



W A V E R L E Y
C O U N C I L

OPERATIONS AND COMMUNITY SERVICES COMMITTEE MEETING

A meeting of the OPERATIONS AND COMMUNITY SERVICES COMMITTEE will be held at Waverley Council Chambers, Cnr Paul Street and Bondi Road, Bondi Junction at:

7.00PM, TUESDAY 5 MARCH 2019

A handwritten signature in grey ink, appearing to read 'R. McLeod'.

Ross McLeod
General Manager

Waverley Council
PO Box 9
Bondi Junction NSW 1355
DX 12006 Bondi Junction
Tel. 9083 8000
E-mail: info@waverley.nsw.gov.au

Delegations of the Waverley Operations and Community Services Committee

On 10 October 2017, Waverley Council delegated to the Waverley Operations and Community Services Committee the authority to determine any matter **other than**:

1. Those activities designated under s 377(1) of the *Local Government Act* which are as follows:
 - (a) The appointment of a general manager.
 - (b) The making of a rate.
 - (c) A determination under section 549 as to the levying of a rate.
 - (d) The making of a charge.
 - (e) The fixing of a fee
 - (f) The borrowing of money.
 - (g) The voting of money for expenditure on its works, services or operations.
 - (h) The compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment).
 - (i) The acceptance of tenders to provide services currently provided by members of staff of the council.
 - (j) The adoption of an operational plan under section 405.
 - (k) The adoption of a financial statement included in an annual financial report.
 - (l) A decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6.
 - (m) The fixing of an amount or rate for the carrying out by the council of work on private land.
 - (n) The decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work.
 - (o) The review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the *Environmental Planning and Assessment Act 1979*.
 - (p) The power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194.
 - (q) A decision under section 356 to contribute money or otherwise grant financial assistance to persons,
 - (r) A decision under section 234 to grant leave of absence to the holder of a civic office.
 - (s) The making of an application, or the giving of a notice, to the Governor or Minister.
 - (t) This power of delegation.
 - (u) Any function under this or any other Act that is expressly required to be exercised by resolution of the council.
2. The adoption of a Community Strategic Plan, Resourcing Strategy and Delivery Program as defined under sections 402, 403, and 404 of the *Local Government Act*.

Live Streaming of Meetings

This meeting is streamed live via the internet and an audio visual recording of the meeting will be publicly available on Council's website.

By attending this meeting you consent to your image and/or voice being live streamed and publicly available.

AGENDA

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The Chair will read the following Opening Prayer and Acknowledgement of Indigenous Heritage:

“God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area”.

1. Apologies/Leaves of Absence

2. Declarations of Pecuniary and Non-Pecuniary Interests

3. Addresses by Members of the Public

4. Confirmation of Minutes

OC/4.1/19.03	Confirmation of Minutes - Operations and Community Services Committee Meeting - 5 February 2019	2
--------------	---	---

5. Reports and Notices of Motions

OC/5.1/19.03	Minutes - Multicultural Advisory Committee Meeting - 4 October 2018.....	6
OC/5.2/19.03	Tender Evaluation - Waverley Cemetery Building Repairs	12
OC/5.3/19.03	Boat and Trailer Parking - Vaucluse	17
OC/5.4/19.03	Ewell Street, Bondi and North Bondi Area 10 Resident Parking Scheme Surveys - Additional Information	21
OC/5.5/19.03	Bus Shelter Installation Works - Dover Heights	29
OC/5.6/19.03	Military Road Bus Stop.....	35
OC/5.7/19.03	Military Road Pedestrian Crossing	36
OC/5.8/19.03	Verge/Nature Strip Maintenance Program.....	37
OC/5.9/19.03	Australia Day	39
OC/5.10/19.03	United Nations Year of Indigenous Languages and Indigenous Place Names in Waverley	40

6. Urgent Business

7. Meeting Closure

CONFIRMATION OF MINUTES OC/4.1/19.03



Subject: Confirmation of Minutes - Operations and Community Services Committee Meeting - 5 February 2019

TRIM No.: SF19/326

Author: Natalie Kirkup, Governance and Internal Ombudsman Officer

RECOMMENDATION:

That the minutes of the Operations and Community Services Committee Meeting held on 5 February 2019 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

Introduction/Background

The minutes of the Operations and Community Services Committee meeting must be submitted to Operations and Community Services Committee for confirmation, in accordance with clause 266 of the *Local Government (General) Regulation 2005*.

Attachments

1. Operations and Community Services Committee Meeting Minutes - 5 February 2019 .



**MINUTES OF THE OPERATIONS AND COMMUNITY SERVICES COMMITTEE MEETING
HELD AT WAVERLEY COUNCIL CHAMBERS, CNR PAUL STREET AND BONDI ROAD, BONDI JUNCTION ON
TUESDAY, 5 FEBRUARY 2019**

Present:

Councillor George Copeland (Chair)	Waverley Ward
Councillor John Wakefield (Mayor)	Bondi Ward
Councillor Dominic Wy Kanak (Deputy Mayor)	Bondi Ward
Councillor Sally Betts	Hunter Ward
Councillor Angela Burrill	Lawson Ward
Councillor Leon Goltsman	Bondi Ward
Councillor Elaine Keenan	Lawson Ward
Councillor Steven Lewis	Hunter Ward
Councillor Paula Masselos	Lawson Ward
Councillor Will Nemes	Hunter Ward
Councillor Marjorie O'Neill	Waverley Ward

Staff in attendance:

Ross McLeod	General Manager
Rachel Hensman	Acting Director, Waverley Life
Peter Monks	Director, Waverley Futures
Emily Scott	Director, Waverley Renewal
Jane Worthy	Internal Ombudsman

At the commencement of proceedings at 7.04 pm, those present were as listed above, with the exception of Cr Wakefield, who arrived at 7.08 pm.

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The Chair read the following Opening Prayer and Acknowledgement of Indigenous Heritage:

God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.

1. Apologies/Leaves of Absence

Apologies were received and accepted from Cr Kay.

2. Declarations of Pecuniary and Non-Pecuniary Interests

The Chair called for declarations of interest and none were received.

3. Addresses by Members of the Public

- 3.1 I Aldridge (on behalf of Bondi and Districts Chamber of Commerce) – OC/5.1/18.02 – 15 Minute ‘Drop In’ Zones – Results of Community Consultation.

4. Confirmation of Minutes

OC/4.1/19.02 Confirmation of Minutes - Operations and Community Services Committee Meeting - 6 November 2018 (SF18/245)

MOTION / UNANIMOUS DECISION

Mover: Cr Copeland
Seconder: Cr Lewis

That the minutes of the Operations and Community Services Committee Meeting held on 6 November 2018 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

5. Reports

OC/5.1/19.02 15 Minute 'Drop In' Zones - Results of Community Consultation (SF17/2867)

MOTION / UNANIMOUS DECISION

Mover: Cr Wakefield

Seconder: Cr Goltsman

That one of the three 15 minute drop in spaces outside 51 Hall Street and one of the three spaces in Hollywood Avenue adjacent to 241 Oxford Street be reconsidered at the Traffic Committee, and that the remainder of the proposal be deferred to the 19 February Council Meeting to allow for further consultation with the Chamber of Commerce.

6. Urgent Business

There were no items of urgent business.

7. Meeting Closure

THE MEETING CLOSED AT 7.33 PM.

.....
SIGNED AND CONFIRMED
CHAIR
5 MARCH 2019

REPORT

OC/5.1/19.03



Subject: Minutes - Multicultural Advisory Committee Meeting - 4 October 2018

TRIM No: A15/0509

Author: Rebecca Rodwell, Manager, Community Planning and Partnerships

Director: Rachel Hensman, Acting Director, Waverley Life

RECOMMENDATION:

That Council receives and notes the minutes of the Multicultural Advisory Committee meeting held on 4 October 2018.

1. Executive Summary

Attached to this report are the minutes of the Multicultural Advisory Committee meeting held on 4 October 2018.

2. Introduction/Background

In June 2018, Council adopted new Terms of Reference for the Multicultural Advisory Committee (MAC), which aims to provide a forum to:

- Foster ongoing dialogue, discussion and advocacy in relation to multicultural Waverley.
- Contribute creative and innovative ideas in support of Council's access and inclusion strategies.
- Provide feedback and advice on community issues and concerns.
- Participate in and source funding for activities and events that promote community harmony and social cohesion.
- Develop networks, build relationships and establish community partnerships.
- Provide input to enhance inclusion and accessibility of Waverley's infrastructure, facilities, events, services, programs, systems and information for a culturally diverse community.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Operations & Community Services Committee 5 June 2018	OC/5.2/18.06	That Council adopts the Terms of Reference for the Waverley Multicultural Advisory Committee (MAC) attached to this report and acknowledges the work of the former Chair, Cr Goltsman.

4. Discussion

Following the Terms of Reference adoption, minutes of the MAC are to be tabled with Council.

Recent meetings of the MAC were held on:

- 4 October 2018.

- 22 November 2018.

Minutes of the meeting held on 4 October 2018 are attached to this report for Council's information. The minutes will be available to the public via Council's website.

Key areas of discussion at the October meeting were:

- Walk for Respect (Council endorsed report for the event tabled in December with a maximum event budget).
- Caring Waverley Social Sustainability Framework.
- Cultural Diversity Policy.

The minutes of the November meeting will be available to Council following their adoption by the MAC.

5. Financial impact statement/Timeframe/Consultation

The operation and administration of the Multicultural Advisory Committee, which requires the commitment of Councillor, volunteer and staff resources, is usually covered in Council's operational budget.

Delivery of specific projects or events that may require additional budget (e.g. Cultural Diversity Policy and Social Inclusion Project) would require Council endorsement.

In addition, a table with MAC proposed actions was discussed. These actions relate to both funded and unfunded activities and would require further investigation to determine process and priorities.

