies and groundwater flow modelling. This process requires considerable data to be collected and analysed including understanding existing basement excavations and as such takes a fair amount of time. Officers will be scoping this project in tandem to the stage 2 of the flood study and looking for funding opportunities through a range of government grant programs.</p> <p>We will update the Precinct once we have an understanding of funding opportunities and develop a project plan.</p>	Community, Assets and Operations	Action in progress
16 February 2022	Motion 7 Bondi Precinct reiterates its opposition to the hiving off of public land – including streets, parks, council assets and land – for commercial or single purpose uses.	Motion has been noted.		

28 April 2022

WAVERLEY WARD
BONDI HEIGHTS PRECINCT

Waverley Council Response Report to Motions from the May 2021 Bondi Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
31 May 2021	RPS AREA 26 – ANGLESEA STREET: REQUEST TO COUNCIL [202105#01]. The Bondi Heights Precinct request Council explain why Flood and New Streets were not included in the RPS survey referred to in the Waverley Traffic Committee item TC/V.01/21.04?	Request was forwarded to the Service Manager, Traffic and Transport who advised the following: The survey area was limited to streets between Bondi Road and Birrell Street. We had requests people for an extension of the survey area. Each area has different characteristics. We do not have the staff/resources to survey everyone in one go. Other streets such as Flood and New will be surveyed in the future. We are unable to provide timing as it depends on resourcing/staffing. Note: The survey is an initiative of the traffic team. Up until now resident parking was only considered by Council if residents had submitted a petition. We have changed this by taking a proactive approach that does not require a petition.	Community, Assets and Operations	Action in progress
31 May 2021	BARRACLUFF PARK: REQUEST TO COUNCIL [202105#02] The Bondi Heights Precinct request Council advise the Convenor, of the date and time of the official opening event for the Baracluff Park playground. The Convenor will forward this information to BH Precinct residents through his eMail group.	An official opening was to be held in early August but is now looking more like September because of the Public Health Orders in place. When it is held, invitations to the Precinct will be issued.	Community, Assets and Operations	Action in progress
31 May 2021	SHARED PATH CNR PAUL STREET AND BONDI ROAD: REQUEST TO COUNCIL [202105#03] The Bondi Heights Precinct reaffirms concerns raised in the precinct's submission to Council dated 14th April 2019 and requests Council as a matter of high priority, construct a barrier that will deter bicycle riders cutting across the garden bed and raising the potential of collision with pedestrians.	Request was forwarded to the Project Manager – Civil Infrastructure who advised that unfortunately we have not been able to install the edging as yet. We are aiming to have this completed by the end of next week 13/8/21.	Community, Assets and Operations	Action in progress

WAVERLEY WARD
BONDI HEIGHTS PRECINCT

Waverley Council Response Report to Motions from the May 2021 Bondi Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	The Precinct Committee suggests that a fence type such as that employed adjacent to the Grosvenor Street taxi rank, of an appropriate height, be installed along the western side of the garden bed. Bill Mouroukas as Convenor is available to discuss this matter with Council Officers if required.			
31 May 2021	HAZARDOUS PAVEMENT 34 – 40 BONDI ROAD REQUEST TO COUNCIL [202105#04] The Bondi Heights Precinct requests Council AS A MATTER OF URGENCY, attend to the poor condition of the pavement directly adjacent to 34 – 40 Bondi Road. A Snap Send Solve (Report ID# 1202337) request was lodged by Convenor Bill Mouroukas on 27th August 2020. No action by Council has eventuated to date. On 18th of May 2021, the Convenor reported (Customer Request Number 2120619) that a large hole in the same area had developed. Other than the placement of witches hats over the hole, no remediation of the pavement has been undertaken to date.	<p>Both these matters were followed up.</p> <p>With regard to request number 2035163 which was logged on 28 August 2020, following the Snap report, it was recorded on inspection that: Some of these locations related to TPG (Telco) and have been scoped and added to an RFQ. Other areas are very old failed permanent restorations. These have also been added to the RFQ for completion. Works should be completed in 2021.</p> <p>With regards to Request 2120619 which was logged on 18 May 2021, the work was completed on 14 July 2021.</p>	Community, Assets and Operations	<p>Action in progress</p> <p>Finalised</p>

2 August 2021

WAVERLEY WARD
BONDI HEIGHTS PRECINCT

Waverley Council Response Report to Motions from the August 2021 Bondi Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
2 August 2021	<p>PAUL STREET LOVE SIGN REPAIR BY COUNCIL: QUESTIONS TO COUNCIL [Q202108#01].</p> <p>1) Is it the policy of Council to maintain privately owned signage or artworks such as the LOVE sign on the Paul Street side of 66 Bondi Road?</p> <p>2) At what point does Council draw the line on spending ratepayers' money on private property?</p> <p>3) How much did it cost ratepayers to restore the LOVE sign at 66 Bondi Road?</p> <p>4) Was a request or permission to repair the LOVE sign received from the owner of 66 Bondi Road?</p> <p>5) Did Council receive payment for the repair of the LOVE sign at 66 Bondi Road, and if so, how much?</p>	<p>PAUL STREET LOVE SIGN REPAIR BY COUNCIL: QUESTIONS TO COUNCIL [Q202108#01] from the Bondi Heights Precinct meeting held 2 August 2021</p> <p>1) Is it the policy of Council to maintain privately owned signage or artworks such as the LOVE sign on the Paul Street side of 66 Bondi Road? No. It is council policy to rapid remove graffiti as it is seen as the best method to reduce incidents as it removes the recognition the graffiti vandals seek.</p> <p>2) At what point does Council draw the line on spending ratepayers' money on private property? Council removes graffiti from private property if it is visible and accessible from public land. For reference we use 3m in from public land and up to 3m above.</p> <p>3) How much did it cost ratepayers to restore the LOVE sign at 66 Bondi Road? We do not cost individual jobs, however Council spends approx. \$100K/year in Graffiti removal. In time, this job took our graffiti removal officer approx. 30 minutes to repaint so cost would be minimal. <\$200</p> <p>4) Was a request or permission to repair the LOVE sign received from the owner of 66 Bondi Road? No and no. Bondi Rd is on Council's graffiti hotspot inspection schedule. Council does not require permission to remove graffiti from private property. I have included section 12 of the Graffiti Control Act below for reference</p> <p>5) Did Council receive payment for the repair of the LOVE sign at 66 Bondi Road, and if so, how much? No.</p>	Community, Assets and Operations	Finalised

WAVERLEY WARD
BONDI HEIGHTS PRECINCT

Waverley Council Response Report to Motions from the August 2021 Bondi Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<p>12 Graffiti removal work—without agreement of owner or occupier</p> <p>(1) A local council may, without the agreement of the owner or occupier of any land, carry out graffiti removal work to property on that land if the graffiti concerned is visible from a public place.</p> <p>(2) The graffiti removal work referred to in subsection (1) may only be carried out from a public place.</p> <p>(3) The local council concerned is to bear the cost of graffiti removal work referred to in subsection (1).</p> <p>(4) If a local council carries out graffiti removal work in accordance with this section, the council must, within a reasonable period, give the owner or occupier of the land concerned written notice that the work has occurred.</p> <p>(5) A local council must pay compensation for any damage caused by the council in carrying out graffiti removal work in accordance with this section.</p> <p>Note— Section 730 of the Local Government Act 1993 provides for the resolution of claims for compensation relating to damage under this section in cases of dispute between the person claiming the compensation and the council.</p> <p>.</p>		

WAVERLEY WARD
BONDI HEIGHTS PRECINCT

Waverley Council Response Report to Motions from the August 2021 Bondi Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
2 August 2021	COUNCIL STREET NARROW FOOTPATH: QUESTION TO COUNCIL [Q202108#02]. The footpath on the East side of Council Street near the Birrell Street intersection is narrow to the extent that a baby pram cannot travel past the spot where a street light pole is installed. Could Council please review this and report back to the precinct on what can be done to improve access at this point? Response from Dan and Calum	The widening and construction of Council Street between Bondi Road and Birrell Street was undertaken by RMS a number of years ago. These works include the purchase and demolition of properties, sale of unrequired land, the construction of retaining walls and the street lighting pole. Council has notified TfNSW of the issue raised by the Precinct and they will investigate options, including the possibility of moving the light pole. Any changes required should be undertaken by TfNSW.	Community, Assets and Operations	Action in progress
2 August 2021	CONDITION OF FOOTPATHS IN WAVERLEY LGA: QUESTION TO COUNCIL [Q202108#03]. The precinct expresses concern over the general condition of footpaths in the Waverley LGA. For example, King Street footpaths were noted as being in such poor condition that the elderly and those requiring walking apparatus were at risk of falls. Could Council please report back to the precinct on its general performance in achieving the maintenance targets as described in Waverley's Strategic Plan and specifically when King Street is to be repaved? Sent to Nik	Council is currently meeting its agreed service level of 80% of its footpaths in condition 2 or better. A comprehensive review was undertaken last financial year that confirms overall scoring (scale 1-5, with 1 as new and 5 unusable) for the entire network. In relation to King St, there are localised trip hazards that will be added to the maintenance program, these will be actioned in line with severity and priority and will be actioned over the coming months. Council will be undertaking community consultation to further understand the community's expectation on the importance of different asset management priorities in November 2021. This survey will contribute to the review of Council's Strategic Asset Management Plans (SAMP), to ensure they capture community feedback on the conditions of Waverley's assets. Residents are encouraged to take part in the engagement process.	Community, Assets and Operations	Action in progress
2 August 2021	FLOODING IN PENKIVIL STREET - MERIT REQUEST 2107688: QUESTION TO COUNCIL [Q202108#04]. Could Council please provide the precinct with an update on this Merit Request?	On 8 April 2021 Council investigated the stormwater network and found a blockage. Council is currently working with TfNSW to resolve the matter. Please see response below which is related.	Community, Assets and Operations	Action in progress

WAVERLEY WARD
BONDI HEIGHTS PRECINCT

Waverley Council Response Report to Motions from the August 2021 Bondi Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
				Finalised
2 August 2021	LOCATING HENRY LAWSON'S GRAVE AT WAVERLEY CEMETARY: REQUEST TO COUNCIL [R202108#1]. Could Council please review/install signage at Waverley Cemetery indicating direction to and location of Henry Lawson's grave? Sent to Ken Shelston	<p>Funds have been allocated to establish a new suite of signage across Waverley Cemetery in the 21/22 budget. This work will commence shortly and follows on from the new branding and new web site which has just been completed. This will include updated regulatory and general information signage and some new wayfaring signage for key locations across the Cemetery, including upgrading the existing Henry Lawson sign.</p> <p>Other options to locate notable occupants of the Cemetery, including Henry Lawson's grave, include the interactive map on the Cemetery's webpage, https://www.waverley.nsw.gov.au/cemeteries/homepage_featured_boxes/interactive_map and the online, "Finding Loved Ones" page of the Website which enables customers to download a cemetery map and a google maps location pinpoint.</p>	Customer Service & Organisation Improvement	Action in progress
2 August 2021	BEAUTIFY BONDI ROAD: REQUEST TO COUNCIL [R202108#2]. Could Council please consider greening and beautifying Bondi Road from Bennett to Imperial Ave. At present that strip is run-down and not at a standard that should be attained for the main road to our world-famous beach. Sent to Nik	The "Our Liveable Places Centre Strategy" was developed to assist Council in determining changes to the LEP and DCP and also to inform public realm improvements within these village centres/corridors. As such the document doesn't set out an implementation plan but will be considered as part of any capital works upgrades. Council is currently in the process of utilising this document to inform two major village centre upgrades including the "Charing Cross Village Centre Upgrade" and the "Glenayr Avenue Streetscape Renewal & Upgrade".	Community, Assets and Operations	Action in progress

WAVERLEY WARD
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Waverley Council Response Report to Motions from the August 2021 Bondi Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<p>Additionally, Council is currently undertaking a program of rolling out planter boxes across the LGA. This does not include Bondi Rd as part of phase 1. It is intended that after 6 months of review, a report would be presented to Council seeking approval to add a number of additional locations to rollout. This includes Bondi Road Between Paul St and Denham St.</p> <p>Further to this, intersection treatments (beautification and pedestrian safety) at both Penkivil St and Wellington St are being investigated in line with the principles presented in the Our Liveable Places Centre Strategy and will be available for community feedback in the new year.</p>		
2 August 2021	<p>OCEAN STREET FLOODING: REQUEST TO COUNCIL [R202108#3].</p> <p>Could Council please investigate flooding in Ocean Street North as reported at the BH Precinct Zoom Event? An attendee reported Ocean Street North near the Bondi Road intersection is subject to flooding. She is now on a walker and is frightened of falling or slipping on the paths in that area. Rain flooding - Sent to Nik</p>	<p>Council officers have recently reviewed flooding issues at both the Penkivil Street and Ocean Street (near Bondi Road) corners. Officers have identified broken stormwater pipes that cross Bondi Road and the two adjacent streets. Officers are undertaking a comprehensive review in collaboration with TfNSW in relation to this matter. The 50/50 ownership of this network means that the work will be jointly scoped and implemented. The results of the joint review should be completed by the end of the year.</p>	Community, Assets and Operations	Action in progress
2 August 2021	<p>TAMARAMA STEPS: REQUEST TO COUNCIL [R202108#4].</p> <p>Could Council please upgrade the steps that lead down the Tamarama Gully from Birrell and Cross Streets. These are reported as being uneven, narrow, and especially when damp, present a risk to walkers. Sent to Bianca</p>	<p>Council has recently undertaken a structural assessment and has identified major works are required to update these stairs. Officers are currently designing a replacement staircase for the sections of this area that present the highest risk. Funds have been allocated and works will be undertaken within this financial year. Further review of the remaining areas and implementation is set to occur in next financial year.</p>	Community, Assets and Operations	Action in progress

**WAVERLEY WARD
BONDI HEIGHTS PRECINCT**

Waverley Council Response Report to Motions from the August 2021 Bondi Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
2 August 2021	DA276/2021 for 124 Bondi Road Bondi. Objections raised concerning the communal roof terrace because the use of this space will produce excessive noise and interruption of the right to privacy, peace and quiet to neighbours. Send off to Records DONE	This objection was registered with DA Submissions on behalf of the Bondi Heights Precinct, for consideration as part of the assessment process.	Planning, Environment & Regulatory	Finalised

11 October 2021

WAVERLEY WARD
BONDI HEIGHTS PRECINCT

Waverley Council Response Report to Motions from the October 2021 Bondi Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
11 October 2021	RE-REQUEST TO COUNCIL - SHARED PATH CNR PAUL STREET AND BONDI ROAD: REQUEST TO COUNCIL [202110R#01] The fencing that was intended to be installed by 13th August has not been fitted. Meanwhile, the garden bed is not being cared for as the precinct committee was informed would be the case and is now unsightly with weeds. Could Council please install the safety fence and attend to the gardening as previously advised would be done as per BHP request to Council [202105#03]?	This request has been forwarded to Council officers for consideration and reply, which will be then forwarded to the Precinct.	Community, Assets and Operations	Action in progress
11 October 2021	RE-REQUEST TO COUNCIL - HAZARDOUS PAVEMENT 34 – 40 BONDI ROAD: REQUEST TO COUNCIL [202110R#02] Snap Send Solve (Report ID# 1202337) request was lodged by Convenor Bill Mouroukas on 27th August 2020. A pothole that developed took Council two months to repair but the overall state of the pavement remains poor - as per BHP request to Council [202105#04]. Poor condition of pavement is due to works that were carried out by various unility/service providers, and the temporary repairs have been left to degrade over years.	This request has been forwarded to Council officers for consideration and reply, which will be then forwarded to the Precinct.	Community, Assets and Operations	Action in progress

WAVERLEY WARD
BONDI HEIGHTS PRECINCT

Waverley Council Response Report to Motions from the October 2021 Bondi Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	Could Council please reaffirm the restoration of this section of pavement will be completed before the end of 2021 as noted in Council's August Response to BHP report?			
11 October 2021	RE-REQUEST TO COUNCIL - INSTALLATION OF PUBLIC RUBBISH BIN: REQUEST TO COUNCIL [202110R#03] COUNCIL HAS ADVISED BHP THAT A RUBBISH BIN WILL BE INSTALLED ADJACENT TO 85 BONDI ROAD (DOMINOS PIZZA) as per BHP MOTION [201910#2]. COULD COUNCIL PLEASE HAVE THE APPROVED INSTALLATION OF THIS PUBLIC RUBBISH BIN INSTALLED BEFORE CHRISTMAS 2021?	This request has been forwarded to Council officers for consideration and reply, which will be then forwarded to the Precinct.	Community, Assets and Operations	Action in progress
11 October 2021	INSTALLATION OF GARDEN BED: REQUEST TO COUNCIL [202110R#4] Could Council please consider an installation of a garden bed, similar to that which has already been installed at the corner of Birrell and Ocean Streets, at the front of 54 Bennett Street with corner of Ewell Lane? The garden should be constructed from the laneway exit to the NO STOPPING sign in Bennett St to prevent illegal parking.	Council's Coordinator Local Connections has had a look on Google Maps at the two locations identified (see attached) to try and better understand the nature of this request. However, couldn't see the example garden bed mentioned at the corner of Birrell Street and Ocean Street. Having said that, she could identify the grassed verge corner at Bennett Street and Ewell lane where the Precinct are suggesting planting should be undertaken. Is it the Precinct's intention that this request be assessed as a garden project that they themselves want to undertake in a public space, or is the Precinct asking Council to consider planting out the verge area?	Community, Assets and Operations	Action in progress

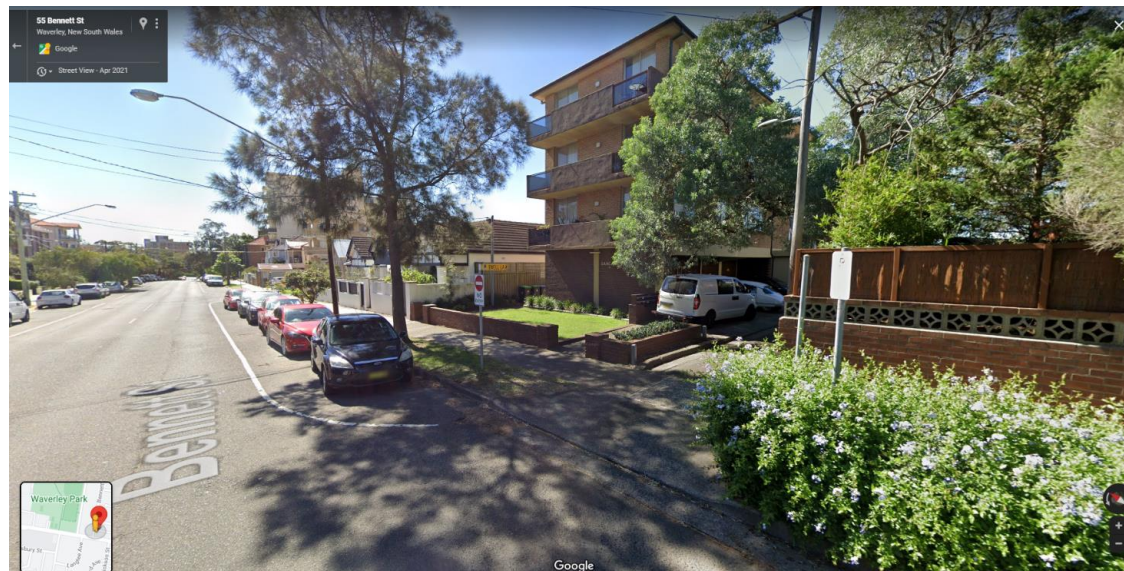
**WAVERLEY WARD
BONDI HEIGHTS PRECINCT**

Waverley Council Response Report to Motions from the October 2021 Bondi Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
11 October 2021	<p>WAVERLY LGA VACCINATION RATE: QUESTION TO COUNCIL [202110Q#1] Does Council support the uptake of COVID-19 vaccination by the community and if so, what action has Council taken to encourage the community to take a vaccine for COVID-19?</p> <p>The precinct notes that to date, Waverley is lagging in vaccine uptake. See this link for the latest figures: https://public.flourish.studio/visualisation/7418400/?utm_source=showcase&utm_campaign=visualisation/7418400</p>	This request has been forwarded to Council officers for consideration and reply, which will be then forwarded to the Precinct.	Customer Service & Organisation Improvement	
11 October 2021	<p>TEMPORARY FENCING AROUND WAVERLEY PARK WATER TOWER: QUESTION TO COUNCIL [202110Q#2] When will the fencing that is currently surrounding the Waverley Park water tower be removed?</p>	The Open Spaces Planning Manager has written to Sydney Water requesting an update on timing as to when the fencing around the above ground reservoir in Waverley Park will be removed. The fencing belongs to Sydney.	Community, Assets and Operations	Action in progress
11 October 2021	<p>BHP NOT NOTIFIED OF BARACLUFF PARK OPENING: BY EMAIL - QUESTION TO COUNCIL [202110Q3] Council opened Baracluff park without notifying Bondi Heights Precinct as previously requested. See REQUEST TO</p>	The Engagement officer has advised that there wasn't a formal opening due to COVID. Council did issue a press release about the "opening", but there was never actually an opening event. Further to this, the sports court has not yet been painted. We'll be doing this late 2021/early 2022 (date TBC) and when the surface is painted it will need to set, so the court (currently open but unpainted) will be closed for a couple of weeks.	Customer Service & Organisation Improvement	Action in progress

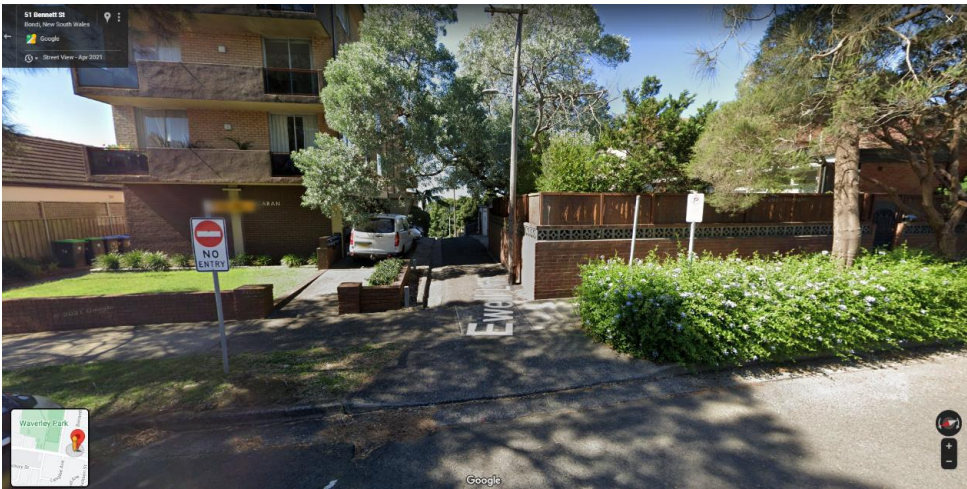
**WAVERLEY WARD
BONDI HEIGHTS PRECINCT**

Waverley Council Response Report to Motions from the October 2021 Bondi Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	COUNCIL [202105#02] and Council's response to precinct for August 2021. Could Council please explain why the precinct was not informed and invited to the opening as promised?			

22 November 2021



WAVERLEY WARD
BONDI HEIGHTS PRECINCT



WAVERLEY WARD
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WAVERLEY WARD
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WAVERLEY WARD
BONDI HEIGHTS PRECINCT

Waverley Council Response Report to Motions from the November 2021 Bondi Heights Precinct meeting				
Meeting Date	Request	Council Officer Response	Directorate	Status
22 November 2021	RE-REQUEST TO COUNCIL - KERB RAMP WEST SIDE WATSON STREET INTERSECTION WITH BONDI ROAD: REQUEST TO COUNCIL [202111R] Could Council please update the precinct on its investigation as noted in the February 2021 Response Report, of the positioning of this old kerb ramp, taking into consideration the difficulty for motorised wheelchairs/personal mover users as per BHP request to Council [202012#07]?	This request was forwarded to the Service Manager, Traffic and Transport for an update, which will be forwarded to the Precinct once it is received.	Community, Assets and Operations	Ongoing
22 November 2021	BONDI BEACH 'RETURN AND EARN': QUESTION TO COUNCIL [202111Q] Will the 'Return and Earn', container recycle service that was previously located behind the Bondi Pavilion be reinstated?	<p>Waverley Council's Sustainable Waste Officer has advised that there are no plans to return the Return and Earn RVM to the Bondi Beach location. Council is working with Tomra to identify alternative suitable locations.</p> <p>A number of alternative RVM locations are found at Bondi Junction and in the surrounding areas.</p> <ul style="list-style-type: none"> • Westfields Bondi Junction, 500 Oxford St Bondi Junction • UNSW Kensington, Physics Rd Kensington • Westfields Eastgardens, 152 Bunnerong Rd Eastgardens • EnviroPak Alexandria, 148 McEvoy St Alexandria • Randwick Golf Club, Howe St Malabar <p>Over The Counter (OTC) locations are also available. Please visit www.returnandearn.org.au for further information.</p>	Planning, Environment and Regulatory Services	Finalised


WAVERLEY WARD
BONDI HEIGHTS PRECINCT

Waverley Council Response Report to requests from the February 2022 Bondi Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
7 February 2022	RE-REQUEST TO COUNCIL [RE: 202105#03] - SHARED PATH CNR PAUL STREET AND BONDI ROAD: REQUEST TO COUNCIL [202110R#01] The fencing that was intended to be installed by 13th August has not been fitted.	The Senior Project Manager, Major Projects has advised that the Major Projects team have held discussions with our Open Spaces team regarding installing an edging. Their suggestion was to re-plant the area with more appropriate (larger) plants that would resolve the issue without the need to install fencing. The Open Spaces team replanted this location in December 2021. After reviewing site conditions last week, they advise the plants have established well and this seems a successful result.	Community, Assets and Operations	Action in progress
7 February 2022	RE-REQUEST TO COUNCIL [RE: 202105#04]. - HAZARDOUS PAVEMENT 34 – 40 BONDI ROAD: REQUEST TO COUNCIL [202110R#02] Snap Send Solve (Report ID# 1202337) request lodged 27th August 2020. Poor condition of pavement due to works that were carried out by various utility/service providers. Council promised BHP that the work will be completed before the end of 2021 as noted in Council's August 2021 Response to BHP report?	<p>The Manager, Asset Systems & Planning – Infrastructure Services has advised the following update re Bondi Rd.</p> <p>Council officers have reached out to Telstra on numerous occasions to resolve matters of responsibility for the reinstatement works. Council has received acknowledgement of Telstra accepting responsibility for the damages but no action to date on the repairs. Council officers are attempting to undertake the work and seek compensation from Telstra. Some history:</p> <ol style="list-style-type: none"> 1. 12 July 2021 – Council emailed Telstra 2. 22 July 2021 – Council emailed Telstra 3. 22 July 2021 – Received response from Telstra (saying Telstra will do work) 4. 22 July 2021 - Council responded saying it would be better for Council to do the work with other restorations/repairs together in the same area) 5. 3 phone calls by Council to Telstra 6. 29 March 2022 – Council emailed Telstra again. 7. 30 March 2022 – Telstra responded saying they will do the restoration work with no expected date. 	Community, Assets and Operations	Action in progress

WAVERLEY WARD
BONDI HEIGHTS PRECINCT

Waverley Council Response Report to requests from the February 2022 Bondi Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<p>Council officers will be pursuing this through legal means as Telstra has failed to reasonably undertake the work within an acceptable timeframe.</p> <p>Pending legal advice Council officers intend on undertaking the works and then pursuing compensation from Telstra.</p>		
7 February 2022	<p>PAUL STREET LOVE SIGN REPAIR BY COUNCIL: COUNCIL RESPONSE TO QUESTIONS TO COUNCIL [Q202108#01].</p> <p>Convenor is unable to report back to the precinct committee as his meeting with the General Manager to review this issue has not yet taken place. BHP respectfully reminds the General Manager of this matter.</p>	<p>The Precinct Convenor met with the General Manager, Emily Scott and A/Director Community Assets & Operations, Sharon Cassidy. There was agreement that regarding the Paul Street LOVE sign repair, the staff member went over and above, just removing the tagging and the time taken was in excess of the 30 minutes originally advised. Council will certainly ensure the requirement to do only what is required under the Graffiti Act is undertaken in future.</p> <p>Furthermore, as discussed at the meeting, Council is in the process of planning for an asset management and work order management system that will be linked to Council's customer relationship management (CRM) system. This will allow us to more accurately track and monitor works undertaken by the operational teams. Currently Council's systems are very manual and difficult to track accurately. In this case, the Graffiti team would have regular spots that they focus on as well as responding to specific issues raised through Merit (our CRM system).</p>	Community, Assets and Operations	Finalised
7 February 2022	<p>RE-REQUEST TO COUNCIL - KERB RAMP WEST SIDE WATSON STREET INTERSECTION WITH BONDI ROAD: REQUEST TO COUNCIL [202111R]</p> <p>Could Council please update the precinct on its investigation as noted in the February 2021 Response Report, of the positioning of this old kerb ramp, taking into consideration the difficulty for motorised</p>	<p>The Service Manager, Traffic and Transport has advised that due to the location of the facilities pit on the footpath adjacent to the pedestrian crossing, it is not practical to relocate the kerb ramp on the western side of Watson Street at this stage. Bondi Road and the traffic signals at Watson Street are the responsibility of TfNSW. Council will be making a submission to TfNSW asking them to consider funding relocation of the pit.</p>	Community, Assets and Operations	Action in progress

WAVERLEY WARD
BONDI HEIGHTS PRECINCT

Waverley Council Response Report to requests from the February 2022 Bondi Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	wheelchairs/personal mover users as per BHP request to Council [202012#07]?			

4 April 2022

WAVERLEY WARD
BONDI HEIGHTS PRECINCT

Waverley Council Response Report to requests from the April 2022 Bondi Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
4 April 2022	REQUEST TO COUNCIL [202204R1] – WAVERLEY PARK PLAYGROUND CONSULTATION. THE BONDI HEIGHTS PRECINCT REQUESTS OFFICERS RETURN TO SEEK PRECINCT FEEDBACK AT A FUTURE MEETING OF BONDI HEIGHTS PRECINCT RELATING TO ANY PROPOSALS FOR THE WAVERLEY PARK PLAYGROUND UPGRADES AND TO TAKE SUGGESTIONS.	This request was forwarded to the acting Open Spaces Planning Manager who has advised that they will be in contact as the process progresses further. First step is Councillor endorsement for Round 2 consultation and then it is hoped that it will be out for consultation at the end of July.	Community, Assets and Operations	Action in progress
4 April 2022	REQUEST TO COUNCIL [202204R2] – POTHOLE REPAIRS. THE BONDI HEIGHTS PRECINCT REQUESTS COUNCIL REVIEW IT'S PROCESSES RELATING TO ROADS MAINTENANCE, PARTICULARLY POTHOLE REPAIR, WITH A FOCUS ON IMPROVING RESPONSE TIME.	<p>This request was forwarded to the Civil Works Supervisor, Asset Maintenance Since who has advised that since the start of March 2022, we have had 670 pothole requests and our asphalt team consists of three members. We have had one member of our concrete team assisting with road repairs, and this has been a priority for the civil team.</p> <p>The weather has been against us with the amount of bad weather making repairs difficult and works reopening as they haven't set properly with the continuous rain. Our hot mix supplier does not open on rainy days, and we have had numerous days where we can't get any asphalt.</p> <p>We have engaged with contractors to assist with some bigger repair works and will have that starting soon.</p> <p>We are very focused on getting these numbers down and working at it every day. Of the 670 requests received since March, 514 have been finalised. We currently have 173 request open.</p> <p>The Manager for Assets Systems & Planning – Infrastructure Services (Acting), has also advised that we are finalising the scope for heavy patching across the LGA, with the RFQ and appointment of a contractor has been scheduled for the upcoming weeks.</p>	Community, Assets and Operations	Finalised

WAVERLEY WARD
BONDI HEIGHTS PRECINCT

Waverley Council Response Report to requests from the April 2022 Bondi Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
4 April 2022	REQUEST TO COUNCIL [202204R3] – PARKING PERMIT PROCESS. THE BONDI HEIGHTS PRECINCT REQUESTS COUNCIL REVIEW IT'S PROCESSES RELATING TO PARKING PERMIT APPLICATIONS WITH A VIEW OF MAKING SUCH APPLICATIONS/RENEWALS, AVAILABLE ONLINE.	This request was forwarded to the Manager Customer Service, who has advised that as part of the ICT Modernisation project Council is exploring options for a core integrated system with a customer centric focus that would facilitate an online application process for all applications, including parking permits. Our Information Management team will begin this process in 2022/23 and parking permits has been identified as a priority. More specific details about timeframes are not available at present as Council will need to select a new core system first, as online applications can't happen without one.	Customer Service and Organisational Improvement	Finalised
4 April 2022	QUESTION TO COUNCIL [202204Q1] – RESIDENTIAL PARKING SCHEME ZONE 4 LINE MARKING. WHEN WILL THE ROAD LINE MARKING FOR DRIVEWAYS BE PUT IN PLACE FOR RPS ZONE 4? REFER TO SNAP SEND SOLVE REQUEST # 2235161.	A Customer Service Officer has advised that Line marking requests are paid applications. see link to the council website regarding line marking applications https://www.waverley.nsw.gov.au/building/application-forms-and-certificates/application-forms/public-domain-applications	Customer Service and Organisational Improvement	Finalised
4 April 2022	REQUEST TO COUNCIL [202204R4] – RESIDENTIAL PARKING SCHEME ZONE 4 SIGNAGE. COULD COUNCIL PLEASE REVIEW RPS SIGNAGE WITH ARROWS SUGGESTING PARKING IS	Merit ref # 2162158 is currently with the Traffic department, and there are no further comments or updates available at 6 June 2022 to relay to the Precinct.	Community, Assets and Operations	Action in progress

WAVERLEY WARD
BONDI HEIGHTS PRECINCT

Waverley Council Response Report to requests from the April 2022 Bondi Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	AVAILABLE WHERE THERE ARE DRIVEWAYS? RESIDENTS ARE EXPERIENCING ISSUES WITH VEHICLES BEING PARKED IN DRIVEWAYS. SIGNS SHOULD NOT COVER THE AREAS THAT ARE DRIVEWAYS. REFER TO SNAP SEND SOLVE REQUEST # 2235161.			
4 April 2022	REQUEST TO COUNCIL [202204R5] – COMMUNITY CONTACT WITH RANGERS AND PARKING PATROL OFFICERS. COULD COUNCIL PLEASE REINSTATE AND PUBLISH FOR COMMUNITY ACCESS, THE DIRECT CONTACT PHONE NUMBERS FOR COUNCIL RANGERS AND PARKING PATROL OFFICERS DURING THEIR FULL OPERATIONAL HOURS?	<p>This request was forwarded to the Manager, Environmental Health and Ranger Services and to the Manager Parking Patrol who have advised the following: We moved away from publicised numbers for a number of reasons:</p> <ul style="list-style-type: none"> • Work was not always being properly reported or captured. i.e. a Ranger gets a call, goes and does the job but doesn't put it in the customer system, Merit – this results in no or limited records and not reportable/auditable. • Funnelling all the jobs through customer service ensures that all jobs are appropriately recorded and allocated – otherwise, people call the Rangers for all sorts of things with the expectation they will fix the problem or refer it to the appropriate team. • Having the Rangers add jobs to Merit (if they get the call directly) takes them away from Ranger work. • Decreases the likelihood of abuse or frivolous complaints. • Consistent with service of other councils. <p>Reverting to publicised numbers is not supported.</p>	Planning Environment and Regulatory Services	Finalised

