



FINANCE, OPERATIONS AND COMMUNITY SERVICES COMMITTEE MEETING

A meeting of the FINANCE, OPERATIONS AND COMMUNITY SERVICES COMMITTEE will be held at Waverley
Council Chambers,
Cnr Paul Street and Bondi Road, Bondi Junction at:

7.00 PM, TUESDAY 7 MARCH 2023

A handwritten signature in black ink, appearing to read 'Emily Scott'.

Emily Scott
General Manager

Waverley Council
PO Box 9
Bondi Junction NSW 1355
DX 12006 Bondi Junction
Tel. 9083 8000
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Delegations of the Finance, Operations and Community Services Committee

On 10 October 2017, Waverley Council delegated to the Finance, Operations and Community Services Committee the authority to determine any matter **other than**:

1. Those activities designated under s 377(1) of the *Local Government Act* which are as follows:
 - (a) The appointment of a general manager.
 - (b) The making of a rate.
 - (c) A determination under section 549 as to the levying of a rate.
 - (d) The making of a charge.
 - (e) The fixing of a fee
 - (f) The borrowing of money.
 - (g) The voting of money for expenditure on its works, services or operations.
 - (h) The compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment).
 - (i) The acceptance of tenders to provide services currently provided by members of staff of the council.
 - (j) The adoption of an operational plan under section 405.
 - (k) The adoption of a financial statement included in an annual financial report.
 - (l) A decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6.
 - (m) The fixing of an amount or rate for the carrying out by the council of work on private land.
 - (n) The decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work.
 - (o) The review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the *Environmental Planning and Assessment Act 1979*.
 - (p) The power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194.
 - (q) A decision under section 356 to contribute money or otherwise grant financial assistance to persons,
 - (r) A decision under section 234 to grant leave of absence to the holder of a civic office.
 - (s) The making of an application, or the giving of a notice, to the Governor or Minister.
 - (t) This power of delegation.
 - (u) Any function under this or any other Act that is expressly required to be exercised by resolution of the council.
2. The adoption of a Community Strategic Plan, Resourcing Strategy and Delivery Program as defined under sections 402, 403, and 404 of the *Local Government Act*.

Statement of Ethical Obligations

Councillors are reminded of their oath or affirmation of office made under section 233A of the Act and their obligations under Council's code of conduct to disclose and appropriately manage conflicts of interest.

Live Streaming of Meeting

This meeting is streamed live via the internet and an audio-visual recording of the meeting will be publicly available on Council's website.

By attending this meeting, you consent to your image and/or voice being live streamed and publicly available.

AGENDA

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The Chair will read the following Opening Prayer and Acknowledgement of Indigenous Heritage:

God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.

1. Apologies/Leaves of Absence

2. Declarations of Pecuniary and Non-Pecuniary Interests

3. Addresses by Members of the Public

4. Confirmation of Minutes

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5. Reports

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6. Urgent Business

7. Meeting Closure

CONFIRMATION OF MINUTES FC/4.1/23.03



Subject: Confirmation of Minutes - Finance, Operations and
Community Services Committee Meeting - 7 February
2023

TRIM No: SF23/17

Author: Al Johnston, Governance Officer

RECOMMENDATION:

That the minutes of the Finance, Operations and Community Services Committee meeting held on 7 February 2023 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

Introduction/Background

The minutes of committee meetings must be confirmed at a subsequent meeting of the committee, in accordance with clause 20.23 of the Code of Meeting Practice.

Attachments

1. Finance, Operations and Community Services Committee Meeting Minutes - 7 February 2023.



**MINUTES OF THE FINANCE, OPERATIONS AND COMMUNITY SERVICES COMMITTEE MEETING
HELD AT WAVERLEY COUNCIL CHAMBERS, CNR PAUL STREET AND BONDI ROAD, BONDI JUNCTION ON
TUESDAY, 7 FEBRUARY 2023**

Present:

Councillor Dominic Wy Kanak (Chair)	Bondi Ward
Councillor Paula Masselos (Mayor)	Lawson Ward
Councillor Sally Betts	Hunter Ward
Councillor Angela Burrill	Lawson Ward
Councillor Ludovico Fabiano	Waverley Ward
Councillor Leon Goltsman	Bondi Ward
Councillor Michelle Gray	Bondi Ward
Councillor Tony Kay	Waverley Ward
Councillor Steven Lewis	Hunter Ward
Councillor Tim Murray	Waverley Ward
Councillor Will Nemesh	Hunter Ward

Staff in attendance:

Emily Scott	General Manager
Sharon Cassidy	Director, Assets and Operations
Tara Czinner	Director, Corporate Services
Fletcher Rayner	Director, Planning, Sustainability and Compliance
Ben Thompson	Director, Community, Culture and Customer Experience

At the commencement of proceedings at 7.00 pm, those present were as listed above.

Crs Burrill, Goltsman, Gray and Kay attended the meeting by audio-visual link.

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The General Manager read the following Opening Prayer:

God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

The Chair read the Acknowledgement of Indigenous Heritage:

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.

1. Apologies

Apologies were received from Cr Elaine Keenan (Deputy Mayor).

2. Declarations of Pecuniary and Non-Pecuniary Interests

The Chair called for declarations of interest and none were received.

3. Addresses by Members of the Public

3.1 P Gibson – FC/5.2/23.02 – Petition – Illawong Avenue, Tamarama – Resident Parking Scheme.

4. Confirmation of Minutes

**FC/4.1/23.02 Confirmation of Minutes - Finance, Operations and Community Services
Committee Meeting - 6 December 2022 (SF21/6064)**

MOTION / UNANIMOUS DECISION

Mover: Cr Wy Kanak

Seconder: Cr Murray

That the minutes of the Finance, Operations and Community Services Committee meeting held on 6 December 2022 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

5. Reports

FC/5.1/23.02 Petition - FOGO Waste Collection Service (A20/0600)

MOTION / UNANIMOUS DECISION

Mover: Cr Gray
Seconder: Cr Fabiano

That Council notes the petition requesting Council to introduce a food organics and garden organics (FOGO) service.

FC/5.2/23.02 Petition - Illawong Avenue, Tamarama - Resident Parking Scheme (A02/0750)

MOTION / UNANIMOUS DECISION

Mover: Cr Murray
Seconder: Cr Fabiano

That Council:

1. Refers the petition requesting a resident parking scheme in Illawong Avenue, Tamarama, to the Executive Manager, Infrastructure Services, for consideration.
2. Officers prepare a report to the Traffic Committee on the consideration of the petition.

P Gibson addressed the meeting.

6. Urgent Business

There was no urgent business.

7. Closed Session

FC/7/23.02 Closed Session

Before the motion to close the meeting was put, the Chair provided an opportunity for members of the public to make representations as to whether this part of the meeting should be closed. None were received.

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos
Seconder: Cr Goltsman

That:

1. Council moves into closed session to deal with the matters listed below, which are classified as confidential under section 10A(2) of the *Local Government Act* for the reasons specified:

FC/7.1/23.02 CONFIDENTIAL REPORT - Bronte Pool - Pump House Upgrade and Pump Replacement - Procurement Exemption

This matter is considered to be confidential in accordance with section 10A(2)(d)(i) of the *Local Government Act*, and Council is satisfied that

discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

2. Pursuant to sections 10A(1), 10(2) and 10A(3) of the *Local Government Act*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2) of the *Local Government Act*.
3. The correspondence and reports relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act*.

At 7.17 pm, Council moved into closed session.

FC/7.1/23.02 CONFIDENTIAL REPORT - Bronte Pool - Pump House Upgrade and Pump Replacement - Procurement Exemption (A21/0429)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos

Seconder: Cr Murray

That Council:

1. Treats the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. The report contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.
2. Approves a procurement exemption to engage PanovScott Pty Ltd as the head consultant for the Bronte Pool Pump House Upgrade and Pump Replacement project.
3. Authorises the General Manager or delegate to complete negotiations and execute all necessary documentation to finalise the matter.

8. Resuming in Open Session

FC/8/23.02 Resuming in Open Session

MOTION / UNANIMOUS DECISION

Mover: Cr Lewis

Seconder: Cr Murray

That Council resumes in open session.

At 7.21 pm, Council resumed in open session.

Resolutions from closed session made public

In accordance with clause 14.21 of the Waverley Code of Meeting Practice, when the meeting resumed in open session the chair announced the resolutions made by Council while the meeting was closed to members of the public and the media.

9. Meeting Closure

THE MEETING CLOSED AT 7.23 PM

.....
SIGNED AND CONFIRMED
CHAIR
7 MARCH 2023

REPORT
FC/5.1/23.03

Subject: Sydney Football Stadium Community Consultative Committee - Council Representative

TRIM No: A03/0943

Author: Carl Nugent, Service Manager, Open Space and Recreation

Director: Sharon Cassidy, Director, Assets and Operations

RECOMMENDATION:

That Council nominates Cr [INSERT NAME] as its representative on the Sydney Football Stadium Community Consultative Committee.

1. Executive Summary

This report is to seek a nomination from Council for a community representative on the Sydney Football Stadium Community Consultative Committee (SFSCCC).

The Independent Chairperson of the SFSCCC, Professor Helen Lochhead, has written to Council seeking a representative from Council—a Councillor or alternatively a Council officer—to join the committee. Refer to Attachment 1.

The deadline for nominations closes on 16 March 2023.

2. Introduction/Background

With the completion of the Sydney Football Stadium's construction and transition into the operational phase of the stadium, and the construction of the Precinct Village and multi-level carpark in train, Venues NSW is seeking to refresh the membership of the Community Consultative Committee (CCC) including the independent chair and representatives from Venues NSW, local councils, and the community.

Sydney Football Stadium is a State Significant Development (SSD). The Sydney Football Stadium Stage 2 (SSD 9835) was approved in December 2019 and has been modified several times since. The most recent modification (SSD 9835 MOD 7) approved in July 2022 provides for the construction and operation of a Precinct Village and 1,500 space multi-level car park adjacent to the new stadium, incorporating a single storey retail pavilion, four tennis courts, landscaping and the reconfiguration of stadium pedestrian and vehicular access.

Council is designated by the Department of Planning and Infrastructure NSW as a significant stakeholder in the development proposal and previously made submission to the planning proposal.

The SFSCCC is an excellent opportunity for a representative from Council to continue to advocate for and on behalf of the interests of Waverley residents on the ongoing development and management of Sydney Football Stadium.

3. Relevant Council Resolutions

Nil.

4. Discussion

Many State Significant Developments in NSW have community consultative committees. These committees provide a forum for the open dialogue between the proponent and representatives of the local community, stakeholder groups and local councils on issues directly relating to the project.

Sydney Football Stadium is looking for a mix of people who live locally or are members of a stakeholder group (community, environment, Aboriginal or industry, local council) to join the new Sydney Football Stadium Community Consultative Committee.

The role on the committee member will be voluntary. Members will be expected to contribute constructively to committee discussions and resolution of issues, attend around four meetings a year, and communicate information shared with the committee about the Sydney Football Stadium operations and the construction of the Precinct Village and carpark, to the broader community.

Council's representative can be a Councillor or a Council officer.

Purpose of the Committee

The NSW Department of Planning and Environment (DPE) has developed a guideline to clarify the roles and responsibilities of both the proponents and Community Consultative Committees, and to help these committees operate effectively. The 'proponent(s)' in this instance would be Sydney Football Stadium.

The purpose of the CCC as defined by the guidelines is as follows:

The purpose of a Community Consultative Committee is to provide a forum for discussion between a proponent and representatives of the community, stakeholder groups and the local council on issues directly relating to a specific State significant project.

A Community Consultative Committee is not a decision-making or regulatory body: it performs an advisory and consultative role.

Government agencies will remain responsible for ensuring proponents comply with any statutory obligations.

More specifically, the purpose of the committee is to:

- 1. establish good working relationships and promote information sharing between the proponent, local community, stakeholder groups and councils on individual State significant projects;*
- 2. allow the proponent to keep the community informed about projects, seek community views on projects, and respond to matters raised by the community;*
- 3. allow community members and local councils to seek information from the proponent and give the proponent feedback on the development and implementation of projects to assist with the delivery of balanced social, environmental and economic outcomes for the community, including:*
 - the development of new projects or proposed changes to approved projects*

- *the implementation of any conditions of approval and management plans*
- *the results of any monitoring, annual reviews or independent audits community concerns about the project*
- *the resolution of community complaints*
- *any community initiatives.*

For more information, see the Community Consultative Committee Guideline – State Significant Projects (Attachment 2).

5. Financial impact statement/Time frame/Consultation

There is no financial impact associated with this process at this time.

The SFSCCC position is voluntary. The committee will meet at least four times per year.

Council has several communications and engagement mechanisms in place to enable the community to contribute feedback to the SFSCCC representative to take to quarterly meetings or seek feedback on significant issues of projects at the request of the Sydney Football Stadium, including via the Precincts, Have Your Say, e-newsletters and social media. These can be utilised to communicate with residents on issues as they arise.

6. Conclusion

The SFSCCC is an excellent opportunity for a representative from Council to continue to advocate for and on behalf of the interests of Waverley residents on the ongoing development and management of Sydney Football Stadium.

It is recommended that Council nominates a representative, taking into consideration the Community Consultative Committee Guideline.

7. Attachments

1. Sydney Football Stadium Community Consultative Committee - Letter to Council - 14 February 2023
[↓](#)
2. Community Consultative Committee Guideline - State Significant Projects.