The next meeting of the Multicultural Advisory Committee is scheduled for 14 February 2019.

6. Conclusion

Recent meetings of the Multicultural Advisory Committee were held on 4 October 2018 and 22 November 2018. Minutes of the meeting held on 4 October 2018 are attached to this report.

7. Attachments

1. MINUTES - Multicultural Advisory Committee Meeting - 4 October 2018 [↓](#) .



Multicultural Advisory Committee (MAC)
 Minutes for 4 October 2018
 6pm-8pm
 The Mill Hill Community Centre
 Ground Floor, Seniors and Community Centre
 31- 33 Spring St, Bondi Junction 2022.

1. Welcome & Acknowledgment to Country

Cr Paula Masselos acknowledged the *Bidjigal and Gadigal people* who traditionally occupied the Sydney Coast and welcomed everyone to the meeting.

2. Introduction and Apologies

Councillors	
Cr Paula Masselos (Chair)	Councillor
Deputy Mayor WY Kanak	Councillor
Council Staff	
Annette Trubenbach	Executive Manager- Caring
Rebecca Rodwell	Community Development- Manager
Jo Harney	Community Development Officer – Diversity
Community Members	
Trish Jenkins	Resident
Emma Zlatkis	Resident
Tito Schoel	Resident
Robert Farrotto	Resident
Service Providers	
Margaret Teed	City East College (CEC)
Amir Salem	Australian Egyptian Forum

Apologies

- Cr Angela Burrill, Cr Tony Kay, Cr Will Nemes, Cr Leon Goltsman, Rozy Dorizas, Roisin Trainor, Rayla Maimaiti
- Aunty Rhonda Dixon Grovenor has resigned from the committee. Council to seek representation from an Aboriginal person.
- Robert Farrotto was welcomed as a new committee member.

3. Acceptance of previous minutes

Moved: Amir

Seconded: Emma

Carried

4. Caring Waverley Social Sustainability Framework



Annette Trubenbach, Executive Manager of Caring Waverley presented on Council's Social Sustainability Framework (SSF). A discussion paper will be phase one of the framework which would serve as a foundation for other social policies and plans, eg Children's Services, RAP, DIAP, Cultural Diversity, etc. Examples were tabled from City of Sydney, Auckland Council, and Marrickville Council.

5. Business arising

A spreadsheet was tabled which will track MAC projects and ideas. This will be available to MAC members as required.

Project	Update	Action
CALD community portal/multicultural directory update	Exploring a student placement/work experience opportunity to update the directory information.	
Walk for respect	Extended discussion in other business.	
Backpackers/migrant worker rights project - Fair work Ombudsman	A guest speaker from the Fair work Ombudsman has been invited to the MAC to provide information and to seek ways of promoting their services to new migrants on temporary visas working in Waverley.	Follow up invitation
Calendar of events		Council staff to send the current calendar of events to MAC members
Traineeships for people from a migrant and refugee background	Council staff to meet with HR partner about opportunities for people from migrant or refugee backgrounds, including traineeships and targeted job alerts.	Invite Council's HR manager to a MAC meeting to discuss Council's EEO policy and targets.
CALD Surf Safety Strategy	Surf Lifesaving NSW have been contacted seeking statistics around demographics of drowning incidents. Tamarama Surf Club hold migrant beach safety days, and contacted Council around engaging participants. Transport can be a barrier. Tito knows of a number of groups that would benefit from this if transport could be provided.	Explore funding options for transporting groups from other areas (ie Western Sydney).
Alexandria the Cosmopolitan City	Cultural Programs were unable to accommodate this exhibition in 2018-2019. The expression of interest for the following year will open in June 2019. Amir expressed his disappointment at this outcome.	Investigate other venues to hold the exhibition in 2019. (eg. Customer Service Centre, Waverley Woollahra Arts School)
Welcome to Country in Citizenship Ceremonies		A recommendation and costings around including a 'Welcome to Country' in citizenship ceremonies will be incorporated in the Reconciliation Action Plan.



6. Local Access and Equity Policy

Council Staff spoke briefly about the 'Welcoming Cities' program. <https://welcomingcities.org.au/> Councils can make a commitment to joining the Welcoming Cities Network, and can also consider assessment and accreditation.

Cr Masselos suggested that Council update its Cultural Diversity Policy and incorporate the Welcoming Cities program as a target. A revised policy should:

- Be realistic and achievable in a 3 year cycle
- Align with Council plans
- Include broad representation from Council during the development
- Identify new projects

Action:

- Draft a timeline for the development of a new policy
- Develop a survey for MAC members to identify priorities
- Invite a Welcoming Cities representative to the MAC

7. Section 20 D of the Racial Discrimination Act 1977

Action: Paula to invite Dr Stepan Kerkyasharian to present a community session around Section 20 D of the Racial Discrimination Act 1977.

8. Community Outreach Forum

MAC members were interested in participating in a consultation/planning using the Harwood method. Community leaders to be included in the consultation.

Action: Seek dates with the facilitator.

9. Social Inclusion, Community Resilience and Local Government project

The Scanlon Foundation was contacted around tailoring their Mapping Social Cohesion Survey to the Waverley LGA. This will be followed up in early 2019 and may be possible for a fee. This may form part of a research project. A budget and business case would need to be developed as the cost could be between \$50,000 and \$100,000.

10. Community Updates

Emma – Provided updates from Russian/Jewish community groups around Jewish New Year, Yom Kippur, Sukkot, the Jewish Writers Festival, Limmud FSU AUS, Kangarusski and Shir Madness.

11. Other business/correspondence

Senator Anning - Motion

In response to Senator Anning's Parliamentary maiden speech on 14th August 2018, Cr Masselos raised an urgent motion at the August Council meeting (see attachment 1). The correspondences which addressed the motion were tabled.

Walk for Respect - continued from item 5 - Business Arising.

The Walk for Respect will be held early in the New Year (Feb/March). A report to Council will be prepared requesting resources, and detailing the event plan.



The MAC discussed ideas and the purpose of the event, which is to promote positive awareness and advocacy for multiculturalism. Suggestions included:

- A Welcome to Country
- Inviting community groups, surf clubs, schools, Woollahra and Randwick Council, The Grand Mufti, school marching band, Community and Religious leaders
- Exploring an ambassador scheme
- Making it a Waverley owned event
- Consistency with the Multicultural March theme
- To ensure maximum impact the MAC would like the walk to be on a visible route and have entertainment or music.

Action:

- Determine the most appropriate route for the walk and send to MAC members for comment. No streets should be closed as part of the event
- An action plan to be developed
- Confirm a suitable date with the outdoor events and Pavilion teams
- Prepare a report to Council
- Add the Walk for Respect as a standing agenda item

MAC Member Information Share

Trish - United Nations updates. There will be a wreath laying ceremony on 24th October at Martin Place in honour of those who have served the UN as peacekeepers. A multicultural festival will follow. There will be a conference in 2019 with a theme around protecting our oceans.

Tito - Informed the MAC that the NSW Information and Privacy Commission has released its Charter for Public Participation – a guide to assist agencies and promote citizen engagement (the Charter) <https://www.olg.nsw.gov.au/news/18-22-release-charter-public-participation—guide-assist-agencies-and-promote-citizen>

Suggested Action: Council staff write a report to Council requesting Mayoral support of this charter to implement across the organisation.

The Metropolis International conference will be held in Sydney on 29th October- 2nd November.

Suggested Action: Tito suggested that Council book a table for the conference dinner for MAC members to represent the committee.

Amir – A reminder that there will be celebrations to recognise the centenary of the end of World War 1 in November.

City East College (CEC) – A Networking Night to be held on the evening of 1st November for CEC volunteers and mentees. This is a Council funded event through the small grants program. Cr Masselos will attend the event.

Meetings in 2018

Next meeting 15th November

Meeting closed 8.10pm

REPORT
OC/5.2/19.03**Subject:** Tender Evaluation - Waverley Cemetery Building Repairs**TRIM No:** A18/0591**Author:** Richa Bohara, Project Manager**Director:** Emily Scott, Director, Waverley Renewal

RECOMMENDATION:

That Council:

1. Treats the Tender Evaluation Matrix attached to this report as confidential in accordance with section 11(3) of the Local Government Act 1993, as the Matrix relates to a matter specified in section 10A(2)(d)(i) of the Local Government Act 1993. The Matrix contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person(s) who supplied it.
2. Under clause 178(1)(a) of the *Local Government (General) Regulation 2005*, accepts Hibernian Contracting Pty Ltd as the preferred tenderer to carry out repair works at multiple buildings within Waverley Cemetery for the sum of \$[TO BE INSERTED BY COUNCIL AT THE MEETING].
3. Authorises the General Manager, or delegated representative, to enter into contract on behalf of Council with Hibernian Contracting Pty Ltd to carry out repair works at multiple buildings within Waverley Cemetery.
4. Notifies unsuccessful tenderers of the decision in accordance with clause 179 of the *Local Government (General) Regulation 2005*.

1. Executive Summary

The purpose of this report is to seek Council's approval for the appointment Hibernian Contracting Pty Ltd to carry out repair works at multiple buildings within Waverley Cemetery as recommended by the Tender Evaluation Committee (TEC).

2. Introduction/Background

In 2018, Asset Technologies Pacific was engaged to carry out full condition assessments on all of Council's buildings. As part of this process, Waverley Cemetery Office and Waverley Cemetery Out Buildings were given a rating of 'poor' and the Waverley Cemetery Caretaker's Residence was given a rating of 'fair' indicating significant deterioration that severely impacts functionality and performance of the building. The report recommended to undertake weatherproofing and structural remedial works over the short term to ensure mandatory performance requirements are satisfied and the building remains fit for occupancy.

Budget was allocated in the 2018/19 Capital Works Plan to undertake more detailed structural investigations to identify rectification works.

