



W A V E R L E Y
C O U N C I L

COUNCIL MEETING

A meeting of WAVERLEY COUNCIL will be held at Waverley Council Chambers,
Cnr Paul Street and Bondi Road, Bondi Junction at:

7.00 PM, TUESDAY 18 JULY 2023

A handwritten signature in black ink, appearing to read 'Emily Scott'.

Emily Scott
General Manager

Waverley Council
PO Box 9
Bondi Junction NSW 1355
DX 12006 Bondi Junction
Tel. 9083 8000
E-mail: info@waverley.nsw.gov.au

Statement of Ethical Obligations

Councillors are reminded of their oath or affirmation of office made under section 233A of the Act and their obligations under Council's code of conduct to disclose and appropriately manage conflicts of interest.

Live Streaming of Meetings

This meeting is streamed live via the internet and an audio-visual recording of the meeting will be publicly available on Council's website.

By attending this meeting, you consent to your image and/or voice being live streamed and publicly available.

AGENDA

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The General Manager will read the following Opening Prayer:

God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

The Mayor will read the following Acknowledgement of Indigenous Heritage:

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.

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OBITUARIES CM/3/23.07

Subject: Obituaries
Author: Emily Scott, General Manager



The Mayor will ask Councillors for any obituaries.

Council will rise for a minute's silence for the souls of people generally who have died in our Local Government Area.

CONFIRMATION AND ADOPTION OF MINUTES CM/5.1/23.07



WAVERLEY
COUNCIL

Subject: Confirmation of Minutes - Council Meeting - 27 June 2023

TRIM No: SF23/16

Manager: Richard Coelho, Executive Manager, Governance

RECOMMENDATION:

That the minutes of the Council meeting held on 27 June 2023 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

Introduction/Background

The minutes of Council meetings must be confirmed at a subsequent meeting of Council, in accordance with section 375 of the *Local Government Act 1993*.

Attachments

1. Council Meeting Minutes - 27 June 2023 .



**MINUTES OF THE WAVERLEY COUNCIL MEETING
HELD AT WAVERLEY COUNCIL CHAMBERS, CNR PAUL STREET AND BONDI ROAD, BONDI JUNCTION ON
TUESDAY, 27 JUNE 2023**

Present:

Councillor Paula Masselos (Mayor) (Chair)	Lawson Ward
Councillor Elaine Keenan (Deputy Chair)	Lawson Ward
Councillor Sally Betts	Hunter Ward
Councillor Angela Burrill	Lawson Ward
Councillor Ludovico Fabiano	Waverley Ward
Councillor Leon Goltsman	Bondi Ward
Councillor Michelle Gray	Bondi Ward
Councillor Tony Kay	Waverley Ward
Councillor Steven Lewis	Hunter Ward
Councillor Tim Murray	Waverley Ward
Councillor Will Nemesh	Hunter Ward
Councillor Dominic Wy Kanak	Bondi Ward

Staff in attendance:

Emily Scott	General Manager
Sharon Cassidy	Director, Assets and Operations
Tara Czinner	Director, Corporate Services
Fletcher Rayner	Director, Planning, Sustainability and Compliance
Ben Thompson	Director, Community, Culture and Customer Experience

At the commencement of proceedings at 7.00 pm, those present were as listed above.

Crs Burrill, Nemesh and Wy Kanak attended the meeting by audio-visual link.

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The General Manager read the following Opening Prayer:

God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

The Mayor read the following Acknowledgement of Indigenous Heritage:

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our local government area.

1. Apologies/Leaves of Absence

There were no apologies.

2. Declarations of Pecuniary and Non-Pecuniary Interests

The Chair called for declarations of interest and none were received.

3. Obituaries

Joan O'Sullivan

Council rose for a minute's silence for the souls of people generally who have died in our local government area.

4. Addresses by Members of the Public

There were no addresses by members of the public.

ITEMS BY EXCEPTION**MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos

Seconder: Cr Kay

That the recommendations for the following items be adopted as recommended in the business paper:

- CM/5.1/23.06 Confirmation of Minutes – Council Meeting – 16 May 2023.
- CM/5.2/23.06 Adoption of Minutes – Waverley Traffic Committee Meeting – 18 May 2023.
- CM/7.3/23.06 Investment Portfolio Report – May 2023.
- CM/7.4/23.06 Investment Policy – Adoption.
- CM/7.7/23.06 Audit, Risk and Improvement Committee Meeting – 6 April 2023 – Minutes.
- CM/7.8/23.06 Events Policy – Adoption.
- CM/7.9/23.06 Access and Inclusion Advisory Panel Meeting – 11 May 2023 – Minutes.
- CM/7.10/23.06 Multicultural Advisory Committee Meeting – 1 February 2023 – Minutes.
- CM/7.11/23.06 Reconciliation Action Plan Advisory Committee Meeting - 28 November 2022 – Minutes.
- CM/7.12/23.06 Bus Driver Amenity Facilities – Licence to Transdev John Holland Buses – Post-Exhibition.
- CM/11.1/23.06 CONFIDENTIAL REPORT – 74 Newland Street, Bondi Junction – Community Tenancy Leases.

5. Confirmation and Adoption of Minutes**CM/5.1/23.06 Confirmation of Minutes - Council Meeting - 16 May 2023 (SF23/16)****MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos

Seconder: Cr Kay

That the minutes of the Council meeting held on 16 May 2023 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

CM/5.2/23.06 Adoption of Minutes - Waverley Traffic Committee Meeting - 18 May 2023 (SF23/19)**MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos

Seconder: Cr Kay

That Part 1 of the minutes of the Waverley Traffic Committee meeting held on 18 May 2023 be received and noted, and that the recommendations contained therein be adopted.

6. Mayoral Minutes

CM/6.1/23.06 Bondi Festival (A23/0016)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos

That Council:

1. Acknowledges the significance of Council delivering Bondi Festival, a major contemporary performing arts festival.
2. Congratulates all officers involved in the planning and launch of the festival, and encourages all residents to support and enjoy the festival from 30 June to 16 July 2023.

Background

As Mayor, I am proud that Council's Bondi Festival is bigger and better than ever, providing exciting opportunities for locals and visitors alike to enjoy the natural beauty of Bondi and world class arts and culture. This year's festival is double in size and is a significant achievement for our Council.

This year's festival is a showcase of local, national and international artists, with comedy, cabaret and theatre taking the stage. The bulk of the festival program will be presented at Bondi Pavilion after a hiatus while the renovation and restoration project was completed.

A major focus of the festival's audience development strategy is bringing together the Bondi community, with free events occurring each of the three festival Saturdays. Festival favourites, Bondi Festival Ice Rink and Bondi Vista Ferris Wheel, also return for another year, bringing significant footfall and visitation to our beach in the winter period and much needed economic activity for our small businesses.

The festival has a strong commitment to arts accessibility, not only hosting free events enabling everyone to engage in arts and culture, but also ensuring that the program is open to all. We deliver some wheelchair accessible, Auslan-interpreted and sight-no-obstacle performances to ensure that d/Deaf and disabled audiences have access to the shows. We also include Deaf and disabled artists in the festival programming (PAH! Stories, Date Night).

It gives me great pleasure as Mayor that this year Council is bringing more inter-state artists to Bondi Festival than ever before. This year's festival features three world premiers: Helios (international), Josh Glanc: Collections and Songs of Sirens, an operatic performance taking place on Bondi Beach, making the most of our incredible natural environment. These are presented alongside many award-winning shows, such as Gillian Cosgriff: Actually, Good (Most Outstanding Show, Melbourne International Comedy Festival, 2023); Waterloo by Bron Batten (Summerhall Edinburgh Fringe Touring Award, 2019, Arts House Evolution Award, Melbourne Fringe Festival 2019, Best Theatre Overall Category Award, Perth Fringe Festival 2020); and Betwixt by Pink Matter, presented in association with MetroArts (Adelaide Fringe Award for Best Dance 2023).

Council continues to 'punch above our weight' and sit among other arts and culture sector leaders in the presentation of accessible, high quality, contemporary artistic programming.

Our community values and celebrates cultural activity in all its forms, is hungry for innovation, great public offerings, diversity of representation on our stages and opportunities to connect and build social cohesion, and this year's festival program demonstrates and celebrates our commitment to this.

Congratulations to all Officers involved in developing this program and bringing these exciting opportunities to Waverley audiences.

I encourage all of our residents to enjoy the festival and all Bondi has to offer!

7. Reports

CM/7.1/23.06 Pricing Policy, Fees and Charges 2023-24, Budget and Long Term Financial Plan 6.1 - Adoption (SF22/3751)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos

Seconder: Cr Keenan

That Council:

1. Adopts the Pricing Policy, Fees and Charges 2023–24 attached to the report (Attachment 2), subject to the following amendments:
 - (a) Page 58 of the attachments under separate cover – Section 32.10 – Margaret Whitlam Recreation Centre – Active Seniors Program: pensioner fees to remain at the 2022–23 fee (including multipasses).
 - (b) Page 74 of the attachments under separate cover – Section 39 – Seniors Centre: full pension fees to be set at \$7 per class and \$70 for a multipass.
2. Adopts the budget for 2023–24 attached to the report (Attachment 3).
3. Adopts the Long Term Financial Plan (LTFP) 6.1 attached to the report (Attachment 4), noting that the LTFP will be reviewed annually in line with the Operational Plan and annual budget development.

CM/7.2/23.06 Operational Plan 2023-24 including Budget and Statement of Revenue Policy - Adoption (A22/0557)

MOTION / DECISION

Mover: Cr Masselos

Seconder: Cr Keenan

That Council:

1. Adopts the Operational Plan 2023–24, incorporating the Budget and Statement of Revenue Policy, attached to the report, including:
 - (a) The rating structure for 2023–24 contained on page 83 of the Operational Plan 2023–24. In accordance with sections 497, 516, 518, 529(2)(d), 534, 535 and 548(3) of the *Local Government Act 1993* (the Act), it is proposed that the following rates and charges be set for every parcel of rateable land within the local government area for the period 1 July 2023 to 30 June 2024:
 - (i) An ordinary rate of 0.076000 cents in the dollar subject to a minimum rate in accordance with section 548(3) of the Act per assessment on all rateable land categorised Residential in accordance with section 516 of the Act and sub-categorised Ordinary in accordance with section 529(2)(b) of the Act.

- (ii) An ordinary rate of 0.385566 cents in the dollar on all rateable land categorised Business in accordance with section 518 of the Act and sub-categorised Ordinary in accordance with section 529(2)(d) of the Act.
- (iii) An ordinary rate of 0.784942 cents in the dollar on all rateable land categorised Business in accordance with section 518 of the Act and sub-categorised Bondi Junction in accordance with section 529(2)(d) of the Act.
- (b) The Domestic Waste Management Service Charge being set at \$616 per service per annum for the financial year 2023–24 in accordance with section 496 of the Act.
- (c) The Stormwater Management Service Charge contained on page 86 of the Operational Plan 2023–24 in accordance with section 496A of the Act for the financial year 2023–24 as follows:

Stormwater Management Service Charge		
Category	Unit	Fee or charge (\$)
Residential property	per property	25.00
Residential strata property	per property	12.50
Business property	per 350 m2 (or part thereof)	25.00
Business strata property	per 350 m2 (or part thereof) levied equally to strata unit entitlement with a minimum of \$5	25.00

2. Authorises the General Manager to make any necessary editorial and content changes to the Operational Plan and Budget in order to give effect to Council's resolution and to update data for performance measures where baseline data is not currently available.

AMENDMENT 1

Mover: Cr Wy Kanak
 Secoder: Cr Fabiano

That the following clause 1(d) be added to the motion:

'Subject to the following amendment: on page 133 of the attachments under separate cover, delete "Uluru" when referring to the Statement from the Heart.'

THE AMENDMENT WAS PUT AND DECLARED LOST.

AMENDMENT 2 (LAPSED)

Mover: Cr Wy Kanak

That the following clause 1(d) be added to the motion:

'Subject to the following amendment: on page 133 of the attachments under separate cover, amend the eighth paragraph to read as follows:

"We continue to raise awareness of the Statement from the Heart, the Voice and the constitutional referendum.

The Statement expresses the Aboriginal Torres Strait Islander belief that with substantive constitutional change and structural reform, First Nations ancient sovereignty can shine through as a fuller expression of Australia's nationhood.

The Statement calls for: recognition of Aboriginal Torres Strait Islander sovereignty, a Voice to Parliament

enshrined in the Constitution and a Makarrata Commission to supervise agreement making and truth-telling about First Nations history. We believe the Statement is a path forward for truth-telling, treaties and self-determination for First Nations peoples.”

THE MOTION WAS THEN PUT AND DECLARED CARRIED.

DECISION

That Council:

1. Adopts the Operational Plan 2023–24, incorporating the Budget and Statement of Revenue Policy, attached to the report, including:
 - (a) The rating structure for 2023–24 contained on page 83 of the Operational Plan 2023–24. In accordance with sections 497, 516, 518, 529(2)(d), 534, 535 and 548(3) of the *Local Government Act 1993* (the Act), it is proposed that the following rates and charges be set for every parcel of rateable land within the local government area for the period 1 July 2023 to 30 June 2024:
 - (i) An ordinary rate of 0.076000 cents in the dollar subject to a minimum rate in accordance with section 548(3) of the Act per assessment on all rateable land categorised Residential in accordance with section 516 of the Act and sub-categorised Ordinary in accordance with section 529(2)(b) of the Act.
 - (ii) An ordinary rate of 0.385566 cents in the dollar on all rateable land categorised Business in accordance with section 518 of the Act and sub-categorised Ordinary in accordance with section 529(2)(d) of the Act.
 - (iii) An ordinary rate of 0.784942 cents in the dollar on all rateable land categorised Business in accordance with section 518 of the Act and sub-categorised Bondi Junction in accordance with section 529(2)(d) of the Act.
 - (b) The Domestic Waste Management Service Charge being set at \$616 per service per annum for the financial year 2023–24 in accordance with section 496 of the Act.
 - (c) The Stormwater Management Service Charge contained on page 86 of the Operational Plan 2023–24 in accordance with section 496A of the Act for the financial year 2023–24 as follows:

Stormwater Management Service Charge		
Category	Unit	Fee or charge (\$)
Residential property	per property	25.00
Residential strata property	per property	12.50
Business property	per 350 m2 (or part thereof)	25.00
Business strata property	per 350 m2 (or part thereof) levied equally to strata unit entitlement with a minimum of \$5	25.00

2. Authorises the General Manager to make any necessary editorial and content changes to the Operational Plan and Budget in order to give effect to Council’s resolution and to update data for performance measures where baseline data is not currently available.

Cr Wy Kanak requested that his vote against the motion be recorded in the minutes.

CM/7.3/23.06 Investment Portfolio Report - May 2023 (A03/2211)**MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos

Seconder: Cr Kay

That Council:

1. Notes the Investment Summary Report for May 2023 attached to the report.
2. Notes that the Executive Manager, Finance, as the responsible accounting officer, advises that all investments have been made in accordance with the requirements of section 625 of the *Local Government Act 1993* and directions from the Minister for Local Government, including Ministerial Investment Orders, and Council's Investment Policy.

CM/7.4/23.06 Investment Policy - Adoption (A05/0197)**MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos

Seconder: Cr Kay

That Council adopts the Investment Policy attached to the report.

CM/7.5/23.06 Councillors' Fees - Local Government Remuneration Tribunal Determination 2023 (A03/1343)**MOTION / DECISION**

Mover: Cr Gray

Seconder: Cr Goltsman

That Council, in accordance with the Local Government Remuneration Tribunal's Annual Determination 2023 attached to the report, approves the annual fees payable to Councillors for the year 1 July 2023 to 30 June 2024 as follows:

1. All Councillors (including the Mayor) – \$21,730.
2. Mayor – \$47,390 in addition to the Councillor fee.
3. Deputy Mayor – \$4,194 in addition to the Councillor fee, and that this amount be paid from the fees paid to the Mayor.

Cr Wy Kanak requested that his vote against the motion be recorded in the minutes.

CM/7.6/23.06 Council Meetings - Addresses by Members of the Public by Audio-Visual Link (A22/0057)**MOTION / UNANIMOUS DECISION**

Mover: Cr Lewis

Seconder: Cr Burrill

That Council:

1. Trials the following practice at Council and Council Committee meetings for a minimum of three months:
 - (a) Allowing members of the public to address meetings by audio-visual link.
2. Officers prepare a report to Council following the trial.

CM/7.7/23.06 Audit, Risk and Improvement Committee Meeting - 6 April 2023 - Minutes (SF23/1014)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos

Seconder: Cr Kay

That Council notes the minutes of the Audit, Risk and Improvement Committee meeting held on 6 April 2023 attached to the report.

CM/7.8/23.06 Events Policy - Adoption (A23/0269)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos

Seconder: Cr Kay

That Council adopts the Events Policy attached to the report.

CM/7.9/23.06 Access and Inclusion Advisory Panel Meeting - 11 May 2023 - Minutes (A21/0096)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos

Seconder: Cr Kay

That Council notes the minutes of the Access and Inclusion Advisory Panel meeting held on 11 May 2023 attached to the report.

CM/7.10/23.06 Multicultural Advisory Committee Meeting - 1 February 2023 - Minutes (A02/0447)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos

Seconder: Cr Kay

That Council notes the minutes of the Multicultural Advisory Committee meeting held on 1 February 2023.

CM/7.11/23.06 Reconciliation Action Plan Advisory Committee Meeting - 28 November 2022 - Minutes (A14/0173)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos
Seconder: Cr Kay

That Council notes the minutes of the Reconciliation Action Plan Advisory Committee meeting held on 28 November 2022 attached to the report.

CM/7.12/23.06 Bus Driver Amenity Facilities - Licence to Transdev John Holland Buses - Post-Exhibition (A22/0152)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos
Seconder: Cr Kay

That Council:

1. Grants three licences to Transdev John Holland Buses (Aust) Pty Ltd for eight years for the use of bus driver amenities at the following locations on the terms and conditions set out in the report:
 - (a) South Head Cemetery, Old South Head Road, Vaucluse.
 - (b) North Bondi Terminus, Campbell Parade, North Bondi.
 - (c) Bronte Tram Shed, Bronte Road, Bronte.
2. Authorises the General Manager or delegate to complete negotiations and execute all necessary documentation to finalise the matter.

8. Notices of Motions

CM/8.1/23.06 North Bondi Shops and Bus Terminus Upgrade - Consultation (A18/0394)

MOTION

Mover: Cr Goltsman
Seconder: Cr Burrill

That Council:

1. Notes the North Bondi bus terminus's dual role as an operational public transport infrastructure asset and a historical landmark.
2. Notes the previous resolution PD/5.6/23.06 (North Bondi Shops and Terminus Upgrade – Concept Designs) to undertake stakeholder and community consultation of the refinement to Options 2a/b and Option 3.
3. Notes that thorough consultation with stakeholders Transport for New South Wales (TfNSW) and bus operator Transdev John Holland has yet to be conducted.
4. Consults TfNSW and Transdev John Holland to establish the functional needs of the 'terminus', including bus layover parking and turning areas, and impact on the current concept designs.

5. Establishes a North Bondi Shops and Bus Terminus Upgrade Reference Group by inviting key stakeholders, such as local businesses and residents, the Bondi and District Chamber of Commerce, the Bondi Ward Precinct committees, BIKEast and interested Councillors, to provide feedback and ideas on the updated concept designs in an independently conducted consultation.
6. Holds a Councillor briefing to consider outcomes and recommendations from the above consultations before preparing a report to Council.

THE MOTION WAS PUT AND DECLARED LOST.

Division

For the Motion: Crs Betts, Burrill, Goltsman, Kay and Nemesh.

Against the Motion: Crs Fabiano, Gray, Keenan, Lewis, Masselos, Murray and Wy Kanak.

CM/8.2/23.06 Bondi Pavilion - Strategic Plan for Events (A23/0269)

MOTION (WITHDRAWN)

Mover: Cr Betts

Seconder: Cr Kay

That Council:

1. Officers conduct a Councillor briefing to determine:
 - (a) A strategic list of event themes and significant events to be held at the Bondi Pavilion.
 - (b) Whether and how Council should provide an expression of interest process for the event themes and events identified.
 - (c) Under what circumstances Council should waive fees and/or give financial assistance.
2. Officers consult the Friends of Bondi Pavilion, Council's Arts and Culture Advisory Committee and interested Precinct committees.
3. Receives a report with recommendations for Council's consideration.

9. Questions with Notice

There were no questions with notice.

10. Urgent Business

There was no urgent business.

11. Closed Session**CM/11/23.06 Closed Session****MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos

Seconder: Cr Lewis

That:

1. Council moves into closed session to deal with the matters listed below, which are classified as confidential under section 10A(2) of the *Local Government Act* for the reasons specified:

CM/11.2/23.06 CONFIDENTIAL REPORT - 194-214 Oxford Street and 2 Nelson Street, Bondi Junction - Use of Council Land

This matter is considered to be confidential in accordance with section 10A(2)(c) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

2. Pursuant to sections 10A(1), 10(2) and 10A(3) of the *Local Government Act*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2) of the *Local Government Act*.
3. The correspondence and reports relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act*.

At 8.36 pm, Council moved into closed session.

CM/11.1/23.06 CONFIDENTIAL REPORT - 74 Newland Street, Bondi Junction - Community Tenancy Leases (SF19/3947)

Council dealt with this item in open session.

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos

Seconder: Cr Kay

That Council:

1. Treats the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)© of the *Local Government Act 1993*. The report contains information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
2. Grants a lease to the Waverley Drug and Alcohol Centre for the ground floor at 74 Newland Street, Bondi Junction, for four years on the terms and conditions set out in the report.
3. Grants a lease to Eastern Area Tenants Service for the first floor at 74 Newland Street, Bondi Junction, for four years on the terms and conditions set out in the report.

4. Authorises the General Manager or delegate to complete negotiations and execute all necessary documentation to finalise the matter.

CM/11.2/23.06 CONFIDENTIAL REPORT - 194-214 Oxford Street and 2 Nelson Street, Bondi Junction - Use of Council Land (A21/0252)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos

Seconder: Cr Keenan

That Council:

1. Treats the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(c) of the *Local Government Act 1993*. The report contains information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
2. Sells the land in Osmund Lane, Bondi Junction, identified in the report as Option 2 with zero floor space ratio, to Westgate Bondi Junction Pty Ltd for the negotiated price set out in the report as part of the development of 194–214 Oxford Street and 2 Nelson Street.
3. Authorises the General Manager and the Mayor to execute, and affix Council's seal to, the contract for sale and any other documentation to finalise the matter.

THE MOVER OF THE MOTION ACCEPTED THE ADDITION OF A NEW CLAUSE 4.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED.

DECISION

That Council:

1. Treats the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(c) of the *Local Government Act 1993*. The report contains information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
2. Sells the land in Osmund Lane, Bondi Junction, identified in the report as Option 2 with zero floor space ratio, to Westgate Bondi Junction Pty Ltd for the negotiated price set out in the report as part of the development of 194–214 Oxford Street and 2 Nelson Street.
3. Authorises the General Manager and the Mayor to execute, and affix Council's seal to, the contract for sale and any other documentation to finalise the matter.
4. Notes that the local community was consulted and was generally supportive of the sale of Osmund Lane.

Division

For the Motion: Crs Betts, Burrill, Fabiano, Goltsman, Gray, Kay, Keenan, Lewis, Masselos, Murray and Nemesh.

Against the Motion: Cr Wy Kanak.

12. Resuming in Open Session**CM/12/23.06 Resuming in Open Session****MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos

Seconder: Cr Fabiano

That Council resumes in open session.

At 8.57 pm, Council resumed in open session.

Resolutions from closed session made public

In accordance with clause 14.21 of the Waverley Code of Meeting Practice, when the meeting resumed in open session the chair announced the resolutions made by Council while the meeting was closed to members of the public and the media.

13. Meeting Closure**THE MEETING CLOSED AT 8.59 PM.**

.....
SIGNED AND CONFIRMED
MAYOR
18 JULY 2023

CONFIRMATION AND ADOPTION OF MINUTES CM/5.2/23.07



Subject: Adoption of Minutes - Waverley Traffic Committee Meeting - 22 June 2023

TRIM No: SF23/19

Manager: Richard Coelho, Executive Manager, Governance

RECOMMENDATION:

That Part 1 of the minutes of the Waverley Traffic Committee meeting held on 22 June 2023 be received and noted, and that the recommendations contained therein be adopted.

Introduction/Background

The Waverley Traffic Committee (WTC) is a committee of Council that operates under guidelines from Transport for NSW (TfNSW), an agency of the NSW Government. It is advisory-only and has no decision-making powers.

The purpose of the WTC is to make recommendations and provide advice to Council on the technical aspects of proposals to regulate traffic on local roads in Waverley. The recommendations of the WTC must be adopted by Council before they can be implemented.

Part 1 of the minutes of WTC meetings must be submitted to Council for adoption in accordance with clause 18 of the Waverley Traffic Committee Charter.

Council has the opportunity to 'save and except' any of the recommendations listed in Part 1 of the minutes for further consideration in accordance with clause 18.1 of the Charter.

Attachments

1. Waverley Traffic Committee Minutes - 22 June 2023 .

**MINUTES OF THE WAVERLEY TRAFFIC
COMMITTEE MEETING HELD AT WAVERLEY
COUNCIL CHAMBERS, CNR PAUL STREET AND
BONDI ROAD, BONDI JUNCTION ON
THURSDAY, 22 JUNE 2023**



Voting Members Present:

Cr P Masselos	Waverley Council – Chair
Sgt A Leeson	NSW Police – Eastern Suburbs Police Area Command – Traffic Services
Mr J Tukadra	Transport for NSW – Network and Safety Officer
Mr D Gojak	Representing Kellie Sloane, MP, Member for Vaucluse

Also Present:

Cr L Fabiano	Waverley Council – Deputy Chair
Cr T Kay	Waverley Council – Deputy Chair
Mr N Zervos	Waverley Council – Executive Manager, Infrastructure Services
Mr C Yabuka	Waverley Council – Manager, Strategic Transport
Mr K Magistrado	Waverley Council – Traffic Engineer

At the commencement of proceedings at 10.06 am, those present were as listed above.

Apologies

Apologies were received from Mr P Pearce (Representing Marjorie O'Neill, MP, Member for Coogee), Mr B Gidies (Transdev John Holland – Traffic and Events Manager) and Mr C Hutcheson (Waverley Council – Service Manager, Traffic and Transport).

Declarations of Interest

The Chair called for declarations of interest and none were received.

Adoption of Previous Minutes by Council - 18 May 2023

The recommendations contained in Part 1 – Matters Proposing that Council Exercise its Delegated Functions – of the minutes of the Waverley Traffic Committee meeting held on 18 May 2023 are scheduled to be adopted by Council at its meeting on 27 June 2023.

ITEMS BY EXCEPTION

The following items on the agenda were dealt with together and the Council Officer's Proposal for each item was unanimously supported by the Committee:

- TC/C.02/23.06 Birrell Street, Queens Park – 'No Stopping' Zone.
- TC/C.03/23.06 7 Busby Parade, Bronte – Construction Zone.
- TC/V.01/23.06 Bon Accord Avenue, Bondi Junction – Temporary Road Closure.
- TC/V.04/23.06 Murriverie Road, North Bondi – 'No Stopping' Zone.
- TC/V.05/23.06 25 Brighton Boulevard, Bondi Beach – Mobility Parking Space – Removal.
- TC/V.06/23.06 25 Brighton Boulevard, Bondi Beach – Construction Zone.
- TC/V.07/23.06 41 Hall Street, Bondi Beach – Construction Zone.
- TC/V.08/23.06 2-8 Campbell Parade, Bondi Beach – Construction Zone.
- TC/V.09/23.06 24 Beaumont Street, Rose Bay – Construction Zone.

PART 1 – MATTERS PROPOSING THAT COUNCIL EXERCISE ITS DELEGATED FUNCTIONS

NOTE: The matters listed under this part of the agenda propose that Council either does or does not exercise the traffic related functions delegated to it by TfNSW. The recommendations made by the Committee under this part of the agenda will be submitted to Council for adoption.

TC/C STATE ELECTORATE OF COOGEE**TC/C.01/23.06 Farrellys Avenue, Tamarama - Raised Pedestrian Crossing (A20/0069)****COUNCIL OFFICER'S PROPOSAL:**

That Council:

1. Installs a raised pedestrian crossing in Farrellys Avenue, Tamarama, on the western side of the intersection with Illawong Avenue, as shown in Figure 3 of the report (Option C).
2. Delegates authority to the Executive Manager, Infrastructure Services, to modify the design should on-site circumstances warrant changes.
3. Applies for relevant grant funding opportunities in the 2023-24 financial year, and if unsuccessful allocates sufficient funds in the Long Term Financial Plan to deliver the safety improvements.
4. Notes that:
 - (a) The proposed right turn ban into Bondi Road from Boonara Avenue and Imperial Avenue would have a negligible impact on traffic movements in Farrellys Avenue.

- (b) The speed limit in Farrellys Avenue will change to 40 km/h as part of the area-wide speed limit changes to local roads due to be implemented in 2023.

WTC RECOMMENDATION (UNANIMOUS SUPPORT):

That:

1. The Council Officer's Proposal not be adopted.
2. Council defers this item to allow officers to consider further options and to prepare a report to the Traffic Committee.

Voting members present for this item: NSW Police representative, TfNSW representative and Waverley Council representative (Chair).

V Brault addressed the meeting.

TC/C.02/23.06 Birrell Street, Queens Park - 'No Stopping' Zone (A14/0145)

COUNCIL OFFICER'S PROPOSAL:

That Council replaces the 'No Stopping' zone on the southern side of Birrell Street, Queens Park, west of Rawson Avenue, with a 'No Stopping, Australia Post Vehicles Excepted' zone.

WTC RECOMMENDATION (UNANIMOUS SUPPORT):

That the Council Officer's Proposal be adopted.

Voting members present for this item: NSW Police representative, TfNSW representative and Waverley Council representative (Chair).

TC/C.03/23.06 7 Busby Parade, Bronte - Construction Zone (A03/2514-04)

COUNCIL OFFICER'S PROPOSAL:

That Council:

1. Installs a 9 metre 'No Parking, 7 am–5 pm Mon–Fri, 8 am–3 pm Sat, Council Authorised Vehicles Excepted' construction zone in front of 7 Busby Parade, Bronte.
2. Requires the applicant to notify residents in the vicinity of the construction zone prior to it being installed.
3. Delegates authority to the Executive Manager, Infrastructure Services, to adjust the length and duration of, or remove, the construction zone as necessary.

WTC RECOMMENDATION (UNANIMOUS SUPPORT):

That the Council Officer's Proposal be adopted.

Voting members present for this item: NSW Police representative, TfNSW representative and Waverley Council representative (Chair).

TC/V STATE ELECTORATE OF VAUCLUSE

TC/V.01/23.06 Bon Accord Avenue, Bondi Junction - Temporary Road Closure (A19/0714)

COUNCIL OFFICER'S PROPOSAL:

That Council:

1. Treats the attachments to the report as confidential as they contain information that would, if disclosed, prejudice the maintenance of law.
2. Approves the temporary closure of Bon Accord Avenue, Bondi Junction, between Bon Accord Lane and Flood Lane, in accordance with the Transport Management Plan (TMP) and Traffic Control Plans (TCP) attached to the report, subject to the following conditions:
 - (a) Closures are to take place only during the following days and times:
 - (i) Saturday, 16 September 2023, 8.15 am–2.00 pm.
 - (ii) Sunday, 17 September 2023, 8.15 am–2.00 pm.
 - (iii) Sunday, 24 September 2023, 4.00 pm–9.00 pm.
 - (iv) Monday, 25 September 2023, 8.15 am–7.15 pm.
 - (b) The footpath along Old South Head Road is to remain accessible to all people with a minimum clear width of 2 metres.
 - (c) A safe crossing is to be provided at all times for pedestrians and cyclists crossing Bon Accord Avenue at Old South Head Road.
 - (d) The Event Organiser must:
 - (i) Engage a traffic control company approved by the Executive Manager, Infrastructure Services, to implement the TMP.
 - (ii) Facilitate access to residential properties affected by barriers for residents and visitors.
 - (iii) Provide public liability insurance for the event.
 - (iv) Obtain NSW Police approval.
 - (v) Cover all costs associated with traffic control.
 - (vi) Submit the TMP to Transport for NSW (TfNSW) for approval by the Transport Management Centre.
 - (vii) Notify affected residents as shown in Figure 1 of Attachment 1 of the report.

- (viii) Provide a pre- and post-dilapidation report of the condition of footpaths and landscaping along the section of Old South Head Road and Bon Accord Avenue affected by the event.
 - (e) Council will issue a schedule of conditions with any additional conditions that may be imposed by the NSW Police, TfNSW and the Executive Manager, Infrastructure Services.
3. Liaises with NSW Police and other security or safety enforcement agencies in relation to safety precautions or provisions associated with the event.
 4. Delegates authority to the Executive Manager, Infrastructure Services, to amend security provisions and traffic control arrangements as necessary prior to, and during, the event.

WTC RECOMMENDATION (UNANIMOUS SUPPORT):

That the Council Officer's Proposal be adopted.

Voting members present for this item: Representative of the Member for Vaucluse, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).

TC/V.02/23.06 Bondi Pavilion, Queen Elizabeth Drive, Bondi Beach - Pick-Up/Drop-Off (PUDO) Bay (A20/0336)

COUNCIL OFFICER'S PROPOSAL:

That Council:

1. Replaces the 11.9 metre '1/4P Music Studio Loading Only' zone at Bondi Pavilion in Queen Elizabeth Drive, Bondi Beach, with an 11.9 metre 'No Parking, Pick Up and Drop Off' (PUDO) zone for a six-month trial period.
2. Delegates authority to the Executive Manager, Infrastructure Services, to review any feedback and make an assessment either to formalise the PUDO zone or return the space to a '1/4P Music Studio Loading Only' zone after the six-month trial has elapsed.

WTC RECOMMENDATION (UNANIMOUS SUPPORT):

That the Council Officer's Proposal be adopted subject to an amendment to clause 1 and the deletion of clause 2 such that the recommendation now reads as follows:

That Council replaces the 11.9 metre '1/4P Music Studio Loading Only' zone at Bondi Pavilion in Queen Elizabeth Drive, Bondi Beach, with an 11.9 metre 'No Parking, Pick Up and Drop Off' (PUDO) zone.

Voting members present for this item: Representative of the Member for Vaucluse, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).

TC/V.03/23.06 Wairoa Avenue, North Bondi - 'No Stopping' Zone (A14/0145)**COUNCIL OFFICER'S PROPOSAL:**

That Council installs a 'No Stopping' sign on the eastern side of Wairoa Avenue, North Bondi, 15 metres north of Hastings Parade, to reinforce the 'No Stopping' zone, which is currently delineated by yellow line marking.

WTC RECOMMENDATION (UNANIMOUS SUPPORT):

That the Council Officer's Proposal be adopted subject to an amendment such that the recommendation now reads as follows:

That Council installs a 'No Stopping' sign on the eastern side of Wairoa Avenue, North Bondi, 10 metres north of Hastings Parade, to reinforce the 'No Stopping' zone, which is currently delineated by yellow line marking.

Voting members present for this item: Representative of the Member for Vacluse, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).

TC/V.04/23.06 Murriverie Road, North Bondi - 'No Stopping' Zone (A14/0145)**COUNCIL OFFICER'S PROPOSAL:**

That Council installs a 10 metre 'No Stopping' zone on the northern side of Murriverie Road, North Bondi, west of Justus Street.

WTC RECOMMENDATION (UNANIMOUS SUPPORT):

That the Council Officer's Proposal be adopted.

Voting members present for this item: Representative of the Member for Vacluse, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).

TC/V.05/23.06 25 Brighton Boulevard, Bondi Beach - Mobility Parking Space - Removal (A20/0534)**COUNCIL OFFICER'S PROPOSAL:**

That Council:

1. Removes the mobility parking space in front of 25 Brighton Boulevard, Bondi Beach.
2. Installs a '2P, 8 am–10 pm, Permit Holders Excepted Area 6 Area 8' restriction.

WTC RECOMMENDATION (UNANIMOUS SUPPORT):

That the Council Officer's Proposal be adopted.

Voting members present for this item: Representative of the Member for Vacluse, NSW Police

representative, TfNSW representative and Waverley Council representative (Chair).

TC/V.06/23.06 25 Brighton Boulevard, Bondi Beach - Construction Zone (A03/2514-04)

COUNCIL OFFICER'S PROPOSAL:

That Council:

1. Installs a 12.5 metre 'No Parking, 7 am–5 pm Mon–Fri, 8 am–3 pm Sat, Council Authorised Vehicles Excepted' construction in front of 25 Brighton Boulevard, Bondi Beach.
2. Requires the applicant to notify residents in the vicinity of the construction zone prior to it being installed.
3. Delegates authority to the Executive Manager, Infrastructure Services, to adjust the length and duration of, or remove, the construction zone as necessary.

WTC RECOMMENDATION (UNANIMOUS SUPPORT):

That the Council Officer's Proposal be adopted.

Voting members present for this item: Representative of the Member for Vaucluse, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).

TC/V.07/23.06 41 Hall Street, Bondi Beach - Construction Zone (A03/2514-04)

COUNCIL OFFICER'S PROPOSAL:

That Council:

1. Installs a 9 metre 'No Parking, 7 am–5 pm Mon–Fri, 8 am–3 pm Sat, Council Authorised Vehicles Excepted' construction zone in front of 41 Hall Street, Bondi Beach.
2. Requires the applicant to notify residents and businesses in the vicinity of the construction zone prior to it being installed.
3. Temporarily relocates the loading zone in front of 39 and 41 Hall Street 9 metres east for the period that the construction zone is in place.
4. Delegates authority to the Executive Manager, Infrastructure Services, to adjust the length and duration of, or remove, the construction zone as necessary.

WTC RECOMMENDATION (UNANIMOUS SUPPORT):

That the Council Officer's Proposal be adopted.

Voting members present for this item: Representative of the Member for Vaucluse, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).

TC/V.08/23.06 2-8 Campbell Parade, Bondi Beach - Construction Zone (A03/2514-04)**COUNCIL OFFICER'S PROPOSAL:**

That Council:

1. Installs a 21 metre 'No Parking, 7 am–5 pm Mon–Fri, 8 am–3 pm Sat, Council Authorised Vehicles Excepted' construction zone in Francis Street, Bondi Beach, adjacent to 2–8 Campbell Parade.
2. Requires the applicant to notify residents in the vicinity of the construction zone prior to it being installed.
3. Delegates authority to the Executive Manager, Infrastructure Services to adjust the length and duration of, or remove, the construction zone as necessary.

WTC RECOMMENDATION (UNANIMOUS SUPPORT):

That the Council Officer's Proposal be adopted.

Voting members present for this item: Representative of the Member for Vacluse, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).

TC/V.09/23.06 24 Beaumont Street, Rose Bay - Construction Zone (A03/2514-04)**COUNCIL OFFICER'S PROPOSAL:**

That Council:

1. Installs a 9 metre 'No Parking, 7 am–5 pm Mon–Fri, 8 am–3 pm Sat, Council Authorised Vehicles Excepted' construction zone in front of 24 Beaumont Street, Rose Bay.
2. Requires the applicant to notify residents in the vicinity of the construction zone prior to it being installed.
3. Delegates authority to the Executive Manager, Infrastructure Services, to adjust the length and duration of, or remove, the construction zone as necessary.

WTC RECOMMENDATION (UNANIMOUS SUPPORT):

That the Council Officer's Proposal be adopted.

Voting members present for this item: Representative of the Member for Vacluse, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).

TC/CV ELECTORATES OF COOGEE AND VAUCLUSE

TC/CV.01/23.06 Boonara Avenue and Imperial Avenue, Bondi - Right Turn Ban into Bondi Road (A21/0178)

COUNCIL OFFICER'S PROPOSAL:

That Council:

1. Applies to Transport for NSW to restrict the northbound movements on Boonara Avenue and Imperial Avenue, Bondi, to left turn only at Bondi Road by installation of a painted island, 'Left Turn Only' signage and 'No Right Turn' signage at each intersection.
2. Delegates authority to the Executive Manager, Infrastructure Services, to modify the designs should on-site circumstances warrant changes.

WTC RECOMMENDATION (UNANIMOUS SUPPORT):

That the Council Officer's Proposal be adopted subject to amendments to clause 1 and the addition of a new clause 3 such that the recommendation now reads as follows:

That Council:

1. Applies to Transport for NSW to restrict the northbound movements on Boonara Avenue and Imperial Avenue, Bondi, to left turn only at Bondi Road by installation of an island, BB lines, and 'Left Turn Only' signs at each intersection.
2. Delegates authority to the Executive Manager, Infrastructure Services, to modify the designs should on-site circumstances warrant changes.
3. Officers install informational signage at the intersections of Farrellys Avenue with Boonara Avenue and Imperial Avenue indicating changed traffic conditions of 'Left Turn Only' at Bondi Road.

Voting members present for this item: Representative of the Member for Vaucluse, NSW Police representative, TfNSW representative and Waverley Council representative (Chair).

Y Super and C Bannenberg addressed the meeting.

THE MEETING CLOSED AT 11.38 AM.

.....
SIGNED AND CONFIRMED
MAYOR
27 JUNE 2023

:

MAYORAL MINUTES CM/6/23.07

Subject: Mayoral Minutes

Author: Mayor of Waverley, Cr Paula Masselos



Mayoral minutes are permissible at Waverley Council meetings under the Waverley Code of Meeting Practice. Clauses 9.7–9.11 of the Code state:

Subject to clause 9.10, if the mayor is the chair at a meeting of the council, the mayor may, by minute signed by the mayor, put to the meeting without notice any matter or topic that is within the jurisdiction of the council, or of which the council has official knowledge.

A mayoral minute, when put to a meeting, takes precedence over all business on the council's agenda for the meeting. The chair (but only if the chair is the mayor) may move the adoption of a mayoral minute without the motion being seconded.

A recommendation made in a mayoral minute put by the mayor is, so far as it is adopted by the council, a resolution of the council.

A mayoral minute must not be used to put without notice matters that are routine and not urgent, or matters for which proper notice should be given because of their complexity. For the purpose of this clause, a matter will be urgent where it requires a decision by the council before the next scheduled ordinary meeting of the council.

Where a mayoral minute makes a recommendation which, if adopted, would require the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan, it must identify the source of funding for the expenditure that is the subject of the recommendation. If the mayoral minute does not identify a funding source, the council must defer consideration of the matter, pending a report from the general manager on the availability of funds for implementing the recommendation if adopted.

REPORT CM/7.1/23.07



Subject: IPART Rate Peg Methodology Review - SSROC Submission

TRIM No: A08/1245

Manager: Teena Su, Executive Manager, Finance

Director: Tara Czinner, Director, Corporate Services

RECOMMENDATION:

That Council notes SSROC's submission to IPART attached to the report on the rate peg methodology review draft report.

1. Executive Summary

The Independent Pricing and Regulatory Tribunal (IPART) released a draft report on its rate peg methodology review on 6 June 2023 and has asked for stakeholders' feedback/submission by 4 July 2023. Council participated in and supported a submission prepared by the Southern Sydney Regional Organisation of Councils (SSROC) for its member councils. The SSROC submission is attached to the report.

2. Introduction/Background

In recent years, concerns about the IPART methodology for setting the rate peg have emerged. These concerns primarily related to how IPART measure the annual change in councils' base costs, including the Local Government Cost Index (LGCI).

In 2022, the previous Premier and the then Minister for Local Government has asked IPART to review the rate peg methodology and recommended a methodology that:

- Allows councils to vary their general income annually to reflect (as far as possible) changes in the costs of providing local government goods and services due to inflation and other external factors.
- Continues to include a population factor.

The figure below outlines the review timeline



Figure 1. Rate peg methodology review timeline.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 15 November 2022	CM/7.13/22.11	That Council approves the submission to IPART attached to the report (Attachment 1) on the rate peg methodology review.