HELEN LOCHHEAD Urban Projects

14 February 2023

Ms Emily Scott
General Manager
PO Box 9,
Bondi Junction 1355
info@waverley.nsw.gov.au

Dear Ms Scott

SYDNEY FOOTBALL STADIUM COMMUNITY CONSULTATIVE COMMITTEE

I am writing to you in my capacity as the new independent chair of the Sydney Football Stadium Community Consultative Committee (SFSCCC) to seek a representative from Council to represent your community's and Council's interests.

As you would be aware Sydney Football Stadium is a State Significant Development (SSD). The Sydney Football Stadium Stage 2 (SSD 9835) was approved in December 2019 and has been modified several times since. The most recent modification ([SSD 9835 MOD 7](#)) approved in July 2022 provides for the construction and operation of a Precinct Village and 1,500 space multi-level Car Park adjacent to the new stadium, incorporating a single storey retail pavilion, four tennis courts, landscaping and the reconfiguration of stadium pedestrian and vehicular access.

A Community Consultative Committee (CCC) has been in place since 2019 to provide a forum for discussion, information sharing and input on development matters of concern or interest relating to the development and operations of the Sydney Football Stadium. With the completion of the Sydney Football Stadium's construction and transition into the operational phase of the stadium, and the construction of the Precinct Village and multi-level carpark in train, Venues NSW is seeking to refresh the membership of the CCC including the independent chair and representatives from Venues NSW, local councils, and the community.

Nominations are now being sought from local Councils, stakeholder groups and community representatives to join and contribute to a refreshed Sydney Football Stadium Community Consultative Committee.

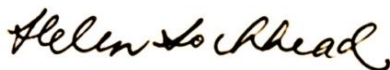
We would welcome a representative from Council, an elected Councillor or alternatively a member of staff, to join the SFSCCC.

The role on the committee member will be voluntary. Members will be expected to contribute constructively to committee discussions and resolution of issues, attend around four meetings a year, and communicate information shared with the committee about the Sydney Football Stadium operations and the construction of the Precinct Village and carpark, to the broader community.

I would appreciate it if you could draw this opportunity to the attention of your Council.

Nominations should be received by 16 March 2023 and addressed to me, the independent chairperson at sfsc2023@gmail.com. Please feel free to contact me if you have any questions.

Sincerely



Professor Helen Lochhead
Independent Chairperson, Sydney Football Stadium Community Consultative Committee (SFSCCC)
Email: sfsc2023@gmail.com

cc Councillor Paula Masselos Paula.Masselos@waverley.nsw.gov.au



Community Consultative Committee Guideline

*State
Significant
Projects*

January 2019

January 2019

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Proponent | Community Consultative Committee Guideline for State Significant Projects



The Department of Planning and Environment (the Department) is committed to community engagement in the NSW planning system. It recognises that people should have a say in matters that affect their lives, and that community engagement results in better planning outcomes.

State significant projects are large, complex, and can have major economic, social and environmental impacts over a long time.

The Department encourages proponents to consult widely with the community and stakeholder groups at all stages of these projects.

This is to ensure that the community and stakeholder groups are:

- o kept informed of the status of projects, any new initiatives, and the performance of proponents
- o consulted on the development of projects, management plans and proposed changes to approved projects
- o able to provide feedback to proponents on key issues that may arise during the development or implementation of projects.

Effective community engagement can occur in many ways, and proponents should be innovative when they engage with the community and use a range of tools and techniques. They should also tailor their engagement to reflect the scale and nature of the project and its potential impacts.

For many years, Community Consultative Committees have played an important role in ensuring proponents engage with the community and stakeholder groups on State significant projects.

The Department has developed this guideline to clarify the roles and responsibilities of Community Consultative Committees, and to help these committees operate effectively.

This guideline will apply to the establishment and operation of all new Community Consultative Committees, and to the ongoing operation of existing committees (to the extent they are relevant).

If there is any doubt about the application of this guideline, the matter should be referred to the Department for resolution.

This guideline will be reviewed every 5 years to keep it up to date.

1 Purpose of the committee

The purpose of a Community Consultative Committee is to provide a forum for discussion between a proponent and representatives of the community, stakeholder groups and the local council on issues directly relating to a specific State significant project.

A Community Consultative Committee is not a decision-making or regulatory body: it performs an advisory and consultative role.

Government agencies will remain responsible for ensuring proponents comply with any statutory obligations.

More specifically, the purpose of the committee is to:

1. establish good working relationships and promote information sharing between the proponent, local community, stakeholder groups and councils on individual State significant projects



2. allow the proponent to keep the community informed about projects, seek community views on projects, and respond to matters raised by the community
3. allow community members and local councils to seek information from the proponent and give the proponent feedback on the development and implementation of projects to assist with the delivery of balanced social, environmental and economic outcomes for the community, including:
 - the development of new projects or proposed changes to approved projects
 - the implementation of any conditions of approval and management plans
 - the results of any monitoring, annual reviews or independent audits
 - community concerns about the project
 - the resolution of community complaints
 - any community initiatives.

2 Establishment of the committee

The Department will decide whether a Community Consultative Committee should be established for a State significant project, considering factors such as:

- the scale and nature of the project and its potential impacts
- the level of public interest in the project
- the proponent's community engagement strategy
- whether a Community Consultative Committee would complement any other consultation initiatives being undertaken.

If a proponent's community engagement strategy accords with best practice and is appropriately tailored to the particular characteristics of a project, there should be no need for a Community Consultative Committee in the early stages of a project.

For some long linear infrastructure projects, such as major road or rail projects, the Department may require several committees to be established, covering different areas of the project.

If the Department decides a Community Consultative Committee is warranted, it will require proponents to establish these committees either:

- early in the assessment process through the Planning Secretary's environmental assessment requirements (SEARs) for the project
- following approval through the conditions of approval for the project.

It may also specify other matters in these requirements or conditions, such as the composition of the committee and frequency of committee meetings.

In cases where proponents are required to establish Community Consultative Committees in the SEARs, the Department will not exhibit the project application before the proponent has complied with the relevant SEARs.



3 Members of the committee

3.1 Membership of the committee

The committee will comprise:

1. an independent chairperson
2. up to seven community and stakeholder representatives
3. a council representative from each of the local government areas concerned
4. up to three representatives from the proponent including the person with direct responsibility for environmental management of the project.

The Department will not be a member of any committee but may attend certain committee meetings.

3.2 Independent chairperson

The independent chairperson must be:

- a convener, facilitator, mediator and advisor for the committee
- independent and impartial
- the key contact between the committee and the Department.

The Department will recruit, appoint and review the performance of all independent chairpersons.

The Department has established a pool of suitable independent chairpersons for Community Consultative Committees and will update this pool regularly.

Members of this pool have:

- experience in community relations, facilitation, mediation or public advocacy
- an understanding of the regulatory requirements for State significant projects, and the issues associated with these projects
- a proven track record in convening and managing stakeholder committees with independence.

A list of the members of this pool and a summary of their credentials is published on the Department's website.

The Planning Secretary of the Department (or a nominated representative) will appoint the independent chairperson for individual projects from the pool, after confirming the person has no conflicts of interest.

Proponents must pay the chairperson's standard fees, as well as the fees of any note-taker the chairperson may use to take the minutes of any meeting.

The independent chairperson must oversee the preparation and publication of the minutes of committee meetings, and report annually to the Department on the operation of the committee.

A copy of the committee's annual report will be published on the Department's website.

The Department may review the performance of the independent chairperson at any time.

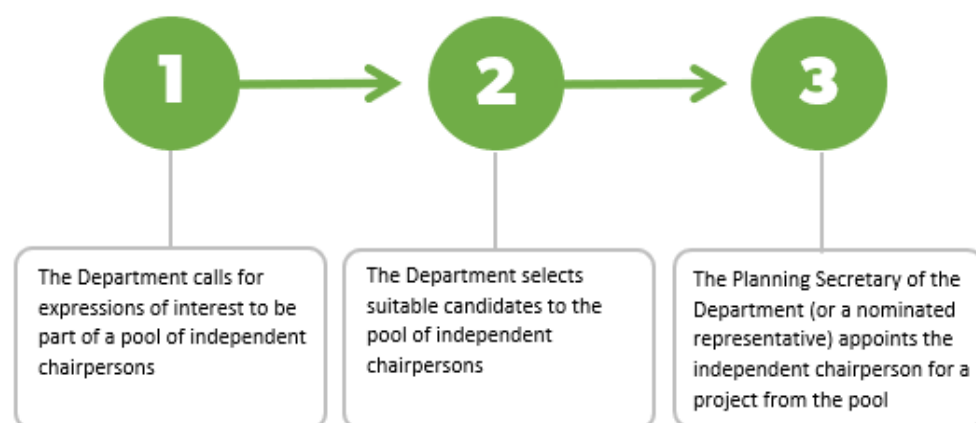
If the proponent or more than half the community representatives have concerns about the conduct or performance of the independent chairperson (e.g. there is an ongoing perception of bias, inappropriate control,

refusal to share information or to adhere to the wishes of the committee), they may refer the matter to the Department. The Department will examine the concerns and determine what, if any, action should be taken.

If the Planning Secretary of the Department (or a nominated representative) decides to replace the independent chairperson or the independent chairperson resigns from the committee, the Planning Secretary of the Department (or a nominated representative) will appoint a new chairperson from the pool.

This appointment will be made within two weeks of the Planning Secretary's decision or the Department being notified of the resignation.

3.3 Selection process for the independent chairperson



3.4 Community representatives

Community representatives will be selected from the local community or stakeholder groups.

Employees or contractors of the proponent are not eligible to be appointed as community representatives.

Local community representatives must:

- be current residents or landowners within the affected local government area/s
- demonstrate involvement in local community groups and/or activities
- have knowledge and awareness of the project and related issues of concern to the local community
- be able to represent and communicate the interests of the affected local community
- be willing to adhere to the committee's code of conduct.

Representatives of stakeholder groups must:

- be a member of a stakeholder group with an interest in the project, including an industry, community, environmental or Aboriginal group
- have knowledge and awareness of the project and related issues of concern
- be able to represent and communicate the interests of the group or community
- be willing to adhere to the committee's code of conduct.

3.5 Appointing community representatives

The independent chairperson is to oversee the selection process for the community representatives of the Community Consultative Committee.

After consulting with the independent chairperson, the proponent is to seek expressions of interest for the committee by placing at least two advertisements in local or regional media publications (i.e. newspapers) (refer to the Toolkit of Resources) and advertising through one or more of the following avenues:

- local businesses
- community or sporting centres
- local council websites.

The advertising period must give community members sufficient time to apply and should be no less than 28 days.

Applications can be emailed or mailed directly to the independent chairperson.

Within two weeks of the end of the advertising period, the independent chairperson must:

- review the applications against the relevant selection criteria
- send a copy of all the applications to the Department
- make a recommendation to the Department on who should be appointed to the committee, including any alternate representatives for local community members, and provide reasons why they should be appointed.

Within two weeks of receiving these recommendations, the Planning Secretary of the Department (or a nominated representative) will appoint the community representatives to the committee and any alternate representatives, and formally notify the successful and unsuccessful applicants, the independent chairperson and the proponent of the decision.

The Department may review the performance of community representatives at any time.

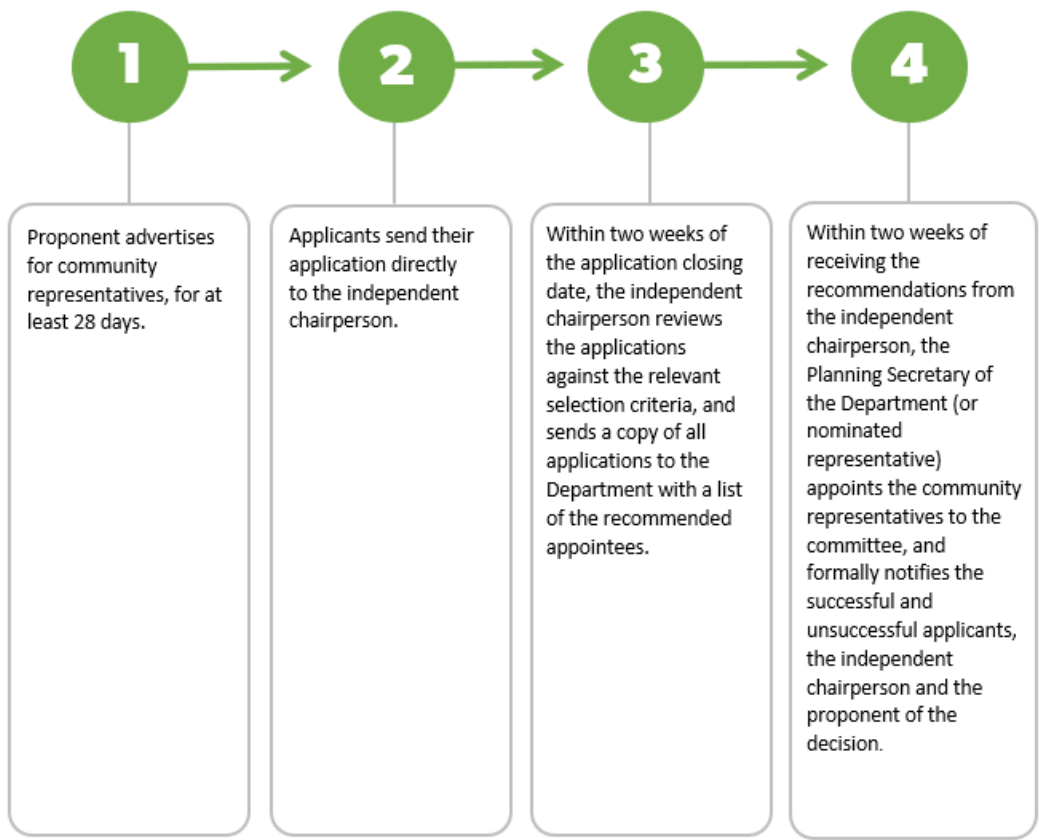
If the independent chairperson has concerns about the conduct of a member of the committee, they may refer the matter to the Department. The Department will examine these concerns and determine what, if any, action should be taken.

