



**W A V E R L E Y**  
COUNCIL

## **FINANCE, OPERATIONS AND COMMUNITY SERVICES COMMITTEE MEETING**

A meeting of the FINANCE, OPERATIONS AND COMMUNITY SERVICES COMMITTEE will be held at Waverley Council Chambers, Cnr Paul Street and Bondi Road, Bondi Junction at:

**7.00 PM, TUESDAY 6 FEBRUARY 2024**

Emily Scott  
**General Manager**

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## Delegations of the Finance, Operations and Community Services Committee

On 10 October 2017, Waverley Council delegated to the Finance, Operations and Community Services Committee the authority to determine any matter **other than**:

1. Those activities designated under s 377(1) of the *Local Government Act* which are as follows:
  - (a) The appointment of a general manager.
  - (b) The making of a rate.
  - (c) A determination under section 549 as to the levying of a rate.
  - (d) The making of a charge.
  - (e) The fixing of a fee
  - (f) The borrowing of money.
  - (g) The voting of money for expenditure on its works, services or operations.
  - (h) The compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment).
  - (i) The acceptance of tenders to provide services currently provided by members of staff of the council.
  - (j) The adoption of an operational plan under section 405.
  - (k) The adoption of a financial statement included in an annual financial report.
  - (l) A decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6.
  - (m) The fixing of an amount or rate for the carrying out by the council of work on private land.
  - (n) The decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work.
  - (o) The review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the *Environmental Planning and Assessment Act 1979*.
  - (p) The power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194.
  - (q) A decision under section 356 to contribute money or otherwise grant financial assistance to persons,
  - (r) A decision under section 234 to grant leave of absence to the holder of a civic office.
  - (s) The making of an application, or the giving of a notice, to the Governor or Minister.
  - (t) This power of delegation.
  - (u) Any function under this or any other Act that is expressly required to be exercised by resolution of the council.
2. The adoption of a Community Strategic Plan, Resourcing Strategy and Delivery Program as defined under sections 402, 403, and 404 of the *Local Government Act*.

## **Statement of Ethical Obligations**

Councillors are reminded of their oath or affirmation of office made under section 233A of the Act and their obligations under Council's code of conduct to disclose and appropriately manage conflicts of interest.

## **Live Streaming of Meeting**

This meeting is streamed live via the internet and an audio-visual recording of the meeting will be publicly available on Council's website.

By attending this meeting, you consent to your image and/or voice being live streamed and publicly available.

## AGENDA

### PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The General Manager will read the following Opening Prayer and Acknowledgement of Indigenous Heritage:

*God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.*

*Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.*

**1. Apologies/Leaves of Absence**

**2. Declarations of Pecuniary and Non-Pecuniary Interests**

**3. Addresses by Members of the Public**

**4. Confirmation of Minutes**

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**5. Reports**

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FC/5.6/24.02	Randwick Waverley Community Transport Group - Licence for Parking Spaces at Hollywood Avenue Car Park .....	70

**6. Urgent Business**

**7. Closed Session ..... 73**

The following matters are proposed to be dealt with in Closed Session and have been distributed to Councillors separately with the Agenda:

FC/7.1/24.02	CONFIDENTIAL REPORT - 1A Newland Street, Bondi Junction - Lease	
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- 8. **Resuming Open Session** ..... 75
  
- 9. **Meeting Closure**

**CONFIRMATION OF MINUTES  
FC/4.1/24.02**

**Subject:** Confirmation of Minutes - Finance, Operations and  
Community Services Committee Meeting - 5 December  
2023

**TRIM No:** A23/0762

**Manager:** Richard Coelho, Executive Manager, Governance

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**RECOMMENDATION:**

That the minutes of the Finance, Operations and Community Services Committee meeting held on 5 December 2023 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

**Introduction/Background**

The minutes of committee meetings must be confirmed at a subsequent meeting of the committee, in accordance with clause 20.23 of the Code of Meeting Practice.

**Attachments**

1. Finance, Operations and Community Services Committee Meeting Minutes - 5 December 2023 .



**MINUTES OF THE FINANCE, OPERATIONS AND COMMUNITY SERVICES COMMITTEE MEETING  
HELD AT WAVERLEY COUNCIL CHAMBERS, CNR PAUL STREET AND BONDI ROAD, BONDI JUNCTION ON  
TUESDAY, 5 DECEMBER 2023**

**Present:**

Councillor Paula Masselos (Mayor) (Acting Chair)	Lawson Ward
Councillor Sally Betts	Hunter Ward
Councillor Angela Burrill	Lawson Ward
Councillor Ludovico Fabiano	Waverley Ward
Councillor Leon Goltsman	Bondi Ward
Councillor Michelle Gray	Bondi Ward
Councillor Tony Kay	Waverley Ward
Councillor Elaine Keenan	Lawson Ward
Councillor Steven Lewis	Hunter Ward

**Staff in attendance:**

Emily Scott	General Manager
Sharon Cassidy	Director, Assets and Operations
Tara Czinner	Director, Corporate Services
Fletcher Rayner	Director, Planning, Sustainability and Compliance
Ben Thompson	Director, Community, Culture and Customer Experience

*At the commencement of proceedings at 7.02 pm, those present were as listed above.*

*Crs Burrill, Goltsman, Gray, Keenan and Lewis attended the meeting by audio-visual link.*

*Due to the deputy chair, Cr Murray, being unable to attend the meeting, the Committee elected Cr Masselos as acting chair of the Committee for this meeting.*

**PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE**

The General Manager read the following Opening Prayer:

*God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.*

The Acting Chair read the Acknowledgement of Indigenous Heritage:

*Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our local government area.*

**1. Apologies**

Apologies were received from Cr Tim Murray, Cr Will Nemesh and Cr Dominic Wy Kanak.

**2. Declarations of Pecuniary and Non-Pecuniary Interests**

The Chair called for declarations of interest and none were received.

**3. Addresses by Members of the Public**

There were no addresses by members of the public.

**ITEMS BY EXCEPTION****MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos  
Seconder: Cr Gray

That the recommendations for the following items be adopted as recommended in the business paper:

- |              |   |
|--------------|---|
| FC/4.1/23.12 | Confirmation of Minutes – Finance, Operations and Community Services Committee Meeting - 7 November 2023. |
| FC/5.3/23.12 | Diamond Bay Reserve – Improvements.   |
| FC/5.5/23.12 | Petition – Resident Parking Scheme Area 15.   |
| FC/5.7/23.12 | Bondi Bowling Club – Crown Reserve Management   |



#### 4. Confirmation of Minutes

##### **FC/4.1/23.12 Confirmation of Minutes - Finance, Operations and Community Services Committee Meeting - 7 November 2023 (SF23/17)**

##### **MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos  
Seconder: Cr Gray

That the minutes of the Finance, Operations and Community Services Committee meeting held on 7 November 2023 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

#### 5. Reports

##### **FC/5.1/23.12 Council of Women - Inaugural Meeting Outcomes (A23/0495)**

##### **MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos  
Seconder: Cr Keenan

That Council:

1. Notes the outcomes of the inaugural Council of Women meeting held on 13 October 2023, as set out in the report.
2. Notes that the Council of Women will continue to meet twice per year, with meeting outcome summaries to be presented to Council.

##### **FC/5.2/23.12 Waverley Youth Summit - Outcomes (A23/0562)**

##### **MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos  
Seconder: Cr Lewis

That Council:

1. Notes the outcomes of the Waverley Youth Summit held on 8 September 2023, as detailed in Attachment 1 of the report and summarised in the report.
2. Endorses the following recommendations of the Summit to strengthen youth representation and engagement:
  - (a) Employs a variety of engagement methods to enable a broader diversity of participants.
  - (b) Seeks further input from children and young people on how they participate and what methods work best for them.
  - (c) Improves children and young people's access to accurate and up-to-date information about Council services, programs and facilities and increases knowledge about Council's actions in relation to the priority areas.
3. Holds the Waverley Youth Summit yearly, with local school leaders invited to participate.

