



FINANCE, OPERATIONS AND COMMUNITY SERVICES COMMITTEE MEETING

A meeting of the FINANCE, OPERATIONS AND COMMUNITY SERVICES COMMITTEE will be held at Waverley
Council Chambers,
Cnr Paul Street and Bondi Road, Bondi Junction at:

7.00 PM, TUESDAY 5 DECEMBER 2023

A handwritten signature in black ink, appearing to read 'Emily Scott', is positioned above the printed name.

Emily Scott
General Manager

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Delegations of the Finance, Operations and Community Services Committee

On 10 October 2017, Waverley Council delegated to the Finance, Operations and Community Services Committee the authority to determine any matter **other than**:

1. Those activities designated under s 377(1) of the *Local Government Act* which are as follows:
 - (a) The appointment of a general manager.
 - (b) The making of a rate.
 - (c) A determination under section 549 as to the levying of a rate.
 - (d) The making of a charge.
 - (e) The fixing of a fee
 - (f) The borrowing of money.
 - (g) The voting of money for expenditure on its works, services or operations.
 - (h) The compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment).
 - (i) The acceptance of tenders to provide services currently provided by members of staff of the council.
 - (j) The adoption of an operational plan under section 405.
 - (k) The adoption of a financial statement included in an annual financial report.
 - (l) A decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6.
 - (m) The fixing of an amount or rate for the carrying out by the council of work on private land.
 - (n) The decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work.
 - (o) The review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the *Environmental Planning and Assessment Act 1979*.
 - (p) The power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194.
 - (q) A decision under section 356 to contribute money or otherwise grant financial assistance to persons,
 - (r) A decision under section 234 to grant leave of absence to the holder of a civic office.
 - (s) The making of an application, or the giving of a notice, to the Governor or Minister.
 - (t) This power of delegation.
 - (u) Any function under this or any other Act that is expressly required to be exercised by resolution of the council.
2. The adoption of a Community Strategic Plan, Resourcing Strategy and Delivery Program as defined under sections 402, 403, and 404 of the *Local Government Act*.

Statement of Ethical Obligations

Councillors are reminded of their oath or affirmation of office made under section 233A of the Act and their obligations under Council's code of conduct to disclose and appropriately manage conflicts of interest.

Live Streaming of Meeting

This meeting is streamed live via the internet and an audio-visual recording of the meeting will be publicly available on Council's website.

By attending this meeting, you consent to your image and/or voice being live streamed and publicly available.

AGENDA

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The Chair will read the following Opening Prayer and Acknowledgement of Indigenous Heritage:

God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our Local Government Area.

1. Apologies

2. Declarations of Pecuniary and Non-Pecuniary Interests

3. Addresses by Members of the Public

4. Confirmation of Minutes

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5. Reports

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FC/5.6/23.12	Waverley Cemetery - Quinn Road Memorialisation Wall Project	50
FC/5.7/23.12	Bondi Bowling Club - Crown Reserve Management	60

6. Urgent Business

7. Closed Session 63

The following matters are proposed to be dealt with in Closed Session and have been distributed to Councillors separately with the Agenda:

FC/7.1/23.12	CONFIDENTIAL REPORT - Seven Ways Reserve - Landscape Maintenance Update
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8. Resuming Open Session 65

9. Meeting Closure

CONFIRMATION OF MINUTES FC/4.1/23.12



Subject: Confirmation of Minutes - Finance, Operations and
Community Services Committee Meeting - 7 November
2023

TRIM No: SF23/17

Manager: Richard Coelho, Executive Manager, Governance

RECOMMENDATION:

That the minutes of the Finance, Operations and Community Services Committee meeting held on 7 November 2023 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

Introduction/Background

The minutes of committee meetings must be confirmed at a subsequent meeting of the committee, in accordance with clause 20.23 of the Code of Meeting Practice.

Attachments

1. Finance, Operations and Community Services Committee Meeting Minutes - 7 November 2023 .



**MINUTES OF THE FINANCE, OPERATIONS AND COMMUNITY SERVICES COMMITTEE MEETING
HELD AT WAVERLEY COUNCIL CHAMBERS, CNR PAUL STREET AND BONDI ROAD, BONDI JUNCTION ON
TUESDAY, 7 NOVEMBER 2023**

Present:

Councillor Paula Masselos (Mayor) (Acting Chair)	Lawson Ward
Councillor Sally Betts	Hunter Ward
Councillor Angela Burrill	Lawson Ward
Councillor Ludovico Fabiano	Waverley Ward
Councillor Leon Goltsman	Bondi Ward
Councillor Michelle Gray	Bondi Ward
Councillor Tony Kay	Waverley Ward
Councillor Elaine Keenan	Lawson Ward
Councillor Tim Murray	Waverley Ward
Councillor Will Nemesh	Hunter Ward
Councillor Dominic Wy Kanak	Bondi Ward

Staff in attendance:

Emily Scott	General Manager
Sharon Cassidy	Director, Assets and Operations
Tara Czinner	Director, Corporate Services
Fletcher Rayner	Director, Planning, Sustainability and Compliance
Ben Thompson	Director, Community, Culture and Customer Experience

At the commencement of proceedings at 7.03 pm, those present were as listed above.

Crs Fabiano, Goltsman, Keenan, Murray, Nemesh and Wy Kanak attended the meeting by audio-visual link.

Due to the deputy chair, Cr Murray, being unable to chair the meeting, the Committee elected Cr Masselos as acting chair of the Committee for this meeting.

PRAYER AND ACKNOWLEDGEMENT OF INDIGENOUS HERITAGE

The General Manager read the following Opening Prayer.

God, we pray for wisdom to govern with justice and equity. That we may see clearly and speak the truth and that we work together in harmony and mutual respect. May our actions demonstrate courage and leadership so that in all our works thy will be done. Amen.

The Chair read the following Acknowledgement of Indigenous Heritage:

Waverley Council respectfully acknowledges our Indigenous heritage and recognises the ongoing Aboriginal traditional custodianship of the land which forms our local government area.

1. Apologies

Apologies were received from Cr Steven Lewis.

2. Declarations of Pecuniary and Non-Pecuniary Interests

The Chair called for declarations of interest and none were received.

3. Addresses by Members of the Public

3.1 G Vaughan – FC/5.7/23.11 – War Memorial Hospital – Significant Trees.

3.2 S Hely – FC/5.7/23.11 – War Memorial Hospital – Significant Trees.

3.3 G Fielden (on behalf of Uniting) – FC/5.7/23.11 – War Memorial Hospital – Significant Trees.

ITEMS BY EXCEPTION**MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos

Seconder: Cr Gray

That the recommendations for the following items be adopted as recommended in the business paper:

FC/4.1/23.11 Confirmation of Minutes – Finance, Operations and Community Services Committee Meeting – 5 September 2023.

FC/5.2/23.11 Bondi Pavilion – Screenings – Trial Outcomes.

FC/5.4/23.11 Access and Inclusion Advisory Panel – Community Membership Extension.

FC/5.5/23.11 Multicultural Advisory Committee Meetings – Minutes – 4 May 2023 and 3 August 2023.

FC/5.6/23.11 Reconciliation Action Plan Advisory Committee Meeting – Minutes – 20 September 2023.

4. Confirmation of Minutes

FC/4.1/23.11 Confirmation of Minutes - Finance, Operations and Community Services Committee Meeting - 5 September 2023 (SF23/17)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos

Seconder: Cr Gray

That the minutes of the Finance, Operations and Community Services Committee meeting held on 5 September 2023 be received and noted, and that such minutes be confirmed as a true record of the proceedings of that meeting.

5. Reports

FC/5.1/23.11 Social Media Policy and Media Policy - Adoption (A23/0625)

MOTION

Mover: Cr Masselos

Seconder: Cr Keenan

That Council:

1. Adopts the Social Media Policy attached to the report (Attachment 1).
2. Adopts the Media Policy attached to the report (Attachment 2).

THE MOVER OF THE MOTION ACCEPTED AMENDMENTS TO CLAUSE 1.

AMENDMENT

Mover: Cr Goltsman

Seconder: Cr Kay

That clause 2 be amended to read as follows:

‘Adopts the Media Policy attached to the report (Attachment 2), subject to the following amendment:

- (a) Page 29 of the agenda, clause 4.2 – Amend to read as follows: “Councillors are permitted to share information related to Council materials in their communication with the media, provided such materials are directly relevant to discussions at hand and do not contravene confidentiality requirements or privacy laws.”

THE AMENDMENT WAS PUT AND DECLARED CARRIED.

Division

For the Amendment: Crs Betts, Burrill, Fabiano, Goltsman, Gray, Kay, Keenan, Lewis, Masselos, Murray and Nemesh.

Against the Amendment: Cr Wy Kanak.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED.

DECISION

That Council:

1. Adopts the Social Media Policy attached to the report (Attachment 1), subject to the following amendments:
 - (a) Page 21 of the agenda, clause 4.3, second dot point – Amend to read as follows: ‘content should be unbiased and unambiguous.’
 - (b) Page 21 of the agenda, clause 4.5, last sentence – Amend to read as follows: ‘Where a response is required, every reasonable effort will be made to acknowledge the post within one business day, or sooner in an urgent or crisis situation.’
 - (c) Page 22 of the agenda, clause 4.6, last dot point – Amend to read as follows: ‘any other inappropriate content or comments as determined by Council officers in consultation with the General Manager.’
 - (d) Page 23 of the agenda, clause 4.8, first paragraph – Amend to read as follows: ‘The obligations of Councillors with respect to their presence on social media, whether made in a personal capacity or in their capacity as a Councillor, must be factual and/or a Councillor’s opinion, and lawful, including avoiding infringement of copyright, privacy, defamation or harassment laws.’
 - (e) Page 23 of the agenda, clause 4.8, fifth paragraph – Amend to read as follows: ‘If a Councillor becomes or ceases to be the mayor, deputy mayor, or the holder of another position (for example, chairperson of a committee), this must be clearly stated on the Councillor’s social media platforms and updated within two weeks of a change in circumstances.’
2. Adopts the Media Policy attached to the report (Attachment 2), subject to the following amendment:
 - (a) Page 29 of the agenda, clause 4.2 – Amend to read as follows: ‘Councillors are permitted to share information related to Council materials in their communication with the media, provided such materials are directly relevant to discussions at hand and do not contravene confidentiality requirements or privacy laws.’

FC/5.2/23.11 Bondi Pavilion - Screenings - Trial Outcomes (A23/0012)

MOTION / UNANIMOUS DECISION

Mover: Cr Masselos
Seconder: Cr Gray

That Council hosts public screenings of popular sporting, cultural and other events in the inner courtyard of Bondi Pavilion as part of future programming.

FC/5.3/23.11 Affordable Housing Program Tenancy Policy - Exhibition (A09/0354)**MOTION / DECISION**

Mover: Cr Masselos

Seconder: Cr Keenan

That Council:

1. Publicly exhibits the draft Affordable Housing Program Tenancy Policy attached to the report (Attachment 1) for 28 days.
2. Officers prepare a report to Council following the exhibition period.

**FC/5.4/23.11 Access and Inclusion Advisory Panel - Community Membership Extension
(A21/0096)****MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos

Seconder: Cr Gray

That Council extends the term of the community members on the Access and Inclusion Advisory Panel to September 2024 to align with the Council term.

**FC/5.5/23.11 Multicultural Advisory Committee Meetings - Minutes - 4 May 2023 and 3 August
2023 (A23/0649)****MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos

Seconder: Cr Gray

That Council notes the minutes of the Multicultural Advisory Committee meetings held on 4 May 2023 and 3 August 2023 attached to the report.

**FC/5.6/23.11 Reconciliation Action Plan Advisory Committee Meeting - Minutes - 20 September
2023 (A14/0173)****MOTION / UNANIMOUS DECISION**

Mover: Cr Masselos

Seconder: Cr Gray

That Council notes the minutes of the Reconciliation Action Plan Advisory Committee meeting held on 20 September 2023 attached to the report.

FC/5.7/23.11 War Memorial Hospital - Significant Trees (SF19/2986)**MOTION / DECISION**

Mover: Cr Masselos

Seconder: Cr Keenan

That Council:

1. Lists eight additional trees at the War Memorial Hospital in the Significant Tree Register, as set out in Table 2 of the report.
2. Notes that part E7 (Edina Estate) of the Waverley Development Control Plan 2022, adopted by Council on 1 August 2023, includes provisions for the protection of trees listed in Council's Significant Tree Register.
3. Notes that the Planning Secretary's Environmental Assessment Requirements, issued on 18 August 2023, require the proposed State Significant Development of the Edina Estate to consider the objectives and controls for the site as set out in part E7 (Edina Estate) of the Waverley Development Control Plan 2022.