4. Discussion

The IPART released its draft report on the rate peg methodology review on 6 June 2023 and invited all stakeholders to comment by 4 July 2023.

The draft report calls for comment on the following items:

- Base cost change (BCC) model.
- Indicative rate peg.
- Emergency Services Levy.
- Other specific external costs.
- Prison populations.
- Productivity factor default to zero.
- Methodology review every five years.
- Local Government Reference Group.
- Independent review.
- Additional constraints.
- Rates base adjustment mechanism.
- Full cost recovery.
- Integrated planning and reporting (IP&R).
- Performance improvement incentives
- Implementation.

SSROC has prepared a submission on behalf of its member councils, which is attached to this report. In most cases, Council supports the IPART's proposed changes to the rate peg methodology.

Under the proposed method, IPART would:

- Measure the annual change in councils' base costs for three groups of councils instead of one that includes all NSW councils, to better account for the diversity of councils' base cost patterns. These groups are metropolitan, regional, and rural councils.
- Use a new, simpler model to measure this change instead of the LGCI. This measure, the base cost change (BCC), comprises three components that we consider better capture councils' costs:
 - Employee costs (primarily wages, including superannuation guarantee).
 - Asset costs.
 - All other operating costs (including administration, utility costs, insurance).
- Use forward-looking indicators to estimate the change in each BCC component.
- Make an explicit, council-specific adjustment for changes in councils' Emergency Services Levy (ESL) contributions so councils can fund their required contributions to support NSW Fire and Rescue, NSW State Emergency Service, and Rural Fire Service without needing to reduce other council services. Using this method, when changes in the costs of the ESL impact the rate peg, it will be visible to councils, ratepayers, and all stakeholders.
- Make additional adjustments to capture costs driven by external factors that affect councils, where councils have engaged with their community. The costs include managing the impacts of climate change, and cyber security, for example. We are also considering implementing a process through

which adjustments for specific external costs could be made for groups of councils that meet certain criteria.

- Continue to add a population factor but use a refined approach to more accurately measure the change in councils' residential populations.
- Continue to consider subtracting a productivity factor if there is evidence of productivity improvements in the local government sector that have not been fully incorporated in the Base Cost Change, noting that the productivity factor has been set to zero in recent years.

IPART's draft report is available at the following link:

https://www.ipart.nsw.gov.au/sites/default/files/cm9_documents/Draft-Report-Review-of-the-rate-peg-methodology-June-2023.PDF

5. Financial impact statement/Time frame/Consultation

Council's rates revenue accounts for 33.7% of our total annual operating income and will generate over \$50.9 million in the 2023–24 financial year. Considering Council's reliance on rates revenue and costs to providing services to its community, the rate peg needs to adequately address the Council's base costs, such as employee costs. A good example is the 2023-24 NSW Local Government State Award increase by 4.5%, whereas the IPART set the rate peg at 3.7% for the 2023-24 financial year. This discrepancy has further widened the expense and income gap, presenting more challenges for Council to stay financially sustainable. It is vital that IPART's rate peg methodology addresses these types of discrepancies.

IPART is holding an online public hearing on its draft report on 18 July 2023. The final report is anticipated from IPART on 31 August 2023.

6. Conclusion

IPART has released its draft report on the rate peg methodology review. Council participated in and supported the SSROC submission on behalf of its member councils.

7. Attachments

1. Rate peg methodology review - SSROC submission [📄](#) .



4 July 2023

Carmel Donnelly, PSM
Chair
Independent Pricing and Regulatory Tribunal NSW

Online submission at: <https://www.ipart.nsw.gov.au/>

Dear Ms Donnelly

Review of the Rate Peg Methodology: Draft Report

The Southern Sydney Regional Organisation of Councils Inc (SSROC) is an association of twelve local councils in the area south of Sydney Harbour, covering central, inner west, eastern and southern Sydney. SSROC provides a forum for the exchange of ideas between our member councils, and an interface between governments, other councils and key bodies on issues of common interest. Together, our member councils cover a population of about 1.8 million, one third of the population of Sydney, including NSW's most densely populated suburbs. SSROC seeks to advocate for the needs of our member councils and bring a regional perspective to the issues raised.

Thank you for the opportunity to comment on the draft report of IPART's recent Review of the Rate Peg Methodology. SSROC remains of the view that the system of rate pegging is not a suitable mechanism for achieving the aims of controlling unreasonable rate increases while maintaining the financial sustainability of councils in NSW. The Integrated Planning and Reporting (IP&R) framework includes extensive consultation and engagement with the community. This provides an opportunity to challenge the rates charges and to understand the financial drivers, which addresses the problem that the rate peg system was established to solve.

However, the recommended changes to the methodology would be an improvement on the previous version. It is important that it recognises the differences between urban, regional and rural councils, recognises the cost of managing assets, and includes some reasonable financial modelling.

1. Base Cost Change (BCC) Model

SSROC agrees with the recommended approach to replace the LGCI with the BCC model. For employee costs, we would use the annual wage increases prescribed by the Local Government (State) Award for the year the rate peg applied. This should take into account the full scope of the Award including, for example:

- any changes to allowances or bonuses that sometimes occur as well as salary/performance increase costs;
- funding required to restore the retirement scheme with LGSuper, which councils have been required to top up since 2010, to ensure sufficient funds to meet the liability;
- adjustment to reflect any change in the superannuation guarantee rate.

SSROC agrees with the proposed approaches to asset costs, operating costs and weightings.

While we understand that the focus is on costs, IPART could also consider adjusting for non-discretionary



and government-related impacts on income, such as councils' rebates for pensioners and exemptions. SSROC supports the inclusion of these elements in the broader review of financial models that is included in IPART's recommendation.

IPART's review methodology should also acknowledge the impact that changes to the method of calculating domestic waste management charges will have on general funds.

2. Indicative Rate Peg

SSROC supports the release and timing of indicative rate pegs followed by adjustment for the Emergency Services Levy, although this information would be of little use if any other adjustments might also be applied to the indicative peg.

We recommend that the final rate pegs be published in February of each year, to allow enough time for councils to:

- consider draft budgets and revenue policies;
- include in IP&R documents;
- allocate sufficient time for public exhibition and community consultation.

3. Emergency Services Levy

SSROC does not agree that councils should be responsible for paying an Emergency Services Levy (ESL). However, if this must continue, then we welcome the recommendation that councils will be able to recover the actual cost impost. We recommend that IPART work with councils to establish a mechanism for timely notification of actual total cost.

We recommend that the ESL be released considerably earlier than May (see point 2 above). We welcome the aspect of the recommendations that enables councils to recover the cost in the year they are paid.

IPART should also consider establishing a basket of all Government levies/taxes and making allowance for increases such as in planning and waste levies. Assessment of LGNSW's Cost-Shifting Survey would inform IPART's understanding of broader movement in Government-related costs absorbed by councils.

4. Other Specific External Costs

SSROC agrees with the approach recommended, and recommends further work with councils to determine the specific external costs. We would anticipate that these would include, for example: cyber security measures, environmental impacts, coastal works, and disaster waste management.

IPART could include a simple up-front consultation process across councils as part of preparing for their annual review. The consultation could seek information from councils on any particular abnormal and extraordinary costs. Potentially, Joint Organisations and Regional Organisations of Councils such as SSROC could consolidate and provide input.

5. Prison Populations

SSROC agrees with the approach recommended.

6. Productivity Factor Default to Zero

SSROC recommends that the productivity factor be removed from the rate peg calculation. With the expectations of service delivery by councils continually rising, ratepayers would expect any productivity improvements be reinvested into new community needs.

7. Methodology Review Every 5 Years

SSROC agrees that a review every 5 years is appropriate. However further information is needed on the scope the review: the methodology alone, or a broader range of factors such as those noted in preceding sections.



8. Local Government Reference Group

SSROC strongly recommends that the details of the review process be developed in consultation with councils and NSW government.

9. Independent Review

SSROC fully supports the recommendation to commissioning an independent review of the financial model for councils in NSW, including broader issues than just the system of rate pegging. With sufficiently holistic scope, such a review could result in a much better model.

Scope should include, for example, the matters raised by IPART for consideration: rate rebates and exemptions, use of the capital improved valuation method, exceptional costs, rates base adjustment and government taxes and levies.

10. Additional Constraints

It is not possible to comment on this matter, since SSROC is not clear what is meant by item 3 in matters for further consideration (p111):

“There could be merit in considering whether to introduce an additional constraint (i.e. conditions) on the rate peg to provide confidence to ratepayers that increases are reasonable.”

Further information is needed on this point.

11. Rates Base Adjustment Mechanism

SSROC strongly agrees that a mechanism is needed to accommodate adjustment to a rates base, should it be insufficient.

12. Full Cost Recovery

SSROC strongly agrees that this is an important element of any review. As noted above, there are many factors that cumulatively have a major effect on the income of councils. It is important that recoverable costs are fully recovered, and do not become an inequitable drain on councils' funding.

13. Integrated Planning and Reporting (IP&R)

There is scope for broad engagement to increase community understanding of the role of councils, through OLG. SSROC doubts the need for much change to the IP&R process, which includes comprehensive community engagement. However, the framework could be amended for councils to develop and provide annual output and service reporting, which would show the community what proportion of rates is spent on each, the net subsidy for services, and net subsidy per patron (e.g. net subsidy of \$6 per patron for the pools). It would also inform councils' determination of what services are provided, service levels, and opportunity costs.

14. Performance Improvement Incentives

There could be scope for a broad range of performance measures not limited to financial benchmarks, to enable valid comparison, which could be made publicly available.

There is also potential for two versions of special variations, with a simpler path for councils meeting specific performance levels.

15. Implementation

SSROC agrees with a staged approach with the ESL factor and capturing the current inflation rate in 2024-25, then the rest in 2025/26.



General Recommendations

1. Work with local government to agree principles for financial modelling
2. Fundamentally review the basis for calculation of rates, since this has not changed in the 40 years of rate-pegging, and council needs have changed substantially in that time.
3. Although not within the scope of the Rate Peg Methodology Review, SSROC supports the comment by IPART that councils should be able to reset their rates base through a one-off process.

This submission has been drafted in consultation with SSROC member council officers. However, it has not been possible for it to be reviewed or endorsed at a formal meeting of SSROC. I will be in touch should any issues arise as a result.

Should you have any further enquiries in relation to this letter, please contact me by email ssroc@ssroc.nsw.gov.au or by phone 02 8396 3800.

Yours sincerely

A handwritten signature in black ink that reads 'H. Sloan'.

Helen Sloan
Chief Executive Officer
Southern Sydney Regional Organisation of Councils

REPORT
CM/7.2/23.07

Subject: Investment Portfolio Report - June 2023

TRIM No: A03/2211

Manager: Teena Su, Executive Manager, Finance

Director: Tara Czinner, Director, Corporate Services

RECOMMENDATION:

That Council:

1. Notes the Investment Summary Report for June 2023 attached to the report.
2. Notes that the Executive Manager, Finance, as the responsible accounting officer, advises that all investments have been made in accordance with the requirements of section 625 of the *Local Government Act 1993* and directions from the Minister for Local Government, including Ministerial Investment Orders, and Council's Investment Policy.

1. Executive Summary

For the month of June 2023, Council's investment portfolio generated \$566,027 in interest.

The interest income for year to date achieved 109.24% (\$3,627,203) of the current approved budget forecast of \$3,320,445. Council overachieved the interest income target due to prudent cash management and rising cash rates by the Reserve Bank of Australia.

2. Introduction/Background

Section 212 of the *Local Government (General) Regulation 2021* requires that Council be provided with a written report setting out details of all money that the Council has invested under section 625 of the *Local Government Act 1993* (the Act) and certifying that these investments have been made in accordance with the Act, regulations, Ministerial Investment Orders and Council's Investment Policy.

The interest on investment budget for the 2022-23 financial year was adopted by Council at this meeting on 21 June 2022 and was set at \$955,782. The interest income was revised to \$3,320,445 in the Q3 budget review.

The table below illustrates the monthly interest income received by Council and performance against the budget.

Table 1. Monthly interest income received by Council.

Month	Actual Monthly (\$)	Actual YTD (\$)	Tracking YTD Original Budget %	Tracking YTD Current Approved Budget %
July	101,473	101,473	7.31%	3.06%
August	125,200	226,673	16.34%	6.83%
September	291,440	518,113	37.35%	15.60%
October	253,797	771,910	55.64%	23.25%
November	234,308	1,006,218	72.53%	30.30%
December	409,540	1,415,758	102.05%	42.64%
January	297,538	1,713,295	123.49%	51.60%
February	259,480	1,972,775	142.20%	59.41%
March	444,549	2,417,324	174.24%	72.80%
April	325,709	2,743,033	197.72%	82.61%
May	318,143	3,061,176	220.65%	92.19%
June	566,027	3,627,203	261.45%	109.24%

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 27 June 2023	CM/7.3/23.05	<p>That Council:</p> <ol style="list-style-type: none"> Notes the Investment Summary Report for May 2023 attached to the report. Notes that the Executive Manager, Finance, as the responsible accounting officer, advises that all investments have been made in accordance with the requirements of section 625 of the Local Government Act 1993 and directions from the Minister for Local Government, including Ministerial Investment Orders, and Council's Investment Policy

4. Discussion

As at 30 June 2023, Council's cash investment portfolio for the financial year, generated interest earnings of \$3,627,203 representing 109.25% of the current approved budget of \$3,320,445.

Council's investment portfolio posted a marked-to-market return of 6.12% pa for the month against the bank bill index benchmark return of 3.72% pa. Without marked-to-market influences, Council's investment portfolio yielded 4.21% pa for the month. This is based on the actual interest rates being received on existing investments and excludes the underlying changes to the market value of the securities/deposits.

Over the last 12 months, Council's investment portfolio had a 3.93% return, versus the bank bill index benchmark of 2.89%.

During June, Council had \$10m among three 12-month term deposits mature which had an average yield of 3.82% pa. Council was able to take advantage of the sharp rise in rates over the month investing \$8m between six- and seven-month term deposits at an average rate of 5.30% pa.

As at 30 June 2023, Council's investment portfolio has a current market value of \$131,567,451, which represents a gain of \$929,853 on the \$130,637,597 face value of the portfolio. The table below provides a summary by investment (asset) type.

Table 2. Portfolio value – Summary by investment (asset) type.

Asset group	Face value	Current value
Cash	\$14,745,281	\$14,745,281
Floating Rate Note	\$24,800,000	\$24,581,442
Managed Funds	\$14,092,316	\$14,092,316
Term Deposit	\$77,000,000	\$78,148,411
Total	\$130,637,597	\$131,567,450

Table 3. Portfolio value – Summary by investment (reserve) type.

Reserves	Value
External Restriction Reserves	\$ 43,470,871
Internal Restriction Reserves	\$ 75,891,309
Unrestricted fund	\$ 11,275,417
Total	\$ 130,637,597

Analysis

Attached to this report is a summary of the investment portfolio for the month of June. These reports are prepared by Council's independent financial advisor, Prudential Investment Services Corp. The table below compares Council's portfolio return to the bank bill index benchmark.

Table 4. Portfolio return.

Month	Portfolio return %	Ausbond BB index %	Variance %
July-22	5.31	1.45	3.86
Aug-22	1.71	1.84	-0.13
Sep-22	-0.72	1.79	-2.51
Oct-22	5.84	2.89	2.95
Nov-22	6.09	3.07	3.02
Dec-22	-0.06	2.98	-3.04
Jan-23	7.42	3.18	4.24
Feb-23	2.68	3.18	-0.50
Mar-23	4.66	3.39	1.27
Apr-23	5.21	3.77	1.44
May-23	3.18	3.53	-0.35
June-23	6.12	3.72	2.40
Average % return over the last 12 months	3.93	2.89	1.04

Council has a well-diversified portfolio invested predominantly among a range of term deposits and senior ranked floating rate notes from highly rated Australian bank issuers. Council also has exposure to growth classes, including listed property and international and domestic shares, via NSW TCorpIM's Long Term Growth Fund. It is expected that Council's portfolio will achieve above benchmark returns over the medium/long term with prudent investment selection and holding the securities for the recommended time horizons of their asset classes.

As at the end of June 2023, 71% of Council's portfolio was invested in non-fossil-fuel-lending authorised deposit-taking institutions (ADIs) and socially responsible investments, while fossil-fuel-lending ADIs (including the daily operation fund) accounted for 18% of the portfolio. The remaining 11% is invested with TCorp.

Over the period of 61 months, from June 2018 to June 2023, Council has reduced its investment in fossil-fuel-lending ADIs from 59% to 18%, as shown in Figure 1 below.

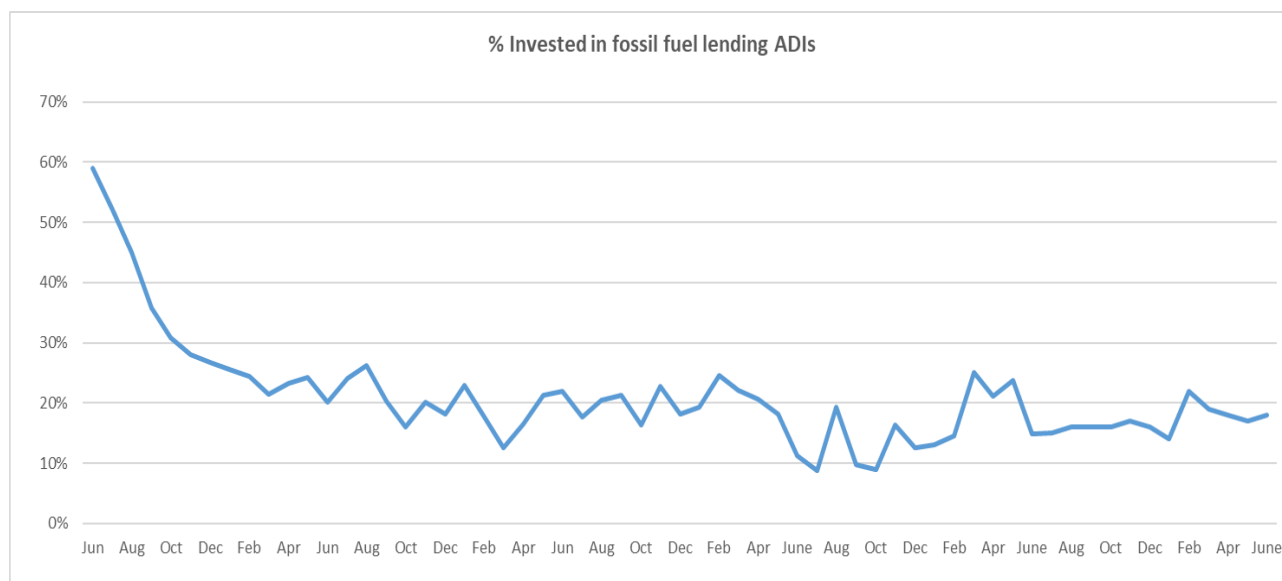


Figure 1. Investments in fossil-fuel-lending ADIs.

The following table compares rates on offer during June 2023 between the non-fossil/green investments and the fossil fuel ADIs. During June, Council invested in non-fossil/green ADIs only.

Table 5. Non-fossil fuel vs fossil fuel ADI deposit rates.

Date	Amount	Term (months)	Non-Fossil/Green Deposit Rates	Fossil Fuel ADI Deposit Rates
21-Jun-23	5,000,000	6	5.14%	5.45%
22-Jun-23	3,000,000	7	5.45%	5.35%

When excluding the working capital funds held in the Commonwealth Bank account (a fossil-fuel-lending bank) to meet day-to-day operating requirements, 80.07% of Council's investment portfolio was invested in non-fossil-fuel-lending ADIs and socially responsible investments, while fossil-fuel-lending ADIs accounted for 7.77% of the portfolio. The remaining 12.16% is invested with TCorp as displayed in Figure 2 below.

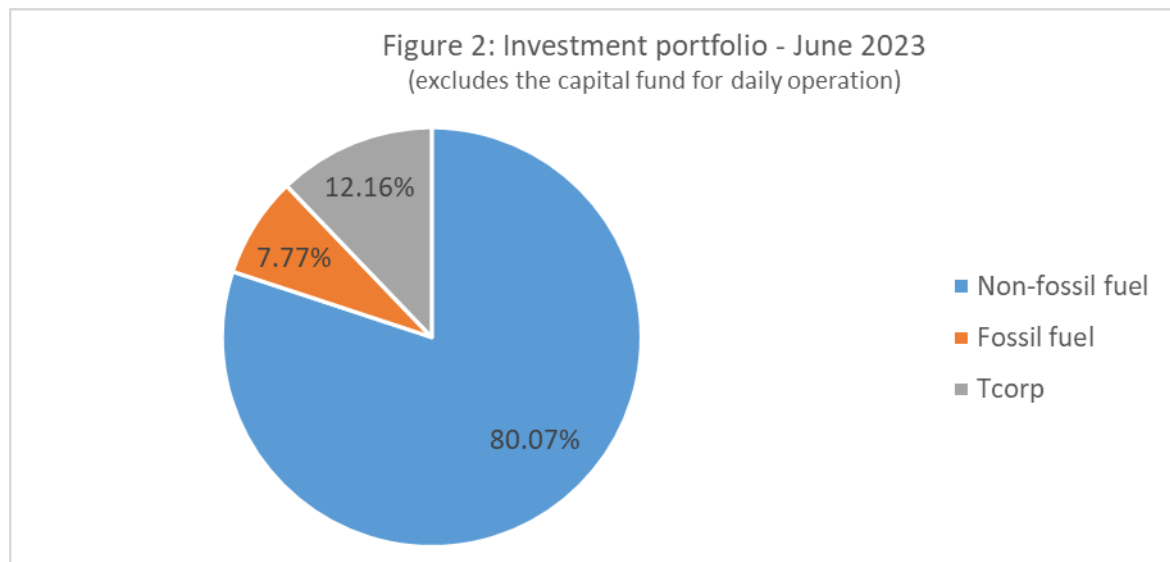


Figure 2. Investment portfolio.

5. Financial impact statement/Time frame/Consultation

This report has been prepared in consultation with Council's independent financial advisor, Prudential Investment Services Corp.

6. Conclusion

Council's investment portfolio has achieved interest earning of \$3,627,203 for the 2022-23 financial year, representing 109.24% of the approved budget of \$3,320,445.

7. Attachments

1. Investment Summary Report - June 23 [↓](#) .



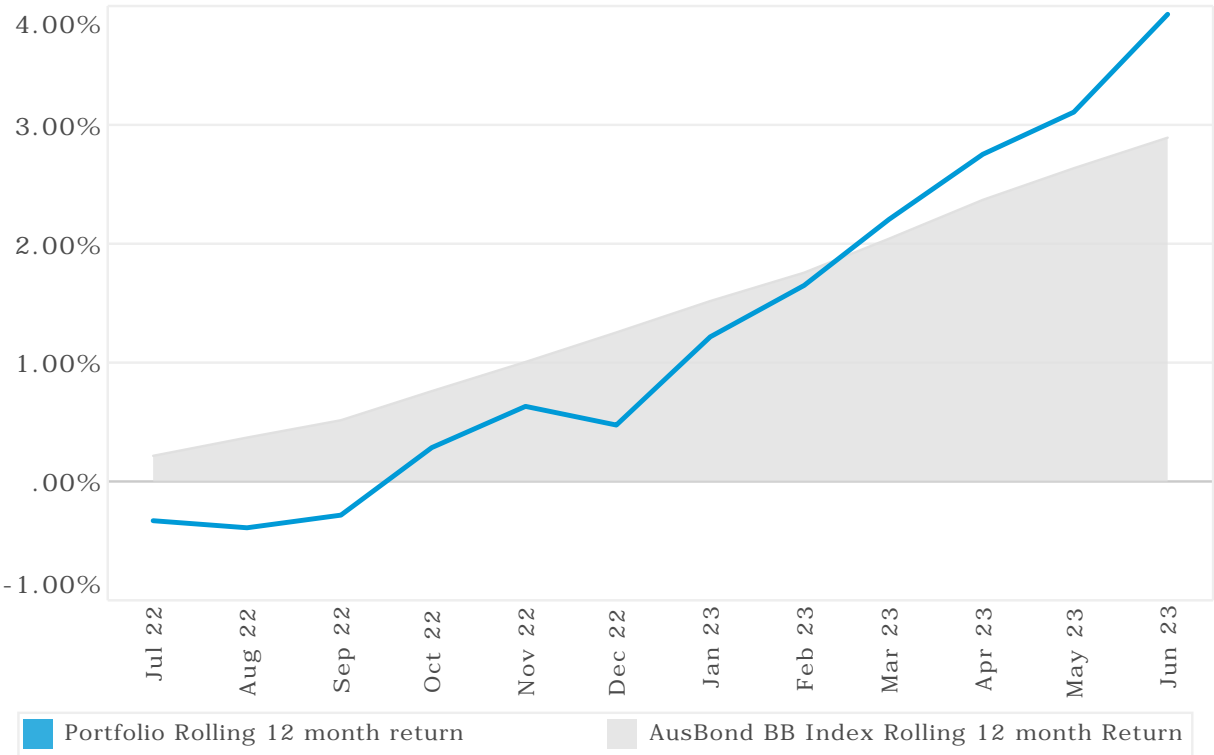
Investment Summary Report June 2023

Waverley Council
Executive Summary - June 2023



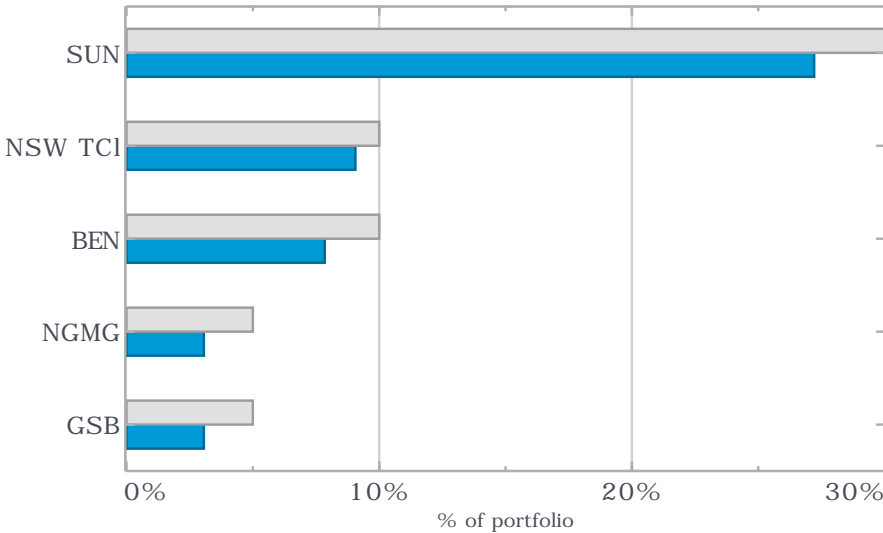
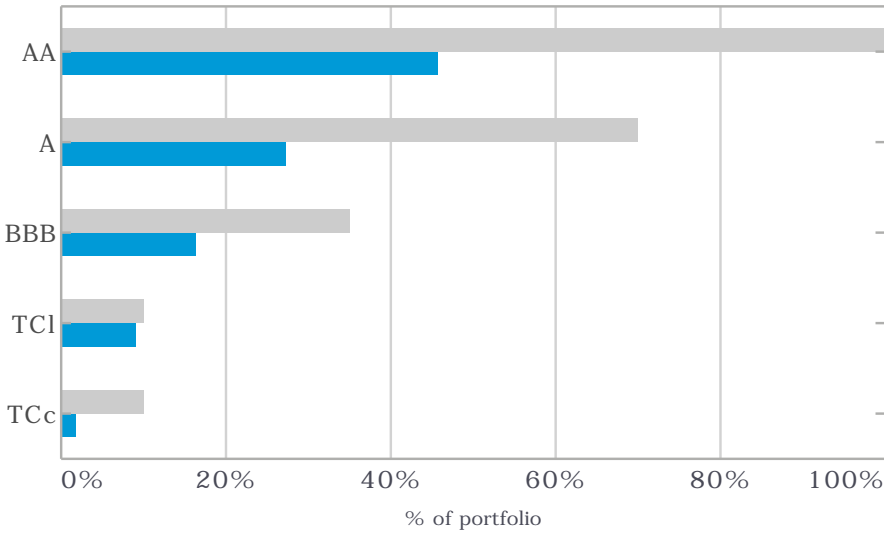
Investment HoldingsInvestment Performance

	Face Value (\$)	Current Value (\$)
Cash	14,745,281	14,745,281
Floating Rate Note	24,800,000	24,581,442
Managed Funds	14,092,316	14,092,316
Term Deposit	77,000,000	78,148,411
	130,637,598	131,567,451



Investment Policy Compliance

Total Credit ExposureIndividual Institutional ExposuresTerm to Maturities



	Face Value (\$)	Policy Max
Between 0 and 1 years	99,837,598	76% 100% a
Between 1 and 10 year:	30,800,000	24% 70% a
	130,637,598	

Portfolio ExposureInvestment Policy Limit

Specific Sub Limits			
Between 3 and 10 year:	8,750,000	7% 50% a	
Between 5 and 10 year:	0	0% 25% a	

Waverley Council

Investment Holdings Report - June 2023



Cash Accounts

Face Value (\$)	Current Rate (%)	Institution	Credit Rating		Current Value (\$)	Deal No.	Reference
1,000.00	0.0000%	Commonwealth Bank of Australia	AA-		1,000.00	120800	Eastgate CP
3,211.03	0.0000%	Commonwealth Bank of Australia	AA-		3,211.03	120801	Hollywood Av CP
4,590.00	0.0000%	Commonwealth Bank of Australia	AA-		4,590.00	120796	Cemetery Funds
52,359.06	0.0000%	Commonwealth Bank of Australia	AA-		52,359.06	370151	Library Gift
70,349.78	0.0000%	Commonwealth Bank of Australia	AA-		70,349.78	120795	Trust Funds
177,706.90	0.0000%	Commonwealth Bank of Australia	AA-		177,706.90	120799	Library CP
548,973.22	0.0000%	Commonwealth Bank of Australia	AA-		548,973.22	120797	Depositor Funds
1,560,093.62	0.0000%	Commonwealth Bank of Australia	AA-		1,560,093.62	120794	General Funds
12,326,997.82	4.1000%	Commonwealth Bank of Australia	AA-		12,326,997.82	120789	24hr Call
14,745,281.43	3.4276%				14,745,281.43		

Managed Funds

Face Value (\$)	Monthly Return (%)	Institution	Credit Rating	Funds Name	Current Value (\$)	Deal No.	Reference
2,258,222.57	0.2877%	NSW T-Corp (Cash)	TCc	Short Term Income Fund	2,258,222.57	411310	Builder Deposits
11,834,093.86	1.9164%	NSW T-Corp (LT)	TCI	Long Term Growth Fund	11,834,093.86	538089	
14,092,316.43	1.6554%				14,092,316.43		

Term Deposits

Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
11-Jul-23	3,000,000.00	4.4700%	Suncorp Bank	A+	3,000,000.00	10-Jan-23	3,063,192.33	543686	63,192.33	At Maturity	
18-Jul-23	2,000,000.00	4.4700%	Suncorp Bank	A+	2,000,000.00	10-Jan-23	2,042,128.22	543687	42,128.22	At Maturity	
8-Aug-23	3,000,000.00	3.9300%	Suncorp Bank	A+	3,000,000.00	10-Aug-22	3,104,979.45	543165	104,979.45	At Maturity	
15-Aug-23	3,000,000.00	3.9000%	Commonwealth Bank of Australia	AA-	3,000,000.00	15-Aug-22	3,102,575.34	543178	102,575.34	At Maturity	ESGTD
22-Aug-23	3,000,000.00	3.9400%	Suncorp Bank	A+	3,000,000.00	18-Aug-22	3,102,655.89	543194	102,655.89	At Maturity	
23-Aug-23	3,000,000.00	3.9700%	Commonwealth Bank of Australia	AA-	3,000,000.00	23-Aug-22	3,101,806.03	543208	101,806.03	At Maturity	Green
24-Aug-23	3,000,000.00	4.0400%	Commonwealth Bank of Australia	AA-	3,000,000.00	26-Aug-22	3,102,604.93	543240	102,604.93	At Maturity	Green

Waverley Council

Investment Holdings Report - June 2023



Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
5-Sep-23	3,000,000.00	3.9600%	Suncorp Bank	A+	3,000,000.00	22-Aug-22	3,101,875.07	543202	101,875.07	Annually	
19-Sep-23	3,000,000.00	4.0500%	Suncorp Bank	A+	3,000,000.00	2-Sep-22	3,009,653.42	543280	9,653.42	Quarterly	
26-Sep-23	2,000,000.00	4.1900%	Westpac Group	AA-	2,000,000.00	21-Mar-23	2,023,418.08	543947	23,418.08	At Maturity	Green
3-Oct-23	3,000,000.00	4.6200%	Westpac Group	AA-	3,000,000.00	30-Sep-22	3,000,379.73	543451	379.73	Quarterly	
31-Oct-23	3,000,000.00	4.6200%	Suncorp Bank	A+	3,000,000.00	28-Apr-23	3,024,302.47	544049	24,302.47	At Maturity	
7-Nov-23	3,000,000.00	4.4200%	Westpac Group	AA-	3,000,000.00	9-Nov-22	3,085,009.32	543532	85,009.32	At Maturity	Green
14-Nov-23	2,000,000.00	4.4300%	Suncorp Bank	A+	2,000,000.00	15-Nov-22	2,055,344.66	543558	55,344.66	At Maturity	
19-Dec-23	5,000,000.00	5.1400%	Westpac Group	AA-	5,000,000.00	21-Jun-23	5,007,041.10	544217	7,041.10	At Maturity	Green
23-Jan-24	3,000,000.00	5.4500%	Bendigo and Adelaide Bank	BBB+	3,000,000.00	22-Jun-23	3,004,031.51	544218	4,031.51	At Maturity	
20-Feb-24	2,000,000.00	1.5800%	Westpac Group	AA-	2,000,000.00	9-Feb-22	2,004,588.49	542328	4,588.49	Quarterly	Green
5-Mar-24	4,000,000.00	1.8300%	Westpac Group	AA-	4,000,000.00	9-Mar-22	4,004,412.05	542424	4,412.05	Quarterly	Green
12-Mar-24	3,000,000.00	4.8500%	Westpac Group	AA-	3,000,000.00	3-Mar-23	3,047,835.62	543890	47,835.62	At Maturity	Green
13-Mar-24	3,000,000.00	4.8000%	Auswide Bank	Baa2	3,000,000.00	14-Mar-23	3,043,002.74	543961	43,002.74	At Maturity	
19-Mar-24	3,000,000.00	4.7200%	Suncorp Bank	A+	3,000,000.00	13-Mar-23	3,042,673.97	543932	42,673.97	At Maturity	
16-Apr-24	3,000,000.00	4.9500%	Suncorp Bank	A+	3,000,000.00	23-May-23	3,015,867.12	544113	15,867.12	At Maturity	
23-Apr-24	3,000,000.00	5.1700%	Great Southern Bank	BBB	3,000,000.00	25-May-23	3,015,722.47	544129	15,722.47	At Maturity	
1-May-24	3,000,000.00	4.4600%	Westpac Group	AA-	3,000,000.00	28-Apr-23	3,023,460.82	544048	23,460.82	At Maturity	Green
4-Sep-24	4,000,000.00	4.4000%	Westpac Group	AA-	4,000,000.00	2-Sep-22	4,013,983.56	543279	13,983.56	Quarterly	
4-Mar-25	2,000,000.00	2.0200%	Westpac Group	AA-	2,000,000.00	9-Feb-22	2,005,866.30	542329	5,866.30	Quarterly	Green
	77,000,000.00	4.2203%			77,000,000.00		78,148,410.69		1,148,410.69		

Floating Rate Notes

Maturity Date	Face Value (\$)	Current Rate (%)	Security Name	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Coupon Date	Reference
30-Jul-24	2,500,000.00	4.4581%	SUN Snr FRN (Jul24) BBSW+0.78%	A+	2,500,000.00	30-Jul-19	2,521,217.36	538331	19,542.36	31-Jul-23	
24-Oct-24	1,000,000.00	4.8032%	GSB Snr FRN (Oct24) BBSW+1.12%	BBB	1,000,000.00	24-Oct-19	1,009,708.43	538604	8,948.43	24-Jul-23	
2-Dec-25	2,250,000.00	4.5417%	BEN Snr FRN (Dec25) BBSW+0.52%	BBB+	2,250,000.00	2-Dec-20	2,230,219.07	540603	8,119.07	4-Sep-23	
24-Feb-26	1,300,000.00	4.3730%	SUN Snr FRN (Feb26) BBSW+0.45%	A+	1,300,000.00	24-Feb-21	1,290,877.53	540958	5,918.53	24-Aug-23	

Waverley Council
Investment Holdings Report - June 2023



Maturity Date	Face Value (\$)	Current Rate (%)	Security Name	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Coupon Date	Reference
4-Mar-26	4,000,000.00	4.7026%	NPBS Snr FRN (Mar26) BBSW+0.63%	BBB	4,000,000.00	4-Mar-21	3,928,719.19	540983	13,399.19	4-Sep-23	
15-May-26	1,000,000.00	5.1459%	BEN Snr FRN (May26) BBSW+ 1.25%	BBB+	1,000,000.00	8-May-23	1,008,516.23	544084	6,626.23	15-Aug-23	
18-Jun-26	4,000,000.00	4.9653%	BEN Snr FRN (Jun26) BBSW+0.65%	BBB+	4,000,000.00	11-Jun-21	3,945,609.71	541523	6,529.71	18-Sep-23	
15-Sep-26	3,750,000.00	4.7160%	SUN Snr FRN (Sep26) BBSW+0.48%	A+	3,750,000.00	9-Sep-21	3,701,389.83	541877	7,752.33	15-Sep-23	
23-Dec-26	5,000,000.00	4.7313%	CBA Green Snr FRN (Dec26) BBSW+0.41%	AA-	5,000,000.00	21-Sep-21	4,945,184.99	541916	5,184.99	25-Sep-23	
24,800,000.00		4.7182%			24,800,000.00		24,581,442.34		82,020.84		

Waverley Council

Accrued Interest Report - June 2023



Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Yield Accrued (\$)	(% pa)
Floating Rate Note									
SUN Snr FRN (Jul24) BBSW+0.78%	538331		2,500,000.00	30-Jul-19	30-Jul-24	0.00	30	9,160.48	4.46%
GSB Snr FRN (Oct24) BBSW+ 1.12%	538604		1,000,000.00	24-Oct-19	24-Oct-24	0.00	30	3,947.84	4.80%
BEN Snr FRN (Dec25) BBSW+0.52%	540603		2,250,000.00	2-Dec-20	2-Dec-25	23,499.89	30	8,374.51	4.53%
SUN Snr FRN (Feb26) BBSW+0.45%	540958		1,300,000.00	24-Feb-21	24-Feb-26	0.00	30	4,672.52	4.37%
NPBS Snr FRN (Mar26) BBSW+0.63%	540983		4,000,000.00	4-Mar-21	4-Mar-26	42,508.22	30	15,267.68	4.64%
BEN Snr FRN (May26) BBSW+ 1.25%	544084		1,000,000.00	15-May-23	15-May-26	0.00	30	4,229.51	5.15%
BEN Snr FRN (Jun26) BBSW+0.65%	541523		4,000,000.00	18-Jun-21	18-Jun-26	43,266.14	30	15,087.85	4.59%
SUN Snr FRN (Sep26) BBSW+0.48%	541877		3,750,000.00	15-Sep-21	15-Sep-26	39,115.44	30	13,704.68	4.45%
CBA Green Snr FRN (Dec26) BBSW+0.41%	541916		5,000,000.00	23-Sep-21	23-Dec-26	51,746.85	30	17,559.24	4.27%
						200,136.54		92,004.31	4.51%
Managed Funds									
NSW T-Corp Defensive Cash Funds	505262				1-Oct-22	0.00	0	0.00	
NSW T-Corp Defensive Cash Funds	411310				1-Aug-23	0.00	0	6,477.91	3.56%
						0.00		6,477.91	3.56%
Term Deposits									
Bendigo and Adelaide Bank	542860		2,000,000.00	10-Jun-22	6-Jun-23	72,200.00	5	1,000.00	3.65%
Bendigo and Adelaide Bank	542861		3,000,000.00	10-Jun-22	13-Jun-23	110,400.00	12	3,600.00	3.65%
Commonwealth Bank of Australia	542878		5,000,000.00	21-Jun-22	20-Jun-23	206,931.51	19	10,801.37	4.15%
Suncorp Bank	543686		3,000,000.00	10-Jan-23	11-Jul-23	0.00	30	11,021.92	4.47%
Suncorp Bank	543687		2,000,000.00	10-Jan-23	18-Jul-23	0.00	30	7,347.95	4.47%
Commonwealth Bank of Australia	543178		3,000,000.00	15-Aug-22	15-Aug-23	0.00	30	9,616.44	3.90%
Commonwealth Bank of Australia	543208		3,000,000.00	23-Aug-22	23-Aug-23	0.00	30	9,789.04	3.97%
Commonwealth Bank of Australia	543240		3,000,000.00	26-Aug-22	24-Aug-23	0.00	30	9,961.64	4.04%
Suncorp Bank	543165		3,000,000.00	10-Aug-22	8-Aug-23	0.00	30	9,690.41	3.93%
Suncorp Bank	543194		3,000,000.00	18-Aug-22	22-Aug-23	0.00	30	9,715.07	3.94%
Suncorp Bank	543202		3,000,000.00	22-Aug-22	5-Sep-23	0.00	30	9,764.39	3.96%