**FC/5.3/23.12 Diamond Bay Reserve - Improvements (A03/0946)****MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos  
Seconded: Cr Gray

That Council:

1. Notes:
  - (a) The improvements to Diamond Bay Reserve, as set out in the report.
  - (b) That the ongoing management of Diamond Bay Reserve, including further improvements, will be addressed in the upcoming Coastal Reserves Plan of Management.
2. Continues to manage operational requests through the Merit customer request system and the Precinct Committee request process.

**FC/5.4/23.12 Floodplain Management Committee - Community Membership (A23/0567)**

*Council dealt with this item in closed session.*

**MOTION**

Mover: Cr Gray  
Seconded: Cr Keenan

That Council:

1. Treats the attachments to the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as they relate to a matter specified in section 10A(2)(e) of the *Local Government Act 1993*. The attachments contain commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.
2. Appoints the following individuals to the Floodplain Management Committee for a term of up to two years from December 2023:
  - (a) Robert McLellan.
  - (b) Sharon Labi.
  - (c) Jack Kilavuz.
  - (d) Douglas Fletcher.
3. Notes that the two Precinct representatives on the Committee will be appointed at the Combined Precincts meeting on 7 December 2023.

THE MOVER OF THE MOTION ACCEPTED THE ADDITION OF A NEW CLAUSE.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED UNANIMOUSLY.

**UNANIMOUS DECISION**

That Council:

1. Treats the attachments to the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as they relate to a matter specified in section 10A(2)(e) of the *Local Government Act 1993*. The attachments contain commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.
2. Appoints the following individuals to the Floodplain Management Committee for a term of up to two years from December 2023:
  - (a) Robert McLellan.
  - (b) Sharon Labi.
  - (c) Jack Kilavuz.
  - (d) Douglas Fletcher.
3. Appoints David Lesmond and Adam Richards as alternate voting members and allows them to attend meetings.
4. Notes that the two Precinct representatives on the Committee will be appointed at the Combined Precincts meeting on 7 December 2023.

**FC/5.5/23.12                      Petition - Resident Parking Scheme Area 15 (A02/0750)**

**MOTION / UNANIMOUS DECISION**

Mover:        Cr Masselos  
Seconder:    Cr Gray

That Council considers the petition to extend Resident Parking Scheme Area 15 as part of the scheduled review of Area 15 in early 2024.

**FC/5.6/23.12                      Waverley Cemetery - Quinn Road Memorialisation Wall Project (SF23/3946)**

**MOTION / UNANIMOUS DECISION**

Mover:        Cr Masselos  
Seconder:    Cr Keenan

That Council:

1. Publicly exhibits the concept design for the Waverley Cemetery Quinn Road Memorialisation Wall Project attached to the report, as well as the Review of Environmental Factors once finalised.
2. Notes that the community consultation outcomes will be circulated to Councillors following the exhibition period with an update on the revised concept design, in accordance with Step 6 of the Councillor Engagement Process for Capital Works Projects.

**FC/5.7/23.12 Bondi Bowling Club - Crown Reserve Management (A19/0412)****MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos

Seconded: Cr Gray

That Council:

1. Does not pursue taking over the management of the Crown reserve at Bondi Bowling Club, as the club does not wish for their current arrangements with Crown Lands to change.
2. Notes that the Major Events team will consider Bondi Bowling Club as a potential venue for Council events.

**6. Urgent Business**

There was no urgent business.

**7. Closed Session****FC/7/23.12 Closed Session****MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos

Seconded: Cr Kay

That:

1. Council moves into closed session to deal with the matters listed below, which are classified as confidential under section 10A(2) of the *Local Government Act* for the reasons specified:

**FC/5.4/23.12 Floodplain Management Committee - Community Membership**

This matter is considered to be confidential in accordance with section 10A(2)(e) of the *Local Government Act*, Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

**FC/7.1/23.12 CONFIDENTIAL REPORT - Seven Ways Reserve - Landscape Maintenance Update**

This matter is considered to be confidential in accordance with section 10A(2)(g) of the *Local Government Act*, and Council is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

2. Pursuant to sections 10A(1), 10(2) and 10A(3) of the *Local Government Act*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2) of the *Local Government Act*.

3. The correspondence and reports relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act*.

At 7.21 pm, Council moved into closed session.

**FC/7.1/23.12                      CONFIDENTIAL REPORT - Seven Ways Reserve - Landscape Maintenance Update (A21/0569)**

**MOTION**

Mover:        Cr Gray  
Seconder:    Cr Lewis

That Council:

1. Treats the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(g) of the *Local Government Act 1993*. The report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.
2. Notes the update on landscape maintenance and flood planning at Seven Ways Reserve, as set out in the report.

THE MOVER OF THE MOTION ACCEPTED THE ADDITION OF A NEW CLAUSE 3.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED UNANIMOUSLY.

**UNANIMOUS DECISION**

That Council:

1. Treats the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(g) of the *Local Government Act 1993*. The report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.
2. Notes the update on landscape maintenance and flood planning at Seven Ways Reserve, as set out in the report.
3. Receives a further report after the post-occupancy evaluation is undertaken in autumn 2024.

**8. Resuming in Open Session**

**FC/8/23.12                      Resuming in Open Session**

**MOTION / DECISION**

Mover:        Cr Masselos  
Seconder:    Cr Fabiano

That Council resumes in open session.

At 7.29 pm, Council resumed in open session.

***Resolutions from closed session made public***

*In accordance with clause 14.21 of the Waverley Code of Meeting Practice, when the meeting resumed in open session the chair announced the resolutions made by Council while the meeting was closed to members of the public and the media.*

**9. Meeting Closure**

**THE MEETING CLOSED AT 7.33 PM.**

.....  
**SIGNED AND CONFIRMED**  
**CHAIR**  
**6 FEBRUARY 2024**

**REPORT  
FC/5.1/24.02**



**Subject:** Affordable Housing Tenancy Policy - Adoption  
**TRIM No:** A09/0354  
**Manager:** Annette Trubenbach, Executive Manager, Community Services  
**Director:** Ben Thompson, Director, Community, Culture and Customer Experience

**RECOMMENDATION:**

That Council:

1. Adopts the Affordable Housing Tenancy Policy attached to the report.
2. Progressively implements the revised policy from 1 March 2024 as vacancies arise in the affordable housing program.
3. Allows existing tenants, who may be ineligible under the revised policy, to complete their term in the program.

**1. Executive Summary**

This report recommends the adoption of the revised Affordable Housing Tenancy Policy (Attachment 1) following a positive response to its public exhibition. It proposes that key elements of the procedure include progressive implementation from 1 March 2024 as vacancies arise in the Program, and provision to enable existing tenants, who may be ineligible under the revised policy, to complete their term in the Program.

**2. Introduction/Background**

The Affordable Housing Program Tenancy Policy sets out the objectives of the Program and key procedural settings to guide its operation. Council endorsed the recommendations of a review by SGS Economics to update the Policy to improve its capacity to support households in severe rental stress. Officers undertook careful analysis of current and potential settings with consideration for the social benefit the Program can achieve for the community and for its individual tenants, and its costs to operate. The proposed policy updates were endorsed by Council for public exhibition at the Finance, Operations and Community Services Committee meeting of 7 November 2023.

The key amendments to the Policy are summarised in Table 1 below.

*Table 1. Amendments to policy.*

Existing Policy	Revised Policy
Targets working people on low to moderate incomes who can demonstrate that they have been living in Waverley for at least 3 of the last 5 years or working in Waverley for at least 5 of the last 10 years.	Targets working people on low to moderate incomes who can demonstrate that they have been living and/or working in Waverley for at least 3 years.

Sets rent at 75% of the market median with a further 10% reduction allowable for up to a third of tenancies to provide access by low-income earners.	Sets the rent at 75% of the bottom quartile market median and allows the CHP to offer further rent reductions to ensure that rents are affordable for single low incomes households of varying types.
Allows one term of rental for up to three years.	Allows one term of rental of up to five years.