A Structural Engineer was engaged to carry out the assessment of the buildings listed below to develop the scope of works for the project.

- Office Building
- Caretaker's Residence
- Garage
- Maintenance Building
- Toilet Block

These buildings are located along the western and northern boundaries of the Cemetery, refer to aerial photo below:



Figure 1: Site Plan depicting approximate locations of each building

Office Building:

- Careful detailed excavation to rock, propping and shoring to complete the underpinning works to two sides of north elevation entry and to waiting room east elevation as per structural report.
- Restoration of asphalt to upgrade the existing condition.

Caretaker Residence:

- Careful detailed excavation to rock, propping and shoring to complete the underpinning works to west elevation of care takers residence as per structural report.
- Restoration of asphalt to upgrade the existing condition.
- Balcony Slab: Breakout and dispose of old slab and replace with new 150mm concrete slab.

Garage:

- Breakout existing slab. Supply and install reinforcement, formworks for upturns to wall. Supply and install waterproofing.
- Reconstruction of existing footpath to Eastern Elevation to ensure all future water flows away from building doors.

General Maintenance Work:

- Repair existing slab and wall cracks.
- Repair corroded reinforcement.
- Stonework joint repair works by applying pressurised epoxy to completely fill cracks
- Weathered sandstone repair by applying multiple coats of sealant
- Mortaring joints to match existing

Toilet Block (Northern Boundary)

- Replace concrete slab.

- Repair cracks along the walls

The above scope of works has been referenced against *Conservation Policy Section 9.4.3: Conservation Fabric* (p227-228) in the Waverley Cemetery Conservation Management Plan, 2018. A Heritage Impact Statement for the proposed works was prepared by Council's planning team which concluded that the proposed works are considered a part of normal repairs to ensure significant fabric is conserved, maintained and to retain the significance of Waverley Cemetery. These actions fall under the Site Specific Exemptions for Waverley Cemetery and do not require a Section 57 or Section 60 application under the Heritage Act 1977.

3. Relevant Council Resolutions

Nil.

4. Discussion

Invitation to tender

A Tender Evaluation Panel was established to evaluate the tenders. The Panel consisted of:

- Robert Sabato – Senior Project Manager
- Richa Bohara – Project Manager
- George Brun – Cemetery Manager
- Rodney Crook – Acting Procurement Manager

An RFT Evaluation & Probity Plan was developed and approved by the Evaluation Panel. Tenders for the Waverley Cemetery Building Repairs works were called on 11th January 2019.

Tenders closed on 8th February 2019.

The Evaluation Panel used the RFT Evaluation & Probity Plan to determine which tender offered the best value for money in the provision of repairs works at Waverley Cemetery Buildings to Council.

Tenders Received

The following tenders were received:

- Asset Group Services Pty Ltd
- Hibernian Contracting Pty Ltd
- Murphy's Group Services

Late tenders

Nil.

Non-conforming tenders

Murphy's Group Services' alternative tender, which the panel agreed did not meet the specification.

Alternative tenders

Murphy's Group Services, which was to inject Teretek resin underneath the footings at a lesser price than its conforming tender.

All three conforming tenders met the mandatory requirements and proceeded to a detailed evaluation. The conforming tenders are listed below:

CONFORMING TENDERS EVALUATED
Asset Group Services
Hibernian Contracting Pty Ltd
Murphy's Group Services

Tender Evaluation

Conforming tenders were evaluated in accordance with Council's Purchasing Procedures and RFT Evaluation & Probity Plan, the Tendering Guidelines for NSW Local Government 2009 issued by the Office of Local Government, and the provisions of the *Local Government Act 1993* and *Local Government (General) Regulation 2005*.

The Evaluation Panel agreed on the following weightings to be used against the advertised selection criteria:

Advertised Evaluation Criteria	Weighting
Project Understanding and Proposed Methodology	30%
Key personnel qualifications, skills and expertise	20%
Experience with similar projects	10%
Capacity to work within proposed timeframes	10%
Lump Sum Price/Total Price/Total Cost of Ownership	30%
Total	100%

Tenders were given a score on each of the evaluation criteria, resulting in a total score out of 100. Tenders were ranked in accordance with their scores. Final scores and rankings are shown in the confidential Tender Evaluation Matrix attached to this report.

Evaluation Panel's Recommendation

Following a rigorous evaluation of the tenders, the Evaluation Panel recommends that the services/product offered by Hibernian Contracting Pty Ltd provides the best value to Council. Hibernian Contracting Pty Ltd provided a thorough site specific methodology, has vast experience working within Waverley Cemetery and the pricing offered was well within budget providing an excellent value for money outcome to Council.

5. Financial impact statement/Timeframe/Consultation

Financial impact statement

The budget for Waverley Cemetery Building Repairs is from C0689.

The preferred tenderer's price is included in the confidential Tender Evaluation Matrix attached to this report.

The total anticipated funding required for Waverley Cemetery Building Repair is \$240,000.00.

The total budget allocation for the Waverley Cemetery Building Repair is currently \$440,000.00.

There are sufficient funds to cover the price tendered by the recommended tenderer.

Timeframe

The repair works will commence in March 2019 and is scheduled to be completed in August 2019.

Consultation

Internal stakeholders have been consulted throughout the initial and procurement processes.

6. Conclusion

The Tender Evaluation Panel recommends Council enter into contract with Hibernian Contracting Pty Ltd for Waverley Cemetery Building Repairs.

7. Attachments

1. Tender Evaluation Matrix - Waverley Cemetery Building Repair (confidential) .

REPORT
OC/5.3/19.03



Subject: Boat and Trailer Parking - Vaucluse
TRIM No: A14/0127
Author: Kablan Mowad, Senior Traffic Engineer
Director: Emily Scott, Director, Waverley Renewal

RECOMMENDATION:

That Council does not proceed with the installation of ‘4P 8 am–6 pm Friday’ parking restrictions in Young Street, Tower Street, Burge Street, Clarke Street, Jensen Avenue, Marne Street, Mons Street, MacDonald Street and Chris Bang Crescent.

1. Executive Summary

Following requests made to Council by residents to address the matter of boat/trailer parking in Young Street, Vaucluse, Council at its meeting on 27 September 2018 resolved as follows:

‘That Council investigates introducing a 4P parking restriction on Fridays 8 am–6 pm in Young Street, Vaucluse, and adjoining streets east of Old South Head Road to align with other boat trailer restrictions in Hunter Ward, to discourage boat parking in the area.’

Residents were surveyed on whether or not they would support the introduction of ‘4P 8 am–6 pm Friday’ parking restrictions to discourage the long term parking of boats/trailers in the area surrounding South Head Cemetery, east of Old South Head Road. As the results of the survey do not show majority support from residents, it is recommended that Council does not proceed with implementing the proposed parking restrictions. This report outlines the findings of Council officer’s investigation into this matter.

2. Introduction/Background

Some residents of Young Street, Vaucluse have raised the issue of boat trailers parking in their street outside the South Head Cemetery previously with Council however, when the residents of the street were surveyed in regard to installing parking restrictions, it was found there was insufficient support. The matter has been raised again and Council resolved to conduct an investigation into the introduction of 4P parking restrictions, one day per week, to discourage boat owners from leaving their boat trailers parked in the Street for extended periods. Similar restrictions to address boat/trailer parking have been installed in other locations in the area such as along Old South Road outside the Diamond Bay Bowling Club and in Portland Street, Dover Heights.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 27 September 2018	CM/8.1/18.09	That Council investigates introducing a 4P parking restriction on Fridays 8 am–6 pm in Young Street, Vaucluse, and adjoining streets east of Old South Head Road to align with other boat trailer restrictions in Hunter Ward, to discourage boat parking in the area.

4. Discussion

Young Street, Vauclose and the other adjoining streets east of Old South Head Road are local roads under Council control. Young Street, which is where the boat trailer parking is concentrated, runs north/south from approximately Chris Bang Crescent at its southern end to Old South Head Road at its northern end, a distance of some 360m.

The eastern side of the street contains mostly single residential dwellings. The western side of the street north of Burge Street, a distance of some 230m, fronts the South Head Cemetery. The road has a carriageway width of 7.5m with unrestricted parking except at intersections and on the western side, north of Clarke Street which is full time “No Stopping”.



Figure 1. Area surveyed.

Council officers surveyed the residents of Young Street, Tower Street, Burge Street, Clarke Street, Jensen Avenue, Marne Street, Mons Street, MacDonald Street and Chris Bang Crescent in November/December 2018 to determine the level of support or otherwise to the 4P parking restrictions. The survey area is densely populated area having a significant number of unit buildings. Site inspections conducted during business hours reveal that there were 8 trailers (majority of them boat trailers) parked on Young Street outside the South Head Cemetery. One boat trailer was parked in Chris Bang Crescent and another boat trailer was parked in Marne Street.

The survey responses have been analysed with the following results:

(a) Entire Survey Area

No. of properties surveyed: 409
 No. of responses received: 108 (26.4%)
 Respondents in favour of the proposal: 33.3%
 Respondents against the proposal: 66.7%.

(b) Young Street

No. of properties surveyed: 79
 No. of Responses received: 15 (19%)
 Respondents in favour of the proposal: 3
 Respondents against the proposal: 12

Results for individual streets are shown in the table below.