WAVERLEY WARD
BONDI HEIGHTS PRECINCT

Waverley Council Response Report to requests from the April 2022 Bondi Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
4 April 2022	QUESTION TO COUNCIL [202204Q2] – COMMUNITY IN PERSON ACCESS TO DUTY PLANNER AND DEVELOPMENT APPLICATION FILES. WHAT ARE THE OPERATIONAL HOURS OF THE DUTY PLANNER AND WHEN WILL THE ACTUAL DEVELOPMENT APPLICATION FILES BECOME AVAILABLE FOR PUBLIC ACCESS AND INSPECTION AGAIN AT THE CUSTOMER SERVICE CENTRE IN SPRING STREET BONDI JUNCTION?	<p>For DA applications lodged after 2005, please search the address, building name or DA number using Council's online DA Tracker tool: waverley.nsw.gov.au/building/development_applications/track_a_da</p> <p>Not all DA information is online. To access submissions, old DA information, internal floor plans pre-2019 or any other DA information, please complete a request for DA/planning information form: waverley.nsw.gov.au/data/assets/pdf_file/0009/166383/Request for DA Planning Information Form.pdf If you are requesting internal plans pre-2019, attach owner's consent or an authorisation letter/email from your strata manager. If you cannot obtain owner's consent, please request the plans via governance@waverley.nsw.gov.au</p> <p>Alternatively, you can view digital DA files in full at the Customer Service Centre, 55 Spring Street, Bondi Junction, from 9 am–5 pm, Monday–Friday.</p> <p>Please note that if you have general planning enquiries, the duty planner is available:</p> <ul style="list-style-type: none"> • In person on Tuesday and Wednesday (and not available between 1–2 pm or after 4.30 pm). • Via phone and email: 9083 8484 or duty.planner@waverley.nsw.gov.au 	Customer Service and Organisational Improvement	Finalised

June 2022

WAVERLEY WARD
BRONTE PRECINCT

Waverley Council Response Report to Motions from the November 2021 Bronte Precinct				
Meeting Date	Motion	Council Officer Response	Directorate	Status
15 November 2021	Motion 1 That Waverley Council use the Tree Protection Order and the more stringent Heritage Listing of the eastern half of the Waverley College Junior School site to ensure that Waverley College retains, maintains, and protects the mature trees of 'The Jungle, Item 1520' in the Waverley Local Environmental Plan, which provide essential habitat for birds and animals, as well as the now established benefits to humans and the planet, of retaining green spaces and mature trees.	This Motion relates to a DA yet to be lodged. The Precinct will action this Motion in due course.	Planning, Environment and Regulatory Services	Finalised
15 November 2021	Motion 2 That, in view of the heritage listing of the site known as 'The Jungle, Item 1520' on the Waverley Local Environment Plan, there be no building of structures in heritage listed 'The Jungle', including walls, assembly/performance space, amphitheatre, hard surface areas, and active play structures.	This Motion relates to a DA yet to be lodged. The Precinct will action this Motion in due course.	Planning, Environment and Regulatory Services	Finalised
15 November 2021	Motion 3 That Waverley College be required to prepare: (a) a Landscape Conservation Management Plan which includes technical specialist advice on proper long-term cultural landscape management of the site including weeding regimens, removal of flora, appropriate plantings (species etc.), protection and promotion of ecological communities, use of nutrients, ensuring proper management of species' habitat, and, in addition, ensures the continuation of healthy robust foraging and nesting/roosting habitats for fauna; (b) an Arborist Tree Management Plan to guide the care and maintenance of the arboreal aspects of the heritage space; and that	This Motion relates to a DA yet to be lodged. The Precinct will action this Motion in due course.	Planning, Environment and Regulatory Services	Finalised

**WAVERLEY WARD
BRONTE PRECINCT**

Waverley Council Response Report to Motions from the November 2021 Bronte Precinct				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	(c) Waverley Council have oversight of (a) and (b), to ensure that this valuable community asset continues to be cared for appropriately.			
15 November 2021	Motion 4 That there be no access to Brown Street, Bronte, either pedestrian or vehicular for students and staff of Waverley College. Further, that access only be used for the maintenance of the vegetation as it is currently and that there be no excavation of the end of the Right of Carriageway or in the heritage-listed space known as 'The Jungle'.	This Motion relates to a DA yet to be lodged. The Precinct will action this Motion in due course.	Planning, Environment and Regulatory Services	Finalised

WAVERLEY WARD
BRONTE PRECINCT

Waverley Council Response Report to Motions from the May 2022 Bronte Precinct				
Meeting Date	Motion	Council Officer Response	Directorate	Status
16 May 2022	<p>BACKGROUND. As part of proposed works adjacent to the Tamarama Park bus stop (Stop ID 2026 106) the existing “heritage style” bus commuter shelter on the eastern side is to be replaced by a metal & glass variety. A shelter similar to the proposed replacement shelter already exists on the western side. A bus stop with very similar shelter exists on the south west corner of Bayview and Hewlett Streets (Stop ID 6 Bayview St). All 3 stops are serviced by the 381-bus service. The metal & glass shelters do not provide adequate shelter for commuters especially so because of their proximity to the sometimes very strong coastal winds and driving rain. Nor do they provide adequate shelter on hot sunny mornings. Commuters can be frequently seen sheltering from the sun behind the bus shelter seeking the little shade available.</p> <p>Below is a very recent photograph of a sign in the historic tram passenger shelter at Bronte Beach. It seems Waverley Council has a policy” ... to encourage public transport usage”. Is not the removal of the timber and earthenware roof tile bus commuter shelter and replacement with a J C Decaux metal & glass style shelter inconsistent with this policy “..to encourage public transport usage”?</p> <p>Motion 1 Bronte Precinct requests that the existing heritage style timber and tile roof bus shelter (Stop ID 2026 106) be retained.</p>	<p>This Motion was referred to the Executive Manager Infrastructure Services who advised that Council officers are working with a supplier/manufacturer of the bus shelters to assess what shelter is best suited for this environment. There are a number of factors that must be considered in determining what is suitable. First and foremost, compliance with the Australian Human Rights Commission, Disability Discrimination Act requirements. Unfortunately, the pseudo-heritage shelters do not allow for universal access. There are a number of engineering reasons for this, and it is not something that can be elaborated on in this short response. This means we will not be rebuilding any timber/terracotta shelters in the LGA again. The new style glass/metal frame shelters have been developed industry wide to meet requirements for access to public transport. We understand that this generally means the shelters are not large like the old style. We are currently working on customising the “standard” style shelters to have some additional protection. This includes, wider glass side panels, orientation of the shelter, height of the shelter, size of the shelter. Overall, the replacement of the old style shelters is warranted as they represent substantial risk to the community and are not universally accessible. The Precinct’s concerns are being taken into consideration and officers will aim to address these with the product selection.</p>	Community Assets & Operations	Finalised

LAWSON WARD
MILL HILL BONDI JUNCTION PRECINCT

Waverley Council Response Report to Questions from the May 2021 Mill Hill Bondi Junction Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
May 2021	There is still concern regarding pedestrian safety at the Ruthven St / Oxford St intersection. A lot of kids heading to and from school cross there and now the footpath is level with the road, there is less awareness that they are actually on a road and not a footpath. It is quite wide and cars swing into Ruthven St from Oxford St quite quickly to avoid oncoming traffic and do not stop for the pedestrians already crossing the street. Apart from markings and signs which the car drivers will not see, can anything be done to improve the safety. A refuge island in the centre would at least keep the cars on the correct side of the intersection.	A refuge island at the Ruthven St and Oxford St intersection is not appropriate as pedestrians have right of way crossing Ruthven St. We are preparing signage to be installed at the intersection and distribution letters to nearby residents as part of an education campaign relating to this intersection, and the similar one at Oxford St and Mill Hill Rd.	Community, Assets and Operations	Action in progress
May 2021	There is concern that when Denison St becomes no right turn at Oxford St, that Mill Hill Road will become congested with cars trying to turn right across the cycleway. Also will there be adequate warning on Denison St to alert drivers that they won't be able to turn right?	The No Right Turn into Denison St has been active since 31 May. A VMS board was installed a week prior to the restriction to forewarn road users. We are not aware of subsequent issues of traffic re-directed onto other streets, noting there were approx. 4 weeks of normal traffic volumes that would have been experienced since the restriction was put in place but prior to lockdown.	Community, Assets and Operations	Finalised

LAWSON WARD
MILL HILL BONDI JUNCTION PRECINCT

Waverley Council Response Report to Questions from the May 2021 Mill Hill Bondi Junction Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
May 2021	Will sections of the cycleway open in stages or will we have to wait for the whole length of it to be completed before it opens? The mayor had previously stated that Spring St was complete, however the cycleway remains closed. There is no indicated date for the construction of the cycleway in front of the bus depot.	<p>The section of completed cycleway has been open since late June. Unfortunately this coincided with start of lockdown. The open sections are Oxford St from St James Rd to Denison St, Denison St from Oxford St to Spring St, and Spring St from Denison St to Bronte Rd. The bus depot frontage is scheduled to be completed in 2022. We are currently constructing Bronte Rd and will soon begin moving to the next stage on Oxford St east.</p> <p>Further update on Cycleway Due to the construction activity pause, Cycleway works scheduled for Sunday 4 July were delayed and started, with one night shift, on Sunday 1 August. These works will progress into the next section of the Bondi Junction cycleway and streetscape upgrade on Bronte Road between Spring St and Oxford Street Mall. Please see attached document for more details and the project map. From Monday 2 August, works hours will be between 7am and 5pm, Monday to Friday and 8am to 3pm Saturdays for six weeks (weather permitting). Access to all Bronte Road storefronts will be maintained during the work and will also remain open to traffic. (please see attached document below).</p>	Community, Assets and Operations	Action in progress
May 2021	The development at 45-47 Oxford St: Can Council confirm if residents of Mill Hill Rd and Denison St were informed or consulted about this development which is now going to be higher than the LEP? It appears many don't know about it. Also can a condition be placed on it (similar to 194 Oxford St - the Twin Towers) whereby residents cannot be allocated a street parking permit?	<p>Planning Proposal - 45-57 Oxford Street, Bondi Junction The reason no residents have been notified, is because this is a planning proposal that was not supported by Council. The Proponent has now taken this to the Department as a Rezoning Review and will be determined by the State Panel. We are awaiting a hearing date for this matter. Happy to provide an update to the Precinct on this matter, however the Panel can read the Council report for the matter</p>	Environment Planning and Regulatory Services	Action in progress

LAWSON WARD
MILL HILL BONDI JUNCTION PRECINCT

Waverley Council Response Report to Questions from the May 2021 Mill Hill Bondi Junction Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<p>which was determined on 2 March 2021 at the Strategic Planning and Development Committee Meeting. (Agenda: http://waverley.infocouncil.biz/Open/2021/03/PD_20210302_AG_N_599_AT.PDF)</p> <p>With regards to the parking matter, this has been raised as part of a previous amendment to the DCP, and it was determined that this is a policy position that the Council needs to decide on, and then to be implemented into the DCP. Until then it would be difficult to impose such a condition.</p>		
May 2021	West Bondi Junction	A DA is yet to be lodged for the site at 194 Oxford Street.	Environment Planning and Regulatory Services	Action in progress
May 2021	St James Park: St James Park is not an off-leash dog park, however many dogs can be seen there at various times of the day running freely and not under the control of their owners. Can this be policed?	This has been sent to the Executive Manager Compliance for follow up and action.	Environment Planning and Regulatory Services	Action in progress
May 2021	Spring St and Oxford St non-smoking areas: The smoke free mall is rarely ever smoke free. The same with Spring St which has lost a lot of its no smoking signage. These non-smoking areas are never policed and people smoke in both areas regularly, often near the remaining signs (possibly as they know the smoke-free zones are not policed). Can anything be done to improve the signage and enforcement?	This has been sent to the Executive Manager Compliance for follow up and action.	Environment Planning and Regulatory Services	Action in progress

LAWSON WARD
MILL HILL BONDI JUNCTION PRECINCT

Waverley Council Response Report to Questions from the August 2021 Mill Hill Bondi Junction Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
25 August 2021	<p>Motion 1 The community is concerned that the intersection at Oxford Street and Ruthven Street is dangerous and a pedestrian crossing needs to be installed. The current signage is inadequate and does not face vehicles approaching from all directions.</p> <p>Motion 2 At the intersection of Oxford Street and Denison Street where the cycleway turns into Denison Street, a large number of cyclists turn off the cycleway at the pedestrian crossing and continue in an easterly direction along the Oxford Street footpath. This is dangerous as cyclists get in the way of pedestrians on the crossing and on the footpath. It also causes trouble for motorists turning at the intersection as they aren't expecting cyclists are going to leave the cycleway at that point and cross in front of them, often at speed.</p>	<p>First issue The community is concerned that the intersection at Oxford Street and Ruthven Street is dangerous and a pedestrian crossing needs to be installed. The current signage is inadequate and does not face vehicles approaching from all directions.</p> <p>Response 1 The traffic team is investigating options for improving pedestrian safety at this location. Installation of a pedestrian crossing requires a survey of vehicle and pedestrian movements to satisfy warrants specified by TfNSW. We have deferred the survey until February 2022 when (we hope) pedestrian and vehicle movements have returned to normal post COVID restrictions. The traffic team will be reviewing signage prior to Christmas to assist in addressing the immediate issues.</p> <p>Second issue At the intersection of Oxford Street and Denison Street where the cycleway turns into Denison Street, a large number of cyclists turn off the cycleway at the pedestrian crossing and continue in an easterly direction along the Oxford Street footpath. This is dangerous as cyclists get in the way of pedestrians on the crossing and on the footpath. It also causes trouble for motorists turning at the intersection as they aren't expecting cyclists are going to leave the cycleway at that point and cross in front of them, often at speed. There is little time to react when this occurs.</p> <p>Response 2 The traffic team is investigating this issue. Cyclists should be dismounting if they are using the pedestrian crossing. This may be an enforcement issue which we will</p>	Community, Assets and Operations	Action in progress

LAWSON WARD
MILL HILL BONDI JUNCTION PRECINCT

Waverley Council Response Report to Questions from the August 2021 Mill Hill Bondi Junction Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	There is little time to react when this occurs.	discuss with NSW Police as it relates to a “mobile” infringement. Council’s patrol officers can only deal only with “static” infringements. It would be helpful if the committee is able to advise Council when the issue occurs. NSW Police require days and times so that they can task a unit to monitor the location.		
25 August 2021	<p>Development issues</p> <p>A resident had a concern regarding the DA for expansion of the boarding house at 5 Grafton Street Bondi Junction. It is currently two levels and the proposal is to add an extra three stories and a lift at the back. This will be much higher than anything else in the area. Only the immediate neighbour was notified. This is inappropriate when the development is of such a large scale.</p> <p>Motion 2</p> <p>With a development of this size, is it not more appropriate for Council to notify the wider community, not just the immediately adjacent neighbours?</p>	<p>There were 16 properties notified for this DA. (DA-261/2021).</p> <p>a. The selection of properties/persons who are notified of a DA is determined in accordance with the Waverley Community Development Participation and Consultation Plan. Weblink to this Plan is as follows: https://www.waverley.nsw.gov.au/_data/assets/pdf_file/0007/172168/Financial_Community_Participation_Plan_-_Amendment_1.pdf</p> <p>The selection of properties/persons to be notified of any application is governed by criteria set out in section 6 of the Waverley Community Development Participation and Consultation Plan, which are based on factors like adjacency and the affectation of the proposal on neighbouring (or affected) properties and Officer discretion.</p> <p>Extract from the Community Participation Plan 2019- The Waverley Community Development Participation and Consultation Plan. Section 6, page 35.</p> <p>Persons to be notified</p> <p>Notification will be provided to the following:</p> <ul style="list-style-type: none"> • all persons who, according to Council’s property records, own or occupy land immediately adjoining the application site and any others that may (in the opinion of the Council officer) be affected by the proposal • where the notified property comprises a strata titled building, the Owners Corporation will be notified and any units that are considered to be directly affected (in the opinion of the Council 	Planning Environment and Regulatory	Finalised

LAWSON WARD
MILL HILL BONDI JUNCTION PRECINCT

Waverley Council Response Report to Questions from the August 2021 Mill Hill Bondi Junction Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<p>officer) by the proposal</p> <ul style="list-style-type: none"> • the owner/occupant of any other property that (in the opinion of the Council officer) may be affected by the proposal • the elected Councillors and the relevant local precinct committee will be notified of all <p>Advertised and Notified Development as per Table 8 in this Part. If the land to be notified is in an adjoining LGA, names and addresses of owners shall be obtained by Council from that adjoining Council.</p> <p>Method of notification</p> <p>Development applications where required to be notified or advertised will be notified through all or part of the following ways:</p> <ul style="list-style-type: none"> • written notice • email notification • site notice • advertisement in the local or other newspaper and/ or • documents available on Council's website. <p>Designated and Advertised development will be notified in accordance with the EP&A Act.</p> <p>b) The suggestion of a specific radius to notify properties for this case and others could be considered in an amendment to the Community Participation Plan 2019. Council has an annual review of this Plan scheduled and can review this request as part of that process.</p>		

22 November 2021

LAWSON WARD
BRONTE BEACH PRECINCT

Waverley Council Response Report to Motions from the May 2021 Bronte Beach Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
May 2021	<p>Background: Waverley Council is interested in encouraging the movement of birds throughout the Precinct area by actively encouraging the planting of appropriate vegetation which would both support and attract small birds. The area adjacent to the northern end of the Cutting is a perfect opportunity for such a project.</p> <p>Motion 1 Bronte Beach Precinct requests that Waverley Council considers the revegetation of the raised bank at the northern end of the Cutting in order to provide habitat for small birds.</p> <p>Proposer Sally Kendall Seconder John Batts Passed unanimously.</p>	<p>Council officers have been considering all three areas outlined in the picture below for some time and agree, that they could, if planted well and then maintained, be a great small bird habitat steppingstone, especially given the trampling and death of remnant vegetation on the ocean side of the cutting directly opposite site 2 below. At present, the resources required to undertake plantings in these areas is not available and this will be considered in the next 2022/23 budget process.</p>	Planning, Environmental and Regulatory Services	

LAWSON WARD
BRONTE BEACH PRECINCT



LAWSON WARD
BRONTE BEACH PRECINCT

Waverley Council Response Report to Motions from the June 2021 Bronte Beach Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
23 June 2021	Motion 1 The BB Precinct requests that Council change the proposed site specific DCP for the Edina Estate (War Memorial) to achieve the opportunities highlighted in the 2005 Conservation Management Plan, in particular the restoration of the lower garden. This recognizes the State Significance of the Heritage listing for those grounds. There should be no building at all on this site.	Motion was forwarded to the A/Manager Strategic Town Planning who has set out a correction in response to the Precinct, the items currently have a local listing with a State significance in the Waverley LEP, however, are not included on the State Heritage Register. We have contacted Heritage NSW to have the items included on the SHR, however they have noted that whilst they support the State listing of the items, it is not a priority site for them, and they will not be progressing the application at this stage. We have provided Heritage NSW with the proposed plans noting that the redevelopment of the site is imminent and therefore requires immediate attention, and they have provided feedback with this in mind. We have written to them twice to let them know of this matter.	Planning, Environmental and Regulatory Services	Finalised
23 June 2021	Motion 2 Bronte House That Council moves to make BH more accessible to the public & residents of Bronte by opening it, as well as the garden, more regularly & rather than 3 weekends for 6 days openings change to 6 days for 6 weekends. And that Council advises the public and the Precinct as to how the lessees are conforming to the terms of the lease -that of purchasing furniture for a minimum of \$20,000 for the house and placing it in significant places within the House.	Motion was forwarded to the Executive Manager Properties & Facilities and to the Manager, Properties & Facilities who have provided the following reply: <ul style="list-style-type: none"> The lease provides that there are a minimum of 6 open days for public access, the tenant has always met this requirement and at times exceeded this by allowing additional groups through by prior arrangement. In the past the weekend opens combining both Saturday and Sunday have worked very well and on one occasion circa 600 people attended on one weekend. However, to ensure that the maximum number of community members are able to visit the property, officers will look to schedule some single day openings in the future. The relevant lease clause regarding furniture display and expenditure has been satisfied by the tenants and the values are well above the required amount. 	Community, Assets and Operations	Action in progress

LAWSON WARD
BRONTE BEACH PRECINCT

Waverley Council Response Report to Motions from the October 2021 Bronte Beach Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
20 October 2021	<p>The War Memorial Greg Vaughan gave an update on the development of the War Memorial Hospital and expressed concerns over the fate of the large Moreton Bay fig trees and advised the meeting that some of the tenants had received letters of intention to evict. The Council was working on a site specific DCP to which the community would have the opportunity to comment when it's released.</p> <p>Background Concern was expressed over the proposed removal of a number of very mature Moreton Bay Fig trees. They are important to the health of the aged who are rehabilitating and in care on the site, as well as to seniors residing there. In addition to these benefits the grounds host significant flora and support an estimated 170 species of birds moving through the ecological corridor that extends from Waverley oval to Queens Park.</p> <p>Motion 1 The Bronte Beach Precinct requests Council give specific consideration to preservation of the grounds of War Memorial as an asset of Waverley's natural environment when considering the forthcoming site specific DCP. The War Memorial grounds are separately listed as a heritage item in the LEP, as they relate to the spatial character of the War Memorial estate.</p>	Motion was forwarded to the Acting Manager, Strategic Town Planning who advised that we will take this as a submission to the current exhibition.	Planning, Environmental and Regulatory Services	Finalised

LAWSON WARD
BRONTE BEACH PRECINCT

Waverley Council Response Report to Motions from the February 2022 Bronte Beach Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
23 February 2022	Motion 1 That BBP requests Council preserve the SP2 Health Services Facility zone at the War Memorial site for health services and residential aged care, and not sacrifice any part of it to new Independent Living Unit development.	Motion was forwarded to the Manager Strategic Planning who advised that Independent Living Units can be delivered on the site regardless of the SP2 zone.	Planning, Environmental and Regulatory Services	Finalised
23 February 2022	Street Trees and general Maintenance It was reported that there were a number of potential trip hazards in the area – one being in Evans St. where the stump had been left after a tree removal and also some plants growing over or adjacent to the footpath contained spines. Motion 2 Bronte Beach Precinct requests that Council attends to some important maintenance issues in the area due to their possible safety issues exposing residents to trip hazard potential.	This was followed up by the Precinct and resolved.	Community Assets & Operations	Finalised
23 February 2022	Background The Precinct supports the extension of the Municipality's tree cover to address rising temperatures with climate change. Motion 3 Bronte Beach Precinct requests that Council produce a Street Tree Beautification Policy in order to review the planting of street trees throughout the Municipality.	The Precinct was advised that the Tree Management Policy was under review and a new draft Policy will be exhibited for public comment in the second half of 2022.	Community Assets & Operations	Finalised

May 2022

LAWSON & WAVERLEY WARDS
CHARING CROSS PRECINCT

Waverley Council Response Report to Motions from the August 2021 Charing Cross Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
11 August 2021	Motion 1 That the Charing Cross Precinct acknowledges the “Review of the War Memorial Planning Proposal” and recommends that Council do all it can to ensure the site is listed on the State Heritage Register and develop the Site Specific DCP as if the site was on the State Heritage Register and in doing so protect the site in accordance with the prescribed heritage protection regulations.	The Mayor has written to the Hon. Don Harwin, Minister for the Arts to reiterate the importance of the site, and to urge Heritage NSW to make the State Heritage Listing of the site a priority. During the exhibition of the War Memorial Hospital – Birrell Street proposal, likely in November, Council officers will coordinate with relevant Precinct Convenors to provide input into the Site Specific DCP review.	Environment Planning and Regulatory Services	Action in progress
11 August 2021	Motion 2 That Council consider the installation of a pedestrian crossing on Bronte Road at the corner of Albion Street in a north-south direction. The landmarks are the Commonwealth Bank on the north side (next to Kennards Hire) and Bellagio Cafe on the south side; and that Council staff look at the pedestrian crossing installed at The Spot in Randwick LGA as an example of what can be achieved; and that Council continues to lobby TfNSW for improvements to the major Charing Cross intersection.	Motion was forwarded to the Service Manager, Traffic and Transport who has advised that Council is not proposing changes to the refuge island arrangements on Bronte Road at Albion Street that are currently in place. We will revisit the location once the Charing Cross study is completed and associated works installed.	Community, Assets and Operations	Finalised

**LAWSON & WAVERLEY WARDS
CHARING CROSS PRECINCT**

11 August 2021	Motion 3 The Charing Cross Precinct requests that Council pursues with TfNSW a “holistic” Traffic Study, of the area bounded by Henrietta St, Birrell Street, Carrington Road, and Victoria Street. The study should take into account the impact of the Bicycle Strategy currently on exhibition, the results of the Henrietta Street divider survey and the congestion on Victoria Street east and the study to include bicycle and pedestrian circulation	Motion was forwarded to the Service Manager, Traffic and Transport who has advised that this study would have to be included in the budget for next financial year (2022/23). Our current budget only includes the Bondi Road, Penkivil Street, Hall Street Area wide traffic study. We can re-examine the warrant for the requested traffic study when we prepare the budgets for the 2022/23 financial year.	Community, Assets and Operations	Action in progress
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13 October 2021

**LAWSON & WAVERLEY WARDS
CHARING CROSS PRECINCT**

Waverley Council Response Report to Motions from the October 2021 Charing Cross Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
13 October 2021	MOTION 1 That the Charing Cross Precinct welcomes the General Manager's intervention to review the Community Consultation Process and to undertake a review of the way Strategic Planning consults with the community, and that a stakeholder committee is established to include Precinct and community representatives.	As previously advised, KJA Consulting have been engaged to undertake a review of the engagement processes in the Planning space. The outcomes from this will be utilised as part of the review of the CPP which will occur next year (2022). We will provide further updates on this process as they become available.	Environment Planning and Regulatory Services	Action in progress

29 November 2021

LAWSON & WAVERLEY WARDS
CHARING CROSS PRECINCT

Waverley Council Response Report to Motions from the November 2021 Charing Cross Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
29 November 2021	<p>St Catherine's School</p> <p>The Operational Transport Management Plan had some glaring inaccuracies in it and given the facility is opening soon residents need more assurance that the school is providing an accurate report of traffic and parking in the locality.</p> <p>Motion 1</p> <p>That CCVP urges that the St Catherine's CCC ensures that traffic surveys for the OPTM are well subscribed and accurate. This is to ensure that the Neighbours and Charing Cross Community have full confidence that they get an accurate picture of traffic, parking, drop offs and pick ups around St Catherine's School weekdays and weekends</p>	Precinct Committee to follow up action on this Motion.	Environment Planning and Regulatory Services	Finalised

February 2022

**LAWSON & WAVERLEY WARDS
CHARING CROSS PRECINCT**

Waverley Council Response Report to Motions from the February 2022 Charing Cross Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
21 February 2022	MOTION 1: That Council notes and supports Charing Cross Village Precinct's position and recommendations as articulated in the Precinct's submission to Council in relation to the Charing Square Planning Proposal"	The Precinct Convenor will provide an update on this Motion.	Environment Planning and Regulatory Services	Action in progress
21 February 2022	MOTION 2: Charing Cross Precinct calls on Council to make strong representation to the NSW Dept of Planning to reduce or remove the spot rezoning Planning Process from the planning framework. Any rezoning should be considered in the routine 10-year WLEP reviews.	The Precinct Convenor will provide an update on this Motion.	Environment Planning and Regulatory Services	Action in progress

LAWSON & WAVERLEY WARDS CHARING CROSS PRECINCT

Waverley Council Response Report to Motions from the February 2022 Charing Cross Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
21 February 2022	MOTION 3: That Council provides an update in relation to the Charing Cross Streetscape upgrade and “That the existing planters are retained until there is action on the streetscape upgrade”.	The Precinct Convenor will provide an update on this Motion.	Community, Assets and Operations	Action in progress
21 February 2022	MOTION 4: The Charing Cross Precinct requests a Council report on the Condition of Consent requiring satisfactory completion of a 2-year trial period at the time when the DA was approved for 249 Bronte Road. The business has been largely inactive through the pandemic. Any monitoring of the trial period would not reflect normal operation and should be re-imposed.	Motion was forwarded to the Executive Manager Compliance for follow-up. It was also lodged as a submission to the current DA under assessment. Please confirm if this was the intention of this Motion.	Planning, Environment and Regulatory	Action in progress
21 February 2022	MOTION 5: That the Charing Cross Precinct requests Council to arrange for painting of white lines or other suitable paint markings to indicate a No Parking Zone at Bronte Road to maintain a clear opening for Judges Lane residents and other vehicles to drive in and out easily and safely.	This request has been logged on Merit, Council’s customer request system. Request number is:2166480	Community, Assets and Operations	Action in progress

20 April 2022

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from May 2021 Dover Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
24 May 2021	Motion 1 DHP wishes to express its sincere thanks to Ron Nothman for his years of service to Waverley in general and Dover Heights in particular, DHP wishes to name Ron Nothman to be honoured as a lifetime Local Hero of Dover Heights. Moved - Richard Morris Seconded - Jean Morris Approved Unanimously Robert Harvey has agreed to be acting secretary until the next AGM	This Motion was noted and the Community Liaison Coordinator extended Council's thanks and appreciation to Mr Nothman for all his work and dedication to the Precinct over many years and wished him well as he embarked on a trip to Queensland.	General Counsel	Finalised
24 May 2021	Motion 2 DHP requests that council perform a proper investigation as to the cause of the landslip in Rodney Reserve as it relates to the sport field upgrades. We request that council investigate topography of the reserve before and after the sport field and irrigation system was installed.	This matter was discussed at the June 2021 Council meeting with Council resolving the following decision: CM/8.4/21.06 Rodney Reserve - Landslip (A19/0446) That Council officers: 1. Investigate the methodology of the Rodney Reserve sports field upgrade to establish: (a) What the reduced levels (RLs) were before and after the upgrade. (b) Was any provision made in the design for run off on the eastern side of the field. (c) If any levels of the original playing fields were levelled or changed. (d) If any underground irrigation resulted in water pooling on the eastern edge of the playing field. 2. Report back to Council to establish whether any further channelling or provision for any runoff needs to take place or any subsequent work on the irrigation system to ensure that no further pooling takes place which could result in a further landslip.	Community, Assets and Operations	Action in progress

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from May 2021 Dover Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
24 May 2021	<p>Motion 3</p> <p>The Dover Road Safety Slope was terraced and planted over 5 years ago. DHP is shocked and horrified that council can admit to planting the wrong species of Acacia but then insist on taking up to 7 years to correct their mistake. Please explain how this timeline is accountable behaviour.</p>	<p>The Dover Heights Precinct was advised in November 2020 that infill planting, with coastal heath species in the location of the already removed Acacias, will occur in Autumn 2021 once Council's plant order has been received and the weather is cooler. Furthermore, that a staged approach to the removal of the remaining Acacias will be undertaken from July 2021- June 2022.</p> <p>A staged approach to a replacement program is required, because the Acacia shrubs were originally planted as buffer planting for the vulnerable remnant vegetation that exists further down the slope.</p> <p>This staged approach to replacement has been interrupted by reprioritisation of bush regeneration works within this reserve and has been compromised by the removal of several Acacias from this site and other nearby locations by unauthorised persons. Investigations into these incidents are continuing.</p> <p>Furthermore, the program of infill planting proposed for Autumn 2021 did not occur as planned due to several factors: including altered priorities, and unreliable plant supply.</p> <p>Before the staged removal of Acacia longifolias is recommenced:</p> <ol style="list-style-type: none"> 1. Council staff need to be confident that none of the remaining Acacia longifolias or other vegetation on this slope will be pruned, removed, or otherwise damaged by unauthorised people. Council staff have been alarmed by the extent of vandalism to native plants in coastal bushland over the past 18 months and are reluctant to remove any more plants from areas of buffer planting that are supporting remnant vegetation, such as in Rodney Reserve. 2. Infill and replacement plants will need to have been installed and reached sufficient maturity to replace the habitat currently being provided by existing Acacia longifolias. The timeframe around installation of replacement plants is ideally Autumn 2022, but in the current uncertain times, is likely to be deferred. 	Environment, Planning and Regulatory Services	Action in progress

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from May 2021 Dover Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
24 May 2021	Motion 4 The Tree Management Policy (2019) page 14 Trees and Views - states New planting in public open spaces will consider the impact on views and species will be selected and placed to frame and complement views in consultation with residents. DHP request that the tree Management policy be amended to require tree officers to NOT plant approved tree species that will likely grow to block resident's iconic views and that the consultation take place with residents prior to the planting or replacing of trees in a street or park.	This Motion was referred to the Executive Manager Asset Maintenance who has confirmed that the Tree Management Policy review has been completed and the new Policy is in draft. The date of presentation of the new draft to Council is yet to be confirmed, however the Precinct will be informed when it is presented to Council.	Community, Assets and Operations	Action in progress
24 May 2021	Motion 5 DHP requests that the senior council officer in charge of planting new street trees in Dover Heights meet onsite with concerned residents before July 1, 2021.	The Convenor of the Dover Heights Precinct has already met recently onsite with the Executive Manager Asset Maintenance. Arranging a further meeting was not possible due to the current COVID 19 restrictions.	Community, Assets and Operations	Action in progress

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from May 2021 Dover Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
24 May 2021	Motion 6 DHP requests that council expand its maintenance of council verges in Dover Heights to cover a great number of verges.	This Motion was referred to the Executive Manager Asset Maintenance who has confirmed that a report on the issue of verge mowing is in progress and the Precinct will be advised when the report is complete and presented to Council. Based on the current staffing numbers we cannot increase frequency to areas without the reduction in others.	Community, Assets and Operations	Action in progress
24 May 2021	Boat parking on Caffyn Reserve Motion 7 DHP request that the very effective 1 hour/week no parking sign, already existing on eastern side of Portland St, between Lancaster and Blake, be replicated on Portland St on the west side, for the length of Caffyn Reserve.	This Motion was referred to the Service Manager, Traffic and Transport who has confirmed Council is investigating ways of managing boat parking on residential streets. The outcome is expected to be a Council Policy so that the issue is addressed consistently throughout the LGA. The installation of further restrictions, such as those suggested in the Motion, will be addressed after we have this policy endorsed by Council. The changes requested by this Precinct Motion will require a survey of residents affected by any changes in parking restrictions. This would be the case for Portland Street. What we do not wish to do is shift boats from one street to another or have boats being parked in front of other people's residences. In accordance with Council's recently adopted Community Engagement Strategy, a considerable amount of public consultation when producing new policies is required and will be adhered to.	Community, Assets and Operations	Action in progress
24 May 2021	Motion 8 DHP requests that council officers remove vines and weeds growing up the wire fence in Rodney Reserve which block the views of the ocean. DHP notes this has been done for many years and there are no safety issues or environmental issues in using organic weed killer in this area.	The Manager, Open Spaces & Sportsfield Maintenance has confirmed that the Fence line at Rodney Reserve was sprayed on the 11th August 2021.	Community, Assets and Operations	Completed

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from August 2021 Dover Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
23 August 2021	Motion 1 DHP requests the Councillors put forth a motion at full council demanding that council's own planning docs be adhered to and that the unobstructed pre-existing ocean views be restored at the location of the Rodney Reserve -Dover Road Safety Slope by no later than Dec 31, 2021.	The Precinct Committee will provide an update on this.	Planning, Environment & Regulatory	Action in progress
23 August 2021	Item - Boat Parking at Caffyn Reserve Discussed Council response and lack of future implementation Motion 2 DHP requests that council provide a timeline regarding previously requested parking restriction on the west side Portland Street between Blake Street & 65 Portland Street.	Motion was forwarded to the Service Manager, Traffic and Transport who has advised that the team are aiming to submit a draft policy to Council early next year but at this stage, cannot commit to a date.	Community, Assets and Operations	Action in progress
23 August 2021	Blake Street Traffic Calming Proposals -After much discussion that option most residents preferred was to do nothing. Motion 3 DHP requests that no changes be made in relation to the Blake Street Traffic Calming Measures. Give Way To Descending Vehicles signage is preferred at the intersection of Old South Head Road & Blake Street.	Motion was forwarded to the Senior Traffic Engineer, Infrastructure Services who included the Precincts' Motion in the feedback section of the traffic committee report.	Community, Assets and Operations	Action in progress

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from August 2021 Dover Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
23 August 2021	Motion 4 DHP request that council create a project fund number for the Radio Telescope Viewing Platform project in order that funds can be irrevocably allocated.	<p>Motion was forwarded to the Acting Director Community Assets and Operations who has advised that the July 2021 Council report included the following:</p> <p><i>The investigations for the Viewing Platform project are underway. Already complete are the Rodney Reserve heritage inventory sheets, and the heritage study including the interpretation will commence this year as part of the Plan of Management development. However, VPA funds must go towards a capital outcome and cannot be used for studies that may lead to the capital.</i></p> <p>The heritage study including interpretation in progress this year are being undertaken as part of the development of the Plan of Management. This work cannot be funded by the VPA. Once the studies are complete a capital works project can be set up and a number assigned. This could be as a quarterly budget adjustment or in the development of the 2022/23 Capital Works Program. We do not have the ability to set it up in advance of that.</p>	Community, Assets and Operations	Action in progress
23 August 2021	Motion 5 DHP endorses using the VPA funds for 157-159 Military Road for shade cloth at the Dudley Page playground or additional playground equipment at the Dudley Page Reserve Playground or addition fitness equipment at the Dudley Page Reserve Gym	This Motion was forwarded to the Strategic Planner who included the feedback in the report to Council.	Planning, Environment and Regulatory	Finalised