### 3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Finance, Operations and Community Services Committee 7 November 2023	FC/5.3/23.11	That Council: <ol style="list-style-type: none"> <li>1. Publicly exhibits the draft Affordable Housing Program Tenancy Policy attached to the report (Attachment 1) for 28 days.</li> <li>2. Officers prepare a report to Council following the exhibition period.</li> </ol>

### 4. Discussion

The draft revised policy was exhibited from 10 November to 15 December 2023. Notice of the exhibition was distributed widely through Council's Have Your Say newsletter and community services email networks. Council's Housing Advisory Committee was advised at its meeting on 27 November 2023 of both the changes proposed and the public exhibition period. Although the page received 110 views from 90 visitors, no formal submissions were received.

The following comments were recorded on the page:

*I think the changes are a good idea. We need to support all levels of society and especially essential workers and trades in the area.*

*I think basing affordable housing rent off people's income rather than market value is a great idea. If you want to make the housing affordable then it has to be within someone's budget and their budget is directly related to their income, not the market value. I also think increasing the term from 3 to 5 years is a good idea, to give people more stability and ability to plan for the future.*

The results of the public exhibition indicate a high level of public interest in the policy and a positive response to the revisions proposed. On this basis, officers recommend that Council adopts the revised policy attached to this report.

### 5. Financial impact statement/Time frame/Consultation

Council's affordable housing program currently covers its operating costs and returns a modest surplus that is available for capital improvement. Adoption of the revised policy will result in a reduction in rental income for the program resulting in the loss of the modest surplus. (It should be noted that the objective of affordable housing has not been profit-making). Ensuring its ongoing financial viability will require that, in implementation, an even mix of low-moderate income households is achieved. Community housing providers have extensive experience in operating to balance need against financial viability, so officers recommend that a plan and procedure to support implementation of the revised policy is developed in consultation with Council's community housing manager (CHP).

The adoption of the revised policy may mean that some existing tenants in the program have an income that exceeds income limits adjusted for household size. Officers recommend that Council endorses



progressive implementation of the revised policy from 1 March 2024 as vacancies arise and allows existing tenants to complete their term in the program.

## **6. Conclusion**

The revised Affordable Tenancy Policy will provide a timely refinement of the program's operations with a clear focus on the outcomes it can achieve for the community and tenants. The updated policy will improve access for a range of households including single parents and essential workers on low incomes and allow priority in the allocations process for women escaping domestic and family violence. A term of five years will provide most tenants with enough relief from high rents to 'find their feet' or get their kids through school. Continued attention to the financial viability of the Program will provide it with a solid foundation for maintenance and potential growth as it moves through its third decade of operation.

## **7. Attachments**

1. Affordable Housing Tenancy Policy [↓](#) .

























**REPORT**  
**FC/5.2/24.02**

**Subject:** Nib Literary Award - Update

**TRIM No:** A23/0085

**Manager:** Tanya Goldberg, Executive Manager, Arts, Culture and Events

**Director:** Ben Thompson, Director, Community, Culture and Customer Experience

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**RECOMMENDATION:**

That Council:

1. Approves three-year panel appointments for all Nib Literary Award judges, to be refreshed on a cyclical basis, one judge per year.
2. Acknowledges the important advisory function performed by the Nib Advisory Group.
3. Acknowledges the significant contribution of Nib Literary Award judges, including head judge Jamie Grant.

**1. Executive Summary**

Council's highly respected Nib Literary Award is a national writing award that celebrates engaging, quality literature anchored in excellent research. In 2023, the Nib Award turned 21 and achieved a substantial increase in its prize money to \$40,000 thanks to the very generous support of principal sponsors Mark and Evette Moran.

As the Nib Award enters its third decade, it is recommended that Council bring the governance of the award's judging panel into alignment with sector best practices and ensure the award can continue to grow in stature and recognition into the future. It is recommended that that Council resolves to stipulate three-year panel appointments for all Nib Award judges, to be refreshed on a cyclical basis, one judge per year.

**2. Introduction/Background**

The Nib Literary Award celebrates excellence in research and writing and is presented annually by Waverley Council. Winners are decided by an independent panel of three judges, each of whom brings a wealth of experience from across the literary world. The award is judged on high literary merit, quality of research, readability and value to the community and is one of the only major literary awards of its kind in Australia presented by a local government authority.

The Nib Award celebrated its 21st birthday in 2023. The award is a legacy program run by Council, augmented by The Nib Presents, a year-round program of literary talks events.

Emerging and established authors and their publishers are encouraged to nominate literary works of any genre for consideration for the now \$40,000 Nib Award major prize. Additional prizes for finalists also include the Nib Alex Buzo Shortlist Prize (6 x \$1,500) and Nib People's Choice Prize (1 x \$4,000).

The Nib Award currently enjoys generous support from principal sponsors Mark and Evette Moran and community partner Gertrude and Alice Bookstore Cafe.

The Nib Presents delivers a series of beneficial outcomes for the Waverley community and the Nib Award. Through it, officers maintain important connections with literary/publishing industry sector contacts, celebrate past winners and shortlisted authors, provide ongoing arts and culture programming with a literary focus for Waverley audiences, and elevate the profile and stature of the award and Council's long-term role in facilitating it.

As the Nib enters its third decade as a highly respected national award celebrating engaging, quality literature anchored in excellent research, officers wish to ensure the award's governance processes are aligned with sector best practice and ensure the award can continue to grow in stature and recognition into the future.

### **3. Relevant Council Resolutions**

Nil.

### **4. Discussion**

Administration and governance of the Nib Award is managed by Council's Arts and Culture team, with support from the award judges and the award's informal Nib Advisory Group.

#### **Judging**

Currently, the Nib Award is assessed by three judges, and they are paid an honorarium for their time and are also able to keep the books they read.

Since the award's inception and until recently, suitable candidates for Nib judges were nominated by the Nib Advisory Group from members' personal networks. Officers would review nominations and select and engage a preferred candidate for an undefined term period. Most candidates engaged remained Nib Award judges for several years until they self-nominated to step down from the panel.

In 2021, with the departure of respected children's author Ursula Dubosarsky from the judging panel, Council introduced a public expression of interest (EOI) process to fill the vacant judge position for a two-year term.

EOI responses are assessed by officers against a suitability matrix, and a preferred candidate presented to the Nib Advisory Group for endorsement. The next three-highest candidates are also presented to the advisory group members for reference. Since 2021, two new judges have been recruited via this method, author and writing teacher Lee Kofman (2021-2022), and publisher Julia Carlomagno (2023-2024).

Where previously judges needed to be Sydney-based to attend meetings and collect books for judging, since 2021 recruitment has also been open to candidates around Australia, better representing the national scope of the award in the judging panel.

Officers have considered the Nib's processes alongside other Australian literary awards, including the Stella, Miles Franklin, Prime Minister's Literary Awards, Premiers Literary Awards (NSW), Children's Council Book Awards. In benchmarking other major Australian literary awards, officers note a trend towards a more transparent selection of judges and for increased diversity of representation on judging panels. Transparency of the judging process is especially important given the prize money now awarded to the winner.

Regarding appointment time frames, there is a trend across different awards for judges to occupy their roles for periods of one to two years at a time. Former judges may return to be judges again at a later time but each instance of engagement is typically limited to a one- to two-year appointment. Two years concurrently is the maximum period.

It is recommended that Council brings Nib Award judging into alignment with sector best practice by stipulating a maximum of three-year judging panel appointments for all serving judges, new and existing. It is recommended that panel members be replaced one per year, with one new judge serving their first year, one judge on their second award, and the most experienced judge fulfilling the role of head judge in the final year of their appointment.

### **External input and advice**

The Nib Award has been supported by an informal committee from the time that the concept of a Waverley Literary Award was proposed by Chris Haywood, patron of the former Friends of Waverley Library (FOWL). In 2000, an expert community group committee was established to develop the award concept proposal. The original committee comprised Alex Buzo, Peter Coleman, Susannah Fullerton, Lorna Graham (FOWL), Chris Haywood (FOWL), Robert Holden, Ron Lander and Dennis Moore.