If the Department decides to replace a community representative on the committee or a community representative resigns from the committee, the Planning Secretary of the Department (or a nominated representative) will appoint a new representative to the committee in consultation with the independent chairperson.

This appointment will be made within two weeks if a suitable replacement is available or following the standard selection process.



3.6 Selection process for community representatives



3.7 Proponent and council representatives

The proponent and local council will appoint their representatives directly to the committee.

3.8 Alternate representatives

If the independent chairperson is unable to attend a committee meeting, the Department will appoint another person from the pool to chair the meeting.

If a representative from a stakeholder group, local council, or the proponent is unable to attend a meeting they must notify the independent chairperson as soon as possible and nominate an alternative representative from their organisation or group to attend the meeting.

If a local community representative is unable to attend a meeting they must notify the independent chairperson as soon as possible so the chairperson can select an alternate representative to attend the meeting.

The use of alternate representatives should be kept to a minimum.

The independent chairperson may request the replacement of any member who fails to attend three consecutive committee meetings.

4 Committee meetings

4.1 Frequency, timing and location of meetings

The committee should determine the frequency of committee meetings, after considering factors such as the:

- size and complexity of the project
- stage of the project
- level of public interest
- sensitivity of the site and surrounds.

In some cases, however, the Department will determine the frequency of the meetings in consultation with the independent chairperson.

The frequency of meetings may vary over time as a project moves through different stages. For instance, a committee may meet at least four times a year during construction, but only once or twice a year during operations.

If there are important and urgent matters requiring consideration, any member of the committee may ask the independent chairperson to convene an extraordinary meeting of the committee.

The independent chairperson must decide whether the extraordinary meeting is warranted, or whether the matters can be addressed in other ways.

Members should be given at least four weeks notice before a regular committee meeting, and two weeks notice before an extraordinary meeting.

The proponent must provide suitable facilities for committee meetings, and the meetings should be held at a time and place generally convenient to all committee members.



In areas with a high concentration of State significant projects, consideration should be given to holding joint Community Consultative Committee meetings from time to time.

These meetings should focus on matters that are of common interest to these committees, such as the cumulative impacts of the projects.

4.2 Meeting proceedings

Committees should follow good meeting practice and adopt standard procedures for their meetings.

The independent chairperson must:

- formulate the agenda for all meetings in consultation with the members of the committee
- convene and run meetings in a fair and independent manner
- facilitate discussion to ensure all members have an opportunity to speak and share their views
- identify any items of a confidential nature and assist committee members to understand how this information may, or may not, be used
- support constructive dialogue
- resolve disagreements or differences of opinion in a fair, transparent and supportive manner.

Any member may propose a matter for inclusion on the agenda, either before or during a meeting, providing the matter is within the purpose of the committee. This may include inviting a technical expert to present to the committee.

The independent chairperson must ensure that issues raised by community representatives on behalf of the community are properly considered.

If agenda items are supported by detailed reports, then these reports must be distributed to members at least one week before the meeting.

Late items may be deferred to a following meeting.

The committee may decide to undertake regular site visits of the project in conjunction with its meetings, or at other convenient times.

Committee meeting agenda items would normally be expected to include:

1. Apologies.
2. Declaration of pecuniary or other interests.
3. Business arising from previous minutes - response to issues raised or provision of additional information requested.
4. Correspondence.
5. Proponent reports and overview of activities, including:
 - progress of the project
 - issues arising from site visits
 - monitoring and environmental performance



- community complaints and response to these complaints
 - information provided to the community and any feedback.
6. Other agenda items.
 7. General business.
 8. Next meeting.

4.3 Minutes of meetings

The independent chairperson must prepare minutes for each committee meeting.

These minutes must:

- provide an accurate summary of the matters that were discussed at the meeting, including any community concerns expressed and inquiries made
- record the dissenting views of members on a matter
- clearly identify the actions to be taken before the next meeting, who is responsible for these actions, and by when.

The independent chairperson may employ a note taker to assist with this task and recover any associated costs from the proponent.

Within one week of a meeting, the independent chairperson must distribute the draft minutes to all committee members.

Committee members have one week to provide their feedback to the independent chairperson.

Within two weeks of receiving this feedback, the independent chairperson must finalise the minutes in consultation with the members, and ensure the proponent publishes them on its website (in a web accessible format).

If there are any disagreements between members on the minutes, the independent chairperson will have the final say on the matter.

Recording of meetings - by recording device, telephone or any other electronic device is not permitted without the prior agreement of the independent chairperson and the committee.

4.4 Conduct of committee members

All members, including the independent chairperson and alternative representatives, must sign a code of conduct agreement before they join a Community Consultative Committee (refer to the Toolkit of Resources), and comply with this code while they are members of the committee.

The independent chairperson must bring any breach of the code to the attention of the persons concerned.

This may take the form of a verbal warning during a meeting, which is formally recorded in the meeting's minutes, or a written warning following the meeting.

Following three warnings, the independent chairperson may ask the Department to replace the member if it is a community representative, or the proponent or local council to replace their member.



Similarly, the independent chairperson may request the replacement of any member who fails to attend three consecutive committee meetings.

4.5 Attendance by non-committee members

Members may ask the independent chairperson to invite non-committee members to attend meetings, either as observers or to provide advice to the committee.

This may include:

- representatives of the Department or other State government agencies
- technical experts or consultants
- members of the general public.

The independent chairperson is to consult with the other members of the committee before issuing the invitation. If there is any disagreement between the members about the invitation, the independent chairperson will have the final say on the matter.

Non-committee members cannot participate in the business of a meeting unless they are invited to do so by the independent chairperson.

4.6 Pecuniary and other interests

All members must sign a declaration of pecuniary and non-pecuniary interest before they join the Community Consultative Committee (refer to the Toolkit of Resources) and keep this declaration up to date while they are members of the committee.

These declarations should include any pecuniary or other interest (including any payment, gift or benefit) intended or likely to influence - or that could be reasonably perceived by an impartial observer as intended or likely to influence - the member to:

- act in a particular way (including making a particular decision)
- fail to act in a particular circumstance
- otherwise deviate from the proper exercise of their duty as a member.

Examples of pecuniary or other interests include holding shares in an entity carrying out the project, holding a private contract with the proponent, holding voluntary acquisition or mitigation rights under the proponent's consent, or receiving sitting fees or payments of personal expenses from the proponent; and if the member represents a stakeholder group, if the stakeholder group has received funding or a grant from the proponent.

This guideline establishes no requirement in respect of personal interests other than declaration. However, the committee may determine that a personal interest is sufficient that a member should withdraw from discussion on a particular issue.

4.7 Committee training

The independent chairperson should ensure new members are given suitable induction training to equip them for their role on the committee.

The committee may seek funding or other assistance from the proponent for training members or developing the skills of the committee.



This may include training in:

- communications and conflict resolution
- best practice environmental management and community relations.

The proponent should support any reasonable requests from the committee for such training.

4.8 Committee funding and remuneration

The committee may seek annual or one-off funding from the proponent to help it perform its functions effectively. It is up to the proponent whether or not it agrees to such requests.

Community representatives are not eligible to receive sitting fees from the proponent, but may seek reimbursement of personal out of pocket expenses associated with attending meetings. It is up to the proponent whether or not it agrees to these expenses being paid.

If fees or expenses are paid to members for meetings, then the fact that a payment is being made (and not the actual amount) should be declared as a pecuniary interest and recorded in the minutes of the meeting.

4.9 Review of a committee's effectiveness

If the independent chairperson has concerns about the effectiveness of the committee they may refer the matter to the Department.

The Department will examine these concerns and determine what, if any, action should be taken.

If the committee is found to be ineffective, the Department may decide to dissolve or reconstitute the committee.

4.10 Dispute resolution

Although the committee is not a decision-making or regulatory body, and consensus is not required on all matters, it should discuss and try to resolve any disagreements between members.

The independent chairperson is responsible for trying to resolve any disputes that arise, either between members of the committee or between the members of the committee and the proponent.

If the independent chairperson is unable to resolve the dispute, then they may refer the matter the Department for resolution or advice.

The Department's decision on the matter will be final.

5 Responsibilities of the proponent

The proponent must provide the committee with timely, accurate and comprehensive reports on the project, including the status of the project, existing operations, environmental performance and community relations. This does not include matters of a financial or commercial nature.

The proponent must also provide the committee with copies of:

- the project's consent and other relevant documents, including management plans
- results of environmental monitoring



- annual review or compliance reports
- audit reports
- reports on community concerns or complaints and the proponent's response to these matters
- any other information specified by the Department.

These documents may be provided electronically, but hard copies of the documents should be provided to individual committee members upon request.

The proponent should consult with the committee before it lodges any applications with the Department and notify committee members when these applications are lodged.

The proponent must respond to any questions asked or advice given by the committee about the proponent's environmental performance or community relations. These responses must be given to members within 28 days of a committee meeting, unless the meeting's minutes specify otherwise.

Finally, the proponent must organise site visits for the committee if requested by the independent chairperson.

6 Communication with the broader community

Committee members are encouraged to discuss concerns and disseminate information about the project with the wider community, including stakeholder groups.

Where appropriate, the independent chairperson may also give briefings to stakeholder groups. In these cases, the independent chairperson must report back to the committee on the outcomes of these briefings.

With the agreement of the whole committee, the committee may agree to release statements or other information to the media or to adopt other approaches to public dissemination of information. However, only the independent chairperson may speak publicly on behalf of the committee.

Individual committee members may make comments to the media or in public forums on behalf of themselves or their stakeholder groups, but not on behalf of the committee.

There is a presumption that documents and other information provided to the committee can generally be made available to the community.

However, committee members may ask for certain information (e.g. a declaration of interest, site visit photos, or information which the proponent considers to be commercial-in-confidence) to be kept confidential by the committee.

If there is any disagreement between members of the committee on whether such information should be kept confidential, the independent chairperson will have the final say on the matter.

If the committee or independent chairperson decides that a matter discussed at a meeting is to be kept confidential, members must respect this confidentiality and refrain from discussing the matter with other parties outside the meeting.

The name, credentials and (if the member agrees) contact details of all members of the Community Consultative Committee must be published in a prominent position on the proponent's website.

Requests from the public for items to be included on the committee's agenda may be directed to individual members or the independent chairperson.



Glossary of Terms

Community – A group of people living in a specific geographical area or with mutual interests that could be affected by a State significant project

Environment – includes all aspects of the surroundings of humans, whether affecting any human as an individual or in his or her social groupings

Proponent – The person or entity seeking approval for a State significant project, or acting on an approval for a State significant project

Stakeholder group – a group or organisation — including an industry, community, environmental or Aboriginal group — that represents several people with an interest in a State significant project

State significant project – a project that is defined as State significant development or State significant infrastructure under the Environmental Planning & Assessment Act 1979



Toolkit of Resources for Community Consultative Committees



Sample Advertisement for Community Members

Proponents must advertise for the community representatives of Community Consultative Committees. This advertising should be placed in local or regional media publications, on websites, and at local councils, businesses, or prominent community or sporting centres. Members of the local community or stakeholder groups with a particular interest in the project should also be notified.

Community members should be given at least 28 days to apply. All applications must be sent to the independent chairperson of the committee.

The independent chairperson is to review the applications against the relevant selection criteria (see page 5 of the guideline) and recommend the community representatives for the committee to the Department. The Planning Secretary of the Department (or nominated representative) will consider the recommendation and appoint the community representatives to the committee. A sample advertisement for community representatives is provided below.

This advertisement should be tailored to the specific circumstances of the project, and include information on the:

- State significant project
- current stage of the project (approval is being sought or the project is approved, and construction is scheduled to start shortly).

It should also clearly identify the selection criteria for local community representatives and representatives of stakeholder groups.

NOMINATIONS ARE OPEN FOR APPOINTMENT OF COMMUNITY MEMBERS TO THE [INSERT DEVELOPMENT NAME] COMMUNITY CONSULTATIVE COMMITTEE

Want to contribute to your community?

Many State significant projects in NSW have Community Consultative Committees.

These committees provide a forum for open dialogue between the proponent and representatives of the local community, stakeholder groups and local councils on issues directly relating to the project.

We are looking for a mix of people who live locally or are members of a stakeholder group (community, environment, Aboriginal or industry) to join our new [INSERT DEVELOPMENT NAME] Community Consultative Committee.

Your role as a committee member is voluntary.

Selection criteria: You will be expected to contribute constructively to committee discussions, attend around (four) meetings a year, and communicate information about [INSERT DEVELOPMENT NAME] between the committee and the broader community.

If you would like to apply, download a copy of the relevant nomination form at [INSERT DPE WEBSITE DETAILS]. Contact [INSERT INDEPENDENT CHAIRPERSON DETAILS] at [INSERT INDEPENDENT CHAIRPERSON CONTACT DETAILS] for more information.