Summary of Responses from Individual Streets					
Street	No. of Residents	For	Against	Responded	No Response
Burge Street	24	2 (40 %)	3 (60 %)	5 (20.8 %)	19 (79.2 %)
Chris Bang Crescent	12	3 (37.5 %)	5 (62.5 %)	8 (66.7 %)	4 (33.3 %)
Clarke Street	95	7 (35 %)	15 (65 %)	20 (21.1 %)	75 (78.9 %)
Jensen Avenue	24	2 (28.6 %)	5 (71.4 %)	7 (29.2 %)	17 (70.8 %)
MacDonald Street	45	5 (31.3 %)	11 (68.8 %)	16 (35.6 %)	29 (64.4 %)
Marne Street	48	5 (41.7 %)	7 (58.3 %)	12 (25.0 %)	36 (75 %)
Mons Street	12	3 (75 %)	1 (25 %)	4 (33.3 %)	8 (66.7 %)
Tower Street	70	6 (28.6 %)	15 (71.4 %)	21 (30 %)	49 (70 %)
Young Street	79	3 (20 %)	12 (80 %)	15 (19 %)	64 (81 %)

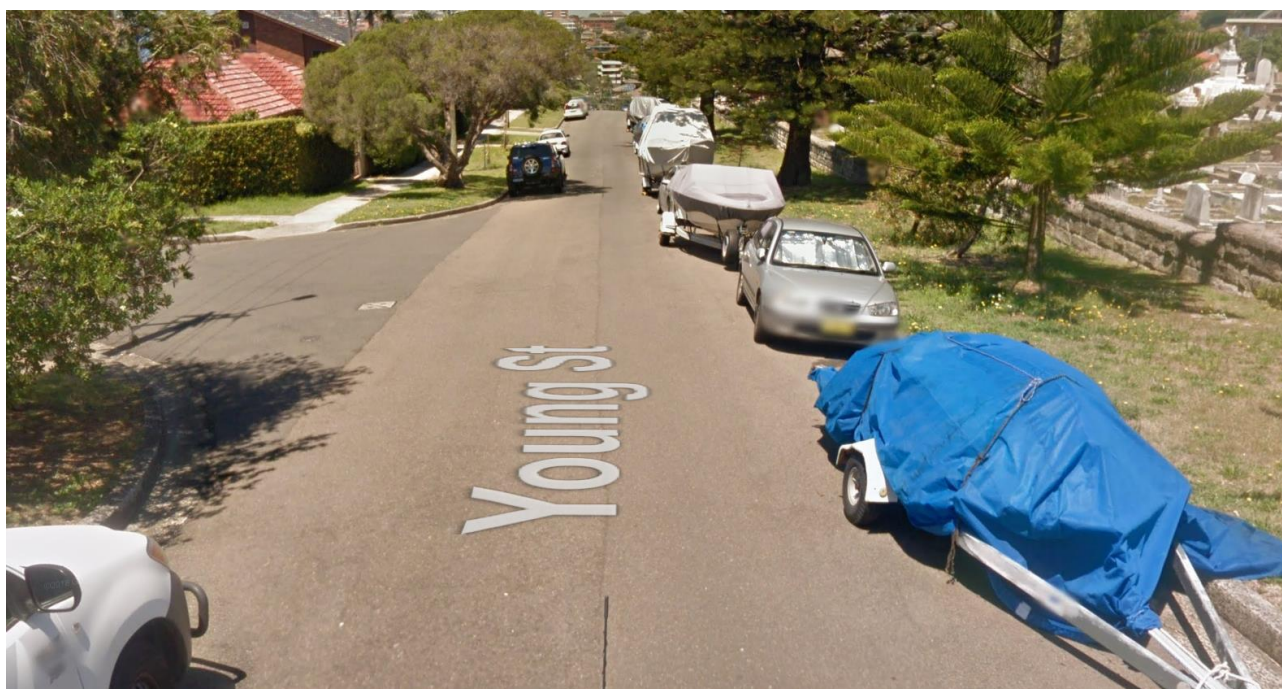


Figure 2. Streetview image of boat trailers parked on Young Street, Vacluse.

Residents also provided comments in regard to the proposal as follows:

- Introducing parking restrictions that will affect such a large area due to a relatively small number of boat trailers outside the South Head Cemetery is considered “overkill”
- Impact of timed parking restrictions on residents and their visitors.
- Concerns with large boat trailers reducing the width of their road.
- Residents should be exempt from any parking restrictions.
- Proposal will now mean residents can be fined where parking was previously unrestricted. Residents see this exercise as revenue raising.
- Restrictions should apply to boats/trailers only, not residents’ cars.
- A proliferation of signage will reduce the visual appeal of the area.

5. Financial impact statement/Timeframe/Consultation

There has been no unbudgeted cost to Council to undertake the survey.

6. Conclusion

Having regard to the low survey response rate it is recommended that Council does not proceed with the installation of ‘4P 8am – 6pm Friday’ parking restrictions in Young Street, Tower Street, Burge Street, Clarke Street, Jensen Avenue, Marne Street, Mons Street, MacDonald Street and Chris Bang Crescent.

7. Attachments

Nil .

REPORT
OC/5.4/19.03

Subject: Ewell Street, Bondi and North Bondi Area 10 Resident Parking Scheme Surveys - Additional Information

TRIM No: A03/2581

Author: Kablan Mowad, Senior Traffic Engineer

Director: Emily Scott, Director, Waverley Renewal

RECOMMENDATION:

That Council:

1. Not introduce a resident parking scheme in Ewell Street, Bondi.
2. Not proceed with expanding the boundaries of Resident Parking Scheme Area 10.

1. Executive Summary

At its meeting on 16 October 2018, when considering the minutes of the Waverley Traffic Committee Meeting held on 27 September 2018, Council adopted the recommendations contained therein in the minutes save and except the following:

1. TC/C.02/18.09 - Ewell Street, Bondi - Resident Parking.
2. TC/V.01/18.09 - North Bondi - Resident Parking Scheme Area 10 – Expansion.

Council resolved that that both items 'be deferred to the next Council meeting and information be provided on the extent and nature of the survey undertaken.'

This report provides information on the nature and extent of the resident parking surveys.

2. Introduction/Background

Following requests from resident for there to be an expansion of the boundaries of the recently installed Resident Parking Scheme Area 10 located north of Blair Street at North Bondi and for resident parking restrictions to be installed in the isolated Ewell Street, Bondi, Council officers carried out investigations into both requests.

In accordance with standard practice, when investigating requests for a resident parking scheme to be introduced into an area, a survey was undertaken of all residents within the survey area (map of each area shown in the figures below) to gauge the level of support or otherwise to the introduction of resident parking.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 16 October 2018	CM/4.2.1/18.10	That the matter be deferred to the next Council meeting and information be provided on the extent and nature of the survey undertaken.
Council 16 October 2018	CM/4.2.2/18.10	That the matter be deferred to the next Council meeting and information be provided on the extent and nature of the survey undertaken.

4. Discussion

In response to the request by Council for information to be provided relating to the extent and nature of the surveys for the two areas, in accordance with standard practice, flyers/survey forms were distributed to residents in the survey area. A copy of the survey forms/flyers are attached to this report. The flyers contain information on resident parking schemes including parking permit eligibility criteria, the number of permits issued per household and permit costs in order for residents to be made aware of the benefits that can come from such schemes and also scheme restrictions. This allows residents to make a more informed decision when responding to the survey.

Survey forms were delivered to all properties, including apartment blocks.

Maps showing the extent of the surveyed areas are shown in figures 1 (Ewell Street) and 2 (Resident Parking Scheme Area 10 Expansion).

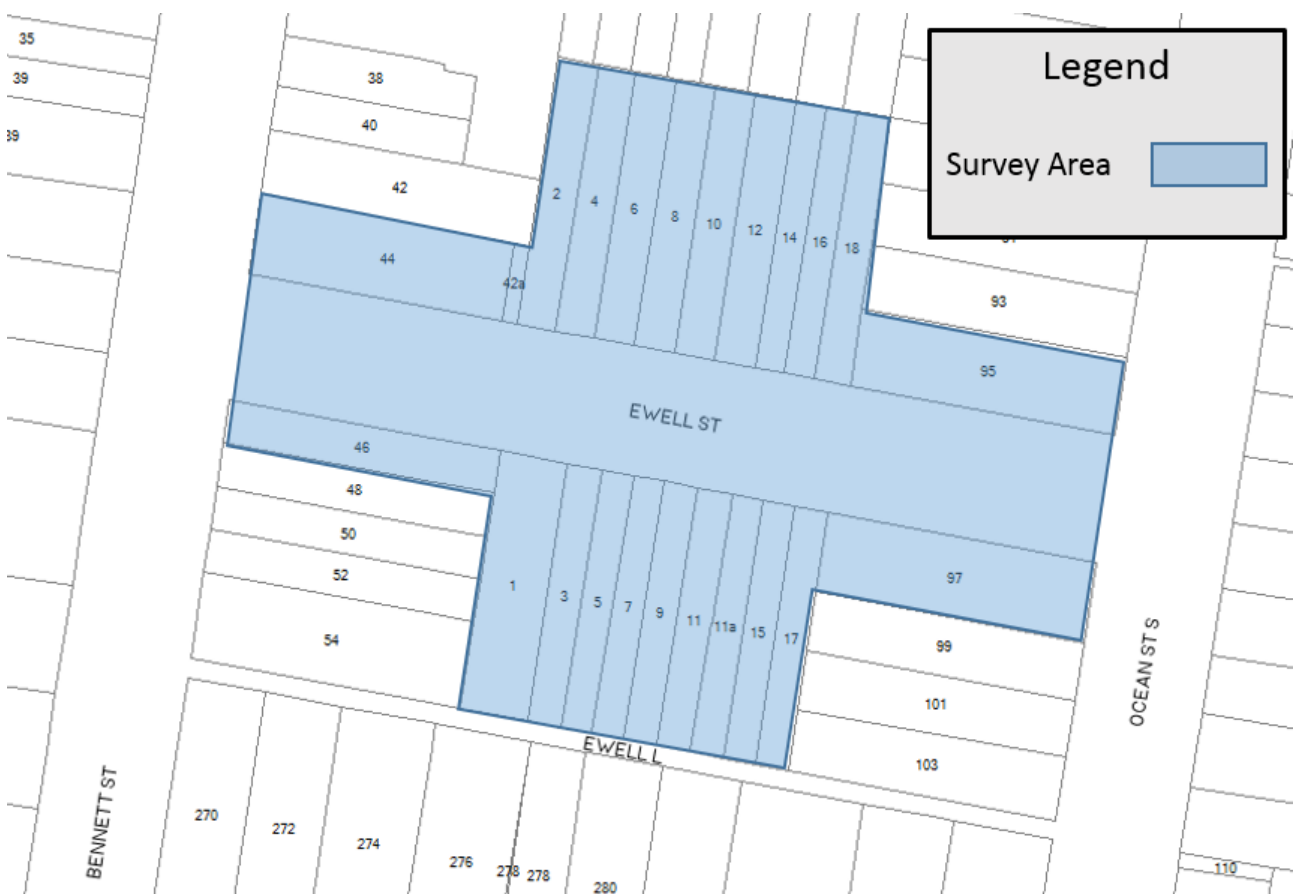


Figure 1. Map showing the properties included in the survey area for Ewell Street, Bondi.