The committee was responsible for guiding the selection of judges, proposing the judging criteria and assisting with applying for funding to support the award program.

In subsequent years, the Nib Award shifted from being managed by Council's Library team to its Arts and Culture team.

As an informal advisory group, the committee changed its name in 2019-2020. It was felt by participants that the Nib Advisory Group better reflected the group's dynamic as it is not a formal committee.

Benchmarking against other major Australian awards confirms that typically awards seek input from a wider group of experts to guide award administration, the identification of potential judges and to support promotion of the award to publishers and others in the literary sector.

Maintaining the Nib Advisory Group will allow the Nib Award to continue building strong ties with the Australian literary community, publishing sector, local community stakeholders and broader industry networks.

## **5. Financial impact statement/Time frame/Consultation**

### **Financial impact statement**

There are no financial impacts to the proposal to update the process for refreshing Nib Award judges. The Nib Literary Award and Nib Presents program can continue to be delivered on existing approved budget allocations.

### **Time frame**

It is recommended that that the refresh of existing judges take place over 2024 and 2025, to bring the process in line with the proposed three-year cycle.

### **Consultation**

Consultation will be conducted directly with the three judges on the current panel and the advisory group.

## **6. Conclusion**

Council's Nib Literary Award is a flagship, national literary award and a proud Council legacy, having been operating for 21 years.

To bring governance of the award's judging panel into alignment with sector best practices, it is recommended that that Council resolves to stipulate three-year panel appointments for all judges, to be refreshed on a cyclical basis, one judge each year.

It is also recommended that Council acknowledges the important advisory function performed by the award's informal advisory group, as well as the substantial, long term contribution and commitment of all of our judges, including current head judge, Jamie Grant.

## **7. Attachments**

Nil.



**REPORT  
FC/5.3/24.02**



**Subject:** Herbicide Use - Update

**TRIM No:** A06/0333

**Manager:** Ben Kusto, Executive Manager, Open Space and Recreation Operations

**Director:** Sharon Cassidy, Director, Assets and Operations

**RECOMMENDATION:**

That Council notes the update on Council’s herbicide use, as set out in the report, and that Council eliminated all use of glyphosate in 2020.

**1. Executive Summary**

The purpose of this report is to provide an update on Council’s herbicide use and to advise that Council has eliminated the use of glyphosate herbicide for its weed control maintenance operations.

**2. Introduction/Background**

Council manages and is responsible for a broad range of assets and public places such as parks, playgrounds, remnant bushland, roads, laneways, and buildings. There is a need for Council to maintain these to a high standard ensuring that they are safe and clean. This may involve the control of termites, vermin, weeds impacting on native bushland or weeds, such as bindii.

Council has a Weeds Action Plan 2014 that identifies priority weeds for removal and preferred methods for removal. Ideally weeds will be removed by mechanical means, although this is not always efficient or more importantly effective.

In April 2021, Council adopted the Open Space Recreation Strategy. Part of the Strategy sets out service level agreements for the typical regular maintenance activities undertaken in our parks and streetscapes setting an agreed level of service intervals based on the activity type in our streetscapes and based on a hierarchy of the parks (beach parks, parks with sports fields, neighbourhood, local, streets/verges/traffic calming devices) as allocated in Appendix A (Maintenance and Servicing Framework). This includes weed control. In addition, individual Council plans such as the Biodiversity Action Plan: Remnant Sites 2022-2031 and the Bronte Ecological Restoration Action Plan 2015-2045 have significant detail on how specific weeds should be managed.

**3. Relevant Council Resolutions**

Meeting and date	Item No.	Resolution
Council 20 August 2019	CM/7.9/19.08	That Council:  1. Aims to protect the environment, humans and animals in any area where weeding is taking place, as well as achieving the most efficient weeding practices.  2. Receives and notes the Herbicide Reduction Study

		<p>Assessment Report by NGH Environmental attached to this report.</p> <ol style="list-style-type: none"> <li>3. Immediately ceases the use of glyphosate (diluted and undiluted) in identified 'Sensitive Places' and 'Chemically Sensitive Places'. These locations are to be mapped and the map made publicly available. Locations where glyphosate (diluted and undiluted) will be prohibited from use will include:             <ol style="list-style-type: none"> <li>(a) Playgrounds.</li> <li>(b) Areas around schools and parks adjacent to schools.</li> <li>(c) Bondi Beach Park, including Campbell Parade, Queen Elizabeth Drive, Park Drive and Biddigal Reserve; Bronte Park and Gully, including upper Bronte Gully; Tamarama Park and Gully.</li> <li>(d) Sports playing fields under the management responsibility of Council.</li> <li>(e) Other areas that property owners request.</li> </ol> </li> <li>4. Immediately begins using non-glyphosate (diluted and undiluted) treatments for controlling weeds, including hand weeding, brush cutting, chipping, mulching and suppression of seed heads and mowing.</li> <li>5. Phases out any rostered, scheduled glyphosate (diluted and undiluted) applications to Council's footpaths, kerb and gutters and stormwater infrastructure and implements the management options outlined in clause 4 above as they become available and feasible.</li> <li>6. Commits by 2020/21 to reducing the amount of glyphosate (diluted and undiluted) used across Council operations by 100% based on Council's 2018 usage, and achieves this through alternative treatment methods, including alternative herbicides and non-herbicide techniques.</li> <li>7. Ensures Council staff and subcontractors are trained in weed identification, weed plant lifecycles and are knowledgeable of the appropriate treatment methods.</li> <li>8. Ensures Council staff and contractors using glyphosate (diluted and undiluted) are supplied with and wear personal protective equipment (PPE) that is appropriate for the job. The selection of PPE is dependent on a detailed risk assessment. The risk</li> </ol>
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		<p>assessment should consider the work situation, the physical form of the chemical, the handling methods and environmental factors.</p> <ol style="list-style-type: none"> <li>9. Updates weed policies and strategies to specifically address the objective of reducing and eliminating glyphosate (diluted and undiluted) use.</li> <li>10. Develops a community information and communication plan to inform the public on reducing and eliminating herbicide use by Council, but also within the community.</li> <li>11. Reports back to Council by June 2020 on glyphosate (diluted and undiluted) use for 2019/20, and the weed management program for 2019–20.</li> <li>12. Prepares a further report that includes:             <ol style="list-style-type: none"> <li>(a) Further scientific evidence that shows if glyphosate is more harmful than alternative methods, and under what circumstances, or that proves glyphosate can be used safely, and in what manner.</li> <li>(b) An updated comparison between using organic alternatives and glyphosate (overall outcomes and environmental effects for each) to that provided in Appendix L of the Assessment Report.</li> <li>(c) Protocols and processes that ensure Council workers follow all necessary directions for using glyphosate as per specified use, including wearing PPE clothing, and to eliminate community safety concerns; ensure their ChemCert Certificates are updated accordingly.</li> <li>(d) Further investigation into alternative application methods for using weed wands and paint brushes to limit glyphosate use and eliminate any drift and run off, as identified in Appendix L of the Assessment Report.</li> <li>(e) Consideration of a simple hierarchy of weed management until a total ban of glyphosate is introduced.</li> <li>(f) Weed control standards as Council moves towards a ban of glyphosate in the local government area, and what effects this ban might have on those suffering from allergies or other respiratory conditions.</li> </ol> </li> </ol>
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		<p>(g) Updated information on which countries and Australian councils have banned or significantly reduced glyphosate use and their outcomes based and environmental experiences following the ban.</p> <p>(h) How, and in what time frame, would Council need to update the design and maintenance of its open spaces to better facilitate a total ban.</p> <p>(i) Identifying if Council has a liability when using glyphosate and, if so, measures to eliminate it while glyphosate is still used, noting that Council’s Pesticide Use and Notification Plan will assist.</p> <p>(j) How are the approximately \$790,000 per year costs to be funded from Council’s 2019/20 budget and Long-Term Financial Plan (LTFP).</p> <p>13. Develops a policy for the designing and/or redesigning of outdoor spaces and gardens that facilitates weed resistance.</p>
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**4. Discussion**