Applications must be lodged by [INSERT DATE] and sent to the independent chairperson of the Community Consultative Committee at [INSERT NAME AND CONTACT DETAILS OF INDEPENDENT CHAIRPERSON]

Nomination Form

Local Community Representatives

January 2019

Nomination details

I hereby nominate to be a local community representative on the [DEVELOPMENT NAME]

..... Community Consultative Committee.

I accept that selection and appointment to the committee will be subject to my:

- being a current resident or landowner in the affected local government area/s
- being able to demonstrate my involvement in local community groups or activities
- having knowledge and awareness of the project and related issues of concern to the local community
- being able to represent and communicate the interests of the affected local community
- being willing to adhere to the committee's code of conduct.

I have attached a supporting letter demonstrating how I meet the above criteria for membership.

Signed declaration

If appointed to the committee, I:

- confirm that I am aware of my responsibilities as a local community representative on the [DEVELOPMENT NAME]
..... Community Consultative Committee;
- accept that the position is voluntary with no entitlement to remuneration
- agree to sign and comply with the committee's code of conduct agreement
- agree to sign a declaration of pecuniary and non-pecuniary interests and keep this declaration up to date.

Name

Phone number



Department of Planning and Environment

Page 1

Nomination Form

Local Community Representatives

January 2019

Address

Stakeholder group (if relevant)

Signature and date

This signed nomination form and supporting letter must be sent directly to the independent chairperson of the Community Consultative Committee and not to the Department of Planning and Environment. The independent chairperson’s details can be found on the advertisement calling for nominations.



Department of Planning and Environment

Page 2

Nomination form

Representatives of Stakeholder Groups

January 2019

Nomination details

I hereby nominate to be a community representative on the [DEVELOPMENT NAME]
..... Community Consultative Committee.

I accept that selection and appointment to the committee will be subject to my:

- being a member of a stakeholder group with an interest in the project, including an industry, community, environmental or Aboriginal group
- having knowledge and awareness of the project and related issues of concern
- being able to represent and communicate the interests of the group or community
- being willing to adhere to the committee’s code of conduct.

I have attached a supporting letter demonstrating how I meet the above criteria for membership.

Signed declaration

- If appointed to the Committee, I:
- confirm that I am aware of my responsibilities as a community representative on the [DEVELOPMENT NAME]
..... Community Consultative Committee;
 - accept that the position is voluntary with no entitlement to remuneration;
 - agree to sign and comply with the committee’s code of conduct agreement; and
 - agree to sign a declaration of pecuniary and non-pecuniary interests and keep this declaration up to date.

Name

Phone number



Nomination form

Representatives of Stakeholder Groups

January 2019

Address

Stakeholder group

Signature and date

This signed nomination form and supporting letter must be sent directly to the Community Consultative Committee Independent Chairperson and not to the Department of Planning and Environment. The Independent Chairperson’s details can be found on the advertisement calling for nominations.



Department of Planning and Environment

Page 2

Code of Conduct Agreement – Independent Chairperson

As a condition of engagement, the independent chairperson of a Community Consultative Committee must agree to adhere to the following code of conduct.

Accepted behaviour

As the independent chairperson of the [INSERT DEVELOPMENT NAME] Community Consultative Committee, I understand I am expected to:

- personally chair all committee meetings, or if I can't be present get the Planning Secretary of the Department to appoint an alternate chairperson for the meeting from its pool of independent chairpersons
- oversee the appointment of community representatives to the committee
- ensure that all matters dealt with by the committee fit within the purpose of the committee
- act as a convener, facilitator, mediator and advisor for the committee to ensure that members can put forward views and that they are not interrupted
- be independent and impartial with respect to all members of the committee
- create an atmosphere of open and constructive participation by the members of the committee where they can communicate relevant concerns, interests and ideas and express their reasons for any disagreement
- actively work with the members of the committee to try and resolve any disputes that may arise during the committee's activities
- ensure confidential matters handled by the committee are kept confidential
- be the key contact between the committee and the Department and other external parties
- advise the Department as soon as possible of any potential or actual conflict of interest that may affect my ability to fulfil my role on the committee
- ensure members of the committee comply with the code of conduct, and issue warnings to members who do not comply with this code
- review the performance of the committee from time to time and refer any matters of concern to the Department.

Signed declaration

As the independent chairperson of the committee, I agree to abide by this code of conduct.

I further declare that I have no conflicts of interest in relation to appointment to this committee.

Name

Contact details

Address

Signature and date

Proponent | Community Consultative Committee Guideline for State Significant Projects



Code of Conduct Agreement – Members

As a condition of engagement, all members of the Community Consultative Committee must agree to adhere to the following code of conduct.

Accepted behaviour

As a member of the [INSERT DEVELOPMENT NAME] Community Consultative Committee, I understand I am expected to:

- attend committee meetings, at dates and times set by the committee’s independent chairperson
- advise the independent chairperson in advance if I am unable to attend meetings
- respectfully engage with other members of the Committee
- contribute to an atmosphere of open and constructive participation
- openly communicate relevant concerns, interests and ideas and make reasons for any disagreement clear in a constructive and thoughtful manner
- put forward views but also remain committed to open and shared dialogue
- actively work with the members of the committee to try and resolve any disputes that may arise during the committee’s activities
- ensure confidential matters handled by the committee are kept confidential, and refrain from discussing these matters with other parties outside meetings
- not interrupt when another member is speaking
- not speak publicly on behalf of the committee
- not misrepresent the views of other members of the committee outside meetings
- immediately advise the independent chairperson during meetings of any potential or actual conflict of interest relating to matters under discussion
- abide by the directions of the independent chairperson.

I understand that if I miss three consecutive meetings I may be replaced on the Committee.

Signed declaration

As a member of the committee, I agree to abide by this code of conduct.

Name

Contact details

Address

Stakeholder group (if you relevant)

Signature and date

Proponent | Community Consultative Committee Guideline for State Significant Projects



Declaration of Pecuniary and Non-Pecuniary Interests

All members of Community Consultative Committees must sign a declaration of pecuniary and non-pecuniary interests before they join the committee and keep this declaration up to date while they are members on the committee.

This declaration is designed to protect the integrity of the committee and the reputation of its members.

Examples of pecuniary interest may include but are not limited to:

- holding shares in an entity proposing or carrying out all or part of a State significant project
- holding a private contract with the proponent
- holding voluntary acquisition or mitigation rights under the proponent’s consent
- receiving sitting fees or payments of personal expenses from the proponent
- a member representing a stakeholder group and the stakeholder group has received funding or grants from the proponent.

A **pecuniary interest** is an interest a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person. Money does not have to change hands for there to be a pecuniary interest.

A **non-pecuniary interest** is a private or personal interest a person has that does not amount to a pecuniary interest but that may arise from family or personal relationships, involvement in community, social or other cultural groups that may include an interest of a financial nature.

A No pecuniary or non-pecuniary interest to declare

As a member of the [INSERT DEVELOPMENT NAME] Community Consultative Committee I declare that I have no pecuniary or non-pecuniary interest to prevent me from carrying out my role on the [INSERT DEVELOPMENT NAME] Community Consultative Committee impartially and in the best interests of the local and broader community.

Should this change, I agree to update this declaration and advise the committee accordingly.

Name

Signature

Date

B Pecuniary or non-pecuniary interest to declare

As a member of the [INSERT DEVELOPMENT NAME] Community Consultative Committee, I declare that I have the following interests (tick as appropriate) that are relevant to the operation of the committee:

☐ Pecuniary interest. Please provide details:

.....



.....
.....

☐ **Non-pecuniary interest. Please provide details:**

.....
.....
.....

Should this change, I agree to update this declaration and advise the committee accordingly.

I understand this declaration, and any subsequent actions that flow from this declaration, will be noted the committee’s meeting notes, and that the independent chairperson of the committee may ask me to withdraw from discussion on particular issues.

Name

Signature

Date



REPORT
FC/5.2/23.03

Subject: Street Performance Policy and Guidelines - Adoption

TRIM No: A22/0473

Author: Tanya Goldberg, Executive Manager, Arts, Culture and Events

Director: Ben Thompson, Director, Community, Culture and Customer Experience

RECOMMENDATION:

That Council adopts the Street Performance Policy and Guidelines attached to the report.

1. Executive Summary

Draft Street Performance Policy and Guidelines were proposed and trialled by Council, with the trial concluding on 21 February 2023. A review of the performance of the draft policy and community and performer stakeholder feedback obtained during the trial has been undertaken. As a result of the review, proposed amendments and additions to Policy have been made and the draft updated Policy is submitted to Council for consideration.

2. Introduction/Background

Council has strong community, environmental and social targets aimed at strengthening community inclusion, supporting the local economy and balancing community and visitor expectations.

The reviewed and updated draft Street Performance Policy and Guidelines are designed to ensure compliance with Council policies, relevant laws and arts and culture industry and local government best practice.

Officers undertook a review of Council's current busking guidelines in response to actions included in two strategic Council documents: the Arts and Culture Plan 2021-2026 and Bondi Junction Evening Culture and Entertainment Strategy 2018-2028. The draft Street Performance Policy and Guidelines combined those documents and addressed the research and community input indicating demand for both increased opportunities and spaces for cultural activation.

Council reviewed the draft Street Performance Policy and Guidelines at the Finance, Operations and Community Services Committee on 5 April 2022, and directed officers to consult further with the Arts and Culture Advisory Committee on the Policy and Guidelines and to consider additional proposed sites for the trial period.

Following the incorporation of feedback from the Arts and Culture Advisory Committee into the draft Policy and selection of proposed sites, Council resolved to place the draft Policy and Guidelines on public exhibition for 90 days, coinciding with a trial of additional new street performance locations in Bondi Junction, Bondi Beach and at Bondi Road.

During the trial, Council issued 19 street performance licences and received 31 responses via Have Your Say. Respondents represented performers with licences, residents near designated performance pitch locations, business owners near the site and passers-by.

The updated draft Street Performance Policy and Guidelines (attached) are fundamentally consistent with the version that was put on public exhibition and subject to the recent trial. Key changes relate to:

- One new street performance pitch locations and the removal of two existing pitches.
- Street Performance licence duration.
- Licence approval process – minor change to how applicants pick up their approved licence.
- Proof of ID removed from licence checklist in response to minor approval process change.
- Updated maps to reflect final locations.

These changes reflect feedback gathered from community consultation conducted during the trial of the draft Street Performance Policy and Guidelines and are designed to make the processing and issuing of street performance permits in Waverley more straightforward both for users and officers.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Finance, Operations and Community Services Committee 5 April 2022	FC/5.1/22.04	<p>That Council:</p> <ol style="list-style-type: none"> 1. Defers placing the draft Street Performance Policy and Guidelines on exhibition. 2. Refers the draft Policy to the Arts and Culture Advisory Committee for its review and advice, and requests it to consider the following additional sites: <ol style="list-style-type: none"> (a) Roscoe Street Mall. (b) Cox Avenue parklet, Hall Street. (c) Parklet at Seven Ways. (d) Waverley Library forecourt. (e) Boot Factory forecourt. (f) Brisbane Street Plaza. (g) Bondi Road – Park Parade to Denham Street. 3. Officers prepare a report to Council with the updated draft Street Performance Policy and summary of the advice provided by the Arts and Culture Advisory Committee for Council's consideration.
Council 20 April 2021	CM/7.5/21.04	<p>That Council:</p> <ol style="list-style-type: none"> 1. Adopts the Arts and Culture Plan 2021–2026 attached to the report subject to the following amendment: <ol style="list-style-type: none"> (a) Page 118 of the agenda, first column, second paragraph – After the word 'are', insert 'as sovereign custodians' before the word 'the'.

		2. Changes the name of the Cultural Advisory Committee to the Arts and Culture Advisory Committee, to match the proposed name of the redrafted Plan.
Strategic Planning and Development Committee 7 August 2018	PD/5.3/18.08	<p>That Council adopts the Bondi Junction Evening, Culture and Entertainment Strategy attached to this report, subject to the following amendments:</p> <ol style="list-style-type: none"> 1. General Actions – 4. Place Curator and Co-ordinator Function (page 8). Change the first recommendation to read as follows: ‘Develop relationships between stakeholders, traders, residents, representatives of the Bondi Junction Precinct Committee and the Chamber of Commerce, including support for the Trader Group.’ 2. Bold Precinct Gateway (pages 12 and 21). Change the wording of the specific action to: ‘Bold Precinct Gateway Artwork’. 3. Application to wider LGA (page 24 of the agenda). At the end of the first sentence, add ‘if deemed appropriate.’ 4. Page 465 of the attachment. Change ‘block party’ to ‘street party’.

4. Discussion

The draft Street Performance Policy and Guidelines subject to this recent trial proposed four main areas of difference from Council’s previous operations:

- Expansion of performance zones to include Bondi Beach (previously Bondi Junction only).
- Increase of the number of licences (to 30 licences from seven).
- Decrease in performance duration (to a maximum of two hours concurrently at each site, from four hours per day).
- Transition to online application process.
- Increase of licence duration (to 12 months from six months).
- Reduction of parental consent age from under 18 to under 16 years.

Community feedback responses to the changes in policy are as follows:

Table 1. Community feedback to policy changes.

Policy change	Not supportive	Neither	Supportive
Expansion of performance zones to include Bondi Beach	16%	10%	74%
Increase of the number of licences (to 30 licences from seven)	16%	23%	61%
Decrease in performance duration (maximum two hours per site).	29%	32%	39%

Transition to online application process.	10%	40%	50%
Increase of licence duration (from six to 12 months)	21.5%	21.5%	57%

All policy changes were supported by a majority of respondents. Material feedback is summarised with the updated Policy and Guidelines outcomes explained below.