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from August 2021 Dover Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
23 August 2021	Motion 6 DHP requests that the staged removal of the Buddleja in Weonga Reserve on the cliff side of the wire fence begin immediately so that this noxious shrub can be removed over time. Note this removal was specifically mandated by the 2014 Biodiversity Action Plan but never done.	On 23 September 2021 Council resolved the following: That Council: 1. Notes resolution CM/8.1/20.09 adopted on 15 September 2020, which states: That Council: 1. Removes the buddleja at the southern end of Weonga Reserve in a staged approach to ensure the stability of the slope. 2. Immediately prunes the buddleja. 3. Notes that the removal of this plant is specified in the Weonga, Rodney and Raleigh Reserve Biodiversity Action Plan 2014–2020. 4. Condemns the vandalism and removal of the acacia longifolia located on an incline towards the cliff at Rodney Reserve opposite Dover Road and replaces the plants with coastal heath species. 2. Commences the removal of the buddleja plantings in Weonga Reserve within six weeks and commits to their full removal within six months, if conditions permit. 3. Further notes that the removal of this plant is specified in the Weonga, Rodney and Raleigh Reserve Biodiversity Action Plan 2014–2020.	Planning, Environment and Regulatory	Action in progress
23 August 2021	Motion 7 DHP requests that all of the wrong signage in Weonga, Rodney & Raleigh Reserves be finally replaced with signage showing the new pathway that directs walkers through Weonga Reserve to Weonga Road to Military Road - (See image at end of the minutes)	Council has been working with the Bondi to Manly organisation to coordinate the Cliff Walk and Bondi to Manly routes and agree on how the route information is displayed on Councils signs including the maps. The maps have been updated with the Weonga Road route and are in the process of being updated with the Bondi to Manly route information and will illustrate the location of new bubblers in Hugh Bamford Reserve, Raleigh Reserve and Dudley Page Reserve. We expect we will be in a position to re-print the maps shortly. In addition, finger signs will also be installed on existing poles at key street corners to assist in directing walkers on the Cliff Walk and Bondi to Manly walks.	Community, Assets and Operations	Action in progress

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from August 2021 Dover Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
23 August 2021	Motion 8 DHP requests that Council institute Commercial Dog Walking Licensing in consultation with residents. This was requested in August 2019 with no follow through. (Note local commercial dog walkers are in favour of this to prevent illegal operators walking more than 4 dogs per person).	Motion was forwarded to the Executive Manager Compliance and a reply will be forwarded to the Precinct.	Planning, Environment and Regulatory	Action in progress
23 August 2021	Motion 9 DHP requests a new public bin be installed at the beginning of the Diamond Bay Cliff Walk at 33 Kimberley Street next to the existing bench.	This proposal is included in the DA for the Cliff walk and the Precinct will include this Motion as part of their submission to the DA.	Planning, Environment and Regulatory	Action in progress
23 August 2021	Motion 10 DHP requests that Council plant more New Zealand Christmas Bush (Metrosideros excelsa) along Military Road.	Motion was forwarded to the Manager, Open Spaces & Sportsfield Maintenance who has advised that Council has planted 32 Metrosideros excelsa last year on Military Rd and winter 2022 we will be planting 34 Metrosideros excelsa as part of our Greening our City program.	Planning, Environment and Regulatory	Finalised

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from August 2021 Dover Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
23 August 2021	Motion 11 DHP requests council install Children Crossing signage at 211 Military Road to alert motorist of children and families crossing to access the Children Bike Track. (Note this is NOT a request for a pedestrian crossing. It is a request for signage only)	<p>Motion was forwarded to the Service Manager, Traffic and Transport who has advised that we have investigated the request to install Children Crossing signage at 211 Military Road to alert motorist of children and families crossing to access the Children Bike Track.</p> <p>We propose to install the signage plus a kerb ramp and connection to the footpath on the western (park) side of Military Road.</p> <p>The location and street views of the signage and footpath treatments are shown in the attached PowerPoint for sharing with the committee. (pls see below)</p> <p>Please advise the committee that we are open to suggestions about the exact location of the signs and footpath treatment.</p> <div style="text-align: center;">  Children Crossing signage at 211 Militar </div> <p>We look forward to receiving feedback from the Precinct committee so we can proceed.</p>	Community, Assets and Operations	Action in progress
23 August 2021	Motion 12 DHP again requests that council repair the cracked and damaged traffic calming bumps between the SW and SE corners of Blake Street and Military Road (Note - Our previous motion making the same request was not acted upon) working	This request has been logged on Merit with customer reference number 2138000.	Community, Assets and Operations	Action in progress

**HUNTER WARD
DOVER HEIGHTS PRECINCT**

Waverley Council Response Report to Motions from August 2021 Dover Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
23 August 2021	RECOMMENDATION - DHP requests that Council install permanent directional signage along the Bondi to Manly walk within Council boundaries possibly attached to existing street signs.	This recommendation was forwarded to the Tourism and Business Co-Ordinator who has advised that they are working with the Open Space Planning Manager to incorporate permanent wayfinding signage across the coast. You can see examples of some of the styles that have been currently rolled out across some of the parks in the LGA here: https://www.waverley.nsw.gov.au/_data/assets/pdf_file/0019/178102/PDTM_RevG_11_J_Signage.pdf . Bondi to Manly will now be incorporated into our Wayfinding suite and finger signs will also be produced in the next 6-8 months to support this. This will mean few to no ground decals will be used in future.	Planning, Environment and Regulatory	Action in progress

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from November 2021 Dover Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
15 November 2021	Cliff Walk DA-378/2021 Motion 1 The Dover Heights Precinct requests that there be NO NEW BUFFER PLANTINGS in any form or size in the reserves or along the cliff walk path as part of the Cliff Walks DA proposal only.	Motion was submitted for consideration as part of the DA-378/2021 assessment process.	Planning, Environment & Regulatory	Finalised
15 November 2021	Motion 2 The Dover Heights Precinct requests that ALL metal in both the new proposed cliff walk path between Lancaster Road and Bulga Road and at Diamond Bay as well as the new proposed cliff walk fence be made from 2205 Stainless Steel (and NOT 316 Stainless Steel)	Motion was submitted for consideration as part of the DA-378/2021 assessment process.	Planning, Environment & Regulatory	Finalised
15 November 2021	Motion 3 The Dover Heights Precinct requests that proposed wood infill panels and wood handrails and wood arm rests in the new proposed cliff walk path between Lancaster Road and Bulga Road and at Diamond Bay as well as the new proposed cliff walk fence be made from composite wood materials and NOT natural wood which will quickly disintegrate.	Motion was submitted for consideration as part of the DA-378/2021 assessment process.	Planning, Environment & Regulatory	Finalised

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from November 2021 Dover Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
15 November 2021	Motion 4 The Dover Heights Precinct requests that the reserve at the end of George Street which overlooks the cliff walk stairs continue to be fully open to the public as it always has been and not become a private council garden. Mover - George Poulos Second - Richard Morris Approved	Motion was submitted for consideration as part of the DA-378/2021 assessment process.	Planning, Environment & Regulatory	Finalised
15 November 2021	Motion 5 The Dover Heights Precinct requests that there be no new buffer plantings of any size and in any form in Weonga Reserve, Rodney Reserve, Raleigh Reserve, Eastern Reserve & Diamond Bay Reserve on the west side of the fence as part of the Biodiversity Action Plan 2021-2030.	Motion was forwarded to the Executive Manager Environmental Sustainability and to the Urban Ecology Co-ordinator for inclusion as feedback to the draft Biodiversity Action Plan (BAP) 2021-2030. A report on the draft BAP is being prepared for Council's consideration, for either the March or April 2021 Council meeting.	Planning, Environment and Regulatory	Finalised
15 November 2021	Motion 6 The Dover Heights Precinct (DHP) requests that council move the current playground in Dudley Page Reserve to the area next to the pump house. DHP further requests that a new gym be located where the current playground is situated at the south edge of the reserve at the location of the current playground.	This Motion was forwarded to the Acting Service Manager, Open Space and Recreation for a reply. Council appreciates the Dover Heights Precinct's feedback and thanks them for raising their concerns with Council. Council receives many requests for upgrades to our facilities across Waverley Local Government Area. To assist in prioritising playground upgrade works Council adopted the Play Space Strategy in 2014 following community consultation. This strategy is a guide to how and when Council upgrades the forty (40) play spaces in the Local Government Area (the strategy can be found online via this link here).	Community Assets and Operations	Finalised

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from November 2021 Dover Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<p>Dudley Page Reserve playground was recently upgraded in Dec 2015 and the children's cycle track and fitness stations in 2012 and are not currently due for an upgrade for several years.</p> <p>Dudley Page Reserve is owned by Sydney Water who have an agreement with Council to allow public access and enjoyment of the reserve and Council had agreed to maintain soft landscape areas, the playground, children's bicycle track, fitness area and park furniture such as seats.</p> <p>Unfortunately, Sydney Water places very strict controls on what can and cannot be built on top or beside their underground water reservoir including but not limited to:</p> <ul style="list-style-type: none"> • Weight of extra material added on top of the underground reservoir to build the track and fitness stations. • Limiting underground excavations as the top of the reservoir lid is very shallow. • Maintenance and construction vehicle restrictions to protect the underground reservoir limiting the size and weight of construction equipment and strictly excluding any equipment that creates vibrations. • The type of soft landscape allowed can only be grass and very limited low gardenbeds, no trees are allowed to be planted on the reservoir. • Use of fertilisers and weed control on soft landscape areas. <p>What this means is Council will not get permission from Sydney Water to build a children's playground or a shade structure which require deep footings and larger machinery on top of the reservoir. The current playground sits on the very edge of the underground reservoir meaning we cannot place any deep footings to support shade sail posts. Options to improve shade were investigated as part of the works in 2015.</p>		

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from November 2021 Dover Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<p>The underground water reservoir is a vital piece of water infrastructure that plays a significant role in providing water services to the area and therefore must be protected.</p> <p>This advice remains consistent with previous advice provided to Dover Height Precinct to similar requests raised.</p>		
15 November 2021	<p>Motion 7</p> <p>The Dover Heights Precinct requests that council install a shade cloth above a new playground directly to the west of the pump house which will not impact resident views but will provide shade for playing children.</p>	Please see above	Community Assets and Operations	Finalised

February 2022

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from February 2022 Dover Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
21 February 2022	Motion 1 DHP requests that council re turf large dead zones in Rodney Reserve, especially in front of 169 Dover Road. DHP further requests that all holes in the reserve be filled in.	DHP are reminded that all maintenance requests are to be logged via Council's customer service systems: <ul style="list-style-type: none"> Council website: https://www.waverley.nsw.gov.au/top_link_pages/contact_us/request Customer Service via phone: 02 9083 8000 Via the Snap Send Solve App: https://www.snapsendsolve.com/ <p>This will ensure the correct department within Council are notified to respond and duplicated requests are managed to ensure Council can manage its limited operational resources to respond effectively. For the status of outstanding request please contact customer service.</p> <p>Council Operational staff have advised they will be attending to returf areas of Rodney Reserve in the coming weeks, weather permitting.</p>	Community Assets and Operations	Finalised
21 February 2022	Motion 2 – DHP request that council complete their studies and create a capital works project for the Radio Telescope Viewing Platform Project. The funds were allocated long ago and to date little to no progress has been made.	As Rodney Reserve is Crown Land, a development such as a viewing platform would need to be supported through an adopted PoM. This would be an important step to ensure planning approval through a Review of Environmental Effects process of the development on the reserve. In accordance with Council Motion CM/7.6/20.10, staff will commence a Draft Coastal and Clifftop Parks Plan of Management, which includes Rodney Reserve, Raleigh Reserve, Weonga Reserve, Diamond Bay Reserve, Clarke Reserve and Eastern Reserve, with the aim of engaging with the community in early 2023. In the interim and in preparation to support the future PoM, funding has been allocated to engage Heritage Consultants to undertake heritage studies across the LGA including further investigations of the CSIRO Radio Telescope at Rodney Reserve. This is an important step in underpinning the historical importance of the use of this site, its on-going management, protection, and interpretation to be included in the future Draft PoM.	Community Assets and Operations	Ongoing


HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from February 2022 Dover Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
21 February 2022	Motion 3 DHP again requests that old wrong signage in the DH Coastal Reserves indicating Blake Street as the entry and exit to the reserve be replaced with the new approved pathway up Weonga Street. This has been requested for many years now with no progress	Council staff are working with the signage contractor to have these updated and new coastal walk directional signage installed. This will be occurring in the next few months, weather permitting. Signage works across the LGA have been significantly delayed due to compounding impacts of material supply and ongoing staff resource impacts of Covid affecting production and inclement weather affecting installations. We ask for your patience as Council works through these issues with our contractor.	Community Assets and Operations	Finalised
21 February 2022	Motion 4 - DHP requests that dead trees next to the new bubbler in Raleigh Reserve at Lyons Street be removed. There are no safety issues to remove these dead trees	This request has been logged on Merit – Customer Request System, number 2174688.	Community Assets and Operations	Finalised
21 February 2022	Motion 5 DHP requests an onsite meeting with council officers regarding the exact placement, materials and position of the new Coastal Fence at Rodney Reserve.	Council staff have already met and discussed these issues with the DHP Convenor on multiple occasions outlining the issues with coastal instability, public safety, operational needs and coastal fence design and material selections. A further meeting on site is not warranted at this time. The issue of the exact placement / alignment of a new coastal fence will be noted and further explored for further community input in the future Draft Coastal and Clifftop Parks Plan of Management.	Community Assets and Operations	Finalised

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from February 2022 Dover Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
21 February 2022	Motion 6 DHP requests a meeting with council officers onsite to discuss Children Crossing signage at 211 Military Road as to the exact location of signs and the crossing path.	<p>At the 17 May 2022 Council meeting the following Council resolution was passed.</p> <p>MOTION / UNANIMOUS DECISION</p> <p>That Council:</p> <ol style="list-style-type: none"> Investigates installing a raised pedestrian crossing: <ol style="list-style-type: none"> In Blake Street, Dover Heights, at the Military Road intersection. Opposite Dudley Page Reserve, Dover Heights. Identifies a funding source for the construction of the raised pedestrian crossings. Receives a report with recommendations and an implementation timeline. <p>Investigating the two raised pedestrian crossings at Dover Heights as per the Council resolution above, will put the signage proposal on hold, until a further report is submitted to Council.</p>	Community Assets and Operations	Finalised

HUNTER WARD
DOVER HEIGHTS PRECINCT

Waverley Council Response Report to Motions from February 2022 Dover Heights Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
21 February 2022	Motion 7 DHP request that pre-existing ocean views enjoyed by residents near 268 Military Road be restored by council. Residents have provided proof of pre-existing views. These views should be restored by council.	<p>As per the Waverley Tree Management Policy https://www.waverley.nsw.gov.au/_data/assets/pdf_file/0003/62850/TreeManagementPolicy_-_revised_November_2019.pdf</p> <p>Council will not prune a tree to create a new view.</p> <p>1.4 Trees and views</p> <p>Many residential suburbs of Waverley enjoy beautiful views of the ocean, Sydney Harbour and the city. Obscuring these views by trees on public or private land can be an issue of some controversy in Waverley.</p> <p>Council will not prune a tree to create a new view. View pruning will only be considered where it is requested to retain a previously established view and there is a history of the identified tree/s being pruned to restore the pre-existing view. Trees can often improve and frame views and are usually an aesthetic element in the view itself. Where a private view is likely to be affected by the planting or replacing of trees in a street or park, Council will continue its policy that no individual exclusively owns a view, but rather that the amenity provided by trees outweighs the amenity of views.</p> <p>The trees in this location were planted 30-40 years ago. Below is a screenshot of this spot in 2007. Pruning in this location would be against this Policy so not something that Council should do.</p> 		Finalised

June 2022

**HUNTER WARD
ROSE BAY PRECINCT**

Waverley Council Response Report to Motion from July 2021 Rose Bay Precinct meeting				
Meeting Date	Motion	Council Officer Response	Directorate	Status
5 July 2021	Motion 1 The Rose Bay Precinct on behalf of residents propose that Waverley Council investigate initiating a trial of a 'Dogs Off Leash' area for Barracluff Park. This trial to ideally take place when there were no scheduled sporting activities.	Motion was forwarded the Open Spaces Planning Manager who has advised that Council is currently investigating options for providing a dog off-leash area in the Bondi Basin and will be undertaking community consultation on different options for off-leash areas in early 2022.	Community Assets and Operations	Action in progress

COMBINED PRECINCTS' MEETING

Waverley Council Response Report to Motions from July 2021 Combined Precincts' meetings				
Meeting Date	Motion	Council Officer Response	Directorate	Status
8 July 2021	<p>Motion 1</p> <p>That for the remainder of the 2021 calendar year all Precinct meetings are to be held on Zoom.</p> <p>That the Executive of each Precinct ask its members if it wishes to hold an AGM for 2021 and if so, the Executive contact Mary Shiner to notify her of the Committee's desire to organise an AGM in accordance with Public Health Orders and in adherence to Precinct AGM policies and procedures, i.e. in a venue, within the respective Precinct boundary that is large enough to accommodate a large public forum. However, these arrangements need to be achievable for all Precincts, so as to ensure consistent governance principles are applied across all Precincts. Otherwise Precinct AGMs will be rescheduled in 2022 (subject to Public Health Orders).</p> <p>That the September and December Combined Precincts' meetings be held face to face at Council Chambers in accordance with Public Health Orders and Precinct members are limited by invitation and must register prior to the meeting to ensure COVID safety requirements are met.</p>	Current Public Health Orders have prohibited any further planning for the hosting of Combined Precincts' meetings face to face.	Finance & Governance	Ongoing
8 July 2021	<p>Motion 2</p> <p>That with regards to the Precinct Committees hosting Meet the Candidates Panels for the 2021 Local govt elections:</p> <ol style="list-style-type: none"> 1. Precinct Committees can decide to host Meet the Candidates Panels on the basis of: <ul style="list-style-type: none"> • Wards - with 3 Precincts jointly (plus Charing Cross where applicable) • Single Precinct boundaries • Or jointly with one other Precinct • And that 7-10 days is a reasonable notice period for candidates to be invited to attend 	The postponement of the Local Government elections has delayed the implementation of this Motion. This will be addressed when planning the Precinct meetings in November.	Finance & Governance	Ongoing

COMBINED PRECINCTS' MEETING

Waverley Council Response Report to Motions from July 2021 Combined Precincts' meetings				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	<p>2. On close of nominations on 4 August 2021, Council will write to all candidates advising them of the Precinct meeting dates in August and the possibility of Meet the Candidates Panels at the meetings</p> <p>3. That each candidate must participate and speak on their own behalf and must not be represented by any other person.</p> <p>4. Candidates can only represent themselves at meetings of the Precinct/Ward they are nominating for.</p> <p>5. That Council will advertise on Council's website the upcoming meet the Candidates Panels when meeting dates become available.</p>			
8 July 2021	<p>Motion 3</p> <p>That all candidates at a Meet the Candidates Precinct meeting be allowed to speak and that the Precinct Convenor can determine the amount of time allocated to the speakers.</p>	The postponement of the Local Government elections has delayed the implementation of this Motion. This will be addressed when planning the Precinct meetings in November.	Finance & Governance	Ongoing
8 July 2021	<p>Motion 4</p> <p>That the Combined Precincts' group ask Council why they have removed graffiti from private property at 66 Bondi Road – western side wall, and why they replaced the LOVE sign.</p>	<p>Response from the Executive Manager Waste and Cleansing</p> <p>Council removes graffiti from private property accessible from public land. The rapid removal of graffiti is seen as the best method to reduce incidents as it removes the recognition the graffiti vandals seek.</p> <p>Councils graffiti removal officer removed the graffiti from the Love sign and restored the sign.</p> <p>The Waverley website provides information on Graffiti removal and Public art.</p> <p>https://www.waverley.nsw.gov.au/residents/neighborhood-issues/graffiti-management/action-on-graffiti</p>	Customer Service and Organisation Improvement	Finalised

COMBINED PRECINCTS' MEETING

Waverley Council Response Report to Motions from July 2021 Combined Precincts' meetings				
Meeting Date	Motion	Council Officer Response	Directorate	Status
8 July 2021	Motion 5 That Lenore Kulakauskas and Julie McAlpin be the Combined Precincts' representatives on the Sustainable Visitation Panel. Julie McAlpin (Convenor Charing Cross Precinct) Lenore Kulakauskas (Convenor Bondi Beach Precinct)	Motion was forwarded to the Tourism and Business Co-Ordinator and the first meeting of the Panel has been held.	Planning, Environment and Regulatory	Finalised

Postscript to Motion 4**PAUL STREET LOVE SIGN REPAIR BY COUNCIL:****QUESTIONS TO COUNCIL [Q202108#01] from the Bondi Heights Precinct meeting held 2 August 2021**

- 1) Is it the policy of Council to maintain privately owned signage or artworks such as the LOVE sign on the Paul Street side of 66 Bondi Road? No. It is council policy to rapid remove graffiti as it is seen as the best method to reduce incidents as it removes the recognition the graffiti vandals seek.
- 2) At what point does Council draw the line on spending ratepayers' money on private property? Council removes graffiti from private property if it is visible and accessible from public land. For reference we use 3m in from public land and up to 3m above.
- 3) How much did it cost ratepayers to restore the LOVE sign at 66 Bondi Road? We do not cost individual jobs, however Council spends approx. \$100K/year in Graffiti removal. In time, this job took our graffiti removal officer approx. 30 minutes to repaint so cost would be minimal. <\$200
- 4) Was a request or permission to repair the LOVE sign received from the owner of 66 Bondi Road? No and no. Bondi Rd is on Council's graffiti hotspot inspection schedule. Council does not require permission to remove graffiti from private property. I have included section 12 of the Graffiti Control Act below for reference
- 5) Did Council receive payment for the repair of the LOVE sign at 66 Bondi Road, and if so, how much? No.

12 Graffiti removal work—without agreement of owner or occupier

- (1) A local council may, without the agreement of the owner or occupier of any land, carry out graffiti removal work to property on that land if the graffiti concerned is visible from a public place.
- (2) The graffiti removal work referred to in subsection (1) may only be carried out from a public place.
- (3) The local council concerned is to bear the cost of graffiti removal work referred to in subsection (1).

COMBINED PRECINCTS' MEETING

- (4) If a local council carries out graffiti removal work in accordance with this section, the council must, within a reasonable period, give the owner or occupier of the land concerned written notice that the work has occurred.
- (5) A local council must pay compensation for any damage caused by the council in carrying out graffiti removal work in accordance with this section.

Note—

Section 730 of the [Local Government Act 1993](#) provides for the resolution of claims for compensation relating to damage under this section in cases of dispute between the person claiming the compensation and the council.

COMBINED PRECINCTS' MEETING

Waverley Council Response Report to Motions from September 2021 Combined Precincts' meetings				
Meeting Date	Motion	Council Officer Response	Directorate	Status
9 September 2021	<p>Motion 1</p> <p>That the Combined Precincts strongly recommend that:</p> <p>In the light of recent community consternation, in relation to the proposed developments on the site of the War Memorial Hospital and Charing Square Planning Proposal, it is strongly recommended that Council:</p> <ul style="list-style-type: none"> a) Commit to resourcing and establishing a 'steering group', or other suitable mechanism, comprising community representatives and planning staff, to pilot an educative and two-way consultation process aimed to keep the community up to date in relation to the upcoming review of the DCP and other major developments such as War Memorial Hospital. b) Record the outcomes of all meetings with the 'steering group' and circulate to Councillors and report back to the community in a timely manner. c) Review and amend its Community Participation Plan to reflect the community's democratic rights to voice their opinions and expertise in relation to Planning Proposals and amendments to the WLEP e.g. amend the first step of the Planning Proposal Process (see CPP page 28 – see diagram below) to reflect the inclusion of <u>Mandatory Community Consultation</u> commencing immediately upon receipt of a Planning Proposal and throughout the decision making process. 	<p>Motion was referred to the Acting Director Planning, Environment and Regulatory who has advised that KJA Consulting have been engaged to undertake a review of the engagement processes in the Planning space. The outcomes from this will be utilised as part of the review of the Community Participation Plan which will occur next year (2022).</p> <p>We will provide further updates on this process as they become available.</p>	Planning, Environment and Regulatory	Ongoing

COMBINED PRECINCTS' MEETING

Waverley Council Response Report to Motions from September 2021 Combined Precincts' meetings				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	<p>Failure to do so will continue to undermine the principles that underpin Council's stated engagement strategy and erode trust in the NSW Planning System</p> <p>Moved Julie McAlpin Seconded Danny Caretti Carried</p>			
9 September 2021	<p>Motion 2</p> <p>Waverley Council write to the Minister of Planning/Premier, as a matter of urgency, to request that the DPIE restore Council's legislative powers to enable local decision making and to uphold the LEP and DCP and in doing so respect and restore the rights of local communities and consider a joint Waverley/Woollahra/Randwick/Sydney City Council submission to the Minister to the same effect.</p>	<p>Motion was forwarded to the Acting Director Planning, Environment and Regulatory who has advised that a similar Council resolution was adopted in July 2021, but to do anything more requires a separate Council resolution.</p> <p>Council resolved the following on 20 July 2021</p> <p>That Council:</p> <ol style="list-style-type: none"> 1.Reviews the zoning classification for the Mill Hill Conservation area from R3 to R2 to better reflect the character and heritage of the local area. 2.If feasible, amends the Waverley Local Environmental Plan to clarify which commercial projects can operate in a R3 zone and that must genuinely service the immediate community. 3.Writes to the NSW Planning and Open Spaces Minister, Rob Stokes, local MPs Dr Marjorie O'Neil and Gabrielle Upton, and LGNSW President, Linda Scott, demanding the return of planning decisions to elected members of local councils, as residents 	Planning, Environment and Regulatory	Finalised

COMBINED PRECINCTS' MEETING

Waverley Council Response Report to Motions from September 2021 Combined Precincts' meetings				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		<p>deserve a planning system that protects them.</p> <p>4. Notes that these changes are necessary as the current planning system takes the power away from residents and locally elected representatives and gives power over planning to developers.</p> <p>5. Officers report back to Council on the matters raised in clauses 1 and 2 above.</p>		
9 September 2021	<p>Motion 3</p> <p>That the Combined Precincts expresses concern over the general cleanliness and condition of roads and footpaths in the Waverley LGA and that Council is requested to please report back to the Combined Precincts on its cleaning and maintenance performance particularly in line with any targets noted in Waverley's Strategic Plan.</p> <p>Of particular concern are the proliferation of potholes, especially around construction sites e.g. Birrell and Henrietta Sts and Farrelly and Tamarama. It needs to be noted to Council that when potholes are finally filled in the standard and longevity of the repair works are of a poor quality.</p>	<p>Motion was forwarded to the Executive Manager Waste and Cleansing who has advised that the following link to the 6 monthly report Council published on Council's website contains the information being requested. Please see pages 86-89.</p> <p>https://www.waverley.nsw.gov.au/_data/assets/pdf_file/0009/188757/Progress_Report_June_2021.pdf</p> <p>Council is in the process of developing the next Strategic Asset Management Plan 6. As part of the process Council is reviewing service levels for both maintenance activities and renewal works. The review of the Service Level Agreements (SLA's) will assist in allocating sufficient funds to ensure the quality of maintenance activities is improved and provides for longer lasting results.</p> <p>Council is also considering implementing a heavy patching program in the 2022-23 financial year which is specialised in rectifying localised failed road pavements that have considerable potholes and other failure types.</p>	Customer Service and Organisation Improvement	Finalised

COMBINED PRECINCTS' MEETING

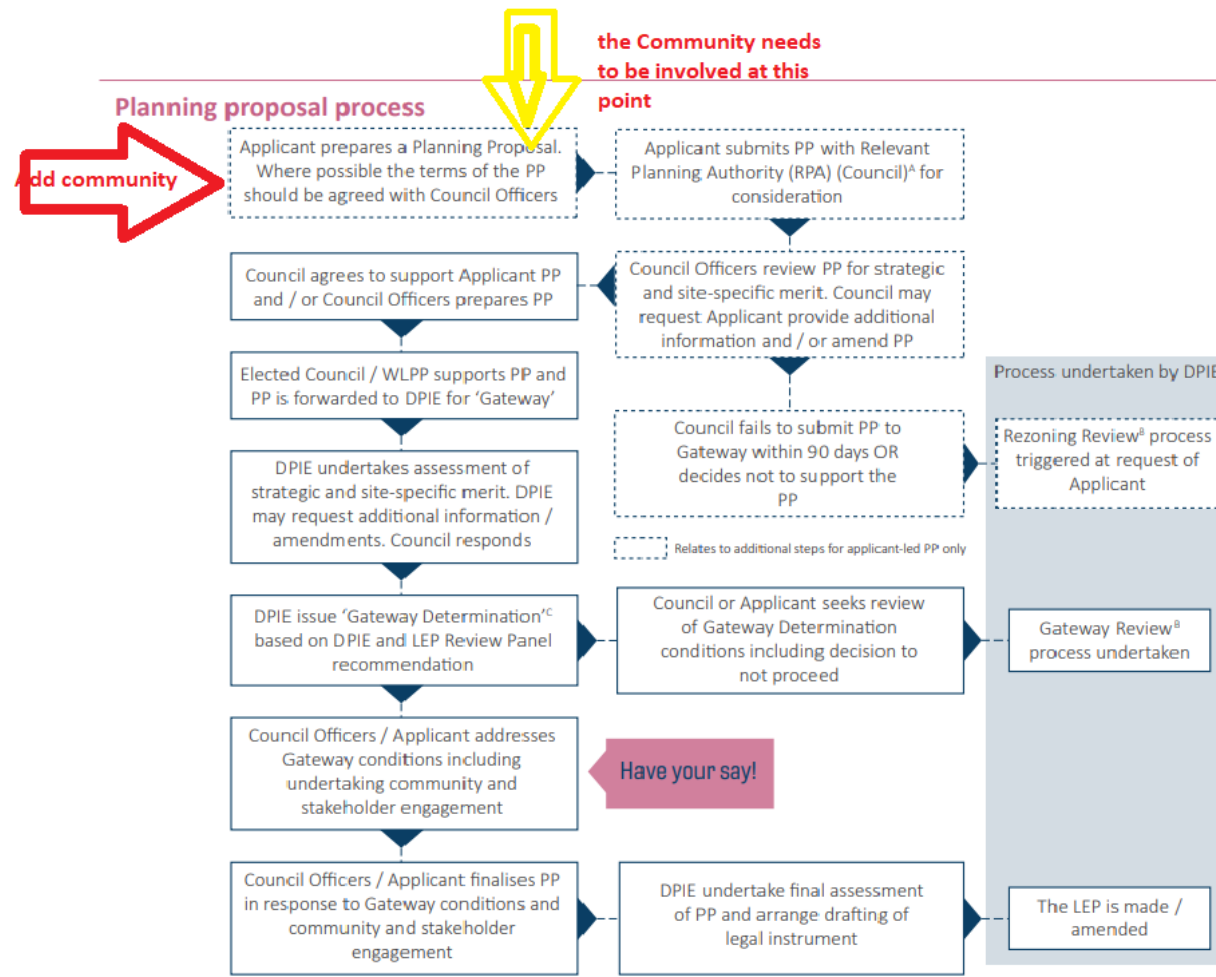
Waverley Council Response Report to Motions from September 2021 Combined Precincts' meetings				
Meeting Date	Motion	Council Officer Response	Directorate	Status
		Failures around development sites are recorded through the dilapidation reports as part of the DA process and be rectified as part of the occupation certificate process. Council also has suitable security through Damage Deposits that developers provide to ensure rectification at the completion of works occurs.		
9 September 2021	Motion 4 That the Combined Precincts requests Council to please implement as a minimum, once per day cleaning of all public toilet and amenity facilities in the Waverley LGA, especially in the Beachside toilet and shower blocks and that the plumbing be regularly checked for blockages.	Motion was forwarded to the Executive Manager Waste and Cleansing who has advised that the toilets are deep cleaned nightly. Staff maintain multiple times a day to restock and refill and attend to any issues.	Customer Service and Organisation Improvement	Finalised
9 September 2021	Motion 5 The Combined Precincts ask that before council proceeds with a new infill or buffer planting in the Eastern Ave, Weonga, Rodney and Raleigh Reserves on the west side of the fence which separates the Reserves from the cliffs, that Council staff consult with relevant stakeholders to ensure the right plants are selected.	This was forwarded to the Urban Ecology Co-ordinator to be included in feedback to the draft Biodiversity Action Plan.	Planning, Environment and Regulatory	Finalised
9 September 2021	Motion 6 That Council does not place Compost Bins on the nature strip or allow privately owned compost bins on the nature strip.	This was forwarded to the Coordinator Local Connections to be included in feedback to the draft Verge Garden Guidelines and Public Gardening Policy. Council has not endorsed a final draft yet.	Community, Assets and Operations	Finalised

COMBINED PRECINCTS' MEETING

Preamble**Community Participation Plan (CPP) also known as Waverley Community Development Participation and Consultation Plan**

The community participation plan refers to how Council engages with the community to shape the decisions and actions of Council, Council Officers and the Waverley Local Planning Panel (WLPP) in accordance with the EP&A (Act). The CPP identifies when and how the community can participate in various Council-led statutory planning processes and decision etc.