The following table provides a status update on each item from the Council resolution CM/7.9/19.08

*Table 1. Herbicide use – Status update.*

Item	Status/update
<p>Immediately ceases the use of glyphosate (diluted and undiluted) in identified ‘Sensitive Places’ and ‘Chemically Sensitive Places’. These locations are to be mapped and the map made publicly available. Locations where glyphosate (diluted and undiluted) will be prohibited from use will include:</p> <ul style="list-style-type: none"> <li>(a) Playgrounds.</li> <li>(b) Areas around schools and parks adjacent to schools.</li> <li>(c) Bondi Beach Park, including Campbell Parade, Queen Elizabeth Drive, Park Drive and Biddigal Reserve; Bronte Park and Gully, including upper Bronte Gully; Tamarama Park and Gully.</li> <li>(d) Sports playing fields under the management responsibility of Council.</li> <li>(e) Other areas that property owners request.</li> </ul>	<p>This was undertaken in 2019.</p>
<p>Immediately begins using non-glyphosate</p>	<p>This was undertaken with all glyphosate usage being</p>

(diluted and undiluted) treatments for controlling weeds, including hand weeding, brush cutting, chipping, mulching and suppression of seed heads and mowing.	eliminated in 2020
Phases out any rostered, scheduled glyphosate (diluted and undiluted) applications to Council's footpaths, kerb and gutters and stormwater infrastructure and implements the management options outlined in clause 4 above as they become available and feasible.	All glyphosate usage was eliminated in 2020
Commits by 2020/21 to reducing the amount of glyphosate (diluted and undiluted) used across Council operations by 100% based on Council's 2018 usage, and achieves this through alternative treatment methods, including alternative herbicides and non-herbicide techniques.	All glyphosate usage was eliminated in 2020
Ensures Council staff and subcontractors are trained in weed identification, weed plant lifecycles and are knowledgeable of the appropriate treatment methods.	All Council staff who are required to use herbicides are appropriately trained, level 3 certified in the use of chemicals and required to wear appropriate personal protective equipment (PPE) during application.
Ensures Council staff and contractors using glyphosate (diluted and undiluted) are supplied with and wear personal protective equipment (PPE) that is appropriate for the job. The selection of PPE is dependent on a detailed risk assessment. The risk assessment should consider the work situation, the physical form of the chemical, the handling methods and environmental factors	All glyphosate usage was eliminated in 2020
Updates weed policies and strategies to specifically address the objective of reducing and eliminating glyphosate (diluted and undiluted) use.	All glyphosate usage was eliminated in 2020
Develops a community information and communication plan to inform the public on reducing and eliminating herbicide use by Council, but also within the community.	Council provided information on our glyphosate ban via media release and website updates.
Reports back to Council by June 2020 on glyphosate (diluted and undiluted) use for 2019/20, and the weed management program for 2019–20.	This was not undertaken noting that all glyphosate usage was eliminated in 2020
Prepares a further report that includes:  (a) Further scientific evidence that shows if glyphosate is more harmful than alternative methods,	Council has had total ban on glyphosate since 2020 so the majority of these items are obsolete.  Relevant updates include:

<p>and under what circumstances, or that proves glyphosate can be used safely, and in what manner.</p> <p>(b) An updated comparison between using organic alternatives and glyphosate (overall outcomes and environmental effects for each) to that provided in Appendix L of the Assessment Report.</p> <p>(c) Protocols and processes that ensure Council workers follow all necessary directions for using glyphosate as per specified use, including wearing PPE clothing, and to eliminate community safety concerns; ensure their ChemCert Certificates are updated accordingly.</p> <p>(d) Further investigation into alternative application methods for using weed wands and paint brushes to limit glyphosate use and eliminate any drift and run off, as identified in Appendix L of the Assessment Report.</p> <p>(e) Consideration of a simple hierarchy of weed management until a total ban of glyphosate is introduced.</p> <p>(f) Weed control standards as Council moves towards a ban of glyphosate in the local government area, and what effects this ban might have on those suffering from allergies or other respiratory conditions.</p> <p>(g) Updated information on which countries and Australian councils have banned or significantly reduced glyphosate use and their outcomes based and environmental experiences following the ban.</p> <p>(h) How, and in what time frame, would Council need to update the design and maintenance of its open spaces to better facilitate a total ban.</p>	<p>In 2020, Council staff conducted a trial of three different herbicides along with steam weeding to select an appropriate alternative to using glyphosate products to control weeds in the local government area.</p> <p>The three products selected for trial were:</p> <ul style="list-style-type: none"> <li>• Slasher Organic.</li> <li>• Bioweed.</li> <li>• Exonerate.</li> </ul> <p>The trial found Exonerate to be the most consistent and cost-effective alternative for controlling weeds.</p> <p>It should be noted that steam weeding was somewhat successful but found both time and cost intensive due to the manual labour aspect to implement.</p> <p>Note. A key and highly detailed assessment on glyphosate is currently being undertaken by the European Food Safety Authority as the permitted use of glyphosate in the European Union expires in December 2023. The outcome of this assessment will enable key aspects of this Council report to be prepared based on the best available research, noting that the breadth of this report is significant and current resourcing means that this will take further time to complete.</p>
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<p>(i) Identifying if Council has a liability when using glyphosate and, if so, measures to eliminate it while glyphosate is still used, noting that Council’s Pesticide Use and Notification Plan will assist.</p> <p>(j) How are the approximately \$790,000 per year costs to be funded from Council’s 2019/20 budget and Long-Term Financial Plan (LTFP).</p>	
<p>Develops a policy for the designing and/or redesigning of outdoor spaces and gardens that facilitates weed resistance.</p>	<p>The Open Space Recreation Strategy adopted by Council in 2021 includes weed control as part of the Maintenance and Servicing Framework. In addition, individual Council plans such as the Biodiversity Action Plan: Remnant Sites 2022-2031 and the Bronte Ecological Restoration Action Plan 2015-2045 have significant detail on how specific weeds should be managed.</p>

**5. Financial impact statement/Time frame/Consultation**

Councils that have reduced or eliminated glyphosate use have faced extended and ongoing transition phases and increased weed management costs. While herbicide alternatives may work, they require additional start-up and maintenance costs due to being labour exhaustive.

**6. Conclusion**

Council has not used any glyphosate product since 2020. Trials of alternative herbicides and non-herbicide treatment have broadly found that alternative products may work but need more frequent application and consequently have greater operational labour costs.

**7. Attachments**

Nil.

**REPORT**  
**FC/5.4/24.02**

**Subject:** Tamarama Surf Life Saving Club - Kiosk - Consultation Outcomes

**TRIM No:** A19/0445

**Author:** Andrew Best, Executive Manager, Property and Facilities

**Director:** Sharon Cassidy, Director, Assets and Operations

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**RECOMMENDATION:**

That Council notes that, in response to community feedback, Tamarama Surf Life Saving Club will no longer be pursuing the installation of a kiosk in the new clubhouse building.

**1. Executive Summary**

This report summarises the feedback received through the community consultation undertaken by the Tamarama Surf Life Saving Club in relation to the club's proposal to seek planning approval to install a kiosk within the new clubhouse building.

The feedback received from residents was that they did not support the operation of a kiosk from the building for the reasons summarised in this report.

As a result of the feedback received through the process the club has formally notified Council officers that it no longer intends to pursue the installation of a kiosk in the new building.

**2. Introduction/Background**

In 2013, the Tamarama Surf Life Saving Club (the Club) received DA approval for the design. In 2018, the construction certificate was obtained, with minor structural investigation works undertaken. The approved design did not include the provision of a kiosk.

In 2019, Council entered into Heads of Agreement (HoA) with club for a public-private partnership (PPP) to construct a new club building. The HoA between the club and Council was signed in 2019. This was updated in 2020 to clarify the capital contribution arrangements proposed between Council and the club. Prior to tender, it was decided to proceed with the current DA approved plans, which did not include a kiosk, so as not to prolong a construction start.

Construction commenced in April 2021 and is ongoing. Completion of the project has been delayed due to the head contractor, Lloyd Group, going into liquidation mid-way through the construction.