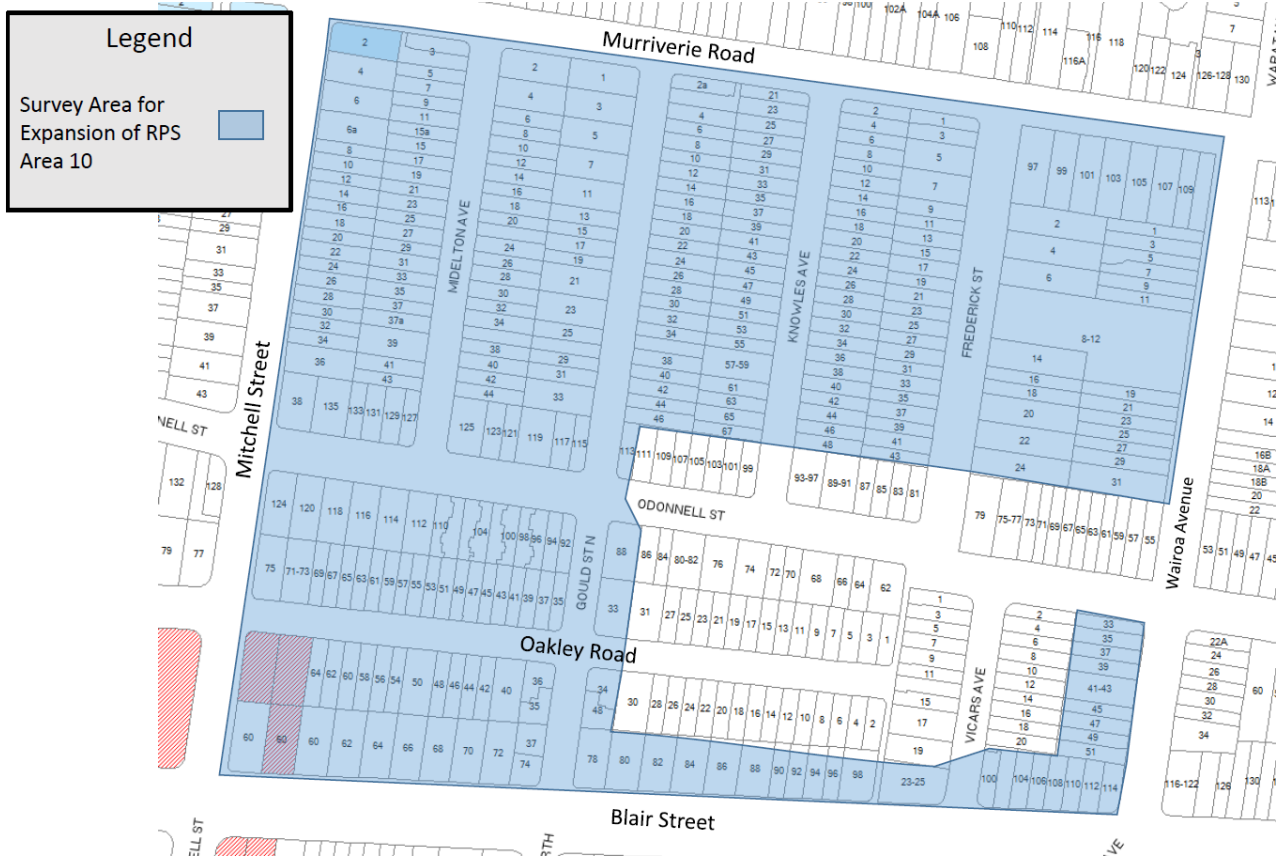


Figure 2. Map showing the properties included in the survey area for the expansion Resident Parking Area 10 in North Bondi.

Residents were asked to respond to the survey by any of the following means:

- Post.
- Scanning and emailing.
- Handing it in at the Customer Service Centre.
- Fax.

Upon receipt of the completed survey forms, the survey responses were assessed by a Council officer and a report prepared for the consideration of the Waverley Traffic Committee. At its meeting on 27 September 2018, the Waverley Traffic Committee made the following recommendations:

Regarding the proposed resident parking scheme in Ewell Street, the Waverley Traffic Committee recommended:

‘That Council, based on the low response rate to the resident parking survey:

1. *Does not introduce a resident parking scheme into Ewell Street, Bondi.*
2. *Reviews the request for resident parking restrictions in Ewell Street in the event a new petition is received which includes additional streets in the vicinity of Ewell Street.*
3. *Officers notify the chief petitioner accordingly.’*

Regarding the proposed expansion of Resident Parking Scheme Area 10 in North Bondi, the Waverley Traffic Committee recommended:

‘That Council, having regard to a low response rate from residents, does not proceed with expanding the boundaries of Resident Parking Scheme Area 10.’

The flyers that were distributed to the residents for each of the survey areas to gather their feedback on the proposals are attached to this report.

5. Financial impact statement/Timeframe/Consultation

Nil.

6. Conclusion

It is recommended that Council receives and notes the information on the extent and nature of the residential parking surveys undertaken for the extension of Resident Scheme Parking Area 10 in North Bondi and for the introduction of resident parking restrictions in Ewell Street, Bondi.

Following the provision of this additional information it is recommended that Council does not proceed with expanding the boundaries of Resident Parking Scheme Area 10 or introducing a new resident parking scheme area and associated parking restrictions into Ewell Street, Bondi.

7. Attachments

1. Residential Parking survey - Ewell Street Flyer [↓](#)
2. Residential Parking survey - North Bondi Expansion Flyer [↓](#) .



Introduction of Resident Parking Scheme in Ewell Street



For more information please visit waverley.nsw.gov.au/residents/parking



Resident Parking Scheme

Proposal to install residential parking restrictions in Ewell Street.

Residents have contacted Council with concerns about the lack of available parking for residents within Ewell Street. In response, Council is considering the installation of time limited parking restrictions – with an exemption for permit holders.

We want you to have your say on the proposal. Please complete the enclosed survey form by **Monday 10 September 2018.**

How might the Resident Parking Scheme (RPS) benefit me?

The scheme gives preference to residents who live in streets where there might be competition for parking spaces with commuters or visitors to the area.

A two hour time limit will apply to vehicles without a permit. Through enforcement, Council encourages the regular turnover of spaces and discourages long term parking.

Resident parking permits do not guarantee parking availability but do provide a comparative advantage for residents.

Permits

If you are a Waverley resident living in a RPS area, you may be eligible to apply for a Residential Parking Permit for up to three vehicles.

The number of permits you may be entitled to depends on whether you have any off-street parking spaces on your property.

The fee structure is designed to encourage residents with off-street parking spaces to utilise those spaces rather than park on the street. This increases availability of the limited number of on-street parking spaces.

Resident parking permits

NOTE Prices valid until 30 June 2019

RESIDENT PARKING PERMIT CHARGES AND ELIGIBILITY

	OFF STREET SPACES			
	0	1	2	3+
1st Permit will cost	Free	\$140	\$215	***
<i>Motorcycle/Scooter</i>	Free	\$30	\$30	
<i>Low Emissions Vehicle</i>	Free	\$46	\$140	
2nd Permit will cost	\$140	\$215	**	***
<i>Low Emissions Vehicle</i>	\$46	\$140		
3rd Permit will cost	\$215	*	**	***
<i>Low Emissions Vehicle</i>	\$140			

* If you have an off street parking space you are not entitled to a third permit.

** If you have two off street parking spaces you are not entitled to a second or third parking permit

*** If you have three or more off-street parking spaces you are not entitled to any permits.

Multi-dwelling, non-strata buildings are entitled to one permit only per residence.

Conditions of issue

In order to be eligible for a permit you must be a resident within one of these areas. Information is available on Council's website at <http://www.waverley.nsw.gov.au/residents/parking/permits>.

Council cannot issue a Residential Parking Permit to a non-resident even if they operate a business in the Waverley area or are a Waverley Council ratepayer.

Vehicles not registered in the name and address of the applicant will only be issued Interim Permits that cannot be renewed.

A maximum of three permits may be issued to any residence (conditions apply). The maximum number of permits is reduced by the number of off-street parking spaces available. Permits will only be issued if there are more vehicles at the residence concerned than available spaces. See chart of costs above for details.

Permits will only be issued to registered motor vehicles less than 4.5 T GVM. Valid vehicle registration papers must be presented at time of permit application. Permits are not available for light registered trailers (e.g. box, caravan and boat trailers).

Permits will not be issued where the applicant has rendered available off-street parking unavailable through change of use or granting usage to a third party.

Conditions of use

A permit entitles the holder to unrestricted parking only where signs state "Permit Holders Excepted" together with the area number to which your permit applies. Aside from this sole exemption, permits do not provide any right to park a vehicle contrary to the (NSW) Road Rules 2014 (e.g. parking in 'P Disability Only' zones or without payment in Ticket parking zones/areas).