The top four outcomes identified by 27 of the 31 respondents of having a street performer in the surveyed locations were: vibrancy (56%); enjoyable (48%); activated the space (33%); community building (29%).

Two residents and one business owner provided feedback that street performances were noisy and unwanted.

Of the sites surveyed, the most popular were in Oxford Street Mall. It was noted that shade is a consideration for performers and audiences in that location.

Recommended additional performance zone locations:

Although not a performance zone location identified in the trial, Council received positive feedback about buskers to the left of the Bronte Road entrance to Westfield, opposite Spring Street. The passing foot traffic, available shade and reduced proximity to businesses make this a favourable location appropriate for street performance. This zone has been added to the updated Street Performance Policy and Guidelines in response.

Recommended removed pitch locations

Negative feedback was received regarding two performance zones included in the trial: the zone in Bondi Beach Park opposite the outdoor gym and the zone at Brisbane Street Plaza. Feedback indicated that both sites were poor locations to attract an audience and were not appealing to performers. These zones have been removed.

Licence duration and number

Following the trial, the Policy and Guidelines will stipulate licences are for a 12-month period, to be renewed each financial year. A maximum of 30 licences will be granted per financial year.

Licence approval process

Following internal feedback regarding Council's collection of identity documents, the provision of proof of identity documentation has been removed from the online application checklist. Licences will be required to be collected in person from Customer Service. Customer Service staff will site and verify proof of identity documentation at that time without the unnecessary retention of identity documents.

Policy and Guidelines changes summarised

- New zone descriptors (p. 5):
 - Addition of: Bronte Rd, northern side of entrance to Westfield shopping complex.
 - Removal of: Brisbane St Plaza and pitch opposite Bondi outdoor gym.
- Licence duration (pp 6 and 9):
 - 12-month period from date of permit processing. Maintain 30 licence limit.
- Licence approval process (pp 6 and 9):
 - Changed text in last box to mandate picking up of licence.

- Checklist (p. 11):
 - Removed the proof of ID document as part of the checklist and added text indicating this will be checked by Customer Service staff at the time of licence collection.
- Maps:
 - Updated to reflect changes to performance zones.

5. Financial impact statement/Time frame/Consultation

Financial impact

There are no financial impacts associated with the adoption of the updated Street Performance Policy and Guidelines.

Time frame

The updated Street Performance Policy and Guidelines can be activated immediately upon Council's decision to endorse this proposal. Officers will contact trial licence holders and publicise the adoption of the policy and availability of licences through its various communications channels.

Consultation

Community consultation was conducted throughout the Street Performers Policy and Guidelines trial period. Feedback was collected via Council's Have Your Say page between 8 November 2022 and 21 February 2023.

The trial was promoted to Council stakeholders via Have Your Say e-news, *Waverley Weekly*, Arts and Culture e-news, *Wentworth Courier*, City Hub, and on Council's website. Officers also conducted intercept surveys on sites throughout the trial period to encourage the community to make a submission via Have Your Say should they have an opinion on the trial activity.

There were 31 respondents, with the following breakdown:

Table 2. Respondents by type.

	Percentage	Count
Performer with licence	29%	9
Resident near the site	29%	9
Business owner near the site	6%	2
Passers-by	26%	8
Other	10%	3

Prior to the commencement of the trial, the Arts and Culture Advisory Committee was consulted and internally teams from across Council including Open Spaces and Recreation, Events, Bondi Pavilion Venue team, Arts and Culture and Economic Development were consulted. Following conclusion of the trial, officers consulted colleagues in the Bondi Pavilion Venue team, Events and Property and Facilities.

6. Conclusion

The attached updated draft Street Performance Policy and Guidelines have been prepared to incorporate community feedback in an improved process for facilitation street performance in designated zones in Waverley.

A small number of amendments have also been proposed to make improvements to the permitted performance zones and the handling of identity documentation.

7. Attachments

1. Street Performance Policy and Guidelines [↓](#) .



WAVERLEY
COUNCIL

Street Performance Policy and Guidelines

Street Performance Policy and Guidelines

Policy owner	Arts, Culture and Events
Approved by	
Date approved	
Commencement date	
TRIM Reference	A21/0076
Next revision date	
Relevant legislation/codes	<ul style="list-style-type: none"> • <i>Local Government Act 1993</i> • <i>Anti-Discrimination Act 1977</i> • <i>Companion Animals Act 1998</i> • <i>Occupational Health and Safety Act 2000</i> • <i>Protection of the Environment Operations Act 1997</i> • <i>Liquor Amendment (Night-time Economy) Act 2020</i>
Related policies/procedures/guidelines	<ul style="list-style-type: none"> • Waverley Pricing Policy Fees and Charges • Waverley Council Community Strategic Plan • Waverley Council Arts and Culture Plan 2021-2026 • Bondi Junction Mall Code and Markets Policy • Bondi Junction Evening Culture and Entertainment Strategy 2018 - 2028 • 24 Hour Economy – NSW Government – September 2020 • The Sydney Busking Code
Related forms	Street Performance Application Form Street performance Parental Consent Form

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Section A: Street Performance Policy

1. Policy Objectives

The objectives of this policy are to:

- Provide a framework to manage the use of public space for street performance
- Encourage street performance to enhance the vibrancy of public spaces
- Attract the community and visitors alike to engage in community life.

2. Definitions

<i>Amplification</i>	The process of increasing the volume of sound using speakers or amplifiers. In this policy, small battery-powered speakers are permissible only.
<i>Busking</i>	Performing in a public space for an audience in exchange for money offered voluntarily. Busking is referred to as ‘street performance’ in this policy to include all forms of performances.
<i>Dangerous Implement</i>	Any object that, because of the way it is used or its design or construction, poses a risk, hazard or a potential risk or hazard to the safety or welfare of a member of the public or any person handling the object. This term includes knives, spears, swords, chain saws, spikes, flammable materials and sharp implements.
<i>Group Acts</i>	Performance conducted by more than one individual. In this policy, group acts are limited to four (4) people.
<i>Pavement Art</i>	Temporary drawings applied directly onto the pavement or applied onto a large removable surface (such as canvas or plastic) laid on the pavement. Pavement art does not include any good or service for sale. Pavement art can be a form of busking.
<i>Soliciting of Funds</i>	The act of asking, begging, seeking or requesting money or goods from members of the public.
<i>Street Performance</i>	An entertainment event that substantially involves the demonstration of an artistic skill including playing a musical instrument, theatre, dancing, singing, clowning, juggling or other similar performance skills.
<i>Street performer</i>	A person who entertains in a public place by playing a musical instrument, dancing, singing, clowning, juggling, art making or performing acts of a similar nature with the intention of receiving funds from members of the public.

3. Scope

This policy identifies the conditions that apply to all street performers undertaking performances within Waverley. Performances are only permitted within designated areas with an approved licence and are subject to the conditions outlined in this Policy and Guidelines.

4. Policy Content

Eligibility

Busking is referred to as street performance in this policy to include all forms of performances undertaken in public spaces. Street performance is broadly defined as an entertainment event that substantially involves the demonstration of an artistic skill including playing a musical instrument, theatre, dancing, singing, clowning, juggling or other similar performance skills.

Street performance is only permitted in designated areas with a Council issued licence.

Council will assess applications against the Assessment Criteria in Section B: Street Performance Guidelines and advise applicants of the result of their application.

Street Performance Zones

Designated and Non-designated areas

The following areas have been identified as designated zones for street performance in the Local Government Area. See Street Performance Zone Maps in Section 6 of the Street Performance Guidelines.

Designated Area	Street Performance Zone
Bondi Junction - Oxford Street Mall	<ol style="list-style-type: none"> 1. (East) Bronte Road 2. (Centre) Rowe Street 3. (West) Newland Street
Bondi Junction - Waverley Street Mall	<ol style="list-style-type: none"> 4. (Centre) Waverley Street Mall – Acoustic site 5. Bronte Rd outside Westfield left of entrance
Bondi Beach	<ol style="list-style-type: none"> 1. Triangular Path Intersection – Bondi Park opposite Roscoe Street 2. Paved semi-circle adjacent to Bondi Park opposite Hall Street 3. Corner of Hall Street and Jacques Avenue (west) 4. Roscoe Street west of Gould Street – under sculpture installation (adjacent to Police Station)
Bondi Road	<ol style="list-style-type: none"> 1. Between Park Parade and Denham Street

Assessment Criteria

Applicants must comply with the Assessment Criteria and Terms and Conditions specified in Section B: Street Performance Guidelines.

Acceptable Acts

Street Performance licences are only issued for acceptable individual and group acts.

Unacceptable Acts

Unacceptable acts include:

- acts that cause a nuisance or obstructing pedestrian or vehicle traffic and entrances to shops or buildings
- excessively loud performances
- selling or offering for sale any articles, commodity, or services apart from the street performer's own original material.
- vilification of community members, including, but not limited to, racial, sexual, gender or disability discrimination.

Street performers who undertake unacceptable acts may have their licence revoked.

Waverley Council does not approve licences for performances that involve:

- animals
- alcohol
- fire or flammable liquids
- dangerous implements or materials, including fire and knives.

Licences

Licences are granted for a 12-month period. 30 licences are available.

Applications are accepted online only via the Waverley Council website [here](#).

On presentation of valid government issued proof of identity document that includes a profile image photo, successful applicants will pick up their licence from a Waverley Customer Service Centre (Spring Street, Bondi Junction or Bondi Pavilion Welcome Centre).

Licences require renewal after the 12-month period has ended. Applications will not automatically be renewed and will be assessed annually according to the assessment criteria.

Street performers are required to have a public liability insurance policy that covers entertainers and/or street performers for up to \$20 million for any one loss.

Performers under the age of 16 must have their application signed by parent or guardian.

Register

Details of approved licences are held on a register in accordance with section 113(2) of the Local Government Act 1993. The information recorded includes:

- Name of the person to whom the licence is granted
- Type of performance
- Details of amplification equipment (if any).

This register will be publicly available, in accordance with section 113(5) of the Local Government Act 1993.

Profile image, address and other contact details will not be publicly available.

Monitoring

Council regularly monitors licence holders for quality assurance and to ensure street performers are operating in accordance with licence conditions.

Council officers may request a performer to cease performing at any time if the performance is deemed to be causing inconvenience or offence to the public; or likely to cause harm to the public or property.

Authorised Persons and event organisers can prohibit the use of an area for performances. The reasons for this restriction may include, for example, while Council or other approved works are in progress, or while a special event is in progress.

Responsibilities

Officers monitor and respond to public enquiries or complaints in relation to a street performance. Authorised Council officers will enforce the terms and conditions of any approvals to ensure performers are compliant in the Waverley Local Government Area.

Section B: Street Performance Guidelines

1. Assessment Criteria

Acts

Acceptable Acts

Individual Acts

A solo or individual performer may apply for an individual act and is only permitted to perform solo.

Group Acts

Group acts are limited to a maximum of four (4) individuals. Each member must be included in the application. Licences may be issued for larger groups at the discretion of the Council.

Unacceptable Acts

Waverley Council does not approve licences for performances that involve:

- Animals
- Alcohol
- Fire or flammable liquids
- Dangerous implements or materials, including fire and knives

Insurance

All street performers are required to have their own public liability insurance policy that covers entertainers and/or street performers for up to \$20 million for any one loss.

A copy of the certificate of currency will be required to be submitted with the application to Council.

2. Licences

Hours and Duration

Street performance licence holders may perform in designated zones only between the times of 9am - 9pm, Monday – Sunday.

Performers may perform for a maximum period of 2 hours concurrently in any one zone. Performers must leave the zone for at least an hour before a second performance.

Approval

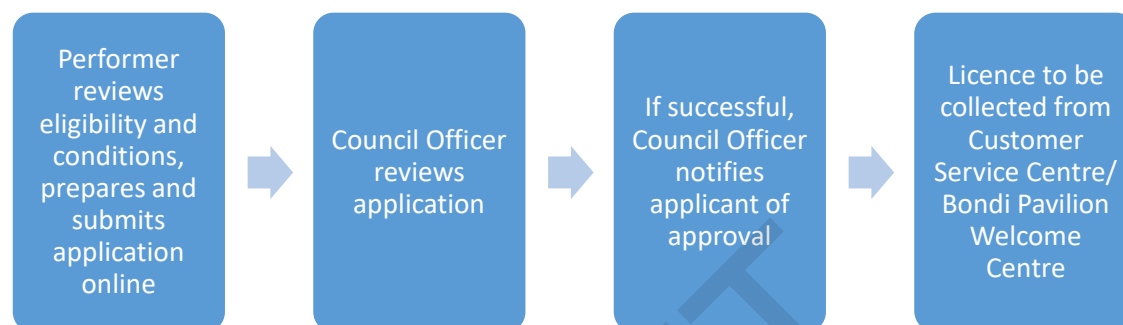
Successful applicants will be notified by email that their licence has been issued and will be requested to collect it from the Customer Service Centre.

If more than one street performer forms part of a group, each member of the group must hold a current Street Performance Licence, and this must be clearly displayed during their performance.

Council may revoke a current Street Performance Licence if a licence holder is found to be consistently in breach of licence terms and conditions.

Note: A Street Performance licence does not allow street performances to take place in privately owned Shopping Centres or retail spaces. Separate approval must be sought directly from the Shopping Centre or retail management.