G Vaughan, S Hely and G Fielden (on behalf of Uniting) addressed the meeting.

FC/5.8/23.11 Miller Street Streetscape Upgrade - Consultation Outcomes (SF23/4280)**MOTION**

Mover: Cr Murray

Seconder: Cr Fabiano

That Council:

1. Develops a concept design for the Miller Street Streetscape Upgrade, avoiding design elements such as a cul-de-sac, mid-street median and pocket park, and publicly exhibits the design for 28 days.
2. Officers prepare a report to the Traffic Committee following the exhibition period.

THE MOVER OF THE MOTION ACCEPTED AMENDMENTS TO THE MOTION.

THE MOTION AS AMENDED WAS THEN PUT AND DECLARED CARRIED UNANIMOUSLY.

UNANIMOUS DECISION

That Council:

1. Develops a concept design for the Miller Street Streetscape Upgrade:
 - (a) Including the renewal of road surfaces, tree treatments, maintaining existing parking spaces and pedestrian safety, and kerb and guttering works.
 - (b) Avoiding design elements such as a cul-de-sac, mid-street median and pocket park, and does not consider narrowing Miller Street in view of community feedback.
2. Officers prepare a report to Council to publicly exhibit the design for 28 days.
3. Officers prepare a report to the Traffic Committee following the exhibition period.

FC/5.9/23.11 Sports Fields Hire - Short-Term Licences (A22/0369)**MOTION / UNANIMOUS DECISION**

Mover: Cr Murray

Seconder: Cr Gray

That Council:

1. Grants new short-term licence agreements with the sporting clubs and organisations set out in Table 1 of the report for the use of sports fields up to 31 August 2024.
2. Authorises the General Manager or delegate to complete negotiations and execute all necessary documentation to finalise the matter.

FC/5.10/23.11 Tender Evaluation - Tamarama Kiosk - Lease (A23/0231)**MOTION / UNANIMOUS DECISION**

Mover: Cr Murray

Seconder: Cr Kay

That Council:

1. Treats the tender evaluation attached to the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as it relates to a matter specified in section 10A(2)(d)(i) of the *Local Government Act 1993*. The evaluation contains commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person(s) who supplied it.
2. Under clause 178(1)(a) of the *Local Government (General) Regulation 2021*, accepts the preferred tenderer Allan R Lewis and Jodie-Lee Boterhoek for the lease of Tamarama Kiosk for the sum of \$244,281 (excluding GST) over the initial three-year term of the lease.
3. Authorises the General Manager or delegate to enter into a lease on behalf of Council with the preferred tenderer for a term of three years with a two-year option.
4. Notifies unsuccessful tenderers of the decision in accordance with clause 179 of the *Local Government (General) Regulation 2021*.

6. Urgent Business

There was no urgent business.

7. Meeting Closure**THE MEETING CLOSED AT 8.22 PM.**

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SIGNED AND CONFIRMED
CHAIR
5 DECEMBER 2023

REPORT
FC/5.1/23.12**Subject:** Council of Women - Inaugural Meeting Outcomes**TRIM No:** A23/0495**Manager:** Lucas Atkinson, Executive Officer**Director:** Emily Scott, General Manager

RECOMMENDATION:

That Council:

1. Notes the outcomes of the inaugural Council of Women meeting held on 13 October 2023, as set out in the report.
2. Notes that the Council of Women will continue to meet twice per year, with meeting outcome summaries to be presented to Council.

1. Executive Summary

The purpose of this report is to provide Councillors with a meeting outcomes summary from the inaugural Council of Women meeting which was held on 13 October 2023.

The recently established Council of Women has explored and identified key issues for women within the Waverley local government area (LGA). The key priority issues identified for priority focus in the next 12 months include, providing affordable, social and women's refuge housing; connections, mentoring and building healthy relationships; and mental health and wellbeing.

The Council of Women will continue to meet twice per year to focus and advise on the identified priority items relating to women's issues in the Waverley LGA.

2. Introduction/Background

At its meeting on 18 July 2023 Council resolved to establish an apolitical Council of Women to advise the Mayor on matters pertaining to women's issues in the Waverley local government area (LGA).

The inaugural Council of Women meeting was held on 13 October 2023 at Bondi Pavilion. Approximately 25 participants were invited with participants including the Mayor, Cr Masselos; Cr Betts; Cr Keenan; Allegra Spender MP (Member for Wentworth), Kellie Sloane MP (Member for Vacluse), Council's General Manager Emily Scott; and Detective Superintendent Jodi Radmore (Eastern Suburbs Police Area Command). In addition, participants and representatives attended from Senator Tim Ayres' office, Junction Neighbourhood Centre, Bondi Surf Life Saving Club, International Red Cross and Let's Go Surfing.

The objectives of the inaugural meeting included:

- An introduction to the purpose of the Council of Women.
- Identification of key issues for women in the Waverley LGA.
- Prioritisation of the top issues to be addressed by Council.

- Identification of how the top issues can be addressed.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 18 July 2023	CM/6.1/23.07	<p>That:</p> <ol style="list-style-type: none"> 1. Council establishes an apolitical Council of Women to advise the Mayor on matters pertaining to women's issues in the Waverley local government area (LGA), including, but not limited to, such matters as family and domestic violence, girls' empowerment, women's local leadership, mentoring and support, gender equity, sex discrimination and sexual harassment. 2. The Women's Council, subject to further consultation with selected members, will: <ol style="list-style-type: none"> (a) Provide advice and identify issues of relevance to women residing in the Waverley LGA. (b) Comprise up to 20 female members, including women, young women and girls and one female Councillor from each political party, to be invited by the Mayor in consultation with the General Manager. (c) Meet twice yearly with a meeting outcomes summary to be reported to Council. 3. Council notes that the Council of Women meeting will be funded through the Council-approved operational budget for the Mayor's Office.

4. Discussion

The inaugural Council of Women meeting consisted of a structured workshop with a series of facilitated activities. A summary of the outcomes, highlights and priority issues identified from the Council of Women meeting are detailed in the table below.

Table 1. Summary of outcomes.

Discussion point	Comments/Priorities
Strengths of the Waverley LGA	<ul style="list-style-type: none"> • Sense of community. • Beautiful, natural landscape. • Community connectedness. • Women representation at all levels of government, politics and local clubs. • Equal access to education and recreation. • Inspiring, intelligent and powerful women in the community.
Changes needed in the Waverley LGA	<ul style="list-style-type: none"> • Increase funding and promotion for women and girls'

	<p>services.</p> <ul style="list-style-type: none"> • Eliminate domestic and family violence and provide more short-term and long-term accommodation for women and children escaping domestic violence. • Encourage men to be champions of change. • Reduce social isolation and anxiety and improve mental health. • Increase representation of women in the community, including by increasing the number of women councillors. • Improve connections between women and girls. • Provide access to housing for people who need it, including single women. • Improve infrastructure in the LGA, including by providing another public high school and upgrading beach changing rooms.
Identifying and prioritising issues (in order of priority)	<ol style="list-style-type: none"> 1. Providing affordable, social and women's refuge housing. 2. Connections, mentoring and building healthy relationships. 3. Mental health and wellbeing. 4. Eliminating domestic violence and providing support for women escaping domestic violence. 5. Providing support to isolated older women, including programs and opportunities to connect. 6. Mentoring and upskilling for young women. 7. Providing housing and crisis accommodation for older women.

The Council of Women further explored their top three priority issues for women in the Waverley LGA to identify recommendations and actions on how Waverley Council could address these issues. The three priority issues and solutions advocated by the Council of Women are summarised below:

Table 2. Priority issues.

Priority Issues	
Providing affordable, social and women's refuge housing.	<ul style="list-style-type: none"> • Lobby the State Government for funding. • Provide partnership opportunities for service providers. • Deliver targeted support. • Build public and social housing. • Encouraging empty homes to be put on the market. • Explore planning changes, such as rezoning and housing contributions.
Connections, mentoring and building healthy relationships.	<ul style="list-style-type: none"> • Provide inclusive spaces, monthly activities to help people connect and explore designated spaces at the library and the beach. • Mentoring programs, • Programs to address isolation. • Identify opportunities to connect across generations and with shared purposes.

	<ul style="list-style-type: none"> • Breaking down stereotypes in the community. • Working with the Youth Liaison Coordinator at Waverley Council, the Youth Officer in the local police area command and local businesses with options for volunteer participation.
Mental health and wellbeing.	<ul style="list-style-type: none"> • Special interest groups to help people connect and make friends. • Mental health courses and wellbeing programs in schools. • Drop-in technology events. • Dedicated library space for HSC students. • Education programs in the community about being respectful and calling out harassment. • Activities and events being held across the Waverley LGA at a variety of times throughout the year.

The outcomes and priorities identified from the Council of Women meeting will be circulated to the participants prior to the next meeting. It is envisaged that the priority issues identified will form the basis for future agendas for the Council of Women. Council staff are currently reviewing the meeting outcomes summary and will identify key actions that can be implemented or incorporated into existing Council programs.

5. Financial impact statement/Time frame/Consultation

The Council of Women will meet twice per year, with the next meeting scheduled to be held in April 2024. Meeting outcome summaries will be presented to Council.

The Council of Women meeting program will be funded via the Council-approved operational budget for the Mayor's Office.

6. Conclusion

The inaugural Council of Women meeting was a success with a great representation of women from the Waverley LGA. With the continued support of Council, the Council of Women will continue to meet twice per year to provide advice on the identified priority items relating to women's issues in the Waverley LGA.

7. Attachments

Nil.

REPORT
FC/5.2/23.12

Subject: Waverley Youth Summit - Outcomes

TRIM No: A23/0562

Manager: Annette Trubenbach, Executive Manager, Community Services

Director: Ben Thompson, Director, Community, Culture and Customer Experience

RECOMMENDATION:

That Council:

1. Notes the outcomes of the Waverley Youth Summit held on 8 September 2023, as detailed in Attachment 1 of the report and summarised in the report.
2. Endorses the following recommendations of the Summit to strengthen youth representation and engagement:
 - (a) Employs a variety of engagement methods to enable a broader diversity of participants.
 - (b) Seeks further input from children and young people on how they participate and what methods work best for them.
 - (c) Improves children and young people's access to accurate and up-to-date information about Council services, programs and facilities and increases knowledge about Council's actions in relation to the priority areas.
3. Holds the Waverley Youth Summit yearly, with local school leaders invited to participate.

1. Executive Summary

This report summarises the outcomes of the Waverley Youth Summit held on 8 September 2023. It proposes that Council continues to work with summit participants and other young people to act on the recommendations put forward on the day, specifically to:

- Create better opportunities and innovative pathways for children and young people to connect with Council.
- Identifies strategies to proactively listen to and reflect their voices in Council's planning and programming decisions.

2. Introduction/Background

The Waverley Youth Summit demonstrated Council's commitment to children and young people's participation in engagement and decision-making processes. Local schools were invited to send a student delegation to share their perspectives with Council. In attendance was the Mayor of Waverley, General Manager and Council officers. Each school sent a delegation of between two and four student leaders including school captains or prefects, SRC members or students who demonstrate leadership skills and potential. The aim of the summit was to:

- Trial a targeted approach for children and young people to contribute to decision-making.
- Listen to the issues that matter most to children and young people.
- Learn from children and young people to better engage and include them in decision-making processes.

Invitations were sent to 17 local schools or whose students live within the local government area (LGA). The summit was attended by 34 student leaders representing the nine participating schools, including:

- Bondi Beach Public School.
- Bronte Public School.
- Galilee School.
- Kincoppal Rose Bay.
- Reddam House.
- Rose Bay Secondary College.
- St Catherine's School.
- Waverley College.
- Waverley Public School.

Summit outcomes

First session: what mattered most – the six priorities

The attendees were asked to present to the Mayor, General Manager, Council officers and teachers on issues they had consulted with peers prior to the summit. The issues raised were summarised into six key areas:

1. Environment/climate change.
2. Transport.
3. Youth mental health and vaping.
4. Cost of living.
5. Kindness, diversity and inclusion.
6. Community spaces and facilities.

The delegates then engaged in break-out discussions with peers from different schools and year groups. They discussed possible ideas/solutions for addressing priorities.