Permits must be displayed on the left-hand side of the passenger's front windscreen (away from any tinted area). In the case of motorcycles/scooters the printed parking permit should be displayed in a special holder attached to the vehicle.

Permits must be clearly visible to authorised officers at all times.

Permits are issued for 6 or 12 months. It is the responsibility of the resident to renew the permit.

A permit may only be used on the nominated vehicle.

In the event of relocation to another residence, disposal or sale of the vehicle, the permit must be returned to Waverley Council immediately.

The permit may be revoked by members of the NSW Police Force or by an authorised Council officer should there be any breach of these conditions.

Waverley Council may withdraw permits at its discretion.

Council may vary conditions of issue and use of permits.

No fee is refundable once a permit is issued.

The following constitute an offence in a permit parking space or area:

- parking without a permit for longer than the period (time limit) shown on the signs
- fraudulent use of permits
- use of permits not applicable to the area
- use of defaced or incorrectly 'scratched' or wrongly displayed permits which cannot be read from outside the vehicle by an authorised officer
- use of an expired permit
- use of a permit not applicable to the vehicle or address.

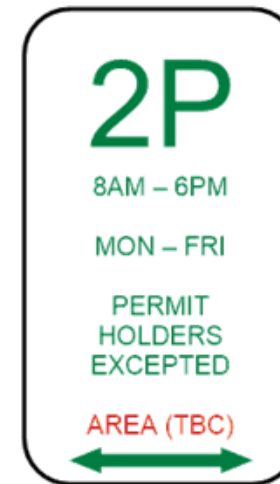
Making a false or misleading statement within the permit application is an offence.

New RPS Area in Bondi

Council is considering the installation of time limited parking restrictions with resident exemptions in Ewell Street.

The proposal is to install time limited parking on Ewell Street, Bondi. This would limit parking in Ewell Street to two hours from 8am to 6pm Monday to Friday, with authorised resident permit holders excepted.

The proposed signage is:



Please take the time to complete the survey, making sure to include your address and any comments you may wish to add.

Please note that even if you have signed a petition or made representations to a Councillor, we advise that you still need to complete this survey to ensure your feedback is formally captured.

Please return this form to Kablan Mowad, Senior Traffic Engineer at Waverley Council via one of the below options:

- POST** PO Box 9, Bondi Junction NSW 1355
- EMAIL** yourtrafficsurvey@waverley.nsw.gov.au
- IN PERSON** Customer Service Centre
55 Spring Street, Bondi Junction
- FAX** 9387 1820

Closing date for submissions is Monday 10 September 2018.

Do you support introducing parking restrictions into streets surrounding you, as shown on the map overleaf?

Yes No

How difficult is it to find parking within the area shown on the map?

Very easy Easy
 Difficult Very difficult

How many vehicles do you have?

Do you have off street parking?.....How Many Spaces?.....

Name

Property address (in proposed RPS area)
.....

Residential address (if different to above)
.....

Email address

Comments

The survey results will be reviewed by the Waverley Traffic Committee, which is made up of representatives from Council, Roads and Maritime Services and NSW Police Force. The Committee will then make a recommendation to Council as to whether the parking restrictions should be changed or not, which Council will consider (along with the survey results) before making a final decision.

In the event there is support for changes to parking restrictions, and it is approved by Council, residents will be advised before the introduction of the changes.



Expansion of Resident Parking Scheme Area 10 in North Bondi

Legend

- Survey Area for Expansion of RPS Area 10
- Existing RPS Area 10 Boundaries



For more information please visit waverley.nsw.gov.au/residents/parking

Resident Parking Scheme



Proposal to install residential parking restrictions in your area.

Residents have contacted Council with concerns about the lack of available parking for residents within the survey area. In response, Council is considering the installation of time limited parking restrictions – with an exemption for permit holders.

We want you to have your say on the proposal. Please complete the enclosed survey form by **Friday 10 August 2018.**

How might the Resident Parking Scheme (RPS) benefit me?

The scheme gives preference to residents who live in streets where there might be competition for parking spaces with commuters or visitors to the area.

A two hour time limit will apply to vehicles without a permit. Through enforcement, Council encourages the regular turnover of spaces and discourages long term parking.

Resident parking permits do not guarantee parking availability but do provide a comparative advantage for residents.

Permits

If you are a Waverley resident living in a RPS area, you may be eligible to apply for a Residential Parking Permit for up to three vehicles.

The number of permits you may be entitled to depends on whether you have any off-street parking spaces on your property.

The fee structure is designed to encourage residents with off-street parking spaces to utilise those spaces rather than park on the street. This increases availability of the limited number of on-street parking spaces.

Resident parking permits

NOTE Prices valid until 30 June 2019

RESIDENT PARKING PERMIT CHARGES AND ELIGIBILITY

	OFF STREET SPACES			
	0	1	2	3+
1st Permit will cost	Free	\$140	\$215	***
Motorcycle/Scooter	Free	\$30	\$30	
Low Emissions Vehicle	Free	\$46	\$140	
2nd Permit will cost	\$140	\$215	**	***
Low Emissions Vehicle	\$46	\$140		
3rd Permit will cost	\$215	*	**	***
Low Emissions Vehicle	\$140			

* If you have an off street parking space you are not entitled to a third permit.
 ** If you have two off street parking spaces you are not entitled to a second or third parking permit
 *** If you have three or more off-street parking spaces you are not entitled to any permits.
 Multi-dwelling, non-strata buildings are entitled to one permit only per residence.

Conditions of issue

In order to be eligible for a permit you must be a resident within one of these areas. Information is available on Council's website at <http://www.waverley.nsw.gov.au/residents/parking/permits> or Council's Customer Service Centre on **9083 8000**.

Council cannot issue a Residential Parking Permit to a non-resident even if they operate a business in the Waverley area or are a Waverley Council ratepayer.

Vehicles not registered in the name and address of the applicant will only be issued Interim Permits that cannot be renewed.

A maximum of three permits may be issued to any residence (conditions apply). The maximum number of permits is reduced by the number of off-street parking spaces available. Permits will only be issued if there are more vehicles at the residence concerned than available spaces. See chart of costs above for details.

Permits will only be issued to registered motor vehicles less than 4.5 T GVM. Valid vehicle registration papers must be presented at time of permit application. Permits are not available for light registered trailers (e.g. box, caravan and boat trailers).

Permits will not be issued where the applicant has rendered available off-street parking unavailable through change of use or granting usage to a third party.

Conditions of use

A permit entitles the holder to unrestricted parking only where signs state 'Permit Holders Excepted' together with the area number to which your permit applies. Aside from this sole exemption, permits do not provide any right to park a vehicle contrary to the (NSW) Road Rules 2014 (e.g. parking in 'P Disability Only' zones or without payment in Ticket parking zones/areas).

Permits must be displayed on the left-hand side of the passenger's front windscreen (away from any tinted area). In the case of motorcycles/scooters the printed parking permit should be displayed in a special holder attached to the vehicle.

Permits must be clearly visible to authorised officers at all times.

Permits are issued for 6 or 12 months. It is the responsibility of the resident to renew the permit.

A permit may only be used on the nominated vehicle.

In the event of relocation to another residence, disposal or sale of the vehicle, the permit must be returned to Waverley Council immediately.

The permit may be revoked by members of the NSW Police Force or by an authorised Council officer should there be any breach of these conditions.

Waverley Council may withdraw permits at its discretion.

Council may vary conditions of issue and use of permits.

No fee is refundable once a permit is issued.

The following constitute an offence in a permit parking space or area:

- parking without a permit for longer than the period (time limit) shown on the signs
- fraudulent use of permits
- use of permits not applicable to the area
- use of defaced or incorrectly 'scratched' or wrongly displayed permits which cannot be read from outside the vehicle by an authorised officer
- use of an expired permit
- use of a permit not applicable to the vehicle or address.

Making a false or misleading statement within the permit application is an offence.

Expansion of RPS Area 10 in North Bondi

Council is considering expanding RPS Area 10 and the installation of time limited parking restrictions with resident exemptions in your area.

The proposal is to install time limited parking on O'Donnell Street, Frederick Street, Knowles Avenue, Midelton Avenue, Mitchell Street (east side), Oakley Road, Murriverie Road (south side), Blair Street (north side), Gould Street and Wairoa Avenue (west side). This would limit parking in these streets to two hours from 8am to 10pm, with authorised resident permit holders excepted.

The proposed signage is:



Please take the time to complete the survey, making sure to include your address and any comments you may wish to add.

Please note that even if you have signed a petition or made representations to a Councillor, we advise that you still need to complete this survey to ensure your feedback is formally captured.

Please return this form to Kablan Mowad, Senior Traffic Engineer at Waverley Council via one of the below options:

- POST** PO Box 9, Bondi Junction NSW 1355
- EMAIL** yourtrafficsurvey@waverley.nsw.gov.au
- IN PERSON** Customer Service Centre
55 Spring Street, Bondi Junction
- FAX** 9387 1820

Closing date for submissions is Friday 10 August 2018.

Do you support introducing parking restrictions into streets surrounding you, as shown on the map overleaf?

Yes No

How difficult is it to find parking within the area shown on the map?

Very easy Easy
 Difficult Very difficult

How many vehicles do you have?

Do you have off street parking?.....How Many Spaces?.....

Name

Property address (in proposed RPS area)

Residential address (if different to above)

Email address

Comments

The survey results will be reviewed by the Waverley Traffic Committee, which is made up of representatives from Council, Roads and Maritime Services and NSW Police Force. The Committee will then make a recommendation to Council as to whether the parking restrictions should be changed or not, which Council will consider (along with the survey results) before making a final decision.