NOTE- recent reforms to the EP&A require ALL Councils to prepare a CPP. The CPP is meant to build confidence in the planning system and is underpinned by IAP2 levels of engagement Inform, Consult, involve, collaborate and empower and it is guided by Council's Community Engagement Policy and set of principles:



COMBINED PRECINCTS' MEETING

Waverley Council Response Report to Motions from December 2021 Combined Precincts' meetings				
Meeting Date	Motion	Council Officer Response	Directorate	Status
2 December 2021	<p>Cliff Walk DA motion – Dover Heights Precinct</p> <p>Motion 1</p> <p>DHP request that all metal in both the new proposed cliff walk path between Lancaster Road and Bulga Road and at Diamond Bay as well as the new proposed cliff walk fence be made from 2205 Stainless Steel and not 316 Stainless Steel which is not fit to purpose for this location as evidenced by the fencing already in place at Hugh Bamford Reserve.</p>	Motion was forwarded to DA Submissions	Planning Environment and Regulatory	Finalised
2 December 2021	<p>Belgrave Street Reserve Motion</p> <p>Preamble</p> <p>Generally, the Belgrave Street Reserve provides a quiet space popular with locals within a five-minute walk catchment, but the proposed plan has play equipment placed over a wide area instead of being contained within the existing area.</p> <p>Adding a metal mini goal post will encourage the kicking of balls, the slope of the land and proximity of Murray and Belgrave Streets with heavy traffic is a dangerous proposition. Children will run out into traffic to retrieve their balls.</p> <ul style="list-style-type: none"> • It will also detract from the peaceful amenity of other park users. <p>We are all aware that sharing a space is important but it can be done in a more amenable way.</p> <ul style="list-style-type: none"> • Consideration could be given to install a small table and benches, thus benefitting all users of the park, I know of a group of elderly people meet in the park and this would be beneficial to them. <p>Work has already started on installing a new fence, (it is needed) and there is concern that more action could be taken over the December == January period.</p> <p>We have a chance here to make a welcoming and useable space for all to enjoy, we do not want to miss this opportunity.</p> <p>Motion 2</p> <p>The Combined Precincts' request Council re-examines the design of Belgrave Street Reserve and extend consultation beyond closing date 23 December 2021</p>	Motion was forwarded to the Service Manager Open Space operations for inclusion in the feedback to the Public Exhibition.	Community, Assets and Operations	Finalised

COMBINED PRECINCTS' MEETING

Waverley Council Response Report to Motions from December 2021 Combined Precincts' meetings				
Meeting Date	Motion	Council Officer Response	Directorate	Status
	<p>To:</p> <ol style="list-style-type: none"> 1. Consolidate the play equipment in a designated area and not spread throughout the park 2. Reconsider the Installation of a mini goal post. The slope of the land and proximity of Murray and Belgrave Streets with heavy traffic is a dangerous proposition. 3. Consideration be given to installing a table and benches for visitor amenity. 4. To install a gate on the South East section of the path, for the safety of children. 			
2 December 2021	<p>Motion 3</p> <p>That Combined Precinct conveys its deep appreciation to Councillor Wakefield for his hard work, professional knowledge and commitment, and his demonstrable integrity in his 17 years of service as a Councillor and his years of commitment to the Bondi Beach Precinct and to the welfare of local communities. We endorse his encouragement of the important role of Precincts in Council, and note his recommendation that Precincts should be ward-based. His insight into the mechanisms of change will be missed.</p>	Noted	General Manager	Finalised

March 2022

COMBINED PRECINCTS' MEETING

Waverley Council Response Report to Motions from March 2022 Combined Precincts' meetings				
Meeting Date	Motion	Council Officer Response	Directorate	Status
3 March 2022	<p>Motion 1 That the Combined Precincts' meeting (CPM) recommends that face to face Precinct meetings are resumed in line with the current Public Health Order and:</p> <ol style="list-style-type: none"> 1. An AGM will be held at the first face to face Precinct meeting and the term of the Executive Committee will run for 12 months from the date of the meeting. 2. Once an AGM is held face to face, respective Precincts can choose to either host their following scheduled meetings either online or in person. 3. Precincts who choose to do so, can trial the option of hosting hybrid meetings. 4. All current NSW Health advice relating to social distancing and rules and restrictions to stay COVID-safe are adhered to, including any COVID-19 Safety Plan imposed by a respective venue where meetings are being held. 	The Community Liaison Coordinator is working with each Precinct committee to implement this decision based on individual circumstances at the time of each scheduled Precinct meeting.	Governance	Action in progress
3 March 2022	<p><u>Prioritising the work of the Combined Precincts' meetings in 2022</u></p> <p>Background At the 2 December 2021 Combined Precincts' meeting we conducted a discussion on priority issue areas and each participant contributed to the discussion. There were several common themes emerging that can be grouped under the following headings:</p> <ul style="list-style-type: none"> • Planning matters and overdevelopment • Major Projects • Community engagement (including achieving wider representation at Precincts) • Operational matters <p>Motion 2 In order to focus and streamline the work of the CPM in 2022, the PRC recommends the establishment of 4 subcommittees of the CPM to focus on each of the above issue areas. Each Subcommittee:</p> <ul style="list-style-type: none"> • Is to be coordinated by a volunteer Precinct representative from the CP group. • The four items will be standing agenda items at each CPM with updates on the work of the subcommittee provided at CPM. • The work of the subcommittees will include following up previous Motions of CPM on issues that fall within the subject matter of the respective subcommittee. 	The Community Liaison Coordinator is working with the Combined Precincts' group to implement this decision.	Governance	Action in progress

COMBINED PRECINCTS' MEETING

	<ul style="list-style-type: none"> The subcommittees will also meet as needed and in between CPM to address issues that arise and to prepare recommendations for consideration by the CPM. This subcommittee structure will be reviewed and evaluated 12 months following establishment. Membership and coordinator roles to be agreed to at the March 2022 CPM. <p>Reference: Page 11 Precinct Policy... In addition to the PRC the Combined Precincts may decide to establish other specific subcommittees to act as advisory or reference groups'...</p>			
3 March 2022	<p>Motion 3</p> <p>The Combined Precincts request Council to adjust the October 2021 changes to the permitted land use for the War Memorial SP2 area. The permitted use of 'Seniors Housing' should be changed to 'Residential Care Facility', a sub-term of Seniors Housing.</p> <p>Moved Julie M Seconded Margaret M Carried</p>	Motion was forwarded to the Manager Strategic Planning who advised that Independent Living Units can be delivered on the site regardless of the SP2 zone.	General Manager	Finalised
3 March 2022	<p>Motion 4</p> <p>That given the deep concern across all Waverley Precincts about the destructive impact of many of the new developments, this meeting asks Councillors to seek input from Combined Precincts in relation to the formulation of the parameters for the selection of Council's new Planning Director. We also ask Council to review the level of resources allocated to, and the structure of the Planning Department. The current level of resourcing is not fit for purpose given the changes to the NSW Planning System since 2016 and the level of development in the East.</p>	Motion was forwarded to the General Manager for her consideration.	General Manager	Finalised

July 2022

REPORT
FC/5.3/22.07

Subject: Bondi Pavilion - Strategic Vision and Programming Framework

TRIM No: A21/0521

Author: Tanya Goldberg, Executive Manager, Arts, Culture and Events

Director: Meredith Graham, Acting Director, Community, Culture and Customer Experience

RECOMMENDATION:

That Council:

1. Endorses the strategic vision, programming framework and principles for delivering arts and culture programming at Bondi Pavilion, as set out in the report.
2. Notes that, with endorsement of the strategic vision, programming framework and principles, implementation will commence immediately to ensure programming is confirmed for the launch of the Bondi Pavilion in spring 2022.

1. Executive Summary

Council has nearly completed its major restoration works to the Bondi Pavilion at Bondi Beach, to reopen to the public in spring 2022.

It is anticipated that utilisation of the Bondi Pavilion will increase significantly with refurbished and additional cultural and community spaces.

Over the past several months, Council officers have developed and proposed a recommended strategic approach, accompanying framework and principles for delivering the art and culture program at the Bondi Pavilion, designed to guide and build the programming and utilisation of these facilities in line with Council's vision for their use. A key guiding principle is that the framework should prioritise community outcomes while balancing the aspiration to establish Bondi Pavilion as a drawcard arts and culture destination.

This report outlines the recommended strategic vision, framework and principles for delivering arts and culture programming at Bondi Pavilion for Council's endorsement.

2. Introduction/Background

Bondi Pavilion has a long history as a local centre of arts and culture, surf history, and beachside community activity. The Pavilion will be open to the public for use in Spring 2022, and in anticipation of that, officers have been developing a strategic framework and principles to empower and guide teams to deliver on the programming expectations of this major Council infrastructure project.

Bondi Pavilion will provide opportunities for Council to deliver key strategic outcomes for the Waverley community, venue audiences and local creatives, as well as generate revenue through room hire and other means. Given the significant financial investment Council is committing to arts and culture in the venue,

this strategic framework and principles for programming are required to guide the requirements, opportunities and parameters for engaging artists, arts organisations and sector partners to optimise usage and program impact, while ensuring community access and operational sustainability over time.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 20 July 2021	CM/7.9/21.07	<p>That:</p> <ol style="list-style-type: none"> Council approves the implementation of operating model Option 3 for the Bondi Pavilion, as detailed in the report, subject to the additional requirement that all partnerships should be aligned to the vision and purpose of Bondi Pavilion as a community cultural centre in accordance with clause 2. Council notes the operating principles in the Bondi Pavilion Stakeholder Committee Report, specifically: <ol style="list-style-type: none"> 'Bondi Pavilion is a community cultural centre. It follows that priority of use and function should be given to community use and to cultural use. Commercial operations should be aligned to the vision and purpose of the Bondi Pavilion and clearly defined by policies and effective management. Bondi Pavilion represents our cultural heritage in its broadest sense, and provides services and programming of great value to Waverley residents.' 'The Committee believes that the Bondi Pavilion should be financially sustainable but not be required to be self-funding.' The following additional points be added to the list of operating principles in the report: <ol style="list-style-type: none"> Bondi Pavilion will have its own website. It is recognised that Bondi Pavilion may require additional resources, including artistic program management. Council notes that the original budget for the Bondi Pavilion in the Long Term Financial Plan was \$25 million for the building upgrade only. The current estimate of \$39.65 million for the total project includes an expansion of the scope of the project to the surrounding landscaping, paving and vehicle access to the Pavilion and surf club, as well as increased underpinning requirements to the foundation and works to protect the heritage façade. Council notes that in 2016 the proposed refurbishment of less than half of the Pavilion was costed at \$15.2 million.

		<ol style="list-style-type: none"> 6. Council approves the implementation of operating model Option 3 for the Boot Factory, as detailed in the report. 7. Council investigates alternative larger venues for the Innovation Civic Hall to ensure the operating model's financial sustainability. 8. Council notes that, if Council approves the recommended operating models, implementation will commence immediately to ensure operational readiness of the Bondi Pavilion and Boot Factory in early 2022.
Council 20 November 2018	CM/7.8/18.11	<p>That Council:</p> <ol style="list-style-type: none"> 1. Receives and notes the community engagement report and analysis relating to the Bondi Pavilion Restoration and Conservation Project Concept Design consultation period of 7 September to 5 October 2018. 2. Receives and notes the Amphitheatre and Outdoor Performance Report from architects Tonkin Zulaikha Greer in response to Council resolution CM/5.4/18.09 to investigate options for the current amphitheatre space. 3. Endorses the Concept Design attached to this report, which includes the following revisions based on community feedback: <ol style="list-style-type: none"> (a) A variation of the design of the Kiln Room, allowing for a second kiln. (b) Relocation of the Lifeguards Room to outside of the Bondi Pavilion. (c) Allowing for a designated loading/unloading zone in the southern courtyard for users of the High Tide Room, Music Studios, Theatre, Art Gallery, and events. <p>With these further modifications to the Concept Design:</p> <ol style="list-style-type: none"> (d) Reposition the 'Tourism Centre/Box Office' to the north of the Entrance Foyer consistent with the concepts supported by the Bondi Pavilion Stakeholder Committee (e) Indicate all commercial tenancies as large 'shell space' to allow small or large tenancies as demand, structural, and heritage considerations determine. (f) Reposition the internal courtyard pedestrian entrance to the Waste Room from the colonnade corridor to the internal face of the Waste Room to

		<p>separate the activities of the adjacent Pottery Room/Creative Space from the use of the Waste Room</p> <p>(g) Consistent with feedback from the community, expand the size of the Pottery Room/Creative Space and decrease the size of adjacent the Waste Room.</p> <p>(h) Ensure the first floor servery room is fit for multi-purpose use in association with the adjacent rooms</p> <p>(i) Increase the size of the amenities in the Theatre Green Room</p> <p>(j) An Aboriginal and Torres Strait Islander 'one-stop shop' enhancing the Bondi Pavilion's community cultural connections with the local traditional owner and broader Sydney Aboriginal islander community be investigated.</p> <p>4. Approves progression to detail design and submission of an integrated development application.</p> <p>5. Notes that Council officers will report to December Council meeting with a timetable and costing for early works that can be undertaken with heritage exemption.</p> <p>6. Notes the previously endorsed Bondi Pavilion Stakeholder Committee recommendations.</p> <p>7. Notes the Bondi Pavilion Conservation Management Plan and the schedule of intrusive heritage elements, specifically:</p> <p>(a) The internal courtyard amphitheatre, and notes that Option 2a in the report—temporary demountable seating structure—is a suitable option for replacement of the amphitheatre in situ.</p> <p>(b) The glass extension on the north eastern corner of the Pavilion.</p> <p>8. Notes that the next phase of the Bondi Pavilion Restoration and Conservation Project requires development application assessment framed by the Bondi Pavilion Conservation Management Plan involving independent assessment officers, heritage consultants and the NSW Heritage Office, and that the development assessment will include a 28-day period for public consultation and submissions.</p> <p>9. Notes that the Bondi Park Cultural Landscape Conservation Management Plan has been submitted to the NSW Heritage Office but has not yet been endorsed.</p>
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		<ol style="list-style-type: none"> 10. Notes that concept design outcomes in regard to the curtilage of the Bondi Pavilion including the eastern forecourt, the northern, southern and western areas will be the subject of more design and public consultation consistent with the Bondi Park Cultural Landscape Conservation Management Plan after adoption. 11. Notes that the curtilage will include details of outdoor furniture for public and commercial use, amenity requirements, potential for a new outdoor amphitheatre, pedestrian and vehicle access as required, and paving and surface treatment. 12. Prepares materials for an information board in the Bondi Pavilion detailing the adopted concept plans as specified in this resolution, as well as a timetable and works program.
Strategic Planning and Development Committee 4 September 2018	PD/5.2/18.09	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorses the Bondi Pavilion Restoration and Conservation Project Concept Design attached to this report for the purposes of public exhibition for a period of 28 days commencing on 7 September 2018. 2. Notes that, following the public exhibition period, a further report will be prepared for Council summarising the consultation process, key feedback and recommending revisions to the Concept Design, as necessary. 3. Receives and notes the following unanimous endorsements from the Bondi Pavilion Stakeholder Committee in relation to the Concept Design: <ol style="list-style-type: none"> (a) A narrower option to the flexible foyer area such that increases the adjacent community space, is more effective in blocking wind tunnels, and is somewhat wider than the alternative option. (b) The preferred location for the community radio station is on the southern wall. (c) The preferred location for the amenities, pottery studio, and waste room is on the northern wall. (d) The preferred location of the Bondi Story room is at the entry to the flexible/cultural space (off the atrium) and the room size is consistent with the opposite entry room to the gallery space. (e) Moving the male toilets adjacent to the tourism area to the storage area to allow pedestrian flow through into the Bondi Story room.

		<p>(f) Providing a dedicated server room approximately 10 m².</p> <p>(g) The preferred location for the external stairs is at the rear of the building.</p> <p>(h) The preferred location of the bar is in its current position with the potential to serve customers directly onto the balcony.</p> <p>(i) Supports the preferred option for the Ocean Room/servery on the first floor.</p> <p>(j) Supports the general layout of the theatre seating, but suggests consideration of a short aisle mid-centre for the back three rows.</p> <p>4. Notes that, after further consultation with the Bondi Pavilion Stakeholder Committee and with a reference group representing the Bondi Beach Precinct and the Friends of Bondi Pavilion, the majority of these community members support:</p> <p>(a) Positioning the fire stairs on the sides of the central block of the Pavilion, as per the Concept Design attached to this report.</p> <p>(b) Re-arranging the rooms adjacent to, and opposite, the 'Tourism Centre' on the ground floor such that:</p> <p>(i) The space marked 'Acc WC' is switched in position with the 'Server Room'.</p> <p>(ii) The new position of the 'Server Room' is expanded to the west to encompass the room marked 'Store 5 m²' resulting in a larger 'Server Room'.</p> <p>(iii) Switch the positions of the 'Male WC' and the 'Female WC' and expand the 'Female WC' to the north to encompass the room marked 'Store 9 m²' resulting in a larger 'Female WC'.</p> <p>(iv) Install a lockable door across the 'Bondi Story Room' area between the Tourism Centre and the new location of the server room, such that the central toilet block area can be isolated for use of festival patrons as needed.</p> <p>5. As part of the broader public exhibition process, undertakes consultation with:</p> <p>(a) Business owner stakeholders currently occupy tenancies in the Bondi Pavilion.</p>
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		<p>(b) Community groups that currently use the facilities of the Pavilion.</p> <p>(c) Council staff currently located in the Pavilion.</p>
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4. Discussion

Bondi Pavilion is a historically, culturally and architecturally significant building, at the heart of Bondi Beach. The Pavilion is nearing the completion of a major upgrade. Commissioning and testing is planned from July 2022 followed by an official public launch in September. The venue's reopening is the start of a new chapter at Bondi Pavilion, envisaged to be full of vibrant community, arts and culture, hospitality and destination travel activity.

Strategic vision

Council's ambition for Bondi Pavilion is to activate a vibrant, welcoming multipurpose community, cultural and creative hub in the heart of Bondi Beach for all to enjoy. Council also seeks to deliver a financially and environmentally sustainable venue that is enabled through its operational and programming frameworks to meet the strategic goals and objectives of the Community Strategic Plan 2018-2029 and the Arts and Culture Plan 2021-2026.

To that end, the following strategic vision statement has been developed, designed to capture in words the essence of Bondi Pavilion's purpose and vision for the future:

A historical gateway to community, culture and creativity, Bondi Pavilion is a hub for artists, a place for cultural and community exchange, and a drawcard arts and culture destination.

The Pavilion's world-class artistic program and presentation boosted by creative sector partners is balanced with ongoing and new community led uses, welcoming audiences from near and far.

Programming framework

This strategic vision has directly informed the development of the following, four-pillared programming framework. The framework groups statements in the strategic vision and steps them out into key focus areas for program delivery, outlined below.

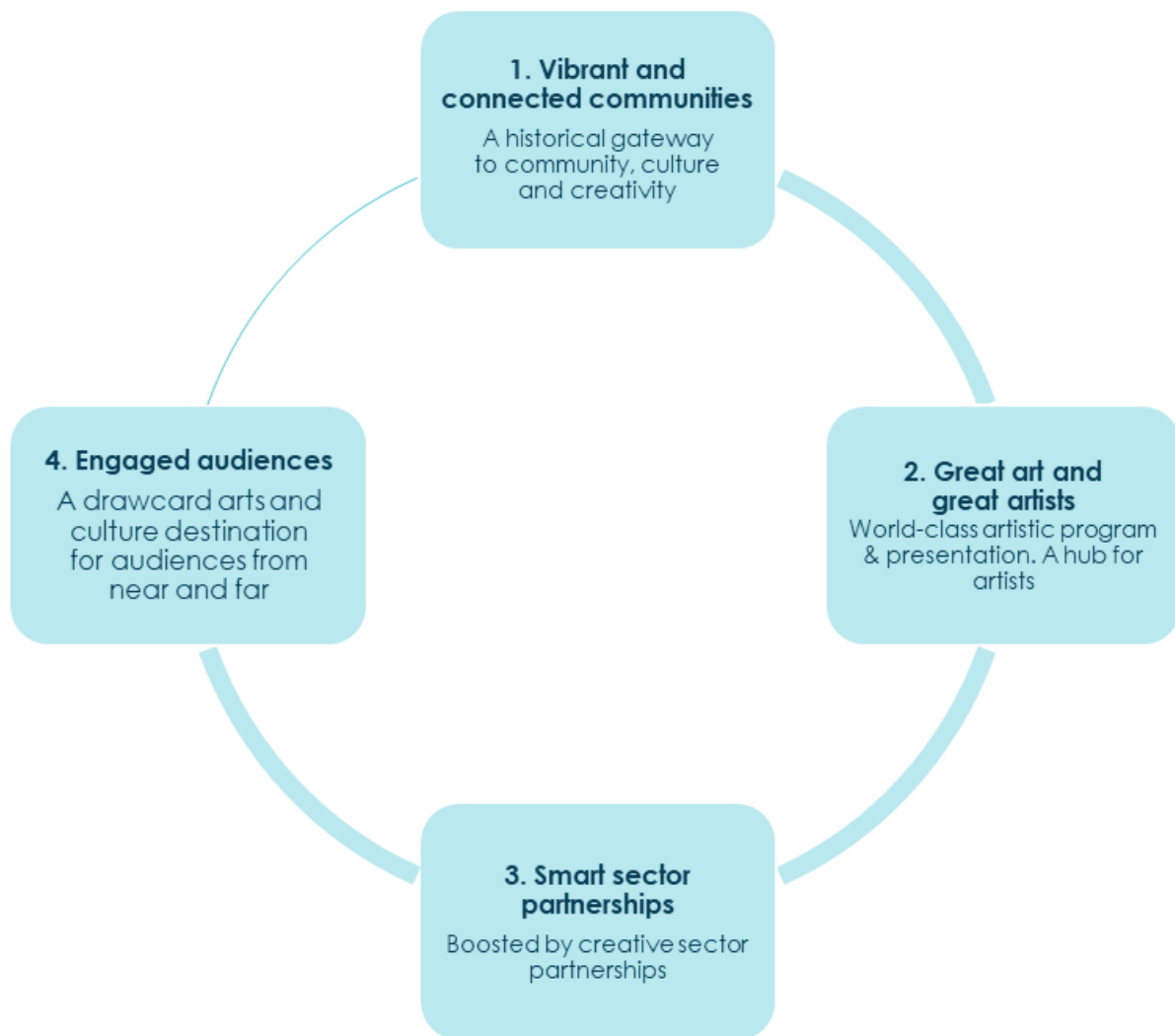


Figure 1. Bondi Pavilion programming framework

Pillar 1 – Vibrant and connected communities

This pillar captures the Pavilion’s ambition to see vibrant arts and culture as a part of daily life in Waverley, that promotes dynamic social and cultural conversation and supports and celebrates diversity.

The venue is a historical gateway to community, culture and creativity that promotes First Nations voices through content and programs. The approach to naming new spaces in Bondi Pavilion in local Dharawal language demonstrates one action in this area already undertaken. Bondi Story Room is a new cultural space in Bondi Pavilion that will provide a living archive, interactive programs, and provide officers with the capacity to flexibly curate different story themes and programs according to program alignments.

This pillar highlights the significance of ongoing community presence in the venue. It guides program delivery for audiences and an artistic program expression of interest process that will allow artists, makers and presenters to engage with the venue over the short, medium and long term. It also informs the community offers that are integral to licence agreements for the operation of the Bondi Pavilion Pottery and Community Radio studios.

Pillar 2 – Great art and great artists

This pillar articulates the artistic vision to deliver quality artistic programming to Bondi Pavilion audiences, and for artistic programming at Bondi Pavilion to establish the venue’s reputation as a place to see works

that are at home on the world stage. Given the range of spaces in the venue for artistic presentation, the vision aspires to utilise all art forms to deliver on this objective, including dance, theatre, music, visual arts, stand-up comedy and other participatory programs.

The arts and culture program will seek to expand in line with contemporary performance trends, and into programming areas including multi-art form works, community engaged practice, digital arts, workshops, and talks and ideas programs.

It is acknowledged that defining venue identity and perception within the arts and culture sector and among audiences is a project that can only be built over time, through consistent, strategic programming decisions. It is further acknowledged that arts and culture content can be controversial, and at the highest levels carries an expectation of pushing boundaries and making bold statements. It is anticipated that creative works of this nature will sometimes have a home at Bondi Pavilion.

Honouring its origins as a hub for artists, this pillar focuses on pathways for artists to engage repeatedly with the venue and its audiences, as well as on strategic programming opportunities. Programming to actively create a home for artists includes targeted artists' residencies, the establishment of an artists' register and delivery of a local professional development program providing networking, artists information sessions, and creative community capacity building to artists.

Pillar 3 – Smart sector partnerships

This pillar highlights the increased capacity that comes from building strategic creative sector partnerships as a core mechanism for the delivery of quality artistic programming. This is a sector-embedded approach to arts and culture presentation that acknowledges sector realities of the at times high costs of presentation, and the limitations of individual organisations to meet them without mutual support.

Potential creative sector partners include other arts and culture presenters, community cultural organisations, museums, galleries, performing arts and theatre companies, touring companies and operators, universities and training institutions, festivals, independent producers, other local governments, as well as state and federal funding agencies.

Empowering officers to engage in mutually beneficial local, regional and national creative partnerships will be critical to realising the strategic vision to develop the quality of Bondi Pavilion's artistic program. A focus on active negotiation with potential partners and attraction to the Pavilion through access to the venue and other benefits will support this core strategic ambition.

Pillar 4 – Engaged audiences

As a multi-purpose venue, Bondi Pavilion will be a destination for an extremely broad audience base. This pillar emphasises the required focus on developing venue programming that is appropriate for and appealing to different audience segments. A flexible and versatile approach to program development and audience evaluation is envisaged, to cultivate interest from audiences near and far. Quality – of amenities, venue experience, program content and engagement opportunities – is a core driver.

Audiences can be understood geographically, as Bondi Beach residents, Waverley locals and the broader Sydney Eastern suburbs, metropolitan Sydney, regional New South Wales, interstate and international. These geographic segments also cut across lifestyle visitor segments in a variety of ways that will link to repeat and one-off visitation.

The broad range of Pavilion audience segments highlights the need for a creative offering that spans both passive and active engagement. This approach seeks to capture the interest of those passing through, providing surprise and unexpected delight, and those actively engaged in participatory programs.

Reaching and developing engaged audiences requires the delivery of a targeted, ongoing venue communications campaign spanning digital and traditional channels. Performance evaluation of both venue communications and venue programming is critical to continued success and program iteration.

Empowering officers to embed the new identity of the venue in the eyes of general and arts and culture audiences will ensure steady audience development through focused offers over time.

Programming of cultural spaces

Drawing on the strategic vision, the Pavilion's world class artistic program and presentation, boosted by creative sector partners, is balanced with ongoing and new community led uses, welcoming audiences near and far.

In July 2021, Council determined that Bondi Pavilion be Council owned and operated, supported by strategically aligned partners. The strategic vision and programming framework outlined above articulates the principles for Council-programmed, Council-sponsored, and Council-partnered arts and culture activation at Bondi Pavilion, in keeping with the operating model.

Usage of Bondi Pavilion cultural spaces will be shared between:

- Council programs – aimed at developing the Pavilion offering and supporting the strategic vision and programming framework.
- Community usage and venue hire – ensuring local access and local creative development.

Programming and venue management frameworks are aimed at safeguarding access to these spaces, while prioritising arts and culture needs. Performances and exhibitions will be activated by regular public programming that aims to develop the venue offering in line with its strategic vision.

Ongoing community usage is guaranteed by this mechanism for access that supports mix and balance. Sector best practice presentation is actively balanced with and elevates the showcasing of our local creatives. Community access and support is guaranteed through the expression of interest processes outlined below and Council's focus on local professional development. It is envisaged that Council officers will invest significant time and energy to developing ongoing relationships with the local creative community to ensure community engagement and usage is meaningful and valuable to all participants and aligns with industry best practice.

Artistic program management

Council-owned programs will be delivered by Waverley Council's specialist producers, with an emphasis on quality over quantity. Officers are tasked with the responsibility of artistic program management across all of the venue's programming outputs. The ongoing model for staffing to support this responsibility is being looked at in the context of a review of the Arts and Culture team structure, with a report to come back to Council in August/September 2022.

Creative expressions of interest processes

The establishment of ongoing artistic expression of interest processes for artists and arts organisations is the mechanism by which officers will engage directly with potential Council program partners.

The expression of interest (EOI) processes will apply to either:

- Individual or small groups of artists.
- Arts organisations, community groups, presenters and programmers.

All potential artistic projects will be required to submit an expression of interest. Projects that are assessed as not suitable for current Council programs may be presented at Bondi Pavilion via the venue hire team, either at community or general access rates, as appropriate.

Expressions of interest will be assessed against criteria designed to progress the strategic vision, and to protect the community from inappropriate works. These will provide the parameters within which works can be included in Council programs or qualify for venue hire. Guidelines will provide the mechanism to reject works that could be problematic for presentation in a Council-owned and operated venue (for example, dealing with racism, gambling or tobacco), while acknowledging that artistic expression comes in many forms, and at times is most effective when pushing the boundaries of what an individual may find comfortable.

The EOI is designed to establish a structured, formal process for all parties interacting with Council in this area. The EOI mechanism will enable open, transparent access, parity of opportunity and allow Council to deliver on strategic outcomes including:

- Audience development.
- Ensuring a strong artistic offer, prioritising quality over quantity.
- Accompanying public programming to facilitate meaningful community and audience engagement.

EOIs:

- Apply to the core suitable spaces for arts and culture programming in Bondi Pavilion, that is: Art Gallery, Theatre, Yalagang Room and Courtyards.
- Identify works for possible inclusion in Council program decisions.
- Form the basis of conversations and ongoing relationship-building with potential program partners.
- Ensure equity and transparency of process.
- Will be regularly assessed by officers in line with programming vision and framework at set times year-round.
- Support both long-term planning in line with sector 12-18 month lead times and delivery cycles, and facilitate utilisation of unforeseen, short-term opportunities as they arise.

Authority to act

Council officer activity to deliver on this initiative will variously involve:

- Content that at times pushes the boundaries and provokes controversy, in keeping with artistic presentation, the nature of which is frequently subjective and never black and white.
- One-on-one negotiations with various partners, organisations, artists, producers, presenters etc, for diverse, mutually beneficial arrangements that differ for each potential partner.
- Contractual engagement of works via procurement exemptions, since given the unique nature of artistic works, these services do not fit within standard procurement processes.
- Ongoing consultation with and feedback from Council's Arts and Culture Advisory Committee to enhance officer networks and guide program evaluation.

Officers seek Council's endorsement for officers to act in support of the vision and programming framework objectives, with flexibility to opportunistically engage variously with arts organisations and individual artists that best align with those strategic objectives, provided officers are acting within the principles enshrined in the programming framework. In this way, officers will be empowered to act proactively and responsively in engaging potential partners and actualising strategic programming opportunities.

Expressions of interest will be assessed against the following selection criteria:

1. Inspire vibrant and connected community:

- How does the project strengthen community experience?
 - Does the project connect to or enhance the local Bondi or Waverley environment, community and/or history?
2. Showcase great art and great artists:
 - Does the calibre and experience of project personnel demonstrate that they can deliver the project as proposed?
 - How will the project use the selected space?
 - Diversity of creative practitioners and projects within the Pavilion's overall creative program.
 - Quality and stage of the project's development.
 - Feasibility and risk of the project.
 3. Advance smart sector partnerships:
 - Does the project advance connection with sector partners, organisations, presenters, funding bodies or other sector agencies?
 - Future potential project outcomes.
 4. Foster engaged audiences:
 - What is the likely quality of the audience experience?
 - Does the project have an existing market or audience?

5. Financial impact statement/Time frame/Consultation

Financial impact

Budgets developed for the 2022–2023 financial year account for the resources required to commence delivery on the strategic vision and programming framework for Bondi Pavilion.

The venue operating model assumes a dedicated venue management team to support arts and culture program delivery. It also assumes ongoing support of arts and culture programs from Council budgets, as well as increased access to state and federal arts program funding built over time.

Time frame

Bondi Pavilion will have its public launch in spring 2022. As programming is confirmed, it will feature in the venue's launch campaign, commencing mid-July 2022, to drive public and sector awareness and audience attendance for opening and ongoing events.

Consultation

Internal consultation on the proposed strategic vision, its four pillars, and the framework for engaging with artists, arts organisations and sector partners has taken place with key partnering teams including Events and Bondi Pavilion Venue. Council's Arts and Culture Advisory Committee has also been consulted on the proposed vision and programming framework, and their input sought.

Feedback has been positive, with no substantive changes proposed to the essence of the vision or its framework. One advisory committee member did argue that culture and community are a single idea, rather than separate entities, and should not be treated separately in Council's programming approach. Given the dynamic use of those terms in varying contexts including the arts and local government sectors, it is proposed that the singular treatment of both 'culture' and 'community' is important to retain.

Within the proposed framework, ongoing consultation and evaluation is critical to assess its results, and to measure outcomes. The evaluation process will include internal assessment reporting to evaluate the

effectiveness of the process and selection criteria, and regular updates to the Arts and Culture Advisory Committee for expert feedback and input on the program as it evolves.

6. Conclusion

A strategic approach, accompanying framework and principles for delivering the art and culture program at the Bondi Pavilion is recommended, designed to guide and build the programming and utilisation of these facilities in line with Council's vision. The framework prioritises community outcomes while balancing the aspiration to establish Bondi Pavilion as a drawcard arts and culture destination.

It is recommended that Council endorses the strategic vision, framework and principles for delivering arts and culture programming at Bondi Pavilion outlined in this report.

7. Attachments

Nil.

REPORT
FC/5.4/22.07

Subject: Draft Street Performance Policy and Guidelines - Exhibition and Trial

TRIM No: A21/0076

Author: Tanya Goldberg, Executive Manager, Arts, Culture and Events

Director: Meredith Graham, Acting Director, Community, Culture and Customer Experience

RECOMMENDATION:

That Council:

1. Publicly exhibits the draft Street Performance Policy and Guidelines attached to the report for 90 days.
2. Trials new performance zones in Bondi Junction, Bondi Beach and at Bondi Road to coincide with the public exhibition period.
3. Officers prepare a report to Council following the exhibition period.
4. Extends the performance zone trial to Hall Street, Bondi Beach, to align with the Streets as Shared Spaces activation commencing on 1 October 2022.

1. Executive Summary

Officers undertook a review of Council's current busking guidelines in response to actions included in two strategic Council documents: the Arts and Culture Plan 2021-2026 and Bondi Junction Evening Culture and Entertainment Strategy 2018-2028. The proposed new draft Street Performance Policy and Guidelines combined those documents and addressed the research and community input indicating demand for both increased opportunities and spaces for cultural activation.

Councillors reviewed the draft Street Performance Policy and Guidelines (SPP&G) at Council's Finance, Operations and Community Services Committee on 5 April 2022, and directed officers to consult further with the Arts and Culture Advisory Committee on the Policy and Guidelines and to consider additional proposed sites for the trial period.

Following consultation with the Arts and Culture Advisory Committee and incorporating that feedback into the final Policy and selection of proposed sites, officers recommend that Council place the draft SPP&G on public exhibition for 90 days, coinciding with a trial of additional new street performance locations in Bondi Junction, Bondi Beach and at Bondi Road. Following the exhibition period and trial, the draft Policy and Guidelines will be updated based on community and performer feedback with a report prepared for Council to consider adoption of the final version.

2. Introduction/Background

In 2018, the Urban Planning Policy and Strategy team reviewed the Commercial Activity in Public Spaces (CAPS) policy and invited specific internal stakeholder input into the SPP&G section of the document.

Officers from Health and Rangers, Urban Planning Policy and Strategy, Property Infrastructure Services, Outdoor and Flagship Events, and Arts and Culture teams commenced a review of the SPP&G. The CAPS policy was not adopted at this time, and instead it was determined that relevant teams would progress individual policies in their areas of responsibility.

Over 2019-2020, the Arts and Culture team continued the SPP&G review and benchmarked definitions and terms against policies and guidelines from City of Sydney, Inner West Council and Property NSW (formerly Sydney Harbour Foreshore Authority). Potential Bondi Beach busking site inspections were undertaken to determine safe and appropriate potential performance zones.

In April 2021, Council adopted a new Arts and Culture Plan that established a framework to achieve five interconnected goals that articulate the desired long-term future for arts and culture in Waverley. The five goals focus on the community's desire for growth in: the sharing of our stories; arts and cultural places and spaces; cultural participation; showcasing our creative sector; and developing partnerships with the cultural sector.

The draft SPP&G responds to the community-led objectives of the new Arts and Culture Plan, particularly:

- Goal 2: We have a vibrant network of spaces and places for arts and cultural participation, production and experience; and
- Goal 4: Showcasing and supporting our creative sector and community.

It also responds directly to the following action outlined for Objective 2.3 in the Arts and Culture Plan:

- Review the current Street Performers Policy to support a greater variety of busking and buskers in more locations across Waverley, including at the Bondi Pavilion forecourt.

The draft Street Performance Policy and Guidelines (SPP&G) propose four main areas of difference from current operations:

- Expansion of performance zones to include Bondi Beach (previously Bondi Junction only).
- Increase of licence duration (to 12 months from six months) and the number of licences (to 30 licences from seven), and decrease in performance duration (to a maximum of two hours concurrently at each site, from four hours per day).
- Transition to online application process.
- Reduction of parental consent age from under 18 to under 16 years.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Finance, Operations and Community Services Committee 5 April 2022	FC/5.1/22.04	That Council: <ol style="list-style-type: none"> 1. Defers placing the draft Street Performance Policy and Guidelines on exhibition. 2. Refers the draft Policy to the Arts and Culture Advisory Committee for its review and advice, and requests it to consider the following additional sites: <ol style="list-style-type: none"> (a) Roscoe Street Mall. (b) Cox Avenue parklet, Hall Street.

		<p>(c) Parklet at Seven Ways.</p> <p>(d) Waverley Library forecourt.</p> <p>(e) Boot Factory forecourt.</p> <p>(f) Brisbane Street Plaza.</p> <p>(g) Bondi Road – Park Parade to Denham Street.</p> <p>3. Officers prepare a report to Council with the updated draft Street Performance Policy and summary of the advice provided by the Arts and Culture Advisory Committee for Council's consideration.</p>
Council 20 April 2021	CM/7.5/21.04	<p>That Council:</p> <p>1. Adopts the Arts and Culture Plan 2021–2026 attached to the report subject to the following amendment:</p> <p>(a) Page 118 of the agenda, first column, second paragraph – After the word 'are', insert 'as sovereign custodians' before the word 'the'.</p> <p>2. Changes the name of the Cultural Advisory Committee to the Arts and Culture Advisory Committee, to match the proposed name of the redrafted Plan.</p>
Strategic Planning and Development Committee 7 August 2018	PD/5.3/18.08	<p>That Council adopts the Bondi Junction Evening, Culture and Entertainment Strategy attached to this report, subject to the following amendments:</p> <p>1. General Actions – 4. Place Curator and Co-ordinator Function (page 8). Change the first recommendation to read as follows: 'Develop relationships between stakeholders, traders, residents, representatives of the Bondi Junction Precinct Committee and the Chamber of Commerce, including support for the Trader Group.'</p> <p>2. Bold Precinct Gateway (pages 12 and 21). Change the wording of the specific action to: 'Bold Precinct Gateway Artwork'.</p> <p>3. Application to wider LGA (page 24 of the agenda). At the end of the first sentence, add 'if deemed appropriate.'</p> <p>4. Page 465 of the attachment. Change 'block party' to 'street party'.</p>

4. Discussion

Following the direction of the Finance, Operations and Community Services Committee on 5 April 2022, officers expanded the proposed sites and invited the Waverley Arts and Culture Advisory Committee to review these sites, together with the draft SPP&G.