Waverley Council

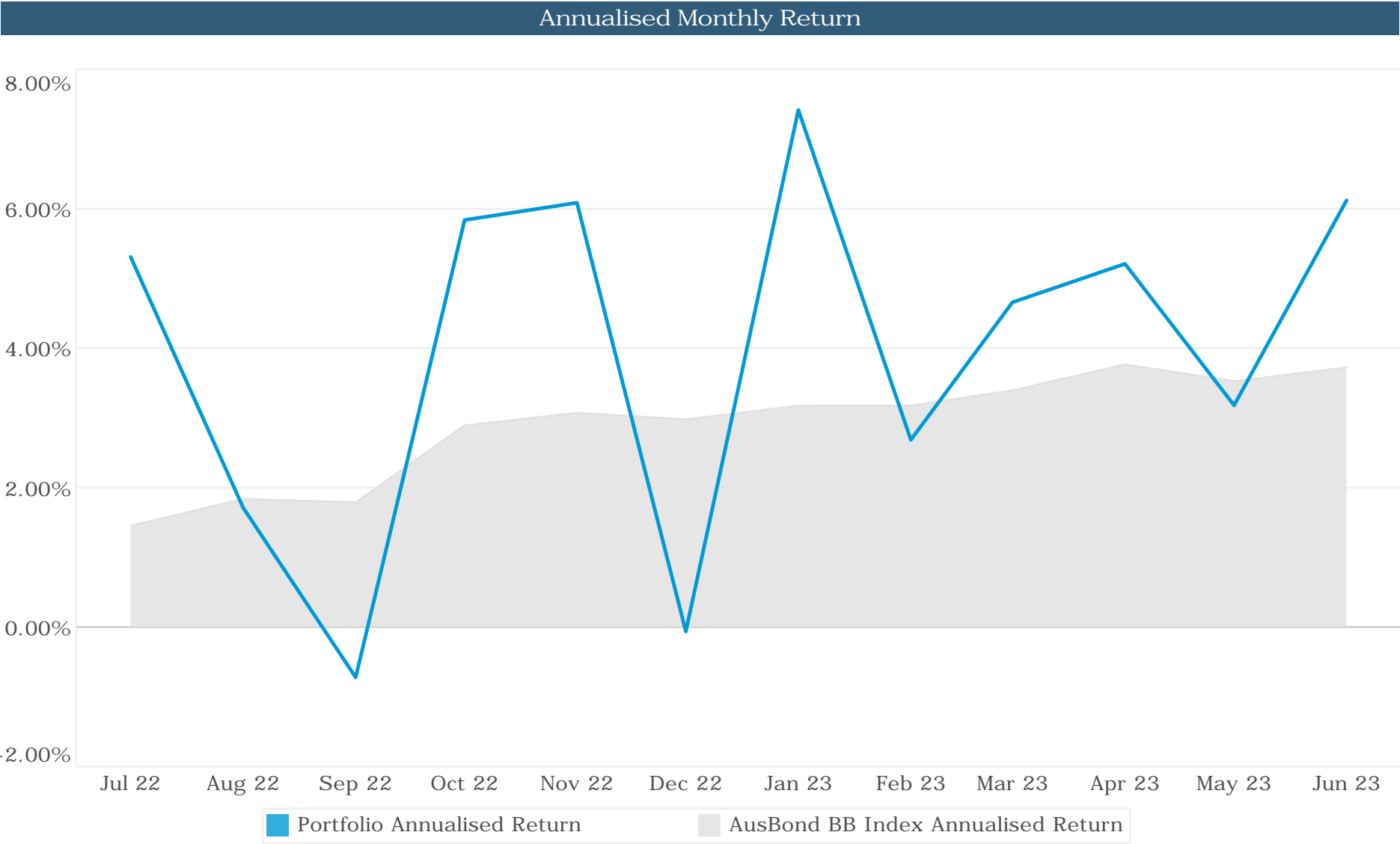
Accrued Interest Report - June 2023



Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Yield Accrued (\$)	(% pa)
Suncorp Bank	543280		3,000,000.00	2-Sep-22	19-Sep-23	30,624.66	30	9,986.30	4.05%
Westpac Group	543947		2,000,000.00	21-Mar-23	26-Sep-23	0.00	30	6,887.67	4.19%
Suncorp Bank	544049		3,000,000.00	28-Apr-23	31-Oct-23	0.00	30	11,391.79	4.62%
Westpac Group	543451		3,000,000.00	30-Sep-22	3-Oct-23	34,934.79	30	11,391.78	4.62%
Suncorp Bank	543558		2,000,000.00	15-Nov-22	14-Nov-23	0.00	30	7,282.19	4.43%
Westpac Group	543532		3,000,000.00	9-Nov-22	7-Nov-23	0.00	30	10,898.64	4.42%
Westpac Group	544217		5,000,000.00	21-Jun-23	19-Dec-23	0.00	10	7,041.10	5.14%
Bendigo and Adelaide Bank	544218		3,000,000.00	22-Jun-23	23-Jan-24	0.00	9	4,031.51	5.45%
Westpac Group	542328		2,000,000.00	9-Feb-22	20-Feb-24	0.00	30	2,597.26	1.58%
Auswide Bank	543961		3,000,000.00	14-Mar-23	13-Mar-24	0.00	30	11,835.62	4.80%
Suncorp Bank	543932		3,000,000.00	13-Mar-23	19-Mar-24	0.00	30	11,638.35	4.72%
Westpac Group	542424		4,000,000.00	9-Mar-22	5-Mar-24	18,450.41	30	6,016.43	1.83%
Westpac Group	543890		3,000,000.00	3-Mar-23	12-Mar-24	0.00	30	11,958.91	4.85%
Great Southern Bank	544129		3,000,000.00	25-May-23	23-Apr-24	0.00	30	12,747.95	5.17%
Suncorp Bank	544113		3,000,000.00	23-May-23	16-Apr-24	0.00	30	12,205.48	4.95%
Westpac Group	544048		3,000,000.00	28-Apr-23	1-May-24	0.00	30	10,997.26	4.46%
Westpac Group	543279		4,000,000.00	2-Sep-22	4-Sep-24	44,361.64	30	14,465.75	4.40%
Westpac Group	542329		2,000,000.00	9-Feb-22	4-Mar-25	0.00	30	3,320.55	2.02%
						517,903.01		259,002.77	4.13%
<u>Grand Totals</u>						<u>718,039.55</u>		<u>357,484.99</u>	<u>4.21%</u>

Waverley Council

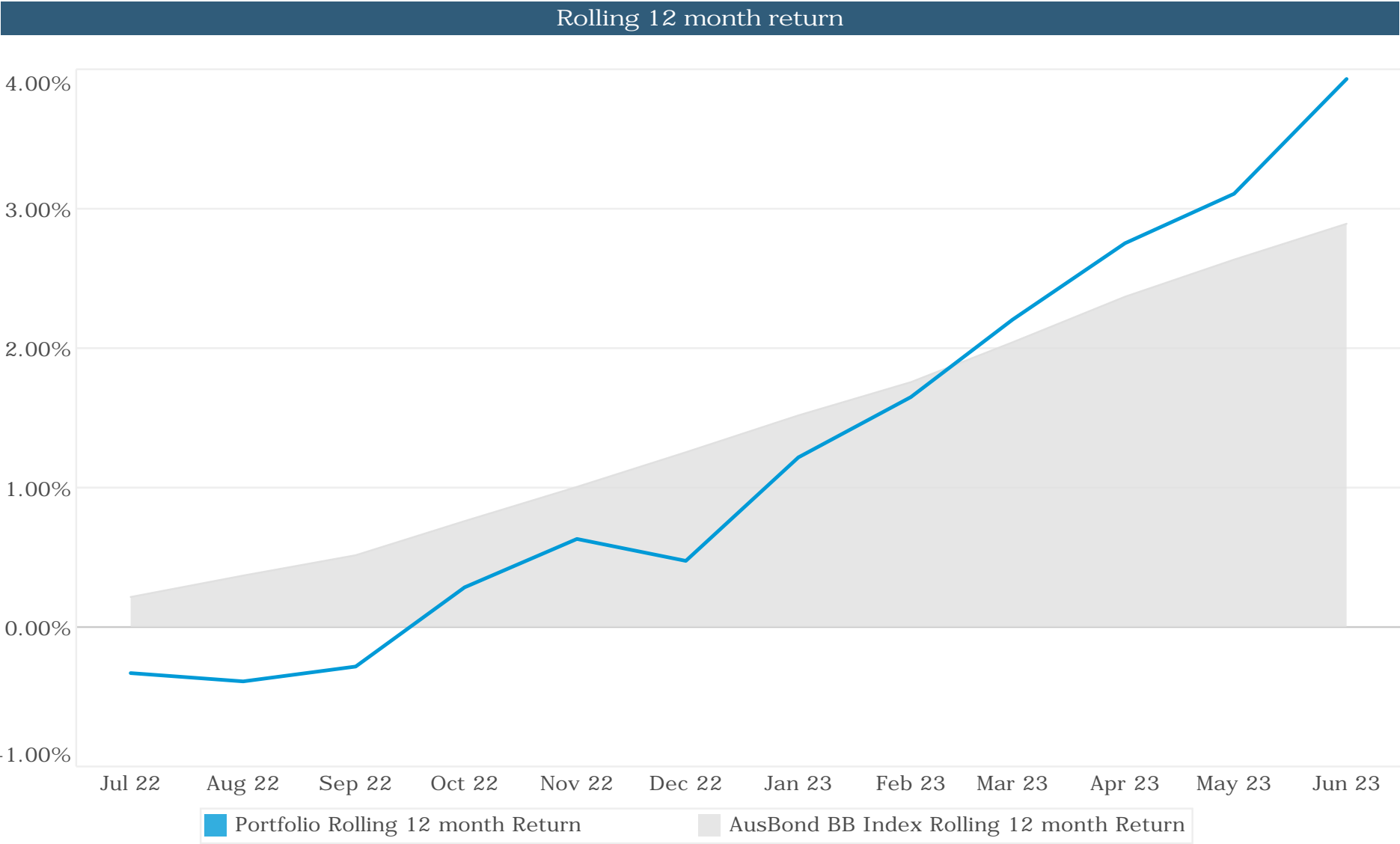
Investment Performance Report - June 2023



Historical Performance Summary (% pa)			
	Portfolio	Annualised BB Index	Outperformance
Jun 2023	6.12%	3.72%	2.40%
Last 3 months	4.81%	3.67%	1.14%
Last 6 months	4.89%	3.46%	1.43%
Financial Year to Date	3.93%	2.89%	1.04%
Last 12 months	3.93%	2.89%	1.04%

Waverley Council

Investment Performance Report - June 2023



Historical Performance Summary (% actual)			
	Portfolio	Annualised BB Index	Outperformance
Jun 2023	0.49%	0.30%	0.19%
Last 3 months	1.18%	0.90%	0.28%
Last 6 months	2.40%	1.70%	0.70%
Financial Year to Date	3.93%	2.89%	1.04%
Last 12 months	3.93%	2.89%	1.04%

Waverley Council

Environmental Commitments Report - June 2023



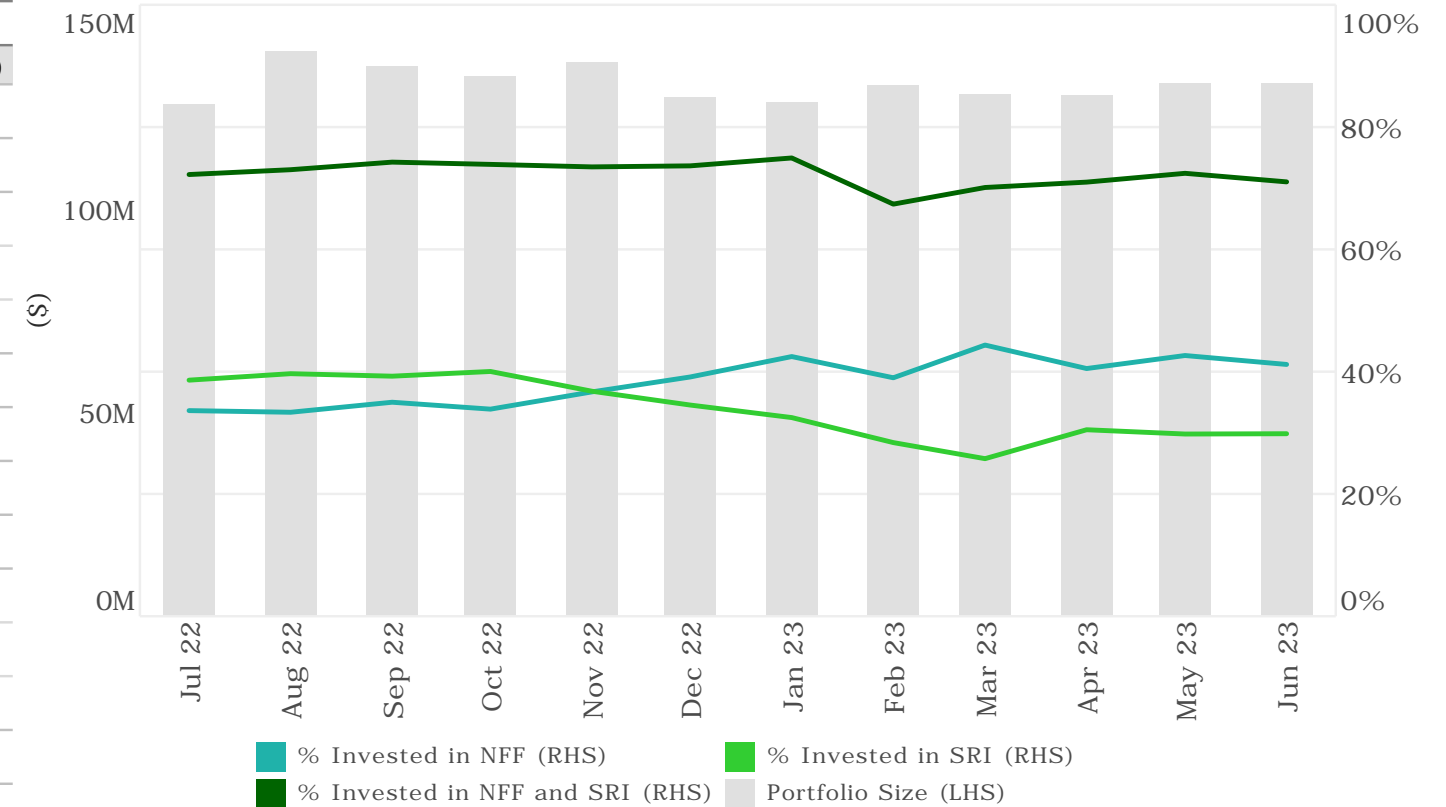
Current Breakdown

ADI Lending Status *	Current Month (\$)	Previous Month (\$)
Fossil Fuel Lending ADIs		
Commonwealth Bank of Australia	14,745,281	13,206,730
Westpac Group	9,000,000	9,000,000
	23,745,281 18%	22,206,730 17%
Non Fossil Fuel Lending ADIs		
Auswide Bank	3,000,000	3,000,000
Bendigo and Adelaide Bank	10,250,000	12,250,000
Great Southern Bank	4,000,000	4,000,000
Newcastle Greater Mutual Group	4,000,000	4,000,000
Suncorp Bank	32,550,000	32,550,000
	53,800,000 41%	55,800,000 43%
Other		
NSW T-Corp (Cash)	2,258,223	2,251,745
NSW T-Corp (LT)	11,834,094	11,611,571
	14,092,316 11%	13,863,315 11%
Socially Responsible Investment		
CBA (Green)	14,000,000	19,000,000
Westpac Group (Green TD)	25,000,000	20,000,000
	39,000,000 30%	39,000,000 30%
	130,637,598	130,870,045

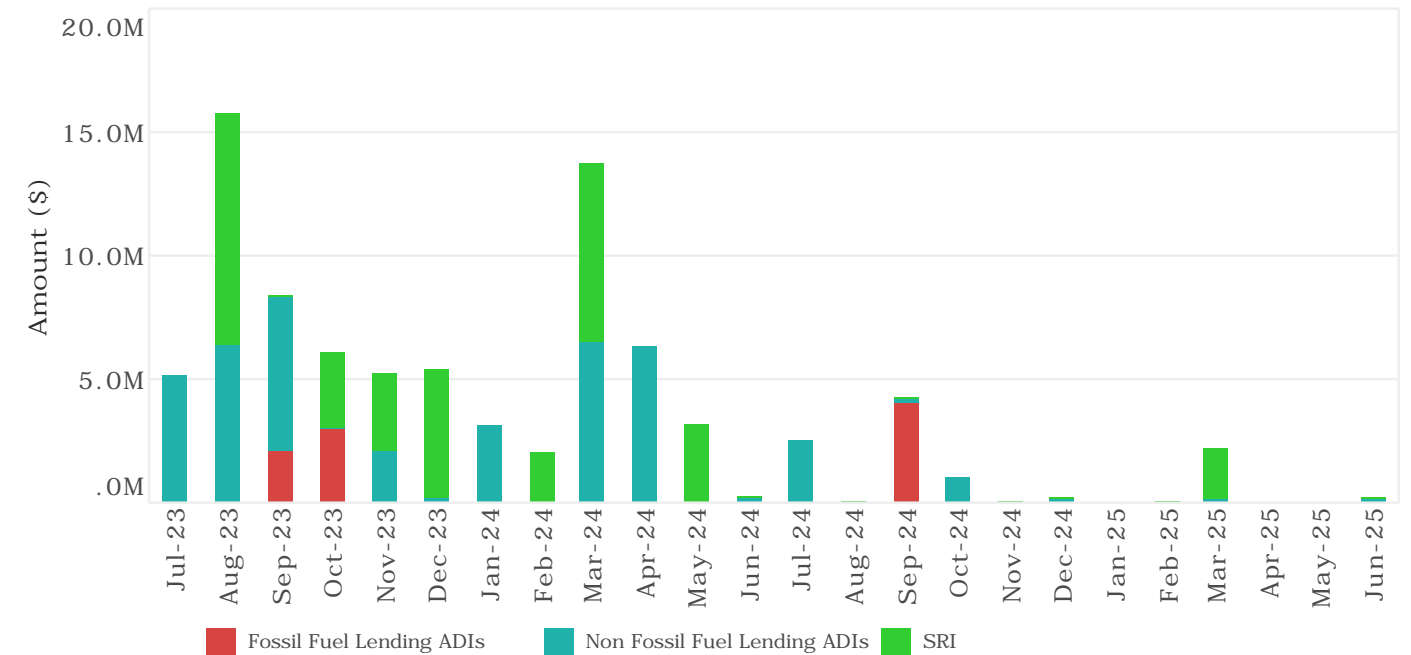
* source: Marketforces

Percentages may not add up to 100% due to rounding

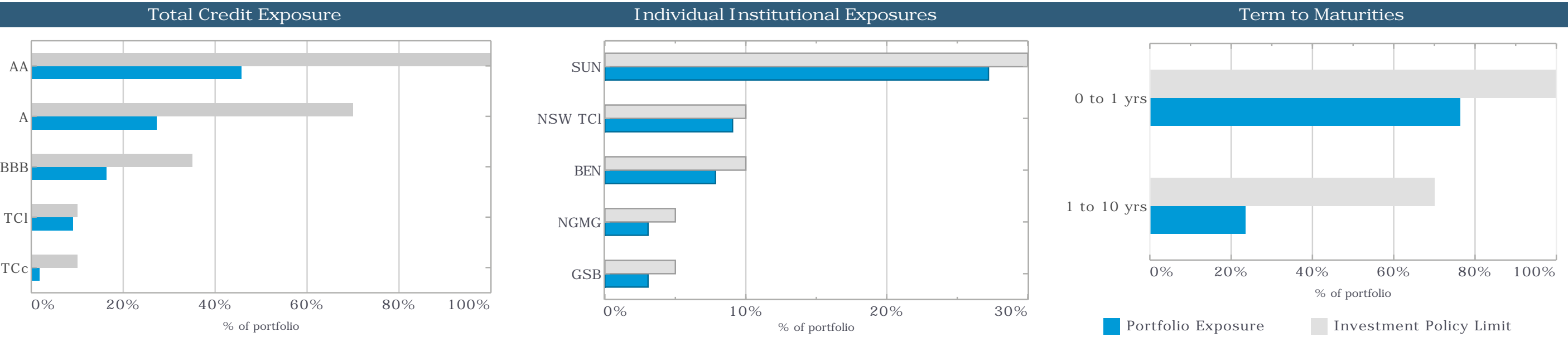
Historical Portfolio Exposure to NFF Lending ADIs and SRIs



Upcoming Maturities



Waverley Council
Investment Policy Compliance Report - June 2023



Credit Rating Group	Face Value (\$)		Policy Max	
AA	59,745,281	46%	100%	a
A	35,550,000	27%	70%	a
BBB	21,250,000	16%	35%	a
TCI	11,834,094	9%	10%	a
TCc	2,258,223	2%	10%	a
130,637,598				

Specific Sub Limits				
BBB+	10,250,000	8%	35%	a
BBB	11,000,000	8%	15%	a

Institution	% of portfolio	Investment Policy Limit	
Suncorp Bank (A+)	27%	30%	a
NSW T-Corp (TCI)	9%	10%	a
Bendigo and Adelaide Bank (BBB+)	8%	10%	a
Great Southern Bank (BBB)	3%	5%	a
Newcastle Greater Mutual Group (BBB)	3%	5%	a
Westpac Group (AA-)	24%	50%	a
Auswide Bank (Baa2)	2%	5%	a
Commonwealth Bank of Australia (AA-)	22%	50%	a
NSW T-Corp (TCc)	2%	10%	a

	Face Value (\$)		Policy Max	
Between 0 and 1 years	99,837,598	76%	100%	a
Between 1 and 10 years	30,800,000	24%	70%	a
130,637,598				

Specific Sub Limits				
Between 3 and 10 years	8,750,000	7%	50%	a
Between 5 and 10 years	0	0%	25%	a

a = compliant
r = non-compliant

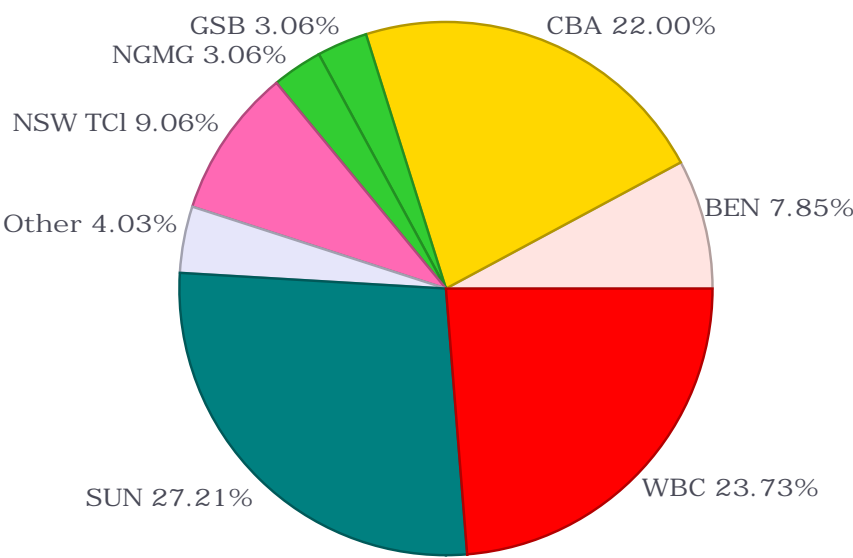
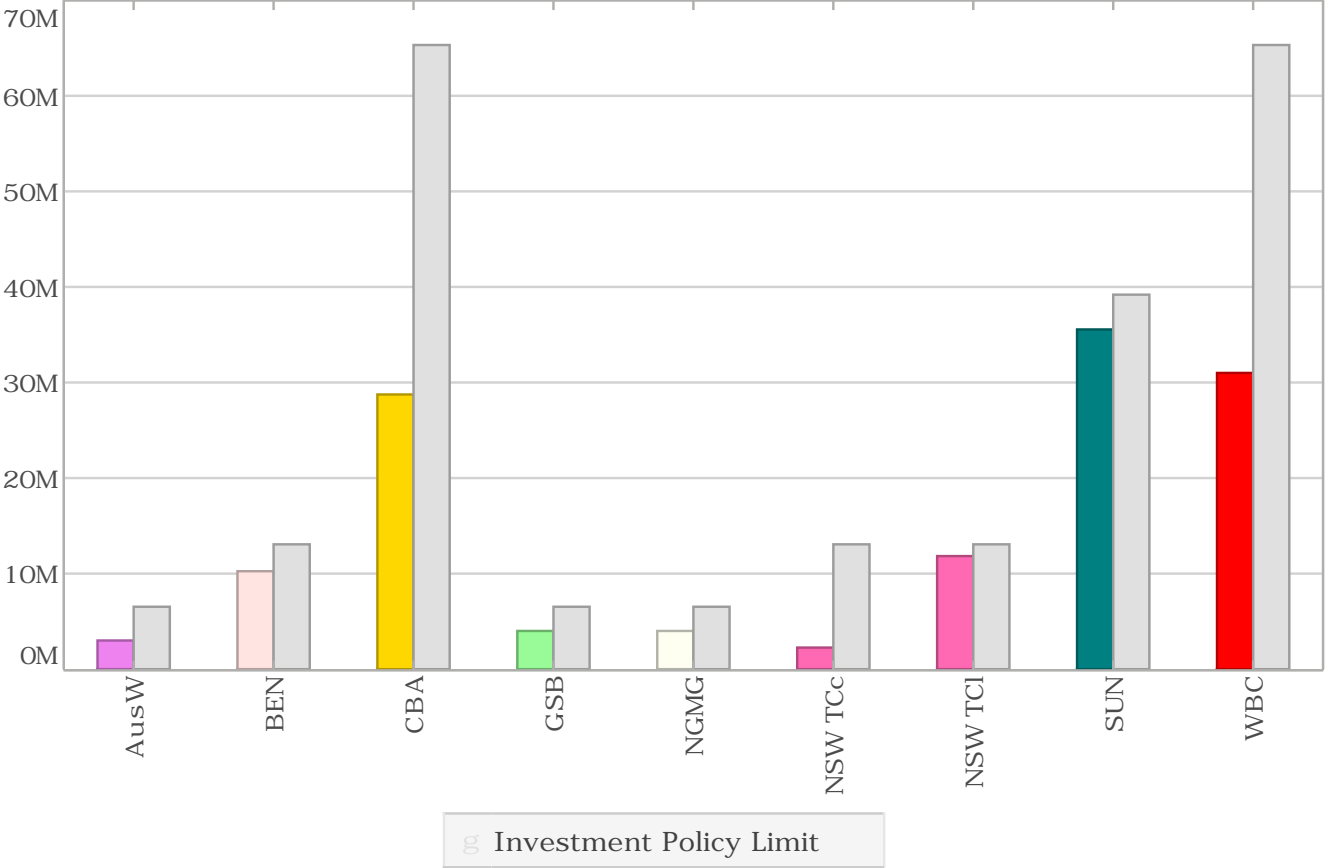
Waverley Council
Individual Institutional Exposures Report - June 2023



Individual Insitutional Exposures

Individual Insitutional Exposure Charts

	Current Exposures		Policy Limit		Capacity
Auswide Bank (Baa2)	3,000,000	2%	6,531,880	5%	3,531,880
Bendigo and Adelaide Bank (BBB+)	10,250,000	8%	13,063,760	10%	2,813,760
Commonwealth Bank of Australia (AA-)	28,745,281	22%	65,318,799	50%	36,573,518
Great Southern Bank (BBB)	4,000,000	3%	6,531,880	5%	2,531,880
Newcastle Greater Mutual Group (BBB)	4,000,000	3%	6,531,880	5%	2,531,880
NSW T-Corp (TCc)	2,258,223	2%	13,063,760	10%	10,805,537
NSW T-Corp (TCI)	11,834,094	9%	13,063,760	10%	1,229,666
Suncorp Bank (A+)	35,550,000	27%	39,191,279	30%	3,641,279
Westpac Group (AA-)	31,000,000	24%	65,318,799	50%	34,318,799
	130,637,598				



Waverley Council

Cashflows Report - June 2023



Actual Cashflows for June 2023

Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
2-Jun-23	540603	BEN Snr FRN (Dec25) BBSW+0.52%	Floating Rate Note	Coupon Date	23,499.89
				<u>Deal Total</u>	<u>23,499.89</u>
2-Jun-23	543279	Westpac Group	Term Deposit	During: Interest Received/Paid Dates	44,361.64
				<u>Deal Total</u>	<u>44,361.64</u>
2-Jun-23	543280	Suncorp Bank	Term Deposit	During: Interest Received/Paid Dates	30,624.66
				<u>Deal Total</u>	<u>30,624.66</u>
				Day Total	98,486.19
5-Jun-23	540983	NPBS Snr FRN (Mar26) BBSW+0.63%	Floating Rate Note	Coupon Date	42,508.22
				<u>Deal Total</u>	<u>42,508.22</u>
				Day Total	42,508.22
6-Jun-23	542860	Bendigo and Adelaide Bank	Term Deposit	Maturity: Face Value	2,000,000.00
		Bendigo and Adelaide Bank	Term Deposit	Maturity: Interest Received/Paid	72,200.00
				<u>Deal Total</u>	<u>2,072,200.00</u>
				Day Total	2,072,200.00
9-Jun-23	542424	Westpac Group	Term Deposit	During: Interest Received/Paid Dates	18,450.41
				<u>Deal Total</u>	<u>18,450.41</u>
				Day Total	18,450.41
13-Jun-23	542861	Bendigo and Adelaide Bank	Term Deposit	Maturity: Face Value	3,000,000.00
		Bendigo and Adelaide Bank	Term Deposit	Maturity: Interest Received/Paid	110,400.00
				<u>Deal Total</u>	<u>3,110,400.00</u>
				Day Total	3,110,400.00
15-Jun-23	541877	SUN Snr FRN (Sep26) BBSW+0.48%	Floating Rate Note	Coupon Date	39,115.44
				<u>Deal Total</u>	<u>39,115.44</u>
				Day Total	39,115.44
19-Jun-23	541523	BEN Snr FRN (Jun26) BBSW+0.65%	Floating Rate Note	Coupon Date	43,266.14
				<u>Deal Total</u>	<u>43,266.14</u>

Waverley Council

Cashflows Report - June 2023



Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
Day Total					43,266.14
20-Jun-23	542878	Commonwealth Bank of Australia	Term Deposit	Maturity: Face Value	5,000,000.00
		Commonwealth Bank of Australia	Term Deposit	Maturity: Interest Received/Paid	206,931.50
		Deal Total			5,206,931.50
Day Total					5,206,931.50
21-Jun-23	544217	Westpac Group	Term Deposit	Settlement: Face Value	-5,000,000.00
				Deal Total	
Day Total					-5,000,000.00
22-Jun-23	544218	Bendigo and Adelaide Bank	Term Deposit	Settlement: Face Value	-3,000,000.00
				Deal Total	
Day Total					-3,000,000.00
23-Jun-23	541916	CBA Green Snr FRN (Dec26) BBSW+ 0.41%	Floating Rate Note	Coupon Date	51,746.85
				Deal Total	
Day Total					51,746.85
30-Jun-23	543451	Westpac Group	Term Deposit	During: Interest Received/Paid Dates	34,934.79
				Deal Total	
Day Total					34,934.79
Total for Month					2,718,039.53

Forecast Cashflows for July 2023

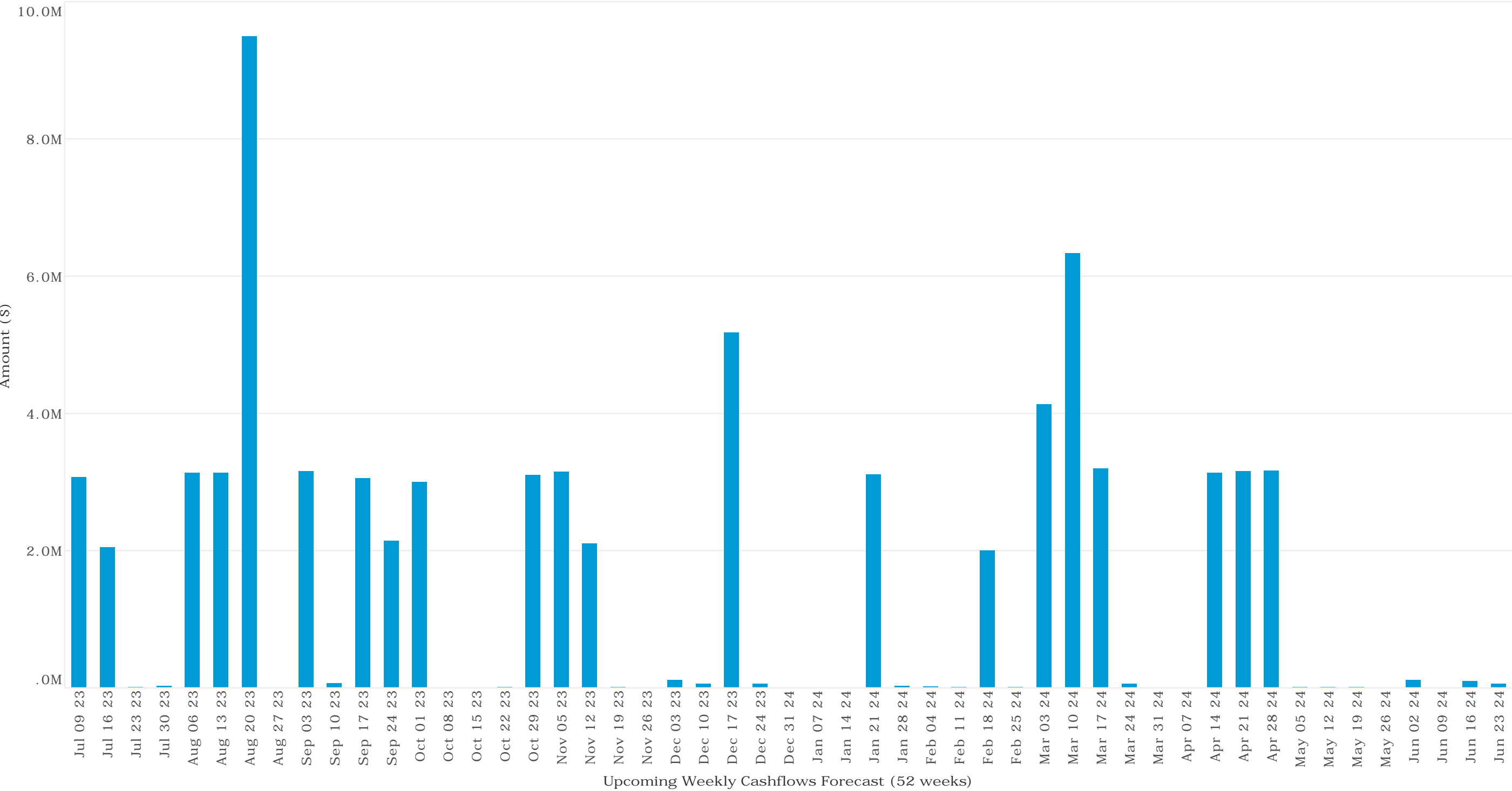
Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
11-Jul-23	543686	Suncorp Bank	Term Deposit	Maturity: Face Value	3,000,000.00
		Suncorp Bank	Term Deposit	Maturity: Interest Received/Paid	66,866.30
		Deal Total			3,066,866.30
Day Total					3,066,866.30
18-Jul-23	543687	Suncorp Bank	Term Deposit	Maturity: Face Value	2,000,000.00
		Suncorp Bank	Term Deposit	Maturity: Interest Received/Paid	46,292.05

Waverley Council
Cashflows Report - June 2023

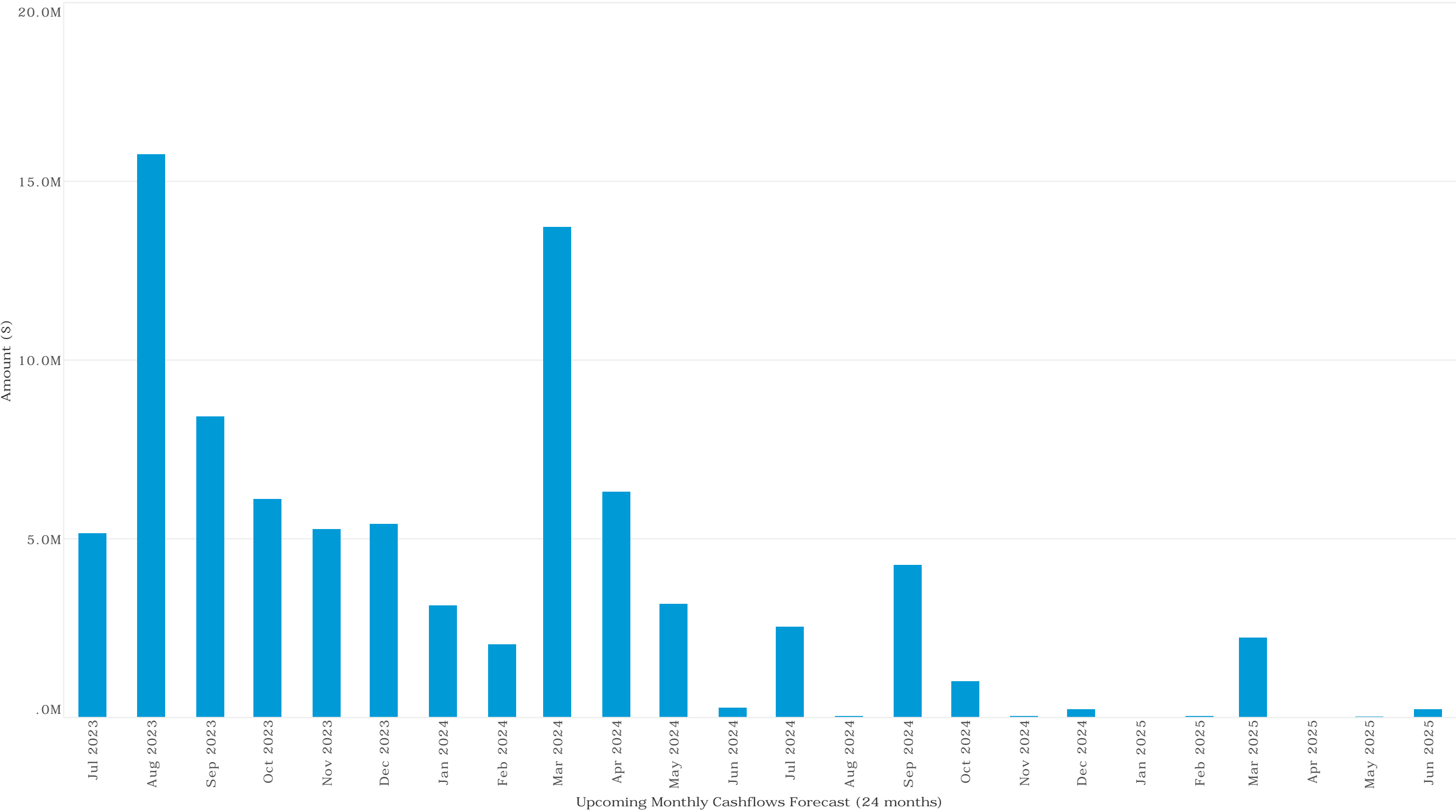


Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
<u>Deal Total</u>					<u>2,046,292.05</u>
Day Total					2,046,292.05
24-Jul-23	538604	GSB Snr FRN (Oct24) BBSW+ 1.12%	Floating Rate Note	Coupon Date	11,975.10
<u>Deal Total</u>					<u>11,975.10</u>
Day Total					11,975.10
31-Jul-23	538331	SUN Snr FRN (Jul24) BBSW+ 0.78%	Floating Rate Note	Coupon Date	28,702.84
<u>Deal Total</u>					<u>28,702.84</u>
Day Total					28,702.84
<u>Total for Month</u>					<u>5,153,836.30</u>

Waverley Council
Cashflows Report - June 2023



Waverley Council
Cashflows Report - June 2023



REPORT CM/7.3/23.07



Subject: Councillor Expenses and Facilities - Annual Report

TRIM No: SF23/170

Manager: Richard Coelho, Executive Manager, Governance

Director: Tara Czimmer, Director, Corporate Services

RECOMMENDATION:

That Council notes the annual report on Councillor expenses and facilities for the period 1 July 2022 to 30 June 2023 attached to the report.

1. Executive Summary

This report provides details on the provision of expenses and facilities to Councillors over the preceding financial year, as required by the Councillor Expenses and Facilities Policy.

2. Introduction/Background

Council adopted a new Councillor Expenses and Facilities Policy in May 2018 based on the Office of Local Government's (OLG) template. The policy requires Council to report on the provision of expenses and facilities to Councillors every six months.

Council adopted an amended policy in December 2022, commencing on 1 January 2023.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 21 February 2023	CM/7.7/23.02	That Council receives and notes the six-monthly report on Councillor expenses and facilities for the period 22 December 2021 to 30 June 2022 attached to the report.
Council 13 December 2022	CM/7.1/22.12	That Council: <ol style="list-style-type: none"> Adopts the Councillor Expenses and Facilities Policy attached to the report. Commits to supporting the ongoing professional development of Councillors.

4. Discussion

Clause 15.2 of the Councillor Expenses and Facilities Policy states that:

Detailed reports on the provision of expenses and facilities to Councillors will be publicly tabled at a Council meeting every six months and published in full on Council's website. These reports will include expenditure summarised by individual Councillor and as a total for all Councillors.

The report is attached. It outlines each Councillor's expenditure against budget and the remaining budget for each expense category under the policy from 1 July 2022 to 30 June 2023 inclusive, subject to the following points:

- The ICT equipment allowance is a term allowance. The current term is approximately three years rather than four years, due to the postponement of the last local government elections from September 2020 to December 2021 due to COVID-19. In accordance with the policy, Councillors have therefore been allocated \$6,000 (excluding GST) rather than \$8,000.
- The budgets for conferences and long-distance travel are not itemised per Councillor because the policy provides a total figure for all Councillors.
- From 1 July 2023, carer expenses will be pooled (like conference and long-distance travel expenses), in accordance with the new policy.
- The policy allows Councillors six months in which to submit claims for reimbursement. As such, not all claims will necessarily be accounted for at the conclusion of each reporting period. All claims received by 30 June 2023 are reflected in the report.
- A Councillor can incur an expense that exceeds the maximum limit for that expense if funds are available elsewhere in their budget, in accordance with clause 11.13 of the policy. The overspend is not reallocated.
- Fees and superannuation paid to Councillors are separate to expenses and facilities and are not included.

5. Financial impact statement/Time frame/Consultation

All Councillor expenditure is within budget.

6. Conclusion

This report satisfies the requirement of Council to report on the provision of Councillor expenses and facilities every six months.