At the Operations and Community Services Committee meeting on 14 September 2021, Council endorsed a feasibility and options analysis for the installation of a kiosk being undertaken.

At the Finance, Operations and Community Services Committee meeting on 6 September 2022, Council provided in-principle support to a kiosk being installed in the building but required that the club undertake a community consultation process with residents to seek feedback on the proposal.



The club has completed the consultation process, and the outcomes are summarised below.

### 3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Finance, Operations and Community Services Committee 6 September 2022	FC/5.8/22.09	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Supports in principle the location of a kiosk on the western side of the Tamarama Surf Life Saving Club, in accordance with Option 2A or 2B set out in the report, subject to Council consideration of the outcomes of community consultation and further design processes, including any operational impacts on local properties.</li> <li>2. Requires Tamarama Surf Life Saving Club to undertake an independent community consultation on the kiosk proposal, with oversight provided by Council.</li> <li>3. Officers prepare a report to Council on the outcomes of the community consultation and further design processes, including recommendations for noise mitigation to neighbouring properties (1) from set-up and crowd congestion at the start of operations, (2) while disposing of the waste, and (3) during deliveries, prior to Council determining whether to provide landowner consent to lodge a development application.</li> <li>4. Undertakes a further assessment of the financial impacts of a second kiosk on the existing kiosk over the summer period.</li> </ol>
Operations and Community Services Committee 14 September 2021	OC/5.3/21.09	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Undertakes detailed feasibility options, including the impact of any potential Tamarama Surf Life Saving Club kiosk on the existing kiosk at Tamarama Beach, for potential kiosk locations within the Tamarama Surf Life Saving Club building, with a further report to be submitted to Council.</li> <li>2. Notes the intention of Tamarama Surf Life Saving Club to fund future proofing works in advance of completing the feasibility options and seeking planning approval.</li> </ol>
Council 8 December 2020	CM/11.2/20.12	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Treats the report as confidential in accordance with section 11(3) of the <i>Local Government Act 1993</i>, as it relates to a matter specified in section 10A(2)(g) of the <i>Local Government Act 1993</i>. The report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.</li> </ol>

		<ol style="list-style-type: none"> <li>2. Endorses the updated Heads of Agreement (HOA) attached to the report (Attachment 4), which reflects the capital contribution proposed between Council and Tamarama Surf Lifesaving Club (TSLSC).</li> <li>3. Notes the DA-approved drawings attached to the report (Attachments 1 and 2).</li> <li>4. Notes the project update provided in the report, including the draft tender plans attached to the report (Attachment 3).</li> <li>5. Endorses the project proceeding to open tender, with construction to commence at the earliest in late April 2021.</li> </ol>
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#### 4. Discussion

The Club engaged an independent external consultant from People, Place and Partnership Pty Ltd to undertake the consultation process. Local residents were invited to an adjoining neighbour information session held on 10 August 2023.

A summary of the key issues raised at the meeting are provided below:

- Noise – The neighbours expressed concerns about potential noise emanating from the operation of activities and events held at the clubhouse. To mitigate this concern, the President of Tamarama SLSC stressed that it is committed to implementing noise-reduction measures, strategic placement of equipment, and adherence to specific operating hours to minimise disruption during sensitive times.
- Queuing management – Neighbouring property owners highlighted potential issues related to queuing management, expressing worries that long queues might negatively impact the surrounding area. In response, the President of Tamarama SLSC identified that they will implement efficient queuing strategies, to ensure minimal disturbance to the immediate vicinity.
- Loitering and congestion – Concerns were raised about the possibility of people waiting to attend events causing loitering and congestion. The President of Tamarama SLSC is committed to actively managing and dispersing queues promptly to prevent unnecessary congestion. Additionally, the club will engage with local authorities to ensure the proper enforcement of regulations related to loitering.
- Feedback with 365-day annual operation of a kiosk – Concerns raised included continuous noise from daily operations, proximity of the kiosk location to the neighbouring properties, noise from loading and unloading, morning coffee queues, odours from coffee and food, and the general added intensity of the park with the already located kiosk in the gully.

Adjoining neighbours highlighted that overall, they are supportive of Tamarama SLSC intended operations as per the existing approval but would not support the inclusion of a kiosk due to concerns of noise, queue management, loss of local amenity and the concern for the over commercialisation of the gully with two kiosks.

Council officers have subsequently met with representatives of the club to discuss the outcome of the consultation and the club has confirmed that given the feedback received, it no longer intends to seek approval to install a kiosk within the new clubhouse building.

#### **5. Financial impact statement/Time frame/Consultation**

There are no financial implications from the club's decision not to proceed with the installation of a kiosk in the new clubhouse building.

The construction of the new building is continuing under a new contractor and is expected to open in mid-2024.

#### **6. Conclusion**

It is recommended that Council notes the outcome of the community consultation process undertaken by the club in relation to the proposal to install a kiosk in the new clubhouse building and further notes the club's decision to no longer pursue the installation of a kiosk.

#### **7. Attachments**

Nil .

**REPORT**  
**FC/5.5/24.02**

**Subject:** Bronte Pool - Pump House Upgrade and Pump Replacement - Update

**TRIM No:** SF21/4211

**Manager:** Robert Sabato, Executive Manager, Major Projects

**Director:** Sharon Cassidy, Director, Assets and Operations

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**RECOMMENDATION:**

That Council proceeds to detailed design of Option 2 (new pump house and stairs) for the Bronte Pool pump house.

**1. Executive Summary**

The purpose of this report is to seek Council's approval to proceed to detailed design for the Bronte Pool pump house.

**2. Introduction/Background**

Bronte Pool is a popular and iconic heritage listed swimming pool. It was constructed in the late 1800s and upgraded in the 1920s to include a pool pump and pump house. Waverley Council have undertaken a series of upgrades including in 2018 and 2019. An upgrade of the pool pump electrical, valve, suction line and operational components was undertaken in 2018. In 2019, Council undertook works to improve the pump system, including remote Wi-Fi operating system.

In response to a Council resolution (CM/8.1/19.02) passed at the Council meeting on 19 February 2019, an assessment and report on the operation of the Bronte Ocean Pool pump and its associated infrastructure was undertaken by specialist consultancy Civile over the 2020-21 summer peak pool use period. Subsequent more detailed investigations and options analysis were undertaken to address issues raised in the Civile report.

A Councillor briefing was held on 7 June 2022 to update Councillors on the Bronte pool pump and pump house issues, present the options and gain feedback to inform the next stage of the project.

**Pool pump repair**

In August 2022, SAS Water Solutions conducted a service review of the pool pump. It was noted that the pool pump is wearing and losing efficiency and recommend that budgeting and planning is undertaken for the system in the short-term plan, prior to the new pool pump and pump house project works.

## Pool lining

The pool was surfaced with a lining in 2016; however, pieces of the lining of the pool have lifted as a result of the constant movement of the pool creating sharp edges, which can pose a hazard to swimmers and other users of the pool. Officers make safe any sharp edges as required each time the pool is emptied for cleaning.