Second session: how to include and listen to children's and young people's views

Delegates then discussed how Council can better represent the voices of children and young. The strategies suggested were themed for the purpose of this report.

Summit experience and feedback

Delegates undertook a brief evaluation of their experience of the summit discussing what they found most useful and what would change or improve the process. Positive experiences were:

- Being heard/listened to by the Mayor at the Council Chambers.
- Representation by public and private school students, a diversity of age groups and issues.
- Connecting with and listening to others.
- Group work practicing collaboration, teamwork, and sharing ideas.
- Food and fun.

Participants also offered feedback on what could change or be improved next time:

- Child and youth representatives to council should be diverse – make sure there are a variety of students, more and different schools involved.
- Discussion scope was too broad/general, focus on specific issues to explore better solutions and create real change.
- Involve a youth speaker (student-led non-government organisation).
- Enough chairs at the table in Chambers.

Refer to Attachment 1 for further details and verbatim responses to questions 1 and 2.

3. Relevant Council Resolutions

Nil.

4. Discussion

The summit process was informed by current best practice guidelines (summarised in Attachment 2) developed by the NSW Advocate for Children and Young People. Based on current evidence, participation with children and young people should be:

- Meaningful.
- Inclusive of diversity.
- Attuned to inherent power imbalances.
- Ethical, voluntary, and free from harm – right to withdraw their consent at any time.

Benefits of best practice approaches and child safe principles

The benefits of children and young people's participation for Council includes increased capacity to understand and respond to children and young people's needs and interests in its planning which in turn strengthens the relevance of services and facilities to better meet needs, builds relationships and increases Council's capacity for engagement with children and young people, and achieve strategic community outcomes.

Strengthening children and young people's opportunity for participation also assists council meet its requirements as a child-safe organisation, in particular Standard 2 ('Children participate in decisions affecting them and are taken seriously'). Listening to and taking children and young people seriously builds their capacity to voice their needs which can highlight risks of harm that council has a responsibility to address.

Key insights

Throughout the day, there was strong alignment of participants' perspectives with access and inclusion principles embedded in Waverley's core plans, strategies and action plans.

1. Everyone values the principle of access and inclusion for decision making

The need for better access, inclusion, and diverse representation of children and young people's perspectives emerged at each stage of discussions. Break out groups discussed the topic of *Kindness, diversity and inclusion* highlighted the need for involvement of diverse ages and population groups including LGBTQIA+ youth, children and young people of diverse cultures and religious practices, and those experiencing disability in Council's decision-making. Inclusion of diversity was seen as integral to building connection and belonging and a way to ensure decisions taken by Council are informed by a range of views, experiences and social contexts that reflect the diversity of children and young people in the community.

2. Participants views align with best practice for children and youth participation in organisations.

Feedback was highly instructive on ways that Council can ensure children and young people's communication on important matters is heard. Attachment 2 provides a table summarising participants' comments relating to core values or best practice research.

3. Council could be more responsive to children' and young people's needs through improved communication and engagement.

Delegates demonstrated a high level of knowledge and insight about appropriate actions that can be taken to mitigate the effects of the issues raised. This also suggests that information about council's current initiatives and its role is not existent or reaching children and young people in the community. Knowledge of the six areas of priority have potential to inform council initiatives, providing direction for further research and development.

A good example is the inaugural Mayor of Waverley Social Inclusion Award for school students, informed by the expressed need to encourage kindness, connection and belonging to create a more inclusive culture in at school and broader community.

4. Children and young people are keen to have a role in Council's decision-making processes.

Feedback showed that participants highly valued the opportunity to visit the Council Chambers to express their views directly to the Mayor. When asked what worked well on the day, 'being heard' and 'listened to' drew the most responses and the experience of not feeling heard or acknowledged was raised as a key improvement point. Targeted discussions on specific issues rather than engagement around broad issues should be prioritized to affect real change.

5. Financial impact statement/Time frame/Consultation

Any actions to progress summit recommendations to improve engagement practices with young people will be absorbed in the current operational budget.

Council officers will continue to consult with schools, community groups and young people to develop an action plan, practical engagement tools and resources that can respond to summit recommendations. Schools will soon be on a summer break. Officers will liaise with schools when students are back in the early part of 2024.

It is also recommended that the Youth Summit be held each year.

6. Conclusion

This report summarises the outcomes of the Waverley Youth Summit held on 8 September 2023. Participants welcomed the opportunity to learn more about what council does and to be consulted on council matters. As a priority, participants suggested that Council:

- Employs a variety of engagement methods to enable a broader diversity of participants.
- Seeks further input from children and young people on how they participate, what methods work best for them.
- Improves children and young people's access to accurate and up to date information about council services, programs, and facilities and increases knowledge about council's actions in relation to the priority areas.

This aligns with Council's Community Engagement Strategy 2023 which notes that Council needs to 'support and enhance a targeted children and young people engagement plan to ensure policy decisions, programs, and services are appropriate, relevant, supported, and responsive to the needs of young people.'

7. Attachments

1. Participant feedback [↓](#)
2. Best practice table [↓](#) .

Attachment 1 Waverley Youth Summit –Participant Feedback**Q1 What issues matter most? Summary of issues raised**

Environment – climate change

- address beach pollution, better waste management (incl. more recycling options)
- enabling sustainable energy sources such as solar power
- sustainable transport including more EV charging stations and safer biking options.

Transport

- safer roads and traffic management addressing speed and dangerous driving near schools,
- more public transport to school that is affordable and with better disability access,
- safety on public transport including better safety measures for night travel.

Youth mental health & vaping

- there is a prevalence of poor mental health post-pandemic among young people,
- prevention and early intervention through reliable education, information and addressing stigma, assistance for stress management, and exercise and physical health options,
- increased rates of vaping among young people of school age. vaping addiction supports, increased penalties and more education in primary schools.

Cost of living

- Transition from school to work and life skills information and support for young people,
- More affordable housing addressing homelessness and risk for homelessness among young people,
- Basic needs support for young people at risk and homeless people

Kindness, diversity, and inclusion

- Focusing on perspectives from a wide range of backgrounds,
- Encouraging kind actions toward others
- Supporting inter-connectedness and inclusion through volunteering, access to relevant information (about council, opportunities, activities, matters of interest)
- Better disability access – at beaches, on public transport, and local footpaths
- Inclusive events celebrating cultural and religious diversity and LGBTIQ+ communities.

Community spaces and facilities

- Update Waverley Library to modern standards. Include more/ bigger collaboration spaces, more seating and time periods allocated.
- Showcasing of art (local artists)
- Botanic gardens (nature) park
- Covered seating for Bondi Beach and other beaches.
- More/ better sports facilities along with more free sporting events held by the Council.



Table 1. What issues matter most?

Priority issue	What delegates said		Discussion summary points
Environment – address climate change	<i>Issue</i>	<i>Action</i>	⇒ Address beach pollution ⇒ Better waste management ⇒ Enable sustainable energy eg solar, EVs
	Beach pollution <ul style="list-style-type: none"> Beach pollution and waste is harming the natural environment and marine life. Better litter management is needed. Clearer signs – awareness Greater transparency Bronte Beach – lack of bins Keeping beaches clean and safe is everyone's responsibility. Recycling – paper waste from schools, electronic waste Sustainability <ul style="list-style-type: none"> Sustainable power and energy needed including solar power and decrease in car emissions to – address climate change. Council implementation – knowing what the panels actually do. 	<ul style="list-style-type: none"> School beach-clean-up excursions Introduce composting at schools. More recycling bins for soft plastics and paper located on streets, at schools and at the beaches. Electronic waste recycling – charity drop offs. Have designated parking at collection bins. More EV charging stations, Sustainable transport (addressing car emissions) – create safer biking options and walking routes, Solar panels – grid network: sharing among households and schools. 	
Transport	<i>Issue</i>	<i>Action</i>	⇒ Safe walking routes ⇒ Road safety ⇒ Traffic volume ⇒ Accessible transport and infrastructure
	<ul style="list-style-type: none"> Parking Traffic Bus stops Confusion Road conditions, pavements – ways to avoid degradation. Cost of transport Cheaper access 	<ul style="list-style-type: none"> Road safety – address speed & dangerous driving near schools Safe walking routes needed. Drop off spaces. Closed off areas [roads] Safety of public transport – awareness of dangers, night measures, specific areas for groups catching public transport 	

	<ul style="list-style-type: none"> • School cards • Road safety • To and from school • Signs – road rules • Mechanics – fixing tyres 	<ul style="list-style-type: none"> • ‘Car line’ or for P plater students • Speed limits/ zones • Parking awareness, where you can and can’t park • More/ better public transport to school, More bus services. • Disability access – ramps • School education • Better parking (underground) to not waste environmental space and allow more places for people to stop near facilities - school Kiss and Go 5 min stopping. 	<p>⇒ More/ better public transport to school</p> <p>⇒ Safety on public transport</p>
Youth mental health and vaping	<p><i>Issue</i></p> <p>Mental health</p> <ul style="list-style-type: none"> • ¾ of mental illnesses begin before the age of 24 • The pandemic had a negative impact on youth mental health, and some young people continue to struggle to re-build positive habits and social connection, • Stress plays a key role in degradation of young people’s mental health. 	<p><i>Action</i></p> <ul style="list-style-type: none"> • Promote exercise and physical health - free options for sport at Council facilities. • Prevention strategies through reliable information about services and mental health education/ awareness • Encourage social connection through community activities, • Stress management • Mental health first aid (for teachers, others who work with young people) • It’s normal to feel sad. Treat the topic more openly. Less over-generalisation – normal to be ‘nervous’/ ‘sad’; education surrounding topic. • School stress – assistance with coping with this: teaching ways to deal with stress, study periods, emotional support dog/ animal. 	<p>⇒ Promote exercise & physical health options.</p> <p>⇒ Prevention and education</p> <p>⇒ Address stigma</p> <p>⇒ Facilitate access to support.</p>

	<p>Vaping</p> <ul style="list-style-type: none"> • Very prevalent among school students, • Negative impacts on health of users and those in within proximity • Negative impact on capacity to focus on learning during school hours. 	<ul style="list-style-type: none"> • Walk-in counsellors/ therapists open to students and schools. • Mindfulness room, learn about coping – calm yourself. • What is the hotline? What happens when you ring the hotline? Posters of number. • Address ease of access to vapes. • Promote health and wellbeing. • Filtered shopping – tip off number, advertisement, like smoking. • Taken more seriously when caught. • More education in primary age [groups] • Addiction support 	<ul style="list-style-type: none"> ⇒ Education on ill health effects of vaping ⇒ Increase compliance checks and penalties for illegal vapes
Cost of living	<p><i>Issue</i></p> <ul style="list-style-type: none"> • Safe employment that does not exploit children and young people, • Youth homelessness is increasing, • Inflation – hard to afford necessities (eg: petrol) on top of housing, • more access to accommodation services is needed to prevent rough sleeping. • 	<p><i>Action</i></p> <ul style="list-style-type: none"> • Access to employment with support/ information to transition [from school] to employment, • More affordable housing to address homelessness and risk for homelessness. • Address inequalities that result in homelessness/ risk for homelessness • Have more local food banks for homeless people/ people who are financially struggling eg: vinnies food banks. • Cheaper housing for uni students, • Information regarding cost of living in schools • Year 11/ 12 information day outlining these issues and teaching budgeting skills. • More homeless shelters outside the city 	<ul style="list-style-type: none"> ⇒ Transition from school to work support, ⇒ Affordable housing for young people ⇒ Address inequality

		<ul style="list-style-type: none"> • Reduce how often mortgages increase. 	
Kindness, diversity, inclusion	<i>Issue</i>	<i>Action</i>	
	<ul style="list-style-type: none"> • People using unkind words and actions toward others that make them feel not so great, • People from minority groups are often excluded 	<p>Celebrating diversity</p> <ul style="list-style-type: none"> • Events for different cultures • Including different identifies • Mardi Gras events at schools • More churches for different religions • Integrating news and relevant information into schools • Inclusive sporting events/ clubs for different cultures – Bronte teaches kids from different ethnic backgrounds [with?] skills. <p>Kindness and belonging</p> <ul style="list-style-type: none"> • Supporting the Vote Yes campaign • Community initiatives such as kindness murals or mindfulness clubs, • Encouraging volunteering – eg: hospitals • Trying harder to use kind words and promote a sense of belonging that makes our community better. <p>Access and inclusion</p> <ul style="list-style-type: none"> • More wheelchair friendly places – Bronte • Beach is accessed by stairs, and Tamerama, • Footpaths being wide and smooth enough to use wheelchairs, • More schools/ classes for kids with particular needs, 	<ul style="list-style-type: none"> ⇒ Celebrate the diverse groups in our community, ⇒ Foster belonging through acts of kindness ⇒ Ensure equity of access and inclusion in public spaces and meetings/ consultation

		<ul style="list-style-type: none"> Focus on getting perspectives from a wide range of backgrounds. 	
Community spaces and facilities	<i>Issue</i>	<i>Action</i>	<ul style="list-style-type: none"> ⇒ Spaces where young people can socialise and/ or study, ⇒ Affordable sports activities
	<ul style="list-style-type: none"> Lack of collaborative spaces at Waverley Library; minimal seating options Lack of study rooms/ spaces for discussions at the library No spaces for young people to engage with arts, culture, social groups 	<ul style="list-style-type: none"> Update Waverley Library to modern standards. Include bigger collaboration spaces, more seating and time periods allocated. Showcasing of art (local artists) Botanic gardens (nature) park Covers and seating for Bondi Beach and other beaches. Sports events – free sporting facilities along with more sporting events held by the Council; better sports facilities eg: courts 	

Q2. How can Council include and listen to children's and young people's views

Proactively connect with schools:

- visit schools to better listen to students' ideas and opinions,
- provide school leaders with an ongoing role with Council,
- collaborate and share about successful initiatives.