The Arts and Culture Advisory Committee met and provided its feedback on 30 May 2022.

Members agreed that the originally proposed locations posed no issue and should all remain in the trial. Of the seven additional proposed sites, Advisory Committee members agreed that three of the seven sites are viable and should be included in the trial. Committee discussion raised doubts regarding the other four sites. Those four sites are not recommended for inclusion in the trial SPP&G. Details are outlined in the Consultation section below.

Further to the additional proposed sites, Advisory Committee members proposed that the draft SPP&G be modified to allow licence holders a two-hour time limit rather than one hour. This is to enable performers more time to work and explore the specific session and site potential, acknowledging that one hour could be too short a time for performers to achieve this.

Members also queried the provisions made in the draft SPP&G regarding the management of excessive volume and provisions for the revocation of licence. These issues are addressed in the Policy's Assessment Criteria and the Guidelines Terms and Conditions.

The draft Street Performance Policy lists Acceptable and Unacceptable Acts including "excessively loud performances". The draft Street Performance Guideline's Terms and Conditions make broad provision for compliance enforcement, stipulating that "Performers must comply immediately with any lawful direction given by the Police or Council Rangers". Licence revocation is provided for in number 27 of the draft Guideline's Terms and Conditions whereby "Any breach of these conditions will result the busking permit being revoked. Council may revoke a permit at any time."

The draft SPP&G's public exhibition period is proposed for September 2022 to November 2022. At the same time, a trial of the new Street Performance zones at Bondi Junction, Bondi Beach and on Bondi Road are proposed. This trial will enable the community to experience street performance at the new proposed sites, helping to inform their feedback on the draft SPP&G. The trial will also enable officers to assess any issues with the new permit application process and make any required changes.

A Have Your Say survey will invite feedback on the draft SPP&G. Additionally, intercept surveys will target respondents in the vicinity of the new performance zones during the trial period to gather data on performance zone usage and audience response. This data will inform the creation of a Street Performance Code, adapting the City of Sydney model code to specifically address community concerns and performer etiquette. This will support assessment of the impact of the zones and policy amendments and gauge the opinion of residents, artists and local businesses. This data will be applied to a final version of the revised policy.

5. Financial impact statement/Time frame/Consultation

Financial impact

The implementation of a new SPP&G has minimal financial impact. Although an increase in performance footprint and licence numbers necessitates some administrative and compliance input, this is modest compared to the cultural capital and economic stimulus gains for artists, local businesses and the community, and can be accommodated within existing officer resources.

Time frame

The exhibition period and trial of the new Street Performance Zones is proposed from September 2022 to November 2022. Community feedback will be received and reviewed by the Arts and Culture team in consultation with relevant Council officers, with a report to come back to Council for the final policy to be adopted.

Consultation

The draft SPP&G attached to this report has been reviewed and developed in consultation with multiple Council teams and benchmarked against current industry standards. Instigated by a CAPS review from the Urban Planning Policy and Strategy team, the draft policy reflects language and definitions consistent with the new Arts and Culture Plan 2021-2026.

Feedback on the additional locations proposed by Council's Finance, Operations and Community Services Committee on 5 April 2022 from internal stakeholders and the Arts and Culture Advisory Committee was sought and provided in April and May 2022.

Sites A (Roscoe Street Mall), F (Brisbane Street Plaza) and G (Bondi Road – Park Parade to Denham Street) were all considered potentially viable and are recommended for inclusion in the draft Policy and 90-day trial.

The remaining sites all posed a range of complexities and risks related to proximity to residential properties and traffic, and inconsistency with the context of surrounding activities. Following the collation of this feedback, officers recommend that sites B (Cox Avenue parklet, Hall Street), C (Parklet at Seven Ways), D (Waverley Library forecourt) and E (Boot Factory forecourt) not be included in the draft Policy and 90-day trial.

The Advisory Committee noted that practice will inform and dictate how sites are ultimately used. It is proposed that a full review of the trial and exhibition results will inform any further improvements prior to the final Policy and Guidelines being returned to Council for adoption.

6. Conclusion

Following consultation with the Arts and Culture Advisory Committee, and incorporating that feedback into the final selection of proposed sites, officers recommend that Council place the draft SPP&G on public exhibition for 90 days, coinciding with a trial of additional new street performance locations in Bondi Junction, Bondi Beach and at Bondi Road. Following the exhibition period and trial, community feedback will be incorporated into the draft Policy and a report prepared for Council with the final version.

7. Attachments

1. Draft Street Performance Policy and Guidelines [↓](#) .



WAVERLEY
COUNCIL

Street Performance Policy and Guidelines

Street Performance Policy and Guidelines

Policy owner	Arts, Culture and Events
Approved by	
Date approved	
Commencement date	
TRIM Reference	A21/0076
Next revision date	
Relevant legislation/codes	<ul style="list-style-type: none"> • <i>Local Government Act 1993</i> • <i>Anti-Discrimination Act 1977</i> • <i>Companion Animals Act 1998</i> • <i>Occupational Health and Safety Act 2000</i> • <i>Protection of the Environment Operations Act 1997</i> • <i>Liquor Amendment (Night-time Economy) Act 2020</i>
Related policies/procedures/guidelines	<ul style="list-style-type: none"> • Waverley Pricing Policy Fees and Charges • Waverley Council Community Strategic Plan • Waverley Council Arts and Culture Plan 2021-2026 • Bondi Junction Mall Code and Markets Policy • Bondi Junction Evening Culture and Entertainment Strategy 2018 - 2028 • 24 Hour Economy – NSW Government – September 2020 • The Sydney Busking Code
Related forms	Street Performance Application Form Street performance Parental Consent Form

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Section A: Street Performance Policy

1. Policy Objectives

The objectives of this policy are to:

- Encourage street performance to enhance the vibrancy of public spaces
- Provide a framework to manage the use of public space for street performance
- Attract the community and visitors alike to engage in community life.

2. Definitions

<i>Amplification</i>	The process of increasing the volume of sound using speakers or amplifiers. In this policy, small battery-powered speakers are permissible only.
<i>Busking</i>	Performing in a public space for an audience in exchange for money offered voluntarily. Busking is referred to as 'street performance' in this policy to include all forms of performances.
<i>Dangerous Implement</i>	Any object that, because of the way it is used or its design or construction, poses a risk, hazard or a potential risk or hazard to the safety or welfare of a member of the public or any person handling the object. This term includes knives, spears, swords, chain saws, spikes, flammable materials and sharp implements.
<i>Group Acts</i>	Performance conducted by more than one individual. In this policy, group acts are limited to four (4) people.
<i>Pavement Art</i>	Temporary drawings applied directly onto the pavement or applied onto a large removable surface (such as canvas or plastic) laid on the pavement. Pavement art does not include any good or service for sale. Pavement art can be a form of busking.
<i>Soliciting of Funds</i>	The act of asking, begging, seeking or requesting money or goods from members of the public.
<i>Street Performance</i>	An entertainment event that substantially involves the demonstration of an artistic skill including playing a musical instrument, theatre, dancing, singing, clowning, juggling or other similar performance skills.
<i>Street performer</i>	A person who entertains in a public place by playing a musical instrument, dancing, singing, clowning, juggling, art making or performing acts of a similar nature with the intention of receiving funds from members of the public.

3. Scope

This policy identifies the conditions that apply to all street performers undertaking performances within Waverley. Performances are only permitted within designated areas with an approved permit and are subject to the conditions outlined in this Policy and Guidelines.

4. Policy Content

Eligibility

Busking is referred to as street performance in this policy to include all forms of performances undertaken in public spaces. Street performance is broadly defined as an entertainment event that substantially involves the demonstration of an artistic skill including playing a musical instrument, theatre, dancing, singing, clowning, juggling or other similar performance skills.

Street performance is only permitted in designated areas with a Council issued licence.

Council will assess applications against the Assessment Criteria in Section B: Street Performance Guidelines and advise applicants of the result of their application.

Street Performance Zones

Designated and Non-designated areas

The following areas have been identified as designated zones for street performance in the Local Government Area. See Street Performance Zone Maps in Section 6 of the Street Performance Guidelines.

Designated Area	Street Performance Zone
Bondi Junction - Oxford Street Mall	<ol style="list-style-type: none"> 1. (East) Bronte Road 2. (Centre) Rowe Street 3. (West) Newland Street
Bondi Junction - Waverley Street Mall	<ol style="list-style-type: none"> 4. (Centre) Waverley Street Mall – Acoustic site 5. (South) Brisbane Street Plaza
Bondi Beach	<ol style="list-style-type: none"> 1. Park area immediately to the south of the Outdoor Fitness Gym 2. Triangular Path Intersection – Bondi Park opposite Roscoe Street 3. Paved semi-circle adjacent to Bondi Park opposite Hall Street 4. Corner of Hall Street and Jacques Avenue (west) 5. Roscoe Street west of Gould Street – under sculpture installation (adjacent to Police Station)
Bondi Road	<ol style="list-style-type: none"> 1. Between Park Parade and Denham Street

Assessment Criteria

Applicants must comply with the Assessment Criteria and Terms and Conditions specified in Section B: Street Performance Guidelines.

Acceptable Acts

Street Performance licences are only issued for acceptable individual and group acts.

Unacceptable Acts

Unacceptable acts include:

- acts that cause a nuisance or obstructing pedestrian or vehicle traffic and entrances to shops or buildings
- excessively loud performances
- selling or offering for sale any articles, commodity or services apart from the street performer's own original material.
- vilification of community members, including, but not limited to, racial, sexual, gender or disability discrimination.

Street performers who undertake unacceptable acts may have their licence revoked.

Waverley Council does not approve licences for performances that involve:

- animals
- alcohol
- fire or flammable liquids
- dangerous implements or materials, including fire and knives.

Licences

Licences are granted for a 12-month period covering 1 January to 30 December each year. 30 licences are available per year. If the full allocation of licences has not been used, a mid-year intake of applications will be invited for the 6-month period from 1 July – 30 December.

Applications are accepted online only via the Waverley Council website: [hyperlink here](#)

Successful applicants will pick up their licence (with valid identification) from the Customer Service Centre in Spring Street Bondi Junction.

Licences require renewal annually according to published deadlines. Applications will not automatically be renewed and will be assessed annually according to the assessment criteria.

Street performers are required to have a public liability insurance policy that covers entertainers and/or street performers for up to \$20 million for any one loss.

Performers under the age of 16 must have their application signed by parent or guardian.

Register

Details of approved licences are held on a register in accordance with section 113(2) of the Local Government Act 1993. The information recorded includes:

- Name of the person to whom the licence is granted
- Type of performance
- Details of amplification equipment (if any).

This register will be publicly available, in accordance with section 113(5) of the Local Government Act 1993.

Profile image, address and other contact details will not be publicly available.

Monitoring

Council regularly monitors licence holders for quality assurance and to ensure street performers are operating in accordance with licence conditions.

Council officers may request a performer to cease performing at any time if the performance is deemed to be causing inconvenience or offence to the public; or likely to cause harm to the public or property.

Authorised Persons and event organisers can prohibit the use of an area for performances. The reasons for this restriction may include, for example, while Council or other approved works are in progress, or while a special event is in progress.

Responsibilities

Officers monitor and respond to public enquiries or complaints in relation to a street performance. Authorised Council officers will enforce the terms and conditions of any approvals to ensure performers are compliant in the Waverley Local Government Area.

Section B: Street Performance Guidelines

1. Assessment Criteria

Acts

Acceptable Acts

Individual Acts

A solo or individual performer may apply for an individual act and is only permitted to perform solo.

Group Acts

Group acts are limited to a maximum of four (4) individuals. Each member must be included in the application. Licences may be issued for larger groups at the discretion of the Council.

Unacceptable Acts

Waverley Council does not approve licences for performances that involve:

- Animals
- Alcohol
- Fire or flammable liquids
- Dangerous implements or materials, including fire and knives

Insurance

All street performers are required to have their own public liability insurance policy that covers entertainers and/or street performers for up to \$20 million for any one loss.

A copy of the certificate of currency will be required to be submitted with the application to Council.

2. Licences

Hours and Duration

Street performance licence holders may perform in designated zones only between the times of 9am - 9pm, Monday – Sunday.

Performers may perform for a maximum period of 2 hours concurrently in any one zone. Performers must leave the zone for at least an hour before a second performance.

Approval

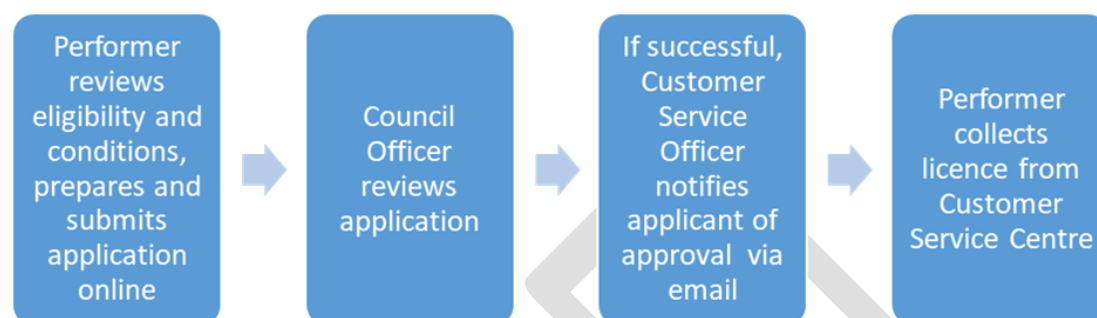
Successful applicants will be notified by email that their licence has been issued and will be requested to collect it from the Customer Service Centre.

If more than one street performer forms part of a group, each member of the group must hold a current Street Performance Licence and this must be clearly displayed during their performance.

Council may revoke a current Street Performance Licence if a licence holder is found to be consistently in breach of licence terms and conditions.

Note: A Street Performance licence does not allow street performances to take place in privately owned Shopping Centres or retail spaces. Separate approval must be sought directly from the Shopping Centre or retail management.

3. Licence Approval Process



4. Terms and Conditions

1. Licences are granted for a 12-month period covering 1 January to 30 December each year. 30 licences are available per year. If the full allocation of licences has not been used, a mid-year intake of applications will be invited for the initial 6-month period from 1 July – 30 December.
2. Applications are accepted online only via the Waverley Council website: [hyperlink here](#)
3. Licences are non-transferable or refundable and apply only to the nominated holder.
4. Performers must display their licence in a prominent, highly visible position in the performance site always during their act. Licences must be produced on request by Council Rangers.
5. Performers are restricted to designated zones shown in the maps attached to this document (see Section 6 – Site Maps).
6. Performers may perform for a maximum period of 2 hours concurrently per zone. Performers must leave the zone for at least an hour before a second performance.
7. Performers may use small battery powered amplification only. Specification of any proposed amplification is to be provided in the application.
8. Performers under the age of 16 require adult supervision whilst busking and the application for a licence needs to be signed by parent or guardian
9. Performers must keep the site they use clean while they are working. For street performance that includes pavement art, drawings must be removable by water and not leave a residue.

10. A performer who is supported by an assistance animal (as defined by section 5 of the Companion Animals Act 1998) may deliver a performance whilst accompanied by that assistance animal. The assistance animal must not form part of the performance.
11. Performers must comply immediately with any lawful direction given by the Police or Council Rangers.
12. Performers must not unreasonably interfere with pedestrian flow or public amenities, or cause obstruction to vehicles, or encouraging audience formation in a manner as to cause such interference
13. Performers may not operate closer than 5 metres from the door of premises open for business or perform within 5 metres of any street intersection or pedestrian crossing.
14. Licence holders must not obstruct a footpath, carriageway, entrance or exit of a building, footpath seating areas or other public or private thoroughfare.
15. The space occupied by the performer and all equipment should not exceed 2m².
16. Performers may not perform before 9am or after 9pm.
17. Performers may receive funds voluntarily from the audience but may not actively solicit funds.
18. Performers may not affix any material or mark/draw on any public property.
19. Performers may not perform within 5 metres of bank ATMs.
20. Performers may not offer goods and services for sale, display, demonstrate or advertise goods for sale or associate themselves with such advertising, with the exception of their own original work.
21. The use of fire, knives, swords, chainsaws or any other dangerous instrument is prohibited.
22. Performers may not deliberately upset any member of the public by their behaviour.
23. Performers must not consume alcohol or perform under the influence of alcohol or illegal drugs.
24. Performers may not use street furniture or the like as part of their performance.
25. Licence holders are only permitted to perform within Waverley Council designated Street Performance Zones identified in the Street Performance Policy and Guidelines Street Performance Zone Maps (section 6)
26. The Waverley Street Mall performance zone is for acoustic performances only. No amplification is allowed.
27. Any breach of these conditions will result the busking permit being revoked. Council may revoke a permit at any time.

28. Waverley Council officers at certain times may temporarily deactivate Street Performance Zones. Reasons for this deactivation may include during building/street works or specific events.

5. Checklist

Submission Requirements

An applicant is required to submit the following information with every application for a street performance licence:

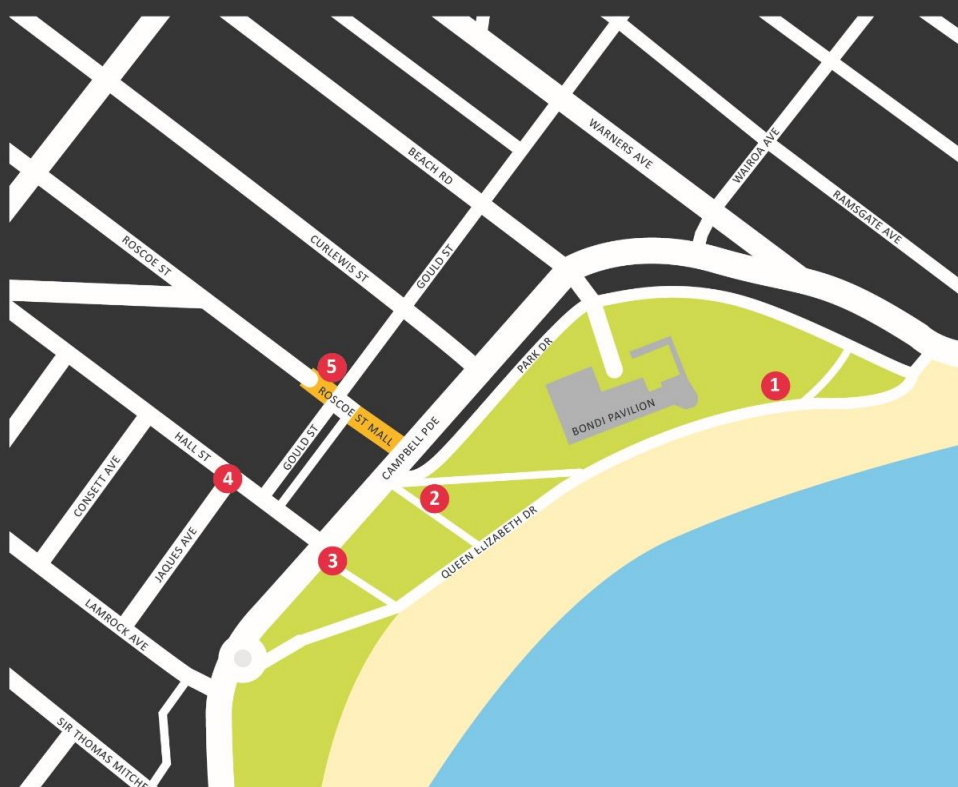
Document type	
A government issued proof of identity document that includes a profile image. This includes, current driver's licence, Proof of Age card, birth certificate or current passport. <i>Other forms of identification may be accepted on a case by case basis</i>	✓
One passport photograph	✓
Proof of public liability insurance for \$20 million	✓
Proof of parental consent for applicants under the age of 16 years	✓
Specification of any proposed amplification equipment is provided in the application	✓

6. Site Maps



Street Performance Zones

Bondi Beach



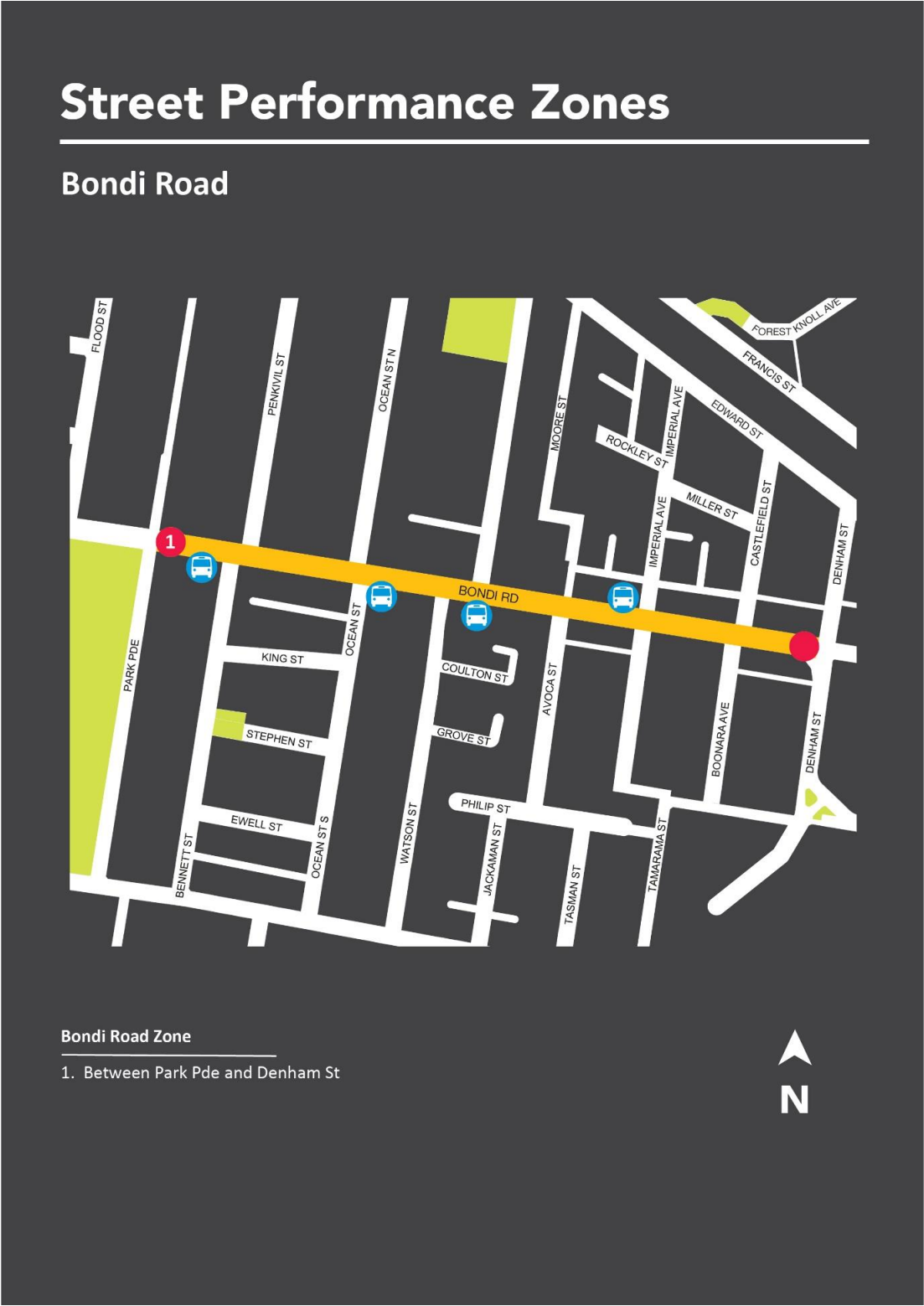
Bondi Beach Zones

1. Park area to the north of the children's play area
2. Triangular path intersection – Bondi Park opposite Roscoe Street
3. Paved semi-circle adjacent to Bondi Park opposite Hall Street
4. Corner of Hall Street and Jacques Avenue
5. Roscoe Street Mall – under sculpture installation, adjacent to Bondi Police Station



Street Performance Zones

Bondi Road



REPORT
FC/5.5/22.07**Subject:** Draft Volunteer Policy - Exhibition**TRIM No:** A16/0638**Author:** Annette Trubenbach, Executive Manager, Community Services**Director:** Meredith Graham, Acting Director, Community, Culture and Customer Experience

RECOMMENDATION:

That Council:

1. Notes the update on the volunteer review, as set out in the report.
2. Publicly exhibits the draft Volunteer Policy attached to the report for 28 days.
3. Officers prepare a report to Council following the exhibition period.

1. Executive Summary

This purpose of this report is to provide a summary of the comprehensive review of Council's volunteering practices and procedures which has been underway during the last 12 months. If endorsed by Council, the updated draft Volunteer Policy (Attachment 1) will be placed on public exhibition with a further report coming to Council for final endorsement.

2. Introduction/Background

Volunteers add significant value to the Australian economy, with the most recent official estimate valuing the annual contributions of volunteers in non-profit institutions at \$17.3 billion.

Volunteering has a proud history is alive and well in the Waverley local government area. Volunteering contributes significantly to social cohesion strategies, supports cultural expression and economic vitality as well as benefiting the individual volunteer in various ways.

Council's Local Connections program includes responsibility for guiding, coordinating, and overseeing volunteering processes, both internally and in response to external requests. The review of Council's volunteer practices and procedures has focused on updating all key areas of volunteering (recruitment, training, risk management, and supervision), and included child safe legislative requirements. On 2 June 2022, the Audit, Risk and Improvement Committee was briefed on progress with volunteer policy and procedures.

3. Relevant Council Resolutions

Nil.

4. Discussion

Council places a high value on volunteering as a social cohesion and community support strategy. Keeping our volunteers engaged, productive, happy, and safe is a priority and this has resulted in good selection, induction, and risk management processes.

Coinciding with increased WHS responsibilities during and following the COVID-19 pandemic, the review has focused on documenting and updating practices, streamlining procedures, and supporting detailed risk mitigation strategies. Following child safe legislation, Council officers across departments have started to address exposure/risks in child related employment and everyone's reporting responsibilities.

The Local Connections Co-ordinator engaged with volunteer supervisors across Council as well as essential support functions (i.e. HR and Risk and Safety) to determine volunteer status and requirements of volunteers in each area. This register identifies requirements including an application form, probity checks, volunteer induction handbook, volunteer policy, code of conduct, WH&S online training, onsite induction, annual survey, and volunteer feedback. The register also differentiates between Council volunteers and volunteer and membership groups supported at Council venues.

To date, the review enabled Council officers to:

- Ensure roles selected are suitable for volunteers and don't replace 'core work' of Council officers.
- Develop a new Position Description template and application form.
- Finalise Council's Volunteer Agreement referencing the Code of Conduct (and enhanced by Child Safe Code of Conduct).
- Develop processes, systems and documentation for probity checks and onsite inductions.
- Update Volunteer Policy – implementation to be supported by Handbook updates
- Update WH&S Online Training – in development.

Council also has access to a volunteer database to streamline process and communication. A survey and volunteer feedback template are being developed to facilitate evaluation and process improvement.

Alignment with national policy objectives

This report coincides with Volunteering Australia's 2022 submission to the Productivity Inquiry. The submission argues for stronger recognition of the significant contribution made by volunteers in support of critical functions like care and support sectors and emergency management, and as a unique form of social and productive activity.

It is also a call for action. Referring to recent research findings, Volunteering Australia is concerned about a sharp decline nationally in formal voluntary work (through an organisation or group) which has been impacted by the Pandemic. It found that the proportion of adult Australians engaging in formal voluntary work fell from 36% in late 2019 to 24% in April 2021 (Australian National University Centre for Social Research and Methods, 2021).

It is also acknowledged that the resilience and innovation of volunteers helped local councils provide vital support through recent challenges. This has been Waverley's experience as well, enhancing 'surge capacity', community service delivery, and social connectedness outcomes during the crisis. However, the ease of restrictions has not yet resulted in volunteers flooding back into the voluntary sector, and this is of great concern to the national peak.

Lack of ongoing support, poor strategic planning, and inconsistent consideration of volunteers in guidance and communications have frustrated volunteer involvement across Australia. In acknowledging these findings, it is of vital importance for Council to continue raising the profile of volunteering, address any gaps

or shortcomings and balance risk/administrative procedures with practical, hands on support and recognition efforts.

Volunteering Australia recommends measures to strengthen volunteering and advocates for regulatory changes to remove barriers to volunteer involvement. While voluntary work is recognised for its crucial role in delivering some of Council's key objectives, volunteering stands outside or rather alongside of Council's human resources system and responsibilities for policy implementation is shared across many teams. Going forward, facilitating efficient and streamlined volunteer management practices will be important and would likely be enhanced by the new organisation structure.

5. Financial impact statement/Time frame/Consultation

Implementation of the policy will be absorbed in operational budgets. If endorsed, the draft Volunteer Policy will be placed on public exhibition for a period of four weeks. A further report to Council will summarise feedback and seek final adoption.

Over the last 12 months, procedures, insurance details, risk management approaches and the policy framework have been reviewed/developed in consultation with cross council teams who have engaged with volunteers in the past, HR, Learning, Risk and Safety, as well as neighbouring councils and peaks.

6. Conclusion

This report provides a summary of the comprehensive review of Council's volunteering practices and procedures. It refers to the national policy environment and key objectives being pursued by the Volunteering Australia which has relevance for Waverley's local context and current situation.

The updated draft Volunteer Policy will be placed on public exhibition, with a further report coming to Council for final endorsement.

7. Attachments

1. Draft Volunteer Policy [↓](#) .



WAVERLEY
COUNCIL

Volunteer Policy

Volunteer Policy

Policy owner	
Approved by	
Date approved	
Commencement date	
TRIM Reference	
Next revision date	
Relevant legislation/codes	
Related policies/procedures/guidelines	
Related forms	

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8. Review of this Policy..... Error! Bookmark not defined.

1. Background

Volunteering is an important part of an engaged, active and involved community. Many local activities and programs depend heavily on volunteer involvement.

Waverley Council recognises the great contribution of volunteers to social cohesion and community wellbeing, and the significant economic value of voluntary work across social, political, environmental, recreational and cultural sectors of community life.

Volunteers are a key human resource in:

- Supporting and enhancing community services.
- Building the capacity and wellbeing of the community.
- Protecting and improving our physical environment.
- Enhancing community and cultural events, activities and programs.
- Strengthening community connections and social inclusion.

To support and encourage community participation through volunteering, Council aims to:

- Provide opportunities for volunteers to take an active role in their community through relevant Council services and programs in a professional, safe, enjoyable, welcoming, and fair working environment.
- Promote volunteering in the community and share volunteering opportunities available through Waverley Council and local community organisations.
- Identify potential volunteer activities within Council to enhance services and community activities.
- Provide opportunities for volunteers to maintain and/or learn new skills and build local connections.

2. Purpose

This policy is intended to guide the coordination, management and support of volunteering at Waverley Council through:

- Reinforcing Council's commitment and appreciation for volunteers.
- Providing a framework that reflects the National Standards for Volunteering to provide adequate support for Council officers and volunteers and clarification of the respective rights and responsibilities.

3. Definitions

Term	Definition
<i>Volunteer</i>	A person that undertakes activities of benefit to the community, of their own will, and without monetary reward.
<i>Employee</i>	A person recruited for paid employment.
<i>Corporate Volunteer</i>	A person volunteering as part of their employment with organisations that engage with community activities relating to their Corporate Social Responsibility.
<i>Duke of Edinburgh</i>	A youth development program, empowering young people aged 14 – 24 to explore their full potential and find their purpose, passion and place in the world.
<i>Work Experience</i>	Industry placements provided for high school students as part of their course requirements.
<i>Internship</i>	A structured work or volunteer experience involving specific learning goals as part of training or studies, usually arranged with and supervised by an education provider.
<i>Child</i>	A person who is under the age of 18 years.
<i>Child Safe Organisation</i>	An organisation in which child safety is embedded in planning, policy and practices and where the voices of children and young people are valued and actioned.
<i>Child Safe Standards</i>	Principle-based outcome for child safe strategies

4. Scope

This policy applies to:

- Individuals who perform volunteering work with Council.
- Corporate volunteers with Council.

It does not apply to:

- Council employees.
- Contractors.
- Independent NFP groups.
- Duke of Edinburgh students.
- Work Experience students.
- Students undertaking internships.

5. Policy Context

5.1 Guiding principles

Council recognises and supports the National Standards for Volunteering developed by Volunteering Australia:

- **Leadership and Management:** Council and its employees will lead and promote a positive culture towards volunteering and implement effective management systems to support volunteer involvement.
- **Commitment to Volunteer Involvement:** Council's commitment to volunteer involvement is set out through vision, planning and resourcing, and supports the organisation's strategic direction.
- **Volunteer Roles:** Volunteers are engaged in meaningful roles which contribute to the organisation's purpose, goals and objectives.
- **Recruitment and Selection:** Volunteer recruitment and selection is planned, consistent and meets the needs of the Council and volunteers.
- **Support and Development:** Volunteers understand their roles and gain the support, knowledge, skills and feedback needed to safely and effectively carry out their duties.
- **Workplace Safety and Wellbeing:** The health, safety and wellbeing of volunteers is protected in the workplace through induction, safe work practices, and relevant insurances.
- **Volunteer Recognition:** Volunteer contribution, value and impact is understood, appreciated and acknowledged.
- **Quality Management and Continuous Improvement:** Effective volunteer involvement results from a system of good practice, review and continuous improvement.

5.2 Council's Responsibilities

Council commits to:

Creating meaningful volunteering opportunities by:

- exploring non essential (enhancement) activities that support Council and or the community and build skills and connections for the volunteers;
- articulating how volunteers contribute to the organisation's purpose, goals and objectives, for example in volunteer role descriptions, promotional materials and recognition events;
- matching volunteer enquiries to relevant volunteer roles based on community members' interests and experience;
- integrating flexibility within volunteer roles by offering short term engagements, time limited commitments, and supporting hybrid and remote volunteering whenever possible.

Providing a healthy and safe environment for community members, clients, staff and all those who may come into contact with volunteers by:

- requesting/arranging probity checks for volunteers as necessary;
- ensuring Council's Code of Conduct is applied;
- arranging general as well as specific site inductions;
- ensuring the volunteer has the knowledge and skills required to undertake the assignment;
- providing support and adequate supervision.

Fostering a trusting relationship with volunteers by:

- providing volunteers with the Volunteer Policy and related documents;
- encouraging volunteers to raise any issues or concerns with Council officers

Providing a welcoming and learning environment to volunteers, by:

- providing sufficient training and information for volunteers to perform their duties;
- facilitating opportunities for volunteers to connect with each other;
- responding to volunteer queries, and providing constructive feedback to volunteers in a timely manner;
- providing opportunities for volunteers to learn about and engage with other functions of Council.

Recognising and rewarding volunteers for their contribution, value and impact, by:

- celebrating National Volunteer Week and other relevant occasions with dedicated activities for volunteers;
- acknowledging volunteers' contributions publicly in project reports/presentations;
- providing volunteers with tokens of appreciation, certificates, statements of volunteering/references related to their volunteer roles when possible.

5.3 Volunteers' Rights and Responsibilities

Volunteers at Waverley Council can expect to be selected, interviewed and engaged in accordance with all relevant legal and statutory requirements, including equal opportunity and anti-discrimination legislation and will be working in a safe and healthy environment under adequate insurance cover.

Volunteers have the right to be provided with:

- a volunteer role description that clearly describes agreed arrangements;
- a copy of Council's Volunteer Policy and related documents;
- a Council induction covering risk and safety procedures, and (where indicated) a site induction;
- adequate training and information to confidently perform their duties;
- adequate supervision and feedback.