7. Attachments

1. Councillor expenses - 1 July 2022-30 June 2023 [↓](#) .

Councillor expenses
1 July 2022 - 30 June 2023

Natural Account	2022-23 Current Approved Budget	2022-23 Full Year Actuals	2022-23 Remaining Funds on Current Budget
11026. Elected Member - Murray 2022-2024	(17,250)	0	(17,250)
4406. Councillors - Home Office Expense	(1,800)	0	(1,800)
4496. Councillors Equipment	(6,000)	0	(6,000)
4498. Councillors Care Related Expenses	(2,000)	0	(2,000)
4499. Councillors - ICT Usage Expense	(4,200)	0	(4,200)
4506. Councillors - General Travel Expenses	(750)	0	(750)
4512. Councillors - Professional Development	(2,500)	0	(2,500)
11027. Elected Member - Gray 2022-2024	(17,250)	(37)	(17,213)
4406. Councillors - Home Office Expense	(1,800)	0	(1,800)
4496. Councillors Equipment	(6,000)	0	(6,000)
4498. Councillors Care Related Expenses	(2,000)	0	(2,000)
4499. Councillors - ICT Usage Expense	(4,200)	0	(4,200)
4506. Councillors - General Travel Expenses	(750)	0	(750)
4512. Councillors - Professional Development	(2,500)	(37)	(2,463)
11028. Elected Member - Fabiano 2022-2024	(17,250)	(460)	(16,790)
4406. Councillors - Home Office Expense	(1,800)	0	(1,800)
4496. Councillors Equipment	(6,000)	0	(6,000)
4498. Councillors Care Related Expenses	(2,000)	0	(2,000)
4499. Councillors - ICT Usage Expense	(4,200)	0	(4,200)
4506. Councillors - General Travel Expenses	(750)	0	(750)
4512. Councillors - Professional Development	(2,500)	(460)	(2,040)
11029. Elected Member - Goltsman 2022-2024	(17,250)	(9,035)	(8,215)
4406. Councillors - Home Office Expense	(1,800)	(1,033)	(767)
4496. Councillors Equipment	(6,000)	(1,299)	(4,701)
4498. Councillors Care Related Expenses	(2,000)	0	(2,000)
4499. Councillors - ICT Usage Expense	(4,200)	(3,077)	(1,123)
4506. Councillors - General Travel Expenses	(750)	(296)	(454)
4512. Councillors - Professional Development	(2,500)	(3,329)	829
11030. Elected Member - Burrill 2022-2024	(17,250)	(11,868)	(5,382)
4406. Councillors - Home Office Expense	(1,800)	0	(1,800)
4496. Councillors Equipment	(6,000)	(3,526)	(2,474)
4498. Councillors Care Related Expenses	(2,000)	(2,529)	529
4499. Councillors - ICT Usage Expense	(4,200)	(2,561)	(1,639)
4506. Councillors - General Travel Expenses	(750)	0	(750)
4512. Councillors - Professional Development	(2,500)	(3,252)	752
11031. Elected Member - Wy Kanak 2022-2024	(17,250)	(184)	(17,066)
4406. Councillors - Home Office Expense	(1,800)	0	(1,800)
4496. Councillors Equipment	(6,000)	0	(6,000)
4498. Councillors Care Related Expenses	(2,000)	0	(2,000)
4499. Councillors - ICT Usage Expense	(4,200)	(164)	(4,036)
4506. Councillors - General Travel Expenses	(750)	(20)	(730)
4512. Councillors - Professional Development	(2,500)	0	(2,500)

Councillor expenses
1 July 2022 - 30 June 2023

Natural Account	2022-23 Current Approved Budget	2022-23 Full Year Actuals	2022-23 Remaining Funds on Current Budget
11032. Elected Member - Betts 2022-2024	(17,250)	(7,194)	(10,056)
4406. Councillors - Home Office Expense	(1,800)	(824)	(976)
4496. Councillors Equipment	(6,000)	(2,672)	(3,328)
4498. Councillors Care Related Expenses	(2,000)	0	(2,000)
4499. Councillors - ICT Usage Expense	(4,200)	(2,914)	(1,286)
4506. Councillors - General Travel Expenses	(750)	0	(750)
4512. Councillors - Professional Development	(2,500)	(784)	(1,716)
11033. Elected Member - Kay 2022-2024	(17,250)	(8,727)	(8,523)
4406. Councillors - Home Office Expense	(1,800)	(1,889)	89
4496. Councillors Equipment	(6,000)	(3,651)	(2,349)
4498. Councillors Care Related Expenses	(2,000)	0	(2,000)
4499. Councillors - ICT Usage Expense	(4,200)	(3,164)	(1,036)
4506. Councillors - General Travel Expenses	(750)	(23)	(727)
4512. Councillors - Professional Development	(2,500)	0	(2,500)
11034. Elected Member - Lewis 2022-2024	(17,250)	0	(17,250)
4406. Councillors - Home Office Expense	(1,800)	0	(1,800)
4496. Councillors Equipment	(6,000)	0	(6,000)
4498. Councillors Care Related Expenses	(2,000)	0	(2,000)
4499. Councillors - ICT Usage Expense	(4,200)	0	(4,200)
4506. Councillors - General Travel Expenses	(750)	0	(750)
4512. Councillors - Professional Development	(2,500)	0	(2,500)
11035. Elected Member - Nemesh 2022-2024	(17,250)	(13,245)	(4,005)
4406. Councillors - Home Office Expense	(1,800)	0	(1,800)
4496. Councillors Equipment	(6,000)	0	(6,000)
4498. Councillors Care Related Expenses	(2,000)	0	(2,000)
4499. Councillors - ICT Usage Expense	(4,200)	(4,032)	(168)
4506. Councillors - General Travel Expenses	(750)	0	(750)
4512. Councillors - Professional Development	(2,500)	(9,213)	6,713
11036. Elected Member - Masselos 2022-2024	(17,250)	(2,651)	(14,599)
4406. Councillors - Home Office Expense	(1,800)	0	(1,800)
4496. Councillors Equipment	(6,000)	(208)	(5,792)
4498. Councillors Care Related Expenses	(2,000)	0	(2,000)
4499. Councillors - ICT Usage Expense	(4,200)	(169)	(4,031)
4506. Councillors - General Travel Expenses	(750)	(349)	(401)
4512. Councillors - Professional Development	(2,500)	(1,925)	(575)
11037. Elected Member - Keenan 2022-2024	(17,250)	(3,322)	(13,928)
4406. Councillors - Home Office Expense	(1,800)	(117)	(1,683)
4496. Councillors Equipment	(6,000)	(1,435)	(4,565)
4498. Councillors Care Related Expenses	(2,000)	0	(2,000)
4499. Councillors - ICT Usage Expense	(4,200)	0	(4,200)
4506. Councillors - General Travel Expenses	(750)	0	(750)
4512. Councillors - Professional Development	(2,500)	(1,769)	(731)
11016. Councillors Expenses	(20,184)	(18,573)	(1,611)
4508. Councillors – Long-distance travel	(2,000)	0	(2,000)
4514. Councillors - Conferences & Seminars	(18,184)	(18,573)	389

REPORT
CM/7.4/23.07**Subject:** Local Government NSW Annual Conference 2023**TRIM No:** A13/0314**Manager:** Richard Coelho, Executive Manager, Governance**Director:** Tara Czinner, Director, Corporate Services

RECOMMENDATION:

That Council, in respect of the Local Government NSW Annual Conference to be held on Sunday, 12 November, to Tuesday, 14 November 2023:

1. Nominates the Mayor, Deputy Mayor, Cr [INSERT NAME], Cr [INSERT NAME] and Cr [INSERT NAME] to attend the Conference as voting delegates for motions and the LGNSW Board election.
2. Nominates Cr [INSERT NAME] and Cr [INSERT NAME] to attend the Conference as reserve voting delegates for motions and the LGNSW Board election.
3. Nominates Crs [INSERT NAMES] to attend the Conference as observers.
4. Approves the attendance of the General Manager or nominee at the Conference.
5. Considers any motions for submission to the Conference at the September Council meeting.

1. Executive Summary

The 2023 Local Government NSW (LGNSW) Annual Conference will be hosted by Parramatta City Council from Sunday, 12 November, to Tuesday, 14 November 2023, at Rosehill Gardens Racecourse.

Council is required to notify LGNSW of the names of five councillors attending the Conference as Council's voting delegates for motions and the LGNSW Board election, as well as any motions Council wishes to be considered at the conference. The deadline for notifying LGNSW of the names of voting delegates is Friday, 27 October 2023, and for motions Friday, 15 September 2023.

2. Introduction/Background

The LGNSW Annual Conference is the annual policy-making event for NSW councils. From 12 November to 14 November 2023, councillors come together to share ideas and debate issues that shape the way local government is governed and to set policy for the coming year.

Council-submitted motions will be debated and resolved to set LGNSW's advocacy priorities for the year ahead, while a tradeshow, workshops and training sessions are available to support delegates in their efforts to effectively represent their communities.

The election of the LGNSW Board will also be conducted at the conference.

3. Relevant Council Resolutions

Nil.

4. Discussion

Voting

Council is entitled to send five voting delegates for voting on motions and the LGNSW Board election. Council is required to advise LGNSW of the names of its nominated voting delegates by Friday, 27 October 2023.

A councillor who has been nominated as a reserve voting delegate may attend the Conference even if the voting delegates are attending.

Motions

Council can submit motions for consideration at the Conference. LGNSW advises that motions must be submitted to LGNSW by Friday, 15 September 2023, and include accompanying evidence of Council's support for the motion. Such evidence may include an extract of the minutes of the meeting at which Council resolved to submit the motion to the Conference.

In addition to requiring evidence of Council's support for the motion, the LGNSW Board has resolved that motions will only be included in the business paper where they:

1. *Are consistent with the objects of LGNSW (see Rule 4 of the Association's rules).*
2. *Relate to or concern local government as a sector in NSW and/or across Australia.*
3. *Seek to establish or change policy positions of LGNSW and/or improve governance of the Association (noting that the LGNSW Board is responsible for decisions around resourcing any campaigns or operational activities, and any necessary resource allocations will be subject to the LGNSW budgetary process).*
4. *Have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws).*
5. *Are clearly worded and unambiguous in nature.*
6. *Do not express preference for one or several members over one or several other members.*

Should Council wish to submit any motions to the Conference, it will need to consider them for adoption at the Council meeting on 12 September 2023. The LGNSW guide on submitting motions to the Conference is attached to the report.

Officers will workshop ideas for Conference motions at a Councillor briefing session prior to the September Council meeting.

Councillors should submit proposed motions for consideration by Council via the usual notice of motion process.

Business papers for the Conference will be issued to delegates the week commencing Monday, 30 October 2023.

5. Financial impact statement/Timeframe/Consultation

The costs associated with Councillors attending the LGNSW Annual Conference are covered in the budget allocation for Councillors' expenses, in accordance with the Councillor Expenses and Facilities Policy.

6. Conclusion

It is recommended that Council nominates Councillors to attend the LGNSW Annual Conference 2023.

7. Attachments

1. LGNSW Annual Conference 2023 - Motions Submission Guide [↓](#) .



LGNSW 2023 Annual Conference Motion Submission Guide

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MOTION SUBMISSION GUIDE

1. Introduction

Each year, LGNSW members submit a range of motions to the Annual Conference conducted by Local Government NSW (LGNSW). These motions relate to strategic local government issues which affect members state-wide and introduce new or emerging policy issues. They are debated and resolved by Conference delegates, with successful resolutions guiding LGNSW's advocacy priorities for the year ahead.

All LGNSW member councils are invited to submit motions to the Annual Conference, with the following guide outlining the motion development and submission process.

2. Deadlines

- Motion submission will open on **Monday 24 July 2023**.
- Members are encouraged to submit motions [online](#) as early as possible before **15 September 2023**, to allow assessment of the motions and distribution of the Business Paper before the Conference.
- Under LGNSW Rules, the latest date motions can be accepted for inclusion in the Business Paper is **12 midnight (AEDT) on Sunday 15 October 2023** (28 days prior to Conference).

3. Criteria for motion submission

The LGNSW Board has resolved that motions will be included in the Business Paper for the Conference only where they:

1. are consistent with the objects of LGNSW (see Rule 4 of the Association's [rules](#)),
2. relate to or concern local government as a sector in NSW and/or across Australia,
3. seek to establish or change policy positions of LGNSW and/or improve governance of the Association (noting that the LGNSW Board is responsible for decisions around resourcing any campaigns or operational activities, and any necessary resource allocations will be subject to the LGNSW budgetary process),
4. have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws),
5. are clearly worded and unambiguous in nature, and
6. do not express preference for one or several members over one or several other members.

Before submitting motions for this year's Annual Conference, members are encouraged to review [Action Reports](#) (on the member only pages of the LGNSW website) from previous Conferences and the [LGNSW Policy Platform](#) to ensure the proposed motion wording reflects any recent developments and does not duplicate existing policy positions.

4. How to write a motion

Motions adopted at Conferences inform LGNSW's advocacy actions on behalf of the local government sector. LGNSW includes the exact wording of motions when writing to ministers, departments and agencies post-conference, so it is important that the wording of motions clearly outlines your council's policy intent or objective.

The format of motions, as much as possible, should call on a specific body (e.g. LGNSW, state government, federal government, a specific department or minister) and have a specific outcome that the motion is aiming to achieve. The wording should be unambiguous.

Examples of clearly-worded Annual Conference motions:

Local government representation on National Cabinet

That Local Government NSW lobbies the Australian Government for permanent local government representation on the National Cabinet.

Natural Disaster Funding, Day Labour

That LGNSW requests the Australian and NSW governments reinstate the claimable expense for the use of council staff during their normal working hours to attend to natural disaster relief and recovery funded works and reverse the present policy that effectively requires the mandatory use of contractors for recovery works.

Companion Animal Act matters

That LGNSW advocates that the NSW Government takes the following steps to improve the management of companion animals:

- establish an integrated on-line statewide registration process as an improved service to companion animal owners;
- resolve difficulties with the *Companion Animals Act 1998* definition of an "Authorised Officer", by using the definition contained in the *Impounding Act 1993* as the definition in both Acts, allowing councils choice in the business model for its area; and
- review the dismissal of charges under section 10 of the *Crimes (Sentencing Procedure) Act 1999* in relation to offences under the *Companion Animals Act 1998*.

For more examples see Business Papers from past Conferences on the [LGNSW website](https://www.lgnsw.org.au).

5. Demonstrating evidence of council support for motion

The member submitting the motion must provide accompanying evidence of support for the motion. Such evidence takes the form of an attachment note or extract from the minutes of the council meeting, at which the member council resolved to submit the motion for consideration by the Conference. In the absence of a council meeting, the evidence should be a letter signed by both the Mayor and General Manager.

6. How to submit a motion

LGNSW members are invited to submit motions through an [online portal](#) from **24 July 2023**.

Attachment A provides detailed instructions on how to submit motions via the online portal.

7. How LGNSW manages incoming motions

The LGNSW Board has established a committee and delegated the function of managing incoming motions for the Conference to this committee. The Chief Executive will refer motions to the committee and the committee will assess whether the motion meets or does not meet the Board-endorsed criteria. This assessment forms the final decision on which motions are included in the Conference Business Paper.

Prior to the committee making a final decision, LGNSW may contact the council that submitted the motion to seek clarity on its intent or wording.

Incoming motions which seek to change any long-held [Fundamental Principles](#) (Part A of the Policy Platform), will be highlighted in the Business Paper for members' information at time of voting.

Motions which are consistent with existing LGNSW positions or current LGNSW actions, or that are operational and can be actioned without a Conference resolution, may still be printed in the Business Paper but will not be debated at the Conference.

8. Late motions

Late items are only to be included in the Business paper addendum if, in addition to the above criteria, the late items relate to highly urgent matters that have arisen after the deadline for the motion submission has passed.

In considering whether a late item relates to a highly urgent matter, the Policy Review Working Committee is to have regard to:

- (a) whether the late item has arisen after the deadline for motions has passed, and
- (b) whether the urgency of the matter justifies it being presented to voting delegates with short notice and limited opportunity to review and consider before they are required to vote on the motion.

9. What happens to motions at the LGNSW Annual Conference

Standing orders are outlined at the front of the Business Paper and adopted at the commencement of each Conference. They outline the manner in which the Conference deals with motions. The standing orders adopted at past conferences can be found on our [website](#).

During debate on motions at Conference, the standing orders generally permit councillor delegates to speak in support of or against each motion. Following a vote on a motion, the motion is either carried and becomes a resolution of the Conference, or it is defeated.

10. Post-conference: Updates to the LGNSW Policy Platform

LGNSW's [Policy Platform](#) consolidates the voices of councils across NSW, reflecting the collective positions of local government on issues of importance to the sector. Importantly, the Policy Platform guides LGNSW in its advocacy on behalf of the local government sector.

The Policy Platform consists of two parts: LGNSW's Fundamental Principles, and the more targeted Position Statements.

- **Fundamental Principles** are the enduring and overarching principles that direct LGNSW's response to broad matters of importance to the local government sector. These Fundamental Principles are endorsed (or amended) by LGNSW members at Annual Conferences.
- **Position Statements** contain LGNSW's more detailed positions on specific issues and guide LGNSW's work on, and response to, policy issues of the day. Position Statements are subordinate to LGNSW's Fundamental Principles but are more agile and are targeted at specific policy issues as they arise.

Changing Fundamental Principles

Where a motion conflicts or may conflict with a Fundamental Principle, this will be clearly highlighted for delegates in the Conference Business Paper. If the motion is adopted as a resolution at Conference, then the relevant Fundamental Principle will be changed.

It is expected that changes to the Fundamental Principles will be uncommon, given their broad focus and general acceptance among the local government sector.

Changing Position Statements

Following each Conference, LGNSW will review resolutions of that Conference to determine whether the intent of each resolution is adequately covered by existing Position Statements. Where the Position Statements do not adequately include the intent of a resolution, LGNSW will update an existing Position Statement or draft a new Position Statement for inclusion in the LGNSW Policy Platform.

LGNSW members will be informed of updates to the LGNSW Policy Platform.

11. Post-conference: Determining LGNSW Advocacy Priorities

Following the LGNSW Annual Conference, LGNSW will review the resolutions and identify key areas of focus to guide LGNSW's advocacy for the coming year. These areas of focus are also informed by member feedback, the LGNSW strategic plan, position statements, emerging issues, and Board input.

LGNSW's Advocacy Priorities for the following year are then submitted for endorsement by the LGNSW Board, and communication to members via email.

As LGNSW undertakes advocacy actions on each of the Conference resolutions throughout the year, these actions and their outcomes will be published in LGNSW's Action Report. ([Past Action reports](#) are available on the member only pages of the LGNSW website).

12. Further information

For further information on the motion submission process, please contact Jo Harney, LGNSW Policy Officer at policy@lgnsw.org.au.

13. Frequently Asked Questions

How do I know if my proposed motion is consistent with existing LGNSW policy positions?

The subject matter expert within council is best placed to identify this (for example, if the motion relates to a planning matter, this question should be answered by the Planning Manager). Subject matter experts are encouraged to review LGNSW's [Policy Platform](#) to gain an understanding of LGNSW's position on a particular matter to help identify whether your proposed motion is consistent.

What is the deadline for submitting motions?

Members are encouraged to submit motions [online](#) as soon as possible to allow assessment of the motions and distribution of the Business Paper before the Conference. However, in line with the LGNSW Rules, the latest date motions can be accepted for inclusion in the Conference Business Paper is **12 midnight AEST on Sunday 15 October 2023** (28 days prior to Conference).

LGNSW can receive more than 300 motions for an Annual Conference. Submitting motions as early as possible helps LGNSW to manage the large volume of motions received within a short period of time and allows LGNSW to seek clarification on any motions if required.

However, the LGNSW Rules allow councils to submit motions with less than 28 days' notice and the LGNSW Board may, in some circumstances, allow these to be considered at Conference as a **late item** (but not included in the Business Paper).

I'm unsure which motion category or sub-category I should select in the online portal

If you are unsure, just select the category you think best fits. LGNSW can re-categorise the motion if necessary.

Who should be the council contact for motions?

We recommend the council contact is someone who is available during the months that motions are open, and able to respond promptly to communications between your

council and LGNSW. Some councils have identified the General Manager and others have identified a Governance Manager – it is a decision for each council.

How can I amend my council's motion that I've already submitted?

Once a motion has been submitted it cannot be edited without contacting LGNSW so please review the content carefully before submission. If you need to edit a submitted motion, please contact Jo Harney, Policy Officer at policy@lgnsw.org.au. You may need to provide evidence of support for the change (see section 5).

REPORT
CM/7.5/23.07

Subject: Community Services and Cultural Grants 2023-24

TRIM No: A20/0375

Manager: Annette Trubenbach, Executive Manager, Community Services

Director: Ben Thompson, Director, Community, Culture and Customer Experience

RECOMMENDATION:

That Council:

1. Under the Community Services and Cultural Grants Program 2023–24:
 - (a) Grants a total of \$307,647 to the organisations set out in the attachment to the report, with conditions where specified.
 - (b) Calls for expressions of interest for project proposals that will improve access to information about housing options for those in the community who may benefit, including older people, people with disability, young people and families, and allocates up to \$30,000 in funding.
2. In response to their decision to wind up the service, acknowledges the work of the management committee and staff of the Beaches Outreach Program (BOP), which for 45 years has conducted night-time outreach to vulnerable young people, and writes to the chair expressing Council's thanks for their contribution to community safety in Waverley.

1. Executive Summary

In response to an invitation issued to organisations in May 2023 (as per the Community Grants Policy), Council has received 14 applications for grants under its Community Services and Cultural Grants Program from local not-for-profits delivering participatory cultural programs, and services that address the needs of families and young people, tenants, people sleeping rough, and people who may be isolated as a result of frailty, disability, or other social disadvantage.

The proposals received are summarised in Attachment 1 together with information, where relevant, from each organisation's 2022-23 acquittal. Officers recommend that Council approves grants, with conditions where specified, to the organisations and in the amounts listed in Attachment 1 up to a total value of \$307,647 for 2023-24.

Changes in housing policy and the approach to supply over the last decade, combined with the transition by government agencies to electronic interactions, have generated housing supply that is difficult to comprehend and challenging to access for those who lack familiarity with the systems. Officers propose that Council allocates \$30,000 to an expression of interest (EOI) process for a pilot program that aims to address this issue through the provision of a 'face to face' housing information service in Waverley.

After 45 years, of operation, the Beaches Outreach Program (BOP) has decided to wind up its 'night patrol' outreach service in response to long term changes in the modes of social interaction amongst young

people. Officers request that Council acknowledges their work and thanks them for their contribution to community safety in Waverley.

2. Introduction/Background

Council's Community Services and Cultural Grants Program aims to provide targeted, sustained support to organisations providing identified social, cultural, and recreational benefits to Waverley's community that align with Waverley's Community Strategic Plan, and complement the services provided directly by Council. The Community Grants Policy endorsed by Council at its March 2020 meeting requires that officers invite nominated organisations to apply once annually and conduct an EOI process when funds are available. Nominated organisations are not-for-profits that deliver core community services in Waverley (WAYS Youth and Family, Wayside Chapel, Bondi Beach Cottage, Junction Neighbourhood Centre, etc), participatory cultural programs (Bondi Beach Band, Waverley Randwick Philharmonic Society,) and one of Waverley's iconic events (Festival of the Winds).

The last three and a half years have been challenging for many organisations with the COVID-19 restrictions directly impacting their services over three years 2020-2022, resultant changes in local demography affecting local needs and demand for services, challenges in the recruitment of staff and volunteers, and increasing costs across the board for all services.

In this challenging environment, Holdsworth Community's pilot Homeshare Program has not been able to make headway in Waverley, and officers propose redistribution of this grant allocation. The program aimed to match an older homeowner with a younger person who is willing to provide companionship and undertake some household tasks in exchange for affordable accommodation. The program's costs are largely covered by fees charged to both the homeowner and their boarder. Council endorsed a grant in 2019 for a trial of the model in Waverley. The program has achieved a few 'matches' in the Waverley local government area (LGA), but none that are known to have lasted more than 12 months.

Longer term changes in modes of social interaction amongst young people have progressively generated a mismatch with the night patrol outreach service offered by the Beaches Outreach Program (BOP). This and other factors resulted in the Management Committee's decision to wind up the service. BOP was established in Waverley in the 1970s. For 45 years it has conducted an outreach patrol service on Friday nights across Eastern suburbs beaches and open spaces, providing contact, information and support to vulnerable young people socialising in groups along the coast. The service facilitated intervention designed to ameliorate potential conflicts amongst young people, and to protect and return home those made vulnerable by alcohol or drug use. In recent years, the service has also provided an entry way to counselling and other support services.

BOP has reported changing patterns in the modes of social activity amongst young people over recent years, with increased opportunities to find friends through mobile phone apps, reducing the need to wander the coast looking for things to do, and increased opportunities in Waverley to meet friends at home. Over time, these new patterns may result in demand for a new model to keep young people safe, but its nature is not yet clear. BOP ran its last night patrol on 23 June 2023.

The absence of these two programs funds in the Community Services Grants Program has presented Council with the opportunity to initiate a pilot program addressing housing options through an EOI process and increase grant funding for three local support services as detailed below. Officers also propose that Council takes this opportunity to allocate secure funds annually for some programs that have been funded over successive years through its Small Grants Program. Most of these are run by nominated organisations, but two additions are proposed: the annual local history exhibition program run by the Waverley Historical Society, and the annual local Mentor Program Local Networking Event run by the City East Community College. Both programs rely on local volunteers.

In May 2023, officers invited 14 local organisations to submit funding proposals for the 2023/24 financial year, and proposals were received from them all. These are summarized in Attachment 1 together with information, where relevant, from each organisation's 2022/23 acquittal.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 21 February 2023	CM/7.11/23.02	That Council: <ol style="list-style-type: none"> 1. In accordance with the Community Services and Cultural Grants Program's 'Pathways to Inclusion in Waverley Life' initiative, grants \$19,000 to Wairoa School in 2022–23 for its Bondi Pavilion music program, subject to the school developing a detailed implementation plan in collaboration with Council officers. 2. Includes Wairoa School as a nominated organisation under the Community Grants Policy until the end of the 2025 school year to enable the school to apply annually for funding to develop the music program.
Council 17 March 2020	CM/7.4/20.03	That Council adopts the Community Grants Policy attached to this report.
Council 19 November 2019	CM/7.7/19.11	That Council: <ol style="list-style-type: none"> 1. Publicly exhibits the Community Grants Policy attached to this report (Attachment 2). 2. Adopts the Community Services and Cultural Programs Grants Guidelines attached to this report (Attachment 3). 3. Notes that the Social Sustainability Strategy under development will provide further guidance for Council and Waverley's community on the type of projects/activities for which funding could be sought.

4. Discussion

The Waverley LGA is known for its strong network of community services, made up of a combination of direct Council services and NGOs that operate with Council support. Council has been working with the organisations listed in Attachment 1 over many years to support the maintenance of specialist networks of volunteers, and to ensure that quality professional services are available to residents in times of need. Partnerships with other agencies expand Council's capacity, and provide access to the community connections, resources, knowledge, and expertise of those specialist agencies.

Transfers from the Small Grants Program

With unallocated funds available for 2023-24, officers recommend that Council offers secure annual support for several programs that have been funded for many years through its Small Grants Program.

These are:

- The renewal of equipment for Bondi Beach Playgroups.
- The annual exhibition program run by the Waverley Historical Society.
- The Mentor Program Local Networking Event run by the City East Community College.
- WAYS' Safe Summer Survival Program.

All proposed additional grants are each \$5,000 or less, and most support the work of specialist local volunteer networks. The certainty provided by a secure annual grant will provide the relevant organisations with a solid foundation for annual planning, and the provision of support through the Community Services Grants Program will release funds in the Small Grants Program for new project initiatives.

Requests for increased grant funding

In recognition of the increased costs faced by all organisations due to the high rate of inflation over the last year, CPI of 3.1% was added to the grant allocations recommended for all organisations. Three organisations have sought increases beyond CPI for 2023-24: the Kiteflyers Society for its contribution to Festival of the Winds, Wayside for services provided from Norman Andrews House, and Bondi Beach Cottage for its integrated client intake model.

Kiteflyers Society

After several years of disruption due to COVID-19, the Festival of the Winds returned to Bondi Beach in all its glory in September 2022, and an estimated 100,000 people participated over three days. The Kiteflyers Society received a grant of \$15,330 for its contribution, and reports that this was insufficient to cover the expenses of the 20 members who flew kites on a voluntary basis throughout the festival. The Society reports that, consistent with a high rate of inflation, all its costs have increased.

The Society is seeking a grant of \$24,000 for 2023-24 to cover losses of \$4,000 from 2022, and to ensure that sufficient funds are available to cover the anticipated costs of the September 2023 Festival. Officers recommend that the Kiteflyers' annual grant is increased to \$20,000, and that a one-off grant of \$4,000 is made available for this year only. Officers also recommend that management of grant funding for the Kiteflyers' contribution to the Festival of the Winds is transferred to Council's Events team to ensure alignment of Festival plans with the grant funding available.

Wayside Chapel

Through Norman Andrews House in Bondi, the Wayside Chapel delivers drop-in services to rough sleepers and other disadvantaged people, including a community café and garden; washing facilities; a range of social and skills based activities; medical, legal, counselling, referral and case coordination services, including a youth space and First Nations program.

Council's grant supports the employment of the Coordinator for Norman Andrew's House. Wayside has sought an increase in its grant from \$41,000 to \$50,000 to keep pace with its costs. In support of this essential local service, officers recommend that Wayside's request is granted provided that they continue to work in collaboration with Council's CDO Access and Inclusion, and the Eastern Suburbs Homeless Coalition.

Bondi Beach Cottage

Bondi Beach Cottage (BBC) is a Waverley-based not-for-profit providing family support services, including counselling, case work and coordination, occasional childcare, and support groups. BBC receives funding from NSW DCJ for provision of counselling and casework services for women escaping domestic and family

violence. Council's grant helps to fund a generalist counsellor who manages the service's integrated client intake model.

BBC has reported a significant increase in demand for its services post COVID-19 and seeks an increase in its grant from \$10,000 to \$20,000 to enable it to meet growing need. As the amount requested is consistent with grant amounts provided for other core local services, and BBC has provided evidence of the growth in need, officers recommend that their request is granted, provided that the service continues its work in collaboration with Council's Community Development Officer, Children, Families and Young People.

Expression of interest process

Changes in housing policy and the approach to supply over the last decade, combined with the transition by government agencies to electronic interactions, have generated housing supply that is difficult to comprehend and challenging to access for those who lack familiarity with the systems.

In their reports of work undertaken over the last year, both the Eastern Area Tenants Service and Junction Neighbourhood Centre have noted that concerns about housing security were common reasons that their clients sought help, with older women identified as making up a large proportion of those clients, and digital literacy also reported as an issue.

Officers propose that Council allocates \$30,000 to an EOI process for a pilot program that aims to address this issue, with the detail to be developed in consultation with partner agencies working in the area, but broadly aiming to develop an independent overview of housing assistance available for different needs groups; provide a face to face 'housing issues/ options' information service located in Waverley; and to collate and report information from the pilot that Council may use for advocacy, and to inform its own housing program policies.

Overview of applications and recommendations

Council's unrelenting support for its local community partners during the years of the COVID-19 lock downs has been widely acknowledged and appreciated. It has meant that most have recovered strongly and are well positioned to meet the challenges and opportunities now emerging. Table 1 provides an overview of the recommendations for continued funding made in this report. These will ensure that Waverley retains a strong network of community services into the future.

Table 1. Overview of applications and recommendations.

Community Organisation	Program	Grant Recommended 2023-24
Volunteer Support		
Australian Kiteflyers Society	Festival of the Winds	\$24,000
Waverley Bondi Beach Band	Rehearsal Program	\$5,155
Waverley Randwick Philharmonic Society	Rehearsal Program	\$5,155
Waverley Historical Society	Annual Exhibition Program	\$5,000
City East Community College Mentor Program	Annual Local Networking Event	\$5,000
		\$44,310
Older People, Access, and Inclusion		
Wairoa School	Bondi Pavilion Music Program	\$19,589
The Junction Neighbourhood Centre	Bondi Junction 'Drop in' Centre	\$19,589

Randwick/ Waverley Community Transport	Transport Seniors Programs	\$19,676
		\$58,854
Housing & Homeless		
Wayside Chapel – Norman Andrews House		\$50,000
Eastern Area Tenants Service		\$19,579
EOI – Housing Information Hub		\$30,000
		\$99,579
Families Children and Young People		
WAYS Youth and Family		\$89,284
Bondi Toy Library		\$20,620
Bondi Beach Cottage		\$20,000
Bondi Beach Playgroups		\$5,000
		\$134,904
Total		\$337,647

5. Financial impact statement/Time frame/Consultation

Sufficient funds are available in the 2023-24 budget to cover the Community Services and Cultural Grants Program allocations recommended in this report.

The grants recommended can be made available following Council's approval.

The recommendations contained in this report reflect feedback received from partner agencies and are made following consultation with specialist Community Development Officers and the Arts, Culture and Events Team.

6. Conclusion

Council's Community Services and Cultural Grants Program facilitates partnerships with other agencies that expand Council's capacity, and provide access to the community connections, resources and expertise of specialist service providers. Endorsement of the recommendations made in this report will enable maintenance of those constructive working relationships into the future.

7. Attachments

1. Community Services and Cultural Grants Proposals 2023-24 [↓](#) .

Attachment 1

File Ref: A20/0375

July 2023

Community Services and Cultural Grants Program: List of Grants Proposed for 2023/24

Grants proposed for 2023/24 under Council's community grants program will ensure the delivery of a range of services to the local community that meet outcomes described in Council's plans and support identified needs groups in Waverley. Funding also supports community based cultural organisations delivering participatory cultural activities. Except where otherwise described, the amounts recommended are based on 2021/22 grants with the addition of 3.1% CPI.

Organisation	Programs and Activities Supported	2022-23	2023-24
Australian Kiteflyers Society	<p>The Australian Kiteflyers Society was formed in 1978 to foster and encourage the art of kite flying and has around 30 members. The Society has worked in partnership with Waverley Council to deliver the <i>Festival of the Winds</i>, annually on Bondi Beach, for more than 40 years.</p> <p>Following several years of disruption due to COVID-19 restrictions, the <i>Festival of the Winds</i> returned in all its glory in September 2022, with displays by world renowned international kite flyers, food and entertainment, workshops for kids, and opportunities for members of the public to fly a kite on Bondi Beach. Each year the festival attracts around 100,000 people over three days.</p> <p>The Kiteflyers Society received a grant of \$15,330 for its contribution in 2022, and reports that this was insufficient to cover the expenses of the 20 members who flew kites on a voluntary basis throughout the festival. The Society reports that, consistent with a high rate of inflation, all of their costs have increased. The Society is seeking a grant of \$24,000 for 2023/24 to cover losses of \$4,000 from 2022, and to ensure that sufficient funds are available to cover the anticipated cost of this year's September 10 Festival.</p> <p>Officers recommend that the Kiteflyer's annual grant is increased to \$20,000, and that a one-off grant of \$4,000 is made available for this year only. Officers also recommend that management of grant funding for the Kiteflyer's contribution to the <i>Festival of the Winds</i> is transferred to Council's Major Events Team to ensure alignment of <i>Festival</i> plans with the grant funding available.</p>	\$15,330	<p>Seeking \$24,000</p> <p>Recommended \$20,000 + \$4,000 one off</p>

Organisation	Programs and Activities Supported	2022-23	2023-24
Waverley Bondi Beach Band (Bondi Brass)	<p>The Waverley Bondi Beach Band aims to provide a lifelong performance opportunity for players from school to mature aged. Its members conduct the Australian School Band and Orchestra Festival and perform at a number of significant local events. The Band relies on volunteers, and Council's grant enables the group to fund its regular rehearsals.</p> <p>The Band reports that its membership diminished during the years of the COVID -19 restrictions, but has since recovered strongly, with growth especially amongst young people. Through its schools program the Band provides young people with experience in performing with professional musicians and conductors, local and international, and access to educators and experts who share their experience through the Band's mentoring programs.</p> <p>During the year the Band performed at Waverley events and festivals including: the Opening ceremony for the Bondi Pavilion, Holy Cross Church Concert Program, Waverley College Concert, ANZAC Day, Carols by the Sea, street Christmas parties, Brass on Bondi and Chanuka at the Beach. The Band plans a similar program for the coming year and seeks a Council grant towards the cost of regular rehearsals with a paid professional.</p>	\$5,000	Seeking \$5,155 Recommended \$5,155
Waverley Randwick Philharmonic Society	<p>The Waverley Randwick Philharmonic Society aims to provide performance opportunities to classical musicians of all ages, and performance experience for young, 'up and coming' conductors and soloists. The Society incorporates the Eastern Sydney Chamber Orchestra, and the Eastern Sydney Chamber Choir. It relies on volunteers, and Council's grant enables the group to fund its rehearsals.</p> <p>The Society reports that its membership, mostly comprising older people, and its activities were heavily impacted by the COVID-19 Pandemic. The society is working on recovery, in particular aiming to increase participation amongst younger people.</p> <p>This year, the Society conducted 70 rehearsals at St Mary's Anglican Church under the leadership of young Conductor Omid Moheb Zadeh, and performed 5 concerts at the Mary Immaculate Church, featuring young local and international soloists including: tenor Alexander Young, bass Lucas Tomago, and violinist David Carreon. The Society plans a similar program for the coming year and seeks a Council grant towards the cost of regular rehearsals with paid professionals.</p>	\$4,500	Seeking \$5,155 Recommended \$5,155

Organisation	Programs and Activities Supported	2022-23	2023-24
Waverley Historical Society	<p>Founded in 1962, the Waverley Historical Society has a focus on researching and preserving the old buildings and artifacts that reflect Waverley's local history. The Society's volunteers research, source artifacts from their networks for, and mount an exhibition at Waverley Library once annually to share this local history with the community. An exhibition of Bronte's history was held in 2022, and an exhibition 'Memories of Theatres and Cinemas Past and Present' is planned for September 2023.</p> <p>Council has provided funds annually through its Small Grants Program to cover the costs associated with 'professional' presentation of the exhibits, so that they are interesting and engaging for a wide audience. The timing of Small Grants rounds does not always coincide with the timing of the exhibits, so officers recommend that the Historical Society receives a grant once annually through the Community Services Grants Program, which will provide it with certainty in forward planning for these important opportunities to pass on knowledge of Waverley's local history.</p>		<p>Seeking \$5,000</p> <p>Recommended \$5,000</p>
City East Community College – Mentor Program	<p>The City East Community College's Mentor Program supports professional work-ready migrants and refugees to reach their employment potential by matching mentees with volunteers from their profession. Many of the mentors in the program live and/ or work in Waverley. The applicant reports that since its establishment in 2016, the Program has matched 572 professionally skilled migrants with mentors, and 400 of those matched have achieved employment in their profession within 5 months.</p> <p>Council has provided funds annually through its Small Grants Program since 2017 to cover the costs associated with a networking event that brings together mentees and local mentors to share their stories, make new connections, and inspire others to share their expertise and local job market experience as mentors in the program.</p> <p>The program has strong synergies with Waverley where 19.6% of residents work in professional, scientific and technical services, and 41.7% are overseas born. The provision of a grant annually will provide certainty that enables the College to make the most of these synergies to benefit the local community and the local economy, and to support a 'welcome' to those who have crossed the world to make Australia their home.</p>		<p>Seeking \$5,000</p> <p>Recommended \$5,000</p>

Organisation	Programs and Activities Supported	2022-23	2023-24
Wairoa School	<p>Council conducted an Expression of Interest Process in 2022 for a grant of up to \$20,000 for proposals to enhance the opportunities available to people with disability to participate in local mainstream community activities. In February 2023, Council awarded Wairoa School's Bondi Pavilion focussed music program a grant of \$19,000 for 2022/23, and an invitation to apply for grant support for the program for a period of two years following.</p> <p>Based in Waverley, Wairoa School is a NSW Department of Education school with 72 students from Kindergarten to Year 12 which meets the educational needs of students unable to participate in mainstream schooling due to moderate to severe disability, including physical and sensory disabilities, autism, and syndromes which affect students in a variety of ways.</p> <p>With Council's grant the school employs a specialist to develop a music program that creates a bridge between the school's students and the Bondi Pavilion. The program will engage a small cohort of students who have an interest in, and aptitude for, music to create original scripts and melodies about going to the Pavilion to learn and have fun. These scripts and melodies will be rehearsed and recorded at the Pavilion recording studio and incorporated into lesson plans for the whole school.</p> <p>The School reports that the Program commenced in April with the design of a program banner by a student of the school, and cohort visits to the Pavilion in May - June utilising spaces including the Ocean Room, Guya courtyard, recording studios and theatre. It has already produced its first original music composition inspired by the vibrant seaside location.</p> <p>Outreach to the families of students, who are often isolated, will be a focus for the program in the coming months, with the aim of providing opportunities for engagement and connection with one another, and with the broader community. The grant proposed for 2023/24 will enable the school to continue to implement the program throughout the 2024 school year and build on the expertise and networks established in 2023.</p>		<p>Seeking \$19,589</p> <p>Recommended \$19,589</p>



Organisation	Programs and Activities Supported	2022-23	2023-24
Junction Neighbourhood Centre Inc. (JNC)	<p>Waverley's local neighbourhood centre, Echo, amalgamated with the Junction Neighbourhood Centre in 2012. JNC operates a 'drop in' Centre in Bondi Junction and is actively pursuing partnerships with other agencies to make the centre a community services outreach 'Hub'. Services currently provided through the 'Hub' include: JNC's 'drop in' and programs targeting older, and other vulnerable people, outreach for local people by services including JNC's Staying Home Leaving Violence Service, Wesley Financial Counselling, and Bridge Housing, with arrangements in place for commencement by Services Australia and Services NSW.</p> <p>Council's grant supports the employment of a coordinator at the Bondi Junction Centre. JNC reports that the service had to work hard over the last year to overcome post COVID -19 challenges with securing staff and volunteers which affected its outputs for the year. Housing insecurity and cost of living pressures were common reasons that people sought help during the year, and JNC maintained its Crisis Assistance Directory, and developed a Food Assistance Directory. With access to government services increasingly requiring digital literacy, JNC reports that the digital divide remains a prominent issue.</p> <p>JNC reports a participation rate of 172 for the Centre's activities during the year, including 50 for Let's Get Digital sessions, 50 for computer use sessions, 40 for 'form filling' help, and 32 for English conversation sessions, with the majority of participants being women over 50, and 90% being Waverley residents. JNC also delivered 60 emergency food boxes to local residents and held 4 community BBQs at the front of the centre.</p> <p>In the coming year, JNC plans to continue to deliver its existing programs, to expand its network with partner agencies, and to pursue implementation of its new strategic plan, developed in association with the Hargreaves Institute. JNC will continue to utilise the Harwood Public Innovation tools, 'Ask' and 'Community Conversation' to inform further planning for the Bondi Junction 'Hub'.</p>	\$19,000	Seeking: \$19,589 Recommended: \$19,589
Randwick Waverley Community Transport Inc. (RWCT)	<p>RWCT is a regional community transport provider providing access to transport for people who cannot access mainstream transport options because of frailty or disability. The service enables people to remain connected and active in their communities.</p> <p>Council's grant pays for vehicles and drivers who support weekly programs at the Waverley Community and Seniors Centre, and a monthly social outing for frail older members of the Greek speaking community. RWCT reports that during the year it conducted a total of 12</p>	\$19,085	Seeking: \$19,676 Recommended: \$19,676

Organisation	Programs and Activities Supported	2022-23	2023-24
	<p>group social 'day outings' with an average participation of 21 people per trip, and regular weekly return trips to activities at the Seniors Centre carrying an average of 6 people.</p> <p>In the coming year RWCT proposes to continue to provide transport for activities associated with the Waverley Community and Seniors Centre and to develop programs as needed in consultation with Council's Manager Older People and Access.</p>		
Wayside Chapel (Norman Andrews House)	<p>Through Norman Andrews House, in Roscoe Street Bondi, the Wayside Chapel delivers 'drop in' services to rough sleepers, and other disadvantaged people in Waverley, including a community café and food garden, practical assistance, supplies and services such as showers, laundry and personal care products, a range of social and skills based activities, and medical, legal, counselling, referral and case coordination services, including a youth space and First Nations program.</p> <p>Wayside is a key contributor to the Eastern Suburbs Homeless Coalition, and part of the Therapeutic Support Team providing fortnightly outreach patrols in Bondi. Council's grant supports the employment of the Coordinator for Norman Andrews House.</p> <p>Wayside reports that over the last year it supported 40-60 visits per day, around 60% men and 40% women, with 87% of visitors identifying as Waverley residents. It provided services including: 1,685 showers, 1,070 laundry washes, 2,657 personal care supports, and 150 outreach visits. It also offered a range of activities to reduce isolation and loneliness, including: a community lunch, gardening, yoga, music and painting groups; and theatre and movie trips.</p> <p>Wayside is seeking an increase in its Council grant from \$41,000 to \$50,000 to enable it to cover increases in wages costs. To keep this essential local service strong, officers recommend that Wayside's request is granted, provided that they continue to work in collaboration with Council's CDO Older People and Access, and the Eastern Suburbs Homeless Coalition.</p>	\$41,200	<p>Seeking \$50,000</p> <p>Recommended \$50,000</p>
Eastern Area Tenants Service Inc. (EATS)	<p>The Eastern Area Tenants Service (EATS) is a not-for-profit that provides information, advice and advocacy for renters across the Eastern Suburbs, prioritising assistance to those who are most vulnerable. EATS contributes to Council's Homeless Coalition, supports the DFV roster at Waverley Court, and provides representation for tenants at the NCAT tribunal. Council's grant supports the development of resources targeting local need, including web based resources, outreach and information seminars.</p>	\$18,990	<p>Seeking: \$19,579</p> <p>Recommended \$19,579</p>

Organisation	Programs and Activities Supported	2022-23	2023-24
	<p>EATS reports that over the past year it provided assistance to 640 renters living in Waverley, with rent increases and no-grounds eviction the most common challenges for which tenants sought help. Help with getting property repairs, and appealing claims against bonds for 'property damage' were also quite commonly sought.</p> <p>In 2022/23, EATS used Council's grant to focus on the needs of older women, who are identified as the fastest growing cohort of tenants at risk of homelessness. EATS focussed on strengthening relationships with local support services, and reports that over the course of the year it assisted 60 older Waverley women with issues including evictions, long term tenancies, rent increases, access to social housing, and repairs.</p> <p>In the coming year, EATS proposes to provide a series of four webinars for Waverley's tenants designed in collaboration with Council's Community Programs staff and drawing on evidence of need amongst local tenants. A trial webinar covering basic tenants' rights was conducted successfully by EATS in collaboration with Council in June. The sessions planned for 2023/24 will cover strategies for rights in practice including: negotiating with your landlord, applying to the NCAT, and protecting your bond.</p>		
EOI for Housing Information Hub	<p>Changes in housing policy and the approach to supply over the last decade, combined with the transition by government agencies to electronic interactions, have generated housing supply that is difficult to comprehend and challenging to access for those who lack familiarity with the systems.</p> <p>In their reports of work undertaken over the last year, both the Eastern Area Tenants Service and Junction Neighbourhood Centre have noted that concerns about housing security were common reasons that their clients sought help, with older women identified as making up a large proportion of those clients, and digital literacy also reported as an issue.</p> <p>Officers propose that Council allocates \$30,000 to an EOI process for a pilot program that aims to address this issue, with the detail to be developed in consultation with partner agencies working in the area, but which broadly aims to:</p> <ul style="list-style-type: none"> Develop an independent overview of the housing assistance that is (or isn't) available for different needs groups, including older people, people with disability, young people and families 		Recommended \$30,000