Raise awareness of how to have a say at Council:

- access to information and teach young students about how to have a voice, and learning more about Council roles and processes,
- website where young people can voice feedback,
- student-run NGOs collaborating with Council encouraging politically active participation,
- community notice board
- parent and high school student involvement (to model/ assist younger students).

Offer a range of ways for children and young people to communicate on issues:

- Youth Council or youth representatives to Council (eg: advisory group)
- public meetings with children and young people more often
- school surveys providing student feedback to Council,
- suggestion boxes outside the council chambers or in schools
- informal process such as a phonenumber to discuss issues/ suggestions or casual interactions and conversations and school-led letter writing.

Be inclusive of diverse perspectives and experience:

- have more opportunity for other students (who were not able to attend to be involved)
- engage more schools, more primary and secondary should be present, include uni students,
- recognise and celebrate cultural diversity and backgrounds, Pride alliance,
- ensure people from minority groups are represented.

Council provides evidence of action and accountability - delegates said that it is important that they see the impact of their advice to Council when engaging in consultation. They want to:

- have a conversation to know someone is actually listening, and see evidence [of action] ensuring people they are heard,
- have consistent follow-up information and an easy reporting system that is accessible to younger students.



Table 2. How can we ensure the voices of children and young people are represented within Council now and into the future?

Council proactively connecting with schools.

- Outreach program within schools directly to Council
- Connection between schools and Council – school leaders having more of a role, expanding beyond schools and into Council.
- Going to schools, could be integrated with curriculum.
- Listening to specific schools' opinions and having a member go to schools.
- More conversations in schools about issues to make it a more widely talked about topic – provides opportunity to speak up.
- Collaboration between schools (principals) and Council – sharing of successful initiatives.
- Priority! Advertising and raising awareness of existing platforms – Council reps visiting schools; Advertisement of ways to access Council – how kids can say their concerns.
- Have more opportunities in school (for others)
- Bring surveys into schools for children to fill out and share their voices.
- More areas where students can share ideas with people who can use them to do things.

Provide a range of methods for having a voice at Council.

- Establish youth representatives in Council – continue to address concerns – always have input; Youth Councils – leaders within schools meet to discuss issues, better connections.
- Meetings with public in public areas – individual voices/ concerns can be raised; hosting events like this open to the public; Have these youth forums more often with more schools and different students; More public and private schools, both could communicate their separate issues, perspectives, and ideas; Monthly forum/ meetings.
- School surveys (regular, monthly) – captains/ executives create questions to gain insight, these can be collected by Councils to form Council youth reports to correctly identify issues in an informal manner; Surveys; Surveys – Youtube surveys ensuring they are quick and easy; polls to gain what the community thinks on topics; Regular check-ups from teachers asking your opinions.
- Suggestion boxes - in schools or outside Council Chambers for student suggestions, prioritising relevant issues; Anonymous pages to reach out to people who aren't ready to speak/ aren't comfortable yet – no judgement; Suggestion box (anonymous) collected monthly by Council in public areas.
- Informal process – phoneline for more effective suggestion process and greater participation; a number we are able to call to address real issues that need to be solved in the eyes of kids; more casual council/ student interactions; more casual conversations
- School-Lead letter writing.

Actions that support/ enable opportunity for having a voice to Council:

- Access to information (about how to have a voice)

<ul style="list-style-type: none"> • Teaching young students how to voice their opinions – current affair classes in schools to teach kids what they can voice their opinions on / learn about the world; watching the news or BTN; different classes depending on sensitivity of topics. • Website which helps kids voice their opinion publicly. • Student run NGOs collaborations with Council – AYCC & SSFC encouraging politically active student involvement. • Parent involvement, focusing on high school students - (to help younger students) • Community board
<p>Ensuring diverse participation</p> <ul style="list-style-type: none"> • Culturally diverse days/ pride alliance • Awareness of different religious and cultural identities – showcasing of identity • More volunteer programs, • Recognising and celebrating people • Making sure diverse groups are highlighting people from minority groups, • Info about what Council actually does surrounding diversity and other things helps people know where to start when voicing their opinions, learning more about council roles and processes. • We need perspectives from uni students too. They are more involved in society and modern issues. • Representation of all year groups at forum • Understanding and engaging with other schools - Year 6 & Year 12 connections - for more diverse opinions
<p>Evidence of action & accountability</p> <ul style="list-style-type: none"> • <i>‘It’s one thing to listen to use but you have to take action.’</i> • Provide information about what will happen if kids spend time addressing concerns – will it be worth it? • Consistent follow-up/ checklist on goals achieved. • Easy reporting system for younger children (primary students need an accessible method) • Need the actual conversation to feel like someone is really listening. • Evidence/ advertising of suggestions ensures people they are being heard. • Caring individuals that follow up suggestions (eg: teachers collect opinions then report).

Table 3. Delegate evaluation

What worked/ key takeaways	What could be improved
<p>Game/ fun</p> <ul style="list-style-type: none"> • Kahoot <p>Food</p> <ul style="list-style-type: none"> • Snacks (good) • Food!!! <p>Group work</p> <ul style="list-style-type: none"> • Teamwork skills • Easy to talk/ share ideas. • Working with people we didn't know. • Enjoyed inter-school collaboration. <p>Connecting with other schools/ students</p> <ul style="list-style-type: none"> • Meeting other students & hearing different voices • Creates further relationship between students. • learning other students' opinions (seeing differences and similarities) • Hearing the suggestions of other schools – what is important to them. <p>Diversity of representation and issues</p> <ul style="list-style-type: none"> • Public and private schools • Inclusivity and welcoming environment • Personal voice and a variety of ideas – different ages • Wide age range (good) • Wide range of issues • Different schools and ages • Diverse age groups <p>Being heard/ listened to</p> <ul style="list-style-type: none"> • Importance of listening to others • Got to voice own opinions in the beginning, • Interesting information • Tried to listen (Mayor actively listening) • Good for us to take action, • Being in the Council room, feeling part of Council • Giving us a voice to speak up – student lead activities, • Hearing us out 	<p>Opportunity for a voice to council should not be exclusive:</p> <ul style="list-style-type: none"> • Make sure to have a variety of students and different schools to hear every voice as they repeat the program. • Ignored half the things said. <p>Discussion scope too broad/ general</p> <ul style="list-style-type: none"> • Large variety can be good to see all issues, but in order to see real change we need to spend time on specific issues. • Too large an age range – need a more focused age to find out better solutions. <p>Space in Council Chambers</p> <ul style="list-style-type: none"> • Having enough leather chairs • More food • Not enough spinning chairs <p>Suggestions for future summit meeting</p> <ul style="list-style-type: none"> • Youth speaker from student-led NGOs • Do it more regularly. • More schools • Music

<ul style="list-style-type: none">• This [council chambers] is an important place so I feel proud and honoured to be here and be able to discuss my ideas,• Meeting the Mayor! – I was able to directly tell her issues we have.• Presenting to the Mayor	
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Attachment 2

Waverley Youth Summit – Best Practice Table

What delegates said	Best practice - International Association for Public Participation (IAP2; NSW Advocate for Children and Young People
Pro-actively connect with schools.	Public participation seeks out and facilitates the involvement of those potentially affected by or interested in a decision (IAP2 core value 4)
Raise awareness about how to have a say at Council.	Public participation provides participants with the information they need to participate in a meaningful way (IAP2 core value 6). Develop the capacity of children and young people to participate by facilitating skills and knowledge required for effective participation, providing a supportive environment where methodologies are age appropriate and flexible in response to the support needs, and power imbalances are addressed. (ACYP, 2021).
Variety of methods to communicate on issues	Public participation seeks out and facilitates the involvement of those potentially affected by or interested in a decision (IAP2 core value 4) Public participation seeks input from participants in designing how they participate (IAP2 core value 5) Children and young people can participate in a variety of ways, different and creative methods can be employed eg: consultations, surveys, youth forums and events, interviewing new staff, using drama, movies, art and using social media to promote and market the work of the organisation (ACYP 2019). There are varying types and levels of participation depending on the extent to which children and young people share power from informing to empowering/ sharing power (see Shier 2001, ACYP 2019). These correspond to the IAP2 Public Participation Spectrum (IAP2 2016).
Diverse perspectives and experiences are included.	Public participation is based on the belief that those who are affected by a decision have a right to be involved in the decision-making process (IAP2 core value 1) Recognise that children and young people are a diverse group who should be consulted in ways that ensure they are all properly heard, and the diversity of their views is reflected. Any reference/ advisory group should include children and young people who represent the diversity in the community or organisation they are representing (ACYP 2019, 2021).
Provide evidence of action – be accountable.	Public participation includes the promise that the public's contribution will influence the decision (IAP2 Core Value 2). Public participation promotes sustainable decisions by recognising and communicating the needs and interests of all participants including decision-makers (IAP2 core value 3) Public participation communicates to participants how their input affected the decision (IAP2 core value 7). Ethical participation requires that it be meaningful. When decision makers have already formed an opinion which they are not willing to change and want to use children and young people to validate this decision. When participation is tokenistic and lacks meaning, it jeopardises trust and respectful relationships (ACYP 2019, 2021)

REPORT

FC/5.3/23.12



Subject: Diamond Bay Reserve - Improvements

TRIM No: A03/0946

Manager: Nikolaos Zervos, Executive Manager, Infrastructure Services

Director: Sharon Cassidy, Director, Assets and Operations

RECOMMENDATION:

That Council:

1. Notes:
 - (a) The improvements to Diamond Bay Reserve, as set out in the report.
 - (b) That the ongoing management of Diamond Bay Reserve, including further improvements, will be addressed in the upcoming Coastal Reserves Plan of Management.
2. Continues to manage operational requests through the Merit customer request system and the Precinct Committee request process.

1. Executive Summary

This report is to update Councillors on the status of the requests lodged by Councillors via the notice of motion process at Council's meeting of 15 November 2022.

2. Introduction/Background

At its meeting on 15 November 2022, Council passed a resolution to undertake minor cosmetic improvements to the reserve including updating the bench seating, relocating signage on a sandstone plinth, continue to undertake Bushcare activities at the reserve and improve access to the unformed track (the 'fisherman's path') in Rosa Gully leading out to the cliff edge.

The notice of motion was raised on behalf of Diamond Bay/Vaucluse Precinct.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 15 November 2022	CM/8.9/22.11	<p>That Council:</p> <ol style="list-style-type: none"> 1. Installs a bin enclosure over the exposed red lidded bin at Diamond Bay Reserve. 2. Investigates refurbishment or replacement of the current seating located at Diamond Bay Reserve which is in poor condition.