Volunteers will be

- reimbursed for out-of-pocket expenses incurred on behalf of Council;
- able to provide feedback through formal and informal mechanisms;
- encouraged to raise and have resolved any grievances they have in a safe, confidential and sensitive manner in accordance with the Waverley Council Grievance Procedure;
- able to decline tasks they are not comfortable with, in consultation with their supervisor;
- able to cease their volunteering engagement with Council in consultation with their supervisor;
- protected in relation to their privacy rights via the Information Protection Principles in the Privacy and Personal Information Protection Act 1988.

Volunteers are expected to:

- adhere to the Council's Volunteer Policy, Volunteer Handbook and Code of Conduct;
- carry out the activities included in their volunteer role description;
- ask for support from their supervisor when needed;
- report any injuries, hazards, or safety incidents as they arise with their supervisor immediately;
- maintain confidentiality and privacy requirements in relation to information gained during their assignment;
- be accountable (but not bear responsibility) for their role in programs and project;
- give notice if their availability changes or if they can no longer volunteer;
- seek prior approval from their supervisor for any out-of-pocket expenses incurred on behalf of Council;
- advise their supervisor coordinator of any changes of personal details and events that may affect their probity status during their volunteer engagement;
- support other volunteer team members as needed.

5.4 Corporate Volunteering

Council welcomes the opportunity to work with corporate volunteers and will identify opportunities that match corporate objectives within Council or through community organisations where possible. Council is committed to ensuring the best possible experience for corporate volunteers.

As a local government organisation, Council is unable to endorse a commercial product or entity and as such, logos and branding by volunteers is not permitted without Council's consent. Council's communications and engagement team will manage publicity and promotion in consultation with the company's representative.

5.5 Operating on Waverley Council Premises

Independent volunteer groups operating on Waverley Council premises such as the Waverley Library, Customer Service Centre, and Waverley Cemetery, whilst not covered by the Volunteer Policy, are encouraged to participate in volunteer connections and recognition activities organised locally by Council and may benefit from additional support on a case-by-case basis.

5.6 Insurance

Waverley Council volunteers are covered through Volunteer Accident Insurance Policy and Public Liability Insurance. A copy of both policies is available on request for organisations partnering with Waverley Council on volunteering activities.

6 Related legislation

Fair Work Act 2009

Waverley Council is committed to ensuring that all volunteering roles are lawful and do not create any employment relationships as defined under the Fair Work Act 2009.

Work Health and Safety Act 2011

The Work Health and Safety Act 2011 (WHS Act) requires Waverley Council to ensure, so far as is reasonably practicable, the physical and mental health and safety of all of its workers, including volunteers.

Child Protection Legislation

Waverley Council is a Child Safe Organisation that follows the Child Safe Standards. Volunteers that are in a position directly or indirectly working with children, or other vulnerable members of the community, will be required to undertake a Working with Children Check and other screening measures such as references. Recruitment in a volunteer position is subject to the outcome and risk assessment associated with these procedures.

7. Related Forms and Documents

- Waverley Council Volunteer Application Form
- Waverley Council Volunteer Agreement
- Waverley Council Volunteer Role Description
- Waverley Council Volunteer Induction Checklist
- Waverley Council Volunteer Induction Handbook
- Waverley Council Volunteer Exit Survey
- Waverley Council Code of Conduct for Council Committee Members & Other Council Officials
- Waverley Council Child Safe Policy 2020
- Waverley Council Child Safe Code of Conduct 2021
- Waverley Council Community Strategic Plan 2022-2032
- Waverley Council Community Engagement Strategy
- Waverley Council Reconciliation Action Plan 2019 - 2021
- Waverley Council Cultural Diversity Strategy 2021 – 2031
- Waverley Council DIAP 2022-2026

- Waverley Council Sustainable Communities Strategy 2021
- Waverley Council WHS Policies
- Volunteering Australia National Standards

8. Review of this Policy

This Policy will be reviewed every three years or as required in the event of legislative changes and requirements.

REPORT
FC/5.6/22.07

Subject: Access and Inclusion Advisory Panel - Minutes

TRIM No: A21/0096

Author: Annette Trubenbach, Executive Manager, Community Services

Director: Meredith Graham, Acting Director, Community, Culture and Customer Experience

RECOMMENDATION:

That Council receives and notes the minutes of the Access and Inclusion Advisory Panel meetings held on 14 October 2021 and 31 March 2022 attached to the report.

1. Executive Summary

This report provides information about the Access and Inclusion Advisory Panel meetings held on 14 October 2021 and 31 March 2022. Council officers recommend that the minutes attached to this report will be made available to the public via Council's website.

2. Introduction/Background

On 16 March 2021, Council established the Access and Inclusion Advisory Panel to provide input and advice to Council on disability access and inclusion matters, including the development and implementation of the Disability Inclusion Access Plan (DIAP).

The aim of the Panel is to promote an inclusive community and enhance the inclusion and participation of people with disability in community life. Members provide advice from a lived experience, carer or service provider perspective. The Advisory Panel builds on the work of Council's former Access Advisory Committee.

3. Relevant Council Resolutions

Nil.

4. Discussion

This report updates Council on the Access and Inclusion Advisory Panel meetings held on 14 October 2021 and 31 March 2022. The draft minutes were accepted in subsequent meetings of the Panel and are attached to this report.

Key areas of discussion at the meetings were:

- Development of the DIAP 2022-2026. Members provided input on the consultation plan, provided feedback about targeted consultations and consultation findings.
- Access barriers identified in the Waverley area.
- Bondi Story Room.

5. Financial impact statement/Time frame/Consultation

Nil.

6. Conclusion

This report provides information about the Access and Inclusion Advisory Panel meetings held on 14 October 2021 and 31 March 2022. Council officers recommend that the minutes attached to this report will be made available to the public via Council's website.

7. Attachments

1. Access and Inclusion Advisory Panel - 14 October 2021 - Minutes [↓](#)
2. Access and Inclusion Advisory Panel - 31 March 2022 - Minutes [↓](#) .

ACCESS AND INCLUSION ADVISORY PANEL MINUTES

Tuesday 14 October 2021
6pm – 7.30 pm
Zoom Meeting



Attended
Members Councillors Cr Elaine Keenan (Chair), Cr Tony Kay (Deputy Chair), Cr Dominique Wy Kanak
Community Members Andre Cioban, Ben Alexander, Ben Whitehorn, Danny Hui, Petra Pattinson, Rachel Lazarov, Zoe Dunn, Mia Capitanelis
Council Officers Sharon Cassidy, Acting Director, Community Assets and Operations Annette Trubenbach, Executive Manager, Community Programs Chris Bath, Manager, Older People and Disability Services Annabelle Hayter, Community Development Officer, Access and Inclusion
Apologies
Emily Scott, General Manager Cr Paula Masselos Cr Angela Burrill

Item	Minutes: Annabelle Hayter	Action officer
1. Welcome & Acknowledgement of Country	Cr Keenan welcomed everyone and gave Acknowledgement of Country. New member, Mia Capitanelis was welcomed.	
2. Introductions and Apologies	Councillors, Council staff and members introduced themselves. Apologies see above.	
3. Conflict of Interest	No members declared any conflicts of interest or potential conflict of interest.	
4. Minutes of last meeting and business arising	No changes to the minutes and minutes accepted. Review of Action Log: All actions completed except for Action - Agenda item 5 which cannot be completed until census information comes out. COVID 19 The main strategy is to focus on encouraging community members to get vaccinated. People	

ACCESS AND INCLUSION ADVISORY PANEL MINUTES

Tuesday 14 October 2021
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Zoom Meeting



	<p>described different experiences of obtaining vaccination appointments. Some people found it very difficult, others found it relatively easy. There are a number of strategies the NSW and Australian governments are implementing in South East Sydney Local Health District including:</p> <ul style="list-style-type: none"> • Encouraging everyone who can go through the mainstream booking procedures and mainstream clinics to do so. • Targeting disadvantaged communities by: <ul style="list-style-type: none"> ○ establishing one day a week clinics in community centres such as Lexington Hub - South Maroubra, Daceyville, Ozanam Centre at Woolloomooloo, and Wayside Bondi. ○ Providing weekly pop up walk-in mobile vaccination services. These services were only advertised through local networks not to the broader community. Most of these services were not being offered in Waverley LGA. ○ Disability services were also helping people to get vaccinated and bringing in staff to vaccinate participants on site. <p>Discussion:</p> <p>The different approaches seem adhoc and information pathways about the clinics are not clear. Randwick Waverley Community Transport was asked to transport people to clinics with very little notice.</p> <p>Action: Vaccination information to be made available to community members when available.</p>	Annabelle Hayter
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ACCESS AND INCLUSION ADVISORY PANEL MINUTES

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<p>5. Bondi Story Room update</p>	<p>Todd Fuller provided an overview of Bondi Story Room which is an interactive digital mural which will part of the new redeveloped Bondi Pavilion. The mural will tell the diverse stories of Bondi including Indigenous history, Surf Lifesaving history, right through to waves of migration and architecture. Community members can submit suggestions for stories through Council's Have your Say website. At the moment there are more than 200 stories that have been prepared. The stories need to be linked to Bondi.</p> <p>The Arts and Culture Team and Grumpy Sailor developer of the technology, met with members of the Access and Inclusion Panel to discuss how to make the exhibition accessible to people with disability. They also received advice from access consultants.</p> <p>Main access elements include:</p> <ul style="list-style-type: none"> • Have a web page that people can access via their phone or tablet. This will mean people who do use technology will be able to use their device while in the story room. The device will be set up to meet people's individual needs eg: use of voice activation for people with low vision. There will also be a QR Code embedded into the wall which will allow people to move away from wall. • In the corner of the room is going to be an interactive button which lowers all the interactivity of the wall down so that it is within the range of someone who is uses a wheelchair. • There will be a tactile ridge so the coastline within the projection will be 	
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ACCESS AND INCLUSION ADVISORY PANEL MINUTES

Tuesday 14 October 2021
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Zoom Meeting



	<p>raised slightly so that that wall experience becomes more interesting for someone with a vision impairment.</p> <ul style="list-style-type: none"> • There will be a fully accessible video welcoming and explaining how to use the Bondi Story Room. • Feedback from the group around benches and furniture in the space has been passed on to the project manager and the architects • Feedback about lighting is welcomed when the lighting of the space is being set up. <p>It was noted that the site will be accessible to people in wheelchairs and electronic devices can be borrowed from the gallery if people don't have their own to use. Concerns were raised about the possible clash of different audio in the room. This has been considered, the sea scape sound is quite low and most people who use a device will be using some sort of headphones. It was felt that this would be manageable.</p> <p>Action: Todd to contact Mia to discuss how children and young people can interact with the space.</p> <p>Todd noted down people's suggestions for stories including:</p> <ul style="list-style-type: none"> • Wairoa School <p>Action: Petra to link Todd with contacts at the school.</p> <ul style="list-style-type: none"> • John Wright, older person living in the area. It was noted that John is a great 	<p>Todd Fuller</p> <p>Petra Pattinson</p>
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ACCESS AND INCLUSION ADVISORY PANEL MINUTES

Tuesday 14 October 2021
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Zoom Meeting



	<p>suggestion and has already been nominated.</p> <p>Other suggestions included:</p> <p>Sculpture by the Sea Tactile Tours and Disabled Swimmers Bondi.</p> <p>The Chair thanked Todd for the presentation and acknowledged his work and the work of the Panel members who participated in the consultation to make Bondi Story Room more inclusive. The work of the previous Access Committee was also acknowledged in helping Bondi Pavilion to be more accessible.</p>	
<p>6. Disability Inclusion Action Plan (DIAP) 2022 – 2026</p> <p>a. Paper – Targeted community consultations for next DIAP</p>	<p>Annabelle Hayter spoke to the attached paper.</p> <p>Questions:</p> <p>Q: How are the regional consultations being disseminated to the general community?</p> <p>A: We are finalising promotional material and it will be sent through networks and publicised on the website and through social media. It will be sent to panel members as well.</p> <p>Q: You mentioned the last DIAP was done by consultants. Is that the intention this time or will staff be running the consultation?</p> <p>A: Staff will be running the targeted focus groups and one to one conversations. A consultant has been engaged to lead the two regional consultations.</p> <p>Other issues for consideration:</p> <ul style="list-style-type: none"> Suggestion that Physical Disability Council did a good submission for the upgrade of Bronte Surf Club 	Annabelle Hayter

ACCESS AND INCLUSION ADVISORY PANEL MINUTES

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	<ul style="list-style-type: none"> It is good to connect with teachers in mainstream schools. There is also a team in Department of Education that focuses on disability strategy which could be a contact point. <p>Action:</p> <p>Send through Physical Disability Council and NSW Education contacts to Annabelle</p> <p>Randwick Girls High School would be a good place to connect with.</p> <p>Action:</p> <p>Follow up with Zoe about Randwick Girls High School contacts</p> <p>KU would be a good contact as they work with families and children with disability.</p> <p>Action:</p> <p>Follow up with Mia about Kindergarten Union contacts as KU works with children and families with disability.</p> <p>Other issues to be considered as part of the DIAP:</p> <p>Waverley is a culturally diverse community and the needs of people with disability from CALD backgrounds should be considered.</p> <p>It is important that engagement with Aboriginal and Torres Strait Islander people with disability occurs.</p> <p>Consideration should be given to how development and planning processes consider the needs of residents with disability, particularly for people with ongoing health conditions or people who are neuro diverse</p>	<p>Danny Hui</p> <p>Annabelle Hayter</p> <p>Annabelle Hayter</p> <p>Annabelle Hayter</p>
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**ACCESS AND INCLUSION ADVISORY PANEL
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Tuesday 14 October 2021
6pm – 7.30 pm
Zoom Meeting



	well we will have a face meeting. There will be capacity for Zoom to be used as well. Action: Meeting dates for 2022 will be sent through after the council election	Annabelle Hayter
Meeting closed 7.30pm		

ACCESS AND INCLUSION ADVISORY PANEL MINUTES

Thursday 31 March 2022
6 pm – 7.30 pm
Face to Face and Zoom



Attended
Members Councillors Cr Elaine Keenan (Chair)
Community Members Andre Cioban, Ben Whitehorn, Mia Capitanelis, Petra Pattinson, Rachel Lazarov, Zoe Dunn
Council Officers Sharon Cassidy, Acting Director, Community Assets and Operations Annette Trubenbach, Executive Manager, Community Programs Chris Bath, Manager, Older People and Disability Services Annabelle Hayter, Community Development Officer, Access and Inclusion
Apologies
Cr Tony Kay (Deputy Chair) Cr Paula Masselos Cr Angela Burrill Cr Dominique Wy Kanak Clr Ludovico Fabiano Clr Leon Goltsman Ben Alexander Danny Hui Emily Scott, General Manager George Bramis, Director Richard Sheridan, A/Director

Item	Minutes: Annabelle Hayter	Action officer
1. Welcome & Acknowledgement of Country	Cr Keenan welcomed everyone and gave Acknowledgement of Country.	
2. Introductions and Apologies	Councillors, Council staff and members introduced themselves. Apologies see above.	
3. Conflict of Interest	No members declared any conflicts of interest or potential conflict of interest.	
4. Minutes of last meeting and business arising	No changes to the minutes and minutes accepted.	

Thursday 31 March 2022
6 pm – 7.30 pm
Face to Face and Zoom

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ACCESS AND INCLUSION ADVISORY PANEL MINUTES

Thursday 31 March 2022

6 pm – 7.30 pm

Face to Face and Zoom



	<p>Whitehorn supported the need for additional parking outside key venues and acknowledged it is challenging managing the different community expectations.</p> <p>There was a lot of locational information raised through the DIAP consultations, where people were struggling because of poor footpaths, lack of ramps etc. It was discussed that residents felt council only partially dealt with issues or not at all.</p> <p>It was discussed that there are a number of issues from Council's perspective:</p> <ol style="list-style-type: none"> 1. There is a backlog of jobs due to COVID and lack of available staff to do the work. 2. When jobs are completed, they need to be fully completed not just half completed. Outdoor staff may need to be educated about why this is important, particularly for people with disability. 	
<p>5. Disability Inclusion Action Plan (DIAP) 2022 – 2026</p> <ol style="list-style-type: none"> a. Summary of consultations results b. Discussion and next steps <p>6.</p>	<p>Chris Bath presented a summary of consultation results, suggested DIAP priorities and next steps See presentation attached. The DIAP needs to go on exhibition in May to meet tight timeframes.</p> <p>A summary paper of consultation results was sent out prior to the meeting along with the key outcomes of the regional framework which was developed 4 years ago. The DIAP consultations reconfirmed the regional framework priorities are still current.</p> <p>Council now needs to develop a DIAP July 2022 - June 2026 which sits under the regional framework, identifying key actions based on the</p>	

ACCESS AND INCLUSION ADVISORY PANEL MINUTES

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	<p>feedback received from the consultations. Some of the projects in the current plan will be rolled over into the next plan.</p> <p>During the consultation we contacted over 130 people from October 2021 to February 2022. There were two regional workshops, consultations with specialist networks and one-on-one conversations with individuals and services. We also had an online survey open from October 21 to December 21 and received submissions as well.</p> <p>We tried to capture the diversity of people's experience and their expertise in this area so that we could obtain a broad view.</p> <p>The key themes that came out of the DIAP consultations include:</p> <ul style="list-style-type: none"> • Improve accessibility of streetscapes, open spaces, and beaches • Access to skill development and meaningful employment • Genuine engagement and opportunities for co-design • Engagement and connection with local business and community networks <p>Top Challenges</p> <ul style="list-style-type: none"> • Make it easier to access commercial centres, shops, places to exercise, socialise and play • Make it easier to participate in recreation, events, and cultural activities • Improve community perception of people's abilities and needs to support 	
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	<p>connection and employment opportunities</p> <ul style="list-style-type: none"> • Treat inclusive design as an essential component when designing streetscapes, programs, communications, and activities <p><u>Focus Area 1 - Inclusive Attitudes and Behaviours</u></p> <p>Suggestion:</p> <p>Run local community events where everyone is encouraged to attend along with children with a disability. Bring the inclusiveness as part of the local community.</p> <p>Comment: It's important that people with disability lead and run their own programs – staff should not be leading, people with disability should be leading. For example, Wairoa students run a cafe which is open to the public, why can't they partner with a business running out of Bondi Pavilion.</p> <p><u>Focus Area 2 - Liveable Community</u></p> <p>Q: Could we have a community bus that runs to pick up people that find it difficult to get to events?</p> <p>A: Community transport could do this; they just need time to organise it and information about the event. Community transport provides transport to Council's Seniors Programs.</p> <p>Comment: There is no mobility parking outside Spring St Customer Service Centre and there are two Council carpark spaces. It makes it difficult</p>	
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ACCESS AND INCLUSION ADVISORY PANEL

MINUTES

Thursday 31 March 2022

6 pm – 7.30 pm

Face to Face and Zoom



	<p>for people with mobility problems to attend the Customer Service Centre in person.</p> <p>Comment: Zoe raised concerns that on Birrell Street, Waverley the pedestrian crossing is being upgraded and the ramps are all blocked off. As a wheelchair user she can use the crossing during the day as there is a stop-go person, but at night it's too dangerous to use which is why she couldn't attend the meeting in person tonight.</p> <p>Sharon apologised for the inconvenience and acknowledged that Council is aware that the crossing is difficult and there has been discussions recently about it. The traffic control is there during the day but there cannot be 24-hour traffic control. What there should be is clearer signage suggesting that pedestrians go up to the signalised crossing up near the Waverley College entrance. It is too dangerous to cross there at night.</p> <p>Action:</p> <p>Follow up with team responsible to ensure there is more prominent signage, so people use the signalised crossing near Waverley College and feedback to Zoe.</p> <p><u>Meaningful Employment</u></p> <p>Q: Does Council have a disability employment plan?</p> <p>A: Council does but doesn't identify targets. It was suggested that targets might be helpful.</p>	Sharon Cassidy
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ACCESS AND INCLUSION ADVISORY PANEL MINUTES

Thursday 31 March 2022

6 pm – 7.30 pm

Face to Face and Zoom



	<p>Suggestion:</p> <p>Mia said that her organisation has had a good experience working with NDIS so that people with a disability can be employed. It's a three-way conversation where you work with the person with disability, a trainer and the organisation or business to work through any barriers or difficulties. This could be a good place to start when looking at increasing employment opportunities.</p> <p><u>Engagement and Systems</u></p> <p>Council wants to be an organisation that is aware of and responsive to the needs of people of all abilities. We also realise we need to create more opportunities for people to be involved in our projects and in co-design, so we'll be working on strategies about that.</p> <p>Members appreciated the opportunity to have input into the meeting tonight.</p> <p>Next Steps</p> <p>Q: How are you going to prioritise the DIAP for the next 12 months?</p> <p>A: This is the process we're right in the middle of now talking to staff about what their priorities are and budgets. It is anticipated that the accessible parking review will be one of the top priorities for the next financial year.</p>	
7. Other Business	It was noted that disability access at the pool at Watson Bay is excellent along with the fully immersible wheelchairs.	
8. Next Meeting	It was agreed to have the next meeting in May to line up with the DIAP which will need to go on public exhibition in May 2022.	Annabelle Hayter
Meeting closed 7.30pm		

REPORT
FC/5.7/22.07**Subject:** Bronte Park - Barbecue Locations - Consultation Outcomes**TRIM No:** A16/0168**Author:** Neal Ames, Recreation and Open Space Planner**Director:** Sharon Cassidy, Acting Director, Assets and Operations

RECOMMENDATION:

That Council installs four barbecues in Bronte Park at the locations set out in the report.

1. Executive Summary

The barbecues in Bondi Park, Biddigal Reserve and Bronte Park were old and had reached the end of their life. The state of the barbecues presented a health hazard due to black mould growing within the old brick surrounds and required a frequent and expensive maintenance regime.

The positioning of the old barbecues in Bronte Park was problematic due to a conflict with dogs in the park, amenity and access, these issues were raised during the development of the Bronte Park Plan of Management 2017 (PoM), the POM recommended to relocate and decentralise the barbecues to address this feedback.

Late in 2021, a contractor was engaged to supply and install new barbecues. The barbecues were replaced in the same location as pre-existing ones in Bondi and Biddigal Parks, however, the Bronte barbecues were adjusted with consideration to the previous consultation and adopted PoM. Works began on site in December 2021 but were stopped to allow a Council report to be prepared to present the rationale behind the location of the new barbecues in Bronte Park.

2. Introduction/Background

Picnicking and barbecuing in Bronte Park is an extremely popular activity. There were two sets of barbecues in Bronte Park with four hot plates at each location, providing 8 barbecue hotplates in total. In developing the Plan of Management (PoM) in 2017, a range of consultation activities were undertaken to gain community feedback and suggestions of the future management of Bronte Park and Beach. There were two stages of consultation, firstly in July and August 2016, with a second stage following in April and May 2017.

Feedback received during the first round of consultation raised issues with the existing barbecue locations with 37% of people stating that they would use the BBQ and picnic shelters more if they were upgraded. Issues raised by the community during this first stage of consultation included:

- The two large banks of barbecues are difficult to use requiring users to walk some distance from their picnic location to use a barbecue.
- The barbecues are popular and often see large groups forming around the two barbecue stations which is intimidating and can see queues of people waiting to use the facilities.
- One of the barbecues is located near an access path, people using this barbecue impose on this path.

- The barbecues are not family friendly, as parents that are using the barbecues are not near enough to supervise their children using the playground.
- The barbeque near the surf club is unappealing due to its outlook onto a rubbish bin collection area.
- Suggestions were made to locate a barbecue on the upper level in the northeast corner of the park adjoining the picnic shelters.
- The barbecues are old and need replacing.

On this basis it was suggested that the barbecues be split from the existing arrangement of two stations of four hot plates to four stations of two hot plates (no net loss or gain of barbecues) which would enable fair distribution of the barbecues around the picnic area to address the issues outlined above. Plans were drawn up recommending location. These plans were available for comment during the second round of consultation. In responding to the suggested plan 72% of people were supportive. During this stage of consultation, 190 submissions were received.



Figure 1. Recommended location of barbecues as presented in the Bronte Park and Beach Plan of Management.

In July 2021, Council engaged a contractor to supply and install new barbecues. In Bondi Park and Biddigal Reserve the barbecues were replaced in the same location with the expectation that they would be moved once these spaces were upgraded, for example the barbecue near the playground would need to move to accommodate an upgrade to this facility.

As there is no planned upgrade to Bronte Park, the barbecues were relocated to align with the locations suggested in the PoM which was supported by the majority in the community and Council at the time.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 15 February 2022	CM/7.20/22.02	That Council: <ol style="list-style-type: none"> 1. Undertakes a comprehensive community consultation on the location of the new barbecues in Bronte Park. 2. Consults residents, users of the park, the swim clubs

		<p>based in the South Bronte Amenities building, and the Bronte Beach and Bronte Precincts.</p> <p>3. In planning the location of the barbecues, considers the park usage patterns by various groups, such as the Bronte Surf Life Saving Club and the swim clubs, and proximity to facilities, such as the playground and picnic huts.</p>
<p>Operations Committee 4 July 2017</p>	<p>OC/5.1/17.07</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Receive and note this report. 2. Note the findings from the Public Exhibition period (refer Attachment 1). 3. Adopt the Bronte Park and Beach Plan of Management 2017 Adopt the Bronte Park and Beach Plan of Management 2017 ('Bronte POM' - refer Attachment 2) with the recommended amendments in the officers' report, subject to the following additional amendments: <ol style="list-style-type: none"> a. Amend bullet point 4, Clause A3.4 (page 91 of the Council Agenda / page 57 of the attached Bronte POM), to read: <ol style="list-style-type: none"> i. Creative lighting to trees, the baths and other park features that do not impact upon nocturnal fauna. b. Amend clause A5.3 (page 92 of the Council Agenda / page 59 of the attached Bronte POM), to read: <ol style="list-style-type: none"> i. Replace furniture and fixtures when they reach the end of their life with Council's preferred palette as identified in the Public Domain Technical Manual and in keeping with heritage values as defined by our various heritage plans. c. Replace bullet point 1, clause B1.1 (page 96 of the Council Agenda / page 62 of the attached Bronte POM) with: <ol style="list-style-type: none"> i. Relocate existing accessible parking within Bronte Park to the Bronte cutting car park. ii. Provide compliant accessible pathways to universal access car parking spaces, including compliant kerb ramps and landings. d. Amend bullet point 3, clause B1.5 (page 97 of the Council Agenda / page 63 of the attached Bronte POM), to read:

		<ul style="list-style-type: none"> i. The Coastal Walk in the Bronte Cutting – Investigate options to provide a dedicated pedestrian pathway that links the Coastal Walk to Bronte Park and Beach including the feasibility of a cliff top pathway from the Bronte Cutting car park pathway to Calga Reserve. e. Amend bullet point 2, clause B3.2 (page 99 of the Council Agenda / page 65 of the attached Bronte POM), to read: <ul style="list-style-type: none"> i. Provide information on swimming groups at Bronte Baths. f. Replace bullet point 2, clause B4.1 (page 101 of the Council Agenda / page 67 of the attached Bronte POM) with: <ul style="list-style-type: none"> i. Provide a new family, unisex compliant accessible combined toilet and shower facility with baby-change facilities to service the Bronte Bath, Bogey Hole, and southern end of Bronte Park. ii. Investigate options for a stand-alone unisex compliant accessible toilet and shower facility with baby change facilities adjacent to the southern amenities building. g. Amend bullet point 3, clause C2.2 (page 106 of the Council Agenda / page 73 of the attached Bronte POM), to read: “Undertake design options for consideration including heritage values of the park”.
--	--	---

4. Discussion

In planning for the barbecue replacement at Bronte Park and Beach detailed set-out plans were drawn up based on the locations shown in the PoM. The following site considerations also informed the final barbecue locations:

- Detailed investigation into the location of power ruled out the possibility of a barbecue to the north of the surf club on the upper level of the park.
- The *Companion Animals Act 1998* rules that dogs are prohibited (on or off-leash) within 10 metres of playgrounds and food preparation areas i.e. barbecues. The barbecues must not be near paths and throughfares used by dogs. The current barbecue location at the back of the surf club is four metres from a path so does not meet this requirement. Refer to Figures 2 and 3 illustrating areas where dogs are prohibited.
- Even distribution adjoining picnic shelters to allow ease of access and opportunity for sharing the barbecues.
- Location on flat ground to avoid the need for retaining walls.

- Location of one barbeque near the children's playground to support family groups picnicking and barbeques. The Plan of Management allows for a path to be constructed to the playground which can also connect to the barbeque. This would ensure the BBQ, a picnic shelter and the playground met accessibility requirements as outlined in Council's adopted Inclusive Play Space Study and supported by Council's adopted Disability Inclusion Action Plan.
- The new barbeque locations consider park amenity, the barbeques are discretely located behind trees and have a good outlook amongst the picnic areas, shade trees and grass.
- The large grass area adjoining the picnic area should be kept clear to enable informal ball games to be played.



Figure 2. Existing barbeque locations.

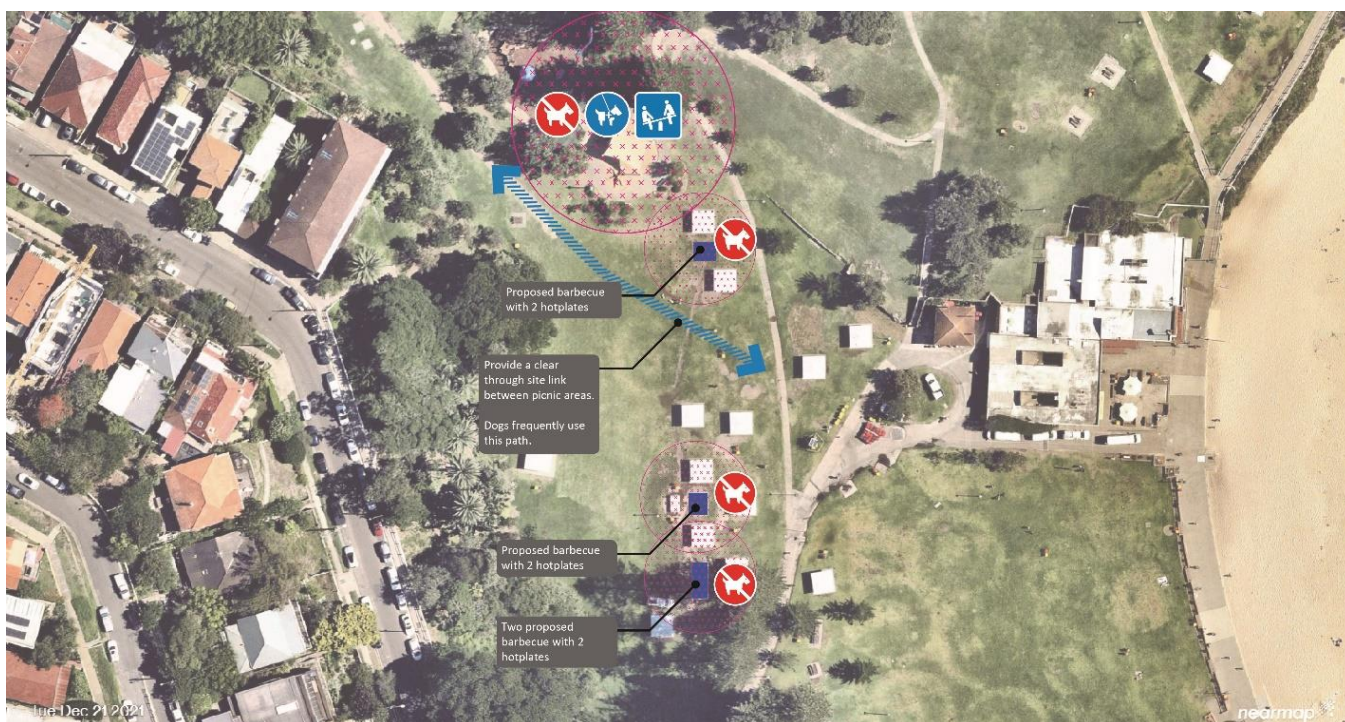


Figure 3. Proposed barbeque locations.

Consultation results

Community and stakeholder consultation was undertaken when drafting the Bronte Park and Beach Plan of Management. This process identified issues with the current barbecue locations and tested ideas to replace the larger barbecues with smaller units and relocate around the picnic shelters at the back of the park. The majority of (72%) the community were supportive of the relocated barbecues.

In accordance with resolution CM/7.20/22.02, passed on 15 February 2022, a further round of community consultation undertaken between 26 April and 23 May 2022. This consultation was to reconfirm the proposed BBQ locations were supported by the community and identified Bronte Park stakeholders.

A range of engagement activities were used to maximise the opportunity for community participation. The engagement process aligned with 'inform and consult' in Council's adapted IAP2 model for community engagement.

The engagement utilised Council's Have Your Say platform including online survey, social media, Waverley Weekly e-newsletter, Engagement newsletter, letter box drop to local residents, posters in the park and beach area, and notifications to Precincts and identified stakeholders including Bronte Surf Life Saving Club, Bronte Boardriders and Bronte Swim Clubs.

There were 464 community interactions with the communications for consultation. Findings from this consultation include:

- There were more than 220 visitors to the Have Your Say page.
- There were 194 'aware' participants (visited one page). These people informed themselves but did not engage further. It should be assumed that someone that visits a HYS page, but do not complete a survey, are either neutral (it does not concern them either way) or supportive of whatever is being recommended.
- There were 64 'informed' participants (more than one page visited). The majority of this cohort viewed the maps that showed the existing and new locations for the BBQs, and then chose not to complete the survey, this indicates a higher level of interest in the proposal and that they were happy.
- There were 17 'engaged' participants (completed a survey).
- 77% of respondents were supportive of the proposed barbecue locations.
- 82% supported the idea of locating the BBQs near the picnic shelters and playground.
- 76% supported the idea of smaller BBQs to spread crowds throughout the park.
- 1 respondent stated that all BBQs should be removed from the park due to anti-social behaviour: *'It is better without bbqs because the bbqs mainly lead to highly anti-social behaviour which has disappeared since the bbqs were taken out'* Comment: the intention in providing more but smaller BBQs is to reduce the propensity for large gatherings.
- 70% of respondents supported more BBQs but spread out in more locations. Comment: This reflects the results from the 2017 consultation and supports the plan to install more but smaller BBQs.
- 1 respondent was happy to have the BBQs but wanted them away from the shelters. Comment: this would prove problematic as there would be no cover for those using the BBQs and could dissuade people from using them.
- 1 respondent requested larger concrete pads *'A generous hardstand around the BBQ, so that the grass around the BBQ is not worn away.'* Comment: This is a fair point; however, this would not be favourable to those wishing to keep development in the park to a minimum.

5. Financial impact statement/Time frame/Consultation

Financial impact

The original contract sum for the supply and installation of the barbecues is \$135,370.20 (three sites of Bronte, Bondi and Biddigal). Barbecues have been procured for all sites, including Bronte, and some electrical upgrade works were required at Bronte Park costing approximately \$45,000.

As there was a stop work order on the installation of the Bronte Park barbecues to enable time to respond to community concerns, it is expected that the contractor will put in a variation to remobilise on site. Delay costs have not been submitted but are expected to be limited to the cost of site fencing and site setup. Ausgrid also needs to be engaged to disconnect the electrical connection near the existing barbecue.

Time frame

The contractor is ready to install the barbecues if Council supports the outcomes of the consultation findings and proceeds with the locations as planned. Coordination with Ausgrid can also proceed once a decision is reached.

There will be some delay in construction if the barbecues are moved including costs to demolish slabs and relocate electrical connections and pits, followed by new electrical connections, pits and building new concrete slabs.

6. Conclusion

The barbecues at Bronte need to be replaced as they are no longer fit for purpose. Due to site constraints and issues with the location of the pre-existing barbecues, it is recommended that the barbecues be relocated as shown in Figure 3.

Community consultation results in 2017 (72% support) and 2022 (77% support) have demonstrated overall support for the proposed BBQ locations in the park.

It is recommended Council approves the proposed locations and instructs Council staff to have the works completed as soon as practical.

7. Attachments

1. Bronte Park BBQs Consultation Report [↓](#) .



BRONTE PARK BARBEQUES

CONSULTATION REPORT - MAY 2022

Waverley Council acknowledges the Bidjigal and Gadigal people, who traditionally occupied the Sydney Coast and we acknowledge all Aboriginal and Torres Strait Islander Elders both past and present.

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Executive summary

The barbecues at Bronte Beach needed to be replaced and before they were installed, council officers were instructed to consult the community on the locations suggested.

The community engagement ran between 26 April to 24 May 2022. This phase of the consultation was to confirm the locations. Council officers were guided by a Mayoral Minute for which stakeholders should be invited to provide feedback.