Organisation	Programs and Activities Supported	2022-23	2023-24
	<ul style="list-style-type: none"> Provide a face to face 'housing issues/ options' service located in Waverley where people can discuss their housing situation in confidence and receive information about what options (if any) may be available to them, referrals if appropriate to relevant agencies, and assistance if required with electronic application processes where these may facilitate access to housing options. The aim would be to help people find a pathway that might work for them before they experience a crisis that potentially results in homelessness Collate information in the form of a report about the assistance sought, the assistance provided, and the outcomes generated for clients that Council may use in advocacy around local housing needs, and that may inform the policies guiding its own housing programs. <p>The proposed pilot would provide Council with an insight into local needs that would help to give meaning to the gross housing data available through the census, generate information that is not currently available to the general public, and provide local people with an accessible, informal first point of contact.</p>		
WAYS Youth and Family Services	<p>WAYS Youth and Family is a Waverley based NGO, working with young people aged 9-24 and their families across the Eastern Suburbs to create positive life pathways through an integrated service model incorporating WAYS Secondary High School for young people who have disengaged from school; Bondi Drop in Youth Space providing recreational activities, after school care and school holiday programs; and WAYS Wellness Centre providing counselling and training services. Council's Community Services grant contributes to the employment of a CEO for the service, and to the operation of the youth space.</p> <p>The outputs WAYS reports for 2022/23 include:</p> <ul style="list-style-type: none"> WAYS Secondary: 52 students enrolled with a strong participation rate, and a strong rate of follow on into after school education, training or employment WAYS Wellness Centre: Counselling and Case Management: 245 clients Drop in, Sports and Rec and Music Programs: Closed for periods, but delivered after school programs for 57 participants per week, school holiday programs with 596 attendances, and music performances in September and December 22 at the Bondi Markets WAYS Youth Training delivered a Life Skills Course and Qualification courses in Cert II Community Services, Cert III Business, Cert III Retail, Cert IV Community Services and the Diploma of Community Services with 60 students enrolled, and 58% of participants achieving full qualification 	\$82,600	<p>Seeking \$85,160 \$ 4,124</p> <p>Total Recommended \$89,284</p>

Organisation	Programs and Activities Supported	2022-23	2023-24
A WAYS Safe Summer	<ul style="list-style-type: none"> Education Programs: Three High School Development Programs with 61 participants, two 4 week Effective Parenting Programs with 36 participants; and two Effective Parenting Webinars in conjunction with Council in October 2022, and May 2023. <p>WAYS reports that, considered across all programs, local participation remains strong at around 71%, and young locals are also strongly represented on WAYS Youth Committee.</p> <p>Council has supported 'A WAYS Safe Summer' Program annually for many years through its Small Grants Program. Officers recommend that this year, funding for this program is rolled into WAYS Community Services Grant. If endorsed, this grant would fund the Program for the summer of 2024/25.</p> <p>'A WAYS Safe Summer' is a peer education program which aims to provide health promotion and education regarding STIs, the importance of getting tested, safe sex practices, and the risks associated with alcohol and other drugs to young people by young people through outreach over summer at Eastern Sydney beaches.</p> <p>The Program employs young people as peer educators and trains them to provide information to others relating to sexual health. The team consists of a coordinator, paid and volunteer peer educators, all under the age of 25 years.</p> <p>Once trained, they are able to discuss the health program with other young people and make referrals to services as required. The Program partners with sexual health specialists, and receives funding from the South East Illawarra Health Service HARP unit.</p> <p>WAYS reports that the Safe Summer Program employed 2 Waverley locals as part of a team of 6 peer educators who undertook 15 outreach sessions over the summer of 22/23, and engaged more than 2,000 young people.</p>	\$ 4,124	
Bondi Toy Library	<p>The Bondi Toy Library is a small local NGO that provides a toy lending service on a subscription basis with toys suitable for children 4 months – 6 years old and hires out 'toy party' packs. Council's grant covers 42% of the cost of employment of two part-time staff who run the service.</p> <p>The Toy Library's subscription base declined during the COVID-19 Pandemic from 140 at the end of 2019 to 65 at the end of 2021. The Toy Library began recovery by offering services including:</p>	\$20,000	<p>Seeking: \$20,620</p> <p>Recommended: \$20,620</p>

Organisation	Programs and Activities Supported	2022-23	2023-24
	<ul style="list-style-type: none"> Opening 4 mornings pw on Tuesday, Thursday, Friday and Saturday Outreach through the Bondi Beach Farmers Market on Saturday mornings Participation in the Garage Sale Trail, and festivals with an environmental focus Partnerships with NSW Health Nurses, and the Salvation Army supporting vulnerable low income families. <p>The Library's post pandemic recovery was constrained however, by the closure of its premises within the Wairoa Avenue facility for essential works to address mould issues. This work was more complex, and has taken longer to address, than was anticipated. The Toy Library has accepted an offer of alternate accommodation at the Waverley Library, which will provide the service with good community access and a complimentary customer base which will enhance opportunities for full recovery. It is anticipated that the Toy Library will commence service from its new location in late July.</p> <p>The Toy Library plans to continue to open 4 mornings a week, to promote its new location through its networks and social media and continue to undertake outreach activities through partner agencies and events with an environmental focus.</p>		
Bondi Beach Cottage (BBC)	<p>Bondi Beach Cottage is a Waverley based NGO providing family support services, including counselling, case work and coordination, occasional child care, and support groups targeting post natal depression, relationships and parenting. BBC receives funding from DCJ for provision of counselling and casework services for women escaping domestic and family violence and is a member of the Eastern Suburbs Domestic Violence Network. In 2021 BBC completed a service review and restructure with outcomes including the introduction of a new evidence-based clinical model which integrates trauma and DFV counselling.</p> <p>Council's grant helps to fund a generalist counsellor, who manages the service's integrated client intake model, undertaking assessments and planning the delivery of appropriate services including support groups targeting identified needs. BBC works in partnership with other family support agencies including Karitane, JNC, Mums 4 Mums, and Lokahi.</p> <p>BBC reports that over the last year Council's grant contributed to the delivery of one 8 week Circle of Security Parenting Program, and a 24 week Walking Group for women affected by trauma, that together involved 28 participants, with 12 participants receiving additional individual 'follow on' counselling services free of charge. More than half of the participants were of culturally and linguistically diverse backgrounds, and most were Waverley locals.</p>	\$10,000	<p>Seeking \$20,000</p> <p>Recommended \$20,000</p>

Organisation	Programs and Activities Supported	2022-23	2023-24
	<p>BBC reports an overall increase in demand for its services post COVID-19 which it attributes to:</p> <ul style="list-style-type: none"> the end of lockdowns increasing opportunity for women to gain assistance, and the introduction of the Coercive Control Legislation Amendment in 2022 increased awareness of the trauma informed model implemented by the service increased complexity of the needs clients present with, currently including for example, cost of living challenges, and the time involved in achieving referrals to appropriate sources of help the service's capacity to provide client centred counselling free of charge. <p>Based on these emerging needs, BBC is seeking an increase in its Council grant to \$20,000 for 2023/24. The grant amount requested is consistent with grants provided for Waverley's other core local community services.</p> <p>Officers recommend that BBC's request is granted providing that they maintain a collaborative working relationship with Council's CDO Children Families and Young People. This will assist BBC to keep pace with growing need for coordinated, integrated, group and individual client intake services, and referral to other agencies, to ensure that women receive all the services they need to heal and move on with their lives.</p>		
Bondi Beach Playgroups	<p>Many families in Waverley live in apartment buildings which provide children with limited access to play space. Bondi Beach Playgroups provides 9 volunteer lead playgroup sessions a week that enable local parents and care givers to get together while their children play. Sessions are run across three venues located in Wairoa Avenue North Bondi, Francis Street Bondi, and Kimberley Reserve Vaucluse. The group charges a small fee of \$4 per session. Council's grant is utilised to support running costs, and to update equipment.</p> <p>Playgroups reports that it has experienced strong growth in participation following COVID-19 and has implemented a number of initiatives over the past year to support sustained growth.</p> <p>These have included:</p> <ul style="list-style-type: none"> Utilising a QR Code for check in. The group reports that there were 708 unique family participants over the course of the year with 2,090 session 'check ins'. Waverley locals made up 90%, mostly mums, but also dads and grandparents 	\$3,000	<p>Seeking: \$5,000</p> <p>Recommended \$5,000</p>

Organisation	Programs and Activities Supported	2022-23	2023-24
	<ul style="list-style-type: none">▪ Preparing a step by step manual for volunteers, and instituting a monthly Playgroup support session for volunteer co-ordinators, which has resulted in improved retention of volunteers, now numbering 15▪ Partnering with Council's child and family support team, and Waverley Library, to offer three storytime events in October 2022 celebrating National Families Week; March 2023 celebrating Harmony Day; and May 2023 celebrating Reconciliation Week, with an average of 20 families attending each of these events. <p>Council has provided additional support to Playgroups over the last 5 years through its Small Grants Program with very small grants to support equipment upgrades. Officers recommend that this year, Playgroups community services grant amount is increased to \$5,000 to enable the group to undertake its planned improvement program holistically, rather than relying on 'one off' project grant funding.</p>		

REPORT CM/7.6/23.07



Subject: Community Engagement Policy and Strategy - Adoption

TRIM No: A23/0196

Manager: Adam Hassan, Executive Manager, Customer Experience and Communications

Director: Ben Thompson, Director, Community, Culture and Customer Experience

RECOMMENDATION:

That Council adopts the Community Engagement Policy and Strategy attached to the report.

1. Executive Summary

Council endorsed placing the Community Engagement Policy and Strategy on exhibition for 28 days. During the 28-day consultation period, Council officers advertised and requested feedback from the community to understand if the new policy and strategy aligned with their expectations. Results of the exhibition period indicated the community were satisfied with the proposed policy and strategy and no negative feedback or suggested changes were received.

2. Introduction/Background

The 2020 Community Engagement Policy and Strategy and 2019 Community Participation Plan were developed following consultation with the Waverley community. The revised Community Engagement Strategy combined these two documents, streamlining the information for ease of understanding and use. The newly proposed Community Engagement Strategy was endorsed for exhibition on 16 May 2023, for a 28-day period. The exhibition period has officially concluded, and results of the activities undertaken are provided below for discussion.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 16 May 2023	CM/7.5/23.05	<p>That Council:</p> <ol style="list-style-type: none"> Publicly exhibits the draft Community Engagement Policy and Strategy attached to the report (Attachment 1) for 28 days subject to following amendment: <ol style="list-style-type: none"> On page 136 of the Council agenda, for the 'Local transport and traffic matters', 'lower impact' section, add 'consult' to the 'Suggested engagement level' column and change the 2nd bullet point in the 'Suggested communication' column to read "Notification of or consultation with impacted stakeholders, as appropriate". Officers prepare a report to Council following the

		<p>exhibition period.</p> <p>3. Notes the Councillor Engagement Process for Capital Works Projects attached to the report (Attachment 2).</p>
<p>Council 25 May 2021</p>	<p>CM/7.7/21.05</p>	<p>That Council adopts:</p> <ol style="list-style-type: none"> 1. The Community Engagement Policy attached to the report (Attachment 2). 2. The Community Engagement Strategy attached to the report (Attachment 3). 3. The Community Participation Plan (Amendment 2) attached to the report (Attachment 4). 4. A staff training process to ensure that all officers are fully briefed and understand the strategy.
<p>Council 20 October 2020</p>	<p>CM/7.5/20.10</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Publicly exhibits the draft Community Engagement Policy and Community Engagement Strategy attached to the report for a minimum of 42 days. 2. Notes the amendments to the Community Participation Plan set out in the report. 3. Publicly exhibits the draft Community Participation Plan attached to the report for a minimum of 42 days alongside the Community Engagement Policy and Community Engagement Strategy.

4. Discussion

The 28-day period of exhibition commenced on 17 May 2023. Officers ensured the document was advertised and made accessible through the below mentioned channels.

- Email via Have Your Say (17 May).
- Waverley Weekly e-newsletter (18 May).
- Facebook (26 May).

Results of the exhibition period indicated the community were satisfied with the proposed policy and strategy as no negative feedback or suggested changes were received. It is noted that extensive engagement also took place during the development of the policy and strategy.

5. Financial impact statement/Time frame/Consultation

Nil.

6. Conclusion

Following thorough consultation of the Waverley community, stakeholders, Councillors with the inclusion of best practice and requirements set by the Office of the Local Government (OLG), approval is requested to finalise and publish the new strategy and conduct a full review in 2027.

7. Attachments

1. Community Engagement Policy and Strategy [↓](#) .

Draft Community Engagement Strategy 2023



WAVERLEY
COUNCIL



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Acknowledgement of Country

Waverley Council acknowledges the Bidjigal, Birrabirragal and Gadigal people, who traditionally occupied the Sydney Coast, and we pay respect to all Aboriginal and Torres Strait Islander Elders both past and present.

Our vision for reconciliation is for Waverley to be a vibrant, resilient, caring, and inclusive community where Aboriginal and Torres Strait Islander peoples:

- Practice and celebrate their culture and heritage proudly
- Are honoured for their survival and resilience, and supported to continue to overcome adversity
- Are respected and acknowledged as First Nations peoples with the right to determine their own futures

Council will continue to value and protect our environment with respect to Aboriginal and Torres Strait Islander peoples' intrinsic relationship with the land, and waters.

1

The Community Engagement Strategy



The Community Engagement Strategy (CES) outlines how and when Waverley Council will engage on Council decision-making and projects, including strategic planning matters and development applications (DAs). It outlines principles, processes, and techniques for community engagement. The CES determines who Council will engage with, when Council will engage, and how Council will engage our community.

Community engagement and community voice is central to decision-making. The International Association for Public Participation principles

are embedded in the CES, and consultation will be central to the implementation of programs and projects. The communication channels used will continually be monitored and assessed for opportunities to improve and maintain two-way conversation.

The CES is a Council-adopted strategy prepared as a requirement under Section 402(A) of the Local Government Act 1993, the Integrated Planning & Reporting Framework, and it incorporates Council's Community Participation Plan, which is required under Division 2.6 and Schedule 1 of the Environmental Planning and Assessment Act 1979.

Waverley Council Community Engagement Strategy 2023

What is community engagement and why is it important?

Community engagement is the process of involving the community in decisions that affect them and the direction of Council.

Community engagement:

- Builds community confidence in Council
- Provides multiple opportunities for community members to have a say in decisions that affect them
- Creates a shared sense of purpose, direction, and understanding of the need to deliver infrastructure and services
- Develops relationships and partnerships between Council and the community
- Leads to shared understanding of community needs, aspirations, and priorities

Statement of commitment

Waverley Council is committed to engaging with the community in an inclusive, transparent, and accountable way, to make fair and equitable decisions that reflect community needs.

Legislative requirements

Community engagement is required by State Government legislation, including the Local Government Act 1993 and the Environmental Planning and Assessment Act 1979. Under Section 402(A) of the Local Government Act 1993:

“A council must establish and implement a strategy for engagement with the local community (called its Community Engagement Strategy) when developing its plans, policies and programs, and for the purpose of determining its activities (other than routine administrative matters).”

The Environmental Planning & Assessment Act 1979 (EP&A Act) requires all planning authorities, including Council, to outline how and when the community will be engaged across planning functions like policy making and development assessment.

There are statutory timeframes for the public exhibition of planning related documents and applications including planning proposals, planning agreements, and development applications. This CES has been developed in accordance with the requirements under the EP&A Act.

Other legislation that requires Council to run community engagement include:



- Crown Lands Management Act 2016
- Roads Act 1993
- Multicultural NSW Act 2000
- Disability Inclusion Act 2014
- Children’s Guardian Act 2019

The Office of Local Government (OLG) has guidelines specifying the CES should be reviewed and adopted by council every four years. This document aligns with the OLG guidelines and standards.

Council’s use and exhibition of planning documents is consistent with section 10.14 of the EP&A Act.

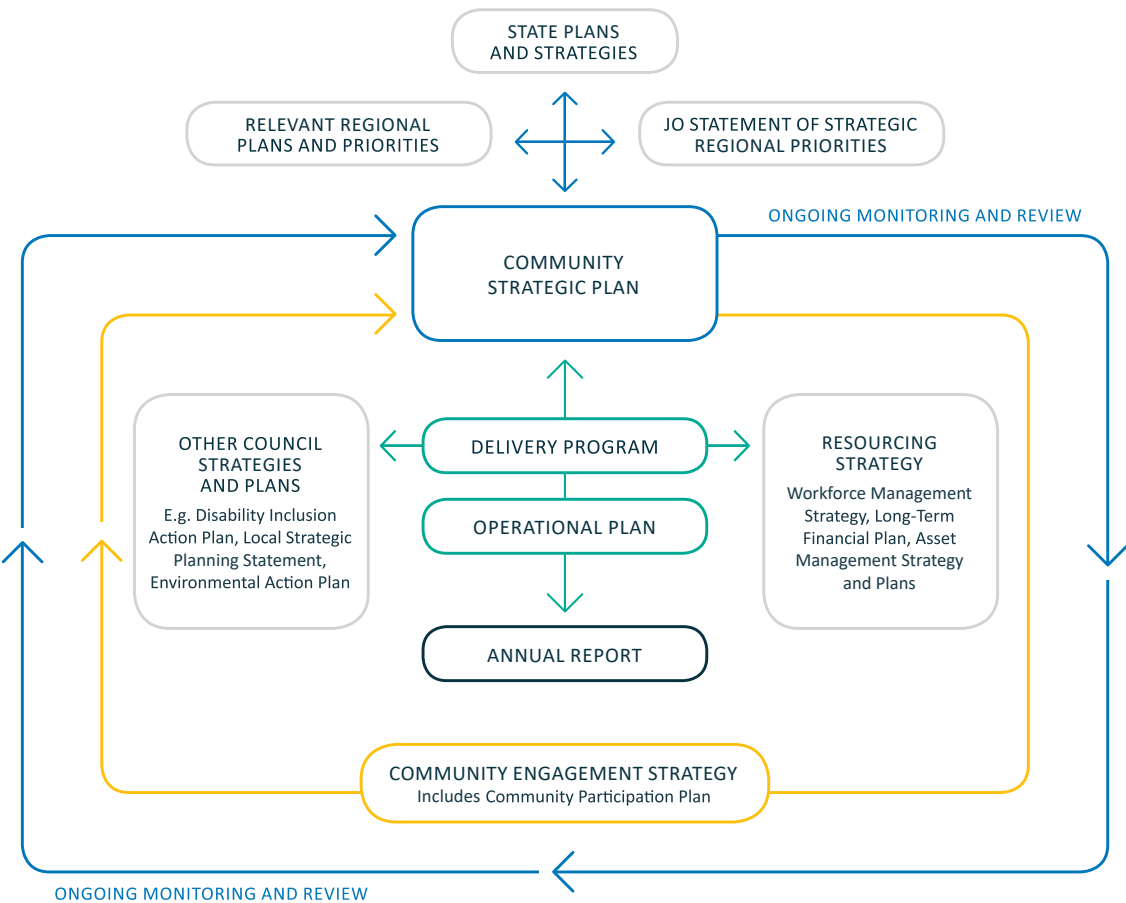
How this links to our strategic framework

All councils are required to have a Community Strategic Plan to set long-term goals and outcomes. This plan, along with a Long-term Financial Plan and Delivery Program, ensures local needs are met. These documents with other mechanisms, including a CES, make up the Integrated Planning and Reporting (IP&R) framework.

This CES sits within Council’s suite of strategic documents that include:

- Local Strategic Planning Statement (20 years)
- Community Strategic Plan (10 years)
- Delivery Program (4 years)
- Operational Plan (1 year)
- Resourcing Strategy

Figure 1: Integrated Planning and Reporting strategic framework





Reviewing the Community Engagement Strategy

The 2020 CES and 2019 CPP were developed following consultation with the Waverley community and Councillors. This CES is the combination of those two documents, created to streamline the information provided.

The draft CES was endorsed by Council for public exhibition on [insert date].

The draft CES was publicly exhibited from [insert date] to [insert date].

The final version of this CES was adopted by Council on [insert date] and came into effect on [insert date].

It is due for review by March 2027.

Waverley Council’s Community Engagement Principles

The CES has been developed using Council’s Community Engagement Principles which came from consultation with the community, and the OLG identified social justice principles, which underpin Council strategies.

1. Build relationships

We will engage in an honest, open, and respectful way to build strong relationships and trust within our community.

2. Right to be involved

We believe that our community has a right to be involved in decisions that affect them. We are committed to ensuring those who are impacted by or have an interest in a decision or initiative of Council, have fair and equitable access to participate in the decision-making process.

3. Accessible and inclusive

Information and engagement activities will be offered in a range of formats to enable fair and equal access to participation.



8

4. Timely

We will engage early enough for participation to be meaningful. We will provide enough time for the community to provide input.

5. Tailored

We will use a range of engagement and communication methods that suit the purpose of the project to reach identified stakeholders. The level of influence of stakeholders and the community will be appropriate for the nature, complexity, and level of impact of the decision being made.

6. Transparent and accountable

We will provide all relevant information to ensure the community can participate in engagement activities in a meaningful way. We will report back to participants on how their input affected the final decision or outcome.

7. Representative

We will make every effort to notify stakeholders and the community of Council engagement to ensure a representative sample of the community is able to participate.

Social Justice Principles

Equity

There should be fairness in decision-making, prioritisation and allocation of resources, particularly for those in need. Everyone should have a fair opportunity to participate in the future of the community.

Access

Everyone should have fair access to services, resources, and opportunities to improve their quality of life.

Rights

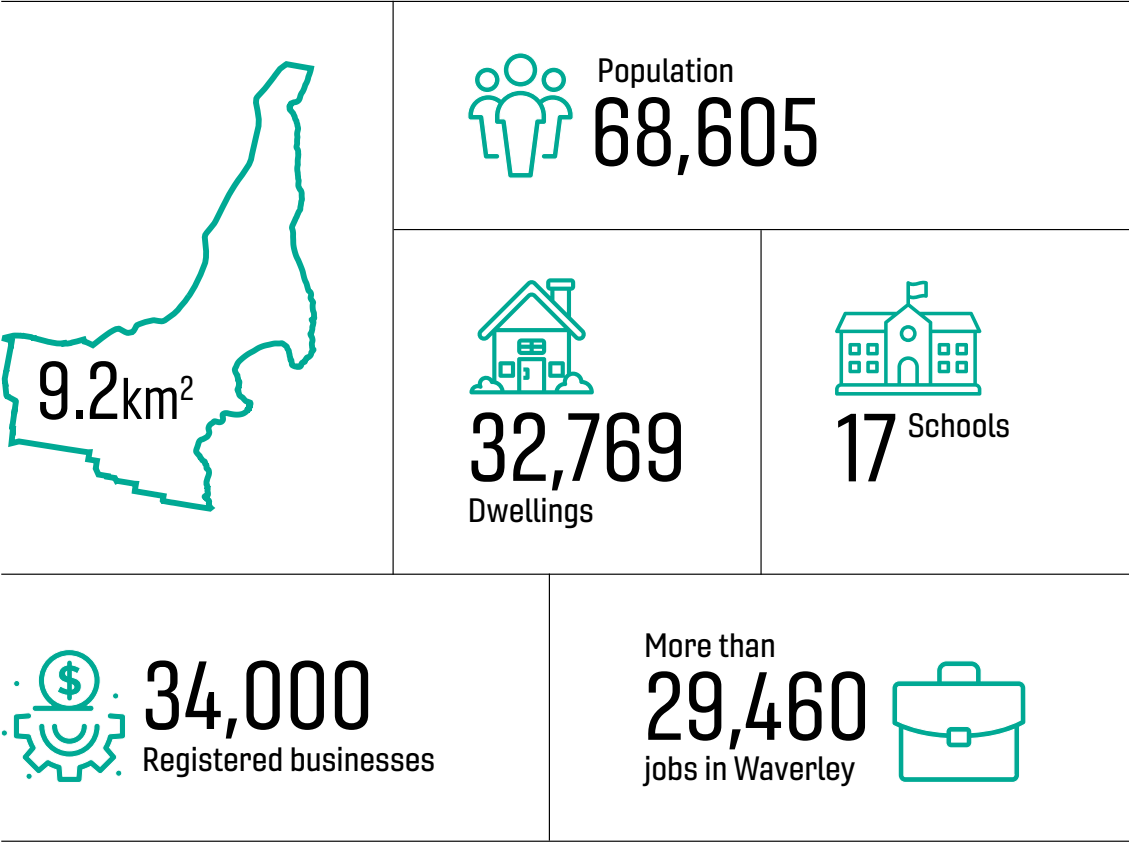
Equal rights should be established and promoted, with opportunities provided for people from diverse linguistic, cultural, and religious backgrounds to participate in community life.

Participation

Everyone should have the maximum opportunity to genuinely participate in decisions which affect their lives.

2
Our
community

Waverley facts



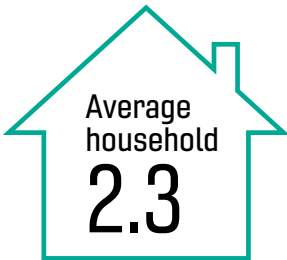
The people of Waverley



Median age
35YRS



16%
of residents
identify as Jewish








29.9%
of households
are single people

47.1%
of residents are
overseas born








Top 5 countries:

-  UK
-  South Africa
-  New Zealand
-  Brazil
-  USA

27.2%
speak a language
other than English
at home

Top 5 Languages:

-  Spanish
-  Russian
-  French
-  Portuguese
-  Italian



24.4%
of households are
couples with children



Who do we engage with?

Identifying and understanding key stakeholders is vital to the community engagement process. Stakeholders are people who will be impacted by or have an interest in a decision. Council aims to reach those who are relevant to the project as well as the broader community wherever possible.

Stakeholders can be identified as place-based (located in a specific geographic area) such as a particular site, street, or neighbourhood. They may share a particular interest such as local businesses, or a similar characteristic, belief, or life experience such as young people, people living with a disability, or First Nations peoples. We also try to consider our future communities and those who can't represent themselves.

In seeking a range of perspectives, values, needs and ideas, our engagement process ensures that the community is informed about projects, plans and initiatives.

Our stakeholders

Our stakeholders include but are not limited to:

- Residents
- Ratepayers
- Councillors
- Interest groups
- Schools
- Council workers
- Aboriginal and Torres Strait Islander peoples
- Children, young people and families
- LGBTQIA+ community
- People with disability
- Older people
- Advisory and Precinct Committee members
- Culturally diverse community members
- State and federal members of parliament
- Chamber of Commerce
- NSW Government agencies
- Businesses



Internal and external committees and advisory committees

Council has a range of meeting and group structures to facilitate face to face engagement and ongoing collaboration on specific subject matters with both internal and external representatives.

This includes Advisory Committees, Precinct Committees and Have Your Say pop-ups. Waverley Council is also a member of multiple community and service provider forums.

Precinct Committees

Waverley Council has supported local Precinct Committees since 1987. Precincts are committees

of residents who meet regularly to discuss matters of concern in their local area. These meetings are typically held monthly or every second month and are run by a volunteer convenor elected by residents. Council supports Precincts by sharing information, providing funding, and responding to motions passed at their meetings.

Advisory and consultative committees

Council convenes and supports several advisory and consultative committees. These committees tackle broad local issues and provide a forum for discussion for Council representatives, local agencies, and community members.

These include:

- Access and Inclusion Advisory Panel
- Arts and Culture Advisory Committee
- Audit, Risk and Improvement Committee

- Housing Advisory Committee
- Multicultural Advisory Committee
- Public Art Committee
- Reconciliation Action Plan Committee
- Sustainability Expert Advisory Panel
- Waverley Cycling Advisory Committee

Council membership on external committees

There are Council representatives on the Eastern Regional LG Aboriginal and Torres Strait Islander Forum, the NSW Public Libraries Association, Waverley Traffic Committee, the Southern Sydney Regional Organisation of Councils, and the Sydney Coastal Councils group.

Special committees

Council convenes a range of interest area, issue or project based special committees. Examples are the Waverley Innovation and Knowledge Hub Steering Group and the NIB Advisory Group.

External decision-making authorities

As required by the EP&A Act, Council supports the Sydney Eastern City Planning Panel and Waverley Local Planning Panel to make planning decisions in Waverley.

3

Barriers to participation



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Council recognises that some people face barriers to participating. It is our responsibility to make the engagement process as accessible and inclusive as possible. We need to ensure that less powerful voices and groups are engaged and not marginalised.

We acknowledge that there are a range of factors that may affect an individual's ability to participate including:

- Lack of trust in government
- Language
- Digital literacy
- Location and accessibility
- Mental or physical health issues
- Physical or intellectual disability
- Time constraints

The actions in this strategy address and reduce some of the barriers, in order to make Council's engagement practices more accessible and inclusive.

Waverley Council Community Engagement Strategy 2023

4

Determining appropriate community engagement

Council activities can have potential, real, or perceived impacts which affect groups and individuals in different ways. Some projects and initiatives require more community input than others.

It is critical to develop a balanced approach between the demands for community consultation, time and resources available, significance of an issue for the community, and level of influence the community has on a decision.

Council uses the International Association of Public Participation (IAP2) Spectrum of Public Participation to determine the level of engagement and the types of consultation activities that will be employed. We determine participation levels for each community engagement program so that both Council and the community clearly understand their roles and what Council will do with the feedback.

Figure 2: Public participation spectrum (adapted from IAP2 Public Participation Spectrum)

	Inform	Consult	Involve	Collaborate	Empower
Public participation goal	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision making in the hands of the public.
Promise to the public	"We will keep you informed."	"We will listen to and acknowledge your concerns."	"We will work with you to ensure that your concerns and aspirations are directly reflected in the decisions made."	"We will look to you for advice and innovation and incorporate this in decisions as much as possible."	"We will implement what you decide."



How do we engage?

The resources, time and depth of an engagement will depend on the level of impact and significance of an activity. Council will engage with the community when:

- The decision will impact on the social landscape, economy, or natural or built environment
- The community has shown an interest in consultation
- There are some variables in the project that the community could provide guidance on
- Council resolves to consult with the community
- There is a need or a statutory obligation to do so

When we don't consult

There are some instances where the community and stakeholders may not be involved in a decision-making process. This may include operational matters where public input is not able to influence an activity or where Council is legally or contractually obligated to take certain action. It may also include matters where consultation or research has already occurred, and further engagement is not considered necessary. Despite this, Council will keep the community informed wherever possible.

In designing and delivering community engagement, Council will ensure the selected process is fit for purpose and considers the level of impact of the project.

How does the community want to be engaged?

Our community has told us that they want opportunities to engage with Council decision-making, and ensure input is listened to and acted on where appropriate. They want the process to be clear and for Council to follow up after consultations (close the loop).

The community has requested a clear, simple and user-friendly Have Your Say platform (Waverley Council's online engagement portal) as well as in-person and email communication options.



To achieve this among other activities, Council will conduct the following face to face engagement with our community ([see section 7](#) for the full actions to improve community engagement):

- One pop-up Have Your Say Day in each Ward annually
- Workshops and information sessions held at Precinct Committee Meetings

The community has also asked for a clear explanation of the DA and Planning process and how they can better engage with private developers/proponents.

As a minimum, Council will implement the following (see [section 7](#) for actions to improve community engagement):

- Develop fact sheets for the community to explain the overall application submission process

Other engagement tactics used will depend on the project type and are detailed in our community engagement matrix in [section 4](#). These could include focus groups, workshops, and pop-ups.

External planning processes and decisions

The Department of Planning and Environment and other government agencies develop planning related policies and assess development applications that may affect the Waverley community. These include:

- New or amendments to existing State Environmental Planning Policies
- Assessment of State significant development, including new or alterations to existing educational institutions



For these external planning processes and decisions there is no requirement that Council carries out community engagement. However, we may choose to keep the community informed via our Have Your Say or newsletter updates.

Council will consider the level of impact when determining the engagement program.

Definition of higher impact

Matters that have a higher impact across the entire of Waverley Council area or on particular community groups, or that have the potential for high level interest or controversy, will be considered 'higher impact'. The consultation techniques will be more substantial. Examples include LGA-wide strategies or programs, Special Rate Variations, annual budgets and operational plans, and long-term planning policies.

Definition of lower impact

Matters that involve smaller changes or improvements at a localised level, which are deemed low risk, or are likely to have limited controversy will be considered 'lower impact'. Council will employ appropriate consultation techniques to communicate with those most affected. Examples include proposed upgrades to local parks, playgrounds and buildings, streetscape changes and local traffic matters.

It is important to note, there will be circumstances where Council may not be able to consult with the community, including when:

- The proposal does not require public exhibition or notification in accordance with legislation
- The community has already had input through prior engagement
- The replacement item is like for like, in the same location, and needs to be replaced quickly
- Council is responding to an emergency and immediate action is required to rectify an issue



Community engagement matrix

Project type	Impact	Suggested engagement level	Min. engagement period	Suggested communication	Suggested engagement activities
Council plans and strategies This includes non-legislated plans, policies, and strategies such as plans of management, studies, and informing strategies.	Higher impact	Consult Involve Collaborate	28 days	<ul style="list-style-type: none">• Online engagement portal• Written notice• Site notice• Notification of impacted stakeholders• Exhibition of documents	<ul style="list-style-type: none">• Written submissions• Online survey• Workshops• Pop-up stalls• Drop-in sessions• Webinar Q&A
	Lower impact	Inform Consult	28 days	<ul style="list-style-type: none">• Online engagement portal• Notification of impacted stakeholders• Exhibition of documents	<ul style="list-style-type: none">• Written submissions• Online survey

Project type	Impact	Suggested engagement level	Min. engagement period	Suggested communication	Suggested engagement activities
Infrastructure projects This includes Council construction or renewal of community facilities, buildings, parks, and playgrounds. <i>For projects with like for like replacements, community engagement will be project notification only</i>	Higher impact	Consult Involve Collaborate	28 days	<ul style="list-style-type: none"> • Online engagement portal • Site notice • Notification of impacted stakeholders 	<ul style="list-style-type: none"> • Written submissions • Online survey • Workshops • Pop-up stalls • Drop-in sessions • Specific precinct presentation
	Lower impact	Inform	28 days	<ul style="list-style-type: none"> • Online engagement portal • Notification of impacted stakeholders 	<ul style="list-style-type: none"> • Written submissions • Online survey • Workshops • Pop-up stalls • Drop-in sessions • Specific precinct presentation
Community services This includes Council projects relating to Council service levels, change of use of a location, or introduction or modification to a Council supplied community service. For example, a change to waste collection frequency.	Higher impact	Consult Involve Collaborate	42 days	<ul style="list-style-type: none"> • Online engagement portal • Notification of impacted stakeholders 	<ul style="list-style-type: none"> • Written submissions • Online survey • Workshops • Pop-up stalls • Precinct workshop
	Lower impact	Inform	28 days	<ul style="list-style-type: none"> • Online engagement portal • Notification of impacted stakeholders • Physical exhibition of documents in Council venues 	<ul style="list-style-type: none"> • Precinct workshop

Project type	Impact	Suggested engagement level	Min. engagement period	Suggested communication	Suggested engagement activities
Local transport and traffic matters This includes road closures, parking changes, and creation or amendment of Resident Parking Schemes.	Higher impact	Consult Involve Collaborate	28 days	<ul style="list-style-type: none"> • Online engagement portal • Site notice • Notification of impacted stakeholders • Reported to Traffic Committee (including publishing agenda and resolution online) 	<ul style="list-style-type: none"> • Written submissions • Online survey
	Lower impact	Inform	–	<ul style="list-style-type: none"> • Reported to Traffic Committee (including publishing agenda and resolution online) • Notification of impacted stakeholders 	–
Legislated plans and other matters For example: <ul style="list-style-type: none"> • Community Engagement Strategy • Planning proposals • Development control plans • Developer contribution plans • Planning agreements • Special actions • Local Strategic Planning Statement 	Higher impact (new documents)	Consult Involve Collaborate	42 days	<ul style="list-style-type: none"> • Online engagement portal • Written notice 	<ul style="list-style-type: none"> • Written submissions • Online survey • Pop-up stalls • Drop-in sessions • Workshops • Specific precinct presentation • Online workshop opportunity (either precinct or separate)
	Lower impact (amendments to existing documents)	Inform Consult	28 days <i>VPA Letters of Offer to be exhibited for the same period of time as the DA</i>	<ul style="list-style-type: none"> • Online engagement portal • Notification of impacted stakeholders 	<ul style="list-style-type: none"> • Written submissions

Project type	Impact	Suggested engagement level	Min. engagement period	Suggested communication	Suggested engagement activities
Development Applications (DAs) Local and Regional development applications, modification applications, and review applications that require approval.	Type A*	Inform	14 days	<ul style="list-style-type: none"> Website notice Written notice 	<ul style="list-style-type: none"> Written submissions
	Type B*	Consult	21 days	<ul style="list-style-type: none"> Website notice Written notice Site notice 	<ul style="list-style-type: none"> Written submissions
	Type C*	Consult	28 days	<ul style="list-style-type: none"> Website notice Written notice Site notice 	<ul style="list-style-type: none"> Written submissions
Applications for Designated Development	Higher impact	Inform Consult	28 days	<ul style="list-style-type: none"> Website notice Written notice 	–
Applications for Integrated or Threatened Species Development	Higher impact	Inform Consult	28 days	<ul style="list-style-type: none"> Website notice Written notice 	–
Environment impact statements obtained under Division 5.1	Higher impact	Inform Consult	30 days	<ul style="list-style-type: none"> Website notice 	–

Notes and clarifications on the matrix:

- Timeframes are in calendar days and include weekends
- Notification of stakeholders means contacting them in a way we have identified they will be reached – e.g. via letter, email, phone call, business drop in, social media post or e-newsletter
- Some of the consultations may have multiple rounds of engagement
- If the exhibition period is due to close on a weekend or a public holiday, Council may extend the exhibition to finish on the first available workday
- The period between 20 December and 10 January (inclusive) is excluded from the calculation of a period of public exhibition. This timeframe is consistent with clause 16, Schedule 1 of the EP&A Act
- Where an Act or Regulation mandates a longer minimum exhibition period than listed in this policy, then the Act or Regulation will take precedence
- Council will consider all submissions received within the exhibition period. Late submissions will only be considered in extenuating circumstances, and at the discretion of the Council officer assessing the proposal
- Residential Parking Schemes are implemented if a majority of residents within a proposed area support its introduction
- Applications for State significant development and State significant infrastructure are exhibited by the NSW Department of Planning, Industry and Environment
- Exempt and complying development is separately defined under the Act and does not currently provide for community input. However, neighbours must be advised of certain complying developments in accordance with Clause 134 of the EP&A Regulation 2021

5

Requirements for notification for development related matters

This section details the consultation tools and techniques used for:

- Local and regional development applications
- Applications to modify an existing consent
- Applications to review a determination

The type of notification required for DAs depends on the land use zone as well as the type and scale of the development and varies depending on the proposed use. There are three types of public exhibition procedures with associated minimum mandatory notification and advertising requirements.

Types of development and notification

Type A – 14 days website and written notice

Applications that may impact adjoining/ neighbouring sites but are unlikely to have adverse impacts on the broader community. These applications require a written notice to be sent to specified persons likely to be affected as well as publishing on our website.

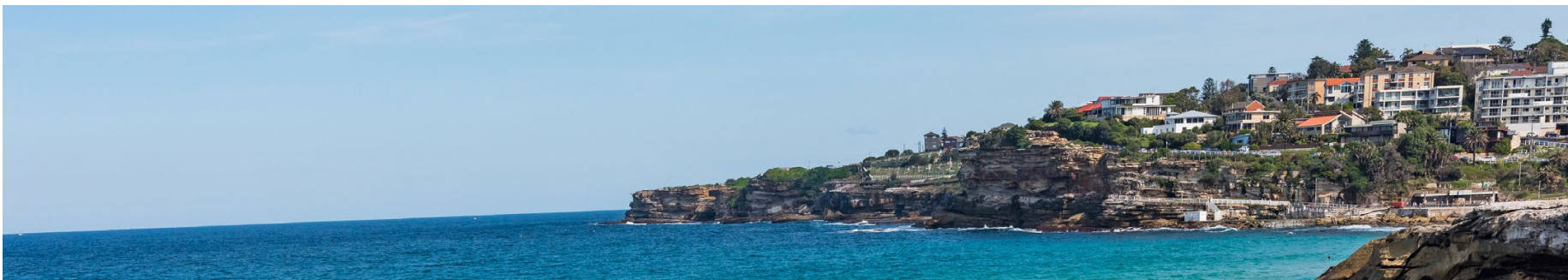
Type B – 21 days website, written notice, and a site notice

Applications that may have impacts on the broader community. These applications require written notices, a site notice, and website notice.

Type C – 28 days website, written notice, and site notice

Applications that may have impacts on the broader community and have a legislative requirement to be notified for 28 days. These applications require written notices and site notices. All council-related development applications need to be publicly exhibited for at least 28 days.





Development application advertising and notification requirements

Single/small-scale residential	
Dwelling houses and dual occupancies – alterations, additions, and new buildings, whether attached, semi-detached or detached	A
Multi-residential	
Alterations and additions to multi dwelling housing, mixed use development, residential flat buildings, shop top housing, seniors housing, or housing for people with a disability	A
New multi dwelling housing, mixed use development, residential flat buildings, shop top housing, seniors housing or housing for people with a disability	B
Commercial – accommodation	
Bed & breakfast establishment	A
Alterations and additions to boarding house/group home	A
New boarding house/group home	B
Alterations and additions to backpacker accommodation/hostel	A
New backpacker accommodation/hostel	B
Alterations and additions to hotel/motel/serviced apartment	A
New hotel/motel/serviced apartment	B
Commercial – retail (selling products)	
Footpath seating for restaurants/cafes and/or occupation of footpaths	A
Change of use	A
Alterations and additions to bulky goods premises	A
New bulky goods premises	B
Commercial – business (selling services)	
Childcare centre	A
Community facility	A
Educational establishment	A
Health consulting rooms	A
Home-based childcare	A
Home business/industry	A
Medical centre	A
Alterations and additions to function centre	A
New function centre	B
Alterations and additions to restricted premises	A
New restricted premises	B
Alterations and additions to sex services premises	A
New sex services premises	B

Heritage	
Heritage conservation areas or minor work to heritage listed sites – all categories of development except change of use and footpath seating	A
Heritage listed sites (excluding minor works) – all categories of development except change of use and footpath seating	B
Other	
Amended plans	A
Any building or activity which in opinion of Council would detrimentally affect owners or occupiers of nearby land	A
Signage	A
Subdivision (Torrens Title) and strata subdivision (except new buildings not yet occupied)	A
Alterations and additions to place of public worship	A
New place of public worship	B
Road reservation/widening	B
Council-related application	C
Designated development	C
Planning agreement	C
Integrated development	C



Exempt and complying developments

There are some types of works that require no approval or notification from Waverley Council. For more information, visit [Planning NSW](#).

These may include, but are not limited to:

- Exempt and complying applications like an internal fit out of a building in a business or industrial zone, or internal alterations to a dwelling or associated outbuilding (excluding heritage items)
- Property boundary adjustment
- Strata and/or stratum subdivision

- Applications that have insufficient information and are refused for that reason
- Tree works not affecting adjoining properties
- Any other development which in the opinion of a senior Council planning officer is of minimal environmental impact or ancillary in nature; and is not likely to result in any adverse impacts on the broader community or adjoining and neighbouring premises

6

Process to determine the extent of notification

This section details the procedures for written notices, published notices, and site notices for development-related matters.