3. Licence Approval Process



4. Terms and Conditions

1. A Street Performance Licence is granted for a 12-month period. 30 licences are available each year.
2. Applications are accepted online only via the Waverley Council website [here](#).
3. Licences are non-transferable or refundable and apply only to the nominated holder.
4. Performers must display their licence in a prominent, highly visible position in the performance site always during their act. Licences must be produced on request by Council Rangers.
5. Performers are restricted to designated zones shown in the maps attached to this document (see Site Maps).
6. Performers may perform for a maximum period of 2 hours concurrently per zone. Performers must leave the zone for at least an hour before a second performance.
7. Performers may use small battery powered amplification only. Specification of any proposed amplification is to be provided in the application.
8. Performers under the age of 16 require adult supervision whilst busking and the application for a licence needs to be signed by a parent or guardian
9. Performers must keep the site they use clean while they are working. For street performance that includes pavement art, drawings must be removable by water and not leave a residue.

10. A performer who is supported by an assistance animal (as defined by section 5 of the Companion Animals Act 1998) may deliver a performance whilst accompanied by that assistance animal. The assistance animal must not form part of the performance.
11. Performers must comply immediately with any lawful direction given by the Police or Council Rangers.
12. Performers must not unreasonably interfere with pedestrian flow or public amenities, or cause obstruction to vehicles, or encouraging audience formation in a manner as to cause such interference
13. Performers may not operate closer than 5 metres from the door of premises open for business or perform within 5 metres of any street intersection or pedestrian crossing.
14. Licence holders must not obstruct a footpath, carriageway, entrance or exit of a building, footpath seating areas or other public or private thoroughfare.
15. The space occupied by the performer and all equipment should not exceed 2m².
16. Performers may not perform before 9am or after 9pm.
17. Performers may receive funds voluntarily from the audience but may not actively solicit funds.
18. Performers may not affix any material or mark/draw on any public property.
19. Performers may not perform within 5 metres of bank ATMs.
20. Performers may not offer goods and services for sale, display, demonstrate or advertise goods for sale or associate themselves with such advertising, except for their own original work.
21. The use of fire, knives, swords, chainsaws, or any other dangerous instrument is prohibited.
22. Performers may not deliberately upset any member of the public by their behaviour.
23. Performers must not consume alcohol or perform under the influence of alcohol or illegal drugs.
24. Performers may not use street furniture or the like as part of their performance.
25. Licence holders are only permitted to perform within Waverley Council designated Street Performance Zones identified in the Street Performance Policy and Guidelines Street Performance Zone Maps (section 6)
26. The Waverley Street Mall performance zone is for acoustic performances only. No amplification is allowed.
27. Any breach of these conditions will result in the busking permit being revoked. Council may revoke a permit at any time.

28. Waverley Council officers at certain times may temporarily deactivate Street Performance Zones. Reasons for this deactivation may include during building/street works or specific events.

5. Checklist

Submission Requirements

An applicant is required to submit the following information with every application for a street performance licence:

Document type	
Proof of public liability insurance for \$20 million	✓
Proof of parental consent for applicants under the age of 16 years	✓
Specification of any proposed amplification equipment is provided in the application	✓

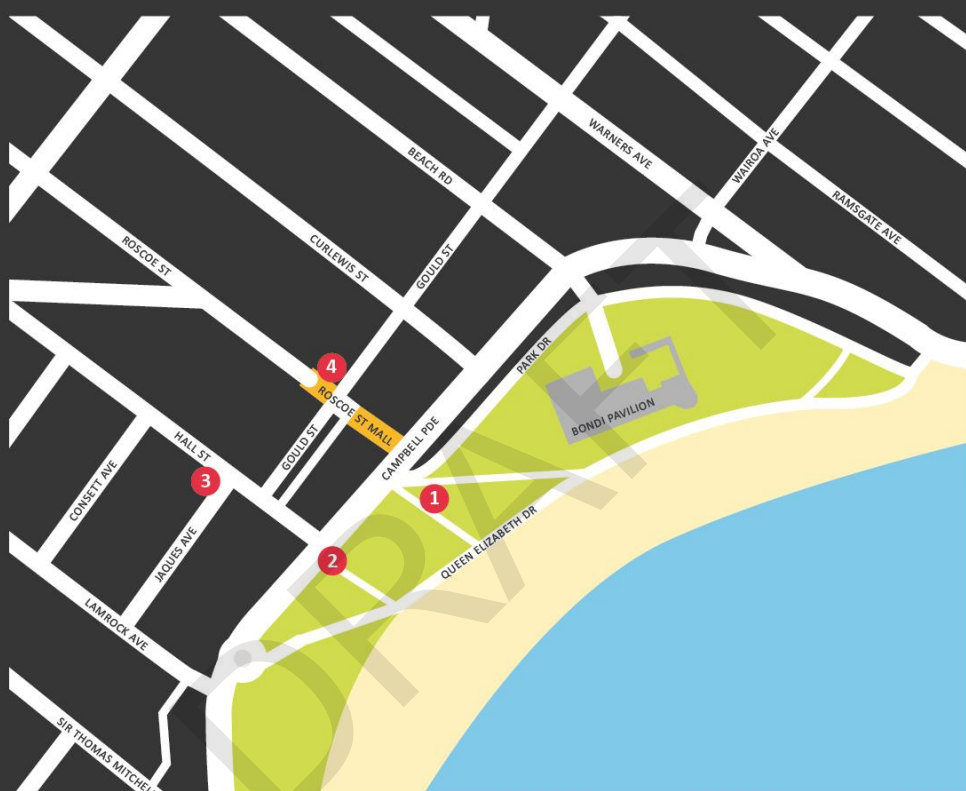
A government issued proof of identity document that includes a profile image (current driver's licence, Proof of Age card, birth certificate or current passport) must be present to the customer service officer when picking up your licence. Your application details (name, address, etc.) must match that of your proof of identity document.

6. Site Maps



Street Performance Zones

Bondi Beach



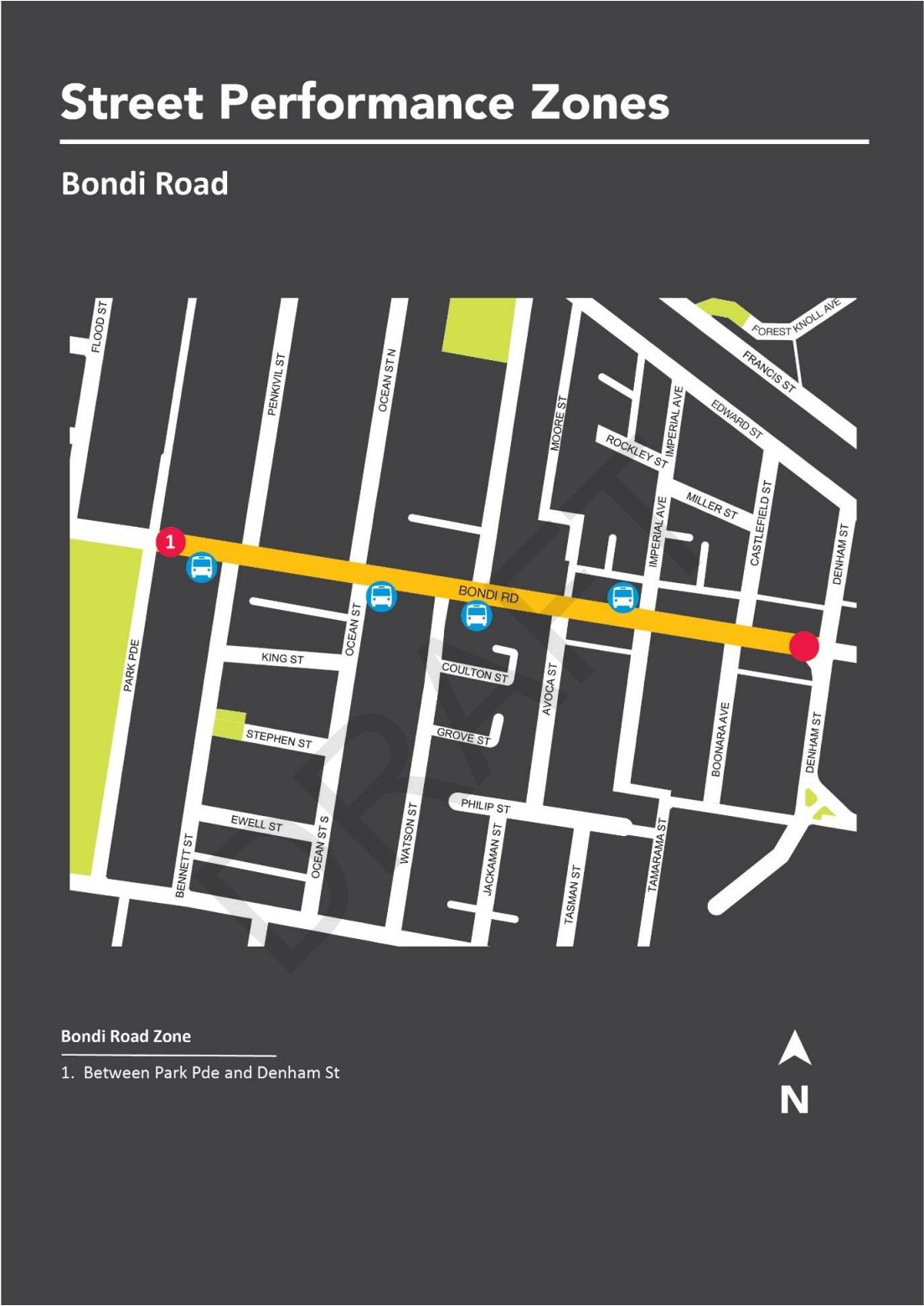
Bondi Beach Zones

1. Triangular path intersection – Bondi Park opposite Roscoe Street
2. Paved semi-circle adjacent to Bondi Park opposite Hall Street
3. Corner of Hall Street and Jacques Avenue (West)
4. Roscoe Street Mall – under sculpture installation, adjacent to Bondi Police Station



Street Performance Zones

Bondi Road



Bondi Road Zone
1. Between Park Pde and Denham St

REPORT
FC/5.3/23.03

Subject: Chaleyer Street, Rose Bay - Passing Bays

TRIM No: A20/0069

Author: Malik Almuhanha, Senior Traffic Engineer
Calum Hutcheson, Service Manager, Traffic and Transport

Director: Sharon Cassidy, Director, Assets and Operations

RECOMMENDATION:

That Council:

1. Retains the 'No Parking' zones across the driveways of the following addresses along Chaleyer Street, Rose Bay:
 - (a) 117 and 119.
 - (b) 56 and 58.
 - (c) 23.
 - (d) 6 and 8.
 - (e) 1 and 457 Old South Head Road.
2. Does not install 'No Parking' zones across the driveways of the following addresses in Chaleyer Street:
 - (a) 91 and 95.
 - (b) 28 and 30.

1. Executive Summary

Council received a petition in 2020 from residents of Chaleyer Street requesting an investigation into improving traffic and congestion. At the Council meeting on 15 March 2022, Council approved some of the 'No Parking' zones recommended by officers, deferring for report back to Council on four locations for further consultation and assessment of traffic flow impacts.

Since then, five 'No Parking' zones were installed along Chaleyer Street, Rose Bay, as per Council's resolution. The 'No Parking' zones that have been installed have proven to improve traffic flows along the street. Based on further consultation undertaken, it is recommended that no additional 'No Parking' zones are installed along Chaleyer Street.

2. Introduction/Background

Chaleyer Street is a local road with a carriageway approximately 7 metres wide. It is about 600 metres long between Old South Head Road and Hardy Street. Parking is in high demand in the area and is mostly unrestricted on both sides.

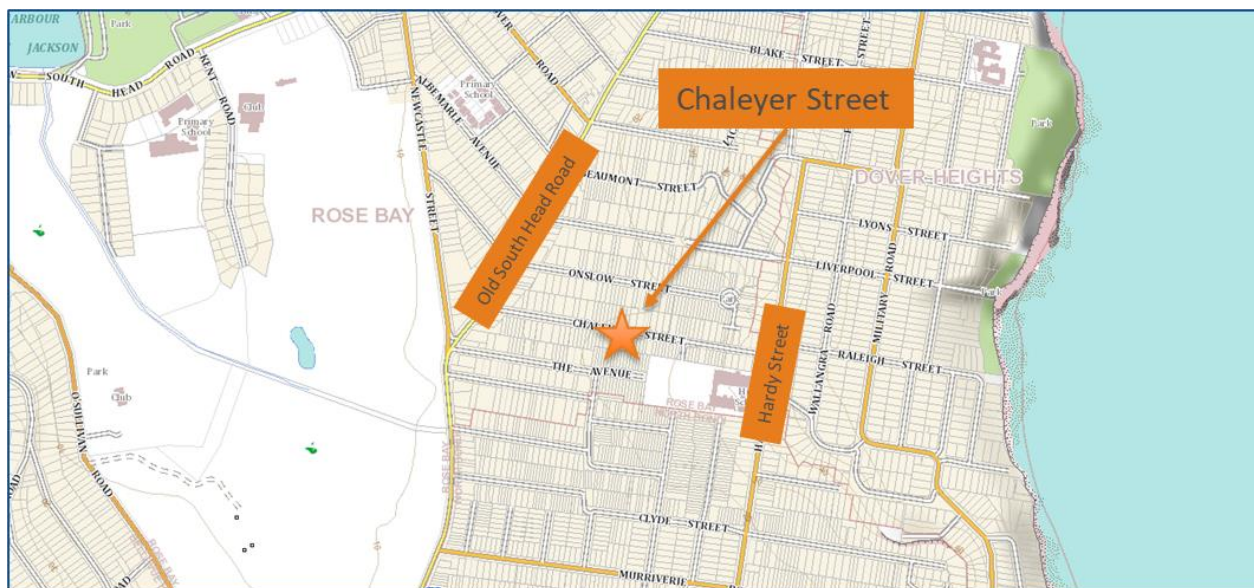


Figure 1. Chaleyer Street.