		<ol style="list-style-type: none"> 3. Relocates the bush care signage on a sandstone plinth to a location adjacent to the current seating. 4. Actively maintains the remnant Bushcare area from invading weeds. 5. Clears and restores the fisherman's path that leads along the southern boundary wire fence of the Bushcare area. 6. Removes the green plastic temporary fencing on the edge of Rosa Gully. 7. Officers prepare a report to Council by February 2023. 8. Officers inform the Diamond Bay Vaucluse precinct of this resolution.
Council 21 July 2020	CM/7.10/20.07	<p>That Council:</p> <ol style="list-style-type: none"> 1. Receives and notes the findings and recommendations of the independent coastal risk assessment. 2. Notes that a number of recommendations from the risk assessment have been addressed via the remediation works undertaken at the Diamond Bay Reserve boardwalk and Eastern Avenue Reserve, including installation of mesh infill panels to the existing balustrade and installation of hoarding beneath the boardwalk to further deter and restrict access to the cliff edge in 'hotspot' locations. 3. Endorses ongoing implementation of the risk treatment plans set out in the coastal risk assessment report in accordance with the recommended priorities. 4. Notes that it has provided for the design and reconstruction works of the Diamond Bay Reserve and Eastern Avenue boardwalks in its Capital Work program. 5. Notes the actions undertaken to date in relation to coastal safety risks in Table 1 of this report. 6. Notes that the fence at the northern end of Rodney Reserve has collapsed, and replaces the fence as soon as possible due to safety concerns.

4. Discussion

These minor cosmetic improvements to the reserve constitute maintenance and minor capital works requests that are normally addressed through our asset management processes including renewal cycles, ongoing repairs and replacement of dilapidated assets at the end of life.

On receipt of the minutes of the 15 November 2022, officers logged the request through Council's customer relationship management system (Merit).

The requests were then assessed based on priority and safety concerns and utilising available resourcing and within Council's budgetary constraints.

Council receives many requests for maintenance and improvements to Council-managed facilities across the local government area. Logging requests via the Merit system ensures requests are allocated to the correct departments within Council to assess and action as required and are dealt with in a fair, equitable, transparent and trackable system.

Likewise, Council has processes and policies in place that dictate how Precincts are managed, including Precinct requests. Following Precinct meetings, Precinct requests are forwarded to relevant officers to assess and action as required and to draft a response to be tabled at the next Precinct meeting. Where relevant, Precinct requests are logged as customer requests via the Merit system.

The following is a status update of maintenance and operational actions undertaken in response to Council resolution CM/8.9/22.11.

Item 1 – Bin enclosure

A Public Domain Technical Manual coastal bin enclosure has been installed to enclose the 240 L wheelie bin.



Figure 1. Bin enclosure.

Item 2 – Park seat

The park seat has been sanded back and reoiled.



Figure 2. Park seat.

Item 3 – Bushcare sign

The sign in question is actually one of a series of coastal interpretation signs that are located at various coastal reserves along the coastal and clifftop walk. The sign in question provides information on the Black Shouldered Kites that frequent the cliffs as well as educational signage on good dog owner behaviour educating users about the impacts of nutrient loading from dog faces on the adjoining fragile coastal heath community.



Figure 3. Bushcare sign.

Council is currently undertaking the Coastal Reserve Plan of Management (PoM), which includes Diamond Bay Reserve. Part of the PoM works includes an interpretation strategy. This sign and its location will be considered as part of that work.

Item 4 – Bushcare and weed management

Council manages both bushcare revegetation contractors and volunteer bushcare group at this location. Weed management is a long-term process. Council will continue bushcare and revegetation activities at Diamond Bay within the limitations of current operational and capital works funding and limitations and risks associated with working along a dangerous cliff line environment.

Item 5 – ‘Fisherman’s path’

This path is an unformed path used by bushcare and revegetation contractors to access bush revegetation area, and by fisherman and rock climbers to access Rosa Gully rock shelves and cliff line.

At its meeting on 21 July 2020, Council endorsed implementation of the risk treatment plans set out in the Coastal Risk Assessment Report which included Diamond Bay. The report enables Council to identify, consider and implement appropriate controls for high risk areas on Waverley’s coastline in line with relevant Australian Standards, Work Health and Safety legislation, codes of practice, and public safety guidelines.

At Diamond Bay, recommendations included:

- Installing appropriate height ‘coast fence’ or bollard and wire type fencing to indicate safe set-back in areas with high cliffs, known unsafe access areas as per individual Risk Treatment Plans.
- Replace, install and upgrade signage to ensure consistency and compliance with Australian Standards and best practice guides.

The entrance to the ‘fisherman’s path’ at the head of Rosa Gully will have fencing, signage and a maintenance gate installed across its entrance to nominate it as a maintenance entry point only and include cliff line warning signage alerting people to the dangers of the unstable cliff edge beyond. Council will continue to maintain the track for maintenance bushcare and revegetation purposes only and will actively discourage general public access via warning signage.

Council is actively working through the recommendations of the Coastal Risk Assessment Report and will be implementing signage and fencing upgrades in the new year.

The recommendations of the Coastal Risk Assessment Report will also be reflected in the Coastal Reserve PoM and site specific masterplans for each park or reserve.

Item 6 – Green plastic fence

The green fence has been installed as a temporary barrier to assist in keeping lantana and morning glory (located on the left of the photo below) out of the bushcare volunteer area to the right. This is a temporary control measure and will be removed as professional contractors remove weeds from the more hazardous areas about the gully.



Figure 4. Green fence.

5. Financial impact statement/Time frame/Consultation

Works have been completed within existing operational and capital works budgets.

Consultation on changes will be received via the Coastal Reserve Plan of Management process and reported to Council.

6. Conclusion

Formalised strategies for the management of coastal reserves will be articulated in the new Coastal Reserves Plan of Management that is due to be consulted on in 2024. Officers also recommend that future requests be managed through the Merit request system and Precinct motion reporting process.

7. Attachments

Nil.

REPORT
FC/5.4/23.12

Subject: Floodplain Management Committee - Community Membership

TRIM No: A23/0567

Manager: Nikolaos Zervos, Executive Manager, Infrastructure Services

Director: Sharon Cassidy, Director, Assets and Operations

RECOMMENDATION:

That Council:

1. Treats the attachments to the report as confidential in accordance with section 11(3) of the *Local Government Act 1993*, as they relate to a matter specified in section 10A(2)(e) of the *Local Government Act 1993*. The attachments contain commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.
2. Appoints the following individuals to the Floodplain Management Committee for a term of up to two years from December 2023:
 - (a) Robert McLellan.
 - (b) Sharon Labi.
 - (c) Jack Kilavuz.
 - (d) Douglas Fletcher.
3. Notes that the two Precinct representatives on the Committee will be appointed at the Combined Precincts meeting on 7 December 2023.

1. Executive Summary

The Floodplain Management Committee was created in 2018 for the term of the Waverley Local Government Area (LGA) Flood Study and has not met since the Flood Study was approved by Council in April 2021. On 12 September 2023, Council confirmed to reinstate the Committee and call for an expression of interest (EOI) for up to four community representatives to be appointed to the Committee.

This report seeks to appoint four community members to the Committee.

2. Introduction/Background

A Floodplain Management Committee was established in 2018 to assist Council in the development and implementation of floodplain management studies and plans. Committee membership comprised Councillors, community representatives, Council staff and State Government representatives. The Committee provided advice to Council and made recommendations on flooding-related policies and

objectives as well as the implementation of the floodplain management process. The Waverley LGA Flood Study was endorsed by Council in April 2021 and the Committee has not met since then.

The next stage of the floodplain management process is to engage a consultant to implement the Flood Risk Management Study and Plan for the 12 hotspot areas identified in the 2021 LGA-wide Flood Study. The Floodplain Management Committee provides advice and assists in the process.

On 12 September 2023, Council resolved to reinstate the Floodplain Management Committee and call for an expression of interest for up to four community representatives to be appointed to the Committee for a two-year term.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 12 September 2023	CM/7.3/23.09	<p>That Council:</p> <ol style="list-style-type: none"> Reinstates the Floodplain Management Committee. Adopts the Terms of Reference for the Floodplain Management Committee attached to the report, subject to the following amendments: <ol style="list-style-type: none"> Page 48 of the agenda, section 4, 'Principles', clause 4.5 – Amend to read as follows: 'The Committee and its members will continuously identify opportunities for the improvement of the operation of the Committee and may, as a result, recommend an update to these Terms of Reference.' Page 49 of the agenda, section 5, 'Decision-making' – Add the following: 'The minutes of the Committee are to be circulated to the Committee within 10 business days of the meeting and then submitted to Council for noting.' Page 50 of the agenda, section 11, 'Membership' – Amend the number of Council staff from six to four. Minor grammatical corrections, which can be undertaken as an administrative update. Notes that the Floodplain Management Committee Constitution was adopted by Council in August 2018. Notes that the fourth dot point on page 46 of the agenda has been included in error, as the nomination of the Chair is covered by the Constitution for the Committee and there is therefore no proposed update to the Terms of Reference. Appoints the Mayor and Crs Fabiano and Kay to the Committee up to and including 13 September 2024.

		<p>6. Calls for expressions of interest for up to four community representatives to be appointed to the Committee for a two-year term.</p>
Strategic Planning and Development Committee 13 April 2021	PD/5.5/21.04	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorses the Waverley LGA Flood Study attached to the report as Council's current understanding of flood behaviour within the local government area. 2. Uses the knowledge derived from the Waverley LGA Flood Study to mitigate flood risk through applying planning controls to proposed development activities on land identified as flood-affected. 3. Notes the recent grant application to the Department of Planning, Industries and Environment for the Floodplain Risk Management Study and Plan.
Council 19 May 2020	CM/7.8/20.05	<p>That Council:</p> <ol style="list-style-type: none"> 1. Publicly exhibits the draft Waverley LGA Flood Study attached to this report for six weeks, and sends the report to the relevant precincts with an offer of a briefing or presentation should the COVID-19 health orders allow or via Zoom or other appropriate video conferencing platform. 2. Convenes a Waverley Council Floodplain Management Committee meeting to review the findings of the public consultation. 3. Receives a further report for endorsement by Council of the final Waverley LGA Flood Study.
Council 21 August 2018	CM/7.9/18.08	<p>That Council:</p> <ol style="list-style-type: none"> 1. Establishes the Waverley Council Floodplain Management Committee. 2. Adopts the Constitution and Terms of Reference for the Committee attached to this report subject to amending the Constitution by the addition of two more community members chosen by way of expressions of interest so that residents can have input into the process. 3. Appoints the Mayor, or their delegate, as Chair of the committee, and Crs Copeland and Betts as councillor members, and amends the constitution accordingly.

4. Discussion

The next stage of the Floodplain Management process is to engage a consultant to carry out the Flood Risk Management Study and Plan for the 12 hotspot areas, identified in the 2021 LGA-wide Flood Study, by December 2023.

To align the timings of the procurement of a consultant and reinstating the Committee, an EOI has been completed for community members to be appointed to the Floodplain Management Committee. It was promoted on Council's Have Your Say website and in social media posts and local advertisements. Community members who have had an interest in the project previously were contacted directly.

The expression of interest timings are shown in the Table 1 below:

Table 1. EOI timings.

Milestone	Estimated Completion Date
Release of expression of interest	9 October 2023
Closing date for applications	31 October 2023
Evaluation completed	6 November 2023

Through the EOI process, the community had the opportunity to apply through a series of questions that were then used as part of the assessment criteria.

Ten applications were received (see Attachment 1 for a summary). A thorough evaluation process was carried out to assess and determine the most suitable applicants to be members of the Floodplain Management Committee on 6 November 2023.

The evaluation was carried out according to the following criteria shown in table 2 below:

Table 2. Evaluation Criteria

Evaluation Criteria
Does the respondent have knowledge of flood risk management
Does the respondent provide a viable reason to be part of the committee and show genuine interest for the project holistically (holistically meaning a strong desire to serve and represent the community as a whole)
Has the respondent agreed to the terms of reference
Does the respondent work/live in Waverley local government area

The Evaluation Panel used the following rating scale to score its level of confidence that the applicant met the committee criteria requirements. Rating scales shown in table 3 below:

Table 3. Rating scale.

Response Level	Score
Good response, meets all requirements with added value	80 - 100
Good response, meets all requirements	60 - 79
Good response, doesn't meet all requirements	40 - 59
Acceptable response, meets all requirements	20 - 39
Acceptable, doesn't meet all requirements	10 - 19
No Response to the Criteria	0

After assessing the applications, the panel confirmed the top four applicants for the Committee:

- Robert McLellan.
- Sharon Labi.
- Jack Kilavuz.
- Douglas Fletcher.

See Attachment 2 for the evaluation and comments.

In the case that any of the top four applicants can no longer be appointed to the Committee, other candidates, based on the evaluation scoring outcomes (next highest scoring), will be contacted.

All ten applicants will continue to be engaged through the project process at key deliverable stages.

Precinct representatives

At the Combined Precinct meeting on 7 December 2023, two representatives will be appointed to the Floodplain Management Committee.