Council will notify the community in line with the [community engagement matrix](#) when a DA is submitted and:

- The proposed development impacts: loss of views or privacy, overshadowing, noise generation, visual bulk, hours and type of use, traffic and parking impacts
- Any instance that the Council officer deems notification of a given DA is appropriate and required

Written notice procedures

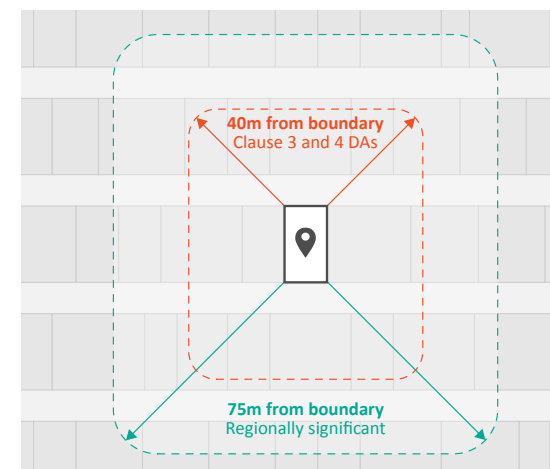
Written notice involves letters being sent by email or standard mail to all properties (owners and tenants), according to Council's records, affected by the proposal. In some cases, written notices will be sent to the owner/occupant of any other property that (in the opinion of the Council officer) may be affected by the proposal.

Council will provide written notification as soon as practicable after a development proposal is lodged. The notification period will start from the date stated in the written notice.

Extent of notification

When notification has been triggered, letters will be sent to owners and occupants of affected properties. Generally, the notification area is determined at the discretion of a Council Planning Officer, considering the nature and the likely impact of the proposal and includes affected adjoining or nearby properties.

In addition to these practices, for Development Applications that meet Clause 3 (Departure from development standards) or Clause 4 (Sensitive Development - except in cases where the Planning Officer deems the proposal to be 'minor works') of the [Local Planning Panels Direction](#), a 40m radius for notification area will typically be applied. A broader area may be notified if the Council Planning Officer recommends.



Waverley Council Community Engagement Strategy 2023

For Regionally Significant Development (i.e. development with a Capital Investment Value >\$30million), a 75m radius for notification will typically be applied. A wider area may be notified if the Council Planning Officer recommends.

If land is owned by more than one person, a written notice to one owner is taken to be a written notice to all the owners of that land.

The elected Councillors and the relevant local precinct committee are notified of all Advertised and Notified Development as per the [community engagement matrix](#).

When a development proposal is likely to affect owners of land outside the Waverley area, the Council will contact the neighbouring Council for details to send written notices out to these persons and occupants.

Returned written notices

Letters and emails notifying owners are sometimes returned to Council for various reasons including incorrect addresses. In these cases, Council will check its records and if an address needs correcting, will re-send the letter or email.

The public exhibition period will not be formally extended where a written notification is delayed in this manner. Council may, however, allow an extension of time to make a submission.



Website notice procedures

A website notice involves online publication of the development application. This is typically done on Council's website using the DA Tracker and on the NSW Government Planning Portal website. Council is no longer required to publish notices in newspapers.

Site notice procedures

For all developments that require a published site notice, Council will erect a site notice at the proposed development site. The site notice will provide a brief description of the proposal and

detail the notification end date. If Council is advised of a site notice being removed before the end of the notification period, Council will endeavour to install a replacement sign, however the public exhibition period will not be formally extended.

Additional public notice requirements

Part 3 Division 5 of the EP&A Regulation 2021 details additional requirements for public notification of designated development, nominated integrated development, threatened species development, and state significant development.



Amended applications (re-notification) procedures

A DA may be amended or varied by the applicant (with the agreement of Council officers) before the application is determined. For amendments prior to determination of an application, Council may renotify:

- Those who made submissions on the original application. Note: If the amendments have a lesser or the same effect as the original application (e.g. internal changes or external changes which cannot be seen from the correspondents' property) then re-notification is not required and submissions on the original application will be considered in the assessment
- Any other persons who own adjoining or neighbouring land (including those who were previously notified of the application) who may, in the opinion of Council, be further detrimentally affected by the proposed amendments

Modifications and reviews

Modifications of a development consent (other than minor modifications) – Council will notify those persons who were notified of the original development application and any other person who may be affected by the modification.

Reviews of determinations (e.g. refusal) – Council will notify any person who made a submission in respect to the original application.

Post-determination notification

All those that made a written submission in respect of a DA will be notified of Council's decision once that application has been determined. DAs can also be monitored on Council's DA Tracker, including access to the reasons for the decision and how community views were taken into consideration.

7

Actions to improve community engagement

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This section outlines the steps Waverley Council will take to improve community engagement.

We have committed to the following:

1. Continual development of an organisational culture focused on best practice community engagement
2. Enhance systems and processes to enable best practice community engagement
3. Ensure those who are impacted by, or have an interest in, a decision or project of Council are provided with the opportunity to engage
4. Ensure our engagement practices are accessible and inclusive

1. Continual development of an organisational culture focused on best practice community engagement

Action	Timeframe	Responsible	Update 2022
1.1. Improve organisational understanding of engagement techniques from top-down, via the development of a training and development program for key staff across the organisation	Ongoing	Lead: Communications and Engagement Partner: Human Resources, Safety and Wellbeing	Ongoing – core teams have been trained in the rollout of the Engagement Policy and Strategy
1.2. Build on and promote the internal Community Engagement Guidelines and suite of tools and resources available	2022	Communications and Engagement	Complete 2022
1.3. Investigate the establishment of an internal engagement working group to share experiences, key learnings, and better involve staff in projects that they have useful knowledge on or are affected by	2023	Communications and Engagement	Ongoing
1.4. Develop checklist for staff to better plan engagement events and standardised tasks	Complete	Communications and Engagement	Complete 2022

Waverley Council Community Engagement Strategy 2023

2. Enhance systems and processes to enable best practice community engagement

Action	Timeframe	Responsible	Update 2022
2.1. Review and improve functionality, stability, and user experience of our community engagement website Have Your Say Waverley	2022	Communications and Engagement	Complete – new provider engaged
2.2. Create templates for consistent evaluation and for consultation findings to be shared amongst departments	2022	Information Management and Technology	Complete
2.3. Investigate feasibility of integration of useful engagement findings and database with existing/future CRM	2024	Lead: Communications and Engagement Partner: Customer Service, and other departments with engagement databases	
2.4. Establish major projects and engagement register to identify clashes and opportunities	2022	Communications and Engagement	Complete
2.5. Regularly review engagement methods with the community to measure satisfaction	Ongoing	Communications and Engagement Partner: Integrated Planning and Reporting	Ongoing – new Communication Engagement Strategy integrated with CPP for improved understanding
2.6. Develop and implement an organisation-wide system to plan and monitor key project milestones, such as internal stakeholder involvement, closing the loop, prescriptive necessary engagement actions for each type of project, and examples of risk assessments and engagement plans, to ensure consistent delivery on our promises to the public.	2023	Communications and Engagement	
2.7. Community Engagement Guidelines for Proponents for Sensitive or Controversial Projects made available to developers	2023	Communications and Engagement Strategic Planning	Ongoing – included in Appendix B
2.8. Report to Councillors, combined precincts and HYS enews subscribers on the engagement statistics (online, face to face, email submissions) of the people who have participated in consultations twice a year (in time for combined precinct meetings)	Ongoing	Communications and Engagement	

3. Ensure those who are impacted by, or have an interest in a Council project or decision of Council are provided with the opportunity to engage

Action	Timeframe	Responsible	Update 2022
3.1. Develop a schedule of at least one Have Your Say pop-up in each ward, in accessible and visible locations, including online and precinct meetings, to enable broad feedback on relevant projects and initiatives	Ongoing	Lead: Communications and Engagement Partner: Relevant project managers	
3.2. Explore different ways of engaging people online, including workshops and focus groups	Complete	Lead: Communications and Engagement Partner: Information Management and Technology	Complete – community is over saturated with online events after Covid-19. Need to do more of a mix of face to face and online.
3.3. Develop a minimum radius notification commitment for relevant projects	2022	Lead: Communications and Engagement Partner: Relevant project managers	Investigated for DA notification as part of CES and CPP review 2022
3.4. Investigate options to have a ‘close the loop’ community consultation process, where the community is asked their thoughts on the finished product/issues/the engagement process itself	2023	Communications and Engagement	Ongoing – new online engagement portal has functionality to do this
3.5. Develop fact sheets for the community to explain the overall DA submission process, including: <ul style="list-style-type: none"> • An approximate timeframe for the process • Opportunities for community to be involved or submit feedback 	2023	Strategic Planning	
3.6. Develop videos on ‘how to develop a good application’ for the community on: <ul style="list-style-type: none"> • What is a good application • How the process works • How to develop an effective submission to a proposal 	2023	Lead: Strategic Planning Support: Communications and Engagement and Community Planning Advocate in the General Manager’s Unit	



4. Ensure our engagement practices are accessible and inclusive

Action	Timeframe	Responsible	Update 2022
4.1. Build on existing relationships and strategies to engage our diverse community in all Council engagement, including older people, children and young people, people from culturally and linguistically diverse backgrounds and Aboriginal and Torres Strait Islander people e.g. Reconciliation Action Plan, Disability Inclusion Action Plan, Child Safe Policy	Ongoing	Lead: Community Programs Partner: Communications and Engagement	Ongoing – items in the DIAP and RAP have been incorporated into this document
4.2. Build capacity and a better understanding in the organisation of ways to be more accessible and inclusive in engagement practices, and ensure these practices are implemented across engagement projects	Ongoing	Lead: Communications and Engagement Partner: Community Programs	Ongoing
4.3. Support and enhance a targeted children and young people engagement plan to ensure policy decisions, programs, and services are appropriate, relevant, supported, and responsive to the needs of young people	2023	Lead: Community Programs Partner: Communications and Engagement	

8

Reporting on engagement activities



Information collected through community engagement helps council officers and Councillors make decisions. It is also important that the community understands how their voice has been listened to and considered in decision-making.

Council will 'close the loop' with our community and inform them of the outcomes after we consult. Community engagement outcomes will be reported as part of Council's monitoring and reporting cycle.

Waverley Council Community Engagement Strategy 2023

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Evaluating Council’s community engagement activities

The primary outcome of the Community Engagement Strategy is outlined in objective 3.1 of the Delivery Program 2022-26:

Create opportunities for the community to engage with council decision making, and ensure input is listened to and acted on where appropriate.

The relevant actions to ensure we reach this objective are:

- We will ensure those who are impacted by, or have an interest in a decision or initiative of Council have an opportunity to engage
- Ensure our engagement practices are accessible and inclusive
- Continual development of an organisational culture focused on best practice community engagement

Council will use a variety of methods to evaluate engagement activities. These include:

- Assessment of engagement methods appropriate to stakeholders
- Verbal and written feedback from the community on the effectiveness of the engagement activities
- Participation levels in engagement activities (number of participants), considering the nature of the project
- Achievement of the actions within the Community Engagement Strategy
- Quality of response, in terms of relevance to project or project
- Inclusive community representation

These evaluation results will be used to improve future engagement strategies and methods.



Waverley Council Community Engagement Strategy 2023

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Appendices

Appendix A: Communication and engagement activities

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Activity	Description
Advertising	A publicly displayed advertisement with information about a project or engagement opportunity.
Briefing	Presentations and discussions with community or stakeholder groups. This varies from informing to gathering feedback and ideas or presenting options.
Drop-in session	Spread over a longer time, community members can drop-in to meet and speak with Council staff about a project.
Workshop	A group discussion hosted by a facilitator about a specific topic. It is designed to allow for an open discussion that is guided by a series of questions or activities.
Interactive online tools	Activities on the Have Your Say Waverley website that the community can participate in, including ideas boards where participants can post an idea they have, and interactive maps where participants can identify a certain location in the LGA and provide feedback.
Meeting (e.g. Council Meetings, interagency meeting)	Small group facilitated conversations.
Newsletter/ Enewsletter	Can be designed to inform, seek feedback, to gather ideas, and to update the community on the engagement project and how community input has informed Council decision-making. Newsletters are hard copies either delivered to residents, handed out at Council events or drop-in sessions, or made available at Council venues. Enewsletters are sent via email to people who have subscribed to receive them.
Notification of impacted stakeholders	Refers to notifying people identified as potentially affected by a proposal. This can be done via multiple means including written notice, flyers, email, and site notices.
Online engagement portal	Refers to a website for sharing information and enabling participation. Council's online engagement portal is called Have Your Say Waverley: haveyoursay.waverley.nsw.gov.au
Online survey	Usually, a short survey with mostly quantitative questions that can be accessed via our online engagement portal.
Have Your Say pop-up	A pop-up stall usually about a specific project that may run for a couple of hours.

Waverley Council Community Engagement Strategy 2023

Appendix B: Proponent-led Waverley Community Engagement Guidelines

This section includes recommended actions to improve proponent-led community engagement in Waverley. Please note, this is not exhaustive, and proponents are encouraged to use the guidelines to prompt ideas and guide planning.

Potential applicants of proposals may be encouraged to undertake community engagement prior to making an application to Waverley Council. As part of this, proponents should submit a report to Council that outlines their engagement activities, a summary of the feedback received and how it has been addressed.

The early engagement and consultation for private sector proposals are the sole responsibility of the proponents.

Engaging early and upfront

Effective, early, and quality engagement with the community enables proponents to understand key areas of interest during the early planning phases. This is before plans are finalised and an application is lodged.

This can reduce the risk of unexpected or surprise objections from community during the public exhibition and project determination phase. It can also lead to faster determinations, better planning outcomes, and reduced community opposition.

While a proponent might choose to use innovative or creative ways to engage the community, it should be noted that effective community engagement does not need to be ground-breaking. Effective engagement simply means making a genuine effort to reach out, consider and engage all involved, to listen and to be open, responsive, and work together with the community to come up with effective solutions.

When a proposal has gone through quality community consultation before the application is lodged, community concerns about the proposal can be incorporated or addressed.

Planning your engagement

Step 1: Pre-DA or Pre-Planning Proposal

- Consult with the relevant team (whether DA or Planning) at Council to let them know you are considering running a community engagement program
- Engage a community engagement specialist to develop the strategy, facilitate, and provide an independent summary report with feedback as part of the application
- Complete a stakeholder map of key groups and individuals in the community who might be affected by the development (see [stakeholders](#)

[in section 2](#)) This should document their likely or anticipated concerns/areas of interest, a good place to start would be to talk with the relevant [Precinct Committee](#). It is important to engage the broader community to gain a balanced insight

- Design the consultation process with sufficient time and opportunities for the community to provide multiple rounds of feedback through a range of channels. Give the community time to distil what is being suggested and come back with thoughtful responses. Do not only give the minimum required time to comment on the DA
- Develop a tailored engagement approach for each stakeholder group, considering the most effective ways to engage each group (see [community engagement matrix in section 4](#) for guidance)
- Take community members on a journey to understand exactly what is planned, so when it is time to publicly exhibition of the application, the community understands exactly what is being proposed, the potential impacts, and the delivery timeline. Part of this process requires proponents to listen and give the community an opportunity to voice their concerns
- Develop a range of collateral for the project that is effective for the target group, informative (not just focusing on benefits and the 'sell'), and locally relevant. This might include architects or communication specialists designing specific information relevant to the local community

Engaging the community

The gold standard methods to engage stakeholders draws on the International Association of Public Participation's (IAP2) Engagement Spectrum. IAP2 is considered the best practice community engagement framework (see [IAP2 spectrum of public participation](#) in Community Engagement Strategy).

Ways to improve proponent-led community engagement:

- In all interactions, aim to genuinely understand the issues, be a good listener, respectful of other views and be open to amending your design or operations to address concerns and reflect community feedback. Once resolved, demonstrate how concerns have been addressed
- To genuinely address and remove opposition, prepare to engage with the community openly and honestly. Provide the community with factual and clear information about the project, including the why, what, when and how. Be ready to give facts, information, and educate the community about exactly what will be done so the affected residents feel that they are respected (and not talked down to). Do not try to 'sell' a pretty picture, focusing only on benefits and glossing over the details
- Consider how the community can actually influence the project design, construction method or plans, or operations after development e.g. engage the community in a design competition to choose their preferred

architect or give input into a noise management plan during construction. This can lead to increased buy-in and positive engagement with the community

- Organise a roundtable of residents who will be impacted, the proponent, and a Council representative. Depending on project size and length, this group might meet regularly prior to and during the DA process
- To lead the roundtable or community group, seek a neutral local community member (or an independent engagement consultant) who is trusted and respected. This role can speak to the community on their level and review the proponent application and resident submissions. Unlike the proponent who has a vested interest and wants to 'sell' the project, a neutral facilitator can ensure an honest and objective process where all voices are heard and have a genuine conversation with community to understand their concerns and facilitate a thoughtful and timely response
- Bring in senior project planners/design/construction subject matter experts to talk to community members. Senior roles have authority and knowledge about the project, understand the issues and can speak to community concerns in expert detail

Transparent reporting

Managing objections means listening and genuinely considering concerns and feedback, and determining how the design, construction methods,

operations of the development or other elements of the project can be adapted to address those concerns. Ways to do this include:

- Take the time to address concerns in the application documents
- Demonstrate in your application to Council how you have addressed these concerns either where they have been reconciled or where they are irreconcilable
- Ask for questions before each interaction with objectors and give the community plenty of time to give feedback, write concerns down, and articulate the concerns back to them. 'We hear you' and 'your concerns have been noted, this is the next step' should be your key messages
- Use a transparent process to file objections, keep objectors informed on progress of the project, and explain this clearly in your DA or planning proposal

REPORT

CM/7.7/23.07



Subject: Harry Seidler in Bondi - Exhibition Update

TRIM No: A23/0101

Manager: Tanya Goldberg, Executive Manager, Arts, Culture and Events

Director: Ben Thompson, Director, Community, Culture and Customer Experience

RECOMMENDATION:

That Council notes the progress on the Harry Seidler in Bondi exhibition, as set out in the report.

1. Executive Summary

At its meeting in February 2023, Council endorsed the planning of an exhibition on the Harry-Seidler-designed building at 34-36 Flood Street, Bondi.

The exhibition is scheduled for 20 October to 22 November 2023, and will take place in the Waverley Library Galleries, with accompanying exhibition content also on display at Bondi Pavilion.

2. Introduction/Background

Esteemed Australian architect Harry Seidler designed a building in Waverley, located at 34-36 Flood Street, Bondi. An interim heritage order (IHO) has been gazetted for the subject property and a heritage assessment prepared recommending State Heritage listing. The IHO is subject to appeal.

At its February 2023 meeting, Council endorsed the planning of an exhibition on the Harry-Seidler-designed building at 34-36 Flood Street to be prepared in consultation with appropriate academics and the community, to promote awareness of the historical importance of the building to the Waverley community.

As per the recommendation endorsed in February, this report outlines the exhibition planning progress to date and updates Council with respect to the planned time for the exhibition.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 21 February 2023	CM/8.3/23.02	<p>That Council:</p> <ol style="list-style-type: none"> Notes that an interim heritage order to protect the Harry-Seidler-designed building at 34–36 Flood Street, Bondi, has been lodged by Council (see resolution PD/5.1/23.02). Prepares an exhibition on the Seidler-designed building, in consultation with appropriate academics and the community, to be displayed at the Bondi Pavilion to promote awareness of the historical importance of the building to the Waverley community.

		<p>3. Focuses the exhibition on the following elements:</p> <ul style="list-style-type: none"> (a) Harry Seidler's design of the building, including drawings and photographs. It should consider this building in his body of work. (b) The community use of the building as a community centre, place of worship and education facility. This may include photographs of the community use and also oral history in the form of video interviews of people who have used the building. (c) The history of the site, including the opening with HV Evatt and Malcom Fraser's visit and the prominent rabbis who have been associated with the building and community. (d) Reference other Seidler buildings in the Waverley local government area. <p>4. Officers prepare a report to Council with a planned time for the exhibition.</p>
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4. Discussion

Council's Visual Arts and Local Studies teams have commenced and progressed preparations on the Harry Seidler exhibition project. Officers have consulted with appropriate academics, the community and Seidler family in developing the exhibition plan and content.

The exhibition will explore the life and work of renowned Australian architect Harry Seidler and his significant contribution to the architecture of Sydney. Specifically, the exhibition will focus on Seidler's work at 34-36 Flood Street, Bondi, a project that exemplifies his innovative use of space, light, and form. This site has become significant in the Waverley community as both a place of worship and an education facility. The exhibition will highlight Seidler's unique approach to design, which blended his Modernist principles with a sensitivity to the local context and its meaning for the local community.

The exhibition will be laid out in Waverley Library Gallery spaces as outlined below.

The Waverley Library foyer will comprise an exhibition focusing on 34-36 Flood Street. This aspect of the exhibition will feature commissioned texts about the history, significance and impact of the site, alongside documentation of the college by Max Dupain commissioned by Harry Seidler. The space will also feature original plans and correspondence held by the Waverley Local Studies Collection.

The Waverley Library atrium will feature didactic panels selected from a large-scale touring exhibition about Harry Seidler. These panels showcase Seidler's broader body of work through plans and photographic documentation.

Further to the use of the Waverley Library Galleries, the Bondi Pavilion Atrium will showcase a pop-up exhibition with key details and images. This small pop-up exhibition will feature art prints of 34-36 Flood Street, as well as a didactic panel giving key details and promoting the Waverley Library Exhibition and content.

5. Financial impact statement/Time frame/Consultation

Financial impact statement

This project is aligned with the Waverley Library Galleries program and Bondi Story Room. As a result, the exhibition has minimal additional financial impact to existing budget allocations.

The expected total budget for the exhibition is \$6,300, with funds drawn from existing budgets.

Time frame

The exhibition is scheduled for 20 October to 22 November 2023.

To date, all image permissions are complete.

Consultation

Emeritus Professor James Weirick has been engaged as exhibition writer and curatorial consultant. As subject matter expert, Professor Weirick will author a range of exhibition related content including:

- A biography on Harry Seidler.
- A statement on the design of 34-36 Flood Street and its importance from a design perspective.
- A statement on community use of the site.

Professor Weirick will also advise on other exhibition content and materials.

Officers are also in consultation with the family of Harry Seidler and local Jewish community identities to provide further context and exhibition materials.

6. Conclusion

Officers are well progressed with planning, design and delivery of the Harry Seidler-designed building at 34-36 Flood Street, Bondi.

7. Attachments

Nil.

REPORT
CM/7.8/23.07

Subject: North Bondi Kids Pool Artwork

TRIM No: A18/0752

Manager: Tanya Goldberg, Executive Manager, Arts, Culture and Events

Director: Ben Thompson, Director, Community, Culture and Customer Experience

RECOMMENDATION:

That Council approves the Public Art Committee's recommendations that Council:

1. Does not award a commission for the North Bondi Kids Pool artwork.
2. Makes the pool wall a space for a temporary mural project to be commissioned every three to five years, alongside the commissioning of a new 'Bondi' mural above Wally Weekes Pool.
3. Adds the North Bondi Kids Pool wall to the Public Art Masterplan, ensuring that the site remains slated for permanent commission in future years.

1. Executive Summary

The report provides an overview of the recommendations put forward by the Public Art Committee for Council's consideration, on the commissioning of a new artwork along the wall of the North Bondi Kids Pool conducted as a component of Council's North Bondi Civil Infrastructure Asset Renewal project.

2. Introduction/Background

Between 2018 and 2019, Council attempted to recommission the community-made mosaic artwork on the western face of the storm water culvert at North Bondi Beach, made in the late 1980s. At that time, large sections of the mosaic were beginning to fail due to underlying concrete cancer in the culvert wall. Funds for the recommission of the artwork were incorporated as part of the overall budget for North Bondi Civil Infrastructure Asset Renewal program and Council directed officers to work with all the artists involved in the original artwork so that the original artists could provide feedback and input into the draft CAD plans for the recommissioned work.

A design workshop was held with the original artists, and they nominated their preferred mosaic specialist for the fabrication and installation of the background tiling and reinstallation of salvaged sections of the original artwork. However, inspection of the salvaged, original mosaic pieces revealed they had suffered extensive deterioration and weathering over time and were no longer suitable for use. The need to replace them added further costs to the recommission.

As the projected outgoing costs for the mosaic's recommission were twice the available budget, Council officers tested the quote in the market to ensure it was a fair and reasonable assessment of time and costs. All additional quotes indicated the likely cost for the recommission of the original mosaic would be more than double the project budget.

As an interim measure, a temporary mural by artist George Rose was commissioned along the wall to ensure no graffiti or tagging while the recommission was being assessed for viability. The George Rose mural was painted in November 2019 at the same time as the current 'Bondi' mural by artist Luke Kennedy over Wally Weekes pool.

Council considered the inflated budgetary implications of the recommission in a report on 21 July 2020 and directed officers to cease the recommission and initiate an open market call for artists interested in creating a new work for the location.

This expression of interest (EOI) process for the North Bondi Kids Pool artwork was endorsed by Council on 1 September 2020, with inclusion of a requirement to ensure that the process reached First Nations artists who have a current connection to country to propose artwork for the location. Council noted the set budget for this public artwork as \$300,000.

The EOI was open from 1 to 25 October 2020 for suitably qualified artists to submit their interest in developing a site-specific artwork for the North Bondi Kids Pool in keeping with Council's resolution and yielded 23 applications.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Operations and Community Services 1 September 2020	OC/5.3/20.09	That Council: <ol style="list-style-type: none"> Endorses the open market 'submission of interest' process for the commissioning of the North Bondi Kids Pool Wall Artwork, as detailed in this report. Includes in this process a call to the First Nations community who have a current connection to country to propose artwork for the North Bondi Kids Pool Wall symbolic of this contemporary connection. Notes that the budget for this public artwork is \$300,000.
Council 21 July 2020	CM/7.12/20.07	That: <ol style="list-style-type: none"> In consideration of the estimated and market-tested budget projection, Council does not progress the recommission of the North Bondi Mosaic Artwork Council initiates an open market request for quotation process for a new artwork to be installed on the site, as outlined in this report. Council officers prepare and submit a report to Council on the outcomes of the request for quotation process referred to in clause 2. Council officers submit a report to a future Council meeting outlining options for the most appropriate deaccessioning avenues for those remaining parts of the original mosaic artwork, comprising 112 salvaged pieces from the original artwork, currently held in

		<p>storage.</p> <ol style="list-style-type: none"> 5. Council officers ensure the detailed photographic and written documentation of the original mosaic artwork and its creation is collected and retained in Waverley Council's Local Studies Library for community access and archive 6. Council thanks the original artists for their contribution to the Waverley Community.
Council 16 July 2019	CM/7.16/19.07	<p>That Council:</p> <ol style="list-style-type: none"> 1. Recommissions the North Bondi mosaic as a restoration of the original artwork in line with guidance from the conservator. 2. Convenes a workshop with all the artists involved in the original commission so that the original artists can provide feedback and input to the draft CAD plans for the recommissioned work. 3. Ensures all intellectual property and copyright is attributed properly to the original artists in the recommissioned work. 4. Where sections of mosaic artwork, including the conjoining background tiles or individual feature pieces, need to be recommissioned, officers engage the original artists to create the work, where possible. 5. In the event that construction is delayed, makes all attempts to minimise disruption during the summer school holidays.
Council 20 November 2018	CM/7.2/18.11	<p>That Council:</p> <ol style="list-style-type: none"> 1. Proceeds with like-for-like upgrade of the North Bondi civil and coastal infrastructure including: <ol style="list-style-type: none"> (a) Full reconstruction of North Bondi Stormwater Culvert. (b) Upgrades to North Bondi Toddlers' Pool. (c) Upgrades to North Bondi Accessible Ramp to Toddlers' Pool. (d) Reconstruction of seawall adjacent to the accessible ramp. 2. Approves the project budget of \$3,500,000 including a Q1 adjustment of \$1,500,000 to cover the funding required for this financial year, with the remainder to

		<p>be included in the draft 2019–20 Capital Works budget.</p> <ol style="list-style-type: none"> 3. Undertakes a media and public awareness campaign about the intended works. 4. Notes that the North Bondi mosaic mural was installed 30 years ago with significant community participation. 5. Notes that Council officers have commenced discussions with the original artist, Lloyd Kellerman, regarding the project and the subsequent options for the art work. 6. Notes that Council officers will engage the services of an art/artefacts conservationist to survey and document the existing mural and provide recommendations on feasibility of conserving all or part of the mural. 7. Approves Council officers to work with the original artist and local indigenous community to prepare a scoping document for the commissioning of a new artwork if the full restoration is not feasible. 8. Officers refer the scoping document to the Public Art Committee.
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4. Discussion

A Project Control Group (PCG) of Council officers from Arts and Culture, Open Spaces Planning, Major Projects and Asset Management teams reviewed all 23 applications received in the open market submission process in November 2020. Eight applications were progressed to the Public Art Committee for its review and expert feedback against the project framework and the principal criteria for public art in Waverley outlined in the Public Art Policy.

The Public Art Committee recommended three proponents, Otis Carey, Djon Mundine OAM and Helen Bodycomb, be progressed to develop a detailed design for the site. Based on this recommendation, officers engaged the three proponents to each develop a site-specific design for the site. Officers took each proponent on a site visit and provided a detailed brief outlining the site requirements and set budget of \$300,000 to ensure their designs were developed within project constraints, practicalities and requirements.

Concept design proposals were received in March 2021, along with a detailed projected budgets for each respective design. These were reviewed by the Public Art Committee and then placed on exhibition for broader community consultation and feedback, in keeping with the requirements for commissioning permanent public art outlined in the Public Art Policy.

Community consultation was conducted via a Have Your Say survey from 26 March to 27 April 2021. Alongside the survey, Council also held an on-site free facepainting and sticker consultation on 15 April 2021 in Biddigal Reserve just behind the kids pool, to garner authentic feedback from kids.

The Have Your Say survey received 165 responses which were positive about all three of the proposed designs. The strongest preference was almost equal between the design proposals of Helen Bodycomb and Djon Mundine OAM. The kids' sticker feedback saw a tie of 10 stickers each being awarded to the designs by Helen Bodycomb and Djon Mundine OAM with four stickers going to Otis Carey's design.

The Public Art Committee reviewed both sets of feedback in May 2021 and discussed the merits of each concept design within the framework for public art in Waverley. Otis Carey's proposal was ceased from progression based on material sustainability and value for money. The committee recommended the remaining two proponents' concepts be progressed to a prototyping stage. The committee had concerns regarding the materiality, sustainability and colour schemes of both works and advised prototyping to test how the materials and themes of the works would work on site.

In June 2021, Sydney went into an extended period of lockdown due to the COVID-19 pandemic which halted the recommended prototyping. Over this period of lockdown, construction shutdown and supply chain shortages, neither officers nor artists were able to attend site visits, arrange fabrication and installation of prototypes. The prototyping process recommenced in November 2021.

Adhering to sector best practice, a quote was sought from each artist to cover the cost of materials for making and installing their prototype piece, alongside an artist fee to deliver the prototyping stage of work.

The quotes received for the prototyping material costing revealed a substantial discrepancy between the two designs and for one design raised concerns regarding budget should that work be commissioned in full.

Helen Bodycomb's design prototype quote was \$30,000. Major Projects officers clarified the cost of materials quoted with the artist who confirmed their accuracy due to the nature of the chosen materials and the labour required. Should that design have been awarded the commission, its projected cost would be almost one million dollars, that is, three times the budget available for the project and larger than the cost for the recommission of the previous mural that Council ceased due to its projected expenditure.

Major Projects and Arts and Culture officers reconvened the project PCG who noted Ms Bodycomb's concept was unviable for commission based on the budget available for the project. The Public Art Committee was briefed on the discrepancy between the two quotes on 21 February 2022 and informed that Ms Bodbycomb's concept was unviable due to the projected budget.

While the committee conceded that Helen Bodycomb's design proposal was not viable, the committee was not resolved on concerns held regarding the other design concept by Djon Mundine OAM with respect to the suitable materiality, sustainability, light refraction and heat retention of that design proposal.

The committee recommended that the prototyping not be progressed for Djon Mundine's current design proposal and instead the artist be offered the opportunity to resubmit an altered concept with modifications to the colour palate, design and proposed materials. Such were the extent of the alterations requested that officers drafted a new concept design brief for Djon Mundine and requested a new concept design for the site, alongside the payment of a concept design.

The Public Art Committee met on-site at the North Bondi Kids pool with artist Djon Mundine OAM on 31 October 2022. The artist declined to undertake a redesign, and instead presented a prototype of his original design to the committee. His presentation outlined the conceptual summary of the design which referred to the specific location of North Bondi in pre-colonisation. The concept design cited to lagoons of the North Bondi area as well as little fish and whale sharks that once frequented Bondi Bay. The concept's materials featured heavy black colours and mirrored reflective cut circles.

Mundine had engaged a specialist through UNSW to run heat retention testing on the colour scheme. However, none of the heat retention data or information was provided or available for the committee to review. Following the presentation, the committee discussed the merit of the proposed concept and

agreed that it was a beautiful design that was conceptually robust. It was the committee's consensus that while a beautiful artwork concept, it was not appropriate or suited to the site due to the reflective materials and heat retention issues the work would cause.

The Public Art Committee subsequently recommended that none of the artwork concepts procured through the market expression of interest process be commissioned for the site of the North Bondi Kids Pool.

At the Public Art Committee's meeting held on 6 March 2023, committee members engaged in a robust discussion about the best options for the North Bondi Kids Pool Wall. The committee endorsed the option that the site of the North Bondi Kids Pool wall becomes a space for a temporary mural project that coincides with the commissioning of the next temporary 'Bondi' mural at the adjacent Wally Weekes Pool.

The committee's recommendation is that new mural project should have a lifespan of three to five years in keeping with the lifespans of the murals by George Rose and Luke Kennedy currently on the North Bondi Kids Pool and adjoining wall over the Wally Weekes Pool.

The Public Art Committee's further recommendation is that the site of the North Bondi Kids Pool is inserted into the Public Art Masterplan to be considered and commissioned at a later date.

5. Financial impact statement/Time frame/Consultation

The amount of \$300,000 allocated to the North Bondi Kids Pool Artwork was uncoupled from the North Bondi Civil Infrastructure Asset Renewal Capital Works Budget and allocated to the Public Art Capital Works Budget due to the protracted commissioning process. The current amount unspent in the allocated funds for the commission after concept development fees already paid to artists is \$292,000.

Should Council endorse the Public Art Committee's recommendation for a temporary mural project for the commissioning of two new murals over the Kids Pool and the Wally Weekes pool, \$60,000 will be allocated from the remaining funds.

Remaining project funds remain in the public art budget within the Capital Works ledger. These funds will be allocated to works currently under commission in accordance with the Public Art Masterplan. Site 4 and Site 5 in the masterplan are current: the Whale Dreaming and Bondi Mermaids public art works.

Should Council approve the site of the North Bondi Kids Pool to be inserted into the masterplan, it will be commissioned under the Public Art Capital Works budget at a later time—noting that the Capital Works ledger allocates \$100,000 biannually for the commissioning of permanent public art in Waverley.

6. Conclusion

It is recommended Council approves the Public Art Committee's recommendation that none of the concepts arising from the open market EOI process be commissioned for the North Bondi Kids Pool and instead host another temporary mural for a period of three to five years along with the 'Bondi' mural at the Wally Weekes pool.

It is recommended that Council insert the site of the North Bondi Kids Pool into the Public Art Masterplan for commission at a later date.

7. Attachments

Nil.

REPORT
CM/7.9/23.07

Subject: Float to Survive - Outcomes

TRIM No: A23/0196

Manager: Adam Hassan, Executive Manager, Customer Experience and Communications

Director: Ben Thompson, Director, Community, Culture and Customer Experience

RECOMMENDATION:

That Council:

1. Notes the outcomes of the 'Float to Survive' water safety campaign, as set out in the report.
2. Shares the results with the Federal Government for further national consideration.

1. Executive Summary

In the summer of 2022-2023, 'Float to Survive', a beach safety campaign led by Council and Randwick City Council was delivered to educate the community and visitors on the importance of floating to avoid drowning: The campaign was a joint effort to increase community awareness of the 'Float to Survive' message and research its efficacy over the Summer period. Results of the campaigns impact were measured by Professor Rob Brander from the UNSW Sydney Beach Safety Research Group.

Results of the campaign were positive with the majority of survey respondents responding that:

- They were able to float in the ocean (90%).
- Found the message easy to understand (90%).
- Supported promotion of the message throughout Australia (85%).

Notably, results were consistent with people who had previous surf lifesaving experience and those without.

The research included a pre- and post-survey method to capture the existing (pre-campaign) and learned knowledge from respondents across the Randwick and Waverley Council local government areas at the conclusion of the campaign.

2. Introduction/Background

In August 2022, Surf Educators International (SEI) approached Randwick City Council and Waverley Council seeking support for a pilot study for a new 'Float to Survive' Campaign. SEI is dedicated to reducing drowning rates around the world. The campaign looks to reduce the possibility of people drowning by teaching them one simple skill: to float to survive, a skill that can be adapted to all water safety initiatives worldwide.

A collaborative partnership was proposed between Randwick and Waverley councils in support of the UNSW Beach Safety Research Group to test the message over the 2023 summer period (December 2022 to April 2023) and provide the results to the Federal Government for further national consideration.

The 'Float to Survive' message was promoted alongside and to complement the traditional beach safety message of Surf Life Saving NSW's 'always swim between the red and yellow flags' and the rock fishing safety campaign.

Over the summer period of 2022-2023, the campaign took place along with the associated research activities led by Professor Rob Brander at the UNSW Sydney Beach Safety Research Group.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 18 October 2022	CM/7.12/22.10	<p>That Council:</p> <ol style="list-style-type: none">1. Endorses a pilot of the 'Float to Survive' water safety campaign in collaboration with Randwick City Council.2. Notes the \$8,000 budget is allocated from the existing operations budget.3. Officers prepare a report to Council on the outcome of the pilot.

4. Discussion

In-depth detail on the beach safety campaign's efficacy and results are set out in the evaluation report attached to this report.

5. Financial impact statement/Time frame/Consultation

Nil.

6. Conclusion

Following an intensive 'Float to Survive' campaign in collaboration with Randwick City Council and the UNSW Sydney Beach Safety Research Group, there has been a significant and measured success in recall of the lifesaving message for the best way to survive in the water. Council officers will produce a collaborative media release with Randwick City Council in spring/summer 2023 to advertise key findings from the attached report. By sharing findings with the community during this period, we will continue to raise awareness of the message to 'Float to Survive' as we observe an increase in beaches visits following the Winter season.

The results will also be shared with the Federal Government for further national consideration.

7. Attachments

1. UNSW Beach Safety Research Group, Float to Survive Evaluation Report [↓](#) .



Float to Survive Evaluation Report

Results from an evaluation of the
Randwick City and Waverly Council Summer
2022/2023 Float to Survive Campaign



**UNSW Beach Safety
Research Group**

Report prepared for Randwick City and Waverley Councils by the UNSW Beach Safety Research Group, May 2023. This project was jointly funded by Randwick City and Waverley Councils.

Principal Contributors:

Professor Robert Brander, William Koon, and Dr. Amy Peden.

Float to Survive Core Graphics:

Randwick City and Waverley Council

Suggested Citation:

Brander RW, Koon W, Peden AE (2023) Float to Survive Evaluation Report, UNSW Beach Safety Research Group, Sydney.

Acknowledgments:

The UNSW Beach Safety Research Group would like to thank Randwick City Council, Waverley Council, Lake Macquarie City Council, Federal Member for Kingsford Smith Matt Thistlethwaite, Bruce Hopkins, Ken Holloway, Samuel Cornell, Josh Farr, Grace Park, Grace Ayton, Surf Life Saving Australia, and Surf Life Saving New South Wales.

Executive Summary

A beach safety campaign with the message Float to Survive was trialled in Sydney's Randwick City Council and Waverley Council Local Government Areas (LGA) in the summer of 2022/2023. The purpose of this campaign was to promote floating as a safety action to take for those who find themselves in distress when swimming or bathing in the ocean. The campaign was disseminated by the Councils using a variety of methods and an independent evaluation of the educational effort was conducted by researchers from the UNSW Sydney Beach Safety Research Group. The evaluation employed online surveys of Randwick and Waverley residents before and after the campaign and beachgoers at popular beaches within these LGAs to assess public response to the campaign and its' effectiveness.

In general, the majority of survey respondents reported that they were able to float in the ocean (90%), found the message easy to understand (90%) and supported promotion of the message throughout Australia (85%). These results were consistent between people with and without previous surf lifesaving experience. People were more likely to be supportive and enthusiastic about Float to Survive after they saw the campaign.

Float to Survive could be improved by incorporating additional text and information relating to what a person should do after floating, such as signaling for help, and why floating would result in a positive outcome. It should also be promoted in conjunction with the 'swim between the flags' message as it represents a follow-on safety message for when people do find themselves in distress in the water.

Some concerns were raised about the applicability of the message given that not all people can float, and that floating is not always possible or practical in all surf conditions. There were also concerns regarding difficulty in comprehending the message by those with a non-English speaking background. These concerns support increased efforts in teaching people of all ages and backgrounds, particularly at-risk groups, how to float and swim.



UNSW Beach Safety Research Group

1. Introduction and Background

Coastal drowning continues to be a significant problem in Australia (Koon, 2023). Surf Life Saving Australia's (SLSA) most recent National Coastal Safety Report identified 141 unintentional drowning deaths along the Australian coast in the 2021/22 financial year, well above the 10-year average of 122 drowning deaths (SLSA, 2022). In New South Wales, 55 unintentional drowning deaths were recorded in the coastal environment, the largest number of any Australian state or territory (SLSA, 2022).

Swimming is the leading activity prior to coastal drowning in Australia, implicated in 29% of all drowning deaths in the 2021/22 financial year (n=41) (SLSA, 2022). On beaches, strong and narrow offshore flowing rip currents (Castelle et al., 2016) are a particularly significant risk factor for coastal drowning, as they have been involved in 22% of all unintentional fatal drownings in the Australian coastal environment over the last 10 years. This proportion is likely to be even higher with a further 33% of cases having unknown rip current involvement (SLSA, 2022).

Several key safety public messages have been promoted in Australia to motivate beachgoers to make safe decisions when they go to the beach. The primary message has been to 'swim between the flags' which encourages beachgoers to swim between the red and yellow flags on beaches patrolled by professional lifeguards or volunteer surf lifesavers, and in some cases, both. Studies have shown that the vast majority of Australians are aware of this message (Uebelhoer et al., 2022). However, it is estimated that less than 5% of Australian beaches are actively patrolled by lifeguards/lifesavers (SLSA, 2022) and of those that are patrolled, many are done so only seasonally and do not include popular swimming times in the early morning and late evening.

Many unpatrolled beaches are also easily accessible, close to holiday accommodation, and popular tourist destinations (McKay et al., 2014). Despite being well aware of the 'swim between the flags' message, many people actively choose to swim at unpatrolled beach

locations (Uebelhoer et al., 2022). SLSA recently released a Summer Coastal Drowning Report (SLSA, 2023) and reported 54 coastal drowning deaths over the 2022/23 summer, of which 100% occurred at unpatrolled beaches and 43% were related to rip currents.

Other safety messages have been promoted over the years in Australia that attempt to take into account the issue of swimming at unpatrolled beaches, outside of the red and yellow flags, and the rip current hazard. These include '*No flags, no swim*', '*If we can't see you, we can't save you*', '*To escape a rip, swim parallel to the beach*', '*If you get caught in a rip current, know your options*', and '*The Think Line: stop, look, plan*'. However, the effectiveness of these messages and associated education campaigns have yet to be fully assessed.

1.1 The Float to Survive program

One of the key messages promoted in Australia and globally in regards to the rip current hazard is that people should float if caught in a rip current as this action conserves energy and allows the person in trouble to assess their situation and signal for help. Floating and calling for help has traditionally been common safety advice provided to swimmers and bathers in a variety of waterway environments.