Council received a petition in 2020 from residents of Chaleyer Street (See Figure 1) requesting an investigation into improving traffic and congestion.

An on-site assessment revealed that due to the narrow carriageway and regularly occupied parking on both sides of Chaleyer Street, only one vehicle can travel at a time between parked vehicles. It was also reported by residents that vehicles often have to be reversed to find a gap and pull over to allow an oncoming vehicle to pass.

At its meeting on 15 March 2022, Council resolved as follows:

That Council adopts the Traffic Committee's recommendation subject to the deletion of clauses 1(b) and 1(d) and the addition of new clauses such that the recommendation now reads as follows:

That Council:

1. *Installs 'No Parking' zones across the driveways of the following addresses along Chaleyer Street, Rose Bay, as shown in Figure 4 of the report:*
 - (a) 117 and 119.
 - (b) 56 and 58.
 - (c) 23.
 - (d) 6 and 8.
 - (e) 1 and 457 Old South Head Road.

2. *Defers for three months the installation of 'No Parking' zones across the following addresses along Chaleyer Street for further discussion with residents*
 - (a) 91 and 95 because one was against and one was no response.
 - (b) 28 and 30 because one was against and one was no response.
3. *Officers review the effect of the installation of the 'No Parking' zones on traffic flow and congestion and prepare a report to Council after six months from the time the zones have been installed.*
4. *Officers investigate the addition and/or extension of 'No Stopping' zones at each end of Chaleyer Street, with a report to be prepared for the Traffic Committee.*

This report is in response to clauses 2 and 3 of the resolution. Clause 4 was actioned via a report to Traffic Committee on 28 April 2022, adopted by Council on 17 May 2022.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Traffic Committee 28 April 2022	TC/V.02/22.04	<p><i>Council adopted the recommendation below.</i></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Installs a 9.2 metre 'No Stopping' zone on the northern side of Chaleyer Street, west of Hardy Street, Rose Bay/Dover Heights. 2. Installs a 9.2 metre 'No Stopping' zone on the southern side of Chaleyer Street, west of Hardy Street, Rose Bay/Dover Heights. 3. Installs a 10 metre 'No Stopping' zone on the western side of Hardy Street, north of Chaleyer Street, Rose Bay/Dover Heights.
Council 15 March 2022	CM/5.2.1/22.03	<p>That Council:</p> <ol style="list-style-type: none"> 1. Installs 'No Parking' zones across the driveways of the following addresses along Chaleyer Street, Rose Bay, as shown in Figure 4 of the report: <ol style="list-style-type: none"> (a) 117 and 119. (b) 56 and 58. (c) 23. (d) 6 and 8. (e) 1 and 457 Old South Head Road. 2. Defers for three months the installation of 'No Parking' zones across the following addresses along Chaleyer Street for further discussion with

		<p>residents.</p> <p>(a) 91 and 95 because one was against, and one was no response.</p> <p>(b) 28 and 30 because one was against, and one was no response.</p> <p>3. Officers review the effect of the installation of the 'No Parking' zones on traffic flow and congestion and prepare a report to Council after six months from the time the zones have been installed.</p> <p>4. Officers investigate the addition and/or extension of 'No Stopping' zones at each end of Chaleyer Street, with a report to be prepared for the Traffic Committee.</p>
<p>Council 20 October 2020</p>	CM/8.2/20.10	<p>That Council:</p> <p>1. Accepts the petition presented by the residents of Chaleyer Street, Rose Bay, tabled at the meeting.</p> <p>2. Prepares a report for Council identifying options to improve residents' amenity and relieve congestion in Chaleyer Street, including but not limited to:</p> <p>(a) Widening the road for parking between driveways, without interfering with the depth of existing driveways.</p> <p>(b) Constructing semi-recessed parking bays that do not interfere with driveways.</p> <p>(c) Installing passing bays without reducing current parking.</p> <p>(d) Limiting the size of commercial vehicles that can access the street.</p> <p>(e) Installing traffic calming measures.</p> <p>(f) Improving the ingress and egress to the street at the corners of Old South Head Road to the west and Hardy Street to the east.</p> <p>(g) Reducing the speed limit to 40 km/h.</p> <p>3. In the preparation of the report, consults the residents of Chaleyer Street and the Rose Bay and Dover Heights Precinct Committees.</p>

4. Discussion

Five 'No Parking' zones were installed in July 2022 across the driveways of the following addresses along Chaleyer Street.

- 117 and 119.
- 56 and 58.
- 23.
- 6 and 8.
- 1 and 457 Old South Head Road.

The 'No Parking' zones that have been installed have proven to improve traffic flows along the street.

A further consultation was also undertaken with residents of 28, 30, 91 and 95 Chaleyer Street. Of the four addresses consulted:

- One did not respond.
- Three opposed a 'No Parking' zone along their driveway.

Considering the above, it is recommended that the existing 'No Parking' zones in Chaleyer Street are retained and that no additional 'No Parking' zones are installed along the street.

5. Financial impact statement/Time frame/Consultation

There is no financial impact.

6. Conclusion

The analysis and subsequent consultation responses have been considered and it is recommended that the existing 'No Parking' zones in Chaleyer Street are retained and that no additional 'No Parking' zones are installed.

7. Attachments

Nil.

REPORT

FC/5.4/23.03



Subject: Strategic Communication to the Community

TRIM No: SF22/2811

Author: Oona Nielssen, Communications and Engagement Manager
Tanya Potts, Manager, Customer Service

Director: Ben Thompson, Director, Community, Culture and Customer Experience

RECOMMENDATION:

That Council:

1. Reinstates a printed newsletter delivered to all households in the Waverley local government area three times a year, funded from existing budgets.
2. Includes upcoming consultation opportunities in each edition of the printed newsletter, and in other communications, wherever possible.
3. Produces a video summary of each Council meeting, highlighting the top decisions and issues from the meeting.

1. Executive Summary

In October 2022, Council resolved that officers investigate the reinstatement of a newsletter to all Waverley households that updates residents on recent Council activities. At this meeting, Council also resolved that officers assess publishing a six-month forward program of upcoming community consultations on Council's website and also investigate publishing a short summary of Council decisions after each Council meeting.

This report provides an update on the summer edition of the community newsletter and the feasibility, cost implications and time frames for the implementation of these initiatives.

2. Introduction/Background

Council previously distributed an annual community magazine to households called *Waverley in Focus*, which was aimed at keeping residents up to date with on-going Council projects and issues affecting Waverley residents. The last edition was a special publication distributed at the end of 2020 with a strong focus on COVID-19 safety.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 18 October 2022	CM/8.3/22.10	That Council: 1. Investigates the reinstatement of <i>Waverley in Focus</i> , a quarterly newsletter distributed via letterbox drop to all Waverley households that updates residents on recent

		<p>Council news and achievements, upcoming projects and consultations, and any relevant customer service information, including a breakdown of how their rates have been spent.</p>
		<p>2. Assesses the feasibility of developing a six-month forward program of upcoming community consultations to be made available on Council's website.</p>
		<p>3. Investigates the development of a Council meeting wrap-up summary on Council's website after each Council meeting with a short video that summarises the decisions of Council.</p>
		<p>4. Officers prepare a report to Council on the staffing and cost implications of these initiatives, possible time frames for implementation and potential funding sources.</p>

4. Discussion

In December 2022, Council published a summer edition of the rebranded *Waverley News*, a 16-page A5 newsletter printed in colour on recycled paper, and distributed copies to 33,000 households across the Waverley local government area. Copies were also made available at Council locations, including the Library, the Customer Service Centre, Council Chambers and the Bondi Pavilion Welcome Centre.

The content of the newsletter included:

- Message from the Mayor.
- Contact details for every councillor.
- Updates by Ward.
- Community engagement opportunities.
- Float to Survive.
- Prizes and awards.
- Second Nature.
- Events calendar.

Council officers have assessed the feasibility of publishing a forward program of upcoming community consultation. The dynamic nature of the engagements makes it very challenging to commit to a six-monthly schedule that is likely to change (for example, Council projects can be delayed at short notice, which can jeopardise the accuracy of the program). It would, however, be more feasible to publish in each edition upcoming consultation in the next few months which would be more accurate to residents.

It also possible to film a short video after each Council meeting for the Mayor to present the top few items and decisions made to be shared on social media. From experience, this would gather greater attention from the community than a written summary on the website.

5. Financial impact statement/Time frame/Consultation

Waverley News

The summer edition of the *Waverley News* community newsletter was developed by Council staff using existing budget. Council staff acquired comparable quotes from suppliers, with the aim of delivering the

summer edition in 2022. It is proposed to have three editions per year covering around Easter, mid-year/budget, and pre-Christmas. This will also help promote significant events held by Council.

Quotes have been obtained for the ongoing printing and distribution to all households, with the recommended quote being \$13,347 (excluding GST) per edition. Considerable staff time is required to put the editions together. However, additional staff would not be required.

Existing budget allocations can be reprioritised to incorporate the cost of the newsletters.

Video summary

The video summary of Council meetings can be produced and published by Waverley staff using existing budget. It is recommended that this begin following the Council meeting in March 2023.

6. Conclusion

The first edition of the newsletter, titled *Waverley News*, was successfully distributed in December 2022. Feasibility for a planned distribution of three *Waverley News* releases per year has been investigated and Council officers have competitively sourced a supplier that will assist with this distribution at a cost of \$13,347 (excluding GST) per release.

Council resolved that officers assess feasibility of a six-month forward program for upcoming community consultations. Findings by Council officers show that the dynamic engagement schedule makes this a challenge resulting in potentially inaccurate timelines. However, it would be feasible to publish in each edition upcoming consultation for the next few months to ensure greater accuracy to residents. In addition, Council officers will upload video summaries to Council social media channels, following Council meetings.

7. Attachments

1. Waverley News - Summer 2023 [↓](#) .

WAVERLEY NEWS

Summer 2023



I'm 100% recyclable.

Put me in the blue recycling bin when you've finished reading me.



Your councillors

Bondi Ward



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Customer Service Centre
55 Spring St, Bondi Junction,
NSW 2022
9am – 5pm, Monday to Friday



Bondi Pavilion Welcome Centre
Queen Elizabeth Drive,
Bondi Beach NSW 2026
10am – 4pm, Monday to Sunday

Waverley Council acknowledges the Bidjigal, Birrabirragal and Gadigal people who traditionally occupied the Sydney Coast and we pay our respects to Elders past, present and future.

Front cover: Aerial shot of Bondi Pavilion by Eugene Tan, Aquabumps

Message from the Mayor

2022 has been a special year, with Sydney re-opening, with activities returning to normal, and parties and gatherings resuming.

In Waverley, welcoming the community back to the beautifully restored and refurbished Bondi Pavilion has been a once in a generation opportunity for us all.

It has been a delight to witness the joy that the spaces and activities now on offer at the Pavilion have brought to people and I urge everyone to get to the Pav and make the most of it.

There is a range of programming over summer with something for everyone from kids activities, to films including our old friends, Flickerfest, community classes, music talks, exhibitions and more.

New events are scheduled each week so please head to the What's On section of the Bondi Pavilion website to keep up to date.

Another wonderful benefit for residents is the Welcome Centre at the Pav, where you can now pay rates, get a parking permit and enjoy a range of Council services down at Bondi Beach,



with no need to go to the Customer Service Centre in Spring Street, Bondi Junction for everything.

This summer, Council is working to trial a new beach safety message, Float to Survive, an evidence-based approach to public safety messaging, with the goal of reducing drownings in our waterways. Working with Randwick Council, we are at the vanguard of testing the effectiveness of the message and the technique for reducing drownings in Australia.

Please stay safe this summer and I would like to wish you, your family and friends and enjoyable and relaxing festive season, no matter what your celebrations look like.

Float to Survive

"If you're struggling in the water, stop struggling, stop swimming, conserve your energy and 'Float to Survive'."

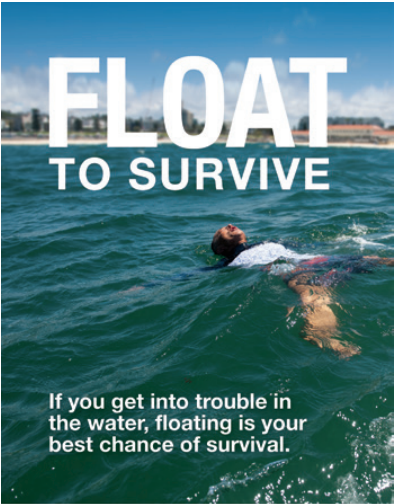
— Bruce Hopkins, Coordinator, Waverley Council Lifeguard Service

Waverley and Randwick City Council, in partnership with the University of NSW (UNSW) Beach Safety Research Group have joined forces this summer to trial a new drowning prevention program called 'Float to Survive'. This year Australia recorded its highest drowning rates in the last 10 years with 339 deaths and many of these drownings occurred at unpatrolled beaches, or out of hours, and in rivers and lakes.