5. Financial impact statement/Time frame/Consultation

Financial impact statement

Council has received financial support from the State Floodplain Management Program, managed by the Environment and Heritage Group (EHG) of Department of Planning and Environment, to undertake a Flood Risk Management Study and Plan.

There is \$113,998 grant funding towards the project and the remainder of the cost will be covered by the Strategic Asset Management Plan.

Timeframe

Should Council approve the community members to the Committee, the first Committee meeting would be in February 2024.

Consultation

Once a consultant is engaged for the Floodplain Risk Management Study and Plan in December 2023, a consultation plan and associated timeframes will be confirmed.

6. Conclusion

This report recommends that Council receive and note the outcome of the expression of interest process and appoint the four community members to the Floodplain Management Committee to serve up to a two-year term from their appointment.

7. Attachments

1. Application summaries (confidential)
2. Evaluation (confidential) .

REPORT

FC/5.5/23.12



Subject: Petition - Resident Parking Scheme Area 15

TRIM No: A02/0750

Manager: Nikolaos Zervos, Executive Manager, Infrastructure Services

Director: Sharon Cassidy, Director, Assets and Operations

RECOMMENDATION:

That Council considers the petition to extend Resident Parking Scheme Area 15 as part of the scheduled review of Area 15 in early 2024.

1. Executive Summary

Council has received a petition containing four signatures from residents of Birrell Street, Bondi, requesting an extension to Resident Parking Scheme Area 15.

2. Introduction/Background

Council accepts petitions from persons who have an interest in the Waverley local government area as residents, landowners, businesses or in some other capacity. Petitions must concern matters that Council is authorised to determine.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Traffic Committee 23 February 2023	TC/C.02/23.02(2)	<p><i>Council adopted the recommendation below.</i></p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Installs '2P 8 am–8 pm, All Days, Permit Holders Excepted Area 15' parking restrictions in Avoca Street, Boonara Avenue, Farrellys Avenue, Imperial Avenue, Jackaman Street, Philip Street, Tamarama Street and Tasman Street, as shown in Figure 1 of the report. 2. Retains existing parking restrictions in the rest of Area 15. 3. Monitors the scheme and reviews it after six months.

4. Discussion

The petition states:

I refer to your letter dated 01 June 2023 advising residents of new parking restrictions.

The letter advises that the scheme will be reviewed in six months.

I request that this letter be tabled at that review, and I be informed of the outcome of the review.

Earlier in the year a survey of residents was carried out. On Birrell Street we received the invitation to participate. And I made submissions broadly in support of installing the two-hour parkin restrictions. Imagine the surprise seeing signage being erected on a Saturday morning that did not include Birrell Street between Tasman Street and Tamarama Street.

I had lived at 336 Birrell Street, Bondi since April 2006. The area has changes so much I recent years. Construction has been consistent as residences are converted from one story to two stories and renovated. With the increased density has come an increased need for parking. Further stress on parking inconstant. Ther are the weekend beachgoers, the City to Surf, the Sculptures by the Sea, the Winter Carnival, and the Festival of the Kites. They all bring visitors and increased traffic and a need for parking.

The signposting installed in the areas of Tasman, Philip and Tamarama Streets has made a positive difference. During the days there are often now parking spaces available I those streets that were not available prior to the installation of the timed parking.

Between Tasman and Tamarama Streets are:

- *330 Birrell Street – off street parking in Tasman Street,*
- *332 Birrell Street – a duplex with some parking in Tasman Street,*
- *334 Birrell Street – no parking*
- *336 Birrell Street – no parking*
- *338 Birrell Street – no parking*
- *340 Birrell Street – no parking*
- *342 Birrell Street – no parking*
- *344 Birrell Street – no parking*
- *346 Birrell Street – no parking*
- *348 Birrell Street – no parking*
- *350 Birrell Street – no parking*
- *352 Birrell Street – no parking*

In summary there are 12 residences, five of which have no parking. Some of those with no parking are shared homes with more than one car.

Between Tasman Street and Tamarama Street there is a bus stop, then space for four cars, then space for two motor bikes, then space for two more cars.

This year alone in this stretch there was a car parked for over 11 months until finally it was out of registration and Council thankfully acted. But only after multiple representations from my neighbour in 338 and myself going to Council in Spring Street. For some f the same period there was a trailer outside 334 Birrell Street for six months. Often in these spaces out of area cars and vans are left for extended periods of time.

Across on the south side of the road on the corner of Alfred Street after the bus stop there is one parking spot. Now a trailer is there and even though it has no number plates displayed I expect it will linger there for an eternity. Before that last year there was a storage van there for over a year.

It baffles me why the northern side of Birrell Street between Tasman Street and Tamarama Street was not included in the zone 15 parking. I urge Council to add it in.

House 275 Birrell Street has lodged a DA. It is for extensive redevelopment. It is on the corner of Birrell Street and Tasman Street. If approved and when work commences tradesmen will be using the few car spaces available further exacerbating a dire situation.

There is a precedent for times parking on main roads. As Sandridge Street between Fletcher Street and Bondi Road has zoned parking.

I seek an explanation as to why in the initial roll out the area between Tasman Street and Tamarama Street was excluded.

Thank you for giving this submission its due consideration.

I intend to send a copy of this letter to local Councillors.

The petition complies with Council's Petitions Policy.

Officers will be undertaking a review of the recently implemented resident parking scheme (RPS) in line with the Traffic Committee's recommendation in February 2023. As part of this review and the greater RPS review, officers will assess the submitted petition and take necessary steps to support a consistent approach across Area 15. This work is scheduled for the first half of 2024.

5. Financial impact statement/Time frame/Consultation

There is no unbudgeted cost to Council in receiving the petition.

6. Conclusion

It is recommended that the petition be considered as part of the scheduled review of Area 15 in early 2024.

7. Attachments

Nil.

REPORT
FC/5.6/23.12

Subject: Waverley Cemetery - Quinn Road Memorialisation Wall Project

TRIM No: SF23/3946

Manager: Robert Sabato, Executive Manager, Major Projects

Director: Sharon Cassidy, Director, Assets and Operations

RECOMMENDATION:

That Council:

1. Publicly exhibits the concept design for the Waverley Cemetery Quinn Road Memorialisation Wall Project attached to the report, as well as the Review of Environmental Factors once finalised.
2. Notes that the community consultation outcomes will be circulated to Councillors following the exhibition period with an update on the revised concept design, in accordance with Step 6 of the Councillor Engagement Process for Capital Works Projects.

1. Executive Summary

The purpose of this report is to publicly exhibit the concept design for the Waverley Cemetery Quinn Road Memorialisation Wall Project, along with the Review of Environmental Factors (REF).

The proposed new niche walls and associated landscaping included in the design provide an additional high-quality ash interment service for the community, improved amenity, compliment the heritage value of the site and provide a long-term income stream to ensure the financial sustainability of Council cemeteries.

2. Introduction/Background

The Waverley Cemetery Land Use Masterplan 2018 and Cemeteries Strategic Business Plan 2020 has identified opportunities for new high-quality memorials along Quinn Road to:

- Provide high quality interment opportunities for the community.
- Compliment the significant heritage value of the site.
- Provide additional amenity through improved landscaping and new places for contemplation.
- Provide an ongoing long-term income stream to ensure the financial sustainability of Council cemeteries.

Waverley Cemetery is State Heritage listed. Quinn Road is a section of the Cemetery that is bordered by a sandstone retaining wall on the western side with open views to the east. The Waverley Cemetery Conservation Management Plan (CMP) policies authorise continued development of ash interment spaces.

A preliminary concept design was presented at a Councillor briefing in July 2022 as part of the Cemeteries Strategic Business Plan progress update. Quotations were sought in 2023 for completion of design and

documentation. Following a competitive procurement process, Taylor Brammer Landscape Architects were selected as head consultant.

A local heritage exemption application has been submitted. A determination of this application is required prior to exhibiting the REF.

3. Relevant Council Resolutions

Meeting and date	Item No.	Resolution
Council 17 November 2020	CM/7.8/20.11	<p>That Council:</p> <ol style="list-style-type: none"> Endorses the Cemetery Services Strategic Business Plan attached to the report. Investigates the establishment of a foundation that aims to: <ol style="list-style-type: none"> Raise awareness of the historical and heritage value of both Waverley Cemetery and South Head Cemetery. Raise funds to assist in their maintenance. Receives a report on the options for the establishment of a foundation at the May 2021 Council meeting. Reopens the front gates during normal business hours.

4. Discussion

Council's vision for this project is a series of high-quality niche walls to accommodate ash internments along Quinn Road along with landscape treatments and spaces for reflection.

The concept design is provided as Attachment 1 to this report. The design compliments the heritage significance of Waverley Cemetery and features:

- Provision of 20 freestanding columbarium walls for ash internments (with space for maintenance access to the existing wall behind).
- Provision of small garden beds.
- Retaining existing sandstone kerb and gutter.
- Repointing of the existing heritage wall, where required.
- Resurface existing bitumen road with bitumen as per the CMP.
- Provision of freestanding garden seats under trees.
- Inclusion of heritage interpretation referencing Waverley Cemetery poets and writers.

Strategic documents, technical site investigations, a heritage assessment and quantity surveyor cost estimate have informed the development of the design. Town planning advice was provided on the approvals pathway.

A local heritage exemption application has been submitted to Council's Development Assessment Team. A determination of this application is required prior to publicly exhibiting the REF. The project is considered exempt from section 60 State heritage approval under site specific exemptions.

A REF has been developed and will be assessed by an independent external town planner who will provide a recommendation to Council's General Manager on determination.

5. Financial impact statement/Time frame/Consultation

Financial impact statement

Cost

The cost of construction of the project is estimated to be \$2,500,000 with the funding being available in the Cemeteries Reserve. It is proposed to deliver the project in one stage to avoid additional future transport and installation costs, avoid escalation costs and to ensure the niche walls are constructed of the same stone which will provide consistent appearance.

Revenue

The provision of 750 niche walls through the delivery of the project provides a significant new revenue source for Council. Based on the sale of 40 niche per year for the next 20 years it is estimated that the project will provide revenue of \$8,879,000. This revenue would assist in ensuring the financial sustainability of the cemetery in the medium-term.

Time frame

On receipt of Council endorsement, officers will publicly exhibit the concept design and REF for a period of 28-days. Any feedback received during the exhibition period will be reviewed and if necessary, the design and REF will be updated prior to determination.

Taylor Brammer will progress detailed design to develop the documentation required for the request for tender for construction. It is anticipated that a report will be submitted to Council to engage the construction Head Contractor in June 2024.

Table 1. Project timeline.

Milestone	Estimated Timeline
Detailed Design	Dec 2023 – Feb 2024
Local Heritage Exemption Determination	January 2024
Public Exhibition concept design and REF	February 2024
Detailed design finalisation and REF review	March 2024
REF Determination	April 2024
RFT Head Contractor construction	May 2024
Construction commencement	August 2024

Consultation

Key stakeholder group Friends of Waverley Cemetery has been contacted in relation to the project and are supportive.

The public consultation exhibition period will be undertaken via Council's usual engagement and communications methods including but not limited to feedback from: Friends of Waverley Cemetery, Precinct committees, Have Your Say, on-site pop-up meeting and emails to Major Projects.

In accordance with Step 7 of the Councillor Engagement Process for Capital Works Projects, if minimal and non-significant feedback received it is proposed to proceed to detailed design following the public exhibition period. Step 7 states that:

If changes not deemed significant, project will progress to detailed design. Director to decide if changes require updated concept design or amendments annotated on previous concept design. Councillors will receive a notification email and must contact the Director within 5 business days with any concerns.

6. Conclusion

The streamlined and sensitive concept design for the Waverley Cemetery Quinn Road Memorialisation Wall project provides additional amenity and high-quality ash interment services for the community, while also providing a long-term income stream to support operation of Waverley Cemeteries.

It is recommended that Council publicly exhibits the concept design and REF for 28 days.