Organisations such as the Royal National Lifeboat Institution (RNLI) in the United Kingdom have heavily promoted a 'Float to Live' campaign (Royal National Lifeboat Institution, 2023), as a drowning prevention measure that is based on research (Barwood et al., 2011; 2016; 2018).

In Australia, the not-for-profit organisation Surf Educators International (SEI) recently developed a Float to Survive education campaign that was adapted from the RNLI 'Float to Live' campaign. SEI is led by Bruce Hopkins, President of the Australian Professional Ocean Lifeguards Association (APOLA) and a high-profile Waverley Council Lifeguard thanks to the reality television show Bondi Rescue (Warton & Brander, 2017). The Float to Survive

campaign aims to align with the Australian Water Safety Strategy 2030 aspirational goal of reducing drowning by 50% and aspires to be adopted for all waterways (Australian Water Safety Council, 2021).

On 23 August and 30 September 2022, a group of representatives from Randwick City Council, Waverley Council, SEI, SLISA, Surf Life Saving New South Wales (SLS NSW) and the UNSW Beach Safety Research Group (UNSW BSRG) convened with Federal MP for Kingsford-Smith, Matt Thistlethwaite, to discuss piloting and evaluating a dedicated Float to Survive water safety campaign in Australia. It was decided that in the first instance, the campaign would be trialled solely in the Randwick City and Waverley LGAs during the summer of 2022/2023. Based on the Australian Bureau of Statistics 2016 census, these LGAs have resident populations of 141,000 and 67,000 respectively and have some of the most visited beaches in Australia, primarily Bondi Beach in Waverley and Coogee Beach and Maroubra Beach in Randwick.

1.2 The 2022-2023 Float to Survive campaign

The Float to Survive campaign was launched by Randwick City and Waverley City Councils on 1 December 2022 and was promoted alongside, and complementary with, the traditional beach

safety message 'swim between the red and yellow flags'. The campaign developed core graphics that were utilised in promotional materials including a YouTube video hosted on the Randwick City Council channel. The message was communicated through outdoor advertising, including at bus stops and digital displays at beaches, Council eNewsletters and social media (Council websites, Facebook, Instagram), and cinema advertising at the Randwick Ritz theatre. An independent mural was also painted along the promenade at Bondi Beach during the summer (photo below). A full description of the promotional campaign is given in Table 1. In some mediums, such as the YouTube video, the Float to Survive message included the following text:

Five steps to float:

- Keep calm and control your breathing;
- Lean back;
- Extend your arms and legs;
- Gently rotate your arms and legs in a circular motion;
- Signal for help with your hand if you can.

Promotion of the campaign continued throughout the summer over various periods and in some cases, extended into autumn.



Mural along the Bondi Beach promenade (photo: R Brander).

1.3 Media coverage

A media release was sent out by Randwick City and Waverley Councils several days prior to the official campaign launch on 1 December 2022 and resulted in significant media coverage that continued throughout the summer. Overall, the Float to Survive campaign was covered in 115 separate media mentions including 98 online and print newspapers, 16 television items and 23 radio items. Some of the more notable media coverage included a Channel 9 News story on 30 November 2022 and a feature story in the Sydney Morning Herald on 1 December 2022.

1.4 Evaluation aims and objectives

The UNSW Beach Safety Research Group was asked to conduct an independent evaluation of the Float to Survive campaign. This involved conducting online surveys of residents within the Randwick City Council and Waverley Council LGAs both before

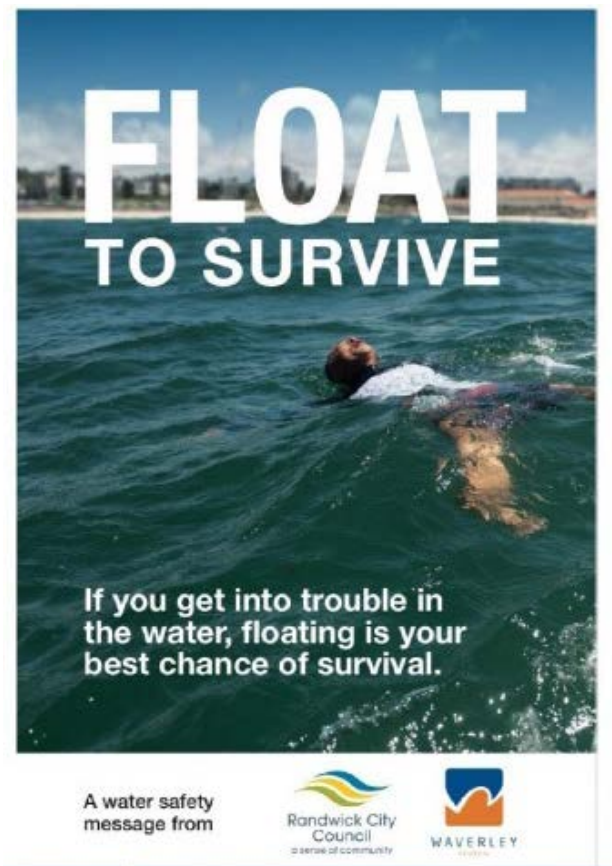
and after the campaign had run. Surveys were also conducted in-person during the campaign at popular beaches within both LGAs.

The primary aim of this evaluation was to assess whether the Float to Survive campaign was successful in improving recognition, understanding and recall of the message by the general public and beachgoers. Secondary aims included an evaluation of attitudes and opinions towards Float to Survive as a water safety message and to see if the campaign had altered public/beachgoer self-reported knowledge and behaviour in relation to how to react if they found themselves in trouble in the water.

The ultimate objective of the evaluation was to provide an evidence-based platform to assess whether the Float to Survive message should be promoted on a wider spatial scale in Australia.

Table 1. Promotional material and approaches used for the Float to Survive campaign by Randwick City Council (RCC) and Waverley Council (WC) from 1 December 2022.

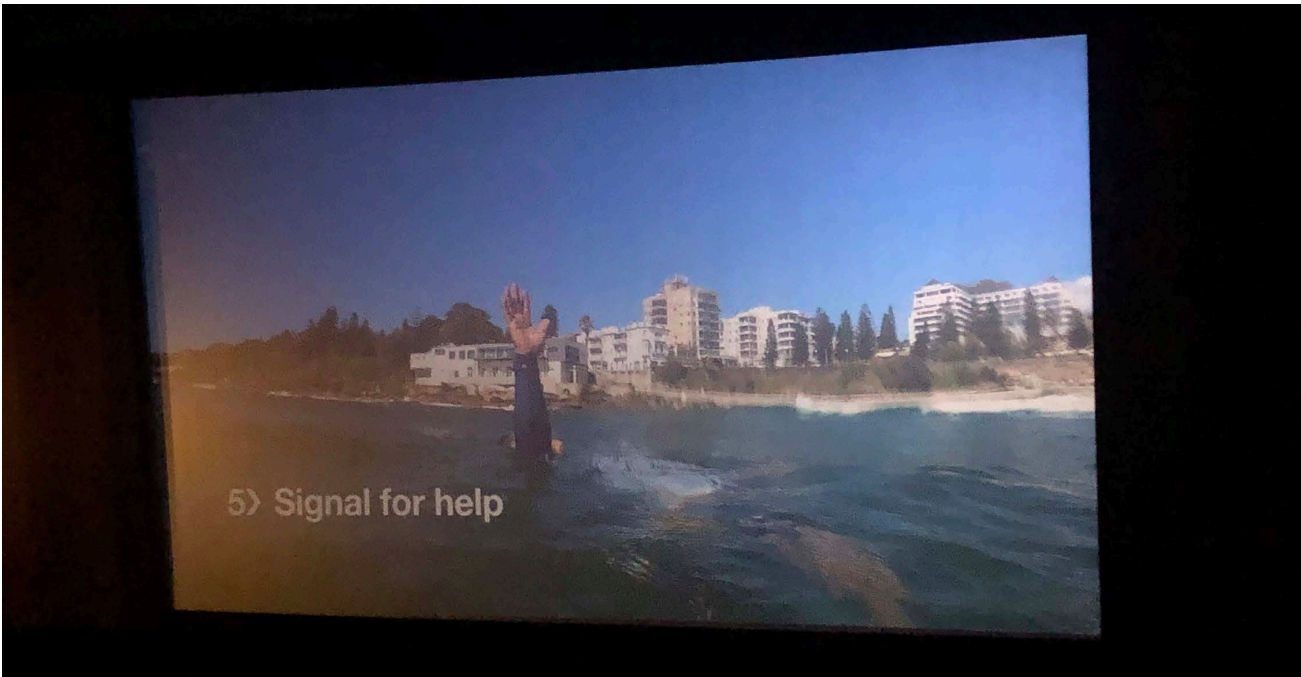
Activity	Council	Start Date(s)	End Date(s)	Description
30 second YouTube Video	RCC/WC	1/12/2022	Ongoing	2k views as of May 2023
Randwick eNews	RCC	1/12/2022	28/2/2023	eNewsletter
Waverley Weekly	WC	1/12/2022	23/2/2023	eNewsletter
Council Website	RCC	1/12/2022	28/2/2023	Web banners
Council Website	WC	1/12/2022	28/2/2023	Home carousel banner
Council social media	RCC	1/12/2022	28/2/2023	FB and Instagram posts
Council social media	WC	1/12/2022	23/2/2023	FB and Instagram posts
Bus stop posters	RCC	3/1/2023	7/2/2023	Core graphic
Cinema ad – Randwick Ritz	RCC	18/12/2022	31/1/2023	30 s video shown pre-movies
Digital display ad	RCC	1/12/2022	28/2/2023	Coogee and Maroubra Beach
Cinema ad - Flickerfest	WC	20 /1/2023	29/1/2023	30 s video shown pre-movies
Scene Magazine	RCC	13/3/2023	31/3/2023	Distributed to 60,000 homes
Mural – Bondi Beach	WC	6/2/2023	Ongoing	On Bondi esplanade wall



Core graphics for Float to Survive campaign, supplied by Randwick City and Waverly Councils.



Float to Survive display on digital sign at Coogee Beach (Photo: W Koon).



Float to Survive cinema ad shown at the Ritz Cinema in Randwick (Photo: W Koon).

2. Evaluation Methodology

This section describes the methods employed across the Float to Survive campaign evaluation. Data collection involved the creation and dissemination of Pre-Campaign (PRE) and Post-Campaign (POST) online surveys of residents of the Randwick City Council and Waverley Council LGAs. Additionally, a short in-person survey (BEACH) was administered at Bondi, Coogee, and Maroubra Beaches during the Float to Survive campaign. Copies of these surveys are provided in Appendix A.

All surveys were limited to respondents aged 18 years or older and were approved by the UNSW Sydney Human Research Ethics Panel under Project #HC22776.

2.1 Survey development and recruitment

The PRE and POST surveys were distributed using Qualtrics online survey software. The PRE survey consisted of 9 primary questions (Appendix A) and took approximately 3-5 minutes to complete. The POST survey consisted of 11 primary questions and 19 questions in total if respondents answered ‘Yes’ to Q. 9 ‘Did you see or hear about the Float to Survive beach safety message promoted this summer?’ (Appendix B). Depending on the response to Q.9, the POST survey took approximately 3-10 minutes to complete.

Links to the online URLs for the PRE surveys were promoted by Randwick City and Waverley Councils via eNewsletters, news items on websites and social media posts between 15 – 29 November 2022. A

similar approach was taken for the POST surveys following the end of summer by Randwick City and Waverley Councils between 1 – 12 March 2023. The BEACH surveys intended to capture a large sample size in a short period of time and were designed to be short in length and consisted of 7 questions (Appendix C) and took approximately 1-2 minutes to complete. BEACH surveys were conducted at Maroubra Beach (Randwick City LGA) on February 11 2023, Coogee Beach (Randwick City LGA) on February 18th 2023, and Bondi Beach (Waverley LGA) on February 25th, 2023 using a paper-based survey.

To increase participation in the surveys, respondents were offered the chance to enter a draw to win one of five \$100 Coles/Myer gift vouchers.

2.2 Data analysis

Data were cleaned and analysed in SPSS V27 statistical software. Using postcode, the PRE and POST surveys were cleaned to ensure only respondents residing within the Waverley and Randwick LGAs were included. Postcodes used for each LGA are as depicted in Table 2. No postcode cleaning was required for the BEACH surveys as responses were included regardless of the respondents’ residential postcode. However, numerous respondents chose not to indicate their postcode.

Table 2. Postcodes used in the analysis by local government area (LGA).

Local Government Area	Postcodes
Randwick City Council	2021, 2031, 2032, 2033, 2034, 2035, 2036, 2052
Waverley Council	2022, 2024, 2026

3. Results and Discussion

This section presents and discusses results from the evaluation surveys. PRE and POST survey results are shown together for questions which appeared in both surveys, results of the BEACH survey are presented in a separate section owing to the different data collection methodology involved. Selected quotes by respondents in open answer questions are shown within the report proper and a full list of open answer responses is provided in Appendix D.

3.1 PRE and POST survey comparisons

A total of 719 people responded to the PRE survey across the Randwick City Council and Waverley Council LGAs. Of these, 85.3% resided in the Randwick City Council LGA, a reflection of the greater population within the Randwick City Council.

A total of 242 people responded to the POST survey across the Randwick and Waverley LGAs. Of these, 73.6% resided in the Randwick LGA. Responses were likely lower in the POST survey across the Randwick and Waverley LGAs due to survey fatigue and potential confusion regarding the differences between the PRE and POST surveys.

3.1.1 Respondent demographics

Almost three quarters of the PRE and POST survey respondents were female (PRE: 70.5%; POST: 73.6%; Figure 1) and approximately a quarter were male (PRE: 28.8%; POST: 24.8%). Although survey responses show a bias towards females, this is typical of survey-based research which often sees a higher response rate among females compared to males.

Responses from the PRE and POST surveys were received across all age ranges, with the largest proportion of respondents to both being aged 36-45 years (25.6% and 25.2%, respectively; Figure 2).

As the Float to Survive campaign and message was presented only in English, which may pose problems for those with lower levels of English, both surveys asked respondents if they spoke a language other than English at home. Just 13.5% and 14.5% of the PRE and POST surveys indicated that they did.

Australia has significant volunteer surf lifesaving and professional lifeguard services, who are responsible for thousands of rescues at beaches every year. To understand the opinions about the Float to Survive message from those with surf lifesaving experience, respondents were asked if they had been, or were currently, a member of a Surf Life Saving Club. Approximately a quarter of respondents from both the PRE and POST surveys answered ‘Yes’ (24.8%; and 25.2%; respectively).

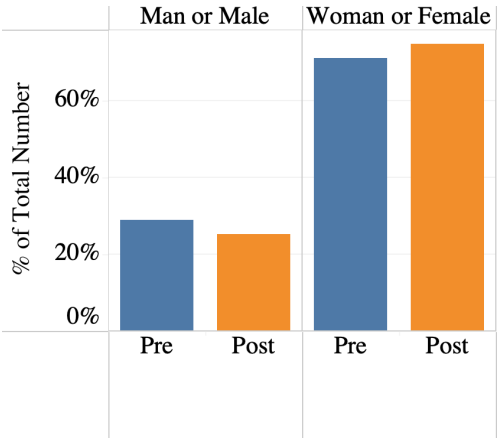


Figure 1: Gender comparison PRE and POST survey

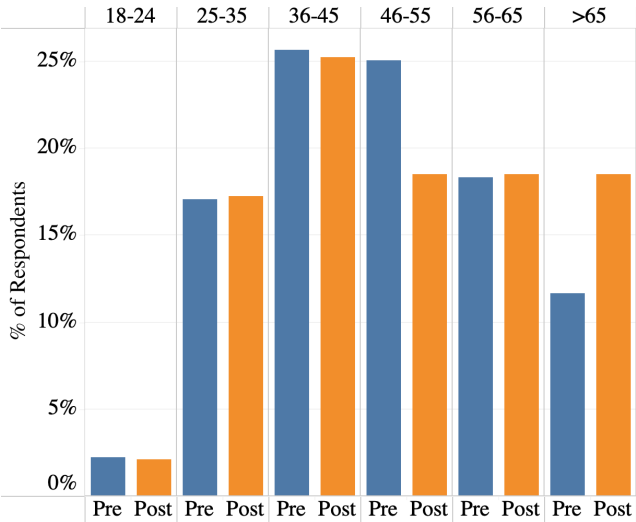


Figure 2: Age group comparison PRE and POST survey

3.1.2 Ability to float

To gauge the efficacy of the Float to Survive message, survey respondents were asked if they were able to float in the ocean. The majority of both PRE (94.0%) and POST (92.1%) surveys self-reported being able to float in the ocean (Figure 3A).

A lower proportion of respondents who indicated they spoke a language other than English at home indicated they could float in the PRE (88.7%) and, in particular, the POST survey (77.1%). Only eight respondents of the PRE survey indicated they did not know what the term ‘float’ meant, and all of these indicated they spoke English at home.

Respondents who indicated that they could float in the ocean were then asked how comfortable they felt floating in the ocean (Figures 3B). Both the

PRE and POST surveys yielded similar responses with over half of respondents indicating they were very comfortable and about a quarter of respondents indicating they were moderately comfortable with floating in the ocean.

Respondents who indicated they spoke a language other than English at home were less likely to report feeling either very (PRE 44.3%; POST 40.0%) or moderately comfortable (PRE: 27.8%; POST 11.4%) floating in the ocean compared to those who spoke English, although a higher proportion of those who spoke a language other than English reported feeling moderately comfortable floating in the ocean in the PRE survey (27.8%) compared to the POST.

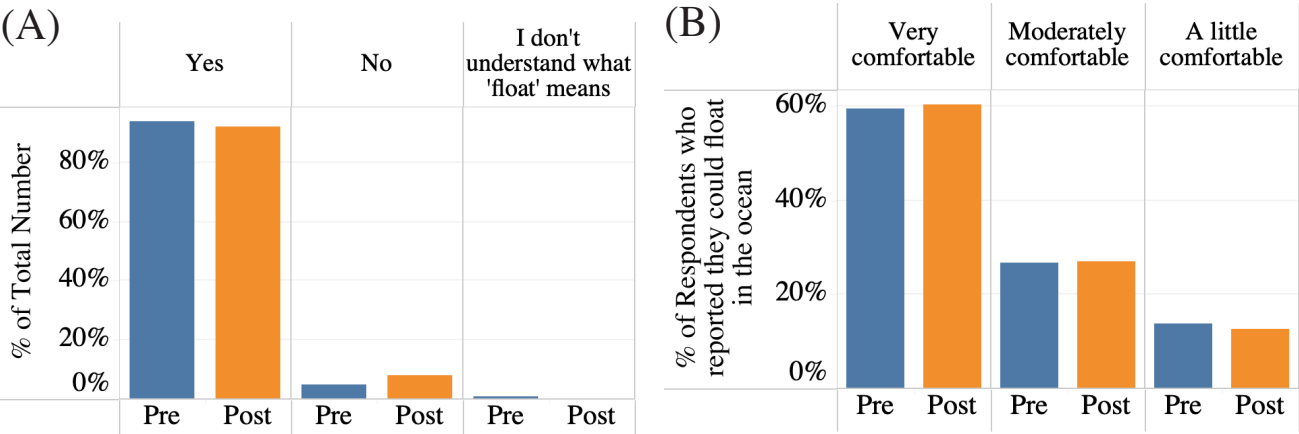


Figure 3: (A) % of total respondents that self-reported they could float in the ocean ; (B) Comfort level floating in the ocean among those who self-reported they could float.



3.1.3 Familiarity with beach safety messages

In order to gauge public familiarity with common beach safety messages, respondents of the PRE survey were presented with a list of common beach safety messages described in Section 1 and were asked which of the messages they were familiar with or had heard before (Figure 4). ‘Swim between the red and yellow flags’ was the most familiar beach safety message (99.3%), followed by ‘to escape a rip, swim parallel to the beach’ (75.7%) and ‘no flags, no swim’ (62%). Despite the survey being conducted prior to the launch of the Float to Survive campaign, 28.1% PRE respondents stated they had previously heard of the Float to Survive message. This is likely related to previous print, radio and television news media given to the Float to Survive message, in particular promotion carried out by Surf Educators International (SEI).

In order to directly assess the effectiveness of the promotion of the 2022/2023 Float to Survive campaign, respondents to the POST survey were given the same list of safety messages and were asked which one’s they had seen or heard about during the summer (Figure 4). While ‘Swim between

the red and yellow flags’ was still the most commonly reported beach safety message by respondents (85.1%), Float to Survive was the second most commonly recognised message, with 54.1% of respondents indicating they had seen or heard it over the summer period (Figure 4) – an increase of 26% from before the campaign had been launched.

Of interest to beach safety practitioners, neither of the recent rip current public messaging campaigns by Surf Life Saving Australia (SLSA) - ‘If you get caught in a rip current, know your options’ and ‘The Think Line: Stop, Look, Plan’ - had a high degree of recall by either PRE or POST survey respondents (Figure 4).

The final question of the PRE survey asked respondents if they thought Float to Survive should be promoted as a beach safety message. Almost two-thirds of respondents (63.7%) indicated ‘Yes’ (Figure 5). There was no difference in the response to this question between respondents who indicated they were currently, or had previously been, a member of a Surf Life Saving Club (‘Yes’ = 64.6%) and respondents who were not (‘Yes’ = 63.4%).

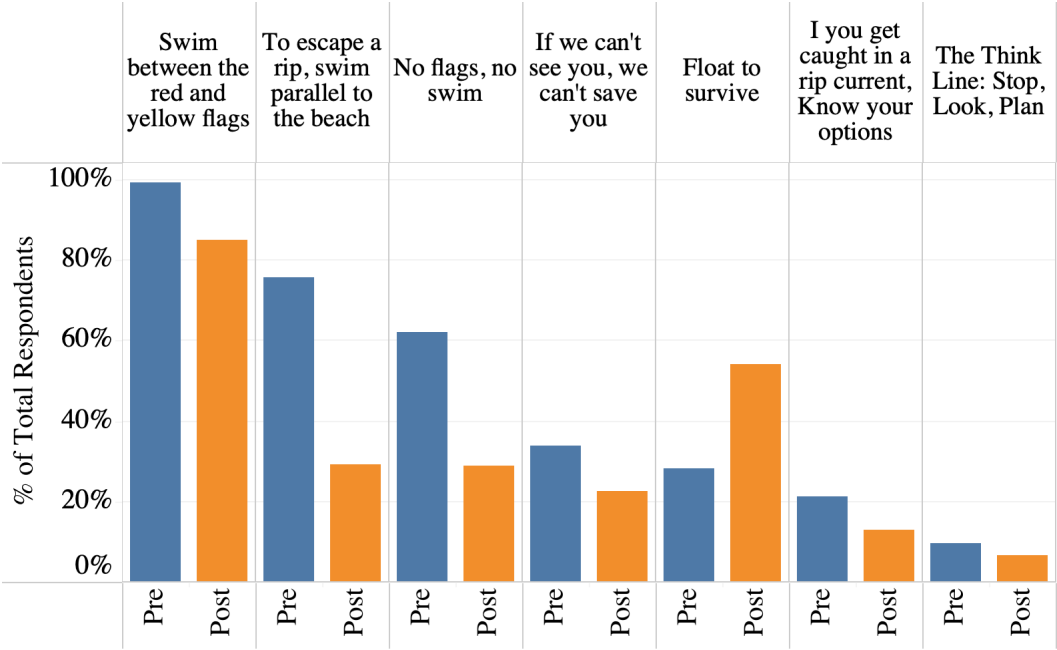


Figure 4: Familiarity of PRE and POST Float to Survive campaign survey respondents with common beach safety messages.

Respondents who indicated they spoke a language other than English at home were less likely to think Float to Survive should be promoted (59.8%) and more of this cohort were unsure (36.1%).

Respondents were then asked if they would like to comment further regarding their opinion about Float to Survive as a beach safety message. Selected responses are provided in Table 3 and are grouped thematically.

As evident by the majority of positive responses to the message, many respondents expressed enthusiasm about Float to Survive. Many others were supportive of the message, but felt that it should be promoted with additional information including how to signal for help and why floating helps for survival (Table 3). It should be noted that while ‘signal for help’ was promoted in the Float to Survive YouTube video, it did not appear in the core graphic which was promoted widely. Others suggested that it should be promoted alongside existing beach safety messages such as ‘swim between the flags’. Some respondents expressed concerns about the fact that

not everyone can float, that floating can be difficult in energetic surf conditions, and that the message should be translated into different languages with context (Table 3). Others expressed the opinion that there were already too many beach safety messages being promoted. A full list of responses is provided in Appendix D.

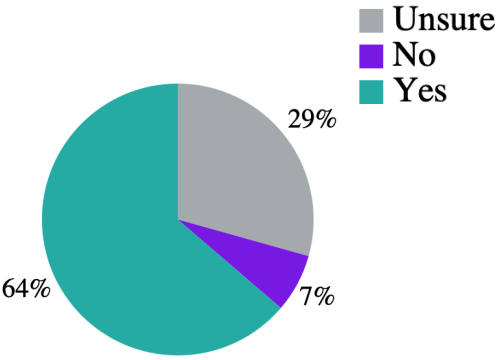


Figure 5: Responses to the question ‘Do you think Float to Survive should be promoted as a beach safety message?’ in the PRE survey.

Table 3: Selected free text responses about Float to Survive as a beach safety message. Responses are grouped thematically. All responses can be found in Appendix D.

Positive responses about Float to Survive:
<i>“Learning how to float is extremely important and requires very little energy so you don’t tire easily.”</i>
<i>“I think it’s a very simple message and lots of people would be able to float. Great idea.”</i>
<i>“I’ve never heard this saying before, but I like it. If people knew how to float were confident in their ability to do so, there would be so many fewer issues with people panicking and getting into trouble”</i>
Suggestions for improvements by providing additional information:
<i>“Floating sounds very passive and it’s not obvious to me how I make it back to shore safely if all I do is float. Is the idea that lifeguards will notice me?”</i>
<i>“It is a simple and clear phrase which should be easily understandable. Discussion around the benefits/logic of floating when in ‘trouble’ would give added understanding.”</i>
<i>“Should be paired with raise your hand for help. Otherwise surf lifesavers won’t know there is help required.”</i>

Table 3 continued...

Concerns about ability to float and fear:
<p><i>"I think this message only really works for people who can already swim."</i></p> <p><i>"I'm all for it although I have friend who is not naturally buoyant"</i></p> <p><i>"I'm a weak swimmer and very uncomfortable floating in the ocean because I'm scared. I would be scared that if I floated, I wouldn't be seen and could float further out into the ocean'."</i></p>
Use with other beach safety messages and strategies:
<p><i>"Is floating enough? I think it's part of the beach safety message, but should be used in combination with swimming between the flags and if we can't see you we can't save you."</i></p> <p><i>"Much better to focus on swimming abilities. Floating can take you further away from shore very quickly, resulting in panic. Also you aren't watching the ocean when you're floating."</i></p>
Concern with regards to tourists, multicultural communities and children:
<p><i>"Just unsure how this would be understood by overseas visitors or people who don't swim often. Panic as they floated might be a problem"</i></p> <p><i>"..For too long the assumption is everyone speaks English. There should be 1. Multilingual lifesavers who sue their languages 2. Multilingual announcements on the beach complemented by prominent multilingual signage 3. It should be compulsory for airlines to play a water safety video before landing to advise the rules (swim between flags, float to survive, or whatever."</i></p> <p><i>"You would need images/clips to show what the slogan means. A lot of people that get into trouble are from overseas so you should consult those non-English and non-ocean knowledgeable groups on how best to get the message across"</i></p> <p><i>"Good campaign, but it should be explained in a way that kids and those who are learning English can understand."</i></p>
Negative responses about Float to Survive:
<p><i>"We're talking about the ocean. The waves etc make that impossible. It doesn't make sense."</i></p> <p><i>"When out in the surf among breaking waves, floating is not really an option."</i></p> <p><i>"Float to survive on its own feels a bit vague. Under what conditions would you float to survive? Is it specifically if caught in a rip? Floating is also not a way to attract a rescuer's attention, so feels a bit counter-intuitive."</i></p>

3.2 Exposure to the Float to Survive Campaign

Respondents to the POST survey were asked how often they went to an ocean beach in the Randwick City or Waverley Council areas over the 2022/2023 summer. In general, respondents were frequent beachgoers with 70.1% saying that they visited the beach 1-2 times per week or more frequently (Figure 6).

Respondents to the POST survey were asked if they had seen or heard the Float to Survive beach safety message being promoted over summer. Those who responded 'No' or 'Unsure' were then directed to the final question of the survey: 'Do you think Float to Survive should be promoted as a beach safety message', which is discussed later in Section 3.2.5.

In the POST survey, 60.3% of respondents indicated they had seen the message (Figure 7). When explored as a proportion of all respondents per LGA, a higher proportion of Randwick City Council LGA residents had seen or heard the Float to Survive message than Waverley Council LGA residents (Figure 7).

3.2.1 Where, how, and how often did they see the message?

All respondents who said they had seen or heard the Float to Survive message during the summer were then asked further questions relating to the Float to Survive campaign. First, respondents were asked how or where they saw it promoted. Respondents were given a list of dissemination methods (Table 1) and could choose any options that were relevant, as they may have seen or heard the message via multiple channels. As shown in Figure 8, respondents of the POST survey most commonly saw or heard the Float to Survive message via social media (39.3%), followed by newsletters/e-news (29.8%) and on-beach digital information screens, which were only available at Coogee Beach and Maroubra Beach in Randwick City Council.

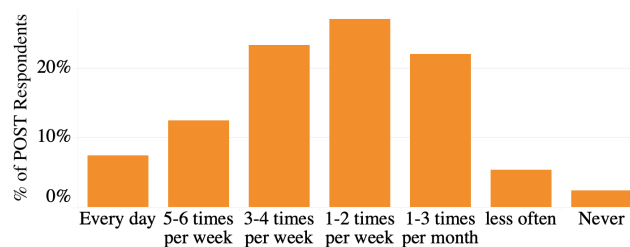


Figure 6. Frequency of ocean beach attendance in Randwick and/or Waverley LGAs over summer by respondents to the POST Float to Survive campaign survey.

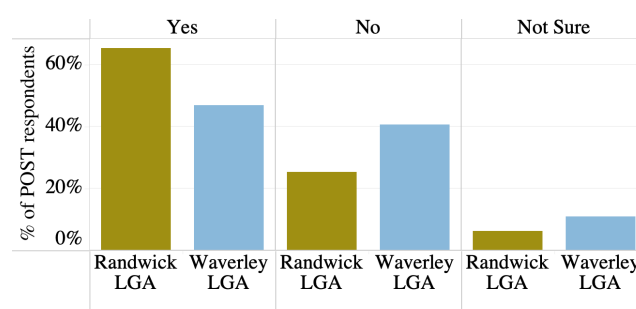


Figure 7. Responses to the POST survey question 'Did you see or hear about the Float to Survive message promoted this summer.'

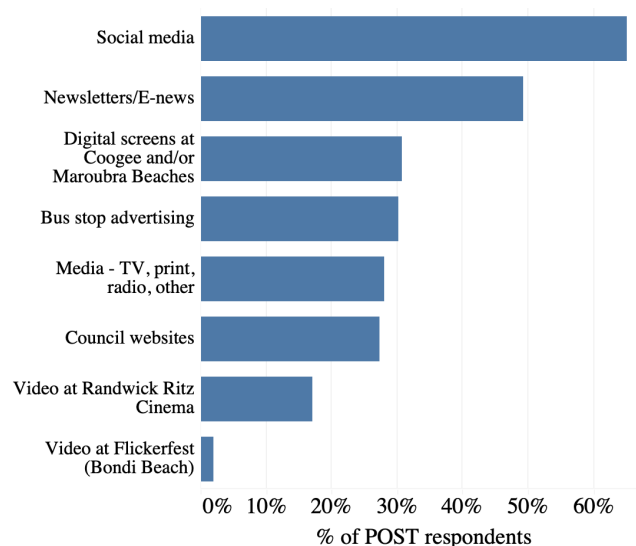


Figure 8. Promotional outlets where the Float to Survive message was seen and/or heard about during the summer by respondents of the POST survey.

Respondents who had seen the Float to Survive message were then asked how many times they saw the message during the summer. Approximately two-thirds (66.4%) recalled seeing the message between 1-9 times (Figure 9). By LGA, a larger proportion of Waverley residents indicated they saw or heard the Float to Survive message only once over the summer, when compared to the Randwick LGA. Randwick LGA residents were more likely than Waverley LGA residents to report having seen or heard the message a few times, many times and a lot (Figure 9).

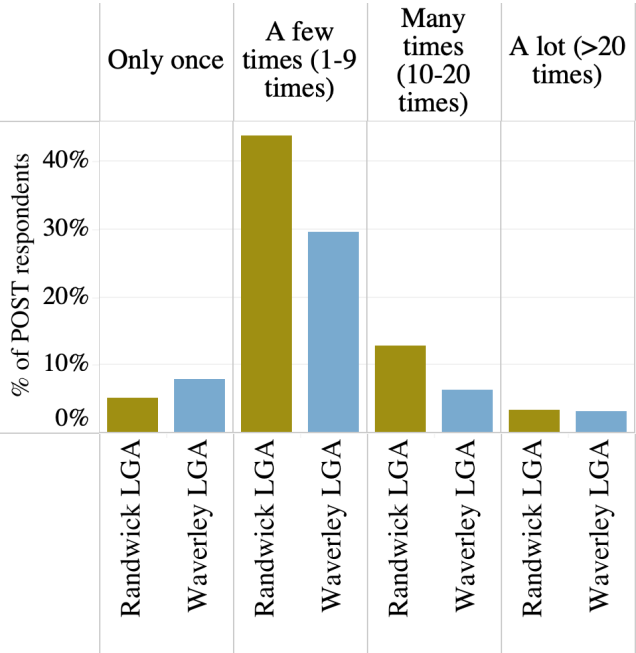


Figure 9. Number of times that respondents to the POST survey reported having seen or heard about the Float to Survive message during the summer.

3.2.2 Was Float to Survive ‘easy to understand’?

Respondents who recalled seeing the Float to Survive message were then asked if they thought the message was ‘easy to understand’ and the vast majority (90.4%) responded that it was. In general, those respondents with previous surf life saving experience were more likely to think that the message was easy to understand (62.3%) compared with those with no surf lifesaving experience (51.9%).

Respondents who indicated that they spoke a language other than English at home were less likely (45.7%) to think the message was easy to understand compared to English speakers (56.0%).

Those who answered this question were invited to provide further comment on their answer if they wanted to. Selected free text responses are thematically grouped and presented in Table 4. Not surprisingly, the majority of comments supported the notion that the message was easy to understand, but some responses provided valuable insights into how the message could be improved, particularly in terms of providing greater information about how to float and in a way that is clearer for inexperienced swimmers and non-English speakers (Table 4). Many of these themes build upon those from Table 3. Of note, one respondent suggested that the core graphic/video of the campaign could be improved by having the man shown floating rescued in order to show a positive outcome for floating to survive (Table 4). A full list of responses is provided in Appendix D.

Table 4. Selected responses regarding the ease of understanding of the Float to Survive campaign.

Simple message and easy to understand:
<i>“It is a simple message that is easy to remember”</i>
<i>“Saw it with a photo and was pretty clear”</i>
<i>“Float to Survive is a clear message for all types of water”</i>
<i>“Yes it was very simply and effectively presented”</i>
<i>“It tells people what to do. Great message. Swim between the flags doesn’t help if you’re stuck in a rip.”</i>
Easy to understand, but concern around clarity of how floating was communicated:
<i>“I thought the float message was very easy to understand however the directions on how to float (positioning of the body) was not as clear”</i>
<i>“Should have basic tips on how to float, a lot of people find difficulty in being able to relax and float in moving water”</i>
Concern about message recall, inexperienced swimmers and non-English speakers:
<i>“Issue is not if its easy to understand. Issue is will people think of it when panicking in water”</i>
<i>“It is for me but less so for people who aren’t comfortable in the ocean and with swimming”</i>
<i>“I understand it, but people with non-English backgrounds might not”</i>

3.2.3 Did you 'like' the Float to Survive message?

Respondents to the POST survey who recalled seeing the Float to Survive campaign were then asked if they 'liked' the Float to Survive message with 85.6% saying that they did. Respondents with previous surf lifesaving experience had a slightly higher proportion of respondents who liked the Float to Survive message (55.7%), as opposed to those without surf lifesaving experience (50.3% liked it).

People who spoke a language other than English were only slightly less likely to report liking the Float to Survive message (51.4%), than those who only spoke English (51.7%).

Those who answered this question were invited to provide further comment on their answer if they wanted to. Selected free text responses are thematically grouped and presented in Table 5. While most of the comments were positive and indicated a preference for floating rather than swimming as a survival strategy, some concerns were again raised in relation to the Float to Survive message over-simplifying real world scenarios and not being an option for those who can't float. A full list of responses is provided in Appendix D.

Table 5. Selected responses regarding whether the respondent 'liked' the campaign.

Liked it for a variety of reasons:
<i>"It made me feel like I know what to do if I was in trouble in the water"</i>
<i>"It cleared up what to do in a rip"</i>
<i>"Good simple advice and easy to remember"</i>
<i>"Great message!! It will save lives. No point telling people who are stuck in a rip and can't swim to swim between the flags or swim parallel to the beach. They're already in trouble. They need to float to survive."</i>
<i>"It was reassuring to hear that floating is enough! If I were caught in a rip and thought I needed to swim out of it, I would be more likely to panic"</i>
<i>"I teach kids to swim, and floating to survive is a message and action we practice. For example, swim and roll. If you are tired, out of breath, etc, roll on to your back."</i>
<i>"It was a good discussion point with my 11 year old son, we practiced floating together a couple of times"</i>
Concerns:
<i>"It oversimplifies by forgetting that people will try to self rescue, will then panic and will forget to float (despite floating being an excellent strategy)"</i>
<i>"Panic can preclude the idea of floating and if a poor swimmer, floating isn't easy - and there are some people who find floating difficult"</i>
<i>"I feel it's counter intuitive - if you're in trouble in the surf you wouldn't just want to 'float' away ...surely you'd want to wave your arms and attract attention...?"</i>
<i>"Doesn't leave much hope for those who can't float. I know how I am meant to float but I have never been successful in actually floating so to keep seeing that apparently the only way to survive is by doing something I know I have never had success with doesn't help me to relax"</i>
<i>"Too many different messages about beach safety - I would prefer a single minded focus on "swim between the flags" the message of beach safety gets ignored when lost in multiple messages transmitted"</i>
<i>"It has a bit of ick factor that I'm not sure young people or young males would relate to."</i>

3.2.4 Should Float to Survive be promoted? Nationally?

Similar to the PRE survey (Figure 5), POST survey respondents were asked: ‘Do you think Float to Survive should be promoted as a beach safety message?’

87.1% of the POST survey respondents thought that Float to Survive should be promoted, an increase of 23.4% from the PRE survey.

These results were similar for respondents who had previous surf lifesaving experience (82%) and those that did not (84%). A high proportion of respondents who indicated they spoke a language other than English at home also supported promotion of the message (85.7%), an increase of 25.9% from the PRE campaign survey.

The POST survey respondents were told that the Float to Survive message was only promoted in the

Randwick City Council and Waverley Council LGAs during the summer and were asked if they thought the message should be promoted more widely throughout Australia. The majority (86.3%) agreed that it should be promoted more widely.

Selected free text responses on wider promotion of Float to Survive as a safety message are presented in Table 6. While the majority of responses were supportive and no reasons were given specifically why Float to Survive should not be promoted nationally, similar thematic concerns emerged in relation to considering multiple audiences and providing more detail if the message was to be expanded (Table 6). Concerns about not everyone being able to float were also raised as was the potential for the new message to confuse people given that many other beach and water safety messages exist (Table 6). A full list of responses is provided in Appendix D.

Table 6. Selected responses regarding promotion of Float to Survive as a beach safety message.

Support for promoting nationally:
<p>“Why not. Plain English, easy to remember. It’s a no-brainer.”</p> <p>“Easy to remember and very helpful”</p> <p>“This is so important because your first impulse is to fight the situation instead of floating”</p> <p>“Brilliant message and applicable to all water situations. Swim between the flags doesn’t save lives once people are in trouble in the water.”</p> <p>“If just one lost of life can be prevented, it would be worthwhile.”</p> <p>“If it is effective, it should be used everywhere”</p> <p>“Yes if it’s a proven strategy”</p>
Concerns about promoting nationally:
<p>“When I see people get into trouble they are often not locals. I wonder how easily it is to get this message out broadly.”</p> <p>“I’m not sure it’s the answer to safety in the water...personally I find it difficult to float in the ocean and it’s quite disorientating!”</p> <p>“Again - I feel like it needs some addition like “stop drop roll” where it encourages floating before exhaustion and cognitive decline in panic”</p> <p>“Yes if it’s a proven technique to survive, but can be confusing if other messages are also promoted (e.g. swim parallel)”</p> <p>“NOT EVERYONE CAN FLOAT ‘ – I even heard teens at the Ritz saying they would drown as they cannot float”</p>

Table 6 continued...

Positive responses suggesting improvement to primary message:
<p><i>“Great initiative - more info to know what to do while floating would be good... Put arm up? How to relax body & stay calm? Calling out for help? How to navigate waves - holding breath, turning head away etc? Advice on not getting a big mouthful of seawater that causes coughing & spluttering - the ultimate panicker?”</i></p> <p><i>“Float to Survive is a terrific easy to understand message and it is the best safest thing to do if you are in difficulty in the water. However, I think a lot of people funnily enough don’t know how to actually float! Learning to swim is of course a necessity however floating should be taught too.”</i></p> <p><i>“Just needs a sub line after the main line (FTS) to be a bit more specific.”</i></p> <p><i>“Maybe add ‘you will be rescued’, ‘wave your arms’, ‘keep your mouth closed’, ‘don’t try and swim back to beach.’”</i></p> <p><i>“I didn’t get the message about what to after floating, so that could be communicated better.”</i></p>
Float to Survive as part of a more wide-reaching campaign:
<p><i>“It’s not just beaches - the number of drownings is shocking this year. The float to survive should only be one aspect of a multicultural/lingual broadly disseminated messaging of a kind mentioned before.”</i></p> <p><i>“Great to see Councils putting out safety messages. All Councils should get behind this campaign.”</i></p> <p><i>“It’s good but would make more sense to see it intertwined with other surf life saving messages about patrolled beaches, swimming between flags and maybe some common sense things that would prevent people from getting into a bad situation to begin with.”</i></p>
Suggestions for further promotion:
<p><i>“I swim in a pool regularly including Speedo at Bondi 2xs per wk. The 333 bus should promote this message plus other clear picture signs on Campbell Pde.”</i></p> <p><i>“I’d take it a step further and run a campaign reminding everyone to take a floatation device e.g. life jacket, boogie boards etc. with them when they go swimming in the ocean or in bays.”</i></p> <p><i>“Needs more visibility. Especially for casual beach goers or tourists, the signage wasn’t adequate.”</i></p>
Message effectiveness:
<p><i>“I have not swum at a Sydney beach this summer, but while snorkelling at Lord Howe Is December 5, 2022, I got caught in a rip. I remembered the advice, floated and was able to swim on my back across the rip to shore.”</i></p>
Criticism of Float to Survive:
<p><i>“Panic can preclude the idea of floating and if a poor swimmer, floating isn’t easy – and there are some people who find floating difficult.”</i></p> <p><i>“NOT EVERYONE CAN FLOAT – I even heard teens at the Ritz saying they would drown as they cannot float.”</i></p>

3.2.5 Recall of the message in the water

The main aim of the Float to Survive campaign is to save lives for those who find themselves in distress in the water. While it is not possible over a short-time period to assess this aim, POST survey respondents were asked if they had found themselves in trouble in the water at the beach during the summer and if

they did, whether they recalled the Float to Survive message. Only 13 respondents (9.1%) who answered this question reported getting into trouble in the water. Eleven of the 13 (84.6%) indicated that they recalled the message when this happened. However, it was not clear if it actually helped them in that situation (Figure 14).