In the event there is support for changes to parking restrictions, and it is approved by Council, residents will be advised before the introduction of the changes.

REPORT
OC/5.5/19.03**Subject:** Bus Shelter Installation Works - Dover Heights**TRIM No:** SF18/2209**Author:** Nikolaos Zervos, Asset Manager**Director:** Peter Monks, Director, Waverley Futures

RECOMMENDATION:

That Council:

1. Installs two bus shelters at existing bus stops outside 185 and 246 Military Road, Dover Heights.
2. Approves the existing bus stop outside 246 Military Road, Dover Heights to remain in the existing position.

This item was deferred from the Council Meeting on 19 February 2019.

1. Executive Summary

Council officers seek approval from Council to proceed with the installations of the two bus shelters at existing bus stops outside 185 and 246 Military Road, Dover Heights.

2. Introduction/Background

Waverley Council's People, Movement and Places Strategy aims to make it easier for people to move around by improving the quality of public spaces and services. This strategy identifies public transport as one of the priorities.

Transport for NSW recently made changes to bus stops within the Waverley local government area (LGA). These changes were made to improve services under the *Bus Priority Improvement Program* and *On Time Running Program*. These changes included decommissioning of some existing bus stops and installation of new bus stops.

As a result of these changes, a number of bus shelters from decommissioned bus stops have been removed. Transport for NSW has provided funding to Waverley Council to reinstate four new shelters across the LGA to provide Council with no net loss to the total number of bus shelters in the LGA.

Based on public transport usage data, the following four locations were identified by Council Officers for installation of new shelters:

- 185 Military Road, Dover Heights.
- 246 Military Road, Dover Heights.
- 305 Military Road, Dover Heights (completed).
- Queens Park Road, Queens Park (completed).

Over a 12-month period, the two bus stop locations (185 and 246 Military Road) recorded a total number of 11,504 tap-ons (this statistic only considers those getting onto a bus at any location and excludes people exiting buses).

The two remaining sites were investigated by Council officers as part of the selection process of appropriate sites for new bus shelters. Both sites were deemed non-compliant in accordance with *Disability Standards for Accessible Public Transport* and *State Transit Bus Infrastructure Guidelines*.

While state government authorities determine the location of bus stops, local councils are responsible for the associated infrastructure (e.g. shelters, footpaths, tactile indicators). Planned civil works including footpath, and kerb and gutter changes will address these non-compliance issues.

Bus shelters aim to enhance the experience for regular public transport users by providing shade and shelter from heat and poor weather, aligning with Councils *People, Movement and Places Strategy* and in line with previous council resolutions to increase the number of shelters in the Waverley LGA.

3. Relevant Council Resolutions

Meeting and date	Minute No.	Decision
Council 11 December 2018	CM/4.2.1/18.12	That the Council Officer's Proposal be adopted subject to the addition of a Clause 3 so that the Council Officer's Proposal now reads as follows: That Council: 1. Approves the relocation of the existing bus stop from outside 246 Military Road, Dover Heights to the north and installs 30m of 'Bus Zone' as shown in figure 4 of the report. 2. Consults with residents in the general vicinity and should there be no substantial objections to the proposal, the bus stop be relocated and bus shelter installed. 3. Officers consider moving the bus stop to an area to the north, approximately opposite 205 Military Road.
Traffic Committee 22 November 2018 (saved and excepted; see above)	TC/V.05/18.11	That Council: 1. Approves the relocation of the existing bus stop from outside 246 Military Road, Dover Heights to the north and installs 30m of 'Bus Zone' as shown in figure 4 of this report. 2. Consults with residents in the general vicinity and should there be no substantial objections to the proposal, the bus stop be relocated and bus shelter installed.
Council 17 April 2018	CM/5.2/18.04	That Council notes the current tender for the installation of bus shelters in Waverley expires in 2020 and, in preparing new tender documents for the future installation and maintenance of bus shelters, includes a requirement for

		additional bus shelters to be provided throughout Waverley than those at present.
Traffic Committee 23 February 2017	TC/TEAV.01/17.02	That the Council Officer's Proposal be adopted, subject to the following amendments: <ol style="list-style-type: none"> 1. The Council Officer's report be renamed 'RMS On-time Running Program – Sydney Buses Routes 333, 380 and 389.' 2. The addition of clause (x) as follows: <ol style="list-style-type: none"> (x) The existing 'Bus Zone' signs at location 9, TSN 202678, Wairoa Ave near Murriverie Rd (inbound) on removal being replaced with unrestricted parking, not 'No Stopping' as proposed.

4. Discussion

In November 2018, Project Waverley notified residents surrounding these four bus stop locations of the proposed civil works and installation of the bus shelters. At 185 and 246 Military Road, this notification was met with opposition from residents, flagging a safety concern of limiting site distances when exiting driveways. No objection was received for the proposed bus stops at 305 Military Road or Queens Park Road, Queens Park. These shelters were installed following notification.

At the remaining bus stops at 185 and 246 Military Road, Council Officers conducted a site distance review of the adjacent driveways of each location and it was determined that the proposed bus shelter installations will not affect driver sight distances in accordance with AS2890.1-2004. In addition to the above investigation, Council Officers undertook community consultation, completing targeted survey of residents within 500m of the two bus stops. A letter was delivered to each property within this area with a link to an online survey. The survey was open for a period of three weeks, with Council officers conducting intercept surveys at the bus stop locations during this time.

During this period, 47 responses were received. Of the responses:

- 87.3% of respondents were residents of Dover Heights.
 - Of the Dover Heights residents, 51.3% would like the shelters at those locations and 48.7% would not.
- 57.4% of all respondents would like a bus shelter at those locations.
- 58.7% of all respondents think it is important to have shade/weather protection when waiting for a bus.
- 31.9% use the bus stops daily.
- 21.18% do not use the bus stops.

Comments in support of the shelters included:

- ‘The bus stop at 185 is subject severe sun in summer. In winter the wind gusts & rain are blistering given its location across the road from beautiful Dudley Page Reserve. We residents deserve better.’
- ‘My elderly mother visits us by bus weekly because I can’t drive her on our sabbath. She can’t walk to the seats at Blake Street because it’s too far and she nearly collapsed waiting for the bus at 185 military rd. If she doesn’t come on Saturdays she is alone and doesn’t see me(her daughter), her granddaughter and her great grandchildren on our special day when the whole family is together, so it would be amazing for our family to have a bus shelter at 185 military rd.’
- ‘All bus stops should have shelters. To assists passengers in the elements.’
- ‘I have previously seen young school children sitting on the kerb in the rain as there is no seating or shelter. These kids would have arrived at school very wet. There is also a large safety concern of children sitting on the kerb with their legs on the road. I believe a shelter is very important at these locations.’

Comments against the bus shelters included:

- ‘Will affect residents getting out of driveways’
- ‘As a council I thought you are meant to protect the residence of the area - however you are just creating more danger on an already dangerous street by blocking vision. It would be a very costly and large mistake council will make. There have already been many car accident on this road including children being hit by cars and you are now going to make it even more difficult to see by blocking views.’
- ‘Appropriate to put a shelter in front of Dudley Page Reserve, not in front of a home - could cause danger for vehicles reversing out of driveways.’
- ‘A bus shelter will create the unintended consequence of making it difficult for cars to negotiate the corners when coming into or out of Military Road, because the shelter will obscure the drivers view. There is no need for another bus shelter so close to the other shelter.’

Council officers have undertaken a review of these bus stop locations and the below was determined:

For the bus stop outside 246 Military Road:

- Council officers investigated moving the bus stop outside 246 Military road to the frontage of Dudley Page reserve. Traffic committee and Sydney busses endorsed this option at the 22 Nov WTC. The proposed relocation was made to address resident’s aesthetic concerns and not as a result of any safety issues.
- Following the WTC recommendation, Council resolved to investigate moving the stop a further 15m to the north. Sydney buses did not endorse this additional change as it would be in contradiction to their bus stop location policy.
- Further to the above, on 26 December 2018, a fatality occurred at the location of the proposed bus stop relocation (outside Dudley Page Reserve). Because of this incident, Sydney Buses and the Roads and Maritime Services are not prepared to relocate the bus stop.

For the bus stop outside 185 Military Road:

- Council officers investigated moving the bus stop outside 185 Military road to opposite Dudley page reserve. Sydney Buses and the Roads and Maritime Services did not endorse the relocation of this bus stop as it would be in contradiction to their bus stop location policy.
- Further to this as mentioned above due to the recent fatality this has been reviewed and their position has not changed.

The proposed shelters will be of the same make as those already installed at the other two locations and will have minimal visual impact. The glazing and canter leaver design of the bus shelters provides for negligible visual impact. The image below is the shelter installed recently at 305 Military Road.



Figure 1. Bus stop at 305 Military Road.

5. Financial impact statement/Timeframe/Consultation

A contractor has been appointed to supply and install these bus shelters (including associated civil works). Two bus shelters have already been fabricated for installation. Removing these locations from the scope of works could result in significant variations and cost to Council.

6. Conclusion

Council officers seek approval from Council to proceed with the installations of the two bus shelters at existing bus stops outside 185 and 246 Military Road, Dover Heights.

7. Attachments

Nil .

NOTICE OF MOTION
OC/5.6/19.03**Subject:** Military Road Bus Stop**TRIM No:** A02/0225-02**Submitted by:** Cr Will Nemes
Cr Sally Betts

MOTION:

That Council:

1. Officers consider the relocation of the proposed bus stop from outside 197 Military Road, Dover Heights, further to the north, approximately outside 211 Military Road.
2. Consults with residents in the general vicinity and the Dover Heights precinct.
3. Refers the matter to the Waverley Traffic Committee.

This item was deferred from the Council Meeting on 19 February 2019.