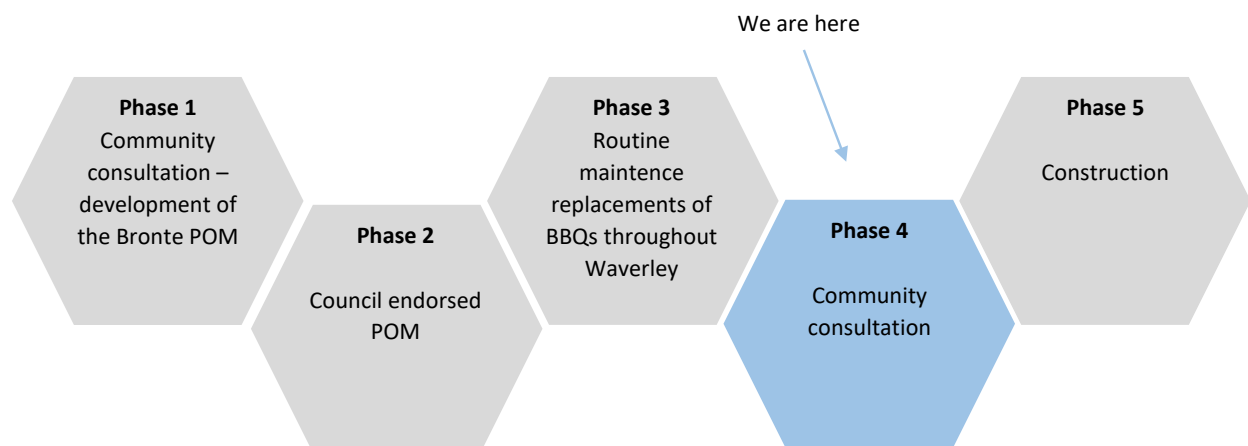
There were 464 community interactions with the communications for consultation and 17 people provided feedback via the Have Your Say survey.

77% of people were supportive of the locations suggested by Council Officers and it is recommended to continue with the installation of the BBQs.

Background

The BBQs at Bronte Beach need to be replaced but before they were installed, council officers were instructed to consult the community on the proposed locations.

In 2017, the placement of the BBQs was consulted on during the preparation of the Bronte Park and Beach Plan of Management. This process identified issues with the current locations, tested ideas to replace the large barbecues with smaller units and then relocate them around the picnic shelters. The results showed 72% of the community were supportive to relocate the BBQs.



Consultation approach and objectives

The community engagement ran between 26 April to 24 May 2022. This phase of the consultation was to confirm the locations. Council officers were guided by a Mayoral Minute for which stakeholders should be invited to provide feedback.

Consultation objectives:

- To provide the community and identified stakeholders with enough information on the proposed replacements for the BBQs in Bronte Park they can easily give Council feedback.
- Explain to the community how the decision was made up until this point and if there is anything else that should be taken into account.

Engagement activities

A range of engagement activities were used to maximise the opportunity for community participation.

The engagement process aligned with 'inform and consult' on Waverley Council's adapted IAP2 model for community engagement. There were 464 community interactions with the communications for consultation.

Method	Overview	Date	Response
Have Your Say website	Council dedicated a Have Your Say page to the project.	26 April to 24 May 2022	220 visits
Survey to identified stakeholders	Council officers sent an email to three of the key contacts for the stakeholders identified in the Mayoral minute including: <ul style="list-style-type: none"> - Bronte Surf Life Saving Club - Bronte Boardriders - Bronte Swim Clubs 	26 April	No direct response <ul style="list-style-type: none"> - 3 x surf club members participated
Precinct Committees – Bronte and Bronte Beach	The consultation details were provided to both Bronte and Bronte Beach Precinct were emailed by the Community Liaison Officer	26 April	No requests to present A few questions came in
Posters	Placed around Bronte Park	WC 11 May	15 scans
Media release	Promoting the consultation – hosted on the website	WC 6 April	
Social media posts (Instagram)	Promoting purpose of consultation	30 April	1807 Reach 81 Likes 2 Comments
Social media posts (Facebook)	Promoting the consultation	30 April	1716 Reach 8 Engagements
Online survey	The online survey was hosted on Have Your Say.	26 April to 24 May	17 participants
Waverley Weekly e-newsletter	Second story in Waverley Weekly	28 April	7129 received 3381 (47.4%) opened 87 Clicks

Engagement newsletter	Lead story in the Have Your Say enews	8 April	7284 received 4252 (56%) opened
Letter	Letter was delivered to 1000 residents and included a QR code so it could be tracked.	WC 26 April	34 QR code scans

Detailed results – Survey

Overall there were 220 visitors to the Have Your Say page and 17 participated in the survey.

Proposed locations

The first three questions were focused on the locations suggested and the reasons they were chosen. 77% of participants supported the locations. Of those who were **not supportive** their reasons were:

- The BBQs lead to antisocial behaviour
- They are too close to the picnic huts
- This proposal suggest too few BBQs and should have more
- They should be clustered and not so close to huts

82% supported locating the BBQs near the huts and playground and 76% thought spreading them out was a good idea.

Other feedback

Don't install them:

- They are only used by large groups of young people, not families.

Dogs:

- Dogs should be allowed on lead near at least one of the BBQs
- 2 x people said: enforce the offleash dogs in the park

BBQ locations:

- Place further away from specific huts
- 2 x people said: more BBQs near more huts
- BBQs should be nearth path
- Too close to playground

Look and feel:

- Don't make them stainless steel
- A generous hardstand around BBQ so the grass doesn't ware away
- The southernmost barbecue closest to Bronte Road has flooded badly during the recent rains. It takes a week or 2 to dry out after spell of rain. The slab level needs to be raised as well as the ground level immediately around the slab or this barbecue needs to be relocated to higher ground.
- Include shade for summer

Functionality:

- 30 minutes timelimit to allow more groups to share BBQs

Demographics:

Identification: 16 identified as local residents, three were surf club members and one was a visitor.

Age: Four were born between 1980-1989, four between 1960-1969, two 1970-1979 and one 1950-1959.

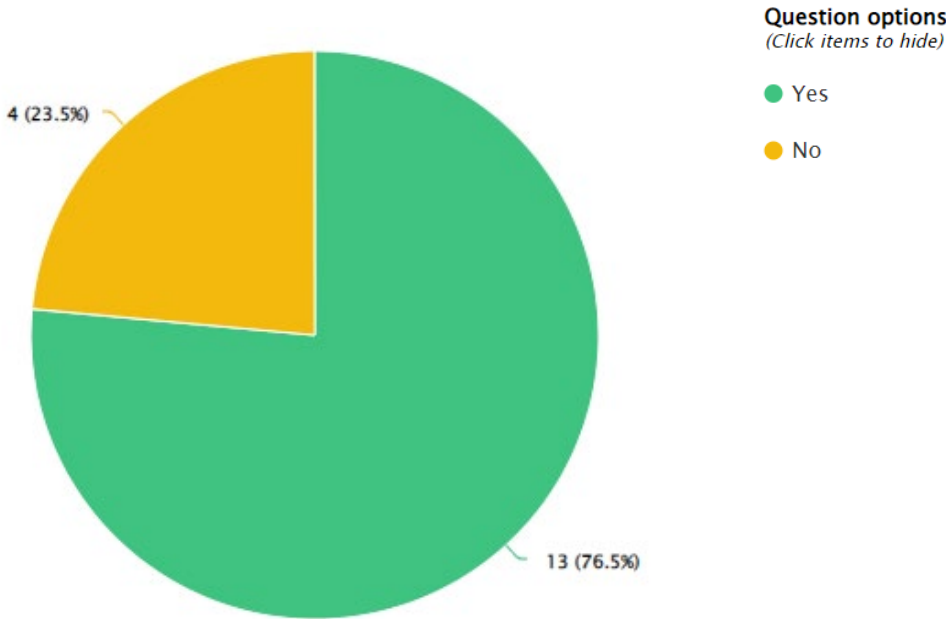
Conclusion

The goal of the consultation was to determine whether the suggested locations suited community needs and if there was anything else that should be considered before they are installed.

The community feedback supports installing the BBQs in the recommended locations. Raising the platform of the BBQ closest to Bronte Rd could be considered due to signs of flooding.

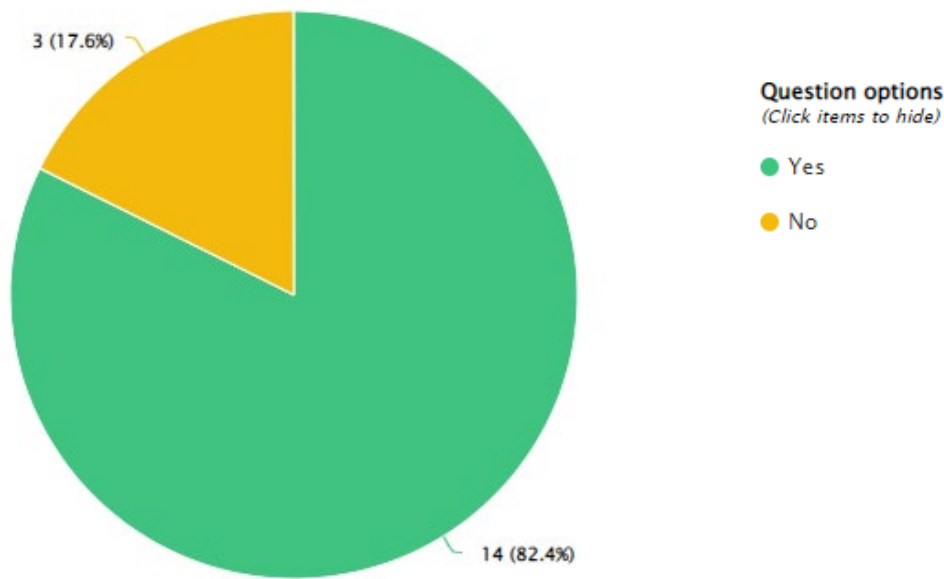
Appendix A – survey results

Do you support the proposed locations?

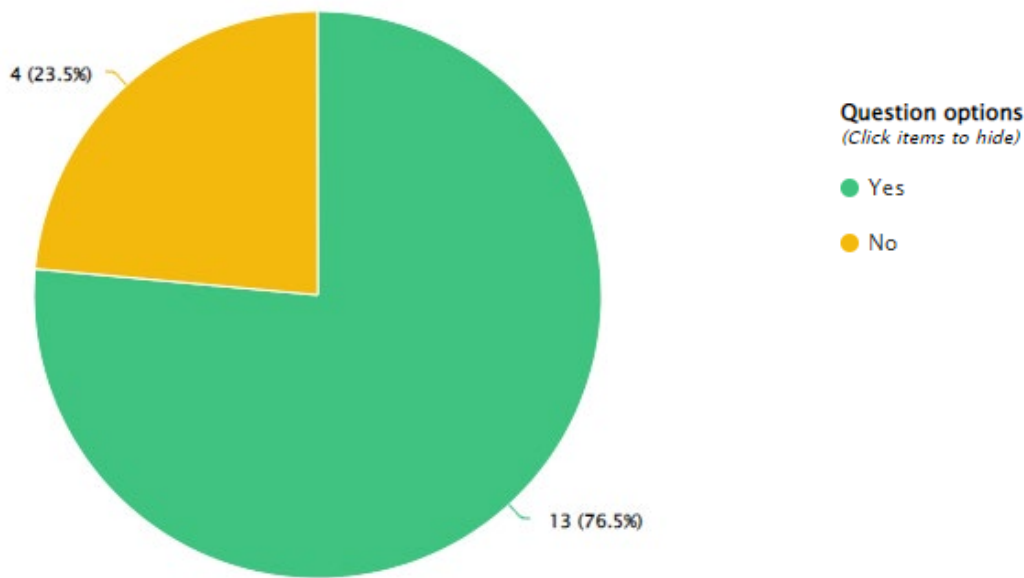


The proposed locations are based on the following assumptions. Please indicate if you support these assumptions.

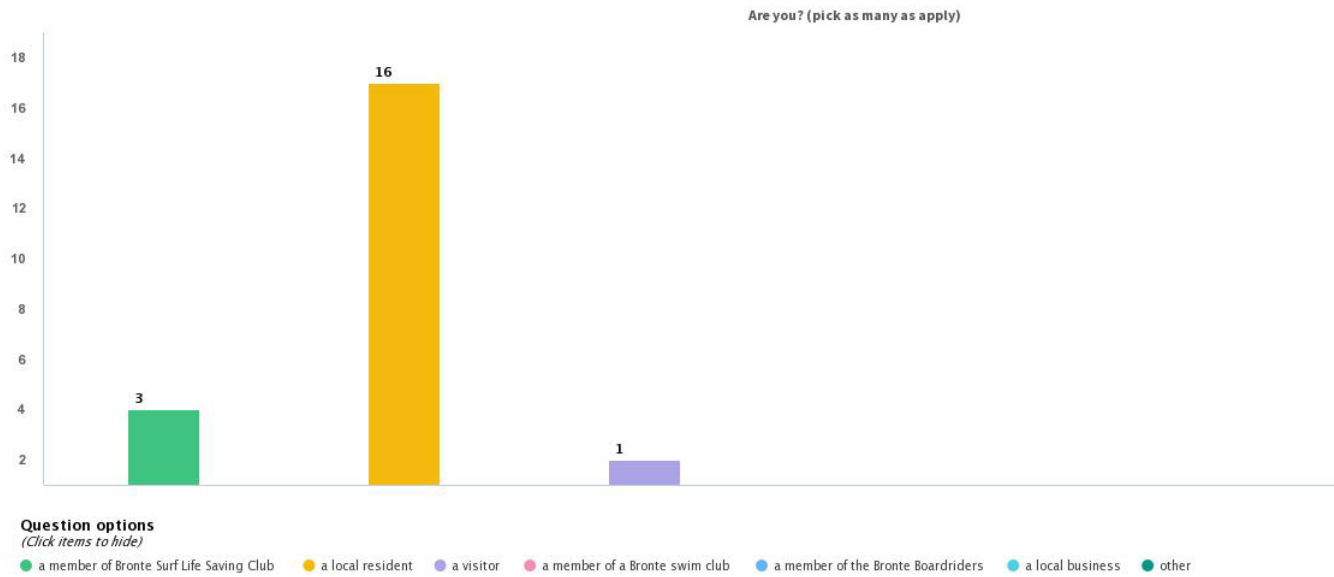
BBQs located near to huts and the playspace



Smaller BBQs but more of them (4) to spread crowds throughout park



How would you describe yourself?




Appendix B – Facebook posts




Appendix C – Instagram posts



Appendix D – Waverley Weekly


WAVERLEY COUNCIL




Pictured: Artist Hales works on the Menczer mural to the delight of visitors to Bondi last week.

World Surfing Champion Pauline Menczer honoured at Bondi Beach

A mural celebrating 1993 World Surfing Champion and former Waverley resident Pauline Menczer has been unveiled at Bondi Beach. Menczer is the only person from Bondi to ever win a World Title but did not receive any prizemoney or sponsorship. The mural was painted by Canberra visual artist [Megan Hales](#) on the Bondi Beach Sea Wall.


[MORE](#)



Boot Factory restoration reaches one-year milestone

Our restoration of the much loved Boot Factory building in Spring Street, Bondi Junction, is only a few months away from completion. We're transforming the former shoe making factory, and the adjacent Mill Hill Centre, into a civic innovation hub.

[MORE](#)



Bronte Beach BBQ replacement

The BBQs at Bronte Beach need to be replaced. Before they are installed, we want to check if we have the locations right. Consultation open until 24 May.

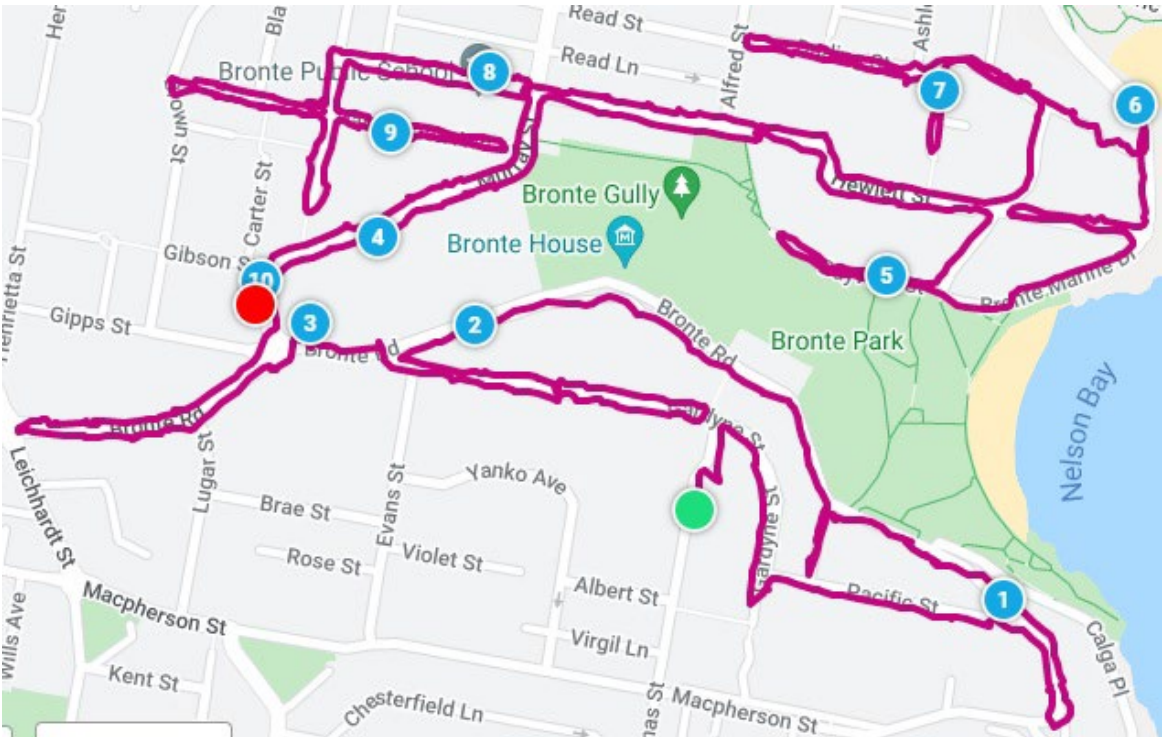
[MORE](#)

Appendix E – Engagement e-newsletter

PROJECTS OPEN FOR COMMUNITY INPUT

- Before we create the [Tamarama Park and Beach Plan of Management](#) we need to hear your feedback on the proposed ideas. Consultation open until 7 June.
- The [BBQs at Bronte Beach](#) need to be replaced. Before they are installed, we wanted to check if there is anything we should know. Consultation open 26 April to 24 May.
- We are seeking expressions of interest from local sustainability experts to become part of [Waverley's Sustainability Expert Advisory Panel](#) for one council term. Applications close 29 May.
- [A draft Code of Meeting Practice](#) containing mandatory provisions and some non-mandatory changes is on public exhibition until 15 June.
- When Council becomes the owner of a site, it must decide to classify the land as 'community' or 'operational' within three months of taking ownership. We are looking for feedback on our proposal to classify the 'land' which [Council owns at 87-99 Oxford Street, Bond Junction as 'operational'](#). The public exhibition will be open until 10 June.
- The draft [Disability Inclusion Action Plan](#) is out for public exhibition until 6 June.

Appendix F – Letter drop map



REPORT
FC/5.8/22.07

Subject: Verge/Nature Strip Maintenance Program

TRIM No: A14/0144

Author: Ben Kusto, Executive Manager, Open Space and Recreation Operations

Director: Sharon Cassidy, Acting Director, Assets and Operations

RECOMMENDATION:

That Council:

1. Notes that Council officers currently maintain 145 verges across the local government area (LGA), comprising:
 - (a) 91 priority sites, being gateways and main roads, Bondi Junction and Bondi Beach, difficult-to-mow areas and public laneways.
 - (b) 54 special needs sites.
2. Notes the following alternative options for verge maintenance service frequency, as set out in the report:
 - (a) Option 1 – Increase the verge maintenance service to all streets in the LGA, utilising current staffing numbers, team structures and same amount of plant/equipment.
 - (b) Option 2 – Increase the scope of verge maintenance service to include all streets in the LGA receiving the same service frequency of four cuts per year.
 - (c) Option 3 – Offer a verge maintenance service for 11 Category 1 gateways and main arterial roads, 89 parks and reserves and 54 special needs residents only.
3. Notes a service review of the Open Spaces Maintenance area will be undertaken in 2022/23 where efficiencies identified can be utilised for future planning of the verge maintenance services.
4. Notes that Council officers will continue to maintain the current verge maintenance service schedule and frequency for the 145 verges across the LGA until completion of the service review.

1. Executive Summary

The purpose of this report is to respond to Council resolutions CM/7.7/16.09, CM/5.8/19.03 and CM/8.8/20.02 relating to frequency of nature strip mowing.

The report present details, of current schedule of services, outcomes of a time-in-motion study and outlines three options for verge maintenance service frequency including financial and service implications.

Council officers recommend we maintain the current verge maintenance service schedule and frequency for the 145 verges across the local government area (LGA).

2. Introduction/Background

Council is one of a very few metropolitan Councils that provides nature strip mowing outside residential properties. We do rely on the goodwill and civic pride of our residents to assist Open Space Officers (OSO) maintain nature strips situated outside their property if they are able to do so.

There is currently no formal policy that guides service provision for the maintenance of nature strips throughout the LGA.

The current schedule of service has been developed based on a previous Council resolution and internal reporting through the Precinct Committees.

The current schedule of service is based on a 'priority' category listing, which is as follows:

- Priority sites (91 sites):
 - Gateways and main roads.
 - Bondi Junction and Bondi Beach.
 - Difficult-to-mow areas.
 - Public laneways.
- Special needs mowing (54 sites).

Council officers are committed to providing a verge maintenance service for the category listing that forms the basis of the current frequency schedule.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 18 February 2020	CM/8.8/20.02	<p>That:</p> <ol style="list-style-type: none"> Council officers investigate an increase in the frequency of maintenance of the Williams Park Verge on the east side of Military Road between Bondi Diggers and Bondi Wastewater Treatment Plant and immediate surrounds with specific reference to: <ol style="list-style-type: none"> Removal of dumped rubbish, litter and debris Removal of dead vegetation A report come back to Council no later than the May 2020 meeting.
Operations and Community Services Committee 5 March 2019	OC/5.8/19.03	<p>That Council:</p> <ol style="list-style-type: none"> Investigates the possibility of Council maintaining additional nature strips across the local government area. Officers report back to Council on the feasibility of such a proposal, with recommendations as to the following:

		<p>(a) Cost and resourcing needed.</p> <p>(b) Frequency of maintenance schedule.</p> <p>(c) Additional locations, including whether the maintenance of verges in local village areas be extended alongside commercial properties into residential streets.</p> <p>(d) Reports back to Council by April 2019 and then initiates community consultation.</p> <p>3. Reports back to Council as soon as practical and then initiates community consultation.</p>
Council 20 September 2016	CM/7.7/16.09	<p>That Council:</p> <ol style="list-style-type: none"> Endorses the following minor amendments to the Public Place Gardening Policy (in Attachment 1 of the report) and Street Garden Guidelines (in Attachment 2 of the report): references to “Civic Pride” and “Civic Pride Coordinator” to be changed to “Local Communities” and “Local Communities Coordinator” respectively. Identifies verges and nature strips to be planted with native species where mowing is unsafe, it would improve the ‘look and feel’, or where maintenance costs could be reduced, and undertakes a program of progressively planting these locations. Updates the Public Domain Technical Manual 2016 to include a schedule of native plants. Actively promotes Street Gardens and plantings in other public domain contexts in Waverley and any new merged Council, by developing directions and SMART targets, an Action Plan, and a Communications Strategy in consultation with the Environmental Sustainability Advisory Committee (ESAC) to include consideration of the following promotional ideas: <ul style="list-style-type: none"> Council’s ‘Local Connections’ project approach Trial of ‘Adopt a Street Garden’ and ‘Adopt a Street Garden Rebate’ programs Bi-annual Street Garden awards Low-cost plant provision Design & planting assistance Demonstration street gardens, and any other initiatives. Notes that to support the above promotional ideas, Council and ESAC may consider different methods by which they can be communicated to the community, including:

		<ul style="list-style-type: none"> • The Second Nature program, including public stalls • Cross promotion to the community with relevant workshops and programs, such as the upcoming 'Wild About You' workshops and 'Habitat Stepping Stones' • The Waverley Council Environmental E-news and social media • Advertising such as Flyers / posters, the Waverley Council Website, and precinct notices • Stories in the local media • Council Officer support and advice on appropriate plantings. • Ease and reduced cost of the application process to gain Council approval for street gardens and public place gardening so that the number of unauthorised street gardens and their undue impacts is reduced. <p>6. Undertakes a cost-benefit analysis of implementing a twice-yearly mowing service for all verges within the LGA, and reports back to Council on the outcomes.</p>
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4. Discussion

In July 2020, Council's Open Space Officers (OSOs) conducted a time-in-motion study using a residential street section, Tower Street Vaucluse, to measure the time spent servicing verge maintenance requirements. The requirements for measuring verge maintenance scope of works are edging, mowing and general tidy. It should be noted there are many factors and size variations to consider for calculating an average verge site.

This calculation was used to determine the recommendations in the Council resolutions.

24 OSOs currently service 234 verge and park/reserve sites in the Waverley LGA. This estimate can be broken down to one OSO per 10 verge and park/reserve sites.

The 91 current verge maintenance sites listed below are categorised into five priority areas based on them being gateways and main roads, Bondi Junction and Bondi Beach, difficult-to-mow areas, public laneways and those identified as 'special needs' mowing (54 sites recorded).

The tables below shows the service schedule for verges in the LGA.

Table 1. Verge service schedule (north).

Mowing Schedule Streets (North)	
Beach road	Francis St
Blair St	Glenayr Avenue
Bondi road	Hardy St
Brighton Gould (Hastings Corner)	Henderson St
Bulga Road	Kenilworth St
Chaleyer (Dover School)	Kobada Rd
Chambers Ave	Lamrock Ave
Clyde and Justus Laneway	Liverpool St & Onslow St (Stairway)
Culter St	Military Rd
Curlewis St	Miller St

Cuthbert St	Moore St
Denham St North	Murrivier Rd
Diamond Bay bowling club	Murrivier Rd Clyde St
Dickson Street Corner (Embankment)	Murrivier Rd Gigandra Laneway
Eastern Avenue	Obrien St
Edward St	O Donnell St
Fletcher St & Denham (Corner)	Old South Head Rd
Fletcher St & Wonderland (Corner)	Onslow St
Simpson St	Pembroke St
Sir Thomas Mitchell Rd	Tower St
Walter St	Warners Ave
Wellington St	Wentworth St
Wilga St	Woodstock St

Table 2. Verge service schedule (south).

Mowing Schedule Streets (South)	
Albert Lane	Gardyne St Bank
Arnold St	Gardyne St Road Closure
Avoca St (Bondi Rd to cul-de-sac)	Grafton Street
Collingwood St & Reserve	Hewlett St
Birrell St	Hollywood St
Council St	Kieran St
Cuthbert St	Lamrock Ave
Dellview St	Lawson Avenue
Brisbane St	Leichardt St
Bronte Rd	Llandaff St
Ebley Street (Hollywood Dead End)	Murray St
Fletcher St & Denham	Newland St
Carrington Road	Paul St
Fletcher & Rowland Corner	Pembroke St
Chambers Ave	Penkivil St
Church Street	Victoria St
Gardiner Street	Trafalgar St
York Road	Wilga St
Watson St	

Based on current resourcing levels and available plant and equipment (including operational vehicles), OSOs are unable to regularly service any additional sites for verge maintenance without reducing the frequency and/or removing an already identified site from the current category list.

The Manager, Open Spaces, will continue to regularly review current service standards to achieve greater efficiencies and cost savings, both financially and environmentally, through better utilisation of staff resources and the use new and improved sustainable lawn maintenance equipment.

Table 3 provides a detailed overview responding to these resolutions.

Table 3. Detailed overview against verge maintenance resolutions.

CM/7.7/16.09 – Item 6	
6. Undertakes a cost-benefit analysis of	Refer detail below

implementing a twice-yearly mowing service for all verges within the LGA and reports back to Council on the outcomes.	
OC/5.8/19.03 – Verge/Nature Strip Maintenance Program (A14/0144) <ol style="list-style-type: none"> 1. Investigates the possibility of Council maintaining additional nature strips across the local government area. 2. Officers report back to Council on the feasibility of such a proposal, with recommendations as to the following: 	<p>Noted, refer below.</p> <p>Details below.</p>
a) Cost and frequency needed.	<p>24 OSO currently service 23% of total verge sites or 145 verges across our LGA on differing timeframes. These sites include everything from main arterial roadways to slopes, special needs and embankments. Although these sites are considered our second priority, growing demand and pressure from local residents has seen the priority shift to these areas, leading to a gradual decline in the time spent on quality of maintenance of our Parks/Reserves.</p> <p>If we were to increase the current scope (using a reasonable assumption, size variation and the same maintenance frequency of four services per year) to include every verge or street section in the Waverley LGA, the Open Space team propose we would need an additional 26 OSO.</p> <p>This number of staff increase also leads to an increase in seven light commercial vehicles (including running costs) and additional lawn maintenance and personal protective equipment.</p> <p>This would total a \$1.7m increase to the Open Space's operating budget in year one, and \$1.4m (average) wages and salaries increase year on year.</p>
b) Frequency of maintenance schedule.	<p>The regular maintenance of our 89 Parks and Reserves is our highest priority, followed by the 91 verge maintenance sites and those locations identified as requiring 'special needs' assistance (54 sites).</p> <p>These sites were serviced by our staff on differing timeframes.</p> <p>Parks and Reserves are serviced on a monthly and bi-monthly program with verge maintenance serviced on a quarterly program.</p>
c) Addition allocations, including whether	Our current schedule has been established based

the maintenance of verges in local village areas be extended alongside commercial properties into residential streets.	<p>on current resourcing OSO levels and the available plant and handheld equipment (including operational vehicles).</p> <p>Currently, as each major project or streetscape upgrade is delivered, maintenance of these additional sites is absorbed into the current resourcing levels and service schedule.</p> <p>Residents and Commercial proprieties can request additional servicing outside their current service schedule by calling our Customer Call Centre on 02 9083 8000.</p>
CM/8.8/20.02 – Williams Park – Verge Maintenance (A03/1179) <ol style="list-style-type: none"> 1. Council officers investigate an increase in the frequency of maintenance of the William Park verge on the east side of Military Road between Bondi Diggers and Bondi Wastewater Treatment Plant and immediate surrounds with specific reference to: 	Refer below.
<ol style="list-style-type: none"> a) Removal of dumped rubbish, litter and debris. 	The removal of dumped rubbish, litter and debris is coordinated for removal with the support (if required) from our Public Place Cleansing team at the time of each service. Requests for removal outside of the current frequency schedule, can be raised through Snap, Send, Solve or by residents phoning our Customer Call Centre.
<ol style="list-style-type: none"> b) Removal of dead vegetation 	<p>All dead vegetation is removed along Military Road, including the Williams Park verge at each service. Additional servicing outside the current service schedule is undertaken as required.</p> <p>Same process documented above in point 2 (a).</p>

The following three verge maintenance service frequency options have been considered.

- Option 1 – Increase the verge maintenance service to all streets in the Waverley LGA utilising current staffing numbers, team structures and same amount of plant/equipment. The service frequency would then be extended from four cuts per year to one cut every 18m. This would include category 1 Gateways and main arterial roads, that are currently serviced six times throughout the year.

Financial implications: \$0.

Service implication: significant reduction in service

- Option 2 – Increase the scope of verge maintenance service to include all streets in the Waverley LGA receiving the same service frequency of four cuts per year. This would include an increase to the current Open Space team FTE by 26 OSO and additional plant and equipment (including vehicles) required.

Financial implications: overall operating budget increase to the Open Space department to deliver this service is \$1.7m in the first operating year and \$1.4m (average wages for the additional 26 FTE) year on year.

Service implication: maintenance in service at current locations and increase in service at remaining locations.

- Option 3 – Offer a verge maintenance service for our 11 category 1 Gateways and main arterial roads, 89 Parks and Reserves and 54 Special Needs residents only. This equates to a total 154 sites. Reducing the number of sites from the current 234 down to the proposed 154 will see an increased service frequency to these listed sites of six cuts per year, using the same staffing levels, same team structures and the same amount of plant and equipment.

Financial implications: \$0

Service implication: the identified sites get an additional two services each year. This will see an overall higher quality service of our priority assets, more in house renovations of our parks (lower contractor costs), provide capacity and budget to transition to battery/electric handheld plant/equipment and increased customer satisfaction due to quicker response times to service requests and playground servicing/repairs.

5. Financial impact statement/Time frame/Consultation

The 2022–23 budget for the Asset Maintenance Department has been approved by Council.

A service review of the Open Spaces Maintenance area will be undertaken in 2022/23. This should result in identifying efficiencies which can be considered in the future planning of the verge maintenance services. At that point, the options considered can be explored further.

6. Conclusion

Officers recommend we maintain the current verge maintenance service schedule and frequency for the 145 verge sites across the LGA and note a service review will be undertaken in 2022/23 which can inform future planning.

7. Attachments

Nil.

REPORT
FC/5.9/22.07

Subject: Drain Blockage Guidelines

TRIM No: A02/0640

Author: Ben Kusto, Executive Manager, Open Space and Recreation Operations

Director: Sharon Cassidy, Acting Director, Assets and Operations

RECOMMENDATION:

That Council:

1. Rescinds the Drain Blockage Policy attached to the report (Attachment 2).
2. Notes the Drain Blockage Guidelines attached to the report (Attachment 1), which are consistent with other metropolitan councils, as well as the *Sydney Water Regulation 2017*.

1. Executive Summary

The purpose of this report is to provide detail on the implications of following the outdated Drain Blockage Policy from 2003 (Attachment 2) both from a financial and risk perspective. The report also details the review undertaken and the current approach being followed as a result of that review.

The Drain Blockage Guidelines (Attachment 1) have been developed to transition to a process consistent with other metropolitan Councils, well as Sydney Water.

The review of the process and current approach has seen a significant reduction in the number of sewer choke service requests, particularly properties with two or more requests. Transitioning to the 2022 Drain Blockage Guidelines will result in Council's approach being consistent with other metropolitan Councils and the *Sydney Water Regulation 2017*.

It is recommended that the current drain blockage practice not be continued; that Council rescinds the 2003 Drain Blockage Policy; and notes the 2022 Drain Blockage Guidelines.

2. Introduction/Background

Council is one of a very last metropolitan Councils that provides a drain-clearing service for private water and wastewater lines to residential properties.

Council staff currently operate in accordance with a Drain Blockage Policy (Attachment 2) that was adopted by Council in August 2003. This was a slightly amended version to that presented in a report (P-9810.3) put to Council (Planning, Housing and Public Works Committee) in October 1998. It appears that in late 2010 the Policy was reviewed and an amended Policy and covering report were drafted (Attachment 3). That report outlined the increasing costs of continued application of the 2003 Policy and provided recommendations to bring Council in line with neighbouring and other Council's practices regarding the maintenance of private water and wastewater service lines.

It appears that this draft Policy was not considered or adopted by Council. Accordingly, the 19-year-old 2003 Drain Blockage Policy still applies.

Historically and pursuant to the Policy, Council's Trades and Civil staff, through the applicable budget, have continued to service residents by clearing blocked private water and wastewater service lines, and on occasions funding up to 50% of the cost associated with replacing damaged private service lines.

It should be noted that blockages are cleared on multiple occasions each year at many properties even though Council's policy commits to such clearances occurring once per year only (schedule 1 of the 2003 Drain Blockage Policy).

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Community, Housing, Environmental Services and Public Works Committee 5 August 2003	C-0308.6	That Council <ol style="list-style-type: none"> 1. Receive and note the information contained in this report. 2. Approve and adopt the revised Drain Blockages Policy. 3. Approve use by Council staff and contractors of an information sheet titled 'Suspension of Drain Clearing Work'.

4. Discussion

Review outcome

Discussions with Council's insurer, and knowledge of the practices of other Councils, highlights that the 2003 Drain Blockage Policy is inconsistent with typical practice and the obligations on Council that it imposes, and resulting cost burden, is inconsistent with typical practice. Council's Risk Manager has advised that many Councils, including Waverley, deny claims for private water and wastewater service line blockages. The most common reason for this is that the concrete joints or seals in older terracotta pipes start to fail over time.