3.3 On beach survey

3.3.1 Respondent demographics

A total of 366 people participated in the face-to-face hard copy surveys conducted at beaches (BEACH) during the Float to Survive campaign. The majority were conducted at Maroubra Beach (37.7%) and Coogee Beach (29.8%) in the Randwick City Council area. A third (32.5%) were obtained from Bondi Beach in Waverley Council. Of the total respondents, 63.7% were female. As shown in Figure 10, the largest proportion of respondents were aged 25-34 years, accounting for nearly half (48.9%) of the total sample. Most respondents lived in Australia (89.1%); 4.3% were from the United Kingdom and 1.2% each were from Canada and the Netherlands.

The BEACH survey asked participants if they had heard of the Float to Survive message over the summer and most had not (Figure 11). By beach, a slightly larger proportion of respondents at Bondi reported seeing the Float to Survive message for the first time on the day of the survey (6.7%), as opposed to respondents at Coogee (4.6%) and Maroubra (3.6%). A slightly higher proportion of respondents at Maroubra Beach (15.2%) indicated they had seen or heard the message some other time compared to respondents at Coogee Beach (12.8%) and Bondi Beach (8.4%). The same proportion of respondents at Bondi and Coogee Beaches indicated they had not seen or heard of the message (80%), which was higher than Maroubra Beach respondents (75.4%).

The most common location to see the Float to Survive message was bus stop ads, followed by media and Randwick Council promotion (Figure 12). By beach, just 5.5% of respondents at Coogee Beach indicated they had seen the digital screens, while 4.3% of Maroubra Beach respondents reported seeing them.

BEACH survey respondents were asked if they liked the Float to Survive message and if they thought the Float to Survive message should be promoted. In both cases approximately four out of five people surveyed liked the message (80.9%) and thought it should be promoted (80.1%).

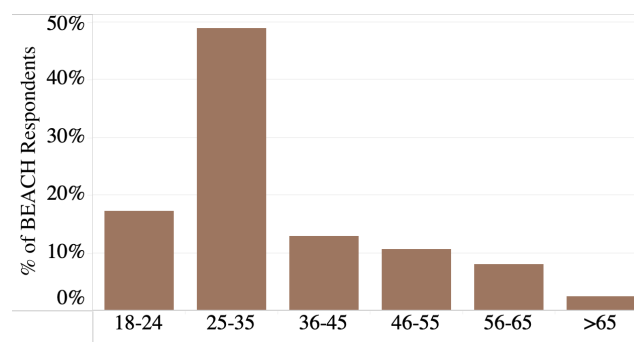


Figure 10. Age group of BEACH respondents

■ No have not heard it this summer
 ■ Seen or heard 'Float to Survive' some other time
 ■ Seen or heard 'Float to Survive' today
 ■ Not sure

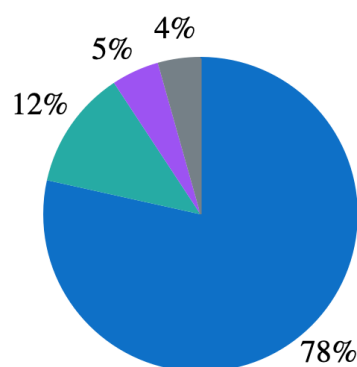


Figure 11. Awareness of the Float to Survive Campaign among BEACH survey respondents

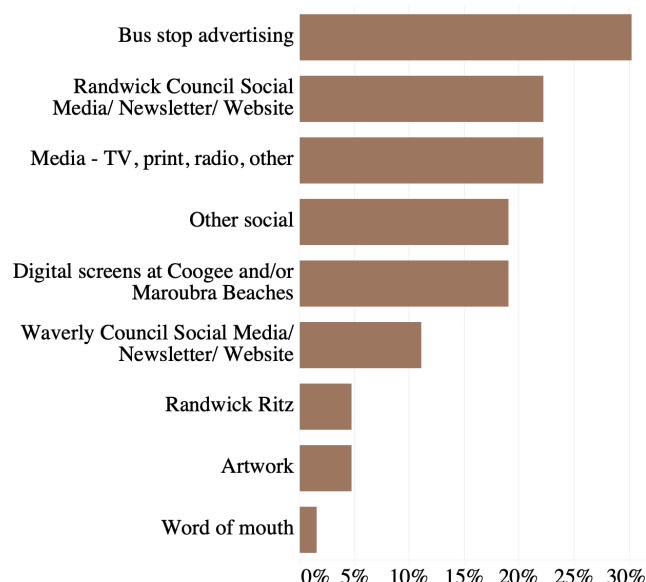


Figure 12. Mediums by which Float to Survive message was seen or heard – BEACH Survey

4. Summary and Recommendations

This study conducted an independent evaluation of the Float to Survive beach safety message and campaign that was developed and trialled in the Randwick City Council and Waverley Council LGAs in the summer of 2022/2023. The primary aim of the evaluation was to assess whether the Float to Survive campaign was successful in improving recognition, understanding and recall of the message.

A secondary aim included an evaluation of attitudes and opinions towards Float to Survive as a water safety message and to see if the campaign had altered public/beachgoer self-reported knowledge and behaviour in relation to how to react if they found themselves in trouble in the water.

Results of this evaluation have shown that the Float to Survive message was received positively overall by the public and beachgoers, but there are areas where the message might be improved. The evaluation also yielded insights into the efficacy of the delivery of the Float to Survive campaign that will assist in the future promotion of this and other beach and water safety campaigns in general.

4.1 Acceptance of the Float to Survive message

The key tenet behind the Float to Survive message is an ability to float. This evaluation has shown that over 90% of surveyed Randwick City and Waverley Council residents are able to float with 80% feeling either very or moderately comfortable with floating in the ocean.

Prior to the campaign, approximately 65% of surveyed residents thought the message should be promoted and this increased to 87% for those who saw the campaign, suggesting that exposure to the campaign improved people's acceptance and enthusiasm for the message.

For those residents who reported seeing the campaign, 90% said they found the Float to Survive message easy to understand while approximately 85% liked it and thought it should be promoted throughout Australia. A positive response was also expressed by beachgoers surveyed in person with 80% liking the Float to Survive message and suggesting that it should be promoted. Importantly, the Float to Survive message was endorsed by the large cohort of respondents who had surf lifesaving experience.

4.2 Improvements and concerns

Based on feedback from surveyed Randwick City and Waverley Council residents this evaluation has also identified several ways that the Float to Survive message could be improved as well as some concerns.

A key suggestion was that the campaign is largely a standalone message that would benefit from additional information incorporated into the message and/or image graphic relating to what a person should do after they float, such as signalling for help and why floating would result in a positive outcome. It was also suggested that Float to Survive should be promoted in conjunction with the '*swim between the flags*' message.



Some concerns were raised about the applicability of the message given that not all people can float and that floating is not always possible or practical in all surf conditions. There were also concerns regarding the potential confusion of having too many water safety messages as well as the difficulty in comprehending the message by those with a non-English speaking background.

4.3 Campaign promotion and effectiveness

The campaign run by Randwick City and Waverley Council was successful in promoting the Float to Survive message as evident by the significant increase in respondents who reported having seen the message compared to other safety messages. While the most common beach safety message before and after the campaign was 'swim between the red and yellow flags', Float to Survive increased from the fifth to the second most common beach safety message seen by respondents during the summer. Furthermore, 60% of Randwick City and Waverley Council respondents saw the campaign compared to only 3.8% of survey respondents in areas that did not have the campaign.

This evaluation has shown that most residents of Randwick City Council and Waverley Council who reported seeing the Float to Survive campaign did so through Council eNewsletters and social media suggesting that these might be the best media for future promotions in other LGAs and communities. Only 17% of beachgoers surveyed at beaches in the Randwick City Council and Waverley Council LGAs reported having seen the campaign. Those that did see the campaign reported having previously seen it mostly on bus stop advertising. However, the low number of beachgoers who had seen the campaign might have been related to the fact that the beach surveys were conducted after bus stop advertising promoting Float to Survive in the Randwick City Council LGA had finished and the fact that Waverley Council did not use bus stop advertising in their campaign. The low recall of having seen the Float to Survive message on digital sign displays at Maroubra

and Coogee beaches suggests that this method may not be as effective at communicating information as assumed. Waverley Council did not utilise digital sign displays at beaches to promote Float to Survive.

Although a small sample size, it is encouraging that 11 of the 13 survey respondents who indicated they had seen/heard the message during the summer and also found themselves in trouble in the water during the summer recalled the Float to Survive message in that situation.

4.4 Limitations of the evaluation

This evaluation had several limitations. Both the PRE and POST surveys were disseminated and promoted through Council eNewsletters and social media, potentially reaching a resident audience who regularly read this material as opposed to residents who do not. Residents who engage with this material were therefore more likely to see information about Float to Survive that was promoted on these channels during the summer, which may have biased the results of the POST survey. Results of the online surveys may therefore not be a completely accurate representation of the general Randwick City Council and Waverley population.

This is evident from the different results of the POST survey which showed that 60% had seen the campaign compared to the BEACH survey where only 17% had reported seeing it, although the latter represented a range of visitors from outside of the Randwick City Council and Waverley LGAs. Another limitation is that as the surveys were anonymous, it was not possible to match responses of people who may have done both the PRE and POST surveys.

Finally, it should be acknowledged that it is not possible in such a spatially and temporally limited campaign and the short evaluation period to quantify any impact of the Float to Survive message or campaign in terms of reducing the incidence of drowning.

Conclusions and Recommendations

Based on the findings of this evaluation, the following major conclusions and recommendations regarding the Float to Survive message and campaign are presented in no particular order:

Float to Survive is an easy to understand and well received water safety message that has public support to be promoted nationally across Australia.

The Float to Survive message could be improved by incorporating a secondary message, or additional information, advising what to do after floating, such as signalling for help, and why floating will help result in a positive outcome.

Future Float to Survive graphics should incorporate an outcome to the floating action, such as a lifeguard, surf life saver or surfer coming to rescue.

More research, including focus group sessions with various communities and demographic groups, should be conducted to understand the best way to promote Float to Survive (and other safety messages) effectively.

The Float to Survive message should be translated with appropriate context into other languages.

The Float to Survive message, when used in the context of beaches, should be promoted in conjunction with 'swim between the red and yellow flags'.

Future promotion of the Float to Survive message should focus on social media platforms and on public transport visuals.

People of all ages and background should be encouraged to learn how to float and swim and be given greater opportunities to do so.

Appendices

Available for download by clicking on each link.

[Appendix A: Pre-Float to Survive Campaign Survey](#)

[Appendix B: Post-Float to Survive Campaign Survey](#)

[Appendix C: In-person BEACH Float to Survive Campaign Survey](#)

[Appendix D: Complete qualitative responses to open answer questions](#)

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UNSW Beach Safety Research Group

REPORT CM/7.10/23.07



Subject: Tender Evaluation - Curlewis Street Streetscape Upgrade - Construction Services

TRIM No: A23/0250

Manager: Rodhan Haughton, Acting Executive Manager, Major Projects

Director: Shane Smith, Acting Director, Assets and Operations

RECOMMENDATION:

That Council:

1. Treats the tender evaluation attached to the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. The tender evaluation contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.
2. Declines to accept any of the tenders for construction services for the Curlewis Street Streetscape Upgrade, in accordance with section 178(1)(b) of the *Local Government (General) Regulation 2021*.
3. Declines to invite fresh tenders or applications as referred to in section 178(3)(b)–(d) of the *Local Government (General) Regulation 2021*, as Council has tested the market and received four conforming tenders.
4. In accordance with section 178(3)(e) of the *Local Government (General) Regulation 2021*, authorises the General Manager or delegate to enter into negotiations with the top two ranked tenderers with a view to entering into a contract for the construction services, as these tenderers scored highly and had quality submissions, with the issues of price inclusions and project staging to be clarified during negotiations.
5. Authorises the General Manager or delegate to complete negotiations and execute all necessary documentation to finalise the matter.
6. Notifies unsuccessful tenderers of the decision in accordance with section 179 of the *Local Government (General) Regulation 2021*.

1. Executive Summary

The purpose of this report is to seek Council's approval to decline all tenders received for the Curlewis Street Streetscape Upgrade and to directly negotiate with the two preferred tenderers for head contracting services, as recommended by the Tender Evaluation Panel (TEP).

2. Background

Curlewis Street is a key road within the Waverley local government area, linking Bondi Beach to Old South Head Road. The street has a mixture of medium density residential and commercial buildings that support the daily needs of residents as well as providing amenities to people visiting the area.

Curlewis Street serves as a local commercial strip at Glenayr Avenue, Gould Street and at the western end as well as serving a major transport route for 'beach to bay' movements.

The public domain requires urgent road infrastructure upgrades to the road pavement, footpaths, stormwater drainage, and streetlighting. This project involves a streetscape upgrade for the entire street with the objective of renewing existing infrastructure, promoting active transport, improving safety, and updating material finishes to enhance the sense of belonging for all users.

A key element of the project is to formalise the existing link for active transportation by incorporating a dedicated and separated two-way bike path for approximately 700 m, and a shared path for approximately 160 m at the western end of the Project where spatial constraints do not allow for a separated bike path. The bike path, which is aligned with the 2013 Waverley Bike Plan and endorsed by Council and Transport for NSW (TfNSW), seeks to encourage and improve active transport in the area.

The project scope is not only to renew existing assets but also incorporate improvements and upgrades to the overall streetscape such as additional tree planting and landscaping, stormwater upgrades, new street lighting, new paving in commercial areas, renewed footpaths in residential areas etc.

3. Scope of Tender

The successful contractor will be engaged as the head contractor for the works and will be responsible for engaging all necessary subcontractors.

The scope of the project includes several key upgrades aimed at enhancing the functionality and aesthetic appeal of Curlewis Street.

These include:

- Upgrade of Curlewis Street road corridor between Campbell Parade and Old South Head Road; establishing a new separated two-way bike path from Campbell Parade to Wellington Street and a new shared path between Wellington Street and Old South Head Road.
- Activities associated with the demolition and construction of the project elements, including but not limited to, kerb and gutter, footpath, street lighting, road pavement, stormwater, trees, landscaping, paving, traffic signals, line marking etc.
- Coordination with different parties and authorities for the works, including but not limited to TfNSW, Ausgrid, Sydney Water and telecommunications companies for any adjustments to existing, relocation or construction of new services, etc.
- Supply or salvage, and install of all relevant hard and soft landscaping, including but not limited to, street signage, streetlight poles, wayfinding signage, pavers, trees, planting etc.
- Setting out, supply and application of new paved roads and road marking materials.

The project scope has been divided into the following separable portions (SP) to assist in a staged delivery:

- SP1 – Curlewis Street, between Glenayr Avenue and Campbell Parade (excluding SP6).
- SP2 - Curlewis Street and Campbell Parade intersection works.
- SP3 – Curlewis Street and Glenayr Avenue intersection works.
- SP4 – Curlewis Street north, between Glenayr Avenue and Old South Head Road.
- SP5 – Curlewis Street south, between Glenayr Avenue and Old South Head Road.
- SP6 – Curlewis Street, fronting 140-142 Curlewis Street.

4. Reason for Tender

An open RFT offered the best opportunity to test the market for a road related project of this scale and complexity.

5. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Traffic Committee 23 February 2023	TC/V.01/23.02(2)	<p><i>Council adopted the recommendation below.</i></p> <p>That the Council Officer's Proposal be adopted subject to the addition of a new clause 4 such that the recommendation now reads as follows:</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Approves the installation of traffic devices, signs and line marking in Curlewis Street, between Campbell Parade and Old South Head Road, Bondi Beach, as shown in Attachment 1 of the report (excluding traffic signals at Old South Head Road, Glenayr Avenue, and Campbell Parade). 2. Delegates authority to the Executive Manager, Infrastructure Services, to modify the designs should further amendments be required. 3. Notes that: <ol style="list-style-type: none"> (a) The traffic signal designs will be submitted to Transport for NSW for approval, with any required design and signage changes being approved by Transport for NSW. (b) Council has already undertaken two rounds of consultation on the concept designs and incorporated changes based on the feedback received. (c) After signage and linemarking approval, the project's review of environmental factors (REF) will be emailed to Councillors for their feedback, five days prior to public exhibition, as per the Councillor Consultation Approval Process. Public exhibition of the REF will be subject to Councillor feedback, in line with the Councillor Consultation Approval Process. (d) The General Manager, under delegation, will consider the REF outcomes and feedback from the public exhibition to determine whether the project will proceed. <p>(a) Council will proceed to tendering for construction services should the General Manager determine that the</p>

		<p>project proceed.</p> <p>4. Conducts a road safety and movement audit once the cycleway has been completed and in operation for six months.</p>
<p>Strategic Planning and Development Committee</p> <p>2 August 2022</p>	<p>PD/5.4/22.08</p>	<p>That Council:</p> <ol style="list-style-type: none"> 1. Notes that 69% of respondents to the community consultation on the Curlewis Street Streetscape Upgrade were supportive of the overall proposal. 2. Endorses Option 1, as set out in the report, at the eastern end of the project, for the bike path to be located on the northern side of Curlewis Street between Gould Street and Campbell Parade. 3. Endorses Option 1, as set out in the report, at the western end of the project, which includes the removal of the slip lane from Old South Head Road into Curlewis Street, subject to confirmation of the traffic impacts and support from Transport for NSW. 4. Progresses to detailed design, noting the following will be addressed in development of the design: <ol style="list-style-type: none"> (a) Continue to review the design to minimise impacts to parking loss, and where possible include offset parking on nearby streets. (b) Review the design to minimise shared paths where possible. (c) Advocate for improved connectivity of the bike path (e.g. onto Birriga Road and O'Sullivan Road) with both Transport for NSW and Woollahra Council. (d) Review the number and extent of localised narrowings of the bike path surrounding retained trees. (e) Continue to update key stakeholders of design changes as the detailed design phase progresses. (f) Provide more information to the community about how and why Curlewis Street was selected for a two-way separated bike path. (g) Assesses the impact of the proposed Wellington Street pedestrian crossing on traffic movements and congestion in Wellington Street and Curlewis Street, especially at peak times.

		<p>(h) Considers the entry to Curlewis Street at Old South Head Road to ensure vehicular safety.</p> <p>5. Notes that traffic-related design elements will be developed further and presented to the Waverley Traffic Committee for review after completion of detailed design, with subsequent consideration by Council.</p>
Council 17 May 2022	CM/7.10/22.05	<p>That Council:</p> <ol style="list-style-type: none"> 1. Approves the Curlewis Street Streetscape and Cycleway Upgrade concept design attached to the report for 28 days' public exhibition. 2. Notes that the community consultation report will be circulated to Councillors following the exhibition period with an update on the revised concept design, in accordance with Step 5 of the Councillor Engagement Process for Capital Works Projects. 3. Notes that traffic-related design elements will be presented to the Waverley Traffic Committee for review, with subsequent consideration by Council. 4. Notes that Transport for NSW has granted Council \$165,000 in funding to develop the design and a further \$835,000 for the construction of the cycleway. 5. Notes that officers have applied to Transport for NSW for an additional \$2,000,000 grant funding for the construction of the cycleway.
Council 15 September 2020	CM/5.2.1/20.09	<p>That Council:</p> <ol style="list-style-type: none"> 1. Approves the concept design for a temporary pop-up cycleway along Curlewis Street between Campbell Parade and Old South Head Road as documented in Attachment 1 (Curlewis Street Pop-up Cycleway for August TC), subject to detailed design. 2. Delegates authority to Executive Manager, Infrastructure Services, to modify the design following preparation of detailed plans by TfNSW with input from Council officers. 3. Notes that Transport for NSW: <ol style="list-style-type: none"> (a) Notified residents and businesses along Curlewis Street of the proposed pop-up cycleway on Saturday, 5 September 2020, and intends to consider any community feedback when developing the detailed design. (b) Intends to issue a follow up notification at least five days before construction works commence.

		<p>Minutes of Council Meeting 15 September 2020 This is page 6 of the Minutes of the Ordinary Council Meeting held on 15 September 2020</p> <p>(c) Is estimating that construction will start in late October 2020.</p> <p>4. Officers conduct broad community consultation from February 2021 on the pop-up cycleway and the possibility of the cycleway becoming permanent following the temporary pop-up scheme.</p> <p>5. Requires that the detailed design process to be undertaken includes a road safety assessment for the following three options:</p> <p>(a) A safe north-south crossing of Curlewis Street at the pedestrian crossing on the western side of Gould Street.</p> <p>(b) A safe north-south crossing of Curlewis Street at the Glenayr Avenue signalised intersection.</p> <p>(c) No crossing of Curlewis Street with the cycleway to run along the northern side of Curlewis Street between Gould Street and Campbell Parade.</p> <p>6. Requires that the detailed design includes an examination of potential conflict between traffic westbound on Curlewis Street turning right into Old South Head Road and cyclists crossing Old South Head Road. The assessment is to consider the potential need to introduce a right-turn arrow for the turn from Curlewis Street within the signal design.</p> <p>7. Requires that the 40 km/h speed limit on the eastern end of Curlewis Street is extended to Old South Head Road upon opening of the cycleway.</p> <p>8. Officers complete a detailed review of cyclist transition to and from the cycleway at Campbell Parade.</p> <p>9. Officers investigate the implications of the cycleway along Curlewis Street upon deliveries to and from commercial premises and loading/truck zones.</p> <p>10. Receives a briefing report at the Strategic Planning and Development Committee meeting on 3 November 2020, or as appropriate, which includes any changes to the current concept design along Curlewis Street, and an updated timetable for construction and operation of both the Waverley and Woollahra components of the Beach to Bay pop-up cycleway.</p>
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<p>Traffic Committee 28 May 2020</p>	<p>TC/V.07/20.05</p>	<p><i>Council adopted the recommendation below.</i></p> <p>That Council:</p> <ol style="list-style-type: none"> Approves in-principle the concept design for a fully separated pop-up cycleway along Curlewis Street between Campbell Parade and Old South Head Road as documented in Attachment 1 (Curlewis Street Pop-up Cycleway), for the purpose of: <ol style="list-style-type: none"> Applying for funding. Undertaking site survey and commencing detail design. Delegates authority to the Executive Manager, Infrastructure Services, to modify the designs should on-site circumstances warrant changes. Following confirmation of funding: <ol style="list-style-type: none"> Requires detailed plans to be prepared showing modification to signs and line-markings and any changes to infrastructure to be submitted to Council's Traffic Committee for review. Requires Council Officers undertake community consultation as part of the detailed design process.
<p>Council 19 May 2020</p>	<p>CM/8.1/20.05</p>	<p>That Council:</p> <ol style="list-style-type: none"> Note the recent announcement by Planning and Public Spaces Minister Rob Stokes for grants for Council for immediate pilot projects for cycleway and pedestrian widening and longer-term projects. Notes the unanimous decision in November 2017 that Council investigates building a separated bicycle path from Bondi Beach (to our local government area boundary) to Rose Bay Wharf as part of Waverley's People, Movement and Places study – Signature Project 11 (Cycling Superhighways). Immediately apply for a grant for the Bondi Beach, Bondi (to Waverley's LGA boundary) to Rose Bay Wharf cycleway. Staff liaise with Woollahra Council to co-ordinate the development and implementation for the Old South Head Road to Rose Bay Wharf section of the cycleway. Investigates other projects, including opportunities (up to \$1 million) for longer term projects such as extra crossing

		points and trialling lower speed limits, which have also been considered by Waverley Council.
Council 21 November 2017	CM/8.6/17.11	<p>That Council:</p> <ol style="list-style-type: none"> 1. Investigates building a separated bicycle path route from Bondi Beach (to our LGA boundary) to Rose Bay wharf as part of the Waverley's People, Movement and Places study – Signature Project 11 (Cycling Superhighways). 2. Notes that Woollahra Council has agreed to write to Mayor of Waverley Council seeking their support to deliver this route as a joint initiative. 3. Requests staff to liaise with Woollahra Council as appropriate and prepare a report on the implementation of a separated route (including budget implications) for the Old South Head Road to Bondi Beach section of this route. The report to also consider any additional stormwater drainage that may be identified by the flood mitigation mapping project, and a joint Waverley Woollahra application for a funding grant from the RMS to prepare a feasibility study for the route.

6. Discussion

Invitation to tender

A Tender Evaluation Panel (TEP) was established to evaluate the tenders. The Panel consisted of:

- Arusha Bhowmik, Project Officer, Major Projects.
- Rodhan Haughton, Senior Project Manager, Major Projects.
- Robbie Frawley, Infrastructure Programs Coordinator, Infrastructure Services.
- Sam Samadian, Manager Asset Systems and Planning, Infrastructure Services.
- Herbert Lam, Project Manager Civil Infrastructure, Major Projects.

The evaluation was witnessed by Council's Procurement Officer, Dominic Vallese.

An RFT Evaluation Plan was developed and approved by the Evaluation Panel and Council delegate on 30 May 2023.

Tenders were called on 30 May 2023, with the tender being uploaded to the online TenderLink portal.

The deadline for tender submissions was originally set for June 23, 2023. However, it was subsequently extended to 26 June 2023, at 2 pm (AEST) and tenders closed at this time.

Tenders received

The following tenders were received:

- Mack Civil Pty Ltd.
- N Moits & Sons (NSW) Pty Ltd.
- Quality Management & Constructions Pty Ltd.

- Sydney Civil Pty Ltd.

Late tenders

Nil.

Non-conforming tenders

A separate non-conforming tender was submitted by Mack Civil Pty Ltd in addition to their conforming tender.

Alternative tenders

Nil.

Conforming tenders

All four tenders met the mandatory requirements and proceeded to a detailed evaluation. The conforming tenders are listed below:

- Mack Civil Pty Ltd.
- N. Moits & Sons (NSW) Pty Ltd.
- Quality Management & Constructions Pty Ltd.
- Sydney Civil Pty Ltd.

The non-conforming tender from Mack Civil Pty Ltd was also evaluated.

Tender evaluation

The TEP assessed tenders against the following evaluation criteria:

- Executive summary of proposal and risk management plan.
- Attendance at tender briefing.
- Demonstrated capacity and capability.
- Proposed key personnel, subcontractors and consultants.
- Proposed methodology and program/staging.
- Demonstrated experience and past performance (including referees).
- Demonstration and evidence of environmental and socially sustainable practices.
- Price.
- Contractual bid back items and exclusions/departures.

Tenders were given a score on each of the evaluation criteria resulting in a total score out of 100, and ranked in accordance with their scores. Final scores and rankings are shown in the confidential tender evaluation attached to this report.

The TEP sought clarifications on submissions from all four tenderers. The non-conforming tender from Mack Civil Pty Ltd was evaluated and did not affect the overall ranking of tenderers.

Evaluation Panel's recommendation

The TEP recommends that Council declines to accept all tender submissions and negotiates with the two preferred tenderers.

The two preferred tenderers are separated by less than four points in overall evaluation ranking, both with high scoring and quality submissions. Further, and as is normal for a RFT of this scale and complexity, both tenderers' proposals introduce uncertainties regarding price inclusions and project staging which require further detailed scrutiny and certainty so as not to place Council at increased risk in the delivery of the project. This certainty cannot be obtained without engaging in detailed negotiations with the two preferred tenderers.

The negotiation protocol would be as follows:

1. Issue a letter to the non-preferred tenderers advising them that their tenders were unsuccessful.
2. Issue a letter to the two preferred tenderers inviting each preferred tenderer to participate in a negotiation process in relation to discussing their tender submissions.
3. Issue to each preferred tenderer who submits a signed acceptance form, a request for further detail on the submitted proposals.
4. Afford each preferred tenderer a limited time frame to return a response to Council.
5. Council in its discretion can then elect to proceed further with one or more of the preferred tenderers by either:
 - (a) conducting negotiation meetings with the preferred tenderer; or
 - (b) issuing a further written draft of the contract documentation to the preferred tenderer.

7. Financial impact statement/Time frame/Consultation

Financial impact statement

The budget for the Curlewis Street Streetscape Upgrade Construction Services Tender is from the Curlewis Street Streetscape Upgrade cost code in the Road Infrastructure category of the Capital Works program.

The project is partially funded by TfNSW via the following approved grants, with approximately \$2,500,000 of grant funding remaining for construction:

- Active Transport Program – \$1,000,000, of which approximately \$500,000 will remain for construction
- Active Transport: Get NSW Active Program 2022-23 – \$2,000,000 for construction.

Council's Long Term Financial Plan assigns \$5,000,000 for the upgrade across financial years 2023-24 and 2024-25. With approximately \$400,000 of funds deferred from 2022-23, this leaves approximately \$5.4m for the delivery of the works.

The project has been strategically divided into separable portions to facilitate a phased approach to its implementation, both in terms of construction impacts and also funding requirements. Each separable portion subsequent to the first separable portion requires a formal notice to proceed to be issued by Council in order to activate a subsequent separable portion. Therefore, at time of contract execution, the contract sum is only equal to the amount of separable portion 1 (or another separable portion if negotiations alter the staging of the project).

The preferred tenderers' prices for the full scope of work are included in the confidential tender evaluation attached to this report, along with a breakdown per separable portion and clarification of additional costs relating to Council supplied items. There is sufficient budget available to initiate and complete work on separable portion 1, or any separable portion that is first commenced (should the delivery staging alter during negotiations with the two preferred tenderers).

Additional funds will be required to facilitate completion of the whole project. Due to the separable portion and notice to proceed contract provisions, these additional funds can be sought without exposing Council

to a commitment of the whole project amount, allowing Council to seek additional funding from TfNSW and internal Council allocation.

Time frame

Physical construction works are scheduled to commence late August 2023, pending outcome from negotiations. Based on the programs from the two preferred tenderers, construction works are expected to take approximately 15 months to complete (weather pending).

Consultation

Extensive stakeholder consultation was undertaken during the design development phase of the project, including two rounds of community consultation in May 2022 and November–December 2022 respectively. Furthermore, Council undertook a Review of Environmental Factors (REF) which was publicly exhibited from 5 April to 2 May 2023.

8. Conclusion

The TEP recommends that Council declines to accept all tender submissions, negotiates with the top two preferred tenderers to agree contract terms and authorises the General Manager, or delegated representative, to agree terms and enter into a contract on behalf of Council with a preferred tender following negotiation.

9. Attachments

1. Tender evaluation (confidential) .

REPORT CM/7.11/23.07



Subject: Tender Evaluation - Multi-Function Poles

TRIM No: A23/0159

Manager: Nikolaos Zervos, Executive Manager, Infrastructure Services

Director: Shane Smith, Acting Director, Assets and Operations

RECOMMENDATION:

That Council:

1. Treats the attachments to the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as they relate to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. The attachments contain commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.
2. In accordance with section 178(1)(a) of the *Local Government (General) Regulation 2021*, accepts the preferred tenderer, [NAME TO BE INSERTED BY COUNCIL AT THE MEETING], for the supply of multi-function poles as per the schedule of rates attached to the report.
3. Authorises the General Manager or delegate to enter into contract on behalf of Council with the preferred tenderer for a three-year term with two three-year options.
4. Notifies unsuccessful tenderers of the decision in accordance with section 179 of the *Local Government (General) Regulation 2021*.

1. Executive Summary

The purpose of this report is to seek Council's approval for the appointment of the preferred tenderer for the supply of multi-function poles (MFPs) as recommended by the Tender Evaluation Panel.

Council is delivering public domain improvement works following strategic planning in Bondi Junction, Charing Cross, Bondi Beach and other significant areas within the local government area. MFPs are intended to be incorporated into these public domain improvements as part of the lighting upgrades.

Council has tendered for the supply of these MFPs with the intent of having an arrangement where a supply agreement allows for expedient and consistent products being installed within the public domain.

2. Description of Service or Product being Tendered

Multi-function poles (MFPs) are street furniture local governments install within a streetscape that house a range of assets. These devices have the capability of reducing clutter and housing numerous signs, banners, lights, bike rings, CCTV, electric vehicle chargers, etc.

Council has the strategic intent of procuring and installing MFPs across key roads and locations within the Council's geographic area over the coming decade within local villages, main roads and the Bondi Junction and Bondi Beach Precincts in order to:

- Improve consistency and form of lighting and fixtures within the public realm.
- Gain greater control of lighting and associated electrical assets to the benefit of the community.
- Generate revenue for delivery of public infrastructure and services from third parties.

To enable MFPs to be incorporated into these public domain improvements the following is required:

- Project specific lighting plans to show the layout of the new lighting system and its components. The plans will include pole locations and circuitry diagrams to take into account pedestrian crossings, Transport for NSW signalling and interactions with other infrastructure and trees in accordance with the Waverley Council lighting and electrical technical specification.
- Procurement of MFPs on a supply agreement basis (subject of this report).
- Procurement of LED lamps and luminaires.

Council previously had a similar six-year arrangement with Goldspar Australia Pty Ltd, which has now expired.

3. Scope of Tender

The scope of the tender was to seek unit of rates and to establish a supply agreement for the supply of multi-function poles and ancillary components. The supply agreement is proposed for a three-year period, during which Council and the preferred tenderer will have agreed rates. The option to extend the contract period by a further two three-year options will be included in the supply contract.

4. Reason for Tender

To ensure consistency within the street lighting structures and to achieve competitive prices and flexible delivery timeframes, the Infrastructure Services team issued a request for tender to set up a new MFP supply agreement based on a schedule of rates. This supply contract will replace a previous agreement with Goldspar Australia Pty Ltd, which expired in December 2021.

5. Relevant Council Resolutions

Nil.

6. Discussion

Invitation to tender

A Tender Evaluation Panel (the Panel) was established to evaluate the tenders. The Panel consisted of:

- Nikolaos Zervos (Executive Manager, Infrastructure Services).
- Robbie Frawley (Infrastructure Program Coordinator).
- Alberto Martinez (Senior Contracts Officer).

An RFT Evaluation Plan was developed and approved by the Evaluation Panel and Council delegate on 4 April 2023.

Tenders were called on 2 May 2023, with the tender being uploaded to the online TenderLink portal.

Tenders closed on 2 June 2023.

Tenders received

The following tenders were received:

- MFP Systems Pty Ltd.
- Goldspar Australia Pty Ltd.
- GM – Urban Aluminium Pty Ltd.
- HUB Street Equipment Pty Ltd.

Late tenders

Nil.

Non-conforming tenders

Nil.

Alternative tenders

The following alternative tenders were received:

The tender submitted by GM – Urban Aluminium Pty Ltd was submitted as an alternative tender.

The alternative tender did not meet the mandatory requirements and did not proceed to a detailed evaluation.

Tender evaluation

Conforming tenders were evaluated in accordance with selection criteria marked below, which was not published as part of the RFT.

- Executive summary including capacity and capability.
- Key personnel and experience.
- Environmental and social sustainability.
- Works understanding/methodology.
- Company profile/proposed subcontractors.
- Price assessment.

The price assessment was undertaken based on a basket of goods for the approximate quantities of any given component over the first three years of the contract.

Tenders were given a score on each of the evaluation criteria and ranked in accordance with their scores. Final scores and rankings are shown in the confidential tender evaluation attached to the report.

Evaluation Panel's recommendation

Following evaluation of the tenders, the Evaluation Panel recommends that the products offered by the preferred tenderer. It provided a cost competitive solution that includes capacity (short lead times) and capability (extensive past experience), meeting the environmental and social sustainability requirements. The preferred tenderer's schedule of rates is attached to this report.

The second and third ranked tenderers had considerably longer delivery lead times and their pricing proposals were not as competitive in comparison. The second ranked tenderer's environmental and social

sustainability response was not complete, and the third ranked tenderer did not provide a complete response regarding their proposed methodology.

7. Financial impact statement/Time frame/Consultation

Financial impact statement

The budget for the MFP supply contract will be funded by developer contributions, State Government grants in connection to electric vehicle networks, as well as Long Term Financial Plan capital works and streetscape projects.

Time frame

The supply agreement is proposed for a three-year period with two three-year options (nine years in total).

Consultation

No interested parties were consulted as part of the tender process.

8. Conclusion

The Tender Evaluation Panel recommends that Council enters into a supply contract with the preferred tenderer for multi-function poles.

9. Attachments

1. Tender evaluation (confidential)
2. Schedule of rates - Preferred tenderer (confidential)

NOTICE OF MOTION CM/8.1/23.07



Subject: Nuclear-Free Waverley

TRIM No: A02/0267

Submitted by: Councillor Fabiano

MOTION:

That Council:

1. Notes that:
 - (a) Sunday, 6 August 2023, is the 78th anniversary of the first use of nuclear weapons in warfare.
 - (b) The Bulletin of the Atomic Scientists Doomsday Clock was moved forward and set at 90 seconds to midnight, the closest it has ever been to global catastrophe.
2. Marks the 78th anniversary by:
 - (a) Reaffirming its commitment that the Waverley local government area is a nuclear-free zone.
 - (b) Reaffirming its commitment to the International Campaign to Abolish Nuclear Weapons (ICAN) Cities Appeal, which supports the UN-adopted Treaty on the Prohibition of Nuclear Weapons.
 - (c) Calling on the Federal Government to sign and ratify the UN-adopted Treaty on the Prohibition of Nuclear Weapons without delay.
3. Calls on the Federal Government to withdraw from AUKUS.
4. Forwards this motion to the Prime Minister, the Hon Anthony Albanese MP; Deputy Prime Minister and Minister for Defence, the Hon Richard Marles MP; the Minister for Foreign Affairs, Senator the Hon Penny Wong; the Federal Member for Wentworth, Ms Allegra Spender MP; Waverley residents; and local media.

Background

On 20 June 2006, Council restated its commitment to remaining a nuclear free zone, hence this motion to reaffirm its commitment to a nuclear-free Waverley local government area.

The 2023 Doomsday Clock statement, issued by the Bulletin of the Atomic Scientists on 24 January 2023, is that:

This year, the science and security Board of the Bulletin of the atomic Scientist moves the hands of the Doomsday Clock forward, largely (though not exclusively) because of the mounting dangers of the war in Ukraine. The clock now stands at 90 seconds to midnight – the closest to global catastrophe it has ever been.

See <https://thebulletin.org/doomsday-clock/stands>

This motion is not intended to adversely affect the nuclear medicine industry, but it's intended to gain Council support to stop the proliferation of nuclear weapons around the world.

General Manager's comment

At its meeting in April 2023, Council considered a notice of motion on the AUKUS treaty. The General Manager's comment on the motion advised as follows:

Council is not aware of any plans in the Federal Government's announcements that directly impact the Waverley local government area. If directed, Council can prepare and send the correspondence requested.

The new motion can be actioned if resolved by Council. However, previous advice regarding AUKUS remains that Council is not aware of any plans in the Federal Government's announcements that directly impact the Waverley local government area.

Ben Thompson**Director, Community, Culture and Customer Experience**

NOTICE OF MOTION CM/8.2/23.07



Subject: Birrell Street, Waverley - Bus Shelter

TRIM No: A02/0225

Submitted by: Councillor Fabiano

MOTION:

That Council:

1. Notes the following benefits of installing a bus shelter at the bus stop in Birrell Street, Bondi, between Watson Street and Dickson Street:
 - (a) A bus shelter would provide passenger comfort and safety, as well as a covered and protected waiting area for passengers, shielding them from inclement weather conditions such as rain, wind, or excessive sun exposure. This is particularly important for elderly individuals, people with disabilities and those travelling with small children.
 - (b) Enhanced public transport experience: a bus shelter would create a more comfortable and pleasant waiting environment for commuters. It would encourage more individuals to utilise public transportation, leading to reduced congestion and carbon emissions in our area.
 - (c) Community connectivity: Birrell Street is a crucial transportation route for numerous residents, workers, and students. Installing a bus shelter would promote better connectivity within the community and facilitate easier access to essential facilities, schools, hospitals and recreational areas.
 - (d) Safety and visibility: a well-designed bus shelter improves visibility for both bus drivers and pedestrians. This, in turn, enhances road safety by reducing the chances of accidents or conflicts between vehicles and passengers waiting at bus stops.
 - (e) Beautification and urban development: a thoughtfully designed and aesthetically pleasing bus shelter can contribute to the beautification of our street, enhancing the overall urban environment and adding to the attractiveness of the neighbourhood.
2. Investigates installing a bus shelter at this location as part of the upcoming bus shelter tender.

Background

I have been contacted by local residents who have requested the possibility of installing a bus shelter at the bus stop located on Birrell Street between Watson and Dickson Street. It is believed that the installation of the bus shelter will be of a benefit for the local community and visitors alike by ensuring convenience, safety, accessibility and overall experience of using public transportation.

General Manager's comment

If resolved by Council, a bus shelter can be considered at this location as part of the upcoming bus shelter tender. The bus shelter would be funded through the street furniture advertising contract, and included in the overall reporting for the contract.

Shane Smith

Acting Director, Assets and Operations

URGENT BUSINESS
CM/10/23.07**Subject:** Urgent Business**Author:** Emily Scott, General Manager

In accordance with clause 9.3 of the Waverley Code of Meeting Practice, business may be considered at a meeting of Council even though due notice of the business has not been given to councillors. However, this can happen only if:

1. The business to be considered is ruled by the chair to be of great urgency on the grounds that it requires a decision by Council before the next scheduled ordinary meeting of Council, and
2. A motion is passed to have the business considered at the meeting.

Such a motion can be moved without notice.

Only the mover of the motion can speak to the motion before it is put. A motion to have urgent business transacted at the meeting requires a seconder.

For business to be considered urgent, it must require a decision by Council before the next scheduled ordinary meeting of Council.

The mover of the motion must, when speaking to the motion, explain why he or she believes it requires a decision by Council before the next scheduled ordinary meeting of Council.

CLOSED SESSION
CM/11/23.07

Subject: Moving into Closed Session

Author: Emily Scott, General Manager

RECOMMENDATION:

That:

1. Council moves into closed session to deal with the matters listed below, which are classified as confidential under section 10A(2) of the *Local Government Act* for the reasons specified:

CM/11.1/23.07 CONFIDENTIAL REPORT - External Events Program - Review

This matter is considered to be confidential in accordance with Section 10A(2)(c) of the Local Government Act, and the Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

CM/11.2/23.07 CONFIDENTIAL REPORT - Safety By Design in Public Places - Bondi Beach and Park - Final Design

This matter is considered to be confidential in accordance with Section 10A(2)(e) of the Local Government Act, and the Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, prejudice the maintenance of law.

2. Pursuant to section 10A(1), 10(2) and 10A(3) of the *Local Government Act*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2) of the *Local Government Act*.
3. The correspondence and reports relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act*.

Introduction/Background

In accordance with section 10A(2) of the Act, Council may close part of its meeting to deal with business of the following kind:

- (a) Personnel matters concerning particular individuals (other than councillors).
- (b) Personal hardship of any resident or ratepayer.
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
- (d) Commercial information of a confidential nature that would, if disclosed:
 - (i) Prejudice the commercial position of a person who supplied it: or

- (ii) Confer a commercial advantage on a competitor of Council;
- (iii) Reveal a trade secret.
- (e) Information that would, if disclosed, prejudice the maintenance of law.
- (f) Matters affecting the security of Council, Councillors, Council staff and Council property.
- (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.
- (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (i) Alleged contraventions of any Code of Conduct requirements applicable under section 440.

It is my opinion that the business listed in the recommendation is of a kind referred to in section 10A(2) of the *Local Government Act 1993* and, under the provisions of the Act and the *Local Government (General) Regulation 2021*, should be dealt with in a part of the meeting that is closed to members of the public and the media.

Pursuant to section 10A(4) of the Act and clauses 14.9–14.10 of the Waverley Code of Meeting Practice, members of the public may make representations to the meeting immediately after the motion to close part of the meeting is moved and seconded, as to whether that part of the meeting should be closed.

RESUMING IN OPEN SESSION CM/12/23.07

Subject: Resuming in Open Session
Author: Emily Scott, General Manager



RECOMMENDATION:

That Council resumes in open session.

Introduction/Background

In accordance with clause 14.21 of the Waverley Code of Meeting Practice, when the meeting resumes in open session the chair will announce the resolutions made by Council while the meeting was closed to members of the public and the media.