Bruce Hopkins, Coordinator, Waverley Council Lifeguard Service (pictured) said "Float to Survive encourages people to float if they get into trouble in the water and signal for help. It calls for immediate change in how swimmers act when caught in an ocean rip, reducing physical fatigue caused by the instinct to fight and swim, minimising drowning risks by conserving energy and placing a person in a better position to breathe".

Find out more about beach safety at waverley.nsw.gov.au/beachsafe

Summer Beach Patrol Hours: Bondi, Bronte and Tamarama, 6am to 7pm



Please remember that Bondi, Tamarama and Bronte beaches, coastal parks and public streets are alcohol-free zones. Rangers work closely with the Police to ensure the restrictions are observed to help keep everyone safe.

Major projects with a major impact

Complete in 2022



Bondi Pavilion Bar in action

Welcome back to the Pav

[Bondi Ward](#)

A haven for community, arts and culture

On Wednesday 21 September, Bondi Pavilion reopened its doors to the public.

The grand celebration drew thousands of people eager to experience their first taste of our re-imagined community and cultural hub.

Patrons saw a revamped, revitalized and refreshed Pav. With every step taken, visitors discovered something new, or rediscovered something from the

Pav's rich past. They saw the new and improved amenities, gallery, pottery studio, music recording studio and theatre, alongside signage from the Turkish baths in 1920s, original murals from the 1930s, and an indigenous floor mosaic from 1983.

Following the successful opening, the Pav is well and truly on the map as a thriving cultural and arts hub.

We've welcomed back our wonderful community classes and community group meetings including yoga, martial arts and meditation, alongside the local



Bondi Memorial – The artwork, 'Rise', was designed by John Nicholson of Urban Art Projects

radio station, and have created even more experiences for people of all ages and interests to enjoy.

Come along for arts and culture, music, family, tours and experiences, and food!

Find out more at bondipavilion.com.au and see you at the Pav this summer.

Honoring lives lost and survivors of LGBTQ hate and violence

[Waverley Ward](#)

Earlier this year, we were honoured to formally unveil the stunning Bondi Memorial with our partners LGBTQ+ health organisation ACON.

The Bondi Memorial is dedicated to all the victims and survivors targeted during a spate of homophobic and transphobic violence from the 1970s to the 1990s in Sydney and NSW.

Located in Marks Park, Tamarama where many of these incidents took place, it commemorates those whose lives were lost and pays tribute to the courage and

resilience of those who survived, as well as their families and loved ones.

This important memorial shines a bright light on the impacts of prejudice and discrimination. Simultaneously, it is also a source of hope and healing, reminding us to celebrate diversity, inclusion, and acceptance in our community.

Onslow Street Reserve Playground reopens

[Hunter Ward](#)

This year we upgraded Onslow Street Reserve Playground. The upgrade included a new play space with a multi-play unit, swings, rubber soft fall, play tunnel and nature play elements. We also planted a new tree and garden beds and improved the path connection to the playground.

Feedback from the community in March 2021 helped inform the design of the upgrade. We hope that our young people enjoy the exploratory and nature play spaces that we have created.

The best is yet to come

Coming 2023



Boot Factory works in progress

Boot Factory

Lawson Ward

Our restoration and upgrade of the heritage-listed Boot Factory building in Spring St, Bondi Junction and Mill Hill Community Centre is expected to be completed next year. The potential of the restored building as a vibrant community space where history and innovation rub shoulders is becoming more and more evident each day as our works progress. Recent milestones include the installation of new wooden floors and laminated beams on all levels and soaring concrete columns on the top

floor of the Boot Factory building which look spectacular.

Supply chain issues and labour shortages, as well as poor weather and latent conditions, have understandably resulted in some delays, but we look forward to this new chapter for the building which the Council is transforming into our first Innovation and Knowledge Hub. The Hub will be a destination where we can nurture ideas to further transform Waverley into a smart city of the future and ensure that neighbouring Waverley Library keeps pace with the knowledge economy.

waverley.nsw.gov.au/bootfactoryupgrade



Artist impression of Bronte Surf Lifesaving Club

Bronte Surf Lifesaving Club and Community Facilities Update

Lawson Ward

In October, Council and Bronte Surf Lifesaving Club lodged a development application for the upgrade, which will be assessed by the Sydney Eastern Planning Panel.

We hope to deliver a modern and sustainable new club that will be home to over 1,900 Bronte Surf Lifesaving Club members, Council Lifeguards and employees, and a hub for rescues, first aid, training and storing equipment.

Bronte Surf Club trains and maintains more than 400 active volunteer lifesavers on patrol, educates around 800 Nippers each season and is one of the oldest surf clubs in NSW.

haveyoursay.waverley.nsw.gov.au/bronte-surf-club-and-community-facilities



Diamond Bay Clifftop

Clifftop Walkway Upgrade

Hunter Ward

We're working on improving safety for all users of the clifftop walkway at Eastern Reserve, Dover Heights and Diamond Bay Reserve, Diamond Bay by upgrading sections of the coastal walkway.

We completed temporary remediation works in 2020 to address safety concerns and are now looking to implement more permanent solutions. This will include creating four new viewing platforms and relocating the existing Diamond Bay viewing platform to capture coastline views in a safer location, replacing the boardwalk and shifting the boardwalk in sections to improve safety, as well as replacing fencing to improve visibility, access and safety.

Construction will commence in 2023. This project is proudly funded by the NSW Government.

waverley.nsw.gov.au/clifftopwalkwayupgrade

We want you!

Get involved in your community and make a difference

Do you know a Local Hero?

Our annual Local Hero Awards recognise those in our community who are passionate about making a difference, and those dedicated to making Waverley a special place to live.

Nominations for the 2023 Awards will be opening in February 2023. Do you know someone deserving of a nomination?

Find out more at waverley.nsw.gov.au/localheroawards



L-R: Mayor Paula Masselos with 2021 Local Hero Award Winner Louise Mulroney



Waverley Council Engagement team at Have Your Say Day pop-up

Make a difference in the community

There are many ways to get involved with your local community. We'd love for you to participate, have your say, give back, and help make Waverley an even better place to live, work and visit.

You can help make a difference and connect with your community by:

- Volunteer and help those in need
- Join a community group of your interest and connect with like-minded people
- Make friends with other green thumbs with our Public gardening program
- Share your ideas by joining a Neighbourhood or Local Village Improvement Project
- Create a safe Street Play event with your neighbours
- Sign up to Have Your Say at haveyoursay.waverley.nsw.gov.au
- Join local residents and attend precinct meetings

Find out more at waverley.nsw.gov.au/volunteering

Grab your grant

Heads up! Our Community and Cultural, Environmental and Creative Street Grants will be available in March 2023.

If you are working on a project that will benefit the local community, environment, or streets and need some help, our Small Grants Program is a fantastic opportunity that can help you get the support you need.

waverley.nsw.gov.au/smallgrants

Celebrating winners in Waverley in 2022



2022 Brightest and Best winners

Big business

The Brightest & Best Business Awards bring together our local business community to recognise their contribution towards making Waverley a dynamic place to live, work and shop. The awards are open to all businesses large or small that operate across Waverley, with all entries assessed against their industry peers.

Our economy is driven by our local businesses who contribute to our thriving community by providing employment opportunities and the goods and services that make Waverley a great place to live and do business.

For a full list of winners, visit waverley.nsw.gov.au/business_awards



2022 Mark & Evette Moran Nib Literary Award short-listed authors

Mark & Evette Moran Nib Literary Award 2022

Congratulations to Dr Delia Falconer, Newtown author and Senior Lecturer at the University of Technology, Sydney (UTS), who won the 2022 Mark and Evette Moran Nib Literary Award for her book *Signs & Wonders* (Scribner Australia) on 16 November.

Falconer is the second author in the Nib Award's 21-year celebrated history to win the \$20,000 Nib Award twice. She first won the Award in 2011 for her extraordinary book *Sydney*.

The \$2,500 Nib People's Choice Prize was awarded to Glebe academics and acclaimed psychologists, Dr Rachel E. Menzies, of Sydney University,

and Professor Ross G. Menzies, of UTS, for their co-authored work *Mortals* (Allen & Unwin).

The Nib Award celebrates excellence in research and writing and is presented annually by Waverley Council with the generous support of principal sponsors Mark and Evette Moran. It remains Australia's only major literary award of its kind presented by a local council and is judged on high literary merit, quality of research, readability and value to the community.

Be sure to visit, waverley.nsw.gov.au/nib for your complete Nib Summer Reading Guide for a great escape, chosen by the 2022 Nib Literary Award Judges, Jamie Grant, Katerina Cosgrove, and Lee Kofman.



L-R: Judges Daniel Mudie Cunningham, Michelle Cawthorn, Waverley Art Prize winner Tonee Messiah and Mayor of Waverley, Paula Masselos

36 years of the Waverley Art Prize

The Waverley Art Prize has continued to attract some of Australia's most cutting-edge artists. This year was no different with over 780 artworks received in a variety of mediums from painting, drawing and printmaking. This year's judges', artists Michelle Cawthorn and Daniel Mudie Cunningham.

The Waverley Art Prize is one of the many ways that Council helps recognise, nurture and award our artistic community as part of our ongoing commitment to the arts.

Fostering emerging artists to have a voice in our community is one of the most important legacies of this prize, and we're so proud of the artists who have entered over the years.

To view the full list of winners, visit waverley.nsw.gov.au/wap

Second Nature

We're lucky enough to live in one of Sydney's most beautiful places. We're committed to keeping it this way by making sustainability Second Nature.



EV charging station in Grafton Street, Bondi Junction

Net Zero carbon emissions by 2030

In 2022, Waverley launched a new Environmental Action plan with strengthened environmental measures, including new Net Zero emission targets for our Council by 2030 and for the community by 2035 (announced in 2019).

To help meet these ambitious targets we finalised the Electric Vehicle (EV) Transportation Policy and accelerated the rollout of EV charging stations at Grafton St and Eastgate Car Park, with new on-street chargers coming soon to

Castlefield St, Trafalgar Ave, Glenayr Ave and Waverley Library. We commenced a long term 100% renewable electricity contract with Zen Energy.

Banning single use plastics

In 2022, we celebrated the ban of single use plastics in NSW and supported businesses and residents to reduce single use products through reusable container trials at local food based businesses, providing resident rebates on reusable sanitary products and nappies and providing more opportunities for disposing of problem wastes

responsibly. We are continuing to work with apartments to reduce recycling contamination and are now holding regular Recycle It Saturday problem waste drop off events, in addition to our drop-off points in Bondi Junction.



Storm runner by Ken Kench
momentary.magic.au

Love the Coast

A staggering 218 submissions were received in the 2022 'Love the Coast' photography competition. Enter your photo of our spectacular coastline before 6 January 2023 to win great prizes. You can also join our Summerama beach cleans-ups, clothes swaps and more on Sunday 26 February at Bondi and Bronte.

secondnature.org.au



Ecological restoration in Bronte Gully continues. Planted in 2018, the eastern end of a large infestation of Giant Reed and now a self-sustaining native habitat.

Restoring our environment

Council has been continuing its work on the ecological restoration of Tamarama Gully, Thomas Hogan Reserve and Bronte Gully by removing weeds and planting 1600 indigenous plant seedlings from the Indigigrow Nursery. This will reinstate a self-sustaining ecosystem characteristic of the original native vegetation communities once present on these sites and improve habitats for native flora and fauna. And we have expanded the successful Living Connections program to provide much needed habitat for small birds and pollinators on private land. Free native seedling, expert advice and education resources on habitat gardening are now available to residents across Waverley.



Events

What's On Waverley

Discover local events at
waverley.nsw.gov.au/events
bondipavilion.com.au/whats_on

12/ NYE at Dudley Page Reserve

Saturday 31 December
6pm – 12.30am
Dudley Page Reserve,
Dover Heights

Enjoy unobstructed, panoramic views of the 9pm and 12am Sydney Harbour fireworks in a fun and relaxed environment.

DJ, food stalls and licenced bar available.

Summer Cinema

Wednesdays
6.30 – 8.30pm
Bondi Pavilion Theatre

This summer, make Bondi Pavilion your choice for must see movies with screenings of classic cinema from around the world in our brand-new theatre.

01/ Summer School Holiday Program

6 – 25 January
Various times and locations

Keep the kids entertained this summer with a bumper program of kid's workshops and events hosted at Bondi Pavilion, Waverley Library, Margaret Whitlam Recreation Centre and the Waverley Woollahra Art School.

Flickerfest

20 – 29 January
Bondi Pavilion

Your favourite international short film festival returns to Bondi this January for just 10 days.

It's Australia's leading Academy Award accredited BAFTA-recognised Short Film Festival.

Flickerfest is the country's largest Australian and International short film competition, screening the best of shorts from Australia and around the world.

02/ Summerama

Sunday 26 February
Bondi and Bronte Beach

The season for Summerama has arrived! It's time to get outside and have some fun by the coast. Join our beach cleans-ups, clothes swaps and more.

Sydney World Pride 2023

17 February – 5 March 2023

Gather. Dream. Amplify.

Sydney WorldPride will celebrate Australia's brilliant and diverse LGBTQIA+ community, in a city renowned for its diversity, inclusivity and proud LGBTQIA+ population, all during the glorious Sydney summer. It will feature more than 300 fabulous events, including the World Pride Bondi Beach Party on Saturday 4 March from 3pm to 10pm.

sydneyworldpride.com

Cut me out and place me on your fridge so that you don't miss a thing!