7. Attachments

1. Concept design [↓](#) .

Concept Package



Drawing	Sheet Name
LA000	Cover sheet
LA100	Concept Site Plan
LA101	Concept Plan North
LA102	Concept Plan South
LA200	Elevation and Sections
LA300	Materiality and Planting

DRAFT

Cover sheet

Quinn Road Precinct

CONCEPT PROPOSAL

CLIENT: Waverley Council
JOB NO: 23-666s
CHECKED: DMT
DRAWN BY: MR / AL
DESCRIBED BY: AJ

DRAWING:
LA000
REV: REF ISSUE

REV:
P1
DATE: 11.10.2023

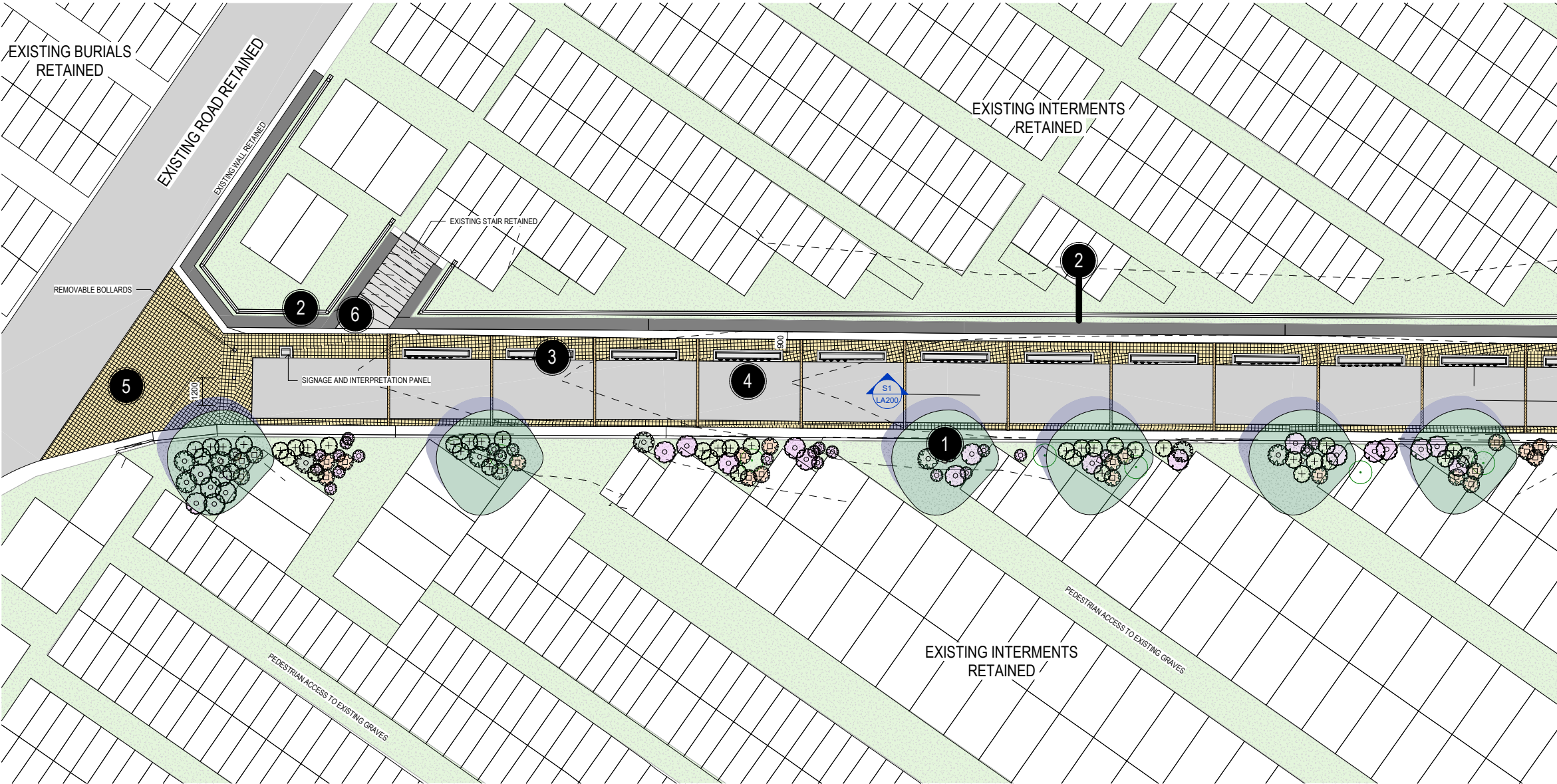
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ABN 61 050 724 988



Design Notes

- 1 Existing garden and planting supplemented with new native planting

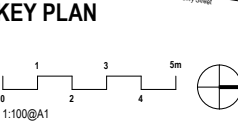
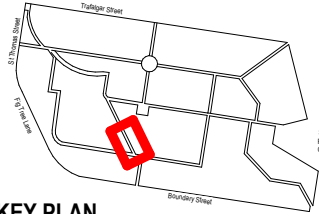
2 Existing stone wall, gutter and kerb retained

3 New columbarium walls in sandstone cobble paved surround
- 4 Existing asphalt paving regraded to include interpretation in pavement

5 New feature threshold paving with removable bollards

6 Existing stair retained

DRAFT



Quinn Road Precinct
CONCEPT PROPOSAL

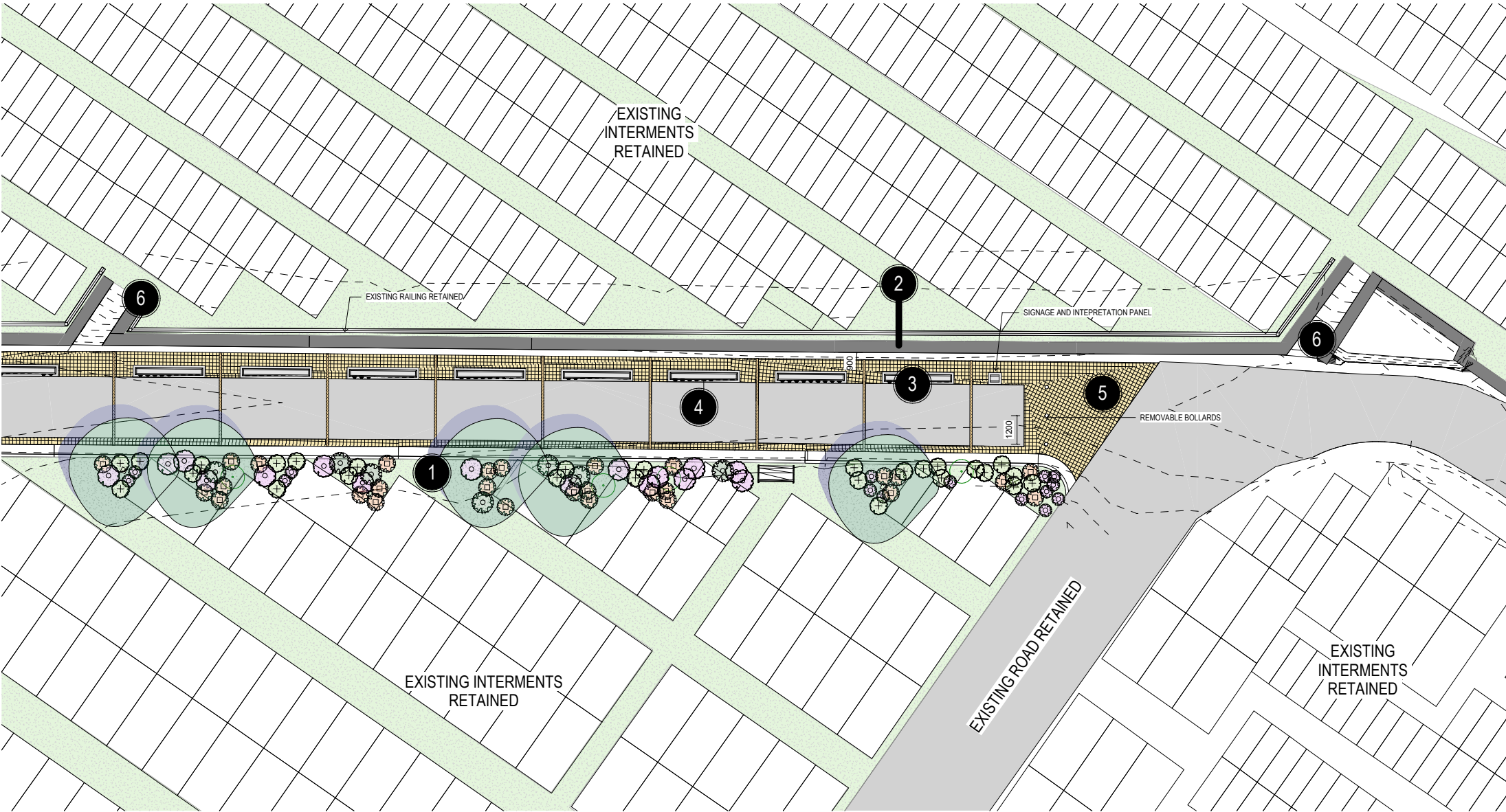
- LEGEND:
- | | | | |
|------------------------|------------------|--|--|
| Site boundary | Permeable paving | Existing asphalt re-laid with pavement inlay | Proposed trees |
| Existing tree retained | Lawn | Proposed sandstone columbarium walls | Existing sandstone wall retained |
| | | | Proposed garden with shrubs and groundcovers |

CLIENT: Waverley Council
JOB NO: 23-005a
CHECKED: DMT
DRAWN BY: MR / AL
DESIGNED BY: AL

DRAWING: LA102
REV: REF ISSUE

REV: P1
DATE: 11.10.2023

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Design Notes

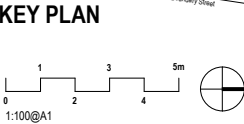
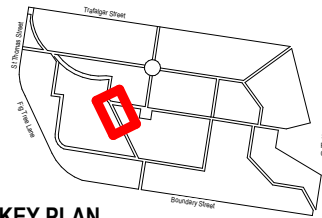
- 1 Existing garden and planting supplemented with new native planting

2 Existing stone wall, gutter and kerb retained

3 New columbarium walls in sandstone cobble paved surround
- 4 Existing asphalt paving regraded to include interpretation in pavement

5 New feature threshold paving with removable bollards

6 Existing stair retained



Quinn Road Precinct
CONCEPT PROPOSAL

LEGEND:

Site boundary	Permeable paving	Existing asphalt relaid with pavement inlay	Proposed trees
Existing tree retained	Lawn	Proposed sandstone columbarium walls	Existing sandstone wall retained
			Proposed garden with shrubs and groundcovers

DRAFT

Concept Plan North

CLIENT: Waverley Council
JOB NO: 23-005a
CHECKED: DMT
DRAWN BY: MR / AL
DESIGNED BY: AL

DRAWING: **LA101**
REV: REF ISSUE

REV: **P1**
DATE: 11.10.2023

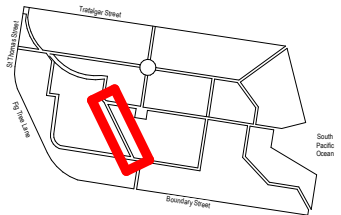
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Design Notes

- 1 Existing garden and planting supplemented within existing interments
- 2 Existing sandstone wall, gutter and kerb retained with New columbarium wall infront
- 3 New entry pavement threshold to precincts with removable bollards
- 4 Existing asphalt paving regraded to include interpretation in pavement

DRAFT



Concept Site Plan

Quinn Road Precinct
CONCEPT PROPOSAL

LEGEND:			
Site boundary	Permeable paving	Existing asphalt relaid with pavement inlay	Proposed trees
Existing tree retained	Lawn	Proposed sandstone columbarium walls	Existing sandstone wall retained
			Proposed garden with shrubs and groundcovers

CLIENT: Waverley Council
JOB NO: 23-005a
CHECKED: DMT
DRAWN BY: MR / AL
DESIGNED BY: AL