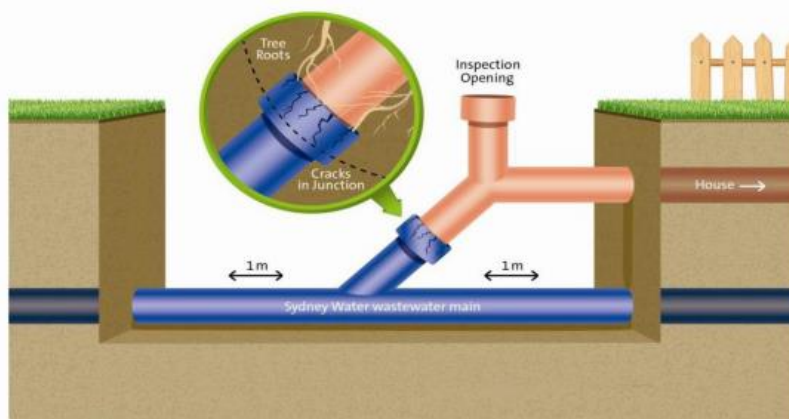


Figure 1. Example of typical pipe failure

When these service lines have subsided or seal in the junction joint has broken, tree roots can penetrate and then follow the water source into the service line causing blockages.

Tree roots are opportunistic and search for a water source, the most common reason for this is that the concrete joints or seals in older terracotta pipes start to fail over time. When these service lines have subsided or seal in the junction joint has broken, tree roots can penetrate and then follow the water source into the service line causing blockages.

In 2017, Sydney Water reviewed regulations on private water and wastewater responsibilities, through its communications it clearly states the property owner is responsible for clearing any tree roots that enter their service line at the junction joint (connection point of Sydney Water main service line and the property's private wastewater service line) and for any damage to the junction or junction collar caused by tree roots or excavation work. The following Sydney Water pages contain further information:

- <https://www.sydneywater.com.au/your-home/moving-renovating-building/connections.html>
- <https://www.sydneywater.com.au/content/dam/sydneywater/documents/customer-contract-2019-2023.pdf>

It should be noted that, notwithstanding Council's 2003 Drain Blockage Policy, claims for such costs against Council have been denied on this basis. It is also noted that denial of such liability is of course open to legal challenge.

Below is the number of 'sewer choke' service requests received each financial year between 2016–2022.

Table 1. 'Sewer choke' requests.

Financial year	Number of 'sewer choke' service requests
2016 – 2017	209
2017 – 2018	228
2018- 2019	163
2019 – 2020	153
2020 – 2021	47
2021 - 2022	60

Council's attendance to carry out these clearances could be interpreted as an admission of liability. Should any matter escalate and become a matter over Council's deductible and notifiable to Statewide (our insurer), and Council is determined to have accepted liability and prejudiced Statewide's defence of any matter, then Council's protection through the mutual could be similarly prejudiced. This could in effect mean that Council would not have any protection for such a matter.

Feedback from Council's insurer suggests the impact to Council will be not just in protected losses through the mutual but also in costs being outlaid by Council for the work being done in clearances where no liability exists. Council is recommended not to carry out activities that could prejudice its indemnity provided by Statewide or insurers.

At the beginning of 2020, the Asset Maintenance management began a detailed review and best practice approach against 14 other Councils in the Sydney metropolitan area, confirming all have outward-facing positions regarding private water and wastewater management. These Councils have the same approach, requiring evidence-based supporting information for their insurer to assess.

Current approach

In the 12-month period prior to this review, officers identified 55 properties that had raised a 'sewer choke' service request two or more times.

Trades and Civil officers then began to triage and investigate each service request we received. If officers identified during the investigation that Council did not have sufficient information to establish the cause of blockage, officers offered a private wastewater service line clearance and service line condition report i.e. CCTV footage (at an average cost \$900). By offering the line condition report, Council is accommodating and assisting in the gathering the information needed to make a calculated decision.

Following receipt of the service line condition reports and determination of the cause of any blockages and any liability to Council resulting from its trees, Trades and Civil officers would remain in regular contact with the resident with a view of achieving a resolution based on attributed cause and liability, while also reminding them of their legal responsibilities on private water and wastewater management. This would include instructing the resident to repair and/or renew their service line if it was compromised at any point (Attachment 5).

From a legal perspective, it can be argued had it not been for leaking service lines and/or broken joints (not correctly maintained), tree roots would not be able to enter the service line.

Council is typically able to deny liability on the first occasion on this basis. However, if the tree roots that enter the pipes/joints are owned by Council, if Council takes no action to mitigate against the problem recurring (i.e. through measures such as installing root barriers, tree removal etc), irrespective of the condition of the pipes, Council is likely to be considered to be liable as it was made aware of the problem (with its street tree) and did nothing to resolve the problem in response.

This investigative approach has seen a 61% decline in the total number of 'sewer choke' service requests received since the beginning of 2020 and a 91% decline in the number of recurring properties making two or more service requests in a 12-month period.

In the 2021–22 financial year, Council has received a total of 60 'sewer choke' service requests to unblock service lines with only six properties making two or more requests. Three of these six properties have had a service line condition report conducted and the remaining three properties directed to their own private plumber and responsibilities on service line maintenance communicated.

Proposed approach

The draft Drain Blockage Guidelines (Attachment 1) details that for all sewer choke service requests received, the property owner would be directed to engage the services of a licenced plumber to clear the service line and, if they choose to do so, make a claim against Council (see Fact Sheet C at Attachment 4).

The proposed process is as follows:

1. Call centre receives sewer choke request from resident.
2. Resident advised to engage a licensed plumber to unblock service line and/or contact Sydney Water for service line inspection.
3. (i) If cause of blockage is due to lack of maintenance or condition of private service line i.e. old VCP material with subsided joints/seals or foreign object(s) – end of process.
(ii) If cause of blockage is from suspected Council tree, resident advised to provide evidence of pipe type, estimate age, overall condition and contributing factors and options to repair the line at point of blockage – refer to claims process Fact Sheet C (Attachment 4).
4. Claims process, resident to submit evidence for Claims Management Agent to factually investigate the circumstances contributing to blockage.

5. Council's claims management agent (Statewide) to make a determination.

Trades and Civil officers will continue to provide historical data and support to the Claims Management Agent and Risk Manager if required when assessing each claim.

Such claim should be supported by evidence that the Council's tree roots were the cause of the service line blockage. Such claims would be determined through established assessment procedures in conjunction with Council's insurers. Should it be determined that Council's tree caused the blockage, investigations would follow to determine any action that Council may need to undertake to eliminate/minimise the problem recurring.

5. Financial impact statement/Time frame/Consultation

The Asset Maintenance management team conducted a review and analysis in consultation with the Risk Manager dating back to 2016 of the costs associated with servicing private water and wastewater service lines.

This review and analysis were based on current labour costs of Council staff and third-party contractors on behalf of Council continuing this service.

The total staff labour cost to Council dating back to 2016 servicing blocked private water and wastewater service lines is \$250,000 or over 10,000 productivity hours (over 860 sewer choke service requests).

During the same period Council has spent \$180,000 on third party contractors to unblock service lines and/or obtain a CCTV report(s) detailing the condition of the private service line.

The Risk Management team advises that the total claim cost from Council's Insurer from 2018 to the present is just over \$250,000.

The total cost including labour and third-party contractors including after-hours call outs from 2016 to now is \$500,000 (or on average \$80,000 per year). This includes a Trades and Civil Officer resource to triage and investigate each service request received.

The 2022-23 contractor budget for the ongoing clearing of private water and wastewater service lines in the Asset Maintenance Department, has been approved and endorsed by Council and does not include this ongoing yearly cost. The appropriate approvals process for any additional funding for both plant and equipment and/or additional resourcing would need to be considered.

All relevant legislation and supporting Sydney Water information will be updated on Council's web site under Trees and Gardens/Trees on public land/Damage caused by tree roots to assist residents understand maintenance responsibilities of their private water and wastewater service line.

6. Conclusion

The review of the process and current approach has seen a significant reduction in the number of sewer choke service requests, particular properties with two or more requests. Transitioning to the 2022 Drain Blockage Guidelines will result in Councils approach being consistent with other metropolitan Councils and Sydney Water Regulation 2017.

It is recommended that the current drain blockage practice not be continued, and that Council rescinds the 2003 Drain Blockage Policy and notes the Drain Blockage Guidelines.

7. Attachments

1. Drain Blockage Guidelines 2022 [↓](#)
2. Drain Blockage Policy 2003 [↓](#)
3. Drain Blockage Policy 2010 [↓](#)
4. Claims fact sheets [↓](#) .



WAVERLEY
COUNCIL

Drain Blockage Guidelines

Drain Blockage Guidelines

Guidelines owner	Director, Community, Assets & Operations
Prepared by	Ben Kusto, Executive Manager, Asset Maintenance
Approved by	Sharon Cassidy, Director, Community Asset and Operations
Date approved	05 July 2022
Commencement date	05 July 2022
Version	1.0
Category	Guidelines
Keywords	Drain blockage, sewer, choke
Revision date	10 years or as required in the event of legislative changes or requirements
Amendments	
Relevant strategic direction	
Relevant legislation/codes	<ul style="list-style-type: none"> - Australian and New Zealand Standard 3500:2015* - Building code of Australia* - Plumbing Code of Australia* - (* and amendments)
Related policies/documents	<ul style="list-style-type: none"> - Drain Blockage Policy 2003 - Waverley Tree Management Policy - Waverley Tree Management Guidelines
Related forms	<ul style="list-style-type: none"> - www.sydneywater.com.au Plumbing, building & developing/wastewater blockages, New service on collapsed private wastewater pipes - General plumbing information (sydneywater.com.au) - Customer contract 2019-2023 (sydneywater.com.au)

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1. Introduction/Background

Waverley Council provides and supports a variety of services, programs, and initiatives to sustain and improve the quality of life for the Waverley community.

The current Drain Blockage Policy was adopted by Council in August 2003 and commits Council to responsibilities and costs that are beyond Council's legal obligations.

In September 2017 Sydney Water released an updated regulation regarding the maintenance of private water and wastewater services (sewer) that connect to the Sydney Water network. The responsibilities of the individual property owner for the maintenance of these services were consistent with the previous version.

Discussions with Council's insurer, and knowledge of the practices of other Councils, indicates that the 2003 Drain Blockage Policy and the obligations on Council that it imposes, and resulting cost burden, is inconsistent with typical practice.

2. Scope/Purpose

The purpose of this Guideline is to

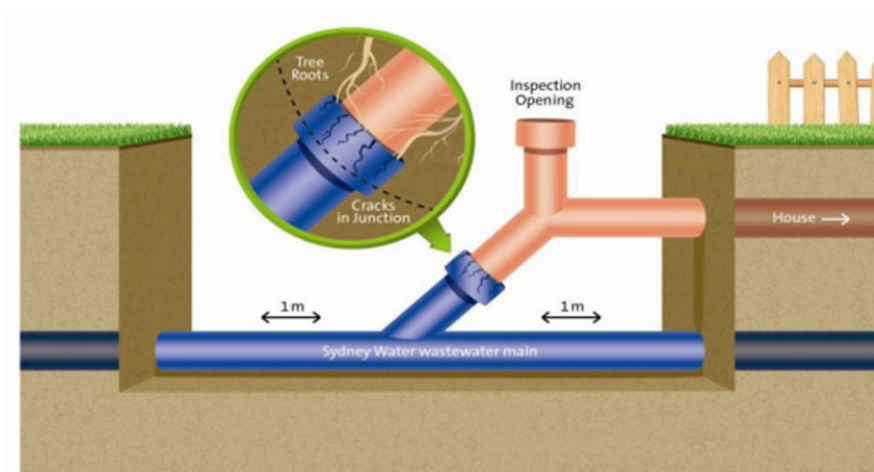
- Explain to property owners the opportunistic nature of tree roots in penetrating pre-existing defects in privately owned service lines, particularly in old non-PVC pipes
- Help property owners understand their responsibilities in maintaining their own private service line to prevent blockages and damage to the environment by adhering to the relevant laws and rules set out in the Australian standards AS/NZ3500 and the Plumbing code of Australia (PCA)
https://infostore.saiglobal.com/en-au/Standards/AS-NZS-3500-1-2018-98883_SAIG_AS_AS_207942/
- Resolve issues and provide relevant information to property owners which will enable them to follow the correct procedures and repair faults in an orderly manner

3. Flow diagram

Private wastewater services (sewer)

Private water and wastewater services start at the point of connection to Sydney Water's main. Sydney Water owns the main and the body of the junction, with the customer owning their private water and wastewater service up to and including the point of connection with the Sydney Water main.

Drain Blockage Guidelines



The following link on the Sydney Water website has more in-depth diagrams of private water and wastewater connections/system types and maintenance responsibilities - <https://www.sydneywater.com.au/your-home/moving-renovating-building/connections.html>

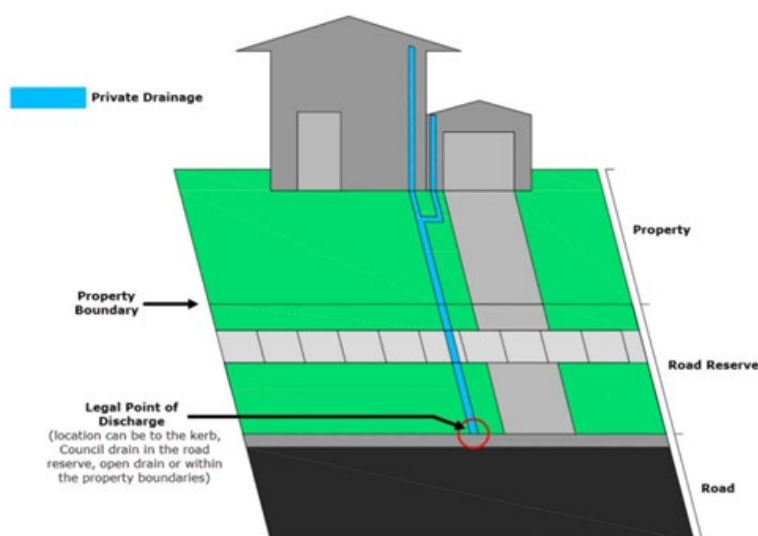
Private water (stormwater)

Each property owner is allocated a location to dispose of stormwater from their property.

This discharge location is known as the Legal Point of Discharge (LPOD). These location points can be

- Discharging to a Council owned pipe/pit situated underground in the public domain
- Discharging to a Council owned pipe/pit located within private property and or
- Discharging to Council's street gutter via a kerb outlet

Any drainage issue past this point is Council's responsibility. All drainage infrastructure associated with the drainage of private properties is the responsibility of the property owner.



The owner is responsible for ensuring that stormwater pipes are connected to the nominated LPOD and that their stormwater runoff does not impact other property owners.

4. Guidelines

Cracked, faulty or damaged service lines allow tree roots and stormwater into the Sydney Water main service line, and untreated sewerage to soak into the soil.

The owner is responsible for maintaining their private water and wastewater service to prevent

- Sewer blockages
- Sewage escaping into the environment, and
- Unhealthy environmental conditions

If the owner has a blocked or overflowing private wastewater service, they are to engage a licenced plumber to assess the issue. If the licenced plumber determines that it is a Sydney Water-related issue, they are to contact the Sydney Water emergency repair line on contact number 13 20 90. If Sydney Water does not accept responsibility to undertake the work, it is the responsibility of the owner to engage the licenced plumber to clear any blockages.

If the owner believes that the cause of the blockage is a Council owned tree, they are advised to have their licenced plumber prepare and submit a written report. This report, with supporting evidence can be submitted to Council for further investigation.

Council has no obligation to clear private service lines, arrange or carry out CCTV inspections, dig up or replace any private service line, install inspection openings, or carry out any work on private property or private service lines.

Council recommends that owners experiencing blockages of their private water and wastewater service should consider upgrading their private service line to PVC, incorporating primed and glued solvent joints.

5. Roles & Responsibilities

5.1 This Guideline will be reviewed every 10 years or as required in the event of legislative changes or requirements.

5.2 Council staff and members of the public may provide feedback about this document by emailing XXXX@waverley.nsw.gov.au

6 Definitions

Term	Definition
<i>Owner</i>	Property owner/owners' corporation's authorised representative/managing agent's authorised representative of the property that the private service line connects to
<i>Private service line</i>	Sewer and drainage service lines located inside the owner's property
<i>Dig up</i>	The excavation and removal of dirt to expose private service lines
<i>CCTV Inspections</i>	The use of camera equipment inside service lines to identify pipe condition and faults
<i>Blockage</i>	An obstruction within a sewer and drainage service line
<i>PVC pipes</i>	Polyvinyl Chloride white plastic pipe
<i>LPOD</i>	Discharge location point allocated to dispose of stormwater from the property

WAVERLEY COUNCIL

CNR BONDI RD & PAUL ST, PO BOX 9 BONDI JUNCTION NSW 2022

TEL 9369 8000 FAX 9387 1820

HOURS: MON-FRI 8.30 - 5.00

**DRAIN BLOCKAGE POLICY**

ADOPTED AUGUST 2003

- 1 If blockages are suspected of being caused by roots from Council trees, Council plumbers must be called in. On weekdays between 8.30am and 3.00pm, call 9369 8000. For emergencies outside these times, call Council's after-hours inspectors on 0418 217 594 or 0417 027 177.
- 2 Where Council staff or contract plumbers are able and willing to attend a blockage and their service is refused, no reimbursement for related private contractors' fees will be considered.
- 3 Council staff or contract plumbers will not carry out work unless (a) the property owner, property manager or the secretary or chair of the body corporate has signed an agreement to comply with this policy, and (b) an authorised person is on site throughout the period of work. Where these conditions have not been met, no reimbursement for related private contractors' fees will be considered.
- 4 If Council does not judge the probable cause of the blockage to be a Council tree, Council plumbers will not commence work.
- 5 If a sewer diagram is deemed necessary the owner/secretary/agent will bear the cost. Where affected lines do not appear on the sewer diagram, or where the drain has not been constructed in conformance with regulations, Council has no obligation to carry out work or to consider reimbursement for contractors' fees.
- 6 Council plumbers will attempt to clear the line using a rotary cutter ('eel') where safe and practical. Council has no obligation to dig up and/or replace any line, install inspection openings or carry out work inside buildings or where no direct rodding access is available.
- 7 If a Council tree is causing the blockage there is no charge for work by Council plumbers. If there is any other cause a reasonable fee will be charged. If such charges are not paid within one month, Council will not attend blockages at the relevant owner/agent's properties until payment has been made.
- 8 Where Council is called repeatedly in one year, or where the problem is repeatedly found not to have been caused by Council tree roots, it may refuse to attend further blockages.
- 9 Where a Council tree is discovered or suspected to be the cause of a blockage, or is in such proximity as to be the possible cause of a blockage, privately contracted plumbers who have been made aware of this policy must refer the matter to Council, and draw condition 1 of this policy to the attention of the owner, body corporate or their agent, before continuing work.
- 10 Reimbursement for contractors' fees will not be considered if (a) Council's staff or contract plumbers should, and could reasonably, have been called, and either the owner, the secretary of the body corporate, their agent or their plumber are on record as having received this policy; or (b) the claim includes false information, for example regarding the cost of labour.
- 11 Reimbursement will be considered for effective, necessary, recent line clearing only. Council has no obligation to reimburse for (a) work carried out more than one year before receipt of the application, (b) use of high-pressure water blasting, (c) use of video cameras, (d) work not required in order to clear lines, (e) unsuccessful attempts to clear lines, or (f) line replacement. However, Council may offer a contribution to line replacement on the conditions stated in Schedule 1 (see overleaf).
- 12 Reimbursement is offered at current industrial guideline rates only. The maximum

reimbursement for any one blockage is stated in Schedule 2 (see overleaf).

WAVERLEY COUNCIL DRAIN BLOCKAGE POLICY

Schedule 1

CONTRIBUTIONS TO LINE REPLACEMENT COSTS

Council accepts no automatic liability for either line clearing or line replacement, even where it accepts that roots from its trees may be blocking a line.

As a community service, however, Council offers a free line clearing service on the terms of its Drain Blockage Policy, and may consider contributing to line replacement costs on the following conditions.

Conditions for Council contribution to line replacement costs

- a That Council has been offered an opportunity to inspect the exposed line so as to verify the cause and extent of the damage or blockage.
- b That Council is responsible for the damage or blockage.
- c That the line is unclearable through reasonable means.
- d That any offer of a contribution will be based only on the extent of work necessary to restore a working line and only in accord with current industry guideline rates. The current guideline rate for a plumber is \$46/hour excluding GST.
- e That the maximum contribution will be either 50% of the total cost or a proportion identical to the proportion of line rendered unclearable due to Council fault, whichever is less. (For example, if only 20% of the length of line replaced is deemed by Council to have been unclearable due to Council fault, a maximum of 20% of costs will be contributed).

What to do

If you are considering line replacement and might apply for a Council contribution:

- Council recommends obtaining at least two quotes before engaging a contractor.
 - Advise Council a few days before work is due to commence, so we can ensure an appropriate officer is on hand to inspect the work. Telephone 9369 8030.
 - When the line has been exposed sufficiently to show the nature and extent of the root invasion, call Council again.
 - Complete and return an application for reimbursement together with a copy of the *paid* invoice.
-

Schedule 2

MAXIMUM REIMBURSEMENT FOR LINE CLEARING

The maximum amount to be offered in reimbursement of private contractors' fees for line clearing work is \$250.00 (two hundred and fifty dollars) including GST.



DRAIN BLOCKAGE POLICY

AUTHOR Scott Field
DEPARTMENT Public Works & Services
DATE CREATED 30 December 2010
DATE REVISED N/A
DATE APPROVED BY EXECUTIVE TEAM N/A
DATE ADOPTED BY COUNCIL N/A
NEXT REVIEW DATE 30 December 2012



1. Introduction

PURPOSE

The purpose of this policy is to ensure sustainability in the management of poorly maintained drainage and sewage systems.

OBJECTIVES

- This report ensures relevant property owners are aware of their responsibility of maintaining their sewage and water lines minimizing damage to the environment in accordance with relevant standards
- The property owner, Owner's Corporation or Managing Agents authorized representative is responsible for maintaining the sewer and drainage system and access to the systems.
- Implement a sustainable management system for our sewage and water drainage lines



2. Responsibilities and Procedure

OWNER

- It is the owner's responsibility to maintain their sewage and water lines to prevent any leakage into the environment.
- Notify Council immediately if they suspect a community owned tree to be contributing to the blockage
- Provide a current sewer diagram for the property to assist with timely and accurate assessment
- Attend and ensure practical access to the appropriate exterior problem area
- Sign the appropriate authority for works
- Be aware if the line is not contributed to by the Council tree then a reasonable charge will be made for the service

COUNCIL

- Attend as requested the residence up to two times in the first 12 months after identification
- Use their best endeavour to clear the blockage
- On the second visit assess the pipe condition and advise if they think a contract plumber is needed to assess and repair the pipes
- Advise the owner that Council have fulfilled their obligations and they will not be attending this property for similar action for a period of 7 years.



3. Contribution of service

Council will contribute the cost of two (2) clearances in the first 12 months of the problem being identified

Where a Council plumber is not available Council will arrange for a licensed plumber to carry out the works

Council will not consider contribution if:

- The owner has not signed the Agreement
- Council is refused access to the area
- Any additional works are needed as deemed by Council
- There has been two clearances previously at the address and advice for further work has been given

4. References

References for this are supported by information from the following

- www.sydneywater.com.au
- Plumbing and Building codes of Australia
- Australia and New Zealand Standard 3500:2003





FACT SHEET A – PUBLIC LIABILITY

OPTIONS FOR CLAIMING FOR DAMAGE OR LOSS

If you believe you have Public Liability claim against Council, you have 2 lodgement options:

A: Make a claim against your own insurance policy e.g.: for your Motor Vehicle damage, or your Property damage

Your Insurer may consider seeking recovery against Council. In general, insurance companies will pursue Council for reimbursement on your behalf where they consider Council to be liable. In such cases, you may not be responsible to pay your excess, or may not lose your no-claim bonus, if that claim is successful against Council - you should discuss this with your insurer prior to lodging a claim as this is dependent on your policy and your insurer.

B: Make a claim directly to Council e.g.: for your Personal Injury, your Property, or your Motor Vehicle damage

If you are seeking compensation directly from Council for injury, loss or damage arising from an incident you will need to submit a letter of demand (or email) detailing why Council is responsible along with proof of loss. For example, if you are submitting a Motor Vehicle or Property claim 2 quotes for the repairs will need to be provided. If your claim is for injury please provide all medical documentation you may receive such as reports/scans etc.

Council will investigate the circumstances surrounding the incident or matter to establish whether or not the Council has any legal liability.

Completion and acceptance of this documentation does not represent an admission of liability or a waiver of its rights on the part of Council. Your claim will be subject to investigation and the findings assessed on its merits.

We will endeavour to respond to claims as quickly as possible. However, the processing of claims is dependent on the supply of all relevant information and the claim type and therefore assessment of your claim may take some time to complete.

Please read the following Fact Sheet when considering these options.

Completion of these steps and submission of a claim, and acceptance of this material on Council's behalf, does not represent an admission of liability or a waiver of its rights on the part of Council. Your claim will be subject to investigation and the findings assessed on its merits.



FACT SHEET B – PUBLIC LIABILITY

LOGGING YOUR CLAIM WITH COUNCIL (page 1 of 2)

In any public liability claim, the burden of providing proof of negligence rests with you as the person seeking compensation. Council cannot assist you in this. You may find the following information useful in preparing your claim.

EVIDENCE

For a claim to be accepted for assessment by Council there must be sufficient evidence that indicates Council's liability. The evidence needs to reasonably prove that:

- The incident occurred as described
- Damage was sustained as a result of the incident
- Council is responsible for the incident and/or the damage or loss

We will need the following information and evidence from you to undertake the claim assessment:

- A detailed description of what occurred and where this occurred
- When it occurred (the date of the incident.)
- Photos showing the damage and of the broader area the incident took place
- Any video footage of the incident
- Witness statements from persons who witnessed the incident
- 2 quotes for work covering the repairs/ All documentation relating to the medical attention you receive
- Any other information you would like to provide that you believe supports your claim

PHOTOS

One of the most effective ways to avoid confusion about the circumstances surrounding your claim is the use of photographs. Council uses photographs to be sure that it is investigating the correct issues. You are requested to provide a variety of shots and angles to clearly show the situation that supports your claim. Please ensure that you only take photographs if it is safe to do so. Your photographs need to show the following (where applicable):

- The area of property that has sustained damage
- A clearly marked area where the incident occurred or the matter is located, as relevant
- Perspective from at least 2 directions
- An indication of size/height etc. of the subject matter. You can use whatever relative objects you have that help provide that indication (e.g. coins, notes, ruler, shoe, mobile phone, etc.). Poor quality subject matter, or insufficient photos, will not assist your claim.



PROCESS

Once your claim is submitted with the evidence you will be sent an acknowledgement

The claim will then be referred to Council's Claims Management Agent, Echelon Australia for their management. In conjunction with Echelon Australia, Council will factually investigate the circumstances surrounding the incident.

To ensure transparency and consistency we thoroughly and individually investigate each claim before any determination is made regarding Council's negligence and/or liability.

You will be advised by Echelon Australia of this claim determination in writing.

LIABILITY

Before Council is obliged to pay compensation for any injury, loss or damage suffered, it must be established that this injury, loss or damage was caused as a result of Council's negligence. This is usually undertaken by determining:

- Did Council have a duty of care
- Did Council breach that duty of care

There is also specific legislation that provides for when Council may not be liable, and this can be dependent on the type of claim.

Council reserves its right to recover all or any costs that have been unnecessarily or unreasonably incurred by the Council in successfully defending insurance claims made against the Council.



FACT SHEET C

PUBLIC LIABILITY - SEWER AND STORMWATER

Maintaining and replacing sewer and stormwater lines is the responsibility of the landowner. This includes repairing damaged or aged pipes and clearing chokes

Replacing aged or faulty sewer systems with PVC up to the sewer mains supply connection is the responsibility of the landowner. Tree roots cannot enter well-constructed, properly sealed, sound PVC pipes with adequate flexibility

The following information is the minimum evidence required by us for claims relating to sewer and stormwater.

Copy of service plan (sewer main) of the property address, sourced from Sydney Water via dial before you dig www.1100.com.au or phone 1100 (free service).

Where the claimant has access to Google Maps (or similar), a clear copy of the most recent aerial satellite photo of the property address and surrounding neighbours, clearly showing structures and vegetation.

Licensed plumber and/or other appropriately qualified service provider report/s which includes the following information:

Business name and details

Address of property inspection and methodology used

Pipe type, age and condition

Other contributing factors and options to repair the pipe at point of blockage.

NOTE: Clearing roots from the pipe is not repair. Maintenance of the pipe system is the resident's responsibility.

Clear and concise plan of the property's sewer showing the location of all pipe work, direction of flow and the location of the blockage identified on the plan.

The map must clearly and accurately identify the layout of the private sewer system and blockage location and the plumber's entry point for the internal inspection. Residents may have to engage the services of a plumber, building designer or surveyor to produce such plans (see note 1).

Camera footage is required of sewer system showing the blockage/s and evidence of root ingress. Camera footage should identify the distance from entry point of inspection to the blockage, which should be referenced to the accompanying property sewer plan. The path of inspection should be clearly marked on the property sewer plan.

Note 1: Details regarding pipe layouts may be obtained from survey plans or building plans. A plumber may be able to map all pipe work onto a building plan. Alternatively, Sydney Water may have records of plans submitted as part of development and infrastructure installations.

REPORT
FC/5.10/22.07

Subject: Local Government NSW Board - Voting Delegates for Election to Fill Casual Vacancy

TRIM No: A13/0314

Author: Al Johnston, Governance Officer

Director: Richard Sheridan, Acting Director, Corporate Services

RECOMMENDATION:

That Council nominates the Mayor, Deputy Mayor, Councillor [INSERT NAME], Councillor [INSERT NAME] and Councillor [INSERT NAME] as voting delegates for the election to fill a casual vacancy on the LGNSW Board for the office of Director (Metropolitan/Urban council).

1. Executive Summary

Local Government NSW has advised Council that a casual vacancy exists on the LGNSW Board for the office of Director (Metropolitan/Urban council) and arrangements have been made with the Australian Electoral Commission to conduct the election by secret postal ballot.

Council is entitled to five voting delegates in the election and must advise LGNSW of the names of its nominated voting delegates by 5.00 pm on Thursday, 7 July 2022.

Information about the election, including the Election Notice, Nomination Form, and voting entitlements is available on the LGNSW website. The Election Notice is attached to the report.

This report recommends that Council determines its five voting delegates for the election.

2. Introduction/Background

Only councillors from metropolitan/urban members are eligible to nominate as a candidate and to vote in the election.

The ballot will open on 28 July 2022 and close at 10:00am Australian Eastern Standard Time (AEST) on 25 August 2022.

3. Relevant Council Resolutions

Nil.

4. Discussion

Nil.

5. Financial impact statement/Timeframe/Consultation

There is no unbudgeted cost to Council for its voting delegates to participate in the secret postal ballot.

6. Conclusion

It is recommended that Council nominates five councillors as voting delegates for the election to fill a casual vacancy on the LGNSW Board for the office of Director (Metropolitan/Urban council).

7. Attachments

1. LGNSW Board Election - Casual Vacancy - Election Notice [↓](#) .

Local Government NSW

ELECTION NOTICE - E2021/229

Casual Vacancy Election

Fair Work (Registered Organisations) Act 2009

Nominations are called for:

- Director (Metropolitan/Urban) (1)

Nominations, which must be in writing and comply with the registered rules of the Organisation, may be made at any time from 02/06/2022.

A nomination form is available for electronic completion on the AEC Portal, www.aec.gov.au/ieb/. However, the nomination form must then be lodged in accordance with the Organisation's rules (see below).

Additional forms are available from the Returning Officer.

Prospective candidates and nominators should verify their financial status and any other qualifications required by the Organisation's rules prior to lodging nominations.

Nominations must reach the Returning Officer via the lodgement method(s) stipulated below **not later than** 12:00pm Australian Eastern Standard Time (AEST) **on** 30/06/2022.

How to lodge nominations, nominations must be lodged via the following method(s):

By Portal: Australian Electoral Commission Portal, www.aec.gov.au/ieb/

By Email: A properly completed nomination form including all necessary signatures and attachments may be scanned and submitted as a pdf file to IEBnominations@aec.gov.au

PLEASE NOTE:

1. Emails to the AEC inbox that appear to be spam may be blocked. It is the responsibility of senders to ensure that their email reaches the AEC before the deadline for nominations.
2. In order to be able to be received by the AEC, emails (including attachments) should be no greater than 6 MB in size.
3. You may call 02 9375 6360 to enquire about the status of your nomination.
4. The subject line of the email should include the reference: **'E2021/229 Local Government NSW Nomination – your name'**.

Withdrawing Nominations

Nominations cannot be withdrawn after 12:00pm Australian Eastern Standard Time (AEST) on 07/07/2022.

Voting Period

The ballot, if required, will open on 28/07/2022 and close at 10:00am Australian Eastern Standard Time (AEST) on 25/08/2022.

Absentee Voting

If a delegate of a member or a member of the board is away from their current address and unable to receive ballot materials, they need to complete the Absentee application form with an alternate address and return it to the Returning Officer via email or AEC portal by 12:00pm Australian Eastern Daylight Time (AEDT) on 7/07/2022.

Scrutineers

The appointment of scrutineers opens 02/06/2022 and closes 10:00am Australian Eastern Standard Time (AEST) on 25/08/2022.

A form is available from the Returning Officer for the purposes of appointing Scrutineers.

Other Information

Changed Address? Advise the Organisation now.

Please Note: A copy of the AEC's election report can be obtained from the Organisation or from the Returning Officer after the completion of the election.

Olivia Lee
Returning Officer
Telephone: 02 9375 6360
Email: IEBevents@aec.gov.au
02/06/2022



CLOSED SESSION
FC/7/22.07

Subject: Moving into Closed Session

Author: Emily Scott, General Manager

RECOMMENDATION:

That:

1. Council moves into closed session to deal with the matter listed below, which is classified as confidential under section 10A(2) of the *Local Government Act* for the reasons specified:

FC/7.1/22.07 CONFIDENTIAL REPORT - Bronte House - Gardening and Horticultural Services - Tender Evaluation

This matter is considered to be confidential in accordance with Section 10A(2)(d)(i) of the *Local Government Act*, and the Committee is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

2. Pursuant to section 10A(1), 10(2) and 10A(3) of the *Local Government Act*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2) of the *Local Government Act*.
3. The correspondence and reports relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act*.

Introduction/Background

In accordance with section 10A(2) of the Act, Council may close part of its meeting to deal with business of the following kind:

- (a) Personnel matters concerning particular individuals (other than councillors).
- (b) Personal hardship of any resident or ratepayer.
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
- (d) Commercial information of a confidential nature that would, if disclosed:
 - (i) Prejudice the commercial position of a person who supplied it: or
 - (ii) Confer a commercial advantage on a competitor of Council;
 - (iii) Reveal a trade secret.
- (e) Information that would, if disclosed, prejudice the maintenance of law.
- (f) Matters affecting the security of Council, Councillors, Council staff and Council property.
- (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.
- (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (i) Alleged contraventions of any Code of Conduct requirements applicable under section 440.

It is my opinion that the business listed in the recommendation is of a kind referred to in section 10A(2) of the *Local Government Act 1993* and, under the provisions of the Act and the *Local Government (General) Regulation 2005*, should be dealt with in a part of the meeting that is closed to members of the public and the media.

Pursuant to section 10A(4) of the Act and clauses 14.9–14.10 of the Waverley Code of Meeting Practice, members of the public may make representations to the meeting immediately after the motion to close part of the meeting is moved and seconded, as to whether that part of the meeting should be closed.

RESUMING IN OPEN SESSION FC/8/22.07

Subject: Resuming in Open Session
Author: Emily Scott, General Manager



RECOMMENDATION:

That Council resumes in open session.

Introduction/Background

In accordance with clause 14.21 of the Waverley Code of Meeting Practice, when the meeting resumes in open session the chair will announce the resolutions made by Council while the meeting was closed to members of the public and the media.