### 3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Finance, Operations and Community Services Committee 1 November 2022	FC/5.6/22.11	That Council: <ol style="list-style-type: none"> <li data-bbox="715 584 1390 831">1. Approves Option 2 (new pump house and stairs), as set out in Attachment 1 of the report, for the Bronte Pool pump house to address structural issues and access requirements. The new design accommodates elements that discourage users of the pool from jumping off the rocks or from the top of the fence into the pool.</li> <li data-bbox="715 869 1406 1010">2. Incorporates a wider pipe intake and new pump, as well as best practice filters and strainers, into the design and construction of the pump house to improve pool water quality.</li> <li data-bbox="715 1048 1358 1115">3. Publicly exhibits the concept design for the new pump house and stairs for a period of 28 days.</li> <li data-bbox="715 1153 1382 1220">4. Officers prepare a report to Council following the exhibition period.</li> <li data-bbox="715 1258 1318 1368">5. Notes that in parallel with the pump house upgrade, officers will investigate options for replacing the pool surface.</li> <li data-bbox="715 1406 1406 1516">6. Notes that the concept designs for Option 1 and Option 3 are not included in this report and remain confidential.</li> </ol>
Council 19 July 2022	CM/8.1/22.05	That Council: <ol style="list-style-type: none"> <li data-bbox="715 1621 1406 2078">1. Notes that:               <ol style="list-style-type: none"> <li data-bbox="791 1688 1406 1868">(a) There has been considerable time, effort and money spent on resurfacing Bronte Pool to ensure it operates and is maintained at a level that is appropriate given its popularity and is safe to use.</li> <li data-bbox="791 1906 1406 2007">(b) The last major pool resurfacing occurred in 2016, which saw the pool closed for over five weeks.</li> <li data-bbox="791 2045 1390 2078">(c) Large pieces of the surface of the pool have</li> </ol> </li> </ol>

		<p>lifted as a result of the constant movement of the pool.</p> <ul style="list-style-type: none"> <li>(d) Sections of the pool floor and wall, and the steps at the top of the pool, have lifted creating sharp edges, which also pose a hazard to swimmers and other users of the pool.</li> <li>(e) The old lime lining of Bronte Pool appeared to weather well and accommodate the ongoing pool movements.</li> <li>(f) Officers make safe any sharp edges as required each time the pool is emptied for cleaning.</li> </ul> <p>2. Officers:</p> <ul style="list-style-type: none"> <li>(a) Continue to make safe the Bronte Pool surfaces as necessary.</li> <li>(b) Investigate: <ul style="list-style-type: none"> <li>(i) The appropriateness and cost effectiveness of reverting to the original style of pool surface of lime.</li> <li>(ii) Other suitable surfaces that are able to withstand a hostile ocean environment and are flexible enough to accommodate the movement of the pool.</li> </ul> </li> <li>(c) Advise of potential costs and budget allocation.</li> </ul> <p>3. Receives a report outlining findings and options on how to proceed.</p>
<p>Council 19 February 2019</p>	<p>CM/8.1/19.02</p>	<p>That Council:</p> <ul style="list-style-type: none"> <li>1. Considers previous work in assessing the water intake pipe, which was undertaken as part of the recent renovation of the Bronte Pool.</li> <li>2. Investigates options for extending the water intake pipe further out into the ocean to ensure that the pump can work at low tide.</li> <li>3. Investigates the Wi-Fi pump starting system and gets it working again.</li> <li>4. Officers report back to Council. The report is to</li> </ul>

		include a budget estimate and timing to have the water intake pipe extended and fitted with suitable filters.
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#### 4. Discussion

In response to clause 3 of Council resolution FC/5.6/22.11 passed at the meeting 1 November 2022, Council officers have undertaken a 28-day consultation period for the concept design for the pump house upgrade, pump replacement and pool lining rectification works.

Key communication and engagement methods and their timelines are included below as well as in Attachment 1.

*Table 1. Communication methods.*

<b>Communication method</b>	<b>Overview</b>	<b>Date/s</b>	<b>Response</b>
<b>Posters</b>	Six posters (Appendix A of Attachment 1) were produced, with four placed along the Bronte Beach promenade, one at the bus terminus and one just after the zebra crossing facing the stretch Bronte Beach cafes.	15 Nov – 12 Dec	Over the consultation period, the QR code placed on the poster and the notification flyer got 340 scans
<b>Notification flyer delivered to Bronte Beach cafes</b>	250 flyers (Appendix B of Attachment 1) distributed among the Bronte Beach cafes for customers to scan/take. The flyer had a QR code linked to the Have Your Say (HYS) page.	20 Nov	As above
<b>Notification flyer letterbox drop</b>	1400 of the same flyers (Appendix B of Attachment 1) dropped into letterboxes in the streets surrounding the pool.	20 Nov	As above
<b>HYS monthly e-newsletter</b>	Story in the November edition (Appendix E of Attachment 1).	13 Nov	4783 emails opened (unable to supply the number of people who clicked on this story specifically)
<b>Stakeholder outreach</b>	Email to Bronte Splashers and Bronte Swimming Club. Email to Bronte Splashers, Bronte Swimming Club, Bronte Surf Life Saving Club and Bondi to Bronte Swim.	16 Nov  28 Nov	None
<b>Stories in Waverley Weekly e-newsletter</b>	Stories encouraging readers to click the link to the HYS page and attend the onsite community information session.	23 Nov	248 link clicks
<b>Social media posts</b>	Four posts were scheduled for Council's Facebook and Instagram accounts (Appendix D of Attachment 1).	18 Nov 22 Nov 5 Dec 10 Dec	Combined reach 20,504 Combined post engagements 1124

<b>Online survey</b>	The survey asked people their connection with the pool and gave them an opportunity to provide feedback on the concept design plans for the pump, pumphouse and maintenance stairs.	Survey was open from 15 Nov – 12 Dec	54 surveys completed
<b>Onsite community information session</b>	This was held on Bronte Beach promenade, close to the pool entrance and opposite the amenities block. Council officers, the Mayor and a representative of Councils Head Consultant, PanovScott Pty Ltd, answered questions about the concept design plans for the new pump, pumphouse and maintenance stairs. They also explained the need to make improvements to the pool surface.	7 Dec	12 hand-written feedback submissions
<b>Emails to Major Projects inbox</b>	Over the consultation period the Major Projects team received eight emails, some from individuals and others from swimming clubs.	Between 15 Nov – 12 Dec	8 emails

Over the 28-day consultation period, Council had:

- 1213 visitors to the Have Your Say page.
- 225 downloads of the project background and concept design plans.
- 616 downloads of the concept design plans only.
- 54 completed surveys.
- 8 email submissions to Major Projects.
- 12 notes taken during the onsite community information session.

There was strong support for the upgrade works to proceed. However, there was also concern around the works not being completed on time and regular users being deprived of a recreation facility for two periods of time. There was also a consistent theme throughout the feedback (although not within the current project scope) for Council to:

- Do more to prevent young people from jumping from rocks into the pool.
- Provide ways for people with disabilities to also enjoy the pool.
- Improve the amenities block next to the pool.
- Honour the pool's history, despite the new pumphouse having a more modern design.

It is noted that the under clause 1 of resolution FC/5.6/22.11, item (a) has been considered during the concept design stage and will continue to be refined through the detailed design stage to implement an outcome that is fit for purpose.

The online survey (Appendix C of Attachment 1) asked participants about their connection to the pool and their feedback on the concept design plans for the pump, pumphouse and maintenance stairs.

The number of online feedback submissions was low, considering the high number of page visits (1,213) and document downloads (841).

The 54 submissions resulted in 4.45% of people who visited the page providing feedback. This can be interpreted to mean that the majority of people were comfortable with the project background information and the concept design plans. In addition to this, many of the respondents didn't refer to the concept design plans, but were using the survey as an opportunity to make other comments/suggestions about the pool and the project timing. These responses have been considered to be 'neutral', as it was



difficult in some cases to determine the sentiment towards the actual concept design plans. Examples of positive, neutral and negative online survey submissions can be viewed in Attachment 1.

Looking at the 54 submissions, the results were:

- Positive = 24.
- Neutral = 27.
- Negative = 3.

A word cloud has been provided below to demonstrate the key talking points that were raised over the course of the consultation, and their alliance towards positive (blue/green), neutral (yellow/orange), and negative (brown/red):



Figure 1. Word cloud of feedback.

Based on the information gathered during the concept phase consultation period the recommendation has been made by Council officers that Council proceeds with the planned upgrades. The vast majority of feedback received from the community was focused on a fond attachment to the pool and a keen desire to see it functioning well into the future.

## 5. Financial impact statement/Time frame/Consultation

### Financial impact statement

Funds for construction are allocated in Council's Long Term Financial Plan (LTFP):

- Strategic Asset Management Plan (SAMP) Building Renewal Program.
- SAMP Recreational Asst Renewal Program.