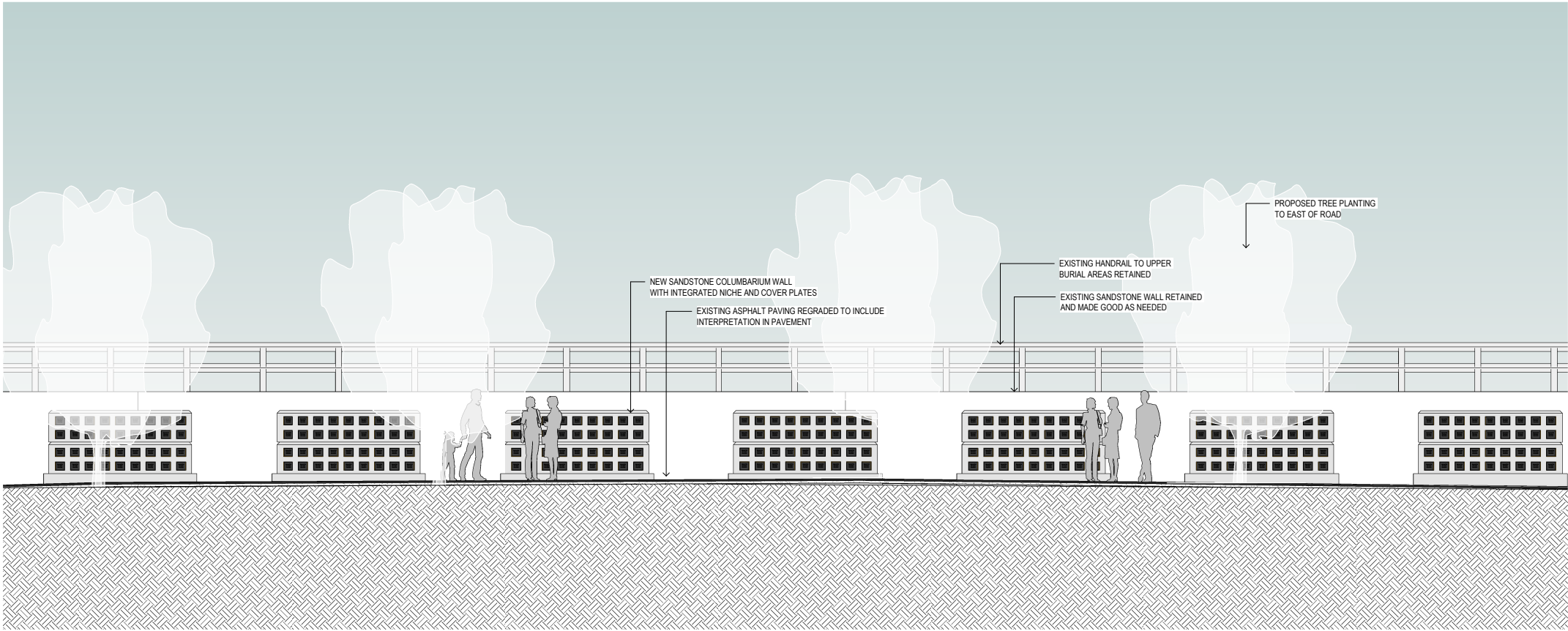
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LA100

REV:
P2

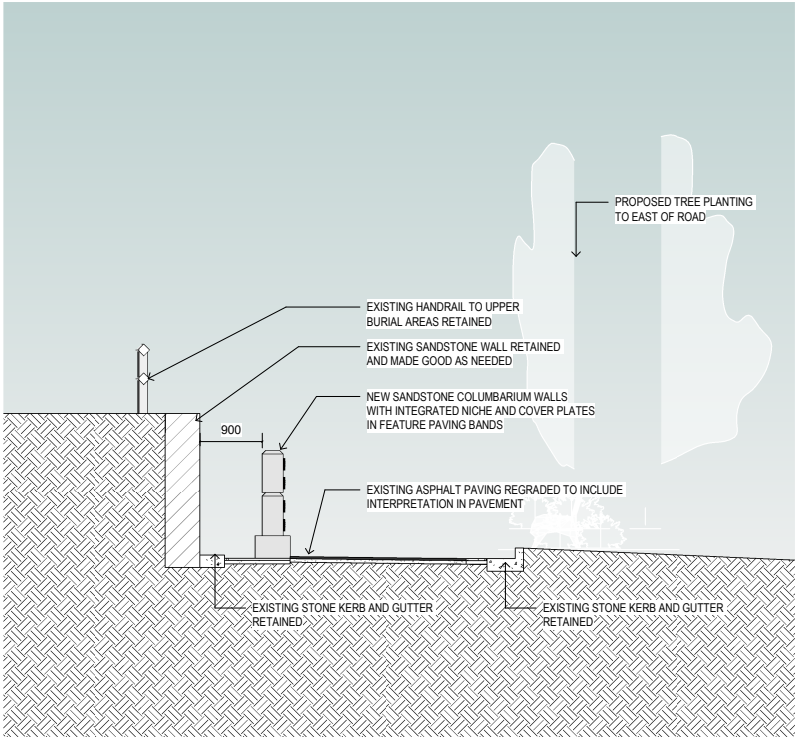
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2 Quinn Road - Western Elevation
1 : 50



1 Quinn Rd Section
1 : 50

DRAFT

Elevation and Sections

Quinn Road Precinct
CONCEPT PROPOSAL

CLIENT: Waverley Council

JOB NO: 23-005a

CHECKED: DMT

DRAWN BY: MR / AL

DESIGNED BY: AL

DRAWING: **LA200**

REV: CONSULTANT ISSUE

REV: **P1**

DATE: 21.07.2023

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Materiality

Concept Planting Schedule				
Botanical Name	Common Name	Mature Height (mm)	Pot Size	Qty
Banksia 'Roller coaster'	Groundcover banksia	500	200mm	59
Banksia integrifolia	Coastal banksia	8000	100L	11
Carpobrotus glaucescens	Pigface	500	200mm	40
Erigeron karvinskianus	Seaside daisy	300	200mm	17
Leptospermum 'Burgundy queen'	Burgundy queen	800	200mm	38
Westringia frutcosa 'Mundi'	Dwarf coastal rosemary	500	200mm	66



DRAFT

Quinn Road Precinct
CONCEPT PROPOSAL

Materiality and Planting

CLIENT: Waverley Council

JOB NO: 23-005a

CHECKED: DMT

DRAWN BY: MR / AL

DESIGNED BY: AL

DRAWING: LA300

REV: REF ISSUE

REV: P1

DATE: 11.10.2023

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REPORT
FC/5.7/23.12

Subject: Bondi Bowling Club - Crown Reserve Management

TRIM No: A19/0412

Manager: Andrew Best, Executive Manager, Property and Facilities

Director: Sharon Cassidy, Director, Assets and Operations

RECOMMENDATION:

That Council:

1. Does not pursue taking over the management of the Crown reserve at Bondi Bowling Club, as the club does not wish for their current arrangements with Crown Lands to change.
2. Notes that the Major Events team will consider Bondi Bowling Club as a potential venue for Council events.

1. Executive Summary

Bondi Bowling Club is located at 1A, Warners Ave, Bondi. The club has operated under a special lease arrangement from Crown Lands since 1965, with the current entity being Bondi Bowling Club Co-operative Ltd (the Club).

In October 2023, Crown Lands informed the club that it was increasing their rent from \$15,000 to \$95,000 per annum. This was part of a broad increase in rents for businesses located on Crown reserves across New South Wales.

The extent of the increase and its impact on the club gained a significant amount of media exposure.

At its meeting on 17 October 2023, Council resolved to investigate taking over the management of the Crown reserve after discussing the issue with the club.

Council officers met with representatives of the club on 2 November 2023. At the meeting the lease tenure and future management was discussed, and the club explained that they were not looking to change the current arrangements, which sees Crown Lands managing the reserve directly. Following the meeting, the club wrote to Council confirming this position.

2. Introduction/Background

Bondi Bowling Club is located at 1A, Warners Avenue, Bondi. The club has operated under a special lease arrangement with direct management by Crown Lands since 1965, with the current entity, Bondi Bowling Club Co-operative Ltd, holding the lease in perpetuity.

In October 2023, Crown Lands informed the club that it was increasing their rent from \$15,000 to \$95,000 per annum. This was part of a broad increase in rents for businesses located on Crown reserves across NSW.

At its meeting on 17 October 2023, Council resolved to investigate taking over the management of the Crown reserve after discussions with the club.

3. Previous Resolution

Meeting and date	Item No.	Resolution
Council 17 October 2023	CM/8.2/23.10	<p>That Council:</p> <ol style="list-style-type: none"> Notes that the Mayor has written to the Minister for Lands and Property, the Hon Stephen Kamper MP, requesting reconsideration of the over 400% increase in rent being imposed on the Bondi Bowling Club by the Minns Government without consultation with the club or community, and seeking a meeting. Investigates options for Council to offer to take over the management of this parcel of Crown land from the State Government, after consultation with the Bondi Bowling Club and works with the club to see if Council could assist it raising funds by Council leasing the club premises for events, with a report to be prepared to Council.

4. Discussion

On 2 November 2023, officers from the Property team met with the President and Treasurer of the Bowling club to discuss the management issue. The club indicated that while they were shocked at the extent of the rental increase their interactions with Crown Lands on the matter had been quite positive and they had no issues with Crown Lands management of the reserve outside of the rental increase. The club indicated that they did not wish to consider a change of management of the reserve to Council.

Following the meeting, the President of the club wrote to Council confirming this position. An excerpt of the correspondence is provided below.

The Club appreciates and welcomes the support of Waverley Council with respect to our rent increase matter as tabled in last month's Council Meeting. We also welcome forming closer ties with the Council when it comes to solving local issues and potentially finding ways to accommodate Council-related bookings and functions at the Club. We are not seeking to have the management of our lease changed from the status quo i.e. from being directly managed via Crown Lands. We have no issue with our relationship with Crown Lands, nor in the way that it is managed. If the management of the lease were to be changed to Waverley Council, it would have a potential detrimental effect to the Club's long-term viability as this would void the perpetual nature of the Special Lease that was granted to the Club, and which we presently enjoy.

Council runs a large program of events annually utilising a variety of different venues. Officers from the Major Events team have indicated that they will consider utilising the Bowling Club a future venue should it be deemed suitable.

5. Financial impact statement/Time frame/Consultation

There are no financial impacts from the Bondi Bowling Club Crown reserve continuing to be managed directly by Crown Lands.

6. Conclusion

Given that the Bondi Bowling Club does not wish to pursue a change of management for the Crown reserve, no further action is proposed in this regard.

Bondi Bowling Club will be considered as a potential venue for future Council-run events.

7. Attachments

Nil.

CLOSED SESSION
FC/7/23.12**WAVERLEY**
COUNCIL

Subject: Moving into Closed Session

Manager: Emily Scott, General Manager

RECOMMENDATION:

That:

1. Council moves into closed session to deal with the matters listed below, which are classified as confidential under section 10A(2) of the *Local Government Act* for the reasons specified:

FC/7.1/23.12 CONFIDENTIAL REPORT - Seven Ways Reserve - Landscape Maintenance Update

This matter is considered to be confidential in accordance with Section 10A(2)(g) of the Local Government Act, and the Committee is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest as it deals with advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

2. Pursuant to section 10A(1), 10(2) and 10A(3) of the *Local Government Act*, the media and public be excluded from the meeting on the basis that the business to be considered is classified as confidential under section 10A(2) of the *Local Government Act*.
3. The correspondence and reports relevant to the subject business be withheld from the media and public as provided by section 11(2) of the *Local Government Act*.

Introduction/Background

In accordance with section 10A(2) of the Act, Council may close part of its meeting to deal with business of the following kind:

- (a) Personnel matters concerning particular individuals (other than councillors).
- (b) Personal hardship of any resident or ratepayer.
- (c) Information that would, if disclosed, confer a commercial advantage on a person with whom Council is conducting (or proposes to conduct) business.
- (d) Commercial information of a confidential nature that would, if disclosed:
 - (i) Prejudice the commercial position of a person who supplied it: or
 - (ii) Confer a commercial advantage on a competitor of Council;
 - (iii) Reveal a trade secret.
- (e) Information that would, if disclosed, prejudice the maintenance of law.
- (f) Matters affecting the security of Council, Councillors, Council staff and Council property.
- (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege.
- (h) Information concerning the nature and location of a place or an item of Aboriginal significance on community land.
- (i) Alleged contraventions of any Code of Conduct requirements applicable under section 440.

It is my opinion that the business listed in the recommendation is of a kind referred to in section 10A(2) of the *Local Government Act 1993* and, under the provisions of the Act and the *Local Government (General) Regulation 2021*, should be dealt with in a part of the meeting that is closed to members of the public and the media.

Pursuant to section 10A(4) of the Act and clauses 14.9–14.10 of the Waverley Code of Meeting Practice, members of the public may make representations to the meeting immediately after the motion to close part of the meeting is moved and seconded, as to whether that part of the meeting should be closed.

RESUMING IN OPEN SESSION FC/8/23.12

Subject: Resuming in Open Session
Manager: Emily Scott, General Manager



RECOMMENDATION:

That Council resumes in open session.

Introduction/Background

In accordance with clause 14.21 of the Waverley Code of Meeting Practice, when the meeting resumes in open session the chair will announce the resolutions made by Council while the meeting was closed to members of the public and the media.