General Manager's comment

The State Transit Authority are responsible with Roads and Maritime Services for determining the location of bus stops in New South Wales. Discussions have been held with the authorities and they have advised that they are not prepared to relocate the Bus Stop from outside 185 to 211 Military Road. The proposed location is the subject of a safety review after a recent pedestrian fatality at the location.

A report on the installation of bus shelters outside 185 and 246 Military Road is separately reported to this meeting.

Emily Scott
Director, Waverley Renewal

NOTICE OF MOTION
OC/5.7/19.03**Subject:** Military Road Pedestrian Crossing**TRIM No:** A03/0042-04**Submitted by:** Cr Will Nemesch
Cr Sally Betts

MOTION:

That Council:

1. Investigates the possibility of installing a pedestrian crossing or alternative pedestrian safety treatment, like a traffic island, on Military Road between Lancaster Road and Blake Street, with consideration given to:
 - (a) Location of the crossing or safety treatment, with specific regard to pedestrian sight lines.
 - (b) Cost.
 - (c) Impact on parking.
2. Officers report back to Council with recommendations by June 2019, and initiates community consultation with the Dover Heights precinct and local residents.

This item was deferred from the Council Meeting on 19 February 2019.

Background

Council will be aware of the tragic death of a woman who was hit by a motorcycle on Military Road on Boxing Day 2018. The local community have been requesting a pedestrian crossing on Military Road between Lancaster Road and Blake Street for many years. This has become more important because of the cycle track on Dudley Page Reserve increasing foot traffic of young children crossing the road.

General Manager's comment

Council's Traffic and Development section will undertake an investigation and review of this section of Military Road to improve pedestrian safety. This will include an assessment as to whether the location meets the Roads and Maritime Services requirements for the introduction of a marked pedestrian crossing; i.e. the warrant. If it does not, alternative safety devices such as kerb blisters and a centre refuge island will be considered and reported back to Council.

Emily Scott
Director, Waverley Renewal

NOTICE OF MOTION

OC/5.8/19.03



Subject: Verge/Nature Strip Maintenance Program

TRIM No: A14/0144

Submitted by: Cr Will Nemesh
Cr Sally Betts

MOTION:

That Council:

1. Investigates the possibility of Council maintaining additional nature strips across the local government area.
2. Officers report back to Council on the feasibility of such a proposal, with recommendations as to the following:
 - (a) Cost and resourcing needed.
 - (b) Frequency of maintenance schedule.
 - (c) Additional locations, including whether the maintenance of verges in local village areas be extended alongside commercial properties into residential streets.
3. Reports back to Council by April 2019 and then initiates community consultation.

This item was deferred from the Council Meeting on 19 February 2019.

Background

Council currently maintains approximately 20% of verge nature strips in the local government area. These are mainly around our villages and main roads.

General Manager's comment

Council's current verge maintenance program relies upon the goodwill and civic pride of our residents to maintain the nature strip outside their property. However, Council officers have assessed that approximately 20% of the nature strips in the local government area are difficult or unsafe to access by residents; hence, Council maintains these identified areas. These are grouped in four priority areas:

- Priority 1: Gateways and main roads serviced four times per year (February, May, August and November).
- Priority 2: Bondi Junction and Bondi Beach serviced three times per year (January, April and September).
- Priority 3: Public places difficult to mow serviced three times per year (March, July, December).
- Priority 4: Public lanes serviced three times per year (February, July and October).

Officers also have a special needs maintenance priority. These are areas where residents have made an application for Council to maintain their nature strip as they are physically unable to. Criteria must be met to obtain this service. These areas are serviced three times per year based on resourcing.

Emily Scott
Director, Waverley Renewal

NOTICE OF MOTION
OC/5.9/19.03

Subject: Australia Day

TRIM No: A14/0041

Submitted by: Cr Leon Goltsman
Cr Will Nemes

MOTION:

That Council continues to celebrate Australia Day on 26 January and:

1. Supports the achievements of our great nation.
2. Recognises our Aboriginal and Torres Strait Islander people, who have been here for more than 65,000 years.
3. Acknowledges the contribution that every Australian makes to our contemporary and dynamic country.

This item was deferred from the Council Meeting on 19 February 2019.

General Manager's comment

In line with official requirements, Council holds a citizenship ceremony on Australia Day. To the knowledge of staff, no other official civic celebrations are held.

No change in approach is being considered at the current time.

Ross McLeod
General Manager

NOTICE OF MOTION
OC/5.10/19.03

Subject: United Nations Year of Indigenous Languages and Indigenous Place Names in Waverley

TRIM No: A02/0424

Submitted by: Cr Dominic Wy Kanak
Cr George Copeland
Cr Elaine Keenan

MOTION:

That Council:

1. Notes the United Nations has declared 2019 as the International Year of Indigenous Languages with the stated purpose being 'to raise awareness of them, not only to benefit the people who speak these languages, but also for others to appreciate the important contribution they make to our world's rich cultural diversity.'
2. Notes 'This Place', a project of ABC's Indigenous Strategy, which invites Aboriginal and Torres Strait Islander peoples to create a short video about a place name, and the story behind it.
3. Promotes the 'This Place' project on its website and social media platforms.
4. In consultation with the First Nations community, identifies Indigenous place/s and Indigenous place name/s within the Waverley Municipality for consideration for dual naming and/or renaming, where appropriate, so that it may be celebrated during NAIDOC week 7–14 July 2019.
5. Publicly highlights the 2019 United Nations Year of Indigenous Languages and this intended consultation research in a joint Mayor and Deputy Mayor media release.
6. Facilitates Aboriginal First Nations community 'This Place' projects in partnership with the ABC.
7. Conducts an ongoing focused social media campaign for increasing community awareness of the subject of Indigenous languages.
8. Refers this resolution for further discussion at the Eastern Region Local Government Aboriginal Torres Strait Islander Forum (ERLGATSIF) and the Multicultural Advisory Committee, as well as referral to any agencies, such as the Local Government Aboriginal Network (LGAN) and Local Government NSW, involved in similarly participating in the focused awareness of the UN Year of Indigenous Languages.
9. Adds a recognition of the UN International Year of Indigenous Languages in the Mayor's 2019 speeches given at Waverley's citizenship ceremonies, and through operational re/allocations potentially funds and invites available Aboriginal language speakers to 'greet' new citizens of Waverley in an Indigenous language.

This item was deferred from the Council Meeting on 19 February 2019.

Background

María Fernanda Espinosa Garcés, President of the United Nations General Assembly, identifies the importance of Indigenous Languages for Us all in Her statement:

'Each Indigenous Language is priceless for Humanity. They are treasures overflowing with history, values, literature, spirituality, perspectives and knowledge that have been developed over millennia, resulting from their interaction with nature: with forests, rivers, oceans. When a language becomes extinct, all those memories die with it, all that history, all that science.'

In Australia, the authors of the National Indigenous Languages Survey Report 2005 concluded that:

'the situation of Australia's languages is very grave and requires urgent action. Of 250 known Australian Indigenous languages, it was found that less than 20 could be considered as strong; however, three or four languages of these languages were showing signs of moving into endangerment because they were spoken only by small groups of people, most of whom were more than 40 years of age.'

Any initiatives like 'This Place', by the ABC Indigenous section, will be supported and celebrated by our Waverley residents during United Nations Year of Indigenous Languages 2019:

<https://www.abc.net.au/indigenous/features/thisplace/>.

Cr Wy Kanak is the current president of NSW Local Government Aboriginal Network. 2019 is the 250th anniversary year of celebrating Aboriginal Torres Strait Islander cultures prior to an association with the colonising timetable linked to 1770 and its eventual invasive effects on the multinational Aboriginal Torres Strait Islander Languages, cultures etc. of the islands now relanguaged as 'Australia'.

General Manager's comment

During the International Year of Indigenous Languages, it is important for Council to acknowledge the importance of expressing, preserving and maintaining Aboriginal and Torres Strait Islander culture through language. The suggestion of dual naming/renaming locations in Waverley is a positive way of contributing to this and is consistent with approaches to retaining and promoting first nations language and inclusion taken in other jurisdictions. Issues around timeframes and resources could impact on the likelihood of this happening by July 2019.

Further work is required by officers on how this can best be implemented and it is recommended that Council engage a consultant with a close working relationship with the La Perouse Local Area Land Council and local Elders to undertake this work. It is estimated that an initial budget of \$10,000 would be required. Should Council wish to proceed in the current financial year, it would need to allocate \$10,000 from the General Reserve. Alternatively, Council could defer the project until the 2019–20 financial year and seek to include funding in the budget for that year.

To launch a project during NAIDOC week, Council could seek funding through the Department of Prime Minister and Cabinet NAIDOC funding scheme. Grants between \$500 and \$5000 are available.

A recommendation made through the Reconciliation Action Plan (RAP) is to include a Welcome to Country at citizenship ceremonies, which is linked to this suggestion. Alternately, there could be a special focus on Indigenous languages at one or two citizenship ceremonies throughout the year. A Welcome to Country costs between \$350 and \$500, depending on who is conducting the ceremony. For smoking ceremonies or performance, additional budget would be required.

Through Council's small grants program, a consideration could be given to supporting organisations seeking funding for a Welcome to Country at significant events and activities, or to look at Indigenous language projects.

In terms of the 'This Place' project, Council could promote the program and encourage local people to talk about the area. We could also invite an Elder to talk about significant landmarks during NAIDOC week as a community event.

Additional activities would likely require the allocation of additional budget from Council's General Reserve as Council's multicultural/ATSI worker is employed on a part-time basis and is currently focusing on completion of the RAP by the end of June 2019.

If implementation of this initiative was to be extended to next year, Waverley could seek funding through the Indigenous Languages and Arts program (if eligible): <<https://www.arts.gov.au/funding-and-support/indigenous-languages-and-arts-program>>.

Rachel Hensman
Acting Director, Waverley Life