The estimation of cost will be refined as the project moves into the detailed design phase, with project funding adjustments to be made to the Capital Works Program for the remainder of financial years 2023-24, 2024-25 and 2025-26. These adjustments will be funded from the SAMP Programs outlined above.

### Time frame

The pump house upgrade/pump replacement/stair detailed design works are anticipated to take four months to complete.

The pool lining construction works are anticipated to commence during the winter months of 2024, and will take approximately three months to complete, weather pending.

## Consultation

To inform the concept design, consultation was undertaken with Council officers from Environmental Sustainability, Asset Maintenance, Infrastructure Services, Urban Planning Policy and Strategy, Heritage and Major Projects. The Project Control Group comprises representatives from these areas which ultimately resulted in the resolved concept design that was exhibited for the 28-day concept consultation period.

The Project Control Group will also be regularly consulted during the detailed design phase of the project to resolve the detailed design, which will be reported to Council for approval in the later months of 2024.

Prior to the proposed time frame of construction for the pool lining in Winter 2024, Council officers will execute pre-construction notification letters to all surrounding businesses and residents, as well as install signage on-site depicting the expected period of pool closure, weather pending. Council Officers will also provide the community with a map of alternative ocean pool locations that can be utilised for the duration of closure. This will be posted on-site and on Council's Have Your Say website for the project.

## 6. Conclusion

Based on the information gathered during the concept phase consultation period the recommendation has been made by Council officers that Council proceeds with the planned upgrades. The vast majority of feedback received from the community was focused on a fond attachment to the pool, and a keen desire to see it functioning well into the future. It is recommended that the project proceeds to detailed design.

## 7. Attachments

1. Bronte Ocean Pool Upgrades - Community Consultation Report [↓](#) .











































**REPORT**  
**FC/5.6/24.02**

**Subject:** Randwick Waverley Community Transport Group - Licence for Parking Spaces at Hollywood Avenue Car Park

**TRIM No:** A02/0249

**Author:** Andrew Best, Executive Manager, Property and Facilities

**Director:** Sharon Cassidy, Director, Assets and Operations

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**RECOMMENDATION:**

That Council:

1. Grants a licence to Randwick Waverley Community Transport Group Inc for six parking spaces at Hollywood Avenue Car Park for three years on the terms and conditions set out in the report.
2. Authorises the General Manager or delegate to complete negotiations and execute all necessary documentation to finalise the matter.

**1. Executive Summary**

Randwick Waverley Community Transport Group Inc. is a registered not-for-profit organisation that provides transport for seniors and other clients in and around the Waverley local government area (LGA) and through adjoining Council areas.

The organisation has been using six car spaces in Council's Hollywood Avenue Car Park for many years under licence since 2021. The current licence expires in March 2024, and the tenant has approached Council seeking to extend the current arrangements.

The organisation parks its operational vehicles in the parking spaces overnight which provides significant operational benefits for the tenant and supports the continued delivery of the organisation's services to Waverley residents.

This report seeks Council approval to extend the licence arrangements for a further period of three years.

**2. Introduction/Background**

Randwick Waverley Community Transport Group Inc. is a registered not-for-profit organisation that provides transport for seniors and other clients in and around the Waverley local government area (LGA) and through adjoining Council areas.

The organisation had previously operated from Council's Mill Hill Community Centre building, prior to its move to new premises in the Randwick Council area in 2021.

In March 2021, Council endorsed providing six car spaces at the Hollywood Car Park under licence for company vehicles to support the ongoing delivery of the organisation's services in the Waverley LGA.

### 3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 16 March 2021	CM/7.14/21.03	That Council: <ol style="list-style-type: none"> <li>1. Licenses six parking spaces at Hollywood Avenue Car Park to Randwick Waverley Community Transport Group Inc. on the terms and conditions contained in the report.</li> <li>2. Authorises the General Manager to do all things necessary to finalise the documentation.</li> </ol>
Council 16 June 2015	CM/10.6/15.06	That Council: <ol style="list-style-type: none"> <li>1. Treats the report as confidential in accordance with Section 11(3) of the <i>Local Government Act 1993</i>, as it relates to a matter specified in Section 10A(2) of the <i>Local Government Act 1993</i>.</li> <li>2. Formally agrees to enter into lease agreements with the community tenant groups and the respective rental calculations listed in Attachment 1 of the report.</li> <li>3. Authorises the General Manager to finalise and execute the leases with all community tenants.</li> </ol>

### 4. Discussion

The table below indicates the key terms and condition of the licence:

*Table 1. Proposed terms and conditions of licence.*

<b>Licence term</b>	Three years
<b>Licence commencement</b>	1 April 2024
<b>Permitted use</b>	The parking of company cars owned and operated by Randwick Waverley Community Transport Group Inc. These cars must be identified with company signage or logo.
<b>Licence fee</b>	\$1.00 per annum if requested
<b>Termination provision</b>	Three months' written notice.

### 5. Financial impact statement/Time frame/Consultation

There are no financial impacts arising from the award of a new licence. The \$1 per annum peppercorn rent would not be collected.

The Hollywood Car Park has sufficient available capacity so that there is no lost revenue to Council from the continued provision of parking spaces to the licensee.

Following the receipt of Council's endorsement, officers will finalise the licence documentation with the licensee.

**6. Conclusion**

It is recommended that Council approve the award of a new three-year licence to Randwick Waverley Community Transport Group Inc. for the use of six parking spaces in the Hollywood Avenue Car Park. 7.

**7. Attachments**

Nil .



**CLOSED SESSION**  
**FC/7/24.02**

**Subject:** Moving into Closed Session  
**Author:** Emily Scott, General Manager

**WAVERLEY**  
COUNCIL

**RECOMMENDATION:**

That:

4. Council moves into closed session to deal with the matters listed below, which are classified as confidential under section 10A(2) of the *Local Government Act* for the reasons specified:

FC/7.1/24.02 CONFIDENTIAL REPORT - 1A Newland Street, Bondi Junction - Lease

This matter is considered to be confidential in accordance with Section 10A(2)(c) of the Local Government Act, and the Committee is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.

FC/7.2/24.02 CONFIDENTIAL REPORT - Thinker-In-Residence - Appointment

This matter is considered to be confidential in accordance with Section 10A(2)(d)(i) of the Local Government Act, and the Committee is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

5. Pursuant to section 10A(1), 10(2) and 10A(3) of the *Local Government Act*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2) of the *Local Government Act*.
6. The correspondence and reports relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act*.

**Introduction/Background**

In accordance with section 10A(2) of the Act, Council may close part of its meeting to deal with business of the following kind:

- (a) Personnel matters concerning particular individuals (other than councillors).
- (b) Personal hardship of any resident or ratepayer.
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
- (d) Commercial information of a confidential nature that would, if disclosed:
  - (i) Prejudice the commercial position of a person who supplied it: or

- (ii) Confer a commercial advantage on a competitor of Council;
- (iii) Reveal a trade secret.
- (e) Information that would, if disclosed, prejudice the maintenance of law.
- (f) Matters affecting the security of Council, Councillors, Council staff and Council property.
- (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.
- (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (i) Alleged contraventions of any Code of Conduct requirements applicable under section 440.

It is my opinion that the business listed in the recommendation is of a kind referred to in section 10A(2) of the *Local Government Act 1993* and, under the provisions of the Act and the *Local Government (General) Regulation 2021*, should be dealt with in a part of the meeting that is closed to members of the public and the media.

Pursuant to section 10A(4) of the Act and clauses 14.9–14.10 of the Waverley Code of Meeting Practice, members of the public may make representations to the meeting immediately after the motion to close part of the meeting is moved and seconded, as to whether that part of the meeting should be closed.

**RESUMING IN OPEN SESSION**  
**FC/8/24.02**



**Subject:** Resuming in Open Session

**Author:** Emily Scott, General Manager

**WAVERLEY**  
COUNCIL

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**RECOMMENDATION:**

That Council resumes in open session.

**Introduction/Background**

In accordance with clause 14.21 of the Waverley Code of Meeting Practice, when the meeting resumes in open session the chair will announce the resolutions made by Council while the meeting was closed to members of the public and the media.